

SHIRE OF EAST PILBARA

These minutes were confirmed by the council
as a true and accurate record at the ordinary
council meeting held on 16 / 12 / 2022

Unconfirmed copy of Ordinary
Minutes of Council Meeting held on 25
November 2022 subject to
confirmation at Ordinary Council
Meeting to be held on 16 December
2022

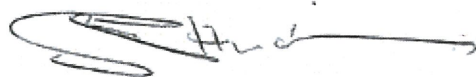


EAST PILBARA SHIRE COUNCIL

MINUTES

ORDINARY COUNCIL MEETING

NOTICE IS HEREBY GIVEN that an
ORDINARY Meeting of the Council will be held,
in Council Chambers, Newman,
10.30AM, FRIDAY, 25 NOVEMBER 2022.



Steven Harding
CHIEF EXECUTIVE OFFICER



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of East Pilbara for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of East Pilbara disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that person's or legal entity's own risk.

In particular and without derogating any planning application or application of a licence, any statement or intimation of approval made by any member or Officer of the Shire of East Pilbara during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of East Pilbara.

The Shire of East Pilbara warns that anyone who has any application lodged with the Shire of East Pilbara must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application and any conditions attaching to the decision made by the Shire of East Pilbara in respect of the application.

Please be advised this Agenda may include the names of people who are deceased.

Signed: _____
Steven Harding
Chief Executive Officer

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	1
2	ATTENDANCE BY ELECTRONIC MEANS.....	1
3	RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE	1
3.1	ATTENDANCES	1
3.2	APOLOGIES	2
3.3	LEAVE OF ABSENCE	2
4	DISCLOSURES OF INTEREST	2
5	RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE	3
6	PUBLIC QUESTION TIME	4
7	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	4
8	APPLICATIONS FOR LEAVE OF ABSENCE	4
9	CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING.....	4
9.1	CONFIRMATION OF MINUTES.....	4
10	MEMBERS REPORTS	5
10.1	ITEMS FOR RECOMMENDATION	5
10.2	ITEMS FOR INFORMATION	5
11	OFFICER'S REPORTS	6
11.1	CHIEF EXECUTIVE OFFICER.....	6
11.1.1	STATUS OF COUNCIL DECISIONS.....	6
11.1.2	AFFIXING COMMON SEAL UNDER DELEGATED AUTHORITY	8
11.2	DIRECTOR CORPORATE SERVICES	10
11.2.1	CREDITORS FOR PAYMENT.....	10
11.2.2	MONTHLY FINANCIAL STATEMENTS, INVESTMENTS AND INSURANCE REPORT.....	13

11.3	DEPUTY CEO / DIRECTOR ORGANISATION DEVELOPMENT	16
11.3.1	GRANTS AND SPONSORSHIP POLICY	16
11.4	DIRECTOR COMMUNITY SERVICES.....	19
11.4.1	FEE WAIVER REQUEST NEWMAN BASKETBALL ASSOCIATION	19
12	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	23
12.1.	NOTICE OF MOTION - CHANGE IN LOCATION - JUNE AND JULY 2023 ORDINARY COUNCIL MEETINGS	23
13	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	26
14	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL	26
15	CONFIDENTIAL MATTERS BEHIND CLOSED DOORS	26
15.1	DIRECTOR AVIATION AND REGULATORY SERVICES	27
15.1.1	PROPOSED LEASE NEWMAN AIRPORT	27
15.2	CHIEF EXECUTIVE OFFICER	29
15.2.1	CHIEF EXECUTIVE OFFICER ANNUAL REMUNERATION REVIEW	29
16	DATE OF NEXT MEETING	30
17	CLOSURE	30

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President as Presiding Member declared the Shire of East Pilbara Ordinary Council Meeting of 25 November 2022 open at 10.39am at the Council Chambers, Newman Administration Centre.

The President acknowledged the Traditional Owners of the land on which we meet today, the Nyiyaparli People, and the Martu People as the Custodians. We also pay our respects to their Elders, both past, present and emerging.

All present were requested to turn off and refrain from using their mobile phones for the duration of the meeting. Tablets and laptops were permitted for the purpose of accessing agenda items.

All present were also advised that the meeting was being audio recorded and Council Members should refrain from making any defamatory statements.

2 ATTENDANCE BY ELECTRONIC MEANS

A request to attend the meeting via electronic means was approved by Shire President, Councillor Anthony Middleton for Councillor Adrienne Mortimer. As such Councillor Mortimer will attend the Ordinary Council Meeting of 25 November 2022 via a virtual platform.

3 RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

3.1 ATTENDANCES

Councillors

Cr Anthony Middleton	Shire President
Cr Wendy McWhirter-Brooks	Deputy Shire President
Cr Matthew Anick	Councillor
Cr Peta Baer	Councillor
Cr Langtree Coppin OAM	Councillor
Cr David Kular	Councillor
Cr Annabell Landy	Councillor
Cr Karen Lockyer	Councillor
Cr Adrienne Mortimer	Councillor (<i>Attending by Electronic Means</i>)
Cr Stacey Smith	Councillor

Officers

Steven Harding
Emma Landers

Steve Leeson
Eric Plet
Vic Etherington
Joshua Brown

Sally Fry
Tehsin Ali

Chief Executive Officer
Deputy CEO / Director Organisation
Development
Director Corporate Services
Director Community Services
Director Aviation and Regulatory Services
Manager Governance, Risk and
Procurement
Governance Officer
Governance Administration Officer (Remote
Attendance)

Public Gallery

Nil

3.2 APOLOGIES

Councillor Apologies

Nil

Officer Apologies

Nil

3.3 LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTEREST

15.2.1 – Steven Harding – Chief Executive Officer – Financial Interest

Chief Executive Officer, Steven Harding declared an interest in the below item on the Ordinary Agenda of the Council Meeting 25 November 2022:

15.2.1 Chief Executive Officer Annual Remuneration Review

Pursuant to section of 5.60A of the *Local Government Act 1995*, the nature of the interest is **Financial:**

Steven Harding is an employee and the current Chief Executive Officer of the Shire of East Pilbara and is the subject of discussion for Item 15.2.1 and therefore has an interest in the matter.

Steven Harding will leave the Council Chamber when the Item is discussed and take no part in the consideration of the Item.

Councillor Peta Baer declared an interest in the below item on the Ordinary Agenda of the Council Meeting 25 November 2022:

11.4.1 Fee Waiver Request Newman Basketball Association

Pursuant to section of 5.60A of the *Local Government Act 1995*, the nature of the interest is ***Impartiality***:

Cr Peta Baer is the Manager of the Newman Neighbourhood Centre which has sponsored the Newman Basketball Association.

Cr Baer will remain in Chamber and maintain impartiality during the discussion and vote on the item.

5 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

The following questions were taken on notice by the administration at the Ordinary Council Meeting held on 28 October 2022:

Item 11.2.2 of the OCM Agenda:

Cr Peta Baer

Cr Baer asked if Councillors can view the Channel 9 footage of the Shire?

The Director Aviation and Regulatory Services provided the following response:

Footage broadcast on Channel 9's "*Everything Outdoors*" program can be viewed on YouTube at the following links:

<https://www.youtube.com/watch?v=OE9Mcvxi2zI> Marble Bar
<https://www.youtube.com/watch?v=fHFv5FQjOTs> Kape Keraudren
<https://www.youtube.com/watch?v=tioYnh8e53U> Coppins & Shay Gap
<https://www.youtube.com/watch?v=Vdgy1T35F6I> Meentheena Veterans Retreat
<https://www.youtube.com/watch?v=GU11iDI6-fo&t=28s> Marble Bar
<https://www.youtube.com/watch?v=aivm4Tmk7sM> Caravine Gorge

Item 15.2.2 of the OCM Agenda:

Cr Peta Baer

Cr Baer asked how much has the Shire spent on vegetation services in the last 12 months?

The Director Corporate Services provided the following response:

A total of \$1,963,941 was spent on vegetation services in 2021/22, with \$409,332 across Marble Bar and Nullagine; and \$1,554,609 in Newman.

Spending was in line with the budget allocation approved by Council and includes operating expenses for sporting oval and other open space maintenance, including mowing, garden upkeep, landscaping, water reticulation and other related works undertaken by Shire staff and contractors.

6 PUBLIC QUESTION TIME

Nil

7 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

8 APPLICATIONS FOR LEAVE OF ABSENCE

Nil received for this meeting

9 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

9.1 CONFIRMATION OF MINUTES

[Unconfirmed Minutes – Ordinary Council Meeting – 28 October 2022](#)

[Unconfirmed Minutes – Special Council Meeting – 3 November 2022](#)

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2022/143)

Moved: Cr McWhirter-Brooks

Seconded: Cr Lockyer

That the Minutes of the Ordinary Meeting of Council held on 28 October 2022 and Special Meeting of Council held on 3 November 2022 as published on the Shire's website be confirmed as a true and correct record of proceedings.

**CARRIED UNANIMOUSLY
RECORD OF VOTE: 10/0**

For: Shire President, Deputy Shire President, Crs Anick, Baer, Coppin, Kular, Landy, Mortimer, Smith, Lockyer

Against: Nil

10 MEMBERS REPORTS

Cr Wendy McWhirter-Brooks

Cr McWhirter-Brooks has presented for the Minutes the following Members Reports for the months indicated below:

[Members Reports Meetings April - July.xlsx](#)

[Members Reports Meetings August-November.xlsx](#)

Cr Anthony Middleton

- Attended Airport Conference in Adelaide.

Cr Lou Lockyer

Cr Lockyer attended the following events:

- Cassius Turvey Community Vigil
- CEO Performance Review
- Newman Netball AGM
- Community Sports Awards Newman

10.1 ITEMS FOR RECOMMENDATION

- Cr McWhirter-Brooks drew Council's attention to the Marble Bar Mirage Newsletter.
- Cr Coppin queried if a past practise of Councillors attending conferences to provide reports was still required.

The CEO suggested that verbal reports can be given during the Corporate Briefing Sessions.

10.2 ITEMS FOR INFORMATION

Cr Lou Lockyer requested that the process for members of the public to attend a Council Meeting during Public Question Time be circulated to Councillors so they have correct responses and relevant information if they are approached by members of public wishing to attend in this capacity.

Cr Peta Baer suggested that a notice of forthcoming Ordinary Council Meetings be posted to the Shire's Facebook Page in the lead up to the meetings in addition to the Shire Website.

11 OFFICER'S REPORTS

11.1 CHIEF EXECUTIVE OFFICER

11.1.1 STATUS OF COUNCIL DECISIONS

Attachments: [Appendix 1 Status of Council Decision Register](#)

Responsible Officer: Steven Harding
Chief Executive Officer

Author: Tehsin Ali
Governance Administration Officer

Proposed Meeting Date: 25 November 2022

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2022/144)

Moved: Cr McWhirter-Brooks

Seconded: Cr Lockyer

That Council notes the report.

**CARRIED UNANIMOUSLY
RECORD OF VOTE: 10/0**

For: Shire President, Deputy Shire President, Crs Anick, Baer, Coppin, Landy, Lockyer, Kular, Mortimer, Smith

Against: Nil

REPORT PURPOSE

To provide Council with advice of the status of outstanding Council decisions from previous meetings.

BACKGROUND

Council has previously requested it be informed of the progress of the implementation of its previous decisions.

COMMENTS/OPTIONS/DISCUSSIONS

A list of the status of Council's decisions from the previous meeting is attached as **Appendix 1** to this report.

STATUTORY IMPLICATIONS/REQUIREMENTS

Recommendation is consistent with section 2.7 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Consistent with past policy and practices of the Council.

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

The continued reporting of the status of Council decisions mitigates compliance and reputational risks associated with Council decisions not been implemented.

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Simple Majority.

Item No	Report Title	Accepted Recommendation	Council Resolution No.	Comments / Action Taken	Completion Date
Ordinary Council Meeting 30 September 2022 - Marble Bar					
15.1.1	NOMINATION AS HONORARY FREEMAN OF THE SHIRE OF EAST PILBARA	That Council posthumously awards the title of Honorary Freeman of the Shire of East Pilbara to the Councillor Anita Marlene Grace, in recognition of her dedicated years of public service to the community of Newman, the District of East Pilbara and the wider community of Western Australia.	2022/ 118	The Award Ceremony for the Honorary Freeman of the Shire of East Pilbara will be held on Australia Day 26/01/2023.	Ongoing
Ordinary Council Meeting 28 October 2022 - Newman					
11.1.1	COMMITTEE MEMBER VACANCIES	That Council appoints the following Councillors as Deputy Members to the following Committees of Council for the remainder of the current term, which expires at the 2023 local government ordinary elections: 1. Councillor Mortimer as Deputy Member to the Audit, Risk and Governance Committee; 2. Councillor Mortimer as Deputy Member to the Plant Committee; 3. Councillor Anick as Deputy Member to the Airport Advisory Committee; 4. Councillor Landy as Deputy Member to the Chief Executive Officer Performance Review Committee; 5. Councillor Lockyer as Deputy Member to the Pilbara WALGA Country Zone	2022 / 124	Council Committee Membership lists updated	31/10/2022
11.1.3	PROPOSED COUNCIL MEETING DATES FOR 2022/23	That Council adopts the dates, times and places for Ordinary Council Meetings for the next twelve months as listed below, to be published in accordance with regulation 12(2) of the Local Government (Administration) Regulations 1996: Date Time Location 25 November 2022 10:30am Newman 16 December 2022 10:30am Newman 24 February 2023 10:30am Newman 24 March 2023 10:30am Marble Bar 28 April 2023 10:30am Newman 26 May 2023 10:30am Newman 23 June 2023 10:30am Nullagine 28 July 2023 10:30am Newman 25 August 2023 10:30am Newman 29 September 2023 10:30am Marble Bar 27 October 2023 10:30am Newman	2022 / 126	Dates of Council Ordinary Meetings published on Shire website	31/10/2022
11.1.4	PROPOSED COMMITTEE MEETING DATES FOR 2022/23	That Council: 1. Adopts the tentative dates, times and places for the following Committee meetings for the next twelve months, as listed below, to be published in accordance with regulation 12(2) of the Local Government (Administration) Regulations 1996. 2. Authorises the Shire President to change the date and time of committee meetings in accordance with the Shire of East Pilbara Meeting Procedures Local Law 2019. Audit, Risk and Governance Committee: Meeting Date Time Place 15 December 2022 3:00pm Newman 23 February 2023 3:00pm Newman 25 May 2023 3:00pm Newman 24 August 2023 3:00pm Newman Plant Committee: Meeting Date Time Place 15 December 2022 4:00pm Newman 25 May 2023 4:00pm Newman CEO Performance Review Committee: Meeting Date Time Place 8 September 2023 8:00am Newman Airport Advisory Committee: Meeting Date Time Place 23 February 2023 4:00pm Newman 27 July 2023 4:00pm Newman	2022 / 127	Dates of Council Committee Ordinary Meetings published on Shire website	28/10/2022
11.2.1	BUDGET REVIEW AS AT 30 SEPTEMBER 2022	That Council: 1. Adopts the Budget Review report as at the 30 September 2022; 2. Pursuant to s6.8 of the Local Government Act 1995 amends the Shire of East Pilbara Annual Budget 2022-2023 financial activity statements included as Appendix 1.	2022 / 128	Completed	10/11/2022
11.2.2	CREDITORS FOR PAYMENT	That Council endorses the below payments for the period of 1st – 29th September 2022: EFT Payments \$ 7,810,218.15 MasterCard \$ 20,091.57 Cheque Payments \$ 689.14 Direct Payments \$ 8,630.79	2022 / 129	Completed	28/10/2022
11.2.3	MONTHLY FINANCIAL STATEMENTS, INVESTMENTS AND INSURANCE REPORT – SEPTEMBER 2022	That Council adopts the monthly financial statements for the period ending 30 September of the 2022/2023 financial year included as Appendix 1 to the report.	2022 / 130	Completed	28/10/2022

11.3.1	MARTUMILI FEES AND CHARGES	<p>That Council:</p> <p>1. Endorses an amendment to the 2022/23 Fees and Charges Schedule to include Martumili fees and charges as follows: Martumili Fees & Charges 2022/2023 Proposed Fee Incl. GST Martumili Artist Commission up to 50% of artwork sale price Martumili Artist Commission – Christmas Sale 25% of artwork sale price Agency fee for licenses 20% of negotiated fee Artwork sale price - Recommended Retail Price (RRP) As per industry standard RRP formula Artwork sale price - Direct Price 20% discount on RRP Artwork sale price - Wholesale Price 40% discount on RRP Artwork sale price - Martumili Christmas Sale 40% discount on RRP Merchandise at cost + 50%</p> <p>2. Imposes the amended 2022/23 Fees and Charges Schedule per paragraph (1), in accordance with section 6.16(3)(b) of the Local Government Act 1995, with effect from 7 November 2022.</p> <p>3. Authorises the Chief Executive Officer to give local public notice of the adopted Fees and Charges Schedule (as amended), pursuant to section 6.19 of the Local Government Act 1995.</p>	2022 / 131	Completed	7/11/2022
14.1	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL	That Council supports the position carried at the WALGA Annual General Meeting that superannuation should be mandatory for Elected Members of Band 1 and Band 2 councils and optional for Band 3 and Band 4 councils.	2022 / 132	WALGA advised of Council's position	10/11/2022
CONFIDENTIAL					
15.1.1	PROPOSED AIRPORT LEASE	<p>That Council:</p> <p>1. Enters into a commercial Lease with Cedrent Enterprises WA for an initial Lease period of five years commencing on 1 December 2022 and expiring on the 30 November 2027 for an annual lease rental fee of \$48,000 plus GST subject to annual pricing increases on each anniversary of the commencement date;</p> <p>2. Approves the Chief Executive Officer to extend the Lease with the same conditions for a further period of three (3) years (2027 to 2030) on expiry of the initial Lease period;</p> <p>3. Approves the Chief Executive Officer to extend the Lease with the same conditions for a further final period of three (3) years (2030 to 2033) on expiry of the first further option period;</p> <p>4. Approves the Chief Executive Officer to enter into any minor variations to the Lease over the Lease term; and</p> <p>5. Approves the Chief Executive Officer to apply the common seal of the Shire of East Pilbara to the Lease between Cedrent Enterprises WA and the Shire of East Pilbara.</p>	2022 / 133	Lease documents finalised awaiting final sign off	Ongoing
15.1.2	PROPOSED LAND ACQUISITION	<p>That Council:</p> <p>1. Authorises the Chief Executive Officer to negotiate the purchase of the properties detailed in the confidential report, up to the amount not exceeding the limits identified; and</p> <p>2. Authorises the Chief Executive Officer to finalise the purchase of the properties, to sign and execute the contract documents for sale, subject to (1) above.</p>	2022 / 134	1 property purchase finalised; 1 property purchase finalised pending settlement	Ongoing
15.1.3	PROPOSED LEASE	That Council authorises the Chief Executive Officer to negotiate commercial terms and enter a commercial lease agreement for a period of one (1) year with two (2) options of one (1) year each with CORE Hub Pty Ltd over lease areas 1 and 2 at the Edge on Reserve 38771 10 Lee Lane, Newman subject to the necessary Ministerial land tenure approvals being in place.	2022 / 135	Lease documents finalised awaiting final sign off	Ongoing
15.1.4	PROPOSED DEED VARIATION	That Council authorises the Chief Executive Officer to negotiate and enter a Deed of Variation to the existing lease agreement between the Shire and Mission Australia over office space at Newman House, removing the office identified in the report from the lease area, subject to the necessary Ministerial land tenure approvals being in place.	2022 / 136	Lease documents finalised awaiting final sign off	Ongoing
15.1.5	PROPOSED LEASE NUMBER TWO	<p>That Council:</p> <p>1. Authorises the Chief Executive Officer to enter into a Lease with Hope Community Services Pty Ltd for two (2) offices at Newman House, for an initial Lease period of one (1) year for an annual lease rental fee of \$16,433.92 plus GST, subject to annual pricing increases on each anniversary of the commencement date;</p> <p>2. Authorises the Chief Executive Officer to approve four (4) further lease periods of one (1) year on each anniversary of the commencement date of the Lease; and</p> <p>3. Authorises the Chief Executive Officer to enter into any minor variations to the Lease over the Lease term</p>	2022 / 137	Lease documents finalised awaiting final sign off	Ongoing
15.2.1	LAND ASSET STRATEGY	<p>That Council:</p> <p>1. Adopts the Land Asset Strategy included as Appendix</p> <p>2. Authorises the Chief Executive Officer to progress the resolution of debt and land assets, with progress reporting through the Audit, Risk & Governance Committee, and;</p> <p>3. Authorises the Chief Executive Officer to establish an implementation plan on social impact recommendations</p>	2022 / 138	Report for Audit, Risk and Governance Committee being prepared.	Ongoing
15.2.2	AWARD OF RFT 02-2022/23 - PROVISION OF VEGETATION SERVICES	<p>That Council:</p> <p>1. Awards Tender RFT 02-2022/23 for Provision of Vegetation Services to Dick Tracey Contracting for an initial Contract period of three years commencing on the 1st December, 2022 and expiring on 30 November 2025 for the annual tendered price of \$734,151.16 GST ex each year for three years, subject to a CPI price increase on each annual anniversary of the contract commencement; and</p> <p>2. Authorises the Chief Executive Officer to extend the Contract with the same conditions for a further period of one (1) year on expiry of the initial Contract period, to commence on expiry of the initial three year term; and</p> <p>3. Authorises the Chief Executive Officer to extend the Contract with the same conditions for a further and final period of one (1) year on expiry of the first further period; and</p> <p>4. Authorises the Chief Executive Officer to enter into any minor variations to the Contract over the Contract term; and</p> <p>5. Authorises the Chief Executive Officer to apply the Common Seal of the Shire of East Pilbara to the Contract between Dick Tracey Contracting and the Shire of East Pilbara with respect to this Tender.</p>	2022 / 139	Tenderers notified of outcome. Contract currently being drafted.	Ongoing

15.2.3	MINUTES OF THE MEETING OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE - 10 OCTOBER 2022	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorses the process of assessment undertaken to assess the Chief Executive Officer's performance; 2. Acknowledges the satisfactory completion by the Chief Executive Officer of his Annual Performance Review; 3. Endorses the assessment by the Chief Executive Performance Review Committee of the performance of the Chief Executive Officer as being "Meets Expectations"; 4. Adopts the following four (4) Key Performance Indicators for the attention of the Chief Executive Officer over the forthcoming year: <p>Key Focus Area Measure</p> <p>KPI 1 Assets – complete Asset Management Plan with a demonstrated strategy on improvement of the Shire's road network. 6 months for completion and with progress report at 2 monthly intervals.</p> <p>KPI 2 Stakeholders – undertake a Shire wide survey on organisational performance with regards to engagement and consultation with all stakeholder groups, a list of which has been endorsed by Council. 6 months for establishment of baseline data with further survey 6 months following and with progress report at 3 months.</p> <p>KPI 3 Customer Service – develop and implement a customer service charter and supporting policies and provide a briefing to Council six months after implementation reporting on performance. 6 months for completion and with progress report at months.</p> <p>KPI 4 Human Resource Management:</p> <ul style="list-style-type: none"> • Focus upon building an organisational culture based upon team work and service and • Make a special effort to get the Executive Team performing at an appropriate level Provide strategic HR briefings to Council every six months. 	2022 / 140	Complete	28/10/2022
15.2.4	ANNUAL REVIEW OF CHIEF EXECUTIVE OFFICER REMUNERATION	<p>That Council:</p> <ol style="list-style-type: none"> 1. Adopts the CEO Annual Remuneration Review Policy (Appendix 1); 2. Endorses the CEO Remuneration Review Framework 2022 (Appendix 2); process of assessment undertaken to assess the Chief Executive Officer's performance; 3. Delegates authority to the Shire President to commence the 2022 annual review of the Chief Executive Officer's remuneration and provide a report to the CEO Performance Review Committee; and 4. Authorises the CEO Performance Review Committee to make recommendations on the outcome of the review to the November 2022 Ordinary Council Meeting with the outcomes of the review. 	2022 / 141	Special Meeting of CEO Performance Review Committee Called to make recommendation	17/11/2022

11.1.2 AFFIXING COMMON SEAL UNDER DELEGATED AUTHORITY

Responsible Officer: Joshua Brown
Manager Governance, Risk and Procurement

Author: Tehsin Ali
Governance Administration Officer

Proposed Meeting Date: 25 November 2022

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2022/145)

Moved: Cr Baer

Seconded: Cr Kular

That Council notes the report.

