

Unconfirmed copy of Minutes of  
Meeting held on 25 August 2017 subject  
to confirmation at meeting to be held  
on 22 September 2017



**SHIRE OF EAST PILBARA**

These minutes were confirmed by the council  
as a true and accurate record at the ordinary  
council meeting held on 22 / 9 / 2017

*Alvaigre*

**EAST PILBARA SHIRE COUNCIL**

**MINUTES**

**ORDINARY COUNCIL MEETING**

**NOTICE IS HEREBY GIVEN** that an  
ORDINARY Meeting of the Council was held,  
in Council Chambers, Newman,  
10.00 AM, FRIDAY, 25 AUGUST, 2017.

**Allen Cooper**  
CHIEF EXECUTIVE OFFICER



## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of East Pilbara for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of East Pilbara disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that person's or legal entity's own risk.

In particular and without derogating any planning application or application of a licence, any statement or intimation of approval made by any member or Officer of the Shire of East Pilbara during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of East Pilbara.

The Shire of East Pilbara warns that anyone who has any application lodged with the Shire of East Pilbara must obtain and should only rely on

## WRITTEN CONFIRMATION

of the outcome of the application and any conditions attaching to the decision made by the Shire of East Pilbara in respect of the application.

Signed: \_\_\_\_\_  
Allen Cooper  
Chief Executive Officer

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## 1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairman declared the meeting open at 10:05 AM and welcomed the Visitors in the public gallery.

## 2 RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

### 2.1 ATTENDANCES

#### Councillors

Cr Lynne Craigie	Shire President
Cr Lang Coppin	Deputy Shire President
Cr Michael Kitchin	Councillor
Cr Bidy Schill	Councillor
Cr Craig Hoyer	Councillor
Cr Shane Carter	Councillor
Cr Gerry Parsons	Councillor
Cr Jeton Ahmedi	Councillor
Cr Dean Hatwell	Councillor

#### Officers

Mr Allen Cooper	Chief Executive Officer
Ms Sian Appleton	Deputy Chief Executive Officer
Mr Rick Miller	Director Technical and Development Services
Mrs Sheryl Pobrica	Executive Services Administration Officer

#### Public Gallery

Mr David Van Ooran	CEO, RSPCA Western Australia
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### 2.2 APOLOGIES

#### Councillor Apologies

Cr Anita Grace	Councillor
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#### Officer Apologies

Nil

### 2.3 LEAVE OF ABSENCE

Nil

## 3 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

**4 PUBLIC QUESTION TIME**

Nil

**5 PETITIONS/DEPUTATIONS/PRESENTATIONS**

**5.1 RSPCA WESTERN AUSTRALIA**

Mr David Van Ooran, CEO, RSPCA Western Australian presented to Council additional information on the Animal Welfare Improvement Proposal.

The Shire President, Lynne Craigie thanked Mr Van Ooran for his presentation.

10:45 AM Mr David Van Ooran left Chambers.

**6 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING**

**7.1 CONFIRMATION OF MINUTES**

[Minutes July 28 2017 Council.DOCX](#)

**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/23**

**MOVED: Cr Gerry Parsons**

**SECONDED: Cr Michael Kitchin**

**THAT the minutes of the Ordinary Meeting of Council held on 28 July 2017, be confirmed as a true and correct record of proceedings.**

**CARRIED  
RECORD OF VOTE: 9 - 0**

*To be actioned by Mr Allen Cooper, Chief Executive Officer*

**7.2 PILBARA REGIONAL COUNCIL MINUTES 23 JUNE 2017**

**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/24**

**MOVED: Cr Gerry Parsons**

**SECONDED: Cr Craig Hoyer**

**THAT the minutes of the Pilbara Regional Council Ordinary Meeting of Council held on 23 June 2017, be received.**

**CARRIED  
RECORD OF VOTE: 9 - 0**

*To be actioned by Mr Allen Cooper, Chief Executive Officer*

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## 8 MEMBERS REPORT

### 8.1 ITEMS FOR RECOMMENDATION

#### 8.1.1 2017 WA REGIONAL TOURISM CONFERENCE

<b>File Ref:</b>	<b>CLR-5-6</b>
<b>Attachments:</b>	<a href="#">WA Regional Tourism Conference Prospectus 2017.pdf</a>
<b>Responsible Officer:</b>	<b>Cr Dean Hatwell Central Ward Councillor</b>
<b>Author:</b>	<b>Mr Grant Watson Coordinator Executive Services</b>
<b>Proposed Meeting Date:</b>	<b>25 August 2017</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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#### REPORT PURPOSE

To determine if Council wishes to send representatives to the 2017 WA Regional Tourism Conference in Albany from 11-13 September 2017.

#### BACKGROUND

Cr Hatwell has requested that consideration be given to sending a representative to the 2017 WA Regional Tourism Conference. The Conference will take place in Albany from 11-13 September 2017.

After two successful State tourism conferences held in Perth, this year the conference travels to a regional destination for the first time in recognition of the significance of our regional destinations to the success of the State's tourism industry.

Held across three days, the conference provides representatives with opportunities for professional and business development, networking and engagement with industry colleagues, and the chance to hear from industry-leading speakers on critical industry issues and innovative ideas.

The Conference program is **attached**.

## COMMENTS/OPTIONS/DISCUSSIONS

2017 will be the third WA Tourism Conference to be held and the first one to have a regional focus.

If Council determines to send a representative, Council should bear in mind that we have Councillors who sit on tourism related Committees:

Newman Visitors Centre  
Management Committee

Cr Shane Carter

Marble Bar Tourist Assoc.

Cr Dean Hatwell  
Cr Lang Coppin (Proxy)

Councillors Shane Carter, John Jakobson, Dean Hatwell and Lang Coppin attended the 2016 Conference in Perth.

## STATUTORY IMPLICATIONS/REQUIREMENTS

Nil

## POLICY IMPLICATIONS

Nil

## STRATEGIC COMMUNITY PLAN

The Shire of East Pilbara seeks to support the economic development of its communities through the establishment of partnerships with industry, local businesses, government agencies and the tourism sector.

3.1 Business diversification and promotion

3.1.3 Encourage tourism  
Responsible officer: DCEO  
Timing: 1-5 years

## RISK MANAGEMENT CONSIDERATIONS

Nil

## FINANCIAL IMPLICATIONS

There are two registration options:

	Member Rate	Non-Member Rate
<b><u>FULL CONFERENCE</u></b>	\$455	\$755
Includes Welcome Cocktail Function, Full Plenary Day and Conference Dinner		
Monday Sept 11 – Tuesday Sept 12		

<b><u>FULL CONFERENCE + TOUR</u></b>	\$525	\$825
Includes Welcome Cocktail Function, Full Plenary Day, Conference Dinner and Tour & Learn Activity		
Monday Sept 11 – Wednesday Sept 13		

Estimated costs for full travel arrangements and accommodation will be an additional \$3,170 per person.

The cost of this conference can be covered in the adopted budget for 2017/18. Costs of this conference would come from account number GL#41007 for Conference and Seminar Expenses.

#### **VOTING REQUIREMENTS**

Simple.

#### **OFFICER'S RECOMMENDATION**

**THAT Council**

- 1. Do not send a representative to the 2017 WA Regional Tourism Conference; or**
- 2. Council nominates Cr / Cr's \_\_\_\_\_ to attend the 2017 WA Tourism Conference.**

**COUNCIL RESOLUTION: 201718/25**

**MOVED: Cr Dean Hatwell**

**SECONDED: Cr Jeton Ahmedi**

**THAT Council**

- 1. Council nominates Cr Dean Hatwell to attend the 2017 WA Tourism Conference.**
- 2. Cr Dean Hatwell be required to submit a report on the attendance including benefits to the individual, the Shire, the Pilbara and the State within one (1) month of returning from the conference**

**CARRIED  
RECORD OF VOTE: 9 - 0**

***To be actioned by Mr Grant Watson, Coordinator Executive Services***



# **Council**

## **2017 WA REGIONAL TOURISM CONFERENCE**

### **Attachments**

#### **Item: 8.1.1**

**Meeting Date 25 August 2017**



# 2017 WA REGIONAL TOURISM CONFERENCE

ALBANY • 11-13 SEPT

DELEGATE  
PROSPECTUS



Presented in partnership by



Principal Sponsor

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# WELCOME

We are delighted to invite you to join us at the **2017 WA Regional Tourism Conference in Albany on September 11 - 13.**

After two successful State tourism conferences held in Perth, this year the conference travels to a regional destination for the first time in recognition of the significance of our regional destinations to the success of the State's tourism industry.

Held across three days, the conference provides delegates with opportunities for professional and business development, networking and engagement with industry colleagues, and the chance to hear from industry-leading speakers on critical industry issues and innovative ideas.

We hope you will be able to join us for this premier industry event.

Your co-hosts,



## SPEAKERS AND PANELLISTS

The conference will feature speakers and panellists from across Australia, including Government Ministers, industry leaders and tourism experts.

For full list of speakers and panellists, visit [watourismconference.com.au](http://watourismconference.com.au)



**Hon Paul Papalia CSC MLA**

Minister for Tourism; Racing and Gaming; Small Business; Defence Issues; Citizenship and Multicultural Affairs



**Patria Jafferries**

Founder of Dome cafés  
Keynote Speaker



**Mark Wilsdon**

Museum of Old and New Art (MONA) Tasmania  
Co-CEO



**Mayor Dennis Wellington**

City of Albany



**Damien Rossi**

Urban List  
General Manager



**Jon Doust**

Albany Author  
Dinner Speaker



**Matthew Donnelly**

Deloitte Financial Advisory  
Partner



**Noel Richards**

Deloitte Access Economics  
Director



**Mike McKenna**

Perth Stadium  
CEO



**Julian Barry**

Qantas  
Regional Manager WA



**Tracey Cinavas-Prosser**

Perth Convention Bureau  
Director Stakeholder Relations



**Duncan Ord**

Department of Local Government, Sport and Cultural Industries  
Interim Director General



**Renae Woodhams**

Western Australian Museum  
Principal Project Officer  
Communications and Public Engagement



**Josh Whiteland**

Koomal Dreaming  
Owner



**Sonia Beckwith**

Live Ningaloo  
Business Manager



**Laura Lotter**

Tribe Perth  
Sales & Marketing Manager



**Sally Hollins**

Willie Creek Pearls  
CEO



**Matt Norton**

Margaret River Busselton  
Tourism Association  
Tourism Services Manager



# CONFERENCE PROGRAM\*

DAY 1

MONDAY, SEPTEMBER 11

## Optional Pre-conference Training Workshops

*Centennial Stadium, 156 Lockyer Avenue, Albany*

Maximise your conference experience by attending additional training workshops prior to the main event.

Please note, delegates must register separately for the training workshops and additional fees apply.

**8.30am – 12.30pm** **Websites, SEO/SEM and Google Analytics**  
Presented by Kristy Bailey  
One Eighty Marketing

**9.00am – 12.30pm or 1.30pm – 5.00pm** **Content Marketing**  
Presented by Meg Coffey  
Coffey & Tea

**1.00pm – 5.00pm** **Photography for Tourism**  
Presented by Craig Wells  
WellStrategic



## Welcome Cocktail Function

*Complimentary for all conference delegates*

**6.00pm – 8.00pm**

**Garrison Restaurant & Bar, 7 Forts Road, Mount Clarence**  
**Smart Casual/Business Attire**

Join fellow delegates, invited guests and sponsors for a welcome function hosted by the City of Albany. Includes welcome address from City of Albany Mayor Dennis Wellington and Welcome to Country from local Aboriginal Elder Joey Williams.

\* Subject to change



DAY 2

TUESDAY, SEPTEMBER 12

*Centennial Stadium, 156 Lockyer Avenue, Albany*

**8.00am** **Registrations commence**

**9.00am** **Introduction by Master of Ceremonies**  
Tourism Council WA CEO Evan Hall

**9.05am** **Opening address**  
Hon Paul Papalia CSC MLA  
Minister for Tourism; Racing and Gaming;  
Small Business; Defence Issues;  
Citizenship and Multicultural Affairs

**9.15am** **Tourism WA Update**

**9.35am** **Consumer Trends and Key Observations for Tourism**  
Matthew Donnelly  
Deloitte Financial Advisory Partner  
Noel Richards  
Deloitte Access Economics Director

**10.15am** **Morning Tea**

**10.45am** **Innovation and Adaptation in Tourism Product – Meeting Modern Customer Expectations Panel**  
Sally Hollins  
Willie Creek Pearls Chief Executive Officer  
Laura Lotter  
Tribe Perth Sales & Marketing Manager  
Matt Norton  
Margaret River Busselton Tourism Association  
Tourism Services Manager

**11.15am** **Tourism Australia Update**

**11.40am** **The Importance of Online Marketing for Local Destinations**  
Damien Rossi  
Urban List General Manager

**12.15pm** **Lunch**

**1.15pm** **Keynote Speaker – Patria Jafferries**

As the founder and former CEO of Dome Coffees, Patria grew the start-up into a multi-million dollar international importer, exporter, franchiser, retailer and restaurateur within ten years. She has been a revered and respected business woman ever since, having held several impressive advisory and board positions, including small business advisor to the Reserve Bank of Australia and Chair of the Small Business Development Corporation.

**2.00pm** **Developing a Unique Selling Point – Case Study**  
Mark Wilsdon  
Museum of Old and New Art (MONA) Tasmania  
Co-CEO





DAY  
2

## TUESDAY, SEPTEMBER 12

Centennial Stadium, 156 Lockyer Avenue, Albany

**2.30pm Eco, Cultural & Indigenous Experiences Panel**  
 Sonia Beckwith  
 Live Ningaloo Business Manager  
 Duncan Ord  
 Department of Local Government, Sport & Cultural Industries Interim Director General  
 Josh Whiteland  
 Koomal Dreaming Owner  
 Renae Woodhams  
 Western Australian Museum Principal Project Officer - Communications and Public Engagement

**3.10pm Afternoon tea**

**3.30pm Future Opportunities for Local Tourism Destinations**  
 Julian Barry  
 Qantas Regional Manager WA  
 Tracey Cinavas-Prosser  
 Perth Convention Bureau  
 Director Stakeholder Relations  
 Mike McKenna  
 Perth Stadium Chief Executive Officer

**4.30pm Closing comments and Day concludes**



## Conference Dinner

**6.00pm for pre-dinner drinks**  
 Albany Entertainment Centre, 2 Toll Place, Albany  
 Business Formal Attire

Hosted by Master of Ceremonies and GWN7 News presenter Noel Brunning, the conference dinner will bring together delegates for a relaxed networking and entertainment opportunity.

Dinner proceedings will include the presentation of the GWN7 Top Tourism Town Awards, entertainment from local author Jon Doust and music from The Endearing Y's.



DAY  
3

## WEDNESDAY, SEPTEMBER 13



## Tour & Learn Activity

**8.30am – 1.00pm**  
 Starts from Centennial Stadium, 156 Lockyer Avenue, Albany  
 Includes light breakfast and lunch

This morning's program is an opportunity to learn how local businesses and destinations can take a dynamic approach to building tourism community, developing hero experiences, and build their businesses through enhanced tourism distribution channels.

This Learning Tour uses the Amazing South Coast as a live case study. Hear about how the **National Anzac Centre** is building sustainability through local community engagement, join **Busy Blue Bus** to learn about the growth of their business through new product development and visit **Albany's Historic Whaling Station** to hear about their journey through brand re-positioning and event strategies. The tour finishes with a presentation from **City of Albany** on their latest developments, destination marketing and the development of the Amazing South Coast brand.

**Delegates can select from the following tour options:**

- Visitor Centres – destination packaging tour
- Aboriginal Tourism Operators – product marketing tour
- Local Government and Local Tourism Associations – destination marketing tour
- Small & Regional Tourism Operators – product marketing tour
- Caravan Parks – destination packaging tour



# SPONSORS

## Principal Sponsor



Tourism Western Australia (Tourism WA) is the State Government agency responsible for promoting Western Australia as an extraordinary holiday and business event destination.

It is an economic development agency responsible for getting the conditions right so the tourism industry in WA can thrive.

The agency also works in partnership with the private sector and government to develop WA's iconic tourism experiences and promote them locally, nationally and internationally.

Tourism WA has three core functions – marketing the State; developing, attracting and promoting major sports, arts and cultural and culinary events; and promoting the development of significant tourism infrastructure.

The agency is responsible for delivering innovative marketing campaigns to raise local, national and international awareness of WA's extraordinary destinations and experiences.

## Platinum Sponsor



The Amazing South Coast stretches from Walpole through to Bremer Bay, and inland to the Stirling Range in southern Western Australia. It is widely regarded as one of the most beautiful and diverse regions in the world. Visit Australia's National Anzac Centre, the Gap and Natural Bridge, the Treetop Walk, Elephant Rocks and Greens Pool, and the Bremer Canyon Killer Whale Expedition.

## Gold Sponsors



GWN7 is Regional Western Australia's highest rating and most successful television network. The network is now in its 50th year providing the very best local and international entertainment, live news, and major sporting events to over 500,000 residents.



PERTH CONVENTION BUREAU

Perth Convention Bureau (PCB) is responsible for marketing Western Australia as a business events destination embracing conventions, exhibitions and incentive travel groups.



Vanguard Press is a leading print provider, offering an integrated supply chain encompassing publishing, design, print and distribution to meet the demands of the tourism industry.

## Silver Sponsors



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**REGISTRATIONS  
NOW OPEN!**

Visit [watourismconference.com.au](http://watourismconference.com.au) to register



### Conference Pricing

	MEMBER RATE*	NON-MEMBER RATE
<b>FULL CONFERENCE</b> Cocktail Function, Full Plenary Day and Dinner	\$455	\$755
<b>FULL CONFERENCE &amp; TOUR</b> Cocktail Function, Full Plenary Day, Dinner and Tour & Learn Activity	\$525	\$825

\*Must be a current member of TCWA, CIAWA, VCWA, WAITOC, ASW or was a financial member of FACET before 31 May 2017.



### Conference Accommodation

Book your stay in Albany with a recommended conference accommodation provider. Visit the website for a full list of preferred accommodation providers.

[watourismconference.com.au](http://watourismconference.com.au)



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[www.scamperdesign.com](http://www.scamperdesign.com)

Images courtesy WellStrategic and Tourism Western Australia

**8.1.2 UNCONVENTIONAL GAS EXPLORATION AND PRODUCTION ACTIVITIES  
(FRACKING)**

**File Ref:** LEG-2-1  
**Responsible Officer:** Cr Michael Kitchin  
North West Ward Councillor  
**Author:** Mr Grant Watson  
Coordinator Executive Services  
**Proposed Meeting Date:** 25 August 2017  
**Location/Address:** N/A  
**Name of Applicant:** N/A  
**Author Disclosure of Interest:** Nil

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**REPORT PURPOSE**

For Council to consider the establishment of a policy relating to the mining of unconventional gas via hydraulic fracture stimulation (fracking) within the Shire of East Pilbara.

**BACKGROUND**

Cr Kitchen has requested that Council be given some information in regard to what is known on fracking.

Hydraulic fracturing (or fracking) is a well stimulation technique in which rock is fractured by a pressurized liquid. The process involves the high-pressure injection of 'fracking fluid' (primarily water, containing sand or other proppants suspended with the aid of thickening agents) into a wellbore to create cracks in the deep-rock formations through which natural gas, petroleum, and brine will flow more freely. When the hydraulic pressure is removed from the well, small grains of hydraulic fracturing proppants (either sand or aluminium oxide) hold the fractures open.

Hydraulic fracturing is highly controversial in many countries. Its proponents advocate the economic benefits of more extensively accessible hydrocarbons. Opponents argue that these are outweighed by the potential environmental impacts, which include risks of ground and surface water contamination, air and noise pollution, and the triggering of earthquakes, along with the consequential hazards to public health and the environment.

The Department of Mines and Petroleum (DMP) publications indicate that:

- Western Australia's shale and tight gas resources represent a significant economic opportunity for the State and offer benefits to regional communities.
- Hydraulic fracture stimulation has been undertaken in Western Australia for more than 55 years, without incident.
- There is no evidence to date that fracture stimulation in Western Australia has led to any environmental harm.

A two year parliamentary inquiry into the Implications for Western Australia of Hydraulic Fracturing for Unconventional Gas in Western Australia (completed in November 2015) found that the risks from hydraulic fracture stimulation can be safely managed. The inquiry found:

- There is significant concern amongst the community about the risks associated with hydraulic fracturing but at the same time, there is a level of misinformation present in the public domain that can cause confusion and mistrust
- Recognised the potential benefits of the shale gas industry as an employer, an investment generator and provider of future energy security
- Regulation of the industry in WA was robust

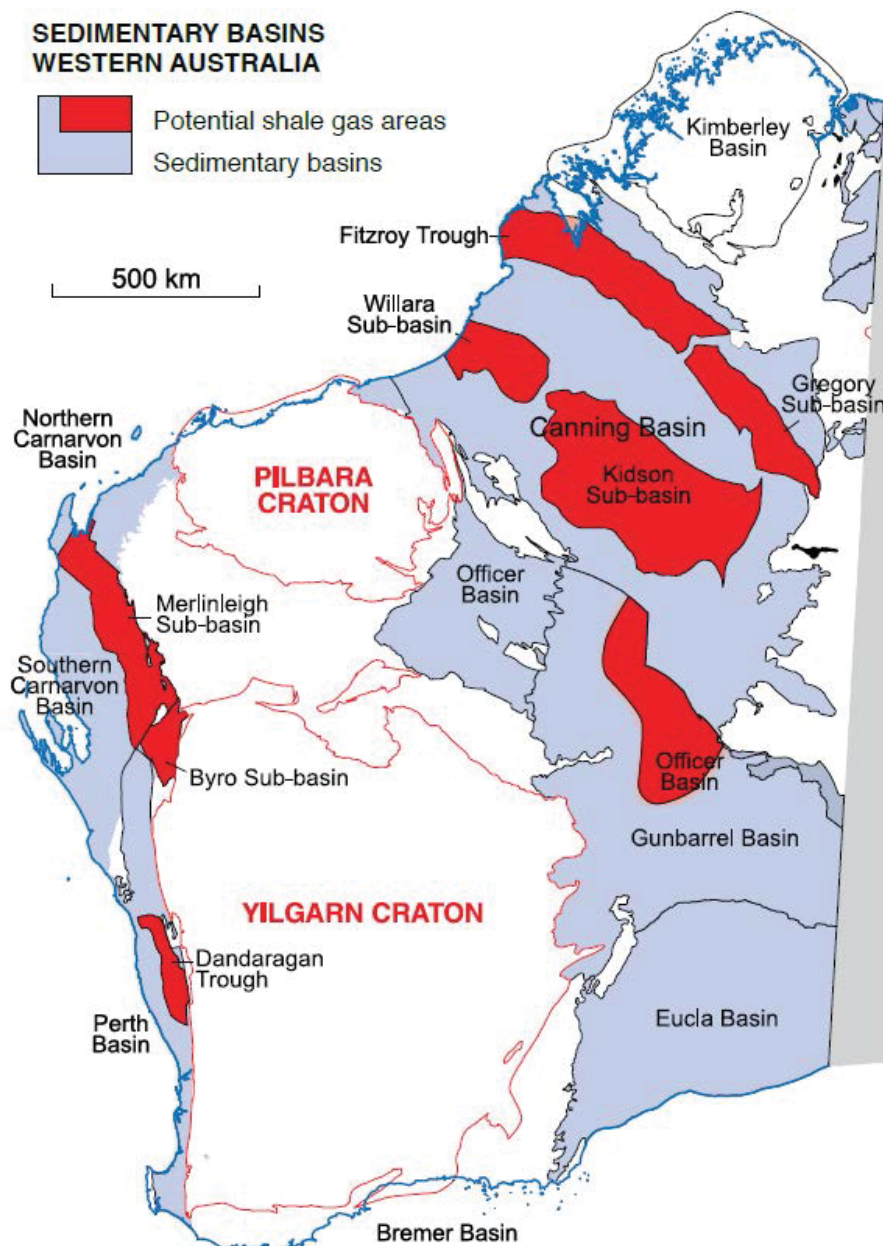
Common arguments made against Fracking:

- Exploratory fracking for shale and tight (unconventional) gas in Western Australia only commenced in the last decade and only a handful of wells have been fracked in that time
- Fracking for unconventional gas is vastly different to the historical techniques used in conventional gas extraction, and usually involves high volume "slickwater" (ie. chemical and water fluid mixes) hydraulic fracturing as well as horizontal drilling
- Modern fracking technology has never been deployed on a commercial scale in Western Australia
- Modern fracking uses very large quantities of a variety of chemicals, many of which are known to be toxic or their toxicity is as yet unassessed
- Modern fracking processes require massive volumes of water and produce large volumes of toxic wastewater
- Much higher pressures must be applied to the well to undertake a frack in modern processes, increasing risk of well failure. New horizontal drilling techniques also make effective and secure well construction much more difficult to achieve.
- The WA Government and the gas industry claim that fracking can be done safely if it is regulated appropriately and 'best practice' well construction guidelines are followed. However there is growing evidence to show that even strict regulations are simply not capable of preventing harm and that 'world's best practice' well construction just isn't enough to stop wells leaking.

Location of the Potential Resources:

In WA, substantial “tight gas” or “shale gas” deposits have been identified which may be suitable for recovery using hydraulic fracturing. Shale gas deposits are found at depths of 2,000 to 4,000 metres, whereas coal seam gas deposits are much shallower at depths of 300 to 1,000 metres.

Western Australia is highly prospective for shale gas in the Canning Basin (Kimberley and East Pilbara regions) and for tight and shale gas throughout the Northern Perth Basin (Mid-West region), which stretches the length of the coastal plain from Busselton through to north of Geraldton. The attached following map refers:



<sup>2</sup>Source: Department of Mines and Petroleum and U.S Department of Energy 2013 (IEA)



## COMMENTS/OPTIONS/DISCUSSIONS

Several other WA local governments have discussed or passed motions either not supporting the act of unconventional gas extraction or taking no position as the process is regulated by the State Government. These include the Shires of Chittering, Mundaring, Coorow, Carnamah, Gingin, Dandaragan and the City of Swan.

It is important for Council to acknowledge both the potential economic benefits and the environmental risks associated with unconventional gas exploration.

It is also important for Council to note that gas exploration is not a 'use' controlled under local government jurisdiction, this is a State managed activity due to its complexity and specificity in nature.

Should Council decide that it is necessary to adopt a formal policy position, it should consider including this as part of the Local Planning Strategy review.

## STATUTORY IMPLICATIONS/REQUIREMENTS

State: *Australian Petroleum and Geothermal Energy Resources Act 1967*  
*Local Government Act 1995*  
*Planning and Development Act 2005*

Such activities are legislated and administered by the State Government under the *Australian Petroleum and Geothermal Energy Resources Act 1967* which operates separately to the *Local Government Act 1995* and the *Planning and Development Act 2005*. Local Government does not have legislative control over these activities. This does not however, stop Council from expressing an opinion regarding such activities or having regard to its planning scheme provisions.

## POLICY IMPLICATIONS

Policy Manual – 4.4 Environmental Council Recognition



#### 4.4 Environment Council Recognition

<b>Responsible Directorate</b>	Executive Services
<b>Responsible Officer</b>	Chief Executive Officer
<b>File Number</b>	ENV 1-12

##### Objective

To recognise the importance of our environment.

##### Policy

1. The term 'environment' means living things, their physical, biological and social surroundings, and interaction between all of these.
2. The good management of the environment is a primary task of the Council and should be considered in all of Council's decisions.
3. Council decisions affecting the environment shall be based on the development of sound policies developed through consultation with the community.
4. A coordinated approach to all environmental matters is required. Activities of the Council should be coordinated with each other as well as with those of outside bodies wherever necessary to ensure that maximum benefit is obtained.
5. The Council will initiate measures to identify environmental issues important to the residents of the Shire and will take action as necessary to address those issues.
6. The Council will inform the public of issues concerning the environment through press releases, and other methods as appropriate.
7. Council will encourage the use of calico bags as an alternative to plastic.
8. Council will develop alternative administration processes to reduce the amount of paper required in Councils Minutes and Agendas, Councillors will use an electronic means to receive correspondence from Council.

References			
Related Procedures	Nil		
Date Adopted by Council	27 June 2003	Item No	9.1.3
Review/Amendment Date		Item No	
Next Review			



Local Planning Strategy (2016)

In considering such activities, the Shire is to have regard to the Local Planning Strategy and its planning principles. Due to the nature of fracking, some of the planning principles (such as those listed below) may promote or conflict with any proposal for gas extraction.

- Diversify and strengthen the Shire's economy to create broader employment opportunity and generate economic resilience.
- Preserve the unique and identifiable environment and landscape for the current and future community and its visitors.
- Balance the cultural value, environmental significance and economic importance of the land and the environment.

Economic Development and Tourism Strategy (2012 – 2015)

The Shire is to have regard to the Economic Development and Tourism Strategy and its guiding objectives. In particular:

Objective 1 – Building prosperous enterprises

- To facilitate business growth
- Facilitate new investment
- Assist business cooperation in the local economy.

Objective 5 – Manage the environment responsibly

- Provide leadership in environmental issues
- Sustainably manage natural resources and enhance the environment

Town Planning Scheme No. 4

TPD 4 does not list unconventional gas extraction as a use in the scheme. Fracking would not be able to be considered as an 'Extractive Industry' use as it does not involve the extraction, quarrying or removal of sand, gravel, clay, hard rock, stone or similar material from the land.

**STRATEGIC COMMUNITY PLAN**

**Goal 3 – Economic – Planned Actions**

*The Shire of East Pilbara seeks to support the economic development of its communities through the establishment of partnerships with industry, local businesses, government agencies and the tourism sector.*

3.1 Business diversification and promotion

3.1.1 *Provide support for established and emerging business bodies and local businesses*

*Responsible officer: DCEO*

*Timing: 1-5 years*

- 3.1.2 *Build a thriving and diverse economy*  
*Responsible officer: DCEO*  
*Timing: 1-5 years*

**Goal 4 – Environment – Planned Actions**

The Shire of East Pilbara seeks to effectively manage and maintain its iconic Pilbara environmental assets by reducing ecological footprints and developing clean, green towns.

- 4.2 Promote a sustainable environment
- 4.2.1 *Cultivate clean green towns*  
*Responsible officer: MCW*  
*Timing: 1 years*
- 4.2.2 *Promote improved water management*  
*Responsible officer: DTDS*  
*Timing: 1-3 years*

**RISK MANAGEMENT CONSIDERATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple.

**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/26**

**MOVED: Cr Michael Kitchin**

**SECONDED: Cr Jeton Ahmedi**

**THAT Council**

1. **Note that unconventional gas exploration and production activities are regulated by the State Government under the *Australian Petroleum and Geothermal Energy Resources Act 1967*; and**
2. **Consider the establishment of a policy / statement in relation to 'Unconventional Gas Exploration and Product Activities (Fracking)' to be presented at the next Corporate Discussion Session of Council on 22<sup>nd</sup> September 2017, in line with Council's Policy making procedure.**

**CARRIED**  
**RECORD OF VOTE: 9 - 0**

***To be actioned by Mr Grant Watson, Coordinator Executive Services***

## 8.2 ITEMS FOR INFORMATION

### **Cr Michael Kitchin attended:**

- WALGA 2017 Convention 2-4/08/2017
- WALGA Aboriginal Culture and Heritage Preservation Forum 02/08/2017
- State Council Meeting AGM 02/08/2017
- WALGA – Urban Tree Canopy Survey 14/08/2017
- WALGA – Aboriginal Culture and Heritage Preservation Survey 16/08/2017
- VFES Marble Bar Meeting 23/08/2017

### **Cr Lang Coppin attended:**

- WALGA 2017 Convention 2-4/08/2017
- Town Square Opening 28/07/2017

### **Cr Dean Hatwell attended:**

- Town Square Opening 28/07/2017
- LEMC Marble Bar 23/08/2017

### **Cr Biddy Schill attended:**

- LEMC Nullagine Meeting 24/08/2017
- Town Square Opening 28/07/2017

### **Cr Gerry Parsons attended:**

- WALGA 2017 Convention 5-4/08/2017
- Vietnam Memorial Service 18/08/2017
- Town Square Opening 28/07/2017
- PDC Meeting
- Meet and Greet Councillors Shopping Centre 12/08/2017
- Newman Tyres Official Opening 15/08/2017

### **Cr Anita Grace attended:**

- WALGA 2017 Convention 2-4/08/2017
- WALGA Aboriginal Culture and Heritage Preservation Forum 02/08/2017
- Town Square Opening 28/07/2017
- Meet and Greet Councillors Shopping Centre 12/08/2017
- Pilbara Regional Council Meeting 01/08/2017

**Cr Craig Hoyer attended:**

- Town Square Opening 25/07/2017

**Cr Shane Carter attended:**

- WALGA 2017 Convention 2-4/08/2017
- Town Square Opening 28/07/2017

**Cr Lynne Craigie attended:**

- WALGA 2017 Convention 2-4/08/2017
- Town Square Opening 28/08/2017
- Pilbara Regional Council Meeting 01/08/2017
- State Council Meeting AGM 02/08/2017
- PRC Meeting with Auditor 19/07/2017
- Kimberley Regional Group Forum Perth 01/08/2017
- Mayors and Presidents Forum Perth 01/08/2017
- Mayors and Presidents Reception 01/08/2017
- Meeting with Minister Hon Michelle Roberts MLA 10/07/2017
- WALGA Opening Reception 02/08/2017
- WALGA Convention 2-4/08/2017
- LGIS Sundowner Exhibition 03/08/2017
- LGIS Board Meeting 17/08/2017
- WALGA Gala Dinner 04/08/2017
- Meeting with Minister Rita Saffioti MLA
- Meeting with Ms Mia Davies; Parliament House
- Landcorp Meeting
- Meeting with Jvaci Gamblin – Volunteering WA
- Newman Senior High School Recival of Report
- EPIS Meeting
- Newman Women's Shelter

## 9 OFFICER'S REPORTS

### 9.1 CHIEF EXECUTIVE OFFICER

#### 9.1.1 CHIEF EXECUTIVE OFFICER STATUS OF COUNCIL DECISIONS - JULY 2017

**File Ref:** CLR 4-5  
**Responsible Officer:** Mr Allen Cooper  
Chief Executive Officer  
**Author:** Mrs Sheryl Pobrica  
Executive Services Administration Officer  
**Proposed Meeting Date:** 25 August 2017  
**Location/Address:** N/A  
**Name of Applicant:** N/A  
**Author Disclosure of Interest:** Nil

10:58 AM Cr Lang Coppin left Chambers.  
10:59 AM Cr Lang Coppin entered Chambers.

---

### REPORT PURPOSE

To inform of the action taken in relation to Council decisions.

### BACKGROUND

Council requested to be informed of the progress and completion of previous decisions.

### COMMENTS/OPTIONS/DISCUSSIONS

The status list of Council decisions is included as an attachment to the agenda.

### STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995  
Part 2 Constitution of local government  
Division 2 Local governments and councils of local governments  
Section 2.7

- (1) The council –
    - (a) governs the local government's affairs; and
    - (b) is responsible for the performance of the local government's functions.
  - (2) Without limiting subsection (1), the council is to -
    - (a) oversee the allocation of the local government's finances and resources; and
    - (b) determine the local government's policies.
-

## **POLICY IMPLICATIONS**

Nil

## **STRATEGIC COMMUNITY PLAN**

### **Goal 1 – Civic Leadership – Planned Actions**

*The Shire of East Pilbara seeks to deliver high quality corporate governance and demonstrate accountability to its constituents. All decisions are informed by community engagement – leading to the effective allocation of the Shire’s resources – that deliver optimum benefits to the community.*

1.1 Efficient and effective local government

1.1.1 *Ethical, accountable and transparent decision-making*

## **RISK MANAGEMENT CONSIDERATIONS**

In order to remain transparent and to facilitate timely and appropriate decision-making it is necessary that actions items be reviewed at each Council meeting.

## **FINANCIAL IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple.



**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/27**

**MOVED: Cr Gerry Parsons**

**SECONDED: Cr Michael Kitchin**

**THAT the Chief Executive Officer "Status of Council Decisions" Report for the month of July 2017 be received.**

COUNCIL MEETING DATE	ITEM NO	COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION TAKEN/ STATUS	ESTIMATED COMPLETION DATE
30 June 2017	13.9	BIKE LOCK REGISTER Cr Lynne Craigie said the Karratha Police have issued bike locks and maintain a bike lock register. It is running very well. Is it possible our police in Newman can do the same? Mr Allen Cooper, Chief Executive Officer to follow up.	CEO	To be discussed at Corporate Discussion 25/08/2017	August 2017
28 July 2017	9.1.2	SEEKING PUBLIC COMMENT ON A PROPOSED PLASTIC BAG REDUCTION LOCAL LAW	CES	Process underway	In Progress
28 July 2017	12.1.1	AVIAIR PILBARA-RPT AIR SERVICE PROPOSAL DISCUSSIONS	CES	MOU to be present to Council 25/08/2017	In Progress

**CARRIED  
RECORD OF VOTE: 9 - 0**

*To be actioned by Mr Allen Cooper, Chief Executive Officer*

### 9.1.2 INQUIRIES INTO REGIONAL AIRFARES IN WESTERN AUSTRALIA

<b>File Ref:</b>	<b>FAC 1-2</b>
<b>Attachments:</b>	<a href="#">Economics and Industry Standing Committee.pdf</a> <a href="#">ORC17-24506 Letter Inquiry into Regional Airfares in WA.pdf</a> <a href="#">Terms of Reference Regional Airfares in WA.pdf</a>
<b>Responsible Officer:</b>	<b>Mr Allen Cooper</b> <b>Chief Executive Officer</b>
<b>Author:</b>	<b>Mr Allen Cooper</b> <b>Chief Executive Officer</b>
<b>Proposed Meeting Date:</b>	<b>25 August 2017</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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#### REPORT PURPOSE

To note the submission to the Economics and Industry Standing Committee Inquiry into the regional airfares in Western Australia.

#### BACKGROUND

The new state Labor Government announced as part of an election commitment to hold an inquiry into regional airfares in Western Australia. This inquiry has been allocated to the Economics and Industry Standing Committee.

The Committee is to evaluate the:

- a. Factors contributing to the current high cost of regional airfares;
- b. Impacts that high cost regional airfares have on regional centres – from business, tourism and social perspective;
- c. Impact of State Government regulatory processes on the cost and efficiency of regional aerservices;
- d. Actions that the State and local government authorities can take to limit increases to airfares without undermining the commercial viability of RPT services;
- e. Actions that airlines can take to limit increases to airfares without undermining the commercial viability of RPT services; and
- f. Recent actions taken by other Australian governments to limit regional RPT airfare increases.

The committee has to report its findings by the 28<sup>th</sup> November 2017.

#### COMMENTS/OPTIONS/DISCUSSIONS

Shire staff have submitted a submission by the due date the 28<sup>th</sup> July 2017, a copy is attached.

---

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Nil

**POLICY IMPLICATIONS**

Nil

**STRATEGIC COMMUNITY PLAN**

Nil

**RISK MANAGEMENT CONSIDERATIONS**

The cost of airfares has an effect on the community at large.

**FINANCIAL IMPLICATIONS**

Preparation of the submission was within operational expenses.

**VOTING REQUIREMENTS**

Simple.

**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/28**

**MOVED: Cr Dean Hatwell**

**SECONDED: Cr Shane Carter**

**THAT Council note the submission to the Economics and Industry Standing Committee Inquiry into regional airfares in Western Australia.**

**CARRIED  
RECORD OF VOTE: 9 - 0**

*To be actioned by Mr Grant Watson, Coordinator Executive Services*

# **Council**

## **INQUIRIES INTO REGIONAL AIRFARES IN WESTERN AUSTRALIA**

### **Attachments**

#### **Item: 9.1.2**

**Meeting Date 25 August 2017**

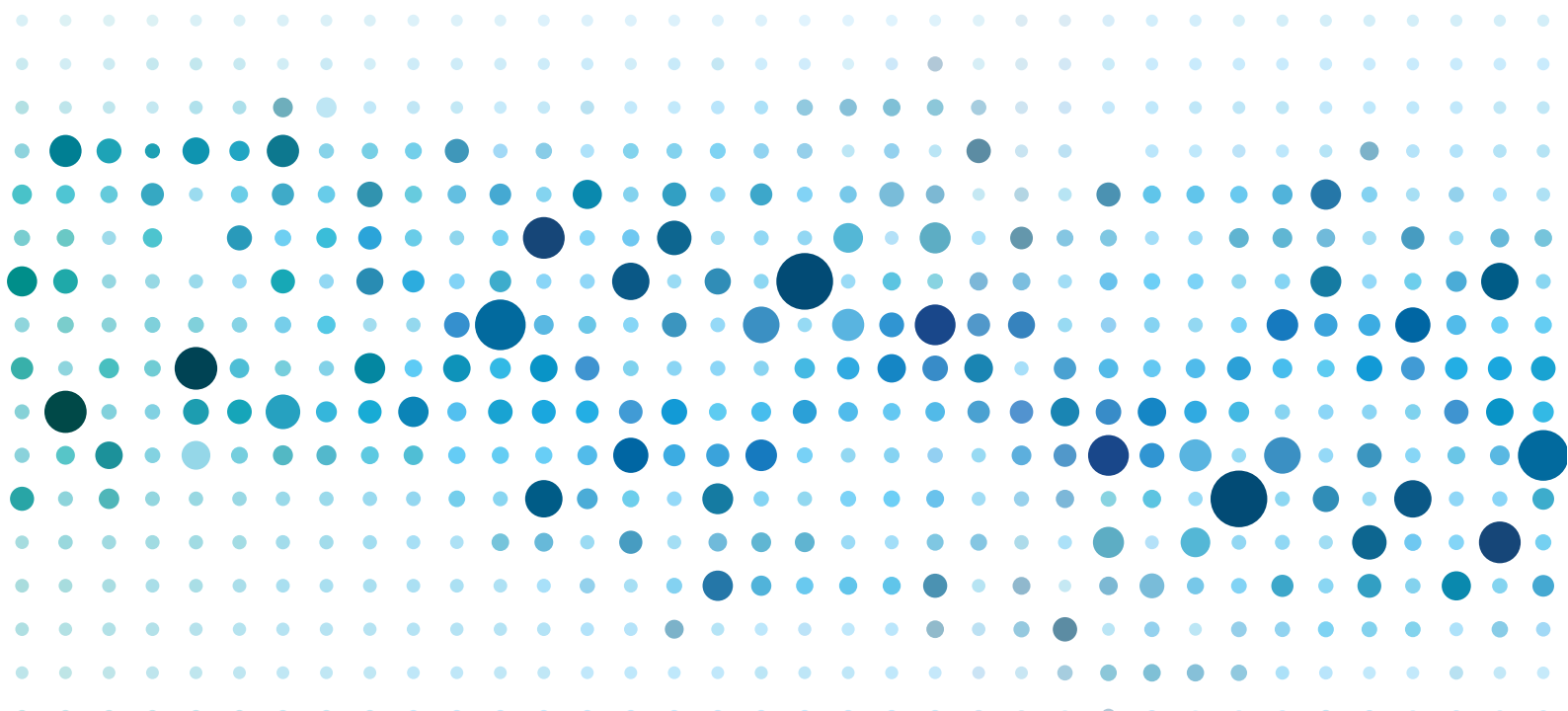


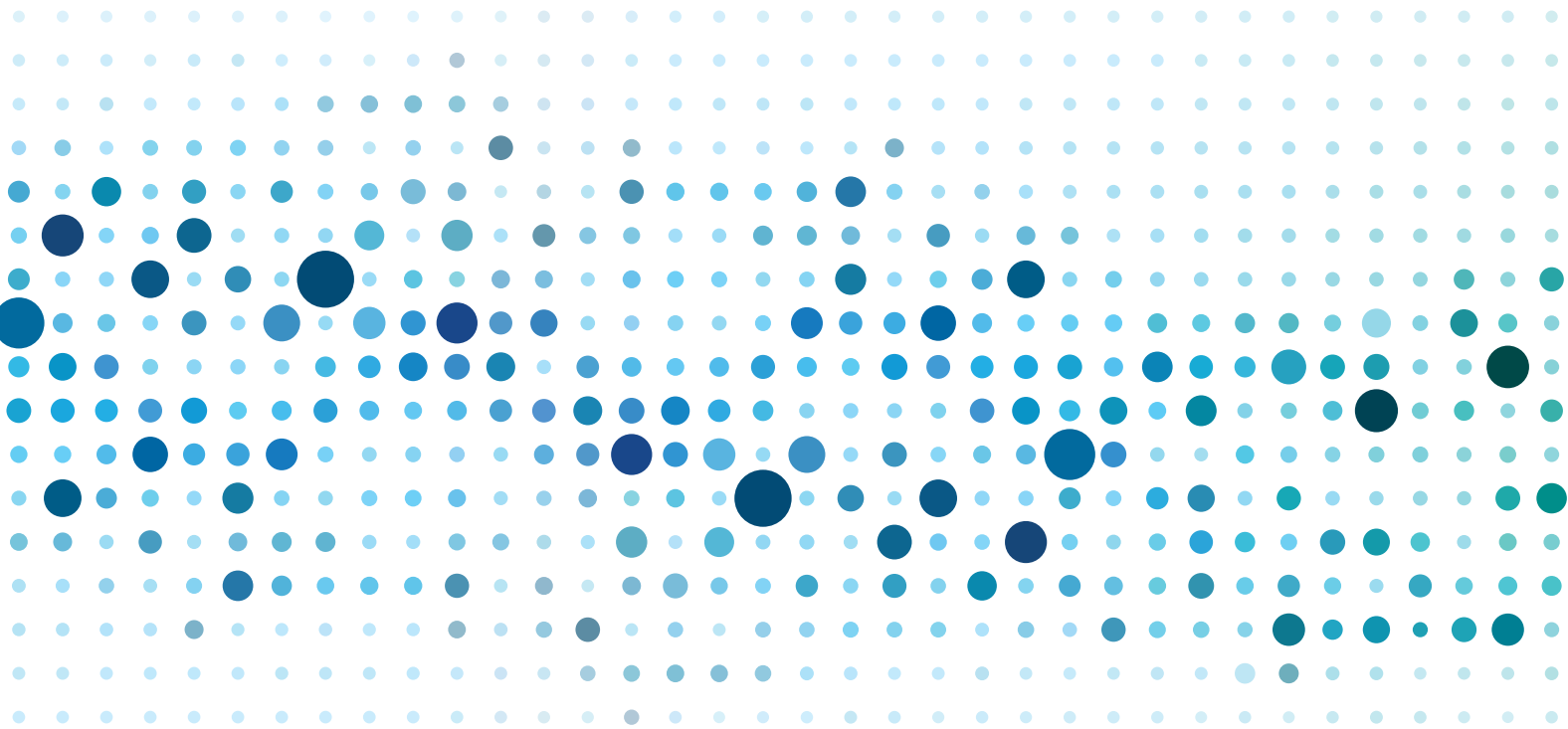
AUSTRALIAN  
AIRPORTS  
ASSOCIATION

# AAA SUBMISSION

WA LEGISLATIVE ASSEMBLY  
ECONOMICS AND INDUSTRY STANDING COMMITTEE

INQUIRY INTO REGIONAL AIRFARES  
IN WESTERN AUSTRALIA





## ABOUT THE AUSTRALIAN AIRPORTS ASSOCIATION

**The Australian Airports Association (AAA) is a non-profit organisation that was founded in 1982 in recognition of the real need for one coherent, cohesive, consistent and vital voice for aerodromes and airports throughout Australia.**

The AAA represents the interests of over 380 members. This includes more than 260 airports and aerodromes Australia wide – from the local country community landing strip to major international gateway airports.

The AAA also represents more than 120 aviation stakeholders and organisations that provide goods and services to airports.

The AAA facilitates co-operation among all member airports and their many and varied partners in Australian aviation, whilst contributing to an air transport system that is safe, secure, environmentally responsible and efficient for the benefit of all Australians and visitors.

The AAA is the leading advocate for appropriate national policy relating to airport activities and operates to ensure regular transport passengers, freight, and the community enjoy the full benefits of a progressive and sustainable airport industry.

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# Executive Summary

## **Tourism is an important part of the Australian and Western Australian economies and will play an important role in the economic adjustment of Western Australia and its regions as they transition to the production phase of the mining boom.**

During the mining construction boom, Western Australia's aviation industry grew at unprecedented rates. This growth led to Perth Airport investing \$320 million in new terminal infrastructure, including the only purpose built regional terminal at a major Australian airport, and implementing new operational procedures to manage runway congestion prior to the construction of a second parallel runway. Regional airports also responded with a range of investments costing around \$200 million, in particular to meet the security requirements of the Commonwealth Government and to ensure assets continue to meet safety standards. Airlines expanded their service offerings in terms of destinations, frequency and aircraft size.

But in recent years since 2013, whilst international passengers through Perth Airport continue to grow, interstate passenger numbers have stagnated at just over six million and regional passenger numbers through Perth Airport have contracted by 17 per cent. The number of airlines operating in Western Australia has been reduced as a result of corporate restructuring and reduced traffic has placed financial pressures on both private and council operated airports in Western Australia. Whilst still intending to proceed, Perth Airport has pushed back the delivery of its new runway.

Whilst airports provide essential infrastructure services to airlines, airport charges constitute a relatively small part of airline cost bases and the share of the airline cost base varies substantially depending on the nature of the routes and airline business models concerned. However, the relationship between airport charges and airfares is weak – an observation made by the Productivity Commission when it last reviewed the economic regulation of airport services in 2011. Given the relatively low levels of competition and demand elasticity in domestic and regional aviation markets, any reduction in airport charges is unlikely to have a material effect on airfares and passenger demand.

Rather this would simply result in a transfer of returns to airline shareholders from airport shareholders and rate payers who underwrite Western Australia's regional airports.

The comparison of airfares between different markets is highly problematic but some difficulties can be eliminated by comparing routes of similar length and patronage within a similar broad jurisdiction. As such, regional routes in Queensland seem to present the best comparator for regional routes in Western Australia. It does seem that regional airfares in Western Australia are higher than those in Queensland and whilst airport charges are also higher, they in no way account for the difference in airfares. Given fuel, labour, capital and other costs are likely to be similar, it may be the case that regional routes are more profitable in Western Australia than Queensland.

However, given the demand for air travel is a derived demand – very few people purchase air tickets because they like to fly in planes – such differences in airfares and profitability can only be properly understood from a detailed analysis of the demand characteristics in each market. It can be expected that on those routes where the purpose of travel is more related to business activities than leisure, demand will be relatively less elastic and fares relatively higher. It does seem that given that Queensland regional centres are much larger and are more developed from a tourist perspective than in Western Australia, the presence of more leisure travel in Queensland may be a factor in any fare differentials.

Western Australia's airports are active supporters of regional tourism. Perth Airport is working constantly with Tourism WA to bring more international visitors to the state and local governments and the owners of Broome and Port Hedland airports are active supporters of regional tourism initiatives. Many councils do not recover the costs of keeping their airports fit for purpose, and as a result have to tap their rate bases to do so. These airports would welcome more aviation traffic not only to reap the benefits that additional tourism would bring to their communities but also to bring some relief to their already overstretched financial resources.



# Introduction

## **The Australian Airports Association (AAA) is the national industry voice for airports in Australia.**

The AAA represents the interests of more than 300 airports and aerodromes Australia wide – from local country community landing strips to major international gateway airports. The AAA's members include Adelaide, Brisbane, Cairns, Canberra, Darwin, Gold Coast, Hobart, Perth, Melbourne and Sydney airports. There are a further 140 corporate members who provide goods and services to airports. Of particular interest to this inquiry is that the AAA represents the 25 regional airports servicing regular passenger transport in Western Australia, as well as Perth Airport.

The Charter of the AAA is to facilitate co-operation among all member airports and their many and varied partners in Australian aviation, whilst maintaining an air transport system that is safe, secure, environmentally responsible and efficient for the benefit of all Australians.

This submission has been prepared on behalf of the AAA's Western Australian members and seeks to inform the Committee about the Western Australian aviation sector, in particular the role of airports.

The submission seeks to describe the international and interstate aviation markets and the role of both the major gateway airport (Perth Airport), as well as the regional airports facilitating services and driving tourism across the state. The submission also outlines the investment that has occurred in Western Australian airport infrastructure in the last decade, which has been critical to facilitating economic growth and connectivity.

There is also information on how the pricing and economic regulation of the airport sector works, as well as how those costs are reflected in airfares. In the interest of providing the Committee with a reasonable comparison of aviation and airline costs with another jurisdiction, there is a comparative analysis provided with routes in Queensland of similar lengths, densities and aircraft type.

Overall this submission seeks to provide the Committee with data and information which demonstrates that airport charges are only a minor component of an overall airfare and are not the reason for the wide variations in regional airfare costs that are sometimes seen in Western Australia and other jurisdictions.

**The AAA represents  
the interests of more  
than 300 airports  
and aerodromes  
Australia wide**



# Regional tourism in Western Australia

Tourism Western Australia has estimated that in the year ending March 2017, the total visitor spending in the state was \$10.1 billion, with tourism contributing 4.6% of Gross State Product (GSP). Clearly tourism plays an important part in driving the Western Australian economy, with a contribution almost double that of the utilities and agriculture, forestry and fishing sectors. Of the \$10.1 billion in visitor spending, 61 per cent is spent in the greater Perth region and 21 per cent in south west of the state (21 per cent)<sup>1</sup>.

The largest component of tourism spending in Western Australia comes from intrastate visitors and day trips (\$6.17 billion), followed by international visitors (\$2.44 billion) and interstate visitors accounting for \$1.52 billion. Perhaps more significantly, relatively few interstate and international visitors visit regions outside Perth, with the strongest region being the South West which is easy driving distance from Perth. Relatively few interstate and overseas visitors go to the Coral Coast and the Goldfields<sup>2</sup>.

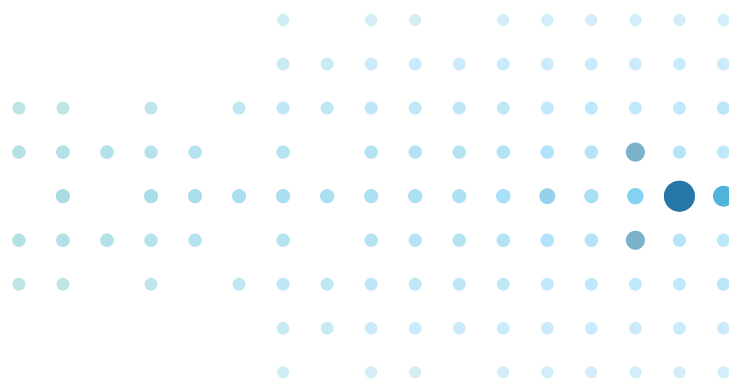
Further, Western Australia is Australia's most concentrated state with almost three quarters of the state's population living in Perth. What flows from this is that regional centres in Western Australia are small relative to those in other states, and in particular Queensland – Bunbury is Australia's 23rd largest city and in addition to Brisbane, there are seven cities in Queensland that are larger.

These facts provide the context of regional aviation in Western Australia. They indicate that demand both from tourist and resident populations for aviation services in Western Australia will be relatively low. This has been exacerbated in recent years as demand for regional travel associated with the resources construction boom has significantly declined and has yet to be supplemented by growth in other industries.

As with many industries, costs in aviation are significantly impacted by economies of scale. Where an aircraft is deployed to provide services to a region, there are fixed costs associated with providing that service, which are accordingly spread across the passenger base. In very simple terms, the larger the passenger base the more opportunity there is to spread those costs and reduce the individual airfares. If there is not sufficient demand to support an increased passenger base then the cost of regional air travel is likely to remain relatively high.

Similarly, airports exhibit economies of scale. Runways are sized on the basis of the types of aircraft that need to use them and terminals on their peak hour demand. Even major airports like Perth experience peaks but Western Australia's airports are inactive for the vast bulk of the day. This low level of utilisation in reality means that most airports in Western Australia fail to recover their costs and are likely to charge higher prices than airports with higher levels of utilisation.

**Western Australia  
is Australia's most  
concentrated state with  
almost three quarters of  
the state's population  
living in Perth.**



1 Tourism WA (2017a)  
2 Tourism WA (2017b,c)

# Western Australian aviation markets

Western Australian passenger aviation markets have grown strongly over the last decade. Whilst the fly-in fly-out (FIFO) business model associated with the construction of major resources projects was a significant contributor to this, especially in relation to intrastate routes, general growth in population and incomes, and the fact Perth became a global mining centre were also strong contributors.

As discussed below in some more detail, the vast majority of air travel to, from and within Western Australia involves travelling through Perth Airport and as such, passenger movements through Perth Airport provide the essential picture for Western Australian aviation markets as a whole.

In the early part of this decade, Perth Airport was the fastest growing major Australian airport. This growth was most notable in interstate and intrastate markets although international growth over the period was over seven per cent per annum. However, since 2013, interstate passenger numbers have stagnated at just over six million and regional passenger numbers through Perth Airport have contracted by 17 per cent. There is a reasonable likelihood that this reduction in regional demand may have put upward pressure on regional airfares.

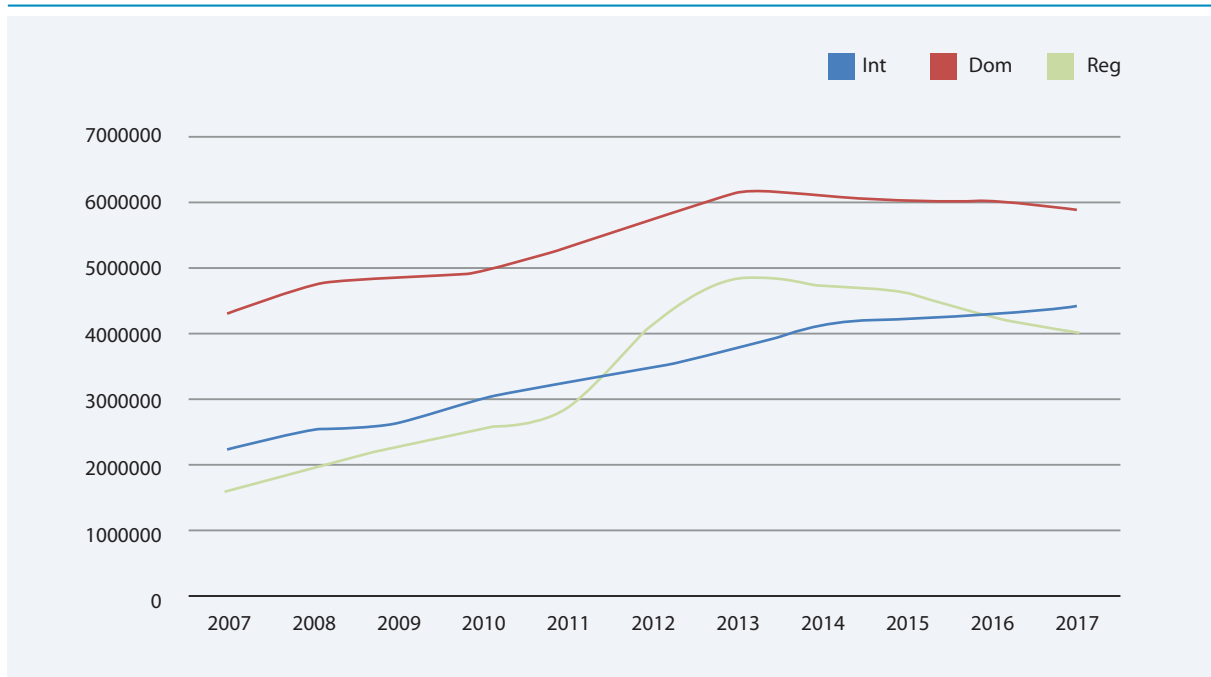
## International

International visitors to Western Australia are an important source of tourists for regional Western Australia. Whilst many will also visit eastern states, the majority have Western Australia as their sole destination.

Currently, the only international service to a Western Australian airport other than Perth is a weekly flight operated by Virgin Australia from Port Hedland to Denpasar; even so this flight originates from Perth. It is likely that this flight is largely servicing Western Australians, and particularly those who live in the Pilbara going to Bali rather than bringing tourists to Western Australia.

In the last decade, the number of seats on international aircraft arriving at Perth Airport has doubled to 2.9 million in 2017, representing a growth rate of 7.2% per annum. The number of airlines offering international services to Perth increased from 11 to 18 over the same period while the number of departure points also increased from 12 to 18.

**Figure 1:** Annual Passenger Movements – Perth Airport



Source: Perth Airport

## Interstate

Many Australians travel from other parts of Australia to have tourism experiences in Western Australia so a lack of availability of capacity from the eastern states can be a constraint on regional tourism. Despite the recent softening in interstate demand mentioned above, seat growth from the eastern states into Perth over the last ten years has been a healthy 3.2%.

Whilst the vast bulk of interstate services arriving and departing from airports in Western Australia do so through Perth Airport, there are limited interstate services to Kununurra, Broome, Kalgoorlie and Port Hedland. Qantas and Virgin Australia provide a range of flights throughout the day from Perth to Sydney, Melbourne, Adelaide and Brisbane with less frequent services to Darwin and Canberra. The following map provide estimates of weekly interstate departures from Western Australian airports.

## Intrastate and Regulated Routes

In addition to international and interstate services, there are also a number of intrastate services operating within Western Australia. These intrastate services fall into two primary categories, regulated routes and unregulated routes.

Air routes in Western Australia which have insufficient passenger demand to support airline competition are regulated by the State Government through the granting of monopoly rights to a single airline to operate on a particular RPT route. These routes form a small subset of the overall intrastate air routes, which are largely able to support sufficient passenger demand and airline competition and as a result are not subject to regulation. The following map provides an overview of the intrastate air routes in Western Australia (both regulated and unregulated).

