



Shire of East Pilbara

Newman Aquatic Centre Party Booking Form 20/21



Shire of **EAST
Pilbara**
AUSTRALIA'S LARGEST SHIRE

Applicant Details:

Contact Name: _____

Address: _____

Phone: _____ Email: _____

Event Details:

Type of Booking / Function: Please Tick Birthday Party Event Party

Date of required booking: _____ Start time: _____ Finish time: _____

Number of people attending: Adults: _____ Children: _____ Under 5's _____ Total: _____

Will you be paying for all entries and leaving an attendance list at reception: Yes No

Entry Fees will apply (please speak to one of our friendly staff for entry pricing)

Facilities & Equipment Required:

Facility Hire	Price	Please tick	Equipment Hire	Price	Please tick
BBQ	FREE		Slide Inflatable	\$145 p/h	
Beach Volley Ball Court	FREE		Obstacle Inflatable	\$145 p/h	
Private Lane	\$16 p/h		Inflatable Goals	\$50 p/h	
Extra Lifeguard Hire	\$75 p/h		Table Hire	\$7.50 each	
			Chairs Hire	\$1.50 each	

Equipment required: Start time: _____ Finish time: _____

Additional Catering: Ice cream Cake \$15.00 each

Please note: Hiring Inflatables must adhere to supervision and operation requirements. An extra lifeguard is required for hire of inflatables and will be at the expense of the hiring patron. Minimum recommended age on inflatable is 6yrs old. All children under 10yrs old must be supervised at all times. A parent/guardian must be in the water with children younger than 5yrs old. Children wearing nappies must wear a swim nappy in the water. Swim nappies are available for purchase at the kiosk.

OFFICE USE ONLY:		PAYMENT DETAILS:	
Date Received:	Booking Entered Into Synergy: Yes / No	Pay On the day	Invoice
Receiving Officer:	Booking Number:	Pre-paid amount: \$	
Pre-existing bookings checked - no conflict and staff notified: Yes / No		Total Amount on Day: \$	
BBQ Cleaned: Yes / No	Booking Entered Into Calendar: Yes / No	Extra Services Amount: \$	
COMMENTS:		INVOICE DETAILS:	
		Invoice Number:	
		GL Account:	