**CARRIED UNANIMOUSLY
RECORD OF VOTE: 10/0**

For: Shire President, Deputy Shire President, Crs Anick, Baer, Coppin, Landy, Lockyer, Kular, Mortimer, Smith

Against: Nil

REPORT PURPOSE

This report is to advise Council of the documents that have had the Shire of East Pilbara Common Seal affixed under delegated authority since the October 2022 Council meeting.

BACKGROUND

There has been one (1) document having had the Shire's Common Seal affixed under delegated authority since the last Council meeting.

COMMENTS/OPTIONS/DISCUSSIONS

Document	Details	Other Party
RFT 11-2021/22	Passenger Screening and Other Security Services	MSS Security Pty Ltd and Shire of East Pilbara

STATUTORY IMPLICATIONS/REQUIREMENTS

Consistent with section 9.49A of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Consistent with Council's Execution of Documents Policy.

STRATEGIC COMMUNITY PLAN

5: Governance

Governance

G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.

G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans

RISK MANAGEMENT CONSIDERATIONS

Compliance - Minor

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Simple Majority.

11.2 DIRECTOR CORPORATE SERVICES

11.2.1 CREDITORS FOR PAYMENT

Attachments: [Appendix 1 Creditor Payments October 2022](#)
Responsible Officer: Steven Harding
Chief Executive Officer
Author: Steve Leeson
Director Corporate Services
Proposed Meeting Date: 25 November 2022
Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2022/146)

Moved: Cr McWhirter-Brooks

Seconded: Cr Baer

That Council endorses the below payments for the period of 1-31 October 2022:

EFT Payments	\$ 8,089,240.31
MasterCard	\$ 24,623.64
Cheque Payments	\$ 1,372.23
Direct Payments	\$ 75,222.81

**CARRIED UNANIMOUSLY
RECORD OF VOTE: 10/0**

For: Shire President, Deputy Shire President, Crs Anick, Baer, Coppin, Landy, Kular, Mortimer, Lockyer, Smith

Against: Nil

REPORT PURPOSE

To seek Council endorsement of payment to creditors.

BACKGROUND

As per the attachment list, outlines payments made to creditors since the Council meeting on 28 October 2022.

COMMENTS/OPTIONS/DISCUSSIONS

FUND	VOUCHER	AMOUNT
EFT Payments	EFT65165 – EFT66034	\$8,089,240.31
MasterCard		\$24,623.64
	Total	\$8,113,863.95
Cheque Payments	25215 - 25217	\$1,372.23
Direct Payments	DD17315.1 – DD17424.24	\$175,222.81
	Total	\$176,595.04
	GRAND TOTAL	<u>\$8,290,458.99</u>

Please note the Shire's accounts payable system allows only a limited field for the description of goods/services purchased, therefore the description shown on the attached Schedule of Accounts may not be shown in its entirety.

CANCELLED AND UNUSED CHEQUES:

Unused Cheques

Nil

Cancelled Cheques & EFTs

Nil

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government (Financial Management) Regulations 1996)

Part 2 – General Financial Management

Reg. 11

(1) *A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of:*

- (a) *cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and*
- (b) *petty cash systems.*

Local Government (Financial Management) Regulations 1996

Part 2 – General financial management

Reg. 12

(1) *A payment may only be made from the municipal fund or the trust fund:*

- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
- (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*

- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the Council.*

POLICY IMPLICATIONS

3.12 CORPORATE CREDIT CARD

3.14 PROCUREMENT AND TENDER PROCEDURES POLICY

STRATEGIC COMMUNITY PLAN

5: Governance

Governance:

- G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.
- G1.1 *Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.*
- G1.4 *Ensure a high standard of organisational management and effectiveness*

RISK MANAGEMENT CONSIDERATIONS

Compliance – Medium – Breach of *Local Government Act 1995*.

FINANCIAL IMPLICATIONS

Total expenses of \$8,290,458.99

VOTING REQUIREMENTS

Simple Majority.

APPENDIX 1

SHIRE OF EAST PILBARA Cheque Payments

Reference	Date	Name	Description	Amount
25215	13/10/2022	Focal Property Pty Ltd	Rates refund for assessment A701760 66 KURRA STREET NEWMAN	\$ 1,232.23
25217	27/10/2022	SOEP - REC CENTRE PETTY CASH	Volleyball Umpire Competition for weeks 17th October and 24th	\$ 140.00
Total Cheque Payments				\$ 1,372.23

SHIRE OF EAST PILBARA Direct Debit Payments

Reference	Date	Name	Description	Amount
DD17315.1	02/10/2022	Aware Super	Payroll deductions	\$ 30,053.18
DD17315.2	02/10/2022	REST SUPERANNUATION	Superannuation contributions	\$ 1,419.24
DD17315.3	02/10/2022	ANZ SMART CHOICE SUPER	Payroll deductions	\$ 839.02
DD17315.4	02/10/2022	Shane Donation Super Fund	Superannuation contributions	\$ 276.80
DD17315.5	02/10/2022	PLUM SUPERANNUATION	Superannuation contributions	\$ 348.59
DD17315.6	02/10/2022	Wereta Family Superannuation	Superannuation contributions	\$ 50.57
DD17315.7	02/10/2022	QSuper	Superannuation contributions	\$ 258.52
DD17315.8	02/10/2022	EQUIPSUPER	Payroll deductions	\$ 1,576.93
DD17315.9	02/10/2022	Voyage Superannuation	Superannuation contributions	\$ 585.58
DD17316.1	02/10/2022	Aware Super	Superannuation contributions	\$ 119.71
DD17317.1	02/10/2022	Australian Retirement Trust	Superannuation contributions	\$ 128.63
DD17358.1	16/10/2022	Aware Super	Payroll deductions	\$ 30,793.63
DD17358.2	16/10/2022	REST SUPERANNUATION	Superannuation contributions	\$ 1,249.07
DD17358.3	16/10/2022	ANZ SMART CHOICE SUPER	Payroll deductions	\$ 866.64
DD17358.4	16/10/2022	Shane Donation Super Fund	Superannuation contributions	\$ 284.71
DD17358.5	16/10/2022	PLUM SUPERANNUATION	Superannuation contributions	\$ 353.37
DD17358.6	16/10/2022	Wereta Family Superannuation	Superannuation contributions	\$ 82.83
DD17358.7	16/10/2022	QSuper	Superannuation contributions	\$ 295.18
DD17358.8	16/10/2022	EQUIPSUPER	Payroll deductions	\$ 1,576.93
DD17358.9	16/10/2022	Voyage Superannuation	Superannuation contributions	\$ 608.29
DD17359.1	16/10/2022	REST SUPERANNUATION	Superannuation contributions	\$ 117.96
DD17363.1	02/10/2022	AUSTRALIAN SUPER	Superannuation contributions	\$ 347.20
DD17424.1	30/10/2022	Aware Super	Payroll deductions	\$ 34,254.33
DD17424.2	30/10/2022	The Trustee for Hesta	Superannuation contributions	\$ 617.82
DD17424.3	30/10/2022	REST SUPERANNUATION	Superannuation contributions	\$ 1,104.21
DD17424.4	30/10/2022	ANZ SMART CHOICE SUPER	Payroll deductions	\$ 1,065.61
DD17424.5	30/10/2022	Shane Donation Super Fund	Superannuation contributions	\$ 39.20
DD17424.6	30/10/2022	PLUM SUPERANNUATION	Superannuation contributions	\$ 373.34
DD17424.7	30/10/2022	Wereta Family Superannuation	Superannuation contributions	\$ 95.35
DD17424.8	30/10/2022	QSuper	Superannuation contributions	\$ 445.72
DD17424.9	30/10/2022	EQUIPSUPER	Payroll deductions	\$ 1,576.93
DD17315.10	02/10/2022	UNISUPER	Payroll deductions	\$ 2,169.27

Reference	Date	Name	Description	Amount
DD17315.11	02/10/2022	ESSENTIAL SUPER	Superannuation contributions	\$ 338.44
DD17315.12	02/10/2022	AUSTRALIAN SUPER	Payroll deductions	\$ 5,745.98
DD17315.13	02/10/2022	TWU Super	Superannuation contributions	\$ 384.52
DD17315.14	02/10/2022	ANZ Smart Choice Super (Retirement Portfolio Service)	Superannuation contributions	\$ 319.83
DD17315.15	02/10/2022	AMP Signature Super	Superannuation contributions	\$ 177.09
DD17315.16	02/10/2022	Insignia Financial Ltd	Superannuation contributions	\$ 42.95
DD17315.17	02/10/2022	AMP Superannuation Savinds Trust	Superannuation contributions	\$ 297.59
DD17315.18	02/10/2022	The Trustee for Hesta	Superannuation contributions	\$ 232.05
DD17315.19	02/10/2022	Hostplus	Payroll deductions	\$ 5,178.08
DD17315.20	02/10/2022	BT SUPER FOR LIFE	Superannuation contributions	\$ 1,942.23
DD17315.21	02/10/2022	COLONIAL FIRST STATE	Superannuation contributions	\$ 787.10
DD17315.22	02/10/2022	AMP	Superannuation contributions	\$ 459.98
DD17315.23	02/10/2022	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	\$ 985.99
DD17315.24	02/10/2022	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	\$ 352.10
DD17315.25	02/10/2022	IOOF Investments Services Ltd	Superannuation contributions	\$ 338.43
DD17358.10	16/10/2022	UNISUPER	Payroll deductions	\$ 2,169.27
DD17358.11	16/10/2022	ESSENTIAL SUPER	Superannuation contributions	\$ 101.53
DD17358.12	16/10/2022	AUSTRALIAN SUPER	Payroll deductions	\$ 6,447.58
DD17358.13	16/10/2022	Australian Retirement Trust	Superannuation contributions	\$ 217.67
DD17358.14	16/10/2022	TWU Super	Superannuation contributions	\$ 384.52
DD17358.15	16/10/2022	ANZ Smart Choice Super (Retirement Portfolio Service)	Superannuation contributions	\$ 319.83
DD17358.16	16/10/2022	AMP Signature Super	Superannuation contributions	\$ 189.30
DD17358.17	16/10/2022	Insignia Financial Ltd	Superannuation contributions	\$ 31.78
DD17358.18	16/10/2022	The Trustee for Hesta	Superannuation contributions	\$ 232.05
DD17358.19	16/10/2022	Hostplus	Superannuation contributions	\$ 5,341.74
DD17358.20	16/10/2022	BT SUPER FOR LIFE	Superannuation contributions	\$ 1,959.98
DD17358.21	16/10/2022	COLONIAL FIRST STATE	Superannuation contributions	\$ 1,062.50
DD17358.22	16/10/2022	AMP	Superannuation contributions	\$ 459.97
DD17358.23	16/10/2022	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	\$ 1,039.39
DD17358.24	16/10/2022	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	\$ 329.09
DD17358.25	16/10/2022	IOOF Investments Services Ltd	Superannuation contributions	\$ 169.21
DD17424.10	30/10/2022	Voyage Superannuation	Superannuation contributions	\$ 674.84
DD17424.11	30/10/2022	UNISUPER	Payroll deductions	\$ 2,169.27
DD17424.12	30/10/2022	AUSTRALIAN SUPER	Payroll deductions	\$ 6,915.62
DD17424.13	30/10/2022	Australian Retirement Trust	Superannuation contributions	\$ 161.80
DD17424.14	30/10/2022	TWU Super	Superannuation contributions	\$ 384.52
DD17424.15	30/10/2022	ANZ Smart Choice Super (Retirement Portfolio Service)	Superannuation contributions	\$ 319.83
DD17424.16	30/10/2022	AMP Signature Super	Superannuation contributions	\$ 122.13
DD17424.17	30/10/2022	Insignia Financial Ltd	Superannuation contributions	\$ 96.31
DD17424.18	30/10/2022	Hostplus	Superannuation contributions	\$ 6,427.95
DD17424.19	30/10/2022	BT SUPER FOR LIFE	Superannuation contributions	\$ 2,135.81
DD17424.20	30/10/2022	COLONIAL FIRST STATE	Superannuation contributions	\$ 770.48
DD17424.21	30/10/2022	AMP	Superannuation contributions	\$ 933.48
DD17424.22	30/10/2022	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	\$ 1,388.85

Reference	Date	Name	Description	Amount
DD17424.23	30/10/2022	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	\$ 331.18
DD17424.24	30/10/2022	IOOF Investments Services Ltd	Superannuation contributions	\$ 378.61
Total Direct Debit payments				\$ 175,222.81

SHIRE OF EAST PILBARA
Electronic Fund Payments

Reference	Date	Name	Description	Amount
EFT65657	04/10/2022	Hydrilla Pty Ltd	Newman Aquatic Centre Pool Liner and Plant Upgrades - RFT/08 inc -	\$ 783,288.00
EFT65658	05/10/2022	Annabel Petersen	Artist Payment Ref # 14217	\$ 85.87
EFT65659	05/10/2022	BIANCA SIMPSON	Artist Payment Ref # 14215	\$ 1,000.00
EFT65660	05/10/2022	BUGAI WHYLOULTER	Artist Payment Ref # 14218	\$ 2,000.00
EFT65661	05/10/2022	Bethany Wumi	Artist Payment Ref # 14190	\$ 100.00
EFT65662	05/10/2022	Emily Bumba	Artist Payment Ref # 14180	\$ 75.00
EFT65663	05/10/2022	GLADYS BIDU	Artist Payment Ref # 14188	\$ 205.90
EFT65664	05/10/2022	JUDITH ANYA SAMSON	Artist Payment Ref # 14192	\$ 470.00
EFT65665	05/10/2022	Jenny Butt	Artist Payment Ref # 14183	\$ 97.35
EFT65666	05/10/2022	KUMPAYA GIRGIRBA	Artist Payment Ref # 14179	\$ 900.00
EFT65667	05/10/2022	Lynne Charles	Artist Payment Ref # 14177	\$ 132.00
EFT65668	05/10/2022	MARIANNE BURTON	Artist Payment Ref # 14214	\$ 1,200.00
EFT65669	05/10/2022	MULYATINGKI MARNEY	Artist Payment Ref # 14220	\$ 300.00
EFT65670	05/10/2022	Marlene Anderson	Artist Payment Ref # 14212	\$ 400.00
EFT65671	05/10/2022	Mary Larry	Artist Payment Ref # 14187	\$ 61.50
EFT65672	05/10/2022	Mary Njana	Artist Payment Ref # 14178	\$ 210.65
EFT65673	05/10/2022	NANCY CHAPMAN	Artist Payment Ref # 14213	\$ 1,000.00
EFT65674	05/10/2022	NGAMARU BIDU	Artist Payment Ref # 14189	\$ 118.75
EFT65675	05/10/2022	OWEN JOHN BILJABU	Artist Payment Ref # 14216	\$ 325.00
EFT65676	05/10/2022	Peggy Gibbs	Artist Payment Ref # 14175	\$ 217.25
EFT65677	05/10/2022	Sandra Nixon	Artist Payment Ref # 14181	\$ 86.25
EFT65678	06/10/2022	AFGRI Equipment Australia Pty Ltd	Supply and Delivery of one Skid steer loader and spreader as per	\$ 126,500.00
EFT65679	06/10/2022	Annabell Landy	Travel Allowance for Annabell Landy - 29/9/22 - September OCM and	\$ 1,115.95
EFT65680	06/10/2022	Austindo Engineering Pty Ltd	Building maintenance at Newman and Marble Bar - 32 invoices	\$ 14,886.66
EFT65681	06/10/2022	Australian Taxation Office (PAYG)	PAYG PPE 26.06.22	\$ 316,277.83
EFT65682	06/10/2022	BATTERY SALES AND SERVICE	Supply of 3 batteries - supercharge gold, drypower 22AH	\$ 1,775.00
EFT65683	06/10/2022	BEAUREPAIRES PORT HEDLAND	Carry out tyre replacement for Rego:118EPS Refer to Quote:	\$ 2,419.78
EFT65684	06/10/2022	BUDGET CAR & TRUCK RENTAL PERTH	Car Hire	\$ 640.28
EFT65685	06/10/2022	Blackwoods	Supply & Deliver Starter Bay 1800 Storeman Large Buckets 00422726	\$ 6,211.23
EFT65686	06/10/2022	Brianna Margaret Elton	1 month @ 15hours per week \$3k on developing Marketing strategy	\$ 3,000.00
EFT65687	06/10/2022	CHILD SUPPORT AGENCY	Payroll deductions	\$ 929.41
EFT65688	06/10/2022	CUSTOMER FIRST CONTRACTING PTY LTD	Installing 3 x 50,000 ltr water tanks at Newman Airport RO plant	\$ 55,987.51
EFT65689	06/10/2022	Cara Faerie Walker t/as The Eco Faeries	Eco Faeries entertainment	\$ 1,200.00
EFT65690	06/10/2022	Corporate Travel Management Group Pty Ltd	CTM Monthly PO July 2022 Paul Miller, Adina Perth, Newman-Perth-	\$ 11,914.30
EFT65691	06/10/2022	Dick Tracey Contracting Pty Ltd	Carryout planting at Newman Caravan Park	\$ 2,750.00
EFT65692	06/10/2022	Easifleet Group	Novated Lease Payment	\$ 3,371.15

