

**Unconfirmed copy of Minutes of
Meeting held on 22 October 2021
subject to confirmation at meeting to
be held on 19 November 2021**



EAST PILBARA SHIRE COUNCIL

MINUTES

ORDINARY COUNCIL MEETING

NOTICE IS HEREBY GIVEN that an
ORDINARY Meeting of the Council was held,
in Council Chambers, Newman,
12:30PM, FRIDAY, 22 OCTOBER 2021.

**Steven Harding
CHIEF EXECUTIVE OFFICER**



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of East Pilbara for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of East Pilbara disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that person's or legal entity's own risk.

In particular and without derogating any planning application or application of a licence, any statement or intimation of approval made by any member or Officer of the Shire of East Pilbara during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of East Pilbara.

The Shire of East Pilbara warns that anyone who has any application lodged with the Shire of East Pilbara must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application and any conditions attaching to the decision made by the Shire of East Pilbara in respect of the application.

Signed: _____
Steven Harding
Chief Executive Officer

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President (Presiding Member) declared the meeting open at 1.23pm and welcomed the newly elected and returning Councillors and Staff and acknowledged the Nyamal People, Nyiyaparli and Martu peoples being the traditional custodians of the lands across which we all meet.

We also pay our respects to Elders, both past, present and emerging.

2 RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

2.1 ATTENDANCES

Councillors

Cr Anthony Middleton	Shire President
Cr Wendy McWhirter-Brooks	Deputy President
Cr Matthew Anick	Councillor
Cr Michelle Baer	Councillor
Cr Langtree Coppin OAM	Councillor
Cr Anita Grace	Councillor
Cr Annabell Landy	Councillor
Cr Karen Lockyer	Councillor
Cr Adrienne Mortimer	Councillor
Cr Holly Pleming	Councillor
Cr Stacey Smith	Councillor

Officers

Steven Harding	Chief Executive Officer
Bill Burke	Director Commercial Services
Emma Landers	Acting Director Customer Services
Ian Hamilton	Acting Director Infrastructure Services
Lisa Davies	Acting Director Corporate and Customer Services
Joshua Brown	Manager Governance and Risk
Sally Fry	Governance Support

2.2 APOLOGIES

Councillor Apologies

Nil

Officer Apologies

Steve Leeson	Director Corporate and Customer Services
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2.3 LEAVE OF ABSENCE

Nil

3 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

6 APPLICATIONS FOR LEAVE OF ABSENCE

Deputy Shire President, Cr Wendy McWhirter-Brooks requested a leave of absence for the Ordinary Council Meeting for 19 November 2021. The request was put to a vote and the following resolution passed:

COUNCIL RESOLUTION

(Resolution No: 202021/283)

Moved: Cr Lockyer
Seconded: Cr Fleming

That Council approve a leave of absence for Cr Wendy McWhirter-Brooks for the Ordinary Council Meeting for 19 November 2021.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 11/0**

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

7.1 CONFIRMATION OF MINUTES

COUNCIL RESOLUTION

(Resolution No: 202021/284)

Moved: Cr Fleming

Seconded: Cr McWhirter-Brooks

That the Minutes of the Ordinary Meeting of Council held on 24 September 2021; the Special Meeting of Council held on 28 September 2021; and the Special Meeting of Council held on 4 October 2021, be confirmed as a true and correct record of proceedings.

CARRIED UNANIMOUSLY

RECORD OF VOTE 11/0

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

8 MEMBERS REPORTS

Cr Anthony Middleton – Shire President

- Special Council Meetings – 28 September 2021 and 4 October 2021
- Elder abuse launch dinner
- Elder abuse launch rugby game speech
- Remembrance Ceremony police station
- Arid agriculture
- Lee lane walk through
- Aahburton Aboriginal Corp Meeting
- Banjima Meeting
- South Flank Opening
- Train park painting meeting with WO from Pilbara Regiment
- More than mining with senator McKenzie
- Phone call with Mayor Peter Long
- Business after hours
- Newman club meeting
- Nullagine and Marble Bar visits
- Election Night

Councillor Wendy McWhirter-Brooks

- Shire of East Pilbara via Teams – Confidential Staff Matters
- Amy Pfitzner – Marble Bar CRC – Letter of Support
(Emma Landers at Shire of East Pilbara had written to the CRC Coordinator requesting a letter of support for the event from the CRC. I authorised this in my capacity as Vice Chairperson of the Marble Bar CRC and made suggestions to Amy as to my future actions in my capacity as a Shire Councillor).
- Ratepayer – Meeting regarding Shire of East Pilbara Recreation Plan - 10 year plan for the Marble Bar Sporting Complex, Is MB Races in the Rec Plan, Festival for north of Shire spin off of Outback Fusion Festival or campuses thereof.
- Amy Pfitzner - MB CRC - In person meeting regarding Staffing, AGM, Activities.
- Shire of East Pilbara via Teams – Confidential Housing Budget Adjustment.
- Ratepayer – In person meeting regarding Status of MB Rd and Corunna
- Downs Rd Grids and status of MB-Limestone Rd and its wear
- Lorraine, Promotions Officer from Breast Screening WA – Phone meeting regarding Breast screening 2022 Port Hedland End Aug to end Sep. Exact dates by March. Bookings taken one month ahead on 132050. Info on website. **PLAN: Take Shire bus for 'Community Day Out' from Nullagine-MB-PH for screenings, shopping and lunch. Strategic Community Plan S1.1, S2.1, S3.1, S3.2, G2.1.**
- Pilbara Tourism Assn – Meeting via Zoom regarding Launch of WALGA Way App, Announcement of major grant funding.
- BOM, DFES, Dept. of Communities - Gary L BOM, Peter Cooke DFES, Pauline DoH PH - Cyclone and Wet Season Seasonal Briefing.
- In Person – Marble Bar Civic Centre – Morning Tea for Breast Cancer

- Awareness.
- Ashburton Corporation – In Person Meeting - Investigate status of housing at Marble Bar. Identify vacant houses, Identify list of target houses for occupation (THO)
- Marble Bar Race Club - AGM
- Kellerberrin & Tammin Ag Society - Kellerberrin 100th Show
- Shire of East Pilbara - Judging Panel SoEP Sports Star Awards
- Shire of East Pilbara – New Councillor welcome

Councillor Peta Baer

- Corporate Induction

Councillor Annabell Landy

- Corporate Induction

Councillor Matthew Anick

- Corporate Induction

Councillor Lang Coppin OAM

- Special Council Meetings – 28 September 2021 and 4 October 2021
- DFES Brigade – Marble Bar

Councillor Stacey Smith

- LMEC, Call to NOVO
- Corporate Induction

Councillor Lou Lockyer

- Special Council Meetings – 28 September 2021 and 4 October 2021
- Corporate Induction

8.1 ITEMS FOR RECOMMENDATION

Nil

8.2 ITEMS FOR INFORMATION

Cr Wendy McWhirter-Brooks advised that the Pilbara Tourism Association has secured a \$847,000 grant over a period of three years for the development a Pilbara Tourism Strategy.

9 OFFICER'S REPORTS

9.1 CHIEF EXECUTIVE OFFICER

9.1.1 AFFIXING COMMON SEAL UNDER DELEGATED AUTHORITY

Responsible Officer: Mr Steven Harding
Chief Executive Officer

Author: Mr Steve Leeson
Executive Manager Corporate Services

Proposed Meeting Date: 22 October 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION
(Resolution No: 202021/285)

Moved: Cr Fleming
Seconded: Cr Lockyer

That Council note the application of the common seal of the Shire of East Pilbara to the following document:

Document	Details	Parties
Land Purchase	5 O'Flaherty Street, Newman	Settlewise Conveyancing

CARRIED UNANIMOUSLY
RECORD OF VOTE 11/0

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

REPORT PURPOSE

This report is to advise Council of the documents that have had the Shire of East Pilbara common seal affixed under delegated authority since the last Council meeting on the 24th September 2021.

BACKGROUND

There has been one (1) documents having the Shire's common seal affixed under delegated authority since the last Council meeting.

COMMENTS/OPTIONS/DISCUSSIONS

Document	Details	Parties
Land Purchase	5 O'Flaherty Street, Newman	Settlewise Conveyancing

STATUTORY IMPLICATIONS/REQUIREMENTS

Part 9 – Miscellaneous provisions (Division 3 – Documents) 9.49A. Execution of documents (pg. 320)

Division 4 Local government employees

Section 5.42

Delegation of some powers and duties to Chief Executive Officer

(1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.

* *Absolute majority required.*

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

POLICY IMPLICATIONS

4.5 EXECUTION OF DOCUMENTS

The Policy states the following:

All documents validly executed will have the common seal affixed and the President and the Chief Executive Officer's attestations affixing the seal. Use of the common seal is to be recorded in the common seal register and must have the Council resolution number included and the date that the seal was applied.

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings.

RISK MANAGEMENT CONSIDERATIONS

Should Council not be informed of the documents that have had the Common Seal affixed under delegated authority, the Shire will fail to abide by Council's Execution of Documents Policy which clearly states that *Use of the common seal is to be recorded in the common seal register and must have the Council resolution number included and the date that the deal was applied.*

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

VOTING REQUIREMENTS

Simple.

