



**EAST PILBARA SHIRE COUNCIL**

# **AGENDA**

## **ORDINARY COUNCIL MEETING**

**NOTICE IS HEREBY GIVEN**

*that an*

ORDINARY Meeting of the Council

*will be held in*

Marble Bar Council Chambers

10.30am Friday 29 September 2023

A handwritten signature in black ink, appearing to read 'Steven Harding', is positioned above the printed name and title.

**Steven Harding  
CHIEF EXECUTIVE OFFICER**



# DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of East Pilbara for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of East Pilbara disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that person's or legal entity's own risk.

In particular and without derogating any planning application or application of a licence, any statement or intimation of approval made by any member or Officer of the Shire of East Pilbara during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of East Pilbara.

The Shire of East Pilbara warns that anyone who has any application lodged with the Shire of East Pilbara must obtain and should only rely on

## WRITTEN CONFIRMATION

of the outcome of the application and any conditions attaching to the decision made by the Shire of East Pilbara in respect of the application.

Please be advised this Agenda may include the names of people who are deceased.

Signed: \_\_\_\_\_  
Steven Harding  
Chief Executive Officer

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- 1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
- 2 ATTENDANCE BY INSTANTANEOUS COMMUNICATIONS**
- 3 RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE**

### **3.1 ATTENDANCES**

#### Councillors

Cr Anthony Middleton	Shire President
Cr Wendy McWhirter-Brooks	Deputy Shire President / Councillor
Cr Peta Baer	Councillor
Cr Matthew Anick	Councillor
Cr Langtree Coppin OAM	Councillor
Cr Annabell Landy	Councillor
Cr Karen (Lou) Lockyer	Councillor
Cr Adrienne Mortimer	Councillor

#### Officers

Steven Harding	Chief Executive Officer
Paul Miller	Acting Director Community Experience
Cherie Delmage	Acting Director Corporate Services
Vic Etherington	Director Aviation and Regulatory Services
Etienne Vorster	Acting Director Infrastructure Services
Joshua Brown	Manager Governance, Risk and Procurement
Sally Fry	Governance Administration Officer ( <i>MS Teams</i> )
Tehsin Ali	Governance Administration Officer ( <i>MS Teams</i> )

#### Public Gallery

### **3.2 APOLOGIES**

#### Councillor Apologies

#### Officer Apologies

### **3.3 LEAVE OF ABSENCE**

Requests for a leave of absence has been received from Cr David Kular and Cr Stacey Smith for the 29 September 2023 meeting.

- 4 DISCLOSURES OF INTEREST
- 5 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE
- 6 PUBLIC QUESTION TIME
- 7 PETITIONS/DEPUTATIONS/PRESENTATIONS
- 8 APPLICATIONS FOR LEAVE OF ABSENCE
- 9 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

9.1 CONFIRMATION OF MINUTES

[ORDINARY MINUTES AUGUST 25 2023 COUNCIL - FINAL](#)

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 25 August 2023, be confirmed as a true and correct record of proceedings.

10 MEMBERS REPORTS

10.1 ITEMS FOR RECOMMENDATION

10.2 ITEMS FOR INFORMATION

## 11 OFFICER'S REPORTS

### 11.1 CHIEF EXECUTIVE OFFICER

#### 11.1.1 EXTRAORDINARY ELECTION – EAST WARD – FIXING THE DATE

Responsible Officer:	Steven Harding Chief Executive Officer
Author:	Joshua Brown Manager Governance, Risk and Procurement
Proposed Meeting Date:	29 September 2023
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

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### REPORT PURPOSE

For Council to consider declaring the Electoral Commissioner responsible for the conduct of an extraordinary election.

### BACKGROUND

An ordinary election is to be held for the offices of President and Councillors for East Ward, North Ward and South Ward on 21 October 2023. Nominations for the election closed on 7 September 2023, and at that time no nominations had been received for the office of Councillor for East Ward. Under the provisions of section 4.57(1) of the *Local Government Act 1995* ("the Act"), an extraordinary election must be held to fill the office as if it had become vacant on the day after the close of nominations.

### COMMENTS/OPTIONS/DISCUSSIONS

In accordance with s.4.57(1) of the Act, an extraordinary election must be held to fill the office of Councillor for East Ward as if it had become vacant on the day after the close of nominations, and in accordance with s.4.9 of the Act a date for an extraordinary election must be fixed within one month of the vacancy for a date not more than four months after the vacancy occurs, provided that it allows enough time for the electoral requirements to be complied with, unless the Electoral Commissioner approves a later date.

Shire officers have been liaising with the WA Electoral Commission (WAEC) with a view to establishing arrangements for the conduct of the election.

The Electoral Commissioner has provided advice of his preparedness to be responsible for the conduct of the extraordinary election. However, due to a range of operational factors, the earliest date the WAEC Electoral Commission (WAEC) can conduct an extraordinary election for the Shire of East Pilbara is Friday, 1 March 2024. The WAEC can also be engaged to conduct an extraordinary election on an alternative date after 1 March 2024. Following are the key dates for a 1 March 2024 election:

Election Date	Last day for Election to be declared by EC	Roll Close	Nominations Open	Nominations Close
Friday 1 March 2024	Tues 12 Dec 2023	Thurs 4 Jan 2024	Wed 10 Jan 2024	Wed 17 Jan 2024

Should Council agree to appoint the WAEC, the Commission requires advice by Friday, 13 October 2023. Once confirmed, the WAEC will provide information about costings, timelines and operational details. That advice will be reported to Council for consideration.

### OPTIONS

1. That Council accept the recommendation; or
2. That Council authorises the Chief Executive Officer to conduct the extraordinary election pursuant to s.4.20 of the Act. This is not recommended as best integrity practice and the Shire is not resourced to conduct elections itself. Should Council consider this, then a consequential action will be for Council or the President to fix a date for the extraordinary election within four (4) weeks of the vacancy arising.

### STATUTORY IMPLICATIONS/REQUIREMENTS

The recommended action is consistent with Part 4, Division 4 of the *Local Government Act 1995* and the *Local Government (Elections) Regulations 1997*.

### POLICY IMPLICATIONS

Conducting an in-person ballot as the means of election is consistent with recent policy decisions of the Council.

### STRATEGIC COMMUNITY PLAN

#### 5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

### RISK MANAGEMENT CONSIDERATIONS

No identified risk management considerations.

### FINANCIAL IMPLICATIONS

No financial implications identified.

### VOTING REQUIREMENTS

Absolute Majority.



**OFFICER'S RECOMMENDATION**

That Council declares, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election on date to be confirmed by the Electoral Commissioner.

### 11.1.2 STATUS OF COUNCIL DECISIONS

Attachments:	<a href="#">Appendix 1 Status of Council Decision Register</a>
Responsible Officer:	Steven Harding Chief Executive Officer
Author:	Tehsin Ali Governance Administration Officer
Proposed Meeting Date:	29 September 2023
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

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### REPORT PURPOSE

To provide Council with advice of the status of outstanding Council decisions from previous meetings.

### BACKGROUND

Council has previously requested it be informed of the progress of the implementation of its previous decisions.

### COMMENTS/OPTIONS/DISCUSSIONS

A list of the status of Council's decisions from the previous meeting is attached as **Appendix 1** to this report.

### STATUTORY IMPLICATIONS/REQUIREMENTS

Recommendation is consistent with section 2.7 of the *Local Government Act 1995*.

### POLICY IMPLICATIONS

Consistent with past policy and practices of the Council.

### STRATEGIC COMMUNITY PLAN

#### 5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

### RISK MANAGEMENT CONSIDERATIONS

The continued reporting of the status of Council decisions mitigates compliance and reputational risks associated with Council decisions not been implemented.

**FINANCIAL IMPLICATIONS**

No financial resource impact.

**VOTING REQUIREMENTS**

Simple Majority.

**OFFICER'S RECOMMENDATION**

**That Council notes the report.**

Item No	Responsible Officer	Report Title	Accepted Recommendation	Council Resolution No.	Comments / Action Taken	Completion Date
ORDINARY COUNCIL MEETING 25 AUGUST 2023						
CHIEF EXECUTIVE OFFICER						
11.1.1	Steven Harding Chief Executive Officer	INTEGRITY FRAMEWORK	OFFICER'S RECOMMENDATION That Council: 1. Adopts the Shire of East Pilbara Integrity Framework (attached as Appendix 1); and 2. Authorises the Chief Executive Officer to undertaken an annual review of the Integrity Framework and report the findings to the Audit, Risk and Governance Committee.	2023/ 124	Integrity Framework uploaded to Shire website and staff intranet. Policy Manual updated	19/09/2023
11.1.2	Steven Harding Chief Executive Officer	NEW POLICY – COUNCIL MEETING RECORDINGS AND LIVESTREAMING	OFFICER'S RECOMMENDATION That Council adopts the Council Meeting Recordings and Live Streaming Policy (attached as Appendix 1).	2023/ 125	Policy Manual updated.	19/09/2023
11.1.3	Steven Harding Chief Executive Officer	POLICY REVIEW - PREQUALIFIED SUPPLIER PANEL POLICY	OFFICER'S RECOMMENDATION That Council accepts the review and adopts the Prequalified Supplier Panel Policy (attached as Appendix).	2023/ 126	Policy Manual updated.	19/09/2023
11.1.4	Steven Harding Chief Executive Officer	LOCAL ROADS AND COMMUNITY INFRASTRUCTURE FUNDING PHASE 4 (LRCI)	That Council: 1. Approves the following roads projects for funding from the \$690,167.00 allocated for Phase 4 Part B of the Local Roads and Community Infrastructure Program to Concrete Floodway Construction- Muccan Crossing repairs.  2. Authorises the Chief Executive Officer to sign the Grant Agreement, and any associated documentation in relation to the Local Roads and Community Infrastructure grants. 3. Pursuant to s6.8 of the Local Government Act 1995, amends the 2023/24 annual budget as follows:  Account Current Budget Amendment Revised Budget New- Revenue LRCI Phase 4 (Part B) Concrete Floodway Construction \$0 \$690,167.00 \$690,167.00 New- Expenses LRCI Phase 4 (Part B) Concrete Floodway Construction \$0 \$690,167.00 \$690,167.00	2023/ 127	Funding Agreement signed and returned to funding body.	29/08/2023
11.1.5	Steven Harding Chief Executive Officer	DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES CLUB NIGHT LIGHTS APPLICATION	That Council: 1. Endorses the Shire of East Pilbara Club Night Lights grant application.  2. Considers an allocation of a maximum of \$548,000.00 to the 2024/25 Capital Budget for full LED and lux upgrades of sports lighting at Kangaroo Oval, Capricorn Oval and Boomerang Oval, subject to the approval of the Club Night Lights grant application.  3. Authorises the CEO to identify other external funding opportunities to contribute towards the project expenses.	2023/ 128	Application submitted.	11/09/2023
11.1.6	Steven Harding Chief Executive Officer	NEWMAN CHAMBER OF COMMERCE AND INDUSTRY SPONSORSHIP REQUEST	That Council approves the request from Newman Chamber of Commerce and Industry for Sponsorship funding of \$5,000.00 cash for the Newman Business Excellence Awards 2023 to be allocated from the Community Grants Budget. MOTION LOST Reasons for Decision (Draft) 1. The application was not compliant with the Council's Grants and Sponsorship Policy; 2. The application was not received with sufficient time prior to the event proposed for funding; and 3. The current budget allocation for sponsorship has been exhausted for 2023/24.	LOST - NO DECISION	Outcome notification sent.	30/08/2023
11.1.7	Steven Harding Chief Executive Officer	SMALL BUSINESS FRIENDLY LOCAL GOVERNMENT CHARTER	That Council adopts the Small Business Development Corporation's Small Business Friendly Local Government Charter (attached as Appendix 1).	2023/ 129	Charter accepted by Deputy Director Small Business Development Corporation	6/09/2023
ACTING DIRECTOR CORPORATE SERVICES						
11.2.1	Steven Harding Chief Executive Officer	BUDGET REVIEW AS AT 31 JULY 2023 FOR 2022/2023 CARRY FORWARDS	OFFICER'S RECOMMENDATION That Council adopts: 1. the attached list of Carry Forward projects that formed part of the 2022/2023 budget; 2. the additional revenue sources as identified in the report; 3. the additional identified projects as part of the 2023/2024 budget; and 4. approves the transfer of up to \$4,000,000 from the Newman Airport Reserve to Municipal funds to cover works relating to the Newman Airside Lighting Project. ABSOLUTE MAJORITY REQUIRED	2023/ 131	Budget updated in accordance with resolution	28/08/2023
11.2.2	Cherie Delmage Acting Director Corporate Services	CREDITORS FOR PAYMENT JULY 2023	OFFICER'S RECOMMENDATION That Council endorses the below payments for the period of 1 July 2023 to 31 July 2023:  Cheque Payments \$200.00 EFT Payments \$3,239,682.89 MasterCard Payments \$4,655.36 Direct Payments \$343,188.33	2023/ 132	No further action	25/08/2023
11.2.3	Cherie Delmage Acting Director Corporate Services	MONTHLY FINANCIAL STATEMENTS, INSURANCE AND INVESTMENT REPORT AUGUST 2023	OFFICER'S RECOMMENDATION That Council adopts the Monthly Financial Statements for the period ending 31 July 2023 of the 2023/24 financial year included as Appendix 1 to the report.	2023/ 133	No further action	25/08/2023
DIRECTOR AVIATION AND REGULATORY SERVICES						
11.3.1	Vic Etherington Director Aviation and Regulatory Services	EAST NEWMAN SCHEME AMENDMENT AND PRECINCT STRUCTURE PLAN Item changed in Order of Business to beginning of Officer Report section. Change to Order approved by Shire President.	11.3.1 - Hyperlink - Resolutions Register.docx	2023/ 134	Outcomes of Council meeting and Shire's planning response was forwarded to Department of Planning, Lands and Heritage.	6/09/2023
ACTING DIRECTOR COMMUNITY EXPERIENCE						

11.4.1	Paul Miller Acting Director Community Experience	END OF YEAR COMMUNITY EVENT	<p>OFFICER'S RECOMMENDATION That Council:</p> <p>1. Accepts the in-kind donation from BHP; 2. Supports the proposal for end-of-year event free for the community on Sunday, 26 November 2023; 3. Approves the required budget of \$50,000 (excluding GST) to host the free community event on Sunday, 26 November 2023; 4. Pursuant to Section 6.8 of the Local Government Act 1995 approves an amendment to the Shire's 2023-2024 Annual Budget to add \$50,000 to the community events budget, as per the following table:</p> <p>Account Description Current Budget Amendment Revised Budget 111522 (EV0023) End of Year Community Event \$0 \$50,000 \$50,000</p> <p>ABSOLUTE MAJORITY REQUIRED</p>	2023/ 135	BHP informed, event planning commenced	25/08/2023
14	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL		<p>That Council consider items:</p> <p>14.1.1 AWARD OF TENDER – WEQ 05-2022/23 – SUPPLY AND DELIVERY OF ONE (1) NEW REFUSE TRUCK (NULLAGINE)</p> <p>14.2.1 LEASES OVER LAND - NEWMAN AIRPORT - CONSIDERATION OF SUBMISSION</p> <p>as new business of an urgent nature immediately.</p>	2023/ 136	Approved at Ordinary Council Meeting 25/08/2023 - No further action required	25/08/2023
CONFIDENTIAL AGENDA						
ACTING DIRECTOR INFRASTRUCTURE SERVICES						
14.1.1	Etienne Vorster A/Director Infrastructure Services	AWARD OF TENDER – WEQ 05- 2022/23 – SUPPLY AND DELIVERY OF ONE (1) NEW REFUSE TRUCK (NULLAGINE)	<p>That Council:</p> <p>1. Pursuant to Section 6.8 of the Local Government Act 1995 approves an amendment to the Shire's 2023/2024 Annual Budget to add an additional \$21,000 from the Plant Reserve to the Carry Forward from 2022/2023 as per the following table:</p> <p>Account Description Current Budget Amendment Revised Budget Plant Reserve Transfer to 109102 \$1,514,350 (\$21,000) \$1,493,350 109102 Transfer from Plant Reserve \$248,000 \$21,000 \$269,000</p> <p>2. Awards WEQ 05-2022/23 for the Supply and Delivery of One (1) New Refuse Truck to Isuzu Australia for the total purchase price of \$268,870.00 GST exc; and 3. Authorises the Chief Executive Officer to enter into minor variations to the Contract over the Contract term.</p>	2023/ 137	Purchase Order issued and suppliers notified of Council Decision	31/08/2023
CHIEF EXECUTIVE OFFICER						
14.2.1	Steven Harding Chief Executive Officer	LEASES OVER LAND - NEWMAN AIRPORT - CONSIDERATION OF SUBMISSION	<p>That Council:</p> <p>1. Pursuant to Section 6.8 of the Local Government Act 1995 approves an amendment to the Shire's 2023/2024 Annual Budget to add an additional \$21,000 from the Plant Reserve to the Carry Forward from 2022/2023 as per the following table:</p> <p>Account Description Current Budget Amendment Revised Budget Plant Reserve Transfer to 109102 \$1,514,350 (\$21,000) \$1,493,350 109102 Transfer from Plant Reserve \$248,000 \$21,000 \$269,000</p> <p>2. Awards WEQ 05-2022/23 for the Supply and Delivery of One (1) New Refuse Truck to Isuzu Australia for the total purchase price of \$268,870.00 GST exc; and 3. Authorises the Chief Executive Officer to enter into minor variations to the Contract over the Contract term.</p>	2023/ 138	Both parties invited to submit proposals	20/09/2023
15.1.1	Steven Harding Chief Executive Officer	PROPOSED LEASE – NEWMAN AIRPORT (AIR SERVICES AUSTRALIA)	<p>That Council:</p> <p>1. Gives local public notice in accordance with s.3.58(3)(a) of the Local Government Act 1995 of the proposed disposition of land in the form of a Lease between the Shire and Airservices Australia over Lease Area 5, within Reserve 44775, Newman Airport, for an initial term of ten (10) years (2023 to 2033) with options for two (2) further terms of five (5) years. The rent payable is \$1 per annum plus GST; 2. Delegates authority under s.3.58(3)(b) to the Chief Executive Officer to consider any submissions made in response to the local public notice given and to enter into a Lease on the terms of (1) of this resolution, subject to the necessary approval from the Minister for Lands; 3. Authorises the Chief Executive Officer to extend the Lease with the same conditions for a the First Further Term of five (5) years (2033 to 2038) on the expiry of the initial Lease Term, subject to the Lessee not being in default; 4. Authorises the Chief Executive Officer to extend the Lease with the same conditions for the Second Further Term of five (5) years (2038 to 2043) on the expiry of the First Further Term, subject to the Lessee not being in default; 5. Authorises the Chief Executive Officer to enter into any Minor Variations to the Lease over the life of the Lease, in accordance with Council's Minor Variations Policy.</p>	2023/ 139	Public Notice given 30/8/2023. Draft Lease prepared.	30/08/2023
15.1.2		PROPOSED LEASE – NEWMAN AIRPORT (AMPLITEL PTY LTD)	<p>That Council:</p> <p>1. Gives local public notice in accordance with s.3.58(3)(a) of the Local Government Act 1995 of the proposed disposition of land in the form of a Lease between the Shire and Amplitel Pty Ltd over a portion of Reserve 44775, Newman Airport, for an initial term of five (5) years (2023 to 2028) with options for three (3) further terms of five (5) years exercisable at the discretion of the Lessor. The initial rent payable is \$2,000 per annum plus GST, subject to an annual fixed increase of 3% on each anniversary of the commencement of the Lease, and any Further Term; 2. Delegates authority under s.3.58(3)(b) to the Chief Executive Officer to consider any submissions made in response to the local public notice given and to enter into a Lease on the terms of (1) of this resolution, subject to the necessary approval from the Minister for Lands; 3. Authorises the Chief Executive Officer to extend the Lease with the same conditions for a the First Further Term of five (5) years (2028 to 2033) on the expiry of the initial Lease Term, subject to the Lessee not being in default; 4. Authorises the Chief Executive Officer to extend the Lease with the same conditions for the Second Further Term of five (5) years (2033 to 2038) on the expiry of the First Further Term, subject to the Lessee not being in default; 5. Authorises the Chief Executive Officer to extend the Lease with the same conditions for the Third Further Term of five (5) years (2038 to 2043) on the expiry of the Second Further Term, subject to the Lessee not being in default; and 6. Authorises the Chief Executive Officer to enter into any Minor Variations to the Lease over the life of the Lease, in accordance with Council's Minor Variations Policy.</p>	2023/ 140	Public Notice given 30/8/2023. Draft Lease prepared.	30/08/2023
ACTING DIRECTOR INFRASTRUCTURE SERVICES						

15.2.1	Etienne Vorster A/Director Infrastructure Services	AWARD OF TENDER - RFT 14-2022/23 – PROVISION OF WASTE MANAGEMENT SERVICES (NEWMAN)	<p>That Council:</p> <p>1. Not accept any Tender received for Tender RFT 14-2022/23 – Provision of Waste Management Services (Newman) and to authorise the Chief Executive Officer, or delegated officer, to negotiate with any Party for all Services except the Town Litter Control/Collection Services for an initial Contract period of five (5) years commencing on the 1st September 2023 and expiring on the 31st August 2028.</p> <p>2. Endorse the proposed initiative for the Town Litter Control/Collection Services to be undertaken in-house.</p> <p>3. Authorises in the event of unsuccessful negotiations, the Chief Executive Officer to invite Tenders for the Waste Collection and Disposal Services thereof.</p>	2023/ 141	Tenderers have been advised of the outcome. CEO to enter into negotiations with either party.	28/08/2023
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## 11.2 ACTING DIRECTOR CORPORATE SERVICES

### 11.2.1 MONTHLY FINANCIAL STATEMENTS, INSURANCE AND INVESTMENT REPORT SEPTEMBER 2023

<b>Attachments:</b>	<a href="#">Appendix 1 Monthly Financial Report August 2023</a> <a href="#">Appendix 2 Investments August 2023</a>
<b>Responsible Officer:</b>	<b>Cherie Delmage</b> <b>Acting Director Corporate Services</b>
<b>Author:</b>	<b>Thomas Gorman</b> <b>Manager Corporate Services</b>
<b>Proposed Meeting Date:</b>	<b>29 September 2023</b>
<b>Location/Address:</b>	
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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## REPORT PURPOSE

The Monthly Financial Statements provide details of the Shire of East Pilbara's (the Shire's) current year to date financial position in relation to the 2023/2024 Annual Budget, as amended from time to time, including the reporting of material variances.

## BACKGROUND

The reporting of monthly financial information is a requirement under section 6.4 of the *Local Government Act 1995* ("the Act") and regulation 34 of the *Local Government (Financial Management) Regulations 1996* ("the Regulations").

**Appendix 1** details the financial activities of the Shire for the period 1 July 2023 to 31 August 2023 of the current financial year.

There are four sections to the monthly report:

1. Monthly Health Checks and Summary Graphs;
2. Statutory Reports – Rate Setting Statement, Operating Statement, Cash Flow;
3. Various other Notes to give Council an overview of the Shire's current financial situation, including Material Variances for Programs and Nature and Type as per Council's adopted variance threshold limits of 10% or \$20,000 for operating, and 10% or \$50,000 for capital, whichever is higher; and
4. A Capital Projects schedule detailing all expenditure.

**Appendix 2** is the Monthly Investments Report.

Any immediate annual budget considerations are also presented within the monthly financial report.

## COMMENTS/OPTIONS/DISCUSSIONS

### Variances

Material variances in the Shire 2023/2024 annual budget are disclosed within **Appendix 1**.

### Investments

The Shire's portfolio accrued over \$311,000 in interest and returned 4.97%pa compared to the current bank bill benchmark of 4.39%. New deposits invested in over the month are yielding well over 5%. Over the past 12 months the portfolio has returned 3.41% exceeding the bank bill index benchmark of 3.37%.

Investment portfolio details are disclosed within **Appendix 2**.