Reference	Date	Name	Description	Amount
EFT65693	06/10/2022	Elizabeth Chadwick	various graphic design works for 2022/2023 FY	\$ 1,280.00
EFT65694	06/10/2022	FOXTEL CABLE TELEVISION	Monthly Foxtel Subscription JULY	\$ 265.00
EFT65695	06/10/2022	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Tyre repairs for Newman Waste Management Facility	\$ 44.00
EFT65696	06/10/2022	GALVINS PLUMBING SUPPLIES	Supply Reticulation materials/ Sprinklers Assembly	\$ 10,058.48
EFT65697	06/10/2022	Gold Touch Detailing	Carry out detailing service 2 vehicles	\$ 1,113.50
EFT65698	06/10/2022	Helene Pty Ltd T/as LO-GO APPOINTMENTS WA""	Labour hire - Executive Officer	\$ 35,828.91
EFT65699	06/10/2022	IPEC PTY LTD (NG5040)	Monthly Freight Account for NG5040 - August 22	\$ 2,237.42
EFT65700	06/10/2022	Kunawarritji Aboriginal Corporation (Outback Stores)	Motel rooms	\$ 907.70
EFT65701	06/10/2022	LANDGATE (DOLA)	Standing PO for the financial year 2022/2023 for valuation services	\$ 901.49
EFT65702	06/10/2022	Links Modular Solutions	Recreation Centres software subscription fees	\$ 5,252.52
EFT65703	06/10/2022	NEWMAN HOME HARDWARE & ICE PLUS	6 invoices multiple hardware items	\$ 984.60
EFT65704	06/10/2022	Newman Lions Club	Refund Bond Payment	\$ 2,000.00
EFT65705	06/10/2022	Nully Pty Ltd T/A Nullagine Hotel	General goods and items purchased for Nullagine Work Depot	\$ 292.29
EFT65706	06/10/2022	Osborne Autos Pty Ltd	Supply and deliver 1 x Isuzu Ute MU-X LSU 4x2 3.0L T/D 6Spd Auto	\$ 55,023.09
EFT65707	06/10/2022	PARNGURR ABORIGINAL	Food vouchers for artist painting on Bushfoods painting in Parnngurr	\$ 402.65
EFT65708	06/10/2022	PILBARA ELECTRICAL	SUPPLY GOODS FOR CAMP AS PER QUOTE 630200105578	\$ 434.95
EFT65709	06/10/2022	PILBARA GLAZING SERVICES	Senior Sports Pavilion (Boomerang) attempted break in with damage	\$ 172.70
EFT65710	06/10/2022	PILBARA META MAYA	Electricity Charges	\$ 61.04
EFT65711	06/10/2022	PILBARA MOTOR GROUP	Carry Out 114months/190,000km service with additional	\$ 4,381.11
EFT65712	06/10/2022	Pickstar	Deposit for sports personality key note speaker	\$ 1,650.00
EFT65713	06/10/2022	Punmu Aboriginal Corporation	Punmu art shed supplies	\$ 124.00
EFT65714	06/10/2022	RGR ROAD HAULAGE (NEWMAN)	Corsign Gnanara Dingo signs to go up around Shire of East Pilbara	\$ 278.06
EFT65715	06/10/2022	ROSMECH SALES & SERVICE PTY LTD	SUPPLY BROOMS AND FREIGHT AS PER QUOTE 10043	\$ 5,192.64
EFT65716	06/10/2022	Regional Airport Management Services PL TA RAMS	Provide Management Services, Airside Operation Services, Airside	\$ 99,846.76
EFT65717	06/10/2022	Repco Auto Parts (Port Hedland)	Supply parts	\$ 1,037.81
EFT65718	06/10/2022	Spick and Span Commercial Property Maintenance Pty Ltd	Cleaning Junior Sports pavilion	\$ 154.00
EFT65719	06/10/2022	THE PAY TV GUY	Supply and fit security camera system at Marble Bar Depot	\$ 8,140.00
EFT65720	06/10/2022	TYREPOWER NEWMAN	Carry out Aircon repair	\$ 8,173.01
EFT65721	06/10/2022	The Good Grocer Newman IGA	Office consumables	\$ 68.36
EFT65722	06/10/2022	Trakka Mining Services Pty Ltd	Monthly PO of August 2022	\$ 4,312.02
EFT65723	06/10/2022	University of Western Australia	Kiddo Membership 2021/22	\$ 325.00
EFT65724	06/10/2022	VicFlow Pty Ltd	Dry hire of water truck for 12 months at Newman Waste	\$ 30,787.90
EFT65725	06/10/2022	WA LOCAL GOVERNMENT ASSOC.	2022 WALGA Aboriginal Engagement and Reconciliation Forum -	\$ 1,120.00
EFT65726	06/10/2022	WATER CORPORATION	Water Usage Charges 14/07/22 - 15/09/22	\$ 6,916.78
EFT65727	06/10/2022	Water Infrastructure Science And Engineering (WISE)	As per quote ref: 1030-03-07-LET-010 Redesign works - WWTP ERP to	\$ 17,858.50
EFT65728	06/10/2022	Wormald Australia Pty Ltd	Hire of scissor lift, replacement of 5 faulty smoke detectors	\$ 6,259.00
EFT65729	06/10/2022	Adrienne Mortimer	Councilors Fees - October 2022	\$ 2,227.67
EFT65730	06/10/2022	Annabell Landy	Councilors Fees - October 2022	\$ 2,227.67
EFT65731	06/10/2022	Anthony Middleton	Councilors Fees - October 2022	\$ 8,166.92
EFT65732	06/10/2022	David Kular	Councilors Fees - October 2022	\$ 2,227.67
EFT65733	06/10/2022	KAREN LOCKYER	Councilors Fees - October 2022	\$ 2,227.67
EFT65734	06/10/2022	Lang Tree Eric Coppin	Councilors Fees - October 2022	\$ 2,227.67
EFT65735	06/10/2022	Matthew Anick	Councilors Fees - October 2022	\$ 2,227.67
EFT65736	06/10/2022	Peta Baer	Councilors Fees - October 2022	\$ 2,227.67

Reference	Date	Name	Description	Amount
EFT65737	06/10/2022	Stacey Smith	Councilors Fees - October 2022	\$ 2,227.67
EFT65738	06/10/2022	Wendy McWhirter-Brooks	Councilors Fees - October 2022	\$ 3,547.51
EFT65739	10/10/2022	Flowtek Plumbing and Gas Pty Ltd	Investigate and repair water leak at north Newman reserve	\$ 6,680.06
EFT65740	10/10/2022	JEANETTE BESSELL	Payroll Services	\$ 1,300.00
EFT65741	10/10/2022	Susanne Millar	Accounting Services for September/October 2022	\$ 2,137.50
EFT65742	13/10/2022	AMY FRENCH	Artist Payment Ref # 14228	\$ 1,000.00
EFT65743	13/10/2022	BIANCA SIMPSON	Artist Payment Ref # 14240	\$ 1,000.00
EFT65744	13/10/2022	BUGAI WHYLOUTER	Artist Payment Ref # 14198	\$ 2,000.00
EFT65745	13/10/2022	Bethany Wumi	Artist Payment Ref # 14196	\$ 100.00
EFT65746	13/10/2022	Brianna Booth	Artist Payment Ref # 14233	\$ 365.60
EFT65747	13/10/2022	CORBAN CLAUSE WILLIAMS	Artist Payment Ref # 14235	\$ 202.50
EFT65748	13/10/2022	Ciarn Dean-Bullen	Artist Payment Ref # 14236	\$ 600.00
EFT65749	13/10/2022	Derrick Butt	Artist Payment Ref # 14243	\$ 1,000.00
EFT65750	13/10/2022	HELEN DALE SAMSON	Artist Payment Ref # 14227	\$ 1,079.20
EFT65751	13/10/2022	JUDITH ANYA SAMSON	Artist Payment Ref # 14241	\$ 440.00
EFT65752	13/10/2022	KUMPAYA GIRGIRBA	Artist Payment Ref # 14199	\$ 300.00
EFT65753	13/10/2022	LILY JATARR LONG	Artist Payment Ref # 14226	\$ 900.00
EFT65754	13/10/2022	Lynette Rowlands	Artist Payment Ref # 14238	\$ 173.80
EFT65755	13/10/2022	MARIANNE BURTON	Artist Payment Ref # 14197	\$ 1,300.00
EFT65756	13/10/2022	MAY CHAPMAN	Artist Payment Ref # 14223	\$ 431.20
EFT65757	13/10/2022	MORIKA BILJABU	Artist Payment Ref # 14232	\$ 2,162.20
EFT65758	13/10/2022	MULYATINGKI MARNEY	Artist Payment Ref # 14200	\$ 300.00
EFT65759	13/10/2022	Mary Larry	Artist Payment Ref # 14239	\$ 717.20
EFT65760	13/10/2022	NOREENA KADIBIL	Artist Payment Ref # 14195	\$ 2,409.00
EFT65761	13/10/2022	Natasha Surprise	Artist Payment Ref # 14230	\$ 101.20
EFT65762	13/10/2022	OWEN JOHN BILJABU	Artist Payment Ref # 14242	\$ 1,298.00
EFT65763	13/10/2022	Robina Clause	Artist Payment Ref # 14234	\$ 227.55
EFT65764	13/10/2022	Ruebina Gibbs	Artist Payment Ref # 14225	\$ 60.00
EFT65765	13/10/2022	Sandra Nixon	Artist Payment Ref # 14231	\$ 173.80
EFT65766	13/10/2022	Shaylene Taylor	Artist Payment Ref # 14194	\$ 450.00
EFT65767	13/10/2022	THELMA JUDSON	Artist Payment Ref # 14222	\$ 1,200.00
EFT65768	13/10/2022	ELGAS	Service Charge Unit 14b/1 Newman Airport Newman 6753	\$ 47.30
EFT65769	13/10/2022	St John Ambulance Australia (Newman)	First Aid Kit replacement / expired items and sundries	\$ 484.65
EFT65770	13/10/2022	AHRENS GROUP PTY LTD	Insurance Damage repairs to the kitchen benchtop	\$ 3,714.11
EFT65771	13/10/2022	AVIAIR	Package from Newman > Punmu	\$ 57.00
EFT65772	13/10/2022	Austindo Engineering Pty Ltd	Building maintenance Newman - 27 invoices	\$ 15,121.00
EFT65773	13/10/2022	Ayesha Maryam	Reimbursement for relocation	\$ 2,335.34
EFT65774	13/10/2022	BEAUREPAIRES PORT HEDLAND	Supply 17.5XR25 Tyres for Grader	\$ 24,833.90
EFT65775	13/10/2022	BHP BILLITON IRON ORE PTY LTD	Electricity charge 16/06/22 - 14/08/22	\$ 2,670.09
EFT65776	13/10/2022	BROOKS HIRE SERVICES PTY LTD	Hire of compactor plate	\$ 2,930.40
EFT65777	13/10/2022	Beaney Design Services	Newman Caravan Park assorted drawings as directed within the	\$ 1,200.00
EFT65778	13/10/2022	Blackwoods	Starter Bay 8x 1800 Storeman Large Buckets. Miscellaneous PPE	\$ 18,382.98
EFT65779	13/10/2022	CADD Building Construction and Maintenance Pty Ltd	Painting airport accommodation	\$ 2,780.93
EFT65780	13/10/2022	CTI Records Management Pty Ltd	Offsite Backup Tape Storage, Pickup and Retrievals from DC	\$ 66.00

Reference	Date	Name	Description	Amount
EFT65781	13/10/2022	CUSTOMER FIRST CONTRACTING PTY LTD	Shire housing and building maintenance 25 invoices	\$ 38,952.91
EFT65782	13/10/2022	Continental Picture Framers	Stretching of 3 x paintings for Pigeonhole FLOCK festival	\$ 360.74
EFT65783	13/10/2022	Corporate Travel Management Group Pty Ltd	Monthly travel account July 2022	\$ 7,849.84
EFT65784	13/10/2022	Courtney Blockey	Reimbursement for training costs	\$ 589.88
EFT65785	13/10/2022	Crawford Realty Newman	Rent - Martumili	\$ 1,890.00
EFT65786	13/10/2022	Culture Amp Pty Limited	Culture Amp Software/Licence Annual Subs renewal	\$ 8,580.00
EFT65787	13/10/2022	DEANS AUTOGLASS	Supply & Fit Windscreen	\$ 1,369.50
EFT65788	13/10/2022	DON WHYTE FRAMING	Framing for Salon de Refuse	\$ 1,285.00
EFT65789	13/10/2022	Dick Tracey Contracting Pty Ltd	Trees and Reticulation airport grounds	\$ 2,255.00
EFT65790	13/10/2022	ENVIRONMENTAL INDUSTRIES	20D Marilanna - Garden Services until further notice	\$ 7,709.42
EFT65791	13/10/2022	ES2 Enterprise Solutions	Ubiquiti NanoHD Wireless AP	\$ 738.71
EFT65792	13/10/2022	Fly Legendaire - T/A Native Oracle Pty Ltd	Charter Plane for OCM 30 September 2022	\$ 9,350.00
EFT65793	13/10/2022	Fortescue Golf Club Inc	Venue hire for event	\$ 1,016.50
EFT65794	13/10/2022	Frank Ashworth	Reimbursement	\$ 535.50
EFT65795	13/10/2022	Froggy Property Solutions Pty Ltd	Cleaning	\$ 632.50
EFT65796	13/10/2022	Fuji Xerox Australia Pty Ltd	Fujifilm Copier Monthly Charges - Rental & Usage - July 2022 to June	\$ 1,655.52
EFT65797	13/10/2022	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Trailer tyre repair	\$ 44.00
EFT65798	13/10/2022	GOESCAPE Pty Ltd	Housing maintenance and repairs	\$ 3,309.59
EFT65799	13/10/2022	HART SPORT	Junior Portable Basketball Hoops	\$ 846.70
EFT65800	13/10/2022	HEDLAND MOBILE WINDSCREENS	Supply and fit windscreen	\$ 550.00
EFT65801	13/10/2022	HOLCIM (AUSTRALIA) PTY LTD	Supply specified gravel for Newman Netball Courts Project	\$ 20,931.92
EFT65802	13/10/2022	Hersey's Safety	Purchase Safety & Equipment	\$ 3,280.62
EFT65803	13/10/2022	IT VISION	Subscription renewal and data upload service	\$ 2,750.00
EFT65804	13/10/2022	Incite Security Pty Ltd	Security monitoring services for the Newman Recreation Centre for	\$ 234.00
EFT65805	13/10/2022	JEANETTE BESSELL	Payroll Services	\$ 2,337.50
EFT65806	13/10/2022	Joshua Brown	Catering for September 2022 OCM	\$ 105.40
EFT65807	13/10/2022	KOMATSU AUSTRALIA PTY LTD	Supply parts as per quote	\$ 4,736.24
EFT65808	13/10/2022	Karen Lesley Hunter	Rates Assistance	\$ 2,250.00
EFT65809	13/10/2022	LG Solutions PL t/a Pulse Software	Configure HR Software	\$ 2,090.00
EFT65810	13/10/2022	MSS SECURITY PTY LTD	Security for Passenger and Checked Baggage at Newman Airport for	\$ 166,545.42
EFT65811	13/10/2022	Mathew Scott Pennington	Reimbursement of Uber costs - Travel from Home to Airport as per	\$ 366.42
EFT65812	13/10/2022	Melissa Warren	Reimbursement - Materials for swimming pool .	\$ 58.45
EFT65813	13/10/2022	NEWMAN HOME HARDWARE & ICE PLUS	Monthly PO for Parks & Garden - October 2022	\$ 1,757.16
EFT65814	13/10/2022	Newman Basketball Association	Newman Family Fun Run 2022 - Assisting with BBQ & Colour Run	\$ 700.00
EFT65815	13/10/2022	Newman Community Radio Inc	Chalkies MC for 2022 Outback Fusion Festival - Saturday 3 September	\$ 3,500.00
EFT65816	13/10/2022	Newman MM Pty Ltd - Mia Mia Newman	Accommodation	\$ 253.00
EFT65817	13/10/2022	Nully Pty Ltd T/A Nullagine Hotel	Monthly Po for Nullagine Hotel August 2022	\$ 201.03
EFT65818	13/10/2022	PARNGURR ABORIGINAL	Diesel	\$ 215.15
EFT65819	13/10/2022	PIRTEK NEWMAN	Pirtek - to visit site and jump start compactor	\$ 248.60
EFT65820	13/10/2022	Paul Miller	Reimbursement	\$ 100.00
EFT65821	13/10/2022	Prudential Investment Services Corp Pty Ltd	Investment Advisory Services 2022-23	\$ 1,870.00
EFT65822	13/10/2022	Rikki Allan	Reimbursement	\$ 797.86
EFT65823	13/10/2022	SEEK LIMITED	Job advertisements	\$ 324.50
EFT65824	13/10/2022	SONIC HEALTHPLUS PTY LTD	Pre-Employment Medical x4	\$ 1,487.20

Reference	Date	Name	Description	Amount
EFT65826	13/10/2022	STOCKMAN ENGINEERING	WWTP Mechanical Inspection	\$ 726.00
EFT65827	13/10/2022	Seasons Hotel - Jerry (Business) CT Pty Ltd aft Newman Hotel	Cr Coppin - Accommodation - July 2022 OCM - 21 - 23 July 2022	\$ 1,085.00
EFT65828	13/10/2022	Spick and Span Commercial Property Maintenance Pty Ltd	COMMUNITY FACILITIES - CLEANING SERVICES - 12 MONTHS FY	\$ 165,287.72
EFT65829	13/10/2022	TECHNOLOGY ONE LIMITED	Technology One QGIS Advanced Course	\$ 1,098.90
EFT65830	13/10/2022	TENDERLINK	RFT 01-2022/23 Capital Housing Upgrade Works 22/23 to tendering	\$ 184.80
EFT65831	13/10/2022	TROPHY SPECIALISTS	Newman Family Fun Run Medals 2022	\$ 1,417.32
EFT65832	13/10/2022	Trustee for Foster Family Trust T/A Heart & Home - WA	Newman Family Fun Run 2022 - Best Dressed Individual	\$ 50.00
EFT65833	13/10/2022	UNIFORMS AT WORK PTY LTD	Uniform Order	\$ 429.00
EFT65834	13/10/2022	Veronica Hains	Reimbursement Woolworths - Building	\$ 36.94
EFT65835	13/10/2022	WA LOCAL GOVERNMENT ASSOC.	Wendy Brooks Aboriginal Reconciliation Forum 5 September 2022	\$ 140.00
EFT65836	13/10/2022	WATER CORPORATION	Water Usage Charges 12/07/22 - 13/09/22	\$ 48,957.88
EFT65837	13/10/2022	WESTRAC PTY LTD	(Repair of Vehicle) - Labor and Parts plus Environmental expense	\$ 28,363.82
EFT65838	13/10/2022	Wendy McWhirter-Brooks	Travel reimbursement	\$ 4,512.01
EFT65839	13/10/2022	White Cliff Minerals Limited	Rates refund for assessment A703979 LOT E45/05107 EXPLORATION	\$ 315.40
EFT65840	14/10/2022	Theresa Foster ta Newman Graffiti Removal	Graffiti removal around parks and towns Newman - Quote - 31	\$ 4,330.70
EFT65841	19/10/2022	Ertech Pty Ltd	RFT 05- 2021/2022 Liquid Waste Facility Upgrade Inc. Solar Power	\$ 2,043,848.76
EFT65842	19/10/2022	AMY FRENCH	Artist Payment Ref # 14242	\$ 1,000.00
EFT65843	19/10/2022	BEVERLEY ROGERS	Artist Payment Ref # 14229	\$ 258.75
EFT65844	19/10/2022	BUGAI WHYLOUTER	Artist Payment Ref # 14234	\$ 2,000.00
EFT65845	19/10/2022	DENISE ATKINS	Artist Payment Ref # 14243	\$ 145.75
EFT65846	19/10/2022	Derrick Butt	Artist Payment Ref # 14236	\$ 800.00
EFT65847	19/10/2022	Desmond Taylor	Artist Payment Ref # 14235	\$ 52.00
EFT65848	19/10/2022	GLADYS BIDU	Artist Payment Ref # 14246	\$ 269.50
EFT65849	19/10/2022	HELEN DALE SAMSON	Artist Payment Ref # 14245	\$ 135.00
EFT65850	19/10/2022	JUDITH ANYA SAMSON	Artist Payment Ref # 14249	\$ 1,000.00
EFT65851	19/10/2022	KUMPAYA GIRGIRBA	Artist Payment Ref # 14235	\$ 300.00
EFT65852	19/10/2022	Lynette Rowlands	Artist Payment Ref # 14251	\$ 50.00
EFT65853	19/10/2022	MARIANNE BURTON	Artist Payment Ref # 14250	\$ 500.00
EFT65854	19/10/2022	MIRIAM ATKINS	Artist Payment Ref # 14244	\$ 948.20
EFT65855	19/10/2022	MULYATINGKI MARNEY	Artist Payment Ref # 14236	\$ 300.00
EFT65856	19/10/2022	Marlene Anderson	Artist Payment Ref # 14252	\$ 1,084.38
EFT65857	19/10/2022	NGAMARU BIDU	Artist Payment Ref # 14252	\$ 3,305.25
EFT65858	19/10/2022	NOELENE GIRGIBA	Artist Payment Ref #19173	\$ 506.27
EFT65859	19/10/2022	OWEN JOHN BILJABU	Artist Payment Ref # 14241	\$ 215.60
EFT65860	19/10/2022	THELMA JUDSON	Artist Payment Ref # 14028	\$ 1,429.75
EFT65861	19/10/2022	Yvonne Mandijalu	Artist Payment Ref # 14232	\$ 200.00
EFT65862	20/10/2022	Coca-Cola Amatil (acct 6745685)	Coca-Cola order - September 2022	\$ 382.43
EFT65863	20/10/2022	HORIZON POWER	Marble Bar street lights 01/08/22 - 31/08/22	\$ 3,201.32
EFT65864	20/10/2022	ADVAM PTY LTD	Provide Credit Card payment processing services for Car Park Stations	\$ 632.10
EFT65865	20/10/2022	AEROSWEEP PTY LTD	Newman Airport - Foreign Object Debris Sweeper including Gloves,	\$ 11,360.80
EFT65866	20/10/2022	ALLIED PICKFORDS (SIRVA PTY LTD)	Relocation reimbursement	\$ 572.00
EFT65867	20/10/2022	AMPAC Debt Recovery (WA) Pty Ltd	AMPAC Debt Recovery on 27 Assessments	\$ 3,298.25
EFT65868	20/10/2022	Anthony Middleton	Reimbursement	\$ 30.29
EFT65869	20/10/2022	Austindo Engineering Pty Ltd	Newman caravan door lock repairs	\$ 148.50

