



## **EAST PILBARA SHIRE COUNCIL**

# **AGENDA**

## **ORDINARY COUNCIL MEETING**

**NOTICE IS HEREBY GIVEN** that an  
ORDINARY Meeting of the Council will be held,  
in Council Chambers, Newman,  
12:30PM, FRIDAY, 24 MAY 2019.

**Jeremy Edwards**  
**CHIEF EXECUTIVE OFFICER**



# DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of East Pilbara for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of East Pilbara disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that person's or legal entity's own risk.

In particular and without derogating any planning application or application of a licence, any statement or intimation of approval made by any member or Officer of the Shire of East Pilbara during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of East Pilbara.

The Shire of East Pilbara warns that anyone who has any application lodged with the Shire of East Pilbara must obtain and should only rely on

## **WRITTEN CONFIRMATION**

of the outcome of the application and any conditions attaching to the decision made by the Shire of East Pilbara in respect of the application.

Signed: \_\_\_\_\_  
Jeremy Edwards  
Chief Executive Officer

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	1
2	RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE .....	1
2.1	ATTENDANCES .....	1
2.2	APOLOGIES .....	1
2.3	LEAVE OF ABSENCE .....	1
3	RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE .....	2
3.1	MR JOHN AND MRS ANGELA WILMOT .....	2
3.2	MRS STEPHANIE FOSTER.....	4
4	PUBLIC QUESTION TIME .....	8
5	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	8
6	APPLICATIONS FOR LEAVE OF ABSENCE .....	8
7	CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING.....	8
7.1	CONFIRMATION OF MINUTES.....	8
8	MEMBERS REPORT .....	8
8.1	ITEMS FOR RECOMMENDATION .....	8
8.2	ITEMS FOR INFORMATION.....	8
9	OFFICER'S REPORTS .....	10
9.1	CHIEF EXECUTIVE OFFICER.....	10
9.1.1	STATUS OF COUNCIL DECISIONS - APRIL 2019 .....	10
9.2	EM CORPORATE SERVICES .....	17
9.2.1	ADOPTION OF PROPOSED FEES AND CHARGES 2019/2020.....	17
9.2.2	CREDITORS FOR PAYMENT.....	50
9.2.3	DRAFT 2019/20 DIFFERENTIAL RATES .....	83

---

9.2.4	REVIEW OF MEETING ATTENDANCE FEES AND MEMBER ALLOWANCES.....	84
9.2.5	STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 MARCH 2019.....	89
9.2.6	STATUS OF CAPITAL WORKS AS AT 30 APRIL 2019 .....	116
9.2.7	AMENDED OCCUPATIONAL HEALTH AND SAFETY POLICY	152
<b>9.3</b>	<b>EM COMMERCIAL SERVICES .....</b>	<b>157</b>
9.3.1	NEWMAN HOUSE - OFFICE ACCOMMODATION, PUNTUKURNA ABORIGINAL MEDICAL SERVICES (PAMS) NEW LEASE FOR THE EAST WING.....	157
<b>9.3.2</b>	<b>AFFIXING THE COMMON SEAL TO THE LEASE OF THE BUREAU OF METEOROLOGY SITE AT NEWMAN AIRPORT</b>	<b>159</b>
<b>9.4</b>	<b>EM CUSTOMER &amp; COMMUNITY SERVICES .....</b>	<b>163</b>
9.4.1	CAPITAL EXPENDITURE AT MARBLE BAR AQUATIC CENTRE FOR THE 2019-20 FINANCIAL YEAR.....	163
<b>9.5</b>	<b>EM INFRASTRUCTURE SERVICES .....</b>	<b>166</b>
9.5.1	UPGRADES TO THE NEWMAN WASTEWATER TREATMENT PLANT .....	166
<b>10</b>	<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....</b>	<b>197</b>
<b>10.1</b>	<b>NULLAGINE CARAVAN PARK.....</b>	<b>197</b>
<b>11</b>	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .....</b>	<b>199</b>
<b>11.1</b>	<b>CR DEAN HATWELL.....</b>	<b>199</b>
<b>11.2</b>	<b>CR ANTHONY MIDDLETON .....</b>	<b>201</b>
<b>12</b>	<b>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL .....</b>	<b>205</b>
<b>13</b>	<b>CONFIDENTIAL MATTERS BEHIND CLOSED DOORS.....</b>	<b>206</b>
<b>13.1</b>	<b>CHIEF EXECUTIVE OFFICER.....</b>	<b>206</b>
13.1.1	CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW 2018/19 .....	206
<b>13.2</b>	<b>EM COMMERCIAL SERVICES .....</b>	<b>207</b>

---



	13.2.1	SUPPLY OF MASTER PLAN FOR NEWMAN AIRPORT.....	207
	13.2.2	AIRPORT SECURITY SERVICES – NEWMAN AIRPORT .....	208
<b>14</b>		<b>DATE OF NEXT MEETING .....</b>	<b>209</b>
<b>15</b>		<b>CLOSURE .....</b>	<b>209</b>

**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS****2 RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE****2.1 ATTENDANCES**Councillors

Cr Lynette Craigie OAM	Shire President
Cr Anthony Middleton	Councillor
Cr Geraldine Parsons	Councillor
Cr Michael Kitchin	Councillor
Cr Langtree Coppin OAM	Councillor
Cr Carol Williams	Councillor
Cr Bridget Schill	Councillor
Cr Dean Hatwell	Councillor

Officers

Mr Jeremy Edwards	Chief Executive Officer
Ms Sian Appleton	Executive Manager Corporate Services
Mr Ben Lewis	Executive Manager Commercial Services
Ms Lisa Clack	Executive Manager Customer & Community Services
Mr Raees Rasool	Executive Manager Infrastructure Services
Mrs Kylie Bergmann	Coordinator Governance
Mrs Gabrielle Anderson	Governance Administration Officer

Public Gallery**2.2 APOLOGIES**Councillor Apologies

Cr Jeton Ahmedi	Councillor
-----------------	------------

**2.3 LEAVE OF ABSENCE**

Cr Anita Grace	Councillor
----------------	------------

### 3 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

#### 3.1 MR JOHN AND MRS ANGELA WILMOT

Parnparjinya is a town based reserve and is therefore subject to the State's 'Whole-of-Government Policy Framework for the Transition of Aboriginal Town Based Reserves in Western Australia'. Under this policy, either the reserve will become a suburb of Newman or the residents will be relocated into social housing within the town. Any changes to land tenure, including divestment, would require the agreement of the registered Native Title Claimants, being the Nyiyaparli People

##### 1. Consultation Process:

###### *Question 1.*

Were all stakeholders clearly given the parameters of the consultation outcome options? If not why not?

###### **Response:**

***The Town Based Reserves Project is being administered by the Pilbara Development Commission and not the Shire of East of Pilbara. Your question would be better directed towards this agency for a response.***

###### *Question 2.*

When was the Newman Shire Council consulted on this option? Where are those minutes?

###### **Response:**

***The Shire of East Pilbara has not held any formal meetings with the Pilbara Development Commission regarding Parnparjinya, as no formal meeting have been held there are no minutes.***

###### *Question 3.*

If Newman shire decided to make Parnparjinya a suburb of Newman, would this land space that Parnparjinya occupies zoning allow for ongoing even new building of residential properties? That is what zoning present and future exists that may allow or prohibit on going residential dwellings?

###### **Response:**

***The Shire has not considered the land zoning for Parnparjinya and currently the land remains as a reserve under the Department of Planning, Lands and Heritage. The current zoning for Parnparjinya is subject to a community lay out plan administered by the Department Planning, Lands and Heritage and any consideration of development is assessed against this plan. The Shire has not considered any future zoning for this site as the land is administered by the Department Planning, Lands and Heritage.***

*Question 4.*

During the consultation process by PDC when were the residents explained these very defined options that include becoming a suburb of Newman?

**Response:**

**Refer to response to Question 1 above.**

**2. Automatic Dissolving of present land tenure:***Question 5.*

When the final resident is moved from Parnparjinya, does that then automatically dissolve the present tenure? If so does the crown land then become subject to BHP control due to pre-existing zoning? If so, does this qualify that the dissolving of the Parnparjinya community become in the interest of BHP?

**Response:**

***As the Shire does not have any jurisdiction over the current land tenure this question would be better directed towards the Department of Planning, Lands and Heritage.***

"The whole area of the region is covered by State Agreement MINERAL LEASE S.A. 70/244 and Temporary Reserve TR 70/7484 established under the Iron Ore (Mt Newman) State Agreement Act 1964. This covers the whole regional area, but it does not mean the BHP have a mining interest in the area as they are just broad zonings to cover the Mine, Town, and region. "

**Response:**

***As the Shire does not have any jurisdiction over the current land tenure this question would be better directed towards the Department of Planning, Lands and Heritage or alternatively BHP who would be able to answer question in relation to their State Agreement.***

**3. Divestment to Nyiyaparli***Question 6.*

It's been stated that Nyiyaparli could have the land tenure divested to them. How do we find out if they would ever be allowed to build residential houses or if the zoning would permit /prohibit this?

**Response:**

**Refer to response to Question 3 above.**

**3.2 MRS STEPHANIE FOSTER**

*Question 1.*

Full audit of all registered Home Business in Newman and to have this list available for public record?

**Response:**

***Businesses are updated annually on 30 June and the Shire does have a current list which can be made available if requested.***

*Question 2.*

I do understand the process of applying, it's as per the link on the website, but please explain once the home business is open & operating, how's it managed? eg: Inspections? And ongoing monitoring?

**Response:**

***The Shire inspects homes businesses annually. Once home businesses have been approved, all neighbouring residents are notified and they are advised to contact the Shire if they believe the business is having an impact on their amenity.***

*Question 3.*

Can you please explain the process of revoking &/or breaching of any home business that are not applying by the rules and regulations by the Shire?

**Response:**

***If a formal complaint has been given about a particular home business the Shire will do an immediate follow up inspection (regardless if they just completed the annual inspection). The home business is also given a 17 day period to submit a written letter on the matter to the Shire. The shire may also contact the neighbouring residents when investigating the complaint. To revoke a home business licence is assessed case by case basis.***

*Question 4.*

If conditions are in place, i.e.: no noise before 7am, no selling retail etc., how are the conditions regularly monitored?

**Response:**

***Please refer to responses of Questions 2 & 3 above.***

*Question 5.*

Can you please explain the yearly renewals process?

**Response:**

***Home businesses are renewed annually on the 30 June. Any home businesses registered between the 1 January – 30 June will be valid until June 30 of the following year. When home businesses are due for their Annual renewal, the Shire will notify them in writing 30 days prior to complete the “Renewal of Home-based Business” form.***

***If a home business fails to return their annual renewal form before 30 June, the Shire will inform the business that their permit has expired and all operations will need to stop immediately. The shire will offer 30 days (from the date of expiry) for the home business to complete the renewal form. If they fail to complete the form within the 30 days and would like to continue their business, they will need to submit and new application to be lodged and assessed.***

*Question 6.*

Can you please explain why doesn't mobile home business need to be registered? Ie: Woofer Wash advised me that he doesn't need to be registered by the shire because he is mobile. Does this mean Handymen like Froggy's don't need to be registered? What about a Mobile Food Van? Can I purchase a caravan/trailer and put my store items in this so I can be mobile? Or can a home hairdresser be mobile, deck out a caravan and come to your door instead of the other way around?

**Response:**

***As a mobile business operates with a single person and does not have clients visiting their homes, they can come under the classification of a home office, which does not required to be registered.***

***All home/mobile businesses are assessed individually and if the business is deemed that it cannot be considered a home office then it will need to be registered.***

*Question 7.*

To propose a capping of the number of home business that are allowed to operate; for example in our meeting the Shire stated as per the planning guidelines that potentially there could be up to 50+ home business as “hair and beauty”. I propose to cap each industry (beauty, photography, cake making etc.) to a suitable number for Newman's population to rezone the number of business for regional rural instead of in a metro location.

**Response:**

***The statement made by the Shire in relation to capping was a suggestion for the businesses to approach the Council to consider such an option. Currently the Shire will only refuse applications if they believe that the home business cannot reasonably operate. Presently the Shire will not take into account objections based upon commercial or competition interests, or the potential of financial impact upon other businesses.***

Question 8.

Can you please clarify Party Plan styles of business; i.e., Tupperware, LipSense, etc. What rules and regulations does the Shire have over this type of business?

**Response:**

***These types of businesses are generally classified in the Home Office category. Please also refer to response to question 6 above.***

Question 9.

Please explain how the Shire supporting small business in Newman?

**Response:**

***The Shire is supporting small business in a number of ways, the current town planning scheme allows for a number of uses within the retail commercial areas of Newman. The Shire has also recently supported the expansion of the light industrial area along with the rezoning of land to allow for a larger bulky goods precinct. There is also the opportunity for small businesses to hire the pop up shops or a commercial kitchen area known as the Edge within the town square. Other areas of support come in the form of promoting the region and hosting a number of significant events that attract visitors to our region along with the direct support that the Shire provides to the Newman Chamber of Commerce and Industries.***

Question 10.

What are the economic development strategies for small business in Newman?

**Response:**

***The current economic development strategies for the Shire of East Pilbara are contained within our recent Strategic Community Plan 2018/2028. These are as follows:***

***Actively support local businesses;***

***Lobby, advocate and facilitate corporate partnerships to support economic growth opportunities;***

***Explore partnership opportunities to promote the region;***

***Facilitate, support and promote the Shire's unique Arts, Culture and History; and***

***Develop events relevant to the region to attract visitors.***

Question 11.

What are the Shire's priorities in terms of supporting small business?

**Response:**

***Please refer to response of question 10 above.***

*Question 12.*

Here's a list of the current positive initiatives other shires in WA are undertaking. Local governments have been participating in the Small Business Friendly Local Government initiative, can you please advise what's Newman's small business activities? <https://www.smallbusiness.wa.gov.au/about/projects-and-initiatives/small-business-friendly-local-governments/small-business-friendly-initiatives>

**Response:**

***Please refer to response of questions 9 and 10 above.***



**4 PUBLIC QUESTION TIME****5 PETITIONS/DEPUTATIONS/PRESENTATIONS****6 APPLICATIONS FOR LEAVE OF ABSENCE****7 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING****7.1 CONFIRMATION OF MINUTES**

[Minutes April 26 2019 Council.DOCX](#)

**OFFICER'S RECOMMENDATION**

**THAT the minutes of the Ordinary Meeting of Council held on 26 April 2019, be confirmed as a true and correct record of proceedings.**

**8 MEMBERS REPORT****8.1 ITEMS FOR RECOMMENDATION****8.2 ITEMS FOR INFORMATION**

**Cr Lynette Craigie OAM**

- 

**Cr Jeton Ahmedi**

- Nil.

**Cr Anita Grace**

- Women's Shelter
- Liquor Accord
- NCCI Business Excellence Awards

**Cr Geraldine Parsons**

- NCCI Business Excellence Awards
- Mother's Day Classic
- Country Arts Forum

**Cr Anthony Middleton**

- NCCI Business Excellence Awards
- Newman Triathlon

**Cr Bridget Schill**

- Nil.

**Cr Dean Hatwell**

- Marble Bar Triathlon

**Cr Michael Kitchin**

- Pilbara Prospector Meeting
- Aboriginal Heritage Act Review at WALGA

**Cr Langtree Coppin OAM**

- 

**Cr Carol Williams**

-

## **9 OFFICER'S REPORTS**

### **9.1 CHIEF EXECUTIVE OFFICER**

#### **9.1.1 STATUS OF COUNCIL DECISIONS - APRIL 2019**

**File No:** CLR-4-5  
**Attachments:** Appendix 1 – Council Resolution Register  
**Responsible Officer:** Mr Jeremy Edwards  
Chief Executive Officer  
**Author:** Mrs Gabrielle Anderson  
Governance Administration Officer  
**Proposed Meeting Date:** 24 May 2019  
**Location/Address:** N/A  
**Name of Applicant:** N/A  
**Author Disclosure of Interest:** Nil

---

#### **REPORT PURPOSE**

To inform Council of the action taken in relation to Council decisions

#### **BACKGROUND**

Council requested to be informed of the progress and completion of previous Council resolutions and decisions.

#### **COMMENTS/OPTIONS/DISCUSSIONS**

The status of Council Decisions is included as an attachment (***Appendix 1 refers***)

#### **STATUTORY IMPLICATIONS/REQUIREMENTS**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **STRATEGIC COMMUNITY PLAN**

##### **5: Governance**

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

#### **RISK MANAGEMENT CONSIDERATIONS**

In order to remain transparent and to facilitate timely and appropriate decision making, it is requested that action items be reviewed at each Council meeting.

**FINANCIAL IMPLICATIONS**

No financial resource impact.

**VOTING REQUIREMENTS**

Simple.

**OFFICER'S RECOMMENDATION**

**THAT** the “Status of Council Decisions” report for the month of April 2019 be received.

**Appendix 1**  
**Council Resolution Register**

## SHIRE OF EAST PILBARA - COUNCIL RESOLUTIONS REGISTER

26/04/2019 - Ordinary Council Meeting

Item No	Responsible Officer	Report Title	Accepted Recommendation	Council Resolution No.	Actioning Officer	Comments/Action Taken	Completion Date
<b>CHIEF EXECUTIVE OFFICER</b>							
7.1	CEO	Applications for Leave of Absence	THAT Council grant the application for leave of absence for Cr Anita Grace for the period of 19 May - 24 June 2019	201819/119	CG	No further action.	30/04/2019
8.1	CEO	Confirmation of Minutes of Previous Council Meeting	THAT the minutes of the Ordinary Meeting of Council held on 22 February 2019 be confirmed as a true and correct record of proceedings.	201819/120	CEO	Completed.	29/04/2019
10.1.1	CEO	Status of Council Decisions - December 2018	THAT the "Status of Council Decisions" report for the month of February 2019 be received.	201819/121	GO	Completed.	29/04/2019
10.1.2	CEO	Amendment to Delegation 5.9 - Rate Record	That Council approve an amendment to Delegation 5.9 - Rate Record - at point 2 of the conditions as follows: 2. Any agreement for the payment of rates and service charges must be made in writing, and must ensure acquittal of the rates or service charge debt before the next annual rates or service charges are levied, except in exceptional circumstances where a payment plan has been entered into	201819/122	CG	Complete. Delegation 5.9 updated. Manager Corporate Services and EM Corporate Services advised.	30/04/2019
10.1.3	CEO	Responsibility to conduct Local Government Ordinary Election - October 2019	THAT Council 1. In accordance with section 4.20(4) of the Local Government Act 1995, Council declare the Electoral Commissioner to be responsible for the conduct of the 19 October 2019 ordinary election, together with any other elections or polls which may be required; and 2. Decide, in accordance with section 4.61(2) of the Local Government Act 1995, that the method of conducting the election will be as a postal election.	201819/123	CG	Complete. Letter sent to WAEC on 30/04/19.	30/04/2019
10.1.4	CEO	The Western Australian Local Government Convention 2019	THAT: 1. The following two (2) Councillors be Council's voting delegates at the 2019 WALGA Annual General Meeting on Wednesday 7 August 2019:  Cr Anita Grace Cr Anthony Middleton  2. The Chief Executive Officer and the following Councillors attend the 2019 WA Local Government Association Convention and Trade Exhibition on Thursday 8 August 2019 and Friday 9 August 2019, on behalf of the Shire of East Pilbara:  Cr Geraldine Parsons Cr Anthony Middleton Cr Anita Grace Cr Bridget Schill	201819/124	GO	Noted. GO will commence arrangements.	30/04/2019
10.1.5	CEO	New Policy - Councillor Allowances & Expenses	That Council: 1. Adopt the new policy - Councillor Allowances & Expenses - as presented below, for inclusion in the Policy Manual; 2. Remove policy 1.13 - Shire President & Councillors - Attendance Fees, Expenses & Allowances - from the Policy Manual. AMENDMENT 1: MOVED: Cr Dean Hatwell SECONDED: Cr Michael Kitchen At point 1, adopt the new policy - Councillor Allowances & Expenses - as presented below with the following amendment to item 1.4 of the Policy to now read:  "All meeting fees and allowances will be paid quarterly and by the second week of the month in March, June, September and December." CARRIED UNANIMOUSLY  The amendment formed part of the substantive motion which was then put.	201819/125	CG	Complete. New policy added to the Policy Manual and Policy 1.13 deleted. All staff advised on 30/04/2019. All Councillors advised and email sent on 30/04/2019	30/04/2019

			<p>AMENDMENT 2 MOVED: Cr Bridget Schill SECONDED: Cr Michael Kitchin</p> <p>That Item 2.1(h) be amended so that all meals will be included and paid for by Council. Alcohol will be included and paid for by Council when purchased with a meal only. CARRIED UNANIMOUSLY</p> <p>COUNCIL RESOLUTION: 201819/125 1. Adopt the new policy – Councillor Allowances &amp; Expenses – as presented below, for Inclusion in the Policy Manual, with the following amendment to Item 1.4 of the Policy to now read: All meeting fees and allowances will be paid quarterly and by the second week of the month in March, June, September and December. 2. That Item 2.1(h) of the new policy – Councillor Allowances &amp; Expenses – be amended as follows: All meals will be included and paid for by Council. Alcohol will be included and paid for by Council when purchased with a meal only. 3. Remove policy 1.13 – Shire President &amp; Councillors – Attendance Fees, Expenses &amp; Allowances – from the Policy Manual.</p>			As above.	30/04/2019																				
10.1.6	CEO	Extraordinary Vacancy - South Ward	That Council seek the approval of the Western Australian Electoral Commissioner for the South Ward vacancy to remain vacant, and to fix the ordinary election day of 19 October 2019, as the day for the extraordinary election to fill the vacancy.	201819/126	CG	Complete. Letter sent to WAEC on 30/04/19 requesting approval to hold the extraordinary election over to the ordinary election day on 19 October 2019.	30/04/2019																				
14.1	CEO	Unbudgeted Expenditure - Purchase of Lot 1412 (16 Hilditch Avenue, Newman WA 6753)	<p><del>THAT COUNCIL</del></p> <p><del>1. → Amend its Budget for the 2018/19 Financial Year in accordance with the following table:</del></p> <table><tr><th><del>Accounts</del></th><th><del>Descriptions</del></th><th><del>Current Budget \$a</del></th><th><del>Revised Budget \$a</del></th><th><del>Surplus/Deficit \$a</del></th></tr><tr><td><del>116974 ~ Loan 74a</del></td><td><del>Raise loan for \$895,000a</del></td><td><del>Nil</del></td><td><del>\$895,000a</del></td><td><del>+\$895,000a</del></td></tr><tr><td><del>119310a</del></td><td><del>Purchase of Lot 1412 (16) Hilditch Avenue Newman WA 6753a</del></td><td><del>Nil</del></td><td><del>\$895,000a</del></td><td><del>-\$895,000a</del></td></tr><tr><td colspan="3"><del>Net Effects</del></td><td colspan="2"><del>NILa</del></td></tr></table> <p><del>2. → Approve taking out a loan for the amount of \$895,000 for the purchase of Lot 1412 (16) Hilditch Avenue, Newman, as unbudgeted expenditure.</del></p> <p><del>3. → Approve the Chief Executive Officer to apply the common seal of the Shire of East Pilbara to the transfer of land documents for the purchase of Lot 1412 (16) Hilditch Avenue, Newman WA 6753.</del></p>	<del>Accounts</del>	<del>Descriptions</del>	<del>Current Budget \$a</del>	<del>Revised Budget \$a</del>	<del>Surplus/Deficit \$a</del>	<del>116974 ~ Loan 74a</del>	<del>Raise loan for \$895,000a</del>	<del>Nil</del>	<del>\$895,000a</del>	<del>+\$895,000a</del>	<del>119310a</del>	<del>Purchase of Lot 1412 (16) Hilditch Avenue Newman WA 6753a</del>	<del>Nil</del>	<del>\$895,000a</del>	<del>-\$895,000a</del>	<del>Net Effects</del>			<del>NILa</del>		LOST	CEO	-	-
<del>Accounts</del>	<del>Descriptions</del>	<del>Current Budget \$a</del>	<del>Revised Budget \$a</del>	<del>Surplus/Deficit \$a</del>																							
<del>116974 ~ Loan 74a</del>	<del>Raise loan for \$895,000a</del>	<del>Nil</del>	<del>\$895,000a</del>	<del>+\$895,000a</del>																							
<del>119310a</del>	<del>Purchase of Lot 1412 (16) Hilditch Avenue Newman WA 6753a</del>	<del>Nil</del>	<del>\$895,000a</del>	<del>-\$895,000a</del>																							
<del>Net Effects</del>			<del>NILa</del>																								
EXECUTIVE MANAGER CORPORATE SERVICES																											
10.2.1	EMCS	Budget Review as at 31 January 2019	That this item be deferred until after Item 14.1 has been considered by Council.	201819/127	-	See 15.1.1	-																				
10.2.2	EMCS	Capital Works Program update - February	That Council receive the Capital Works Program Report for the period 1st July 2018 to 28th February 2019 as presented.	201819/128	EMCS	Completed.	29/04/2019																				

10.2.3	EMCS	Capital Works Program update - March	THAT Council receive the Capital Works Program Report for the period 1st July 2018 to 31 March 2019 as presented.	2018/19/129	EMCS	Completed.	29/04/2019																																																
10.2.4	EMCS	Creditors for Payment February	<div>THAT Council endorse the payments:¶</div> <table><thead><tr><th>FUND¶</th><th>VOUCHER¶</th><th>AMOUNT¶</th><th>¶</th></tr></thead><tbody><tr><td>EFT Payments¶</td><td>EFT #47659 - #48008¶</td><td>\$1,680,063.07¶</td><td>¶</td></tr><tr><td>MasterCard Payments¶</td><td>EFT #47935¶</td><td>\$3,071.70¶</td><td>¶</td></tr><tr><td>¶</td><td>Total¶</td><td>\$1,683,134.77¶</td><td>¶</td></tr><tr><td>¶</td><td>¶</td><td>¶</td><td>¶</td></tr><tr><td>Cheque Payments¶</td><td>CHQ #24730 - #24740¶</td><td>\$13,051.97¶</td><td>¶</td></tr><tr><td>Direct Debit Payments¶</td><td>DD12537.1 – DD12559.9¶</td><td>\$100,162.45¶</td><td>¶</td></tr><tr><td>Manual Cheque Payments¶</td><td>¶</td><td>0¶</td><td>¶</td></tr><tr><td>¶</td><td>Total¶</td><td>\$113,214.42¶</td><td>¶</td></tr><tr><td>¶</td><td>¶</td><td>¶</td><td>¶</td></tr><tr><td>¶</td><td>GRAND TOTAL¶</td><td>\$1,796,349.19¶</td><td>¶</td></tr><tr><td>¶</td><td>¶</td><td>¶</td><td>¶</td></tr></tbody></table> ¶	FUND¶	VOUCHER¶	AMOUNT¶	¶	EFT Payments¶	EFT #47659 - #48008¶	\$1,680,063.07¶	¶	MasterCard Payments¶	EFT #47935¶	\$3,071.70¶	¶	¶	Total¶	\$1,683,134.77¶	¶	¶	¶	¶	¶	Cheque Payments¶	CHQ #24730 - #24740¶	\$13,051.97¶	¶	Direct Debit Payments¶	DD12537.1 – DD12559.9¶	\$100,162.45¶	¶	Manual Cheque Payments¶	¶	0¶	¶	¶	Total¶	\$113,214.42¶	¶	¶	¶	¶	¶	¶	GRAND TOTAL¶	\$1,796,349.19¶	¶	¶	¶	¶	¶	2018/19/130	EFO	Completed.	29/04/2019
FUND¶	VOUCHER¶	AMOUNT¶	¶																																																				
EFT Payments¶	EFT #47659 - #48008¶	\$1,680,063.07¶	¶																																																				
MasterCard Payments¶	EFT #47935¶	\$3,071.70¶	¶																																																				
¶	Total¶	\$1,683,134.77¶	¶																																																				
¶	¶	¶	¶																																																				
Cheque Payments¶	CHQ #24730 - #24740¶	\$13,051.97¶	¶																																																				
Direct Debit Payments¶	DD12537.1 – DD12559.9¶	\$100,162.45¶	¶																																																				
Manual Cheque Payments¶	¶	0¶	¶																																																				
¶	Total¶	\$113,214.42¶	¶																																																				
¶	¶	¶	¶																																																				
¶	GRAND TOTAL¶	\$1,796,349.19¶	¶																																																				
¶	¶	¶	¶																																																				
10.2.5	EMCS	Creditors for Payment March	<div>THAT Council endorse the payments:¶</div> <table><thead><tr><th>FUND¶</th><th>VOUCHER¶</th><th>AMOUNT¶</th><th>¶</th></tr></thead><tbody><tr><td>EFT Payments¶</td><td>EFT #48009 - #48444¶</td><td>\$2,933,861.36¶</td><td>¶</td></tr><tr><td>MasterCard Payments¶</td><td>EFT #48130¶</td><td>\$8,977.22¶</td><td>¶</td></tr><tr><td>¶</td><td>Total¶</td><td>\$2,942,838.58¶</td><td>¶</td></tr><tr><td>¶</td><td>¶</td><td>¶</td><td>¶</td></tr><tr><td>Cheque Payments¶</td><td>CHQ #24741 - #24753¶</td><td>\$41,511.35¶</td><td>¶</td></tr><tr><td>Direct Debit Payments¶</td><td>DD12594.1 – DD12626.9¶</td><td>\$102,346.79¶</td><td>¶</td></tr><tr><td>Manual Cheque Payments¶</td><td>¶</td><td>0¶</td><td>¶</td></tr><tr><td>¶</td><td>Total¶</td><td>\$143,858.14¶</td><td>¶</td></tr><tr><td>¶</td><td>¶</td><td>¶</td><td>¶</td></tr><tr><td>¶</td><td>GRAND TOTAL¶</td><td>\$3,086,696.72¶</td><td>¶</td></tr><tr><td>¶</td><td>¶</td><td>¶</td><td>¶</td></tr></tbody></table> ¶	FUND¶	VOUCHER¶	AMOUNT¶	¶	EFT Payments¶	EFT #48009 - #48444¶	\$2,933,861.36¶	¶	MasterCard Payments¶	EFT #48130¶	\$8,977.22¶	¶	¶	Total¶	\$2,942,838.58¶	¶	¶	¶	¶	¶	Cheque Payments¶	CHQ #24741 - #24753¶	\$41,511.35¶	¶	Direct Debit Payments¶	DD12594.1 – DD12626.9¶	\$102,346.79¶	¶	Manual Cheque Payments¶	¶	0¶	¶	¶	Total¶	\$143,858.14¶	¶	¶	¶	¶	¶	¶	GRAND TOTAL¶	\$3,086,696.72¶	¶	¶	¶	¶	¶	2018/19/131	EFO	Completed.	29/04/2019
FUND¶	VOUCHER¶	AMOUNT¶	¶																																																				
EFT Payments¶	EFT #48009 - #48444¶	\$2,933,861.36¶	¶																																																				
MasterCard Payments¶	EFT #48130¶	\$8,977.22¶	¶																																																				
¶	Total¶	\$2,942,838.58¶	¶																																																				
¶	¶	¶	¶																																																				
Cheque Payments¶	CHQ #24741 - #24753¶	\$41,511.35¶	¶																																																				
Direct Debit Payments¶	DD12594.1 – DD12626.9¶	\$102,346.79¶	¶																																																				
Manual Cheque Payments¶	¶	0¶	¶																																																				
¶	Total¶	\$143,858.14¶	¶																																																				
¶	¶	¶	¶																																																				
¶	GRAND TOTAL¶	\$3,086,696.72¶	¶																																																				
¶	¶	¶	¶																																																				
10.2.6	EMCS	Statement of Financial Activity for the period ending 31 January 2019	That the monthly financial statements for the period 1st July 2018 to 31st January 2019 of the 2018/2019 financial year as presented be received.	2018/19/132	MCS	Completed.	29/04/2019																																																
10.2.7	EMCS	Statement of Financial Activity for the period ending 28 February 2019	That the monthly financial statements for the period 1st July 2018 to 28th February of the 2018/2019 financial year as presented be received.	2018/19/133	MCS	Completed.	29/04/2019																																																
10.2.8	EMCS	Adoption of proposed fees and charges 2019/2020	THAT this item be deferred to the Ordinary Council Meeting on 24 May 2019.	2018/19/134	MCS	Deferred - waiting on Rec and Events comments before resubmitting	-																																																



15.1.1	EMCS	Budget Review as at 31 January 2019	<p>That Council¶</p> <p>1. → Accept the Budget Review as at the 31<sup>st</sup> January 2019 as set out.¶</p> <p>2. → Authorise the additional capital expenditure as follows:¶</p> <table><tr><td>New Capital Expenditure<sup>¶</sup></td><td>¶</td><td>¶</td><td>¶</td></tr><tr><td>Additional Sewerage Plant Works<sup>¶</sup></td><td>Reserve<sup>¶</sup></td><td>\$ 597,000<sup>¶</sup></td><td>¶</td></tr><tr><td>Additional Septage Pond Works<sup>¶</sup></td><td>Reserve<sup>¶</sup></td><td>\$ 240,000<sup>¶</sup></td><td>¶</td></tr><tr><td>Additional Depot Redevelopment<sup>¶</sup></td><td>Reserve<sup>¶</sup></td><td>\$ 90,000<sup>¶</sup></td><td>¶</td></tr><tr><td>New Community Library and Refurb<sup>¶</sup></td><td>Loan<sup>¶</sup></td><td>\$1,500,000<sup>¶</sup></td><td>¶</td></tr><tr><td>TOTAL ADDITIONAL CAPITAL EXPENDITURE<sup>¶</sup></td><td>¶</td><td>\$2,427,000<sup>¶</sup></td><td>¶</td></tr></table> <p>¶</p> <p>AMENDMENT TO SUBSTANTIVE MOTION¶</p> <p>MOVED: Cr Michael Kitchin → SECONDED: Cr Anthony Middleton¶</p> <p>THAT the new community library and refurb loan be removed from the additional capital expenditure.¶</p> <p>CARRIED UNANIMOUSLY¶</p> <p><i>The amendment was put and formed part of the substantive motion.¶</i></p> <p>That Council¶</p> <p>1. → Accept the Budget Review as at the 31<sup>st</sup> January 2019 as set out.¶</p> <p>2. → Authorise additional capital expenditure as follows:¶</p> <table><tr><td>New Capital Expenditure<sup>¶</sup></td><td>¶</td><td>¶</td><td>¶</td></tr><tr><td>Additional Sewerage Plant Works<sup>¶</sup></td><td>Reserve<sup>¶</sup></td><td>\$ 597,000<sup>¶</sup></td><td>¶</td></tr><tr><td>Additional Septage Pond Works<sup>¶</sup></td><td>Reserve<sup>¶</sup></td><td>\$ 240,000<sup>¶</sup></td><td>¶</td></tr><tr><td>Additional Depot Redevelopment<sup>¶</sup></td><td>Reserve<sup>¶</sup></td><td>\$ 90,000<sup>¶</sup></td><td>¶</td></tr><tr><td>TOTAL ADDITIONAL CAPITAL EXPENDITURE<sup>¶</sup></td><td>¶</td><td>\$ 927,000<sup>¶</sup></td><td>¶</td></tr></table> <p>¶</p>	New Capital Expenditure <sup>¶</sup>	¶	¶	¶	Additional Sewerage Plant Works <sup>¶</sup>	Reserve <sup>¶</sup>	\$ 597,000 <sup>¶</sup>	¶	Additional Septage Pond Works <sup>¶</sup>	Reserve <sup>¶</sup>	\$ 240,000 <sup>¶</sup>	¶	Additional Depot Redevelopment <sup>¶</sup>	Reserve <sup>¶</sup>	\$ 90,000 <sup>¶</sup>	¶	New Community Library and Refurb <sup>¶</sup>	Loan <sup>¶</sup>	\$1,500,000 <sup>¶</sup>	¶	TOTAL ADDITIONAL CAPITAL EXPENDITURE <sup>¶</sup>	¶	\$2,427,000 <sup>¶</sup>	¶	New Capital Expenditure <sup>¶</sup>	¶	¶	¶	Additional Sewerage Plant Works <sup>¶</sup>	Reserve <sup>¶</sup>	\$ 597,000 <sup>¶</sup>	¶	Additional Septage Pond Works <sup>¶</sup>	Reserve <sup>¶</sup>	\$ 240,000 <sup>¶</sup>	¶	Additional Depot Redevelopment <sup>¶</sup>	Reserve <sup>¶</sup>	\$ 90,000 <sup>¶</sup>	¶	TOTAL ADDITIONAL CAPITAL EXPENDITURE <sup>¶</sup>	¶	\$ 927,000 <sup>¶</sup>	¶	2018/19/130	MCS	Completed.	29/04/2019
New Capital Expenditure <sup>¶</sup>	¶	¶	¶																																																
Additional Sewerage Plant Works <sup>¶</sup>	Reserve <sup>¶</sup>	\$ 597,000 <sup>¶</sup>	¶																																																
Additional Septage Pond Works <sup>¶</sup>	Reserve <sup>¶</sup>	\$ 240,000 <sup>¶</sup>	¶																																																
Additional Depot Redevelopment <sup>¶</sup>	Reserve <sup>¶</sup>	\$ 90,000 <sup>¶</sup>	¶																																																
New Community Library and Refurb <sup>¶</sup>	Loan <sup>¶</sup>	\$1,500,000 <sup>¶</sup>	¶																																																
TOTAL ADDITIONAL CAPITAL EXPENDITURE <sup>¶</sup>	¶	\$2,427,000 <sup>¶</sup>	¶																																																
New Capital Expenditure <sup>¶</sup>	¶	¶	¶																																																
Additional Sewerage Plant Works <sup>¶</sup>	Reserve <sup>¶</sup>	\$ 597,000 <sup>¶</sup>	¶																																																
Additional Septage Pond Works <sup>¶</sup>	Reserve <sup>¶</sup>	\$ 240,000 <sup>¶</sup>	¶																																																
Additional Depot Redevelopment <sup>¶</sup>	Reserve <sup>¶</sup>	\$ 90,000 <sup>¶</sup>	¶																																																
TOTAL ADDITIONAL CAPITAL EXPENDITURE <sup>¶</sup>	¶	\$ 927,000 <sup>¶</sup>	¶																																																
EXECUTIVE MANAGER COMMERCIAL SERVICES																																																			
10.3.1	EMCS	Affixing common seal under delegated authority	<p>That Council have been advised that the Common Seal has been affixed under delegated authority to the:-</p> <p>1. Contract awarded to Customer First Contracting for the Supply, Installation and Transfer of Solar Panels (RFQ 04-2018/19)</p> <p>2. Contract awarded to Delta Group for the Demolition of the Old SES HQ Building (RFQ 05-2018/19)</p> <p>3. MOU between the Shire and Marble Bar Race Club for the operation of the Marble Bar Sporting Complex for the period 1st July, 2018 to 30th June, 2020 specifically for the Marble Bar Races held annually.</p>	2018/19/135	CPO	No further action required	30/04/2019																																												
10.3.2	EMCS	Adoption of amended Procurement Tender Policy	<p>THAT Council, adopt the amended Procurement and Tender Procedures Policy, as attached, whereby deleting item 6.8 Consultants Services from the Policy.</p>	2018/19/136	CG	Complete. Policy updated and all staff advised on 30/04/2019.	30/04/2019																																												
14.2	EMCS	Award of Tender RFT 10 -2018/19 for Demolition and Associated works - Nullagine Caravan Park	<p>That Council</p> <p>1. Award Tender RFT 10-2018/19 for the Demolition and Associated Works – Nullagine Caravan Park to MKB Industries Pty Ltd at the tendered price of \$119,000.00 Ex gst.</p> <p>2. Approve the Chief Executive Officer to apply the common seal of the Shire of East Pilbara to the Contract between the Shire and MKB Industries Pty Ltd with respect to this Tender.</p>	2018/19/137	CBS	Letters & Contracts being drafted.	30/04/19																																												

**9.2 EM CORPORATE SERVICES****9.2.1 ADOPTION OF PROPOSED FEES AND CHARGES 2019/2020**

<b>File No:</b>	<b>FIN 12-1</b>
<b>Attachments:</b>	<b>Appendix 1 – Proposed Fees &amp; Charges</b>
<b>Responsible Officer:</b>	<b>Ms Sian Appleton Executive Manager Corporate Services</b>
<b>Author:</b>	<b>Mrs Lisa Davis Manager Corporate Services</b>
<b>Proposed Meeting Date:</b>	<b>24 May 2019</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

---

**REPORT PURPOSE**

To seek Council endorsement of the proposed fees and charges to apply for the budget year 2019/2020 as attached.

**BACKGROUND**

Section 6.16 of the *Local Government Act, 1995*, enables Council to apply fees and charges to the services it provides. The schedule, as tabled, proposes fees and charges for in-principal adoption only at this stage and will assist in the preparation of the 2019/2020 budget. Formal adoption of the fees and charges will be included as part of the budget adoption process.

This item was tabled at the April 2019 Ordinary Council Meeting but was deferred due to Council asking for further clarification regarding increases in charges in the recreation area. This Clarification is provided in section 11 of the Agenda questions by Members of which due notice has been given.

**COMMENTS/OPTIONS/DISCUSSIONS**

The schedule of Fees and Charges is attached and comments are recorded against any change in fees compared to the 2018/2019 charges.

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Compliance with Section 6.16 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

Nil

**STRATEGIC COMMUNITY PLAN**

Nil

**RISK MANAGEMENT CONSIDERATIONS**

Financial – Low. Should Council decide not to adopt the fees and charges in principle, Officers will be unable to determine accurate income figures when producing the draft budget.

**FINANCIAL IMPLICATIONS**

To be advised in the 2019/2020 annual budget.

**VOTING REQUIREMENTS**

Absolute.

**OFFICER'S RECOMMENDATION**

**THAT Council**

- 1. Approve the proposed schedule of fees and charges in principle;**
- 2. Include the proposed schedule of fees and charges in Council's draft 2019/2020 annual budget for consideration.**

## **Appendix 1 Proposed Fees & Charges**

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
<b>WORKING SHEET</b>					
<b>RATES &amp; LEVIES</b>					
<b>Function 3 - General Purpose Funding</b>					
<b>Rate in the dollar - Cents</b>					
GRV - Industrial	No	1.8998	TBA	Cents In The Dollar	
GRV - Town Centre	No	5.7426	TBA	Cents In The Dollar	
GRV - Nullagine Town Site	No	7.3662	TBA	Cents In The Dollar	
GRV - Mixed Business	No	3.7603	TBA	Cents In The Dollar	
GRV - Other	No	7.3662	TBA	Cents In The Dollar	
GRV - Transient Workforce Accommodation	No	6.8077	TBA	Cents In The Dollar	
UV - Pastoral / Special Leases	No	6.0894	TBA	Cents In The Dollar	
UV - AML Leases	No	17.1800	TBA	Cents In The Dollar	
UV - Mining Leases	No	17.1800	TBA	Cents In The Dollar	
UV - General Leases	No	17.1800	TBA	Cents In The Dollar	
UV - Petroleum Leases	No	17.1800	TBA	Cents In The Dollar	
UV - Exploration Leases	No	17.1800	TBA	Cents In The Dollar	
UV - Prospecting Leases	No	17.1800	TBA	Cents In The Dollar	
<b>Minimum Rate</b>					
GRV (excluding Nullagine)	No	663.00	TBA	Per Assessment	
GRV (Nullagine)	No	265.00	TBA	Per Assessment	
UV	No	230.00	TBA	Per Assessment	
<b>Penalty</b>					
Rates unpaid 35 days from service date (non instalment option)	No	8.00%	TBA		
Minimum penalty (non instalment option)	No	5.00	TBA		
<b>Instalment Option</b>					
Administration Fee Per Instalment	No	6.00	TBA		
Administration Fee for Agreements outside normal instalment option	Yes	50.00	TBA		
Interest on Instalment	No	4.00%	TBA		
<b>Property Enquiries</b>					
Reprint of Rate Notice or Statement of Rates (current financial year)	Yes	15.00	TBA		
Reprint of Rate Notice or Statement of Rates (prior financial year)	Yes	15.00	TBA		
<b>Function 10 - Community Amenities</b>					
<b>Rates</b>					
Special Rate GRV - Sewage (Newman)	No	1.6165	TBA	Cents In The Dollar	
<b>Rubbish</b>					
Domestic Bins (Waste and Recycling)	No	260.00	TBA	Two Collections Per Week (One In Winter) and recycling collection fortnightly	
Additional Waste Bin	Yes	240.00	TBA	Per Annum (2 x collection per week in summer, 1 x collection per week in winter)	
Additional Recycle Bin	Yes	200.00	TBA	Per Annum (1 x collection per fortnight)	
<b>OTHER FEES &amp; CHARGES</b>					
<b>Function 4 - Governance</b>					
Photocopying, Scanning & Faxing - Newman & Marble Bar Admin Offices,					



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
<b>Recreation Centre, Aquatic Centre and Newman Library</b>					
<b>Photocopying</b>					
A4 ( 1 - 9 copies)	Yes	0.40	0.40	Per Copy	
A4 ( 10+ copies)	Yes	0.20	0.20		
A4 ( 1 - 9 copies) Colour	Yes	1.00	1.00	Per Copy	
A4 ( 10 + copies) Colour	Yes	0.80	0.80		
A3 ( 1 - 9 copies)	Yes	0.70	0.70	Per Copy	
A3 ( 10+ copies)	Yes	0.50	0.50		
A3 ( 1 - 9 copies) Colour	Yes	1.20	1.20	Per Copy	
A3 ( 10+ copies) Colour	Yes	1.00	1.00		
A5 ( 1 - 9 copies)	Yes	0.40	0.40	Per Copy	
A5 ( 10+ copies)	Yes	0.20	0.20		
A5 ( 1 - 9 copies) Colour	Yes	0.80	0.80	Per Copy	
A5 ( 10+ copies) Colour	Yes	0.60	0.60		
<b>Scan and Email</b>					
Scan and Email - A3 and A4 size	Yes	1.00	1.00	Per minimum charge up to 10 pages	
	Yes	0.10	0.10	Per page thereafter	
<b>Fax</b>					
Sending first page	Yes	4.00	4.00	First Page	
Sending Additional pages	Yes	1.10	1.10	Extra Pages	
Receiving	Yes	1.10	1.10	Per Sheet	
<b>Photocopying &amp; Scanning (Large Sizes) - Newman Admin Office Only</b>					
Photocopying of A2 size - Black & White	Yes	22.50	22.50	First copy	
	Yes	17.50	17.50	Per copy thereafter	
Photocopying of A2 size - Colour	Yes	45.00	45.00	First copy	
	Yes	35.00	35.00	Per copy thereafter	
Photocopying of A1 Size - Black & White	Yes	20.00	20.00	First copy	
	Yes	15.00	15.00	Per copy thereafter	
Photocopying of A1 size - Colour	Yes	40.00	40.00	First copy	
	Yes	30.00	30.00	Per copy thereafter	
Photocopying of A0 size - Black & White	Yes	25.00	25.00	First copy	
	Yes	20.00	20.00	Per copy thereafter	
Photocopying of A0 size - Colour	Yes	50.00	50.00	First copy	
	Yes	40.00	40.00	Per copy thereafter	
Scan and Email - AO size	Yes	10.00	10.00	Per copy	
Scan and Email - A1 and A2 size	Yes	5.00	5.00	Per copy	
<b>Scanning of Documents / Plans - Newman Admin Only</b>					
Scan & Email	Yes			Per copy	
Scan up to A0 & Burn to CD	Yes			Per copy	
<b>Laminating - Newman, Marble Bar Admin Office &amp; Newman Library</b>					
A5	Yes	3.40	3.40	Per Sheet	
A4	Yes	3.40	3.40	Per Sheet	
A3	Yes	4.50	4.50	Per Sheet	
<b>Laminating - Newman Library Only</b>					
A1	Yes	10.00	10.00	Per Sheet	
A2	Yes	5.00	5.00	Per Sheet	
<b>Binding</b>					
Binding including covers and coil up to 100 pages	Yes	7.50	7.50	Up To 100 Pages Per Booklet	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Binding including covers and coil up to 200 pages	Yes	10.00	10.00	Cost Per Booklet	
<b>Reports on Sale</b>					
Electoral Roll	Yes	10.30	FREE	Per Copy	
Rate Book	Yes	50.00	FREE	Per Copy	
<b>Other Documents</b>					
Council Agenda - Single Meeting	Yes	8.00	FREE	Per Meeting	
Council Minutes - Single Meeting	Yes	8.00	FREE	Per Meeting	
Council Agenda or Minutes - Single Meeting	Yes	4.55	FREE	Per Meeting	
Council Agenda - Full Year July to June	Yes	79.50	FREE	Per Year	
Council Minutes - Full Year July to June	Yes	79.50	FREE	Per Year	
Council Agenda or Minutes - Full Year July to June	Yes	45.50	FREE	For CD	
Policy Manual	Yes	0.60	FREE	Per A4 Or \$0.70 Per A3 Single Sheet (Min \$1)	
Policy Manual	Yes	28.40	FREE	Per Copy	
Council Budget	Yes	17.00	FREE	Per Copy	
Council Annual Financial Statements	Yes	11.40	FREE	Per Copy	
Council Local Laws	Yes	0.60	FREE	Per A4 Or \$0.70 Per A3 Single Sheet (Min \$1)	
Planning / Building Application Register	Yes	0.60	FREE	Per A4 Or \$0.70 Per A3 Single Sheet (Min \$1)	
Consolidated Roll	Yes	22.70	FREE	Complete Roll	
Corporate DVD (effective 1 January 2011)	Yes	5.00	FREE	Per DVD	
<b>Video Conferencing</b>					
<b>Outgoing</b>					
Outgoing Rates for first hour	Yes	124.90	124.90		
Per Additional half hour or part thereof	Yes	56.80	56.80		
<b>Incoming</b>					
Incoming rate for first hour	Yes	56.80	56.80		
Per Additional half hour or part thereof	Yes	25.80	25.80		
<b>Number Plates</b>					
Plate Administration Fee	Yes	50.00	50.00	Fee Does Not Include fee set by Dept. Transport	
<b>Other</b>					
Seed Collection Permit	No	50.00	50.00	Per application, Per year	
Administration Fee on Cancellation	Yes			20% of total fee	
<b>Marble Bar Office Rental</b>					
Hire of Single back office room with access to meeting room	Yes	230.00	230.00	Per Week Inc Electricity And Water	
Hire of two back office rooms with access to meeting room	Yes	290.00	290.00	Per Week Inc Electricity And Water	
Bond for rental of Office	Yes	1,160.00	1160.00	Refundable At The End Of The Tenancy	
Cleaning	Yes			Tenants Cost	
Installation of Telephone	Yes			Tenants Cost	
<b>Animal Control</b>					
Impound Fees - Registered Dogs and Cats	No	85.00	85.00	Per Animal, Per Day	
Impound Fees - Other Animals Unspecified Other Animals	No	85.00	85.00	Per Animal, Per Day	
Kennelling Fees - Sustenance Fees Dog and Cats	No	20.00	20.00	Per Animal, Per Day	
Seizure & return of dog/cat without impounding	No	38.00	N/A	Per Animal	To be removed as fee cannot be effectively recovered
Impound Fee for Other	No	125.00	125.00	Per Item	
Charges for Ranger/ESO Services	No	100.00	100.00	Per Hour	
Travel	Yes	1.85	1.85	Per Kilometre	
Dog/Cat registration tag replacement	No	5.00	N/A	Per Item	To be removed as residents are not charged for tag replacement
Application to keep more than two dogs/cats	No	110.00	110.00	Per Application	
Surrender of Dog	No	130.00	85.00	Per Animal, inclusive of Rangers time & travel costs to euthanise	Amended to reflect impound fee as well as surrender of cat



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Surrender of Cat	No	85.00	85.00	Per Animal, inclusive of Rangers time & travel costs to euthanise	
Surrender of Other Animal	No	242.00	242.00	Recoverable Cost (Minimum charge \$60.00 plus travel costs) - inclusive of Rangers time & travel costs to euthanise	
Small animal trap hire - deposit (outside of Newman/Marble Bar Townsites only)	No	120.00	120.00	GST Exempt unless forfeited	Outside of Newman/Marble Bar Townsites only added as Rangers provide the service in the above mentioned towns
Small animal trap hire - weekly (outside of Newman/Marble Bar Townsites only)	Yes	27.50	30.00	7 days concluding (8.30am) of the following day	Outside of Newman/Marble Bar Townsites only added as Rangers provide the service in the above mentioned towns. Increased to \$30 to make entire initial outlay \$150 (including deposit)
Late return	Yes	16.50	16.50	Per day	
Kennel Licence Application Fee	Yes	374.00	374.00		
Dangerous Dog Collar - Medium	Yes	38.50	38.50	For declared dangerous dogs	
Dangerous Dog Collar - Large	Yes	52.80	52.80	For declared dangerous dogs	
Dangerous Dog Sign	Yes	38.50	38.50	Per set of two	
Dangerous Dog Inspections	No	120.00	120.00		
Dog Muzzle - XS to L	Yes		30.00	For declared dangerous dogs	Added to schedule as dangerous dog items can be difficult to obtain in remote area
Dog Muzzle - XL to XXXL	Yes		50.00	For declared dangerous dogs	Added to schedule as dangerous dog items can be difficult to obtain in remote area
<b>Stock - Fifteenth Schedule of Local Government (Misc. Provisions) Act 1960</b>					
Impound Fee for all stock (any type or species per head) - First 24hrs or part thereof	No	85.00	85.00	6am - 6pm	
Impound Fee for all stock (any type or species per head)	No	120.00	120.00	6pm - 6am	
Daily Fee (any type or species per head) Subsequent 24hrs or part thereof	No	12.00	12.00		
Sustenance Fee per head per day	No	20.00	20.00		
Ranger Fee for impounding of stock	No	70.00	70.00	Per Hour	
Fees for moving impounded animal more than 3km	Yes	27.50	27.50	Per kilometre	
Rate for damage by Trespass by stock	No	60.00	60.00	Head per day	
<b>Miscellaneous</b>					
Impound Fee for Shopping Trolleys	No	30.00	30.00	Per Trolley	
Impound Fee for Vehicle	No	275.00	275.00	Per Vehicle - includes admin fee	
Daily Impound Fee for Vehicle	No	6.00	6.00	Per Vehicle per day	
Admin Fee - Sale of Impounded vehicles & goods	Yes	66.00	66.00	Per offer to purchase plus admin fee	
Storage fees for impounded items up to 100kg (e.g.: trolleys)	No	2.00	2.00	Per day	
General storage for impounded goods > 100kg	No	2.00	2.00	Per day	
Storage Fee for stored goods or items plus cost of collection, transport etc.	No	2.00	2.00	Per Item per day (excluding trolleys and cars)	
Recoverable <b>Ranger</b> Inspection Costs (normal office hours)	Yes	145.20	145.20	Per Hour	Ranger added to description for clarification
Recoverable <b>Ranger</b> Inspection Costs (other than normal office hours)	Yes	215.60	215.60	Per Hour	Ranger added to description for clarification
Admin Fee - Block Slashing	Yes	50.00	50.00	Per Property	
<b>Function 7 - Health</b>					
<b>Inspections (General)</b>					
Recoverable Inspection Costs (normal office hours)	Yes	120.00	120.00	Per Hour	
Recoverable Inspection Costs (other than normal office hours)	Yes	185.00	185.00	Per Hour	
Travel Costs	Yes	2.50	2.50	Per Kilometre other than first 20km	
<b>Inspections (Plumbing)</b>					
Local Government Reporting Fee	Yes	100.00	100.00	Per Hour	
<b>Liquor Permits, Certificates and Gaming Certificates</b>					
Liquor Act Section 39 Certificate (Health)	Yes	100.00	100.00	Liquor Control Act 1988	



