



EAST PILBARA SHIRE COUNCIL

AGENDA

ORDINARY COUNCIL MEETING

NOTICE IS HEREBY GIVEN that an
ORDINARY Meeting of the Council will be held,
in Council Chambers, Newman,
12:30PM, FRIDAY, 26 APRIL 2019.

Jeremy Edwards
CHIEF EXECUTIVE OFFICER



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of East Pilbara for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of East Pilbara disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that person's or legal entity's own risk.

In particular and without derogating any planning application or application of a licence, any statement or intimation of approval made by any member or Officer of the Shire of East Pilbara during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of East Pilbara.

The Shire of East Pilbara warns that anyone who has any application lodged with the Shire of East Pilbara must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application and any conditions attaching to the decision made by the Shire of East Pilbara in respect of the application.

Signed: _____
Jeremy Edwards
Chief Executive Officer

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**2 RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE****2.1 ATTENDANCES**Councillors

Cr Anita Grace	Councillor
Cr Anthony Middleton	Councillor
Cr Geraldine Parsons	Councillor
Cr Michael Kitchin	Councillor
Cr Langtree Coppin OAM	Councillor
Cr Carol Williams	Councillor
Cr Bridget Schill	Councillor
Cr Dean Hatwell	Councillor

Officers

Ms Sian Appleton	Executive Manager Corporate Services
Mr Ben Lewis	Executive Manager Commercial Services
Mr Raees Rasool	Executive Manager Infrastructure Services
Mrs Kylie Bergmann	Coordinator Governance

Public Gallery**2.2 APOLOGIES**Councillor Apologies

Cr Lynette Craigie OAM	Shire President
Cr Jeton Ahmedi	Deputy Shire President

Officer Apologies

Mr Jeremy Edwards	Chief Executive Officer
Ms Lisa Clack	Executive Manager Customer and Community Services
Mrs Gabrielle Anderson	Governance Administration Officer

2.3 LEAVE OF ABSENCE**3 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE****4 PUBLIC QUESTION TIME****5 PETITIONS/DEPUTATIONS/PRESENTATIONS****6 APPLICATIONS FOR LEAVE OF ABSENCE****6.1 CR ANITA GRACE**

Cr. Anita Grace has applied for a leave of absence for the period 19th May 2019 to 24th June 2019.

7 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING**7.1 CONFIRMATION OF MINUTES**

[Minutes February 22 2019](#)

THAT the minutes of the Ordinary Meeting of Council held on 22 February 2019, be confirmed as a true and correct record of proceedings, excepts for the following change:

Remove the resolution from item 13.1 Rates Exemption Request – Puntukurnu Aboriginal Medical Service to ensure the property addresses remain confidential.

8 MEMBERS REPORT**8.1 ITEMS FOR RECOMMENDATION****8.2 ITEMS FOR INFORMATION****Cr Lynette Craigie OAM**

- International Women's Youth Event
- Nullagine Australia Day BBQ

Cr Jeton Ahmedi

- Nil

Cr Anita Grace

-

Cr Geraldine Parsons

- NCCI Meeting
 - BAH NCCI
-

- Harmony Day long table dinner
- Opening of the Art Rooms

Cr Anthony Middleton

- Palyku Native Title – Wild Dog Creek
- Landcorp Business After hours Event

Cr Bridget Schill

- Teleconference with Newman Tourist Centre Board Meeting
- Australia Day Nullagine BBQ
- LEMC Meeting Nullagine

Cr Dean Hatwell

- Marble Bar Community BBQ
- CRC
- Main Road Forum

Cr Michael Kitchin

- Nedlands Council Meeting
- Cambridge Council Presentation by Larry Graham
- WALGA Environment Planning Conference, CSIRO & PHD from UWA presenting at a high level
- Cottesloe Council Meeting
- Marble Bar Community BBQ
- Professor Herbert Huppert's Lecture at UWA "Climate Change and Geosequestration"

Cr Langtree Coppin OAM

- Marble Bar Community BBQ

Cr Carol Williams

9 OFFICER'S REPORTS

9.1 CHIEF EXECUTIVE OFFICER

9.1.1 STATUS OF COUNCIL DECISIONS - FEBRUARY 2019

File No:	CLR-4-5
Attachments	Appendix 1 – Council Resolution Register
Responsible Officer:	Mr Jeremy Edwards Chief Executive Officer
Author:	Mrs Gabrielle Anderson Governance Administration Officer
Proposed Meeting Date:	26 April 2019
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

REPORT PURPOSE

To inform Council of the action taken in relation to Council decisions

BACKGROUND

Council requested to be informed of the progress and completion of previous Council resolutions and decisions.

COMMENTS/OPTIONS/DISCUSSIONS

The status of Council decisions is included as an attachment (*Appendix 1 refers*).

STATUTORY IMPLICATIONS/REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

RISK MANAGEMENT CONSIDERATIONS

In order to remain transparent and to facilitate timely and appropriate decision making, it is requested that action items be reviewed at each Council meeting.

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Simple.

OFFICER'S RECOMMENDATION

THAT the "Status of Council Decisions" report for the month of February 2019 be received

Appendix 1
Council Resolution Register

SHIRE OF EAST PILBARA - COUNCIL RESOLUTIONS REGISTER
22/02/2019 - Ordinary Council Meeting

Item No	Responsible Officer	Report Title	Accepted Recommendation	Council Resolution No.	Actioning Officer	Comments/Action Taken	Completion Date																											
CHIEF EXECUTIVE OFFICER																																		
7.1	CEO	Confirmation of Minutes of Previous Council Meeting	THAT the minutes of the Ordinary Meeting of Council held on 25 January 2019 be confirmed as a true and correct record of proceedings.	201819/107	CEO	Complete.	22.02.19																											
9.1.1	CEO	Status of Council Decisions - December 2018	THAT the "Status of Council Decisions" report for the month of January 2019 be received.	201819/108	GO	Complete.	22.02.19																											
EXECUTIVE MANAGER CORPORATE SERVICES																																		
9.2.1	EMCS	Audit Committee 22nd February	THAT Council consider and adopt the following recommendations as presented by the Audit Committee. AUDIT COMMITTEE RECOMMENDATION 1: THAT Council review and receive the annual Compliance Audit Report as presented for the 2018 calendar year. AUDIT COMMITTEE RECOMMENDATION 2: THAT Council review and receive the Risk Management, Legislative Compliance and Internal Controls review as presented.	201819/109	EMCS	Complete.	07/03/20019																											
9.2.2	EMCS	Capital Works Program Update	THAT Council receive the Capital Works Program Report for the period 1st July 2018 to 31 January 2019 as presented.	201819/110	EMCS	Complete.	07/03/20019																											
9.2.3	EMCS	Creditors for Payment	THAT Council endorse the payments: <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">FUND</td> <td style="width: 30%;">VOUCHER</td> <td style="width: 40%;">AMOUNT</td> </tr> <tr> <td>EFT Payments</td> <td>EFT #47308 - #47658</td> <td>\$2,541,237.88</td> </tr> <tr> <td>MasterCard Payments</td> <td>EFT #47564</td> <td>\$15,251.30</td> </tr> <tr> <td>Total</td> <td>\$2,556,489.18</td> <td></td> </tr> <tr> <td>Cheque Payments</td> <td>CHQ #24716 - #24729</td> <td>\$4,776.78</td> </tr> <tr> <td>Direct Debit Payments</td> <td>DD12460.1 - DD12492.9</td> <td>\$91,530.36</td> </tr> <tr> <td>Manual Cheque Payments</td> <td>CHQ # 311 - #312</td> <td>\$2,485.00</td> </tr> <tr> <td>Total</td> <td>\$98,792.14</td> <td></td> </tr> <tr> <td>GRAND TOTAL</td> <td>\$2,655,281.32</td> <td></td> </tr> </table>	FUND	VOUCHER	AMOUNT	EFT Payments	EFT #47308 - #47658	\$2,541,237.88	MasterCard Payments	EFT #47564	\$15,251.30	Total	\$2,556,489.18		Cheque Payments	CHQ #24716 - #24729	\$4,776.78	Direct Debit Payments	DD12460.1 - DD12492.9	\$91,530.36	Manual Cheque Payments	CHQ # 311 - #312	\$2,485.00	Total	\$98,792.14		GRAND TOTAL	\$2,655,281.32		201819/111	EFO	Complete.	5/03/2019
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Total	\$98,792.14																																	
GRAND TOTAL	\$2,655,281.32																																	
9.2.4	EMCS	Statement of Financial Activity for the Period ending 31 December 2018	That the monthly financial statements for the period 1st July 2018 to 31st December 2018 of the 2018/2019 financial year as presented be received.	201819/112	MCS	Complete.	07/03/20019																											
9.2.5	EMCS	Corporate Business Plan	THAT Council adopt the draft Corporate Business Plan 2018-2022, as presented in Appendix 1, in accordance with section 5.56 of the Local Government Act 1995 and regulation 19DA of the Local Government (Administration) Regulations 1996.	201819/113	EMCS	Complete.	7/03/2019																											
13.1	EMCS	Rates Exemption Request - Puntukumu Aboriginal Medical Service	THAT Council approve the rates exemption of the following properties for the next three years subject to the payment of all outstanding rates prior to the 30 June 2019. <ul style="list-style-type: none"> • 4 Pingandy Road • 50 Giles Avenue • 5 Hibiscus Way • 21 Hibiscus Way • 18 Ethel Creek Road • 15B Baron Way 	LOST	EMCS	Letter being written to PAMS to advise outcome of their request.	7/03/2019																											
EXECUTIVE MANAGER COMMERCIAL SERVICES																																		

9.3.1	EMCS	Affixing Common Seal under Delegated Authority	THAT Council have been advised that the Common Seal has been affixed under delegated authority to the Contract awarded to GO2 Building Pty Ltd for the Installation of 70 x Concrete L Panels at the Newman Works Depot (RFQ 022018/19).	201819/114	CPC	Noted - no further action	7/03/2019
9.3.2	EMCS	Newman House - Enter into a new agreement with Ethnic Disability Advocacy Centre	1. Approves entering into a agreement with Ethnic Disabilities Advocacy Centre located at Newman House for office accommodation, for the a term of 1 year commencing from the 1 st April with two x 1 year Option Terms 2. Approves the common seal to be applied to the agreement between the Shire of East Pilbara and the Ethnic Disability Advocacy Centre.	201819/115	CPS	Lease documents sent to EDAC for signing	7/03/2019
EMCCS							
9.4.1	EMCCS	Community Assistance Grants Round 2 2018/2019	THAT Council, 1. Endorse Option 1. Fully fund all three Round 2 Community Assistance Grant applications resulting in a total expenditure of \$13,597.10. 2. Notes that this results in an overspend of the allocated funding for Community Assistance Grants in 2018/2019 which will be met by utilising underspent operational funds from Function 8 Education and Welfare.	201819/116	MCW	Letters currently being prepared to applicants advising them of the outcome of Council decision. Will be sent week beginning 11/3/19	8/03/2019
MEMBERS REPORTS							
10.1	Cr Ahmedi	Frequent Flyer Points	THAT Council adopt the new policy – Personal Rewards Schemes - as presented below, for inclusion in the Policy Manual.	LOST	CG	No further action required.	22/02/2019
12.1	Cr Craigie	Social Issues in Newman. Marble Bar and Nullagine	THAT Council • Instructs the Chief Executive Officer to arrange a round table forum for significant stakeholders in the indigenous space including but not limited to the Minister for Regional Development, Allannah McTiernan, and the Treasurer, Ben Wyatt, at a suitable time to address the current social issues across the Shire and in particular the town of Newman. • That Council approve the Chief Executive Officer and the Shire President to work with the relevant agencies/stakeholders to progress the possibility of a fully funded Cadetship with the Shire of East Pilbara and the Martu community.	201819/117	CEO	Meeting occurred in Perth on 1 March 2018. Progress towards the cadetship is still ongoing.	7/03/2019

9.1.2 AMENDMENT TO DELEGATION 5.9 - RATE RECORD

Responsible Officer:	Mr Jeremy Edwards Chief Executive Officer
Author:	Mrs Kylie Bergmann Coordinator Governance
Proposed Meeting Date:	26 April 2019
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider and adopt an amendment to delegation 5.9 – Rate Record.

BACKGROUND

Delegation 5.9 – Rate Record – is delegated to the CEO, Executive Manager Corporate Services and Manager Corporate Services. Currently, delegation 5.9 reads as follows:

Authority to:

1. Compile the necessary rate records as specified in the *Local Government Act 1995* (“the Act”) and reassess rates payable;
2. Serve rates notices in accordance with the Act [s.6.41];
3. Enter into agreements in accordance with the Act for payment of rates and service charges [s.6.49];
4. Determine the date that a rate or service charge becomes due and payable under the Act [s.6.50];
5. Recover rates and service charges in accordance with the Act [s.6.56(1)];
6. Lodge caveats on land where the rates are in arrears and it is considered that the interests of the Council should be protected and the subsequent withdrawal of caveats once arrears of rates have been settled [s.6.64(3)];
7. Exercise discretion in regard to granting of any extension of time for service of objection to the rate book [s.6.76(4)];
8. Allow or disallow any objection to the rate record lodged and to serve notice of the decision and a statement of reasons for the decision upon the person lodging the objection [s.6.76(5)];
9. Extend the period for receipt of a notice and to refer notices received to the land valuation tribunal;

10. Amend the rate record for the current financial year to ensure that the information contained in the record is current and correct and that the record is in accordance with the *Local Government Act 1995* and issue an interim rate assessment, refund or credit as a result of such an amendment [s.6.39(1)]; and
11. Authority to amend the rate record for the five years preceding the current financial year [s.6.39(2)(b)]

Conditions:

1. Delegates must comply with the requirements of s.6.40 of the Act;
2. Any agreement for the payment of rates or service charges must be made in writing, and must ensure acquittal of the rates or service charge debt before the next annual rates or service charges are levied.
3. A delegate who has participated in any matter contributing to a decision relating to the rate record, which is the subject of a Rates Record Objection, must NOT be party to any determination to grant an extension of time or to allow or disallow any objection to the rate record.

Council is being asked to consider an amendment to point 2 of the conditions, to include the words “except in exceptional circumstances”, as follows:

2. Any agreement for the payment of rates and service charges must be made in writing, and must ensure acquittal of the rates or service charge debt before the next annual rates or service charges are levied, except in exceptional circumstances when a payment plan has been entered into.

The reasons for the request to change this delegation is due to several owners being in financial hardship where negotiable payment arrangements are required.

COMMENTS/OPTIONS/DISCUSSIONS

Council has three options:

1. Accept the change as is; or
2. Reject the change; or
3. Propose an alternative change.

STATUTORY IMPLICATIONS/REQUIREMENTS

Part 5 - Administration (Division 4 – Local government employees) 5.46. Register of, and records relevant to, delegations to CEO and employees (pg 155).

POLICY IMPLICATIONS

Nil.

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

RISK MANAGEMENT CONSIDERATIONS

Nil

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Absolute.

OFFICER'S RECOMMENDATION

That Council approve an amendment to Delegation 5.9 – Rate Record – at point 2 of the conditions as follows:

2. *Any agreement for the payment of rates and service charges must be made in writing, and must ensure acquittal of the rates or service charge debt before the next annual rates or service charges are levied, except in exceptional circumstances where a payment plan has been entered into*

9.1.3 RESPONSIBILITY TO CONDUCT LOCAL GOVERNMENT ORDINARY ELECTION - OCTOBER 2019

File No:	CLR-2-1
Responsible Officer:	Mr Jeremy Edwards Chief Executive Officer
Author:	Mrs Kylie Bergmann Coordinator Governance
Proposed Meeting Date:	26 April 2019
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider appointing the Electoral Commissioner to conduct the 2019 ordinary election as a postal voting election.

BACKGROUND

The next Ordinary Election will be held on **19 October 2019**, and under the *Local Government Act 1995* (the Act), Council may decide on the method of election it wishes to use. Council has 2 options:

1. Postal voting method; or
2. In person method.

If choosing the postal voting method, then the Electoral Commissioner must be responsible for the conduct of the election.

The current procedure required by the Act, is that written agreement (from the Electoral Commissioner) is required before Council can take a vote. On 19 October 2018, the CEO received a letter from the Electoral Commissioner agreeing to be responsible for the conduct of the 2019 ordinary elections, should the Council decide to do so. The agreement, however, is subject to the proviso that the Council also wishes to have the election as a postal election.

In accordance with the Act, the last day Council can decide on the method of conducting an election is 31 July 2019.

COMMENTS/OPTIONS/DISCUSSIONS

Since 2003, Council's elections have been held as postal elections and conducted by the Electoral Commission. The benefit of conducting postal votes is that it is often difficult and expensive to get experience staff to run the election via the in person method.

At the 2019 Ordinary Election, there will be 5 seats up for election:

- Lynette Craigie OAM South
- Jeton Ahmedi South
- Craig Hoyer South
- Bridget Schill Lower Central
- Michael Kitchin North West

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995

Part 4 Elections and Other Polls

Division 7 Provisions about electoral officers and the conduct of elections

s4.20 CEO to be returning officer unless other arrangements made

Local Government Act 1995

Part 4 Elections and Other Polls

Division 9 The electoral process

s4.61 Choice of methods of conducting election

POLICY IMPLICATIONS

Nil.

STRATEGIC COMMUNITY PLAN

5: Governance

Deliver high quality corporate governance and demonstrate accountability to its constituents. All decisions are informed by community engagement – leading to the effective allocation of the Shire’s resources – that deliver optimum benefits to the community.

G1.1 Provide efficient, accountable and ethical governance

RISK MANAGEMENT CONSIDERATIONS

Council must ensure compliance with relevant legislation.

Adequate resources will also need to be allowed for in the development of the 2019/2020 budget.

FINANCIAL IMPLICATIONS

Account number 41019 – Election Expense – will require a provision of approximately \$20,000 (including GST) in the 2019/2020 budget to cover the costs associated with the election. Final costs will be dependent upon how many seats are contested. The South ward will have three vacancies, and the Lower Central and North West wards will have one vacancy each. Should any ward have an uncontested seat, the costs will be mainly concerned with advertising and will be minimal.

VOTING REQUIREMENTS

Absolute.

OFFICER'S RECOMMENDATION

That Council

- 1. In accordance with section 4.20(4) of the *Local Government Act 1995*, Council declare the Electoral Commissioner to be responsible for the conduct of the 19 October 2019 ordinary election, together with any other elections or polls which may be required; and**
- 2. Decide, in accordance with section 4.61(2) of the *Local Government Act 1995*, that the method of conducting the election will be as a postal election.**

9.1.4 WESTERN AUSTRALIAN LOCAL GOVERNMENT CONVENTION 2019

Attachments:	Appendix 1 - Preliminary Program Appendix 2 – 1.8 Dress Code Policy
File Ref:	CLR - 5 - 2
Responsible Officer:	Mr Jeremy Edwards Chief Executive Officer
Author:	Mrs Gabrielle Anderson Governance Administration Officer
Proposed Meeting Date:	26 April 2019
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

REPORT PURPOSE

1. To determine which two members of Council, will represent the Shire of East Pilbara as voting delegates at the Western Australian Local Government Association (WALGA) Annual General Meeting; and
2. To determine which Councillors will be attending the WALGA Convention and Trade Exhibition 2019.

BACKGROUND

WALGA has advised that the 2019 WALGA Convention will be held at the Perth Convention & Exhibition Centre (PCEC) from Wednesday 7 to Friday 9 August 2019.

The format of the 2019 Convention is as follows:

Tuesday 6 August

9:30am – 3:00pm	South West Native Title Forum
12pm – 2:00pm	CEO Connections Forum
3:30pm – 5:30pm	Mayor's and President's Forum
5:30pm – 7pm	Mayor's and Presidents Reception

Wednesday 7 August

7:30am – 8:45am	Breakfast with Minister Templeman
9:00am – 11:00am	State and Local Government Forum
12pm – 1:15pm	Honours Lunch
1:30pm – 5:00pm	AGM
5:00pm – 6:30pm	Opening Welcome Reception

Thursday 8 August

7am – 8:30am	ALGWA AGM & Breakfast
7am – 8:45am	Children’s Environment & Health LG Policy Awards
9:00am – 5:00pm	Conference Sessions
7:00pm – 11pm	GALA Dinner

Friday 9 August

7:45am – 9:00am	Convention Breakfast
9:15am – 3:30pm	Conference Sessions

Registration and full programs will be distributed in April once they have been finalised. Please refer to **appendix 1** which is the Preliminary Program and is subject to change.

The WALGA Convention is a great opportunity for Councillors to learn more about the sector and their role, and also to network with other Councillors.

COMMENTS/OPTIONS/DISCUSSIONS

Having an early indication of which Councillors will be attending the WA Local Government Convention allows staff to pre-book accommodation and flights at the cheapest available rate. It also allows Councillors enough time to book annual leave with their employer.

Council will need to choose two (2) members who will be voting members at the WALGA AGM. Last year, the following two (2) Councillors were voting delegates:

1. Dean Hatwell
2. Geraldine Parsons

In 2018, the following Councillors and officers attended the Convention:

- Jeremy Edwards Chief Executive Officer
- Lynne Craigie Shire President
- Gerry Parsons Councillor
- Anthony Middleton Councillor
- Anita Grace Councillor
- Bidy Schill Councillor
- Michael Kitchin Councillor
- Dean Hatwell Councillor

Shire of East Pilbara staff and Councillors have stayed for many years at the Pan Pacific Hotel, in the Deluxe King Room at a cost from \$193 per night; or there is the Pacific Club Room at a cost from \$250 per night which includes daily breakfast and evening drinks, and exclusive access to the Pacific Club Lounge.

STATUTORY IMPLICATIONS/REQUIREMENTS

Nil

POLICY IMPLICATIONS

1.8 Dress Code for Councillors Representing Council on External Business and Events (*appendix 2 refers*)

STRATEGIC COMMUNITY PLAN**5. Governance**

Deliver high quality corporate governance and demonstrate accountability to its constituents. All decisions are informed by community engagement – leading to the effective allocation of the Shire's resources – that deliver optimum benefits to the community.

G2 Strong Shire identity and regional capacity

G2.1 Increase the Shire's identity and profile through communication, partnerships and lobbying/advocacy

RISK MANAGEMENT CONSIDERATIONS

Nil

FINANCIAL IMPLICATIONS

The cost of attendance at the 2019 WA Local Government Convention is budgeted each year under GL#41007 for Councillors and GL#41103 for the Chief Executive Officer.

Last year the costs of attendance, accommodation and flights bookings was \$24,758.72

VOTING REQUIREMENTS

Simple.

OFFICER'S RECOMMENDATION

THAT:

- 1. The following two (2) Councillors be Council's voting delegates at the 2019 WALGA Annual General Meeting on Wednesday 7 August 2019:**

- 2. The Chief Executive Officer and the following Councillors attend the 2019 WA Local Government Association Convention and Trade Exhibition on Thursday 8 August 2019 and Friday 9 August 2019, on behalf of the Shire of East Pilbara:**

Appendix 1 Preliminary Program



PROGRAM



Preliminary Program - subject to change

Tuesday, 6 August

9:30am - 3:00pm	South West Native Title Settlement Forum	Separate Registration Required
12:00pm - 2:00pm	CEO Connections Forum	Registration through LG Professionals
3:30pm - 5:30pm	Mayors and Presidents' Forum	By Invitation
5:30pm - 7:00pm	Mayors and Presidents' Reception	By Invitation

Wednesday, 7 August

9:00am - 11:00am	State and Local Government Forum	Separate Registration Required
12:00pm - 1:15pm	Honours Lunch	For 2019 Honours Recipients by Invitation
1:30pm - 5:00pm	WALGA AGM	
5:00pm - 6:30pm	Opening Welcome Reception	

Thursday, 8 August

7:00am - 8:30am	ALGWA AGM and Breakfast	Optional - Additional Cost
7:00am - 8:45am	Children's Environment and Health Local Government Policy Awards	Registration through PHAIWA
9:00am - 5:00pm	Conference Sessions	
7:00pm - 11:00pm	Gala Dinner	Optional - Additional Cost

Friday, 9 August

7:45am - 9:00am	Convention Breakfast	Optional - Additional Cost
9:15am - 3:30pm	Conference Sessions	

Appendix 2
1.8 Dress Code Policy



1.8 Dress Code for Councillors Representing Council on External Business and Events

Responsible Directorate	Executive Services
Responsible Officer	Chief Executive Officer
File Number	CLR 4-6

Objective

In addition to the dress standard for Council Chambers (Item No: 9.1.13 Dated 27th June 2003) as described in the Councillors handbook, it is also appropriate to establish an acceptable dress standard for all Councillors attending or representing Council business at external functions and events.

The manner in which Councillors are dressed on official business can have a profound effect on the image of the Shire of East Pilbara. A good quality uniform will assist in building a professional image of the Shire and assist external sources to identify Shire Councillors.

Policy

1. Councillors will be issued a pair of shirts with the inclusion of the Shire logo on all uniform pieces.
2. All uniforms provided by and financed by the Shire of East Pilbara will be regarded as the Councillor Corporate Wardrobe. This will be subsidised by the Shire or processed through the Shire's financial and distribution system.
3. All Councillors provided with Corporate Uniforms must wear the uniform at all Councils functions and events (internal or external business and meetings) on a regular basis.
4. Councillors are not to wear Corporate Uniforms for personal use.
5. Councillors are able to purchase additional clothing other than that supplied by the Council. They will be responsible for the full costs of these additional uniforms.
6. Each Councillor is responsible for repairs, alterations and cleaning of supplied uniforms.
7. All items provided must be cleaned as per instructions on the label.

References			
Related Procedures	Nil		
Date Adopted by Council	28 May 2010	Item No	9.1.2
Review/Amendment Date		Item No	
Next Review			

9.1.5 NEW POLICY - COUNCILLOR ALLOWANCES & EXPENSES

Attachments:	Appendix 1 – New Policy – Councillor Allowances & Expenses
Responsible Officer:	Mr Jeremy Edwards Chief Executive Officer
Author:	Mrs Kylie Bergmann Coordinator Governance
Proposed Meeting Date:	26 April 2019
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider adopting a new policy – Councillor Allowances & Expenses, and to remove Policy 1.13 – Shire President & Councillors – Attendance Fees, Expenses & Allowances - from the Policy Manual.

BACKGROUND

The purpose of this policy is to clearly outline the support and entitlements that are available to the Shire's Councillors, and to ensure that the allowances and entitlements are within the provisions of the *Local Government Act 1995* (the Act), and the most recent determination from the Salaries and Allowances Tribunal.

Council will recall that the draft policy – Councillor Allowances & Expenses – was discussed at Corporate Discussion on 22nd February 2019. Council was asked to make decisions on the following points:

1. Accommodation and Meals

Option 1 – Keep the protocol the same with the administration arranging accommodation and meals for Councillors.

2. Calculating Mileage Allowance

Option 2 – Allow reimbursement for longer routes when Councillors take into consideration road conditions and reimburse in accordance with what the actual kilometres travelled are. Councillors would be responsible for recording their own kilometres travelled and submit this upon the appropriate claim form.

3. Travel by Commercial Flight

Unanimous agreement to reimburse the cost of a commercial airfare, up to the amount of \$1,562.85, where a Councillor wanted to fly to Newman for a Council Meeting. This would include the total cost of the airfare, parking and other incidentals up to \$1,562.85. Of course, Councillors will only be reimbursed for the actual costs paid.

4. Travel by Small Charter Plane

Option 2 – Allow charter plane hire for Councillors to attend official Council meetings and/or functions up to two (2) times per year, irrespective of the number of people on the plane.

5. Alcohol

That Council only pay for alcohol at Council Events and/or Dinners. This means that Council will not pay for alcohol, for example, for nights spent in accommodation either side of a Council Meeting. Except, of course, for Council Dinner nights.

These changes have been made and incorporated into the Policy which is attached (**Appendix 1 refers**).

COMMENTS/OPTIONS/DISCUSSIONS

Council has three options:

1. Accept the draft policy as presented;
2. Make changes;
3. Reject the draft policy.

STATUTORY IMPLICATIONS/REQUIREMENTS

Salaries & Allowances Tribunal determination
Local Government Act 1995
Local Government (Admin) Regulations 1996
Public Service Award
Local Government Officers Award

POLICY IMPLICATIONS

New Policy Making Guidelines:

1. Draft policies are to be in standard format and include policy objectives and the policy statement.
2. Discuss reasons for the policy with your supervisor and prepare an amended/final draft.
3. The policy is to be presented and discussed at the Executive Management Meeting.
4. The policy is to be presented at the Corporate Discussion for input from Councillors.
5. The policy will then be presented to Council for adoption and inclusion in the Policy Manual.

STRATEGIC COMMUNITY PLAN

5: Governance

Deliver high quality corporate governance and demonstrate accountability to its constituents. All decisions are informed by community engagement – leading to the effective allocation of the Shire's resources – that deliver optimum benefits to the community.

G1.1 Provide efficient, accountable and ethical governance

RISK MANAGEMENT CONSIDERATIONS

Council needs to clearly set out what allowances it will and will not allow in order to relieve ambiguity when the administration is applying the policy.

FINANCIAL IMPLICATIONS

In adopting this Policy Council needs to think carefully about the impact it will have in terms of costs. There are a number of items within the Policy which give Councillors greater access to allowances and conversely, other items limit. Council should note, that all allowances are within the limits set by the Salaries and Allowances Tribunal.

VOTING REQUIREMENTS

Simple.

OFFICER'S RECOMMENDATION

That Council:

1. **Adopt the new policy – Councillor Allowances & Expenses – as presented below, for inclusion in the Policy Manual;**
2. **Remove policy 1.13 – Shire President & Councillors – Attendance Fees, Expenses & Allowances – from the Policy Manual.**

Appendix 1
New Policy - Councillor Allowances &
Expenses

1.1 Councillor Allowances and Expenses

Responsible Directorate	Executive
Responsible Officer	Chief Executive Officer
File Number	

Objective

To clearly outline the support and entitlements that are available to Shire of East Pilbara Councillors, and to ensure that the allowances and entitlements are within the provisions of the *Local Government Act 1995* (the Act) and the most recent determination from the Salaries and Allowances Tribunal.

PART 1 - FEES AND ALLOWANCES

Meeting fees and allowances are determined by the Salaries and Allowances Tribunal. All local governments in Western Australia fall into one of four bands which then provides a range within which Council can set fees and allowances for its Councillors.

1.1 Annual Meeting Attendance Fees [s5.99]

Councillors will receive an annual meeting attendance fee, within the range set by the Salaries and Allowances Tribunal, as determined annually by Council.

1.2 Presidential and Deputy Presidential Allowances [s5.98 and s5.98A]

The Shire President and Deputy Shire President will receive an annual meeting attendance fee, within the range set by the Salaries and Allowances Tribunal, as determined annually by Council.

1.3 Information and Communication Technology (ICT) Annual Allowance [s5.99A(b), Regulation 31(1)]

All Councillors will receive an annual ICT allowance, within the range set by the Salaries and Allowances Tribunal, as determined annually by Council.

The ICT allowance is intended to cover costs relating to telephone usage, consumables associated with that use, as well as costs associated with IT requirements such as internet connections and consumables such as paper and printer cartridges.

1.4 Payment of Meeting Fees and Allowances

All meeting fees and allowances will be paid quarterly and in arrears in March, June, September and December.

PART 2 - REIMBURSEMENT OF EXPENSES

2.1 Travel Costs (Regulation 31(1)(b) and 32)

a. Council and committee meetings

In accordance with Regulation 31(1)(b) of the *Local Government (Administration) Regulations 1996* (Regulations), Councillors will be reimbursed for travel expenses incurred with respect to the actual cost of travelling from their usual place of residence or work to attend:

- Council meetings; or
- Council appointed committee meetings of which he or she is a member (E.g. Audit Committee Meetings).

b. Other meetings

In accordance with Regulation 32(1) of the LG regulations, Councillors *may* be reimbursed for travel expenses incurred with respect to the actual cost of travelling from their usual place of residence or work to attend:

- An Annual or Special meeting of Electors;
- Any meeting of a body to which the Councillor has been appointed by Council (usually biennial in October following the Local Government Elections);
- A Shire of East Pilbara civic function to which Councillors have been invited (E.g. Annual Australia Day Ceremony);
- Official meetings with Ministers of the Crown;
- Any other meeting, function or event which they have been asked to attend in their role as Councillor as determined by Council, the Shire President or the Chief Executive Officer.

c. Usual place of residence or work

If the Councillor does not live or work in the local government district, actual travel costs will be reimbursed from the person's usual place of residence or work and back (Clause 8.2(3) Salaries and Allowances Determination).

If a Councillor changes their usual place of residence or work during their term, they must immediately notify the Administration.

d. Calculating the mileage allowance

Where a private motor vehicle is used, reimbursement of travelling expenses is calculated on the rate set by the Salaries and Allowances Tribunal. The current rates* are set out in Section 30.6 of the *Local Government Officers (Western Australia) Award 2011*, as follows:

Area and Details	Engine displacement (in cubic centimetres)		
	Over 2600cc	Over 1600cc to 2600cc	1600cc and under
Metro area	93.97	67.72	55.85
South west Land Division	95.54	68.66	56.69
North of 23.5 Latitude	103.52	74.12	61.21
Rest of State	99.01	70.87	58.37

* As at 11th March 2019.

** Rate to be applied is cents per kilometre.

The following calculations are to be applied for meetings in Newman, Nullagine and Marble Bar.

NEWMAN:

Location	Kms (Return trip)	Rate	Amount to be reimbursed
Nullagine to Newman	392kms	\$1.0352	\$405.79
		\$0.7412	\$290.55
		\$0.6121	\$239.94
Marble Bar to Newman	615kms	\$1.0352	\$636.64
		\$0.7412	\$455.83
		\$0.6121	\$376.44
Perth to Newman (From the outer border of Shire of Meekathara)	956kms	\$1.0352	\$989.65
		\$0.7412	\$708.58
		\$0.6121	\$585.16
Parnngurr (Cotton Creek) to Newman	369kms	\$1.0352	\$381.98
		\$0.7412	\$273.50
		\$0.6121	\$225.86

NULLAGINE:

Location	Kms (Return trip)	Rate	Amount to be reimbursed
Newman to Nullagine	392kms	\$1.0352	\$405.79
		\$0.7412	\$290.55
		\$0.6121	\$239.94
Marble Bar to Nullagine	224kms	\$1.0352	\$231.88
		\$0.7412	166.02
		\$0.6121	\$137.11

Perth to Nullagine (From the outer border of Shire of Meekathara)	1328kms	\$1.0352	\$1,374.74
		\$0.7412	\$984.31
		\$0.6121	\$812.86
Parnngurr (Cotton Creek) to Nullagine	452kms	\$1.0352	\$467.91
		\$0.7412	\$335.02
		\$0.6121	\$276.66

MARBLE BAR:

Location	Kms (Return trip)	Rate	Amount to be reimbursed
Newman to Marble Bar	615kms	\$1.0352	\$636.64
		\$0.7412	\$455.83
		\$0.6121	\$376.44
Nullagine to Marble Bar	224kms	\$1.0352	\$231.88
		\$0.7412	166.02
		\$0.6121	\$137.11
Perth to Marble Bar (From the outer border of Shire of Meekathara)	1,552kms	\$1.0352	\$1,606.63
		\$0.7412	\$1,150.34
		\$0.6121	\$949.97
Parnngurr (Cotton Creek) to Marble Bar	494kms	\$1.0352	\$511.38
		\$0.7412	\$366.15
		\$0.6121	\$302.37

NOTE: If the shortest possible route is via gravel roads, and the roads conditions are unfavourable (e.g. due to bad weather), the Councillor may take a longer route via the bitumen roads, and will be reimbursed for the actual kilometres travelled.

e. Travel by Commercial flight

In some instances, where the Councillor's usual place of residence or work is outside of the Shire of East Pilbara (e.g. Perth), it may not be practical or feasible to travel to meetings by private motor vehicle.

In that case, Councillors may choose to travel by commercial flight. A Councillor will be reimbursed for the actual cost of the airfare, up to a maximum of \$1,562.85. This is based on the following calculation:

Travel from Perth to Newman return (956kms)	\$989.65
Accommodation x 2 nights (\$180/night)	\$360.00
Meal Allowance x 2 days (\$106.60/day)	<u>\$213.20</u>
TOTAL	<u>\$1,562.85</u>

f. Travel by small charter plane

In accordance with Council Policy 1.9 – Location of Council Meetings – Council meetings will usually be held in Newman, with two meetings being held annually in Marble Bar and one in Nullagine.

Where a Councillor's usual place of residence or work is outside of the Ward where the meeting is held, the Councillor may choose to charter a small plane up to a maximum of two (2) times per year. There is no minimum number of passengers when choosing to travel via a small charter plane.

DRAFT

g. Accommodation

Accommodation costs will be arranged and paid for by Council if the Councillor is required to travel to attend the meeting.

Incidental expenses such as in-house movies, dry-cleaning and mini-bar will not be covered by Council.

h. Meals

All meals will be included and paid for by Council.

Alcohol will only be paid for by Council at Council Events/Dinners. If Councillor's wish to purchase alcohol outside of these times, they will need to pay for it themselves.

2.2 Child Minding Fees (Regulation 31(1)(b))

In accordance with the Salaries and Allowances Tribunal Determination, Councillors will be reimbursed for child care costs incurred because of their attendance at a meeting.

The extent to which the Councillor will be reimbursed is the actual cost per hour or \$25 per hour, whichever is the lesser amount.

Receipts for expenses must be provided for reimbursement.

Child minding fees will not be paid for where the care is provided by a member of the immediate family or a relative living in the same premises as the Councillor.

2.3 Other Specified Expenses (Regulation 32(b))

In accordance with regulation 32(b) of the Regulations, a Councillor *may* be reimbursed for the cost of having their partner attend a Council event or function, if the CEO considers that it is appropriate for the Council member to be accompanied by that person.

PART 3 – PROVISION OF EQUIPMENT

3.1 Electronic Equipment

All Councillors are entitled to the issue of a Shire of East Pilbara owned tablet or iPad.

All tablets will be configured to allow access to the internet. In addition, all tablets will have the option of cellular data access. Councillors will need to purchase a cellular data plan at their own expense.

In relation to software (apps) accessibility, Councillors will have the option to either:

- a. Use their own personal iTunes account on the device; or
- b. The Shire can set up an iTunes account for the Councillor, which is linked to the company credit card. This account will be restricted to Council business only and the tablet will only be set up with Councillors email and software (apps) as appropriate.

Use of the tablet device shall be in accordance with the Shire of East Pilbara *"Councillor Tablet Usage Guidelines."*

All tablet devices must be returned to the Shire of East Pilbara prior to the Councillor leaving their position of Elected Member.

3.2 Corporate Uniform

All Councillors will receive a subsidy to purchase a Corporate Uniform. The amount of the subsidy will be set and reviewed each year in the annual budget. Councillors will be able to access the subsidy every 12 months.

All Councillors provided with a Corporate Uniform must wear the uniform at all Council functions and events (internal and external business and meetings).

Councillors may purchase additional uniform items, other than that supplied by Council. However, they will be responsible for the full costs of these additional items.

Each Councillor is responsible for the repairs, alterations and cleaning of supplied uniforms.

Councillors will also receive a Shire of East Pilbara name badge.

3.3 Consumables

The following items will be provided to Councillors upon request:

- a. Council letterhead, either electronically or in hard copy;
- b. 2 x reams of paper, per annum;
- c. 250 personalised business cards.

Council letterheads/stationary, business cards, equipment, Shire supplied e-mail accounts and consumables are not issued for personal or electioneering use; they must only be used

for Council business. Councillors must also take into consideration the Shire’s Record Keeping Policy when utilising Council letterheads and emails.

PART 5 – RECOGNITION OF COUNCILLORS (s5.100a, Regulation 34AC)

The following recognition is provided to retiring Councillors to acknowledge their contribution to Council and the community:

- c. Service less than 4 years in office – Certificate of Appreciation;
- d. Service of at least one full four (4) year term – Certificate of Appreciation and a gift equating to \$100 for each year served, to a maximum of \$1,000.



References	Local Government Act 1995 Local Government (Administration) Regulations 1996 Local Government Officers (Western Australia) Award 2011 Salaries and Allowances Tribunal Determination		
Related Procedures	Councillor Tablet Usage Guidelines		
Date Adopted by Council		Item No	
Review/Amendment Date		Item No	
Next Review			

9.1.6 EXTRAORDINARY VACANCY - SOUTH WARD

File No:	CLR-2-2
Responsible Officer:	Mr Jeremy Edwards Chief Executive Officer
Author:	Mrs Kylie Bergmann Coordinator Governance
Proposed Meeting Date:	26 April 2019
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

REPORT PURPOSE

That Council:

1. Seek the approval of the Western Australian Electoral Commissioner for the South Ward vacancy to remain vacant; and
2. Fix the ordinary election day of 19 October 2019, as the day for the extraordinary election to fill the vacancy.

BACKGROUND

On 7 March 2019, Councillor Craig Hoyer tendered his resignation from the office of Councillor for the South Ward. His last day in office will be 24 March 2019.

Councillor Hoyer's term was due to expire on 19 October 2019.

Council has 2 options in this regard:

1. Call an extraordinary election to fill the vacancy; or
2. Request that the office remain unfilled until the Local Government Ordinary Elections on 19 October 2019.

COMMENTS/OPTIONS/DISCUSSIONS

To call an Extraordinary Election is costly; somewhere between \$5,000-\$10,000, as we usually engage the Electoral Commissioner to conduct the vote.

Section 4.16(4) of the *Local Government Act 1995* (the Act), allows the Electoral Commissioner to approve the holding of an Extraordinary Election over to the next Ordinary Election date, in circumstances where the office becomes vacant:

- (a) After the third Saturday in January in an election year; and
 - (b) Before the third Saturday in July of in election year.
-

Councillor has tendered his resignation within that time frame. Therefore, it is recommended that Council write to the Western Australian Electoral Commissioner, seeking approval to hold the Extraordinary Election over to the Ordinary Election date on 19 October 2019.

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995

Part 2 Constitution of local government

Division 6 Terms of office on the council and vacation of office

s2.31 Resignation

s4.16 Postponement of elections to allow consolidation

s4.17 Cases in which vacant offices can remain unfilled

POLICY IMPLICATIONS

Nil.

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Need to comply with relevant legislation.

FINANCIAL IMPLICATIONS

Postponing the extraordinary election to the October 2019 ordinary elections will result in savings through economies of scale. The 2019 ordinary elections cost will be included in the 2019/20 budget.

VOTING REQUIREMENTS

Simple.

OFFICER'S RECOMMENDATION

That Council seek the approval of the Western Australian Electoral Commissioner for the South Ward vacancy to remain vacant, and to fix the ordinary election day of 19 October 2019, as the day for the extraordinary election to fill the vacancy.

9.2 EM CORPORATE SERVICES

9.2.1 BUDGET REVIEW AS AT 31 JANUARY 2019

File Ref:	FIN-23-10
Attachments	Appendix 1 – Budget Review
Responsible Officer:	Ms Sian Appleton Executive Manager Corporate Services
Author:	Mrs Lisa Davis Manager Corporate Services
Proposed Meeting Date:	26 April 2019
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider and accept the budget review as at 31 January 2019.

BACKGROUND

This report outlines projected variance within the 2018/2019 budget, proposed changes to the budget and brief explanation of why the changes are required. Also attached is a fourteen page report detailing projected actual figures to 31 January and variances against the budget figures.

These are three sections to the budget review attachment:

1. A financial activity report outlining variances against project actuals and the 2018/2019 project.
2. A reconciliation of projected actual capital expenditure against the 2018/2019 budget.
3. Projected net assets as at 30 June 2019.

COMMENTS/OPTIONS/DISCUSSIONS

The Executive Manager Corporate Services will provide an overview and explanation as required of how to interpret the budget review.

As at the 31 January, material variances in the operating and capital budgets are as follows:

General purpose Funding – Function 3

Rates Doubtful Debts Allowance of \$750,000
UV Interim Rates - Additional Income \$155,000

Governance – Function 4

Special Project for LIA Road - Underspend \$100,000
Insurance - Underspend \$60,000
PRC - Underspend \$105,000

Library Detailed Design - Additional Expenditure \$200,000

Community Amenities – Function 10

Other Sanitation expenditure down \$23,500 due to vacancies and income up \$32,000 for salvage

Recreation & Culture – Function 11

Underspend in Parks & Gardens due to vacancies in Marble Bar and Nullagine

The following additional expenditure on capital is submitted for consideration by Council:

New Capital Expenditure	Source	Amount
Additional Sewerage Plant Works	Reserve	\$ 597,000
Additional Septage Pond Works	Reserve	\$ 240,000
Additional Depot Redevelopment	Reserve	\$ 90,000
New Community Library and Refurb	Loan	\$1,500,000
TOTAL ADDITIONAL CAPITAL EXPENDITURE		\$2,427,000

Capital Items not Undertaken or Reduced	Source	
Underspend - IT Equipment	Reduced	\$ 40,000
Nullagine and Marble Bar Toilets – Works completed last financial year	Reduced	\$ 25,000
Underspend - Air Conditioner Gym II – Works completed under budget	Reduced	\$100,000
Underspend - Capricorn Oval Light Upgrade – Works completed under budget	Reduced	\$100,000
Underspend - Various Plant Items	Reduced	\$140,000
TOTAL CAPITAL WORK NOT UNDERTAKEN		\$405,000

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995 - Part 6 - Financial management (Division 2 - Annual budget) 6.2. Local government to prepare annual budget

Local Government (Financial Management) Regulations 1996 – s33A Review of Budget

POLICY IMPLICATIONS

Nil

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Compliance - Medium

FINANCIAL IMPLICATIONS

If the budget review is accepted by Council it is expected that Council will bring forward a surplus of approximately \$97,700 into the 2019/2020 year.

VOTING REQUIREMENTS

Absolute.

OFFICER'S RECOMMENDATION

That Council

1. Accept the Budget Review as at the 31st January 2019 as set out;
2. Authorise additional capital expenditure as follows:

New Capital Expenditure		
Additional Sewerage Plant Works	Reserve	\$ 597,000
Additional Septage Pond Works	Reserve	\$ 240,000
Additional Depot Redevelopment	Reserve	\$ 90,000
New Community Library and Refurb	Loan	\$1,500,000
TOTAL ADDITIONAL CAPITAL EXPENDITURE		\$2,427,000

Appendix 1 Budget Review

Shire Of East Pilbara

Budget Review

For The Month Ending

31 January 2018

Contents:	Page
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Income Statement by Function	3
Income Statement by Nature & Type	4
Acquisition and Construction of Assets By Item	5
Reserves	9
Summary	12

The Principal Office Of The Shire Is Located At:
Corner Newman Drive & Kalgan Drive
Newman WA 6753

Postal Address:
PMB 22
Newman WA 6753

SHIRE OF EAST PILBARA				
Rate Setting Statement For Budget Review, 31 January 2019				
Description	Note	2018/2019		2018/2019
		Budget	YTD Actual	Forecast
OPERATING REVENUE				
General Purpose Funding		2,285,800	298,921.81	2,292,000
Governance		90,300	59,050.76	93,300
Law, Order and Public Safety		135,500	82,315.60	135,700
Health		70,200	58,990.83	75,000
Education and Welfare		173,300	142,738.11	196,900
Housing		348,400	231,603.66	339,900
Community Amenities		4,369,300	3,280,977.99	4,395,700
Recreation and Culture		2,209,500	938,075.67	2,358,700
Transport		13,935,200	9,103,908.32	13,926,200
Economic Services		460,700	255,610.25	505,700
Other Property and Services		227,600	398,921.60	227,600
		\$24,305,800	\$14,851,114.60	\$24,546,700
OPERATING EXPENSES				
General Purpose Funding		524,400	915,015.32	1,284,900
Governance		1,962,000	925,909.37	1,913,700
Law, Order and Public Safety		1,179,800	595,868.09	1,224,700
Health		699,000	385,610.54	703,000
Education and Welfare		1,864,500	1,025,967.62	1,953,800
Housing		923,000	558,336.24	919,400
Community Amenities		5,093,700	2,438,393.29	4,966,400
Recreation and Culture		11,054,700	5,476,683.21	10,936,150
Transport		22,282,800	13,732,503.80	22,497,300
Economic Services		1,700,700	1,159,847.73	1,727,800
Other Property and Services		276,900	448,463.77	276,900
		\$47,561,500	\$27,662,598.98	\$48,404,050
Net Operating Result Excluding Rates		(\$23,255,700)	(\$12,811,484.38)	(\$23,857,350)
Add:				
Capital Grants and Contributions	10	4,695,700	2,978,324.35	4,472,500
Sale of Assets	8	540,000	131,077.71	540,000
Write Back Depreciation	9	16,758,400	11,102,165.26	16,758,400
		\$21,994,100	\$14,211,567.32	\$21,770,900
Less: CAPITAL WORKS PROGRAMME				
Governance		350,000	189,743.03	299,900
Law, Order and Public Safety		220,000	2,554.00	220,000
Health		60,000	54,858.74	54,900
Education & Welfare		138,000	0.00	138,000
Housing		1,329,400	132,745.86	1,179,200
Community Amenities		1,686,000	860,640.63	2,437,000
Recreation and Culture		1,269,000	516,398.84	2,398,000
Transport		10,031,800	4,466,929.30	9,306,600
Economic Services		1,035,000	437,653.50	815,700
Other Property and Services		0	0.00	0
	7	\$16,119,200	\$6,661,523.90	\$16,849,300
Less: OTHER				
Repayments of Debentures	11	947,900	467,225.70	947,900
Less Contributions to Loan Principal		0	0.00	0
Transfers to Reserves	12	3,212,700	4,913,568.98	3,727,300
		\$4,160,600	\$5,380,794.68	\$4,675,200
Add: FUNDING SOURCES				
Reserves Utilised	12	2,766,600	459,669.73	3,640,200
Proceeds From New Debentures	11	0	0.00	1,500,000
Estimated Surplus/(Deficit) July 1 b/fwd		6,782,100	6,330,685.00	6,330,685
		\$9,548,700	\$6,790,354.73	\$11,470,885
Estimated (Surplus)/Deficit June 30 c/fwd		(75,900)	(8,338,422.69)	(97,700)
		\$9,472,800	(1,548,067.96)	\$11,373,185
TO BE MADE UP FROM RATES	4	\$12,068,600	\$12,190,303.60	\$12,237,800

SHIRE OF EAST PILBARA Income Statement By Function For The Year Ending 31 January 2019				
Description	Note	2018/2019		2018/2019
		Budget	YTD Actuals	Forecast
OPERATING REVENUE				
General Purpose Funding		14,354,400	12,495,266.56	14,529,800
Governance		90,300	59,050.76	93,300
Law, Order & Public Safety		135,500	82,315.60	135,700
Health		70,200	58,990.83	75,000
Education & Welfare		173,300	142,738.11	196,900
Housing		348,400	231,603.66	339,900
Community Amenities		4,369,300	3,280,977.99	4,395,700
Recreation & Culture		2,209,500	938,075.67	2,358,700
Transport		13,935,200	9,103,908.32	13,926,200
Economic Services		460,700	255,610.25	505,700
Other Property & Services		227,600	398,921.60	227,600
<i>Total Operating Revenue</i>		\$36,374,400	\$27,047,459.35	\$36,784,500
Less: OPERATING EXPENDITURE (Excluding Borrowing Costs Expenses)				
General Purpose Funding		524,400	915,015.32	1,284,900
Governance		1,948,000	918,166.59	1,899,700
Law, Order & Public Safety		1,179,800	595,868.09	1,224,700
Health		699,000	385,610.54	703,000
Education & Welfare		1,864,500	1,025,967.62	1,953,800
Housing		816,000	503,320.94	812,400
Community Amenities		4,974,000	2,397,337.74	4,846,700
Recreation & Culture		11,054,700	5,476,683.21	10,936,150
Transport		22,190,200	13,683,130.95	22,404,700
Economic Services		1,700,700	1,159,847.73	1,727,800
Other Property & Services		276,900	448,463.77	276,900
<i>Total Operating Expenditure</i>		\$47,228,200	\$27,509,412.50	\$48,070,750
Less: BORROWING COSTS EXPENSES				
Governance		14,000	7,742.78	14,000
Education & Welfare		0	0.00	0
Housing		107,000	55,015.30	107,000
Community Amenities		119,700	41,055.55	119,700
Recreation & Culture		0	0.00	0
Transport		92,600	49,372.85	92,600
<i>Total Borrowing Costs Expense</i>	11	\$333,300	\$153,186.48	\$333,300
Plus: GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS				
General Purpose Funding		0.00	0.00	0
Law, Order & Public Safety		25,000.00	0.00	25,000
Education & Welfare		0.00	0.00	0
Housing		0.00	0.00	0
Community Amenities		0.00	0.00	0
Recreation & Culture		70,000.00	74,326.00	74,000
Transport		4,500,700.00	2,903,998.35	4,373,500
Economic Services		100,000.00	0.00	0
<i>Total Grants/Contributions</i>	10	\$4,695,700	\$2,978,324.35	\$4,472,500
Plus: PROFIT/(LOSS) ON DISPOSAL OF ASSETS				
Governance		\$2,900	(\$20,524)	\$2,900
Law, Order & Public Safety		(\$1,900)	\$0	(\$1,900)
Health		\$9,400	(\$1,769)	\$9,400
Education & Welfare		\$0	\$0	\$0
Housing		\$0	\$0	\$0
Community Amenities		\$0	(\$299,602)	\$0
Recreation & Culture		\$0	(\$86,507)	\$0
Transport		(\$4,800)	(\$116,637)	(\$4,800)
Economic Services		\$2,400	\$7,321	\$2,400
Other Property & Services		\$0	\$0	\$0
<i>Total Profit/(Loss) on Disposal</i>	8	\$8,000	(\$517,717)	\$8,000
NET PROFIT/(LOSS) RESULT	3	(\$6,483,400)	\$1,845,467.93	(\$7,139,050)
Other Comprehensive Income		\$0	0.00	\$0
TOTAL COMPREHENSIVE INCOME		(\$6,483,400)	\$1,845,467.93	(\$7,139,050)

SHIRE OF EAST PILBARA			
Income Statement By Nature and Type			
For The Year Ending 31 January 2019			
Description	2018/2019		2018/2019
	Budget	YTD Actuals	Forecast
OPERATING REVENUE			
Rates	12,068,600	12,196,344.75	12,237,800
Grants And Subsidies	8,111,600	3,753,192.48	7,960,600
Contributions, Reimbursements and Donations	1,668,200	935,589.10	1,742,500
Gain On Asset Disposals	112,000	9,090.89	112,000
Fees and Charges	17,362,100	12,076,828.18	17,374,600
Interest	994,500	407,044.71	985,500
Other Revenue/Income	865,100	656,904.79	956,000
Service Charges	0	0.00	0
<i>Total Operating Revenue</i>	\$41,182,100	\$30,034,994.90	\$41,369,000
Less: OPERATING EXPENDITURE			
Employee Costs	12,848,700	7,192,103.96	12,643,200
Materials And Contracts	14,588,100	18,052,503.97	14,085,850
Depreciation On Non Current Assets	16,758,400	11,102,165.26	16,605,300
Insurance Expenses	1,018,700	951,098.58	951,700
Loss On Asset Disposal	104,000	523,269.01	104,000
Interest Expenses	333,300	171,961.11	333,300
Utilities (Gas, Electricity, Water Etc)	1,803,500	924,734.18	2,190,300
Other Expenditure	765,800	854,339.75	1,594,400
	\$48,220,500	\$39,772,175.82	\$48,508,050
Less: Applicable To Capital Expenditure	555,000	11,582,648.85	0
<i>Total Operating Expenditure</i>	\$47,665,500	\$28,189,526.97	\$48,508,050
NET PROFIT/(LOSS) RESULT	(\$6,483,400)	\$1,845,467.93	(\$7,139,050)
Other Comprehensive Income	\$0	\$0.00	\$0
TOTAL COMPREHENSIVE INCOME	(\$6,483,400)	\$1,845,467.93	(\$7,139,050)

Capital Transactions 2018/2019

2018/2019	2018/2019	2018/2019	2018/2019	2018/2019
Budget	Actual	Committed Funds	Total Funds Spent	Forecast

Function 4 - Expenditure

Other Governance

49001	Computer Equipment	150,000	26,395.49	971.82	27,367.31	90,000
49004	Toyota Aurion Prodigy (41224)	85,000	94,808.09	-	94,808.09	84,900
49014	Council Chambers Furniture	85,000	88,539.45	-	88,539.45	85,000
49029	New Admin Bld Security Upgrade	50,000	-	9,809.92	9,809.92	50,000
44965	Loan 65 - Principal Repayments	110,400	54,371.25	-	54,371.25	110,400
49814	Tfr To Res - LSL	-	-	-	-	-
49824	Tfr To Res - LSL - Int	12,400	6,634.07	-	6,634.07	12,400
49816	Tfr To Res - CompTech	50,000	-	-	-	50,000
49826	Tfr To Res - CompTech - Int	11,500	6,172.48	-	6,172.48	11,500
49815	Tfr To Res - Annual Leave	-	-	-	-	-
49825	Tfr To Res - Annual Leave - Int	12,100	6,468.86	-	6,468.86	12,100
49817	Tfr To Res - Infrastructure Projects	512,400	9,103.95	-	9,103.95	512,400
49827	Tfr To Res - Infrastructure Projects - Int	11,700	-	-	-	11,700
Total Governance		1,870,500	272,404.74	10,781.74	283,276.48	1,040,400

Function 5 - Expenditure

Fire Prevention/Emergency Services

59010	CRS Vehicle - Toyota Hilux (51113)	70,000	-	67,697.20	67,697.20	70,000
59014	Newman SES HQ - Demolition	100,000	-	60,450.00	60,450.00	100,000
		170,000	-	128,147.20	128,147.20	170,000

Other Law, Order and Public Safety

59025	Town Centre CCTV	50,000	2,554.00	-	2,554.00	50,000
		50,000	2,554.00	-	2,554.00	50,000

Total Law, Order & Public Safety		220,000	2,554.00	128,147.20	130,701.20	220,000
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Function 7 - Expenditure

Health and Regulatory Services

79002	EHO Vehicle - Toyota Hilux SR (NEW)	60,000	54,858.74	-	54,858.74	54,900
Total Health & Regulatory Services		60,000	54,858.74	-	54,858.74	54,900

Function 8 - Expenditure

Community Services

89007 - Community Services Public Buildings			-	-	-	-
BC0801	Newman Youth Centre Development (New)	-	-	-	-	-
BC0802	Newman Youth Centre	15,000	-	-	-	15,000
BC0802	Newman Youth Centre	50,000	-	-	-	50,000
BC0803	Marble Bar Youth Centre	-	-	-	-	-
BC0803	Marble Bar Youth Centre	20,000	-	-	-	20,000
89018	Newman House	53,000	-	-	-	53,000
89812	Tfr To Res - Newman House	50,000	-	-	-	50,000
89822	Tfr To Res - Newman House - Int	8,900	8,796.55	-	8,796.55	8,900
Total Community Services		196,900	8,796.55	-	8,796.55	196,900

Function 9 - Expenditure

Staff Housing

99019	Staff Housing Capital - M/Bar and Nullagine	655,400	89,125.02	501,690.00	590,825.02	550,000
	Various Jobs	-	-	-	-	-
99020	Staff Housing Capital - Newman	444,800	27,799.08	346,774.60	384,573.68	400,000
	Various Jobs	-	-	-	-	-
99026	SFO - External	14,300	-	-	-	14,300
99027	Community Housing Capital	34,000	2,562.87	107,470.00	110,032.87	34,000
	Various Jobs	-	-	-	-	-
99028	Staff Housing Capital - Airport	180,900	2,248.89	117,676.24	130,925.13	180,900
	Various Jobs	-	-	-	-	-
94967	Loan 67 - Principal Repayments	82,700	40,674.88	-	40,674.88	82,700
94971	Loan 71 - Principal Repayments	115,500	56,852.76	-	56,852.76	115,500
		1,527,600	220,273.50	1,073,610.84	1,203,884.34	1,277,400

Other Housing

99814	Tfr To Res - Staff Housing	500,000	-	-	-	500,000
99824	Tfr To Res - Staff Housing - Int	16,200	11,854.27	-	11,854.27	16,200
99825	Tfr To Res - Community Housing	-	-	-	-	-
99815	Tfr To Res - Community Housing - Int	600	217.48	-	217.48	600
		516,800	12,171.75	-	12,171.75	516,800

Total Housing		2,044,400	242,445.25	1,073,610.84	1,216,056.09	1,894,200
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Function 10 - Expenditure

Sanitation Other

109017	Weightbridge	20,000	-	-	-	20,000
109019	Septage Ponds	400,000	473,795.96	108,388.60	582,184.56	640,000
109029	Marble Bar Tip Improvements	-	-	-	-	-
109030	Nullagine Tip Improvements	-	-	-	-	-
109034	Newman Landfill Improvements	150,000	8,500.00	-	8,500.00	150,000
109035	Newman Landfill Lease Development	-	-	-	-	-
109854	Tfr To Res - Waste Management	-	-	-	-	-
109874	Tfr To Res - Waste Management - Int	23,200	15,218.08	-	15,218.08	23,200
		593,200	497,514.04	108,388.60	605,902.64	823,200

Sewerage

109002	** Sewerage Plant Capital Improv'ts	1,000,000	257,629.22	465,321.47	822,960.69	1,604,000
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104972	Loan 72 - Principal Repayments	114,600	56,656.01	-	56,656.01	114,600
104973	Loan 73 - Principal Repayments	86,900	43,139.38	-	43,139.38	86,900
109814	Tr To Res - Sewerage Plant	-	-	-	-	-
109824	Tr To Res - Sewerage Plant - Int	2,300	1,513.61	-	1,513.61	2,300
		1,303,800	458,948.22	465,321.47	924,289.69	1,807,800

Other Community Amenities

109022	Public Toilets	12,000	10,400.00	-	10,400.00	12,000
109023	Nufflaine Public Toilets	52,000	9,945.45	-	9,945.45	10,000
109025	Marble Bar Public Toilets	52,000	360.00	-	360.00	1,000
109815	Tr To Res - TC Public Toilet	-	-	-	-	-
109825	Tr To Res - TC Public Toilet - Int	-	-	-	-	-
		116,000	20,705.45	-	20,705.45	22,000

Total Community Amenities		1,913,000	977,167.71	571,710.07	1,550,877.78	2,064,000
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Function 11 - Expenditure

Public Halls & Civic Centres

119012	Gallop Hall	5,000	-	-	-	-
119019	Town Square Fitout	35,000	11,217.00	-	11,217.00	11,300
119816	Tr To Res - Public Building Maint	-	-	-	-	-
119826	Tr To Res - Public Building Maint - Int	62,300	13,404.41	-	13,404.41	62,300.00
		102,300	44,621.41	-	44,621.41	73,500

Swimming Areas/Beaches

119062	Newman Aquatic Centre - L&B	25,000	-	29,735.00	29,735.00	12,300
119062	M/Bar Aquatic Centre - P&E	7,500	-	-	-	-
119047	UV Meters	5,000	2,422.73	-	2,422.73	11,500
		37,500	2,422.73	29,735.00	32,157.73	45,300

Television and Radio Broadcasting

119306	Nufflaine Radio Building Upgrade	8,500	-	-	-	8,500
		8,500	-	-	-	8,500

Recreation Centre

119602	Air Conditioner Gym 2	300,000	105,098.81	-	105,098.81	130,000
119624	NRC - Plant and Equipment	-	-	-	-	-
119626	Newman Recreation Centre	-	-	-	-	-
119812	Tr To Res - Rec'n Centre Maint	-	-	-	-	-
119822	Tr To Res - Rec'n Centre Maint - Int	3,100	3,367.10	-	3,367.10	3,100
		303,100	108,465.91	-	108,465.91	133,100

Libraries

119308	Newman Community Library - Furniture & Equipment	-	-	-	-	-
119309	Newman Community Library Upgrade	11,000	5,600.00	-	5,600.00	11,000
NLW	New Community Library and Refurb	-	-	-	-	1,500,000
		11,000	5,600.00	-	5,600.00	1,511,000

Martumul Artists

119401	Computer Equipment	-	-	-	-	-
119410	Martumul Art Collection	-	-	-	-	10,000
119415	Martumul - Office Equipment	-	-	-	-	10,000
119421	Plant - Bus and Car	100,000	90,560.30	-	90,560.30	180,000
119817	Tr To Res - Martumul Operations	-	21,303.55	-	21,303.55	-
119827	Tr To Res - Martumul Operations - Int	21,100	8,658.90	-	8,658.90	21,100
119819	Tr To Res - Martumul Infrastructure	100,000	-	-	-	100,000
119829	Tr To Res - Martumul Infrastructure - Int	-	2,042.96	-	2,042.96	-
		221,100	122,565.71	-	122,565.71	321,100

Recreation Services Admin

119203	MRE - FWD (111****)	-	-	-	-	-
119627	Nufflaine Gym	22,000	-	-	-	22,000
		22,000	-	-	-	22,000

Recreation Ovals/Parks & Other

119704	Minor Equipment - Parks & Gardens	50,000	18,700.00	-	18,700.00	50,000
119705	Turf Mower	30,000	-	-	-	30,000
119709	Playground Equipment	140,000	-	11,290.00	11,290.00	40,000
119728	Side on Mower	30,000	-	-	-	30,000
119738	Capricorn Oval Light Upgrade	600,000	282,800.00	-	282,800.00	320,000
119814	Tr To Res - Rec'n Facil Maint	-	-	-	-	-
119824	Tr To Res - Rec'n Facil Maint - Int	23,400	28,782.42	-	28,782.42	23,400
119818	Tr To Res - Oval Lights Maint	-	-	-	-	-
119828	Tr To Res - Oval Lights Maint - Int	2,900	1,872.26	-	1,872.26	2,900
119815	Tr To Res - Public Art	-	-	-	-	-
119825	Tr To Res - Public Art - Int	2,400	1,615.22	-	1,615.22	2,400
119812	Tr To Res - Newman Tomorrow Project Maint	-	-	-	-	-
119822	Tr To Res - Newman Tomorrow Project - Int	-	-	-	-	-
		878,700	313,769.98	11,290.00	345,859.90	498,700

Total Recreation & Culture		1,483,300	817,445.66	41,626.00	658,471.66	2,612,300
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Function 12 - Expenditure

Sts/Rds/Bdgs/Dep - Construction

Road Construction

129545	Marble Bar / Woodstock	225,000	140,185.62	80,000.00	220,185.62	225,000
129546	Jigalong Rd	570,000	567,090.00	-	567,090.00	567,000
129547	Warrawagine Road	-	-	-	-	-
129548	Muccan Shay Gap Road	-	-	-	-	-
129549	Goldworthy Road	-	-	-	-	-
129551	Woodie Woodie Road	300,000	168,538.71	-	168,538.71	300,000

129553	Balfour Downs	-	-	-	-	-
129556	Munjina-Roy Hill Road	450,000	477,295.00	-	477,295.00	477,200
129557	Stull Springs Road	-	-	-	-	-
129558	Cape Keraudren Access Road	-	-	-	-	-
129559	Goldworthy Shay Gap Road	-	-	-	-	-
129588	Boreline Road	330,000	334,801.87	-	334,801.87	334,800
129589	Umastone Marble Bar Road	-	-	-	-	-
129624	Marble Bar Pool Road	-	-	-	-	-
129625	Coronna Downs Road	-	-	-	-	-
		1,875,000	1,887,911.20	80,000.00	1,767,911.20	1,904,100
Aboriginal Access Roads						
129537	Elwirrkarra Road	265,000	54,665.00	-	54,665.00	265,000
129538	Funmu Access	630,000	97,485.64	38,072.73	135,558.37	630,000
129539	Talawana Track	230,000	205,780.40	-	205,780.40	230,400
129540	Jupiter Well Access	75,000	58,365.00	-	58,365.00	58,400
129542	Kunawarritji Access	520,000	115,712.50	404,285.68	519,998.18	530,000
129543	Desert Road	-	-	-	-	-
		1,720,000	532,008.54	442,358.41	674,366.95	1,761,800
Other Construction						
129530	Newman Town Streets - Reseals	397,700	452,238.98	-	452,238.98	492,300
129531	M/Bar & Nullagine Town Reseals	-	-	-	-	-
129573	Kerbing Program- Newman	25,000	-	-	-	-
129574	Footpath Program	50,000	-	-	-	-
129577	Drainage Improvements	160,000	90,834.00	-	90,834.00	300,000
129594	Nullagine Depot	-	-	-	-	-
129596	Depot Redevelopment	150,000	8,677.00	201,219.10	309,896.10	240,000
129601	Nullagine Entry Statement	5,000	-	-	-	5,000
129606	UA Bypass Road	-	-	-	-	-
129610	Newman Town Streets - Reseals (RZR Extra funding)	168,500	142,758.30	-	142,758.30	138,500
129612	** SHPD - Fortescue Avenue Landscape Works	-	-	-	-	-
129613	Ovals Reticulation Automation	50,000	32,392.52	-	32,392.52	50,000
129618	Pavement Failure and Drainage Works- Various Sts	918,000	750,402.10	5,184.83	755,586.93	817,000
129619	Streetscape Projects / Landscaping - Various Locations	30,000	-	7,615.00	7,615.00	30,000
	Sub Total (For RSS)	1,944,200	1,477,302.90	214,018.93	1,691,321.83	2,012,300
129816	Th To Res - Alice Springs Rd	-	-	-	-	-
129836	Th To Res - Alice Springs Rd - Int	4,300	2,801.86	-	2,801.86	4,300
129839	Th To Res - Town Ctr Revit'n	-	-	-	-	-
129839	Th To Res - Town Ctr Revit'n -Int	4,500	4,448.84	-	4,448.84	4,500
		1,953,000	1,484,553.60	214,018.93	1,698,572.53	2,022,000
	Total Sts/Rds/Bdgs/Dep - Construction	5,548,000	3,784,473.34	736,377.34	4,440,850.68	5,629,900
Road Plant Purchases						
129074	Toyota Hilux - 2WD - (2811)	300,000	79,874.00	-	79,874.00	80,000
129084	Minor Equipment	58,000	10,081.55	-	10,081.55	58,000
129093	Toyota 79 Series C/C WorkMate (2705)	75,000	-	-	-	65,400
129106	Foxo Carrier (2823)	85,000	-	-	-	84,000
129729	Construction Leading Hand (2708)	75,000	-	-	-	91,000
129730	Works Supervisor (2801)	60,000	-	56,096.46	56,096.46	80,000
129731	Reticulation Vehicle (2802)	40,000	-	-	-	33,700
129734	Motor Grader (2743)	430,000	368,000.00	-	369,000.00	375,000
129717	Skid Steer (2832)	100,000	68,897.00	-	68,897.00	88,900
	Sub Total (For RSS)	1,823,000	527,852.55	56,096.46	583,949.01	917,000
129815	Th To Res - Heavy Road Plant	-	-	-	-	-
129835	Th To Res - Heavy Road Plant - Int	59,800	32,068.97	-	32,068.97	59,800
		1,882,800	559,921.52	56,096.46	616,017.98	976,800
Royalties for Regions						
129115	** BforB - TC Revitalisation/Land Release - Infra	100,000	-	-	-	-
	Sub Total (For RSS)	100,000	-	-	-	-
129812	Th To Res - Royalties for Regions	-	-	-	-	-
129832	Th To Res - Royalties for Regions - Int	9,000	-	-	-	-
		9,000	-	-	-	-
Aerodromes						
Newman Airport						
Other Expenses						
124966	Loan 66 - Principal Repayments	437,800	215,531.32	-	215,531.32	437,800
129818	Th To Res - Newman Airport	1,125,800	4,492,262.93	-	4,492,262.93	1,721,900
129838	Th To Res - Newman Airport - Int	566,600	210,158.75	-	210,158.75	484,100
		2,140,200	4,917,953.00	-	4,917,953.00	2,644,800
Expenses						
129008	Master and Land Use Plan	200,000	-	-	-	200,000
129034	ARD Vehicle (Dual Cab) - (121211)	65,000	61,602.32	-	61,602.32	61,700
129401	Services - Access Roads, Car Parks	30,000	-	-	-	30,000
129402	Services - Water Inc RO	1,893,800	160,083.88	458,831.00	618,914.88	1,296,000
129404	Services - Waste	80,000	-	-	-	80,000
129417	Safety & Security - CCTV	40,000	-	-	-	40,000
129419	Safety & Security - Lighting	750,000	-	-	-	750,000
129421	Communications - IT	30,800	4,570.91	-	4,570.91	30,800
129426	ASCE Plant and Equipment	80,000	15,597.00	-	15,597.00	80,000
129431	Public Structures	150,000	-	-	-	150,000
129422	Marble Bar & Nullagine - Infrastructure	60,000	-	-	-	80,000
		3,369,600	241,854.11	458,831.00	708,685.11	2,768,500

Total Newman Airport	5,509,800	5,159,807.11	498,821.00	5,618,628.11	5,412,300
Total Transport	12,249,600	9,424,301.97	1,251,304.80	10,675,506.77	12,019,000