9.1.2 ORDER OF BUSINESS

Responsible Officer: Mr Steven Harding
Chief Executive Officer

Author: Mr Joshua Brown
Manager Governance

Proposed Meeting Date: 22 October 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION
(Resolution No: 202021/286)

Moved: Cr McWhirter-Brooks
Seconded: Cr Coppin

That Council determine that the order of business at ordinary meetings of Council is to be as follows:

- (a) Declaration of opening/announcement of visitors;
- (b) Attendance by instantaneous communications;
- (c) Record of attendance/apologies/leave of absence;
- (d) Disclosure of interests;
- (e) Response to previous public questions taken on notice;
- (f) Public question time;
- (g) Petitions/deputations/presentations;
- (h) Applications for leave of absence;
- (i) Confirmation of minutes of previous Council meeting;
- (j) Members reports;
- (k) Officer's reports
- (l) Motions for which previous notice has been given;
- (m) Questions by members for which due notice has been given;
- (n) New business of an urgent nature introduced by a decision of Council;
- (o) Confidential matters behind closed doors;
- (p) Date of next meeting;
- (q) Closure

**CARRIED UNANIMOUSLY
RECORD OF VOTE 11/0**

For: Shire President, Deputy Shire President, Councillors Pleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

REPORT PURPOSE

The purpose of the report is for Council to determine the ordinary order of business for Council Meeting Agendas.

BACKGROUND

The *Shire of East Pilbara Meeting Procedures Local Law 2019* provides Council with the power to determine its order of business from time to time. The existing order does not include a standing agenda item for the Disclosure of Interests by Councillors and staff, at the start of each meeting, which is an additional transparency practice recommended for adoption. In addition, the current order of business does not have a standing agenda item for Council to determine applications by Councillors to attend by means of instantaneous communications.

COMMENTS/OPTIONS/DISCUSSIONS

The *Local Government Act 1995* requires that a Councillor or employee must disclose an interest immediately prior to the consideration of a matter in which they have an interest. A further transparency measure is for Councillors and employees to make declarations at the start of the meeting in addition to immediately prior to consideration of the item. This is prudent so as members of the public in attendance for public participation may be made aware of a conflict of interest in a matter in which they wish to address the Council.

Following the introduction of provisions in the *Local Government (Administration) Regulations 1996* to allow for the use of videoconferencing and other instantaneous methods of communications, it is recommended that a standing agenda item be introduced so as Council may approve such applications before the recording of attendances at the meeting.

STATUTORY IMPLICATIONS/REQUIREMENTS

Part 5 - Administration (Division 2 - Council meetings, committees and their meetings and electors' meetings) (Subdivision 3 - Matters affecting council and committee meetings).

POLICY IMPLICATIONS

SHIRE OF EAST PILBARA MEETING PROCEDURES LOCAL LAW 2019

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

The recommended action will enhance the transparency measures in place for decision making and reduce the likelihood and consequences of any reputational risks associated with the management and disclosure of interests.

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Simple.

9.1.3 STATUS OF CAPITAL PROJECTS AS AT 30 SEPTEMBER 2021

Attachments: [Capital Projects September 2021.pdf](#)
Responsible Officer: Mr Steven Harding
Chief Executive Officer
Author: Mr Steve Leeson
Director Corporate and Customer Services
Proposed Meeting Date: 22 October 2021
Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

COUNCIL RECOMMENDATION / OFFICER'S RECOMMENDATION
(Resolution No: 202021/287)

Moved: Cr Coppin

Seconded: Cr Fleming

That Council receive the Capital Works Program Status update for the period 1 July 2021 to 30 September 2021.

CARRIED UNANIMOUSLY
RECORD OF VOTE 11/0

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

REPORT PURPOSE

To provide Council with the year to date position of the Shire of East Pilbara (the Shire) capital works program as set out in the 2021-2022 annual budget, for the period ending 30 September 2021.

BACKGROUND

The attached report details the status of all current capital works projects and acquisitions as set out in the 2021-2022 annual budget, plus prior year carried over projects accepted by Council at the 27 August 2021 Ordinary Council Meeting.

COMMENTS/OPTIONS/DISCUSSIONS

Previously the Shire compiled this report through CAMMs software Strategy module. A more appropriate method is being implemented which will use the Project Management module which includes Grant Fund management. Implementing the fourth module of the CAMMs Software will enable better planning, governance and realisation of project delivery.

Currently the Shire does not have a project management standard or system solution. The Shire does currently use the Strategy, Risk and Talent modules.



As an interim measure until the Project Module is implemented, staff are trained and projects are established within the new approach, a financial table extract from the current 2021-2022 annual budget is included as Attachment 1.

A summary is as follows:

1. 87 capital works and acquisition projects.
2. \$40,861,000 total value on current budget.
3. 23% of projects have incurred expenditure or have purchase orders issued.
4. 10.9% of value has been spent to date.

It is typical for local government spending on budgeted capital works to be underspent in the first quarter and often second, due to the timing of budget adoption, plus compliance with Council's purchasing policy and the tender requirements under the *Local Government Act 1995*.

STATUTORY IMPLICATIONS/REQUIREMENTS

Part 5 - Administration (Division 4 – Local government employees) 5.41. Functions of CEO (pg. 152)

POLICY IMPLICATIONS

3.5 BUDGET MANAGEMENT – CAPITAL ACQUISITIONS

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Reputational – Low.

The completion of capital projects and acquisitions in line with the adopted annual budget is required to meet ratepayer expectations.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

VOTING REQUIREMENTS

Simple.

9.1.4 STATUS OF COUNCIL DECISIONS

Attachments: [Council Resolutions Register j.pdf](#)
[Council Resolutions Register a.pdf](#)
[Council Resolutions Register s.pdf](#)
[Council Resolutions Register o.pdf](#)

Responsible Officer: Mr Steven Harding
Chief Executive Officer

Author: Mr Steve Leeson
Director Corporate and Customer Services

Proposed Meeting Date: 22 October 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION
(Resolution No: 202021/288)

Moved: Cr Fleming
Seconded: Cr Smith

That Council receive the "Status of Council Decisions" Report for the month of September 2021.

CARRIED UNANIMOUSLY
RECORD OF VOTE 11/0

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

REPORT PURPOSE

To inform of the action taken in relation to Council decisions.

BACKGROUND

Council requested to be informed of the progress and completion of previous decisions.

COMMENTS/OPTIONS/DISCUSSIONS

The status list of Council decisions is included as an attachment to this report.

STATUTORY IMPLICATIONS/REQUIREMENTS

Part 2 - Constitution of local government (Division 2 - Local governments and councils of local governments) 2.7. Role of council (pg 15)

- (1) The Council:
 - (a) Governs the local government's affairs; and
 - (b) Is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the council is to -
 - (a) Oversee the allocation of the local government's finances and resources; and
 - (b) Determine the local government's policies.

POLICY IMPLICATIONS

As applicable.

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

In order to remain transparent and to facilitate timely and appropriate decision-making it is necessary that actions items be reviewed at each Council meeting.

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Simple.

9.1.5 COUNCIL COMMITTEES - APPOINTMENT OF MEMBERS

Responsible Officer: Mr Steven Harding
Chief Executive Officer

Author: Mr Joshua Brown
Manager Governance

Proposed Meeting Date: 22 October 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION
(Resolution No: 202021/289)

Moved: Cr Coppin
Seconded: Cr McWhirter-Brooks

That Council appoints the following Councillors to the following Committees of Council for a term which expires at the 2023 ordinary local government elections:

Audit, Risk and Governance Committee

Members		Deputy Members	
1.	Cr Middleton	1.	Cr Anick
2.	Cr McWhirter-Brooks	2.	Cr Baer
3.	Cr Lockyer	3.	Cr Grace

Plant Committee

Members		Deputy Members	
1.	Cr Coppin	1.	Cr Smith
2.	Cr Lockyer	2.	Cr Middleton
3.	Cr Pleming	3.	Cr Anick
4.	Cr Baer	4.	Cr Grace

Airport Advisory Committee

Members		Deputy Members	
1.	Cr Coppin	1.	Cr Grace
2.	Cr Pleming	2.	Cr Smith
3.	Cr Middleton	3.	Cr Lockyer
4.	Cr McWhirter-Brooks	4.	Cr Landy

Chief Executive Officer Performance Review Committee

Members		Deputy Members	
1.	Cr Middleton	1.	Cr McWhirter-Brooks
2.	Cr Pleming	2.	Cr Baer
3.	Cr Lockyer	3.	Cr Grace
4.	Cr Coppin	4.	Cr Anick

**CARRIED UNANIMOUSLY
RECORD OF VOTE 11/0**

For: Shire President, Deputy Shire President, Councillors Pleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

REPORT PURPOSE

To appoint members to the following committees of Council:

- Audit, Risk and Governance Committee;
- Plant Committee;
- Airport Advisory Committee; and
- Chief Executive Officer Performance Review Committee.

BACKGROUND

Council has established committees to assist it, to exercise certain powers, and to provide advice and recommendations.

Membership of all committees became vacant on 16 October 2021 in accordance with s5.11 of the Local Government Act 1995 (“the Act”) and new members and deputy members are recommended for appointment.

COMMENTS/OPTIONS/DISCUSSIONS

Audit, Risk and Governance Committee

The Audit, Risk and Governance Committee (“the ARG Committee”) is established pursuant to s7.1A of the Act, and consists of three or more members, with a minimum of three councillors, who must make up the majority of members. Council may also appoint deputy members. Committee members cannot include the Chief Executive Officer or any other employee of the Shire.

The *Local Government (Audit) Regulations 1996* (“the Audit Regulations”) prescribes the functions of the ARG Committee:

- to guide and assist the local government in carrying out:
 - functions relating to financial management audits and other related matters; related to financial management;
 - Council’s audit function, including financial, performance and supplementary audits;
 - reviews of reports provided to the CEO under reg 17(3) of the Audit Regulations;
- monitoring and reporting to the CEO on functions in relation to reviews under reg 17(1) of the Regulations and reg 5(2)(c) of the *Local Government (Financial Management) Regulations 1996* (“the Financial Management Regulations”);
- to support Council’s auditor to conduct an audit and carry out the auditor’s other duties under the Act;
- oversight of the implementation of any action that the Council is required to take pursuant to Part 7 of the Act or following receipt of a report of a review conducted under reg 17(1) of the Audit Regulations or reg 5(2)(c) of the Financial Management Regulations;
- any other function conferred on the Committee by the Audit Regulations or another written law; and
- to review the Shire’s annual compliance audit return and report the results of that review to Council.