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Liquor Act Section 40 Certificate ( <i>Planning</i> )	Yes	100.00	100.00	Liquor Control Act 1988	
Liquor Act Section 50 Certificate ( <i>Gaming</i> ) Charities & Community Grp	Yes	FREE	FREE	Liquor Control Act 1988	
Liquor Act Section 55 Certificate ( <i>Gaming</i> ) Business or Commercial	Yes	100.00	150.00	Liquor Control Act 1988 - Planning Approval may also be required	EM - Increase of 50% to achieve cost recovery
Liquor Permit Approval Application For Consumption of Alcohol	No	20.00	20.00	For all applications for <u>Consumption</u> Only of Alcohol on Shire Property/Reserves. <b>NO TRADING IN ALCOHOL PERMITTED UNDER THIS APPLICATION</b>	
Annual Liquor Permit Approval Application For Consumption of Alcohol	No	150.00	150.00	For the annual (within a calendar year) applications for <u>Consumption</u> Only of Alcohol on Shire Property/Reserves. <b>NO TRADING IN ALCOHOL PERMITTED UNDER THIS APPLICATION</b>	
Liquor Permit - Individual Application For the Trade and Consumption of Alcohol - Not For Profit Community Organisation	No	50.00	50.00	SoEP Local Law 2011 - Per Application Approval to Consume and to Sell Alcohol on Shire Property/Reserve - One Application - <b>Note: Liquor Permit is required from Dept. Racing, Gaming &amp; Liquor</b>	
Liquor Permit - For the Trade and Consumption of Alcohol - Multiple Dates - Not for Profit Community Organisation	No	200.00	200.00	SoEP Local Law 2011 - Annual charge (within a calendar year) for Approval to Consume and to Sell Alcohol on Shire Property/Reserve - <b>Note: Liquor Permit is required from Dept. Racing, Gaming &amp; Liquor</b>	
Liquor Permit - Commercial - Per Application ( <i>If this charge is selected, do not charge the \$20 Liquor Permit Application</i> )	No	100.00	150.00	SoEP Local Law 2011 - Commercial Organisations - One Application for Approval to Consume and to Sell Alcohol on Shire Property/Reserve - <b>Note: Liquor Permit is required from Dept. Racing, Gaming &amp; Liquor</b>	EM - Increase of 50% to achieve cost recovery
Liquor Permit - Late Application Fee (NFP & Community)	No	20.00	20.00	Less than 7 days before event	EM - Please note proposed amendment to have this late fee apply only to Not for profit and Community Groups
Liquor Permit - Late Application Fee (Commercial)	No	NEW		Less than 7 days before event	EM - Differentiated from the late fee referred to in the cell above
Property Enquiries - work notices	Yes	60.00	60.00		
Food Condemnation Certificates	Yes	50.00	50.00		
Food Safe Audits ( <i>Community Projects</i> )	Yes	FREE	FREE		
Food Safe Audits ( <i>Commercial</i> )	Yes	200.00	200.00	Minimum fee ( <i>otherwise time required plus travel</i> )	
Public Building Certificates	Yes	200.00	200.00	Minimum fee ( <i>otherwise time required plus travel</i> )	
<b>Health (Miscellaneous Provisions) Act 1911</b>					
Lodging House Registration Fee	Yes	200.00	200.00	Local Law	
Laundries / Dry Cleaners Licence	Yes	150.00	150.00	Public Health Act 2016	
Local Government Septic Application Fee	Yes	118.00	118.00	Public Health Act 2016	
Local Government Report for a Septic Tank Application	Yes	110.00	110.00	Public Health Act 2016	
Local Government Permit to Use a Septic Apparatus	Yes	118.00	118.00	Public Health Act 2016	
Copies of Septic Tank Plans or Disposal Systems Plans	Yes	25.00	25.00	Per Copy Per Set	
<b>Caravan Parks and Camping Grounds</b>					
Caravan Parks and Camping Grounds Annual Licence Fee	No	200.00	200.00	Caravan Parks & Camping Grounds Act 1995. Minimum charge & additional charge for number of caravans	
<b>Swimming Pool Inspection and Sampling Fees</b>					
Sampling for Compliance Fee ( <i>if operator does not do monthly sampling themselves</i> )	Yes	200.00	200.00	Public Health Act 2016. Minimum per inspection ( <i>otherwise time required plus Travel</i> ).	
<b>Food Premises Registration/Notification Assessment Fees</b>					
Notification of Food Premise Fee ( <i>Non Profit/Community Groups Exempt</i> )	No	50.00	50.00	Food Act 2008	
High Risk Food Premises	No	450.00	450.00	Food Act 2008 - Invoiced July each year	
Medium Risk Food Premises	No	350.00	350.00	Food Act 2008 - Invoiced July each year	
Low Risk Food Premises	No	200.00	200.00	Food Act 2008 - Invoiced July each year	
Very Low Risk Food Premises	No	FREE	FREE	Food Act 2008	
Food Condemnation Certificates	Yes	51.00	51.00		
Food Safe Audits ( <i>Community Projects</i> )	Yes	FREE	FREE		



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Food Safe Audits (Commercial)	Yes	201.00	201.00	Minimum fee (otherwise time required plus travel)	
Food Premises Annual Surveillance Fees					
High Risk Food Premises	No	500.00	500.00	Food Act 2008 - Invoiced July each year	
Medium Risk Food Premises	No	400.00	400.00	Food Act 2008 - Invoiced July each year	
Low Risk Food Premises	No	250.00	250.00	Food Act 2008 - Invoiced July each year	
Registration of Home Food Preparation Business	Yes	100.00	100.00	Food Act 2008 - Invoiced July each year	
Annual Surveillance Fee for Home Food Business	No	50.00	50.00		
Registration of Non Profit Community Organisations and School Canteens	No	FREE	FREE		
Pro Rata Registration of Food Premises	Yes			Pro rata for the required months plus the \$50 notification Fee	
1 day Permit-Conducting an activity on Local Government Property (Not for Profit/Community Groups)	Yes	New	20.00	Local Gov Act 1995	EM - Fee category was identified in the previous year but no fee allocated
1 day Permit-Conducting an activity on Local Government Property (For Profit/Community Groups)	Yes	New	45.00	Local Gov Act 1995	EM - This has been proposed to differentiate not for profit and community groups rom the others that do it for
Late Application fee-1 day Permit-Conducting an activity on Local Government Property (Not for Profit/Community Groups)	Yes	New	20.00	Local Gov Act 1995	EM - This fee is meant to discourage late applications which always require rescheduling of planned tasks to attend to
Late Application fee-1 day Permit-Conducting an activity on Local Government Property (For Profit/Community Groups)	Yes	New	45.00	Local Gov Act 1995	EM - This fee is meant to discourage late applications which always require rescheduling of planned tasks to attend to
Conducting an activity on Local Government Property				Local Gov Act 1995	
Temporary Food Permit For Not For Profit Community Groups & Trading in Public Places					
Daily Fee for Junior Sporting or Community Organisations	No	20.00	20.00	SOeP Local Law 2011	
Seasonal Fee for Junior Sporting or Community Organisations	No	100.00	100.00	SOeP Local Law 2011 - Within any calendar year	
Seasonal Fee for Senior Sporting or Community Organisations	No	200.00	200.00	SOeP Local Law 2011 - Within any calendar year	
Temporary Food Permit and Trading in Public Places					
Daily Fee	No	45.00	45.00	SOeP Local Law 2011	
1 week or part of	No	100.00	100.00	SOeP Local Law 2011	
1 month or part of	No	200.00	200.00	SOeP Local Law 2011	
Seasonal Fee (up to 6 months)	No	300.00	300.00	SOeP Local Law 2011 - Seasonal fee for organisations other than community groups	
1 year or part of	No	500.00	500.00	SOeP Local Law 2011	
Late Application Fee	No	50.00	50.00	SOeP Local Law 2011 - Less than 7 days before event	
Alfresco - Public Land					
Application Fee	Yes	100.00	100.00	SOeP Local Law 2011	
Renewal Fee - per square metre outdoor area	Yes	35.00	35.00	SOeP Local Law 2011	
Public Events - Application					
Application Fee (exclusive use)	No	50.00	50.00	} Local Government Act 1995, s 6.16(2)(a)	
Late Application Fee	No	100.00	100.00		
Fireworks Application Fee	No	50.00	50.00		
Private function					
Category 1 (<100 people)	No	FREE	FREE	SOeP Local Law 2011	
Category 2 (100 - 500 people)	No	50.00	50.00	SOeP Local Law 2011	
Category 3 ( >500 people)	No	100.00	100.00	SOeP Local Law 2011	
Fundraising Raffles and related activities					
One Day Permit - not for profit & community organisations	No		FREE		EM - Fee category was identified in the previous year but no fee allocated
One Day Permit - other	No	20.00	20.00	SOeP Local Law 2011	
Late Application Fee (Less than 2 days before the event)	No	10.00	10.00	SOeP Local Law 2011	
Gambling & Wadgering					
Permit application	No	45.00	45.00	SOeP Local Law 2011	
Public Events - Permit Fee					



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Category 1 (,500 patrons)	No	FREE	FREE	Local Government Act 1995, s 6.16(2)(a)	
Category 2 (500-2500 patrons)	No	150.00	150.00		
Category 3 (2500-5000 patrons)	No	300.00	300.00		
Category 4 (5000-8000 patrons)	No	500.00	500.00		
Category 5 (8000-12000 patrons)	No	700.00	700.00		
Late Application Fee	No	100.00	100.00	Less than stipulated time frame for event	
Public Buildings					
Application to Construct, Extend and Alter a Public Building	No	100.00	100.00	Health (Public Building) Regulations 1992 (Schedule 1)	
Application for a Public Building Certificate	No	100.00	100.00	Health (Public Building) Regulations 1992 (Schedule 1)	
Reissue of a Certificate of Approval	No	50.00	50.00	Local Government Act 1995	
Late Application Fee	No	50.00	50.00	Less than 7 days before event	
Environmental Protection					
Application Fee for Approval Under Regulation 18(6)(b)	No	100.00	100.00	Environmental Protection (Noise) regulations 1997	
Late Application Fee for Approval Under Regulation 18(6)(b)	No	100.00	100.00	Local Government Act 1995	
Out of hours work permit fee (weekly)	No	150.00	150.00	Environmental Protection (Noise) regulations 1998	
Out of hours work permit fee (monthly)	No	500.00	500.00	Environmental Protection (Noise) regulations 1999	
Out of hours permit fee (seasonal)	No	800.00	800.00	Environmental Protection (Noise) regulations 2000	
Public Places & Local Government Property Local Law 2011 - Trading in Public Places					
One Day Permit - not for profit & community organisations	No	20.00	20.00	Local Government Act 1995, s 6.16(2)(a)	
One Day Permit - other	No	45.00	45.00	Local Government Act 1995, s 6.16(2)(a)	
Late Application Fee - not for profit groups	No	20.00	20.00	Less than 7 days	
Late Application Fee - other	No	45.00	45.00	Less than 7 days	
Mould sampling	Yes	At cost (Mould sampling+consumables+sample freighting+analysis) + admin costs	At cost (Mould sampling+consumables+sample freighting+analysis) + admin costs	Health (Miscellaneous Provisions) Act 1911	
Function 8 - Education and Welfare					
Out of School Hours Care					
Sports Holiday Camp	No	50.00	50.00	Per Day (Hours 9am - 3pm)	
Newman Youth Centre					
Long Term Hire for <b>not for profit</b> organisations: Category 1	Yes	300.00	300.00	Up to 120 hours (to be pre booked) through out the year	
Long Term Hire for <b>not for profit</b> organisations: Category 2	Yes	600.00	600.00	Up to 248 hours (to be pre booked) through out the year	
Long Term Hire for <b>not for profit</b> organisations: Category 3	Yes	900.00	900.00	Up to 372 hours (to be pre booked) through out the year	
Long Term Hire for <b>not for profit</b> organisations: Category 4	Yes	1,200.00	1,200.00	Up to 496 hours (to be pre booked) through out the year	
Exclusive use of a designated storage room/space	Yes	150.00	150.00	For long-term tenants with User Agreements in place	
Periodic Hire for <b>not for profit</b> organisations:	Yes	40.00	40.00	Per occasion: 2 - 7 occasions (up to four hours per occasion) throughout the year	
Casual Hire for <b>not for profit</b> organisations:	Yes	20.00	20.00	Single hourly rate throughout the year	
Periodic and casual hire for <b>not for profit</b> organisations and individuals - Hilditch Fenced Grass Area	Yes	10.00	10.00	Per occasion - Up to two hours per occasion.	
Casual Room Hire	Yes			Per Hour	
Funky Bus Hire (all year)	Yes	500.00	500.00	Per Week - OSHC by negotiation	
Funky Bus Hire	Yes	60.00	60.00	Per Day	
Lessee/Licence/Regular Hirers					
Building Service Fee (Junior sporting/community organisations only)					
Annual - 52 weeks	Yes				
Group Accommodation					
Minimum 1 night stay. Minimum 10 people.	Yes	24.00	24.00	Per Person/Per Night. For users who are not regular hirers.	



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Utilities charges	Yes	55.00	55.00	Per Night. For users who have a Conditions of Usage for Regular Hire Agreement. (users must do their own cleaning - no cleaning fee will be charged).	
Accommodation Bond (sleep over) up to 40 people	No	250.00	250.00	Fee waived for users who have a Conditions of usage for regular Hire Agreement	
Accommodation Bond (sleep over) 50 or more people	No			Fee waived for users who have a Conditions of usage for regular Hire Agreement	
<b>Marble Bar Youth Shed Hire (also known as Rec Shed)</b>					
<b>Lessee/Licence/Regular Hirers</b>					
<b>Building Service Fee (Junior sporting/community organisations only)</b>					
Annual - 52 weeks	Yes	1150.00	1150.00		
Commercial/Private Functions	Yes	120.00	120.00	1/2 Day (up to 4 hrs.)	
	Yes	240.00	240.00	Full Day (up to 8 hrs.)	
Non Profit/Community Organisations	Yes	66.00	66.00	40% discount from commercial rates	
	Yes	132.00	132.00	Full Day (up to 8 hrs.)	
Seasonal / Term bookings	Yes	30.00	30.00	Weekly Hire	
<b>Newman House</b>					
Tenancies and Leases	Yes			As per Agreement	
<b>Short Term Office Hire</b>					
Casual Weekly	Yes	250.00	250.00	Weekly - business hours only. Does not include data or phone service	
Casual Daily	Yes	75.00	75.00	Daily - business hours only. Does not include data or phone service	
<b>Conference Room Hire</b>					
<b>Commercial/Private</b>					
Small Room	Yes	40.00	40.00	Per Hour	
	Yes	144.00	144.00	1/2 day venue hire (of up to 4 hours)	
	Yes	288.00	288.00	Full day venue hire (of up to 8 hours)	
Large Room	Yes	55.00	55.00	Per Hour	
	Yes	198.00	198.00	1/2 day venue hire (of up to 4 hours)	
	Yes	396.00	396.00	Full day venue hire (of up to 8 hours)	
Both Rooms	Yes	75.00	75.00	Per Hour	
	Yes	270.00	270.00	1/2 day venue hire (of up to 4 hours)	
	Yes	540.00	540.00	Full day venue hire (of up to 8 hours)	
<b>Non Profit/Community Organisations</b>					
Meeting Room (s)				40% discount from commercial rates	
<b>Equipment Hire</b>					
Conference Phone	Yes	50.00	50.00	Daily	
Video Conference	Yes			Refer to function 4 for fees and charges	
Smart board	Yes	50.00	50.00	Daily	
Tea/Coffee/Water	Yes	5.00	5.00	per person/per day	
Four Screen Electronic White board with printer	Yes	50.00	50.00	Daily	
PA System with wireless microphone	Yes	50.00	50.00	Daily	
Projector and Screen	Yes	40.00	40.00	Daily	
<b>Function 9 - Housing</b>					
<b>Lease &amp; Rentals</b>					
<b>Other Housing</b>					
<b>Piri Smith Retirement Units - Marble Bar</b>					
Long Term Per Week - single	No	75.00	75.00	Plus water & power charges	
Long term Per Week - couple	No	100.00	100.00	Plus water & power charges	
<b>Water Consumption for Piri Smith Retirement Units (APH)</b>					
Single Occupant	No			5% of Water Authority Invoice / quarter	
Dual Occupant	No			7.5% Water Authority Invoice / quarter	
Power Consumption	No		N/A - delete	No cost to Council - Tenants name - Tenancy Agreement	
<b>Other Housing - Other than Council employees</b>					



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Accommodation - Council housing for consultants etc.	No	50.00	60.00	Internal usage - cost per day, plus cleaning costs	
Accommodation - Marble Bar housing for consultants etc.	No	50.00	60.00	Internal usage - cost per day, to cover wages, products	
Accommodation - Up to 3 months, consultant or relief staff	No	300.00	300.00	Internal usage - per week plus cleaning	
Accommodation - Non staff	No			Per week, as per fixed item tenancy agreements, plus bonds and utilities	
<b>Shire Staff</b>					
Rent - Newman	No	100.00	100.00	Per Week (equates to \$200 per fortnight)	
Rent - Nullagine	No	80.00	80.00	Per Week (equates to \$160 per fortnight)	
Rent - Marble Bar	No	80.00	80.00	Per Week (equates to \$160 per fortnight)	
Rent - Marble Bar - SPQ	No	70.00	N/A	Per Week (equates to \$140 per fortnight)	Delete
Rent - Furnished SPQ Unit	No	140.00	140.00	Per Week (equates to \$280 per fortnight)	Changed Description
Rent - Furnished dwelling	No	150.00	150.00	Per Week (equates to \$300 per fortnight)	Changed Description
Rent - Newman Airport	No	115.00	115.00	Per Week (equates to \$230 per fortnight) including Data Service	
Rent - Newman Airport - Furnished units	No	160.00	160.00	Per Week (equates to \$320 per fortnight) + data and furniture	
Rent - Newman Airport - Furnished units	No	210.00	N/A	Per Week, Per Person (equated to \$420 per fortnight) incl utilities & cleaning	Delete, this was for shared accommodation
<b>Function 10 - Community Amenities</b>					
<b>WASTE DISPOSAL FEES &amp; CHARGES</b>					
Per tonne price applies for all items when weighbridge is in operation					
Weight reverts to cubic metres or itemised items when weighbridge not in operation unless otherwise noted					
<b>Domestic Kerbside Collections</b>					
Kerbside service - Weekly 240 litre waste bin & fortnightly 240 litre recycle bin	No	320.00	260.00	Per Annum	
Additional Waste Bin - 1 waste service per week	Yes	240.00	240.00	Per Annum	
Additional Recycle Bin	Yes	200.00	200.00	Per Annum	
Replacement Bin (lost/stolen/damaged)	Yes	80.00	80.00	Per Bin	
Missed Bin return service	Yes	15.00	15.00	Per Service	
<b>Event &amp; Short Term Hire 120 or 240 litre Wheelie Bins</b>					
Event & Short Term Hire 120 or 240 litre waste and/or recycle bins - includes delivery, 1 x empty and collection of bins - minimum charge of 2 bins. Maximum 2 days	Yes	60.00	60.00	Charge is Per 2 Bins / Day	
<b>Weighbridge Only</b>					
Weighbridge - Reprint Dockets (per docket)	Yes	20.00	20.00	Each	
Weighbridge - Use for weight only (no disposal) Non Certification	Yes	25.00	25.00	Each	
Weight Only - Visual Only - No Certificate					
Weighbridge - Use for weight only (no disposal) Certified Weight	Yes	75.00	75.00	Each	
General Minimum	Yes		15.00	Where otherwise not specified	
<b>C &amp; D - Construction &amp; Demolition</b>					
C & D Waste - includes bricks, concrete and building rubble	Yes	62.00	62.00	Per Cubic Metre	
C & D Waste - includes bricks, concrete and building rubble	Yes	155.00	155.00	Per Tonne	
C & D Unspecified (assess & approval required)	Yes	POA	POA	Per Item	
<b>C &amp; I - Construction &amp; Industrial</b>					
C & I Commercial Contractor - Putrescible Waste	Yes	56.00	56.00	Per Cubic Metre	
C & I Commercial Contractor - Putrescible Waste	Yes	140.00	140.00	Per Tonne	
C & I Green Waste, co-mingled intended for landfill	Yes	41.00	41.00	Per Cubic Metre	
C & I Green Waste, co-mingled intended for landfill	Yes	103.00	103.00	Per Tonne	
C & I Bulk or Large Waste	Yes	62.00	62.00	Per Cubic Metre	



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
C & I Bulk or Large Waste	Yes	155.00	155.00	Per Tonne	
C & I Co-mingled dry recyclables excluding organics for separation (MRF)	Yes	50.00	50.00	Per Cubic Metre	
C & I Co-mingled dry recyclables excluding organics for separation (MRF)	Yes	125.00	125.00	Per Tonne	
C & I Other rubber or unspecified (assess & approval required)	Yes	POA	POA	Per Item minimum charge \$332	
<b>Wood</b>					
Wood - clean pallets, wire wheels, structural timber	Yes	50.00	50.00	Per Cubic Metre	
Wood - clean pallets, wire wheels, structural timber	Yes	125.00	125.00	Per Tonne	
Wood - Timber and other wood	Yes	50.00	50.00	Per Cubic Metre	
Wood - Timber and other wood	Yes	125.00	125.00	Per Tonne	
<b>Commercial E Waste</b>					
Commercial E Waste	Yes	31.00	31.00	Per Cubic Metre	
Commercial E Waste	Yes	80.00	80.00	Per Tonne	
Animal carcasses	Yes	16.00	16.00	Per Cubic Metre	
Animal carcasses - Minimum charge \$16.00	Yes	40.00	40.00	Per Tonne	
Medical - Minimum charge \$20.00	Yes	57.00	57.00	Per Cubic Metre	
Medical - Minimum charge \$20.00	Yes	150.00	150.00	Per Tonne	
<b>Clean Fill</b>					
Clean bricks and clean soil suitable for re-use. Minimum charge \$16.00	Yes	16.00	16.00	Per Cubic Metre	
Clean bricks and clean soil suitable for re-use	Yes	40.00	40.00	Per Tonne \$ 20 Min charge	
<b>Green Waste</b>					
Green waste (separated) - Clean green waste arising from commercial activities (including servicing domestic and residential premises)	Yes	16.00	16.00	Per Cubic Metre	
Green waste (separated) - minimum charge 1 tonne	Yes	40.00	40.00	Per Tonne Min Charge	
Green waste Domestic - (Townsite Only)	Yes	FREE	FREE	No Charge	
<b>Vehicle Batteries</b>					
Vehicle Batteries - including car, truck, motorcycle and boat - Lead Acid batteries only up to 10 batteries	Yes	15.00	15.00	Each	
Vehicle Batteries in bulk numbers of 10+	Yes	375.00	375.00	Per Tonne	
<b>Vehicle Bodies</b>					
Car	Yes	150.00	150.00	Per Car	
Cars Per Tonne	Yes	150.00	150.00	Per Tonne	
Light Truck	Yes	300.00	300.00	Per Truck	
Light Trucks Per Tonne	Yes	150.00	150.00	Per Tonne	
Large Truck	Yes	400.00	400.00	Per Truck	
Large Truck Per Tonne	Yes	150.00	150.00	Per Tonne	
Trailers (Each when weighbridge not operational)	Yes	125.00	125.00	Each	
Trailers Per Tonne	Yes	150.00	150.00	Per Tonne	
Boats (Each when weighbridge not operational)	Yes	125.00	125.00	Each	
Boats Per Tonne	Yes	150.00	150.00	Per Tonne	
<b>Tyres</b>					
Car or 4WD - Domestic Customers maximum 5 tyres only	Yes	FREE	FREE	Max 5 Tyres	
Car - Commercial	Yes	12.00	12.00	Each	

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Car - Commercial minimum charge 1 tonne	Yes	500.00	500.00	Per Tonne	
Light Truck	Yes	22.00	22.00	Each	
Light Truck - Commercial minimum charge 1 tonne	Yes	500.00	500.00	Per Tonne	
Large Truck	Yes	33.00	33.00	Each	
Large Truck - Commercial minimum charge 1 tonne	Yes	500.00	500.00	Per Tonne	
Haulpak or similar	Yes	420.00	420.00	Each	
Haulpak or similar - Commercial minimum charge 1 tonne	Yes	500.00	500.00	Per Tonne	
Tyres assorted and mixed - minimum charge 1 tonne	Yes	500.00	500.00	Per Tonne	
<b>Steel products (recyclable)</b>					
Steel products (recyclable)	Yes	20.00	20.00	Per Cubic Metre	
Steel products (recyclable)	Yes	50.00	50.00	Per Tonne	
White Goods (Air conditioners, fridges etc must be degassed)	Yes	20.00	20.00	Per Item	
White Goods (Air conditioners, fridges etc must be degassed)	Yes	50.00	50.00	Per Tonne	
<b>Hazardous and Other Waste</b>					
Asbestos (Building Products)	Yes	100.00	100.00	Per Cubic Metre	
Asbestos (Building Products) - minimum charge 1 tonne	Yes	250.00	250.00	Per Tonne	
Asbestos (Contaminated Soils)	Yes	125.00	125.00	Per Cubic Metre	
Asbestos (Contaminated Soils) - minimum charge 1 tonne	Yes	300.00	300.00	Per Tonne	
Liquid waste (Charged in 1000L increments)	No	155.00	155.00	Per 1000 Litre	
Liquid waste (Charged in tonne increments)	No	155.00	155.00	Per Tonne	
Oil Contaminated Soils (Drilling Mud requires MSDS)	Yes	77.00	77.00	Per Cubic Metre	
Oil Contaminated Soils (Drilling Mud requires MSDS) - minimum charge 1 tonne	Yes	195.00	195.00	Per Tonne	
<b>Note:</b> Oils not accepted; toxic liquids only accepted upon approval of Manager Health Services or Director Technical & Development Services					
<b>WASTE DISPOSAL FEES &amp; CHARGES DOMESTIC - Items that fit in a car, utility and/or household trailer only (7'x 5'trailer size maximum)</b>					
General Waste, putrescibles, foodstuffs, cans, paper, cardboard - car, utility and/or household trailer only (7'x 5'trailer size maximum)	Yes	FREE	FREE	No Charge	
Green Waste - Personal domestic green waste only - Not green waste collected by a commercial operator - car, utility and/or household trailer only (7'x 5'trailer size maximum)	Yes	FREE	FREE	No Charge	
Vehicle bodies - Car/4WD - single car body only towed in on domestic car trailer behind private vehicle. Any other variations, refer to commercial vehicle charges above	Yes	FREE	FREE	No Charge	
Vehicle Bodies - Larger than a car - refer to commercial vehicle charges	Yes			Each	
White Goods (Air conditioners & Fridges must be degassed)	Yes	21.00	21.00	Per Item	
Tyres - Car	Yes	FREE	FREE	No Charge	
Tyres - Light Truck or larger - refer to commercial tyre charges	Yes			Each	
<b>Waste Disposal Fees - Marble Bar and Nullagine (Domestic Putrescible &amp; Green Waste Only)</b>					
Domestic General Waste, putrescibles, foodstuffs, cans, paper, cardboard, rubble (Townsite Only)	Yes	FREE	FREE	No Charge	
Domestic Green Waste (Townsite Only)	Yes	FREE	FREE	No Charge	



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
C & I and Putrescible Waste from Commercial Operations incl Minesite Vehicles or Commercial Contractors excl town based operations by prior arrangement only (Tel: 9175 8000)	Yes	100.00	100.00	Per Cubic Metre	
C & I Other (assess & approval required)	Yes	POA	POA		
C & D (Construction & Demolition) Waste - includes bricks, concrete & building rubble (assess & approval required)	Yes	POA	POA		
<b>Note:</b> Excludes asbestos and liquid waste - refer to gate signage for further details of wastes accepted					
<b>Other</b>					
Sale of Mulch	Yes	POA	POA		
Commercial Refuse Collection (240 Litre Wheelie Bin) - Nullagine and Marble Bar	Yes	3.00	3.00	Per Bin	
<b>Town Planning Fees</b>					
<b>Development Applications</b>					
(a) Development Cost < \$50,000	No	147.00	148.00		
(b) Development Cost \$50,000 - \$500,000	No	@	@	.32% of the estimate cost of development	
(c) Development Cost \$500,000 - \$2.5 million	No	@	@	\$1700 + 0.257% per \$ over \$500,000	
(d) Development Cost \$2.5 million - \$5 million	No	@	@	\$7161 + 0.206% per \$ over \$2.5m	
(e) Development Cost \$5 million - \$21.5 million	No	@	@	\$12633 + 0.123% per \$ over \$5m	
(f) Development Cost > \$21.5 million	No	34,196.00	34,196.00		
(g) Extractive Industry	No	739.00	739.00		
(h) Development Application (other than Extractive Industry) where the development has commenced or been carried out	No	@	@	The application fee as required by a,b,c,d,e or f above plus, by way of penalty, twice that fee	
(i) Development Application - Extractive Industry - where the development has commenced or been carried out	No	@	@	fee in (g) above plus by way of penalty, twice that fee	
(j) Amended plans and extensions of time where Development cost is below \$500,000	No	147.00	147.00	Fee in (a) above	
(k) Amended plans and extensions of time where Development cost is \$500,000 above	No	294.00	294.00	Twice the fee in (a) above	
(l) Application for Change of Use or for alteration or change of a non conforming use to which Development Application(s) items (a) to (g) do not apply	No	295.00	295.00		
(m) Unauthorised Change of use. If the change of use has commenced or been carried out	No	@	@	The application fee as above plus, by way of penalty, plus twice that fee	
<b>Home Business/Occupation Applications</b>					
(a) Initial application where the home business/occupation has not commenced	No	222.00	222.00		
(b) Initial application where the home business/occupation has already commenced	No	666.00	666.00		
(c) Renewal fee - where the application is made before the approval expires	No	73.00	73.00		
(d) Renewal Fee - where the application is made after the approval expires	No	@	@	The application fee as above plus, by way of penalty, plus twice that fee	
<b>Provision of Subdivision Clearance -</b>					
(a) not more than 5 lots - fee per lot	No	73.00	74.00		
(b) 6-195 lots - fee per lot	No	@	@	\$73 per lot for the first 5 lots, and then \$35 per lot	
(c) more than 195 lots	No	7,393.00	7,394.00		
<b>Miscellaneous</b>					
Issue of Zoning Certificate	No	73.00	73.00		
Replying to a property settlement questionnaire	No	73.00	73.00		
Issue of written planning advice	No	73.00	73.00		



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
<b>Scheme Amendments and Structure Plans</b>					
(a) Request for support for Scheme Amendment (Informal)	Yes	500.00	500.00		
(b) Scheme Amendment Initiation Application Fee (Formal)	Yes	500.00	500.00		
(c ) Basic Amendment Processing Fee (payable if initiated)	Yes	750.00	750.00	Plus advertising costs	
(d) Standard Amendment Processing Fee (payable if initiated)	Yes	2,500.00	2,500.00	Plus advertising costs	
(e ) Complete Amendment Processing Fee (payable if initiated)	Yes	@	@	Fee to be determined using P&D Regulations 2009 (as amended)	
(a) Initiation of Town Planning Scheme Amendment	No	@	@	Price on Application (estimate of hours spent and total fee calculated in accordance with Regulation 48 of the Planning and Development Regulations 2009)	
(b) Final Adoption of Town Planning Scheme Amendment	No	@	@	Price on Application (estimate of hours spent and total fee calculated in accordance with Regulation 48 of the Planning and Development Regulations 2009)	
(c ) Amended Scheme Amendment	No	@	@	Price on Application (estimate of hours spent and total fee calculated in accordance with Regulation 48 of the Planning and Development Regulations 2009)	
<b>Structure/Activity Centre/Local Development Plans</b>					
(a) Minor (Less than 20 lots)	Yes	750.00	750.00	Plus advertising costs	
(b) Major (More than 20 lots)	Yes	1,500.00	1,500.00	Plus advertising costs	
(c ) Amended Plan	Yes	@	@	50% of fee as required by (a) or (b)	
(a) Adoption of Structure/Activity Centre/Local Development Plan	No	@	@	Price on Application (estimate of hours spent and total fee calculated in accordance with Regulation 48 of the Planning and Development Regulations 2009)	
(b) Final Adoption of Structure/Activity Centre/Local Development Plan	No	@	@	Price on Application (estimate of hours spent and total fee calculated in accordance with Regulation 48 of the Planning and Development Regulations 2009)	
(c ) Amended Plan Structure/Activity Centre/Local Development Plan	No			Price on Application (estimate of hours spent and total fee calculated in accordance with Regulation 48 of the Planning and Development Regulations 2009)	
<b>* Not Town Planning Fees Should be in Tech Services Road Closure Local Government Processing</b>					
(a) Initiation Fee	Yes	257.50			
(b) Processing Fee (payable if initiated)	Yes	515.00		Plus advertising costs	
<b>Subdivisional Works Supervision Fee</b>					
Roads, Drainage and Bulk Earthworks not supervised by consulting engineer	Yes	@		3% Cost of Construction	
Roads, Drainage and Bulk Earthworks supervised by consulting engineer	Yes	@		1.5% Cost of Construction	
Early Title Release Administration Fee	Yes	550.00	550.00	Per Application	
<b>Camping Other than In a Caravan Park</b>					
Initial application fee	No	205.00	205.00		
If the camping has commenced without an approval, an additional amount of \$370 by way of penalty	No	615.00	615.00	The application fee as above plus, by way of penalty,	
Renewal fee	No	66.00	66.00		
If the approval to be renewed has expired	No	198.00	198.00		
<b>Inspections (General)</b>					
Recoverable Inspection Costs (normal office hours)	Yes	120.00	120.00	Per Hour	
Recoverable Inspection Costs (other than normal office hours)	Yes	185.00	185.00	Per hour	
Travel Costs	Yes	2.50	2.50	Per Kilometre other than first 20kms	
Early Title Release Administration Fee	Yes	550.00	550.00	Per Application	
<b>Camping Other than In a Caravan Park</b>					
Initial application fee	No	205.00	205.00		



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
If the camping has commenced without an approval, an additional amount of \$370 by way of penalty	No	615.00	615.00	The application fee as above plus, by way of penalty,	
Renewal fee	No	66.00	66.00		
If the approval to be renewed has expired	No	198.00	198.00		
<b>Inspections (General)</b>					
Recoverable Inspection Costs (normal office hours)	Yes	120.00	120.00	Per Hour	
Recoverable Inspection Costs (other than normal office hours)	Yes	185.00	185.00	Per hour	
Travel Costs	Yes	2.50	2.50	Per Kilometre other than first 20kms	
<b>Cemeteries</b>					
Funeral Directors Annual Licence (per year)	No	200.00	200.00		
Single Funeral Permit (per funeral)	No	55.00	55.00		
Application for Burial	Yes	55.00	55.00		
Late application of Burial (less than 24 hours notice)	Yes	110.00	110.00		
Grant of Right of Burial	Yes	55.00	55.00		
Burial without a Grant of Right	Yes	55.00	55.00		
Interment in Grave 1.8m Deep (Digging & prep'n of grave)	Yes	400.00	400.00		
If grave is required to be dug deeper than 1.8m (as for double depth grave)	Yes	560.00	560.00		
Interment of Ashes (in grave site only)	Yes	55.00	55.00		
Interment of Ashes - addition to existing grave	Yes	165.00	165.00		
Backfill grave after burial (no charge if Council Employees are not required to backfill)	Yes	150.00	150.00		
Re-open grave - new interment (only if grave originally was dug to double depth)	Yes	275.00	275.00		
Exhumation of Body - (Reopening Grave)	Yes	275.00	275.00		
<b>Miscellaneous</b>					
<b>Memorial Works - All works to be Supervised/Approved by Building Surveyor</b>					
Mason's Annual Licence (per year)	No	30.00	30.00		
Permission to erect a headstone or monument	Yes	22.00	22.00		
Permission to erect a brick grave	Yes	22.00	22.00		
Permission to enclose with a kerb	Yes	22.00	22.00		
<b>Function 11 - Recreation &amp; Culture</b>					
<b>Shire History Books</b>					
To the Bar Bonded	Yes	33.00	33.00	Per Copy	
Gold Dust & Iron Mountains	Yes	38.50	38.50	Per Copy	
Yiwarra Kuji - The Canning Stock Route	Yes	59.00	59.00	Per Copy	
<b>Recreation Centre/ Aquatic Centre/Youth Centre/Libraries</b>					
<b>Miscellaneous Courses / Programs / Shows / Activities (Based on Cost Recovery Basis)</b>					
Category 1 Course	Yes	2.00	2.00	per hour / per event	
Category 2 Course	Yes	5.00	5.00	per hour / per event	
Category 3 Course	Yes	7.00	7.00	per hour / per event	
Category 4 Course	Yes	10.00	10.00	per hour / per event	
Category 5 Course	Yes	15.00	15.00	per hour / per event	
Category 6 Course	Yes	20.00	20.00	per hour / per event	
Category 7 Course	Yes	25.00	25.00	per hour / per event	
Category 8 Course	Yes	35.00	35.00	per hour / per event	
Category 9 Course	Yes	40.00	40.00	per hour / per event	
Category 10 Course	Yes	45.00	45.00	per hour / per event	
Category 11 Course	Yes	50.00	50.00	per hour / per event	
Category 12 Course	Yes	60.00	60.00	per hour / per event	
Category 13 Course	Yes	70.00	70.00	per hour / per event	



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Category 14 Course	Yes	80.00	80.00	per hour / per event	
Category 15 Course	Yes	90.00	90.00	per hour / per event	
Category 16 Course	Yes	100.00	100.00	per hour / per event	
Category 17 Course	Yes	120.00	120.00	per hour / per event	
<b>Newman Recreation Centre Commercial/Private Functions (Does not include equipment hire)</b>					
Gymnasium 1 or 2	Yes	125.00	130.00	Per Hour	
Gymnasium 1 or 2	Yes	285.00	300.00	1/2 day venue hire (of up to 4 hours)	
Gymnasium 1 or 2	Yes	480.00	500.00	Full day venue hire (of up to 8 hours)	
Performing Arts Room	Yes	80.00	90.00	Per Hour	
Performing Arts Room	Yes	230.00	230.00	1/2 day venue hire (of up to 4 hours)	
Performing Arts Room	Yes	460.00	460.00	Full day venue hire (of up to 8 hours)	
Cancellation Fee	No	100.00	100.00	Non Refundable UNLESS 2 weeks notice of cancellation is given	
Kitchenette Area	Yes	55.00	60.00	Per day	
Foyer Area	Yes	55.00	55.00	1/2 day venue hire (of up to 4 hours)	
Foyer Area	Yes	110.00	110.00	Full day venue hire (of up to 8 hours)	
Meeting Room	Yes	26.00	DELETE	Per hour - min 1 hour hire	
Non Profit/Community Organisations	Yes			50% discount from commercial rates	
<b>Functions (Does not include equipment hire)</b>					
Locker Fee - Casual	Yes	3.00	3.00	One-off - per individual gym session - key provided	
Electricity Fee (Junior Sports who receive free indoor court hire)	Yes	33.00	35.00	Per Hour Per Court	
Tea/Coffee	Yes	4.00	4.00	Per Person	
<b>After hours Functions/Bookings</b>					
Commercial/Private	Yes	100.00	100.00	One off fee in edition to Facility & Equipment hire charges	
Callout charge for after hours bookings (functions & fitness)	Yes	70.00	75.00	Per Hour	
Newman High School Ball	Yes	FREE	FREE	No Charge for Room or Equipment hire: Gym 1 Only Does not include usage of EWP	
Group Accommodation Minimum 1 nights stay. Minimum 10 people	Yes	24.00	25.00	Per Person/Per Night	
Accommodation Bond (Sleep overs) of up to 50 people	No	250.00	250.00	Up to 50 people	
Accommodation Bond (Sleep overs) 50 or more people	No	500.00	500.00	50 or more people	
Casual Sport - Entry	Yes	7.00	7.50	Per Entry Per Person. Consession rate can apply (see below) Members who hold a Rec Centre or Combined facility membership receive casual sport entry at no charge	
Ball Hire Charge	Yes	3.00	3.00	Per Use - includes basketballs, volleyballs, soccer & cricket balls	
Badminton Racquet Hire	Yes	3.00	3.00	Per Use	
Additional Cleaning Charge	Yes			Cost Recovery	
Failure to restack tables and chairs at venue	Yes	35.00	35.00	Per Hour	
Equipment Replacement	Yes	@	@	Cost Recovery	
Accommodation (Sleep overs) Replacement Cost for Damage	Yes	@	@	Cost Recovery	
Ticket sales for organisations.	Yes	5%	5%	Percentage of total ticket sales - to cover administration time	
<b>Sport Competitions</b>					
New Sport Competition Registration Fee	Yes	60.00	60.00	Includes first game per team	
Forfeit Fee	Yes	60.00	60.00	Per team/Per game: If team is a no-show on game night (minimum 3 hours notice required)	
Game Fee	Yes	60.00	60.00	Per Team, Per Game	
<b>Equipment Hire - Per Day</b>					



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
<i>Free to Community Groups (not for profit groups) by Application. Commercial Users: 50% discount given off table &amp; chair hire for any event that attracts 100 or more paying customers.</i>					
Equipment Bond	No	200.00	200.00	Per Booking (non refundable if chairs not returned clean)	
Chairs	Yes	1.50	1.50	Per item	
Fabric chair covers	Yes	1.50	1.50	Each / Per day. Must be returned laundered and folded, or additional charges apply.	
Fabric /Blue Plastic Covered Chairs	Yes	2.00	2.00	In Centre Use Only per item	
Round Tables	Yes	8.00	8.00	Per item	
Rectangular Tables	Yes	8.00	8.00	Per item	
Tablecloths	Yes	5.00	5.00	Each / Per day . Table cloths must be returned laundered and folded, or additional charges apply.	
Staging Per Unit	Yes	6.00	6.00	Per item	
Digital Projector	Yes	50.00	50.00	Per event, per day	
Projector Screen	Yes	10.00	15.00	Per event, per day	
Lift - Elevated work platform (internal use only)	Yes	45.00	45.00	Per Hour (EWP ticket required)	
Retractable Barriers	Yes	10.00	10.00	Per Day/per barrier	
Helium Gas for balloons (small)	Yes	2.00	2.00	Per balloon	
Helium Gas for balloons (large)	Yes	3.00	3.00	Per balloon	
Towel Hire (internal use only)	Yes	3.00	3.00	Per towel	
Artificial Flower Arrangements (internal use only)	Yes	30.00	N/A - Delete	Per Item per day	
Portable Fans (internal use only)	Yes	10.00	10.00	Per Item per day	
Commercial Fridge (internal use only)	Yes	100.00	100.00	Full Day Use	
Commercial Fridge (internal use only)	Yes	75.00	75.00	Half Day Use (max 4 hours)	
Large Eskies	Yes	11.00	12.00	Per Item per day	
Partition hire	Yes	20.00	20.00	Each / Per day	
Portable PA System	Yes	50.00	50.00	Per Day	
Portable Cinema - Hire Charge	Yes	450.00	450.00	Per Screening (To approved customers only)	
Cinema System & Inflatable Screen Bond	No	500.00	500.00	Per event (To approved customers only)	
Cinema System & Inflatable Screen Set Up (when available)	Yes	80.00	80.00	Per Hour (To approved customers only)	
Inflatable Screen Only	Yes	100.00	100.00	Per event, Per Day (To approved customers only)	
<b>Rec Centre Membership - Newman</b>					
Rec Centre Membership/ 1 week	Yes	60.00	60.00	Photo ID must be shown (includes induction & access card). Unlimited access to Fitness Centre & Aerobics Classes only	
Rec Centre Membership/ 1 month	Yes	150.00	150.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card). Unlimited access to Fitness Centre ,Aerobics Classes and Casual sports	
Rec Centre Membership/ 3 month	Yes	320.00	320.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card). Unlimited access to Fitness Centre ,Aerobics Classes and Casual sports	
Rec Centre Membership/ 6 month	Yes	460.00	460.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card). Unlimited access to Fitness Centre ,Aerobics Classes and Casual sports	
Rec Centre Membership/ 12 month	Yes	760.00	760.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card). Unlimited access to Fitness Centre ,Aerobics Classes and Casual sports	
Rec Centre Membership/6 month - direct debit	Yes	35.00	DELETE	Per Fortnight + Joining Fee. Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre & Aerobics Classes	



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Rec Centre Membership - direct debit	Yes	30.00	35.00	Per Fortnight + Joining Fee. Ongoing membership with minimum term of 6 months. Photo ID must be shown (includes 1 assessment & individual program plus induction & access card). Unlimited access to Fitness Centre, Aerobics Classes, and Casual sports entry	
Group Fitness Membership/ 1 month	Yes	NEW	100.00	Photo ID must be shown (includes access card and 1 x referral). Unlimited access to Aerobic Classes only	
Group Fitness Membership/ 3 month	Yes	175.00	210.00	Photo ID must be shown (includes access card and 1 x referral). Unlimited access to Aerobic Classes only	
Group Fitness Membership/ 6 month	Yes	255.00	300.00	Photo ID must be shown (includes access card and 1 x referral). Unlimited access to Aerobic Classes only	
Group Fitness Membership/ 6 month - direct debit	Yes	19.50	DELETE	Per Fortnight + Joining Fee. Photo ID must be shown (includes access card and 1 x referral). Unlimited access to Aerobic Classes only	
Group Fitness Membership/ 12 month	Yes	420.00	480.00	Photo ID must be shown (includes access card and 1 x referral). Unlimited access to Aerobic Classes only	
Group Fitness Membership - direct debit	Yes	16.00	23.00	Per Fortnight + Joining Fee. Ongoing membership with minimum term of 6 months. Photo ID must be shown (includes access card and 1 x referral). Unlimited access to Aerobic Classes only	
Fitness Centre Membership/ 1 month	Yes	NEW	125.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre only	
Fitness Centre Membership/ 3 month	Yes	265.00	265.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre only	
Fitness Centre Membership/ 6 month	Yes	380.00	380.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre only	
Fitness Centre Membership/ 6 month - direct debit	Yes	30.00	DELETE	Per Fortnight + Joining Fee. Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre only	
Fitness Centre Membership/ 12 month	Yes	625.00	625.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre only	
Fitness Centre Membership - direct debit	Yes	24.00	29.00	Per Fortnight + Joining Fee. Ongoing membership with minimum term of 6 months. Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness Centre only	
Combined Facility Membership/ 1 month	Yes	NEW	225.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness centre, Aerobics Classes, Aquatics and casual sport entry. Only offered and sold at the Rec Centre due to screening conditions.	
Combined Facility Membership/ 3 month	Yes	470.00	472.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral and 1 x 10 creche pass). Unlimited access to Fitness centre, Aerobics Classes, Aquatics and casual sport entry. Only offered and sold at the Rec Centre due to screening conditions.	
Combined Facility Membership/ 6 month	Yes	660.00	675.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral and 1 x 20 creche pass). Unlimited access to Fitness centre, Aerobics Classes, Aquatics and casual sport entry. Only offered and sold at the Rec Centre due to screening conditions.	
Combined Facility Membership/ 6 month - direct debit	Yes	50.00	DELETE	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral). Unlimited access to Fitness centre, Aerobics Classes and Aquatics with 20 pass creche card. Only offered and sold at the Rec Centre due to screening conditions.	



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Combined Facility Membership/ 12 month	Yes	1080.00	1080.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral and 1 x 50 creche pass). Unlimited access to Fitness centre, Aerobics Classes ,Aquatics and casual sport entry. Only offered and sold at the Rec Centre due to screening conditions.	
Combined Facility Membership - direct debit	Yes	40.00	52.00	Photo ID must be shown (includes 1 assessment & individual program plus induction & access card and 1 x referral plus 5 creche passes per month). Unlimited access to Fitness centre, Aerobics Classes ,Aquatics, casual sport entry.Only offered and sold at the Rec Centre due to screening conditions.	
Direct Debit Joining Fee	Yes	69.00	69.00	Per Person, Per Sign Up	
Direct Debit Renewal Fee	Yes	29.00	DELETE	Member can be expired for a maximum of 28 days to be eligible for a renewal fee	
		50.00	50.00	Not applicable to Direct Debit memberships prior to the 6 month minimum term unless proof of change of relocation from Newman or medical certificate is supplied	
Membership Cancellation Fee	Yes				
Membership Transfer	Yes		DELETE	Per Person - Proof of new address required if relocating membership category transfer	
Membership Freeze	NEW	10.00	10.00	Per Term. Minimum 1 week - must apply prior to date of departure. Does not apply to 1 week/1 month memberships	
Direct Debit members are not entitled to any discounts.					
After Hours Replacement Access Tags	Yes	15.00	15.00	Per tag	
<b>Fitness Packages/ Personal Training</b>					
1 Hour Initial PT session	Yes	150.00	150.00	Per Person, per 60 minutes (includes written program)	
Personal Training Session - Single person	Yes	45.00	45.00	Per Person, Per 30 Minutes	
Personal Training Session - Additional person (max 2 people per session)	Yes	30.00	30.00	Per Person, Per 30 Minutes	
Personal Training - Concession Book - Single Person	Yes	700.00	700.00	20 x 30 minute session (booklet discount)	
Personal Training - Concession Book - Single Person	Yes	400.00	400.00	10 x 30 minute session	
Independent PT Contractor -Clients	Yes	NEW	@	Clients of an Independent PT Contractor must hold a current membership. Independent PT Contractor can train clients inside and outside of reception hours subject to signing PT Subcontractor agreement prior. A maximum of 2 clients to be training with Independent Contractor at one time.	
Independent PT Contractor -Casual Fee	Yes	15.00	DELETE	Single client during reception hours (subject to signing PT subcontractor agreement).	
Independent PT Contractor -Casual Fee	Yes	7.00	DELETE	Second client in session (maximum 2 clients per session) -only available during reception hours (subject to signing PT subcontractor agreement)	
Independent PT Contractor -Weekly floor rental	Yes	65.00	70.00	Conditions apply	
1 Hour initial session with written program	Yes	150.00	DELETE	2 x 1 hour session	
Corporate and FIFO Membership	Yes	@	@	25% Discount for 3, 6, 12 month and direct debit memberships.(Corporate memberships must have a minimum of 10 members)	
FIFO Membership	Yes	@	DELETE	25% Discount only for 3, 6, 12 month Rec Centre memberships	
Concessions Rates ( To approved customers)	Yes	@	@	50% discount on all memberships and casual entries. Approved Customers are those under 18, full time students, healthcare concession, seniors concession or centrelink card	
Family Discount	Yes		DELETE	10% Discount when two or more immediate family members apply for a membership (minimum term 3 months)	
Rec Centre Visit Pass	Yes	135.00	135.00	10 Visits	
Casual Aerobics Class / Gym	Yes	15.00	16.00		
Casual Off Peak Gym Entry	NEW	10.00	10.00	Per Person (12 noon to 3pm entry only)	



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Casual Visit- Gym or Aerobics class (concessions)	Yes	10.00	DELETE	Must produce ID card	
Casual Visit - Seniors during seniors week	Yes	FREE	FREE	During Senior's Week Only	
Casual Visit- Aerobics/Gym (Full-time students aged 8-18 years of age)	Yes	@	DELETE	50% discount off casual entry to gym & group fitness	
Concessions	Yes		DELETE	30% discount off full price of 3, 6 or 12 mth Rec Centre membership	
Part time students	Yes	@	DELETE	10% discount - Photo ID must be shown	
<b>Loyalty Program (Newman Recreation Centre Gym) for Individual members *not valid with any other offer*</b>					
2 yrs. continuous membership	Yes	@	DELETE	An individual will receive 10% off their yearly renewal membership to the Gym. Must renew either before current expiry or within two weeks after expiry.	
3 yrs. continuous membership	Yes	@	DELETE	An individual will receive 15% off their yearly renewal membership to the Gym. Must renew either before current expiry or within two weeks after expiry.	
5 yrs. continuous membership	Yes	@		An individual will receive 25% of their yearly renewal membership to the Gym. Must renew either before current expiry or within two weeks after expiry.	
10 yrs. continuous membership	Yes	@		An individual will receive 30% of their yearly renewal membership to the Gym. Must renew either before current expiry or within two weeks after expiry.	
15 yrs. continuous membership	Yes	@		An individual will receive 35% off their yearly renewal membership to the Gym. Must renew either before current expiry or within two weeks after expiry.	
20 yrs. continuous membership	Yes	@		An individual will receive 50% off their yearly renewal membership to the Gym. Must renew either before current expiry or within two weeks after expiry.	
25 yrs. continuous membership	Yes	@		An individual will receive free life membership to the Gym.	
Personal Assessment	Yes	50.00	DELETE	Per Half Hour	
<b>Crèche</b>					
1 child	Yes	6.50	6.50	Up to 180 minutes per visit per child	
Visit Card - 5 x 120 minute sessions	Yes	28.00	28.00	Up to 180 minutes per visit per child	
Visit Card - 10 x 120 minute sessions	Yes	53.00	53.00	Up to 180 minutes per visit per child	
Visit Card - 20 x 120 minute sessions	Yes	100.00	100.00	Up to 180 minutes per visit per child	
Visit Card - 50 x 120 minute sessions	YES	227.00	227.00	Up to 180 minutes per visit per child	
Creche Late Cancellation Fee	Yes	6.50	6.50	If cancelled less than one hour before booking	
<b>Rural Fitness Centre - Marble Bar and Nullagine</b>					
Gym Membership / 1 month	Yes		DELETE		
Gym Membership / 3 month	Yes	84.00	65.00	Subject to BP reading and induction	
Gym Membership / 6 month	Yes	108.00	95.00	Subject to BP reading and induction	
Gym Membership / 12 month	Yes	168.00	125.00	Subject to BP reading and induction	
Key Bond for remote gym facilities	No	NEW	50.00	Key must be returned at the end of membership term	
10% Discount if re-joining before expiry of current membership	Yes		DELETE	Minimum of 3 months	
<b>Fitness Centre - Nullagine</b>					
Gym Membership / 1 month	Yes		DELETE		
Gym Membership / 3 month	Yes	60.00	DELETE	Subject to BP reading and induction	
Gym Membership / 6 month	Yes	90.00	DELETE	Subject to BP reading and induction	
Gym Membership / 12 month	Yes	120.00	DELETE	Subject to BP reading and induction	
<b>Season and Other Usage Fees - Sporting Groups - (seasonal Bookings have Preference over Individuals for use of Ovals, Green Spaces and Courts) MUST be booked at the Shire Administration Office (Facilities Officer) by the Association, Team, Casual User or Club. (Seasonal Bookings have Preference over Individuals for use of Ovals, Green Spaces and</b>					



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Associations	Yes	105.00	105.00	Per Week (e.g. NNFL, Senior Soccer)	
Associations - Long Term bookings (13 weeks or greater)	Yes			(e.g. NNFL, Senior Soccer)	
Associations - Short Term bookings (Less than 13 weeks)	Yes			(e.g. Vets, Touch Football) Per Hour, per team	
Teams	Yes	12.00	12.00	Per Hour, per Team	
Junior Clubs / Sports	Yes	free	FREE	Excludes waste removal	
Schools	Yes	free	FREE		
Individuals	Yes	free	FREE		
<b>Casual Oval Hire Rates</b> (Please refer and charge applicable bonds in BONDS Section)					
Non Profit	Yes	65.00	65.00	Per day, per Oval, does not include Oval Lighting or Waste Removal	
Commercial Organisation	Yes	130.00	130.00	Per day, per Oval, does not include Oval Lighting or Waste Removal	
Lions Fortescue Festival - Capricorn Oval Only	Yes			Oval hire only - as per policy	
Outdoor exercise licence	Yes	45.00	45.00	Daily per location	
		100.00	100.00	Weekly per location	
		200.00	200.00	Monthly per location	
		300.00	300.00	Seasonal up to 6 months per location	
		500.00	500.00	Annual per location	
Commercial usage i.e. - travelling shows	Yes	330.00	330.00	Per Day (excludes power & waste removal)	
<b>Non Grassed Areas</b>					
Commercial Organisation	Yes			Per Day (includes power)	
<b>Oval Lighting</b>					
Training	Yes	30.00	30.00	Per Hour	
Competition	Yes	45.00	45.00	Per Hour	
				25% discount on hourly rate of training and/or competition lighting on all ovals if a team/association require the hire of a second set of lights on an adjoining oval	
<b>Court Bookings</b>					
Associations - Long Term Booking (13 weeks or greater)	Yes			(e.g. Senior Netball, Tennis)	
Associations - Seasonal bookings	Yes	7.00	7.00	(e.g. short term competitions) Charge per team/Per Hour	
Associations - Game	Yes	25.00	25.00	Per Game (Max 2 hours) Friday night competition	
Teams	Yes	7.00	7.00	Per team, per Hour, per court	
Junior Clubs/Sports	Yes	free	FREE	Excludes waste removal	
Schools	Yes	free	FREE		
Individuals	Yes	free	FREE		
<b>Court Lighting</b>					
Tennis Courts and Netball Courts	Yes	14.00	14.00	Per court, per hour	
<b>East Pilbara Art Centre</b>					
<b>Commercial/Private Functions</b>					
Meeting room including kitchen & toilets	Yes	35.00	35.00	Per hour (minimum one hour)	
Void area including toilets	Yes	80.00	80.00	Per hour (minimum one hour)	
	Yes	210.00	210.00	1/2 Day (up to 4 hrs.)	
	Yes	400.00	400.00	Full Day (up to 8 hrs.)	
Non Profit/Community Organisations	Yes			40% discount from commercial rates	
<b>Leases/Licences/Hire of Buildings on Council Reserves</b>					
Annual Service Fee (for leases only)	Yes	565.00	565.00	All community & sporting leases from 1/1/09	
Annual - 52 weeks	Yes	1100.00	1100.00		
<b>Newman Junior Sports Pavilion</b>					
Seasonal Junior Sports - Building Service Fee	Yes	25.00	25.00	Per Week	