**Figure 2:** Interstate routes to/from Western Australia

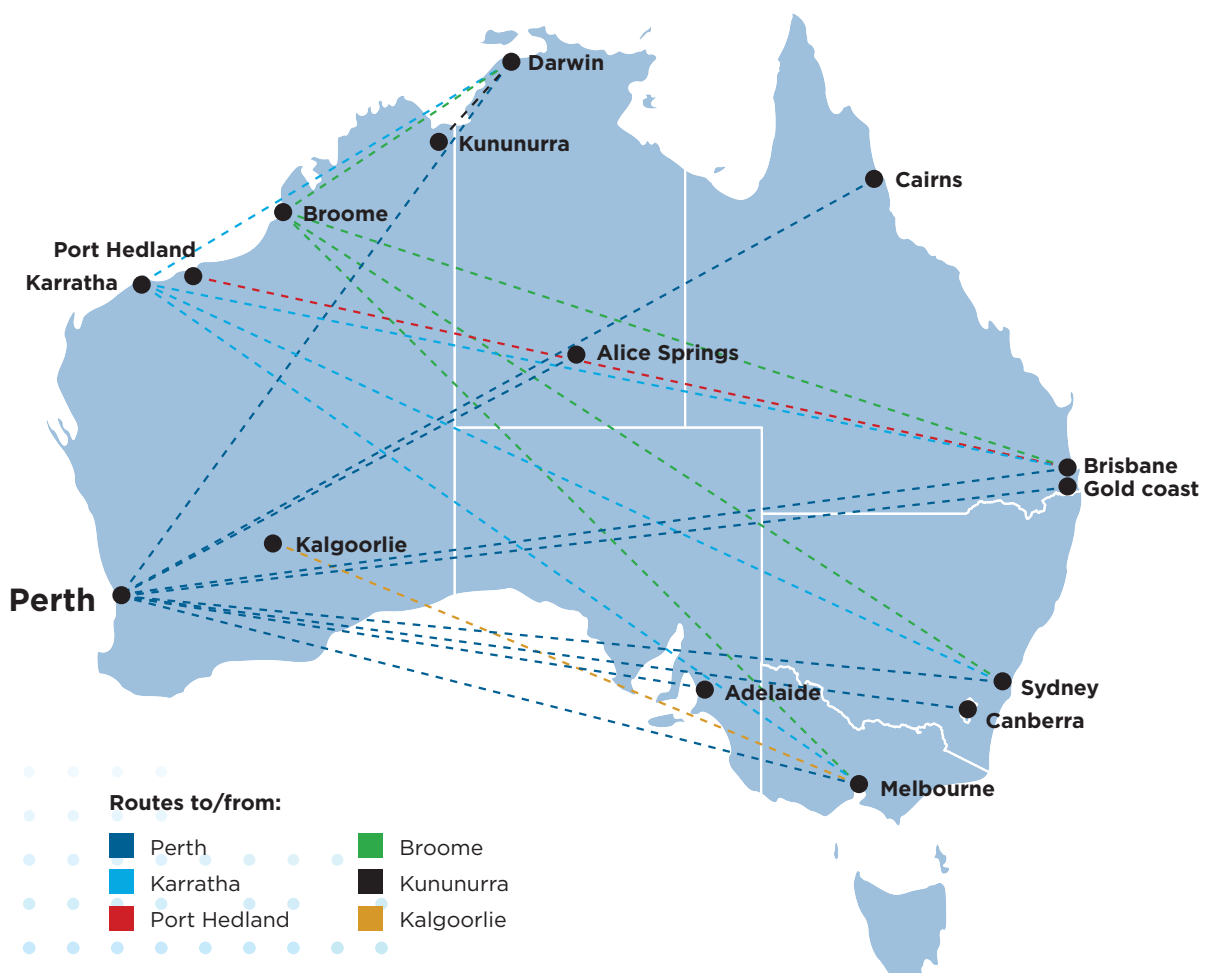
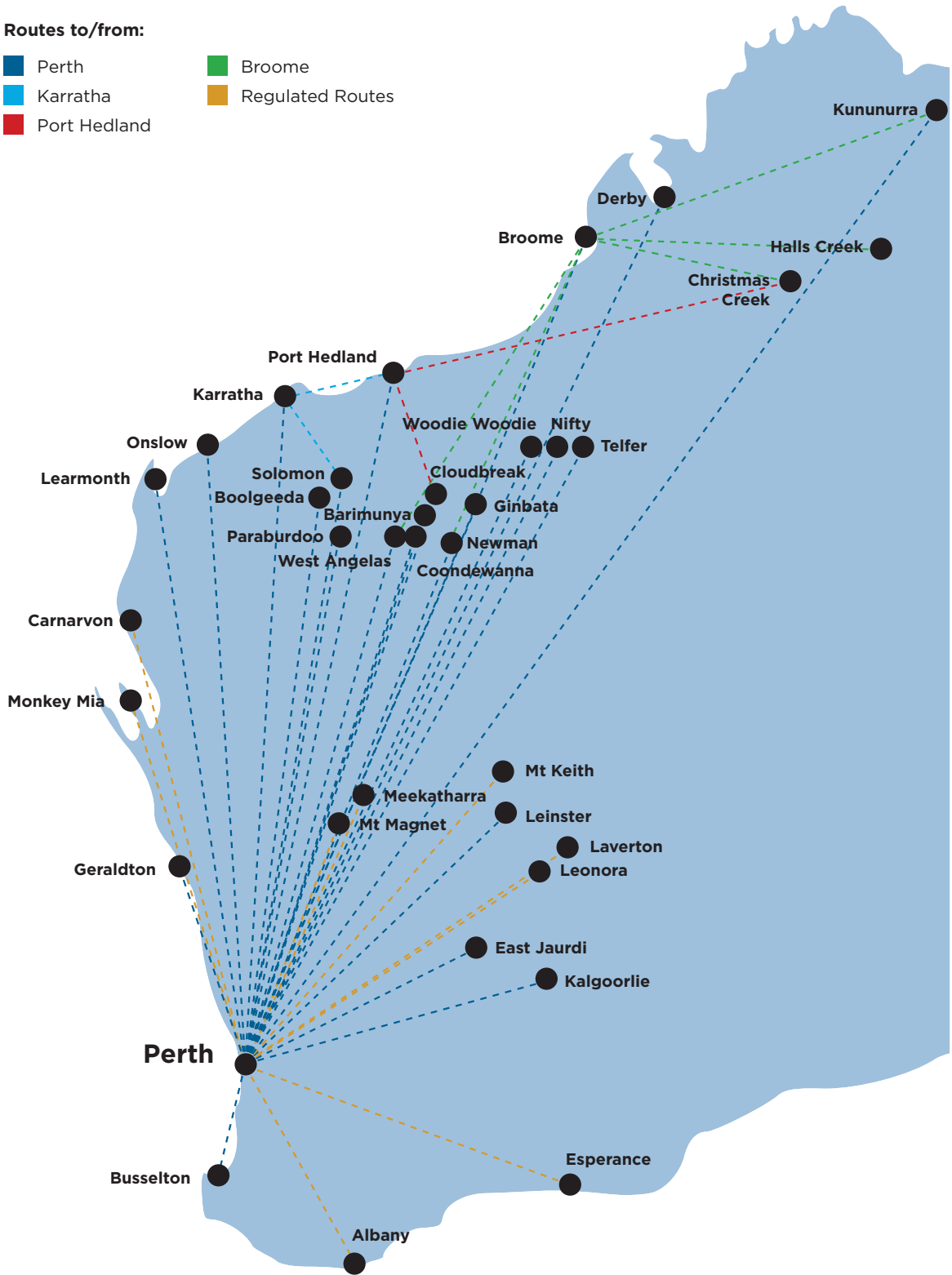


Figure 3: Intrastate routes in Western Australia

Routes to/from:

- Perth
- Karratha
- Port Hedland
- Broome
- Regulated Routes



# Western Australian airports

Western Australian airports range from the major international airport at Perth through to very remote facilities. Currently there are 25 regional airports catering for Regular Public Transport (RPT) services in addition to Perth Airport. Of these 26 airports, all but three are owned and operated by local governments<sup>3</sup>.

As is evident from the above table, there has been substantial growth in aviation across the state with a total growth of 174 per cent in passengers arriving and departing Western Australian airports over the past decade. Just over half of the airports listed have exceeded that overall average growth rate, in particular airports like Newman where there has been a staggering 557 per cent growth. However, the remaining half have seen much more modest increases over the same period or in the case of Kununurra a decline of 32 per cent.

## Perth Airport

Perth Airport is Australia's fourth largest by passenger volumes. It was leased by the Commonwealth Government in 1997 for an upfront payment of \$631 million. Since then, its owners have invested a further \$1.9 billion with plans to invest almost \$3 billion in the next decade. It was estimated in 2013 that there were 8,930 people employed at Perth Airport.

Perth Airport is operated by Perth Airport Pty Ltd (PAPL). The AAA estimates that the beneficial foreign ownership of PAPL is less than 5%, well short of the statutory limit of 49%, and that Australian superannuation investors, through a number of professional managers, own more than half of the company's equity, with the Future Fund accounting for a further 30%.

Perth Airport works closely with Tourism Western Australia to increase services and establish new and improved airline partnerships that encourage visitor growth to Perth and Western Australia. Both organisations have developed collaborative strategies to target airline capacity growth in priority markets such as China and Japan. This "Team Perth" approach engages airlines in international markets to encourage new services with detailed market information and supporting business cases. These cooperative engagement opportunities typically take place in-market and at industry events including World Routes, Routes Asia and International Air Transport Association (IATA) Slot conferences.

Perth Airport also sponsors the Tourism Council WA's annual Tourism Awards, the Australian Hotels Association's WA Accommodation Awards for Excellence, and other tactical events such as Ni Hai WA to promote international visitors from China.

**Figure 4:** Top 10 Western Australian Airports

Airport	Passengers 1996	Passengers 2016	Growth (%)	Share of passengers (%) 1996	Share of passengers (%) 2016
Perth	4,358,459	12,504,248	187	81.1	84.9
Karratha	171,803	494,894	188	3.2	3.4
Broome	217,810	371,102	70	4.1	2.5
Port Hedland	116,814	364,024	212	2.2	2.5
Newman	47,068	309,360	557	0.9	2.1
Kalgoorlie-Boulder	204,976	240,247	17	3.8	1.6
Paraburdoo	43,564	164,110	277	0.8	1.1
Geraldton	72,467	117,140	62	1.4	0.8
Learmonth	28,200	84,638	200	0.5	0.6
Kununurra	107,899	72,943	-32	2.0	0.5
TOTAL	5,369,060	14,722,706	174		

Source: BITRE, Airport Traffic Data 1985 to 2016

<sup>3</sup> There also a number of military aerodromes operated by the RAAF as well as Jandakot Airport which is leased from the Commonwealth under the *Airports Act* but these do not provide services to RPT operators.



Perth Airport and Tourism Western Australia are also co-participants in an industry roundtable, with the goal to combine the resources of tourism, international students, conventions and conferences, and international trade agencies to increase visitors to Western Australia and trade from the State.



#### **PERTH AIRPORT – WA's regional aviation hub**

Regional destinations serviced by flights from Perth Airport include: Exmouth, Broome, Kununurra, Kalgoorlie, Geraldton, Albany, Onslow, Esperance, Port Hedland, Karratha, Newman, Leinster and Leonora. Other mine sites and resource centres are serviced by charter flights.

Over 35,000 regional services departed Perth Airport last financial year from all of Perth Airport's terminals and the general aviation precinct. Since 2011 Perth Airport has invested over \$320 million in infrastructure that supports regional services and connects them to the rest of Australia and the world.

The new Terminal 2, the only purpose built regional terminal at a major Australian airport, includes 16 check-in counters, centralised passenger security screening zone, dedicated pick-up and drop-off lanes at the front of the terminal, and room to park 56 aircraft accessible by 8 boarding gates. Regional services also use Perth Airport's new Terminal 1 Domestic Pier. This new capacity has provided regional airlines affiliated with Qantas room to grow in Terminals 3 and 4.

Despite this record investment in regional aviation infrastructure, the number of passengers flying between regional centres and Perth has fallen from just over 4.8 million to just under 4.0 million in the last four financial years.

## **Regional Airports**

All but two of Western Australia's regional airports are owned and operated by local authorities. Port Hedland International Airport was leased to a group of investors led by AMP Asset Management from the Town of Port Hedland in March 2016 for \$205 million. Broome International Airport was purchased from the Commonwealth Government in the early 1990s by a group of local business people.

Notwithstanding their private control, both of these airports face the same challenges as council run regional airports around Australia in maintaining services for their local communities. Many regional airports in Australia are operating at a loss each year, and are heavily dependent upon cross-subsidisation by their local government owners who face multiple and competing demands on their limited financial resources.

In September 2016, the AAA released a report by ACIL Allen that investigated the issue of regional airport infrastructure. The report found that:

- » On average 61% of regional airports had budget deficits in 2014-15, with non-regular public transport (RPT) airports' costs exceeding revenues by an average 45.6%.
- » Nearly 40% of Australia's regional airports expect persistent budget deficits over the next 10 years.
- » The cost of operating a regional airport is expected to rise by 38% over the next decade, adding to the already difficult financial environment.
- » Australia's regional airports expect an annual budget deficit of at least \$17 million per year, equating to a \$170 million shortfall in essential infrastructure and maintenance funding at regional airports over the next decade. However, we believe the figure to be even larger due to ageing infrastructure.

Further to the constraints of the financial implications detailed above, local governments in Western Australia are subject to significant control and limitation of their commercial activities through the provisions of the Local Government Act 1995 (as amended). The Act prevents local government from borrowing against their assets and borrowings must be kept to certain limits relating to their rate base. In many cases the capital development needs of a significant asset, such as an airport, may be disproportionately large compared to the remaining asset base of the local government.

Notwithstanding the financial and regulatory constraints highlighted above, regional airports in Western Australia have been fortunate enough to benefit from the State Government's Regional Airport Development Scheme (RADS). This program provides funding to regional airports with a demonstrated need for financial assistance for capital infrastructure projects. RADS has been in place for many decades and has enjoyed bipartisan support over that time. Without this support, many critical upgrades to facilities such as runways, taxiways, aprons and terminals would not have been able to be provided to regional communities.

In addition to supporting tourist activities, RPT services to regional airports allow those who work and live outside the major cities to access the specialist health, education, commercial and recreational facilities that are not available where they normally reside. They allow travel by health professionals to regional communities, and enable regional residents to maintain and enjoy the pleasure of their relationships with distant families and friends.

Businesses seeking to locate themselves in regional areas look for a good and reliable air service. Air travel enables organisations to be managed more effectively, by making it easier for executives to visit subsidiaries or parent companies in these regional areas. In this way, management expertise can also be transferred across offices. The propensity for collaboration, innovation and networking is also increased.

The loss of RPT services has an immediate economic impact on the airport operator through the loss of an important source of revenue. For those communities quite distant from Perth, the loss of services will seriously compromise any tourism activities in their regions. This will have a flow on effect for the local councils which operate these airports, as the facilities still need to be maintained at an increased cost to rate payers.

Airlines commencing new regional RPT services are not prepared to give an assurance to the airport operator that those services will continue to operate indefinitely, or even for defined periods. Airlines reserve the option to cease services at short notice if load factors render a route uneconomic for them, or to maintain the route but substitute smaller aircraft or reduce frequencies.



#### **KARRATHA AIRPORT – Growing to support north west WA**

Karratha Airport is the second largest airport in Western Australia. The terminal processed just under 500,000 passengers in 2016 and hosted three regular public transport operators - Qantas, Virgin Australia and Alliance.

Since 2010 over \$100 million worth of upgrades have been made to the airport to ensure its continued growth. Works include a host of projects such as power and water upgrades, sewage treatment and recycled water systems, a new runway, a new terminal expanded apron areas and a new carpark. This work has been undertaken and funded by the City of Karratha.

Regional airports have needed to expand their infrastructure capacity in order to attract new RPT services of real potential benefit to the local community. This means that there is a considerable risk that regional airport investment can become "stranded" and lie idle for many years before its cost has been recovered by the airport operator.

Maintaining and operating airports in accordance with regulatory requirements impose significant financial impacts on the airport operator. Requirements for both terminals and airfields have increased over time as a result of the trend towards larger and heavier aircraft on regional routes and increased security requirements mandated by the Commonwealth Government. Introduction of larger aircraft on regional routes can provide advantages to the individual airline through cost reductions to labour, maintenance or fuel. Passengers are also advantaged through improved travel experiences in newer more modern aircraft, however these advantages come at a cost to the airport.





### **EAST KIMBERLEY REGIONAL AIRPORT – Essential aeronautical investment**

Aeronautical facilities require regular maintenance and upgrading just to support current levels of service. A good example is the work required for Kununurra Airport. The Shire of Wyndham-East Kimberley owns and operates the airport. To ensure continued operation according to Commonwealth Government regulatory requirements, the airport invested over \$3 million to complete a runway overlay. This project also included associated adjustment of runway lighting as well as construction of a new security fence.

The project described is needed to maintain existing services and was completed despite the falling passenger numbers indicated above. Upgrading regional airports to meet future needs provides further challenges.

The costs of maintaining a regional airport are considerable and costs increase with distance from major urban centres. The costs are unavoidable if the airport wishes to remain safe and operational. Given the general ability of airlines to resist increases in airport charges, and that such works do not attract any additional revenue, they have to be funded out of local government resources, or by way of very limited grant funds from the Western Australian and Commonwealth Government.

Predicting future use at regional airports is inherently difficult and uncertain, because aviation is strongly influenced by general economic conditions and unforeseen events such as the discovery of nearby mineral resources. Yet the long lead-in times mean that airports are required to identify periodic expansion investments well in advance of forecasted shortfalls in order to facilitate broader economic development from tourism, resources development or other industries.

Airlines are reluctant to commit to particular activity levels and may withdraw from a route due to lower than anticipated demand, well before the cost of any upgrade has been recovered. A number of regional airports across Australia committed to expansions in response to demand driven by the mining boom, only to find services reduced or withdrawn altogether with the cooling of the resource sector. For example, large aircraft services requiring aviation security screening have been withdrawn from Albany and Esperance despite considerable investment by the airports to comply with regulatory requirements.

### **Investment in Western Australian Regional Airport Infrastructure**

Significant investment has been undertaken by regional airports. The AAA has surveyed its members and estimates collectively regional Western Australian airports have invested in excess of \$200 million in aviation facilities over the last decade. Notable projects include the Karratha Airport redevelopment at over \$100 million and more than \$40 million in improvements at Newman Airport. Investments in runways and terminal improvements at Broome Airport cost nearly \$25 million.

Smaller airports have also invested significantly. The City of Albany and the Shire of Esperance invested in terminal redevelopments to accommodate aviation security screening (over \$3 million and \$6 million respectively) only to have the services requiring screening cancelled. The City of Greater Geraldton also invested approximately \$2.2 million in terminal redevelopment to accommodate aviation security screening. The Shire of Wyndham-East Kimberley invested almost \$3.5 million in the Kununurra Airport, primarily on a runway overlay to ensure services could continue.

# Pricing and economic regulation of airports

Airports are like any another business – they set their prices on the basis of what their customers are prepared to pay but at a level to ensure that they cover their operating and capital costs (including an appropriate return on capital). Because the bulk of an airport’s cost base is associated with long lived assets such as runways and terminals, airports take a long-term view on how they set their prices.

The pricing of airport services in Australia has been subject to review by the Productivity Commission on three occasions – 2002, 2006 and 2011 – with the next review scheduled in 2018. The purpose of these periodic reviews is to assess the market conduct of Australia’s major airports and to provide guidance as to how airports should conduct their commercial affairs. The AAA supports these ongoing reviews so that all Australians can have confidence that their airport industry is operating in their best interests.

In each review, the Productivity Commission has considered the market power of Australian airports. In its 2011 review it found that only four airports – Sydney (Kingsford Smith), Melbourne (Tullamarine), Brisbane and Perth – possessed sufficient market power to warrant some form of regulatory oversight and recommended to the Commonwealth Government, a recommendation it accepted, that the monitoring of prices, quality and financial performance by the ACCC was appropriate. In various forms, successive Australian Governments of both persuasions have supported this policy approach.

The ACCC has published monitoring reports each year since Commonwealth airports were leased in the 1990s<sup>4</sup>. The Productivity Commission uses the information contained in these reports, among other things, to inform its views on airport behaviour. One of the criteria it applies is whether airports have complied with the Pricing Principles it has developed, and the Commonwealth Government has approved<sup>5</sup>. The Commonwealth Government has previously indicated that these principles should also be seen by all Australian airports as guidance as to their behaviour.

One of the structural outcomes of the Pricing Principles is that if the cost of finance remains constant, growing asset utilisation and depreciation will place downward pressure on prices until additional capacity is required. When that infrastructure is installed, prices will need to rise to fund the new investment and the process starts over again. Perth Airport’s new terminal infrastructure and the attendant price increases a number of years ago are an example of this phenomena.

Perth Airport advises that it has set its prices in accordance with these principles since they came into force in 2002 and that the Productivity Commission’s reviews in 2007 and 2011 did not make any findings to the contrary. Its current pricing arrangements, which were established as a result of extensive negotiations between 2009 and 2011, and expire in mid-2018 explicitly give effect to the Principles. Airline users of both Terminals 1 and 2 at Perth Airport were intimately involved in the design of these facilities and had the opportunity to object to the developments during the public Major Development Plan processes of the *Airports Act 1996* (Cth).

4 These reports can be found at <https://www.accc.gov.au/publications/airport-monitoring-reports>.

5 Productivity Commission (2011, p159).

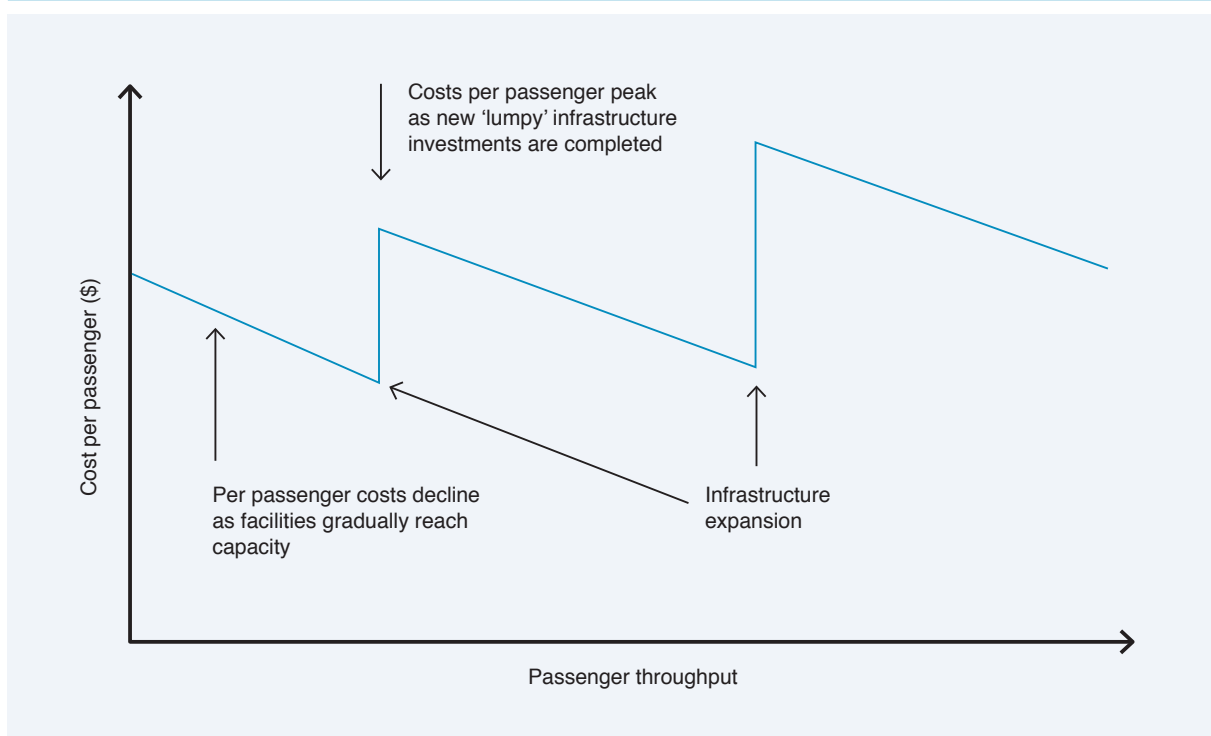
The following figure demonstrates the per passenger cost cycle described above as a result of airport infrastructure investment.

Indeed, the most recent monitoring report published by the ACCC shows that Perth Airport's return on assets, the most appropriate financial metric for identifying excess returns and therefore abuse of market power, has actually fallen consistently since 2013 and is now lower than it was a decade ago<sup>6</sup>. The main drivers of this have been lower than expected passenger traffic outcomes and the costs of servicing major new investments, a substantial part of which are directly related to regional services.

It is important to note that airports and airlines enter into long term agreements regarding prices – in the case of the current Perth Airport agreements, seven years. If passenger numbers are lower than expected airlines do not experience an increase in price, however airport revenues are reduced.

The principle of Competitive Neutrality suggests that businesses that remain in government ownership should aim to earn a market return on capital employed – this principle is applied by the Economic Regulation Authority in setting the prices of Western Power for example. This principle applies equally to airports owned by local governments. Unfortunately, traffic levels at most airports in Western Australia are insufficient to cover operating and depreciation costs and often revenue from aircraft operations are supplemented by funds from other council sources. In these circumstances, rather than prices being adjusted to reflect true economic costs, they are either left unchanged for periods of time or indexed to inflation as part of a more general process of setting fees and charges levied by councils.

**Figure 5:** Cost cycle of airport infrastructure investment



6 ACCC (2017, p30).

## Airline costs and airfares

Airlines regularly suggest that high levels of airport charges are the reason for high airfares and if fares could be lowered, more people (and particularly tourists) would travel<sup>7</sup>. However, evidence to this effect has in the past been rejected by the Productivity Commission<sup>8</sup>. The reasons for this are essentially twofold:

- » Whilst there is variation across jurisdictions, routes and airline business models, airport charges make up a relatively small component of airline costs; and
- » Because there is significantly wide variation between the preparedness to pay across airline passengers, it is possible to recover a greater proportion of costs from the less price sensitive passengers in a way that does not materially impact on demand.

Airline cost structures will vary depending on a wide range of factors – business model, markets serviced and so on – and are not generally publicly available. Moreover, they will vary over time especially in relationship to interest rates, exchange rates and fuel prices. However, the graphic on the following page provided by the International Air Transport Association (IATA), gives the broad picture<sup>9</sup>.

It is important to remember that the figure above relates to the costs of service provision, not the airfares charged by airlines. It is not uncommon to see airfares in the market that are below the cost of provision – Tiger recently offered \$1 fares between Canberra and Melbourne<sup>10</sup>. Care must be taken when comparing airport charges with airfares – in the Tiger case, airport charges would have been more than the advertised fare but what is not known is how many tickets were sold at this price or what arrangements had been entered into with the two airports involved to support this marketing exercise. Also, with airlines increasingly levying passengers for “ancillary services” (such as food, check-in and baggage) care must be taken not to underestimate the passenger’s cost of travel, especially when comparisons are being made between different markets.

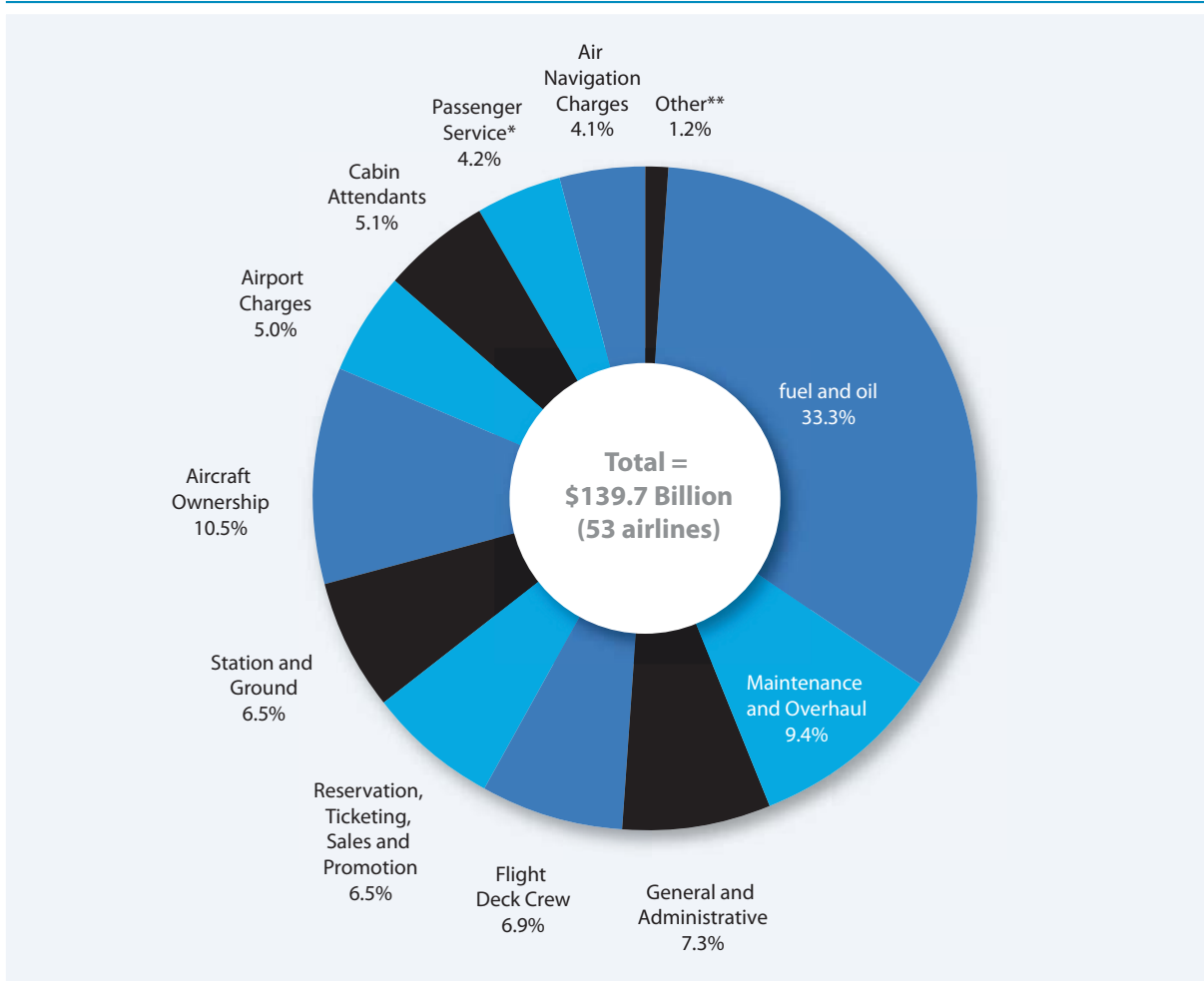


7 [http://www.theaustralian.com.au/business/aviation/jetstar-ceo-jane-hrdlicka-more-regulation-will-hurt-tourism/news-story/1870759c73867b7669ec43070a9eefb7?from=htc\\_rss](http://www.theaustralian.com.au/business/aviation/jetstar-ceo-jane-hrdlicka-more-regulation-will-hurt-tourism/news-story/1870759c73867b7669ec43070a9eefb7?from=htc_rss)  
8 Productivity Commission (2006, pp29-30)  
9 [https://www.iata.org/whatwedo/workgroups/Documents/ACC-2014-GVA/aocf-dev-FY2013-report\\_IATA.pdf](https://www.iata.org/whatwedo/workgroups/Documents/ACC-2014-GVA/aocf-dev-FY2013-report_IATA.pdf)  
10 <http://www.canberratimes.com.au/act-news/tigerair-offers-1-return-flights-on-melbournecanberra-route-20170509-gw14ew.html>

Nevertheless, and despite finding that airport charges had only a minor effect on airfares, the Productivity Commission found that airport charges accounted for 5-8% of airfares between Sydney and Melbourne, one of the most heavily trafficked aviation routes in the world. But more significantly the Productivity Commission found “in practice, aeronautical charges only have a marginal effect on airfares”<sup>11</sup>.

However, as discussed above, scale is an import issue here and not only is this route among the most trafficked in the world, Sydney and Melbourne Airports are both three times the size of Perth. Hence, one would not be surprised if a higher percentage of fares were accounted for by airport infrastructure on Western Australian regional routes.

**Figure 6:** Airline Cost Structure



Source: IATA Airline Cost Management Group, 2014

11 Productivity Commission (2011, p xxvi)

## Regional Western Australia and Queensland – a comparison

The following charts show a breakdown of economy class airfares from the nominated regional destination to the relevant state capital city on the morning of 17 July 2017. These charts identify a number of cost components – the costs associated with the regional and capital city airports and those attributable to services provided by Airservices Australia – and the relevant airfare. The security component represents total identifiable security costs at both airports involved.

Airfares were gathered on one day in the week previous to 17 July 2017. The AAA acknowledges fares may vary according to how far in advance a booking is made however for the purposes of this comparison all fares are subject to the same timeframe. Airport charging data has been sourced from the relevant websites. It has been assumed:

- » aircraft have a seat occupancy of 80%;
- » there are no children on board (who are often attract lower airport terminal charges);
- » there are no relevant peak hour surcharges; and
- » there are no volume based discounts provided by airports - such discounts are common at major airports but are commercially confidential.

The charts relating to Western Australia on face value seem to indicate that Qantas pays significantly less than Virgin Australia for access to Perth Airport. Whilst both airlines are subject to a common charge for use of the airfield<sup>12</sup> Qantas has access to its main terminal, Terminal 4, under a 30-year lease that was entered into by its predecessor Trans Australian Airlines with the Commonwealth Government in 1988. Under this lease, Qantas is responsible for the maintenance and operation of the terminal, including the provision of passenger and baggage security screening. The lease arrangements between PAPL and Qantas are private to those parties and Qantas' terminal operation costs are private to it.

As such, it is not possible for the AAA to estimate with any precision an equivalent amount to that paid by users of Perth Airport's other domestic terminals. However, given the ages and conditions of the terminals, it would be expected that any estimate would be lower than that being paid for the use of Terminals 1, 2 and 3. The presence of terminal leases and other commercial arrangements in Brisbane also make comparisons between Perth and Brisbane airports highly problematic.

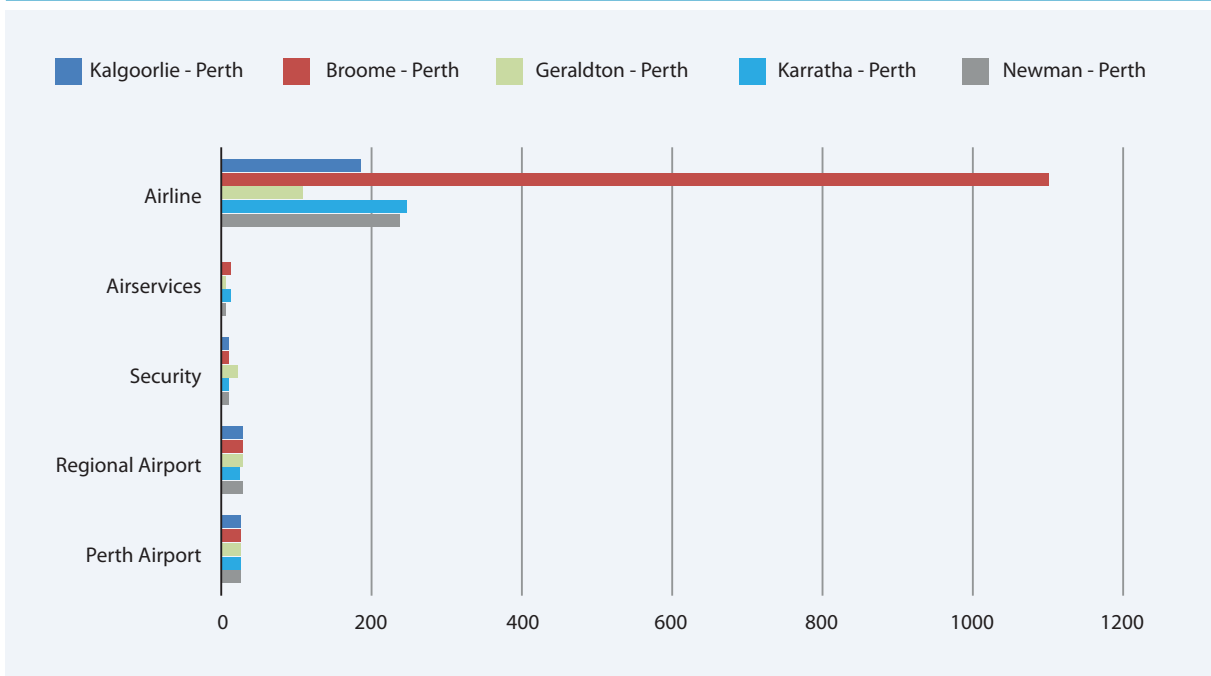
Airservices Australia is a statutory authority of the Commonwealth that provides services to the aviation industry on a cost-recovery basis. Data on its charges can be found on its website<sup>13</sup>. Three charges are relevant:

- » Terminal navigation charges - these apply to aircraft using air traffic control services at a towered airport during operational hours, or where a service is requested outside standard operational hours. Of the airports in the sample, these are levied at Perth, Brisbane, Broome, Karratha, Townsville and Mackay airports.
- » Enroute charges - these apply for flights, either partially or entirely completed under instrument flight rules.
- » Rescue and fire fighting charge (RFC) – these charges apply to aircraft weighing 5.7 tonnes or more that use an aerodrome where regulated aviation rescue fire fighting services are available.

12 In addition to the runways and taxiways, charges of this type will typically recover the costs of airport wide infrastructure such as road, electrical and water networks as well as corporate overheads.

13 [www.airservicesaustralia.com/wp-content/uploads/20170110-2017-01-03-Contract-for-Aviation-Facilities-and-Services-publ....pdf](http://www.airservicesaustralia.com/wp-content/uploads/20170110-2017-01-03-Contract-for-Aviation-Facilities-and-Services-publ....pdf)

**Figure 7:** Western Australian regional routes cost breakdown – Virgin Australia



**Figure 8:** Western Australian regional routes cost breakdown – Qantas

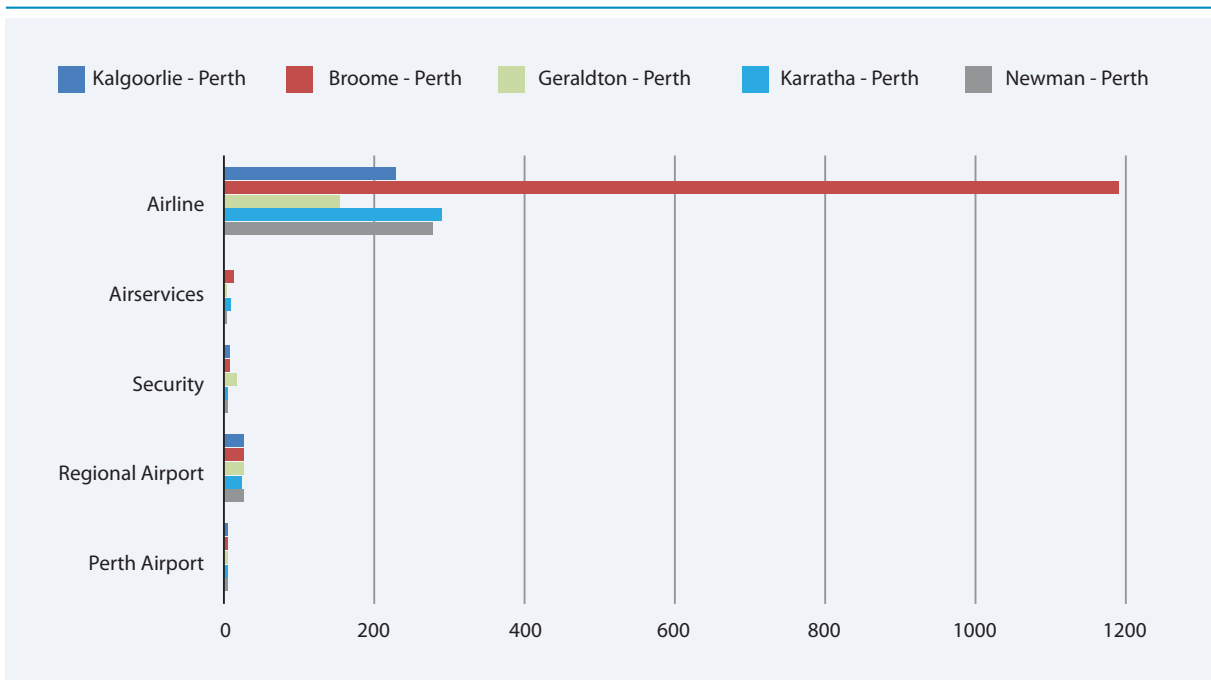




Figure 9: Queensland regional routes cost breakdown – Virgin Australia

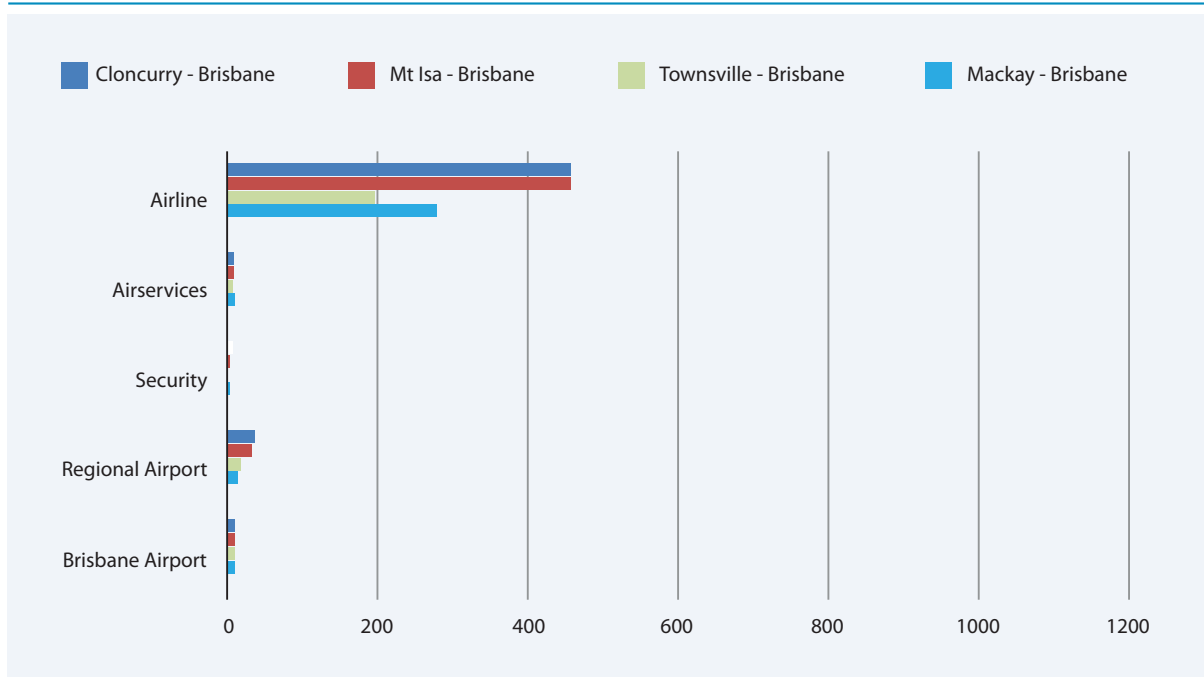
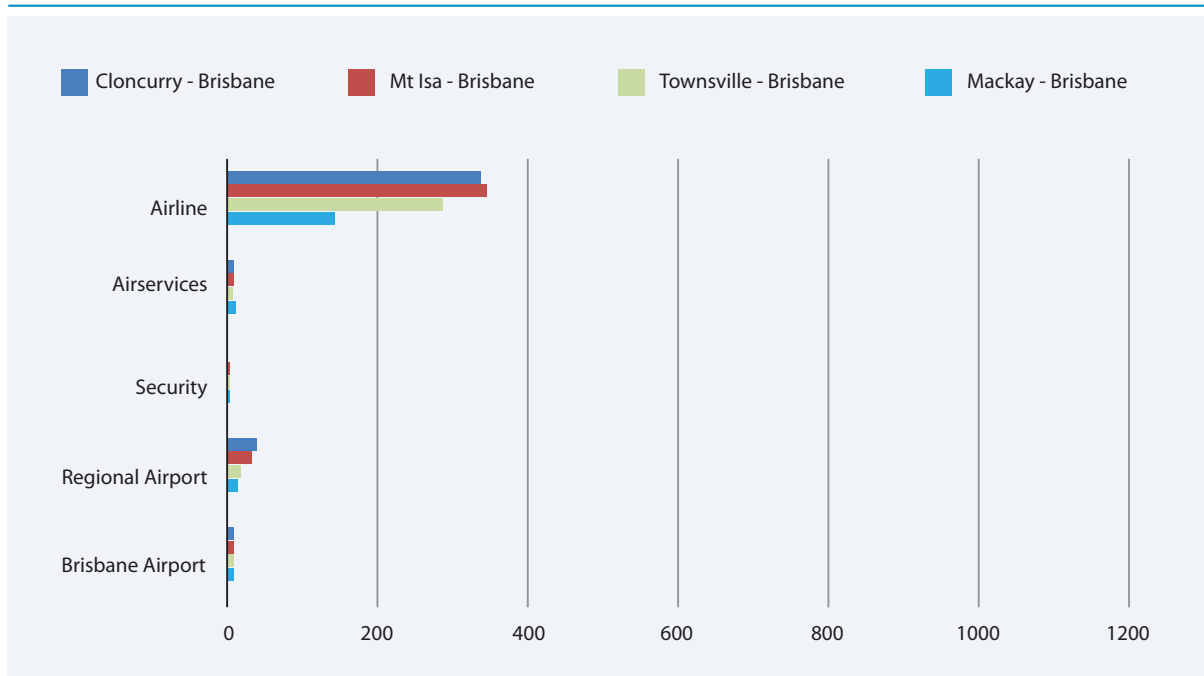


Figure 10: Queensland regional routes cost breakdown – Qantas



## Bibliography

Consistent with the views of the Productivity Commission discussed above, these data do not reveal any particular insights into the relationship between airport charges and airfares. The data do not suggest that by lowering airport charges, especially at regional airports that are already struggling financially, that airfares would fall and more importantly for the purposes of the Committee's inquiry, that there would be a commercial response by airlines to increase regional services in a sustainable way to the extent that there would be a material impact on either regional tourism or the travel outcomes required by Western Australians who live outside Perth.

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\_\_\_\_\_ (2011) *Economic Regulation of Airport Services*, Inquiry Report No. 57.

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\_\_\_\_\_ (2017a), *Visitation to Western Australia: Overview Year ending March 2017*

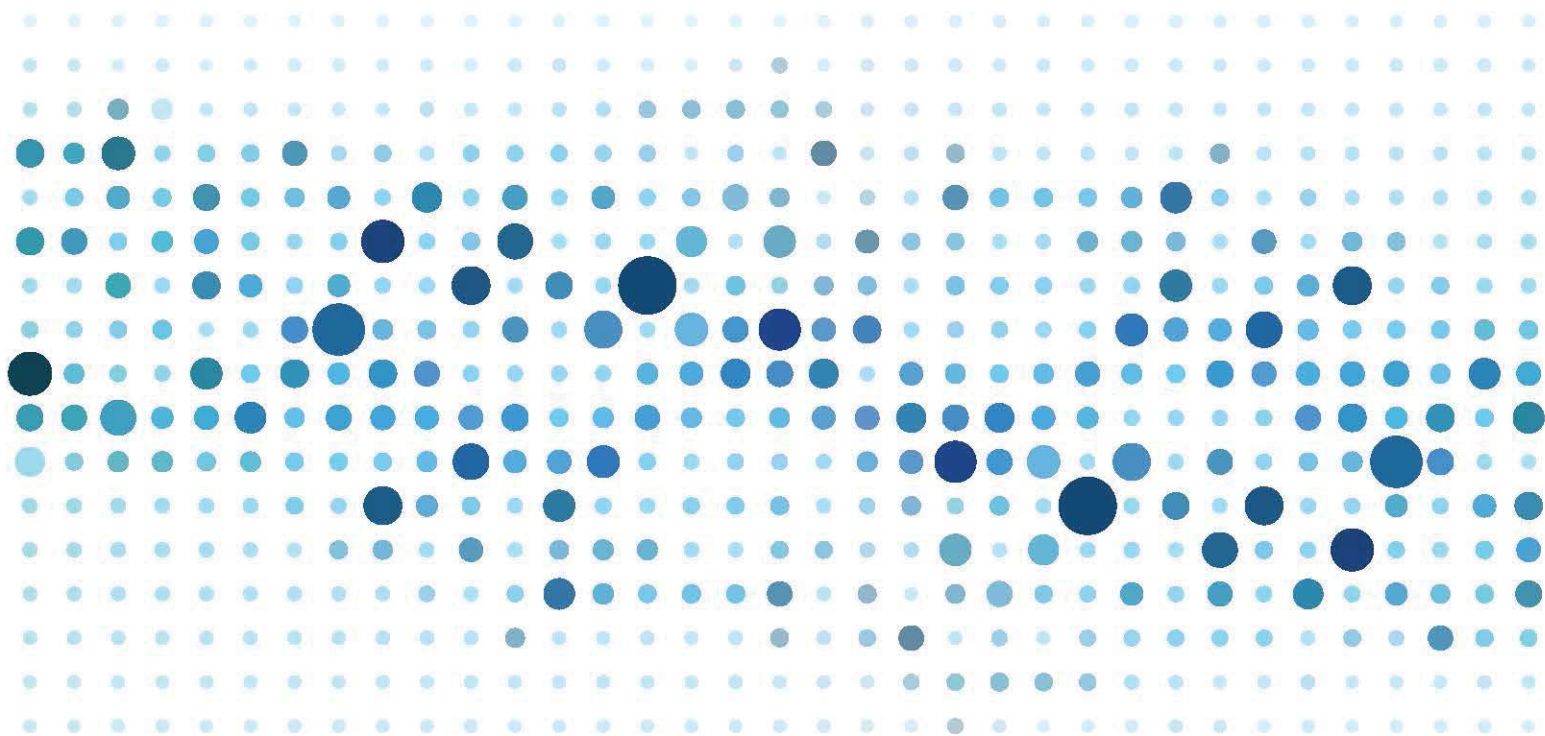
\_\_\_\_\_ (2017b), *Domestic Visitation- Fast Facts Year ending March 2017*

\_\_\_\_\_ (2017c), *International Visitation- Fast Facts Year ending March 2017*



## Appendix 1 - AAA Western Australian airport members (RPT and non-RPT)

Albany	Leonora
Barimunya	Manjmur
Barrow Island	Marble Bar
Broome	Meekatharra
Bunbury	Mullewa
Busselton	Newman
Carnarvon	Nullagine
Christmas Creek	Onslow
Cocos (Keeling) Islands	Paraburdoo
Coondewanna	Perth
Curtin	Port Hedland
Derby	Roebourne
Esperance	Solomon
Exmouth	Wyndham
Fitzroy Crossing	
Forrest	
Fortescue Dave Forrest	
Geraldton	
Halls Creek	
Jandakot	
Kalgoorlie-Boulder	
Karratha	
Kununurra (East Kimberley Regional)	
Laverton	
Learmonth	
Leinster	





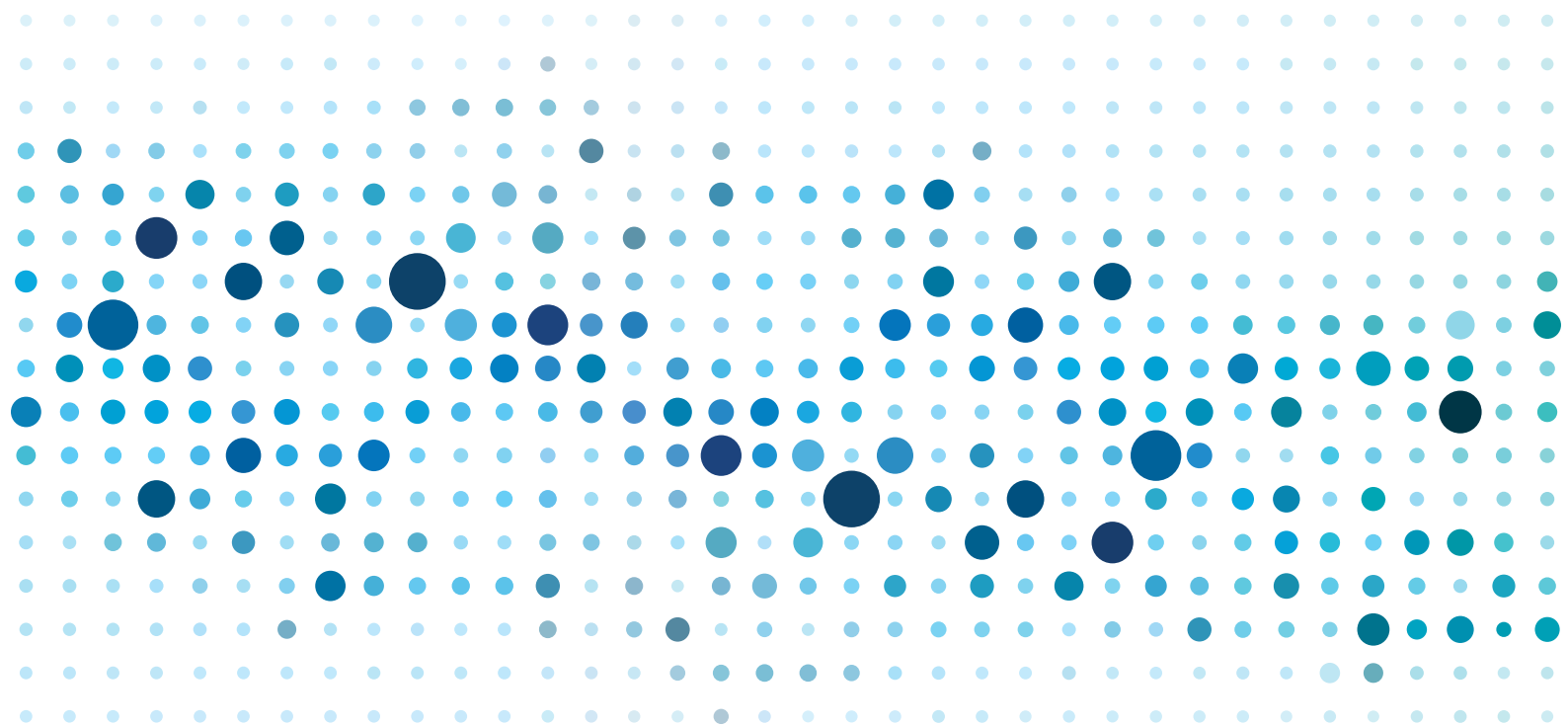
AUSTRALIAN  
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Ref: A616254

## ***ECONOMICS AND INDUSTRY STANDING COMMITTEE***

26 June 2017

**Mr Allen Cooper**  
Chief Executive Officer  
Shire of East Pilbara  
PMB 22  
Newman WA 6753  
(by email: [ceo@eastpilbara.wa.gov.au](mailto:ceo@eastpilbara.wa.gov.au))

**Dear Mr Cooper**

### **Inquiry into regional airfares in Western Australia**

The Economics and Industry Standing Committee invites you to provide a written submission to its inquiry into airfare prices on regular public transport (RPT) air routes in regional Western Australia.

The Committee recently established its inquiry to evaluate the:

- a. factors contributing to the current high cost of regional airfares;
- b. impacts that high-cost regional airfares have on regional centres- from a business, tourism and social perspective;
- c. impact of State Government regulatory processes on the cost and efficiency of regional aerservices;
- d. actions that the State and local government authorities can take to limit increases to airfares without undermining the commercial viability of RPT services;
- e. actions that airlines can take to limit increases to airfares without undermining the commercial viability of RPT services; and
- f. recent actions taken by other Australian governments to limit regional RPT airfare increases.

The Committee will report to the House on the findings of its Inquiry by 28 November 2017.

The Committee is particularly keen to understand the economics of providing airline services in regional WA and would appreciate any data that you are able to provide on this matter.

All submissions become property of the Committee and will become public documents after tabling in the Legislative Assembly, unless the Committee resolves otherwise. The Committee may also resolve to publish submissions on the internet. Anyone seeking to make a confidential submission to the Committee should seek further information from the Committee's Principal Research Officer (details below) prior to making their submission.



Our ref: OCR17-24506  
File no: FAC-1-2  
Contact: mda@eastpilbara.wa.gov.au



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27 July 2017

Dr David Worth  
Principal Research Officer  
Economics and Industry Standing Committee  
Western Australian Legislative Assembly  
Parliament House  
Perth WA 6000

Dear Dr Worth,

**RE: Inquiry into regional airfares in Western Australia**

I refer to your letter dated 26 June 2017 regarding the Economics and Industry Standing Committee Inquiry (the Inquiry) into "Regional airfares in Western Australia".

Communities such as ours are amongst those most affected by the level of airfares. For this reason we believe it is critical for your Inquiry to hold public consultation sessions in our Shire.

We therefore invite you to the Shire of East Pilbara (the Shire) to lead these community engagement forums. This will ensure that you will have access to first-hand accounts of the influence of airfares on the daily lives of those living in Regional areas.

**Background and context to our submission**

The Shire operates three airfields within the Shire borders. Of these, Newman Airport is alone in receiving regular public transport (RPT) services.

In the main, these are provided by the various airline brand names within the Qantas and Virgin Australia groups. From time to time other providers offer these services as well. Our only RPT link is to Perth Domestic Airport.

Concerns about the cost of accessing regional airline services resonate with regional airports. At Newman Airport we must make investments and carry significant fixed costs in order to continue to facilitate the air connections upon which our community depend.

Whereas airlines can actively manage their capital assets, adjusting the quantity and size of airframes servicing particular routes, an airport operator cannot. In that sense, public assets can easily become public liabilities.



## **Airports as contributors to high RPT airfares**

As a small regional airport with very limited access to the market in order to fund operating expenditure, the Shire recognises the importance of cost control.

As a result, the Shire has instituted a number of measures over the past years to assist its airline partners in managing their costs and to continue serving our community.

Some of these measures include:

- During 2009/2010 the Shire froze all aviation fees and charges to airlines serving Newman Airport for a period of five years. This was done to create a stable pricing and costing base from which airlines could conduct medium term route planning.
- The Shire extended a massive discretionary discount on the landing fee to airlines at the time. Although this has been reduced in recent times after no evidence over the years could be found that this was allowed to flow through to our community, a significant discount is still in place (25% for FYE 2017).
- During the above time frame the landing fees for RPT operations was set at a fixed rate which, if compared to the standard per weight landing fees for non-scheduled flights, equated to only 32% of the normal rate for a typical aircraft in the 70 tonne MTOW category. This was an effective reduction of 68% in primary airport user fees.
- In addition to this, Council approved a further 50% reduction in fees as a new route incentive, valid for the first three months of the operation of a new route. This offer is still valid for any airline to utilise at a reduction of 25%.

From the above, you will note that our Shire has historically made a substantial contribution to controlling costs of providing RPT services to and from Newman Airport. Unfortunately, at historic (and current) high airfare price levels the airport fees and charges makes up an almost insignificant portion of airfares.

The Shire and its executive have on numerous occasions raised the issue of high airfares with RPT providers. This has had little measureable effect on the ticket price of the majority of seats available.

There is no airline strategy to provide the community with access to reasonably priced airfares. As such, the Shire calls upon airlines servicing our community for the implementation of a "Locals Card". The aim of this will be to provide legitimate permanent residents of the Shire of East Pilbara with cheaper flights.



We believe that there is much to be gained by your committee assisting our community to understand the pressure points in ticket price make-up. We welcome a comprehensive review informed by a detailed understanding of the total price make-up of a ticket from airlines on sectors such as the Newman - Perth - Newman route.

As an example, the following costs are currently (until 31 July 2017) levied by the Shire at Newman Airport to airlines providing RPT services:

**Table 1**

Fee detail	Incl. GST
Landing fee for aircraft MTOW larger than 10,000kgs	\$22.77 / 1,000kg
Discount to RPT operators off the full per tonnage rate landing fee	25% (\$17.08)
Passenger charge per passenger arriving and departing	\$24.20
Security fee (departing passengers only)	\$13.57

A common airline argument encountered is that average loadings (how many seats are booked both ways on a flight) are low and therefore overheads must be carried by fewer passengers.

Shire data shows that average load factors on the Newman – Perth – Newman route are about 50%. Shire fees directly to passengers will add \$37.77 to each outgoing traveller’s airfare (which includes \$13.57 to recoup security costs), and \$24.20 for landing passengers.

Even if average load factors are considered, landing fees are unlikely (on average) to add more than \$12.23 per passenger. Considering that airfares are often upwards of \$600 one way, and at times in excess of \$1,000 per ticket, airport and security fees are almost negligible to total ticket prices.

Such is the level of ticket pricing in the Pilbara that even using assumptions that maximise the airport fee contribution to the total ticket price, Shire fees remains almost immaterial to the total price. For a graphic depiction of the limited contribution Airport fees make towards airfares, please refer to Attachment 2.