The ARG Committee's membership prior to its dissolution on 16 October 2021 was:

Members		Deputy Members	
1.	Geraldine Parsons	1.	Wendy McWhirter-Brooks
2.	Anthony Middleton	2.	Holly Fleming
3.	Karen Lockyer	3.	Anita Grace

Plant Committee

At its meeting on 25 January 2019, Council resolved to establish a Plant Committee to provide guidance on the Shire's plant replacement program. The Chief Executive and/or delegate will attend meetings of the Committee to provide technical advice as required.

The Plant Committee's membership prior to its dissolution on 16 October 2021 was:

Members		Deputy Members	
1.	Lang Coppin	1.	Wendy McWhirter-Brooks
2.	Holly Fleming	2.	Adrienne Mortimer
3.	Karen Lockyer	3.	Stacey Smith
4.	Anthony Middleton	4.	Geraldine Parson

Airport Advisory Committee

The purpose of the Airport Advisory Committee is to foster liaison and cooperation between the Shire of East Pilbara and all stakeholders associated with the Newman Regional Airport, to provide a formal forum for the discussion of issues associated with the Newman Regional Airport, and to make recommendations to Council on matters associated with the future strategic development of the airport.

The Airport Advisory Committee's membership prior to its dissolution on 16 October 2021 was:

Members		Deputy Members	
1.	Lang Coppin	1.	Geraldine Parson
2.	Anthony Middleton	2.	Stacey Smith

3.	Wendy McWhirter-Brooks	3.	Karen Lockyer
4.	Holly Fleming	4.	Anita Grace

Chief Executive Officer Performance Review Committee

The Council has established a Chief Executive Officer (CEO) Performance Review Committee (“the CEOPR Committee”) to meet the model Standards for CEO Recruitment, Performance and Termination as set out in Division 3 of Schedule 2 of the *Local Government (Administration) Regulations 1996*.

The CEOPR Committee’s purpose is to advise and assist Council with the CEO’s performance review; to establish Key Performance Indicators (KPIs); to appoint an independent facilitator to assist the CEOPR Committee (where deemed necessary); to review the CEO’s remuneration package; and to report findings and recommendations to the Council for consideration. The CEOPR Committee must include the Shire President.

The CEOPR Committee’s membership prior to its dissolution on 16 October 2021 was:

Members		Deputy Members	
1.	Shire President Anthony Middleton	1.	Geraldine Parson
2.	Lang Coppin	2.	Anita Grace
3.	Holly Fleming	3.	Stacey Smith
4.	Karen Lockyer	4.	Adrienne Mortimer

STATUTORY IMPLICATIONS/REQUIREMENTS

Part 5 - Administration (Division 2 – Council meetings, committees and their meetings and electors’ meetings) (Subdivision 2 - Committees and their meetings) 5.9. Committees, types of

The appointment of members to the Audit, Risk and Governance Committee is consistent with s7.1A of the Local Government Act

POLICY IMPLICATIONS

The appointment of members to the Plant, Airport Advisory and CEOPR Committees is consistent with existing Council policy.

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Appointment of members to the ARG and CEOPR Committee will eliminate the compliance and reputational risks associated with not having these committees in place.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

VOTING REQUIREMENTS

Absolute.

9.1.6 EXTERNAL COMMITTEES AND GROUPS APPOINTMENT OF REPRESENTATIVES

Responsible Officer: Mr Steven Harding
Chief Executive Officer

Author: Mr Joshua Brown
Manager Governance

Proposed Meeting Date: 22 October 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION
(Resolution No: 202021/290)

Moved: Cr Baer
Seconded: Cr Lockyer

That Council appoints the following representatives to external committees, groups and bodies, for a two year term concluding at the 2023 local government elections:

	Body	Member/s	Deputy Member/s
1	Pilbara Regional Road Group	Cr Coppin	Cr Lockyer
		Cr McWhirter-Brooks	Cr Anick
2	Joint Kimberley/Pilbara Development Assessment Panel (commencing 26/1/2022)	Cr Lockyer	Cr Landy
		Cr McWhirter-Brooks	Cr Baer
3	Pilbara Regional Council	Cr Middleton	Cr Smith
		Cr Fleming	Cr Lockyer
4	Pilbara WALGA Country Zone	Cr Middleton	Cr Baer
		Cr McWhirter-Brooks	Cr Grace
5	Newman Chamber of Commerce and Industry Inc	Shire President	Cr Baer

CARRIED UNANIMOUSLY
RECORD OF VOTE 11/0

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

REPORT PURPOSE

To appoint representatives of the Shire to external committees, groups and bodies.

BACKGROUND

Council appoints representatives to a number of external bodies, usually in response to a request from an organisation or because there is a statutory requirement for Council to provide representation.

As a general rule, Council will review its appointed representatives to external bodies following each local government election. This practice is followed in the interests of good governance, despite there being no explicit requirement in the *Local Government Act 1995* to do so, and provides an opportunity for the local government to fill any vacancies that may have occurred as a result of an existing Councillor either retiring or not being re-elected. It also allows newly-elected Councillors to nominate as representatives to any particular body they have an interest in.

COMMENTS/OPTIONS/DISCUSSIONS

The following lists those bodies to which Council has appointed representatives, and the previous incumbent.

	Body	Member/s	Deputy Member/s
1	Pilbara Regional Road Group	Anthony Middleton	Vacant
		Lang Coppin	Vacant
2	Joint Kimberley/Pilbara Development Assessment Panel (term expires 26/1/2022)	Karen Lockyer	Wendy McWhirter- Brooks
		Holly Fleming	Geraldine Parsons
3	Pilbara Regional Council	Shire President Anthony Middleton	Holly Fleming
		Anita Grace	Geraldine Parsons
4	Pilbara WALGA Country Zone	Wendy McWhirter- Brooks	Geraldine Parsons
		Anthony Middleton	Anita Grace

Members of the Joint Kimberley/Pilbara Development Assessment Panel must undertake mandatory training. The term of appointment will not commence until 26 January 2022.

The Newman Chamber of Commerce and Industry has invited the Shire to send a non-voting representative of the Shire to attend its Annual General Meetings. It is recommended that the Shire President be appointed to this role, and the Deputy Shire President as the deputy representative.

STATUTORY IMPLICATIONS/REQUIREMENTS

Nil

POLICY IMPLICATIONS

No known Policy implications

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G2 Strong Shire identity and regional capacity.

G2.1 Increase the Shire's identity and profile through communication, partnerships and lobbying/advocacy

RISK MANAGEMENT CONSIDERATIONS

There are no identifiable risk management considerations

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

VOTING REQUIREMENTS

Simple.

9.1.7 LOCAL EMERGENCY MANAGEMENT COMMITTEE APPOINTMENT OF MEMBERS

Responsible Officer: Mr Steven Harding
Chief Executive Officer

Author: Mr Joshua Brown
Manager Governance

Proposed Meeting Date: 22 October 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION
(Resolution No: 202021/291)

Moved: Cr Grace
Seconded: Cr Smith

That Council appoint the following Councillors to the Local Emergency Management Committees, for a two year term ending at the 2023 local government elections:

Newman

Member		Deputy Member	
1.	Cr Middleton	1.	Cr Anick

Marble Bar

Member		Deputy Member	
1.	Cr Coppin	1.	Cr Mortimer

Nullagine

Member		Deputy Member	
1.	Cr Smith	1.	Cr McWhirter-Brooks

**CARRIED UNANIMOUSLY
RECORD OF VOTE 11/0**

For: Shire President, Deputy Shire President, Councillors Pleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

REPORT PURPOSE

To appoint members to the Chief Executive Officer Performance Review Committee.

BACKGROUND

Section 38 of the Emergency Management Act 2005 requires the Shire of East Pilbara to establish one or more local emergency management committees for the local government's district. Where more than one local emergency management committee is established, the Shire is to specify the area in respect of which the committee is to exercise its functions. The Shire has a Local Emergency Management Committee (LEMC) for Newman, Nullagine and Marble Bar.

COMMENTS/OPTIONS/DISCUSSIONS

As a general rule, Council will review its appointed representatives to the Local Emergency Management Committees following each ordinary local government election. This practice is followed in the interests of good governance, despite there being no explicit requirement in the *Local Government Act 1995* to do so, and provides an opportunity for the local government to fill any vacancies that may have occurred as a result of an existing Councillor either retiring or not being re-elected. It also allows newly-elected Councillors to nominate as representatives should they wish.

Each Committee's Council representative and deputy prior to the local government election on 16 October 2021 was:

Newman

Member		Deputy Member	
1.	Anthony Middleton	1.	Geraldine Parsons

Marble Bar

Member		Deputy Member	
1.	Vacant	1.	Lang Coppin

Nullagine

Member		Deputy Member	
1.	Stacey Smith	1.	Lang Coppin

STATUTORY IMPLICATIONS/REQUIREMENTS

Part 5 - Administration (Division 2 - Council meetings, committees and their meetings and electors' meetings) (Subdivision 3 - Matters affecting council and committee meetings) 5.21. Voting

Section 38 – Emergency Management Act 2005

POLICY IMPLICATIONS

NO KNOWN POLICY IMPLICATIONS

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Adoption of the recommendation will eliminate any associated compliance and reputational risks.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

VOTING REQUIREMENTS

Absolute.