### Insurance Report

For the month of August 2023, there are 17 pending claims and 21 claims still open in various stages of completion.

## STATUTORY IMPLICATIONS/REQUIREMENTS

*Local Government Act 1995*

Part 6 Financial Management

Division 4 General financial provisions

Section 6.4(2)

*"The financial report is to:*

- (a) be prepared and presented in the manner and form prescribed; and*
- (b) contain the prescribed information."*

Section 6.8 (1) (b)

*"Expenditure from municipal fund not included in annual budget is to be authorised in advance by resolution". \*Absolute majority required.*

## POLICY IMPLICATIONS

3.1 Accounting Policies

3.5 Budget Management – Capital Acquisitions

3.9 Investments Policy

## STRATEGIC COMMUNITY PLAN

Governance

G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.

G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.

G1.4 Ensure a high standard of organisational management and effectiveness



**RISK MANAGEMENT CONSIDERATIONS**

Legislative - Medium

**FINANCIAL IMPLICATIONS**

There are no financial implications at the time of writing this report.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

**That Council adopts the Monthly Financial Statements for the period ending 31 August 2023 of the 2023/2024 financial year included as Appendix 1 to the report.**

# Shire Of East Pilbara

## Monthly Financial Statements

**For The Period Ending 31st August 2023**

**LOCAL GOVERNMENT ACT 1995**

**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Note 2	Explanation of Material Variances	...	6

**SHIRE OF EAST PILBARA**
**Statement of Comprehensive Income By Nature and Type  
For The Period Ending 31st August 2023**

	2023-24	2023-24	2023-24	2023-24	Monthly Budget vs Actual \$ Variance
	Original Budget	Current Budget	YTD Budget	YTD Actual	
	\$			\$	
<b>Revenue</b>					
Rates	31,397,825	31,397,825	31,397,825	32,532,074	1,134,249
Grants, subsidies and contributions	10,753,760	12,405,671	510,500	136,989	(373,511)
Fees and charges	27,620,158	27,040,158	9,240,657	6,440,149	(2,800,508)
Service charges	148,800	148,800	148,800	143,344	(5,456)
Interest revenue	2,740,000	2,740,000	100,000	28,767	(71,233)
Other revenue	1,608,600	1,608,600	0	97,434	97,434
	<b>74,269,143</b>	<b>75,341,054</b>	<b>41,397,782</b>	<b>39,378,757</b>	<b>(2,019,025)</b>
<b>Expenses</b>					
Employee costs	20,510,091	20,402,934	3,400,736	2,883,428	(517,308)
Materials and contracts	27,004,321	27,710,096	2,448,648	4,043,068	1,594,420
Utility charges	2,245,898	2,267,902	0	181,196	181,196
Depreciation	16,755,434	16,670,943	2,778,458	2,694,712	(83,746)
Finance costs	489,119	489,119	200,685	(75,123)	(275,808)
Insurance	1,578,689	1,573,776	1,573,086	1,675,950	102,864
Other expenditure	1,956,414	1,871,190	0	66,062	66,062
	<b>70,539,966</b>	<b>70,985,959</b>	<b>10,401,613</b>	<b>11,469,294</b>	<b>1,067,681</b>
	3,729,177	4,355,095	30,996,169	27,909,463	(3,086,706)
Capital grants, subsidies and contributions	5,288,298	3,651,387	0	1,037,108	1,037,108
Profit/ Loss on asset disposals	121,893	587,893	20,000	21,508	1,508
	5,410,191	4,239,280	20,000	1,058,616	<b>1,038,616</b>
<b>Net result for the period</b>	<b>9,139,368</b>	<b>8,594,375</b>	<b>31,016,169</b>	<b>28,968,079</b>	<b>(2,048,090)</b>
<b>Total comprehensive income for the period</b>	<b>9,139,368</b>	<b>8,594,375</b>	<b>31,016,169</b>	<b>28,968,079</b>	<b>(2,048,090)</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF EAST PILBARA**  
**Statement of Comprehensive Income By Function**  
**For The Period Ending 31st August 2023**

	2023-24	2023-24	2023-24	2023-24	Monthly Budget vs Actual \$ Variance
	Original Budget	Current Budget	YTD Budget	YTD Actual	
	\$			\$	
<b>Revenue other than Capital Grants</b>					
General Purpose Funding	35,749,825	35,749,825	31,497,825	32,599,265	1,101,440
Governance	2,040,200	254,700	100	11,847	11,747
Law, Order & Public Safety	360,479	454,453	152,180	147,595	(4,585)
Health	63,600	63,600	8,930	1,412	(7,518)
Education & Welfare	62,000	62,000	0	15,000	15,000
Housing	375,000	216,000	32,496	53,849	21,353
Community Amenities	7,655,308	7,537,440	5,930,481	2,691,606	(3,238,875)
Recreation & Culture	4,626,326	5,168,626	48,930	241,415	192,485
Transport	21,233,300	24,143,805	3,631,694	3,286,373	(345,321)
Economic Services	952,998	992,498	115,146	328,640	213,494
Other Property & Services	1,272,000	1,286,000	0	14,931	14,931
	<b>74,391,036</b>	<b>75,928,947</b>	<b>41,417,782</b>	<b>39,391,932</b>	<b>(2,025,850)</b>
<b>Expenses</b>					
General Purpose Funding	656,656	656,656	33,412	34,820	1,408
Governance	3,489,865	3,254,865	136,728	650,179	513,451
Law, Order & Public Safety	1,543,091	1,587,591	210,440	210,152	(288)
Health	827,904	827,904	112,180	84,635	(27,545)
Education & Welfare	3,175,049	3,161,761	482,009	404,704	(77,305)
Housing	2,250,710	2,250,710	250,760	455,511	204,751
Community Amenities	7,835,991	7,835,992	834,795	898,135	63,340
Recreation & Culture	15,996,005	15,925,906	2,120,713	2,436,341	315,628
Transport	28,853,507	29,631,099	5,700,275	5,171,930	(528,345)
Economic Services	3,712,648	3,654,936	330,182	513,599	183,417
Other Property & Services	2,198,539	2,198,539	190,119	600,954	410,835
	<b>70,539,966</b>	<b>70,985,959</b>	<b>10,401,613</b>	<b>11,460,960</b>	<b>1,059,347</b>
<b>Capital Grants</b>					
Capital grants, subsidies and contributions	5,288,298	3,651,387	0	1,037,108	
	<b>5,288,298</b>	<b>3,651,387</b>	<b>0</b>	<b>1,037,108</b>	
<b>Total comprehensive income for the period</b>	<b>9,139,368</b>	<b>8,594,375</b>	<b>31,016,169</b>	<b>28,968,080</b>	

**SHIRE OF EAST PILBARA**  
**Statement of Financial Activity By Nature and Type**  
**For The Period Ending 31st August 2023**

	2023-24 Original Budget	2023-24 Current Budget	2023-24 YTD Budget	2023 YTD Actual
		\$	\$	\$
<b>OPERATING ACTIVITIES</b>				
<b>Revenue from operating activities</b>				
Rates	31,397,825	31,397,825	31,397,825	32,532,074
Grants, subsidies and contributions	10,753,760	12,405,671	510,500	136,989
Fees and charges	27,620,158	27,040,158	9,240,657	6,440,149
Service charges	148,800	148,800	148,800	143,344
Interest revenue	2,740,000	2,740,000	100,000	28,767
Other revenue	1,608,600	1,608,600	0	97,434
Profit on asset disposals	121,893	481,000	0	0
	74,391,036	75,822,054	41,397,782	39,378,757
<b>Expenditure from operating activities</b>				
Employee costs	20,510,091	20,402,934	3,400,736	2,883,428
Materials and contracts	27,004,321	26,310,096	2,448,648	3,999,586
Utility charges	2,245,898	2,267,902	0	181,196
Depreciation	16,755,434	16,670,943	2,778,458	2,694,712
Finance costs	489,119	489,119	200,685	(75,123)
Insurance	1,578,689	1,573,776	1,573,086	1,675,950
Other expenditure	1,956,414	1,871,190	0	66,062
	70,539,966	69,585,959	10,401,613	11,425,812
Non-cash amounts excluded from operating activities	16,755,434	16,189,943	2,778,458	2,694,712
<b>Amount attributable to operating activities</b>	20,606,504	22,426,038	33,774,627	30,647,657
<b>INVESTING ACTIVITIES</b>				
<b>Inflows from investing activities</b>				
Capital grants, subsidies and contributions	5,288,298	3,651,387	0	1,037,108
Proceeds from disposal of assets	481,000	106,893	20,000	21,508
	5,769,298	3,758,280	20,000	1,058,616
<b>Outflows from investing activities</b>				
Purchase of property, plant and equipment	2,598,994	6,277,229	507,672	361,815
Purchase and construction of infrastructure	13,343,006	8,264,772	69,070	725,480
	15,942,000	14,542,001	576,742	1,087,295
Non-cash amounts excluded from investing activities	0	0	0	0
<b>Amount attributable to investing activities</b>	(10,172,702)	(10,783,721)	(556,742)	(28,679)
<b>FINANCING ACTIVITIES</b>				
<b>Inflows from financing activities</b>				
Proceeds from borrowings	630,000	630,000	0	0
Transfers from reserve accounts	325,000	325,000	0	0
	955,000	955,000	0	0
<b>Outflows from financing activities</b>				
Repayment of borrowings	3,417,822	3,417,823	1,507,294	0
Transfers to reserve accounts	7,970,981	7,970,981	0	0
	11,388,803	11,388,804	1,507,294	0
<b>Amount attributable to financing activities</b>	(10,433,803)	(10,433,804)	(1,507,294)	0
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>				
Amount attributable to operating activities	20,606,504	22,426,038	33,774,627	30,647,657
Amount attributable to investing activities	(10,172,702)	(10,783,721)	(556,742)	(28,679)
Amount attributable to financing activities	(10,433,803)	(10,433,804)	(1,507,294)	0
<b>Surplus or deficit after imposition of general rates</b>	<b>(0)</b>	<b>1,208,513</b>	<b>31,710,591</b>	<b>30,618,978</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF EAST PILBARA**  
**Statement of Financial Activity By Function**  
**For The Period Ending 31st August 2023**

	2023-24	2023-24	2023-24	2023
	Original Budget	Current Budget	YTD Budget	YTD Actual
	\$	\$	\$	\$
OPERATING ACTIVITIES				
Revenue from operating activities				
General Purpose Funding	35,749,825	35,749,825	31,497,825	32,599,265
Governance	2,040,200	254,700	100	11,847
Law, Order & Public Safety	360,479	477,079	152,180	157,089
Health	63,600	63,600	8,930	1,412
Education & Welfare	62,000	62,000	0	15,000
Housing	375,000	216,000	32,496	53,849
Community Amenities	7,655,308	7,704,808	5,930,481	2,859,219
Recreation & Culture	4,626,326	5,168,626	48,930	241,415
Transport	21,233,300	27,605,198	3,631,694	4,146,373
Economic Services	952,998	992,498	115,146	328,640
Other Property & Services	1,272,000	1,286,000	0	14,931
	74,391,036	79,580,334	41,417,782	40,429,040
Expenditure from operating activities				
General Purpose Funding	656,656	656,656	33,412	34,820
Governance	3,489,865	3,254,865	136,728	650,179
Law, Order & Public Safety	1,543,091	1,717,110	210,440	219,647
Health	827,904	827,904	112,180	84,635
Education & Welfare	3,175,049	3,161,761	482,009	404,704
Housing	2,250,710	2,250,710	250,760	455,511
Community Amenities	7,835,991	8,003,360	854,795	1,085,704
Recreation & Culture	15,996,005	15,925,906	2,120,713	2,436,341
Transport	28,853,507	31,454,492	5,700,275	5,232,276
Economic Services	3,712,648	3,654,936	330,182	513,599
Other Property & Services	2,198,539	2,198,539	190,119	600,954
	70,539,966	73,106,239	10,421,613	11,718,370
Non-cash amounts excluded from operating activities	16,755,434	16,189,943	2,778,458	2,694,712
Amount attributable to operating activities	20,606,504	22,664,038	33,774,627	31,405,383
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions	5,288,298	3,651,387	0	1,037,108
Proceeds from disposal of assets	481,000	106,893	20,000	21,508
Proceeds from financial assets at amortised cost - self supporting loans				
Distributions from investments in associates	5,769,298	3,758,280	20,000	1,058,616
Outflows from investing activities				
Less: CAPITAL WORKS PROGRAMME				
General Purpose Funding	0	0	0	0
Governance	90,000	90,000	130,000	174,856
Law, Order & Public Safety	35,994	35,994	13,000	110,426
Health	0	0	0	0
Education & Welfare	0	0	0	0
Housing	1,520,500	1,520,500	61,000	19,408
Community Amenities	1,147,000	1,147,000	294,000	141,763
Recreation & Culture	3,819,118	3,819,118	9,672	480,666
Transport	9,139,388	7,977,389	69,070	946,215
Economic Services	190,000	190,000	0	(28,314)
Other Property & Services	0	0	0	0
	15,942,000	14,780,001	576,742	1,845,021
Non-cash amounts excluded from investing activities	0	0	0	0
Amount attributable to investing activities	(10,172,702)	(11,021,721)	(556,742)	(786,405)
FINANCING ACTIVITIES				
Inflows from financing activities				
Proceeds from borrowings	630,000	630,000	0	0
Transfers from reserve accounts	325,000	325,000	0	0
	955,000	955,000	0	0
Outflows from financing activities				
Repayment of borrowings	3,417,822	3,417,823	1,507,294	0
Transfers to reserve accounts	7,970,981	7,970,981	0	0
	11,388,803	11,388,804	1,507,294	0
Amount attributable to financing activities	(10,433,803)	(10,433,804)	(1,507,294)	0
MOVEMENT IN SURPLUS OR DEFICIT				
Amount attributable to operating activities	20,606,504	22,664,038	33,774,627	31,405,383
Amount attributable to investing activities	(10,172,702)	(11,021,721)	(556,742)	(786,405)
Amount attributable to financing activities	(10,433,803)	(10,433,804)	(1,507,294)	0
Surplus or deficit after imposition of general rates	(0)	1,208,513	31,710,591	30,618,978

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF EAST PILBARA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For The Period Ending 31st August 2023

OPERATING AC'

Adjusted Net Current Assets	YTD Actuals \$	ADJUSTED NET CURRENT
<b>Current Assets</b>		
<b>Cash and cash equivalents</b>		
Cash at bank and on hand	14,029,220	
Short-term term deposits	78,779,159	
Bank overdraft	0	
<b>Total Cash and cash equivalents</b>	<b>92,808,380</b>	
<b>Trade and other receivables</b>		
Rates and statutory receivables	26,384,831	
Trade receivables	6,288,857	
Other receivables	597,956	
<b>Total Trade and other receivables</b>	<b>33,271,643</b>	
<b>Inventories</b>		
Fuel and materials	94,773	
Baskets	17,774	
<b>Total Inventories</b>	<b>112,547</b>	
<b>Other assets</b>		
Prepayments	75,361	
Accrued income	1,564,898	
<b>Total Other Assets</b>	<b>1,640,259</b>	
<b>Total Current Assets</b>	<b>127,832,829</b>	
<b>Current Liabilities</b>		
<b>Trade and other payables</b>		
Sundry creditors	2,836,966	
Prepaid rates	34,351	
Bonds and deposits held	2,197,225	
Accrued salaries and wages	0	
Other accruals	739,592	
Accrued interest on long term borrowings	0	
<b>Total Trade and other payables</b>	<b>5,808,133</b>	
<b>Other Liabilities</b>		
Capital grant/contributions liabilities	849,409	
<b>Other Liabilities</b>	<b>849,409</b>	
<b>Total Current Liabilities</b>	<b>6,657,542</b>	

# NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

## NOTE 2

### For The Period Ending 31st August 2023

### EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/23 year is \$20,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>VARIANCE BY FUNCTION &amp; ACTIVITY</b>	\$	%			
<b><u>Revenue from operating activities</u></b>					
Governance	11,747	11746.7%			
General Purpose Funding - Other	1,101,440	3.5%	▲	Permanent	Impact of Increased land valuations as compared to the rates modelling estimates
Law, Order & Public Safety	(4,585)	-3.0%			
Health	(7,518)	-84.2%			
Education and Welfare	15,000	0.0%			
Housing	21,353	65.7%	▲	Timing	House rental revenue YTD higher
Community Amenities	(3,238,875)	-54.6%	▼	Timing	Newman Tip & Liquid Waste Fees under YTD budget
Recreation and Culture	192,485	393.4%	▲	Timing	Increase in memberships & merchandise & activity generating income
Transport	(345,321)	-9.5%	▼	Timing	Newman Airport Passenger Fees under YTD Budget
Economic Services	213,494	185.4%	▲	Timing	Increase in Caravan Park & Building Fees
Other Property and Services	14,931	0.0%			
<b><u>Expenditure from operating activities</u></b>					
General Purpose Funding	1,408	4.2%			
Governance	513,451	375.5%	▲	Timing	Annual IT fees incurred in August (\$180k), Greater Office Maintenance Costs
Law, Order and Public Safety	(288)	-0.1%			
Health	(27,545)	-24.6%	▼	Timing	Salaries & Wages under YTD Budget
Education and Welfare	(77,305)	-16.0%	▼	Timing	Salaries & Wages under YTD Budget
Housing	204,751	81.7%	▲	Timing	Increase in housing maintenance
Community Amenities	63,340	7.6%	▲	Timing	Increase in Contractor costs
Recreation and Culture	315,628	14.9%	▲	Timing	Large contractor works on parks/ gardens/ ovals
Transport	(528,345)	-9.3%	▼	Timing	Safety Screening fees (Airport) & manual depreciation under YTD budget
Economic Services	183,417	55.6%	▲	Timing	Yurlu Caravan Park maintenance over YTD budget
Other Property and Services	410,835	216.1%	▲	Timing	Insurance funded repairs relating to Cyclone Isla
<b>VARIANCE BY NATURE &amp; TYPE</b>					
<b><u>Operating Revenue</u></b>					
Rates	1,134,249	3.6%	▲	Permanent	Impact of Increased land valuations as compared to the rates modelling estimates
Grants And Subsidies	(373,511)	-73.2%	▼	Timing	MRWA Grant funding to be received
Gain On Asset Disposals	1,508	7.5%			
Fees and Charges	(2,800,508)	-30.3%	▼	Timing	Newman Tip & Liquid Waste Fees under YTD budget
Interest	(71,233)	-71.2%	▼	Timing	Quarterly Interest Accrual
Other Revenue/Income	97,434	100.0%	▲	Timing	Variance between YTD Budget & Actual; may require budget review
Service Charges	(5,456)	-3.7%			



## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

## NOTE 2

### For The Period Ending 31st August 2023

### EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/23 year is \$20,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>VARIANCE BY FUNCTION &amp; ACTIVITY</b>	\$	%			
<b><u>Operating Expenditure</u></b>					
Employee Costs	(517,308)	-15.2%	▲	Permanent	FTE numbers lower than YTD budget
Materials And Contracts	1,594,420	65.1%	▲	Timing	Road Capital Projects; Annual IT Fees; Increased Staff Housing Costs - may required budget review
Depreciation On Non Current Assets	(83,746)	-3.0%	▲	Timing	Monthly Depreciaton Estimated until Auditors sign off on 2022/2023 EOFY Statements
Insurance Expenses	102,864	6.5%	▲	Timing	Insurance YTD Budget & Actuals over; may require budget review; includes Cyclone & Flood damage costs
Loss On Asset Disposal	-	0.0%			
Interest Expenses	(275,808)	0.0%	▲	Timing	Variance between YTD Budget & YTD Actual
Utilities (Gas, Electricity, Water Etc)	181,196	100.0%	▲	Timing	Variance between YTD Budget & YTD Actual
Other Expenditure	66,062	100.0%	▲	Timing	Variance between YTD Budget & YTD Actual



Shire of EAST  
**Pilbara**  
AUSTRALIA'S LARGEST SHIRE

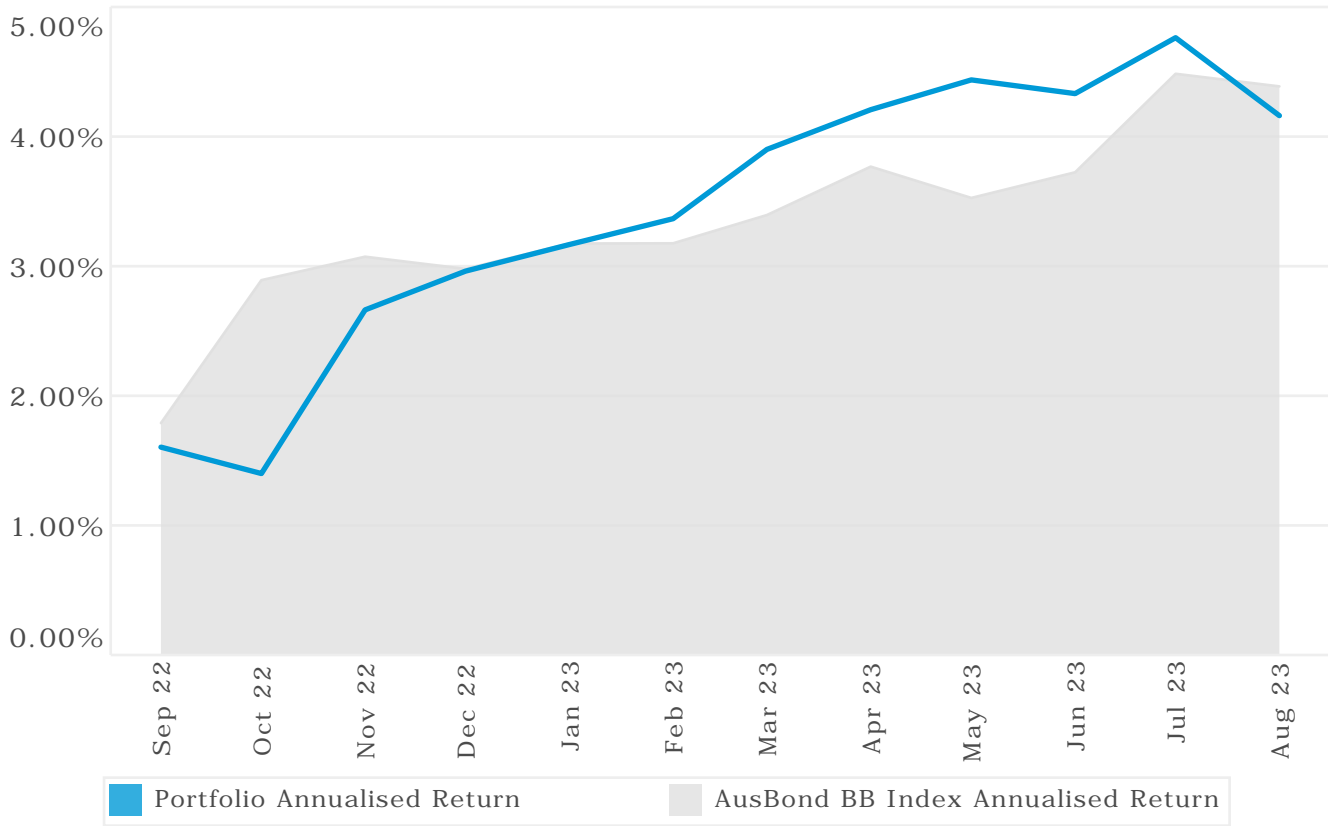
## Investment Summary Report August 2023



Investment Holdings

Investment Performance

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	14,296,970	14,296,970	0.0017
Term Deposit	74,000,000	75,390,654	4.9756
	88,296,970	89,687,623	4.1702