The cost of securing aircraft, airline passengers, screening those passengers and their baggage as well as to ensure no unlawful interference with aircraft operations is also borne by airports. The national model is that airports on-charge this expense to airlines who recoup the cost from passengers on a user pays basis.

At Newman Airport, this adds only between one and two percent to the total ticket price. This does however represent about 35% of our passenger charge as per Attachment 3. This relatively large contribution to total airport costs indicate the pressure we have put on managing those costs we can control very closely (such as landing and passenger fees).

The Shire acknowledges that airlines incur costs other than airport fees.

However, these costs are fairly uniform across Australia and include fuel, aircraft purchase/ leasing and flight crew costs, maintenance etc. Considering the above, a significant difference in ticket prices remains unexplained as per Attachment 4.

This attachment also shows the airport direct passenger charge relative to a range of airfares commonly charged on our sector. As per the graph, the level of airfares on our sector is in complete contrast to airfares charged on comparative routes on the east coast. It is clear that airfares are delinked from airport fees and charges.

#### **Resource sector, Commonwealth and airline contributors**

Often RPT flights carry workers flying as per a bulk book or an allocated tender by a resource company. The basic cost of providing that flight is covered by the contract/ charter component. Making available RPT seats on these flights is a prudent commercial decision increasing yield.

If the cost of these airfares however is justified, it could imply that either tendered prices for bulk seating are done at such a cut price that the community is relied upon to make the flights economical, or that airlines charge higher rates on the assumption that any additional seats can only be taken by those in the community with no travel choice.

In addition, private travellers have to buy their way into aircraft seats, competing with resource companies that earn a tax benefit on the flight booking. The full FIFO exemption provided by the Fringe Benefits Tax Assessment Act skews the market further.

Resource companies rely on the FBT exemption based on the assumption that FIFO workers work at Perth Airport and at times are travelling to Regional Australia as part of their work. This could be seen as a loophole as FIFO workers only travel through that airport on their way to work.

The tax laws above crafted by Government are in conflict with the stated Government objectives of regional development and counterproductive to the investment by all levels of Government, including the Royalties for Regions Program.



### **Community cost, airline profit**

The confluence of the above could highlight a possible factor contributing to the high airline ticket prices in especially mining communities. Because FIFO airfares are in effect subsidised by Government as a result of the above, airlines may have just created an artificial charge level by adding the Government subsidy into the airfare thereby “collecting” the tax incentive for their shareholders.

For the Pilbara community airfares are often a grudge purchase. The level of fees may reflect the airlines knowledge of the lack of community bargaining power. The alternative would mean spending two days on the road (with accompanied risk of accident, cost and loss of productivity) to and from Perth.

We are particularly disappointed by the apparent failure of airlines to hand the generous fee reductions and discounts referred to in Table 1 to passengers. This does however show the delinking of the cost drivers of the service and the fee that knowingly can be commanded.

A cursory look at the annual report and investor briefings of the average RPT provider shows that the overall profitability of a popular airline company per passenger mile is below that of (on the face of it) a number of the Western Australian regional routes.

Should this be correct, it could mean that regional routes are in effect subsidising the capacity wars and price competition that is delivering reasonable airfares to metropolitan communities. If true, leveraging disadvantage and market power in this manner would be inexcusable.

### **Action options**

Historically WA State Government has from time to time applied the “community fare” model. One such instant was the State Government funded flights between Kununurra and Halls Creek.

At present the issue at stake is not the availability of new routes, but the cost of existing sectors. There may be an application for such an approach to bring additional competition to the current duopoly market.

The four largest leased federal airports are subject to regulation and oversight in relation to prices of aeronautical services and facilities, car parking, ground transport and quality of service. Annual monitoring is conducted by the Australian Competition and Consumer Commission (ACCC) in accordance with the Airports Act 1996 as well as the Competition and Consumer Act 2010.

This was done as a check and balance in recognition of those that noted that potentially monopolistic behavior (however remote) must be guarded against.

Arguing for independent economic oversight is an area where your committee can add much value. Recognizing that the free market is not delivering on community expectations and could in fact have failed, possibly being assisted by a regulatory system that is contrary to Government Policy, demands a similar periodic review and public report.

Very importantly, the 2009 change to subsection 47(7) of the Fringe Benefits Tax Assessment Act is subsidising airfares for (effectively) multinational organisations. The WA State Government can use its considerable advocacy capability to secure an equitable outcome for the community.

If you have any queries please do not hesitate to contact me.

Yours faithfully



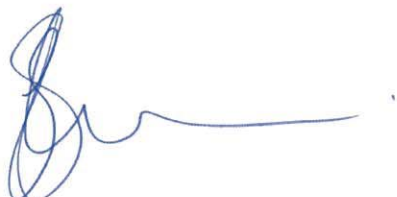
Allen Cooper  
Chief Executive Officer



Alternatively, signed submissions can be emailed to [laeisc@parliament.wa.gov.au](mailto:laeisc@parliament.wa.gov.au). Submissions must be received by the Committee by no later than 28 July 2017.

Further information regarding the presentation of submissions may be obtained by contacting Dr David Worth, Principal Research Officer, on 9222 7469 or by visiting the Committee's website at [www.parliament.wa.gov.au/eisc](http://www.parliament.wa.gov.au/eisc)

Sincerely

A handwritten signature in blue ink, consisting of a large, stylized initial 'S' followed by a long horizontal line.

**MS J.J. SHAW, MLA**  
**CHAIR**

*Please note that correspondence addressed to or received from the Committee becomes the property of the Legislative Assembly and cannot be forwarded to any other party without the authorisation of the Committee.*

## ATTACHMENT 1

Response to the Terms of Reference for the Economics and Industry Standing Committee inquiry into and report on matters relating to airfare prices on regular public transport (RPT) air routes in regional Western Australia.

Inquiry terms of reference	Comment
a). Factors contributing to the current high cost of regional airfares;	<ul style="list-style-type: none"><li>i) Lack of airline competition allows the market to settle around the higher end of fees. With high barriers to entry, few alternative options and limited market participants, airfares are not the subject of vigorous price and service competition;</li><li>ii) Distances and lack of alternative travel options for regional communities means little modal competition;</li><li>iii) Little risk of negative publicity by airlines as no reliable data are available as to cost drivers;</li><li>iv) No compulsory price oversight or focussed economic oversight mechanism;</li><li>v) Resource companies bulk book/ tender and receive tax benefits for seats booked. Community members has to compete with corporate FIFO seats but do not receive tax breaks;</li><li>vi) The full FIFO exemption provided by the Fringe Benefits Tax Assessment Act skew the market further;</li><li>vii) Little effective capacity within regional communities to mount a productive and coherent regulatory or legal challenge to fees; and</li><li>viii) Because of high reliance on air travel the perceived risk of termination or downgrade of services in response to downward pressure on fees is a strongly perceived political risk.</li></ul>

<p>b). Impacts that high-cost regional airfares have on regional centres- from a business, tourism and social perspective;</p>	<p>i) A barrier to entry for metropolitan businesses that would have brought greater price and quality of service competition to regional areas;</p> <p>ii) A barrier to entry to small business as they cannot compete with large businesses that have access to FBT tax exemptions;</p> <p>iii) A barrier to families moving to regional areas. The cost of keeping in touch is deemed very high meaning that young families and retirees shun regional areas. This leaves only active working families with little commitment or roots in the area. Families often relocate when children has to attend secondary school as the cost of flights preclude boarding options for many. Regional areas become transient with little community engagement;</p> <p>iv) A barrier to FIFO personnel moving to the areas they work. The full exemption in the Fringe Benefits Tax Assessment Act for FIFO's incentivise workers not to relocate to the areas they work. In addition to the mental health, personal and family impact of families living separately (as highlighted by the WA Legislative Assembly commissioned inquiry into the impact of FIFO work arrangements in the resources industry by the Education and Health Standing Committee), this ensures that regional economies do not get the benefit of population relocation. The cost of this incentive is carried in some part by those that did relocate in the form of:</p> <ul style="list-style-type: none"> <li>- Artificially high airfares;</li> <li>- Less vibrant communities;</li> <li>- Diminished public and private investment; and</li> <li>- Lack of infrastructure such as education, health and recreational facilities.</li> </ul>
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<p>v) Tourism suffers greatly. As an example, international flights from Perth are often cheaper than flights to the Pilbara. If you multiply the cost across the number of family members and consider the full day each way lost in travelling by vehicle to the Pilbara it is understandable why metropolitan, interstate, and intrastate residents would rather holiday elsewhere (internationally even) than visiting the Pilbara or other regional areas;</p> <p>vi) Local Government officials, small business operators, teachers and other public officials are less likely to be able to afford or get authorisation to attend education opportunities, networking or consultative meetings, trade-shows and be exposed to especially those opportunities that isolated communities need in order to stay up to date and to overcome the tyranny of distance;</p> <p>vii) With a lower than expected population growth because of the factors above, a number of secondary effects are experienced such as:</p> <ul style="list-style-type: none"> <li>- A smaller rate base meaning service delivery is curtailed;</li> <li>- Capital investment by private sector and local government are lower than it would have been if the population growth was strong; and</li> <li>- Development of tourism, retail and support functions are stunted resulting in lower than expected growth, tourism attraction and community spend.</li> </ul>	
<p>Resource companies must be discouraged to construct Airports in close proximity to public airports. This practice is economically inefficient as multiple airports are constructed, each marginal in its existence. Communities do not get the benefit of the infrastructure investment, however are relied upon in emergencies. Government is often convinced by claims of billions of Dollars of investment into regional areas. In reality most of that investment is not publicly accessible or in support of the community. When the resource is depleted, little benefit remains behind.</p>	<p>c). Impact of State Government regulatory processes on the cost and efficiency of regional air services;</p>

<p>d). Actions that the State and local government authorities can take to limit increases to airfares without undermining the commercial viability of RPT services;</p>	<p>Although intervening directly in the setting of prices could have unintended consequences, the State Government and the Economics and Industry Standing Committee can assist by:</p> <ul style="list-style-type: none"> <li>i) Putting in place measures that will allow for price information to be comparable. Currently price quotes on airline websites are difficult to track and have no accompanying quantity numbers. This raises suspicions that discount fares are offered in very small quantities only for marketing purposes;</li> <li>ii) State Government can create and foster market competition. The perception is that in the current duopoly the free market is not leading to transparent and fair pricing. By considering regulated routes and government tenders for scheduled services, artificial competition can be created to allow market forces to come into play;</li> <li>iii) State Government can advocate for arrangements similar to the Ichthys LNG venture in Broome where Shell undertook to purchase tickets from both Qantas and Virgin as well as not to purchase discounted tickets so that these are reserved for the community;</li> <li>iv) Putting in place an independent economic regulation oversight enquiry similar to the monitoring that is conducted by the Australian Competition and Consumer Commission (ACCC) in accordance with the Airports Act 1996 and the Competition and Consumer Act on leased capital city airports. Reports are made public; and</li> <li>iv) Lobby for a change from the current full FIFO exemption provided by the Fringe Benefits Tax Assessment Act to a partial exemption.</li> </ul>
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<p>e). Actions that airlines can take to limit increases to airfares without undermining the commercial viability of RPT services; and</p>	<p>i) Airlines are entitled to a commercial return. However, it becomes a matter of public concern if the perception exists that vulnerable communities are leveraged to maximise shareholder value and dividend payments. Airlines could rebuild trust by working together with Local, State and Federal Government to create an understanding within the community of the reasonableness of pricing by:</p> <ul style="list-style-type: none"> <li>a) Having reasonable pricing;</li> <li>b) Pricing that is comparative with that offered in other markets;</li> <li>c) Pricing that is justified;</li> <li>d) Earning returns on routes that are publicly defensible; and</li> <li>e) Being willing to work with Parliamentary Enquiries to provide data that publicly shows pricing reasonableness.</li> </ul> <p>Should a regular economic regulation review show that this is not the case, market pressures will step in to put fees to reasonable levels.</p> <p>ii) Airlines could consider changing the current approach to airport engagement whereby significant downward pressure is brought to bare upon a very small portion of the cost drivers in an adversarial manner. Working together will likely yield better results and understanding from the community.</p> <p>iii) Airlines could use reductions in fees provided by communities to lower airfares rather than be perceived to be rolling those concessions into the bottom line to fund shareholder pay-outs.</p> <p>iv) Airlines could cooperate with Local Government to implement a "Locals Card". The aim of this will be to provide legitimate permanent residents of the Shire of East Pilbara with cheaper flights.</p> <p>v) Airlines could implement a responsible community approach when negotiating airfare tenders with resource companies. This should at minimum include the ring fencing of cheaper fares for community members.</p>
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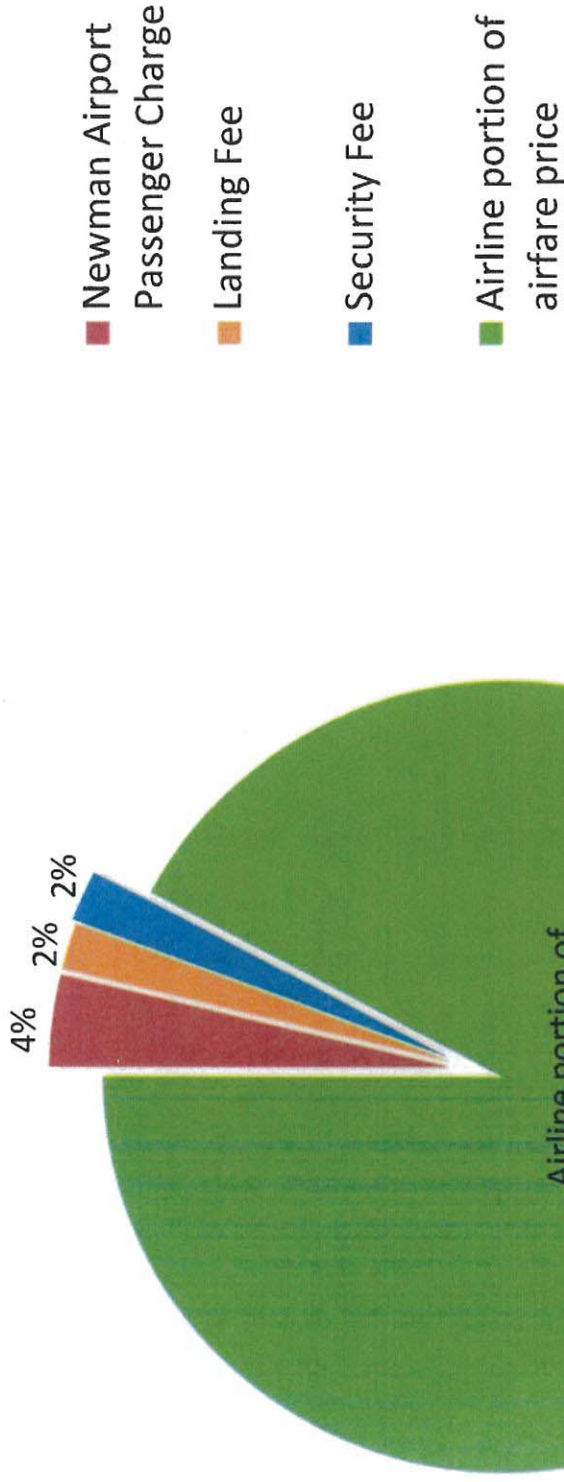


<p>f). Recent actions taken by other Australian governments to limit regional RPT airfare increases.</p>	<p>i) Western Australia could consider rolling out a version of the Queensland Government Regulated Air Services program. This is similar to the Coastal Network Contract that the WA Government operates and can be used to great effect to create:</p> <ul style="list-style-type: none"> <li>a) Competition on routes where established providers can easily leverage market power for a short time to create barriers for entry by way of a short term capacity push or ticket fire sales that new entrants cannot match;</li> <li>b) Routes within our State between regional airports. Currently most regional passengers utilise air routes within Western Australia that cycle through Perth Airport. Although a world class facility, it does add two additional sector legs (extra time and airfares must be purchased) per return trip. A Regulated Air Services program can link communities directly and put downward pressure on airfares between those areas and Perth; and</li> <li>c) A market entry for a low cost provider, or the opportunity for a local provider to upscale in order to foster future competition.</li> </ul>
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ATTACHMENT 2

### Ticket make-up at \$600 ticket price\*

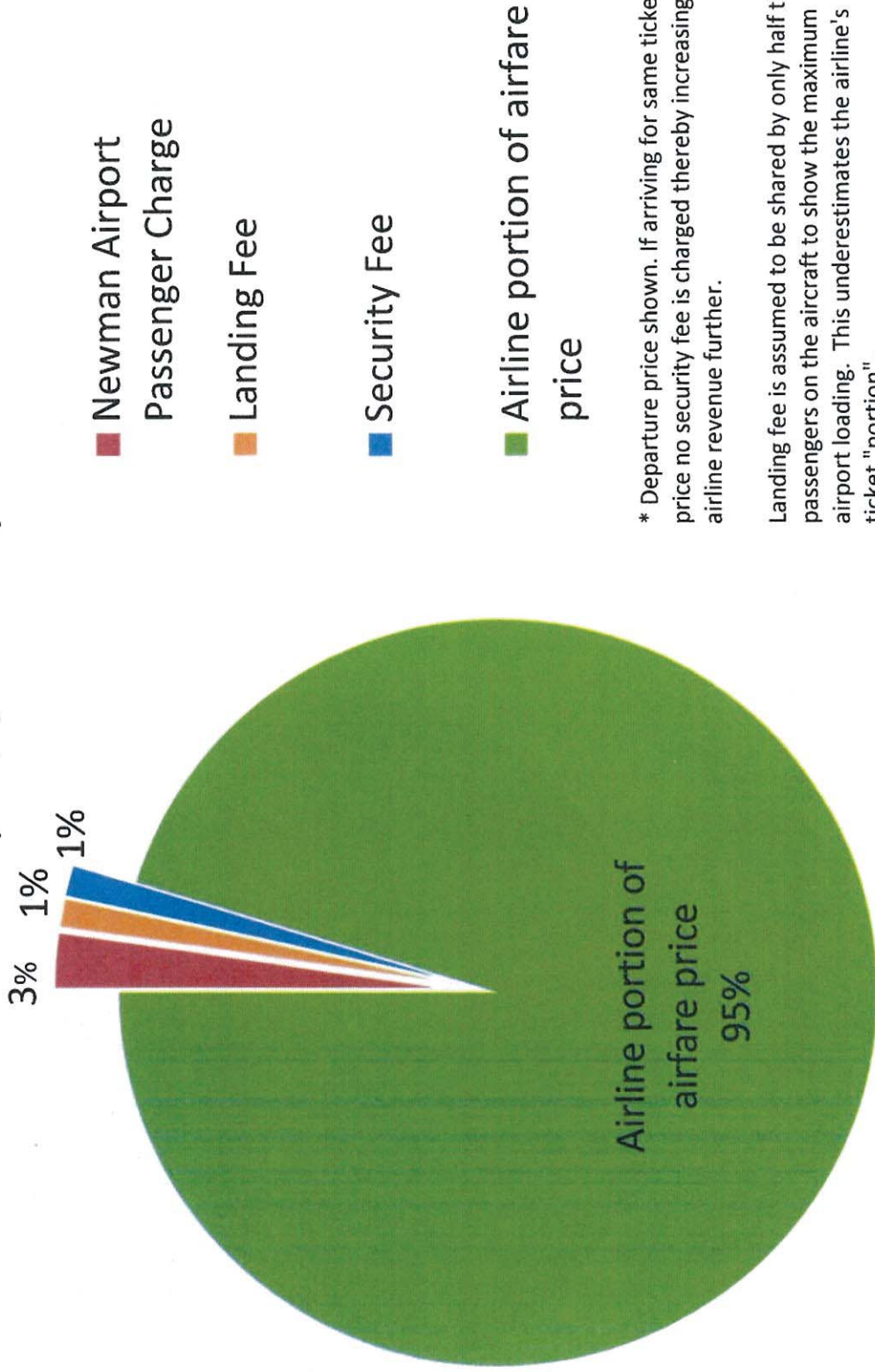


\* Departure price shown. If arriving for same ticket price no security fee is charged thereby increasing airline revenue.

Landing fee is assumed to be shared by only half the passengers on the aircraft to show the maximum airport loading. This underestimates the airline ticket "portion".



### Ticket make-up at \$1,000 ticket price\*

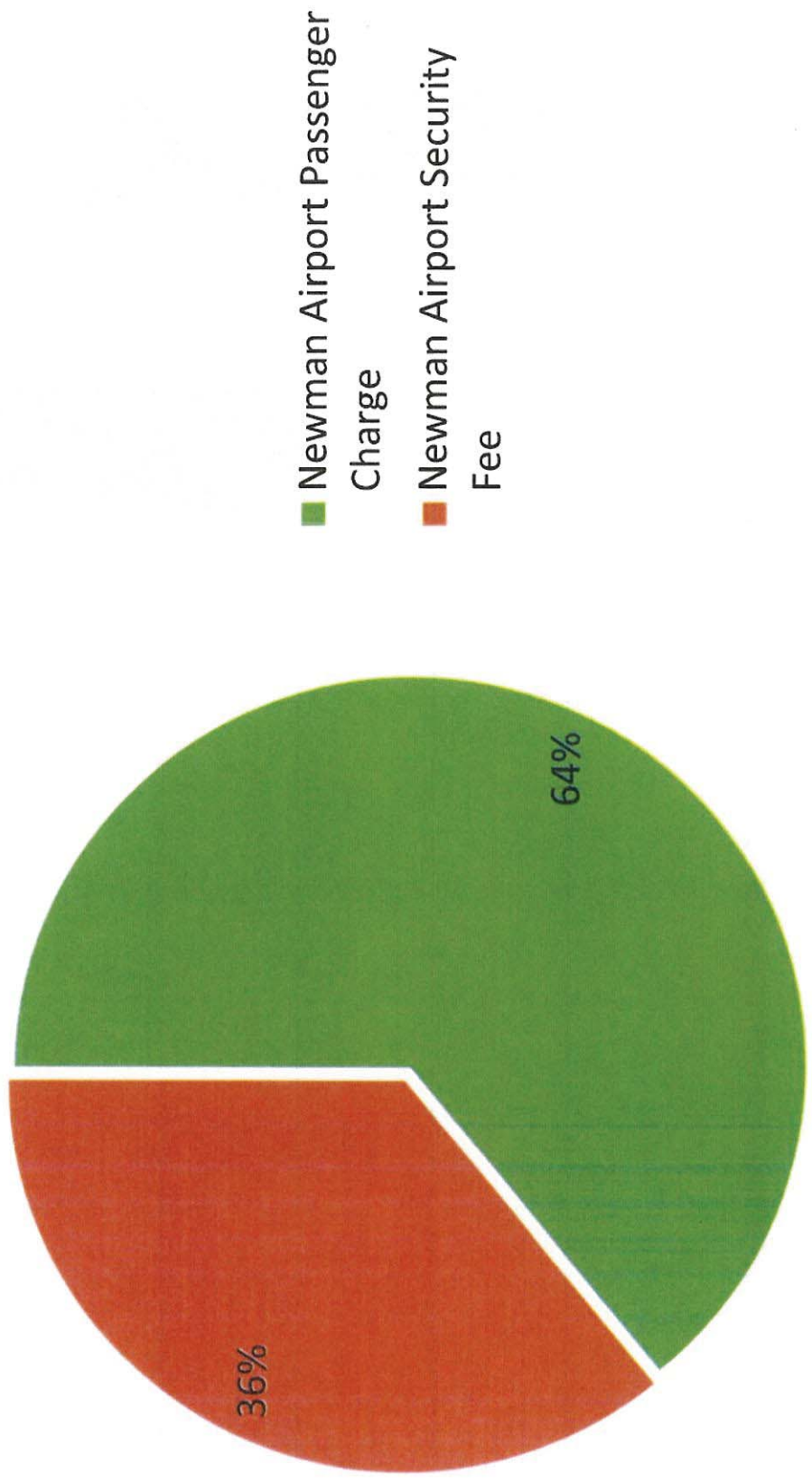


\* Departure price shown. If arriving for same ticket price no security fee is charged thereby increasing airline revenue further.

Landing fee is assumed to be shared by only half the passengers on the aircraft to show the maximum airport loading. This underestimates the airline's ticket "portion".

ATTACHMENT 3

### Breakdown of fees charged to passengers at Newman Airport

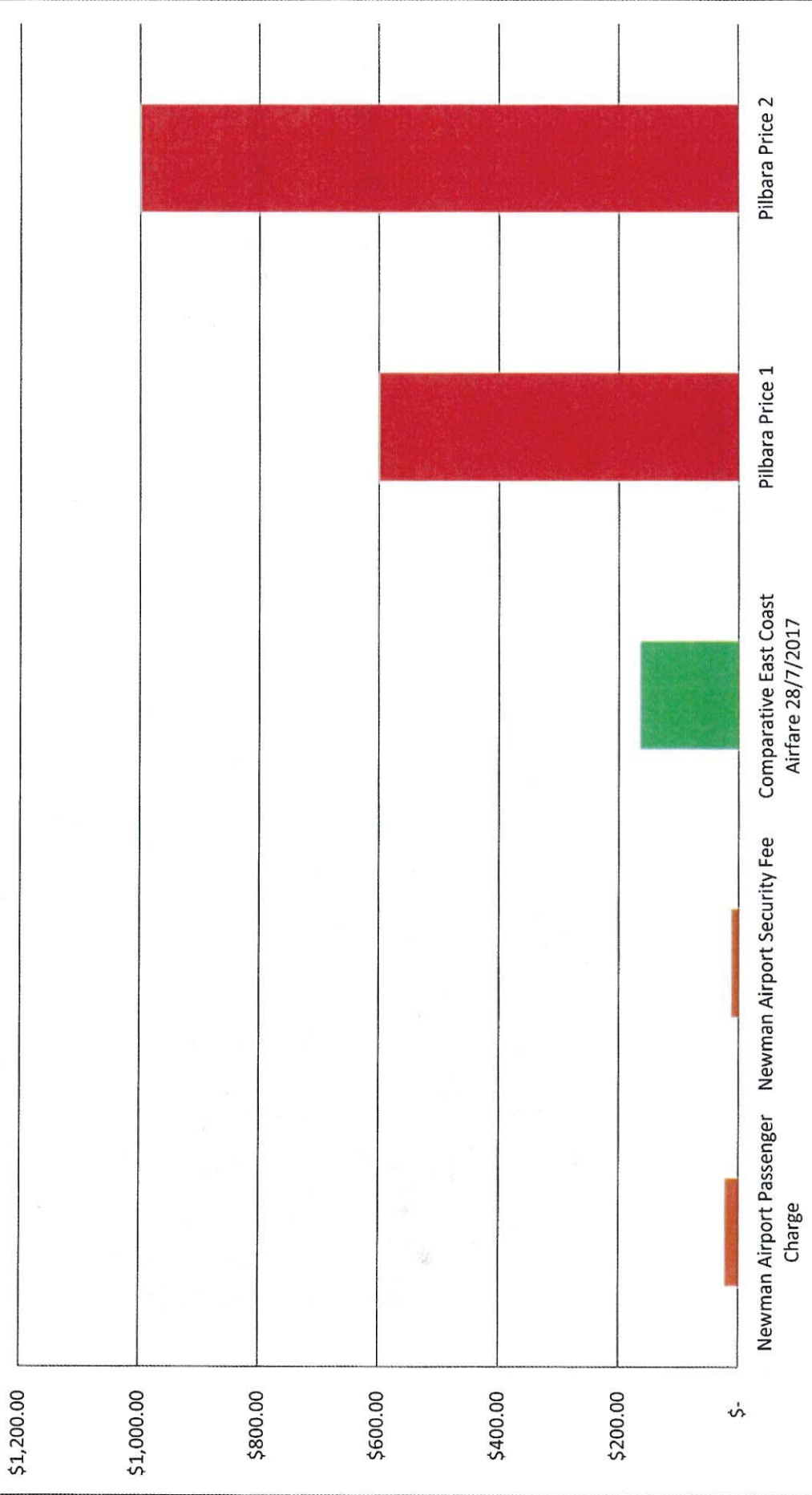






**ATTACHMENT 4**

**Relative fee comparison with direct passenger charges**



**9.2 DEPUTY CHIEF EXECUTIVE OFFICER**

**9.2.1 DEPUTY CHIEF EXECUTIVE OFFICER STATUS OF COUNCIL DECISIONS  
- JULY 2017**

**File Ref:** CLR-4-5  
**Responsible Officer:** Ms Sian Appleton  
Deputy Chief Executive Officer  
**Author:** Mrs Sheryl Pobrica  
Executive Services Administration Officer  
**Proposed Meeting Date:** 25 August 2017  
**Location/Address:** N/A  
**Name of Applicant:** N/A  
**Author Disclosure of Interest:** Nil

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**REPORT PURPOSE**

To inform of the action taken in relation to Council decisions.

**BACKGROUND**

Council requested to be informed of the progress and completion of previous decisions.

**COMMENTS/OPTIONS/DISCUSSIONS**

The status list of Council decisions is included as an attachment to the agenda.

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Local Government Act 1995  
Part 2 Constitution of local government  
Division 2 Local governments and councils of local governments  
Section 2.7

- (1) The council –
  - (a) governs the local government's affairs; and
  - (b) is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the council is to -
  - (a) oversee the allocation of the local government's finances and resources; and
  - (b) determine the local government's policies.

**POLICY IMPLICATIONS**

Nil

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## **STRATEGIC COMMUNITY PLAN**

### **Goal 1 – Civic Leadership – Planned Actions**

*The Shire of East Pilbara seeks to deliver high quality corporate governance and demonstrate accountability to its constituents. All decisions are informed by community engagement – leading to the effective allocation of the Shire’s resources – that deliver optimum benefits to the community.*

#### 1.1 Efficient and effective local government

##### 1.1.1 *Ethical, accountable and transparent decision-making*

## **RISK MANAGEMENT CONSIDERATIONS**

In order to remain transparent and to facilitate timely and appropriate decision-making it is necessary that actions items be reviewed at each Council meeting.

## **FINANCIAL IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple.

**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/29**

**MOVED: Cr Gerry Parsons**

**SECONDED: Cr Dean Hatwell**

**THAT the Deputy Chief Executive Officer "Status of Council Decisions" Report for the month of July 2017 be received.**

COUNCIL MEETING DATE	ITEM NO	COUNCIL RESOLUTION	DIRECTORATE	ACTION TAKEN/ STATUS	ESTIMATED COMPLETION DATE
21 April 2017	9.2.4	DRAFT 2017-2018 DIFFERENTIAL RATING MODEL	DCEO	With Dept for Approval	Completed
26 May 2017	9.2.4	ADOPTION OF PROPOSED FEES AND CHARGES 2017/18	DCEO	Will be included in budget deliberations	Completed
28 July 2017	9.2.2	COUNCIL BUDGET 2017 2018	DCEO		Completed
28 July 2017	9.2.5	STRATEGIC WORKFORCE PLAN 2017/2018	DCEO		Completed
28 July 2017	9.2.6	REQUEST FOR FIVE YEARS OF FUNDING BY NEWMAN AMATEUR SWIMMING CLUB	MRE		Completed
28 July 2017	9.2.7	FINANCIAL REPORTING AND MATERIALITY THRESHOLD - 1ST JULY 2017 - 30 JUNE 2018	AMF		Completed
28 July 2017	11.1.1	LEASE AGREEMENT NEWMAN LIBRARY	MAP		Completed
28 July 2017	13.2	NULLAGINE CARAVAN PARK Cr Bidy Schill said the toilet block at the Nullagine Caravan Park requires an urgent upgrade as they are unacceptable for use; especially it is now tourist season. Cr Bidy Schill would like this brought back to Council regarding the condition of the toilet block.  Ms Sian Appleton, Deputy Chief Executive Officer to follow up.	DCEO	Report being provided re-future of Nullagine Caravan Park	September 2017

**CARRIED  
RECORD OF VOTE: 9 - 0**

***To be actioned by Ms Sian Appleton, Deputy Chief Executive Officer***

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### 9.2.2 AFFIXING COMMON SEAL UNDER DELEGATED AUTHORITY

<b>Responsible Officer:</b>	<b>Ms Sian Appleton</b> <b>Deputy Chief Executive Officer</b>
<b>Author:</b>	<b>Ms Dawn Brown</b> <b>Contract and Procurement Officer</b>
<b>Proposed Meeting Date:</b>	<b>25 August 2017</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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### REPORT PURPOSE

This report is to advise Council of the documents that have had the Shire of East Pilbara's Common Seal affixed under delegated authority since the Council Meeting held 28<sup>th</sup> July, 2017.

### BACKGROUND

The two documents that have had the Shire's Common Seal affixed under delegated authority are in relation to:

- Contract awarded to Coral Harbour Pty Ltd to undertake the Scope of Works as per RFQ 10-2016/17 which includes, but is not limited to, Workshops, Creating Customer Surveys (*Martumili*), Reporting Dashboards, and the Development and Refinement of the Measurement & Evaluation Framework.
- Exhibition Loan Agreement with the National Capital Authority for a short term travelling exhibition which introduces visitors (*of the Newman Library*) to the design of Canberra and significant buildings through the medium of LEGO™ bricks.

### COMMENTS/OPTIONS/DISCUSSIONS

There are two documents that have had the Shire's Common Seal affixed under delegated authority since the last Council meeting.

The two documents are:

Document	Details	Parties	Synergy TC No
Contract	RFQ-10-2016/2017 Outcomes Measurement & Data Collection ( <i>Martumili</i> )	Coral Harbour Pty Ltd (Socialsuite)	TC2017514
Agreement	Exhibition Loan Agreement – Brick by Brick (Newman Library)	National Capital Authority	TC2017536

## STATUTORY IMPLICATIONS/REQUIREMENTS

*Local Government Act 1995, Part 9, Division 3, s.9.49A Execution of Documents.*

## POLICY IMPLICATIONS

### 4.5 EXECUTION OF DOCUMENTS

**Minute No:** Item 9.2.4

**Date:** 9<sup>th</sup> December 2016

#### **Objective**

To allow for the proper execution of documents.

#### **Policy**

All documents validly executed will have the common seal affixed and any two of the following: the Shire President, Chief Executive Officer or Deputy Chief Executive Officer's attestations affixing the seal. Use of the common seal is to be recorded in the common seal register and must have the Council resolution number included and the date that the seal was applied.

**Delegation From:** Council  
**Delegation To:** Chief Executive Officer  
**Council File Reference:** ADM-14-9  
**Legislative Authority for Delegation:** S5.42 Local Government Act 1995

And Delegated Authority as per:

#### **Power/Duty/Authorisation Delegated:**

Authority to prepare the necessary documentation to execute documents taking into account any specific or policy requirements of council where:

The Council has authorised entering into a formal contract or a formal contract is considered necessary by the Chief Executive Officer as part of the day to day operation of the Council or a formal contract is authorised under a delegated authority from the Council.

#### **Authority for exercise of Power/Duty/Authorisation**

#### **Conditions attached to Delegation**

Also refer to Council's Standing Orders Local Law

**Date of Delegation** \_\_\_\_\_

**Delegator (Shire President)** \_\_\_\_\_

## STRATEGIC COMMUNITY PLAN

### Goal 1 – Civic Leadership – Planned Actions

The Shire of East Pilbara seeks to deliver high quality corporate governance and demonstrate accountability to its constituents. All decisions are informed by community engagement – leading to the effective allocation of the Shire’s resources – that deliver optimum benefits to the community.

- 1.1 Efficient and effective local government
  - 1.1.1 Ethical, accountable and transparent decision-making  
Responsible officer: DCEO  
Timing: As appropriate

### RISK MANAGEMENT CONSIDERATIONS

Should Council not be informed of the documents that have had the Common Seal affixed under delegated authority, the Shire will fail to abide by their Execution of Documents Policy which clearly states that “*Use of the common seal is to be recorded in the common seal register and must have the Council resolution number included and the date that the seal was applied*”.

### FINANCIAL IMPLICATIONS

No financial resource impact.

### VOTING REQUIREMENTS

Simple.

### OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/30

**MOVED:** Cr Bidy Schill

**SECONDED:** Cr Craig Hoyer

### THAT Council

1. Have been advised that the Common Seal has been affixed under delegated authority to the Contract between the Shire of East Pilbara and Coral Harbour Pty Ltd (Social Suite) in relation to RFQ 10-2016/17 – Martumili Artists Evaluation Project, Outcomes Measurement and Data Collection Strategy.
2. Have been advised that the Common Seal has been affixed under delegated authority to the Exhibition Loan Agreement between the Shire of East Pilbara and the National Capital Authority in relation to the Brick by Brick – Build Your Own Capital Travelling Exhibition.

**CARRIED**  
**RECORD OF VOTE: 9 - 0**

*To be actioned by Mrs Dawn Brown, Contract & Procurement Officer*

**9.2.3 STRATEGIC COMMUNITY PLAN RFT SEEKING DELEGATED AUTHORITY  
TO CEO TO AWARD TENDER**

<b>Attachments:</b>	<a href="#">Updated RFT document Strategic Community Plan doc</a>
<b>Responsible Officer:</b>	<b>Ms Sian Appleton Deputy Chief Executive Officer</b>
<b>Author:</b>	<b>Mr Pip Parsonson Manager Community Wellbeing</b>
<b>Proposed Meeting Date:</b>	<b>25 August 2017</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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**REPORT PURPOSE**

For Council to consider delegating authority to the CEO to award the tender to produce the Strategic Community Plan 2017–2026 and conduct community satisfaction surveys over three years. The delegated authority is to assist in the efficient and timely delivery of the Strategic Community Planning processes so that it synchronises with the local government elections. For Council to approve the Common Seal to be affixed under delegated authority to the CEO for the contract between the Shire of East Pilbara and the successful tenderer.

**BACKGROUND**

At the June 2017 Council meeting Council endorsed the Strategic Community Plan 2013-2022 Review, (Item 9.2.11 File Ref: STR-3-3).

Commentary in the agenda item included,

“Due to the very poor community participation and the fact that the review will need to be done again after elections to fall into the Department of Local Government’s preferred timelines, the project was altered to a review of the current document and outcomes in contrast to the production of a completely new document. The new Community Strategic Plan will now take place after the 2017 October elections and will have a very similar implementation phase as this year’s review.”

To facilitate the delivery of the new Strategic Community Plan in a timely manner the following draft schedule was developed taking into account the local government elections and legislative requirements for tendering.



Friday, 11 August 2017	Agenda item submitted seeking Council approval to delegate CEO to award tender
Friday, 25 August 2017	Close RFT
Friday, 25 August 2017	Council delegates authority to CEO to approve
Monday, 11 September 2017	Panel final recommendation
Wednesday, 13 September 2017	CEO Approves recommendation
Thursday, 14 September 2017	Successful tenderer notified
Tuesday, 19 September 2017	Inception Meeting
Wednesday, 25 October 2017	Senior Staff Workshop
Thursday, 26 October 2017	Councillor Workshop
Oct - Nov 2017	Community Consultation/Survey
December 2017	Survey results
February 2018	Community and Stakeholder Workshops
March 2018	Draft Strategic Community Plan released for community and stakeholder engagement
April 2018	Final Strategic Community Plan 2017-2027 presented to Council for adoption

To meet this schedule the RFT (attached) was posted on Tenderlink on Saturday 5 August and advertised in the North West Telegraph on the same day.

Councillors will note that a delay in awarding the tender at the soonest possible time will result in a delay in implementing the project and it will accordingly fall behind the preferred schedule.

**COMMENTS/OPTIONS/DISCUSSIONS**

For the first time, through the successful realisation of this project, the Strategic Community Plan will be integrated with the Shire’s annual community satisfaction survey. This provides explanation to the need for the project to be a RFT as it includes the requirements for both the creation of the new Strategic Community Plan and undertaking and reporting on community satisfaction surveys in 2017, 2018 and 2019.

This integration is expected to not only deliver cost savings to the Shire but also to create a seamless approach to tracking the community’s views over time on the delivery of the Strategic Community Plan strategies. This in turn will make the two year review of the Strategic Community Plan, to be undertaken internally, relatively effortless.

The table below represents the remainder of the project schedule.

September 2018	Annual Community Consultation/Survey
October 2018	Survey Report
September 2019	Annual Community Consultation/Survey
October 2019	Survey Report

## **STATUTORY IMPLICATIONS/REQUIREMENTS**

Part 3 - Functions of local governments (Division 3 - Executive functions of local governments) (Subdivision 6 - Various executive functions) 3.57. Tenders for providing goods or services (pg 70)

Part 5 - Administration (Division 4 – Local government employees) 5.42. Delegation of some powers and duties to CEO (pg 153)

Part 5 - Administration (Division 4 – Local government employees) 5.43. Limits on delegations to CEO (pg 153)

## **POLICY IMPLICATIONS**

### 4.5 EXECUTION OF DOCUMENTS

## **STRATEGIC COMMUNITY PLAN**

### **Goal 1 – Civic Leadership – Planned Actions**

The Shire of East Pilbara seeks to deliver high quality corporate governance and demonstrate accountability to its constituents. All decisions are informed by community engagement – leading to the effective allocation of the Shire’s resources – that deliver optimum benefits to the community.

- 1.1 Efficient and effective local government
  - 1.1.1 Ethical, accountable and transparent decision-making  
Responsible officer: DCEO  
Timing: As appropriate
  - 1.1.2 Continued strong financial management  
Responsible officer: DCEO  
Timing: 1 year
  - 1.1.3 Effective business management  
Responsible officer: DCEO  
Timing: 1-3 years

## **RISK MANAGEMENT CONSIDERATIONS**

The risk to Council reputation will be increased by not taking opportunity to produce a high-quality Strategic Community Plan.

## **FINANCIAL IMPLICATIONS**

Resource requirements are in accordance with existing budgetary allocation. Funding for this project will be sourced from accounts GL 41147.

## **VOTING REQUIREMENTS**

Absolute.

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OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/31

MOVED: Cr Lang Coppin

SECONDED: Cr Craig Hoyer

THAT Council;

1. delegate authority to the CEO (or in the absence of the CEO the Acting CEO) under s.5.42(1) and (2) and s.5.43(b) of the Local Government Act, to accept the following tender.

Tender No.	Description	Fund Source	Account Expenditure	Account Budget (ex GST)
RFT 02-2017/18	Produce the Strategic Community Plan 2017–2026 and Conducting Community Satisfaction Surveys over three years.	Muni	GL 41147	\$150,000

2. approve the Common Seal to be affixed under delegated authority to the CEO for the contract between the Shire of East Pilbara and the successful tenderer.

CARRIED BY ABSOLUTE MAJORITY  
RECORD OF VOTE: 9 - 0

*To be actioned by Mr Pip Parsonson, Manager Community Wellbeing*

# **Council**

## **STRATEGIC COMMUNITY PLAN RFT SEEKING DELEGATED AUTHORITY TO CEO TO AWARD TENDER**

### **Attachments**

#### **Item: 9.2.3**

**Meeting Date 25 August 2017**



Shire of **EAST  
Pilbara**  
AUSTRALIA'S LARGEST SHIRE

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## REQUEST FOR TENDER

<b>Request for Tender (RFT)</b>	Produce the Strategic Community Plan 2017–2026 and Conducting Community Satisfaction Surveys over three years.
<b>RFT Number</b>	RFT 2-2017/18
<b>Deadline</b>	10.00am, Friday 25 <sup>th</sup> August, 2017
<b>Tender documents availability and lodgement.</b>	Tender documents are available from <a href="https://www.tenderlink.com/eastpilbara/">https://www.tenderlink.com/eastpilbara/</a> Tender submissions must be lodged via the electronic tender box on the Tenderlink Portal at <a href="https://www.tenderlink.com/eastpilbara/">https://www.tenderlink.com/eastpilbara/</a>

**SUBMISSIONS ARE TO BE RECEIVED VIA THE ABOVE ELECTRONIC TENDER BOX BY THE CLOSING TIME AND DATE.**

**LATE SUBMISSIONS WILL NOT BE ACCEPTED.**

**TENDERS SUBMITTED BY MAIL, FACSIMILE OR ELECTRONIC MAIL WILL NOT BE ACCEPTED.**

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## 1. CONDITIONS OF TENDERING

### 1.1 DEFINITIONS

Below is a summary of some of the important defined terms used in this Request:

- Attachments:** The documents you attach as part of your Tender.
- Contractor/ Consultant:** Means the person or persons, corporation or corporations whose Tender is accepted by the Principal, including the executors or administrators, successors and assignments of such person or persons, corporation or corporations.
- Deadline:** The deadline for lodgement of your Tender as detailed on the front cover of this Request.
- General Conditions of Contract:** Means the General Conditions of Contract for the works provided.
- Offer:** Your offer to supply the Requirements.
- Principal:** Shire of East Pilbara.
- Request OR RTF OR Request for Tender** This document.
- Requirement:** The goods, services or works requested by the Principal.
- Selection Criteria:** The Criteria used by the Principal in evaluating your Tender.
- Special Conditions:** The additional contractual terms.
- Specification:** The Statement of Requirements that the Principal requests you to provide if selected.
- Tender:** Completed Offer form, Response to the Selection Criteria and Attachments.
- Tenderer:** Someone who has or intends to submit an Offer to the Principal.

### 1.2 TENDER DOCUMENTS

This Request for Tender is comprised of the following parts:

- Part 1 – Conditions of Tendering (*read and keep this part*).
- Part 2 – Specification and/or plans/drawings (*read and keep this part*).
- Part 3 – General Conditions of Contract (*read and keep this part*).
- Part 4 – Special Conditions of Contract (*read and keep this part*).
- Part 5 – Tenderer's Offer (*complete and return this part*).
- Part 6 - Appendices (*read and keep this part*).

#### Separate Documents

- a) Addenda and any other special correspondence issued to Tenderers by the Principal.
- b) Any other policy or document referred to but not attached to the Request.

**1.3 HOW TO PREPARE YOUR TENDER**

- a) Carefully read all parts of this document;
- b) Ensure you understand the Requirements;
- c) Complete and return the Offer (*Part 5*) in all respects and include all Attachments;
- d) Make sure you have signed the Offer form and responded to all of the Selection Criteria; and
- e) Lodge your Tender before the Deadline.

**1.4 CONTACT PERSONS**

Should Tenderers have any questions with respect to accessing Tender documents or submitting a Tender response please contact Dawn Brown, Contract and Procurement Officer on 08 9175 8000 or via email [cfs@eastpilbara.wa.gov.au](mailto:cfs@eastpilbara.wa.gov.au).

Technical and/or specification questions must be directed to the Project Manager via the public forum on the Tenderlink portal.

Tenderers should not rely on any information provided by any person other than the persons listed above.

**1.5 TENDER BRIEFING/SITE INSPECTION**

There is no mandatory tender briefing/site inspection.

**1.6 LODGEMENT OF TENDERS**

The Response must be lodged by the Deadline. The closing time for this Request is 10:00am, Friday, 25<sup>th</sup> August, 2017.

The time nominated in the Deadline of this Request is determined on the Western Australian (WA) time zone, Australia, in accordance with Standard Time Act 2005 (WA), and any Act of the Parliament of Western Australia amending the application of Standard Time.

The response is to be:

- (a) Lodged in full via the Tenderlink Portal – LATE or PARTIAL RESPONSES WILL NOT BE ACCEPTED;
- (b) Have all pages numbered consecutively, and the response must include an index;
- (c) Have NO embedded documents within the response;
- (d) Include the completed Offer Form and Price Schedule

**1.7 DELIVERY METHOD**

Responses must be submitted via the Shire of East Pilbara TenderLink Portal <https://www.tenderlink.com/eastpilbara/> by the specified tender closing time and date.

A Tender may be rejected without consideration of its merits in the event that:

- (a) The Tenderer does not submit a Tender form which has been completed and signed together with all required schedules and supporting documentation; or
- (b) The Tenderer fails to comply with any other requirements of the Tender Document.

**1.8 REJECTION OF TENDERS**

A Tender will be rejected without consideration of its merits in the event that:

- a) It is not submitted before the Deadline; or
- b) It is not submitted at the place specified in the Request; or
- c) It may be rejected if it fails to comply with any other requirements of the Request.
- d) The Respondent does not submit an Offer Form which has been completed and signed together with all the required Attachments.

**1.9 LATE TENDERS**

Tenders received:

- a) After the Deadline; or
- b) In a place other than that stipulated in this Request;

will not be accepted for evaluation.

**1.10 ACCEPTANCE OF TENDERS**

Unless otherwise stated in this Request, Tenders may be for all or part of the Requirements and may be accepted by the Principal either wholly or in part. The Principal is not bound to accept the lowest Tender and may reject any or all Tenders submitted.

**1.11 DISCLOSURE OF CONTRACT INFORMATION**

Documents and other information relevant to the contract may be disclosed when required by law under the Freedom of Information Act 1992 or under a Court order.

All Tenderers will be given particulars of the successful Tenderer(s) or will be advised that no Tender was accepted.

**1.12 TENDER VALIDITY PERIOD**

All Tenders will remain valid and open for acceptance for a minimum period of ninety (90) days from the Deadline or forty-five (45) days from the Principal's resolution for determining the Tender, whichever is the later unless extended on mutual agreement between the Principal and the Tenderer in writing.

**1.13 PRECEDENCE OF DOCUMENTS**

In the event of there being any conflict or inconsistency between the terms and conditions in this Request and those in the General Conditions of Contract, the terms and conditions appearing in this Request will have precedence.

**1.14 ALTERNATIVE TENDERS**

All Alternative Tenders must be accompanied by a conforming Tender.

Tenders submitted as Alternative Tenders or made subject to conditions other than the General and Special Conditions of Contract must in all cases be clearly marked "**Alternative Tender**".

The Principal may in its absolute discretion reject any Alternative Tender as invalid.

Any printed "General Conditions of Contract" shown on the reverse of a Tenderer's letter or quotation form will not be binding on the Principal in the event of a Contract being awarded unless the Tender is marked as an Alternative Tender.

**1.15 TENDERERS TO INFORM THEMSELVES**

Tenderers will be deemed to have:

- a) examined the Request and any other information available in writing to Tenderers for the purpose of tendering;
- b) examined all further information relevant to the risks, contingencies, and other circumstances having an effect on their Tender which is obtainable by the making of reasonable enquires;
- c) satisfied themselves as to the correctness and sufficiency of their Tenders including tendered prices which will be deemed to cover the cost of complying with all the Conditions of Tendering and of all matters and things necessary for the due and proper performance and completion of the work described therein;
- d) acknowledged that the Principal may enter into negotiations with a chosen Tenderer and that negotiations are to be carried out in good faith; and

- e) satisfied themselves they have a full set of the Request documents and all relevant attachments.

### **1.16 ALTERATIONS**

The Tenderer must not alter or add to the Request documents unless required by these Conditions of Tendering.

The Principal will issue an addendum to all registered Tenderers where matters of significance make it necessary to amend or supplement the issued Request documents before the Deadline.

### **1.17 RISK ASSESSMENT**

The Principal may have access to and give consideration to:

- a) any risk assessment undertaken by any credit rating agency;
- b) any financial analytical assessment undertaken by any agency; and
- c) any information produced by the Bank, financial institution, or accountant of a Tenderer;

so as to assess that Tender and may consider such materials as tools in the Tender assessment process.

Tenderers may be required to undertake to provide to the Principal (or its nominated agent) upon request all such information as the Principal reasonably requires to satisfy itself that Tenderers are financially viable and have the financial capability to provide the Services for which they are submitting and meet their obligations under any proposed Contract. The Principal reserves the right to engage (at its own cost) an independent financial assessor as a nominated agent to conduct financial assessments under conditions of strict confidentiality. For this assessment to be completed, a representative from the nominated agent may contact you concerning the financial information that you are required to provide.

The financial assessment is specifically for use by the Principal for the purpose of assessing Tenderers and will be treated as strictly confidential.

### **1.18 EVALUATION PROCESS**

This is a Request for Tender. Your Tender will be evaluated using information provided in your Tender.

The following evaluation methodology will be used in respect of this Request:

- a) Tenders are checked for completeness and compliance. Tenders that do not contain all information requested (eg completed Offer form and Attachments) may be excluded from evaluation.
- b) Tenders are assessed against the Selection Criteria. Contract costs are evaluated (eg tendered prices) and other relevant whole of life costs are considered.
- c) The most suitable Tenderers may be short listed and may also be required to clarify their Tender, make a presentation, demonstrate the product/solution offered and/or open premises for inspection. Referees may also be contacted prior to the selection of the successful Tenderer.

A Contract may then be awarded to the Tenderer whose Tender is considered the most advantageous Tender to the Principal.

### **1.19 SELECTION CRITERIA**

The Contract may be awarded to a sole or panel of Tenderer(s) who best demonstrates the ability to provide quality products and/or services at a competitive price. The tendered prices will be assessed together with qualitative and compliance criteria to determine the most advantageous outcome to the Principal.

The Principal has adopted a best value for money approach to this Request. This means that, although price is considered, the Tender containing the lowest price will not necessarily be accepted, nor will the Tender ranked the highest on the qualitative criteria.

A scoring system will be used as part of the assessment of the qualitative criteria. Unless otherwise stated, a Tender that provides all the information requested will be assessed as satisfactory. The extent to which a Tender demonstrates greater satisfaction of each of these criteria will result in a greater score. The aggregate score of each Tender will be used as one of the factors in the final assessment of the qualitative criteria and in the overall assessment of value for money.

### 1.20 COMPLIANCE CRITERIA

These criteria are detailed within Part 5 of this document and will not be point scored. Each Tender will be assessed on a Yes/No basis as to whether the criterion is satisfactorily met. An assessment of “No” against any criterion may eliminate the Tender from consideration.

### 1.21 QUALITATIVE CRITERIA

In determining the most advantageous Tender, the Evaluation Panel will score each Tenderer against the qualitative criteria as detailed within Part 5 of this document. Each criterion will be weighted to indicate the relative degree of importance that the Principal places on the technical aspects of the goods or services being purchased.

It is essential that Tenderers address each qualitative criterion. Information that you provide addressing each qualitative criterion will be point scored by the Evaluation Panel. Failure to provide the specified information may result in elimination from the tender evaluation process or a low score.

### 1.22 VALUE CONSIDERATIONS

The Weighted Cost Criteria method is used where price is considered to be crucial to the outcome of this tender process. The Tendered price is given the following weighting and will be assessed in conjunction with the Compliance Criteria, Qualitative Criteria detailed in Part 5. – Tenderer’s Offer of this Request for Tender.

Criteria	Weighting
Tendered price	40%

### 1.23 REGIONAL PRICE PREFERENCE

Tenderers for the contract may be afforded a preference in accordance with Regulation 24(A-G) of the Local Government (Functions and General) Regulations and the Principal’s Regional Preference Policy (3.13) dated 17 March 2017.

The Policy stipulates that:

#### Objective

To maximize the use of competitive locally based businesses in the provision of goods or services purchased or contracted by the Shire of East Pilbara.

#### Policy

For the purposes of this policy, a regionally based business is to have office and/or workshop premises (LIA or Shop Front) and/or staff housed (Residentially not in a Camp) located within the district of the Shire of East Pilbara.

A regional price preference will apply to all Request for Tenders (RFT) and formal Request for Quotations (RFQ) invited by the Shire of East Pilbara for the supply of goods and services and/or construction (building) services, unless Council resolves that this policy will not apply to a particular RFT or RFQ.

Where no submission is received from a Shire of East Pilbara based business, for a RFT or formal RFQ submissions from businesses based within the City of Karratha, the Shire of Ashburton and the Town of Port Hedland will be deemed to be regionally based for the purposes of this policy.

The following levels of preference will be applied under this policy:

1. Goods and Services – 10%, or to a maximum price reduction of \$50,000
2. Construction (building) Services – 5%, or to a maximum price reduction of \$50,000
3. Goods and Services, including Construction (building) Services – 10%, or to a maximum price reduction of \$500,000, if the Council is seeking tenders for the provision of those goods or services for the first time, due to those goods or services having been, until then, undertaken by the Council.

The application of the preference levels listed in 1 and 2 above will only be in consideration of the value of those goods and services identified by the supplier as being from regional sources.

In considering any RFT or formal RFQ submission, price is only one of the factors to be assessed when Council is to decide which of the suppliers it thinks would be the most advantageous to it.

All prices for goods/services offered under this Request are to be fixed for the term of the Contract. Tendered prices must include Goods and Services Tax (GST).

Unless otherwise indicated prices tendered must include delivery, unloading, packing, marking and all applicable levies, duties, taxes and charges. Any charge not stated in the Tender, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

#### **1.24 PRICE BASIS**

All prices for goods/services offered under this Request are to be fixed for the first twelve (12) months of the Contract. Tendered prices must include Goods and Services Tax (GST). All prices offered under this Request are subject to rise and fall in pricing as determined by the application of the Perth CPI on a per annum basis after this time.

Unless otherwise indicated prices tendered must include delivery, unloading, packing, marking and all applicable levies, duties, taxes and charges. Any charge not stated in the Tender, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

#### **1.25 OWNERSHIP OF RESPONSES**

All documents, materials, articles and information submitted by the Tenderer as part of or in support of the Tender will become upon submission the absolute property of the Principal and will not be returned to the Tenderer at the conclusion of the Tender process PROVIDED that the Tenderer be entitled to retain copyright and other intellectual property rights therein, unless otherwise provided by the Contract.

#### **1.26 CANVASSING OF OFFICIALS**

If the Tenderer, whether personally or by an agent, canvasses any of the Principal's Commissioners or Councillors Officers (as the case may be) with a view to influencing the acceptance of any Tender made by it or any other Tenderer, then regardless of such canvassing having any influence on the acceptance of such Tender, the Principal may at its absolute discretion omit the Tenderer from consideration.

#### **1.27 IDENTITY OF THE TENDERER**

The identity of the Tenderer and the Consultant is fundamental to the Principal. The Tenderer will be the person, persons, corporation or corporations named as the Tenderer in



Part 5 and whose execution appears on the Offer Form in Part 5 of this Request. Upon acceptance of the Tender, the Tenderer will become the Consultant.

**1.28 COSTS OF TENDERING**

The Principal will not be liable for payment to the Tenderer for any cost, losses or expenses incurred by the Tenderer in preparing their offer, including any cost involved pertaining to the Tenderer lodging a Tender response through the Tenderlink process.

**1.29 TENDERING OPENING**

Tenders will be downloaded from the Tenderlink portal with two of the Principal's representatives present, following the advertised Deadline. All submissions received will be recorded in the Tender Register.

**1.30 IN HOUSE TENDERS**

The Principal does not intend to submit an In House Tender.

**1.31 INTELLECTUAL PROPERTY RIGHTS**

The Principal warrants that, unless otherwise provided in the Contract, design, materials, documents and methods of working, each specified in the Contract or provided or directed by the Principal or the Principal's Representative shall not infringe any intellectual property right.

The Consultant warrants that any other design, materials, documents and methods of working, each provided by the Consultant, shall not infringe any intellectual property right.

Each party shall indemnify the other against such respective infringements.

**1.32 CONFIDENTIAL INFORMATION**

The parties shall ensure that supplied information is kept confidential such as documents, samples, models, patterns and other information as are supplied and clearly identified as confidential.

## 2. SPECIFICATION

### 2.1 CONTRACT REQUIREMENTS AND PROJECT DEVELOPMENT IN BRIEF

The Principal is seeking to engage a suitably qualified company or individual to prepare and produce the Shire's new Strategic Community Plan 2017 – 2026 and to undertake and report on three of the Shire's Annual Community Satisfaction Surveys between October 2017 and October 2019.

The Shire of East Pilbara is the largest Shire in the Southern Hemisphere covering approximately 371,696 square kilometres, larger than the State of Victoria.

The East Pilbara's main towns are Newman, Marble Bar and Nullagine, with a number of Aboriginal Communities within the Shire including, Jigalong, Punmu, Parngurr, Irrungadgi, Parnpajinya and others.

According to the ABS Remoteness Area Boundaries, the East Pilbara region is categorised as "very remote."

### 2.2 BACKGROUND

All local governments are now required to produce a 10 year Strategic Community Plan that clearly links the community's aspirations with the Council's vision and long term strategy.

Section 19C of the **Local Government (Administration) Regulations 1996**, states:

- (1) *A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*
- (2) *A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.*
- (3) *A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.*
- (4) *A local government is to review the current strategic community plan for its district at least once every 4 years.*
- (5) *In making or reviewing a strategic community plan, a local government is to have regard to—*
  - (a) *the capacity of its current resources and the anticipated capacity of its future resources; and*
  - (b) *strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and*
  - (c) *demographic trends.*
- (6) *Subject to sub-regulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.*
- (7) *A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications. (\*Absolute majority required).*
- (8) *If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.*
- (9) *A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.*
- (10) *A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.*

### 2.3 CONTRACT MANAGEMENT

A project reference group will be established by the Shire of East Pilbara to oversee the project. This reference group will comprise the following members:

- (a) Pip Parsonson, Manager Community Wellbeing
- (b) Sian Appleton, Deputy Chief Executive Officer
- (c) Ben Lewis, Manager Assets and Procurement

### 2.4 DEFINITIONS

<b>Consultant's Representative:</b>	Means any Officer or person duly authorised by the Consultant, in writing, to act on their behalf for the purpose of the Contract;
<b>Principal's Representative</b>	Means any Officer or person duly authorised by the Principal, in writing, to act on their behalf for the purpose of the Contract;
<b>Works or Services:</b>	Means the Services, which the Consultant is required to provide to the Principal and the Consultant under the Contract;

### 2.5 SCOPE OF WORK

#### A) Research

The consultant will be required to become familiar with and undertake an analysis of the Shire of East Pilbara Strategic Community Plan 2013 – 2022, the Shire's most recent community satisfaction survey results and other relevant Shire of East Pilbara documents and the state government's Integrated Planning and Reporting Framework and Guidelines.