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Casual Room Hire - Toilets	Yes	23.00	23.00	Per Hour	
Casual Room Hire - Change Rooms	Yes	23.00	23.00	Per Hour	
Casual Room Hire - Kitchen and Function Room	Yes	23.00	23.00	Per Hour	
<b>Newman Senior Sports Pavilion - Non Profit - Community Organisation (Does not include Equipment Hire)</b>					
Seasonal Senior Sports - Building Service Fee	Yes	130.00	130.00	Per Week	
Casual Room Hire - Change Rooms (External building)	Yes			40% discount from commercial rates	
Casual Room Hire - Kitchen, Servery and Function Room (internal building)	Yes			40% discount from commercial rates	
	Yes			40% discount from commercial rates	
	Yes			40% discount from commercial rates	
Booking Fee deposit	Yes	50.00	50.00	Non-refundable unless 2 weeks notice is given	
<b>Newman Senior Sports Pavilion - Commercial/ Private Functions (Does not include Equipment Hire)</b>					
Casual Room Hire - Change Rooms (External building)	Yes	45.00	45.00	Per Hour	
Casual Room Hire - Kitchen, Servery and Function Room (internal building)	Yes	80.00	80.00	Per Hour	
	Yes	240.00	240.00	1/2 Day (up to 4 hrs.)	
	Yes	480.00	480.00	Full Day (up to 8 hrs.)	
Booking Cancellation Fee	Yes	100.00	100.00	Non-refundable unless 2 weeks notice is given	
Additional Cleaning Charges - All Organisations	Yes			Cost recovery	
<b>Council Facility Hire - Bonds - Refundable</b>					
Individual Hire (alcohol and non-alcohol)	No			60% discount from Commercial Rates	
Not for Profit Hire (alcohol and non-alcohol)	No			40% discount from Commercial Rates	
Commercial Hire (non-alcohol)	No	1000.00	1000.00		
Commercial Hire (alcohol)	No	2000.00	2000.00		
Oval / Green Space - Commercial usage Bond	No	2000.00	2000.00	Travelling Shows etc	
Mobile CCTV Equipment Bond	No	500.00	500.00		
Fire Extinguisher Bond (per item)	No	100.00	100.00		
Key Bond	No	100.00	100.00	All Council Facilities	
<b>Gallop Hall</b>					
Gallop Hall - Nullagine - Leased Out	Yes	10.00	10.00	Per Hour For Local Residents	
	Yes	22.00	22.00	Per Hour For Government Agencies	
	Yes	25.00	25.00	Per Hour For Commercial Groups	
Key	No	20.00	20.00		
<b>Newman Town Square Precinct - The Edge Kitchen (includes the Food Court and the Mezzanine) Commercial</b>					
Hourly	Yes	50.00	50.00		
Half Day (4 hours)	Yes	180.00	180.00		
Full Day (8 hours)	Yes	350.00	350.00		
<b>Food Court Only</b>					
Hourly	Yes	25.00	25.00		
Half Day (4 hours)	Yes	90.00	90.00		
Full Day (8 hours)	Yes	180.00	180.00		
<b>Mezzanine Only</b>					
Hourly	Yes	40.00	40.00		
Half Day (4 hours)	Yes	145.00	145.00		
Full Day (8 hours)	Yes	280.00	280.00		

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
<b>Shop/Office A and B</b>					
Hourly	Yes	10.00	10.00	Per Office	
Half Day (4 hours)	Yes	45.00	45.00	Per Office	
Full Day (8 hours)	Yes	90.00	90.00	Per Office	
Hourly	Yes	75.00	75.00		
<b>Edge Co-Working Office Space (Includes the Mezzanine But excludes the Kitchen)</b>					
Casual Co-Working For 1 Day	Yes	25.00	25.00	For 1 Day	
Part Time Co-Working	Yes	40.00	40.00	Up to 2 Days Per Week	
Full Time Co-Working	Yes	90.00	90.00	Up to 5 Days Per Week	
<b>Grassed Area / Paved Area / Car Park</b>					
Hourly	Yes	free	FREE		
Not For Profit; Home Based Businesses; Individuals; Community Groups				40% discount from commercial rates Note: This does not apply to users who are classified as Co-Workers	
Bonds Apply				Note: This does not apply to users who are classified as Co-Workers	
<b>Civic Centre - Marble Bar</b>					
<b>Commercial/Private Functions (includes equipment hire &amp;</b>					
Hourly (1 to 3 hours)	Yes	100.00	100.00		
Half Day (4 hours)	Yes	145.00	145.00		
Full Day (8 hours)	Yes	200.00	200.00		
Kitchenette Area Only	Yes	40.00	40.00	Per Hour	
Not For Profit Community Groups				40% discount from commercial rates in all categories	
<b>Libraries</b>					
Temporary Library Membership	Yes				
Internet Access	Yes			Per Hour	
<b>Non Profit/Community Organisations Functions (includes equipment hire &amp; kitchenette use)</b>					
Hire rates	Yes			40% discount from commercial rates	
<b>Furniture Hire Only (including outside hire)</b>					
Tables	Yes	7.50	7.50	Each	
Chairs	Yes	1.50	1.50	Each	
<b>Newman Aquatic Centre</b>					
<b>Gate Entry</b>					
Child 0-4 years	Yes	free	FREE	Per Entry (when accompanied by an adult paying fee)	
Child 5-16 years	Yes	4.00	4.20	Per Entry	5.00% increase - no increases since 17/18
Concessions (HCC, Senior Card, Disability Card - <b>MUST BE SHOWN</b> )	Yes	4.00	4.20	Per Entry	5.00% increase - no increases since 17/18
School Term Programs	Yes	3.50	3.50	Per Entry	
Adult +16 years	Yes	5.00	5.20	Per Entry	4.00% increase - no increases since 17/18
Family entry (2 adults + 2 children or 1 adult + 3 children)	Yes	16.50	16.50	Per Entry	Amount unchanged due to better discount given. Karratha currently gives 19% discount. This unchanged figure would mean that we give a 12.2% discount.
Carers Card Holder/Companion Card	Yes	free	FREE		



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Hire of swimming mats/lockers	Yes	1.50	3.00	Per item (\$5.00 Deposit)	Separated Locker and swim mat hire into 2 separate fields. Price of swim mat hire increased by 100%. This is to try and discourage people from hiring these as their misuse poses a significant risk. Check 2018 incident report.
Locker Hire	Yes	1.50	1.50	Per item (\$5.00 Deposit)	
Inflatable Dragon or Gecko Hire	Yes	NEW	5.00	Per item (\$5.00 Deposit)	
Adult Spectator (non swimming)	Yes	2.10	2.10	Per person	New item added as we already have this equipment and are unable to charge for its use. Price suggested based on risk and functionality compared to swim mat hire.
Child Spectator (non swimming 5-16 years)	Yes	1.00	1.00	Per person	
Medical Patients (rehab)	Yes	2.50	2.50	Per person	
Public Inflatable Use	Yes	NEW	3.00	Per person in addition to entry fee	New item added to allow for general public to use the centre's inflatables upon implementation of new initiative.
<b>MULTI PASS: Note: No pass, No entry</b>					
FAMILY: (2 adults + 2 children {5-16yrs})					
10 Multi Entry Passes	Yes	148.50	148.50		Discounts unchanged but prices
20 Multi Entry Passes	Yes	280.50	280.50		updated to reflect suggested
50 Multi Entry Passes	Yes	660.00	660.00		new entry fees.
ADULT:					
10 Multi Entry Passes	Yes	45.00	46.80		Discounts unchanged but prices
20 Multi Entry Passes	Yes	85.00	88.40		updated to reflect suggested
50 Multi Entry Passes	Yes	200.00	208.00		new entry fees.
CONCESSION / CHILD: (5-16 yrs.)					
10 Multi Entry Passes	Yes	36.00	37.80		Discounts unchanged but prices
20 Multi Entry Passes	Yes	68.00	71.40		updated to reflect suggested
50 Multi Entry Passes	Yes	160.00	168.00		new entry fees.
SPECTATOR (non swimmer, includes medical patients)					
10 Multi Entry Passes	Yes	19.35	19.35		Discounts unchanged but prices
20 Multi Entry Passes	Yes	36.55	36.55		updated to reflect suggested
50 Multi Entry Passes	Yes	86.00	86.00		new entry fees.
<b>Function Bookings (Private Use)</b>					
Lane Hire	Yes	15.00	16.00	Per lane Per hour	
Hourly rate outside normal pool hours (includes 2 staff)	Yes	280.00	300.00	Per Hour Plus Daily Entry For Each Person	
Inflatable Goals	Yes	50.00	50.00	Per Hour Plus Daily Entry For Each Person, LIMITED LIFEGUARD SUPERVISION PROVIDED. HIRING PARTY MUST ADHERE TO SUPERVISION AND OPERATION REQUIREMENTS	Remove 2 hours maximum limitation. Hiring party to be responsible for operation of equipment after being briefed. Lifeguards to supervise this equipment but not operate.
Small Inflatable	Yes	125.00	DELETE	Per Hour Plus Daily Entry For Each Person, LIFEGUARD SUPERVISION PROVIDED, 2 hours maximum	Remove these 2 items and replace with one general inflatable hire option. Operationally, there is no difference between which one we use. People also chose these based on functionality and not size.
Large Inflatable	Yes	140.00	DELETE	Per Hour Plus Daily Entry For Each Person, LIFEGUARD SUPERVISION PROVIDED, 2 hours maximum	
Private Inflatable Hire	Yes	NEW	145.00	Per hour plus entry fees for each person, LIMITED LIFEGUARD SUPERVISION PROVIDED. HIRING PARTY MUST ADHERE TO SUPERVISION AND OPERATION REQUIREMENTS	This item replaces the 2 items removed above. Remove maximum 2 hours limit. Hiring party to be responsible for operation of inflatable after being briefed. Lifeguards to supervise this equipment but not operate.
Inflatable Arch	Yes	100.00	100.00	Per Day (Refundable Deposit \$100?)	
<b>Newman Amateur Swimming Club:</b>					
Entry fee per Club member (On proof of membership)	Yes	FREE	FREE	Free entry for Club Members up to the age of 15 years to the maximum value of \$6,000 per year.	
Lane Hire	Yes	15.00	16.00	Per lane per hour	
Lane Hire during training & trial session	Yes	FREE	FREE	Up the value of \$5,000 per financial year (to 2022/2023).	



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
<b>Activities (Centre Run)</b>					
Aqua Aerobics	Yes	15.00	18.00	Per Class (minimum 5 participants)	
Concession Book - Aqua Aerobics	Yes	135.00	DELETE	10 Classes	
Swimming Lesson - Group	Yes	15.00	15.00	Per Child includes entry fee	
Swimming Lesson - Private	Yes	45.00	45.00	\$45 for one 35 minute lesson	
Aqua Play Group	Yes	15.00	15.00	Per Child includes entry fee	
Extra Lifeguard (Private Function)	Yes	75.00	75.00	Per Hour per staff for private function	
Local telephone Call	Yes	0.50	0.50	Landline	
Trestle Table Hire	Yes	8.00	8.00		
Podium Hire	Yes	8.00	8.00	Per event per day	
Esky Hire	Yes	11.00	12.00	Refer to Rec Centre for fee	
Equipment deposit	Yes	5.00	5.00		Extend to blue mat, locker and dragon/gecko hire
BBQ Hire	Yes	FREE	FREE		
Noodles, flotation belts and kick boards	Yes	FREE	FREE		
Australia Day Celebrations/Depending on Location	Yes	FREE	FREE	Donation requested by each patron to nominated charity	
School Swimming Carnival	Yes	420.00	435.00	per 6 lanes, per carnival - entry not included	
Program Cancellation Fee (Conditions apply)	Yes	@	@	20% of total fee	
First day of Summer, Christmas, Australia Day, End of Season - FREE entry to all patrons during event time	Yes	FREE	FREE	Free	
<b>Marble Bar Aquatic Centre</b>					
<b>Gate Entry</b>					
Child 0-4 years	Yes	FREE	FREE	Per Entry (when accompanied by an adult paying fee)	
Child 5-16 years	Yes	0.50	0.50	Per Entry	
Concessions (HCC, Senior Card, Disability Card - <b>MUST BE SHOWN</b> )	Yes	0.50	0.50	Per Entry	
School Term Programs	Yes	0.50	0.50	Per Entry	
Adult +16 years	Yes	1.00	1.00	Per Entry	
Family entry (2 adults + 2 children {5-16yrs}) Additional children (5-16 years) pay \$0.50 per entry	Yes	2.50	2.50	Per Entry	
Carers Card Holder/Companion Card	Yes	FREE	FREE		
<b>Annual Pass (From 1 January to 31 December)</b>					
Family: (2 adults + 2 children {5-16yrs})	Yes	100.00	100.00	Or pro-rata	
Adult	Yes	50.00	50.00	Or pro-rata	
Child (5-16)	Yes	25.00	25.00	Or pro-rata	
Concessions (HCC, Senior Card, Disability Card - <b>MUST BE SHOWN</b> )	Yes	25.00	25.00	Or pro-rata	
<b>Function Bookings (Private Use including swimming lessons)</b>					
Hourly rate outside normal pool hours (includes 1 staff)	Yes	75.00	100.00	Per Hour includes entry for participants	
<b>Activities (Centre Run)</b>					
Local telephone Call	Yes	0.50	0.50	Landline	
BBQ Hire	Yes	FREE	FREE		
Noodles, flotation belts and kick boards	Yes	FREE	FREE		
Australia Day Celebrations/Depending on Location	Yes	FREE	FREE		
Shire community events, incl First day of Summer, Christmas, Australia Day, End of Season - FREE entry to all patrons during event time	Yes	FREE	FREE		
<b>Art Rooms (located next to Library)</b>					
<b>Private Hire for Commercial Use</b>					
Art rooms 1 & 2 (inc Ceramics workshop)	Yes	20.00	20.00	per hour (2 hour minimum)	
Art rooms 1 & 2 (inc Ceramics workshop)	Yes	60.00	60.00	1/2 day hire (of up to 4 hours)	
Art rooms 1 & 2 (inc Ceramics workshop)	Yes	100.00	100.00	Full day hire (of up to 8 hours)	
Kiln firing fee (Whole Kiln)	Yes	100.00	100.00		
Kiln firing fee (per 100g)	Yes	1.00	1.00		



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Not for profit/Community organisations/hobbyist	Yes			40% discount off commercial rates	
Co-Working space					
Art rooms 1 & 2	Yes	5.00	5.00	per hour (2 hour minimum)	
Art rooms 1 & 2	Yes	10.00	10.00	1/2 day hire (of up to 4 hours)	
Art rooms 1 & 2	Yes	22.00	22.00	Full day hire (of up to 10 hours)	
<b>Key Bond</b>					
Art rooms 1 & 2	No	100.00	100.00		
<b>Miscellaneous</b>					
Cleaning fee (conditions apply)	Yes	80.00	80.00	per hour	
<b>Events Equipment Hire Fees</b>					
Inflatable arch/finish line	Yes	100.00	100.00	Per day per event	
Retractable barriers	Yes	10.00	10.00	Per day per barrier	
Bean Bags	Yes	5.00	5.00	Per day per event	
Giant Games (Connect 4 or Tumbling Towers)	Yes	10.00	10.00	Per game per day	
Popcorn Machine	Yes	50.00	60.00	Per day per event (includes bags)	
Crowd control barriers	Yes	NEW	15.00	per panel per event	
Chafing dishes	Yes	20.00	20.00	Per day per dish (includes two fuel burners)	
<b>Function 12 - Transport</b>					
<b>Aerodromes</b>					
<b>Landing Fees</b>					
All landing aircraft 10,000kg MTOW and above	Yes	23.64	24.35	Per 1,000 Kg Pro-Rata	BL - 3% increase as per agenda item 21/4/17
All landing aircraft 5,000 - 10,000kg MTOW	Yes	16.18	17.05	Per 1,000 Kg Pro-Rata	70% of full fee
All landing aircraft up to 5,000kg MTOW	Yes	12.55	13.39	Per 1,000 Kg Pro-Rata	55% of full fee
Aircraft exempted from Landing Fees	Yes	FREE	FREE	As Approved By The CEO	
Schedules Services Discount Rate	Yes	15% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	BL - 5% reduction in discount
Resident Operators Discount	Yes	15% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	BL - 5% reduction in discount
New Route Concession	Yes	15% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	BL - 5% reduction in discount
Minimum monthly charge per invoice	Yes	11.00	11.00		
<b>Apron Parking Fees</b>					
All aircraft up to 5,000kg MTOW	Yes	9.78	10.07	Per day or part thereof	BL - 3% increase as per agenda item 21/4/17
All aircraft > 5,000kg MTOW	Yes	2.62	2.70	Per 1,000kg Pro-Rata, Per day or port thereof	BL - 3% increase as per agenda item 21/4/18
Schedules Services Discount Rate	Yes	15% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	BL - 5% reduction in discount
Resident Operators Discount	Yes	15% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	BL - 5% reduction in discount
New Route Concession	Yes	15% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	10% discount off the full per tonnage rate.	BL - 5% reduction in discount
Airside Escort Duties	Yes	95.76	95.00	Per Hour; minimum charge for 30 minutes, with 15 minute increments. (If ARO not on duty and/or weekend, overtime rate multiplier applies).	BL - reset as a set fee as per agenda item 21/4/17
<b>Car Parking Fees</b>					
Short term car park - 0 to 1 hour	Yes	FREE	FREE		
Short term car park - 1 to 2 hours	Yes	4.00	4.00		
Short term car park - 2 to 3 hours	Yes	5.00	5.00		
Short term car park - 3 to 4 hours	Yes	7.00	7.00		



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Short term car park - 4 to 5 hours	Yes	8.00	8.00		
Short term car park - 5 to 6 hours	Yes	9.00	9.00		
Short term car park - 6 to 7 hours	Yes	14.00	14.00		
Short term car park - 7 to 8 hours	Yes	16.00	16.00		
Short term car park - 8 to 9 hours	Yes	17.00	17.00		
Short term car park - 9 to 10 hours	Yes	18.00	18.00		
Short term car park - 10 to 24 hours	Yes	24.00	24.00		
Additional days	Yes	24.00	24.00	Per day or part thereof	
Long term car park - 0 to 30 minutes	Yes	FREE	FREE		
Long term car park - 1 to 7 days	Yes	12.00	12.00	Per day or part thereof	
Long term car park - 8 to 14 days	Yes	10.00	10.00	Per day or part thereof	
Long term car park - 15 days or more	Yes	9.00	9.00	Per day or part thereof	
Staff Parking	Yes	As per Service Contract	As per Service Contract	Multiple entries per day	
Lost Ticket - Short Term Car Park	Yes	250.00	250.00		
Lost Ticket - Long Term Car Park	Yes	250.00	250.00		
Annual Permits - 12 month period	Yes	1895.00	1895.00	Single entries per day	
Stored Value Cards	Yes	@	@	Daily applicable rates	
Resident Concessions	No	FREE	FREE	14 days per annum. Single entry per day	
Hire Car Bays	Yes	0.00	0.00	As per agreement	
Parking Cards	Yes	15.00	15.00	Applies to all plastic cards associated with airport parking	
Resident Parking Card (Initial)	Yes	FREE	FREE	First one issued is Free	
Replacement Parking Cards	Yes	15.00	16.00	Applies to all cards - Corporate & Resident)	
Tenancies and Leases	Yes	As per Agreement	As per Agreement	As per Agreement	
ASIC Card					
Auscheck Application	Yes	145.00	N/A - DELETE	Initial and Renewal	GC - Delete due to Shire relinquishing the issuing body status
ASIC Card Issues	Yes	120.00	N/A - DELETE	Initial , Renewal and re-issue	GC - Delete due to Shire relinquishing the issuing body status
Authority to Drive Airside (ADA) Permits	Yes	40.00	40.00	Initial Issue	
Authority to Drive Airside (ADA) Permits	Yes	25.00	25.00	Renewal & re-issue	
New fee - VIC Card (for non-Shire use per issue)	Yes	22.36	22.36	Renewal & re-issue (for non-Shire use per issue)	
<b>Passenger Service Charge - seating configuration of &gt;9 seats</b>					
Departing & Arriving	Yes	25.15	25.40	Per passenger	
New Route Concession	Yes	17.00	17.78	Per passenger arriving or departing	BL - 70% of full fee (no known formula, this figure appears to be set with no basis)
Children Under 12 years of age	Yes	FREE	FREE		
Transit Passengers	No	FREE	FREE		
<b>Screening Fees</b>					
Departing Passengers Over 2 years of age	Yes	17.27	17.82	All RPT Flights to be screened. All Non-RPT flights of MTOW>20,000 kgs to be also charged screening fee	BL - Based on recover costs
Infants under 2 years of age	Yes	FREE	FREE		
Transit Passengers	Yes	FREE	FREE		
<b>Datalink</b>					
<b>Commercial</b>					
Connection Fees	Yes	198.00	198.00	As per user agreement	
Data Package/Month	Yes	95.00	95.00	Capped at 100 GB/month. Invoiced annually in advance	
Per GB above package	Yes	0.90	0.90	No Cap	
<b>Residential</b>					
Connection Fee	Yes	-	-	As per user agreement	
Data Package/Month	Yes	60.00	60.00	Capped at 85 GB	



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Per GB above package	Yes	-	-	No Cap	
<b>Patrons/Passengers</b>					
0 - 30 minutes		FREE	FREE	Restricted to 200 KBPS for basic internet usage such as social media, emails and web surfing	
31 - 60 minutes	Yes	5.00	5.00	Restricted to 200 KBPS for basic internet usage such as social media.	
61 - 120 minutes	Yes	8.00	8.00	Restricted to 200 KBPS for basic internet usage such as social media.	
<b>Other</b>					
<b>Concessional Loading Bulk Products Scheme (CLBPS)</b>					
<b>Roads and Streets</b>					
Road Train and Extra Mass Permit	No	120.00	0.00	Per Application	Permits are issued by Main Roads not LGs
AMMS Road Usage Fee	Yes	0.0044	0.0044	Per tonne per kilometer (one-way) for every tonne of ore transported under AMMS/CLBPS if no other road use/upgrade/maintenance agreement in place	
Marble Bar/Nullagine Street Number Plate	Yes	7.00	7.00	Actual cost with 50% discount	
Marble Bar/Nullagine Street Number Plate Installation (road kerb	Yes	25.00	25.00	Includes Plate	
<b>Function 13 - Economic Services</b>					
<b>Cape Keraudren</b>					
Vehicle Entry	Yes	12.00	12.00	Per Vehicle (Maximum 7 Adults ie Prado)	
	Yes	5.00	5.00	Per Additional Adult	
Motorcycle Entry	Yes	10.00	10.00	Per motorcycle	
Towing - boats only	Yes	10.00	10.00	Additional to entry fees	
Camping Fee	Yes	10.00	10.00	Per adult per night (18 years and over)	
	Yes	7.50	7.50	Per adult / night for SOEP resident	
	Yes	7.50	7.50	Per adult / night for Concession Card Holders	
	Yes	3.00	3.00	School children 6 to 17 years	
	Yes	FREE	FREE	Under 6 years - FREE	
Recovery of bogged vehicles	Yes	150.00	150.00	Per Vehicle	
<b>Nullagine Caravan Park</b>					
<b>POWERED SITES</b>					
Overnight - Van Site	Yes	35.00	35.00	For One Or Two People (eff 1/10/09)	
Overnight - Camping Site	Yes	25.00	25.00	For One Or Two People - Tent Area	
	Yes	5.00	5.00	For An Extra Person	
Weekly - Van Site	Yes	200.00	200.00	For One Or Two People	
Weekly - Camping Site	Yes	125.00	125.00	For One Or Two People - Tent Area	
Weekly - Extra Person	Yes	40.00	40.00	For An Extra Person	
<b>UNPOWERED SITES</b>					
Overnight	Yes	15.00	15.00	For One Or Two People	
	Yes	4.00	4.00	For An Extra Person	
	Yes	6.00	6.00	One Person Swag Only	
Weekly - Van Site	Yes	75.00	75.00	For One Or Two People	
Weekly - Camping Site	Yes	50.00	50.00	For One Or Two People - Tent Area	
Extra Person	Yes	20.00	20.00	For An Extra Person	
<b>2 ROOM DONGA</b>					
Overnight	Yes	100.00	100.00	For One Or Two People	
Extra Person - Overnight	Yes	25.00	25.00	For An Extra Person	
Weekly	Yes	400.00	400.00	For One Or Two People	
Extra Person - Weekly	Yes	150.00	150.00	For An Extra Person	
<b>DONGA ROOMS</b>					
Overnight	Yes	60.00	60.00	For One Person Only	
Weekly	Yes	250.00	250.00	For One Person	
<b>MISCELLANEOUS</b>					
Key Deposit	No	7.50	7.50	Per Key	



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Showers - Non Residents	Yes	3.00	3.00	Each Shower	
Washing Machine	Yes	3.00	3.00	Each Load	
<b>Building Fees</b>					
<b>Private Swimming Pools</b>					
Inspection - Yearly Charge	Yes	35.00	35.00	Inspections Required Every Four Years	
Inspections at the request of others	Yes	50.00	50.00		
<b>Building Licence and Other Applications</b>					
Request for Certificate of Design compliance for Class 1 and 10 buildings (unless included in a Building Permit Application)	No	@	@	0.19% of the estimated construction value but not less than \$150.	
Request for Certificate of Design compliance for Class 2 to 9 buildings within the district of the Shire of East Pilbara	Yes	@	@	0.1% of the estimated construction value but not less than \$300.	
Application to Amend a Building Permit (Uncertified Application)	No	@	@	25% of the original fee charged but not less than \$90	
Application to Amend a Building Permit (Certified Application)	No	@	@	With amended Certificate of Design Compliance supplied by applicant - 0.09% of estimated additional construction value but not less than \$90. For applications that require Certificate of design Compliance to be amended also - 0.19% of estimated additional construction value but not less than \$180	
Reissue of Building Permit with changed details	No	75.00	75.00	Plus cost of photocopying plans	DE - Clarification added
Request to provide a Certificate of Construction Compliance. Include one on-site inspection	Yes	250.00	250.00	For each building when the Certificate of Design Compliance has been issued by SOEP. Plus travel costs	
	Yes	500.00	500.00	For each building when the Certificate of Design Compliance has been issued externally. Plus travel costs	
Request to provide a Certificate of Building Compliance (for unauthorised building works) Includes one site inspection	Yes	@	@	0.25% of the estimated construction value but not less than \$350. Plus travel costs	
Request to provide a Certificate of Building Compliance (to formalise existing building works). Includes one site inspection	Yes	250.00	250.00	For Class 1 or 10 buildings. Plus travel costs.	DE - This fee should relate to all Class 1 and 10 buildings
Request to provide a Certificate of Building Compliance (to formalise existing building works). Includes one site inspection	Yes	500.00	500.00	For Class 2 to 9 buildings. Plus travel costs.	DE - This fee should relate to Class 2 - 9 buildings only
Request to provide a Certificate of Building Compliance (for Strata purposes). Includes one site inspection	Yes	150.00	150.00	Application Fee. Additional \$75 for each strata unit covered by the application but not less than \$150	
Request to provide a Bushfire Assessment Level Report	Yes	650.00	650.00		
Copies of Permits, Building Approval Certificates (s129 Building Act 2011)	Yes	88.00	88.00		
Copies of Building Records to an interested person (s131 Building Act 2011)	Yes	88.00	88.00		
Professional Advice Request from a Qualified surveyor, or request seeking confirmation for Environmental Health, Planning or Technical Services	Yes	132.00	132.00		
Copies of plans (per set of A3 drawings)	Yes	60.00	60.00	Per Set of A3 drawings	
Approval of Park Home Installation and Annex Construction	Yes	@	@	0.19% of the estimated construction value but not less than \$200.	
<b>Inspections</b>					
Recoverable Inspection Costs (normal office hours)	Yes	120.00	120.00	Per Hour plus travel costs	DE - Clarification added
Recoverable Inspection Costs (other than normal office hours)	Yes	185.00	185.00	Per Hour plus travel costs	DE - Clarification added
Travel cost per km	Yes	2.50	2.50	Per km other than first 20km	
<b>Miscellaneous</b>					
Orders & Requisitions for Sale of Properties	No	128.00	128.00	Replying to a property settlement questionnaire and providing zoning and planning information	
Road and Road Verge Bond	No	5,000.00	5,000.00	Refundable	
Road and Road Verge Bond Administration Fee	Yes	150.00	150.00		
<b>Function 14 - Other Property &amp; Services</b>					
<b>Private Works - Plant Hire</b>					
<b>(All Charges Per Hour Including Operator)</b>					



Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	Comments
Prime Mover & Float	Yes	250.00	250.00		
Prime Mover & Side Tipper	Yes	250.00	250.00		
Prime Mover & Double Side Tipper	Yes	280.00	280.00		
Prime Mover & 30,000 Litre Water Cart	Yes	250.00	250.00		
Prime Mover	Yes	200.00	200.00		
Road Graders	Yes	280.00	280.00		
Suction Road Sweeper	Yes	300.00	300.00		
Cat 950H Loader	Yes	270.00	270.00		
Roller 18 tonne Smooth Drum	Yes	220.00	220.00		
Skid Steer Loader	Yes	200.00	200.00		
Cat 329 DL Excavator	Yes	300.00	300.00		
22 Tonne Tipper	Yes	220.00	220.00		
Service Truck	Yes	200.00	200.00		
7 Tonne Tipper	Yes	190.00	190.00		
3 Tonne Water Truck	Yes	190.00	190.00		
3 Tonne Tipper	Yes	190.00	190.00		
Forklift	Yes	190.00	190.00		
Rubbish Truck	Yes	190.00	190.00		
Back Hoe	Yes	190.00	190.00		
Elevated Work Platform (EWP)	Yes	200.00	200.00	Dry Hire, Excluding Operator/day	
Weed Sprayer	Yes	150.00	150.00	Per hour (Wet Hire)	
4WD Tractor	Yes	190.00	190.00		
Light Vehicle 4wd	Yes	140.00	140.00		
Small Tractor	Yes	140.00	140.00		
Box Trailer	Yes	40.00	40.00	Dry Hire	
Trencher	Yes	110.00	110.00	Dry Hire	
Small Generator Kva	Yes	100.00	100.00	Dry Hire	
Large Generator Kva	Yes	120.00	120.00	Dry Hire	
Lawn Mower (Ride on)	Yes	150.00	150.00		
Lawn Mower	Yes	130.00	130.00		
Whipper / Snipper	Yes	130.00	130.00		
Water from Standpipes	Yes	170.00	170.00	Once off Admin Fee	
Water from Standpipes	No	4.95	4.95	Per kilolitre	
Provision of Labour Only (O/T Rates applied as needed)	Yes	90.00	90.00		
Materials - will be charged at cost plus 20%					
State Government Determination Cat/Dog Registrations All new dog registrations need to be microchipped All existing dogs need to be microchipped by 1 November 2015					
Unsterilised Dog or Bitch - 1 Year	No	50.00	50.00	} Pensioners Fee receive 50% off the type of registration they apply for	
Sterilised Dog or Bitch - 1 Year	No	20.00	20.00		
Unsterilised Dog or Bitch - 3 Year	No	120.00	120.00		
Sterilised Dog or Bitch - 3 Year	No	42.50	42.50		
Unsterilised Dog or Bitch - Lifetime	No	250.00	250.00		
Sterilised Dog or Bitch - Lifetime	No	100.00	100.00		
All cat registrations must be sterilised					
Cat - 1 Year	No	20.00	20.00	} Pensioners Fee receive 50% off the type of registration they apply for  per breeding cat (male or female)	
Cat - 3 Year	No	42.50	42.50		
Cat - Lifetime	No	100.00	100.00		
Application of approval to breed cats	No				

Shire Of East Pilbara Schedule of Fees & Charges 2019/2020	GST Applic	18/19 Fee Incl GST	19/20 Proposed Fee	Description	
					Comments
Bus Service Passenger Fares:					
Marble Bar - Port Hedland	Yes	30.00	30.00	Per Person	
Nullagine - Newman	Yes	30.00	30.00	Per Person	
Newman - Marble Bar	Yes	39.70	39.70	Per Person	
Port Hedland - Nullagine	Yes	39.70	39.70	Per Person	
Nullagine - Marble Bar	Yes	9.70	9.70	Per Person	

**9.2.2 CREDITORS FOR PAYMENT**

**File No:** FIN10-2  
**Attachments:** Appendix 1 - Schedule of Accounts EFT  
Appendix 2 - Schedule of Accounts Mastercard  
Appendix 3 - Schedule of Accounts Cheque  
Appendix 4 - Schedule of Accounts Directs  
**Responsible Officer:** Ms Sian Appleton  
Executive Manager Corporate Services  
**Author:** Mrs Teresa Southwell  
Expenditure Finance Officer  
**Proposed Meeting Date:** 24 May 2019  
**Location/Address:** N/A  
**Name of Applicant:** N/A  
**Author Disclosure of Interest:** Nil

**REPORT PURPOSE**

Council endorsement of payment to creditors.

**BACKGROUND**

As per the attachment list, outlines payments made to creditors since the Council meeting on the 26<sup>th</sup> April 2019

**COMMENTS/OPTIONS/DISCUSSIONS**

<b>FUND</b>	<b>VOUCHER</b>	<b>AMOUNT</b>
EFT Payments	EFT #48445 - #48866	\$1,304,490.66
MasterCard Payments	EFT #	\$3,972.42
	<b>Total</b>	<b>\$1,308,463.08</b>
Cheque Payments	CHQ #24754 - #24765	\$8,390.54
Direct Debit Payments	DD12664.1 – DD12723.24	\$151,243.73
Manual Cheque Payments	-	0
	<b>Total</b>	<b>\$159,634.27</b>
	<b>GRAND TOTAL</b>	<b>\$1,468,097.35</b>

*Please note the computer system allows for only a limited field for the description of goods/services purchased, therefore the description shown on the attached Schedule of Accounts may not show the entire description entered for the goods/services purchased.*

**CANCELLED AND UNUSED CHEQUES:**UNUSED CHEQUESCANCELLED CHEQUES & EFTS**STATUTORY IMPLICATIONS/REQUIREMENTS**

Local Government (Financial Management) Regulations 1996  
Part 2 – General financial management  
Reg 11

- (1) *A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of –*
- (a) *cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and*
  - (b) *petty cash systems.*

Local Government (Financial Management) Regulations 1996  
Part 2 – General financial management  
Reg 12

- (1) *A payment may only be made from the municipal fund or the trust fund –*
- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
  - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

**POLICY IMPLICATIONS****STRATEGIC COMMUNITY PLAN**

Nil

**RISK MANAGEMENT CONSIDERATIONS****FINANCIAL IMPLICATIONS**

Total expenses of \$1,468,097.35

**VOTING REQUIREMENTS**

Simple.

**OFFICER'S RECOMMENDATION****THAT Council endorse the payments:**

<b>FUND</b>	<b>VOUCHER</b>	<b>AMOUNT</b>
EFT Payments	EFT #48445 - #48866	\$1,304,490.66
MasterCard Payments	EFT #	\$3,972.42
	<b>Total</b>	<b>\$1,308,463.08</b>
 Cheque Payments	 CHQ #24754 - #24765	 \$8,390.54
Direct Debit Payments	DD12664.1 – DD12723.24	\$151,243.73
Manual Cheque Payments	-	0
	<b>Total</b>	<b>\$159,634.27</b>
	 <b>GRAND TOTAL</b>	 <b>\$1,468,097.35</b>

---

**Appendix 1**  
**Schedule of Accounts – EFT**



## SHIRE OF EAST PILBARA

## EFT Payments

Chq/EFT	Date	Name	Description	Amount
EFT48445	11/04/2019	BANKWEST CARD SERVICES	AirBNB - Martumili art workers training	-7844.31
EFT48446	11/04/2019	Alphonse Bullen	Artist payment ref# 5057	-93.00
EFT48447	11/04/2019	BETTY WHYLOUTER	Artist payment ref# 5065	-900.00
EFT48448	11/04/2019	BILLY ATKINS	Artist payment ref# 5060	-123.00
EFT48449	11/04/2019	BUGAI WHYLOUTER	Artist payment ref# 5058	-1000.00
EFT48450	11/04/2019	Barbara Jadaï	Artist payment ref# 5063	-291.50
EFT48451	11/04/2019	Brianna Booth	Assisting Martumili in Newman Art Studio	-107.62
EFT48452	11/04/2019	CAROLINE BIDU	Artist payment ref# 5056	-213.00
EFT48453	11/04/2019	Desmond Taylor	Artist payment ref# 5061	-600.00
EFT48454	11/04/2019	KUMPAYA GIRGIRBA	Artist payment ref# 5054	-2000.00
EFT48455	11/04/2019	LILY JATARR LONG	Artist payment ref# 5053	-500.00
EFT48456	11/04/2019	MULYATINGKI MARNEY	Artist payment ref# 5064	-200.00
EFT48457	11/04/2019	Victor Burton	Artist payment ref# 5055	-1492.81
EFT48458	11/04/2019	WOKKA TAYLOR	Artist payment ref# 5062	-62.50
EFT48459	11/04/2019	ADVAM PTY LTD	Provision of Credit Card Payment Processing Services for Newman Airport FY18/19	-463.49
EFT48460	11/04/2019	AGP Property Solutions	Library Art Rooms Please pressure wash the pathways around the Art Rooms next to the Newman Library	-539.00
EFT48461	11/04/2019	ALL-RID PEST MANAGEMENT	Carry out mosquito control activities in Newman and Nullagine in accordance with the terms of contract TC2016495 (RTF07-2016/17) up to 30th June 2019	-6300.22
EFT48462	11/04/2019	APRA	Newman Rec Centre	-397.40



EFT48463	11/04/2019	AUSCO MODULAR	Newman Shire Depot Please supply 1 only 6.0 x 3.0 meter office accomodation as per your quote number 0065003268. Please deliver Wednesday 01/08/2018 to Shire of East Pilbara Works Depot, corner Welsh Drive and Woodstock Street Newman. Any queries please contact Warren Barker 9175 8000 Mob 0417 826 537 Please have your delivery driver call when entering town so that we can make sure someone is onsite to meet him.	-627.00
EFT48464	11/04/2019	AUSWATER SYSTEMS PTY LTD	RO plant magnum valve tank adaptor & clamp	-693.00
EFT48465	11/04/2019	All Pumps and Waterboring	Supply and deliver Filtomat M103C Filter is the 80mm/3" FILTAWORX FW080 Threaded as follows:-Part No: FW080 (304 S/Steel, Hydraulic, Fine screen - 120 micron or 150 standard.Controller).	-5055.60
EFT48466	11/04/2019	Amanda Curby	Reimbursement for lunch 03/04/19 - Newman	-17.41
EFT48467	11/04/2019	Australia Post - Credit Management	POSTAGE AND STATIONERY AS PER DOCKET	-451.84
EFT48468	11/04/2019	Australian Local Government Job Directory	Advertising in the Australian Local Government Job Directory Maintenance Officer Position	-572.00
EFT48469	11/04/2019	BHP BILLITON IRON ORE PTY LTD	1 Street Lighting Dec & Jan 2019	-19599.87
EFT48470	11/04/2019	BRIDGETOWN DESIGN AND PRINT	Australia Day Poster design edit Nullagine event	-82.50
EFT48471	11/04/2019	Blackwoods	Various items - open PO until 30APR19	-33.68
EFT48472	11/04/2019	CJD EQUIPMENT	Repairs and maintenance to Kenworth Prime Movers T408 & T650 P2728 & P2730	-20680.11
EFT48473	11/04/2019	CUSTOMER FIRST CONTRACTING PTY LTD	TV Instalition, including building and electrical work	-5107.30
EFT48474	11/04/2019	Centurion Transport Co Pty Ltd	Freight - Newman Aquatic Centre to Sigma Chemicals	-45.89
EFT48475	11/04/2019	Comiskey's Contracting Pty Ltd	Variations 1,2,5,6,7,8	-24963.91
EFT48476	11/04/2019	DATA#3 LTD	AUTOCAD LT SINGLE ANNUAL SUBSCRIPTION RENEWAL	-2049.74
EFT48477	11/04/2019	DAVID EVRETT	Phone subsidy reimbursement 01/03/19 - 30/04/19	-144.20

EFT48478	11/04/2019	DELTA GROUP	Please carry out demolition of the Old State Emergency Headquarters Building at lot 705 Kurra Street Newman as per your submission on RFQ 05-2018/19. Contract number TC018631 Site work not to commence before 25th February 2019 and be completed by 25th February 2019	-66495.00
EFT48479	11/04/2019	Dawn Ronchi	Reimbursement for National Police Clearance	-54.30
EFT48480	11/04/2019	EAST PILBARA VETERINARY SERVICE	Standing PO for the period 1/08/2018 to 30/06/2019 for the sentinal chicken program	-4123.17
EFT48481	11/04/2019	ENVIRONMENTAL INDUSTRIES	1 Dewar Street - Airport - Garden Services until 30th June 2019 or until the property is tenanted which you will be advised of tenants incoming date	-948.09
EFT48482	11/04/2019	Eta Rodriguais	Harmony Week Celebrations - Saturday 16 March 2019 2 x 30 minutes sets	-300.00
EFT48483	11/04/2019	Fuji Xerox Australia Pty Ltd	Newman Shire Office 01/03/19 - 31/03/19	-2309.23
EFT48484	11/04/2019	GALVINS PLUMBING SUPPLIES	Parts as required - Open PO until 28FEB	-275.00
EFT48485	11/04/2019	GEORGE CHRISTIANSON	National Police Certificate application	-54.30
EFT48486	11/04/2019	HART SPORT	Medals, Bibs, throphies	-632.30
EFT48487	11/04/2019	HARVEY NORMAN - PORT HEDLAND	HCF324WH - Haier 324L Chest Freezer as per quote 80DS	-499.00
EFT48488	11/04/2019	IP CAMERAS AUSTRALIA	Maintenance & Support - CCTV & Wireless Data (12 months standing order - \$710.30 gst ex per month) to 30/6/19	-5469.31
EFT48489	11/04/2019	Incite Security Pty Ltd	Newman Shire Offices Records Room Please supply and install 2 x new card readers to existing doors in the records room at the Shire's Newman Offices as per your quote No. 30109. Work to be completed by 28th February 2019	-11145.91
EFT48490	11/04/2019	Integrity Management Solutions Pty Ltd	Attain complete package inclusive of gifts & returns, gifts & travel, delegations management (includes 20 licences). 12 month subscription.	-5610.00
EFT48491	11/04/2019	Ixom Operations Pty Ltd	Service fee	-734.89



EFT48492	11/04/2019	JMW Distributors	Please supply 3 x F6 padlocks with a longer shank (70 - 80mm??) 5 x F6 Keys 2 x MKF Keys Please send via Aus Post and clearly marked ATTENTION WARREN BARKER	-788.70
EFT48493	11/04/2019	KMART AUSTRALIA LTD	Youth Program Equipment - Headphones & Stationery	-53.00
EFT48494	11/04/2019	LEISURE INSTITUTE OF WA AQUATIC (INC.)	NW Regional LIWA Conference 2019 - Training : Tim Saunders inclusive of Pool Lifeguard Requal 16/05/19	-280.00
EFT48495	11/04/2019	LESMILLS AUSTRALIA	BODY PUMP	-667.60
EFT48496	11/04/2019	Linda Cooper	Travelling allowance from Nullagine to Marble Bar 224km - Attend training	-266.55
EFT48497	11/04/2019	MARBLE BAR TRAVELLERS REST	Catering - Rice Salad to suit 50	-135.00
EFT48498	11/04/2019	MARKETFORCE	Advertisement - The West Australian Wednesday 20/03/2019 62 x 1 Lines Loccal Govt Tender Invoice number: 208027	-601.52
EFT48499	11/04/2019	MARTUMILI 2 - LOAD & GO	Mailchimp	-331.19
EFT48500	11/04/2019	MARTUMILI 4 - LOAD N GO CARD	New Load & Go Card - previous was cancelled	-979.00
EFT48501	11/04/2019	MARTUMILI 5 - LOAD N GO	New Load & Go Card - previous was cancelled	-979.00
EFT48502	11/04/2019	MCLEODS BARRISTERS & SOLICITORS	Legal Opinion/Requirements - Insurances/Worker's Compensation & other implications- Fitness Instructors	-4727.25
EFT48503	11/04/2019	METRO COUNT	Full Field Kit for Sealed Roads	-594.00
EFT48504	11/04/2019	MICHAEL TIMOTHY KITCHIN	Travelling allowance from Meekathara/Cue to Marble Bar & return 1552km - Community BBQ 21/03/19; Council meeting 22/03/19	-1606.63
EFT48505	11/04/2019	MONSTERBALL AMUSEMENTS & HIRE	50% payment - Amusements for National Youth Week event	-3500.00
EFT48506	11/04/2019	Marble Bar Electrical Service Pty Ltd	Marble Bar Shire Offices Please inspect and provide report and quote to carry out repairs at the Shire Offices after Cyclone Veronica. Window Leak in Lisa's Office, Leak in Reception Area, Leaks in Male Toilet, Cleaner Office, Back Office Leak in Corridor, Wall is soaked and paint peeling off	-900.35
EFT48507	11/04/2019	Marble Bar General Trust	Catering - School Holidays Activity	-642.35
EFT48508	11/04/2019	Minuteman Press Perth	printing of sign for Martu Wangka exhibition 18-19.01	-157.71

EFT48509	11/04/2019	NEWMAN CLEANING RESOURCES P/L	Group 4 - Cleaning Services - 12 months - FY18/19 - Newman Airport	-75913.46
EFT48510	11/04/2019	NEWMAN HOME HARDWARE & ICE PLUS	Twilight Movie Series Wreck it Ralph 2 Screening : Water bottle & Gas bottle Exchange	-144.20
EFT48511	11/04/2019	NEWMAN HOTEL MOTEL	Please supply the following: 1 night accommodation - Nicole Leuchter Checking in: 30/03/2019 Checking out: 31/03/2019 Single Room Meals and accommodation package - soft drinks only	-308.00
EFT48512	11/04/2019	NEWMAN RETRAVISION	tcl 55 inch tv	-1533.00
EFT48513	11/04/2019	NORTH WEST DISTRIBUTORS	Confectionary for Newman Aquatic Centre	-281.64
EFT48514	11/04/2019	Nor-West Freight Services Pty Ltd	Freight - Richgro to SOEP	-805.20
EFT48515	11/04/2019	OFFICEWORKS BUSINESS DIRECT	Martumili stationary order March 2019	-839.69
EFT48516	11/04/2019	PAYWISE PTY LTD	Jeremy Edwards Salary Sacrifice PPE 07/04/18	-900.12
EFT48517	11/04/2019	PILBARA MAINTENANCE & GARDEN SERVICES	Complete tree lopping to Marble Bar Town Site as directed including removal of power line obstructions and cyclone preperation.	-42911.00
EFT48518	11/04/2019	Parnngurr School	Reimbursement for duplicate payment	-250.00
EFT48519	11/04/2019	Playtech Pty Ltd	Undertake upgrade of indoor play equipment located in Marble Bar WA as per quote dated Tuesday 27 November 2018	-12419.00
EFT48520	11/04/2019	ROOS PLUMBING	64 Braeside - GP Housing - Major water leak at the front of the property, please provide a Water leakage allowance form upon completion of repairs to Marisa	-1563.98
EFT48521	11/04/2019	SB Machinery Subway	Subway platters for YEP Workshop	-440.00
EFT48522	11/04/2019	SIGMA CHEMICALS	Pool Cleaner Repairs as per quote #126055	-3215.86
EFT48523	11/04/2019	SMITHS DETECTION (AUSTRALIA) PTY LTD	Supply and deliver lonscan 500DT consumables in accordance with the attached order form.	-1778.82
EFT48524	11/04/2019	SONIC HEALTHPLUS PTY LTD	Pre-employment medical - Maria Hermann	-297.00
EFT48525	11/04/2019	ST JOHN AMBULANCE AUSTRALIA WA (NEWMAN)	Adult defib pads	-183.00
EFT48526	11/04/2019	STAYKOOL AIRCONDITIONING & ELECTRICAL SERVICES	Cape Keraudren Please attend cape Keraudren ASAP as there is no power being generated from the solar or the generator. Could this please be treated as urgent	-1174.80



EFT48527	11/04/2019	SUNNY SIGN COMPANY PTY LTD	Signage for Animal Management Facility (including freight) - Quote 353929	-165.55
EFT48528	11/04/2019	Sportspower Newman	Pool cues for youth centre.	-139.60
EFT48529	11/04/2019	TENDERLINK	Upload of Tender RFT 11-2018/19 - Airport Screening & Security Services to Tenderlink Portal	-345.40
EFT48530	11/04/2019	Tegan Tuohey	50% refund to tenant - gas bottle replacement	-116.45
EFT48531	11/04/2019	The Workwear Group Pty Ltd	Uniform order - Gabrielle Anderson - MAR2019	-1040.31
EFT48532	11/04/2019	WA LOCAL GOVERNMENT ASSOC.	Flights, accommodation and car rental for Allan Adams - March WALGA training expense (Dealing with Difficult Customers and Effective Letter and Report Writing)	-15594.64
EFT48533	11/04/2019	WATERCHOICE (AUST) PTY LTD	Community Wellbeing - Monthly Rental Charge - 5 stage Reverse Osmosis water filtration System - 12 months 2018/19	-325.00
EFT48534	11/04/2019	WATERLOGIC AUSTRALIA PTY LTD	Newman Aquatic Centre Please provide maintenance service for the period 01/07/2018 - 30/06/2019	-156.20
EFT48535	11/04/2019	WIDEGLIDE CONSTRUCTIONS	Please carry out repair works at Capricorn Junior Clubrooms and Saints Clubrooms as per your quotes dated 29/01/2019	-48046.70
EFT48536	11/04/2019	Marisa Leanne Wolfenden	Reimbursement for National Police Clearance	-54.30
EFT48537	11/04/2019	Woolworths (WA) Ltd	groceries for field trip to Parnngurr (funeral)	-2445.14
EFT48538	11/04/2019	Youngs Earthmoving	Supply of Hired Road Construction Plant with Operators for Road Construction/Upgrade Project to Punmu Road 8120244. Rates as per tender submission RFT 8-2017/18 Supply of Hired Road Construction Plant with Operators.	-213950.00
EFT48539	11/04/2019	BROOKS HIRE SERVICES PTY LTD	Additional Hire of Excavator and Bucket	-8069.60
EFT48540	17/04/2019	BETTY WHYLOUTER	Artist payment ref# 5132	-600.00
EFT48541	17/04/2019	BUGAI WHYLOUTER	Artist payment ref# 5133	-3048.80
EFT48542	17/04/2019	COLIN PETERSON	Artist payment ref# 5131	-150.00
EFT48543	17/04/2019	JAKAYU BILJABU	Artist payment ref# 5136	-400.00
EFT48544	17/04/2019	KUMPAYA GIRGIRBA	Artist payment ref# 5135	-200.00
EFT48545	17/04/2019	LORNA LINMURRA	Artist payment ref# 5126	-337.50
EFT48546	17/04/2019	Lynette Rowlands	Artist payment ref# 5128	-135.00

EFT48547	17/04/2019	MULYATINGKI MARNEY	Artist payment ref# 5137	-200.00
EFT48548	17/04/2019	Marlene Anderson	Artist payment ref# 5127	-150.00
EFT48549	17/04/2019	Muuki Taylor	Artist payment ref# 5125	-500.00
EFT48550	17/04/2019	NGAMARU BIDU	Payment for basket ref# 5130	-115.20
EFT48551	17/04/2019	NYARRIE MORGAN	Artist payment ref# 5141	-200.00
EFT48552	17/04/2019	PAULINE WILLIAMS	Artist payment ref# 5129	-454.77
EFT48553	17/04/2019	Robina Clause	Artist payment ref# 5124	-49.20
EFT48554	18/04/2019	HORIZON POWER	Lot 10 Francis st 12/02/19 - 09/04/19	-11334.46
EFT48555	18/04/2019	ALL-RID PEST MANAGEMENT	Carry out monthly mosquito control activities in Marble Bar as per the terms of Contract TC2016495 (RTF07-2016/17) up to 30th June 2019	-628.94
EFT48556	18/04/2019	ANALYTICAL REFERENCE LABORATORY (WA)	Monthly Samples for the WWTP March 2019	-862.40
EFT48557	18/04/2019	APRA	APRA Licence - Makers Market - 30th March 2019	-82.50
EFT48558	18/04/2019	Amanda Curby	Reimbursement for Perth airport parking 13/03/19 & 03/04/19	-98.70
EFT48559	18/04/2019	Australian Taxation Office (PAYG)	PAYG PPE 07/04/19	-88076.10
EFT48560	18/04/2019	BEACON EQUIPMENT	Supply 6 catcher bags and frames	-542.40
EFT48561	18/04/2019	BUCHER MUNICIPAL PTY LTD	Supply 1 x Voltage Inverter	-659.78
EFT48562	18/04/2019	BUDGET CAR & TRUCK RENTAL PERTH	Budget Car Hire Alice Boardman Pickup Melbourne Airport 1.4.19 VA0688 Drop off 9.4.19 SUV Ref: 02703489AU5	-424.28
EFT48563	18/04/2019	Blackwoods	Various items - open PO until 30APR19	-2543.93
EFT48564	18/04/2019	Bridgestone Tyre Centre Port Hedland	Supply & fit 4 x V-Steel Tyres	-1381.38
EFT48565	18/04/2019	CHILD SUPPORT AGENCY	Payroll deductions	-1087.03
EFT48566	18/04/2019	CJD EQUIPMENT	Automotive electrical parts	-197.08
EFT48567	18/04/2019	CLEANAWAY PTY LTD (acct 53651165)	Newman Airport	-11721.11
EFT48568	18/04/2019	CUSTOMER FIRST CONTRACTING PTY LTD	Newman Community centre ( The Beach) Please carry out required repairs to allow a Electrical Compliance Certificate to be issued. Work as per your quote No. 24767	-17207.98
EFT48569	18/04/2019	Centrals Football Club Incorporated	Sustainability Litter Collection Program contribution- Rostered Dates 18 March - 14 April 2019	-2200.00



EFT48570	18/04/2019	Chloe Townsend	Reimbursement for extra water for Harmony Day event	-77.00
EFT48571	18/04/2019	Cleanaway (acct 85008)	Monthly PO for the month of March 2019 WWTP Newman	-924.00
EFT48572	18/04/2019	Corporate Travel Management Group Pty Ltd	Various Flights & Accommodation	-12675.91
EFT48573	18/04/2019	Cutting Edges Equipment Parts Pty Ltd	Supply 14 x grader blades	-2849.00
EFT48574	18/04/2019	DESIGNA AUSTRALIA PTY LTD	Provision of Comprehensive Car Park Maintenance Services as per SOW for Financial Year 18/19	-6457.10
EFT48575	18/04/2019	Darryl Wayne Ball	Power subsidy reimbursement 12/12/18 - 11/02/19	-521.10
EFT48576	18/04/2019	David Gray & Co Pty Ltd	Supply 200 MGB Hinge Pins (Sulo 70mm)	-143.00
EFT48577	18/04/2019	ENVIRONMENTAL INDUSTRIES	Replacement & rejuvenation of landscaped areas that have succumbed to the extreme summer weather events as discussed, that are beyond current maintenance contract obligations	-7214.90
EFT48578	18/04/2019	East Pilbara Recycling	12 x RFT 07-201718 Waste Management Services -Landfill	-99037.86
EFT48579	18/04/2019	Fuji Xerox Australia Pty Ltd	Library 01/03/19 - 31/03/19	-164.01
EFT48580	18/04/2019	GALVINS PLUMBING SUPPLIES	Emergency procurement of pumps for RO Plant incl. airfreight as per quote 175513	-9326.56
EFT48581	18/04/2019	GET A GRIP TYRES PTY LTD	Supply 4 x Grader Tyres	-7656.00
EFT48582	18/04/2019	Hedland Auto Electrics Pty Ltd	Service and repairs to air conditioner	-613.25
EFT48583	18/04/2019	Incite Security Pty Ltd	Newman Recreation Centre Please see Carly at the Newman Recreation Centre to rectify problem with the time clock on the front auto door.	-514.25
EFT48584	18/04/2019	JASON SIGNMAKERS	Supply of the following to nominated transport depot 1 x MR-HM-6 Diagonal Board for HM-9 - 2400 x 400 1 x MR HM-7 Diagonal Board for HM-9 - 2400 x 400 1 x Tool for tightening sign post bolts 20 x W5 - 11 Crest 750x750	-1324.40
EFT48585	18/04/2019	Julie Coffin	Reimbursement for incorrect uniform deduction as submitted by Julie	-30.00
EFT48586	18/04/2019	KOMATSU AUSTRALIA PTY LTD	Supply guides and shims	-23113.00

