

Unconfirmed copy of Minutes of
Meeting held on 15 October 2018
subject to confirmation at meeting to be
held on 26 October 2018



EAST PILBARA SHIRE COUNCIL

MINUTES

SPECIAL COUNCIL MEETING

NOTICE IS HEREBY GIVEN that a
SPECIAL Meeting of the Council was held,
in Council Chambers, Newman,
4:00PM, MONDAY, 15 OCTOBER, 2018.

Jeremy Edwards
CHIEF EXECUTIVE OFFICER



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of East Pilbara for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of East Pilbara disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that person's or legal entity's own risk.

In particular and without derogating any planning application or application of a licence, any statement or intimation of approval made by any member or Officer of the Shire of East Pilbara during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of East Pilbara.

The Shire of East Pilbara warns that anyone who has any application lodged with the Shire of East Pilbara must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application and any conditions attaching to the decision made by the Shire of East Pilbara in respect of the application.

Signed: _____
Jeremy Edwards
Chief Executive Officer

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	2
2	RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE	2
2.1	ATTENDANCES	2
2.2	APOLOGIES	2
2.3	LEAVE OF ABSENCE	2
3	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	2
4	MEMBER’S REPORTS	3
4.1	CR LYNETTE CRAIGIE	3
4.1.1	APPROVAL OF ATTENDANCE OF COUNCILLORS BY TELEPHONE / AUDIO CONTACT TO A SPECIAL COUNCIL MEETING	3
5	OFFICER'S REPORTS	4
6	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	4
7	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL	4
8	CONFIDENTIAL MATTERS BEHIND CLOSED DOORS.....	4
8.1	CHIEF EXECUTIVE OFFICER.....	5
8.1.1	APPOINTMENT OF EXECUTIVE MANAGERS	5
9	DATE OF NEXT MEETING	7
10	CLOSURE	7

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairman declared the meeting open at 4:02PM and welcomed the Visitors in the public gallery.

2 RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

2.1 ATTENDANCES

Councillors

Cr Lynnette Craigie	Shire President
Cr Jeton Ahmedi	Deputy President
Cr Craig Hoyer	
Cr Anthony Middleton	
Cr Langtree Coppin OAM	
Cr Dean Hatwell	
Cr Bridget Schill	
Cr Michael Kitchin	

Officers

Mr Jeremy Edwards	Chief Executive Officer
Mrs Kylie Bergmann	Coordinator Governance

Public Gallery

2.2 APOLOGIES

Councillor Apologies

Cr Geraldine Parsons
Cr Anita Grace

Councillor Absences

Cr Carol Williams

2.3 LEAVE OF ABSENCE

3 PETITIONS/DEPUTATIONS/PRESENTATIONS

4 MEMBER'S REPORTS

4.1 CR LYNETTE CRAIGIE

4.1.1 APPROVAL OF ATTENDANCE OF COUNCILLORS BY TELEPHONE / AUDIO CONTACT TO A SPECIAL COUNCIL MEETING

REPORT PURPOSE

Pursuant to Regulation 14A(1) of the *Local Government (Administration) Regulations 1996*, approval is sought by Council for attendance of Councillors by telephone / audio contact for the Special Council Meeting at 4:00pm on Monday 15th October 2018.

STATUTORY IMPLICATIONS/REQUIREMENTS

Regulation 14A(1) *Local Government (Administration) Regulations 1996*.

VOTING REQUIREMENTS

Absolute Majority.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201819/52

MOVED: Cr Dean Hatwell

SECONDED: Cr Anthony Middleton

THAT Councillors attendance by telephone / audio contact for the following Councillors for the Special Council Meeting at 4:00pm on Monday 15th October 2018, at the following places:

- | | |
|-----------------------------------|--|
| 1. Cr. Lynnette Craigie | Place – Perth, Western Australia |
| 2. Cr. Jeton Ahmedi | Place – Perth, Western Australia |
| 3. Cr. Michael Kitchin | Place – Albany, Western Australia |
| 4. Cr. Bridget Schill | Place – Nullagine, Western Australia |
| 5. Cr. Dean Hatwell | Place – Port Hedland, Western Australia |
| 6. Cr. Langtree Coppin OAM | Place – Badgingarra, Western Australia |

CARRIED UNANIMOUSLY

5 OFFICER'S REPORTS

6 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

**7 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A
DECISION OF COUNCIL**

8 CONFIDENTIAL MATTERS BEHIND CLOSED DOORS

MOVED: Cr Anthony Middleton

SECONDED: Cr Bridget Schill

THAT the meeting go behind closed doors.

CARRIED UNANIMOUSLY

*4:05PM The meeting was closed to the public, and all members of the public left
the Council Chambers.*

8.1 CHIEF EXECUTIVE OFFICER

8.1.1 APPOINTMENT OF EXECUTIVE MANAGERS

Responsible Officer:	Mr Jeremy Edwards Chief Executive Officer
Author:	Mr Jeremy Edwards Chief Executive Officer
Proposed Meeting Date:	15 October 2018

PURPOSE

For Council to endorse the senior appointments within the organisational structure in accordance with section 5.37 of the *Local Government Act 1995*, and for Council to note the new organisational structure for the Shire of East Pilbara and change management plan.

REASON FOR CONFIDENTIALITY

That in accordance with Section 5.23(2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspects of the Act being applicable to this matter:

- (b) *the personal affairs of any person;*
- (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
- (f) *a matter that if disclosed, could be reasonably expected to –*
 - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law.*

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201819/53

THAT Council:

MOVED: Cr Michael Kitchin

SECONDED: Cr Jeton Ahmedi

1. **Note and support the new Shire of East Pilbara Organisational Structure as per Appendix 1;**
2. **Note and support the proposed Change Management Process and Change Management Plan as detailed within this Report;**

CARRIED UNANIMOUSLY

NOTE: Council adopted points 1 and 2 en bloc.

MOVED: Cr Anthony Middleton

SECONDED: Cr Dean Hatwell

3. **Offer the position of Executive Manager Corporate Services to Sian Appleton on a 5 year contract basis, in accordance with Section 5.37 of the *Local Government Act 1995*;**

CARRIED UNANIMOUSLY

MOVED: Cr Dean Hatwell

SECONDED: Cr Jeton Ahmedi

4. **Offer the position of Executive Manager Commercial Services to Ben Lewis on a 3 year contract basis, in accordance with Section 5.37 of the *Local Government Act 1995*;**

CARRIED UNANIMOUSLY

MOVED: Cr Dean Hatwell

SECONDED: Cr Anthony Middleton

5. **Offer the position of Executive Manager Customer and Community Services to Lisa Clack on a 5 year contract basis, in accordance with Section 5.37 of the *Local Government Act 1995*; and**

CARRIED UNANIMOUSLY

MOVED: Cr Anthony Middleton

SECONDED: Cr Jeton Ahmedi

6. **Offer the position of Executive Manager Infrastructure Services to Raees Rasool on a 5 year contract basis, in accordance with Section 5.37 of the *Local Government Act 1995*.**

CARRIED UNANIMOUSLY

To be actioned by Mr Jeremy Edwards, Chief Executive Officer.

MOVED: Cr Bridget Schill

SECONDED: Cr Anthony Middleton

THAT the meeting is open to members of the public.

CARRIED UNANIMOUSLY

4:30PM The meeting was re-opened to the public.

9 DATE OF NEXT MEETING

26 October 2018.

10 CLOSURE

4:31PM