Function 13 - Expenditure

Rural Services					
139818	RPT Troop Carrier (131166)	120,000	-	-	120,000
		120,000	-	-	120,000
Tourism & Area Promotion					
139209	Cape K - Carmakers Residence	500,000	382,044.06	-	382,044.06
139210	Nullagine Caravan Park - Ablution Upgrade	150,000	-	-	150,000
139309	Desert Discovery Drive Tourist Structures	200,000	-	-	-
139814	Tfr To Res - Cowra Tourist & Rec Precinct	-	-	-	-
139824	Tfr To Res - Cowra Tourist & Rec Precinct - Int	-	-	-	-
139812	Tfr To Res - Cape K Dev	-	-	-	-
139832	Tfr To Res - Cape K Dev - Int	7,200	4,700.46	-	4,700.46
		857,200	386,744.52	-	386,744.52
Building Control					
139007	MDS-B Vehicle - 4WD (131113)	65,000	55,609.44	-	55,609.44
		65,000	55,609.44	-	55,700
Economic Development					
139304	** SHPSP - Newman Tomorrow Projects	-	-	-	-
	Total Economic Services	1,642,200	442,353.96	-	442,353.96

Function 14 - Expenditure

Public Works Overheads					
149010	Toyota 70 Series Dual Cab	-	-	-	-
	Total Other Property & Services	-	-	-	-
	Total Capital Expenditure	20,279,800	12,042,318.58	3,078,580.65	15,120,699.23

<u>Reserve Funds</u>	2018/19 Budget \$	2018/19 Actuals as at 31.01.18 \$	2018/19 Forecast \$
Alice Springs Road			
<i>Opening Balance</i>	209,100	209,499.21	212,300
Interest Earned During Year	4,300	2,801.86	4,300
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	100,000	0.00	0
<i>Closing Balance</i>	\$113,400	\$212,301.07	\$216,600
Cape Keraudren Development			
<i>Opening Balance</i>	350,900	351,461.59	356,200
Interest Earned During Year	7,200	4,700.46	7,200
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	0	0.00	0
<i>Closing Balance</i>	\$358,100	\$356,162.05	\$363,400
Heavy Road Plant			
<i>Opening Balance</i>	2,393,700	2,397,845.51	2,429,900
Interest Earned During Year	59,800	32,068.97	59,800
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	0	0.00	0
<i>Closing Balance</i>	\$2,453,500	\$2,429,914.48	\$2,489,700
Computer Technology			
<i>Opening Balance</i>	460,800	461,600.37	467,800
Interest Earned During Year	11,500	6,173.48	11,500
Transfer From Municipal Fund	50,000	0.00	70,000
Transfer To Municipal Fund	0	0.00	0
<i>Closing Balance</i>	\$522,300	467,773.85	\$549,300
Newman Recreation Centre Maintenance			
<i>Opening Balance</i>	251,300	251,763.40	255,100
Interest Earned During Year	2,100	3,367.10	2,100
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	100,000	0.00	130,000
<i>Closing Balance</i>	\$153,400	\$255,130.50	\$127,200
Long Service Leave			
<i>Opening Balance</i>	495,200	496,039.40	502,700
Interest Earned During Year	12,400	6,634.07	12,400
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	0	0.00	43,000
<i>Closing Balance</i>	\$507,600	\$502,673.47	\$472,100
Newman Airport			
<i>Opening Balance</i>	22,664,100	21,700,604.01	26,334,400
Interest Earned During Year	566,600	210,158.75	484,100
Transfer From Municipal Fund	1,135,800	4,492,262.93	1,721,900
Transfer To Municipal Fund	512,400	68,594.28	512,400
<i>Closing Balance</i>	\$23,854,100	\$26,334,431.41	\$28,028,000
Newman Sewerage Plant			
<i>Opening Balance</i>	113,000	113,175.07	114,700
Interest Earned During Year	2,300	1,513.61	2,300
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	0	0.00	0
<i>Closing Balance</i>	\$115,300	\$114,688.68	\$117,000
Oval Lights Maintenance			
<i>Opening Balance</i>	139,800	139,991.88	141,900
Interest Earned During Year	2,900	1,872.26	2,900
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	130,000	0.00	130,000
<i>Closing Balance</i>	\$12,700	\$141,864.14	\$14,800

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<u>Reserve Funds</u>	2018/19 Budget \$	2018/19 Actuals as at 31.01.18 \$	2018/19 Budget \$
		<i>continued from previous page</i>	
Recreation Facilities Maintenance			
Opening Balance	2,148,400	2,152,105.03	2,180,900
Interest Earned During Year	23,400	28,782.42	23,400
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	370,000	0.00	190,000
Closing Balance	\$1,801,800	\$2,180,887.45	\$2,014,300
Staff Housing			
Opening Balance	884,800	886,361.56	898,200
Interest Earned During Year	16,200	11,854.27	16,200
Transfer From Municipal Fund	500,000	0.00	500,000
Transfer To Municipal Fund	250,000	0.00	250,000
Closing Balance	\$1,151,000	\$898,215.83	\$1,164,400
Newman Town Centre Revitalisation			
Opening Balance	332,100	332,645.55	337,100
Interest Earned During Year	4,500	4,448.84	4,500
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	0	0.00	337,000
Closing Balance	\$336,600	\$337,094.39	\$4,600
Public Art			
Opening Balance	120,600	120,773.06	122,400
Interest Earned During Year	2,400	1,615.22	2,400
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	0	0.00	0
Closing Balance	\$123,000	\$122,388.28	\$124,800
Waste Management			
Opening Balance	1,135,900	1,137,878.10	1,153,100
Interest Earned During Year	23,200	15,218.08	23,200
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	570,000	0.00	1,070,000
Closing Balance	\$589,100	\$1,153,096.18	\$106,300
Town Centre Public Toilet			
Opening Balance	1,000	993.04	1,000
Interest Earned During Year	0	0.00	0
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	0	0.00	0
Closing Balance	\$1,000	\$993.04	\$1,000
Annual Leave			
Opening Balance	482,900	483,685.79	490,200
Interest Earned During Year	12,100	6,468.86	12,100
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	0	0.00	0
Closing Balance	\$495,000	\$490,154.65	\$502,300
Royalties for Regions			
Opening Balance	87,400	0.00	0
Interest Earned During Year	9,000	0.00	0
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	100,000	0.00	0
Closing Balance	(\$3,600)	\$0.00	\$0
		<i>continued next page</i>	

<u>Reserve Funds</u>	2018/19 Budget \$	2018/19 Actuals as at 31.01.18 \$	2018/19 Budget \$
			<i>continued from previous page</i>
Newman Tomorrow Project Maintenance			
Opening Balance	0	0.00	0
Interest Earned During Year	0	0.00	0
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	0	0.00	0
Closing Balance	\$0	\$0.00	\$0
Newman House			
Opening Balance	656,600	657,731.39	666,500
Interest Earned During Year	8,900	8,796.55	8,900
Transfer From Municipal Fund	50,000	0.00	50,000
Transfer To Municipal Fund	53,000	0.00	53,000
Closing Balance	\$662,500	\$666,527.94	\$672,400
Public Building Maintenance			
Opening Balance	2,493,400	2,497,698.70	2,531,100
Interest Earned During Year	62,300	33,404.41	62,300
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	500,000	0.00	790,000
Closing Balance	\$2,055,700	\$2,531,103.11	\$1,803,400
Martumili Operations			
Opening Balance	970,000	899,612.86	538,500
Interest Earned During Year	21,100	8,658.90	21,100
Transfer From Municipal Fund	0	21,303.55	0
Transfer To Municipal Fund	81,200	391,075.45	134,800
Closing Balance	\$909,900	\$538,499.86	\$424,800
Martumili Infrastructure			
Opening Balance	152,500	152,754.97	154,800
Interest Earned During Year	0	2,042.96	0
Transfer From Municipal Fund	100,000	0.00	100,000
Transfer To Municipal Fund	0	0.00	0
Closing Balance	\$252,500	\$154,797.93	\$254,800
Community Housing Reserve			
Opening Balance	23,700	23,739.14	24,100
Interest Earned During Year	600	317.48	600
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	0	0.00	0
Closing Balance	\$24,300	\$24,056.62	\$24,700
Major Infrastructure			
Opening Balance	469,600	680,716.71	689,800
Interest Earned During Year	11,700	9,103.95	11,700
Transfer From Municipal Fund	512,400	0.00	512,400
Transfer To Municipal Fund	0	0.00	0
Closing Balance	\$993,700	\$689,820.66	\$1,213,900
Totals - All Reserves			
Opening Balance	37,036,800	36,148,676.34	40,602,700
Interest Earned During Year	864,500	400,002.50	773,000
Transfer From Municipal Fund	2,348,200	4,513,566.48	2,954,300
Transfer To Municipal Fund	2,766,600	459,669.73	3,640,200
Closing Balance	\$37,482,900	\$40,602,575.59	\$40,689,800

OPERATING EXPENDITURE / REVENUE SUMMARY				
31 January 2019				
Function/Sub Function	2018/2019 Budget	2018/2019 Actuals	2018/2019 EOY Forecast	2018/2019 Difference
3 General Purpose Funding				
<u>Income</u>				
Rates	12,184,400	12,304,875.35	12,359,800	(175,400)
Other General Purpose Funding	2,170,000	190,391.21	2,170,000	-
	14,354,400	12,495,266.56	14,529,800	(175,400)
<u>Expenditure</u>				
Rates	33,300	638,646.23	794,100	760,800
Other General Purpose Funding	491,100	276,369.09	490,800	(300)
	524,400	915,015.32	1,284,900	760,500
4 Governance				
<u>Income</u>				
Members of Council	100	0.00	100	-
Other Governance	90,200	59,050.77	93,200	(3,000)
Fixed Assets	2,900	-0.01	2,900	-
	93,200	59,050.76	96,200	(3,000)
<u>Expenditure</u>				
Members of Council	734,600	353,372.49	572,600	(162,000)
Other Governance	4,674,900	2,583,478.17	4,822,300	147,400
Assets and Procurement	812,500	439,417	778,800	(33,700)
Fixed Assets	445,100	314,781.38	445,100	-
Allocation to other functions	-4,705,100	-2,744,616.00	-4,705,100	-
	1,962,000	946,432.89	1,913,700	(48,300)
5 Law, Order & Public Safety				
<u>Income</u>				
Fee Prevention / Emergency Service	83,000	51,680	83,000	-
Animal Control	35,000	26,203	35,200	(200)
Other Law & Order	42,500	4,432	42,500	-
Fixed Assets	0	0	0	-
	160,500	82,315.60	160,700	(200)
<u>Expenditure</u>				
Fee Prevention / Emergency Service	97,100	26,445.73	97,100	-
Animal Control	19,000	9,591.42	19,000	-
Other Law & Order	832,900	439,115.84	877,800	44,900
Fixed Assets	232,700	120,715.10	232,700	-
	1,181,700	595,868.09	1,226,600	44,900
7 Health and Regulatory Services				
<u>Income</u>				
Maternal & Infant Health	0	0.00	0	-
Health Inspection & Admin	70,200	40,819.48	63,500	6,700
Preventive Services	0	18,171.35	11,500	(11,500)
Fixed Assets	9,400	1,768.58	9,400	-
	79,600	60,759.41	84,400	(4,800)
<u>Expenditure</u>				
Maternal & Infant Health	0	0.00	0	-
Health Inspection & Admin	576,100	314,703.14	578,300	2,200
Preventive Services	95,200	55,437.50	97,000	1,800
Fixed Assets	27,700	15,469.90	27,700	-
	699,000	385,610.54	703,000	4,000
8 Education and Welfare				
<u>Income</u>				
Care of Families and Children	0	0.00	0	-
Community Services	7,700	0.00	7,700	-
Community Projects	165,600	142,738.11	189,200	(23,600)
Fixed Assets	0	0.00	0	-
	173,300	142,738.11	196,900	(23,600)
<u>Expenditure</u>				
Care of Families and Children	15,500	2,548.68	15,500	-
Community Services	737,200	396,528.63	786,700	49,500
Community Projects	676,700	356,399.53	716,500	39,800
Fixed Assets	435,100	270,490.78	435,100	-
	1,864,500	1,025,967.62	1,953,800	89,300

9 Housing					
<u>Income</u>					
	Staff Housing	180,500	115,419.43	180,500	-
	Airport Housing	54,100	36,252.55	54,100	-
	Martumili Housing	10,300	11,757.88	10,300	-
	Other Housing	103,500	68,173.80	95,000	8,500
	Fixed Assets	0	0	0	-
		348,400	231,603.66	339,900	8,500
<u>Expenditure</u>					
	Staff Housing	180,500	115,419.42	180,500	-
	Airport Housing	54,100	36,252.55	0	(54,100)
	Martumili Housing	10,300	11,757.88	10,300	-
	Other Housing	242,300	131,978.06	292,800	50,500
	Fixed Assets	435,800	262,928.33	435,800	-
		923,000	558,336.24	919,400	(3,600)
10 Community Amenities					
<u>Income</u>					
	Sanitation & Household Refuse	630,100	623,283.52	631,300	(1,200)
	Other Sanitation	2,810,000	1,758,076.87	2,842,300	(32,300)
	Sewerage	879,700	876,813.98	877,600	2,100
	Town Planning	42,500	19,023.60	37,500	5,000
	Other Community Amenities	7,000	3,780.02	7,000	-
	Fixed Assets	0	0.00	0	-
		4,369,300	3,280,977.99	4,395,700	(26,400)
<u>Expenditure</u>					
	Sanitation & Household Refuse	602,400	241,058.17	591,100	(11,300)
	Other Sanitation	2,363,300	1,195,354.60	2,338,800	(24,500)
	Sewerage	803,000	430,724.43	786,200	(16,800)
	Protection of the Environment	4,600	0.00	4,600	-
	Town Planning	413,700	93,113.51	341,000	(72,700)
	Other Community Amenities	219,000	61,067.62	217,000	(2,000)
	Fixed Assets	687,700	716,676.33	687,700	-
		5,093,700	2,737,994.86	4,966,400	(127,300)
11 Recreation And Culture					
<u>Income</u>					
	Public Halls & Civic Centres	82,300	53,646.75	87,300	(5,000)
	Swimming Areas / Beaches	200,400	129,568.22	210,500	(10,100)
	TV & Radio Broadcasting	0	-	0	-
	Recreation Centre - Newman	352,600	158,268.14	352,600	-
	Libraries	5,000	5,435.17	5,000	-
	Recreation Services Admin	41,400	26,885.51	46,500	(5,100)
	Ovals Parks & Other Reserves	214,100	117,858.04	214,100	-
	Martumili	1,167,900	346,203.51	1,298,900	(131,000)
	Other Culture	800	30.00	800	-
	Events	215,000	174,506.33	217,000	(2,000)
	Fixed Assets	0	0.00	0	-
		2,279,500	1,012,401.67	2,432,700	(153,200)
<u>Expenditure</u>					
	Public Halls & Civic Centres	233,000	159,566.88	237,400	4,400
	Swimming Areas / Beaches	1,024,800	549,274.52	1,054,000	29,200
	TV & Radio Broadcasting	23,400	12,389.21	23,400	-
	Recreation Centre - Newman	1,061,400	523,735.00	1,107,800	46,400
	Libraries	440,300	185,563.83	435,650	(4,650)
	Recreation Services Admin	1,019,600	558,574.88	1,041,500	21,900
	Ovals Parks & Other Reserves	2,648,300	1,240,364.06	2,482,900	(165,400)
	Martumili	1,128,000	617,453.23	1,131,400	3,400
	Other Culture	206,000	64,674.90	191,900	(14,100)
	Events	445,500	245,509.00	405,800	(39,700)
	Fixed Assets	2,824,400	1,406,085.10	2,824,400	-
		11,054,700	5,563,190.61	10,938,150	(118,550)
12 Transport					
<u>Income</u>					
	Sts/Rds/Bridges/Depots	6,332,200	3,773,996.43	6,196,000	136,200
	Aerodromes	12,103,700	8,233,910.24	12,103,700	-
	Fixed Assets	83,000	0.00	83,000	-
		18,518,900	12,007,906.67	18,382,700	136,200
<u>Expenditure</u>					
	Sts/Rds/Bridges/Depots Maintenance	5,091,500	2,893,942.84	5,208,500	117,000
	Aerodromes	9,866,100	5,170,116.71	9,963,600	97,500
	Fixed Assets	7,413,000	5,782,222.72	7,413,000	-
		22,370,600	13,846,282.27	22,585,100	214,500

13 Economic Services					
Income					
	Tourism & Area Promotion	187,800	148,965.47	232,800	(45,000)
	Building Control	139,600	32,193.53	139,600	-
	Rural Services	133,300	74,449.73	133,300	-
	Economic Development	100,000	0.00	0	100,000
	Fixed Assets	16,700	7,320.80	16,700	-
		577,400	262,929.53	522,400	55,000
Expenditure					
	Tourism & Area Promotion	541,000	217,666.37	509,500	58,500
	Building Control	566,400	316,463.57	575,400	9,000
	Rural Services	183,500	89,143.46	183,500	-
	Economic Development	168,500	127,588.11	128,100	(40,400)
	Fixed Assets	255,600	408,986.22	255,600	-
		1,715,000	1,159,847.73	1,742,100	27,100
14 Other Works & Services					
Income					
	Private Works	15,300	32,450.00	15,300	-
	Public Works Overheads	10,200	4,840.00	10,200	-
	Plant Operating Costs	0	0.00	0	-
	Salaries and Wages	10,600	0.00	10,600	-
	Unclassified	191,500	362,558.87	191,500	-
	Fixed Assets	0	0.00	0	-
		227,600	399,848.87	227,600	-
Expenditure					
	Private Works	9,600	138.86	9,600	-
	Public Works Overheads	10,200	39,341.98	10,200	-
	Plant Operating Costs	0	47,358.92	0	-
	Salaries and Wages	10,600	6,232.93	10,600	-
	Unclassified	191,500	308,350.28	191,500	-
	Fixed Assets	55,000	47,040.80	55,000	-
		276,900	448,463.77	276,900	-
	Balance Brought Forward 17/18	\$6,782,100	\$6,330,685.00	\$6,330,685	(\$451,415)
	Total Income	\$41,182,100	\$30,035,798.83	\$41,369,000.00	\$186,900
	Total Expenditure	\$47,665,500	\$28,183,009.94	\$48,508,050.00	\$842,550
	Operating - Surplus / (Deficit)	\$298,700	\$8,183,473.89	-\$808,365.00	(\$1,107,065)
	Capital Expenditure	\$16,119,200	\$6,661,523.90	16,849,300	(\$730,100)
		(\$15,820,500)	\$1,521,950	(\$17,657,665)	(\$1,837,165)
	Add Back Depreciation	\$16,758,400	\$11,102,165.26	\$16,758,400	\$0
	Less Profit on Sale	(\$112,000)	(\$5,552.22)	(\$112,000)	\$0
	Add Back Loss on Sale	\$104,000	\$523,269.01	\$104,000	\$0
	Less Transfers to Reserves	(\$3,212,700)	(\$4,913,568.98)	(\$3,727,300)	(\$514,600)
	Add Transfers ex Reserves	\$2,766,600	\$459,669.73	\$3,640,200	\$873,600
	Less Loan Repayments	(\$947,900)	(\$467,225.70)	(\$947,900)	\$0
	Add Sale of Assets	\$540,000	\$131,077.71	\$540,000	\$0
	Proceeds for new debentures	\$0	\$0.00	\$1,500,000	\$1,500,000
	Net Variances - Surplus / (Deficit)	\$75,900	\$8,351,785	\$97,735	\$21,835

9.2.2 CAPITAL WORKS PROGRAM UPDATE – FEBRUARY

Attachments:	Appendix 1 – Capital Works Report February 2019
Responsible Officer:	Ms Sian Appleton Executive Manager Corporate Services
Author:	Ms Sian Appleton Executive Manager Corporate Services
Proposed Meeting Date:	26 April 2019
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

REPORT PURPOSE

To provide Councillors with a year to date position of the capital works programs set out in the 2018/19 budget.

BACKGROUND

The attached 31 page report details the status of all capital works as set out in the 2018/19 budget for the period 1st July 2018 to 28th February 2019. (**Appendix 1 refers**)

COMMENTS/OPTIONS/DISCUSSIONS

The report includes a summary of the status of projects Shire wide and also includes comments from officers. Eighty Two capital projects are reported on.

Reportable variations in accordance with accounting policies are as follows:

72% of projects are on target.

23.2% of projects are currently behind target levels and are being monitored.

3.7% of projects are currently at risk of falling behind and are being monitored.

1.a% of projects have been deferred and have not reported on.

In monetary terms, the total budget for capital projects was \$16,119,200. Actual expenditure to the 28 February 2019 is \$6,966,705 with funds committed being \$3,353,107. Total committed funds to the 28 February 2019 is \$10,319,812.

It should be noted that the above demonstrates an increase in projects on target and funds committed since last report was tabled at Council.

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995

Part 6 Financial Management

Division 4 General financial provisions

Section 6.4(2)

Local Government (Financial Management) Regulations 1996

Part 4 Financial reports
Reg 34(1)

POLICY IMPLICATIONS

N/A

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Compliance – Medium

FINANCIAL IMPLICATIONS

This report discloses financial information for the period under review.

VOTING REQUIREMENTS

Simple.

OFFICER'S RECOMMENDATION

That Council receive the Capital Works Program Report for the period 1st July 2018 to 28th February 2019 as presented.

Appendix 1
Capital Works Report February 2019



Shire of **EAST
Pilbara**
AUSTRALIA'S LARGEST SHIRE

Shire of East Pilbara

PREMIUM Action and Task Progress Report

July 2018 - February 2019

Report Filters:

Date From :01-07-2018

Date To :28-02-2019

Display Task : No

Action Filter :Show All





Action Progress Against Targets



- 82 Actions reported on
- 61 At least 90% of action target achieved
- 3 Between 70 and 90% of action target achieved
- 17 Less than 70% of action target achieved
- 1 Actions with no target set

Commercial Services

Airport Services

STRATEGY: 3.1.3 Maintain and facilitate community infrastructure and urban heritage, including roads and buildings

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.33 CP129008 and CBP - Airport Master and Land Use Plan	Ben Lewis - Executive Manager - Commercial Services	In Progress	2/07/2018	30/06/2019	25%	0%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
6.1 Airport Asset Management		Capital	\$200,000	\$0	\$0	\$0	
ACTION PROGRESS COMMENTS							
31/09/2018 - RFT created and agreed with all. Only authorisation paper work remaining.							
4/2/19 - RFT to be amended to remove the commercial sale aspect. Tender in February							
8/3/19 - RFT currently out for tender. Closing 28/3/19							
Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.35 CP129401 - Airport Services - Access Roads, Car Parks	Ben Lewis - Executive Manager - Commercial Services	Deferred	1/11/2018	30/06/2019	1%	50%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
6.1 Airport Asset Management		Capital	\$20,000	\$0	\$0	\$0	
ACTION PROGRESS COMMENTS							
31/09/2018 - Awaiting quote from suppliers							
4/2/19 - These works need to be inspected and scheduled for 19/20 financial year as part of the scheduling of works in conjunction with Tech Services annual road works							
Last Updated - 04/02/2019							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.40 CP129421 - Airport Communications IT	Ashley Jordan - Corporate Support Officer - Airport	In Progress	10/09/2018	30/06/2019	25%	30%	 YELLOW
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
6.1 Airport Asset Management		Capital	\$20,800	\$5,000	\$4,571	\$429	
ACTION PROGRESS COMMENTS							
30/09/2018 - Awaiting IT to confirm details of IT upgrade.							
21/11/2018 Information Services Support Officer has conducted evaluation of Airport Equipment, awaiting quotations for replacement equipment.							
Last Updated - 23/01/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.41 CP129426 - ASCE Plant and Equipment	Bryan Griggs - Coordinator Asset Maintenance	In Progress	10/09/2018	30/06/2019	23%	100%	 RED
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
6.1 Airport Asset Management		Capital	\$90,000	\$15,000	\$15,597	-\$597	
ACTION PROGRESS COMMENTS							
30/09/2018 - In discussions with Bryan and Oliver							
24/01/2019 - Tractor grader blades procured. Outstanding - RTV replacement, Ride-on mower replacement							
Last Updated - 30/01/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.42 CP129431 - Public Structures	Bryan Griggs - Coordinator Asset Maintenance	In Progress	10/09/2018	30/06/2019	5%	100%	 RED
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
6.1 Airport Asset Management		Capital	\$150,000	\$0	\$0	\$0	
ACTION PROGRESS COMMENTS							
30/09/2018 - concepts in process of being drafted. ETA mid October for design RFT.							
24/01/19 - original concept from STEA. Outstanding - Exec decision required for limit of scope of design to enable writing SoW							
Last Updated - 30/01/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.48 CP129419 - Newman Airport Lighting Project	Ben Lewis - Executive Manager - Commercial Services	Deferred	1/09/2018	30/06/2019	1%	50%	 RED
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
6.1 Airport Asset Management		Capital	\$750,000	\$0	\$0	\$0	
ACTION PROGRESS COMMENTS							
4/2/19 - The lighting project has expanded to include the a new ALER building and ancillary cabling . Tender documents are being finanlised for tender in February for the electrical design. Works are to be deferred until the 19/20 financial year.							
Last Updated - 04/02/2019							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.36 CP129402 - Airport Services - Water Including RO Plant	Michael Zion - Coordinator Asset Management	In Progress	10/09/2018	10/06/2019	40%	40%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
6.1 Airport Asset Management	Capital	\$1,893,800	\$600,000	\$160,084	\$439,916		
ACTION PROGRESS COMMENTS							
Contract offer accepted, contract documents executed. deposit paid and contract work has commenced							
4/2/19 - RO unit is in manufacture. Site works to commence shortly on - refer to project gantt chart and Finn PE							
8/03/2019 - RO Unit being manufactured in Perth. Site Service location to occur week beginning 11/03/2018. further preparatory site works to begin in April							
Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.38 CP129417 - Airport Safety and Security - CCTV	Ashley Jordan - Corporate Support Officer - Airport	Deferred	10/09/2018	30/06/2019	10%	100%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
6.1 Airport Asset Management	Capital	\$40,000	\$40,000	\$0	\$40,000		
ACTION PROGRESS COMMENTS							
21/09/18 SOW developed, awaiting site visit by external auditor prior to RFQ process							
17/10/18 Acknowledgement made that system requires a further audit by an independent party to asses the current technology as a whole in order to determine its viability, installing additional cameras at this point may cause further issues if the technology utilized is not up to standard.							
Last Updated - 21/11/2018							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.39 CP129422 - Marble Bar Airport Infrastructure	Bryan Griggs - Coordinator Asset Maintenance	In Progress	10/09/2018	30/06/2019	65%	100%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
6.1 Airport Asset Management	Capital	\$60,000	\$20,000	\$0	\$20,000		
ACTION PROGRESS COMMENTS							
31/09/2018 - Most of project to be completed in-house.							
24/01/2019 - New signage on terminal, new water tank & plumbing to terminal, new lighting in terminal. Outstanding - close off (mens) toilet, remove old tanks & structure							
Last Updated - 08/03/2019							

Shire of East Pilbara

Action & Task Progress Report

Procurement and Contracts

STRATEGY: 2.1.1 Support healthy and safe lifestyle choices

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.1 CP59010 - Ranger Vehicle - 4WD (51113)	Oliver Schaer - Manager Technical Services - Rural	In Progress	9/09/2018	30/06/2019	80%	100%	 YELLOW

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
9.1 Procurement	Capital	\$70,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

30/09/2018 - Vehicle allocated for build from factory
31/01/2019 - Vehicle waiting for Pod to be built for Vehicle
Last Updated - 04/02/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.3 CP79002 - MDS - Health Vehicle - 4WD (71090)	Oliver Schaer - Manager Technical Services - Rural	Completed	9/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
9.1 Procurement	Capital	\$60,000	\$60,000	\$54,858	\$5,142

ACTION PROGRESS COMMENTS

31/09/2018 - Vehicle allocated for build from factory
31/01/2019 - Completed
Last Updated - 04/02/2019

STRATEGY: 2.2.1 Facilitate community connectedness and inclusion

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.2.1.3 CP139818 - RPT Troop Carrier	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	50%	0%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
9.1 Procurement	Capital	\$120,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

31/09/2018 - Vehicle allocated for build from factory
31/01/2019 - Vehicle ordered and at dealer for modifications
Last Updated - 04/02/2019

Shire of East Pilbara

Action & Task Progress Report

STRATEGY: 3.1.3 Maintain and facilitate community infrastructure and urban heritage, including roads and buildings

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.34 CP129034 - Reporting Officer 4WD X-Cab (121212)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	0%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
9.1 Procurement	Capital	\$65,000	\$61,602	\$61,602	\$0

ACTION PROGRESS COMMENTS

31/09/2018 - Vehicle allocated for build from factory
31/01/2019 - Completed
Last Updated - 04/02/2019

STRATEGY: 4.1.1 Ensure efficient, effective and innovative waste services to reduce, reuse and recycle

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
4.1.1.3 CP109019 - Septage Ponds	Michael Zion - Coordinator Asset Management	Completed	10/10/2018	14/12/2018	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
9.2 Management of Contracts, Leases and MOU's	Capital	\$400,000	\$400,000	\$472,473	-\$72,473

ACTION PROGRESS COMMENTS

The contract has been awarded and the project commenced on 11 October. Major earthwork component is complete. Clay liner component is complete. PC scheduled for 13 December 2018.
Last Updated - 30/01/2019

STRATEGY: 5.1.1 Enhance governance capability to deliver sustainable outcomes

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.9 CP49004 - CEO Vehicle - Sedan (41218)	Oliver Schaer - Manager Technical Services - Rural	Completed	9/09/2018	30/06/2019	100%	0%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
9.1 Procurement	Capital	\$85,000	\$85,000	\$94,808	-\$9,808

ACTION PROGRESS COMMENTS

30/09/2018 - Vehicle purchased and delivered.
Last Updated - 06/11/2018



Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.13 CP49014 - MAP Vehicle 4WD (41230)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
9.1 Procurement	Capital	\$65,000	\$65,000	\$68,539	-\$3,539		
ACTION PROGRESS COMMENTS							
31/09/2018 - Vehicle allocated for build from factory							
31/01/2019 - Completed							
Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.14 CP139007 - MDS - Building Vehicle - 4WD (131113)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
9.1 Procurement	Capital	\$65,000	\$65,000	\$55,609	\$9,391		
ACTION PROGRESS COMMENTS							
31/10/2018 - Purchased and delivered							
Last Updated - 06/11/2018							

Shire of East Pilbara

Action & Task Progress Report

Corporate Services

Financial Services

STRATEGY: 3.1.1 Improve local amenity

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.1.4 CP129315 - RforR Town Centre Revitalisation	Lisa Davis - Manager Corporate Services	Completed	10/09/2018	30/06/2019	100%	0%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
20.1 Financial Services	Capital	\$100,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

31/07/2018 - Acquittal completed and approved.

Last Updated - 06/11/2018



Shire of East Pilbara

Action & Task Progress Report

Information Communication and Technology

STRATEGY: 5.1.1 Enhance governance capability to deliver sustainable outcomes

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.8 CP49001 - Computer Equipment	Sian Appleton - Executive Manager - Corporate Services	In Progress	9/09/2018	30/06/2019	35%	66%	 RED

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
23.1 Information Communication and Technology	Capital	\$150,000	\$50,000	\$47,112	\$2,888

ACTION PROGRESS COMMENTS

31/10/2018 - Purchases being made according to asset management plan. Will come in under budget due to complete hardware audit showing some hardware can be replaced at a later date - review to be conducted at January budget review. Recommend underspend be put to the engagement of a consultant to complete Council's IT Strategic Plan and into Information Technology reserves.

Last Updated - 18/02/2019



Shire of East Pilbara

Action & Task Progress Report

Strategic and Business Planning

STRATEGY: 1.1.1 Actively support local businesses

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
1.1.1.3 CP119019 - Town Square Fit Out	Sian Appleton - Executive Manager - Corporate Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
2.3 Economic Development	Capital	\$35,000	\$10,000	\$11,217	-\$1,217

ACTION PROGRESS COMMENTS

Works originally identified to the pop up retail spaces have been completed.
Currently no other capital purchases planned.

Last Updated - 04/02/2019

Shire of East Pilbara

Action & Task Progress Report

Customer and Community Services

Martumili Artists

STRATEGY: 2.2.1 Facilitate community connectedness and inclusion

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.2.1.2 CP119421 - Martumili Troop Carrier	Carly Day - Manager Martumili	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
8.2 Development of Martu Art	Capital	\$100,000	\$100,000	\$90,560	\$9,440

ACTION PROGRESS COMMENTS
31/10/2018 - Troop Carrier purchased and on site October.
Last Updated - 16/11/2018



Shire of East Pilbara

Action & Task Progress Report

Recreation and Events

STRATEGY: 2.1.1 Support healthy and safe lifestyle choices

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.5 CP119047 - UV Meters	Simmons Van Buerle - Manager Recreation & Events	In Progress	10/09/2018	30/06/2019	50%	50%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
15.4 Aquatic Centres	Capital	\$5,000	\$5,000	\$2,422	\$2,578

ACTION PROGRESS COMMENTS

30/09/2018 - Purchase order for Newman Installation raised to Wide Glide.

UV meter has been installed at Newman Aquatic Centre with a media release distributed.

Initial quotes have been obtained for Marble Bar installation but these are for more than the current budget allows. Additional funds will be sought during Budget Review to enable the completion of this project. The costs in Marble Bar are higher than anticipated due to the need for a cyclone rated installation.

Last Updated - 30/01/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.6 CP119062 - M/Bar Aquatic Centre - P&E	Simmons Van Buerle - Manager Recreation & Events	In Progress	10/09/2018	30/06/2019	25%	0%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
15.4 Aquatic Centres	Capital	\$7,500	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

30/09/2018 - Contacted Department of Education regarding works and they have agreed to scheduled the works in May 2019. Under the terms of the Agreement, the Shire will contribute 50% of the costs.

A meeting was held with the Department of Education (DoE) at the Marble Bar Pool on 17 January 2019 to discuss the scope of remedial works required. A number of repairs are required to enable the facility to be reclassified as a Class One Aquatic Facility including earthing of all metal structures such as the handrails and lane rope anchor points. The quote based on scope of works is expected to be provided in the next few weeks. Further funds will be needed for the 2019/2020 budget to complete these works. The cost of remedial works is expected to be significant and will need to be shared 50% between the Shire and the DoE (as determined by the current Agreement).

The works will take place during the dry season (June - August) and will require the pool to be closed for use during that time.

Last Updated - 30/01/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.7 CP119083 - Newman Aquatic Centre - L&B	Simmons Van Buerle - Manager Recreation & Events	In Progress	10/09/2018	30/06/2019	20%	20%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
15.4 Aquatic Centres	Capital	\$25,000	\$25,000	\$0	\$25,000

ACTION PROGRESS COMMENTS

30/09/2018 - Wideglide have provided a quote. Two further quotes are being sought.

31/01/2019 Quotes were received from Pindan and from CFC. A PO has been raised for WideGlide to complete the work after 4 June (when winter shutdown commences). Scope of work will include replacing damaged tiles and repainting the shower partitions. To enable to scope of work to include the disable changeroom/toilet, funds from 119062 will be used to supplement the funds in 119083

Last Updated - 31/01/2019

Shire of East Pilbara

Action & Task Progress Report

Infrastructure Services

Infrastructure Services

STRATEGY: 3.1.2 Provide and maintain open spaces for the community to recreate and connect

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.1 CP119705 - Turf Mower	Oliver Schaer - Manager Technical Services - Rural	Not Started	10/09/2018	30/06/2019	0%	100%	 RED

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.3 Open Space Assets - Rural	Capital	\$30,000	\$30,000	\$0	\$30,000

ACTION PROGRESS COMMENTS

31/01/2019 - Confirming requirements

Last Updated - 04/02/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.2 CP119709 - Playground Equipment	Bhavesh Modi - Manager Technical Services - Newman	In Progress	10/09/2018	30/06/2019	70%	10%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.1 Open Space Assets - Newman	Capital	\$40,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

19/12/2018 - Reallocation of funds as per Sept Council meeting. \$100,000 to Newman resealing. Newman works depot's team P & G dealing with routine maintenance to keep it in nice, clean and safe condition.

8/03/2019 - Playtech tradesmen in MB on 6-8 March undertaking works to indoor play equipment . Awaiting final report on completion of works

Last Updated - 08/03/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.3 CP119728 - Cricket Pitch Covers	Bhavesh Modi - Manager Technical Services - Newman	In Progress	10/09/2018	30/06/2019	50%	0%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.1 Open Space Assets - Newman	Capital	\$30,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

19/12/2018 - Pitch covers PO issued, and to be laid out, most likely to be completed in-house, in March 2019 (after consultation with relevant stakeholders)

Last Updated - 19/12/2018



Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.4 CP129613 - Oval Reticulation Automation	Bhavesh Modi - Manager Technical Services - Newman	In Progress	10/09/2018	30/06/2019	50%	10%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.1 Open Space Assets - Newman		Capital	\$50,000	\$50,000	\$43,230	\$6,770	
ACTION PROGRESS COMMENTS							
19/12/2018 - This FY a new water storage tank will be bought and install. The project already commenced, quotes received for on site prep/ring beam construction and removal of existing beam and quotes received from various tank suppliers. After a numbers of in-house, and external, discussions, PO issued for the ring beam and tank, work to be completed in February.							
Ring beam construction, site preparation were completed in Jan 19 and Tank got installed in Feb 19. The depot chasing a recirculation pump and automatic chlorine dosing system as required by the DoH, which could not be done by the tank supplier and depot needs waiting for the tank to get installed first before inviting any other supplier.							
Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.5 CP129731 - Reticulation Vehicle (2801)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	5%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.1 Open Space Assets - Newman		Capital	\$40,000	\$33,806	\$33,806	\$0	
ACTION PROGRESS COMMENTS							
31/09/2018 - Vehicle allocated for build from factory.							
Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.6 CP119704 (Newman) - Minor Equipment P&G	Bhavesh Modi - Manager Technical Services - Newman	In Progress	20/09/2018	30/06/2019	50%	0%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.1 Open Space Assets - Newman		Capital	\$25,000	\$20,000	\$6,800	\$13,200	
ACTION PROGRESS COMMENTS							
19/12/2018-Newman works depot team looking at a few options under this category and acquisition will be completed as per the below timeline. The depot received a new pressure cleaner system with 500 L tank from Honda. Also, bought a tool box with all the tools.							
Some small stuff purchase to go over the next few months.							
Last Updated - 08/03/2019							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.7 CP119704 (Rural) - Minor Equipment P&G	Oliver Schaer - Manager Technical Services - Rural	In Progress	20/09/2018	30/06/2019	10%	0%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.3 Open Space Assets - Rural	Capital	\$25,000	\$12,000	\$11,900	\$100

Last Updated - 06/11/2018

STRATEGY: 3.1.3 Maintain and facilitate community infrastructure and urban heritage, including roads and buildings

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.9 CP129545 - Marble Bar / Woodie Woodie Road	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	50%	0%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.4 Transport Assets - Rural	Capital	\$225,000	\$140,000	\$148,186	-\$8,186

ACTION PROGRESS COMMENTS

30/09/2018 - Scheduled to begin November 2018

30/11/2018 - In Progress

31/01/2019 - In progress, on target

Last Updated - 04/02/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.10 CP129546 - Jigalong Road	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.4 Transport Assets - Rural	Capital	\$570,000	\$570,000	\$567,090	\$2,910

ACTION PROGRESS COMMENTS

31/10/2018 - Still to be commenced

31/01/2019 - Completed

Last Updated - 04/02/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.11 CP129551 - Woodie Woodie Road	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	40%	4%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.4 Transport Assets - Rural	Capital	\$300,000	\$170,000	\$174,754	-\$4,754

ACTION PROGRESS COMMENTS

30/09/2018 - Tying in with Main Roads Program

30/11/2018 - In Progress

31/01/2019 - In progress, on target

Last Updated - 04/02/2019

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.12 CP129556 - Munjina-Roy Hill Road	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$450,000	\$450,000	\$477,295	-\$27,295	
ACTION PROGRESS COMMENTS							
31/01/2019 - Completed Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.13 CP129588 - Boreline Road	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$330,000	\$330,000	\$334,802	-\$4,802	
ACTION PROGRESS COMMENTS							
30/10/2018 - due for completion end of November 31/01/2019 - Completed Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.14 CP129537 - Kiwirrkurra Access Road	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	20%	20%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$265,000	\$125,000	\$54,665	\$70,335	
ACTION PROGRESS COMMENTS							
31/01/2019 - In progress, on target - recommence after wet season Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.15 CP129538 - Punmu Access Road	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	50%	0%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$630,000	\$220,000	\$186,686	\$33,314	
ACTION PROGRESS COMMENTS							
31/10/2018 - In progress 31/01/2019 - In progress, on target - recommence after wet season Last Updated - 04/02/2019							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.16 CP129539 - Talawana Track	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$230,000	\$0	\$205,780	-\$205,780	
ACTION PROGRESS COMMENTS							
Completed.							
Last Updated - 06/11/2018							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.17 CP129540 - Jupiter Well Access road	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$75,000	\$75,000	\$58,365	\$16,635	
ACTION PROGRESS COMMENTS							
31/10/2018 - In progress							
31/01/2019 - Completed							
Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.18 CP129542 - Kunawarrtji Access Road	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	25%	0%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$520,000	\$520,000	\$115,713	\$404,288	
ACTION PROGRESS COMMENTS							
31/10/2018 - In progress							
Last Updated - 06/11/2018							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.19 CP129577 - Drainage Improvements	Michael Zion - Coordinator Asset Management	Completed	22/10/2018	7/11/2018	100%	100%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.1 Open Space Assets - Newman		Capital	\$100,000	\$75,000	\$72,349	\$2,651	
ACTION PROGRESS COMMENTS							
The contract has been awarded on 9 October and works will commence approx 22 October. Works completed on 7 November 2018.							
Last Updated - 07/11/2018							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.22 CP129610 - Newman Town Streets - Additional	Bhavesh Modi - Manager Technical Services - Newman	In Progress	10/09/2018	30/06/2019	50%	0%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.2 Transport Assets - Newman	Capital	\$328,500	\$168,500	\$142,758	\$25,742

ACTION PROGRESS COMMENTS

19/12/2018-Less budget, with no MUNI component only R2R C/F from the FY 2017/18 allowed in budget. Works to be continued through extended contract RFT 10-2017-18-Profiling, Asphalt and Spray seal Works Newman by Fulton Hogan (FH). Due to above mentioned reduced MUNI funding, the Newman depot had to look for another approximately \$180k to fix the big roundabout and approaching/exiting lanes near admin office (a Level 1 spot as per our Hierarchy), with 50mm milling and asphalt, which is in bad shape. Budget C/F from the last year R2R was to be used for reseal works over 12 streets as per the SOEP 3-Year Plan for Newman Infrastructure Renewal and Preservation and Drainage Works 2018-19 2019-20 and 2020-21, the depot waiting for the completion of drainage installation works and some source/s for more budget.

The Council approved fund adjustments requested from certain savings and all the above mentioned profiling/ asphaltting and spray seal works were listed for the FY 2018/19 to the FH.

Spray seal works completed in 12 streets in November and asphalt/ profiling to be done in April-May 2019.

Last Updated - 08/03/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.23 CP129618 - Pavement Failure & Drainage Works	Bhavesh Modi - Manager Technical Services - Newman	In Progress	10/09/2018	30/06/2019	95%	0%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.2 Transport Assets - Newman	Capital	\$918,000	\$918,000	\$750,402	\$167,598

ACTION PROGRESS COMMENTS

19/12/2018-A number of streets where drainage works to be undertaken as per the Newman Works Depot planned the SOEP 3-Year Plan for Newman Infrastructure Renewal and Preservation and Drainage Works 2018-19 2019-20 and 2020-21.

For the current FY, project works under the RFT 01-2018-19 Drainage Works Newman completed in October 2018. Followed by spray seal works in November 2018, through the RFT 10-2017-18-Profiling, Asphalt and Spray seal Works Newman by Fulton Hogan (FH). Only 5% works remained to be done with asphalt works for intersections and will be done when FH returns to Newman in April-May 2019.

Last Updated - 08/03/2019

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.24 CP129619 - Streetscape Projects	Bhavesh Modi - Manager Technical Services - Newman	In Progress	10/09/2018	30/06/2019	10%	0%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.1 Open Space Assets - Newman	Capital	\$20,000	\$0	\$0	\$0		
ACTION PROGRESS COMMENTS							
19/12/2018- No news from Ben, sent him email advising: *no update from the BHP to Rick and then to myself. Project timeline not clear at this point time.* Advised Raees about it on 30th Jan 2019.							
Raees engaged Finn for the project.							
Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.25 CP129074 - Skid Loader (2753)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	0%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.2 Transport Assets - Newman	Capital	\$100,000	\$100,000	\$79,874	\$20,126		
ACTION PROGRESS COMMENTS							
31/09/2018 - Vehicle allocated for build from factory							
31/01/2019 - Completed							
Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.26 CP129084 - Minor Equipment	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	6%	63%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.2 Transport Assets - Newman	Capital	\$58,000	\$30,000	\$10,845	\$19,155		
Last Updated - 12/10/2018							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.27 CP129092 - Toyota Hilux - 2WD (2703)	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	5%	0%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$75,000	\$0	\$0	\$0		
ACTION PROGRESS COMMENTS							
31/09/2018 - Vehicle allocated for build from factory							
Last Updated - 06/11/2018							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.28 CP129106 - Fuso Canter	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$95,000	\$83,143	\$0	\$83,143	
ACTION PROGRESS COMMENTS							
31/01/2019 - Vehicle order, waiting on build							
Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.29 CP129729 - Vehicle Construction Leading Hand (2708)	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	5%	0%	 GREEN
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$75,000	\$75,000	\$0	\$75,000	
ACTION PROGRESS COMMENTS							
31/09/2018 - Vehicle allocated for build from factory							
Last Updated - 06/11/2018							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.30 CP129730 - Vehicle Works Supervisor (2801)	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	5%	0%	 GREEN
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.2 Transport Assets - Newman		Capital	\$60,000	\$60,000	\$0	\$60,000	
ACTION PROGRESS COMMENTS							
31/09/2018 - Vehicle allocated for build from factory							
Last Updated - 06/11/2018							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.31 CP129734 - Motor Grader (2743)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	0%	 GREEN
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$420,000	\$420,000	\$0	\$420,000	
ACTION PROGRESS COMMENTS							
31/09/2018 - Documents being prepared for WALGA Panel Contract							
31/01/2019 - Completed							
Last Updated - 04/02/2019							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.32 CP129717 - Skid Loader	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	0%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$100,000	\$100,000	\$63,698	\$36,302		
ACTION PROGRESS COMMENTS							
31/09/2018 - Documents being prepared for WALGA Panel Contract							
31/01/2019 - Completed							
Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.47 CP129530-129573-129574 - Newman Town Reseals, Kerbing and Footpath program	Bhavesh Modi - Manager Technical Services - Newman	Completed	20/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.2 Transport Assets - Newman	Capital	\$472,700	\$470,000	\$452,239	\$17,761		
ACTION PROGRESS COMMENTS							
Budget needs to be updated as per the August 2018 update to the Finance. Works completed, with invoices being addressed following the joint measurements done over the recent days by the contractor and the depot staff, for the FY 2018-19 under the extended contract RFT 02-2016-17 Supply of Concrete works by the Dowsing Group in September 2018. As many as, 16 streets were covered for various pathway, kerb and pram ramp renewal and small scale new works, with majority of them being completed as planned in the SOEP 3-Year Plan for Newman Infrastructure Renewal and Preservation and Drainage Works 2018-19 2019-20 and 2020-21.							
Last Updated - 07/11/2018							

Shire of East Pilbara

Action & Task Progress Report

Natural Resource Management

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.37 CP129404 - Airport Services - Waste	Ben Lewis - Executive Manager - Commercial Services	Not Started	10/09/2018	30/06/2019	0%	100%	 RCD

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
21.2 Waste Collection and Recycling	Capital	\$80,000	\$0	\$8,500	-\$8,500

ACTION PROGRESS COMMENTS

4/2/19 - SoW and drawings done. Next step is drafting RFT.

Last Updated - 04/02/2019

STRATEGY: 4.1.1 Ensure efficient, effective and innovative waste services to reduce, reuse and recycle

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
4.1.1.2 CP109017 - Weighbridge	Raees Rasool - Executive Manager Infrastructure Services	Not Started	10/09/2018	30/06/2019	0%	100%	 RCD

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
21.2 Waste Collection and Recycling	Capital	\$20,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

Reviewing previous documentation with the view to understand the project requirements

Last Updated - 08/03/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
4.1.1.4 CP109034 - Newman Landfill Improvements	Raees Rasool - Executive Manager Infrastructure Services	In Progress	1/11/2018	30/06/2019	10%	50%	 RCD

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
21.2 Waste Collection and Recycling	Capital	\$150,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

Reviewing previous documentation with the view to understand the project requirements. Developing a master plan for completion by end of financial year for landfill sites

Last Updated - 08/03/2019

Shire of East Pilbara

Action & Task Progress Report

Project Management

STRATEGY: 1.1.1 Actively support local businesses

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
1.1.1.4 CP109002 - Sewerage Plant Upgrade	Raees Rasool - Executive Manager Infrastructure Services	In Progress	2/07/2018	15/05/2019	55%	60%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$1,000,000	\$800,000	\$357,639	\$442,361

ACTION PROGRESS COMMENTS

Clay lining project is 70% complete with first payment claim currently under review for payment. Clarifier contract has had three progress claims completed. Fabrication is expected to be completed by 14/03/2019. Contractor works schedule is completed, quality assurances still being reviewed.

Last Updated - 08/03/2019

STRATEGY: 1.1.2 Lobby, advocate and facilitate corporate partnerships to support economic growth opportunities

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
1.1.2.1 CP139309 - Desert Discovery Drive Structures	Raees Rasool - Executive Manager Infrastructure Services	Not Started	10/09/2018	30/06/2019	0%	60%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$200,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

Will review previous documentation (260 page report) including former council resolutions to understand the project requirements

Last Updated - 08/03/2019

STRATEGY: 2.1.1 Support healthy and safe lifestyle choices

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.2 CP59025 - Town Centre CCTV	Warren Barker - Coordinator Building Services	In Progress	1/07/2018	30/06/2019	80%	0%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$50,000	\$3,000	\$2,554	\$446

ACTION PROGRESS COMMENTS

Tendered.
5/2/19 - Initial upgrade works completed as part of insurance claims.
IP cameras will be returning to Newman at the end of March

Last Updated - 08/03/2019

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.4 CP59014 - SES Building (Demolition)	Warren Barker - Coordinator Building Services	In Progress	9/09/2018	30/06/2019	20%	0%	 GREEN
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
11.1 Project Management		Capital	\$100,000	\$0	\$0	\$0	
ACTION PROGRESS COMMENTS							
RFQ advertised Contract awarded to Delta Group at the December Council Meeting. Works to commence in March 2019. Work has commenced onsite 07/03/2019 with site works expected to take 6 days Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.8 CP119602 - Airconditioner Gym II	Ben Lewis - Executive Manager - Commercial Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
11.1 Project Management		Capital	\$200,000	\$0	\$105,098	-\$105,098	
ACTION PROGRESS COMMENTS							
30/09/2018 - Purchase order issues 4/2/19 - works complete Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.9 CP119627 - Nullagine Gym	Warren Barker - Coordinator Building Services	Not Approved	10/09/2018	30/06/2019	0%	Not Set	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
11.1 Project Management		Capital	\$22,000	\$0	\$0	\$0	
ACTION PROGRESS COMMENTS							
30/09/2018 - Project on Hold until risk assessment completed. Assessment completed, report due end of October. 4/2/19 - Risk assessment completed, need to re-prioritise the works to be undertaken in the facility Last Updated - 08/03/2019							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.10 CP119738 - Capricorn Oval Light Upgrade	Ben Lewis - Executive Manager - Commercial Services	Completed	10/09/2018	30/06/2019	100%	0%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$600,000	\$225,030	\$0	\$225,030

ACTION PROGRESS COMMENTS
30/09/2018 - PO issues. Work scheduled during sports off season ie January 2019.
4/2/19 - Works completed.
Last Updated - 04/02/2019

STRATEGY: 2.2.1 Facilitate community connectedness and inclusion

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.2.1.1 CP119306 - Nullagine Radio Building Upgrade	Warren Barker - Coordinator Building Services	In Progress	10/09/2018	30/06/2019	4%	100%	 RED

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$8,500	\$0	\$0	\$0

ACTION PROGRESS COMMENTS
Tendered
4/2/19 - Obtaining details from the broadcasting authority as to equipment required for upgrading
Attempting to find a qualified local contractor (Port Hedland) to carry out a report and provide costings.
Last Updated - 08/03/2019

STRATEGY: 2.3.1 Facilitate services for families and children, youth and aged

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.3.1.2 CP119309 - Nullagine Community Library	Warren Barker - Coordinator Building Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$11,000	\$6,000	\$5,600	\$400

ACTION PROGRESS COMMENTS
Tendered 11/18
Contract was awarded to Wideglide Constructions at the November Council Meeting
4/2/19 - Works completed
Last Updated - 04/02/2019

Shire of East Pilbara

Action & Task Progress Report

STRATEGY: 3.1.1 Improve local amenity

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.1.1 CP109022 - Public Toilets	Warren Barker - Coordinator Building Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$12,000	\$12,000	\$10,400	\$1,600

ACTION PROGRESS COMMENTS

Tendered 11/18
Contract was awarded to Wideglide Constructions at the November Council Meeting
Site works are complete
Last Updated - 08/03/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.1.2 CP109033 - Nullagine Public Toilets	Warren Barker - Coordinator Building Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$52,000	\$52,000	\$5,495	\$46,505

ACTION PROGRESS COMMENTS

31/10/2018 - Toilets insitu
Contract was awarded to Wideglide Constructions at the November Council Meeting
Last Updated - 04/02/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.1.3 CP109025 - Marble Bar Public Toilets	Warren Barker - Coordinator Building Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$52,000	\$52,000	\$360	\$51,640

ACTION PROGRESS COMMENTS

31/10/2018 - Toilets insitu
Contract was awarded to Wideglide Constructions at the November Council Meeting
Last Updated - 04/02/2019



Shire of East Pilbara

Action & Task Progress Report

STRATEGY: 3.1.3 Maintain and facilitate community infrastructure and urban heritage, including roads and buildings

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.3 CP99026 - Marble Bar SPQ External	Marisa Wolfenden - Coordinator Property Services	In Progress	9/09/2018	30/06/2019	10%	0%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$14,300	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

Currently out to tender which closes 8/11/18.
Wideglide appointed contractor
Works in Marble Bar scheduled for April 2019
8/3/19 - works not commenced -Wideglide advised that they will be going to MB in next few weeks. No change to progress percentage or status.
Last Updated - 08/03/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.4 CP49039 - Newman Administration Building Security Upgrade	Ben Lewis - Executive Manager - Commercial Services	In Progress	9/09/2018	30/06/2019	80%	50%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$50,000	\$25,000	\$0	\$25,000

ACTION PROGRESS COMMENTS

Tendered 11/18
4/2/19 - Security system upgrade completed. Developing master key system
Last Updated - 04/02/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.5 CP89007 - Community Services - Public Buildings	Warren Barker - Coordinator Building Services	Not Started	9/09/2018	30/06/2019	0%	100%	 RED

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$85,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

Tendered 11/18
Last Updated - 16/11/2018



Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.6 CP89018 - Newman House	Warren Barker - Coordinator Building Services	Completed	9/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$53,000	\$13,250	\$13,300	-\$50		
ACTION PROGRESS COMMENTS							
Tendered 11/18 Contract was awarded to Wideglide Constructions at the November Council Meeting Site works are well underway Work has been completed Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.7 CP99027 - Community Housing Capital	Marisa Wolfenden - Coordinator Property Services	In Progress	9/09/2018	30/06/2019	10%	0%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$34,000	\$5,000	\$2,563	\$2,437		
ACTION PROGRESS COMMENTS							
Currently out to tender which closes 8/11/18 8/3/19 - No change - Wideglide advises they will be commencing Marble Bar & Nullagine works in next couple of weeks. Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.8 CP119013 - Gallop Hall	Warren Barker - Coordinator Building Services	Not Started	10/09/2018	30/06/2019	0%	100%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$5,000	\$0	\$0	\$0		
Last Updated - 12/10/2018							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.20 CP129596 - Depot Redevelopment	Michael Zion - Coordinator Asset Management	In Progress	1/08/2018	12/03/2019	90%	50%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$150,000	\$0	\$15,104	-\$15,104

ACTION PROGRESS COMMENTS

30/09/2018 - Contract has been awarded and construction was due to commence in October. Contractor has declined to sign the contract and will not commence the works. the contract could not be awarded to the next highest tenderer as the price was above the project's budget. the project is deferred until there are additional funds allocated to complete the works. funds now allocated and construction work to commence on 4 February

08/03/2019 - GO2 begun works on the 4th of February and progress has been good. Project is on schedule and due to be completed on 12/3/2019. Handover is to occur during week beginning 11/03/2019 and will be ready for use by depot staff 18/3/2019

Last Updated - 08/03/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.21 CP129601 - Nullagine Entry Statement	Raees Rasool - Executive Manager Infrastructure Services	Not Started	1/11/2018	30/06/2019	0%	0%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$5,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

Reviewing previous documentation with the view to understand the project requirements

Last Updated - 08/03/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.43 CP139209 - Cape K - Caretaker's Residence	Raees Rasool - Executive Manager Infrastructure Services	Completed	10/09/2018	14/12/2018	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$500,000	\$500,000	\$382,044	\$117,956

ACTION PROGRESS COMMENTS

30/09/2018 - Factory inspection and sign off for transport is Wednesday 17 October practical completion reached on 14 December.

some minor electrical defects to complete before house can be occupied.

expected completion in early February - awaiting advice from electrician.

manual and as-built plans being prepared for delivery in February.

Last Updated - 30/01/2019

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.44 CP139210 - Nullagine Caravan Park (Demolition of buildings)	Warren Barker - Coordinator Building Services	In Progress	1/12/2018	30/06/2019	1%	50%	 RED

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$150,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

31/09/2018 - This is subject to Council direction and the agenda item going to the October Council meeting
Tender has gone out for submissions and closing on 25th March 2019

Last Updated - 08/03/2019

STRATEGY: 5.1.1 Enhance governance capability to deliver sustainable outcomes

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.10 CP99019 - Staff Housing Capital - M/Bar & Nullagine	Marisa Wolfenden - Coordinator Property Services	In Progress	9/09/2018	30/06/2019	15%	10%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$655,400	\$300,000	\$101,125	\$198,875

ACTION PROGRESS COMMENTS

Currently out to tender which 8/11/18
8/3/19 - Structural Reports (Portion 21 of the Tender) have been completed. Status changed from 10 to 15%. Wideglide advised they will be commencing building works in next few weeks for Marble Bar and Nullagine.

Last Updated - 08/03/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.11 CP99020 - Staff Housing Capital - Newman	Marisa Wolfenden - Coordinator Property Services	In Progress	9/09/2018	30/06/2019	20%	25%	 YELLOW

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$444,800	\$400,000	\$41,759	\$358,241

ACTION PROGRESS COMMENTS

Works currently out to tender which closes 8/11/18
31/01/19 - contract awarded to Wideglide
Works underway due for completion May
Works not in contract has been awarded to other local contractors.
8/3/19 - 48 Forrest Ave nearly completed (few items to be rectified following PC inspection bathroom, laundry & toilet upgrade).

Last Updated - 08/03/2019

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.12 CP99028 - Staff Housing Capital - Airport	Marisa Wolfenden - Coordinator Property Services	In Progress	9/09/2018	30/06/2019	15%	0%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$180,900	\$180,900	\$3,249	\$177,651		
ACTION PROGRESS COMMENTS							
Works identified, Tender Document drafted, finalised and will be released Saturday 13th October 2018							
Tenders close 8/11/18							
Works awarded to Wideglide							
Works currently underway. Completion May 2019							
8/3/19 - concrete & structural works have commenced (portion 4 of tender). Changed status from 10% to 15%.							
Last Updated - 08/03/2019							

9.2.3 CAPITAL WORKS PROGRAM UPDATE – MARCH

Attachments:	Appendix 1 – Capital Works Report February
Responsible Officer:	Ms Sian Appleton Executive Manager Corporate Services
Author:	Ms Sian Appleton Executive Manager Corporate Services
Proposed Meeting Date:	26 April 2019
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

REPORT PURPOSE

To provide Councillors with a year to date position of the capital works program as set out in the 2018/19 budget.

BACKGROUND

The attached 32 page report details the status of all capital works as set out in the 2018/19 budget for the period 1st July 2018 to 31st March 2019. **(Appendix One refers)**

COMMENTS/OPTIONS/DISCUSSIONS

The report includes a summary of the status of projects Shire wide and also includes comments from officers. Eighty two capital projects are reported on.

Reportable variations in accordance with accounting policies are as follows:

65% of projects are on target.

34% of projects are currently behind target levels and are being monitored.

1% of projects have been deferred and have not reported on.

In monetary terms, the total budget for capital projects was \$16,119,200. Actual expenditure to the 31st March 2019 is \$7,890,539 with funds committed being \$2,569,748. Total committed funds to the 31 March 2019 is \$10,460,287.

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995
Part 6 Financial Management
Division 4 General financial provisions
Section 6.4(2)

Local Government (Financial Management) Regulations 1996
Part 4 Financial reports
Reg 34(1)

POLICY IMPLICATIONS

3.1 ACCOUNTING POLICIES

STRATEGIC COMMUNITY PLAN

5. Governance

Demonstrated accountability and corporate governance

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Legislative – Medium

FINANCIAL IMPLICATIONS

This report discloses financial information for the period under review.

VOTING REQUIREMENTS

Simple.

OFFICER'S RECOMMENDATION

THAT Council receive the Capital Works Program Report for the period 1st July 2018 to 31 March 2019 as presented.

Appendix 1
Capital Works Report March 2019



Shire of EAST
Pilbara
AUSTRALIA'S LARGEST SHIRE

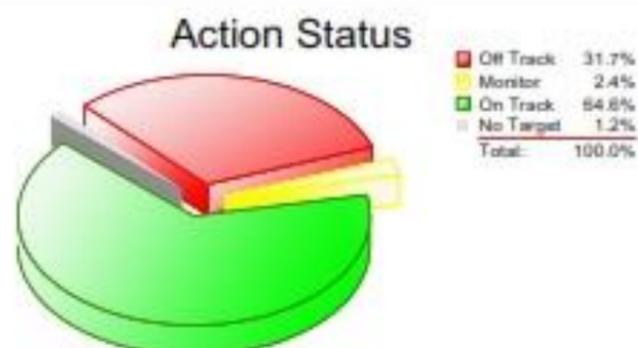
Shire of East Pilbara

PREMIUM Action and Task Progress Report

July 2018 - March 2019

Report Filters:
Date From :01-07-2018
Date To :31-03-2019
Display Task : No
Action Filter :Show All





Action Progress Against Targets



- 82 Actions reported on
- 53 At least 90% of action target achieved
- 2 Between 70 and 90% of action target achieved
- 26 Less than 70% of action target achieved
- 1 Actions with no target set

Commercial Services

Airport Services

STRATEGY: 3.1.3 Maintain and facilitate community infrastructure and urban heritage, including roads and buildings

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.33 CP129008 and CBP - Airport Master and Land Use Plan	Ben Lewis - Executive Manager - Commercial Services	In Progress	2/07/2018	30/06/2019	25%	0%	
Service Profile							
6.1 Airport Asset Management	Capital		\$200,000	YTD Budget \$0	YTD Actual \$0	YTD Variance \$0	
ACTION PROGRESS COMMENTS							
31/09/2018 - RFT created and agreed with all. Only authorisation paper work remaining.							
4/2/19 - RFT to be amended to remove the commercial sale aspect. Tender in February							
8/3/19 - RFT currently out for tender. Closing 28/3/19							
Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.35 CP129401 - Airport Services - Access Roads, Car Parks	Ben Lewis - Executive Manager - Commercial Services	Deferred	1/11/2018	30/06/2019	1%	50%	
Service Profile							
6.1 Airport Asset Management	Capital		\$20,000	YTD Budget \$0	YTD Actual \$0	YTD Variance \$0	
ACTION PROGRESS COMMENTS							
31/09/2018 - Awaiting quote from suppliers							
4/2/19 - These works need to be inspected and scheduled for 19/20 financial year as part of the scheduling of works in conjunction with Tech Services annual road works							
Last Updated - 04/02/2019							

Shire of East Pilbara Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.36 CP129402 - Airport Services - Water Including RO Plant	Michael Zion - Coordinator Asset Management	In Progress	10/09/2018	10/06/2019	40%	60%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
6.1 Airport Asset Management	Capital	\$1,893,800	\$600,000	\$273,526	\$326,474		
ACTION PROGRESS COMMENTS							
Contract offer accepted, contract documents executed. deposit paid and contract work has commenced							
4/2/19 - RO unit is in manufacture. Site works to commence shortly on - refer to project gantt chart and Finn PE							
8/03/2019 - RO Unit being manufactured in Perth. Site Service location to occur week beginning 11/03/2018. further preparatory site works to begin in April							
Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.38 CP129417 - Airport Safety and Security - CCTV	Ashley Jordan - Corporate Support Officer - Airport	Deferred	10/09/2018	30/06/2019	10%	100%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
6.1 Airport Asset Management	Capital	\$40,000	\$40,000	\$0	\$40,000		
ACTION PROGRESS COMMENTS							
21/09/18 SOW developed, awaiting site visit by external auditor prior to RFQ process							
17/10/18 Acknowledgement made that system requires a further audit by an independent party to asses the current technology as a whole in order to determine its viability, installing additional cameras at this point may cause further issues if the technology utilized is not up to standard.							
Last Updated - 21/11/2018							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.39 CP129422 - Marble Bar Airport Infrastructure	Bryan Griggs - Coordinator Asset Maintenance	In Progress	10/09/2018	30/06/2019	65%	100%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
6.1 Airport Asset Management	Capital	\$60,000	\$20,000	\$0	\$20,000		
ACTION PROGRESS COMMENTS							
31/09/2018 - Most of project to be completed in-house.							
24/01/2019 - New signage on terminal, new water tank & plumbing to terminal, new lighting in terminal. Outstanding - close off (mens) toilet, remove old tanks & structure							
Last Updated - 08/03/2019							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.40 CP129421 - Airport Communications IT	Ashley Jordan - Corporate Support Officer - Airport	In Progress	10/09/2018	30/06/2019	25%	50%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
6.1 Airport Asset Management	Capital	\$20,800	\$5,000	\$4,571	\$429		
ACTION PROGRESS COMMENTS							
30/09/2018 - Awaiting IT to confirm details of IT upgrade.							
21/11/2018 Information Services Support Officer has conducted evaluation of Airport Equipment, awaiting quotations for replacement equipment.							
Last Updated - 23/01/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.41 CP129426 - ASCE Plant and Equipment	Bryan Griggs - Coordinator Asset Maintenance	In Progress	10/09/2018	30/06/2019	23%	100%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
6.1 Airport Asset Management	Capital	\$90,000	\$15,000	\$15,597	-\$597		
ACTION PROGRESS COMMENTS							
30/09/2018 - In discussions with Bryan and Oliver							
24/01/2019 - Tractor grader blades procured. Outstanding - RTV replacement, Ride-on mower replacement							
Last Updated - 30/01/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.42 CP129431 - Public Structures	Bryan Griggs - Coordinator Asset Maintenance	In Progress	10/09/2018	30/06/2019	5%	100%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
6.1 Airport Asset Management	Capital	\$150,000	\$0	\$0	\$0		
ACTION PROGRESS COMMENTS							
30/09/2018 - concepts in process of being drafted. ETA mid October for design RFT.							
24/01/19 - original concept from STEA. Outstanding - Exec decision required for limit of scope of design to enable writing SoW							
Last Updated - 30/01/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.48 CP129419 - Newman Airport Lighting Project	Ben Lewis - Executive Manager - Commercial Services	Deferred	1/09/2018	30/06/2019	1%	100%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
6.1 Airport Asset Management	Capital	\$750,000	\$0	\$0	\$0		
ACTION PROGRESS COMMENTS							
4/2/19 - The lighting project has expanded to include the a new ALER building and ancillary cabling. Tender documents are being finalised for tender in February for the electrical design. Works are to be deferred until the 19/20 financial year.							
Last Updated - 04/02/2019							



Shire of East Pilbara

Action & Task Progress Report

Procurement and Contracts

STRATEGY: 2.1.1 Support healthy and safe lifestyle choices

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.1 CP59010 - Ranger Vehicle - 4WD (51113)	Oliver Schaer - Manager Technical Services - Rural	In Progress	9/09/2018	30/06/2019	80%	100%	 YELLOW

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
9.1 Procurement	Capital	\$70,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

30/09/2018 - Vehicle allocated for build from factory
31/01/2019 - Vehicle waiting for Pod to be built for Vehicle
Last Updated - 04/02/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.3 CP79002 - MDS - Health Vehicle - 4WD (71090)	Oliver Schaer - Manager Technical Services - Rural	Completed	9/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
9.1 Procurement	Capital	\$60,000	\$60,000	\$54,858	\$5,142

ACTION PROGRESS COMMENTS

31/09/2018 - Vehicle allocated for build from factory
31/01/2019 - Completed
Last Updated - 04/02/2019

STRATEGY: 2.2.1 Facilitate community connectedness and inclusion

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.2.1.3 CP139818 - RPT Troop Carrier	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	50%	100%	 RED

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
9.1 Procurement	Capital	\$120,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

31/09/2018 - Vehicle allocated for build from factory
31/01/2019 - Vehicle ordered and at dealer for modifications
Last Updated - 04/02/2019



Shire of East Pilbara

Action & Task Progress Report

STRATEGY: 3.1.3 Maintain and facilitate community infrastructure and urban heritage, including roads and buildings

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.34 CP129034 - Reporting Officer 4WD X-Cab (121212)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
9.1 Procurement	Capital	\$65,000	\$61,602	\$61,602	\$0

ACTION PROGRESS COMMENTS

31/09/2018 - Vehicle allocated for build from factory
31/01/2019 - Completed
Last Updated - 04/02/2019

STRATEGY: 4.1.1 Ensure efficient, effective and innovative waste services to reduce, reuse and recycle

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
4.1.1.3 CP109019 - Septage Ponds	Michael Zion - Coordinator Asset Management	Completed	10/10/2018	14/12/2018	100%	100%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
9.2 Management of Contracts, Leases and MOU's	Capital	\$400,000	\$400,000	\$483,589	-\$83,589

ACTION PROGRESS COMMENTS

The contract has been awarded and the project commenced on 11 October. Major earthwork component is complete. Clay liner component is complete. PC scheduled for 13 December 2018.
Last Updated - 30/01/2019

STRATEGY: 5.1.1 Enhance governance capability to deliver sustainable outcomes

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.9 CP49004 - CEO Vehicle - Sedan (41218)	Oliver Schaer - Manager Technical Services - Rural	Completed	9/09/2018	30/06/2019	100%	0%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
9.1 Procurement	Capital	\$85,000	\$85,000	\$94,808	-\$9,808

ACTION PROGRESS COMMENTS

30/09/2018 - Vehicle purchased and delivered.
Last Updated - 06/11/2018



Shire of East Pilbara		Action & Task Progress Report						
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target	
5.1.1.13 CP49014 - MAP Vehicle 4WD (41230)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%		
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance			
9.1 Procurement	Capital	\$65,000	\$65,000	\$68,539	-\$3,539			
ACTION PROGRESS COMMENTS								
31/09/2018 - Vehicle allocated for build from factory								
31/01/2019 - Completed								
Last Updated - 04/02/2019								
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target	
5.1.1.14 CP139007 - MDS - Building Vehicle - 4WD (131113)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%		
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance			
9.1 Procurement	Capital	\$65,000	\$65,000	\$55,609	\$9,391			
ACTION PROGRESS COMMENTS								
31/10/2018 - Purchased and delivered								
Last Updated - 06/11/2018								

Shire of East Pilbara

Action & Task Progress Report

Corporate Services

Financial Services

STRATEGY: 3.1.1 Improve local amenity

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.1.4 CP129315 - RforR Town Centre Revitalisation	Lisa Davis - Manager Corporate Services	Completed	10/09/2018	30/06/2019	100%	0%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
20.1 Financial Services	Capital	\$100,000	\$0	\$0	\$0		
ACTION PROGRESS COMMENTS							
31/07/2018 - Acquittal completed and approved.							
Last Updated - 06/11/2018							



Shire of East Pilbara

Action & Task Progress Report

Information Communication and Technology

STRATEGY: 5.1.1 Enhance governance capability to deliver sustainable outcomes

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.8 CP49001 - Computer Equipment	Sian Appleton - Executive Manager - Corporate Services	In Progress	9/09/2018	30/06/2019	35%	74%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
23.1 Information Communication and Technology	Capital	\$150,000	\$50,000	\$47,112	\$2,888

ACTION PROGRESS COMMENTS

31/10/2018 - Purchases being made according to asset management plan. Will come in under budget due to complete hardware audit showing some hardware can be replaced at a later date - review to be conducted at January budget review. Recommend underspend be put to the engagement of a consultant to complete Council's IT Strategic Plan and into Information Technology reserves.

