

**SHIRE OF EAST PILBARA**

These minutes were confirmed by the council  
to be a true and accurate record at the ordinary  
Council meeting held on 22/07/2022



**Unconfirmed copy of Ordinary  
Minutes of Meeting held on 24  
June 2022 subject to  
confirmation at meeting to be  
held on 22 July 2022**



**EAST PILBARA SHIRE COUNCIL**

**MINUTES**

**ORDINARY COUNCIL MEETING**

**NOTICE IS HEREBY GIVEN** that an  
Ordinary Meeting of the Council will be held  
in Gallop Hall, Nullagine  
10:00AM, Friday, 24 June 2022.

**Steven Harding  
CHIEF EXECUTIVE OFFICER**



# DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of East Pilbara for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of East Pilbara disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that person's or legal entity's own risk.

In particular and without derogating any planning application or application of a licence, any statement or intimation of approval made by any member or Officer of the Shire of East Pilbara during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of East Pilbara.

The Shire of East Pilbara warns that anyone who has any application lodged with the Shire of East Pilbara must obtain and should only rely on

## **WRITTEN CONFIRMATION**

of the outcome of the application and any conditions attaching to the decision made by the Shire of East Pilbara in respect of the application.

Please be advised these Minutes may include the names of people who are deceased.

Signed: \_\_\_\_\_  
Steven Harding  
Chief Executive Officer

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## 1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President (Presiding Member) declared the Shire of East Pilbara Ordinary Council Meeting of 24 June 2022 open at 10.11am held at the in Gallop Hall, Nullagine

The Shire President acknowledged the Nyiyaparli and Martu peoples as the traditional owners of the land and paid Council's respects to Elders, both past, present and emerging.

All present for the meeting were requested to turn off and refrain from using their mobile phones for the duration of the meeting. Tablets and laptops were permitted for the purpose of accessing agenda items and notes.

The Presiding Member also advised all those in attendance that the meeting was being audio recorded and Councillors should refrain from making any defamatory statements.

## 2 SWEARING IN OF COUNCILLOR

Councillor Elect David Kular, elected to the office of councillor at the Extraordinary Election held on Saturday, 18 June 2022, was welcomed by the Shire President to the Elected Community of the Shire of East Pilbara.

Section 2.29 of the *Local Government Act 1995* and regulation 13 of the *Local Government (Constitution) Regulations 1998* requires a person elected to the office of Councillor to make a declaration in the prescribed form before acting in that office. The declaration must be made before an Authorised Person under the *Oaths, Affidavits and Statutory Declarations Act 2005*.

The declaration was made on the prescribed form, and was provided to the newly elected Councillor by prior to the making of the declaration.

Councillor Elect Kular made his declaration and was sworn in as a Councillor before the Chief Executive Officer, Steve Harding, an Authorised Person under the *Oaths, Affidavits and Statutory Declarations Act 2005*.

Councillor-Elect David Kular made the following declaration:

*I, **David Kular** of Newman, having been elected to the office of councillor of the Shire of East Pilbara, declare that I take the office upon myself and will duly, faithfully, honestly, and with integrity, fulfil the duties of the office for the people in the district according to the best of my judgment and ability, and will observe the code of conduct adopted by the Shire of East Pilbara under section 5.104 of the Local Government Act 1995.*

Councillor Kular was congratulated and took his seat.

### 3 ATTENDANCE BY INSTANTANEOUS COMMUNICATIONS

A request to attend the meeting via a virtual platform was received from Councillor Anita Grace and Councillor Adrienne Mortimer, as such the below motion was put and passed:

#### **COUNCIL RESOLUTION**

**Moved:** Cr McWhirter-Brooks

**Seconded:** Cr Lockyer

**That Council approves attendance at the 24 June 2022 Ordinary Council Meeting by instantaneous communication by Councillors Anita Grace and Adrienne Mortimer.**

**CARRIED BY AN ABSOLUTE MAJORITY  
RECORD OF VOTE 11/0**

**For:** Shire President, Deputy Shire President, Councillors Anick, Landy, Lockyer, Smith, Kular, Baer, Coppin, Mortimer and Grace.

**Against:** Nil

## 4 RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

### 4.1 ATTENDANCES

#### Councillors

Cr Anthony Middleton	Shire President
Cr Wendy McWhirter-Brooks	Deputy Shire President
Cr Langtree Coppin OAM	Councillor
Cr Anita Grace	Councillor <b>(MS Teams)</b>
Cr Karen Lockyer	Councillor
Cr Adrienne Mortimer	Councillor <b>(MS Teams)</b>
Cr Stacey Smith	Councillor
Cr Matthew Anick	Councillor
Cr Annabell Landy	Councillor
Cr Peta Baer	Councillor
Cr David Kular	Councillor

#### Officers

Steven Harding	Chief Executive Officer
Emma Landers	Deputy CEO / Director Organisation Development
Steve Leeson	Director Corporate Services
Eric Plet	Director Community Services
Vic Etherington	Acting Director Commercial Services
Joshua Brown	Manager Governance and Risk Governance <b>(MS Teams)</b>
Sally Fry	Governance Administration Officer <b>(MS Teams)</b>
Tehsin Ali	

#### Public Gallery

Nil

### 4.2 APOLOGIES

#### Councillor Apologies

Nil

#### Officer Apologies

Nil

#### Leave of Absence

There was no approved leave of absence for this meeting.

## 5 DISCLOSURES OF INTEREST

Councillors, Committee Members and Officers are required under the '*Local Government Act 1995 Sections 5.65, 5.70 and 5.71*' to disclose an interest in a matter on the agenda, as such the following disclosures were made:

**Chief Executive Officer, Steven Harding** declared a **Financial** interest in item **12.1.2 Committee Member Vacancies**. The nature of the interest is:

A decision to be made on additional membership of the CEO Performance Review Committee.

Mr Harding will leave the Council Chamber when the Item is discussed and take no part in the consideration of the Item.

**Councillor Annabell Landy** declared an **Impartiality** interest in item 12.3.1 Martu Nullagine Youth Festival Sponsorship. The nature of the interest is:

Cr Landy is a member of Ngurra Kujungka Inc. and previously worked for this organisation, who are organising the Martu Youth Festival.

Cr Landy will consider the matter on its merits and vote accordingly.

## 6 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

## 7 PUBLIC QUESTION TIME

Mr Geoff Booth of Currambine asked questions relating to a reduction in the area of his liquor licence at Bar 68 at Newman Airport, and an offer by Council Officers to extend the footprint of the lease area as part of a renegotiated lease on similar terms.

Mr Booth asked what does "on similar terms" mean? How do we do a new lease if our lease remains the same when the only amendment is the size of the leased area?

The Chief Executive Officer responded by inviting a discussion with Mr Booth outside of the Council forum to resolve this matter.

Mr Booth asked why not have an amendment to the current lease for the area in question and charge accordingly. Why is a new lease required?

The Acting Director Aviation and Regulatory Services responded that legal advice received indicated a new lease would be a cleaner way of fixing the matter rather than an addendum to the existing lease.

The Chief Executive Office advised that Mr Booth will be provided with a written response from the Shire outlining the formal position following a meeting between the Shire and Bar 68.



## 8 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

## 9 APPLICATION/S FOR LEAVE OF ABSENCE

An application from Cr Adrienne Mortimer has been received requesting Council grant a leave of absence for the Ordinary Council Meetings:

- 22 July 2022
- 26 August 2022

### COUNCIL DECISION

**Moved:** Cr Lockyer

**Seconded:** Cr McWhirter-Brooks

**That a Leave of Absence for Cr Adrienne Mortimer for the Ordinary Council Meetings of Friday 22 July 2022 and Friday 26 August 2022 be granted.**

**CARRIED UNANIMOUSLY  
RECORD OF VOTE: 11/0**

**For:** Shire President, Deputy Shire President, Councillors Anick, Landy, Lockyer, Smith, Kular, Baer, Coppin, Mortimer and Grace.

**Against:** Nil

## 10 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

### 10.1 CONFIRMATION OF MINUTES

[Unconfirmed Minutes – Ordinary Council Meeting – 27 May 2022](#)

#### COUNCIL RESOLUTION

(Resolution No: 2022/64)

**Moved:** Cr McWhirter-Brooks

**Seconded:** Cr Lockyer

That the Minutes of the Ordinary Meeting of Council held on 27 May 2022 as published on the Shire's website be confirmed as a true and correct record of proceedings.

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 11/0**

**For:** Shire President, Deputy Shire President, Councillors Anick, Landy, Lockyer, Baer, Coppin, Mortimer, Grace, Smith and Kular

**Against:** Nil

## 11 MEMBERS REPORTS

### Cr Adrienne Mortimer

- Two meetings via phone with Warralong Community regarding the Community Centre.

### Cr Lockyer

- Commended Shire staff on the Reconciliation Ball held in May 2022, Cr Lockyer advised there was considerable community praise for the event.

### Cr Stacy Smith

- Attended Reconciliation Ball and Nullagine CRC.

### Cr Coppin

- Pilbara Prospectors Association Meeting.

**11.1 ITEMS FOR RECOMMENDATION**

Cr McWhirter-Brooks advised that the Pilbara Development Commission Red Grants are now open, (closing in August 2022), for application for an amount of up to \$250,000.

**11.2 ITEMS FOR INFORMATION**

**Cr Baer:**

1. Spoke regarding the current Dingo situation which has been proving problematic in Newman and questioned if there was any initiatives taken by the Shire to address the problem.

Acting Director Aviation and Regulatory Services, Vic Etherington advised that a discussion with Shire Newman Rangers and the Mining companies as part of their lease obligations would be scheduled to address this issue with advice to be provided to Councillors.

2. Train Park Planting – sought clarification about the concept behind the mound outside the Train Park.

The Chief Executive Officer advised Cr Baer that the mound was part of a landscaping project currently in progress, which upon completion would create a safer environment for the children utilising the area.

## 12 OFFICER'S REPORTS

### 12.1 CHIEF EXECUTIVE OFFICER

#### 12.1.1 STATUS OF COUNCIL DECISIONS

Attachments:	<a href="#">Appendix 1 Register of Status of Council Decisions 2017 2022</a>
Responsible Officer:	Steven Harding Chief Executive Officer
Author:	Tehsin Ali Governance Administration Officer
Proposed Meeting Date:	24 June 2022
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

#### PROCEDURAL RESOLUTION

Moved: Cr McWhirter-Brooks  
Seconded: Cr Baer

That the meeting go behind closed doors in accordance with 5.23(2)(c) of the *Local Government Act 1995* for the purposes of receiving a briefing on the status of RFT 07-2021/22 – Marble Bar Aerodrome Upgrade.

CARRIED UNANIMOUSLY  
RECORD OF VOTE 11/0

For: Shire President, Deputy Shire President, Councillors Anick, Landy, Lockyer, Baer, Coppin, Mortimer, Grace, Smith and Kular

Against: Nil

#### REASONS FOR CONFIDENTIALITY

That in accordance with Section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.

The meeting was closed to the public at 10.44 am.

**COUNCIL RESOLUTION**

**Moved:** Cr Baer

**Seconded:** Cr Landy

**That the meeting return from behind closed doors in accordance with 5.23(2) of the *Local Government Act 1995*.**

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 11/0**

**For:** Shire President, Deputy Shire President, Councillors Anick, Landy, Lockyer, Baer, Coppin, Mortimer, Grace, Smith and Kalur

**Against:** Nil

The meeting was reopened to the public at 10.53 am.

**COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION**

**(Resolution No: 2022/65)**

**Moved:** Cr McWhirter-Brooks

**Seconded:** Cr Baer

**That Council notes the report.**

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 11/0**

**For:** Shire President, Deputy Shire President, Councillors Anick, Landy, Lockyer, Baer, Coppin, Mortimer, Grace, Smith and Kular

**Against:** Nil

**REPORT PURPOSE**

To provide Council with advice of the status of outstanding Council decisions from previous meetings.

**BACKGROUND**

Council has previously requested it be informed of the progress of the implementation of its previous decisions.

## COMMENTS/OPTIONS/DISCUSSIONS

A list of the status of Council's decisions from the previous meeting and those outstanding decisions since January 2016 is attached as **Appendix 1** to this report.

## STATUTORY IMPLICATIONS/REQUIREMENTS

Recommendation is consistent with section 2.7 of the *Local Government Act 1995*.

## POLICY IMPLICATIONS

Consistent with past policy and practices of the Council.

## STRATEGIC COMMUNITY PLAN

### 5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

## RISK MANAGEMENT CONSIDERATIONS

The continued reporting of the status of Council decisions mitigates compliance and reputational risks associated with Council decisions not been implemented.

## FINANCIAL IMPLICATIONS

No financial resource impact.

## VOTING REQUIREMENTS

Simple Majority.

Item No	SPECIAL COUNCIL MEETING 18 MAY 2022	Report Title	Accepted Recommendation	Council Resolution No.	Comments / Action Taken	Completion Date	Actioning Officer
5.1.1	Steven Harding	Annual Report	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Accepts the Shire of East Pilbara 2020/21 Annual Report as presented in Appendix 1;</li> <li>2. In accordance with s.5.55 of the Local Government Act 1995, authorises the Chief Executive Officer to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by Council;</li> <li>3. In accordance with s.5.55A of the Local Government Act 1995, authorises the Chief Executive Officer to publish the Annual Report on the Shire's website within 14 days after the report has been accepted by Council;</li> <li>4. Pursuant to section 5.27(2) of the Local Government Act 1995, selects 9 June 2022 at 5.00pm as the date and time for the 2020/21 Annual Elector Meeting to be held at the Newman Council Chambers, and authorises the Chief Executive Officer to give fourteen days public notice of the meeting in accordance with section 5.29 of the Act.</li> </ol>	2022 / 52	Published on website, public notice issued and Elector Meeting convened	8/06/2022	Joshua Brown Manager Governance
5.1.2	Steven Harding	NOTICE OF INTENTION TO LEVY DIFFERENTIAL RATING 2022-2023	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Endorses the advertising of the Council's intention to levy the following differential rates in 2022-2023:</li> </ol> <p style="text-align: center;">Rate Category Rate in the Dollar charge Minimum rate charge  GRV Residential 0.095981 \$1,000  GRV Non-Residential 0.065713 \$1,200  GRV Transient Workforce Accommodation 0.131426 \$1,200  UV – Pastoral 0.165000 \$1,200  UV – Mining 0.330000 \$1,000</p> <ol style="list-style-type: none"> <li>2. Endorses the Objects and Reasons for the proposed differential rates as presented at Appendix 1; and</li> <li>3. Consider all submissions received in preparation towards drafting the Shire's 2022-2023 annual budget.</li> </ol>	2022 / 53	Public notice issued and report to Council with submissions prepared	15/06/2022	Steve Leeson Director Corporate Services
5.1.3	Steve Leeson	BUDGET AMENDMENT FOR AIRPORT STORAGE PAD EXTENSION	<p>That Council, pursuant to section 6.8 of the Local Government Act 1995 approves an amendment to the Shire's 2021-2022 Annual Budget as per the following table:</p> <p style="text-align: center;">Account Description Current Budget Amendment Revised Budget  NEW Newman Airport Parking Area Extension \$ NIL \$200,000 \$200,000  888311 Newman Airport – Reserve Transfer -\$1,014,600 -\$200,000 -\$1,214,600</p>	2022 / 54	Budget amended	19/05/2022	Lisa Davis Manager Corporate Services
6.1.1	Eric Plet Director Community Services	AWARD OF TENDER - RFT 08-2021/22 - NEW POOL LINER WITH ELECTRICAL MAIN SWITCHBOARD AND POOL PLANT UPGRADE	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Awards Tender RFT 08-2021/22 – New Pool Liner with Electrical Main Switchboard and Pool Plant Upgrades to State Wide Pool Services Australia Pty Ltd (Hydrilla) for the tendered price of \$1,248,700 gst ex; and</li> <li>2. Authorises the Chief Executive Officer to execute the Contract between State Wide Pool Services Australia Pty Ltd (Hydrilla) and the Shire of East Pilbara.</li> </ol>	2022 / 55	All Tenderers advised of the outcome, contract prepared and awaiting receipt of signed contract from Hydrilla for SoEP to sign/seal		Melissa Warren Coordinator Aquatic Services
<b>ORDINARY COUNCIL MEETING 27 MAY 2022</b>					All Tenderers advised of the outcome.		
9.1	N/A	Confirmation of Minutes	That the Minutes of the Ordinary Meeting of Council held on 27 May 2022 as published on the Shire's website, be confirmed as a true and correct record of proceedings.	2022 / 56	Contract prepared	27/05/2022	Council
11.1.1	Steven Harding Chief Executive Officer	AFFIXING COMMON SEAL UNDER DELEGATED AUTHORITY	That Council notes the report.	2022 / 57	Awaiting receipt of signed contract from Hydrilla – then SoEP will sign/seal.	27/05/2022	Council

11.1.2	Steven Harding Chief Executive Officer	STATUS OF COUNCIL DECISIONS	That Council notes the report.	2022 / 58	Approved at Ordinary Council Meeting 27/05/2022 - No further action required	27/05/2022	
11.2.1	Steve Leeson Director Corporate Services	MONTHLY FINANCIAL STATEMENTS, INVESTMENT REPORT, INSURANCE REPORT AND BUDGET AMENDMENTS FOR PERIOD ENDING MARCH 2022	That Council: 1. Adopts the monthly financial statements for the period 1 July 2021 to 31 March 2022 of the 2021/2022 financial year included as Appendix 1 to the report. 2. Pursuant to Section 6.8 of the Local Government Act 1995 approves an amendment to the Shire's 2021-2022 Annual Budget as per the following table: Account Description Current Budget Amendment Revised Budget 129595 Newman Depot Redevelopment \$ 20,000 \$250,000 \$270,000 PJ0004 PJ – Newman Depot Redevelopment Project \$ 250,000 -\$250,000 NIL 49007 MHR Vehicle (41228) \$ NIL \$43,700 \$43,700 148070 Insurance Recoup Income \$ 500,000 \$43,700 \$543,700 111149 Plant Maintenance \$ 80,000 -\$30,500 \$49,500 119082 Newman Aquatic Centre - Infa \$255,000 \$30,500 \$285,500	2022 / 59	Budget amended	30/05/2022	Lisa Davis Manager Corporate Services
11.2.2	Steve Leeson Director Corporate Services	CREDITORS FOR PAYMENT	That Council: 1. Endorses the below payments for the period of 28 March 2022 to 30 April 2022: EFT payments \$4,678,230.15 Cheque Payments \$1,075.84 Direct Payments \$113,631.44 2. Endorses the Credit Card Payments for the period of 1 April 2022 to 30 April 2022: MasterCard \$6,964.21	2022 / 60	Approved at Ordinary Council Meeting 27/05/2022 - No further action required	27/05/2022	Courtney Blockey Senior Finance Officer
11.2.3	Steven Harding Chief Executive Officer	STRATEGIC COMMUNITY AND CORPORATE BUSINESS PLAN 2022-2032	That Council: 1. Endorses the Shire's Strategic Community and Corporate Business Plan 2022-2032 (Appendix 1 to the report) for public consultation.	2022 / 61	Final public consultation undertaken	14/06/2022	Steve Leeson Director Corporate Services
15.1.1	Steven Harding Chief Executive Officer	REQUEST FOR REDUCTION IN DEVELOPMENT APPLICATION FEES	Procedural Motion: That Council defer consideration of this agenda item to a future Council meeting.	2022 / 62	Procedural Motion	27/05/2022	Vic Etherington Acting Director Commercial Services
15.1.2	Steven Harding Chief Executive Officer	AWARD OF TENDER - RFT 07-2021/22 – MARBLE BAR AIRPORT UPGRADE	That Council: 1. Not accept any Tender for award for RFT 07-2021/22 – Marble Bar Aerodrome Upgrade (Retendered) in accordance with regulation 18(5) of the Local Government (Functions and General) Regulations 1996; 2. Authorises the Chief Executive Officer to enter into direct negotiations with any suitably qualified and experienced contractor for a Contract for the Marble Bar Aerodrome Upgrade works; 3. Pursuant to regulation 11(2)(c)(i) of the Local Government (Functions and General) Regulations 1996, authorises the Chief Executive Officer to finalise and execute by affixing the Common Seal, a Contract with the successful party up to the maximum value identified in the report, conditional upon the execution of the Funding Deed between the Shire, Calidus Resources and Atlas Iron; 4. Notes that the Shire's committed contribution will not exceed the amount detailed in the report, with any additional cost to be met wholly by Calidus Resources and Atlas Iron; and 5. Pursuant to section 6.8 of the Local Government Act 1995, amends the 2021/22 annual budget as per confidential Appendix 2, with the amended budget to be published in the Monthly Financial Statements Report of an Ordinary Council Meeting following the conclusion of negotiations.	2022 / 63	Negotiations with potential contractors underway		Ali Afshang Manger Project Delivery



*Mr Steven Harding, Chief Executive Officer declared a financial interest in this item and as such left the Chamber at 10.54 am, taking no part in the discussion. All other officers except the Deputy Chief Executive Officer / Director Organisation Development and Governance staff left in the Chamber at 10.54 am.*

*The Chief Executive Officer and other officers returned to the Chamber at 11.23 am.*

### **12.1.2 COMMITTEE MEMBER VACANCIES**

**Attachments:**      [Appendix 1 Plant Committee Terms of Reference 2019](#)  
[Appendix 2 Airport Advisory Committee Terms of Reference 2019](#)  
[Appendix 3 CEO Performance Review Committee Terms of Reference 2019](#)

**Responsible Officer:**                      **Steven Harding**  
    **Chief Executive Officer**

**Author:**                                         **Joshua Brown**  
    **Manager Governance and Risk**

**Proposed Meeting Date:**                 **27 May 2022**

**Location/Address:**                         **N/A**

**Name of Applicant:**                       **N/A**

**Author Disclosure of Interest:**         **Nil**

**COUNCIL RESOLUTION**

(Resolution No: 2022/66)

**Moved:** Cr Baer

**Seconded:** Cr Anick

**That Council appoints the following Councillors to the following Committees of Council for the remainder of the current term, which expires at the 2023 local government ordinary elections:**

- 1. Councillor Anick to the Plant Committee**
- 2. Councillor Kular to the Airport Advisory Committee**
- 3. Councillor McWhirter-Brooks to the Chief Executive Officer Performance Review Committee**
- 4. Councillor McWhirter-Brooks as Deputy Member to the Plant Committee**
- 5. Councillor Kular as Deputy Member to the Chief Executive Officer Performance Review Committee**

**CARRIED BY AN ABSOLUTE MAJORITY  
RECORD OF VOTE 11/0**

**For:** Shire President, Deputy Shire President, Councillors Anick, Landy, Lockyer, Baer, Coppin, Mortimer, Grace, Smith and Kular

**Against:** Nil

**REPORT PURPOSE**

To recommend the appointment of councillors to fill one (1) vacancy on each of the following committees of Council:

- Plant Committee;
- Airport Advisory Committee; and
- Chief Executive Officer Performance Review Committee.

**BACKGROUND**

Council has established committees to assist it, to exercise certain powers, and to provide advice and recommendations.

Following the resignation of Holly Pleming from Council, casual vacancies have occurred in the aforementioned committees and Council may appoint a Councillor to

fill those vacancies in accordance with s.5.10 of the *Local Government Act 1995* (“the Act”).

### COMMENTS/OPTIONS/DISCUSSIONS

#### Plant Committee

At its meeting on 25 January 2019, Council resolved to establish a Plant Committee to provide guidance on the Shire’s plant replacement program. The Chief Executive and/or delegate will attend meetings of the Committee to provide technical advice as required.

The Plant Committee’s current membership is as follows:

Members		Deputy Members	
1.	Cr Coppin	1.	Cr Smith
2.	Cr Lockyer	2.	Cr Middleton
3.	Cr Baer	3.	Cr Anick
4.	Vacant	4.	Cr Grace

#### Airport Advisory Committee

The purpose of the Airport Advisory Committee is to foster liaison and cooperation between the Shire of East Pilbara and all stakeholders associated with the Newman Regional Airport, to provide a formal forum for the discussion of issues associated with the Newman Regional Airport, and to make recommendations to Council on matters associated with the future strategic development of the airport.

The Airport Advisory Committee’s current membership is as follows:

Members		Deputy Members	
1.	Cr Middleton	1.	Cr Grace
2.	Cr McWhirter-Brooks	2.	Cr Smith
3.	Cr Coppin	3.	Cr Lockyer
4.	Vacant	4.	Cr Landy

#### Chief Executive Officer Performance Review Committee

The Council has established a Chief Executive Officer (CEO) Performance Review Committee (“the CEOPR Committee”) to meet the model Standards for CEO Recruitment, Performance and Termination as set out in Division 3 of Schedule 2 of the *Local Government (Administration) Regulations 1996*.

The CEOPR Committee's purpose is to advise and assist Council with the CEO's performance review; to establish Key Performance Indicators (KPIs); to appoint an independent facilitator to assist the CEOPR Committee (where deemed necessary); to review the CEO's remuneration package; and to report findings and recommendations to the Council for consideration. The CEOPR Committee must include the Shire President.

The CEOPR Committee's current membership is as follows:

<b>Members</b>		<b>Deputy Members</b>	
<b>1.</b>	<b>Cr Middleton</b>	<b>1.</b>	<b>Cr McWhirter-Brooks</b>
<b>2.</b>	<b>Cr Lockyer</b>	<b>2.</b>	<b>Cr Baer</b>
<b>3.</b>	<b>Cr Coppin</b>	<b>3.</b>	<b>Cr Grace</b>
<b>4.</b>	<b>Vacant</b>	<b>4.</b>	<b>Cr Anick</b>

#### Pilbara Regional Council

It is also noted that former Cr Fleming was also appointed as a Member of the Pilbara Regional Council (PRC). It is not recommended that Council fill this vacancy as the PRC was at the time of writing, in the final stages of being wound up and is not expected to meet again.

#### Consequential vacancies

In the event that an existing Deputy Member of a committee is appointed as a Member of that same committee, it is recommended that the vacancy caused by the appointment also be filled at this Ordinary Meeting. Council has the option to hold over the decision until a subsequent meeting.

### **STATUTORY IMPLICATIONS/REQUIREMENTS**

Consistent with s.5.10 of the *Local Government Act 1995*

### **POLICY IMPLICATIONS**

The appointment of members to the Plant, Airport Advisory and CEOPR Committees is consistent with existing Council policy.

### **STRATEGIC COMMUNITY PLAN**

#### **5: Governance**

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

### **RISK MANAGEMENT CONSIDERATIONS**

Low – Compliance Risk

**FINANCIAL IMPLICATIONS**

No financial resource impact.

**VOTING REQUIREMENTS**

Absolute Majority

## PLANT COMMITTEE TERMS OF REFERENCE 2019

<b>Name</b>	Plant Committee
<b>Role/Purpose</b>	To provide input and advice to Council with respect to the Shire of East Pilbara's plant replacement program.
<b>Aims &amp; Functions</b>	To assist Council in obtaining the most appropriate and cost effective plant to undertake projects and provide services within the Shire of East Pilbara.
<b>Membership</b>	<ol style="list-style-type: none"> <li>1. The Committee shall consist of the following representation:           <ul style="list-style-type: none"> <li>• Four Councillors</li> </ul> </li> <li>2. The Chief Executive Officer, Executive Manager Commercial Services, Executive Manager Infrastructure Services, Manager Technical Services - Newman and Manager Technical Services – Rural may attend all meetings of the Committee to provide technical advice and guidance only.</li> <li>3. A nominated deputy member may attend in place of the endorsed representative member.</li> <li>4. Membership shall be for a period of up to two years, terminating on the day of the next ordinary Council elections, with retiring members eligible to re-nominate.</li> <li>5. Committee membership shall be appointed or removed by the Council.</li> <li>6. Members must comply with the Shire's Code of Conduct.</li> <li>7. The Committee has authority to second individuals from outside of the Committee, on a voluntary basis, for their expert advice.</li> </ol>
<b>Operating Procedures</b>	<ol style="list-style-type: none"> <li>1. Presiding Member:           <ol style="list-style-type: none"> <li>a. The members of a Committee are to elect a presiding member and deputy presiding member from amongst themselves at the first meeting of the Committee and in accordance with the <i>Local Government Act 1995</i>, Schedule 2.3, Division 1.</li> <li>b. The CEO or delegated nominee will attend the first meeting to conduct the election of the Presiding Member or at a subsequent meeting if a new Presiding Member is to be elected.</li> </ol> </li> </ol>

	<p>c. The Presiding Member will preside at all meetings.</p> <p>d. In the absence of the Presiding Member, the Deputy Presiding Member will assume the chair, and in his/her absence, a person is to be elected by the Committee members present to assume the Chair.</p> <p>e. The Presiding Member is responsible for the proper conduct of the Committee.</p> <p>2. Meetings:</p> <p>a. The Committee shall meet as required, but must hold a minimum of two meetings in any one calendar year.</p> <p>b. Additional meetings can be scheduled by decision of the Council or the Committee, or at the discretion of the Committee's Presiding Member.</p> <p>c. A Notice of Meeting, including an agenda, will be circulated to the Committee members (including deputy members) at least 72 hours prior to each meeting where possible.</p> <p>d. The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall provide the Committee members (including deputy members) with a copy of such minutes.</p> <p>e. All Committee meetings will be conducted in accordance with the Shire of East Pilbara Standing Orders Local Law 2010.</p> <p>3. Quorum:</p> <p>The quorum for a meeting shall be at least 50% of the number of endorsed members.</p> <p>4. Reporting:</p> <p>a. The Minutes of every Committee meeting will be circulated for the information of all Councillors.</p> <p>b. Any Committee resolution requiring action on the part of the Council or requiring a Council commitment will be listed as a separate report on the Agenda for the next ordinary Council meeting.</p>
<b>Appointing Legislation</b>	The Committee is established under section 5.8 of the <i>Local Government Act 1995</i> .
<b>Delegated Authority</b>	The Committee has no delegated power and has no authority to implement its recommendations without approval of Council.

## AIRPORT ADVISORY COMMITTEE TERMS OF REFERENCE 2019

<b>Name</b>	Airport Advisory Committee
<b>Role/Purpose</b>	To assist Council to undertake its role under section 2.7(2)(a) of the <i>Local Government Act 1995</i> to establish and maintain liaison between stakeholders, consider policies associated with the airport and oversee development of the airport.
<b>Aims &amp; functions</b>	<ol style="list-style-type: none"> <li>1. To foster liaison and cooperation between the Shire of East Pilbara and all stakeholders associated with the Newman Regional Airport;</li> <li>2. To provide a formal forum for the discussion of issues associated with the Newman Airport; and</li> <li>3. To make recommendations to Council on matters associated with the future strategic development of the airport.</li> </ol>
<b>Membership</b>	<ol style="list-style-type: none"> <li>1. The Committee shall consist of four elected members.</li> <li>2. The Chief Executive Officer, Executive Manager Commercial Services and Manager Airport Operations may attend all meetings of the Committee to provide technical advice and guidance only.</li> <li>3. A nominated deputy member may attend in place of the endorsed representative member.</li> <li>4. Membership shall be for a period of up to two years, terminating on the day of the next ordinary Council elections, with retiring members eligible to re-nominate.</li> <li>5. Committee membership shall be appointed or removed by the Council.</li> <li>6. Members must comply with the Shire's Code of Conduct.</li> <li>7. The Committee has authority to second individuals from outside of the Committee, on a voluntary basis, for their expert advice.</li> </ol>
<b>Operating Procedures</b>	<ol style="list-style-type: none"> <li>1. Presiding Member           <ol style="list-style-type: none"> <li>a. The members of the Committee are to elect a presiding member and deputy presiding member from amongst themselves at the first meeting of the Committee, and in accordance with the <i>Local Government Act 1995</i>, Schedule 2.3, Division 1.</li> </ol> </li> </ol>



	<ul style="list-style-type: none"> <li>b. The CEO or delegated nominee will attend the first meeting to conduct the election of the Presiding Member or at a subsequent meeting if a new Presiding Member is to be elected.</li> <li>c. The Presiding Member will preside at all meetings.</li> <li>d. In the absence of the Presiding Member, the Deputy Presiding Member will assume the chair, and in his/her absence, a person is to be elected by the Committee members present to assume the Chair.</li> <li>e. The Presiding Member is responsible for the proper conduct of the Committee.</li> </ul> <p>2. Meetings</p> <ul style="list-style-type: none"> <li>a. The Committee shall meet as required, but must hold a minimum of two meetings in any one calendar year.</li> <li>b. Additional meetings can be scheduled by decision of the Council or the Committee, or at the discretion of the Committee’s Presiding Member.</li> <li>c. A Notice of Meeting, including an agenda, will be circulated to the Committee members (including any deputy members) at least 72 hours prior to each meeting where possible.</li> <li>d. The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall provide the Committee members (including deputy members) with a copy of such minutes.</li> <li>e. All Committee meetings will be conducted in accordance with the Shire of East Pilbara Standing Orders Local Law 2010.</li> </ul> <p>3. Quorum</p> <ul style="list-style-type: none"> <li>a. The quorum for a meeting shall be at least 50% of the number of endorsed members.</li> </ul> <p>4. Reporting</p> <ul style="list-style-type: none"> <li>a. The Minutes of every Committee meeting will be circulated for the information of all Councillors.</li> <li>b. Any Committee resolution requiring action on the part of the Council or requiring a Council commitment will be listed as a separate report on the Agenda for the next ordinary Council meeting.</li> </ul>
<b>Appointing</b>	The Committee is established under section 5.8 of the <i>Local Government Act</i>

<b>Legislation</b>	<i>1995.</i>
<b>Delegated Authority</b>	The Committee has no delegated power and has no authority to implement its recommendations without approval of Council.

## CEO PERFORMANCE REVIEW COMMITTEE TERMS OF REFERENCE 2019

<b>Name</b>	CEO Performance Review Committee
<b>Role/Purpose</b>	To advise and assist Council with the CEO's performance review process.
<b>Aims &amp; Functions</b>	<ol style="list-style-type: none"> <li>1. To review the CEO's progress in relation to established Key Performance Indicators (KPIs) on a 6 monthly basis, or as necessary in accordance with the relevant provisions contained in the CEO's Employment Contract.</li> <li>2. Conduct an Annual Review of the CEO's performance in accordance with the appropriate provisions contained in the CEO's Employment Contract.</li> <li>3. Where deemed necessary, appoint an independent facilitator to assist the Committee and Council to undertake the annual performance review of the CEO.</li> <li>4. Review and recommend appropriate KPI's to be achieved by the CEO in the next 12 months.</li> <li>5. Review the CEO's remuneration package in accordance with the relevant provisions of the Employment Contract.</li> <li>6. Report findings and recommendations to Council for consideration.</li> </ol>
<b>Membership</b>	<ol style="list-style-type: none"> <li>1. The Committee shall consist of the following representation: <ol style="list-style-type: none"> <li>a. Shire President</li> <li>b. 3 x Councillors nominated by resolution of Council.</li> </ol> </li> <li>2. A nominated deputy member may attend in place of the endorsed representative member.</li> <li>3. Membership shall be for a period of up to two years, terminating on the day of the next ordinary Council elections, with retiring members eligible to re-nominate.</li> <li>4. Committee membership shall be appointed or removed by the Council.</li> <li>5. Members must comply with the Shire's Code of Conduct.</li> <li>6. The Committee has authority to second individuals from outside of the Committee, for their expert advice.</li> </ol>
<b>Training</b>	All Councillors seeking appointment to the CEO review panel must undertake the relevant CEO performance review training course provided by WALGA within six months of appointment to the Committee.
<b>Operating Procedures</b>	<ol style="list-style-type: none"> <li>1. Procedure for the Review <ol style="list-style-type: none"> <li>a. Establish a review panel.</li> <li>b. CEO must provide a self-assessment to be provided to all elected members.</li> <li>c. Set the review procedure, timeline requirements and notify parties.</li> <li>d. Assess performance and agree on key focus areas for interview.</li> <li>e. Review panel conducts appraisal interview.</li> <li>f. Review panel shares findings with full Council as a confidential item.</li> </ol> </li> </ol>

	<ul style="list-style-type: none"> <li>g. Manage follow up (Remuneration, KPIs, contract variations, review outcomes, analysis of interview feedback).</li> <li>h. CEO must be provided with an opportunity to respond to interview findings.</li> <li>i. Full report distributed to all Elected Members and the CEO.</li> </ul> <p>2. Review Periods</p> <ul style="list-style-type: none"> <li>a. It is a statutory requirement that the CEO’s performance is reviewed annually.</li> <li>b. For planning purposes, the appraisal is to be undertaken in the month of March/April each year.</li> <li>c. The Shire President may, at the request of the Council, undertake an interim performance review.</li> <li>d. If Council has requested an interim performance review, the Shire President must write to the CEO advising of this and outlining the purpose of the interim performance review.</li> <li>e. The Shire President must allow the CEO a minimum of one week’s notice prior to the commencement of an interim performance review.</li> </ul> <p>3. CEO Contract</p> <ul style="list-style-type: none"> <li>a. The CEO contract should be reviewed by WALGA or a recognised legal practitioner to ensure legislative requirements are satisfied.</li> </ul> <p>4. CEO Key Performance Indicators (KPIs)</p> <ul style="list-style-type: none"> <li>a. Must contain a balance of both tactical and strategic KPI’s.</li> <li>b. Must refer to the Corporate Business Plan and/or Strategic Community Plan.</li> <li>c. The annual review of the Corporate Business Plan must be included as part of the KPIs that defines realistic milestones and reporting requirements.</li> <li>d. Must mirror the expectations of Council and the community.</li> <li>e. Must acknowledge leadership.</li> <li>f. Must be reviewed annually, and then agreed upon between the CEO and the Shire of East Pilbara after each review period.</li> </ul> <p>5. Completion of Review</p> <ul style="list-style-type: none"> <li>a. The performance review panel must deliver a report to Council summarising the findings of the review.</li> <li>b. The report must contain new KPIs for the next 12 months and any recommended changes.</li> <li>c. The CEO is invited to provide comment.</li> <li>d. The KPIs must be reviewed and signed off by the CEO within 28 days of the review process having been completed.</li> </ul>
<b>Appointing Legislation</b>	The Committee is established under s5.38 of the <i>Local Government Act 1995</i> and Regulation 18D of the <i>Local Government (Administration) Regulations</i> .
<b>Delegated Authority</b>	The CEO Performance Review Committee has no delegated power and has no authority to implement its recommendations without approval from Council.

12.2 DIRECTOR CORPORATE SERVICES

12.2.1 MONTHLY FINANCIAL STATEMENTS, INVESTMENTS, INSURANCE AND BUDGET AMENDMENTS REPORT FOR PERIOD ENDING APRIL 2022

**Attachments:** [Appendix 2 Investment Summary Report May 2022](#)  
**Responsible Officer:** Steven Harding  
 Chief Executive Officer  
**Author:** Steve Leeson  
 Director Corporate Services  
**Proposed Meeting Date:** 24 June 2022  
**Location/Address:** N/A  
**Name of Applicant:** N/A  
**Author Disclosure of Interest:** Nil

**COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION**

(Resolution No: 2022/66)

**Moved:** Cr Lockyer

**Seconded:** Cr McWhirter-Brooks

**That Council:**

1. Adopts the monthly financial statements for the period 1 July 2021 to 30 April 2022 of the 2021/2022 financial year included as Appendix 1 to the report; and
2. Pursuant to section 6.8 of the *Local Government Act 1995* approves an amendment to the Shire's 2021-2022 Annual Budget as per the following table:

Account	Description	Current Budget	Amendment	Revised Budget
10413240	Salaries & Wages	\$116,900	\$(69,000)	\$47,900
10411540	Risk & Governance Projects	\$65,000	\$69,000	\$134,000
10820260	State Grants F&Y Newman	\$5,000	\$60,000	\$65,000
New	Criminal Property Confiscation Program	\$0	\$(60,000)	\$(60,000)

148070	General Insurance Recoups	\$120,000	\$54,592	\$174,592
PM1115 Nardoo Loop Parks & Gardens	Criminal Property Confiscation Program	\$(65,400)	\$(54,592)	\$(119,992)
119028	Newman Recreation Land & Building	\$58,697.51	\$(46,500.00)	\$12,197.51
119082	Newman Aquatic Centre Cap Ex	\$258,700.86	\$46,500.00	\$305,200.86
		<b>Net</b>	<b>\$0</b>	

**CARRIED BY AN ABSOLUTE MAJORITY  
RECORD OF VOTE 10/0**

(Cr Grace attending remotely was offline at time of vote)

**For:** Shire President, Deputy Shire President, Councillors Anick, Landy, Lockyer, Baer, Coppin, Mortimer, Smith and Kular

**Against:** Nil

## REPORT PURPOSE

The Monthly Financial Statements provide details of the Shire of East Pilbara's (the Shire's) current year to date financial position in relation to the 2021-2022 Annual Budget, as amended from time to time, including the reporting of material variances.

## BACKGROUND

The reporting of monthly financial information is a requirement under section 6.4 of the *Local Government Act 1995* ("the Act") and regulation 34 of the *Local Government (Financial Management) Regulations 1996* ("the Regulations").

**Appendix 1** details the financial activities of the Shire for the period 1 July 2021 to 30 April 2022 of the current financial year.

There are four sections of the monthly report:

1. Monthly Health Checks and Summary Graphs;
2. Statutory Reports – Rate Setting Statement, Operating Statement, Cash Flow;
3. Various other Notes to give Council an overview of the Shire’s current financial situation, including Material Variances for Programs and Nature and Type as per Council’s adopted variance threshold limits of 10% or \$10,000 whichever is greater; and
4. A Capital Projects schedule detailing all expenditure.

**Appendix 2** is the Monthly Investments Report.

Any immediate annual budget considerations are also presented within the monthly financial report.

## **COMMENTS/OPTIONS/DISCUSSIONS**

### Variances

Material variances in the Shire 2021-2022 annual budget are disclosed within **Appendix 1**.

### Investments

The portfolio accrued \$41,525.53 in interest and returned 0.60%pa versus the bank bill benchmark of -0.19% pa for the month. For the past 12 months, the portfolio returned 0.36%pa, exceeding the bank bill index benchmark’s 0.05%pa by 0.41%pa.

Though not affecting the return on Council’s term deposit portfolio, fixed interest securities are feeling the brunt of inflation fears with prices on bonds dropping as interest rates increase sharply. This is causing ‘marked to market’ negative returns on market traded bank bills and bonds, including a negative return of nearly 0.20%pa on the Ausbond Bank Bill Index in April.

### Insurance Report

May 2022; 29 Claims closed / withdrawn / settled to the value of \$39,120. 22 claims open in various stages of completion. Over 50% of closed claims for this financial year to date are due to the deliberate destruction of Shire property or the act of entering a Shire property without permission with the intention of committing a criminal offence.