Cr Coppin left the Chamber at 2.18pm and returned at 2.20pm
Mr Ian Hamilton left the Chamber at 2.17pm and returned 2.19pm

9.1.8 PROPOSED COUNCIL MEETING DATES FOR 2021/22

Responsible Officer: Mr Steven Harding
Chief Executive Officer

Author: Mr Joshua Brown
Manager Governance

Proposed Meeting Date: 22 October 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION (Resolution No: 202021/293)

Moved: Cr Coppin
Seconded: Cr Grace

That Council adopts the dates, times and places for Ordinary Council Meetings for the next twelve months as listed below, to be published in accordance with regulation 12(2) of the *Local Government (Administration) Regulations 1996*:

Date	Time	Location
19 November 2021	10:30am	Newman
17 December 2021	10:30am	Newman
25 February 2022	10:30am	Newman
25 March 2022	10:00am	Marble Bar
29 April 2022	10.30am	Newman
27 May 2022	10:30am	Newman
24 June 2022	10:00am	Nullagine
22 July 2022	10:30am	Newman
26 August 2022	10:30am	Newman
30 September 2022	10:00am	Marble Bar
28 October 2022	10:30am	Newman

**CARRIED UNANIMOUSLY
RECORD OF VOTE 11/0**

For: Shire President, Deputy Shire President, Councillors Pleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

OFFICER RECOMMENDATION

That Council adopts the dates, times and places for Ordinary Council Meetings for the next twelve months as listed below, to be published in accordance with regulation 12(2) of the *Local Government (Administration) Regulations 1996*:

Date	Time	Location
19 November 2021	12:30pm	Newman
17 December 2022	12:30pm	Newman
25 February 2022	12:30pm	Newman
25 March 2022	10:00am	Marble Bar
29 April 2022	12:30pm	Newman
27 May 2022	12:30pm	Newman
24 June 2022	10:00am	Nullagine
22 July 2022	12:30pm	Newman
26 August 2022	12:30pm	Newman
30 September 2022	10:00am	Marble Bar
28 October 2022	12:30pm	Newman

With the agreement of the Mover and Seconder, the motion was changed from the Officer Recommendation for the following reasons:

Ordinary Council Meeting times for meetings held at the Newman Administration Centre were changed from a 12.30pm commencement to 10.30am, to reduce the risk of unsafe travel for Councillors returning to their home bases in the late afternoon.

REPORT PURPOSE

For Council to set and publish the Ordinary Council Meeting dates, times and locations for the forthcoming twelve month period.

BACKGROUND

Council must publish on its website the meeting details for Ordinary Council Meetings that are required or proposed to be open to members of the public.

Council meetings are normally be held on the fourth Friday of each month commencing at 12:30pm in accordance with Council Policy unless it is impractical or inappropriate to do so. The following dates are proposed, taking into account travel requirements for those meetings to be held in Marble Bar and Nullagine, and where public holidays fall on or near the fourth Friday of the month. It is further proposed that no Ordinary Council Meeting take place in January.

COMMENTS/OPTIONS/DISCUSSIONS

The following table details proposed dates, times and places for Ordinary Council Meetings to be held over the next twelve months:

Date	Time	Location
19 November 2021	12:30pm	Newman
17 December 2022	12:30pm	Newman
25 February 2022	12:30pm	Newman
25 March 2022	10:00am	Marble Bar
29 April 2022	12.30pm	Newman
27 May 2022	12:30pm	Newman
24 June 2022	10:00am	Nullagine
22 July 2022	12:30pm	Newman
26 August 2022	12:30pm	Newman
30 September 2022	10:00am	Marble Bar
28 October 2022	12:30pm	Newman

The proposed dates for December, April and September take into account public holidays that fall on or near the fourth Friday of the month.

A meeting may be held on 28 January 2022, although this is not recommended as it is unlikely that there will be many matters requiring decisions, and it is common practice across the local government sector that ordinary meetings not be convened in January. It is also anticipated that the Annual Elector Meeting will take place in January. In the event that an urgent matter arose requiring a decision from the Council, a Special Council Meeting can be arranged as necessary.

STATUTORY IMPLICATIONS/REQUIREMENTS

Part 5 - Administration (Division 2 - Council meetings, committees and their meetings and electors' meetings) (Subdivision 3 - Matters affecting council and committee meetings) 5.25. Regulations about council and committee meetings and committees.

The recommendation is consistent with section 5.25(1)(g) of the *Local Government Act 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996*.

POLICY IMPLICATIONS

1.6 COUNCIL MEETINGS – DATES AND TIMES

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

The recommendation eliminates the compliance and reputational risks associated with not setting and publishing the following year's meeting schedule.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

VOTING REQUIREMENTS

Simple.

9.1.9 PROPOSED COMMITTEE MEETING DATES FOR 2021/22

Responsible Officer: Mr Steven Harding
Chief Executive Officer

Author: Mr Joshua Brown
Manager Governance

Proposed Meeting Date: 22 October 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION
(Resolution No: 202021/292)

Moved: Cr McWhirter-Brooks
Seconded: Cr Smith

1. That Council adopts the dates, times and places for the following Committee meetings for the next twelve months, as listed below, to be published in accordance with regulation 12(2) of the *Local Government (Administration) Regulations 1996*.

Audit, Risk and Governance Committee:

Meeting Date	Time	Place
18 November 2021	3:00pm	Newman
24 February 2021	3:00pm	Newman
26 May 2022	3:00pm	Newman
25 August 2022	3:00pm	Newman

Plant Committee:

Meeting Date	Time	Place
18 November 2021	4:00pm	Newman
26 May 2022	4:00pm	Newman

CEO Performance Review Committee:

Meeting Date	Time	Place
9 September 2022	8:00am	Newman

Airport Advisory Committee:

Meeting Date	Time	Place
24 February 2022	4:00pm	Newman
21 July 2022	4:00am	Newman

2. That the Chief Executive Officer be delegated the authority to determine meeting dates and times for the each Local Emergency Management Committee for Newman, Nullagine and Marble Bar.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 11/0**

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

REPORT PURPOSE

For Council to set the Committee meeting dates, times and venues for the next twelve months.

BACKGROUND

The *Local Government Act 1995* and *Local Government (Administration) Regulations 1996* require the setting and publication of meeting dates, times and places for Committee meetings, that are to be open to the public or proposed to be open to the public, for the next twelve months.

Council currently has six established Committees:

- Airport Advisory Committee
- Audit, Risk and Governance Committee;
- CEO Performance Review Committee
- Local Emergency Management Committees each for Newman, Nullagine and Marble Bar; and
- Plant Committee.

COMMENTS/OPTIONS/DISCUSSIONS

Below are the proposed meeting dates for the **Audit, Risk and Governance Committee**:

Meeting Date	Time	Place
--------------	------	-------

18 November 2021	3:00pm	Newman
24 February 2022	3:00pm	Newman
26 May 2022	3:00pm	Newman
25 August 2022	3:00pm	Newman

Below are the proposed meeting dates for the **Plant Committee**:

Meeting Date	Time	Place
19 November 2021	8:00am	Newman
27 May 2022	8:00am	Newman

Below is the proposed meeting date for the **CEO Performance Review Committee**:

Meeting Date	Time	Place
9 September 2022	8:00am	Newman

Below are the proposed meeting dates for the **Airport Advisory Committee**:

Meeting Date	Time	Place
25 February 2022	7:30am	Newman
22 July 2022	7:30am	Newman

Below are the proposed meeting dates for the **Local Emergency Management Committee** for Newman, Nullagine and Marble Bar:

Meeting Date	Time	Place
16 March 2022	1:00pm	Marble Bar
17 March 2022	10:30am	Nullagine
18 March 2022	11:00am	Newman
18 May 2022	1:00pm	Marble Bar
19 May 2022	10:30am	Nullagine
20 May 2022	11:00am	Newman
17 August 2022	1:00pm	Marble Bar
18 August 2022	10:30am	Nullagine
19 August 2022	11:00am	Newman
16 November 2022	1:00pm	Marble Bar
17 November 2022	10:30am	Nullagine
18 November 2022	3:00pm	Newman

STATUTORY IMPLICATIONS/REQUIREMENTS

Part 5 - Administration (Division 2 – Council meetings, committees and their meetings and electors' meetings) (Subdivision 2 - Committees and their meetings) 5.9. Committees, types of

POLICY IMPLICATIONS

1.5 COUNCIL MEETINGS – DATES AND TIMES

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

The recommendation eliminates the compliance and reputational risks associated with not setting and publicising the following year's Committee meeting schedule.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

VOTING REQUIREMENTS

Simple.

Cr Lockyer left the Chamber at 2.25pm and returned at 2.26pm
Cr Grace left the Chamber at 2.27pm and returned at 2.29pm
Cr Smith left the Chamber at 2.27pm and returned at 2.30pm

9.2 EM CORPORATE SERVICES

9.2.1 CREDITORS FOR PAYMENT

File No: FIN-23-9

Attachments: [Cheque Payments - October 21.pdf](#)
[Direct Payments - October 21.pdf](#)
[EFT Payments - October 21.pdf](#)
[Mastercard - October 21.pdf](#)

Responsible Officer: Mr Steve Leeson
Director Corporate and Customer Services

Author: Ms Sian Appleton
Senior Finance Officer

Proposed Meeting Date: 22 October 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION (Resolution No: 202021/294)

Moved: Cr Grace
Seconded: Cr Baer

THAT Council endorse the payments:

TYPE	NUMBERS	AMOUNT
EFT Payments	EFT59898 – EFT60430	\$3,644,325.10
Mastercard	See Attachment	\$11,573.43
	Total	\$3,655,898.53
Cheque Payments	5177 - 25182	\$2,899.42
Superannuation	DD15396.2 – DD15518.9	\$132,073.33
	Total	\$134,972.75
	GRAND TOTAL	<u>\$ 3,790,871.28</u>

**CARRIED UNANIMOUSLY
RECORD OF VOTE 10/0**

For: Shire President, Deputy Shire President, Councillors Pleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

REPORT PURPOSE

For Council to endorse the payment to creditors.