Last Updated - 18/02/2019

Shire of East Pilbara

Action & Task Progress Report

Martumili Artists

STRATEGY: 2.2.1 Facilitate community connectedness and inclusion

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.2.1.2 CP119421 - Martumili Troop Carrier	Carly Day - Manager Martumili	Completed	10/09/2018	30/06/2019	100%	100%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
8.2 Development of Martu Art	Capital	\$100,000	\$100,000	\$90,560	\$9,440

ACTION PROGRESS COMMENTS

31/10/2018 - Troop Carrier purchased and on site October.

Last Updated - 18/11/2018



Shire of East Pilbara

Action & Task Progress Report

Strategic and Business Planning

STRATEGY: 1.1.1 Actively support local businesses

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
1.1.1.3 CP119019 - Town Square Fit Out	Sian Appleton - Executive Manager - Corporate Services	Completed	10/09/2018	30/06/2019	100%	100%	 100%

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
2.2 Economic Development	Capital	\$35,000	\$10,000	\$11,217	-\$1,217

ACTION PROGRESS COMMENTS

Works originally identified to the pop up retail spaces have been completed.
Currently no other capital purchases planned.

Last Updated - 04/02/2019

Customer and Community Services

Recreation and Events

STRATEGY: 2.1.1 Support healthy and safe lifestyle choices

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.5 CP119047 - UV Meters	Simmons Van Buerle - Manager Recreation & Events	In Progress	10/09/2018	30/06/2019	50%	50%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
15.4 Aquatic Centres	Capital	\$5,000	\$5,000	\$2,422	\$2,578

ACTION PROGRESS COMMENTS

30/09/2018 - Purchase order for Newman Installation raised to Wide Glide.
UV meter has been installed at Newman Aquatic Centre with a media release distributed.
Initial quotes have been obtained for Marble Bar installation but these are for more than the current budget allows. Additional funds will be sought during Budget Review to enable the completion of this project. The costs in Marble Bar are higher than anticipated due to the need for a cyclone rated installation.
Last Updated - 30/01/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.6 CP119062 - M/Bar Aquatic Centre - P&E	Simmons Van Buerle - Manager Recreation & Events	In Progress	10/09/2018	30/06/2019	25%	0%	 RED

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
15.4 Aquatic Centres	Capital	\$7,500	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

30/09/2018 - Contacted Department of Education regarding works and they have agreed to scheduled the works in May 2019. Under the terms of the Agreement, the Shire will contribute 50% of the costs.
A meeting was held with the Department of Education (DoE) at the Marble Bar Pool on 17 January 2019 to discuss the scope of remedial works required. A number of repairs are required to enable the facility to be reclassified as a Class One Aquatic Facility including earthing of all metal structures such as the handrails and lane rope anchor points. The quote based on scope of works is expected to be provided in the next few weeks. Further funds will be needed for the 2019/2020 budget to complete these works. The cost of remedial works is expected to be significant and will need to be shared 50% between the Shire and the DoE (as determined by the current Agreement).
The works will take place during the dry season (June - August) and will require the pool to be closed for use during that time.
Last Updated - 30/01/2019



Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.7 CP119083 - Newman Aquatic Centre - L&B	Simmons Van Buerle - Manager Recreation & Events	In Progress	10/09/2018	30/06/2019	20%	20%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
15.4 Aquatic Centres	Capital	\$25,000	\$25,000	\$0	\$25,000		
ACTION PROGRESS COMMENTS							
30/09/2018 - Wideglide have provided a quote. Two further quotes are being sought.							
31/01/2019 Quotes were received from Pindan and from CFC. A PO has been raised for WideGlide to complete the work after 4 June (when winter shutdown commences). Scope of work will include replacing damaged tiles and repainting the shower partitions. To enable to scope of work to include the disable changeroom/toilet, funds from 119062 will be used to supplement the funds in 119083							
Last Updated - 31/01/2019							

Shire of East Pilbara

Action & Task Progress Report

Infrastructure Services

Infrastructure Services

STRATEGY: 3.1.2 Provide and maintain open spaces for the community to recreate and connect

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.1 CP119705 - Turf Mower	Oliver Schaer - Manager Technical Services - Rural	Not Started	10/09/2018	30/06/2019	0%	100%	 RED

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.3 Open Space Assets - Rural	Capital	\$30,000	\$30,000	\$0	\$30,000

ACTION PROGRESS COMMENTS

31/01/2019 - Confirming requirements

Last Updated - 04/02/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.2 CP119709 - Playground Equipment	Bhavesh Modi - Manager Technical Services - Newman	In Progress	10/09/2018	30/06/2019	70%	10%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.1 Open Space Assets - Newman	Capital	\$40,000	\$0	\$11,290	-\$11,290

ACTION PROGRESS COMMENTS

19/12/2018 - Reallocation of funds as per Sept Council meeting. \$100,000 to Newman resealing. Newman works depot's team P & G dealing with routine maintenance to keep it in nice, clean and safe condition.

8/03/2019 - Playtech tradesmen in MB on 6-8 March undertaking works to indoor play equipment . Awaiting final report on completion of works

Last Updated - 08/03/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.3 CP119728 - Cricket Pitch Covers	Bhavesh Modi - Manager Technical Services - Newman	In Progress	10/09/2018	30/06/2019	50%	50%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.1 Open Space Assets - Newman	Capital	\$30,000	\$0	\$22,738	-\$22,738

ACTION PROGRESS COMMENTS

19/12/2018 - Pitch covers PO issued, and to be laid out, most likely to be completed in-house, in March 2019 (after consultation with relevant stakeholders)

Last Updated - 19/12/2018

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.4 CP129613 - Oval Reticulation Automation	Bhavesh Modi - Manager Technical Services - Newman	In Progress	10/09/2018	30/06/2019	50%	0%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.1 Open Space Assets - Newman		Capital	\$50,000	\$50,000	\$43,230	\$6,770	
ACTION PROGRESS COMMENTS							
19/12/2018 - This FY a new water storage tank will be bought and install. The project already commenced, quotes received for on site prep/ring beam construction and removal of existing beam and quotes received from various tank suppliers. After a numbers of in-house, and external, discussions, PO issued for the ring beam and tank, work to be completed in February.							
Ring beam construction, site preparation were completed in Jan 19 and Tank got installed in Feb 19. The depot chasing a recirculation pump and automatic chlorine dosing system as required by the DoH, which could not be done by the tank supplier and depot needs waiting for the tank to get installed first before inviting any other supplier.							
Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.5 CP129731 - Reticulation Vehicle (2801)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.1 Open Space Assets - Newman		Capital	\$40,000	\$33,806	\$33,806	\$0	
ACTION PROGRESS COMMENTS							
31/09/2018 - Vehicle allocated for build from factory.							
Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.6 CP119704 (Newman) - Minor Equipment P&G	Bhavesh Modi - Manager Technical Services - Newman	In Progress	20/09/2018	30/06/2019	50%	0%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.1 Open Space Assets - Newman		Capital	\$25,000	\$20,000	\$6,800	\$13,200	
ACTION PROGRESS COMMENTS							
19/12/2018-Newman works depot team looking at a few options under this category and acquisition will be completed as per the below timeline. The depot received a new pressure cleaner system with 500 L tank from Honda. Also, bought a tool box with all the tools.							
Some small stuff purchase to go over the next few months.							
Last Updated - 08/03/2019							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.7 CP119704 (Rural) - Minor Equipment P&G	Oliver Schaer - Manager Technical Services - Rural	In Progress	20/09/2018	30/06/2019	10%	0%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.3 Open Space Assets - Rural		Capital	\$25,000	\$12,000	\$11,900	\$100	
Last Updated - 06/11/2018							
STRATEGY: 3.1.3 Maintain and facilitate community infrastructure and urban heritage, including roads and buildings							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.9 CP129545 - Marble Bar / Woodie Woodie Road	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	50%	100%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$225,000	\$225,000	\$183,051	\$41,949	
ACTION PROGRESS COMMENTS							
30/09/2018 - Scheduled to begin November 2018							
30/11/2018 - In Progress							
31/01/2019 - In progress, on target							
Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.10 CP129546 - Jigalong Road	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$570,000	\$570,000	\$567,090	\$2,910	
ACTION PROGRESS COMMENTS							
31/10/2018 - Still to be commenced							
31/01/2019 - Completed							
Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.11 CP129551 - Woodie Woodie Road	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	40%	4%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$300,000	\$170,000	\$174,754	-\$4,754	
ACTION PROGRESS COMMENTS							
30/09/2018 - Tying in with Main Roads Program							
30/11/2018 - In Progress							
31/01/2019 - In progress, on target							
Last Updated - 04/02/2019							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.12 CP129556 - Munjina-Roy Hill Road	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$450,000	\$450,000	\$477,295	-\$27,295	
ACTION PROGRESS COMMENTS							
31/01/2019 - Completed Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.13 CP129588 - Boreline Road	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$330,000	\$330,000	\$334,802	-\$4,802	
ACTION PROGRESS COMMENTS							
30/10/2018 - due for completion end of November 31/01/2019 - Completed Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.14 CP129537 - Kiwirrkurra Access Road	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	20%	20%	 GREEN
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$265,000	\$125,000	\$54,665	\$70,335	
ACTION PROGRESS COMMENTS							
31/01/2019 - In progress, on target - recommence after wet season Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.15 CP129538 - Punmu Access Road	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	50%	0%	 GREEN
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.4 Transport Assets - Rural		Capital	\$630,000	\$220,000	\$186,686	\$33,314	
ACTION PROGRESS COMMENTS							
31/10/2018 - In progress 31/01/2019 - In progress, on target - recommence after wet season Last Updated - 04/02/2019							

Shire of East Pilbara		Action & Task Progress Report					
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.16 CP129539 - Talawana Track	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$230,000	\$0	\$230,361	-\$230,361		
ACTION PROGRESS COMMENTS							
Completed.							
Last Updated - 06/11/2018							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.17 CP129540 - Jupiter Well Access road	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$75,000	\$75,000	\$58,365	\$16,635		
ACTION PROGRESS COMMENTS							
31/10/2018 - In progress							
31/01/2019 - Completed							
Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.18 CP129542 - Kunawarritji Access Road	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	25%	0%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$520,000	\$520,000	\$115,713	\$404,288		
ACTION PROGRESS COMMENTS							
31/10/2018 - In progress							
Last Updated - 06/11/2018							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.19 CP129577 - Drainage Improvements	Michael Zion - Coordinator Asset Management	Completed	22/10/2018	7/11/2018	100%	100%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.1 Open Space Assets - Newman	Capital	\$100,000	\$100,000	\$90,834	\$9,166		
ACTION PROGRESS COMMENTS							
The contract has been awarded on 9 October and works will commence approx 22 October. Works completed on 7 November 2018.							
Last Updated - 07/11/2018							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.22 CP129610 - Newman Town Streets - Additional	Bhavesh Modi - Manager Technical Services - Newman	In Progress	10/09/2018	30/06/2019	50%	25%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.2 Transport Assets - Newman	Capital	\$328,500	\$168,500	\$142,758	\$25,742

ACTION PROGRESS COMMENTS

19/12/2018-Less budget, with no MUNI component only R2R C/F from the FY 2017/18 allowed in budget. Works to be continued through extended contract RFT 10-2017-18-Profiling, Asphalt and Spray seal Works Newman by Fulton Hogan (FH). Due to above mentioned reduced MUNI funding, the Newman depot had to look for another approximately \$180k to fix the big roundabout and approaching/exiting lanes near admin office (a Level 1 spot as per our Hierarchy), with 50mm milling and asphalt, which is in bad shape. Budget C/F from the last year R2R was to be used for reseal works over 12 streets as per the SOEP 3-Year Plan for Newman Infrastructure Renewal and Preservation and Drainage Works 2018-19 2019-20 and 2020-21, the depot waiting for the completion of drainage installation works and some source/s for more budget.

The Council approved fund adjustments requested from certain savings and all the above mentioned profiling/ asphalt and spray seal works were listed for the FY 2018/19 to the FH.

Spray seal works completed in 12 streets in November and asphalt/profiling to be done in April-May 2019.

Last Updated - 08/03/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.23 CP129618 - Pavement Failure & Drainage Works	Bhavesh Modi - Manager Technical Services - Newman	In Progress	10/09/2018	30/06/2019	95%	5%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.2 Transport Assets - Newman	Capital	\$918,000	\$918,000	\$750,402	\$167,598

ACTION PROGRESS COMMENTS

19/12/2018-A number of streets where drainage works to be undertaken as per the Newman Works Depot planned the SOEP 3-Year Plan for Newman Infrastructure Renewal and Preservation and Drainage Works 2018-19 2019-20 and 2020-21.

For the current FY, project works under the RFT 01-2018-19 Drainage Works Newman completed in October 2018. Followed by spray seal works in November 2018, through the RFT 10-2017-18-Profiling, Asphalt and Spray seal Works Newman by Fulton Hogan (FH). Only 5% works remained to be done with asphalt works for intersections and will be done when FH returns to Newman in April-May 2019.

Last Updated - 08/03/2019

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.24 CP129619 - Streetscape Projects	Bhavesh Modi - Manager Technical Services - Newman	In Progress	10/09/2018	30/06/2019	10%	90%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.1 Open Space Assets - Newman	Capital	\$20,000	\$10,000	\$0	\$10,000		
ACTION PROGRESS COMMENTS							
19/12/2018- No news from Ben, sent him email advising: "no update from the BHP to Rick and then to myself. Project timeline not clear at this point time." Advised Raees about it on 30th Jan 2019.							
Raees engaged Finn for the project.							
Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.25 CP129074 - Skid Loader (2753)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.2 Transport Assets - Newman	Capital	\$100,000	\$100,000	\$79,874	\$20,126		
ACTION PROGRESS COMMENTS							
31/09/2018 - Vehicle allocated for build from factory							
31/01/2019 - Completed							
Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.26 CP129084 - Minor Equipment	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	6%	73%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.2 Transport Assets - Newman	Capital	\$58,000	\$30,000	\$10,082	\$19,918		
Last Updated - 12/10/2018							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.27 CP129092 - Toyota Hilux - 2WD (2703)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	0%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$75,000	\$75,000	\$64,889	\$10,111		
ACTION PROGRESS COMMENTS							
31/09/2018 - Vehicle allocated for build from factory							
Last Updated - 06/04/2019							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.28 CP129106 - Fuso Canter	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile							
	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$95,000	\$95,000	\$83,143	\$11,857		
ACTION PROGRESS COMMENTS							
31/01/2019 - Vehicle order, waiting on build							
Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.29 CP129729 - Vehicle Construction Leading Hand (2708)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile							
	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$75,000	\$75,000	\$90,110	-\$15,110		
ACTION PROGRESS COMMENTS							
31/09/2018 - Vehicle allocated for build from factory							
Last Updated - 06/04/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.30 CP129730 - Vehicle Works Supervisor (2801)	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	5%	0%	
Service Profile							
	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.2 Transport Assets - Newman	Capital	\$60,000	\$60,000	\$56,494	\$3,506		
ACTION PROGRESS COMMENTS							
31/09/2018 - Vehicle allocated for build from factory							
Last Updated - 06/11/2018							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.31 CP129734 - Motor Grader (2743)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	0%	
Service Profile							
	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$420,000	\$420,000	\$369,000	\$51,000		
ACTION PROGRESS COMMENTS							
31/09/2018 - Documents being prepared for WALGA Panel Contract							
31/01/2019 - Completed							
Last Updated - 04/02/2019							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.32 CP129717 - Skid Loader	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	0%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$100,000	\$100,000	\$68,897	\$31,103		
ACTION PROGRESS COMMENTS							
31/09/2018 - Documents being prepared for WALGA Panel Contract							
31/01/2019 - Completed							
Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.47 CP129530-129573-129574 - Newman Town Reseals, Kerbing and Footpath program	Bhavesh Modi - Manager Technical Services - Newman	Completed	20/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.2 Transport Assets - Newman	Capital	\$472,700	\$470,000	\$452,239	\$17,761		
ACTION PROGRESS COMMENTS							
Budget needs to be updated as per the August 2018 update to the Finance. Works completed, with invoices being addressed following the joint measurements done over the recent days by the contractor and the depot staff, for the FY 2018-19 under the extended contract RFT 02-2016-17 Supply of Concrete works by the Dowsing Group in September 2018. As many as, 16 streets were covered for various pathway, kerb and pram ramp renewal and small scale new works, with majority of them being completed as planned in the SOEP 3-Year Plan for Newman Infrastructure Renewal and Preservation and Drainage Works 2018-19 2019-20 and 2020-21.							
Last Updated - 07/11/2018							

Shire of East Pilbara

Action & Task Progress Report

Natural Resource Management

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.37 CP129404 - Airport Services - Waste	Ben Lewis - Executive Manager - Commercial Services	Not Started	10/09/2018	30/06/2019	0%	100%	 RED

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
21.2 Waste Collection and Recycling	Capital	\$80,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

4/2/19 - SoW and drawings done. Next step is drafting RFT.

Last Updated - 04/02/2019

STRATEGY: 4.1.1 Ensure efficient, effective and innovative waste services to reduce, reuse and recycle

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
4.1.1.2 CP109017 - Weighbridge	Raees Rasool - Executive Manager Infrastructure Services	Not Started	10/09/2018	30/06/2019	0%	100%	 RED

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
21.2 Waste Collection and Recycling	Capital	\$20,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

Reviewing previous documentation with the view to understand the project requirements

Last Updated - 08/03/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
4.1.1.4 CP109034 - Newman Landfill Improvements	Raees Rasool - Executive Manager Infrastructure Services	In Progress	1/11/2018	30/06/2019	10%	75%	 RED

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
21.2 Waste Collection and Recycling	Capital	\$150,000	\$112,000	\$8,500	\$103,500

ACTION PROGRESS COMMENTS

Reviewing previous documentation with the view to understand the project requirements. Developing a master plan for completion by end of financial year for landfill sites

Last Updated - 08/03/2019



Shire of East Pilbara

Action & Task Progress Report

Project Management

STRATEGY: 1.1.1 Actively support local businesses

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
1.1.1.4 CP109002 - Sewerage Plant Upgrade	Raees Rasool - Executive Manager Infrastructure Services	In Progress	2/07/2018	15/05/2019	55%	60%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$1,000,000	\$800,000	\$529,095	\$270,905

ACTION PROGRESS COMMENTS

Clay lining project is 70% complete with first payment claim currently under review for payment. Clarifier contract has had three progress claims completed. Fabrication is expected to be completed by 14/03/2019. Contractor works schedule is completed, quality assurances still being reviewed.

Last Updated - 08/03/2019

STRATEGY: 1.1.2 Lobby, advocate and facilitate corporate partnerships to support economic growth opportunities

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
1.1.2.1 CP139309 - Desert Discovery Drive Structures	Raees Rasool - Executive Manager Infrastructure Services	Not Started	10/09/2018	30/06/2019	0%	70%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$200,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

Will review previous documentation (260 page report) including former council resolutions to understand the project requirements

Last Updated - 08/03/2019

STRATEGY: 2.1.1 Support healthy and safe lifestyle choices

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.2 CP59025 - Town Centre CCTV	Warren Barker - Coordinator Building Services	In Progress	1/07/2018	30/06/2019	80%	50%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$50,000	\$3,000	\$2,554	\$446

ACTION PROGRESS COMMENTS

Tendered.
5/2/19 - Initial upgrade works completed as part of insurance claims.
IP cameras will be returning to Newman at the end of March

Last Updated - 08/03/2019



Shire of East Pilbara		Action & Task Progress Report					
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.4 CP59014 - SES Building (Demolition)	Warren Barker - Coordinator Building Services	In Progress	9/09/2018	30/06/2019	20%	50%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$100,000	\$0	\$60,450	-\$60,450		
ACTION PROGRESS COMMENTS							
RFQ advertised Contract awarded to Delta Group at the December Council Meeting. Works to commence in March 2019. Work has commenced onsite 07/03/2019 with site works expected to take 6 days Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.8 CP119602 - Airconditioner Gym II	Ben Lewis - Executive Manager - Commercial Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$200,000	\$0	\$116,776	-\$116,776		
ACTION PROGRESS COMMENTS							
30/09/2018 - Purchase order issues 4/2/19 - works complete Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.9 CP119627 - Nullagine Gym	Warren Barker - Coordinator Building Services	Not Approved	10/09/2018	30/06/2019	0%	Not Set	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$22,000	\$0	\$0	\$0		
ACTION PROGRESS COMMENTS							
30/09/2018 - Project on Hold until risk assessment completed. Assessment completed, report due end of October. 4/2/19 - Risk assessment completed, need to re-prioritise the works to be undertaken in the facility Last Updated - 08/03/2019							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.10 CP119738 - Capricorn Oval Light Upgrade	Ben Lewis - Executive Manager - Commercial Services	Completed	10/09/2018	30/06/2019	100%	0%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$600,000	\$295,000	\$295,000	\$0		
ACTION PROGRESS COMMENTS							
30/09/2018 - PO issues. Work scheduled during sports off season ie January 2019.							
4/2/19 - Works completed.							
Last Updated - 04/02/2019							
STRATEGY: 2.2.1 Facilitate community connectedness and inclusion							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.2.1.1 CP119306 - Nullagine Radio Building Upgrade	Warren Barker - Coordinator Building Services	In Progress	10/09/2018	30/06/2019	4%	100%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$8,500	\$0	\$0	\$0		
ACTION PROGRESS COMMENTS							
Tendered							
4/2/19 - Obtaining details from the broadcasting authority as to equipment required for upgrading							
Attempting to find a qualified local contractor (Port Hedland) to carry out a report and provide costings.							
Last Updated - 08/03/2019							
STRATEGY: 2.3.1 Facilitate services for families and children, youth and aged							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.3.1.2 CP119309 - Nullagine Community Library	Warren Barker - Coordinator Building Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$11,000	\$11,000	\$5,600	\$5,400		
ACTION PROGRESS COMMENTS							
Tendered 11/18							
Contract was awarded to Wideglide Constructions at the November Council Meeting							
4/2/19 - Works completed							
Last Updated - 04/02/2019							

Shire of East Pilbara

Action & Task Progress Report

STRATEGY: 3.1.1 Improve local amenity

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.1.1 CP109022 - Public Toilets	Warren Barker - Coordinator Building Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$12,000	\$12,000	\$10,400	\$1,600

ACTION PROGRESS COMMENTS

Tendered 11/18
Contract was awarded to Wideglide Constructions at the November Council Meeting
Site works are complete
Last Updated - 08/03/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.1.2 CP109033 - Nullagine Public Toilets	Warren Barker - Coordinator Building Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$52,000	\$52,000	\$25,375	\$26,625

ACTION PROGRESS COMMENTS

31/10/2018 - Toilets insitu
Contract was awarded to Wideglide Constructions at the November Council Meeting
Last Updated - 04/02/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.1.3 CP109025 - Marble Bar Public Toilets	Warren Barker - Coordinator Building Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$52,000	\$52,000	\$15,858	\$36,142

ACTION PROGRESS COMMENTS

31/10/2018 - Toilets insitu
Contract was awarded to Wideglide Constructions at the November Council Meeting
Last Updated - 04/02/2019

Shire of East Pilbara

Action & Task Progress Report

STRATEGY: 3.1.3 Maintain and facilitate community infrastructure and urban heritage, including roads and buildings

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.3 CP99026 - Marble Bar SPQ External	Marisa Wolfenden - Coordinator Property Services	In Progress	9/09/2018	30/06/2019	10%	0%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$14,300	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

Currently out to tender which closes 8/11/18.
Wideglide appointed contractor
Works in Marble Bar scheduled for April 2019
8/3/19 - works not commenced -Wideglide advised that they will be going to MB in next few weeks. No change to progress percentage or status.
Last Updated - 08/03/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.4 CP49039 - Newman Administration Building Security Upgrade	Ben Lewis - Executive Manager - Commercial Services	In Progress	9/09/2018	30/06/2019	80%	100%	 YELLOW

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$50,000	\$25,000	\$12,921	\$12,079

ACTION PROGRESS COMMENTS

Tendered 11/18
4/2/19 - Security system upgrade completed. Developing master key system
Last Updated - 04/02/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.5 CP89007 - Community Services - Public Buildings	Warren Barker - Coordinator Building Services	Not Started	9/09/2018	30/06/2019	0%	100%	 RED

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$85,000	\$0	\$0	\$0

ACTION PROGRESS COMMENTS

Tendered 11/18
Last Updated - 16/11/2018



Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.6 CP89018 - Newman House	Warren Barker - Coordinator Building Services	Completed	9/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$53,000	\$13,250	\$13,300	-\$50		
ACTION PROGRESS COMMENTS							
Tendered 11/18 Contract was awarded to Wideglide Constructions at the November Council Meeting Site works are well underway Work has been completed Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.7 CP99027 - Community Housing Capital	Marisa Wolfenden - Coordinator Property Services	In Progress	9/09/2018	30/06/2019	10%	0%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$34,000	\$5,000	\$2,563	\$2,437		
ACTION PROGRESS COMMENTS							
Currently out to tender which closes 8/11/18 8/3/19 - No change - Wideglide advises they will be commencing Marble Bar & Nullagine works in next couple of weeks. Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.8 CP119013 - Gallop Hall	Warren Barker - Coordinator Building Services	Not Started	10/09/2018	30/06/2019	0%	100%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$5,000	\$0	\$0	\$0		
Last Updated - 12/10/2018							

Shire of East Pilbara

Action & Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.20 CP129596 - Depot Redevelopment	Michael Zion - Coordinator Asset Management	In Progress	1/08/2018	12/03/2019	90%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$150,000	\$150,000	\$207,744	-\$57,744		
ACTION PROGRESS COMMENTS							
30/09/2018 - Contract has been awarded and construction was due to commence in October. Contractor has declined to sign the contract and will not commence the works. the contract could not be awarded to the next highest tenderer as the price was above the project's budget. the project is deferred until there are additional funds allocated to complete the works. funds now allocated and construction work to commence on 4 February							
08/03/2019 - GO2 begun works on the 4th of February and progress has been good. Project is on schedule and due to be completed on 12/3/2019. Handover is to occur during week beginning 11/03/2019 and will be ready for use by depot staff 18/3/2019							
Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.21 CP129601 - Nullagine Entry Statement	Raees Rasool - Executive Manager Infrastructure Services	Not Started	1/11/2018	30/06/2019	0%	50%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$5,000	\$0	\$0	\$0		
ACTION PROGRESS COMMENTS							
Reviewing previous documentation with the view to understand the project requirements							
Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.43 CP139209 - Cape K - Caretaker's Residence	Raees Rasool - Executive Manager Infrastructure Services	Completed	10/09/2018	14/12/2018	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$500,000	\$500,000	\$382,044	\$117,956		
ACTION PROGRESS COMMENTS							
30/09/2018 - Factory inspection and sign off for transport is Wednesday 17 October practical completion reached on 14 December.							
some minor electrical defects to complete before house can be occupied.							
expected completion in early February - awaiting advice from electrician.							
manual and as-built plans being prepared for delivery in February.							
Last Updated - 30/01/2019							

Shire of East Pilbara		Action & Task Progress Report					
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.44 CP139210 - Nullagine Caravan Park (Demolition of buildings)	Warren Barker - Coordinator Building Services	In Progress	1/12/2018	30/06/2019	1%	75%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$150,000	\$0	\$0	\$0		
ACTION PROGRESS COMMENTS							
31/09/2018 - This is subject to Council direction and the agenda item going to the October Council meeting Tender has gone out for submissions and closing on 25th March 2019 Last Updated - 08/03/2019							
STRATEGY: 5.1.1 Enhance governance capability to deliver sustainable outcomes							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.10 CP99019 - Staff Housing Capital - M/Bar & Nullagine	Marisa Wolfenden - Coordinator Property Services	In Progress	9/09/2018	30/06/2019	15%	10%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$655,400	\$300,000	\$101,125	\$198,875		
ACTION PROGRESS COMMENTS							
Currently out to tender which 8/11/18 8/3/19 - Structural Reports (Portion 21 of the Tender) have been completed. Status changed from 10 to 15%. Wideglide advised they will be commencing building works in next few weeks for Marble Bar and Nullagine. Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.11 CP99020 - Staff Housing Capital - Newman	Marisa Wolfenden - Coordinator Property Services	In Progress	9/09/2018	30/06/2019	20%	50%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$444,800	\$400,000	\$44,721	\$355,279		
ACTION PROGRESS COMMENTS							
Works currently out to tender which closes 8/11/18 31/01/19 - contract awarded to Wideglide Works underway due for completion May Works not in contract has been awarded to other local contractors. 8/3/19 - 48 Forrest Ave nearly completed (few items to be rectified following PC inspection bathroom, laundry & toilet upgrade). Last Updated - 08/03/2019							

Shire of East Pilbara		Action & Task Progress Report					
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.12 CP99028 - Staff Housing Capital - Airport	Marisa Wolfenden - Coordinator Property Services	In Progress	9/09/2018	30/06/2019	15%	50%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$180,900	\$180,900	\$21,234	\$159,666		
ACTION PROGRESS COMMENTS							
Works identified, Tender Document drafted, finalised and will be released Saturday 13th October 2018							
Tenders close 8/11/18							
Works awarded to Wideglide							
Works currently underway. Completion May 2019							
8/3/19 - concrete & structural works have commenced (portion 4 of tender). Changed status from 10% to 15%.							
Last Updated - 08/03/2019							

9.2.4 CREDITORS FOR PAYMENT FEBRUARY

File No: FIN10-2

Attachments: Appendix 1 – Schedule of Accounts – EFT
Appendix 2 – Schedule of Accounts – Master Card
Appendix 3 – Schedule of Accounts – CHQ
Appendix 4 – Schedule of Accounts – Directs

Responsible Officer: Ms Sian Appleton
Executive Manager Corporate Services

Author: Ms Memory Mandaza
Expenditure Finance Officer

Proposed Meeting Date: 26 April 2019

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

REPORT PURPOSE

Council endorsement of payment to creditors.

BACKGROUND

As per the attachment list, outlines payments made to creditors since the Council meeting on the 22 February 2019.

COMMENTS/OPTIONS/DISCUSSIONS

FUND	VOUCHER	AMOUNT
EFT Payments	EFT #47659 - #48008	\$1,680,063.07
MasterCard Payments	EFT #47935	\$3,071.70
	Total	\$1,683,134.77
Cheque Payments	CHQ #24730 - #24740	\$13,051.97
Direct Debit Payments	DD12537.1 – DD12559.9	\$100,162.45
Manual Cheque Payments	-	0
	Total	\$113,214.42
	GRAND TOTAL	<u>\$1,796,349.19</u>

Please note the computer system allows for only a limited field for the description of goods/services purchased, therefore the description shown on the attached Schedule of Accounts may not show the entire description entered for the goods/services purchased.

CANCELLED AND UNUSED CHEQUES:

UNUSED CHEQUES

CANCELLED CHEQUES & EFTS

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government (Financial Management) Regulations 1996
Part 2 – General financial management
Reg 11

- (1) *A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of –*
- (a) *cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and*
 - (b) *petty cash systems.*

Local Government (Financial Management) Regulations 1996
Part 2 – General financial management
Reg 12

- (1) *A payment may only be made from the municipal fund or the trust fund –*
- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

POLICY IMPLICATIONS

Nil

STRATEGIC COMMUNITY PLAN

Nil.

RISK MANAGEMENT CONSIDERATIONS

Compliance - Medium

FINANCIAL IMPLICATIONS

Total expenses of \$1,796,349.19

VOTING REQUIREMENTS

Simple.

OFFICER'S RECOMMENDATION

THAT Council endorse the payments:

FUND	VOUCHER	AMOUNT
EFT Payments	EFT #47659 - #48008	\$1,680,063.07
MasterCard Payments	EFT #47935	\$3,071.70
	Total	\$1,683,134.77
Cheque Payments	CHQ #24730 - #24740	\$13,051.97
Direct Debit Payments	DD12537.1 – DD12559.9	\$100,162.45
Manual Cheque Payments	-	0
	Total	\$113,214.42
	 GRAND TOTAL	 <u><u>\$1,796,349.19</u></u>

Appendix 1
Schedule of Accounts - EFT

SHIRE OF EAST PILBARA
EFT Payments

Chq/EFT	Date	Name	Description	Amount
EFT47659	07/02/2019	JAKAYU BILJABU	Artist payment ref# 4862	- 2,000.00
EFT47660	14/02/2019	Alphonse Bullen	Artist payment ref# 4878	- 98.40
EFT47661	14/02/2019	BILLY ATKINS	Artist payment ref# 4880	- 85.00
EFT47662	14/02/2019	BUGAI WHYOULTER	Artist payment ref# 4879	- 1,000.00
EFT47663	14/02/2019	CYRIL WHYOULTER	Artist payment ref# 4870	- 280.50
EFT47664	14/02/2019	Desmond Taylor	Artist payment ref# 4833	- 500.00
EFT47665	14/02/2019	HELEN DALE SAMSON	Artist payment ref# 4874	- 786.00
EFT47666	14/02/2019	JAKAYU BILJABU	Artist payment ref# 4872	- 300.00
EFT47667	14/02/2019	KUMPAYA GIRGIRBA	Artist payment ref# 4871	- 1,000.00
EFT47668	14/02/2019	LILY JATARR LONG	Artist payment ref# 4873	- 891.00
EFT47669	14/02/2019	MAY BROOKS	Artist payment ref# 4869	- 26.10
EFT47670	14/02/2019	MULYATINGKI MARNEY	Artist payment ref# 4877	- 500.00
EFT47671	14/02/2019	WOKKA TAYLOR	Artist payment ref# 4885	- 3,000.00
EFT47672	14/02/2019	NANCY TAYLOR	Artist Payment ref# 4884	- 3,000.00
EFT47673	14/02/2019	JAKAYU BILJABU	Artist payment ref# 4883	- 7,350.00
EFT47674	14/02/2019	BUGAI WHYOULTER	Artist payment ref# 4881	- 3,000.00
EFT47675	14/02/2019	BUGAI WHYOULTER	Artist payment ref# 4876	- 1,195.60
EFT47676	14/02/2019	ADVAM PTY LTD	Provision of Credit Card Payment Processing Services for Newman Airport FY18/19	- 450.95
EFT47677	14/02/2019	AIRPORT SECURITY PTY LTD	10xASIC prints requested in advance.	- 176.00
EFT47678	14/02/2019	ALYKA PTY LTD	Design and development of secure Extranet	- 2,310.00
EFT47679	14/02/2019	APRA	Licence fee 16.03.19 - 16.03.19	- 198.00
EFT47680	14/02/2019	AUSCO MODULAR	Newman Shire Depot	- 627.00
EFT47681	14/02/2019	Australia Post - Credit Management	Postage and Stationery	- 356.35
EFT47682	14/02/2019	BICUBIC PRINTING & CORPORATE GRAPHICS	Business Cards	- 396.00
EFT47683	14/02/2019	BRIDGETOWN DESIGN AND PRINT	Advertising	- 110.00
EFT47684	14/02/2019	BUDGET CAR & TRUCK RENTAL PERTH	Car Hire	- 120.03
EFT47685	14/02/2019	BUILDING COMMISSION	BSL Remittance - January 2019	- 2,302.70
EFT47686	14/02/2019	Blackwoods	Goods for various invoices	- 1,474.88
EFT47687	14/02/2019	Bruce Gilbert	Meals at Nullagine	- 34.00
EFT47688	14/02/2019	CHAPMAN & BAILEY	Ongoing supply of quality art materials as per Tender	- 3,725.59
EFT47689	14/02/2019	CUSTOMER FIRST CONTRACTING PTY LTD	Various invoices works	- 9,271.25

EFT47690	14/02/2019	Carly Williams	Re-upholstery of flat bench	-	370.00
EFT47691	14/02/2019	Carrie Randolph	Refund for multi-pass on compassionate grounds 10 x pool passes	-	31.50
EFT47692	14/02/2019	Cleanaway (acct 85008)	Monthly PO for the month of January 2019 Newman WWTP	-	924.00
EFT47693	14/02/2019	Coca-Cola Amatil (acct 6745685)	Powerade for kiosk	-	335.50
EFT47694	14/02/2019	Corestaff WA Pty Ltd	Daniel Webb - Labour Hire Hours	-	4,158.00
EFT47695	14/02/2019	Corporate Travel Management Group Pty Ltd	SOEP airfares	-	11,914.08
EFT47696	14/02/2019	DESIGNA AUSTRALIA PTY LTD	Provision of Comprehensive Car Park Maintenance Services as per SOW for Financial Year 18/19	-	6,457.09
EFT47697	14/02/2019	DIRTY DEEDS PROPERTY SERVICES	Various invoices works	-	115.80
EFT47698	14/02/2019	EAST PILBARA EARTHMOVING PTY LTD	Supply of Hired Road Construction Plant with Operators	-	98,120.00
EFT47699	14/02/2019	ENVIRONMENTAL INDUSTRIES	Various invoices works	-	920.78
EFT47700	14/02/2019	ESPRESSO ESSENTIAL WA	Refreshments	-	1,374.00
EFT47701	14/02/2019	ExpandaBrand	WA Day & Newman Series Banner Production	-	160.60
EFT47702	14/02/2019	Expo Document Copy Centre (WA) Pty Ltd (Expogroup)	Strategic Community Plan 2018-2028	-	361.90
EFT47703	14/02/2019	Fuji Xerox Australia Pty Ltd	Newman Shire Office servicing	-	762.58
EFT47704	14/02/2019	G FORCE PRINTING	Cape Keraudren Tourism Brochures	-	503.91
EFT47705	14/02/2019	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Various invoices works on vehicles	-	1,221.00
EFT47706	14/02/2019	GALVINS PLUMBING SUPPLIES	Goods for various invoices	-	318.56
EFT47707	14/02/2019	Grace Wilmot	Reimbursement for pool lifeguard qualification - agreed requirements met	-	150.00
EFT47708	14/02/2019	KARRATHA AUTOMOTIVE GROUP	Supply, licensing and delivery of one (1) new 2018 Holden Colorado LS 4x2 Auto C/Chas DT4 Diesel	-	37,183.31
EFT47709	14/02/2019	Kingspan Water & Energy Pty Ltd	Supply, deliver and install RCT-230-29 Corrugated Colorbond Commercial Water Storage Tankat Capi complex Newman	-	11,921.23
EFT47710	14/02/2019	LANDGATE (DOLA)	Mining Tenements	-	85.80
EFT47711	14/02/2019	LEIGH DAVID MULHOLLAND	Payout from winnings - Lotto syndicate 1,2 & 3	-	354.44
EFT47712	14/02/2019	LIGHTBASE PTY LTD	RFT 03-2018/19 - Replacement of 6x Lighting Towers at Capricorn Oval.	-	20,245.50
EFT47713	14/02/2019	Last Crusade Pty Ltd	Rates refund for assessment A700978 LOT E45/03392 EXPLORATION LICENCE	-	230.00
EFT47714	14/02/2019	MARKETFORCE	Monthly Northwest Telegraph Column for various invoices	-	2,036.52
EFT47715	14/02/2019	MARTHA WILMONT	Reimbursement for pool lifeguard qualification - agreed requirements met	-	150.00

EFT47716	14/02/2019	Maike Schmitz	Refund for 4 funky movement classes cancelled due to aircon replacement -	25.00
EFT47717	14/02/2019	Marble Bar Electrical Service Pty Ltd	Various invoices works	- 6,703.61
EFT47718	14/02/2019	Moore Stephens	Audit of Newman Aquatic Centre Redevelopment Grant Acquittal	- 1,650.00
EFT47719	14/02/2019	NEWMAN CHAMBER OF COMMERCE & INDUSTRY	1/2 page ad for Newman Recreation Centre for 2019 Newman Community Directory	- 1,395.90
EFT47720	14/02/2019	NEWMAN CLEANING RESOURCES P/L	Various invoices works	- 75,441.01
EFT47721	14/02/2019	NEWMAN HOME HARDWARE & ICE PLUS	Goods for various invoices	- 567.55
EFT47722	14/02/2019	NEWMAN HOTEL MOTEL	Laundry - tablecloths x 7	- 45.00
EFT47723	14/02/2019	NEWMAN RETRAVISION	Goods for various invoices	- 237.95
EFT47724	14/02/2019	NEWMAN WOMENS SHELTER	skirts for artists	- 600.00
EFT47725	14/02/2019	NORTH WEST DISTRIBUTORS	Confectionary and snacks for pook kiosk	- 1,543.81
EFT47726	14/02/2019	NORTHSTAR ASSET	Movie Screening Copyrights	- 1,485.00
EFT47727	14/02/2019	Newman Brazilian Jiu Jitsu	Services Rendered : 2 Hours Catering - Australia Day Breakfast	- 400.00
EFT47728	14/02/2019	Nor-West Freight Services Pty Ltd	SOEP freight	- 442.20
EFT47729	14/02/2019	North Regional Tafe	Electricity & Airconditioning charges Dec 18 - Jan 19	- 4,431.09
EFT47730	14/02/2019	OFFICEWORKS BUSINESS DIRECT	Stationery Order	- 2,377.48
EFT47731	14/02/2019	PAYWISE PTY LTD	Jeremy Edwards Salary Sacrifice PPE 10/02/19	- 900.12
EFT47732	14/02/2019	PILBARA GLAZING SERVICES	Various invoices works	- 721.40
EFT47733	14/02/2019	PILBARA MOTOR GROUP	Vehicles repairs and servicing	- 1,443.05
EFT47734	14/02/2019	Parnawarri IGA	Dog Trapping Meat scraps January 2019	- 50.00
EFT47735	14/02/2019	Pauls Any Job & Icecream	Remove graffiti along Fortescue Avenue	- 1,712.00
EFT47736	14/02/2019	Pilbara Food Services	Frozen food for kiosk	- 535.87
EFT47737	14/02/2019	REDBOOK	Annual Subscription Renewal - Red Book	- 1,265.00
EFT47738	14/02/2019	ROOS PLUMBING	Various invoices works	- 6,233.70
EFT47739	14/02/2019	Regal Transport	SOEP freight	- 140.94
EFT47740	14/02/2019	SARAH STAMPFLI/SERENE BEDLAM	Corporate Photography	- 100.00
EFT47741	14/02/2019	SIGMA CHEMICALS	Granular Chlorine & Trichlor Tablets	- 1,414.60
EFT47742	14/02/2019	SONIC HEALTHPLUS PTY LTD	Pre-Employment Medicals	- 1,138.50
EFT47743	14/02/2019	SPORTS COMMUNITY PTY LTD	Sports Community Annual subscription 18/19	- 660.00
EFT47744	14/02/2019	ST JOHN AMBULANCE AUSTRALIA WA (NEWMAN)	First Aid training course Tegan Tuohy	- 160.00
EFT47745	14/02/2019	Shannen Cusack	Power subsidy reimbursement 25/10/18 - 11/12/18	- 195.98
EFT47746	14/02/2019	Susanne Millar	Refund for Junior Sports program - Declan Millar	- 45.00
EFT47747	14/02/2019	T-QUIP	Toro 360 Cover Mower P2846B	- 144.30
EFT47748	14/02/2019	TECHBRAIN	TechBrain Managed Service - RFT 14 2017/18	- 103.13
EFT47749	14/02/2019	THE SHADE SAIL MAN	Various invoices works	- 7,243.30

EFT47750	14/02/2019	TNT Australia Pty Limited	SOEP freight	-	1,647.74
EFT47751	14/02/2019	TYREPOWER NEWMAN	Vehicles repairs and servicing	-	2,713.73
EFT47752	14/02/2019	ULTI MECH	Vehicles repairs and servicing	-	566.53
EFT47753	14/02/2019	WA RANGERS ASSOCIATION	WA Rangers membership renewal for Ranger BG	-	50.00
EFT47754	14/02/2019	WATERCHOICE (AUST) PTY LTD	Monthly Rental Charge - 5 stage Reverse Osmosis water filtration System	-	325.00
EFT47755	14/02/2019	WATERLOGIC AUSTRALIA PTY LTD	Newman Aquatic Centre Please provide maintenance service	-	78.10
EFT47756	14/02/2019	WESTRAC PTY LTD	Vehicles repairs and servicing	-	2,470.38
EFT47757	14/02/2019	WIDEGlide CONSTRUCTIONS	Various invoices works	-	31,658.00
EFT47758	14/02/2019	WOOD & GRIEVE ENGINEERS LTD	Please provide services as per SOW attached and Project 29157-1	-	1,100.00
EFT47759	14/02/2019	Weather Works	Production and postage - 2 x Chlorine gas windsocks and attachments.	-	748.00
EFT47760	14/02/2019	Woolworths (WA) Ltd	Goods for various invoices	-	1,384.01
EFT47761	21/02/2019	Department of Housing	46 Francis st Marble Bar Tenant Warren Coffin PPE 10/02/19	-	200.00
EFT47762	21/02/2019	HORIZON POWER	SOEP Electricity	-	1,058.55
EFT47763	21/02/2019	TELSTRA	SOEP Mobile phone bill February	-	2,342.16
EFT47764	21/02/2019	BIDDY BUNAWARRIE	Basket payment ref# 4889	-	104.40
EFT47765	21/02/2019	BILLY ATKINS	Artist payment ref# 4915	-	200.00
EFT47766	21/02/2019	BUGAI WHYOLTER	Artist payment ref# 4894	-	2,011.80
EFT47767	21/02/2019	Brianna Booth	Artist payment ref# 4919	-	79.95
EFT47768	21/02/2019	HELEN DALE SAMSON	Artist payment ref# 4892	-	926.00
EFT47769	21/02/2019	MULYATINGKI MARNEY	Artist payment ref# 4916	-	200.00
EFT47770	21/02/2019	NANCY TAYLOR	Artist payment ref# 4918	-	390.00
EFT47771	21/02/2019	AIT SPECIALISTS PTY LTD	Professional Services Rendered - Fuel Tax Credits from July 2018 - June 2019	-	943.58
EFT47772	21/02/2019	ANDREW BURCHFIELD CONSULTING	Completion of 2018 Compliance Audit Return - SOEP	-	2,300.07
EFT47773	21/02/2019	APRILLA GRIDS	Supply and delivery of 2 x S4DMR Grids with 2 sets of sides 1 x S8DMR Grid	-	27,039.10
EFT47774	21/02/2019	AUSTRALIA DAY COUNCIL OF WA INC	Australia Day Citizenship Awards : Reprint and postage of Certificate	-	14.00
EFT47775	21/02/2019	AUSWATER SYSTEMS PTY LTD	20ltr Membrane Cleaner MCT103	-	1,936.00
EFT47776	21/02/2019	Amanda Curby	Reimbursement for Perth Airport parking 16/01/19 & Alyka meeting parking 06/02/19	-	59.48
EFT47777	21/02/2019	BCITF	BCITF Applications - January 2019	-	4,350.62
EFT47778	21/02/2019	BICUBIC PRINTING & CORPORATE GRAPHICS	Business Cards	-	99.00

EFT47779	21/02/2019	BOC GASES	SOEP gas	-	933.70
EFT47780	21/02/2019	BRIDGETOWN DESIGN AND PRINT	Poster design for various invoices	-	665.50
EFT47781	21/02/2019	BUILDING COMMISSION	BSL Applications January 2019	-	61.65
EFT47782	21/02/2019	Blackwoods	Goods for various invoices	-	210.89
EFT47783	21/02/2019	CHAPMAN & BAILEY	Ongoing supply of quality art materials as per Tender	-	4,209.70
EFT47784	21/02/2019	CHILD SUPPORT AGENCY	Payroll deductions	-	1,087.03
EFT47785	21/02/2019	CLEANAWAY WASTE MANAGEMENT LTD (Acc 170:73037222)	Waste Removal - Cape Keraudren - January 2019	-	2,962.09
EFT47786	21/02/2019	COMPNET	Artwork import to Xmas sale	-	31.63
EFT47787	21/02/2019	CRT (Aust) Pty Ltd T/as Azure HR	Recruitment, Selection & Appointment for various invoices	-	8,800.00
EFT47788	21/02/2019	CUSTOMER FIRST CONTRACTING PTY LTD	Various invoices works	-	9,495.20
EFT47789	21/02/2019	Chamber of Commerce & Industry Of WA Inc	Annual Subscription to WA Works Magazine/Newsletter	-	829.95
EFT47790	21/02/2019	Corestaff WA Pty Ltd	Daniel Webb - Labour Hire Hours	-	1,663.20
EFT47791	21/02/2019	DAIMLER TRUCKS PERTH	Supply, licensing and delivery of one (1) new 2018 Fuso Canter FEB71GR35FAN cab chassis	-	91,435.35
EFT47792	21/02/2019	DAVID EVRETT	Power subsidy reimbursement 13/12/18 - 08/02/19	-	1,157.99
EFT47793	21/02/2019	DESART	Yearly subscription Jan - Dec 2019	-	836.00
EFT47794	21/02/2019	Dunnings	Supply of fuel	-	8,840.98
EFT47795	21/02/2019	EAST PILBARA VETERINARY SERVICE	sentinal chicken program	-	2,284.50
EFT47796	21/02/2019	ENVIRONMENTAL INDUSTRIES	Various invoices works	-	69,587.17
EFT47797	21/02/2019	EVERARD LEGAL	assitance with reproduction license agreement	-	385.00
EFT47798	21/02/2019	FOXTEL CABLE TELEVISION	MONTHLY SUBSCRIPTION - Feb 2019	-	215.00
EFT47799	21/02/2019	Fuji Xerox Australia Pty Ltd	SUPPORT SERVICES	-	494.62
EFT47800	21/02/2019	GALVINS PLUMBING SUPPLIES	Goods for various invoices	-	363.74
EFT47801	21/02/2019	IPWEA LIMITED	Registration for the IPWEA WA	-	1,250.00
EFT47802	21/02/2019	JASON SIGNMAKERS	electrical signs as per artwork	-	1,122.00
EFT47803	21/02/2019	JETON AHMEDI	Travel Allowance - Councillor Jeton Ahmedi - Flights approved by CEO	-	646.29
EFT47804	21/02/2019	Jimm Kidd Sports	Uniform Order - 2x singlets for Maclane James	-	45.10
EFT47805	21/02/2019	LANDGATE (DOLA)	GRV interim vals country	-	138.10
EFT47806	21/02/2019	LESMILLS AUSTRALIA	Les mills fitness	-	1,758.35
EFT47807	21/02/2019	LISA DEVEREUX	Refund for 8 weeks challenge	-	105.00
EFT47808	21/02/2019	Marble Bar Electrical Service Pty Ltd	Various invoices works	-	137.50
EFT47809	21/02/2019	Moore Stephens	Budget Workshop 2019 - Sian Appleton	-	935.00
EFT47810	21/02/2019	NEWMAN CLEANING RESOURCES P/L	Various invoices works	-	73,748.66
EFT47811	21/02/2019	NEWMAN HOME HARDWARE & ICE PLUS	Goods for various invoices	-	179.49

EFT47812	21/02/2019	PARDOO ROADHOUSE & TAVERN	400 litres of diesel for cape	-	756.00
EFT47813	21/02/2019	PD & LS Craigie	Various Plant and Equipment	-	3,595.53
EFT47814	21/02/2019	PILBARA META MAYA	Martumili Art Shed Electricity 27/11/2018 - 31/01/2019	-	18.76
EFT47815	21/02/2019	PILBARA MOTOR GROUP	Vehicles repairs and servicing	-	4,843.51
EFT47816	21/02/2019	Parnawarri IGA	Goods for various invoices	-	136.06
EFT47817	21/02/2019	Punmu Aboriginal Corporation	Diesel for Punmu field trip	-	696.00
EFT47818	21/02/2019	REIDOZ ENGINEERING PTY LTD	Fabricate, supply and deliver inner shaft for orbal at the Newman WWTP	-	18,779.20
EFT47819	21/02/2019	ROOS PLUMBING	Various invoices works	-	334.40
EFT47820	21/02/2019	ROWCON PTY LTD	General Plant, Retic and Operational Enquiries 3 months @ \$4680 per month (39hrs @ \$120p/h)	-	8,448.00
EFT47821	21/02/2019	Raees Rasool	Reimbursement for relocation flights	-	787.27
EFT47822	21/02/2019	Ryan Del Casale	Payout from winnings - Lotto syndicate 1 & 2 on leaving syndicates	-	197.76
EFT47823	21/02/2019	SAL & BE Pty Ltd	Bling20 goggles - 47 pairs	-	681.12
EFT47824	21/02/2019	SEASONS HOTEL NEWMAN	Accommodation for various invoices	-	873.00
EFT47825	21/02/2019	SHERYL POBRICA	Payout from winnings - Lotto syndicate 1,2, & 3 on leaving syndicates	-	354.44
EFT47826	21/02/2019	SONIC HEALTHPLUS PTY LTD	Pre-Employment Medicals	-	817.30
EFT47827	21/02/2019	TENDERLINK	Upload of RFT 09-2018/19 - Masterplan Airport	-	172.70
EFT47828	21/02/2019	THE ORS GROUP	EAP Bi-Annual Report 01/07/18 - 31/12/18	-	192.50
EFT47829	21/02/2019	THE SHADE SAIL MAN	31 Jabbarup - repairs to the shade sail from storm	-	990.00
EFT47830	21/02/2019	TYREPOWER NEWMAN	Vehicles repairs and servicing	-	4,020.75
EFT47831	21/02/2019	VORGEЕ	Voyager Junior - Tinted Lens	-	1,468.50
EFT47832	21/02/2019	WA TREASURY CORPORATION	Loan Repayment	-	155,950.30
EFT47833	21/02/2019	WESTRAC PTY LTD	Vehicles repairs and servicing	-	12,567.38
EFT47834	21/02/2019	WIDEGLIDE CONSTRUCTIONS	Various invoices works	-	242.00
EFT47835	21/02/2019	Woolworths (WA) Ltd	Goods for various invoices	-	1,159.68
EFT47836	21/02/2019	ZIPFORM STATIONERY	Stationery Order	-	2,846.60
EFT47837	28/02/2019	BILLY ATKINS	Artist payment ref# 4923	-	200.00
EFT47838	28/02/2019	BUGAI WHYOULTER	Artist payment ref# 4922	-	1,000.00
EFT47839	28/02/2019	CORBAN CLAUSE WILLIAMS	Artist payment ref# 4928	-	3,014.00
EFT47840	28/02/2019	JAKAYU BILJABU	Artist payment ref# 4925	-	1,950.00
EFT47841	28/02/2019	KUMPAYA GIRGIRBA	Artist payment ref# 4924	-	200.00
EFT47842	28/02/2019	MULYATINGKI MARNEY	Artist payment ref# 4926	-	200.00
EFT47843	28/02/2019	NGAMARU BIDU	Artist payment ref# 4920	-	522.60
EFT47844	28/02/2019	HORIZON POWER	SOEP Electricity	-	9,292.76
EFT47845	28/02/2019	Pivotel Satellite Pty Ltd	Standard fees and charges	-	20.00

EFT47846	28/02/2019	TELSTRA	SOEP Landline bill February	-	20,540.60
EFT47847	28/02/2019	ALL-RID PEST MANAGEMENT	Carry out mosquito control activities in Newman and Nullagine	-	280.50
EFT47848	28/02/2019	AMY MUKHERJEE	Power subsidy reimbursement 02/12/18 - 06/02/19	-	104.24
EFT47849	28/02/2019	ANALYTICAL REFERENCE LABORATORY (WA)	Monthly sampling for WWTP January 2019	-	182.05
EFT47850	28/02/2019	Alexander Kovalenko	Power subsidy reimbursement 12/12/18 - 07/02/19	-	1,649.00
EFT47851	28/02/2019	Australian Taxation Office (PAYG)	PAYG PPE 10/02/19	-	85,190.00
EFT47852	28/02/2019	BBC ENTERTAINMENT	Adam Murby Roving magician for Shire Christams Party	-	1,210.00
EFT47853	28/02/2019	BHP BILLITON IRON ORE PTY LTD	SOEP Electricity	-	182,409.32
EFT47854	28/02/2019	BRIDGET SCHILL	Travelling allowance from Nullagine to Newman & return 592km - Council meeting 22/02/19	-	612.84
EFT47855	28/02/2019	BRIDGETOWN DESIGN AND PRINT	Graphic design of posters	-	2,304.50
EFT47856	28/02/2019	BROADWATER RESORT APARTMENTS COMO	Accomodation	-	360.00
EFT47857	28/02/2019	Blackwoods	Goods for various invoices	-	406.98
EFT47858	28/02/2019	Brent Stein	Power subsidy reimbursement 12/12/18 - 11/02/19	-	1,337.18
EFT47859	28/02/2019	Bruce Gilbert	Power subsidy reimbursement 12/12/18 - 09/02/19	-	578.60
EFT47860	28/02/2019	CHADSON ENGINEERING PTY LTD	Calibration of Palintest Kit for Newman Airport	-	349.25
EFT47861	28/02/2019	CRT (Aust) Pty Ltd T/as Azure HR	Recruitment, Selection & Appointment	-	1,760.00
EFT47862	28/02/2019	CRUSADER REMOVALS	Relocation Expenses - Rob Sharland	-	4,175.00
EFT47863	28/02/2019	CUSTOMER FIRST CONTRACTING PTY LTD	various invoices works	-	9,590.16
EFT47864	28/02/2019	Carly Williams	Conference reimbursement	-	170.99
EFT47865	28/02/2019	Centurion Transport Co Pty Ltd	SOEP freight	-	532.82
EFT47866	28/02/2019	Cleanaway (acct 85008)	various invoices works	-	6,723.75
EFT47867	28/02/2019	Corestaff WA Pty Ltd	Daniel Webb - Labour Hire Hours	-	2,079.00
EFT47868	28/02/2019	Crazy Communities	Delivery of Grant Writing Workshop & Club Governance	-	3,408.24
EFT47869	28/02/2019	DEAN HATWELL	Travelling allowance from Marble Bar to Newman & return (via Port Hedland) 1312km - Council meeting 22/02/19	-	1,358.18
EFT47870	28/02/2019	Department of Home Affairs	25 ASIC applications	-	462.50
EFT47871	28/02/2019	Dunnings	Supply of fuel	-	11,909.56
EFT47872	28/02/2019	EDMORE MASAKA	Power subsidy reimbursement 11/12/18 - 12/02/19	-	380.90
EFT47873	28/02/2019	ENVIRONMENTAL INDUSTRIES	Various invoices works	-	1,106.69
EFT47874	28/02/2019	East Pilbara Recycling	Waste Management Services	-	99,037.86
EFT47875	28/02/2019	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Vehicles repairs and servicing	-	712.10
EFT47876	28/02/2019	GALVINS PLUMBING SUPPLIES	Goods for various invoices	-	811.98
EFT47877	28/02/2019	HEDLAND EMPORIUM PTY LTD	Key Register Control	-	151.30

EFT47878	28/02/2019	HOSPITALITY INN PORT HEDLAND	Arthur Godfrey - Meals and Accommodation for various invoices	-	735.00
EFT47879	28/02/2019	IPWEA LIMITED	Registration for Professional Certificate in Asset Management Planning Course	-	8,247.25
EFT47880	28/02/2019	IRONCLAD HOTEL	Warren Barker - Meal - 13/11/2018	-	50.00
EFT47881	28/02/2019	Incite Security Pty Ltd	Newman Admin Office - Security issues to be upgraded	-	30.25
EFT47882	28/02/2019	Ixom Operations Pty Ltd	Chlorine service fee	-	750.88
EFT47883	28/02/2019	KMART AUSTRALIA LTD	Nullagine youth program items	-	279.00
EFT47884	28/02/2019	Kirsten Parker	Nominee of Employee Incentive Scheme	-	200.00
EFT47885	28/02/2019	LEIGH DAVID MULHOLLAND	Power subsidy reimbursement 14/12/18 - 07/02/19	-	1,441.29
EFT47886	28/02/2019	LISA DAVIS	Power subsidy reimbursement 12/12/18 - 11/02/19	-	1,427.04
EFT47887	28/02/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Ignite Management Program - 18-20/02/2019 - Carly Williams	-	2,640.00
EFT47888	28/02/2019	Learning Horizons	Data recovery work & USB hard drive	-	1,485.00
EFT47889	28/02/2019	Liquitek Pty Ltd	Supply and install clarifier and associated works at the Newman WWTP	-	31,680.00
EFT47890	28/02/2019	MARBLE BAR TRAVELLERS REST	Thank A Volunteer Day Catering	-	320.00
EFT47891	28/02/2019	MICHAEL TIMOTHY KITCHIN	Travelling allowance from Cue/Meekatharra to Newman & return 952km - Council meeting 22/02/19	-	1,173.77
EFT47892	28/02/2019	Maia Financial	Gymcare Equipment Lease	-	19,428.46
EFT47893	28/02/2019	Marble Bar Electrical Service Pty Ltd	Various invoices works	-	1,739.35
EFT47894	28/02/2019	Marble Bar General Trust	Goods for various invoices	-	171.05
EFT47895	28/02/2019	Michael Zion	Power subsidy reimbursement 12/12/18 - 09/02/19	-	191.31
EFT47896	28/02/2019	Mike Boland	Power subsidy reimbursement 12/12/18 - 12/02/19	-	586.11
EFT47897	28/02/2019	NEWMAN BAPTIST CHURCH	Bond Refund for hire of the Town Square 03/12/17	-	500.00
EFT47898	28/02/2019	NEWMAN CLEANING RESOURCES P/L	Cleaning of toilets and PA room after Boab Network visit	-	187.00
EFT47899	28/02/2019	NEWMAN HOME HARDWARE & ICE PLUS	Goods for various invoices	-	1,186.19
EFT47900	28/02/2019	NEWMAN HOTEL MOTEL	Accommodation for various invoices	-	825.00
EFT47901	28/02/2019	NEWMAN RETRAVISION	Goods for various invoices	-	632.00
EFT47902	28/02/2019	NEWMAN VETS FOOTBALL CLUB	Sustainable litter collection - Payment for Rostered dates 5 Nov - 2 Dec 2018.	-	2,000.00
EFT47903	28/02/2019	NULLAGINE HOTEL GENERAL STORE	Accommodation and Meals	-	1,000.00
EFT47904	28/02/2019	OFFICEWORKS BUSINESS DIRECT	Stationery	-	1,426.86
EFT47905	28/02/2019	PAYWISE PTY LTD	Jeremy Edwards Salary Sacrifice PPE 24/02/19	-	900.12
EFT47906	28/02/2019	PILBARA MOTOR GROUP	Vehicles repairs and servicing	-	1,169.55
EFT47907	28/02/2019	PIP PARSONSON	Power subsidy reimbursement 11/12/18 - 12/02/19	-	1,286.98

EFT47908	28/02/2019	Parnawarri IGA	Goods for various invoices	-	1,019.10
EFT47909	28/02/2019	Paulene Whakaruru	Reimbursement for 4 bean filler bags for the library	-	48.00
EFT47910	28/02/2019	Pilbara Food Services	Food and drinks for kiosk	-	194.12
EFT47911	28/02/2019	ROOS PLUMBING	Various invoices works	-	2,514.60
EFT47912	28/02/2019	SABAH DUBAKH	Power subsidy reimbursement 12/12/18 - 09/02/19	-	597.26
EFT47913	28/02/2019	SAFE NEWMAN	Sustainability Litter Collection Program contribution- Rostered Dates 14th January to 17th February 2019.	-	2,200.00
EFT47914	28/02/2019	SCOPE BUSINESS IMAGING	Stationery and servicing	-	1,058.53
EFT47915	28/02/2019	SEASONS HOTEL NEWMAN	Accommodation for various invoices	-	1,285.20
EFT47916	28/02/2019	SIMMONE VAN BUERLE	Power subsidy reimbursement 12/12/18 - 11/02/19	-	913.22
EFT47917	28/02/2019	SMITHS DETECTION (AUSTRALIA) PTY LTD	monthly preventative maintenance - Checked Baggage Screening equipment.	-	4,691.50
EFT47918	28/02/2019	STEPHEN AGETT	Power subsidy reimbursement 11/12/18 - 11/02/19	-	1,329.66
EFT47919	28/02/2019	Shannen Cusack	Power subsidy reimbursement 12/12/18 - 09/02/19	-	543.60
EFT47920	28/02/2019	Sian Appleton	Power subsidy reimbursement 12/12/18 - 09/02/19	-	1,624.94
EFT47921	28/02/2019	Suzanne Jones	Nominee of Employee Incentive Scheme	-	200.00
EFT47922	28/02/2019	TECHBRAIN	TechBrain Managed Service - RFT 14 2017/18 - Feb 2019	-	6,886.00
EFT47923	28/02/2019	TENDERLINK	Upload of RFT 10-2018/19 Demolition of Nullagine Caravan Park to Tenderlink Portal	-	172.70
EFT47924	28/02/2019	THE HONDA SHOP	Supply and deliver Smartdrive (PX15-280SDIGXES) Patented Smartdrive Pressure Cleaner System" to the Newman works depot	-	7,480.00
EFT47925	28/02/2019	TNT Australia Pty Limited	SOEP freight	-	189.58
EFT47926	28/02/2019	TYREPOWER NEWMAN	Vehicles repairs and servicing	-	2,395.19
EFT47927	28/02/2019	WA LOCAL GOVERNMENT ASSOC.	Jeton Ahmedi WALGA - Meeting Procedures and Debating (eLearning)	-	195.00
EFT47928	28/02/2019	WARREN BARKER	Power subsidy reimbursement 12/12/18 - 09/02/19	-	483.45
EFT47929	28/02/2019	WEERAYUT WONGSAK	Power subsidy reimbursement 18/10/18 - 11/12/18 (\$235.29) & 12/12/18 - 09/02/19 (\$130.43)	-	365.72
EFT47930	28/02/2019	WIDEGlide CONSTRUCTIONS	Various invoices works	-	4,208.60
EFT47931	28/02/2019	WOW Wipes	wow fitness centre wipes	-	1,115.40
EFT47932	28/02/2019	White Knight Industries	Key to new lock cut	-	35.20
EFT47933	28/02/2019	Woolworths (WA) Ltd	Goods for various invoices	-	1,475.80
EFT47934	28/02/2019	Wormald Australia Pty Ltd	Fire Equipment Inspections, Servicing & Testing	-	623.60
EFT47935	28/02/2019	BANKWEST CARD SERVICES	Purchases for the period 20/12/18 - 21/01/19	-	3,071.70
EFT47936	07/03/2019	Katherine Ramsay	Refund for 4 funky movement lessons due to aircon replacement	-	25.00
EFT47937	07/03/2019	BIDDY BUNAWARRIE	Artist payment ref# 4930	-	490.80

EFT47938	07/03/2019	BILLY ATKINS	Artist payment ref# 4941	-	100.00
EFT47939	07/03/2019	BUGAI WHYOLTER	Artist payment ref# 4940	-	1,000.00
EFT47940	07/03/2019	DOREEN CHAPMAN	Artist payment ref# 4935	-	200.00
EFT47941	07/03/2019	JUDITH ANYA SAMSON	Artist payment ref# 4936	-	190.00
EFT47942	07/03/2019	MAY CHAPMAN	Artist payment ref# 4934	-	500.00
EFT47943	07/03/2019	MULYATINGKI MARNEY	Artist payment ref# 4942	-	200.00
EFT47944	07/03/2019	NGAMARU BIDU	Basket payment ref# 4938	-	478.80
EFT47945	07/03/2019	BUGAI WHYOLTER	Artist payment ref# 4932 (various invoices)	-	14,019.32
EFT47946	07/03/2019	JUDITH ANYA SAMSON	Artist payment ref# 4944	-	300.00
EFT47947	07/03/2019	ALL-RID PEST MANAGEMENT	Various invoices works	-	1,422.78
EFT47948	07/03/2019	APRA	Come and Try Night licence fee 23/02/19 - 23/02/19	-	82.50
EFT47949	07/03/2019	Airport Lighting Specialists	Please Supply Replacement CCR Interface Board for PAPI Controller at Newman Airport	-	473.00
EFT47950	07/03/2019	Amalgamated Movies Non Theatrical Film Distributors	The Star Screenings - December 2019 - Marble Bar & Nullagine	-	427.90
EFT47951	07/03/2019	BEATONS CREEK GOLD PTY LTD	Rates refund for assessment A301165 Unit M46/ 165 MINING LEASE	-	236.13
EFT47952	07/03/2019	BHAVESH MODI	Power subsidy reimbursement 11/12/18 - 07/02/19	-	1,548.10
EFT47953	07/03/2019	Blackwoods	Goods for various invoices	-	580.09
EFT47954	07/03/2019	Bridgestone Tyre Centre Port Hedland	Vehicle tyres	-	1,318.55
EFT47955	07/03/2019	CHAPMAN & BAILEY	repair of artwork sold to customer through gallery 18-19.01	-	165.00
EFT47956	07/03/2019	CHEMCENTRE	Chem Centre- Water and Soil Sample Analysis - Newman Airport Car Yards	-	1,265.00
EFT47957	07/03/2019	CHILD SUPPORT AGENCY	Payroll deductions	-	1,087.03
EFT47958	07/03/2019	CONRAD SHORT	Power subsidy reimbursement 13/12/18 - 08/02/19	-	1,087.20
EFT47959	07/03/2019	CRUSADER REMOVALS	Relocation Expenses - Rob Sharland	-	4,245.00
EFT47960	07/03/2019	CUSTOMER FIRST CONTRACTING PTY LTD	Various invoices works	-	5,084.85
EFT47961	07/03/2019	Corestaff WA Pty Ltd	Daniel Webb - Labour Hire Hours	-	2,079.00
EFT47962	07/03/2019	D & J COMMUNICATIONS	Submit licence/frequency application to ACMA	-	104.50
EFT47963	07/03/2019	DAVID EVRETT	Reimbursement for meals - Perth course 25-27/02/19	-	153.70
EFT47964	07/03/2019	ENVIRONMENTAL INDUSTRIES	Airport Unit 1 - Reticulation sprinklers to be replaced, inspect all sprinklers whilst on site	-	72.05
EFT47965	07/03/2019	Fuji Xerox Australia Pty Ltd	Monthly servicing	-	182.72
EFT47966	07/03/2019	GARY EDWARDS PLUMBING & GAS	Various invoices works	-	6,545.37
EFT47967	07/03/2019	HARRIS TECHNOLOGY	Purchase of various IT Equipment	-	5,129.80
EFT47968	07/03/2019	HEDLAND HOME HARDWARE & GARDEN	Connector hose Adapter Taps Soaker Hose	-	264.87

EFT47969	07/03/2019	HOSPITALITY INN PORT HEDLAND	Arthur Godfrey - Meals and Accommodation for various invoices	-	373.00
EFT47970	07/03/2019	IRONCLAD HOTEL	Meal - overnight stay Marble Bar	-	102.00
EFT47971	07/03/2019	JETON AHMEDI	Travelling allowance from Perth to Newman & return including Uber fares - - Council meeting 22/02/19	-	1,070.22
EFT47972	07/03/2019	Jo Malcolm	Public Health Planning Presentation to Council	-	970.00
EFT47973	07/03/2019	KOMATSU AUSTRALIA PTY LTD	Hose for Plant P2742 & P2829	-	728.97
EFT47974	07/03/2019	Kevan Sercombe	Power subsidy reimbursement 12/12/18 - 09/02/19	-	758.05
EFT47975	07/03/2019	LEIGH DAVID MULHOLLAND	Reimbursement for fuel in Pardoo	-	175.20
EFT47976	07/03/2019	LILS RETRAVISION PORT HEDLAND	Kelvinator 460L Top Mount Fridge	-	778.00
EFT47977	07/03/2019	MARBLE BAR TRAVELLERS REST	400 Litres unleaded fuel	-	719.60
EFT47978	07/03/2019	MARKETFORCE	Advertisement in West Australian Saturday 23.2.19 Local Govt Tender - 61x1Lines Inv 105482	-	674.00
EFT47979	07/03/2019	MCINTOSH & SON	Nullagine Depot Parts for Backhoe P2752 V-Belt Kit,Park Brake Disc Air Cleaner Kit, Seals	-	1,329.39
EFT47980	07/03/2019	METTLER-TOLEDO LTD	Provide annual calibration of six (6) passenger check-in scales and one (1) set of freight scales	-	1,850.75
EFT47981	07/03/2019	Marble Bar Electrical Service Pty Ltd	Various invoices works	-	4,438.99
EFT47982	07/03/2019	Marble Bar General Trust	Groceries as per order 79191	-	45.10
EFT47983	07/03/2019	NEWMAN CLEANING RESOURCES P/L	Various invoices works	-	1,122.00
EFT47984	07/03/2019	NEWMAN HOME HARDWARE & ICE PLUS	Goods for various invoices	-	815.22
EFT47985	07/03/2019	NEWMAN RETRAVISION	Goods for various invoices	-	1,714.90
EFT47986	07/03/2019	NEWMAN VISITORS CENTRE	Welcome to Newman - Mine Tour	-	480.00
EFT47987	07/03/2019	NOVA ENERGY PTY LTD	Rates refund for assessment A700183 UNIT E80/3484 LOT E80/3484 EXPLORATION LICENCE	-	734.16
EFT47988	07/03/2019	OFFICEWORKS BUSINESS DIRECT	Stationery	-	16.87
EFT47989	07/03/2019	PARNGURR ABORIGINAL	Fuel	-	201.40
EFT47990	07/03/2019	PEERLESS JAL PTY LTD	Supply and delivery to nominated transport depot of: 1 x Pallet of Lemon Grass Disinfectant (32 x 25l)	-	912.91
EFT47991	07/03/2019	PILBARA GLAZING SERVICES	Peplace braken window - Toilet Block	-	1,303.50
EFT47992	07/03/2019	Peter Shea	Power subsidy reimbursement 12/12/18 - 11/02/19	-	1,317.11
EFT47993	07/03/2019	Pioneers Football & Sporting Club	Services Rendered : Come & Try Night BBQ 23/02/2019	-	350.00
EFT47994	07/03/2019	ROOS PLUMBING	Various invoices works	-	1,382.15
EFT47995	07/03/2019	ROWCON PTY LTD	Construct sludge drying bed and pump out Newman Landfill	-	1,320.00
EFT47996	07/03/2019	SONIC HEALTHPLUS PTY LTD	Pre-Employment Medicals	-	817.30
EFT47997	07/03/2019	ST JOHN AMBULANCE AUSTRALIA WA (NEWMAN)	Replacement of machines	-	2,166.00