Reference	Date	Name	Description	Amount
EFT65870	20/10/2022	Australian Airports Association Limited	Annual Membership to the Australian Airports Association	\$ 7,700.00
EFT65871	20/10/2022	Australian Handrails Pty Ltd t/as Australian Bollards	Supply and shipping of 10x Fold down Bollards	\$ 4,682.70
EFT65872	20/10/2022	Australian Local Government Job Directory	LG Jobs Directory Advertisement - Manager Economic Development	\$ 247.50
EFT65873	20/10/2022	BRIDGETOWN DESIGN AND PRINT	Membership forms printing	\$ 1,287.00
EFT65874	20/10/2022	Bevan Klein	Phone Reimbursement	\$ 100.00
EFT65875	20/10/2022	Blackwoods	Newman Waste Management Facility Supplies	\$ 1,859.68
EFT65876	20/10/2022	CADD Building Construction and Maintenance Pty Ltd	Internal painting	\$ 8,456.36
EFT65877	20/10/2022	CUSTOMER FIRST CONTRACTING PTY LTD	9 invoices. New HWS. AC decommission. Solar panel cleans at 54 properties. Airport repairs and new gate.	\$ 68,028.76
EFT65878	20/10/2022	Corporate Travel Management Group Pty Ltd	Monthly travel July 2022	\$ 1,319.48
EFT65879	20/10/2022	Crawford Realty Newman	Rent - Martumili	\$ 630.00
EFT65880	20/10/2022	DESIGNA AUSTRALIA PTY LTD	Provision of comprehensive car park maintenance services at	\$ 12,914.20
EFT65881	20/10/2022	Dick Tracey Contracting Pty Ltd	Carryout vegetation maintenance in Newman as required	\$ 35,750.00
EFT65882	20/10/2022	EAST PILBARA EARTHMOVING PTY LTD	Transport of pipes to jobs	\$ 10,833.90
EFT65883	20/10/2022	EUROPCAR	Ute Car Hire	\$ 4,711.11
EFT65884	20/10/2022	Farmarama Pty Ltd	Supply & Deliver fertiliser and herbicide	\$ 10,307.00
EFT65885	20/10/2022	Flametree Creative	Design and Print 2000 Fridge Magnet Bin Calendars Including	\$ 4,356.44
EFT65886	20/10/2022	GOESCAPE Pty Ltd	SPQ 3 - kitchen repairs	\$ 789.41
EFT65887	20/10/2022	Hedland Home Hardware	Supply Items as per quote #1-6792	\$ 1,639.25
EFT65888	20/10/2022	Hi-Performance Health P/L t/a Aminoactive Australia	Stock	\$ 1,007.84
EFT65889	20/10/2022	INSTRUMENT CHOICE	pH Sensor Storage Solution - ML-SSQ	\$ 208.12
EFT65890	20/10/2022	IT VISION	IT Vision - Innovate22 Conference	\$ 330.00
EFT65891	20/10/2022	Incite Security Pty Ltd	Install and configure CT Plus Management Software	\$ 6,545.00
EFT65892	20/10/2022	Jasko Airport Services	Conduct 2022 Annual Aerodrome Technical Inspection and OLS	\$ 8,135.00
EFT65893	20/10/2022	Joshua Brown	Phone Reimbursement	\$ 100.00
EFT65894	20/10/2022	Lang Tree Eric Coppin	Travel reimbursement	\$ 2,194.62
EFT65895	20/10/2022	MRF Corporation Pty Ltd	Rates refund for assessment A702410 64 LAVER STREET NEWMAN	\$ 450.00
EFT65896	20/10/2022	Manning Pavement Services Pty Ltd t/a Karratha Asphalt	Supply and deliver 50 tonnes of cold mix.	\$ 20,720.15
EFT65897	20/10/2022	Marble Bar Roadhouse and Travellers Rest	Accommodation for Airport workers in Marble Bar	\$ 738.48
EFT65898	20/10/2022	Minuteman Press Perth	6x A3 safety and rules signs at the outdoor courts	\$ 167.20
EFT65899	20/10/2022	NEWMAN HOME HARDWARE & ICE PLUS	Depot Main Account August 2022	\$ 1,831.54
EFT65900	20/10/2022	PERMEATE PARTNERS PTY LTD	Newman Airport WTP Operational Support for FY 22/23	\$ 2,941.40
EFT65901	20/10/2022	PILBARA ELECTRICAL	GP Housing New 10 Kg Washing machine	\$ 1,098.00
EFT65902	20/10/2022	PILBARA MOTOR GROUP	Service and repairs as per quote CE 13203667	\$ 2,027.62
EFT65903	20/10/2022	Paramount Earthmoving Pty Ltd	Hire of Landfill Compactor	\$ 28,600.00
EFT65904	20/10/2022	Petro Industrial	Purchase and freight of 50x iPetroPro tags	\$ 1,124.20
EFT65905	20/10/2022	RKT Maintenance Service RKT Maintenance Service - NOT FOR	Relief Supervisor for Nullagine while supervisor is on leave.	\$ 6,825.00
EFT65906	20/10/2022	Red Feet Baby Designs	face painting 3 hours	\$ 530.00
EFT65907	20/10/2022	Ronice Preston	Electricity Reimbursement	\$ 647.75
EFT65908	20/10/2022	STOCKMAN ENGINEERING	Grader Wheel Lift Carrier	\$ 7,345.80
EFT65909	20/10/2022	Spick and Span Commercial Property Maintenance Pty Ltd	Airport Short Term Accommodation - Cleaning	\$ 426.09
EFT65910	20/10/2022	Susanne Millar	Accounting Services for September/October 2022	\$ 2,175.00
EFT65911	20/10/2022	T-QUIP	SUPPLY AND DELIVER TURF MOWER	\$ 32,893.60
EFT65912	20/10/2022	TNT Australia Pty Limited	Freight - Chapman Bailey Warehouse to Martumili Artists	\$ 7,268.58

Reference	Date	Name	Description	Amount
EFT65913	20/10/2022	Tennis Services Australia Pty Ltd	Tennis Workshop 11 & 12 June	\$ 1,324.40
EFT65914	20/10/2022	UNIFORMS AT WORK PTY LTD	Works Crew Parks and Gardens - PPE Uniform Order	\$ 4,051.96
EFT65915	20/10/2022	Vic Flow Civil	Rock Beaching and culverts at Marble Bar Rd	\$ 433,400.50
EFT65916	20/10/2022	WA TREASURY CORPORATION	Long Term Financial Plan Part 2	\$ 15,730.00
EFT65917	20/10/2022	WEST AUSTRALIAN NEWSPAPERS LIMITED	North West Telegraph 2022/23 half page ads.	\$ 550.00
EFT65918	20/10/2022	WESTRAC PTY LTD	Supply and Deliver one 301.8Mini Excavator and Accessories	\$ 61,501.33
EFT65919	20/10/2022	Wilson Parking Australia 1992 Pty Ltd	Provide Car Park Monitoring Services at Newman Airport for FY 22/23	\$ 1,650.00
EFT65920	25/10/2022	BANKWEST CARD SERVICES	Corporate Card Charges	\$ 13,642.42
EFT65921	25/10/2022	BANKWEST CARD SERVICES	Corporate Card Charges	\$ 12,221.38
EFT65922	25/10/2022	Bevan Klein	Bush Crew food reimbursement	\$ 446.00
EFT65923	25/10/2022	Theresa Foster ta Newman Graffiti Removal	Graffiti removal at Kalgan Drive, Dingo Park, Iron Ore Pde,	\$ 2,374.90
EFT65924	25/10/2022	VicFlow Pty Ltd	Hire of water trailer	\$ 4,714.60
EFT65925	25/10/2022	WA LOCAL GOVERNMENT ASSOC.	WALGA Association Subscription Renewal, Tax Advice, Employee	\$ 39,146.43
EFT65926	26/10/2022	BIANCA SIMPSON	Artist Payment Ref # 14384	\$ 1,000.00
EFT65927	26/10/2022	BUGAI WHYOUTLER	Artist Payment Ref # 14243	\$ 2,000.00
EFT65928	26/10/2022	Bethany Wumi	Artist Payment Ref # 14382	\$ 150.00
EFT65929	26/10/2022	CORBAN CLAUSE WILLIAMS	Artist Payment Ref # 14242	\$ 529.45
EFT65930	26/10/2022	Corina Jadai	Artist Payment Ref # 14394	\$ 341.00
EFT65931	26/10/2022	JUDITH ANYA SAMSON	Artist Payment Ref # 14249	\$ 1,200.00
EFT65932	26/10/2022	KUMPAYA GIRGIRBA	Artist Payment Ref # 14250	\$ 1,300.00
EFT65933	26/10/2022	LUCELLE FRANCIS	Artist Payment Ref # 14393	\$ 875.05
EFT65934	26/10/2022	MARIANNE BURTON	Artist Payment Ref # 14383	\$ 400.00
EFT65935	26/10/2022	MARY ROWLANDS	Artist Payment Ref # 14251	\$ 297.00
EFT65936	26/10/2022	MULYATINGKI MARNEY	Artist Payment Ref # 14245	\$ 300.00
EFT65937	26/10/2022	Marilyn Bullen	Artist Payment Ref # 14392	\$ 215.60
EFT65938	26/10/2022	Marlene Anderson	Artist Payment Ref # 14380	\$ 822.63
EFT65939	26/10/2022	Mary Larry	Artist Payment Ref # 14239	\$ 728.75
EFT65940	26/10/2022	Matthew Mintern	Artist Payment Ref # 14248	\$ 50.00
EFT65941	26/10/2022	NANCY CHAPMAN	Artist Payment Ref # 14238	\$ 3,000.00
EFT65942	26/10/2022	NATASHA WILLIAMS	Artist Payment Ref # 14381	\$ 375.00
EFT65943	26/10/2022	NOLA TAYLOR	Artist Payment Ref # 14243	\$ 300.00
EFT65944	26/10/2022	Nuria Shirley Jadai	Artist Payment Ref # 14240	\$ 170.00
EFT65945	26/10/2022	Raylene Butt	Artist Payment Ref # 14241	\$ 726.50
EFT65946	26/10/2022	Robina Clause	Artist Payment Ref # 14246	\$ 220.25
EFT65947	27/10/2022	IINET	Newman House Domain Renewal - 2 years	\$ 44.00
EFT65948	27/10/2022	TELSTRA	Telstra Account 11/09/22 - 10/10/22	\$ 20,308.24
EFT65949	27/10/2022	AMY MUKHERJEE	Reimbursement	\$ 1,222.83
EFT65950	27/10/2022	AVIAIR	Package from form Newman --> Punmu	\$ 196.00
EFT65951	27/10/2022	Anna Louise Saboisky t/a One Of Twelve	Merchandise Order + freight	\$ 3,455.00
EFT65952	27/10/2022	Aus Assist Pty Ltd (Council Direct)	Recruitment Services/Advertising annual subscription renewal	\$ 3,300.00
EFT65953	27/10/2022	Australian Local Government Job Directory	Local Government Jobs Directory Advert - Project Engineer	\$ 495.00
EFT65954	27/10/2022	BATTERY SALES AND SERVICE	Supply Parts as per quote 3271	\$ 439.00
EFT65955	27/10/2022	BHP BILLITON IRON ORE PTY LTD	Electricity Charges 15/06/22 - 14/08/22 Newman Town Square, 10	\$ 6,656.44
EFT65956	27/10/2022	Blackwoods	Goods as per quote 205095823500	\$ 3,503.46

Reference	Date	Name	Description	Amount
EFT65957	27/10/2022	Buckman Enterprises t/a Code Hire	Erect signs as per quote QU0014	\$ 2,475.00
EFT65958	27/10/2022	CHAPMAN & BAILEY	RFT 10-202021 - Art Supplies MM supply of art materials to Martumili	\$ 29,457.86
EFT65959	27/10/2022	CHICHESTER METALS PTY LTD	Rates refund for assessment A702458 UNIT E45/4090 LOT E45/4090	\$ 3,723.00
EFT65960	27/10/2022	CHILD SUPPORT AGENCY	Payroll deductions	\$ 1,502.59
EFT65961	27/10/2022	CJD EQUIPMENT	Supply parts as per quote 0050388924	\$ 18.10
EFT65962	27/10/2022	CUSTOMER FIRST CONTRACTING PTY LTD	10 invoices including Fortescue Ave light replacement, Gun Club Rd	\$ 15,299.90
EFT65963	27/10/2022	Corporate Travel Management Group Pty Ltd	CTM Monthly Travel	\$ 6,505.47
EFT65964	27/10/2022	Crawford Realty Newman	Rent - Martumili	\$ 630.00
EFT65965	27/10/2022	DESIGNA AUSTRALIA PTY LTD	Supply 2x Straight barrier arms	\$ 1,970.32
EFT65966	27/10/2022	Dunnings	Fuel Supply	\$ 24,160.32
EFT65967	27/10/2022	ENVIRONMENTAL INDUSTRIES	Gardening Services	\$ 2,115.86
EFT65968	27/10/2022	Easifleet Group	Novated Lease Payment	\$ 1,348.46
EFT65969	27/10/2022	Enchanted Characters Productions	Performance DUO for Outback Fusion Festival 2022	\$ 4,180.00
EFT65970	27/10/2022	FINE LINE PAINTING & DECORATING	Newman Recreation Centre Painting Works	\$ 10,961.50
EFT65971	27/10/2022	Fuji Xerox Australia Pty Ltd	Fujifilm Copier Monthly Charges - Rental & Usage - July 2022 to June	\$ 2,406.93
EFT65972	27/10/2022	HEDLAND EMPORIUM PTY LTD	Supply goods as per quote 15784	\$ 193.43
EFT65973	27/10/2022	HERSEY JR & A	Bench vice, grease kit & gun, batteries	\$ 5,780.50
EFT65974	27/10/2022	Kristy Brown	Electricity Reimbursement	\$ 426.85
EFT65975	27/10/2022	Kunawarritji Aboriginal Corporation (Outback Stores)	Art shed supplies	\$ 159.03
EFT65976	27/10/2022	LILS RETRAVISION PORT HEDLAND	2x single mattresses	\$ 398.00
EFT65977	27/10/2022	MARBLE BAR HOLIDAY PARK	Accommodation	\$ 150.00
EFT65978	27/10/2022	MARKETFORCE	Advertising of RFT 03-2022/23 - Emu Oval Lighting Upgrade in West	\$ 1,971.07
EFT65979	27/10/2022	MCLEODS BARRISTERS & SOLICITORS	Provision of legal advice and preparation of documents	\$ 9,302.51
EFT65980	27/10/2022	MCMULLEN NOLAN GROUP PTY LTD	Road work network survey. Plus feature survey at landfill sites.	\$ 41,992.50
EFT65981	27/10/2022	METTLER-TOLEDO LTD	Weighbridge calibration for Newman Waste Management Facility	\$ 7,854.32
EFT65982	27/10/2022	Marble Bar General Store	Provisions for Friday night lights event	\$ 186.40
EFT65983	27/10/2022	Marble Bar Roadhouse and Travellers Rest	3 nights accommodation and meals	\$ 1,611.91
EFT65984	27/10/2022	Minuteman Press Perth	Shipping for signs	\$ 990.00
EFT65985	27/10/2022	NEWMAN HOME HARDWARE & ICE PLUS	Supply of items for Waste Water Treatment Plant	\$ 2,525.19
EFT65986	27/10/2022	NEWMAN SENIOR HIGH SCHOOL	Successful Fast-Track application: Newman Senior High School	\$ 132.00
EFT65987	27/10/2022	Newman MM Pty Ltd - Mia Mia Newman	Accommodation including Cr McWhirter-Brooks, Cr Landy	\$ 1,513.00
EFT65988	27/10/2022	Nully Pty Ltd T/A Nullagine Hotel	RUOK Day - Morning Tea. RPT bus driver meals.	\$ 397.20
EFT65989	27/10/2022	Nzhazho Yaya Stephen	Successful application for an Excellence Grant	\$ 500.00
EFT65990	27/10/2022	OFFICE LINE	2 Lecterns to hire out to hirers	\$ 1,074.70
EFT65991	27/10/2022	OFFICEWORKS BUSINESS DIRECT	Stationery order for October - Infrastructure	\$ 743.96
EFT65992	27/10/2022	OWEN MARK QUIGLEY	Electricity Reimbursement	\$ 290.49
EFT65993	27/10/2022	Office of the Auditor General	Fee for the Certification of the Roads to Recovery Funding	\$ 550.00
EFT65994	27/10/2022	PARNGGURR ABORIGINAL	Reimbursement	\$ 163.55
EFT65995	27/10/2022	PILBARA ELECTRICAL	GP Housing New TV required	\$ 895.00
EFT65996	27/10/2022	PILBARA GLAZING SERVICES	Insurance claim airport - Supply and Install Commercial Doors, new	\$ 27,297.38
EFT65997	27/10/2022	PILBARA MOTOR GROUP	Servicing and repairs 5x vehicles	\$ 14,587.84
EFT65998	27/10/2022	Pickstar	Keynote speaker and clinic - Sports Star Awards.	\$ 1,650.00
EFT65999	27/10/2022	Punmu Aboriginal Corporation	art shed supplies Punmu	\$ 85.00
EFT66000	27/10/2022	RBH Real Estate	Rates refund for assessment A416870	\$ 3,348.20

Reference	Date	Name	Description	Amount
EFT66001	27/10/2022	RKT Maintenance Service RKT Maintenance Service - NOT FOR	Gardening Services	\$ 750.00
EFT66002	27/10/2022	ROSHER E & M J PTY LTD	Supply parts	\$ 387.01
EFT66003	27/10/2022	ReadSpeaker Pty Ltd	Readspeaker (website service) subscription for October 22 2022 to	\$ 1,203.95
EFT66004	27/10/2022	Repco Auto Parts (Port Hedland)	supply parts	\$ 597.89
EFT66005	27/10/2022	Rio Tinto Exploration Pty Limited	Rates refund for assessment A703356	\$ 1,155.39
EFT66006	27/10/2022	Royal Life Saving Society - Western Australia	Pool Lifeguard Requalification	\$ 318.00
EFT66007	27/10/2022	SCOPE BUSINESS IMAGING	July 2022 - December 2022 Printing costs and monthly rental	\$ 451.00
EFT66008	27/10/2022	SEEK LIMITED	SEEK Job Ad - Personal Assistant	\$ 995.50
EFT66009	27/10/2022	SONIC HEALTHPLUS PTY LTD	Pre-Employment Medicals 5x	\$ 1,575.20
EFT66010	27/10/2022	STOCKMAN ENGINEERING	Basketball backboard adjustment and emergency works	\$ 1,408.00
EFT66011	27/10/2022	Seasons Hotel - Jerry (Business) CT Pty Ltd aft Newman Hotel	Cr Lang Coppin accommodation	\$ 1,145.50
EFT66012	27/10/2022	Sharon Clark	Reimbursement	\$ 378.91
EFT66013	27/10/2022	Shift Diesel and Earth	Diagnose engine fault on road plant, carry out repairs	\$ 6,303.00
EFT66014	27/10/2022	Specialist Apps Pty Ltd	Part payment - 50 % - Interactive Kiosk solutions	\$ 27,500.00
EFT66015	27/10/2022	Steve Dhu	Electricity Reimbursement	\$ 290.49
EFT66016	27/10/2022	Sungem Investments T/as Marina Bricklayers	Construct insitu pit lid	\$ 6,545.00
EFT66017	27/10/2022	TOTAL EDEN PTY LTD	Supply Retic Materials	\$ 5,482.82
EFT66018	27/10/2022	TRUCK CENTRE (WA) PTY LTD	Supply & Deliver Mack Driver Seat	\$ 4,723.95
EFT66019	27/10/2022	TYREPOWER NEWMAN	Replacement of 4 new bobcat tyres. Ute transmission repairs. Tyre	\$ 4,646.46
EFT66020	27/10/2022	Tecon Australia	PREPARATION OF PLANNING REPORT	\$ 1,650.00
EFT66021	27/10/2022	The Hub Marketing Communciations Pty Ltd	annual fees related to website hosting	\$ 849.20
EFT66022	27/10/2022	UNIFORMS AT WORK PTY LTD	Works Crew Parks and Gardens - PPE Uniform Order	\$ 4,112.13
EFT66023	27/10/2022	VORGE	Swim Shop Order	\$ 7,033.95
EFT66024	27/10/2022	WA LOCAL GOVERNMENT ASSOC.	WALGA Conference 2 October to 4 October 2022 - registration fees	\$ 2,920.00
EFT66025	27/10/2022	WA Return Recycle Renew Ltd	CDS Green Recycle Bags	\$ 1,796.85
EFT66026	27/10/2022	WATER CORPORATION	Water Charges 25/7/22 - 16/9/22	\$ 20.23
EFT66027	27/10/2022	WATERCHOICE (AUST) PTY LTD	Shire buildings water filtration systems lease	\$ 650.00
EFT66028	27/10/2022	WESTRAC PTY LTD	Supply Parts	\$ 1,306.48
EFT66029	27/10/2022	Water Infrastructure Science And Engineering (WISE)	Detailed Design and Project Superintendent Services	\$ 15,881.03
EFT66030	27/10/2022	Wilson Parking Australia 1992 Pty Ltd	Provide Car Park Monitoring Services at Newman Airport for FY 22/23	\$ 1,650.00
EFT66031	27/10/2022	Zoe Martyn	Reimbursement relocation costs	\$ 374.04
EFT66032	28/10/2022	BUGAI WHYOUTER	Artist payment	\$ 32,500.00
EFT66033	28/10/2022	Atlas Iron Pty Ltd	Construction of Marble Bar Aerodrome Upgrade	\$ 1,472,094.13
EFT66034	31/10/2022	Atlas Iron Pty Ltd	Construction of Marble Bar Aerodrome Upgrade	\$ 858,721.58
Total EFT payments				\$ 8,089,240.31

CREDIT CARD TRANSACTIONS - OCTOBER 2022

Name	Account Number	Transaction Date	Narration	Debit
Amy Mukhaje	5586 0207 3966 3119	31/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 18.00
	5586 0207 3966 3119	31/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 7.00
	5586 0207 3966 3119	31/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 391.66
	5586 0207 3966 3119	31/10/2022	SPOT 8666517768 LA55500362302083868415690 30.69US	\$ 47.76
	5586 0207 3966 3119	27/10/2022	ART GALLERY OF SA ADELAIDE	\$ 50.00
	5586 0207 3966 3119	25/10/2022	AVIAIR PTY LTD KUNUNURRA	\$ 126.20
	5586 0207 3966 3119	24/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 148.03
	5586 0207 3966 3119	24/10/2022	SPOT 8666517768 LA55500362294083981401882 13.86US	\$ 22.12
	5586 0207 3966 3119	24/10/2022	ADOBE PRODUCTS Sydney AU	\$ 28.59
	5586 0207 3966 3119	21/10/2022	AVIAIR PTY LTD KUNUNURRA	\$ 29.40
	5586 0207 3966 3119	20/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 68.34
	5586 0207 3966 3119	20/10/2022	AVIAIR PTY LTD KUNUNURRA	\$ 29.40
	5586 0207 3966 3119	17/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 456.93
	5586 0207 3966 3119	17/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 517.92
	5586 0207 3966 3119	14/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 746.38
	5586 0207 3966 3119	14/10/2022	Optus PrePaid MELBOURNE AU	\$ 20.00
	5586 0207 3966 3119	14/10/2022	ADOBE PHOTOGRAPHY PLAN Sydney AU	\$ 14.29
	5586 0207 3966 3119	12/10/2022	Mega Office Supplies 0755243888 NS	\$ 168.30
	5586 0207 3966 3119	10/10/2022	MAILCHIMP *MISC MAILCHIMP.COMGA	\$ 110.72
	5586 0207 3966 3119	7/10/2022	Optus PrePaid MELBOURNE AU	\$ 10.00
	5586 0207 3966 3119	6/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 301.68
	5586 0207 3966 3119	6/10/2022	MORAN ARTS FOUNDATION SYDNEY	\$ 100.00
	5586 0207 3966 3119	5/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 54.55
	5586 0207 3966 3119	4/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 101.06
	5586 0207 3966 3119	3/10/2022	MYOB AUSTRALIA BURWOOD EAST	\$ 160.00
	5586 0207 3966 3119	3/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 135.68
	5586 0207 3966 3119	3/10/2022	SKYMESH Fortitude ValAU	\$ 69.95
Eric Plet	5586 0232 5117 1131	28/10/2022	TNT EXPRESS MASCOT	\$ 629.09
	5586 0232 5117 1131	27/10/2022	TNT EXPRESS MASCOT	\$ 1,075.80
	5586 0232 5117 1131	26/10/2022	SQ *CHILL Newman AU	\$ 500.00
	5586 0232 5117 1131	26/10/2022	CHICKEN TREAT NEWMAN NEWMAN WA	\$ 300.00
	5586 0232 5117 1131	18/10/2022	TNT EXPRESS MASCOT	\$ 477.91
	5586 0232 5117 1131	17/10/2022	SMARTMART NEWMAN NEWMAN WA	\$ 244.39
	5586 0232 5117 1131	14/10/2022	CHICKEN TREAT NEWMAN NEWMAN WA	\$ 150.00
	5586 0232 5117 1131	14/10/2022	CHICKEN TREAT NEWMAN NEWMAN WA	\$ 150.00