PC0341 | 11/12/2020 Various Location | Storm damage

On 11/12/2020 a storm hit the Shire of East Pilbara delivering a deluge of water though out the Shire. Nullagine town being the worst hit along with the community roads and Nullagine Airstrip.

SoEP has received 3 part reimbursement payments, reaching the value of \$1,520,000. The claim has reached the request for final settlement of approximately \$325,000. The closing cost of for this claim is \$1,845,000

### Budget Amendments

#### **1. CAMMS Software**

Towards funding the reimplementations of the Shire’s Talent (Performance Evaluation System) module of the CAMMS software, a core reporting system, it is proposed to utilise savings in a salaries budget to fund contract expenditure.

This will allow works to be delivered by 30 June.

Account	Description	Current Budget	Amendment	Revised Budget
10413240	Salaries & Wages	\$116,900	\$(69,000)	\$47,900
10411540	Risk & Governance Projects	\$65,000	\$69,000	\$134,000
		<b>Net</b>	<b>\$0</b>	

## 2. Department of Justice Grant

Confirmation from the Department of Justice was received advising the Shire was been successful in its grant application under the Criminal Property Confiscation Grants Program (Youth) across Newman, Nullagine and Marble Bar. The grant funding and expenditure shall be carried over into the 2022-2023 financial year.

Account	Description	Current Budget	Amendment	Revised Budget
10820260	State Grants F&Y Newman	\$5,000	\$60,000	\$65,000
New	Criminal Property Confiscation Program	\$0	\$(60,000)	\$(60,000)
		<b>Net</b>	<b>\$0</b>	

## 3. Insurance Claim

The Nardoo Loop Playground claim has been settled through agreement to accept payment for the sum of \$54,592.00 in full satisfaction and discharge of the claim. An amendment to the budget is required to recognise both revenue and associated expenditure, to be carried forward into 2022-2023.

Account	Description	Current Budget	Amendment	Revised Budget
148070	General Insurance Recoups	\$120,000	\$54,592	\$174,592
PM1115 Nardoo Loop Parks & Gardens	Criminal Property Confiscation Program	\$(65,400)	\$(54,592)	\$(119,992)
		<b>Net</b>	<b>\$0</b>	



## STATUTORY IMPLICATIONS/REQUIREMENTS

*Local Government Act 1995*  
Part 6 Financial Management  
Division 4 General financial provisions  
Section 6.4(2)

*“The financial report is to:*

- (a) be prepared and presented in the manner and form prescribed; and*
- (b) contain the prescribed information.”*

Section 6.8 (1) (b)

*“Expenditure from municipal fund not included in annual budget is to be authorised in advance by resolution”. \*Absolute majority required.*

## POLICY IMPLICATIONS

3.1 Accounting Policies  
3.5 Budget Management – Capital Acquisitions  
3.9 Investments Policy

## STRATEGIC COMMUNITY PLAN

### 5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

## RISK MANAGEMENT CONSIDERATIONS

Legislative - Medium

## FINANCIAL IMPLICATIONS

If Council approve the officer’s recommendation:

1. The Shire meets compliance with the Financial Management Regulations. If Council decline or defer the officer’s recommendation, the Shire may be considered non-compliant in the preparation of required financial activity statements.
2. The Shire’s annual budget will be amended in response to meet emerging needs and opportunities.

## VOTING REQUIREMENTS

Absolute Majority.

**Amendment to Officer's Recommendation**

Explanatory Note

Newman Aquatic Centre Variation

Works at the Newman Aquatic Centre have commenced which are related to Tender RFT 08-2021/2022 where additional works are required beyond the original scope of works as they relate to the pool's headwalls, which includes the replacement of the deck sockets and false start poles, upgrade of foot valves, rebuilding the head walls.

These works are considered essential for the project to continue as per the tender requirements. It is proposed to utilise savings from the Recreation Budget Land & Building Capital Expenditure GL 119028 to fund the variation amount of \$46,500.

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>CURRENT BUDGET</b>	<b>AMENDMENT</b>	<b>REVISED BUDGET</b>
119028	Newman Recreation Land & Building	\$58,697.51	\$(46,500.00)	\$12,197.51
119082	Newman Aquatic Centre Cap Ex	\$258,700.86	\$46,500.00	\$305,200.86
		<b>Net</b>	<b>\$0</b>	

Council approval of the additional expenditure is required.

The revised Officers recommendation is tabled at the head of this report as the Council Resolution.

# Shire Of East Pilbara

## Monthly Financial Statements

(Containing the Statement of Financial Activity)

### For The Period Ending 30th April 2022

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

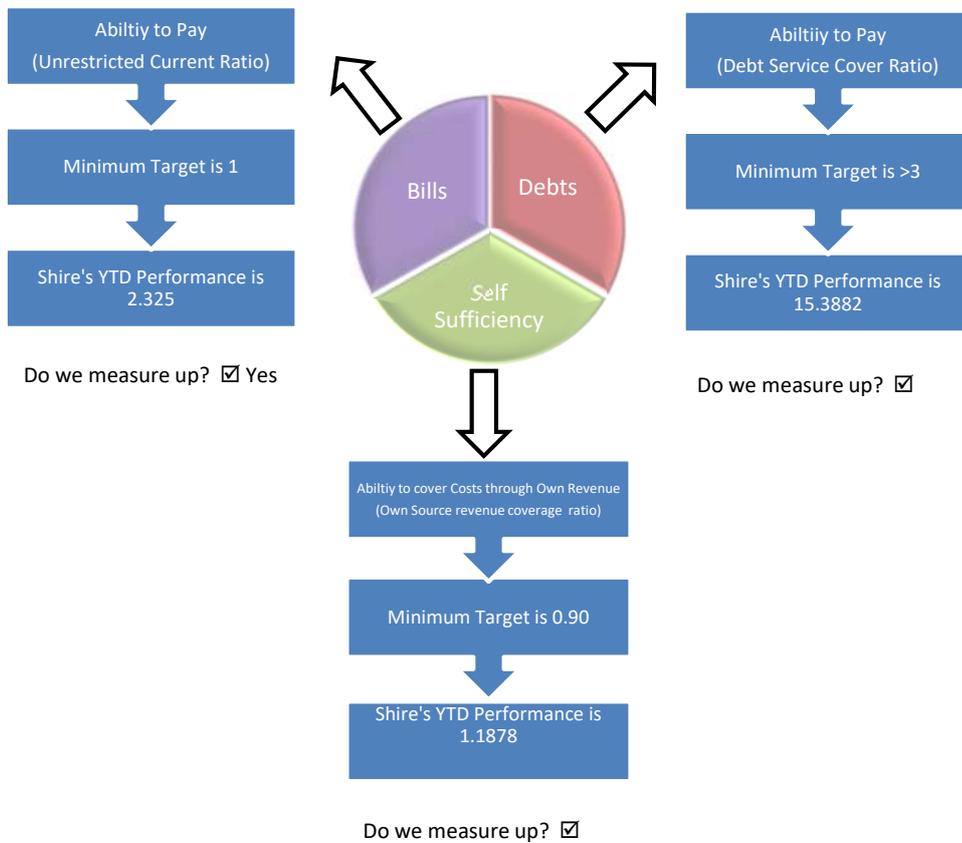
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# MONTHLY FINANCIAL HEALTH CHECKS

For The Period Ending 30th April 2022

Highlighting how the Shire of East Pilbara is tracking against financial ratios



## How are we tracking against our budget

### Adjusted Operating Surplus

- A measure of the Shire's ability to cover its operational costs including depreciation and have funds left over to cover capital expenditure (including principal loan repayments) without relying on debt or reserves

Minimum Target is 1%

Shire's YTD Performance is  
0.4%

Do we meet the target?  No

Adjusted operating surplus and self sufficient ratios are high due to rates being fully funded at the beginning of the financial year. However as the year progresses, operating expenditure will continue to draw on this revenue source reducing to target by 30 June 2022

It should be noted that the increase in depreciation (following the revaluation of assets at fair value over the last four years) has significantly increased the annual depreciation and puts pressure on the operating surplus result.

### Asset Sustainability Ratio

- Measures if the Shire is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out

Minimum Target is 90%

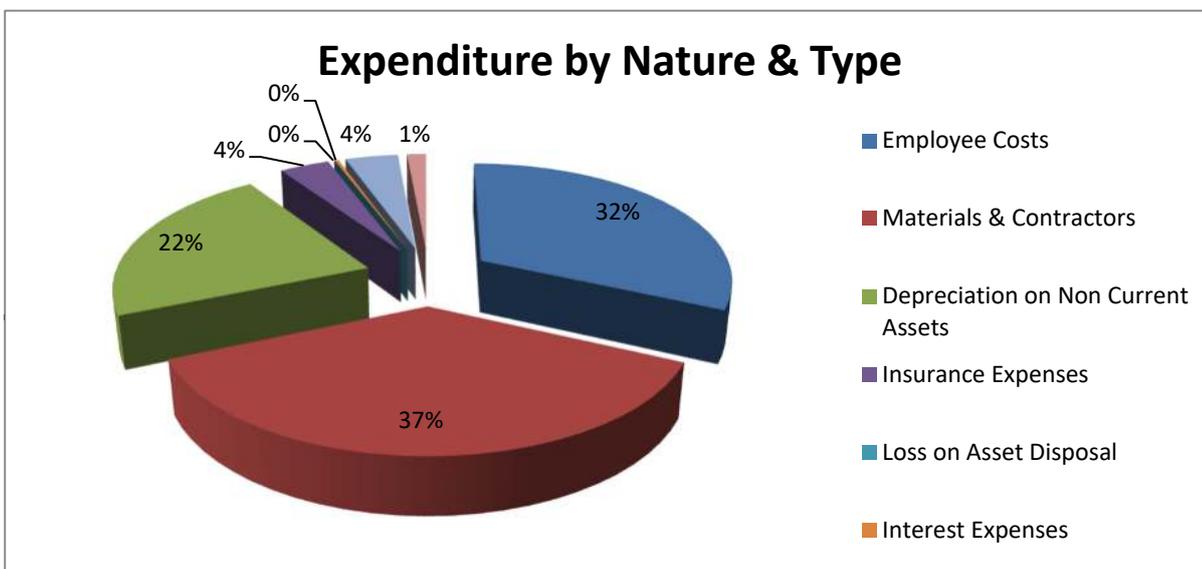
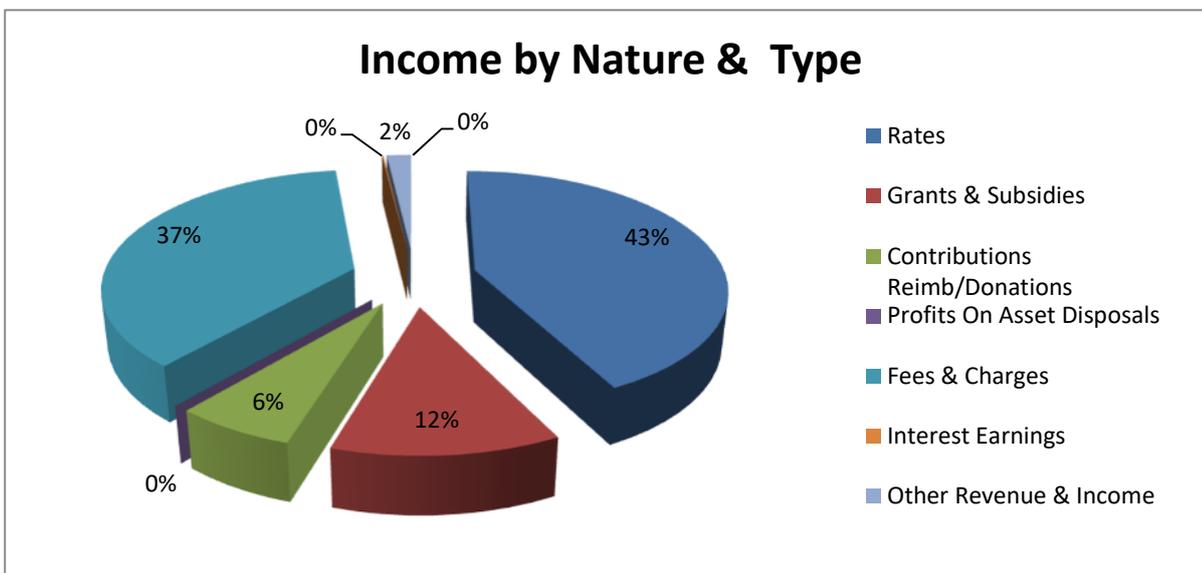
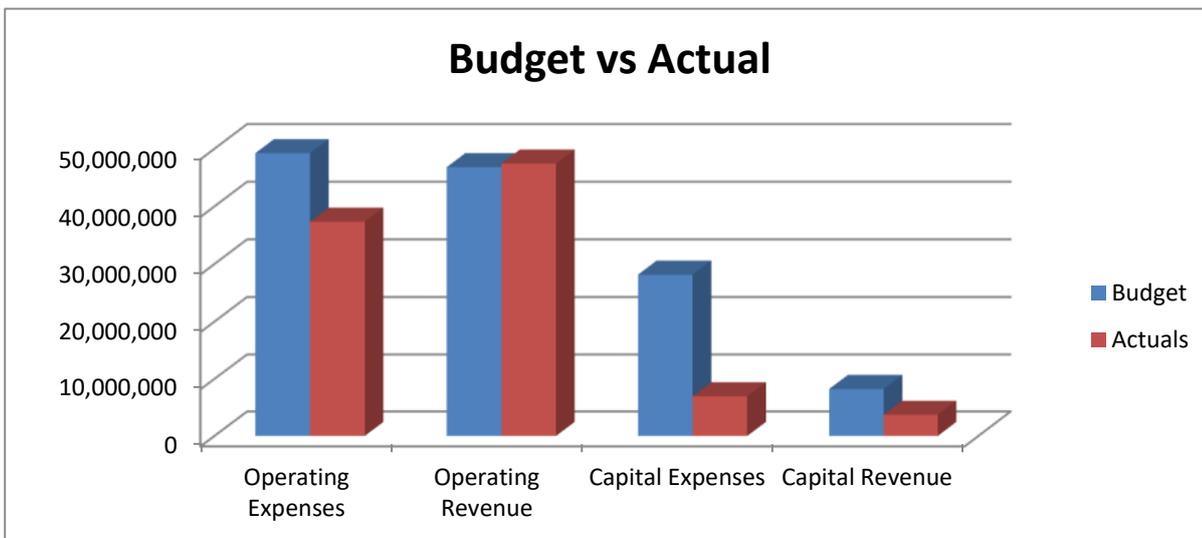
Shire's YTD Performance is

Do we meet the target? Unable  
to calculate without Asset  
Management Plans

# Shire Of East Pilbara

## Financial Graphs

For The Period Ending 30th April 2022



**Shire Of East Pilbara**  
**Operating Revenue and Expenses**

For The Period Ending 30th April 2022

Function, Sub-Function and Department Name	Budget Annual Revenue	Amended Budget YTD Revenue	Actual YTD Revenue	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance	Budget Annual Expenditure	Amended Budget YTD Expenditure	Actual YTD Expenditure	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance
<b>General Purpose Funding</b>										
Rates	21,114,600	21,203,940	21,328,840	(124,900)	(1)	459,100	501,930	192,553		
Other General Purpose Funding	2,335,000	1,754,170	2,494,174	(740,004)	(42)	-	-	-		
<b>Total General Purpose Funding</b>	<b>23,449,600</b>	<b>22,958,110</b>	<b>23,823,014</b>			<b>459,100</b>	<b>501,930</b>	<b>192,553</b>	<b>309,377</b>	<b>62</b>
<b>Governance</b>										
Members of Council	100	100	-			928,500	759,630	657,243		
Other Governance	66,300	255,532	113,838			1,083,600	1,071,997	959,562		
Corporate Governance	-	-	-			352,900	299,490	260,027		
Customer Service	-	-	-			442,500	348,740	243,071		
Marketing, Media and Publication	-	-	-			178,500	147,910	118,829		
Stakeholder Management	-	-	-			159,800	124,000	99,622		
Organisation Development	-	-	-			-	76,000	70,087		
Financial Services	-	-	-			989,900	809,390	664,505		
Records Management	-	-	-			170,500	140,920	115,468		
Human Resources	-	-	-			887,900	900,844	870,529		
Occupational Health and Safety	-	-	-			314,500	286,250	207,248		
Information and Technology	-	-	-			1,001,000	993,766	971,479		
IPR, Strategic and Business Planning	-	-	-			722,300	1,032,157	474,209		
Procurement and Contract Management	-	-	-			312,600	260,510	169,461		
Asset Management	-	-	-			374,300	317,481	194,991		
Fixed Assets	-	-	-			559,500	466,250	266,473		
Allocations To Other Functions	-	-	-			(8,395,100)	(6,995,930)	(6,138,727)		
<b>Total Governance</b>	<b>66,400</b>	<b>255,632</b>	<b>113,838</b>	<b>141,794</b>	<b>55</b>	<b>83,200</b>	<b>1,039,405</b>	<b>204,076</b>	<b>835,329</b>	<b>80</b>
<b>Law, Order &amp; Public Safety</b>										
Fixed Assets	-	-	-			197,700	164,760	104,308		
Ranger Services	27,800	24,330	31,116			581,100	494,070	293,530		
Emergency Management	24,000	23,480	9,460			249,000	226,876	367,700		
Security and Surveillance	-	370,420	444,446			216,600	183,590	146,996		
<b>Total Law, Order &amp; Public Safety</b>	<b>51,800</b>	<b>418,230</b>	<b>485,022</b>	<b>(66,792)</b>	<b>(16)</b>	<b>1,244,400</b>	<b>1,069,296</b>	<b>912,534</b>	<b>156,762</b>	<b>15</b>
<b>Health</b>										
Fixed Assets	-	-	-			54,200	51,620	10,307		
Health Inspection and Administration	68,800	53,060	27,131			446,500	382,330	375,850		
Preventative Services	18,000	(18,000)	27,862			93,000	69,997	31,545		
<b>Total Health</b>	<b>86,800</b>	<b>35,060</b>	<b>54,993</b>	<b>(19,933)</b>	<b>(57)</b>	<b>593,700</b>	<b>503,947</b>	<b>417,702</b>	<b>86,245</b>	<b>17</b>

Function, Sub-Function and Department Name	Budget Annual Revenue	Budget YTD Revenue	Actual YTD Revenue	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance	Budget Annual Expenditure	Budget YTD Expenditure	Actual YTD Expenditure	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance
<b>Education &amp; Welfare</b>										
Fixed Assets	35,000	35,000	-			421,100	350,920	122,446.53		
Place Based Services (Newman)	5,000	4,170	90.90			702,400	543,790	442,961.38		
Youth & Family Services	4,000	32,036	955			894,600	821,590	604,709.50		
Place Based Services (Rural)	-	-	-			619,600	534,295	515,726.46		
<b>Total Education &amp; Welfare</b>	<b>44,000</b>	<b>71,206</b>	<b>1,045</b>	<b>70,161</b>	<b>99</b>	<b>2,637,700</b>	<b>2,250,595</b>	<b>1,685,844</b>	<b>564,751</b>	<b>25</b>
<b>Housing</b>										
Fixed Assets	-	-	-			582,900	485,750	406,218		
Staff Housing - Newman	212,100	176,750	180,266			201,100	(2,650)	339,844		
Staff Housing - Marble Bar	31,000	25,830	61,275			31,000	25,840	52,023		
Martumili Housing	14,500	12,090	13,980			14,500	12,070	12,881		
Built Infrastructure	87,000	72,500	114,730			76,000	63,350	37,141		
<b>Total Housing</b>	<b>344,600</b>	<b>287,170</b>	<b>370,251</b>	<b>(83,081)</b>	<b>(29)</b>	<b>905,500</b>	<b>584,360</b>	<b>848,107</b>	<b>(263,747)</b>	<b>(45)</b>
<b>Community Amenities</b>										
Fixed Assets	-	-	-			697,300	581,580	391,032		
Waste Collection & Recycling	798,500	774,420	765,908			1,054,500	895,120	779,556		
Landfill Management	4,447,000	2,866,080	2,712,186			2,713,100	2,283,700	1,816,416		
Waste Water Management	883,500	2,393,200	915,191			1,232,200	989,440	868,275		
Energy & Biodiversity	-	-	-			-	(70)	14,686		
Town Planning & Regional Develop't	31,000	52,500	65,289			209,800	181,802	194,252		
Land Strategy	-	-	-			185,000	154,160	145,311		
Built Infrastructure - Newman	-	-	-			99,600	86,650	48,787		
Built Infrastructure (other communities)	6,500	5,420	1,159			112,100	105,320	49,223		
<b>Total Community Amenities</b>	<b>6,166,500</b>	<b>6,091,620</b>	<b>4,459,732</b>	<b>1,631,888</b>	<b>27</b>	<b>6,303,600</b>	<b>5,277,702</b>	<b>4,307,537</b>	<b>970,165</b>	<b>18</b>
<b>Recreation &amp; Culture</b>										
Fixed Assets	-	-	-			2,301,000	1,917,500	894,924		
Built Infrastructure - Newman	-	-	-			570,600	538,040	460,394		
Built Infrastructure - Rural	81,400	74,080	71,611			240,500	209,350	213,233		
Aquatic Centres	192,500	200,008	216,902			1,826,000	1,596,094	1,391,554		
TV & Radio Re Broadcasting	-	-	-			31,900	20,290	11,009		
Recreation Centre - Newman	409,200	353,240	340,839			1,652,400	1,435,340	1,108,273		
Libraries	8,000	6,670	3,296			548,600	505,900	377,164		
Club Development	40,000	33,330	-			179,700	125,840	76,296		
Open Space Assets - Newman	858,000	953,068	187,936			3,325,400	2,666,040	2,112,221		
Other Culture	300	250	23			300	250	-		
Martumili	1,229,700	1,427,260	1,376,446			1,658,000	1,453,760	1,207,985		
Culture & the Arts	-	-	-			129,400	103,670	41,350		
Events	226,500	190,420	8,163			890,900	614,300	378,890		
Other Operating expenses for R&E Reallocatio	-	-	-			-	620	10,118		
<b>Total Recreation &amp; Culture</b>	<b>3,045,600</b>	<b>3,238,326</b>	<b>2,205,214</b>	<b>1,033,112</b>	<b>32</b>	<b>13,354,700</b>	<b>11,186,994</b>	<b>8,283,411</b>	<b>2,903,583</b>	<b>26</b>



Function, Sub-Function and Department Name	Budget Annual Revenue	Budget YTD Revenue	Actual YTD Revenue	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance	Budget Annual Expenditure	Budget YTD Expenditure	Actual YTD Expenditure	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance
<b>Transport</b>										
Fixed Assets	66,000	66,000	-			9,114,700	7,618,670	6,034,451.74		
Sts/Rds/Bridges/Depots - Construction	5,371,500	5,594,850	1,751,762.44			-	-	-		
Sts/Rds/Bridges/Depots - Maintenance	960,000	727,500	1,565,176.50			3,693,500	3,189,440	3,412,557.61		
Road Plant Purchases	19,300	16,080	1,232.94			-	-	-		
Aerodromes	14,455,700	11,754,750	12,511,102			12,213,000	10,220,009	7,196,810.38		
<b>Total Transport</b>	<b>20,872,500</b>	<b>18,159,180</b>	<b>15,829,274</b>	<b>2,329,906</b>	13	<b>25,021,200</b>	<b>21,028,119</b>	<b>16,643,820</b>	<b>4,384,299</b>	21
<b>Economic Services</b>										
Fixed Assets	35,000	35,000	-			692,100	577,680	419,332		
Tourism and Area Promotion	169,700	298,960	351,495			519,700	643,060	469,356		
Building Control	261,700	225,590	143,215			240,400	228,737	172,230		
Rural Services	134,900	112,420	99,542			181,500	151,250	108,249		
Economic Development	32,000	453,670	134,365			304,300	1,071,866	400,956		
Newman House	164,200	136,840	150,672			146,700	130,590	85,548		
<b>Total Economic Services</b>	<b>797,500</b>	<b>1,262,480</b>	<b>879,289</b>	<b>383,191</b>	30	<b>2,084,700</b>	<b>2,803,183</b>	<b>1,655,671</b>	<b>1,147,512</b>	41
<b>Other Property &amp; Services</b>										
Fixed Assets	16,800	16,800	-			28,500	23,750	14,952		
Private Works	5,000	4,170	3,686			5,000	4,999	1,388		
Public Works Overheads	5,200	4,330	1,600			59,800	21,595	286,186		
Plant Operation Costs	-	-	-			-	39,090	183,740		
Salaries and Wages	10,000	8,330	-			10,000	8,330	(1,774)		
Project Management	-	-	-			2,123,300	1,970,863	762,240		
Unclassified	790,000	1,189,670	1,437,833			790,000	1,191,330	941,666		
<b>Total Other Property &amp; Services</b>	<b>827,000</b>	<b>1,223,300</b>	<b>1,443,119</b>	<b>(219,819)</b>	(18)	<b>3,016,600</b>	<b>3,259,957</b>	<b>2,188,397</b>	<b>1,071,560</b>	33
<b>Total Revenue &amp; Expenditure As Per Operating Statement</b>	<b>55,752,300</b>	<b>54,000,314</b>	<b>49,664,792</b>			<b>55,704,400</b>	<b>49,505,488</b>	<b>37,339,650</b>		

**SHIRE OF EAST PILBARA**  
**Statement of Financial Activity By Nature and Type**  
**For The Period Ending 30th April 2022**

Description	2021/2022 Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance
<b>OPERATING REVENUE</b>					
Rates	21,015,600	21,015,600	21,130,822	115,222	(1)
Grants And Subsidies	8,662,000	7,218,333	6,059,359	-1,158,975	16
Contributions, Reimbursements and Donations	2,500,000	2,083,333	3,228,756	1,145,423	(55)
Gain On Asset Disposals	152,800	127,333	0	-127,333	na
Fees and Charges	21,840,000	18,200,000	18,277,345	77,345	(0)
Interest	406,800	339,000	56,337	-282,663	83
Other Revenue/Income	1,183,100	985,917	912,174	-73,743	7
Service Charges	0	0	0	0	na
<i>Total Operating Revenue</i>	<b>\$55,760,300</b>	<b>\$49,969,517</b>	<b>49,664,792</b>	-304,724	1
<b>Less: OPERATING EXPENDITURE</b>					
Employee Costs	14,067,500	11,722,917	11,096,541	-626,376	2
Materials And Contracts	20,502,700	17,085,583	12,800,402	-4,285,182	18
Depreciation On Non Current Assets	16,900,100	14,083,417	7,673,377	-6,410,039	42
Insurance Expenses	1,174,600	1,174,600	1,301,887	127,287	(48)
Loss On Asset Disposal	185,800	154,833	-186	-155,019	101
Interest Expenses	248,600	207,167	103,423	-103,744	52
Utilities (Gas, Electricity, Water Etc)	2,036,200	1,696,833	1,383,166	-313,668	(6)
Other Expenditure	734,200	611,833	499,992	-111,841	14
<i>Sub Total</i>	<b>\$55,849,700</b>	<b>\$46,737,183</b>	<b>34,858,602</b>	-11,878,581	25
<b>Less: Applicable To Capital Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	0	na
<i>Total Operating Expenditure</i>	<b>\$55,849,700</b>	<b>\$46,737,183</b>	<b>34,858,602</b>	-11,878,581	25
<b>NET PROFIT/(LOSS) RESULT</b>	<b>(\$89,400)</b>	<b>\$3,232,333</b>	<b>14,806,190</b>	11,573,857	na
<b>Other Comprehensive Income</b>	<b>\$0</b>		<b>0</b>		
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(\$89,400)</b>	<b>\$3,232,333</b>	<b>14,806,190</b>	11,573,857	na

Rate Setting Statement  
Operating Revenue and Expenses  
For The Period Ending 30th April 2022

<b>OPERATING REVENUE</b>	<b>Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>
General Purpose Funding	23,449,600	22,958,110	23,823,014
Governance	66,400	255,632	113,838
Law, Order & Public Safety	51,800	47,810	40,576
Health	86,800	35,060	54,993
Education & Welfare	9,000	36,206	1,045
Housing	344,600	287,170	370,251
Community Amenities	6,166,500	5,780,000	4,459,732
Recreation and Culture	2,245,600	2,438,326	2,156,543
Transport	15,437,700	12,500,580	14,077,689
Economic Services	762,500	1,262,480	879,289
Other Property & Services	810,200	1,206,500	1,443,119
<b>Total Operating Revenue</b>	<b>49,430,700</b>	<b>46,807,874</b>	<b>47,420,090</b>
<b>Less: OPERATING EXPENSES</b>			
General Purpose Funding	459,100	501,930	192,553
Governance	83,200	1,039,405	204,076
Law, Order & Public Safety	1,244,500	1,069,296	912,534
Health	555,000	465,247	417,702
Education & Welfare	2,642,100	2,250,595	1,685,844
Housing	905,500	584,360	848,107
Community Amenities	6,300,600	5,274,702	4,307,537
Recreation and Culture	13,355,500	11,175,994	8,283,411
Transport	24,882,700	20,825,719	16,643,820
Economic Services	2,079,100	2,797,583	1,655,671
Other Property & Services	3,016,600	3,259,957	2,188,397
<b>Total Operating Expenditure</b>	<b>55,523,900</b>	<b>49,244,788</b>	<b>37,339,650</b>
<b>Add:</b>			
Capital Grants and Contributions	6,168,800	10,189,400	2,244,703
Sale of Assets	383,000	233,000	-
<i>Non - cash amounts excluded from operating activities</i>	16,900,100	14,083,417	10,154,425
	<b>23,451,900</b>	<b>24,505,817</b>	<b>12,399,128</b>
<b>Less: CAPITAL WORKS PROGRAMME</b>			
Governance	218,000	433,600	180,512
Law, Order & Public Safety	454,000	898,500	682,676
Health	-	-	-
Education & Welfare	92,000	65,001	2,283
Housing	1,630,000	1,658,330	1,523,728
Community Amenities	7,278,000	10,233,000	342,514
Recreation and Culture	2,110,700	2,718,660	942,729
Transport	26,413,500	11,369,200	3,179,613
Economic Services	75,000	600,830	81,678
Private Works Overhead	150,000	169,000	-
	<b>38,421,200</b>	<b>28,146,121</b>	<b>6,935,733</b>
<b>Less: OTHER</b>			
Repayments of Debentures	1,004,100	1,209,500	351,989
<i>Less Contributions to Loan Principal</i>	-	-	-
Transfers to Reserves	1,706,800	3,639,500	3,490,138
	<b>2,710,900</b>	<b>4,849,000</b>	<b>3,842,128</b>
<b>Add: FUNDING SOURCES</b>			
Reserves Utilised	11,999,700	2,999,800	45,858
Proceeds from New Debentures	11,500,000	4,700,000	-
Estimated Surplus/(Deficit) July 1 b/fwd	400,000	3,100,000	3,445,673
	<b>23,899,700</b>	<b>10,799,800</b>	<b>3,491,531</b>
Estimated Surplus/(Deficit) June 30 c/fwd	<b>126,300</b>	<b>(126,418)</b>	<b>15,193,238</b>

## CASHFLOW

### For The Period Ending 30th April 2022

#### Municipal Fund

##### Cashflows From Operating Activities

Receipts from Operations		50,970,439
Less: Payments for Operations		-28,255,886
Net Cash Provided by Operating Activities		22,714,553

##### Cashflow from Investing Activities

Interest received		56,337
Proceeds - Sale of Assets		-4,302,971
Payment for Property, Plant & Equipment		-2,632,575
Net Cash Used by Investing Activities		-6,879,210

##### Cashflows from Financing Activities

Interest Paid		-103,423
Repayment of Borrowings		-351,989
Proceeds from Borrowings		0
Net Cash Used by Financing Activities		-455,412

**Net Increase in Cash Held** **15,379,931**

Municipal Fund Cash at Beginning of Year - 01/07/21 66,538,937

Municipal Fund Cash at End of Period - 28/02/2022 81,918,868

**Net Increase in Cash Held** **15,379,931**

#### Total Cash Balances

Municipal Fund		
- Cash At Bank	9,403,624	
- Cash Floats	12,950	
- Cash Invested	11,006,265	20,422,839
Reserve Fund - Cash Invested		61,496,029
<b>Total Cash Held</b>		<b>81,918,868</b>

## Shire Of East Pilbara

### Acquisition & Construction of Assets

For The Period Ending 30th April 2022

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2021/2022 Funds Committed	2021/2022 Total Funds Spent YTD
<b>Governance</b>								
<b>Other Governance</b>								
49001	Computer Equipment	80,000	123,600	123,600	136,153		-	136,153
49003	Furniture and Equipment - Newman	0	15,000	15,000	-		-	-
49005	EMCE Vehicle	0	94,000	94,000	-		-	-
49016	Nwm Admin Building (L&B)	80,000	135,000	135,000	44,359		-	44,359
49019	Newman Admin Building (Infa)	0	0	0	-		-	-
49026	M/Bar Admin Building	0	0	0	-		-	-
49030	CBS Vehicle - 4WD (41229)	58,000	58,000	58,000	-		-	-
49032	Newman Admin - Carpark	0	8,000	8,000	-		-	-
49033	Marble Bar Public Art	0	0	0	-		-	-
49039	Nmw Admin Bldg Security Upgrade	0	0	0	-		-	-
<b>Total Governance</b>		<b>\$218,000</b>	<b>\$433,600</b>	<b>\$433,600</b>	<b>180,512</b>	<b>58</b>	<b>-</b>	<b>180,512</b>
<b>Law, Order &amp; Public Safety</b>								
<b>Fire Prevention/Emergency Services</b>								
59010	Ranger Vehicle - 4WD (51112)	0	0	0	-		-	-
59012	Nullagine BFB - Ablution Block	0	0	0	-		-	-
		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>Other Law, Order and Public Safety</b>								
59022	** BHP - CCTV	454,000	898,500	898,500	682,676		86,354	769,030
59023	** Safer Communities Grant - CCTV	0	200,000	263,200	-		-	-
		<b>\$454,000</b>	<b>\$898,500</b>	<b>\$1,161,700</b>	<b>682,676</b>		<b>86,354</b>	<b>769,030</b>
<b>Total Law, Order, P/Safety</b>		<b>\$454,000</b>	<b>\$898,500</b>	<b>\$1,161,700</b>	<b>682,676</b>	<b>24</b>	<b>86,354</b>	<b>769,030</b>

## Shire Of East Pilbara

### Acquisition & Construction of Assets

For The Period Ending 30th April 2022

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2021/2022 Funds Committed	2021/2022 Total Funds Spent YTD
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#### Health

79001	MHRS Vehicle - 4WD (71090)	0	0	0	-		-	-
<b>Total Health</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>	<b>na</b>	<b>-</b>	<b>-</b>

#### Education and Welfare

##### Community Services

89003	Toyota Prado GC (81119)	65,000	16,000	65,400	-		-	-
89016	Toyota Prado GC (81119)	0	16,001	45,000	-		-	-
89018	Newman House	10,000	16,000	10,000	-		-	-
89026	Newman Youth Centre - L&B	17,000	17,000	17,000	2,283		-	-
<b>Total Education and Welfare</b>		<b>\$92,000</b>	<b>\$65,001</b>	<b>\$137,400</b>	<b>2,283</b>	<b>96.49</b>	<b>-</b>	<b>-</b>

#### Housing

##### Staff Housing

99001	Purchase of New Housing	800,000	875,000	1,050,000	1,049,868		-	1,049,868
99020	Staff Housing Capital - ALL	750,000	753,330	904,000	449,587		225,865	675,453
99019	Staff Housing Capital - M/Bar and Null	0	0	0	23,533		-	23,533
99025	Staff Housing Contingency	50,000	0	0	-		-	-
99028	Staff Housing Capital - Airport	30,000	30,000	30,000	-		-	-
99029	Staff Housing Capital - Martumili	0	0	0	741		-	741
<b>Total Housing</b>		<b>\$1,630,000</b>	<b>\$1,658,330</b>	<b>\$1,984,000</b>	<b>1,523,728</b>	<b>8</b>	<b>225,865</b>	<b>1,749,593</b>

#### Community Amenities

##### Sewerage

109002	**WTP Upgrade	6,500,000	1,166,670	1,400,000	202,385		-	202,385
109019	Liquid Waste Facility - Septage Ponds	0	8,800,000	8,800,000	-		7,452,746	7,452,746

## Shire Of East Pilbara

### Acquisition & Construction of Assets

For The Period Ending 30th April 2022

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2021/2022 Funds Committed	2021/2022 Total Funds Spent YTD
109051	Header Tank Roof	0	0	0	-		-	-
<b>Sanitation Other</b>		<b>\$6,500,000</b>	<b>\$9,966,670</b>	<b>\$10,200,000</b>	<b>202,385</b>		<b>7,452,746</b>	<b>7,655,131</b>
109006	Nullagine & Marble Bar PRZ's	10,000	0	10,000	-		-	-
109013	Plant Components	100,000	0	100,000	68,207		-	68,207
109034	Newman Landfill Improvements	300,000	0	0	-		-	-
109036	Container Deposit Scheme	20,000	0	20,000	17,482		-	17,482
109038	Newman Landfill Signage	0	16,000	16,000	-		-	-
109039	Newman Landfill Bore	180,000	184,000	184,000	54,440		131,481	185,921
109040	GEWS Vehicle - 2WD (101401)	58,000	58,000	58,000	-		-	-
109042	CDS Admin Office & Toilets	0	0	0	-		-	-
109044	Newman Tip Buildings	100,000	0	0	-		-	-
<b>Other Community Amenities</b>		<b>\$768,000</b>	<b>\$258,000</b>	<b>\$388,000</b>	<b>140,129</b>		<b>131,481</b>	<b>271,610</b>
109022	Public Toilets	10,000	8,330	10,000	-		-	-
109033	Nullagine Public Toilets	0	0	0	-		-	-
		<b>10,000</b>	<b>8,330</b>	<b>\$10,000</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>Total Community Amenities</b>		<b>\$7,278,000</b>	<b>\$10,233,000</b>	<b>\$10,598,000</b>	<b>342,514</b>	97	<b>7,584,227</b>	<b>7,926,741</b>
<b>Recreation And Culture</b>								
119012	Marble Bar Civic Centre	50,000	0	0	-		-	-
119017	M/Bar CRC Building Works	10,000	10,000	10,000	-		-	-
119021	EPAC Genertator	0	10,400	10,400	10,317		-	10,317
119052	The Square/ The Edge	100,000	20,000	20,000	-		-	-
<b>Public Halls &amp; Civic Centre</b>		<b>\$160,000</b>	<b>\$40,400</b>	<b>\$40,400</b>	<b>10,317</b>		<b>-</b>	<b>10,317</b>

## Shire Of East Pilbara

### Acquisition & Construction of Assets

For The Period Ending 30th April 2022

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2021/2022 Funds Committed	2021/2022 Total Funds Spent YTD
119067	Newman Aquatic Centre - P&E	0	48,250	57,900	27,900		16,475	44,375
119082	Newman Aquatic Centre - INF	155,000	285,500	285,500	1,477		25,323	26,800
119083	Newman Aquatic Centre - L&B	95,000	95,000	95,000	-		-	-
<b>Swimming Areas / Beaches</b>		<b>\$250,000</b>	<b>\$867,150</b>	<b>\$438,400</b>	<b>29,377</b>		<b>41,797</b>	<b>71,174</b>
119310	Newman Community Library - L&B	17,000	32,000	32,000	-		-	-
119311	Nullagine Community Library - L&B	10,000	10,000	10,000	-		-	-
<b>Libraries</b>		<b>\$27,000</b>	<b>\$42,000</b>	<b>\$42,000</b>	<b>-</b>		<b>-</b>	<b>-</b>
119028	Newman Rec Centre (L&B)	125,000	125,000	125,000	37,974		18,364	56,337
119033	Newman Rec Centre - Equipment	0	0	0	-		-	-
119604	Nullagine Community Gym Equipment	5,700	5,700	5,700	5,718		-	5,718
119611	Rec Centre Bin Compound	0	7,080	8,500	8,317		-	8,317
<b>Recreation Centre</b>		<b>\$130,700</b>	<b>\$137,780</b>	<b>\$139,200</b>	<b>52,009</b>		<b>18,364</b>	<b>70,372</b>
119060	M/Bar Sports Complex Upgrade	5,000	5,000	5,000	-		-	-
119071	Hard Court	800,000	1,200,000	1,200,000	775,737		346,571	1,122,308
119709	Playground Equipment	100,000	100,000	100,000	-		99,527	99,527
119711	Holden Colorado LS C/C T/D A/T (2806)	38,000	38,000	38,000	-		-	-
119718	Wilara Park Fencing	40,000	40,000	40,000	44,800		-	44,800
119730	Capricorn Oval Capital - Grandstand Roof	10,000	10,000	10,000	-		-	-
119739	Cricket Pitch and Nets	30,000	30,000	30,000	30,490		-	30,490
119741	Purchase of Lanf - Rec Master Plan	400,000	0	0	-		-	-
119742	North Newman Reserve - Water Supply Conn	120,000	0	0	-		-	-



## Shire Of East Pilbara

### Acquisition & Construction of Assets

For The Period Ending 30th April 2022

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2021/2022 Funds Committed	2021/2022 Total Funds Spent YTD
119743	Capricorn Oval - Retic Upgrade	0	208,330	250,000	-		-	-
	<b>Ovals, Parks and Other Reserves</b>	<b>\$1,543,000</b>	<b>\$1,631,330</b>	<b>\$1,673,000</b>	<b>851,027</b>		<b>446,099</b>	<b>1,297,125</b>
	<b>Total Recreation And Culture</b>	<b>\$2,110,700</b>	<b>\$2,718,660</b>	<b>\$2,333,000</b>	<b>942,729</b>	65	<b>506,260</b>	<b>1,448,989</b>

### Transport

129545	Marble Bar / Woodie Woodie Road	437,500	437,500	437,500	106,298.05		8,636	114,934
129546	Jigalong Road	390,000	390,000	390,000	-		390,000	390,000
129548	Muccan Shay Gap Road	450,000	450,000	450,000	16,940.61		439,409	456,350
129549	Goldworthy Road	0	250,000	300,000	207,806.28		12,754	220,560
129551	Woodie Woodie Road	300,000	300,000	300,000	252,806.21		8,687	261,493
129555	Hillside Marbe Bar Road	0	0	0	-		-	-
129557	Skull Springs Road	760,000	760,000	760,000	818,831.50		-	818,832
129558	Goldsworthy Shay Gap Road	400,000	400,000	400,000	424,702.81		3,182	427,885
129588	Boreline Roads	675,000	675,000	675,000	77,035		387,000	464,035
	<b>Road Construction</b>	<b>\$3,412,500</b>	<b>\$3,662,500</b>	<b>\$3,712,500</b>	<b>1,904,421</b>		<b>1,249,668</b>	<b>3,154,088</b>