EFT47998	07/03/2019	SWAN TOWING	Holden Commodore White 2 Coolah Way NEWMAN WA REG 1DRK838 to be towed to Neman refuse ICS19-47703	-	187.00
EFT47999	07/03/2019	TECHBRAIN	Competitive Trade In to WatchGuard Firebox M370 with 3-yr Total Security Suite	-	7,247.82
EFT48000	07/03/2019	TECHNOLOGY ONE LIMITED	INTRAMAPS SUBSCRIPTION PLAN LICENCE FEES	-	9,482.00
EFT48001	07/03/2019	TNT Australia Pty Limited	SOEP freight	-	485.69
EFT48002	07/03/2019	TOLL IPEC ROAD EXPRESS PTY LTD	SOEP freight	-	23.16
EFT48003	07/03/2019	TYREPOWER NEWMAN	Vehicle repairs and servicing	-	1,890.58
EFT48004	07/03/2019	ULTI MECH	Vehicle repairs and servicing	-	504.66
EFT48005	07/03/2019	WESTRAC PTY LTD	Vehicle repairs and servicing	-	2,967.86
EFT48006	07/03/2019	WIDEGLIDE CONSTRUCTIONS	Various invoices works	-	25,447.70
EFT48007	07/03/2019	Woolworths (WA) Ltd	Goods for various invoices	-	572.08
EFT48008	07/03/2019	YANDINA NOMINEES PTY LTD	Rubia TIR 15w40 Deg Fluid GWL Lithplex Tac Ep2	-	2,642.51
TOTAL					- 1,683,134.77

Appendix 2
Schedule of Accounts - Master Card

SHIRE OF EAST PILBARA
MasterCard Transactions 08/02/19 - 06/03/19

Card Holder	Card Number	Transaction Date	Narration	Debit	Credit
Oliver Shaer	5586 0222 5108 3908	18/02/2019	CALTEX NEWMAN NEWMAN	- 108.27	
Ben Lewis	5586 0234 5114 3732	1/03/2019	SAI GLOBAL LIMITED SYDNEY AU	- 99.64	
Jeremy Edwards	5586 0250 5113 6818	5/03/2019	DRADGIN PTE LTD PERTH WA	- 11.00	
	5586 0250 5113 6818	5/03/2019	BP EXPRESS ASCOT 2244 BELMONT WA	- 5.00	
	5586 0250 5113 6818	4/03/2019	QANTAS AIRWAYS LIMIT MASCOT	- 786.30	
	5586 0250 5113 6818	4/03/2019	Eliza's Cafe West Perth WA	- 8.60	
	5586 0250 5113 6818	1/03/2019	NOVOTEL VINES RESORT THE VINES WA	- 208.00	
	5586 0250 5113 6818	1/03/2019	WANEWSDTI Osborne Park WA	- 22.15	
	5586 0250 5113 6818	28/02/2019	CPP CONVENTION CENTRE PERTH	- 23.22	
	5586 0250 5113 6818	28/02/2019	UNIFORMS	- 258.00	
	5586 0250 5113 6818	28/02/2019	BP EXPRESS ASCOT 2244 BELMONT WA	- 25.75	
	5586 0250 5113 6818	27/02/2019	CITY OF SWAN MIDLAND	- 2.50	
	5586 0250 5113 6818	27/02/2019	UNIFORMS	- 199.75	
	5586 0250 5113 6818	26/02/2019	Eliza's Cafe West Perth WA	- 25.10	
	5586 0250 5113 6818	25/02/2019	QANTAS AIRWAYS LIMIT MASCOT	- 686.86	
	5586 0250 5113 6818	25/02/2019	HOTEL NEWMAN PTY LTD NEWMAN	- 736.70	
	5586 0250 5113 6818	25/02/2019	WOOLWORTHS W4381 NEWMAN	- 7.90	
	5586 0250 5113 6818	19/02/2019	RED SANDS NOMINEES P NEWMAN WA	- 13.20	
	5586 0250 5113 6818	11/02/2019	QANTAS AIRWAYS LIMIT MASCOT	- 697.40	
	5586 0250 5113 6818	11/02/2019	CROWN METROPOL PERTH BURSWOOD	- 262.31	
Sian Appleton	5586 0255 5114 4940	22/02/2019	AIRBNB * HMCWKQKR8D Surry Hills AU	- 1,286.70	
	5586 0255 5114 4940	21/02/2019	VISTAPR*VistaPrint.com 866-8936743 NL	- 39.99	
	5586 0255 5114 4940	20/02/2019	AIRBNB * HMX4F3CYAP Surry Hills AU	- 1,361.15	
	5586 0255 5114 4940	20/02/2019	FACEBK *9AXQSKE4L2 fb.me/ads IR	- 417.87	
	5586 0255 5114 4940	13/02/2019	GREEN PACK BILLINUDGEL NS	- 846.47	

	5586 0255 5114 4940	12/02/2019	SP * PARTY SAVERS	CHATSWOOD NS	-	398.45	
	5586 0255 5114 4940	11/02/2019	BOOKTOPIA PTY LTD	LIDCOMBE	-	465.00	
	5586 0255 5114 4940	11/02/2019	SurveyMonkey	Dublin IR	-	288.00	
Billing Account	5586 0290 0108 8665	21/02/2019	FOREIGN TRANSACTION FEE		-	1.18	
	5586 0290 0108 8665	20/02/2019	FOREIGN TRANSACTION FEE		-	12.33	
	5586 0290 0108 8665	11/02/2019	FOREIGN TRANSACTION FEE		-	8.50	
	5586 0290 0108 8665	11/02/2019	PERIODICAL PAYMENTS	06			3,071.70
			TOTAL		-	9,313.29	3,071.70

Appendix 3
Schedule of Accounts – CHQ

Date: 07/03/2019
Time: 4:10:49PM

SHIRE OF EAST PILBARA
Cheque Payments

USER: Memory Mandaza
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
24730	21/02/2019	SOEP - CASH	Umpire and Coaching Fund for Netball & Basketball covering 2 weeks	1		200.00
24731	21/02/2019	SOEP - LOTTO SYNDICATE 1	Staff lotto syndicate 1 PPE 10/02/19	1		297.60
24732	21/02/2019	SOEP - LOTTO SYNDICATE 2	Staff lotto syndicate 2 PPE 10/02/19	1		383.70
24733	21/02/2019	SOEP - LOTTO SYNDICATE 3	Staff lotto syndicate 3 PPE 10/02/19	1		238.00
24734	28/02/2019	Australian Institute of Building Surveyors	AS3959 & Bushfire Verification Training David Evrett	1		300.00
24735	07/03/2019	Commissioner Of Police	Corporate Licence Renewal	1		126.00
24736	07/03/2019	PROCESS MINERALS INTERNATIONAL PTY LTD	Rates refund for assessment A703676 LOT M47/01468 MINING LEASE UNKNOWN	1		10,297.37
24737	07/03/2019	SOEP - CASH	Umpire and coaching for Netball & Basketball	1		290.00
24738	07/03/2019	SOEP - LOTTO SYNDICATE 1	Staff Lotto syndicate 1 PPE 24/02/19	1		297.60
24739	07/03/2019	SOEP - LOTTO SYNDICATE 2	Staff Lotto syndicate 2 PPE 24/02/19	1		383.70
24740	07/03/2019	SOEP - LOTTO SYNDICATE 3	Staff Lotto syndicate 3 PPE 24/02/19	1		238.00

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Municipal Bank	13,051.97
TOTAL		13,051.97

Appendix 4
Schedule of Accounts – Directs

SHIRE OF EAST PILBARA
Direct Debit Payments

Chq/EFT	Date	Name	Description	Amount
DD12537.1	10/02/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Superannuation contributions	- 85.92
DD12538.1	10/02/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll deductions	- 33,949.74
DD12538.10	10/02/2019	LUCRF SUPER	Superannuation contributions	- 247.28
DD12538.11	10/02/2019	UNISUPER	Superannuation contributions	- 264.09
DD12538.12	10/02/2019	NORTH PERSONAL SUPER FUND	Superannuation contributions	- 159.10
DD12538.13	10/02/2019	Care Super	Superannuation contributions	- 306.32
DD12538.14	10/02/2019	CHRISTEX SUPERANNUATION FUND	Superannuation contributions	- 914.90
DD12538.15	10/02/2019	LOCAL GOVERNMENT SUPER	Superannuation contributions	- 873.44
DD12538.16	10/02/2019	AUSTRALIAN SUPER	Superannuation contributions	- 2,771.12
DD12538.17	10/02/2019	ANZ SMART CHOICE SUPER	Superannuation contributions	- 296.78
DD12538.18	10/02/2019	COLONIAL FIRST STATE	Superannuation contributions	- 1,037.02
DD12538.19	10/02/2019	Hostplus	Superannuation contributions	- 2,708.91
DD12538.2	10/02/2019	REST SUPERANNUATION	Superannuation contributions	- 656.66
DD12538.20	10/02/2019	GANESHA SUPERFUND	Superannuation contributions	- 490.57
DD12538.3	10/02/2019	SUNSUPER	Superannuation contributions	- 455.30
DD12538.4	10/02/2019	GUILD SUPER	Payroll deductions	- 560.43
DD12538.5	10/02/2019	BRYKAS SUPERANNUATION FUND	Superannuation contributions	- 331.84
DD12538.6	10/02/2019	AMP	Superannuation contributions	- 626.66
DD12538.7	10/02/2019	HESTA SUPER FUND	Payroll deductions	- 866.82
DD12538.8	10/02/2019	BT SUPER FOR LIFE	Superannuation contributions	- 365.99
DD12538.9	10/02/2019	EDWARDS J E AND A J SUPERANNUATION FUND	Superannuation contributions	- 1,017.41
DD12539.1	10/02/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Superannuation contributions	- 87.42
DD12551.1	10/02/2019	Hostplus	Superannuation contributions	- 191.54
DD12559.1	24/02/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll deductions	- 35,412.68
DD12559.10	24/02/2019	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	- 123.42
DD12559.11	24/02/2019	EDWARDS J E AND A J SUPERANNUATION FUND	Superannuation contributions	- 1,017.41
DD12559.12	24/02/2019	NORTH PERSONAL SUPER FUND	Superannuation contributions	- 183.21
DD12559.13	24/02/2019	LUCRF SUPER	Superannuation contributions	- 247.28
DD12559.14	24/02/2019	UNISUPER	Superannuation contributions	- 292.70
DD12559.15	24/02/2019	Care Super	Superannuation contributions	- 306.32
DD12559.16	24/02/2019	CHRISTEX SUPERANNUATION FUND	Superannuation contributions	- 914.90

DD12559.17	24/02/2019	ANZ SMART CHOICE SUPER	Superannuation contributions	-	304.11
DD12559.18	24/02/2019	LOCAL GOVERNMENT SUPER	Superannuation contributions	-	873.44
DD12559.19	24/02/2019	AUSTRALIAN SUPER	Superannuation contributions	-	2,622.24
DD12559.2	24/02/2019	Sequoia Superannuation Pty Ltd	Superannuation contributions	-	234.88
DD12559.20	24/02/2019	COLONIAL FIRST STATE	Superannuation contributions	-	1,192.09
DD12559.21	24/02/2019	Hostplus	Superannuation contributions	-	2,526.98
DD12559.22	24/02/2019	GANESHA SUPERFUND	Superannuation contributions	-	466.04
DD12559.3	24/02/2019	REST SUPERANNUATION	Superannuation contributions	-	751.24
DD12559.4	24/02/2019	SUNSUPER	Superannuation contributions	-	473.91
DD12559.5	24/02/2019	GUILD SUPER	Payroll deductions	-	573.33
DD12559.6	24/02/2019	BRYKAS SUPERANNUATION FUND	Superannuation contributions	-	325.56
DD12559.7	24/02/2019	AMP	Superannuation contributions	-	637.27
DD12559.8	24/02/2019	BT SUPER FOR LIFE	Superannuation contributions	-	551.36
DD12559.9	24/02/2019	HESTA SUPER FUND	Payroll deductions	-	866.82
TOTAL				-	100,162.45

9.2.5 CREDITORS FOR PAYMENT MARCH

File No: FIN10-2

Attachments: Appendix 1 – Schedule of Accounts – EFT
Appendix 2 – Schedule of Accounts – Master Card
Appendix 3 – Schedule of Accounts – CHQ
Appendix 4 – Schedule of Accounts – Directs

Responsible Officer: Ms Sian Appleton
Executive Manager Corporate Services

Author: Ms Memory Mandaza
Expenditure Finance Officer

Proposed Meeting Date: 26 April 2019

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

REPORT PURPOSE

Council endorsement of payment to creditors.

BACKGROUND

As per the attachment list, outlines payments made to creditors since the 8 March 2019.

COMMENTS/OPTIONS/DISCUSSIONS

FUND	VOUCHER	AMOUNT
EFT Payments	EFT #48009 - #48444	\$2,933,861.36
MasterCard Payments	EFT #48130	\$8,977.22
	Total	\$2,942,838.58
Cheque Payments	CHQ #24741 - #24753	\$41,511.35
Direct Debit Payments	DD12594.1 – DD12626.9	\$102,346.79
Manual Cheque Payments	-	0
	Total	\$143,858.14
	GRAND TOTAL	\$3,086,696.72

Please note the computer system allows for only a limited field for the description of goods/services purchased, therefore the description shown on the attached Schedule of Accounts may not show the entire description entered for the goods/services purchased.

CANCELLED AND UNUSED CHEQUES:

UNUSED CHEQUES

EFT #48025

CANCELLED CHEQUES & EFTS

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government (Financial Management) Regulations 1996

Part 2 – General financial management

Reg 11

- (1) *A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of –*
- (a) *cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and*
 - (b) *petty cash systems.*

Local Government (Financial Management) Regulations 1996

Part 2 – General financial management

Reg 12

- (1) *A payment may only be made from the municipal fund or the trust fund –*
- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

POLICY IMPLICATIONS

STRATEGIC COMMUNITY PLAN

Nil.

RISK MANAGEMENT CONSIDERATIONS

Compliance – Medium

FINANCIAL IMPLICATIONS

Total expenses of \$3,086,696.72

VOTING REQUIREMENTS

Simple.

OFFICER'S RECOMMENDATION

THAT Council endorse the payments:

FUND	VOUCHER	AMOUNT
EFT Payments	EFT #48009 - #48444	\$2,933,861.36
MasterCard Payments	EFT #48130	\$8,977.22
	Total	\$2,942,838.58
Cheque Payments	CHQ #24741 - #24753	\$41,511.35
Direct Debit Payments	DD12594.1 – DD12626.9	\$102,346.79
Manual Cheque Payments	-	0
	Total	\$143,858.14
	 GRAND TOTAL	 <u>\$3,086,696.72</u>

Appendix 1
Schedule of Accounts - EFT

SHIRE OF EAST PILBARA
EFT Payments

Chq/EFT	Date	Name	Description	Amount
EFT48009	14/03/2019	Department of Housing	46 Francis st Marble Bar Tenant Warren Coffin PPE 24/02/19	- 200.00
EFT48010	14/03/2019	HORIZON POWER	Marble Bar street lights 01/02/19 - 28/02/19	- 1,521.08
EFT48011	14/03/2019	TELSTRA	SOEP mobile phone bill March	- 1,020.63
EFT48012	14/03/2019	BETTY WHYLOUTER	Artist payment ref# 4959	- 200.00
EFT48013	14/03/2019	BILLY ATKINS	Artist payment ref# 4973	- 100.00
EFT48014	14/03/2019	BUGAI WHYLOUTER	Artist payment ref# 4974	- 1,000.00
EFT48015	14/03/2019	DOREEN CHAPMAN	Artist payment ref# 4965	- 300.00
EFT48016	14/03/2019	Desmond Taylor	Artist payment ref# 4961	- 400.00
EFT48017	14/03/2019	JAKAYU BILJABU	Artist payment ref# 4956	- 150.00
EFT48018	14/03/2019	KUMPAYA GIRGIRBA	Artist payment ref# 4975	- 200.00
EFT48019	14/03/2019	MARIANNE BURTON	Artist payment ref# 4957	- 110.70
EFT48020	14/03/2019	MAY CHAPMAN	Artist payment ref# 4964	- 300.00
EFT48021	14/03/2019	MINYAWA MILLER	Artist payment ref# 4958	- 2,000.00
EFT48022	14/03/2019	MULYATINGKI MARNEY	Artist payment ref# 4966	- 500.00
EFT48023	14/03/2019	NGAMARU BIDU	Artist payment ref# 4963	- 500.00
EFT48024	14/03/2019	Theresa Colleen Jadai	Artist payment ref# 4960	- 100.00
EFT48026	14/03/2019	ALYKA PTY LTD	Annual Customer Support Quotation and Service Level Agreement For the period 1 July 2018 to 30 June 2019	- 385.00
EFT48027	14/03/2019	AMY MUKHERJEE	Fuel for MMA car - Load & Go Card empty	- 147.95
EFT48028	14/03/2019	AUSCO MODULAR	Newman Shire Depot	- 627.00
EFT48029	14/03/2019	AUSTRALIAN SAFETY ENGINEERS WA	Service BA Equipment WWTP	- 254.72
EFT48030	14/03/2019	Astro Synthetic Surfaces Pty Ltd	Manufacture, supply and deliver Astro turf top cricket pitch covers, including Steel Pallet for transport, handling and storage, to the Newman works depot	- 25,011.80
EFT48031	14/03/2019	Australian Taxation Office (PAYG)	PAYG PPE 24/02/19	- 86,625.00
EFT48032	14/03/2019	BCITF	BCITF Applications February 2019	- 6,885.62
EFT48033	14/03/2019	BHAVESH MODI	Phone subsidy reimbursement 16/01/19 - 15/02/19	- 44.95
EFT48034	14/03/2019	BRIDGETOWN DESIGN AND PRINT	Events various works	- 1,479.50
EFT48035	14/03/2019	BUILDING COMMISSION	BSL Remittance March 2019	- 5,855.74

EFT48036	14/03/2019	Banjima Native Title Aboriginal Corporation	Equipment hire bond refund 27/02/19	-	250.00
EFT48037	14/03/2019	Big Sky Entertainment	Trent Williams Performance - Shire of East Pilbara Christmas Party	-	1,100.00
EFT48038	14/03/2019	Blackwoods	Goods provided on various invoices	-	315.86
EFT48039	14/03/2019	Bridgestone Tyre Centre Port Hedland	Supply and fit of two new tyres	-	744.59
EFT48040	14/03/2019	Bruce Gilbert	Reimbursement for 2 mosquito head nets	-	23.70
EFT48041	14/03/2019	CJD EQUIPMENT	Repairs and maintenance to Kenworth Prime Movers T408 & T650 P2728 & P2730	-	12,916.09
EFT48042	14/03/2019	COLS EXCAVATOR HIRE	Monthly PO for the month of January 2019 Main Account	-	1,265.00
EFT48043	14/03/2019	CUSTOMER FIRST CONTRACTING PTY LTD	Services rendered for various invoices	-	28,841.08
EFT48044	14/03/2019	Cleanaway (acct 85008)	Services rendered for various invoices	-	4,334.00
EFT48045	14/03/2019	Coca-Cola Amatil (acct 6745685)	Drinks for kiosk	-	199.30
EFT48046	14/03/2019	Corestaff WA Pty Ltd	Daniel Webb - Labour Hire Hours	-	1,663.20
EFT48047	14/03/2019	Corporate Travel Management Group Pty Ltd	SOEP Flights	-	7,530.68
EFT48048	14/03/2019	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2018/19 ESL Quarter 3 - ESL Income Local Government	-	116,332.31
EFT48049	14/03/2019	DESIGNA AUSTRALIA PTY LTD	Supply of Replacement Combi Exit Terminal for Newman Airport Long Term Car Park	-	28,836.50
EFT48050	14/03/2019	DEXION BALCATTA	Dexion Ultima Longspan 2 - 3 bays (1 standalone bay + 1 run of 2 bays)	-	1,831.51
EFT48051	14/03/2019	Daniel Hawkins	Power subsidy reimbursement 14/12/18 - 05/02/19	-	673.63
EFT48052	14/03/2019	Danielle Airton	Payout from winnings of Lotto syndicate 3 due to withdrawal from syndicate	-	156.84
EFT48053	14/03/2019	Dunnings	SOEP fuel supply	-	6,353.36
EFT48054	14/03/2019	EAST PILBARA EARTHMOVING PTY LTD	Provide Mechanical staff to complete major repairs and servicing to Case 580SR Backhoe.	-	7,821.00
EFT48055	14/03/2019	EAST PILBARA VETERINARY SERVICE	Tick and Wormer treatments for impounded animals	-	75.10
EFT48056	14/03/2019	EDMORE MASAKA	Reimbursement for 105EPS fuel	-	64.80
EFT48057	14/03/2019	EM ELECTRICAL MOVEMENT	Check data connection points in Comms Room, Newman House	-	68.75
EFT48058	14/03/2019	ENVIRONMENTAL INDUSTRIES	Services rendered for various invoices	-	1,740.86
EFT48059	14/03/2019	EVOQUA WATER TECHNOLOGIES PTY LTD	Supply and delivery of 23 used Orbal Aeration discs including fasteners and freight	-	11,891.00
EFT48060	14/03/2019	Earthmoving Maintenance Solutions (EMS)	Wheel hub replaced Brake Drums checked Brake shoes replaced Wheel bearings checked P2759 P2788	-	12,994.59

EFT48061	14/03/2019	Expo Document Copy Centre (WA) Pty Ltd (Expogroup)	Corporate Business Plan - Formatting and Printing Files	-	2,739.00
EFT48062	14/03/2019	Fuji Xerox Australia Pty Ltd	Services rendered for various invoices	-	2,636.47
EFT48063	14/03/2019	GALVINS PLUMBING SUPPLIES	Goods provided on various invoices	-	2,106.02
EFT48064	14/03/2019	HAN-MARI ROETS	Reimbursement for fuel & dinner in Karratha for EveryClub Network meeting	-	125.12
EFT48065	14/03/2019	HEDLAND FIRST NATIONAL REAL ESTATE	Annual strata levy for various invoices	-	8,731.80
EFT48066	14/03/2019	HOSPITALITY INN PORT HEDLAND	SOEP accomodation and meals	-	325.50
EFT48067	14/03/2019	JOANNE ALCOCK	Refund for yoga cancelled	-	180.00
EFT48068	14/03/2019	JTAGZ PTY LTD	200 Dog Tags Yellow Exp 2022 200 Cat Tags - Yellow Exp 2022 200 Dog Lifetime Tags - Orange	-	290.40
EFT48069	14/03/2019	KINGS PARK MOTEL	SOEP accomodation	-	680.00
EFT48070	14/03/2019	LANDGATE (DOLA)	Mining Tenements	-	78.00
EFT48071	14/03/2019	LEIGH DAVID MULHOLLAND	Reimbursement for incorrect deduction PPE 24/02/19	-	453.30
EFT48072	14/03/2019	LESMILLS AUSTRALIA	Rec Centre fitness	-	667.60
EFT48073	14/03/2019	LYNX INTEGRATED SYSTEMS	Please supply pre-programmed access points	-	1,426.70
EFT48074	14/03/2019	MAD DOG PROMOTIONS	Shire of East Pilbara Pens x 1000	-	1,643.40
EFT48075	14/03/2019	MARBLE BAR HOLIDAY PARK	Gas Bottle for BBQ	-	50.00
EFT48076	14/03/2019	MARKETFORCE	Services rendered for various invoices	-	431.08
EFT48077	14/03/2019	MARTUMILI 1 - LOAD & GO	Martumili Artists	-	979.09
EFT48078	14/03/2019	MARTUMILI 2 - LOAD & GO	Martumili Artists	-	312.65
EFT48079	14/03/2019	MARTUMILI 3 - LOAD N GO	Martumili Artists	-	977.43
EFT48080	14/03/2019	MARTUMILI 4 - LOAD N GO CARD	Martumili Artists	-	759.75
EFT48081	14/03/2019	MARTUMILI 5 - LOAD N GO	Martumili Artists	-	948.33
EFT48082	14/03/2019	MCLEODS BARRISTERS & SOLICITORS	Services rendered for various invoices	-	5,935.60
EFT48083	14/03/2019	MCMULLEN NOLAN & PARTNERS SURVEYORS P/L	Site feature surveys at Nullagine landfill site	-	3,300.00
EFT48084	14/03/2019	MOMAR AUSTRALIA PTY LTD	Please supply to Shire of East Pilbara Works Depot 8 x M4 Paste 5 x 5ltr Arrest 5 x 5ltr Herbal Escort	-	2,056.18
EFT48085	14/03/2019	Marble Bar Electrical Service Pty Ltd	Services rendered for various invoices	-	8,784.97
EFT48086	14/03/2019	Marble Bar General Trust	Catering for STEM program and cooking - Rec Shed Youth Programs	-	107.50
EFT48087	14/03/2019	NEWMAN CLEANING RESOURCES P/L	Cleaning services rendered on various invoices	-	73,597.96
EFT48088	14/03/2019	NEWMAN HOME HARDWARE & ICE PLUS	Goods provided on various invoices	-	909.65
EFT48089	14/03/2019	NEWMAN RETRAVISION	Toner Catridges supplied	-	738.00
EFT48090	14/03/2019	NORTH METROPOLITAN TAFE	Incorrect total listed on invoice# 10006114 & 10007372	-	81.64
EFT48091	14/03/2019	NORTH WEST DISTRIBUTORS	Confectionary for kiosk	-	543.05

EFT48092	14/03/2019	NULLAGINE HOTEL GENERAL STORE	Meals	-	71.05
EFT48093	14/03/2019	Nor-West Freight Services Pty Ltd	SOEP freight on various invoices	-	323.40
EFT48094	14/03/2019	OFFICEWORKS BUSINESS DIRECT	SOEP stationery	-	399.45
EFT48095	14/03/2019	PAYWISE PTY LTD	Jeremy Edwards Salary Sacrifice PPE 10/03/19	-	900.12
EFT48096	14/03/2019	PILBARA GLAZING SERVICES	Services rendered on various invoices	-	732.60
EFT48097	14/03/2019	PILBARA META MAYA	Martumili House Electricity 26/11/18 - 11/02/19	-	2,213.43
EFT48098	14/03/2019	PILBARA MOTOR GROUP	Supply of vehicle and service for SOEP vehicles	-	171,555.57
EFT48099	14/03/2019	PORT HEDLAND MEDICAL CENTRE	Medical Assessment for bus Licence	-	88.00
EFT48100	14/03/2019	Parnawarri IGA	Goods provided on various invoices	-	696.94
EFT48101	14/03/2019	Pauls Any Job & Icecream	Services rendered on various invoices	-	2,905.80
EFT48102	14/03/2019	Performing Lines	Jump First , Ask Later Performance Fee first installment (50%)	-	6,325.00
EFT48103	14/03/2019	Pilbara Food Services	Food and Drink for Kiosk	-	297.95
EFT48104	14/03/2019	RENTOKIL INITIAL GROUP	Services rendered to SOEP buildings	-	1,894.94
EFT48105	14/03/2019	ROOS PLUMBING	Services rendered on various invoices	-	458.70
EFT48106	14/03/2019	ROWENA PURDY	Rowena Purdy Yoga Sessions	-	125.00
EFT48107	14/03/2019	SAI GLOBAL LTD	AS1657:2018 Fixed Platforms, walkways, stairways and ladders - design, construction and installation	-	189.82
EFT48108	14/03/2019	SARAH STAMPFLI/SERENE BEDLAM	SOEP Photography and photo booth	-	520.00
EFT48109	14/03/2019	SCOPE BUSINESS IMAGING	Scope - Printer Konica C458/658 FY 18-19	-	451.00
EFT48110	14/03/2019	ST JOHN AMBULANCE AUSTRALIA WA (NEWMAN)	First Aid Kit for vehicle P121212 - Project Engineer SOEP	-	248.70
EFT48111	14/03/2019	STATE LAW PUBLISHER	Publication in the Government Gazette Local Planning Scheme No.4 - Amendment No. 25	-	1,728.24
EFT48112	14/03/2019	STOCKMAN ENGINEERING	Checkerplate rectangular pit lids, painted yellow	-	1,342.00
EFT48113	14/03/2019	T-QUIP	Hammer - HD Slotted Hole	-	1,251.55
EFT48114	14/03/2019	TNT Australia Pty Limited	SOEP freight on various invoices	-	1,014.70
EFT48115	14/03/2019	TOLL IPEC ROAD EXPRESS PTY LTD	SOEP freight on various invoices	-	266.21
EFT48116	14/03/2019	TYREPOWER NEWMAN	SOEP vehicle service	-	679.68
EFT48117	14/03/2019	The Workwear Group Pty Ltd	Staff uniform orders	-	1,511.45
EFT48118	14/03/2019	VIVEK LOHAKARE - DJ	Come & Try Night - DJ at Capricorn Oval from 5:30 PM to 8:30PM	-	500.00
EFT48119	14/03/2019	WATERCHOICE (AUST) PTY LTD	Community Wellbeing - Monthly Rental Charge	-	65.00
EFT48120	14/03/2019	WESTRAC PTY LTD	Parts provided to SOEP	-	326.35
EFT48121	14/03/2019	WIDEGLIDE CONSTRUCTIONS	Services rendered on various invoices	-	3,212.00

EFT48122	14/03/2019	Woolworths (WA) Ltd	Goods provided on various invoices	-	3,182.87
EFT48123	14/03/2019	Youngs Earthmoving	Marble Bar Refuse Site - Supply of Hired Constuction Plant with Operators.	-	5,841.00
EFT48124	14/03/2019	Zelda Visser	Refund for parking charged twice at Newman Airport 18/02/19	-	36.00
EFT48125	14/03/2019	89 ENTERPRISES	Please supply as per your quote No. 180538 Lockwood S/Steel Flush Mounted Key Switch x 4	-	1,804.00
EFT48126	21/03/2019	Department of Housing	46 Francis st Marble Bar Tenant Warren Coffin PPE 10/03/19	-	200.00
EFT48127	21/03/2019	HORIZON POWER	SOEP electricity bill on various invoices	-	936.74
EFT48128	21/03/2019	Smithwick Strata Services	Red Sands Stata Plan 33679 - Standard Levy Contribution 01/04/19 - 30/06/19	-	781.90
EFT48129	21/03/2019	TELSTRA	SOEP March bill	-	1,371.00
EFT48130	21/03/2019	BANKWEST CARD SERVICES	Mastercard 22/01/19 - 19/02/19	-	8,977.22
EFT48131	21/03/2019	Azahra Sambo	Artist payment ref# 4978	-	79.95
EFT48132	21/03/2019	BETTY WHYLOUTER	Artist payment ref# 4995	-	300.00
EFT48133	21/03/2019	BILLY ATKINS	Artist payment ref# 4994	-	116.80
EFT48134	21/03/2019	BUGAI WHYOULTER	Artist payment ref# 4990	-	2,000.00
EFT48135	21/03/2019	LUCELLE FRANCIS	Artist payment ref# 4979	-	172.50
EFT48136	21/03/2019	MARY NUNGABAR	Artist payment ref# 4989	-	440.00
EFT48137	21/03/2019	MULYATINGKI MARNEY	Artist payment ref# 4996	-	200.00
EFT48138	21/03/2019	BUGAI WHYOULTER	Artist payment ref# 4992	-	5,845.15
EFT48139	21/03/2019	AIRSERVICES AUSTRALIA	Annual Fire Alarm Monitoring 2018/19 - Acc# 2005018	-	698.76
EFT48140	21/03/2019	ALL-RID PEST MANAGEMENT	Annual Termite Inspection	-	5,862.64
EFT48141	21/03/2019	ALYKA PTY LTD	Hosting & licensing Shire of East Pilbara Website	-	2,640.00
EFT48142	21/03/2019	APPLIED SATELITE TECHNOLOGY AUSTRALIA	Supply 2 x Iridium 9555 Satellite Phones	-	3,741.10
EFT48143	21/03/2019	Allied Pickfords (Rainmark Holdings)	Freight - Office Line Furniture to SOEP	-	447.94
EFT48144	21/03/2019	Amanda Curby	Perth Airport parking 20/02/19	-	49.35
EFT48145	21/03/2019	Apple Rainford	Reimbursement for Harmony Week ingredients - Thai	-	140.01
EFT48146	21/03/2019	Arlene Venables	Reimbursement for Harmony Week ingredients - South African	-	66.41
EFT48147	21/03/2019	Australia Post - Credit Management	POSTAGE AND STATIONERY AS PER DOCKET	-	1,216.28
EFT48148	21/03/2019	Australian Taxation Office (PAYG)	PAYG PPE 10/03/19	-	85,883.00
EFT48149	21/03/2019	BHAVESH MODI	Reimbursement for IPWEA WA State Conference taxis	-	190.65
EFT48150	21/03/2019	Blackwoods	Goods provided on various invoices	-	1,143.52

EFT48151	21/03/2019	CHILD SUPPORT AGENCY	Payroll deductions	-	1,087.03
EFT48152	21/03/2019	CJD EQUIPMENT	Drop T Locks In Bar indicator Lights	-	268.53
EFT48153	21/03/2019	CLEANAWAY PTY LTD (acct 53651165)	Scheduled rubbish collection	-	29,096.87
EFT48154	21/03/2019	CLEANAWAY PTY LTD (acct 53651265)	Scheduled rubbish collection	-	190,672.36
EFT48155	21/03/2019	CLEVER PATCH	Clever patch order for Newman Library - March 2019	-	510.19
EFT48156	21/03/2019	COLS EXCAVATOR HIRE	12 days hire of excavator until end of January 2019	-	3,300.00
EFT48157	21/03/2019	CUSTOMER FIRST CONTRACTING PTY LTD	Services rendered on various invoices	-	9,886.24
EFT48158	21/03/2019	Cleanaway (acct 85008)	Services rendered on various invoices	-	23,512.50
EFT48159	21/03/2019	Comiskey's Contracting Pty Ltd	Clay Lining of Irrigation Pond including clay conditioning and testing	-	180,505.51
EFT48160	21/03/2019	Corestaff WA Pty Ltd	Daniel Webb - Labour Hire Hours	-	4,158.00
EFT48161	21/03/2019	Cutting Edges Equipment Parts Pty Ltd	Supply Grader Blades	-	5,291.00
EFT48162	21/03/2019	DATA#3 LTD	Annual Subscription	-	224.22
EFT48163	21/03/2019	Dean Jesperson	LiveLighter Harmony Week Celebrations: Hire equipment including as per the attached stage setup. 4500watt PA , drum mics, 2 x light bars and 2 x floor lights. stage monitors x4	-	2,816.00
EFT48164	21/03/2019	Denise Rowe	Express Online training	-	74.28
EFT48165	21/03/2019	Dunnings	Supply of fuel	-	8,987.48
EFT48166	21/03/2019	EDMORE MASAKA	Phone subsidy reimbursement Oct 2018 - March 2019	-	224.75
EFT48167	21/03/2019	EM ELECTRICAL MOVEMENT	PQ machine service call out	-	275.00
EFT48168	21/03/2019	EMPLOYMENT TRAINING SOLUTIONS	5 day Safety Representative Training for Safety Committee	-	17,000.00
EFT48169	21/03/2019	FOXTEL CABLE TELEVISION	MONTHLY SUBSCRIPTION	-	215.00
EFT48170	21/03/2019	FULTON HOGAN INDUSTRIES PTY LTD	Provide a surface friction survey of the runway at Newman Airport using a Grip tester.	-	5,720.00
EFT48171	21/03/2019	Faith Rose Kemp	Refund for cancelled yoga	-	90.00
EFT48172	21/03/2019	Fortescue Golf Club Inc	Shire xmas party venue hire, drinks over bar, bar manager, extra bar staff & cleaning	-	2,723.00
EFT48173	21/03/2019	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	SOEP vehicle service	-	477.40
EFT48174	21/03/2019	GALVINS PLUMBING SUPPLIES	Goods provided on various invoices	-	515.00
EFT48175	21/03/2019	GARY EDWARDS PLUMBING & GAS	Marble Bar RSL Park Toilet	-	155.38
EFT48176	21/03/2019	Goldline Distributors Pty Ltd	Supply Cleaning Materials	-	707.73
EFT48177	21/03/2019	HAN-MARI ROETS	Reimbursement for the African ingredients for Harmony Week Dinner	-	408.97

EFT48178	21/03/2019	HARRIS TECHNOLOGY	Aavara - Stand for 2 LCD displays	-	453.85
EFT48179	21/03/2019	HEDLAND HOME HARDWARE & GARDEN	Goods provided on various invoices	-	398.38
EFT48180	21/03/2019	HERSEY JR & A	Supply 1 x Grease Hose Reel	-	1,713.80
EFT48181	21/03/2019	Hempfield Small Motors	Supply service parts	-	612.00
EFT48182	21/03/2019	Icloud Services	Upgrade to existing software product - iAMPS	-	9,900.00
EFT48183	21/03/2019	Incite Security Pty Ltd	Standing Order to 30th June, 2019 - Technical Assistance with Security Access System	-	60.50
EFT48184	21/03/2019	James Maclane	Reimbursement for Harmony Week ingredients - Jamaica	-	19.93
EFT48185	21/03/2019	KARRATHA INTERNATIONAL HOTEL	SOEP accomodation and meals	-	604.00
EFT48186	21/03/2019	KG Thai & Chinese Kitchen	Harmony Day - Indonesian Group Ingredients	-	123.00
EFT48187	21/03/2019	KMART AUSTRALIA LTD	Equipment for Youth Centre and materials for programmes.	-	938.00
EFT48188	21/03/2019	KOMATSU AUSTRALIA PTY LTD	Complete 500hr service, maintenance and repairs as required to Komatsu GD655-5 #55674	-	12,429.80
EFT48189	21/03/2019	LISA DEVEREUX	Reimbursement for Harmony Week ingredients - Indonesian	-	278.03
EFT48190	21/03/2019	Lisa George	Power subsidy reimbursement 12/01/19 - 11/02/19	-	339.92
EFT48191	21/03/2019	MARKETFORCE	Monthly Northwest Telegraph Column - February 2019	-	1,171.51
EFT48192	21/03/2019	MSS SECURITY PTY LTD	Provide security screeners to operate passenger screening points and checked baggage screening points	-	146,691.42
EFT48193	21/03/2019	Marble Bar Electrical Service Pty Ltd	Marble Bar RSL Park Please replace the perished and damaged electrical conduit at Marble Bar RSL Park	-	259.88
EFT48194	21/03/2019	NEWMAN HOME HARDWARE & ICE PLUS	Goods provided on various invoices	-	1,650.40
EFT48195	21/03/2019	NORTHSTAR ASSET	War Horse Screening Copy Right : Friday 12 April 2019	-	385.00
EFT48196	21/03/2019	Newman Gymnastics Club	Bond reimbursement for facility hire	-	600.00
EFT48197	21/03/2019	Nor-West Freight Services Pty Ltd	SOEP freight	-	46.20
EFT48198	21/03/2019	Outback Beef	Wreck It Ralph 2 Catering : 210 Burger Patties	-	420.00
EFT48199	21/03/2019	PARKER BLACK & FORREST PTY LTD	Please supply 4 x Key switches to operate the roller doors at Capricorn Oval Junior Clubrooms Storage sheds.	-	396.00
EFT48200	21/03/2019	PILBARA MOTOR GROUP	SOEP vehicle service	-	1,595.16
EFT48201	21/03/2019	PIRTEK NEWMAN	SOEP vehicle service	-	621.36
EFT48202	21/03/2019	Parnawarri IGA	Goods provided on various invoices	-	159.09

EFT48203	21/03/2019	Peter Duley	Reimbursement for car park overcharge at Newman Airport	-	26.00
EFT48204	21/03/2019	Pilbara Food Services	Food and drinks for kiosk	-	441.02
EFT48205	21/03/2019	Punmu Aboriginal Corporation	Goods provided for Martumili	-	1,020.00
EFT48206	21/03/2019	REBECCA CONNOLLY	Make up for International Women's Day Youth Event	-	545.00
EFT48207	21/03/2019	ROOS PLUMBING	Services rendered on various invoices	-	1,430.00
EFT48208	21/03/2019	SARAH STAMPFLI/SERENE BEDLAM	Harmony Week - Event Photography and Photobooth	-	1,925.00
EFT48209	21/03/2019	SIMMONE VAN BUERLE	Reimbursement for kiosk drinks - Pool ran out	-	297.56
EFT48210	21/03/2019	SONIC HEALTHPLUS PTY LTD	Pre-Employment Medicals	-	1,576.30
EFT48211	21/03/2019	Sian Appleton	Reimbursement of expenses at training	-	114.70
EFT48212	21/03/2019	TECHBRAIN	IT Equipment and software	-	25,834.22
EFT48213	21/03/2019	TENDERLINK	Upload of RFQ 06-2018/19 (Waste Management Masterplan) onto Tenderlink	-	172.70
EFT48214	21/03/2019	THE ORS GROUP	EAP Consultancy 06/11/18 & 22/11/18	-	385.00
EFT48215	21/03/2019	TNT Australia Pty Limited	SOEP freight on various invoices	-	445.40
EFT48216	21/03/2019	TYREPOWER NEWMAN	SOEP vehicle service	-	1,227.92
EFT48217	21/03/2019	VIVEK LOHAKARE - DJ	DJing for International Youth Week Youth Event	-	500.00
EFT48218	21/03/2019	WA LOCAL GOVERNMENT ASSOC.	WALGA 2018/2019 Salary & Workforce Survey	-	1,485.00
EFT48219	21/03/2019	WA TREASURY CORPORATION	Loan Repayment Loan# 67 Trade ID 277288W	-	52,473.74
EFT48220	21/03/2019	WASE Timing	25% Payment - Provision of Timing Services for the Newman Triathlon Sunday 19 May 2019 Hire of Timing Chips (\$3 per competitor) - TBA after the Event. Replacement of Lost Timing Chips (\$100/Chip) - TBA after the Event.	-	632.50
EFT48221	21/03/2019	WESTRAC PTY LTD	Supply service parts	-	450.12
EFT48222	21/03/2019	WIDEGSLIDE CONSTRUCTIONS	Services rendered on various invoices	-	1,084.60
EFT48223	21/03/2019	Western Geotechnics Pty Ltd t/a Clockwork Print	Fabric print of Martumili Artists artwork 3000 x 1242mm	-	257.40
EFT48224	21/03/2019	Woolworths (WA) Ltd	Goods supplied on various invoices	-	2,759.84
EFT48225	28/03/2019	WATER CORPORATION	SOEP Water consumption on various invoices	-	15,686.78
EFT48226	28/03/2019	HORIZON POWER	SOEP electricity bill on various invoices	-	3,743.42
EFT48227	28/03/2019	TELSTRA	SOEP telstra bill	-	1,447.77
EFT48228	28/03/2019	BUGAI WHYOLTER	Artist payment ref# 5007	-	7,000.00
EFT48229	28/03/2019	ADVAM PTY LTD	Provision of Credit Card Payment Processing Services for Newman Airport FY18/19	-	454.74

EFT48230	28/03/2019	AERODROME MANAGEMENT SERVICES	Provide annual aerodrome technical inspection for Newman Airport	-	6,556.00
EFT48231	28/03/2019	AIRPORT SECURITY PTY LTD	Supply and deliver 5xASIC prints.	-	88.00
EFT48232	28/03/2019	ALL-RID PEST MANAGEMENT	Newman House Please attend Newman House and check in the PAMS Area	-	275.00
EFT48233	28/03/2019	APRA	APRA licence for the Reconciliation Week Events 2019	-	110.00
EFT48234	28/03/2019	AUSWATER SYSTEMS PTY LTD	Flocon 260 x 25kg	-	2,750.00
EFT48235	28/03/2019	BHAVESH MODI	Phone subsidy reimbursement 16/02/19 - 15/03/19	-	44.95
EFT48236	28/03/2019	BOC GASES	Gas Statement to 28/02/19	-	471.85
EFT48237	28/03/2019	BRIDGETOWN DESIGN AND PRINT	Design and images for Australia Day Posters (Marble Bar and Nullagine)	-	209.00
EFT48238	28/03/2019	Blackwoods	Goods supplied on various invoices	-	596.11
EFT48239	28/03/2019	CAPTAIN JACK MOBILE COOLROOM AND SPIT HIRE	Harmony Week Saturday 16 March : Coolroom Hire	-	250.00
EFT48240	28/03/2019	CELLARBRATIONS AT NEWMAN	2x Carton of beer - Rick Miller (DTDS) Farewell BBQ - Newman Depot 04/10/2018	-	101.98
EFT48241	28/03/2019	CHAPMAN & BAILEY	Ongoing supply of quality art materials as per Tender	-	8,249.99
EFT48242	28/03/2019	CHILD SUPPORT AGENCY	Payroll deductions	-	1,087.03
EFT48243	28/03/2019	CORAL HARBOUR PTY LTD	Completion of Phase 2 - Technical consulting	-	13,474.45
EFT48244	28/03/2019	CUSTOMER FIRST CONTRACTING PTY LTD	Services rendered on various invoices	-	5,562.26
EFT48245	28/03/2019	Catherine Cole	Harmony Week Catholic Church dessert reimbursement	-	366.27
EFT48246	28/03/2019	Coca-Cola Amatil (acct 6745685)	Drinks for kiosk on various invoices	-	678.21
EFT48247	28/03/2019	DAMIAN SMITH	Second and final 50% payment for RMIT Art at the Heart Exhibition (June/July) coordination and Analysis Report	-	600.00
EFT48248	28/03/2019	DAVID RANDALL	Power subsidy reimbursement 12/12/18 - 11/02/19	-	205.62
EFT48249	28/03/2019	DESART	Jan - Dec 2019 Desart Membership fee	-	550.00
EFT48250	28/03/2019	DIRTY DEEDS PROPERTY SERVICES	Services rendered on various invoices	-	1,100.00
EFT48251	28/03/2019	ELECTRICAL DISTRIBUTORS	Electrical components	-	385.00
EFT48252	28/03/2019	ELGAS	SOEP residential houses gas supply	-	236.50
EFT48253	28/03/2019	EM ELECTRICAL MOVEMENT	Review Spin Studio console and provide assistance regarding technical equipment	-	157.30
EFT48254	28/03/2019	ENVIRONMENTAL INDUSTRIES	Services rendered on various invoices	-	36,515.91
EFT48255	28/03/2019	ESPLANADE HOTEL FREMANTLE	SOEP accomodation and meals	-	666.00
EFT48256	28/03/2019	ESPRESSO ESSENTIAL WA	SOEP refreshments	-	1,109.90

EFT48257	28/03/2019	East Pilbara Recycling	RFT 07-201718 Waste Management Services -Landfill	-	99,037.86
EFT48258	28/03/2019	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	SOEP vehicle service	-	924.00
EFT48259	28/03/2019	GALVINS PLUMBING SUPPLIES	Goods supplied on various invoices	-	6,554.31
EFT48260	28/03/2019	HARRIS TECHNOLOGY	IT Equipment	-	373.29
EFT48261	28/03/2019	HARVEY NORMAN - PORT HEDLAND	WTB5400WA - 540L White Westinghouse Top Mount Fridge	-	1,407.00
EFT48262	28/03/2019	HOSPITALITY INN PORT HEDLAND	SOEP accomodation and meals	-	186.00
EFT48263	28/03/2019	IRONCLAD HOTEL	SOEP meals	-	28.00
EFT48264	28/03/2019	Incite Security Pty Ltd	Newman Recreation Centre Please carry out monitoring of the duress system at the Newman Recreation Centre	-	468.00
EFT48265	28/03/2019	JASON SIGNMAKERS	Newman Bike Week : 16 x Road/event Signs	-	293.15
EFT48266	28/03/2019	KARRATHA AUTOMOTIVE GROUP	Supply, licensing and delivery of one (1) new 2018 Holden Colorado LS 4x4 Auto Space Cab C/Chas DT4 Diesel as per specifications and quote 37357.	-	62,125.56
EFT48267	28/03/2019	KMART AUSTRALIA LTD	Nullagine Youth Program - Art supplies	-	230.50
EFT48268	28/03/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	How to use social media for community development outcomes training course 26/03/2019	-	70.00
EFT48269	28/03/2019	MARBLE BAR HOLIDAY PARK	Goods supplied on various invoices	-	100.00
EFT48270	28/03/2019	MARBLE BAR PRIMARY SCHOOL	Lot 290 General st - 50% payment	-	1,546.27
EFT48271	28/03/2019	MARBLE BAR TRAVELLERS REST	6 bags of ice - transporting catering supplies for events	-	27.00
EFT48272	28/03/2019	MCLEODS BARRISTERS & SOLICITORS	Prepare Kiosk lease for Newman Airport	-	360.80
EFT48273	28/03/2019	MIDLAND MOWERS	Main Wiring Harness for 2014 Ferris IS2500Z	-	255.60
EFT48274	28/03/2019	Marble Bar Community Resource Centre	Advertising for Mirage - March 2019	-	225.00
EFT48275	28/03/2019	Marble Bar Electrical Service Pty Ltd	Piri Smith Retirement Unit 3 - reports a/con in bedroom is not working - will not turn on. Please check & rectify	-	68.75
EFT48276	28/03/2019	Moore Stephens	FBT Webinar - Newman 22.02.19 Susanne Millar	-	220.00
EFT48277	28/03/2019	NEIL GEGANZO	Equipment bond refund booking# 2865	-	200.00
EFT48278	28/03/2019	NEWMAN HOME HARDWARE & ICE PLUS	Goods supplied on various invoices	-	590.68
EFT48279	28/03/2019	NEWMAN HOTEL MOTEL	SOEP accomodation and meals	-	1,200.00
EFT48280	28/03/2019	NEWMAN RETRAVISION	Protective case for mobile phone	-	114.00
EFT48281	28/03/2019	NEWMAN VISITORS CENTRE	SOEP staff gratuity	-	248.80
EFT48282	28/03/2019	NEWMAN VOLUNTEER FIRE AND RESCUE SERVICES	Services Rendered : Australia Day movie Screening	-	520.00
EFT48283	28/03/2019	NULLAGINE HOTEL GENERAL STORE	SOEP accomodation and meals	-	185.00

EFT48284	28/03/2019	Nor-West Freight Services Pty Ltd	SOEP freight on various invoices	-	574.20
EFT48285	28/03/2019	OFFICE LINE	Newman Admin Office - Records Room Grey Workstation A-1800mm and B- 2100mm	-	742.50
EFT48286	28/03/2019	OFFICEWORKS BUSINESS DIRECT	Stationery order	-	2,574.66
EFT48287	28/03/2019	PAYWISE PTY LTD	Jeremy Edwards Salary Sacrifice PPE 24/03/19	-	900.12
EFT48288	28/03/2019	PILBARA GLAZING SERVICES	Services rendered on various invoices	-	3,324.57
EFT48289	28/03/2019	PILBARA MOTOR GROUP	SOEP vehicle service	-	4,842.68
EFT48290	28/03/2019	Parnawarri IGA	Goods supplied on various invoices	-	660.17
EFT48291	28/03/2019	Pritchard Bookbinders	Please supply the following: Binding of the Confirmed Council Minutes Septs 2018 - December 2018	-	309.10
EFT48292	28/03/2019	ROOS PLUMBING	Services rendered on various invoices	-	2,189.00
EFT48293	28/03/2019	ROWCON PTY LTD	AER Reporting including review of Landfill check sheets and waste quantities 16 hrs	-	5,280.00
EFT48294	28/03/2019	ROWENA PURDY	Yoga march 2-9-16-23-30	-	1,350.00
EFT48295	28/03/2019	ROYAL LIFE SAVING SOCIETY AUSTRALIA	Swim Scool Certificates - As Quoted	-	370.50
EFT48296	28/03/2019	Raees Rasool	Men's Basketball Competition - Game fee refund, defaulted game	-	60.00
EFT48297	28/03/2019	SARAH STAMPFLI/SERENE BEDLAM	Bike Week - Event Photography 8am to 11am with 2 Photographers	-	660.00
EFT48298	28/03/2019	SOHAN ARIEL HAYES	screening fees for Cannibal film	-	195.00
EFT48299	28/03/2019	SONIC HEALTHPLUS PTY LTD	Pre-Employment Medicals	-	1,635.04
EFT48300	28/03/2019	ST JOHN AMBULANCE AUSTRALIA WA (NEWMAN)	Replenish first aid kit for Junior Sports Pavilion - 6 month audit	-	224.22
EFT48301	28/03/2019	STOCKMAN ENGINEERING	Fabricate donga stairs	-	4,499.00
EFT48302	28/03/2019	Sian Appleton	Phone subsidy reimbursement 14/02/19 - 13/03/19	-	285.71
EFT48303	28/03/2019	Simone Johnston	install of Martu Wangka exhibition	-	1,781.00
EFT48304	28/03/2019	TECHBRAIN	Engineer Level Labour - Estimate Installation and Configuration of Device (charged based on time and materials)	-	680.63
EFT48305	28/03/2019	THE SHADE SAIL MAN	Ethel Creek Park Please replace the damaged shade sail at Ethel Creek Park	-	3,723.50
EFT48306	28/03/2019	TNT Australia Pty Limited	SOEP freight on various invoices	-	2,092.39
EFT48307	28/03/2019	TOLL IPEC ROAD EXPRESS PTY LTD	SOEP freight on various invoices	-	168.15
EFT48308	28/03/2019	TYREPOWER NEWMAN	SOEP vehicle service	-	5,035.35
EFT48309	28/03/2019	WA LIBRARY SUPPLIES	Nullagine Public Library Stamp	-	98.45

EFT48310	28/03/2019	WIDEGlide CONSTRUCTIONS	Services rendered on various invoices	-	10,227.80
EFT48311	28/03/2019	Woolworths (WA) Ltd	Goods supplied on various invoices	-	2,045.52
EFT48312	28/03/2019	Wormald Australia Pty Ltd	Replace Fire Detection sensors in RPT Terminal as per Quote OPT0075942	-	8,081.70
EFT48313	28/03/2019	YIRRINJULA DREAMING	50% deposit (First of two payments). For MC and Stand up comedy services at Reconciliation Week events on 25 and 26 May 2019 in Newman WA	-	3,000.00
EFT48314	28/03/2019	BETTY WHYLOUTER	Artist payment ref# 5006	-	400.00
EFT48315	28/03/2019	BUGAI WHYLOUTER	Artist payment ref# 5008	-	1,000.00
EFT48316	28/03/2019	Brianna Booth	assiting Martumili in Newman art studio	-	661.13
EFT48317	28/03/2019	DOREEN CHAPMAN	Artist payment ref# 4998	-	300.00
EFT48318	28/03/2019	HELEN DALE SAMSON	Artist payment ref# 5005	-	330.00
EFT48319	28/03/2019	IVY BIDU	Artist payment ref# 5012	-	123.00
EFT48320	28/03/2019	KUMPAYA GIRGIRBA	Artist payment ref# 5004	-	1,000.00
EFT48321	28/03/2019	MAY CHAPMAN	Artist payment ref# 4999	-	75.00
EFT48322	28/03/2019	MINYAWA MILLER	Artist payment ref# 5010	-	1,000.00
EFT48323	28/03/2019	YIKARTU BUMBA	Artist payment ref# 5002	-	639.08
EFT48324	04/04/2019	Department of Housing	46 Francis st Marble Bar Tenant Warren Coffin PPE 24/03/19	-	200.00
EFT48325	04/04/2019	Pivotel Satellite Pty Ltd	Standard fees and charges	-	20.00
EFT48326	04/04/2019	TELSTRA	SOEP Landline bill	-	20,104.73
EFT48327	04/04/2019	Anita Marlene Grace	Councillor sitting fee - March 2019	-	4,275.00
EFT48328	04/04/2019	Anthony Middleton	Councillor sitting fee - March 2019	-	4,275.00
EFT48329	04/04/2019	BRIDGET SCHILL	Councillor sitting fee - March 2019	-	4,275.00
EFT48330	04/04/2019	CAROL WILLIAMS	Councillor sitting fee - March 2019	-	4,275.00
EFT48331	04/04/2019	CRAIG EDWARD HOYER	Councillor sitting fee - March 2019	-	4,275.00
EFT48332	04/04/2019	DEAN HATWELL	Councillor sitting fee - March 2019	-	4,275.00
EFT48333	04/04/2019	GERALDINE PARSONS	Councillor sitting fee - March 2019	-	4,275.00
EFT48334	04/04/2019	JETON AHMEDI	Councillor sitting fee - March 2019	-	7,025.00
EFT48335	04/04/2019	LYNETTE SUZANNE CRAIGIE	Councillor sitting fee - March 2019	-	16,900.00
EFT48336	04/04/2019	Lang Tree Eric Coppin	Councillor sitting fee - March 2019	-	4,275.00
EFT48337	04/04/2019	MICHAEL TIMOTHY KITCHIN	Councillor sitting fee - March 2019	-	4,275.00
EFT48338	04/04/2019	WATER CORPORATION	SOEP Water consumption on various invoices	-	81,408.82
EFT48339	04/04/2019	BETTY WHYLOUTER	Artist payment ref# 5035	-	600.00
EFT48340	04/04/2019	BIANCA SIMPSON	Artist payment ref# 5030	-	100.00

EFT48341	04/04/2019	BUGAI WHYOULTER	Artist payment ref# 5044	-	1,000.00
EFT48342	04/04/2019	CORBAN CLAUSE WILLIAMS	Artist payment ref# 5041	-	750.00
EFT48343	04/04/2019	CYRIL WHYOULTER	Artist payment ref# 5036	-	407.50
EFT48344	04/04/2019	DANIELLE BOOTH	Artist payment ref# 5037	-	315.00
EFT48345	04/04/2019	JAKAYU BILJABU	Artist payment ref# 5029	-	300.00
EFT48346	04/04/2019	JUDITH ANYA SAMSON	Artist payment ref# 5042	-	335.00
EFT48347	04/04/2019	LILY JATARR LONG	Artist payment ref# 5040	-	238.00
EFT48348	04/04/2019	MINYAWA MILLER	Artist payment ref# 5045	-	500.00
EFT48349	04/04/2019	PATRICIA GAYE BUTT	Artist payment ref# 5031	-	232.43
EFT48350	04/04/2019	RONELLE SIMPSON	Artist payment ref# 5034	-	208.91
EFT48351	04/04/2019	AGP Property Solutions	Newman Tennis & Netball Courts Please carry out removal of graffiti from the Newman Netball & Tennis Courts synthetic surfaces.	-	712.80
EFT48352	04/04/2019	ALL-RID PEST MANAGEMENT	Annual Pest Inspection	-	1,527.42
EFT48353	04/04/2019	ALYKA PTY LTD	Website hosting & licensing annual fee	-	3,025.00
EFT48354	04/04/2019	AMPAC Debt Recovery (WA) Pty Ltd	Commissions and costs for the month of March	-	264.00
EFT48355	04/04/2019	ANALYTICAL REFERENCE LABORATORY (WA)	Monthly sampling for WWTP February 2019	-	862.40
EFT48356	04/04/2019	AUSWATER SYSTEMS PTY LTD	Quarterly service (March) of airport RO plants	-	6,160.00
EFT48357	04/04/2019	Aboriginal Males Healing Centre	Bond refund for booking# 2450	-	600.00
EFT48358	04/04/2019	Australian Taxation Office (PAYG)	PAYG PPE 24/03/19	-	103,136.81
EFT48359	04/04/2019	BCITF	BCITF Applications 5611; 5610; 5613; 5614 & 5615	-	30,034.58
EFT48360	04/04/2019	BOOKTALK	Hire of Witches of East wick & At the Waters Edge	-	80.00
EFT48361	04/04/2019	BUDGET CAR & TRUCK RENTAL PERTH	SOEP staff car hire	-	497.86
EFT48362	04/04/2019	BUILDING COMMISSION	BSL Remittance March 2019	-	20,858.81
EFT48363	04/04/2019	Blackwoods	Goods supplied on various invoices	-	1,178.28
EFT48364	04/04/2019	Brent Stein	Phone subsidy reimbursement 11/12/18 - 10/03/19	-	184.85
EFT48365	04/04/2019	Bridgestone Tyre Centre Port Hedland	Please supply and fit 2 V steels to Shire Bus	-	744.59
EFT48366	04/04/2019	COLS EXCAVATOR HIRE	Monthly PO for the month of February 2019	-	1,562.00
EFT48367	04/04/2019	CUSTOMER FIRST CONTRACTING PTY LTD	Services rendered on various invoices	-	54,679.47
EFT48368	04/04/2019	Carly Williams	Reimbursement for Marble Bar remote gym trip food	-	52.88
EFT48369	04/04/2019	Cleanaway (acct 85008)	Services rendered on various invoices	-	5,401.00
EFT48370	04/04/2019	Coca-Cola Amatil (acct 1197342)	Order for Recreation Centre	-	448.15
EFT48371	04/04/2019	DEPARTMENT OF TRANSPORT	Release of Owner Information Requests 2018/2019 - Feb	-	30.60

EFT48372	04/04/2019	DESIGNA AUSTRALIA PTY LTD	Provision of Comprehensive Car Park Maintenance Services	-	6,721.10
EFT48373	04/04/2019	DTR FITNESS	DTR class cover in March	-	450.00
EFT48374	04/04/2019	De Cuba Son	Harmony Day 5 Piece Band Performance on 16 March 2019 at Long Table Dinner event	-	2,000.00
EFT48375	04/04/2019	EAST PILBARA BMX CLUB	Newman Bike Bingo 24.03.19 - Services Rendered BBQ & Bike Safety Checks	-	440.00
EFT48376	04/04/2019	EAST PILBARA EARTHMOVING PTY LTD	Hire of Grader to complete road maintenance grade to the Munjina Roy Hill Rd from Marble Bar Rd to BHP Railway Line. Rates as per tender submission RFT 8-2017/18 - Supply of Hired Road Construction Plant with Operators.	-	30,888.00
EFT48377	04/04/2019	ENVIRONMENTAL INDUSTRIES	52A Wilara - Front lawns retic not covering some areas, please inspect all retic whilst on site	-	111.21
EFT48378	04/04/2019	ESPRESSO ESSENTIAL WA	SOEP refreshments	-	1,718.62
EFT48379	04/04/2019	EXTERIA	Nullagine and Marble Bar Public Toilet - supply and install of the new public toilet	-	33,580.80
EFT48380	04/04/2019	FROGGY SERVICES	regular clean of shared staff accomodation	-	682.00
EFT48381	04/04/2019	Form Building a State of Creativity	Bond refund for cancelled booking# 2899	-	1,200.00
EFT48382	04/04/2019	G02 Building Pty Ltd	Installation of 70 reinforced concrete L-shaped freestanding panels and associated works for the Shire of East Pilbara depot in accordance with RFQ 02-201819 documents and drawings.	-	211,492.46
EFT48383	04/04/2019	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	SOEP vehicle service	-	915.20
EFT48384	04/04/2019	GALVINS PLUMBING SUPPLIES	Goods supplied on various invoices	-	444.86
EFT48385	04/04/2019	GARY EDWARDS PLUMBING & GAS	Sercices rendered on various invoices	-	1,614.33
EFT48386	04/04/2019	Grenelda Services	Harmony Week Fairy Light installation and Dismantle Friday 15 March - Installation Monday 18 March - Dismantle (Leave cable up for Reconciliation Ball.)	-	910.00
EFT48387	04/04/2019	HARVEY NORMAN - PORT HEDLAND	Supply printer ink cartridges	-	316.00
EFT48388	04/04/2019	HEDLAND EMPORIUM PTY LTD	Stationery order	-	15.75
EFT48389	04/04/2019	HOSPITALITY INN PORT HEDLAND	SOEP accomodation and meals	-	720.50
EFT48390	04/04/2019	Hedland Auto Electrics Pty Ltd	Service and Repairs to Air Conditioner	-	2,533.85
EFT48391	04/04/2019	Hedland Offroad T/A Tyrepower Port Hedland	SOEP vehicle service	-	1,131.00

EFT48392	04/04/2019	Incite Security Pty Ltd	Please proceed with the supply, licence and installation of the Titan Security Management Software system to facilitate the programming of the security swipe cards as per your quote No. 30195	-	693.68
EFT48393	04/04/2019	Ixom Operations Pty Ltd	Chlorine gas cylinder 70kg	-	2,653.20
EFT48394	04/04/2019	Jane Langley	Refund for kids yoga term 1 2019 cancelled due to less participants	-	78.75
EFT48395	04/04/2019	KMART AUSTRALIA LTD	Bike Week - Nullagine & Marble Bar	-	392.50
EFT48396	04/04/2019	KOMATSU AUSTRALIA PTY LTD	Supply and fit LED lights, check air conditioner operation.	-	1,924.82
EFT48397	04/04/2019	Konga with Amber	February 7-14-21-28 4 sessions	-	935.00
EFT48398	04/04/2019	LIGHTBASE PTY LTD	Please replace 20 vandalized/smashed lights to the light towers on Kangaroo Oval, Emu Oval, Goanna Oval and Boomerang Oval. Please replace the air fibre signal device at Capricorn Junior Clubrooms that controls the automated signaling to turn the lights on and off that has been smashed.	-	49,192.00
EFT48399	04/04/2019	LISA DAVIS	Phone subsidy reimbursement 13/12/18 - 12/03/19	-	134.85
EFT48400	04/04/2019	Lang Tree Eric Coppin	Travelling allowance to Marble Bar & return 956km - Council meeting 22/03/19	-	989.65
EFT48401	04/04/2019	Lisa Clack	Phone subsidy reimbursement 22/01/19 - 21/03/19	-	369.23
EFT48402	04/04/2019	MARKETFORCE	Monthly Northwest Telegraph Column - March 2019	-	1,171.51
EFT48403	04/04/2019	METAL ARTWORK CREATIONS	Please supply the following: Solid Jarrah Desk name with Gold Aluminium name Plaque Raees Rasool - Executive Manager Infrastructure Services Lisa Clack - Executive Manager Customer and Community Services	-	100.10
EFT48404	04/04/2019	MT NEWMAN FURNITURE & BEDDING	Purchase of 4 bar stools for Newman Library	-	636.00
EFT48405	04/04/2019	Marble Bar Electrical Service Pty Ltd	Services rendered on various invoices	-	4,976.24
EFT48406	04/04/2019	NEWMAN HOME HARDWARE & ICE PLUS	Goods supplied on various invoices	-	3,023.56
EFT48407	04/04/2019	NEWMAN HOTEL MOTEL	SOEP accomodation and meals	-	253.00
EFT48408	04/04/2019	NEWMAN RETRAVISION	Printing Toner Catridges	-	1,683.00
EFT48409	04/04/2019	NEWMAN VISITORS CENTRE	Farewell Gift - Naomi Blackshaw	-	39.00
EFT48410	04/04/2019	NORTH METROPOLITAN TAFE	Course fees for Jasmin Power 20009057 - 2018 CHC40413 Certificate IV in Youth Work	-	81.64
EFT48411	04/04/2019	NULLAGINE HOTEL GENERAL STORE	SOEP accomodation and meals	-	746.40

EFT48412	04/04/2019	Nor-West Freight Services Pty Ltd	SOEP freight on various invoices	-	541.20
EFT48413	04/04/2019	OFFICEWORKS BUSINESS DIRECT	SOEP stationery on various invoices	-	1,488.41
EFT48414	04/04/2019	ONSITE RENTAL GROUP	Harmony Day 16.03.19 - Equipment Hire : Portaloos, lighting towers and Generator.	-	1,504.38
EFT48415	04/04/2019	PILBARA MOTOR GROUP	SOEP vehicle service	-	707.86
EFT48416	04/04/2019	PINDAN CONTRACTING PTY LTD	Refund of duplicate payment received - tax inv# 79824	-	465.24
EFT48417	04/04/2019	PIP PARSONSON	Phone subsidy reimbursement 05/01/19 - 04/03/19	-	89.90
EFT48418	04/04/2019	PIRTEK NEWMAN	SOEP vehicle service	-	4,278.19
EFT48419	04/04/2019	Parnawarri IGA	Goods supplied on various invoices	-	1,840.49
EFT48420	04/04/2019	Pioneers Football & Sporting Club	Sustainability Litter Collection Program contribution- Rostered Dates 18/02/2019-17/03/2019	-	2,000.00
EFT48421	04/04/2019	QBE Insurance Ltd	Refund of duplicate payment received - tax inv# 79780; Programmed #3664	-	470.00
EFT48422	04/04/2019	RENTOKIL INITIAL GROUP	Services rendered on various invoices	-	1,894.94
EFT48423	04/04/2019	RFF AUSTRALIA	Inland Irrigation Project	-	22,000.00
EFT48424	04/04/2019	ROOS PLUMBING	Services rendered on various invoices	-	1,343.10
EFT48425	04/04/2019	ROWCON PTY LTD	Supply of design details pond lining WWTP	-	8,096.00
EFT48426	04/04/2019	Rachel Clutterbuck	Refund for swim school lessons	-	120.00
EFT48427	04/04/2019	Raees Rasool	Phone subsidy reimbursement 06/02/19 - 05/03/19	-	95.00
EFT48428	04/04/2019	Regal Transport	Freight - SOEP to Pickles Auctions	-	607.80
EFT48429	04/04/2019	SIMMONE VAN BUERLE	Phone subsidy reimbursement 24/01/19 - 23/02/19	-	89.90
EFT48430	04/04/2019	SMITHS DETECTION (AUSTRALIA) PTY LTD	Supply and deliver 1xthermal printer panel assembly for the lonscan 500DT ETD located at the passenger screening point.	-	1,183.60
EFT48431	04/04/2019	SONIC HEALTHPLUS PTY LTD	Pre-employment medicals	-	1,138.50
EFT48432	04/04/2019	STATE LIBRARY OF WESTERN AUSTRALIA	Delivery costs of inter library loan charges for 2018/19 financial year for Newman Library	-	814.76
EFT48433	04/04/2019	STOCKMAN ENGINEERING	New plate for Sewer Farm	-	238.70
EFT48434	04/04/2019	Silkway Holdings t/a Novatron Australia	Design, install, commission water treatment plant - Payment 2 for 30% of design and supply amount upon receipt of major components	-	124,159.13
EFT48435	04/04/2019	TITAN AUSTRALIA PTY LTD	Supply 6 x 265/70R 19.5 tyres	-	3,240.00
EFT48436	04/04/2019	TNT Australia Pty Limited	SOEP freight on various invoices	-	615.57
EFT48437	04/04/2019	TOLL IPEC ROAD EXPRESS PTY LTD	Freight - Hydramet to SOEP	-	21.90
EFT48438	04/04/2019	TYREPOWER NEWMAN	SOEP vehicle service	-	6,208.88

EFT48439	04/04/2019	The Workwear Group Pty Ltd	Staff Uniform Order	-	402.10
EFT48440	04/04/2019	Thinkwater Canning Vale	Services rendered on various invoices	-	4,884.84
EFT48441	04/04/2019	WESTRAC PTY LTD	Supply various nuts & bolts	-	386.91
EFT48442	04/04/2019	WIDEGLIDE CONSTRUCTIONS	Services rendered on various invoices	-	9,135.50
EFT48443	04/04/2019	Woolworths (WA) Ltd	Goods supplied on various invoices	-	2,548.94
EFT48444	04/04/2019	Wormald Australia Pty Ltd	Fire Equipment Inspections, Servicing & Testing	-	623.60
TOTAL					- 2,942,838.58

Appendix 2
Schedule of Accounts – Master Card

SHIRE OF EAST PILBARA
MasterCard Transactions 07/03/2019 - 04/04/2019

Card Holder	Card Number	Transaction Date	Narration	Debit	Credit
Oliver Shaer	5586 0222 5108 3908	11/03/2019	IPY*LA CAR CARRIERS JANDAKOT WA	-	785.80
	5586 0222 5108 3908	8/03/2019	DOT - LICENSING NEWMAN	-	26.85
Ben Lewis	5586 0234 5114 3732	18/03/2019	SAI GLOBAL LIMITED SYDNEY AU	-	141.43
Jeremy Edwards	5586 0250 5113 6818	3/04/2019	SP * LIFE APPAREL CO CURRUMBIN QL	-	130.05
	5586 0250 5113 6818	29/03/2019	WANEWSDTI Osborne Park WA	-	22.15
	5586 0250 5113 6818	28/03/2019	THE BOTANICAL CAFE WEST PERTH	-	9.00
	5586 0250 5113 6818	28/03/2019	HAIYOU GROUP JOONDALUP JOONDALUP AU	-	35.00
	5586 0250 5113 6818	27/03/2019	TOWN OF CAMBRIDGE FLOREAT	-	2.00
	5586 0250 5113 6818	27/03/2019	TOWN OF CAMBRIDGE FLOREAT	-	1.50
	5586 0250 5113 6818	27/03/2019	GEOWASH JOONDALUP GA EDGEWATER WA	-	250.00
	5586 0250 5113 6818	26/03/2019	CITY OF PERTH PARKING- PERTH WA	-	6.16
	5586 0250 5113 6818	26/03/2019	ALIMENT (WA) P/L WEST LEEDERVIWA	-	17.00
	5586 0250 5113 6818	26/03/2019	ALIMENT (WA) P/L WEST LEEDERVIWA	-	9.40
	5586 0250 5113 6818	25/03/2019	RED SANDS NOMINEES P NEWMAN WA	-	438.48
	5586 0250 5113 6818	14/03/2019	SEASONS HOTEL NEWMAN NEWMAN	-	122.00
	5586 0250 5113 6818	12/03/2019	RED SANDS NOMINEES P NEWMAN WA	-	12.18
	5586 0250 5113 6818	11/03/2019	Boulevard Pharmacy Newman WA	-	179.95
	5586 0250 5113 6818	11/03/2019	WOOLWORTHS W4381 NEWMAN	-	113.54
	5586 0250 5113 6818	11/03/2019	PARNAWARRI IGA NEWMAN	-	43.78
	Sian Appleton	5586 0255 5114 4940	20/03/2019	FACEBK *ENMCMKN3L2 fb.me/ads IR	-
5586 0255 5114 4940		13/03/2019	AUSTRALIAN TRAINING PR EAST MELBOURN	-	567.80
5586 0255 5114 4940		12/03/2019	SUBWAY NEWMAN NEWMAN WA	-	480.00
Raees Rasool	5586 0259 5114 6081	4/04/2019	THERMO FISHER SCIENTIF SCORESBY VI	-	783.20
	5586 0259 5114 6081	2/04/2019	ROWE SCIENTIFIC PTY LT WANGARA WA	-	1,436.86

	5586 0259 5114 6081	2/04/2019	ROWE SCIENTIFIC PTY LT WANGARA WA	-	447.36	
	5586 0259 5114 6081	25/03/2019	DOME NEWMAN NEWMAN	-	33.80	
	5586 0259 5114 6081	22/03/2019	MUZZ BUZZ NEWMAN NEWMAN	-	12.00	
Billing Account	5586 0290 0108 8665	20/03/2019	FOREIGN TRANSACTION FEE	-	14.54	
	5586 0290 0108 8665	11/03/2019	PERIODICAL PAYMENTS 22/01/19 - 19/02/19			8,977.22
			TOTAL	-	6,614.76	8,977.22

Appendix 3
Schedule of Accounts – CHQ

SHIRE OF EAST PILBARA
Cheque Payments

Chq/EFT	Date	Name	Description	Amount
24741	14/03/2019	BHP BILLITON IRON ORE PTY LTD	Rates refund	- 35,522.31
24742	14/03/2019	EAST PILBARA BMX CLUB	Refund on inv# 74255, 74737 & 74797	- 638.24
24743	14/03/2019	SOEP - NEWMAN PETTY CASH	SOEP petty cash recoup	- 342.20
24744	14/03/2019	SOEP - CASH	Umpire Coaching Fund for Netball & Basketball	- 270.00
24745	21/03/2019	NEWMAN SOCCER ASSOCIATION	Harmony Week Celebration Equipment transfer, set up & pack down cost as per expressions of interest	- 1,500.00
24746	21/03/2019	SOEP - LOTTO SYNDICATE 1	Staff Lotto syndicate 1 PPE 10/03/19	- 297.60
24747	21/03/2019	SOEP - LOTTO SYNDICATE 2	Staff Lotto syndicate 2 PPE 10/03/19	- 383.70
24748	21/03/2019	SOEP - LOTTO SYNDICATE 3	Staff Lotto syndicate 3 PPE 10/03/19	- 238.00
24749	28/03/2019	MULYATINGKI MARNEY	Artist payment ref# 5009	- 500.00
24750	04/04/2019	SOEP - CASH	Artist payments on various invoices	- 900.00
24751	04/04/2019	SOEP - LOTTO SYNDICATE 1	Staff lotto syndicate 1 PPE 24/03/19	- 297.60
24752	04/04/2019	SOEP - LOTTO SYNDICATE 2	Staff lotto syndicate 2 PPE 24/03/19	- 383.70
24753	04/04/2019	SOEP - LOTTO SYNDICATE 3	Staff lotto syndicate 3 PPE 24/03/19	- 238.00
TOTAL				- 41,511.35

Appendix 4
Schedule of Accounts – Directs

SHIRE OF EAST PILBARA
Direct Debit Payments

Chq/EFT	Date	Name	Description	Amount
DD12594.1	10/03/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll deductions	- 33,889.29
DD12594.10	10/03/2019	MLC MASTERKEY SUPER FUNDAMENTALS	Payroll deductions	- 632.55
DD12594.11	10/03/2019	EDWARDS J E AND A J SUPERANNUATION FUND	Superannuation contributions	- 1,017.41
DD12594.12	10/03/2019	NORTH PERSONAL SUPER FUND	Superannuation contributions	- 135.00
DD12594.13	10/03/2019	LUCRF SUPER	Superannuation contributions	- 247.28
DD12594.14	10/03/2019	UNISUPER	Superannuation contributions	- 282.32
DD12594.15	10/03/2019	Care Super	Superannuation contributions	- 306.32
DD12594.16	10/03/2019	CHRISTEX SUPERANNUATION FUND	Superannuation contributions	- 914.90
DD12594.17	10/03/2019	ANZ SMART CHOICE SUPER	Superannuation contributions	- 302.02
DD12594.18	10/03/2019	LOCAL GOVERNMENT SUPER	Superannuation contributions	- 873.44
DD12594.19	10/03/2019	AUSTRALIAN SUPER	Superannuation contributions	- 2,112.87
DD12594.2	10/03/2019	Sequoia Superannuation Pty Ltd	Superannuation contributions	- 233.86
DD12594.20	10/03/2019	COLONIAL FIRST STATE	Superannuation contributions	- 1,199.08
DD12594.21	10/03/2019	Hostplus	Superannuation contributions	- 2,658.43
DD12594.22	10/03/2019	GANESHA SUPERFUND	Superannuation contributions	- 466.04
DD12594.3	10/03/2019	REST SUPERANNUATION	Superannuation contributions	- 657.25
DD12594.4	10/03/2019	SUNSUPER	Superannuation contributions	- 461.87
DD12594.5	10/03/2019	GUILD SUPER	Payroll deductions	- 551.84
DD12594.6	10/03/2019	BRYKAS SUPERANNUATION FUND	Superannuation contributions	- 331.84
DD12594.7	10/03/2019	AMP	Superannuation contributions	- 603.32
DD12594.8	10/03/2019	HESTA SUPER FUND	Payroll deductions	- 866.82
DD12594.9	10/03/2019	BT SUPER FOR LIFE	Superannuation contributions	- 327.04
DD12604.1	10/03/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Superannuation contributions	- 88.14
DD12626.1	24/03/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll deductions	- 37,201.71
DD12626.10	24/03/2019	MLC MASTERKEY SUPER FUNDAMENTALS	Payroll deductions	- 632.55
DD12626.11	24/03/2019	EDWARDS J E AND A J SUPERANNUATION FUND	Superannuation contributions	- 1,017.41
DD12626.12	24/03/2019	NORTH PERSONAL SUPER FUND	Superannuation contributions	- 188.03
DD12626.13	24/03/2019	LUCRF SUPER	Superannuation contributions	- 247.28
DD12626.14	24/03/2019	UNISUPER	Superannuation contributions	- 310.82

DD12626.15	24/03/2019	Care Super	Superannuation contributions	-	306.32
DD12626.16	24/03/2019	QJ GIZ SMSF	Superannuation contributions	-	71.02
DD12626.17	24/03/2019	ANZ SMART CHOICE SUPER	Superannuation contributions	-	302.02
DD12626.18	24/03/2019	CHRISTEX SUPERANNUATION FUND	Superannuation contributions	-	914.90
DD12626.19	24/03/2019	LOCAL GOVERNMENT SUPER	Superannuation contributions	-	873.44
DD12626.2	24/03/2019	AUSTRALIAN SUPER	Payroll deductions	-	2,072.45
DD12626.20	24/03/2019	COLONIAL FIRST STATE	Superannuation contributions	-	1,216.91
DD12626.21	24/03/2019	Hostplus	Superannuation contributions	-	2,714.89
DD12626.22	24/03/2019	GANESHA SUPERFUND	Superannuation contributions	-	466.04
DD12626.23	24/03/2019	Sequoia Superannuation Pty Ltd	Superannuation contributions	-	234.88
DD12626.3	24/03/2019	REST SUPERANNUATION	Superannuation contributions	-	676.37
DD12626.4	24/03/2019	SUNSUPER	Superannuation contributions	-	811.81
DD12626.5	24/03/2019	GUILD SUPER	Payroll deductions	-	618.67
DD12626.6	24/03/2019	BRYKAS SUPERANNUATION FUND	Superannuation contributions	-	333.94
DD12626.7	24/03/2019	AMP	Superannuation contributions	-	603.32
DD12626.8	24/03/2019	BT SUPER FOR LIFE	Superannuation contributions	-	506.26
DD12626.9	24/03/2019	HESTA SUPER FUND	Payroll deductions	-	866.82
			TOTAL		- 102,346.79

**9.2.6 STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31
JANUARY 2019**

File No:	FIN-23-1
Attachments	Appendix 1 – Monthly Financial Statement January 2019
Responsible Officer:	Ms Sian Appleton Executive Manager Corporate Services
Author:	Mrs Lisa Davis Manager Corporate Services
Proposed Meeting Date:	26 April 2019
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

REPORT PURPOSE

To provide Councillors with a monthly financial statement on the operations of Council.