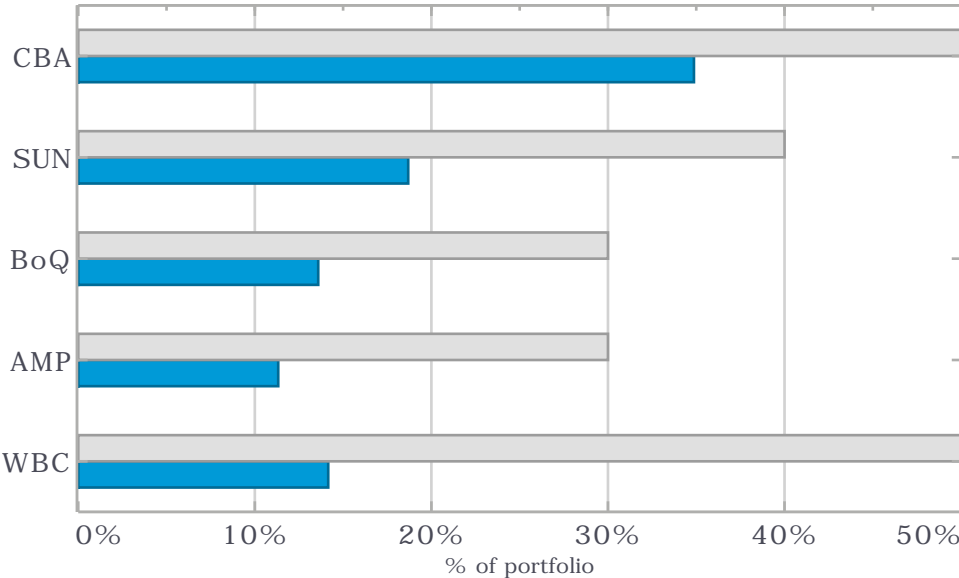
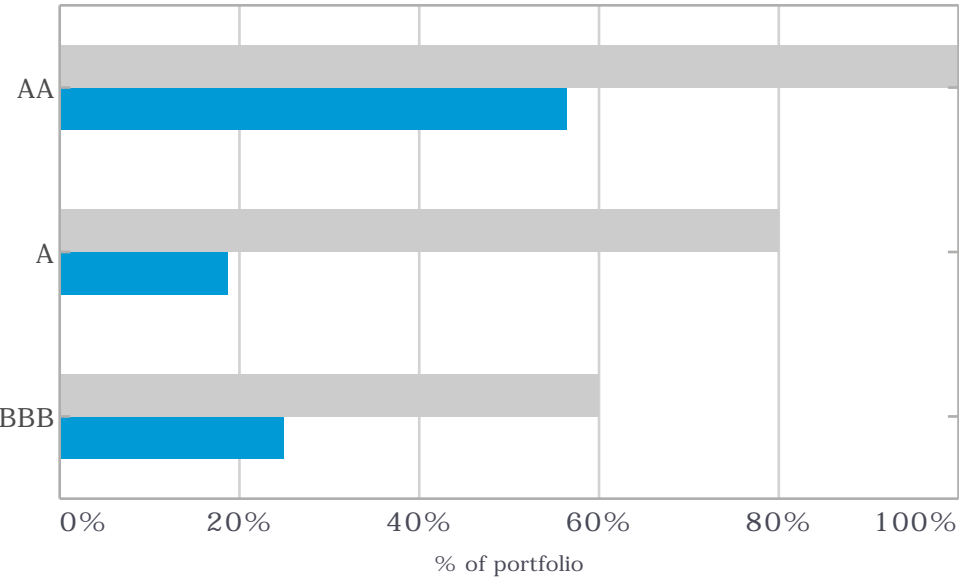


Investment Policy Compliance

Total Credit Exposure

Individual Institutional Exposures

Term to Maturities



	Face Value (\$)	Policy Max
Between 0 and 1 years	88,296,970	100%
	88,296,970	

Portfolio Exposure

Investment Policy Limit

Shire of East Pilbara  
Investment Holdings Report - August 2023



Cash Accounts											
	Face Value (\$)	Current Rate (%)	Institution	Credit Rating			Current Value (\$)	Deal No.			Reference
	8,540.84	2.7761%	Macquarie Bank	A+			8,540.84	541691			Accelerator
	14,288,428.71	0.0000%	Bankwest	AA-			14,288,428.71	541653			
	14,296,969.55	0.0017%					14,296,969.55				

Term Deposits											
Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
20-Sep-23	3,000,000.00	5.0400%	Suncorp Bank	A+	3,000,000.00	14-Jun-23	3,032,725.48	544200	32,725.48	At Maturity	
20-Oct-23	2,500,000.00	4.6200%	Suncorp Bank	A+	2,500,000.00	20-Apr-23	2,542,402.74	544025	42,402.74	At Maturity	
26-Oct-23	2,500,000.00	4.6500%	Westpac Group	AA-	2,500,000.00	26-Apr-23	2,540,767.12	544063	40,767.12	At Maturity	
4-Nov-23	5,000,000.00	4.7200%	Westpac Group	AA-	5,000,000.00	4-Nov-22	5,194,619.18	543568	194,619.18	At Maturity	
7-Nov-23	5,000,000.00	4.8000%	AMP Bank	BBB	5,000,000.00	7-Nov-22	5,195,945.21	543521	195,945.21	At Maturity	
8-Nov-23	2,500,000.00	4.7000%	Westpac Group	AA-	2,500,000.00	8-Nov-22	2,595,609.59	543569	95,609.59	At Maturity	
14-Nov-23	3,000,000.00	4.7800%	Suncorp Bank	A+	3,000,000.00	10-May-23	3,044,787.95	544087	44,787.95	At Maturity	
26-Nov-23	2,500,000.00	4.6600%	Westpac Group	AA-	2,500,000.00	26-Apr-23	2,540,854.79	544064	40,854.79	At Maturity	
12-Dec-23	2,500,000.00	4.4000%	Commonwealth Bank of Australia	AA-	2,500,000.00	12-Dec-22	2,579,260.27	543646	79,260.27	At Maturity	
12-Dec-23	3,000,000.00	4.5500%	Suncorp Bank	A+	3,000,000.00	12-Apr-23	3,053,104.11	544018	53,104.11	At Maturity	
16-Jan-24	2,500,000.00	4.7500%	National Australia Bank	AA-	2,500,000.00	12-May-23	2,536,438.36	544096	36,438.36	At Maturity	
13-Feb-24	1,500,000.00	5.0100%	Commonwealth Bank of Australia	AA-	1,500,000.00	13-Feb-23	1,541,178.08	543823	41,178.08	At Maturity	
13-Feb-24	3,000,000.00	5.3900%	Commonwealth Bank of Australia	AA-	3,000,000.00	10-Aug-23	3,009,746.30	544378	9,746.30	At Maturity	
12-Mar-24	10,000,000.00	4.9000%	Bank of Queensland	BBB+	10,000,000.00	9-Mar-23	10,236,273.97	543919	236,273.97	At Maturity	
3-Apr-24	5,000,000.00	5.0600%	Commonwealth Bank of Australia	AA-	5,000,000.00	1-Jun-23	5,063,769.86	544144	63,769.86	At Maturity	
16-Apr-24	5,000,000.00	5.4700%	Suncorp Bank	A+	5,000,000.00	19-Jul-23	5,032,969.86	544326	32,969.86	At Maturity	
13-May-24	4,000,000.00	4.7200%	National Australia Bank	AA-	4,000,000.00	12-May-23	4,057,933.15	544097	57,933.15	At Maturity	
4-Jun-24	1,500,000.00	5.3000%	Commonwealth Bank of Australia	AA-	1,500,000.00	7-Jun-23	1,518,731.51	544169	18,731.51	At Maturity	
12-Jun-24	2,000,000.00	5.4800%	Bank of Queensland	BBB+	2,000,000.00	15-Jun-23	2,023,421.37	544205	23,421.37	At Maturity	
3-Jul-24	5,000,000.00	5.7000%	AMP Bank	BBB	5,000,000.00	4-Jul-23	5,046,068.49	544289	46,068.49	At Maturity	
20-Aug-24	3,000,000.00	5.4700%	Commonwealth Bank of Australia	AA-	3,000,000.00	23-Aug-23	3,004,046.30	544411	4,046.30	At Maturity	

# Shire of East Pilbara

## Investment Holdings Report - August 2023



Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
	74,000,000.00	4.9756%			74,000,000.00		75,390,653.69		1,390,653.69		

Shire of East Pilbara  
Accrued Interest Report - August 2023



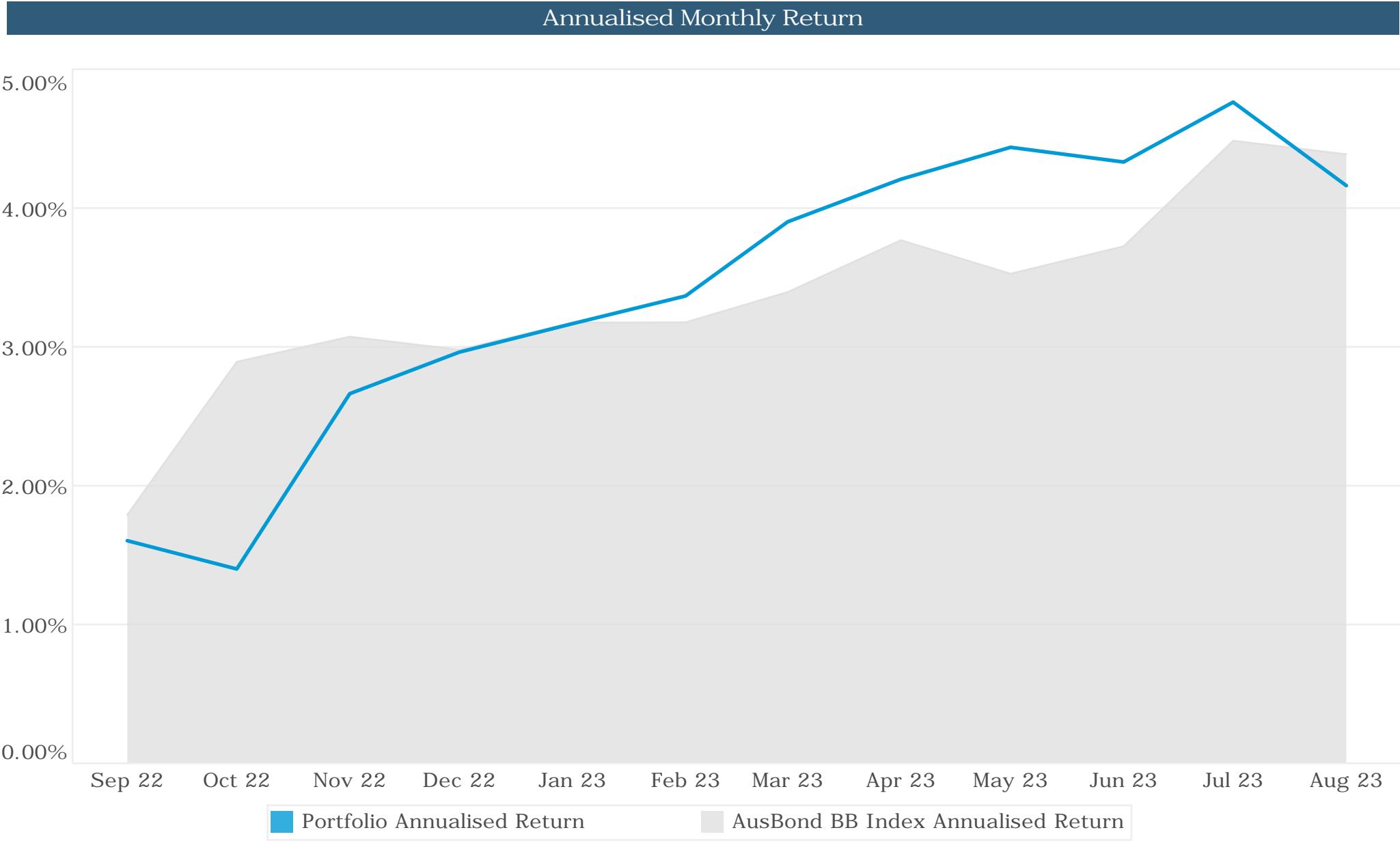
Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Yield Accrued (\$)	Interest Yield (% pa)
Cash									
Bankwest	541653					0.00	0	0.00	0.00%
Macquarie Bank	541691					19.84	0	19.84	2.78%
						19.84		19.84	0.00%
Term Deposits									
Bank of Queensland	544206		3,000,000.00	15-Jun-23	23-Aug-23	31,078.36	22	9,909.04	5.48%
Commonwealth Bank of Australia	543836		3,000,000.00	9-Feb-23	9-Aug-23	67,242.74	8	2,972.06	4.52%
Suncorp Bank	544200		3,000,000.00	14-Jun-23	20-Sep-23	0.00	31	12,841.64	5.04%
Suncorp Bank	544025		2,500,000.00	20-Apr-23	20-Oct-23	0.00	31	9,809.59	4.62%
Westpac Group	544063		2,500,000.00	26-Apr-23	26-Oct-23	0.00	31	9,873.28	4.65%
AMP Bank	543521		5,000,000.00	7-Nov-22	7-Nov-23	0.00	31	20,383.57	4.80%
Suncorp Bank	544087		3,000,000.00	10-May-23	14-Nov-23	0.00	31	12,179.18	4.78%
Westpac Group	543568		5,000,000.00	4-Nov-22	4-Nov-23	0.00	31	20,043.84	4.72%
Westpac Group	543569		2,500,000.00	8-Nov-22	8-Nov-23	0.00	31	9,979.45	4.70%
Westpac Group	544064		2,500,000.00	26-Apr-23	26-Nov-23	0.00	31	9,894.52	4.66%
Commonwealth Bank of Australia	543646		2,500,000.00	12-Dec-22	12-Dec-23	0.00	31	9,342.46	4.40%
Suncorp Bank	544018		3,000,000.00	12-Apr-23	12-Dec-23	0.00	31	11,593.15	4.55%
National Australia Bank	544096		2,500,000.00	12-May-23	16-Jan-24	0.00	31	10,085.62	4.75%
Commonwealth Bank of Australia	543823		1,500,000.00	13-Feb-23	13-Feb-24	0.00	31	6,382.60	5.01%
Commonwealth Bank of Australia	544378		3,000,000.00	10-Aug-23	13-Feb-24	0.00	22	9,746.30	5.39%
Bank of Queensland	543919		10,000,000.00	9-Mar-23	12-Mar-24	0.00	31	41,616.44	4.90%
Commonwealth Bank of Australia	544144		5,000,000.00	1-Jun-23	3-Apr-24	0.00	31	21,487.67	5.06%
Suncorp Bank	544326		5,000,000.00	19-Jul-23	16-Apr-24	0.00	31	23,228.76	5.47%
National Australia Bank	544097		4,000,000.00	12-May-23	13-May-24	0.00	31	16,035.07	4.72%
Bank of Queensland	544205		2,000,000.00	15-Jun-23	12-Jun-24	0.00	31	9,308.49	5.48%
Commonwealth Bank of Australia	544169		1,500,000.00	7-Jun-23	4-Jun-24	0.00	31	6,752.06	5.30%
AMP Bank	544289		5,000,000.00	4-Jul-23	3-Jul-24	0.00	31	24,205.48	5.70%

# Shire of East Pilbara

## Accrued Interest Report - August 2023



Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Yield Accrued (\$)	Interest Yield (% pa)
Commonwealth Bank of Australia	544411		3,000,000.00	23-Aug-23	20-Aug-24	0.00	9	4,046.30	5.47%
						98,321.10		311,716.57	4.97%
<u>Grand Totals</u>						<u>98,340.94</u>		<u>311,736.41</u>	<u>4.16%</u>



Historical Performance Summary (% pa)			
	Portfolio	Annualised BB Index	Outperformance
Aug 2023	4.16%	4.39%	-0.23%
Last 3 months	4.42%	4.20%	0.22%
Last 6 months	4.30%	3.88%	0.42%
Financial Year to Date	4.46%	4.44%	0.02%
Last 12 months	3.41%	3.37%	0.04%



# Shire of East Pilbara

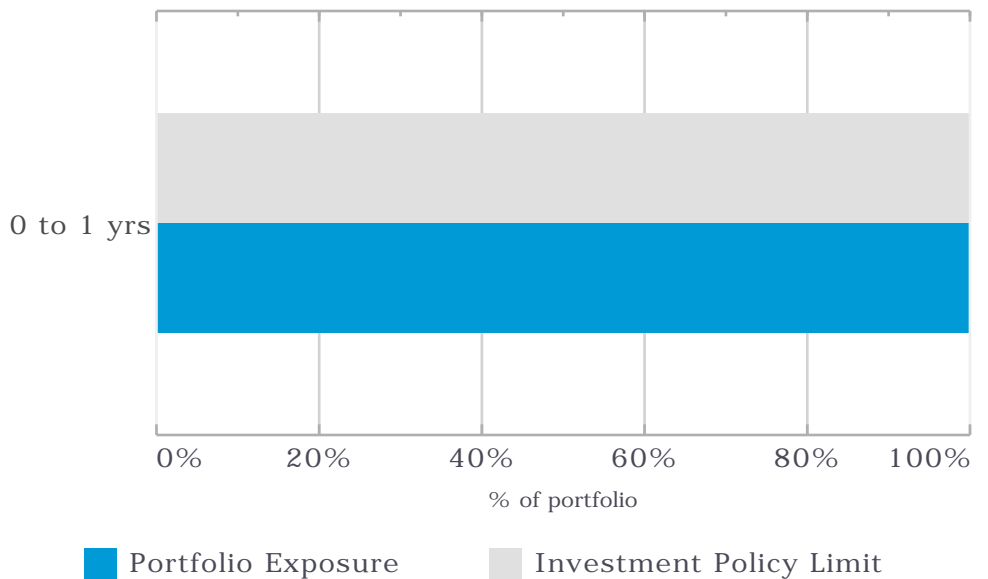
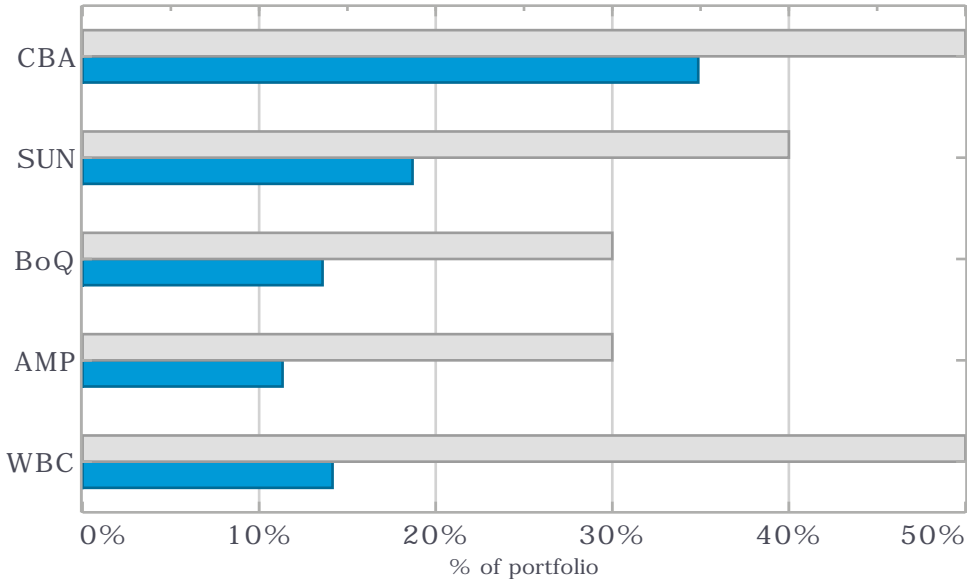
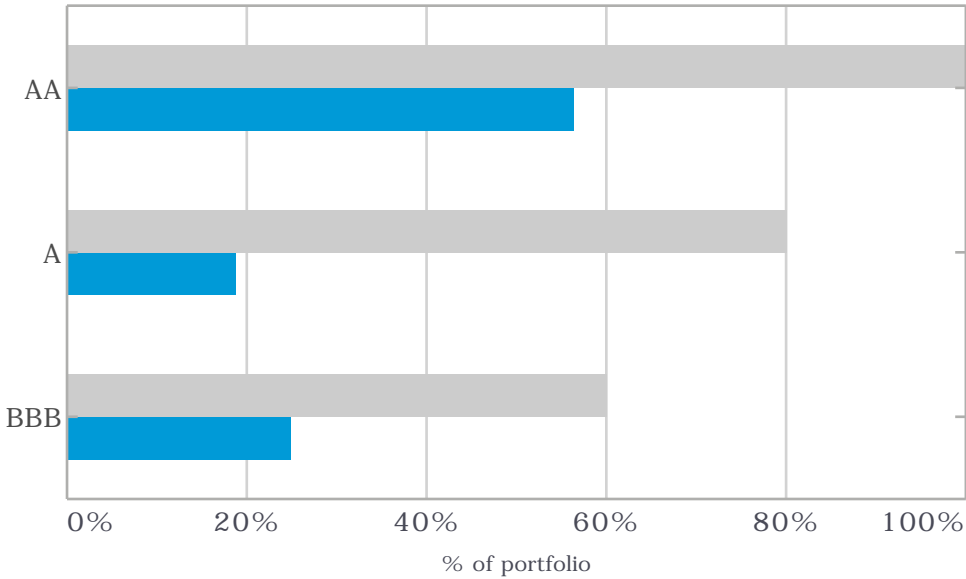
## Investment Policy Compliance Report - August 2023



Total Credit Exposure

Individual Institutional Exposures

Term to Maturities



Credit Rating Group	Face Value (\$)	Policy Max
AA	49,788,429	56% 100% a
A	16,508,541	19% 80% a
BBB	22,000,000	25% 60% a
	88,296,970	

Institution	% of portfolio	Investment Policy Limit	
Commonwealth Bank of Australia (AA-)	35%	50%	a
Suncorp Bank (A+)	19%	40%	a
Bank of Queensland (BBB+)	14%	30%	a
AMP Bank (BBB)	11%	30%	a
Westpac Group (AA-)	14%	50%	a
National Australia Bank (AA-)	7%	50%	a