Name	Account Number	Transaction Date	Narration	Debit
	5586 0232 5117 1131	13/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 94.18
	5586 0232 5117 1131	13/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 199.00
	5586 0232 5117 1131	11/10/2022	TNT EXPRESS MASCOT	\$ 477.91
	5586 0232 5117 1131	5/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 170.84
Bevan Klein	5586 0239 5116 9104	28/10/2022	GALVINS PLUMBING SUPPL NEWMAN	\$ 529.25
	5586 0239 5116 9104	25/10/2022	DOT - LICENSING NEWMAN	\$ 126.70
	5586 0239 5116 9104	3/10/2022	THE MARBLE BAR IRONC MARBLE BAR	\$ 197.00
Steven Harding	5586 0251 5116 3217	28/10/2022	The Newman Hotel Newman WA	\$ 1,041.00
	5586 0251 5116 3217	25/10/2022	Mega Office Supplies 0755243888 NS	\$ 218.57
	5586 0251 5116 3217	24/10/2022	Optus PrePaid MELBOURNE AU	\$ 30.00
	5586 0251 5116 3217	21/10/2022	DOMEN NEWMAN NEWMAN	\$ 20.80
	5586 0251 5116 3217	14/10/2022	Harvey Norman Online Homebush WestNS	\$ 91.95
	5586 0251 5116 3217	14/10/2022	IP AUSTRALIA PHILLIP	\$ 100.00
	5586 0251 5116 3217	11/10/2022	LIVE TAXI AUSTRALIA WEST MELBOURN	\$ 35.43
	5586 0251 5116 3217	10/10/2022	UBER *TRIP Sydney AU	\$ 35.26
	5586 0251 5116 3217	10/10/2022	LIVE TAXI AUSTRALIA WEST MELBOURN	\$ 48.08
	5586 0251 5116 3217	10/10/2022	UBER *TRIP Sydney AU	\$ 35.26
	5586 0251 5116 3217	6/10/2022	CROWN PERTH THE MERRYW BURSWOOD	\$ 15.00
Steve Leeson	5586 0272 0116 3627	31/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 304.16
	5586 0272 0116 3627	31/10/2022	APPLE.COM/AU Sydney AU	\$ 5,390.00
	5586 0272 0116 3627	28/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 39.01
	5586 0272 0116 3627	25/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 62.90
	5586 0272 0116 3627	25/10/2022	LIVE TAXI AUSTRALIA WEST MELBOURN	\$ 35.31
	5586 0272 0116 3627	24/10/2022	LADLE + PRESS TOWERS Perth WA	\$ 10.16
	5586 0272 0116 3627	24/10/2022	LIVE TAXI AUSTRALIA WEST MELBOURN	\$ 21.42
	5586 0272 0116 3627	24/10/2022	LIVE TAXI AUSTRALIA WEST MELBOURN	\$ 38.74
	5586 0272 0116 3627	21/10/2022	LASTPASS.COM SYDNEY NS	\$ 712.80
	5586 0272 0116 3627	21/10/2022	CabFare Payments North MelbourVI	\$ 21.52
	5586 0272 0116 3627	21/10/2022	ARVINI ENTERPRISES PTY STIRLING	\$ 11.50
	5586 0272 0116 3627	21/10/2022	TRANSPERTH TICKET BULL BULL CREEK	\$ 5.00
	5586 0272 0116 3627	21/10/2022	PUBLIC TRANSPORT AUT PERTH	\$ 3.30
	5586 0272 0116 3627	20/10/2022	THE CHRISTMAS WARE KINGS PARK NS	\$ 2,019.62
	5586 0272 0116 3627	20/10/2022	TRANSPERTH TICKET MIDL MIDLAND	\$ 5.00
	5586 0272 0116 3627	18/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 30.80
	5586 0272 0116 3627	12/10/2022	INSOPE TRAINING CLONTARF QL	\$ 55.00

Name	Account Number	Transaction Date	Narration	Debit
	5586 0272 0116 3627	11/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 48.50
	5586 0272 0116 3627	10/10/2022	Marble Bar Travellers Marble Bar WA	\$ 23.50
	5586 0272 0116 3627	10/10/2022	Marble Bar Travellers Marble Bar WA	\$ 2.00
	5586 0272 0116 3627	10/10/2022	Marble Bar Travellers Marble Bar WA	\$ 31.50
	5586 0272 0116 3627	10/10/2022	THE MARBLE BAR IRONC MARBLE BAR	\$ 112.00
	5586 0272 0116 3627	10/10/2022	WANEWSDTI Osborne Park WA	\$ 28.00
	5586 0272 0116 3627	7/10/2022	Marble Bar Travellers Marble Bar WA	\$ 25.00
	5586 0272 0116 3627	7/10/2022	Marble Bar General St Marble Bar WA	\$ 53.48
	5586 0272 0116 3627	7/10/2022	RED SANDS NOMINEES P NEWMAN WA	\$ 247.50
	5586 0272 0116 3627	7/10/2022	RED SANDS NOMINEES P NEWMAN WA	\$ 99.00
	5586 0272 0116 3627	7/10/2022	Woolworths Online BELLA VISTA AU	\$ 2.00
	5586 0272 0116 3627	7/10/2022	Woolworths Online BELLA VISTA AU	\$ 368.50
	5586 0272 0116 3627	7/10/2022	GoPro.com/Subscription SAN MATEO CA	\$ 69.99
	5586 0272 0116 3627	7/10/2022	THE MARBLE BAR IRONC MARBLE BAR	\$ 120.00
	5586 0272 0116 3627	6/10/2022	REMARKABLE OSLO DU	\$ 4.99
	5586 0272 0116 3627	6/10/2022	Marble Bar Travellers Marble Bar WA	\$ 29.00
	5586 0272 0116 3627	5/10/2022	XERO AU INV-24200957 HAWTHORN VI	\$ 84.44
	5586 0272 0116 3627	5/10/2022	WOOLWORTHS 4381 NEWMAN AU	\$ 179.99
	5586 0272 0116 3627	5/10/2022	MANGROVE RESORT BROOME WA	\$ 1,843.24
	5586 0272 0116 3627	4/10/2022	TELSTRA BSINSS APPS ADELAIDE SA	\$ 170.28
	5586 0272 0116 3627	3/10/2022	Marble Bar Travellers Marble Bar WA	\$ 25.00
	5586 0272 0116 3627	3/10/2022	Marble Bar Travellers Marble Bar WA	\$ 26.50
	5586 0272 0116 3627	3/10/2022	LANDGATE MIDLAND	\$ 28.20
Emma Landers	5586 0279 0117 1623	31/10/2022	AMBER LEE FAY NEWMAN	\$ 67.00
	5586 0279 0117 1623	31/10/2022	THE LODGE AND SOUTH HE SOUTH HEDLAND	\$ 263.90
	5586 0279 0117 1623	24/10/2022	SurveyMonkey 0035315920752IR	\$ 828.00
	5586 0279 0117 1623	10/10/2022	DELAWARE NORTH RETAQPS REDCLIFFE	\$ 18.50
	5586 0279 0117 1623	7/10/2022	UBER *TRIP Sydney AU	\$ 15.40
	5586 0279 0117 1623	7/10/2022	LIVE TAXI AUSTRALIA WEST MELBOURN	\$ 23.33
	5586 0279 0117 1623	6/10/2022	Kinky Lizard Bayswate Bayswater WA	\$ 10.86
	5586 0279 0117 1623	6/10/2022	UBER *TRIP Sydney AU	\$ 21.83
	5586 0279 0117 1623	5/10/2022	CabFare Payments North MelbourVI	\$ 26.62
Billing Account	5586 0290 0108 8665	31/10/2022	FOREIGN TRANSACTION FEE	\$ 1.41
	5586 0290 0108 8665	24/10/2022	FOREIGN TRANSACTION FEE	\$ 24.43
	5586 0290 0108 8665	24/10/2022	FOREIGN TRANSACTION FEE	\$ 0.65
	5586 0290 0108 8665	11/10/2022	PERIODICAL PAYMENTS 06	\$ -

Name	Account Number	Transaction Date	Narration	Debit	
	5586 0290 0108 8665	10/10/2022	FOREIGN TRANSACTION FEE	\$	3.27
	5586 0290 0108 8665	7/10/2022	FOREIGN TRANSACTION FEE	\$	2.06
	5586 0290 0108 8665	6/10/2022	FOREIGN TRANSACTION FEE	\$	0.15
				Total Credit Card payments \$ 24,623.64	

11.2.2 MONTHLY FINANCIAL STATEMENTS, INVESTMENTS AND INSURANCE REPORT

Attachments: [Appendix 1 Monthly Financial Report October 2022](#)
[Appendix 2 Investment Report October 2022](#)

Responsible Officer: Steve Leeson
Director Corporate Services

Author: Francis Mammone
Acting Manager Corporate Services

Proposed Meeting Date: 25 November 2022

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION
(Resolution No: 2022/147)

Moved: Cr Coppin
Seconded: Cr Baer

That Council adopts the monthly financial statements for the period ending 31 October of the 2022/2023 financial year included as Appendix 1 to the report.

CARRIED UNANIMOUSLY
RECORD OF VOTE: 10/0

For: Shire President, Deputy Shire President, Crs Anick, Baer, Coppin, Landy, Kular, Mortimer, Lockyer, Smith

Against: Nil

REPORT PURPOSE

The Monthly Financial Statements provide details of the Shire of East Pilbara's (the Shire's) current year to date financial position in relation to the 2022-2023 Annual Budget, as amended from time to time, including the reporting of material variances.

BACKGROUND

The reporting of monthly financial information is a requirement under section 6.4 of the *Local Government Act 1995* ("the Act") and regulation 34 of the *Local Government (Financial Management) Regulations 1996* ("the Regulations").

Appendix 1 details the financial activities of the Shire for the period 1 July 2022 to 31 October 2022 of the current financial year.

There are four sections of the monthly report:

1. Monthly Health Checks and Summary Graphs;
2. Statutory Reports – Rate Setting Statement, Operating Statement, Cash Flow;
3. Various other Notes to give Council an overview of the Shire's current financial situation, including Material Variances for Programs and Nature and Type as per Council's adopted variance threshold limits of 10% or \$10,000 whichever is greater; and
4. A Capital Projects schedule detailing all expenditure.

Appendix 2 is the Monthly Investments Report.

Any immediate annual budget considerations are also presented within the monthly financial report.

COMMENTS/OPTIONS/DISCUSSIONS

Variances

Material variances in the Shire 2022-2023 annual budget are disclosed within **Appendix 1**.

Investments

Council's portfolio accrued \$97,766 in interest and returned 1.40%pa versus the bank bill benchmark's 2.89%pa. For the past 12 months, the portfolio returned 0.95%, exceeding the bank bill index benchmark's 0.76%.

With a large balance in the Bankwest bank account which being invested, we expect to see an improvement to Council's return this month when the funds are reinvested in higher yielding deposits.

Investment portfolio details are disclosed within **Appendix 2**.

Insurance Report

For the month of October, 9 motor vehicle and 3 property claims were closed / settled to the value of approximately \$196K. 18 claims are still open in various stages of completion.

Public Liability claims

Closed - PC0460 | PL Lee Lane footpath JG01072022 was denied liability as no evidence of negligence was found. The footpath mentioned was assessed with a low risk rating and no history of hazard reports for that area.

PC0461 | PL Road Sweeper 1HA0964 and TP vehicle collision ND09092022 was submitted and liability has been established. LGIS have contacted the third party to negotiate settlement.

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995

Part 6 Financial Management

Division 4 General financial provisions

Section 6.4(2)

“The financial report is to:

- (a) be prepared and presented in the manner and form prescribed; and*
- (b) contain the prescribed information.”*

Section 6.8 (1) (b)

*“Expenditure from municipal fund not included in annual budget is to be authorised in advance by resolution”. *Absolute majority required.*

POLICY IMPLICATIONS

- 3.1 Accounting Policies
- 3.5 Budget Management – Capital Acquisitions
- 3.9 Investments Policy

STRATEGIC COMMUNITY PLAN

Governance

- G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community’s assets and resources.
- G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.
- G1.4 Ensure a high standard of organisational management and effectiveness

RISK MANAGEMENT CONSIDERATIONS

Legislative - Medium

FINANCIAL IMPLICATIONS

If Council approve the officer’s recommendation:

1. The Shire meets compliance with the Financial Management Regulations. If Council decline or defer the officer’s recommendation, the Shire may be considered non-compliant in the preparation of required financial activity statements.

VOTING REQUIREMENTS

Simple Majority

Shire Of East Pilbara

Monthly Financial Statements

(Containing the Statement of Financial Activity)

For The Period Ending 31st October 2022

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity by Nature or Type		...	1
Rate Setting Statement		...	2
Note 1	Net Assets	...	3
Note 2	Explanation of Material Variance	...	4

SHIRE OF EAST PILBARA
Statement of Financial Activity By Nature and Type
For The Period Ending 31st October 2022

Description	2022/2023 Adopted Budget	2022/2023 Amended Budget	2022/2023 YTD Budget	2022/2023 YTD Actual	Monthly Budget vs Actual \$ Variance
OPERATING REVENUE					
Rates	28,202,472	28,202,472	26,929,362	26,899,386	(29,976)
Grants And Subsidies	5,207,450	6,379,289	1,063,215	2,921,473	1,858,258
Gain On Asset Disposals	223,839	223,839	37,307	0	(37,307)
Fees and Charges	23,881,336	23,881,336	3,980,223	9,637,260	5,657,037
Interest	1,065,450	1,065,450	177,575	904	(176,671)
Other Revenue/Income	1,483,101	1,483,101	247,184	1,074,799	827,616
Service Charges	124,800	124,800	20,800	0	(20,800)
<i>Total Operating Revenue</i>	\$60,188,448	\$61,360,287	\$32,455,665	40,533,822	8,078,157
Less: OPERATING EXPENDITURE					
Employee Costs	16,910,139	16,910,139	2,818,357	4,187,662	1,369,305
Materials And Contracts	22,982,229	24,857,256	4,142,876	5,080,957	938,081
Depreciation On Non Current Assets	15,511,700	15,511,700	0	0	0
Insurance Expenses	1,201,700	1,201,700	901,275	846,822	(54,453)
Loss On Asset Disposal	0	0	0	0	0
Interest Expenses	170,348	170,348	28,391	6,213	(22,179)
Utilities (Gas, Electricity, Water Etc)	2,416,200	2,416,200	402,700	210,679	(192,021)
Other Expenditure	1,387,747	1,387,747	231,291	239,634	8,342
<i>Sub Total</i>	\$60,580,063	\$62,455,090	\$8,524,890	10,571,965	2,047,075
Less: Applicable To Capital Expenditure	0	0	0	0	0
<i>Total Operating Expenditure</i>	\$60,580,063	\$62,455,090	\$8,524,890	10,571,965	2,047,075
NET PROFIT/(LOSS) RESULT	(\$391,615)	(\$1,094,803)	\$23,930,775	29,961,856	6,031,082
Other Comprehensive Income	\$0			0	
TOTAL COMPREHENSIVE INCOME	(\$391,615)	(\$1,094,803)	\$23,930,775	29,961,856	6,031,082

Rate Setting Statement
Operating Revenue and Expenses
For The Period Ending 31st October 2022

		Amended	Amended		
	Budget	Budget	Budget	YTD Budget	YTD Actual
OPERATING REVENUE					
General Purpose Funding	31,281,472	31,281,472	-	32,427,136	27,340,575
Governance	66,400	215,795	149,395	71,916	3,396
Law, Order & Public Safety	189,100	189,100	-	63,020	131,342
Health	86,800	86,800	-	28,916	5,295
Education & Welfare	4,001	91,450	87,449	30,476	-
Housing	344,600	344,600	-	114,852	100,165
Community Amenities	6,804,536	6,804,536	-	2,268,160	2,893,212
Recreation and Culture	2,572,300	2,675,800	103,500	891,856	1,918,787
Transport	16,757,700	16,765,200	7,500	5,588,384	5,637,419
Economic Services	1,047,500	1,871,495	823,995	526,464	419,316
Other Property & Services	810,200	810,200	-	270,056	632,724
Total Operating Revenue	59,964,609	61,136,448	1,171,839	42,281,236	39,082,229
Less: OPERATING EXPENSES					
General Purpose Funding	531,069	574,734	43,665	191,560	57,791
Governance	2,017,254	2,535,147	517,893	1,307,464	2,423,163
Law, Order & Public Safety	1,218,110	1,218,110	-	586,297	123,511
Health	651,451	651,451	-	217,112	37,392
Education & Welfare	2,767,871	2,905,508	137,637	945,364	285,833
Housing	1,047,549	1,047,549	-	349,148	316,721
Community Amenities	6,852,977	6,852,977	-	2,284,140	1,511,452
Recreation and Culture	14,507,316	14,792,750	285,434	3	2,120,162
Transport	26,703,596	26,703,596	-	9,186,968	3,095,613
Economic Services	2,413,876	3,205,871	791,995	4	487,920
Other Property & Services	1,868,999	1,967,401	98,402	655,740	112,407
Total Operating Expenditure	60,580,068	62,455,094	1,875,026	21,711,781	10,571,965
Add:					
Capital Grants and Contributions	42,098,283	47,058,669	4,960,386	10,189,400	1,451,592
Sale of Assets	618,750	618,750	-	-	-
<i>Non - cash amounts excluded from operating activities</i>	15,511,700	15,511,700	-	2,585,283	-
	58,228,733	63,189,119	4,960,386	12,774,683	1,451,592
Less: CAPITAL WORKS PROGRAMME					
Governance	586,500	797,657	211,157	265,872	5,446
Law, Order & Public Safety	631,685	814,267	182,582	271,408	-
Health	-	-	-	-	-
Education & Welfare	108,000	262,635	154,635	85,405	28,282
Housing	2,413,000	2,607,377	194,377	869,124	159,689
Community Amenities	39,150,000	40,423,212	1,273,212	13,471,056	3,963,913
Recreation and Culture	4,242,503	6,050,855	1,808,352	2,016,884	924,913
Transport	25,131,564	30,278,554	5,146,990	11,369,200	5,714,609
Economic Services	743,000	1,185,588	442,588	395,188	6,735
Private Works Overhead	459,000	524,000	65,000	174,656	24,591
	73,465,252	82,944,145	9,478,893	28,918,793	10,828,178
Less: OTHER					
Repayments of Debentures	384,432	384,432	764,496	1,209,500	73,401
<i>Less Contributions to Loan Principal</i>	-	-	-	-	-
Transfers to Reserves	1,733,201	1,733,201	2,980,300	3,639,500	-
	2,117,633	2,117,633	3,744,796	4,849,000	73,401
Add: FUNDING SOURCES					
Reserves Utilised	2,969,611	6,295,604	1,260,100	2,999,800	-
Proceeds from New Debentures	15,000,000	15,000,000	-	4,700,000	-
Estimated Surplus/(Deficit) July 1 b/fwd	-	1,895,701	-	3,100,000	9,625,786
	17,969,611	23,191,305	1,260,100	10,799,800	9,625,786
Estimated Surplus/(Deficit) June 30 c/fwd	-	-	(7,706,390)	10,376,145	28,686,063

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

OPERATING ACTIVITIES

For The Period Ending 31st October 2022

NOTE 1

ADJUSTED NET CURRENT ASSETS

Adjusted Net Current Assets	Budget 2022/2023	YTD Actuals 2022/2023
Current Assets	\$	\$
Cash		
Municipal Fund Cash At Bank	12,275,742	9,042,417
Municipal Fund Cash On Hand		12,950
Municipal Fund Cash Invested	19,951,682	12,983,419
Reserve Funds	43,832,154	61,496,029
Total Cash	\$76,059,578	\$83,534,815
Stock on Hand		
Fuels	117,775	548,576
History Books	12,479	11,432
Martumili Baskets	15,229	15,767
Total Stock	\$145,483	\$575,774
Debtors		
Rates	6,283,475	9,392,823
Sundry Debtors		4,150,317
ATO	0	1,323,564
Aust Securities Commission	0	0
Total Debtors	\$6,283,475	\$14,866,704
Total Current Assets	\$82,488,536	\$98,977,293
Current Liabilities		
Creditors & Provisions		
Sundry Creditors	(\$7,631,318)	(\$2,287,059)
Accruals - Employee Entitlements	(\$1,172,391)	(\$1,172,391)
Accruals - Other	(\$1,132,588)	(\$5,651,263)
Trust Accounts	\$0	(\$1,172,379)
Tax Liability	\$0	\$1,404,288
ESL Levy	\$0	\$83,633
Other Liabilities	(\$2,391,628)	\$0
	(\$15,000,000)	
Total Current Liabilities	(\$27,327,925)	(\$8,795,171)
Total Net Current Assets	\$55,160,611	\$90,182,122
Less Restricted Cash - Reserves	\$55,160,611	\$61,496,029
Net Current Assets less Restricted Cash	\$0	\$28,686,093

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For The Period Ending 31st October 2022