#### B) Design

In consultation with the Principal, the consultant will be required to develop a high quality community engagement methodology.

The design of the community engagement and reporting methodology must take into account the following mandatory requirements:

1. The capacity to determine the East Pilbara community's satisfaction level with the broad range of services and amenities that the Shire offers and their perceived levels of importance in 2017
2. The capacity to determine and document the ten year vision, aspirations and priorities of the East Pilbara community
3. The capacity to integrate 1. and 2. above to be used for future reviews and reporting on the progress of the SCP
4. Adherence to the 'quadruple bottom line' approach to planning, (Environment, Social, Economic and Civic Leadership)
5. The incorporation of locational and demographic equity relevant to the East Pilbara. To achieve this the consultant will be required to consider the inclusion of multiple layers of data collection methodologies, including but not limited to:
  - Online surveys – by way of interaction on our website and Facebook Pages.
  - Telephone surveys – by way of landline numbers and mobile numbers, including residential homes and businesses in Newman, Marble Bar and Nullagine.

- Face to face intercept Interviews, workshops and focus groups – by way of having a physical presence in Newman, Marble Bar and Nullagine and engaging directly with respondents.
6. The incorporation of a one day workshop with Shire Councillors
  7. The incorporation of a half day workshop with Shire senior staff
  8. The collection of data gathered as a result of the community engagement
  9. The capacity to determine the East Pilbara community's satisfaction level with the broad range of services and amenities that the Shire offers and their perceived levels of importance in 2018 and 2019 consistent with all of the above.

**NOTE:** The Principal recognises the challenge of garnering substantial stakeholder participation within the context of this project and accordingly encourages innovation and diversity within the proposed methodology.

### **C) Implementation**

Once the community engagement methodology is approved, implement the methodology ensuring that it meets the project objective.

The Principal expects the consultant to achieve the following outputs as minimum requirements during the implementation phase:

- A one day workshop with Shire of East Pilbara Councillors that provides an update on the purpose of the Strategic Community Plan and how it relates to the Integrated Planning Framework and solicits their vision, aspirations and priorities for the Shire and captures pertinent considerations on the SCP format and reporting mechanisms
- A half day workshop with the Shire's senior staff that provides an update on the purpose of the Strategic Community Plan and how it relates to the Integrated Planning Framework and solicits their vision, aspirations and priorities for the Shire and captures pertinent considerations on the SCP format and reporting mechanisms
- Community surveys and community engagement processes to take place in Newman, Nullagine and Marble Bar in 2017, 2018 and 2019
- The participation of young people, parents, members of the indigenous and CALD communities, people living with disability and/or their carers, older people and fly-in fly-out workers
- The participation of representatives of the business, community and government sectors
- Documentation of the processes and results of all community engagement undertaken. Documentation must include a list of desired 'actions' that have been determined by, or are consistent with, the vision, aspirations and priorities identified by the participants during the engagement processes

### **D) Reporting**

Once all stakeholders have been engaged and data gathered the consultant is expected to undertake the reporting phase of the project that will include as a minimum the following requirements.

- Prepare draft framework of final Plan including Section, Chapter, Sub-heading titles and submit to the Principal for approval
- A guideline document that demonstrates a methodology to review the SCP taking into account the annual Community Satisfaction Surveys

- Prepare a draft Strategic Community Plan and submit to the Principal for approval
- Submit the final Strategic Community Plan after consolidation of formal Shire feedback on the Draft SCP
- Report on the results of the annual community satisfaction surveys to be held in 2017, 2018 and 2019.

## 2.6 SUMMARY OF DELIVERABLES

Summary of Deliverables		Date Due
1	Community engagement methodology ( <i>to be approved by Principal</i> )	Oct 2017
2	Councillor and senior staff workshop methodology ( <i>to be approved by Principal</i> )	Oct 2017
3	Senior staff workshop	Oct 2017
4	Councillor workshop	Oct 2017
5	Satisfaction/Importance/Aspiration Survey	Nov/Dec 2017
6	Survey results released	Jan 2018
7	Community engagement processes undertaken in Newman, Nullagine and Marble Bar	Feb 2018
8	Draft Strategic Community Plan	March 2018
9	Final Strategic Community Plan ( <i>Delivered in MS Word format</i> )	April 2018
10	Satisfaction/Importance/Aspiration Survey	Sept 2018
11	Survey results released	Oct 2018
12	Satisfaction/Importance/Aspiration Survey	Sept 2019
13	Survey results released	Oct 2019

### The Shire will:

1	Arrange access to Shire Managers and relevant staff
2	Arrange access to all relevant SoEP strategic plans/documents
3	Be responsible for all advertising
4	Be responsible for all printing
5	Provide staff assistance for public forums/workshops
6	Provide access to web and online technology
7	Be responsible for all venue hire
8	Arrange catering for all workshops
9	Pay a Consultancy Fee
10	Take responsibility for desk top publishing of the Plan including selection and use of pictures and graphics

**2.7 IMPLEMENTATION TIMETABLE**

Date	Description
Friday, 11 August 2017	Agenda item seeking Council approval to delegate CEO to approve
Friday, 25 August 2017	RFT Submission Deadline
Friday, 25 August 2017	Council delegates authority to CEO to award Tender
Monday, 11 September 2017	Panel final recommendation
Wednesday, 13 September 2017	CEO Approves recommendation
Thursday, 14 September 2017	Tenderers advised of outcome
Tuesday, 19 September 2017	Inception Meeting
Wednesday, 25 October 2017	Senior Staff Workshop
Thursday, 26 October 2017	Councillor Workshop
Oct - Nov 2017	Community Consultation/Survey
December 2017	Survey results
February 2018	Community and Stakeholder Workshops
March 2018	Draft Strategic Community Plan released for community and stakeholder engagement
April 2018	Final Strategic Community Plan 2017-2027 presented to Council for adoption
September 2018	Annual Community Consultation/Survey
October 2018	Survey Report
September 2019	Annual Community Consultation/Survey
October 2019	Survey Report



**3. GENERAL CONDITIONS OF CONTRACT**

This Contract shall be deemed to have incorporated the General Conditions of Contract Suite AS 4000. In particular Australian Standards for:-

- a) AS 4122-2010- General Conditions of Contract.
- b) Subcontract conditions (AS4901-1998)
- c) Disability Access (AS1428)
- d) WA Occupational Safety and Health Act 1984
- e) WA Occupational Safety and Health Regulations 1996
- f) Risk Management AS/NZS 3931- 1998

**3.1 PERIOD OF CONTRACT**

The Contract shall commence upon signing by both parties and conclude at the completion of the works (October 2019).

In the event of the Consultant failing in any manner to carry out the Contract to the Principal's satisfaction, the Principal may forthwith determine the Contract by written notice to the Consultant.

Should significant additional time be required on site to conform to unforeseen delays beyond the Principal's control such as and not limited to adverse weather conditions, transport difficulties, airport/plane delays/re-scheduling the Principal will not be held accountable for any additional cost incurred by the successful Consultant unless prior approval is given by the Chief Executive Officer or his delegated officer.

**3.2 INSURANCES**

Without limiting its obligations and responsibilities, the Consultant shall take out insurance for the entire contract period under the following headings:

- (a) **Public Liability:**  
A Public Liability policy with an Insurer approved by the Australian Prudential Regulation Authority (APRA) as per their list of Insurers Authorised to Conduct New or Renew Insurance Business in Australia.

The policy of Public Liability Insurance taken out by the Consultant is to provide a minimum limit of liability of AUD\$20,000,000 in respect of Death, Property Damage and Bodily Injury.

- (b) **Workers Compensation:**  
The Consultant shall effect and keep in effect during the currency of the Contract such Insurance as may be necessary to adequately protect the Consultant and the Principal in respect of liability for payment of compensation to any Employee of the Consultant or of a Sub-consultant of the Consultant under the Workers' Compensation and Injury Act 1981 or at Common Law.

- (c) **Professional Indemnity:**  
Where the Contract involves the provision of professional services and/or advice, the Consultant is to take out a Professional Indemnity Insurance policy with an Insurer approved by the Australian Prudential Regulation Authority (APRA) as per their list of Insurers Authorised to Conduct New or Renew Insurance Business in Australia.

The policy of Professional Indemnity Insurance taken out by the Consultant will have a limit of Liability based upon a figure agreed by the Principal and

Consultant as per the attached Schedule however; the limit of Liability will not be less than AUD\$10,000,000.

### **3.3 RECORD KEEPING**

The Principal is subject to the provisions of the State Records Act 2000 (WA) ("SRA"). To the extent that the Consultant has possession, custody or control of any records created in the performance of functions undertaken for or on behalf of the Principal by or under this Contract, the following provisions will apply to such Records:

- (a) The term "records" has the same meaning as in the SRA.
- (b) The Consultant will comply with the SRA and its Principles and Standards and any principles or standards developed by the Principal in accordance with the SRA in relation to such Records.
- (c) All such Records will remain the property of the Principal.
- (d) The disposal of any such Records will be in accordance with the Principal's recordkeeping plan ("RKP").
- (e) The Consultant will give the Principal unlimited access, on reasonable notice, to all such Records.
- (f) On expiry or earlier termination of this Contract, the Consultant will (at the Principal's option) either return all such Records to the Principal in accordance with Principal's directions, or destroy them in accordance with Principal's RKP and the General Disposal Authority for Local Governments WA. In either case, the return or destruction of such Records will be at Principal's expense.

### **3.4 NORMAL HOURS OF WORK**

Normal hours of Works shall be defined as:-

- Works conducted between 6:00 am and 6:00 pm, Monday to Friday;
- The Works to be undertaken by the Consultant shall be undertaken during normal hours unless notified by the Principal in writing.
- Any works conducted within Normal hours shall be charged at the fee contained within the Price Schedule as normal hour rate including continuation of works started on the day and continuing for no more than one (1) hour after 5:00 pm.

### **3.5 AFTER HOURS WORK**

Any after hours Works conducted shall be at the sole discretion of the Principal.

After hours works shall be defined as:

- Public holidays;
- Weekends, unless falling within normal working hours as noted in 3.4
- Hours between 6:00 pm – 6:00 am Monday to Friday, unless falling within normal works hours as noted in 3.4.

### **3.6 EMERGENCY REPAIRS/MAINTENANCE**

Clause not used.

### **3.7 REQUESTS FOR SERVICES**

Clause not used.

**3.8 NOTICE OF SERVICE**

If required the Principal is to arrange for the Consultant to have access to a site or premises in order for the Consultant to conduct the Works in accordance with this Request and the Principal's timelines detailed in its purchase order.

An extension of time shall be granted to the Consultant to complete the Works if the Principal fails to arrange for access by the Consultant to the site or premises.

**3.9 INVOICES**

Unless otherwise requested by the Principal, invoices should contain the following information as a minimum:

- Purchase Order Number
- Contract Number
- Name of the Principal's Representative/Project Manager
- Works conducted;
- Breakdown of costs (labour and materials with Bill of Quantities);

Invoices must be submitted by either post to:

Chief Executive Officer  
Shire of East Pilbara  
PMB 22  
NEWMAN WA 6753

Or via email to [efo1@eastpilbara.wa.gov.au](mailto:efo1@eastpilbara.wa.gov.au)

Tax Invoices should be submitted at the end of each calendar month for % of completed milestones. Payment will be Nett thirty (30) days from the receipt of a compliant Tax Invoice.

**3.10 UNIFORMS**

Whilst at the premises of the Principal the Consultant's employees shall wear a work uniform that displays the Consultant's logo or other form of approved identification.

The uniform is to be neat and presentable at all times.

**3.11 LICENCES AND REGISTRATIONS**

The Consultant and all staff must hold all current Western Australian appropriate licences.

The Consultant shall supply copies of any such Licences at the request of the Principal.

**3.12 CONTROL OF CONSULTANT'S EMPLOYEES**

The Consultant's employees and any sub-consultants shall have a current Western Australian or National Police Clearance.

As far as practical, the Consultant shall use the same personnel for all work at the site.

The Consultant shall at all times maintain work practices, procedures and standards to ensure the safety of its employees and full compliance with all Commonwealth and State statutory requirements.

All persons shall use all appropriate personnel safety equipment required for each task.

The Consultant shall engage only the minimum number of staff to work in any building at one time.

The Consultant and all personnel must be experienced and competent operators. The Principal has the right to reject any Consultant's personnel without cause.

### **3.13 ACTS AND REGULATIONS**

The Consultant shall comply with the relevant Principal's policies and guidelines, all relevant Commonwealth and State laws and all Occupational Health and Safety Regulations.

The Consultant will be required to induct all staff and sub Consultants in accordance with Shire of East Pilbara's OHS Compliance Guidelines.

All Works must be carried out in accordance with the relevant Australian Standards that may apply to Works under this Contract.

### **3.14 QUOTATIONS**

Clause not used.

### **3.15 QUOTATIONS**

Clause not used.

### **3.16 MINOR NEW WORKS**

Clause not used.

### **3.17 CLEANING**

The Consultant shall keep the site or premises of the Principal while conducting the Requirements of this Request in a manner that is safe and clean to a standard that is acceptable to the Principal.

Upon completion of any Works the Consultant shall remove any materials, equipment, or rubbish to the satisfaction of the Principal from any site or premises of the Principal.

### **3.18 EQUIPMENT ALTERATION/MODIFICATIONS**

Clause not used.

### **3.19 SITE FACILITIES**

Where required the Consultant shall be responsible for the provision of all normal facilities for the proper performance of the work under the Contract, including but not limited, to:

- (a) access to site;
- (b) storage areas;
- (c) water, light and power supplies;
- (d) sanitary conveniences;
- (e) statutory amenities for drinking water, messing and changing;
- (f) storage of tools; and
- (g) first aid and safety measures; and any additional facilities required.

**3.20 MATERIALS**

All equipment, materials and accessories in the Contract shall be new, of commercial grade, and shall conform to the Specification and appropriate current Australian Standards specification.

**3.21 PUBLIC PROTECTION**

Where required the Consultant shall use all types and methods of protection (such as temporary safety fencing, hoarding and warning signage) that are reasonably practicable and necessary to protect the public from hazards associated with the Work under the Contract.

**3.22 NATURE AND QUANTITY OF WORK**

Clause not used.

**3.23 EXISTING SERVICES**

Where, within the vicinity of the Services or Works being performed, there are existing utility services or facilities, the Consultant shall protect and maintain the same throughout the performances of the Services; including, but not limited to:-

- Electricity (For Works in Newman the Supplier is BHP Billiton Iron Ore)
- Electricity (For Works in Marble Bar and Nullagine the Supplier is Horizon Power)
- Water (Water Corporation)
- Ensuring Dial Before You Dig Processes are undertaken

The Consultant shall allow for all traffic controls measures to maintain the roads in a safe trafficable condition.

**3.24 MATERIALS, LABOUR AND CONSTRUCTIONAL PLANT**

The Consultant shall provide all materials, labour, plant, equipment, tools and everything else necessary for the Works.

The Consultant shall take upon itself the whole risk of executing, completing and maintaining the Works in accordance with these Conditions, the drawings and specification (if any) and such orders as the Principal may issue.

The Consultant shall be solely liable for loss or damage to the Works from any cause whatsoever (except loss or damage caused by any negligent act or omission of the Principal, the Principal or the employees, professional consultants or agents of the Principal) until the Principal has certified that the whole of the Works have been satisfactorily completed by the Consultant.

**3.25 TERMINATION OF CONTRACT**

- (a) If the Consultant fails to duly and punctually observe, perform and/or comply with any term, condition or stipulation (whether expressed or implied) and such failure continues for a period of 14 days (or such other period as, having regard to the circumstances, the Principal may reasonably allow) after service on the Consultant of a written notice requiring the Consultant to observe, perform and comply with such term, condition or stipulation or otherwise to remedy the breach; or
- (b) If the Consultant (being a corporation) goes into liquidation (except for the purpose of reconstruction or amalgamation) or is otherwise dissolved or if a receiver or receiver/manager of the whole or any part of the assets and undertaking of the Consultant is appointed or if the Consultant enters into any

composition or scheme of arrangement with its creditors or if an inspector or like official is appointed to examine the affairs of the Consultant or the Consultant enters into voluntary administration; or

- (c) If the Consultant (being a natural person) commits an act of bankruptcy or if an order is made for the sequestration in bankruptcy of the estate of the Consultant, or if the Consultant assigns its estate or enters into a Deed of Arrangement for the benefit of its creditors; or
- (d) If the Consultant assigns or subcontracts the Contract or any part thereof without the prior written consent of the Principal; or
- (e) If the Consultant includes in its Tender any statement, representation, fact, matter, information or thing which is false untrue incorrect or inaccurate, whether known to the Consultant or not;

THEN and in any of the said cases, the Principal may by notice in writing to the Consultant, forthwith terminate the Contract whether any Orders remain outstanding or not.

The Principal's abovementioned rights are in addition to and without prejudice of any other rights it may have at law, in equity or otherwise.

### **3.26 WAIVER**

No forbearance, delay or indulgence by the Principal in enforcing the conditions of the Contract shall prejudice, restrict or limit the rights of that party, nor shall any waiver of those rights operate as a waiver of any subsequent breach.

### **3.27 LIQUIDATED DAMAGES**

If the Consultant fails to complete the works by the Date for Practical Completion together with any extensions of time granted by the Principal, the Contract may be liable to the Principal for liquidated damages in the amount stated in the General Conditions of Contract for every day after that date until Practical Completion has been achieved or the Contract terminated, whichever is sooner.

### **3.28 PAYMENTS, RETENTION AND SECURITY**

Unless otherwise stated in the Contract, and subject to the General Conditions of Contract, the Consultant shall be entitled to receive payment at intervals of not less than 30 days with any authorised deductions for the value of work done under the Contract as determined by the Principal. Retention monies of 5 percent of the total value of the Contract will be retained by the Principal from the initial payment.

Upon issue of the Certificate of Practical Completion in accordance with the General Conditions of Contract 2.5 percent of the monies retained by the Principal will be paid to the Consultant. The final 2.5 percent of the monies will continue to be retained by the Principal until a successful inspection of the works at the expiration of the Defects Liability Period, and the issue of the Final Certificate.

Interest shall not be payable on retained monies.

No Certificate of the Superintendent shall be deemed to signify approval or acceptance of any completed work.

The Consultant may provide security in a form acceptable to the Principal in lieu of and to the same value of the monies retained and/or required to be retained in accordance with this clause. Where the security is provided prior to the commencement of the Works the value of the security required is for an amount equal to 5 percent of the accepted tender price in two equal parts of 2.5 percent each.

The monies retained shall be paid or the security released to the Consultant within twenty one days of the date that the Superintendent issues the Final Certificate.:



**3.29 RETENTION MONIES**

Retention monies (if any) are for the purpose of ensuring the due and proper performance of the Contract and the Consultant may at any time provide in lieu of retention monies, unconditional security in the form provided for in the Contract or such other form as approved by the Principal. If the Consultant has provided security in lieu of retention monies, the Principal may at any time convert into money security that does not consist of money whether or not the Principal is then entitled to exercise a right under the Contract in respect of the security. The Principal shall not be liable in any way for any loss occasioned by such conversion.

**3.30 FORMAL INSTRUMENT OF AGREEMENT**

A Formal Instrument of Agreement will be prepared by the Principal for execution by the Consultant in accordance with the General Conditions of Contract.

**3.31 SECURITY**

The Consultant shall, when attending the Principal's premises or facilities, comply with all reasonable directions and procedures relating to occupational health (including the Principal's smoke free work place policy) and safety and security in effect for those premises or in regard to those facilities, as notified by the Principal.

**3.32 CONSULTANT PERFORMANCE RECORDS**

- i) The Principal will maintain appropriate records monitoring Consultant performance and shall call upon a Consultant to explain any instances of unsatisfactory performance.
- ii) Unsatisfactory performance includes, but is not limited to, late delivery against an accepted project requirement or frequent rejection of project requirements.
- iii) In severe cases, unsatisfactory performance will lead to termination of the Contract in addition to any other remedies available to the Principal under the General Conditions of Contract for these requirements.

**3.33 RIGHTS AND REMEDIES**

The Principal may exercise the rights herein conferred in addition to all or any other rights or remedies which the Principal shall or may be entitled to against the Consultant whether under a Legal Requirement or this Contract.

**3.34 LIMITED LIABILITY**

In the event of any breach of this contract by the Principal the remedies of the Consultant shall be limited to damages. Under no circumstances shall the liability of the Principal exceed the price of the requirements.

**3.35 MEDIA**

The Consultant shall not disclose any information concerning the Contract for distribution through any communications media without the Principal's prior written approval (which shall not be unreasonably withheld). The Consultant shall refer to the Principal any enquiries from any media concerning the Contract.

**3.36 HOUSEKEEPING**

All work places will be kept in a clean and tidy condition.

**3.37 INTOXICATING LIQUOR AND DRUGS**

Neither the Consultant nor any employee or agent of the Consultant will be permitted to enter a site under the influence of or in possession of any intoxicating liquor, drugs or illegal substance or under the influence of the same.

**3.38 QUALIFICATIONS / COMPETENCY**

It is the duty of the Consultant to ensure that any task requiring a Qualification or “Certificate of Competency” is allocated only to a person or persons holding such Qualification or “Certificate of Competency” to complete the task required.

If you are in doubt on a Safety and Health matter asks the Principal’s Representative and, if the matter can’t be dealt with, the Principal will provide advice in writing. The Consultant will not put themselves or anybody else at risk. Report any conditions that you consider to be dangerous immediately to the Project Manager.

All goods must be in accordance with the appropriate Australian Standard including, but not limited to;

- a) General Conditions of Contract (AS4122-2010)
- b) Supply of Equipment with Installation (AS4910-2002)
- c) Subcontract conditions (AS4901-1998)
- d) Disability Access (AS1428)
- e) General conditions of contract for design and construct (AS4902-2000)
- f) Minor works contract conditions (Principal Administered-AS 4906-2000)

Copies can be located on [www.saiglobal.com/contracts](http://www.saiglobal.com/contracts) or Western Australia Local Government Association (WALGA) at [www.walga.wa.gov.au](http://www.walga.wa.gov.au)

**4. SPECIAL CONDITIONS OF CONTRACT****4.1 CONSULTANT EVALUATION**

The Consultant's performance shall be reviewed each twelve (12) months or at any time as directed by the Principal and evaluated by a Performance Evaluation Panel consisting of one (1) representative of the Consultant and not more than two (2) representatives of the Principal.

**4.2 PERFORMANCE MANAGEMENT PROCESS**

Communication between the Principal and the Consultant needs to be managed effectively to ensure that workers are advised of poor performance and to advise on the outcomes of work being completed or materials delivered.

The following performance management and review process will enable this to occur whilst also ensuring that the performance and review of the Contract is linked to that of the specification and work orders, including the provisions for default and Contract termination.

- Ongoing performance management and liaison between the Principal or nominated representative and the Consultant.
- Performance reporting and contract performance review.

Ongoing performance management and review will allow:

- The Principal to notify the Consultant of any sub-standard materials/works or damages and to monitor compliance.
- Contract workers to advise the Principal of identified faults and damage.
- Principal and Consultant to identify and address sub-standard work/materials without disruption to the operation of the works.

The Principal reserves the right to independently audit any works during the contract period.

**4.3 ADDITIONAL TIME DUE TO UNFORESEEN DELAYS**

Should significant additional time be required on site to conform to unforeseen delays beyond the Principal's control, such as and not limited to, adverse weather conditions, transport difficulties, airport/plane delays/rescheduling the Principal will not be accountable for any additional cost incurred by the successful Consultant, unless prior approval is given by the Chief Executive Officer or his delegated officer.

**5. RESPONDENT'S OFFER**

**5.1 OFFER FORM**

The Chief Executive Officer  
Shire of East Pilbara  
Newman Administration Centre  
Corner Kalgan & Newman Drives  
NEWMAN WA 6753

I/We (Company Name): \_\_\_\_\_  
(Block Letters)

of: \_\_\_\_\_  
(Registered Street Address)

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

ABN \_\_\_\_\_ ACN (if any) \_\_\_\_\_

Telephone No: \_\_\_\_\_ Facsimile No: \_\_\_\_\_

E-mail: \_\_\_\_\_

**In response to RFT 2-2017/2018 - Produce the Strategic Community Plan 2017–2026 and Conduct Community Satisfaction Surveys over three years**

I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions contained in this Request signed and completed.

The tendered price is valid up to ninety (90) calendar days from the date of the Tender closing or forty-five (45) days from the Council's resolution for determining the Tender, whichever is the later unless extended on mutual agreement between the Principal and the Tenderer in writing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Response irrespective of its outcome.

The consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this RFT.

Dated this the \_\_\_\_\_ day of \_\_\_\_\_ 2017

Signature of authorised person: \_\_\_\_\_

Full Name of authorised signatory (BLOCK LETTERS): Mr.  Mrs.  Ms.  Please tick one.

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Position: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Authorised Signatory Postal Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

## 5.2 GENERAL CONDITIONS AND CORPORATE INFORMATION

### 5.2.1 Compliance Criteria

Please select with a yes or no whether you have complied with the following compliance criteria. Supply details where possible in attachments labelled with the appropriate headings:

Description of Compliance Criteria	
i) <b>Quotation to Tender</b> Respondents are to provide acknowledgment that your organisation has submitted in accordance with the Conditions of this RFT including completion of the Offer Form and provision of your pricing submitted in the format required by the Principal	Yes / No <input type="checkbox"/> <input type="checkbox"/>
ii) <b>Complete Respondents Offer</b>	Yes / No <input type="checkbox"/> <input type="checkbox"/>
iii) <b>Complete Pricing Schedule</b>	Yes / No <input type="checkbox"/> <input type="checkbox"/>
iv) <b>Corporate Information</b> Respondents to submit organisation profile. Advise if agent for another party, include name and address of Principal.	Yes / No <input type="checkbox"/> <input type="checkbox"/>
v) <b>Financial Position</b> Respondent to confirm ability to pay all debts in full as and when they fall due; and Advise of any current litigation as a result of which you may be liable for \$50,000 or more.	Yes / No <input type="checkbox"/> <input type="checkbox"/>
vi) <b>Conflict of Interest</b> Advise of any actual or potential conflict of interest in the performance of your obligations under the Contract, or if any such conflict of interest likely to arise during the Contract. If yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with.	Information supplied Yes / No <input type="checkbox"/> <input type="checkbox"/>  Is there a conflict of interest? Yes / No <input type="checkbox"/> <input type="checkbox"/>
vii) <b>Insurance</b> Provide details of the insurance coverage that meets the insurance requirements for this Request. A copy of the Certificate of Currency is to be provided to the Principal within seven days of acceptance.	Yes / No <input type="checkbox"/> <input type="checkbox"/>
viii) <b>References</b> Attach details of your referees, provide a minimum of two (2). You should give examples of work provided to verify skills and experience where possible.	Yes / No <input type="checkbox"/> <input type="checkbox"/>

<p>ix) <b>Regional Price Preference Policy</b></p> <p>Advise of a regional address if you have a shop front within the Shire of East Pilbara, Town of Port Hedland, The Shire of Ashburton or City of Karratha (previously the Shire of Roebourne) for consideration of applying the Regional Price Preference to your submission.</p>	<p>Yes / N/A  <input type="checkbox"/> <input type="checkbox"/></p>
<p>x) <b>Previous Contracts with Local Government Authorities</b></p> <p>Advise if you have previously withdrawn from a Contract issued by a Local Government Authority, either after advice of award of the Contract but prior to signing of the Contract documentation or after execution of the Contract.</p>	<p><i>Information Supplied</i>  Yes / No  <input type="checkbox"/> <input type="checkbox"/></p> <p><i>Have you withdrawn from a LGA Contract?</i>  Yes / No  <input type="checkbox"/> <input type="checkbox"/></p>

### 5.2.2 Qualitative Criteria

Before answering the qualitative criteria, Respondents shall note the following:

- a) all information relevant to your answers should be contained within your Submission to each criterion;
- b) Respondents shall assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience;
- c) Respondents shall provide full details for any claims, statements or examples used to address the qualitative criteria; and
- d) Respondents shall address each issue outlined within a qualitative criterion.

Qualitative Criteria	
<p><b>Relevant Experience</b></p> <p>Describe your experience in completing /supplying similar Requirements. Respondents must, as a minimum, address the following information in an attachment and label it “<b>Relevant Experience</b>”:</p> <ol style="list-style-type: none"> <li>a) Provide details of similar work;</li> <li>b) Provide scope of the Respondent’s involvement including details of outcomes;</li> <li>c) Provide details of issues that arose during the project and how these were managed;</li> <li>d) Demonstrate competency and proven track record of achieving outcomes; and</li> <li>e) Demonstrate sound judgement and discretion.</li> <li>f) Outline your experience in consulting on similar projects that involve Government bodies, including an appreciation of local, state and federal legislation and regulatory requirements with respect to this request.</li> </ol>	<p><b>Weighting 15%</b></p> <p>Tick if Attached  <input type="checkbox"/></p>



<p><b>Skills and Experience of Key Personnel</b></p> <p>Respondents should provide as a minimum information of proposed personnel to be allocated to this project, such as:</p> <ul style="list-style-type: none"> <li>a) Their role in the performance of the Contract;</li> <li>b) Curriculum vitae;</li> <li>c) Membership to any professional or business association;</li> <li>d) Qualifications, with particular emphasis on experience of personnel in projects of a similar requirement; and</li> <li>e) Any additional information.</li> </ul> <p>Supply details in an attachment and label it “<b>Key Personnel</b>”.</p>	<p><b>Weighting 15%</b></p> <p>Tick if Attached</p> <p style="text-align: center;"><input type="checkbox"/></p>
<p><b>Methodology</b></p> <p>Respondents should demonstrate an appreciation of the Requirements and provide an outline of their proposed methodology in an attachment and label it “<b>Methodology</b>”.</p>	<p><b>Weighting 5%</b></p> <p>Tick if Attached</p> <p style="text-align: center;"><input type="checkbox"/></p>
<p><b>Respondent’s Resources</b></p> <p>Respondents should demonstrate their ability to supply and sustain the necessary resources</p> <ul style="list-style-type: none"> <li>a) Include any contingency measures or backup of resources including personnel (where applicable).</li> </ul> <p>As a minimum, Respondents should provide a current commitment schedule in an attachment and label it “<b>Respondent’s Resources</b>”</p>	<p><b>Weighting 5%</b></p> <p>Tick if Attached</p> <p style="text-align: center;"><input type="checkbox"/></p>
<p><b>Demonstrated Understanding</b></p> <p>Respondents should detail the process they intend to use to achieve the Requirements of the Specification. Include:</p> <ul style="list-style-type: none"> <li>a) A project schedule/timeline (Gantt chart);</li> <li>b) The process for the delivery of the goods/services;</li> <li>c) Training processes (if required); and</li> <li>d) A demonstrated understanding of the scope of work</li> </ul> <p>Supply details and provide an outline of your understanding of the contract in an attachment labelled “<b>Demonstrated Understanding</b>”.</p>	<p><b>Weighting 20%</b></p> <p>Tick if Attached</p> <p style="text-align: center;"><input type="checkbox"/></p>

<p><b>Price Consideration</b></p> <p>The Weighted Cost Criteria method is used where price is considered to be crucial to the outcome of this tender process. The Tendered price is given the following weighting and will be assessed in conjunction with the Compliance Criteria, Qualitative Criteria detailed in Part 5. – Tenderer's Offer of this Request for Tender.</p>	<p><b>Weighting 40%</b></p> <p>Tick if Attached <input type="checkbox"/></p>
---	--

**TOTAL TENDER WEIGHTING..... 100%**

### 5.3 PRICE INFORMATION

Tenderers must complete all of the following Price Schedule. Before completing the Price Schedule, Tenderers should ensure they have read this entire Request.

All prices for goods/services offered under this Request are to be fixed for the first twelve (12) months of the Contract. All prices offered under this Request are subject to rise and fall in pricing as determined by the application of the Perth CPI on a per annum basis after this time.

Tendered prices must include the Goods and Services Tax (GST).

Unless otherwise indicated prices tendered must include delivery, unloading, packing, marking and all applicable levies, duties, taxes and charges. Any charge not stated in the Tender, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

### 5.4 SCHEDULE OF RATES

A separate attachment giving rates and prices can be provided but it must be in the same format as this schedule.

**PRICE SCHEDULE – LUMP SUM (RFT 2-2017/18)**

ITEM	DESCRIPTION	TOTAL \$ (gst ex)
1	Preparation of Strategic Community Plan	
2	Annual Community Consultation/Survey - Year 1	
3	Annual Community Consultation/Survey - Year 2	
4	Annual Community Consultation/Survey - Year 3	
5	Disbursements	

GST \_\_\_\_\_

TOTAL GST INC \$                     

**PRICE SCHEDULE – HOURLY RATES (FOR ADDITIONAL WORKS)**

LABOUR TYPE	HOURLY RATES		
	P/hour (gst ex)	Gst	Total P/hr (gst inc)

The Principal may, at its discretion, disqualify any Company/Consultant from consideration if the itemised cost breakdown is not supplied.

Company Name: .....

Address: .....

Contact Number..... Contact email.....

Contact Name (Block Letters).....

Signature: .....

**5.5 DISCOUNTS**

Are you prepared to allow a discount for prompt settlement of accounts?	<b>Yes / No</b>
If you are offering different discounts for different periods, or other discounts such as volume discounts, details them in an attachment labelled 'Discounts'	<b>'Discounts'</b>

6. **APPENDICES**6.1 **SHIRE OF EAST PILBARA REGIONAL PRICE PREFERENCE POLICY**

### 3.13 Regional Price Preference Policy

Responsible Directorate	Corporate Services
Responsible Officer	Manager Assets and Procurement
File Number	FIN-25-1

#### **Objective**

To maximize the use of competitive locally based businesses in the provision of goods or services purchased or contracted by the Shire of East Pilbara.

#### **Policy**

For the purposes of this policy, a regionally based business is to have office and/or workshop premises (*LIA or Shop Front*) and/or staff housed (*Residentially not in a Camp*) located within the district of the Shire of East Pilbara.

A regional price preference will apply to all Request for Tenders (RFT) and formal Request for Quotations (RFQ) invited by the Shire of East Pilbara for the supply of goods and services and/or construction (building) services, unless Council resolves that this policy will not apply to a particular RFT or RFQ.

Where no submission is received from a Shire of East Pilbara based business, for a RFT or formal RFQ submissions from businesses based within the City of Karratha, the Shire of Ashburton and the Town of Port Hedland will be deemed to be regionally based for the purposes of this policy.

A price preference will apply to all tenders invited by the Shire of East Pilbara for the supply of goods and services and construction (building) services, unless Council resolves that this policy will not apply to a particular tender.

The following levels of preference will be applied under this policy:

1. Goods and Services – 10%, or to a maximum price reduction of \$50,000
2. Construction (building) Services – 5%, or to a maximum price reduction of \$50,000
3. Goods and Services, including Construction (building) Services – 10%, or to a maximum price reduction of \$500,000, if the Council is seeking tenders for the provision of those goods or services for the first time, due to those goods or services having been, until then, undertaken by the Council.

The application of the preference levels listed in 1. and 2. above will only be in consideration of the value of those goods and services identified by the supplier as being from regional sources.



In considering any RFT or formal RFQ or submission, price is only one of the factors to be assessed when Council is to decide which of the suppliers it thinks would be the most advantageous to it

#### Example of the Application of the Regional Price Preference Policy

##### Example 1

Consider a scenario when the following 2 tenders to supply goods and services are received by a local government that has chosen a 10% rate of preference.

1. Submission 1 is from a regional supplier (as defined by Council in this policy).
2. Submission 2 is from a metropolitan based firm.

Tenders Received	Price of Tender	Price Reduction at 10% rate of preference	Adjusted price used for evaluation purposes
Submission 1	\$100,000	\$10,000 (10% of \$100,000)	\$90,000 (100,000 less \$10,000)
Submission 2	\$95,000	No preference applicable	\$95,000

As can be seen from the table above, in terms of price, the tender from the regional supplier (Submission 1) is the most advantageous once the preference has been applied.

However, it is important to emphasise that price is only one of the criteria used to determine a successful submission. Nonetheless, when the tenders are assessed against all the RFT or RFQ criteria, the adjusted price is the one to be used. That is, the price following the application of any regional price preference.

##### Example 2

This example highlights how the maximum price reduction affects the assessment of tenders. The following scenario where tenders are called to supply construction (building) services by a local government that has chosen a 5% rate of preference.

1. Tender 1 is from a regional tenderer.
2. Tender 2 is from a metropolitan based firm.





Tenders Received	Price of Tender	Price Reduction at 5% rate of preference	Reduced price used for evaluation purposes
Tender 1	\$1,200,000	Less 5% of \$1,200,000 = \$60,000. However the maximum price reduction is limited to \$50,000	\$1,150,000 (\$1,200,000 less \$50,000)
Tender 2	\$1,145,000	No preference applicable	\$1,145,000

In this case, in terms of price alone, Tender 2 is the most advantageous.

#### Annual Review

This policy will be reviewed on an annual basis to assess the financial impact on Council resources and the level of local purchasing. The Council may revise the percentage preference rates as a result of each Review, in accordance with the *Local Government (Functions and General) Regulations 1996*.

References	<i>Local Government (Functions and General) Regulations 1996</i>		
Related Procedures	Nil		
Date Adopted by Council	5 May 2006	Item No	9.4.2
Review/Amendment Date	8 February 2013	Item No	9.1.8
Review/Amendment Date	26 August 2016	Item No	9.2.8
Review Amendment Date	17 Mar 2017	Item No.	1.2.8
Next Review	Annually		



6.2 STRATEGIC COMMUNITY PLAN 2017-2026 FLOW CHART

# Shire of East Pilbara – Strategic Community Plan 2017 - 2026



### 6.3 GUIDE TO DETERMINE UPLOAD TIME TO TENDERLINK SERVERS

**IMPORTANT:**

The information below applies only where you have been requested to submit your tender documents via the electronic tender box process. Please check the tender documents for the required submission process.

1. Ensure **ALL** files are uploaded to the Electronic Tenders Box (if provided) **PRIOR** to the closing time and date shown in the tender documents. **PLEASE NOTE:** The ETB closes automatically at this time - file transfers still in progress at the exact closing time **WILL NOT** be accepted and you will not receive an automatic "successful submission" notice.
- 2.
3. It is strongly recommended that if your file(s) are in excess of 10MB in total and/or you are transferring data from within a corporate network that you are able to do so without restriction. We suggest you speak with your network administrator or IT staff and advise them the size of the files you intend to submit to ensure that internal file size restrictions in your network or from your PC **DO NOT** prevent you from uploading to the TenderLink servers.

**DO NOT leave your submission to the last minute.** TenderLink have no control over the closing of Tender Boxes. If you need assistance, please contact us on the number below well before the closing time. As a guide, you should begin your file transfer at least 1 hour prior to the closing time.

The following guide should be used to determine how long it will take you to upload your file(s) to our servers. As an example, if your file is 10MB and your broadband connection speed to our servers uploads at 128kbps, your upload time should be approximately 10 minutes. If you have a dial-up connection, please ensure you allow sufficient time.

**Upload Guide  
SIZE**

	10 MB File	100 MB File	
S P E E D	56 Kb	25 minutes	4 hours and 10 minutes
	64 Kb	21 minutes	3 hours and 40 minutes
	128 Kb	10 minutes	1 hour and 43 minutes
	256 Kb	5 minutes	52 minutes
	1.5 Mbps	1 minute	10 minutes

**Disclaimer: This is a guide only. It is by no means definitive. These times can vary significantly depending on your actual internet speed at the time of upload.**

**6.4 DRAFT PART A TO GENERAL CONDITIONS OF CONTRACT**

**Please see attached Appendix Document.**

#### 9.2.4 FEES AND CHARGES FOR THE RPT BUS SERVICE

<b>Attachments:</b>	<a href="#">RTBS Contract 2012002 Provision of the Pilbara Bus Service.pdf</a> <a href="#">PTA2017007 Pilbara RTBS Contract DRAFT 010817 (4).pdf</a>
<b>Responsible Officer:</b>	<b>Ms Sian Appleton</b> <b>Deputy Chief Executive Officer</b>
<b>Author:</b>	<b>Mr Pip Parsonson</b> <b>Manager Community Wellbeing</b>
<b>Proposed Meeting Date:</b>	<b>25 August 2017</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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#### REPORT PURPOSE

For Council to approve an amendment to the Shire's fees and charges applied to passengers using the RPT Bus Service. An increase in fees is required to reflect the WA Public Transport Authority's policy that requires the fares on subsidised inter-town bus services, (such as our service), to increase annually by the percentage movement in the Transperth Zone 9 fares.

#### BACKGROUND

The Shire has been operating a Regular Public Transport service for a number of years. The service is subsidised by the WA Public Transport Authority. The service operates between Nullagine, Marble Bar, South Hedland and Port Hedland from Monday to Thursday and between Nullagine and Newman on Fridays.

On Tuesday 1 August correspondence was received from the Public Transport Authority advising the Shire on the 17-19 financial year subsidy amount and the requirement to increase passenger fares. In relation to the increase in fares the correspondence stated the following.

Also, as advised in previous years, it has been a policy of the PTA for a number of years to increase the fares on subsidised inter-town bus services by the percentage movement in the Transperth Zone 9 fares. Effective from July 2017, the Transperth Zone 9 fares increased by 1.61% for standard passengers and this has been applied to the Pilbara fares (rounded to the nearest \$0.10) as indicated in Schedule 3 – Fare Structure (page 18) of the new draft contract. Due to the delayed contract signing, the Pilbara fares can be made effective 1st September 2017

Accordingly, the Shire is required to increase fares for passengers using the service.

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**COMMENTS/OPTIONS/DISCUSSIONS**

The Shire employee who operates the service has requested for some time that the passenger fares be rounded off to the highest .50 cents. This is due to difficulties in accessing the right denominations to give change to passengers when they are not carrying the denominations themselves. This required increase in fares provides an ideal opportunity to redress what has been a constant problem for the driver.

The table below shows the old fare, the minimum increase required by the Public Transport Authority, the recommended increase after rounding up to the nearest .50 cents and the overall fare increase.

<b>Fares (inc GST)</b>	<b>Old Fares</b>	<b>Min increase required by Public Transport Authority</b>	<b>Fare Increase rounding up to the nearest 50 cents</b>	<b>Overall Recommended Total Fares</b>
<b><i>One Way</i></b>	<b>Eff 1/9/2016</b>			<b>Eff 1/10/2017</b>
Marble Bar To Nullagine	\$ 9.10	\$ 9.20	\$0.40	\$9.50
Marble Bar To Newman	\$37.90	\$38.50	\$0.60	\$38.50
Marble Bar To Port Hedland	\$28.80	\$29.30	\$0.70	\$29.50
Nullagine To Newman	\$28.80	\$29.30	\$0.70	\$29.50
Nullagine To Port Hedland	\$37.90	\$38.50	\$0.60	\$38.50
Newman To Port Hedland	\$66.70	\$67.80	\$1.30	\$68.00
<b><i>Return:</i></b>				
Marble Bar To Nullagine	\$17.00	\$17.30	\$0.50	\$17.50
Marble Bar To Newman	\$57.60	\$58.50	\$0.90	\$58.50
Nullagine To Newman	\$57.60	\$58.50	\$0.90	\$58.50
Nullagine To Port Hedland	\$75.80	\$77.00	\$1.20	\$77.00

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Nil

**POLICY IMPLICATIONS**

Nil

**STRATEGIC COMMUNITY PLAN**

**Goal 1 – Civic Leadership – Planned Actions**

The Shire of East Pilbara seeks to deliver high quality corporate governance and demonstrate accountability to its constituents. All decisions are informed by community engagement – leading to the effective allocation of the Shire’s resources – that deliver optimum benefits to the community.

1.1 Efficient and effective local government

1.1.3 Effective business management  
Responsible officer: DCEO  
Timing: 1-3 years

### **Goal 2 – Social – Planned Actions**

The Shire of East Pilbara seeks to foster harmonious communities that acknowledge a shared heritage; develop strong community connections, and have access to relevant and affordable community services and well-managed community infrastructure.

2.4 Diverse and inclusive communities

2.4.3 Provide relevant and affordable community services  
Partnering With: Federal Government, State Government, Industry and NGO's  
Responsible officer: MCW  
Timing: 1-5 years

### **Goal 3 – Economic – Planned Actions**

The Shire of East Pilbara seeks to support the economic development of its communities through the establishment of partnerships with industry, local businesses, government agencies and the tourism sector.

3.3 Provide adequate community infrastructure

3.3.2 Build connected and accessible towns  
Partnering With: Federal Government, State Government, Industry, NCCI, other relevant stake holders  
Responsible officer: DTDS  
Timing: 1-5 years

### **RISK MANAGEMENT CONSIDERATIONS**

There is minor reputational risk to the Shire due to the imposition of higher fares. The increases are so negligible that the risk is considered inconsequential.

### **FINANCIAL IMPLICATIONS**

No financial resource impact.

### **VOTING REQUIREMENTS**

Absolute.



OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/32

MOVED: Cr Dean Hatwell

SECONDED: Cr Lang Coppin

THAT Council

1. Approve an amendment to the RPT Bus Service Fees and Charges to reflect the WA Public Transport Authority's requirements for annual fee increases and to make cash handling more efficient at the point of sale;

Fares (inc GST)	New Fares
<i>One Way</i>	Eff 1/10/17
Marble Bar To Nullagine	\$9.50
Marble Bar To Newman	\$38.50
Marble Bar To Port Hedland	\$29.50
Nullagine To Newman	\$29.50
Nullagine To Port Hedland	\$38.50
Newman To Port Hedland	\$68.00
<i>Return:</i>	
Marble Bar To Nullagine	\$17.50
Marble Bar To Newman	\$58.50
Nullagine To Newman	\$58.50
Nullagine To Port Hedland	\$77.00

2. Impose the new fees effective from the 1st October 2017;
3. Provide notice of the adopted fees as advertised, pursuant to Section 6.19 of the Local Government Act 1995.

CARRIED BY ABSOLUTE MAJORITY  
RECORD OF VOTE: 9 - 0

*To be actioned by Mr Pip Parsonson, Manager Community Wellbeing*

# **Council**

## **FEES AND CHARGES FOR THE RPT BUS SERVICE**

### **Attachments**

#### **Item: 9.2.4**

**Meeting Date 25 August 2017**

**From:** [Meek, Tania](#)  
**To:** [Pip Parsonson](#)  
**Cc:** [Sallacus, Matthew](#)  
**Subject:** RTBS Contract 2012002 - The Provision of the Pilbara Bus Service  
**Date:** Tuesday, 1 August 2017 4:21:53 PM  
**Attachments:** [PTA2012002\\_Pilbara RTBS Contract DRAFT 010817.docx](#)

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Hi Pip,

Please be advised that the abovementioned contract expired on 30<sup>th</sup> June 2017. Please see attached a new draft contract for your review and comments. This contract has been updated to reflect PTA procurement requirements. Can you please review, particularly the highlighted items and provide approval to proceed with the issue of the final document.

In accordance with clause 3.10 of the old contract RTBS 2012002, the annual service charge has been increased with the release of the CPI information for the June quarter of 2016/17. The Perth All Groups CPI increase from June 2016 (108.2) to June 2017 (109.0) was 0.70%. As a result, the annual service charge of \$115,381 (excl. GST) which applied during 2016/17 has been increased by 0.70% to \$116,234 (excl. GST). The new monthly service charge effective from July 2017 is \$10,654.79 (\$9,686.17 + \$968.62 GST).

It is suggested for future years that to avoid a delay in renewing the contract due to the service charge review, we use the Perth All Groups CPI movement from March to March, rather than June to June as is currently the case. Please advise if this is agreeable.

Also, as advised in previous years, it has been a policy of the PTA for a number of years to increase the fares on subsidised inter-town bus services by the percentage movement in the Transperth Zone 9 fares. Effective from July 2017, the Transperth Zone 9 fares increased by 1.61% for standard passengers and this has been applied to the Pilbara fares (rounded to the nearest \$0.10) as indicated in Schedule 3 – Fare Structure (page 18) of the new draft contract. Due to the delayed contract signing, the Pilbara fares can be made effective 1<sup>st</sup> September 2017 if suitable.

If you have any queries please do not hesitate to contact me on 9326 2853.

### **Tania Meek | Contract Administration Officer**

Regional Town Bus Services

Public Transport Authority of Western Australia

Level 1 Public Transport Centre, East Perth

PO Box 8125, Perth Business Centre, WA, 6000

[✉ tania.meek@pta.wa.gov.au](mailto:tania.meek@pta.wa.gov.au) | [☎ Ph 9326 2853](tel:93262853) | [☎ Fax 9326 2487](tel:93262487)

**PROVISION OF THE PILBARA REGIONAL  
TOWN BUS SERVICE**

**RTBS CONTRACT NO: 2017007**

**Contractor**

**Shire of East Pilbara**

**ABN: 47 854 334 350**

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# CONTRACT FOR THE PROVISION OF THE PILBARA REGIONAL TOWN BUS SERVICE

**THIS CONTRACT** is made the \_\_\_\_\_ day of \_\_\_\_\_ 2017

**BETWEEN**

**PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA**, a body corporate established under section 5 of the *Public Transport Authority Act 2003* ("**Authority**")

and

**SHIRE OF EAST PILBARA** of PMB 22 Kalgan Drive, Newman WA 6753  
**ABN: 47 854 334 350**  
 ("**Contractor**")

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## CONDITIONS OF CONTRACT – SERVICES

### 1 DEFINITIONS AND INTERPRETATION

#### 1.1 Definitions

In the Contract, except where the context otherwise requires:

**Approved Route** means the route referred to in Item 4 of Schedule 1.

**Approved Vehicle** means a Vehicle approved by the PTA, as specified in Item 5 of Schedule 1, for the purpose of providing the Services.

**Business Day** means a day other than Saturday, Sunday or a public holiday in Western Australia.

**Contract** means this contract.

**Contract Price** means the price payable by Public Transport Authority for the Services.

**Contract Term** includes:

- (a) the period referred to in Item 1 of Schedule 1;
- (b) any extension or renewal of it including any renewal period; and
- (c) any shorter term if the contract is terminated before the termination date.

**Contractor** means the person bound to perform the Service under the Contract.

**Driver** means any person driving or otherwise in control of a Vehicle while performing this service.

**Effective Date** means the date referred to in Item 3 of Schedule 1.

**Fares** means the monetary amount a passenger must pay for using the Service, as determined from time to time by the Authority.

**Facilities** means depots, administration buildings and any other structures necessary for the proper and convenient performance of the Service.

**GST** means the same as it means in the GST Law, and also includes any additional tax, penalty tax, fine, interest or other charge under GST Law.

**GST Law** means the same as it means in the A New Tax System (Goods and Services Tax) Act 1999 (Cth).

**Incident** means any event related to or occurring in connection with the provision of the Service that leads to any accident involving the use of the Vehicle that results in personal injury, death or property damage.

**Incident Report** means a written report, in the form determined by the Authority from time to time, detailing the incident.



**New Tax System Changes** has the same meaning given in section 75AT of the Trade Practices Act 1974.

**Notice** means any notice, request, demand, consent, direction, or approval.

**Person** means and includes a firm or body corporate, incorporate and unincorporated as well as an individual.

**Principal's Representative** means the officer nominated by the Principal from time to time in writing to act on behalf of the Principal to exercise as required the duties, directions and powers vested in the Principal under any subsequent Contract.

**Revenue** means the Fares collected relevant to the provision of the Service or such other revenue as may be agreed between the Contractor and the Authority.

**Records** means the records required to be created and/or maintained by the Contractor under this Contract.

**Service** means doing the following for each Approved Route:

- (a) driving an Approved Vehicle along the relevant Approved Route on the relevant days of operation, departing and arriving at the relevant stops at the times specified in the relevant timetable;
- (b) picking up and setting down passengers;
- (c) collecting Fares, where applicable, from passengers; and
- (d) any other thing or act that the Authority reasonably determines that the Contractor should provide or do as a service to passengers in connection with the Approved Route.

**Service Charge** means the amount payable by the Authority to the Contractor pursuant to the terms of this Contract as calculated in Schedule 1 Item 6.

**Supply** means making available any goods and/or services, and includes the same meaning as it means in the GST Law.

**Tax Invoice** means the same as it means in the GST Law.

**The Contractor** means who has been awarded the Contract.

**The Principal** means the Public Transport Authority of Western Australia.

**The Authority** means the Public Transport Authority of Western Australia (The Principal).

**Ticket Journal** means an auditable record for each Fare collected by the Contractor pursuant to this Contract.

**Ticketing System** means the Ticketing System used by the Contractor to issue, validate or process transactions to record any boardings pursuant to this Contract.

**Vehicle** means any Vehicle approved by the Authority, used or to be used in the performance of the Service, as identified in this Contract.

## 1.2 Conditions of Contract

The Contract shall be subject to the Conditions of Contract and Special Conditions of Contract. In the event of any conflict or inconsistency between a provision of the said Conditions of Contract and an express term or condition of this Contract, the latter term or condition shall, to the extent of the conflict or inconsistency, prevail. In the event of there being any conflict between the terms and conditions in the Special Conditions of Contract and those in the Conditions of Contract, the terms and conditions appearing in the Special Conditions of Contract shall have precedence.

## 1.3 General

1.3.1 The Contract contains the full and complete understanding of the parties and supersedes any agreement and any representation made or dated prior to the commencement of the Contract.

1.3.2 No provision of the Contract will be construed adversely to a party solely on the ground that it was responsible for the preparation of the Contract or that provision.

1.3.3 No waiver by, or on behalf of, a party of any breach of any provision of the Contract will take effect or be binding on that party unless it is expressed in writing under the authority of that party. Any waiver will extend only to the particular breach waived and will not limit or affect any right with respect to any other or further breach.

1.3.4 A variation of the Contract must be in writing and signed by the parties.

Unless a contrary intention is specifically expressed, no provision of the Contract limits any right of Public Transport Authority whether under the Contract or under any law.

## 1.4 Interpretation

Where applicable, the order of precedence in the interpretation of the Contract will be:

- (a) any Special Conditions of Contract; and
- (b) these General Conditions of Contract.

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## **2 CONTRACTOR'S GENERAL OBLIGATIONS**

- 2.1 The Contractor warrants that it is competent and has the necessary skills to perform the Service.
- 2.2 The Contractor must execute the Service in a conscientious and expeditious manner in accordance with the Contract and the best practices of the related trades to the satisfaction of Public Transport Authority.
- 2.3 Except where otherwise stated, the Contractor must provide all materials, labour, plant, equipment, tools, fuels, oils, accommodation, meals and everything whether of a temporary or a permanent nature required and suitable for the execution of the Service.

## **3 ACTS AND LEGISLATIVE REQUIREMENTS**

- 3.1 The Contractor must ensure that:
  - (a) the Service is provided in accordance with all Acts and all Legislative Requirements in any way affecting or applying to the provision of the Service; and
  - (b) the Contractor and the Contractor's personnel hold all qualifications, permits and licences (including without limitation those required by any Legislative Requirement) which are necessary or appropriate to perform the Service.

## **4 OCCUPATIONAL HEALTH AND SAFETY REQUIREMENTS**

The Contractor must comply with the provisions of the Occupational Safety and Health Act 1984.

## **5 INDEMNITIES AND EXCLUSIONS**

- 5.1 The Contractor must indemnify Public Transport Authority against any cost, damage, expense, loss or other liability which Public Transport Authority suffers or incurs, and any claims against Public Transport Authority, in each case in respect of either or both of:
  - (a) loss of, or damage to, or loss of use of, any real or personal property;
  - (b) the personal injury to, or disease or illness (including mental illness) affecting, or death of, any person,arising out of or as a consequence of the carrying out of, or failure to carry out, the Contractor's obligations under the Contract.
- 5.2 The indemnity in clause 5.1 reduces proportionately to the extent that Public Transport Authority or its consultants, agents or other contractors (not being employed by the Contractor) contributed by its action, negligence, default or misconduct to the cause of the applicable cost, damage, expense, loss or other liability.

## **6 ASSIGNMENT AND SUB-CONTRACTING**

- 6.1 The Contractor must not sub-contract the whole of the Service and must not assign the Contract or assign, mortgage, charge or encumber any of the monies payable under the Contract or any other benefit arising under the Contract.
- 6.2 The Contractor must not sub-contract any part of the Service without the prior written consent of Public Transport Authority.
- 6.3 If the Contractor sub-contracts any part of the Service under clause 6.2, the Contractor must ensure that the sub-contract contains an obligation on the part of the sub-contractor to comply with this Contract in connection with the performance of the work under the sub-contract and not to do or omit anything which results in the Contractor being in breach of this Contract.
- 6.4 The consent of Public Transport Authority under clause 6.2 does not relieve the Contractor from any liability or obligation under the Contract.

## **7 MATERIALS AND WORK**

- 7.1 Except to the extent legally or physically impossible, the Contractor must execute the Services in strict conformity with the Contract and Public Transport Authority's instructions and directions on any matter touching or concerning the Services or the property or employees of Public Transport Authority.

- 7.2 All Contractors plant, equipment or facilities shall be operated and maintained in a safe manner by appropriately trained and competent operators. All safety and warning devices that form part of the plant, equipment or facilities shall be used and functional.
- 7.3 If Public Transport Authority is of the opinion that any aspect of the Service fails to comply with the Contract, Public Transport Authority may order in writing removal or correction at the Contractor's own expense.

## **8 VARIATIONS**

- 8.1 Public Transport Authority may make any variation to the scope, timing, form, quality or quantity of the Service which in Public Transport Authority's opinion is necessary.
- 8.2 All Services to which clause 8.1 applies, must be valued by agreement between Public Transport Authority and the Contractor or, failing agreement, by Public Transport Authority using reasonable rates and prices.
- 8.3 No variation to the Service will vitiate the Contract and no variation may be made by the Contractor without a written order.

## **9 PAYMENTS**

- 9.1 The Contractor will be entitled at intervals of not less than one month to receive payment less any authorised deductions for the value of Services performed under the Contract as determined by Public Transport Authority.
- 9.2 Public Transport Authority must, within 30 days of receipt by Public Transport Authority of a claim for payment under clause 9.1, make payment to the Contractor equal to the value of Services performed under the Contract as determined by Public Transport Authority in accordance with the Schedule of Prices.

## **10 TERMINATION**

- 10.1 If Public Transport Authority certifies to the Contractor that the Contractor has;
- (a) failed to commence the Service by the date of commencement;
  - (b) neglected or omitted to execute any instruction of Public Transport Authority;
  - (c) intimated that the Contractor is unwilling or unable to complete the Service; or
  - (d) committed an act of bankruptcy or, being a company, has become insolvent or has an order made or a resolution is effectively passed for its winding up (other than for the purposes of amalgamation or reconstruction),
- the Public Transport Authority may, by giving seven days' notice in writing to the Contractor, terminate the Contract.
- 10.2 Nothing in clause 10.1 affects any other rights which Public Transport Authority may have against the Contractor including any claim for damages.

## **11 MINIMUM STANDARDS AND CONDITIONS OF EMPLOYMENT**

- 11.1 To the extent the Contractor's employees are engaged in the performance of the Services, the remuneration and terms of employment of each employee for the duration of the Contract will be consistent with the remuneration and terms of employment that reflect the industry standard as expressed in awards and agreements and any code of practice that may apply to a particular industry.
- 11.2 If the Contractor enters into any subcontract in relation to the performance of the Services by the Contractor, the Contractor must ensure that it is a term of the subcontract that the remuneration and terms of employment of any employee employed by the subcontractor for the performance of the subcontract will be, for the duration of the subcontract, the remuneration and terms of employment that reflect the industry standard as expressed in awards and agreements and any code of practice that may apply to a particular industry.

## **12 GENERAL**

- 12.1 Any notice or document to be given to, or served on, the Contractor under the Contract must be in writing and must be either handed to the Contractor, or left at, or sent by prepaid post to, the address stated in Schedule 1. A notice or document will be regarded as given or served at the time it is handed to the Contractor, or on the date it is left at the address (provided that if that date is not a business day, it will be regarded as served on the next business day) or two business days after the date of posting.

**12.2** The Contract is governed by the laws of the State of Western Australia and, with respect to any proceeding claim action or demand under or arising out of the Contract, the parties submit to the non exclusive jurisdiction of courts exercising jurisdiction in that state.

Nothing in the Contract constitutes the relationship of partnership or employer and employee between the parties.

### **13 INVESTIGATION POWERS**

**13.1** Without limiting any other obligation of the Contractor under this Contract to make records available, the Contractor must, upon receiving five (5) Business Days' notice from Public Transport Authority, make available, for audit or inspection by any person nominated by Public Transport Authority, any records which the Contractor from time to time, holds or maintains in connection with the provision of Services under the Contract.

**13.2** The Contractor must, within the period of time specified in a notice given by Public Transport Authority under this clause (which period may not be less than five (5) Business Days), make available, for inquiry or interview by Public Transport Authority, its employees, subcontractors or subcontractors' employees, in relation to complaints of, or suspected, alleged misconduct.

**13.3** Public Transport Authority must give the Contractor five (5) Business Days' prior notice of any meeting between Public Transport Authority in relation to an inquiry or interview pursuant to this clause.

**13.4** The Contractor has the right to be present, or have a representative present, at any meeting between Public Transport Authority and the Contractor's employees, subcontractors or subcontractors' employees in relation to an inquiry or interview pursuant to this clause.

**13.5** The Contractor must take all reasonable steps to ensure that any employee of the Contractor, or the Contractor's subcontractors and subcontractors' employees cooperate with and provide to Public Transport Authority, all information that Public Transport Authority may require in respect to the inquiry or interview.