129537	Kiwirrkurra Access Road	165,000	165,000	165,000	400.00		165,000	165,400
129538	Punmu Access Road	165,000	165,000	165,000	-		165,000	165,000
129539	Talawana Track	550,000	550,000	550,000	136,031.09		100,036	236,067
129540	Jupiter Well Access Road	75,000	75,000	75,000	-		68,182	68,182
129542	Kunnawarritji Access	0	0	0	-		-	-
129543	Desert Road	280,000	280,000	280,000	-		273,727	273,727
	<b>Aboriginal Access Roads</b>	<b>\$1,235,000</b>	<b>\$1,235,000</b>	<b>\$1,235,000</b>	<b>136,431.09</b>		<b>771,945</b>	<b>908,376</b>

**Shire Of East Pilbara**  
**Acquisition & Construction of Assets**  
**For The Period Ending 30th April 2022**

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2021/2022 Funds Committed	2021/2022 Total Funds Spent YTD
129305	Marble Bar Depot Building	70,000	70,000	70,000	-		-	-
129530	Newman Town Streets - Reseals	500,000	700,000	700,000	772,447.78		-	772,448
129533	The Lane Way	400,000	0	0	-		-	-
129534	Wombat Crossing - Newman	100,000	100,000	100,000	-		-	-
129535	Irringadji Bridge Repairs	50,000	50,000	50,000	-		-	-
129562	Local Road & Infrastructure Project	0	1,196,000	1,196,000	-		-	-
129573	Concrete Works - Newman	300,000	100,000	200,000	78,934.00		72,500	151,434
129577	Pavement Works - Newman	50,000	50,670	60,800	68,379.80		-	68,380
129595	Newman Depot - Land & Building	20,000	250,000	250,000	-		-	-
129619	Streetscape Projects/ Landscaping	0	0	0	-		-	-
129629	Fuel Bowser and Upgrades - M/Bar and Null.	0	185,000	185,000	72,938.00		-	72,938
129628	Traffic Management/ Signs	50,000	50,000	50,000	44,420.28		-	44,420
129630	Installation of Cattle Grids	0	35,000	35,000	-		32,182	32,182
129631	Iron ore Parade - Asphalt Surfacing	0	12,000	12,000	-		-	-
<b>Other Construction</b>		<b>\$1,540,000</b>	<b>\$2,798,670</b>	<b>\$2,908,800</b>	<b>1,037,120</b>		<b>104,682</b>	<b>1,141,802</b>

129051	Toyota Hikux 4WD SR S/C/C A/T	65,000	65,000	65,000	-		-	-
129062	Komatsu GD 655-5 Motor Grader (2828)	450,000	450,000	450,000	-		-	-
129084	Minor Equipment - Rural	73,000	0	0	-		-	-
129091	Holden Colorado LS C/C T/D A/T	38,000	38,000	38,000	-		-	-
129107	Caterpillar 249D Track Skid Steer (NEW)	120,000	120,000	120,000	-		-	-
129108	Caterpillar 301.8 Mini Excavator (NEW)	60,000	60,000	60,000	-		55,890	55,890
129109	Plant Trailer for new Mini Excavator & Skid St	25,000	25,000	25,000	-		12,591	12,591
129718	Fuso Canter 815 Tray Top (2824)	65,000	65,000	65,000	-		55,290	55,290

**Shire Of East Pilbara**  
**Acquisition & Construction of Assets**  
**For The Period Ending 30th April 2022**

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2021/2022 Funds Committed	2021/2022 Total Funds Spent YTD
129722	Minor Equipment - Newman	30,000	30,000	30,000	-		-	-

**Shire Of East Pilbara**  
**Acquisition & Construction of Assets**  
**For The Period Ending 30th April 2022**

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2021/2022 Funds Committed	2021/2022 Total Funds Spent YTD
	<b>Road Plant Purchases</b>	<b>\$926,000</b>	<b>\$853,000</b>	<b>\$853,000</b>	<b>-</b>		<b>123,771</b>	<b>123,771</b>
129401	Services - Access Roads, Car Parks	4,600,000	500,000	500,000	-		101,009	101,009
129402	Services - Water Inc Ro	1,305,000	500,000	500,000	-		-	-
129403	Services - Power	2,400,000	200,000	200,000	24,547		17,008	41,555
129404	Services - Waste	500,000	500,000	500,000	-		-	-
129415	Safety & Security - Fences & Gates	1,300,000	500,000	500,000	-		-	-
129418	Airside - Manoeruving Areas	3,000,000	1,000,000	1,000,000	-		-	-
129419	Safety & Security - Lighting	0	0	0	-		-	-
129423	Airport Operation Expansion	1,000,000	550,000	550,000	-		605,000	605,000
129034	Toyota Hilux SR E/C C/C 4 WD	65,000	65,000	65,000	-		-	-
129036	Toyota Prado GX	65,000	65,000	65,000	-		-	-
129427	Plant & Equipment - Machinery	65,000	64,999	65,000	-		-	-
129431	Public Structures	0	0	0	-		-	-
129432	Marble Bar Airstrip	5,000,000	5,000,000	5,000,000	77,094		-	77,094
	<b>Landside Expenses</b>	<b>\$19,300,000</b>	<b>\$8,944,999</b>	<b>\$8,945,000</b>	<b>101,641</b>		<b>723,017</b>	<b>824,658</b>
	<b>Total Airport</b>	<b>\$19,300,000</b>	<b>\$8,944,999</b>	<b>\$8,945,000</b>	<b>101,641</b>		<b>723,017</b>	<b>824,658</b>
	<b>Total Transport</b>	<b>\$26,413,500</b>	<b>\$17,494,169</b>	<b>\$17,654,300</b>	<b>3,179,613</b>	82	<b>2,973,082</b>	<b>6,152,695</b>
<b>Economic Services</b>								
139818	RPT Troop Carrier (131166)	0	0	0	-		-	-
	<b>Rural Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>		<b>-</b>	<b>-</b>

**Shire Of East Pilbara**

**Acquisition & Construction of Assets**

**For The Period Ending 30th April 2022**

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2021/2022 Funds Committed	2021/2022 Total Funds Spent YTD
139105	Toyota Hilux SR Xtra Cab 4 WD	75,000	80,000	80,000	-		-	-
139203	Cape K - Caretakers Residence Potable Water	0	300,000	300,000	-		272,386	272,386
139220	Newman Caravan Park	0	220,830	265,000	81,678		82,603	164,281
<b>Tourism &amp; Area Promotion</b>		<b>\$75,000</b>	<b>\$600,830</b>	<b>\$645,000</b>	<b>81,678</b>		<b>354,989</b>	<b>436,667</b>
<b>Total Economic Services</b>		<b>\$75,000</b>	<b>\$600,830</b>	<b>\$645,000</b>	<b>81,678</b>	<b>86</b>	<b>354,989</b>	<b>436,667</b>
<b><u>Other Works &amp; Services</u></b>								
149010	Toyota Hilux 79 Series GXL C/C	85,000	104,000	104,000	-		-	-
149018	Toyota Prado GX T/A A/T	65,000	65,000	65,000	-		-	-
<b>Total Other Works &amp; Services</b>		<b>\$150,000</b>	<b>\$169,000</b>	<b>\$169,000</b>	<b>-</b>	<b>na</b>	<b>-</b>	<b>-</b>
<b>Totals of All Assets</b>		<b>\$38,421,200</b>	<b>\$34,271,090</b>	<b>\$35,116,000</b>	<b>6,935,733</b>	<b>80</b>	<b>11,730,777</b>	<b>18,664,227</b>

For The Period Ending 30th April 2022

NOTE 1

## ADJUSTED NET CURRENT ASSETS

Adjusted Net Current Assets	Budget 2021/2022	YTD Actuals 2021/2022
Current Assets	\$	\$
<b>Cash</b>		
Municipal Fund Cash At Bank	153,600	9,403,624
Municipal Fund Cash On Hand	18,000	12,950
Municipal Fund Cash Invested	969,600	11,006,265
Reserve Funds	37,482,900	61,496,029
<b>Total Cash</b>	<b>\$38,624,100</b>	<b>81,918,868</b>
<b>Stock on Hand</b>		
Fuels	96,891	275,255
History Books	12,479	11,432
Martumili Baskets	15,229	17,759
<b>Total Stock</b>	<b>\$124,599</b>	<b>304,446</b>
<b>Debtors</b>		
Rates	210,000	2,456,945
Sundry Debtors	40,000	1,958,237
ATO	0	133,853
Aust Securities Commission	200	0
<b>Total Debtors</b>	<b>\$250,200</b>	<b>4,549,036</b>
<b>Total Current Assets</b>	<b>\$38,998,899</b>	<b>86,772,349</b>
<b>Current Liabilities</b>		
<b>Creditors &amp; Provisions</b>		
Sundry Creditors	(\$550,000)	(\$2,055,188)
Accruals - Employee Entitlements	(\$773,100)	(\$1,172,391)
Accruals - Other	(\$130,599)	(\$5,559,587)
Trust Accounts	\$0	(\$1,432,694)
Tax Liability	\$0	(\$308)
ESL Levy	\$15,000	\$137,085
Other Liabilities	\$0	\$0
<b>Total Current Liabilities</b>	<b>(\$1,438,699)</b>	<b>(\$10,083,082)</b>
<b>Total Net Current Assets</b>	<b>\$37,560,200</b>	<b>\$76,689,267</b>
<b>Less Restricted Cash - Reserves</b>	<b>\$37,482,900</b>	<b>\$61,496,029</b>
<b>Net Current Assets less Restricted Cash</b>	<b>\$77,300</b>	<b>\$15,193,238</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For The Period Ending 30th April 2022**

**NOTE 2**  
**EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>VARIANCE BY FUNCTION &amp; ACTIVITY</b>	\$	%			
<b><u>Revenue from operating activities</u></b>					
Governance	141,794	55	▼	Timing	Collective Impact Grant Income, not exp.
General Purpose Funding - Other	(740,004)	(42)	▲	Timing	Advance Payment received for Grant
Law, Order & Public Safety	(66,792)	(16)	▲		
Health	(19,933)	(57)	▲	Timing	Health Fees to be rased
Education and Welfare	70,161	99	▼	Timing	Youth Grant Income, not exp.
Housing	(83,081)	(29)	▲	Permanent	Rental Income up due to additional houses.
Community Amenities	1,631,888	27	▼	Timing	Liquid Waste Down on Budget - in BR Fusion Festival & Hard Courts Grant not journalled
Recreation and Culture	1,033,112	32	▼	Timing	due to projects not complete
Transport	2,329,906	13	▼	Timing	Road Funding not yet received
Economic Services	383,191	30	▼	Timing	Grant Funding Timing.
Other Property and Services	(219,819)	(18)	▼	Timing	
					Expenditure Variances also due to depreciation journals not yet posted.
<b><u>Expenditure from operating activities</u></b>					
Governance	835,329	80	▼	Timing	Expenditure down over Function Expenditure down over Function - Write Offs and GRV Reval
General Purpose Funding	309,377	62	▼	Timing	
Law, Order and Public Safety	156,762	15	▼	Timing	
Health	86,245	17	▼	Timing	Expenditure down over Function
Education and Welfare	564,751	25	▼	Timing	Expenditure down over Function
Housing	(263,747)	(45)	▲	Timing	Housing Expenditure up due to additional houses - in BR
Community Amenities	970,165	18	▼	Timing	Expenditure down over Function
Recreation and Culture	2,903,583	26	▼	Timing	Expenditure down over Function
Transport	4,384,299	21	▼	Timing	Expenditure down over Function
Economic Services	1,147,512	41	▼	Timing	Expenditure down over Function - Grant Expenditure - Offset by Income
Other Property and Services	1,071,560	33	▼	Timing	Expenditure down over Function - Project Management

## VARIANCE BY NATURE & TYPE

### Operating Revenue

Grants And Subsidies	(1,158,975)	16	▼	Timing	Grants not yet received/ Journalled
Contributions, Reimb. & Donations	1,145,423	(55)	▲	Timing	Martumili Grant received in Full
Interest	(282,663)	83	▼	Permanent	Reserve Interest Down

### Operating Expenditure

Materials And Contracts	(4,285,182)	18	▼	Timing	
Depreciation On Non Current Assets	(6,410,039)	42	▼	Timing	Depreciation still to be calculated
Insurance Expenses	127,287	(48)	▲	Permanent	Insurance Exp Higher then Budgeted
Loss On Asset Disposal	(155,019)	101	▼	Timing	No Disposals processed yet
Interest Expenses	(103,744)	52	▼	Timing	Timing of Loan Payment
Other Expenditure	(111,841)	14	▼	Timing	



## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For The Period Ending 30th April 2022

## OPERATING ACTIVITIES

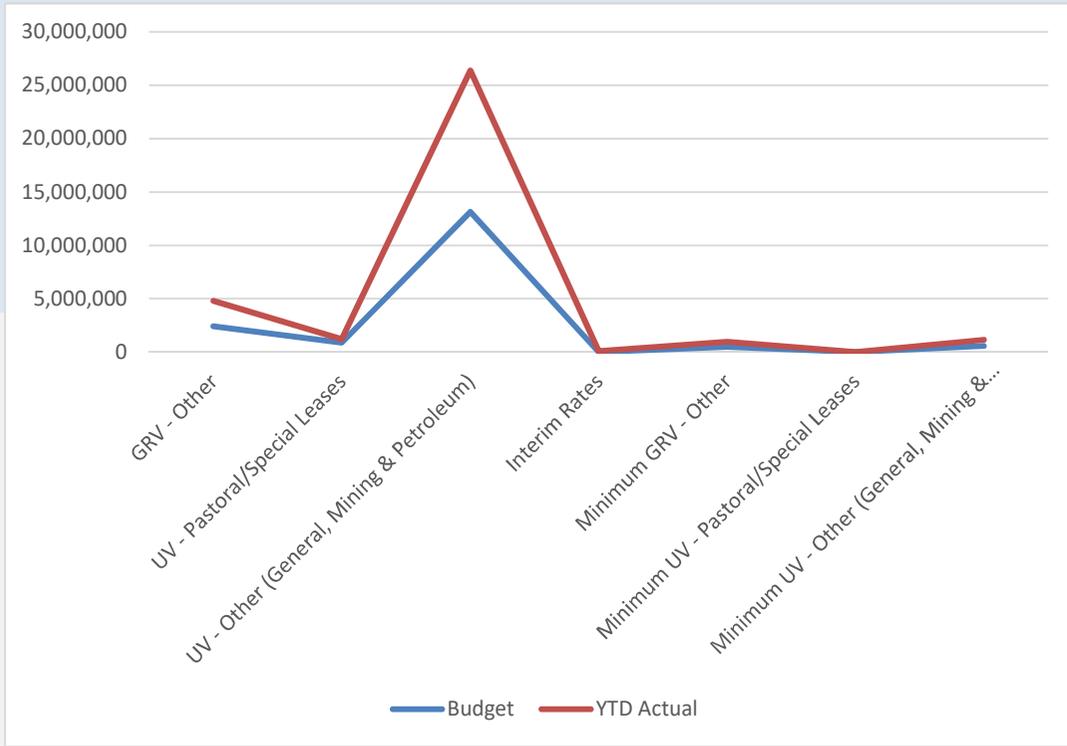
## NOTE 3

## RATE REVENUE

General Rate Revenue	Budget						YTD Actual				
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV - Other	0.07679	2522	31,393,062	2,410,516			2,410,516	2,404,189	0		2,404,189
GRV - Transient	0.10514	20	31,074,500	3,267,173			3,267,173	3,254,030			3,254,030
GRV Non Residential - Town Centre	0.05257	42	4,595,402	241,580			241,580	241,580			241,580
GRV Non Residential - Industrial	0.05257	121	12,893,796	677,827			677,827	476,039			476,039
GRV Non Residential - Mixed Business	0.05257	14	1,575,950	82,848			82,848	50,239			50,239
UV - Pastoral/Special Leases	0.14145	46	6,221,180	879,986			879,986	330,436			330,436
UV - Other (General, Mining & Petroleum)	0.28290	1162	45,786,321	12,952,950	190,000		13,142,950	13,162,631	183,948	-91,601	13,254,978
											0
<b>Minimums</b>	Minimum \$										0
GRV - Other	\$ 650	694	2,215,384	496,210			496,210	466,895			466,895
GRV - Transient	\$ 715	0	-	0			0	0			0
GRV Non Residential - Town Centre	\$ 813	16	152,774	13,008			13,008	40,893			40,893
GRV Non Residential - Industrial	\$ 813	5	23,432	4,065			4,065	4,065			4,065
GRV Non Residential - Mixed Business	\$ 813	0	-	0			0	0			0
UV - Pastoral/ Special Leases	\$ 358	21	8,107	7,508			7,508	7,508			7,508
UV - Other	\$ 715	794	863,828	567,710	0		567,710	584,870			584,870
											0
<b>Sub-Totals</b>		<b>5,457</b>	<b>136,803,736</b>	<b>21,601,381</b>	<b>190,000</b>	<b>0</b>	<b>21,791,381</b>	<b>21,023,376</b>	<b>183,948</b>	<b>-91,601</b>	<b>21,115,722</b>
Discount							0				
Concession							(775,781)				
<b>Amount from General Rates</b>							<b>21,015,600</b>				<b>21,115,722</b>
Ex-Gratia Rates							0				-
<b>Total General Rates</b>							<b>21,015,600</b>				<b>21,115,722</b>

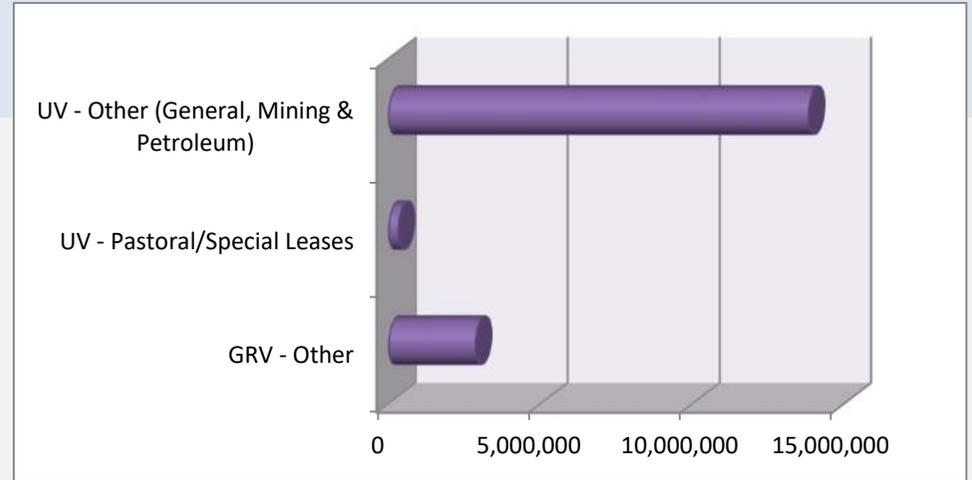
**SIGNIFICANT ACCOUNTING POLICIES**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over



**KEY INFORMATION**

General Rates		
Budget	YTD Actual	%
<b>\$21.02 M</b>	<b>\$21.12 M</b>	<b>100%</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**

For The Period Ending 30th April 2022

**OPERATING ACTIVITIES**

**NOTE 4**

**RECEIVABLES**

Rates Receivable	1 July 2020	30 Apr 22
	\$	\$
Opening Arrears Previous Years	1,893,659	1,931,179
Levied this year	17,554,747	22,868,184
Less Collections to date	(17,517,227)	(22,277,485)
Equals Current Outstanding	<b>1,931,179</b>	<b>2,521,879</b>
<b>Net Rates Collectable</b>	<b>1,931,179</b>	<b>2,521,879</b>
% Collected		97.42%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	1,879,461	77,514	90,131	677,715	2,724,821
Percentage	69%	3%	3%	25%	
<b>Balance per Trial Balance</b>					
Sundry debtors					2,724,821
<b>Total Receivables General Outstanding</b>					<b>2,724,821</b>

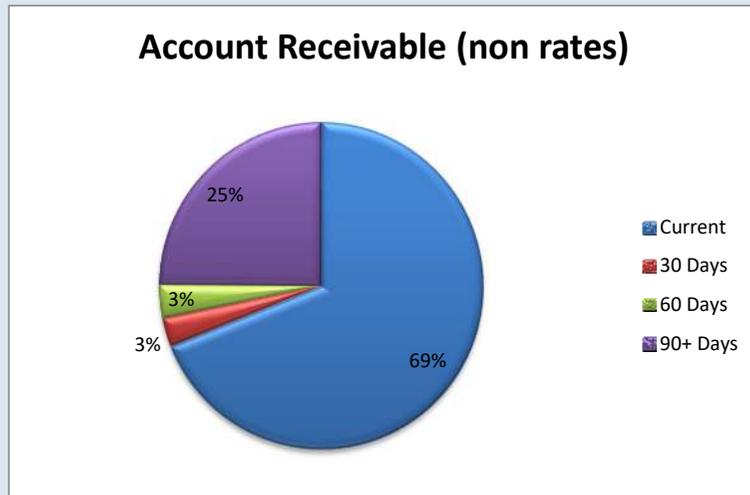
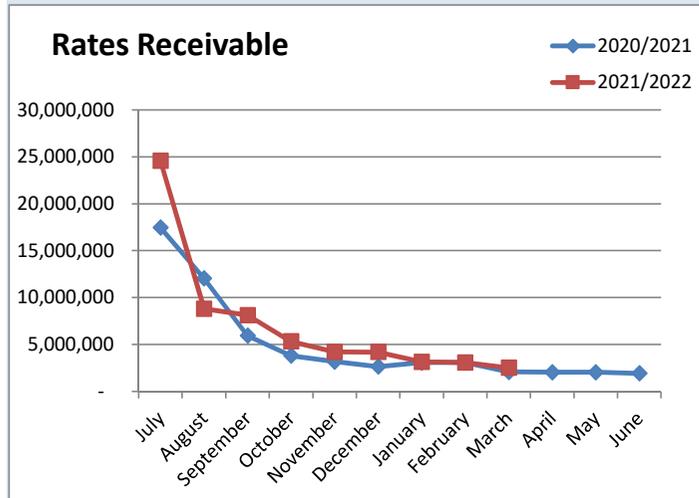
Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

**SIGNIFICANT ACCOUNTING POLICIES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



<b>Debtors Due</b>
<b>\$2,724,821</b>
<b>Over 30 Days</b>
<b>31%</b>
<b>Over 90 Days</b>
<b>25%</b>

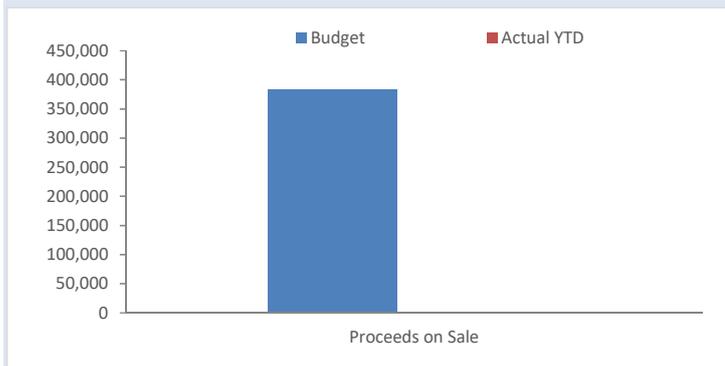
Collected	Rates Due
<b>97.42%</b>	<b>\$2,521,879</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For The Period Ending 30th April 2022

**OPERATING ACTIVITIES**  
**NOTE 5**  
**DISPOSAL OF ASSETS**

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Program 4 Governance</b>									
<b>Program 5 Law, Order &amp; Public Safety</b>									
<b>Program 7 Health</b>									
71090I	Toyota Prado GX T/D A/T	38,684	0		(38,684)				
<b>Program 8 Education and Welfare</b>									
81119C	Toyota Prado GX	0	35,000		35,000				
<b>Program 10 Community Amenities</b>									
101040A	Toyota Hilux SR Dual Cab	28,001	25,000	(3,001)					
<b>Program 11 Culture and Recreation</b>									
<b>Program 12 Transport</b>									
2703E	Holden Colorado C/C T/D A/T	12,497	9,000	(3,497)					
2706H	Toyota Hilux 4WD SR S/C/C A/T	0	25,000		25,000				
2806C	Holden Colorado C/C T/D A/T	12,753	9,000	(3,753)					
2801E	Holden Colorado Space Cab TD AT Ex	24,463	17,000	(7,463)					
121207B	Toyota Prado GX	0	35,000		35,000				
121211C	Toyota Hilux SR E/C C/C M/T 4WD	19,451	18,000	(1,451)					
2824C	Fuso Canter 815 Tray Top	19,042	25,000		5,958				
2828D	Lomatsu GD 655-5 Motor Grader	222,157	100,000	(122,157)					
<b>Program 13 Economic Services</b>									
131003B	Toyota Hilux SR Xtra Cab 4WD C/C	15,552	10,000	(5,552)					
131114F	Toyota Prado GX T/D A/T	0	35,000		35,000				
<b>Program 14 Other Works and Services</b>									
121118I	Toyota 79 Series GXL C/C	23,175	40,000		16,825				
		<b>415,775</b>	<b>383,000</b>	<b>(146,874)</b>	<b>114,099</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**KEY INFORMATION**



Proceeds on Sale		
Budget	YTD Actual	%
<b>\$383,000</b>	<b>\$0</b>	<b>0%</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**

For The Period Ending 30th April 2022

**FINANCING ACTIVITIES**

**NOTE 6**

**BORROWINGS**

Information on Borrowings Particulars	Opening Bal 2021/2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Housing</b>									
Staff Housing	100,066			100,066	100,100	-0	(34)	4,881	4,900
Staff Housing	798,365			139,954	140,000	658,411	658,365	527	1,100
								49,579	49,600
								2,816	7,000
<b>Community Amenities</b>									
Sewerage Plant	1,229,720			64,729	130,900	1,164,991	1,098,820	27,607	53,800
Sewerage Plant	731,093			47,240	95,200	683,853	635,893	4,286	9,200
Sewerage Plant	0	0	6,500,000	0	304,000	0	6,196,000	11,149	21,600
								2,577	5,400
								-	46,600
								-	7,500
<b>Transport</b>									
Newman Airport Precinct	0	0	5,000,000	0	233,900	0	4,766,100	-	35,900
							0	-	6,000
	2,859,244	0	11,500,000	351,989	1,004,100	2,507,255	13,355,144	103,423	248,600
<b>Self supporting loans</b>									
	0	0	0	0	0	0	0	0	0
<b>Total</b>	2,859,244	0	11,500,000	351,989	1,004,100	2,507,255	13,355,144	103,423	248,600

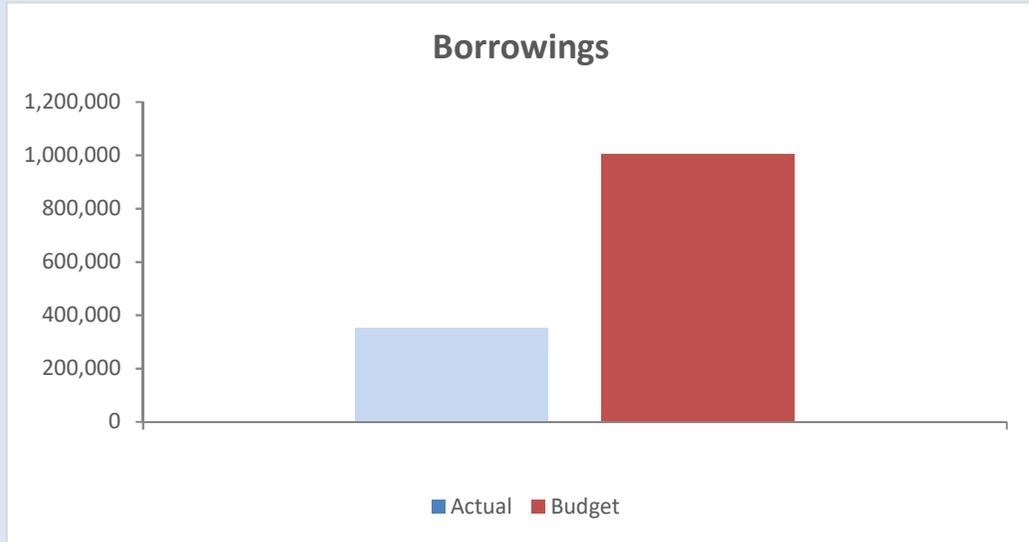
All debenture repayments were financed by general purpose revenue.

### SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

### KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



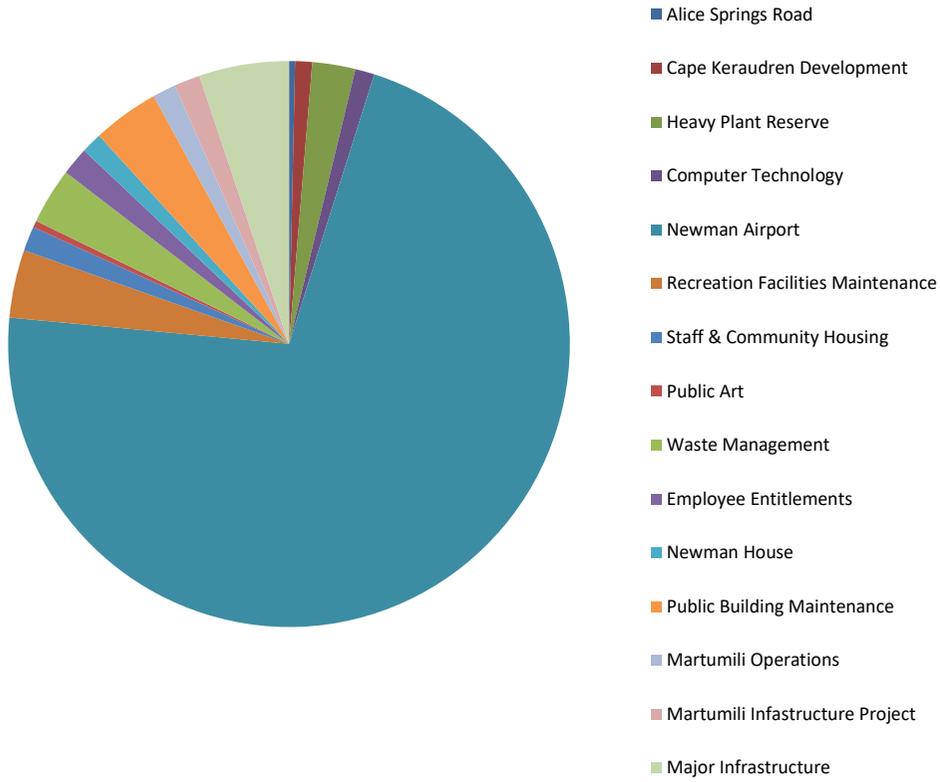
<b>Interest Earned</b>	<b>Principal Repayments</b>
<b>\$56,337</b>	<b>\$351,989</b>
<b>Reserves Bal</b>	<b>Interest Expense</b>
<b>\$61.5 M</b>	<b>\$103,423</b>
	<b>Loans Due</b>
	<b>\$2.51 M</b>

Cash Backed Reserve

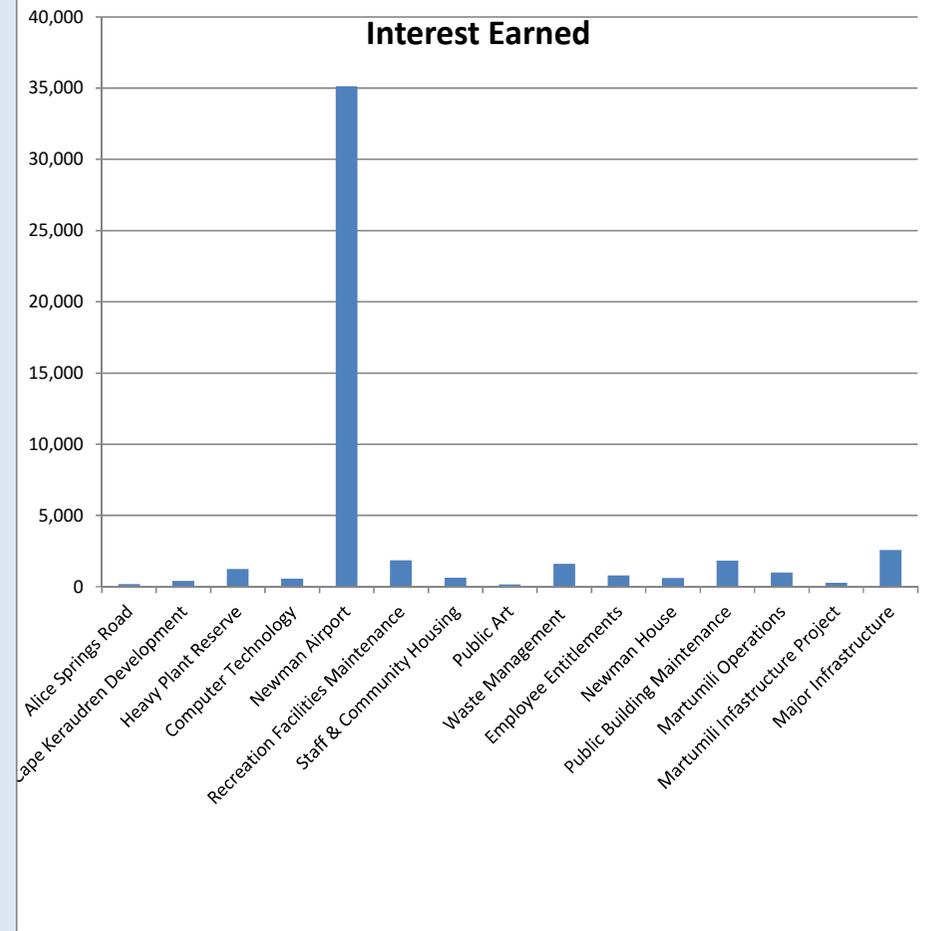
Reserve Name	Opening Balance - 01.07.2021	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Alice Springs Road	216,722	2,700	177		0	0	0	219,422	217,024
Cape Keraudren Development	293,180	4,600	398		300,000	0	0	297,780	593,788
Heavy Plant Reserve	1,509,664	19,300	1,233		0	0	0	1,528,964	1,512,330
Computer Technology	670,614	6,400	547		0	0	0	677,014	671,478
Newman Airport	42,857,467	230,700	35,130		1,247,958	(11,005,500)	0	32,082,667	43,675,938
Recreation Facilities Maintenance	2,061,244	16,000	1,841		300,000	(100,000)	0	1,977,244	2,364,342
Staff & Community Housing	562,368	7,100	618		300,000	0	0	569,468	863,676
Public Art	125,293	1,000	155		100,000	0	0	126,293	225,520
Waste Management	1,962,508	24,500	1,602	600,000	0	(700,000)	0	1,887,008	1,964,565
Employee Entitlements	972,324	9,800	794		0	0	0	982,124	973,677
Newman House	733,588	9,200	599		0	(10,000)	0	732,788	734,609
Public Building Maintenance	2,027,136	16,400	1,813		300,000	(100,000)	0	1,943,536	2,330,332
Martumili Operations	829,165	7,100	984	19,800	0	(84,200)	0	771,865	815,597
Martumili Infrastructure Project	310,955	5,000	254	50,000	643,136	0	(45,858)	365,955	908,636
Major Infrastructure	2,349,967	12,000	2,574	395,400	0	0	0	2,757,367	3,157,073
Insurance	250,000	0	0	250,000	0	0	0	500,000	487,444
	<b>57,732,195</b>	<b>371,800</b>	<b>48,719</b>	<b>1,315,200</b>	<b>3,191,094</b>	<b>(11,999,700)</b>	<b>(45,858)</b>	<b>47,419,495</b>	<b>61,496,029</b>

**KEY INFORMATION**

**Reserve Balances**



**Interest Earned**





NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

GRANTS & CONTRIBUTIONS

For The Period Ending 30th April 2022

NOTE 8

Non Operating Grants & Contributions For The Development Of Assets

Grant Source	Purpose	2021/2022	2021/2022	2021/2022	Variance (Under)/Over
		Estimated Actual	Budget	Actual	
		\$	\$	\$	
<b>State Grants</b>					
FESA	NBFB Shed Grant	0	0	0	na
Lotterywest Grant	RSL Park	0	0	100,000	na
WA Grants Commission	Aboriginal Access Roads	507,525	676,700	808,665	-59
Main Roads WA	Aboriginal Access Roads	253,725	338,300	0	100
Main Roads WA	Regional Road Group	781,125	1,041,500	0	100
WA Grants Commission	Untied Road Grants	465,750	621,000	742,921	-60
Main Roads WA	Direct Grants	330,975	441,300	0	100
State Government	Discovery Drive Sign Project	0	0	0	na
		<b>2,339,100</b>	<b>3,118,800</b>	<b>1,651,586</b>	<b>29</b>
<b>Federal Grants</b>					
Federal Dep't Of Transport	Roads To Recovery	870,000	1,160,000	0	100
Federal Dep't Of Transport	Roads to Recovery - Additional	457,500	610,000	0	100
Federal Dep't Of Transport	Local Roads & Community Infrast.	280,000	280,000	0	100
Federal Dep't Of Transport	Local Roads & Community Infrast.	800,000	800,000	48,671	94
		<b>1,607,500 0</b>	<b>2,850,000</b>	<b>48,671</b>	<b>97</b>
<b>Contributions</b>					
BHP	Collective Impact - Community Safety	0	0	444,446	na
BHP	Sewerage Pant Upgrade Funding	0	0	0	na
Private Mine Contributions	Woodie Woodie Road	150,000	200,000	200,000	-33
BHP	Landscaping Project	0	0	0	na
		<b>150,000</b>	<b>200,000</b>	<b>644,446</b>	<b>-330</b>
<b>Non-Operating grants, subsidies and contributions Total</b>		<b>4,096,600 0</b>	<b>6,168,800</b>	<b>2,344,703</b>	<b>43</b>

## Grants & Contributions Toward Operating Expenditure

Grant Source	Purpose	2021/2022	2021/2022	2021/2022	Variance
		Estimated Actual	Budget	Actual	(Under)/Over
		\$	\$	\$	
<b>State Grants</b>					
WA Grants Commission	General Purpose Grants	1,725,000	2,300,000	2,486,882	-44
CRSFF	Recreation Plan	0	0	0	na
FESA	FESA Grant - SES	4,000	4,000	4,000	0
FESA	FESA Grant - Nullagine VBFB	15,000	20,000	2,460	84
Dept of Health	Mosquito Control	18,000	18,000	27,862	-55
State Grants	Youth	1,500	1,500	0	100
DSR	Club Development	33,330	40,000	0	100
Art Enterprise Activities (NACIS)	Martumilli Arts Project	205,000	205,000	102,500	50
Dept Environmen. & Heritage	Martumilli Arts Project	70,000	70,000	35,000	50
Tourism WA	Fusion Festival	10,500	15,000	4,500	na
State Grants	Events	20,111	34,000	0	na
Lotterywest	Fusion Festival	20,000	20,000	0	100
WA Grants Commission	Untied Road Grants	675,000	900,000	401,334	41
WA Grants Commission	Untied Road Grants - Next yr	0	0	1,159,553	na
PDC	Regional Economic Dev (RED) Grant	32,000	32,000	0	100
State Dep't of Transport	RPT Bus Service Subsidy	100,750	120,900	89,798	11
		<b>2,930,191</b>	<b>3,780,400</b>	<b>4,313,887</b>	<b>11</b>
<b>Contributions</b>					
Water Corporation	Newman Sewerage Farm	143,500	143,500	148,775	-4
BHP	Newman Retreated Water Plan	0	0	0	na
BHP	Events Partnership - Newman	125,000	150,000	0	100
BHP	Martumili - Community Support	530,000	530,000	700,000	-32
BHP	Regional Service Hub Planning	0	0	14,130	na
BHP	Newman Caravan Park Planning	0	0	0	na
		<b>798,500 0</b>	<b>823,500</b>	<b>862,905</b>	<b>-8</b>
<b>Operating grants, subsidies and contributions Total</b>		<b>3,728,691 0</b>	<b>4,603,900</b>	<b>5,176,792</b>	<b>11</b>



Shire of **EAST  
Pilbara**  
AUSTRALIA'S LARGEST SHIRE

## **Investment Summary Report May 2022**

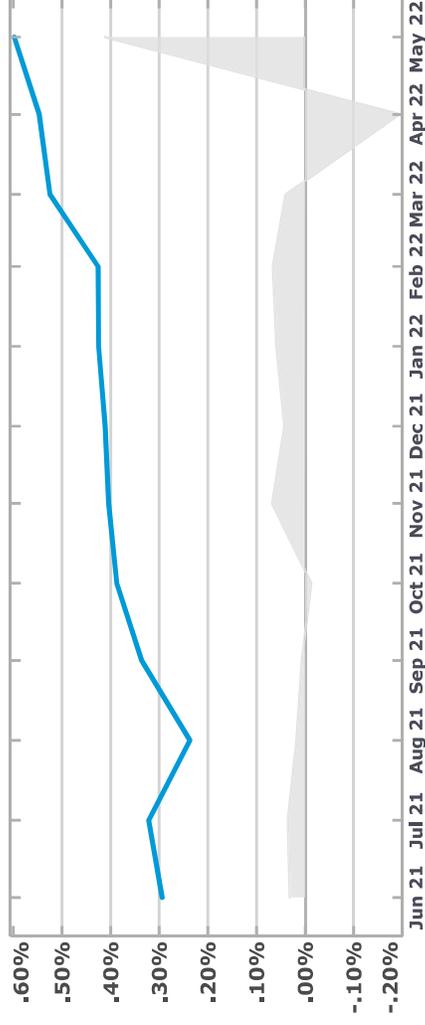
# Shire of East Pilbara Executive Summary - May 2022



## Investment Holdings

By Product	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	23,995,668.75	23,995,668.75	0.2568
Term Deposit	55,165,841.59	55,280,213.67	0.9469
	<b>79,161,510.34</b>	<b>79,275,882.42</b>	<b>0.7377</b>