BACKGROUND

Pursuant to Regulation 13 of the Regulations, a list of payments made from the Municipal and Trust accounts is required to be presented to Council on a periodic basis. These details are included as Appendices 1, 2 and 3.

In accordance with Regulation 12 of the Regulations, the Chief Executive Officer has delegated authority to make these payments.

As per the attachment list, outlines payments made to creditors since the Council meeting on the 24 September 2021.

COMMENTS/OPTIONS/DISCUSSIONS

TYPE	NUMBERS	AMOUNT
EFT Payments	EFT59898 – EFT60430	\$3,644,325.10
Mastercard	See Attachment	\$11,573.43
	Total	\$ 3,655,898.53
Cheque Payments	25177 - 25182	\$2,899.42
Superannuation	DD15396.2 – DD15518.9	\$132,073.33
	Total	\$134,972.75
	GRAND TOTAL	<u>\$ 3,790,871.28</u>

Please note the Shire's accounts payable system allows for only a limited field for the description of goods/services purchased, therefore the description shown on the attached Schedule of Accounts may not show the entire description in its entirety.

CANCELLED AND UNUSED CHEQUES:

UNUSED CHEQUES

Nil

CANCELLED CHEQUES & EFTS

EFT59985, EFT60031, EFT60051-EFT60052, EFT60054-EFT60055, EFT60057, EFT60061-EFT60067, EFT60069-EFT60076

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government (Financial Management) Regulations 1996

Part 2 – General financial management

Reg 11

- (1) *A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of –*
- (a) *cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and*
 - (b) *petty cash systems.*

Local Government (Financial Management) Regulations 1996

Part 2 – General financial management

Reg. 12

- (1) *A payment may only be made from the municipal fund or the trust fund –*
- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*

Local Government (Financial Management) Regulations 1996

Part 2 – General financial management

Reg 13(1)

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
- (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*

Policy Implications

3.12 CORPORATE CREDIT CARD

3.14 PROCUREMENT AND TENDER PROCEDURES POLICY

STRATEGIC COMMUNITY PLAN

Nil

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Legislative - Medium

FINANCIAL IMPLICATIONS

Total expenses of \$3,790,871.28

VOTING REQUIREMENTS

Simple.

Cr McWhirter-Brooks left the Chamber at 2.33pm and returned at 2.37pm. Cr McWhirter-Brooks was absent for the vote for this item.

9.2.2 MONTHLY FINANCIAL STATEMENTS AND INVESTMENT REPORT FOR PERIOD ENDING 31 JULY 2021 WITH BUDGET AMENDMENT

Attachments: [East Pilbara Sep21.pdf](#)
[August 21 - Monthly Financial Statements.pdf](#)

Responsible Officer: Mr Steve Leeson
Executive Manager Corporate Services

Author: Mrs Lisa Davis
Manager Corporate Services

Proposed Meeting Date: 22 October 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION
Resolution No: 202021/295)

Moved: Cr Grace
Seconded: Cr Smith

That Council:

1. Accept the monthly financial statements for the period 1 July 2020 to 31 August 2021 of the 2021/2022 financial year as included in Attachment 1 be received, and
2. Pursuant to Section 6.8 of the Local Government Act 1995 approves an amendment to the Shire's 2021-2022 Annual Budget as per the following table:

Account	Description	Current Budget	Amendment	Revised Budget
112510	** Small Grant Program – Nullagine Gym Equipment	\$ NIL	-\$10,000	\$10,000
119604	Nullagine Gym - Capital	\$ NIL	\$ 5,700	\$ 5,700
111517	Nullagine Gym	\$12,900	\$ 4,300	\$17,200
TOTAL			\$0	

CARRIED BY ABSOLUTE MAJORITY
RECORD OF VOTE 10/0

<p>For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy</p> <p>Against: Nil</p>

REPORT PURPOSE

The Monthly Financial Statements provides details of the Shire of East Pilbara's (the Shire's) current year to date financial position in relation to the 2021-2022 Annual Budget, as maybe amended, including the reporting of material variances.

BACKGROUND

The reporting of monthly financial information is a requirement under Section 6.4 of the Local Government Act 1995 (Act) and Regulation 34 of the Local Government (Financial Management) Regulations 1996 (Regulations).

Attachment 1 details the financial activities of the Shire for the period 1 July 2021 to 31 August 2021 of the current financial year.

There are 4 sections of the monthly report:

1. Monthly Health Checks and Summary Graphs;
2. Statutory Reports – Rate Setting Statement, Operating Statement, Cash Flow;
3. Various other Notes to give Council an overview of the Shire's current financial situation, including Material Variances for Programs and Nature and Type as per Council's adopted variance threshold limits of 10% or \$10,000 whichever is greater; and
4. A Capital Projects schedule detailing all expenditure.

Attachment 2 is the Monthly Investments Report.

Any immediate annual budget considerations are also presented within the monthly financial report.

COMMENTS/OPTIONS/DISCUSSIONS.

Variances

Material variances in the Shire 2021-2022 annual budget are disclosed within the attachments.

Investments

The portfolio accrued \$18,880 in interest and returned 0.34%pa versus the bank bill benchmark of 0.01%pa for the month.

For the past 12 months, the portfolio returned 0.34%pa, exceeding the bank bill index benchmark's 0.04%pa by 0.30%pa.

The overexposure to CBA/Bankwest has come down sharply over the past few months to be only marginally above limits with the portfolio continuing to be diversified among a wider range of banks.

Budget Amendments

The Shire of East Pilbara is on the list of recent election commitments promised by the local member for \$10,000 for "Nullagine Community Gym - purchase of gym equipment and maintenance".

The list of election commitments was provided by the Department of Premier and Cabinet and these are being facilitated through the Small Grants Program 2021. The program will be delivered by the Department of Primary Industries and Regional Development (DPIRD) and the Pilbara Development Commission. Council approval is required for proposed budget amendments as follows:

Account	Description	Current Budget	Amendment	Revised Budget
112510	** Small Grant Program – Nullagine Gym Equipment	\$ NIL	-\$10,000	\$10,000
119604	Nullagine Gym - Capital	\$ NIL	\$ 5,700	\$ 5,700
111517	Nullagine Gym	\$12,900	\$ 4,300	\$17,200
TOTAL			\$0	

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995

Part 6 Financial Management

Division 4 General financial provisions

Section 6.4(2)

"The financial report is to:

- (a) be prepared and presented in the manner and form prescribed; and*
- (b) contain the prescribed information."*

Section 6.8 (1)(b)

*"Expenditure from municipal fund not included in annual budget is to be authorised in advance by resolution". *Absolute majority required.*

POLICY IMPLICATIONS

3.1 Accounting Policies

3.5 Budget Management – Capital Acquisitions

3.9 Investments Policy

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

RISK MANAGEMENT CONSIDERATIONS

Legislative - Medium

FINANCIAL IMPLICATIONS

This report discloses financial activities for the period under review.

VOTING REQUIREMENTS

Absolute.

Cr Smith left the Chamber at 2.34pm and returned at 2.35pm

9.3 EM CUSTOMER & COMMUNITY SERVICES

9.3.1 APPLICATION FOR A COMMUNITY RESOURCE CENTRE - NEWMAN

Responsible Officer: Ms Emma Landers
Acting Director Customer Services

Author: Mr Paul Howrie
Manager Community Wellbeing

Proposed Meeting Date: 22 October 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

Resolution No: 202021/296)

Moved: Cr Smith

Seconded: Cr Anick

That Council

1. Authorises the CEO to submit an application to the Department of Primary Industries and Regional Development for a Community Resource Centre to be located within the Newman Library, noting that its future location may change;
2. If successful with (1) above, notes that the Community Resource Centre will be managed by the Shire;
3. If successful with (1) above, considers a budget allocation towards the establishment of the Community Resource Centre, as part of the mid-year budget review.

CARRIED UNANIMOUSLY

RECORD OF VOTE 11/0

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

REPORT PURPOSE

On the 19th August, Expressions of Interests (EOI) were advertised to establish another Community Resource Centre (CRC) in the Pilbara.

This report recommends the Shire submit an Expression of Interest (EOI) for a CRC in Newman, located within the Newman Library.

Complete applications are due COB Monday 1st November 2021 to the funding / assessment body, being the Department of Primary Industries and Regional Development (DPIRD).

BACKGROUND

Community Resource Centres connect the regions to technology, business and Government services. In the Pilbara, there are currently CRC's in Nullagine, Marble Bar and Tom Price. CRCs provide a hub for a range of services and opportunities that would otherwise not be available to small, often remote regional communities. This important resource enables individuals and businesses to access the digital technologies and support that are essential to engage in today's increasingly digitised and global operating environment.

Within Newman, a centralised location for dissemination information on services is not apparent. A CRC would help to address this gap within the community.

COMMENTS/OPTIONS/DISCUSSIONS

The Department of Primary Industries and Regional Development (DPIRD) is looking for an organization who understands the needs of their community to establish a CRC in the Pilbara Region. DPIRD has stated it is ideal, for the service to have an established service that align with the services of a CRC.