NOTE 2

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
VARIANCE BY FUNCTION & ACTIVITY	\$	%			
<u>Revenue from operating activities</u>					
Governance	83,128	96	▼	Timing	No sundry income and asset sales.
General Purpose Funding - Other	637,846	64	▼	Timing	Rates levied.
Law, Order & Public Safety	33,438	20	▲	Timing	Security Charge levied.
Education and Welfare	64,808	na	▼	Timing	
Housing	14,688	13	▼	Timing	
Community Amenities	8,590,880	72	▼	Timing	WWTP contribution not received.
Recreation and Culture	(51,331)	(3)	▼	Timing	Ed Dept grant not received . Aquatics closed.
Transport	3,887,969	37	▼	Timing	Road Funding not yet received
Economic Services	108,856	21	▲	Timing	Tourism revenues (parks and camping)
					Expenditure Variances also due to depreciation journals not yet posted.
<u>Expenditure from operating activities</u>					
Governance	(111,570)	(85)	▼	Timing	Internal allocations & depreciation to be processed
General Purpose Funding	133,769	70	▼	Timing	No rates write offs or project expenditure incurred.
Law, Order and Public Safety	462,786	79	▼	Timing	Internal & depreciation charges to be processed. Salaries & wages, operating expenditure, down on budget.
Health	179,720	83	▼	Timing	Internal & depreciation charges to be processed.
Education and Welfare	659,531	70	▼	Timing	Internal & depreciation charges to be processed.
Housing	32,427	9	▼	Timing	Internal & depreciation charges to be processed. Salaries & wages, operating expenditure, down on budget.
Community Amenities	772,688	34	▼	Timing	Container deposit scheme under budget.
Recreation and Culture	2,810,302	57	▼	Timing	Internal & depreciation charges to be processed. Internal & depreciation charges to be processed.
Transport	6,155,285	67	▼	Timing	Airport contract payment timing Salaries & wages, operating expenditure, down on budget.
Economic Services	580,604	54	▼	Timing	Internal charges to be processed.
Other Property and Services	543,333	83	▼	Timing	
VARIANCE BY NATURE & TYPE					
<u>Operating Revenue</u>					
Grants And Subsidies	1,858,258	(175)	▼	Timing	Grants not yet received
Contributions, Reimb. & Donations	-	na			
Interest	(176,671)	99	▼	Timing	Interest earnings not accrued
<u>Operating Expenditure</u>					
Materials And Contracts	938,081	(23)	▼	Timing	Late adoption of 2022/2023 annual budget
Depreciation On Non Current Assets	-	na			
Insurance Expenses	(54,453)	4	▲	Timing	Insurance premiums paid upfront
Loss On Asset Disposal	-	na			
Interest Expenses	(22,179)	78	▼	Timing	Timing of loan payments
Utilities (Gas, Electricity, Water Etc)	(192,021)	48	▲	Timing	Utilities ot accrued

APPENDIX 2



Shire of EAST
Pilbara
AUSTRALIA'S LARGEST SHIRE

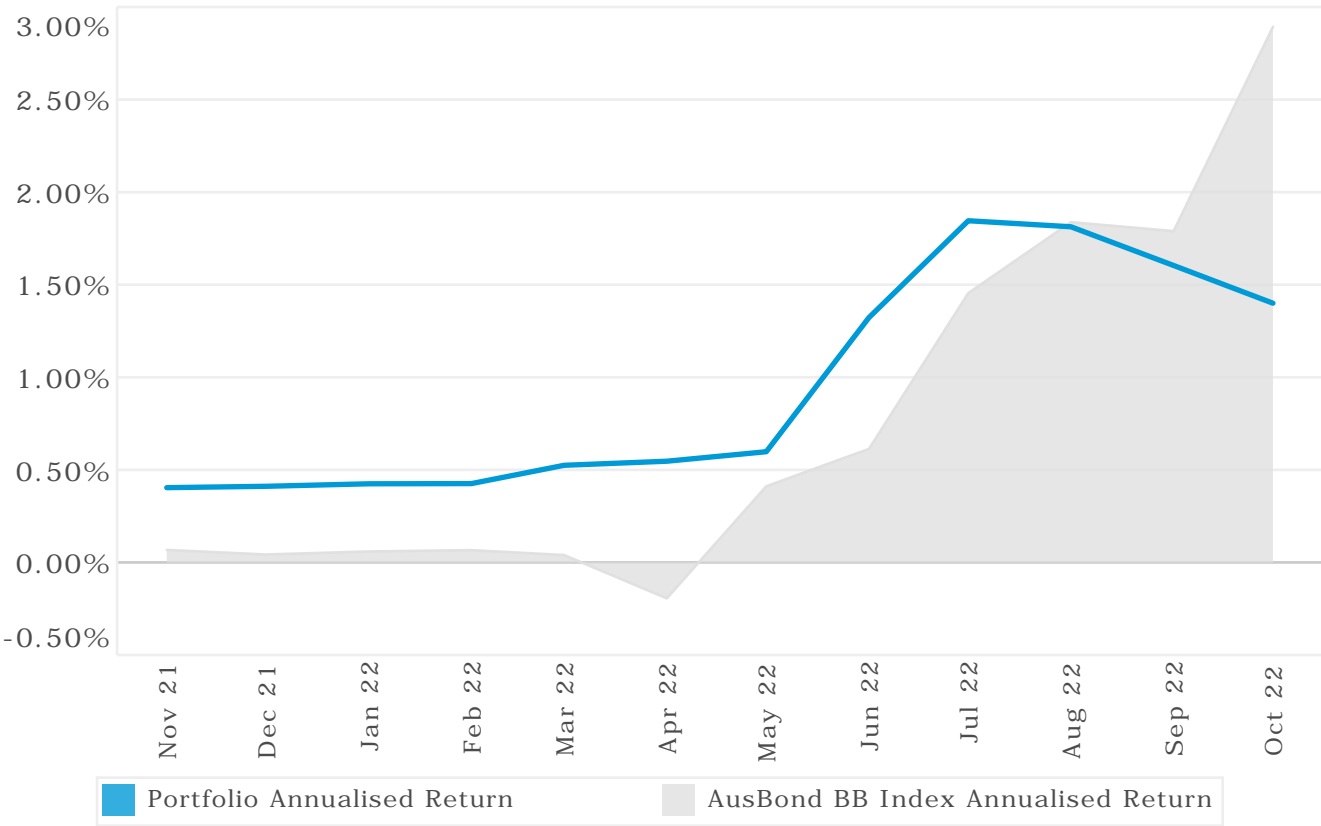
Investment Summary Report October 2022



Investment Holdings

Investment Performance

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	38,877,514	38,877,514	0.6632
Term Deposit	42,637,421	43,052,760	2.0757
	81,514,935	81,930,274	1.4020

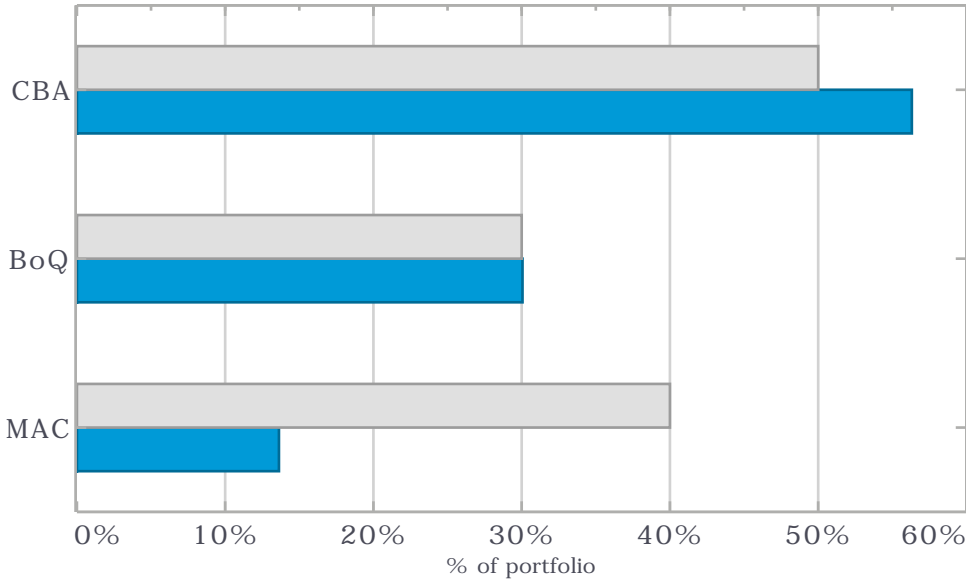
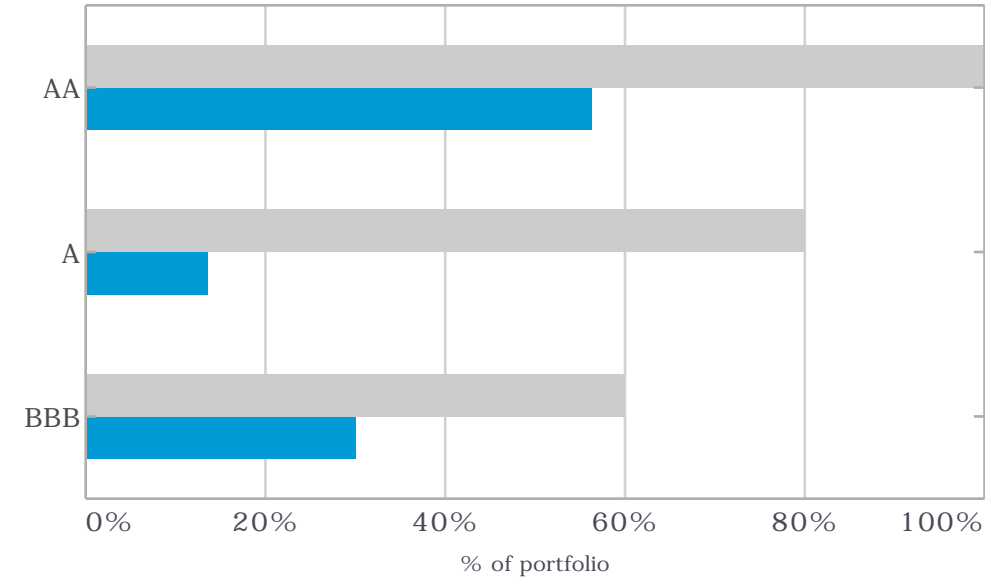


Investment Policy Compliance

Total Credit Exposure

Individual Institutional Exposures

Term to Maturities



	Face Value (\$)	Policy Max
Between 0 and 1 years	81,514,935	100%
	81,514,935	

Portfolio Exposure

Investment Policy Limit

Shire of East Pilbara

Investment Holdings Report - October 2022



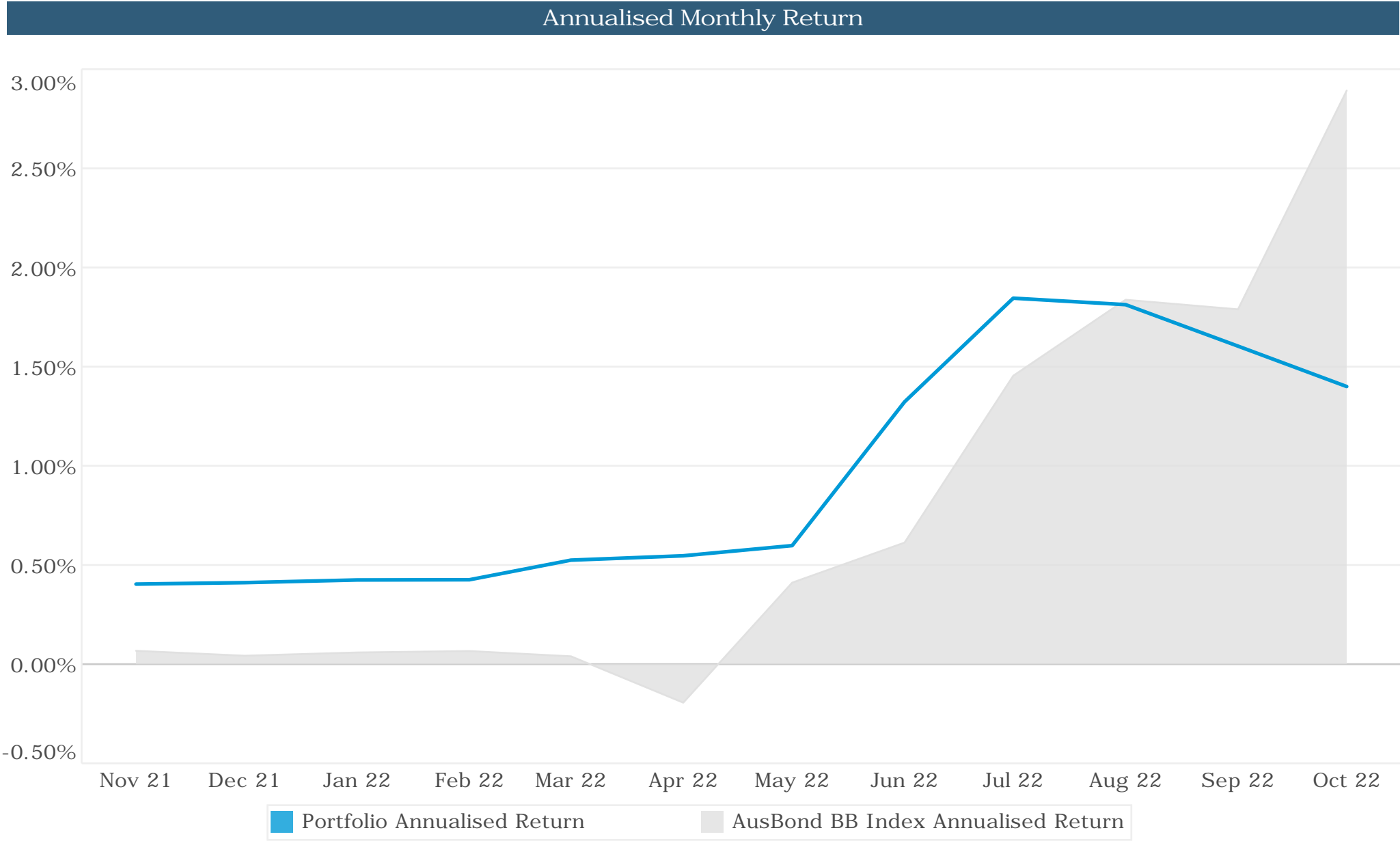
Cash Accounts										
	Face Value (\$)	Current Rate (%)	Institution	Credit Rating			Current Value (\$)	Deal No.		Reference
	10,107,882.95	2.5509%	Macquarie Bank	A+			10,107,882.95	541691		Accelerator
	28,769,631.17	0.0000%	Bankwest	AA-			28,769,631.17	541653		38245201
	38,877,514.12	0.6632%					38,877,514.12			

Term Deposits										
Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date
4-Jan-23	10,637,421.35	0.5500%	Bankwest	AA-	10,637,421.35	4-Jan-22	10,685,668.61	542221	48,247.26	At Maturity
10-Feb-23	1,500,000.00	2.5500%	Bank of Queensland	BBB+	1,500,000.00	13-May-22	1,518,024.66	542773	18,024.66	At Maturity
10-Feb-23	1,500,000.00	2.6500%	Bankwest	AA-	1,500,000.00	12-May-22	1,518,840.41	542771	18,840.41	At Maturity
23-Feb-23	5,000,000.00	2.8000%	ME Bank	BBB+	5,000,000.00	27-May-22	5,060,602.74	542806	60,602.74	At Maturity
9-Mar-23	10,000,000.00	1.1000%	Bank of Queensland	BBB+	10,000,000.00	10-Mar-22	10,071,123.29	542428	71,123.29	At Maturity
10-Mar-23	1,000,000.00	1.0000%	Macquarie Bank	A+	1,000,000.00	10-Mar-22	1,006,465.75	542429	6,465.75	At Maturity
1-Jun-23	5,000,000.00	3.1300%	Commonwealth Bank of Australia	AA-	5,000,000.00	1-Jun-22	5,065,601.37	542826	65,601.37	At Maturity
15-Jun-23	8,000,000.00	4.1500%	Bank of Queensland	BBB+	8,000,000.00	15-Jun-22	8,126,432.88	542870	126,432.88	At Maturity
	42,637,421.35	2.0757%			42,637,421.35		43,052,759.71		415,338.36	

Shire of East Pilbara
Accrued Interest Report - October 2022



Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
Cash									
Bankwest	541653					0.00	0	0.00	0.00%
Macquarie Bank	541691					21,601.19	0	21,601.19	2.55%
						21,601.19		21,601.19	0.66%
Term Deposits									
Bankwest	542221		10,637,421.35	4-Jan-22	4-Jan-23	0.00	31	4,968.98	0.55%
Bank of Queensland	542773		1,500,000.00	13-May-22	10-Feb-23	0.00	31	3,248.63	2.55%
Bankwest	542771		1,500,000.00	12-May-22	10-Feb-23	0.00	31	3,376.03	2.65%
ME Bank	542806		5,000,000.00	27-May-22	23-Feb-23	0.00	31	11,890.41	2.80%
Bank of Queensland	542428		10,000,000.00	10-Mar-22	9-Mar-23	0.00	31	9,342.47	1.10%
Macquarie Bank	542429		1,000,000.00	10-Mar-22	10-Mar-23	0.00	31	849.31	1.00%
Bank of Queensland	542870		8,000,000.00	15-Jun-22	15-Jun-23	0.00	31	28,197.26	4.15%
Commonwealth Bank of Australia	542826		5,000,000.00	1-Jun-22	1-Jun-23	0.00	31	13,291.78	3.13%
						0.00		75,164.87	2.08%
Grand Totals						21,601.19		96,766.06	1.40%



Historical Performance Summary (% pa)			
	Portfolio	Annualised BB Index	Outperformance
Oct 2022	1.40%	2.89%	-1.49%
Last 3 months	1.61%	2.18%	-0.57%
Last 6 months	1.43%	1.50%	-0.07%
Financial Year to Date	1.67%	1.99%	-0.32%
Last 12 months	0.95%	0.76%	0.19%

Shire of East Pilbara

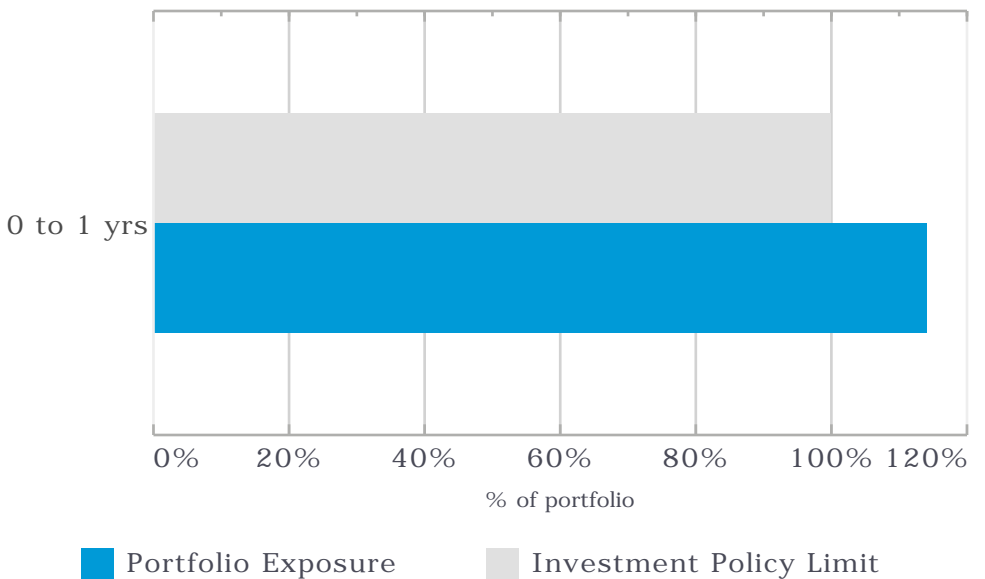
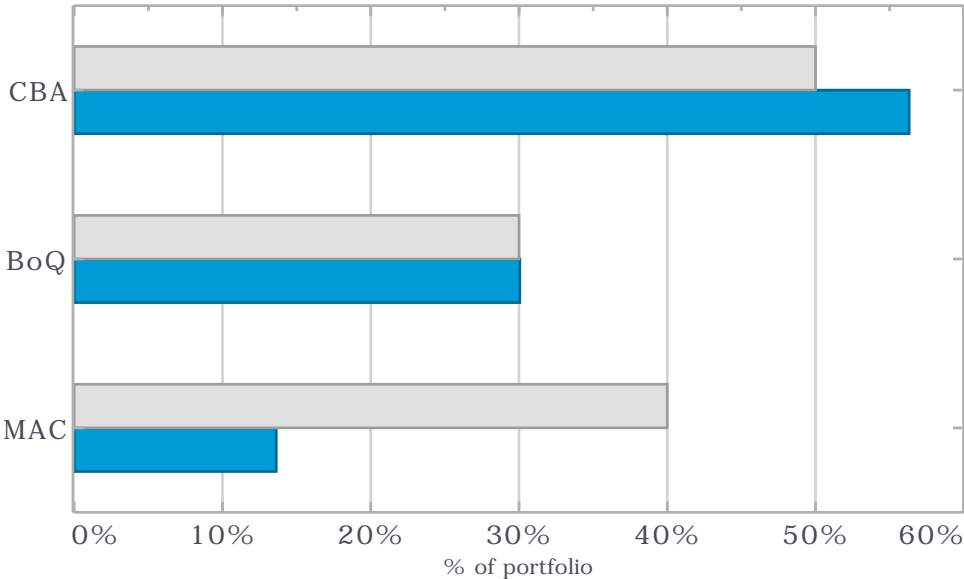
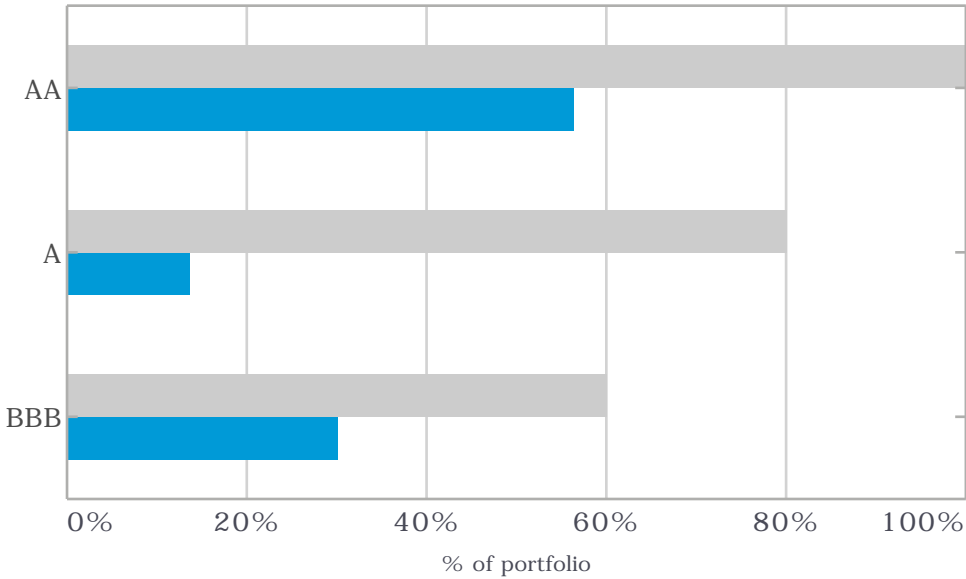
Investment Policy Compliance Report - October 2022