## Investment Performance

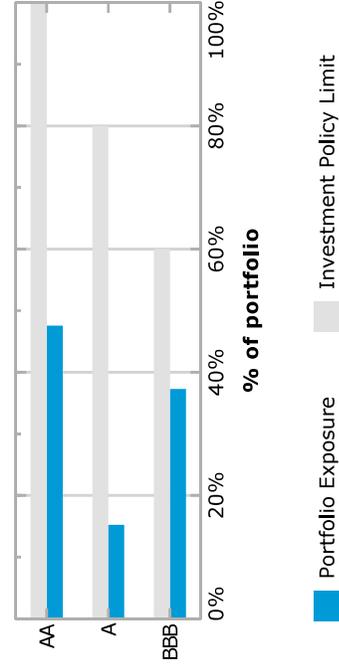


Portfolio Annualised Return

Bloomberg BB Index Annualised Return

## Investment Policy Compliance

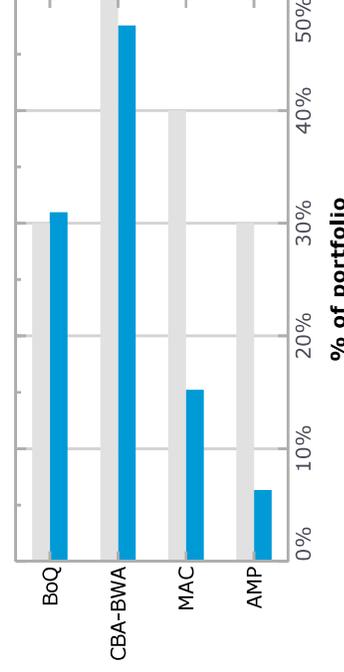
### Total Credit Exposure



Portfolio Exposure

Investment Policy Limit

### Highest Individual Exposures vs Policy Limit



### Term to Maturities

Maturity Profile	Face Value (\$)	Policy Max
Between 0 and 1 Year	79,161,510.34	100%
	<b>79,161,510.34</b>	<b>100%</b>



# Shire of East Pilbara Investment Holdings Report - May 2022



## Cash Accounts

	Face Value (\$)	Current Yield	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Reference
	10,037,846.60	0.6000%	Macquarie Bank	A+	8,000,000.00	15-Sep-21	10,037,846.60	541691	
	13,957,822.15	0.0100%	Bankwest	AA-	11,528,420.24	29-Dec-21	13,957,822.15	541653	
	<b>23,995,668.75</b>	<b>0.2568%</b>					<b>23,995,668.75</b>		

## Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
15-Jun-22	8,000,000.00	0.4000%	Bank of Queensland	BBB+	8,000,000.00	15-Sep-21	8,022,706.85	541900	22,706.85	At Maturity	
29-Jun-22	11,528,420.24	0.4500%	Bankwest	AA-	11,528,420.24	29-Dec-21	11,550,308.45	542219	21,888.21	At Maturity	
15-Aug-22	2,000,000.00	0.4500%	AMP Bank	BBB	2,000,000.00	15-Sep-21	2,006,386.30	541901	6,386.30	At Maturity	
26-Aug-22	3,000,000.00	0.8000%	AMP Bank	BBB	3,000,000.00	29-Mar-22	3,004,208.22	542479	4,208.22	At Maturity	
20-Sep-22	1,000,000.00	0.9000%	Macquarie Bank	A+	1,000,000.00	24-Mar-22	1,001,701.37	542472	1,701.37	At Maturity	
4-Jan-23	10,637,421.35	0.5500%	Bankwest	AA-	10,637,421.35	4-Jan-22	10,661,144.26	542221	23,722.91	At Maturity	
10-Feb-23	1,500,000.00	2.6500%	Bankwest	AA-	1,500,000.00	12-May-22	1,502,178.08	542771	2,178.08	At Maturity	
10-Feb-23	1,500,000.00	2.5500%	Bank of Queensland	BBB+	1,500,000.00	13-May-22	1,501,991.10	542773	1,991.10	At Maturity	
23-Feb-23	5,000,000.00	2.8000%	ME Bank	BBB+	5,000,000.00	26-May-22	5,002,301.37	542806	2,301.37	At Maturity	
9-Mar-23	10,000,000.00	1.1000%	Bank of Queensland	BBB+	10,000,000.00	10-Mar-22	10,025,013.70	542428	25,013.70	At Maturity	
10-Mar-23	1,000,000.00	1.0000%	Macquarie Bank	A+	1,000,000.00	10-Mar-22	1,002,273.97	542429	2,273.97	At Maturity	
	<b>55,165,841.59</b>	<b>0.9469%</b>			<b>55,165,841.59</b>		<b>55,280,213.67</b>		<b>114,372.08</b>		

# Shire of East Pilbara

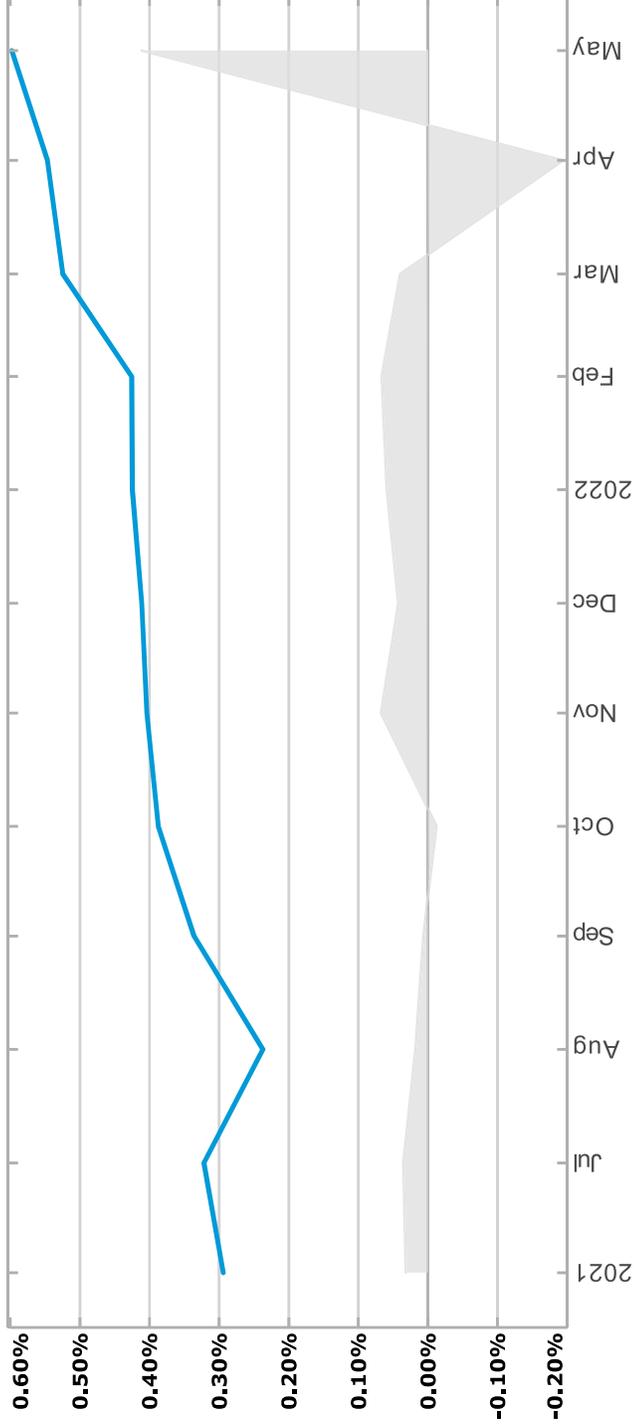
## Accrued Interest Report - May 2022



### Accrued Interest Report

Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
<b>Cash</b>									
Bankwest	541653					0.00	31	0.00	.00%
Macquarie Bank	541691					5,271.68	31	5,271.68	.60%
<b>Cash Total</b>						<b>5,271.68</b>		<b>5,271.68</b>	<b>.26%</b>
<b>Term Deposit</b>									
Macquarie Bank	541868			08-Sep-21	09-May-22	2,995.89	8	98.63	.45%
Bankwest	542202			14-Dec-21	16-May-22	8,705.23	15	853.45	.40%
AMP Bank	541945			01-Oct-21	30-May-22	24,760.27	29	2,979.45	.75%
Bank of Queensland	541900			15-Sep-21	15-Jun-22	0.00	31	2,717.81	.40%
Bankwest	542219			29-Dec-21	29-Jun-22	0.00	31	4,406.07	.45%
AMP Bank	541901			15-Sep-21	15-Aug-22	0.00	31	764.38	.45%
AMP Bank	542479			29-Mar-22	26-Aug-22	0.00	31	2,038.36	.80%
Macquarie Bank	542472			24-Mar-22	20-Sep-22	0.00	31	764.38	.90%
Bankwest	542221			04-Jan-22	04-Jan-23	0.00	31	4,968.99	.55%
Bankwest	542771			12-May-22	10-Feb-23	0.00	20	2,178.08	2.65%
Bank of Queensland	542773			13-May-22	10-Feb-23	0.00	19	1,991.10	2.55%
ME Bank	542806			26-May-22	23-Feb-23	0.00	6	2,301.37	2.80%
Bank of Queensland	542428			10-Mar-22	09-Mar-23	0.00	31	9,342.47	1.10%
Macquarie Bank	542429			10-Mar-22	10-Mar-23	0.00	31	849.31	1.00%
<b>Term Deposit Total</b>						<b>36,461.39</b>		<b>36,253.85</b>	<b>.74%</b>
						<b>41,733.07</b>		<b>41,525.53</b>	<b>.60%</b>

**Annualised Monthly Return (Marked to Market %pa)**



■ Portfolio Annualised Return      ■ Bloomberg BB Index Annualised Return

**Historical Performance Summary**

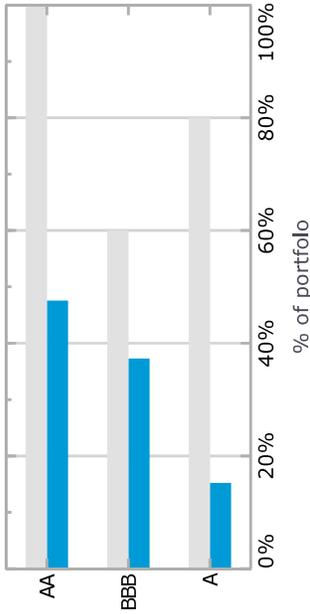
	Portfolio	AusBond BB Index	Outperformance
May 2022	0.60%	0.41%	0.19%
Last 3 Months	0.56%	0.09%	0.47%
Last 6 Months	0.49%	0.07%	0.42%
Financial Year to Date	0.42%	0.05%	0.37%
Last 12 months	0.41%	0.05%	0.36%

# Shire of East Pilbara

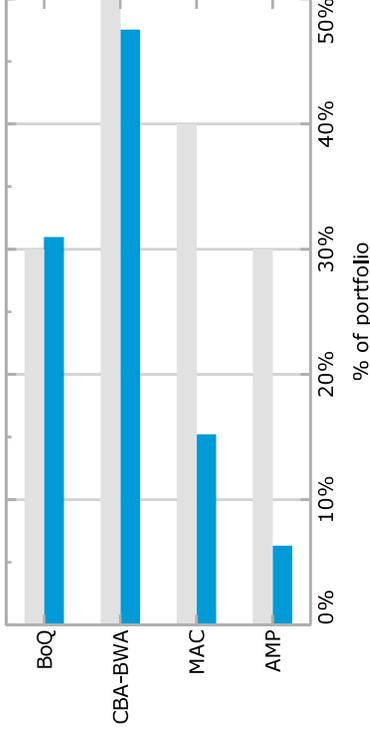
## Investment Policy Compliance Report - May 2022



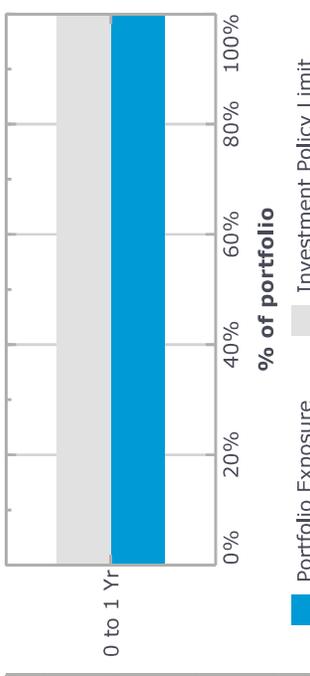
### Total Credit Exposure



### Individual Institutional Exposures



### Term to Maturities



Credit Rating Group	Face Value (\$)	Policy Max
AA	37,623,664	48% 100%
A	12,037,847	15% 80%
BBB	29,500,000	37% 60%
<b>Total</b>	<b>79,161,510</b>	

Institution	Portfolio Exposure	Investment Policy Limit
Bank of Queensland (BBB+)	31%	30% <b>X</b>
Commonwealth Bank of Australia (AA-)	48%	50%
Macquarie Bank (A+)	15%	40%
AMP Bank (BBB)	6%	30%

Term to Maturity	Face Value (\$)	Policy Max
Between 0 and 1 Year	79,161,510	100% 100%
<b>Total</b>	<b>79,161,510</b>	

✓ = compliant  
 X = non-compliant

Category	Face Value (\$)	Policy Max
<b>Detailed Maturity Profile</b>		
00. Cash + Managed Funds	23,995,669	30%
01. Less Than 30 Days	19,528,420	25%
03. Between 60 Days and 90 Days	5,000,000	6%
04. Between 90 Days and 180 Days	1,000,000	1%
05. Between 180 Days and 365 Days	29,637,421	37%
<b>Total</b>	<b>79,161,510</b>	

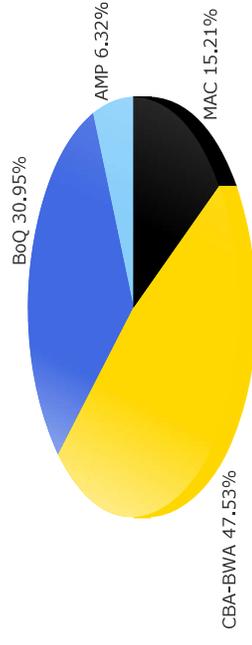
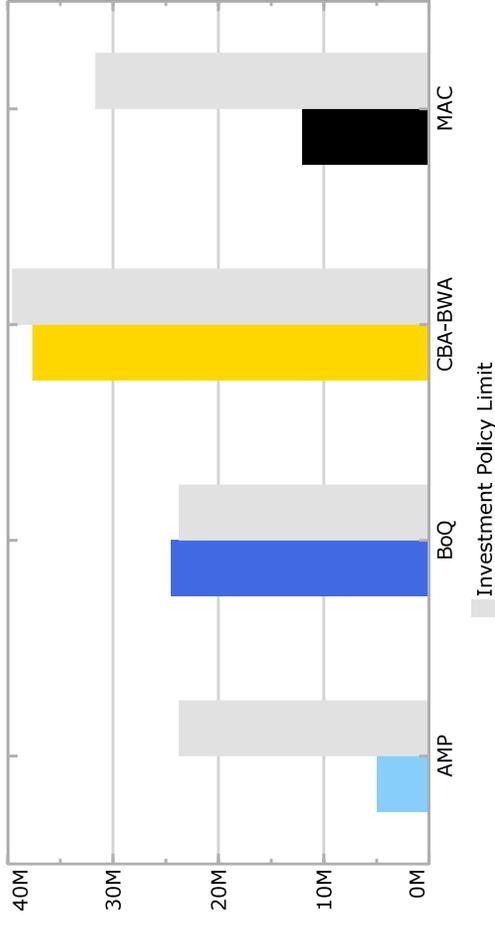




**Individual Institutional Exposures**

	<b>Current Exposures</b>	<b>Policy Limit</b>	<b>Capacity</b>
AMP Bank (BBB)	5,000,000	23,748,453	18,748,453
Bank of Queensland (BBB+)	24,500,000	23,748,453	-751,547
Commonwealth Bank of Australia (AA-)	37,623,664	39,580,755	1,957,091
Macquarie Bank (A+)	12,037,847	31,664,604	19,626,757
	<b>79,161,510</b>		

**Individual Institutional Exposure Charts**



# Shire of East Pilbara Cash Flows Report



## Current Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
<b>9-May-22</b>	541868	Macquarie Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
		Macquarie Bank	Term Deposits	Interest - Received	2,995.89
				<u>Deal Total</u>	<u>1,002,995.89</u>
<b>12-May-22</b>	542771	Bankwest	Term Deposits	Settlement Face Value - Paid	<b>1,002,995.89</b>
					-1,500,000.00
				<u>Deal Total</u>	<u>-1,500,000.00</u>
<b>13-May-22</b>	542773	Bank of Queensland	Term Deposits	Settlement Face Value - Paid	<b>-1,500,000.00</b>
				<u>Deal Total</u>	<u>-1,500,000.00</u>
<b>16-May-22</b>	542202	Bankwest	Term Deposits	Maturity Face Value - Received	5,191,846.52
		Bankwest	Term Deposits	Interest - Received	8,705.23
				<u>Deal Total</u>	<u>5,200,551.75</u>
<b>26-May-22</b>	542806	ME Bank	Term Deposits	Settlement Face Value - Paid	<b>5,200,551.75</b>
				<u>Deal Total</u>	<u>-5,000,000.00</u>
<b>30-May-22</b>	541945	AMP Bank	Term Deposits	Maturity Face Value - Received	<b>-5,000,000.00</b>
		AMP Bank	Term Deposits	Interest - Received	24,760.27
				<u>Deal Total</u>	<u>5,024,760.27</u>
				<b>Day Total</b>	<b>5,024,760.27</b>
				<b>Net Cash Movement for Period</b>	<b>3,228,307.92</b>

## Next Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
<b>15-Jun-22</b>	541900	Bank of Queensland	Term Deposit	Interest - Received	23,934.25
		Bank of Queensland	Term Deposit	Maturity Face Value - Received	8,000,000.00
				<u>Deal Total</u>	<u>8,023,934.25</u>
				<b>Day Total</b>	<b>8,023,934.25</b>



**PRUDENTIAL**  
INVESTMENT SERVICES CORP

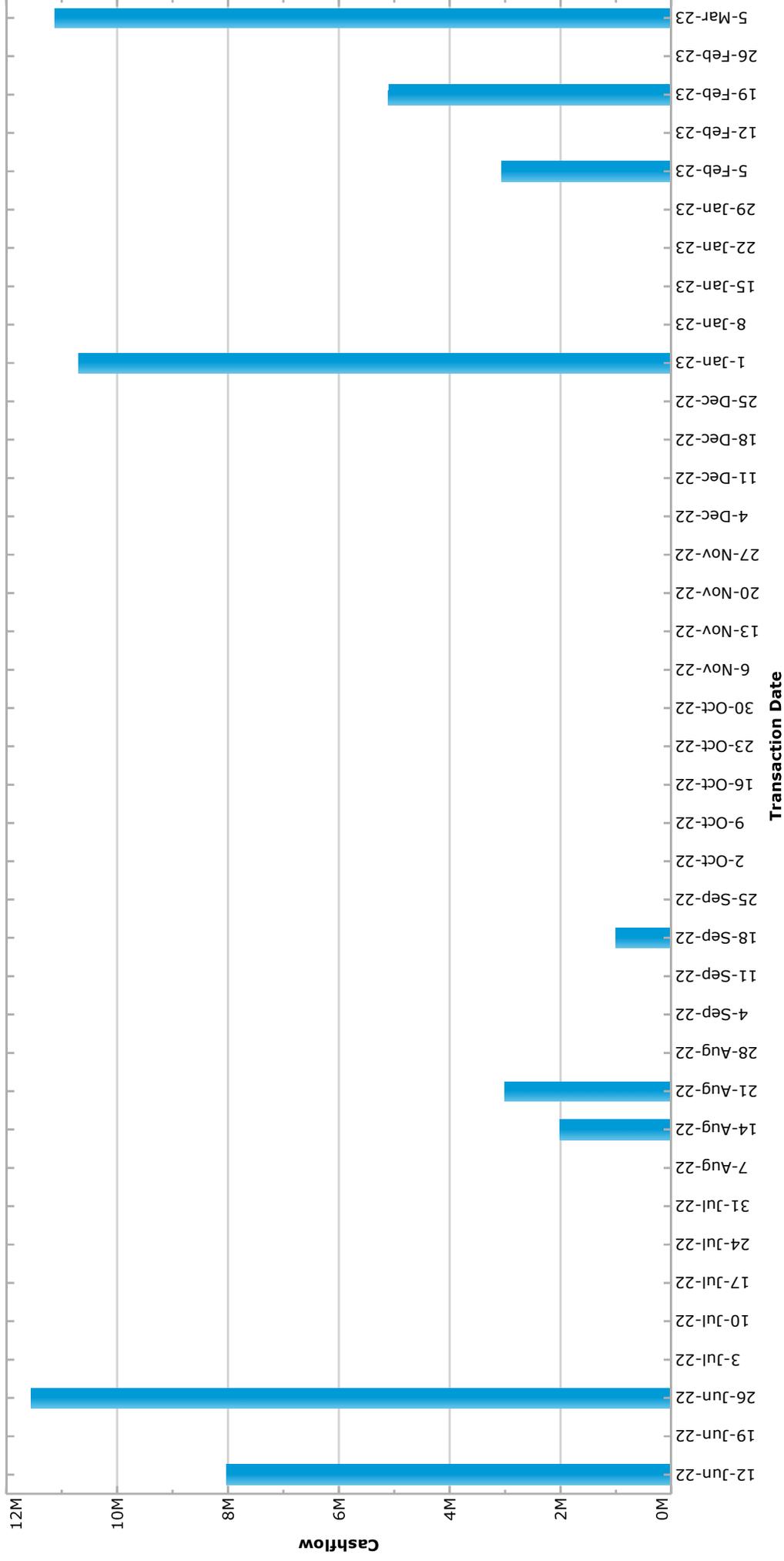
**Shire of East Pilbara**  
Cash Flows Report



**Next Month Cashflows**

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
<b>29-Jun-22</b>	542219	Bankwest	Term Deposit	Interest - Received	25,867.88
		Bankwest	Term Deposit	Maturity Face Value - Received	11,528,420.24
				<u>Deal Total</u>	<u>11,554,288.12</u>
				<b>Day Total</b>	<b>11,554,288.12</b>
				<b>Net Cash Movement for Period</b>	<b><u>19,578,222.37</u></b>

# Shire of East Pilbara Cash Flows Report



## 12.2.2 CREDITORS FOR PAYMENT

**Attachments:** [Appendix 1 EFT Payments June 2022](#)  
[Appendix 2 Cheques June 2022](#)  
[Appendix 3 Direct Debit Payments June 2022](#)  
[Appendix 4 MasterCard June 2022](#)

**Responsible Officer:** Steve Leeson  
Director Corporate and Customer Services

**Author:** Courtney Blockey  
Senior Finance Officer

**Proposed Meeting Date:** 24 June 2022

**Location/Address:** N/A

**Name of Applicant:** N/A

**Author Disclosure of Interest:** Nil

### COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2022/68)

**Moved:** Cr Lockyer

**Seconded:** Cr Anick

**That Council endorse the below payments for the period 27 April 2022 to 31 May 2022:**

<b>EFT Payments</b>	<b>\$3,400,295.36</b>
<b>MasterCard</b>	<b>\$17,107.05</b>
<b>Cheque Payments</b>	<b>\$648.45</b>
<b>Direct Payments</b>	<b>\$166,941.24</b>

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 11/0**

**For:** Shire President, Deputy Shire President, Councillors Anick, Landy, Lockyer, Baer, Coppin, Mortimer, Grace, Smith and Kular

**Against:** Nil

## REPORT PURPOSE

Council endorsement of payment to creditors.

## BACKGROUND

As per the attachment list, outlines payments made to creditors since the Council meeting on 27 May 2022.

**COMMENTS/OPTIONS/DISCUSSIONS**

<b>FUND</b>	<b>VOUCHER</b>	<b>AMOUNT</b>
EFT Payments MasterCard	EFT63412 – EFT63813	\$3,400,295.36 \$17,107.05
	<b>Total</b>	<b>\$3,417,402.41</b>
Cheque Payments Direct Payments	25203-25206 DD16587.1 – DD16708.22	\$648.45 \$166,941.24
	<b>Total</b>	<b>\$167,589.69</b>
	<b>GRAND TOTAL</b>	<b>\$3,584,992.10</b>

*Please note the computer system allows for only a limited field for the description of goods/services purchased, therefore the description shown on the attached Schedule of Accounts may not show the entire description entered for the goods/services purchased.*

**CANCELLED AND UNUSED CHEQUES:**

UNUSED CHEQUES

Nil

CANCELLED CHEQUES & EFTS

Nil

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Local Government (Financial Management) Regulations 1996  
Part 2 – General financial management  
Reg 11

- (1) *A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of:*
- (a) *cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and*
  - (b) *petty cash systems.*

Local Government (Financial Management) Regulations 1996  
Part 2 – General financial management  
Reg 12

- (1) *A payment may only be made from the municipal fund or the trust fund:*
- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
  - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*

- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

**POLICY IMPLICATIONS**

3.12 CORPORATE CREDIT CARD

3.14 PROCUREMENT AND TENDER PROCEDURES POLICY

**STRATEGIC COMMUNITY PLAN**

Nil

**5: Governance**

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

**RISK MANAGEMENT CONSIDERATIONS**

Legislative – Medium – Breach of Local Government Act 1995.

**FINANCIAL IMPLICATIONS**

Total expenses of \$3,584,992.10

**VOTING REQUIREMENTS**

Simple Majority.

Chq/EFT	Date	Name	Description	Amount	Bank	Type
EFT63412	03/05/2022	Fox Transportables Pty Ltd	Supply and deliver Depot Office Building as per quote QU-4395	-102586.55	1	CSH
EFT63413	05/05/2022	BUGAI WHYOULTER	Artist Payment Ref #13083	-7520.55	1	CSH
EFT63414	05/05/2022	CORBAN CLAUSE WILLIAMS	Artist Payment Ref #13053	-624.00	1	CSH
EFT63415	05/05/2022	GLADYS BIDU	Artist Payment Ref #13052	-200.00	1	CSH
EFT63416	05/05/2022	HELEN DALE SAMSON	Artist Payment Ref #13035	-44.75	1	CSH
EFT63417	05/05/2022	JUDITH ANYA SAMSON	Artist Payment Ref #13084	-1200.00	1	CSH
EFT63418	05/05/2022	KUMPAYA GIRGIRBA	Artist Payment Ref #13086	-300.00	1	CSH
EFT63419	05/05/2022	Lawrence Whyoulter	Artist Payment Ref #13080	-250.00	1	CSH
EFT63420	05/05/2022	MARIANNE BURTON	Artist Payment Ref #13089	-300.00	1	CSH
EFT63421	05/05/2022	MULYATINGKI MARNEY	Artist Payment Ref #13087	-300.00	1	CSH
EFT63422	05/05/2022	Marlene Anderson	Artist Payment Ref #13082	-93.75	1	CSH
EFT63423	05/05/2022	NGAMARU BIDU	Artist Payment Ref #13049	-200.00	1	CSH
EFT63424	05/05/2022	NOLA TAYLOR	Artist Payment Ref #13051	-100.00	1	CSH
EFT63425	05/05/2022	ROXANNE NEWBERRY	Artist Payment Ref #13081	-1490.50	1	CSH
EFT63426	05/05/2022	Rochelle Yabarllar	Artist Payment Ref #13079	-252.17	1	CSH
EFT63427	05/05/2022	SANDRA FRANCIS	Artist Payment Ref #13078	-184.37	1	CSH
EFT63428	05/05/2022	Adrienne Mortimer	Councillor Sitting Fees May 2022	-1701.33	1	CSH
EFT63429	05/05/2022	Anita Marlene Grace	Councillor Sitting Fees May 2022	-1701.33	1	CSH
EFT63430	05/05/2022	Annabell Landy	Councillor Sitting Fees May 2022	-1701.33	1	CSH
EFT63431	05/05/2022	Anthony Middleton	Councillor Sitting Fees May 2022	-6490.08	1	CSH
EFT63432	05/05/2022	KAREN LOCKYER	Councillor Sitting Fees May 2022	-1701.33	1	CSH
EFT63433	05/05/2022	Lang Tree Eric Coppin	Councillor Sitting Fees May 2022	-1701.33	1	CSH



EFT63434	05/05/2022	Matthew Anick	Councillor Sitting Fees May 2022	-1701.33	1	CSH
EFT63435	05/05/2022	Peta Baer	Councillor Sitting Fees May 2022	-1701.33	1	CSH
EFT63436	05/05/2022	Stacey Smith	Councillor Sitting Fees May 2022	-1701.33	1	CSH
EFT63437	05/05/2022	Wendy McWhirter- Brooks	Councillor Sitting Fees May 2022	-2752.33	1	CSH
EFT63438	05/05/2022	HORIZON POWER	Electricity Charges 100222 - 110422 - Various Payments	-14217.51	1	CSH
EFT63439	05/05/2022	KLEENHEAT GAS	45KG VAP CYL - Facility Fee / Cylinder Service Charge	-85.80	1	CSH
EFT63440	06/05/2022	AMY MUKHERJEE	Electricity Subsidy 06/02/22 - 05/04/22	-296.24	1	CSH
EFT63441	06/05/2022	ANTIPA MINERALS LIMITED	A703304 - Rates Refund	-360.65	1	CSH
EFT63442	06/05/2022	AUSTRAL DRILLING	Payment was submitted for Invoice 89150 on 08MAR22	-87.10	1	CSH
EFT63443	06/05/2022	AVIAIR	freight item from Parnngurr > Newman mail plane 21/04/2022	-76.40	1	CSH
EFT63444	06/05/2022	Aiden Akerman	Electricity Subsidy 07/02/22 - 06/04/22	-1563.87	1	CSH
EFT63445	06/05/2022	Allied Pumps Pty Ltd	RFQ 02-2021/22 - Design and Construction of Bore Water Storage & Distribution Infrastructure for the Waste Plantation	-18290.06	1	CSH
EFT63446	06/05/2022	Anna Spencer	Electricity Subsidy 05/02/22 - 05/04/22	-345.77	1	CSH
EFT63447	06/05/2022	Atlas Iron Pty Ltd	Overpayment against an assessment	-7710.44	1	CSH
EFT63448	06/05/2022	Austindo Engineering Pty Ltd	Supply and installation 2x lever entrance sets key alike, aluminium angle top to internal door, and blocker plate to front door - Newman Works Depot	-1101.10	1	CSH
EFT63449	06/05/2022	Autopro Newman	Radios & Ear Pieces	-1236.87	1	CSH
EFT63450	06/05/2022	BATTERY SALES AND SERVICE	Supply batteries as per quote	-1057.00	1	CSH
EFT63451	06/05/2022	Bevan Klein	Electricity Subsidy 05/02/22 - 06/04/22	-890.93	1	CSH
EFT63452	06/05/2022	Binbirri Contracting Pty Ltd	Supply machinery, operators and camp for Talawana Track stage 2 - resheeting	-78287.00	1	CSH

EFT63453	06/05/2022	Blackwoods	Supply 20 x Bulk bags for sand polesy wht 90X90X90CM	-460.29	1	CSH
EFT63454	06/05/2022	Brent Stein	Electricity Subsidy 08/02/22 - 09/04/22	-542.21	1	CSH
EFT63455	06/05/2022	Building Certification Services WA Pty Ltd	SUPPLY OF CDC FOR GARAGE EXTENSION	-165.00	1	CSH
EFT63456	06/05/2022	CHAPMAN & BAILEY	RFT 10-202021 - Art Supplies MM supply of art materials	-71.50	1	CSH
EFT63457	06/05/2022	CHRISTOPHER SUMNERS	Electricity Subsidy 06/02/22 - 07/04/22	-1006.91	1	CSH
EFT63458	06/05/2022	COATES HIRE	Hire 20 kVA Diesel Generator for Newman Waste Management Facility for Period of two (2) weeks and additional days if required	-393.28	1	CSH
EFT63459	06/05/2022	CUSTOMER FIRST CONTRACTING PTY LTD	Newman Drive dwelling - storm damage repairs	-1413.45	1	CSH
EFT63460	06/05/2022	CZR Resources Limited	Rate Refund for A701325 - Area Reduction	-329.13	1	CSH
EFT63461	06/05/2022	Cater Care Services Pty Ltd	Refund as credit on account - Overpaid Food Premises High Risk Application Fee 2020/2021	-200.00	1	CSH
EFT63462	06/05/2022	Centrals Football Club Incorporated	Double payment of invoice 90005 - paid on 02/12/2021 and again on 28/04/2022	-88.00	1	CSH
EFT63463	06/05/2022	Centurion Transport Co Pty Ltd	Monthly Freight PO - April 2022 Con # OLS2945363 Perth - Newman	-46.59	1	CSH
EFT63464	06/05/2022	Chadson Engineering	To Supply and Deliver: - Palintest Photometer 10 ml glass tube test (2 boxes of 5 tubes) - Palintest Photometer DPD No 1 Reagent Tablets, 250 - AP011 (3 Boxes) – for Free Cl reading - Palintest Photometer Phenol Red reagent tablets, 250 - AP130 (3 Boxes) – for pH reading	-329.45	1	CSH

EFT63465	06/05/2022	Christopher John McNamara	Data Reimbursement 01/05/22 - 31/05/22	-70.00	1	CSH
EFT63466	06/05/2022	Coleen Hindmarsh	Payment made twice against invoice 87904	-85.00	1	CSH
EFT63467	06/05/2022	Corporate Travel Management Group Pty Ltd	CTM Monthly PO 16/03/22 - 22/03/22 - Various Payments	-6512.78	1	CSH
EFT63468	06/05/2022	Crawford Realty Newman	Rental Payment for 15A Barton Way - January - June 2022	-630.00	1	CSH
EFT63469	06/05/2022	Dianne Crisp	Electricity Subsidy 08/02/22 - 09/04/22	-858.40	1	CSH
EFT63470	06/05/2022	Dick Tracey Contracting	Various Payments	-43083.00	1	CSH
EFT63471	06/05/2022	Double G (WA) Pty Ltd ta Think Water Perth	street trees irrigation parts as per order	-866.80	1	CSH
EFT63472	06/05/2022	EAST PILBARA SMASH REPAIRS	Excess for Claim # MO0054673 Estimate 4231 1HDH957	-500.00	1	CSH
EFT63473	06/05/2022	ENVIRONMENTAL INDUSTRIES	high pressure cleaning for town square	-1796.75	1	CSH
EFT63474	06/05/2022	ES2 Enterprise Solutions	25 Additional O365 E3 Licenses Feb 22- June 22	-1595.00	1	CSH
EFT63475	06/05/2022	EUROFINS ARL PTY LTD	Monthly PO for water sampling at Newman Waste Water Treatment Plant (WWTP) - March 2022	-1731.40	1	CSH
EFT63476	06/05/2022	East Pilbara Excavations Pty Ltd	Monthly hiring for Parks and Gardens - April 2022	-7603.75	1	CSH
EFT63477	06/05/2022	Emma Allinson	Electricity Subsidy 05/02/22 - 05/04/22	-747.84	1	CSH
EFT63478	06/05/2022	Emma Landers	Reimbursement of relocation expenses paid	-4062.20	1	CSH
EFT63479	06/05/2022	Emma Van Der Wiele	Electricity Subsidy 05/02/22 - 05/04/22	-405.88	1	CSH
EFT63480	06/05/2022	Frank Ashworth	Electricity Subsidy 08/02/22 - 07/04/22	-831.35	1	CSH
EFT63481	06/05/2022	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Supply and fit tyres as per quote 00038086	-2579.50	1	CSH

EFT63482	06/05/2022	GALVINS PLUMBING SUPPLIES	Monthly Po For April 2022 - Parks And Gardens.	-567.77	1	CSH
EFT63483	06/05/2022	Georgie O'Halloran	Electricity Subsidy 14/10/2021 - 9/12/2021	-137.25	1	CSH
EFT63484	06/05/2022	Gerard Dhu	10/02/22 - 11/04/22 - Electricity reimbursement	-644.56	1	CSH
EFT63485	06/05/2022	HERSEY JR & A	back pack sprayer as per quote	-544.50	1	CSH
EFT63486	06/05/2022	HOLCIM (AUSTRALIA) PTY LTD	Supply and deliver sand as per quote 21457587	-3143.23	1	CSH
EFT63487	06/05/2022	HOSPITALITY INN PORT HEDLAND	RPT Bus - Accommodation (\$159.00) & Meal (\$60.00)	-204.50	1	CSH
EFT63488	06/05/2022	Heatley Sales Pty Ltd ta Skipper Transport	Parts supplied as per quotation QO2902	-329.29	1	CSH
EFT63489	06/05/2022	Incite Security Pty Ltd	Security monitoring services for the Newman Recreation Centre for the 2021/2022 financial year. Recurring # 783 01/04/22 - 30/06/22	-234.00	1	CSH
EFT63490	06/05/2022	Integrity Management Solutions Pty Ltd	Attain Annual renewal	-7830.00	1	CSH
EFT63491	06/05/2022	JH Computer Services	Various Payments	-5016.00	1	CSH
EFT63492	06/05/2022	Jarod Mellor	Electricity Subsidy 05/02/22 - 05/04/22	-1446.83	1	CSH
EFT63493	06/05/2022	Joshua Brown	Electricity Subsidy 05/02/22 - 05/04/22	-1071.95	1	CSH
EFT63494	06/05/2022	KOMATSU AUSTRALIA PTY LTD	Parts for Dozer as per quote Q002551123	-1220.14	1	CSH
EFT63495	06/05/2022	Kristy Brown	Electricity Subsidy 10/02/22 - 11/04/22	-739.31	1	CSH
EFT63496	06/05/2022	LANDGATE (DOLA)	PO to cover expenses for the month of October	-367.40	1	CSH
EFT63497	06/05/2022	LISA DAVIS	Electricity Subsidy 08/02/22 - 09/04/22	-1174.64	1	CSH
EFT63498	06/05/2022	Lang Tree Eric Coppin	South Meeka - Newman - 860kms - OCM	-890.27	1	CSH
EFT63499	06/05/2022	METAL ARTWORK CREATIONS	Name Plaques	-55.06	1	CSH

EFT63500	06/05/2022	MOMAR AUSTRALIA PTY LTD	GOODS AS PER QUOTATION 209	-8582.20	1	CSH
EFT63501	06/05/2022	Mad Cow Entertainment Company of Western Australia	Inflatable hire for Youth Week activities happening in Newman, Nullagine and Marble Bar in April 2022	-7000.00	1	CSH
EFT63502	06/05/2022	Malcolm Jenkinson	Materials for Nullagine Caravan Park Signage & Sundries	-95.95	1	CSH
EFT63503	06/05/2022	Manning Pavement Services Pty Ltd t/a Karratha Asphalt	Various works completed and payments made	-475997.49	1	CSH
EFT63504	06/05/2022	Marble Bar Roadhouse and Travellers Rest	Councillors Dinner Marble Bar 24/03/2022	-646.00	1	CSH
EFT63505	06/05/2022	Marcin Makowski	Electricity Subsidy 14/02/22 - 01/04/22	-460.14	1	CSH
EFT63506	06/05/2022	Matthew Anick	Newman - Marble Bar - 733kms - OCM 25/03/22 (include Road Inspections Hillside/Marblebar Road)	-758.80	1	CSH
EFT63507	06/05/2022	Melissa Warren	Electricity Subsidy 14/02/22 - 11/04/22	-956.86	1	CSH
EFT63508	06/05/2022	Michael Zion	Electricity Subsidy 06/02/22 - 07/04/22	-168.11	1	CSH
EFT63509	06/05/2022	Mohamad Hosein Fadaei	Electricity Subsidy 14/02/22 - 28/03/22	-68.06	1	CSH
EFT63510	06/05/2022	NEWMAN HOME HARDWARE & ICE PLUS	Purchase of x3 Rakes, x2 Wheel barrows, As per Quote Number 0-18003	-1027.29	1	CSH
EFT63511	06/05/2022	Newman MM Pty Ltd - Mia Mia Newman	Clr Accomodation	-900.00	1	CSH
EFT63512	06/05/2022	Nicole Montgomery	Electricity Subsidy 08/02/22 - 09/04/22	-1063.55	1	CSH
EFT63513	06/05/2022	Nor-West Freight Services Pty Ltd	Monthly Freight PO - March 2022	-68.15	1	CSH
EFT63514	06/05/2022	Nully Pty Ltd T/A Nullagine Hotel	Accommodation and meals - ANZAC Day Service	-280.00	1	CSH
EFT63515	06/05/2022	OFFICEWORKS BUSINESS DIRECT	Stationery requisitions	-1562.09	1	CSH

EFT63516	06/05/2022	OWEN MARK QUIGLEY	Electricity Subsidy 18/01/22 - 15/03/22	-448.89	1	CSH
EFT63517	06/05/2022	PARDOO ROADHOUSE & TAVERN	Unleaded fuel for fire fighter wash trailer, lawn mower , whipper snipper, mobile generator, chainsaw and drip torch.	-268.89	1	CSH
EFT63518	06/05/2022	Phoebe Jones	Vinyasa Yoga Classes for term 1 2022	-1980.00	1	CSH
EFT63519	06/05/2022	Pitipan Sutiwan	Electricity Subsidy 05/02/22 - 05/04/22	-1205.34	1	CSH
EFT63520	06/05/2022	Professional Arts Management - (Jack C Pam)	100 ratchet style wire hooks, 3m hanging wire sets	-11847.00	1	CSH
EFT63521	06/05/2022	Quality Press	Printing of funeral silk for April funeral - Q084635	-346.50	1	CSH
EFT63522	06/05/2022	RED SANDS NEWMAN PTY LTD	Newman Triathlon BBQ Breakfast	-162.50	1	CSH
EFT63523	06/05/2022	Royal Life Saving Society - Western Australia	Pool Lifeguard Requalification	-159.00	1	CSH
EFT63524	06/05/2022	SABAH DUBAKH	Electricity Subsidy 08/02/22 - 09/04/22	-1248.47	1	CSH
EFT63525	06/05/2022	SEEK LIMITED	SEEK Advertisement - Manager People & Culture	-660.00	1	CSH
EFT63526	06/05/2022	SONIC HEALTHPLUS PTY LTD	Pre Employment Medical MA1, AUD, Instant - please advise in advance should GCMS be required Client ID: 16898	-1518.00	1	CSH
EFT63527	06/05/2022	STEPHEN AGETT	Electricity Subsidy 14/02/22 - 11/04/22	-888.61	1	CSH
EFT63528	06/05/2022	Sarik Salim	Electricity Subsidy 08/02/22 - 07/04/22	-391.18	1	CSH
EFT63529	06/05/2022	Scandinavian Investments Pty Lts T/S GC Sales (W.A.)	Replacement bins, supply of 50	-3733.53	1	CSH
EFT63530	06/05/2022	Stacey Smith	Nullagine - Newman - 400kms - OCM	-414.08	1	CSH
EFT63531	06/05/2022	Stephen Leeson	Electricity Subsidy 05/02/22 - 06/04/22	-645.22	1	CSH
EFT63532	06/05/2022	Steve Dhu	Electricity Subsidy 18/01/22 - 15/03/22	-558.47	1	CSH
EFT63533	06/05/2022	T-QUIP	Toto GM360 parts per order	-1531.40	1	CSH