**13.6** At the conclusion of an investigation Public Transport Authority will provide to the Contractor written notice of the outcome of such an investigation, including any recommendations made by Public Transport Authority.

## **PUBLIC TRANSPORT AUTHORITY SPECIAL CONDITIONS OF CONTRACT – SERVICES**

### **14 SPECIAL CONDITIONS**

#### **14.1 Period of the Contract**

The period of the Contract shall commence on the date specified in Schedule 1 and shall remain in effect for 1 year.

#### **14.2 Provision of the Service**

- (a) In consideration of the Service Charge, the Contractor will provide the Service during the Contract Term in accordance with the provisions of the Contract.
- (b) The Contractor shall conduct the Service strictly in accordance with this contract.
- (c) The Contractor may make recommendations to the Authority in respect of additions, variations or deletions to the routes and timetables or any Service matter. The Authority may in its discretion accept, reject or modify any such recommendation.
- (d) The Service Charge is limited to the period of the Contract. Should the Contractor decide to continue the Service on expiry of the Contract, it is on the understanding that no further Service Charge is payable by the Principal.
- (e) The Service must be operated in accordance with the Vehicle licence approved by the Department of Transport.
- (f) The issuance of any licence by the Department of Transport to operate the Service, unless otherwise stated and agreed, does not imply any exclusive rights to operate the prescribed service.
- (g) The licence issued by the Department of Transport for the provision of the Service may not be transferred to another operator without the approval of the Department of Transport.
- (h) The Contract issued by the PTA for the provision of the Service may not be transferred to another operator without the approval of the PTA.

#### **14.3 Circumstances Beyond Contractor's Control**

The Authority will not treat a failure by the Contractor to provide the Service strictly in accordance with this Contract as a breach of the Contract if the Authority is satisfied that the failure was due to an act, circumstances or thing beyond the reasonable control of the Contractor.

#### **14.4 Contractor's General Obligations**

The Contractor shall:

- (a) operate the Service only when there are passengers to be taken between Newman, Nullagine, Marble Bar, South Hedland and Port Hedland;
- (b) take bookings from passengers wanting to travel between Newman, Nullagine, Marble Bar, South Hedland and Port Hedland;
- (c) ensure the safe carriage, protection and security of passengers, employees and others using the Service;
- (d) maintain all vehicles in a mechanically sound and safe condition;
- (e) provide the Service in accordance with the provisions of this contract;
- (f) ensure that its servants, employees, agents, Contractors, and others doing business with the Contractor comply with such policies concerning the Service as may be agreed to from time to time between the Authority and the Contractor;
- (g) distribute timetables throughout the area of operation of the Approved Route as required by the Authority and provide an information service for the public relating to the Service;
- (h) maintain a log of complaints received by the Contractor (including actions taken to remedy the complaint and the outcomes achieved) which shall be retained for a period of 3 years after receipt of appropriate records of each Communication and the action taken in respect of it;
- (i) provide written reports and statistical returns as may be required by the Authority from time to time relevant to the management, operation, and financial performance of the Service;
- (j) at all reasonable times permit the Authority to inspect all records (including financial records) of the operation of the Service;
- (k) ensure that all Drivers of Vehicles hold the necessary licences and are qualified to operate such Vehicles; and
- (l) ensure that all Drivers of Vehicles hold a current National Police Clearance; and



- (m) generally manage all employees in accordance with modern human resource management principles.

#### **14.5 Acts and Legislative Requirements**

The Contractor must ensure that:

- (a) the Service is provided in accordance with all Acts and all Legislative Requirements in any way affecting or applying to the provision of the Service; and
- (b) the Contractor and the Contractor's personnel hold all qualifications, permits and licences (including without limitation those required by any Legislative Requirement) which are necessary or appropriate to perform the Service.

#### **14.6 Customer Comments**

The Contractor must accept comments, suggestions and complaints from passengers and other members of the public in connection with the Service ("**Communications**"). Where any Communication necessitates a response, the Contractor must respond to it within 5 Business Days of receiving it. The Contractor must create and retain for a period of 3 years after receipt, appropriate records of each Communication and the action taken in respect of it. The Contractor must promptly comply with any request by the Authority to provide details, in the manner and form required by the Authority, of any Communication.

#### **14.7 Governmental Authorisations**

The Contractor must obtain and maintain all Governmental Authorisations in any way affecting or applying to the Contractor's Obligations.

#### **14.8 Provision of Facilities**

The Contractor shall provide, manage and maintain properly equipped Facilities and equipment necessary for the efficient and effective operation of the Service.

#### **14.9 Vehicles**

The Contractor shall:

- (a) provide and keep available at all times sufficient Vehicles as are necessary to carry out the Contractor's obligations under this Contract in operating the Service;
- (b) maintain a register of Vehicles being used in the conduct of the Service;
- (c) not operate or cause to be operated on the Service any Vehicle unless such Vehicle has been approved by the Authority to operate as part of the Service excepting for emergency situations;
- (d) ensure that all vehicles used in the operation of the Service are presented and maintained in a clean, tidy and mechanically sound condition when performing the Service;
- (e) in the event that a Vehicle is unserviceable, provide another vehicle at its own expense, complying so far as is practicable with the requirements of this Contract, or make other arrangements approved by the Authority for the performance of the Contractor's obligations under this Contract;
- (f) produce for inspection any Vehicle used in the operation of the Service, at any time after reasonable notice by the Authority;
- (g) ensure that the number of passengers carried on a Vehicle on the Service does not exceed the maximum number of passengers approved for carriage on the Vehicle;
- (h) comply with Disability Standards for Accessible Public Transport 2002; and
- (i) ensure that all Vehicles used in the operation of the Service have the necessary licences as required by State legislation.

#### **14.10 Reporting**

- (a) The Contractor shall supply the Authority with a report on request which details:
  - i) the performance of the Service in respect to on time running and scheduling;
  - ii) the complaints received by the Contractor, the actions taken and the outcomes achieved; and
  - iii) the circumstances and results of any accidents.
- (b) The Contractor shall supply the Authority with such statistical information regarding patronage, kilometres travelled and passenger satisfaction as may be required from time to time.
- (c) A report on patronage per trip must be submitted monthly in a form approved by the Authority and must at a minimum show the Contractor's name, the month of operation, boardings and gross value of fares collected, inclusive of GST.
- (d) The Contractor shall provide such other written reports and statistical returns as may be required by the Authority from time to time relevant to the management, operation and financial performance of the Service.



**14.11 Calculation of Service Charge**

- (a) The Authority will pay the Service Charge to the Contractor as detailed in Item 6 of Schedule 1.
- (b) The Service Charge will be payable on receipt of the Contractor's invoice and will be paid in arrears each month. The Service Charge is inclusive of all costs and overheads but not restricted to Worker's Compensation, Public Liability Insurance, Payroll Tax, Superannuation Levy and the Contractor's Profit Margin.
- (c) The invoiced amount shall be calculated to equal 1/12th of the annual Service Charge adjusted for price reviews (if any).

**14.12 Review of Service Charge**

- (a) The Service Charge shall be fixed and will remain unalterable in all respects until the end of the Contract Term, at which time should the Contract be renewed, the Service Charge will be reviewed and adjusted for movements in the CPI and thereafter reviewed annually on the same basis.
- (b) A review of the Service Charge may be requested at any time by either the Contractor or the PTA if there has been an event that materially impacts the Service Charge, with any such change to the Service Charge, as agreed between the parties, being effective from the date the increase or decrease occurred.

**14.13 Revenue Collection**

The Contractor shall collect, record and retain monies paid by passengers boarding the service and submit to the PTA each month details of the Revenue collected in a form acceptable to the PTA.

**14.14 Fares**

- (a) The Contractor must ensure that passengers who use the Service pay the Fares.
- (b) The PTA at its sole discretion, will determine the Fares to be paid by passengers and these may be varied from time to time.
- (c) The Contractor shall
  - i) collect and retain Fares paid by passengers boarding the service; and
  - ii) will submit to the PTA each month details of revenue collected in a format as required by the Principal.

**14.15 Ticketing System**

- (a) The Contractor must ensure that tickets are issued to passengers and must
  - i) maintain a Ticket Journal; and
  - ii) ensure that the Ticketing System is operated correctly at all times.

**14.16 Liability for Expenses**

The Contractor shall be responsible for all expenses incurred in delivering the Service.

**14.17 Payment of Service Charge**

- (a) The Contractor must submit an invoice for payment and monthly patronage statistics within 7 days of the end of each calendar month for the services provided. The invoice must show the Service Charge exclusive of GST, the GST applicable to the Service Charge and the Service Charge inclusive of GST.
- (b) The Contractor shall be paid within 30 days of receipt by the Principal of the Contractor's correctly rendered invoice. Payment is subject always to the services of the invoice having been delivered, performed or completed to the satisfaction of the Principal.

**14.18 Termination**

- (a) In the event of a Contractor failing in any manner to carry out the Contract to the Principal's satisfaction, the Principal may terminate the Contract by giving 7 days notice in writing. If this Contract is terminated, the Principal shall be liable only for payments for services rendered before the effective date of termination.
- (b) The Contract without any default by the Contractor is only to be terminated by either party, after 3 months notification in writing has been given. If such determination is at the Contractor's request, then subject to the requirements of the Principal and notwithstanding any due date laid down for the termination of the Contract, the Contractor shall complete all work in hand subject to the Contract terms and conditions and the Principal shall be liable only for payment for services rendered before the effective date of termination.
- (c) If the Principal terminates the Contract under clause (b) above, the Principal will:

- i) after consultation with the Contractor, assess and pay to the Contractor an amount which the Principal, in its absolute discretion, considers to be fair and reasonable compensation for loss to the Contractor as a consequence of the termination; and
- ii) in no event be liable to the Contractor for loss of profit or any other consequential loss or damages arising out of termination of the Contract except reasonable costs as provided in this clause (c).

#### **14.19 Awards and Workplace Agreements**

With respect to all work done in Western Australia under the Contract, the Contractor shall observe, perform and comply in all material respects with all relevant Industrial Awards, Registered Workplace Agreements, Industrial Agreements and orders of Competent Courts or Industrial Tribunals applicable to the work to be done under the Contract. Failure by the Contractor to comply with this requirement shall entitle the Principal by notice in writing to the Contractor to forthwith terminate the Contract, but without prejudice to any other rights or remedies of the Principal.

#### **14.20 Safe Working Systems**

The Contractor must comply with the provisions of the Occupational Safety and Health Act 1984.

#### **14.21 Personnel and Training**

The Contractor must:

- (a) ensure that its personnel engaged in connection with the provision of the Service are competent for the task assigned to them;
  - (b) ensure that it has in place and maintains an industrial relations policy geared to the equitable and timely resolution of industrial disputes so as to ensure that provision of the Service is not adversely affected by industrial relations issues or disputes;
  - (c) maintain good order and discipline amongst its personnel engaged in connection with the provision of the Service including ensuring that such personnel are not, when engaged in performing the Service, under the influence of alcohol or illegal drugs or other drugs which may inhibit a person's ability to properly and safely perform work; and
- ensure that its personnel engaged in connection with the provision of the Service comply with all relevant policies and procedures relating to safety in the workplace and that such policies and procedures are known to those personnel.

#### **14.22 Retention of Records**

The Contractor must retain the Records for a period of not less than 3 years from the date of the Record, or 3 years after the date of the last action referred to in the Record, whichever is the later.

#### **14.23 Notification of Incidents**

The Contractor must immediately notify the Authority of, and provide details of, any Incident and within 1 Business Day of the occurrence of that Incident must provide the Authority with an Incident Report in respect of it.

#### **14.24 Availability of Records**

The Contractor must, upon 5 Business Days notice from the Authority, make available, for inspection by the Authority:

- (a) all Records;
  - (b) any other records which the Contractor from time to time holds or maintains in connection with the provision of the Service; and
- such information as the Authority reasonably requests from time to time to demonstrate compliance with the Contractor's Obligations.

#### **14.25 Availability of Personnel**

- a) The Contractor must, upon 1 Business Days notice from the Authority, make available for inquiry or interview by the Authority, any personnel employed by the Contractor involved in connection with the provision of the Service.
- b) The Contractor may be present, or may have a representative present, at any meeting between the Authority and the Contractor's personnel in relation to this Contract.
- c) The Contractor must take all reasonable steps to ensure that all its personnel cooperate with the Authority and provide to the Authority all information that it may require.

#### **14.26 Indemnity**

- a) The Contractor shall indemnify and keep indemnified the Principal against any loss or liability, claim, demand, action, suit or proceeding that may be made or brought by any person against the Principal or the employees, professional consultants, contractors or agents of the Principal whatsoever arising out of or as a consequence of the supply or provision of the Service where

such loss or liability was caused by any wilful, unlawful or negligent act or omission by the Contractor or its employees, agents or Sub-Contractors or other means and also from any costs and expense that may be incurred in connection with any such claim, demand, action, suit or proceeding.

- b) Those indemnified shall not settle any claim or demand without obtaining prior written consent of the Contractor, such consent not to be unreasonably withheld.
- c) The Contractor's liability to indemnify those indemnified under the first paragraph above, of this clause, shall be reduced proportionately to the extent that any act or omission of those indemnified contributed to the loss.

#### 14.27 Insurances

The Contractor shall effect and maintain all insurances required by law or by the terms of this Contract. Without limiting the generality thereof, the Contractor shall effect and maintain for the period of the Contract or such period as may be otherwise stated, the following insurances, and shall, if required by the Principal, produce evidence of such insurances at any time:

- a) **Workers' Compensation**  
The Contractor shall effect and maintain all necessary insurance to adequately protect the Contractor and the Principal in respect of liability for payment of compensation to a Worker of the Contractor both under the Workers' Compensation and Rehabilitation Act 1981 and at common law cover of \$50,000,000.
- b) **Motor Vehicle Third Party (Statutory)**  
The Contractor shall effect and maintain motor vehicle liability insurance against bodily injury and death, in accordance with the laws of the State for vehicles owned or under the control of the Contractor, whilst being driven in connection with the Services.
- c) **Motor Vehicle (Non-statutory)**  
The Contractor shall effect and maintain motor vehicle liability insurance against property damage and personal injury for a limit of not less than \$20,000,000 for any one accident or series of accidents arising out of the one event in respect of all vehicles owned or under the control of the Contractor, whilst being used in connection with the Services.
- d) **Public Liability**  
The Contractor shall effect and maintain a Public Liability Insurance policy in an amount of not less than \$5,000,000.00 for any one claim in respect of the insurable aspects of the indemnity referred to in the clause "Indemnity" above.
- e) **Insurance Policies**  
The Contractor will supply copies of all current Insurance Policies to the PTA.

#### 14.28 Goods and Services Tax (GST)

- a) **GST Exclusive Amounts**  
All amounts specified in this Contract (except where otherwise specified) are exclusive of GST and are subject to this clause. The inclusion of the GST payable amount by the Contractor is for administrative purposes only and any calculations necessary during the period of the contract will be based on the GST exclusive prices.
- b) **Payment in respect of Contractor's GST liability**  
In addition to any other consideration or payment obligation of the Principal of a Supply in connection with this Contract, the Principal must pay to the Contractor or reimburse the Contractor for any GST the Contractor must pay:
  - i) on any Supply made by the Contractor in connection with this Contract; and
  - ii) in relation to any aspect of this Contract.
- c) **Payment in respect of the Principal's GST liability**  
In addition to any other consideration or payment obligation of the Contractor of a Supply in connection with this Contract, the Contractor must pay to the Principal or reimburse the Principal for any GST the Principal must pay:
  - i) on any Supply made by the Principal in connection with this Contract; and
  - ii) in relation to any aspect of this Contract.
- d) **Time for Payment – Principal**

- 
- i) The Authority must pay an amount it is obliged to pay under clause 15.25(c) at the same time as it is obliged to pay for the Supply to which the relevant GST relates, provided that the Contractor has first provided a Tax Invoice in respect of the relevant Supply, except where the Authority has agreed to issue a recipient created Tax Invoice for the relevant Supply.
  - ii) Despite any other provision of this Contract, the Contractor is not entitled to recover from the Authority any amount in reimbursement of GST the Contractor has paid or is liable to pay in relation to or in connection with any outgoing, expense or cost paid or payable by the Contractor, if the Contractor is entitled to receive a credit for that GST.
- e) Time for Payment – Contractor
- i) The Contractor must pay an amount it is obliged to pay under clause 15.25(b) at the same time as it is obliged to pay for the Supply to which the relevant GST relates, or on demand by the Authority, provided that the Authority has first provided a Tax Invoice in respect of the relevant Supply.
  - ii) Despite any other provision of this Contract, the Authority is not entitled to recover from the Contractor any amount in reimbursement of GST the Authority has paid or is liable to pay in relation to or in connection with any outgoing, expense or cost paid or payable by it, if the Authority is entitled to receive a credit for that GST.
- f) Tax Savings
- The parties acknowledge that it is not the intent of this Contract that the Contractor receives windfall pricing benefits that might otherwise accrue directly from taxes, duties or statutory charges in respect of its input cost that exist at the time of entering into this Contract and are varied or eliminated during the currency of the Contract. The Contractor must therefore, to the extent required of the Contractor under section 75AV of the Trade Practices Act 1974 and having regard to any guidelines issued pursuant to section 75AV of that Act, pass on to the Principal any reductions in cost.

#### **14.29 Providing Access to People with Disabilities**

The Contractor shall conduct its activities and cooperate with the Principal during the term of the contract to ensure compliance with the Disability Discrimination Act 1992.

EXECUTED BY THE PARTIES AS AN AGREEMENT

Signed for and on behalf of the )  
**PUBLIC TRANSPORT AUTHORITY** )  
**OF WESTERN AUSTRALIA** )  
an officer of the Authority duly authorised by )  
the Authority pursuant to section 51(5) of )  
Public Transport Authority Act 2003 for that )  
purpose in the presence of: )

\_\_\_\_\_  
Signature of Duly Authorised Officer

\_\_\_\_\_  
Witness (signature)

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Position held

\_\_\_\_\_  
Address

\_\_\_\_\_  
Occupation

AND

**THE COMMON SEAL** of the Shire of East Pilbara  
was hereunto affixed by authority of the Chief  
Executive Officer:

ABN: 47 854 334 350

**Contractor: Shire of East Pilbara**

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Shire President / Deputy CEO

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Name (please print)

## **ANNEXURE TO PUBLIC TRANSPORT AUTHORITY CONDITIONS OF CONTRACT – SERVICES**

This Annexure comprises the following attached Schedules.

**Schedule 1 to the Annexure - Service Details**

**Schedule 2 to the Annexure – Service Specifications**

**Schedule 3 to the Annexure – Fare Structure**



## Schedule 1 - Service Details

**Item 1: Initial Term**

1 year commencing on the Effective Date.

**Item 2: Contractor's Address for Service**

Shire of East Pilbara  
PMB 22 Kalgan Drive  
NEWMAN WA 6753

**Item 3: Effective Date**

1 July 2017

**Item 4: Approved Route**

Refer to Schedule 2.

**Item 5: Vehicle Details**

A suitable vehicle licensed in accordance with the Transport Coordination Act.

**Item 6: Service Charge**

The Service Charge exclusive of GST is \$116,234 per annum payable monthly in arrears.

The Service Charge comprises reimbursement of costs such as driver accommodation, vehicle expenses, driver wages, satellite telephone charges and sundry expenditure.

## Schedule 2 – Service Specifications

### Timetable

#### **Nullagine – Marble Bar – South Hedland – Port Hedland**

On Monday and Wednesday travel on the Marble Bar Road from Nullagine to Marble Bar and South Hedland. Then travel from South Hedland to Port Hedland on the Great Northern Highway.

#### **Port Hedland – South Hedland – Marble Bar – Nullagine**

On Tuesday and Thursday travel from South Hedland to Port Hedland on the Great Northern Highway. Then travel to Marble Bar and Nullagine on the Marble Bar Road.

#### **Nullagine – Newman – Nullagine**

On Friday travel from Nullagine to Newman and return via the Marble Bar Road.

In the case of an emergency resulting in a road closure, the Contractor can operate over an alternative route, provided that the Contractor advises the PTA of the alternative route as soon as practicable.

Date/Route	Est. Time Departure	Est. Time Arrival
<b>MONDAY</b>		
Nullagine - Marble Bar	9am	10:30am
Marble Bar - South Hedland	10:30am	1:30pm
South Hedland - Port Hedland	1:45pm	2:15pm
<b>TUESDAY</b>		
Port Hedland - South Hedland	11:15am	11:45am
South Hedland - Marble Bar	12 noon	2:30pm
Marble Bar - Nullagine	2:30pm	4pm
<b>WEDNESDAY</b>		
Nullagine - Marble Bar	7am	8:30am
Marble Bar - South Hedland	9am	11:30am
South Hedland - Port Hedland	11:45am	12:15pm
<b>THURSDAY</b>		
Port Hedland - South Hedland	11:15am	11:45pm
South Hedland - Marble Bar	12 noon	2:30pm
Marble Bar - Nullagine	2:30pm	4pm
<b>FRIDAY</b>		
Nullagine - Newman	7am	9:30am
Newman - Nullagine	12 noon	2:30pm

## Schedule 3 – Fare Structure

<b>Fares (inc GST)</b>	<b>Fares</b>	<b>New Fares</b>
<b>One Way:</b>	<b>Eff 1/9/16</b>	<b>Eff 1/10/17</b>
Marble Bar To Nullagine	\$ 9.10	\$9.50
Marble Bar To Newman	\$37.90	\$38.50
Marble Bar To Port Hedland	\$28.80	\$29.50
Nullagine To Newman	\$28.80	\$29.50
Nullagine To Port Hedland	\$37.90	\$38.50
Newman To Port Hedland	\$66.70	\$68.00
<b>Return:</b>		
Marble Bar To Nullagine	\$17.00	\$17.50
Marble Bar To Newman	\$57.60	\$58.50
Nullagine To Newman	\$57.60	\$58.50
Nullagine To Port Hedland	\$75.80	\$77.00

### 9.2.5 AMENDMENT TO THE 2017/2018 FEES AND CHARGES

<b>File Ref:</b>	<b>RECREATION AND CULTURE 22-3</b>
<b>Responsible Officer:</b>	<b>Ms Sian Appleton Deputy Chief Executive Officer</b>
<b>Author:</b>	<b>Ms Simmone Van Buerle Manager Recreation &amp; Events</b>
<b>Proposed Meeting Date:</b>	<b>25 August 2017</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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### REPORT PURPOSE

To seek Council endorsement to amend the 2017/2018 Fees and Charges to provide clarity and further information.

### BACKGROUND

At the Ordinary Council Meeting 28 October 2016, Council resolved to amend the 2016/2017 Fees and Charges to provide direct debit options to customers of Newman Recreation Centre for 6 or 12 month memberships. To allow customers a greater choice of membership options, 6 and 12 month Gym memberships and Group Fitness memberships were also introduced and endorsed by Council. These new options were inadvertently left off the 2017/2018 Fees and Charges which was endorsed by Council on 28 July 2017.

Council endorsed a Concessions Discount of 30% at Newman Recreation Centre as part of the 2017/2018 Fees and Charges. This was previously known as the Full Time Students Discount and the Pensioner's Discount. This discount needs clarification.

The Square was officially opened to the public on 28 July 2017. Equipment was purchased by Council for use at events at The Square. Community requests have since been received to hire this equipment but there is no relevant charge in the 2017/2018 Fees and Charges.

## COMMENTS/OPTIONS/DISCUSSIONS

The previously endorsed missing fee options from the 2017/2018 Fees and Charges document are:

Membership type	Term	Payment per f/night
Group Fitness Membership	6mths (13 wks)	19.50
Group Fitness Membership	12mths (26 wks)	16.00
Fitness Centre Membership	6mths (13 wks)	30.00
Fitness Centre Membership	12mths (26 wks)	24.00

To provide the flexibility and choice for customers that Council previously endorsed, these additional direct debit options should be added to the 2017/2018 Fees and Charges.

The Concession Discount allows Council to provide affordable services to the community, particularly those in financial disadvantage. In previous years, this was described as a discount for Full Time Students or Pensioners (both receiving 30% discount). A Low Income Earners discount existed concurrently (at 25%).

The 2017/2018 Fees and Charges may cause some confusion in the community due to the use of the description Concessions Discount. Those Low Income earners on a Concession Card may confuse their entitlement to a 30% discount, when the intent for this discount was for Full Time students and pensioners only. The Low Income Earners Special for those on Centrelink benefits is 25% in the 2017/2018 Fees and Charges.

To remove all confusion and provide equitable provision of services, the Concessions Discount could be specified as those with a Full Time Student card, Pension Card or Healthcare Card. The Low Income Earner's Special will then become redundant and could be removed from the Fees and Charges. This terminology has caused confusion in the past when stay-at-home spouses and domestic staff such as au pairs have tried to claim the Low Income discount, despite not having a Centrelink Healthcare Card.

Equipment at The Square that is not currently listed for hire in the 2017/2018 Fees and Charges includes outdoor bean bags and a commercial popcorn machine.

## STATUTORY IMPLICATIONS/REQUIREMENTS

### SUBDIVISION 2 — FEES AND CHARGES

#### 6.16. Imposition of fees and charges

- (1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

\* Absolute majority required.

- (2) A fee or charge may be imposed for the following —
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
  - (b) supplying a service or carrying out work at the request of a person;
  - (c) subject to section 5.94, providing information from local government records;
  - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
  - (e) supplying goods;
  - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
- (a) imposed\* during a financial year; and
  - (b) amended\* from time to time during a financial year.

*\* Absolute majority required.*

#### 6.17. Setting the level of fees and charges

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
- (a) the cost to the local government of providing the service or goods;
  - (b) the importance of the service or goods to the community; and
  - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
- (a) under section 5.96;
  - (b) under section 6.16(2)(d); or
  - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (4) Regulations may —
- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
  - (b) limit the amount of a fee or charge in prescribed circumstances.

#### 6.19. Local government to give notice of fees and charges



If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

## **POLICY IMPLICATIONS**

Nil

## **STRATEGIC COMMUNITY PLAN**

### **Goal 2 – Social – Planned Actions**

The Shire of East Pilbara seeks to foster harmonious communities that acknowledge a shared heritage; develop strong community connections, and have access to relevant and affordable community services and well-managed community infrastructure.

2.1 Health and recreation

2.1.2 Encourage active lifestyles  
Partnering With: State Government, Industry  
Responsible officer: MCW  
Timing: 1-3 years

2.1.4 Support individual and community health  
Partnering With: NGO's, State Government, Industry  
Responsible officer: MCW  
Timing: 1-5 years

### **Goal 3 – Economic – Planned Actions**

The Shire of East Pilbara seeks to support the economic development of its communities through the establishment of partnerships with industry, local businesses, government agencies and the tourism sector.

3.3 Provide adequate community infrastructure

3.3.1 Ensure well managed and equitable provision of community infrastructure  
Partnering With: Federal Government, State Government, Industry, NCCI, other relevant stake holders  
Responsible officer: MBA  
Timing: 1-5 years

## **RISK MANAGEMENT CONSIDERATIONS**

Failing to amend the Fees and Charges may cause reputational risk to Council if options previously available to the community are withdrawn.

## **FINANCIAL IMPLICATIONS**

Resource requirements are in accordance with existing budgetary allocation.

**VOTING REQUIREMENTS**

Absolute.

**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/33**

**MOVED: Cr Michael Kitchin**

**SECONDED: Cr Jeton Ahmedi**

**THAT Council**

1. **Endorse the amendment of the 2017/2018 Fees and Charges to allow the addition of fortnightly payments for 6 or 12 month Group Fitness and Fitness Centre memberships at Newman Recreation Centre;**
2. **Endorse the removal of the Low Income Earner's Special discount and clarify the Concessions Discount to be applicable to Full Time Students, Pensioners or those with a Centrelink Healthcare Card;**
3. **Endorse the amendment of the 2017/2018 Fees and Charges to include a \$5 fee for beanbag hire (per bag per event) and a \$50 charge for hire of the commercial popcorn machine (per event, per day);**
4. **Impose the new fees effective from the 1<sup>st</sup> October 2017;**
5. **Provide notice of the adopted fees as advertised, pursuant to Section 6.19 of the Local Government Act 1995.**

**CARRIED BY ABSOLUTE MAJORITY  
RECORD OF VOTE: 9 - 0**

*To be actioned by Ms Simmone Van Buerle, Manager Recreation and Events*

### 9.2.6 COMMUNITY ASSISTANCE GRANTS

<b>Attachments:</b>	<b>Confidential</b>
<b>File Ref:</b>	<b>CSV-9-4-2</b>
<b>Responsible Officer:</b>	<b>Ms Sian Appleton Deputy Chief Executive Officer</b>
<b>Author:</b>	<b>Mrs Danielle Airton Community Wellbeing Administration Officer</b>
<b>Proposed Meeting Date:</b>	<b>25 August 2017</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	The Supervisor of the Author and Manager Community Wellbeing, Pip Parsonson, has a long-standing friendship with the artist who has been nominated by one of the Community Assistance Grants applicants, EPIS, to work on their mosaic mural project.

*An Interest was declared by Cr Lynne Craigie for Item No. 9.2.6*

*Nature of Interest: Financial*

*Extent of Interest: Board Committee Member*

*Cr Lynne Craigie vacated the Chair*

*Cr Lang Coppin assumed the Chair*

*11:17 AM Cr Lynne Craigie left Chambers.*

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### REPORT PURPOSE

For Council to consider and make decisions on the Community Assistance Grant funding applications for Round 1 of the 2017/2018 financial year.

### BACKGROUND

The Shire of East Pilbara's Community Assistance Grants and Sponsorships are designed to promote community development and wellbeing within the East Pilbara local government area.

Grants are available for not-for-profit organisations involved in arts, culture, sports, recreation and social services.

Limited support is also available to local educational institutions. Applicants must fit one of the following categories.

1. A not-for-profit community organisation providing a community service within the East Pilbara region where there is a demonstrated community need or benefit
2. An educational institution in the East Pilbara for award presentations only
3. A sporting association to assist with club development (eg. Coaching courses, governance training and or grant writing courses)

4. An organisation involved in cultural development within the East Pilbara

Applications for the Community Assistance Grant Number Three (3) can be made by clubs and community groups twice per year. Round One (1) opens on the 1st of July and closes on the 31st July and applications are assessed at the next scheduled Council Meeting. Round Two (2) opens on January 1st and closes on January 31st and applications are assessed at the next scheduled Council Meeting. Each application is eligible for a grant of up to \$6,000 in cash or in-kind contributions.

**COMMENTS/OPTIONS/DISCUSSIONS**

This round, the Shire received four (4) applications from charities and sporting clubs based in the East Pilbara. Three (3) applications met the Shire’s Community Assistance Grants eligibility criteria, whereas one (1) application did not meet the criteria. Details are as follows:

<b>Applicant Organisation</b>	<b>Met Criteria (Yes/No)</b>	<b>Amount Sought</b>	<b>Comment/Description</b>
East Pilbara Independence Support Inc	Yes	\$6,000.00	Cash contribution towards Cultural Mosaic Mural
Newman Scout Group	Yes	\$1,285.42	Cash contribution towards furniture and storage for the Newman Scout Hall
East Pilbara Softball Association	No	\$4,033.39	Cash and in-kind contributions towards the 2017 Softball Season operating costs
Tigers Football and Sporting Club	Yes	\$3,218.80	Cash contribution towards Electrical Switchboard upgrade to comply with safety standards for Club House
<b>TOTAL</b>		<b>\$14,537.61</b>	

A summary of each application follows.

<b>Name of organisation</b>	East Pilbara Independence Support Inc			
<b>Activity the organisation is seeking funding for</b>	Cultural Mosaic Mural			
<b>Funding Details</b>	<b>Amount Requested</b>		<b>Total Budget</b>	
	\$6000		\$18,850	
<b>Type of fund request</b>	In kind	<input type="checkbox"/>	Cash	<input checked="" type="checkbox"/>
<b>Funding sought from other organisations</b>	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
<b>If other funding is sought, amount funded from other organisation</b>	\$			
<b>Previous funding from Shire of East Pilbara</b>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
<b>If yes, amount received and funded years</b>	2015 – Grant 1 - \$500 – Breast Cancer Breakfast			
<b>Funds Acquitted</b>	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/> <b>Comments:</b> Not applicable – Grant 1
<b>Outstanding Shire Debts</b>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/> <b>Comments:</b> 2017/2018 – Food Licence Inspection - & Rubbish Collection – \$258.25. Less than 14 days old at time of Submission to Community Wellbeing
<b>Does Application meet funding criteria?</b>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/> <b>Comments:</b>
<input checked="" type="checkbox"/>	<b>Not for profit community organisations providing a community service within the East Pilbara region where there is a demonstrated community need or benefit</b>			
<input type="checkbox"/>	<b>Educational institutions in the East Pilbara for award presentations only</b>			
<input type="checkbox"/>	<b>Sporting Associations to assist with club development (e.g. coaching courses, governance training and or grant writing courses).</b>			
<input type="checkbox"/>	<b>Organisations involved in cultural development within the Shire of East Pilbara</b>			

<input checked="" type="checkbox"/>	<b>Is the applicant registered for GST</b>
<b>Description and purpose of grant</b>	The project is to design and assist indigenous clients of EPIS to create an artistic mosaic mural that reflects their story and culture. The project will build on the trust and respect already established with the clients of EPIS and to further ensure their cultural development is ongoing.
<b>Target group of project outcome</b>	All clients, staff, volunteers and visitors that attend the EPIS Daycentre which is utilised daily.
<b>Benefit to East Pilbara Community</b>	This project will be beneficial to all the EPIS clientele as well as the broader community of Newman who visit, work or volunteer at the Day Centre. The project will also ensure that the clients of EPIS know their cultural story is an important and crucial part of the history of the Pilbara.
<b>Acknowledgement of SOEP</b>	The Shire of East Pilbara will be acknowledged within the EPIS Annual Report and newsletter together with a media release which will be sent to all stakeholders. EPIS will also be hosting an unveiling of the project upon completion which all stakeholders and community organisations will be invited to attend. This event will include a plaque which recognizes the contribution of the Shire of East Pilbara.



<b>Name of organisation</b>	Newman Scout Group			
<b>Activity the organisation is seeking funding for</b>	Scout Hall furniture and storage			
<b>Funding Details</b>	<b>Amount Requested</b>		<b>Total Budget</b>	
	\$1,285.42		\$2,570.85	
<b>Type of fund request</b>	In kind	<input type="checkbox"/>	Cash	<input checked="" type="checkbox"/>
<b>Funding sought from other organisations</b>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
<b>If other funding is sought, amount funded from other organisation</b>				
<b>Previous funding from Shire of East Pilbara</b>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
<b>If yes, amount received and funded years</b>	2014 – Grant 1 - Canoe Training at Pool \$500			
<b>Funds Acquitted</b>	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/> <b>Comments:</b> N/A – Grant 1
<b>Outstanding Shire Debts</b>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/> <b>Comments:</b> Lease Agreement 2017/2018 \$1100
<b>Does Application meet funding criteria?</b>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/> <b>Comments:</b>
<input checked="" type="checkbox"/>	<b>Not for profit community organisations providing a community service within the East Pilbara region where there is a demonstrated community need or benefit</b>			
<input type="checkbox"/>	<b>Educational institutions in the East Pilbara for award presentations only</b>			
<input type="checkbox"/>	<b>Sporting Associations to assist with club development (e.g. coaching courses, governance training and or grant writing courses).</b>			
<input type="checkbox"/>	<b>Organisations involved in cultural development within the Shire of East Pilbara</b>			
<input type="checkbox"/>	<b>Is the applicant registered for GST</b>			

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<b>Description and purpose of grant</b>	As the Scouts have moved to a different location within the Youth Centre they require additional furnishings, particularly around storage. Storage boxes will be built with the funds provided which will be used to store equipment neatly and safely as well as used to transport equipment for camping activities. Tables and benches will also be purchased for camping activities and other activities conducted in the Hall from time to time.
<b>Target group of project outcome</b>	All Newman Cub Scouts, leaders and parents which includes – 50 youth members, 9 adult leaders.
<b>Benefit to East Pilbara Community</b>	Provides a local youth community group the ability to utilise the area provided to them by the Shire in a safe and productive way whilst providing much needed storage for important equipment to enable the scouts to run.
<b>Acknowledgement of SOEP</b>	An acknowledgement wall will be created in the Scout area displaying the logos of the groups and organisations that have provided support to the Newman Scout Group. A banner flag can also be displayed when the group participates in community events.

<b>Name of organisation</b>	East Pilbara Softball Association			
<b>Activity the organisation is seeking funding for</b>	Increased participation in 2017 Softball Season by lowering operational costs			
<b>Funding Details</b>	<b>Amount Requested</b>	<b>Total Budget</b>		
	<b>\$4033.39</b>	<b>\$9566.78</b>		
<b>Type of fund request</b>	In kind	<input checked="" type="checkbox"/>	Cash	<input checked="" type="checkbox"/>
<b>Funding sought from other organisations</b>	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
<b>If other funding is sought, amount funded from other organisation</b>	\$			
<b>Previous funding from Shire of East Pilbara</b>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
<b>If yes, amount received and funded years</b>	<b>2014 – Grant 1 - Gala Night - \$300 (In Kind)</b>			
<b>Funds Acquitted</b>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
	<b>Comments: Not applicable for Grant 1</b>			
<b>Outstanding Shire Debts</b>	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
	<b>Comments:</b>			
<b>Does Application meet funding criteria?</b>	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
	<b>Comments:</b>			
<input checked="" type="checkbox"/>	<b>Not for profit community organisations providing a community service within the East Pilbara region where there is a demonstrated community need or benefit</b>			
<input type="checkbox"/>	<b>Educational institutions in the East Pilbara for award presentations only</b>			
<input type="checkbox"/>	<b>Sporting Associations to assist with club development (e.g. coaching courses, governance training and or grant writing courses).</b>			
<input type="checkbox"/>	<b>Organisations involved in cultural development within the Shire of East Pilbara</b>			
<input type="checkbox"/>	<b>Is the applicant registered for GST</b>			

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<b>Description and purpose of grant</b>	The East Pilbara Softball Association has seen their membership decline on a steady basis since its first season 2014. By lowering operational costs and moving to a social format rather than a structured season, the association hope to attract more members (together with offering it as a mixed gender sport). By also lowering operational costs which are to be passed on to the players they hope to also attract local Martu girls to participate in the sport. The current financial position of the club is not great and funding of in kind support for Oval & Lighting hire and cash support for part payment of umpire fees will ensure that the season can go ahead and continue on for 2018.
<b>Target group of project outcome</b>	Increased membership of Martu women. All men and women who are interested in the sport or previously played and stopped playing due to costs of fees – Ages 14 and up. Aiming for approximately 150 playing members and their families
<b>Benefit to East Pilbara Community</b>	Providing an additional sport for community members to play and to provide a sport which can be accessible to our indigenous population.
<b>Acknowledgement of SOEP</b>	The Shire of East Pilbara will be acknowledged via the Associations Facebook page together with invitations to any functions and shire logo on all approved marketing materials.

<b>Name of organisation</b>	Tigers Football and Sporting Club				
<b>Activity the organisation is seeking funding for</b>	New Electrical Switchboards for Club House				
<b>Funding Details</b>	<b>Amount Requested</b>	<b>Total Budget</b>			
	\$3,218.79	\$6,437.59			
<b>Type of fund request</b>	In kind	<input type="checkbox"/>	Cash	<input checked="" type="checkbox"/>	
<b>Funding sought from other organisations</b>	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>	
<b>If other funding is sought, amount funded from other organisation</b>	\$ N/A				
<b>Previous funding from Shire of East Pilbara</b>	YES	<input checked="" type="checkbox"/>	NO	<input checked="" type="checkbox"/>	
<b>If yes, amount received and funded years</b>	2014 – Grant 3 - Club Refurbishment - \$5000				
<b>Funds Acquitted</b>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>	Comments:
<b>Outstanding Shire Debts</b>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>	Comments: <b>Tigers Netball</b> - \$21 – Lights (Verbally assured that the invoice has been PAID on 7/8/2017) <b>CATS Football &amp; Sporting Club</b> - \$400 – Food Licence Inspection (Verbally assured that the invoice has been PAID on 9/8/2017)
<b>Does Application meet funding criteria?</b>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>	Comments:
<input type="checkbox"/>	<b>Not for profit community organisations providing a community service within the East Pilbara region where there is a demonstrated community need or benefit</b>				
<input checked="" type="checkbox"/>	<b>Educational institutions in the East Pilbara for award presentations only</b>				
<input checked="" type="checkbox"/>	<b>Sporting Associations to assist with club development (e.g. coaching courses, governance training and or grant writing courses).</b>				
<input type="checkbox"/>	<b>Organisations involved in cultural development within the Shire of East Pilbara</b>				

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<input checked="" type="checkbox"/>	<b>Is the applicant registered for GST</b>
<b>Description and purpose of grant</b>	Current electrical switchboard does not comply with standards. Project aim is to upgrade the two switchboards in the club room and change room to continue the safe operation of the club house which includes commercial kitchen, bar and lights.
<b>Target group of project outcome</b>	All members of the community who attend the club house for events or game days.
<b>Benefit to East Pilbara Community</b>	Ensures the continuation safe operation of one of the four main football clubs in Newman
<b>Acknowledgement of SOEP</b>	A sign will be placed on or near the switchboard saying 'Proudly Supported by Shire of East Pilbara'.



The overall Community Assistance Grant budget for 2017/18 is \$55,200. Approximately \$10,000 of the total amount needs to be set aside for the smaller Grant 1 and Grant 2 programs that are open year-round and approved by the CEO under delegated authority. The balance of \$45,200 then needs to be halved, to accommodate the two Grant 3 rounds approved by the full Council. This means there is approximately \$22,000 for each of the two rounds.

The total amount sought for Round 1 of the 2017/18 financial year is \$14,537.61 meaning the full \$14,537.61 applied for can be afforded using this model of spending.

Each of the Round 1 applications have been individually assessed against the eligibility criteria to assist the decision making process. As noted earlier three of the applications are eligible for funding however one application is not.

The grant application for the East Pilbara Softball Association is ineligible as it does not comply with the Community Assistance Grant policy. It is noted in the policy that applicants are ineligible if the grant is to '*fund on-going operation or administration expenses*'.

The Club is currently in financial stress and has only a small but passionate membership. The Club's application is based on a new operational plan that will enable them to have an alternative fee structure that they hope will attract more members. With more members joining over the period of a season they anticipate that their outlook for the longer-term sustainability of the Club will improve significantly and that in the future they will not be reliant on funding for operational activities. It is understood that if funding is not approved the continued operation of the club will be in serious jeopardy.

Accordingly, based on the applicant's submitted details and with reference to the Community Assistance Grant policy and guidelines, the East Pilbara Independence Support, Tigers Football & Sporting Club and Newman Scout Group applications are recommended to be funded in full.

It is also noted that there are outstanding debts listed against the following organisations who have applied for this round of Community Assistance Grant 3:

- East Pilbara Independence Support Inc - Total debts owing are \$258.25 which relates to Food Licence Annual Surveillance Fee for the kitchen at the Day Centre and Rubbish Collection for July. At the time of submission of the application to the Shire these debtors are less than 14 days old.
- Newman Scouts - Total debts owing are \$1,100 which relates to the annual User Agreement for the use of space at the Newman Youth Centre hired from the Shire of East Pilbara to the Newman Scout Group. At the time the application was submitted the User Agreement has not been provided by the Shire. Accordingly, it would be reasonable to suggest that the Newman Scouts should not be disadvantaged due to an administrative delay.
- Tigers Football & Sporting Club – Total debts owing are \$421.00 which relates to court and lighting fees for the Tigers Netball team and the Food Licence Annual Surveillance Fee for the Club House. At the time of submission of the application to Council these debtors are less than 14 days old and we have received verbal confirmation from the President of the club to confirm that both accounts have been paid.

## STATUTORY IMPLICATIONS/REQUIREMENTS

Nil

## POLICY IMPLICATIONS

### 6.6 COMMUNITY ASSISTANCE GRANTS

## STRATEGIC COMMUNITY PLAN

### Goal 2 – Social – Planned Actions

- 2.4.4 Equity and opportunities for all  
Partnering With: Federal Government, State Government, Industry, NGO's and Indigenous groups  
Responsible officer: MCW  
Timing: 1-3 years

The Shire of East Pilbara seeks to foster harmonious communities that acknowledge a shared heritage; develop strong community connections, and have access to relevant and affordable community services and well-managed community infrastructure.

- 2.4.2 Build strong community groups, networks and governance  
Partnering With: Federal Government, State Government, Industry and NGO's  
Responsible officer: MCW  
Timing: 1-5 years

- 2.4.1 Promote diverse, harmonious and caring communities  
Partnering With: Federal Government, State Government, Industry and NGO's  
Responsible officer: MCW  
Timing: 1-3 years

## RISK MANAGEMENT CONSIDERATIONS

Should the Council choose not to endorse eligible Community Assistance Grant applications, Council may be subject to some reputational risk within the Community.

## FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

## VOTING REQUIREMENTS

Simple.

**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/34**

**MOVED: Cr Michael Kitchin**

**SECONDED: Cr Biddy Schill**

1. **THAT Council approve the Community Assistance Grant application for East Pilbara Independence Support for a cash contribution of \$6,000 for the Cultural Mosaic Mural.**
2. **THAT Council approve the Community Assistance Grant application for the Newman Scouts Group for a cash contribution of \$1,285.42.**
3. **THAT Council approve the Community Assistance Grant application for the Tigers Football & Sporting Club for a cash contribution of \$3,218.79 for the replacement of the Electrical Switchboards for the Club House.**
4. **THAT Council does not approve the Community Assistance Grant application for the East Pilbara Softball Association for a cash and in-kind contribution of \$4033.39 as a contribution to the operating costs of the 2017 Softball Season.**

**CARRIED  
RECORD OF VOTE: 8 - 0**

***To be actioned by Mr Pip Parsonson, Manager Community Wellbeing.***

**9.2.7 CREDITORS FOR PAYMENT**

**File Ref:** FIN10-2

**Attachments:** [Schedule of Accounts EFT 1.pdf](#)  
[Schedule of Accounts Chq 1.pdf](#)  
[Schedule of Accounts Direct Debits.pdf](#)

**Responsible Officer:** Ms Sian Appleton  
Deputy Chief Executive Officer

**Author:** Ms Memory Mandaza  
Expenditure Finance Officer

**Proposed Meeting Date:** 25 August 2017

**Location/Address:** N/A

**Name of Applicant:** N/A

**Author Disclosure of Interest:** Nil

11:20 AM Cr Lynne Craigie returned to the Chambers  
Cr Lang Coppin vacated the Chair  
Cr Lynne Craigie assumed the Chair

**REPORT PURPOSE**

Council endorsement of payment to creditors.

**BACKGROUND**

As per the attachment list, outlines payments made to creditors since the Council meeting on the 28 JULY 2017.

**COMMENTS/OPTIONS/DISCUSSIONS**

<b>FUND</b>	<b>VOUCHER</b>	<b>AMOUNT</b>
EFT Payments	EFT #39394 - #39833	3,017,208.91
	<b>Total</b>	<b>\$3,017,208.91</b>
Cheque Payments	CHQ #24316 - #24331	38,999.25
Direct Debits	DD10591.2 – DD10681.24	102,045.00
Manual Cheques		0
	<b>Total</b>	<b>\$141,044.25</b>
	<b>GRAND TOTAL</b>	<b><u>\$3,158,253.16</u></b>

*Please note the computer system allows for only a limited field for the description of goods/services purchased, therefore the description shown on the attached Schedule of Accounts may not show the entire description entered for the goods/services purchased.*

**CANCELLED AND UNUSED CHEQUES:**

UNUSED CHEQUES

CANCELLED CHEQUES & EFTS

CHQ# 24318

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Local Government (Financial Management) Regulations 1996

Part 2 – General financial management

Reg 11

- (1) *A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of –*
- (a) *cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and*
  - (b) *petty cash systems.*

Local Government (Financial Management) Regulations 1996

Part 2 – General financial management

Reg 12

- (1) *A payment may only be made from the municipal fund or the trust fund –*
- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
  - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

**POLICY IMPLICATIONS**

Nil

**STRATEGIC COMMUNITY PLAN**

Nil.

**RISK MANAGEMENT CONSIDERATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Total expenses of \$3,158,253.16

**VOTING REQUIREMENTS**

Simple.

**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/35**

**MOVED: Cr Michael Kitchin**

**SECONDED: Cr Lang Coppin**

**THAT Council endorse the payments:**

<b>FUND</b>	<b>VOUCHER</b>	<b>AMOUNT</b>
EFT Payments	EFT #39394 - #39833	3,017,208.91
	<b>Total</b>	<b>\$3,017,208.91</b>
Cheque Payments	CHQ #24316 - #24331	38,999.25
Direct Debits	DD10591.2 – DD10681.24	102,045.00
Manual Cheques		0
	<b>Total</b>	<b>\$141,044.25</b>
	<b>GRAND TOTAL</b>	<b><u>\$3,158,253.16</u></b>

**CARRIED  
RECORD OF VOTE: 9 - 0**

*To be actioned by Ms Memory Mandaza, Expenditure Finance Officer*



# **Council**

## **CREDITORS FOR PAYMENT**

### **Attachments**

#### **Item: 9.2.7**

**Meeting Date 25 August 2017**

Date: 10/08/2017  
Time: 3:39:00PM

SHIRE OF EAST PILBARA  
EFT Payments

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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT39394	13/07/2017	BETTY WHYLOUTER	ARTIST PAYMENT REF# 3282 - BETTY WHYLOUTER	1		200.00
INV 3282	12/07/2017	BETTY WHYLOUTER			200.00	
EFT39395	13/07/2017	BEVERLEY ROGERS	ARTIST PAYMENT REF# 3266 - BEVERLEY ROGERS	1		170.00
INV 3266	05/07/2017	BEVERLEY ROGERS			170.00	
EFT39396	13/07/2017	BUGAI WHYOULTER	ARTIST PAYMENT REF# 3281 - BUGAI WHYOULTER	1		500.00
INV 3281	12/07/2017	BUGAI WHYOULTER			500.00	
EFT39397	13/07/2017	CYRIL WHYOULTER	ARTIST PAYMENT REF# 3285 - CYRIL WHYOULTER	1		2,086.00
INV 3285	12/07/2017	CYRIL WHYOULTER			2,086.00	
EFT39398	13/07/2017	JUDITH ANYA SAMSON	ARTIST PAYMENT REF# 3279 - JUDITH ANYA SAMSON	1		100.00
INV 3279	10/07/2017	JUDITH ANYA SAMSON			100.00	
EFT39399	13/07/2017	KUMPAYA GIRGIRBA	ARTIST PAYMENT REF# 3271 - KUMPAYA GIRGIRBA	1		600.00
INV 3271	07/07/2017	KUMPAYA GIRGIRBA			600.00	
EFT39400	13/07/2017	MAY BROOKS	ARTIST PAYMENT REF# 3283 - MAY BROOKS	1		300.00
INV 3283	12/07/2017	MAY BROOKS			300.00	
EFT39401	13/07/2017	MAY CHAPMAN	ARTIST PAYMENT REF# 3277 - MAY CHAPMAN	1		133.60
INV 3277	10/07/2017	MAY CHAPMAN			133.60	
EFT39402	13/07/2017	MONTANA CLAUD	ARTIST PAYMENT REF# 3278 - MONTANA CLAUD	1		64.57
INV 3278	10/07/2017	MONTANA CLAUD			64.57	
EFT39403	13/07/2017	MULYATINGKI MARNEY	ARTIST PAYMENT REF# 3286 - MULYATINGKI MARNEY	1		436.18
INV 3286	12/07/2017	MULYATINGKI MARNEY			436.18	
EFT39404	13/07/2017	ABIGAIL WATTS	DISTRIBUTION OF WINNINGS - LOTTO SYNDICATE 2	1		73.00
INV MCR	07/07/2017	ABIGAIL WATTS			73.00	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT39405	13/07/2017	ACCESS UNLIMITED INTERNATIONAL	Recalibration and service of air monitor	1		165.00
INV 122394	27/06/2017	ACCESS UNLIMITED INTERNATIONAL			165.00	
EFT39406	13/07/2017	AIRPORT SECURITY PTY LTD	ASIC PRINT - LANCE FOSTER	1		44.00
INV INV5989	27/06/2017	AIRPORT SECURITY PTY LTD			44.00	
EFT39407	13/07/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608	1		18,056.87
INV 60537	21/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	
INV 60538	21/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	
INV 60539	21/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	
INV 60541	21/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	
INV 60540	21/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	
INV 60527	20/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	
INV 60528	20/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	
INV 60529	20/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	
INV 60530	20/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	
INV 60532	21/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	
INV 60531	20/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	
INV 60534	21/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	
INV 60526	20/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	
INV 60732	29/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		110.00	

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SHIRE OF EAST PILBARA  
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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 60520	19/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60521	20/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60522	20/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60523	20/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60517	19/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60518	19/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60519	19/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60506	21/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		217.70	217.70
INV 60516	19/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60726	22/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60727	22/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60725	22/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60729	22/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60724	22/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60728	22/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60671	26/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	340.20
INV 60431	21/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	340.20
INV 60432	21/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	340.20
INV 60733	22/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	340.20

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 60735	22/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		680.40	
INV 60736	22/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	
INV 60738	22/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	
INV 60734	22/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	
INV 60739	22/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	
INV 60740	22/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	
INV 60741	24/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	
INV 60433	21/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.70	
INV 60743	24/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	
INV 60756	26/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	
INV 60744	24/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	
INV 60746	25/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	
INV 60745	25/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	
INV 60748	25/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		680.40	
INV 60742	24/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	
INV 60747	25/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		340.20	
INV 60430	21/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		110.00	
INV 60542	21/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	
INV 60535	21/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 60536	21/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60679	26/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		220.00	220.00
INV 60415	20/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		110.00	110.00
INV 60414	20/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		110.00	110.00
INV 60412	20/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		110.00	110.00
INV 60413	20/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		110.00	110.00
INV 60512	19/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60416	20/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		110.00	110.00
INV 60513	19/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60507	19/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60515	19/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60514	19/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60680	26/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		220.00	220.00
INV 60511	19/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60509	19/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60508	19/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60510	19/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60525	20/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		107.07	107.07
INV 60524	20/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		107.07	107.07



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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 60376	16/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		1,021.42	
INV 60688	26/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		220.00	
INV 60687	26/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		220.00	
INV 60686	26/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		220.00	
INV 60685	26/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		220.00	
INV 60684	26/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		220.00	
INV 60683	26/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		220.00	
INV 60682	26/06/2017	ALL-RID PEST MANAGEMENT	TERMITE INSPECTION AND PEST TREATMENT - REFER TO PO# 20608		220.00	
INV 60803	26/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		1,021.42	
INV 59758	01/05/2017	ALL-RID PEST MANAGEMENT			495.00	
INV 60902	30/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		110.00	
INV 60901	30/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		110.00	
INV 60900	30/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		110.00	
INV 60822	26/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		248.60	
INV 60434	21/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.70	
INV 60897	20/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.70	
INV 60899	20/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		107.70	
INV 60906	30/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		-102.14	
INV 60908	30/06/2017	ALL-RID PEST MANAGEMENT	TERMINATE, INSPECTION & PEST TREATMENT - REFER TO PO# 20608		110.00	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT39408	13/07/2017	ALYKA PTY LTD	Community Directory development per quote SoEP-CD-3	1		3,080.00
INV INV-161628/06/2017		ALYKA PTY LTD			770.00	
INV INV-145227/01/2017		ALYKA PTY LTD	Community Directory development per quote SoEP-CD-3		2,310.00	
EFT39409	13/07/2017	ANITA GRACE	TAXI IN PERTH - PRC MEETING 23/06/17	1		72.02
INV MCR	06/07/2017	ANITA GRACE			72.02	
EFT39410	13/07/2017	AUSWATER SYSTEMS PTY LTD	Membrane Cleaner MT103 x20kg	1		2,805.00
INV 9487	23/06/2017	AUSWATER SYSTEMS PTY LTD			2,805.00	
EFT39411	13/07/2017	BEN LEWIS	REIMBURSEMENT FOR NEWMAN DEPOT FUEL	1		252.24
INV MCR	11/07/2017	BEN LEWIS			179.24	
INV MCR	07/07/2017	BEN LEWIS			73.00	
EFT39412	13/07/2017	BICUBIC PRINTING & CORPORATE GRAPHICS	Ryan Del Casale Businss Cards Gloss as per our template Manager Development Services - Planning	1		132.00
INV 14670	12/06/2017	BICUBIC PRINTING & CORPORATE GRAPHICS			132.00	
EFT39413	13/07/2017	BLACKWOODS	PO for the month of JUNE 2017 - MAIN ACCOUNT	1		1,334.25
INV NWMQ6815/06/2017		BLACKWOODS			55.67	
INV NWMQ6712/06/2017		BLACKWOODS			101.33	
INV NWMQ3422/06/2017		BLACKWOODS			141.92	
INV NWMQ1321/06/2017		BLACKWOODS			277.25	
INV NWMQ4222/06/2017		BLACKWOODS			689.41	
INV NWMQ8412/06/2017		BLACKWOODS			43.43	
INV NWMQ6528/06/2017		BLACKWOODS			14.92	
INV NWMQ7128/06/2017		BLACKWOODS			10.32	
EFT39414	13/07/2017	BRIDGETOWN DESIGN AND PRINT	Design April 2017 Timetable	1		140.00

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 521	02/05/2017	BRIDGETOWN DESIGN AND PRINT			140.00	
EFT39415	13/07/2017	CHADWICK BARBER	POWER SUBSIDY REIMBURSEMENT 06/04/17 - 10/06/17	1		395.50
INV MCR	28/06/2017	CHADWICK BARBER			395.50	
EFT39416	13/07/2017	CHILD SUPPORT AGENCY	Payroll deductions	1		1,366.20
INV DEDUCT02/07/2017		CHILD SUPPORT AGENCY	Payroll deductions		1,366.20	
EFT39417	13/07/2017	CHRISTIE PARKSAFE	Supply and delivery of 2 Modular Double Bench electric bbqs with baffled fat tray.	1		12,215.50
INV 0000050606/04/2017		CHRISTIE PARKSAFE			12,215.50	
EFT39418	13/07/2017	CLEANAWAY	TOILET SEWAGE DRAIN - CAPE KERAUDREN 22.06.17	1		6,666.00
INV 1086917	23/06/2017	CLEANAWAY			781.00	
INV 1081324	16/06/2017	CLEANAWAY			924.00	
INV 1090210	28/06/2017	CLEANAWAY			781.00	
INV 1083696	20/06/2017	CLEANAWAY			781.00	
INV 1094959	30/06/2017	CLEANAWAY			924.00	
INV 1087060	23/06/2017	CLEANAWAY			2,475.00	
EFT39419	13/07/2017	CLEANAWAY WASTE MANAGEMENT LTD (Acc 53651265)	Litter Control over 33.5 per week	1		59,946.15
INV 9755795	30/06/2017	CLEANAWAY WASTE MANAGEMENT LTD (Acc 53651265)			59,946.15	
EFT39420	13/07/2017	CREATIVE THINGS T/A AUSTRALIAN PRINTED RIBBON	Custom Printed Ribbon in orange (30m roll)	1		463.10
INV 0003518612/07/2017		CREATIVE THINGS T/A AUSTRALIAN PRINTED RIBBON			463.10	
EFT39421	13/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD	Replace 2x animals as per quote 18168	1		31,985.40
INV 32852	20/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			494.53	
INV 32845	20/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			432.85	
INV 33085	28/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			1,047.97	

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INV 33053	27/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			662.88	
INV 32941	22/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			1,377.46	
INV 32943	22/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			4,730.00	
INV 32940	22/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			693.50	
INV 33185	30/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			8,626.64	
INV 33019	27/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			1,098.90	
INV 33016	27/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			457.05	
INV 33167	30/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			242.00	
INV 32851	20/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			97.90	
INV 33013	27/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			242.00	
INV 33018	27/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			542.00	
INV 33036	27/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			4,311.15	
INV 33164	30/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			1,467.86	
INV 32894	22/05/2017	CUSTOMER FIRST CONTRACTING PTY LTD			297.55	
INV 32897	22/05/2017	CUSTOMER FIRST CONTRACTING PTY LTD			181.50	
INV 32896	22/05/2017	CUSTOMER FIRST CONTRACTING PTY LTD			284.35	
INV 32904	22/05/2017	CUSTOMER FIRST CONTRACTING PTY LTD			644.05	
INV 33223	30/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			853.36	
INV 32891	22/05/2017	CUSTOMER FIRST CONTRACTING PTY LTD			349.80	
INV 32898	22/05/2017	CUSTOMER FIRST CONTRACTING PTY LTD			211.75	
INV 32899	22/05/2017	CUSTOMER FIRST CONTRACTING PTY LTD			405.35	
INV 33463	09/05/2017	CUSTOMER FIRST CONTRACTING PTY LTD			165.00	
INV 32066	24/03/2017	CUSTOMER FIRST CONTRACTING PTY LTD			1,677.50	
INV 32908	22/05/2017	CUSTOMER FIRST CONTRACTING PTY LTD			390.50	

