

Fast-Track Grant – Schools

This form is for cash and in-kind contributions only up to the value of \$500.00 (exc. GST). Fast Track Grants can be applied for at any time in the financial year with recipients being able to receive a fast track grant a maximum of once per financial year.

If your organisation would like assistance with the grant, please contact Organisation Development on grants@eastpilbara.wa.gov.au or 9175 8000.

Timeline

Applications can be submitted anytime, but need to be at least 14 working days before the planned activity.

Applications are approved by Executive staff under delegation. Applicants who are successful will receive funding once approved.

Who is Eligible for the Fast Track Grant?

- A school located within the Shire of East Pilbara.
- Current public liability insurance – certificate of currency – applicants must ensure its proportionate with the event

Additional information

- Preference will be given to applications that:
 - a. Benefit or assist a target group or activity identified in the Council's Strategic Community Plan.
 - b. Benefit areas where there is an identified and documented community/local need.
- All applications will be considered on merit and compliance with the selection criteria outlined above.
- All applications will be formally assessed and prioritized in accordance with the dot point above and the allocated Community Assistance Grant budget.
- The Shire of East Pilbara's decision on applications shall be final and no appeals will be considered.

How to apply

To apply for the Fast Track Schools grant the following steps must be taken:

1. Contact the Community Development Officer to discuss your project and eligibility.
2. Applications must be made on the relevant application form available from Shire Offices or Website – www.eastpilbara.wa.gov.au
3. Application must be complete in full and signed by an office bearer of the organisation.
4. Applications must be received by Shire of East Pilbara, 14 working days before the event.

Read the full guidelines to check your organisation is eligible [here](#)

What equipment, services or amenities would you like to use? (E.g. use of oval/green spaces, courts, buildings, equipment) _____

How will you acknowledge the Shire of East Pilbara? _____

Financial information:

Amount required to run the event/project: \$ _____

Amount requested from the Shire of East Pilbara: \$ _____

Has the organisation previously received funding from the Shire of East Pilbara? Yes No

If yes, please complete the following:

Year	Purpose of funding	Amount received	Acquittal Completed (Yes/No)

Project name: _____

Requested amount: \$_____ Exc. GST

Budget breakdown: _____

Income

Contribution from	Amount	CASH	INKIND
Your school			
The Shire			

Expenditure

Item	Amount	Cash/In-kind	Quotation attached?
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
Total Exc. GST	\$		

Please attached any additional information about your organisation or project that would support your application.

Declaration

Please read, tick the boxes and sign:

- I acknowledge that I am authorised to make this application on behalf of the school.
- I acknowledge that the information in this application is true and correct
- I acknowledge that I may be required to supply further information prior to consideration of this application by the Shire of East Pilbara.
- I give permission for the Shire of East Pilbara to promote this grant as part of any communications and public relations activities.

Name

Signature

Date