BACKGROUND

The attached 27-page report details the financial activities of the Council for the period 1st July 2018 to 31st January 2019 of the 2018/2019 financial year –

There are 4 sections of the monthly report:

1. Monthly Health Checks and Summary Graphs
2. Statutory Reports – Rate Setting Statement, Operating Statement, Cash Flow
3. Various other Notes to give council an overview of the Shire's current financial situation, including Material Variances for Programs and Nature and Type as per the budget the council adopted variance threshold limits of 10% or \$10,000 whichever is greater.
4. A detailed Capital Projects schedule detailing all expenditure for the year to date for individual capital items and there Status.

COMMENTS/OPTIONS/DISCUSSIONS

The Executive Manager Corporate Services will provide an overview and explanation as required of how to interpret the financial statement at the meeting.

Reportable variations in accordance with the materiality threshold as per Council resolution.

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995
Part 6 Financial Management
Division 4 General financial provisions
Section 6.4(2)

Local Government (Financial Management) Regulations 1996
Part 4 Financial reports
Reg 34(1) -

POLICY IMPLICATIONS

3.1 ACCOUNTING POLICIES

STRATEGIC COMMUNITY PLAN

Nil

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Legislative – Medium.

FINANCIAL IMPLICATIONS

This report discloses financial activities for the period under review.

VOTING REQUIREMENTS

Simple.

OFFICER'S RECOMMENDATION

That the monthly financial statements for the period 1st July 2018 to 31st January 2019 of the 2018/2019 financial year as presented be received.

Appendix 1
Monthly Financial Statement – January 2019

Shire Of East Pilbara

Monthly Financial Statements

(Containing the Statement of Financial Activity)

For The Period Ending 31st January 2019

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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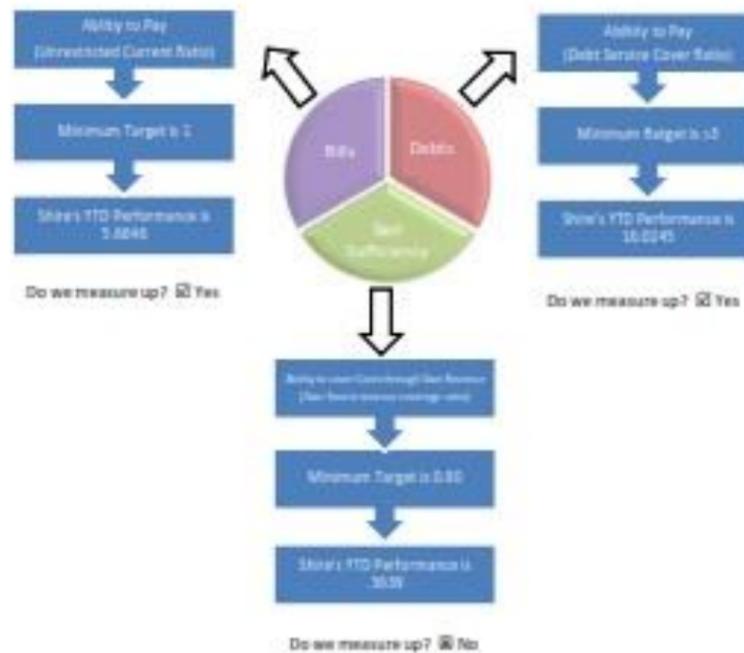
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MONTHLY FINANCIAL HEALTH CHECKS

For The Period Ending 31st January 2019

Highlighting how the Shire of East Pilbara is tracking against financial ratios



How are we tracking against our budget targets?

Adjusted Operating Surplus
 • A measure of the Shire's ability to cover its operational costs including depreciation and have funds left over to cover capital expenditure (including principal loan repayments) without relying on debt or reserves

Minimum Target is 1%

Shire's YTD Performance is -0.0675

Do we meet the target? No

Adjusted operating surplus and self sufficient ratios are high due to rates being fully funded at the beginning of the financial year. However as the year progresses, operating expenditure will continue to draw on this revenue source reducing to target by 30 June 2019

It should be noted that the increase in depreciation (following the revaluation of assets at fair value over the last four years) has significantly increased the annual depreciation and puts pressure on the operating surplus result.

Asset Sustainability Ratio
 • Measures if the Shire is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out

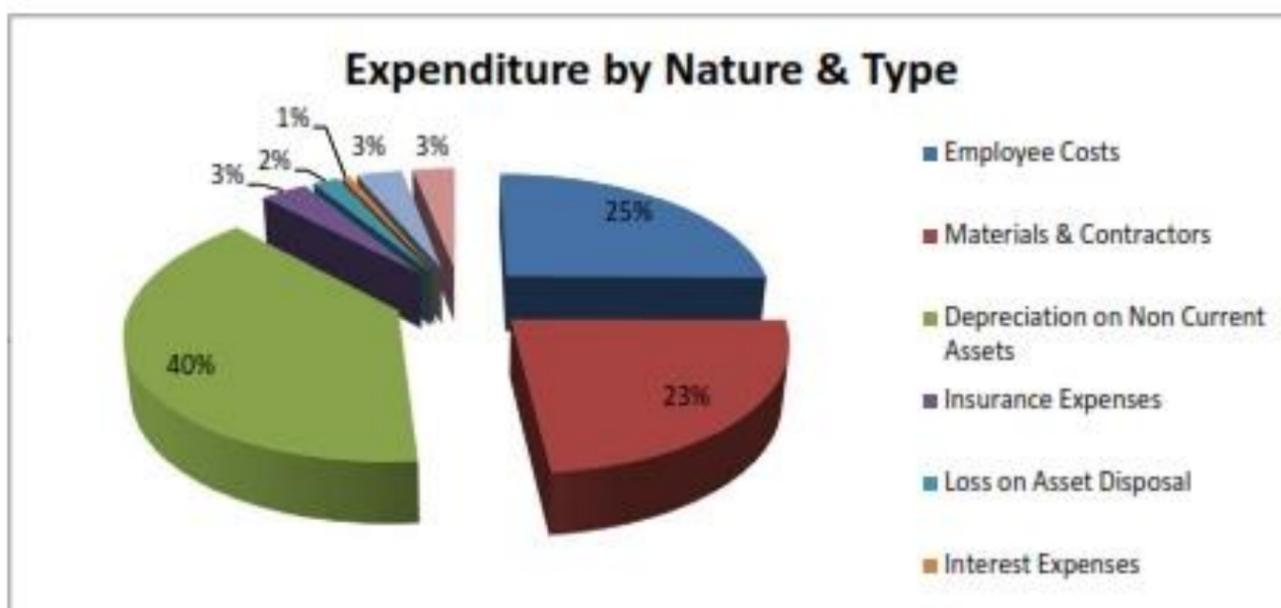
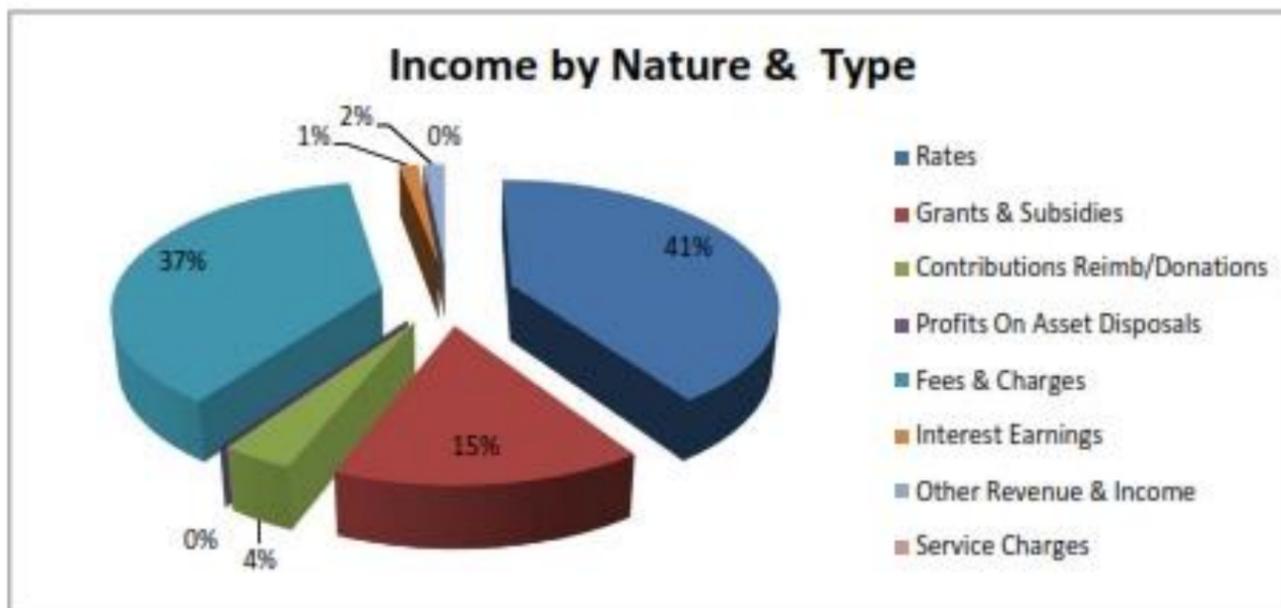
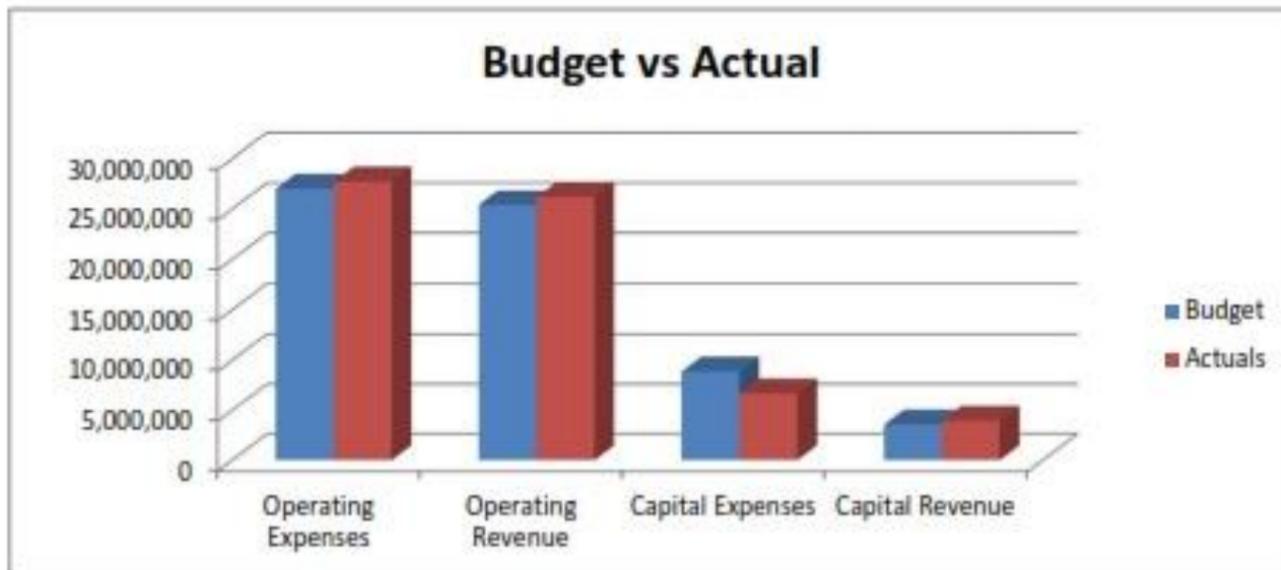
Minimum Target is 90%

Shire's YTD Performance is

Do we meet the target? N/A

**Shire Of East Pilbara
Financial Graphs**

For The Period Ending 31st January 2019



Shire Of East Pilbara Operating Revenue and Expenses For The Period Ending 31st January 2019												
Function, Sub-Function and Department Name	Budget Annual Revenue	Budget YTD Revenue	Actual YTD Revenue	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance	BELOW	Budget Annual Expenditure	Budget YTD Expenditure	Actual YTD Expenditure	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance	BELOW
General Purpose Funding												
Rates	12,184,400	12,102,335	12,304,873.33	(202,320.35)	(1.67)		33,300	19,404	638,646.23			
Other General Purpose Funding	2,170,000	529,165	180,381.21	538,773.79	64.02		491,100	287,329	276,569.00			
Total General Purpose Funding	14,354,400	12,631,520	12,485,254.54				524,400	306,733	915,215.23	(608,282.32)	(108.31)	
Governance												
Members of Council	100	56	-				734,800	397,364	333,572.49			
Other Governance	90,200	63,105	59,030.77				4,074,900	2,926,597	2,583,478.17			
Assets & Procurement	-	-	-				812,300	471,097	439,416.85			
Fixed Assets	2,900	1,687	(0.01)				445,100	259,630	314,781.38			
Allocations To Other Functions	-	-	-				(4,705,100)	(2,744,616)	(2,744,616.00)			
Total Governance	93,200	64,848	59,030.76	3,797.24	8.94		1,962,000	1,310,072	946,432.89	363,639.11	27.76	
Law, Order & Public Safety												
Fixed Assets	-	-	-				232,700	136,524	120,715.10			
Fire Prevention / Emergency Services	83,000	56,300	51,680.00				97,100	49,464	26,445.73			
Animal Control	35,000	30,000	28,203.36				19,000	1,712	8,591.42			
Other Law, Order & Public Safety	42,500	8,287	4,432.24				832,900	467,400	439,115.84			
Total Law, Order & Public Safety	160,500	94,587	82,315.60	12,271.40	12.97		1,181,700	655,100	595,866.09	59,251.91	9.04	
Health												
Fixed Assets	9,400	5,481	1,768.38				27,700	16,136	15,469.90			
Maternal and Infant Health	-	-	-				-	-	-			
Health Inspection and Administration	70,200	59,836	42,588.06				576,100	332,216	314,703.14			
Preventative Services	-	-	18,171.35				85,200	55,517	33,437.50			
Total Health	79,600	65,317	62,527.89	2,789.01	4.27		899,000	403,889	383,610.54	18,278.46	4.53	
Education & Welfare												
Fixed Assets	-	-	-				435,100	253,799	270,490.78			
Care of Families & Children	-	-	-				15,300	-	2,348.68			
Community Services	-	-	-				531,000	286,400	283,702.54			
Administration	-	-	-				206,200	152,177	112,826.00			
Community Grants & Programs	7,700	4,487	-				676,700	367,723	336,312.03			
Community Projects	165,600	209,079	142,738.11				-	-	-			
Total Education & Welfare	173,300	113,566	142,738.11	(28,172.11)	(23.69)		1,864,300	1,060,089	1,023,880.12	34,208.88	5.23	
Housing												
Fixed Assets	-	-	-				435,800	254,212	262,028.53			
Staff Housing	180,500	103,287	113,419.43				180,500	104,972	113,419.42			
Airport Housing	54,100	31,549	36,252.35				54,100	31,466	36,252.55			
Martumli Housing	10,300	7,939	11,737.88				10,300	16,234	11,737.88			
Other Housing	105,500	60,375	68,173.80				242,300	133,248	131,978.06			
Total Housing	348,400	205,150	231,603.66	(26,453.66)	(12.89)		925,000	540,172	558,336.24	(18,164.24)	(3.36)	

Shire Of East Pilbara Operating Revenue and Expenses For The Period Ending 31st January 2019												
Function, Sub-Function and Department Name	Budget Annual Revenue	Budget YTD Revenue	Actual YTD Revenue		Monthly Bud vs Actual % Variance	SECTION	Budget Annual Expenditure	Budget YTD Expenditure	Actual YTD Expenditure		Monthly Bud vs Actual % Variance	NOTES
Community Amenities												
Fixed Assets	-	-	-				687,700	401,156	716,676.55			
Sanitation & Household Refuse	630,100	620,431	625,283.52				602,400	514,861	241,038.58			
Other Sanitation	2,810,000	1,632,488	1,758,076.87				2,563,300	1,140,750	1,195,354.60			
Sewerage	879,700	878,757	876,813.98				803,000	445,648	430,724.45			
Protection of the Environment	-	-	-				4,600	2,681	-			
Town Planning & Regional Develop't	42,500	24,788	10,023.60				413,700	141,465	81,125.51			
Other Community Amenities	7,000	4,081	5,780.02				219,000	112,487	81,178.85			
Total Community Amenities	4,369,300	3,160,525	3,280,977.99	(120,452.99)	(5.81)		5,093,700	2,557,048	2,758,106.10	(181,058.10)	(7.08)	
Recreation & Culture												
Fixed Assets	-	-	-				2,824,400	1,647,562	1,406,085.10			
Public Halls & Civic Centres	82,300	50,087	55,646.75				233,000	151,460	159,566.88			
Swimming Areas/Beaches - Newman	200,400	209,397	127,980.15				841,200	421,672	458,684.81			
Swimming Areas/Beaches - M/Bar	-	-	-				183,600	105,203	110,589.71			
TV & Radio Re Broadcasting	-	-	-				25,400	12,335	12,589.21			
Recreation Centre	352,600	203,660	158,268.14				1,061,400	581,165	525,735.00			
Libraries	5,000	3,400	5,435.17				440,300	215,974	185,565.83			
Other Culture	1,383,700	869,386	520,739.84				1,779,300	990,105	927,637.15			
Recreation Services Admin	41,400	16,656	28,885.31				1,019,600	567,191	558,574.88			
Recreation Ovals/Parks & Other	214,100	122,792	117,858.04				2,648,300	1,536,801	1,340,364.06			
Total Recreation & Culture	2,279,500	1,577,358	1,010,813.60	366,544.40	26.61		11,054,700	6,227,484	5,563,190.61	664,273.59	10.67	
Transport												
Fixed Assets	83,000	(111,176)	-				7,413,000	4,560,824	5,782,222.72			
Sts/Rtds/Bridges/Depots - Construction	4,518,500	2,508,799	2,921,249.05				-	-	-			
Sts/Rtds/Bridges/Depots - Maintenance	1,735,900	812,049	830,678.41				5,091,300	3,122,228	2,893,674.32			
Road Plant Purchases	59,800	34,881	32,068.97				-	-	-			
Aerodromes	12,103,700	7,655,320	8,233,910.24				9,866,300	5,411,583	3,173,074.66			
Total Transport	18,518,900	10,899,873	12,007,906.67	(1,108,053.67)	(10.17)		22,570,600	12,894,635	13,849,171.70	(654,536.70)	(7.40)	
Economic Services												
Fixed Assets	16,700	16,700	7,322.32				255,600	155,049	408,986.22			
Tourism and Area Promotion	187,800	96,512	148,965.47				541,000	320,988	217,686.57			
Building Control	139,600	81,417	32,193.55				566,400	351,445	316,463.57			
Rural Services	135,300	77,756	74,449.73				183,500	107,016	89,145.46			
Sustainability	100,000	22,222	-				168,500	100,375	127,588.11			
Total Economic Services	577,400	294,607	262,931.05	31,673.95	10.75		1,715,000	1,014,873	1,199,847.73	(144,974.73)	(14.20)	
Other Property & Services												
Fixed Assets	-	-	-				55,000	32,081	47,040.80			
Private Works	13,300	13,300	32,430.00				9,600	-	136.86			
Public Works Overheads	10,200	4,200	4,840.00				10,200	13,465	39,341.98			
Plant Operation Costs	-	-	-				-	(7)	47,356.92			
Salaries and Wages	10,000	-	-				10,600	6,181	6,232.95			
Unclassified	191,500	116,999	361,631.80				191,500	86,743	308,550.28			
Total Other Property & Services	227,000	136,499	398,921.80	(262,422.60)	(192.25)		276,900	158,465	448,463.77	(510,000.77)	(221.60)	
Total Revenue & Expenditure As Per Operating Statement	41,182,100	29,043,850	30,035,053.59				47,665,500	27,108,538	28,183,923.11			

SHIRE OF EAST PILBARA
Statement of Financial Activity By Nature and Type
For The Period Ending 31st January 2019

Description	2018/2019 Budget	2018/2019 YTD Budget	2018/2019 YTD Actual	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance
OPERATING REVENUE					
Rates	12,068,600	12,068,600	12,196,345	127,744.75	(1.06)
Grants And Subsidies	8,111,600	4,731,767	4,622,621	(109,146.00)	2.31
Contributions, Reimbursements and Donations	1,668,200	973,117	1,080,687	107,570.55	(11.05)
Gain On Asset Disposals	112,000	65,333	9,091	(56,242.44)	86.09
Fees and Charges	17,362,100	10,127,892	11,238,939	1,111,047.75	(10.97)
Interest	994,500	580,125	407,045	(173,080.29)	29.83
Other Revenue/Income	865,100	504,642	453,557	(51,084.32)	10.12
Service Charges	0	0	0	-	na
<i>Total Operating Revenue</i>	\$41,182,100	\$29,051,475	\$30,008,285	956,810.01	(3.29)
Less: OPERATING EXPENDITURE					
Employee Costs	12,848,700	7,495,075	7,082,526	(412,548.96)	5.50
Materials And Contracts	14,033,100	8,185,975	6,579,433	(1,606,541.96)	19.63
Depreciation On Non Current Assets	16,758,400	9,775,733	11,102,165	1,326,431.93	(13.57)
Insurance Expenses	1,018,700	1,018,700	951,099	(67,601.42)	6.64
Loss On Asset Disposal	104,000	60,667	523,269	462,602.34	(762.53)
Interest Expenses	333,300	194,425	171,961	(22,463.89)	11.55
Utilities (Gas, Electricity, Water Etc)	1,803,500	1,052,042	924,734	(127,307.49)	12.10
Other Expenditure	765,800	446,717	854,340	407,623.08	(91.25)
<i>Sub Total</i>	\$47,665,500	\$28,229,333	\$28,189,527	(39,806.36)	0.14
Less: Applicable To Capital Expenditure	0	0	0	-	na
<i>Total Operating Expenditure</i>	\$47,665,500	\$28,229,333	\$28,189,527	(39,806.36)	0.14
NET PROFIT/(LOSS) RESULT	(\$6,483,400)	\$822,142	\$1,818,758	996,616.37	na
Other Comprehensive Income	\$0		\$0		
TOTAL COMPREHENSIVE INCOME	(\$6,483,400)	\$822,142	\$1,818,758	996,616.37	na

Rate Setting Statement
Operating Revenue and Expenses
For The Period Ending 31st January 2019

OPERATING REVENUE	Budget	YTD Budget	YTD Actual
General Purpose Funding	14,354,400	12,631,520	12,495,266.56
Governance	90,300	63,147	59,050.76
Law, Order & Public Safety	135,500	94,587	82,315.60
Health	70,200	59,836	62,527.99
Education & Welfare	173,300	113,566	142,738.11
Housing	348,400	205,150	231,603.66
Community Amenities	2,769,300	2,193,861	2,411,549.80
Recreation and Culture	2,209,500	1,307,358	936,487.60
Transport	13,935,200	8,313,205	9,103,908.32
Economic Services	460,700	272,385	262,931.05
Other Property & Services	227,600	136,499	398,921.60
Total Operating Revenue	34,774,400	25,391,114	26,187,301.05
Less: OPERATING EXPENSES			
General Purpose Funding	524,400	306,733	915,015.32
Governance	1,962,000	1,310,072	925,909.37
Law, Order & Public Safety	1,179,800	653,200	595,868.09
Health	699,000	403,889	385,610.54
Education & Welfare	1,864,500	1,060,089	1,025,880.12
Housing	923,000	540,172	558,336.24
Community Amenities	5,093,700	2,557,048	2,438,504.52
Recreation and Culture	11,054,700	6,227,464	5,476,683.21
Transport	22,282,800	12,806,835	13,732,535.19
Economic Services	1,700,700	1,000,573	1,159,847.73
Other Property & Services	276,900	138,463	448,463.77
Total Operating Expenditure	47,561,500	27,004,538	27,662,654.10
Add:			
Capital Grants and Contributions	6,295,700	3,562,554	3,847,752.54
Sale of Assets	540,000	120,824	131,077.71
Write Back Depreciation	16,758,400	9,775,654	11,102,165.26
	23,594,100	13,459,032	15,080,995.51
Less: CAPITAL WORKS PROGRAMME			
Governance	350,000	172,500	189,743.03
Law, Order & Public Safety	220,000	120,000	2,554.00
Health	60,000	60,000	54,858.74
Education & Welfare	138,000	20,000	-
Housing	1,329,400	674,600	132,745.86
Community Amenities	1,686,000	1,432,350	860,640.63
Recreation and Culture	1,269,000	546,000	516,398.84
Transport	10,031,800	5,179,700	4,466,929.30
Economic Services	1,035,000	650,000	437,653.50
Other Property & Services	-	-	-
	16,119,200	8,855,150	6,661,523.90
Less: OTHER			
Repayments of Debentures	947,900	467,226	467,225.70
Less Contributions to Loan Principal	-	-	-
Transfers to Reserves	3,212,700	28,801	4,913,568.98
	4,160,600	496,027	5,380,794.68
Add: FUNDING SOURCES			
Reserves Utilised	2,766,600	230,550	459,669.73
Proceeds from New Debentures	-	-	-
Estimated Surplus/(Deficit) July 1 b/fwd	6,782,100	6,719,100	6,330,685.00
	9,548,700	6,949,650	6,790,354.73
Estimated Surplus/(Deficit) June 30 c/fwd	75,900	9,444,081	8,353,678.61

CASHFLOW
For The Period Ending 31st January 2019

Municipal Fund

Cashflows From Operating Activities

Receipts from Operations		29,576,772.54
Less: Payments for Operations		-18,684,089.11
Net Cash Provided by Operating Activities		10,892,683.43

Cashflow from Investing Activities

Interest received		407,044.71
Payment for Property, Plant & Equipment		-6,661,523.90
Less: Proceeds - Sale of Assets		131,077.71
Net Cash Used by Investing Activities		-6,123,401.48

Cashflows from Financing Activities

Interest Paid		-171,961.11
Repayment of Borrowings		-467,225.70
Proceeds from Borrowings		0.00
Net Cash Used by Financing Activities		-639,186.81

Net Increase in Cash Held **\$4,130,095.14**

Municipal Fund Cash at Beginning of Year - 01/07/18 43,812,286.61

Municipal Fund Cash at End of Period - 30/06/2018 47,942,381.75

Net Increase in Cash Held **\$4,130,095.14**

Total Cash Balances

Municipal Fund		
- Cash At Bank	4,473,471.97	
- Cash Floats	18,084.23	
- Cash Invested	2,848,249.96	7,339,806.16
Reserve Fund - Cash Invested		40,602,575.59
Total Cash Held		\$47,942,381.75

Shire Of East Pilbara
Acquisition & Construction of Assets
For The Period Ending 31st January 2019

A/c No	Function/Sub Function	Budget	Monthly Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2018/2019 Funds Committed	2018/2019 Total Funds Spent YTD	Note
Governance								
Other Governance								
49001	Computer Equipment	150,000	87,500	26,395.49		971.82	27,367.31	
49004	CEO Vehicle - Sedan (41218)	85,000	85,000	94,808.09		-	94,808.09	
49014	MAP Vehicle 4WD (41230)	65,000	0	68,539.45		-	68,539.45	
49025	Newman Admin Bldg - Photocopier x1	0	0	-		-	-	
49039	Nmw Admin Bldg Security Upgrade	50,000	0	-		9,809.92	9,809.92	
Total Governance		\$350,000	\$172,500	189,743.03	-10.00	\$10,781.74	\$200,524.77	
Law, Order & Public Safety								
Fire Prevention/Emergency Services								
59010	Ranger Vehicle - 4WD (51113)	70,000	70,000	-		67,697.20	67,697.20	
59014	SES Building	100,000	0	-		60,450.00	60,450.00	
		\$170,000	\$70,000	-		\$128,147.20	\$128,147.20	
Animal Control								
59025	Town Centre CCTV	50,000	50,000	2,554.00		-	2,554.00	
		\$50,000	\$50,000	2,554.00		\$0.00	\$2,554.00	
Total Law, Order, P/Safety		\$220,000	\$120,000	2,554.00	97.87	\$128,147.20	\$130,701.20	
Health								
79002	MHRS Vehicle - 4WD (71090)	60,000	60,000	54,858.74		-	54,858.74	
Total Health		\$60,000	\$60,000	54,858.74	8.97	\$0.00	\$54,858.74	
Education and Welfare								
Community Services								
89007	Community Services - Public Building	85,000	20,000	-		-	-	
89018	Newman House	53,000	0	-		-	-	
Total Education and Welfare		\$138,000	\$20,000	-	na	\$0.00	\$0.00	
Housing								
Staff Housing								
99019	Staff Housing Capital - M/Bar & Nullagine	655,400	600	89,135.02		501,690.00	590,825.02	
99020	Staff Housing Capital - Newman	444,800	444,800	37,799.08		346,774.60	384,573.68	
99026	SPQ External	14,300	14,300	-		-	-	
99027	Community Housing Capital	34,000	34,000	2,562.87		107,470.00	110,032.87	
99028	Staff Housing Capital - Airport	180,900	180,900	3,248.89		117,676.24	120,925.13	
99029	Staff Housing Capital - Martumili	0	0	-		-	-	
Total Housing		\$1,329,400	\$674,600	132,745.86	80.32	\$1,073,610.84	\$1,206,350.70	
Community Amenities								
Sewerage								
109002	Sewerage Plant Capital Improv'ts	1,000,000	1,000,000	357,639.22		465,321.47	822,960.69	
		\$1,000,000	\$1,000,000	357,639.22		\$465,321.47	\$822,960.69	
Sanitation Other								
109017	Weighbridge	20,000	20,000	-		-	-	
109019	Septage Ponds	400,000	400,000	473,795.56		108,388.60	582,184.56	
109034	Newman Landfill Improvements	150,000	0	8,500.00		-	8,500.00	
		\$570,000	\$420,000	482,295.56		\$108,388.60	\$590,684.56	

Shire Of East Pilbara
Acquisition & Construction of Assets
For The Period Ending 31st January 2019

A/c No	Function/Sub Function	Budget	Monthly Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2018/2019 Funds Committed	2018/2019 Total Funds Spent YTD	Note
Other Community Amenities								
109022	Public Toilets	12,000	12,000	10,400.00		-	10,400.00	
109033	Nullagine Public Toilets	52,000	0	9,945.45		6,719.65	16,665.10	
109025	Marble Bar Public Toilets	52,000	350	300.00		12,629.05	12,989.65	
		116,000	12,350	20,705.45		\$19,349.30	\$40,054.75	
	Total Community Amenities	\$1,086,000	\$1,432,350	800,640.83	39.91	\$593,059.37	\$1,453,700.00	
Recreation And Culture								
119013	Gallop Hall	5,000	5,000	-		-	-	
119019	Town Square - Fit Out	35,000	35,000	11,217.00		-	11,217.00	
	Public Halls & Civic Centre	\$40,000	\$40,000	11,217.00		\$0.00	\$11,217.00	
119047	UV Meters	5,000	5,000	2,422.73		-	2,422.73	
119062	M/Bar Aquatic Centre - P&E	7,500	0	-		-	-	
119083	Newman Aquatic Centre - L&B	25,000	25,000	-		29,735.00	29,735.00	
	Swimming Areas / Beaches	\$37,500	\$30,000	2,422.73		\$29,735.00	\$32,157.73	
119306	Nullagine Radio Building Upgrade	8,500	0	-		-	-	
	Television & Radio Broadcasting	\$8,500	0	-		\$0.00	\$0.00	
119309	Newman Community Library Upgrade	11,000	11,000	5,600.00		-	5,600.00	
	Libraries	\$11,000	\$11,000	5,600.00		\$0	\$5,600	
119002	Air Conditioner Gym II	200,000	200,000	105,098.81		-	105,098.81	
	Recreation Centre	\$200,000	\$200,000	105,098.81		\$0.00	\$105,098.81	
119415	Martumili - Office Equipment	0	0	-		-	-	
119421	Plant & Equipment - Martumili	100,000	100,000	90,560.30		-	90,560.30	
	Other Culture - Indigenous Arts Officer	\$100,000	\$100,000	90,560.30		\$0.00	\$90,560.30	
119627	Nullagine Gym	22,000	0	-		-	-	
	Recreation Services Admin	\$22,000	\$0	-		\$0.00	\$0.00	
119704	Minor Equipment - Parks & Gardens	50,000	12,500	18,700.00		-	18,700.00	
119705	Turf Mower	30,000	30,000	-		-	-	
119709	Playground Equipment	140,000	122,500	-		11,290.00	11,290.00	
119728	Cricket Pitch Covers	30,000	0	-		-	-	
119738	Capricorn Oval Light Upgrade	600,000	0	282,800.00		-	282,800.00	
	Ovals, Parks and Other Reserves	\$850,000	165,000	301,500.00		\$11,290.00	\$312,790.00	
	Total Recreation And Culture	\$1,269,000	\$546,000	516,398.84	5.42	\$41,025	\$557,424	
Transport								
129545	Marble Bar / Woodie Woodie Road	225,000	0	140,185.62		80,000.00	220,185.62	
129546	Jigalong Road	570,000	0	567,090.00		-	567,090.00	
129551	Woodie Woodie Road	300,000	9,000	168,538.71		-	168,538.71	
129556	Munjina-Roy Hill Road	450,000	0	477,295.00		-	477,295.00	
129588	Boreline Road	330,000	110,000	334,801.87		-	334,801.87	
	Road Construction	\$1,875,000	\$119,000	1,687,911.20		\$80,000.00	\$1,767,911.20	

Shire Of East Pilbara
Acquisition & Construction of Assets
For The Period Ending 31st January 2019

A/c No	Function/Sub Function	Budget	Monthly Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2018/2019 Funds Committed	2018/2019 Total Funds Spent YTD	Note
129537	Kiwirrkurra Access Road	265,000	55,000	54,665.00		-	54,665.00	
129538	Punmu Access Road	630,000	0	97,485.64		38,072.73	135,558.37	
129539	Talawana Track	230,000	230,000	205,780.40		-	205,780.40	
129540	Jupiter Well Access Road	75,000	75,000	58,365.00		-	58,365.00	
129542	Kunnawarritji Access	520,000	520,000	115,712.30		404,285.68	519,998.18	
Aboriginal Access Roads		\$1,720,000	\$880,000	532,008.54		\$442,358.41	\$974,366.95	
129530	Newman Town Streets - Reseals	397,700	397,700	452,238.98		-	452,238.98	
129573	Kerbing Program	25,000	25,000	-		-	-	
129574	Footpath Program	50,000	50,000	-		-	-	
129577	Drainage Improvements	160,000	110,000	90,834.00		-	90,834.00	
129596	**CLGF - Depot Development	150,000	150,000	8,677.00		201,219.10	209,896.10	
129601	Nullagine Entry Statement	5,000	5,000	-		-	-	
129610	Newman Town Streets - Reseals	168,500	168,500	142,758.30		-	142,758.30	
129613	Ovals Reticulation Automation	50,000	50,000	32,392.52		-	32,392.52	
129618	Pavement Failure and Drainage Works	918,000	918,000	750,402.10		5,184.83	755,586.93	
129619	Streetscape Projects / Landscaping - Various	20,000	0	-		7,615.00	7,615.00	
Other Construction		\$1,944,200	\$1,874,200	1,477,302.90		\$214,018.93	\$1,691,321.83	
129074	Toyota Hilux - 2WD (2811)	100,000	0	79,874.00		-	79,874.00	
129084	Minor Equipment	58,000	14,500	10,081.55		-	10,081.55	
129092	Toyota Hilux - 2WD (2703)	75,000	0	-		-	-	
129106	Fuso Canter (2823)	95,000	95,000	-		-	-	
129729	Construction Leading Hand (2708)	75,000	0	-		-	-	
129730	Works Supervisor (2801)	60,000	0	-		56,096.46	56,096.46	
129731	Reticulation Vehicle (2802)	40,000	0	-		-	-	
129734	Motor Grader (2743)	420,000	0	369,000.00		-	369,000.00	
129717	Skid Loader (2832)	100,000	0	68,897.00		-	68,897.00	
Road Plant Purchases		\$1,023,000	\$109,500	\$27,852.55		\$56,096.46	\$583,949.01	
129315	**RforR TC Revital/Land Release - Infra	100,000	100,000	-		-	-	
Royalties for Regions Projects		\$100,000	\$100,000	-		\$0.00	\$0.00	
129008	Master and Land Use Plan	200,000	200,000	-		-	-	
129034	Reporting Officer 4WD X-Cab (121212)	65,000	65,000	61,602.32		-	61,602.32	
129401	Services - Access Roads, Car Parks	20,000	20,000	-		-	-	
129402	Services - Water Inc Ro	1,893,800	1,002,000	160,083.88		458,831.00	618,914.88	
129404	Services - Waste	80,000	0	-		-	-	
129417	Safety & Security - CCTV	40,000	0	-		-	-	
129419	Safety & Security - Lighting	750,000	750,000	-		-	-	
129421	Communications - IT	20,800	0	4,570.91		-	4,570.91	
129422	Marble Bar - Infrastructure	60,000	0	-		-	-	
129426	ASCE Plant & Equipment	90,000	22,500	15,597.00		-	15,597.00	
129431	Public Structures	150,000	37,500	-		-	-	
Landside Expenses		\$3,369,600	\$2,097,000	241,854.11		\$458,831.00	\$700,685.11	
Total Airport		\$3,369,600	\$2,097,000	241,854.11		\$458,831.00	\$700,685.11	
Total Transport		\$10,031,800	\$5,179,700	4,466,929.30	13.76	\$1,251,304.80	\$5,718,234.10	

Shire Of East Pilbara
Acquisition & Construction of Assets
For The Period Ending 31st January 2019

A/c No	Function/Sub Function	Budget	Monthly Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2018/2019 Funds Committed	2018/2019 Total Funds Spent YTD	Note
Economic Services								
139818	RPT Troop Carrier (131106)	120,000	0	-		109,891.30	109,891.30	
	Rural Services	\$120,000	\$0	-		\$109,891.30	\$109,891.30	
139209	Cape K - Caretakers Residence	300,000	300,000	382,044.06		-	382,044.06	
139210	Nullagine Caravan Park Upgrade	150,000	150,000	-		-	-	
139309	Desert Discovery Drive Structures	200,000	0	-		-	-	
	Tourism & Area Promotion	\$850,000	\$650,000	382,044.06		\$0.00	\$382,044.06	
139007	MDS-B Vehicle - 4WD (131113)	65,000	0	55,609.44		-	55,609.44	
	Building Control	\$65,000	\$0	55,609.44		\$0.00	\$55,609.44	
	Total Economic Services	\$1,035,000	\$650,000	437,653.50	32.67	\$109,891.30	\$547,544.80	
Other Works & Services								
149014	Toyota Prado	0	0	-		-	-	
	Total Other Works & Services	\$0	\$0	-	118	\$0.00	\$0.00	
	Totals of All Assets	\$16,119,200	\$8,855,150	6,661,523.90	24.77	\$3,207,820.25	\$9,869,344.15	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 31st January 2019

OPERATING ACTIVITIES
NOTE 1
ADJUSTED NET CURRENT ASSETS

Adjusted Net Current Assets	Budget 2018/2019 \$	YTD Actuals 2018/2019 \$
Current Assets		
Cash		
Municipal Fund Cash At Bank	153,600	4,473,471.97
Municipal Fund Cash On Hand	18,000	18,084.23
Municipal Fund Cash Invested	969,600	2,848,249.96
Reserve Funds	37,482,900	40,602,575.59
Total Cash	\$38,624,100	\$47,942,381.75
Stock on Hand		
Fuels	50,000	143,274.84
History Books	15,000	13,131.54
Martumili Baskets	15,000	25,498.45
Total Stock	\$80,000	\$181,904.83
Debtors		
Rates	210,000	2,080,973.84
Sundry Debtors	40,000	1,835,121.72
ATO	0	0.00
Aust Securities Commission	200	0.00
Total Debtors	\$250,200	\$3,916,095.56
Total Current Assets	\$38,954,300	\$52,040,382.14
Current Liabilities		
Creditors & Provisions		
Sundry Creditors	(\$500,000)	(\$1,146,197.40)
Accruals - Employee Entitlements	(\$773,100)	(\$1,179,241.25)
Accruals - Other	\$0	(\$819,199.16)
Trust Accounts	\$0	(\$2,433.83)
Tax Liability	\$0	\$78,772.39
ESL Levy	\$15,000	(\$28,584.50)
Other Liabilities	\$0	\$0.00
Total Current Liabilities	(\$1,258,100)	(\$3,096,883.75)
Total Net Current Assets	\$37,696,200	\$48,943,498.39
Less Restricted Cash - Reserves	\$37,482,900	\$40,602,575.59
Net Current Assets less Restricted Cash	\$213,300	\$8,340,922.80

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 31st January 2019

NOTE 2
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
VARIANCE BY FUNCTION & ACTIVITY					
Revenue from operating activities					
Governance	NA	NA			
General Purpose Funding - Rates	NA	NA			
General Purpose Funding - Other	338,773.79	64.02	▼	Timing	Interest accrual and WALGGC Income
Law, Order & Public Safety	12,271.40	12.97	▼	Timing	
Health	NA	NA			
Education and Welfare	(29,172.11)	(25.69)	▲	Permanent	Newman House Income
Housing	(26,453.66)	(12.89)	▲	Permanent	Rent higher than budgeted
Community Amenities	NA	NA			
Recreation and Culture	366,544.40	26.61	▼	Timing	Martumill Grant Income
Transport	(1,108,033.67)	(10.17)	▲	Permanent	Aiport Income up on budget
Economic Services	31,675.95	10.75	▼	Timing	
Other Property and Services	(262,422.60)	(192.25)	▲	Timing	Income from Private Works
Expenditure from operating activities					
Governance	363,639.11	27.76	▼	Timing	Expenditure down in Other Governance
General Purpose Funding	(608,282.32)	(198.31)	▲	Permanent	Doubtful Debt - Rates
Law, Order and Public Safety	NA	NA			
Health	NA	NA			
Education and Welfare	NA	NA			
Housing	NA	NA			
Community Amenities	NA	NA			
Recreation and Culture	664,273.39	10.67	▼	Timing	Expenditure down over Function
Transport	NA	NA			
Economic Services	(144,974.73)	(14.29)	▼	Permanent	Staff Vacancies
Other Property and Services	(310,000.77)	(223.89)	▲	Timing	Plant Operating Costs over allocated
VARIANCE BY NATURE & TYPE					
Operating Revenue					
Rates	NA	NA			
Grants And Subsidies	NA	NA			
Contributions, Reimb. & Donations	107,570.55	(11.05)	▲	Timing	Insurance Claims finalised by insurer
Gain On Asset Disposals	(56,242.44)	86.09	▼	Timing	
Fees and Charges	1,111,047.75	(10.97)	▲	Timing	Airport and other various income
Interest	(173,080.29)	29.83	▼	Timing	Maturity Dates of Term Deposits
Other Revenue/Income	NA	NA			
Service Charges					
Operating Expenditure					
Employee Costs	NA	NA			
Materials And Contracts	(1,606,541.96)	19.63	▲	Timing	
Depreciation On Non Current Assets	1,326,431.93	(13.57)	▲	Permanent	Depreciation to be reviewed
Insurance Expenses	NA	NA			
Loss On Asset Disposal	462,602.34	(762.53)	▲	Timing	Loss on Assets higher than budgeted
Interest Expenses	(22,463.89)	11.55	▲	Timing	
Utilities (Gas, Electricity, Water Etc)	(127,307.49)	12.10	▲	Timing	
Other Expenditure	407,623.08	(91.25)	▼	Timing	Doubtful Debt - Rates & various

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 31st January 2019

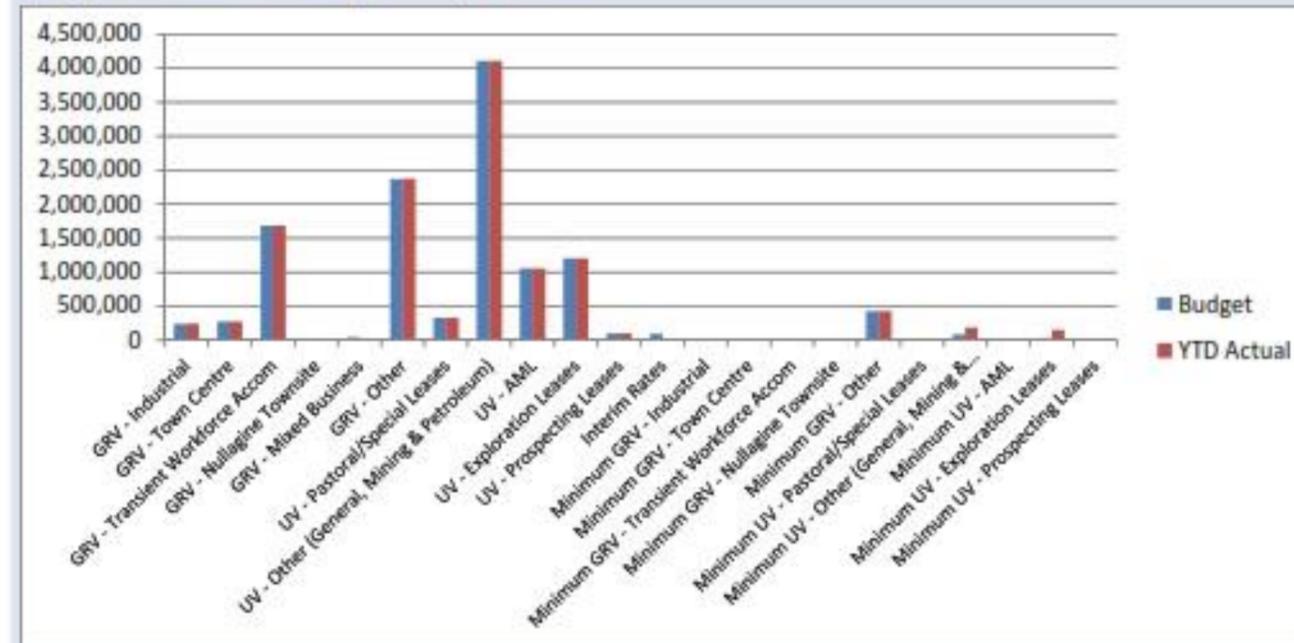
OPERATING ACTIVITIES
NOTE 3
RATE REVENUE

General Rate Revenue	Rate in	Number of Properties	Rateable Value	Rate Revenue	Budget			YTD Actual			Total Revenue
					Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV - Industrial	0.018998	100	12,359,391	234,804			234,804	234,804	2,720	2,189	239,712
GRV - Town Centre	0.057426	34	4,702,022	270,018			270,018	270,018			270,018
GRV - Transient Workforce Accom	0.068077	18	24,724,500	1,683,170			1,683,170	1,683,170			1,683,170
GRV - Nullagine Townsite	0.073662	22	206,756	15,230			15,230	15,230			15,230
GRV - Mixed Business	0.037603	7	1,051,340	39,534			39,534	39,534	-12,365		27,169
GRV - Other	0.073662	1854	32,164,416	2,369,295			2,369,295	2,369,201	1,227	198	2,370,625
UV - Pastoral/Special Leases	0.060894	46	5,383,213	327,805			327,805	327,805			327,805
UV - Other (General, Mining & Petroleum)	0.171800	410	23,883,847	4,103,245			4,103,245	4,103,245			4,103,245
UV - AML	0.171800	34	6,122,826	1,051,902			1,051,902	1,051,901			1,051,901
UV - Exploration Leases	0.171800	587	6,989,328	1,200,767			1,200,767	1,200,767			1,200,767
UV - Prospecting Leases	0.171800	245	568,672	97,698			97,698	97,698			97,698
					90,600		90,600				0
Minimums	Minimum \$										
GRV - Industrial	\$ 663	23	478,862	15,249			15,249	15,249			15,249
GRV - Town Centre	\$ 663	8	46,154	5,304			5,304	5,304			5,304
GRV - Transient Workforce Accom	\$ 663	0	-	0			0	0			0
GRV - Nullagine Townsite	\$ 265	20	37,198	5,300			5,300	5,300			5,300
GRV - Other	\$ 663	641	2,056,016	424,983			424,983	424,983			424,983
UV - Pastoral/Special Leases	\$ 230	23	14,347	5,290			5,290	5,290	230	31	5,551
UV - Other (General, Mining & Petroleum)	\$ 230	349	238,299	80,270			80,270	80,270	117,066	-11,589	185,747
UV - AML	\$ 230	0	-	0			0	0			0
UV - Exploration Leases	\$ 230	133	37,950	30,590			30,590	30,590	117,147	-1,760	145,978
UV - Prospecting Leases	\$ 230	78	17,940	17,940			17,940	17,940	2,865	87	20,892
											0
Sub-Totals		4,632	121,083,077	11,978,393	90,600	0	12,068,994	11,978,298	228,890	-10,843	12,196,344
Discount							0				0
Concession							0				0
Amount from General Rates							12,068,994				12,196,344
Ex-Gratia Rates							0				-
Total General Rates							12,068,994				12,196,344

SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION



General Rates		
Budget	YTD Actual	%
\$12.07 M	\$12.2 M	101%



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 31st January 2019

OPERATING ACTIVITIES
NOTE 4
RECEIVABLES

Rates Receivable	1 July 2017	31 Jan 19
	\$	\$
Opening Arrears Previous Years	780,330	1,000,991
Levied this year	11,026,519	12,196,344
Less Collections to date	(11,405,857)	(11,039,800)
Equals Current Outstanding	1,000,991	2,157,535
Net Rates Collectable	1,000,991	2,157,535
% Collected	92.00%	90.52%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	1,500,349	62,639	82,912	189,221	1,835,122
Percentage	82%	3%	5%	10%	
Balance per Trial Balance					
Sundry debtors					1,835,122
Total Receivables General Outstanding					1,835,122

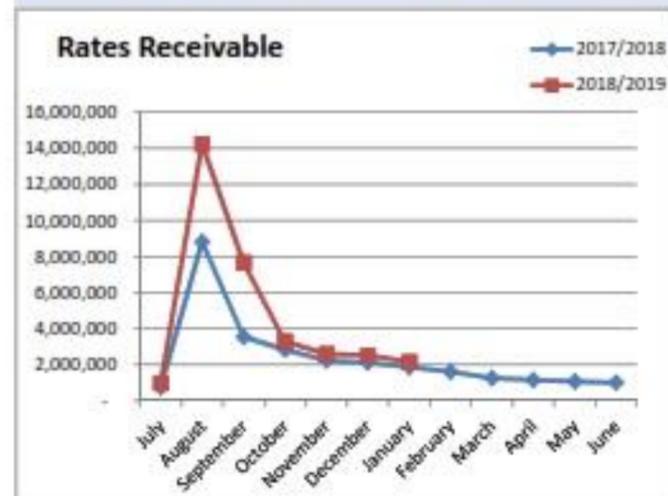
Amounts shown above include GST (where applicable)

KEY INFORMATION

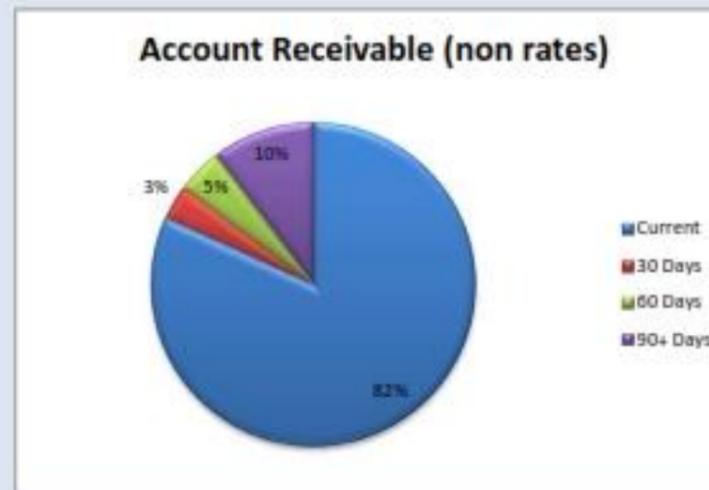
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
91%	\$2,157,535



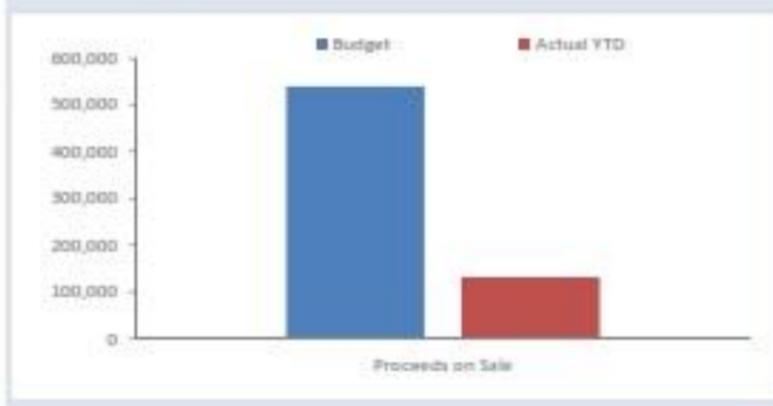
Debtors Due	\$1,835,122
Over 30 Days	18%
Over 90 Days	10%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 31st January 2019

OPERATING ACTIVITIES
NOTE 5
DISPOSAL OF ASSETS

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Program 4 Governance									
41230B	Toyota Prado GX	32,143	35,000	2,900					
41224F	Toyota Aurion Sedan (41224)				15,470	13,021		2,448	
41229A	Toyota Hilux 4x4				33,906	20,976		12,930	
141119F	Toyota Prado GX Auto MTSR				36,828	31,203		5,625	
Program 5 Law, Order & Public Safety									
P31112E	Toyota Hilux SR with Pod	26,904	25,000					(1,900)	
Program 7 Health									
71092A	Toyota Hilux SR Dual Cab	17,559	27,000	9,400	20,798	22,567	1,769		
Program 10 Community Amenities									
61740	Cape K - Public Toilets - Sub Structure				15,949	0		15,949	
61741	Cape K - Public Toilets - Super Structure				111,157	0		111,157	
61742	Cape K - Public Toilets - Roof				26,866	0		26,866	
61743	Cape K - Public Toilets - Finishes				26,829	0		26,829	
61744	Cape K - Public Toilets - Fittings				8,943	0		8,943	
61745	Cape K - Public Toilets - Services				106,064	0		106,064	
61746	Cape K - Public Toilets - External Services				3,794	0		3,794	
(Three of the five Public Toilets at Cape Keraudren Disposed)									
Program 12 Transport									
2703D	Toyota 79 Series LC D/C	15,064	30,000	14,900					
2708J	Toyota 70 Series Dual Cab Workmate	40,679	45,000	4,300					
2801E	Holden Colorado Extra Cab 4WD	17,536	20,000	2,500					
2802E	Holden Colorado Extra Cab 4WD	14,789	10,000					(4,800)	
2823E	Fuso Canter 815 Tipper Tray Top	33,112	27,000					(6,100)	
2824C	Fuso Canter 815 Tipper Tray Top	29,543	25,000					(4,500)	
2743C	Caterpillar 140M Motor Grader	202,422	130,000					(72,400)	
2753B	Case 430 Skid Steer Loader	0	20,000	20,000					
2832A	Case 430 Skid Steer Loader	0	20,000	20,000					
121208B	Holden Commodore Sports Wagon	1,711	15,000	13,300					
121212A	Toyota Hilux 4WD X-Cab	14,405	22,000	7,600					
121216A	Toyota Hilux 4WD X-Cab	21,632	22,000	400					
124923	Newman Depot - Office Block - Finishes				10,191	0		10,191	
124924	Newman Depot - Office Block - Fittings				3,094	0		3,094	
124925	Newman Depot - Office Block - Services				33,432	0		33,432	
124926	Newman Depot - Office Block - External				408	0		408	
124920	Newman Depot - Office Block - Sub Struct.				5,345	0		5,345	
124921	Newman Depot - Office Block - Super				25,266	0		25,266	
124922	Newman Depot - Office Block - Roof				11,822	0		11,822	
Program 13 Economic Services									
P131113D	Toyota Prado GX	18,289	35,000	16,700	25,449	32,770	7,321		
P131166F	Toyota Landcruiser Troop Carrier Bus	46,303	32,000					(14,300)	
		532,091	540,000	112,000	(104,000)	559,228	131,076	9,089	437,241

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$540,000	\$131,076	24%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 31st January 2019

FINANCING ACTIVITIES
NOTE 6
BORROWINGS

Information on Borrowings Particulars	2017/2018	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance									
Newman Admin Building Redevelopment	227,300			54,371	110,400	175,129	117,100	6,812	12,000
								931	2,000
Housing									
Staff Housing	364,700			40,675	82,700	324,025	282,000	11,799	22,300
Staff Housing	1,168,400			56,853	115,500	1,111,547	1,052,900	37,914	74,000
								3,962	8,000
Community Amenities									
Sewerage Plant	1,398,300			56,856	114,600	1,341,844	1,283,900	35,680	70,100
Sewerage Plant	1,000,000			15,250	86,900	984,750	913,100	5,375	10,800
								15,250	29,800
								3,525	9,000
Transport									
Newman Airport Precinct	1,589,300			215,531	437,800	1,373,769	1,151,500	43,704	80,700
								3,669	11,900
Self supporting loans	3,748,400	0	0	439,336	947,900	5,309,064	4,800,300	171,961	333,300
	0	0	0	0	0	0	0	0	0
Total	3,748,400	0	0	439,336	947,900	5,309,064	4,800,300	171,961	333,300

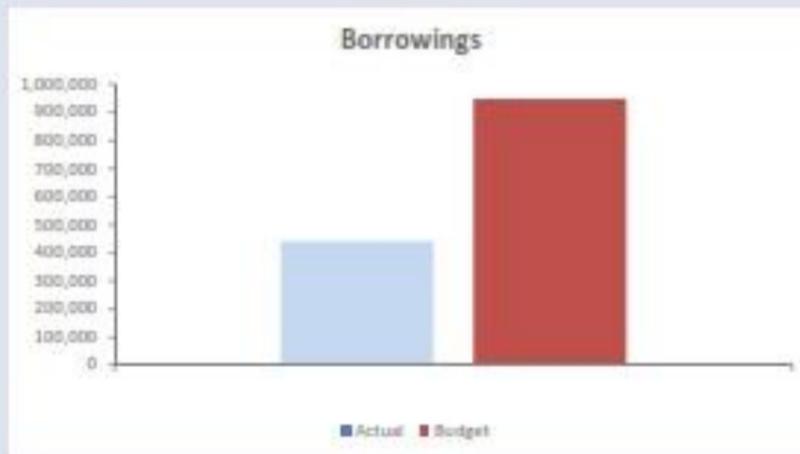
All debt service repayments were financed by general purpose revenue.

SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



note:
Interest
Accrual -
As per
Auditors
Request

Principal Repayments	\$439,336
Interest Earned	\$407,045
Interest Expense	\$171,961
Reserves Bal	\$40.6 M
Loans Due	\$5.31 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 31st January 2019

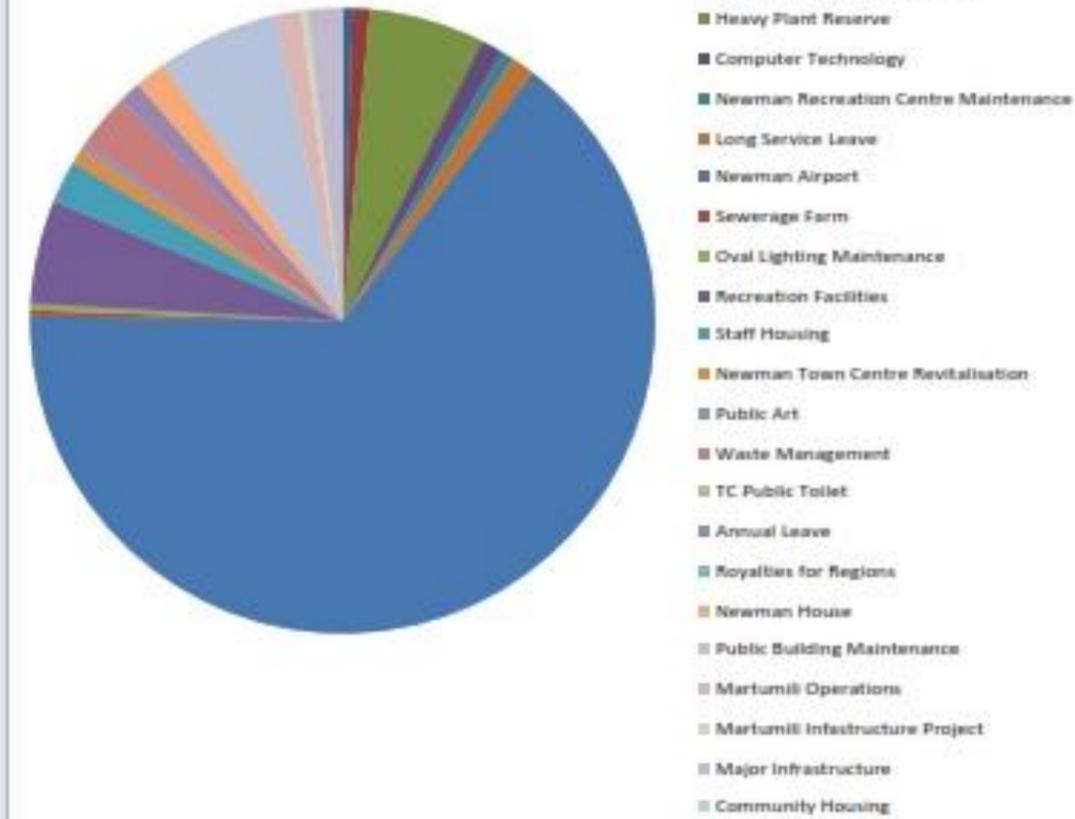
CASH AND INVESTMENTS
NOTE 7

Cash Backed Reserve

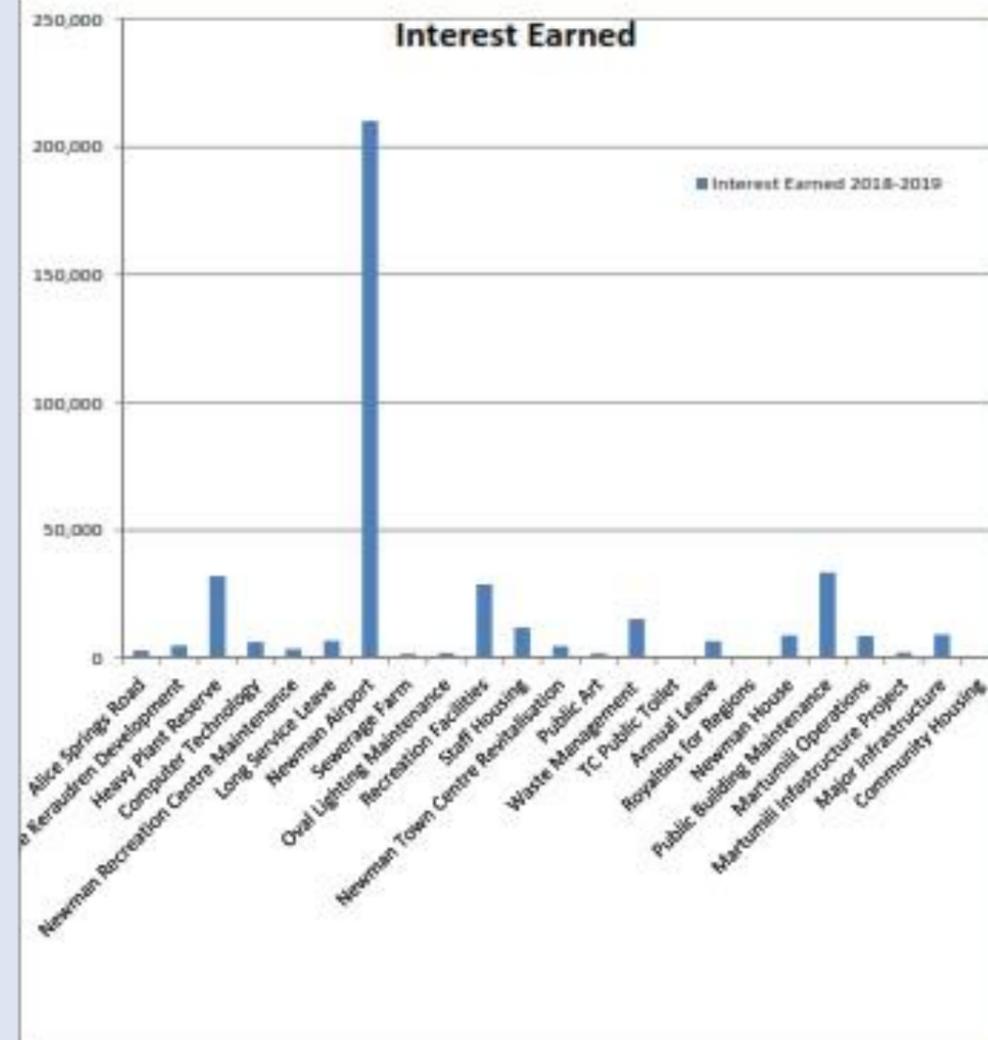
Reserve Name	Opening Balance - 01.07.2018	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Alice Springs Road	209,499	4,300	2,802	0	0	(100,000)	0	113,799	212,301
Cape Keraudren Development	351,462	7,200	4,700	0	0	0	0	358,662	356,162
Heavy Plant Reserve	2,397,846	59,800	32,069	0	0	0	0	2,457,646	2,429,914
Computer Technology	461,600	11,500	6,173	50,000	0	0	0	523,100	467,774
Newman Recreation Centre Maintenance	251,763	2,100	3,367	0	0	(100,000)	0	153,863	255,131
Long Service Leave	496,039	12,400	6,634	0	0	0	0	508,439	502,673
Newman Airport	21,700,604	566,600	210,159	1,135,800	4,492,263	(512,400)	(68,594)	22,890,604	26,334,431
Sewerage Farm	113,175	2,300	1,514	0	0	0	0	115,475	114,689
Oval Lighting Maintenance	139,992	2,900	1,872	0	0	(130,000)	0	12,892	141,864
Recreation Facilities	2,152,105	23,400	28,782	0	0	(370,000)	0	1,805,505	2,180,887
Staff Housing	886,362	16,200	11,854	500,000	0	(250,000)	0	1,152,562	898,216
Newman Town Centre Revitalisation	332,646	4,500	4,449	0	0	0	0	337,146	337,094
Public Art	120,773	2,400	1,615	0	0	0	0	123,173	122,388
Waste Management	1,137,878	23,200	15,218	0	0	(570,000)	0	591,078	1,153,096
TC Public Toilet	993	0	0	0	0	0	0	993	993
Annual Leave	483,686	12,100	6,469	0	0	0	0	495,786	490,155
Royalties for Regions	0	9,000	0	0	0	(100,000)	0	(91,000)	0
Newman House	657,731	8,900	8,797	50,000	0	(53,000)	0	663,631	666,528
Public Building Maintenance	2,497,699	62,300	33,404	0	0	(500,000)	0	2,059,999	2,531,103
Martumili Operations	899,613	21,100	8,659	0	21,304	(81,200)	(391,075)	839,513	538,500
Martumili Infrastructure Project	152,755	0	2,043	100,000	0	0	0	252,755	154,798
Major Infrastructure	680,717	11,700	9,104	512,400	0	0	0	1,204,817	689,821
Community Housing	23,739	600	317	0	0	0	0	24,339	24,057
	36,148,676	864,500	400,003	2,348,200	4,513,566	(2,766,600)	(459,670)	36,594,776	40,602,576

KEY INFORMATION

Reserve Balances



Interest Earned



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 31st January 2019

GRANTS & CONTRIBUTIONS
NOTE 8

Non Operating Grants & Contributions For The Development Of Assets

Grant Source	Purpose	2018/2019	2018/2019	2018/2019	Variance (Under)/Over
		Estimated Actual	Budget	Actual	
		\$	\$	\$	
State Grants					
State Grant	CCTV Capital Grant	0.00	25,000.00	0.00	na
LotteryWest	Martumilli Vehicle	0.00	70,000.00	0.00	na
WA Grants Commission	Aboriginal Access Roads	229,667.00	627,000.00	313,500.00	-36.50
Main Roads WA	Aboriginal Access Roads	69,556.00	313,000.00	259,715.50	-273.39
Main Roads WA	Regional Road Group	431,112.00	970,000.00	723,050.20	-67.72
WA Grants Commission	Untied Road Grants	212,000.00	585,000.00	292,500.00	-37.97
Main Roads WA	Direct Grants	375,000.00	397,700.00	374,130.00	0.23
State Government	Discovery Drive Sign Project	22,222.00	100,000.00	0.00	100.00
		\$ 1,339,557.00	\$ 3,087,700.00	\$ 1,962,895.70	-46.53
Federal Grants					
Federal Dep't Of Transport	Roads To Recovery	658,000.00	658,000.00	577,103.09	12.29
Federal Dep't Of Transport	Black Spot Funding - Additional	328,333.00	750,000.00	244,932.60	25.40
Federal Dep't Of Transport	Black Spot Funding - Newman Dr	0.00	0.00	0.00	na
Federal Dep't Of Transport	Black Spot Funding - Kalgan Dr	0.00	0.00	0.00	na
		\$ 986,333.00	\$ 1,408,000.00	\$ 822,035.69	16.66
Contributions					
Landcorp	East Newman Road Reinstatement	0.00	0.00	0.00	na
Private Mine Contributions	Woodie Woodie Road	200,000.00	200,000.00	119,066.96	40.47
Local Projects Local Jobs Grants	Local Projects Local Jobs Grants	0.00	0.00	0.00	na
		\$ 200,000.00	\$ 200,000.00	\$ 119,066.96	40.47
Operating grants, subsidies and contributions Total		\$ 2,525,890.00	\$ 4,695,700.00	\$ 2,903,998.35	-14.97

Grants & Contributions Toward Operating Expenditure

Grant Source	Purpose	2018/2019	2018/2019	2018/2019	Variance (Under)/Over
		Estimated Actual	Budget	Actual	
		\$	\$	\$	
State Grants					
WA Grants Commission	General Purpose Grants	453,334.00	2,040,000.00	183,349.00	59.56
FESA	FESA Administration Grant	4,000.00	4,000.00	4,000.00	0.00
FESA	FESA Grant - Nullagine VBFB	3,475.00	13,900.00	0.00	100.00
FESA	FESA - SES Operating Grant	48,825.00	65,100.00	47,680.00	2.35
Dept of Health	Mosquito Control	0.00	0.00	18,171.35	na
Healthways	Triathlon	10,000.00	10,000.00	0.00	100.00
Dept of Sport and Rec	Kidsport	0.00	700.00	25,000.00	na
Dept of Sport and Rec	Club Development	0.00	20,000.00	25,000.00	na
Art Enterprise Activities (NACIS)	Martumilli Arts Project	205,000.00	205,000.00	0.00	100.00
Dept Environmen. & Heritage	Martumilli Arts Project	33,000.00	66,000.00	0.00	100.00
Celebrate Australia Day	WA Day	0.00	20,000.00	1,000.00	na
Tourism WA	Fusion Festival	10,500.00	15,000.00	10,500.00	na
Lotterywest	Fusion Festival	20,000.00	20,000.00	19,158.00	4.21
WA Grants Commission	Untied Road Grants	390,367.00	1,083,300.00	541,650.00	-38.75
State Dep't of Transport	RPT Bus Service Subsidy	68,831.00	118,000.00	68,426.74	0.59
		\$ 1,247,332.00	\$ 3,681,000.00	943,935.09	0.59
Federal Grants					
Nil		0.00	0.00	0.00	na
		\$ -	\$ -	0.00	na
Contributions					
Water Corporation	Newman Sewerage Farm	140,700.00	140,700.00	140,389.35	0.22
BHPB - Contribution	Fusion Festival	155,000.00	155,000.00	136,363.64	12.02
Main Roads WA	Flood Damage	398,000.00	600,000.00	247,473.41	37.82
BHPB	Martumilli Community Development	110,000.00	440,000.00	0.00	100.00
		\$ 803,700.00	\$ 1,335,700.00	\$ 524,226.40	34.77
Non-operating grants, subsidies and contributions Total		\$ 2,051,032.00	\$ 5,016,700.00	\$ 1,468,161.49	0.59

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 31st January 2019**

**NOTE 9
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 31 Jan 2019
	\$	\$	\$	\$
EPSC Social Club	8,035	2,364	(6,945)	3,454
EPSC Lotto Syndicate	1,348	16,141	(12,222)	5,267
Refreshments Trust	831	934	(966)	800
FAO - Booking Bonds	8,000	11,500	(11,800)	7,700
Building & Road Side Kerbing Retentions	251,000	0	0	251,000
BCITF Holdings	0	6,409	(5,902)	506
Recreation Centre Holdings	3,050	3,294	(2,594)	3,750
Unclaimed Monies	47,896	1,000	(486)	48,410
Prepaid Swimming Pool Inspection	41,735	9,991	(236)	51,490
Martumili Arts Trust Account	325,613	245,367	(194,794)	376,186
BRB Receipts	0	4,391	(3,795)	596
Public Open Space	231,500	0	0	231,500
Cash in Lieu of Parking	526,724	0	0	526,724
Dept Health Trust	2,051	0	0	2,051
Retention Monies Held	28,979	84,242	(20,006)	93,215
Floodworks to Telfer	193,000	0	0	193,000
Maintenance Bond	26,795	0	0	26,795
Martumili Unclimaed Monies	17,610	1,406	0	19,016
Tourist Assoc - Souvenir Sales	0	421	(53)	368
	1,714,166	387,459	(259,798)	1,841,828



**9.2.7 STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 28
FEBRUARY 2019**

File No:	FIN-23-1
Attachments:	Appendix 1 – Monthly Financial Statement February 2019
Responsible Officer:	Ms Sian Appleton Executive Manager Corporate Services
Author:	Mrs Lisa Davis Manager Corporate Services
Proposed Meeting Date:	26 April 2019
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

REPORT PURPOSE

To provide Councillors with a monthly financial statement on the operations of Council.

BACKGROUND

The attached 30-page report details the financial activities of the Council for the period 1st July 2018 to 28th February 2019 of the 2018/2019 financial year –

There are 4 sections of the monthly report:

1. Monthly Health Checks and Summary Graphs
2. Statutory Reports – Rate Setting Statement, Operating Statement, Cash Flow
3. Various other Notes to give council an overview of the Shire's current financial situation, including Material Variances for Programs and Nature and Type as per the budget the council adopted variance threshold limits of 10% or \$10,000 whichever is greater.
4. A detailed Capital Projects schedule detailing all expenditure for the year to date for individual capital items and there Status.

COMMENTS/OPTIONS/DISCUSSIONS

The Executive Manager Corporate Services will provide an overview and explanation as required of how to interpret the financial statement at the meeting.

Reportable variations in accordance with the materiality threshold as per Council resolution.

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995
Part 6 Financial Management
Division 4 General financial provisions
Section 6.4(2)

Local Government (Financial Management) Regulations 1996
Part 4 Financial reports
Reg 34(1) -

POLICY IMPLICATIONS

3.1 ACCOUNTING POLICIES

STRATEGIC COMMUNITY PLAN

Nil

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Legislative – Medium.

FINANCIAL IMPLICATIONS

This report discloses financial activities for the period under review.

VOTING REQUIREMENTS

Simple.

OFFICER'S RECOMMENDATION

That the monthly financial statements for the period 1st July 2018 to 28th February of the 2018/2019 financial year as presented be received.

Appendix 1
Monthly Financial Statement – February 2019

Shire Of East Pilbara

Monthly Financial Statements

(Containing the Statement of Financial Activity)

For The Period Ending 28th February 2019

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

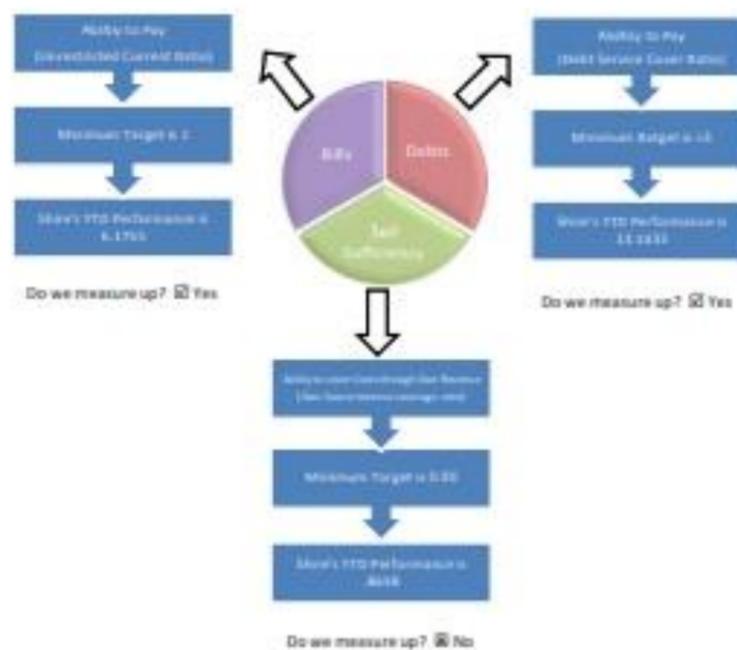
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MONTHLY FINANCIAL HEALTH CHECKS

For The Period Ending 28th February 2019

Highlighting how the Shire of East Pilbara is tracking against financial ratios



How are we tracking against our budget targets?

Adjusted Operating Surplus

- A measure of the Shire's ability to cover its operational costs including depreciation and have funds left over to cover capital expenditure (including principal loan repayments) without relying on debt or reserves

Minimum Target is 1%

Shire's YTD Performance is -0.0905

Do we meet the target? No

Adjusted operating surplus and self sufficient ratios are high due to rates being fully funded at the beginning of the financial year. However as the year progresses, operating expenditure will continue to draw on this revenue source reducing to target by 30 June 2019

It should be noted that the increase in depreciation (following the revaluation of assets at fair value over the last four years) has significantly increased the annual depreciation and puts pressure on the operating surplus result.

Asset Sustainability Ratio

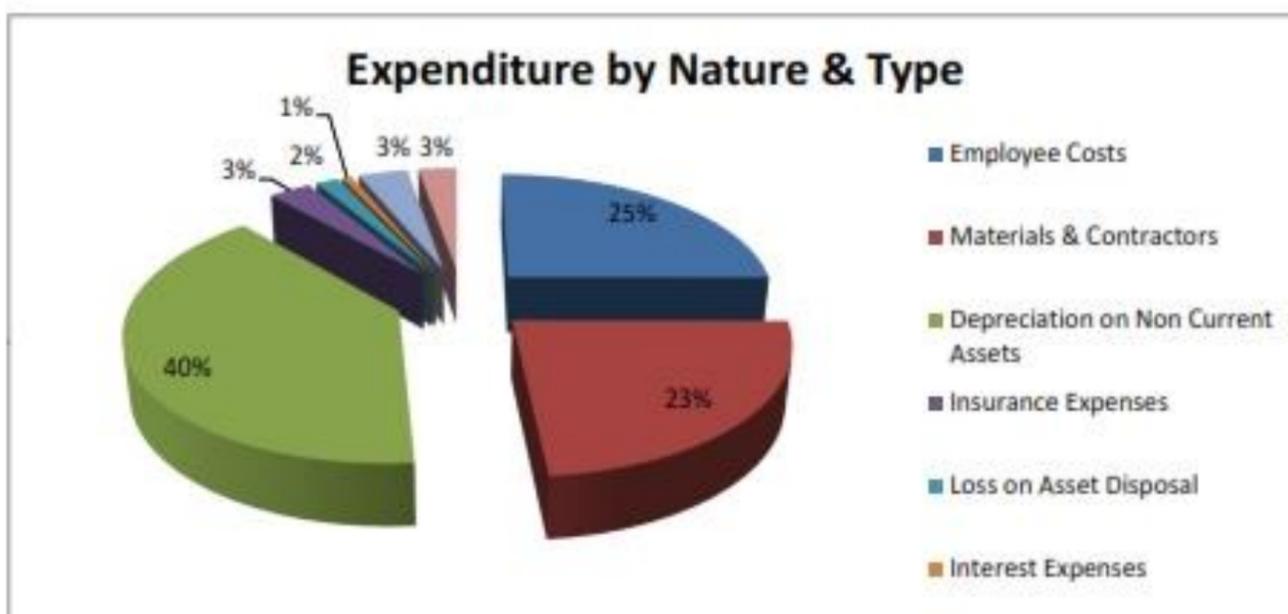
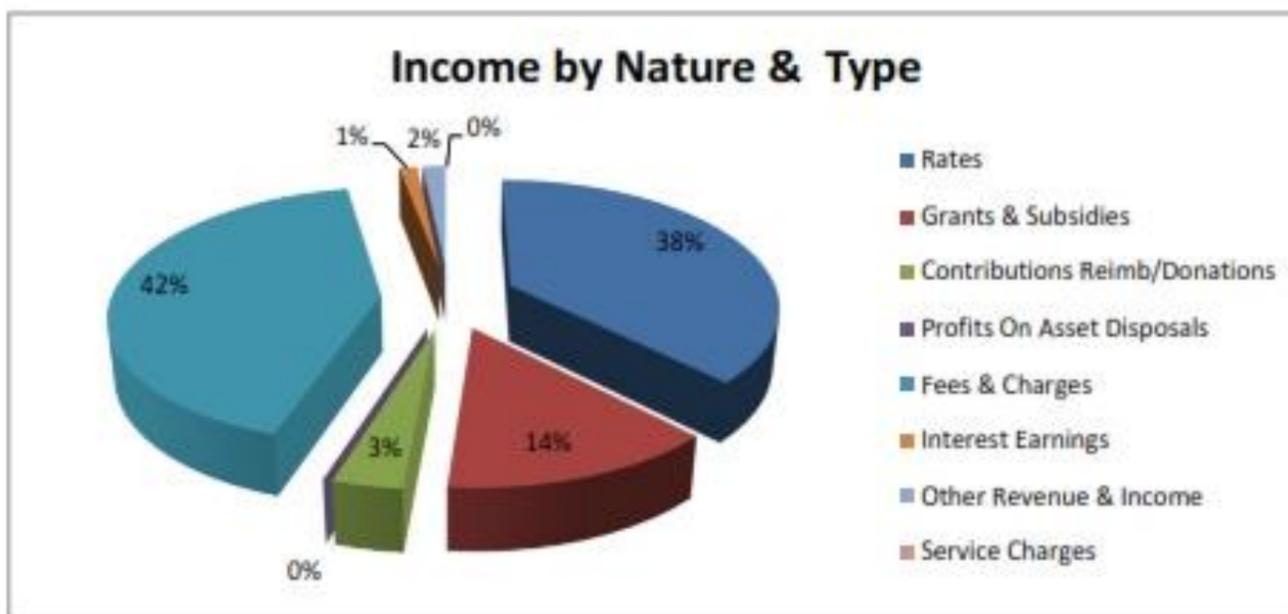
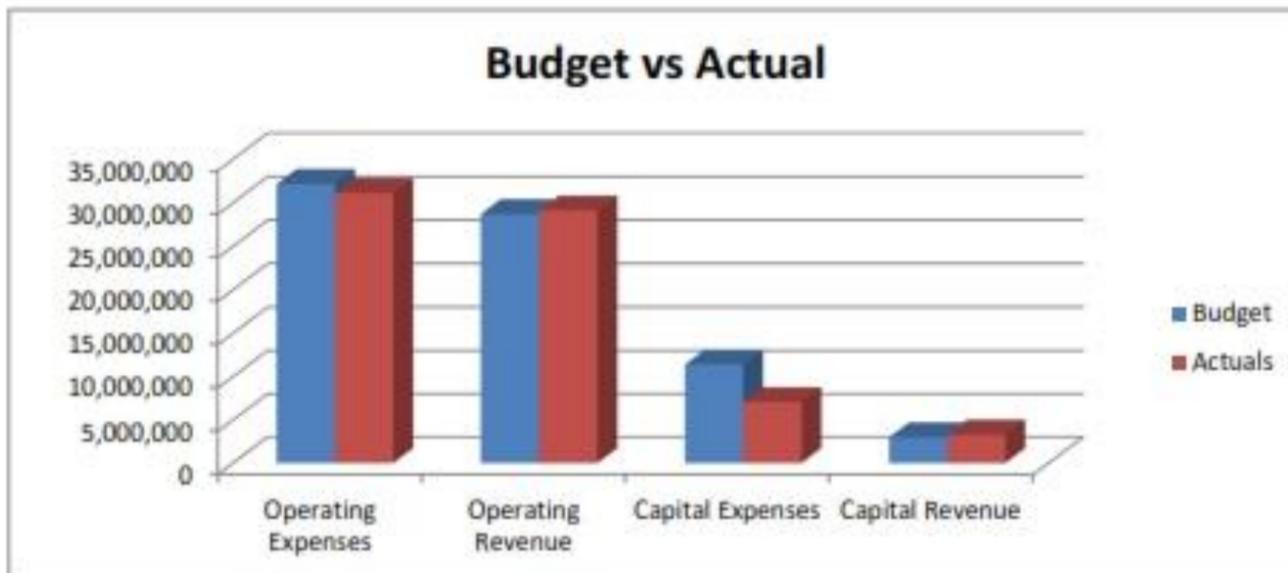
- Measures if the Shire is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out

Minimum Target is 90%

Shire's YTD Performance is

Do we meet the target? N/A

**Shire Of East Pilbara
Financial Graphs**
For The Period Ending 28th Februyay 2019



Shire Of East Pilbara Operating Revenue and Expenses For The Period Ending 28th February 2019												
Function, Sub-Function and Department Name	Budget Annual Revenue	Budget YTD Revenue	Actual YTD Revenue	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance	SLI/OW	Budget Annual Expenditure	Budget YTD Expenditure	Actual YTD Expenditure	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance	SLI/OW
General Purpose Funding												
Rates	12,174,200	12,229,120	12,298,123.12	(69,003.12)	(0.56)		33,300	529,376	636,862.33			
Other General Purpose Funding	2,170,000	1,446,664	282,624.56	1,164,039.44	80.46		491,100	327,176	314,938.40			
Total General Purpose Funding	14,344,200	13,675,784	12,580,747.68				524,400	856,552	953,800.82	(97,248.82)	(11.35)	
Governance												
Members of Council	100	64	-				734,600	381,672	362,277.96			
Other Governance	90,200	62,112	60,243.23				4,674,900	3,214,632	2,852,571.68			
Assets & Procurement	-	-	-				812,500	519,160	484,005.08			
Fixed Assets	2,900	(1,928)	(0.01)				445,100	296,720	356,132.30			
Allocations To Other Functions	-	-	-				(4,705,100)	(3,136,704)	(3,136,704.00)			
Total Governance	93,200	60,248	60,243.22	4.78	0.01		1,962,000	1,275,480	918,283.02	357,196.98	28.00	
Law, Order & Public Safety												
Fixed Assets	-	-	-				232,700	155,120	136,436.11			
Fire Prevention / Emergency Services	83,000	43,400	51,680.00				97,100	64,688	26,467.35			
Animal Control	35,000	23,448	28,208.41				19,000	13,656	13,550.77			
Other Law, Order & Public Safety	42,500	11,656	4,687.24				832,900	585,144	495,419.80			
Total Law, Order & Public Safety	160,500	78,504	84,575.65	(6,071.65)	(7.73)		1,181,700	817,608	671,874.03	145,733.97	17.82	
Health												
Fixed Assets	9,400	6,264	1,768.58				27,700	18,464	17,518.06			
Maternal and Infant Health	-	-	-				-	-	-			
Health Inspection and Administration	70,200	42,304	43,285.84				576,100	385,472	350,518.22			
Preventative Services	-	7,664	18,171.35				95,200	64,648	63,427.13			
Total Health	79,600	56,232	63,225.77	(6,993.77)	(12.44)		699,000	468,584	431,463.41	37,120.59	7.92	
Education & Welfare												
Fixed Assets	-	-	-				435,100	290,056	305,745.36			
Care of Families & Children	-	-	-				15,500	10,320	2,548.68			
Community Services	-	-	-				531,000	432,328	330,945.55			
Administration	-	-	-				206,200	147,040	119,028.99			
Community Grants & Programs	7,700	5,128	-				676,700	477,504	426,979.54			
Community Projects	165,600	111,576	161,863.41				-	-	-			
Total Education & Welfare	173,300	116,704	161,863.41	(45,159.41)	(38.70)		1,864,500	1,357,248	1,185,248.12	171,999.88	12.67	
Housing												
Fixed Assets	-	-	-				435,800	290,528	300,580.28			
Staff Housing	180,500	120,328	128,962.29				180,500	120,008	128,635.11			
Airport Housing	54,100	36,056	39,662.55				54,100	(112)	39,662.55			
Marumil Housing	10,300	6,856	13,377.88				10,300	29,304	13,377.88			
Other Housing	103,500	63,328	75,972.58				242,300	195,120	181,386.84			
Total Housing	348,400	226,568	257,975.30	(31,407.30)	(13.86)		923,000	634,848	663,642.66	(28,794.66)	(4.54)	

Shire Of East Pilbara Operating Revenue and Expenses For The Period Ending 28th February 2019												
Function, Sub-Function Department Name	Budget Annual Revenue	Budget YTD Revenue	Actual YTD Revenue		Monthly Bud vs Actual % Variance	NOTES	Budget Annual Expenditure	Budget YTD Expenditure	Actual YTD Expenditure		Monthly Bud vs Actual % Variance	NOTES
Community Amenities												
Fixed Assets	-	-	-				687,700	458,464	760,593.35			
Sanitation & Household Refuse	630,100	621,964	623,444.95				602,400	394,000	261,052.93			
Other Sanitation	2,810,000	1,894,848	1,979,352.30				2,363,300	1,625,808	1,325,155.72			
Sewerage	879,700	831,828	876,830.04				803,000	524,096	483,601.30			
Protection of the Environment	-	-	-				4,600	3,064	-			
Town Planning & Regional Develop't	42,500	24,992	10,023.60				413,700	227,280	94,813.74			
Other Community Amenities	7,000	4,664	4,807.30				219,000	134,576	75,934.30			
Total Community Amenities	4,369,300	3,378,296	3,503,458.19	(125,162.19)	(3.70)		5,093,700	3,367,288	3,010,151.34	357,136.66	10.61	
Recreation & Culture												
Fixed Assets	-	-	-				2,824,400	1,882,928	1,578,906.01			
Public Halls & Civic Centres	82,300	58,192	54,709.37				233,000	158,224	171,947.02			
Swimming Areas/Beaches - Newman	200,400	139,240	164,788.40				841,200	569,824	523,016.02			
Swimming Areas/Beaches - M/Bar	-	-	-				183,600	133,880	124,261.10			
TV & Radio Re Broadcasting	-	-	-				23,400	15,576	13,076.72			
Recreation Centre	352,600	235,040	195,855.89				1,061,400	738,376	610,233.32			
Libraries	5,000	3,328	6,404.16				440,300	290,072	212,475.85			
Other Culture	1,383,700	790,432	587,376.74				1,779,500	1,173,232	990,758.13			
Recreation Services Admin	41,400	30,512	27,308.78				1,019,600	695,888	657,214.36			
Recreation Ovals/Parks & Other	214,100	142,712	121,215.60				2,648,300	1,746,856	1,409,566.17			
Total Recreation & Culture	2,279,500	1,399,456	1,157,652.94	241,803.06	17.28		11,054,700	7,404,856	6,291,414.70	1,113,441.30	15.04	
Transport												
Fixed Assets	83,000	55,328	-				7,413,000	4,941,984	6,532,882.83			
Sts/Rds/Bridges/Depots - Construction	4,518,500	2,921,504	3,214,325.96				-	-	-			
Sts/Rds/Bridges/Depots - Maintenance	1,753,900	1,169,264	1,102,230.41				5,091,500	3,662,222	3,320,131.59			
Road Plant Purchases	59,800	39,864	32,409.14				-	-	-			
Aerodromes	12,103,700	8,069,088	9,450,633.87				9,872,428	6,150,820	5,907,588.69			
Total Transport	18,518,900	12,253,048	13,799,599.38	(1,544,551.38)	(12.60)		22,376,928	14,755,026	15,660,603.11	(905,577.11)	(6.14)	
Economic Services												
Fixed Assets	16,700	11,128	7,322.32				255,600	170,384	461,735.15			
Tourism and Area Promotion	187,800	125,184	151,272.61				541,000	399,584	238,577.96			
Building Control	139,600	93,048	47,705.65				566,400	383,536	357,430.83			
Rural Services	133,300	88,864	85,401.43				183,500	122,304	99,951.31			
Economic Services	100,000	-	-				168,500	41,192	127,588.11			
Total Economic Services	577,400	318,224	291,792.01	26,431.99	8.31		1,715,000	1,117,000	1,285,283.36	(168,283.36)	(15.07)	
Other Property & Services												
Fixed Assets	-	-	-				55,000	36,656	53,104.64			
Private Works	15,300	10,200	32,450.00				9,600	6,400	2,769.77			
Public Works Overheads	10,200	6,800	5,240.00				10,200	6,720	61,875.55			
Plant Operation Costs	-	-	-				-	(8)	104,771.44			
Salaries and Wages	10,600	7,064	-				10,600	7,064	6,232.93			
Unclassified	191,500	127,656	396,634.98				191,500	127,656	340,646.52			
Total Other Property & Services	227,600	151,720	434,324.98	(282,604.98)	(186.27)		276,900	184,488	569,400.85	(384,912.85)	(208.64)	
Total Revenue & Expenditure As Per Operating Statement	41,171,900	31,716,784	32,395,458.53				47,671,828	32,238,978	31,641,165.42			

SHIRE OF EAST PILBARA
Statement of Financial Activity By Nature and Type
For The Period Ending 28th February 2019

Description	2018/2019 Budget	2018/2019 YTD Budget	2018/2019 YTD Actual	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance
OPERATING REVENUE					
Rates	12,068,600	12,068,600	12,190,346	121,745.60	(1.01)
Grants And Subsidies	8,111,600	4,731,767	4,464,967	(266,799.44)	5.64
Contributions, Reimbursements and Donations	1,668,200	973,117	1,126,814	153,697.30	(15.79)
Gain On Asset Disposals	112,000	65,333	9,091	(56,242.44)	86.09
Fees and Charges	17,362,100	10,127,892	13,657,875	3,529,983.41	(34.85)
Interest	994,500	580,125	411,606	(168,518.82)	29.05
Other Revenue/Income	865,100	504,642	534,881	30,239.71	(5.99)
Service Charges	0	0	0	-	na
<i>Total Operating Revenue</i>	\$41,182,100	\$29,051,475	\$32,395,580	3,344,105.33	(11.51)
Less: OPERATING EXPENDITURE					
Employee Costs	12,848,700	7,495,075	7,924,716	429,640.79	(5.73)
Materials And Contracts	14,033,100	8,185,975	7,472,110	(713,864.84)	8.72
Depreciation On Non Current Assets	16,758,400	9,775,733	12,567,134	2,791,400.39	(28.55)
Insurance Expenses	1,018,700	1,018,700	954,754	(63,946.19)	6.28
Loss On Asset Disposal	104,000	60,667	523,269	462,602.34	(762.53)
Interest Expenses	333,300	194,425	213,214	18,789.02	(9.66)
Utilities (Gas, Electricity, Water Etc)	1,803,500	1,052,042	1,119,926	67,884.54	(6.45)
Other Expenditure	765,800	446,717	866,165	419,447.84	(93.90)
<i>Sub Total</i>	\$47,665,500	\$28,229,333	\$31,641,287	3,411,953.90	(12.09)
Less: Applicable To Capital Expenditure	0	0	0	-	na
<i>Total Operating Expenditure</i>	\$47,665,500	\$28,229,333	\$31,641,287	3,411,953.90	(12.09)
NET PROFIT/(LOSS) RESULT	(\$6,483,400)	\$822,142	\$754,293	(67,848.57)	na
Other Comprehensive Income	\$0		\$0		
TOTAL COMPREHENSIVE INCOME	(\$6,483,400)	\$822,142	\$754,293	(67,848.57)	na

Rate Setting Statement
Operating Revenue and Expenses
For The Period Ending 28th February 2019

OPERATING REVENUE	Budget	YTD Budget	YTD Actual
General Purpose Funding	14,344,200	13,675,784	12,580,747.68
Governance	90,300	62,176	60,243.22
Law, Order & Public Safety	135,500	78,504	84,575.65
Health	70,200	49,968	61,457.19
Education & Welfare	173,300	116,704	161,863.41
Housing	348,400	226,568	257,975.30
Community Amenities	4,369,300	3,378,296	3,503,458.19
Recreation and Culture	2,209,500	1,350,128	1,083,326.94
Transport	13,935,200	9,284,080	10,592,601.03
Economic Services	460,700	318,224	284,471.21
Other Property & Services	227,600	151,720	434,324.98
Total Operating Revenue	36,364,200	28,692,152	29,105,044.80
Less: OPERATING EXPENSES			
General Purpose Funding	524,400	856,552	953,800.82
Governance	1,962,000	1,275,480	897,759.50
Law, Order & Public Safety	1,179,800	816,344	671,874.03
Health	699,000	468,584	431,463.41
Education & Welfare	1,864,500	1,357,248	1,185,248.12
Housing	923,000	634,848	663,642.66
Community Amenities	5,093,700	3,367,288	2,710,549.76
Recreation and Culture	11,054,700	7,404,856	6,204,907.30
Transport	22,289,128	14,696,498	15,543,966.60
Economic Services	1,700,700	1,107,472	1,285,283.36
Other Property & Services	276,900	184,488	569,400.85
Total Operating Expenditure	47,567,828	32,169,658	31,117,896.41
Add:			
Capital Grants and Contributions	4,695,700	2,964,968	3,281,324.35
Sale of Assets	540,000	359,984	131,077.71
Write Back Depreciation	16,758,400	11,172,168	12,567,133.72
	21,994,100	14,497,120	15,979,535.78
Less: CAPITAL WORKS PROGRAMME			
Governance	350,000	216,600	212,939.24
Law, Order & Public Safety	220,000	146,664	2,554.00
Health	60,000	36,600	54,858.74
Education & Welfare	138,000	131,484	13,300.00
Housing	1,329,400	1,338,928	169,642.40
Community Amenities	1,686,000	1,452,664	848,682.41
Recreation and Culture	1,269,000	726,336	540,276.49
Transport	10,031,800	6,825,694	4,811,265.19
Economic Services	1,035,000	543,808	437,653.50
Other Property & Services	-	-	-
	16,119,200	11,418,778	7,091,171.97
Less: OTHER			
Repayments of Debentures	947,900	581,923	581,923.09
Less Contributions to Loan Principal	-	-	-
Transfers to Reserves	3,212,700	28,801	5,901,295.97
	4,160,600	610,724	6,483,219.06
Add: FUNDING SOURCES			
Reserves Utilised	2,766,600	230,550	767,701.41
Proceeds from New Debentures	-	-	-
Estimated Surplus/(Deficit) July 1 b/fwd	6,782,100	6,719,100	6,330,685.00
	9,548,700	6,949,650	7,098,386.41
Estimated Surplus/(Deficit) June 30 c/fwd	59,372	5,939,762	7,490,679.55

CASHFLOW
For The Period Ending 28th February 2019

Municipal Fund

Cashflows From Operating Activities

Receipts from Operations		31,183,119.25
Less: Payments for Operations		-20,926,924.44
Net Cash Provided by Operating Activities		10,256,194.81

Cashflow from Investing Activities

Interest received		411,606.18
Payment for Property, Plant & Equipment		-7,091,171.97
Less: Proceeds - Sale of Assets		131,077.71
Net Cash Used by Investing Activities		-6,548,488.08

Cashflows from Financing Activities

Interest Paid		-213,214.02
Repayment of Borrowings		-581,923.09
Proceeds from Borrowings		0.00
Net Cash Used by Financing Activities		-795,137.11

Net Increase in Cash Held **\$2,912,569.62**

Municipal Fund Cash at Beginning of Year - 01/07/18 43,812,286.61

Municipal Fund Cash at End of Period - 30/06/2018 46,724,856.23

Net Increase in Cash Held **\$2,912,569.62**

Total Cash Balances

Municipal Fund		
- Cash At Bank	3,251,417.41	
- Cash Floats	18,084.23	
- Cash Invested	2,173,083.69	5,442,585.33
Reserve Fund - Cash Invested		41,282,270.90
Total Cash Held		\$46,724,856.23

Shire Of East Pilbara
Acquisition & Construction of Assets
For The Period Ending 28th February 2019

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2018/2019 Funds Committed	2018/2019 Total Funds Spent YTD	Note
Governance									
Other Governance									
49001	Computer Equipment	150,000	60,000	90,000	47,111.70		971.82	48,083.52	
49004	CEO Vehicle - Sedan (41218)	85,000	63,264	94,900	94,808.09		-	94,808.09	
49014	MAP Vehicle 4WD (41230)	65,000	43,336	65,000	68,539.45		-	68,539.45	
49025	Newman Admin Bldg - Photocopier x1	0	0	0	-		-	-	
49039	Nimw Admin Bldg Security Upgrade	50,000	50,000	50,000	2,480.00		-	2,480.00	
Total Governance		\$350,000	\$216,600	\$299,900	212,939.24	1.69	\$971.82	\$213,911.06	
Law, Order & Public Safety									
Fire Prevention/Emergency Services									
59010	Ranger Vehicle - 4WD (51113)	70,000	46,664	70,000	-		1,200.00	1,200.00	
59014	SES Building	100,000	66,664	100,000	-		-	-	
		\$170,000	\$113,328	\$170,000	-		\$1,200.00	\$1,200.00	
Animal Control									
59025	Town Centre CCTV	50,000	33,336	50,000	2,554.00		-	2,554.00	
		\$50,000	\$33,336	\$50,000	2,554.00		\$0.00	\$2,554.00	
Total Law, Order, P/Safety		\$220,000	\$146,664	\$220,000	2,554.00	98.26	\$1,200.00	\$3,754.00	
Health									
79002	MHRS Vehicle - 4WD (71090)	60,000	36,600	54,900	54,858.74		-	54,858.74	
Total Health		\$60,000	\$36,600	\$54,900	54,858.74	-49.89	\$0.00	\$54,858.74	
Education and Welfare									
Community Services									
89007	Community Services - Public Building	85,000	82,906	155,000	-		-	-	
89018	Newman House	53,000	48,578	106,000	13,300.00		-	13,300.00	
Total Education and Welfare		\$138,000	\$131,484	\$155,000	13,300.00	89.88	\$0.00	\$13,300.00	
Housing									
Staff Housing									
99019	Staff Housing Capital - M/Bar & Nullagine	655,400	655,400	655,400	101,125.02		530,290.00	631,415.02	
99020	Staff Housing Capital - Newman	444,800	444,800	444,800	44,720.62		337,105.60	381,826.22	
99026	SPQ External	14,300	23,828	28,600	-		-	-	
99027	Community Housing Capital	34,000	34,000	34,000	2,562.87		107,470.00	110,032.87	
99028	Staff Housing Capital - Airport	180,900	180,900	180,900	21,233.89		87,976.24	109,210.13	
99029	Staff Housing Capital - Martumili	0	0	0	-		-	-	
Total Housing		\$1,329,400	\$1,338,928	\$1,343,700	169,642.40	87.33	\$1,062,841.84	\$1,232,484.24	
Community Amenities									
Sewerage									
109002	Sewerage Plant Capital Improv'ts	1,000,000	1,267,000	1,267,000	357,639.22		376,491.25	734,130.47	
		\$1,000,000	\$1,267,000	\$1,267,000	357,639.22		\$376,491.25	\$734,130.47	
Sanitation Other									
109017	Weighbridge	20,000	20,000	20,000	-		-	-	
109019	Septage Ponds	400,000	42,664	64,000	461,437.74		101,073.60	562,511.34	
109034	Newman Landfill Improvements	150,000	100,000	150,000	8,500.00		9,090.91	17,590.91	
		\$570,000	\$162,664	\$234,000	469,937.74		\$110,164.51	\$580,102.25	

Shire Of East Pilbara
Acquisition & Construction of Assets
For The Period Ending 28th February 2019

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2018/2019 Funds Committed	2018/2019 Total Funds Spent YTD	Note
Other Community Amenities									
109022	Public Toilets	12,000	12,000	12,000	10,400.00		-	10,400.00	
109033	Nullagine Public Toilets	52,000	10,000	10,000	9,945.45		6,719.65	16,665.10	
109025	Marble Bar Public Toilets	52,000	1,000	1,000	760.00		12,629.65	13,389.65	
		116,000	23,000	\$23,000	21,105.45		\$19,349.30	\$40,454.75	
	Total Community Amenities	\$1,686,000	\$1,452,664	\$1,524,000	848,682.41	41.58	\$506,005.06	\$1,354,687.47	
Recreation And Culture									
119013	Gallop Hall	5,000	5,000	5,000	-		-	-	
119019	Town Square - Fit Out	35,000	11,200	11,200	11,217.00		-	11,217.00	
	Public Halls & Civic Centre	\$40,000	\$16,200	\$16,200	11,217.00		\$0.00	\$11,217.00	
119047	UV Meters	5,000	12,500	12,500	2,422.73		-	2,422.73	
119062	M/Bar Aquatic Centre - P&E	7,500	0	7,500	-		-	-	
119083	Newman Aquatic Centre - L&B	25,000	32,800	32,800	-		29,735.00	29,735.00	
	Swimming Areas / Beaches	\$37,500	\$45,300	\$52,800	2,422.73		\$29,735.00	\$32,157.73	
119306	Nullagine Radio Building Upgrade	8,500	8,500	8,500	-		2,272.73	2,272.73	
	Television & Radio Broadcasting	\$8,500	8,500	8,500	-		\$2,272.73	\$2,272.73	
119309	Newman Community Library Upgrade	11,000	11,000	11,000	5,600.00		-	5,600.00	
	Libraries	\$11,000	\$11,000	\$11,000	5,600.00		\$0	\$5,600	
119602	Air Conditioner Gym II	200,000	130,000	130,000	116,776.46		-	116,776.46	
	Recreation Centre	\$200,000	\$130,000	\$130,000	116,776.46		\$0.00	\$116,776.46	
119415	Martumili - Office Equipment	0	10,000	10,000	-		-	-	
119421	Plant & Equipment - Martumili	100,000	120,000	180,000	90,560.30		-	90,560.30	
	Other Culture - Indigenous Arts Officer	\$100,000	\$130,000	\$450,000	90,560.30		\$0.00	\$90,560.30	
119627	Nullagine Gym	22,000	22,000	22,000	-		-	-	
	Recreation Services Admin	\$22,000	\$22,000	\$22,000	-		\$0.00	\$0.00	
119704	Minor Equipment - Parks & Gardens	50,000	50,000	50,000	18,700.00		-	18,700.00	
119705	Turf Mower	30,000	30,000	30,000	-		-	-	
119709	Playground Equipment	140,000	40,000	40,000	-		-	-	
119728	Cricket Pitch Covers	30,000	30,000	30,000	-		-	-	
119738	Capricorn Oval Light Upgrade	600,000	213,336	320,000	295,000.00		-	295,000.00	
	Ovals, Parks and Other Reserves	\$850,000	363,336	\$470,000	313,700.00		\$0.00	\$313,700.00	
	Total Recreation And Culture	\$1,269,000	\$726,336	\$1,160,500	540,276.49	25.62	\$32,008	\$572,284	
Transport									
129545	Marble Bar / Woodie Woodie Road	225,000	75,000	225,000	140,183.62		5,066.80	145,252.42	
129546	Jigalong Road	570,000	567,000	567,000	567,090.00		-	567,090.00	
129551	Woodie Woodie Road	300,000	100,000	300,000	174,753.97		-	174,753.97	
129556	Munjina-Roy Hill Road	450,000	477,300	477,300	477,295.00		-	477,295.00	
129588	Boreline Road	330,000	334,800	334,800	334,801.87		-	334,801.87	
	Road Construction	\$1,875,000	\$1,554,100	\$1,904,100	1,694,126.46		\$5,066.80	\$1,699,193.26	

Shire Of East Pilbara
Acquisition & Construction of Assets
For The Period Ending 28th February 2019

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2018/2019 Funds Committed	2018/2019 Total Funds Spent YTD	Note
129537	Kiwirrkurra Access Road	265,000	125,000	265,000	54,665.00		-	54,665.00	
129538	Punmu Access Road	630,000	210,000	630,000	186,685.64		298,365.00	485,050.64	
129539	Talawana Track	230,000	230,400	230,400	230,361.40		-	230,361.40	
129540	Jupiter Well Access Road	75,000	58,400	58,400	58,365.00		-	58,365.00	
129542	Kunnawarriti Access	520,000	520,000	520,000	115,712.50		404,285.68	519,998.18	
Aboriginal Access Roads		\$1,720,000	\$1,143,800	\$1,703,800	645,789.54		\$702,650.68	\$1,348,440.22	
129530	Newman Town Streets - Reseals	397,700	452,700	452,700	452,238.98		-	452,238.98	
129573	Kerbing Program	25,000	25,000	25,000	-		-	-	
129574	Footpath Program	50,000	50,000	50,000	-		-	-	
129577	Drainage Improvements	160,000	66,664	100,000	90,834.00		-	90,834.00	
129596	**CLGF - Depot Development	150,000	160,000	240,000	15,104.09		14,870.00	29,974.09	
129601	Nullagine Entry Statement	5,000	5,000	5,000	-		-	-	
129610	Newman Town Streets - Reseals	168,500	219,000	328,500	142,758.30		-	142,758.30	
129613	Ovals Reticulation Automation	50,000	33,336	50,000	43,230.00		-	43,230.00	
129618	Pavement Failure and Drainage Works	918,000	544,664	817,000	750,402.10		5,184.83	755,586.93	
129619	Streetscape Projects / Landscaping - Variou	20,000	20,000	20,000	-		-	-	
Other Construction		\$1,944,200	\$1,576,364	\$2,088,200	1,494,567.47		\$20,054.83	\$1,514,622.30	
129074	Toyota Hilux - 2WD (2811)	100,000	53,336	80,000	79,874.00		-	79,874.00	
129084	Minor Equipment	58,000	38,664	58,000	10,081.55		-	10,081.55	
129092	Toyota Hilux - 2WD (2703)	75,000	43,600	65,400	-		-	-	
129106	Fuso Canter (2823)	95,000	56,000	84,000	83,142.35		-	83,142.35	
129729	Construction Leading Hand (2708)	75,000	61,336	92,000	90,109.94		-	90,109.94	
129730	Works Supervisor (2801)	60,000	40,000	60,000	-		-	-	
129731	Reticulation Vehicle (2802)	40,000	33,700	33,700	33,822.77		-	33,822.77	
129734	Motor Grader (2743)	420,000	250,000	375,000	369,000.00		-	369,000.00	
129717	Skid Loader (2832)	100,000	45,936	68,900	68,897.00		-	68,897.00	
Road Plant Purchases		\$1,023,000	\$622,572	\$917,000	734,927.61		\$0.00	\$734,927.61	
129315	**RforR TC Revital/Land Release - Infra	100,000	100,000	100,000	-		-	-	
Royalties for Regions Projects		\$100,000	\$100,000	\$100,000	-		\$0.00	\$0.00	
129008	Master and Land Use Plan	200,000	133,336	200,000	-		-	-	
129034	Reporting Officer 4WD X-Cab (121212)	65,000	41,136	61,700	61,602.32		-	61,602.32	
129401	Services - Access Roads, Car Parks	20,000	20,000	20,000	-		-	-	
129402	Services - Water Inc Ro	1,893,800	864,000	1,296,000	160,083.88		357,097.52	517,181.40	
129404	Services - Waste	80,000	53,336	80,000	-		-	-	
129417	Safety & Security - CCTV	40,000	40,000	40,000	-		-	-	
129419	Safety & Security - Lighting	750,000	500,000	750,000	-		-	-	
129421	Communications - IT	20,800	20,800	20,800	4,570.91		-	4,570.91	
129422	Marble Bar - Infrastructure	60,000	40,000	60,000	-		-	-	
129426	ASCE Plant & Equipment	90,000	60,000	90,000	15,597.00		6,072.73	21,669.73	
129431	Public Structures	150,000	56,250	150,000	-		-	-	
Landside Expenses		\$3,369,600	\$1,828,858	\$2,768,500	241,854.11		\$363,170.25	\$605,024.36	
Total Airport		\$3,369,600	\$1,828,858	\$2,768,500	241,854.11		\$363,170.25	\$605,024.36	
Total Transport		\$10,031,800	\$6,825,694	\$9,481,600	4,811,265.19	29.51	\$1,090,942.56	\$5,902,207.75	

Shire Of East Pilbara
Acquisition & Construction of Assets
For The Period Ending 28th February 2019

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2018/2019 Funds Committed	2018/2019 Total Funds Spent YTD	Note
Economic Services									
139818	RPT Troop Carrier (131166)	120,000	73,336	110,000	-		109,891.30	109,891.30	
	Rural Services	\$120,000	\$73,336	\$110,000	-		\$109,891.30	\$109,891.30	
139209	Cape K - Caretakers Residence	500,000	333,336	500,000	382,044.06		2,080.00	384,124.06	
139210	Nullagine Caravan Park Upgrade	150,000	100,000	150,000	-		-	-	
139309	Desert Discovery Drive Structures	200,000	0	200,000	-		-	-	
	Tourism & Area Promotion	\$850,000	\$433,336	\$850,000	382,044.06		\$2,080.00	\$384,124.06	
139007	MDS-B Vehicle - 4WD (131113)	65,000	37,136	55,700	55,609.44		-	55,609.44	
	Building Control	\$65,000	\$37,136	\$55,700	55,609.44		\$0.00	\$55,609.44	
	Total Economic Services	\$1,035,000	\$543,808	\$850,000	437,653.50	19.52	\$111,971.30	\$549,624.80	
Other Works & Services									
149014	Toyota Prado	0	0	0	-		-	-	
	Total Other Works & Services	\$0	\$0	\$0	-	na	\$0.00	\$0.00	
	Totals of All Assets	\$16,119,200	\$11,418,778	\$15,089,600	7,091,171.97	37.90	\$2,805,940.31	\$9,897,112.28	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 28th February 2019

OPERATING ACTIVITIES
NOTE 1
ADJUSTED NET CURRENT ASSETS

Adjusted Net Current Assets	Budget 2018/2019	YTD Actuals 2018/2019
Current Assets	\$	\$
Cash		
Municipal Fund Cash At Bank	153,600	3,251,417.41
Municipal Fund Cash On Hand	18,000	18,084.23
Municipal Fund Cash Invested	969,600	2,173,083.69
Reserve Funds	37,482,900	41,282,270.90
Total Cash	\$38,624,100	\$46,724,856.23
Stock on Hand		
Fuels	50,000	166,739.85
History Books	15,000	13,131.54
Martumili Baskets	15,000	17,612.32
Total Stock	\$80,000	\$197,483.71
Debtors		
Rates	210,000	1,950,983.26
Sundry Debtors	40,000	2,697,900.14
ATO	0	0.00
Aust Securities Commission	200	0.00
Total Debtors	\$250,200	\$4,648,883.40
Total Current Assets	\$38,954,300	\$51,571,223.34
Current Liabilities		
Creditors & Provisions		
Sundry Creditors	(\$500,000)	(\$811,464.22)
Accruals - Employee Entitlements	(\$773,100)	(\$1,179,241.25)
Accruals - Other	\$0	(\$839,748.36)
Trust Accounts	\$0	\$0.00
Tax Liability	\$0	(\$50,208.96)
ESL Levy	\$15,000	\$82,386.03
Other Liabilities	\$0	\$0.00
Total Current Liabilities	(\$1,258,100)	(\$2,798,276.76)
Total Net Current Assets	\$37,696,200	\$48,772,946.58
Less Restricted Cash - Reserves	\$37,482,900	\$41,282,270.90
Net Current Assets less Restricted Cash	\$213,300	\$7,490,675.68

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 28th February 2019

NOTE 2
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
VARIANCE BY FUNCTION & ACTIVITY	\$	%			
Revenue from operating activities					
Governance	NA	NA			
General Purpose Funding - Rates	NA	NA			
General Purpose Funding - Other	1,164,039.44	80.46	▼	Timing	Interest accrual and WALGGC Income
Law, Order & Public Safety	NA	NA			
Health	(6,993.77)	(12.44)	▲	Timing	Additional Grant Income
Education and Welfare	(45,159.41)	(38.70)	▲	Permanent	Newman House Income
Housing	(31,407.30)	(13.86)	▲	Permanent	Rent higher than budgeted
Community Amenities	NA	NA			
Recreation and Culture	241,803.06	17.28	▼	Timing	Martumill Grant Income
Transport	(1,544,551.38)	(12.60)	▲	Permanent	Aiport income up on budget
Economic Services	NA	NA	▼	Timing	
Other Property and Services	(282,604.98)	(186.27)	▲	Timing	Income from Private Works
Expenditure from operating activities					
Governance	357,196.98	28.00	▼	Timing	Expenditure down in Other Governance
General Purpose Funding	(97,248.82)	(11.35)	▲	Permanent	Doubtful Debt - Rates
Law, Order and Public Safety	145,733.97	17.82	▼	Timing	Expenditure down over Function
Health	NA	NA			
Education and Welfare	171,999.88	12.67	▼	Timing	Expenditure down over Function
Housing	NA	NA			
Community Amenities	357,136.66	10.61	▼	Timing	Minor - timing only
Recreation and Culture	1,113,441.30	15.04	▼	Timing	Expenditure down over Function
Transport	NA	NA			
Economic Services	(168,283.36)	(15.07)	▼	Permanent	Staff Vacancies
Other Property and Services	(384,912.85)	(208.64)	▲	Timing	Plant Operating Costs over allocated
VARIANCE BY NATURE & TYPE					
Operating Revenue					
Rates	NA	NA			
Grants And Subsidies	NA	NA			
Contributions, Reimb. & Donations	153,697.30	(15.79)	▲	Timing	Insurance Claims finalised by Insurer
Gain On Asset Disposals	(56,242.44)	86.09	▼	Timing	
Fees and Charges	3,529,983.41	(34.85)	▲	Timing	Airport and other various income
Interest	(168,518.82)	29.05	▼	Timing	Maturity Dates of Term Deposits
Other Revenue/Income	NA	NA			
Service Charges					
Operating Expenditure					
Employee Costs	NA	NA			
Materials And Contracts	NA	NA			
Depreciation On Non Current Assets	2,791,400.39	(28.55)	▲	Permanent	Depreciation to be reviewed
Insurance Expenses	NA	NA			
Loss On Asset Disposal	462,602.34	(762.53)	▲	Timing	Loss on Assets higher than budgeted
Interest Expenses	NA	NA			
Utilities (Gas, Electricity, Water Etc)	NA	NA			
Other Expenditure	419,447.84	(93.90)	▼	Timing	Doubtful Debt - Rates & various

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 28th February 2019

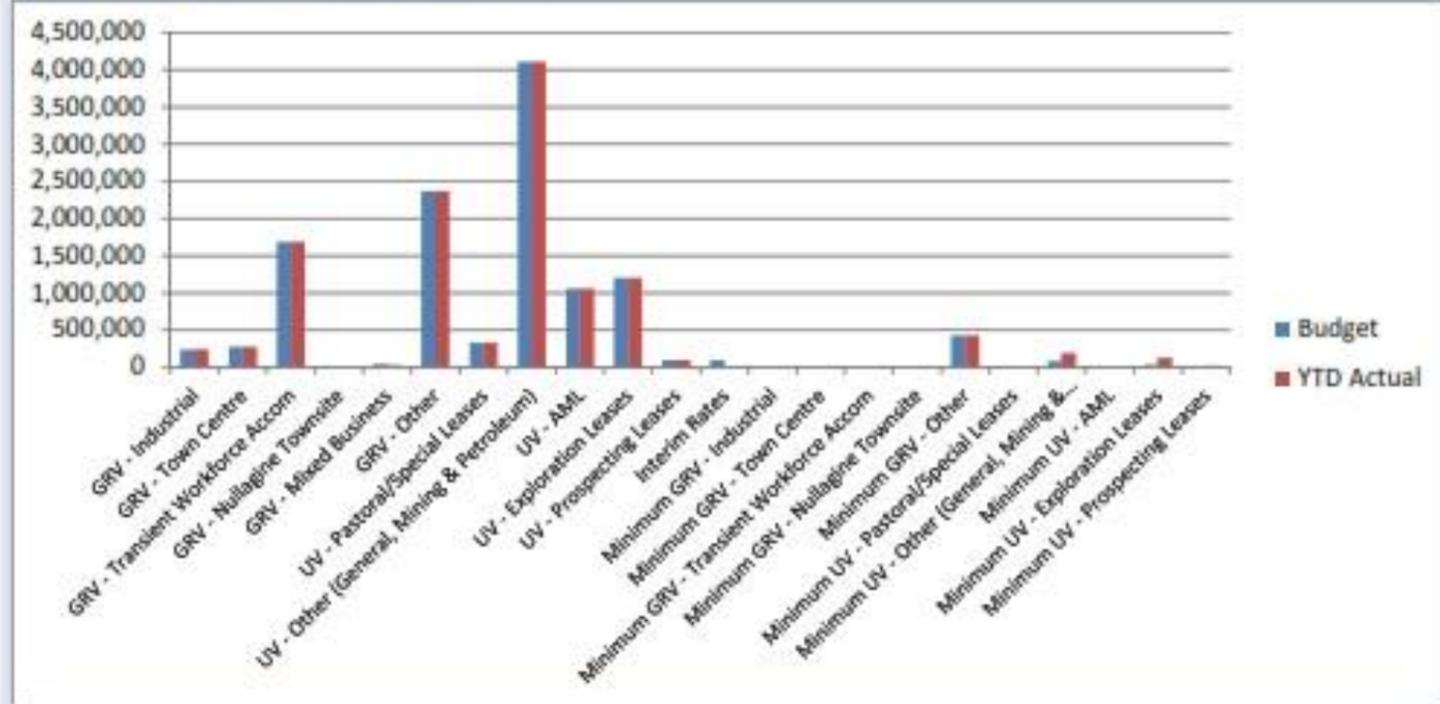
OPERATING ACTIVITIES
NOTE 3
RATE REVENUE

General Rate Revenue	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV - Industrial	0.018998	100	12,359,391	234,804			234,804	234,804	-724	1,181	235,261
GRV - Town Centre	0.057426	34	4,702,022	270,018			270,018	270,018			270,018
GRV - Transient Workforce Accom	0.068077	18	24,724,500	1,683,170			1,683,170	1,683,170			1,683,170
GRV - Nullagine Townsite	0.073662	22	206,756	15,230			15,230	15,230			15,230
GRV - Mixed Business	0.037603	7	1,051,340	39,534			39,534	39,534	-12,365		27,169
GRV - Other	0.073662	1854	32,164,416	2,369,295			2,369,295	2,369,201	564	198	2,369,962
UV - Pastoral/Special Leases	0.060894	46	5,383,213	327,805			327,805	327,805			327,805
UV - Other (General, Mining & Petroleum)	0.171800	410	23,883,847	4,103,245			4,103,245	4,103,245			4,103,245
UV - AML	0.171800	34	6,122,826	1,051,902			1,051,902	1,051,901			1,051,901
UV - Exploration Leases	0.171800	587	6,989,328	1,200,767			1,200,767	1,200,767			1,200,767
UV - Prospecting Leases	0.171800	245	568,672	97,698			97,698	97,698			97,698
					90,600		90,600				0
Minimums	Minimum \$										
GRV - Industrial	\$ 663	23	478,862	15,249			15,249	15,249			15,249
GRV - Town Centre	\$ 663	8	46,154	5,304			5,304	5,304			5,304
GRV - Transient Workforce Accom	\$ 663	0	-	0			0	0			0
GRV - Nullagine Townsite	\$ 265	20	37,198	5,300			5,300	5,300			5,300
GRV - Other	\$ 663	641	2,056,016	424,983			424,983	424,983			424,983
UV - Pastoral/Special Leases	\$ 230	23	14,347	5,290			5,290	5,290	230	31	5,551
UV - Other (General, Mining & Petroleum)	\$ 230	349	238,299	80,270			80,270	80,270	116,776	-11,589	185,457
UV - AML	\$ 230	0	-	0			0	0			0
UV - Exploration Leases	\$ 230	133	37,950	30,590			30,590	30,590	95,374	-1,760	124,204
UV - Prospecting Leases	\$ 230	78	17,940	17,940			17,940	17,940	2,865	87	20,892
											0
Sub-Totals		4,632	121,083,077	11,978,393	90,600	0	12,068,994	11,978,298	202,720	-11,851	12,169,166
Discount							0				0
Concession							0				0
Amount from General Rates							12,068,994				12,169,166
Ex-Gratia Rates							0				-
Total General Rates							12,068,994				12,169,166

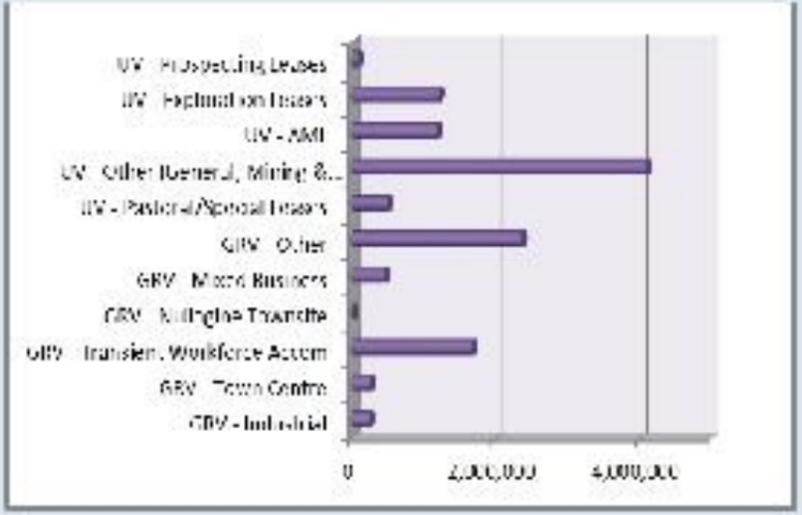
SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION



General Rates		
Budget	YTD Actual	%
\$12.07 M	\$12.17 M	101%



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 28th February 2019

OPERATING ACTIVITIES
NOTE 4
RECEIVABLES

Rates Receivable	1 July 2017	28 Feb 19
	\$	\$
Opening Arrears Previous Years	780,330	1,000,991
Levied this year	11,626,519	12,169,166
Less Collections to date	(11,405,857)	(11,696,886)
Equals Current Outstanding	1,000,991	1,473,271
Net Rates Collectable	1,000,991	1,473,271
% Collected	92.00%	96.12%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	1,500,349	62,639	82,912	189,221	1,835,122
Percentage	82%	3%	5%	10%	
Balance per Trial Balance					
Sundry debtors					1,835,122
Total Receivables General Outstanding					1,835,122

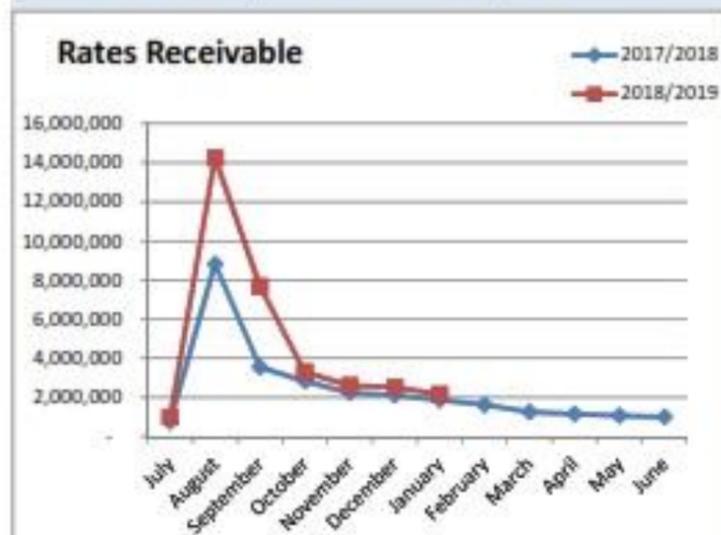
Amounts shown above include GST (where applicable)

KEY INFORMATION

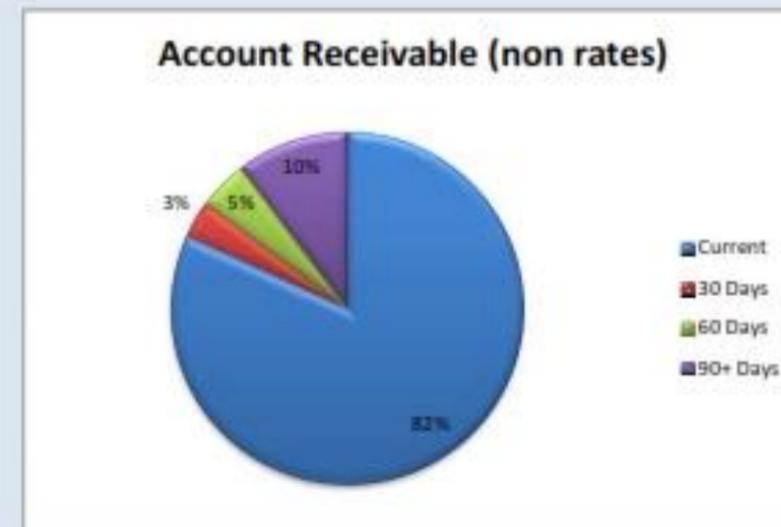
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
96%	\$1,473,271



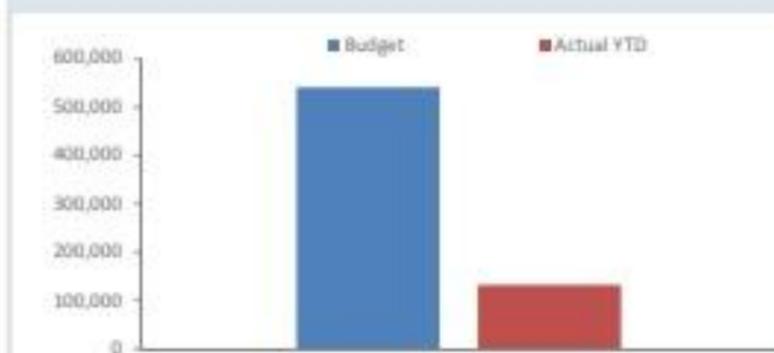
Debtors Due
\$1,835,122
Over 30 Days
18%
Over 90 Days
10%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 28th February 2019

OPERATING ACTIVITIES
NOTE 5
DISPOSAL OF ASSETS

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Program 4 Governance									
41230B	Toyota Prado GX	32,143	35,000	2,900					
41224F	Toyota Aurion Sedan (41224)					15,470	13,021		2,448
41229A	Toyota Hilux 4x4					33,906	20,976		12,930
141119F	Toyota Prado GX Auto MTSR					36,349	31,203		5,146
Program 5 Law, Order & Public Safety									
PS1112E	Toyota Hilux SR with Pod	26,904	25,000		(1,900)				
Program 7 Health									
71092A	Toyota Hilux SR Dual Cab	17,559	27,000	9,400		20,798	22,567	1,769	
Program 10 Community Amenities									
61740	Cape K - Public Toilets - Sub Structure					15,949	0		15,949
61741	Cape K - Public Toilets - Super Structure					111,157	0		111,157
61742	Cape K - Public Toilets - Roof					26,866	0		26,866
61743	Cape K - Public Toilets - Finishes					26,829	0		26,829
61744	Cape K - Public Toilets - Fittings					8,943	0		8,943
61745	Cape K - Public Toilets - Services					106,064	0		106,064
61746	Cape K - Public Toilets - External Services					3,794	0		3,794
(Three of the five Public Toilets at Cape Keraudren Disposed)									
Program Culture and Recreation									
Z15027A	Capricorn Water Tanks					86,507	0		86,507
Program 12 Transport									
2705D	Toyota 79 Series LC D/C	15,064	30,000	14,900					
2708J	Toyota 70 Series Dual Cab Workmate	40,679	45,000	4,300					
2801E	Holden Colorado Extra Cab 4WD	17,536	20,000	2,500					
2802E	Holden Colorado Extra Cab 4WD	14,789	10,000		(4,800)				
2823E	Fuso Canter 815 Tipper Tray Top	33,112	27,000		(6,100)	37,617	10,539		27,078
2824C	Fuso Canter 815 Tipper Tray Top	29,543	25,000		(4,500)				
2743C	Caterpillar 140M Motor Grader	202,422	130,000		(72,400)				
2753B	Case 430 Skid Steer Loader	0	20,000	20,000					
2832A	Case 430 Skid Steer Loader	0	20,000	20,000					
121208B	Holden Commodore Sports Wagon	1,711	15,000	13,300					
121212A	Toyota Hilux 4WD X-Cab	14,405	22,000	7,600					
121216A	Toyota Hilux 4WD X-Cab	21,632	22,000	400					
124923	Newman Depot - Office Block - Finishes					10,191	0		10,191
124924	Newman Depot - Office Block - Fittings					3,094	0		3,094
124925	Newman Depot - Office Block - Services					33,432	0		33,432
124926	Newman Depot - Office Block - External					408	0		408
124920	Newman Depot - Office Block - Sub Struct.					5,345	0		5,345
124921	Newman Depot - Office Block - Super					25,266	0		25,266
124922	Newman Depot - Office Block - Roof					11,822	0		11,822
Program 13 Economic Services									
P131113D	Toyota Prado GX	18,289	35,000	16,700		25,449	32,770	7,321	
P131166F	Toyota Landcruiser Troop Carrier Bus	46,303	32,000		(14,300)				
		532,091	540,000	112,000	(104,000)	645,256	131,076	9,089	523,269

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$540,000	\$131,076	24%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 28th February 2019

FINANCING ACTIVITIES
NOTE 6
BORROWINGS

Information on Borrowings Particulars	2017/2018	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance									
Newman Admin Building Redevelopment	227,500			110,371	110,400	117,129	117,100	11,996	12,000
								931	2,000
Housing									
Staff Housing	364,700			40,675	82,700	324,025	282,000	11,799	22,200
Staff Housing	1,168,400			115,550	115,500	1,052,850	1,052,900	1,341	2,800
								73,983	74,000
								3,962	8,000
Community Amenities									
Sewerage Plant	1,398,500			56,656	114,600	1,341,844	1,283,900	35,680	70,100
Sewerage Plant	1,000,000			43,139	86,900	956,861	913,100	5,375	10,800
								15,250	29,800
								3,525	9,000
Transport									
Newman Airport Precinct	1,589,300			215,531	437,800	1,373,769	1,151,500	43,704	80,700
								5,669	11,900
Self supporting loans									
	5,748,400	0	0	581,923	947,900	5,166,477	4,800,500	213,214	333,300
								0	0
	0	0	0	0	0	0	0	0	0
Total	5,748,400	0	0	581,923	947,900	5,166,477	4,800,500	213,214	333,300

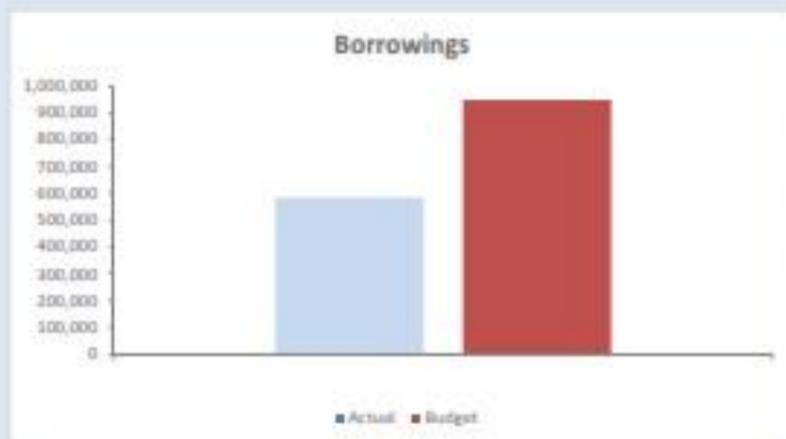
All debt service repayments were financed by general purpose revenue.

SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Note:
Interest
Accrual -
As per
Auditors
Request

Principal Repayments	\$581,923
Interest Earned	\$411,606
Interest Expense	\$213,214
Reserves Bal	Loans Due
\$41.28 M	\$5.17 M

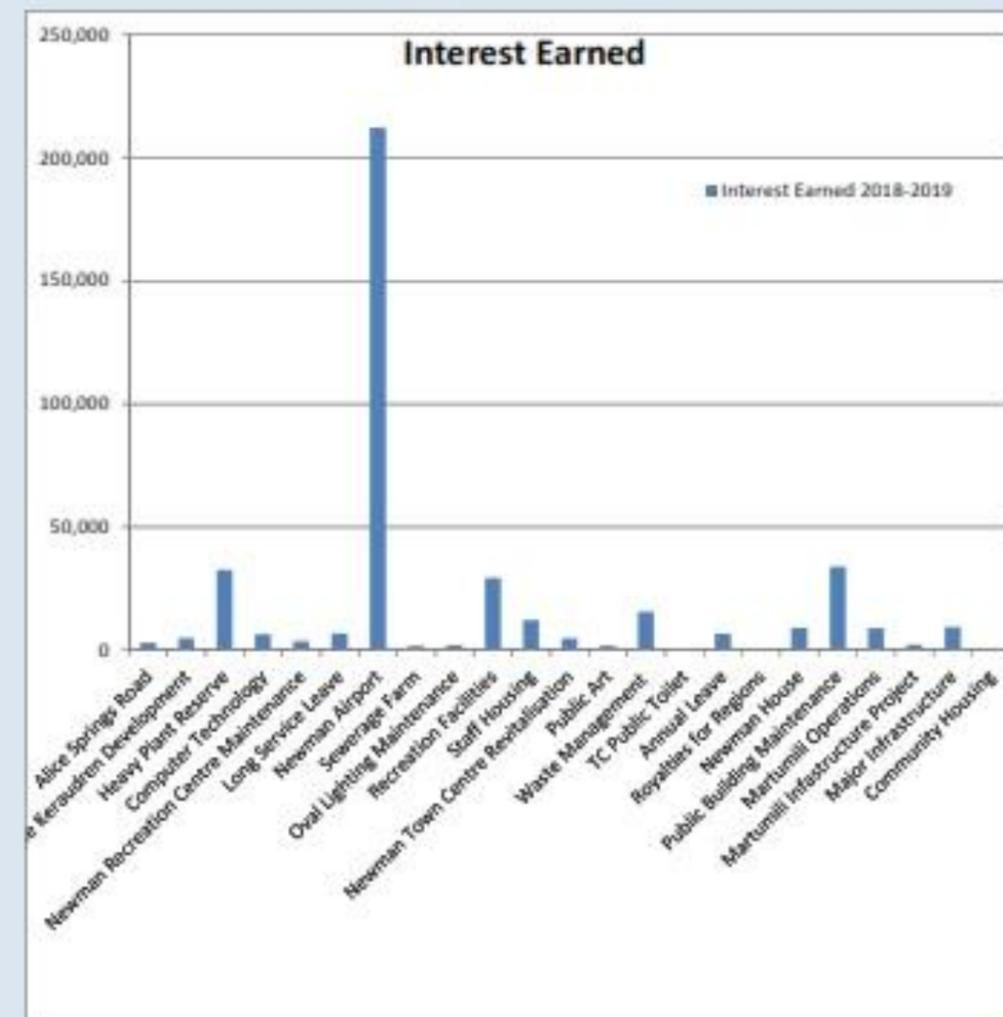
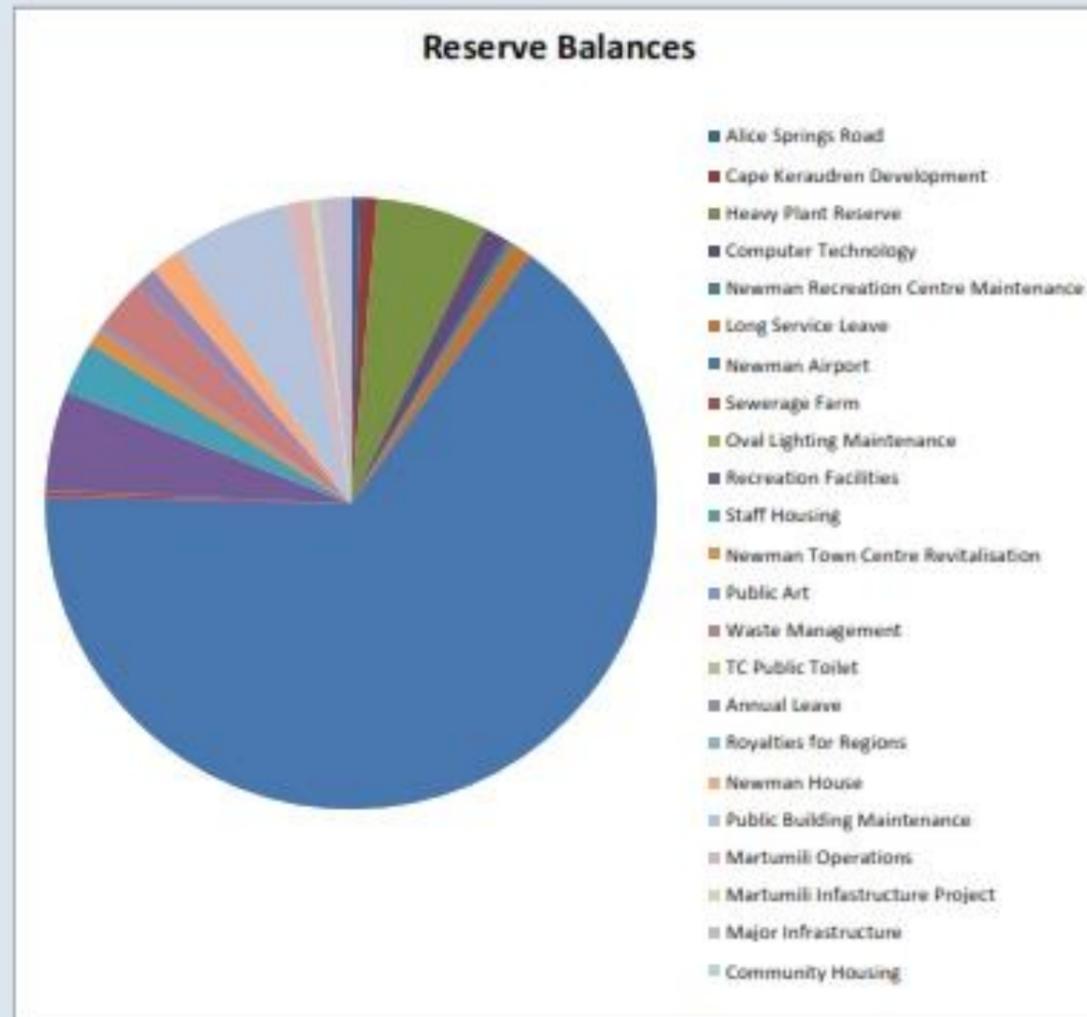
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 28th February 2019

CASH AND INVESTMENTS
NOTE 7

Cash Backed Reserve

Reserve Name	Opening Balance - 01.07.2018	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Alice Springs Road	209,499	4,300	2,832	0	0	(100,000)	0	113,799	212,331
Cape Keraudren Development	351,462	7,200	4,750	0	0	0	0	358,662	356,212
Heavy Plant Reserve	2,397,846	59,800	32,409	0	0	0	0	2,457,646	2,430,255
Computer Technology	531,600	11,500	6,239	50,000	0	0	0	593,100	537,839
Newman Recreation Centre Maintenance	251,763	2,100	3,403	0	0	(100,000)	(130,000)	153,863	125,166
Long Service Leave	496,039	12,400	6,704	0	0	0	(43,000)	508,439	459,744
Newman Airport	21,700,604	566,600	212,160	1,135,800	5,150,956	(512,400)	(68,594)	22,890,604	26,995,126
Sewerage Farm	113,175	2,300	1,530	0	0	0	0	115,475	114,705
Oval Lighting Maintenance	139,992	2,900	1,892	0	0	(130,000)	(130,000)	12,892	11,884
Recreation Facilities	2,152,105	23,400	29,088	0	0	(370,000)	0	1,805,505	2,181,193
Staff Housing	886,362	16,200	11,980	500,000	250,000	(250,000)	0	1,152,562	1,148,342
Newman Town Centre Revitalisation	332,646	4,500	4,496	0	0	0	0	337,146	337,142
Public Art	120,773	2,400	1,632	0	0	0	0	123,173	122,405
Waste Management	1,137,878	23,200	15,380	0	0	(570,000)	0	591,078	1,153,258
TC Public Toilet	993	0	0	0	0	0	(993)	993	0
Annual Leave	483,686	12,100	6,537	0	0	0	0	495,786	490,223
Royalties for Regions	0	9,000	0	0	0	(100,000)	0	(91,000)	0
Newman House	657,731	8,900	8,890	50,000	0	(53,000)	0	663,631	666,621
Public Building Maintenance	2,497,699	62,300	33,759	0	993	(500,000)	0	2,059,999	2,532,450
Martumili Operations	899,613	21,100	8,738	0	25,342	(81,200)	(395,114)	839,513	538,579
Martumili Infrastructure Project	152,755	0	2,065	100,000	0	0	0	252,755	154,820
Major Infrastructure	680,717	11,700	9,201	512,400	0	0	0	1,204,817	689,917
Community Housing	23,739	600	321	0	0	0	0	24,339	24,060
	36,218,676	864,500	404,005	2,348,200	5,427,291	(2,766,600)	(767,701)	36,664,776	41,282,271

KEY INFORMATION



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 28th February 2019

GRANTS & CONTRIBUTIONS
NOTE 8

Non Operating Grants & Contributions For The Development Of Assets

Grant Source	Purpose	2018/2019	2018/2019	2018/2019	Variance (Under)/Over
		Estimated Actual	Budget	Actual	
		\$	\$	\$	
State Grants					
State Grant	CCTV Capital Grant	25,000.00	25,000.00	0.00	100.00
LotteryWest	Martumili Vehicle	70,000.00	70,000.00	74,326.00	-6.18
WA Grants Commission	Aboriginal Access Roads	229,667.00	627,000.00	470,250.00	-104.75
Main Roads WA	Aboriginal Access Roads	69,556.00	313,000.00	259,715.50	-273.39
Main Roads WA	Regional Road Group	431,112.00	970,000.00	723,050.20	-67.72
WA Grants Commission	Untied Road Grants	212,000.00	585,000.00	438,750.00	-106.96
Main Roads WA	Direct Grants	375,000.00	397,700.00	374,130.00	0.23
State Government	Discovery Drive Sign Project	22,222.00	100,000.00	0.00	100.00
		\$ 1,434,557.00	\$ 3,087,700.00	\$ 2,340,221.70	-63.13
Federal Grants					
Federal Dep't Of Transport	Roads To Recovery	658,000.00	658,000.00	577,103.09	12.29
Federal Dep't Of Transport	Roads to Recovery - Additional	328,333.00	750,000.00	244,932.60	25.40
		\$ 986,333.00	\$ 1,408,000.00	\$ 822,035.69	16.66
Contributions					
Private Mine Contributions	Woodie Woodie Road	200,000.00	200,000.00	119,066.96	40.47
		\$ 200,000.00	\$ 200,000.00	\$ 119,066.96	40.47
Operating grants, subsidies and contributions Total		\$ 2,620,890.00	\$ 4,695,700.00	\$ 3,281,324.35	-25.20

Grants & Contributions Toward Operating Expenditure

Grant Source	Purpose	2018/2019	2018/2019	2018/2019	Variance (Under)/Over
		Estimated Actual	Budget	Actual	
		\$	\$	\$	
State Grants					
WA Grants Commission	General Purpose Grants	453,334.00	2,040,000.00	275,023.50	39.33
FESA	FESA Administration Grant	4,000.00	4,000.00	4,000.00	0.00
FESA	FESA Grant - Nullagine VBFB	6,950.00	13,900.00	0.00	100.00
FESA	FESA - SES Operating Grant	48,825.00	65,100.00	47,680.00	2.35
Dept of Health	Mosquito Control	0.00	0.00	18,171.35	na
Healthways	Triathlon	10,000.00	10,000.00	0.00	100.00
Dept of Sport and Rec	Kidsport	0.00	700.00	0.00	na
Dept of Sport and Rec	Club Development	20,000.00	20,000.00	25,000.00	-25.00
Art Enterprise Activities (NACIS)	Martumilli Arts Project	205,000.00	205,000.00	0.00	100.00
Dept Environmen. & Heritage	Martumilli Arts Project	33,000.00	66,000.00	0.00	100.00
Celebrate Australia Day	WA Day	0.00	20,000.00	8,000.00	na
Tourism WA	Fusion Festival	10,500.00	15,000.00	15,000.00	na
Lotterywest	Fusion Festival	20,000.00	20,000.00	19,158.00	4.21
WA Grants Commission	Untied Road Grants	390,367.00	1,083,300.00	812,475.00	-108.13
State Dep't of Transport	RPT Bus Service Subsidy	78,664.00	118,000.00	78,201.99	0.59
		\$ 1,280,640.00	\$ 3,681,000.00	1,302,709.84	0.59
Federal Grants					
Nil		0.00	0.00	0.00	na
		\$ -	\$ -	0.00	na
Contributions					
Water Corporation	Newman Sewerage Farm	140,700.00	140,700.00	140,389.35	0.22
BHPB - Contribution	Fusion Festival	155,000.00	155,000.00	150,000.00	3.23
Main Roads WA	Flood Damage	473,000.00	600,000.00	247,473.41	47.68
BHPB	Martumili Community Development	110,000.00	440,000.00	0.00	100.00
		\$ 878,700.00	\$ 1,335,700.00	\$ 537,862.76	38.79
Non-operating grants, subsidies and contributions Total		\$ 2,159,340.00	\$ 5,016,700.00	\$ 1,840,572.60	0.59

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 28th February 2019

NOTE 9
TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 28 Feb 2019
	\$	\$	\$	\$
EPSC Social Club	8,035	4,679	(9,878)	2,836
EPSC Lotto Syndicate	1,348	20,504	(17,163)	4,689
Refreshments Trust	831	1,103	(1,323)	611
FAO - Booking Bonds	8,000	20,815	(22,500)	6,315
Building & Road Side Kerbing Retentions	251,000	0	0	251,000
BCITF Holdings	0	17,531	(10,525)	7,007
Recreation Centre Holdings	3,050	5,314	(4,214)	4,150
Unclaimed Monies	47,896	21,540	(15,604)	53,832
Prepaid Swimming Pool Inspection	41,735	9,991	(236)	51,490
Martumili Arts Trust Account	325,613	481,374	(518,242)	288,746
BRB Receipts	0	13,600	(7,558)	6,042
Public Open Space	231,500	0	0	231,500
Cash in Lieu of Parking	526,724	0	0	526,724
Dept Health Trust	2,051	0	0	2,051
Retention Monies Held	28,979	149,909	(51,455)	127,433
Floodworks to Telfer	193,000	0	0	193,000
Maintenance Bond	26,795	0	0	26,795
Martumili Unclmaed Monies	17,610	1,703	(369)	18,944
Tourist Assoc - Souvenir Sales	0	422	(53)	369
	1,714,166	748,486	(659,120)	1,803,533



9.2.8 ADOPTION OF PROPOSED FEES AND CHARGES 2019/2020

File No:	FIN 12-1
Attachments:	Appendix 1 – Fee’s & Charges 2019/2020
Responsible Officer:	Ms Sian Appleton Executive Manager Corporate Services
Author:	Mrs Lisa Davis Manager Corporate Services
Proposed Meeting Date:	18 April 2019
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

REPORT PURPOSE

To seek Council endorsement of the proposed fees and charges to apply for the budget year 2019/2020 as attached.

BACKGROUND

Section 6.16 of the *Local Government Act, 1995*, enables Council to apply fees and charges to the services it provides. The schedule, as tabled, proposes fees and charges for in-principal adoption only at this stage and will assist in the preparation of the 2019/2020 budget. Formal adoption of the fees and charges will be included as part of the budget adoption process.

COMMENTS/OPTIONS/DISCUSSIONS

The schedule of Fees and Charges is attached and comments are recorded against any change in fees compared to the 2018/2019 charges.

STATUTORY IMPLICATIONS/REQUIREMENTS

Compliance with Section 6.16 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Nil

STRATEGIC COMMUNITY PLAN

Nil

RISK MANAGEMENT CONSIDERATIONS

Financial – Low. Should Council decide not to adopt the fees and charges in principle, Officers will be unable to determine accurate income figures when producing the draft budget.

FINANCIAL IMPLICATIONS

To be advised in the 2019/2020 annual budget.

VOTING REQUIREMENTS

Absolute.

OFFICER'S RECOMMENDATION

THAT Council

- 1. Approve the proposed schedule of fees and charges in principle;**
- 2. Include the proposed schedule of fees and charges in Council's draft 2019/2020 annual budget for consideration.**

Appendix 1
Fee's & Charge's 2019/2020

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
WORKING SHEET					
RATES & LEVIES					
Function 3 - General Purpose Funding					
Rate in the dollar - Cents					
GRV - Industrial	No	1.8998	TBA	Cents in The Dollar	
GRV - Town Centre	No	5.7426	TBA	Cents in The Dollar	
GRV - Nullagine Town Site	No	7.3662	TBA	Cents in The Dollar	
GRV - Mixed Business	No	3.7603	TBA	Cents in The Dollar	
GRV - Other	No	7.3662	TBA	Cents in The Dollar	
GRV - Transient Workforce Accommodation	No	6.8077	TBA	Cents in The Dollar	
UV - Pastoral / Special Leases	No	6.0894	TBA	Cents in The Dollar	
UV - AML Leases	No	17.1800	TBA	Cents in The Dollar	
UV - Mining Leases	No	17.1800	TBA	Cents in The Dollar	
UV - General Leases	No	17.1800	TBA	Cents in The Dollar	
UV - Petroleum Leases	No	17.1800	TBA	Cents in The Dollar	
UV - Exploration Leases	No	17.1800	TBA	Cents in The Dollar	
UV - Prospecting Leases	No	17.1800	TBA	Cents in The Dollar	
Minimum Rate					
GRV (excluding Nullagine)	No	663.00	TBA	Per Assessment	
GRV (Nullagine)	No	265.00	TBA	Per Assessment	
UV	No	230.00	TBA	Per Assessment	
Penalty					
Rates unpaid 35 days from service date (non instalment option)	No	8.00%	TBA		
Minimum penalty (non instalment option)	No	5.00	TBA		
Instalment Option					
Administration Fee Per Instalment	No	6.00	TBA		
Administration Fee for Agreements outside normal instalment option	Yes	50.00	TBA		
Interest on Instalment	No	4.00%	TBA		
Property Enquiries					
Reprint of Rate Notice or Statement of Rates (current financial year)	Yes	15.00	TBA		
Reprint of Rate Notice or Statement of Rates (prior financial year)	Yes	15.00	TBA		
Function 10 - Community Amenities					
Rates					
Special Rate GRV - Sewage (Newman)	No	1.6165	TBA	Cents in The Dollar	
Rubbish					
Domestic Bins (Waste and Recycling)	No	260.00	TBA	Two Collections Per Week (One in Winter) and recycling collection fortnightly	
Additional Waste Bin	Yes	240.00	TBA	Per Annum (2 x collection per week in summer, 1 x collection per week in winter)	
Additional Recycle Bin	Yes	200.00	TBA	Per Annum (1 x collection per fortnight)	
OTHER FEES & CHARGES					
Function 4 - Governance					

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Photocopying, Scanning & Faxing - Newman & Marble Bar Admin Offices, Recreation Centre, Aquatic Centre and Newman Library					
Photocopying					
A4 (1 - 9 copies)	Yes	0.40	0.40	Per Copy	
A4 (10+ copies)	Yes	0.20	0.20		
A4 (1 - 9 copies) Colour	Yes	1.00	1.00	Per Copy	
A4 (10+ copies) Colour	Yes	0.80	0.80		
A3 (1 - 9 copies)	Yes	0.70	0.70	Per Copy	
A3 (10+ copies)	Yes	0.50	0.50		
A3 (1 - 9 copies) Colour	Yes	1.20	1.20	Per Copy	
A3 (10+ copies) Colour	Yes	1.00	1.00		
A5 (1 - 9 copies)	Yes	0.40	0.40	Per Copy	
A5 (10+ copies)	Yes	0.20	0.20		
A5 (1 - 9 copies) Colour	Yes	0.80	0.80	Per Copy	
A5 (10+ copies) Colour	Yes	0.60	0.60		
Scan and Email					
Scan and Email - A3 and A4 size	Yes	1.00	1.00	Per minimum charge up to 10 pages	
	Yes	0.10	0.10	Per page thereafter	
Fax					
Sending first page	Yes	4.00	4.00	First Page	
Sending Additional pages	Yes	1.10	1.10	Extra Pages	
Receiving	Yes	1.10	1.10	Per Sheet	
Photocopying & Scanning (Large Sizes) - Newman Admin Office Only					
Photocopying of A2 size - Black & White	Yes	22.50	22.50	First copy	
	Yes	17.50	17.50	Per copy thereafter	
Photocopying of A2 size - Colour	Yes	45.00	45.00	First copy	
	Yes	35.00	35.00	Per copy thereafter	
Photocopying of A1 Size - Black & White	Yes	20.00	20.00	First copy	
	Yes	15.00	15.00	Per copy thereafter	
Photocopying of A1 size - Colour	Yes	40.00	40.00	First copy	
	Yes	30.00	30.00	Per copy thereafter	
Photocopying of A0 size - Black & White	Yes	25.00	25.00	First copy	
	Yes	20.00	20.00	Per copy thereafter	
Photocopying of A0 size - Colour	Yes	50.00	50.00	First copy	
	Yes	40.00	40.00	Per copy thereafter	
Scan and Email - A0 size	Yes	10.00	10.00	Per copy	
Scan and Email - A1 and A2 size	Yes	5.00	5.00	Per copy	
Scanning of Documents / Plans - Newman Admin Only					
Scan & Email	Yes			Per copy	
Scan up to A0 & Burn to CD	Yes			Per copy	
Laminating - Newman, Marble Bar Admin Office & Newman Library					
A5	Yes	3.40	3.40	Per Sheet	
A4	Yes	3.40	3.40	Per Sheet	
A3	Yes	4.50	4.50	Per Sheet	
Laminating - Newman Library Only					
A1	Yes	10.00	10.00	Per Sheet	
A2	Yes	5.00	5.00	Per Sheet	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Binding					
Binding including covers and coil up to 100 pages	Yes	7.50	7.50	Up To 100 Pages Per Booklet	
Binding including covers and coil up to 200 pages	Yes	10.00	10.00	Cost Per Booklet	
Reports on Sale					
Electoral Roll	Yes	10.30	FREE	Per Copy	
Rate Book	Yes	50.00	FREE	Per Copy	
Other Documents					
Council Agenda - Single Meeting	Yes	8.00	FREE	Per Meeting	
Council Minutes - Single Meeting	Yes	8.00	FREE	Per Meeting	
Council Agenda or Minutes - Single Meeting	Yes	4.55	FREE	Per Meeting	
Council Agenda - Full Year July to June	Yes	79.50	FREE	Per Year	
Council Minutes - Full Year July to June	Yes	79.50	FREE	Per Year	
Council Agenda or Minutes - Full Year July to June	Yes	45.50	FREE	For CD	
Policy Manual	Yes	0.60	FREE	Per A4 Or \$0.70 Per A3 Single Sheet (Min \$1)	
Policy Manual	Yes	28.40	FREE	Per Copy	
Council Budget	Yes	17.00	FREE	Per Copy	
Council Annual Financial Statements	Yes	11.40	FREE	Per Copy	
Council Local Laws	Yes	0.60	FREE	Per A4 Or \$0.70 Per A3 Single Sheet (Min \$1)	
Planning / Building Application Register	Yes	0.60	FREE	Per A4 Or \$0.70 Per A3 Single Sheet (Min \$1)	
Consolidated Roll	Yes	22.70	FREE	Complete Roll	
Corporate DVD (effective 1 January 2011)	Yes	5.00	FREE	Per DVD	
Video Conferencing					
Outgoing					
Outgoing Rates for first hour	Yes	124.90	124.90		
Per Additional half hour or part thereof	Yes	56.80	56.80		
Incoming					
Incoming rate for first hour	Yes	56.80	56.80		
Per Additional half hour or part thereof	Yes	25.80	25.80		
Number Plates					
Plate Administration Fee	Yes	50.00	50.00	Fee Does Not Include fee set by Dept. Transport	
Other					
Seed Collection Permit	No	50.00	50.00	Per application, Per year	
Administration Fee on Cancellation	Yes			20% of total fee	
Marble Bar Office Rental					
Hire of Single back office room with access to meeting room	Yes	230.00	230.00	Per Week Inc Electricity And Water	
Hire of two back office rooms with access to meeting room	Yes	290.00	290.00	Per Week Inc Electricity And Water	
Bond for rental of Office	Yes	1,160.00	1160.00	Refundable At The End Of The Tenancy	
Cleaning	Yes			Tenants Cost	
Installation of Telephone	Yes			Tenants Cost	
Animal Control					
Impound Fees - Registered Dogs and Cats	No	85.00	85.00	Per Animal, Per Day	
Impound Fees - Other Animals Unspecified Other Animals	No	85.00	85.00	Per Animal, Per Day	
Kennelling Fees - Sustenance Fees Dog and Cats	No	20.00	20.00	Per Animal, Per Day	
Seizure & return of dog/cat without impounding	No	38.00	N/A	Per Animal	To be removed as fee cannot be effectively recovered
Impound Fee for Other	No	125.00	125.00	Per Item	
Charges for Ranger/ESO Services	No	100.00	100.00	Per Hour	
Travel	Yes	1.85	1.85	Per Kilometre	
Dog/Cat registration tag replacement	No	5.00	N/A	Per Item	To be removed as residents are not charged for tag replacement

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Application to keep more than two dogs/cats	No	110.00	110.00	Per Application	
Sumrender of Dog	No	130.00	85.00	Per Animal, inclusive of Rangers time & travel costs to euthanise	Amended to reflect impound fee as well as sumrender of cat
Sumrender of Cat	No	85.00	85.00	Per Animal, inclusive of Rangers time & travel costs to euthanise	
Sumrender of Other Animal	No	242.00	242.00	Recoverable Cost (Minimum charge \$60.00 plus travel costs) - inclusive of Rangers time & travel costs to euthanise	
Small animal trap hire - deposit (outside of Newman/Marble Bar Townsites only)	No	120.00	120.00	GST Exempt unless forfeited	Outside of Newman/Marble Bar Townsites only added as Rangers provide the service in the above mentioned towns
Small animal trap hire - weekly (outside of Newman/Marble Bar Townsites only)	Yes	27.50	30.00	7 days concluding (8.30am) of the following day	Outside of Newman/Marble Bar Townsites only added as Rangers provide the service in the above mentioned towns. Increased to \$30 to make entire initial outlay \$150 (including deposit)
Late return	Yes	16.50	16.50	Per day	
Kennel Licence Application Fee	Yes	374.00	374.00		
Dangerous Dog Collar - Medium	Yes	38.50	38.50	For declared dangerous dogs	
Dangerous Dog Collar - Large	Yes	52.80	52.80	For declared dangerous dogs	
Dangerous Dog Sign	Yes	38.50	38.50	Per set of two	
Dangerous Dog Inspections	No	120.00	120.00		
Dog Muzzle - XS to L	Yes		30.00	For declared dangerous dogs	Added to schedule as dangerous dog items can be difficult to obtain in remote area
Dog Muzzle - XL to XXXL	Yes		50.00	For declared dangerous dogs	Added to schedule as dangerous dog items can be difficult to obtain in remote area
Stock - Fifteenth Schedule of Local Government (Misc. Provisions) Act 1960					
Impound Fee for all stock (any type or species per head) - First 24hrs or part thereof	No	85.00	85.00	6am - 6pm	
Impound Fee for all stock (any type or species per head)	No	120.00	120.00	6pm - 6am	
Daily Fee (any type or species per head) Subsequent 24hrs or part thereof	No	12.00	12.00		
Sustenance Fee per head per day	No	20.00	20.00		
Ranger Fee for impounding of stock	No	70.00	70.00	Per Hour	
Fees for moving impounded animal more than 3km	Yes	27.50	27.50	Per kilometre	
Rate for damage by Trespass by stock	No	60.00	60.00	Head per day	
Miscellaneous					
Impound Fee for Shopping Trolleys	No	30.00	30.00	Per Trolley	
Impound Fee for Vehicle	No	275.00	275.00	Per Vehicle - includes admin fee	
Daily Impound Fee for Vehicle	No	6.00	6.00	Per Vehicle per day	
Admin Fee - Sale of Impounded vehicles & goods	Yes	66.00	66.00	Per offer to purchase plus admin fee	
Storage fees for impounded items up to 100kg (e.g.: trolleys)	No	2.00	2.00	Per day	
General storage for impounded goods > 100kg	No	2.00	2.00	Per day	
Storage Fee for stored goods or items plus cost of collection, transport etc.	No	2.00	2.00	Per Item per day (excluding trolleys and cars)	
Recoverable Ranger Inspection Costs (normal office hours)	Yes	145.20	145.20	Per Hour	Ranger added to description for clarification
Recoverable Ranger Inspection Costs (other than normal office hours)	Yes	215.60	215.60	Per Hour	Ranger added to description for clarification
Admin Fee - Block Slashing	Yes	50.00	50.00	Per Property	
Function 7 - Health					
Inspections (General)					
Recoverable Inspection Costs (normal office hours)	Yes	120.00	120.00	Per Hour	
Recoverable Inspection Costs (other than normal office hours)	Yes	185.00	185.00	Per Hour	
Travel Costs	Yes	2.50	2.50	Per Kilometre other than first 20km	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Inspections (Plumbing)					
Local Government Reporting Fee	Yes	100.00	100.00	Per Hour	
Liquor Permits, Certificates and Gaming Certificates					
Liquor Act Section 39 Certificate (Health)	Yes	100.00	100.00	Liquor Control Act 1988	
Liquor Act Section 40 Certificate (Planning)	Yes	100.00	100.00	Liquor Control Act 1988	
Liquor Act Section 50 Certificate (Gaming) Charities & Community Grp	Yes	FREE	FREE	Liquor Control Act 1988	
Liquor Act Section 55 Certificate (Gaming) Business or Commercial	Yes	100.00	150.00	Liquor Control Act 1988 - Planning Approval may also be required	EM - Increase of 50% to achieve cost recovery
Liquor Permit Approval Application For Consumption of Alcohol	No	20.00	20.00	For all applications for Consumption Only of Alcohol on Shire Property/Reserves. NO TRADING IN ALCOHOL PERMITTED UNDER THIS APPLICATION	
Annual Liquor Permit Approval Application For Consumption of Alcohol	No	150.00	150.00	For the annual (within a calendar year) applications for Consumption Only of Alcohol on Shire Property/Reserves. NO TRADING IN ALCOHOL PERMITTED UNDER THIS APPLICATION	
Liquor Permit - Individual Application For the Trade and Consumption of Alcohol - Not For Profit Community Organisation	No	50.00	50.00	SoEP Local Law 2011 - Per Application Approval to Consume and to Sell Alcohol on Shire Property/Reserve - One Application - Note: Liquor Permit is required from Dept. Racing, Gaming & Liquor	
Liquor Permit - For the Trade and Consumption of Alcohol - Multiple Dates - Not for Profit Community Organisation	No	200.00	200.00	SoEP Local Law 2011 - Annual charge (within a calendar year) for Approval to Consume and to Sell Alcohol on Shire Property/Reserve - Note: Liquor Permit is required from Dept. Racing, Gaming & Liquor	
Liquor Permit - Commercial - Per Application (If this charge is selected, do not charge the \$20 Liquor Permit Application)	No	100.00	150.00	SoEP Local Law 2011 - Commercial Organisations - One Application for Approval to Consume and to Sell Alcohol on Shire Property/Reserve - Note: Liquor Permit is required from Dept. Racing, Gaming & Liquor	EM - Increase of 50% to achieve cost recovery
Liquor Permit - Late Application Fee (NFP & Community)	No	20.00	20.00	Less than 7 days before event	EM - Please note proposed amendment to have this late fee apply only to Not for profit and Community Groups
Liquor Permit - Late Application Fee (Commercial)	No	NEW		Less than 7 days before event	EM - Differentiated from the late fee referred to in the cell above
Property Enquiries - work notices	Yes	60.00	60.00		
Food Condemnation Certificates	Yes	50.00	50.00		
Food Safe Audits (Community Projects)	Yes	FREE	FREE		
Food Safe Audits (Commercial)	Yes	200.00	200.00	Minimum fee (otherwise time required plus travel)	
Public Building Certificates	Yes	200.00	200.00	Minimum fee (otherwise time required plus travel)	
Health (Miscellaneous Provisions) Act 1911					
Lodging House Registration Fee	Yes	200.00	200.00	Local Law	
Laundries / Dry Cleaners Licence	Yes	150.00	150.00	Public Health Act 2016	
Local Government Septic Application Fee	Yes	118.00	118.00	Public Health Act 2016	
Local Government Report for a Septic Tank Application	Yes	110.00	110.00	Public Health Act 2016	
Local Government Permit to Use a Septic Apparatus	Yes	118.00	118.00	Public Health Act 2016	
Copies of Septic Tank Plans or Disposal Systems Plans	Yes	25.00	25.00	Per Copy Per Set	
Caravan Parks and Camping Grounds					
Caravan Parks and Camping Grounds Annual Licence Fee	No	200.00	200.00	Caravan Parks & Camping Grounds Act 1995. Minimum charge & additional charge for number of caravans	
Swimming Pool Inspection and Sampling Fees					
Sampling for Compliance Fee (if operator does not do monthly sampling themselves)	Yes	200.00	200.00	Public Health Act 2016. Minimum per inspection (otherwise time required plus Travel).	
Food Premises Registration/Notification Assessment Fees					
Notification of Food Premise Fee (Non Profit/Community Groups Exempt)	No	50.00	50.00	Food Act 2008	
High Risk Food Premises	No	450.00	450.00	Food Act 2008 - Invoiced July each year	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Medium Risk Food Premises	No	350.00	350.00	Food Act 2008 - Invoiced July each year	
Low Risk Food Premises	No	200.00	200.00	Food Act 2008 - Invoiced July each year	
Very Low Risk Food Premises	No	FREE	FREE	Food Act 2008	
Food Condemnation Certificates	Yes	51.00	51.00		
Food Safe Audits (Community Projects)	Yes	FREE	FREE		
Food Safe Audits (Commercial)	Yes	201.00	201.00	Minimum fee (otherwise time required plus travel)	
Food Premises Annual Surveillance Fees					
High Risk Food Premises	No	500.00	500.00	Food Act 2008 - Invoiced July each year	
Medium Risk Food Premises	No	400.00	400.00	Food Act 2008 - Invoiced July each year	
Low Risk Food Premises	No	250.00	250.00	Food Act 2008 - Invoiced July each year	
Registration of Home Food Preparation Business	Yes	100.00	100.00	Food Act 2008 - Invoiced July each year	
Annual Surveillance Fee for Home Food Business	No	50.00	50.00		
Registration of Non Profit Community Organisations and School Canteens	No	FREE	FREE		
Pro Rata Registration of Food Premises	Yes			Pro rata for the required months plus the \$50 notification Fee	
1 day Permit-Conducting an activity on Local Government Property (Not for Profit/Community Groups)	Yes	New	20.00	Local Gov Act 1995	EM - Fee category was identified in the previous year but no fee allocated
1 day Permit-Conducting an activity on Local Government Property (For Profit/Community Groups)	Yes	New	45.00	Local Gov Act 1995	EM - This has been proposed to differentiate not for profit and community groups from the others that do it for
Late Application fee-1 day Permit-Conducting an activity on Local Government Property (Not for Profit/Community Groups)	Yes	New	20.00	Local Gov Act 1995	EM - This fee is meant to discourage late applications which always require rescheduling of planned tasks to attend to
Late Application fee-1 day Permit-Conducting an activity on Local Government Property (For Profit/Community Groups)	Yes	New	45.00	Local Gov Act 1995	EM - This fee is meant to discourage late applications which always require rescheduling of planned tasks to attend to
Conducting an activity on Local Government Property				Local Gov Act 1995	
Temporary Food Permit For Not For Profit Community Groups & Trading in Public Places					
Daily Fee for Junior Sporting or Community Organisations	No	20.00	20.00	SOeP Local Law 2011	
Seasonal Fee for Junior Sporting or Community Organisations	No	100.00	100.00	SOeP Local Law 2011 - Within any calendar year	
Seasonal Fee for Senior Sporting or Community Organisations	No	200.00	200.00	SOeP Local Law 2011 - Within any calendar year	
Temporary Food Permit and Trading in Public Places					
Daily Fee	No	45.00	45.00	SOeP Local Law 2011	
1 week or part of	No	100.00	100.00	SOeP Local Law 2011	
1 month or part of	No	200.00	200.00	SOeP Local Law 2011	
Seasonal Fee (up to 6 months)	No	300.00	300.00	SOeP Local Law 2011 - Seasonal fee for organisations other than community groups	
1 year or part of	No	500.00	500.00	SOeP Local Law 2011	
Late Application Fee	No	50.00	50.00	SOeP Local Law 2011 - Less than 7 days before event	
Alfresco - Public Land					
Application Fee	Yes	100.00	100.00	SOeP Local Law 2011	
Renewal Fee - per square metre outdoor area	Yes	35.00	35.00	SOeP Local Law 2011	
Public Events - Application					
Application Fee (exclusive use)	No	50.00	50.00	Local Government Act 1995, s 6.16(2)(a)	
Late Application Fee	No	100.00	100.00		
Fireworks Application Fee	No	50.00	50.00		
Private function					
Category 1 (<100 people)	No	FREE	FREE	SOeP Local Law 2011	
Category 2 (100 - 500 people)	No	50.00	50.00	SOeP Local Law 2011	
Category 3 (>500 people)	No	100.00	100.00	SOeP Local Law 2011	
Fundraising Raffles and related activities					

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
One Day Permit - not for profit & community organisations	No		FREE		EM - Fee category was identified in the previous year but no fee allocated
One Day Permit - other	No	20.00	20.00	SOeP Local Law 2011	
Late Application Fee (Less than 2 days before the event)	No	10.00	10.00	SOeP Local Law 2011	
Gambling & Wadgering					
Permit application	No	45.00	45.00	SOeP Local Law 2011	
Public Events - Permit Fee					
Category 1 (.500 patrons)	No	FREE	FREE		
Category 2 (500-2500 patrons)	No	150.00	150.00	Local Government Act 1995, s 6.16(2)(a)	
Category 3 (2500-5000 patrons)	No	300.00	300.00		
Category 4 (5000-8000 patrons)	No	500.00	500.00		
Category 5 (8000-12000 patrons)	No	700.00	700.00		
Late Application Fee	No	100.00	100.00		Less than stipulated time frame for event
Public Buildings					
Application to Construct, Extend and Alter a Public Building	No	100.00	100.00	Health (Public Building) Regulations 1992 (Schedule 1)	
Application for a Public Building Certificate	No	100.00	100.00	Health (Public Building) Regulations 1992 (Schedule 1)	
Reissue of a Certificate of Approval	No	50.00	50.00	Local Government Act 1995	
Late Application Fee	No	50.00	50.00	Less than 7 days before event	
Environmental Protection					
Application Fee for Approval Under Regulation 18(6)(b)	No	100.00	100.00	Environmental Protection (Noise) regulations 1997	
Late Application Fee for Approval Under Regulation 18(6)(b)	No	100.00	100.00	Local Government Act 1995	
Out of hours work permit fee (weekly)	No	150.00	150.00	Environmental Protection (Noise) regulations 1998	
Out of hours work permit fee (monthly)	No	500.00	500.00	Environmental Protection (Noise) regulations 1999	
Out of hours permit fee (seasonal)	No	800.00	800.00	Environmental Protection (Noise) regulations 2000	
Public Places & Local Government Property Local Law 2011 - Trading in Public Places					
One Day Permit - not for profit & community organisations	No	20.00	20.00	Local Government Act 1995, s 6.16(2)(a)	
One Day Permit - other	No	45.00	45.00	Local Government Act 1995, s 6.16(2)(a)	
Late Application Fee - not for profit groups	No	20.00	20.00	Less than 7 days	
Late Application Fee - other	No	45.00	45.00	Less than 7 days	
Mould sampling	Yes	At cost (Mould sampling+consumables+sample freighting+analysis) + admin costs	At cost (Mould sampling+consumables+sample freighting+analysis) + admin costs	Health (Miscellaneous Provisions) Act 1911	
Function 8 - Education and Welfare					
Out of School Hours Care					
Sports Holiday Camp	No	50.00	50.00	Per Day (Hours 9am - 3pm)	
Newman Youth Centre					
Long Term Hire for not for profit organisations: Category 1	Yes	300.00	300.00	Up to 120 hours (to be pre booked) through out the year	
Long Term Hire for not for profit organisations: Category 2	Yes	600.00	600.00	Up to 248 hours (to be pre booked) through out the year	
Long Term Hire for not for profit organisations: Category 3	Yes	900.00	900.00	Up to 372 hours (to be pre booked) through out the year	
Long Term Hire for not for profit organisations: Category 4	Yes	1,200.00	1,200.00	Up to 496 hours (to be pre booked) through out the year	
Exclusive use of a designated storage room/space	Yes	150.00	150.00	For long-term tenants with User Agreements in place	
Periodic Hire for not for profit organisations:	Yes	40.00	40.00	Per occasion: 2 - 7 occasions (up to four hours per occasion) throughout the year	
Casual Hire for not for profit organisations:	Yes	20.00	20.00	Single hourly rate throughout the year	
Periodic and casual hire for not for profit organisations and individuals - Hilditch Fenced Grass Area	Yes	10.00	10.00	Per occasion - Up to two hours per occasion.	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Casual Room Hire	Yes			Per Hour	
Funky Bus Hire (all year)	Yes	500.00	500.00	Per Week - OSHC by negotiation	
Funky Bus Hire	Yes	60.00	60.00	Per Day	
Lessee/Licence/Regular Hirers					
Building Service Fee (Junior sporting/community organisations only)					
Annual - 52 weeks	Yes				
Group Accommodation					
Minimum 1 night stay. Minimum 10 people.	Yes	24.00	24.00	Per Person/Per Night. For users who are not regular hirers.	
Utilities charges	Yes	55.00	55.00	Per Night. For users who have a Conditions of Usage for Regular Hire Agreement. (users must do their own cleaning - no cleaning fee will be charged).	
Accommodation Bond (sleep over) up to 40 people	No	250.00	250.00	Fee waived for users who have a Conditions of usage for regular Hire Agreement	
Accommodation Bond (sleep over) 50 or more people	No			Fee waived for users who have a Conditions of usage for regular Hire Agreement	
Marble Bar Youth Shed Hire (also known as Rec Shed)					
Lessee/Licence/Regular Hirers					
Building Service Fee (Junior sporting/community organisations only)					
Annual - 52 weeks	Yes	1150.00	1150.00		
Commercial/Private Functions	Yes	120.00	120.00	1/2 Day (up to 4 hrs.)	
	Yes	240.00	240.00	Full Day (up to 8 hrs.)	
Non Profit/Community Organisations	Yes	66.00	66.00	40% discount from commercial rates	
	Yes	132.00	132.00	Full Day (up to 8 hrs.)	
Seasonal / Term bookings	Yes	30.00	30.00	Weekly Hire	
Newman House					
Tenancies and Leases	Yes			As per Agreement	
Short Term Office Hire					
Casual Weekly	Yes	250.00	250.00	Weekly - business hours only. Does not include data or phone service	
Casual Daily	Yes	75.00	75.00	Daily - business hours only. Does not include data or phone service	
Conference Room Hire					
Commercial/Private					
Small Room	Yes	40.00	40.00	Per Hour	
	Yes	144.00	144.00	1/2 day venue hire (of up to 4 hours)	
	Yes	288.00	288.00	Full day venue hire (of up to 8 hours)	
Large Room	Yes	55.00	55.00	Per Hour	
	Yes	198.00	198.00	1/2 day venue hire (of up to 4 hours)	
	Yes	396.00	396.00	Full day venue hire (of up to 8 hours)	
Both Rooms	Yes	75.00	75.00	Per Hour	
	Yes	270.00	270.00	1/2 day venue hire (of up to 4 hours)	
	Yes	540.00	540.00	Full day venue hire (of up to 8 hours)	
Non Profit/Community Organisations					
Meeting Room (s)				40% discount from commercial rates	
Equipment Hire					
Conference Phone	Yes	50.00	50.00	Daily	
Video Conference	Yes			Refer to function 4 for fees and charges	
Smart board	Yes	50.00	50.00	Daily	
Tea/Coffee/Water	Yes	5.00	5.00	per person/per day	
Four Screen Electronic White board with printer	Yes	50.00	50.00	Daily	
PA System with wireless microphone	Yes	50.00	50.00	Daily	
Projector and Screen	Yes	40.00	40.00	Daily	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020		GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Function 9 - Housing						
Lease & Rentals						
Other Housing						
Piri Smith Retirement Units - Marble Bar						
Long Term Per Week - single	No	75.00	75.00	Plus water & power charges		
Long term Per Week - couple	No	100.00	100.00	Plus water & power charges		
Water Consumption for Piri Smith Retirement Units (APH)						
Single Occupant	No			5% of Water Authority Invoice / quarter		
Dual Occupant	No			7.5% Water Authority Invoice / quarter		
Power Consumption	No		N/A - delete	No cost to Council - Tenants name - Tenancy Agreement		
Other Housing - Other than Council employees						
Accommodation - Council housing for consultants etc.	No	50.00	60.00	Internal usage - cost per day, plus cleaning costs		
Accommodation - Marble Bar housing for consultants etc.	No	50.00	60.00	Internal usage - cost per day, to cover wages, products		
Accommodation - Up to 3 months, consultant or relief staff	No	300.00	300.00	Internal usage - per week plus cleaning		
Accommodation - Non staff	No			Per week, as per fixed term tenancy agreements, plus bonds and		
Shire Staff						
Rent - Newman	No	100.00	100.00	Per Week (equates to \$200 per fortnight)		
Rent - Nullagine	No	80.00	80.00	Per Week (equates to \$160 per fortnight)		
Rent - Marble Bar	No	80.00	80.00	Per Week (equates to \$160 per fortnight)		
Rent - Marble Bar - SPQ	No	70.00	N/A	Per Week (equates to \$140 per fortnight)	Delete	
Rent - Furnished SPQ Unit	No	140.00	140.00	Per Week (equates to \$280 per fortnight)	Changed Description	
Rent - Furnished dwelling	No	150.00	150.00	Per Week (equates to \$300 per fortnight)	Changed Description	
Rent - Newman Airport	No	115.00	115.00	Per Week (equates to \$230 per fortnight) including Data Service		
Rent - Newman Airport - Furnished units	No	160.00	160.00	Per Week (equates to \$320 per fortnight) + data and furniture		
Rent - Newman Airport - Furnished units	No	210.00	N/A	Per Week, Per Person (equated to \$420 per fortnight) incl utilities & cleaning	Delete, this was for shared accommodation	
Function 10 - Community Amenities						
WASTE DISPOSAL FEES & CHARGES						
Per tonne price applies for all items when weighbridge is in operation						
Weight reverts to cubic metres or itemised items when weighbridge not in operation unless otherwise noted						
Domestic Kerbside Collections						
Kerbside service - Weekly 240 litre waste bin & fortnightly 240 litre recycle bin	No	320.00	260.00	Per Annum		
Additional Waste Bin - 1 waste service per week	Yes	240.00	240.00	Per Annum		
Additional Recycle Bin	Yes	200.00	200.00	Per Annum		
Replacement Bin (lost/stolen/damaged)	Yes	80.00	80.00	Per Bin		
Missed Bin return service	Yes	15.00	15.00	Per Service		
Event & Short Term Hire 120 or 240 litre Wheelie Bins						
Event & Short Term Hire 120 or 240 litre waste and/or recycle bins - includes delivery, 1 x empty and collection of bins - minimum charge of 2 bins. Maximum 2 days	Yes	60.00	60.00	Charge is Per 2 Bins / Day		
Weighbridge Only						
Weighbridge - Reprint Dockets (per docket)	Yes	20.00	20.00	Each		
Weighbridge - Use for weight only (no disposal) Non Certification	Yes	25.00	25.00	Each		
Weight Only - Visual Only - No Certificate						
Weighbridge - Use for weight only (no disposal) Certified Weight	Yes	75.00	75.00	Each		

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
C & D - Construction & Demolition					
C & D Waste - includes bricks, concrete and building rubble	Yes	62.00	62.00	Per Cubic Metre	
C & D Waste - includes bricks, concrete and building rubble	Yes	155.00	155.00	Per Tonne	
C & D Unspecified (assess & approval required)	Yes	POA	POA	Per Item	
C & I - Construction & Industrial					
C & I Commercial Contractor - Putrescible Waste	Yes	56.00	56.00	Per Cubic Metre	
C & I Commercial Contractor - Putrescible Waste	Yes	140.00	140.00	Per Tonne	
C & I Green Waste, co-mingled intended for landfill	Yes	41.00	41.00	Per Cubic Metre	
C & I Green Waste, co-mingled intended for landfill	Yes	103.00	103.00	Per Tonne	
C & I Bulk or Large Waste	Yes	62.00	62.00	Per Cubic Metre	
C & I Bulk or Large Waste	Yes	155.00	155.00	Per Tonne	
C & I Co-mingled dry recyclables excluding organics for separation (MRF)	Yes	50.00	50.00	Per Cubic Metre	
C & I Co-mingled dry recyclables excluding organics for separation (MRF)	Yes	125.00	125.00	Per Tonne	
C & I Other rubber or unspecified (assess & approval required)	Yes	POA	POA	Per Item minimum charge \$332	
Wood					
Wood - clean pallets, wire wheels, structural timber	Yes	50.00	50.00	Per Cubic Metre	
Wood - clean pallets, wire wheels, structural timber	Yes	125.00	125.00	Per Tonne	
Wood - Timber and other wood	Yes	50.00	50.00	Per Cubic Metre	
Wood - Timber and other wood	Yes	125.00	125.00	Per Tonne	
Commercial E Waste					
Commercial E Waste	Yes	31.00	31.00	Per Cubic Metre	
Commercial E Waste	Yes	80.00	80.00	Per Tonne	
Animal carcasses	Yes	16.00	16.00	Per Cubic Metre	
Animal carcasses - Minimum charge \$16.00	Yes	40.00	40.00	Per Tonne	
Medical - Minimum charge \$20.00	Yes	57.00	57.00	Per Cubic Metre	
Medical - Minimum charge \$20.00	Yes	150.00	150.00	Per Tonne	
Clean Fill					
Clean bricks and clean soil suitable for re-use. Minimum charge \$16.00	Yes	16.00	16.00	Per Cubic Metre	
Clean bricks and clean soil suitable for re-use	Yes	40.00	40.00	Per Tonne \$ 20 Min charge	
Green Waste					
Green waste (separated) - Clean green waste arising from commercial activities (including servicing domestic and residential premises)	Yes	16.00	16.00	Per Cubic Metre	
Green waste (separated) - minimum charge 1 tonne	Yes	40.00	40.00	Per Tonne Min Charge	
Green waste Domestic - (Townsite Only)	Yes	FREE	FREE	No Charge	
Vehicle Batteries					
Vehicle Batteries - including car, truck, motorcycle and boat - Lead Acid batteries only up to 10 batteries	Yes	15.00	15.00	Each	
Vehicle Batteries in bulk numbers of 10+	Yes	375.00	375.00	Per Tonne	
Vehicle Bodies					
Car	Yes	150.00	150.00	Per Car	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Cars Per Tonne	Yes	150.00	150.00	Per Tonne	
Light Truck	Yes	300.00	300.00	Per Truck	
Light Trucks Per Tonne	Yes	150.00	150.00	Per Tonne	
Large Truck	Yes	400.00	400.00	Per Truck	
Large Truck Per Tonne	Yes	150.00	150.00	Per Tonne	
Trailers (Each when weighbridge not operational)	Yes	125.00	125.00	Each	
Trailers Per Tonne	Yes	150.00	150.00	Per Tonne	
Boats (Each when weighbridge not operational)	Yes	125.00	125.00	Each	
Boats Per Tonne	Yes	150.00	150.00	Per Tonne	
Tyres					
Car or 4WD - Domestic Customers maximum 5 tyres only	Yes	FREE	FREE	Max 5 Tyres	
Car - Commercial	Yes	12.00	12.00	Each	
Car - Commercial minimum charge 1 tonne	Yes	500.00	500.00	Per Tonne	
Light Truck	Yes	22.00	22.00	Each	
Light Truck - Commercial minimum charge 1 tonne	Yes	500.00	500.00	Per Tonne	
Large Truck	Yes	33.00	33.00	Each	
Large Truck - Commercial minimum charge 1 tonne	Yes	500.00	500.00	Per Tonne	
Haulpak or similar	Yes	420.00	420.00	Each	
Haulpak or similar - Commercial minimum charge 1 tonne	Yes	500.00	500.00	Per Tonne	
Tyres assorted and mixed - minimum charge 1 tonne	Yes	500.00	500.00	Per Tonne	
Steel products (recyclable)					
Steel products (recyclable)	Yes	20.00	20.00	Per Cubic Metre	
Steel products (recyclable)	Yes	50.00	50.00	Per Tonne	
White Goods (Air conditioners, fridges etc must be degassed)	Yes	20.00	20.00	Per Item	
White Goods (Air conditioners, fridges etc must be degassed)	Yes	50.00	50.00	Per Tonne	
Hazardous and Other Waste					
Asbestos (Building Products)	Yes	100.00	100.00	Per Cubic Metre	
Asbestos (Building Products) - minimum charge 1 tonne	Yes	250.00	250.00	Per Tonne	
Asbestos (Contaminated Soils)	Yes	125.00	125.00	Per Cubic Metre	
Asbestos (Contaminated Soils) - minimum charge 1 tonne	Yes	300.00	300.00	Per Tonne	
Liquid waste (Charged in 1000L increments)	No	155.00	155.00	Per 1000 Litre	
Liquid waste (Charged in tonne increments)	No	155.00	155.00	Per Tonne	
Oil Contaminated Soils (Drilling Mud requires MSDS)	Yes	77.00	77.00	Per Cubic Metre	
Oil Contaminated Soils (Drilling Mud requires MSDS) - minimum charge 1 tonne	Yes	195.00	195.00	Per Tonne	
Note: Oils not accepted; toxic liquids only accepted upon approval of Manager Health Services or Director Technical & Development Services					
WASTE DISPOSAL FEES & CHARGES DOMESTIC - Items that fit in a car, utility and/or household trailer only (7'x 5'trailer size maximum)					
General Waste, putrescibles, foodstuffs, cans, paper, cardboard - car, utility and/or household trailer only (7'x 5'trailer size maximum)	Yes	FREE	FREE	No Charge	
Green Waste - Personal domestic green waste only - Not green waste collected by a commercial operator - car, utility and/or household trailer only (7'x 5'trailer size maximum)	Yes	FREE	FREE	No Charge	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020		GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Vehicle bodies - Car/4WD - single car body only towed in on domestic car trailer behind private vehicle. Any other variations, refer to commercial vehicle charges above	Yes		FREE	FREE	No Charge	
Vehicle Bodies - Larger than a car - refer to commercial vehicle charges	Yes				Each	
White Goods (Air conditioners & Fridges must be degassed)	Yes		21.00	21.00	Per Item	
Tyres - Car	Yes		FREE	FREE	No Charge	
Tyres - Light Truck or larger - refer to commercial tyre charges	Yes				Each	
Waste Disposal Fees - Marble Bar and Nullagine (Domestic Putrescible & Green Waste Only)						
Domestic General Waste, putrescibles, foodstuffs, cans, paper, cardboard, rubble (Townsite Only)	Yes		FREE	FREE	No Charge	
Domestic Green Waste (Townsite Only)	Yes		FREE	FREE	No Charge	
C & I and Putrescible Waste from Commercial Operations incl Minesite Vehicles or Commercial Contractors excl town based operations by prior arrangement only (Tel: 9175 8000)	Yes		100.00	100.00	Per Cubic Metre	
C & I Other (assess & approval required)	Yes		POA	POA		
C & D (Construction & Demolition) Waste - includes bricks, concrete & building rubble (assess & approval required)	Yes		POA	POA		
Note: Excludes asbestos and liquid waste - refer to gate signage for further details of wastes accepted						
Other						
Sale of Mulch	Yes		POA	POA		
Commercial Refuse Collection (240 Litre Wheelie Bin) - Nullagine and Marble Bar	Yes		3.00	3.00	Per Bin	
Town Planning Fees						
Development Applications						
(a) Development Cost < \$50,000	No		147.00	148.00		
(b) Development Cost \$50,000 - \$500,000	No		@	@	32% of the estimate cost of development	
(c) Development Cost \$500,000 - \$2.5 million	No		@	@	\$1700 + 0.257% per \$ over \$500,000	
(d) Development Cost \$2.5 million - \$5 million	No		@	@	\$7161 + 0.206% per \$ over \$2.5m	
(e) Development Cost \$5 million - \$21.5 million	No		@	@	\$12633 + 0.123% per \$ over \$5m	
(f) Development Cost > \$21.5 million	No		34,196.00	34,196.00		
(g) Extractive Industry	No		739.00	739.00		
(h) Development Application (other than Extractive Industry) where the development has commenced or been carried out	No		@	@	The application fee as required by a,b,c,d,e or f above plus, by way of penalty, twice that fee	
(i) Development Application - Extractive Industry - where the development has commenced or been carried out	No		@	@	fee in (g) above plus by way of penalty, twice that fee	
(j) Amended plans and extensions of time where Development cost is below \$500,000	No		147.00	147.00	Fee in (a) above	
(k) Amended plans and extensions of time where Development cost is \$500,000 above	No		294.00	294.00	Twice the fee in (a) above	
(l) Application for Change of Use or for alteration or change of a non conforming use to which Development Application(s) items (a) to (g) do not apply	No		295.00	295.00		
(m) Unauthorised Change of use. If the change of use has commenced or been carried out	No		@	@	The application fee as above plus, by way of penalty, plus twice that fee	
Home Business/Occupation Applications						

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
(a) Initial application where the home business/occupation has not commenced	No	222.00	222.00		
(b) Initial application where the home business/occupation has already commenced	No	666.00	666.00		
(c) Renewal fee - where the application is made before the approval expires	No	73.00	73.00		
(d) Renewal Fee - where the application is made after the approval expires	No	@	@	The application fee as above plus, by way of penalty, plus twice that fee	
Provision of Subdivision Clearance -					
(a) not more than 5 lots - fee per lot	No	73.00	74.00		
(b) 6-195 lots - fee per lot	No	@	@	\$73 per lot for the first 5 lots, and then \$35 per lot	
(c) more than 195 lots	No	7,303.00	7,394.00		
Miscellaneous					
Issue of Zoning Certificate	No	73.00	73.00		
Replying to a property settlement questionnaire	No	73.00	73.00		
Issue of written planning advice	No	73.00	73.00		
Scheme Amendments and Structure Plans					
(a) Request for support for Scheme Amendment (Informal)	Yes	500.00	500.00		
(b) Scheme Amendment Initiation Application Fee (Formal)	Yes	500.00	500.00		
(c) Basic Amendment Processing Fee (payable if initiated)	Yes	750.00	750.00	Plus advertising costs	
(d) Standard Amendment Processing Fee (payable if initiated)	Yes	2,500.00	2,500.00	Plus advertising costs	
(e) Complete Amendment Processing Fee (payable if initiated)	Yes	@	@	Fee to be determined using P&D Regulations 2009 (as amended)	
(a) Initiation of Town Planning Scheme Amendment	No	@	@	Price on Application (estimate of hours spent and total fee calculated in accordance with Regulation 48 of the Planning and Development Regulations 2009)	
(b) Final Adoption of Town Planning Scheme Amendment	No	@	@	Price on Application (estimate of hours spent and total fee calculated in accordance with Regulation 48 of the Planning and Development Regulations 2009)	
(c) Amended Scheme Amendment	No	@	@	Price on Application (estimate of hours spent and total fee calculated in accordance with Regulation 48 of the Planning and Development Regulations 2009)	
Structure/Activity Centre/Local Development Plans					
(a) Minor (Less than 20 lots)	Yes	750.00	750.00	Plus advertising costs	
(b) Major (More than 20 lots)	Yes	1,500.00	1,500.00	Plus advertising costs	
(c) Amended Plan	Yes	@	@	50% of fee as required by (a) or (b)	
(a) Adoption of Structure/Activity Centre/Local Development Plan	No	@	@	Price on Application (estimate of hours spent and total fee calculated in accordance with Regulation 48 of the Planning and Development Regulations 2009)	
(b) Final Adoption of Structure/Activity Centre/Local Development Plan	No	@	@	Price on Application (estimate of hours spent and total fee calculated in accordance with Regulation 48 of the Planning and Development Regulations 2009)	
(c) Amended Plan Structure/Activity Centre/Local Development Plan	No	@	@	Price on Application (estimate of hours spent and total fee calculated in accordance with Regulation 48 of the Planning and Development Regulations 2009)	
* Not Town Planning Fees Should be in Tech Services					
Road Closure Local Government Processing					
(a) Initiation Fee	Yes	257.50			
(b) Processing Fee (payable if initiated)	Yes	515.00		Plus advertising costs	
Subdivisional Works Supervision Fee					
Roads, Drainage and Bulk Earthworks not supervised by consulting engineer	Yes	@		3% Cost of Construction	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Roads, Drainage and Bulk Earthworks supervised by consulting engineer	Yes	0		1.5% Cost of Construction	
Early Title Release Administration Fee	Yes	550.00	550.00	Per Application	
Camping Other than in a Caravan Park					
Initial application fee	No	205.00	205.00		
If the camping has commenced without an approval, an additional amount of \$370 by way of penalty	No	615.00	615.00	The application fee as above plus, by way of penalty,	
Renewal fee	No	66.00	66.00		
If the approval to be renewed has expired	No	198.00	198.00		
Inspections (General)					
Recoverable Inspection Costs (normal office hours)	Yes	120.00	120.00	Per Hour	
Recoverable Inspection Costs (other than normal office hours)	Yes	185.00	185.00	Per hour	
Travel Costs	Yes	2.50	2.50	Per Kilometre other than first 20kms	
Early Title Release Administration Fee	Yes	550.00	550.00	Per Application	
Camping Other than in a Caravan Park					
Initial application fee	No	205.00	205.00		
If the camping has commenced without an approval, an additional amount of \$370 by way of penalty	No	615.00	615.00	The application fee as above plus, by way of penalty,	
Renewal fee	No	66.00	66.00		
If the approval to be renewed has expired	No	198.00	198.00		
Inspections (General)					
Recoverable Inspection Costs (normal office hours)	Yes	120.00	120.00	Per Hour	
Recoverable Inspection Costs (other than normal office hours)	Yes	185.00	185.00	Per hour	
Travel Costs	Yes	2.50	2.50	Per Kilometre other than first 20kms	
Cemeteries					
Funeral Directors Annual Licence (per year)	No	200.00	200.00		
Single Funeral Permit (per funeral)	No	55.00	55.00		
Application for Burial	Yes	55.00	55.00		
Late application of Burial (less than 24 hours notice)	Yes	110.00	110.00		
Grant of Right of Burial	Yes	55.00	55.00		
Burial without a Grant of Right	Yes	55.00	55.00		
Interment in Grave 1.8m Deep (Digging & prep'n of grave)	Yes	400.00	400.00		
If grave is required to be dug deeper than 1.8m (as for double depth grave)	Yes	560.00	560.00		
Interment of Ashes (in grave site only)	Yes	55.00	55.00		
Interment of Ashes - addition to existing grave	Yes	165.00	165.00		
Backfill grave after burial (no charge if Council Employees are not required to backfill)	Yes	150.00	150.00		
Re-open grave - new interment (only if grave originally was dug to double depth)	Yes	275.00	275.00		
Exhumation of Body - (Reopening Grave)	Yes	275.00	275.00		
Miscellaneous					
Memorial Works - All works to be Supervised/Approved by Building Surveyor					
Mason's Annual Licence (per year)	No	30.00	30.00		
Permission to erect a headstone or monument	Yes	22.00	22.00		
Permission to erect a brick grave	Yes	22.00	22.00		
Permission to enclose with a kerb	Yes	22.00	22.00		
Function 11 - Recreation & Culture					
Shire History Books					

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
To the Bar Bonded	Yes	33.00	33.00	Per Copy	
Gold Dust & Iron Mountains	Yes	38.50	38.50	Per Copy	
Yiwarra Kujj - The Canning Stock Route	Yes	59.00	59.00	Per Copy	
Recreation Centre/ Aquatic Centre/Youth Centre/Libraries					
Miscellaneous Courses / Programs / Shows / Activities					
(Based on Cost Recovery Basis)					
Category 1 Course	Yes	2.00	2.00	per hour / per event	
Category 2 Course	Yes	5.00	5.00	per hour / per event	
Category 3 Course	Yes	7.00	7.00	per hour / per event	
Category 4 Course	Yes	10.00	10.00	per hour / per event	
Category 5 Course	Yes	15.00	15.00	per hour / per event	
Category 6 Course	Yes	20.00	20.00	per hour / per event	
Category 7 Course	Yes	25.00	25.00	per hour / per event	
Category 8 Course	Yes	35.00	35.00	per hour / per event	
Category 9 Course	Yes	40.00	40.00	per hour / per event	
Category 10 Course	Yes	45.00	45.00	per hour / per event	
Category 11 Course	Yes	50.00	50.00	per hour / per event	
Category 12 Course	Yes	60.00	60.00	per hour / per event	
Category 13 Course	Yes	70.00	70.00	per hour / per event	
Category 14 Course	Yes	80.00	80.00	per hour / per event	
Category 15 Course	Yes	90.00	90.00	per hour / per event	
Category 16 Course	Yes	100.00	100.00	per hour / per event	
Category 17 Course	Yes	120.00	120.00	per hour / per event	
Newman Recreation Centre					
Commercial/Private Functions					
<i>(Does not include equipment hire)</i>					
Gymnasium 1 or 2	Yes	125.00	130.00	Per Hour	
Gymnasium 1 or 2	Yes	285.00	300.00	1/2 day venue hire (of up to 4 hours)	
Gymnasium 1 or 2	Yes	480.00	500.00	Full day venue hire (of up to 8 hours)	
Performing Arts Room	Yes	80.00	90.00	Per Hour	
Performing Arts Room	Yes	230.00	230.00	1/2 day venue hire (of up to 4 hours)	
Performing Arts Room	Yes	460.00	460.00	Full day venue hire (of up to 8 hours)	
Cancellation Fee	No	100.00	100.00	Non Refundable UNLESS 2 weeks notice of cancellation is given	
Kitchenette Area	Yes	55.00	60.00	Per day	
Foyer Area	Yes	55.00	55.00	1/2 day venue hire (of up to 4 hours)	
Foyer Area	Yes	110.00	110.00	Full day venue hire (of up to 8 hours)	
Meeting Room	Yes	26.00	N/A - Delete	Per hour - min 1 hour hire	
Non Profit/Community Organisations	Yes			50% discount from commercial rates	
Functions (Does not include equipment hire)					
Locker Fee - Casual	Yes	3.00	3.00	One-off - per individual gym session - key provided	
Electricity Fee (Junior Sports who receive free indoor court hire)	Yes	33.00	35.00	Per Hour Per Court	
Tea/Coffee	Yes	4.00	4.00	Per Person	
After hours Functions/Bookings					
Commercial/Private	Yes	100.00	100.00	One off fee in edtion to Facility & Equipment hire charges	
Callout charge for after hours bookings (functions & fitness)	Yes	70.00	75.00	Per Hour	
Newman High School Ball	Yes	FREE	FREE	No Charge for Room or Equipment hire: Gym 1 Only Does not include usage of EWP	
Group Accommodation					
Minimum 1 nights stay. Minimum 10 people	Yes	24.00	25.00	Per Person/Per Night	
Accommodation Bond (Sleep overs) of up to 50 people	No	250.00	250.00	Up to 50 people	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Accommodation Bond (Sleep overs) 50 or more people	No	500.00	500.00	50 or more people	
Casual Sport - Entry	Yes	7.00	7.50	Per Hour Per Person	
Ball Hire Charge	Yes	3.00	3.00	Per Use - includes basketballs, volleyballs, soccer & cricket balls	
Badminton Racquet Hire	Yes	3.00	3.00	Per Use	
Additional Cleaning Charge	Yes			Cost Recovery	
Failure to restack tables and chairs at venue	Yes	35.00	35.00	Per Hour	
Equipment Replacement	Yes	@	@	Cost Recovery	
Accommodation (Sleep overs) Replacement Cost for Damage	Yes	@	@	Cost Recovery	
Ticket sales for organisations.	Yes	5%	5%	Percentage of total ticket sales - to cover administration time	
Sport Competitions					
New Nomination Fee	Yes	60.00	60.00	Includes first game per team	
Forfeit Fee	Yes	60.00	60.00	Per team/Per game: If team is a no-show on game night (minimum 3 hours notice required)	
Game Fee	Yes	60.00	60.00	Per Team, Per Game	
Equipment Hire - Per Day <i>Free to Community Groups (not for profit groups) by Application. Commercial Users: 50% discount given off table & chair hire for any event that attracts 100 or more paying customers.</i>					
Equipment Bond	No	200.00	200.00	Per Booking (non refundable if chairs not returned clean)	
Chairs	Yes	1.50	1.50	Per item	
Fabric chair covers	Yes	1.50	1.50	Each / Per day. Must be returned laundered and folded, or additional charges apply.	
Fabric /Blue Plastic Covered Chairs	Yes	2.00	2.00	in Centre Use Only per item	
Round Tables	Yes	8.00	8.00	Per item	
Rectangular Tables	Yes	8.00	8.00	Per item	
Tablecloths	Yes	5.00	5.00	Each / Per day . Table cloths must be returned laundered and folded, or additional charges apply.	
Staging Per Unit	Yes	6.00	6.00	Per item	
Digital Projector	Yes	50.00	50.00	Per event, per day	
Projector Screen	Yes	10.00	15.00	Per event, per day	
Lift - Elevated work platform (internal use only)	Yes	45.00	45.00	Per Hour (EWP ticket required)	
Retractable Barriers	Yes	10.00	10.00	Per Day/per barrier	
Helium Gas for balloons (small)	Yes	2.00	2.00	Per balloon	
Helium Gas for balloons (large)	Yes	3.00	3.00	Per balloon	
Towel Hire (internal use only)	Yes	3.00	3.00	Per towel	
Artificial Flower Arrangements (internal use only)	Yes	30.00	N/A - Deleted	Per item per day	
Portable Fans (internal use only)	Yes	10.00	10.00	Per item per day	
Commercial Fridge (internal use only)	Yes	100.00	100.00	Full Day Use	
Commercial Fridge (internal use only)	Yes	75.00	75.00	Half Day Use (max 4 hours)	
Large Eskies	Yes	11.00	12.00	Per item per day	
Partition hire	Yes	20.00	20.00	Each / Per day	
Portable PA System	Yes	50.00	50.00	Per Day	
Portable Cinema - Hire Charge	Yes	450.00	450.00	Per Screening (To approved customers only)	
Cinema System & Inflatable Screen Bond	No	500.00	500.00	Per event (To approved customers only)	
Cinema System & Inflatable Screen Set Up (when available)	Yes	80.00	80.00	Per Hour (To approved customers only)	
Inflatable Screen Only	Yes	100.00	100.00	Per event, Per Day (To approved customers only)	
Rec Centre Membership - Newman					