EFT48587	18/04/2019	Katie Evans	Delivery of Shibori, messy play and visual merchandising workshops on weekend of 30 and 31 March 2019	-3900.00
EFT48588	18/04/2019	Kevan Sercombe	Reimbursement for kitchen supplies	-47.95
EFT48589	18/04/2019	Kevin Michel	Refund for booking# 2926 due to cancellation - Jnr Sports Pavilion	-46.00
EFT48590	18/04/2019	LYNX INTEGRATED SYSTEMS	Boomerang Oval Light Controller Please supply 1 only access point for the control of the oval lighting as discussed over the phone. Please send to Shire of East Pilbara, PMB 22, Newman WA 6753 and clearly marked ATTENTION WARREN BARKER	-579.70
EFT48591	18/04/2019	Lee Robbers	Termination of gym membership - moving to Queensland	-398.19
EFT48592	18/04/2019	Lisa George	Power subsidy reimbursement 12/02/19 - 08/04/19	-1096.09
EFT48593	18/04/2019	MAD DOG PROMOTIONS	Newman Triathlon 2019 - 100 x Drawstring bags	-679.80
EFT48594	18/04/2019	MARBLE BAR PRIMARY SCHOOL	50% payment - Lot 290 General st Marble Bar	-994.78
EFT48595	18/04/2019	MARBLE BAR TRAVELLERS REST	Accommodation and Meals for Youngs Earthmoving Crew - Marble Bar Woodstock Rd Project	-4251.20
EFT48596	18/04/2019	MCMULLEN NOLAN & PARTNERS SURVEYORS P/L	Site Survey Newman WWTP	-4290.00
EFT48597	18/04/2019	MONSTERBALL AMUSEMENTS & HIRE	Amusements for National Youth Week event	-3500.00
EFT48598	18/04/2019	Magicorp	Annual Subscription for On Hold Messages Service payable for march 2019 - February 2020	-858.63
EFT48599	18/04/2019	Marble Bar Electrical Service Pty Ltd	Generator Install - Marble Bar Civic Centre Evacuation Point Preparation LABOUR 1 x Electrician x 4 hours MATERIALS 1 x 50amp outlet 1 x 50 amp plug top 1 x earth stake	-973.15
EFT48600	18/04/2019	NEWMAN HOME HARDWARE & ICE PLUS	Refund of duplicate payment received for A417551	-2796.09
EFT48601	18/04/2019	NEWMAN NEIGHBOURHOOD CENTRE	Community Assistance Grant 3	-4800.00
EFT48602	18/04/2019	NEWMAN RETRAVISION	3x Powerboard 3x 5M Power Lead	-86.70
EFT48603	18/04/2019	Naomi Van Heerwarden	Termination of gym membership - moving to Queensland	-399.75
EFT48604	18/04/2019	Newman Mainstreet Project T/A Red Desert Events	Welcome to Newman Event, Bags, Markets and Gazebos	-1100.00



EFT48605	18/04/2019	Nor-West Freight Services Pty Ltd	Freight - Cutting Edges to SOEP	-818.40
EFT48606	18/04/2019	OFFICEWORKS BUSINESS DIRECT	stationery order - Youth Services	-4471.97
EFT48607	18/04/2019	Oasis Newman Operations Pty Ltd	accomodation and food for Cynthia Richards on behalf of Minyawwe Miller (oncharge)	-685.00
EFT48608	18/04/2019	PARDOO ROADHOUSE & TAVERN	Fuel - Cape Keraudren Generator	-71.10
EFT48609	18/04/2019	PILBARA MOTOR GROUP	Supply, licensing and delivery of one (1) new 2018 Toyota Hilux 4x4 2.8I DSL D/C/C 6AT SR as per specifications and quote No 95481. Prices as per Department of Finance State Fleet Contract..	-82045.01
EFT48610	18/04/2019	PIP PARSONSON	Reimbursement for Makers Market Launch of Arts Room	-101.79
EFT48611	18/04/2019	PIRTEK PORT HEDLAND	Various fittings and air line	-296.45
EFT48613	18/04/2019	Parnawarri IGA	Sports Sundowner : Tuesday 09 April 2019 - Catering 2xPlatters	-210.00
EFT48614	18/04/2019	ROOS PLUMBING	Saints Clubrooms Roo contacted on Sunday 7th April Please clear sewer blockage at the Saints Clubrooms Raw sewage running over concrete steps and public area	-363.00
EFT48615	18/04/2019	ROWCON PTY LTD	Class exemption for small LG sewerage/non-potable water services - reporting template due 30 Nov 2018 Completion and submission of this report	-8646.00
EFT48616	18/04/2019	Repco Auto Parts (Port Hedland)	Various electrical cable and trailer plugs	-456.52
EFT48617	18/04/2019	SARAH STAMPFLI/SERENE BEDLAM	Youth Week WA Festival - Friday 12th April: Photo Booth	-1375.00
EFT48618	18/04/2019	SHERIDANS FOR BADGES	Name badge order	-334.95
EFT48619	18/04/2019	SWAN TOWING	Vehicle impound EP02-2019 Ford Laser - Corner Welsh & Copenhagen	-374.00
EFT48620	18/04/2019	Sealite Pty Ltd T/As Avlite Systems	Supply and deliver 30xAV-B8-3.6 nickel metal hydride dual battery packs for portable aerodrome solar lights.	-2761.00
EFT48621	18/04/2019	TECHBRAIN	TechBrain Managed Service - RFT 14 2017/18	-6886.00
EFT48622	18/04/2019	TYREPOWER NEWMAN	Vehicle 102- EPS new mounting brackets wiring existing led light bar to bull bar as per quotation Q102669	-670.35

EFT48623	18/04/2019	The Chamber of Arts and Culture (WA)	Membership with the Chamber of Arts and Culture WA	-385.00
EFT48624	18/04/2019	The Temporary Fencing Shop	Temporary Crowd Control Barriers x35 Delivery to Newman	-2398.00
EFT48625	18/04/2019	VIVEK LOHAKARE - DJ	Youth Week WA Festival 2019 - Friday 12th April: DJ Viv	-550.00
EFT48626	18/04/2019	WATERCHOICE (AUST) PTY LTD	Newman Administration Office - Monthly Rental Charge - 5 stage Reverse Osmosis water filtration System - 12 months 2018/19	-260.00
EFT48627	18/04/2019	WIDEGlide CONSTRUCTIONS	Removal of Welcome to Newman Banners & Installation of Newman Triathlon Banners Monday 8 April 2019.	-2161.50
EFT48628	18/04/2019	Woolworths (WA) Ltd	Goods as per receipt	-520.97
EFT48629	18/04/2019	YANDINA NOMINEES PTY LTD	Supply Degreaser and Multi Purpose Grease	-1325.94
EFT48630	24/04/2019	Department of Housing	46 Francis st Marble Bar Tenant Warren Coffin PPE 07/04/19	-200.00
EFT48631	24/04/2019	TELSTRA	Various Telstra Accounts	-4992.72
EFT48632	24/04/2019	AMY FRENCH	Artist payment ref# 5147	-712.50
EFT48633	24/04/2019	BILLY ATKINS	Artist payment ref# 5160	-200.00
EFT48634	24/04/2019	BUGAI WHYOLTER	Artist payment ref# 5153	-1000.00
EFT48635	24/04/2019	CHRISTINE THOMAS	Artist payment ref# 5152	-43.65
EFT48636	24/04/2019	ELIZABETH TOBY	Artist payment ref# 5146	-660.00
EFT48637	24/04/2019	HELEN DALE SAMSON	Artist payment ref# 5142	-370.00
EFT48638	24/04/2019	IVY BIDU	Artist payment ref# 5143	-52.27
EFT48639	24/04/2019	JAKAYU BILJABU	Artist payment ref# 5149	-400.00
EFT48640	24/04/2019	JASON TINKER	Artist payment ref# 5151	-126.50
EFT48641	24/04/2019	KUMPAYA GIRGIRBA	Artist payment ref# 5161	-200.00
EFT48642	24/04/2019	MARIANNE BURTON	Artist payment ref# 5145	-800.00
EFT48643	24/04/2019	MINYAWA MILLER	Artist payment ref# 5155	-2500.00
EFT48644	24/04/2019	MULYATINGKI MARNEY	Artist payment ref# 5150	-500.00
EFT48645	24/04/2019	NANCY CHAPMAN	Artist payment ref# 5156	-2500.00
EFT48646	24/04/2019	PAULINE WILLIAMS	Artist payment ref# 5148	-465.00
EFT48647	24/04/2019	Robina Clause	Artist payment ref# 5158	-100.00
EFT48648	24/04/2019	TROY POLLY	Artist payment ref# 5154	-82.50
EFT48649	24/04/2019	YIKARTU BUMBA	Artist payment ref# 5144	-8.13



EFT48650	24/04/2019	AIT SPECIALISTS PTY LTD	Professional Services Rendered - Fuel Tax Credits from July 2018 - June 2019	-586.96
EFT48651	24/04/2019	AMPAC Debt Recovery (WA) Pty Ltd	Commissions and costs for the month of March	-429.00
EFT48652	24/04/2019	AUSWATER SYSTEMS PTY LTD	Calcite - 25kg bags	-2970.00
EFT48653	24/04/2019	Bruce Gilbert	Power subsidy reimbursement 10/02/19 - 09/04/19	-521.88
EFT48654	24/04/2019	CAPTURE THIS PHOTOGRAPHY	Come & Try Night - 2 Hour Event Photography	-300.00
EFT48655	24/04/2019	CARLY DAY	Woolworths groceries for artists	-311.75
EFT48656	24/04/2019	CHAPMAN & BAILEY	Ongoing supply of quality art materials as per Tender	-1975.05
EFT48657	24/04/2019	CUSTOMER FIRST CONTRACTING PTY LTD	Repair and test Shire lights for the month of February 2019	-8704.05
EFT48658	24/04/2019	Centurion Transport Co Pty Ltd	Freight - Ixom Operations to SOEP	-305.33
EFT48659	24/04/2019	Cleanaway (acct 85008)	Monthly PO for the month of March 2019 WWTP Newman	-1848.00
EFT48660	24/04/2019	DAVID EVRETT	Power subsidy reimbursement 09/02/19 - 09/04/19	-960.06
EFT48661	24/04/2019	DTR FITNESS	Group Fitness Classes April 03,10,11,12 45min sessions	-300.00
EFT48662	24/04/2019	Dunnings	6,550 Litres of Diesel - Newman Depot Fuel Bowser	-10802.37
EFT48663	24/04/2019	EDMORE MASAKA	Power subsidy reimbursement 13/02/19 - 11/04/19	-410.52
EFT48664	24/04/2019	ENVIRONMENTAL INDUSTRIES	Retic parts for Admin Office gardens	-55.00
EFT48665	24/04/2019	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Tyre replacement P2811 131EPS	-297.00
EFT48666	24/04/2019	GALVINS PLUMBING SUPPLIES	Plumbing items - Open PO until 30APR19	-204.79
EFT48667	24/04/2019	Ixom Operations Pty Ltd	Service fee	-895.47
EFT48668	24/04/2019	JMW Distributors	f6 locks and keys f7 locks and keys f11 locks and keys	-2844.60
EFT48669	24/04/2019	Kevan Sercombe	Power subsidy reimbursement 10/02/19 - 09/04/19	-673.49
EFT48670	24/04/2019	LANDGATE (DOLA)	GRV INT VALS CTRY AND FESA 12,001 - 100,000	-70.47
EFT48671	24/04/2019	LISA DAVIS	Power subsidy reimbursement 12/02/19 - 10/04/19	-1111.01
EFT48672	24/04/2019	MARTUMILI 4 - LOAD N GO CARD	Copper Chimney	-988.61
EFT48673	24/04/2019	Michael Zion	Power subsidy reimbursement 10/02/19 - 09/04/19	-190.21
EFT48674	24/04/2019	NEWMAN HOME HARDWARE & ICE PLUS	20ltr Glyphosate 450	-2357.70
EFT48675	24/04/2019	North Regional Tafe	Enrolment fees for Certificate III in Horticulture	-1357.95
EFT48676	24/04/2019	OFFICEWORKS BUSINESS DIRECT	2 x Ink Cartridges 128A Black	-313.95
EFT48677	24/04/2019	PARNNGURR ABORIGINAL	Fuel	-737.67
EFT48678	24/04/2019	PILBARA GLAZING SERVICES	Replace broken glass panels, provide tinting & replace door handles	-3357.20



EFT48679	24/04/2019	PILBARA MOTOR GROUP	Carry out 96 month service of Martumili bus 1DXF 123	-1685.68
EFT48680	24/04/2019	PIP PARSONSON	Power subsidy reimbursement 13/02/19 - 11/04/19	-1221.19
EFT48681	24/04/2019	ROOS PLUMBING	Repair leak to mainline at Skate Park	-462.00
EFT48682	24/04/2019	Regal Transport	Freight - All Pumps to SOEP	-136.57
EFT48683	24/04/2019	SIGMA CHEMICALS	4x 25kg trichlor tablets 4x40kg grandular chlorine 6pkt hach permachem reagents	-1833.70
EFT48684	24/04/2019	SIMMONE VAN BUERLE	Power subsidy reimbursement 12/02/19 - 10/04/19	-448.57
EFT48685	24/04/2019	STEPHEN AGETT	Power subsidy reimbursement 12/02/19 - 14/04/19	-1137.31
EFT48686	24/04/2019	Sian Appleton	Power subsidy reimbursement 09/02/19 - 09/04/19	-1437.11
EFT48687	24/04/2019	T-QUIP	Left and right roller brackets for mower P2845-2	-703.70
EFT48688	24/04/2019	TNT Australia Pty Limited	Freight - AllightSykes to SOEP	-1662.63
EFT48689	24/04/2019	TOLL IPEC ROAD EXPRESS PTY LTD	Freight - Auswater Systems to SOEP	-180.60
EFT48690	24/04/2019	TYREPOWER NEWMAN	Mitsubishi Canter P2823 check out truck hoist not going up	-553.70
EFT48691	24/04/2019	WARREN BARKER	Power subsidy reimbursement 10/02/19 - 09/04/19	-594.05
EFT48692	24/04/2019	Woolworths (WA) Ltd	Consumables for Tropical Cyclone Veronica (Marble Bar)	-903.96
EFT48693	24/04/2019	Youngs Earthmoving	Supply of Hired Road Construction Plant with Operators for Road Construction/Upgrade Project to Punmu Road 8120244. Rates as per tender submission RFT 8-2017/18 Supply of Hired Road Construction Plant with Operators.	-148406.50
EFT48694	24/04/2019	BUGAI WHYOUTER	Artist payment ref# 5157	-1000.00
EFT48695	24/04/2019	Brianna Booth	Assisting at Reveled Market and PD 2019	-830.25
EFT48696	24/04/2019	LILY JATARR LONG	Artist payment ref# 5163	-2000.00
EFT48697	29/04/2019	AUSTRALIAN TAXATION OFFICE (BAS)	BAS March 2019	-25001.00
EFT48698	29/04/2019	PAYWISE PTY LTD	Jeremy Edwards Salary Sacrifice PPE 21/04/19	-859.46
EFT48699	02/05/2019	Department of Housing	46 Francis st Marble Bar Tenant Warren Coffin PPE 21/04/19	-200.00
EFT48700	02/05/2019	Pivotel Satellite Pty Ltd	Standard fees and charges	-20.00
EFT48701	02/05/2019	TELSTRA	N9916328R	-19759.82
EFT48702	02/05/2019	BETTY WHYLOUTER	Artist payment ref# 5168	-500.00
EFT48703	02/05/2019	BILLY ATKINS	Artist payment ref# 5172	-400.00



EFT48704	02/05/2019	BUGAI WHYOULTER	Artist payment ref# 5174	-1000.00
EFT48705	02/05/2019	CYRIL WHYOULTER	Artist payment ref# 5177	-528.75
EFT48706	02/05/2019	Cecilia Brolga	Artist payment ref# 5164	-532.50
EFT48707	02/05/2019	DONNA LOXTON	Artist payment ref# 5165	-57.91
EFT48708	02/05/2019	HELEN DALE SAMSON	Artist payment ref# 5170	-800.00
EFT48709	02/05/2019	JAKAYU BILJABU	Artist payment ref# 5176	-300.00
EFT48710	02/05/2019	JUDITH ANYA SAMSON	Artist payment ref# 5169	-900.00
EFT48711	02/05/2019	KUMPAYA GIRGIRBA	Artist payment ref# 5167	-1000.00
EFT48712	02/05/2019	MARIANNE BURTON	Artist payment ref# 5171	-500.00
EFT48713	02/05/2019	MULYATINGKI MARNEY	Artist payment ref# 5175	-200.00
EFT48714	02/05/2019	NANCY CHAPMAN	Artist payment ref# 5173	-2000.00
EFT48715	02/05/2019	THELMA JUDSON	Artist payment ref# 5166	-618.96
EFT48716	02/05/2019	AGP Property Solutions	Stan & Ella Statues Please remove graffiti from the Stan & Ella statues and surrounding concrete ASAP. As discussed	-603.46
EFT48717	02/05/2019	ALL-RID PEST MANAGEMENT	3 Kurra Street - Active Termite Treatment	-1603.00
EFT48718	02/05/2019	Alyce Fredriksen	Refund for swim school holiday program less 20% cancellation fee	-72.00
EFT48719	02/05/2019	Australian Taxation Office (PAYG)	PAYG PPE 21/04/19	-88086.00
EFT48720	02/05/2019	BANKWEST CARD SERVICES	Rowe Scientific - Lab equipment	-3008.02
EFT48721	02/05/2019	BATTERY SALES AND SERVICE	Supply 2 x Batteries	-298.00
EFT48722	02/05/2019	BHAVESH MODI	Power subsidy reimbursement 08/02/19 - 08/04/19	-1050.54
EFT48723	02/05/2019	BHP BILLITON IRON ORE PTY LTD	Airport 14/02/19 - 15/04/19	-120805.23
EFT48724	02/05/2019	BRIGHTSTONE PRODUCTIONS	including prep, financial update, field visit, travel, prepare documents as ongoing support following business plan and reviews	-9403.00
EFT48725	02/05/2019	BUDGET CAR & TRUCK RENTAL PERTH	Vehicle Hire - Carly Day Pickup Perth Airport - 9.4.19 Drop off Perth Airport - 16.4.19 SUV Resevration no: 00988551AU4	-567.88
EFT48726	02/05/2019	BUSINESS & SAFETY PRINTING	Vehicle Inspection Booklets x 150	-1023.00
EFT48727	02/05/2019	Blackwoods	Supply PPE Uniform and Protective Footwear for Newman Depot Staff - as per Uniform order and Quote 903265375100 Includes Embroidery and delivery	-4849.52

EFT48728	02/05/2019	Brent Stein	Reimbursement for fuel	-279.07
EFT48729	02/05/2019	Bwalya Chilufa	Power subsidy reimbursement 07/02/19 - 06/04/19	-114.85
EFT48730	02/05/2019	CHILD SUPPORT AGENCY	Payroll deductions	-1087.03
EFT48731	02/05/2019	CITY OF SWAN	Project: Depot L Blocks	-20195.50
EFT48732	02/05/2019	CONRAD SHORT	Power subsidy reimbursement 09/02/19 - 09/04/19	-1567.39
EFT48733	02/05/2019	CUSTOMER FIRST CONTRACTING PTY LTD	Capricorn Junior Clubrooms Please carry out replacement of the security lighting to the Junior Clubrooms as per your quote No. 24922	-6575.87
EFT48734	02/05/2019	Comiskey's Contracting Pty Ltd	Clay Lining of Emergency Pond including clay conditioning and testing	-125988.16
EFT48735	02/05/2019	DAIMLER TRUCKS PERTH	Supply service parts	-578.08
EFT48736	02/05/2019	DAVID RANDALL	Power subsidy reimbursement 12/02/19 - 09/04/19	-421.79
EFT48737	02/05/2019	DON WHYTE FRAMING	frame for Muuki Taylor paper work for PJ Gallery	-380.00
EFT48738	02/05/2019	Daniel Hawkins	Power subsidy reimbursement 06/02/19 - 05/04/19	-1394.12
EFT48739	02/05/2019	EAST PILBARA EARTHMOVING PTY LTD	Supply of Road Grader with Operator to complete full maintenance grade to the Munjina Roy Hill Road from SLK 35 to 75 (BHP Railway Line). Rates as per tender submission RFT 8-2017/18 Supply of Hired Road Construction Plant with Operators.	-30690.00
EFT48740	02/05/2019	ENVIRONMENTAL INDUSTRIES	Iron Ore Parade, North, South and East newman Non Irrigated verges - Landscape maintenance	-34394.56
EFT48741	02/05/2019	Earthmoving Maintenance Solutions (EMS)	Complete 500hr service	-6463.72
EFT48742	02/05/2019	GALVINS PLUMBING SUPPLIES	Monthly Po for the month of April 2019 Parks and Gardens	-19.67
EFT48743	02/05/2019	GARY EDWARDS PLUMBING & GAS	Marble Bar CRC Tele Centre Please carry out repairs to the split water pipe at the rear of the Marble Bar CRC building	-202.09
EFT48744	02/05/2019	HART SPORT	Hart Elite Break-away Basketball Ring	-948.60
EFT48745	02/05/2019	HEDLAND HOME HARDWARE & GARDEN	Goods as per receipt	-259.05
EFT48746	02/05/2019	Hertz Australia Pty Ltd	Refund for payment made on cancelled tax invoice 78767	-196.00



EFT48747	02/05/2019	IP CAMERAS AUSTRALIA	Please supply and install CCTV cameras as per your quote dated 26 November 2018 for the work required at Miners Promise Park	-23179.64
EFT48748	02/05/2019	JASON SIGNMAKERS	Supply of Advisory Signage as per quote No 119079 and delivery to nominated transport depot (Nor West Freight Services 14 Davison Street Maddington).	-6893.48
EFT48749	02/05/2019	JEANETTE BESSELL	Reimbursement for WA Police Certificate application	-54.30
EFT48750	02/05/2019	Kaitlyn Berry	Power subsidy reimbursement 10/02/19 - 09/04/19	-1125.47
EFT48751	02/05/2019	LEIGH DAVID MULHOLLAND	Power subsidy reimbursement 08/02/19 - 08/04/19	-1210.22
EFT48752	02/05/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Social media for community development outcomes training	-70.00
EFT48753	02/05/2019	Lisa Clack	Power subsidy reimbursement 30/01/19 - 09/04/19	-1487.19
EFT48754	02/05/2019	MAJOR MOTORS PTY LTD	Supply service parts	-415.17
EFT48755	02/05/2019	MARTUMILI 1 - LOAD & GO	Food for Artists - Swagman Mt Magnet	-805.13
EFT48756	02/05/2019	MARTUMILI 5 - LOAD N GO	Food for Artist - Woolworths	-977.80
EFT48757	02/05/2019	MOULDLAB	Mould Samples collected for 4/40 Newman Drive Newman to be sent to the MouldLab	-609.00
EFT48758	02/05/2019	Marble Bar Electrical Service Pty Ltd	Marble Bar Civic Centre Please investigate urgently, repair or report if major, water seeping through the ceiling at the Marble Civic Centre Mens Toilet. Possibly coming from the air cons over the toilets	-68.75
EFT48759	02/05/2019	Moore Stephens	WALGA Car Fringe Benefits Webinar - Susanne Millar 29.03.19	-220.00
EFT48760	02/05/2019	NEWMAN AMATEUR SWIMMING CLUB	Youth Week WA Festival 2019 - Friday 12th April: Community assistance	-600.00
EFT48761	02/05/2019	NEWMAN HOME HARDWARE & ICE PLUS	Gear for car cleaning	-312.46
EFT48762	02/05/2019	NEWMAN HOTEL MOTEL	Please supply the following: accommodation	-825.00
EFT48763	02/05/2019	NEWMAN LITTLE ATHLETICS	Newman Family Fun Run 2018 - Equipment Hire and Storage	-150.00
EFT48764	02/05/2019	NEWMAN NETBALL ASSOCIATION	Sustainability Litter Collection contribution - Rostered Dates 13/8/2018 to 9/9/2018	-2000.00

EFT48765	02/05/2019	NULLAGINE HOTEL GENERAL STORE	Minor monthly purchases with individual items under the value of \$100. Purchases for Technical Services Department only.	-470.00
EFT48766	02/05/2019	Newman Mainstreet Project T/A Red Desert Events	Outback Fusion Festival - RDE Drum Making Workshop cost of supplies.	-220.00
EFT48767	02/05/2019	Nicole Leuchter	Delivery of Coil Wall Hanging Workshop on 30 and 31 March 2019	-1300.00
EFT48768	02/05/2019	Nor-West Freight Services Pty Ltd	Freight - Aprilla Grids & Getagrip Tyres to SOEP	-5073.20
EFT48769	02/05/2019	PILBARA BOATS N BIKES	Supply service parts and oils	-319.75
EFT48770	02/05/2019	PILBARA MOTOR GROUP	54month/90,000km service and clean - 119EP5	-935.89
EFT48771	02/05/2019	PIRTEK PORT HEDLAND	Supply various fittings	-1283.48
EFT48772	02/05/2019	PTE Group	Excess from Insurance claim - Panel Work for claims: PC0211 and PC0163 Toyota Hiace 1DXF123	-500.00
EFT48773	02/05/2019	Parnawarri IGA	Easter Pool Party 2019 : Bacon & Egg Burger catering - Eggs, Kaiser Rolls for 150pp	-211.27
EFT48774	02/05/2019	ROOS PLUMBING	Various Works	-1199.00
EFT48775	02/05/2019	Raees Rasool	Power subsidy reimbursement 19/01/19 - 05/04/19	-1203.62
EFT48776	02/05/2019	SABAH DUBAKH	Power subsidy reimbursement 10/02/19 - 09/04/19	-475.19
EFT48777	02/05/2019	SEASONS HOTEL NEWMAN	Please supply the following: 4 nights accommodation - Jacob Butler & Angela Coote Checking in Monday 15/4/19 Checking out Friday 19/4/19 Standard Queen room Meals and soft drinks only Included	-1899.50
EFT48778	02/05/2019	SIMMONE VAN BUERLE	Reimbursement for fuel	-110.20
EFT48779	02/05/2019	SONIC HEALTHPLUS PTY LTD	Pre-Employment Medical - Manager Human Resources	-291.50
EFT48780	02/05/2019	SURVEY GROUP	Potholing of Underground Services (6 hrs at 415/hr)	-10058.24
EFT48781	02/05/2019	Sasha Kovalenko	Power subsidy reimbursement 08/02/19 - 08/04/19	-1248.86
EFT48782	02/05/2019	Shakey	Art Workshops - Shakey (Jacob Butler)	-5500.00
EFT48783	02/05/2019	Shannen Cusack	Power subsidy reimbursement 10/02/19 - 09/04/19	-1057.20
EFT48784	02/05/2019	TECHBRAIN	Yealink T46S 16 Line IP phone, 4.3 480x272 pixel colour display with backlight	-3009.16
EFT48785	02/05/2019	TYREPOWER NEWMAN	Complete 50k service to Toyota Hilux 1GQP409 Replace front tyres with 2 x Cooper ST Maxx 225/75 R16	-919.60
EFT48786	02/05/2019	The Workwear Group Pty Ltd	Uniform order	-401.20



EFT48787	02/05/2019	WA LOCAL GOVERNMENT ASSOC.	WALGA training course - Effective Community Leadership Councillor 29 April 2019 West Leederville	-1030.00
EFT48788	02/05/2019	WESTRAC PTY LTD	Supply diesel engine oil and Diff Oil	-448.65
EFT48789	02/05/2019	WIDEGlide CONSTRUCTIONS	Various Works	-27745.30
EFT48790	02/05/2019	WILSONS SIGN SOLUTIONS	Please supply the following: x2 Plaques Black with white etched writing C.Hoyer 2011 - 2019	-69.30
EFT48791	02/05/2019	Woolworths (WA) Ltd	Conference Room Consumables	-1850.85
EFT48792	02/05/2019	Wormald Australia Pty Ltd	Fire Equipment Inspections, Servicing & Testing - Newman Airport	-645.12
EFT48793	09/05/2019	BIDDY BUNAWARRIE	Artist Payment #5205	-74.40
EFT48794	09/05/2019	BILLY ATKINS	Artist Payment #5207	-200.00
EFT48795	09/05/2019	BUGAI WHYOUTER	Artist Payment #5208	-1734.40
EFT48796	09/05/2019	HELEN DALE SAMSON	Artist Payment #5206	-800.00
EFT48797	09/05/2019	JAKAYU BILJABU	Artist Payment #5204	-500.00
EFT48798	09/05/2019	LILY JATARR LONG	Artist Payment #5199	-249.75
EFT48799	09/05/2019	MIRIAM ATKINS	Artist Payment #5203	-840.00
EFT48800	09/05/2019	MULYATINGKI MARNEY	Artist Payment #5214	-200.00
EFT48801	09/05/2019	NGAMARU BIDU	Artist Payment #5201	-51.45
EFT48802	09/05/2019	PAULINE WILLIAMS	Artist Payment #5211	-712.25
EFT48803	09/05/2019	THELMA JUDSON	Artist Payment #5202	-482.49
EFT48804	09/05/2019	BUGAI WHYOUTER	Artist payment to the Newman Womens Shelter as requested #5209	-161.50
EFT48805	09/05/2019	Shackleton Gallery	Preparation of kiln functions, use and safety documentation	-1200.00
EFT48806	09/05/2019	ALYKA PTY LTD	Annual Customer Support Quotation and Service Level Agreement For the period 1 July 2018 to 30 June 2019	-385.00
EFT48807	09/05/2019	AMPAC Debt Recovery (WA) Pty Ltd	Costs for Debt Recovery	-1485.00
EFT48808	09/05/2019	BCITF	BCITF Applications - April 2019 5616; 5619; 5622; 5621	-6074.18
EFT48809	09/05/2019	BOOKTALK	Hire of the following titles - 5x Wolf Hall; 5x Cloudstreet	-50.00
EFT48810	09/05/2019	BRIDGETOWN DESIGN AND PRINT	Artwork - 2019 Term 2 Junior Programs - Junior Futsal/ Basketball & Funky Movement	-440.00
EFT48811	09/05/2019	Brent Stein	Power subsidy reimbursement 12/02/19 - 10/04/19	-1423.60



EFT48812	09/05/2019	CHAPMAN & BAILEY	Ongoing supply of quality art materials as per Tender	-4165.34
EFT48813	09/05/2019	CLEANAWAY WASTE MANAGEMENT LTD (Acc 170:73037222)	Waste Removal - Cape Keraudren - 30th April 2019	-2032.47
EFT48814	09/05/2019	COLOURFEST - Diversity Arts Australia	Colourfest Screener & promotions package and Library Screenings package for Harmony Week Celebrations	-770.00
EFT48815	09/05/2019	COUNTRY ARTS WA	Country Arts Shows on the Go - Purple People Show Newman	-8415.00
EFT48816	09/05/2019	CRAWFORD REALTY NEWMAN	Rates refund for assessment A701693 54 KINGSMILLII LOOP NEWMAN 6753	-835.74
EFT48817	09/05/2019	CUSTOMER FIRST CONTRACTING PTY LTD	Unblock drain in kitchen Check security light @ Newman Depot	-1419.70
EFT48818	09/05/2019	Centurion Transport Co Pty Ltd	Freight from Ixom Perth to Newman Aquatic - Connote DGN2127608	-182.44
EFT48819	09/05/2019	Cleanaway (acct 85008)	Monthly PO for the month of April 2019 WWTP Newman	-1848.00
EFT48820	09/05/2019	DEPARTMENT OF TRANSPORT	Release of Owner Information Requests 2018/2019	-17.00
EFT48821	09/05/2019	Darryl Wayne Ball	Power reimbursement 12/02/2019 - 09/04/2019	-455.82
EFT48822	09/05/2019	ENVIRONMENTAL INDUSTRIES	Various Works	-1622.48
EFT48823	09/05/2019	FILIPINO ASSOCIATION OF NEWMAN	Cooking Workshop - Sunday 2 September	-600.00
EFT48824	09/05/2019	Food Hub Newman (Eduardo Barrientos)	Catering for the Reconciliation ball 2019. \$40 per person, 300 person event. 50% 1st Installment 50% 1st installment before the ball	-6000.00
EFT48825	09/05/2019	GARY EDWARDS PLUMBING & GAS	Various Works	-518.99
EFT48826	09/05/2019	GREAT SANDY PTY LTD	Rates refund for assessment A702462 UNIT E45/4136 LOT E45/4136 EXPLORATION LICENCE	-110.27
EFT48827	09/05/2019	Goldline Distributors Pty Ltd	Supply toilet paper and paper towel	-916.90
EFT48828	09/05/2019	HOLCIM (AUSTRALIA) PTY LTD	Refund of payment cancelled - Tax invoice 78800	-152.50
EFT48829	09/05/2019	HOSPITALITY INN PORT HEDLAND	Accommodation & Meals	-547.50
EFT48830	09/05/2019	Hedland Offroad T/A Tyrepower Port Hedland	5 new tyres for EPS113	-2110.00
EFT48831	09/05/2019	Hi-Performance Health P/L t/a Aminoactive Australia	Max & Maxine products April 2019	-995.17
EFT48832	09/05/2019	JASON SIGNMAKERS	Supply of 2 signs job number RL200307 Maroon and White (Ranger Office) + Postage to Newman	-181.50
EFT48833	09/05/2019	KYLIE BERGMANN	Reimbursement for Police Clearance	-54.30

EFT48834	09/05/2019	LILS RETRAVISION PORT HEDLAND	Greenhouse - Marble Bar Fridge as per attached quote Staff from the Shire of East Pilbara, Marble Bar to pick up	-899.00
EFT48835	09/05/2019	LiftRite Hire & Sales	Works required on Martumili scissor lift	-176.00
EFT48836	09/05/2019	MAD DOG PROMOTIONS	Welcome to Newman Bags - 500 units Standard Jute Bags	-3773.00
EFT48837	09/05/2019	Marble Bar Electrical Service Pty Ltd	Various Works	-1727.42
EFT48838	09/05/2019	Moore Stephens	To Prepare a Rating Strategy for SoEP as outlined in Proposal.	-2227.50
EFT48839	09/05/2019	NEWMAN CHAMBER OF COMMERCE & INDUSTRY	Management fees for Newman House - Feb 19 - May 19	-11550.00
EFT48840	09/05/2019	NEWMAN CLEANING RESOURCES P/L	U14B Airport - General clean & linen Wash - 12/04 & 26/04	-693.00
EFT48841	09/05/2019	NEWMAN HOTEL MOTEL	Monthly Council Dinner	-1042.80
EFT48842	09/05/2019	NEWMAN NEIGHBOURHOOD CENTRE	As per successful School Holiday Program Fund Application	-876.88
EFT48843	09/05/2019	NEWMAN SOCCER ASSOCIATION	Successful grant recipient - CAG 3 - March 2019 Council Minutes	-2797.10
EFT48844	09/05/2019	NEWMAN WOMENS SHELTER	Flowers for artists funeral	-124.70
EFT48845	09/05/2019	NORTH METROPOLITAN TAFE	Certificate IV in Youth Work - J Power - 2019 annual fees	-1228.75
EFT48846	09/05/2019	NULLAGINE HOTEL GENERAL STORE	Catering - Nullagine Thank a Volunteer Day Feb 20th - Sausages, bread, juice boxes	-277.70
EFT48847	09/05/2019	Negative Press	Screen printing workshop incl. screen printing preparation and materials	-1146.20
EFT48848	09/05/2019	North Regional Tafe	Electricity Charges Feb 2019	-1301.31
EFT48849	09/05/2019	PAN PACIFIC PERTH	Please supply the following: x2 nights accommodation - Anthony Middleton Checking in Sunday 28 April Checking out Tuesday 30 April Meals and soft drinks provided Res Number: 105245403	-410.85
EFT48850	09/05/2019	PILBARA MOTOR GROUP	Maintenance works to be done post service	-6292.65
EFT48851	09/05/2019	PIP PARSONSON	Reimbursement for items purchased for the Markers Markets Art room Launch	-51.00



EFT48852	09/05/2019	Punmu Aboriginal Corporation	Fuel	-230.00
EFT48853	09/05/2019	RED SANDS NEWMAN PTY LTD	Accommodation	-420.00
EFT48854	09/05/2019	RENTOKIL INITIAL GROUP	Monthly Disposal May 2019 - Sanitary touch free - Newman Airport	-1894.94
EFT48855	09/05/2019	SEASONS HOTEL NEWMAN	room for Delwyn Everard for Nullagine/Warralong governance trip	-228.00
EFT48856	09/05/2019	SIMMONE VAN BUERLE	Reimbursement for costs of police clearance Certificate	-54.30
EFT48857	09/05/2019	ST JOHN AMBULANCE AUSTRALIA WA (NEWMAN)	Provide First Aid in Education & Childcare	-1592.00
EFT48858	09/05/2019	Sian Appleton	Reimbursement of Police Clearance	-54.30
EFT48859	09/05/2019	South Hedland Vet hospital	Vet treatment for impounded dog D028-19	-500.00
EFT48860	09/05/2019	TECHBRAIN	Billable working hours - technician .5hrs @ \$125p/h; Engineer 1.25hrs @ \$165p/h	-295.63
EFT48861	09/05/2019	TYREPOWER NEWMAN	30 000 km Service	-667.60
EFT48862	09/05/2019	Total Packaging (WA) Pty Ltd	Purchase of 250 new litter collection bags April 2019	-46.34
EFT48863	09/05/2019	WEERAYUT WONGSAK	Power Reimbursement 10/02/2019 - 09/04/2019	-246.16
EFT48864	09/05/2019	WESTRAC PTY LTD	Service backhoe P2831 Newman Depot	-2795.57
EFT48865	09/05/2019	WIDEGLIDE CONSTRUCTIONS	Various Works	-60390.00
EFT48866	09/05/2019	Woolworths (WA) Ltd	groceries for Nullagine/Warralong governance trip - GST Free	-945.34
<b>TOTAL</b>				<b>- 1,304,490.66</b>

**Appendix 2**  
**Schedule of Accounts – Master Card**



## SHIRE OF EAST PILBARA

MasterCard Transactions 11/04/2019 - 09/05/2019

Card Holder	Card Number	Transaction Date	Narration	Debit	Credit
Oliver Shaer	5586 0222 5108 3908	17/04/2019	ANNUAL FEE	-	39.00
	5586 0222 5108 3908	12/04/2019	WA POLICE/POST MELBOURNE	-	54.30
Ben Lewis	5586 0234 5114 3732	18/03/2019	SAI GLOBAL LIMITED SYDNEY AU	-	141.43
	5586 0234 5114 3732	1/03/2019	SAI GLOBAL LIMITED SYDNEY AU	-	99.64
Jeremy Edwards	5586 0250 5113 6818	29/04/2019	WANEWSDTI Osborne Park WA	-	22.15
	5586 0250 5113 6818	18/04/2019	AVIAIR PTY LTD KUNUNURRA	-	680.00
	5586 0250 5113 6818	15/04/2019	TEGAN TUOHEY TRAINING EAST FREMANTLWA	-	814.64
Sian Appleton	5586 0255 5114 4940	23/04/2019	FACEBK *T89F9LW3L2 fb.me/ads IR	-	453.27
	5586 0255 5114 4940	17/04/2019	SP * THE HEALTHY CHEF SURRY HILLS NS	-	1,012.97
	5586 0255 5114 4940	11/04/2019	TOLL PRIORITY MELBOURNE VI	-	641.65
Raees Rasool	5586 0259 5114 6081				
Billing Account	5586 0290 0108 8665	7/05/2019	PERIODICAL PAYMENTS 06		7,278.07
	5586 0290 0108 8665	23/04/2019	FOREIGN TRANSACTION FEE	-	13.37
<b>TOTAL</b>				-	<b>3,972.42 7,278.07</b>
<b>Credit Card Payment Amount EFT 48445</b>				-	<b>3,972.42</b>

**Appendix 3**  
**Schedule of Accounts – Cheque**



## SHIRE OF EAST PILBARA

## Cheque Payments

Chq/EFT	Date	Name	Description	Amount
24754	18/04/2019	SOEP - LOTTO SYNDICATE 1	Staff lotto syndicate 1 PPE 07/04/19	-297.60
24755	18/04/2019	SOEP - LOTTO SYNDICATE 2	Staff lotto syndicate 2 PPE 07/04/19	-383.70
24756	18/04/2019	SOEP - LOTTO SYNDICATE 3	Staff lotto syndicate 3 PPE 07/04/19	-238.00
24757	02/05/2019	SOEP - CASH	Woolworths	-162.65
24758	02/05/2019	SOEP - LOTTO SYNDICATE 1	Staff Lotto syndicate 1 PPE 21/04/19	-297.60
24759	02/05/2019	SOEP - LOTTO SYNDICATE 2	Staff Lotto syndicate 2 PPE 21/04/19	-383.70
24760	02/05/2019	SOEP - LOTTO SYNDICATE 3	Staff Lotto syndicate 3 PPE 21/04/19	-238.00
24761	02/05/2019	SOEP - MARTUMILI PETTY CASH	Accommodation - Breakaway Pastoral Pty	-375.00
24762	09/05/2019	AUSQUEST LTD	Rates refund for assessment A703853 LOT E52/03544 EXPLORATION LICENCE	-140.88
24763	09/05/2019	FMG PILBARA PTY LTD	Rates refund for assessment A703781 LOT E46/01158 EXPLORATION LICENCE	-1658.41
24764	09/05/2019	SOEP - CASH	Newman Triathlon Category Prize Monies	-4135.00
24765	09/05/2019	WY Properties Pty Ltd	Pizzas for youth voice get together	-80.00
<b>TOTAL</b>				<b>- 8,390.54</b>

**Appendix 4**  
**Schedule of Accounts – Directs**



## SHIRE OF EAST PILBARA

## Direct Debit Payments

Chq/EFT	Date	Name	Description	Amount
DD12664.1	07/04/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll deductions	-34358.05
DD12664.2	07/04/2019	Sequoia Superannuation Pty Ltd C/ Fairhall SMSF	Superannuation contributions	-234.88
DD12664.3	07/04/2019	REST SUPERANNUATION	Superannuation contributions	-848.50
DD12664.4	07/04/2019	SUNSUPER	Payroll deductions	-1057.03
DD12664.5	07/04/2019	GUILD SUPER	Payroll deductions	-606.74
DD12664.6	07/04/2019	BRYKAS SUPERANNUATION FUND	Superannuation contributions	-331.84
DD12664.7	07/04/2019	AMP	Superannuation contributions	-603.32
DD12664.8	07/04/2019	HESTA SUPER FUND	Payroll deductions	-866.82
DD12664.9	07/04/2019	BT SUPER FOR LIFE	Superannuation contributions	-420.10
DD12692.1	21/04/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll deductions	-32104.93
DD12692.2	21/04/2019	Sequoia Superannuation Pty Ltd C/ Fairhall SMSF	Superannuation contributions	-234.88
DD12692.3	21/04/2019	REST SUPERANNUATION	Superannuation contributions	-895.31
DD12692.4	21/04/2019	SUNSUPER	Payroll deductions	-906.87
DD12692.5	21/04/2019	GUILD SUPER	Payroll deductions	-605.54
DD12692.6	21/04/2019	BRYKAS SUPERANNUATION FUND	Superannuation contributions	-329.75
DD12692.7	21/04/2019	AMP	Superannuation contributions	-603.33
DD12692.8	21/04/2019	HESTA SUPER FUND	Payroll deductions	-984.59
DD12692.9	21/04/2019	BT SUPER FOR LIFE	Superannuation contributions	-407.35
DD12723.1	05/05/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll deductions	-32081.57
DD12723.2	05/05/2019	Sequoia Superannuation Pty Ltd C/ Fairhall SMSF	Superannuation contributions	-234.20
DD12723.3	05/05/2019	REST SUPERANNUATION	Payroll deductions	-843.17
DD12723.4	05/05/2019	SUNSUPER	Payroll deductions	-903.59
DD12723.5	05/05/2019	GUILD SUPER	Payroll deductions	-643.14
DD12723.6	05/05/2019	BRYKAS SUPERANNUATION FUND	Superannuation contributions	-338.12
DD12723.7	05/05/2019	AMP	Superannuation contributions	-603.33
DD12723.8	05/05/2019	HESTA SUPER FUND	Payroll deductions	-981.57
DD12723.9	05/05/2019	BT SUPER FOR LIFE	Superannuation contributions	-417.10
DD12664.10	07/04/2019	MLC MASTERKEY SUPER FUNDAMENTALS	Payroll deductions	-632.55
DD12664.11	07/04/2019	EDWARDS J E AND A J SUPERANNUATION FUND	Superannuation contributions	-1017.41
DD12664.12	07/04/2019	NORTH PERSONAL SUPER FUND	Superannuation contributions	-183.21
DD12664.13	07/04/2019	LUCRF SUPER	Superannuation contributions	-247.28
DD12664.14	07/04/2019	UNISUPER	Superannuation contributions	-272.45



DD12664.15	07/04/2019	Care Super	Superannuation contributions	-306.32
DD12664.16	07/04/2019	QJ GIZ SMSF	Superannuation contributions	-155.56
DD12664.17	07/04/2019	ANZ SMART CHOICE SUPER	Superannuation contributions	-302.02
DD12664.18	07/04/2019	CHRISTEX SUPERANNUATION FUND	Superannuation contributions	-914.90
DD12664.19	07/04/2019	LOCAL GOVERNMENT SUPER	Superannuation contributions	-873.44
DD12664.20	07/04/2019	AUSTRALIAN SUPER	Superannuation contributions	-2413.74
DD12664.21	07/04/2019	COLONIAL FIRST STATE	Superannuation contributions	-1078.47
DD12664.22	07/04/2019	Hostplus	Superannuation contributions	-2751.53
DD12664.23	07/04/2019	GANESHA SUPERFUND	Superannuation contributions	-466.04
DD12692.10	21/04/2019	MLC MASTERKEY SUPER FUNDAMENTALS	Payroll deductions	-632.55
DD12692.11	21/04/2019	EDWARDS J E AND A J SUPERANNUATION FUND	Superannuation contributions	-1017.41
DD12692.12	21/04/2019	NORTH PERSONAL SUPER FUND	Superannuation contributions	-154.28
DD12692.13	21/04/2019	LUCRF SUPER	Superannuation contributions	-247.28
DD12692.14	21/04/2019	UNISUPER	Superannuation contributions	-294.25
DD12692.15	21/04/2019	Care Super	Superannuation contributions	-306.32
DD12692.16	21/04/2019	QJ GIZ SMSF	Superannuation contributions	-131.89
DD12692.17	21/04/2019	CHRISTEX SUPERANNUATION FUND	Superannuation contributions	-914.90
DD12692.18	21/04/2019	ANZ SMART CHOICE SUPER	Superannuation contributions	-292.60
DD12692.19	21/04/2019	LOCAL GOVERNMENT SUPER	Superannuation contributions	-873.44
DD12692.20	21/04/2019	AUSTRALIAN SUPER	Superannuation contributions	-2637.65
DD12692.21	21/04/2019	COLONIAL FIRST STATE	Superannuation contributions	-1140.64
DD12692.22	21/04/2019	Hostplus	Superannuation contributions	-3039.85
DD12692.23	21/04/2019	GANESHA SUPERFUND	Superannuation contributions	-466.04
DD12723.10	05/05/2019	MLC MASTERKEY SUPER FUNDAMENTALS	Payroll deductions	-632.55
DD12723.11	05/05/2019	EDWARDS J E AND A J SUPERANNUATION FUND	Superannuation contributions	-1017.41
DD12723.12	05/05/2019	NORTH PERSONAL SUPER FUND	Superannuation contributions	-139.82
DD12723.13	05/05/2019	LUCRF SUPER	Superannuation contributions	-250.13
DD12723.14	05/05/2019	UNISUPER	Payroll deductions	-559.25
DD12723.15	05/05/2019	Care Super	Superannuation contributions	-306.31
DD12723.16	05/05/2019	Media Super	Superannuation contributions	-52.85
DD12723.17	05/05/2019	EQUIPSUPER	Superannuation contributions	-456.02
DD12723.18	05/05/2019	ANZ SMART CHOICE SUPER	Superannuation contributions	-306.20
DD12723.19	05/05/2019	CHRISTEX SUPERANNUATION FUND	Superannuation contributions	-914.90
DD12723.20	05/05/2019	LOCAL GOVERNMENT SUPER	Superannuation contributions	-873.44
DD12723.21	05/05/2019	AUSTRALIAN SUPER	Superannuation contributions	-2552.66
DD12723.22	05/05/2019	COLONIAL FIRST STATE	Superannuation contributions	-1078.47



---

DD12723.23	05/05/2019	Hostplus	Superannuation contributions	-2157.71
DD12723.24	05/05/2019	GANESHA SUPERFUND	Superannuation contributions	-466.04
10574731	21/04/2019	BP AUSTRAILA	Fleet Control Report - March 2019	-1381.33
23951340	17/04/2019	SHERIFF'S OFFICE PERTH	Lodgement fee for registering unpaid infringements - direct debit Receipt no. FER5619230	-889.00
TOTAL				- 151,243.73

---

**9.2.3 DRAFT 2019/20 DIFFERENTIAL RATES**

**File Ref:** FIN-22-1  
**Responsible Officer:** Ms Sian Appleton  
Executive Manager Corporate Services  
**Author:** Ms Sian Appleton  
Executive Manager Corporate Services  
**Proposed Meeting Date:** 24 May 2019  
**Location/Address:** N/A  
**Name of Applicant:** N/A  
**Author Disclosure of Interest:** Nil

---

**REPORT PURPOSE**

For Council to consider the draft differential rating model for the 2019/2020 financial year for the purpose of advertising and seeking public submissions.



**9.2.4 REVIEW OF MEETING ATTENDANCE FEES AND MEMBER ALLOWANCES**

<b>Responsible Officer:</b>	<b>Ms Sian Appleton Executive Manager Corporate Services</b>
<b>Author:</b>	<b>Mrs Lisa Davis Manager Corporate Services</b>
<b>Proposed Meeting Date:</b>	<b>24 May 2019</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

---

**REPORT PURPOSE**

To determine the amount to be provided for in the 2019/2020 budget for meeting attendance fees for Members and reimbursement of allowable expenses.

**BACKGROUND**

The Local Government Act provides for the payment to Members of fees for attending Council Meetings on either per meeting, or annual basis and these are set annually by the Salaries and Allowances Tribunal (SAT). The Act also allows for the reimbursement of, or an allowance to, cover certain expenses incurred by council members.

Current Fees are as follows: -

- |     |                               |  |
|-----|-------------------------------|--|
| (a) | Councillor's Meeting Fees     | \$161,100 (An Annual Fee of \$16,100 per Councillor) |
| (b) | President's Meeting Fees      | \$21,600   |
| (c) | Presidential Allowance        | \$44,000   |
| (d) | Deputy Presidential Allowance | \$11,000   |
| (e) | Telecommunications Allowance  | \$1,000 (Councillors)                                |
|     | Telecommunications Allowance  | \$2,000 (President)                                  |

Each Council is placed into a band to determine applicable fees. The Shire of East Pilbara falls into band two (2).

The value of attendance fees and allowances are stipulated by the SAT and from 1 July 2019 are as follows:

	For a council member other than the President			For a council member who holds the office of President		
Council meeting attendance fees per meeting – local governments	\$373	to	\$582	\$373	to	\$780
Committee meeting and prescribed meeting attendance fees – per meeting (including President)	\$186	to	\$291	\$186	to	\$291
Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees	\$14,865	to	\$23,230	\$14,865	to	\$31,149
Annual allowance for a President				\$15,377	to	\$63,354
Annual allowance for a Deputy President	The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.					

The Salaries and Wages Tribunal also allows for an annual ICT allowance -

## 9.2 Annual Allowances Determined Instead of Reimbursement for Particular Types of Expenses

(1) In this section –  
ICT expenses means –

- (a) Rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or
- (b) Any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;

(2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.

## COMMENTS/OPTIONS/DISCUSSIONS

When considering the fees payable and allowances which may be reimbursed to Councillors the unique circumstances applicable to the Shire of East Pilbara need to be considered. Given the sheer size of the Shire and the isolation of the location the commitment by Councillors in both time, predominantly for travel, and expenses incurred would exceed those of other smaller local governments and those closer to, or based in, the metropolitan area.



Although historically Councillors have been paid under the “Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees” scenario there is the option to change to a pay by meeting scenario.

The current Council meeting and Allowance fees are within the Salaries and Allowances Tribunal parameters. Council does have the option to raise Councillor meeting fees more than this.

The Tribunal has determined a 1 percent increase in the remuneration, fees, expenses and allowances.

#### Comparison Sitting Fees - Pilbara Council's

Details	2017/2018 Ashburton	2017/2018 Port Hedland	2017/2018 Karratha	2017/2018 East Pilbara
Meeting Fees	260,703	242,000	344,058	178,138
Presidents Allowance	62,727	80,000	85,000	33,500
Deputy Presidents Allowance	15,682	19,000	21,134	8,380
Travelling Expenses	87,101	53,000	48,260	22,875
Telecommunication Allowance	4,349	45,000	38,391	11,750
	430,562	439,000	536,843	254,643

Options for Council fees –

#### Option One

No change

#### Option Two

Consideration of a one, two or three percent increase in member attendance and sitting fees as per below table:

Details	2018/19 Current	2019/20 1% Increase	2019/20 2% Increase	2019/20 3% Increase
President's Meeting Fees	21,600	21,816	22,032	22,248
Councillor Meeting Fees (each)	16,100	16,261	16,422	16,583
Presidents Allowance	44,000	44,440	44,880	45,320
Deputy Presidents Allowance	11,000	11,110	11,220	11,330
Telecommunication Allow (Pres)	2,000	2,020	2,040	2,060
Telecommunication Allow (Each Crs)	1,000	1,010	1,020	1,030
	249,600	252,096	254,592	257,088

**STATUTORY IMPLICATIONS/REQUIREMENTS****Local Government Act**

Section 5.98 Fees for Council members

5.98A Allowance for Deputy President

5.99 Annual Fee for Attending Meetings

5.99A Allowances in Lieu of Reimbursements

**Administration Regulations**

Regulation 30 Meeting Attendance Fees

31 Expenses that are to be reimbursed

32 Expenses that may be reimbursed

33 Annual Allowance for President

33A Annual Allowance for Deputy President

34 Annual Attendance Fees

34A Allowances in Lieu of Reimbursements of Telecommunications Expenses

Salaries and Allowances Tribunal – Local Government Elected Members Review  
April 2019

**POLICY IMPLICATIONS****1.11 SHIRE PRESIDENT & COUNCILLORS – ATTENDANCE FEES, EXPENSES & ALLOWANCES****STRATEGIC COMMUNITY PLAN****Goal 1 – Civic Leadership – Planned Actions**

*The Shire of East Pilbara seeks to deliver high quality corporate governance and demonstrate accountability to its constituents. All decisions are informed by community engagement – leading to the effective allocation of the Shire's resources – that deliver optimum benefits to the community.*

1.1 Efficient and effective local government

1.1.1 *Ethical, accountable and transparent decision-making*

*Responsible officer: DCEO*

*Timing: As appropriate*

**RISK MANAGEMENT CONSIDERATIONS**

That adequate resources will not be allowed for in the development of the budget for the 2019/2020 financial year.

**FINANCIAL IMPLICATIONS**

There are no current resources allocated, will need to be considered as part of next budgetary process.

**VOTING REQUIREMENTS**

Absolute.