EFT63534	06/05/2022	Tari Jeffers	Electricity Subsidy 06/02/22 - 07/04/22	-422.09	1	CSH
EFT63535	06/05/2022	VicFlow Pty Ltd	Hire and Delivery of a Water Truck, as per specifications until 30/06/2022	-26103.00	1	CSH
EFT63536	06/05/2022	WATER CORPORATION	Water Charges 12/01/22 - 09/03/2022	-1539.76	1	CSH
EFT63537	06/05/2022	Water Infrastructure Science And Engineering (WISE)	Detailed Design and Project Superintendent Services for Solare Photovoltaic (PV) System	-2815.18	1	CSH
EFT63538	06/05/2022	Wendy McWhirter-Brooks	Marble Bar - Newman 740kms - OCM	-766.05	1	CSH
EFT63539	06/05/2022	Woolworths (WA) Ltd	Groceries for Field officer Parnngurr community (6/4/2022-13/5/2022)- fresh food	-1331.33	1	CSH
EFT63540	09/05/2022	HOLCIM (AUSTRALIA) PTY LTD	Supply of manholes	-8162.00	1	CSH
EFT63541	09/05/2022	Rachel Green	Training Expenses	-12805.00	1	CSH
EFT63542	10/05/2022	Coca-Cola Amatil (acct 6745685)	Purchase of retail drinks	-424.56	1	CSH
EFT63543	12/05/2022	BUGAI WHYOULTER	Artist Payment Ref #13102	-2000.00	1	CSH
EFT63544	12/05/2022	DANIELLE BOOTH	Artist Payment Ref #13093	-379.50	1	CSH
EFT63545	12/05/2022	DEBRA THOMAS	Artist Payment Ref #13092	-300.00	1	CSH
EFT63546	12/05/2022	Derrick Butt	Artist Payment Ref #13098	-2831.80	1	CSH
EFT63547	12/05/2022	GLADYS BIDU	Artist Payment Ref #13099	-300.00	1	CSH
EFT63548	12/05/2022	IVY BIDU	Artist Payment Ref #13091	-115.00	1	CSH
EFT63549	12/05/2022	JULIEANNE THOMAS	Artist Payment Ref #13094	-126.50	1	CSH
EFT63550	12/05/2022	Jeremy Lane	Artist Payment Ref #13094	-356.50	1	CSH
EFT63551	12/05/2022	KUMPAYA GIRGIRBA	Artist Payment Ref #13103	-300.00	1	CSH
EFT63552	12/05/2022	LEON CUTTER	Artist Payment Ref #13095	-96.00	1	CSH
EFT63553	12/05/2022	LILY JATARR LONG	Artist Payment Ref #13101	-45.50	1	CSH
EFT63554	12/05/2022	Lynne Charles	Artist Payment Ref #13097	-624.42	1	CSH
EFT63555	12/05/2022	MARIANNE BURTON	Artist Payment Ref #13096	-81.60	1	CSH
EFT63556	12/05/2022	MULYATINGKI MARNEY	Artist Payment Ref #13104	-300.00	1	CSH
EFT63557	12/05/2022	Marita Lubin	Artist Payment Ref #13095	-296.45	1	CSH

EFT63558	12/05/2022	Marlene Anderson	Artist Payment Ref #13101	-734.13	1	CSH
EFT63559	12/05/2022	May Burton	Artist Payment Ref #13090	-300.00	1	CSH
EFT63560	12/05/2022	Roderick Butt	Artist Payment Ref #13099	-135.00	1	CSH
EFT63561	12/05/2022	Coca-Cola Amatil (acct 6745685)	Kiosk Supplies	-407.80	1	CSH
EFT63562	12/05/2022	HORIZON POWER	Electricity Charges 10/02/22 - 11/04/22 - Various Payments	-8640.90	1	CSH
EFT63563	12/05/2022	Smithwick Strata Services	Strata Fees for the period (01/04/22 - 30/6/22)	-1865.75	1	CSH
EFT63564	12/05/2022	ADVAM PTY LTD	Provide credit card payment processing services for car park stations at Newman Airport for FY 21/22	-363.88	1	CSH
EFT63565	12/05/2022	AHRENS GROUP PTY LTD	PC0433 Fencing works as per quote	-2406.13	1	CSH
EFT63566	12/05/2022	AVIAIR	fright item Parnngurr > Newman mail plane 28/04/2022	-97.00	1	CSH
EFT63567	12/05/2022	Asset Vision Pty Ltd	Implementation of asset management software and data migration costs	-35211.00	1	CSH
EFT63568	12/05/2022	Atlas Iron Pty Ltd	Rates refund for assessment	-399.62	1	CSH
EFT63569	12/05/2022	Austindo Engineering Pty Ltd	Replacement of notice boards in shopping centre and glass to plex glass in Newman Town Square for November 2021.	-14515.44	1	CSH
EFT63570	12/05/2022	Australian Taxation Office (PAYG)	PPE: 01.05.22	-90506.92	1	CSH
EFT63571	12/05/2022	BBC Entertainment	MC for Shire of East Pilbara Reconciliation Ball - 28 May 2022. BBC Entertainment PO Ref No. 2298305	-7336.46	1	CSH
EFT63572	12/05/2022	BHP BILLITON IRON ORE PTY LTD	Electricity Charges 14/02/22 - 11/04/22	-4890.34	1	CSH
EFT63573	12/05/2022	Blackwoods	Supply Protective boots and clothing	-928.14	1	CSH



EFT63574	12/05/2022	CARROLL AND RICHARDSON FLAGWORLD P/L	1800 x 900mm fully sewn Australian Flag	-1183.50	1	CSH
EFT63575	12/05/2022	CHAPMAN & BAILEY	RFT 10-202021 - Art Supplies MM supply of art materials to Martumili Artists FY 2021/22	-14522.70	1	CSH
EFT63576	12/05/2022	CLEANAWAY PTY LTD (acct 53651265)	Newman Town Litter Collection	-69811.77	1	CSH
EFT63577	12/05/2022	COATES HIRE OPERATIONS PTY LTD	Hire of Submersible Pump	-433.45	1	CSH
EFT63578	12/05/2022	COZIRON RESOURCES LTD	Rates refund for assessment	-329.13	1	CSH
EFT63579	12/05/2022	CUSTOMER FIRST CONTRACTING PTY LTD	Various works completed and payments made	-55469.50	1	CSH
EFT63580	12/05/2022	Centurion Transport Co Pty Ltd	Monthly Freight PO - April 2022 Consignment OLS2951731	-1254.41	1	CSH
EFT63581	12/05/2022	Crawford Realty Newman	Rental Payment January - June 2022	-630.00	1	CSH
EFT63582	12/05/2022	DEPARTMENT OF TRANSPORT	Registered vehicle owner details requests - Shire of East Pilbara - March 2022	-56.40	1	CSH
EFT63583	12/05/2022	Denise Penny Price	Rates refund for assessment	-465.20	1	CSH
EFT63584	12/05/2022	Dunnings	Monthly PO for Newman Depot - February 2022	-1540.42	1	CSH
EFT63585	12/05/2022	Easifleet Group	Novated Lease Payment PPE: 01.05.22 Contract # 105888	-674.23	1	CSH
EFT63586	12/05/2022	FINE LINE PAINTING & DECORATING	Red Sands - Vacant Works as per quote	-7452.50	1	CSH
EFT63587	12/05/2022	FROGGY SERVICES	Fire Hazard Removal - 12 Knox Way Newman	-1529.00	1	CSH
EFT63588	12/05/2022	Farmarama Pty Ltd	Fertilizer as per quote	-4348.08	1	CSH
EFT63589	12/05/2022	Flowteck Plumbing and Gas Pty Ltd	Hilditch tree line repair as per job	-5231.90	1	CSH

EFT63590	12/05/2022	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	2x tyres replacement for 128-EPS ute	-1776.50	1	CSH
EFT63591	12/05/2022	GALVINS PLUMBING SUPPLIES	Monthly Po For May 2022 - Parks And Gardens	-900.81	1	CSH
EFT63592	12/05/2022	GLIDEPATH AUSTRALIA	6 Monthly Site Visit for Service and Maintenance of Baggage Belt	-2859.89	1	CSH
EFT63593	12/05/2022	Georgie O'Halloran	Electricity Charges 06/02/22 - 07/04/22	-334.82	1	CSH
EFT63594	12/05/2022	HOSPITALITY INN PORT HEDLAND	RPT Bus Driver - Accommodation (\$159.00) & Meals \$60.00)	-423.00	1	CSH
EFT63595	12/05/2022	ISC Teamwear Pty Limited	Naidoc Shirts Proforma Invoice 38758	-3250.50	1	CSH
EFT63596	12/05/2022	Ixom Operations Pty Ltd	Annual Servicing Fees for Chlorine Gas for WWTP FY21/22.	-2457.29	1	CSH
EFT63597	12/05/2022	KANYIRNINPA JUKURRPA	Overpayment of Invoice 90617 for Newman House facility hire on the 28/10/2021	-500.00	1	CSH
EFT63598	12/05/2022	LO-GO APPOINTMENTS	LG Job Directory advert	-880.00	1	CSH
EFT63599	12/05/2022	LOCALISE	IPR Renewal Project / RFP September 2021 / Option 2	-4196.50	1	CSH
EFT63600	12/05/2022	MARKETFORCE	Advertising RFT 08-2021/22 in West Australian newspaper - S. 2/4/22	-2669.75	1	CSH
EFT63601	12/05/2022	Marble Bar Community Resource Centre	Periodic Order - Sundry printing & stationery purchases from Community Resource Centre	-17.60	1	CSH
EFT63602	12/05/2022	Marble Bar Roadhouse and Travellers Rest	Accommodation for CEO, (Strategic Community Meeting - BBQ)	-805.00	1	CSH
EFT63603	12/05/2022	Mathew Scott Pennington	Reimbursement of Uber costs travel from home to Airport as per employment contract	-164.93	1	CSH
EFT63604	12/05/2022	Minuteman Press Perth	printing of MMA busoiness cards QTY 3000	-671.31	1	CSH

EFT63605	12/05/2022	NEWMAN HOME HARDWARE & ICE PLUS	Various works completed and payments made	-7232.69	1	CSH
EFT63606	12/05/2022	Newman Hotel Motel	Shire Social Club - Trivia Night 5th May Bar tab and drinks	-378.00	1	CSH
EFT63607	12/05/2022	Newman MM Pty Ltd - Mia Mia Newman	Sundowner - Mia Mia Food for staff and bar tab for club members - Shire Social Club	-632.50	1	CSH
EFT63608	12/05/2022	Nully Pty Ltd T/A Nullagine Hotel	1 x platter mixed sandwiches for 12 people	-162.00	1	CSH
EFT63609	12/05/2022	OFFICEWORKS BUSINESS DIRECT	Stationary for Various Departments within the Shire	-353.04	1	CSH
EFT63610	12/05/2022	PAYWISE PTY LTD	Novated Lease Payment PPE: 01.05.22	-1033.94	1	CSH
EFT63611	12/05/2022	PILBARA GLAZING SERVICES	Sonic Health 91751231 Glass doors to both shower recess have come off	-363.00	1	CSH
EFT63612	12/05/2022	PILBARA MOTOR GROUP	TOYOTA PRADO - 184 EPS 95,000KM SERVICE	-688.44	1	CSH
EFT63613	12/05/2022	PIRTEK NEWMAN	Supply and Fit New Side Sweeper Cylinder And Repair Hose As Per Quote Number NM-SO47359.	-1485.00	1	CSH
EFT63614	12/05/2022	SARAH STAMPFLI/SERENE BEDLAM	Newman Triathlon 3rd April 2022 Event Photography	-1125.00	1	CSH
EFT63615	12/05/2022	SCOPE BUSINESS IMAGING	Jan 2022 - Jun 2022 Printing Costs (Various) & Monthly Rental (\$258.50) - Konica Minolta C458	-451.00	1	CSH
EFT63616	12/05/2022	SEEK LIMITED	SEEK advertisement	-302.50	1	CSH
EFT63617	12/05/2022	SONIC HEALTHPLUS PTY LTD	Pre Employment Medical	-2889.04	1	CSH
EFT63618	12/05/2022	STOCKMAN ENGINEERING	Emergency Repairs WWTP	-66677.60	1	CSH
EFT63619	12/05/2022	SWAN TOWING	Abandoned vehicle removal - Bondini Drive Newman - Silver Holden Sedan	-198.00	1	CSH

EFT63620	12/05/2022	Spick and Span Commercial Property Maintenance Pty Ltd	Newman Junior Sports Ccentre cleaning quote Estimated cost to clean both buildings internal areas would be \$ 700.00 (Ex GST).	-3366.00	1	CSH
EFT63621	12/05/2022	TENDERLINK	Upload of RFT 09-2021/22 to Tenderlink Portal	-184.80	1	CSH
EFT63622	12/05/2022	THE SHADE SAIL MAN	PC433 Replacement of Shade Sail to the rear of the property	-6286.50	1	CSH
EFT63623	12/05/2022	TYREPOWER NEWMAN	Replace LHV CV Shaft And Seals As Per Quote For 163 EPS.	-2405.43	1	CSH
EFT63624	12/05/2022	The Good Grocer Newman IGA	Artist Morning Tea	-50.95	1	CSH
EFT63625	12/05/2022	The Junction Co	entry fee into the 2022 Jury art prize	-264.00	1	CSH
EFT63626	12/05/2022	Trustee for Foster Family Trust T/A Heart & Home - WA	Decorations and accessories for Easter Celebrations Easter Pool Party - 08/04/22	-19.90	1	CSH
EFT63627	12/05/2022	Woolworths (WA) Ltd	Drinking water for Cape Keraudren	-1707.44	1	CSH
EFT63628	13/05/2022	BANKWEST CARD SERVICES	Corporate card expenditure for the statement period ending 17 February 2022 - Various purchases made	-13594.89	1	CSH
EFT63629	13/05/2022	EAST PILBARA SMASH REPAIRS	Payment to contractor for smash repairs as per tax invoice #4883 for Toyota Landcruiser 1GKY573	-26867.82	1	CSH
EFT63630	16/05/2022	BANKWEST CARD SERVICES	Corporate Card Expenditure for the period ending 20 December 2021 Various Payments made	-24939.42	1	CSH
EFT63631	19/05/2022	AMY FRENCH	Artist Payment Ref #13161	-1500.00	1	CSH
EFT63632	19/05/2022	BUGAI WHYOULTER	Artist Payment Ref #13158	-2000.00	1	CSH
EFT63633	19/05/2022	Chloe Jadai	Artist Payment Ref #13168	-300.00	1	CSH
EFT63634	19/05/2022	DOREEN CHAPMAN	Artist Payment Ref#13165	-1000.00	1	CSH
EFT63635	19/05/2022	Desmond Taylor	Artist Payment Ref #13163	-1194.60	1	CSH
EFT63636	19/05/2022	GLADYS BIDU	Artist Payment Ref #13169	-70.00	1	CSH

EFT63637	19/05/2022	JUDITH ANYA SAMSON	Artist Payment Ref #13155	-400.00	1	CSH
EFT63638	19/05/2022	KUMPAYA GIRGIRBA	Artist Payment Ref #13159	-300.00	1	CSH
EFT63639	19/05/2022	Lynette Rowlands	Artist Payment Ref #13170	-181.50	1	CSH
EFT63640	19/05/2022	MAY CHAPMAN	Artist Payment Ref #13164	-1000.00	1	CSH
EFT63641	19/05/2022	MULYATINGKI MARNEY	Artist Payment Ref #13160	-300.00	1	CSH
EFT63642	19/05/2022	May Burton	Artist Payment Ref #13167	-400.00	1	CSH
EFT63643	19/05/2022	NGAMARU BIDU	Artist Payment Ref #13157	-98.00	1	CSH
EFT63644	19/05/2022	Selina Brown	Artist Payment Ref #13166	-126.50	1	CSH
EFT63645	19/05/2022	Shanita Snowy	Artist Payment Ref #13156	-444.86	1	CSH
EFT63646	19/05/2022	THELMA JUDSON	Artist Payment Ref #13162	-600.00	1	CSH
EFT63647	19/05/2022	Pivotel Satellite Pty Ltd	Globalstar Casual Charge 15 April 22 - 14 May 2022	-20.00	1	CSH
EFT63648	19/05/2022	AIT SPECIALISTS PTY LTD	Preparation of Fuel Rebates from July 2021 - June 2022	-471.90	1	CSH
EFT63649	19/05/2022	AVIAIR	Freight costs for mail plane delivery (5/5) Newman to Parrngurr and returning items Parrngurr to Newman	-164.40	1	CSH
EFT63650	19/05/2022	Anita Marlene Grace	The Nomination Fee of \$80 have to be refunded back	-80.00	1	CSH
EFT63651	19/05/2022	Annabell Landy	18/05/22 Parrngurr - Newman (738KM) - Special Council Meeting	-627.01	1	CSH
EFT63652	19/05/2022	Anthony Middleton	The Nomination Fee of \$80 have to be refunded back	-80.00	1	CSH
EFT63653	19/05/2022	Asset Vision Pty Ltd	Purchase of Asset Vision asset management software including initial licence and hosting fee for first year commencing on go-live date	-40180.80	1	CSH
EFT63654	19/05/2022	Austindo Engineering Pty Ltd	The double gates in the rear yard are broken and needing repairs	-2414.50	1	CSH
EFT63655	19/05/2022	BEACON EQUIPMENT	Purchase of various items for Nullagine Depot.	-2644.65	1	CSH

EFT63656	19/05/2022	BHP BILLITON IRON ORE PTY LTD	Electricity Charges 14/02/22 - 14/04/22 - Various payments made	-99801.58	1	CSH
EFT63657	19/05/2022	BOULEVARD PHARMACY	fabric mask	-134.25	1	CSH
EFT63658	19/05/2022	BROOKS HIRE SERVICES PTY LTD	Transport and Hire of a Padfoot Roller for Goldsworthy Road Project	-10861.99	1	CSH
EFT63659	19/05/2022	Blackwoods	The Purchase Of 1 Pallet Concrete Rapid Set 20KG Bags	-1076.42	1	CSH
EFT63660	19/05/2022	Brand Industry Services	Invoice 89853 has been paid twice - 18/11/2021 by credit card & again on the 16/12/2021 by direct deposit	-282.80	1	CSH
EFT63661	19/05/2022	Brent Stein	Data Reimbursement 11/04/22 - 10/05/22	-88.67	1	CSH
EFT63662	19/05/2022	CLEANAWAY PTY LTD (acct 53651265)	Newman/Newman Airport Kerbside Refuse & Recycling Collection	-69811.77	1	CSH
EFT63663	19/05/2022	CLEANAWAY PTY LTD (acct 53963365)	Newman Triathlon Sweeping 2022 as per course maps. Quote Supplied	-1514.00	1	CSH
EFT63664	19/05/2022	CM Technology Group t/a Trading as CMTG Hosting	Veeam Offsite backup - CMTG. - 7mths to 30/6/22 As per Quote #001b	-1232.20	1	CSH
EFT63665	19/05/2022	COATES HIRE OPERATIONS PTY LTD	Sump Pump to drain 50m pool - Hire 26.04.22 - 29.04.22	-509.86	1	CSH
EFT63666	19/05/2022	COMPNET	website support 2021/22	-31.63	1	CSH
EFT63667	19/05/2022	CUSTOMER FIRST CONTRACTING PTY LTD	Supply and Install Clothes Line	-3523.70	1	CSH
EFT63668	19/05/2022	Crawford Realty Newman	Rental Payment January - June 2022	-630.00	1	CSH
EFT63669	19/05/2022	David Kular	Refund of nomination fee	-80.00	1	CSH
EFT63670	19/05/2022	Department of Premier & Cabinet	Purchase Order for the cost to Publish to the government Gazette for Koodaideri and Northstar Mining accommodation villages.	-249.60	1	CSH

EFT63671	19/05/2022	Dick Tracey Contracting	Supply and Install fence at Warlari Park as per scope of works and Quotation provided	-5478.00	1	CSH
EFT63672	19/05/2022	Double G (WA) Pty Ltd ta Think Water Perth	Irrigation parts for newman drive street trees	-798.99	1	CSH
EFT63673	19/05/2022	Dunnings	Supply and deliver 5000 litres of Diesel to Rueall River Turnoff (260 km from the Great Northern Highway on the Jigalong Road)	-11427.68	1	CSH
EFT63674	19/05/2022	EAST PILBARA EARTHMOVING PTY LTD	Hire of machinery and operators for the Marble Bar Woodstock Road Drainage Project - Various invoices paid	-349195.00	1	CSH
EFT63675	19/05/2022	EAST PILBARA SMASH REPAIRS	Towing services as per quote 0694 PC0441	-1963.12	1	CSH
EFT63676	19/05/2022	ENVIRONMENTAL INDUSTRIES	Vegetation maintenance at Newman for March 2022	-37504.84	1	CSH
EFT63677	19/05/2022	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Supply vehicle Batteries	-55.00	1	CSH
EFT63678	19/05/2022	GALVINS PLUMBING SUPPLIES	400 Bubbler female as per quote	-811.25	1	CSH
EFT63679	19/05/2022	Gordon Bell	Reimbursement of Relocation Expenses Truck Hire \$1612.14 Fuel \$1147.29 Accommodation \$126	-2885.43	1	CSH
EFT63680	19/05/2022	IPEC PTY LTD (NG5040)	Monthly Freight PO- March 2022 - Consignment # 8104772564	-114.44	1	CSH
EFT63681	19/05/2022	Incite Security Pty Ltd	Security monitoring services for the Newman Recreation Centre for the 2021/2022 financial year.	-468.00	1	CSH
EFT63682	19/05/2022	JH Computer Services	Draytek 2620LN Router with LTE - To be used to Mobile CCTV Setups	-1018.01	1	CSH

EFT63683	19/05/2022	Karen Lesley Hunter	Assisting with necessary projects in Rates - 12 hours per week at \$50.00 per hour for 12 weeks	-1775.00	1	CSH
EFT63684	19/05/2022	Lang Tree Eric Coppin	The Nomination Fee of \$80 have to be refunded back	-80.00	1	CSH
EFT63685	19/05/2022	MCLEODS BARRISTERS & SOLICITORS	Legal Advice	-5247.89	1	CSH
EFT63686	19/05/2022	MCMULLEN NOLAN GROUP PTY LTD	Newman Netball Courts - Surveying 26th - 27th April 2022 MNG contact: Dave Contencin	-2783.00	1	CSH
EFT63687	19/05/2022	Marble Bar Roadhouse and Travellers Rest	ANZAC Day Catering Marble Bar Service 25/04/22	-2100.00	1	CSH
EFT63688	19/05/2022	Mathew Scott Pennington	Data Reimbursement 10/04/22 - 09/05/22	-100.00	1	CSH
EFT63689	19/05/2022	Matthew Anick	Refund of nomination fee	-80.00	1	CSH
EFT63690	19/05/2022	Michael Kinnaird	Travel Expenses for work related activities in Marble Bar on 10th & 11th May 2022	-64.40	1	CSH
EFT63691	19/05/2022	NEWMAN HOME HARDWARE & ICE PLUS	NRC Equipment Trestle Table Replacements	-6857.32	1	CSH
EFT63692	19/05/2022	NORTHWEST ACCOUNTANCY PTY LTD	Delivery of Finance Workshop via Zoom on Wednesday 30th of March 6:00pm to 8:00pm	-660.00	1	CSH
EFT63693	19/05/2022	Newman Hotel Motel	Accommodation and Meals for Contractor Crew	-8461.50	1	CSH
EFT63694	19/05/2022	Newman Visitors Centre	First Quarter Funding -2021/2022 Financial Year	-55000.00	1	CSH
EFT63695	19/05/2022	Nintex Pty Ltd	Nintex Promapps - Annual License Renewal 11/5/2022 - 10/5/2023	-21186.46	1	CSH
EFT63696	19/05/2022	Nor-West Freight Services Pty Ltd	Monthly Freight PO - May 2022	-306.24	1	CSH



EFT63697	19/05/2022	Northern Districts Transport Services	Tow stolen Toyota Prado from Nullagine to Newman Panel shop	-3080.00	1	CSH
EFT63698	19/05/2022	Nully Pty Ltd T/A Nullagine Hotel	RPT Bus - Meals only, no alcohol Tue 26/04/22 - \$60.00 Thur 28/04/22 - \$60.00	-88.00	1	CSH
EFT63699	19/05/2022	ONSITE RENTAL GROUP	Supply temporary fence panels as per quote	-2833.88	1	CSH
EFT63700	19/05/2022	PARNGURR ABORIGINAL	Groceries for studio in Parngurr	-63.95	1	CSH
EFT63701	19/05/2022	PILBARA ELECTRICAL	Telephone accessories	-376.95	1	CSH
EFT63702	19/05/2022	PILBARA MOTOR GROUP	ORDER AND SUPPLY NEW RIM AND TYRE FOR 165EPS	-7077.45	1	CSH
EFT63703	19/05/2022	Paul Hudson	Electricity Charges 14/02/22 - 09/04/22 Next bill - entitled to 5 days	-81.11	1	CSH
EFT63704	19/05/2022	Paul Miller	Data Reimbursment 05/04/22 - 04/05/22	-100.00	1	CSH
EFT63705	19/05/2022	Peta Baer	Refund of nomination fee	-80.00	1	CSH
EFT63706	19/05/2022	Programmed Facility Management Pty	Pindan Asset Management now owned by Programmed Facility Management Pty Ltd - receipted invoice 89537 & 90547 \$153.22 plus to GL 444314 - \$89.23. Reimbursement to Programmed Facility Management	-89.23	1	CSH
EFT63707	19/05/2022	Prudential Investment Services Corp Pty Ltd	Investment Advisory Service for March 2022	-3740.00	1	CSH
EFT63708	19/05/2022	RUTH LEIGH	Story collection and story updates for beginning of 2022	-410.00	1	CSH
EFT63709	19/05/2022	Rainbow Pilbara Pty Ltd	Wreath for ANZAC Day in Marble Bar - 35 cm * 3	-313.50	1	CSH
EFT63710	19/05/2022	SEEK LIMITED	SEEK advertisement - Field Officer - Martumili	-313.50	1	CSH
EFT63711	19/05/2022	STOCKMAN ENGINEERING	Repair of hip thrust weight machine bolt	-181.50	1	CSH

EFT63712	19/05/2022 SURVEY GROUP	Undertake data collection for 440 drainage pipes, survey includes as-constructed topographical data and spatial coordinates.	-2711.50	1	CSH
EFT63713	19/05/2022 Seasons Hotel - Jerry (Business) CT Pty Ltd aft Newman Hotel (Business) Trust	Accommodation for MadCow Entertainment employees	-581.00	1	CSH
EFT63715	19/05/2022 Steinwerk Solutions	144 bottle of biograde graffiti remover as per order	-5385.60	1	CSH
EFT63716	19/05/2022 TENDERLINK	Upload of RFT 10-2021/22 to portal	-184.80	1	CSH
EFT63717	19/05/2022 TRAFFIC FORCE	Traffic Management Plan review for Mother's Day Classic on 8th of May 2022	-396.00	1	CSH
EFT63718	19/05/2022 TYREPOWER NEWMAN	Repairs Of Trailer 143 EPS	-163.50	1	CSH
EFT63719	19/05/2022 The Good Grocer Newman IGA	Catering required at Martumili	-240.00	1	CSH
EFT63720	19/05/2022 Theresa Foster ta Newman Graffiti Removal	Broken glass removing and parks cleaning as per Quote QU-0020 - Graffiti removal on various roads and Shire buildings	-6000.75	1	CSH
EFT63721	19/05/2022 Trakka Mining Services Pty Ltd	Supply and fit 12 trailer tyres	-6600.00	1	CSH
EFT63722	19/05/2022 UNIFORMS AT WORK PTY LTD	Freight Cost Uniform Orders July 21 - June 22 (estimate based on Dec 20 - June 21 expenditure)	-50.11	1	CSH
EFT63723	19/05/2022 WATER CORPORATION	Water Charges 10/03/22 - 12/05/22	-5365.78	1	CSH
EFT63724	19/05/2022 WEST BOOKS	Books	-562.87	1	CSH
EFT63725	19/05/2022 WESTRAC PTY LTD	Supply parts as per quote 04Q037281	-2349.18	1	CSH
EFT63726	19/05/2022 Wendy McWhirter-Brooks	Refund of nomination fee	-80.00	1	CSH

EFT63727	19/05/2022	Woolworths (WA) Ltd	Newman Triathlon Prizes - Purchase Order 3 Due to limit of 10 vouchers per PO. Four (4) POs will be raised to cover Newman Triathlon Prize Vouchers for all categories.	-5129.03	1	CSH
EFT63728	19/05/2022	Yee Ping Lee ta Prairie's Kitchen	Purchase of x150 cupckaes @ 3.00 each with edible print tops - Loop Launch	-450.00	1	CSH
EFT63729	26/05/2022	Alphonse Tinker	Artist Payment Ref # 13144	-183.50	1	CSH
EFT63730	26/05/2022	BIANCA SIMPSON	Artist Payment Ref # 13194	-200.00	1	CSH
EFT63731	26/05/2022	BUGAI WHYOULTER	Artist Payment Ref # 13189	-2000.00	1	CSH
EFT63732	26/05/2022	CHRISTINE THOMAS	Artist Payment Ref # 444412	-400.00	1	CSH
EFT63733	26/05/2022	CORBAN CLAUSE WILLIAMS	Artist Payment Ref # 13195	-370.00	1	CSH
EFT63734	26/05/2022	DEBRA THOMAS	Artist Payment Ref # 13197	-300.00	1	CSH
EFT63735	26/05/2022	DOREEN CHAPMAN	Artist Payment Ref # 13188	-1000.00	1	CSH
EFT63736	26/05/2022	Derrick Butt	Artist Payment Ref #13145	-800.00	1	CSH
EFT63737	26/05/2022	Desmond Taylor	Artist Payment Ref # 13148	-400.00	1	CSH
EFT63738	26/05/2022	GLADYS BIDU	Artist Payment Ref # 13198	-300.00	1	CSH
EFT63739	26/05/2022	IGNATIUS PAUL TAYLOR	Artist Payment Ref # 13201	-400.00	1	CSH
EFT63740	26/05/2022	JUDITH ANYA SAMSON	Artist Payment Ref # 13199	-500.00	1	CSH
EFT63741	26/05/2022	Jeremy Lane	Artist Payment Ref # 13150	-126.50	1	CSH
EFT63742	26/05/2022	KUMPAYA GIRGIRBA	Artist Payment Ref # 13190	-300.00	1	CSH
EFT63743	26/05/2022	LILY JATARR LONG	Artist Payment Ref # 13198	-8000.00	1	CSH
EFT63744	26/05/2022	LORNA LINMURRA	Artist Payment Ref # 13146	-635.25	1	CSH
EFT63745	26/05/2022	MAY CHAPMAN	Artist Payment Ref # 13187	-2000.00	1	CSH
EFT63746	26/05/2022	MULYATINGKI MARNEY	Artist Payment Ref # 13191	-300.00	1	CSH
EFT63747	26/05/2022	Marilyn Bullen	Artist Payment Ref # 13193	-574.25	1	CSH
EFT63748	26/05/2022	NGAMARU BIDU	Artist Payment Ref # 13196	-400.14	1	CSH
EFT63749	26/05/2022	PHYLLIS WAYE	Artist Payment Ref # 13144	-59.40	1	CSH
EFT63750	26/05/2022	THELMA JUDSON	Artist Payment Ref # 13143	-1300.00	1	CSH
EFT63751	26/05/2022	Tanya Charles	Artist Payment Ref # 13143	-227.25	1	CSH

EFT63752	26/05/2022	Pivotel Satellite Pty Ltd		-20.00	1	CSH
EFT63753	26/05/2022	TELSTRA	Mobile Phone 11/05/22 - 10/06/22	-5586.43	1	CSH
EFT63754	26/05/2022	AVIAIR	Freight of art materials from Newman to Punmu (11/5) Freight of finished artworks from Punmu to Newman (11/5)	-29.40	1	CSH
EFT63755	26/05/2022	Austindo Engineering Pty Ltd	Reattach vent grate on external of building back to brickwork at the Newman Youth Centre for March 2022.	-1166.00	1	CSH
EFT63756	26/05/2022	BHP BILLITON IRON ORE PTY LTD	Rates refund for assessment	-6883.63	1	CSH
EFT63757	26/05/2022	BRIDGETOWN DESIGN AND PRINT	A4-double sided poster for the Marble Bar Reverse Triathlon 2022.	-181.50	1	CSH
EFT63758	26/05/2022	BROOKS HIRE SERVICES PTY LTD	Hire of Tip Truck as per Specification and quotation 9557	-544.50	1	CSH
EFT63759	26/05/2022	Binbirri Contracting Pty Ltd	Supply machinery, operators and camp for Talawana Track stage 2 - resheeting	-293650.50	1	CSH
EFT63760	26/05/2022	Blackwoods	minor safety equipments	-110.74	1	CSH
EFT63761	26/05/2022	CHAPMAN & BAILEY	RFT 10-202021 - Art Supplies MM supply of art materials to Martumili Artists FY 2021/22	-3280.04	1	CSH
EFT63762	26/05/2022	CHILD SUPPORT AGENCY	Payroll deductions	-922.95	1	CSH
EFT63763	26/05/2022	CLEVER PATCH	Craft Items as listed on quote 442105 to replenish the craft cupboards in the creche. Includes Freight	-528.35	1	CSH
EFT63764	26/05/2022	CUSTOMER FIRST CONTRACTING PTY LTD	Rewire CCTV at the Newman Waste Facility As per quote: 15722	-955.07	1	CSH
EFT63765	26/05/2022	Centurion Transport Co Pty Ltd	Monthly Freight PO - May 2022 Con Note # OLS3003826 - Perth to Newman	-29.66	1	CSH

EFT63766	26/05/2022	Corporate Travel Management Group Pty Ltd	CTM Monthly PO 4 April 2022 Steven Harding, Newman - Perth - Adelaide - Sydney - Perth - Newman 11/04/22 - 13/04/22	-12598.22	1	CSH
EFT63767	26/05/2022	DON WHYTE FRAMING	framing of 2022 NATSIAA Artwork	-210.00	1	CSH
EFT63768	26/05/2022	Dick Tracey Contracting	Vegetation Maintenance work as discussed at Newman airport	-26565.00	1	CSH
EFT63769	26/05/2022	Double G (WA) Pty Ltd ta Think Water Perth	Retic parts as per quote No.60429	-8727.62	1	CSH
EFT63770	26/05/2022	EAST PILBARA EARTHMOVING PTY LTD	Hire of machines and operators for Marble Bar Woodstock Road Job 1 End Structure and Protection Project	-213513.92	1	CSH
EFT63771	26/05/2022	EAST PILBARA SMASH REPAIRS	Storage fees for 65 days @\$30 a day, before transfer to Pickles for Auction	-2145.00	1	CSH
EFT63772	26/05/2022	ENVIRONMENTAL INDUSTRIES	Vegetation Maintenance as per Contract	-37504.84	1	CSH
EFT63773	26/05/2022	East Pilbara Excavations Pty Ltd	Monthly hiring for Sewerage farm Maintenance - May 2022	-1430.00	1	CSH
EFT63774	26/05/2022	East Pilbara Recycling	Newman Waste Management Facility Operations 01/04/22 - 30/04/22	-106465.69	1	CSH
EFT63775	26/05/2022	Fuji Xerox Australia Pty Ltd	Fuji Xerox Monthly Services - July 2021 - June 2022 (inclusive)	-1471.78	1	CSH
EFT63776	26/05/2022	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Supply and Fit tWo tyres to 103 EPS	-1495.00	1	CSH
EFT63777	26/05/2022	GHD PTY LTD	Preparation of an Implementation Report and Additional Preliminary Design Works Necessary to Enlarge the Newman WWTP Upgrade Project from 2.0ML/day to 3.0-3.6ML/day	-30902.30	1	CSH
EFT63778	26/05/2022	HOLCIM (AUSTRALIA) PTY LTD	Supply and deliver 540 ton of scalps for airport pad extensions	-23596.30	1	CSH

EFT63779	26/05/2022	HOSPITALITY INN PORT HEDLAND	RPT Bus Driver Accommodation (\$159.00) & Meals (\$60.00) (no alcohol) Check in Mon 09/05/22 Check out Tue 10/05/22 Check in Wed 11/05/22 Check out Thu 12/05/22	-830.50	1	CSH
EFT63780	26/05/2022	IPEC PTY LTD (NG5040)	Monthly Freight PO - February 2022	-22.45	1	CSH
EFT63781	26/05/2022	IT VISION	Synergy Cemeteries Training Module	-576.40	1	CSH
EFT63782	26/05/2022	JASON SIGNMAKERS	Road Signs for Wombat Crossing Newman	-1579.76	1	CSH
EFT63783	26/05/2022	KOMATSU AUSTRALIA PTY LTD	PARTS AS PER QUOTE Q002633923	-1037.96	1	CSH
EFT63784	26/05/2022	Kalgan Cleaning Services	801Kalgan Cleaning Service Special Clean- Junior Sports Pav. Function Room & Kitchen.	-173.25	1	CSH
EFT63785	26/05/2022	Karen Lesley Hunter	Assisting with necessary projects in Rates - 12 hours per week at \$50.00 per hour for 12 weeks	-1200.00	1	CSH
EFT63786	26/05/2022	LANDGATE (DOLA)	Purchase Order from Landgate for the Mining Tenement Roll	-1502.40	1	CSH
EFT63787	26/05/2022	LO-GO APPOINTMENTS	Labour Hire	-1156.71	1	CSH
EFT63788	26/05/2022	La Plancha	Catering Services for Reconciliation Ball - 28 May 2022 - Includes Starters, Mains and Dessert	-20427.00	1	CSH
EFT63789	26/05/2022	MT NEWMAN FURNITURE & BEDDING	SPQ 2 - New linen Sheets Mattess protector Doona	-223.00	1	CSH
EFT63790	26/05/2022	NEWMAN HOME HARDWARE & ICE PLUS	Tools Storage for light Vehicles	-1270.86	1	CSH
EFT63791	26/05/2022	Newman Hotel Motel	Accommodation and Meals for Contractor Crew	-1548.00	1	CSH

EFT63792	26/05/2022	Nor-West Freight Services Pty Ltd	Monthly Freight PO - March 2022	-245.19	1	CSH
EFT63793	26/05/2022	OFFICEWORKS BUSINESS DIRECT	R & E Admin	-1995.80	1	CSH
EFT63794	26/05/2022	Oasis Newman Operations Pty Ltd	Two nights accomodations and meals for rural supervisor	-570.00	1	CSH
EFT63795	26/05/2022	PARNGURR ABORIGINAL	Diesel for vehicle IECZ040 - Martumili Field Officer visits community for Artists	-369.48	1	CSH
EFT63796	26/05/2022	PILBARA GLAZING SERVICES	Replace windows as per quote 10934	-708.29	1	CSH
EFT63797	26/05/2022	PILBARA MOTOR GROUP	Replacement battery for bus 1DXF123	-378.01	1	CSH
EFT63798	26/05/2022	PIRTEK NEWMAN	Mobile repairs to hydraulic line	-383.24	1	CSH
EFT63799	26/05/2022	Petro Industrial	Supply and Install Fuel System at Marble Bar as per Quote PIE72099-1 Supply and Install Fuel System at Nullagine as per Quote PIE72099	-120347.70	1	CSH
EFT63800	26/05/2022	SONIC HEALTHPLUS PTY LTD	Pre Employment Medical	-876.04	1	CSH
EFT63801	26/05/2022	STATE LIBRARY OF WESTERN AUSTRALIA	Freight costs for Inter-Library loans	-179.66	1	CSH
EFT63802	26/05/2022	Sungem Investments T/as Marina Bricklayers	Put in place large stone in front of shire offices in Newman	-1870.00	1	CSH
EFT63803	26/05/2022	T-QUIP	Toro GM360 parts order as per quote	-72.05	1	CSH
EFT63804	26/05/2022	TNT Australia Pty Limited	Monthly Freight PO - April 2022 Con # ZQX001253493 Chapman & Bailey/Newman	-3272.44	1	CSH
EFT63805	26/05/2022	TYREPOWER NEWMAN	Repairs as per quote 138357	-233.50	1	CSH
EFT63806	26/05/2022	The Good Grocer Newman IGA	Catering Council Meeting 29 April 2022	-170.00	1	CSH

EFT63807	26/05/2022	Theresa Foster ta Newman Graffiti Removal	Broken glass removing and parks cleaning as per Quote QU-0020	-5183.00 1	CSH
EFT63808	26/05/2022	Trakka Mining Services Pty Ltd	Repair of hydraulic hose	-1985.25 1	CSH
EFT63809	26/05/2022	WATER CORPORATION	Water Charges 07/03/22 - 10/05/22	-120459.65 1	CSH
EFT63810	26/05/2022	WOODLANDS DISTRIBUTORS & AGENCIES	Supply AND Freight to Newman items as per quote 1305PILB-B	-5643.00 1	CSH
EFT63811	26/05/2022	Woolworths (WA) Ltd	Groceries for studio	-749.17 1	CSH
EFT63812	26/05/2022	Wormald Australia Pty Ltd	Annual service (usually bi-annual) of Fire Extinguisher & Fire Blankets at the Newman Adminsitration Office & Community Well Being Dongas for the period of the 01/07/2021 to 31/03/2022.	-215.60 1	CSH
EFT63813	30/05/2022	BANKWEST CARD SERVICES	Corporate Card Expenditure for the period ending 20/04/22	-5491.22 1	CSH

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Chq/EFT	Date	Name	Description	Amount	Bank	Type
25203	12/05/2022	Mathew Rear	A703761 - Tenement Death	-244.85	1	CSH
25204	19/05/2022	Cheryl Drage	The Nomination Fee of \$80 have to be refunded back	-80.00	1	CSH
25205	19/05/2022	John Wilmot	The Nomination fee of \$80 have to be refunded back	-80.00	1	CSH
25206	19/05/2022	SOEP - NEWMAN PETTY CASH	Petty Cash Reimbursement - Stat Dec 28/02/22	-243.60	1	CSH
				-648.45		

Chq/EFT	Date	Name	Description	Amount	Bank	Type
DD16587.1	01/05/2022	Aware Super	Payroll deductions	-28345.75	1	CSH
DD16587.2	01/05/2022	Statewide Superannuation Trust	Payroll deductions	-1776.52	1	CSH
DD16587.3	01/05/2022	PLUM SUPERANNUATION	Superannuation contributions	-387.52	1	CSH
DD16587.4	01/05/2022	QSuper	Payroll deductions	-1572.49	1	CSH
DD16587.5	01/05/2022	Wereta Family Superannuation	Superannuation contributions	-47.26	1	CSH
DD16587.6	01/05/2022	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	-230.59	1	CSH
DD16587.7	01/05/2022	ANZ SMART CHOICE SUPER	Payroll deductions	-542.96	1	CSH
DD16587.8	01/05/2022	EQUIPSUPER	Superannuation contributions	-769.23	1	CSH
DD16587.9	01/05/2022	ESSENTIAL SUPER	Superannuation contributions	-559.34	1	CSH
DD16655.1	01/05/2022	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	-76.34	1	CSH
DD16656.1	01/05/2022	IOOF Investments Services Ltd	Superannuation contributions	-298.60	1	CSH
DD16657.1	01/05/2022	Aware Super	Superannuation contributions	-2153.52	1	CSH
DD16657.2	11/05/2022	Aware Super	Payroll deductions	-784.34	1	CSH