Total Credit Exposure

Individual Institutional Exposures

Term to Maturities



Credit Rating Group	Face Value (\$)	Policy Max	
AA	45,907,053	56% 100%	a
A	11,107,883	14% 80%	a
BBB	24,500,000	30% 60%	a
	81,514,935		

Institution	% of portfolio	Investment Policy Limit	
Commonwealth Bank of Australia (AA-)	56%	50%	r
Bank of Queensland (BBB+)	30%	30%	r
Macquarie Bank (A+)	14%	40%	a

	Face Value (\$)	Policy Max	
Between 0 and 1 years	81,514,935	100% 100%	a
	81,514,935		

a = compliant
r = non-compliant

Shire of East Pilbara

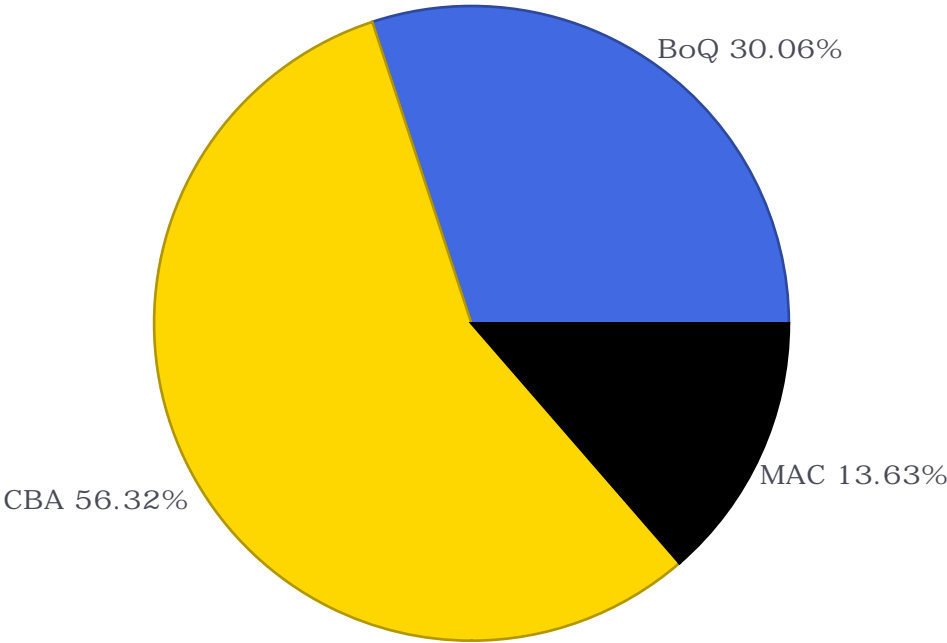
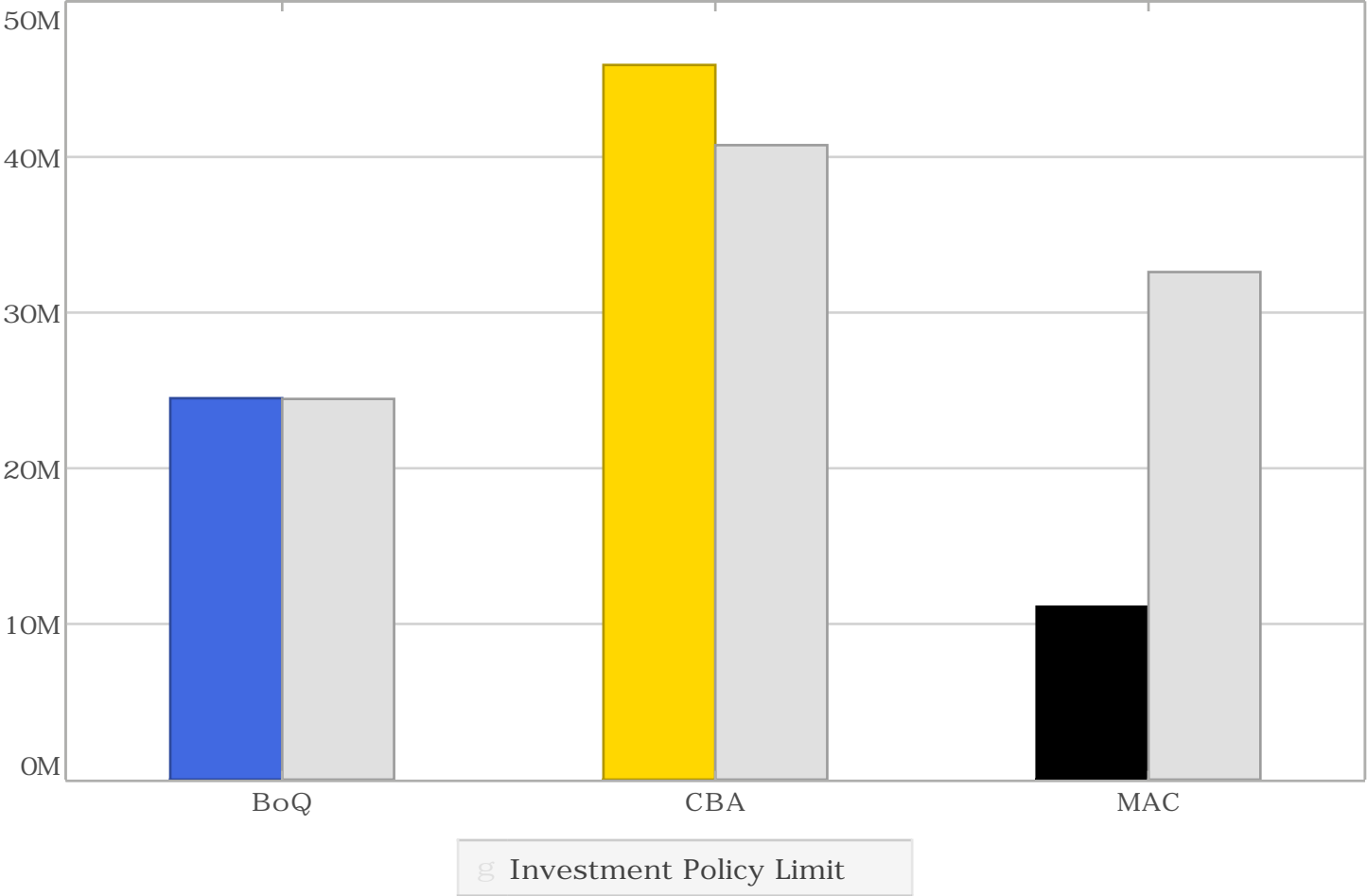
Individual Institutional Exposures Report - October 2022



Individual Insitutional Exposures

Individual Insitutional Exposure Charts

	Current Exposures		Policy Limit		Capacity
Bank of Queensland (BBB+)	24,500,000	30%	24,454,481	30%	-45,519
Commonwealth Bank of Australia (AA-)	45,907,053	56%	40,757,468	50%	-5,149,585
Macquarie Bank (A+)	11,107,883	14%	32,605,974	40%	21,498,091
	81,514,935				



Shire of East Pilbara

Cashflows Report - October 2022



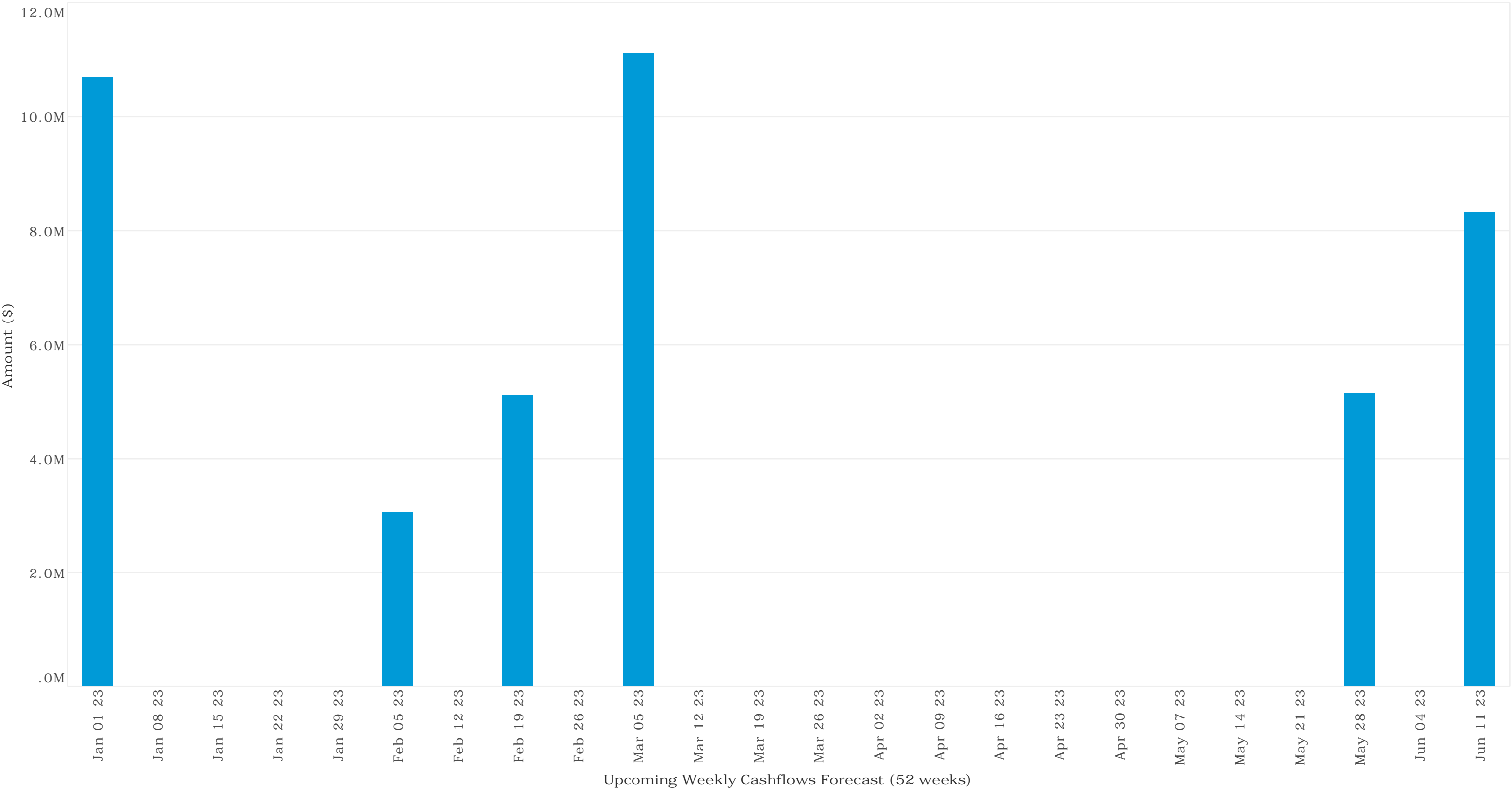
Actual Cashflows for October 2022

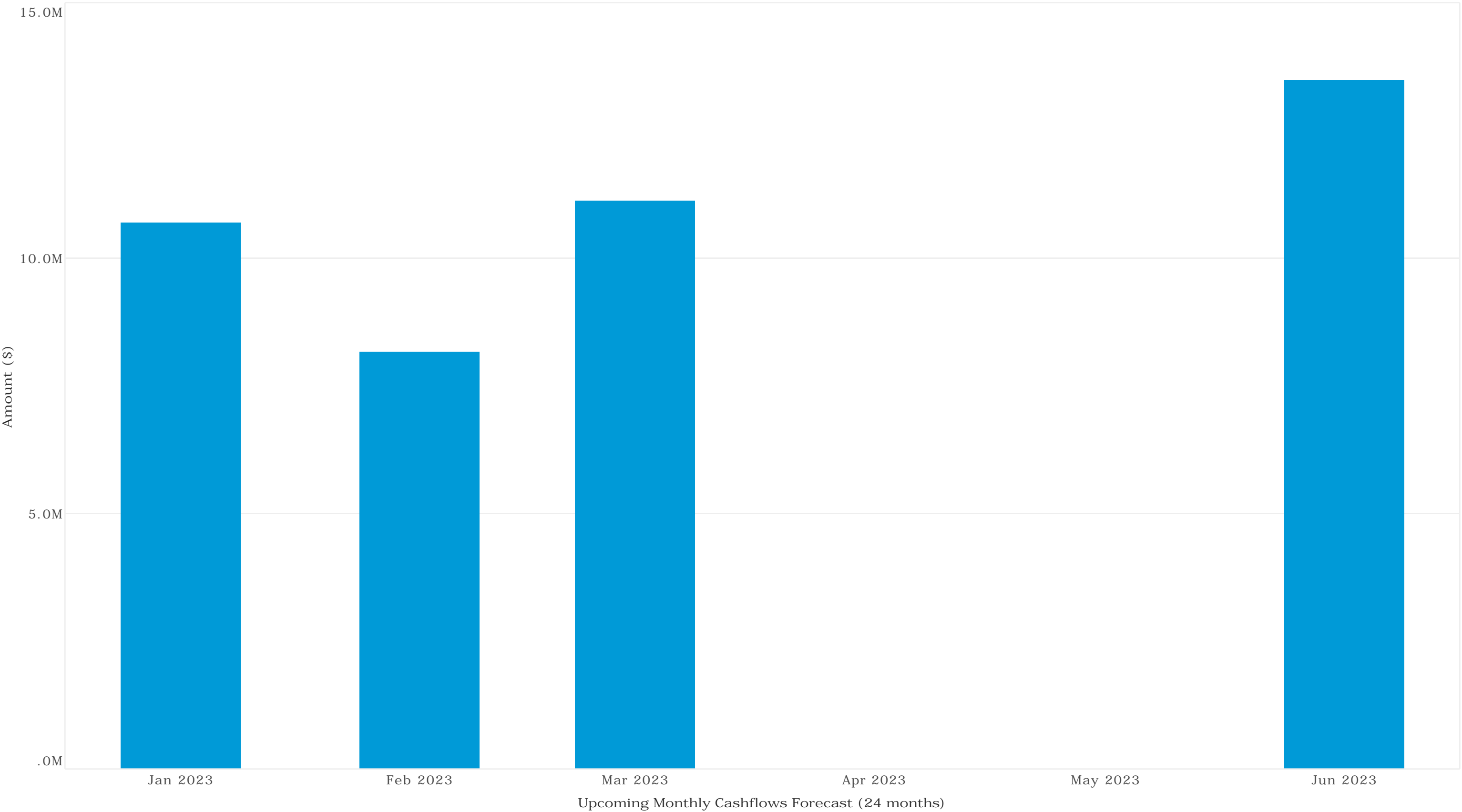
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
------	----------	-----------------------	------------	----------------------	--------

Forecast Cashflows for November 2022

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
------	----------	-----------------------	------------	----------------------	--------

Shire of East Pilbara
Cashflows Report - October 2022





11.3 DEPUTY CEO / DIRECTOR ORGANISATION DEVELOPMENT

11.3.1 GRANTS AND SPONSORSHIP POLICY

Attachments: [Appendix 1 Current Community Assistance Grants Policy](#)
[Appendix 2 Draft Grants and Sponsorship Policy](#)
[Appendix 3 Draft Delegation - Determine Grants and Sponsorship Allocations](#)

Responsible Officer: Emma Landers
Deputy CEO / Director Organisation Development

Author: Nicole Montgomery
Coordinator Grants & Advocacy

Proposed Meeting Date: 25 November 2022

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2022/148)

Moved: Cr McWhirter-Brooks

Seconded: Cr Kular

That Council:

1. Adopts the revised Policy 6.5 Grants and Sponsorship attached as Appendix 2; and
2. Adopts the new delegation 1.2.30 Determine Grants and Sponsorship Allocations attached as Appendix 3.

**CARRIED BY AN ABSOLUTE MAJORITY
RECORD OF VOTE: 10/0**

For: Shire President, Deputy Shire President, Crs Anick, Baer, Coppin, Landy, Kular, Mortimer, Lockyer, Smith

Against: Nil

REPORT PURPOSE

The purpose of this report is for Council to consider a review of the Shire's Community Assistance Grants Policy and a proposed new Determination of Grants and Sponsorship delegation.

BACKGROUND

Council may from time to time adopt policies to provide a framework for consistent decision-making. Section 2.7(2)(b) of the *Local Government Act 1995* ("the Act") provides that a key role for a Council is to determine the local government's policies. Policies should be subject to timely reviews to ensure they are relevant and fit for purpose.

In addition, sections 5.19 and 5.46 of the Act requires that the Chief Executive Officer keeps a register of the delegations made under Division 5 of the Act.

COMMENTS/OPTIONS/DISCUSSIONS

The Administration is currently undertaking an internal audit and review of its sponsorship and grants program and governance framework. Through this process, it has been identified existing policy 6.5 Community Assistance Grants (**Appendix 1**) is not fit for purpose and does not provide clear direction on the administration of the Shire's grants and sponsorship program. It has also been identified appropriate delegations need to be established.

Policy 6.5 Community Assistance Grants was first adopted by Council on 24 September 2010 and was last reviewed 28 August 2020 when Council endorsed new Community Assistance Grants and Sponsorship Guidelines.

A review of Policy 6.5 Community Assistance Grants has identified the following areas are not appropriately addressed:

- Programs and Guidelines;
- Eligibility;
- Assessment and approval process;
- Decision-making process;
- Agreements and acquittals;
- Conflicts of Interest; and
- Reporting.

Policy 6.5 Community Assistance Grants has been reviewed and updated to address these gaps and has been renamed Policy 6.5 Grants and Sponsorship (**Appendix 2**). Grants and Sponsorship Guidelines, which will be presented to a future Council meeting, will support the implementation of the proposed policy.

In addition to the updated policy, it is also proposed Council update the Delegations and Authorisations Register to include 1.2.30 Determine Grants and Sponsorship Allocation (**Appendix 3**) to ensure officers are properly authorised to exercise powers on behalf of the local government.

The proposed delegation outlined in **Appendix 3** requests the Chief Executive Officer and sub-delegate to approve low cost outgoing grant allocations, which are considered low risk to enable a fast response to applicants.

STATUTORY IMPLICATIONS/REQUIREMENTS

Consistent with sections 2 and 5 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Recommended action will modify current policy of Council.

RISK MANAGEMENT CONSIDERATIONS

Compliance Risk - Moderate

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Absolute Majority.

APPENDIX 1

6.5 Community Assistance Grants

Responsible Directorate	Customer & Community Services
Responsible Officer	Manager Community Wellbeing
File Number	CSV 9-4-2 & CSV-9-4-3

Objective

To provide Policy direction for the Shire of East Pilbara's Community Assistance Grants and Sponsorship.

Policy

This Policy is designed to align the Shire's Community Assistance Grants' and Sponsorship resources with the "Measures of Success" outlined in the Shire's Strategic Community Plan.

SPONSORSHIP

Sponsorship is defined as a commercial arrangement in which a sponsor receives a contribution in money or in kind in return for the Shire receiving commercial leverage, promotion, activation or exposure to achieve defined outcomes aligned with the "Measures of Success" outlined in the Strategic Community Plan.

The Shire expects to receive an agreed reciprocal benefit beyond a modest acknowledgement. The sponsorship will provide tangible and mutual compensation for all parties in the arrangement.

As the Shire receives something of value in return for the sponsorship, the sponsorship payment is not a gift.

GRANTS

A grant is defined as a form of financial assistance that funds a community group or organisation to develop a specific project.

Grants are cash and/or in-kind contributions provided to a recipient for a specific, eligible purpose. Applicants will apply through the grant program which is aligned to the "Measures of Success" outlined in the Shire's Community Strategic Plan. Recipients of grants must demonstrate that there will be a defined outcome that directly or indirectly benefits the community.

General

Grants and Sponsorships are subject to conditions including reporting, accountability and a requirement for the funds to be expended for the direct purpose for which they were granted.

The implementation of the grant and sponsorship scheme is to be in accordance with the Community Assistance Grants and Sponsorship scheme's Guidelines.

Organisations itemised individually in the Shire's endorsed budget to receive a grant or sponsorship, do not have to go through the formal application process, but will be required to correspond with the Shire in writing to request the monies and what they will be used for. These organisations are subject to meeting all acquittal processes which are required from the formal grant and sponsorship process.

References	The Chief Executive Officer, or delegate, may amend the guidelines as required.		
Related Procedures	Community Assistance Grants and Sponsorship Guidelines		
Date Adopted by Council	24 September 2010	Item No	9.2.3
Review/Amendment Date	31 January 2014	Item No	9.2.2
Review/Amendment Date	27 June 2015	Item No	9.2.5
Review/Amendment Date	28 August 2020	Item No	9.3.1
Next Review			

6.5 Grants and Sponsorship

1. Objective

Provide a sound governance framework for determining applications for grants and sponsorship; and establish a clear decision-making process providing certainty for applicants for grant and sponsorship opportunities from the Shire of East Pilbara ("the Shire"). Policy

2. Policy

This Policy is applicable to any grant or sponsorship arrangement where the Shire funds another organisation or individual to deliver a specific project or initiative.

3. Definitions

In this Policy-

'Applicant' is the individual or organisation making the application.

'Grant' is defined as a form of financial assistance that funds a community group or organisation to deliver a specific project. Grants are cash and/or in-kind contribution provided to a recipient for a specific, eligible purpose where there is no expected commercial return.

'Grants and sponsorship guidelines' the guidelines published by the Shire's Chief Executive Officer in accordance with this Policy.

'In-kind' means where the Shire provides the value of its resources, goods or services to eligible parties instead of cash as part of a grant or sponsorship. In-kind contribution can include the fees associated with Shire services such as equipment hire, venue and facility costs, transfer of equipment, waste services and permits with all in-kind support attached to a dollar amount.