**OFFICER'S RECOMMENDATION****THAT Council**

- 1. Endorse the following annual allowances and meeting attendance fees for inclusion in the 2019/20 budget to be paid quarterly in arrears based on a 1% rise on sitting fees and allowances -**
  - (a) Councillor's Meeting Fees \$162,610 (An Annual Fee of \$16,260 per Councillor)**
  - (b) President's Meeting Fees \$21,820**
- 2. A Telecommunications Allowance per annum to be paid quarterly in arrears of \$1,000 to all councillors and \$2,000 to the Shire President.**
- 3. A Presidential Allowance of \$44,440 per annum be paid quarterly in arrears**
- 4. A Deputy Presidential Allowance of \$11,110 per annum be paid quarterly in arrears**



**9.2.5 STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 MARCH 2019**

<b>File No:</b>	<b>FIN-23-1</b>
<b>Attachment</b>	<b>Appendix 1 – Financial Activity Statement</b>
<b>Responsible Officer:</b>	<b>Ms Sian Appleton Executive Manager Corporate Services</b>
<b>Author:</b>	<b>Mrs Lisa Davis Manager Corporate Services</b>
<b>Proposed Meeting Date:</b>	<b>24 May 2019</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

---

**REPORT PURPOSE**

To provide Councillors with a monthly financial statement on the operations of Council.

**BACKGROUND**

The attached 30-page report details the financial activities of the Council for the period 1st July 2018 to 31<sup>st</sup> March 2019 of the 2018/2019 financial year –

There are 4 sections of the monthly report:

1. Monthly Health Checks and Summary Graphs
2. Statutory Reports – Rate Setting Statement, Operating Statement, Cash Flow
3. Various other Notes to give council an overview of the Shire's current financial situation, including Material Variances for Programs and Nature and Type as per the budget the council adopted variance threshold limits of 10% or \$10,000 whichever is greater.
4. A detailed Capital Projects schedule detailing all expenditure for the year to date for individual capital items and there Status.

**COMMENTS/OPTIONS/DISCUSSIONS**

The Executive Manager Corporate Services will provide an overview and explanation as required of how to interpret the financial statement at the meeting.

Reportable variations in accordance with the materiality threshold as per Council resolution.

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Local Government Act 1995  
Part 6 Financial Management

---

Division 4 General financial provisions  
Section 6.4(2)

Local Government (Financial Management) Regulations 1996  
Part 4 Financial reports  
Reg 34(1) -

**POLICY IMPLICATIONS**

**3.1 ACCOUNTING POLICIES**

**STRATEGIC COMMUNITY PLAN**

**5: Governance**

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

**RISK MANAGEMENT CONSIDERATIONS**

Legislative – Medium.

**FINANCIAL IMPLICATIONS**

This report discloses financial activities for the period under review.

**VOTING REQUIREMENTS**

Simple.

**OFFICER'S RECOMMENDATION**

**That the monthly financial statements for the period 1st July 2018 to 31<sup>st</sup> March 2019 of the 2018/2019 financial year as presented be received.**

## **Appendix 1**

### **Monthly Financial Statement**



# Shire Of East Pilbara

## Monthly Financial Statements

(Containing the Statement of Financial Activity)

### For The Period Ending 31st March 2019

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

#### TABLE OF CONTENTS

Monthly Health Checks & Summary Graphs		...	1
Statement of Financial Activity by Program		...	3
Statement of Financial Activity by Nature or Type		...	5
Rate Setting Statement		...	6
Cash Flow		...	7
Acquisitions and Construction of Assets		...	8
Note 1	Net Assets	...	13
Note 2	Explanation of Material Varianc	...	14
Note 3	Rating Revenue	...	15
Note 4	Receivables	...	17
Note 5	Disposal of Assets	...	18
Note 6	Borrowings	...	19
Note 7	Reserves	...	21
Note 8	Grants and Contributions	...	22
Note 9	Trusts	...	23
Note 10	Budget Amendments	...	24

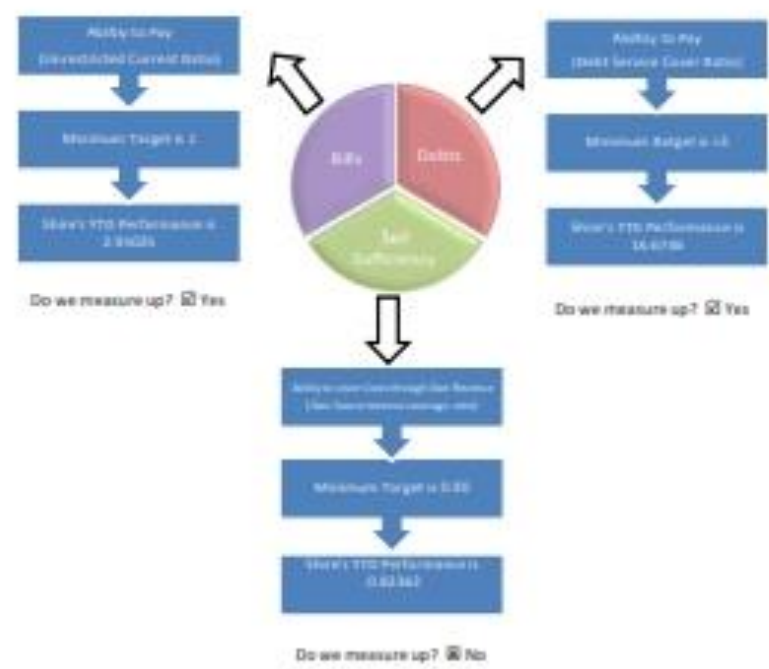
Produced:

10/05/2019 13:35

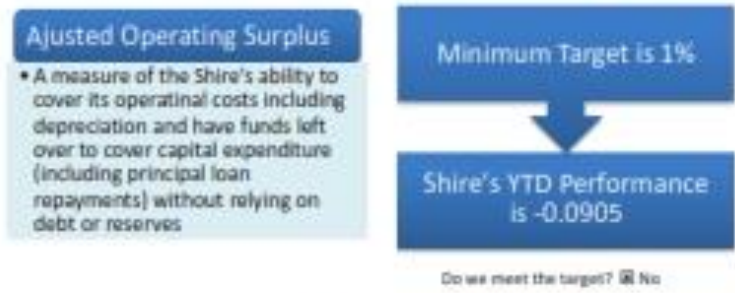
# MONTHLY FINANCIAL HEALTH CHECKS

For The Period Ending 31st March 2019

Highlighting how the Shire of East Pilbara is tracking against financial ratios



How are we tracking against our budget targets?

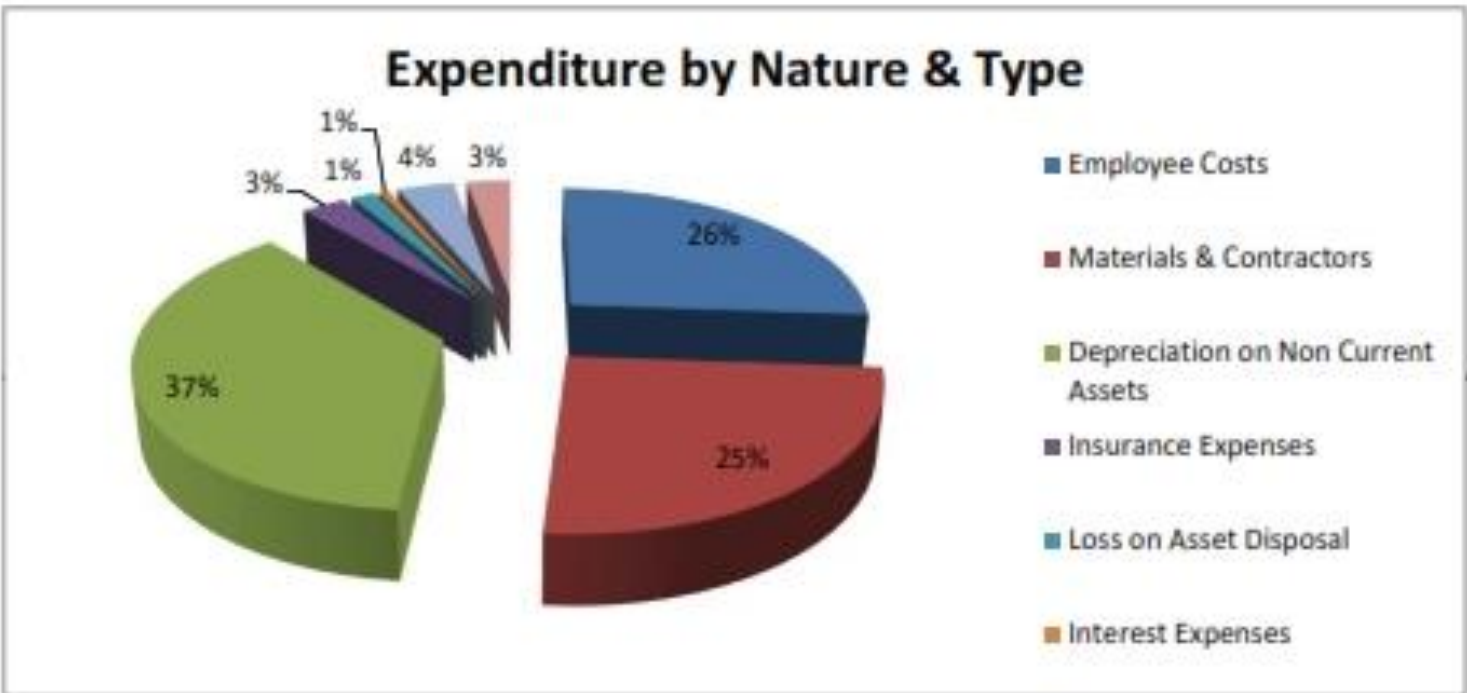
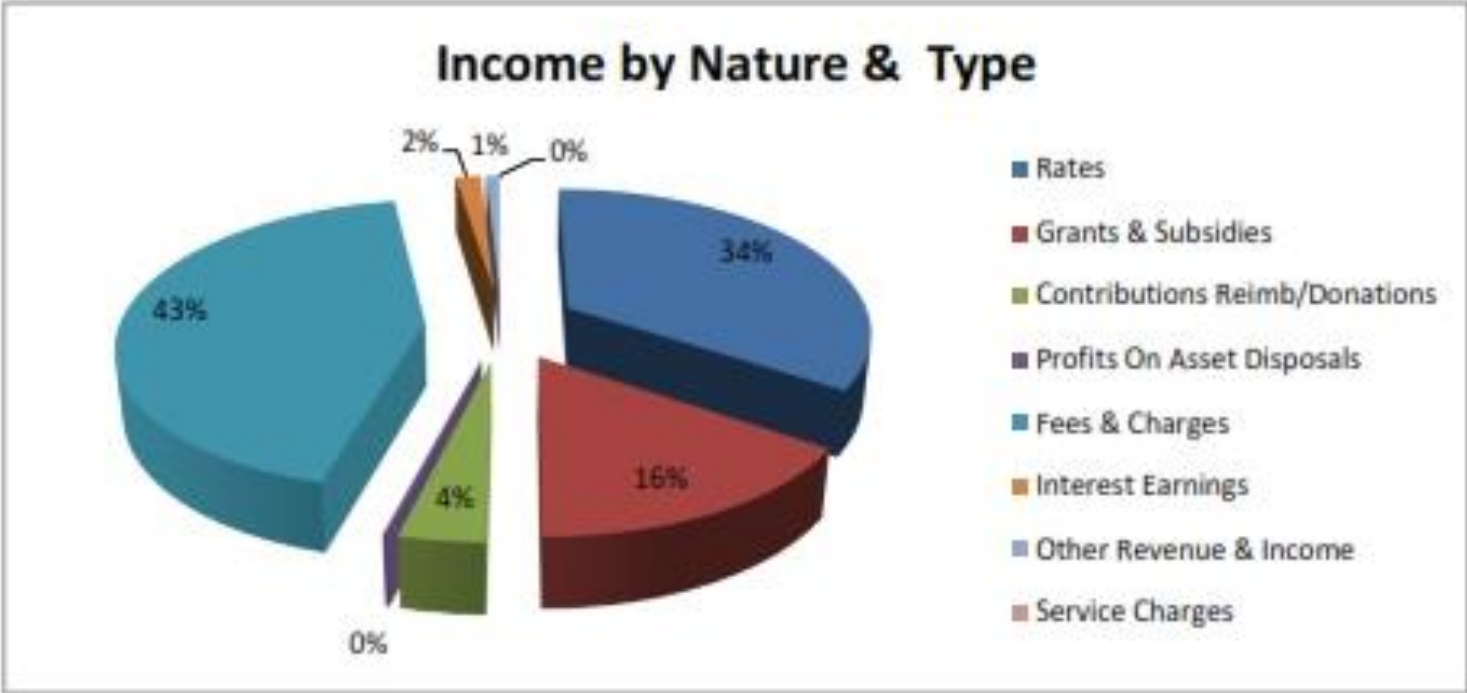
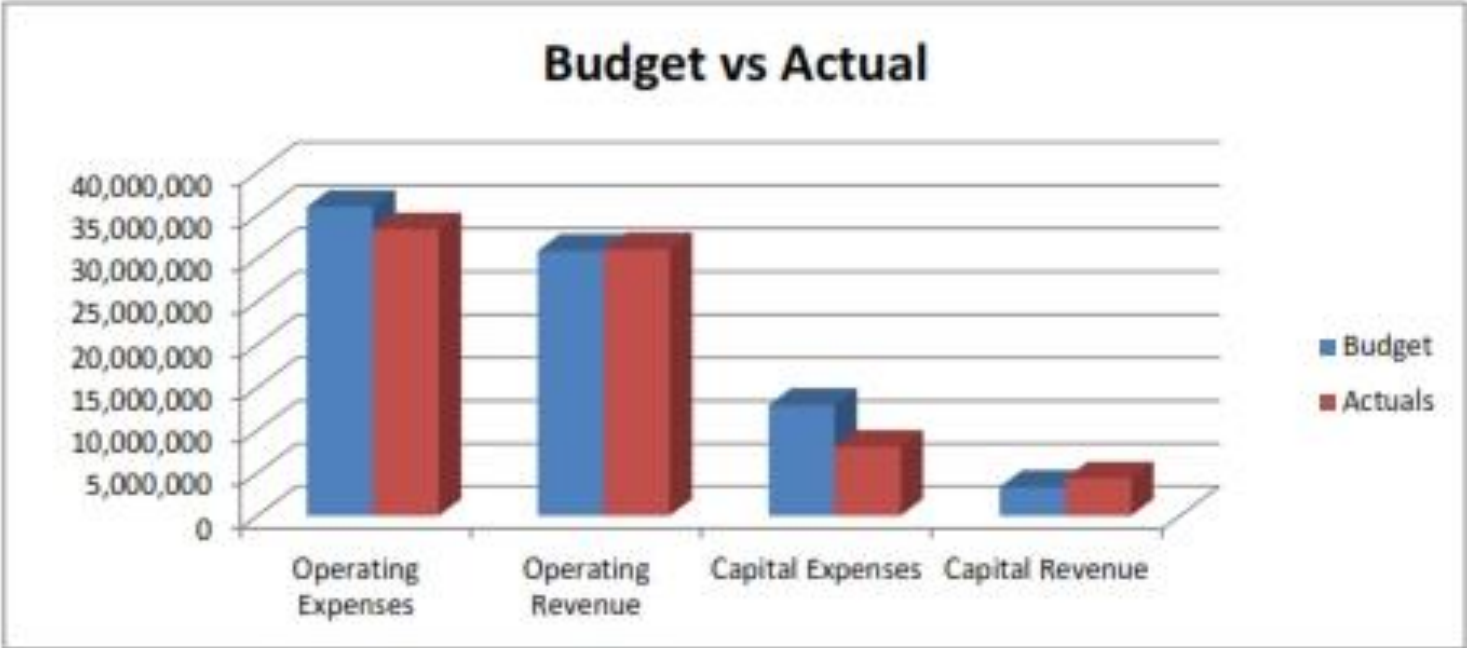


Adjusted operating surplus and self sufficient ratios are high due to rates being fully funded at the beginning of the financial year. However as the year progresses, operating expenditure will continue to draw on this revenue source reducing to target by 30 June 2019

It should be noted that the increase in depreciation (following the revaluation of assets at fair value over the last four years) has significantly increased the annual depreciation and puts pressure on the operating surplus result.



Shire Of East Pilbara  
Financial Graphs  
For The Period Ending 31st March 2019





Shire Of East Pilbara Operating Revenue and Expenses For The Period Ending 31st March 2019												
Function, Sub-Function and Department Name	Budget Annual Revenue	Budget YTD Revenue	Actual YTD Revenue	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance	NOTES	Budget Annual Expenditure	Budget YTD Expenditure	Actual YTD Expenditure	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance	NOTES
<b>General Purpose Funding</b>												
Rates	12,174,300	12,261,785	12,297,880.12	(36,095.12)	(0.29)		33,300	505,548	630,499.88			
Other General Purpose Funding	2,170,000	1,627,497	300,452.00	1,327,045.00	81.54		491,100	368,073	320,733.77			
<b>Total General Purpose Funding</b>	<b>14,344,300</b>	<b>13,889,282</b>	<b>12,598,332.12</b>				<b>524,400</b>	<b>963,621</b>	<b>960,233.65</b>	<b>3,387.35</b>	<b>0.35</b>	
<b>Governance</b>												
Members of Council	100	72	-				734,600	420,381	433,784.41			
Other Governance	90,200	69,876	70,036.90				4,674,900	3,616,461	3,103,457.62			
Assets & Procurement	-	-	-				812,500	584,055	524,564.63			
Fixed Assets	2,900	2,187	(0.01)				445,100	333,810	356,132.30			
Allocations To Other Functions	-	-	-				(4,705,100)	(3,528,792)	(3,136,704.00)			
<b>Total Governance</b>	<b>93,200</b>	<b>72,135</b>	<b>70,036.89</b>	<b>2,098.11</b>	<b>2.91</b>		<b>1,962,000</b>	<b>1,434,915</b>	<b>1,281,234.96</b>	<b>153,680.04</b>	<b>10.71</b>	
<b>Law, Order &amp; Public Safety</b>												
Fixed Assets	-	-	-				232,700	174,510	136,436.11			
Fire Prevention / Emergency Services	83,000	62,244	51,680.00				97,100	72,774	38,070.82			
Animal Control	35,000	26,379	29,881.81				19,000	14,238	14,107.47			
Other Law, Order & Public Safety	42,500	31,860	4,052.14				832,900	658,287	534,633.31			
<b>Total Law, Order &amp; Public Safety</b>	<b>160,500</b>	<b>120,483</b>	<b>86,613.95</b>	<b>33,969.05</b>	<b>28.19</b>		<b>1,181,700</b>	<b>919,809</b>	<b>723,247.71</b>	<b>196,561.29</b>	<b>21.37</b>	
<b>Health</b>												
Fixed Assets	9,400	7,047	1,768.58				27,700	20,772	17,518.06			
Maternal and Infant Health	-	-	-				-	-	-			
Health Inspection and Administration	70,200	47,592	48,737.05				576,100	433,656	370,572.48			
Preventative Services	-	8,622	18,171.35				95,200	72,729	64,694.10			
<b>Total Health</b>	<b>79,600</b>	<b>63,261</b>	<b>68,676.98</b>	<b>(5,415.98)</b>	<b>(8.56)</b>		<b>699,000</b>	<b>527,157</b>	<b>452,784.64</b>	<b>74,372.36</b>	<b>14.11</b>	
<b>Education &amp; Welfare</b>												
Fixed Assets	-	-	-				435,100	326,313	305,745.36			
Care of Families & Children	-	-	-				15,500	11,610	2,548.68			
Community Services	-	-	-				-	-	-			
Administration	-	-	-				531,000	424,503	358,781.57			
Community Grants & Programs	7,700	5,769	-				206,200	165,420	128,769.13			
Community Projects	165,600	125,523	188,032.39				676,700	535,382	475,834.34			
<b>Total Education &amp; Welfare</b>	<b>173,300</b>	<b>131,292</b>	<b>188,032.39</b>	<b>(56,740.39)</b>	<b>(43.22)</b>		<b>1,864,500</b>	<b>1,463,228</b>	<b>1,271,679.08</b>	<b>191,548.92</b>	<b>13.09</b>	
<b>Housing</b>												
Fixed Assets	-	-	-				435,800	326,844	300,580.28			
Staff Housing	180,500	135,369	142,862.29				180,500	135,009	186,161.73			
Airport Housing	54,100	40,563	43,492.55				54,100	(126)	43,398.04			
Marumili Housing	10,300	7,713	15,083.60				10,300	32,967	14,919.76			
Other Housing	103,500	71,244	88,060.47				242,300	219,510	201,221.51			
<b>Total Housing</b>	<b>348,400</b>	<b>254,889</b>	<b>289,498.91</b>	<b>(34,609.91)</b>	<b>(13.58)</b>		<b>923,000</b>	<b>714,204</b>	<b>746,281.32</b>	<b>(32,077.32)</b>	<b>(4.40)</b>	

<b>Shire Of East Pilbara</b> <b>Operating Revenue and Expenses</b> <b>For The Period Ending 31st March 2019</b>												
Function, Sub-Function Department Name	Budget Annual Revenue	Budget YTD Revenue	Actual YTD Revenue		Monthly Bud vs Actual % Variance	NOTES	Budget Annual Expenditure	Budget YTD Expenditure	Actual YTD Expenditure		Monthly Bud vs Actual % Variance	NOTES
<b>Community Amenities</b>												
Fixed Assets	-	-	-				687,700	515,772	760,593.35			
Sanitation & Household Refuse	630,100	624,047	628,902.17				602,400	443,250	284,535.67			
Other Sanitation	2,810,000	2,131,704	2,257,811.50				2,363,300	1,754,037	1,561,161.69			
Sewerage	879,700	843,719	877,372.82				803,000	589,608	518,234.86			
Protection of the Environment	-	-	-				4,600	3,447	-			
Town Planning & Regional Develop't	42,500	28,116	21,441.60				413,700	255,690	96,813.79			
Other Community Amenities	7,000	5,247	4,807.30				219,000	162,648	78,959.65			
<b>Total Community Amenities</b>	<b>4,369,300</b>	<b>3,632,833</b>	<b>3,792,335.48</b>	<b>(159,962.48)</b>	<b>(4.99)</b>		<b>5,093,700</b>	<b>3,724,452</b>	<b>3,305,299.01</b>	<b>415,152.99</b>	<b>11.15</b>	
<b>Recreation &amp; Culture</b>												
Fixed Assets	-	-	-				2,824,400	2,118,294	1,578,906.01			
Public Halls & Civic Centres	82,300	65,466	66,827.88				233,000	178,002	183,587.78			
Swimming Areas/Beaches - Newman	200,400	157,842	182,091.45				841,200	641,052	584,133.29			
Swimming Areas/Beaches - M/Bar	-	-	-				183,600	149,265	134,467.51			
TV & Radio Re Broadcasting	-	-	-				23,400	17,523	14,401.66			
Recreation Centre	352,600	264,420	220,268.31				1,061,400	830,673	654,924.71			
Libraries	5,000	3,744	6,946.39				440,300	326,597	236,145.81			
Other Culture	1,383,700	1,118,736	682,707.73				1,128,400.00	848,781.00	762,157.11			
Recreation Services Admin	41,400	34,848	27,693.32				1,019,600	781,011	700,338.87			
Recreation Ovals/Parks & Other	214,100	160,551	156,624.05				2,648,300	1,957,716	1,627,377.53			
Culture & the Arts	-	-	-				205,600.00	143,586.00	70,607.14			
Events	-	-	-				445,500.00	336,272.00	307,026.38			
<b>Total Recreation &amp; Culture</b>	<b>2,279,500</b>	<b>1,805,607</b>	<b>1,343,159.13</b>	<b>462,447.87</b>	<b>25.61</b>		<b>11,054,700</b>	<b>8,328,772</b>	<b>6,854,073.80</b>	<b>1,474,698.20</b>	<b>17.71</b>	
<b>Transport</b>												
Fixed Assets	83,000	62,244	50,163.45				7,413,000	5,559,732	6,532,882.83			
Sts/Rds/Bridges/Depots - Construction	4,518,500	3,286,692	4,312,800.47				-	-	-			
Sts/Rds/Bridges/Depots - Maintenance	1,753,900	1,315,422	1,102,230.41				5,091,500	4,037,972	3,540,758.63			
Road Plant Purchases	59,800	44,847	43,909.12				-	-	-			
Aerodromes	12,103,700	9,077,724	10,648,185.04				9,872,428	6,936,836	6,213,545.04			
<b>Total Transport</b>	<b>18,518,900</b>	<b>13,786,929</b>	<b>16,157,288.49</b>	<b>(2,370,359.49)</b>	<b>(17.19)</b>		<b>22,376,928</b>	<b>16,534,540</b>	<b>16,287,186.50</b>	<b>247,353.50</b>	<b>1.50</b>	
<b>Economic Services</b>												
Fixed Assets	16,700	12,519	7,322.32				255,600	191,682	461,735.15			
Tourism and Area Promotion	187,800	140,832	162,725.50				541,000	412,569	260,964.37			
Building Control	139,600	104,679	70,505.55				566,400	431,478	371,035.39			
Rural Services	133,300	99,972	97,484.40				183,500	137,592	110,343.23			
Economic Services	100,000	-	-				168,500	46,341	127,588.11			
<b>Total Economic Services</b>	<b>577,400</b>	<b>358,002</b>	<b>338,037.77</b>	<b>19,964.23</b>	<b>5.58</b>		<b>1,715,000</b>	<b>1,219,662</b>	<b>1,331,666.25</b>	<b>(112,004.25)</b>	<b>(9.18)</b>	
<b>Other Property &amp; Services</b>												
Fixed Assets	-	-	-				55,000	41,238	53,104.64			
Private Works	15,300	11,475	36,723.18				9,600	7,200	3,588.94			
Public Works Overheads	10,200	7,650	5,640.00				10,200	7,560	30,391.59			
Plant Operation Costs	-	-	-				-	(9)	72,512.68			
Salaries and Wages	10,600	7,947	4,752.94				10,600	7,947	10,324.54			
Unclassified	191,500	143,613	420,420.60				191,500	143,613	454,557.54			
<b>Total Other Property &amp; Services</b>	<b>227,600</b>	<b>170,685</b>	<b>467,536.72</b>	<b>(296,851.72)</b>	<b>(173.92)</b>		<b>276,900</b>	<b>207,549</b>	<b>624,479.93</b>	<b>(416,930.93)</b>	<b>(200.88)</b>	
<b>Total Revenue &amp; Expenditure As Per Operating Statement</b>	<b>41,171,900</b>	<b>34,285,398</b>	<b>35,399,448.83</b>				<b>47,671,828</b>	<b>36,037,909</b>	<b>33,842,166.85</b>			



**SHIRE OF EAST PILBARA**  
**Statement of Financial Activity By Nature and Type**  
**For The Period Ending 31st March 2019**

Description	2018/2019 Budget	2018/2019 YTD Budget	2018/2019 YTD Actual	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance
<b>OPERATING REVENUE</b>					
Rates	12,068,600	12,068,600	12,168,504.60	99,904.60	(0.83)
Grants And Subsidies	8,111,600	6,083,700	5,581,800.88	(501,899.12)	8.25
Contributions, Reimbursements and Donations	1,668,200	1,251,150	1,337,086.02	85,936.02	(6.87)
Gain On Asset Disposals	112,000	84,000	59,254.34	(24,745.66)	29.46
Fees and Charges	17,362,100	13,021,575	15,384,900.91	2,363,325.91	(18.15)
Interest	994,500	745,875	564,742.82	(181,132.18)	24.28
Other Revenue/Income	865,100	648,825	303,159.26	(345,665.74)	53.28
Service Charges	0	0	0.00	-	na
<i>Total Operating Revenue</i>	<b>\$41,182,100</b>	<b>\$33,903,725</b>	<b>35,399,448.83</b>	<b>1,495,723.83</b>	<b>(4.41)</b>
<b>Less: OPERATING EXPENDITURE</b>					
Employee Costs	12,848,700	9,636,525	8,838,474.64	(798,050.36)	8.28
Materials And Contracts	14,033,100	10,524,825	8,566,424.07	(1,958,400.93)	18.61
Depreciation On Non Current Assets	16,758,400	12,568,800	12,567,133.72	(1,666.28)	0.01
Insurance Expenses	1,018,700	1,018,700	954,753.81	(63,946.19)	6.28
Loss On Asset Disposal	104,000	78,000	523,269.01	445,269.01	(570.86)
Interest Expenses	333,300	249,975	223,697.04	(26,277.96)	10.51
Utilities (Gas, Electricity, Water Etc)	1,803,500	1,352,625	1,225,331.12	(127,293.88)	9.41
Other Expenditure	765,800	574,350	937,423.20	363,073.20	(63.21)
<i>Sub Total</i>	<b>\$47,665,500</b>	<b>\$36,003,800</b>	<b>33,836,506.61</b>	<b>(2,167,293.39)</b>	<b>6.02</b>
<b>Less: Applicable To Capital Expenditure</b>	0	0	0.00	-	na
<i>Total Operating Expenditure</i>	<b>\$47,665,500</b>	<b>\$36,003,800</b>	<b>33,836,506.61</b>	<b>(2,167,293.39)</b>	<b>6.02</b>
<b>NET PROFIT/(LOSS) RESULT</b>	<b>(\$6,483,400)</b>	<b>(\$2,100,075)</b>	<b>1,562,942.22</b>	<b>3,663,017.22</b>	<b>na</b>
<b>Other Comprehensive Income</b>	<b>\$0</b>		<b>0.00</b>		
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(\$6,483,400)</b>	<b>(\$2,100,075)</b>	<b>1,562,942.22</b>	<b>3,663,017.22</b>	<b>na</b>



Rate Setting Statement  
Operating Revenue and Expenses  
For The Period Ending 31st March 2019

OPERATING REVENUE	Budget	YTD Budget	YTD Actual
General Purpose Funding	14,344,200	13,889,282	12,598,332.12
Governance	90,300	69,948	70,036.89
Law, Order & Public Safety	135,500	101,736	86,513.95
Health	70,200	56,214	66,908.40
Education & Welfare	173,300	131,292	188,032.39
Housing	348,400	254,889	289,498.91
Community Amenities	4,369,300	3,632,833	3,792,335.48
Recreation and Culture	2,209,500	1,750,113	1,268,833.13
Transport	13,935,200	10,444,590	11,854,415.74
Economic Services	460,700	358,002	330,716.97
Other Property & Services	227,600	170,685	467,536.72
<b>Total Operating Revenue</b>	<b>36,364,200</b>	<b>30,859,584</b>	<b>31,013,160.70</b>
<b>Less: OPERATING EXPENSES</b>			
General Purpose Funding	524,400	963,621	960,233.65
Governance	1,962,000	1,434,915	1,260,711.44
Law, Order & Public Safety	1,179,800	918,387	723,247.71
Health	699,000	527,157	452,784.64
Education & Welfare	1,864,500	1,463,228	1,271,679.08
Housing	923,000	714,204	746,281.32
Community Amenities	5,093,700	3,724,452	3,009,697.43
Recreation and Culture	11,054,700	8,328,772	6,767,566.40
Transport	22,289,128	16,468,696	16,170,549.99
Economic Services	1,700,700	1,208,943	1,331,666.25
Other Property & Services	276,900	207,549	624,479.93
<b>Total Operating Expenditure</b>	<b>47,567,828</b>	<b>35,959,924</b>	<b>33,318,897.84</b>
<b>Add:</b>			
Capital Grants and Contributions	4,695,700	3,354,336	4,377,198.75
Sale of Assets	540,000	404,982	181,241.16
Write Back Depreciation	16,758,400	12,568,689	12,567,133.72
	<b>21,994,100</b>	<b>16,328,007</b>	<b>17,125,573.63</b>
<b>Less: CAPITAL WORKS PROGRAMME</b>			
Governance	350,000	237,425	223,379.78
Law, Order & Public Safety	220,000	164,997	63,004.00
Health	60,000	41,175	54,858.74
Education & Welfare	138,000	230,232	13,300.00
Housing	1,329,400	1,340,119	169,642.40
Community Amenities	1,686,000	1,800,497	1,079,778.54
Recreation and Culture	1,269,000	778,003	577,108.49
Transport	10,031,800	7,740,612	5,435,349.80
Economic Services	1,035,000	611,784	437,653.50
Other Property & Services	-	-	-
	<b>16,119,200</b>	<b>12,944,844</b>	<b>8,054,075.25</b>
<b>Less: OTHER</b>			
Repayments of Debentures	947,900	623,914	623,913.81
Less Contributions to Loan Principal	-	-	-
Transfers to Reserves	3,212,700	28,801	6,036,605.17
	<b>4,160,600</b>	<b>652,715</b>	<b>6,660,518.98</b>
<b>Add: FUNDING SOURCES</b>			
Reserves Utilised	2,766,600	230,550	767,701.41
Proceeds from New Debentures	-	-	-
Estimated Surplus/(Deficit) July 1 b/fwd	6,782,100	6,719,100	6,330,685.00
	<b>9,548,700</b>	<b>6,949,650</b>	<b>7,098,386.41</b>
Estimated Surplus/(Deficit) June 30 c/fwd	<b>59,372</b>	<b>4,579,758</b>	<b>7,203,628.67</b>

## CASHFLOW

### For The Period Ending 31st March 2019

#### Municipal Fund

##### Cashflows From Operating Activities

Receipts from Operations	33,715,819.52
Less: Payments for Operations	-22,407,201.78
Net Cash Provided by Operating Activities	11,308,617.74

##### Cashflow from Investing Activities

Interest received	564,742.82
Payment for Property, Plant & Equipment	-7,091,171.97
Less: Proceeds - Sale of Assets	-781,662.12
Net Cash Used by Investing Activities	-7,308,091.27

##### Cashflows from Financing Activities

Interest Paid	-223,697.04
Repayment of Borrowings	-623,913.81
Proceeds from Borrowings	0.00
Net Cash Used by Financing Activities	-847,610.85

**Net Increase in Cash Held** **\$3,152,915.62**

Municipal Fund Cash at Beginning of Year - 01/07/18 43,812,286.61

Municipal Fund Cash at End of Period - 30/06/2018 46,964,189.50

**Net Increase in Cash Held** **\$3,151,902.89**

#### Total Cash Balances

Municipal Fund		
- Cash At Bank	3,337,645.07	
- Cash Floats	18,084.23	
- Cash Invested	2,190,880.10	5,546,609.40
Reserve Fund - Cash Invested		41,417,580.10
<b>Total Cash Held</b>		<b>\$46,964,189.50</b>



## Shire Of East Pilbara

## Acquisition &amp; Construction of Assets

For The Period Ending 31st March 2019

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Budget vs Actual % Variance	2018/2019 Funds Committed	2018/2019 Total Funds Spent YTD	Note
<b>Governance</b>									
<b>Other Governance</b>									
49001	Computer Equipment	150,000	67,500	90,000	47,111.70		30.00	47,141.70	
49004	CEO Vehicle - Sedan (41218)	85,000	71,172	94,900	94,808.09		-	94,808.09	
49014	MAP Vehicle 4WD (41230)	65,000	48,753	65,000	68,539.45		-	68,539.45	
49025	Newman Admin Bldg - Photocopier x1	0	0	0	-		-	-	
49039	Newman Admin Bldg Security Upgrade	50,000	50,000	50,000	12,920.54		-	12,920.54	
<b>Total Governance</b>		<b>\$350,000</b>	<b>\$237,425</b>	<b>\$299,900</b>	<b>223,379.78</b>	5.92	<b>\$30.00</b>	<b>\$223,409.78</b>	
<b>Law, Order &amp; Public Safety</b>									
<b>Fire Prevention/Emergency Services</b>									
59010	Ranger Vehicle - 4WD (51113)	70,000	52,497	70,000	-		-	-	
59014	SES Building	100,000	74,997	100,000	60,450.00		-	60,450.00	
		<b>\$170,000</b>	<b>\$127,494</b>	<b>\$170,000</b>	<b>60,450.00</b>		<b>\$0.00</b>	<b>\$60,450.00</b>	
<b>Animal Control</b>									
59025	Town Centre CCTV	50,000	37,503	50,000	2,554.00		-	2,554.00	
		<b>\$50,000</b>	<b>\$37,503</b>	<b>\$50,000</b>	<b>2,554.00</b>		<b>\$0.00</b>	<b>\$2,554.00</b>	
<b>Total Law, Order, P/Safety</b>		<b>\$220,000</b>	<b>\$164,997</b>	<b>\$220,000</b>	<b>63,004.00</b>	61.82	<b>\$0.00</b>	<b>\$63,004.00</b>	
<b>Health</b>									
79002	MHRS Vehicle - 4WD (71090)	60,000	41,175	54,900	54,858.74		-	54,858.74	
<b>Total Health</b>		<b>\$60,000</b>	<b>\$41,175</b>	<b>\$54,900</b>	<b>54,858.74</b>	-33.23	<b>\$0.00</b>	<b>\$54,858.74</b>	
<b>Education and Welfare</b>									
<b>Community Services</b>									
89007	Community Services - Public Building	85,000	137,488	155,000	-		-	-	
89018	Newman House	53,000	92,744	106,000	13,300.00		-	13,300.00	
<b>Total Education and Welfare</b>		<b>\$138,000</b>	<b>\$230,232</b>	<b>\$155,000</b>	<b>13,300.00</b>	94.22	<b>\$0.00</b>	<b>\$13,300.00</b>	
<b>Housing</b>									
<b>Staff Housing</b>									
99019	Staff Housing Capital - M/Bar & Nullagine	655,400	655,400	655,400	101,125.02		563,730.00	664,855.02	
99020	Staff Housing Capital - Newman	444,800	444,800	444,800	44,720.62		276,537.40	321,258.02	
99026	SPQ External	14,300	25,019	28,600	-		-	-	
99027	Community Housing Capital	34,000	34,000	34,000	2,562.87		107,470.00	110,032.87	
99028	Staff Housing Capital - Airport	180,900	180,900	180,900	21,233.89		87,976.24	109,210.13	
99029	Staff Housing Capital - Martumili	0	0	0	-		-	-	
<b>Total Housing</b>		<b>\$1,329,400</b>	<b>\$1,340,119</b>	<b>\$1,343,700</b>	<b>169,642.40</b>	87.34	<b>\$1,035,713.64</b>	<b>\$1,205,356.04</b>	
<b>Community Amenities</b>									
<b>Sewerage</b>									
109002	Sewerage Plant Capital Improv'ts	1,000,000	1,597,000	1,597,000	536,055.14		295,061.44	831,116.58	
		<b>\$1,000,000</b>	<b>\$1,597,000</b>	<b>\$1,597,000</b>	<b>536,055.14</b>		<b>\$295,061.44</b>	<b>\$831,116.58</b>	
<b>Sanitation Other</b>									
109017	Weighbridge	20,000	20,000	20,000	-		-	-	
109019	Septage Ponds	400,000	47,997	64,000	483,589.95		101,073.60	584,663.55	
109034	Newman Landfill Improvements	150,000	112,500	150,000	8,500.00		48,739.91	57,239.91	
		<b>\$570,000</b>	<b>\$180,497</b>	<b>\$234,000</b>	<b>492,089.95</b>		<b>\$149,813.51</b>	<b>\$641,903.46</b>	



## Shire Of East Pilbara

## Acquisition &amp; Construction of Assets

For The Period Ending 31st March 2019

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Budget vs Actual % Variance	2018/2019 Funds Committed	2018/2019 Total Funds Spent YTD	Note
<b>Other Community Amenities</b>									
109022	Public Toilets	12,000	12,000	12,000	10,400.00		-	10,400.00	
109033	Nullagine Public Toilets	52,000	10,000	10,000	25,375.45		6,719.65	32,095.10	
109025	Marble Bar Public Toilets	52,000	1,000	1,000	15,858.00		12,620.65	28,487.65	
		116,000	23,000	\$23,000	\$1,633.45		\$19,349.30	\$70,982.75	
	<b>Total Community Amenities</b>	<b>\$1,686,000</b>	<b>\$1,800,497</b>	<b>\$1,854,000</b>	<b>1,079,778.54</b>	40.03	<b>\$464,224.25</b>	<b>\$1,544,002.79</b>	
<b>Recreation And Culture</b>									
119013	Gallop Hall	5,000	5,000	5,000	-		-	-	
119019	Town Square - Fit Out	35,000	11,200	11,200	11,217.00		-	11,217.00	
	<b>Public Halls &amp; Civic Centre</b>	<b>\$40,000</b>	<b>\$16,200</b>	<b>\$16,200</b>	<b>11,217.00</b>		<b>\$0.00</b>	<b>\$11,217.00</b>	
119047	UV Meters	5,000	12,500	12,500	2,422.73		-	2,422.73	
119062	M/Bar Aquatic Centre - P&E	7,500	0	7,500	-		-	-	
119083	Newman Aquatic Centre - L&B	25,000	32,800	32,800	-		29,735.00	29,735.00	
	<b>Swimming Areas / Beaches</b>	<b>\$37,500</b>	<b>\$45,300</b>	<b>\$52,800</b>	<b>2,422.73</b>		<b>\$29,735.00</b>	<b>\$32,157.73</b>	
119306	Nullagine Radio Building Upgrade	8,500	8,500	8,500	-		2,272.73	2,272.73	
	<b>Television &amp; Radio Broadcasting</b>	<b>\$8,500</b>	<b>8,500</b>	<b>8,500</b>	<b>-</b>		<b>\$2,272.73</b>	<b>\$2,272.73</b>	
119309	Newman Community Library Upgrade	11,000	11,000	11,000	5,600.00		-	5,600.00	
	<b>Libraries</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>5,600.00</b>		<b>\$0</b>	<b>\$5,600</b>	
119602	Air Conditioner Gym II	200,000	130,000	130,000	116,776.46		-	116,776.46	
	<b>Recreation Centre</b>	<b>\$200,000</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>116,776.46</b>		<b>\$0.00</b>	<b>\$116,776.46</b>	
119410	Martumili - Artwork	0	10,000	10,000	2,624.00		-	2,624.00	
119415	Martumili - Office Equipment	0	10,000	10,000	-		-	-	
119421	Plant & Equipment - Martumili	100,000	135,000	180,000	90,560.30		94,238.43	184,798.73	
	<b>Other Culture - Indigenous Arts Officer</b>	<b>\$100,000</b>	<b>\$155,000</b>	<b>\$460,000</b>	<b>93,184.30</b>		<b>\$94,238.43</b>	<b>\$187,422.73</b>	
119627	Nullagine Gym	22,000	22,000	22,000	-		-	-	
	<b>Recreation Services Admin</b>	<b>\$22,000</b>	<b>\$22,000</b>	<b>\$22,000</b>	<b>-</b>		<b>\$0.00</b>	<b>\$0.00</b>	
119704	Minor Equipment - Parks & Gardens	50,000	50,000	50,000	18,700.00		-	18,700.00	
119705	Turf Mower	30,000	30,000	30,000	-		-	-	
119709	Playground Equipment	140,000	40,000	40,000	11,470.00		-	11,470.00	
119728	Cricket Pitch Covers	30,000	30,000	30,000	22,738.00		-	22,738.00	
119738	Capricorn Oval Light Upgrade	600,000	240,003	320,000	295,000.00		13,904.00	308,904.00	
	<b>Ovals, Parks and Other Reserves</b>	<b>\$850,000</b>	<b>390,003</b>	<b>\$470,000</b>	<b>347,908.00</b>		<b>\$13,904.00</b>	<b>\$361,812.00</b>	
	<b>Total Recreation And Culture</b>	<b>\$1,269,000</b>	<b>\$778,003</b>	<b>\$1,170,500</b>	<b>\$77,108.49</b>	25.82	<b>\$140,150</b>	<b>\$717,259</b>	
<b>Transport</b>									
129545	Marble Bar / Woodie Woodie Road	225,000	150,000	225,000	183,050.62		-	183,050.62	
129546	Jigalong Road	570,000	567,000	567,000	567,090.00		-	567,090.00	
129551	Woodie Woodie Road	300,000	200,000	300,000	174,753.97		-	174,753.97	
129556	Munjina-Roy Hill Road	450,000	477,300	477,300	477,295.00		-	477,295.00	
129588	Boreline Road	330,000	334,800	334,800	334,801.87		-	334,801.87	
	<b>Road Construction</b>	<b>\$1,875,000</b>	<b>\$1,729,100</b>	<b>\$1,904,100</b>	<b>1,736,991.46</b>		<b>\$0.00</b>	<b>\$1,736,991.46</b>	



## Shire Of East Pilbara

## Acquisition &amp; Construction of Assets

For The Period Ending 31st March 2019

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Budget vs Actual % Variance	2018/2019 Funds Committed	2018/2019 Total Funds Spent YTD	Note
129537	Kiwirrkurra Access Road	265,000	195,000	265,000	54,665.00		-	54,665.00	
129538	Punmu Access Road	630,000	420,000	630,000	338,320.64		163,450.00	501,770.64	
129539	Talawana Track	230,000	230,400	230,400	230,361.40		-	230,361.40	
129540	Jupiter Well Access Road	75,000	58,400	58,400	58,365.00		-	58,365.00	
129542	Kunawarritji Access	520,000	520,000	520,000	115,712.50		266,375.68	382,088.18	
<b>Aboriginal Access Roads</b>		<b>\$1,720,000</b>	<b>\$1,423,800</b>	<b>\$1,703,800</b>	<b>797,424.54</b>		<b>\$429,825.68</b>	<b>\$1,227,250.22</b>	
129530	Newman Town Streets - Reseals	397,700	452,700	452,700	452,238.98		-	452,238.98	
129573	Kerbing Program	25,000	25,000	25,000	-		-	-	
129574	Footpath Program	50,000	50,000	50,000	-		-	-	
129577	Drainage Improvements	160,000	74,997	100,000	90,834.00		-	90,834.00	
129596	**CLGF - Depot Development	150,000	180,000	240,000	207,743.59		46,007.40	253,750.99	
129601	Nullagine Entry Statement	5,000	5,000	5,000	-		-	-	
129610	Newman Town Streets - Reseals	168,500	246,375	328,500	142,758.30		185,700.00	328,458.30	
129613	Ovals Reticulation Automation	50,000	37,503	50,000	43,230.00		-	43,230.00	
129618	Pavement Failure and Drainage Works	918,000	612,747	817,000	750,402.10		66,584.83	816,986.93	
129619	Streetscape Projects / Landscaping - Various	20,000	20,000	20,000	-		-	-	
<b>Other Construction</b>		<b>\$1,944,200</b>	<b>\$1,704,322</b>	<b>\$2,088,200</b>	<b>1,687,206.97</b>		<b>\$298,292.23</b>	<b>\$1,985,499.20</b>	
129074	Toyota Hilux - 2WD (2811)	100,000	60,003	80,000	79,874.00		-	79,874.00	
129084	Minor Equipment	58,000	43,497	58,000	10,081.55		5,350.00	15,431.55	
129092	Toyota Hilux - 2WD (2703)	75,000	49,050	65,400	64,888.76		-	64,888.76	
129106	Fuso Canter (2823)	95,000	63,000	84,000	83,142.35		-	83,142.35	
129729	Construction Leading Hand (2708)	75,000	69,003	92,000	90,109.94		-	90,109.94	
129730	Works Supervisor (2801)	60,000	45,000	60,000	56,493.91		-	56,493.91	
129731	Reticulation Vehicle (2802)	40,000	33,700	33,700	33,822.77		-	33,822.77	
129734	Motor Grader (2743)	420,000	281,250	375,000	369,000.00		-	369,000.00	
129717	Skid Loader (2832)	100,000	51,678	68,900	68,897.00		-	68,897.00	
<b>Road Plant Purchases</b>		<b>\$1,023,000</b>	<b>\$696,181</b>	<b>\$917,000</b>	<b>856,310.28</b>		<b>\$5,350.00</b>	<b>\$861,660.28</b>	
129315	**RforR TC Revital/Land Release - Infra	100,000	100,000	100,000	-		-	-	
<b>Royalties for Regions Projects</b>		<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>-</b>		<b>\$0.00</b>	<b>\$0.00</b>	
129008	Master and Land Use Plan	200,000	150,003	200,000	-		-	-	
129034	Reporting Officer 4WD X-Cab (121212)	65,000	46,278	61,700	61,602.32		-	61,602.32	
129401	Services - Access Roads, Car Parks	20,000	20,000	20,000	-		-	-	
129402	Services - Water Inc Ro	1,893,800	972,000	1,296,000	275,646.32		357,097.52	632,743.84	
129404	Services - Waste	80,000	60,003	80,000	-		-	-	
129417	Safety & Security - CCTV	40,000	40,000	40,000	-		-	-	
129419	Safety & Security - Lighting	750,000	562,500	750,000	-		-	-	
129421	Communications - IT	20,800	20,800	20,800	4,570.91		-	4,570.91	
129422	Marble Bar - Infrastructure	60,000	45,000	60,000	-		-	-	
129426	ASCE Plant & Equipment	90,000	67,500	90,000	15,597.00		6,072.73	21,669.73	
129431	Public Structures	150,000	103,125	150,000	-		-	-	
<b>Landside Expenses</b>		<b>\$3,369,600</b>	<b>\$2,087,209</b>	<b>\$2,768,500</b>	<b>357,416.55</b>		<b>\$363,170.25</b>	<b>\$720,586.80</b>	
<b>Total Airport</b>		<b>\$3,369,600</b>	<b>\$2,087,209</b>	<b>\$2,768,500</b>	<b>357,416.55</b>		<b>\$363,170.25</b>	<b>\$720,586.80</b>	
<b>Total Transport</b>		<b>\$10,031,800</b>	<b>\$7,740,612</b>	<b>\$9,481,600</b>	<b>5,435,349.80</b>	20.78	<b>\$1,096,638.16</b>	<b>\$6,531,987.96</b>	

## Shire Of East Pilbara

## Acquisition &amp; Construction of Assets

For The Period Ending 31st March 2019

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly and vs Actual % Variance	2018/2019 Funds Committed	2018/2019 Total Funds Spent YTD	Note
<b>Economic Services</b>									
139818	RPT Troop Carrier (131166)	120,000	82,503	110,000	-		109,891.30	109,891.30	
	Rural Services	\$120,000	\$82,503	\$110,000	-		\$109,891.30	\$109,891.30	
139209	Cape K - Caretakers Residence	500,000	375,003	500,000	382,044.06		-	382,044.06	
139210	Nuflagine Caravan Park Upgrade	150,000	112,500	150,000	-		-	-	
139309	Desert Discovery Drive Structures	200,000	0	200,000	-		-	-	
	Tourism & Area Promotion	\$850,000	\$487,503	\$850,000	382,044.06		\$0.00	\$382,044.06	
139007	MDS-B Vehicle - 4WD (131113)	65,000	41,778	55,700	55,609.44		-	55,609.44	
	Building Control	\$65,000	\$41,778	\$55,700	55,609.44		\$0.00	\$55,609.44	
	<b>Total Economic Services</b>	<b>\$1,035,000</b>	<b>\$611,784</b>	<b>\$850,000</b>	<b>437,653.50</b>	28.46	<b>\$109,891.30</b>	<b>\$547,544.80</b>	
<b>Other Works &amp; Services</b>									
149014	Toyota Prado	0	0	0	-		-	-	
	<b>Total Other Works &amp; Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>	na	<b>\$0.00</b>	<b>\$0.00</b>	
	<b>Totals of All Assets</b>	<b>\$16,119,200</b>	<b>\$12,944,844</b>	<b>\$13,429,600</b>	<b>8,054,075.25</b>	37.78	<b>\$2,846,647.51</b>	<b>\$10,900,722.76</b>	



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For The Period Ending 31st March 2019

OPERATING ACTIVITIES  
NOTE 1  
ADJUSTED NET CURRENT ASSETS

Adjusted Net Current Assets	Budget 2018/2019	YTD Actuals 2018/2019
Current Assets	\$	\$
<b>Cash</b>		
Municipal Fund Cash At Bank	153,600	3,337,645.07
Municipal Fund Cash On Hand	18,000	18,084.23
Municipal Fund Cash Invested	969,600	2,190,880.10
Reserve Funds	37,482,900	41,417,580.10
<b>Total Cash</b>	<b>\$38,624,100</b>	<b>\$46,964,189.50</b>
<b>Stock on Hand</b>		
Fuels	50,000	182,189.11
History Books	15,000	13,131.54
Martumili Baskets	15,000	18,026.32
<b>Total Stock</b>	<b>\$80,000</b>	<b>\$213,346.97</b>
<b>Debtors</b>		
Rates	210,000	1,610,600.81
Sundry Debtors	40,000	3,294,801.00
ATO	0	-3,203.00
Aust Securities Commission	200	0.00
<b>Total Debtors</b>	<b>\$250,200</b>	<b>\$4,902,198.81</b>
<b>Total Current Assets</b>	<b>\$38,954,300</b>	<b>\$52,079,735.28</b>
<b>Current Liabilities</b>		
<b>Creditors &amp; Provisions</b>		
Sundry Creditors	(\$500,000)	(\$1,653,869.67)
Accruals - Employee Entitlements	(\$773,100)	(\$1,179,241.25)
Accruals - Other	\$0	(\$840,543.37)
Trust Accounts	\$0	\$52,735.04
Tax Liability	\$0	\$46,005.39
ESL Levy	\$15,000	\$66,220.03
Other Liabilities	\$0	\$0.00
<b>Total Current Liabilities</b>	<b>(\$1,258,100)</b>	<b>(\$3,508,693.83)</b>
<b>Total Net Current Assets</b>	<b>\$37,696,200</b>	<b>\$48,571,041.45</b>
<b>Less Restricted Cash - Reserves</b>	<b>\$37,482,900</b>	<b>\$41,417,580.10</b>
<b>Net Current Assets less Restricted Cash</b>	<b>\$213,300</b>	<b>\$7,153,461.35</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For The Period Ending 31st March 2019**

**NOTE 2**  
**EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>VARIANCE BY FUNCTION &amp; ACTIVITY</b>	\$	%			
<b>Revenue from operating activities</b>					
Governance	NA	NA			
General Purpose Funding - Rates	NA	NA			
General Purpose Funding - Other	1,327,045.00	81.54	▼	Timing	Interest accrual and WALGGC Income
Law, Order & Public Safety	33,969.05	28.19	▼	Permanent	Grant not received. Less expended to match
Health	NA	NA			
Education and Welfare	(56,740.39)	(43.22)	▲	Permanent	Newman House Income
Housing	(34,609.91)	(13.58)	▲	Timing	Rents slightly above budget
Community Amenities	NA	NA			
Recreation and Culture	462,447.87	25.61	▼	Timing	Martumill Grant Income
Transport	(2,370,359.49)	(17.19)	▲	Permanent	Alport income up on budget
Economic Services	NA	NA			
Other Property and Services	(296,851.72)	(173.92)	▲	Permanent	Income from Private Works
<b>Expenditure from operating activities</b>					
Governance	153,680.04	10.71	▼	Timing	Expenditure down in Other Governance
General Purpose Funding	NA	NA			
Law, Order and Public Safety	196,561.29	21.37	▼	Timing	Expenditure down over Function
Health	74,372.36	14.11	▼	Timing	Expenditure down over Function
Education and Welfare	191,548.92	13.09	▼	Timing	Expenditure down over Function
Housing	NA	NA			
Community Amenities	415,152.99	11.15	▼	Timing	Minor - timing only
Recreation and Culture	1,474,698.20	17.71	▼	Timing	Expenditure down over Function
Transport	NA	NA			
Economic Services	NA	NA			
Other Property and Services	(416,930.93)	(200.88)	▲	Timing	Plant Operating Costs over allocated
<b>VARIANCE BY NATURE &amp; TYPE</b>					
<b>Operating Revenue</b>					
Rates	NA	NA			
Grants And Subsidies	NA	NA			
Contributions, Reimb. & Donations	NA	NA			
Gain On Asset Disposals	(24,745.66)	29.46	▼	Timing	
Fees and Charges	2,363,325.91	(18.15)	▲	Timing	Airport and other various income
Interest	(181,132.18)	24.28	▼	Timing	Maturity Dates of Term Deposits
Other Revenue/Income	(345,665.74)	53.28	▼	Timing	
Service Charges					
<b>Operating Expenditure</b>					
Employee Costs	NA	NA			
Materials And Contracts	NA	NA			
Depreciation On Non Current Assets	NA	NA			
Insurance Expenses	NA	NA			
Loss On Asset Disposal	445,269.01	(570.86)	▲	Timing	Loss on Assets higher than budgeted
Interest Expenses	NA	NA			
Utilities (Gas, Electricity, Water Etc)	NA	NA			
Other Expenditure	363,073.20	(63.21)	▲	Timing	Doubtful Debt - Rates & various



## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For The Period Ending 31st March 2019