DD16658.1	01/05/2022 Aware Super	Superannuation contributions	-440.00 1	CSH
DD16659.1	01/05/2022 Hostplus	Superannuation contributions	-526.94 1	CSH
DD16659.2	11/05/2022 Hostplus	Payroll deductions	-196.50 1	CSH
DD16660.1	15/05/2022 Aware Super	Payroll deductions	-29530.20 1	CSH
DD16660.2	15/05/2022 Shane Donation Super Fund	Superannuation contributions	-263.62 1	CSH
DD16660.3	15/05/2022 Statewide Superannuation Trust	Payroll deductions	-1767.07 1	CSH
DD16660.4	15/05/2022 PLUM SUPERANNUATION	Superannuation contributions	-341.44 1	CSH
DD16660.5	15/05/2022 QSuper	Payroll deductions	-1515.96 1	CSH
DD16660.6	15/05/2022 Wereta Family Superannuation	Superannuation contributions	-45.44 1	CSH
DD16660.7	15/05/2022 MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	-281.25 1	CSH
DD16660.8	15/05/2022 EQUIPSUPER	Superannuation contributions	-769.23 1	CSH
DD16660.9	15/05/2022 Voyage Superannuation	Superannuation contributions	-538.46 1	CSH
DD16706.1	15/05/2022 AUSTRALIAN SUPER	Superannuation contributions	-125.41 1	CSH
DD16707.1	15/05/2022 Aware Super	Superannuation contributions	-71.05 1	CSH
DD16708.1	29/05/2022 Aware Super	Payroll deductions	-29218.34 1	CSH

DD16708.2	29/05/2022 ANZ SMART CHOICE SUPER	Payroll deductions	-698.91 1	CSH
DD16708.3	29/05/2022 Shane Donation Super Fund	Superannuation contributions	-263.62 1	CSH
DD16708.4	29/05/2022 Statewide Superannuation Trust	Payroll deductions	-1821.60 1	CSH
DD16708.5	29/05/2022 PLUM SUPERANNUATION	Superannuation contributions	-372.75 1	CSH
DD16708.6	29/05/2022 QSuper	Payroll deductions	-1515.96 1	CSH
DD16708.7	29/05/2022 Wereta Family Superannuation	Superannuation contributions	-32.72 1	CSH
DD16708.8	29/05/2022 EQUIPSUPER	Superannuation contributions	-769.23 1	CSH
DD16708.9	29/05/2022 Voyage Superannuation	Superannuation contributions	-538.46 1	CSH
DD16587.10	01/05/2022 Voyage Superannuation	Superannuation contributions	-538.46 1	CSH
DD16587.11	01/05/2022 The Trustee for Eugene Hepi and Kahu Raharuhi	Payroll deductions	-594.95 1	CSH
DD16587.12	01/05/2022 Hostplus	Payroll deductions	-4596.73 1	CSH
DD16587.13	01/05/2022 UNISUPER	Payroll deductions	-1900.44 1	CSH
DD16587.14	01/05/2022 Australian Retirement Trust	Superannuation contributions	-131.59 1	CSH
DD16587.15	01/05/2022 REST SUPERANNUATION	Superannuation contributions	-1445.79 1	CSH
DD16587.16	01/05/2022 COLONIAL FIRST STATE	Superannuation contributions	-342.39 1	CSH

DD16587.17	01/05/2022 AUSTRALIAN SUPER	Superannuation contributions	-5154.87 1	CSH
DD16587.18	01/05/2022 BT SUPER FOR LIFE	Superannuation contributions	-1439.96 1	CSH
DD16587.19	01/05/2022 AMP	Superannuation contributions	-438.08 1	CSH
DD16587.20	01/05/2022 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-667.61 1	CSH
DD16587.21	01/05/2022 IOOF Investments Services Ltd	Superannuation contributions	-158.33 1	CSH
DD16660.10	15/05/2022 The Trustee for Eugene Hepi and Kahu Raharuhi	Payroll deductions	-594.95 1	CSH
DD16660.11	15/05/2022 UNISUPER	Payroll deductions	-1900.44 1	CSH
DD16660.12	15/05/2022 Hostplus	Payroll deductions	-4263.92 1	CSH
DD16660.13	15/05/2022 ESSENTIAL SUPER	Superannuation contributions	-404.60 1	CSH
DD16660.14	15/05/2022 Australian Retirement Trust	Superannuation contributions	-40.35 1	CSH
DD16660.15	15/05/2022 TWU Super	Superannuation contributions	-239.47 1	CSH
DD16660.16	15/05/2022 REST SUPERANNUATION	Superannuation contributions	-1682.91 1	CSH
DD16660.17	15/05/2022 COLONIAL FIRST STATE	Superannuation contributions	-533.26 1	CSH
DD16660.18	15/05/2022 AUSTRALIAN SUPER	Superannuation contributions	-5832.88 1	CSH
DD16660.19	15/05/2022 ANZ SMART CHOICE SUPER	Superannuation contributions	-670.86 1	CSH
DD16660.20	15/05/2022 BT SUPER FOR LIFE	Superannuation contributions	-1194.97 1	CSH

DD16660.21	15/05/2022 AMP	Superannuation contributions	-438.08 1	CSH
DD16660.22	15/05/2022 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-667.61 1	CSH
DD16708.10	29/05/2022 The Trustee for Eugene Hepi and Kahu Raharuhi	Payroll deductions	-594.95 1	CSH
DD16708.11	29/05/2022 UNISUPER	Payroll deductions	-1900.44 1	CSH
DD16708.12	29/05/2022 Hostplus	Payroll deductions	-4774.45 1	CSH
DD16708.13	29/05/2022 ESSENTIAL SUPER	Superannuation contributions	-96.70 1	CSH
DD16708.14	29/05/2022 Australian Retirement Trust	Superannuation contributions	-171.57 1	CSH
DD16708.15	29/05/2022 The Trustee for Heyworth Family Superannuation	Superannuation contributions	-49.07 1	CSH
DD16708.16	29/05/2022 TWU Super	Superannuation contributions	-236.04 1	CSH
DD16708.17	29/05/2022 COLONIAL FIRST STATE	Superannuation contributions	-581.56 1	CSH
DD16708.18	29/05/2022 REST SUPERANNUATION	Superannuation contributions	-1585.65 1	CSH
DD16708.19	29/05/2022 AUSTRALIAN SUPER	Superannuation contributions	-5802.66 1	CSH
DD16708.20	29/05/2022 BT SUPER FOR LIFE	Superannuation contributions	-2310.14 1	CSH
DD16708.21	29/05/2022 AMP	Superannuation contributions	-438.08 1	CSH
DD16708.22	29/05/2022 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-763.38 1	CSH

DD16708.23	29/05/2022 MLC MASTERKEY SUPER Superannuation contributions FUNDAMENTALS		-325.40 1	CSH
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12005628	27/05/2022 BP AUSTRALIA	Fleet Control Report - March 2022	-2249.03 1	CSH
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-166941.24

Card Holder	Account Number	Transaction Date	Narration	Debit	
Amy Mukherjee	5586 0207 3966 3119	30/05/2022	SPOT 8666517768 LA55500362149083461810880	-43.36	
	5586 0207 3966 3119	26/05/2022	Optus PrePaid MELBOURNE AU	-50	
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	5586 0207 3966 3119	25/05/2022	COSSACK ART AWARDS KARRATHA INDUWA	-48	
	5586 0207 3966 3119	25/05/2022	COSSACK ART AWARDS KARRATHA INDUWA	-48	
	5586 0207 3966 3119	25/05/2022	COSSACK ART AWARDS KARRATHA INDUWA	-48	
	5586 0207 3966 3119	25/05/2022	COSSACK ART AWARDS KARRATHA INDUWA	-48	
	5586 0207 3966 3119	25/05/2022	COSSACK ART AWARDS KARRATHA INDUWA	-48	
	5586 0207 3966 3119	25/05/2022	COSSACK ART AWARDS KARRATHA INDUWA	-48	
	5586 0207 3966 3119	19/05/2022	IKEA PTY LTD TEMPE NS		
	5586 0207 3966 3119	18/05/2022	IKEA PTY LTD TEMPE NS	-1827	
	5586 0207 3966 3119	16/05/2022	Optus PrePaid MELBOURNE AU	-40	
	5586 0207 3966 3119	10/05/2022	MAILCHIMP *MISC MAILCHIMP.COMGA	-99.93	
	5586 0207 3966 3119	3/05/2022	PAY*Skymesh Pty Ltd Fortitude ValQL	-269.94	
	5586 0207 3966 3119	3/05/2022	MYOB AUSTRALIA BURWOOD EAST	-160	
	5586 0207 3966 3119	2/05/2022	SPOT 8666517768 LA30.69 USD	-43.22	
	5586 0207 3966 3119	2/05/2022	SMARTMART NEWMAN NEWMAN WA	-35.29	
	Lisa Edwards	5586 0251 5114 6352	20/05/2022	ANNUAL FEE	-39
		5586 0251 5114 6352	13/05/2022	OFFICEWORKS BENTLEIGH EAS	-262.12
Steven Harding	5586 0251 5116 3217	30/05/2022	RED SANDS NOMINEES P NEWMAN WA	-509	
	5586 0251 5116 3217	30/05/2022	RED SANDS NOMINEES P NEWMAN WA	-214	
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	5586 0251 5116 3217	20/05/2022	SWAN TAXIS PTY LTD VICTORIA PARKAU	-41.85	
	5586 0251 5116 3217	19/05/2022	KMART MULGRAVE	-98	
	5586 0251 5116 3217	18/05/2022	SHERIDANS 1913 PTY L JOLIMONT WA	-1449.36	
	5586 0251 5116 3217	16/05/2022	DOME NEWMAN NEWMAN	-5.8	
	5586 0251 5116 3217	2/05/2022	DWER - WATER PERTH	-6496	
Steve Leeson	5586 0272 0116 3627	31/05/2022	BIGW ONLINE BELLA VISTA AU	-10.9	
	5586 0272 0116 3627	30/05/2022	DEPT OF JUSTICE-CTG PA PERTH	-74.5	
	5586 0272 0116 3627	27/05/2022	WOOLWORTHS 4381 NEWMAN AU	-72.84	
	5586 0272 0116 3627	26/05/2022	J AND S LABOUR AND M WEDGEFIELD	-182.4	



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5586 0272 0116 3627	12/05/2022	LinkedIn 6913762916	Inkd.in/bill AU	-343.65
5586 0272 0116 3627	10/05/2022	BUNNINGS GROUP LTD	HAWTHORN EAST	-1376
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5586 0272 0116 3627	5/05/2022	TELSTRA BSINSS APPS	ADELAIDE SA	-170.28

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**Billing Account**

5586 0290 0108 8665	30/05/2022	FOREIGN TRANSACTION FEE		-1.28
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5586 0290 0108 8665	2/05/2022	FOREIGN TRANSACTION FEE		-1.27

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Total	-\$ 17,107.05
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**12.2.3 ADOPTION OF STRATEGIC COMMUNITY AND CORPORATE BUSINESS PLAN 2022-2032**

**Attachments:** [Appendix 1 SoEP Strategic Community and Corporate Business Plan 2022 32](#)

**Responsible Officer:** Steven Harding  
Chief Executive Officer

**Author:** Steve Leeson  
Director Corporate Services

**Proposed Meeting Date:** 24 June 2022

**Location/Address:** N/A

**Name of Applicant:** N/A

**Author Disclosure of Interest:** Nil

**COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION**

(Resolution No: 2022/69)

**Moved:** Cr McWhirter-Brooks

**Seconded:** Cr Baer

**That Council adopts the Shire of East Pilbara Strategic Community and Corporate Business Plan 2022-2032 (Appendix 1 to the report).**

**CARRIED BY AN ABSOLUTE MAJORITY  
RECORD OF VOTE 11/0**

**For:** Shire President, Deputy Shire President, Councillors Anick, Landy, Lockyer, Baer, Coppin, Mortimer, Grace, Smith and Kular

**Against:** Nil

**REPORT PURPOSE**

For Council to endorse the adoption of the Shire of East Pilbara ("the Shire") Strategic Community and Corporate Business Plan 2022-2032 attached as **Appendix 1**.

**BACKGROUND**

The Shire's Strategic Community Plan and Corporate Business Plan was developed in consultation with the community. The engagement was conducted in November 2021 and was one of the most extensive consultation processes undertaken by the Shire to date.

The purpose of the engagement was to gain a clear understanding of the community's visions and priorities. More than 600 people were engaged over a 3 week period across the communities in Newman, Nullagine and Marble Bar.

At the Ordinary Council Meeting of 27 May 2022, Council resolved to:

1. Endorses the Shire's Strategic Community and Corporate Business Plan 2022-2032 (**Appendix 1** to the report) for public consultation.
2. Authorises the Chief Executive Officer to give local public notice of the adoption of the Corporate Business Plan.

### **COMMENTS/OPTIONS/DISCUSSIONS**

A draft plan was promoted via the Shire's website with social media promotion.

The draft plan has since been amended with final community consultation dates and Shire branding applied.

Regulatory Requirements – Strategic Community and Corporate Business Plans:

- i. Are for a minimum of ten (10) and four (4) years respectively.
- ii. Identifies and prioritises the principal strategies and activities the council will undertake in response to the aspirations and objectives identified within the Strategic Community Plan.
- iii. States the services, operations and projects that a local government will deliver over the period of the plan, the method for delivering these and the associated costs within a Corporate Business Plan.
- iv. References resourcing considerations within informing strategy documents such as asset management, workforce, long term financial plans and other key documents.
- v. Is adopted by an absolute majority.

Regulations also require that:

- i. Notice has been given to the public when the Strategic Community and Corporate Business Plan are to be adopted (or modified)
- ii. The Strategic Community Plan and Corporate Business Plan are to be reviewed every four (4) years / annually respectively. This is because it is the main "driver" for the local government's long term financial plan and its annual budget.

A combined plan approach has been undertaken to more easily identify the Strategic Community and Corporate Business plan(s) linkages and proposed initiatives, plus to reduce duplication for efficiency.

### **STATUTORY IMPLICATIONS/REQUIREMENTS**

Part 5 - Administration (Division 5 - Annual reports and planning) 5.56. Planning for the future

### **POLICY IMPLICATIONS**

Related policies support and are revised in accordance with the Shire's current Strategic Community and Corporate Business plans.

### **STRATEGIC COMMUNITY PLAN**

The Shire's current Strategic Community plan 2018-2028 has been renewed in accordance with Local Government Act Regulations mandatory four (4) yearly review. The renewed Strategic Community 2022-2032 plan is as attached as **Appendix 1**.

### **RISK MANAGEMENT CONSIDERATIONS**

Compliance - High  
Reputational - Low

### **FINANCIAL IMPLICATIONS**

Resource requirements will need to be considered as part of future budgetary process.

### **VOTING REQUIREMENTS**

Absolute Majority.

Shire of EAST  
**Pilbara**  
THE HEART OF THE PILBARA

**Creating Our Future**

**Strategic Community  
Plan 2022-2032 and  
Corporate Business  
Plan 2022 - 2026**

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## **ACKNOWLEDGEMENT OF COUNTRY**

The Shire of East Pilbara acknowledges the Traditional Owners throughout this vast region and their continuing connection to the land, waters and community.

We pay our respects to the members of these Aboriginal communities, their cultures, and to their Elders past, present and emerging.

# MESSAGE FROM THE PRESIDENT

On behalf of the Council, I am pleased to present *Creating Our Future*, the combined Strategic Community Plan and Corporate Business Plan (the Plan) for the Shire of East Pilbara.

The Plan has been developed with clear and strong guidance from the community.

The community sees its future in being proud, connected and resourceful; in caring for our vast and ancient naturescapes from desert to sea, under the endless sky; building on our strengths to grow and create opportunities for all.

The Council has adopted six principles that will be at the core of our decision-making and actions from now on: place-based, life-cycle based, culturally appropriate, positive and proud, fair, and collaborative.

We are taking a long-term view in the Plan. The coming decade will see a focus on growing business in agriculture, tourism, mining services and renewable energy. Our role will include facilitation, land development and infrastructure, advocacy and promotion of business opportunities.

We will also work on liveability factors that increase the wellbeing of the community, and help us to grow. These factors include services that families and individuals require at all ages and stages of life. Many of these services are provided or funded by other levels of government, so we will work hard to advocate effectively for what our community needs.

The Plan sees a stronger place-based approach, working with the distinctive circumstances and aspirations of our unique settlements. This includes attractive public spaces, clean and green towns, locally accessible events, and supporting Aboriginal leaders to develop thriving Aboriginal communities.

Planning and advocacy for housing choice and affordability is another priority. We will develop a housing strategy in collaboration with relevant partners and stakeholders early in the life of the Plan.

Our community's desire for sustainable living is reflected in action to divert a greater proportion of waste from landfill and to apply sustainable practices to the use of energy and water. Protection and rehabilitation of bushland and green space, and preservation of cultural places remains a high priority.

Last but not least, the Shire cannot deliver this Plan alone. At the heart of this Plan is the community, active local democracy, and partnerships. We thank the community and organisations that have contributed to this Plan and look forward to working with you as we bring it to reality.

**Cr Anthony Middleton**

President, Shire of East Pilbara





## MESSAGE FROM THE CHIEF EXECUTIVE OFFICER

The time, dedication and passion that went into the making of *Creating Our Future* has resulted in a comprehensive and inclusive document that will guide our community for the next decade.

We have been inspired by our most extensive engagement to date with our community, key stakeholders and Council towards creating the Shire's revised plan.

Utilising the input from the community, knowledge of the Shire team and our shared desire for the Shire of East Pilbara to succeed in the future, the plan takes a short, medium and long-term look at the strategic direction of the future of our Shire. It takes many other factors into consideration, including the potential or confirmed input from State and Federal Governments, industry and other stakeholders.

The plan sets clear and achievable goals, and strategies for how and when we can achieve them.

To ensure we meet the expectations of our community in a realistic and cost-effective manner, we will strictly adhere to five key result areas: economic, social, built environment, natural environment and governance. Projects, programs or services will meet at least one of these result areas, or their area outcomes to align to the community needs and the Shire's strategic direction.

I am immensely proud to lead this organisation as it serves our East Pilbara community. The direction laid out in *Creating Our Future* will enable us to reach and exceed the community's vision of being proud, connected and resourceful; caring for our vast and ancient naturescapes from desert to sea, under the endless sky; building on our strengths to grow and create opportunities for all.



**Steven Harding**

Chief Executive Officer, Shire of East Pilbara

## INTRODUCTION

The Strategic Community Plan sets out the community's vision and priorities for the future, and the key strategies we will focus on to achieve our aspirations. The purpose of the plan is to:

- guide Council's medium-term plans and annual budgets
- provide the basis for working with our community and partners to achieve the vision
- enable us to pursue funding by showing how projects meet our community's vision and the strategies outlined in the plan
- provide a framework for monitoring progress

This plan was developed by Council as part of Western Australia's Integrated Planning and Reporting (IPR) framework (see Appendix 1). The draft plan was open for public comment from 31<sup>st</sup> May 2022 until 14<sup>th</sup> June 2022. Following community feedback, the plan was finalised and adopted by Council on 24<sup>th</sup> June 2022.

It will be reviewed again in 2022/23. This is scheduled to be a minor review.

## COMMUNITY PROFILE



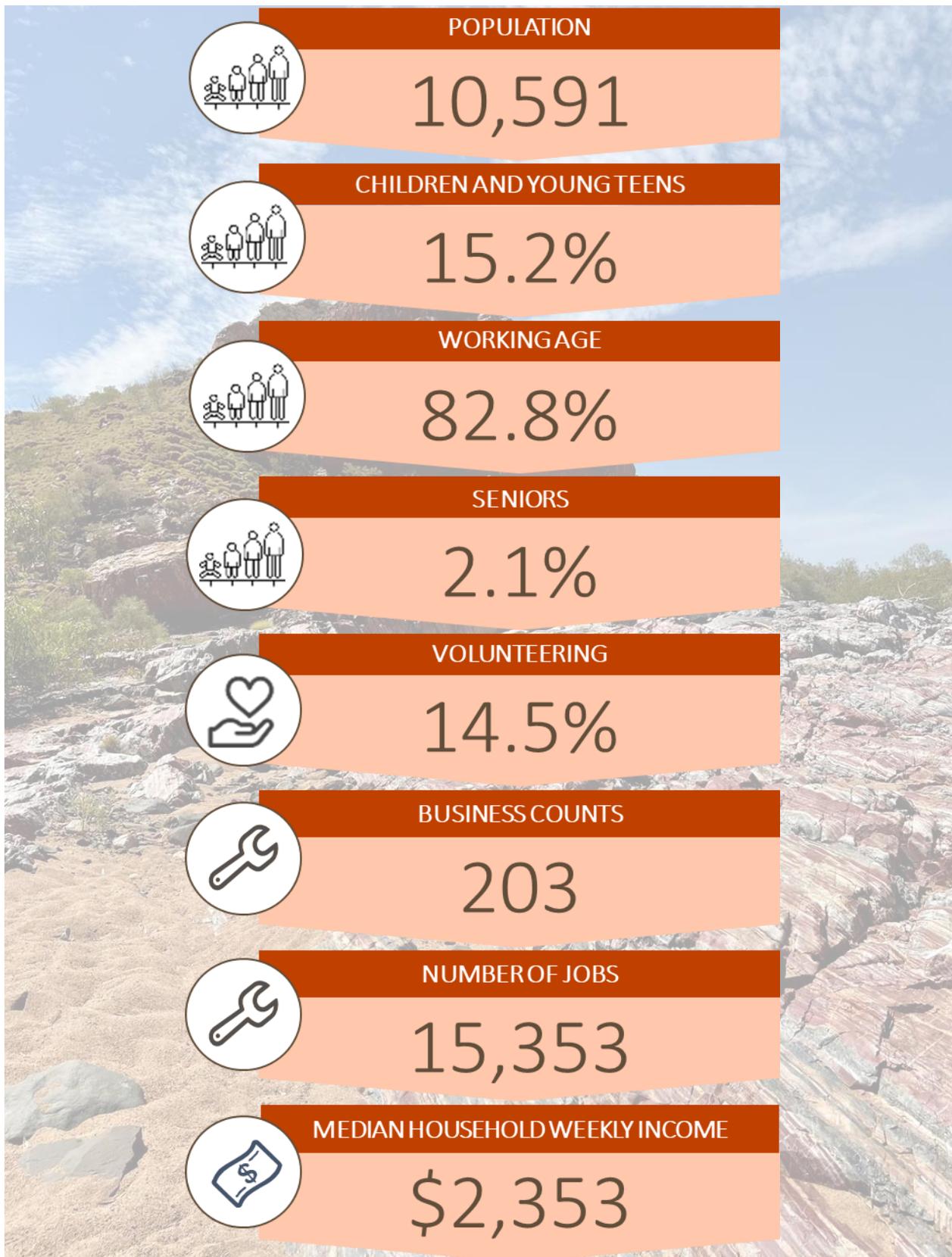
The Shire of East Pilbara is one of the four local government areas in the Pilbara region of Western Australia. With an area of 372,571 square kilometres, it is the largest local government region in Australia.

The population of the Shire of East Pilbara was 10,591 in the 2016 Census. The new Census figures will be released later in 2022, at which time the community profile will be updated.

The snapshot below shows key characteristics of the population (as of the 2016 Census). There has been very little change between 2011 and 2016. More detail, including comparisons with Western Australia as a whole, can be found in Appendix 2.

Note that in addition to the resident population, there is also a substantial transient workforce population, with 35,500 FIFO workers. This equates to 32,308 mining FTEs, which is expected to increase by 5,000 in the next 5 years.

## Snapshot of key characteristics



Source: all statistics are from the [2016 ABS Census](#), apart from the number of jobs, which comes from [Pilbara Region Economic Profile](#).

# COMMUNITY ENGAGEMENT

## Overview

The engagement was conducted over November 2021. It followed staff and Council scene-setting workshops that reviewed progress, considered challenges and opportunities, and identified key questions for the community. The detailed results can be seen in the [Strategic Review Engagement Report](#).

The purpose of the engagement was to gain a clear understanding of the community’s vision and priorities. It also included some in-depth engagement on specific issues that have already been identified by the community.

The engagement also included stakeholder interviews with people from industry, government, community groups, Aboriginal communities and schools; school children’s activities; ‘pop ups’; community workshops in each of Newman, Nullagine and Marble Bar; special topic workshops and a community survey.

A Community Reference Group workshop comprising of representatives from various sessions was held at the end of the engagement period to validate the results and help with prioritisation.

The engagement schedule and participation figures are shown below.

In addition, the draft Strategic Community Plan was open for community feedback from 31<sup>st</sup> May 2022 until 14<sup>th</sup> June 2022. Two submissions were received.

ACTIVITY	DATES (2021)	PARTICIPATION
Special topic focus groups: crime and safety; social services; transport; business and economy	17/18 November	28
Government focus group	19 November	8
Community workshops: Newman; Nullagine; Marble Bar	17 and 20 November	19
Community Survey	1 – 21 November	431
Stakeholder interviews	1– 21 November	21
Warralong Community	8 November	25
Irrungadji Community	16 November	6
Goodabinya Community	12 November	3
Marble Bar Primary School	5 November	8
Nullagine Primary School	3 November	15
Newman Senior High School	9 November	19
Youth Centre Focus Group	10 November	9
Pop-Up @ Concert on the Green	13 November	9
Community Reference Group	16 December	6
<b>Total</b>		<b>607</b>

## Summary of Results

The key points to come out of the engagement are summarised below in the following areas:

- Strengths/opportunities and challenges/threats
- What is unique about the East Pilbara
- What we love the most
- Vision
- Service priorities for the coming four years
- Strengths/opportunities and challenges/threats

### Strengths/opportunities

- Cultural knowledge and heritage
- Environment and landscapes
- Resource rich
- Tourism
- Resourceful community, defies isolation
- History

### Challenges/threats

- Inequality/divide in community
- Loss of cultural knowledge
- Low population
- Economic leakage due to key gaps in goods and services provided locally
- Housing
- Services for older residents to age in place
- Youth engagement/activities
- Roads
- Climate change

### What is unique about the East Pilbara

- Remote desert life/remote but accessible
- A community that defies isolation
- A great place for kids and families
- Local Aboriginal history, art and culture/ Traditional Owners and Custodians
- Vastness/ancient landscapes and places to explore/unique and varied landforms – seas, hills, rivers, rocks
- Place of extremes. Oldest convincing evidence of life on earth, oldest continuous culture on planet, southern hemisphere's largest Shire and hottest town, world's longest privately owned railway, world's longest train

### What we love the most

- People/community/friendliness/diversity
- Landscape/environment/waterholes/colours
- Clear night sky/stargazing/big sky/giant clouds
- Aboriginal culture
- Peaceful paradise/quiet/in a bubble/freedom/space
- Great for kids/families
- Events/activities
- Work and career/income
- Mining epicentre

## Vision

- A place we're proud of – safe, clean, attractive, distinctive identity
  - Cohesive, inclusive, connected community, sense of belonging
  - Growing population and economy
  - Aboriginal culture and leadership
  - Collaboration/opportunities
  - Sustainable energy
  - Education, health services and housing choice for all, at all ages and stages of life
  - Family friendly
- 

## Service priorities for next four years

- Children's and family services
- Services for young people
- Recreation
- Community safety
- Facilitating services for the Aboriginal community
- Arts and culture support and activities and Shire events like Harmony Day, Outback Fusion Festival, Reconciliation Week Ball
- Celebrating Aboriginal culture, building cross-cultural understanding, respect, safety and relationships
- Road provision and maintenance
- Speaking on the community's behalf about Shire issues to State and Federal governments and other agencies (especially housing and services)
- Economic development (tourism, agri-business, new technologies, transport hub, fill gaps in local goods and services, workforce)
- Clean, attractive towns
- Ease of movement around the Shire
- Opportunities to participate in planning for the Shire's future, shared vision, working together



## **PRINCIPLES**

While the engagement didn't directly ask a question about principles, some strong and clear themes in this area emerged. One of the focus groups in particular advocated for a principles-based approach and offered advice on what the principles should be. Council considered this feedback and has adopted the following principles. These will be incorporated into the Shire's approaches and activities as the Plan is implemented.

### **Place-based**

Taking into account the unique characteristics, circumstances and aspirations of the different towns and communities that make up the Shire.

### **Life-cycle based**

Taking into account the needs and priorities at different ages and stages of life.

### **Culturally appropriate**

Ensuring that all cultures are treated with respect and understanding, with regard and sensitivity to past experience, cultural norms and practices, and an openness to enquiry and learning.

### **Positive and proud**

Sustaining a positive narrative, cultivating pride, building on what is strong, and empowering community-led solutions.

### **Fair**

Committed to opportunities for all and a community that works for everyone, recognising that 'one size doesn't fit all'.

### **Collaborative**

Working in partnership and collaboration across the public, private and community sectors, with shared vision and outcomes at the centre.

## STRATEGIC DIRECTION

The strategic direction for the plan is broad and long term, and driven by the community. It covers things that the Shire is directly responsible for, as well as things that others (such as Federal or State Government, industry, or other stakeholders) are responsible for. It also covers areas where wider social and economic forces, including global trends are at play.

Collaboration, partnerships and mutually reinforcing efforts towards the vision are therefore critical to the success of the Plan. That is why one of the strategies is for the Shire to play a bigger role in civic leadership, bringing together the key players to align and coordinate activity, and stay on track to achieve the desired outcomes.

After consideration of the community engagement results, Council has distilled the following vision, outcomes, ten year priorities and strategies.

### Community Vision

- Proud, connected and resourceful
- Caring for our vast and ancient naturescapes from desert to sea, under the endless sky
- Building on our strengths to grow and create opportunities for all

### Key Result Areas and Outcomes

KEY RESULT AREAS	OUTCOMES
<b>Economic</b>	A diverse and sustainable economy, with a balanced population, providing equal opportunities and prosperity for all, and a fair share of the returns from our resources
<b>Social</b>	Safe, connected and family-friendly communities where all people thrive, and have their needs met at all ages and stages of life
<b>Built Environment</b>	Distinctive places, with safe, easy and affordable travel, reliable communications, housing choice, and capacity for residential, industrial and commercial expansion
<b>Natural Environment</b>	Clean, green towns, using resources sustainably, and preserving landscapes and cultural places for current and future generations
<b>Governance</b>	Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources



## 10-Year Priorities

The following priorities are driving the Strategic Community Plan. Strategies that show what the Council will focus on in the medium term to progress towards these longer term priorities. The strategies can be seen on pages 10-12.

**Economic:** *A diverse and sustainable economy, with a balanced population, providing equal opportunities and prosperity for all, and a fair share of the returns from our resources*

- Establish the Shire as a centre for agricultural innovation, indigenous knowledge, and production
- Contribute to the development of tourism and the expansion of allied businesses
- Leverage local specialisation in mining services to grow local businesses and increase their exporting success
- Support the establishment of a major renewable energy hub

**Social:** *Safe, connected and family-friendly communities where all people thrive, and have their needs met at all ages and stages of life*

- Support Aboriginal leaders to develop thriving Aboriginal communities
- Build community cohesion and connectedness
- Ensure a full suite of services (through a combination of delivery, facilitation and partnerships) to meet the needs of families and individuals at all ages and stages of life

**Built Environment:** *Distinctive places, with safe, easy and affordable travel, reliable communications, housing choice, and capacity for residential, industrial and commercial expansion*

- Planning and advocacy for housing choice, including affordable housing
- Develop the land and facilities to support a diversified and sustainable economy
- Improve the road network to support industry and improve ease of travel within and in and out of the Shire through advocacy (Main Roads) and delivery (Shire roads)
- Attractive, distinctive and functional public spaces for the community to recreate and connect
- Improve the financial and environmental sustainability of the Shire's asset management

**Natural Environment:** *Clean, green towns, using resources sustainably, and preserving landscapes and cultural places for current and future generations*

- High proportion of waste stream diverted from landfill
- Sustainable use of energy and water in the Shire's operations and across the community
- Protection and rehabilitation of bushland and green space, and preservation of cultural places
- Clean and green towns

**Governance:** *Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources*

- A model of active, engaged local democracy
- Effective advocacy and partnerships
- Leading Council for efficient and sustainable operations

## Strategies

Each Key Result Area has several strategies feeding into it, as shown in the tables below. While current activities and service levels will continue over the short to medium term in many cases, the strategies show what the Shire will focus on over the coming years. They will drive the Corporate Business Plan and Annual Budgets over the next four years

There will be regular reporting on implementation progress and the success measures on pages 28-29.

These strategies will be updated every four years as the Plan is reviewed and refreshed.

### *Key Result Area 1: Economic*

**Outcome: A diverse and sustainable economy, with a balanced population, providing equal opportunities and prosperity for all, and a fair share of the returns from our resources**

#### **Strategies**

- 1.1. Develop strong networks for collaboration within and across the corporate and public sectors for growing exports, with a focus on agriculture, mining services, Aboriginal business and tourism
- 1.2. Work with local entrepreneurs, existing businesses and artists to increase their internal capacity and explore business opportunities that will reduce leakage from the local economy
- 1.3. Undertake economic development planning for Marble Bar, Nullagine and remote communities
- 1.4. Collaborate with key stakeholders on brand promotion, tourist accommodation, investment in attractions and product development, and supporting infrastructure such as wayfinding and signage
- 1.5. Support the development, attraction and retention of a skilled workforce that supports local commerce and industry (including childcare, school-based training and TAFE)

### *Key Result Area 2: Social*

**Outcome: Safe, connected and family-friendly communities where all people thrive, and have their needs met at all ages and stages of life**

#### **Strategies**

- 2.1. Advocacy, partnerships and delivery of children's, family and young people's services
- 2.2. Advocate for the improved provision of health and education services
- 2.3. Advocacy and partnerships for addressing issues impacting safety of communities, and improving information sharing and coordination<sup>1</sup>
- 2.4. Promote healthy and safe lifestyle choices, and uphold public health and safety

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<sup>1</sup> Key priorities identified include: drug and alcohol services, family domestic violence services, homelessness services  
 Mental health services, youth engagement, child protection services

- 2.5. Provide facilities, services, and programs that provide opportunities for participation in sport, recreation and fitness
- 2.6. Support local sporting clubs and community organisations to grow their capacity to increase healthy activity and cohesion
- 2.7. Support art and culture, and events and activities that bring people together in shared experience and celebration
- 2.8. Improve inclusion and harmony across the diverse groups in the population
- 2.9. Implement Reconciliation Action Plan and build cultural awareness, understanding and respect across Aboriginal and non-Aboriginal community members
- 2.10. Advocate for resources to support the Aboriginal community's efforts to preserve their language and culture

### **Key Result Area 3: Built Environment**

**Outcome: Distinctive places, with safe, easy and affordable travel, reliable communications, housing choice, and capacity for residential, industrial and commercial expansion**

#### **Strategies**

- 3.1. Develop and implement a Housing Strategy, across the towns and remote communities, in collaboration with relevant stakeholders
- 3.2. Infrastructure and facilities for liveability and economic growth, with an initial focus on:
  - Upgrade Marble Bar and Newman Airport
  - Progress a General Industrial Area (GIA) and Mining Services Hub
  - Expand Light Industrial Area (LIA)
- 3.3. Advocacy for improved telecommunications
- 3.4. Advocacy for improvements to the road network and maximising grant funding
- 3.5. Continue to invest in public spaces, amenities and heritage protection across the Shire
- 3.6. Continue to invest in the CCTV network across the Shire and incorporate Crime Prevention Through Environmental Design (CPTED) principles
- 3.7. Complete Newman Wastewater Treatment Plant
- 3.8. Support improved services to remote Aboriginal communities
- 3.9. Continue strategic land use planning and administration to meet the current and future development needs and aspirations across the Shire

### *Key Result Area 4: Natural Environment*

**Outcome: Clean, green towns, using resources sustainably, and preserving landscapes and cultural places for current and future generations**

#### **Strategies**

- 4.1. Develop a Waste Management Strategy
- 4.2. Increase recycling and waste education
- 4.3. Improve sustainability of energy and water use and management in Shire operations, industry and the community
- 4.4. Support improved air quality
- 4.5. Improve the standard of presentation and progressively green the towns
- 4.6. Conserve natural vegetation, green spaces and bushland
- 4.7. Advocacy for the protection of environmental assets and sites of significance to Traditional Owners

### *Key Result Area 5: Governance*

**Outcome: Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources**

#### **Strategies**

- 5.1. Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans
- 5.2. Facilitate collaboration and partnerships with industry and government in key issues for the Shire (such as transport, housing, economic development and tourism, social wellbeing, public spaces etc)
- 5.3. Engage young people in civic leadership
- 5.4. Ensure a high standard of organisational management and effectiveness

## ACHIEVING THE VISION

This section sets out how the Shire will work towards the vision over the next four years. It covers the Shire's roles, services, delivery plan, and timing and resource implications. It includes how the Shire will work with others to achieve the vision. The Plan will not succeed without widespread support and collaboration.

### The Shire's Roles

Local governments operate under statutory laws and provide some discretionary services to meet the needs of the community. The primary roles of the Shire are outlined below.

#### Delivery of Facilities and Services

This includes parks and gardens, roads, footpaths, drainage, waste management, sport and recreation facilities, library, events, and support for community groups. Some of those services are based on assets, for instance roads and buildings. Maintenance and renewal of assets is a vital part of the Shire's role.

#### Regulation

Local governments have specific regulatory responsibilities that are essential for community wellbeing. For example, they have a regulatory role in public health (e.g. licensing and monitoring food premises), the appropriateness and safety of new buildings, and the use of land. These areas are subject to regulation to ensure a minimum standard is adhered to, as well as to minimise the potential to impose costs or adverse effects on others (e.g. food poisoning or injuries). Balancing the rights of those wishing to operate and the rights of those who may be affected or consider themselves to be affected can be challenging.

#### Facilitation, Influence and Advocacy

In some cases, the Shire enables or facilitates services to be provided by others or in partnership with the Shire rather than directly providing or funding the service (for example facilitating community care efforts through volunteer programs etc). Influencing the decisions of others who do or can contribute to positive community outcomes in the Shire is an important role. Advocacy to regional agencies, the Federal and State Government and other agencies for recognition, funding, policy or planning support is a good example.

#### Civic Leadership

The Shire is uniquely able to provide civic leadership. While there are many others in the community with leadership capacity and responsibility, the Shire is the only entity with a democratic mandate to represent the community as a whole. It is the only entity with a statutory mandate to plan for the future of the community across social, economic and environmental wellbeing. It is therefore uniquely placed to bring together key players across government, industry and the community sector to align and coordinate activity, maintain momentum and track progress.

Good governance and leadership plays a central role in signalling community confidence in its future, building and supporting the leadership of others within the community, attracting people to the Shire and the town, and positioning the community to leverage external funding and investment.

## The Shire's Services

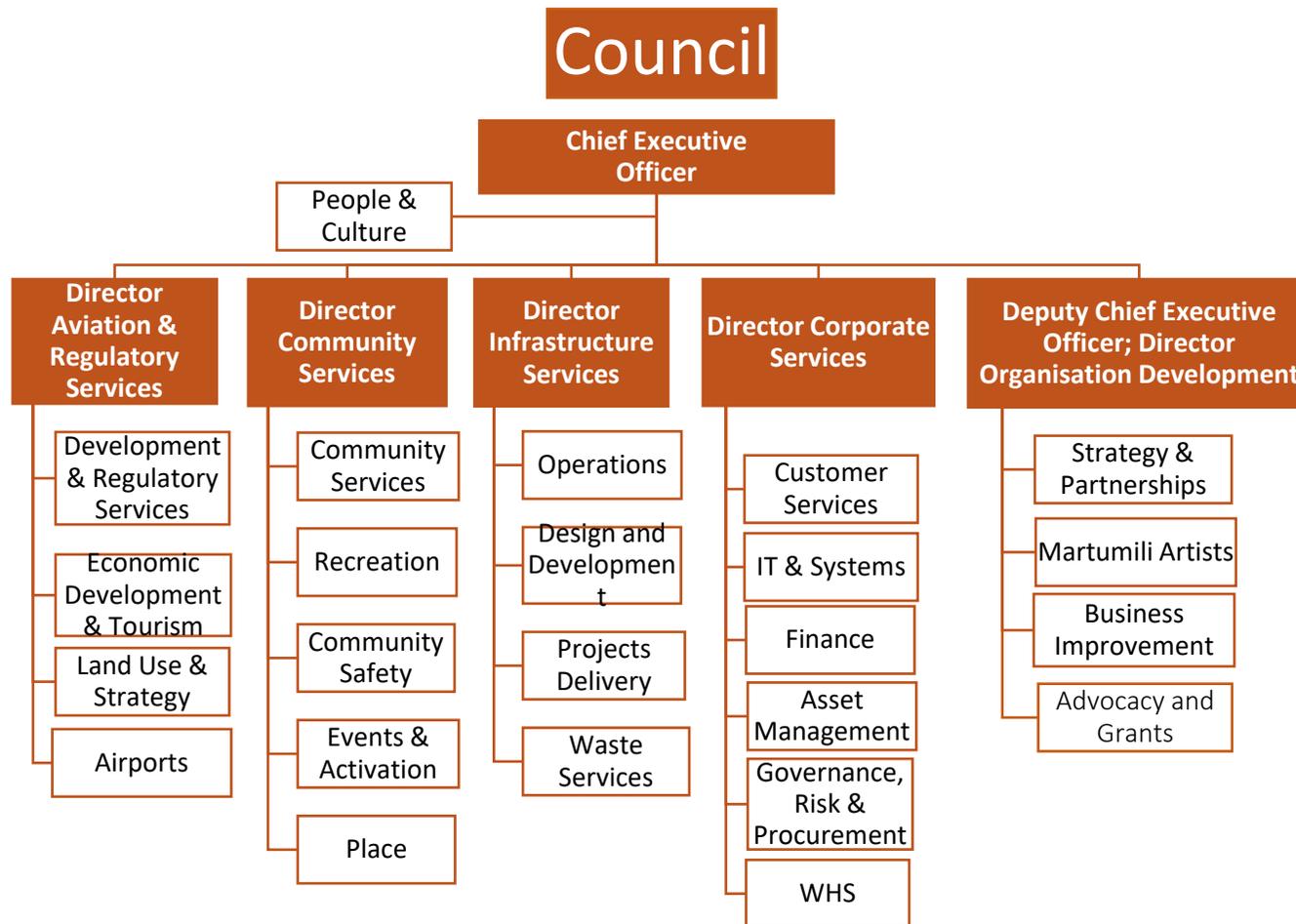
The Shire's services are outlined in the table below. They have been grouped into the objectives they fit the best with, while recognising that many of them contribute to more than one Key Result Area.