	Face Value (\$)	Policy Max
Between 0 and 1 years	88,296,970	100% 100% r
	88,296,970	

a = compliant  
r = non-compliant

Shire of East Pilbara

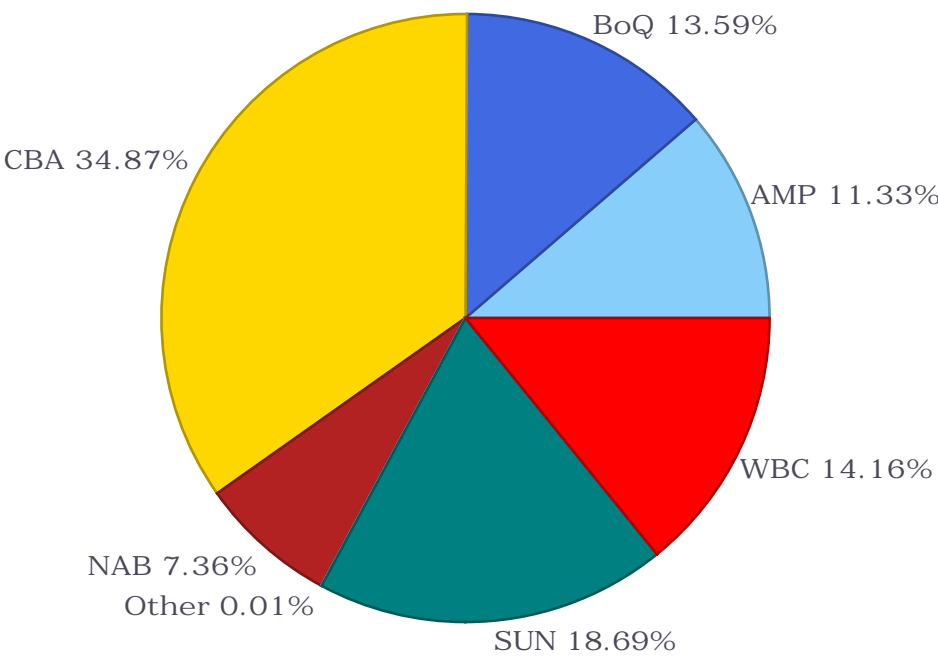
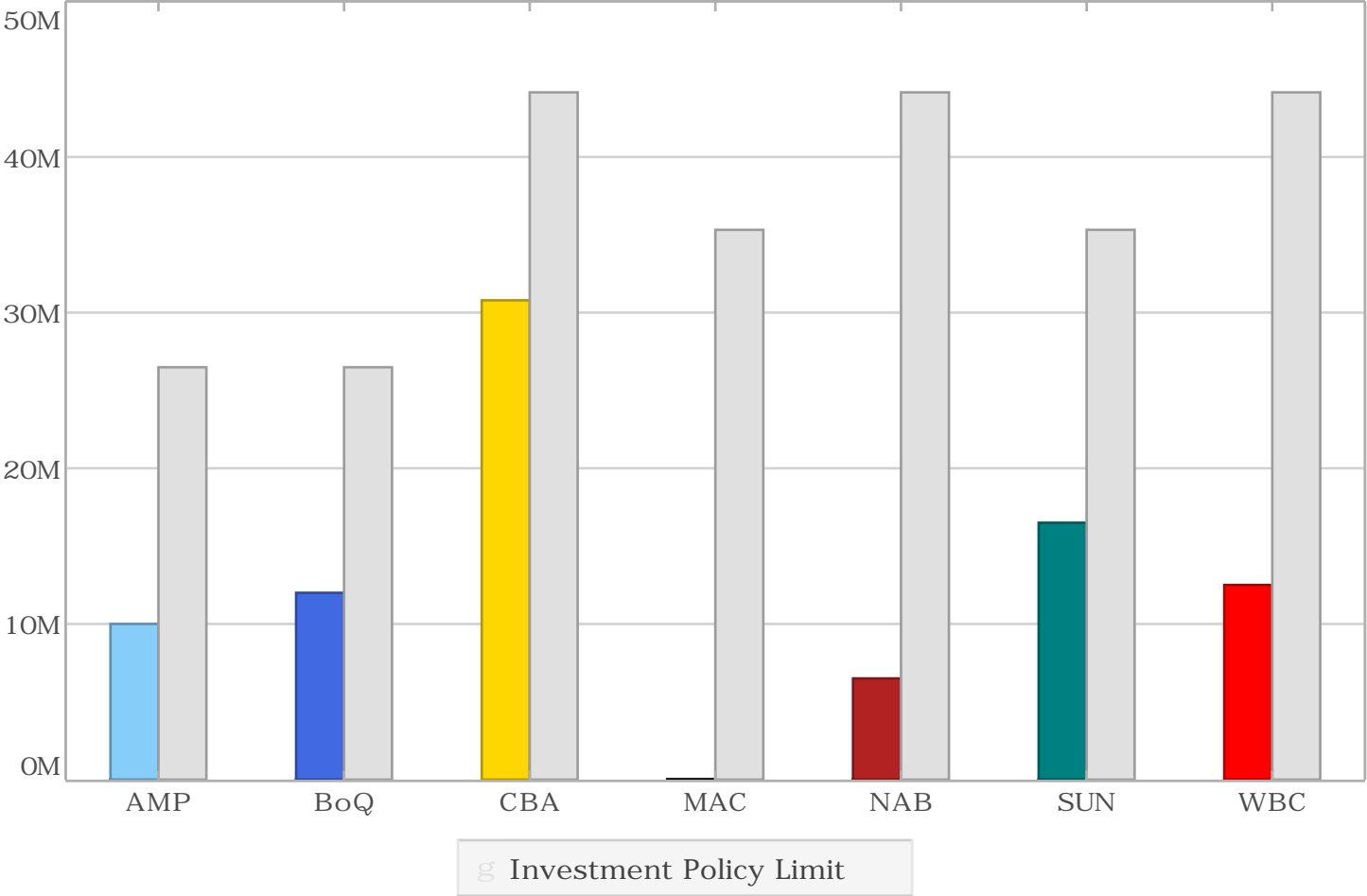
Individual Institutional Exposures Report - August 2023



Individual Institutional Exposures

Individual Institutional Exposure Charts

	Current Exposures		Policy Limit		Capacity
AMP Bank (BBB)	10,000,000	11%	26,489,091	30%	16,489,091
Bank of Queensland (BBB+)	12,000,000	14%	26,489,091	30%	14,489,091
Commonwealth Bank of Australia (AA-)	30,788,429	35%	44,148,485	50%	13,360,056
Macquarie Bank (A+)	8,541	0%	35,318,788	40%	35,310,247
National Australia Bank (AA-)	6,500,000	7%	44,148,485	50%	37,648,485
Suncorp Bank (A+)	16,500,000	19%	35,318,788	40%	18,818,788
Westpac Group (AA-)	12,500,000	14%	44,148,485	50%	31,648,485
	88,296,970				



# Shire of East Pilbara

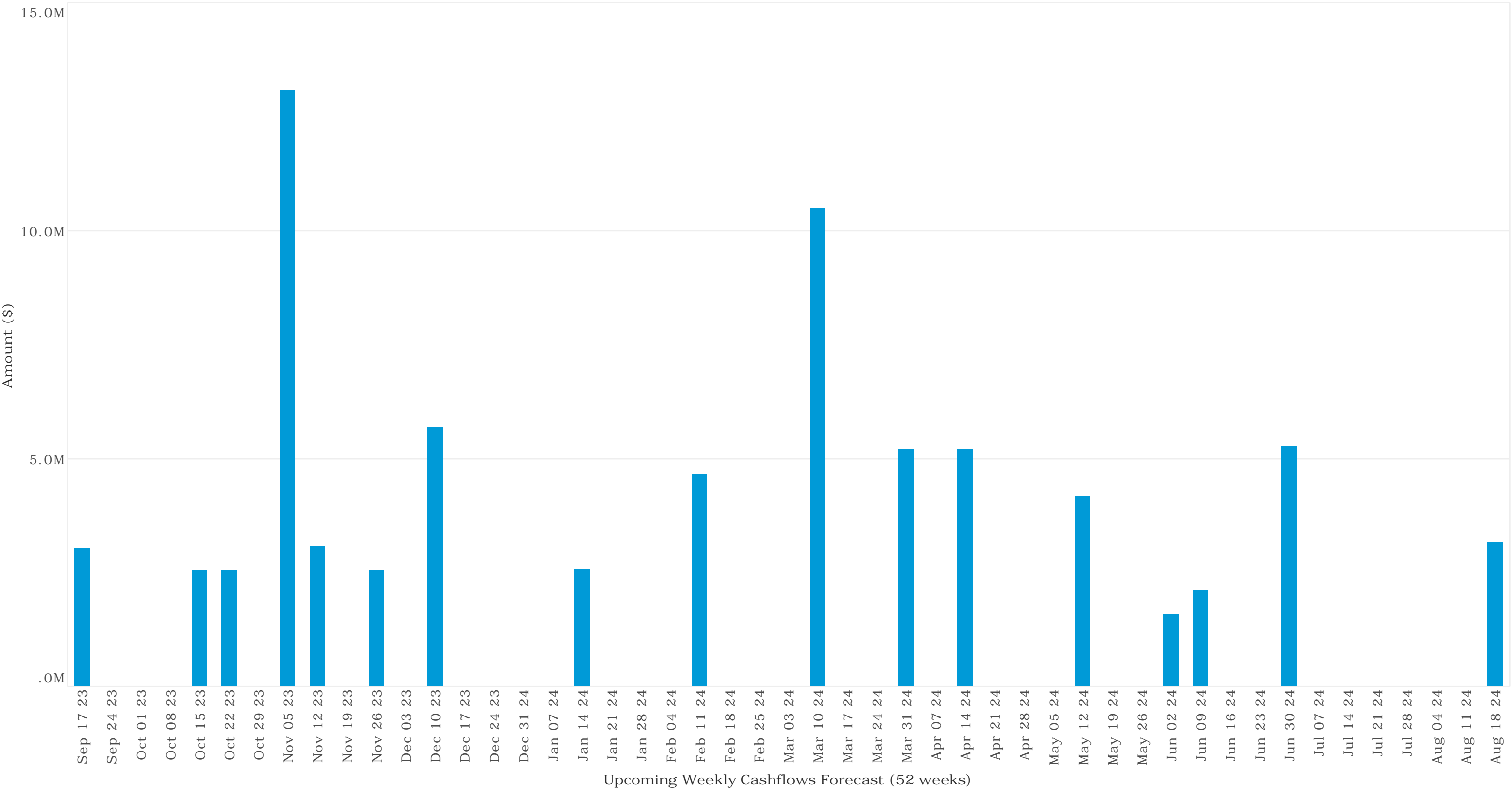
## Cashflows Report - August 2023



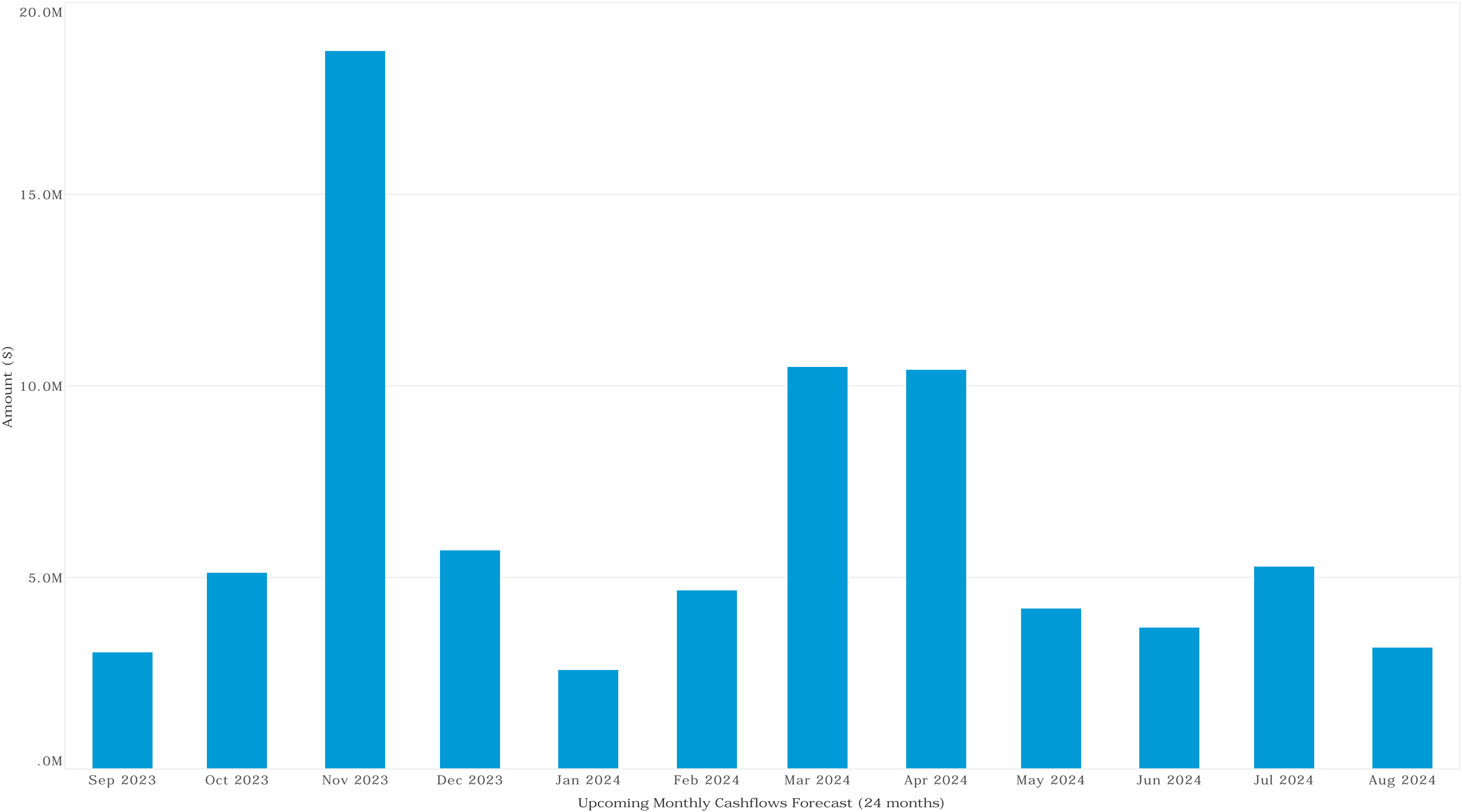
Actual Cashflows for August 2023						
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount	
9-Aug-23	543836	Commonwealth Bank of Australia	Term Deposit	Maturity: Face Value	3,000,000.00	
		Commonwealth Bank of Australia	Term Deposit	Maturity: Interest Received/Paid	67,242.74	
		<u>Deal Total</u>			<u>3,067,242.74</u>	
				Day Total	3,067,242.74	
10-Aug-23	544378	Commonwealth Bank of Australia	Term Deposit	Settlement: Face Value	-3,000,000.00	
		<u>Deal Total</u>			<u>-3,000,000.00</u>	
		Day Total				-3,000,000.00
23-Aug-23	544206	Bank of Queensland	Term Deposit	Maturity: Face Value	3,000,000.00	
		Bank of Queensland	Term Deposit	Maturity: Interest Received/Paid	31,078.36	
		<u>Deal Total</u>			<u>3,031,078.36</u>	
23-Aug-23	544411	Commonwealth Bank of Australia	Term Deposit	Settlement: Face Value	-3,000,000.00	
		<u>Deal Total</u>			<u>-3,000,000.00</u>	
		Day Total				31,078.36
				<u>Total for Month</u>	<u>98,321.10</u>	

Forecast Cashflows for September 2023						
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount	
20-Sep-23	544200	Suncorp Bank	Term Deposit	Maturity: Face Value	3,000,000.00	
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	40,596.16	
		<u>Deal Total</u>			<u>3,040,596.16</u>	
Day Total					3,040,596.16	
<u>Total for Month</u>					<u>3,040,596.16</u>	

Shire of East Pilbara  
Cashflows Report - August 2023



Shire of East Pilbara  
Cashflows Report - August 2023



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**11.2.2 CREDITORS FOR PAYMENT AUGUST 2023**

**Attachments:** [Appendix 1 List of Payments](#)  
**Responsible Officer:** Cherie Delmage  
Acting Director Corporate Services  
**Author:** Thomas Gorman  
Manager Corporate Services  
**Proposed Meeting Date:** 29 September 2023  
**Location/Address:** N/A  
**Name of Applicant:** N/A  
**Author Disclosure of Interest:** Nil

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**REPORT PURPOSE**

To seek Council endorsement of payment to creditors.

**BACKGROUND**

As per the attachment list, outlines payments made to creditors since the last report to the Council meeting on 24 August 2023.

**COMMENTS/OPTIONS/DISCUSSIONS**

<b>PAYMENT TYPE</b>	<b>VOUCHER</b>	<b>AMOUNT</b>
Cheques	25239 – 25240	\$575.20
EFT Payments	EFT70179 – EFT70734	\$ 5,474,687.86
MasterCard		\$ 36,110.34
Direct Debit Payments	DD18632.1 – DD18708.36	\$ 217,489.95
	<b>TOTAL</b>	<b><u>\$ 5,728,863.35</u></b>

**CANCELLED AND UNUSED CHEQUES:**

Unused Cheques

Nil

Cancelled Cheques & EFTs

Nil

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Local Government (Financial Management) Regulations 1996)  
Part 2 – General Financial Management  
Reg. 11

- (1) *A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of:*
- (a) *cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and*
  - (b) *petty cash systems.*

Local Government (Financial Management) Regulations 1996  
Part 2 – General Financial Management  
Reg. 12

- (1) *A payment may only be made from the municipal fund or the trust fund:*
- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
  - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The Council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the Council.*

## **POLICY IMPLICATIONS**

3.12 Corporate Credit Card

3.14 Procurement and Tender Procedures Policy

## **STRATEGIC COMMUNITY PLAN**

### **5: Governance**

G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.

G1.1 *Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.*

G1.4 *Ensure a high standard of organisational management and effectiveness*

## **RISK MANAGEMENT CONSIDERATIONS**

Compliance – Medium – Breach of *Local Government Act 1995*.

## **FINANCIAL IMPLICATIONS**

Total payments of \$5,728,863.35

## **VOTING REQUIREMENTS**

Simple Majority.

**OFFICER'S RECOMMENDATION**

That Council endorses the below payments for the period of 1 August 2023 to 31 August 2023:

<b>Cheques</b>	<b>\$575.20</b>
<b>EFT Payments</b>	<b>\$ 5,474,687.86</b>
<b>MasterCard</b>	<b>\$ 36,110.34</b>
<b>Direct Debit Payments</b>	<b>\$ 217,489.95</b>
	<b>\$ 5,728,863.35</b>



**SHIRE OF EAST PILBARA**  
**List of Payments Made August 2023**

Reference	Date	Name	Description	Amount
<b>Cheques</b>				
25239	03/08/2023	Department Of Transport	Adjustment To Concession 2017/2018	200.00
25240	07/08/2023	Soep - Newman Petty Cash	Reimbursement Of Customer Services Petty Cash	375.20
				<b>575.20</b>
EFT70178	02/08/2023	Adrienne Mortimer	Councillors Fees - July 2023	2,305.84
EFT70179	02/08/2023	Annabell Landy	Councillors Fees - July 2023	2,305.84
EFT70180	02/08/2023	Anthony Middleton	Councillors Fees - July 2023	8,485.42
EFT70181	02/08/2023	David Kular	Councillors Fees - July 2023	2,305.84
EFT70182	02/08/2023	Karen Lockyer	Councillors Fees - July 2023	2,305.84
EFT70183	02/08/2023	Lang Tree Eric Coppin	Councillors Fees - July 2023	2,305.84
EFT70184	02/08/2023	Matthew Anick	Councillors Fees - July 2023	2,305.84
EFT70185	02/08/2023	Peta Baer	Councillors Fees - July 2023	2,305.84
EFT70186	02/08/2023	Stacey Smith	Councillors Fees - July 2023	2,305.84
EFT70187	02/08/2023	Wendy McWhirter-Brooks	Councillors Fees - July 2023	3,679.01
EFT70188	02/08/2023	Beverley Rogers	Artist Payment	444.00
EFT70189	02/08/2023	Bugai Whyoulter	Artist Payment	2,000.00
EFT70190	02/08/2023	Corban Clause Williams	Artist Payment	2,000.00
EFT70191	02/08/2023	Charmaine Gibbs	Artist Payment	159.00
EFT70192	02/08/2023	Derrick Butt	Artist Payment	1,733.25
EFT70193	02/08/2023	Frances Castles	Payment For Sculpture #GI 333604 23-785	265.60
EFT70194	02/08/2023	Helen Dale Samson	Artist Payment	300.00
EFT70195	02/08/2023	Judith Anya Samson	Artist Payment	800.00
EFT70196	02/08/2023	Jenny Butt	Artist Payment	300.00
EFT70197	02/08/2023	Jonita Samson	Artist Payment	242.25
EFT70198	02/08/2023	Kumpaya Girgirba	Artist Payment	300.00
EFT70199	02/08/2023	Lorna Linmurra	Artist Payment	951.00
EFT70200	02/08/2023	Levina Biljabu	Artist Payment	138.00
EFT70201	02/08/2023	Mary Rowlands	Artist Payment	120.00
EFT70202	02/08/2023	Mulyatingki Marney	Artist Payment	300.00
EFT70203	02/08/2023	Marlene Anderson	Payment For Sculpture #GI 333604 23-783	160.00
EFT70204	02/08/2023	Mary Larry	Artist Payment	321.00
EFT70205	02/08/2023	Muuki Taylor	Artist Payment	500.00
EFT70206	02/08/2023	Nancy Chapman	Artist Payment	1,501.08
EFT70207	02/08/2023	Ngamaru Bidu	Artist Payment	66.54
EFT70208	02/08/2023	Thelma Judson	Artist Payment	414.54
EFT70209	02/08/2023	Bugai Whyoulter	Artist Payment To Go Into Khaled	20,000.00
EFT70210	02/08/2023	Muuki Taylor	Artist Payment To Go Into CWC Lube	1,665.18
EFT70211	03/08/2023	Ampac Debt Recovery (WA) Pty Ltd	Rate Debt Recovery Services	3,996.60
EFT70212	03/08/2023	Austindo Engineering Pty Ltd	11 x Public Facilities; 14 Residential Properties; Multiple Works Carried Out - Newman & Marble Bar	36,411.03
EFT70213	03/08/2023	Buxton Walker Pty Ltd	2023 Outback Fusion Festival - Flights For The Black Sorrows	5,163.30
EFT70214	03/08/2023	Byprogress PL TA Active Games & Entertainment	Inflatables For Outback Fusion Festival	7,495.00
EFT70215	03/08/2023	Cadd Building Construction & Maintenance Pty Ltd	Airport Unit 12; Solar Water Booster	469.70
EFT70216	03/08/2023	Child Support Agency	Payroll Deductions	1,616.06
EFT70217	03/08/2023	Cleanaway Pty Ltd (Acct 53963365)	Deliver & Removal Of General Waste & Recycling - Newman Teeball	137.50
EFT70218	03/08/2023	Coates Hire Operations Pty Ltd	Coates Hire - Lighting Tower Hire - Glidepath	2,118.17
EFT70219	03/08/2023	Creating Communities	Shire Contribution To East Newman Street Blitz	3,000.00
EFT70220	03/08/2023	Customer First Contracting Pty Ltd	28 x Maintenance & Repairs to Shire Owned Facilities & Properties	31,463.66
EFT70221	03/08/2023	Eurofins ARL Pty Ltd	WWTP Sampling	1,774.85
EFT70222	03/08/2023	Expandabrand	Ex-Up Tower(XI); 2 x Metal Bases, Reproduction Charge & Freight	2,019.60
EFT70223	03/08/2023	Incite Security Pty Ltd	24/7 Monitoring Services - Newman Recreational Centre For 2023/2024 Financial Year	243.00
EFT70224	03/08/2023	JH Computer Services	Philips 326P1H 4K 32 Monitor	4,379.10
EFT70225	03/08/2023	Komatsu Australia Pty Ltd	Grader Repairs & Parts; LH & RH Track Group Idler Assy, Carrier Roller, Load Roller Assy Replacements & New Track Links, Grouser Plate Boltes & Fit Parts	63,812.58
EFT70226	03/08/2023	Kim Buttfield Consulting	Club Development Workshop 18to 19 July 2023; Jumping Through Constitution Hoop; Grant Writing Made Easier	4,290.00
EFT70227	03/08/2023	Local Government Professionals Australia WA	Organisation Gold Membership & Individual Memberships All Staff	3,300.00