## OPERATING ACTIVITIES

## NOTE 3

## RATE REVENUE

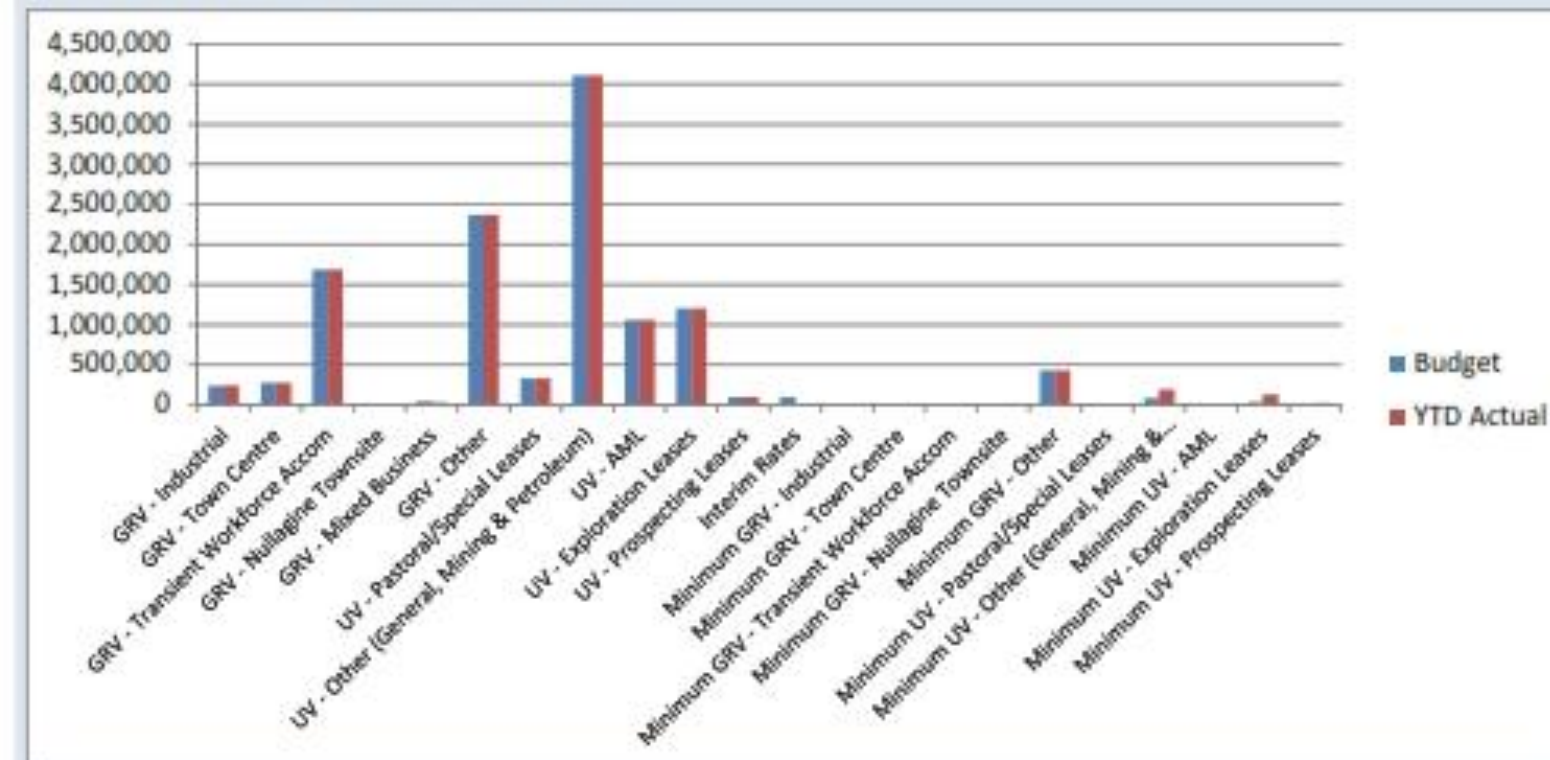
## General Rate Revenue

RATE TYPE	Rate in	Number of Properties	Rateable Value	Rate Revenue	Budget			YTD Actual			
					Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV - Industrial	0.018998	100	12,359,391	234,804			234,804	234,804	-724	1,181	235,261
GRV - Town Centre	0.057426	34	4,702,022	270,018			270,018	270,018			270,018
GRV - Transient Workforce Accom	0.068077	18	24,724,500	1,683,170			1,683,170	1,683,170			1,683,170
GRV - Nullagine Townsite	0.073662	22	206,756	15,230			15,230	15,230			15,230
GRV - Mixed Business	0.037603	7	1,051,340	39,534			39,534	39,534	-12,365		27,169
GRV - Other	0.073662	1854	32,164,416	2,369,295			2,369,295	2,369,201	564	198	2,369,962
UV - Pastoral/Special Leases	0.060894	46	5,383,213	327,805			327,805	327,805			327,805
UV - Other (General, Mining & Petroleum)	0.171800	410	23,883,847	4,103,245			4,103,245	4,103,245			4,103,245
UV - AML	0.171800	34	6,122,826	1,051,902			1,051,902	1,051,901			1,051,901
UV - Exploration Leases	0.171800	587	6,989,328	1,200,767			1,200,767	1,200,767			1,200,767
UV - Prospecting Leases	0.171800	245	568,672	97,698			97,698	97,698			97,698
					90,600		90,600				0
<b>Minimums</b>	Minimum \$										
GRV - Industrial	\$ 663	23	478,862	15,249			15,249	15,249			15,249
GRV - Town Centre	\$ 663	8	46,154	5,304			5,304	5,304			5,304
GRV - Transient Workforce Accom	\$ 663	0	-	0			0	0			0
GRV - Nullagine Townsite	\$ 265	20	37,198	5,300			5,300	5,300			5,300
GRV - Other	\$ 663	641	2,056,016	424,983			424,983	424,983			424,983
UV - Pastoral/Special Leases	\$ 230	23	14,347	5,290			5,290	5,290	230	31	5,551
UV - Other (General, Mining & Petroleum)	\$ 230	349	238,299	80,270			80,270	80,270	116,776	-11,589	185,457
UV - AML	\$ 230	0	-	0			0	0			0
UV - Exploration Leases	\$ 230	133	37,950	30,590			30,590	30,590	95,374	-1,760	124,204
UV - Prospecting Leases	\$ 230	78	17,940	17,940			17,940	17,940	2,865	87	20,892
											0
<b>Sub-Totals</b>		<b>4,632</b>	<b>121,083,077</b>	<b>11,978,393</b>	<b>90,600</b>	<b>0</b>	<b>12,068,994</b>	<b>11,978,298</b>	<b>202,720</b>	<b>-11,851</b>	<b>12,169,166</b>
Discount							0				
Concession							0				
<b>Amount from General Rates</b>							<b>12,068,994</b>				<b>12,169,166</b>
Ex-Gratia Rates							0				-
<b>Total General Rates</b>							<b>12,068,994</b>				<b>12,169,166</b>

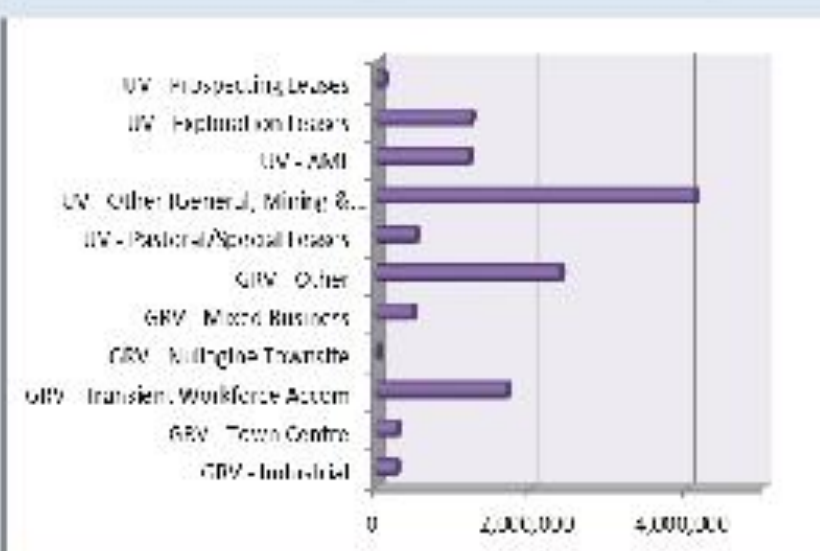


**SIGNIFICANT ACCOUNTING POLICIES**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**KEY INFORMATION**

General Rates		
Budget	YTD Actual	%
<b>\$12.07 M</b>	<b>\$12.17 M</b>	<b>101%</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For The Period Ending 31st March 2019

**OPERATING ACTIVITIES**  
**NOTE 4**  
**RECEIVABLES**

Rates Receivable	1 July 2017	31 Mar 19
	\$	\$
Opening Arrears Previous Years	780,330	1,000,991
Levied this year	11,626,519	12,169,166
Less Collections to date	(11,405,857)	(11,488,564)
Equals Current Outstanding	<b>1,000,991</b>	<b>1,681,593</b>
<b>Net Rates Collectable</b>	<b>1,000,991</b>	<b>1,681,593</b>
% Collected	92.00%	94.41%

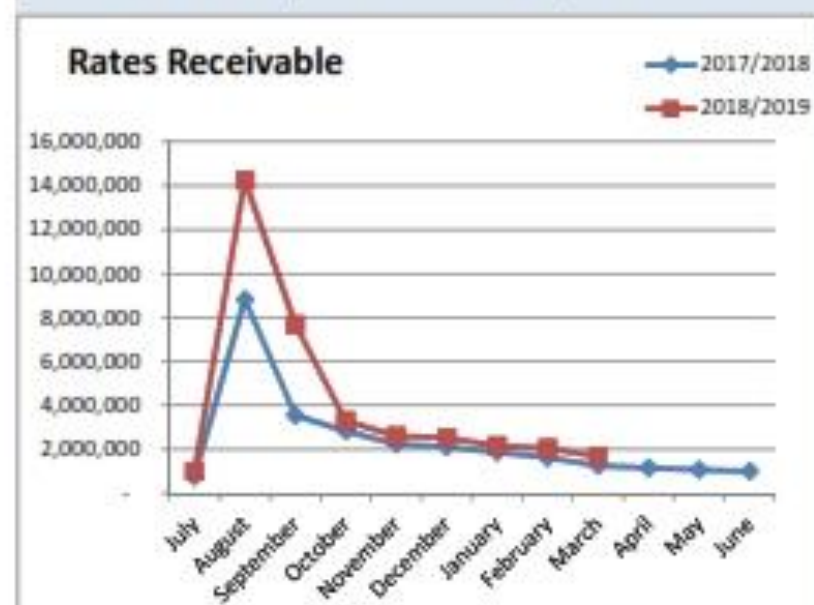
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	2,263,409	962,450	23,266	46,241	3,295,366
Percentage	69%	29%	1%	1%	
<b>Balance per Trial Balance</b>					
Sundry debtors					3,295,633
<b>Total Receivables General Outstanding</b>					<b>3,295,633</b>
Amounts shown above include GST (where applicable)					

**KEY INFORMATION**

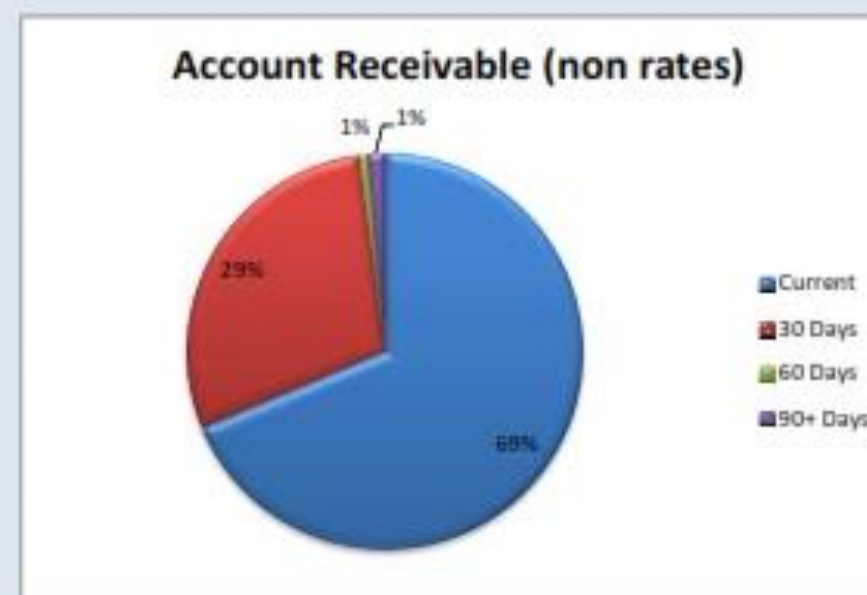
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

**SIGNIFICANT ACCOUNTING POLICIES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
<b>94%</b>	<b>\$1,681,593</b>



<b>Debtors Due</b>
<b>\$3,295,633</b>
<b>Over 30 Days</b>
<b>31%</b>
<b>Over 90 Days</b>
<b>1%</b>

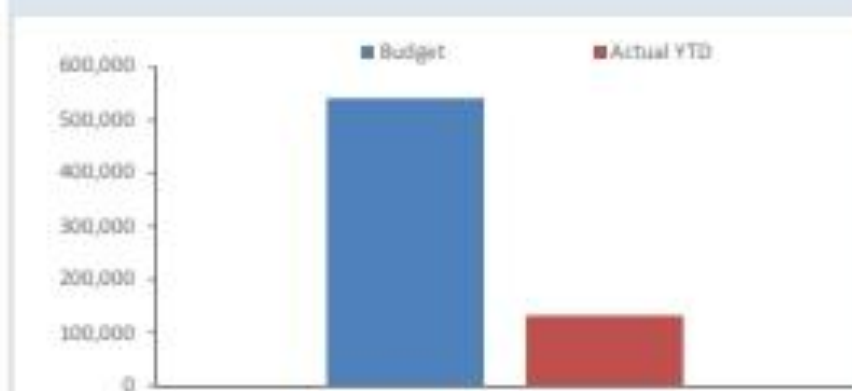


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For The Period Ending 31st March 2019

**OPERATING ACTIVITIES**  
**NOTE 5**  
**DISPOSAL OF ASSETS**

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Program 4 Governance</b>									
41230B	Toyota Prado GX	32,143	35,000	2,900					
41224F	Toyota Aurion Sedan (41224)					15,470	13,021		2,448
41229A	Toyota Hilux 4x4					33,906	20,976		12,930
141119F	Toyota Prado GX Auto MTSR					36,349	31,203		5,146
<b>Program 5 Law, Order &amp; Public Safety</b>									
PS1112E	Toyota Hilux SR with Pod	26,904	25,000		(1,900)				
<b>Program 7 Health</b>									
71092A	Toyota Hilux SR Dual Cab	17,559	27,000	9,400		20,798	22,567	1,769	
<b>Program 10 Community Amenities</b>									
61740	Cape K - Public Toilets - Sub Structure					15,949	0		15,949
61741	Cape K - Public Toilets - Super Structure					111,157	0		111,157
61742	Cape K - Public Toilets - Roof					26,866	0		26,866
61743	Cape K - Public Toilets - Finishes					26,829	0		26,829
61744	Cape K - Public Toilets - Fittings					8,943	0		8,943
61745	Cape K - Public Toilets - Services					106,064	0		106,064
61746	Cape K - Public Toilets - External Services					3,794	0		3,794
(Three of the five Public Toilets at Cape Keraudren Disposed)									
<b>Program Culture and Recreation</b>									
Z15027A	Capricorn Water Tanks					86,507	0		86,507
<b>Program 12 Transport</b>									
2705D	Toyota 79 Series LC D/C	15,064	30,000	14,900					
2708J	Toyota 70 Series Dual Cab Workmate	40,679	45,000	4,300					
2801E	Holden Colorado Extra Cab 4WD	17,536	20,000	2,500					
2802E	Holden Colorado Extra Cab 4WD	14,789	10,000		(4,800)				
2823E	Fuso Canter 815 Tipper Tray Top	33,112	27,000		(6,100)	37,617	10,539		27,078
2824C	Fuso Canter 815 Tipper Tray Top	29,543	25,000		(4,500)				
2743C	Caterpillar 140M Motor Grader	202,422	130,000		(72,400)				
2753B	Case 430 Skid Steer Loader	0	20,000	20,000					
2832A	Case 430 Skid Steer Loader	0	20,000	20,000					
121208B	Holden Commodore Sports Wagon	1,711	15,000	13,300					
121212A	Toyota Hilux 4WD X-Cab	14,405	22,000	7,600					
121216A	Toyota Hilux 4WD X-Cab	21,632	22,000	400					
124923	Newman Depot - Office Block - Finishes					10,191	0		10,191
124924	Newman Depot - Office Block - Fittings					3,094	0		3,094
124925	Newman Depot - Office Block - Services					33,432	0		33,432
124926	Newman Depot - Office Block - External					408	0		408
124920	Newman Depot - Office Block - Sub Struct.					5,345	0		5,345
124921	Newman Depot - Office Block - Super					25,266	0		25,266
124922	Newman Depot - Office Block - Roof					11,822	0		11,822
<b>Program 13 Economic Services</b>									
P131113D	Toyota Prado GX	18,289	35,000	16,700		25,449	32,770	7,321	
P131166F	Toyota Landcruiser Troop Carrier Bus	46,303	32,000		(14,300)				
		<b>532,091</b>	<b>540,000</b>	<b>112,000</b>	<b>(104,000)</b>	<b>645,256</b>	<b>131,076</b>	<b>9,089</b>	<b>523,269</b>

**KEY INFORMATION**



Proceeds on Sale		
Budget	YTD Actual	%
<b>\$540,000</b>	<b>\$131,076</b>	<b>24%</b>



## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For The Period Ending 31st March 2019

## FINANCING ACTIVITIES

## NOTE 6

## BORROWINGS

Information on Borrowings Particulars	Opening Bal 2018/2019	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Governance</b>									
Newman Admin Building Redevelopment	227,500			110,371	110,400	117,129	117,100	11,996	12,000
								931	2,000
<b>Housing</b>									
Staff Housing	364,700			82,666	82,700	282,034	282,000	22,282	22,200
Staff Housing	1,168,400			115,550	115,500	1,052,850	1,052,900	1,341	2,800
								73,983	74,000
								3,962	8,000
<b>Community Amenities</b>									
Sewerage Plant	1,398,500			56,656	114,600	1,341,844	1,283,900	0	
								35,680	70,100
								5,375	10,800
Sewerage Plant	1,000,000			43,139	86,900	956,861	913,100	15,250	29,800
								0	
								3,525	9,000
<b>Transport</b>									
Newman Airport Precinct	1,589,300			215,531	437,800	1,373,769	1,151,500	43,704	80,700
								5,669	11,900
	5,748,400	0	0	623,914	947,900	5,124,486	4,800,500	223,697	333,300
<b>Self supporting loans</b>									
								0	
	0	0	0	0	0	0	0	0	0
<b>Total</b>	5,748,400	0	0	623,914	947,900	5,124,486	4,800,500	223,697	333,300

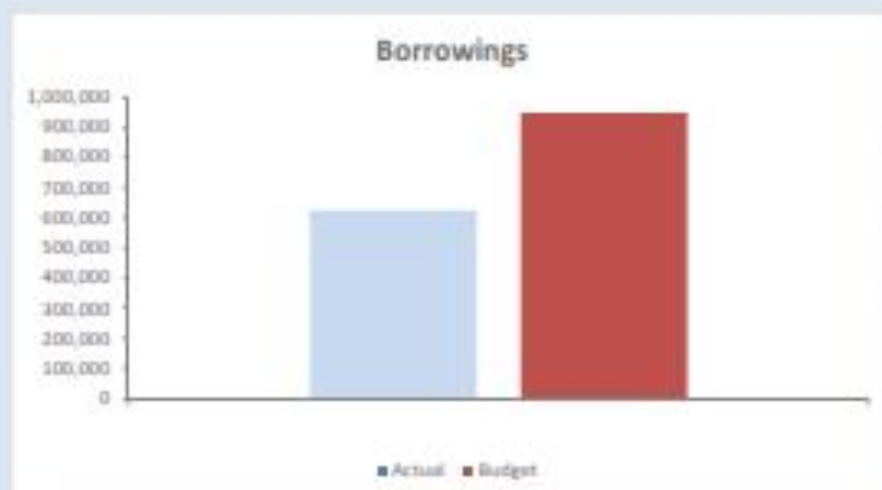
All debt service repayments were financed by general purpose revenue.

## SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

## KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Note:  
Interest  
Accrual -  
As per  
Auditors  
Request

## Interest Earned

\$564,743

## Reserves Bal

\$41.42 M

## Principal Repayments

\$623,914

## Interest Expense

\$223,697

## Loans Due

\$5.12 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For The Period Ending 31st March 2019

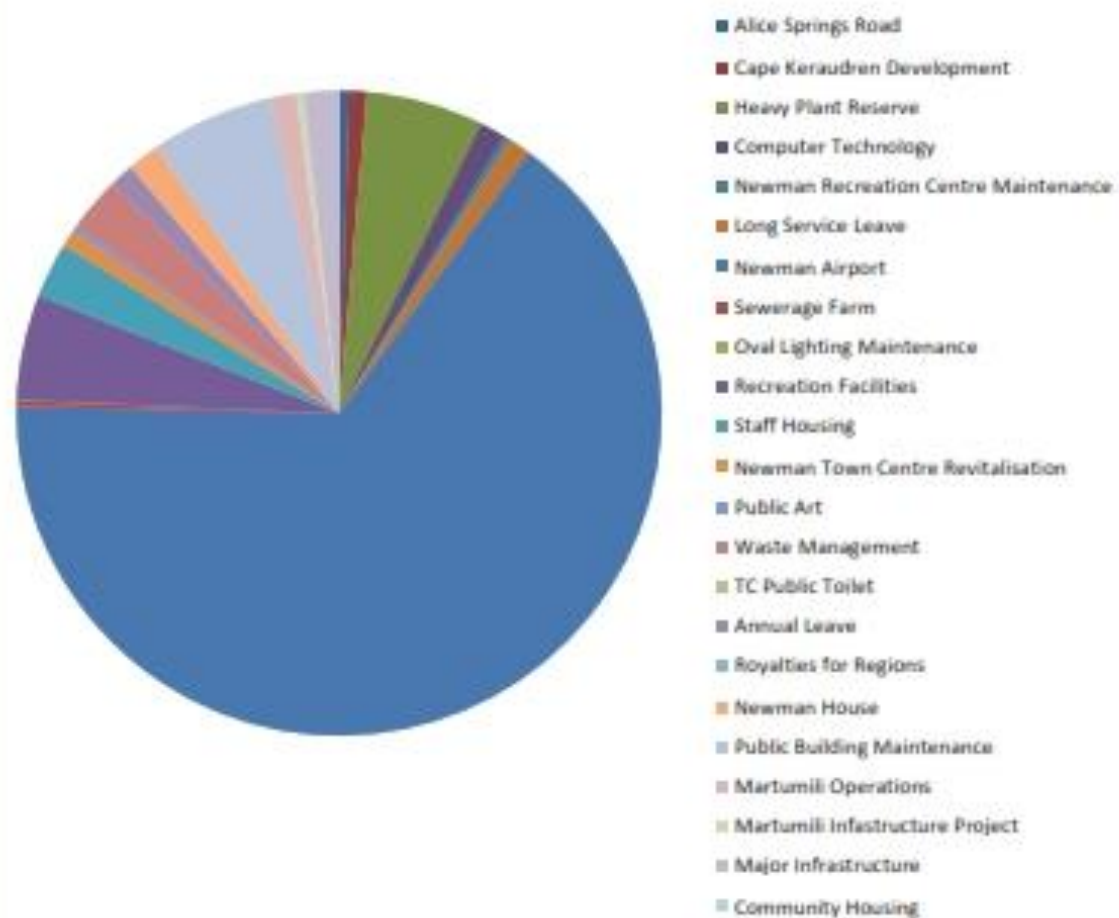
CASH AND INVESTMENTS  
NOTE 7

Cash Backed Reserve

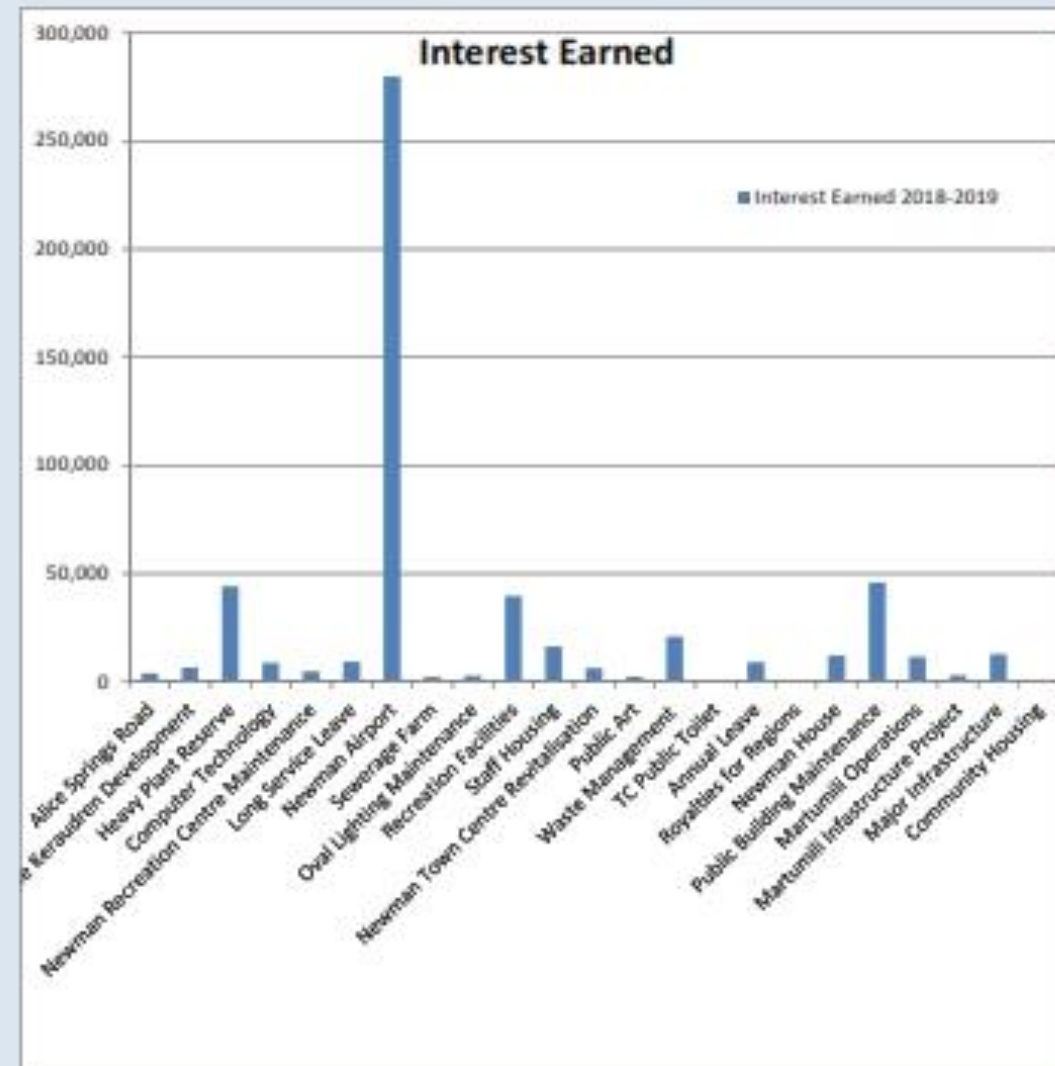
Reserve Name	Opening Balance - 01.07.2018	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Alice Springs Road	209,499	4,300	3,836	0	0	(100,000)	0	113,799	213,336
Cape Keraudren Development	351,462	7,200	6,436	0	0	0	0	358,662	357,898
Heavy Plant Reserve	2,397,846	59,800	43,909	0	0	0	0	2,457,646	2,441,755
Computer Technology	531,600	11,500	8,453	50,000	0	0	0	593,100	540,053
Newman Recreation Centre Maintenance	251,763	2,100	4,610	0	0	(100,000)	(130,000)	153,863	126,374
Long Service Leave	496,039	12,400	9,083	0	0	0	(43,000)	508,439	462,123
Newman Airport	21,700,604	566,600	279,815	1,135,800	5,150,956	(512,400)	(68,594)	22,890,604	27,062,780
Sewerage Farm	113,175	2,300	2,072	0	0	0	0	115,475	115,248
Oval Lighting Maintenance	139,992	2,900	2,564	0	0	(130,000)	(130,000)	12,892	12,555
Recreation Facilities	2,152,105	23,400	39,409	0	0	(370,000)	0	1,805,505	2,191,514
Staff Housing	886,362	16,200	16,231	500,000	250,000	(250,000)	0	1,152,562	1,152,593
Newman Town Centre Revitalisation	332,646	4,500	6,091	0	0	0	0	337,146	338,737
Public Art	120,773	2,400	2,212	0	0	0	0	123,173	122,985
Waste Management	1,137,878	23,200	20,837	0	0	(570,000)	0	591,078	1,158,715
TC Public Toilet	993	0	0	0	0	0	(993)	993	0
Annual Leave	483,686	12,100	8,857	0	0	0	0	495,786	492,543
Royalties for Regions	0	9,000	0	0	0	(100,000)	0	(91,000)	0
Newman House	657,731	8,900	12,044	50,000	0	(53,000)	0	663,631	669,776
Public Building Maintenance	2,497,699	62,300	45,742	0	993	(500,000)	0	2,059,999	2,544,434
Martumili Operations	899,613	21,100	11,415	0	25,342	(81,200)	(395,114)	839,513	541,256
Martumili Infrastructure Project	152,755	0	2,797	100,000	0	0	0	252,755	155,552
Major Infrastructure	680,717	11,700	12,465	512,400	0	0	0	1,204,817	693,182
Community Housing	23,739	600	435	0	0	0	0	24,339	24,174
	36,218,676	864,500	539,314	2,348,200	5,427,291	(2,766,600)	(767,701)	36,664,776	41,417,580

## KEY INFORMATION

Reserve Balances



Interest Earned





## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For The Period Ending 31st March 2019

## GRANTS &amp; CONTRIBUTIONS

## NOTE 8

## Non Operating Grants &amp; Contributions For The Development Of Assets

Grant Source	Purpose	2018/2019	2018/2019	2018/2019	Variance
		Estimated Actual	Budget	Actual	
		\$	\$	\$	(Under)/Over
<b>State Grants</b>					
State Grant	CCTV Capital Grant	25,000.00	25,000.00	0.00	100.00
LotteryWest	Martumili Vehicle	70,000.00	70,000.00	74,326.00	-6.18
WA Grants Commission	Aboriginal Access Roads	299,334.00	627,000.00	470,250.00	-57.10
Main Roads WA	Aboriginal Access Roads	104,334.00	313,000.00	630,552.90	-504.36
Main Roads WA	Regional Road Group	431,112.00	970,000.00	723,050.20	-67.72
WA Grants Commission	Untied Road Grants	277,000.00	585,000.00	438,750.00	-58.39
Main Roads WA	Direct Grants	375,000.00	397,700.00	374,130.00	0.23
State Government	Discovery Drive Sign Project	33,333.00	100,000.00	0.00	100.00
		<b>\$ 1,615,113.00</b>	<b>\$ 3,087,700.00</b>	<b>\$ 2,711,059.10</b>	<b>-67.86</b>
<b>Federal Grants</b>					
Federal Dep't Of Transport	Roads To Recovery	658,000.00	658,000.00	1,252,140.09	-90.29
Federal Dep't Of Transport	Roads to Recovery - Additional	411,666.00	750,000.00	244,932.60	40.50
		<b>\$ 1,069,666.00</b>	<b>\$ 1,408,000.00</b>	<b>\$ 1,497,072.69</b>	<b>-39.96</b>
<b>Contributions</b>					
Private Mine Contributions	Woodie Woodie Road	200,000.00	200,000.00	169,066.96	15.47
		<b>\$ 200,000.00</b>	<b>\$ 200,000.00</b>	<b>\$ 169,066.96</b>	<b>15.47</b>
<b>Non-Operating grants, subsidies and contributions Total</b>					
		<b>\$ 2,884,779.00</b>	<b>\$ 4,695,700.00</b>	<b>\$ 4,377,198.75</b>	<b>-51.73</b>

## Grants &amp; Contributions Toward Operating Expenditure

Grant Source	Purpose	2018/2019	2018/2019	2018/2019	Variance
		Estimated Actual	Budget	Actual	
		\$	\$	\$	(Under)/Over
<b>State Grants</b>					
WA Grants Commission	General Purpose Grants	680,001.00	2,040,000.00	275,023.50	59.56
FESA	FESA Administration Grant	4,000.00	4,000.00	4,000.00	0.00
FESA	FESA Grant - Nullagine VBFB	10,425.00	13,900.00	0.00	100.00
FESA	FESA - SES Operating Grant	48,825.00	65,100.00	47,680.00	2.35
Dept of Health	Mosquito Control	0.00	0.00	18,171.35	na
Healthways	Triathlon	10,000.00	10,000.00	0.00	100.00
Dept of Sport and Rec	Kidsport	0.00	700.00	0.00	na
Dept of Sport and Rec	Club Development	20,000.00	20,000.00	25,000.00	-25.00
Art Enterprise Activities (NACIS)	Martumilli Arts Project	205,000.00	205,000.00	0.00	100.00
Dept Environmen. & Heritage	Martumilli Arts Project	33,000.00	66,000.00	0.00	100.00
Celebrate Australia Day	WA Day	0.00	20,000.00	8,000.00	na
Tourism WA	Fusion Festival	10,500.00	15,000.00	15,000.00	na
Lotterywest	Fusion Festival	20,000.00	20,000.00	19,158.00	4.21
DLGSC	Freighting of Ideas	0.00	0.00	50,000.00	na
DLGSC	Waru Camp & Exhibition	0.00	0.00	11,184.00	na
WA Grants Commission	Untied Road Grants	510,734.00	1,083,300.00	812,475.00	-59.08
State Dep't of Transport	RPT Bus Service Subsidy	88,497.00	118,000.00	87,977.24	0.59
		<b>\$ 1,640,982.00</b>	<b>\$ 3,681,000.00</b>	<b>1,373,669.09</b>	<b>0.59</b>
<b>Federal Grants</b>					
Nil		0.00	0.00	0.00	na
		<b>\$ -</b>	<b>\$ -</b>	<b>0.00</b>	<b>na</b>
<b>Contributions</b>					
Water Corporation	Newman Sewerage Farm	140,700.00	140,700.00	140,389.35	0.22
BHPB - Contribution	Fusion Festival	155,000.00	155,000.00	150,000.00	3.23
Main Roads WA	Flood Damage	473,000.00	600,000.00	247,473.41	47.68
BHPB	Martumili Community Development	220,000.00	440,000.00	0.00	100.00
		<b>\$ 988,700.00</b>	<b>\$ 1,335,700.00</b>	<b>\$ 537,862.76</b>	<b>45.60</b>
<b>Operating grants, subsidies and contributions Total</b>					
		<b>\$ 2,629,682.00</b>	<b>\$ 5,016,700.00</b>	<b>\$ 1,911,531.85</b>	<b>0.59</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For The Period Ending 31st March 2019**

**NOTE 9**  
**TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 31 Mar 2019
	\$	\$	\$	\$
EPSC Social Club	8,035	5,547	(13,754)	(172)
EPSC Lotto Syndicate	1,348	22,588	(20,078)	3,858
Refreshments Trust	831	1,220	(1,323)	728
FAO - Booking Bonds	8,000	24,115	(25,480)	6,635
Building & Road Side Kerbing Retentions	251,000	0	0	251,000
BCITF Holdings	0	47,607	(47,607)	0
Recreation Centre Holdings	3,050	5,314	(4,814)	3,550
Unclaimed Monies	47,896	89,029	(82,907)	54,017
Prepaid Swimming Pool Inspection	41,735	9,991	(375)	51,351
Martumili Arts Trust Account	325,613	499,712	(580,651)	244,674
BRB Receipts	0	34,472	(34,342)	129
Public Open Space	231,500	0	0	231,500
Cash in Lieu of Parking	526,724	0	0	526,724
Dept Health Trust	2,051	0	0	2,051
Retention Monies Held	28,979	158,119	(51,455)	135,643
Floodworks to Telfer	193,000	0	0	193,000
Maintenance Bond	26,795	0	0	26,795
Martumili Unclimad Monies	17,610	1,703	(369)	18,944
Tourist Assoc - Souvenir Sales	0	422	(53)	369
	<b>1,714,166</b>	<b>899,839</b>	<b>(863,208)</b>	<b>1,750,798</b>





NOTE 10

## BUDGET AMENDMENTS

[illegible]

## KEY INFORMATION



**9.2.6 STATUS OF CAPITAL WORKS AS AT 30 APRIL 2019**

<b>Attachments:</b>	<b>Appendix 1 – Capital Works</b>
<b>Responsible Officer:</b>	<b>Ms Sian Appleton Executive Manager Corporate Services</b>
<b>Author:</b>	<b>Ms Sian Appleton Executive Manager Corporate Services</b>
<b>Proposed Meeting Date:</b>	<b>24 May 2019</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

**REPORT PURPOSE**

To provide Councillors with a year to date position of the capital works program as set out in the 2018/19 budget.

**BACKGROUND**

The attached 31 page report details the status of all capital works as set out in the 2018/19 budget for the period 1<sup>st</sup> July 2018 to 30<sup>th</sup> April 2019. (*Appendix 1 refers*).

**COMMENTS/OPTIONS/DISCUSSIONS**

The report includes a summary of the status of projects Shire wide and also includes comments for officers. Eighty Two capital projects are reported on.

Reportable variations in accordance with accounting policies are as follows:

82.9% of projects are on target.  
 9.8% of projects are currently behind target levels and are being monitored.  
 6.1% of projects are currently at risk of falling behind and are being monitored.  
 1.2% of projects were not approved and have not been reported on.

Deferred projects since budget review are as follows -

**Commercial**

Airport Services – Access Roads	\$ 20,000	(Reserves)
Airport Safety and Security – CCTV	\$ 40,000	(Reserves)
Airport Public Structures	\$150,000	(Reserves)
Airport Lighting Project	\$750,000	(Reserves)
Airport Waste	\$ 80,000	(Reserves)
Community Buildings	\$ 85,000	
Gallop Hall	\$ 5,000	

**Infrastructure**

Turf Mower – Rural	\$ 30,000
Weighbridge	\$ 20,000
Nullagine Entry Statements	\$ 5,000

In monetary terms the total budget for capital projects after budget review was \$15,472,300 of which \$1,185,000 have been deferred, leaving \$14,287,300. Of this amount actual expenditure to the 30 April 2019 is \$8,750,961 with funds committed being \$2,820,474. Total committed funds to the 30 April 2019 is \$11,571,435.

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Nil

**POLICY IMPLICATIONS**

N/A

**STRATEGIC COMMUNITY PLAN****5: Governance**

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

**RISK MANAGEMENT CONSIDERATIONS**

Compliance - Medium

**FINANCIAL IMPLICATIONS**

This report discloses financial information for the period under review.

**VOTING REQUIREMENTS**


Simple.

**OFFICER'S RECOMMENDATION**

**That Council receive the Capital Works Program Report for the period 1<sup>st</sup> July 2018 to 30<sup>th</sup> April 2019 as presented.**

## **Appendix 1 Capital Works**





Shire of EAST  
**Pilbara**  
AUSTRALIA'S LARGEST SHIRE

Shire of East Pilbara

***PREMIUM Action and Task Progress Report***

July 2018 - April 2019

Report Filters:  
Date From :01-07-2018  
Date To :30-04-2019  
Display Task : No  
Action Filter :Show All





### Action Progress Against Targets



82 Actions reported on  
 68 At least 90% of action target achieved  
 5 Between 70 and 90% of action target achieved  
 8 Less than 70% of action target achieved  
 1 Actions with no target set

## Commercial Services

### Airport Services




**STRATEGY:** 3.1.3 Maintain and facilitate community infrastructure and urban heritage, including roads and buildings

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.33 CP129008 and CBP - Airport Master and Land Use Plan	Ben Lewis - Executive Manager - Commercial Services	In Progress	2/07/2018	30/06/2019	50%	50%	
<b>SERVICE PROFILE</b>							
6.1 Airport Asset Management	Capital		\$200,000	\$200,000	\$0	\$200,000	
<b>ACTION PROGRESS COMMENTS</b>							
31/09/2018 - RFT created and agreed with all. Only authorisation paper work remaining.							
4/2/19 - RFT to be amended to remove the commercial sale aspect. Tender in February							
8/3/19 - RFT currently out for tender. Closing 28/3/19							
10/5/19 - Tender award to the May Council meeting							
Last Updated - 15/05/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.35 CP129401 - Airport Services - Access Roads, Car Parks	Ben Lewis - Executive Manager - Commercial Services	Deferred	1/11/2018	30/09/2019	1%	0%	
<b>SERVICE PROFILE</b>							
6.1 Airport Asset Management	Capital		\$20,000	\$20,000	\$0	\$20,000	
<b>ACTION PROGRESS COMMENTS</b>							
31/09/2018 - Awaiting quote from suppliers							
4/2/19 - These works need to be inspected and scheduled for 19/20 financial year as part of the scheduling of works in conjunction with Tech Services annual road works							
Last Updated - 04/02/2019							



## Shire of East Pilbara


## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.36 CP129402 - Airport Services - Water Including RO Plant	Finn Macleod - Project Engineer 2	In Progress	10/09/2018	10/06/2019	70%	80%	 YELLOW
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
6.1 Airport Asset Management	Capital	\$1,296,000	\$1,080,000	\$275,646	\$804,354		
<b>ACTION PROGRESS COMMENTS</b> Contract offer accepted, contract documents executed. deposit paid and contract work has commenced  4/2/19 - RO unit is in manufacture. Site works to commence shortly on - refer to project gantt chart and Finn PE  8/03/2019 - RO Unit being manufactured in Perth. Site Service location to occur week beginning 11/03/2018. further preparatory site works to begin in April  8/05/2019 - RO unit has been manufactured in Perth and is undergoing factory testing. Site works have commenced constructing the footings for the RO and associated tanks. The tanks are being manufactured in Victoria and there are delays in supply of one of the components of the tanks which will be causing a delay to the entire project . Options to speed up delivery of the project and minimize delays are being investigated. Last Updated - 08/05/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.38 CP129417 - Airport Safety and Security - CCTV	Ashley Jordan - Corporate Support Officer - Airport	Deferred	10/09/2018	30/09/2019	10%	0%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
6.1 Airport Asset Management	Capital	\$40,000	\$40,000	\$0	\$40,000		
<b>ACTION PROGRESS COMMENTS</b> 21/09/18 SOW developed, awaiting site visit by external auditor prior to RFQ process  17/10/18 Acknowledgement made that system requires a further audit by an independent party to asses the current technology as a whole in order to determine its viability, installing additional cameras at this point may cause further issues if the technology utilized is not up to standard. Last Updated - 15/05/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.39 CP129422 - Marble Bar Airport Infrastructure	Bryan Griggs - Coordinator Asset Maintenance	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
6.1 Airport Asset Management	Capital	\$60,000	\$60,000	\$0	\$60,000		
<b>ACTION PROGRESS COMMENTS</b> 31/09/2018 - Most of project to be completed in-house. 24/01/2019 - New signage on terminal, new water tank & plumbing to terminal, new lighting in terminal. Outstanding - close off (mens) toilet, remove old tanks & structure 10/5/19 - Completed Last Updated - 15/05/2019							



## Shire of East Pilbara

## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.40 CP129421 - Airport Communications IT	Ashley Jordan - Corporate Support Officer - Airport	In Progress	10/09/2018	30/06/2019	25%	100%	 RED


Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
6.1 Airport Asset Management	Capital	\$20,800	\$20,800	\$4,571	\$16,229

**ACTION PROGRESS COMMENTS**

30/09/2018 - Awaiting IT to confirm details of IT upgrade.

21/11/2018 Information Services Support Officer has conducted evaluation of Airport Equipment, awaiting quotations for replacement equipment.

Last Updated - 23/01/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.41 CP129426 - ASCE Plant and Equipment	Bryan Griggs - Coordinator Asset Maintenance	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
6.1 Airport Asset Management	Capital	\$90,000	\$90,000	\$15,597	\$74,403


**ACTION PROGRESS COMMENTS**

30/09/2018 - In discussions with Bryan and Oliver

24/01/2019 - Tractor grader blades procured. Outstanding - RTV replacement, Ride-on mower replacement

10/5/19 - Major servicing done to RTV and mower so replacement not required.

Last Updated - 15/05/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.42 CP129431 - Public Structures	Bryan Griggs - Coordinator Asset Maintenance	Deferred	10/09/2018	30/09/2019	5%	0%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
6.1 Airport Asset Management	Capital	\$150,000	\$150,000	\$0	\$150,000

**ACTION PROGRESS COMMENTS**

30/09/2018 - concepts in process of being drafted. ETA mid October for design RFT.


24/01/19 - original concept from STEA. Outstanding - Exec decision required for limit of scope of design to enable writing SoW

10/5/19 - Deferred to be included in the master plan

Last Updated - 15/05/2019

## Shire of East Pilbara

## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.47 CP129419 - Newman Airport Lighting Project	Ben Lewis - Executive Manager - Commercial Services	Deferred	1/09/2018	30/09/2019	50%	0%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
6.1 Airport Asset Management	Capital	\$750,000	\$750,000	\$0	\$750,000		
<b>ACTION PROGRESS COMMENTS</b>							
4/2/19 - The lighting project has expanded to include the a new ALER building and ancillary cabling . Tender documents are being finanlised for tender in February for the electrical design. Works are to be deferred until the 19/20 financial year.							
10/5/19 - RFT currently out to tender - closes 23/5/19							
Last Updated - 15/05/2019							

## Shire of East Pilbara

## Action &amp; Task Progress Report

## Procurement and Contracts

**STRATEGY:** 2.1.1 Support healthy and safe lifestyle choices

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.1 CP59010 - Ranger Vehicle - 4WD (51113)	Oliver Schaer - Manager Technical Services - Rural	Completed	9/09/2018	30/06/2019	100%	100%	


Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
9.1 Procurement	Capital	\$70,000	\$0	\$70,454	-\$70,454

**ACTION PROGRESS COMMENTS**

30/09/2018 - Vehicle allocated for build from factory

31/01/2019 - Vehicle waiting for Pod to be built for Vehicle

Last Updated - 09/05/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.3 CP79002 - MDS - Health Vehicle - 4WD (71090)	Oliver Schaer - Manager Technical Services - Rural	Completed	9/09/2018	30/06/2019	100%	100%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
9.1 Procurement	Capital	\$54,900	\$54,900	\$54,858	\$42


**ACTION PROGRESS COMMENTS**

31/09/2018 - Vehicle allocated for build from factory

31/01/2019 - Completed

Last Updated - 04/02/2019

**STRATEGY:** 2.2.1 Facilitate community connectedness and inclusion

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.2.1.3 CP139818 - RPT Troop Carrier	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
9.1 Procurement	Capital	\$110,000	\$110,000	\$0	\$110,000

**ACTION PROGRESS COMMENTS**

31/09/2018 - Vehicle allocated for build from factory

31/01/2019 - Vehicle ordered and at dealer for modifications

15/05/2019 - Vehicle Delivered


Last Updated - 15/05/2019






## Shire of East Pilbara

## Action &amp; Task Progress Report

**STRATEGY:** 3.1.3 Maintain and facilitate community infrastructure and urban heritage, including roads and buildings

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.34 CP129034 - Reporting Officer 4WD X-Cab (121212)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
9.1 Procurement	Capital	\$61,700	\$61,700	\$61,602	\$98		
<b>ACTION PROGRESS COMMENTS</b>							
31/09/2018 - Vehicle allocated for build from factory							
31/01/2019 - Completed							
Last Updated - 04/02/2019							

**STRATEGY:** 5.1.1 Enhance governance capability to deliver sustainable outcomes

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.9 CP49004 - CEO Vehicle - Sedan (41218)	Oliver Schaer - Manager Technical Services - Rural	Completed	9/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
9.1 Procurement	Capital	\$94,900	\$94,900	\$94,808	\$92		
<b>ACTION PROGRESS COMMENTS</b>							
30/09/2018 - Vehicle purchased and delivered.							
Last Updated - 06/11/2018							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.13 CP49014 - MAP Vehicle 4WD (41230)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
9.1 Procurement	Capital	\$65,000	\$65,000	\$68,539	-\$3,539		
<b>ACTION PROGRESS COMMENTS</b>							
31/09/2018 - Vehicle allocated for build from factory							
31/01/2019 - Completed							
Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.14 CP139007 - MDS - Building Vehicle - 4WD (131113)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
9.1 Procurement	Capital	\$65,000	\$65,000	\$55,609	\$9,391		
<b>ACTION PROGRESS COMMENTS</b>							
31/10/2018 - Purchased and delivered							
Last Updated - 06/11/2018							

## Shire of East Pilbara

## Action &amp; Task Progress Report

## Corporate Services

## Financial Services

STRATEGY: 3.1.1 Improve local amenity

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.1.4 CP129315 - RforR Town Centre Revitalisation	Lisa Davis - Manager Corporate Services	Completed	10/09/2018	30/06/2019	100%	100%	<div><div></div><div></div><div></div></div> GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
20.1 Financial Services	Capital	\$100,000	\$0	\$0	\$0		
ACTION PROGRESS COMMENTS							
31/07/2018 - Acquittal completed and approved.							
Last Updated - 06/11/2018							

## Shire of East Pilbara

## Action &amp; Task Progress Report

## Information Communication and Technology

**STRATEGY:** 5.1.1 Enhance governance capability to deliver sustainable outcomes

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.8 CP49001 - Computer Equipment	Sian Appleton - Executive Manager - Corporate Services	Completed	9/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
23.1 Information Communication and Technology	Capital	\$90,000	\$90,000	\$48,054	\$41,946

**ACTION PROGRESS COMMENTS**

31/10/2018 - Purchases being made according to asset management plan. Will come in under budget due to complete hardware audit showing some hardware can be replaced at a later date - review to be conducted at January budget review. Recommend underspend be put to the engagement of a consultant to complete Council's IT Strategic Plan and into Information Technology reserves.

Last Updated - 15/05/2019



## Shire of East Pilbara

## Action &amp; Task Progress Report

Martumili Artists

**STRATEGY:** 2.2.1 Facilitate community connectedness and inclusion

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.2.1.2 CP119421 - Martumili Troop Carrier	Carly Day - Manager Martumili	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
8.2 Development of Martu Art	Capital	\$100,000	\$100,000	\$90,560	\$9,440

**ACTION PROGRESS COMMENTS**

31/10/2018 - Troop Carrier purchased and on site October.

Last Updated - 16/11/2018

## Shire of East Pilbara

## Action &amp; Task Progress Report

## Strategic and Business Planning

**STRATEGY:** 1.1.1 Actively support local businesses

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
1.1.1.3 CP119019 - Town Square Fit Out	Sian Appleton - Executive Manager - Corporate Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
2.2 Economic Development	Capital	\$11,200	\$11,200	\$11,217	-\$17

**ACTION PROGRESS COMMENTS**

Works originally identified to the pop up retail spaces have been completed.

Currently no other capital purchases planned.

Last Updated - 04/02/2019


## Shire of East Pilbara

## Action &amp; Task Progress Report

## Customer and Community Services

## Recreation and Events

STRATEGY: 2.1.1 Support healthy and safe lifestyle choices

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.5 CP119047 - UV Meters	Simmons Van Buerle - Manager Recreation & Events	In Progress	10/09/2018	30/06/2019	50%	50%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
15.4 Aquatic Centres	Capital	\$12,500	\$12,500	\$2,422	\$10,078

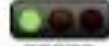
## ACTION PROGRESS COMMENTS

30/09/2018 - Purchase order for Newman Installation raised to Wide Glide.

UV meter has been installed at Newman Aquatic Centre with a media release distributed.

Initial quotes have been obtained for Marble Bar installation but these are for more than the current budget allows. Additional funds will be sought during Budget Review to enable the completion of this project. The costs in Marble Bar are higher than anticipated due to the need for a cyclone rated installation.

Last Updated - 30/01/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.6 CP119062 - M/Bar Aquatic Centre - P&E	Simmons Van Buerle - Manager Recreation & Events	Deferred	10/09/2018	30/09/2019	25%	25%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
15.4 Aquatic Centres	Capital	\$0	\$0	\$0	\$0

## ACTION PROGRESS COMMENTS

30/09/2018 - Contacted Department of Education regarding works and they have agreed to scheduled the works in May 2019. Under the terms of the Agreement, the Shire will contribute 50% of the costs.

A meeting was held with the Department of Education (DoE) at the Marble Bar Pool on 17 January 2019 to discuss the scope of remedial works required. A number of repairs are required to enable the facility to be reclassified as a Class One Aquatic Facility including earthing of all metal structures such as the handrails and lane rope anchor points. The quote based on scope of works is expected to be provided in the next few weeks. Further funds will be needed for the 2019/2020 budget to complete these works. The cost of remedial works is expected to be significant and will need to be shared 50% between the Shire and the DoE (as determined by the current Agreement).

The works will take place during the dry season (June - August) and will require the pool to be closed for use during that time.

15/05/2019 Estimates for the Council contribution for the scope of works required is approx \$250,000 for the total works (Includes 50% contribution of pool and concrete works and project management, and 100% funding of wheelchair hoist). An agenda item will be considered by Council at the meeting of 24 May 2019 to allocate


Capital budget for the Shire's share of costs in the 19/20 year. Once this is confirmed, a competitive tender process will be initiated by the Dept of Education.