EFT39422 13/07/2017 DARREN HUTCHENS

Materials for Funky Bus design and workshops

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DH1706330/06/2017		DARREN HUTCHENS			545.88	
EFT39423	13/07/2017	DAVID EVRETT	DISTRIBUTION OF WINNINGS - LOTTO SYNDICATE 2	1		73.00
INV MCR	07/07/2017	DAVID EVRETT			73.00	
EFT39424	13/07/2017	Dunnings	5,000Litres of Fuel	1		3,372.52
INV 0012917022/06/2017		Dunnings	New fuel tank at newman Depot		3,028.89	
INV STATE 360/06/2017		Dunnings			343.63	
EFT39425	13/07/2017	EAST PILBARA BUILDING	Newman Shire office Rangers Office	1		143.00
INV INV-032430/06/2017		EAST PILBARA BUILDING	Please resecure the hardiplank to the end of the Rangers office that is starting to slide down the wall		143.00	
EFT39426	13/07/2017	ENVIRONMENTAL INDUSTRIES	CALCOTT CRESCENT,KIRIPIRNA PARK, MINDARRA	1		37,668.33
INV 24567	30/06/2017	ENVIRONMENTAL INDUSTRIES	DRIVE,DINGO PARK - LANDSCAPE MAINTENANCE		2,612.50	
INV 24567	30/06/2017	ENVIRONMENTAL INDUSTRIES			366.66	
INV 24567	30/06/2017	ENVIRONMENTAL INDUSTRIES			7,794.66	
INV 24567	30/06/2017	ENVIRONMENTAL INDUSTRIES			3,337.59	
INV 24567	30/06/2017	ENVIRONMENTAL INDUSTRIES			3,620.84	
INV 24567	30/06/2017	ENVIRONMENTAL INDUSTRIES			1,450.16	
INV 24567	30/06/2017	ENVIRONMENTAL INDUSTRIES			1,420.84	
INV 24567	30/06/2017	ENVIRONMENTAL INDUSTRIES			285.58	
INV 24567	30/06/2017	ENVIRONMENTAL INDUSTRIES			1,283.34	
INV 24567	30/06/2017	ENVIRONMENTAL INDUSTRIES			3,093.75	
INV 24567	30/06/2017	ENVIRONMENTAL INDUSTRIES			1,695.84	
INV 24567	30/06/2017	ENVIRONMENTAL INDUSTRIES			9,583.66	
INV 24567	30/06/2017	ENVIRONMENTAL INDUSTRIES			1,122.91	

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EFT39427	13/07/2017	FORTH CONSULTING PTY LTD	100% completion of design development phase	1		12,155.00
INV 11652	30/06/2017	FORTH CONSULTING PTY LTD			12,155.00	
EFT39428	13/07/2017	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Battery for Welsh Drive Speed Check	1		220.00
INV 0000043616/05/2017		GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE			220.00	
EFT39429	13/07/2017	GALVINS PLUMBING SUPPLIES	PVC REDUCING COUPLING	1		70.89
INV P537265	15/06/2017	GALVINS PLUMBING SUPPLIES			15.49	
INV P203281922/06/2017		GALVINS PLUMBING SUPPLIES			55.40	
EFT39430	13/07/2017	GARY EDWARDS PLUMBING & GAS	Maintenance - Marble Bar Sporting Complex - Race Course 1. Cistern Lid Missing From Males Urinal 2. Jockeys Rooms - Requires 2 x 50ml Cistern To Pan Seals - Requires Replacings	1		299.75
INV 3483	20/06/2017	GARY EDWARDS PLUMBING & GAS	Please see Kate Fowler at Marble Bar Reception to Collect Facility Keys.		299.75	
EFT39431	13/07/2017	GYMCARE	Repair Touch Screen on Cross-trainer	1		1,227.79
INV 1495	28/06/2017	GYMCARE			1,227.79	
EFT39432	13/07/2017	HARVEY NORMAN - PORT HEDLAND	Masport MB6000 6BR BBQ Model 552932	1		999.00
INV 456973	16/05/2017	HARVEY NORMAN - PORT HEDLAND			999.00	
EFT39433	13/07/2017	HOSPITALITY INN PORT HEDLAND	Monday 5th June 2017 - Arthur Godfrey - Accomodation and Meals	1		230.50
INV 84530	06/06/2017	HOSPITALITY INN PORT HEDLAND			230.50	
EFT39434	13/07/2017	IT VISION	Online Timsheets - Implementation & Configuration	1		7,436.00
INV 28322	30/06/2017	IT VISION			1,743.50	
INV 27853	30/04/2017	IT VISION			5,692.50	



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EFT39435	13/07/2017	JB HIFI SOLUTIONS	329942 APPLE MP2FX/A APPLE - IPAD MP2FX/A 32 SPG WIFI Apple iPad 32GB Wi-Fi (Space Grey)	1	2,325.00	2,325.00
INV DE001-5426/05/2017		JB HIFI SOLUTIONS			2,325.00	
EFT39436	13/07/2017	JCY ARCHITECTS & URBAN DESIGNERS	Provision of Architectural Services - Newman Family & Youth Services Hub - as per RFT 10-2015/16 documentation, Contract documentation and your Tender submission.	1	46,452.60	46,452.60
INV 0000258730/06/2017		JCY ARCHITECTS & URBAN DESIGNERS			46,452.60	
EFT39437	13/07/2017	KOORI KIDS PTY LTD	NAIDOC 2017 - Closing event merchandise for kids	1	603.60	603.60
INV 4872	29/06/2017	KOORI KIDS PTY LTD			603.60	
EFT39438	13/07/2017	KULAR, DAVID	DISTRIBUTION OF WINNINGS - LOTTO SYNDICATE 2	1	117.95	117.95
INV MCR	07/07/2017	KULAR, DAVID			73.00	
INV MCR	03/07/2017	KULAR, DAVID			44.95	
EFT39439	13/07/2017	MARBLE BAR ELECTRICAL SERVICE PTY LTD	marble Bar Race Complex Buildings Please check all electrical items at the Marble Bar race complex and ensure everything is working and complies. Any major work required please notify Warren Barker with a quote	1	7,779.70	7,779.70
INV 0010083730/06/2017		MARBLE BAR ELECTRICAL SERVICE PTY LTD			2,036.36	
INV 0010080230/06/2017		MARBLE BAR ELECTRICAL SERVICE PTY LTD			2,682.97	
INV 0010079914/06/2017		MARBLE BAR ELECTRICAL SERVICE PTY LTD			2,126.87	
INV 0010084130/06/2017		MARBLE BAR ELECTRICAL SERVICE PTY LTD			933.50	
EFT39440	13/07/2017	MARBLE BAR TRAVELLERS REST	Meals	1	50.00	50.00
INV 0000044016/06/2017		MARBLE BAR TRAVELLERS REST			50.00	
EFT39441	13/07/2017	MARK NELLI	AIRCONDITIONING SUBSIDY REIMBURSEMENT 04/04/17 - 12/06/17	1	81.54	81.54
INV MCR	07/07/2017	MARK NELLI			81.54	

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EFT39442	13/07/2017	MCHAFFIE TRANSPORT AUSTRALIA PTY LTD	Additional relocation costs B Stein - approved D Kular	1		550.00
INV 0001190121/03/2017		MCHAFFIE TRANSPORT AUSTRALIA PTY LTD			550.00	
EFT39443	13/07/2017	MCLEODS BARRISTERS & SOLICITORS	Please give an outline of the process to be followed when leasing Shire office space on commercial grounds. Please review proposed draft RFP and provide comments.	1		1,216.46
INV 98238	26/06/2017	MCLEODS BARRISTERS & SOLICITORS			1,050.05	
INV 98236	26/06/2017	MCLEODS BARRISTERS & SOLICITORS			166.41	
EFT39444	13/07/2017	MSS SECURITY	Provide passenger screeners to operate passenger screening points, provide checked baggage screeners to operate checked baggage screening points and provide Front of House security officers to operate kerbside and crowd control services at Newman Airport for the period 1 January 2017 to 30 June 2017.	1		155,762.09
INV 7029059307/06/2017		MSS SECURITY			155,762.09	
EFT39445	13/07/2017	Manning Pavement Services Pty Ltd t/a Kairatha Asphalt	Supply and lay 50mm AAc 14 C320 at Rubbish Tip Repair around sump - Newman Drive	1		1,353.00
INV 2630	30/06/2017	Manning Pavement Services Pty Ltd t/a Kairatha Asphalt			1,353.00	
EFT39446	13/07/2017	Mark Dhu	EMPLOYEE OF THE MONTH JUNE 2017	1		200.00
INV MCR	06/07/2017	Mark Dhu			200.00	
EFT39447	13/07/2017	NEWMAN CHAMBER OF COMMERCE & INDUSTRY	MANAGEMENT FEES - NEWMAN HOUSE JULY 2017	1		3,000.00
INV 0000174230/06/2017		NEWMAN CHAMBER OF COMMERCE & INDUSTRY			1,500.00	
INV 0000174130/06/2017		NEWMAN CHAMBER OF COMMERCE & INDUSTRY			1,500.00	
EFT39448	13/07/2017	NEWMAN CLEANING RESOURCES P/L	MAY 2017 - NEWMAN AIRPORT CLEANING	1		88,353.10
INV INV_NCI31/05/2017		NEWMAN CLEANING RESOURCES P/L			22,935.00	
INV NCR_INA20/06/2017		NEWMAN CLEANING RESOURCES P/L			99.00	
INV NCR_INA30/06/2017		NEWMAN CLEANING RESOURCES P/L			21,478.60	

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INV NCR_IN\30/06/2017		NEWMAN CLEANING RESOURCES P/L			10,653.50	
INV NCR_IN\31/05/2017		NEWMAN CLEANING RESOURCES P/L			24,381.50	
INV NCR_IN\30/06/2017		NEWMAN CLEANING RESOURCES P/L			1,028.50	
INV NCR_IN\30/06/2017		NEWMAN CLEANING RESOURCES P/L			1,028.50	
INV NCR_IN\30/06/2017		NEWMAN CLEANING RESOURCES P/L			1,529.00	
INV NCR_IN\30/06/2017		NEWMAN CLEANING RESOURCES P/L			313.50	
INV NCR_IN\30/06/2017		NEWMAN CLEANING RESOURCES P/L			742.50	
INV NCR_IN\30/06/2017		NEWMAN CLEANING RESOURCES P/L			1,028.50	
INV NCR_IN\30/06/2017		NEWMAN CLEANING RESOURCES P/L			214.50	
INV NCR_IN\30/06/2017		NEWMAN CLEANING RESOURCES P/L			214.50	
INV NCR_IN\30/06/2017		NEWMAN CLEANING RESOURCES P/L			429.00	
INV NCR_IN\30/06/2017		NEWMAN CLEANING RESOURCES P/L			429.00	
INV NCR_IN\30/06/2017		NEWMAN CLEANING RESOURCES P/L			858.00	
INV NCR_IN\30/06/2017		NEWMAN CLEANING RESOURCES P/L			429.00	
INV NCR_IN\30/06/2017		NEWMAN CLEANING RESOURCES P/L			214.50	
INV NCR_IN\30/06/2017		NEWMAN CLEANING RESOURCES P/L			264.00	
INV NCR_IN\30/06/2017		NEWMAN CLEANING RESOURCES P/L			82.50	
EFT39449	13/07/2017	NEWMAN HOME HARDWARE & ICE PLUS	PO for the month of JUNE 2017 - MAIN ACCOUNT	1		804.77
INV 0-627723	02/06/2017	NEWMAN HOME HARDWARE & ICE PLUS			114.80	
INV 0-630842	22/06/2017	NEWMAN HOME HARDWARE & ICE PLUS			5.85	
INV 0-631551	27/06/2017	NEWMAN HOME HARDWARE & ICE PLUS			57.00	
INV 1-473259	28/06/2017	NEWMAN HOME HARDWARE & ICE PLUS			124.51	
INV 0-631845	28/06/2017	NEWMAN HOME HARDWARE & ICE PLUS			10.20	
INV 1-473282	29/06/2017	NEWMAN HOME HARDWARE & ICE PLUS			176.00	
INV 0-631531	27/06/2017	NEWMAN HOME HARDWARE & ICE PLUS			70.26	

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INV 0-631036	23/06/2017	NEWMAN HOME HARDWARE & ICE PLUS			62.11	
INV 0-629847	16/06/2017	NEWMAN HOME HARDWARE & ICE PLUS			14.00	
INV 0-630686	21/06/2017	NEWMAN HOME HARDWARE & ICE PLUS			69.00	
INV 0-632186	30/06/2017	NEWMAN HOME HARDWARE & ICE PLUS			22.34	
INV 0-632229	30/06/2017	NEWMAN HOME HARDWARE & ICE PLUS			69.50	
INV 0-628372	07/06/2017	NEWMAN HOME HARDWARE & ICE PLUS			9.20	
EFT39450	13/07/2017	NEWMAN SES	REIMBURSEMENT OF ESL MONIES FOR NEWMAN SES 16/17-FUJI XEROX	1		30,175.37
INV MCR	29/06/2017	NEWMAN SES			774.00	
INV MCR	26/06/2017	NEWMAN SES			579.00	
INV MCR	29/06/2017	NEWMAN SES			720.00	
INV MCR	29/06/2017	NEWMAN SES			117.31	
INV MCR	29/06/2017	NEWMAN SES			50.00	
INV MCR	29/06/2017	NEWMAN SES			266.68	
INV MCR	29/06/2017	NEWMAN SES			104.50	
INV MCR	29/06/2017	NEWMAN SES			231.00	
INV MCR	29/06/2017	NEWMAN SES			34.10	
INV MCR	28/06/2017	NEWMAN SES			1,063.10	
INV MCR	28/06/2017	NEWMAN SES			77.00	
INV MCR	28/06/2017	NEWMAN SES			146.40	
INV MCR	28/06/2017	NEWMAN SES			385.00	
INV MCR	28/06/2017	NEWMAN SES			461.99	
INV MCR	28/06/2017	NEWMAN SES			515.00	
INV MCR	28/06/2017	NEWMAN SES			1,004.93	
INV MCR	28/06/2017	NEWMAN SES			181.26	
INV MCR	28/06/2017	NEWMAN SES			99.82	

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INV MCR	28/06/2017	NEWMAN SES			286.23	
INV MCR	28/06/2017	NEWMAN SES			50.00	
INV MCR	28/06/2017	NEWMAN SES			141.12	
INV MCR	28/06/2017	NEWMAN SES			30.20	
INV MCR	16/06/2017	NEWMAN SES			50.00	
INV MCR	16/06/2017	NEWMAN SES			32.76	
INV MCR	16/06/2017	NEWMAN SES			231.00	
INV MCR	16/06/2017	NEWMAN SES			107.79	
INV MCR	16/06/2017	NEWMAN SES			221.09	
INV MCR	16/06/2017	NEWMAN SES			189.53	
INV MCR	16/06/2017	NEWMAN SES			2,416.70	
INV MCR	16/06/2017	NEWMAN SES			107.07	
INV MCR	16/06/2017	NEWMAN SES			97.34	
INV MCR	16/06/2017	NEWMAN SES			152.95	
INV MCR	20/04/2017	NEWMAN SES			153.16	
INV MCR	16/06/2017	NEWMAN SES			50.00	
INV MCR	16/06/2017	NEWMAN SES			301.40	
INV MCR	16/06/2017	NEWMAN SES			231.00	
INV MCR	16/06/2017	NEWMAN SES			1,380.05	
INV MCR	16/06/2017	NEWMAN SES			470.50	
INV MCR	16/06/2017	NEWMAN SES			294.43	
INV MCR	16/06/2017	NEWMAN SES			839.40	
INV MCR	16/06/2017	NEWMAN SES			104.85	
INV MCR	16/06/2017	NEWMAN SES			17.67	
INV MCR	16/06/2017	NEWMAN SES			231.00	
INV MCR	16/06/2017	NEWMAN SES			67.03	

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INV MCR	16/06/2017	NEWMAN SES			54.56	
INV MCR	16/06/2017	NEWMAN SES			97.21	
INV MCR	16/06/2017	NEWMAN SES			289.47	
INV MCR	16/06/2017	NEWMAN SES			255.67	
INV MCR	16/06/2017	NEWMAN SES			198.00	
INV MCR	16/06/2017	NEWMAN SES			94.05	
INV MCR	16/06/2017	NEWMAN SES			231.00	
INV MCR	16/06/2017	NEWMAN SES			21.08	
INV MCR	16/06/2017	NEWMAN SES			452.48	
INV MCR	16/06/2017	NEWMAN SES			744.70	
INV MCR	16/06/2017	NEWMAN SES			65.59	
INV MCR	16/06/2017	NEWMAN SES			304.27	
INV MCR	16/06/2017	NEWMAN SES			280.40	
INV MCR	16/06/2017	NEWMAN SES			237.29	
INV MCR	16/06/2017	NEWMAN SES			7.71	
INV MCR	16/06/2017	NEWMAN SES			38.50	
INV MCR	30/06/2017	NEWMAN SES			242.00	
INV MCR	30/06/2017	NEWMAN SES			211.50	
INV MCR	30/06/2017	NEWMAN SES			373.44	
INV MCR	30/06/2017	NEWMAN SES			230.99	
INV MCR	30/06/2017	NEWMAN SES			119.00	
INV MCR	30/06/2017	NEWMAN SES			101.44	
INV MCR	30/06/2017	NEWMAN SES			1,684.33	
INV MCR	30/06/2017	NEWMAN SES			288.16	
INV MCR	30/06/2017	NEWMAN SES			1,960.20	
INV MCR	30/06/2017	NEWMAN SES			105.00	

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INV MCR	29/06/2017	NEWMAN SES			31.30	
INV MCR	30/06/2017	NEWMAN SES			368.00	
INV MCR	30/06/2017	NEWMAN SES			1,629.00	
INV MCR	30/06/2017	NEWMAN SES			702.00	
INV MCR	30/06/2017	NEWMAN SES			1,028.12	
INV MCR	30/06/2017	NEWMAN SES			302.00	
INV MCR	30/06/2017	NEWMAN SES			953.00	
INV MCR	30/06/2017	NEWMAN SES			48.55	
INV MCR	30/06/2017	NEWMAN SES			1,360.00	
EFT39451	13/07/2017	NORWEST FREIGHT SERVICES	MAL ATWELL - 2 TABLE TENNIS/SOCCER TABLE	1		1,254.00
INV 00033781	10/04/2017	NORWEST FREIGHT SERVICES			134.20	
INV 00035807	07/04/2017	NORWEST FREIGHT SERVICES			354.20	
INV 00035875	01/06/2017	NORWEST FREIGHT SERVICES			79.20	
INV 00034736	01/04/2017	NORWEST FREIGHT SERVICES			464.20	
INV 00034737	01/04/2017	NORWEST FREIGHT SERVICES			222.20	
EFT39452	13/07/2017	OFFICEWORKS BUSINESS DIRECT	4 x new bins - cleaning & maintenance supplies - Civic Centre	1		1,171.42
INV 35585734	28/04/2017	OFFICEWORKS BUSINESS DIRECT			17.80	
INV 35571250	27/04/2017	OFFICEWORKS BUSINESS DIRECT			1,092.60	
INV 36052979	27/06/2017	OFFICEWORKS BUSINESS DIRECT			53.04	
INV 36053090	27/06/2017	OFFICEWORKS BUSINESS DIRECT			7.98	
EFT39453	13/07/2017	ONSITE RENTAL GROUP	Rentals for Pump Submersible-75mm for 7 days	1		199.98
INV 2553856	20/06/2017	ONSITE RENTAL GROUP			199.98	
EFT39454	13/07/2017	RALPH BEATTIE BOSWORTH PTY LTD	Newman Youth & Family Services Hub Quote Provided By RBB For: Tender Review & Tender Schedule for Tenderers to Price	1		2,062.50



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INV 0013502127/06/2017		RALPH BEATTIE BOSWORTH PTY LTD			2,062.50	
EFT39455	13/07/2017	RAND MAINTENANCE SERVICES	Supply and installation of Access Control Pool Gates (with remote control)	1		1,842.69
INV INV-071730/06/2017		RAND MAINTENANCE SERVICES			1,842.69	
EFT39456	13/07/2017	RICK MILLER	PHONE SUBSIDY REIMBURSEMENT - 01/07/17 - 01/08/17	1		242.39
INV MCR	07/07/2017	RICK MILLER			73.00	
INV MCR	07/07/2017	RICK MILLER			169.39	
EFT39457	13/07/2017	RODNEY CRAIG BRUCE	EMPLOYEE OF THE MONTH JUNE 2017	1		200.00
INV MCR	06/07/2017	RODNEY CRAIG BRUCE			200.00	
EFT39458	13/07/2017	ROO'S PLUMBING	Repair leak on re-use line East Newman McLenna Dr and Daniels Dr	1		2,714.80
INV INV-100821/06/2017		ROO'S PLUMBING			1,966.80	
INV INV-101230/06/2017		ROO'S PLUMBING			748.00	
EFT39459	13/07/2017	SCOPE BUSINESS IMAGING	Rental of Konica Minolta C458 Copier (Marble Bar Administration Office) Nov 2016 to June 30th, 2017. (Note a new PO will be issued for the 17/18 fin year) Rental amount \$220 plus gst per month plus print charges additional.	1		662.57
INV 24067	30/06/2017	SCOPE BUSINESS IMAGING			662.57	
EFT39460	13/07/2017	SIMMONE VAN BUERLE	REIMBURSEMENT FOR FACEBOOK ADVERTISING - EVENT PROMOTION	1		260.14
INV MCR	07/07/2017	SIMMONE VAN BUERLE			73.00	
INV MCR	10/07/2017	SIMMONE VAN BUERLE			187.14	
EFT39461	13/07/2017	SOCIAL VENTURES AUSTRALIA	Evaluation Project - Social Cultural and Economic Evaluation and Measurement Framework	1		26,899.49
INV INV0004:29/06/2017		SOCIAL VENTURES AUSTRALIA			26,899.49	
EFT39462	13/07/2017	SONIC HEALTHPLUS PTY LTD	Pre employment medical for Eva Rodrigo	1		412.50
INV 1294542	19/06/2017	SONIC HEALTHPLUS PTY LTD			412.50	

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EFT39463	13/07/2017	SUE GROSSE	DISTRIBUTION OF WINNINGS - LOTTO SYNDICATE 2	1		73.00
INV MCR	07/07/2017	SUE GROSSE			73.00	
EFT39464	13/07/2017	T & K CRAWSHAW EARTHMOVING	Rectify drain silting and erosion per quote 119	1		12,562.00
INV 144	24/06/2017	T & K CRAWSHAW EARTHMOVING			12,562.00	
EFT39465	13/07/2017	TECHBRAIN	MONTHLY SERVICE AGREEMENT	1		207.63
INV INV201720/06/2017	13/07/2017	TECHBRAIN			207.63	
EFT39466	13/07/2017	WARREN BARKER	DISTRIBUTION OF WINNINGS - LOTTO SYNDICATE 2	1		73.00
INV MCR	07/07/2017	WARREN BARKER			73.00	
EFT39467	13/07/2017	WATER CORPORATION	SWIMMING POOL ROGERS WAY NEWMAN LOT 3000	1		8,736.16
INV 9008404111/05/2017	13/07/2017	WATER CORPORATION			8,140.58	
INV 9022069411/05/2017	13/07/2017	WATER CORPORATION			441.05	
INV 9008404111/05/2017	13/07/2017	WATER CORPORATION			60.91	
INV 9008342109/05/2017	13/07/2017	WATER CORPORATION			93.62	
EFT39468	17/07/2017	AUSTRALIAN ART COLLECTOR MAGAZINE	Double page spread in Art Collector Indigenous art guide	1		1,870.00
INV 0016050228/06/2017	17/07/2017	AUSTRALIAN ART COLLECTOR MAGAZINE			1,870.00	
EFT39469	17/07/2017	COLS EXCAVATOR HIRE	PO for the month of JUNE 2017 - WWTP	1		1,892.00
INV 27	27/06/2017	COLS EXCAVATOR HIRE			1,892.00	
EFT39470	17/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD	Check RAS Pump electrical WWTP	1		198.00
INV 32442	16/05/2017	CUSTOMER FIRST CONTRACTING PTY LTD			198.00	
EFT39471	17/07/2017	DIRTY DEEDS PROPERTY SERVICES	Pool Service - continuation of pool cleaning and servicing until property is occupied or 30th June 2017	1		200.00
INV 5901	22/06/2017	DIRTY DEEDS PROPERTY SERVICES			200.00	
EFT39472	17/07/2017	GALVINS PLUMBING SUPPLIES	PVC ELBOW PVC TEE	1		146.94

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INV P203289330/06/2017		GALVINS PLUMBING SUPPLIES			146.94	
EFT39473	17/07/2017	GLIDEPATH AUSTRALIA	Provide six (6) monthly scheduled service and maintenance of Baggage Handling System at Newman Airport.	1		4,949.89
INV 15560	30/06/2017	GLIDEPATH AUSTRALIA			4,949.89	
EFT39474	17/07/2017	MARBLE BAR ELECTRICAL SERVICE PTY LTD	41b Bohemia - Kate Fowler Supply and installation of external GPO at the rear of the property for plumber	1		1,439.98
INV 0010078709/06/2017		MARBLE BAR ELECTRICAL SERVICE PTY LTD			34.38	
INV 0010078609/06/2017		MARBLE BAR ELECTRICAL SERVICE PTY LTD			68.75	
INV 0010078409/06/2017		MARBLE BAR ELECTRICAL SERVICE PTY LTD			68.75	
INV 0010076814/06/2017		MARBLE BAR ELECTRICAL SERVICE PTY LTD			147.57	
INV 0010078514/06/2017		MARBLE BAR ELECTRICAL SERVICE PTY LTD			374.72	
INV 0010079714/06/2017		MARBLE BAR ELECTRICAL SERVICE PTY LTD			745.81	
EFT39475	17/07/2017	MCLEODS BARRISTERS & SOLICITORS	LEASE - NEWMAN HOUSE NEMMS JV	1		2,219.92
INV 98061	31/05/2017	MCLEODS BARRISTERS & SOLICITORS			966.60	
INV 98249	26/06/2017	MCLEODS BARRISTERS & SOLICITORS			724.99	
INV 98237	26/06/2017	MCLEODS BARRISTERS & SOLICITORS			528.33	
EFT39476	17/07/2017	MCMEIKAN ASSOCIATES	4 key lockable hinge frame poster display cabinets with clear poly carbonate faces with aluminium internal composite panels- including artwork printing and installation at Newman Information Bay (Claim No: PC 0027)	1		8,205.00
INV 6063	28/06/2017	MCMEIKAN ASSOCIATES			8,205.00	
EFT39477	17/07/2017	PARNNGURR ABORIGINAL	Parnngurr AGM artist camp and business planning - Groceries and artist vouchers	1		3,498.12
INV 3319	24/06/2017	PARNNGURR ABORIGINAL			3,430.94	
INV 0000045531/05/2017		PARNNGURR ABORIGINAL			67.18	

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EFT39478	17/07/2017	PILBARA MOTOR GROUP	Complete 100,000 service to 107EPS 1. Replace oil, fuel and air filters 2. Supply and replace rear tailgate rubber seal 3. Supply and fit two new tyres to rear of vehicle 4. Supply 2 x Cabin Filters	1	1,324.07 2,414.82 1,246.99	4,985.88
INV P122101023/06/2017		PILBARA MOTOR GROUP			1,324.07	
INV J132101829/06/2017		PILBARA MOTOR GROUP			2,414.82	
INV J132101122/05/2017		PILBARA MOTOR GROUP			1,246.99	
EFT39479	17/07/2017	PPCA	LICENCE # 0626847 - FOR BACKGROUND MUSIC LICENCE AQUATIC CENTRES JULY 2017	1	7.03	7.03
INV 3035834	01/06/2017	PPCA			7.03	
EFT39480	17/07/2017	THE POTTER'S MARKET	Artroom activation - pottery supplies	1	1,198.76	1,198.76
INV 27164	15/06/2017	THE POTTER'S MARKET			1,198.76	
EFT39481	17/07/2017	THINKWATER CANNING VALE	Design, supply and install reticulation system at Cemetery and Warranbaca park Newman, as per your quote dated 13th April 2017.	1	15,339.95	15,339.95
INV 7092	21/06/2017	THINKWATER CANNING VALE			15,339.95	
EFT39482	17/07/2017	TOTAL EDEN PTY LTD	Monthly Marble Bar & Nullagine Inspection and testing of reticulation systems. Install reticulation to trees at bottom end of Francis Street Marble Bar.	1	770.00	770.00
INV 4049010308/06/2017		TOTAL EDEN PTY LTD			770.00	
EFT39483	17/07/2017	TYREPOWER NEWMAN	Electric winch - 1 tonne capacity	1	200.00	200.00
INV 107098	26/06/2017	TYREPOWER NEWMAN			200.00	
EFT39484	17/07/2017	WESTRAC PTY LTD	Repair air leak on seat backhoe Service Plant No P2831	1	2,730.06	2,730.06
INV S112834427/06/2017		WESTRAC PTY LTD			2,730.06	
EFT39485	17/07/2017	WHALEBACK NEWSAGENCY	NEWSPAPERS & PUBLICATIONS TO 30/06/17	1	60.00	60.00
INV SN00080(30/06/2017		WHALEBACK NEWSAGENCY			60.00	

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EFT39486	17/07/2017	WIDEGLIDE CONSTRUCTIONS	Supply and install 1.8km of fence on north, east and western side of Marble Bar aerodrome with vehicle access gate on northern side in accordance with the attached SOW.	1		32,945.00
INV 0001514307/06/2017		WIDEGLIDE CONSTRUCTIONS			31,790.00	
INV 0001518509/06/2017		WIDEGLIDE CONSTRUCTIONS			1,155.00	
EFT39487	17/07/2017	WOOLWORTHS (WA) LTD	Bottled Water For Cape Keradren	1		60.00
INV 2601804	11/04/2017	WOOLWORTHS (WA) LTD			60.00	
EFT39488	17/07/2017	WORMALD FIRE SERVICES	Servicing and Repairs - Nullagine Depot - As per provided quote	1		1,764.31
INV `7490466	01/06/2017	WORMALD FIRE SERVICES			965.80	
INV 7482338	23/05/2017	WORMALD FIRE SERVICES			195.80	
INV 7496254	09/06/2017	WORMALD FIRE SERVICES			602.71	
EFT39489	17/07/2017	BANKWEST CARD SERVICES	CLEVER FRIDGE MAGNETS - NEW DOMESTIC RUBBISH CALENDERS	1		8,798.58
INV 5586029021/06/2017		BANKWEST CARD SERVICES			8,798.58	
EFT39490	20/07/2017	BUGAI WHYOULTER	ARTIST PAYMENT REF# 3292 - BUGAI WHYOULTER	1		500.00
INV 3292	17/07/2017	BUGAI WHYOULTER			500.00	
EFT39491	20/07/2017	HELEN DALE SAMSON	ARTIST PAYMENT REF# 3287 - HELEN DALE SAMSON	1		143.00
INV 3287	13/07/2017	HELEN DALE SAMSON			143.00	
EFT39492	20/07/2017	JAKAYU BILJABU	ARTIST PAYMENT REF# 3295 - JAKAYU BILJABU	1		500.00
INV 3295	19/07/2017	JAKAYU BILJABU			500.00	
EFT39493	20/07/2017	MULYATINGKI MARNEY	ARTIST PAYMENT REF# 3296 - MULYATINGKI MARNEY	1		300.00
INV 3296	19/07/2017	MULYATINGKI MARNEY			300.00	
EFT39494	20/07/2017	NGAMARU BIDU	ARTIST PAYMENT REF# 3291 - NGAMARU BIDU	1		1,372.50
INV 3289	14/07/2017	NGAMARU BIDU			300.00	
INV 3291	17/07/2017	NGAMARU BIDU			1,072.50	

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EFT39495	20/07/2017	NYARRIE MORGAN	ARTIST PAYMENT REF# 3288 - NYARRIE MORGAN	1	1,650.00	1,650.00
INV 3288	14/07/2017	NYARRIE MORGAN			1,650.00	
EFT39496	20/07/2017	AFLEX TECHNOLOGY (NZ) LTD	Inflatable Arch	1	2,431.00	2,431.00
INV 0001065630/03/2017		AFLEX TECHNOLOGY (NZ) LTD			2,431.00	
EFT39497	20/07/2017	APRA	LICENCE FEE 01/08/17 - 31/07/18	1	584.18	584.18
INV 0205349901/07/2017		APRA			364.18	
INV 0157062613/07/2017		APRA			220.00	
EFT39498	20/07/2017	ATTORNEY GENERAL'S DEPARTMENT	Auscheck Clearance for ASIC Cards	1	555.00	555.00
INV 6125350	30/06/2017	ATTORNEY GENERAL'S DEPARTMENT			555.00	
EFT39499	20/07/2017	BHP BILLITON IRON ORE PTY LTD	6 COONDINER CLOSE NEWMAN - 11/02/17 - 07/06/17	1	305.89	305.89
INV 211130	03/07/2017	BHP BILLITON IRON ORE PTY LTD			305.89	
EFT39500	20/07/2017	BLACKWOODS	Drum pump	1	49.92	49.92
INV NWMQ7415/06/2017		BLACKWOODS			49.92	
EFT39501	20/07/2017	BRIDGETOWN DESIGN AND PRINT	Design, print and deliver brochure for Cape Keraudren - A4 folded to DL Full Colour x 1000	1	1,391.50	1,391.50
INV 551	10/07/2017	BRIDGETOWN DESIGN AND PRINT			462.00	
INV 547	03/07/2017	BRIDGETOWN DESIGN AND PRINT			88.00	
INV 552	18/07/2017	BRIDGETOWN DESIGN AND PRINT			841.50	
EFT39502	20/07/2017	Bantix Worldwide Ltd	Supply 10 Refurbishing kits for Mosquito Slater Pro Series and 3 X 5 Litres of Bantol 181 for mosquito control	1	3,575.00	3,575.00
INV 336	14/07/2017	Bantix Worldwide Ltd			3,575.00	
EFT39503	20/07/2017	CARROLL AND RICHARDSON FLAGWORLD P/L	NAIDOC Week 2017 - 2 x Pull up Banners including Shire logo	1	515.90	515.90
INV 53316	05/07/2017	CARROLL AND RICHARDSON FLAGWORLD P/L			515.90	

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EFT39504	20/07/2017	CATERLINK	NEWMAN FAMILY AND YOUTH HUB - AS PER CATERLINK QUOTE FOR: DEVELOPMENT OF KITCHEN AND FOODSERVICE AREAS TO A DETAILED DESIGN STAGE.	1	2,376.00	2,376.00
INV 536105	29/06/2017	CATERLINK			2,376.00	
EFT39505	20/07/2017	CONRAD SHORT	AIRCONDITIONING SUBSIDY REIMBUREMENT 05/04/17 - 13/06/17	1		323.78
INV MCR	17/07/2017	CONRAD SHORT			323.78	
EFT39506	20/07/2017	CRITCHTON & CLARK MANAGEMENT	2x SLMP116 Sanyo Projector Lamp	1		841.50
INV DD-2017.11/07/2017	20/07/2017	CRITCHTON & CLARK MANAGEMENT			841.50	
EFT39507	20/07/2017	CROKER CONSULTANCY SERVICES	Please review and design alterations to the mechanical services within the Newman administration office	1		6,468.00
INV 1066	30/06/2017	CROKER CONSULTANCY SERVICES			4,488.00	
INV 1065	30/06/2017	CROKER CONSULTANCY SERVICES			1,980.00	
EFT39508	20/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD	Labour to investigate and repair electrical issues (up to 20hrs)	1		7,886.19
INV 32850	20/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			-423.50	
INV 32850	20/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			423.50	
INV 32572	23/05/2017	CUSTOMER FIRST CONTRACTING PTY LTD			220.67	
INV 33162	30/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			937.75	
INV 32849	20/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			685.08	
INV 33040	27/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			2,621.94	
INV 33040	27/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			3,000.00	
INV 32709	30/05/2017	CUSTOMER FIRST CONTRACTING PTY LTD			420.75	
EFT39509	20/07/2017	DARRYL WAYNE BALL	AIRCONDITIONING SUBSIDY REIMBUREMENT 12/04/17 - 12/06/17	1		128.11
INV MCR	14/07/2017	DARRYL WAYNE BALL			128.11	
EFT39510	20/07/2017	DAVID LEIGH MULHOLLAND	AIRCONDITIONING SUBSIDY REIMBUREMENT 04/04/17 - 14/06/17	1		442.91



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INV MCR	14/07/2017	DAVID LEIGH MULHOLLAND			442.91	
EFT39511	20/07/2017	DEAN HATWELL	TRAVELLING ALLOWANCE FROM MBAR TO BROOME & RETURN FOR TRAINING	1	1,350.49	1,350.49
INV TRAVEL02/07/2017		DEAN HATWELL			1,350.49	
EFT39512	20/07/2017	DIRTY DEEDS PROPERTY SERVICES	Pool Service - continuation of pool cleaning and servicing until property is occupied or 30th June 2017	1	414.32	414.32
INV 5857	18/05/2017	DIRTY DEEDS PROPERTY SERVICES			414.32	
EFT39513	20/07/2017	DOWSING GROUP	Supply and install drainage, including various pits and complete reinstatement, in Daniels Dr, Eagle Rock Turn East Newman as outlined in RFT 15-2016/17.	1	22,788.83	22,788.83
INV INV-225130/06/2017		DOWSING GROUP			22,788.83	
EFT39514	20/07/2017	EDMORE MASAKA	AIRCONDITIONING SUBSIDY REIMBURSEMENT 12/04/17 - 08/06/17	1	150.26	150.26
INV MCR	14/07/2017	EDMORE MASAKA			150.26	
EFT39515	20/07/2017	EM ELECTRICAL MOVEMENT	Supply & fit Emergency Exit LED lights per Quote#1091	1	2,130.15	2,130.15
INV 1310	05/07/2017	EM ELECTRICAL MOVEMENT			854.15	
INV 1309	05/07/2017	EM ELECTRICAL MOVEMENT			1,276.00	
EFT39516	20/07/2017	EMPLOYMENT TRAINING SOLUTIONS	4WD training R Del Casale	1	500.00	500.00
INV INV-215409/07/2017		EMPLOYMENT TRAINING SOLUTIONS			500.00	
EFT39517	20/07/2017	EMPOWERING PEOPLE IN COMMUNITIES (EPIC) INC	BOND REFUND - BOOKING #1540 SENIOR PAVILION - NOT FOR PROFIT - NO ALCOHOL	1	500.00	500.00
INV MCR	10/07/2017	EMPOWERING PEOPLE IN COMMUNITIES (EPIC) INC			500.00	
EFT39518	20/07/2017	ENVIRONMENTAL INDUSTRIES	Repairs to retic supply line as per email quote 01/05/17	1	1,248.50	1,248.50
INV C22713	04/07/2017	ENVIRONMENTAL INDUSTRIES			577.50	
INV C22712	04/07/2017	ENVIRONMENTAL INDUSTRIES			671.00	
EFT39519	20/07/2017	EVOQUA WATER TECHNOLOGIES PTY LTD	Full Site Service (Marble Bar Swimming Pool) - May 2017 and any additional parts	1	6,800.63	6,800.63

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INV 537P090329/06/2017		EVOQUA WATER TECHNOLOGIES PTY LTD			6,800.63	
EFT39520	20/07/2017	FOXTEL CABLE TELEVISION	MONTHLY SUBSCRIPTION 17/06/17 - 16/07/17	1		209.00
INV 2588919617/06/2017		FOXTEL CABLE TELEVISION			209.00	
EFT39521	20/07/2017	FUJI XEROX AUSTRALIA PTY LTD	T5200 FLOOR PRINT PS SCAN 1YR WARRANTY	1		107.80
INV CQ80503/30/06/2017		FUJI XEROX AUSTRALIA PTY LTD			107.80	
EFT39522	20/07/2017	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Trailer tyre replacement	1		594.00
INV 0000103322/06/2017		GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE			550.00	
INV 0000095616/06/2017		GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE			44.00	
EFT39523	20/07/2017	HARVEY NORMAN - PORT HEDLAND	Replacement Laptop+ freight	1		991.00
INV 463200	07/07/2017	HARVEY NORMAN - PORT HEDLAND			991.00	
EFT39524	20/07/2017	HAYS SPECIALIST RECRUITMENT	Provision of Professional Services June 2017	1		2,432.23
INV 6695013	05/07/2017	HAYS SPECIALIST RECRUITMENT			2,432.23	
EFT39525	20/07/2017	HOSPITALITY INN PORT HEDLAND	Wednesday 5th July 2017 - Arthur Godfrey - Accommodation	1		236.70
INV 84842	06/07/2017	HOSPITALITY INN PORT HEDLAND			236.70	
EFT39526	20/07/2017	IT VISION	ANNUAL LICENCE FEE 01/07/17 - 30/06/18	1		70,601.30
INV 28168	01/07/2017	IT VISION			7,700.00	
INV 28058	01/07/2017	IT VISION			62,901.30	
EFT39527	20/07/2017	IXOM	SERVICE FEE - CHLORINE BUSINESS 2030 - SEWERAGE TREATMENT PLANT	1		746.46
INV 5842509	30/06/2017	IXOM			746.46	
EFT39528	20/07/2017	JIM KIDD SPORTS	Mens Razor Polo Shirts Ladies Razor Polo Shirts Geneva Ladies Jackets	1		980.10

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INV 0052013	05/04/2017	JIM KIDD SPORTS			980.10	
EFT39529	20/07/2017	JIMM KIDD SPORTS	Ladies Annual Polo Shirts - 2017/18 (covered by SoEP)	1		1,040.60
INV 0051122	02/03/2017	JIMM KIDD SPORTS			1,040.60	
EFT39530	20/07/2017	KARRATHA AUTOMOTIVE GROUP	Supply and code new key	1		319.00
INV P230010027/02/2017		KARRATHA AUTOMOTIVE GROUP			319.00	
EFT39531	20/07/2017	KMART AUSTRALIA LTD	Items for Greenhouse clocks Total 4 Desk Total 3 Chairs Total 4	1		327.00
INV 118225	08/05/2017	KMART AUSTRALIA LTD			327.00	
EFT39532	20/07/2017	LILS RETRAVISION PORT HEDLAND	SPQ 6 - Replacement kettle and toaster	1		119.00
INV 6005839404/07/2017		LILS RETRAVISION PORT HEDLAND			119.00	
EFT39533	20/07/2017	MASTEC AUSTRALIA PTY LTD	Supply 50x Green 240Lt Bins - Newman Depot	1		2,940.30
INV 0006086327/06/2017		MASTEC AUSTRALIA PTY LTD			2,940.30	
EFT39534	20/07/2017	MCLEODS BARRISTERS & SOLICITORS	LEASE - NEWMAN HOUSE - PAMS - UNIT 5 AND EAST WING	1		1,029.79
INV 98235	26/06/2017	MCLEODS BARRISTERS & SOLICITORS			1,029.79	
EFT39535	20/07/2017	MCMULLEN NOLAN & PARTNERS SURVEYORS P/L	Final Ascon for Runway side drainage survey as per Quote 13915PRO	1		771.38
INV 89196	30/06/2017	MCMULLEN NOLAN & PARTNERS SURVEYORS P/L			771.38	
EFT39536	20/07/2017	MIA MIA RESORT	Mr Michael Blakeman Accommodation, Meals and Soft Drinks/Coffee Only In:25/03/2017 Out: 26/03/2017	1		286.00
INV 13574	21/06/2017	MIA MIA RESORT			143.00	
INV 13575	21/06/2017	MIA MIA RESORT			143.00	
EFT39537	20/07/2017	MOULDLAB	ANALYSIS OF MOULD SAMPLES (SWABS AND BIOTAPE) LAB REF 171933	1		495.00

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INV 0001751505/07/2017		MOULDLAB			495.00	
EFT39538	20/07/2017	Moonlight Bay Suites	Mr Dean Hatwell Confirmation# 142497 2-7/07/2017 @\$194.00 per night ALL CHARGES	1		1,030.00
INV 142497	02/07/2017	Moonlight Bay Suites			1,030.00	
EFT39539	20/07/2017	NEWMAN CLEANING RESOURCES P/L	GROUP 4 AIRPORT FACILITIES MAIN TERMINAL	1		23,100.00
INV NCR_INA30/06/2017		NEWMAN CLEANING RESOURCES P/L			165.00	
INV NCR_INA30/06/2017		NEWMAN CLEANING RESOURCES P/L			22,935.00	
EFT39540	20/07/2017	NEWMAN HOME HARDWARE & ICE PLUS	Soep Fire Arms Ammunition	1		2,554.29
INV 0-632630 03/07/2017		NEWMAN HOME HARDWARE & ICE PLUS			41.75	
INV 0-634518 14/07/2017		NEWMAN HOME HARDWARE & ICE PLUS			829.38	
INV 0-632793 04/07/2017		NEWMAN HOME HARDWARE & ICE PLUS			570.96	
INV 0-632794 04/07/2017		NEWMAN HOME HARDWARE & ICE PLUS			172.50	
INV 1-473342 04/07/2017		NEWMAN HOME HARDWARE & ICE PLUS			264.00	
INV 0-633160 06/07/2017		NEWMAN HOME HARDWARE & ICE PLUS			102.30	
INV 0-634144 12/07/2017		NEWMAN HOME HARDWARE & ICE PLUS			573.40	
EFT39541	20/07/2017	NEWMAN NETBALL ASSOCIATION	Voucher for AAliyah Ryder	1		65.00
INV KS01204:11/07/2017		NEWMAN NETBALL ASSOCIATION			65.00	
EFT39542	20/07/2017	NEWMAN SENIOR HIGH SCHOOL	HALF SHARE OF REC CENTRE ELECTRICITY 06/05/17 - 14/06/17	1		2,978.71
INV 2804	23/06/2017	NEWMAN SENIOR HIGH SCHOOL			2,978.71	
EFT39543	20/07/2017	NORWEST FREIGHT SERVICES	RUSHMEC MADDINGTON -1X HINO STREET SWEEPER	1		3,782.80
INV 0003595906/06/2017		NORWEST FREIGHT SERVICES			124.20	
INV 0003596107/06/2017		NORWEST FREIGHT SERVICES			376.20	
INV 0003595306/06/2017		NORWEST FREIGHT SERVICES			959.20	

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INV 0003591208/06/2017		NORWEST FREIGHT SERVICES			2,323.20	
EFT39544	20/07/2017	NULLAGINE HOTEL GENERAL STORE	HARDWARE	1		407.50
INV 102579	02/03/2017	NULLAGINE HOTEL GENERAL STORE			6.50	
INV 103026	09/03/2017	NULLAGINE HOTEL GENERAL STORE			10.00	
INV 103166	13/03/2017	NULLAGINE HOTEL GENERAL STORE			7.50	
INV 103296	14/03/2017	NULLAGINE HOTEL GENERAL STORE			17.50	
INV 103889	16/03/2017	NULLAGINE HOTEL GENERAL STORE			35.00	
INV 103915	22/03/2017	NULLAGINE HOTEL GENERAL STORE			8.00	
INV 103965	23/03/2017	NULLAGINE HOTEL GENERAL STORE			55.00	
INV 105013	07/04/2017	NULLAGINE HOTEL GENERAL STORE			200.00	
INV 106247	24/04/2017	NULLAGINE HOTEL GENERAL STORE			55.00	
INV 106255	24/04/2017	NULLAGINE HOTEL GENERAL STORE			13.00	
EFT39545	20/07/2017	OFFICEWORKS BUSINESS DIRECT	Cleaning supplies - Greenhouse and all SPQ's	1	17.96	
INV 3615521609/07/2017		OFFICEWORKS BUSINESS DIRECT				17.96
EFT39546	20/07/2017	OUTBACK BEEF	50 Kilograms of Outback Beef Mixed Roast	1		908.50
INV 1-000102 17/07/2017		OUTBACK BEEF			908.50	
EFT39547	20/07/2017	PACIFIC BIOLOGICS	Supply and Freight 4 DC AB Flowset-02 CO2 Flowset with Aust Stem and Nut as per Pacific Biologics Quotation # 20170832	1		924.00
INV 2017083214/06/2017		PACIFIC BIOLOGICS			924.00	
EFT39548	20/07/2017	PAULS ANY JOB & ICECREAM	Supplying ice-creams at the Welcome to Newman event - 2 April 2017	1		860.00
INV 2017ICE14/07/2017		PAULS ANY JOB & ICECREAM			860.00	
EFT39549	20/07/2017	PILBARA BOATS N BIKES	Honda 450w Generator - Model: EG4500CXUH (Insurance Claim)	1		1,615.32
INV P1120738/06/04/2017		PILBARA BOATS N BIKES			125.32	
INV P1120736/28/03/2017		PILBARA BOATS N BIKES			-599.00	

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INV PI20756805/07/2017		PILBARA BOATS N BIKES			2,089.00	
EFT39550	20/07/2017	PILBARA REGIONAL COUNCIL	Contribution to Regional Ageing Strategy	1		5,000.00
INV FY18-00505/07/2017		PILBARA REGIONAL COUNCIL			5,000.00	
EFT39551	20/07/2017	RAMM SOFTWARE PTY LTD	RAMM Annual Support and Maintenance Fee for the period 1/7/2017-30/06/2018	1		9,049.55
INV RSL-137401/07/2017		RAMM SOFTWARE PTY LTD			9,049.55	
EFT39552	20/07/2017	ROO'S PLUMBING	EPAC	1		616.00
INV INV-100512/06/2017		ROO'S PLUMBING	Please check drains for blockages or breaks		616.00	
EFT39553	20/07/2017	ROSHER E & M J PTY LTD	supply of parts for Kubota mover	1		39.90
INV 1103246 15/03/2017		ROSHER E & M J PTY LTD			39.90	
EFT39554	20/07/2017	RPS Group	Landscape Architecture: Schematic Design - Project No. PRI32615	1		12,452.00
INV SI01408430/06/2017		RPS Group			5,940.00	
INV SI01402315/06/2017		RPS Group			6,512.00	
EFT39555	20/07/2017	SARAH STAMPFLI/SERENE BEDLAM	NAIDOC Closing Event - Professional Photography	1		660.00
INV IV00000018/07/2017		SARAH STAMPFLI/SERENE BEDLAM			660.00	
EFT39556	20/07/2017	SEASONS HOTEL NEWMAN	Council Dinner @ 7PM Friday 30/06/2017	1		1,305.10
INV 150792/1 01/07/2017		SEASONS HOTEL NEWMAN			569.00	
INV 151207/1 12/07/2017		SEASONS HOTEL NEWMAN			244.50	
INV 150935/1 06/07/2017		SEASONS HOTEL NEWMAN			491.60	
EFT39557	20/07/2017	SGS AUSTRALIA	Provision of water quality testing services as per Quote #: Shireespilbara 18072016 August 2016 to June 2017	1		962.50
INV NE00063.24/02/2017		SGS AUSTRALIA			962.50	

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EFT39558	20/07/2017	SIMMONE VAN BUERLE	REIMBURSEMENT FOR KMART ORDER - 45*100L BEANBAG FILLER THE SQUARE ACTIVATION PROGRAMME	1	1,150.17	1,150.17
INV MCR	15/07/2017	SIMMONE VAN BUERLE			1,150.17	
EFT39559	20/07/2017	SONIC HEALTHPLUS PTY LTD	Pre employment medical Chloe Bartram - MMA	1	555.50	555.50
INV 1303183	03/07/2017	SONIC HEALTHPLUS PTY LTD			117.70	
INV 1308835	12/07/2017	SONIC HEALTHPLUS PTY LTD			437.80	
EFT39560	20/07/2017	ST JOHN AMBULANCE AUSTRALIA WA (NEWMAN)	Provide wall mounted first aid kit to Boomerang (Senior) & Capricorn (Junior) Pavilions and AED wall signage as per provided quote.	1	445.50	445.50
INV NE32900	10/05/2017	ST JOHN AMBULANCE AUSTRALIA WA (NEWMAN)			445.50	
EFT39561	20/07/2017	STP - Safety Training Professionals	Registration for Tim Saunders 25/07/2017	1	250.00	250.00
INV 0000694123	06/2017	STP - Safety Training Professionals	Operate Breathing Apparatus		250.00	
EFT39562	20/07/2017	SUNNY SIGN COMPANY PTY LTD	Signage (including freight) for Cape Keradren as per quote 308253	1	4,573.72	4,573.72
INV 363332	05/07/2017	SUNNY SIGN COMPANY PTY LTD			4,573.72	
EFT39563	20/07/2017	TOLL IPEC ROAD EXPRESS PTY LTD	DOOR PARTS	1	862.68	862.68
INV 0757	23/06/2017	TOLL IPEC ROAD EXPRESS PTY LTD			168.15	
INV 0756	16/06/2017	TOLL IPEC ROAD EXPRESS PTY LTD			694.53	
EFT39564	20/07/2017	TOTAL EDEN PTY LTD	SERVICE - 8TH MAY	1	528.00	528.00
INV 4048186222	05/2017	TOTAL EDEN PTY LTD			528.00	
EFT39565	20/07/2017	TOTAL PACKAGING	4x Cartons dog waste bags (1000 bags per dispenser)	1	343.20	343.20
INV 0003188930	03/2017	TOTAL PACKAGING			343.20	
EFT39566	20/07/2017	WARREN BARKER	AIRCONDITIONING SUBSIDY REIMBURSEMENT 06/04/17 - 30/04/17	1	252.03	252.03
INV MCR	13/07/2017	WARREN BARKER			252.03	



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EFT39567	20/07/2017	WATERCHOICE (AUST) PTY LTD	Community Wellbeing Dongas - Rental of RO Water Filtration System - 16/17 - to be invoiced monthly - \$65 per month	1	130.00	130.00
INV 72358	01/05/2017	WATERCHOICE (AUST) PTY LTD			130.00	
EFT39568	20/07/2017	WIDEGLIDE CONSTRUCTIONS	Repairs to Newman Aquatic Centre steel columns - As per provided quote.	1	5,677.10	5,677.10
INV 0001534830/06/2017		WIDEGLIDE CONSTRUCTIONS			1,342.00	
INV 0001535230/06/2017		WIDEGLIDE CONSTRUCTIONS			1,816.10	
INV 0001537230/06/2017		WIDEGLIDE CONSTRUCTIONS			1,540.00	
INV 0001535530/06/2017		WIDEGLIDE CONSTRUCTIONS			979.00	
EFT39569	20/07/2017	WILSON PARKING AUSTRALIA 1992 PTY LTD	Perform the services in RFT 09-2016/17 detailed in the following clauses for April, May and June 2017: 2.3.3. Provision of reporting on car park systems and usage; 2.3.4. Provision of off-site monitoring; 2.3.5. Provision of general consulting and value add services.	1	1,650.00	1,650.00
INV FTIG158130/06/2017		WILSON PARKING AUSTRALIA 1992 PTY LTD			1,650.00	
EFT39570	20/07/2017	WOOLWORTHS (WA) LTD	NAIDOC closing event - Catering supplies for Sausage Sizzle and Bush Tucker Stew	1	1,322.49	1,322.49
INV 2743714	04/06/2017	WOOLWORTHS (WA) LTD			63.10	
INV 118784	04/06/2017	WOOLWORTHS (WA) LTD			-65.67	
INV 2802663	06/07/2017	WOOLWORTHS (WA) LTD			82.03	
INV 2802610	03/07/2017	WOOLWORTHS (WA) LTD			199.60	
INV 2802164	11/07/2017	WOOLWORTHS (WA) LTD			34.70	
INV 2802165	11/07/2017	WOOLWORTHS (WA) LTD			200.90	
INV 2802121	17/07/2017	WOOLWORTHS (WA) LTD			50.00	
INV 2802687	08/07/2017	WOOLWORTHS (WA) LTD			105.39	
INV 2802180	13/07/2017	WOOLWORTHS (WA) LTD			557.94	
INV 2802186	13/07/2017	WOOLWORTHS (WA) LTD			94.50	

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EFT39571	21/07/2017	EVERARD LEGAL	Draft collaboration agreement between Martumili Artists and Spinifex Hill Artists for the Pujiman to Millennial project and a videw commission agreement with MMA and Dave Wells for filming on project	1	2,200.00	2,200.00
INV MMA_0031/05/2017		EVERARD LEGAL			2,200.00	
EFT39572	21/07/2017	FITZGERALD STRATEGIES	Review of Staff Wages and Benefits	1	32,400.00	32,400.00
INV 0000181306/07/2017		FITZGERALD STRATEGIES			32,400.00	
EFT39573	21/07/2017	MIDDLE CREEK ELECTRICAL	Consultant fees for MMA business Planning logistics	1	1,212.75	1,212.75
INV MMA_0031/05/2017		MIDDLE CREEK ELECTRICAL			2,200.00	
INV MMA_0031/05/2017		MIDDLE CREEK ELECTRICAL			-2,200.00	
INV INV-086213/06/2017		MIDDLE CREEK ELECTRICAL			1,212.75	
EFT39574	21/07/2017	Simone Johnston	Community Life exhibition consultation	1	2,080.00	2,080.00
INV 200717	20/07/2017	Simone Johnston			2,080.00	
EFT39575	26/07/2017	NANCY TAYLOR	ARTIST PAYMENT REF# 3308 - NANCY TAYLOR	1	1,997.90	1,997.90
INV 3308	25/07/2017	NANCY TAYLOR			1,997.90	
EFT39576	27/07/2017	DEPARTMENT OF HOUSING AND WORKS	REFERENCE:2302781 - 241A GENERAL STREET MARBLE BAR - TENANT CALUM MACIVER \$250.80 FORTNIGHT PPE 02/07/17 \$125.40 x2	1	250.80	250.80
INV MCR	05/07/2017	DEPARTMENT OF HOUSING AND WORKS			250.80	
EFT39577	27/07/2017	TELSTRA	ACC 1006570905 TO 08/07/17 - REF: TBA1123671720 3G NEXT G DIGITAL HANDSET	1	4,657.05	4,657.05
INV 4323467905/07/2017		TELSTRA			1,104.76	
INV 1006570908/07/2017		TELSTRA			3,552.29	
EFT39578	27/07/2017	BETTY WHYLOUTER	ARTIST PAYMENT REF# 3310 - BETTY WHYLOUTER	1	200.00	200.00
INV 3310	26/07/2017	BETTY WHYLOUTER			200.00	
EFT39579	27/07/2017	BUGAI WHYOULTER	ARTIST PAYMENT REF# 3309 - BUGAI WHYOULTER	1	500.00	500.00

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INV 3309	26/07/2017	BUGAI WHYOULTER			500.00	
EFT39580	27/07/2017	CHRISTINE THOMAS	ARTIST PAYMENT REF# 3299 - CHRISTINE THOMAS	1		389.25
INV 3299	20/07/2017	CHRISTINE THOMAS			389.25	
EFT39581	27/07/2017	CORBAN CLAUSE WILLIAMS	ARTIST PAYMENT REF# 3303 - CORBAN CLAUSE WILLIAMS	1		344.75
INV 3303	24/07/2017	CORBAN CLAUSE WILLIAMS			344.75	
EFT39582	27/07/2017	DADDA SAMSON	ARTIST PAYMENT REF# 3302 - DADDA SAMSON	1		464.88
INV 3302	21/07/2017	DADDA SAMSON			464.88	
EFT39583	27/07/2017	Danny Neach	ARTIST PAYMENT REF# 3311 - Danny Neach	1		291.50
INV 3311	26/07/2017	Danny Neach			291.50	
EFT39584	27/07/2017	ELIZABETH TOBY	ARTIST PAYMENT REF# 3301 - ELIZABETH TOBY	1		675.00
INV 3301	21/07/2017	ELIZABETH TOBY			675.00	
EFT39585	27/07/2017	HELEN DALE SAMSON	ARTIST PAYMENT REF# 3298 - HELEN DALE SAMSON	1		500.00
INV 3298	19/07/2017	HELEN DALE SAMSON			500.00	
EFT39586	27/07/2017	JUDITH ANYA SAMSON	ARTIST PAYMENT REF# 3306 - JUDITH ANYA SAMSON	1		400.00
INV 3306	25/07/2017	JUDITH ANYA SAMSON			400.00	
EFT39587	27/07/2017	KAREN ROGERS	ARTIST PAYMENT REF# 3316 - KAREN ROGERS	1		141.82
INV 3316	26/07/2017	KAREN ROGERS			141.82	
EFT39588	27/07/2017	MARIANNE BURTON	ARTIST PAYMENT REF# 3297 - MARIANNE BURTON	1		830.70
INV 3297	19/07/2017	MARIANNE BURTON			830.70	
EFT39589	27/07/2017	MAY BROOKS	ARTIST PAYMENT REF# 3300 - MAY BROOKS	1		150.00
INV 3300	20/07/2017	MAY BROOKS			150.00	
EFT39590	27/07/2017	NANCY CHAPMAN	ARTIST PAYMENT REF# 3314 - NANCY CHAPMAN	1		130.91

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INV 3314	26/07/2017	NANCY CHAPMAN			130.91	
EFT39591	27/07/2017	NANCY TAYLOR	ARTIST PAYMENT REF# 3313 - NANCY TAYLOR	1		690.91
INV 3313	26/07/2017	NANCY TAYLOR			500.00	
INV 3315	26/07/2017	NANCY TAYLOR			190.91	
EFT39592	27/07/2017	NGAMARU BIDU	ARTIST PAYMENT REF# 3317 - NGAMARU BIDU	1		250.91
INV 3317	26/07/2017	NGAMARU BIDU			130.91	
INV 3318	26/07/2017	NGAMARU BIDU			120.00	
EFT39593	27/07/2017	NOREENA KADIBIL	ARTIST PAYMENT REF# 3312 - NOREENA KADIBIL	1		522.50
INV 3312	26/07/2017	NOREENA KADIBIL			522.50	
EFT39594	27/07/2017	NYARRIE MORGAN	ARTIST PAYMENT REF# 3305 - NYARRIE MORGAN	1		500.00
INV 3305	24/07/2017	NYARRIE MORGAN			500.00	
EFT39595	27/07/2017	PAULINE WILLIAMS	ARTIST PAYMENT REF# 3307 - PAULINE WILLIAMS	1		357.50
INV 3307	24/07/2017	PAULINE WILLIAMS			357.50	
EFT39596	27/07/2017	PHYLLIS WAYE	ARTIST PAYMENT REF# 3304 - PHYLLIS WAYE	1		67.50
INV 3304	24/07/2017	PHYLLIS WAYE			67.50	
EFT39597	27/07/2017	ALL-RID PEST MANAGEMENT	EXTERNAL GENERAL PEST TREATMENT - REFER TO PO 20608 - CARRY OUT STANDARD VISUAL TERMITE INSPECTION & REPORT	1		680.40
INV 60757	26/06/2017	ALL-RID PEST MANAGEMENT			340.20	
INV 60754	26/06/2017	ALL-RID PEST MANAGEMENT			340.20	
EFT39598	27/07/2017	AMANDA CURBY	PARKING AT PERTH AIRPORT TRAVELLING TO NEWMAN 05/07/17	1		48.16
INV MCR	19/07/2017	AMANDA CURBY			48.16	
EFT39599	27/07/2017	AUSTRALIA POST - CREDIT MANAGEMENT	POSTAGE AND STATIONERY AS PER DOCKET	1		835.17