**SHIRE OF EAST PILBARA**  
**List of Payments Made August 2023**

Reference	Date	Name	Description	Amount
EFT70228	03/08/2023	Localise	IPR Renewal Project - RFP September 2021; Option 2	16,071.00
EFT70229	03/08/2023	McLeods Barristers & Solicitors	Legal Advice	2,064.98
EFT70230	03/08/2023	Malcolm Somers	BP Fuel Reimbursement	83.00
EFT70231	03/08/2023	Marble Bar Roadhouse & Travellers Rest	Accommodation & Meals For Ranger 21 June 2023	255.50
EFT70232	03/08/2023	Newman Home Hardware & Ice Plus	11 Invoices for multiple parts & consumables	15,137.62
EFT70233	03/08/2023	Newman Veterinary Hospital	Standing Order - Vet Costs - Treatment & Euthanasing Of Animals	320.00
EFT70234	03/08/2023	Newman Hotel Motel	EOFY Function	644.00
EFT70235	03/08/2023	Newman MM Pty Ltd - Mia Mia Newman	Reservation #16252 - 18 August 2023 to 20 August 2023	480.00
EFT70236	03/08/2023	Nor-West Freight Services Pty Ltd	Annual Freight Charges - 1 July 2023 to June 2024	328.68
EFT70237	03/08/2023	Nully Capital Pty Ltd	Accommodation & Meals x 2; 2 x SPQs - Nullagine Hotel - 4 July 2023 to 10 July 2023	3,000.00
EFT70238	03/08/2023	Osborne Autos Pty Ltd	Supply & Deliver One New Isuzu D-Max As Per Quote 20545902 & In Accordance With The State Government Discount Scheme	67,533.42
EFT70239	03/08/2023	Parnngurr Aboriginal	Parnngurr Accommodation & Fuel - Martumili - 3 July 2023to 7 July 2023	945.00
EFT70240	03/08/2023	Pilbara Motor Group	Service & Repair. Rego 111EPS; Quote#CE13206065; Replace Leaking LHF CV Axle Seal & Replace Spare Tyre	785.16
EFT70241	03/08/2023	Pirtek Newman	Service & Repair; Rego 1CGS038 Quote#NM-S056612 Supply Hydraulic Hoses Assembly	1,797.88
EFT70242	03/08/2023	Punmu Aboriginal Corporation	Groceries For Punmu Manual PO No. 79844	218.00
EFT70243	03/08/2023	RKT Maintenance Service	28 Gandawarra - Vacant Block - Works Until Further Notice ; Commencing 1 July 2023; Dispose & Poisong Sprouting Trees; Inspect Block & Clean Monthly; Monitor Dumping Of Materials Or Vegetation From Adioining Properties	745.80
EFT70244	03/08/2023	Ruth Leigh	Ruth Leigh Story Collection & Story Work 2023	980.00
EFT70245	03/08/2023	Red Country Management Pty Ltd	The Bradley Hall Band; 3 Hour Performance 24 June 2023; Naidoc Ball; Flights, Accomodation & Travel Incidentals x 5 Band Members	7,700.00
EFT70246	03/08/2023	Redfish Technologies Pty Ltd	Maintenance Contract For Chambers System	7,392.00
EFT70247	03/08/2023	Royal Life Saving Society - Western Australia	Lifeguard Requalification	318.00
EFT70248	03/08/2023	Sonic Healthplus Pty Ltd	Pre-Employment Medicals - July 2023	1,065.90
EFT70249	03/08/2023	Stockman Engineering	Emergency Works For Waste Services	467.50
EFT70250	03/08/2023	Seasons Hotel - Jerry (Business) CT PL AFT Newman Hotel (Business) Trust	1 x Family Room (3 People); 16 August 2023 to 18 August 2023; 2 x Premium Queen (2 People); 16 August 2023 to 18 August 2023; 1 x Family Room (3 People); 21 August 2023 to 23 August 2023; Accommodation & Meals	1,489.00
EFT70251	03/08/2023	Shane Hayes	Reimbursement	3,880.50
EFT70252	03/08/2023	Shift Diesel & Earth	Service & repair John Deere Lawn Mower; Kubota Tractor; Caravan 9RT232; Install 7 GPS; Rego: 1HUX445; Cat 2,000hrs; Kernworth Rego: 1CY214; CS76 Roller; Float Lights	20,147.88
EFT70253	03/08/2023	Slater-Gartrell Sports	Outdoor Fixed Basketball System As Per Quote#97901	3,135.00
EFT70254	03/08/2023	Sportspower Newman	2 x Netballs For Recreation Program	55.00
EFT70255	03/08/2023	Sungem Investments T/As Marina Bricklayers	Limestone Blocks - Animal Park; Ethel Creek Park; Netball Courts	25,074.50
EFT70256	03/08/2023	Tyrepower Newman	Service & Repair - Rego 1EBQ600; Supply & Install New Tyres & Rims	2,020.95
EFT70257	03/08/2023	The Good Grocer Newman IGA	Animal Food & Supplies For Newman Pound	695.16
EFT70258	03/08/2023	Total Tools Osborne Park	Rotary Laser Level (IMEX 600m; Green Beam Rotary Laser Level With MM-Receiver 012-I88G)	1,825.00
EFT70259	03/08/2023	WA Rangers Association	WARA Notebooks	107.50
EFT70260	03/08/2023	WA Treasury Corporation	General Annuity Lending- Trade ID 229740	19,687.99
EFT70261	03/08/2023	Water Corporation	Water Charges 1 July 2023 to 31 August 2023	33,818.13
EFT70262	03/08/2023	Zoe Terenciuk	SoEP Participation Grant	300.00
EFT70263	03/08/2023	Horizon Power	Electricity Charges - Staff Housing Nullagine - 13 May 2023 to 14 July 2023	652.48
EFT70264	03/08/2023	Telstra	Charges To 10 July 2023	24,377.65
EFT70265	09/08/2023	Angus Butt	Artist Payment	92.25
EFT70266	09/08/2023	Beverley Rogers	Artist Payment	300.00
EFT70267	09/08/2023	Bianca Simpson	Artist Payment	61.50
EFT70268	09/08/2023	Bugai Whyoulter	Artist Payment	2,000.00
EFT70269	09/08/2023	Bethany Wumi	Artist Payment	184.50
EFT70270	09/08/2023	Bumba Barli	Artist Payment	375.00
EFT70271	09/08/2023	Chapman, Mayika	Artist Payment	67.67

**SHIRE OF EAST PILBARA**  
**List of Payments Made August 2023**

Reference	Date	Name	Description	Amount
EFT70272	09/08/2023	Corban Clause Williams	Artist Payment	1,500.00
EFT70274	09/08/2023	Chloe Jadai	Artist Payment	61.50
EFT70275	09/08/2023	Ciarn Dean-Bullen	Artist Payment	722.63
EFT70276	09/08/2023	Curtis Taylor	Artist Payment	292.50
EFT70277	09/08/2023	Debra Thomas	Artist Payment	303.00
EFT70278	09/08/2023	Doreen Chapman	Artist Payment	135.00
EFT70279	09/08/2023	Derrick Butt	Artist Payment	12,434.40
EFT70280	09/08/2023	Frances Castles	Artist Payment	189.51
EFT70281	09/08/2023	Gladys Bidu	Artist Payment	302.40
EFT70282	09/08/2023	Helen Dale Samson	Artist Payment	300.00
EFT70283	09/08/2023	Judith Anya Samson	Artist Payment	600.00
EFT70284	09/08/2023	Jenny Butt	Artist Payment	300.00
EFT70285	09/08/2023	Kumpaya Girgirba	Artist Payment	300.00
EFT70286	09/08/2023	Kimeal Simpson	Artist Payment	343.75
EFT70287	09/08/2023	Nancy Chapman	Artist Payment	551.25
EFT70288	09/08/2023	Noreena Kadibil	Artist Payment	336.00
EFT70289	09/08/2023	Rianne Burton	Artist Payment	92.25
EFT70290	09/08/2023	Thelma Judson	Artist Payment	202.50
EFT70291	09/08/2023	Zavarna Ryan	Artist Payment	93.75
EFT70292	10/08/2023	89 Enterprises	Staff Housing x 14 - Annual Roller Door Service	4,900.00
EFT70293	10/08/2023	Arm Security - CTI Security Services Pty Ltd	9 x Solosafe Devices & Monitoring July 2023 To June 2024	395.92
EFT70294	10/08/2023	Ablaze Industries Pty Ltd T/A Ablaze Print	A5 Polypropylene Race Bibs With Tear Off Tag, Printed In Full Colour 1 Sided	286.00
EFT70295	10/08/2023	Aurora Information Technology Pty Ltd	Aurora LMS License & Support July 2023 To June 2024 - 5 Licenses (Inc GST)	10,458.70
EFT70296	10/08/2023	Austindo Engineering Pty Ltd	Staff Housing x 4; SoEP Public Facilities x 14 - Repairs & Maintenance	32,977.01
EFT70297	10/08/2023	Australian Airports Association Limited	Annual Aviation Conference Registration - 3 attendees	6,930.00
EFT70298	10/08/2023	Australian Taxation Office (PAYG)	PPE 9 July 2023 to 23 July 2023	318,712.33
EFT70299	10/08/2023	BJ Young Earthmoving	Supply & Deliver 50 Tons Of Top Soil To Nullagine Depot @ \$88.00 Per Ton	4,840.00
EFT70300	10/08/2023	Boc Gases	124G Balloon Gas G Size - Recharge	1,607.29
EFT70301	10/08/2023	Bridgetown Design & Print	Print 2,000 East Newman Art Trail Maps; Full Colour & Two Sided	583.00
EFT70302	10/08/2023	Brooks Hire Services Pty Ltd	Hire Hitachi Excavator; Portable Shower; Bulk Water Storage Tank; Komatsu Loader; Fire Fighting Trailer; Portable Toilets; Dynamic Generator	30,468.63
EFT70303	10/08/2023	Budget Car & Truck Rental Perth	Hire Car Expenses	347.90
EFT70304	10/08/2023	Bevan Klein	Power Reimbursement - 15 April 2023 to 18 June 2023	365.02
EFT70305	10/08/2023	Beyond Clarity	GPS Monthly Subscription Pro Plus Subscription For July 2023	1,859.55
EFT70306	10/08/2023	Bhagya Jayasanka	Electricity Reimbursement - 14 April to 16 June 2023	217.08
EFT70307	10/08/2023	Blackwoods	5 x Plastic Bump Stops For Newman Waste Management Facility; Household Waste Recycling Centre	3,116.16
EFT70308	10/08/2023	Buckman Enterprises T/A Code Hire	Hire Of Machinery & Operators For Drain Maintenance	5,692.50
EFT70309	10/08/2023	Cadd Building Construction & Maintenance Pty Ltd	Staff Housing - Replace Kitchen Blinds; Dispose Of Existing Blinds; Install 2 x Security Screen Doors; Paint; Install PC Seal To Patio Side Door; Paint Of 2 x Front Facing Side Fences & Gates Including Gates To Carport; SAI Passage Cupboard Shelving	6,622.30
EFT70310	10/08/2023	Chapman & Bailey (As)	Stretching Of Artworks Stretching & Framing Of 10 Artworks For Desert Mob Exhibition	1,559.39
EFT70311	10/08/2023	Clever Patch	Programming Supplies For Newman Library August 2023 to March 2024	1,288.70
EFT70312	10/08/2023	CM Technology Group T/A Trading As CMTG Networks	Veeam Backup Including Offline Tape Storage - Licensing - July 2023 To June 2024	3,030.52
EFT70313	10/08/2023	CTI Records Management Pty Ltd	Offsite Tape Storage July 2023 To June 2024	56.65
EFT70314	10/08/2023	Customer First Contracting Pty Ltd	Repairs & Maintenance to 4 x Public Facilities; 3 x Residential Facilities; 1 x Insurance Cyclone Isla Residential Repairs \$52k	142,893.23
EFT70315	10/08/2023	Cheryl Wainwright	Electricity Reimbursement	305.41
EFT70316	10/08/2023	Chooks On Fire	2023 Outback Fusion Festival - Cost Of Flights,Transportation & Performance Fees	3,544.00
EFT70317	10/08/2023	Christopher Scanlan	Reimbursement	136.83

**SHIRE OF EAST PILBARA**  
**List of Payments Made August 2023**

Reference	Date	Name	Description	Amount
EFT70318	10/08/2023	Cleanaway (Acct 53652829)	Liquid Waste Collection & Disposal Services - RFT11 Newman WWTP	16,303.47
EFT70319	10/08/2023	Deans Autoglass	Service & Repair - Rego 1GSV405; Remove & Refit Windscreen	280.50
EFT70320	10/08/2023	Diggawest & Earthparts WA	Supply & Pack BR-000686; Replacement 24 x 1800mm Poly Brush	946.00
EFT70321	10/08/2023	Dick Tracey Contracting Pty Ltd	Assemble & install bin surrounds; relocation & repairs of caravan; removal & disposal of 86 metres of existing fence & installation of new 1.5m high fencing; adhoc vegetation around Newman as per RFT02-2022/2023	140,021.20
EFT70322	10/08/2023	ES2 Enterprise Solutions	Annual Subscription x 250 EMS Security; 250 x Office 365	98,187.10
EFT70323	10/08/2023	Eurofins ARL Pty Ltd	WWTP Sampling	325.05
EFT70324	10/08/2023	Europcar	Car Hire to 30 June 2023	1,609.18
EFT70325	10/08/2023	Easifleet Group	PPE 9 July 2023	337.12
EFT70326	10/08/2023	Fiona Robinson	Power Reimbursement 9 April 2023 - 17 June 2023	326.46
EFT70327	10/08/2023	Flowtek Plumbing & Gas Pty Ltd	Boomerang Oval- Repair RPZ Leak	913.00
EFT70328	10/08/2023	Frank Ashworth	Electricity Reimbursment - 16 April 2023 - 18 June 2023	207.69
EFT70329	10/08/2023	Froggy Property Solutions Pty Ltd	Vacate Clean	2,123.00
EFT70330	10/08/2023	Galjo Pty Ltd T/A East Pilbara Tyre Service	Replace Tyres - 1 x Rego: 1HPO069; 1 x Rego: 1GXY990; 12 x Grader Tyres Rego: 1HTW910, 1GRV119 & 1GCU761	24,303.50
EFT70331	10/08/2023	Galvins Plumbing Supplies	Monthly Works - Parks & Garden - July 2023	348.16
EFT70332	10/08/2023	Glidepath Australia	Supply & Install New Baggage Makeup Carousel - Newman Airport	314,545.00
EFT70333	10/08/2023	Germaine Dhu	Power Reimbursement August 2022; October 2022; December 2022; February 2023; April 2023; June 2023	1,066.93
EFT70334	10/08/2023	Hart Sport	2 x Hart Rainbow Dodgeball Set Large	851.00
EFT70335	10/08/2023	Holcim (Australia) Pty Ltd	50 Tons Of Ex Bin Cracker Dust	235.38
EFT70336	10/08/2023	Hersey's Safety	Supply Cordless & Flexi Line	1,107.92
EFT70337	10/08/2023	IT Vision	IT Vision Synergysoft & Universe Licensing(45 Users) July 2023 to June 2024	99,256.00
EFT70338	10/08/2023	IT Vision User Group Inc	IT Vision User Group Membership Subscription July 2023 to June 2024	770.00
EFT70339	10/08/2023	Ixom Operations Pty Ltd	Annual Servicing - Chlorine Gas For WWTP July 2023 to June 2024	348.50
EFT70340	10/08/2023	JH Computer Services	HP Elitebook 630 G10 x i5; 16Gb, 256Gb SSD, 3yr Warranty; Windows 10 Pro x 5 Laptops	12,210.00
EFT70341	10/08/2023	John O'Neill	Pilbara Tourism Meetings Travel Meals	273.98
EFT70342	10/08/2023	Joshua Brown	Phone Reimbursement; March 2023 - July 2023	380.00
EFT70343	10/08/2023	Kalgan Cleaning Services	Staff Housing Maintenance - Shed Clean Out & Internal Clean	1,221.00
EFT70344	10/08/2023	Kristy Brown	Electricity Reimbursement - 14 April 2023 - 12 June 2023	337.88
EFT70345	10/08/2023	Kunawarritji Aboriginal Corporation (Outback Stores)	Accommodation x 2 x 1 Night - 30 May 2023	450.00
EFT70346	10/08/2023	Life Apparel Co Pty Ltd	NAIDOC Lanyards	457.26
EFT70347	10/08/2023	Mchaffie Transport Australia Pty Ltd	Freight Fee - RTV Sprayer	1,881.00
EFT70348	10/08/2023	Minuteman Press Perth	Mirrka Exhibition Decals	1,833.70
EFT70349	10/08/2023	Newman Home Hardware & Ice Plus	18 Invoices - Consumables, Materials & Harware	10,300.56
EFT70350	10/08/2023	Newman Neighbourhood Centre	Small Grant Application	1,100.00
EFT70351	10/08/2023	Newman Netball Association	Breakfast For Newman Reconciliation Week.	1,500.00
EFT70352	10/08/2023	Natural Power Solutions Pty Ltd	Network - M2 Eaton Mini Slot Gigabite Network Card SNMP/Web Adaptor inc Delivery	1,755.60
EFT70353	10/08/2023	Newman MM Pty Ltd - Mia Mia Newman	Lunch Order OCM 28 July 2023	161.00
EFT70354	10/08/2023	North Regional TAFE	Electricity Charges - 10 November 2022 To 28 June 2023	14,497.09
EFT70355	10/08/2023	Osborne Autos Pty Ltd	1 x Isuzu Ute MU-X LSM 4x4 3.0L T/D 6spd Auto Wagon MY22	52,221.55
EFT70356	10/08/2023	PGS Security Pty Ltd	Staff Housing Maintenance Austindo - Replace Damaged Rear Window	504.90
EFT70357	10/08/2023	Pilbara Motor Group	330,000kms Service - Rego 1GRN903	1,563.82
EFT70358	10/08/2023	Pirtek Newman	Repairs For Shire Waste Department	449.49
EFT70359	10/08/2023	Paul Miller	Fuel Reimbursement	229.44
EFT70360	10/08/2023	Pilbara Building Maintenance Services	Cape Keraudren Ranger Residence - Outbuildings- Cyclone Isla April 2023	8,581.95
EFT70361	10/08/2023	Pilbara Solutions Pty Ltd T/A Hedland Mobile Windscreens	Supply & Install Toyota Hilux Windscreen	495.00
EFT70362	10/08/2023	RGR Road Haulage (Newman)	Mattress Transport Fee - Trailer Newman To Perth x 2	2,250.60

**SHIRE OF EAST PILBARA**  
**List of Payments Made August 2023**

Reference	Date	Name	Description	Amount
EFT70363	10/08/2023	RKT Maintenance Service	28 Gandawarra - Vacant Block; Dispose & Poising Sprouting Trees; Inspect Block & Clean Monthly; Monitor Dumping Of Materials Or Vegetation From Adjoining Properties	319.00
EFT70364	10/08/2023	Rosher E & M J Pty Ltd	RTV-X1100 & Spray Unit With Accessories	10,200.00
EFT70365	10/08/2023	Stockman Engineering	Modify & Fit x 1 Blanking Plates On Large Clarifier Feed; Kuboto Skid Rego: 156EPS; WWTP Bobcat 1HOD272 Replace Grease Nipples; Clarifier Repairs & Parts	15,560.60
EFT70366	10/08/2023	Shift Diesel & Earth	Rego 1BSY661; Replace Driver Seat; Repair & Connect Associated Air Lines	1,926.82
EFT70367	10/08/2023	Shireen Bannon	Refund For Swimming Lesson, Including Administration Fee	105.00
EFT70368	10/08/2023	Sigma Chemicals	Trichlor Tabs & Pallet For WWTP	5,097.18
EFT70369	10/08/2023	Site Sentry Pty Ltd	Deliver & Install Regional Site Security Systems (CCTV) 1 x Marble Bar & 1 x Nullagine	12,738.00
EFT70370	10/08/2023	Stephen Leeson	Reimbursement Of Fuel - BP South Hedland	140.21
EFT70371	10/08/2023	Steven Tweedie	Procurement Refresher Training - Tuesday 25 July 2023 Held At Newman Shire Administration Office	2,420.00
EFT70372	10/08/2023	Sungem Investments T/As Marina Bricklayers	Earthworks - Level Out Area Of Ground 2,400sqm - Newman Tip; Labour & Materials to Lay Brick Paving in BBQ Area of Animal Park Newman; Repair Existing Concrete Walls For Dry Bed At Sewage Farm Newman	111,056.00
EFT70373	10/08/2023	Supervision Group	June 2023 - Martumilli Trust Reconciliation Hours	3,069.00
EFT70374	10/08/2023	Tourism Council Western Australia	Tourism Council WA Membership	1,650.00
EFT70375	10/08/2023	Tyrepower Newman	Service & Repair - Rego 111Eps; Tyre Replacement & Wheel Alignment	2,101.88
EFT70376	10/08/2023	The Good Grocer Newman IGA	Moving Forward Program - BBQ - Catering	777.93
EFT70377	10/08/2023	Vicflow Pty Ltd	Yearly Hire - Hydro Mulcher x 4; Tag Trailer x 1 & Water Trailer x 1 As Per RFT05 2022/2023	68,731.30
EFT70378	10/08/2023	WA Local Government Association	WALGA Local Government Convention 2023	1,752.61
EFT70379	10/08/2023	Water Corporation	Water Charges 1 July 2023 to 31 August 2023310823	4,382.60
EFT70380	10/08/2023	Waterchoice (Aust) Pty Ltd	Lease - Water Filtration System; Newman Various Locations (Newman Youth Centre)	650.00
EFT70381	10/08/2023	Westrac Pty Ltd	Diagnose & Repair Engine Overheating Fault	5,120.60
EFT70382	10/08/2023	Weave (Patricia Susan Everett)	Productivity Sessions With Gallery Team	3,000.00
EFT70383	10/08/2023	Wormald Australia Pty Ltd	Public Building Maintenance Newman Aquatic Centre	2,152.15
EFT70384	10/08/2023	Gemma Lacey	Electricity Reimbursement 8 April 2023 to 14 June 2023	162.33
EFT70385	14/08/2023	APRA	One Music Australia. Annual Music Licence Fees	1,544.42
EFT70386	14/08/2023	Coca-Cola Amatil	Sports Drinks - Newman Recreation Centre	836.22
EFT70387	14/08/2023	Horizon Power	Electricity Charges - Marble Bar Street Lights 1 July 2023 to 31 July 2023	15,445.07
EFT70388	16/08/2023	Beverley Rogers	Artist Payment	300.00
EFT70389	16/08/2023	Bianca Simpson	Artist Payment	720.00
EFT70390	16/08/2023	Bugai Whyoulter	Artist Payment	2,000.00
EFT70391	16/08/2023	Corban Clause Williams	Artist Payment	3,000.00
EFT70392	16/08/2023	Cyril Whyoulter	Artist Payment	608.00
EFT70393	16/08/2023	Damien Miller	Artist Payment	138.00
EFT70394	16/08/2023	Gladys Bidu	Artist Payment	600.00
EFT70395	16/08/2023	Helen Dale Samson	Artist Payment	300.00
EFT70396	16/08/2023	Judith Anya Samson	Artist Payment	1,000.00
EFT70397	16/08/2023	Jenny Butt	Artist Payment	250.00
EFT70398	16/08/2023	Kumpaya Girgirba	Artist Payment	300.00
EFT70399	16/08/2023	Lorna Linmurra	Artist Payment	135.00
EFT70400	16/08/2023	Miriam Atkins	Artist Payment	2,256.00
EFT70401	16/08/2023	Marita Lubin	Artist Payment	262.50
EFT70402	16/08/2023	Marlene Anderson	Artist Payment	1,374.75
EFT70403	16/08/2023	Olivia Kate Marie Wilson	Artist Payment	237.00
EFT70404	16/08/2023	Peggy Gibbs	Artist Payment	138.00
EFT70405	16/08/2023	Sarafina Dickie	Artist Payment	93.60
EFT70406	16/08/2023	Thelma Judson	Artist Payment	800.00
EFT70407	16/08/2023	Terrance Headland	Artist Payment	513.00
EFT70408	16/08/2023	Wilson Junior Mandijalu	Artist Payment	300.00
EFT70409	16/08/2023	Yikartu Bumba	Artist Payment	66.54
EFT70410	17/08/2023	Advam Pty Ltd	Credit Card Payment Processing Services For Car Park Stations At Newman Airport For 2023/2024	449.59
EFT70411	17/08/2023	ATG Kojatha Pty Ltd	Return Duplicate Payment From 2 August 2023	2,728.00