Last Updated - 16/05/2019



## Shire of East Pilbara

## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.7 CP119083 - Newman Aquatic Centre - L&B	Simmons Van Buerle - Manager Recreation & Events	In Progress	10/09/2018	30/06/2019	20%	20%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
15.4 Aquatic Centres	Capital	\$32,800	\$32,800	\$0	\$32,800		
<b>ACTION PROGRESS COMMENTS</b>							
30/09/2018 - Wideglide have provided a quote. Two further quotes are being sought.							
31/01/2019 Quotes were received from Pindan and from CFC. A PO has been raised for WideGlide to complete the work after 4 June (when winter shutdown commences). Scope of work will include replacing damaged tiles and repainting the shower partitions. To enable to scope of work to include the disable changeroom/toilet, funds from 119062 will be used to supplement the funds in 119083							
15/05/2019 The pool has been advertised to close on 2 June 2019. The changeroom works will commence the week after.							
Last Updated - 15/05/2019							




## Shire of East Pilbara

## Action &amp; Task Progress Report

## Infrastructure Services

## Infrastructure Services




**STRATEGY:** 3.1.2 Provide and maintain open spaces for the community to recreate and connect

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.1 CP119705 - Turf Mower	Oliver Schaer - Manager Technical Services - Rural	Deferred	10/09/2018	30/09/2019	1%	0%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.3 Open Space Assets - Rural	Capital	\$30,000	\$30,000	\$0	\$30,000		
<b>ACTION PROGRESS COMMENTS</b>							
31/01/2019 - Confirming requirements							
15/05/2019 - Not required this financial year							
Last Updated - 16/05/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.2 CP119709 - Playground Equipment	Bhavesh Modi - Manager Technical Services - Newman	In Progress	10/09/2018	30/06/2019	70%	75%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.1 Open Space Assets - Newman	Capital	\$40,000	\$40,000	\$11,470	\$28,530		
<b>ACTION PROGRESS COMMENTS</b>							
19/12/2018 - Reallocation of funds as per Sept Council meeting. \$100,000 to Newman resealing. Newman works depot's team P & G dealing with routine maintenance to keep it in nice, clean and safe condition. No more works from the Newman works depot for this FY.							
8/03/2019 - Playtech tradesmen in MB on 6-8 March undertaking works to indoor play equipment . Awaiting final report on completion of works							
Last Updated - 07/05/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.3 CP119728 - Cricket Pitch Covers	Bhavesh Modi - Manager Technical Services - Newman	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.1 Open Space Assets - Newman	Capital	\$30,000	\$0	\$22,738	-\$22,738		
<b>ACTION PROGRESS COMMENTS</b>							
19/12/2018 - Pitch covers PO issued, and to be laid out, most likely to be completed in-house, in March 2019 (after consultation with relevant stakeholders). No further work require.							
Last Updated - 07/05/2019							



## Shire of East Pilbara


## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.4 CP129613 - Oval Reticulation Automation	Bhavesh Modi - Manager Technical Services - Newman	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.1 Open Space Assets - Newman	Capital	\$50,000	\$50,000	\$43,230	\$6,770		
<b>ACTION PROGRESS COMMENTS</b> 19/12/2018 - This FY a new water storage tank will be bought and install. The project already commenced, quotes received for on site prep/ring beam construction and removal of existing beam and quotes received from various tank suppliers. After a numbers of in-house, and external, discussions, PO issued for the ring beam and tank, work to be completed in February.  Ring beam construction, site preparation were completed in Jan 19 and Tank got installed in Feb 19. The depot chasing a recirculation pump and automatic chlorine dosing system as required by the DoH, which could not be done by the tank supplier and depot needs waiting for the tank to get installed first before inviting any other supplier. This work to be completed in the next FY as a separate CAPEX item. Last Updated - 07/05/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.5 CP129731 - Reticulation Vehicle (2801)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.1 Open Space Assets - Newman	Capital	\$33,700	\$33,806	\$33,806	\$0		
<b>ACTION PROGRESS COMMENTS</b> 31/09/2018 - Vehicle allocated for build from factory. Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.6 CP119704 (Newman) - Minor Equipment P&G	Bhavesh Modi - Manager Technical Services - Newman	Completed	20/09/2018	30/06/2019	100%	100%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.1 Open Space Assets - Newman	Capital	\$25,000	\$25,000	\$6,800	\$18,200		
<b>ACTION PROGRESS COMMENTS</b> 19/12/2018-Newman works depot team looking at a few options under this category and acquisition will be completed as per the below timeline. The depot received a new pressure cleaner system with 500 L tank from Honda. Also, bought a tool box with all the tools. No more purchase for the current FY. Last Updated - 07/05/2019							



## Shire of East Pilbara

## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.2.7 CP119704 (Rural) - Minor Equipment P&G	Oliver Schaer - Manager Technical Services - Rural	Completed	20/09/2018	30/06/2019	100%	100%	


Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.3 Open Space Assets - Rural	Capital	\$25,000	\$25,000	\$11,900	\$13,100

**ACTION PROGRESS COMMENTS**

15/05/2019 - FY 18/19 Acquisitions have been completed

Last Updated - 15/05/2019

**STRATEGY:** 3.1.3 Maintain and facilitate community infrastructure and urban heritage, including roads and buildings

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.9 CP129545 - Marble Bar / Woodie Woodie Road	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.4 Transport Assets - Rural	Capital	\$225,000	\$225,000	\$191,879	\$33,121

**ACTION PROGRESS COMMENTS**


30/09/2018 - Scheduled to begin November 2018

30/11/2018 - In Progress

31/01/2019 - In progress, on target

15/05/2019 - Project Completed

Last Updated - 15/05/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.10 CP129546 - Jigalong Road	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
19.4 Transport Assets - Rural	Capital	\$570,000	\$570,000	\$567,090	\$2,910

**ACTION PROGRESS COMMENTS**





31/10/2018 - Still to be commenced

31/01/2019 - Completed

Last Updated - 04/02/2019

## Shire of East Pilbara





## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.11 CP129551 - Woodie Woodie Road	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	28/06/2019	100%	100%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$300,000	\$200,000	\$188,890	\$11,110		
<b>ACTION PROGRESS COMMENTS</b> 30/09/2018 - Tying in with Main Roads Program 30/11/2018 - In Progress 31/01/2019 - In progress, on target 15/05/2019 - Project Completed for this FY. Remaining funds to be carried forward to FY 19/20 Last Updated - 15/05/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.12 CP129556 - Munjina-Roy Hill Road	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$477,300	\$477,300	\$477,295	\$5		
<b>ACTION PROGRESS COMMENTS</b> 31/01/2019 - Completed Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.13 CP129588 - Boreline Road	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$334,800	\$334,800	\$334,802	-\$2		
<b>ACTION PROGRESS COMMENTS</b> 30/10/2018 - due for completion end of November 31/01/2019 - Completed Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.14 CP129537 - Kiwirrkurra Access Road	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	25%	25%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$265,000	\$125,000	\$54,665	\$70,335		
<b>ACTION PROGRESS COMMENTS</b> 31/01/2019 - In progress, on target - recommence after wet season 15/05/2019 - Graders in the process of mobilising to Kiwirrkurra Last Updated - 15/05/2019							



## Shire of East Pilbara




## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.15 CP129538 - Punmu Access Road	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	80%	100%	 YELLOW
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$630,000	\$220,000	\$186,686	\$33,314		
<b>ACTION PROGRESS COMMENTS</b>							
31/10/2018 - In progress							
31/01/2019 - In progress, on target - recommence after wet season							
15/05/2019 - Project in progress and due to be completed by June 2							
Last Updated - 15/05/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.16 CP129539 - Talawana Track	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$230,000	\$230,000	\$230,361	-\$361		
<b>ACTION PROGRESS COMMENTS</b>							
Completed.							
Last Updated - 06/11/2018							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.17 CP129540 - Jupiter Well Access road	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$58,400	\$58,400	\$58,365	\$35		
<b>ACTION PROGRESS COMMENTS</b>							
31/10/2018 - In progress							
31/01/2019 - Completed							
Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.18 CP129542 - Kunnawarritji Access Road	Oliver Schaer - Manager Technical Services - Rural	In Progress	10/09/2018	30/06/2019	90%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.4 Transport Assets - Rural	Capital	\$520,000	\$520,000	\$253,623	\$266,378		
<b>ACTION PROGRESS COMMENTS</b>							
31/10/2018 - In progress							
15/05/2019 - Project in progress, due to be completed by 19 May							
Last Updated - 15/05/2019							



## Shire of East Pilbara




## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.19 CP129577 - Drainage Improvements	Michael Zion - Coordinator Asset Management	Completed	22/10/2018	7/11/2018	100%	100%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.1 Open Space Assets - Newman		Capital	\$100,000	\$91,000	\$90,834	\$166	
ACTION PROGRESS COMMENTS							
The contract has been awarded on 9 October and works will commence approx 22 October. Works completed on 7 November 2018.							
Last Updated - 07/11/2018							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.22 CP129610 - Newman Town Streets - Additional	Bhavesh Modi - Manager Technical Services - Newman	In Progress	10/09/2018	30/06/2019	50%	50%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.2 Transport Assets - Newman		Capital	\$328,500	\$168,500	\$142,758	\$25,742	
ACTION PROGRESS COMMENTS							
19/12/2018-Less budget, with no MUNI component only R2R C/F from the FY 2017/18 allowed in budget. Works to be continued through extended contract RFT 10-2017-18-Profiling, Asphalt and Spray seal Works Newman by Fulton Hogan (FH). Due to above mentioned reduced MUNI funding, the Newman depot had to look for another approximately \$180k to fix the big roundabout and approaching/exiting lanes near admin office (a Level 1 spot as per our Hierarchy), with 50mm milling and asphalt, which is in bad shape. Budget C/F from the last year R2R was to be used for reseal works over 12 streets as per the SOEP 3-Year Plan for Newman Infrastructure Renewal and Preservation and Drainage Works 2018-19 2019-20 and 2020-21, the depot waiting for the completion of drainage installation works and some source/s for more budget.							
The Council approved fund adjustments requested from certain savings and all the above mentioned profiling/ asphaltting and spray seal works were listed for the FY 2018/19 to the FH.							
2019-05-15- Spray seal works completed in 12 streets in November and asphalt/profiling to be done in May 2019.							
Last Updated - 15/05/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.23 CP129618 - Pavement Failure & Drainage Works	Bhavesh Modi - Manager Technical Services - Newman	In Progress	10/09/2018	30/06/2019	95%	95%	
Service Profile		Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance	
19.2 Transport Assets - Newman		Capital	\$817,000	\$817,000	\$750,402	\$66,598	
ACTION PROGRESS COMMENTS							
19/12/2018-A number of streets where drainage works to be undertaken as per the Newman Works Depot planned the SOEP 3-Year Plan for Newman Infrastructure Renewal and Preservation and Drainage Works 2018-19 2019-20 and 2020-21.							
For the current FY, project works under the RFT 01-2018-19 Drainage Works Newman completed in October 2018. Followed by spray seal works in November 2018, through the RFT 10-2017-18-Profiling, Asphalt and Spray seal Works Newman by Fulton Hogan (FH).							
2019-05-15-Only 5% works remained to be done with asphalt works for intersections and will be done when FH returns to Newman in May 2019.							
Last Updated - 15/05/2019							







## Shire of East Pilbara

## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.24 CP129619 - Streetscape Projects	Finn Macleod - Project Engineer 2	In Progress	10/09/2018	30/06/2019	25%	100%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.1 Open Space Assets - Newman	Capital	\$20,000	\$10,000	\$9,144	\$856		
<b>ACTION PROGRESS COMMENTS</b> 15/05/19 - Survey and service location of the site has been completed as well as a design produced by Kath Szczerbik of The City of Swan . A cost estimate was completed which came to approximately \$90,000. Three contractors were engaged to provide estimates to confirm this price. One contractor elected not to respond, while the other provided estimates at \$115,000 (ex GST) and \$133,000 (ex GST). These cost estimates are far above the proposed 30k-40 k that BHP had said they would be willing to spend. 30k-40k would not be sufficient to provided even lawn and irrigation to the area , let alone landscape the verge.  The findings of the estimates, as well as the design have been put to BHP for comment on how they would like to proceed . (provide extra funding, reduce scope significantly or cancel project)  Last Updated - 16/05/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.25 CP129074 - Skid Loader (2753)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.2 Transport Assets - Newman	Capital	\$80,000	\$80,000	\$79,874	\$126		
<b>ACTION PROGRESS COMMENTS</b> 31/09/2018 - Vehicle allocated for build from factory 31/01/2019 - Completed  Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.26 CP129084 - Minor Equipment	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.2 Transport Assets - Newman	Capital	\$58,000	\$30,000	\$10,082	\$19,918		
<b>ACTION PROGRESS COMMENTS</b> 15/05/2019 - FY 18/19 Acquisitions have been completed  Last Updated - 15/05/2019							

## Shire of East Pilbara




## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.27 CP129092 - Toyota Hilux - 2WD (2703)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
<b>Service Profile</b>							
<b>Budget Type</b>		<b>Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>YTD Variance</b>		
19.4 Transport Assets - Rural	Capital	\$65,400	\$65,400	\$64,889	\$511		
<b>ACTION PROGRESS COMMENTS</b>							
31/09/2018 - Vehicle allocated for build from factory							
Last Updated - 06/04/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.28 CP129106 - Fuso Canter	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
<b>Service Profile</b>							
<b>Budget Type</b>		<b>Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>YTD Variance</b>		
19.4 Transport Assets - Rural	Capital	\$95,000	\$95,000	\$83,143	\$11,857		
<b>ACTION PROGRESS COMMENTS</b>							
31/01/2019 - Vehicle order, waiting on build							
Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.29 CP129729 - Vehicle Construction Leading Hand (2708)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
<b>Service Profile</b>							
<b>Budget Type</b>		<b>Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>YTD Variance</b>		
19.4 Transport Assets - Rural	Capital	\$92,000	\$92,000	\$90,110	\$1,890		
<b>ACTION PROGRESS COMMENTS</b>							
31/09/2018 - Vehicle allocated for build from factory							
Last Updated - 06/04/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.30 CP129730 - Vehicle Works Supervisor (2801)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
<b>Service Profile</b>							
<b>Budget Type</b>		<b>Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>YTD Variance</b>		
19.2 Transport Assets - Newman	Capital	\$60,000	\$60,000	\$56,494	\$3,506		
<b>ACTION PROGRESS COMMENTS</b>							
31/09/2018 - Vehicle allocated for build from factory							
Last Updated - 09/05/2019							



## Shire of East Pilbara


## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.31 CP129734 - Motor Grader (2743)	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
<b>Service Profile</b>							
<b>Budget Type</b>		<b>Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>YTD Variance</b>		
19.4 Transport Assets - Rural	Capital	\$419,999	\$375,000	\$369,000	\$6,000		
<b>ACTION PROGRESS COMMENTS</b>							
31/09/2018 - Documents being prepared for WALGA Panel Contract							
31/01/2019 - Completed							
Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.32 CP129717 - Skid Loader	Oliver Schaer - Manager Technical Services - Rural	Completed	10/09/2018	30/06/2019	100%	100%	
<b>Service Profile</b>							
<b>Budget Type</b>		<b>Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>YTD Variance</b>		
19.4 Transport Assets - Rural	Capital	\$68,900	\$68,900	\$68,897	\$3		
<b>ACTION PROGRESS COMMENTS</b>							
31/09/2018 - Documents being prepared for WALGA Panel Contract							
31/01/2019 - Completed							
Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.46 CP129530-129573-129574 - Newman Town Reseals, Kerbing and Footpath program	Bhavesh Modi - Manager Technical Services - Newman	Completed	20/09/2018	30/06/2019	100%	100%	
<b>Service Profile</b>							
<b>Budget Type</b>		<b>Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>YTD Variance</b>		
19.2 Transport Assets - Newman	Capital	\$472,700	\$470,000	\$452,239	\$17,761		
<b>ACTION PROGRESS COMMENTS</b>							
Budget needs to be updated as per the August 2018 update to the Finance. Works completed, with invoices being addressed following the joint measurements done over the recent days by the contractor and the depot staff, for the FY 2018-19 under the extended contract RFT 02-2016-17 Supply of Concrete works by the Dowsing Group in September 2018. As many as, 16 streets were covered for various pathway, kerb and pram ramp renewal and small scale new works, with majority of them being completed as planned in the SOEP 3-Year Plan for Newman Infrastructure Renewal and Preservation and Drainage Works 2018-19 2019-20 and 2020-21.							
Last Updated - 07/11/2018							

## Shire of East Pilbara

## Action &amp; Task Progress Report

**STRATEGY:** 4.1.1 Ensure efficient, effective and innovative waste services to reduce, reuse and recycle

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
4.1.1.3 CP109019 - Septage Ponds	Sinead McGuire - Project Engineer 1	In Progress	10/10/2018	28/06/2019	80%	100%	 YELLOW
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
19.1 Open Space Assets - Newman	Capital	\$640,000	\$500,000	\$483,589	\$16,411		
<b>ACTION PROGRESS COMMENTS</b>							
15/05/2019 -Sludge drying bed works completed. Pumping of ponds to drying beds currently being scheduled to occur on a regular basis. One pump out has occurred, sludge is currently being removed from drying bed and second pump out to occur on 27/05/2019. A contract for both pumping and earthworks to be set up to allow for more efficient long term management .							
Last Updated - 15/05/2019							




## Shire of East Pilbara

## Action &amp; Task Progress Report

## Natural Resource Management

**STRATEGY:** 3.1.3 Maintain and facilitate community infrastructure and urban heritage, including roads and buildings

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.37 CP129404 - Airport Services - Waste	Ben Lewis - Executive Manager. - Commercial Services	Deferred	10/09/2018	30/09/2019	1%	0%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
21.2 Waste Collection and Recycling	Capital	\$80,000	\$0	\$0	\$0


**ACTION PROGRESS COMMENTS**

4/2/19 - SoW and drawings done.

10/5/19 - This project is deferred to be considered as part of the Airport Master Plan project

Last Updated - 15/05/2019

**STRATEGY:** 4.1.1 Ensure efficient, effective and innovative waste services to reduce, reuse and recycle

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
4.1.1.2 CP109017 - Weighbridge	Raees Rasool - Executive Manager Infrastructure Services	Deferred	10/09/2018	30/09/2019	1%	0%	


Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
21.2 Waste Collection and Recycling	Capital	\$20,000	\$0	\$0	\$0

**ACTION PROGRESS COMMENTS**

Reviewing previous documentation with the view to understand the project requirements

16/05/2019 - There is no previous documentation or internal knowledge about this project. Therefore it is deferred

Last Updated - 16/05/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
4.1.1.4 CP109034 - Newman Landfill Improvements	Sinead McGuire - Project Engineer 1	In Progress	1/11/2018	30/06/2019	10%	100%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
21.2 Waste Collection and Recycling	Capital	\$150,000	\$112,000	\$13,868	\$98,132

**ACTION PROGRESS COMMENTS**

15/05/2019 - Waste consultant SMEC engaged to undertake waste masterplan.

Site visit was conducted on 07/05/2019 with consultants to Marble Bar, Nullagine and Newman.

Kick start meeting occurring 16/05/2019. SOEP liaising with SMEC to provide all relevant information on current waste services.

Last Updated - 15/05/2019




## Shire of East Pilbara

## Action &amp; Task Progress Report

## Project Management

**STRATEGY:** 1.1.1 Actively support local businesses

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
1.1.1.4 CP109002 - Sewerage Plant Upgrade	Sinead McGuire - Project Engineer 1	In Progress	2/07/2018	28/06/2019	55%	100%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$1,597,000	\$1,597,000	\$714,107	\$882,893

**ACTION PROGRESS COMMENTS**

15/05/2019 -Clay lining project is completed.

Clarifier upgrade has been delayed indefinitely due to risks of discharging raw sewage to wetlands.

WWTP upgrade proposal to be presented at May OCM to request additional budget so system upgrade can be completed to mitigate ongoing risks .

Last Updated - 15/05/2019

**STRATEGY:** 1.1.2 Lobby, advocate and facilitate corporate partnerships to support economic growth opportunities

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
1.1.2.1 CP139309 - Desert Discovery Drive Structures	Raees Rasool - Executive Manager Infrastructure Services	Deferred	10/09/2018	30/09/2019	0%	0%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$200,000	\$0	\$0	\$0


**ACTION PROGRESS COMMENTS**

Will review previous documentation including former council resolutions to understand the project requirements

16/05/2019 - The project will require grant funding to proceed. The shire did not obtain grant funding this financial year and so the project is deferred

Last Updated - 16/05/2019

**STRATEGY:** 2.1.1 Support healthy and safe lifestyle choices

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.2 CP59025 - Town Centre CCTV	Warren Barker - Coordinator Building Services	Completed	1/07/2018	30/06/2019	100%	100%	

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$50,000	\$50,000	\$2,554	\$47,446

**ACTION PROGRESS COMMENTS**

Tendered.




5/2/19 - Initial upgrade works completed as part of insurance claims.

IP cameras will be returning to Newman at the end of March

Last Updated - 15/05/2019

## Shire of East Pilbara

## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.4 CP59014 - SES Building (Demolition)	Warren Barker - Coordinator Building Services	Completed	9/09/2018	30/06/2019	100%	100%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$100,000	\$100,000	\$60,450	\$39,550		
<b>ACTION PROGRESS COMMENTS</b> RFQ advertised Contract awarded to Delta Group at the December Council Meeting. Works to commence in March 2019. Work has commenced onsite 07/03/2019 with site works expected to take 6 days Last Updated - 15/05/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.8 CP119602 - Airconditioner Gym II	Ben Lewis - Executive Manager - Commercial Services	Completed	10/09/2018	30/06/2019	100%	100%	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$130,000	\$130,000	\$116,776	\$13,224		
<b>ACTION PROGRESS COMMENTS</b> 30/09/2018 - Purchase order issues 4/2/19 - works complete Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.9 CP119627 - Nullagine Gym	Warren Barker - Coordinator Building Services	Not Approved	10/09/2018	30/06/2019	0%	Not Set	
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$22,000	\$0	\$0	\$0		
<b>ACTION PROGRESS COMMENTS</b> 30/09/2018 - Project on Hold until risk assessment completed. Assessment completed, report due end of October. 4/2/19 - Risk assessment completed, need to re-prioritise the works to be undertaken in the facility Last Updated - 08/03/2019							



## Shire of East Pilbara

## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.1.1.10 CP119738 - Capricorn Oval Light Upgrade	Ben Lewis - Executive Manager - Commercial Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$320,000	\$320,000	\$295,000	\$25,000


**ACTION PROGRESS COMMENTS**

30/09/2018 - PO issues. Work scheduled during sports off season ie January 2019.

4/2/19 - Works completed.

Last Updated - 04/02/2019

**STRATEGY:** 2.2.1 Facilitate community connectedness and inclusion

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.2.1.1 CP119306 - Nullagine Radio Building Upgrade	Warren Barker - Coordinator Building Services	In Progress	10/09/2018	30/06/2019	10%	100%	 RED


Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$8,500	\$0	\$0	\$0

**ACTION PROGRESS COMMENTS**4/2/19 - Obtaining details from the broadcasting authority as to equipment required for upgrading  
Attempting to find a qualified local contractor ( Port Hedland) to carry out a report and provide costings.

15/05/19 - Met onsite with TEC Services from Port Hedland and now awaiting quote

Last Updated - 16/05/2019

**STRATEGY:** 2.3.1 Facilitate services for families and children, youth and aged

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
2.3.1.2 CP119309 - Nullagine Community Library	Warren Barker - Coordinator Building Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$11,000	\$11,000	\$5,600	\$5,400

**ACTION PROGRESS COMMENTS**

Tendered 11/18

Contract was awarded to Wideglide Constructions at the November Council Meeting

4/2/19 - Works completed




Last Updated - 04/02/2019



## Shire of East Pilbara

## Action &amp; Task Progress Report




**STRATEGY:** 3.1.1 Improve local amenity

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.1.1 CP109022 - Public Toilets	Warren Barker - Coordinator Building Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$12,000	\$12,000	\$10,400	\$1,600		
<b>ACTION PROGRESS COMMENTS</b>							
Tendered 11/18							
Contract was awarded to Wideglide Constructions at the November Council Meeting							
Site works are complete							
Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.1.2 CP109033 - Nullagine Public Toilets	Warren Barker - Coordinator Building Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$10,000	\$52,000	\$25,375	\$26,625		
<b>ACTION PROGRESS COMMENTS</b>							
31/10/2018 - Toilets insitu							
Contract was awarded to Wideglide Constructions at the November Council Meeting							
Last Updated - 04/02/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.1.3 CP109025 - Marble Bar Public Toilets	Warren Barker - Coordinator Building Services	Completed	10/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$1,000	\$1,000	\$15,858	-\$14,858		
<b>ACTION PROGRESS COMMENTS</b>							
31/10/2018 - Toilets insitu							
Contract was awarded to Wideglide Constructions at the November Council Meeting							
Last Updated - 04/02/2019							

## Shire of East Pilbara

## Action &amp; Task Progress Report




**STRATEGY:** 3.1.3 Maintain and facilitate community infrastructure and urban heritage, including roads and buildings.

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.3 CP99026 - Marble Bar SPQ External	Marisa Wolfenden - Coordinator Property Services	Completed	9/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$14,300	\$14,300	\$0	\$14,300		
<b>ACTION PROGRESS COMMENTS</b> Currently out to tender which closes 8/11/18. Wideglide appointed contractor Works in Marble Bar scheduled for April 2019 8/3/19 - works not commenced -Wideglide advised that they will be going to MB in next few weeks. No change to progress percentage or status. 15/5/19 - External painting completed Last Updated - 16/05/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.4 CP49039 - Newman Administration Building Security Upgrade	Ben Lewis - Executive Manager - Commercial Services	In Progress	9/09/2018	30/06/2019	80%	100%	 YELLOW
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$50,000	\$50,000	\$12,921	\$37,079		
<b>ACTION PROGRESS COMMENTS</b> Tendered 11/18 4/2/19 - Security system upgrade completed. Developing master key system 10/5/19 - Planning for master key system is progressing. Last Updated - 15/05/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.5 CP89007 - Community Services - Public Buildings	Warren Barker - Coordinator Building Services	Deferred	9/09/2018	30/09/2019	1%	0%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$85,000	\$85,000	\$0	\$85,000		
<b>ACTION PROGRESS COMMENTS</b> Tendered 11/18 Last Updated - 16/05/2019							



## Shire of East Pilbara

## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.6 CP89018 - Newman House	Warren Barker - Coordinator Building Services	Completed	9/09/2018	30/06/2019	100%	100%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$53,000	\$13,250	\$13,300	-\$50		
<b>ACTION PROGRESS COMMENTS</b> Tendered 11/18 Contract was awarded to Wideglide Constructions at the November Council Meeting Site works are well underway Work has been completed Last Updated - 08/03/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.7 CP99027 - Community Housing Capital	Marisa Wolfenden - Coordinator Property Services	In Progress	9/09/2018	30/06/2019	10%	100%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$34,000	\$34,000	\$2,563	\$31,437		
<b>ACTION PROGRESS COMMENTS</b> Currently out to tender which closes 8/11/18 8/3/19 - No change - Wideglide advises they will be commencing Marble Bar & Nullagine works in next couple of weeks. 14/5/19 - Contractors arriving to do the roofing at Piri Smith Retirement Units on the 22nd May 2019 should take approx. 4-5 days Last Updated - 15/05/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.8 CP119013 - Gallop Hall	Warren Barker - Coordinator Building Services	Deferred	10/09/2018	30/09/2019	1%	0%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$5,000	\$0	\$0	\$0		
Last Updated - 16/05/2019							



## Shire of East Pilbara

## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.20 CP129596 - Depot Redevelopment	Finn Macleod - Project Engineer 2	Completed	1/08/2018	12/03/2019	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$240,000	\$240,000	\$207,744	\$32,256


**ACTION PROGRESS COMMENTS**

30/09/2018 - Contract has been awarded and construction was due to commence in October. Contractor has declined to sign the contract and will not commence the works. the contract could not be awarded to the next highest tenderer as the price was above the project's budget. the project is deferred until there are additional funds allocated to complete the works. funds now allocated and construction work to commence on 4 February

08/03/2019 - GO2 begun works on the 4th of February and progress has been good. Project is on schedule and due to be completed on 12/3/2019. Handover is to occur during week beginning 11/03/2019 and will be ready for use by depot staff 18/3/2019

8/05/2019 - Project was completed on 18/3/2019, however some minor defects were identified. these defects were rectified by 25/3/2019.

Last Updated - 08/05/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.21 CP129601 - Nullagine Entry Statement	Raees Rasool - Executive Manager Infrastructure Services	Deferred	1/11/2018	30/09/2019	1%	0%	 GREEN


Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$5,000	\$0	\$0	\$0

**ACTION PROGRESS COMMENTS**

Reviewing previous documentation with the view to understand the project requirements

16/05/2019 - Staff have liaised with Cr Schill regarding this project as she has taken an active interest. The budget is not appropriate for the scope so the project has been deferred to the 2019/20 financial year with \$20k listed on the 2019/20 capital works budget

Last Updated - 16/05/2019

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.43 CP139209 - Cape K - Caretaker's Residence	Michael Zion - Coordinator Asset Management	Completed	10/09/2018	14/12/2018	100%	100%	 GREEN

Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
11.1 Project Management	Capital	\$500,000	\$500,000	\$382,044	\$117,956

**ACTION PROGRESS COMMENTS**

30/09/2018 - Factory inspection and sign off for transport is Wednesday 17 October practical completion reached on 14 December. some minor electrical defects to complete before house can be occupied.


expected completion in early February 2019 - received advice from electrician is now complete. manual and as-built plans being prepared and delivered on February 28.

defects period commenced on 14 December 2018 and bank guarantee being held for 12 months. some minor electrical and IT issues that need to be completed during defects period.

Last Updated - 15/05/2019

## Shire of East Pilbara

## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
3.1.3.44 CP139210 - Nullagine Caravan Park (Demolition of buildings)	Warren Barker - Coordinator Building Services	In Progress	1/12/2018	30/06/2019	1%	100%	 RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$150,000	\$150,000	\$0	\$150,000		
<b>ACTION PROGRESS COMMENTS</b>							
31/09/2018 - This is subject to Council direction and the agenda item going to the October Council meeting							
Tender has gone out for submissions and closing on 25th March 2019							
Tender closed and assessments completed. Now going back to Council							
Last Updated - 16/05/2019							



**STRATEGY:** 5.1.1 Enhance governance capability to deliver sustainable outcomes

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.10 CP99019 - Staff Housing Capital - M/Bar & Nullagine	Marisa Wolfenden - Coordinator Property Services	In Progress	9/09/2018	30/06/2019	15%	100%	<div><div></div><div></div><div></div></div> RED
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$550,000	\$550,000	\$101,125	\$448,875		
ACTION PROGRESS COMMENTS							
Currently out to tender which 8/11/18							
8/3/19 - Structural Reports (Portion 21 of the Tender) have been completed. Status changed from 10 to 15%. Wideglide advised they will be commencing building works in next few weeks for Marble Bar and Nullagine.							
15/5/19 - Nullagine - Structural works near completion at 19 Clemensen - completion date mid June							
15/5/19 - Marble Bar - Wideglide to commence concrete works and shed on the 22nd May 201+							
Last Updated - 16/05/2019							



## Shire of East Pilbara

## Action &amp; Task Progress Report

Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.11 CP99020 - Staff Housing Capital - Newman	Marisa Wolfenden - Coordinator Property Services	In Progress	9/09/2018	30/06/2019	70%	75%	 GREEN
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$444,800	\$448,000	\$143,578	\$304,422		
<b>ACTION PROGRESS COMMENTS</b> Works currently out to tender which closes 8/11/18  31/01/19 - contract awarded to Wideglide Works underway due for completion May Works not in contract has been awarded to other local contractors.  8/3/19 - 48 Forrest Ave nearly completed (few items to be rectified following PC inspection bathroom, laundry & toilet upgrade). 15/5/19 - 3 Ella bathroom near completion, 1 Ella works completed, 48 Forrest works completed, Fencing works to 29 Newman Drive and 33 Nyabalee completed, Security Screens to multiple houses completed, Painting - Internal houses - completed, ceiling fans, near completion, Patio 15 Cullidrah, near completion, outstanding Window Replacement due to commence.. Reticulation - near completion, Solar Panels, approx. 50% completed Last Updated - 15/05/2019							
Action	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
5.1.1.12 CP99028 - Staff Housing Capital - Airport	Marisa Wolfenden - Coordinator Property Services	In Progress	9/09/2018	30/06/2019	80%	100%	 YELLOW
Service Profile	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance		
11.1 Project Management	Capital	\$180,900	\$180,900	\$50,934	\$129,966		
<b>ACTION PROGRESS COMMENTS</b> Works identified, Tender Document drafted, finalised and will be released Saturday 13th October 2018 Tenders close 8/11/18 Works awarded to Wideglide Works currently underway. Completion May 2019 8/3/19 - concrete & structural works have commenced (portion 4 of tender). Changed status from 10% to 15%. 15/5/19 - All Airport works have been completed, except the solar panels, they Last Updated - 15/05/2019							



**9.2.7 AMENDED OCCUPATIONAL HEALTH AND SAFETY POLICY**

<b>Attachments:</b>	<b>Appendix 1 – Final OHS Policy 2019</b>
<b>Responsible Officer:</b>	<b>Ms Sian Appleton Executive Manager Corporate Services</b>
<b>Author:</b>	<b>Ms Sian Appleton Executive Manager Corporate Services</b>
<b>Proposed Meeting Date:</b>	<b>24 May 2019</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

---

**REPORT PURPOSE**

For Council to adopt the amended Occupational Health and safety Policy (“the Policy”) to be included within the SoEP Policy Manual. This will replace the existing policy (Policy Item 2.5).

**BACKGROUND**

Council adopted the 2018/19 Policy Manual (*in its entirety*) at the Ordinary Council meeting held on the 29<sup>th</sup> June, 2018 (**Resolution: 201718/196**) including policy 2.5 Occupational Health and Safety Policy.

This policy was reviewed recently in conjunction with LGIS.

**COMMENTS/OPTIONS/DISCUSSIONS**

Refer to the attached updated Occupational Health and Safety Policy. This policy replaces the current Occupational Health and Safety Policy to produce a more streamlined succinct policy and clearly outlines the Shire’s commitment to Occupational Health and Safety.

Councillors received the draft policy at Corporate Discussion in April. No further comments were received.

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Part 2 - Constitution of local government (Division 2 - Local governments and councils of local governments) 2.7. Role of council 2.7.(2)(b): The Council is to determine the local government’s policies.

**POLICY IMPLICATIONS****2.5 OCCUPATIONAL HEALTH AND SAFETY POLICY**

**STRATEGIC COMMUNITY PLAN**

**5: Governance**

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

**RISK MANAGEMENT CONSIDERATIONS**

Health – High

Reputation External and Internal - Medium

**FINANCIAL IMPLICATIONS**

No financial resource impact.

**VOTING REQUIREMENTS**

Simple.

**OFFICER'S RECOMMENDATION**

**That Council adopt the amended Occupational Health and Safety Policy to replace the current Policy.**

**Appendix 1**  
**Final OHS Policy 2019**



## 2.5 Occupational Health and Safety Policy

<b>Responsible Directorate</b>	Corporate Services
<b>Responsible Officer</b>	Manager Human Resources
<b>File Number</b>	ADM-12-7

### Objective

The Shire of East Pilbara believe that the safety, health and well-being of people employed by us, or people affected by our work, is a priority and must be considered during all work performed by us or on our behalf.

The objectives of this policy are to, as far as reasonably practicable:

- achieve a safe and incident free workplace;
- provide adequate training, instruction and supervision to enable employees to perform their work safely and effectively;
- involve employees and subcontractors in the decision-making process through regular communication and consultation;
- ensure employees and subcontractors identify and control risks in the workplace; and
- consider OSH in project planning and work activities.

The success of our OSH performance depends on:

- the commitment of all persons;
- allocation of resources to achieving the policy objectives;
- planning work activities with due consideration given to OSH;
- undertaking the risk management process in an effective manner; and
- communicating and consulting with our workers and contractors.

We are committed to fulfilling the objectives of this policy and expect the same of all workers and contractors working on our behalf.

### Review

The Occupational Health and Safety Policy will be reviewed every two years.



References	Occupational Health & Safety Act 1984 (WA)		
Related Procedures	<ul style="list-style-type: none"> <li>• Safety Management Plan</li> <li>• Safety Induction Manual</li> <li>• Competency Modules</li> <li>• Emergency Evacuation Plans</li> <li>• Emergency Response Procedures</li> <li>• Risk Management Strategy</li> <li>• Contractor OHS Compliance Guidelines</li> <li>• Contractor Checklist</li> </ul>		
Date Adopted by Council	27 June 2003	Item No	9.1.3
Review/Amendment Date	24 May 2019	Item No	
Major Review			
Next Review			

**9.3 EM COMMERCIAL SERVICES****9.3.1 NEWMAN HOUSE - OFFICE ACCOMMODATION, PUNTUKURNA ABORIGINAL MEDICAL SERVICES (PAMS) NEW LEASE FOR THE EAST WING.**

**File No:** A417550

**Responsible Officer:** Mr Ben Lewis  
Executive Manager Commercial Services

**Author:** Mrs Marisa Wolfenden  
Coordinator Property Services

**Proposed Meeting Date:** 26 May 2019

**Location/Address:** LOT 500 (15) Iron Ore Parade, Newman

**Name of Applicant:** Puntukurna Aboriginal Medical Services

**Author Disclosure of Interest:** Nil

**REPORT PURPOSE**

To seek Council approval to enter into a new agreement between the Shire of East Pilbara and Puntukurna Aboriginal Medical Services (PAMS) for office accommodation at Newman House for 12 months with one x 12 month options and to apply the common seal of the Shire of East Pilbara to the new lease agreement.

**BACKGROUND**

PAMS currently have an existing lease agreement for 5 offices at Newman House, which expires on 30 June 2020.

Due to the staffing increases, PAMS require additionally office accommodation and have requested the currently vacant 'east wing' until such time the new PAMS medical facility is constructed.

**COMMENTS/OPTIONS/DISCUSSIONS**

The terms of the new lease agreement are:

Term One (1) year, commencing 1 June 2019

Option Term 12 months

Newman House Rental Rate

Rental Rate \$470 m2, including outgoings, GST exclusive

Rental Increase 3.0%

East Wing	3.0%			
	Yrly Fee Gst Exc	Yrly Fee Gst Inc	Monthly Fee Gst Exc	Monthly Fee Gst Inc
Periods - invoice annually				
1st June 2019 - 30 June 2020	\$36,190.00	\$ 39,809.00	\$ 3,015.83	\$ 3,317.42
1 July 2020 - 30 June 2021	\$ 37,275.70	\$ 41,003.27	\$ 3,106.31	\$ 3,416.94



**STATUTORY IMPLICATIONS/REQUIREMENTS**

*Local Government Act 1995, Part 9, Division 3, S.9.49A Execution of Documents*

**POLICY IMPLICATIONS**

4.5 – Execution of Documents – Item 9.1.2 – 27<sup>th</sup> July, 2018.

**STRATEGIC COMMUNITY PLAN****1: Economic**

A diverse and sustainable regional economy.

E1 Develop and promote a diverse and sustainable economy.

E1.1 Actively support local businesses.

**2: Social**

Harmonious communities sharing strong community connections.

S3 Advocate and partner to improve access to services.

S3.1 Facilitate services for families and children, youth and aged (inclusive of all demographic types including people living with a disability, Aboriginal and Torres Strait Islander, Culturally and Linguistically Diverse and LGBTI).

S3.2 Continue to develop or advocate for new services or programs to meet unmet needs

**RISK MANAGEMENT CONSIDERATIONS**

Failure to enter into a new agreement will only result in the loss of revenue.

**FINANCIAL IMPLICATIONS**

Resource requirements are in accordance with existing budgetary allocation.

**VOTING REQUIREMENTS**

Simple.

**OFFICER'S RECOMMENDATION**

That Council

1. Approves entering into a new agreement with Puntukurna Aboriginal Medical Services for office accommodation located at Newman House for a term of 12 months commencing from the 1<sup>st</sup> June 2019 with one x 12 month option.
2. Approve the common seal to be applied to the agreement between the Puntukurna Aboriginal Medical Services and the Shire of East Pilbara.

**9.3.2 AFFIXING THE COMMON SEAL TO THE LEASE OF THE BUREAU OF METEOROLOGY SITE AT NEWMAN AIRPORT**

**File No:** FAC-1-1  
**Responsible Officer:** Mr Ben Lewis  
Executive Manager Commercial Services  
**Author:** Mr George Christianson  
Manager Compliance Airports  
**Proposed Meeting Date:** 24 May 2019  
**Location/Address:** Newman Airport  
**Name of Applicant:** N/A  
**Author Disclosure of Interest:** Nil

---

**REPORT PURPOSE**

To seek Council approval to enter into a new agreement between the Shire of East Pilbara and the Bureau of Meteorology (BOM) for a portion of reserve R44775 located within the reserve at Newman Airport for 10 years with two (2) x 10 year options and to apply the common seal of the Shire of East Pilbara to the new lease agreement.

**BACKGROUND**

BOM currently maintains a site located on a 16mx16m parcel of land between Northfleet and Linkforce yards at Newman Airport. This site was made available to BOM approximately 30 years ago on a peppercorn agreement as a service to aviation.

At the time of its establishment the site was located remote from other infrastructure. However, over the course of time and expansion of airport the site was slowly enclosed by other lease areas and buildings.

Due to the nature of the instrumentation housed in the BOM compound the site must have uninterrupted airflow and not be subject to interference from nearby structures. A recent inspection by BOM technicians revealed that the site had been compromised and was subject to spurious weather readings particularly with wind and ambient air temperature.

The following are guidelines for clearance zones associated with meteorological facilities:

1. **Instrument Enclosure:** No object shall be placed closer to the instrument enclosure than a distance which is ten (10) times the height of the object.
2. **Anemometer:** No object shall be placed closer to an anemometer than a distance which is thirty (30) times the height of the object.

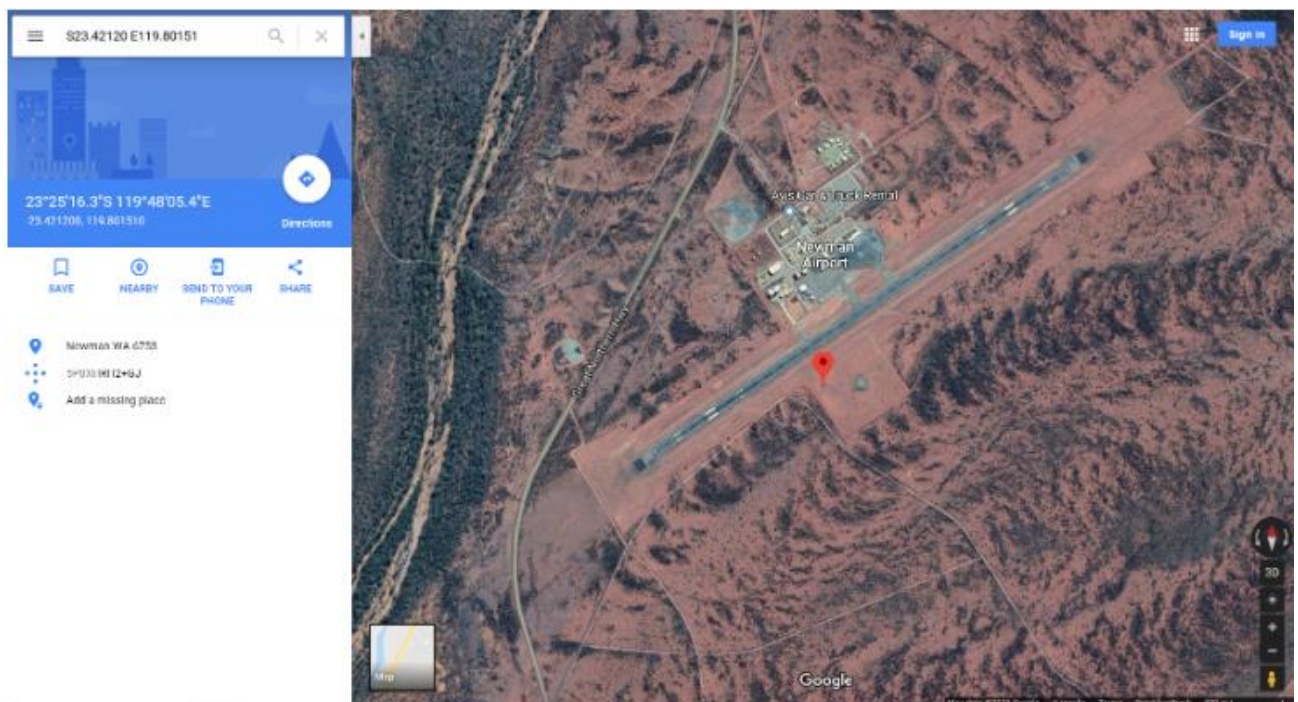
3. **Automatic Weather Station:** No object shall be placed closer to an automatic weather station than a distance which is thirty (30) times the height of the object.
4. **Instrument shelter:** No unrepresentative surface (e.g. asphalt, concrete) or water source (open water or irrigated vegetation) is allowed which occupies >10% of the area within a 100 m radius of the shelter or 5% of the area within 30 m of the shelter. Activities are not permitted which may cause a temporary change in temperature or humidity within 100 m of the shelter without prior consultation with the lessee.

Both the BOM and the Shire concluded that the site should be moved at the earliest opportunity. The timing for this would be at the expiry of the current two year lease on 22 October 2019. A 10 lease was in force until October 2017 when a 12 months plus 12 months option was agreed to by the parties to allow time for a transition to a new site location.

### COMMENTS/OPTIONS/DISCUSSIONS

With the agreement of the BOM, the current site location of the AWS will be moved to a new location on the eastern side of the aerodrome near the existing Airservices Australia (AsA) navigation aids (NAVAIDS) facilities.

Google Earth Image of New Location:



The new location will not cause the AWS to require building approval as it is for the purpose of providing services to aircraft operating into and out of Newman Airport and in the vicinity of Newman Airport. Airlines rely on the provision of the AWS for the safe operations of aircraft.



The site required for the AWS is 16x16m or 256sqm and will consist of a 10m high mast, Stevenson Screen containing temperature gauges, wind anemometer and rain gauge. Power to the site will be provided via the airport's power supply to the AsA NAVAIDS.

The BOM would like to commence initial site works as soon as possible (June 2019 has been proposed) with the site infrastructure being installed in October.

The terms of the new lease agreement are:

Term	Ten (10) years, commencing 1 July 2019
Option Term	2 x 10 years
Rental Rate	Peppercorn - \$1.00
Rental Increase	Nil

## **STATUTORY IMPLICATIONS/REQUIREMENTS**

*Local Government Act 1995, Part 9, Division 3, S.9.49A Execution of Documents*

## **POLICY IMPLICATIONS**

4.5 – Execution of Documents – Item 9.1.2 – 27<sup>th</sup> July, 2018.

## **STRATEGIC COMMUNITY PLAN**

### **1: Economic**

A diverse and sustainable regional economy.

E1 Develop and promote a diverse and sustainable economy.

E1.1 Actively support local businesses.

### **3: Built Environment**

Connected and accessible communities.

B2 Plan for the future.

B2.2 Facilitate the release of land for diverse and inclusive housing options, industrial and commercial use

### **5: Governance**

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings.

**RISK MANAGEMENT CONSIDERATIONS**

During the transition of the AWS from one site to the other the changeover of the mast/base should be completed on day one and the temperature screen/rain gauge changeover completed on day two. This means that the service should not be offline for more than two days. As a consequence BOM will take the following actions to mitigate the risks to aviation during the move:

- Issue a Notice to Airmen (NOTAM); and
- Advise all stakeholders.

During the down time airlines will rely on the area forecast and nearby airport observations and forecasts.

**FINANCIAL IMPLICATIONS**

There are no financial cost implications to council. All costs associated with the relocation of the facility are the responsibility of the Lessee.

**VOTING REQUIREMENTS**

Simple.

**OFFICER'S RECOMMENDATION**

That Council,

1. Approves entering into a Lease Agreement with the Bureau of Meteorology for a portion of land on Reserve R44775 located at Newman Airport for a term of 10 years commencing on 1 July 2019 with two (2) x 10 year option terms; and
2. Approves the common seal to be applied to the agreement between the Shire of East Pilbara and the Bureau of Meteorology.

**9.4 EM CUSTOMER & COMMUNITY SERVICES****9.4.1 CAPITAL EXPENDITURE AT MARBLE BAR AQUATIC CENTRE FOR THE 2019-20 FINANCIAL YEAR**

**Responsible Officer:** Ms Lisa Clack  
Executive Manager Customer & Community Services

**Author:** Ms Simmone Van Buerle  
Manager Recreation & Events

**Proposed Meeting Date:** 24 May 2019

**Location/Address:** N/A

**Name of Applicant:** N/A

**Author Disclosure of Interest:** Nil

---

**REPORT PURPOSE**

For Council to consider for expenditure of up to \$250,000, for capital works at Marble Bar Aquatic Centre in the 2019/20 capital works budget.

**BACKGROUND**

At the 27 May 2016 Ordinary Council Meeting, Council approved entering into a new ten year licence agreement with the Minister for Education for the shared use of Marble Bar Aquatic Centre located at Marble Bar Primary School. Under the terms of this agreement, Council must pay 50% of the cost incurred by the Minister to maintain and repair the facilities, plant and equipment within 30 days after receiving an invoice from the Minister in respect thereof.

Safety assessments of Marble Bar Swimming Pool were conducted in October 2017 by Royal Life Saving WA and by LGIS in October 2018. A number of risks were identified including:

- Concrete pathways were cracked and uneven
- Cracking of bulk head edges around the concourse with exposed sharp jagged surfaces
- Rusted and deteriorating covers to the plant room wells
- Concrete bunds in the plant room are broken
- Pool surfaces were peeling and tiles were cracked and missing in places
- Depth markers and lane markers were faded and not visible in some areas
- Non-compliance to AS/NZS 3000-2000- Electrical installations (wiring rules) – namely that metallic lane rope anchors, deck sockets and handrails were not earthed.

The Department of Education have supplied indicative cost estimates of the remedial works required for the pool at approximately \$290,000, and a further \$40,000 for the concrete remediation. The works required will be subject to a competitive tender process undertaken by the Department of Finance on behalf of the Department of Education, and additional project management fees of up to 20% will be levied on the work (total estimate of \$396,000 including management fees).



The Department of Education have advised they have budgeted \$145,000 to meet the required 50% contribution from the Department for the pool works, and the 50% contribution for the concrete works is also being considered. Please note that whilst the Department of Education are considering funding for the concrete works the Shire will only be contributing 50% towards the remedial works. Additionally, these cost estimates are indicative only and the works will be subject to a competitive tender process undertaken by the Department of Finance on behalf of the Department of Education. As costs are not fixed, a variance of an additional 1% has been included, taking the proposed 50% contribution by the Shire of East Pilbara to \$200,000.

A further allocation of \$50,000 is requested for the supply, installation and earthing of the proposed wheelchair hoist. This is not a co-funded item, and would require the Shire of East Pilbara to meet the full cost. This takes the total capital allocation requested to \$250,000 for this project.

The dry winter season, commencing in July is the best time for capital works to be undertaken at Marble Bar Aquatic Centre. Undertaking the works at this time will cause the least disruption to the school and to the community and it is anticipated the pool would be reopened prior to the summer months. To meet this timeframe will require the tender to be awarded in June, which is prior to the 2019/20 budget deliberations of Council.

The required Marble Bar Aquatic Centre capital upgrades have been identified and included in the current 10 year Capital Works Plan, with \$250,000 proposed to be allocated in the 2019/20 financial year. As the tender cannot be progressed by the State Government without confirmed provision of Council funds, Council is requested to allocate an appropriate provision within the 2019/20 budget for these capital works, to enable the works to be tendered, and commence within an appropriate timeframe.

## **STATUTORY IMPLICATIONS/REQUIREMENTS**

Nil

## **POLICY IMPLICATIONS**

Nil

## **STRATEGIC COMMUNITY PLAN**

### **2: Social**

Harmonious communities sharing strong community connections.

S1 Promote and facilitate safe and healthy communities.

S1.1 Support healthy and safe lifestyle choices.

### **3: Built Environment**

Connected and accessible communities.

B1 Optimise places to live, work and enjoy.

B1.1 Improve local amenity.

B1.3 Maintain and facilitate community infrastructure and urban heritage, including roads and buildings.

## **5: Governance**

Demonstrated accountability and corporate governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

## **RISK MANAGEMENT CONSIDERATIONS**

The identified hazards pose risks which could result in injuries to employees and users of the Marble Bar Aquatic Centre. Broken concrete bunds could lead to environmental contamination in the event of chemical spills.

Failure to approve the expenditure to rectify the hazards could result in possible legal risks to Council if the terms of the licensing agreement with the Department of Education are not met. Any delay in approving expenditure will delay the start of the project and may result in the pool not being open during the hot summer months, causing community dissatisfaction and reputational risks to Council.

## **FINANCIAL IMPLICATIONS**

The 19/20 Capital Budget will allow for up to \$250,000 of works to upgrade Marble Bar Aquatic Centre.

## **VOTING REQUIREMENTS**

Absolute.

## **OFFICER'S RECOMMENDATION**

**That Council allocate capital expenditure of up to \$250,000 to be included in the 2019/2020 budget, for capital upgrades to Marble Bar Aquatic Centre.**

**9.5 EM INFRASTRUCTURE SERVICES****9.5.1 UPGRADES TO THE NEWMAN WASTEWATER TREATMENT PLANT**

<b>Attachment:</b>	<b>Appendix 1 – WWTP Location</b> <b>Appendix 2 – Map of WWTP</b> <b>Appendix 3 – WWTP Process Diagram</b> <b>Appendix 4 – WWTP User Group Process Diagram</b> <b>Appendix 5 – Photos of Critical Infrastructure</b> <b>Appendix 6 – System Risk Assessment</b> <b>Appendix 7 – Loan Calculation Sewage Plant</b>
<b>Responsible Officer:</b>	<b>Mr Raees Rasool</b> <b>Executive Manager Infrastructure Services</b>
<b>Author:</b>	<b>Ms Sinead McGuire</b> <b>Project Engineer</b>
<b>Proposed Meeting Date:</b>	<b>24 May 2019</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

---

**REPORT PURPOSE**

To provide recommendations to council regarding urgent upgrades to various critical items of infrastructure at the Newman Wastewater Treatment Plant (the **WWTP**). This will ensure the Shire can continue to provide raw sewage treatment and Class A irrigation water to green spaces for the local community in Newman.

**WASTEWATER TERMINOLOGY**

Please refer to the below definitions of commonly used technical wastewater terminology which will be referenced in this report:

- **Sewage** – A type of wastewater produced by a community of people typically including toilets, showers, washing machines etc. collected through sewers.
  - **Effluent**- The outflowing of water from a structure. In this report it will refer to the water which is produced by the WWTP after it goes through the treatment process.
  - **Class A Water** – The water quality required by regulators for it to be used as irrigation.
  - **Rag**- larger solids (bigger than 5cm) which typically consist of baby wipes, cloth and general rubbish in sewage.
  - **Grit**- Smaller solids (less than 5cm) which typically consists of small rocks and sand in sewage.
  - **Sludge**- The solids separated from the rest of the sewage during the treatment of wastewater.
-



## BACKGROUND

### 1. WWTP Historical Information

The WWTP was built by BHP in 1981. It was designed to process raw sewage resulting in Class A water irrigated throughout Newman. In 1986 the water reuse part of the system was transferred to the Shire, and in 1990 the WWTP was transferred to the North West Region of Water Corporation WA (the **WC**). In 1995 WC advised that they wished to close the plant with the suggestion of a sewage pond replacement which would not allow for a high enough quality effluent to be irrigated. Following this the Shire voted to retain the plant under an asset transfer agreement with the WC in 1996 so the town could retain a Class A water irrigation system.

### 2. System Overview

The location of the WWTP can be seen in **Appendix 1**. The main pieces of infrastructure are highlighted in (**Appendix 2 refers**). The focus of this report will be on the following items highlighted on the map:

- Inlet structure;
- Orbal;
- Clarifier Feed;
- Return Activated Sludge (**RAS**) Pit;
- Primary Clarifier;
- Secondary Clarifier;
- Irrigation Pond;
- Emergency Pond and
- Storage Tank.

An overview of the WWTP system process is demonstrated in **Appendix 3**. The process begins with 1.5 ML/day of raw sewage supplied by the WC (as per the asset transfer agreement of 1996) entering the inlet structure. In the inlet the rag and grit are removed from the raw sewage flow. From the inlet the flow is gravity fed into the orbal which acts as an aeration ditch. The orbal is home to bacteria that naturally digest and breaks down the sludge within the raw sewage.

From here the sewage passes through the clarifier feed which slows down the flow. The flow is spilt into two streams, with approximately two thirds travelling to the primary clarifier and one third to the secondary clarifier. The clarifier separates the flow into sludge and effluent through settling. The sludge settles to the bottom of the tank where it travels to the RAS chamber and is pumped back to the orbal to further digest. The effluent (which now has had the sludge removed) overflows out of the clarifier to the irrigation storage pond or storage tank. From the pond or tank storage the effluent either is treated with chlorine and pumped into Newman town for irrigation (approximately 900kL/day), or discharged into the neighbouring BHP wetland (approximately 600 kL/day).

In an emergency where the WWTP would have to be shut down the procedure in place involves diverting flow into the emergency pond. Once the emergency pond is filled the irrigation pond would be used. In total both ponds can store 6 days of raw sewage based on the 1.5ML/day inflows. If both ponds were full then there is no other option than to divert the 1.5ML/day daily raw sewage inflows to the neighbouring BHP owned wetlands, resulting in significant environmental impacts.

### 3. Stakeholders and User Groups

The stakeholders associated with the WWTP are as follows:

Type of Stakeholder	Effectuated Groups	Interest
Local Community	Local Residents and Businesses Transient Workforce Residing in Newman	Raw sewage is treated through the WWTP
Industry	BHP - Whaleback Mine Site	Raw sewage is treated through the WWTP
Industry	BHP- Environment	Treated effluent is discharged to BHP owned neighbouring wetland
Local Government Body	Shire of East Pilbara	Owner of WWTP asset operation and maintenance
State Government Body	Water Corporation WA (the <b>WC</b> )	Liaising with the Shire in providing technical support for upgrades. Asset owner of sewage infrastructure before it reaches WWTP.
State Government Body	Department of Environmental Regulation ( <b>DWER</b> )	Regulates WWTP discharges to the environment through works approval and licensing process
State Government Body	Department of Mines, Industry Regulation and Safety ( <b>DMIRS</b> )	BHP governed by the Resource and Environmental compliance
State Government Body	Department of Health	Regulates treatment of sewage
End Users for Reuse Water	Martumili Shire Administration Centre Newman High School Department of Education Newman Ambulance Station Newman Lions Park Local Community Sporting Groups Red Sand Tavern East Newman Residents	Receive Class A effluent water which is used for irrigation

How these stakeholders are affected can be seen in **Appendix 4**.

### 4. WWTP Asset Condition

Since its construction in 1981 there have been no upgrades undertaken on the following pieces of critical infrastructure:

- Inlet structure
- Orbal Unit
- Primary Clarifier

The lack of upgrade projects over 38 years has resulted in a poor condition rating of the overall system, resulting in significant risks and inefficient operation of the plant. The Shire has worked closely with the WC in identifying the outstanding risks within the plant.

