

## 1.1 Award of the Title “Honorary Freedom of the Shire of East Pilbara”

### Objective

To provide a policy on the awarding of the title “Honorary Freedom of the Shire of East Pilbara”, including how, why and whom it should be awarded.

### Policy

From time to time, the Shire of East Pilbara may recognise members of the community who demonstrate an outstanding commitment and contribution to the Shire.

Recognition may include award of the title “Honorary Freedom of the Shire of East Pilbara”, provided that the relevant circumstances meet the criteria of this policy.

This honour will only be awarded on rare and exceptional occasions. A maximum of four living persons will be entitled to bear the title of “Honorary Freedom of the Shire of East Pilbara” at any one time.

Existing recipients of the title “Honorary Freeman of the Shire of East Pilbara” shall continue to be known as “Honorary Freeman of the Shire of East Pilbara”.

The Chief Executive Officer will publish and from time to time, update criteria for the award.

### Selection Criteria

#### Eligibility

Nominees should have made a highly significant contribution to the communities of the District.

#### Service

The nominee should have given extensive and distinguished service to the community that goes beyond local government service (ie, service to other community organisations and groups) in a largely voluntary capacity.

The nominee must have made an outstanding contribution to the Shire of East Pilbara, such that their contribution can be seen to stand above the contributions made by most other people.

#### Outcomes

The nominee’s community endeavour will have demonstrable benefits to both the community of the Shire of East Pilbara and the wider community of WA.

#### Specific Achievements

The nominee’s specific achievement/s must be of a nature that would encourage the Shire to nominate that person for an honour under the Australian honours system.

### Nomination Procedure

Nominations must be made in the strictest confidence, without the nominee’s knowledge.

Any resident or elector of the Shire of East Pilbara may initiate a nomination, but each nomination must be sponsored by an elected member.

Nominations must be made in writing to the Chief Executive Officer (CEO). The nomination will then be submitted by the CEO as a confidential report for consideration at an ordinary meeting of Council.

## Entitlements

Any person declared an Honorary Freedom of the Shire may designate him/herself “Honorary Freedom of the Shire of East Pilbara”.

The award shall be made at a small ceremony, which may take place at a Council meeting.

The recipient shall be awarded a plaque and a lapel pin to commemorate the occasion and shall be included on the invitation list for all subsequent civic events and functions.

## Implementation

The Office of the CEO will be responsible for undertaking the commissioning of commemorative plaques and lapel pins and for ensuring that Honorary Freemen are invited to civic events and functions.

## Authorisation Details

<b>Authorised by:</b>	Council		
<b>Date:</b>	25 January 2019	<b>Minute No.</b>	201819/101
<b>Review/Amendment Date</b>	2 May 2025	<b>Minute No</b>	2025/131
<b>Next Review</b>	Every Four Years		
<b>Responsible Directorate</b>	Executive Services		
<b>Responsible Officer</b>	Manager Governance, Risk and Procurement		
<b>File No.</b>			