**SHIRE OF EAST PILBARA**  
**List of Payments Made August 2023**

Reference	Date	Name	Description	Amount
EFT70412	17/08/2023	Aviair	Mail Plane Flight Punmu To Newman 20 July 2023	285.00
EFT70413	17/08/2023	Aiden Akerman	Electricity Reimbursement 19 April 2023 to 16 June 2023	29.70
EFT70414	17/08/2023	Airport Lighting Specialists	Compliance Equipment- White Gable Marker 3m Long; Parks for Papi Wingbar; Windsock; Generator Light Head; Dichroic Filter Suit	16,701.96
EFT70415	17/08/2023	Austindo Engineering Pty Ltd	Public Building Maintenance Martumili Art Centre - Excavation & Repairs To Building Burst Main Water Pipe; Repair Plaster Wall, Paint, Sand & Fix Damaged Skirting Board - Airport Office	17,849.60
EFT70416	17/08/2023	Australian Airports Association Limited	Annual Membership To Australian Airports Association 2023/2024 - Newman, Marble Bar & Nullagine Airports	9,900.00
EFT70417	17/08/2023	Brooks Hire Services Pty Ltd	Hire Tipper for Newman WMF July 2023 to September 2023; Hire Portable Toilets & Fleet Showers For Cape Keraudren July 2023; Dry Hire x 8 Front End Loaders - 6 Month Term Commencing 23 June 2023	11,541.70
EFT70418	17/08/2023	Budget Car & Truck Rental Perth	Hire Car - July 2023	3,016.55
EFT70419	17/08/2023	Balmut Pirus	Purchase Of Globes For Lighting In Newman Airport	42.20
EFT70420	17/08/2023	Binbirri Contracting Pty Ltd	Float Komatsu Grader From Port Hedland To Marble Bar (Cylone Isla Insurance)	4,004.00
EFT70421	17/08/2023	Blackwoods	Supplies For Cape Keraudren	731.34
EFT70422	17/08/2023	Chapman & Bailey	RFT 10-202021 - Supply Of Art Materials Martumili Artists 2023/2024	2,817.22
EFT70423	17/08/2023	Cleanaway Pty Ltd	Delivery, Bin Cleaning & Labour Hire Service Fee July 2023 To September 2023	551.43
EFT70424	17/08/2023	Cleanaway Waste Management Ltd	Fee For Front Loader Bin Pick Up	9,122.58
EFT70425	17/08/2023	Customer First Contracting Pty Ltd	LWF Pond & Tap Work; Caravan Electrical Works; Replace U/S Light On Cycle Path To Mine No: 9, 10, 11 & 12 Past Howard Drive; Reset Tripped RCD Switch Board At RO Plant; Service Newman Airport Comms Room Aircon; Newman Airport - Water Leak; Replace 2 x Faulty Floods in Transfer Tank WWTP; Staff Housing Maintenance x 1; Service & Repair Rego: EP3806 - EWP	21,087.27
EFT70426	17/08/2023	Chris Fittler	Reimbursement	334.46
EFT70427	17/08/2023	Corsign Wa Pty Ltd	450 x 600 Attached Steel Sign - Dog Exercise Area	2,079.00
EFT70428	17/08/2023	Dick Tracey Contracting Pty Ltd	Vegetation Maintenance - Multiple Newman Shire Owned Facilities as per RFT05 2022/2023	171,281.40
EFT70429	17/08/2023	East Pilbara Earthmoving Pty Ltd	Gravel Resheeting - Talawana Track SLK73-SLK85 - RFT 005 2022/2023	593,930.70
EFT70430	17/08/2023	EM Electrical Movement	2023 Wa Day Celebrations; Set Up Festoon Lights; Labour & Consumables	1,128.60
EFT70431	17/08/2023	Environmental Industries	Staff Housing Maintenance - Garden Services 2023-2024	3,511.20
EFT70432	17/08/2023	East Pilbara Race Club	Two Shade Tables (13 Per Table) East Pilbara Race Club - Newman Cup Event 2023	1,560.00
EFT70433	17/08/2023	Etienne Vorster	Electricity Reimbursement - 25 February 2023 to 19 June 2023	440.02
EFT70434	17/08/2023	Farmarama Pty Ltd	Supply 144 x 25kg Yara Mila Complex NPK	7,488.00
EFT70435	17/08/2023	Flowtek Plumbing & Gas Pty Ltd	Water Leak Repairs to Yurlu Caravan Park; Saints Football Clubrooms; Newman Junior Sports Facility - Capricorn Complex; Repair & Replace Tank at Airport De-Cell Plant	14,303.25
EFT70436	17/08/2023	Fuji Xerox Australia Pty Ltd	Photocopier Monthly Rental & Usage For 2023/2024	18,029.15
EFT70437	17/08/2023	Galjo Pty Ltd T/A East Pilbara Tyre Service	Tyres	11,341.00
EFT70438	17/08/2023	Galvins Plumbing Supplies	Depot Materials & Consumables	929.63
EFT70439	17/08/2023	Gold Touch Detailing	Service & Repair - Rego 1HWV248 Vehicle Detailing	1,106.86
EFT70440	17/08/2023	Grace Removals Group	Relocation Expenses - Environmental Health Officer	1,325.41
EFT70441	17/08/2023	Holcim (Australia) Pty Ltd	Supply & Deliver Aggregate & Sand	32,038.67
EFT70442	17/08/2023	Hedland Home Hardware	2 x 8.5kg White Tag Gas Cylinders; New Bottles, No Exchange Picked Up 3 April 2023	193.72
EFT70443	17/08/2023	Hersey's Safety	Supply & Deliver Toilet Roll 2Ply 400 Sheet (Carton)	3,520.00
EFT70444	17/08/2023	Komatsu Australia Pty Ltd	Supply A Grader Blades, End Plates, Blade Support Slides - Rego 1GCU761	4,418.06
EFT70445	17/08/2023	Kin Disability Advocacy Inc	Refund Overpayment Received 17 July 2023	710.01
EFT70446	17/08/2023	Kristy Brown	Electricity Reimbursement 13 June 2023 to 9 August 2023	243.40
EFT70447	17/08/2023	Kunawarritji Aboriginal Corporation (Outback Stores)	Accommodation At Kunawarritji x 2 Rangers Plus Diesel for 2 x Rangers	600.00

**SHIRE OF EAST PILBARA**  
**List of Payments Made August 2023**

Reference	Date	Name	Description	Amount
EFT70448	17/08/2023	Kyle Higgins	Electricity Reimbursement 14 April 2023 - 12 June 2023	561.24
EFT70449	17/08/2023	Marble Bar Holiday Park	1 x Queen Room Accommodation	1,332.70
EFT70450	17/08/2023	Marble Bar General Store	Groceries For Philip Quartermine Grader Camp	1,276.08
EFT70451	17/08/2023	Marble Bar Race Club	Council Endorsed Sponsorship For The 2023 Marble Bar Races	11,000.00
EFT70452	17/08/2023	Mark Keogh Pty Ltd Tas Mark Keogh Training	4WD Training February 2023	1,090.00
EFT70453	17/08/2023	Minuteman Press Perth	A1 Corflute Design Of Proposed Youth Hub Design	319.00
EFT70454	17/08/2023	Moore Australia Audit (WA)	Regional Economic Development Grant Financial Audit	1,500.00
EFT70455	17/08/2023	Newman Home Hardware & Ice Plus	Replace Old BBQ & Storage Equipment	5,687.24
EFT70456	17/08/2023	Ngurra Kujunka Inc	Community Grant	11,000.00
EFT70457	17/08/2023	Nully Capital Pty Ltd	Monthly Purchase - Nullagine Depot July 2023 Gas x 2	222.50
EFT70458	17/08/2023	Onsite Rental Group	Hire Box Trailer Cage 8 x 5 - 1 July 2023 to 31 July - Cape Keraudren - Cyclone Ilsa - April 2023	1,876.08
EFT70459	17/08/2023	Permeate Partners Pty Ltd (Conexa)	Newman Airport WWTP Operational Support	8,824.20
EFT70460	17/08/2023	Pilbara Electrical	TV For Caravan Accomodation	395.00
EFT70461	17/08/2023	Pilbara Motor Group	6 Month/10,000km Service; Rego 1ECZ040	7,131.39
EFT70462	17/08/2023	Pirtek Newman	Waste Services	770.03
EFT70463	17/08/2023	PR Water Pty Ltd	Freight For Commercial Wheel System	3,025.00
EFT70464	17/08/2023	Puntukurnu Aboriginal Medical Services	Kunawarrtiji Staff Accommodation 8 Weeks 22 August 2023 to 13 October 2023	2,240.00
EFT70465	17/08/2023	Paula Kelly	Reimbursement for remote working expenses incurred	452.95
EFT70466	17/08/2023	Pilbara Building Maintenance Services	Staff Housing Maintenance - Cyclone Isla Repairs Supply & Install New Insulation Cape Keraudren Residential Property	4,542.31
EFT70467	17/08/2023	Pilbara Fish Truck	Refund of Over Payment Received 31 July 2023	200.00
EFT70468	17/08/2023	Pilbara Food Services	Food For Newman Family Fun Run At Goanna Oval	676.53
EFT70469	17/08/2023	Pilbara Solutions Pty Ltd T/A Hedland Mobile Windscreens	Windscreen Replacement - Rego 1HWV246	1,870.00
EFT70470	17/08/2023	Punmu Aboriginal Corporation	Food Allowance	97.00
EFT70471	17/08/2023	RGR Road Haulage (Newman)	Pickup & Deliver John Deere Z994R Mower - Afagri Equipment - Perth To Newman Works Depot	2,321.65
EFT70472	17/08/2023	Rosher E & M J Pty Ltd	RTV-X1100 & Spray Unit With Accessories	36,237.00
EFT70473	17/08/2023	Red Sands Accommodation	1 x Single Room Accomdation - 29 May 2023 to 1 June 2023	480.00
EFT70474	17/08/2023	Regional Airport Management Services PL TA Rams	Management Services, Airside Operations, Airside Maintenance, Landside Maintenance Services & Other As Per RFT 03-2021/2022 At SOEP Airports - 1 July 2023 to 30 October 2023	99,846.76
EFT70475	17/08/2023	Sheridans	Council Member Name Badge	47.25
EFT70476	17/08/2023	Shire Of East Pilbara	ESL Levy For 2022/2023 Financial Year	279.00
EFT70477	17/08/2023	Stockman Engineering	Replace Cutting Edge - Kubota Skid Steer Bucket Rego 156EPS; Rotational auger motor testing/fitting & electrical	4,224.00
EFT70478	17/08/2023	Seasons Hotel - Jerry (Business) CT PL AFT Newman Hotel (Business) Trust	Family Room 16 July 2023 to 18 July 2023 Including Meals Specsavers Project	1,056.00
EFT70479	17/08/2023	Sheilla Ondangan	CWC Lube For DoT Vehicle Inspection For Kubota RTV	239.80
EFT70480	17/08/2023	Shift Diesel & Earth	Service & Repairs For Gensets At Marble Bar; Model GL6000-Aus 5.5Kva, GL9000D-Au-B	3,113.33
EFT70481	17/08/2023	Spick & Span Commercial Property Maintenance Pty Ltd	Newman Recreation Centre Building Maintenance - Sealing Of Whaleback Court Floor	10,370.84
EFT70482	17/08/2023	Sungem Investments T/As Marina Bricklayers	Single Course Limestone Blocks - Additional Playground At Ethel Creek Park	6,094.00
EFT70483	17/08/2023	Technology One Limited	Intramaps Administrator Training July 2023	3,296.70
EFT70484	17/08/2023	Tenderlink	Upload To E-Tendering Portal - RFT 01-2023/2024 (Travel Management Services)	184.80
EFT70485	17/08/2023	Tyrepower Newman	1 x Trailer Connector	24.75
EFT70486	17/08/2023	UDLA PL	Design Of Upgrade & Beautification of The Laneway	10,835.00
EFT70487	17/08/2023	Uniforms At Work Pty Ltd	PPE Order - July 2023 - Event Staff - Various	5,213.68
EFT70488	17/08/2023	Veolia Environmental Services (Australia)	Refund Incorrect Payments Received 12 & 19 May 2023	698.78
EFT70489	17/08/2023	Vicflow Pty Ltd	Yearly Hire Of 5 Ton Excavator, Buckets & Tyne RFT 05 2022/23 - First Quarter	43,210.20
EFT70490	17/08/2023	WA Statewide Furniture Removals	Staff Relocation Cost	3,366.00
EFT70491	17/08/2023	Water Corporation	Water Charges	967.43
EFT70492	17/08/2023	Wormald Australia Pty Ltd	Delivery & Installation Of Fire Extinguishers At NWMF	1,009.80
EFT70493	17/08/2023	Gemma Lacey	Police Clearance For Welfare General Inspector	58.70

**SHIRE OF EAST PILBARA**  
**List of Payments Made August 2023**

Reference	Date	Name	Description	Amount
EFT70494	18/08/2023	Coca-Cola Amatil	Drinks For Kiosk Resale - Newman Aquatic Centre	393.77
EFT70495	18/08/2023	Property Gallery - Strata	T4 Marilanna - Strata Fees	6,331.77
EFT70496	18/08/2023	Australia Post - Credit Management	Standing Order For Postage	1,205.99
EFT70497	18/08/2023	David Olney	Personal Contents Cyclone lisa (Covered by Insurance)	10,000.00
EFT70498	19/08/2023	LGISWA	LGIS Property Insurance Premium	1,042,638.27
EFT70499	21/08/2023	BHP Billiton Iron Ore Pty Ltd	Electricity Charge - Airport, Great Northern Highway 18 April 2023 to 16 June 2023	185,065.67
EFT70500	23/08/2023	Alana Patch	Artist Payment	263.00
EFT70501	23/08/2023	Amy French	Artist Payment	500.00
EFT70502	23/08/2023	Beverley Rogers	Artist Payment	1,722.36
EFT70503	23/08/2023	Bianca Simpson	Artist Payment	184.50
EFT70504	23/08/2023	Bugai Whyoulter	Artist Payment	2,000.00
EFT70505	23/08/2023	Chapman, Mayika	Artist Payment	717.84
EFT70506	23/08/2023	Corban Clause Williams	Artist Payment	2,300.00
EFT70507	23/08/2023	Cassias Charles	Artist Payment	231.75
EFT70508	23/08/2023	Ciarn Dean-Bullen	Artist Payment	800.00
EFT70509	23/08/2023	Damien Miller	Artist Payment	264.00
EFT70510	23/08/2023	Gladys Bidu	Artist Payment	400.00
EFT70511	23/08/2023	Helen Dale Samson	Artist Payment	1,000.00
EFT70512	23/08/2023	Judith Anya Samson	Artist Payment	600.00
EFT70514	23/08/2023	Janita Kelly	Artist Payment	240.00
EFT70515	23/08/2023	Jenny Butt	Artist Payment	300.00
EFT70516	23/08/2023	Kumpaya Girgirba	Artist Payment	300.00
EFT70517	23/08/2023	Kara Patch	Artist Payment	400.00
EFT70518	23/08/2023	Kiarah Jadaí	Artist Payment	175.01
EFT70519	23/08/2023	Marianne Burton	Artist Payment	160.00
EFT70520	23/08/2023	Montana Clause Williams	Artist Payment	276.00
EFT70521	23/08/2023	Ngamaru Bidu	Artist Payment	500.00
EFT70522	23/08/2023	Noelene Girgiba	Artist Payment	422.53
EFT70523	23/08/2023	Noreena Kadibil	Artist Payment	327.00
EFT70524	23/08/2023	Rianne Burton	Artist Payment	184.50
EFT70525	23/08/2023	Rochelle Yabarllar	Artist Payment	110.00
EFT70526	23/08/2023	Sandra Nixon	Artist Payment	237.00
EFT70527	23/08/2023	Thelma Judson	Artist Payment	1,075.60
EFT70528	23/08/2023	Tanya Charles	Artist Payment	926.00
EFT70529	23/08/2023	Wilson Junior Mandijalu	Artist Payment	639.50
EFT70530	23/08/2023	Yvonne Mandijalu	Artist Payment	515.13
EFT70531	24/08/2023	A&Co Recruitment Partners P/L	Recruitment Services	51,333.32
EFT70532	24/08/2023	Acromat Pty Ltd	1 x Badminton Poles (A16-117)	906.66
EFT70533	24/08/2023	Airport Lighting Specialists	Lamp Holder Assembly & Delivery	716.10
EFT70534	24/08/2023	Austindo Engineering Pty Ltd	Installation & Supply Of 10 Bollards With Base Plates Bolted Down & Painted Yellow - Airside	15,619.78
EFT70535	24/08/2023	Autopro Newman	Bottle Jack & Spare Fan Belt For Blue Car IECZ040	204.98
EFT70536	24/08/2023	Bridgetown Design & Print	Creation, Printing & Freight Of 2023/2024 Save The Date Event Calender	1,369.50
EFT70537	24/08/2023	Brooks Hire Services Pty Ltd	Dry Hire Of WA320 - 8 Front End Loader For 6 Month Term - 23 June 2023 to 23 December 2023	11,721.60
EFT70538	24/08/2023	Bunnings Group Ltd	Hardware Items For Renovation Of Newman Public Toilet Near Netball Courts	1,786.65
EFT70539	24/08/2023	Blackwoods	Picker Mobile Bailey FS13879 2.2m	3,301.63
EFT70540	24/08/2023	Brianna Margaret Elton	Marketing Q2	1,000.00
EFT70541	24/08/2023	Cadd Building Construction & Maintenance Pty Ltd	Staff Housing Maintenance - Insurance Cadd; Repair & Replace Cracked Wall Tiles In Ensuite Bathroom	9,537.88
EFT70542	24/08/2023	Chapman & Bailey	RFT 10-202021 - Supply Of Art Materials Martumili Artists FY 2023/2024	6,203.91
EFT70543	24/08/2023	Coates Hire	Newman Airport - Lighting Tower Hire	847.26
EFT70544	24/08/2023	Customer First Contracting Pty Ltd	Staff Housing - Airport Unit 1 - Replacment AC Unit	6,653.35
EFT70545	24/08/2023	CWC Repco	General Service Over 50k - Rego 125EPS	687.28
EFT70546	24/08/2023	Creative Ten Family Trust	12 Month Subscription To Cloud Ten Flight Information Display System (FIDS) Software & Services	9,636.00
EFT70547	24/08/2023	Crystal Printing Solutions T/A Worldwide	Payment Envelopes	4,239.41
EFT70548	24/08/2023	Designa Australia Pty Ltd	Supply & Deliver Design Consumables - Tickets For Short Term & Long Term Entry	2,884.20



**SHIRE OF EAST PILBARA**  
**List of Payments Made August 2023**

Reference	Date	Name	Description	Amount
EFT70549	24/08/2023	Desert To Coast Training & Assessing	Employee HR Licence Training	1,750.00
EFT70550	24/08/2023	Dick Tracey Contracting Pty Ltd	Vegetation Contract In Newman As Per RFT-02 2022/2023	62,528.40
EFT70551	24/08/2023	Environmental Industries	Staff Housing Maintenance; Communal Area & Front Verge; 2023/2024 Garden Services	2,612.50
EFT70552	24/08/2023	Eurofins ARL Pty Ltd	WWTP Sampling	422.40
EFT70553	24/08/2023	East Pilbara Maintenance Pty Ltd	Water For Parnngurr & Kunawarrtji Field Officers, Water Filter System For Kunawarrtji	948.30
EFT70554	24/08/2023	Enviropacific Services Limited	Bi-Monthly Service to RO Plant At Newman Airport; Includes Flight, Accommodation, Meals, Car Hire, Service & Labour For 2.5 Days As Per Service Agreement 2022/2023	8,306.78
EFT70555	24/08/2023	Foxtel Cable Television	Monthly Foxtel Subscription July 2023 - June 2024	265.00
EFT70556	24/08/2023	Flowtek Plumbing & Gas Pty Ltd	Newman Animal Management Facility Maintenance - Leaking Taps- Water Bowl	237.55
EFT70557	24/08/2023	Froggy Property Solutions Pty Ltd	Full Clean Of Staff Accommodation - Field Officer	357.50
EFT70558	24/08/2023	Glidepath Australia	Supply & Install New Baggage Makeup Carousel At Newman Airport	89,870.00
EFT70559	24/08/2023	Han-Mari Roets	Catering Expenses For Staff Farewell Morning Tea As Per Policy	87.85
EFT70560	24/08/2023	Holcim (Australia) Pty Ltd	Extra 25.05T For Cape Keraudren Access Road To Complete Project	2,518.25
EFT70561	24/08/2023	LG Community Partners Pty Ltd	Financial Consulting Services	8,800.00
EFT70562	24/08/2023	LGIS Liability Scheme	2023/2024 Products & Liability Renewal 17 August 2023 to 17 August 2024	660.00
EFT70563	24/08/2023	Minuteman Press Perth	5 x Coreflute Martumili Information Panels	165.00
EFT70564	24/08/2023	Newman Home Hardware & Ice Plus	Stihl MS400 C-MZ Chainsaw 500CM/20 Inch	4,785.58
EFT70565	24/08/2023	Newman Mm Pty Ltd - Mia Mia Newman	Casual Staff Accommodation - 30 July 2023 to 3 August 2023 & 11 August 2023 to 19 August 2023 Including Meals	50.00
EFT70566	24/08/2023	Parnngurr Aboriginal	Fuel For Hire Car - Newman From Parnngurr	250.43
EFT70567	24/08/2023	Pilbara Electrical	Fridge, Freezer, Washing Machine, Dryer & Kitchen Items For Youth Centre	3,943.95
EFT70568	24/08/2023	Pilbara Motor Group	15,000Km/12 Month Service; Replace Cabin Filters; Wiper Blades & Tyres	2,045.69
EFT70569	24/08/2023	Phoebe Jones	Yoga Instructor - July Term 3	770.00
EFT70570	24/08/2023	Polaris Pilbara TA Lift Equipment PL	Supply & Deliver 1 x Ranger Diesel Side x Side	38,053.27
EFT70571	24/08/2023	Professional Arts Management	Mirrka Exhibition Installation	5,550.38
EFT70572	24/08/2023	Punmu Aboriginal Corporation	Desiel For Rego EP6093	436.28
EFT70573	24/08/2023	Rosmech Sales & Service Pty Ltd	Supply & Deliver Hydraulic Ram & Pins Rego 1HOA964	731.15
EFT70574	24/08/2023	Rachel Green	Assessments Of Executive Candidates	5,684.00
EFT70575	24/08/2023	Rapiscan Systems Pty Ltd	Newman Airport Security Systems - Preventive Maintenance; Complete QPS201 PM Plus Upgrade SW To Latest K61-12089	11,428.84
EFT70576	24/08/2023	Red Sands Accommodation	Accommodation	760.00
EFT70577	24/08/2023	Regional Airport Management Services PL TA Rams	Management Services, Airside Operations, Airside Maintenance, Landside Maintenance Services & Other As Per RFT 03-2021/2022 At SOEP Airports	99,846.76
EFT70578	24/08/2023	Renee Hutchins	Reimbursement	96.00
EFT70579	24/08/2023	Seek Limited	Seek Job Ad	346.50
EFT70580	24/08/2023	Shire Of East Pilbara	ESL Levy 2022/2023	93.00
EFT70581	24/08/2023	Samava Tilt Tray & Services	Removal Of Abandoned Vehicles In & Around Newman	1,400.00
EFT70582	24/08/2023	Shane Hayes	Reimbursement For Food Item Purchases For FIFA Semi Finals	175.20
EFT70583	24/08/2023	Shiwani Nair	Flight Tests At Marble Bar Airport 27 July 2023 to 28 July 2023	310.60
EFT70584	24/08/2023	Site Sentry Pty Ltd	CCTV Supply 1 x Rapid Deployment Galvanized Solar Security Tower; 4 x Days Power Supply Batteries; 2 x Axis Q3538-LVE Dome Cameras; 1 x Jenoptik 5Mp ANPR, 1 x Industrial Grade PC, Router In Turnkey Solution - Nullagine	110,987.80
EFT70585	24/08/2023	Spick & Span Commercial Property Maintenance Pty Ltd	Group Four- Airport Facilities - Cleaning Services 12 Months Airport Main Terminal	27,474.43
EFT70586	24/08/2023	Steven Harding	Reimbursement For Engineers Australia Membership	595.00
EFT70587	24/08/2023	TNT Australia Pty Limited	Freight	2,682.39
EFT70588	24/08/2023	Total Eden Pty Ltd	Supply Fire Fighting Unit SFL1000D 1100L Honda Davey Unit C/W 30m Hose Reel; Cyclone Ilsa	5,034.32
EFT70589	24/08/2023	The Good Grocer Newman IGA	AEP Tabletop Catering Order	1,922.84

