

**SHIRE OF EAST PILBARA**

These minutes were confirmed by the council  
as a true and accurate record at the ordinary  
council meeting held on 27 / 7 / 2023  
*committee*



**SHIRE OF EAST PILBARA**

**MINUTES**

**ORDINARY COMMITTEE MEETING**

**NOTICE IS HEREBY GIVEN** that an Ordinary  
Meeting of the **AIRPORT ADVISORY COMMITTEE** held  
in Council Chambers, Newman, at 4.30pm on Thursday, 23 February 2023.



**Steven Harding**  
**CHIEF EXECUTIVE OFFICER**



# DISCLAIMER

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Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that person's or legal entity's own risk.

In particular and without derogating any planning application or application of a licence, any statement or intimation of approval made by any member or Officer of the Shire of East Pilbara during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of East Pilbara.

The Shire of East Pilbara warns that anyone who has any application lodged with the Shire of East Pilbara must obtain and should only rely on

## WRITTEN CONFIRMATION

of the outcome of the application and any conditions attaching to the decision made by the Shire of East Pilbara in respect of the application.

Signed: \_\_\_\_\_  
Steven Harding  
Chief Executive Officer

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## **1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President and Presiding Member declared the Shire of East Pilbara Airport Advisory Committee Meeting of 23 February 2023 open at 4.30pm in the Council Chambers, Newman Administration Centre.

The Presiding Member acknowledged the Nyiyaparli and Martu peoples as the traditional owners of the land and paid respects to Elders, both past, present and emerging.

All present were requested to turn off and refrain from using their mobile phones for the duration of the meeting. Tablets and laptops are permitted for the purpose of accessing agenda items.

All present were also advised that the meeting was being audio recorded and Committee Members should refrain from making any defamatory statements.

## **2 ATTENDANCE BY ELECTRONIC MEANS**

A request to attend the meeting via a virtual platform have been received from:

- **Cr Wendy McWhirter-Brooks**

which was approved by the Shire President in accordance with regulation 14C of the *Local Government (Administration) Regulations 1996*.

## **3 RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE**

### **3.1 ATTENDANCE**

#### Councillors

Cr Anthony Middleton	Shire President (Presiding Member)
Cr Wendy McWhirter-Brooks	Deputy Shire President (Attending Remotely)
Cr David Kular	Councillor

#### Officers

Steven Harding	Chief Executive Officer
Steve Leeson	Director Corporate Services
Vic Etherington	Director Aviation and Regulatory Services
Joshua Brown	Manager Governance, Risk and Procurement

### 3.2 APOLOGIES

Councillor Apologies

Cr Langtree Coppin OAM

Officer Apologies

Nil

### 3.3 LEAVE OF ABSENCE

Nil

## 4 DISCLOSURES OF INTEREST

**Cr Wendy McWhirter-Brooks** declared proximity and financial interests in the below item on the Confidential Agenda of the Airport Advisory Committee Meeting held on 23 February 2023:

#### 7.1.2 Marble Bar Airport Update

Pursuant to section of 5.60A of the *Local Government Act 1995*, the nature of the interest is **Proximity and Financial:**

**Proximity Interest - Owns property neighbouring the Marble Bar Airport.**

**Financial Interest - Closely associated person – Partner is a Sub Contractor to the Contractor engaged to upgrade the Marble Bar Airport.**

Cr McWhirter-Brooks will disconnect remotely and take no part in the discussion and consideration of this item.

**5 CONFIRMATION OF MINUTES OF PREVIOUS COMMITTEE MEETING**

**5.1 CONFIRMATION OF MINUTES**

[Ordinary Minutes 21 July 2022 - Airport Advisory Committee](#)  
[Confidential Minutes 21 July 2022 - Airport Advisory Committee](#)

**COMMITTEE DECISION**

**Moved:** Cr McWhirter-Brooks

**Seconded:** Cr Kular

**That the Ordinary and Confidential Minutes of the Airport Advisory Committee held on 21 July 2022 as circulated be confirmed true and correct recordings of proceedings.**

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 3/0**

**For:** Shire President, Deputy Shire President, Councillor Kular

**Against:** Nil

**6 OFFICER'S REPORTS**

No Ordinary Officers Reports were received for this meeting.

**7 CONFIDENTIAL MATTERS BEHIND CLOSED DOORS**

**COMMITTEE DECISION**

**Moved:** Cr Kular

**Seconded:** Cr McWhirter-Brooks

**That the meeting be closed to the public in accordance with section 5.23{2} of the *Local Government Act 1995* to consider items; 15.2.1 to 15.1.4 and 15.2.1 to 15.2.3 behind closed doors at 11.26am.**

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 3/0**

**For:** Shire President, Deputy Shire President, Councillor Kular

**Against:** Nil

*Councillor McWhirter-Brooks who wase approved to attend the meeting by electronic means, declared that she will maintain confidentiality during the closed part of the meeting in accordance with the regulation.*

## 7.1 GENERAL

### 7.1.1 NEWMAN AIRPORT UPDATE

**Responsible Officer:** Steven Harding  
Chief Executive Officer

**Author:** Vic Etherington  
Director Aviation and Regulatory Services

**Author Disclosure of Interest:** Nil

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## REASONS FOR CONFIDENTIALITY

That in accordance with section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (e) A matter that if disclosed would reveal, trade secrets, information of commercial value, information about the business, professional, commercial or financial affairs of a person.

### COMMITTEE DECISION / OFFICER'S RECOMMENDATION

**Moved:** Cr Kular

**Seconded:** Cr McWhirter-Brooks

**That the Committee:**

1. Notes the report; and
2. Endorses the Pay as You Go option as the preferred approach to the collection of car parking fees at Newman Airport.

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 3/0**

**For:** Shire President, Deputy Shire President, Councillor Kular

**Against:** Nil

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*Cr McWhirter Brooks having declared an interest in Item, 7.1.2 disconnected remotely at 4.38pm and reconnected at 4.41pm*

### 7.1.2 MARBLE BAR AIRPORT UPDATE

**Responsible Officer:** Steven Harding  
Chief Executive Officer

**Author:** Vic Etherington  
Director Aviation and Regulatory Services

**Location/Address:** Marble Bar Airport

**Name of Applicant:** N/A

**Author Disclosure of Interest:** Nil

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- (e) A matter that if disclosed would reveal, trade secrets, information of commercial value, information about the business, professional, commercial or financial affairs of a person.

### COMMITTEE DECISION / OFFICERS RECOMMENDATION

**Moved:** Cr Kular  
**Seconded:** Cr Middleton

**That the Committee notes the report.**

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 2/0**

**For:** Shire President and Councillor Kular

**Against:** Nil



**COMMITTEE DECISION**

**Moved:** Cr Kular

**Seconded:** Cr McWhirter-Brooks

**That the meeting return to Open Committee in accordance with section 5.23(2) of the *Local Government Act 1995*.**

**CARRIED UNANIMOUSLY  
RECORD OF VOTE 3/0**

**For:** Shire President, Deputy Shire President, Councillor Kular

**Against:** Nil

**8 GENERAL BUSINESS**

No general business items were raised at this meeting.

**9 DATE OF NEXT MEETING**

27 July 2023

**10 CLOSURE**

The Presiding Member declared the Shire of East Pilbara Airport Advisory Committee Meeting of 23 February 2023 closed at 4.42pm and thanked Committee Members and staff for their attendance.