DPIRD funding for the establishment of a new CRC could include the following:

- \$96,000 per year to assist with operational costs of running the CRC.
- A one off grant of up to \$40,000 to purchase equipment to establish a CRC in an existing building in the community.
- \$3,000 per year to assist with developing and maintaining the organisation's governance processes and video conferencing needs.
- In addition, the successful organization will be eligible to apply for a \$37,000 competitive grant to assist in the employment of a trainee. This is a competitive grant and as such is not secured funding.

CRCs deliver services to meet the following outcomes:

- Community members are provided with access to state government and community information and services.
- Local businesses and the workforce have access to activities and initiatives that improve skills and capacity to foster economic growth in the local community.
- Community members have access to activities and initiatives that create or improve community connectedness and capacity.

Shire Contributions / Requirements:

- The Shire (and TAFE) would need to agree to adopt signage and a business name that is part of the WACRN style guide. This signage and identification can coexist with the organisation's current identity if required.
- Accommodation for a CRC.
- Staffing.
- Equipment fixtures and fittings.
- Costs for ongoing maintenance and upgrading of equipment.
- All utilities costs (power, phones etc.) associated with the CRC.
- Appropriate insurances.
- CRCs operate in communities of populations under 5000.
- The Shire will need to negotiate with TAFE, the lessor of the building for the extended purpose for its use.

Application Process:

The application process seeks to give DPIRD a good understanding of:

- What the CRC can do for the community
- How the community can benefit from the CRC
- How the CRC fits in with the community's longer term plans
- How much the CRC will cost to run
- How the organisation can cover the cost to run the CRC

The application needs to include:

- A copy of the applicant organisations Constitution (if applicable).
- Letters of support from the community.
- A copy of your organisations Strategic Plan or similar document (if available).
- A Business Plan for the CRC.
- A map showing the location of the CRC and vicinity to other community facilities.
- A plan of the building the CRC will be housed in identifying the space that will be used for CRC services, identify shared use space if and where applicable.

Comment:

An identified issue in Newman is having no place with a coordination of services or a dedicated location where community members can be referred to the correct organisation or information source. A CRC at the library would combine the existing services offered by the library, with the added benefits of providing assistance to the community with access to State services (i.e. Centerlink, Medicare) and enhancing the skills of the community and workforce (i.e. training).

Libraries are a rapidly evolving environment, where most are operating as community hubs of information and services. Having the CRC located at the library, allows the Shire to run this vital information service in Newman, without competing with any other Not For Profits (NFP). The Newman Library is already undertaking some of the services which CRCs are traditionally responsible for in small communities including: access to computers, Wi-Fi, printing and scanning.

These services are also a major income stream for CRCs across the State; and therefore having a CRC in another location (in Newman) may be difficult, as the two could potentially be providing competing, instead of complementary and supplementary services at a single centralised location.

A CRC service would fill the gaps in Newman, where dedicated staff would be available to assist customers with their government forms. Many customers, which already utilise the library for the internet and computer, often require assistance navigating government website, interpreting and filling in forms and speaking with services. Currently library employees are not staffed or trained for this purpose, however the library has the internet, computers and spare private room to facilitate this service if it was also to concurrently operating a CRC.

Another identified service gap in town is the lack of training opportunities for adults, particularly as the TAFE presence has been minimal over the last several years. A core service of a CRC is to assist businesses with the skills development of workers. In a CRC capacity, the library has the space to be able to deliver vital training such as computer skills, software skills, and English programs for example, to assist in up-skilling the workforce in Newman.

Library current services

- Wi-Fi and computer access
- Printing, scanning, binding and laminating service
- Loaning of stock, books,
- Programs for children and young people: literacy, logo, school holiday programs and arts and craft programs
- Programs for adults: arts and culture programs

Services extension with a CRC integrated

- Assistance interpreting and completing government forms
- Assistance with Centrelink and other government agencies
- Assistance navigating government websites
- Coordination of services, referral pathways to the appropriate services for each person (i.e. East Pilbara Independence Support (EPIS), Dept. of Child Protection, Legal services etc.)
- Adult programs: life skills, literacy, up-skilling programs for employment opportunities (computer skills, excel training etc.)

Opportunities of integrating the two services:

- Increase customers and use of the library services and building.
- The art rooms can be considered for use at higher rates, as there will be opportunities through the CRC to use the rooms for training and programs.
- The \$40,000 funding in startup costs would allow for the required upgrades to the facility and equipment.
- The ongoing costs allocated each year could assist in ongoing extended service provision such as purchasing computers, photocopiers and more IT infrastructure.
- A Business Case should identify if operating a CRC in the library would allow for longer open hours as an offshoot to the service.

- More cost neutral, or income-generating programs would be explored, provided extended services for the community.

It is possible that other organisations may also apply to host a CRC within Newman, or the greater Pilbara area. By not making an application, the Shire risks missing out on having this service in Newman, and having it complement, but not duplicate, existing services.

The operating model would see the Shire being responsible for operating the service, its staffing and for its governance and operations. It is not proposed to have the CRC run by a Committee, given it would be located within the Newman Library and to ensure there is good synergy between the two services operating from within the same facility.

It is also acknowledged that the Newman Library is leased from the State Government, so approval from them would be required, if the application is successful. Into the future, if the Shire was successful, the CRC is suited to being incorporated into the proposed Youth and Community Hub, as a key service to inform and assist the community.

STATUTORY IMPLICATIONS/REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

STRATEGIC COMMUNITY PLAN

2: Social

S2 Build a vibrant community.

S2.1 Facilitate community connectedness and inclusion

Harmonious communities sharing strong community connections.

S3 Advocate and partner to improve access to services.

S3.1 Facilitate services for families and children, youth and aged (inclusive of all demographic types including people living with a disability, Aboriginal and Torres Strait Islander, Culturally and Linguistically Diverse and LGBTI).

S3.2 Continue to develop or advocate for new services or programs to meet unmet needs.

RISK MANAGEMENT CONSIDERATIONS

There is a risk that if the Shire does not make an application for the Community Resource Centre it could be located in another location within the Pilbara, outside of the Shire's boundaries.

FINANCIAL IMPLICATIONS

There are no current resources allocated, will need to be considered as part of next budgetary process and during the development of a business case.

VOTING REQUIREMENTS

Simple.

9.4 EM COMMERCIAL SERVICES

9.4.1 SHADE STRUCTURE FOR THE IRRUNGADJI COMMUNITY AT THE ONE MILE SITE

Responsible Officer: Mr Bill Burke
Director Commercial Services

Author: Mr Vic Etherington
Manager Development Services

Proposed Meeting Date: 22 October 2021

Location/Address: Nullagine

Name of Applicant: Pilbara Meta Maya Group of Companies

Author Disclosure of Interest: Nil

OFFICER'S RECOMMENDATION

(Resolution No: 202021/297)

Moved: Cr Smith
Seconded: Cr Baer

That Council approves the installation of an additional shade structure at the One Mile Cultural Law Ground at Nullagine subject to the granting of a conditional Development Approval to the satisfaction of the Director of Commercial Services and include (but not limited to) the following conditions of approval:

1. Prior to commencement of construction, the applicant is to provide a site plan clearly showing location of the structure with reference to designation of any Unallocated Crown Land and Vacant Land Reserve.
2. Prior to commencement of works the applicant is to provide confirmation / authorisation from any Management Body including any details of any management order or authorisation to construct the proposed structure.

CARRIED UNANIMOUSLY
RECORD OF VOTE 11/0

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

REPORT PURPOSE

The purpose of this report is to seek Council approval to install a shade structure for the Irrungadji community at the One Mile site. One Mile is the communities Cultural Law Ground and has several existing bough shade structures located in the area.

BACKGROUND

The Irrungadji Community were originally located at One Mile however with the location of the general store being quite a distance from the community it was shifted to its existing site.

The name Irrungadji comes from the name of that part of the river which they associate as their watering hole.

Further discussion as to the merits of the proposal and applicable planning provisions are set out in the Officer's assessment section of this report.

COMMENTS/OPTIONS/DISCUSSIONS

The land and the proposed structure are recognised as having a high level of significance in the context of the use as a place of cultural and community importance.

The land proposed for the construction of the structure is designated as Aboriginal Law Ground (One Mile Law Ground).

In determining a land use designation, it is acknowledged that the specific nature of the structure provides a complexity that allows for possible differing interpretation.

The TPS4 zoning table does not specifically list law ground as a use.

Town Planning Scheme 4 clause 3.4.1 notes that if a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the Council may:

- (a) Determine that the use is consistent with the objectives of the particular zone and is therefore permitted;
- (b) Determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or
- (c) Determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.

In considering the importance of the use and acknowledging this complexity in definition it the application of Cluse 3.4.1 is appropriate.

The application area is zoned 'rural' under Town Planning Scheme 4 (TPS4). The objective of the rural zone, as established by clause 4.2(g) of TPS4 is:

To ensure the continuation of rural use encouraging, where appropriate, the retention and expansion of rural activities and associated pursuits that are compatible with the capability of the land and the amenity of the locality;

To provide for the orderly and proper planning of Aboriginal communities through the preparation of approved Settlement Plans.

The One Mile Law Ground currently has 5 shade structures in place, the additional structure is required to meet the communities' ongoing needs.

While it is clear that the proposed structure is on land zoned under the Shires TPS 4 as rural (see figure 1), it should be noted that the site does not appear from Landgate records to be held in freehold interest. The structure appears to be located on a boundary between land designated as Unallocated Crown Land and Vacant Crown Land designates the Vacant Crown land and the Unallocated Crown land reserves (see figure 2 below).



Figure 1: Excerpt from Shire of East Pilbara TPS No.4 Zoning Map



Figure 2: Tenure of Land as referenced by Landgate

The management of a reserve is usually placed under the care, control and management of an appropriate management body, typically a State Government agency, Local Government or other organisation which can hold land and which has perpetual succession.