**SHIRE OF EAST PILBARA**  
**List of Payments Made August 2023**

Reference	Date	Name	Description	Amount
EFT70590	24/08/2023	Ulti Mech	Service Maintenance - Rego 1EBQ600	874.60
EFT70591	24/08/2023	Wa Police Legacy Inc	1 x Wreath 2023 Bloody Slow Cup	100.00
EFT70592	24/08/2023	Water Infrastructure Science & Engineering (Wise)	Continued LWF Superintendency	5,264.70
EFT70593	24/08/2023	Zipform Stationery	Annual Rates Notice 2023/2024; Instalment Notice & DLX Window Face Envelope	4,832.09
EFT70594	24/08/2023	Gemma Lacey	Training - Hire Car Fuel - Newman To Perth	104.60
EFT70595	24/08/2023	Corporate Travel Management Group Pty Ltd	CTM May 2023	31,526.24
EFT70596	24/08/2023	The Shade Sail Man	Supply & Install 12m x 12m x 5m Shade Sail With Curtain - Newman Waste Management Facility	32,747.00
EFT70597	24/08/2023	Horizon Power	Electricity Charge - 13 June 2023 to 9 August 2023	229.24
EFT70598	24/08/2023	Shire Of Ashburton	Rates Refund	2,241.40
EFT70721	28/08/2023	Theresa Foster TA Newman Graffiti Removal	Services To Various Areas	1,341.12
EFT70722	30/08/2023	Bianca Simpson	Artist Payment	500.00
EFT70723	30/08/2023	Bugai Whyoulter	Artist Payment	2,000.00
EFT70724	30/08/2023	Charlie Gilligan	Artist Payment	242.40
EFT70725	30/08/2023	Corban Clause Williams	Artist Payment	3,000.00
EFT70726	30/08/2023	Curtis Taylor	Artist Payment	585.00
EFT70727	30/08/2023	Derrick Butt	Artist Payment	492.00
EFT70728	30/08/2023	Gladys Bidu	Artist Payment	400.00
EFT70729	30/08/2023	Helen Dale Samson	Artist Payment	325.00
EFT70730	30/08/2023	Judith Anya Samson	Artist Payment	660.00
EFT70731	30/08/2023	Julia Burton	Artist Payment	384.50
EFT70732	30/08/2023	Janelle Booth	Artist Payment	67.50
EFT70733	30/08/2023	Jenny Butt	Artist Payment	200.00
EFT70734	30/08/2023	Kumpaya Girgirba	Artist Payment	300.00
EFT70735	30/08/2023	Letisha West	Artist Payment	67.50
EFT70736	30/08/2023	Marianne Burton	Artist Payment	500.00
EFT70737	30/08/2023	Marlene Anderson	Artist Payment	501.60
EFT70738	30/08/2023	Nola Taylor	Artist Payment	200.00
EFT70739	30/08/2023	Nuria Shirley Jadai	Artist Payment	318.75
EFT70740	30/08/2023	Roxanne Newberry	Artist Payment	180.00
EFT70741	30/08/2023	Robina Clause	Artist Payment	925.46
EFT70742	30/08/2023	Sylvia Wilson	Artist Payment	2,332.67
EFT70743	30/08/2023	Tamisha Williams	Artist Payment	250.76
				<b>5,474,687.86</b>
DD18632.1	04/08/2023	Department Of Transport	Annual registration of 163 vehicles	39,578.70
DD18660.1	06/08/2023	Aware Super	Payroll Deductions	45,931.05
DD18660.2	06/08/2023	Ioof Investments Services Ltd	Superannuation Contributions	444.23
DD18660.3	06/08/2023	Plum Superannuation	Superannuation Contributions	370.19
DD18660.4	06/08/2023	Anz Smart Choice Super	Payroll Deductions	882.77
DD18660.5	06/08/2023	Unisuper	Payroll Deductions	6,837.88
DD18660.6	06/08/2023	Voyage Superannuation	Superannuation Contributions	637.26
DD18660.7	06/08/2023	Australian Retirement Trust	Superannuation Contributions	1,908.67
DD18660.8	06/08/2023	Twu Super	Payroll Deductions	767.30
DD18660.9	06/08/2023	Anz Smart Choice Super ( Retirement Portfolio Service)	Superannuation Contributions	667.81
DD18665.1	11/08/2023	Westnet	Westnet Internet Charge August 2023	59.99
DD18708.1	20/08/2023	Aware Super	Payroll Deductions	41,868.36
DD18708.2	20/08/2023	Ioof Investments Services Ltd	Superannuation Contributions	339.23
DD18708.3	20/08/2023	Anz Smart Choice Super	Payroll Deductions	925.38
DD18708.4	20/08/2023	Shane Donation Super Fund	Superannuation Contributions	14.33
DD18708.5	20/08/2023	Plum Superannuation	Superannuation Contributions	370.19
DD18708.6	20/08/2023	Voyage Superannuation	Superannuation Contributions	637.26
DD18708.7	20/08/2023	Unisuper	Payroll Deductions	769.56
DD18708.8	20/08/2023	Australian Retirement Trust	Superannuation Contributions	1,876.53
DD18708.9	20/08/2023	Twu Super	Payroll Deductions	767.30
DD18710.1	20/08/2023	Aware Super	Superannuation Contributions	67.50
DD18660.10	06/08/2023	Amp Signature Super	Superannuation Contributions	127.95
DD18660.11	06/08/2023	Insignia Financial Ltd	Superannuation Contributions	143.53
DD18660.12	06/08/2023	Australian Super	Payroll Deductions	10,557.36
DD18660.13	06/08/2023	The Trustee For Hesta	Superannuation Contributions	245.39
DD18660.14	06/08/2023	Essential Super	Payroll Deductions	573.47
DD18660.15	06/08/2023	Amp Super Fund	Superannuation Contributions	567.03
DD18660.16	06/08/2023	Brighter Super	Superannuation Contributions	261.78

**SHIRE OF EAST PILBARA**  
**List of Payments Made August 2023**

Reference	Date	Name	Description	Amount
DD18660.17	06/08/2023	Hesta Super Fund	Superannuation Contributions	255.06
DD18660.18	06/08/2023	Future Super Fund	Superannuation Contributions	507.48
DD18660.19	06/08/2023	Spirit Super	Superannuation Contributions	41.53
DD18660.20	06/08/2023	The Trustee For Retail Employees Superannuation Trust	Superannuation Contributions	751.98
DD18660.21	06/08/2023	Hostplus Superannuation Fund	Superannuation Contributions	576.33
DD18660.22	06/08/2023	Australiansuper	Superannuation Contributions	338.46
DD18660.23	06/08/2023	Colonial First State	Payroll Deductions	1,102.43
DD18660.24	06/08/2023	The Trustee For Australian Retirement Trust / Qsuper	Payroll Deductions	3,094.84
DD18660.25	06/08/2023	Macquarie Super Accumulator Account	Payroll Deductions	2,216.58
DD18660.26	06/08/2023	Construction & Building Unions Superannuation Fund (CBUS)	Payroll Deductions	987.74
DD18660.27	06/08/2023	IOOF Portfolio Service Super Fund	Superannuation Contributions	117.04
DD18660.28	06/08/2023	Sun Super	Superannuation Contributions	179.09
DD18660.29	06/08/2023	C & M Hardefeldt Super Pty Ltd Atf C & M Hardefeldt Super Fund	Superannuation Contributions	393.99
DD18660.30	06/08/2023	MLC Masterkey Super Fundamentals	Payroll Deductions	994.47
DD18660.31	06/08/2023	The Trustee For Prime Super	Superannuation Contributions	309.06
DD18660.32	06/08/2023	Hostplus	Payroll Deductions	4,743.61
DD18660.33	06/08/2023	AMP	Superannuation Contributions	1,077.77
DD18660.34	06/08/2023	Rest Superannuation	Superannuation Contributions	2,366.79
DD18660.35	06/08/2023	Mercer Super Trust	Superannuation Contributions	1,963.30
DD18660.36	06/08/2023	Australian Ethical Super	Superannuation Contributions	1,019.45
DD18708.10	20/08/2023	Mlc Masterkey Super Fundamentals	Payroll Deductions	505.31
DD18708.11	20/08/2023	Amp Signature Super	Superannuation Contributions	127.95
DD18708.12	20/08/2023	Australian Super	Payroll Deductions	11,177.47
DD18708.13	20/08/2023	Insignia Financial Ltd	Superannuation Contributions	169.82
DD18708.14	20/08/2023	The Trustee For Hesta	Superannuation Contributions	419.35
DD18708.15	20/08/2023	Essential Super	Payroll Deductions	573.47
DD18708.16	20/08/2023	Amp Super Fund	Superannuation Contributions	575.10
DD18708.17	20/08/2023	Brighter Super	Superannuation Contributions	261.78
DD18708.18	20/08/2023	Future Super Fund	Superannuation Contributions	594.85
DD18708.19	20/08/2023	Spirit Super	Superannuation Contributions	41.53
DD18708.20	20/08/2023	The Trustee For Retail Employees Superannuation Trust	Superannuation Contributions	401.92
DD18708.21	20/08/2023	Hostplus Superannuation Fund	Superannuation Contributions	599.21
DD18708.22	20/08/2023	Australiansuper	Superannuation Contributions	338.46
DD18708.23	20/08/2023	Colonial First State	Payroll Deductions	1,044.42
DD18708.24	20/08/2023	The Trustee For Australian Retirement Trust / Qsuper	Payroll Deductions	3,697.41
DD18708.25	20/08/2023	Macquarie Super Accumulator Account	Payroll Deductions	2,216.58
DD18708.26	20/08/2023	Construction & Building Unions Superannuation Fund (CBUS)	Payroll Deductions	1,500.85
DD18708.27	20/08/2023	IOOF Portfolio Service Super Fund	Superannuation Contributions	72.65
DD18708.28	20/08/2023	Sun Super	Superannuation Contributions	179.09
DD18708.29	20/08/2023	C & M Hardefeldt Super Pty Ltd ATF C & M Hardefeldt Super Fund	Superannuation Contributions	393.99
DD18708.30	20/08/2023	Spaceship Super	Superannuation Contributions	42.81
DD18708.31	20/08/2023	The Trustee For Prime Super	Superannuation Contributions	372.84
DD18708.32	20/08/2023	Hostplus	Payroll Deductions	3,616.77
DD18708.33	20/08/2023	AMP	Superannuation Contributions	1,077.77
DD18708.34	20/08/2023	Rest Superannuation	Superannuation Contributions	2,494.24
DD18708.35	20/08/2023	Mercer Super Trust	Superannuation Contributions	1,955.73
DD18708.36	20/08/2023	Australian Ethical Super	Superannuation Contributions	1,803.58
				<b>217,489.95</b>

**Credit Cards**

**Amy Mukhajee**

31/08/2023	Archival Survival	177.32
30/08/2023	Woolworths Newman	83.14
30/08/2023	Spot Covington	48.11
25/08/2023	Woolworths Newman	289.87
24/08/2023	Amazon Market Place	360.23
23/08/2023	Spot Covington	8.80
23/08/2023	Adobe Products	28.59
21/08/2023	Parnawarriiga Newman	94.64
18/08/2023	Woolworths Newman	868.99
18/08/2023	Woolworths Newman	849.81

**SHIRE OF EAST PILBARA**  
**List of Payments Made August 2023**

Reference	Date	Name	Description	Amount
	18/08/2023	Woolworths Newman		583.68
	17/08/2023	Woolworths Newman		76.25
	17/08/2023	Woolworths Newman		362.75
	16/08/2023	News Travels NT		6.05
	16/08/2023	Woolworths Newman		243.18
	16/08/2023	Delaware North Retaqps Redcliffe		19.00
	16/08/2023	Transperth Ticket Clar Claremont		6.80
	15/08/2023	9914 William Street KRC Hamilton		11.45
	15/08/2023	9914 William Street KRC Hamilton		22.85
	15/08/2023	Hungry Jacks Perth		28.80
	15/08/2023	Swan Taxis Pty Ltd		38.01
	15/08/2023	Swan Taxis Pty Ltd		27.93
	15/08/2023	Uber Eats		64.34
	15/08/2023	Uber Eats		28.39
	15/08/2023	Uber Eats		33.57
	15/08/2023	GM Taxipay		43.39
	14/08/2023	Cabfare Payments		32.97
	14/08/2023	Blue Taxi NT		33.92
	14/08/2023	Fiddlers Green NT		92.00
	14/08/2023	Fiddlers Green NT		8.00
	14/08/2023	Uber Trip		10.64
	14/08/2023	Uber Trip		13.21
	14/08/2023	Uber Trip		11.61
	14/08/2023	Darwin Trailer Boat		42.00
	14/08/2023	Darwin Trailer Boat		4.50
	14/08/2023	Darwin Trailer Boat		92.50
	14/08/2023	Darwin Trailer Boat		11.70
	14/08/2023	Uber Eats		23.57
	14/08/2023	Uber Eats		36.64
	14/08/2023	Uber Eats		14.43
	14/08/2023	Uber Eats		13.41
	14/08/2023	Uber Eats		29.76
	14/08/2023	Uber Eats		10.96
	14/08/2023	Uber Eats		10.64
	14/08/2023	Uber Eats		9.83
	14/08/2023	Adobe Photogphy		14.29
	14/08/2023	Darwin Convention Centre		6.00
	14/08/2023	Darwin Convention Centre		14.00
	14/08/2023	Darwin Convention Centre		20.00
	11/08/2023	www.borge. Tecartborg - Port Melbourne		738.00
	11/08/2023	www.borge. Tecartborg - Port Melbourne		782.00
	11/08/2023	Uber Trip		9.83
	11/08/2023	Uber Trip		9.86
	11/08/2023	Uber Trip		13.85
	11/08/2023	Smp*Waterfront Mini M Darwin Au		9.14
	11/08/2023	Darwin Convention Ce Darwin		18.00
	10/08/2023	Bar 68 Newman		25.70
	10/08/2023	Hungry Jacks Perth		30.80
	10/08/2023	Mailchimp		122.69
	10/08/2023	Woolworths Darwin		388.24
	10/08/2023	Cabfare Payments		40.85
	10/08/2023	Uber Eats		151.09
	10/08/2023	Uber Trip		9.83
	09/08/2023	Woolworths Newman		192.33
	09/08/2023	MYOB Australia		170.00
	07/08/2023	Smartmart Newman		103.02
	07/08/2023	Newman Hardware		147.00
	07/08/2023	Officeworks		1,062.00
	07/08/2023	Budget 4 Wheel Drive Belmont		1,470.94
	03/08/2023	Amazon Web Services		53.06
	02/08/2023	www.Skymesh.net.au		74.95
	01/08/2023	Woolworths Newman		370.59
				<b>10,956.29</b>

**SHIRE OF EAST PILBARA**  
**List of Payments Made August 2023**

Reference	Date	Name	Description	Amount
Credit Cards				
Bevan Klein				
	30/08/2023	DOT - Licensing Newman		37.80
	29/08/2023	Woolworths Newman		41.38
	23/08/2023	DMIRS East Perth		860.00
	23/08/2023	Department Of Transport Perth		30.40
	22/08/2023	DOT - Licensing Newman		434.60
	22/08/2023	My Investment Strategy - Newman		38.00
	03/08/2023	Marble Bar General Store		442.79
				<b>1,884.97</b>
Credit Cards				
Vic Etherington				
	31/08/2023	Woolworths Online - Bella Vista		103.04
	30/08/2023	Swan Ceramics - Osborne Park Wa		1,334.20
	28/08/2023	Woolworths Online - Bella Vista		158.38
	28/08/2023	News Limited - Surrey Hills		28.00
	25/08/2023	Cellarbrations Newman		731.83
	21/08/2023	Sec ACMA Belconnen		67.00
	11/08/2023	SP Au-Breathalyzer - Hoppers Crossing		119.00
	11/08/2023	Officeworks		204.95
	08/08/2023	R U Ok Limited		1,036.34
	03/08/2023	Woolworths Online - Bella Vista		179.18
	02/08/2023	Wanewsdti - Osborne Park		84.00
	02/08/2023	News Limited - Surrey Hills		28.00
				<b>4,073.92</b>
Credit Cards				
Steve Harding				
	30/08/2023	Nanutarra Roadhouse		212.67
	25/08/2023	Woolworths Newman		247.19
	25/08/2023	Standards Australia		95.89
	24/08/2023	Qt Perth		3,045.00
	23/08/2023	Promotion Products Pt		710.56
	22/08/2023	Seasons Hotel Newman		163.00
	21/08/2023	Optus		30.00
	18/08/2023	Woolworths Newman		52.90
	18/08/2023	My Investment Strategy Newman		6.99
	18/08/2023	My Investment Strategy Newman		6.99
	17/08/2023	Optus Billing Services		24.99
	17/08/2023	Adina Darwin		117.00
	17/08/2023	Shire Of East Pilbara		180.00
	17/08/2023	Bookeasy Australia		548.90
	16/08/2023	Optus Billing Services		24.99
	16/08/2023	Satphonerental Mulgrave VIC		2,901.95
	16/08/2023	apple.com.au Sydney		5,245.00
	14/08/2023	Adobe Ps Creative Cld		343.07
	14/08/2023	Adobe ID Creative Cld		343.07
	14/08/2023	IP Australia Phillip		800.00
	08/08/2023	Web Farmweekly		19.00
	07/08/2023	SQ East Pilbara Maintenance Newman		336.00
	07/08/2023	Information PLC Sydney		3,740.00
				<b>19,195.16</b>
				<b>5,728,863.35</b>
				575.20
				5,474,687.86
				36,110.34
				217,489.95
				<b>5,728,863.35</b>

**OFFICER'S RECOMMENDATION**

That Council endorse the below payments for the period of 1

### 11.3 ACTING DIRECTOR COMMUNITY EXPERIENCE

#### 11.3.1 FINAL CONCEPT DESIGN FOR THE YOUTH AND COMMUNITY HUB

<b>Attachments:</b>	<a href="#">Appendix 1 Concept Design</a>
<b>Responsible Offer:</b>	<b>Steven Harding</b> <b>Chief Executive Officer</b>
<b>Author:</b>	<b>Paul Miller</b> <b>Acting Director Community Experience</b>
<b>Proposed Meeting Date:</b>	<b>29 September 2023</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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#### REPORT PURPOSE

The purpose of this report is for Council to endorse a final concept design for the Youth and Community Hub for a public comment period from 2 – 22 October 2023.

#### BACKGROUND

In May 2022 Cox Architecture Pty Ltd was appointed to undertake architectural and specialist consultancy services for the design of the revised Newman Youth and Community Hub concept, through a Request for Quotation Number 06-2021/22.

The scope of the services to be provided included:

- Consultation sessions;
- Preparation of two concept designs for the identified site;
- Preparation of concept masterplan layouts, design elements summary and preliminary cost reports;
- Preparation of schematic drawings; and
- Preparation of an economic development report to assist with funding applications

Council has submitted an Expression of Interest (EOI) funding application for \$15 million under the current round of the Growing Regions Grants. The outcome of the EOI was not known at the time of writing.

#### COMMENTS/OPTIONS/DISCUSSIONS

In 2022 Cox Architecture undertook community engagement consultation with local stakeholders to collect community feedback to inform the design and required functionality of the proposed Youth and Community Hub for Newman.

Shire Officers also conducted further community engagement consultation with local stakeholders whose primary function is associated with the engagement and service delivery of programs to young people.

The purpose of both community engagement processes was to fully understand the hard and soft infrastructure and social programming requirements to assist in the development of the Hub concept design. In February 2023, Cox Architecture provided updated concept designs for review.

Following this 2023 review, an internal workshop was convened, involving Shire staff from service delivery areas of Youth Services, Library Services, Community Services, Recreation Services, Waste Services, Regulatory Services, Engineering Services and Executive. The purpose of the internal workshops was to review the concept design for relevance, functionality and innovation.

From this internal review, it was determined that the concept design still needed further discussions and refinements and to achieve this, a Shire project team was formed in order to provide Cox Architecture with the necessary directions to achieve a acceptable concept design that met the project brief.

The project team consists of:

- Chief Executive Officer
- Acting Director Community Experience
- Manager Community Services
- Team Leader Capacity Building
- Team Leader Library Services
- Coordinator Stakeholder Engagement
- Coordinator Grants and Advocacy

The project team has since been able to re-clarify the required elements of the Youth and Community Hub facility by completing additional engagement with youth services stakeholders. This feedback was provided to Cox Architecture who then attended Newman on 11 August 2023, to do a workshop with the project team, in order to finalise the elements for the concept design.

Cox Architecture has provided an updated final concept design as per **Appendix 1**.

#### Next Steps

Subject to Council's endorsement, the final concept plan is proposed to be displayed on the Shire's website with an invitation to the community to make comment. Relevant feedback will be considered by Cox Architecture as part of the progress to the detailed design phase.

#### Growing Regions Funding Applications

It is expected officers will be informed of the outcome of the Growing Regions Grant - Expression of Interest and if accepted, invited to submit a full application, which is due by 12 December 2023.

#### **STATUTORY IMPLICATIONS/REQUIREMENTS**

No known statutory implications.

#### **POLICY IMPLICATIONS**

No known policy implications.

## STRATEGIC COMMUNITY PLAN

### 2: Social

#### Social

- 2.7. *Support art and culture, and events and activities that bring people together in shared experience and celebration.*
- 2.8. Improve inclusion and harmony across the diverse groups in the population

### 3: Built Environment

#### *Built Environment*

- 3.9. *Continue strategic land use planning and administration to meet the current and future development needs and aspirations across the Shire*

### 5: Governance

#### Governance

- 5.1. Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans
- 5.2. Facilitate collaboration and partnerships with industry and government in key issues for the Shire (such as transport, housing, economic development and tourism, social wellbeing, public spaces etc.).

## RISK MANAGEMENT CONSIDERATIONS

Reputation - Moderate

## FINANCIAL IMPLICATIONS

Recommendation is within existing budget allocation.

## VOTING REQUIREMENTS

Simple Majority.