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Rec Centre Membership/ 1 week	Yes	60.00	60.00	Photo ID must be shown (includes induction & access card). Unlimited access to Fitness Centre & Aerobics Classes	
Rec Centre Membership/ 1 month	Yes	150.00	150.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card). Unlimited access to Fitness Centre & Aerobics Classes	
Rec Centre Membership/ 3 month	Yes	320.00	320.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre & Aerobics Classes	
Rec Centre Membership/ 6 month	Yes	460.00	460.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre & Aerobics Classes	
Rec Centre Membership/ 12 month	Yes	760.00	760.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card). Unlimited access to Fitness Centre & Aerobics Classes	
Rec Centre Membership/6 month - direct debit	Yes	35.00	DELETE	Per Fortnight + Joining Fee. Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre & Aerobics Classes	
Rec Centre Membership - direct debit	Yes	30.00	35.00	Per Fortnight + Joining Fee. Ongoing membership with minimum term of 6 months. Photo ID must be shown (includes 1 assessment & individual program plus induction & access card). Unlimited access to Fitness Centre & Aerobics Classes	
Group Fitness Membership/ 1 month	Yes	NEW	100.00	Photo ID must be shown (includes access card and 1 x referral). Unlimited access to Aerobic Classes only	
Group Fitness Membership/ 3 month	Yes	175.00	210.00	Photo ID must be shown (includes access card and 1 x referral). Unlimited access to Aerobic Classes only	
Group Fitness Membership/ 6 month	Yes	255.00	300.00	Photo ID must be shown (includes access card and 1 x referral). Unlimited access to Aerobic Classes only	
Group Fitness Membership/ 6 month - direct debit	Yes	19.50	DELETE	Per Fortnight + Joining Fee. Photo ID must be shown (includes access card and 1 x referral). Unlimited access to Aerobic Classes only	
Group Fitness Membership/ 12 month	Yes	420.00	480.00	Photo ID must be shown (includes access card and 1 x referral). Unlimited access to Aerobic Classes only	
Group Fitness Membership - direct debit	Yes	16.00	23.00	Per Fortnight + Joining Fee. Ongoing membership with minimum term of 6 months. Photo ID must be shown (includes access card and 1 x referral). Unlimited access to Aerobic Classes only	
Fitness Centre Membership/ 1 month	Yes	NEW	125.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre only	
Fitness Centre Membership/ 3 month	Yes	265.00	265.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre only	
Fitness Centre Membership/ 6 month	Yes	380.00	380.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre only	
Fitness Centre Membership/ 6 month - direct debit	Yes	30.00	DELETE	Per Fortnight + Joining Fee. Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre only	
Fitness Centre Membership/ 12 month	Yes	625.00		Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre only	
Fitness Centre Membership - direct debit	Yes	24.00	29.00	Per Fortnight + Joining Fee. Ongoing membership with minimum term of 6 months. Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre only	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Combined Facility Membership/ 1 month	Yes	NEW	225.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness centre, Aerobics Classes and Aquatics with 10 pass creche card. Only offered and sold at the Rec Centre due to screening conditions.	
Combined Facility Membership/ 3 month	Yes	470.00	472.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness centre, Aerobics Classes and Aquatics with 10 pass creche card. Only offered and sold at the Rec Centre due to screening conditions.	
Combined Facility Membership/ 6 month	Yes	660.00	675.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness centre, Aerobics Classes and Aquatics with 20 pass creche card. Only offered and sold at the Rec Centre due to screening conditions.	
Combined Facility Membership/ 6 month - direct debit	Yes	50.00	DELETE	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness centre, Aerobics Classes and Aquatics with 20 pass creche card. Only offered and sold at the Rec Centre due to screening conditions.	
Combined Facility Membership/ 12 month	Yes	1080.00	1080.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre, Aerobics Classes and Aquatics with 50 pass creche card. Only offered and sold a the Rec Centre due to screening conditions.	
Combined Facility Membership - direct debit	Yes	40.00	52.00	Per Fortnight + Joining Fee. Ongoing membership with minimum term of 6 months. Photo ID must be shown. (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre, Aerobics Classes and Aquatics with 50 pass creche card. Only offered and sold a the Rec Centre due to screening conditions.	
Direct Debit Joining Fee	Yes	69.00	69.00	Per Person, Per Sign Up	
Direct Debit Renewal Fee	Yes	29.00	DELETE	Member can be expired for a maximum of 28 days to be eligible for a renewal fee	
Membership Cancellation Fee	Yes	50.00	50.00		
Membership Transfer	Yes		DELETE	Per Person - Proof of new address required if relocating membership category transfer	
Membership Freeze	NEW	10.00	10.00	Per Term. Minimum 1 week - must apply prior to date of departure. Does not apply to 1 week/1 month memberships	
Direct Debit members are not entitled to any discounts.					
After Hours Replacement Access Tags	Yes	15.00	15.00	Per tag	
Fitness Packages/ Personal Training					
1 Hour Initial PT session	Yes	150.00	150.00	Per Person, per 60 minutes (includes written program)	
Personal Training Session - Single person	Yes	45.00	45.00	Per Person, Per 30 Minutes	
Personal Training Session - Additional person (max 2 people per session)	Yes	30.00	30.00	Per Person, Per 30 Minutes	
Personal Training - Concession Book - Single Person	Yes	700.00	700.00	20 x 30 minute session (booklet discount)	
Personal Training - Concession Book - Single Person	Yes	400.00	400.00	10 x 30 minute session	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Independent PT Contractor -Clients	Yes	NEW	@	Clients of an independent PT Contractor must hold a current membership. Independent PT Contractor can train clients inside and outside of reception hours subject to signing PT Subcontractor agreement prior. A maximum of 2 clients to be training with Independent Contractor at one time.	
Independent PT Contractor -Casual Fee	Yes	15.00	DELETE	Single client during reception hours (subject to signing PT subcontractor agreement).	
Independent PT Contractor -Casual Fee	Yes	7.00	DELETE	Second client in session (maximum 2 clients per session) -only available during reception hours (subject to signing PT subcontractor agreement).	
Independent PT Contractor -Weekly floor rental	Yes	65.00	70.00	Conditions apply	
1 Hour initial session with written program	Yes	150.00	DELETE	2 x 1 hour session	
Corporate and FIFO Membership	Yes	@	@	25% Discount for 3, 6, 12 month and direct debit memberships.(Corporate memberships must have a minimum of 10 members)	
FIFO Membership	Yes	@	DELETE	25% Discount only for 3, 6, 12 month Rec Centre memberships	
Concessions Rates (To approved customers)	Yes	@	@	50% discount on all memberships and casual entries. Approved Customers are those under 18, full time students, healthcare concession, seniors concession or centrelink card	
Family Discount	Yes		DELETE	10% Discount when two or more immediate family members apply for a membership (minimum term 3 months)	
Rec Centre Visit Pass	Yes	135.00	135.00	10 Visits	
Casual Aerobics Class / Gym	Yes	15.00	16.00		
Casual Off Peak Gym Entry	NEW	10.00	10.00	Per Person (12 noon to 3pm entry only)	
Casual Visit- Gym or Aerobics class (concessions)	Yes	10.00	DELETE	Must produce ID card	
Casual Visit - Seniors during seniors week	Yes	FREE	FREE	During Senior's Week Only	
Casual Visit- Aerobics/Gym (Full-time students aged 8-18 years of age)	Yes	@	DELETE	50% discount off casual entry to gym & group fitness	
Concessions	Yes		DELETE	30% discount off full price of 3, 6 or 12 mth Rec Centre membership	
Part time students	Yes	@	DELETE	10% discount - Photo ID must be shown	
Loyalty Program (Newman Recreation Centre Gym) for Individual members 'not valid with any other offer'					
2 yrs. continuous membership	Yes	@	DELETE	An individual will receive 10% off their yearly renewal membership to the Gym. Must renew either before current expiry or within two weeks after expiry.	
3 yrs. continuous membership	Yes	@	DELETE	An individual will receive 15% off their yearly renewal membership to the Gym. Must renew either before current expiry or within two weeks after expiry.	
5 yrs. continuous membership	Yes	@		An individual will receive 25% of their yearly renewal membership to the Gym. Must renew either before current expiry or within two weeks after expiry.	
10 yrs. continuous membership	Yes	@		An individual will receive 30% of their yearly renewal membership to the Gym. Must renew either before current expiry or within two weeks after expiry.	
15 yrs. continuous membership	Yes	@		An individual will receive 35% off their yearly renewal membership to the Gym. Must renew either before current expiry or within two weeks after expiry.	
20 yrs. continuous membership	Yes	@		An individual will receive 50% off their yearly renewal membership to the Gym. Must renew either before current expiry or within two weeks after expiry.	
25 yrs. continuous membership	Yes	@		An individual will receive free life membership to the Gym.	
Personal Assessment	Yes	50.00	DELETE	Per Half Hour	
Crèche					
1 child	Yes	6.50	6.50	Up to 120 minutes	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020		GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Visit Card - 5 x 120 minute sessions	Yes	28.00	28.00			
Visit Card - 10 x 120 minute sessions	Yes	53.00	53.00			
Visit Card - 20 x 120 minute sessions	Yes	100.00	100.00			
Visit Card - 50 x 120 minute sessions	YES	227.00	227.00			
Creche Late Cancellation Fee	Yes	6.50	6.50		If cancelled less than one hour before booking	
Rural Fitness Centre - Marble Bar and Nullagine						
Gym Membership / 1 month	Yes		DELETE			
Gym Membership / 3 month	Yes	84.00	65.00		Subject to BP reading and induction	
Gym Membership / 6 month	Yes	108.00	95.00		Subject to BP reading and induction	
Gym Membership / 12 month	Yes	168.00	125.00		Subject to BP reading and induction	
Key Bond for remote gym facilities	No	NEW	50.00		Key must be returned at the end of membership term	
10% Discount if re-joining before expiry of current membership	Yes		DELETE		Minimum of 3 months	
Fitness Centre - Nullagine						
Gym Membership / 1 month	Yes		DELETE			
Gym Membership / 3 month	Yes	60.00	DELETE		Subject to BP reading and induction	
Gym Membership / 6 month	Yes	90.00	DELETE		Subject to BP reading and induction	
Gym Membership / 12 month	Yes	120.00	DELETE		Subject to BP reading and induction	
Season and Other Usage Fees - Sporting Groups - (seasonal Bookings have Preference over Individuals for use of Ovals, Green Spaces and Courts) MUST be booked at the Shire Administration Office (Coordinator Recreation Services) by the Association, Team, Casual User or Club. (Seasonal Bookings have Preference over Individuals for use of Ovals, Green Spaces and Courts)						
Associations	Yes	105.00	105.00		Per Week (e.g. NNFL, Senior Soccer)	
Associations - Long Term bookings (13 weeks or greater)	Yes				(e.g. NNFL, Senior Soccer)	
Associations - Short Term bookings (Less than 13 weeks)	Yes				(e.g. Vets, Touch Football) Per Hour, per team	
Teams	Yes	12.00	12.00		Per Hour, per Team	
Junior Clubs / Sports	Yes	free	FREE		Excludes waste removal	
Schools	Yes	free	FREE			
Individuals	Yes	free	FREE			
Casual Oval Hire Rates (Please refer and charge applicable bonds in BONDS Section)						
Non Profit	Yes	65.00	65.00		Per day, per Oval, does not include Oval Lighting or Waste Removal	
Commercial Organisation	Yes	130.00	130.00		Per day, per Oval, does not include Oval Lighting or Waste Removal	
Lions Fortescue Festival - Capricorn Oval Only	Yes				Oval hire only - as per policy	
Outdoor exercise licence	Yes	45.00	45.00		Daily per location	
		100.00	100.00		Weekly per location	
		200.00	200.00		Monthly per location	
		300.00	300.00		Seasonal up to 6 months per location	
		500.00	500.00		Annual per location	
Commercial usage i.e. - travelling shows	Yes	330.00	330.00		Per Day (excludes power & waste removal)	
Non Grassed Areas						
Commercial Organisation	Yes				Per Day (includes power)	
Oval Lighting						
Training	Yes	30.00	30.00		Per Hour	
Competition	Yes	45.00	45.00		Per Hour	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
				25% discount on hourly rate of training and/or competition lighting on all ovals if a team/association require the hire of a second set of lights on an adjoining oval	
Court Bookings					
Associations - Long Term Booking (13 weeks or greater)	Yes			(e.g. Senior Netball, Tennis)	
Associations - Seasonal bookings	Yes	7.00	7.00	(e.g. short term competitions) Charge per team/Per Hour	
Associations - Game	Yes	25.00	25.00	Per Game (Max 2 hours) Friday night competition	
Teams	Yes	7.00	7.00	Per team, per Hour, per court	
Junior Clubs/Sports	Yes	free	FREE	Excludes waste removal	
Schools	Yes	free	FREE		
Individuals	Yes	free	FREE		
Court Lighting					
Tennis Courts and Netball Courts	Yes	14.00	14.00	Per court, per hour	
East Pilbara Art Centre					
Commercial/Private Functions					
Meeting room including kitchen & toilets	Yes	35.00	35.00	Per hour (minimum one hour)	
Void area including toilets	Yes	80.00	80.00	Per hour (minimum one hour)	
	Yes	210.00	210.00	1/2 Day (up to 4 hrs.)	
	Yes	400.00	400.00	Full Day (up to 8 hrs.)	
Non Profit/Community Organisations	Yes			40% discount from commercial rates	
Leases/Licences/Hire of Buildings on Council Reserves					
Annual Service Fee (for leases only)	Yes	565.00	565.00	All community & sporting leases from 1/1/09	
Annual - 52 weeks	Yes	1100.00	1100.00		
Newman Junior Sports Pavilion					
Seasonal Junior Sports - Building Service Fee	Yes	25.00	25.00	Per Week	
Casual Room Hire - Toilets	Yes	23.00	23.00	Per Hour	
Casual Room Hire - Change Rooms	Yes	23.00	23.00	Per Hour	
Casual Room Hire - Kitchen and Function Room	Yes	23.00	23.00	Per Hour	
Newman Senior Sports Pavilion - Non Profit - Community Organisation (Does not include Equipment Hire)					
Seasonal Senior Sports - Building Service Fee	Yes	130.00	130.00	Per Week	
Casual Room Hire - Change Rooms (External building)	Yes			40% discount from commercial rates	
Casual Room Hire - Kitchen, Servery and Function Room (internal building)	Yes			40% discount from commercial rates	
	Yes			40% discount from commercial rates	
	Yes			40% discount from commercial rates	
Booking Fee deposit	Yes	50.00	50.00	Non-refundable unless 2 weeks notice is given	
Newman Senior Sports Pavilion - Commercial/ Private Functions (Does not include Equipment Hire)					
Casual Room Hire - Change Rooms (External building)	Yes	45.00	45.00	Per Hour	
Casual Room Hire - Kitchen, Servery and Function Room (internal building)	Yes	80.00	80.00	Per Hour	
	Yes	240.00	240.00	1/2 Day (up to 4 hrs.)	
	Yes	480.00	480.00	Full Day (up to 8 hrs.)	
Booking Cancellation Fee	Yes	100.00	100.00	Non-refundable unless 2 weeks notice is given	
Additional Cleaning Charges - All Organisations	Yes			Cost recovery	
Council Facility Hire - Bonds - Refundable					
Individual Hire (alcohol and non-alcohol)	No			50% discount from Commercial Rates	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Not for Profit Hire (alcohol and non-alcohol)	No			40% discount from Commercial Rates	
Commercial Hire (non-alcohol)	No	1000.00	1000.00		
Commercial Hire (alcohol)	No	2000.00	2000.00		
Oval / Green Space - Commercial usage Bond	No	2000.00	2000.00	Travelling Shows etc	
Mobile CCTV Equipment Bond	No	500.00	500.00		
Fire Extinguisher Bond (per item)	No	100.00	100.00		
Key Bond	No	100.00	100.00	All Council Facilities	
Gallop Hall					
Gallop Hall - Nullagine - Leased Out	Yes	10.00	10.00	Per Hour For Local Residents	
	Yes	22.00	22.00	Per Hour For Government Agencies	
	Yes	25.00	25.00	Per Hour For Commercial Groups	
Key	No	20.00	20.00		
Newman Town Square Precinct - The Edge Kitchen (Includes the Food Court and the Mezzanine)					
Commercial					
Hourly	Yes	50.00	50.00		
Half Day (4 hours)	Yes	180.00	180.00		
Full Day (8 hours)	Yes	350.00	350.00		
Food Court Only					
Hourly	Yes	25.00	25.00		
Half Day (4 hours)	Yes	90.00	90.00		
Full Day (8 hours)	Yes	180.00	180.00		
Mezzanine Only					
Hourly	Yes	40.00	40.00		
Half Day (4 hours)	Yes	145.00	145.00		
Full Day (8 hours)	Yes	280.00	280.00		
Shop/Office A and B					
Hourly	Yes	10.00	10.00	Per Office	
Half Day (4 hours)	Yes	45.00	45.00	Per Office	
Full Day (8 hours)	Yes	90.00	90.00	Per Office	
Hourly	Yes	75.00	75.00		
Edge Co-Working Office Space (Includes the Mezzanine But excludes the Kitchen)					
Casual Co-Working For 1 Day	Yes	25.00	25.00	For 1 Day	
Part Time Co-Working	Yes	40.00	40.00	Up to 2 Days Per Week	
Full Time Co-Working	Yes	90.00	90.00	Up to 5 Days Per Week	
Grassed Area / Paved Area / Car Park					
Hourly	Yes	free	FREE		
Not For Profit; Home Based Businesses; Individuals; Community Groups					
				40% discount from commercial rates Note: This does not apply to users who are classified as Co-Workers	
Bonds Apply					
				Note: This does not apply to users who are classified as Co-Workers	
Civic Centre - Marble Bar					

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Commercial/Private Functions (includes equipment hire &					
Hourly (1 to 3 hours)	Yes	100.00	100.00		
Half Day (4 hours)	Yes	145.00	145.00		
Full Day (8 hours)	Yes	200.00	200.00		
Kitchenette Area Only	Yes	40.00	40.00	Per Hour	
Not For Profit Community Groups				40% discount from commercial rates in all categories	
Libraries					
Temporary Library Membership	Yes				
Internet Access	Yes			Per Hour	
Non Profit/Community Organisations Functions (includes equipment hire & kitchenette use)					
Hire rates	Yes			40% discount from commercial rates	
Furniture Hire Only (including outside hire)					
Tables	Yes	7.50	7.50	Each	
Chairs	Yes	1.50	1.50	Each	
Newman Aquatic Centre					
Gate Entry					
Child 0-4 years	Yes	free	FREE	Per Entry (when accompanied by an adult paying fee)	
Child 5-16 years	Yes	4.00	4.20	Per Entry	5.00% increase - no increases since 17/18
Concessions (HCC, Senior Card, Disability Card - MUST BE SHOWN)	Yes	4.00	4.20	Per Entry	5.00% increase - no increases since 17/18
School Term Programs	Yes	3.50	3.50	Per Entry	
Adult +16 years	Yes	5.00	5.20	Per Entry	4.00% increase - no increases since 17/18
Family entry (2 adults + 2 children or 1 adult + 3 children)	Yes	16.50	16.50	Per Entry	Amount unchanged due to better discount given. Karratha currently gives 19% discount. This unchanged figure would mean that we give a 12.2% discount.
Carers Card Holder/Companion Card	Yes	free	FREE		
Hire of swimming mats/lockers	Yes	1.50	3.00	Per item (\$5.00 Deposit)	Separated Locker and swim mat hire into 2 separate fields. Price of swim mat hire increased by 100%. This is to try and discourage people from hiring these as their misuse poses a significant risk. Check 2018 incident report.
Locker Hire	Yes	1.50	1.50	Per item (\$5.00 Deposit)	
Inflatable Dragon or Gecko Hire	Yes	NEW	5.00	Per item (\$5.00 Deposit)	New item added as we already have this equipment and are unable to charge for its use. Price suggested based on risk and functionality compared to swim mat hire.
Adult Spectator (non swimming)	Yes	2.10	2.10	Per person	
Child Spectator (non swimming 5-16 years)	Yes	1.00	1.00	Per person	
Medical Patients (rehab)	Yes	2.50	2.50	Per person	
Public Inflatable Use	Yes	NEW	3.00	Per person in addition to entry fee	New item added to allow for general public to use the centre's inflatables upon implementation of new initiative.
MULTI PASS: Note: No pass, No entry					
FAMILY: (2 adults + 2 children (5-16yrs))					
10 Multi Entry Passes	Yes	148.50	148.50		Discounts unchanged but prices
20 Multi Entry Passes	Yes	280.50	280.50		updated to reflect suggested
50 Multi Entry Passes	Yes	660.00	660.00		new entry fees.
ADULT:					
10 Multi Entry Passes	Yes	45.00	46.80		Discounts unchanged but prices
20 Multi Entry Passes	Yes	85.00	88.40		updated to reflect suggested
50 Multi Entry Passes	Yes	200.00	208.00		new entry fees.

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
CONCESSION / CHILD: (5-16 yrs.)					
10 Multi Entry Passes	Yes	36.00	37.80		Discounts unchanged but prices
20 Multi Entry Passes	Yes	68.00	71.40		updated to reflect suggested
50 Multi Entry Passes	Yes	160.00	168.00		new entry fees.
SPECTATOR (non swimmer, includes medical patients)					
10 Multi Entry Passes	Yes	19.35	19.35		Discounts unchanged but prices
20 Multi Entry Passes	Yes	36.55	36.55		updated to reflect suggested
50 Multi Entry Passes	Yes	86.00	86.00		new entry fees.
Function Bookings (Private Use)					
Lane Hire	Yes	15.00	16.00	Per lane Per hour	
Hourly rate outside normal pool hours (includes 2 staff)	Yes	280.00	300.00	Per Hour Plus Daily Entry For Each Person	
Inflatable Goals	Yes	50.00	50.00	Per Hour Plus Daily Entry For Each Person, LIMITED LIFEGUARD SUPERVISION PROVIDED. HIRING PARTY MUST ADHERE TO SUPERVISION AND OPERATION REQUIREMENTS	Remove 2 hours maximum limitation. Hiring party to be responsible for operation of equipment after being briefed. Lifeguards to supervise this equipment but not operate.
Small Inflatable	Yes	125.00	DELETE	Per Hour Plus Daily Entry For Each Person, LIFEGUARD SUPERVISION PROVIDED, 2 hours maximum	Remove these 2 items and replace with one general inflatable hire option. Operationally, there is no difference between which one we use. People also chose these based on functionality and not size.
Large Inflatable	Yes	140.00	DELETE	Per Hour Plus Daily Entry For Each Person, LIFEGUARD SUPERVISION PROVIDED, 2 hours maximum	
Private Inflatable Hire	Yes	NEW	145.00	Per hour plus entry fees for each person, LIMITED LIFEGUARD SUPERVISION PROVIDED. HIRING PARTY MUST ADHERE TO SUPERVISION AND OPERATION REQUIREMENTS	This item replaces the 2 items removed above. Remove maximum 2 hours limit. Hiring party to be responsible for operation of inflatable after being briefed. Lifeguards to supervise this equipment but not operate.
Inflatable Arch	Yes	100.00	100.00	Per Day (Refundable Deposit \$100?)	
Newman Amateur Swimming Club:					
Entry fee per Club member (On proof of membership)	Yes	FREE	FREE	Free entry for Club Members up to the age of 15 years to the maximum value of \$6,000 per year.	
Lane Hire	Yes	15.00	16.00	Per lane per hour	
Lane Hire during training & trial session	Yes	FREE	FREE	Up the value of \$5,000 per financial year (to 2022/2023).	
Activities (Centre Run)					
Aqua Aerobics	Yes	15.00	18.00	Per Class (minimum 5 participants)	
Concession Book - Aqua Aerobics	Yes	135.00	DELETE	10 Classes	
Swimming Lesson - Group	Yes	15.00	15.00	Per Child includes entry fee	
Swimming Lesson - Private	Yes	45.00	45.00	\$45 for one 35 minute lesson	
Aqua Play Group	Yes	15.00	15.00	Per Child includes entry fee	
Extra Lifeguard (Private Function)	Yes	75.00	75.00	Per Hour per staff for private function	
Local telephone Call	Yes	0.50	0.50	Landline	
Trestle Table Hire	Yes	8.00	8.00		
Podium Hire	Yes	8.00	8.00	Per event per day	
Esky Hire	Yes	11.00	12.00	Refer to Rec Centre for fee	
Equipment deposit	Yes	5.00	5.00		Extend to blue mat, locker and dragon/gecko hire
BBQ Hire	Yes	FREE	FREE		
Noodles, flotation belts and kick boards	Yes	FREE	FREE		
Australia Day Celebrations/Depending on Location	Yes	FREE	FREE	Donation requested by each patron to nominated charity	
School Swimming Carnival	Yes	420.00	435.00	per 6 lanes, per carnival - entry not included	
Program Cancellation Fee (Conditions apply)	Yes	@	@	20% of total fee	
First day of Summer, Christmas, Australia Day, End of Season - FREE entry to all patrons during event time	Yes	FREE	FREE	Free	
Marble Bar Aquatic Centre					
Gate Entry					
Child 0-4 years	Yes	FREE	FREE	Per Entry (when accompanied by an adult paying fee)	
Child 5-16 years	Yes	0.50	0.50	Per Entry	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Concessions (HCC, Senior Card, Disability Card - MUST BE SHOWN)	Yes	0.50	0.50	Per Entry	
School Term Programs	Yes	0.50	0.50	Per Entry	
Adult +16 years	Yes	1.00	1.00	Per Entry	
Family entry (2 adults + 2 children (5-16yrs)) Additional children (5-16 years) pay \$0.50 per entry	Yes	2.50	2.50	Per Entry	
Carers Card Holder/Companion Card	Yes	FREE	FREE		
Annual Pass (From 1 January to 31 December)					
Family: (2 adults + 2 children (5-16yrs))	Yes	100.00	100.00	Or pro-rata	
Adult	Yes	50.00	50.00	Or pro-rata	
Child (5-16)	Yes	25.00	25.00	Or pro-rata	
Concessions (HCC, Senior Card, Disability Card - MUST BE SHOWN)	Yes	25.00	25.00	Or pro-rata	
Function Bookings (Private Use including swimming lessons)					
Hourly rate outside normal pool hours (includes 1 staff)	Yes	75.00	100.00	Per Hour includes entry for participants	
Activities (Centre Run)					
Local telephone Call	Yes	0.50	0.50	Landline	
BBQ Hire	Yes	FREE	FREE		
Noodles, flotation belts and kick boards	Yes	FREE	FREE		
Australia Day Celebrations/Depending on Location	Yes	FREE	FREE		
Shire community events, incl First day of Summer, Christmas, Australia Day, End of Season - FREE entry to all patrons during event time	Yes	FREE	FREE		
Art Rooms (located next to Library)					
Private Hire for Commercial Use					
Art rooms 1 & 2 (inc Ceramics workshop)	Yes	20.00	20.00	per hour (2 hour minimum)	
Art rooms 1 & 2 (inc Ceramics workshop)	Yes	60.00	60.00	1/2 day hire (of up to 4 hours)	
Art rooms 1 & 2 (inc Ceramics workshop)	Yes	100.00	100.00	Full day hire (of up to 8 hours)	
Kiln firing fee (Whole Kiln)	Yes	100.00	100.00		
Kiln firing fee (per 100g)	Yes	1.00	1.00		
Not for profit/Community organisations/hobbyist	Yes			40% discount off commercial rates	
Co-Working space					
Art rooms 1 & 2	Yes	5.00	5.00	per hour (2 hour minimum)	
Art rooms 1 & 2	Yes	10.00	10.00	1/2 day hire (of up to 4 hours)	
Art rooms 1 & 2	Yes	22.00	22.00	Full day hire (of up to 10 hours)	
Key Bond					
Art rooms 1 & 2	No	100.00	100.00		
Miscellaneous					
Cleaning fee (conditions apply)	Yes	80.00	80.00	per hour	
Events Equipment Hire Fees					
Inflatable arch/finish line	Yes	100.00	100.00	Per day per event	
Retractable barriers	Yes	10.00	10.00	Per day per barrier	
Bean Bags	Yes	5.00	5.00	Per day per event	
Giant Games (Connect 4 or Tumbling Towers)	Yes	10.00	10.00	Per game per day	
Popcorn Machine	Yes	50.00	60.00	Per day per event (includes bags)	
Crowd control barriers	Yes	NEW	15.00	per panel per event	
Chafing dishes	Yes	20.00	20.00	Per day per dish (includes two fuel burners)	
Function 12 - Transport					
Aerodromes					
Landing Fees					
All landing aircraft 10,000kg MTCOW and above	Yes	23.64	24.35	Per 1,000 Kg Pro-Rata	BL - 3% increase as per agenda item 21/4/17
All landing aircraft 5,000 - 10,000kg MTCOW	Yes	16.18	17.05	Per 1,000 Kg Pro-Rata	70% of full fee

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
All landing aircraft up to 5,000kg MTCOW	Yes	12.55	13.39	Per 1,000 Kg Pro-Rate	55% of full fee
Aircraft exempted from Landing Fees	Yes	FREE	FREE	As Approved By The CEO	
Schedules Services Discount Rate	Yes	15% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	BL - 5% reduction in discount
Resident Operators Discount	Yes	15% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	BL - 5% reduction in discount
New Route Concession	Yes	15% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	BL - 5% reduction in discount
Minimum monthly charge per invoice	Yes	11.00	11.00		
Apron Parking Fees					
All aircraft up to 5,000kg MTCOW	Yes	9.78	10.07	Per day or part thereof	BL - 3% increase as per agenda item 21/4/17
All aircraft > 5,000kg MTCOW	Yes	2.62	2.70	Per 1,000kg Pro-Rate, Per day or part thereof	BL - 3% increase as per agenda item 21/4/18
Schedules Services Discount Rate	Yes	15% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	BL - 5% reduction in discount
Resident Operators Discount	Yes	15% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	BL - 5% reduction in discount
New Route Concession	Yes	15% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	BL - 5% reduction in discount
Airside Escort Duties	Yes	95.76	95.00	Per Hour; minimum charge for 30 minutes, with 15 minute increments. (If ARD not on duty and/or weekend, overtime rate multiplier applies).	BL - result as a set fee as per agenda item 21/4/17
Car Parking Fees					
Short term car park - 0 to 1 hour	Yes	FREE	FREE		
Short term car park - 1 to 2 hours	Yes	4.00	4.00		
Short term car park - 2 to 3 hours	Yes	5.00	5.00		
Short term car park - 3 to 4 hours	Yes	7.00	7.00		
Short term car park - 4 to 5 hours	Yes	8.00	8.00		
Short term car park - 5 to 6 hours	Yes	9.00	9.00		
Short term car park - 6 to 7 hours	Yes	14.00	14.00		
Short term car park - 7 to 8 hours	Yes	16.00	16.00		
Short term car park - 8 to 9 hours	Yes	17.00	17.00		
Short term car park - 9 to 10 hours	Yes	18.00	18.00		
Short term car park - 10 to 24 hours	Yes	24.00	24.00		
Additional days	Yes	24.00	24.00	Per day or part thereof	
Long term car park - 0 to 30 minutes	Yes	FREE	FREE		
Long term car park - 1 to 7 days	Yes	12.00	12.00	Per day or part thereof	
Long term car park - 8 to 14 days	Yes	10.00	10.00	Per day or part thereof	
Long term car park - 15 days or more	Yes	9.00	9.00	Per day or part thereof	
Staff Parking	Yes	As per Service Contract	As per Service Contract	Multiple entries per day	
Lost Ticket - Short Term Car Park	Yes	250.00	250.00		
Lost Ticket - Long Term Car Park	Yes	250.00	250.00		
Annual Permits - 12 month period	Yes	1895.00	1895.00	Single entries per day	
Stored Value Cards	Yes	@	@	Daily applicable rates	
Resident Concessions	No	FREE	FREE	14 days per annum. Single entry per day	
Hire Car Bays	Yes	0.00	0.00	As per agreement	
Parking Cards	Yes	15.00	15.00	Applies to all plastic cards associated with airport parking	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Resident Parking Card (Initial)	Yes	FREE	FREE	First one issued is Free	
Replacement Parking Cards	Yes	15.00	16.00	Applies to all cards - Corporate & Resident)	
Tenancies and Leases	Yes	As per Agreement	As per Agreement	As per Agreement	
ASIC Card					
Auscheck Application	Yes	145.00	N/A - DELETE	Initial and Renewal	GC - Delete due to Shire relinquishing the issuing body status
ASIC Card Issues	Yes	120.00	N/A - DELETE	Initial , Renewal and re-issue	GC - Delete due to Shire relinquishing the issuing body status
Authority to Drive Airside (ADA) Permits	Yes	40.00	40.00	Initial Issue	
Authority to Drive Airside (ADA) Permits	Yes	25.00	25.00	Renewal & re-issue	
New fee - VIC Card (for non-Shire use per issue)	Yes	22.36	22.36	Renewal & re-issue (for non-Shire use per issue)	
Passenger Service Charge - seating configuration of >9 seats					
Departing & Arriving	Yes	25.15	25.40	Per passenger	
New Route Concession	Yes	17.00	17.78	Per passenger arriving or departing	BL - 70% of full fee (no known formula, this figure appears to be set with no basis)
Children Under 12 years of age	Yes	FREE	FREE		
Transit Passengers	No	FREE	FREE		
Screening Fees					
Departing Passengers Over 2 years of age	Yes	17.27	17.82	All RPT Flights to be screened. All Non-RPT flights of MTOW>20,000 kgs to be also charged screening fee	BL - Based on recover costs
Infants under 2 years of age	Yes	FREE	FREE		
Transit Passengers	Yes	FREE	FREE		
Datalink					
Commercial					
Connection Fees	Yes	198.00	198.00	As per user agreement	
Data Package/Month	Yes	95.00	95.00	Capped at 100 GB/month. Invoiced annually in advance	
Per GB above package	Yes	0.90	0.90	No Cap	
Residential					
Connection Fee	Yes	-	-	As per user agreement	
Data Package/Month	Yes	60.00	60.00	Capped at 85 GB	
Per GB above package	Yes	-	-	No Cap	
Patrons/Passengers					
0 - 30 minutes		FREE	FREE	Restricted to 200 KBPS for basic internet usage such as social media, emails and web surfing	
31 - 60 minutes	Yes	5.00	5.00	Restricted to 200 KBPS for basic internet usage such as social media.	
61 - 120 minutes	Yes	8.00	8.00	Restricted to 200 KBPS for basic internet usage such as social media.	
Other					
Concessional Loading Bulk Products Scheme (CLBPS)					
Roads and Streets					
Road Train and Extra Mass Permit	No	120.00	0.00	Per Application	Permits are issued by Main Roads not LGs
AMMS Road Usage Fee	Yes	0.0044	0.0044	Per tonne per kilometer (one-way) for every tonne of ore transported under AMMS/CLBPS if no other road use/upgrade/maintenance agreement in place	
Marble Bar/Nulagine Street Number Plate	Yes	7.00	7.00	Actual cost with 50% discount	
Marble Bar/Nulagine Street Number Plate Installation (road kerb	Yes	25.00	25.00	Includes Plate	
Function 13 - Economic Services					
Cape Keraudren					
Vehicle Entry	Yes	12.00	12.00	Per Vehicle (Maximum 7 Adults in Prado)	
	Yes	5.00	5.00	Per Additional Adult	
Motorcycle Entry	Yes	10.00	10.00	Per motorcycle	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Towing - boats only	Yes	10.00	10.00	Additional to entry fees	
Camping Fee	Yes	10.00	10.00	Per adult per night (18 years and over)	
	Yes	7.50	7.50	Per adult / night for SOEP resident	
	Yes	7.50	7.50	Per adult / night for Concession Card Holders	
	Yes	3.00	3.00	School children 6 to 17 years	
	Yes	FREE	FREE	Under 6 years - FREE	
Recovery of bogged vehicles	Yes	150.00	150.00	Per Vehicle	
Nullagine Caravan Park					
POWERED SITES					
Overnight - Van Site	Yes	35.00	35.00	For One Or Two People (eff 1/10/09)	
Overnight - Camping Site	Yes	25.00	25.00	For One Or Two People - Tent Area	
	Yes	5.00	5.00	For An Extra Person	
Weekly - Van Site	Yes	200.00	200.00	For One Or Two People	
Weekly - Camping Site	Yes	125.00	125.00	For One Or Two People - Tent Area	
Weekly - Extra Person	Yes	40.00	40.00	For An Extra Person	
UNPOWERED SITES					
Overnight	Yes	15.00	15.00	For One Or Two People	
	Yes	4.00	4.00	For An Extra Person	
	Yes	6.00	6.00	One Person Swag Only	
Weekly - Van Site	Yes	75.00	75.00	For One Or Two People	
Weekly - Camping Site	Yes	50.00	50.00	For One Or Two People - Tent Area	
Extra Person	Yes	20.00	20.00	For An Extra Person	
2 ROOM DONGA					
Overnight	Yes	100.00	100.00	For One Or Two People	
Extra Person - Overnight	Yes	25.00	25.00	For An Extra Person	
Weekly	Yes	400.00	400.00	For One Or Two People	
Extra Person - Weekly	Yes	150.00	150.00	For An Extra Person	
DONGA ROOMS					
Overnight	Yes	60.00	60.00	For One Person Only	
Weekly	Yes	250.00	250.00	For One Person	
MISCELLANEOUS					
Key Deposit	No	7.50	7.50	Per Key	
Showers - Non Residents	Yes	3.00	3.00	Each Shower	
Washing Machine	Yes	3.00	3.00	Each Load	
Building Fees					
Private Swimming Pools					
Inspection - Yearly Charge	Yes	35.00	35.00	Inspections Required Every Four Years	
Inspections at the request of others	Yes	50.00	50.00		
Building Licence and Other Applications					
Request for Certificate of Design compliance for Class 1 and 10 buildings (unless included in a Building Permit Application)	No	@	@	0.19% of the estimated construction value but not less than \$150.	
Request for Certificate of Design compliance for Class 2 to 9 buildings within the district of the Shire of East Pilbara	Yes	@	@	0.1% of the estimated construction value but not less than \$300.	
Application to Amend a Building Permit (Uncertified Application)	No	@	@	25% of the original fee charged but not less than \$90	
Application to Amend a Building Permit (Certified Application)	No	@	@	With amended Certificate of Design Compliance supplied by applicant - 0.09% of estimated additional construction value but not less than \$90. For applications that require Certificate of design Compliance to be amended also - 0.19% of estimated additional construction value but not less than \$180	
Reissue of Building Permit with changed details	No	75.00	75.00	Plus cost of photocopying plans	DE - Clarification added

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Request to provide a Certificate of Construction Compliance. Include one on-site inspection	Yes	250.00	250.00	For each building when the Certificate of Design Compliance has been issued by SOEP. Plus travel costs	
	Yes	500.00	500.00	For each building when the Certificate of Design Compliance has been issued externally. Plus travel costs	
Request to provide a Certificate of Building Compliance (for unauthorised building works) Includes one site inspection	Yes	@	@	0.25% of the estimated construction value but not less than \$350. Plus travel costs	
Request to provide a Certificate of Building Compliance (to formalise existing building works). Includes one site inspection	Yes	250.00	250.00	For Class 1 or 10 buildings. Plus travel costs.	DE - This fee should relate to all Class 1 and 10 buildings
Request to provide a Certificate of Building Compliance (to formalise existing building works). Includes one site inspection	Yes	500.00	500.00	For Class 2 to 9 buildings. Plus travel costs.	DE - This fee should relate to Class 2 - 9 buildings only
Request to provide a Certificate of Building Compliance (for Strata purposes). Includes one site inspection	Yes	150.00	150.00	Application Fee. Additional \$75 for each strata unit covered by the application but not less than \$150	
Request to provide a Bushfire Assessment Level Report	Yes	650.00	650.00		
Copies of Permits, Building Approval Certificates (s129 Building Act 2011)	Yes	88.00	88.00		
Copies of Building Records to an interested person (s131 Building Act 2011)	Yes	88.00	88.00		
Professional Advice Request from a Qualified surveyor, or request seeking confirmation for Environmental Health, Planning or Technical Services	Yes	132.00	132.00		
Copies of plans (per set of A3 drawings)	Yes	60.00	60.00	Per Set of A3 drawings	
Approval of Park Home Installation and Annex Construction	Yes	@	@	0.19% of the estimated construction value but not less than \$200.	
Inspections					
Recoverable Inspection Costs (normal office hours)	Yes	120.00	120.00	Per Hour plus travel costs	DE - Clarification added
Recoverable Inspection Costs (other than normal office hours)	Yes	185.00	185.00	Per Hour plus travel costs	DE - Clarification added
Travel cost per km	Yes	2.50	2.50	Per km other than first 20km	
Miscellaneous					
Orders & Requisitions for Sale of Properties	No	128.00	128.00	Replying to a property settlement questionnaire and providing zoning and planning information	
Road and Road Verge Bond	No	5,000.00	5,000.00	Refundable	
Road and Road Verge Bond Administration Fee	Yes	150.00	150.00		
Function 14 - Other Property & Services					
Private Works - Plant Hire (All Charges Per Hour Including Operator)					
Prime Mover & Float	Yes	250.00	250.00		
Prime Mover & Side Tipper	Yes	250.00	250.00		
Prime Mover & Double Side Tipper	Yes	280.00	280.00		
Prime Mover & 30,000 Litre Water Cart	Yes	250.00	250.00		
Prime Mover	Yes	200.00	200.00		
Road Graders	Yes	280.00	280.00		
Suction Road Sweeper	Yes	300.00	300.00		
Cat 950H Loader	Yes	270.00	270.00		
Roller 18 tonne Smooth Drum	Yes	220.00	220.00		
Skid Steer Loader	Yes	200.00	200.00		
Cat 329 DL Excavator	Yes	300.00	300.00		
22 Tonne Tipper	Yes	220.00	220.00		
Service Truck	Yes	200.00	200.00		
7 Tonne Tipper	Yes	190.00	190.00		
3 Tonne Water Truck	Yes	190.00	190.00		
3 Tonne Tipper	Yes	190.00	190.00		
Forklift	Yes	190.00	190.00		

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Rubbish Truck	Yes	190.00	190.00		
Back Hoe	Yes	190.00	190.00		
Elevated Work Platform (EWP)	Yes	200.00	200.00	Dry Hire, Excluding Operator/day	
Weed Sprayer	Yes	150.00	150.00	Per hour (Wet Hire)	
4WD Tractor	Yes	190.00	190.00		
Light Vehicle 4wd	Yes	140.00	140.00		
Small Tractor	Yes	140.00	140.00		
Box Trailer	Yes	40.00	40.00	Dry Hire	
Trencher	Yes	110.00	110.00	Dry Hire	
Small Generator Kva	Yes	100.00	100.00	Dry Hire	
Large Generator Kva	Yes	120.00	120.00	Dry Hire	
Lawn Mower (Ride on)	Yes	150.00	150.00		
Lawn Mower	Yes	130.00	130.00		
Whipper / Snipper	Yes	130.00	130.00		
Water from Standpipes	Yes	170.00	170.00	Once off Admin Fee	
Water from Standpipes	No	4.95	4.95	Per kilolitre	
Provision of Labour Only (O/T Rates applied as needed)	Yes	90.00	90.00		
Materials - will be charged at cost plus 20%					
State Government Determination					
Cat/Dog Registrations					
All new dog registrations need to be microchipped					
All existing dogs need to be microchipped by 1 November 2015					
Unsterilised Dog or Bitch - 1 Year	No	50.00	50.00	} Pensioners Fee receive 50% off the type of registration they apply for	
Sterilised Dog or Bitch - 1 Year	No	20.00	20.00		
Unsterilised Dog or Bitch - 3 Year	No	120.00	120.00		
Sterilised Dog or Bitch - 3 Year	No	42.50	42.50		
Unsterilised Dog or Bitch - Lifetime	No	250.00	250.00		
Sterilised Dog or Bitch - Lifetime	No	100.00	100.00		
All cat registrations must be sterilised					
Cat - 1 Year	No	20.00	20.00	} Pensioners Fee receive 50% off the type of registration they apply for	
Cat - 3 Year	No	42.50	42.50		
Cat - Lifetime	No	100.00	100.00		
Application of approval to breed cats	No			per breeding cat (male or female)	
Bus Service					
Passenger Fares:					
Marble Bar - Port Hedland	Yes	30.00	30.00	Per Person	
Nullagine - Newman	Yes	30.00	30.00	Per Person	
Newman - Marble Bar	Yes	39.70	39.70	Per Person	
Port Hedland - Nullagine	Yes	39.70	39.70	Per Person	
Nullagine - Marble Bar	Yes	9.70	9.70	Per Person	

9.3 EM COMMERCIAL SERVICES

9.3.1 AFFIXING COMMON SEAL UNDER DELEGATED AUTHORITY

Responsible Officer: Mr Ben Lewis
Executive Manager Commercial Services

Author: Mrs Dawn Ronchi
Contract and Procurement Officer

Proposed Meeting Date: 26 April 2019

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

REPORT PURPOSE

This report is to advise Council of the documents that have had the Shire of East Pilbara's Common Seal affixed under delegated authority since the last Council Meeting, held 22nd February, 2019.

BACKGROUND

There have been three documents that have had the Shire's Common Seal affixed under delegated authority since the last Council meeting.

COMMENTS/OPTIONS/DISCUSSIONS

Document	Details	Parties	Synergy TC No.
Contract	Supply, Install & Transfer Solar Panels (RFQ 04-18/19)	Customer First Contracting	TC2018629
Contract	Demolition of Old SES HQ (RFQ 05-2018/19)	Delta Group	TC2018631
MOU	Operation of Marble Bar Sporting Complex	Marble Bar Race Club	TC2019647

The Customer First Contracting Contract was awarded through a RFQ process for the supply and installation of solar panels to several of the Shire's residential properties. This Contract also included several existing solar panels being relocated to other Shire residential properties.

The Contract for Delta Group was also awarded through a RFQ process for the demolition of the old Newman State Emergency Services Head Quarters building.

The Memorandum of Understanding and Funding Agreement is valid for twenty four months commencing 1st July, 2018 and expiring 30th June, 2020 for the purposes of operating the Marble Bar Sporting Club specifically for the Marble Bar Races held annually.

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995, Part 9, Division 3, s.9.49A Execution of Documents.

POLICY IMPLICATIONS

4.5 – Execution of Documents – Item 9.1.2 – 27th July, 2018.

And

Authorisations and Delegations Manual –

The Chief Executive Officer or Deputy Chief Executive Officer may only sign documents where:

- The Council has authorised entering into a formal contract; or
- The Chief Executive Officer or Deputy Chief Executive Officer considers a formal contract is required as a part of the day to day operation of the Council; or
- A formal contract is authorised under a delegated authority of the Council.

The Chief Executive Officer or Deputy Chief Executive Officer has no power to sub-delegate the authority to sign documents on behalf of the local government (s5.43 *(ha) of the Act*).

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance

G1 Provide efficient, accountable and ethical governance.

RISK MANAGEMENT CONSIDERATIONS

Should Council not be informed of the documents that have had the Common Seal affixed under delegated authority, the Shire will fail to abide by their Execution of Documents Policy which clearly states that “*Use of the common seal is to be recorded in the common seal register and must have the Council resolution number included and the date that the seal was applied*”.

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Simple.

OFFICER'S RECOMMENDATION

That Council have been advised that the Common Seal has been affixed under delegated authority to the:-

- 1. Contract awarded to Customer First Contracting for the Supply, Installation and Transfer of Solar Panels (RFQ 04-2018/19)**
- 2. Contract awarded to Delta Group for the Demolition of the Old SES HQ Building (RFQ 05-2018/19)**
- 3. MOU between the Shire and Marble Bar Race Club for the operation of the Marble Bar Sporting Complex for the period 1st July, 2018 to 30th June, 2020 specifically for the Marble Bar Races held annually.**

9.3.2 ADOPTION OF AMENDED PROCUREMENT TENDER POLICY -

Attachments:	Appendix 1 – Amended Procurement and Tender Policy
Responsible Officer:	Mr Ben Lewis Executive Manager Commercial Services
Author:	Mrs Dawn Ronchi Contract and Procurement Officer
Proposed Meeting Date:	22 March 2019
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to adopt the amended Procurement and Tender Procedures Policy (*“the Policy”*) to be included within the SoEP Policy Manual. This will replace the existing Policy (*Policy item 3.14*).

BACKGROUND

Council adopted the 2018/19 Policy Manual (*in its entirety*) at the Ordinary Council meeting held on the 29th June, 2018 (**Resolution: 201718/196**)

At the Ordinary Council meeting held on the 26th October, 2018, Council adopted the amended Policy which had been amended as a result of the organisational restructure and the appointment of four newly created Executive Manager positions. references to the Deputy Chief Executive Officer and/or the Director Technical and Development Services positions were replaced with Executive Manager/s throughout the Policy. (**Resolution: 201819/61**).

No further amendments have been made to the Policy since this date.

Following an internal review of the Policy, it has been identified that the paragraph referring to “Consultants Services” located at item 6.8 is not in line with the Shire’s Procurement thresholds, and as such should be deleted to ensure that there is no risk to Council of procurement processes being circumvented in relation to the procurement of consultants services in the \$5,001 to \$149,999 range.

COMMENTS/OPTIONS/DISCUSSIONS

Refer to the attached updated Procurement and Tender Procedures Policy with tracked changes (**Appendix 1 refers**).

STATUTORY IMPLICATIONS/REQUIREMENTS

Part 2 - Constitution of local government (Division 2 - Local governments and councils of local governments) 2.7. Role of council (pg 15), 2.7.(2)(b): The Council is to determine the local government’s policies.

Part 3 – Functions of local governments (Division 3 – Executive functions of local governments (Subdivision 6 – Various executive functions) 3.57 Tenders for providing goods or services (pg 70).

POLICY IMPLICATIONS

3.14 Procurement and Tender Procedures Policy

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

RISK MANAGEMENT CONSIDERATIONS

This Procurement and Tender Procedures Policy will mitigate probity risk, by establishing consistent and demonstrated processes that promotes openness, transparency, fairness and equity to all potential suppliers and will ensure that the Shire is compliant with relevant legislations, including the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996* (as amended), and *State Records Act 2000* in relation to procurement and tenders.

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Simple.

OFFICER'S RECOMMENDATION

THAT Council, adopt the amended Procurement and Tender Procedures Policy, as attached, whereby deleting item 6.8 Consultants Services from the Policy.

Appendix 1
Amended Procurement and Tender Policy

3.14 Procurement and Tender Procedures Policy

Responsible Directorate	Commercial
Responsible Officer	Chief Executive Officer Executive Manager Commercial Services
File Number	FIN-25-2

1. PURPOSE:

To ensure a best practice approach to procurement which promotes transparent, equitable and competitive purchasing practices for the Shire of East Pilbara (Shire) and is compliant with the Local Government Act 1995 (Act) and the Local Government (Functions and General) Regulations 1996 (Regulations).

2. OBJECTIVES:

The objectives of this Policy are to ensure that all purchasing activities:

Demonstrate that best value for money is attained for the Shire;

Are compliant with relevant legislations, including the Act and Regulations;

Are recorded in compliance with the State Records Act 2000 and associated records management practices and procedures of the Shire;

Mitigate probity risk, by establishing consistent and demonstrated processes that promotes openness, transparency, fairness and equity to all potential suppliers;

Ensure that the sustainable benefits, such as environmental, social and local economic factors are considered in the overall value for money assessment; and

Are conducted in a consistent and efficient manner across the Shire and that ethical decision making is demonstrated.

3. ETHICS AND INTEGRITY:

The highest standards of ethics and integrity are to be observed in undertaking all purchasing activities. Employees will act in an honest and professional manner that supports the standing of the Shire and promotes a proud and collaborative community.

The following principles, standards and behaviours must be observed and enforced through all stages of the purchasing process to ensure the fair and equitable treatment of all parties.

1. Full accountability shall be taken for all purchasing decisions and the efficient, effective and proper expenditure of public monies based on achieving value for money.

2. All purchasing practices shall comply with relevant legislation, regulations, and requirements consistent with Council policies, values and Code of Conduct.

3. Purchasing is to be undertaken in a competitive basis in which all potential suppliers are treated impartially, honestly and consistently.
4. All processes, evaluations and decisions shall be transparent, free from bias and fully documented in accordance with applicable policies, record keeping practices and audit requirements.
5. Any actual or perceived conflicts of interest are to be identified, disclosed and appropriately managed.
6. Any information provided to the Shire by a supplier shall be treated as commercial-in-confidence and should not be released unless authorized by the supplier or under relevant legislation.

4. VALUE FOR MONEY:

Value for money is an overarching principle governing purchasing, that allows the best possible outcome to be achieved for the Shire.

Value for money is determined when the consideration of price, risk and quality factors that are assessed to determine the most advantageous outcome to be achieved for the Shire.

As such, purchasing decisions must be made with greater consideration than obtaining lowest price, but also to incorporate quality and risk factors into the decision.

An assessment of the best value for money outcome for any purchasing process should consider:

- a) All relevant whole-of-life costs and benefits, whole of life cycle costs (for goods) and whole of contract life costs (for services) including transaction costs associated with acquisition, delivery, distribution, as well as other costs such as, but not limited to, holding costs, consumables, deployment, maintenance and disposal;
- b) the technical merits of the goods or services being offered in terms of compliance with specifications, user requirements, quality standards, sustainability, service benchmarks, contractual terms and conditions, value adds offered, warranties, guarantees, repair and replacement policies, ease of inspection, ease of after sales service, and any relevant methods of assuring quality;
- c) financial viability and capacity to supply without risk of default (competency of the prospective suppliers in terms of managerial and technical capabilities and compliance history);
- d) a strong element of competition in the allocation of orders or the awarding of contracts. This is achieved by obtaining a sufficient number of competitive quotations wherever practicable; and
- e) local business capabilities.

5. BUY LOCAL/REGIONAL PRICE PREFERENCE POLICY:

(Refer to Policy Manual Item 3.13):-

As much as practicable, the Shire must:

where appropriate, consider buying practices, procedures and specifications that do not unfairly disadvantage local businesses;

consider indirect benefits that have flow on benefits for local suppliers (i.e. servicing and support);

ensure that procurement plans address local business capability and local content;

explore the capability of local businesses to meet requirements and ensure that Requests for Quotation and Tenders are designed to accommodate the capabilities of local businesses;

avoid bias in the design and specifications for Requests for Quotation and Tenders – all Requests must be structured to encourage local businesses to bid; and

provide adequate and consistent information to potential suppliers.

To this extent, a qualitative weighting may be afforded in the evaluation of quotes and tenders where suppliers are located within the boundaries of the Shire, or substantially demonstrate a benefit or contribution to the local economy.

A regional price preference may be afforded to locally based businesses for the purposes of assessment. Provisions are detailed within the Shire's Regional Price Preference Policy.

6. PURCHASING REQUIREMENTS:

6.1 Legislative /Regulatory Requirements

The requirements that must be complied with by the Shire, including purchasing thresholds and processes, are prescribed within the Local Government (Functions and General) Regulations 1996 and this Policy.

6.2 Policy

Purchasing that is \$150,000 or below in total value [excluding GST] must be in accordance with the purchasing requirements under the relevant threshold as defined under Section 6.4 of this Procurement Policy.

Purchasing that exceeds \$150,000 in total value [excluding GST] must be put to public Tender when it is determined that a regulatory Tender exemption, as stated under Section 6.5 of this Procurement Policy is not deemed to be suitable.

6.3 Purchasing Value Definition

Determining purchasing value is to be based on the following considerations:

Exclusive of GST

The actual or expected value of a contract over the full contract period, including all options to extend; or to the extent to which it could be reasonably expected that the Shire will continue to purchase a particular category of goods, services or works and what total value is, or could be, reasonably expected to be purchased.

Must incorporate any variation to the Scope of purchase and be limited to a 10% tolerance of the original purchasing value.

1.4 Procurement Thresholds and Requirements

The following procedures will be adhered to when purchasing items and other services and goods as per the adopted budget. All purchase orders are to be completed as set out below:

Range (excluding GST)	Requirements
\$0 - \$50	Under direction from the authorised Supervisor, petty cash may be utilised for purchases in this range.
\$51 - \$5,000	Under direction from the authorised Supervisor, a purchase order book will be utilised without verbal or written quotes necessarily being obtained.
\$5,001 - \$29,999	<p>A purchase order will be utilised following three written quotes being obtained.</p> <p>Staff must retain electronic evidence of the suppliers invited to supply a written quote. Each supplier must receive the same detailed description (<i>Specification</i>) of what goods/services are being requested.</p> <p>A completed SoEP Declaration of Quotes form must be completed and attached to the Requisition.</p> <p><i>[Three quotes must be sourced, including if using WALGA Preferred Supplier Panel, or a SoEP Local Panel]</i></p>
\$30,000 - \$149,999	<p>Obtain at least three written quotes from suppliers by formal invitation, by way of a Formal Request for Quotation Process which includes a detailed Scope of Works/Specification of Goods and Services required.</p> <p>The procurement decision is to be based on pre-determined evaluation criteria that assess all value for money considerations in accordance with the definition stated within this Policy.</p> <p>Quotations within this threshold may be obtained from the Shire's Local Preferred Supplier Panels; the WALGA Preferred Supply Programme or from the open market.</p> <p>A copy of the last page of the Recommendation Report – Endorsement by CEO to Award the RFQ to the recommended respondent must be attached to the Requisition/Purchase Order.</p> <p>Under direction from the authorised Supervisor, and in consultation with the Chief Executive Officer, or an Executive Manager, a purchase order will be utilised following the RFQ process.</p> <p><i>[Three quotes must be sourced, including if using WALGA Preferred Supplier Panel, or a SoEP Local Panel]</i></p>
\$150,000 & Greater	<p>Under direction from the authorised Supervisor, Tenders will be invited as follows.</p> <p>If work is allowed for in the budget, a Request to Invite Tenders form is to be submitted to the Chief Executive Officer for approval.</p> <p>If the work is not allowed for in the budget, permission to go to Tender must be obtained from Council.</p>

A copy of the Council Resolution to award the Tender to the successful Tenderer must be attached to the Requisition/Purchase Order.

6.5 Tender Exemptions

An exemption to publicly invite tenders may apply in the following instances:

An emergency situation as defined by the Act;

The purchase is under a Contract of WALGA (Preferred Supplier Arrangements*), Department of Treasury and Finance (permitted Common Use Arrangements); Regional Council; or another Local Government;

The purchase is under auction which has been authorized by Council;

The Contract is for petrol, oil or other liquid or gas used for internal combustion engines;

The purchase is acquired from a person registered on the WA Aboriginal Business Directory, as published by the Small Business Development Corporation, where the consideration under contract is worth \$250,000 or less and represents value for money*;

The purchase is acquired from an Australian Disability Enterprise and represents value for money*.

The purchase is from a pre-qualified supplier under a Panel established by the Shire*

Any other exclusion under Regulation 11 of the Local Government (Functions and General) Regulations 1996.

*Whilst exempt from the Tender process – three quotes are still required if purchase is to be made under this instance.

6.6 Purchase Order Authorisation

All staff that have purchase order authorisation must successfully complete the WALGA E-Learning Procurement Package. Until such time as this has been completed successfully staff will not have access to authorize purchase orders.

Staff that are in positions that have authority to raise Purchase Orders of \$10,000 or over will be required to complete the six modules, the Foundation Knowledge and Practical Knowledge Quiz.

Staff that are in positions to raise Purchase Orders of less than \$10,000 are required to undertake the first three modules and Foundation Quiz only.

Purchase orders must be generated and signed by authorized persons for all goods and services ordered for the Shire at the time that the order is placed.

Amounts shown are GST exclusive.

Orders should never be raised retrospectively.

Authorising Officer	Requirements
<ul style="list-style-type: none"> • Chief Executive Officer*, • Executive Manager*; and • Manager Technical Services – Rural <i>(only for Road Construction & Plant Fleet)</i> 	<p>May raise a purchase order in accordance with the Procurement Thresholds and Requirements set out in 6.4 of this Procurement Policy to the maximum value of \$150,000. If the purchase is in excess of \$150,000 a Requisition is to be authorised by the Chief Executive Officer prior to the purchase order being issued.</p> <p><i>*Only these Authorising Officers are authorised to sign Capital Expenditure Purchase Orders with the exception of Road Construction and Light Vehicles which can be signed by Manager Technical Services – Rural.</i></p>
<ul style="list-style-type: none"> • Managers 	<p>May raise a purchase order in accordance with the Procurement Thresholds and Requirements set out in 6.4 of this Procurement Policy to the maximum value of \$30,000. If the purchase is in excess of \$30,000 a Requisition is to be authorised by their Supervisor prior to the purchase order being issued.</p>
<ul style="list-style-type: none"> • Coordinators • Works Supervisor <i>(Newman & Marble Bar)</i> • Environmental Health Officer 	<p>May raise a purchase order in accordance with the Procurement Thresholds and Requirements set out in 6.4 of this Procurement Policy to the maximum value of \$10,000. If the purchase is in excess of \$10,000 a Requisition is to be authorised by their Supervisor prior to the purchase order being issued.</p>
<p>Other Authorised Officers</p>	<p>May raise a purchase order in accordance with the Procurement Thresholds and Requirements set out in 6.4 of this Procurement Policy to the maximum value of \$2,000. If the purchase is in excess of \$2,000 a Requisition is to be authorised by their Supervisor prior to the purchase order being issued.</p>

Designated Fleet Officer	Is authorised to purchase light vehicles under \$150,000 utilising the WA State Purchasing Agreement and adhering to Council's budget decisions and Council's Light Vehicle Policy. Any vehicle incurring the luxury car tax will have to be approved by the Chief Executive Officer or the Deputy Chief Executive Officer
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Splitting of purchases to keep below threshold is a breach of the Code of Conduct and will be treated as such.

6.7 Capital Expenditure

All capital purchase orders will be signed by the Chief Executive Officer or an Executive Manager, with the exception of road construction and light vehicles which can be signed by Manager Technical Services - Rural.

Definition of a Capital Item for the purpose of the Shire of East Pilbara:

Any item budgeted as a capital item in the adopted budget;

Any item to be purchased, which involves the replacement of an existing asset through the sale, trade-in, write-off or disposal of an item on the fixed asset register.

Refer to the Accounting Policy in the Council's Policy Manual for the further treatment of non-current assets.

No item of a capital nature may be purchased unless included in the adopted budget, or if unbudgeted, has been approved by "absolute majority" of Council prior to the purchase of the item. (Council has no retrospective right of approval of purchase of non-budgeted items of capital).

In order to preserve the cash flow of the Shire, major items of budgeted capital expenditure should be deferred, where possible, until the second or third quarter of the financial year. However all capital orders must be raised by the 30 April to allow adequate time for payment by June 30 of each year. In all cases, the timing of the expenditure on major items of capital should be discussed and agreed with the Executive Manager Corporate Services.

~~6.8 Consultants Services~~

~~Services separately identified in the adopted budget to be at officer's discretion up to \$20,000. Between \$20,001 and \$150,000 [excluding GST] a Request for Quote procedure shall be utilized, in compliance with purchase thresholds.~~

~~Services which are envisaged to exceed \$150,000 [excluding GST] shall undergo the full Tender process.~~

6.89 Light Vehicle Disposals

The preference for the disposal of light vehicles (less than \$150,000 excluding GST) is by public auction. The reserve sale price is to be determined by the Manager Technical Services - Rural in conjunction with the Chief Executive Officer and/or the Executive Manager Infrastructure Services.

The following information sources will be utilised in determining the reserve sale price:

- Valuation by the auction house.
- Valuation from a recognised source i.e.: red book.
- Internet research.
- Past sales by auction house.

Disposals are to be completed within the same financial year, or within 3 months of receipt of a new vehicle, whichever is the sooner to maximise sales return.

7. TENDER ANTI-AVOIDANCE:

The Shire shall not enter into two or more contracts or create multiple purchase order transactions of a similar nature for the purpose of 'splitting' the value of the purchase or contract to take the value of the consideration of the purchase below a particular purchasing threshold, particularly in relation to Tenders and to avoid the need to call a Public Tender.

8. EMERGENCY PURCHASES:

An emergency purchase is defined as an unanticipated and unbudgeted purchase which is required in response to an emergency situation as provided for in the Local Government Act 1995.

Local Government Act 1995, Part 6, Division 4, s.6.8 (1)(c)

- 6.8. Expenditure from municipal fund not included in annual budget
- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

In such instances, quotes and tenders are not required to be obtained prior to the purchase being undertaken, but has to be in accordance with 6.8(1)(c) of the Local Government Act 1995.

An emergency purchase does not relate to purchases not planned for due to time constraints.

Every effort must be made to anticipate purchases required by the Shire in advance and to allow sufficient time to obtain quotes and tenders, whichever may apply.

9. RECORDS MANAGEMENT:

Records of all purchasing activity must be retained in compliance with the State Records Act 2000 (WA), the Shire's Records Management Policy and associated procurement procedures.

For each procurement activity, such documents may include:

- The Procurement initiation document such as a procurement business case which justifies the need for a contract to be created (where applicable);
- Procurement Planning and approval documentation which describes how the procurement is to be undertaken to create and manage the contract;
- Request for Quotation/Tender documentation;
- Copy of public advertisement inviting tenders, or the notice of private invitation (whichever is applicable);
- Copies of quotes/tenders received;
- Evaluation documentation, including individual evaluators notes and clarifications sought;
- Negotiation documents such as negotiation plans and negotiation logs;
- Approval of award documentation;
- All correspondence to respondents notifying of the outcome to award a contract;
- Contract Management Plans which describes how the contract will be managed; and
- Copies of contract(s) with supplier(s) formed from the procurement process.

10. PURCHASING FROM DISABILITY ENTERPRISES:

Pursuant to Part 4 of the *Local Government (Functions and General) Regulations 1996*, the Shire is not required to publicly invite tenders if the goods or services are to be supplied from an Australian Disability Enterprise, as registered on www.ade.org.au.

This is contingent on the demonstration of value for money.

Where possible, Australian Disability Enterprises are to be invited to quote for supplying goods and services under the tender threshold. A qualitative weighting may be afforded in the evaluation of quotes and tenders to provide advantages to Australian Disability Enterprises.

11. PURCHASING FROM ABORIGINAL BUSINESSES:

Pursuant to Part 4 of the *Local Government (Functions and General) Regulations 1996*, the Shire is not required to publicly invite tenders if the goods or services are to be supplied from a person registered on the Aboriginal Business Directory published by the Small Business Development Corporation on www.abdwa.com.au, where the expected consideration under contract is worth \$250,000 or less. This is contingent on the demonstration of value for money.

Where possible, Aboriginal businesses are to be invited to quote for supplying goods and services under the tender threshold. A qualitative weighting may be afforded in the evaluation of quotes and tenders to provide advantages to Aboriginal owned businesses or businesses that demonstrate a high level of aboriginal employment.

12. PANELS OF PREQUALIFIED SUPPLIERS:

In accordance with Regulation 24AC of the Local Government (Functions and General) Regulations 1996, a Panel of Pre-qualified Suppliers ("Panel") may be created where most of the following factors apply:

- The Shire determines that a range of similar goods and services are required to be purchased on a continuing and regular basis;
- there are numerous potential suppliers in the local and regional procurement-related market sector(s) that satisfy the test of 'value for money';
- the purchasing activity under the intended Panel is assessed as being of a low to medium risk;
- the Panel will streamline and will improve procurement processes; and
- the Shire has the capability to establish, manage the risks and achieve the benefits expected of the proposed Panel.

The Shire will endeavour to ensure that Panels will not be created unless most of the above factors are firmly and quantifiably established.

12.1 Establishing a Panel

Should the Shire determine that a Panel is beneficial to be created, it must do so in accordance with Part 4, Division 3 the Local Government (Functions and General) Regulations 1996.

Panels may be established for one supply requirement, or a number of similar supply requirements under defined categories within the Panel.

Panels may be established for a minimum of two (2) year and for a maximum length of time deemed appropriate by the Shire. However, Contracts may not be entered into for more than one (1) year, and no option to renew a Contract is to be offered.

Evaluation criteria must be determined and communicated in the application process by which applications will be assessed and accepted.

Where a Panel is to be established, the Shire will endeavour to appoint at least three (3) suppliers to each category, on the basis that best value for money is demonstrated. Where less than three (3) suppliers are appointed to each category within the Panel, the category is not to be established.

In each invitation to apply to become a pre-qualified supplier (through a procurement process advertised through a state-wide notice), the Shire must state the expected number of suppliers it intends to put on the panel.

Should a Panel member leave the Panel, they may be replaced by the next ranked Panel member determined in the value for money assessment should the supplier agree to do so, with this intention to be disclosed in the detailed information set out under Regulation 24AD(5)(d) and (e) when establishing the Panel.

12.2 Distributing Work amongst Panel Members

To satisfy Regulation 24AD(5) of the Regulations, when establishing a Panel of pre-qualified suppliers, the detailed information associated with each invitation to apply to join the Panel must either prescribe whether the Shire intends to:

- Obtain quotations from each pre-qualified supplier on the Panel with respect to all purchases, in accordance with Clause 12.3; or
- Purchase goods and services exclusively from any pre-qualified supplier appointed to that Panel, and under what circumstances; or
- Develop a ranking system for selection to the Panel, with work awarded in accordance with Clause 12.2 (b).

In considering the distribution of work among Panel members, the detailed information must also prescribe whether:

- each Panel member will have the opportunity to bid for each item of work under the Panel, with pre-determined evaluation criteria forming part of the invitation to quote to assess the suitability of the supplier for particular items of work. Contracts under the pre-qualified panel will be awarded on the basis of value for money in every instance; or
- work will be awarded on a ranked basis, which is to be stipulated in the detailed information set out under Regulation 24AD(5)(f) when establishing the Panel.

The Shire is to invite the highest ranked Panel member, who is to give written notice as to whether to accept the offer for the work to be undertaken. Should the offer be declined, an invitation to the next ranked Panel member is to be made and so forth until a Panel member accepts a Contract. Should the list of Panel members invited be exhausted with no Panel member accepting the offer to provide goods/services under the Panel, the Shire may then invite suppliers that are not pre-qualified under the Panel, in accordance with the Purchasing Thresholds stated in section 6.4 of this Policy.

When a ranking system (as per 12.2(b)) is established, the Panel must not operate for a period exceeding 12 months.

In every instance, a contract must not be formed with a pre-qualified supplier for an item of work beyond 12 months, which includes options to extend the contract.

12.3 Purchasing from the Panel

The invitation to apply to be considered to join a panel of pre-qualified suppliers must state whether quotations are either to be invited to every member (within each category, if applicable) of the Panel for each purchasing requirement, whether a ranking system is to be established, or otherwise.

Each quotation process, including request for quotation, quotations received must be made through either Tenderlink E-Tendering Portal, eQuotes, or any other electronic quotation facility that the Shire utilizes.

Communications with panel members, evaluation of quotes and notification of award communications must all retained using the unique reference number as per Clause 12.4.

12.4 Recordkeeping

Records of all communications with Panel members, with respect to the quotation process and all subsequent purchases made through the Panel, must be kept.

For the creation of a Panel, this includes:

- The Procurement initiation document such as a procurement business case which justifies the need for a Panel to be created;
- Procurement Planning and approval documentation which describes how the procurement is to be undertaken to create and manage the Panel;
- Request for Applications documentation;
- Copy of public advertisement inviting applications;
- Copies of applications received;
- Evaluation documentation, including clarifications sought;
- Negotiation documents such as negotiation plans and negotiation logs;
- Approval of award documentation;
- All correspondence to applicants notifying of the establishment and composition of the Panel such as award letters;
- Contract Management Plans which describes how the contract will be managed; and
- Copies of framework agreements entered into with pre-qualified suppliers.

The Shire is also to retain records of all requests for quotation, including quotations received from pre-qualified suppliers and contracts awarded to Panel members. A unique reference number shall be applied to all records relating to each quotation process, which is to also be quoted on each purchase order issued under the Contract.

Information with regards to the Panel offerings, including details of suppliers appointed to the Panel, must be kept up to date, consistent and made available for access by all officers and employees of the Shire.

References	<ul style="list-style-type: none"> • <i>Local Government Act 1995</i> • <i>Local Government (Functions and General) Regulations 1996 (as amended)</i> 		
Related Procedures	Nil		
Date Adopted by Council	27 June 2003	Item No	9.1.3
Review/Amendment Date	5 May 2006	Item No	
Review/Amendment Date	27 April 2007	Item No	9.3.5
Review/Amendment Date	24 July 2009	Item No	9.4.1
Review/Amendment Date	29 January 2010	Item No	9.1.6
Review/Amendment Date	11 March 2011	Item No	9.2.5
Review/Amendment Date	3 February 2012	Item No	9.1.8
Review/Amendment Date	25 May 2012	Item No	9.2.4
Review/Amendment Date	28 July 2012	Item No	9.2.7
Review/Amendment Date	28 June 2013	Item No	9.2.6
Review/Amendment Date	27 September 2013	Item No	9.2.7
Review/Amendment Date	6 December 2013	Item No	9.2.9
Review/Amendment Date	24 April 2014	Item No	9.2.17
Review/Amendment Date	12 December 2014		9.2.2
Review/Amendment Date	30 January 2015	Item No	9.2.6
Review/Amendment Date	6 March 2015	Item No	9.2.11
Review/Amendment Date	26 June 2015	Item No	9.2.7
Review/Amendment Date	25 September 2015	Item No	9.2.4
Review/Amendment Date	23 October 2015	Item No	10.2.6
Review/Amendment Date	21 April 2017	Item No	9.2.5
Review/Amendment Date	26 May 2017	Item No	9.2.5
Review/Amendment Date	26 October 2018	Item No.	9.3.1
Next Review			

10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

11.1 CR MICHAEL KITCHIN

Elected Member: Cr. Michael Kitchin
Councillor

Proposed Meeting Date: 26 April 2019

QUESTION 1:

There has been a secret "MOU" circulated through Vincent, South Perth, Victoria Park, thrown open by Commissioner Andrew Hammond, (PCC) and to be voted on by Subiaco (behind closed doors) on March 18th. Signatories to the agreement will set up a steering committee of Mayors, CEO's and Senior Officials as well as a partnership steering group and working groups.

The MOU, scheduled to last three years covers a wide range of areas of collaboration, including lobbying State and Federal Governments, information sharing, economic development, tourism, planning policies, transport integration and place-based activation. They will also be required to report back to their Councils.

This appears to be parallel to merging Councils mooted some years ago. Has this idea been circulated amongst Northern LG Associations/Shires?

QUESTION 2:

Using LGA Act Section 2.7, (a), (b); without limiting subsection (1):

Please advise Council the monetary sum to be paid to or which has been paid, to the contractors hired to advise administration re irrigation water availability within the Shire

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A
DECISION OF COUNCIL**

13 CONFIDENTIAL MATTERS BEHIND CLOSED DOORS

13.1 UNBUDGETED EXPENDITURE - PURCHASE OF LOT 1412 (16) HILDITCH AVENUE, NEWMAN WA 6753

Responsible Officer: Mr Jeremy Edwards
Chief Executive Officer

Author: Mrs Kylie Bergmann
Coordinator Governance

Proposed Meeting Date: 26 April 2019

REASON FOR CONFIDENTIALITY

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.

**13.2 AWARD OF TENDER RFT 10- 2018/19 FOR DEMOLITION AND
ASSOCIATED WORKS - NULLGINE CARAVAN PARK**

**Responsible Officer: Mr Ben Lewis
Executive Manager Commercial Services**

**Author: Mr Warren Barker
Coordinator Building Services**

Proposed Meeting Date: 26 April 2019

REASON FOR CONFIDENTIALITY

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.**

14 DATE OF NEXT MEETING

24 May 2019

15 CLOSURE