### **5. Hazards and Risks Identified within the System**

Please refer to **Appendix 5 and Appendix 6**. The major hazards which have been identified within the system and their associated risks are highlighted below:

#### **5.1 Hazard: Rag travelling through WWTP system due to inappropriate design of inlet structure**

The inlet structure is made up of two components; the screens and the grit separation chamber. The purpose of this system is to separate out and remove the inorganic materials in the sewage that cannot be processed by the plant. The screen removes large rags and the grit separation chamber removes the small rocks and sands in the flow. The current inlet has two channels. Each channels' screen is capable of screening 30l/s, providing a total inflow capacity of 60l/s. Currently, the WC frequently pump at 68l/s to the inlet. WC cannot reduce the rate at which they pump to the WWTP and it is likely that this flow rate will increase in the future with population growth. The WC's planned maximum flow rate is 187 l/s.

The current inlet is not operating effectively allowing rag and other contaminants to travel through the screen even when flow rates are lower than 60l/s. Contractors are currently engaged to remove rag from the primary clarifier on a weekly basis until rag is addressed in future project upgrades. Screening baskets have been installed in both the inlet and the clarifier feed and are cleaned out on a regular basis. The baskets fill with rag and then act as a plug.

##### **5.1.1 Associated Risk**

Rag passing through the inlet has resulted in a build-up of rag in the orbal. The orbal consists of bacteria that naturally digest and break down the sludge within the waste stream. For this process to occur, the bacteria require a high level of dissolved oxygen in the water which is created by the presence of aeration discs in the orbal. Unfortunately a large majority of the rag that has made it passed the inlet structure is now collecting on the base of the orbal. This is significantly reducing the available reaction volume of the orbal, as well as creating a zone of the bottom of the orbal that is low in oxygen. The outcome of this issue is that less of the sludge is naturally digested and must instead be removed, dried and sent to landfill. Once the rag is in the orbal it is likely to move into the clarifier.

Rag entering the clarifier feed is covering the basket screen and acting as a plug resulting in the clarifier feed overflowing. This overflow means the secondary clarifier cannot be used in isolation to the primary clarifier. When the secondary clarifier is not used and the system relies on the primary clarifier alone all raw sewage must be stored on site. This increases the risk of having to divert raw sewage to the wetlands



in the future when any repairs or upgrades take place and the WWTP needs to be shutdown.

Rag in the primary clarifier is blocking the scraper which rotates around the bottom of the tank (tow bro). This blocking in turn affects the sludge return rate to the orbal, affecting the effluent quality produced.

Rag being able to travel through to the secondary clarifier is resulting in the blocking of the secondary clarifier tow bro. The secondary clarifier has a reduced ability to handle rag. This is due to smaller holes in the tow bro which results in more blockages with less rag. This also affects the effluent quality produced.

The above risks have been assessed and allocated ***extreme and high ratings***.

## **5.2 Hazard: Suspected damage to primary clarifiers bearings between concrete base and centre island causing lean of skimmer arm.**

The primary clarifier is at the end of its useful life based on advice received by the WC and the Shire's operational staff. This is due to suspected damaged bearings between the concrete base and centre island. This has led to the lean of the skimmer arm, which in turn produces audible grinding noises. An upgrade project was scheduled for May 2019, however it was delayed. This delay was due to the risk of discharging raw sewage to the adjacent wetland being determined as too high.

### **5.2.1 Associated Risk**

If the primary clarifier centre island bearings fail then the WWTP will have to be shut down. This shutdown means that the town's sewage cannot be treated until the clarifier is rectified. The raw sewage inflows of 1.5ML/day will have to be stored on site in the emergency pond and the irrigation pond. There are six days of onsite storage (taking into account the clarifier volume being pumped into the pond) before the raw sewage would have to be discharged to the wetlands. This would result in 1.5 ML/day of raw sewage discharge, in a week this would equal the volume of over four 50m swimming pools.

The above risk has been assessed and allocated a ***high rating***.

## **5.3 Limited amount of on-site storage**

Based on current inflow levels of 1.5 ML/day there are 6 days of storage in the emergency and irrigation pond. In the event that the WWTP needs to be isolated and raw sewage cannot be treated, the only place it can go is into these two ponds.

### **5.3.1 Associated Risk**

In the event that any critical infrastructure (at this stage the primary clarifier is deemed most at risk) fails the raw sewage will be stored on site for 6 days. If a section of critical infrastructure failed it is highly likely that the associated remedial works would take longer than 6 days and hence discharging raw sewage into the wetlands is highly likely.

The above risk has been assessed and allocated an ***extreme rating***.

---

#### **5.4 Hazard: Current operation of WWTP system must be done manually on site**

The WWTP currently relies on the site operational team to ensure the smooth running of the plant. There is currently no official out of hours monitoring. This a labour intensive exercise with limited available internal human resources. The manual monitoring includes physically removing rag from rag baskets, writing down daily flow volumes in and out, visual inspections of both clarifiers and orbal to ensure they are functioning correctly as well as testing of the effluent. In the event of an emergency (ie. plant failure, high flow levels causing raw sewage to travel through system without being processed adequately, clarifier failure etc.) the WWTP must be manually isolated.

##### **5.4.1 Associated Risk**

In the event operational staff are not able to attend site there are no automated fail safe procedures in place to ensure that the system can be rectified. This could result in overflows of the inlet or clarifier feed, as well as producing a low quality effluent. This would result in an Occupational Health and Safety (**OHS**) on site issue if an overflow was to occur as well as OHS issues to the community in contact with the irrigated water if a low quality was being produced.

The above risk has been assessed and allocated a *high rating*.

#### **5.5 Hazard: No control of raw sewage inflow to clarifiers**

Raw sewage from the WC travels through to the inlet, orbal, clarifier feed then to the clarifiers. This process is all gravity fed with no control valves meaning there is no control over the process.

##### **5.5.1 Associated Risk**

In times of high inflow there is no way to reduce the flow rates. This can result in raw sewage travelling too quickly through the system which can result in low quality effluent. It also means that the orbal cannot be utilised for additional storage capacity. Finally it causes the clarifier feed to overflow when the primary clarifier is isolated due to no flow control being present.

The above risk has been assessed and allocated a *high rating*.

#### **5.6 Hazard: No control of speed RAS return pump rates**

The sludge return rate of clarifiers cannot be adjusted due to being at a fixed speed. The RAS pumps are operational at a fixed rate of 36 L/s, which should be upgraded to Variable Speed Drives (**VSD**) set to approximately 18 L/s to increase the quality of effluent produced from clarifiers as well as allow for more control of the plant.

##### **5.6.1 Associated Risk**

Fixed speed pumps result in less control of the sludge return from the clarifier to the orbal and hence could reduce the quality of effluent produced. A VSD allows

operators to adjust the speed of the pumps depending on the current state of the plant and the volumes of inflows received. VSDs will allow the plant to produce higher quality effluent and use less power as the pumps will be running at a lower speed for the majority of the plants operation.

The above risk has been assessed and allocated a ***moderate rating***.

## **6. Steps undertaken by Shire to mitigate risks**

The Shire had engaged a contractor to replace the primary clarifier infrastructure (was scheduled to be completed in May 2019). Following this the Shire systemically reviewed the operation of the WWTP. This resulted in bigger system issues being revealed; hence the project has now been delayed.

When the extent of the issues was identified the Shire discontinued the existing external consultant support and is liaising with (formal agreement still in negotiation) the WC to provide technical and strategic support. WC are currently assisting in providing best practice solutions which will guide the Shire in completing the required upgrades to the system.

The Shire and the WC are liaising with DWER to highlight current risks and the proposed works. DWER are providing advice on the appropriate approval process to ensure compliance is met whilst mitigating the risk of the plant failing.

## **COMMENTS/OPTIONS/DISCUSSIONS**

The WWTP must have works undertaken to mitigate the risks currently associated with the plant in its current condition. No action would be detrimental to the Shire's reputation in providing sewage treatment for the local community in addition to providing irrigation water to green spaces. The decision to be actioned is the endorsement of the proposed budget for the 2019/2020 financial year so that the WWTP upgrades can be completed. These upgrades are as follows:

### **1. WWTP Upgrades**

#### **1.1 Temporary Process Reactor**

**Budget: \$2,248,549**

#### **Scope of Works**

Convert the existing emergency pond and irrigation pond to a temporary process reactor system. This will allow the Shire to continue to treat the sewage that is pumped to the plant while the system is shut down during upgrades.

The effluent produced from this system may be a lower quality than what is currently produced by the WWTP, however it will be presented to DWER to be used for irrigation over the time required to complete the works. WC believes the quality achieved will be accepted for irrigation.



Upgrading the storage ponds to treatment ponds will give the Shire 3-6 continuous months to complete the works required to the plant.

This work has been assessed as the most important project stage as it will provide the system with a contingency measure to treated incoming raw sewage whilst the WWTP is shutdown.

In the OCM on the 26<sup>th</sup> of April this project was raised as an item (budget review) and an amount of \$597,000 was transferred so work could commence.

### **Risk Mitigation**

This would allow the Shire to have a standalone parallel processor on site which would act to process all raw sewage inflows in the future. This can act as a long term contingency in an emergency event where the WWTP would have to be isolated. The reactor also has added value in allowing for the WWTP to be shut down in the future for scheduled maintenance. This addresses both of the hazards of the primary clarifier failing as well as limited on site storage. The processor could be utilised for 3-6 months at a time.

It can be implemented on site before the inlet is completed. This will act as a contingency in the event that the primary clarifier fails before the upgrade works begin.

In summary it mitigates the shutdown related risks to be re-assessed as **low ratings**.

## **1.2 New Inlet Works**

**Budget: \$2,334,042**

### **Scope of Works**

All ongoing issues at the WWTP can be primarily attributed to the high levels of rag passing through the system. A new inlet will result in a superior screening and grit removal process and will result in the largest impact to the system of all the proposed works. This will be installed parallel to the existing inlet system.

### **Risk Mitigation**

The new inlet project will mitigate the rag hazard. This is through the automatic rag removal screening system which will greatly reduce rag. It will specifically address the following issues as addressed above:

- Rag buildup in orbal
- Rag blocking the clarifier feed
- Rag blocking the primary clarifier
- Rag blocking the secondary clarifier

The above project would mitigate the rag related risks from **extreme and high** to **low ratings**.

### 1.3 Orbal Clean out and Refurbishment

**Budget: \$880,243**

#### Scope of Works

Following the inlet, it is recommended to clean out the orbal due to rag built up on the bottom as well as installing the control valves. By including this in the same shutdown it will be more cost effective. This proposal also includes repairs to the concrete encasement which has not been visually inspected since the plant was built and is suspected to be damaged.

#### Risk Mitigation

The risks that would be addressed in the orbal clean out and upgrades include:

- Rag travelling through WWTP system due to insufficient design of inlet structure
- No control of raw sewage inflow to clarifier

This will allow for both risks to be adjusted from *high to low*.

### 1.4 Primary Clarifier Refurbishment

**Budget: \$796,556**

#### Full Scope of Works

The primary clarifier refurbishment has been committed already, however the project has now been delayed. The works already committed will see the clarifier mechanism being completely replaced like for like. This project was delayed to reduce the risk of raw sewage being discharged to the wetlands.

Additional works which are proposed to be undertaken during this time frame include the installation of variable speed pumps which would improve the operation of the plant.

#### Risk Comparison

The already committed clarifier refurbishment will address the risk of the clarifier failing due to the suspected damage. The additional clarifier works that are included in this proposal would address the following hazards:

- Current operation of system must be done manually on site
- No control of raw sewage inflow from inlet to clarifier

It will address both risks from *high to low*.

### 1.5 Summarised Budget Request

The above budget proposal can be summarised in the table below:

Budget Items	Value
Temporary process reactor	\$ 2,248,549
New inlet works	\$ 2,334,042
Orbal clean-out and refurbishment	\$ 880,243
Clarifier refurbishment	\$ 796,556

<b>Total of Proposed Works</b>	<b>\$ 6,259,390</b>
--------------------------------	---------------------

## 2. Summarised Future Upgrade Works

In addition to the projects highlighted above the following works are required as part of the WWTP planned capital upgrades over the next 3 years:

- New site office including lab area and increased storage
- Construction of additional drying beds
- Orbal Walkway renewal
- Increasing on site storage on ovals to decrease treated effluent being discharged to the wetlands
- Investigate new sources of irrigation to decrease treated effluent being discharged to the wetlands

The proposed future project costs will be reported to council next financial year. The recommended project staging schedule is seen below:

<b>Proposed Project Financial Year</b>		
<b>19/20</b>	<b>20/21</b>	<b>21/22</b>
New inlet works	New Site Office	Increase Site Storage
Temporary process reactor	Drying Beds	Investigate Irrigation Sources
Orbal clean-out and refurbishment	Orbal Walkway	
Clarifier refurbishment		
<b>\$ 6,259,390.00</b>	<b>To Be Confirmed</b>	<b>To Be Confirmed</b>

## STATUTORY IMPLICATIONS/REQUIREMENTS

Part 6 - Financial management (Division 2 - Annual budget) 6.3. Budget for other circumstances (pg 212)

Local Government Act 1995  
Part 6 — Financial management  
Division 2 — Annual budget, 6.3.  
Budget for other circumstances

Part 6 – Financial Management  
Division 4 – General financial provisions  
Section 6.8 – Expenditure from municipal fund not included in annual budget

Environmental Protection Act 1986

Part V — Environmental regulation  
Division 1 — Pollution and environmental harm offences  
50. Discharging waste in circumstances likely to cause pollution

Division 3 — Prescribed premises, works approvals and licences  
54. Works approvals, applying for, granting, refusing etc.  
59. Amending works approval or licence



**POLICY IMPLICATIONS****3.2 ASSET MANAGEMENT****3.4 Budget Amendments****3.14 Procurement and Tender Procedures Policy****4.12 Risk Management****STRATEGIC COMMUNITY PLAN****3: Built Environment**

Connected and accessible communities.

B1 Optimise places to live, work and enjoy

B1.3 Maintain and facilitate community infrastructure and urban heritage, including roads and buildings

B2 Plan for the future

B2.1 Create liveable places through local area planning

N1 Protect and sustain our natural resources

N1.1 Ensure efficient, effective and innovative waste services to reduce, reuse and recycle

N2 Preserve the unique local ecological biodiversity and ecosystems

N2.1 Conserve natural vegetation, green spaces and bushland

G1.1 Provide efficient, accountable and ethical governance

G1.1 Enhance governance capability to deliver sustainable outcomes roads and buildings

**RISK MANAGEMENT CONSIDERATIONS**

***Appendix 6 refers.***

**FINANCIAL IMPLICATIONS**

In the Ordinary Council Meeting (**OCM**) on the 26<sup>th</sup> of April the Temporary Process Reactor project was raised as an item (budget review) and an amount of \$597,000 was transferred so work could commence.

It is estimated that there will be project carry forwards of \$118,282 allocated for the 18/19 general ledger for Capital Improvements – Sewerage which will be used for this proposal.

An option to secure the remaining budget amount is a loan. The details of the proposed loan can be viewed on ***Appendix 7***. This provides two options for loan terms of 15 and 10 years. The interest rate of 3% is subject to quotations from Treasury. The Shire is also investigating additional funding from BHP. Final budget and financial implications will be determined as part of the 2019/2020 budget deliberation.

**VOTING REQUIREMENTS**

Absolute.

**OFFICER'S RECOMMENDATION**

That Council

Allocate the following budget for the 19/20 financial year:

<b>Budget Items</b>	<b>Value</b>
Temporary process reactor	\$ 2,248,549
New inlet works	\$ 2,334,042
Orbal clean-out and refurbishment	\$ 880,243
Clarifier refurbishment	\$ 796,556
<b>Total of Proposed Works</b>	<b>\$ 6,259,390</b>
Budget Approved by Council	\$ 597,000
Carry Forward Budget	\$ 118,282
<b>Total Budget Request 19/20</b>	<b>\$ 5,544,108</b>

## **Appendix 1 WWTP Location**







## **Appendix 2**

### **Map of WWTP**

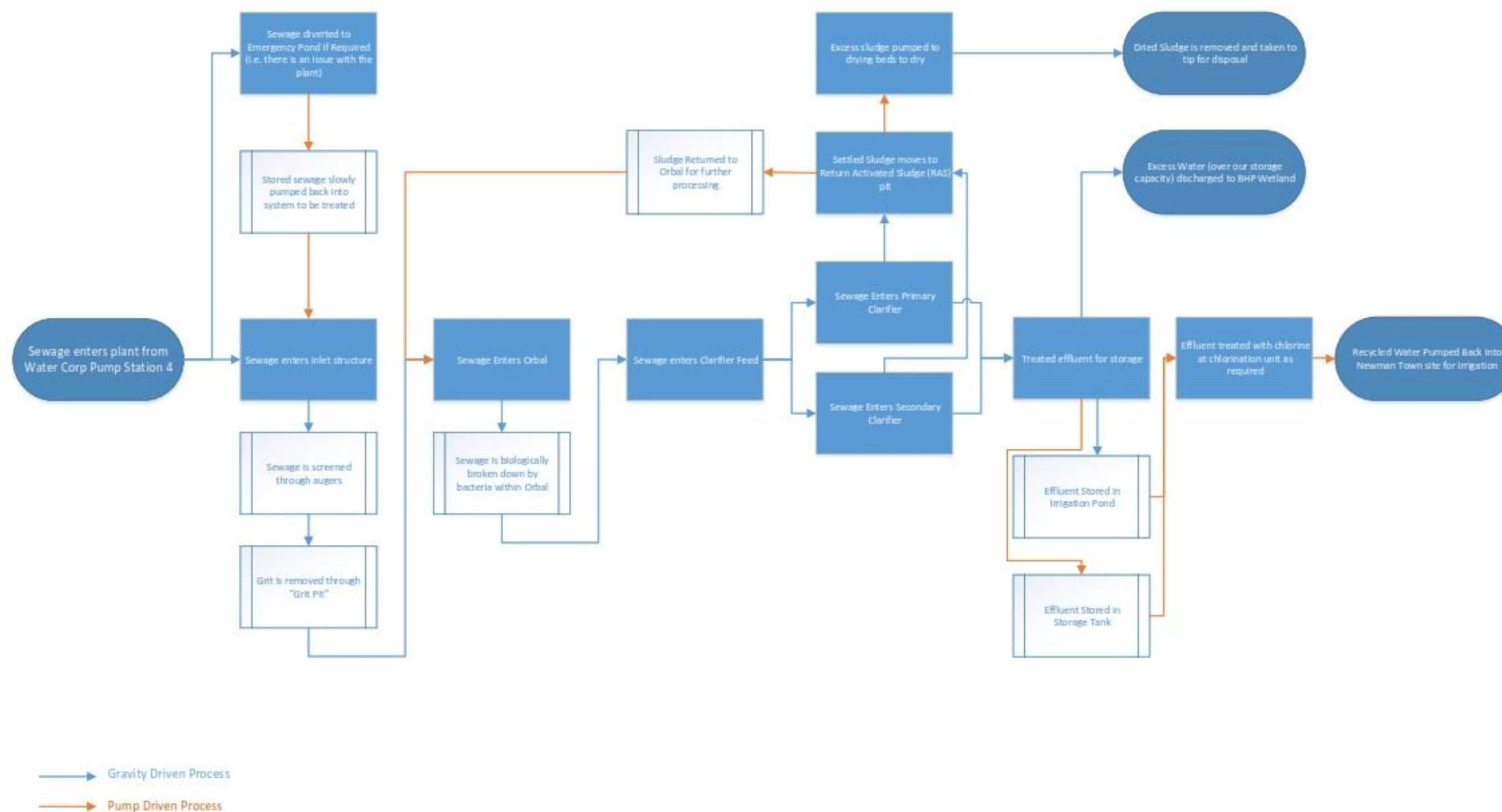




## **Appendix 3**

### **WWTP Process Diagram**

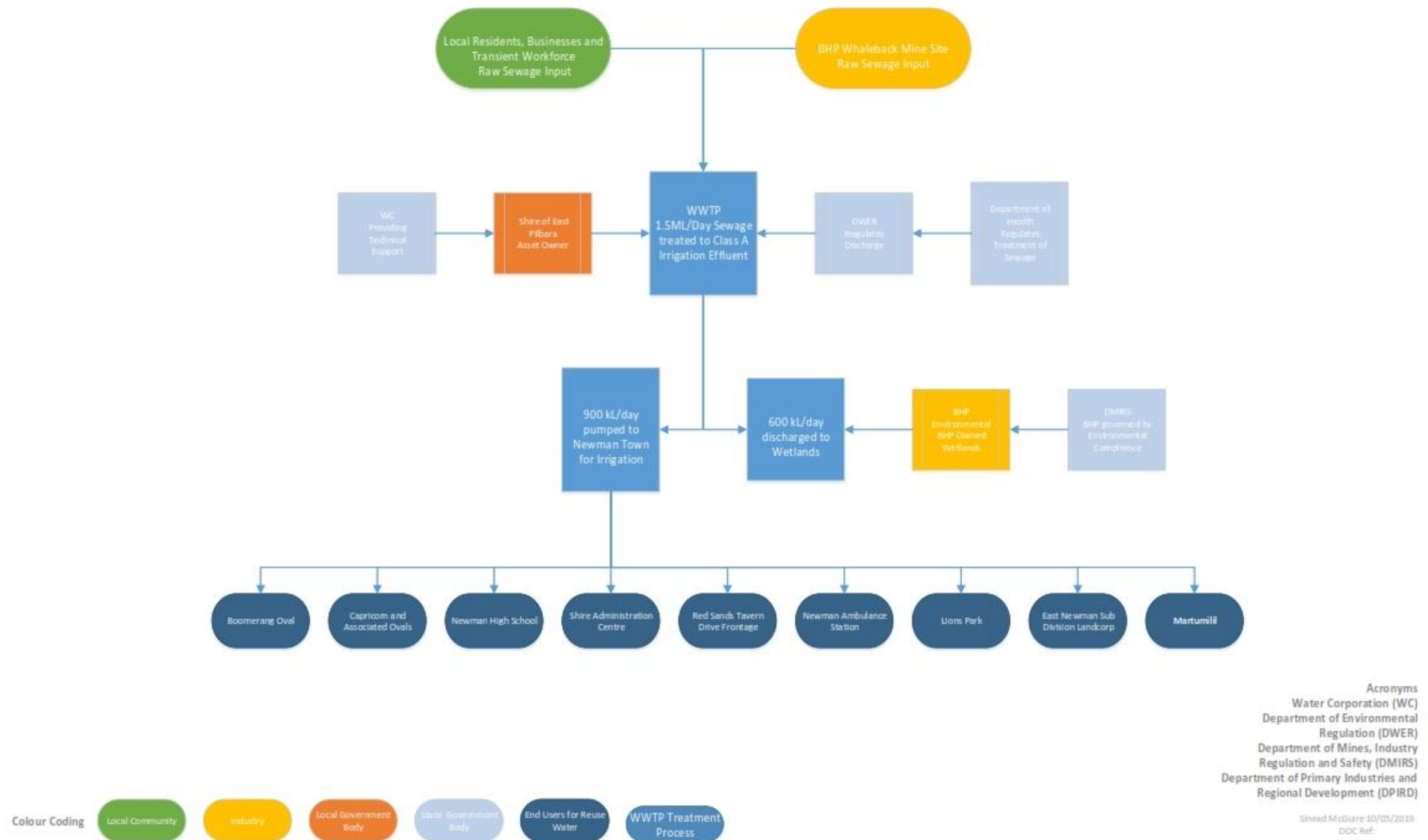
## Newman Waste Water Treatment Plant Process Diagram



**Appendix 4**  
**WWTP User Group Process Diagram**



## WWTP User Groups



## **Appendix 5**

### **Photos of Critical Infrastructure**

Existing Inlet Structure



Orbal





Primary Clarifier



RAS Pit



Existing electronic reading and control system



## **Appendix 6**

# **System Risk Assessment**



## NEWMAN WWTP SYSTEM- RISK REGISTER

Risk Identification				Risk Analysis and Evaluation				Addressing Risk	Controlled Risk Evaluation			Residual Risk	
No. Allocation	Hazard	Contextual Background	What is the harm that the hazard could cause?	What is the likelihood that the harm would occur?	Level of Consequence?	Rating	Inherent Evaluation	What controls will project proposal put in place?	What is the likelihood that the harm would occur with controls in place?	Level of Consequence with controls in place?	Post Control Rating	Residual Risk	Responsible Officer
1	Rag travelling through WWTP system due to inappropriate design of inlet structure	The inlet structure is made up of two components; the screens and the grit separation chamber. The purpose of this system is to separate out and remove the inorganic materials in the sewage that cannot be processed by the plant. The screen removes large items such as rags, baby wipes, general rubbish and children's toys, while the grit separation chamber removes the small rocks and sands in the flow. The current inlet has two channels, with each channels' screen capable of screening 30 litres per second, providing a total inflow capacity of 60 l/s. Currently, the WC frequently pump at 68 l/s to the inlet. WC cannot reduce the rate at which they pump to the WWTP and it is likely that this flow rate will increase in the future. The WC's planned maximum flow rate is 187 l/s.  Currently rag and other contaminants are travelling through the screen even when flow rates are lower than 60 l/s. Contractors are currently engaged to remove rag from the primary clarifier on a weekly basis through an operational contract until rag is addressed in future project upgrades. Screening baskets have been installed in both the inlet and the clarifier feed, they are cleaned out on a regular basis. The baskets fill with rag and then act as a plug. This in turn is resulting in the clarifier feed overflowing when the primary clarifier is isolated and not allowing the system to be bypassed.	<b>Orbal:</b> Rag passing through the inlet has resulted in a build-up of rag in the orbal. The orbal consists of bacteria that naturally digest and break down the sludge within the waste stream. For this process to occur, the bacteria require a high level of dissolved oxygen in the water which is created by the presence of aeration discs in the orbal. Unfortunately, a large majority of the rag that has made it passed the inlet structure is now collecting on the base of the orbal. This is significantly reducing the available reaction volume of the orbal, as well as creating a zone of the bottom of the orbal that is low in oxygen. The outcome of this issue is that less of the sludge is naturally digested and must instead be removed, dried and sent to landfill. Once the rag is in the orbal it will then be likely to move into the clarifier.	Almost Certain	Moderate	15	High	The new inlet project will mitigate the rag hazard. This is through the automatic rag removal screening system which will greatly reduce rag travelling through the system.	Rare	Moderate	3	Low	Sinead McGuire
2	Rag travelling through WWTP system due to inappropriate design of inlet structure	The inlet structure is made up of two components; the screens and the grit separation chamber. The purpose of this system is to separate out and remove the inorganic materials in the sewage that cannot be processed by the plant. The screen removes large items such as rags, baby wipes, general rubbish and children's toys, while the grit separation chamber removes the small rocks and sands in the flow. The current inlet has two channels, with each channels' screen capable of screening 30 litres per second, providing a total inflow capacity of 60 l/s. Currently, the WC frequently pump at 68 l/s to the inlet. WC cannot reduce the rate at which they pump to the WWTP and it is likely that this flow rate will increase in the future. The WC's planned maximum flow rate is 187 l/s.  Currently rag and other contaminants are travelling through the screen even when flow rates are lower than 60 l/s. Contractors are currently engaged to remove rag from the primary clarifier on a weekly basis through an operational contract until rag is addressed in future project upgrades. Screening baskets have been installed in both the inlet and the clarifier feed, they are cleaned out on a regular basis. The baskets fill with rag and then act as a plug. This in turn is resulting in the clarifier feed overflowing when the primary clarifier is isolated and not allowing the system to be bypassed.	<b>Clarifier Feed:</b> Rag entering the clarifier feed is covering the basket screen and acting as a plug resulting in the clarifier feed overflowing. The secondary clarifier cannot be used in isolation to the primary clarifier, consequently all raw sewage must be stored on site to isolate the primary clarifier. This increases the risk of having to divert raw sewage to the wetlands in the future when any repairs or upgrades take place and the WWTP needs to be isolated.	Almost Certain	Moderate	15	High	The new inlet project will mitigate the rag hazard. This is through the automatic rag removal screening system which will greatly reduce rag travelling through the system.	Rare	Moderate	3	Low	Sinead McGuire
3	Rag travelling through WWTP system due to inappropriate design of inlet structure	The inlet structure is made up of two components; the screens and the grit separation chamber. The purpose of this system is to separate out and remove the inorganic materials in the sewage that cannot be processed by the plant. The screen removes large items such as rags, baby wipes, general rubbish and children's toys, while the grit separation chamber removes the small rocks and sands in the flow. The current inlet has two channels, with each channels' screen capable of screening 30 litres per second, providing a total inflow capacity of 60 l/s. Currently, the WC frequently pump at 68 l/s to the inlet. WC cannot reduce the rate at which they pump to the WWTP and it is likely that this flow rate will increase in the future. The WC's planned maximum flow rate is 187 l/s.  Currently rag and other contaminants are travelling through the screen even when flow rates are lower than 60 l/s. Contractors are currently engaged to remove rag from the primary clarifier on a weekly basis through an operational contract until rag is addressed in future project upgrades. Screening baskets have been installed in both the inlet and the clarifier feed, they are cleaned out on a regular basis. The baskets fill with rag and then act as a plug. This in turn is resulting in the clarifier feed overflowing when the primary clarifier is isolated and not allowing the system to be bypassed.	<b>Primary Clarifier:</b> Rag in the primary clarifier is resulting in the blocking of the scraper which rotates around the bottom of the tank (low bro). This blocking in turn affects the sludge return rate to the orbal, affecting the effluent quality produced.	Almost Certain	Major	20	Critical	The new inlet project will mitigate the rag hazard. This is through the automatic rag removal screening system which will greatly reduce rag travelling through the system.	Rare	Moderate	3	Low	Sinead McGuire

4	Rag travelling through WWTP system due to inappropriate design of inlet structure	<p>The inlet structure is made up of two components; the screens and the grit separation chamber. The purpose of this system is to separate out and remove the inorganic materials in the sewage that cannot be processed by the plant. The screen removes large items such as rags, baby wipes, general rubbish and children's toys, while the grit separation chamber removes the small rocks and sands in the flow.</p> <p>The current inlet has two channels, with each channel's screen capable of screening 30 litres per second, providing a total inflow capacity of 60 l/s. Currently, the WC frequently pump at 50 l/s to the inlet. WC cannot reduce the rate at which they pump to the WWTP and it is likely that this flow rate will increase in the future. The WC's planned maximum flow rate is 187 l/s.</p> <p>Currently rag and other contaminants are travelling through the screen even when flow rates are lower than 60 l/s. Contractors are currently engaged to remove rag from the primary clarifier on a weekly basis through an operational contract until rag is addressed in future project upgrades. Screening baskets have been installed in both the inlet and the clarifier feed, they are cleaned out on a regular basis. The baskets fill with rag and then act as a plug. This in turn is resulting in the clarifier feed overflowing when the primary clarifier is isolated and not allowing the system to be bypassed.</p>	<p><b>Secondary Clarifier:</b> Rag being able to travel through to the secondary clarifier is resulting in the blocking of the secondary clarifier's low bro. The secondary clarifier has a reduced ability to handle rag. This is due to smaller holes in the bottom low bro which results in more blockages with less rag. In the past one bucketful of rag has caused a blockage. This also affects the effluent quality produced.</p>	Almost Certain	Moderate	15	High	The new inlet project will mitigate the rag hazard. This is through the automatic rag removal screening system which will greatly reduce rag travelling through the system.	Rare	Moderate	3	Low	Ginead McGuire
5	Suspected damage to primary clarifiers bearings between concrete base and centre island causing lean of skimmer arm	<p>The primary clarifier is at the end of its useful life based on advice received by the WC and the Shire's operational staff. This is due to suspected damaged bearings between the concrete base and centre island. This has led to the lean of the skimmer arm, which in turn produces audible grinding noises as a result. An upgrade project was scheduled for May 2019 however was delayed. This delay was due to the risk of discharging raw sewage to the adjacent wetland being determined as too high.</p>	<p>If the primary clarifier centre island bearings fail then the WWTP will have to be shut down. This shutdown means that the town's sewage cannot be treated until the clarifier is rectified. The raw sewage inflow of 1.5 Ml/day will have to be stored on site in the emergency pond and the irrigation pond. There is six days of on-site storage (taking into account the clarifier volume being pumped into the pond) before the raw sewage would have to be discharged to the wetlands. This would be in the amount of 1.5 Ml/day per day. In a week this would equal over four 50m swimming pool volumes of raw sewage being discharged.</p>	Possible	Catastrophic	15	High	Undertake the already committed clarifier upgrade project. The temporary process reactor would mean a standalone parallel processor on site which would act to process all raw sewage inflows in the future. This can act as a long term contingency in an emergency event where the WWTP would have to be isolated. This addressed both of the hazards of the primary clarifier failing before the upgrade was complete.	Unlikely	Minor	4	Low	Ginead McGuire
6	Limited amount of on site storage	<p>Based on current inflow levels of 1.5 Ml/day there are 6 days of storage in the emergency and irrigation pond. In the event that the WWTP needs to be isolated and raw sewage cannot be treated, the only place it can go is into these two ponds.</p>	<p><b>Assuming primary clarifier failure:</b> In the event that any critical infrastructure (at this stage the primary clarifier is deemed most at risk) fails the raw sewage will be stored on site for 6 days. If a section of critical infrastructure failed it is highly likely that the associated remedial works would take longer than 6 days and hence discharging raw sewage into the wetlands is highly likely.</p>	Likely	Catastrophic	20	Critical	Undertake the already committed clarifier upgrade project. The temporary process reactor would mean a standalone parallel processor on site which would act to process all raw sewage inflows in the future. This can act as a long term contingency in an emergency event where the WWTP would have to be isolated. This addressed both of the hazards of the primary clarifier failing before the upgrade was complete.	Rare	Minor	2	Low	Ginead McGuire
7	Current operation of WWTP system must be done manually on site	<p>The WWTP currently relies on the site operational team to ensure the smooth running of the plant. There are currently no official out of hours monitoring. This a labour intensive exercise with limited internal human resources. The manual monitoring includes physically removing rag from rag baskets, writing down daily flow volumes in and out, visual inspections of both clarifiers and orbital to ensure they are functioning correctly as well as testing of the effluent. In the event of an emergency (ie. plant failure, high flow levels causing raw sewage to travel through system without being processed adequately, clarifier failure) the WWTP must be manually isolated.</p>	<p>In the event operational staff are not able to attend site there are no automated fail safe procedures in place to ensure that the system can be rectified. This could result in overflows of the inlet or clarifier feed, as well as producing a low quality effluent. This would result in an Occupational Health and Safety (OHS) on site issue if an overflow was to occur as well as OHS issues to the community in contact with the irrigation if a low quality effluent was being produced.</p>	Almost Certain	Moderate	15	High	All of the project upgrades will improved the plant control system. The proposals will allow for the vital plant data to be control and adjusted, reducing the current OHS risks associated with WWTP manual handling.	Unlikely	Minor	4	Low	Ginead McGuire
8	No control of raw sewage efflow to clarifiers	<p>Raw sewage from the WC travels through to the inlet, orbital, clarifier feed then to the clarifiers. This process is all gravity fed with no control valves meaning there is no control over the process.</p>	<p>In times of high inflow there is no way to reduce the flow rates. This can result in raw sewage travelling too quickly through the system which can result in low quality effluent. It also means that the orbital cannot be utilised for additional storage capacity. Finally it causes the clarifier feed to overflow when the primary clarifier is isolated due to no flow control being present.</p>	Likely	Moderate	12	High	The orbital clean out and refurbishment will include the installation of a control valve which will allow for flow to be stopped between the orbital and clarifier feed.	Rare	Insignificant	1	Low	Ginead McGuire

g	No control of speed RAS return pump rates	Sludge return rate of clarifiers cannot be adjusted due to being at a fixed speed. RAS pumps are operational at a fixed rate of 30 L/s, which should be changed to Variable Speed Drives (VSD) set to approximately 18 L/s to increase the quality of effluent produced from clarifiers as well as allow for more control of the plant.	Fixed speed pumps result in less control of the sludge return from the clarifier to the aeration tank and hence could reduce the quality of effluent produced.	Possible	Minor	6	Moderate	A VSD allows operators to adjust the speed of the pumps depending on the current state of the plant and the difference in the qualities of the inflows received. VSDs will allow the plant to produce higher quality effluent and use less power as the pumps will be running at a lower speed for the majority of the plants operation.	Rare	Minor	2	Low	Shirley McGuire
---	---	---	--	----------	-------	---	----------	--	------	-------	---	-----	-----------------



**Appendix 7**  
**Loan Calculation Sewerage Plant**

P	5,500,000.00	Principal
r	0.015	3 % Interest
N	2	15 Years

229,015.54

	Balance	Cap Repay	Interest Repay	Total Fixed Payment	Per Annum Payment
1	5,353,484.46	146,515.54	82,500.00	229,015.54	458,031.07
2	5,204,771.20	148,713.27	295,228.80	229,015.54	
3	5,053,827.23	150,943.97	78,071.57	229,015.54	
4	4,900,619.10	153,208.13	304,152.09	229,015.54	
5	4,745,112.85	155,506.25	73,509.29	229,015.54	
6	4,587,274.01	157,838.84	313,345.09	229,015.54	
7	4,427,067.58	160,206.43	68,809.11	229,015.54	
8	4,264,458.06	162,609.52	322,815.95	229,015.54	
9	4,099,409.40	165,048.66	63,966.87	229,015.54	
10	3,931,885.00	167,524.39	332,573.06	229,015.54	
11	3,761,847.74	170,037.26	58,978.28	229,015.54	
12	3,589,259.92	172,587.82	342,625.08	229,015.54	
13	3,414,083.29	175,176.64	53,838.90	229,015.54	
14	3,236,279.00	177,804.29	352,980.92	229,015.54	
15	3,055,807.65	180,471.35	51,211.25	229,015.54	
16	2,872,629.23	183,178.42	48,544.19	229,015.54	
17	2,686,703.13	185,926.10	363,649.77	229,015.54	
18	2,497,988.15	188,714.99	43,837.11	229,015.54	
19	2,306,442.43	191,545.71	40,300.55	229,015.54	
20	2,112,023.53	194,418.90	37,469.82	229,015.54	
21	1,914,688.35	197,335.18	34,596.64	229,015.54	
22	1,714,393.14	200,295.21	31,680.35	229,015.54	
23	1,511,093.50	203,299.64	28,720.33	229,015.54	
24	1,304,744.37	206,349.13	25,715.90	229,015.54	
25	1,095,300.00	209,444.37	22,666.40	229,015.54	
26	882,713.96	212,586.04	19,571.17	229,015.54	
27	666,939.14	215,774.83	16,429.50	229,015.54	
28	447,927.69	219,011.45	13,240.71	229,015.54	
29	225,631.07	222,296.62	10,004.09	229,015.54	
30 -	0.00	225,631.07	6,718.92	229,015.54	
	85,864,404.21	5,500,000.00	5,500,000.00	1,370,466.06	1,370,466.06

P	5,500,000.00	Principal
r	0.015	3 % Interest
N	2	10 YEARS

320,351.55

	Balance	Cap Repay	Interest Repay	Total Fixed Payment	
1	5,262,148.45	237,851.55	82,500.00	320,351.55	640,703.09
2	5,020,729.13	241,419.32	479,270.87	320,351.55	
3	4,775,688.52	245,040.61	78,932.23	320,351.55	
4	4,526,972.30	248,716.22	75,310.94	320,351.55	
5	4,274,525.34	252,446.96	493,756.83	320,351.55	
6	4,018,291.67	256,233.67	71,635.33	320,351.55	
7	3,758,214.50	260,077.17	67,904.58	320,351.55	
8	3,494,236.17	263,978.33	64,117.88	320,351.55	
9	3,226,298.17	267,938.00	60,274.38	320,351.55	
10	2,954,341.09	271,957.07	52,413.54	320,351.55	
11	2,678,304.66	276,036.43	48,394.47	320,351.55	
12	2,398,127.68	280,176.98	44,315.12	320,351.55	
13	2,113,748.05	284,379.63	40,174.57	320,351.55	
14	1,825,102.72	288,643.33	35,971.92	320,351.55	
15	1,532,127.72	292,975.01	31,706.22	320,351.55	
16	1,234,758.09	297,369.63	27,376.54	320,351.55	
17	932,927.91	297,369.63	22,981.92	320,351.55	
18	626,570.28	301,830.18	18,521.37	320,351.55	
19	315,617.29	306,357.63	13,993.92	320,351.55	
20 -	0.00	310,952.99	9,398.55	320,351.55	
	5,500,000.00	5,500,000.00	907,030.95	907,030.95	

P	4,000,000	Principal
r	0.015	3 % Interest
N	2	15 Years

166,556.75

	Balance	Cap Repay	Interest Repay	Total Fixed Payment	
1	3,893,443.25	166,556.75	60,000.00	166,556.75	333,113.51
2	3,785,288.14	168,155.10	214,711.86	166,556.75	
3	3,675,510.71	169,777.43	58,401.65	166,556.75	
4	3,564,086.62	171,424.09	56,779.32	166,556.75	
5	3,450,991.17	173,095.45	221,201.52	166,556.75	
6	3,336,199.28	174,791.89	55,132.66	166,556.75	
7	3,219,685.52	176,513.76	53,461.30	166,556.75	
8	3,101,424.05	178,261.47	51,764.87	166,556.75	
9	2,981,388.65	180,035.39	50,042.99	166,556.75	
10	2,859,552.73	181,835.92	48,295.28	166,556.75	
11	2,735,889.27	183,663.46	46,521.36	166,556.75	
12	2,610,370.85	185,518.41	44,720.83	166,556.75	
13	2,482,969.66	187,399.97	42,893.29	166,556.75	
14	2,353,657.46	189,305.97	41,038.34	166,556.75	
15	2,222,405.56	191,237.21	39,155.56	166,556.75	
16	2,089,184.90	193,192.71	37,244.54	166,556.75	
17	1,953,965.92	195,172.21	35,304.86	166,556.75	
18	1,816,718.65	197,175.67	33,336.08	166,556.75	
19	1,677,412.68	199,202.07	31,337.77	166,556.75	
20	1,536,017.11	201,252.32	29,309.49	166,556.75	
21	1,392,500.62	203,326.43	27,250.78	166,556.75	
22	1,246,831.37	205,424.28	25,161.19	166,556.75	
23	1,098,977.09	207,545.74	23,040.26	166,556.75	
24	948,905.00	209,690.24	20,887.51	166,556.75	
25	796,583.82	211,858.74	18,702.47	166,556.75	
26	641,973.79	214,050.10	16,484.66	166,556.75	
27	485,046.65	216,274.38	14,233.57	166,556.75	
28	325,765.59	218,531.20	11,948.73	166,556.75	
		220,818.20	9,629.61	166,556.75	
		223,147.40	7,275.70	166,556.75	

29	164,095.32	161,670.27		4,886.48		166,556.75
30 -	0.00	164,095.32	325,765.59	2,461.43	7,347.91	166,556.75

62,446,839.43      4,000,000.00      4,000,000.00      996,702.59      996,702.59

P		4,000,000.00	Principal
r	0.015		3 % Interest
			10 Years
N	20	2	

**232,982.94**

	Balance	Cap Repay		Interest Repay		Total Fixed Payment	
1	3,827,017.06	172,982.94		60,000.00		232,982.94	
2	3,651,439.37	175,577.09	348,560.63	57,405.26	117,405.26	232,982.94	465,965.89
3	3,473,228.02	178,211.35		54,771.59		232,982.94	
4	3,292,343.49	180,884.52	359,095.88	52,098.42	106,870.01	232,982.94	
5	3,108,745.70	183,597.79		49,385.15		232,982.94	
6	2,922,393.94	186,351.76	369,949.55	46,631.19	96,016.34	232,982.94	
7	2,733,246.91	189,147.03		43,835.91		232,982.94	
8	2,541,262.67	191,984.24	381,131.27	40,998.70	84,834.61	232,982.94	
9	2,346,398.67	194,864.00		38,118.94		232,982.94	
10	2,148,611.70	197,786.96	392,650.97	35,195.98	73,314.92	232,982.94	
11	1,947,857.93	200,753.77		32,229.18		232,982.94	
12	1,744,092.86	203,765.07	404,518.84	29,217.87	61,447.04	232,982.94	
13	1,537,271.31	206,821.55		26,161.39		232,982.94	
14	1,327,347.44	209,923.87	416,745.42	23,059.07	49,220.46	232,982.94	
15	1,114,274.70	213,072.73		19,910.21		232,982.94	
16	898,005.88	216,268.82	429,341.55	16,714.12	36,624.33	232,982.94	
17	678,493.03	219,512.86		13,470.09		232,982.94	
18	455,687.48	222,805.55	442,318.40	10,177.40	23,647.48	232,982.94	
19	229,539.85	226,147.63		6,835.31		232,982.94	
20 -	0.00	229,539.85	455,687.48	3,443.10	10,278.41	232,982.94	
		<b>4,000,000.00</b>	<b>4,000,000.00</b>	<b>659,658.87</b>	<b>659,658.87</b>		



**10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN****10.1 NULLAGINE CARAVAN PARK**

<b>Elected Member:</b>	<b>Cr Bridget Schill Councillor</b>
<b>Author:</b>	<b>Mr Jeremy Edwards Chief Executive Officer</b>
<b>Proposed Meeting Date:</b>	<b>24 May 2019</b>
<b>Location/Address:</b>	<b>Nullagine Caravan Park</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

---

**REPORT PURPOSE**

That Council consider exploring options for an alternative site for the Caravan Park in Nullagine that would include provision of a new purpose built and compliant toilet block.

**BACKGROUND**

The Nullagine Caravan Park has been an item discussed by Council for a number of years. In May 2018 Council received a presentation at corporate discussion in relation to the non-complaint infrastructure at this site along with a number of options. In August 2018 a further corporate discussion was held.

At the Ordinary Council Meeting on 26 October 2018 Council resolved to:

- 1. Authorise the expenditure of \$300,000 for the demolition and remove all the buildings onsite at the Nullagine Caravan Park, and open the park up to free camping or a gold coin donation.***
- 2. Retain power services at the Nullagine Caravan Park, to be operated by a paid meter.***
- 3. Direct the CEO to develop a marketing strategy and media release of the benefits of this Caravan Park becoming a free camping area.***

At the Ordinary Council Meeting of 14 December 2018 a notice of motion was tabled to install a new complaint toilet facility at this site with consideration of funding to be allocated in the 2018/19 budget review process. This motion lapsed and Council at its meeting of 26 April 2019 resolved to award the tender to demolish the existing infrastructure.

**COMMENTS/OPTIONS/DISCUSSIONS**

Councillor Schill has indicated and acknowledged that there are very legitimate reasons for the current infrastructure to be demolished due to the fact that the current site is located within a 1 in 10 year flood plain. Additionally the majority of the existing infrastructure on site is non-compliant. It is also acknowledged that the current approach with turning the site into a free camping ground will meet the requirements

of travellers visiting Nullagine in the short term however there needs to be a longer term strategy.

Councillor Schill is requesting that the administration undertake a review of available land within the town site of Nullagine for the consideration of a new caravan park to be constructed. The review should also take into consideration the flood plain mapping in Nullagine along with the infrastructure required for such a facility.

Once the review is completed the matter should be brought back to corporate discussion for consideration of including the project into the Shire's Corporate Business Plan.

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Nil.

**POLICY IMPLICATIONS****4.9 TOURISM – OBJECTIVES AND GUIDELINES****STRATEGIC COMMUNITY PLAN****Key Result Area 1: Economic**

*Support the diverse and sustainable economic development of the region through advocacy, and the promotion of the region.*

Outcome: A diverse and sustainable regional economy.

Objective: *The Shire is a great place for tourists.*

**RISK MANAGEMENT CONSIDERATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple.

**MEMBER'S RECOMMENDATION:**

**MOVED: Cr**

**SECONDED: Cr**

**THAT Council:**

- 1. Instruct the administration to undertake a review of available land within the town site of Nullagine for the consideration of a new caravan park to be constructed.**
- 2. Once the review is completed that the item be presented back through corporate discussion and then Council by December 2019.**

**11 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN****11.1 CR DEAN HATWELL****Elected Member:** CR. Dean Hatwell**Councillor****Proposed Meeting Date:** 24 May 2019

---

**QUESTION 1**

With the recent issue with Nullagine Caravan Park and also the report on the Waste Water Treatment Plant, does the Shire have a maintenance program for assets or is it repair as against maintain policy?

**RESPONSE:**

The Shire's maintenance program is subject to a number of asset management plans that are based upon a condition assessment which is completed annually. As Council would be aware as part of the budget adoption process and monthly capital works reporting, millions of dollars are spent every year on renewal across various asset classes. 70-75% of the annual Capital Works program each year is allocated towards renewal

The Nullagine Caravan Park is situated within a flood plain and subsequently renewal works were placed on hold until a decision around the existing infrastructure was made, Council has deliberated upon this issue for a number of years until recently when this direction was provided to the administration

The Waste Water Treatment Plant has been subject to \$2.5 million of capital improvements over the last 3 years however the infrastructure at this facility is generally in poor condition and substantial improvements are required

**QUESTION 2:**

Does the Shire have a register of assets containing asbestos and how are the risks being assessed and dealt with?

**RESPONSE:**

The shire does have an asbestos register for all Council owned facilities and reserves and is reviewed in accordance with legislative requirements. The register itself identifies the risk and nominated control measures for each location. This register is referenced when any works are proposed to be undertaken.



**QUESTION 3:**

Is anything being done to recognise Callum who has recently retired?

**RESPONSE:**

Callum McIver has been offered a send-off to recognise his service and contribution to the Shire of East Pilbara however it is understood that he is concentrating on other priorities at the moment. This offer will remain open until such time as Callum responds

**11.2 CR ANTHONY MIDDLETON****Elected Member:** CR. Anthony Middleton**Councillor****Proposed Meeting Date:** 24 May 2019

---

Can you please supply some numbers over the last few years in regards to the following?

**QUESTION 1 – POOL**

- Increase/decrease in numbers entering the pool (including spectator, swimmer, children, adult, 1 off and multi entry purchases)

**RESPONSE:**

Pool usage has increased significantly this financial year to date (reversing a decline since 15/16):

	<b>15/16</b>	<b>16/17</b>	<b>17/18</b>	<b>18/19 YTD</b>
ADULT	9609	6113	5827	7408
CHILD <5	3823	2422	2387	3027
CHILD >5	9427	7364	5649	7175
SPECTATOR	1131	1220	934	947
CONCESSION	128	161	181	308
MULTI-ENTRY PASSES SOLD	341	230	206	266
LANE HIRE TOTAL SOLD	7	3	0	2
AQUA AEROBICS ADMISSIONS	0	0	0	0
<b>TOTAL</b>	<b>24466</b>	<b>17513</b>	<b>15184</b>	<b>19133</b>

- Lane hire utilisation

**RESPONSE:**

Lane hire charges are proposed to increase from \$15 per hour to \$16 per hour. The centre costs approximately \$400 per hour to run (based on 12 opening hours per day).

- Aqua aerobics usage and schedule

**RESPONSE:**

Aqua aerobics has not been delivered for the past five years due to a lack of qualified staff but we are currently seeking to re-introduce this program during the next pool season.

**QUESTION 2 – GYM AND FITNESS CENTRE**

- Increase/decrease in gym memberships

**RESPONSE:**

<b>MEMBERSHIPS/FITNESS CENTRE USERS</b>				
	<b>15/16</b>	<b>16/17</b>	<b>17/18</b>	<b>18/19*</b>
MEMBERSHIPS	985	928	1257	486
TOTAL USERS		30556	37134	15771

\* up to March  
2019

Membership numbers have decreased significantly this year with the opening of SNAP Fitness in Newman. This has resulted in a review of our services with a greater focus on wellness activities, sports programs and junior programs with a plan to introduce active after school sessions later this year.

- Increase/decrease in group fitness and numbers in attendance – one off attendance numbers

**RESPONSE:**

<b>Group Fitness Numbers</b>				
	<b>15/16</b>	<b>16/17</b>	<b>17/18</b>	<b>18/19*</b>
Total GF Users	1337	4799	4292	2414

To March 2019



- Numbers of cancelled group fitness classes

**RESPONSE:**

<b>Cancelled classes</b>				
	15/16	16/17	17/18	18/19*
Classes cancelled	21	131	59	54

\*to March 2019

Class cancellations continue to be an issue as there is a limited pool of qualified instructors. The current casual pool consists of young mothers without family support; child sickness often necessitates them cancelling. While every attempt is made to substitute a class, a number of instructors were carrying injuries this year, making the available pool of instructors even smaller.

- Money spent on the gym facilities alone over the past few years (equipment wise)

**RESPONSE:**

A total of \$150,205 has been spend on leasing costs for large items, and small item purchase for gym equipment in the last two financial years.

<b>Expenditure on gym equipment</b>				
	17/18	18/19 (projected EOFY costs)	<b>Totals</b>	
PURCHASE (SMALL EQUIPMENT ITEMS)	\$1,240	\$6,965	\$8,205	
LEASING COSTS (LARGE EQUIPMENT)	\$71,000	\$71,000	\$142,000	
			<b>\$150,205</b>	

- Private hire of gymnasium

**RESPONSE:**

Venue Hire income has decreased since the opening of The Square. The Square is now the preferred venue for many events.

**QUESTION 3:**

What is the gain in such substantial direct debit increase for membership across facilities up to \$12 per fortnight and also have to pay a \$69 (unchanged) set up fee, plus no direct debit membership is eligible for discounts? \$60 in group fitness (12 month) what do you get for that?

**RESPONSE:**

A review of the Fees and Charges for 18/19 reveals a large number of membership varieties and discounts. Members have provided feedback that the large number of choices was confusing. The new structure for 19/20 seeks to simplify the membership structure. Additionally, Direct Debit memberships were originally fixed term, but we have changed these to rolling memberships to reduce the administration burden for members and staff, and to remove the costs of renewing a contract each time. Rolling memberships also assist with member retention. The one off set up cost of direct debit was calculated to recover the administrative costs of the service provider.

As Direct Debit memberships will be rolling instead of fixed term in 19/20, the renewal fee has been deleted. Direct Debit joining fees are fairly standard for many gyms and recreation centres and are designed to off-set the administrative costs of the direct debit system. An external provider is used to facilitate membership direct debit payments. Transaction fees are paid for each direct debit fee, as well as admin fees when a new customer is entered onto the system. Newman Recreation Centre charges \$69 as the joining fee for Direct Debit memberships. Port Hedland Leisure charge \$99 joining fee for all memberships, Karratha Leisureplex charge \$100 for all memberships with after-hours access.

**QUESTION 4:**

It is alarming to me that across the organisation fees and charges have raised minimally if not at all, besides the recreation facilities, is there any reason for this in particular? I understand that we have to run a business but the first stage is getting people through the door, then things like crèche, shop and member numbers may increase. Majority of recreation facilities lose money, so it is about providing service.

**RESPONSE:**

Fees & Charges are assessed on an annual basis and it is collect by stating that the majority of recreation facilities run at a loss. For the last four budget cycles we have attempted to keep this deficit on average around the \$550,000/year mark. If the fees and charges are not adjusted to cater for the economic climate that we are now operating in, then a larger deficit may be realised.

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A  
DECISION OF COUNCIL**



## **13 CONFIDENTIAL MATTERS BEHIND CLOSED DOORS**

### **13.1 CHIEF EXECUTIVE OFFICER**

#### **13.1.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW 2018/19**

**Responsible Officer:** Mr Jeremy Edwards  
Chief Executive Officer

**Author:** Mr Jeremy Edwards  
Chief Executive Officer

**Proposed Meeting Date:** 22 March 2019  
StartOfRecommendation - This line will not be printed Please do NOT delete

---

#### **REASON FOR CONFIDENTIALITY**

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (b) The personal affairs of any person.**
- (d) Legal advice obtained or pending relating to matters to be discussed at the meeting.**

**13.2 EM COMMERCIAL SERVICES**

**13.2.1 SUPPLY OF MASTER PLAN FOR NEWMAN AIRPORT**

**Responsible Officer:** Mr Ben Lewis  
Executive Manager Commercial Services

**Author:** Mrs Dawn Ronchi  
Contract and Procurement Officer

**Proposed Meeting Date:** 26 April 2019

---

**REASON FOR CONFIDENTIALITY**

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.

**13.2.2 AIRPORT SECURITY SERVICES – NEWMAN AIRPORT**

**Responsible Officer:** Mr Ben Lewis  
Executive Manager Commercial Services

**Author:** Mr Ben Lewis  
Executive Manager Commercial Services

**Proposed Meeting Date:** 24 May 2019

---

**REASON FOR CONFIDENTIALITY**

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.



**14 DATE OF NEXT MEETING**

28 June 2019

**15 CLOSURE**