## OFFICER'S RECOMMENDATION

That Council:

1. **Endorses the Youth and Community Hub final concept design (attached as Appendix 1 to this report) for public comment.**
2. **Authorises Cox Architects to consider submissions and progress to the detailed design phase.**



1st September 2023

# Newman Youth and Community Hub

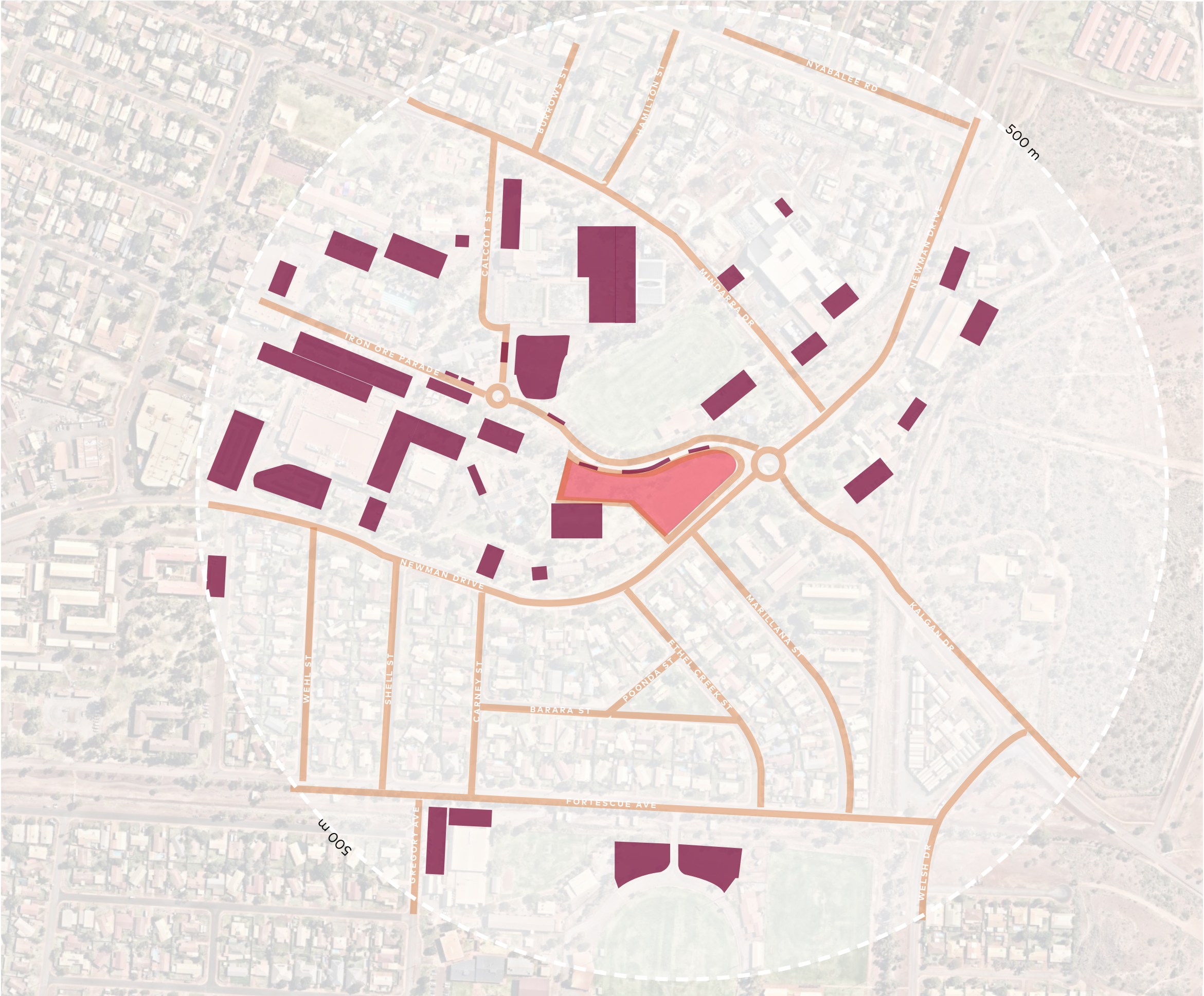
Spatial Planning & SoA



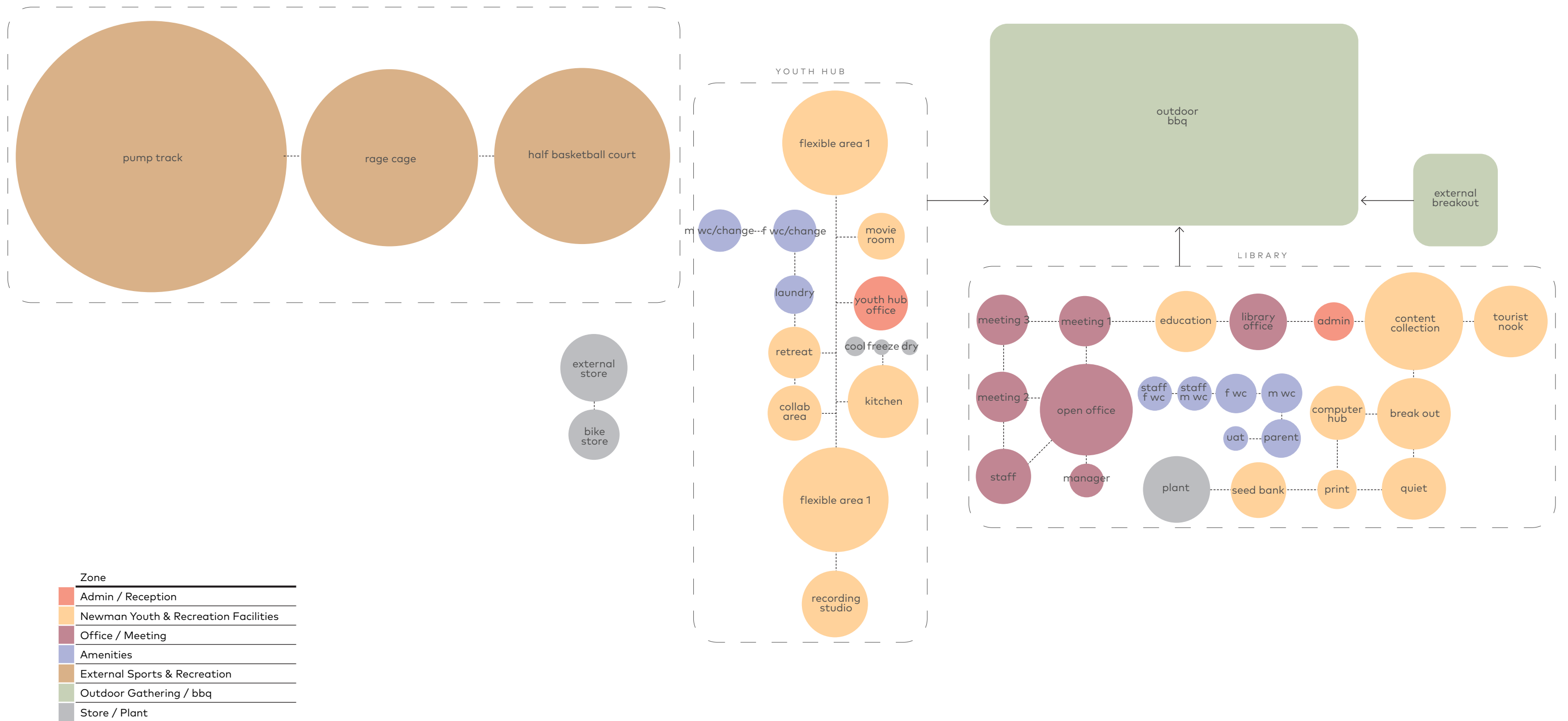


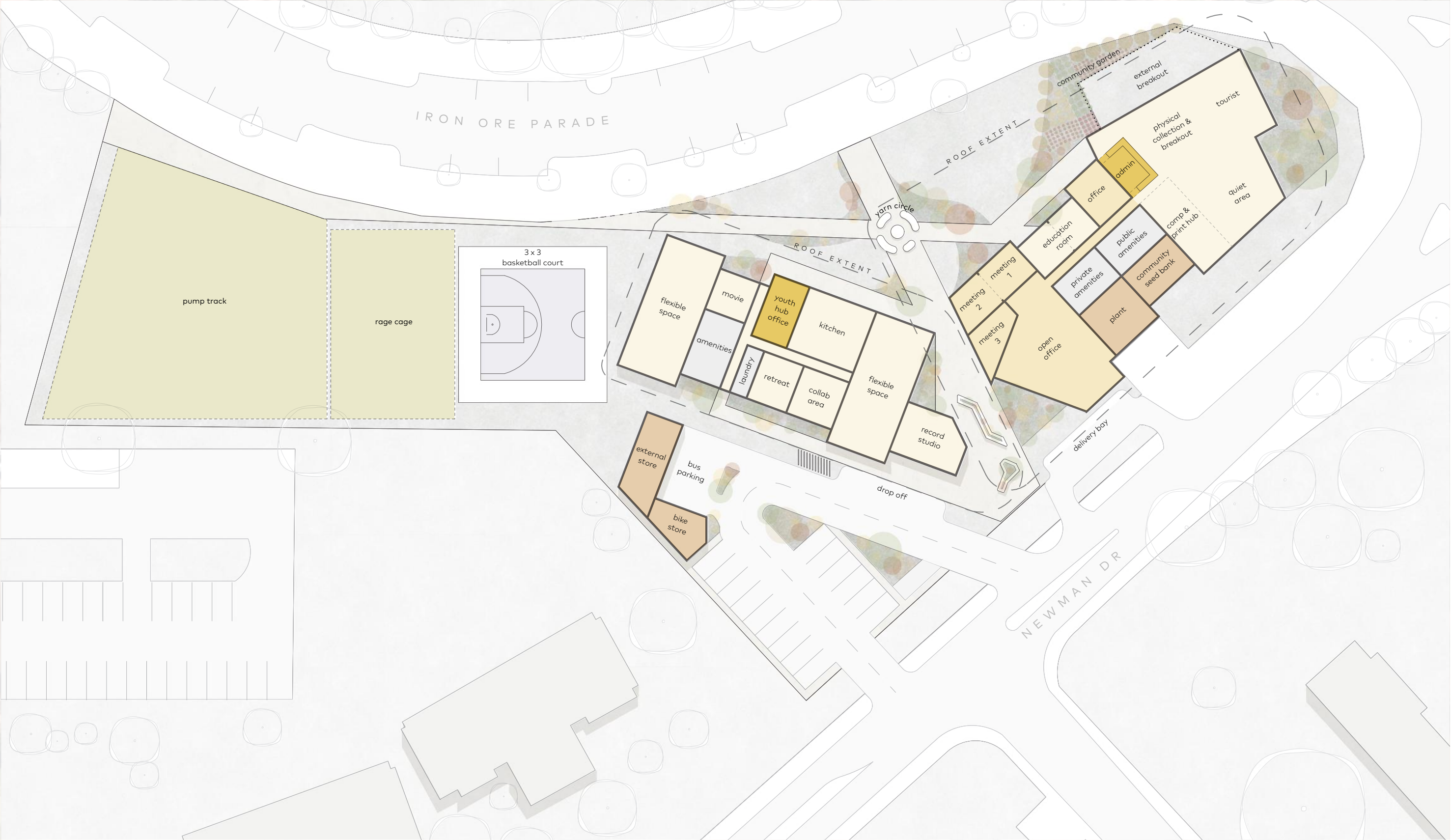
EXISTING CARPARKS

Zone	
<div></div>	Existing Public Carparks
<div></div>	Proposed Site









- |                            |           |                    |
|----------------------------|-----------|--------------------|
| Entry / Admin Offices      | Stores    | Office             |
| Youth & Library Facilities | Amenities | Outdoor Recreation |

Room	Internal GLA (Gross Floor Area) m²	External GLA (Gross Floor Area) m²	Unit	Detail & Functional Requirement Comments
Support Amenities				
Universal Access Toilet (UAT)	9			
Cleaner Store	7			
Female WC	25			
Male WC	25			
Staff Female WC	15			
Staff Male WC	15			
Parent Room	15			Locate near Children's Area
<b>Subtotal (m²)</b>	<b>111</b>			
Administration & Offices				
Manager's Office	25			Manager Community Services
Open Office	113		8 x Workstations	8 Staff workstations within open plan office - 13 m² per workstation
Flexible Meeting Room 1	30		30 ppl capacity	Flexible meeting room with separators. Meeting areas to be accessible to the public
Flexible Meeting Room 2	30		30 ppl capacity	Flexible meeting room with separators. Meeting areas to be accessible to the public
Flexible Meeting Room 3	30		30 ppl capacity	Flexible meeting room with separators. Meeting areas to be accessible to the public
Staff Room	45			
<b>Subtotal (m²)</b>	<b>273</b>			
Library				
Administration / Book Processing	20		2 x Workstations	Book Processing
Library Office	40		3 x Workstations	(Rear / back of house) - 7 x 6.2
Stationary Room	7			2.5 x 2
Library Store Room	15			6 x 3.4 . Store must be close to library as matts, chairs & ladders are regularly removed throughout the day.
Printing Hub	20			
Computer Hub	40		8 x Workstations	Work / Study space including computers
Physical Content Collection	130			General, specialist, local studies, heritage and cultural collections. 87m horizontal width of shelving
Breakout Area	45			Spaces where people can relax, work, meet, learn, connect and create. Communal spaces
External Breakout Area		125		Internal and external connection to library spaces
Quiet Area	50			Accessible drop-in area and safe quiet space / Reading
Tourist Nook	70			To work with Tourist Centre. Tourist media room and Local History Room to be incorporated. 6m (min) of shelving
Multi-Purpose Program / Education Hub	50			Bookable room that can be booked for afterschool tutoring / social media teaching & Lifelong Learning (ESL). Education, lifelong learning, personal health and wellbeing programs
<b>Subtotal (m²)</b>	<b>487</b>	<b>125</b>		
Youth Hub				
Youth Hub Office / Admin	40			
Flexible Space 1	150			Facility must have space which can be used by number of groups, including available for hire on daily basis.. Arts & Crafts, community groups, leadership development and group classes.

Room	Internal GLA (Gross Floor Area) m²	External GLA (Gross Floor Area) m²	Unit	Detail & Functional Requirement Comments
Youth Hub				
Flexible Space 2	150			Flexible area for games area and informal gathering
Group Store	15			Shared access between Group Rooms
Kitchen	70			Kitchen to open up to external yarn area
Kitchen Dry Store	5			
Kitchen Freezer	4			
Kitchen Cool Room	4			
Movie Room	30			
Recording Studio	60			Ability to open externally for potential public shows
Collaboration Area	40			
Retreat Area	35			
Male WC / Change Rooms / Lockers	25			To sit externally to Youth Centre so it can be accessed from external recreational area. Lockers to also be included
Female WC / Change Rooms / Lockers	25			To sit externally to Youth Centre so it can be accessed from external recreational area. Lockers to also be included
Laundry	20			
Subtotal (m²)	673			
Plant & Corridor Circulation				
Plant	60			
Subtotal (m²)	60			
External Recreation Areas				
Outdoor BBQ / Shaded Gathering		900		to include central yarn space for informal gathering and potential outside cooking workshops
Pump Track		1000		Pump and scooter track should cater to all ages from beginners to advanced riders. Variety of surfaces to be explored. Lighting and shading to be integrated. Pump track - BMX, scooters and rollerblades
Rage Cage		430		
Half Basketball Court		420		
External Store		60		
Bike Store / End of Trip Facility		35		1-200 m² per gross floor area = 12 Bike bays
Waste Bin Storage		5		Easy access to road for waste bin collection
Subtotal (m²)		2850		
Parking / Bus Bays				
Parking		245		
Bus / Delivery Bay		80		Car park to facilitate traveling services such as Breast Cancer, Vision & Ear Bus. Include docking station for deliveries, close enough to main storage areas and areas for trucks to unload
Subtotal (m²)		325		
Total (m²)	1604	3300		

## 11.4 DIRECTOR AVIATION AND REGULATORY SERVICES

### 11.4.1 MINUTES OF LOCAL EMERGENCY MANAGEMENT COMMITTEES - MAY 2023

Attachments:	<a href="#">Appendix1 LEMC Committee Minutes</a>
Responsible Officer:	Vic Etherington Director Aviation and Regulatory Services
Author:	Christopher Scanlan Manager Community Safety
Proposed Meeting Date:	29 September 2023
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

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### REPORT PURPOSE

The purpose of this report is for Council to receive the minutes of the most recent meeting of the Shire of East Pilbara combined LEMC, and to note their decisions and recommendations.

### BACKGROUND

*Section 38(1) Emergency Management Act 2005* ("the Act") requires local governments to establish one or more Local Emergency Management Committees (LEMCs) for the district. If more than one LEMC is established, the local government is to specify the area for which the committee is to exercise its functions.

The functions of the LEMC as prescribed by the Act are to:

- Advise and assist the local government in ensuring that Local Emergency Management Arrangements (LEMA) are established for the district; and
- Liaise with public authorities and other persons and key organisations in the development, review and testing of LEMA.

At its meeting on 24 February 2023, Council adopted new Terms of Reference for each of the LEMCs.

The functions of the Committees are:

- To advise and assist Council in establishing local emergency management arrangements for Marble Bar;
- To liaise with public authorities and other persons in the development, review and testing of the local emergency management arrangements for Marble Bar; and
- To carry out other emergency management activities as directed by the State Emergency Management Committee or prescribed regulations.

## COMMENTS/OPTIONS/DISCUSSIONS

The Shire of East Pilbara combined LEMC meeting was held on the 24 August 2023, this was the first combined meeting of the Marble Bar, Nullagine and Newman and will occur once a year going forward.

The unconfirmed ordinary minutes of the meeting are attached as **Appendix 1**.

## STATUTORY IMPLICATIONS/REQUIREMENTS

Consistent with section 38 of the *Emergency Management Act 2005* and section 5.8 of the *Local Government Act 1995*. Section 5.8 of the *Local Government Act 1995* requires an absolute majority decision to establish committees.

## POLICY IMPLICATIONS

No known policy implications.

## STRATEGIC COMMUNITY PLAN

### 2: Social

- 2 Safe, connected and family-friendly communities where all people thrive, and have their needs met at all ages and stages of life.
- 2.3 Advocacy and partnerships for addressing issues impacting safety of communities, and improving information sharing and coordination.
- 2.4 Promote healthy and safe lifestyle choices, and uphold public health and safety.

### 5: Governance

- G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.
- G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.
- G1.4 Ensure a high standard of organisational management and effectiveness

## RISK MANAGEMENT CONSIDERATIONS

Compliance – Minor

## FINANCIAL IMPLICATIONS

No financial resource impact.

## VOTING REQUIREMENTS

Simple Majority.

## OFFICER'S RECOMMENDATION

**That Council receives the unconfirmed Minutes of the meeting of the Shire of East Pilbara joint Local Emergency Management Committee held on 24 August 2023.**



# COMBINED SHIRE OF EAST PILBARA LEMC Minutes

## Combined Shire of East Pilbara Local Emergency Management Committee (LEMC) Meeting

Thursday 24 August 2023 at 1039hrs

Newman Shire Chambers & TEAMS

### 1.0 ACKNOWLEDGEMENT/INTRODUCTION

I acknowledge the Traditional Owners of the land on which we gather today, the Nyiyaparli (Nee-ya-bar-li) people, and their continuing connection to the land, waters and community. I would also like to acknowledge the Martu people as the Custodians of Jigalong which sits in Nyiyaparli County.

I pay my respects to their leaders, past, present and emerging.

### 2.0 ATTENDANCE

Cr Wendy McWhirter-Brooks	Chair
Vic Etherington	Shire of East Pilbara
Christopher Scanlan	Shire of East Pilbara
Elysha Millard	BHP
Michael Smith	Australian Defence Force
Matt Reimer	Department Fire & Emergency Services
Bernie McConnachie	WA Police
Adam Clews	WA Police
Kathryn Olney	Shire of East Pilbara
David Olney	Shire of East Pilbara
Troy Harris	BHP
Sas Hennings	WA Country Health Services
Ben Matthews	Newcrest Mining
Kerry Berridge	Atlas Iron
Perry Seymour	FMG
David Morgan	Department of Communities
Stephen Bowers	FMG
Lindsey Amesbury	BHP
Terry Mellor	Riot Tinto
Sandra Gibson	Main Roads

### 3.0 CONFIRMATION OF MINUTES

Marble Bar Wednesday 17 May 2023

**Moved:** Chris Scanlan

**Seconded:** Matt Reimer

Nullagine Thursday 18 May 2023 & Newman Friday 19 May 2023

**Moved:** Chris Scanlan

**Seconded:** Bernie McConnachie

### 4.0 TABLED DOCUMENTS

Nil

## 5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

## 6.0 STANDING ITEMS

### 6.1. Post-incident reports

Currently in recovery phase for TC Ilsa, ongoing challenges and delays with the rebuild of Shire roads and Cape Keraudren.

### 6.2. Post-exercise reports

Newman Airport Desktop Exercise Plan conducted on the 3 August 2023. Report to be completed next month.

### 6.3. Funding nominations and application progress

DRFWA funding underway for TC Ilsa and Severe Storm in Newman on the 30 March 2023 which resulted in damage to drainage infrastructure in excess of \$500,000. This is an ongoing lengthy process.

### 6.4. Review LEMA arrangements

Approved by the SEMC on the 2 August, feedback from the SEMC: "It is commendable that you have worked with a broad range of stakeholders to achieve this milestone. Congratulations. Please pass on my thanks to your LEMCs for their contribution to the arrangements".

<b>1st Quarter Meeting (July-Sep)</b> <ul style="list-style-type: none"><li>• Workshop/ finalise LEMC Business Plan for the next reporting period</li></ul>	<b>2nd Quarter Meeting (Oct-Dec)</b> <ul style="list-style-type: none"><li>• Seasonal review e.g. fire or cyclone season preparedness</li></ul>	<b>3rd Quarter Meeting (Jan-March)</b> <ul style="list-style-type: none"><li>• Review State Preparedness report</li><li>• Review Local Recovery Arrangements</li></ul>	<b>4th Quarter Meeting (Apr-June)</b> <ul style="list-style-type: none"><li>• Finalise &amp; approve LEMC Annual Report &amp; Business Plan achievements</li><li>• Finalise Local Government Exercise Schedule</li><li>• Seasonal review e.g. Storm season preparedness</li></ul>
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## 7.0 PRESENTATION

Nil

## 8.0 AGENCY REPORTS

9.1 Michael Smith – ADF – Nothing to report.

9.2 Elysha Millard - BHP – Nothing to report.

9.3 Lindsey Amesbury – BHP – Nothing to report.

9.4 Chris Scanlan – SoEP

9.4.1 Bushfire Risk Management Plan (BRMP) currently in draft format, it will be sent to the Office of Bushfire Risk Management (OBRM) for review and endorsement by November 2023.

9.4.2 DRF grant application to improve the evacuation shelter at Marble Bar – new roof, roller shutters and bathroom upgrade to include showers.

9.4.3 SoEP Newman based Ranger team to be trained as Volunteer Firefighters to strengthen the Nullagine BFB. Training scheduled for September 2023.

9.4.4 Aware funding application to complete post graduate certificates in Emergency Management through Queensland University of Technology.

9.4.5 Investigating the option to create a Tropical Cyclone Risk Management Plan – seeking input from advisors/experts in that field.

9.5 Matt Reimer – DFES – Upcoming changes to the Australian Warning System for cyclones to be consistent with the fire warning system. Changes to be implemented for 2024 cyclone season. Pre-season information session to be held in Port Hedland 9<sup>th</sup> October 2023.

9.6 Bernie McConnachie – WAPOL – relatively good three months with stats continuing to go down, property crime has continued below the 50% year to date compared to last year, ongoing planning with the Shire around CCTV. New staff straight out of the academy are due to start in eight weeks.

9.7 Adam Clews – WAPOL – Nothing to report.

9.8 Ben Matthews – Newcrest Mining - Nothing to report.

9.9 Troy Harris – BHP – Jimblebar are conducting an IMT exercise on the 21<sup>st</sup> of September. Exercise will involve a security event at the Warrawundi camp.

9.10 Chris Campbell – Nothing to report.

9.11 David Morgan – Communities – Currently acting in position and looking forward to meeting stakeholders. Completing an audit/stocktake of primary Evacuation Centers and staff training coming up in September.

9.12 David Olney – SoEP – Cape Keraudren - Machinery, equipment and old Rangers office still to be removed before cyclone season. There have been 9 fires in the region in the last month and a half so looks like a big fire season.

9.13 Sas Hennings – WACHS – finalising bush fire emergency response procedure for Newman.

9.14 Kerry Berridge – Atlas - Nothing to report.

9.15 Terry Mellor – RIO - Nothing to report. No FCO during September due to leave.

9.16 Perry Seymour – FMG - Nothing to report.

9.17 Sandra Gibson – Main Roads – Nothing to report.

## **9.0 GENERAL BUSINESS**

Chris Scanlan – SoEP – Fire Permits went online in January 2023 and working really well with 75 plus permit requests. Fire Permits give us a good picture of what is happening especially when DFES find a hot spot we can confirm if there is a Permit in place. Permits are required for fuel reduction burns.

## **10.0 CLOSURE AND NEXT MEETING**

**Meeting Closed:** 1106hrs

**Next Meeting Marble Bar:** 25<sup>th</sup> October 2023

**Next Meeting Nullagine:** 26<sup>th</sup> October 2023

**Next Meeting Newman:** 27<sup>st</sup> October 2023

### **MISSION STATEMENT**

*"To enhance the quality of life in the Shire of East Pilbara by working cooperatively with the public and within the framework of State Legislation and the Shire of East Pilbara Policies and Local Laws to proactively enforce the laws and provide for a safer environment."*

- 12    MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 13    QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS  
      BEEN GIVEN**
- 14    NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A  
      DECISION OF COUNCIL**
- 15    CONFIDENTIAL MATTERS BEHIND CLOSED DOORS**
- 16    DATE OF NEXT MEETING**  
  
      24 November 2023
- 17    CLOSURE**