### The Shire's Services

Economic	Social	Built Environment	Natural Environment	Governance
<ul style="list-style-type: none"> <li>▪ Economic, Tourism and Visitor Services<sup>2</sup></li> </ul>	<ul style="list-style-type: none"> <li>▪ Aquatic Centres</li> <li>▪ Art Production, Exhibitions and Gallery</li> <li>▪ Community Safety</li> <li>▪ Emergency Services</li> <li>▪ Events</li> <li>▪ Library Services</li> <li>▪ Community Wellbeing</li> <li>▪ Public Health</li> <li>▪ Recreation Services and Club Development</li> <li>▪ Youth Services</li> </ul>	<ul style="list-style-type: none"> <li>▪ Airport Services</li> <li>▪ Asset Management Services</li> <li>▪ Building Control</li> <li>▪ Built Infrastructure</li> <li>▪ Design and Development Services</li> <li>▪ Infrastructure (roads and ancillary infrastructure)</li> <li>▪ Project Delivery Services</li> <li>▪ Strategic and Statutory Planning</li> </ul>	<ul style="list-style-type: none"> <li>▪ Open space (parks and ovals)</li> <li>▪ Solid Waste Management</li> <li>▪ Wastewater and Liquid Waste Treatment</li> </ul>	<ul style="list-style-type: none"> <li>▪ Advocacy and Partnerships</li> <li>▪ Council Support</li> <li>▪ Customer Services and Records</li> <li>▪ Marketing, media and publications</li> <li>▪ Compliance, Risk and Audit</li> <li>▪ Contracts and procurement</li> <li>▪ Human Resources</li> <li>▪ Finance Services</li> <li>▪ Information Services</li> </ul>

<sup>2</sup> This area includes the caravan park.

## Organisation structure



## Assumptions

AREA	ASSUMPTIONS			
Shire Population	The Shire is officially projected to experience minor population growth over the coming years, centred in Newman. However, the Plan sees a focus on addressing barriers to sustainable growth.			
WALGA Local Government Cost Index (included for reference)	2021/22 5.7%	2022/23 2.5%	2023/24 2.2%	2024/25 2.2%
East Pilbara Local Government Cost Index (assumptions used in the plan)	2021/22 8.0%	2022/23 5.0%	2023/24 5.0%	2024/25 5.0%
Payroll	This Plan assumes payroll growth of 8% which covers percentage growth in salaries and filling key gaps in the workforce (see Workforce Plan for details).			
Rates	Current rates do not enable Shire assets and services to be delivered sustainably. This under-rating is a historic legacy, with rates significantly below neighbouring Shires. The Plan requires a significant increase in rates which will achieve parity with neighbouring Shires and enable assets and services to better meet community expectations. The impact of this will be phased in over the first two years of the Plan and distributed in accordance with the Rating Strategy. The Shire is also undertaking a substantial modernisation program, to provide services more efficiently and effectively, utilise digital technology and improve customer service.			
The wider policy or legislative environment	A new Local Government Act may come into force in the medium term. This is likely to see higher expectations of Local Government service planning, which the Shire is implementing already.			

## Service Delivery

The following table sets out all the services the Shire will deliver in the next four years, grouped under the responsible section (see organisational chart above). The table identifies each service, the SCP strategy or strategies the service primarily links with, the current outputs, and what, if any, changes to the level of service are planned over the four-year period of the Corporate Business Plan. Note that some services will be reconfigured in light of the new Organisation Development Directorate.



**Service Plan Summary 2022/23 – 2025/26**

Service	SCP Ref.	Service Description	Current Outputs	Change over CBP?	Describe Level of Service change over 4 years (if any)
<b>Office of the CEO</b>					
Advocacy and Partnerships	1.2 2.1 2.2 2.3 2.10 3.3 3.4 4.7 5.2	Advocating for key areas of need and priority in the community, where external funding, provision or partnership is required	<ul style="list-style-type: none"> <li>▪ Current priorities include:               <ul style="list-style-type: none"> <li>– Children’s, family and young people’s services</li> <li>– Health</li> <li>– Education</li> <li>– Community safety</li> <li>– Protection of environmental assets and sites of significance to Traditional Owners</li> <li>– Preservation of Aboriginal language and culture</li> <li>– Telecommunications</li> <li>– Improvements to the road network</li> </ul> </li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ Increased focus on advocacy in the identified priority areas</li> <li>▪ Play a bigger role in leadership of strategic partnerships, including the facilitation of transport and mining partnership groups</li> </ul>
Council Support	5.1	Provision of advice, policy development, meeting support, Councillor training and support, and election administration	<ul style="list-style-type: none"> <li>▪ CEO advice to the Council</li> <li>▪ Secretariat support for Council and Committees</li> <li>▪ Policy and procedure development and improvement</li> <li>▪ Councillor inductions, training and development</li> <li>▪ Electoral roll and election administration</li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ Improving meeting participation and voting procedure</li> </ul>
Marketing, media and publications	5.1	Communications with community, ratepayers and stakeholders on Shire and Council activities	<ul style="list-style-type: none"> <li>▪ Local public notices</li> <li>▪ News articles, other publications</li> <li>▪ Social media, website, staff intranet, Councillor portal</li> <li>▪ Liaison with ratepayers, community groups and others</li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ Marketing and Communication Strategy</li> </ul>
<b>Community Services</b>					
Aquatic Centres	2.5 4.3	Provide Newman Aquatic Centre and Marble Bar Swimming Pool	<ul style="list-style-type: none"> <li>▪ Public swimming times</li> <li>▪ Learn to swim programs</li> <li>▪ Aquatic fitness</li> <li>▪ Community events</li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ Nullagine Simming Pool</li> <li>▪ Newman Swimming Pool – all year</li> <li>▪ Increased activities to meet the needs of the community</li> </ul>

Service	SCP Ref.	Service Description	Current Outputs	Change over CBP?	Describe Level of Service change over 4 years (if any)
Community Safety	1.4 2.4 3.6	Provide ranger and security services. Manage Cape Keraudren nature-based reserve and Nullagine Caravan Park	<ul style="list-style-type: none"> <li>▪ Safer communities program</li> <li>▪ CCTV and covert camera provision and management</li> <li>▪ Security patrols and alarm response</li> <li>▪ Cat, dog, corella and snake control</li> <li>▪ Graffiti and litter control</li> <li>▪ Off-road, abandoned vehicle and parking control</li> <li>▪ Camping control</li> <li>▪ Cape Keraudren – reserve tents, caravans, long drop toilets</li> <li>▪ Nullagine Caravan Park – monitoring</li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ Community Safety Plan</li> </ul>
Emergency Services	2.4	Planning for, and management of, emergencies and recovery from catastrophic events	<ul style="list-style-type: none"> <li>▪ Local emergency management arrangements</li> <li>▪ Bushfire risk mitigation plans maintained</li> <li>▪ Local level risk assessments</li> <li>▪ Local Recovery Plan developed and maintained</li> <li>▪ Hazard reduction burning</li> <li>▪ Effective partnerships with DFES, stakeholders and volunteers</li> <li>▪ Training of volunteers and other personnel</li> <li>▪ COVID-19 response</li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ Firebreak planning and maintenance</li> </ul>
Events	2.7	Events in Newman, Marble Bar and Nullagine run by the Shire and/or the community	<ul style="list-style-type: none"> <li>▪ Events organised and delivered (Shire and community)</li> <li>▪ Marketing and promotion</li> <li>▪ Professional advice to external events organisers</li> <li>▪ Attraction and acquittal of grants</li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ Destination major event</li> <li>▪ More events accessible to Marble Bar and Nullagine, including linking those residents to Newman events</li> </ul>
Library Services	2.7	Library Services to Newman, Marble Bar and Nullagine	<ul style="list-style-type: none"> <li>▪ Maintain Shire collection and manage State collection</li> <li>▪ Maintain local history collection</li> <li>▪ Programs for adults and children including holiday programs</li> <li>▪ Provide technology services including public computers and WiFi</li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ Mobile library</li> <li>▪ Implementing community hub approach to libraries</li> </ul>

Service	SCP Ref.	Service Description	Current Outputs	Change over CBP?	Describe Level of Service change over 4 years (if any)
Community Wellbeing	1.1 2.6 2.7 3.1 3.8 5.1	Community development, programs and events. Rural facilities management, and bus service	<ul style="list-style-type: none"> <li>▪ Community capacity building, community engagement, stakeholder engagement and community assistance grants</li> <li>▪ Public art, “Art @the Heart”, art workshops, competitions etc</li> <li>▪ Manage Newman art rooms</li> <li>▪ Reconciliation Action Plan development and implementation, facilitate Aboriginal Liaison Group</li> <li>▪ Regular Passenger Transport (RPT) Bus services Mon to Fri</li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ Develop approach for indigenous interpretive history in partnership with local Aboriginal people</li> <li>▪ Enhanced services that include interpretive story telling and truth telling</li> <li>▪ Support for East Pilbara artists</li> </ul>
Recreation Services and Club Development	2.6	Facilitating community connectedness, socialisation and club sustainability of the East Pilbara community	<p>Recreation Services</p> <ul style="list-style-type: none"> <li>▪ Provision of fitness centres, Nullagine, Newman, Marble Bar</li> <li>▪ Group fitness programs</li> <li>▪ Sports competitions and events</li> <li>▪ School holiday programs</li> <li>▪ Junior sport and leisure programs</li> <li>▪ Retail sales of sports equipment and refreshments</li> <li>▪ Grant attraction and acquittals</li> </ul> <p>Club Development</p> <ul style="list-style-type: none"> <li>▪ Support for the sustainability of clubs and community groups</li> <li>▪ Development of volunteers</li> <li>▪ Programs to increase participation</li> <li>▪ Communications and network development</li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ Strategic Recreation Master Plan</li> <li>▪ Service level review – new approach</li> </ul>
Youth Services	2.1 2.8 5.3	Services for young people to support development and inclusion in the community	<p>Newman, Nullagine and Marble Bar</p> <ul style="list-style-type: none"> <li>▪ Youth facilities and activities (including after school drop in, school holiday programs, life skills activities/programs)</li> <li>▪ Youth events and recognition day celebrations</li> <li>▪ Leisure and sporting activities</li> </ul> <p>Marble Bar</p>	Yes	<ul style="list-style-type: none"> <li>▪ Increased focus on engaging young people in civic leadership</li> </ul>

Service	SCP Ref.	Service Description	Current Outputs	Change over CBP?	Describe Level of Service change over 4 years (if any)
			<ul style="list-style-type: none"> <li>▪ WiFi and computer access (recreation, employment and study)</li> </ul> Newman <ul style="list-style-type: none"> <li>▪ Transport drop-off at home service</li> <li>▪ WiFi and computer access (recreation, employment and study)</li> <li>▪ Homework club</li> <li>▪ Clothing exchange and washing service</li> </ul>		
<b>Commercial Services</b>					
Airport Services	3.2 4.3	Newman airport and remote airstrips at Nullagine and Marble bar	<ul style="list-style-type: none"> <li>▪ Quality and safe airport services and assets for residents, visitors, workers and suppliers to East Pilbara provided through effective planning, management and regulations</li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ Marble Bar and Newman upgrades</li> <li>▪ Marble Bar airport plan (once current works are complete)</li> </ul>
Art Production, Exhibitions and Gallery	2.7 2.8 2.10	The production and equitable and ethical sale of works of art by Aboriginal people of the East Pilbara	Art Production <ul style="list-style-type: none"> <li>▪ Provide studios and otherwise support the production of art from seven communities</li> <li>▪ New and emerging artists identified and supported</li> </ul> Exhibitions and Gallery <ul style="list-style-type: none"> <li>▪ Development opportunities for artists</li> <li>▪ Operate the Martumili Gallery with the East Pilbara Arts Centre</li> <li>▪ Co-ordinate program of exhibitions</li> <li>▪ Engage with national art markets</li> <li>▪ Marketing, promotion and commercial arrangements</li> <li>▪ Engagement and consultation with the Martu Advisory Group</li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ All indigenous art groups supported</li> <li>▪ Promotion of Martumilli and artists in a structured way – national and global</li> </ul>
Asset Management Services	3.2 3.5 5.4	Collate and maintain asset information and condition assessment data. Prepare and model asset program of works.	<ul style="list-style-type: none"> <li>▪ Asset Management Plans</li> <li>▪ Annual capital works program</li> <li>▪ Grant applications and acquittals</li> <li>▪ Technical advice and reports</li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ Develop 20 year Asset Management Plans and capital works programs</li> </ul>

Service	SCP Ref.	Service Description	Current Outputs	Change over CBP?	Describe Level of Service change over 4 years (if any)
Building Control	3.9	Building control through planning, regulations and statutory compliance	<ul style="list-style-type: none"> <li>Building approvals and permits processed within statutory timeframes</li> <li>Statutory Compliance - structures, Public Buildings, swimming pools</li> <li>Note that increased approvals will be required for mining camps coming on line</li> </ul>	Yes	<ul style="list-style-type: none"> <li>Provide technical support to remote communities</li> </ul>
Built Infrastructure	3.2 3.5 4.3	Manage and maintain safe, clean and operational built infrastructure to meet the needs of communities across the Shire of East Pilbara	<ul style="list-style-type: none"> <li>Inspections of public buildings and staff housing</li> <li>Preventative and response maintenance of buildings</li> <li>Building contract management</li> </ul>	No	<ul style="list-style-type: none"> <li>No changes in service level or budget expenditure foreseen</li> </ul>
Economic, Tourism and Visitor Services	1.1 1.2 1.3 1.4 1.5	Facilitation, partnerships and direct support for developing business and tourism	<ul style="list-style-type: none"> <li>Local business and industry support</li> <li>Investment and funding promotion and attraction</li> <li>Stakeholder engagement and co-ordination (Government, business, visitors and investors)</li> <li>Caravan parks</li> <li>Contract management support for: <ul style="list-style-type: none"> <li>Marble Bar Tourist Association</li> <li>Newman Visitors Centre</li> <li>Chamber of Commerce</li> </ul> </li> </ul>	Yes	<ul style="list-style-type: none"> <li>Strengthen collaborative growth initiatives with a focus on agriculture, mining services, Aboriginal business and tourism.</li> <li>Work with businesses and entrepreneurs to reduce leakage from the local economy.</li> <li>Undertake economic development planning for Marble Bar, Nullagine and remote communities.</li> </ul>
Public Health	2.4	Public health planning, regulation and statutory compliance	<ul style="list-style-type: none"> <li>Environmental health service plan</li> <li>Public health plan</li> <li>Food safety surveillance program</li> <li>Water quality management – drinking, irrigation, recreation</li> <li>Environmental monitoring program – pollution, mosquito, air</li> </ul>	No	<ul style="list-style-type: none"> <li>No changes in service level or budget expenditure foreseen</li> </ul>

Service	SCP Ref.	Service Description	Current Outputs	Change over CBP?	Describe Level of Service change over 4 years (if any)
			<ul style="list-style-type: none"> <li>▪ Statutory compliance administration – registers, licences, permits, approvals, inspections, and surveillance</li> </ul>		
Strategic and Statutory Planning	3.9 4.3	Well-planned Shire through planning, regulations and statutory compliance	<ul style="list-style-type: none"> <li>▪ Local Planning Strategy implemented and reviewed as required</li> <li>▪ Town Planning Scheme administered and reviewed as required</li> <li>▪ Heritage inventory maintained</li> <li>▪ Approvals processed within statutory time frames</li> <li>▪ Street names and numbering (liaison)</li> <li>▪ Mining clearing and environmental permits</li> <li>▪ Development compliance management</li> <li>▪ Complaints investigation, reports and acted on where required</li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ East Pilbara Planning Strategy</li> <li>▪ Housing Strategy</li> <li>▪ Community Infrastructure Plan</li> </ul>
<b>Infrastructure Services</b>					
Design and Development Services	3.2 3.5 5.4 4.3	Capital works projects design and documentation	<ul style="list-style-type: none"> <li>▪ Project design and documentation</li> <li>▪ Engineering strategy, policy and standards</li> </ul>	Yes	Design to be completed in advance to increase opportunities for grant funding (shovel ready)
Infrastructure (Roads and Ancillary Infrastructure)	3.2 4.2 4.6	Manage and maintain Shire roads infrastructure	<ul style="list-style-type: none"> <li>▪ Depot services to support safe and well-maintained roads and other infrastructure</li> <li>▪ Management and maintenance of roads and ancillary infrastructure: <ul style="list-style-type: none"> <li>– Roads – sealed (235.7kms) and unsealed (3000 kms)</li> <li>– Drains</li> <li>– Street lights</li> <li>– Signs</li> <li>– Verges</li> <li>– Street sweeping</li> <li>– Natural areas</li> </ul> </li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ Advocating for increased grant funding for road improvements</li> </ul>

Service	SCP Ref.	Service Description	Current Outputs	Change over CBP?	Describe Level of Service change over 4 years (if any)
Open Space (Parks and Ovals)	3.2 4.3 4.4 4.5 4.7	Manage and maintain parks and ovals	<ul style="list-style-type: none"> <li>▪ Management and maintenance of public open space               <ul style="list-style-type: none"> <li>– Reserves and ovals</li> <li>– Street and Park Furniture</li> <li>– Playgrounds</li> <li>– Trees</li> <li>– Cemeteries</li> <li>– Outdoor courts</li> <li>– Litter control</li> <li>– Town boundary fencing</li> </ul> </li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ Increase landscaping and tree canopy</li> </ul>
Project Delivery Services	3.2 3.5 5.4	Facilitate the procurement for and project management of Infrastructure related capital works projects.	<ul style="list-style-type: none"> <li>▪ Capital works project planning</li> <li>▪ Procurement process for quoted/tendered work</li> <li>▪ Preparation of project charters</li> <li>▪ Grant application and acquittals</li> </ul>	No	<ul style="list-style-type: none"> <li>▪ No changes in service level or budget expenditure foreseen</li> </ul>
Solid Waste Management	4.1 4.2	Removal, disposal and recycling of household, and commercial waste	<p>Management of landfill sites (Newman, Marble Bar, Nullagine)</p> <ul style="list-style-type: none"> <li>▪ Legislative and regulatory compliant landfill operations</li> <li>▪ Weighbridge operations and management</li> </ul> <p>Waste collection</p> <ul style="list-style-type: none"> <li>▪ General waste and recycling bins provided to all properties</li> <li>▪ Litter collection</li> </ul> <p>Recycling</p> <ul style="list-style-type: none"> <li>▪ Weekly collection and processing of recyclables</li> <li>▪ Operation of the container deposit scheme</li> <li>▪ E-waste recycling</li> </ul> <p>Community education</p> <ul style="list-style-type: none"> <li>▪ Publication of information about the services provided</li> <li>▪ Education about recycling and minimising waste to landfill.</li> </ul>	Yes	<ul style="list-style-type: none"> <li>▪ Consider potential incineration services for medical waste</li> <li>▪ Exiting contract management of Newman landfill and bringing in-house to achieve improved landfill management</li> </ul>

Service	SCP Ref.	Service Description	Current Outputs	Change over CBP?	Describe Level of Service change over 4 years (if any)
Wastewater and Liquid Waste Treatment	3.7 4.3	Treatment and disposal of wastewater	<ul style="list-style-type: none"> <li>Operation of wastewater treatment plant</li> <li>Treated waste water recycled for irrigation</li> <li>Wastewater infrastructure maintained and functional</li> </ul>	Yes	<ul style="list-style-type: none"> <li>Complete Newman Wastewater Treatment Plant</li> <li>Greater reuse of effluent for greening Newman townsite</li> </ul>
<b>Corporate Services</b>					
Compliance and Risk	5.1 5.4	Coordination of policy, procedures and compliance processes in accordance with the Local Government Act 1995 and any other Act or Regulation	<p>Governance</p> <ul style="list-style-type: none"> <li>Legislative compliance oversight</li> <li>Management of the Council governance framework</li> <li>Management of the Council policy framework</li> </ul> <p>Risk</p> <ul style="list-style-type: none"> <li>Development and management of Shire risk framework, systems and procedures</li> </ul>	No	<ul style="list-style-type: none"> <li>No changes in service level or budget expenditure foreseen</li> </ul>
Contracts and procurement	4.3 5.4	Shire procurement and contract management	<ul style="list-style-type: none"> <li>Management of tender and quote processes, including support, facilitation and advice on procurement and contract management to staff and external stakeholders</li> <li>Administration of agreements, leases and contracts</li> <li>Monitoring of compliance and audits of tender and procurement processes</li> </ul>	No	<ul style="list-style-type: none"> <li>No changes in service level or budget expenditure foreseen</li> </ul>
Customer Services and Records	5.4	Provide public enquiry, booking, registration, and licensing services, and provide secure information services, coordination of software applications, and record keeping	<ul style="list-style-type: none"> <li>Customer service and facilities</li> <li>Compliant records management</li> </ul>	Yes	<ul style="list-style-type: none"> <li>Increased accessibility of Shire services utilising online platforms</li> </ul>
Finance Services	5.4	Financial planning and management	<ul style="list-style-type: none"> <li>Accounting services and financial reporting</li> <li>Rates and valuation</li> <li>Payroll</li> </ul>	Yes	<ul style="list-style-type: none"> <li>Update Long Term Financial Plan</li> <li>Increased financial management support for Directorates</li> </ul>



Service	SCP Ref.	Service Description	Current Outputs	Change over CBP?	Describe Level of Service change over 4 years (if any)
			<ul style="list-style-type: none"> <li>Audit and financial compliance</li> </ul>		
Human Resources	5.1 5.4	Employee attraction, retention and management. Occupational Health and Safety	Human Resources <ul style="list-style-type: none"> <li>Maintain organisation structure</li> <li>Up to date position descriptions</li> <li>Annual employee performance appraisals</li> <li>Training and development planned and delivered</li> </ul> Occupational Health and Safety <ul style="list-style-type: none"> <li>Compliant management system plans and procedures</li> <li>Staff and contractor induction training</li> <li>Workforce OHS training</li> <li>Risks documented and managed</li> </ul>	Yes	<ul style="list-style-type: none"> <li>Implement revised Work Health and safety Management System</li> </ul>
Information Services	5.4	Information services on Shire ICT infrastructure, coordination of software applications,	<ul style="list-style-type: none"> <li>ICT network and infrastructure</li> <li>Management of computer applications</li> <li>Policies, procedures and standards for information services</li> <li>Disaster recovery</li> <li>ICT Asset Management Plan</li> </ul>	Yes	<ul style="list-style-type: none"> <li>Develop Digital Plan, which will have impacts across the organisation including governance and customer service.</li> </ul>

## Major projects

All the major projects (capital and operational/service level enhancements) arising from the service plan summary above are listed in the two tables below, with how they will be resourced and the associated timing over the next four years. This will be updated annually. Note that many of the major operational projects are filling gaps in the Shire’s strategic and corporate plans. These plans are “Informing Strategies” in the Integrated Planning and Reporting framework. As they are progressively developed over the coming years, this Plan (*Creating our Future*) will be re-prioritised and updated to incorporate implementation of the new Informing Strategies.

Capital Projects	Grants*	Reserves	Municipal Funds	Loans	Yr 1	Yr 2	Yr 3	Yr 4
Wastewater Treatment Plant (WTP)	●			●	■	■	■	
Liquid Waste Ponds				●	■			
Water Reuse Project	●					■		
CCTV Expansion	●				■			
Marble Bar Reseal Program			●		■			
Rural Roads and Drainage Upgrades	●		●		■	■	■	■
Newman Airport upgrade	●	●		●	■	■	■	■
Marble Bar Airstrip	●	●			■			
Youth and Family Hub	●				■	■	■	
Digital Plan Implementation			●		■			
Lee Lane upgrades	●		●		■			
Yurlu Caravan Park Stage 2	●		●		■	■	■	■
Newman Swimming Pool upgrades	●		●		■	■		
Nullagine Swimming Pool	●				■	■		
Newman Landfill			●		■			
Multi-purpose Sporting Complex	●				■	■	■	■
Other Sport and Recreation Facility Improvements	●		●		■	■	■	■
Emu Oval Lighting for small ball sports	●				■			

Capital Projects	Grants*	Reserves	Municipal Funds	Loans	Yr 1	Yr 2	Yr 3	Yr 4
Tourism Attraction Improvements	●		●					
Marble Bar Geo Heritage Centre and Heritage Discoveries Trail	●		●					
Marble Bar Swimming Pool transfer ownership of the pool to the Shire and upgrade (State infrastructure currently)	●							

\* In some cases, the projects will not proceed unless and until grant funding is obtained. Grants include other external funding.

Operational Projects/Service Level Enhancements	Grants	Existing resources /staff priorities	Municipal Funds	Other	Yr 1	Yr 2	Yr 3	Yr 4
<b>Strategies and Plans</b>								
East Pilbara Planning Strategy		●	●				■	■
Housing Strategy		●	●		■			
Waste Strategy		●	●		■			
Public Health Plan		●	●			■		
Community Safety Plan		●	●		■			
Cape Keraudren Master Plan	●					■		
Coastal Management Plan Cape Keraudren		●	●					■
Marble Bar Airport Masterplan		●	●			■		
Economic development planning and implementation with Marble Bar, Nullagine and remote communities		●	●			■		
Marketing and Communication Strategy		●			■			
Develop 20 year Asset Management Plans and capital works programs		●	●		■	■		
Land Asset Strategy	●				■			
Social Strategy			●			■		
Arts and Culture Strategy	●		●				■	

Operational Projects/Service Level Enhancements	Grants	Existing resources /staff priorities	Municipal Funds	Other	Yr 1	Yr 2	Yr 3	Yr 4
Reconciliation Action Plan (Innovate and Stretch)			●		■		■	
Place Plans	●		●		■	■		
East Pilbara 2050	●					■		
Youth Strategy		●	●		■			
Organisational Improvement Plan		●	●		■			
<b>Other Operational Projects</b>								
Provide technical support services to remote communities		●	●		■	■	■	■
Increased focus on engaging young people in civic leadership		●	●			■		
'Shovel ready' project plans in readiness for State and Federal election promises		●	●			■		
Increase landscaping and tree canopy		●	●		■	■	■	■
Increased swimming pool activities to meet the needs of the community		●	●		■	■	■	■
Firebreak planning and maintenance		●	●		■	■	■	■
Destination major event	●						■	■

Operational Projects/Service Level Enhancements	Grants	Existing resources /staff priorities	Municipal Funds	Other	Yr 1	Yr 2	Yr 3	Yr 4
More accessible events to Marble Bar and Nullagine, including linking those residents to Newman events		●	●					
Play a bigger role in leadership of strategic partnerships, including the facilitation of transport and mining partnership groups		●	●					
Strengthen collaborative growth initiatives with a focus on agriculture, mining services, Aboriginal business and tourism		●	●					
Work with businesses and entrepreneurs to reduce leakage from the local economy		●	●					

# STRATEGIC RISK MANAGEMENT

Risk	Risk Controls
Fragmentation and misalignment of effort across key stakeholders	<ul style="list-style-type: none"> <li>▪ Increased Shire leadership in stakeholder collaboration</li> </ul>
Low business growth	<ul style="list-style-type: none"> <li>▪ Economic development facilitation</li> <li>▪ Long Term Financial Plan (LTFP)</li> </ul>
Cyber attack/security breach	<ul style="list-style-type: none"> <li>▪ Audits of IT security</li> <li>▪ Contract cyber security service</li> <li>▪ Implement cyber security best practice</li> </ul>
Breakdown in relationship between Shire President/Council and CEO	<ul style="list-style-type: none"> <li>▪ Code of Conduct and relevant policies</li> <li>▪ Regular meetings CEO/Shire President</li> <li>▪ CEO performance review process</li> <li>▪ Councillor induction and training</li> </ul>
Breakdown in relationships amongst Councillors	<ul style="list-style-type: none"> <li>▪ Code of Conduct and relevant policies</li> <li>▪ Councillor induction and training</li> </ul>
Core changes to role of Local Government and/or funding	<ul style="list-style-type: none"> <li>▪ Long Term Financial Plan (LTFP)</li> <li>▪ Lobbying and advocacy</li> <li>▪ Community engagement</li> </ul>
Increased contractor and/or materials costs putting pressure on capital program	<ul style="list-style-type: none"> <li>▪ Long Term Financial Plan (LTFP)</li> <li>▪ Asset Management Plans</li> <li>▪ Budget process</li> <li>▪ Rigor of project management</li> </ul>
Employee cost rises above assumption	<ul style="list-style-type: none"> <li>▪ Long Term Financial Plan (LTFP)</li> <li>▪ Workforce Plan (WFP)</li> <li>▪ Budget process</li> </ul>
Local Government Cost Index rises above assumption	<ul style="list-style-type: none"> <li>▪ Long Term Financial Plan (LTFP)</li> <li>▪ Budget process</li> </ul>
Reduced external grants/funding	<ul style="list-style-type: none"> <li>▪ Long Term Financial Plan (LTFP)</li> <li>▪ Budget process</li> <li>▪ Lobbying and advocacy</li> </ul>
Misappropriation of funds	<ul style="list-style-type: none"> <li>▪ Policies and Procedures</li> <li>▪ Audit controls</li> </ul>
Lack of available skilled Shire staff	<ul style="list-style-type: none"> <li>▪ Workforce Plan (WFP)</li> </ul>
High Shire staff turnover	<ul style="list-style-type: none"> <li>▪ Workforce Plan (WFP)</li> <li>▪ Digital Plan (knowledge management)</li> </ul>

Risk	Risk Controls
Lack of available skilled contractors/suppliers	<ul style="list-style-type: none"> <li>Tender and Procurement Process</li> <li>Workforce Plan</li> </ul>
Disasters i.e. COVID 19 re-emergence/other pandemic/fire/cyclone	<ul style="list-style-type: none"> <li>Council policies and management policies, Local Emergency Management Risk Mitigation, Planning, Response and Recovery Arrangements</li> </ul>

## HOW WILL WE KNOW IF THE PLAN IS SUCCEEDING?

As mentioned above, the Plan covers areas that are outside the direct responsibility of the Shire. The indicators below are not measures of the Shire's performance in most cases. They are highly influenced by the actions of others and in some cases by wider economic and social forces well beyond the Shire's control. However, the indicators play an important role in showing whether progress towards the community's vision and outcomes is being achieved, or whether the Shire, community and other stakeholders need to redirect resources and effort.

The following tables show the Key Result Areas, outcomes and the key indicators of success. The data source for each indicator is also shown. These indicators will be monitored and reported annually.

Key performance indicators are also being developed through the Shire's service plans. These will be added once finalised and included in the Shire's annual monitoring and reporting.

### Economic

*A diverse and sustainable economy, with a balanced population, providing equal opportunities and prosperity for all, and a fair share of the returns from our resources*

Indicators	Data source
<ul style="list-style-type: none"> <li>Number of businesses</li> </ul>	<ul style="list-style-type: none"> <li>ABS Business Counts</li> </ul>
<ul style="list-style-type: none"> <li>Visitor numbers</li> </ul>	<ul style="list-style-type: none"> <li>Accommodation nights (sample)</li> </ul>
<ul style="list-style-type: none"> <li>Number of Aboriginal businesses</li> </ul>	<ul style="list-style-type: none"> <li>Aboriginal business register</li> </ul>



### Social

*Safe, connected and family-friendly communities where all people thrive, and have their needs met at all ages and stages of life*

Indicators	Data source
<ul style="list-style-type: none"> <li>Satisfaction with health and medical services</li> </ul>	<ul style="list-style-type: none"> <li>Community survey</li> </ul>
<ul style="list-style-type: none"> <li>Sense of belonging</li> </ul>	<ul style="list-style-type: none"> <li>Community survey</li> </ul>
<ul style="list-style-type: none"> <li>Perception of safety</li> </ul>	<ul style="list-style-type: none"> <li>Community survey</li> </ul>
<ul style="list-style-type: none"> <li>Intentions to remain in East Pilbara</li> </ul>	<ul style="list-style-type: none"> <li>Community survey</li> </ul>

### Built Environment

*Distinctive places, with safe, easy and affordable travel, reliable communications, housing choice, and capacity for residential, industrial and commercial expansion*

Indicators	Data source
<ul style="list-style-type: none"> <li>Availability of affordable housing</li> </ul>	<ul style="list-style-type: none"> <li>To be determined in Housing Strategy</li> </ul>
<ul style="list-style-type: none"> <li>Satisfaction with road network</li> </ul>	<ul style="list-style-type: none"> <li>Transport group assessment</li> </ul>
<ul style="list-style-type: none"> <li>Satisfaction with Shire facilities and public spaces</li> </ul>	<ul style="list-style-type: none"> <li>Community survey</li> </ul>

### Natural Environment

*Clean, green towns, using resources sustainably, and preserving landscapes and cultural places for current and future generations*

Indicators	Data source
<ul style="list-style-type: none"> <li>Waste diverted from landfill</li> </ul>	<ul style="list-style-type: none"> <li>Shire data</li> </ul>
<ul style="list-style-type: none"> <li>Planting trees and vegetation</li> </ul>	<ul style="list-style-type: none"> <li>Shire data</li> </ul>
<ul style="list-style-type: none"> <li>Renewable energy sources</li> </ul>	<ul style="list-style-type: none"> <li>Shire estimate</li> </ul>

**Governance**

*Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources*

Indicators	Data source
<ul style="list-style-type: none"> <li>▪ Participation in community engagement</li> </ul>	<ul style="list-style-type: none"> <li>▪ Shire records</li> </ul>
<ul style="list-style-type: none"> <li>▪ Community satisfaction with Council leadership</li> </ul>	<ul style="list-style-type: none"> <li>▪ Community survey</li> </ul>
<ul style="list-style-type: none"> <li>▪ Financial and asset ratios within acceptable ranges</li> </ul>	<ul style="list-style-type: none"> <li>▪ Shire records, based on statutory measures</li> </ul>

# APPENDIX 1: INTEGRATED PLANNING AND REPORTING (IPR) FRAMEWORK

The Western Australian Integrated Planning and Reporting (IPR) Framework is shown in the diagram below. Its purpose is to ensure that Council’s decisions take the community’s views into account and deliver the best results possible within available resources. All local governments in Western Australia follow the IPR Framework.

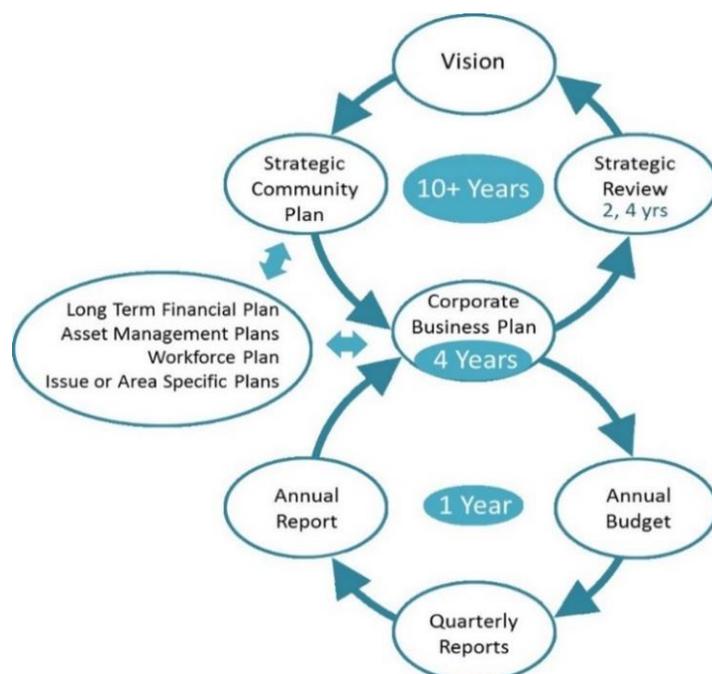
## The Planning Cycle

The Strategic Community Plan sets the scene, showing the long-term vision, priorities, objectives and strategies for change. It is a ten-year plan. However, it is not fixed for ten years – it would be long out of date by then. Rather, it is a “rolling” plan which is reviewed every two years, as shown in the figure below. The two-yearly reviews alternate between a minor review (updating as needed) and a major review (going through all the steps again). The plan is continuously looking ahead, so each review keeps a ten-year horizon.

The detailed implementation for the first four years is covered in the Corporate Business Plan. The Long Term Financial Plan, Asset Management Plans and Workforce Plan show how the Plan will be managed and resourced.

The Annual Budget relates to that year’s “slice” of the Corporate Business Plan, with any necessary adjustments made through the Annual Budget process.

Figure 1: Integrated Planning and Reporting Cycle



More details can be seen on the Department of Local Government, Sport and Cultural Industries website:  
<https://www.dlgsc.wa.gov.au/local-government/strengthening-local-government/intergrated-planning-and-reporting>

## APPENDIX 2: COMMUNITY PROFILE DETAIL

Item	East Pilbara 2011	East Pilbara 2016	Change 2011-2016	WA 2016
Population	11,950	10,591	-1,359	2,474,410
Aboriginal and Torres Strait Islander peoples	17.0%	19.6%	+2.6%	3.1%
Male:Female ratio	67:33	67:33	No change	50:50
People with disability (core need for assistance)	0.8%	1.0%	+0.2%	3.9%
Median age	32	34	+2	36
Children and young teens (0-14)	15.3%	15.2%	-0.1%	19.2%
Working age (15-64)	83.0%	82.8%	-0.2%	67.0%
Seniors (65+)	1.6%	2.1%	+0.5%	14.0%
Born overseas	19.8%	20.0%	+0.2%	32.2%
Volunteering	11.9%	14.5%	+2.6%	19.0%
Total business counts* <i>*ABS Counts of Australian Businesses</i>	Not available at LGA level	203	N/A	N/A
Number of jobs** <i>**ABS Jobs in Australia 2011/12-2016/17</i>	4,811	4,090	-721	N/A
Top three industries by employment	Metal Ore Mining; Other Mining Support Services; Cafes, Restaurants and Takeaway Food Services	Iron Ore Mining; Gold Ore Mining; Other Mining Support Services	-	N/A
Unemployment rate	2.0%	4.2%	+2.2%	7.8%
Participation rate	69.1%	68.0%	-1.1%	62.9%
Median household weekly income	\$2,695	\$2,353	-\$342	\$1,595
Completed Yr 12+	Unavailable	37.5%	-	62.5%
Tertiary qualification	Unavailable	39.9%	-	46.5%
Rental affordability – rent per week (percentage of average weekly household income)	\$75 (2.8%)	\$100 (4.2%)	+\$25 (+1.4%)	\$347 (21.8%)
Household internet	77.8%	77.9%	+0.1%	85.1%
Socio-Economic Indexes For Areas (SEIFA) disadvantage index	962	937	-25	1015

**12.2.4 POLICY REVIEW - APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER - RELATED PARTY DISCLOSURES - PLANT REPLACEMENT**

**Attachments:** [Appendix 1 Appointment of Acting Chief Executive Officer Policy](#)  
[Appendix 2 Related Party Disclosures Policy](#)  
[Appendix 3 Plant Replacement Policy](#)

**Responsible Officer:** Steven Harding  
Chief Executive Officer

**Author:** Joshua Brown  
Manager Governance

**Proposed Meeting Date:** 24 June 2022

**Location/Address:** N/A

**Name of Applicant:** N/A

**Author Disclosure of Interest:** Nil

**COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION**

(Resolution No: 2022/70)

**Moved:** Cr McWhirter-Brooks

**Seconded:** Cr Lockyer

**That Council accepts the review of and adopts the revised:**

- 1. Acting Chief Executive Officer Policy (attached as Appendix 1);**
- 2. Related Party Disclosures Policy (attached as Appendix 2); and**
- 3. Plant Replacement Policy (attached as Appendix 3).**

**CARRIED BY AN ABSOLUTE MAJORITY  
RECORD OF VOTE 11/0**

**For:** Shire President, Deputy Shire President, Councillors Anick, Landy, Lockyer, Baer, Coppin, Mortimer, Grace, Smith and Kular

**Against:** Nil

**REPORT PURPOSE**

The purpose of this report is for Council to consider reviews of the Shire's Appointment of Acting Chief Executive Officer Policy, Related Party Disclosures Policy and Plant Replacement Policy.

## BACKGROUND

Council may from time to time adopt policies to establish agreed positions and to provide a framework for consistent decision making. Section 2.7(2)(b) of the *Local Government Act 1995* (“the Act”) provides that a key role for a Council is to determine the local government’s policies.

Policies should be subject to timely reviews to ensure they are relevant and fit for purpose.

## COMMENTS/OPTIONS/DISCUSSIONS

A review has been undertaken of the following three policies:

- Appointment of Acting Chief Executive Officer Policy;
- Related Party Disclosures Policy; and
- Plant Replacement Policy.

Details of the review of each document follows below.

### Appointment of Acting Chief Executive Officer Policy

The review recommends minor amendments correcting a change in title from ‘Executive Manager’ to ‘Director’ and the addition of the new role of Deputy Chief Executive Officer and Director Organisation Development, all of which reflect the Shire’s organisational structure. A copy of the reviewed policy is attached at **Appendix 1**.

### Related Party Disclosures Policy

The review recommends a change in the frequency of reporting from twice yearly to annual reporting in arrears for the preceding financial year. This is suggested, as the Australian Accounting Standards require the Shire to report on related party transactions annually within the yearly financial statements. A number of minor adjustments to the presentation of the policy are also recommended to provide clarity on intent and purpose.

### Plant Replacement Policy

A review has been undertaken of the Plant Replacement Policy by Council Officers, which recommends an adjustment to the current approach taken to determining replacement periods for the various categories of plant and vehicles. Presently the policy sets out an optimum replacement timing for each group/type of plant or vehicle.

At the time of its initial adoption in 2003, and subsequent reviews in 2006 and 2019, economic and supply circumstances were different to those the Shire faces following the disruption caused by the COVID-19 pandemic to logistics and supply chains. Therefore, it is recommended that a more flexible approach be taken, based entirely upon optimising best value for money.

The reviewed policy was reported to the Plant Committee and considered at its ordinary meeting on 26 May 2022, which recommended the following:

*That the Plant Committee recommends to Council that it accepts the review of and adopts the revised Plant Replacement Policy as amended with guidance on optimum replacement timing (attached as Appendix 1).*

The policy endorsed for adoption by the Plant Committee is attached to this report as **Appendix 3**.

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Consistent with Part 2 of the *Local Government Act 1995*

**POLICY IMPLICATIONS**

Recommended action will modify current policy position of Council.

**STRATEGIC COMMUNITY PLAN**

**5: Governance**

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

**RISK MANAGEMENT CONSIDERATIONS**

Low – Reputational and Financial

**FINANCIAL IMPLICATIONS**

Resource requirements are in accordance with existing budgetary allocation.

**VOTING REQUIREMENTS**

Absolute Majority

## 1.8 Appointment of Acting Chief Executive Officer

<b>Responsible Directorate</b>	Executive
<b>Responsible Officer</b>	Chief Executive Officer
<b>File Number</b>	

### Objective

The purpose of this policy is to provide clear guidance on the provisions that apply to the appointment of a person as Acting Chief Executive Officer (A/CEO) and to allow for the approval by the Shire President of [applications by the Chief Executive Officer \(CEO\) for an](#) extended sick leave, long service leave, annual leave or other extended absences.