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INV 1006533703/07/2017		AUSTRALIA POST - CREDIT MANAGEMENT			835.17	
EFT39600	27/07/2017	AUSTRALIAN TAXATION OFFICE (PAYG)	PAYG 02/07/17	1		83,311.80
INV MCR	02/07/2017	AUSTRALIAN TAXATION OFFICE (PAYG)			83,311.80	
EFT39601	27/07/2017	BLACKWOODS	Sharps Containers	1		397.39
INV NWMX2112/07/2017		BLACKWOODS			56.78	
INV NWMX614/07/2017		BLACKWOODS			179.36	
INV NWMU7403/07/2017		BLACKWOODS			141.90	
INV NWMV4405/07/2017		BLACKWOODS			19.35	
EFT39602	27/07/2017	BRIDGESTONE AUSTRALIA	Supply and fit tyres to caravan	1		1,390.84
INV 9466833729/05/2017		BRIDGESTONE AUSTRALIA			1,390.84	
EFT39603	27/07/2017	BRUCE ROCK ENGINEERING	Repair leak to fuel tank	1		726.83
INV H41246	23/06/2017	BRUCE ROCK ENGINEERING			726.83	
EFT39604	27/07/2017	BUDGET CAR & TRUCK RENTAL PERTH	car hire for MMA PUJIMAN TO MILLENNIAL project 16-17.09	1		5,417.99
INV 4082955815/06/2017		BUDGET CAR & TRUCK RENTAL PERTH			504.53	
INV 4082938516/05/2017		BUDGET CAR & TRUCK RENTAL PERTH			1,541.63	
INV 4082938416/05/2017		BUDGET CAR & TRUCK RENTAL PERTH			1,543.66	
INV 4082938112/05/2017		BUDGET CAR & TRUCK RENTAL PERTH			744.14	
INV 4082955419/06/2017		BUDGET CAR & TRUCK RENTAL PERTH			1,084.03	
EFT39605	27/07/2017	CJD EQUIPMENT	Various parts for Kenworth T4 Prime Mover	1		1,465.27
INV 1534739	14/06/2017	CJD EQUIPMENT			384.91	
INV 1527848	29/05/2017	CJD EQUIPMENT			460.68	
INV 1529969	01/06/2017	CJD EQUIPMENT			577.26	
INV 1538960	22/06/2017	CJD EQUIPMENT			42.42	

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EFT39606	27/07/2017	CLEANAWAY	Empty septic tanks at the airport as appropriate	1		2,508.00
INV 1090211	28/06/2017	CLEANAWAY			2,508.00	
EFT39607	27/07/2017	CRUSHING SERVICES INTERNATIONAL PTY LTD	APPLICATION COULD NOT BE PROCESSED - SEPTICS	1		692.00
INV MCR	26/07/2017	CRUSHING SERVICES INTERNATIONAL PTY LTD			692.00	
EFT39608	27/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD	Airport Unit 11 - Ashley Jordon 0418277651 Think it maybe the pressure regulator	1		1,757.45
INV 32826	14/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			484.00	
INV 32579	23/05/2017	CUSTOMER FIRST CONTRACTING PTY LTD			73.57	
INV 33346	12/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			1,199.88	
EFT39609	27/07/2017	ENVIRONMENTAL HEALTH AUSTRALIA	EHA MEMBERSHIP 2017-2018	1		680.00
INV 2644	01/07/2017	ENVIRONMENTAL HEALTH AUSTRALIA			340.00	
INV 2645	01/07/2017	ENVIRONMENTAL HEALTH AUSTRALIA			340.00	
EFT39610	27/07/2017	FUJI XEROX AUSTRALIA PTY LTD	IMPRESSIONS ONLY - 01/06/17 - 30/06/17	1		177.47
INV CQ8076830/06/2017		FUJI XEROX AUSTRALIA PTY LTD			177.47	
EFT39611	27/07/2017	GET A GRIP TYRES PTY LTD	Supply 2 x front & rear tyres for Case Skid Steere Loader	1		2,589.51
INV 184701	26/05/2017	GET A GRIP TYRES PTY LTD			2,589.51	
EFT39612	27/07/2017	H U KENDALL & CO	Polmer matt varnish 10lt	1		2,227.44
INV 0008613325/05/2017		H U KENDALL & CO			1,844.30	
INV 0008645730/06/2017		H U KENDALL & CO			383.14	
EFT39613	27/07/2017	HART SPORT	1st, 2nd & 3rd medals - Newman Fun Run	1		163.90
INV 977682	10/07/2017	HART SPORT			163.90	
EFT39614	27/07/2017	IT VISION	Standard IT Vision Managed Service Package	1		7,425.00
INV 28244	01/07/2017	IT VISION			7,425.00	

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EFT39615	27/07/2017	KOMATSU AUSTRALIA PTY LTD	Carry out 3,000hr service to Komatsu GD655-5 Grader	1		6,927.76
INV 0006908327/06/2017		KOMATSU AUSTRALIA PTY LTD			13.73	
INV 0006897227/06/2017		KOMATSU AUSTRALIA PTY LTD			2,250.25	
INV 0006647331/05/2017		KOMATSU AUSTRALIA PTY LTD			667.39	
INV 0006619129/05/2017		KOMATSU AUSTRALIA PTY LTD			3,996.39	
EFT39616	27/07/2017	LANDGATE (DOLA)	SLIP Subscription 2017-2018 as per quotation 8/05/2017	1		3,367.08
INV 6150811521/06/2017		LANDGATE (DOLA)			2,468.40	
INV 331695-128/06/2017		LANDGATE (DOLA)			153.88	
INV 331763-129/06/2017		LANDGATE (DOLA)			744.80	
EFT39617	27/07/2017	MAIN ROADS WESTERN AUSTRALIA	Reseal using C170 Bitumen @1.65L/m2 and 10mm Aggregate to marked sections of approximately 17,820m2 @ \$4.20/m2.	1		171,888.39
INV 8007008	25/05/2017	MAIN ROADS WESTERN AUSTRALIA	Mobe/Demobe additional		171,888.39	
EFT39618	27/07/2017	MARBLE BAR ELECTRICAL SERVICE PTY LTD	Supply and install new bore pump	1		4,045.25
INV 0010087214/07/2017		MARBLE BAR ELECTRICAL SERVICE PTY LTD			137.50	
INV 0010082823/06/2017		MARBLE BAR ELECTRICAL SERVICE PTY LTD			3,907.75	
EFT39619	27/07/2017	MARBLE BAR TRAVELLERS REST	Accommodation for Thursday 6th, Friday 7th and Saturday 8th July - Queen Single	1		1,414.00
INV 0000049011/07/2017		MARBLE BAR TRAVELLERS REST			1,125.00	
INV 0000046528/06/2017		MARBLE BAR TRAVELLERS REST			289.00	
EFT39620	27/07/2017	MOULDLAB	Analysis of surface samples - Mould (Swabs and Biotape) (Bondini Drive)	1		385.00
INV 0001763218/07/2017		MOULDLAB			385.00	
EFT39621	27/07/2017	NEWMAN CLEANING RESOURCES P/L	Please supply and install 3 x hand stainless steel vertical (BBR-007) soap dispensers at the Newman Library	1		295.50
INV NCR_IN09/07/2017		NEWMAN CLEANING RESOURCES P/L			295.50	



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EFT39622	27/07/2017	NEWMAN HOME HARDWARE & ICE PLUS	Trolley jack, Post Hole Shovel, Can of CRC, Jumper Leads, Small	1		1,264.09
INV 0-632011	29/06/2017	NEWMAN HOME HARDWARE & ICE PLUS	Tool box with Basic Tools		47.41	
INV 0-630860	22/06/2017	NEWMAN HOME HARDWARE & ICE PLUS			927.45	
INV 1-473449	13/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			155.00	
INV 0-634188	12/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			134.23	
EFT39623	27/07/2017	NEWMAN HOTEL MOTEL	accomodation and meals for MMA 2017 AGM	1		924.00
INV 202675	19/06/2017	NEWMAN HOTEL MOTEL			924.00	
EFT39624	27/07/2017	NULLAGINE HOTEL GENERAL STORE	Accommodation & Meals for Victor Hicks	1		230.00
INV 0007038	08/06/2017	NULLAGINE HOTEL GENERAL STORE			230.00	
EFT39625	27/07/2017	PACIFIC BRANDS WORKWEAR	Uniform Items: Glenys Price	1		50.15
INV 0118995724	01/2017	PACIFIC BRANDS WORKWEAR			50.15	
EFT39626	27/07/2017	PARNNGURR ABORIGINAL	ELECTRICITY CHARGES FOR THE PERIOD OF 31/05/17 - 30/06/17	1		72.97
INV 0000046130	06/2017	PARNNGURR ABORIGINAL			72.97	
EFT39627	27/07/2017	PILBARA MOTOR GROUP	Supply Batteries as required	1		223.25
INV P122101214	07/2017	PILBARA MOTOR GROUP			223.25	
EFT39628	27/07/2017	PIRTEK NEWMAN	Repairs to Backhoe Hydraulic Ram as required	1		297.00
INV NM-T00016	05/2017	PIRTEK NEWMAN			297.00	
EFT39629	27/07/2017	PIRTEK PORT HEDLAND	Supply hoses, seal kits and grease nipples	1		1,765.13
INV PH-T000114	06/2017	PIRTEK PORT HEDLAND			1,765.13	
EFT39630	27/07/2017	PROGRAMMED SKILLED WORKFORCE	Raewyn Winsloe - Labour Hire Finance Officer	1		2,581.66
INV 2349649	05/07/2017	PROGRAMMED SKILLED WORKFORCE	29 June to 28 July 2017			737.62
INV 2353114	12/07/2017	PROGRAMMED SKILLED WORKFORCE				1,844.04

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EFT39631	27/07/2017	RADROCK MOBILE CLIMBING	Rad Rock - 13th July 2017 - Marble Bar - Youth and Recreation Program	1		3,300.00
INV 115	10/07/2017	RADROCK MOBILE CLIMBING			1,540.00	
INV 114	29/06/2017	RADROCK MOBILE CLIMBING			1,760.00	
EFT39632	27/07/2017	REGAL TRANSPORT GROUP	STACK OF BINS 27/06/17	1		1,171.14
INV 946540	30/06/2017	REGAL TRANSPORT GROUP			1,171.14	
EFT39633	27/07/2017	ROO'S PLUMBING	Newman Recreation Centre Please repair the toilet cistern in the male toilet in the fitness area, the flush button has gone missing. Check and clear drain pipe to the drink fountain in the fitness area. Please see Rachael on site for instructions.	1		672.10
INV INV-102214/07/2017		ROO'S PLUMBING			515.90	
INV INV-102214/07/2017		ROO'S PLUMBING			156.20	
EFT39634	27/07/2017	ROSHER E & M J PTY LTD	Supply replacement blades, bolts and nuts	1		1,344.40
INV 1104841	01/06/2017	ROSHER E & M J PTY LTD			1,344.40	
EFT39635	27/07/2017	ROWCON PTY LTD	NULLAGINE LANDFILL HYDROLOGICAL ANALYSIS	1		25,987.57
INV N624	01/06/2017	ROWCON PTY LTD			1,141.87	
INV N625	30/06/2017	ROWCON PTY LTD			1,613.70	
INV N622	30/06/2017	ROWCON PTY LTD			14,256.00	
INV N623	30/06/2017	ROWCON PTY LTD			8,976.00	
EFT39636	27/07/2017	SEASONS HOTEL NEWMAN	Accommodation, Meals and Non-Alcohol Drinks Only 19-22/07/2017 confirmation# 93479 \$180 per night	1		415.00
INV 151303/1	19/07/2017	SEASONS HOTEL NEWMAN			415.00	
EFT39637	27/07/2017	SONIC HEALTHPLUS PTY LTD	Influenza Vaccination R McGregor	1		90.20
INV 1307256	10/07/2017	SONIC HEALTHPLUS PTY LTD			90.20	

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EFT39638	27/07/2017	THE HONDA SHOP	SUPPLY AN DELIVERY OF 2 HONDA UMK 435 UU AS PER QUOTE DATED 24/03/2017.	1	1,514.00	1,514.00
INV 160248	14/06/2017	THE HONDA SHOP			1,514.00	
EFT39639	27/07/2017	TITAN AUSTRALIA PTY LTD	Supply 12 x tyres for Tri Axle Low Loader	1	5,632.00	
INV PS12554626/05/2017		TITAN AUSTRALIA PTY LTD			1,408.00	
INV PS11254718/05/2017		TITAN AUSTRALIA PTY LTD			2,816.00	
INV PS12547118/05/2017		TITAN AUSTRALIA PTY LTD			1,408.00	
EFT39640	27/07/2017	TOTAL EDEN PTY LTD	EPAC Building - Garden Maintenance - April	1	627.00	
INV 4049010308/06/2017		TOTAL EDEN PTY LTD			627.00	
EFT39641	27/07/2017	TOTAL PACKAGING	Roadside Collection Bag order - 2 x boxes (500 pieces)	1	92.68	
INV 0003216811/07/2017		TOTAL PACKAGING			92.68	
EFT39642	27/07/2017	TYREPOWER NEWMAN	Tyre repairs Nullagine 1.4	1	2,977.75	
INV 107362	12/07/2017	TYREPOWER NEWMAN			1,416.00	
INV 107314	19/07/2017	TYREPOWER NEWMAN			1,516.75	
INV 107464	19/07/2017	TYREPOWER NEWMAN			45.00	
EFT39643	27/07/2017	Tess Wheat	REFUND OF EQUIPMENT HIRE BOND FOR BOOKING ON 22/07/17	1	200.00	
INV MCR	24/07/2017	Tess Wheat			200.00	
EFT39644	27/07/2017	WESTRAC PTY LTD	Service and repairs to air conditioning unit on Caterpillar 329DL Excavator	1	14,095.74	
INV S112826223/06/2017		WESTRAC PTY LTD			4,936.79	
INV SC00781419/06/2017		WESTRAC PTY LTD			-4,038.17	
INV P1137968/09/05/2017		WESTRAC PTY LTD			884.52	
INV P1137644/08/05/2017		WESTRAC PTY LTD			248.19	
INV P1141536/22/05/2017		WESTRAC PTY LTD			92.33	
INV P11410511/19/05/2017		WESTRAC PTY LTD			1,692.16	

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INV PII141207	20/05/2017	WESTRAC PTY LTD			2,406.09	
INV PII141536	22/05/2017	WESTRAC PTY LTD			24.29	
INV PII143996	30/05/2017	WESTRAC PTY LTD			523.60	
INV SII27967	07/06/2017	WESTRAC PTY LTD			5,815.96	
INV SII27968	07/06/2017	WESTRAC PTY LTD			1,509.98	
EFT39645	27/07/2017	WIDEGSLIDE CONSTRUCTIONS	Newman Aquatic Centre Please replace the roller shutter to the kiosk as per your quote dated 19/05/2017	1		8,255.50
INV 000150591	17/05/2017	WIDEGSLIDE CONSTRUCTIONS			231.00	
INV 000153733	06/2017	WIDEGSLIDE CONSTRUCTIONS			330.00	
INV 000153713	06/2017	WIDEGSLIDE CONSTRUCTIONS			2,392.50	
INV 000153791	14/07/2017	WIDEGSLIDE CONSTRUCTIONS			1,254.00	
INV 0015361	13/07/2017	WIDEGSLIDE CONSTRUCTIONS			319.00	
INV 000151810	09/06/2017	WIDEGSLIDE CONSTRUCTIONS			1,023.00	
INV 000151720	09/06/2017	WIDEGSLIDE CONSTRUCTIONS			132.00	
INV 000152501	16/06/2017	WIDEGSLIDE CONSTRUCTIONS			2,574.00	
EFT39646	27/07/2017	WOOLWORTHS (WA) LTD	2017 Harmony Day - Feast Ingredients - Mexican Group [to be collected by a community member]	1		1,491.33
INV 2638499	23/03/2017	WOOLWORTHS (WA) LTD			84.35	
INV 2638510	25/03/2017	WOOLWORTHS (WA) LTD			193.36	
INV 2638509	23/03/2017	WOOLWORTHS (WA) LTD			300.01	
INV 2638508	23/03/2017	WOOLWORTHS (WA) LTD			46.35	
INV 2638498	23/03/2017	WOOLWORTHS (WA) LTD			79.59	
INV 2638497	23/03/2017	WOOLWORTHS (WA) LTD			152.67	
INV 2638488	22/03/2017	WOOLWORTHS (WA) LTD			298.69	
INV 2638601	24/03/2017	WOOLWORTHS (WA) LTD			199.59	
INV 2802124	17/07/2017	WOOLWORTHS (WA) LTD			35.94	

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INV 2743548	10/06/2017	WOOLWORTHS (WA) LTD			59.73	
INV 2802050	19/06/2017	WOOLWORTHS (WA) LTD			41.05	
EFT39647	27/07/2017	ZAP CIRCUS	2017 Outback Fusion Festival Performances and residency -	1		2,200.00
INV 507	19/05/2017	ZAP CIRCUS	including travel			2,200.00
EFT39648	28/07/2017	DINERS CLUB MASTER TRUST	STATEMENT 29/05/17 - 27/06/17 QANTAS AIRWAYS LTD	1		33,205.51
INV 3617362627/06/2017		DINERS CLUB MASTER TRUST	E-COMMTUCSON		16,135.16	
INV 3617362627/06/2017		DINERS CLUB MASTER TRUST			17,070.35	
EFT39649	31/07/2017	WATER CORPORATION	SPORTS GROUND AT 995L THULLUNA CR NEWMAN -	1		78,214.45
INV 9020778310/07/2017		WATER CORPORATION	WATER CONSUMPTION - 06/05/17 - 30/06/17		111.18	
INV 9020778310/07/2017		WATER CORPORATION			111.41	
INV 9020778310/07/2017		WATER CORPORATION			111.18	
INV 9020778310/07/2017		WATER CORPORATION			15.33	
INV 9008403610/07/2017		WATER CORPORATION			233.17	
INV 9008407510/07/2017		WATER CORPORATION			1,214.15	
INV 9008407710/07/2017		WATER CORPORATION			321.52	
INV 9019088210/07/2017		WATER CORPORATION			111.41	
INV 9019088210/07/2017		WATER CORPORATION			111.41	
INV 9019088110/07/2017		WATER CORPORATION			111.41	
INV 9019088110/07/2017		WATER CORPORATION			111.41	
INV 9019088110/07/2017		WATER CORPORATION			121.93	
INV 9015947110/07/2017		WATER CORPORATION			142.33	
INV 9015947110/07/2017		WATER CORPORATION			237.69	
INV 9008415310/07/2017		WATER CORPORATION			121.40	
INV 9008413210/07/2017		WATER CORPORATION			111.18	

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INV 9008413210/07/2017		WATER CORPORATION			111.18	
INV 9008411710/07/2017		WATER CORPORATION			130.70	
INV 9008411710/07/2017		WATER CORPORATION			126.86	
INV 9019234126/07/2017		WATER CORPORATION			83.89	
INV 9010319510/07/2017		WATER CORPORATION			6.80	
INV 9008342410/07/2017		WATER CORPORATION			92.40	
INV 9016336512/07/2017		WATER CORPORATION			50.16	
INV 9008341612/07/2017		WATER CORPORATION			1.40	
INV 9008342110/07/2017		WATER CORPORATION			71.38	
INV 9008341412/07/2017		WATER CORPORATION			257.10	
INV 9008341412/07/2017		WATER CORPORATION			139.70	
INV 9008340712/07/2017		WATER CORPORATION			98.13	
INV 9008340712/07/2017		WATER CORPORATION			298.63	
INV 9008340712/07/2017		WATER CORPORATION			83.10	
INV 9008340612/07/2017		WATER CORPORATION			97.43	
INV 9008340512/07/2017		WATER CORPORATION			87.33	
INV 9008340412/07/2017		WATER CORPORATION			44.33	
INV 9008340412/07/2017		WATER CORPORATION			42.53	
INV 9008340312/07/2017		WATER CORPORATION			47.36	
INV 9008341910/07/2017		WATER CORPORATION			73.80	
INV 9008340212/07/2017		WATER CORPORATION			109.60	
INV 9008340112/07/2017		WATER CORPORATION			424.00	
INV 9008340112/07/2017		WATER CORPORATION			51.43	
INV 9008340112/07/2017		WATER CORPORATION			2.50	
INV 9008340612/07/2017		WATER CORPORATION			255.69	
INV 9008340312/07/2017		WATER CORPORATION			29.00	

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INV 9008406210/07/2017		WATER CORPORATION			121.68	
INV 9008406010/07/2017		WATER CORPORATION			213.66	
INV 9008405710/07/2017		WATER CORPORATION			151.10	
INV 9008341910/07/2017		WATER CORPORATION			146.46	
INV 9008405510/07/2017		WATER CORPORATION			161.66	
INV 9008403210/07/2017		WATER CORPORATION			136.54	
INV 9008341810/07/2017		WATER CORPORATION			361.34	
INV 9008341810/07/2017		WATER CORPORATION			224.90	
INV 9008341710/07/2017		WATER CORPORATION			91.30	
INV 9008341610/07/2017		WATER CORPORATION			1.80	
INV 9010319511/07/2017		WATER CORPORATION			36.06	
INV 9008341611/07/2017		WATER CORPORATION			7.62	
INV 9008341411/07/2017		WATER CORPORATION			1,362.71	
INV 9008341411/07/2017		WATER CORPORATION			740.14	
INV 9008340711/07/2017		WATER CORPORATION			294.64	
INV 9008340711/07/2017		WATER CORPORATION			1,357.08	
INV 9008340711/07/2017		WATER CORPORATION			440.29	
INV 9008340611/07/2017		WATER CORPORATION			291.02	
INV 9008340511/07/2017		WATER CORPORATION			237.70	
INV 9008340411/07/2017		WATER CORPORATION			9.30	
INV 9008342411/07/2017		WATER CORPORATION			489.65	
INV 9008340311/07/2017		WATER CORPORATION			239.16	
INV 9008340211/07/2017		WATER CORPORATION			580.74	
INV 9008340111/07/2017		WATER CORPORATION			2,247.10	
INV 9008340111/07/2017		WATER CORPORATION			47.31	
INV 9008340111/07/2017		WATER CORPORATION			13.29	



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INV 9008340611/07/2017		WATER CORPORATION			2.67	
INV 9008340311/07/2017		WATER CORPORATION			153.74	
INV 9008407910/07/2017		WATER CORPORATION			372.70	
INV 9008406210/07/2017		WATER CORPORATION			83.91	
INV 9008342111/07/2017		WATER CORPORATION			146.11	
INV 9008406010/07/2017		WATER CORPORATION			820.05	
INV 9008405710/07/2017		WATER CORPORATION			274.44	
INV 9008405510/07/2017		WATER CORPORATION			353.18	
INV 9008403210/07/2017		WATER CORPORATION			174.29	
INV 9008400110/07/2017		WATER CORPORATION			197.15	
INV 9008400010/07/2017		WATER CORPORATION			115.42	
INV 9008399610/07/2017		WATER CORPORATION			124.95	
INV 9016336512/07/2017		WATER CORPORATION			344.64	
INV 9008417412/07/2017		WATER CORPORATION			788.74	
INV 9008410712/07/2017		WATER CORPORATION			664.81	
INV 9008341911/07/2017		WATER CORPORATION			390.94	
INV 9008410212/07/2017		WATER CORPORATION			638.73	
INV 9021263412/07/2017		WATER CORPORATION			1,926.26	
INV 9008410212/07/2017		WATER CORPORATION			394.78	
INV 9008405312/07/2017		WATER CORPORATION			22.23	
INV 9008404112/07/2017		WATER CORPORATION			471.38	
INV 9008396012/07/2017		WATER CORPORATION			11,727.44	
INV 9008403312/07/2017		WATER CORPORATION			423.07	
INV 9008397212/07/2017		WATER CORPORATION			3,271.67	
INV 9008395912/07/2017		WATER CORPORATION			47.09	
INV 9008396112/07/2017		WATER CORPORATION			316.22	

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INV 9008341911/07/2017		WATER CORPORATION			325.25	
INV 9008396412/07/2017		WATER CORPORATION			164.54	
INV 9008341811/07/2017		WATER CORPORATION			1,013.11	
INV 9008341811/07/2017		WATER CORPORATION			1,191.87	
INV 9008341711/07/2017		WATER CORPORATION			483.98	
INV 9008341611/07/2017		WATER CORPORATION			9.48	
INV 9008340611/07/2017		WATER CORPORATION			680.13	
INV 9020372713/07/2017		WATER CORPORATION			116.10	
INV 9020639513/07/2017		WATER CORPORATION			160.91	
INV 9017679313/07/2017		WATER CORPORATION			306.17	
INV 9008408813/07/2017		WATER CORPORATION			203.52	
INV 9008403213/07/2017		WATER CORPORATION			163.50	
INV 9020040113/07/2017		WATER CORPORATION			117.30	
INV 9008873313/07/2017		WATER CORPORATION			111.18	
INV 9008404114/07/2017		WATER CORPORATION			1,469.88	
INV 9019703914/07/2017		WATER CORPORATION			124.96	
INV 9008595014/07/2017		WATER CORPORATION			153.30	
INV 9022069412/07/2017		WATER CORPORATION			64.31	
INV 9008404112/07/2017		WATER CORPORATION			60.40	
INV 9020699004/07/2017		WATER CORPORATION			230.61	
INV 9020372713/07/2017		WATER CORPORATION			118.50	
INV 9020372713/07/2017		WATER CORPORATION			115.50	
INV 9020040113/07/2017		WATER CORPORATION			25.60	
INV 9008594014/07/2017		WATER CORPORATION			161.98	
INV 9019703914/07/2017		WATER CORPORATION			52.83	
INV 9008404114/07/2017		WATER CORPORATION			6,528.50	

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INV 900834061	11/07/2017	WATER CORPORATION			3,379.30	
INV 900840321	13/07/2017	WATER CORPORATION			191.76	
INV 900840881	13/07/2017	WATER CORPORATION			847.78	
INV 901767931	13/07/2017	WATER CORPORATION			1,097.09	
INV 902037271	13/07/2017	WATER CORPORATION			20.46	
INV 902037271	13/07/2017	WATER CORPORATION			17.88	
INV 902037271	13/07/2017	WATER CORPORATION			30.74	
INV 900840411	12/07/2017	WATER CORPORATION			276.52	
INV 902206941	12/07/2017	WATER CORPORATION			74.18	
INV 900840011	10/07/2017	WATER CORPORATION			141.50	
INV 900840531	12/07/2017	WATER CORPORATION			47.73	
INV 900840411	12/07/2017	WATER CORPORATION			300.30	
INV 900839601	12/07/2017	WATER CORPORATION			2,690.33	
INV 900840331	12/07/2017	WATER CORPORATION			379.53	
INV 900839721	12/07/2017	WATER CORPORATION			692.12	
INV 900839591	12/07/2017	WATER CORPORATION			121.19	
INV 900839611	12/07/2017	WATER CORPORATION			178.06	
INV 900839641	12/07/2017	WATER CORPORATION			146.05	
INV 900840001	10/07/2017	WATER CORPORATION			128.94	
INV 900839961	10/07/2017	WATER CORPORATION			129.34	
INV 900841741	12/07/2017	WATER CORPORATION			170.06	
INV 900841071	12/07/2017	WATER CORPORATION			183.47	
INV 900841021	12/07/2017	WATER CORPORATION			135.08	
INV 902126341	12/07/2017	WATER CORPORATION			415.47	
INV 900841021	12/07/2017	WATER CORPORATION			83.49	
INV 900841171	10/07/2017	WATER CORPORATION			101.66	

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INV 90207783	10/07/2017	WATER CORPORATION			122.65	
INV 90084117	10/07/2017	WATER CORPORATION			133.95	
INV 90084153	10/07/2017	WATER CORPORATION			81.77	
INV 90159471	10/07/2017	WATER CORPORATION			817.10	
INV 90159471	10/07/2017	WATER CORPORATION			149.24	
INV 90192341	10/07/2017	WATER CORPORATION			576.76	
INV 90084077	10/07/2017	WATER CORPORATION			2,250.32	
INV 90084075	10/07/2017	WATER CORPORATION			3,971.71	
INV 90084036	10/07/2017	WATER CORPORATION			465.22	
INV 90083401	11/07/2017	WATER CORPORATION			1,226.08	
INV 90083417	11/07/2017	WATER CORPORATION			76.10	
INV 90083968	12/07/2017	WATER CORPORATION			251.12	
INV 90157872	12/07/2017	WATER CORPORATION			14.37	
INV 90084109	12/07/2017	WATER CORPORATION			320.58	
INV 90083401	11/07/2017	WATER CORPORATION			231.30	
INV 90083417	11/07/2017	WATER CORPORATION			56.83	
INV 90084054	12/07/2017	WATER CORPORATION			61.77	
INV 90083968	12/07/2017	WATER CORPORATION			164.31	
INV 90157872	12/07/2017	WATER CORPORATION			114.26	
INV 90841090	12/07/2017	WATER CORPORATION			179.05	
INV 90157872	12/07/2017	WATER CORPORATION			141.87	
INV 90084079	10/07/2017	WATER CORPORATION			164.46	
INV 90157872	12/07/2017	WATER CORPORATION			144.79	
EFT39650	31/07/2017	HORIZON POWER	LOT 41 GALLOP RD NULLAGINE 13/05/17 - 30/06/17	1		2,955.53
INV 391467	17/07/2017	HORIZON POWER				56.96

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INV 325456	17/07/2017	HORIZON POWER			7.71	
INV 270232	17/07/2017	HORIZON POWER			227.16	
INV 355854	17/07/2017	HORIZON POWER			10.66	
INV 306487	17/07/2017	HORIZON POWER			309.17	
INV 157909	13/07/2017	HORIZON POWER			39.94	
INV 157909	13/07/2017	HORIZON POWER			163.14	
INV 306487	17/07/2017	HORIZON POWER			1,082.09	
INV 355854	17/07/2017	HORIZON POWER			37.32	
INV 270232	17/07/2017	HORIZON POWER			795.06	
INV 325456	17/07/2017	HORIZON POWER			26.96	
INV 391467	17/07/2017	HORIZON POWER			199.36	
EFT39651	02/08/2017	AIRPORT SECURITY PTY LTD	Supply of Printed ASIC Cards	1		176.00
INV INV6052	15/07/2017	AIRPORT SECURITY PTY LTD			176.00	
EFT39652	02/08/2017	ALL-RID PEST MANAGEMENT	Conduct mosquito inspections and treatments in Marble Bar and Nullagine as per ALLRID Contract- RFT 07-2016-17 effective 1 July 2017 - 30 June 2018	1		2,310.00
INV 61254	18/07/2017	ALL-RID PEST MANAGEMENT			330.00	
INV 61037	11/07/2017	ALL-RID PEST MANAGEMENT			1,980.00	
EFT39653	02/08/2017	ATL Event Management	BOND REFUND - COMMERCIAL - ALCOHOL EPAC - VOID BOOKING #1466	1		1,000.00
INV MCR	25/07/2017	ATL Event Management			1,000.00	
EFT39654	02/08/2017	Australian Fitness Consultants Pty Ltd	Outdoor exercise signs for the Fortescue Avenue exercise nodes (2 agility, 2 stretching, 2 strengthening, 1 welcome and 1 heart check)	1		4,419.38
INV FT/SEP0127/06/2017	02/08/2017	Australian Fitness Consultants Pty Ltd			4,419.38	

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EFT39655	02/08/2017	BARRETTS FAMILY PTY LTD	Newman House - Keys 1 x D11 cylinder 4 x D11 keys 2 x D10 keys 4 x D20 keys	1	354.75	354.75
INV 11690	06/07/2017	BARRETTS FAMILY PTY LTD			354.75	
EFT39656	02/08/2017	BATTERY SALES AND SERVICE	Supply one battery MF75D23R	1	158.00	158.00
INV 70627	05/07/2017	BATTERY SALES AND SERVICE			158.00	
EFT39657	02/08/2017	BLACKWOODS	FILTER PROTECTOR	1	445.86	445.86
INV NWMX0412/07/2017		BLACKWOODS			119.91	
INV NWMX313/07/2017		BLACKWOODS			33.41	
INV NWMV104/07/2017		BLACKWOODS			77.00	
INV NWMV706/07/2017		BLACKWOODS			48.44	
INV PEMV5005/07/2017		BLACKWOODS			122.30	
INV NWMZ3621/07/2017		BLACKWOODS			34.48	
INV NWN13125/07/2017		BLACKWOODS			10.32	
EFT39658	02/08/2017	BOOKTALK	HIRE OF THE FOLLOWING: 18 COPIES OF LITTLE COFFEE SHOP OF KABUL, 17 COPIES OF LOLLIPOP SHOES	1	175.00	175.00
INV BP0907109/07/2017		BOOKTALK			175.00	
EFT39659	02/08/2017	BRIDGESTONE AUSTRALIA	3 X V Steel 10 Ply 235-85-16 (Tyres for RPT Bus)	1	1,122.33	1,122.33
INV 948118171/07/2017		BRIDGESTONE AUSTRALIA			1,122.33	
EFT39660	02/08/2017	BRIDGET SCHILL	TRAVEL FROM NULLAGINE TO NEWMAN - 26/07/17	1	429.71	429.71
INV TRAVEL27/07/2017		BRIDGET SCHILL			429.71	
EFT39661	02/08/2017	BULLDOG GRAPHICS	exhibition sign for 'Community Life' exhibition	1	170.50	170.50
INV 1094	03/07/2017	BULLDOG GRAPHICS			170.50	
EFT39662	02/08/2017	CELLARBATIONS AT NEWMAN	Wine and Beer as quoted for the NCCI Event 27/07/2017	1	400.95	400.95

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INV 155859	26/07/2017	CELLARBRATIONS AT NEWMAN			400.95	
EFT39663	02/08/2017	CHADSON ENGINEERING PTY LTD	PALINTEST CALIBRATION - ENVIRONMENTAL HEALTH	1	277.20	277.20
INV A007227	18/07/2017	CHADSON ENGINEERING PTY LTD			277.20	
EFT39664	02/08/2017	CLEANAWAY	Pump out septic tanks at Nullagine Caravan Park - Your Driver can contact Owen on 9172 5866 to attend to open the lid.	1		10,032.00
INV 1108447	11/07/2017	CLEANAWAY			781.00	
INV 1107052	07/07/2017	CLEANAWAY			924.00	
INV 1113610	17/07/2017	CLEANAWAY			924.00	
INV 1115249	18/07/2017	CLEANAWAY			1,210.00	
INV 1117667	21/07/2017	CLEANAWAY			1,353.00	
INV 1119488	25/07/2017	CLEANAWAY			1,067.00	
INV 1122599	28/07/2017	CLEANAWAY			781.00	
INV 1104306	06/07/2017	CLEANAWAY			781.00	
INV 1104308	06/07/2017	CLEANAWAY			2,211.00	
EFT39665	02/08/2017	CUSTOMER FIRST CONTRACTING PTY LTD	1 Dewar Street, Airport - Kevin Sanders 04094873651 Supply and install Replacement solar hot water system as per quote	1		18,883.28
INV 32969	23/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			121.00	
INV 33342	11/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			57.75	
INV 33366	21/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			211.75	
INV 33379	21/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			97.35	
INV 33383	21/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			484.78	
INV 33382	21/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			211.75	
INV 33386	21/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			151.25	
INV 33385	21/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			605.00	
INV 33409	21/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			90.75	
INV 33411	21/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			268.40	



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INV 33410	21/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			302.50	
INV 33365	21/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			180.06	
INV 33425	24/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			902.00	
INV 33473	28/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			1,323.08	
INV 33482	29/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			161.92	
INV 33484	29/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			125.40	
INV 33489	29/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			955.90	
INV 33493	29/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			313.02	
INV 33496	29/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			548.90	
INV 33498	29/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			151.25	
INV 33502	29/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			1,008.02	
INV 33510	29/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			3,647.77	
INV 33514	29/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			320.52	
INV 33518	29/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			272.25	
INV 33523	29/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			151.40	
INV 33548	29/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			888.14	
INV 33553	29/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			4,765.42	
INV 33557	29/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			565.95	
EFT39666	02/08/2017	Country Captures	Pilbara and Newman Landscapes video format and Pilbara Photo Slideshow (5 minutes each)	1		2,047.50
INV 18-JULY-18/07/2017		Country Captures			787.50	
INV 270717	27/07/2017	Country Captures			1,260.00	
EFT39667	02/08/2017	DARREN HUTCHENS	Part payment for Funky Bus design. Allowance made for future studio production	1		3,100.00
INV DH170719/07/2017		DARREN HUTCHENS			3,100.00	
EFT39668	02/08/2017	DARWIN ABORIGINAL ART FAIR FOUNDATION	stall fees for DAAF 2017, including 2017 membership	1		893.75

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INV 0000043803/07/2017		DARWIN ABORIGINAL ART FAIR FOUNDATION			893.75	
EFT39669	02/08/2017	DAVID RANDALL	AIRCONDITIONING SUBSIDY REIMBURSEMENT 12/04/17 - 12/06/17	1		162.74
INV MCR	19/07/2017	DAVID RANDALL			162.74	
EFT39670	02/08/2017	DEAN HATWELL	TRAVEL FROM MARBLE BAR TO NEWMAN FOR COUNCIL MEETING	1		701.60
INV TRAVEL27/07/2017		DEAN HATWELL			701.60	
EFT39671	02/08/2017	DEANS AUTOGLASS	Supply and fit new windscreen to Toyota Prado 165-EPS VIN JTEBR3FJX0K035554 as per quote # 00344508.	1		583.00
INV 00344508/10/07/2017		DEANS AUTOGLASS			583.00	
EFT39672	02/08/2017	DEPARTMENT OF PLANNING	LEASE RENT AS PER AGREEMENT 01/07/2017 - 30/06/2018	1		267.30
INV LD14995/01/07/2017		DEPARTMENT OF PLANNING			267.30	
EFT39673	02/08/2017	DESERT FEET INC (WA)	5 song writing workshops held over 5 days in Newman (2 x primary schools and 1 x Youth Centre) including video taping and post production plus one concert at Newman on Saturday 8 July. All entertainment, stage, power, instruments, lighting, video projection and PA provided by Desert Feet.	1		12,600.00
INV 2017061521/07/2017		DESERT FEET INC (WA)			2,500.00	
INV 2017061521/07/2017		DESERT FEET INC (WA)			100.00	
INV 2017061516/07/2017		DESERT FEET INC (WA)			10,000.00	
EFT39674	02/08/2017	DIMENSION POLYANT	needles for baskets	1		418.00
INV 0021259212/07/2017		DIMENSION POLYANT			418.00	
EFT39675	02/08/2017	DIRTY DEEDS PROPERTY SERVICES	30 Homestead Rambe - Vacant Swimming Pool maintenance until 30th June 2018 unless property is occupied and will be notified.	1		188.00
INV 5917	18/07/2017	DIRTY DEEDS PROPERTY SERVICES			188.00	
EFT39676	02/08/2017	DTR FITNESS	Youth Centre School Holiday Program - DTR Fitness	1		150.00

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INV 1	18/07/2017	DTR FITNESS			150.00	
EFT39677	02/08/2017	Dunnings	DISTILLATE BULK	1	9,793.68	9,793.68
INV 0013129604/07/2017	02/08/2017	Dunnings			9,793.68	
EFT39678	02/08/2017	EAST PILBARA RECYCLING	June 2016 Contract Fee	1	103,414.49	103,414.49
INV 137	30/06/2017	EAST PILBARA RECYCLING			103,414.49	
EFT39679	02/08/2017	EAST PILBARA VETERINARY SERVICE	Standing Purchase Order for the period 1 October 2016 - 30 June 2017 Sentinel Chicken flock bleeding and blood sample collection for Flavivirus antibody testing, care, maintenance and feeding of 2 Sentinel chicken flocks located at the Shire depot and ophthalmia dam respectively	1	1,169.10	1,169.10
INV 0118	21/07/2017	EAST PILBARA VETERINARY SERVICE			1,169.10	
EFT39680	02/08/2017	EAST WEST KITCHEN	MEAL REIMBURSEMENT - AMANDA CURBY 26/06/17	1	26.00	26.00
INV MCR	26/07/2017	EAST WEST KITCHEN			26.00	
EFT39681	02/08/2017	EDWARDS MINING AND CIVIL PTY LTD	Wet Hire of Grader, equipment and personnel to carry out maintenance grading works to the Skull Springs Road. 1. Complete full maintenance grade from end of seal (Nullagine) to Millenium. 2. Complete Hit & Miss grade to make road safe from end of Millenium coverage to the Woodie Woodie Road. 3. Complete full maintenance grade from Woodie Woodie Rd back to start of Millenium area of coverage. Note: Please have Hit & Miss works completed prior to commencement of Good Friday to ensure road is safe for tourist traffic. Rates as per schedule of rates submission.	1	15,042.50	15,042.50
INV 000005216/06/2017	02/08/2017	EDWARDS MINING AND CIVIL PTY LTD			15,042.50	
EFT39682	02/08/2017	ENVIRONMENTAL INDUSTRIES	Repairs to retic supply line as per email quote 01/05/17	1	1,080.50	1,080.50
INV C22706	23/05/2017	ENVIRONMENTAL INDUSTRIES			819.25	
INV C22714	10/07/2017	ENVIRONMENTAL INDUSTRIES			156.75	

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INV C22715	19/07/2017	ENVIRONMENTAL INDUSTRIES			104.50	
EFT39683	02/08/2017	FUJI XEROX AUSTRALIA PTY LTD	INK FOR PLOTTER	1		382.75
INV IPP9749	04/07/2017	FUJI XEROX AUSTRALIA PTY LTD			382.75	
EFT39684	02/08/2017	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Repair backhoe tyre P2831	1		110.00
INV 0000146019	07/2017	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE			110.00	
EFT39685	02/08/2017	GALVINS PLUMBING SUPPLIES	SOLENOID VALVE COIL PVC VALVE SOCKET	1		48.44
INV P203293107	07/2017	GALVINS PLUMBING SUPPLIES			48.44	
EFT39686	02/08/2017	GARY EDWARDS PLUMBING & GAS	As per quote Install Taps and Laundry tubs and drain, outside as directed.	1		2,287.97
INV 3683	19/07/2017	GARY EDWARDS PLUMBING & GAS			2,287.97	
EFT39687	02/08/2017	H U KENDALL & CO	Studio materials (paintbrushes)	1		240.45
INV 0008654206	07/2017	H U KENDALL & CO			240.45	
EFT39688	02/08/2017	HARVEY NORMAN - PORT HEDLAND	Vacuum Cleaner - Bosch Barrel Series 5	1		469.00
INV 464891	22/07/2017	HARVEY NORMAN - PORT HEDLAND			469.00	
EFT39689	02/08/2017	HAYS SPECIALIST RECRUITMENT	Provision of Professional Services June 2017	1		6,739.31
INV 6711687	12/07/2017	HAYS SPECIALIST RECRUITMENT			4,307.08	
INV 6727302	19/07/2017	HAYS SPECIALIST RECRUITMENT			2,432.23	
EFT39690	02/08/2017	HOSPITALITY INN PORT HEDLAND	Wednesday 19th July 2017 - Arthur Godfrey - Accommodation	1		1,618.40
INV 85008	20/07/2017	HOSPITALITY INN PORT HEDLAND			230.70	
INV 85114	24/07/2017	HOSPITALITY INN PORT HEDLAND			230.70	
INV 85076	21/07/2017	HOSPITALITY INN PORT HEDLAND			230.70	
INV 85077	21/07/2017	HOSPITALITY INN PORT HEDLAND			230.70	
INV 85078	21/07/2017	HOSPITALITY INN PORT HEDLAND			239.70	

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INV 85080	22/07/2017	HOSPITALITY INN PORT HEDLAND			238.70	
INV 85151	27/07/2017	HOSPITALITY INN PORT HEDLAND			217.20	
EFT39691	02/08/2017	IT VISION	To perform a health check on our system and analyse traffic patterns	1		550.00
INV 27910	17/05/2017	IT VISION			550.00	
EFT39692	02/08/2017	JACINTA RONCHI	BOND REFUND FOR EQUIPMENT HIRE (PA SYSTEM)	1		200.00
INV MCR	17/07/2017	JACINTA RONCHI			200.00	
EFT39693	02/08/2017	JARDINE LLOYD THOMPSON PTY TLD	SERVICE CONTRACTS - REF: 036282 POLICY NO:AT A172000 PLB	1		660.00
INV 051-5537	13/07/2017	JARDINE LLOYD THOMPSON PTY TLD			660.00	
EFT39694	02/08/2017	JIM KIDD SPORTS	Councillors Poloshirts 2017	1		290.40
INV 0051350	20/07/2017	JIM KIDD SPORTS			290.40	
EFT39695	02/08/2017	Kira Hall	LEAVING NEWMAN	1		53.00
INV MCR	19/07/2017	Kira Hall			53.00	
EFT39696	02/08/2017	LESMILLS AUSTRALIA	Body Pump	1		1,154.41
INV 856925	03/07/2017	LESMILLS AUSTRALIA			1,154.41	
EFT39697	02/08/2017	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Membership 2017 - 2018	1		521.00
INV 6102	14/07/2017	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA			521.00	
EFT39698	02/08/2017	LYNX INTEGRATED SYSTEMS	2 x Lan Gateways + Fastest Possible Delivery	1		794.20
INV 9773	20/07/2017	LYNX INTEGRATED SYSTEMS			794.20	
EFT39699	02/08/2017	MARBLE BAR ELECTRICAL SERVICE PTY LTD	SPQ 2 - Tenant has advised the kitchen light is not working correctly and flickering	1		1,016.19
INV 00100864	13/07/2017	MARBLE BAR ELECTRICAL SERVICE PTY LTD			137.50	

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INV 00100862	13/07/2017	MARBLE BAR ELECTRICAL SERVICE PTY LTD			519.37	
INV 00100882	18/07/2017	MARBLE BAR ELECTRICAL SERVICE PTY LTD			221.82	
INV 00100902	24/07/2017	MARBLE BAR ELECTRICAL SERVICE PTY LTD			137.50	
EFT39700	02/08/2017	MARKETFORCE	Advertising Marble Bar roles Community Wellbeing - West Australian Saturday 1 July	1		5,494.33
INV 71685	30/06/2017	MARKETFORCE			4,651.55	
INV 71684	30/06/2017	MARKETFORCE			670.84	
INV 15177	25/07/2017	MARKETFORCE			171.94	
EFT39701	02/08/2017	NATIONAL BREAST CANCER FOUNDATION	SHIRE OF EAST PILBARA - 1029679	1		151.45
INV MCR	07/07/2017	NATIONAL BREAST CANCER FOUNDATION			151.45	
EFT39702	02/08/2017	NEWMAN HOME HARDWARE & ICE PLUS	Items as per receipt	1		3,857.68
INV 0-632970	05/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			49.75	
INV 0-633050	05/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			18.98	
INV 0-633961	11/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			30.00	
INV 0-634496	14/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			198.00	
INV 0-634516	14/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			259.33	
INV 0-634586	15/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			49.00	
INV 0-634572	15/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			176.50	
INV 0-634579	15/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			12.00	
INV 0-632947	05/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			82.75	
INV 0-634307	13/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			27.25	
INV 0-634300	13/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			130.00	
INV 0-633845	11/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			53.00	
INV 0-633928	11/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			7.95	

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INV 0-6333941	11/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			23.21	
INV 0-6333677	10/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			23.75	
INV 0-633189	06/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			160.00	
INV 0-633351	07/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			49.50	
INV 0-633383	07/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			67.68	
INV 0-634809	17/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			4.60	
INV 0-634875	17/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			81.00	
INV 0-634064	12/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			14.25	
INV 0-635031	18/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			39.45	
INV 0-635446	21/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			717.92	
INV 0-635968	24/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			367.88	
INV 0-635834	24/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			61.25	
INV 0-635839	24/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			493.25	
INV 0-636219	26/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			207.18	
INV 0-636223	26/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			40.10	
INV 0-636606	28/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			103.85	
INV 0-636609	28/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			302.00	
INV 0-636510	28/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			6.30	
EFT39703	02/08/2017	NEWMAN HOTEL MOTEL	Accommodation and meals for artists to attend the NAIDOC week event at Martumili	1		660.00
INV 203249	07/07/2017	NEWMAN HOTEL MOTEL			660.00	
EFT39704	02/08/2017	NEWMAN JUNIOR SOCCER ASSOCIATION	BOND FOR EQUIPMENT HIRE PORTABLE PA SYSTEM	1		200.00
INV MCR	27/07/2017	NEWMAN JUNIOR SOCCER ASSOCIATION			200.00	
EFT39705	02/08/2017	NEWMAN SENIOR HIGH SCHOOL	HALF SHARE OF WATER 21/04/17 - 25/05/17	1		824.05
INV 2814	17/07/2017	NEWMAN SENIOR HIGH SCHOOL			824.05	



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EFT39706	02/08/2017	OFFICEWORKS BUSINESS DIRECT	Corporate Stationery Order	1		2,179.17
INV 3625239720/07/2017		OFFICEWORKS BUSINESS DIRECT			179.00	
INV 3623460618/07/2017		OFFICEWORKS BUSINESS DIRECT			5.88	
INV 3622922218/07/2017		OFFICEWORKS BUSINESS DIRECT			11.28	
INV 3621352817/07/2017		OFFICEWORKS BUSINESS DIRECT			1,948.06	
INV 3629922226/07/2017		OFFICEWORKS BUSINESS DIRECT			34.95	
EFT39707	02/08/2017	PACIFIC BRANDS WORKWEAR	Uniform Items - David Evrett	1		61.20
INV 0095168725/10/2016		PACIFIC BRANDS WORKWEAR			61.20	
EFT39708	02/08/2017	PAGODA RESORT & SPA	Mr Tim Saunders In: 24/07/2017 - Out 26/07/2017 confirmation# 16863402 @\$220 per night 1 x bedroom apartment Accommodation Meals and Non Alcohol Drinks	1		519.00
INV 200087	26/07/2017	PAGODA RESORT & SPA			519.00	
EFT39709	02/08/2017	PATIENCE WILMOT	SUPERVISE THE BOUNCY CASTLE DURING THE NAIDOC WEEK OPEN DAY	1		52.00
INV PW001	10/07/2017	PATIENCE WILMOT			52.00	
EFT39710	02/08/2017	PEERLESS JAL PTY LTD	Supply to nominated transport depot of the following: 1 x Pallet of Lemon Grass Disinfectant (24 x 25l @ \$42.41 each) 1 x Pallet of Scotts Toilet Paper (24 x cartons @ \$44.36 per carton)	1		2,468.75
INV SI233359	14/07/2017	PEERLESS JAL PTY LTD			2,468.75	
EFT39711	02/08/2017	PILBARA GLAZING SERVICES	windscreen replacement for Field vehicle	1		434.50
INV 42771	24/07/2017	PILBARA GLAZING SERVICES			434.50	
EFT39712	02/08/2017	PILBARA MOTOR GROUP	Complete 130,000km Service to 79 Series C/C PH12302 1. Carry out major service replacing all filters 2. Fuel Gauge not working 3. Clutch noisy - check operation and repair 4. Repairs to brakes 5. Rear Diff leak	1		14,532.54

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INV J1321015	07/06/2017	PILBARA MOTOR GROUP			616.23	
INV J1321016	13/06/2017	PILBARA MOTOR GROUP			707.85	
INV J1321011	18/05/2017	PILBARA MOTOR GROUP			6,786.75	
INV J1321008	20/04/2017	PILBARA MOTOR GROUP			1,307.75	
INV J1321007	04/04/2017	PILBARA MOTOR GROUP			727.24	
INV J1321020	17/07/2017	PILBARA MOTOR GROUP			3,703.30	
INV P1201024	05/07/2017	PILBARA MOTOR GROUP			262.50	
INV P1221013	19/07/2017	PILBARA MOTOR GROUP			420.92	
EFT39713	02/08/2017	PUNMU ABORIGINAL CORPORATION	accomodation for field officer to retrieve field vehicle	1		157.00
INV 6090	13/07/2017	PUNMU ABORIGINAL CORPORATION			157.00	
EFT39714	02/08/2017	ROO'S PLUMBING	Repair water leaks - North Newman Reserve Kurra Village Side	1		10,228.90
INV INV-102113	07/2017	ROO'S PLUMBING			3,455.10	
INV INV-101806	07/2017	ROO'S PLUMBING			3,476.00	
INV INV-101606	07/2017	ROO'S PLUMBING			2,098.80	
INV INV-102524	07/2017	ROO'S PLUMBING			275.00	
INV INV-102524	07/2017	ROO'S PLUMBING			264.00	
INV INV-102724	07/2017	ROO'S PLUMBING			176.00	
INV INV-102724	07/2017	ROO'S PLUMBING			220.00	
INV INV-102524	07/2017	ROO'S PLUMBING			264.00	
EFT39715	02/08/2017	SCOPE BUSINESS IMAGING	PO for May and June 2017 - Depot Printer	1		440.00
INV 389458	16/05/2017	SCOPE BUSINESS IMAGING			220.00	
INV 391042	31/05/2017	SCOPE BUSINESS IMAGING			220.00	

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EFT39716	02/08/2017	SEASONS HOTEL NEWMAN	Prepare, cook and serve Tempura fish and battered chips with tomato sauce or tartar sauce and wedge of lemon in a pine boat supplied by the Shire. All cooking to be carried out at The Square's commercial kitchen. To be served to the public from 12 midday on Saturday 29 July 2017 at The Square. Kitchen and equipment to be cleaned when finished.	1		8,442.70
INV 151666/1	29/07/2017	SEASONS HOTEL NEWMAN			786.00	
INV 150445/1	29/07/2017	SEASONS HOTEL NEWMAN			592.00	
INV 150443/1	29/07/2017	SEASONS HOTEL NEWMAN			633.00	
INV 150444/1	29/07/2017	SEASONS HOTEL NEWMAN			540.00	
INV 150442/1	29/07/2017	SEASONS HOTEL NEWMAN			691.60	
INV 151708/1	29/07/2017	SEASONS HOTEL NEWMAN			223.00	
INV 150416/1	29/07/2017	SEASONS HOTEL NEWMAN			226.50	
INV 150415/1	29/07/2017	SEASONS HOTEL NEWMAN			233.00	
INV 150414/1	29/07/2017	SEASONS HOTEL NEWMAN			231.00	
INV 150413/1	29/07/2017	SEASONS HOTEL NEWMAN			227.00	
INV 150412/1	29/07/2017	SEASONS HOTEL NEWMAN			246.00	
INV 151247/1	29/07/2017	SEASONS HOTEL NEWMAN			3,300.00	
INV 150411/1	30/07/2017	SEASONS HOTEL NEWMAN			513.60	
EFT39717	02/08/2017	SETON AUSTRALIA PTY LTD	ARM BAND BADGE HOLDER FLU ORG	1		685.20
INV 9334502605/07/2017		SETON AUSTRALIA PTY LTD			647.63	
INV 9334491404/07/2017		SETON AUSTRALIA PTY LTD			37.57	
EFT39718	02/08/2017	SUNNY SIGN COMPANY PTY LTD	Please provide local law signs as required by Rangers.	1		3,449.20
INV 363691	10/07/2017	SUNNY SIGN COMPANY PTY LTD			3,449.20	
EFT39719	02/08/2017	TECHBRAIN	Hourly Ticketed Items	1		3,441.63
INV INV2017:03/07/2017		TECHBRAIN			1,017.50	
INV INV2017:20/07/2017		TECHBRAIN			2,008.88	

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INV INV2017:07/07/2017		TECHBRAIN			415.25	
EFT39720	02/08/2017	TENDERLINK	Upload of RFT 1-2017/18 (Passenger Screening & Other Security Services Airport) to Tenderlink	1		165.00
INV EPILB-2327/07/2017		TENDERLINK			165.00	
EFT39721	02/08/2017	TYREPOWER NEWMAN	30,000 KM Service - Shire of East Pilbara Ranger Vehicle - Registration - 106 EPS	1		432.05
INV 107503	21/07/2017	TYREPOWER NEWMAN			432.05	
EFT39722	02/08/2017	WA LOCAL GOVERNMENT ASSOC.	WALGA SUBSCRIPTIONS 01/07/2017 - 30/06/2018	1		33,315.80
INV I3065806	11/07/2017	WA LOCAL GOVERNMENT ASSOC.			33,315.80	
EFT39723	02/08/2017	WANZL AUSTRALIA	Provide trolley pens/ corrals to accomodate 15 travel 300 trolleys each	1		23,151.70
INV MS1704030/06/2017		WANZL AUSTRALIA			23,151.70	
EFT39724	02/08/2017	WIDEGLIDE CONSTRUCTIONS	REPLACING WATER DAMAGED SKIRTING AND PAINT - NULLAGINE GYM & LIBRARY	1		3,831.30
INV 0001516009/06/2017		WIDEGLIDE CONSTRUCTIONS			2,618.00	
INV 0001535412/07/2017		WIDEGLIDE CONSTRUCTIONS			181.50	
INV 0001540627/07/2017		WIDEGLIDE CONSTRUCTIONS			1,031.80	
EFT39725	02/08/2017	WITX PTY LTD	RATES REFUND A702336	1		324.34
INV A702336	24/07/2017	WITX PTY LTD			124.42	
INV A702335	24/07/2017	WITX PTY LTD			76.88	
INV A702337	24/07/2017	WITX PTY LTD			123.04	
EFT39726	02/08/2017	WOOLWORTHS (WA) LTD	Groceries for field trip	1		2,092.70
INV 118782	07/05/2017	WOOLWORTHS (WA) LTD			-45.00	
INV 2802119	19/07/2017	WOOLWORTHS (WA) LTD			144.47	
INV 2802682	07/07/2017	WOOLWORTHS (WA) LTD			373.85	
INV 2802173	12/07/2017	WOOLWORTHS (WA) LTD			139.89	

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INV 2754924	05/07/2017	WOOLWORTHS (WA) LTD			72.27	
INV 2802128	17/07/2017	WOOLWORTHS (WA) LTD			72.35	
INV 2802319	21/07/2017	WOOLWORTHS (WA) LTD			71.58	
INV 2802368	25/07/2017	WOOLWORTHS (WA) LTD			81.85	
INV 2802336	22/07/2017	WOOLWORTHS (WA) LTD			488.22	
INV 2802356	24/07/2017	WOOLWORTHS (WA) LTD			55.57	
INV 2802149	19/07/2017	WOOLWORTHS (WA) LTD			637.65	
EFT39727	02/08/2017	DE GREY CIVIL	ASPHALT REVISIT - INVOICE CANCELLED IN FULL	1		19,800.00
CNO 831CR	29/06/2017	DE GREY CIVIL			30,488.96	
INV 980	29/06/2017	DE GREY CIVIL			19,800.00	
INV 831CR	29/06/2017	DE GREY CIVIL			-30,488.96	
EFT39728	04/08/2017	AMY FRENCH	ARTIST PAYMENT REF# 3328 - AMY FRENCH	1		91.00
INV 3328	01/08/2017	AMY FRENCH			91.00	
EFT39729	04/08/2017	BUGAI WHYOULTER	ARTIST PAYMENT REF# 3330 - BUGAI WHYOULTER	1		500.00
INV 3330	01/08/2017	BUGAI WHYOULTER			500.00	
EFT39730	04/08/2017	CLIFTON GIRGIBA	ARTIST PAYMENT REF# 3321 - CLIFTON GIRGIBA	1		247.50
INV 3321	28/07/2017	CLIFTON GIRGIBA			247.50	
EFT39731	04/08/2017	JUDITH ANYA SAMSON	ARTIST PAYMENT REF# 3325 - JUDITH ANYA SAMSON	1		200.00
INV 3325	01/08/2017	JUDITH ANYA SAMSON			200.00	
EFT39732	04/08/2017	KHARAK GIBBS	ARTIST PAYMENT REF# 3320 - KHARAK GIBBS	1		60.00
INV 3320	27/07/2017	KHARAK GIBBS			60.00	
EFT39733	04/08/2017	LILY JATARR LONG	ARTIST PAYMENT REF# 3329 - LILY JATARR LONG	1		136.50
INV 3329	01/08/2017	LILY JATARR LONG			136.50	