A Management Order under the Land Administration Act 1997 provides for management of the reserve for the designated purpose but does not convey ownership of the land. A reserve can only be used and leased (by the management body) in accordance with the purpose of the reserve and conditions in the Management Order.

Due to the land designation under the scheme of rural it is not seen as an issue in regards to the use of the land for the proposed use and works, however as a matter of procedural correctness it is recommended that as part of Councils determination that conditions be placed on the approval addressing the need for the site location to be clearly detailed and that confirmation of any management order or authorisation be provided to Council as a requirement of any Development Approval and should be noted as being required to be provided prior to any works commencing on site.

STATUTORY IMPLICATIONS/REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

STRATEGIC COMMUNITY PLAN

3: Built Environment

Connected and accessible communities.

B1 Optimise places to live, work and enjoy.

B1.1 Improve local amenity.

B1.2 Provide and maintain open spaces for the community to recreate and connect

RISK MANAGEMENT CONSIDERATIONS

Nil

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Simple.

10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL

Nil

13 CONFIDENTIAL MATTERS BEHIND CLOSED DOORS

COUNCIL RESOLUTION

Moved: Cr McWhirter-Brooks

Seconded: Cr Fleming

That the meeting be closed to the public in accordance with section 5.23{2} of the *Local Government Act 1995*.

CARRIED UNANIMOUSLY

RECORD OF VOTE 11/0

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

13.1 EM CORPORATE SERVICES

Cr McWhirter-Brooks was absent for the vote leaving the Chamber at 2.51pm and returning at 2.57pm

13.1.1 CONSIDERATION OF RATES EXEMPTION - WESTERN DESERT LANDS ABORIGINAL CORPORATION

Responsible Officer: Mr Steve Leeson
Director Corporate and Customer Services

Author: Mr Steve Leeson
Director Corporate and Customer Services

Proposed Meeting Date: 22 October 2021

REASONS FOR CONFIDENTIALITY

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (e) A matter that if disclosed would reveal, trade secrets, information of commercial value, information about the business, professional, commercial or financial affairs of a person.

COUNCIL RESOLUTION (PROCEDURAL MOTION)
(Resolution No: 202021/298)

Moved: Cr Baer

Seconded: Cr Grace

That consideration of the Item be deferred to the Ordinary Council Meeting of 19 November 2021.

CARRIED UNANIMOUSLY

RECORD OF VOTE 10/0

For: Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

13.1.2 WEQ 01 - CCTV PROJECT

Responsible Officer: Mr Steve Leeson
Director Corporate and Customer Services

Author: Mr Frank Ashworth
Manager IT

Proposed Meeting Date: 22 October 2021

REASONS FOR CONFIDENTIALITY

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.

COUNCIL RESOLUTION / OFFICER RECOMMENDATION
(Resolution No: 202021/299)

Moved: Cr Smith
Seconded: Cr Lockyer

That Council:

- 1. Awards WEQ 01-2021/22 for the CCTV Equipment – Supply, Installation and Maintenance to Blueforce for the tendered price of \$757,630.17gst ex; and**
- 2. Approves the Chief Executive Officer to apply the common seal of the Shire of East Pilbara to the Contract between Blueforce and the Shire of East Pilbara with respect to this Request.**

CARRIED UNANIMOUSLY
RECORD OF VOTE 11/0

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

13.2 EM COMMERCIAL SERVICES

13.2.1 AWARD OF RFT 03-2021/22 - AIRPORT OPERATIONS MANAGEMENT

Responsible Officer: Mr Bill Burke
Director Commercial Services

Author: Mrs Dawn Ronchi
Coordinator Procurement

Proposed Meeting Date: 22 October 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

REASONS FOR CONFIDENTIALITY

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.

COUNCIL RESOLUTION / OFFICER RECOMMENDATION
(Resolution No: 202021/300)

Moved: Cr Smith
Seconded: Cr McWhirter-Brooks

That Council amend Council Resolution No 267 to the following:

That Council:

- 1. Awards Tender RFT 03-2021/22 for the Airport Operations Management to MSS Group/RAMS Pty Ltd for an initial Contract period of two (2) years commencing on execution of the Contract for an interim period of two years for the tendered price of \$2,178,454.84 (ex GST) (for items 1-5); and**
- 2. Authorises the Chief Executive Officer to extend the Contract with the same conditions for a further period of one (1) year on expiry of the initial Contract period, to commence on expiry of the initial two year term; and**
- 3. Authorises the Chief Executive Officer to extend the Contract with the same conditions for a further and final period of one (1) year on expiry of the first further period; and**

4. **Authorises the Chief Executive Officer to apply the common seal of the Shire of East Pilbara to the Contract between MSS Group/RAMS and the Shire of East Pilbara with respect to this Tender**

**CARRIED UNANIMOUSLY
RECORD OF VOTE 11/0**

For: Shire President, Deputy Shire President, Councillors Pleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

COUNCIL RESOLUTION

Moved: Cr Baer

Seconded: Cr Lockyer

THAT the meeting return to Open Council in accordance with 5.23{2} of the Local Government Act 1995.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 11/0**

For: Shire President, Deputy Shire President, Councillors Pleming, Lockyer, Coppin, Mortimer, Grace, Smith, Anick, Baer and Landy

Against: Nil

14 DATE OF NEXT MEETING

The next Ordinary Council Meeting will be held on 19 November 2021 in the Newman Administration Centre Chamber, commencing at 10.30am.

15 CLOSURE

The Ordinary Council Meeting of the Shire of East Pilbara was declared closed by the Shire President (Presiding Member) at 3.05pm.

Item 7.1

**Minutes of Ordinary Council Meeting
24 September 2021**

Unconfirmed copy of Minutes of Meeting held on 24 September 2021 subject to confirmation at meeting to be held on 22 October 2021



EAST PILBARA SHIRE COUNCIL

MINUTES

ORDINARY COUNCIL MEETING

NOTICE IS HEREBY GIVEN that an
ORDINARY Meeting of the Council was held,
in Council Chambers, Marble Bar,
10.05am **FRIDAY, 24 SEPTEMBER 2021.**

Steven Harding
CHIEF EXECUTIVE OFFICER



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of East Pilbara for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of East Pilbara disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that person's or legal entity's own risk.

In particular and without derogating any planning application or application of a licence, any statement or intimation of approval made by any member or Officer of the Shire of East Pilbara during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of East Pilbara.

The Shire of East Pilbara warns that anyone who has any application lodged with the Shire of East Pilbara must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application and any conditions attaching to the decision made by the Shire of East Pilbara in respect of the application.

Signed: _____
Steven Harding
Chief Executive Officer

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President (Presiding Member) declared the meeting open at 10.05am and welcomed the Elected Members and Staff and acknowledged the Nyamal People, Nyiyaparli and Martu peoples being the traditional custodians of the lands across which we all meet.

We also pay our respects to Elders, both past, present and emerging.

2 RECORD OF ATTENDANCES / APOLOGIES/LEAVE ABSENCE

2.1 ATTENDANCES

Councillors

Cr Anthony Middleton	Shire President
Cr Geraldine Parsons	Deputy Shire President
Cr Anita Grace	Councillor
Cr Holly Pleming	Councillor
Cr Karen Lockyer	Councillor
Cr Langtree Coppin OAM	Councillor
Cr Stacey Smith	Councillor
Cr Adrienne Mortimer	Councillor
Cr Wendy McWhirter-Brooks	Councillor

Officers in attendance

Mr Steven Harding	Chief Executive Officer
Vic Etherington	Acting Executive Manager Commercial Services
Ms Emma Landers	Executive Manager Customer & Community Services
Mr Ian Hamilton	Acting Executive Manager Infrastructure Services
Mr Steve Leeson	Executive Manager Corporate and Customer Services

Public Gallery

Ms Annmarie Kiernan
Mr Phillip Nowland

2.2 APOLOGIES

Councillor Apologies

Nil

Officer Apologies

Nil

2.3 LEAVE OF ABSENCE

Nil

3 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Councillor Langtree Coppin had previously submitted the following questions:

1. Have FMG received approval for the 2 temporary camps they have built on Shire land, on which they should be paying rates?

Response from Shire Administration:

The Shire received two applications for mining camps.

The first camp is located on Marble Bar Road at 20.765075782 S 119.419657960 E. This camp is owned by IB Operations Pty Ltd (FMGL) and contains 356 beds and associated infrastructure.

The Shire has issued an approval.

The second camp (is a rapid camp, with all buildings on trailers). This temporary camp is located on Shay Gap Road 800535 E 7758290 N. This camp is owned by FMG and contains some 100 beds and associated infrastructure.

The Shire has issued an approval.

This second camp on Shay Gap Road has recently submitted plans with the Shire for an additional 200 Beds and further infrastructure. These additional works will be inspected by the Shire on Friday 1 October 2021, whilst fees have been paid an approval has yet to be issued.

2. Have FMG applied for a miscellaneous license for the water pipelines they are running through the Shire for approximately 150kms and are they ratable?

Response from Shire Administration:

Construction activities commenced on the Iron Bridge Raw Water Pipeline during Aug 2021. Three temporary construction camps are proposed along the Pipelines route (Marble Bar Road, Shay Gap Road and Canning Basin Bore field).

Main Roads WA authorisation was required for the road crossing and applications for the construction of camp waste water treatment plants have been received by the Shire. These applications are being assessed by the Department of Health.

Landgate has been approached towards a valuation, although the officer responsible for this type of infrastructure, is currently away on leave.

3. Did the previous Manager Infrastructure Services Rural have any conversations with FMG in relation to FMG maintaining the road from Shay Gap to Pardoo roadhouse in view of their heavy usage?

Response from Shire Administration:

To the best of our knowledge, we are not aware of any discussions taking place.