### Background

In accordance with s5.39C of the *Local Government Act 1995* ("the Act"), the Shire must prepare and adopt a policy that sets out the process to be followed in relation to:—

- (a) the employment of a person in the position of CEO for a term not exceeding 1 year; and
- (b) the appointment of an employee to act in the position of CEO for a term not exceeding 1 year.

### POLICY

#### CEO Leave Entitlements

1. The CEO is contractually entitled to certain leave conditions as outlined in their employment contract and the relevant industrial relations legislation.
2. Approval of the CEO to take leave entitlements is at the discretion of the Shire President, or where the Shire President is on an approved leave of absence, the Deputy President. The President/Deputy President cannot unreasonably withhold approval.
3. When the CEO is on leave, an Acting Chief Executive Officer is to take up their duties in accordance with this Policy.

#### Appointment of an Acting CEO – Expected leave periods up to 35 days

4. Acting arrangements for the position of CEO for leave periods up to 35 days is at the discretion of the CEO, in accordance with [the Delegations and Authorisations Register Delegation 4.1 – Acting Chief Executive Officer](#).
5. The following officers can be appointed to the position of Acting CEO in accordance with [the Delegations and Authorisations Register 4.1](#):
  - a. [Deputy Chief Executive Officer / Director Organisation Development](#)
  - a.b. [Director Executive Manager Corporate Services](#)
  - b.c. [Director Executive Manager Commercial Aviation and Regulatory Services](#)
  - e.d. [Director Executive Manager Customer & Community Services](#)
  - d.e. [Director Executive Manager Infrastructure Services](#)



6. It is intended that ~~Executive Managers~~Directors will carry out the role of Acting CEO during periods of absence of the CEO due to annual or extended sick leave, as nominated by the CEO.
7. It is intended that ~~an Executive Manager~~a Director will only be appointed as Acting CEO under the terms of this Policy if:
  - a. In the opinion of the CEO the employee is satisfactorily performing his/her duties;
  - b. In the opinion of the CEO and the employee, the employee has capacity to perform the duties of Acting CEO along with his/her current duties; and
  - c. This Policy does not apply to an employee who is temporarily acting in the role of an Executive Manager a Director.

### **Appointment of an Acting CEO – leave periods in excess of 35 days**

8. Should the CEO be absent for more than 35 days, the authority to appoint an Acting CEO shall be determined by Council.

### **Appointment of an Acting CEO – unexpected leave or vacancy**

9. In the event that the CEO:
  - a. takes unexpected leave;
  - b. is incapacitated;
  - c. is unable to perform their duties as a result of a disaster or crisis event;
  - d. the position falls unexpectedly vacant; or
  - e. is suspended or terminated,

the following shall occur:

  - f. ~~if~~ the Council has not appointed an Acting CEO, the Shire President shall appoint an interim Acting CEO, from the list specified in clause 5 having regard to the officer's experience and capacity, until the Council can appoint an ongoing Acting CEO in accordance with clause 10.
10. Where it is likely that a person will act as CEO under clause 9(f) for a period of more than ten (10 working days), a Special Council Meeting shall be convened as soon as possible, so that an ongoing acting appointment can be made.

### **Salary and conditions of Acting CEO**

11. Unless Council otherwise resolves, and the Acting CEO agrees, a person acting as CEO shall be remunerated pro rata at the following rates:
  - a. Up to 1 week – negotiated according to tasks and skill level required and only payable where substantive functions are required.
  - b. 1-2 weeks – 50% differential
  - c. 3-4 weeks – 70% differential
  - d. Over 4 weeks – 100% differential
12. Note – the differential being the difference between the officer's base hourly rate and the higher positions current base hourly rate. All standard allowances received by relevant employees does not change only the base hourly rate changes.

## Publication

In accordance with s5.39C(4) of the Act, the Shire must publish an up-to-date version of this policy on the local government's official website.

References	s5.39C <i>Local Government Act 1995</i>		
Related Procedures			
Date Adopted by Council	28/05/2021	Item No.	10.1.7
Review/Amendment Date	<a href="#">24/06/2022</a>	Item No	
Next Review	Annually		

## 1.8 Related Party Disclosures

Responsible Directorate	<del>Executive</del> Corporate Services
Responsible Officer	Chief Executive Officer
File Number	

### Objective

To ensure that the Shire of East Pilbara's ~~Annual F~~financial ~~S~~statements contain the disclosures necessary to draw attention to the possibility that its financial position may have been affected by the existence of related parties or by transactions, in line with the requirements of Australian Accounting Standard AASB 124 – Related Party Disclosures.

### Identification of related parties

AASB 124 provides that the Shire of East Pilbara ~~is will be~~ required to disclose in its Annual Financial ~~reports~~Statements, related party relationships, transactions and outstanding balances.

Related parties include a person who has significant influence over the reporting entity, a member of the key management personnel (KMP) of the entity, or a close family member of that person who may be expected to influence that person.

KMP are defined as persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly.

For the purposes of determining the application of the standard, the Shire of East Pilbara has identified the following persons as meeting the definition of *Related Party*:

- A ~~Councillorn Elected Member~~;
- Key management personnel being a person employed under section 5.36 of the *Local Government Act 1995* ("the Act") in the capacity of Chief Executive Officer, or a designated senior employee appointed under section 5.37 of the Act;
- Close members of the family of any person listed above, including that person's child, spouse or domestic partner, children of a spouse or domestic partner, dependents of that person or person's spouse or domestic partner;
- Entities that are controlled or jointly controlled by a ~~Councillorn Elected Member~~, KMP or their close family members. Entities include companies, trusts, joint ventures, partnerships and non-profit associations such as sporting clubs.

The Shire of East Pilbara ~~must will be required to~~ assess all transactions made with these persons or entities.

### Identification of related party transactions

A related party transaction is a transfer of resources, services or obligations between the Shire of East Pilbara (reporting entity) and the related party, regardless of whether a price is charged.

~~For the purposes of determining whether a related party transaction has occurred, the following transactions or provision of services are have been identified as being related party transactions, which must be disclosed by Related Parties meeting (including Councillors and KMP) this criteria:~~

- ~~• Paying rates;~~
- ~~• Fines;~~
- ~~• Use of Shire of East Pilbara owned facilities such as recreation centres, aquatic centres, libraries, parks ovals and other public open spaces (whether charged a fee or not);~~
- ~~• Attending council functions that are open to the public;~~
- Employee compensation whether it is for KMP or close family members of KMP;
- ~~• Application fees paid to the Shire of East Pilbara for licences, approvals or permits;~~
- Lease agreements for housing rental;
- Monetary and non-monetary transactions between the Shire of East Pilbara and any business or associated entity owned or controlled by the related party (including family) in exchange for goods and/or services provided to/by the Shire of East Pilbara;
- Sale or purchase of any motor vehicles, buildings or land owned by the Shire of East Pilbara, to a person identified above;
- Sale or purchase of any motor vehicles, buildings or land owned by a person identified above, to the Shire of East Pilbara;
- Loan arrangements;
- Contracts and agreements for construction, consultancy or services.

~~Some of the transactions listed above, occur on terms and conditions no different to those applying to the general public and have been provided in the course of delivering public service objectives. These transactions are those that an ordinary citizen would undertake with Council and are referred to as an Ordinary Citizen Transaction (OCT). Where the Shire of East Pilbara can determine that an OCT was provided at arm's length, and in similar terms and conditions to other members of the public and, that the nature of the transaction is immaterial, no disclosure in the annual financial report will be required.~~

### Disclosure requirements

~~For the purposes of determining relevant transactions, Elected Members and key management personnel as identified above, will be required to complete a Related Party Disclosures Declaration Form, through the ATTAIN system.~~

### Ordinary citizen transactions (OCT's)

~~Many transactions conducted with the Shire of East Pilbara occur on terms and conditions no different to those applying to the general public and have been provided in the course of delivering public service objectives. These transactions are those that an ordinary citizen would undertake with Council and are referred to as an Ordinary Citizen Transaction (OCT). Where the Shire of East Pilbara can determine that an OCT was provided at arm's length, and in similar terms and conditions to other members of the public and, that the nature of the transaction is immaterial, no disclosure in the annual financial report will be required.~~

~~In the opinion of Management and the Council, the following OCT's are provided on terms and conditions no different to those applying to the general public, and are unlikely to influence decisions affecting the Council's financial statements. As such, no disclosure is required in the Related Party Disclosures Declaration Form.~~

- Paying rates;
- Fines;
- Use of Shire of East Pilbara owned facilities such as recreation centres, aquatic centres, libraries, parks, ovals and other public open spaces;
- Attending Council functions that are open to the public;
- Application fees paid to the Shire of East Pilbara for licences, approvals or permits.

Where the services were not provided at arm's length and under the same terms and conditions applying to the general public, ~~Elected Members Councillors~~ and KMP will be required to make a ~~disclosure of that transaction declaration in the Related Party Disclosures Declaration Form.~~

### **All other transactions**

~~For all other transactions, Elected Members and KMP will be required to make a declaration in the Related Party Disclosures Declaration form.~~

### **Disclosure requirements**

For the purposes of determining relevant transactions, Elected Members Councillors and key management personnel as identified above, will be required to complete a Related Party Disclosures Declaration Form, through the ATTAIN system.

### **Frequency of disclosures**

Elected Members and KMP will be required to complete a Related Party Disclosures Declaration Form ~~annually for the preceding financial year on a six monthly basis~~, or when they leave the organisation, whichever comes earlier. Annual Related Party Disclosures must be lodged by 31 August each year for the preceding financial year.

### **Confidentiality**

All information contained in a disclosure return, will be treated in confidence. Generally, related party disclosures in the annual financial reports are reported in aggregate and as such, individuals are not specifically identified. Notwithstanding, management is required to exercise judgment in determining the level of detail to be disclosed based on the nature of a transaction or collective transactions and the materiality. Individuals may be specifically identified, if the disclosure requirements of AASB 124 requires.

### **Materiality**

Management will apply professional judgment to assess the materiality of transactions disclosed by related parties and their subsequent inclusion in the financial statements.

In assessing materiality, management will consider both the size and nature of the transaction, individually and collectively.

References	AASB 124 – Related Party Disclosures		
Related Procedures			
Date Adopted by Council	27/03/2020	Item No.	10.1.7
Review/Amendment Date	27 August 2021	Item No.	9.2.2
Review/Amendment Date	24 June 2022	Item No.	
Next Review	Annually		

## 10.1 Plant Replacement Policy

<b>Responsible Directorate</b>	Infrastructure Services
<b>Responsible Officer</b>	<del>Executive Manager</del> <u>Director</u> Infrastructure Services
<b>File Number</b>	TCH 2-7

### Objective

To outline Council's policy for the management of the minor and major plant and equipment, and the fleet of light, medium and heavy vehicles.

### Policy

The categories of plant and vehicles are established to recognise the different operational and replacement requirements of the items.

The purpose of a replacement policy is to ensure that the items of plant and vehicles utilised by Shire staff:

1. ~~meets~~ safe operational needs;
2. ~~minimises~~ the cost of maintenance and repairs; and
3. are replaced at the appropriate time to ~~minimise~~ net changeover costs.

The operation of plant and vehicles within the North-West of Western Australia incurs reduced service life when compared with the cooler and less harsh operating environment of the southern areas of the State.

The following table should be used as a guide for ~~sets out the preferred~~ replacement period of ~~the~~ various categories of plant and vehicles:

Group/Type	National Annual Benchmark Utilisation Engine Hrs/Km Travelled	<del>Optimum</del> Replacement Timing <u>Guide</u>	
		Years	KM/Hrs
Grader	1,000 Hrs	10	8,000 Hrs
Backhoe Loader	800 Hrs	7	5,000 Hrs
Loader	800 Hrs	8	8,000 Hrs

Skid Steer	700 Hrs	5	5,000 Hrs
Excavator (15tonne)	1,000 Hrs	10	8,000 Hrs
Excavator (8tonne)	800 Hrs	10	8,000 Hrs
Excavator (3.5tonne)	700 Hrs	8	5,000 Hrs
Heavy duty Truck (HR & HC)	35,000 Kms	8	500,000 Kms
Medium duty Truck (MR)	20,000 Kms	8	200,000 Kms
Light duty Truck (LR)	10,000 Kms	6	150,000 Kms
Rubber Tyred Roller	500 Hrs	10	5,000 Hrs
Vibrating Drum Roller	500 Hrs	8	5,000 Hrs
Mower Front Deck	500 Hrs	5	2,000 Hrs
Slasher Mower	500 Hrs	7	5,000 Hrs
Tractor (PTO Hrs)	800 Hrs	7	5,000 Hrs
Rear Lift Compactor	1,000Hrs	10	8,000 Hrs
Side Lift Compactor	25,000 Kms/1,700 Hrs	8	8,000 Hrs
Landfill compactor	1,000Hrs	10	8,000 Hrs
Landfill Wheel Loader	1,000Hrs	10	8,000 Hrs
Road Sweeper	*1,700 Hrs	8	8,000 Hrs
Car Park/Footpath Sweeper	*1,000 Hrs	8	5,000 Hrs
Wood chipper	800 Hrs	8	5,000 Hrs
Bus Mini	20,000 Kms	8	150,000 Kms

Cars & Utilities	20,000 Kms	5	120,000 Kms
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Best value for money will determine the optimum replacement period for all plant and vehicles.

A review of the rolling 5-year replacement program will be prepared and considered as part of the annual Budget.

References			
Related Procedures	Nil		
Date Adopted by Council	27 June 2003	Item No	9.1.3
Review/Amendment Date	5 May 2006	Item No	
Review/Amendment Date	22 November 2019	Item No	9.4.1
<u>Review/Amendment Date</u>	<u>24 June 2022</u>	<u>Item No</u>	
Next Review			



**12.2.5 INTENTION TO LEVY DIFFERENTIAL RATING 2022-2023 –  
CONSIDERATION OF SUBMISSIONS**

**Attachments:** [Appendix 1 EPS Submission Re Rate Increase 7 June 2022](#)  
[Appendix 2 Differential Rates Submission 2022 East Pilbara](#)  
[Appendix 3 Differential Rates Supplementary Submissions](#)

**Responsible Officer:** Steven Harding  
Chief Executive Officer

**Author:** Steve Leeson  
Director Corporate Services

**Proposed Meeting Date:** 24 June 2022

**Location/Address:** N/A

**Name of Applicant:** N/A

**Author Disclosure of Interest:** Nil

**COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION**

(Resolution No: 2022/71)

**Moved:** Cr Baer

**Seconded:** Cr McWhirter-Brooks

**That Council receives the report.**

**CARRIED  
RECORD OF VOTE 10/0**

(Cr Grace attending remotely was offline at time of vote)

**For:** Shire President, Deputy Shire President, Councillors Anick, Landy, Lockyer, Baer, Coppin, Mortimer, Grace, Smith and Kular

**Against:** Nil

Note additional submissions were received between the publication of the Agenda and the closing date for submissions. These are attached as **Appendix 3** to these Minutes.

**REPORT PURPOSE**

For Council to consider the submissions received in response to providing local public notice and advertising the proposed differential rating model intended for the 2022-2023 financial year.

**BACKGROUND**

Section 6.2 of the *Local Government Act 1995* (“the Act”) requires each local government to prepare and adopt a budget for the Municipal Fund to 30 June the following year.

Council typically adopts the Shire of East Pilbara (“the Shire”) annually in July. A required component of the setting the budget is the consideration of rate revenue for the year to meet the estimate of the budget deficiency. At the Special Council Meeting of 18 May 2022 it was resolved to continue with differential rating in accordance with section 6.36 of the Act as well as to continue with the Rating Strategy and three year time frame to achieve an operating surplus and rating parity with other Pilbara local governments.

Notice of intention to levy differential rates was placed on all Shire website and notice boards on Friday, 20 May 2022 and advertised in the *Western Australian* newspaper on Friday, 27 May 2022 and in the *Northwest Telegraph* on Wednesday, 1 June 2022. In accordance with Department of Local Government Sport and Cultural Industries (DLGSCI) guidelines, being fewer than 30 ratepayers within the Transient Workers Accommodation (TWA) rating category, all ratepayers were notified by registered post and invited to make a submission.

Council is required to consider all submissions prior to adopting the annual budget.

The proposed differential rating is as follows, though subject to reworking due to the recent revaluation:

Rate Category	Rate in the Dollar charge	Minimum rate charge 2022-2023	Rate in the Dollar charge	Minimum rate charge 2021-2022
GRV Residential	\$0.095981	\$1,000	\$0.076785	\$715
<b>GRV Non-Residential</b>	\$0.065713	\$1,200	\$0.052570	\$813
<b>GRV Transient Workforce Accommodation</b>	\$0.131426	\$1,200	\$0.105140	-
UV Pastoral / Special Lease	\$0.165000	\$1,200	\$0.141450	\$358
UV Mining / Other	\$0.330000	\$1,200	\$0.282900	\$813
UV Mining Prospecting	\$0.282900	\$715	\$0.282900	\$715

## COMMENTS/OPTIONS/DISCUSSIONS

At the time of drafting this report, two (2) submissions had been received from:

- Pilbara Prospectors Association; and
- McMahon Mining Title Services.

These are included as **Appendices 1 and 2** to the report.

Pilbara Prospectors Association's submission requested consideration of:

1. A concession be made for small (M/L) tenement holders of say 50Ha or less that the rate be the same as UV Prospecting.

Comment: As addressed by Councillors attending their meeting, all ratepayers in a particular category need to be treated identically.

2. Consideration be given to retaining the minimum for UV Mining at \$715 as with UV Prospecting. This could benefit small tenement holders and would have minimum impact on Shire revenue as the majority of tenement holders and particularly the large mining companies are significantly above the minimum rate.

Comment: To reduce the minimum charge across the UV Mining / Other category, would increase the rating burden upon other categories. UV Mining / Other is considered an income producing land use.

Pilbara Prospectors Association's submission requested that all government fees are set so as to reduce the cost of doing business in the State.

## STATUTORY IMPLICATIONS/REQUIREMENTS

6.36. Local government to give notice of certain rates

(1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.

(4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.

## POLICY IMPLICATIONS

Rating Strategy 2021-2026

## STRATEGIC COMMUNITY PLAN

### 5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

## RISK MANAGEMENT CONSIDERATIONS

Reputational - Low

## FINANCIAL IMPLICATIONS

There are no current resources allocated, will need to be considered as part of next budgetary process.

**VOTING REQUIREMENTS**

Simple Majority.

To the CEO,  
Shire of East Pilbara,  
PMB 22,  
Newman, WA, 6753.

7<sup>th</sup> June, 2022

Dear Sir,

**RE: Submission on Proposed EPS Differential Rates for 2022/23**

At a Special General Meeting of the Pilbara Prospectors Association on Sunday 5<sup>th</sup> June, it was resolved to make a submission on the proposed rate structure for 22/23.

The Association would like to extend their thanks to Councillors Wendy McWhirter-Brooks and Lang Coppin, who attended on behalf of the Shire Council. Their input and consideration was greatly appreciated by all members.

The Association expressed their gratitude to the Council for incorporation of the new category of UV Prospecting which will provide much needed relief for small scale prospecting activities.

Unfortunately, with the proposed increase of approximately 16.5% in the rate for UV Mining, the increase of the minimum rate from 715 to 1200 and a revaluation by the Valuer General which has averaged 6% in recent years will effectively increase rates by nearly 22%. This is a huge burden for small tenement (M/L) holders after an increase of approximately 57% last financial year.

It was pointed out by Councillors present that Shire costs had increased considerably in recent times and there was a lot of development proposals on the agenda for the coming year. The members present acknowledged that this is a reality. Our concern is however, that much of these costs and improvements benefit larger companies which are making record profits. It is appreciated, therefore, that the mining sector should bear the brunt of these additional costs and expenditure, however we believe small operators who are making little or no profit should not have to make disproportionately high contributions to the public purse.

A number of options were tabled and discussed with the Councillors present. An option to approach the Minister for Mines was in hindsight not pursued, despite generous assistance being offered by Councillor McWhirter-Brooks, as it was considered highly unlikely that any material benefit could or would be achieved.

Other options, which we respectfully wish to propose for Council consideration are:-

1. A concession be made for small (M/L) tenement holders of say 50Ha or less that the rate be the same as UV Prospecting.

The point was made by Councillors present that this is unlikely as all ratepayers in a particular category need to be treated identically.

Whilst this is appreciated by PPA members we request that this approach be considered within LG Act regulations and guidelines to see if some relief can be achieved.

2. Alternatively, we request consideration be given to retaining the minimum for UV Mining at \$715 as with UV Prospecting. This could benefit small tenement holders and would have minimum impact on Shire revenue as the majority of tenement holders and particularly the large mining companies are significantly above the minimum rate.

It would be gratefully appreciated if Council could give the above two options their earnest consideration as the effect of another large increase in rates will be severely detrimental to most of our members and small operators in general.

Yours sincerely,

Philip Nowland,

Secretary,

Pilbara Prospector's Association

14 June 2022

Mr Steven Harding  
Chief Executive Officer  
Shire of East Pilbara  
PMB 22  
NEWMAN WA 6753

By email: admin@eastpilbara.wa.gov.au

**SUBMISSION - DIFFERENTIAL RATING 2022-2023**

Thank you for the opportunity to make a submission regarding the proposed rates for 2022-23.

We note that valuations provided by the Valuer General are used in calculating mining tenement rates, and these valuations are based on the rent imposed by the Department of Mines, Industry Regulation and Safety. Any increases in the rent therefore result in an increase in valuations and in turn an automatic increase in rates.

Effective from 1 July 2021, the Department increased the rent rate for exploration licences by 3.54% prospecting licences by 10% and mining leases by 10%. With the Shire proposing an increase in the rates in the dollar for 2022-23 from 0.2829 to 0.33, a significant increase in the actual rates levied will occur as illustrated in the table below.

		2021/22 RID	0.2829	2022/23 Proposed RID	0.2829
				2022/23 Proposed RID	0.33
	2021 Rates	2022 Rates - no change in RID	Percentage increase in rates - no change in RID	2022 Rates - proposed increase to RID	Percentage increase in rates - proposed increase to RID
P (200Ha)	\$848.70	\$933.57	10%	\$933.57	10.0%
E (10sbk)	\$997.22	\$1,032.59	4%	\$1,204.50	20.8%
M (100Ha)	\$2,829.00	\$3,111.90	10%	\$3,630.00	28.3%

The exploration and mining industry is one of the most significant contributors to the State's economy. It has played an integral role in the development and enduring strength of this State, creating jobs and opportunities across the State but particularly in remote and regional parts of Australia. The industry is undoubtedly critical to the continued economic recovery of the State and country which has been severely impacted by the COVID-19 crisis. While the resources sector is slowly recovering, it continues to be constrained by the ongoing labour, supply and capital shortages stemming from the pandemic and recent world events.

To support the continued contributions made by the resources sector to the State economy it is critical that all government fees are set so as to reduce the cost of doing business in the State in the face of ever increasing international competition wherever possible, and increase and incentivise investment in local exploration to discover vital new resources which benefit the whole of the State.

I would be happy to discuss this matter further on (08) 6467 7997.

Yours faithfully,



Shannon McMahon  
Director  
McMahon Mining Title Services



Shire of **EAST**  
**Pilbara**  
AUSTRALIA'S LARGEST SHIRE

PMB 22 Newman  
Western Australia 6753

**To: Councilors**  
**CC: Executive**  
**From: Steve Leeson**  
**Subject: Notice of Intention to Levy Differential Rating 2022-2023  
(Further Submissions Received)**  
**Date: 21 June 2022**

---

Dear Shire President, Deputy and Councilors

Following Monday's closing date for submissions on the Shire's Notice of Intention to Levy Differential Rating 2022-2023, please find 2 further submissions received, being:

- (3). Olivia Carstens: Divisional secretary – Yandicoogina Operations, Rio Tinto
- (4). John Young: Ratepayer, Shire of East Pilbara

Responses to these are included.

Council consideration of all 4 submissions is on the June OCM agenda.

Thankyou.

Steve Leeson

Director Corporate Services

0427 698 857



Submission 3

The screenshot shows the Outlook interface. At the top, there is a blue ribbon with tabs for 'File', 'Message', 'Add-ins', and 'Nitro Pro'. Below the ribbon is a toolbar with various icons for actions like 'Delete', 'Reply', 'Forward', 'Quick Steps', 'Move', 'Tags', 'Editing', 'Zoom', 'Send to OneNote', and 'Viva Insights'. The main content area shows an email header with a profile picture of Joanne Dimov, the name 'Joanne Dimov', and the subject 'FW: Notice of Intention to Levy Differential Rates'. Below the header, it says 'To Steve Leeson' and 'You forwarded this message on 6/21/2022 11:04 AM.'

To whom it may concern,

We have just received the Notice of Intention to Levy Differential Rates letter today, which is also the date this is due to have replied by.

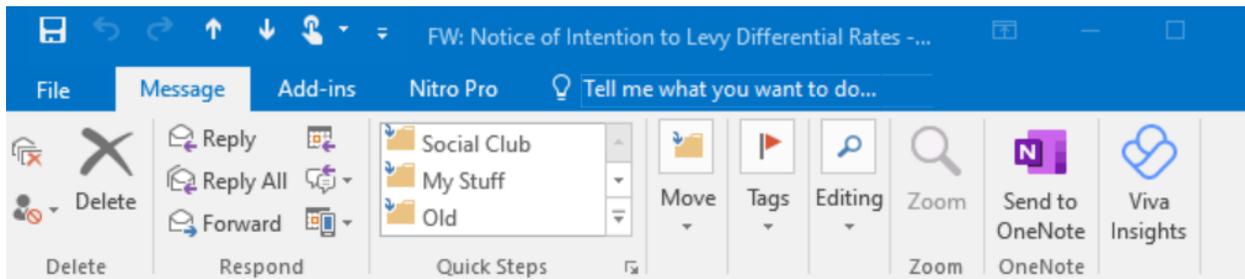
We are querying the reasoning behind the increase in the rate, given that we don't receive service from the Shire of East Pilbara. On a side note, I notice that on the letter it mentioned 2021-2022 twice, however I understand the latter period mentioned should be 2022-2023.

Look forward to your response.

Kind Regards,

**Olivia Carstens**  
**Divisional secretary – Yandicoogina Operations**

## Submission 3 Acknowledgement and Response



Tue 6/21/2022 11:04 AM

Steve Leeson

FW: Notice of Intention to Levy Differential Rates

To  Olivia.Carstens@riotinto.com

Cc  Joanne Dimov

Thank you for taking the time to make a submission following the Shire of East Pilbara's notice of intention to levy differential rating 2022-2023.

Public notice was also given via website, social media channels, Western Australian and North West Telegraph newspapers.

Rates are levied across all landowners within the Shire. This funds the large number of services required to support the local communities, landowners and businesses, including transport infrastructure and regulatory services as examples.

The rates are indicative based upon budget forecasts considered necessary to fund Shire operations and meet known cost increases.

Submissions are being considered by Council at the 24<sup>th</sup> June 2022 meeting.

Thank you,

Steve

**Steve Leeson**

Director Corporate Services

Shire of East Pilbara

LB Hatline @ DLGSR.WA.GOV.AU  
ADMIN@EASTPILBARA.WA.GOV.AU  
SUBMISSION .. DIFFERENTIAL RATING 2022 - 2023

EAST PILBARA SHIRE COUNCIL HAS BEEN USING DIFFERENTIAL RATING COMBINED WITH CONCESSIONS FOR THE PAST THREE YEARS AND INTENDS TO FOR THIS YEAR 2022 2023. THIS STRATEGY HAS RESULTED IN A VERY DOUBTFUL APPLICATION OF DIFFERENTIAL RATING.

THE REQUIREMENTS OF DIFFERENTIAL RATING HAVE BEEN COMPROMISED FOR THE PAST THREE YEARS BY THE USE OF HIGHLY DOUBTFUL CONCESSIONS. FROM EVERY RATEPAYER PAYING THEIR SHARE OF RATES OBJECTIVITY, BASIS OF RATING, FAIRNESS EQUITY, TRANSPARENCY, THE 100 PERCENT BETWEEN LOWER AND HIGHER RATE HAVE NOT BEEN CHARGED WHICH IS A PARAMETER OF DIFFERENTIAL RATING TO BE COMPLIED WITH OR MINISTERIAL APPROVAL IS A REQUIREMENT.

EPSC MEETING 18<sup>TH</sup> MAY 2022 MINISTERIAL APPROVAL AND CONCESSIONS

PAGE 13 IT IS STATED THEY ARE NOT GOING TO SEEK MINISTERIAL APPROVAL BECAUSE OTHER APPLICATIONS BY OTHER SHIRES HAVE NOT BEEN SUCCESSFUL AND WILL CONTINUE WITH CONCESSIONS ALSO STATED TO REDUCE THE AMOUNT OF RATES THAT OTHERWISE BE PAYABLE COULD BE CONSIDERED A DELIBERATE ACT TO AVERT THE ACT. CALL IT AN ACT TO AVERT, MANIPULATION OR WHATEVER THE FACT REMAINS THAT EPSC HAS FOR FOUR YEARS KEPT PASTORAL RATES AT AN AVERAGE AROUND 310,000. SEE ATTACHED TABLE. THIS DESPITE THE FACT OF RISING RATES IN DOLLAR, REVALUATION, SUCCESSFUL APPEAL AUDITOR GENERAL.

THEY HAVE DONE SO BY CONCESSIONS USING VERY SUSPECT REASONING TRIENNIAL RATING AND LACK OF SHIRE SERVICES AND INFRASTRUCTURE UTILIZED BY PASTORAL. EPSC HAS A ROAD NETWORK OF 3000 KILOMETRES WHICH SERVICES THE 48 PASTORAL LEASES WHICH ARE OVER AN AREA OF FIVE AND A HALF MILLION HECTARES. I HAVE BEEN A COUNCILLOR AND CONTRACTOR EMPLOYED BY EPSC TO WORK ON THEIR ROAD NETWORK AND HAVE FIRST HAND KNOWLEDGE OF EPSC SERVICE TO PASTORAL. THEY DO CONSTRUCTION UPGRADES, GRADE AND MAINTAIN ROADS TO HOMESTEAD GATE, GRADE AIRSTRIPS, REPAIR FLOOD DAMAGE DIG RUBBISH PITS IF REQUIRED AND EQUIPMENT IS AVAILABLE. ALL THIS IS DONE VERY EFFICIENTLY BY EPSC. THIS VAST ROAD NETWORK IS KEPT TO A HIGH STANDARD AND ENABLES PASTORALISTS TO TRANSPORT CATTLE AND GOODS EFFICIENTLY. NO THEY DON'T USE THE POOL OR GYM BUT OTHER RATEPAYERS THAT DO PAY TO DO SO ON TOP OF THEIR RATES.

THE AUDITOR GENERAL TRIENNIAL RATING THAT'S THE SYSTEM. THE RIGHT TO OBJECT. PASTORAL OBJECT EVERY RATE RISE EVEN THOUGH THEY PAY A PITTANCE FOR LEASING PASTORAL LEASES.

IN 2004 ALLANAH MCTEIRNAN WAS MINISTER WHEN PASTORAL RENT WAS RAISED IT WAS REVEALED EVEN WITH THE RENTAL INCREASE THERE WAS A SHORTFALL OF ONE MILLION PLUS TO ADMINISTER THE PASTORAL INDUSTRY. SHE ALSO SAID THE TAXPAYERS SHOULD NOT HAVE TO SUBSIDIZE THE INDUSTRY. NOTHING HAS CHANGED EVERY ASSESSMENT RESULTS IN OUTCRY.

WITH EPSC COUNCILLORS USING THIS HIGHLY DOUBTFUL COMPROMISED DIFFERENTIAL RATING AND MORE DOUBTFUL CONCESSIONS THEY ARE USING MINING UV TO SUBSIDISE PASTORAL UV.

MINING UV 21 22 RATE INCREASE 70% 22 23 PROPOSED INCREASE 15%

PASTORAL UV RATE CONCESSION 62% ...22 23 PROPOSED CONCESSION 30%

JOHN YOUNG 0429889974

EAST PILBARA SHIRE COUNCIL PASTORAL RATES 2018 2022

2018 2019 BUDGET

RATE IN DOLLAR 6 CENTS

UV PASTORAL RATEABLE VALUE \$5,383,213,00

TOTAL REVENUE ACTUAL \$327,805,00 NO CONCESSIONS

2019 2020 BUDGET

RATE IN DOLLAR 8.5900 CENTS

UV PASTORAL RATEABLE VALUE \$5,383,213,00

TOTAL REVENUE \$446,073 ACTUAL REVENUE \$313,759,00

CONCESSION APPROX \$133,000

2020 2021 BUDGET

RATE IN DOLLAR 8.5900 CENTS

UV PASTORAL RATEABLE VALUE \$8,282,212

TOTAL REVENUE \$711,442

ACTUAL REVENUE \$320,356

CONCESSION \$391,086

2021 2022 BUDGET

RATE IN DOLLAR 14.145

UV PASTORAL RATEABLE VALUE \$6,221,180

TOTAL REVENUE \$879,986

*ACTUAL 327,239*

*CONCESSION 552,647*

## Submission 4 Acknowledgment and Response

Phone call conversation notes

21/06/2022

Caller – Steve Leeson

To – Mr John Young

Discussion Points *\*Being my own recollection of the conversation*

- Thanked Mr Young for taking the time towards making a submission
- Informed towards the Shire Rating Strategy 2021-2026 objectives, primarily to address operating deficit through increased rating revenue. Also, the current initiative commencing 2022-23 to cease concessions practice by 2023-34
- Mr Young raised displeasure with rural concession practices, being inconsistent with Local Government Act parameters (Can effectively be outside of the no more than double principal from one rating category to another). Also challenged why the Shire not addressed this previously and told of situations previously whilst on Council. Advised I shared the same views as explained to current Council and the intended approach seeks to address this specifically, phasing in the new approach over 2 years.
- Mr Young challenged why not removing in full immediately, as in his opinion should have never existed for and he argued against previously. I advised a planned and intended approach is current. Responded with 50% planned reduction of concessions is the planned approach for 2022-2023 towards no longer having this practice for the 2023-2024 financial year.
- Mr Young raised displeasure with parity as a driver towards rating increases. Saying each local government has its own unique considerations (ports, rural roads etc). And also targeting mining to do so and not having the pastoral category contribute fairly. Advised that increased rating addresses the operating budget deficit so to meet prescribed financial ratios. Agreed the introduction of Transient Worker Accommodation (TWA) was both for parity as is a common practice within the Pilbara region. Advised the planned reduction in concessions does mean the rural rating category would share a greater rating burden, though this category is smaller compared to other rating land use types and would likely remain as such.
- Mr Young raised some rural land use properties operating both tourism and mining support services. He mentioned the expansion in the Pardoo camping / caravan recently approved by Council. I advised that leasing arrangements and compliance are a State of Western Australia departmental matter. The Shire can only rate as defined. Other Pilbara local governments do consider pastoral tourism separately and is already under current planned 2023-2024 rating strategy consideration, like vacant land.

In summary, in my opinion and as stated to Mr Young, that I believed we both share similar views, though timing to address seems our difference. Resourcing and priorities are considered towards addressing.

*Cr Landy declared an Impartiality interest in this item and will consider the matter on its merits and vote accordingly.*

## 12.3 DIRECTOR COMMUNITY SERVICES

### 12.3.1 MARTU NULLAGINE YOUTH FESTIVAL SPONSORSHIP

**Attachments:** [Appendix 1 Martu Youth Festival Promotional Poster](#)

**Responsible Officer:** Steven Harding  
Chief Executive Officer

**Author:** Eric Plet  
Director Community Services

**Proposed Meeting Date:** 24 June 2022

**Location/Address:** N/A

**Name of Applicant:** N/A

**Author Disclosure of Interest:** Nil

#### COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2022/72)

**Moved:** Cr Smith

**Seconded:** Cr Lockyer

**That Council:**

1. endorses and supports the sponsorship of \$14,000 towards the Martu Youth Festival July 2022; and
2. pursuant to s.6.12(1)(b) of the *Local Government Act 1995*, authorises fee waivers for Ngurra Kujungka to the value of \$7,850.

**CARRIED  
RECORD OF VOTE 10/0**

(Cr Mortimer attending remotely was offline at time of vote)

**For:** Shire President, Deputy Shire President, Councillors Anick, Landy, Lockyer, Baer, Coppin, Mortimer, Grace, Smith and Kalur

**Against:** Nil

*Cr Anick left the Chamber at 12.24 pm and returned at 12.25 pm.*

## **REPORT PURPOSE**

To seek Council's in kind and financial support for the Martu Youth Festival July 2022 in Nullagine.

## **BACKGROUND**

Ngurra Kujungka Inc., (NK) is the Western Desert community driven sport and recreation organisation which delivers programs with and for Martu communities.

It is directed by a board of Martu men and women members representing each community of the Western Desert in the East Pilbara region. One of the programs delivered by NK is the Martu July school holiday program incorporating the Martu Youth Festival (MYF). The festival incorporates sports and healthy activities for children and young people who will travel long distances to come and play football and softball with each other. Hosting the festival is shared amongst the desert communities each year.

A Memorandum of Understanding was developed between the two parties in May 2021, which is broad in nature and will be revised after the festival to better reflect a partnership between the Shire of East Pilbara and NK in delivering youth activities across the Shire. Future financial and in kind support can be in the form of a new sponsorship application similarly to other sponsorships provided to other community organisations by the Shire once the guidelines have been reviewed.

## **COMMENTS/OPTIONS/DISCUSSIONS**

The Shire of East Pilbara provided in-kind support to NK for the July 2021 festival and a request has been received from NK for this year's festival, for a contribution to the total value of \$21,850. The breakdown of the in-kind and cash value contribution is as follows:

- \$7,700 – In kind contribution towards the hire of Gallop Hall in Nullagine (fee waiving);
- \$150 – In kind contribution towards the Shire food and event permits (fee waiving);
- \$9,500 – Cash payment to Cleanaway to empty bins once a day during the festival; and
- \$4,500 – Cash Payment to Cleanaway to empty Nullagine public toilet blocks.

Shire Officers will also coordinate and the Festival's Colour Run.

The Martu Youth Festival is scheduled to take place once again, in and around the town of Nullagine during the school holidays between Sunday, 10 July 2022 6:00pm and Friday, 15 July 2022, 4:00pm. This year's event is expected to bring around eight hundred people, including many young people into and around Nullagine.

The Director of Community Services together with the Acting Manager of Community Services attended a planning meeting in Nullagine on Friday, 20 May 2022 to discuss the youth festival for 2022. A number of other stakeholders were present including Martu NK Council members, Nullagine WA Police officers, Shire depot staff, Novo Resources, the local nurse and others to help coordinate the event in July.

This annual NK event provides the following benefits:

- Benefits to the Martu communities of the Western Desert through participation in sport, employment of Martu recreation Officers and sports talent opportunities for the youth with elite organisation like West Coast Eagles, Softball WA and Swan Districts Football Club.
- Brand exposure and positive public recognition benefits to the Shire of East Pilbara.
- Positively increase awareness and raise the profile of the Shire of East Pilbara.
- The MYF is a family friendly, smoke, alcohol and drug free event focused on the Martu youth not available anywhere else.
- NK will ensure acknowledgement to the Shire of East Pilbara during the event and in any Ngurra Kujungka publications or publicity that arise as a result of this event.
- The event is a much broader collaboration project with Shire officers in providing youth activities in Nullagine and Marble Bar as part of its Place management approach.

One of NK's broad objectives is to promote and facilitate safe and healthy Martu communities through our programs and events.

NK Strategies include supporting healthy and safe lifestyle choices e.g. make Smoking History and Go 2 & 5 fruit and vegetables. NK has strong funding support from WA Healthway.

Should Council support the Festival with in-kind contributions in the form of fee waivers to the combined value of \$7,850, a decision of Council is required to authorise, as the amount exceeds the threshold available under delegated authority.

### **STATUTORY IMPLICATIONS/REQUIREMENTS**

There are no known statutory implications.

### **POLICY IMPLICATION**

Support of the event is consistent with previous decisions of Council.

### **STRATEGIC COMMUNITY PLAN**

S2 Build a vibrant community

S2.1 Facilitate community connectedness and inclusion

S2.5 Provide facilities, services, and programs that provide opportunities for participation in sport, recreation and fitness.

S2.6 Support local sporting clubs and community organisations to grow their capacity to increase healthy activity and cohesion.

S3 Advocate and partner to improve access to services

S3.1 Facilitate services for families and children, youth and aged

S3.2 Continue to develop or advocate for new services or programs to meet unmet needs

### **RISK MANAGEMENT CONSIDERATIONS**

Reputational - Low



**FINANCIAL IMPLICATIONS**

The Youth Festival will be held in the 2022/23 financial year (July School holidays), and costs associated with the festival will be coming from the 2021-2022 youth budget account:

- GL – YN0019 \$14,000 (cash contribution).

**VOTING REQUIREMENTS**

Simple Majority

# MARTU YOUTH FESTIVAL

Ngurra  
Kujungka

*A celebration of Martu sports,  
music and culture!*

## Nullagine Sun. 10 - Fri. 15 July

Join us for the opening concert in Nullagine on Sunday the 10th followed by 5 days of community fun featuring:

- ★ Football & softball competitions ★
- ★ Boyd Stokes, Martu musicians & cultural performances ★
- ★ West Coast Eagles, Swan Districts Football Club & Softball WA ★

Ngurra Kujungka will provide assistance for those travelling independently on their own. WDLAC have generously arranged buses from Kunawarritji, Punmu, Jigalong and Newman

Contact Demi Okely or Nixon Hamlet mob: 0427 838 838

email: [demi.okely@ngurrakujungka.com](mailto:demi.okely@ngurrakujungka.com) / [nixon.hamlet@ngurrakujungka.com](mailto:nixon.hamlet@ngurrakujungka.com)

### Festival tips:

1. If you require medication, please remember to bring it with you.
2. Wash your hands often with soap and water or hand sanitiser provided by NK before/after eating, after the toilet, after coughing or sneezing.

**Out of respect for our sponsors and better health for everyone in our communities, there must be no smoking, alcohol or drugs at the Festival. Don't be caught out!**

Sponsors & partners:



**13 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

No items presented for this meeting.

**14 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

No items presented for this meeting.

**15 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL**

No items presented for this meeting.

**16 CONFIDENTIAL MATTERS BEHIND CLOSED DOORS**

No confidential items were presented for this meeting.

**17 DATE OF NEXT MEETING**

**22 July 2022** in Newman Council Chambers.

**18 CLOSURE**

The Ordinary Meeting of Shire of East Pilbara Council on 24 June 2022 was declared closed by the Presiding Member at 12.29pm, Councillors and Staff were thanked for their attendance.