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EFT39734	04/08/2017	MARY ROWLANDS	ARTIST PAYMENT REF# 3326 - MARY ROWLANDS	1		487.50
INV 3326	01/08/2017	MARY ROWLANDS			487.50	
EFT39735	04/08/2017	NANCY CHAPMAN	ARTIST PAYMENT REF# 3332 - NANCY CHAPMAN	1		3,000.00
INV 3332	02/08/2017	NANCY CHAPMAN			3,000.00	
EFT39736	04/08/2017	NOLA TAYLOR	ARTIST PAYMENT REF# 3327 - NOLA TAYLOR	1		200.00
INV 3327	01/08/2017	NOLA TAYLOR			200.00	
EFT39737	04/08/2017	NANCY CHAPMAN	ARTIST PAYMENT REF# 3331 - NANCY CHAPMAN	1		1,500.00
INV 3331	02/08/2017	NANCY CHAPMAN			1,500.00	
EFT39738	08/08/2017	TELSTRA	276 8920 300 - N9716328R	1		19,296.71
INV 2768920321/07/2017		TELSTRA			19,296.71	
EFT39739	08/08/2017	BANKWEST CARD SERVICES	HOST CATERING SUPPLIES - POLYCARBONATE GLASSES FOR THE SQUARE LAUNCH	1		6,873.58
INV 5586029022/06/2017		BANKWEST CARD SERVICES			5,893.38	
INV 5586029022/06/2017		BANKWEST CARD SERVICES			980.20	
EFT39740	08/08/2017	DEPARTMENT OF HOUSING AND WORKS	REFERENCE: 2302781 - 241A GENERAL STREET,MARBLE BAR - TENANT CALUM MACIVER \$250.80 FORTNIGHT PPE 16/07/17 \$125.40 x 2	1		501.60
INV MCR	30/07/2017	DEPARTMENT OF HOUSING AND WORKS			250.80	
INV MCR	16/07/2017	DEPARTMENT OF HOUSING AND WORKS			250.80	
EFT39741	08/08/2017	HORIZON POWER	STREET LIGHTING MBAR 01/07/2017 - 31/07/2017	1		1,737.48
INV 121568	31/07/2017	HORIZON POWER			1,737.48	
EFT39742	08/08/2017	TELSTRA	ACC 432 3467 920 - 0147 151924 COLLIN DERELL	1		1,216.99
INV 4323467905/08/2017		TELSTRA			1,216.99	
EFT39743	08/08/2017	ADVAM PTY LTD	Please provide credit card processing services FY 2018	1		422.58

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INV FTIN013230/06/2017		ADVAM PTY LTD			422.58	
EFT39744	08/08/2017	APRA	Casual Public Performances Licence - The Square Launch Weekend	1		154.00
INV 0157062631/07/2017		APRA			154.00	
EFT39745	08/08/2017	AUSTRALIAN SERVICES UNION	Payroll deductions	1		54.90
INV DEDUCT16/07/2017		AUSTRALIAN SERVICES UNION	Payroll deductions		27.45	
INV DEDUCT30/07/2017		AUSTRALIAN SERVICES UNION	Payroll deductions		27.45	
EFT39746	08/08/2017	AUSTRALIAN TAXATION OFFICE (PAYG)	PAYG FOR PPE 16/02/17 & 30/07/17	1		189,896.90
INV MCR	31/07/2017	AUSTRALIAN TAXATION OFFICE (PAYG)			189,896.90	
EFT39747	08/08/2017	All Safety Products	Supply and deliver four (4) emergency evacuation kits, four (4) poly fire warden location signs and three (3) 240L oil/fuel spill kits ap per quote No. 003737.	1		2,914.30
INV 0000373720/07/2017		All Safety Products			2,914.30	
EFT39748	08/08/2017	BARRETT'S FAMILY PTY LTD	Please supply 9 x keys to suit Door 20 at Newman House (Newman Colocation Centre). Please send via Australia Post and clearly marked ATTENTION WARREN BARKER.	1		189.75
INV 11730	21/07/2017	BARRETT'S FAMILY PTY LTD			189.75	
EFT39749	08/08/2017	BLACKWOODS	Tech screws Tape Wire Connectors	1		153.25
INV NWMV4105/07/2017		BLACKWOODS			50.72	
INV NWMY7519/07/2017		BLACKWOODS			14.14	
INV NWMZ7324/07/2017		BLACKWOODS			54.15	
INV NWN7527/07/2017		BLACKWOODS			34.24	
EFT39750	08/08/2017	BOC GASES	8 X CO2 Industrial G Size Cylinders for mosquito control in Marble Bar	1		700.21
INV 5003496930/06/2017		BOC GASES			85.65	



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INV 5003496930/06/2017		BOC GASES			187.55	
INV 5003496928/07/2017		BOC GASES			427.01	
EFT39751	08/08/2017	CELLARBRATIONS AT NEWMAN	Ice and Alcohol for Official Opening of The Square	1	351.74	353.56
INV 156333	28/07/2017	CELLARBRATIONS AT NEWMAN			27.80	
INV 15602	28/07/2017	CELLARBRATIONS AT NEWMAN			-25.98	
INV 116	31/07/2017	CELLARBRATIONS AT NEWMAN				
EFT39752	08/08/2017	CHADSON ENGINEERING PTY LTD	PALINTEST CALIBRATION - NEWMAN AQUATIC CENTRE	1	284.90	562.10
INV A007227518/07/2017		CHADSON ENGINEERING PTY LTD			277.20	
INV A007227418/07/2017		CHADSON ENGINEERING PTY LTD				
EFT39753	08/08/2017	CHILD SUPPORT AGENCY	Payroll deductions	1	1,366.20	2,732.40
INV DEDUCT16/07/2017		CHILD SUPPORT AGENCY	Payroll deductions		1,366.20	
INV DEDUCT30/07/2017		CHILD SUPPORT AGENCY	Payroll deductions			
EFT39754	08/08/2017	CLEANAWAY	Pumping out of 6 portable toilets on the morning of Monday 31 July 2017	1		313.50
INV 1124080	31/07/2017	CLEANAWAY			313.50	
EFT39755	08/08/2017	CLEANAWAY WASTE MANAGEMENT LTD (Acc 53651165)	1.00 x TRF FROM #53651243 EAST PILBARA - AIRPORT GREAT NORTHERN HWY NEWMAN, INV#9756398	1		8,544.70
INV 9760469	31/07/2017	CLEANAWAY WASTE MANAGEMENT LTD (Acc 53651165)			8,544.70	
EFT39756	08/08/2017	CRAIGIE, LYNETTE SUZANNE	PARKING CARD DID NOT WORK AT AIRPORT	1		12.00
INV MCR	20/07/2017	CRAIGIE, LYNETTE SUZANNE			12.00	
EFT39757	08/08/2017	CUSTOMER FIRST CONTRACTING PTY LTD	19A Kurra Street, - Conrad Short 0439942704 Plumber to inspect water leakage, conduct investigations, rectify the faults, test prior to installing new line in as discussed with Ben Lewis - Additional PO will be issued upon quotation for new line	1		8,794.31
INV 33014	27/06/2017	CUSTOMER FIRST CONTRACTING PTY LTD			3,469.12	
INV 33356	21/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			167.13	

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INV 33357	21/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			395.59	
INV 33552	29/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			412.50	
INV 33599	31/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			3,076.92	
INV 33576	31/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			546.00	
INV 33427	24/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			313.50	
INV 33614	31/07/2017	CUSTOMER FIRST CONTRACTING PTY LTD			413.55	
EFT39758	08/08/2017	ENVIRONMENTAL INDUSTRIES	Calcott Crescent, Kiripima Park, Mindarra Drive, Dingo Park - Landscape Maintenance	1		37,668.33
INV 24613	05/08/2017	ENVIRONMENTAL INDUSTRIES				37,668.33
EFT39759	08/08/2017	FOXTEL CABLE TELEVISION	MONTHLY SUBSCRIPTION 17/07/17 - 16/08/17	1		209.00
INV 2619109417/07/2017		FOXTEL CABLE TELEVISION			209.00	
EFT39760	08/08/2017	GARY EDWARDS PLUMBING & GAS	Marble Bar Civic Centre Please repair urgently water leak inside of the wall in the toilets at the Marble Bar Civic Centre. Please speak with Kate at the Admin offices when arriving in town.	1		4,073.07
INV 3747	29/07/2017	GARY EDWARDS PLUMBING & GAS			1,749.43	
INV 3675	18/07/2017	GARY EDWARDS PLUMBING & GAS			1,858.64	
INV 3704	24/07/2017	GARY EDWARDS PLUMBING & GAS			465.00	
EFT39761	08/08/2017	HEALTH LAB	Health Lab Protein Balls 12 packs	1		266.30
INV INV-870704/07/2017		HEALTH LAB			266.30	
EFT39762	08/08/2017	HEDLAND HOME HARDWARE & GARDEN	SPQ3 - 2 more full copies - Crim mesh. internal and laundry	1		169.65
INV 0-888847 26/07/2017		HEDLAND HOME HARDWARE & GARDEN			169.65	
EFT39763	08/08/2017	HOSPITALITY INN PORT HEDLAND	Accommodation - Wednesday 2nd August 2017 - Arthur Godfrey	1		243.70
INV 85251	03/08/2017	HOSPITALITY INN PORT HEDLAND			243.70	
EFT39764	08/08/2017	JASON SIGNMAKERS	Make up street signs	1		643.50

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INV 179410	07/07/2017	JASON SIGNMAKERS			643.50	
EFT39765	08/08/2017	LADYBIRD ENTERTAINMENT	Town Square Launch Weekend - three fairies for 28-30 July	1		4,050.00
INV INV-036826/05/2017		LADYBIRD ENTERTAINMENT			4,050.00	
EFT39766	08/08/2017	LANDGATE (DOLA)	CONSOLIDATED MINING TENEMENT ROLL	1		14,407.05
INV 776539	05/07/2017	LANDGATE (DOLA)			24.85	
INV 331240-11/3/06/2017		LANDGATE (DOLA)			1,174.40	
INV 331478-1/22/06/2017		LANDGATE (DOLA)			13,207.80	
EFT39767	08/08/2017	LEND LEASE INFRASTRUCTURE SERVICES PTY LTD	Fix 3 bins vandalised at Iron Ore Pde Newman.	1		2,966.49
INV 193R007E22/06/2017		LEND LEASE INFRASTRUCTURE SERVICES PTY LTD			2,966.49	
EFT39768	08/08/2017	LGRCEU	Payroll deductions	1		41.00
INV DEDUCT16/07/2017		LGRCEU	Payroll deductions		20.50	
INV DEDUCT30/07/2017		LGRCEU	Payroll deductions		20.50	
EFT39769	08/08/2017	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	ANALYTICAL SERVICES	1		2,972.27
INV MA2017024/07/2017		LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE			2,972.27	
EFT39770	08/08/2017	MARBLE BAR COMMUNITY RESOURCE CENTRE	Lamiatting - Hand washing signage for municipal buildings	1		32.00
INV INV-085303/08/2017		MARBLE BAR COMMUNITY RESOURCE CENTRE			32.00	
EFT39771	08/08/2017	MARBLE BAR TOURIST ASSOCIATION	MARBLE BAR SOUVENIER SALES	1		538.00
INV 10035	03/08/2017	MARBLE BAR TOURIST ASSOCIATION			538.00	
EFT39772	08/08/2017	MARTHA WILMONT	SUPERVISE THE BOUNCY CASTLE DURING THE NAIDOC WEEK OPEN DAY	1		52.00
INV MW001	10/07/2017	MARTHA WILMONT			52.00	

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EFT39773	08/08/2017	MARTUMILI 1 - LOAD & GO	KNIT PICK MATERIALS	1		997.79
INV MCR	30/07/2017	MARTUMILI 1 - LOAD & GO			568.64	
INV MCR	30/07/2017	MARTUMILI 1 - LOAD & GO			429.15	
EFT39774	08/08/2017	MARTUMILI 2 - LOAD & GO	THE HERO OF WATERLOO - DINNER	1		998.96
INV MCR	30/07/2017	MARTUMILI 2 - LOAD & GO			950.78	
INV MCR	30/07/2017	MARTUMILI 2 - LOAD & GO			48.18	
EFT39775	08/08/2017	MARTUMILI 3 - LOAD N GO	WOOLWORTHS NEWMAN - FOOD FOR FIELD TRIP	1		998.87
INV MCR	30/07/2017	MARTUMILI 3 - LOAD N GO			998.87	
EFT39776	08/08/2017	MCLEODS BARRISTERS & SOLICITORS	REVIEW OF NEWMAN LIBRARY LEASE	1		887.57
INV 97470	28/04/2017	MCLEODS BARRISTERS & SOLICITORS			714.55	
INV 99097	31/07/2017	MCLEODS BARRISTERS & SOLICITORS			173.02	
EFT39777	08/08/2017	MERINDAS	Performance at Town Square Launch by Merindas and Band (Friday 28 July 2017)	1		6,375.00
INV M22	24/07/2017	MERINDAS			4,875.00	
INV M22MS	27/07/2017	MERINDAS			1,500.00	
EFT39778	08/08/2017	MICHAEL TIMOTHY KITCHIN	TRAVEL FROM MARBLE BAR TO NEWMAN AND RETURN 28/07/17	1		679.05
INV MAY SIT26/05/2017		MICHAEL TIMOTHY KITCHIN			-350.80	
INV TRAVEL24/07/2017		MICHAEL TIMOTHY KITCHIN			271.34	
INV MCR	24/07/2017	MICHAEL TIMOTHY KITCHIN			56.91	
INV MCR	28/07/2017	MICHAEL TIMOTHY KITCHIN			701.60	
EFT39779	08/08/2017	MSS SECURITY	Provide passenger screeners to operate passenger screening points, provide checked baggage screeners to operate checked baggage screening points and provide Front of House security officers to operate kerbside and crowd control services at Newman Airport for the period 1 June 2017 to 30 June 2017.	1		155,903.98
INV 7029373110/07/2017		MSS SECURITY				155,903.98

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EFT39780	08/08/2017	NEWMAN COMMUNITY RADIO INC	Hire of mixer for 4 days - Thursday 27 July to Sunday 30 July 2017 inclusive	1	120.00	120.00
INV 9	24/07/2017	NEWMAN COMMUNITY RADIO INC			120.00	
EFT39781	08/08/2017	NEWMAN HOME HARDWARE & ICE PLUS	Glysohphate 20ltr weed spray	1	1,952.00	2,356.11
INV 1-473509	19/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			37.35	
INV 0-635146	19/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			8.45	
INV 0-635916	24/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			87.63	
INV 0-635784	24/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			35.18	
INV 0-627566	01/06/2017	NEWMAN HOME HARDWARE & ICE PLUS			53.00	
INV 0-629326	13/06/2017	NEWMAN HOME HARDWARE & ICE PLUS			61.25	
INV 0-636594	28/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			128.42	
INV 0-633918	11/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			-128.42	
INV 0-633921	11/07/2017	NEWMAN HOME HARDWARE & ICE PLUS			158.00	
INV 0-637143	01/08/2017	NEWMAN HOME HARDWARE & ICE PLUS			-36.75	
INV 0-637112	01/08/2017	NEWMAN HOME HARDWARE & ICE PLUS				
EFT39782	08/08/2017	NEWMAN VISITORS CENTRE	Mr Darren Hutchens In: 11/07/2017 - Out 15/07/2017 Accommodation \$90.00 per night	1	360.00	360.00
INV 0000500001	08/2017	NEWMAN VISITORS CENTRE			360.00	
EFT39783	08/08/2017	NORWEST FREIGHT SERVICES	GRIP TYRES - 4 TYRES	1	845.90	845.90
INV 0003586901	06/2017	NORWEST FREIGHT SERVICES			805.20	
INV 0003590101	06/2017	NORWEST FREIGHT SERVICES			40.70	
EFT39784	08/08/2017	OFFICEWORKS BUSINESS DIRECT	Stationary supplies	1	285.28	285.28
INV 3621353217	07/2017	OFFICEWORKS BUSINESS DIRECT			285.28	
EFT39785	08/08/2017	PARDOO ROADHOUSE & TAVERN	Monthly Ranger Fuel Expenditure - July 2017	1	810.22	810.22

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INV 174138	17/07/2017	PARDOO ROADHOUSE & TAVERN			79.66	
INV 171002	08/07/2017	PARDOO ROADHOUSE & TAVERN			226.40	
INV 169630	04/07/2017	PARDOO ROADHOUSE & TAVERN			89.03	
INV 177645	28/07/2017	PARDOO ROADHOUSE & TAVERN			246.08	
INV 174769	19/07/2017	PARDOO ROADHOUSE & TAVERN			81.05	
INV 176411	24/07/2017	PARDOO ROADHOUSE & TAVERN			88.00	
EFT39786	08/08/2017	PHOENIX EVENT MANAGEMENT	Security for Opening Event (2:30pm to 8:00pm) on Friday 28 July	1		2,481.34
INV INV-201601/08/2017		PHOENIX EVENT MANAGEMENT				2,481.34
EFT39787	08/08/2017	PILBARA MOTOR GROUP	Remove existing roof top light bar from Toyota Hilux E/C registration 121-EPS. Fit LED light bar provided onto alloy support bar placed across rooftop and connect to dash board control panel. Position siren mounted on cage bar such that it faces downwards to avoid water ingress. As per quote provided.	1	785.81	2,442.23
INV J1321004/20/03/2017		PILBARA MOTOR GROUP				
INV J1321021-25/07/2017		PILBARA MOTOR GROUP			1,656.42	
EFT39788	08/08/2017	PIRTEK NEWMAN	Supply 2 hydraulic hoses as required.	1	459.95	459.95
INV NM-T00024/07/2017		PIRTEK NEWMAN				
EFT39789	08/08/2017	POLAR AVIATION PTY LTD	Lang Coppin to be picked up Marble Bar Airstrip brought to Newman 27/07/2017	1		3,050.00
INV 12986	27/07/2017	POLAR AVIATION PTY LTD			3,050.00	
EFT39790	08/08/2017	POLLINATORS INC	1-WEEK INTENSE TRAINING AT POLLINATORS CITY HIVE, GERALDTON 1-WEEK INTENSIVE START-UP SUPPORT AND TRAINING 1-WEEK OPERATIONAL START-UP SUPPORT AND TRAINING GOVERNANCE AND BUSINESS PLANNING SUPPORT SPACE DESIGN AND FIT-OUT ADVICE MONTHLY SUPPORT AND IN-KIND SUPPORT THROUGH MESHPOINTS NETWORK	1		19,338.00

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INV INV-271226/07/2017		POLLINATORS INC			19,338.00	
EFT39791	08/08/2017	PPCA	LICENCE # 0626847 - AMUSEMENT CENTRES 01/08/2017 - 31/07/2018	1		84.38
INV 3040632	01/07/2017	PPCA			84.38	
EFT39792	08/08/2017	PROGRAMMED SKILLED WORKFORCE	Raewyn Winsloe - Labour Hire Finance Officer 29 June to 28 July 2017	1		3,688.08
INV 2358564	19/07/2017	PROGRAMMED SKILLED WORKFORCE			1,844.04	
INV 2362992	22/07/2017	PROGRAMMED SKILLED WORKFORCE			1,844.04	
EFT39793	08/08/2017	PUNMU ABORIGINAL CORPORATION	deisel for Field Trip - Emma Franklin Punmu	1		544.00
INV 6106	26/07/2017	PUNMU ABORIGINAL CORPORATION			250.00	
INV 6117	01/08/2017	PUNMU ABORIGINAL CORPORATION			294.00	
EFT39794	08/08/2017	RED SANDS NEWMAN PTY LTD	Mr David Jolley Accommodation/Meal Package + Non Alcohol Drinks Only In: 28/07/2017 out: 29/07/2017	1		360.00
INV 0000347231/07/2017		RED SANDS NEWMAN PTY LTD			360.00	
EFT39795	08/08/2017	REGAL TRANSPORT GROUP	630 - SKID	1		349.27
INV 936484	30/04/2017	REGAL TRANSPORT GROUP			349.27	
EFT39796	08/08/2017	ROO'S PLUMBING	Repair water line leak to SES Yard on Kurra Street	1		1,666.50
INV INV-102012/07/2017		ROO'S PLUMBING			1,270.50	
INV INV-102012/07/2017		ROO'S PLUMBING			176.00	
INV INV-102624/07/2017		ROO'S PLUMBING			220.00	
EFT39797	08/08/2017	Rosana Stojic	COUNCIL CONTRIBUTION TO TRAVEL EXPENSES FOR ROAD SIGN PRESENTATION	1		500.00
INV MCR	01/08/2017	Rosana Stojic			500.00	
EFT39798	08/08/2017	SARAH STAMPFLI/SERENE BEDLAM	Photographer for the official launch of The Square on Friday 28 July 2017 from 2.45pm - 7.15pm	1		2,365.00
INV IV00000014/07/2017		SARAH STAMPFLI/SERENE BEDLAM			2,365.00	



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EFT39799	08/08/2017	SCOPE BUSINESS IMAGING	Scope - Printing and copying - Administration and Office	1	434.50	434.50
INV 24598	31/07/2017	SCOPE BUSINESS IMAGING			434.50	
EFT39800	08/08/2017	SNAP	Print an additional 500 brochures for the annual rates brochure.	1	1,277.37	1,277.37
INV F033-200	27/07/2017	SNAP			1,277.37	
EFT39801	08/08/2017	SUNNY SIGN COMPANY PTY LTD	Bush fire signs x 6 and freight (As per quote)	1	1,743.50	1,743.50
INV 365257	28/07/2017	SUNNY SIGN COMPANY PTY LTD			1,743.50	
EFT39802	08/08/2017	Siobhan McCarthy	COUNCIL CONTRIBUTION TO TRAVEL EXPENSES FOR ROAD SIGN PRESENTATION	1	500.00	500.00
INV MCR	01/08/2017	Siobhan McCarthy			500.00	
EFT39803	08/08/2017	TECHBRAIN	Smart Protection Complete , Renew , Government , 12 month(s)	1	2,921.78	2,921.78
INV INV2017	20/07/2017	TECHBRAIN			2,921.78	
EFT39804	08/08/2017	TENDERLINK	Advertising of RFT 02-2017/18 (Community Strategic Plan & Surveys) on Tenderlink	1	165.00	165.00
INV EPILB-2303	08/2017	TENDERLINK			165.00	
EFT39805	08/08/2017	TNT EXPRESS	WATER SAMPLES- 1 ESKY	1	429.07	429.07
INV 5116024203	06/2017	TNT EXPRESS			429.07	
EFT39806	08/08/2017	TOLL IPEC ROAD EXPRESS PTY LTD	HEMBRANE CLEAR	1	234.73	234.73
INV 0758	30/06/2017	TOLL IPEC ROAD EXPRESS PTY LTD			234.73	
EFT39807	08/08/2017	TYREPOWER NEWMAN	Service Fuso Canter Truck 145PS P2823	1	1,216.15	1,216.15
INV 107385	17/07/2017	TYREPOWER NEWMAN			1,216.15	
EFT39808	08/08/2017	ULTI MECH	fuel gauge tank fixed, ABS brake system checked on Feild Officer Vehicle	1	814.88	814.88
INV 6039	17/07/2017	ULTI MECH			814.88	
EFT39809	08/08/2017	WATERCHOICE (AUST) PTY LTD	MONTHLY RENTAL 5 STAGE REVERSE OSMOSIS WATER FILTRATION SYSTEM	1	195.00	195.00

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INV 73372	01/05/2017	WATERCHOICE (AUST) PTY LTD			65.00	
INV 71499	01/04/2017	WATERCHOICE (AUST) PTY LTD			65.00	
INV 73373	01/06/2017	WATERCHOICE (AUST) PTY LTD			65.00	
EFT39810	08/08/2017	WHALEBACK NEWSAGENCY	WEST AUST-4-THUR 01/07/10	1		2.35
INV 100003427/07/2017		WHALEBACK NEWSAGENCY			2.35	
EFT39811	08/08/2017	WIDEGSLIDE CONSTRUCTIONS	52A Wilara - Sian Appleton 0428394223 Repairs as per quote for due to water damage	1		775.50
INV 0001542431/07/2017		WIDEGSLIDE CONSTRUCTIONS			121.00	
INV 0001541831/07/2017		WIDEGSLIDE CONSTRUCTIONS			654.50	
EFT39812	08/08/2017	WILLAMEENA'S	270 Cupcakes	1		270.00
INV 001	25/07/2017	WILLAMEENA'S			270.00	
EFT39813	08/08/2017	WILSON PARKING AUSTRALIA 1992 PTY LTD	Perform the services in RFT 09-2016/17 detailed in the following clauses for April, May and June 2017: 2.3.3: Provision of reporting on car park systems and usage; 2.3.4: Provision of off-site monitoring; 2.3.5: Provision of general consulting and value add services.	1		1,167.00
INV FTIG15731/05/2017		WILSON PARKING AUSTRALIA 1992 PTY LTD			1,265.00	
INV FTIG15731/05/2017		WILSON PARKING AUSTRALIA 1992 PTY LTD			1,552.00	
INV FTGL12631/05/2017		WILSON PARKING AUSTRALIA 1992 PTY LTD			-1,650.00	
EFT39814	08/08/2017	WOOLWORTHS (WA) LTD	Goods as per receipt	1		1,194.10
INV 2802450	31/07/2017	WOOLWORTHS (WA) LTD			60.00	
INV 2802403	27/07/2017	WOOLWORTHS (WA) LTD			136.60	
INV 2802387	26/07/2017	WOOLWORTHS (WA) LTD			300.24	
INV 2802407	27/07/2017	WOOLWORTHS (WA) LTD			119.75	
INV 2802429	29/07/2017	WOOLWORTHS (WA) LTD			184.75	

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INV 2802415	28/07/2017	WOOLWORTHS (WA) LTD			55.00	
INV 2802342	24/07/2017	WOOLWORTHS (WA) LTD			217.37	
INV 2802402	27/07/2017	WOOLWORTHS (WA) LTD			84.49	
INV 2802224	02/08/2017	WOOLWORTHS (WA) LTD			35.90	
EFT39815	09/08/2017	LGIS - INSURANCE BROKING	ENVIRONMENTAL IMPAIRMENT LIABILITY 30/06/17 - 30/06/18	1		114,168.60
INV 062-1956:04/07/2017		LGIS - INSURANCE BROKING			825.00	
INV 062-1956:04/07/2017		LGIS - INSURANCE BROKING			4,467.27	
INV 062-1956:04/07/2017		LGIS - INSURANCE BROKING			19,941.90	
INV 062-1956:04/07/2017		LGIS - INSURANCE BROKING			6,490.00	
INV 062-1956:04/07/2017		LGIS - INSURANCE BROKING			68,173.75	
INV 062-1956:04/07/2017		LGIS - INSURANCE BROKING			12,793.07	
INV 062-1956:04/07/2017		LGIS - INSURANCE BROKING			790.11	
INV 062-1956:04/07/2017		LGIS - INSURANCE BROKING			467.50	
INV 062-1956:04/07/2017		LGIS - INSURANCE BROKING			220.00	
EFT39816	09/08/2017	LGIS - LIABILITY	TOTAL LGIS LIABILITY CONTRIBUTION 30/06/17 - 30/06/18	1		47,886.05
INV 100-1277 10/07/2017		LGIS - LIABILITY			2,956.80	
INV 100-1273:06/07/2017		LGIS - LIABILITY			-27,302.36	
INV 100-1277 10/07/2017		LGIS - LIABILITY			1,987.81	
INV 100-1277 10/07/2017		LGIS - LIABILITY			70,243.80	
EFT39817	09/08/2017	LGIS - WORKCARE	WORKCARE INSTALMENT 1 30/06/17 - 30/06/18	1		83,600.00
INV 100-1277 10/07/2017		LGIS - WORKCARE			83,600.00	
EFT39818	09/08/2017	LGIS PROPERTY	SHIRE OF EAST PILBARA LGIS PROPERTY 30/06/17 - 30/06/18	1		381,699.62
INV 100-1277 10/07/2017		LGIS PROPERTY			381,699.62	

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EFT39819	09/08/2017	Azahra Sambo	ARTIST PAYMENT REF# 3345 - Azahra Sambo	1		495.75
INV 3345	08/08/2017	Azahra Sambo			495.75	
EFT39820	09/08/2017	BETTY WHYLOUTER	ARTIST PAYMENT REF# 3347 - BETTY WHYLOUTER	1		200.00
INV 3347	09/08/2017	BETTY WHYLOUTER			200.00	
EFT39821	09/08/2017	BIANCA SIMPSON	ARTIST PAYMENT REF# 3339 - BIANCA SIMPSON	1		119.40
INV 3339	07/08/2017	BIANCA SIMPSON			119.40	
EFT39822	09/08/2017	BILLY ATKINS	ARTIST FEE FOR ATTENDING DAAF	1		200.00
INV BA040	09/08/2017	BILLY ATKINS			200.00	
EFT39823	09/08/2017	BUGAI WHYOULTER	ARTIST PAYMENT REF# 3346 - BUGAI WHYOULTER	1		500.00
INV 3346	09/08/2017	BUGAI WHYOULTER			500.00	
EFT39824	09/08/2017	CORBAN CLAUSE WILLIAMS	ARTIST PAYMENT REF# 3349 - CORBAN CLAUSE WILLIAMS	1		468.80
INV 3349	09/08/2017	CORBAN CLAUSE WILLIAMS			468.80	
EFT39825	09/08/2017	CYRIL WHYOULTER	ARTIST PAYMENT REF# 3341 - CYRIL WHYOULTER	1		418.50
INV 3341	07/08/2017	CYRIL WHYOULTER			418.50	
EFT39826	09/08/2017	HELEN DALE SAMSON	ARTIST PAYMENT REF# 3335 - HELEN DALE SAMSON	1		606.00
INV 3335	03/08/2017	HELEN DALE SAMSON			606.00	
EFT39827	09/08/2017	JAKAYU BILJABU	ARTIST PAYMENT REF# 3342 - JAKAYU BILJABU	1		500.00
INV 3342	07/08/2017	JAKAYU BILJABU			500.00	
EFT39828	09/08/2017	LUCELLE FRANCIS	ARTIST PAYMENT REF# 3340 - LUCELLE FRANCIS	1		213.60
INV 3340	07/08/2017	LUCELLE FRANCIS			213.60	
EFT39829	09/08/2017	NOLA TAYLOR	ARTIST PAYMENT REF# 3338 - NOLA TAYLOR	1		1,054.31
INV 3338	07/08/2017	NOLA TAYLOR			1,054.31	

Date: 10/08/2017  
Time: 3:48:43PM

**SHIRE OF EAST PILBARA**  
**Cheque Payments**

USER: Memory Mandaza  
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
24316	13/07/2017	SOEP - CASH	JULY SUNDOWER - DRINKS & NIBBLES 12 PEOPLE AT SEASONS HOTEL	1	500.00	500.00
INV MCR	11/07/2017	SOEP - CASH			500.00	
24317	13/07/2017	SOEP - POOL PETTY CASH	BATTERIES	1	47.25	47.25
INV MCR	21/06/2017	SOEP - POOL PETTY CASH			47.25	
24319	17/07/2017	HEALTH INSURANCE FUND OF AUST.	Payroll deductions	1	534.85	534.85
INV DEDUCT	09/04/2017	HEALTH INSURANCE FUND OF AUST.	Payroll deductions		162.05	162.05
INV DEDUCT	23/04/2017	HEALTH INSURANCE FUND OF AUST.	Payroll deductions		48.70	48.70
INV DEDUCT	04/06/2017	HEALTH INSURANCE FUND OF AUST.	Payroll deductions		162.05	162.05
INV DEDUCT	18/06/2017	HEALTH INSURANCE FUND OF AUST.	Payroll deductions		162.05	162.05
24320	17/07/2017	SOEP - NEWMAN HOUSE PETTY CASH	MILK	1	6.30	6.30
INV MCR	30/06/2017	SOEP - NEWMAN HOUSE PETTY CASH			6.30	
24321	17/07/2017	DEPT OF TRANSPORT	RENEWAL FLEET REGISTRATIONS 2017/2018	1	31,781.85	31,781.85
INV 0110612501	07/2017	DEPT OF TRANSPORT			119,956.45	119,956.45
INV CR NO 1517	07/2017	DEPT OF TRANSPORT			-88,174.60	-88,174.60
24322	20/07/2017	SOEP - CASH	STAFF LOTTO PPE 02/07/17	1	297.60	297.60
INV MCR	02/07/2017	SOEP - CASH			297.60	
24323	20/07/2017	SOEP - LOTTO SYNDICATE 2	STAFF LOTTO - LOTTO SYNDICATE 2 PPE 02/07/17	1	233.50	233.50
INV MCR	02/07/2017	SOEP - LOTTO SYNDICATE 2			233.50	
24324	27/07/2017	DEPARTMENT OF TRANSPORT	RENEWAL OF OMNIBUS LICENSE - CVL2635	1	276.60	276.60
INV MCR	10/07/2017	DEPARTMENT OF TRANSPORT			276.60	
24325	02/08/2017	MAUREEN KELLY	CIVIC CENTRE - MARBLE BAR - BOND RETURN - REFER TO RECEIPT 82876 - BOND HELD IN FACILITY BOND HOLDING ACCOUNT	1	200.00	200.00

Date: 10/08/2017  
Time: 3:48:43PM

SHIRE OF EAST PILBARA  
Cheque Payments

USER: Memory Mandaza  
PAGE: 2

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV MCR	11/07/2017	MAUREEN KELLY			200.00	
24326	02/08/2017	SHIRE OF EAST PILBARA	CASH PRIZES FOR THE NEWMAN FAMILY FUN RUN ON SUNDAY AUGUST 2017	1		1,050.00
INV MCR	28/07/2017	SHIRE OF EAST PILBARA			1,050.00	
24327	04/08/2017	BILLY ATKINS	ARTIST PAYMENT REF# 3324 - BILLY ATKINS	1		750.00
INV 3324	31/07/2017	BILLY ATKINS			750.00	
24328	04/08/2017	TAYLOR, MUUKI	ARTIST PAYMENT REF# 3323 - TAYLOR, MUUKI	1		1,000.00
INV 3323	31/07/2017	TAYLOR, MUUKI			1,000.00	
24329	08/08/2017	HEALTH INSURANCE FUND OF AUST.	Payroll deductions	1		324.10
INV DEDUCT16/07/2017		HEALTH INSURANCE FUND OF AUST.	Payroll deductions		162.05	
INV DEDUCT30/07/2017		HEALTH INSURANCE FUND OF AUST.	Payroll deductions		162.05	
24330	08/08/2017	SOEP - CASH	MARTUMILI ADMINISTRATION COSTS - AUGUST 2017	1		1,530.20
INV MCR	30/07/2017	SOEP - CASH			297.60	
INV MCR	16/07/2017	SOEP - CASH			297.60	
INV 73870	01/08/2017	SOEP - CASH			935.00	
24331	08/08/2017	SOEP - LOTTO SYNDICATE 2	STAFF LOTTO - LOTTO SYNDICATE 2 PPE 16/07/17	1		467.00
INV MCR	30/07/2017	SOEP - LOTTO SYNDICATE 2			233.50	
INV MCR	16/07/2017	SOEP - LOTTO SYNDICATE 2			233.50	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
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REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Municipal Bank	38,999.25
TOTAL		38,999.25



**SHIRE OF EAST PILBARA  
DIRECT DEBITS**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD10591.2	14/07/2017	SUNSUPER	Payroll deductions	- 700.00
DD10619.1	16/07/2017	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Superannuation contributions	- 113.97
DD10620.1	16/07/2017	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll deductions	- 37,136.31
DD10620.2	16/07/2017	CHRISTEX SUPERANNUATION FUND	Payroll deductions	- 901.37
DD10620.3	16/07/2017	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	- 258.52
DD10620.4	16/07/2017	GANESHA SUPERFUND	Superannuation contributions	- 680.40
DD10620.5	16/07/2017	SUNSUPER	Superannuation contributions	- 526.91
DD10620.6	16/07/2017	REST SUPERANNUATION	Payroll deductions	- 624.21
DD10620.7	16/07/2017	MTAA SUPERANNUATION	Superannuation contributions	- 273.10
DD10620.8	16/07/2017	ANZ SMART CHOICE SUPER (ONE PATH MASTERFUND)	Superannuation contributions	- 213.03
DD10620.9	16/07/2017	UNISUPER	Payroll deductions	- 1,236.03
DD10681.1	30/07/2017	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll deductions	- 37,054.46
DD10681.2	30/07/2017	CHRISTEX SUPERANNUATION FUND	Payroll deductions	- 901.37
DD10681.3	30/07/2017	GANESHA SUPERFUND	Superannuation contributions	- 803.06
DD10681.4	30/07/2017	SUNSUPER	Superannuation contributions	- 505.04
DD10681.5	30/07/2017	REST SUPERANNUATION	Superannuation contributions	- 267.23
DD10681.6	30/07/2017	MTAA SUPERANNUATION	Superannuation contributions	- 273.10
DD10681.7	30/07/2017	ANZ SMART CHOICE SUPER (ONE PATH MASTERFUND)	Superannuation contributions	- 213.03
DD10681.8	30/07/2017	UNISUPER	Payroll deductions	- 1,236.03
DD10681.9	30/07/2017	FIRST STATE SUPER	Superannuation contributions	- 150.33
DD10682.1	30/07/2017	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Superannuation contributions	- 1,230.26
DD10683.1	30/07/2017	GANESHA SUPERFUND	Superannuation contributions	- 56.53
DD10684.1	30/07/2017	GANESHA SUPERFUND	Superannuation contributions	122.66
DD10685.1	30/07/2017	HESTA SUPER FUND	Superannuation contributions	- 102.25
DD10685.2	03/08/2017	HESTA SUPER FUND	Payroll deductions	- 35.26
DD10620.10	16/07/2017	FIRST STATE SUPER	Superannuation contributions	- 105.43
DD10620.11	16/07/2017	GUILD SUPER	Superannuation contributions	- 235.55

DD10620.12	16/07/2017	KAREUBA PTY LTD	Superannuation contributions	-	380.42
DD10620.13	16/07/2017	BRYKAS SUPERANNUATION FUND	Superannuation contributions	-	312.28
DD10620.14	16/07/2017	AMP	Superannuation contributions	-	273.10
DD10620.15	16/07/2017	HESTA SUPER FUND	Payroll deductions	-	645.30
DD10620.16	16/07/2017	LUCRF SUPER	Payroll deductions	-	496.32
DD10620.17	16/07/2017	BT SUPER FOR LIFE	Superannuation contributions	-	68.22
DD10620.18	16/07/2017	COMMONWEALTH BANK GROUP SUPER	Superannuation contributions	-	77.09
DD10620.19	16/07/2017	AUSTRALIAN SUPER	Superannuation contributions	-	2,711.60
DD10620.20	16/07/2017	LOCAL GOVERNMENT SUPER	Superannuation contributions	-	1,124.08
DD10620.21	16/07/2017	NORTH PERSONAL SUPER FUND	Superannuation contributions	-	109.25
DD10620.22	16/07/2017	ANZ SMART CHOICE SUPER	Superannuation contributions	-	285.07
DD10620.23	16/07/2017	Hostplus	Superannuation contributions	-	518.02
DD10620.24	16/07/2017	COLONIAL FIRST STATE	Superannuation contributions	-	590.75
DD10681.10	30/07/2017	GUILD SUPER	Superannuation contributions	-	242.63
DD10681.11	30/07/2017	BRYKAS SUPERANNUATION FUND	Superannuation contributions	-	312.28
DD10681.12	30/07/2017	KAREUBA PTY LTD	Superannuation contributions	-	380.42
DD10681.13	30/07/2017	AMP	Superannuation contributions	-	273.10
DD10681.14	30/07/2017	EQUIPSUPER	Superannuation contributions	-	49.87
DD10681.15	30/07/2017	HESTA SUPER FUND	Payroll deductions	-	424.79
DD10681.16	30/07/2017	LUCRF SUPER	Payroll deductions	-	496.32
DD10681.17	30/07/2017	BT SUPER FOR LIFE	Superannuation contributions	-	20.31
DD10681.18	30/07/2017	COMMONWEALTH BANK GROUP SUPER	Superannuation contributions	-	61.14
DD10681.19	30/07/2017	AUSTRALIAN SUPER	Superannuation contributions	-	3,461.77
DD10681.20	30/07/2017	NORTH PERSONAL SUPER FUND	Superannuation contributions	-	128.25
DD10681.21	30/07/2017	LOCAL GOVERNMENT SUPER	Superannuation contributions	-	1,124.08
DD10681.22	30/07/2017	Hostplus	Superannuation contributions	-	1,019.36
DD10681.23	30/07/2017	ANZ SMART CHOICE SUPER	Superannuation contributions	-	286.09
DD10681.24	30/07/2017	COLONIAL FIRST STATE	Superannuation contributions	-	462.97
			<b>TOTAL</b>	-	<b>102,045.00</b>

Date: 10/08/2017  
Time: 3:39:00PM

SHIRE OF EAST PILBARA  
EFT Payments

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT39830	09/08/2017	TAYLOR, MUUKI	ARTIST FEE FOR ATTENDING DAAF	1		200.00
INV MT005	09/08/2017	TAYLOR, MUUKI			200.00	
EFT39831	09/08/2017	DAVID EVRETT	PHONE SUBSIDY REIMBURSEMENT 25/06/17 - 24/07/17	1		44.95
INV MCR	02/08/2017	DAVID EVRETT			44.95	
EFT39832	09/08/2017	SIMMONE VAN BUERLE	AIRCONDITIONING SUBSIDY REIMBURSEMENT 07/04/17 - 09/06/17 23 DAYS	1		347.18
INV MCR	20/07/2017	SIMMONE VAN BUERLE			111.07	
INV MCR	01/08/2017	SIMMONE VAN BUERLE			56.40	
INV MCR	01/08/2017	SIMMONE VAN BUERLE			104.71	
INV MCR	03/08/2017	SIMMONE VAN BUERLE			75.00	
EFT39833	10/08/2017	JAKAYU BILJABU	ARTIST PAYMENT REF# 3343 - JAKAYU BILJABU	1		8,000.00
INV 3343	07/08/2017	JAKAYU BILJABU			8,000.00	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Municipal Bank	3,017,208.91
<b>TOTAL</b>		<b>3,017,208.91</b>

### 9.3 DIRECTOR TECHNICAL AND DEVELOPMENT SERVICES

#### 9.3.1 DIRECTOR TECHNICAL AND DEVELOPMENT SERVICES STATUS OF COUNCIL DECISIONS - JULY 2017

**File Ref:** CLR-4-5  
**Responsible Officer:** Mr Rick Miller  
Director Technical and Development Services  
**Author:** Mrs Sheryl Pobrica  
Executive Services Administration Officer  
**Proposed Meeting Date:** 25 August 2017  
**Location/Address:** N/A  
**Name of Applicant:** N/A  
**Author Disclosure of Interest:** Nil

11:26 AM Mr Allen Cooper left Chambers.

11:30 AM Mr Allen Cooper returned to the Chambers

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#### REPORT PURPOSE

To inform of the action taken in relation to Council decisions.

#### BACKGROUND

Council requested to be informed of the progress and completion of previous decisions.

#### COMMENTS/OPTIONS/DISCUSSIONS

The status list of Council decisions is included as an attachment to the agenda.

#### STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995  
Part 2 Constitution of local government  
Division 2 Local governments and councils of local governments  
Section 2.7

- (1) The council –
  - (a) governs the local government's affairs; and
  - (b) is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the council is to -
  - (a) oversee the allocation of the local government's finances and resources; and
  - (b) determine the local government's policies.

#### POLICY IMPLICATIONS

Nil

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**STRATEGIC COMMUNITY PLAN**

**Goal 1 – Civic Leadership – Planned Actions**

*The Shire of East Pilbara seeks to deliver high quality corporate governance and demonstrate accountability to its constituents. All decisions are informed by community engagement – leading to the effective allocation of the Shire’s resources – that deliver optimum benefits to the community.*

1.1 Efficient and effective local government

1.1.1 Ethical, accountable and transparent decision-making

**RISK MANAGEMENT CONSIDERATIONS**

In order to remain transparent and to facilitate timely and appropriate decision-making it is necessary that actions items be reviewed at each Council meeting.

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple.

**OFFICER’S RECOMMENDATION/COUNCIL RESOLUTION: 201718/36**

**MOVED: Cr Gerry Parsons**

**SECONDED: Cr Lang Coppin**

**THAT the Director Technical and Development Officer “Status of Council Decisions” Report for the month of July 2017 be received.**

COUNCIL MEETING DATE	ITEM NO	COUNCIL RESOLUTION	DIRECTORATE	ACTION TAKEN/ STATUS	ESTIMATED COMPLETION DATE
16 December 2011	13.5	SIGNS – RECOGNITION ON THE DESERT ROADS	MDS-P	<i>Refer to Information Bulletin</i>	<i>In Progress</i>
28 September 2012	13.4	NEW ROAD LINKED TO LIGHT INDUSTRIAL AREA (LIA) – NEWMAN - Cr Shane Carter	MDS-P	<i>Refer to Information Bulletin</i>	<i>In Progress</i>
28 <sup>th</sup> October 2016	13.7	GARDEN BED NEWMAN DRIVE Cr Lynne Craigie said the garden beds on Newman Drive, next to the Chicken Treat Van needs attention.	DTDS WSPG	Design and costings to be reviewed. Will discuss options with BHP to partner on costings and works.	Sep 2017
9 December 2016	13.5	SIGNAGE REGARDING NEWMAN TOWN Cr Lynne Craigie asked if it is possible for signs to be erected on Great Northern Highway to advise of what services are available in Newman	MDS-P	Communication has been had with NCCI regarding this matter. We are waiting on feedback from the NCCI on next steps. To be followed up by Manager Development Services – Planning.	Sep 2017

COUNCIL MEETING DATE	ITEM NO	COUNCIL RESOLUTION	DIRECTORATE	ACTION TAKEN/ STATUS	ESTIMATED COMPLETION DATE
26 May 2017	13.6	<p>NEW CONCRETE DRAINS</p> <p>Cr Shane Carter asked will a fence be erected where the new concrete drains are being installed behind St John's or who is responsible for liability if someone gets hurt?</p> <p>Mr Rick Miller, Director Technical and Development Services to follow up.</p>	DTDS CAP	<p>The Shire has insurance to cover these types of risk. It is expected that the risk would not have significantly changed. In light of the query Shire Officers will review the risk associated with the open drains. It is noted that the drains currently have a minor constant flow but would normally be considered an ephemeral drain. A risk assessment against Australian Standards 4360:1999 was carried out on sections where new works occurred. Risk looks at existing treatments including fencing, batter slopes, signage and visibility etc. The assessment indicated that the installation provides no addition risk given that area with steep slopes are fenced and other areas the batters are flat enough to allow exit should someone fall in. Where there is no fencing the condition of the drain is not hidden and easily seen. This will be reassessed in 6 months after additional drainage works have been undertaken</p>	Complete
30 June 2017	13.4	<p>WATER ISSUE MARBLE BAR</p> <p>Cr Lang Coppin asked if a letter could be written regarding the replacement programme of pipework for the town's water supply after the recent outage from burst pipes.</p>	DTDS CTDS	<p>Water Corporation have been invited to attend Council in either August or September to present about the incident in Marble Bar and future town works. Awaiting confirmation from Water</p>	Complete

COUNCIL MEETING DATE	ITEM NO	COUNCIL RESOLUTION	DIRECTORATE	ACTION TAKEN/ STATUS	ESTIMATED COMPLETION DATE
				Corporation.	
28 July 2017	13.1	AIRLINE PET FREIGHT CARRIER Cr Bidy Schill asked the airlines pet freight carrier forms on line to be reviewed as she had booked her dog to take down to Perth, on the form it asked if she had a dog crate and she ticked no and requested a dog crate but when she arrived at Newman Airport the freight company did not have the dog crate ready and she had to hire a dog crate, in Perth she brought her own crate for the return flight. Cr Bidy Schill is asking the Airlines to review their forms regarding booking for flights for pets and crates required? Mr Rick Miller, Director Technical and Development Services to follow up	MDA	Staff have inspected QANTAS online and notes that if "No" is selected some notes provide advice on purchasing or hiring. Staff will request that this part of form is reviewed to see if it can be made more obvious that the owner must arrange crate.	Complete
28 July 2017	13.3	SIGNAGE NULLAGINE Cr Bidy Schill asked regarding the signage policy as there is a sign at the front entrance of the triangle park and is very distracting, does it require permission by the Shire? Mr Rick Miller, Director Technical and Development Services to follow up.	MDSP	To be investigated by Planning Manager as to the sign locations and approvals,	Sept 17
28 July 2017	13.4	SKULL SPRINGS ROAD Cr Bidy Schill asked if the Five Mile Crossing just before the airport will be inspected to comply with the roads regulations at the last flood in April this year the concrete was washed away and left the rio, the mining company has laid gravel so the mining trucks can drive over the crossing but when the next rain comes the gravel will only get	MTS-R	Concrete crossing to be reconstructed by Millennium. Meeting scheduled with the Mine Manager in late August to discuss optimum timing for replacement and ongoing repairs.	Complete

COUNCIL MEETING DATE	ITEM NO	COUNCIL RESOLUTION	DIRECTORATE	ACTION TAKEN/ STATUS	ESTIMATED COMPLETION DATE
		washed away. This needs to be checked and fixed. Mr Oliver Schaer, Manager Technical Services – Rural to follow up.			
28 July 2017	13.5	GALLOP HALL SURROUNDING AREA BEAUTIFIED Cr Bidy Schill asked if the surrounding area around Gallop Hall and Library will be beautified as discussed previously, by removing the road along side of the library as it is dangerous and beautifying it with trees, landscaping. Mr Rick Miller, Director Technical and Development Services to follow up.	MAP MTR	Action to happen is that we will fence it off so the area becomes part of the library/CRC etc.	Complete
28 July 2017	13.6	BHP BUS STOP – GILES AVENUE NEXT TO CALTEX Cr Anita Grace asked regarding a tree growing just down from the bus stop as it is obstructing for drivers coming out of Yandorah Street, also the rubbish around the bus stop. Mr Rick Miller, Director Technical and Development Services to follow up.	DTDS WSPG	Trees have been pruned to provide clear sight lines and rubbish removed. A note will also be sent to BHP as a friendly reminder for uses of bus shelter to not leave rubbish at the shelter.	Complete
28 July 2017	13.7	GOANNA OVAL DIVOTS Cr Gerry Parsons said on the Goanna Oval there is a lot of divots in the oval and thinks it is caused by a person practising golf can this be looked into as it can cause harm to a person running.	DTDS	Rangers will increase patrols to and take appropriate action should they see anyone with clubs.	Complete
28 July 2017	13.8	CONTRACTORS/GARDNERS Cr Gerry Parsons asked can contractors/gardeners are they allowed to blow the leaves and rubbish onto the roads, it looks disgusting and also there is rocks and sand that	DTDS MCS	Shire contractors and staff generally take collect and takeaway leaves unless it can be returned to a vegetated area and materials are not blown on to roads. Ranger Services will	Complete



<b>COUNCIL MEETING DATE</b>	<b>ITEM NO</b>	<b>COUNCIL RESOLUTION</b>	<b>DIRECTORATE</b>	<b>ACTION TAKEN/ STATUS</b>	<b>ESTIMATED COMPLETION DATE</b>
		also gets blown onto the road by contractors/gardeners. Mr Rick Miller, Director Technical and Development Services to follow up.		contact the contractor and advise not to blow hazardous materials etc on to roadways.	
28 July 2017	13.10	DES STRECKFUSS REST AREA Cr Dean Hatwell asked if a letter could be written to Main Roads regarding the Des Streckfuss Rest Area as there is a lot of rubbish and the building is in poor condition. Mr Rick Miller, Director Technical and Development Services to follow up.	DTDS	Request to cleanup area has been lodged on MRWA portal and correspondence sent to the Regional Manager.	Complete

**CARRIED  
RECORD OF VOTE: 9 - 0**

***To be actioned by Mr Rick Miller, Director Technical and Development Services***

**10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A  
DECISION OF COUNCIL**

**11.1 CONSIDERATION TO THE CHANGE OF VENUE FOR THE ORDINARY  
MEETING OF COUNCIL ON THE 22<sup>ND</sup> SEPTEMBER 2017 BE ACCEPTED  
AS ITEM 11.1.1**

**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/37**

**MOVED: Cr Gerry Parsons**

**SECONDED: Cr Michael Kitchin**

**THAT the agenda report consideration to the change of venue for the Ordinary Meeting of Council on the 22nd, September 2017 be accepted as item 11.1.1.**

**CARRIED BY ABSOLUTE MAJORITY  
RECORD OF VOTE: 9 - 0**

**11.1.1 CONSIDERATION TO THE CHANGE OF VENUE FOR THE ORDINARY  
MEETING OF COUNCIL ON THE 22ND SEPTEMBER 2017.**

**File Ref: CLR-4-5**  
**Responsible Officer: Mr Allen Cooper  
Chief Executive Officer**  
**Author: Mrs Sheryl Pobrica  
Executive Services Administration Officer**  
**Proposed Meeting Date: 25 August 2017**  
**Location/Address: N/A**  
**Name of Applicant: N/A**  
**Author Disclosure of Interest: Nil**

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**REPORT PURPOSE**

To consider a change of venue for the ordinary meeting of Council on the 22<sup>nd</sup> September 2017, Marble Bar to be held in Newman.

**BACKGROUND**

Staff have been asked by a number of Councillors to consider moving the ordinary Council meeting, 22<sup>nd</sup> September 2017, from Marble Bar to Newman, due to the official opening of the Art at the Heart Exhibition on the 22<sup>nd</sup> September 2017, the same day as the Council meeting.

The Shire of East Pilbara has created the Art at the Heart project and it has been a great success. For 2017 the three artists previously involved in Art at the Heart, the

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Shire of East Pilbara's four year artist in residency program, return for an exhibition with three times the creativity, output and excitement of the Artists  
Hannanh Quinlivan, 2014, Yasuaki Onishi, 2015 and Olaniyi Akindiya – aka Akirash 2016.

### COMMENTS/OPTIONS/DISCUSSIONS

The Official opening is from 5pm to 6.30pm and then a public event from 6.30 to 8pm. If the Ordinary Council Meeting was to be held in Marble Bar, this would not give enough time for all Councillors to return back to Newman for the event, by moving the ordinary Council Meeting venue from Marble Bar to Newman would allow the Marble Bar and Nullagine Councillors to attend the official opening; as many councillors have had a lot of input in the Art at the Heart project and have the opportunity to attend this official opening.

### STATUTORY IMPLICATIONS/REQUIREMENTS

#### Local Government Act 1995

*Part 5 – Administration (Division 2 – Meetings) (Subdivision 3 – Matters affecting meetings)*

#### *5.25 Regulations about council and committee meetings*

- (1) Without limiting the generality of section 9.59, regulations may make provision in relation to –*
- (g) the giving of public notice of the date and agenda for council or committee meetings.*

#### Local Government (Administration) Regulations 1996

*12. Public notice of council or committee meetings – s5.25(1)(g)*

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which –*
  - (a) the ordinary council meetings; and*
  - (b) the committee meetings;**That are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.*
- (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in Subregulation (1).*

### POLICY IMPLICATIONS

Nil

## STRATEGIC COMMUNITY PLAN

### Goal 1 – Civic Leadership – Planned Actions

The Shire of East Pilbara seeks to deliver high quality corporate governance and demonstrate accountability to its constituents. All decisions are informed by community engagement – leading to the effective allocation of the Shire’s resources – that deliver optimum benefits to the community.

- 1.1 Efficient and effective local government
  - 1.1.1 Ethical, accountable and transparent decision-making

### RISK MANAGEMENT CONSIDERATIONS

Nil

### FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation for advertising for the venue change in the local newspaper. GL

### VOTING REQUIREMENTS

Simple.

### OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/38

**MOVED:** Cr Dean Hatwell

**SECONDED:** Cr Jeton Ahmedi

### THAT Council:

1. Change the venue for the Ordinary Council Meeting, 22<sup>nd</sup> September 2017, from Marble Bar to Newman.
2. In accordance with the Local Government Act 1995, s5.25(1)(g)) and Local Government (Administration) Regulations 1996, r.12.(2) give local public notice of the change of meeting venue for the 22<sup>nd</sup> September 2017 Ordinary Council Meeting.

**CARRIED**  
**RECORD OF VOTE: 9 - 0**

*To be actioned by Mr Allen Cooper, Chief Executive Officer*

## **12 CONFIDENTIAL MATTERS BEHIND CLOSED DOORS**

### **12.1 CHIEF EXECUTIVE OFFICER**

#### **12.1.1 RECRUITMENT OF A NEW CHIEF EXECUTIVE OFFICER**

**File Ref:** CLR-1-1

**Responsible Officer:** Mr Allen Cooper  
Chief Executive Officer

**Author:** Mr Allen Cooper  
Chief Executive Officer

**Proposed Meeting Date:** 25 August 2017

**Location/Address:** N/A

**Name of Applicant:** N/A

**Author Disclosure of Interest:** The author is the current Chief Executive Officer.

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#### **REPORT PURPOSE**

To appoint a working group to select a recruitment specialist to commence the recruitment process for a new Chief Executive Officer.

**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/39**

**MOVED: Cr Gerry Parsons**

**SECONDED: Cr Michael Kitchin**

**THAT in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:**

- (a) A matter affecting an employee or employees.**

**CARRIED BY ABSOLUTE MAJORITY  
RECORD OF VOTE: 9 - 0**

**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/40**

**MOVED: Cr Jeton Ahmedi**

**SECONDED: Cr Gerry Parsons**

**THAT a working group consisting of the Shire President, Cr Lynne Craigie, Councillors Dean Hatwell, Lang Coppin, Michael Kitchin and the Chief Executive Officer, Mr Allen Cooper be authorised to select and appoint a recruitment specialist to assist in the recruitment of a new Chief Executive Officer.**

**CARRIED  
RECORD OF VOTE: 9 - 0**

*To be actioned by Mr Allen Cooper, Chief Executive Officer*

**12.1.2 AVIAIR PILBARA-RPT AIR SERVICE MOU**

**File Ref:** STR-9  
**Responsible Officer:** Mr Allen Cooper  
Chief Executive Officer  
**Author:** Mr Grant Watson  
Coordinator Executive Services  
**Proposed Meeting Date:** 25 August 2017  
**Location/Address:** N/A  
**Name of Applicant:** N/A  
**Author Disclosure of Interest:** Nil

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**PURPOSE**

For Council to endorse the non-binding MOU as presented, and authorise the CEO to work with other local governments in the region to develop a detailed proposal for consideration by Council.

**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/41**

**MOVED: Cr Gerry Parsons**

**SECONDED: Cr Michael Kitchin**

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

(e) a matter that if disclosed, would reveal –

- (i) a trade secret; or
- (ii) information that has a commercial value to a person; or
- (iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government.

**CARRIED**  
**RECORD OF VOTE: 9 - 0**

**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/42**

**MOVED: Cr Gerry Parsons**

**SECONDED: Cr Shane Carter**

**THAT Council, with respect to the proposal for Intra-Regional Air Services, Council endorses the proposed commercial-in-confidence Memorandum of Understanding (MOU) and principles contained therein and authorise the Chief Executive Officer (CEO) to sign the document subject to the following conditions;**

- 1. Council authorise the CEO to work with the Pilbara Regional Council, the proponent, and participating member local governments over the course of the following months on the construction of a detailed regional proposal for subsequent consideration by the Council; and**
- 2. Council notes that it is not legally bound to continue with the proposal or any subsequent proposed contractual obligations, if it is not entirely satisfied with the final proposal.**

**CARRIED  
RECORD OF VOTE: 9 - 0**

*To be actioned by Mr Grant Watson, Coordinator Executive Services*

**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION: 201718/43**

**MOVED: Cr Shane Carter**

**SECONDED: Cr Gerry Parsons**

**THAT in accordance with Section 5.23 (1) of the Local Government Act 1995 the meeting is open to members of the public.**

**CARRIED BY ABSOLUTE MAJORITY  
RECORD OF VOTE: 9 - 0**



## **13 GENERAL BUSINESS**

### **13.1 NEWMAN TIP WEIGH BRIDGE & RECYCLING**

Cr Craig Hoyer asked when the weigh bridge will be in operation at the Newman Tip and if the recycling is still ongoing.

Mr Rick Miller, Director Technical and Development Services, stated the weigh bridge will be operating in the near future, now that the fees and charges have been set. The recycling machine is working but there was a minor issue with the bailer and more staff training is required. This is being rectified and will be in full operation soon.

### **13.2 TELSTRA PREMISES – MARBLE BAR**

Cr Michael Kitchin asked if a letter can be sent to Telstra regarding the property on Francis Street, regarding the overgrown grass which could be a hazard.

Mr Rick Miller, Director Technical and Development Services, to follow up.

### **13.3 TREES MARBLE BAR**

Cr Michael Kitchin said the trees which were planted are now growing and looking fantastic. He would like to thank the Marble Bar Depot Crew for taking good care of the trees.

### **13.4 MAIN ROADS WA - MARBLE BAR ROAD**

Cr Lang Coppin asked if a letter could be written to Main Roads WA regarding the sheeting getting laid on the Marble Bar Road between Bonnie Downs Station and Nullagine. He said it is fantastic, but there is a creek in between Bonnie Downs Station and Nullagine which requires a warning/hazard sign.

Mr Rick Miller, Director Technical and Development Services, to follow up.

### **13.5 OPHTHALMIA DAM**

Cr Shane Carter asked if the road leading to the Ophthalmia Dam could be graded as it is very corrugated.

Mr Rick Miller, Director Technical and Development Services, to follow up.

### **13.6 NEWMAN AQUATIC CENTRE**

Cr Gerry Parsons asked when the Newman Aquatic Centre will re-open.

Ms Sian Appleton, Deputy CEO replied they are looking at reopening the Aquatic Centre around the time for the Outback Fusion Festival 9<sup>th</sup> September 2017.

**14 DATE OF NEXT MEETING**

22 September 2017, Newman

**15 CLOSURE**

12:05 PM