'Personal benefit' is any gift or benefit for the purposes of the Local Government Act 1995 or applicable code of conduct.

'Sponsorship' a commercial arrangement in which a sponsor receives a contribution in money and/or in-kind support in return for the Shire receiving negotiated and specific benefits such as in-kind or promotional opportunities.

Any reference in this Policy to a dollar threshold for decision making on a funding limit is taken to be the combined amount of cash and in-kind support contribution.

4. Aims

Through the provision of grants and sponsorship, the Shire aims to:

- a. Strengthen the community by supporting a diverse range of activities, projects and initiatives that are responsive and representative of community needs;
- b. Build the capacity of individuals, community groups and local organisations to develop and implement sustainable solutions at a local level;
- c. Create community connections which drive activities that achieve strategic priorities as identified in the Shire's Strategic Community Plan;
- d. Recognise and celebrate the Shire's diversity, history, lifestyle, environment and uniqueness; and
- e. Support projects that deliver an economic benefit for the Shire's local businesses.

Detailed objectives associated with specific grant programs and sponsorships are outlined in the Shire's grants and sponsorship guidelines.

5. Programs and guidelines

The Shire's Chief Executive Officer (CEO) will establish the grants and sponsorship guidelines to provide operational details and administration of the Shire's grants and sponsorship program.

The grants and sponsorship guidelines must be:

- a. In line with this Policy and relevant legislation; and
- b. Published on the Shire's website.

The grants and sponsorship guidelines will outline:

- a. Funding categories;
- b. Application processes and timeframes;
- c. Amounts that can be applied for;
- d. Additional grant category specific information including assessment criteria;
- e. Assessment process;
- f. Items ineligible for funding;
- g. Funding Agreement; and
- h. Acquittal process.

6. General Program Eligibility

The following eligibility conditions apply to all grants and sponsorship. Applicants should:

- a. Reside, operate or provide a service that directly benefits people within the Shire of East Pilbara;
- b. Have no outstanding debts to, or grant acquittals with the Shire;
- c. Be registered as a not-for-profit body or registered charity within the Australian Charities and not-for-profit Commission (excluding Participation Grants applicants);
- d. Use funding solely for the purposes outlined by the Shire in the agreement;
- e. Submit their application within the timeframe outlined in the grants and sponsorship guidelines; and
- f. Must be able to provide a current Australian Business Number (ABN) and current Public Liability Insurance for duration of the funding term.

The following are ineligible to apply for a grant and sponsorship:

- a. Activities that have already commenced or have been completed (retrospective funding);
- b. Cash prizes, gifts or fundraising activities;
- c. Recurrent operating expenses eg. Administration costs, staff wages and utilities;
- d. Activities that promote racism, violence, discrimination or segregation;
- e. To service outstanding debts or loans;
- f. Activities or events that are the responsibility of State or Federal Government;
- g. Purchasing or provision of alcohol, or the costs associated with meeting Liquor Licensing requirements;
- h. An individual's personal expenses eg. Living and medical;
- i. Political activities;
- j. Religious activities;

- k. Activities or events that conflict with planned Shire events;
- l. Activities or events that duplicate what another organisation is already delivering;
- m. State or Federal Government Departments, Agencies and Organisations (excludes Schools);
- n. Activities that generate income which is not used for the purposes of the project; and
- o. An applicant who has already received funding or in-kind support within the same financial year.

Other eligibility requirements and funding conditions may apply to specific funding categories, as set out in the grants and sponsorship guidelines and/or agreements.

The Shire reserves the right to withdraw funding from a successful applicant if the activity is not progressing satisfactorily, the organisation ceases to be eligible, the organisation breaches the Agreement or the activity poses a reputational risk for the Shire. Should this occur the recipient will be liable for costs involved and funds will be returned to (or recovered by) the Shire.

7. Assessment and Approval Process

Assessment

All eligible applications for grants and sponsorship will be assessed against the selection criteria identified in the grants and sponsorship guidelines.

Applications will be prioritised in accordance with the Shire's Strategic Community Plan and the allocated budget for grants and sponsorship.

Applications that do not require Council approval will be assessed by the Chief Executive Officer's sub-delegate, who will then provide a recommendation to the Chief Executive Officer or authorised sub-delegate. The decision maker may not be involved in the assessment of applications.

The Chief Executive Officer will establish an internal Assessment Panel. The Assessment Panel will meet to discuss and assess applications requiring Council approval. The Assessment Panel will make recommendations to the Chief Executive Officer to report to Council for approval.

Applications may only be approved subject to the availability of funds in the approved Annual Budget.

Canvassing of Councillors or Assessment Panel members will disqualify applicants.

Decision Making

Funding applications are assessed independently of the decision maker (Council, delegate or sub-delegate).

Applications up to a value not exceeding \$3,000 may be made by the Chief Executive Officer or sub-delegate. The Chief Executive Officer may determine certain categories of grant, and set Council approval thresholds below \$3,000.

8. Agreement and Acquittal

Agreement

All successful applicants are required to enter into a formal written funding agreement prior to funds being released by the Shire.

The funding agreement will include:

- a. Purpose;
- b. Term of funding;
- c. Shire contribution and approved activities;
- d. Confirmation of any co-contributions;
- e. Grant and sponsorship terms and conditions including requirement for successful applicant to complete an acquittal within 28 days of the project competition; termination of agreement and repayment of funds;
- f. Expected Shire benefits;
- g. Shire Branding requirements;
- h. Media, communications and other promotional opportunities; and
- i. Declaration on behalf of recipient.

Acquittal

An acquittal must be provided to the Shire within 28 days of the conclusion of approved grant or sponsorship project.

The acquittal must include:

- a. Financial statements including receipts;
- b. Details of the project including how many people attended, benefit to the community, outcomes;
- c. Evidence on how the Shire was acknowledged; and
- d. Photos, survey results or feedback provided from attendees.

Acquittals will be retained by the Shire to ensure compliance with agreement and used in consideration of any future funding requests from the applicant.

9. Conflicts of Interest

In the administration and awarding of grants and sponsorship any real, potential or perceived conflicts of interest must be managed in accordance with the Local Government Act 1995, its regulations and the codes of conducts.

Employees, Assessment Panel members and elected members with any involvement with a grant or sponsorship application must declare:

- a. any direct or indirect financial interests they have with the application; and
- b. any impartial interests they have with any application.

10. Reporting

A formal report will be provided to Council every 6 months with funding requests and decisions made.

Information Bulletin will be updated to monthly with all incoming and outgoing funding applications.

Inclusion of funding provided in the Shire's Annual Report.

Shire will promote its funding of applicants, projects, events and other initiatives through social media and Shire website, and using other media outputs as appropriate.

11. Review of Policy

This Policy will reviewed every 12 months.

12. Authorisation Details

References:	The Chief Executive Officer, or delegate, may amend the Grants and Sponsorship Guidelines as required.		
Authorised by:	Council		
Date:	24 September 2010	Item No.	9.2.3
Review/Amendment Date	31 January 2014	Item No.	9.2.2
Review/Amendment Date	27 June 2015	Item No.	9.2.5
Review/Amendment Date	28 August 2020	Item No.	9.3.1
Review/Amendment Date		Item No.	
Next Review	Annual		
Responsible Directorate	Organisation Development		
Responsible Officer	Director Organisation Development		
File No.			

APPENDIX 3

1.2.30 Determine Grants and Sponsorship Allocations

Express Power or Duty Delegated:	<p><i>Local Government Act 1995:</i></p> <p>s.5.42 Delegation of some powers or duties to the CEO</p> <p>s.5.43 Limitations on delegations to the CEO</p>
Delegate:	Chief Executive Officer
Function:	<p>Authority to determine allocation [FM Reg 12(1)(a)] of the Shire's:</p> <ol style="list-style-type: none"> 1. Small Grants up to the value of \$1,000, in accordance with Council Policy 6.5 Grants and Sponsorship; 2. Event Grants up to the value of \$1,000, in accordance with Council Policy 6.5 Grants and Sponsorship; 3. Participation Grants up to a value of \$1,500, in accordance with Council Policy 6.5 Grants and Sponsorship; 4. Venue Support Grants up to a value of \$3,000, in accordance with Council Policy 6.5 Grants and Sponsorship. <p>Authority to decline applications for sponsorships in accordance with Council Policies. The above sponsorship decisions are appealable to Council.</p>
Council Conditions on this Delegation:	<p>All applications for Community Grants and Sponsorship requires a decision of Council.</p> <p>Decisions must be in accordance with the requirements of relevant Council Policies and be within Annual Budget allocations.</p> <p>Records evidencing assessment against criteria must be retained.</p>
Sub-Delegate/s: <i>Appointed by CEO</i>	Deputy CEO, Director Organisation Development
CEO Conditions on this Sub-Delegation:	<p>The CEO sub-delegation does not include Community Grants or Sponsorship funding.</p> <p>All applications for Community Grants and Sponsorship made in round funding requires a decision of Council.</p> <p>The Deputy CEO, Director Organisation Development has the authority to determine allocation of the Shire's:</p> <ol style="list-style-type: none"> 1. Small Grants up to the value of \$1,000, in accordance with Council Policy 6.5 Grants and Sponsorship;

- | | |
|--|---|
| | <ol style="list-style-type: none">2. Event Grants up to the value of \$1,000, in accordance with Council Policy 6.5 Grants and Sponsorship;3. Participation Grants up to a value of \$1,500, in accordance with Council Policy 6.5 Grants and Sponsorship;4. Venue Support Grants up to a value of \$3,000, in accordance with Council Policy 6.5 Grants and Sponsorship. <p>Authority to decline applications for sponsorships in accordance with Council Policies. The above sponsorship decisions are appealable to Council.</p> |
|--|---|

11.4 DIRECTOR COMMUNITY SERVICES

11.4.1 FEE WAIVER REQUEST NEWMAN BASKETBALL ASSOCIATION

Responsible Officer: Eric Plet
Director Community Services

Author: Paul Miller
Manager Recreation and Events

Proposed Meeting Date: 25 November 2022

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

MOTION / OFFICER'S RECOMMENDATION

Moved: Cr McWhirter-Brooks

Seconded: Cr Anick

That Council approves Newman Basketball Association's fee waiver request of \$2,820.00 in accordance with the existing Junior Community and Sporting Organisations Assistance Policy.

LOST
RECORD OF VOTE: 9/1

Reasons for decision:

The specific intention of the current Junior Community and Sporting Organisations Assistance Policy is to provide relief for organisations that are unable to meet their obligations. From the information that has been made available to Council, the Newman Basketball Association has the means to meet fee request of \$2,820.00.

For: Councillor Anick

Against: Shire President, Deputy Shire President, Crs Baer, Coppin, Landy, Kular, Mortimer, Lockyer, Smith.

REPORT PURPOSE

To request Council approves a fee waiver request from the Newman Basketball Association.

Solvent

BACKGROUND

The Newman Basketball Association was formed at the start of 2022 to provide junior basketball competitions to the Shire of East Pilbara community, predominately in the Newman Township. The competition currently consists of Mini Hoops and Under 10, Under 12 and Under 15 age divisions.

In March 2022, the Newman Basketball Association applied for a grant as part of the Shire's Community Assistance Grant program, for an annual grant.

The purpose of the annual grant is to support local initiatives put forward by community groups and organisations that enhance the quality of life in the East Pilbara.

The application submitted by the Newman Basketball Association was requested as a cash grant to run the basketball program for the period 15 October 2022 to 1 April 2023. As the competition is term based, this would cover school Term 4 2022 and Term 1 2023.

The grant application listed the following expenses:

- Cost of uniforms
- Newman Recreation Centre court hire – electricity fee component
- Referee costs
- Coaching costs

The Newman Basketball Association was successful with its application and was provided with a cash grant of \$8,584 excl. GST and received the funds in September 2022.

In October 2022, Newman Basketball Association received a community grant from BHP for \$20,000. The BHP funding was listed to enable the purchase of balls and other training equipment, jerseys (singlets) and uniforms, umpire training courses and coaching clinics, as well as the cost of hiring courts at the Newman Recreation Centre.

COMMENTS/OPTIONS/DISCUSSIONS

The Newman Basketball Association currently has booked the Newman Recreation Centre to run its competition for Term 4 2022, which is inclusive of training on Tuesdays utilising one court and matches on Saturdays using both courts.

The total fees incurred by the Newman Basketball Association for the Newman Recreation Centre hire for Term 4 2022 are detailed below, which is inclusive of court hire and court electricity fees for the Newman Recreation Centre, as per the Shire's Schedule of Fees and Charges 2022/23:

Term 4 2022	Amount
Court Hire Fees	\$2,820.00
Court Electricity Fees	\$3,010.00
Total	\$5,830.00

Newman Basketball Association is requesting the court hire fees of \$2,820 be waived.

As per the current Policy 6.10 - Junior Community and Sporting Organisations Assistance ("the Policy"), the costs associated with lighting and electricity usage, and security bonds are to be met by the applicant and are excluded from subsidy under the policy.

The Policy is being reviewed against the Shire's Delegations and Authorisations in which there are several discrepancies. This is being undertaken by the Organisation Development Directorate as part of a review of current grants, sponsorship and fee-waiver policies. Under the Policy, Newman Basketball Association is eligible to request a further fee waiver, at the discretion of Council approval or rejection.

The new Grants and Sponsorship policy to be considered by Council will address organisations' and community groups' requests for grants and fee waivers for the same programs or projects.

STATUTORY IMPLICATIONS/REQUIREMENTS

Consistent with Part 6 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Consistent with 6.11 Junior Community and Sporting Organisations Assistance.

STRATEGIC COMMUNITY PLAN

2: Social

- S1 Safe, connected and family-friendly communities where all people thrive, and have their needs met at all ages and stages of life.
- S1.4 Promote healthy and safe lifestyle choices and uphold public health and safety.
- S1.5 Provide facilities, services, and programs that provide opportunities for participation in sport, recreation and fitness.
- S1.6 Support local sporting clubs and community organisations to grow their capacity to increase healthy activity and cohesion.

RISK MANAGEMENT CONSIDERATIONS

Reputational – Minor

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing a budgetary allocation.

VOTING REQUIREMENTS

Simple Majority.

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12.1. NOTICE OF MOTION - CHANGE IN LOCATION - JUNE AND JULY 2023 ORDINARY COUNCIL MEETINGS

Responsible Officer: Steven Harding
Chief Executive Officer

Author: Joshua Brown
Manager Governance, Risk and Procurement

Proposed Meeting Date: 25 November 2022

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / PROPOSED MOTION

(Resolution No: 2022/149)

Moved: Cr McWhirter-Brooks

Seconded: Cr Lockyer

That Council:

1. Changes the location of the Ordinary Council Meeting of 23 June 2023 to Newman and the Ordinary Council Meeting of 28 July 2023 to Nullagine; and
2. Changes the location, date and time of the Airport Advisory Committee Meeting of 27 July 2023 in Newman to 28 July 2023 in Nullagine following the conclusion of the Ordinary Council Meeting.

**CARRIED UNANIMOUSLY
RECORD OF VOTE: 10/0**

For: Shire President, Deputy Shire President, Crs Anick, Baer, Coppin, Landy, Kular, Mortimer, Lockyer, Smith

Against: Nil

REPORT PURPOSE

To consider a motion from Councillor Wendy McWhirter-Brooks to seek a change in the location of the June and July 2023 Ordinary Council Meetings (and July Airport Advisory Committee meeting) to facilitate a proposed visit by the Pilbara Country Zone of the WA Local Government Association to Newman on 22 June 2022.

BACKGROUND

Notice of the following motion has been given by Councillor Wendy McWhirter-Brooks for consideration at the November 2023 Ordinary Council Meeting:

That Council:

- 1. Changes the location of the Ordinary Council Meeting of 23 June 2023 to Newman and the Ordinary Council Meeting of 28 July 2023 to Nullagine; and*
- 2. Changes the location, date and time of the Airport Advisory Committee Meeting of 27 July 2023 in Newman to 28 July 2023 in Nullagine following the conclusion of the Ordinary Council Meeting.*

OFFICER RESPONSE

At the October 2022 Ordinary Meeting, Council adopted meeting dates, times and locations for ordinary council meetings for November 2022 through to October 2023, including the following:

Meeting date	Meeting Location
23 June 2023	Nullagine
28 July 2023	Newman

The June meeting has for some time been held in Nullagine and the Administration is not aware of any matter that would prevent swapping the location of the June and July 2023 meetings.

The proposed visit to Newman by delegates to the WALGA Pilbara Country Zone on 22 June 2023 is a welcome opportunity to showcase Newman and the East Pilbara to neighbouring local governments.

The following table lists the names of delegates to the Pilbara Country Zone for councillors' reference:

Members	Delegates
City of Karratha	Mayor Peter Long
	Cr Daiva Gillam
	Virginia Miltrup, Chief Executive Officer

Town of Port Hedland	Mayor Peter Carter
	Cr Tim Turner
	Carl Askew, Chief Executive Officer
Shire of East Pilbara	President Cr Anthony Middleton
	Cr Wendy McWhirter-Brooks
	Steven Harding, Chief Executive Officer
Shire of Ashburton	President Cr Kerry White
	Cr Linton Rumble
	Kenn Donohoe, Chief Executive Officer

STATUTORY IMPLICATIONS/REQUIREMENTS

Should Council agree to Cr McWhirter-Brooks' motion, the change would be required to be notified on the Shire's website pursuant to regulation 12(3) of the *Local Government (Administration) Regulations 1996*.

POLICY IMPLICATIONS

Consistent with *Policy 1.6 Council Meetings – Dates and Times*.

STRATEGIC COMMUNITY PLAN

5: Governance

G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.

G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.

RISK MANAGEMENT CONSIDERATIONS

Reputational – Insignificant

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Simple Majority.

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL

Nil

15 CONFIDENTIAL MATTERS BEHIND CLOSED DOORS

COUNCIL RESOLUTION

Moved: Cr Baer

Seconded: Cr Anick

That the meeting be closed to the public in accordance with section 5.23{2} of the *Local Government Act 1995* to consider items; 15.1.1 and 15.2.1 behind closed doors at 11.21am.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 10/0**

For: Shire President, Deputy Shire President, Crs Anick, Baer, Coppin, Landy, Lockyer, Kular, Mortimer, Smith

Against: Nil

Cr Adrienne Mortimer declared she will maintain confidentiality during the closed part of meeting in accordance with regulation 14CA(5) of the Local Government (Administration) Regulations 1996.

15.1 DIRECTOR AVIATION AND REGULATORY SERVICES

15.1.1 PROPOSED LEASE NEWMAN AIRPORT

Responsible Officer: Vic Etherington
Director Aviation and Regulatory Services

Author: Malcolm Jenkinson, Organisational Advisor

Proposed Meeting Date: 25 November 2022

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION
(Resolution No: 2022/150)

Moved: Cr Baer
Seconded: Cr McWhirter-Brooks

That Council:

1. Authorises the Chief Executive Officer to enter into a lease agreement between the Shire and Northwest Aviation Services Pty Ltd over a portion of the Airport Terminal Building known as lease area NW1 and external transportable building known as lease area NW2 within Reserve 44775, Newman Airport, subject to the necessary approval from the Minister for Lands;
2. Authorises the Chief Executive Officer to include a condition terminating the lease and requiring Northwest Aviation Services Pty Ltd to vacate the lease area within thirty (30) days of Northwest Aviation Services Pty Ltd ceasing to provide services to airlines operating to Newman Airport;
3. Authorises the Chief Executive Officer to extend the Lease with the same conditions for a further period of five (5) years (2027 to 2032) on expiry of the initial Lease term;
4. Authorises the Chief Executive Officer to extend the Lease with the same conditions for a further period of five (5) years (2032-2037);
5. Authorises the Chief Executive Officer to extend the Lease with the same conditions for a further period of five (5) years (2037-2042);
6. Authorises the Chief Executive Officer to enter into any minor variations to the Lease over Lease term; and
7. Authorises the Shire President and Chief Executive Officer to affix the Common Seal to the Lease.

CARRIED UNANIMOUSLY
RECORD OF VOTE: 10/0

For: Shire President, Deputy Shire President, Crs Anick, Baer, Coppin, Landy, Kular, Mortimer, Lockyer, Smith

Against: Nil

REASONS FOR CONFIDENTIALITY

That in accordance with section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.

Cr Landy left Chamber at 11.26am and returned to Chamber at 11.27am

The Chief Executive Officer having declared an interest in item 15.2.1 left the Chamber at 11.28am.

All Shire Staff with the exception of the Manager Governance, Risk and Procurement left the Chamber for the deliberation and vote for Item 15.2.1 at 11.28am.

15.2 CHIEF EXECUTIVE OFFICER

15.2.1 CHIEF EXECUTIVE OFFICER ANNUAL REMUNERATION REVIEW

Responsible Officer: Joshua Brown
Manager Governance, Risk and Governance

Author: Joshua Brown
Manager Governance, Risk and Governance

Proposed Meeting Date: 25 November 2022

The Confidential Minutes for this item will be circulated to Councillors under separate cover in accordance with the Council Resolution.

REASONS FOR CONFIDENTIALITY

That in accordance with section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (a) A matter affecting an employee or employees.

COUNCIL RESOLUTION

Moved: Cr Smith
Seconded: Cr Lockyer

That Item 15.2.1 and its resolution remain confidential in accordance with 5.23(2)(a) of the *Local Government Act 1995* at 11.47pm.

CARRIED
RECORD OF VOTE 10/0

For: Shire President, Deputy Shire President, Crs Anick, Baer, Coppin, Landy, Kular, Mortimer, Smith, Lockyer

Against: Nil

COUNCIL RESOLUTION

Moved: Cr Lockyer

Seconded: Cr Coppin

That the meeting return to Open Council in accordance with 5.23(2) of the *Local Government Act 1995* at 11.47pm.

**CARRIED
RECORD OF VOTE 10/0**

For: Shire President, Deputy Shire President, Crs Anick, Baer, Coppin, Landy, Kular, Mortimer, Smith, Lockyer

Against: Nil

16 DATE OF NEXT MEETING

16 December 2022

17 CLOSURE

The Ordinary Meeting of the Shire of East Pilbara Council on 25 November 2022 was declared closed by the Presiding Member at 11.48pm. Councillors and Staff were thanked for their attendance.