4 PUBLIC QUESTION TIME

- 4.1 Mr Phillip Nowland

Spoke on behalf of the Pilbara Prospectors Association in relation to the substantial rates increase for the 21/22 fiscal year and asked the Council for concessionary consideration.

Response from Shire Administration

The CEO advised the request would be taken on notice and a response will be provided to Mr Nowland.

- 4.2 Question from Ms Annmarie Kiernan from the Marble Bar Tourist Association. Ms Potter opened with thanking the Council for their time and provided updated statistics of visitors to the region.

Ms Potter then proceeded to raise her concerns regarding a map produced by the Shire of East Pilbara to which Ms Potter was of the opinion contained errors and inconsistencies. She advised the Council that the map in its current context would not be distributed to visitors.

Ms Potter also spoke to inadequate signage for tourist/visitor purposes in the region.

Response from Shire Administration

The CEO advised Ms Kiernan that her concerns with the map would be addressed and she would be contacted by the relevant Shire Officer for a discussion and suitable resolution.

The CEO further advised in relation to the signage issue, the Shire had provided signage in the region, to which he has been made aware there have been instances whereby some of the signage has been removed. Ms Potter was advised that the Shire would investigate ways to anchor signage in a more effective manner and would be in contact with the Marble Bar Tourist Association in due course.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS

- 5.1 A presentation for Councillor Gerry Parsons which acknowledged her time and contributions as a Councillor for the Shire of East Pilbara

6 APPLICATIONS FOR LEAVE OF ABSENCE

None received at the Council Meeting of 24 September 2021.

7 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

7.1 CONFIRMATION OF MINUTES

[Minutes August 27 2021 Council.DOCX](#)

Amendment to Minutes of Ordinary Council Meeting 27 August 2021

Cr Wendy McWhirter-Brooks requested an amendment to the Minutes of 27 August 2021 as follows:

- Phone meeting with **Anthony** Anderson **DMIRS**
- Attended Pilbara Country Zone meeting via teleconference

Minutes updated accordingly.

COUNCIL RESOLUTION

(Resolution No: 202021/257)

Moved: Cr McWhirter-Brooks

Seconded: Cr Parsons

THAT the Minutes of the Ordinary Meeting of Council held on 27 August 2021, be confirmed as a true and correct record of proceedings.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 9/0**

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

8 MEMBERS REPORTS

Shire Present Anthony Middleton

Newman VFRS Dinner
NCCI Business Awards
CEO Performance Reviews
Ratepayer phone calls
Radio Interviews

Pool Opening
Citizenship Ceremony
North West defence alliance meeting
Mayor and Presidents Forum
Local Government Week
Reconciliation Session
LGIS Meeting

Cr Holly Fleming

Chris McNamara Tourism Meeting
CEO Performance Review
Creating Communities Childcare meeting
NCCI Chamber Awards
Visitor Centre Meeting
Local Government Week

Cr Lou Lockyer

Pool Opening – Newman
NCCI Business Awards
WALGA Conference 2021 – Perth
Aboriginal Reconciliation Forum
CEO Performance Review
Audit Committee Meeting

Cr Gerry Parsons

NCCI Business Excellence Awards
NCCI AGM

Cr Stacy Smith

Martu Youth Festival,
Up4It Ricky Grace,
Citizenship Ceremony Nullagine.

8.1 ITEMS FOR RECOMMENDATION

Cr Stacey Smith

Advised she had been approached by a local publican in relation to the Shire sponsoring an event. This venue had hosted an event of this nature prior and it had been very successful.

Administration Response

The CEO advised that the venue should put a proposal in writing the Shire's Events Team for assessment by Council.

8.2 ITEMS FOR INFORMATION

Cr Anita Grace

Cr Grace raised the issue of the lack of a full time veterinarian in the region. She advised that BHP with some shire funding had a part time resource but would like to begin a conversation with BHP based around the engagement of a full time vet.

Administration Response

The CEO advised that contact will be made by the Shire to BHP to clarify their arrangements in this regard and an email will be sent to Councillors.

Cr Wendy McWhirter-Brooks

- Advised that she was very happy with the progress being made with the new Shire website.
- Advised that the City of Albany had extended an approval for a bird hive.
- Received an update from the Acting Executive Manager Infrastructure services of in relation to Wullingine? Road.

Cr Stacey Smith

- Advised she had been in contact with the Department of Communities in relation to the demolition or removal of 'Blue House', further advised she has been advocating for this with the Department for a significant period of time.

9 OFFICER'S REPORTS

9.1 CHIEF EXECUTIVE OFFICER

9.1.1 AFFIXING COMMON SEAL UNDER DELEGATED AUTHORITY

Responsible Officer: Mr Steven Harding
Chief Executive Officer

Author: Mr Steve Leeson
Executive Manager Corporate Services

Proposed Meeting Date: 24 September 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 202021/258)

Moved: Cr Parsons

Seconded: Cr Fleming

That Council note the application of the common seal of the Shire of East Pilbara to the following document:

Document	Details	Parties
Land Purchase	Lot 500 Stojic Road	Gibson R Settlements

CARRIED UNANIMOUSLY

RECORD OF VOTE 9/0

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

REPORT PURPOSE

This report is to advise Council of the documents that have had the Shire of East Pilbara common seal affixed under delegated authority since the last Council meeting on the 27th August 2021.

BACKGROUND

There have been eight (8) documents having the Shire's common seal affixed under delegated authority since the last Council meeting.

COMMENTS/OPTIONS/DISCUSSIONS

Document	Details	Parties
Land Purchase	Lot 500 Stojic Road	Gibson R Settlements

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995, Part 9, Division 3, s9.49A Execution of Documents

Division 4 Local government employees

Section 5.42

Delegation of some powers and duties to Chief Executive Officer

(1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.

* *Absolute majority required.*

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

POLICY IMPLICATIONS

4.5 EXECUTION OF DOCUMENTS

The Policy states the following:

All documents validly executed will have the common seal affixed and the President and the Chief Executive Officer's attestations affixing the seal. Use of the common seal is to be recorded in the common seal register and must have the Council resolution number included and the date that the seal was applied.

Given the circumstances that have occurred, there is a requirement for a Council Resolution number to be recorded in the common seal register in accordance with the Policy, hence the need for Council to resolve to approve the application of the common seal to the above agreements.

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Should Council not be informed of the documents that have had the Common Seal affixed under delegated authority, the Shire will fail to abide by Council's Execution of Documents Policy which clearly states that *Use of the common seal is to be recorded in the common seal register and must have the Council resolution number included and the date that the deal was applied.*

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Simple.

9.1.2 STATUS OF COUNCIL DECISIONS

Attachments: [Council Resolutions Register - 31 Aug.pdf](#)
Responsible Officer: Mr Steven Harding
Chief Executive Officer
Author: Mr Steve Leeson
Director Corporate and Customer Services
Proposed Meeting Date: 24 September 2021
Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 202021/259)

Moved: Cr Parsons
Seconded: Cr Lockyer

THAT the "Status of Council Decisions" Report for the month of August 2021 be received.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 9/0**

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

REPORT PURPOSE

To inform of the action taken in relation to Council decisions.

BACKGROUND

Council requested to be informed of the progress and completion of previous decisions.

COMMENTS/OPTIONS/DISCUSSIONS

The status list of Council decisions is included as an attachment to this report.

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995

Part 2 Constitution of local government

Division 2 Local Governments and Councils of Local Governments

Section 2.7

- (1) The Council:
 - (a) Governs the local government's affairs; and
 - (b) Is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the Council is to:
 - (a) Oversee the allocation of the local government's finances and resources;
and
 - (b) Determine the local government's policies.

POLICY IMPLICATIONS

As applicable

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

In order to remain transparent and to facilitate timely and appropriate decision-making it is necessary that actions items be reviewed at each Council meeting.

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Simple.

9.2 DIRECTOR CORPORATE AND CUSTOMER SERVICES

9.2.1 CREDITORS FOR PAYMENT

File No: FIN-23-9
Attachments: [Cheque Payments.pdf](#)
[Direct Payments.pdf](#)
[EFT Payments.pdf](#)
[Mastercard.pdf](#)
Responsible Officer: Mr Steve Leeson
Executive Manager Corporate Services
Author: Ms Sian Appleton
Senior Finance Officer
Proposed Meeting Date: 27 August 2021
Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 202021/260)

Moved: Cr McWhirter-Brooks

Seconded: Cr Coppin

That Council endorse the following payments:

EFT Payments	EFT58235 – EFT59619	\$3,398,057.15
MasterCard	See attachment	\$12,948.04
	Total	\$3,411,005.19
Cheque Payments	25161 – 25169	\$39,528.55
Superannuation	DD15193.1 – DD15310.25	\$178,651.21
	Total	\$218,179.76
	GRAND TOTAL	<u>\$3,629,184.95</u>

CARRIED UNANIMOUSLY

RECORD OF VOTE 9/0

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

REPORT PURPOSE

For Council to endorse the payment of creditors.

BACKGROUND

Pursuant to Regulation 13 of the Regulations, a list of payments made from the Municipal and Trust accounts is required to be presented to Council on a periodic basis.

These details are included as Appendices 1, 2 and 3.

In accordance with Regulation 12 of the Regulations, the Chief Executive Officer has delegated authority to make these payments.

The attached documents outlines payments made to creditors since the Ordinary Council Meeting held on the 23rd July 2021.

COMMENTS/OPTIONS/DISCUSSIONS

EFT Payments	EFT58235 – EFT59619	\$3,398,057.15
MasterCard	See attachment	\$12,948.04
	Total	\$3,411,005.19
Cheque Payments	25152 – 25158	\$39,528.55
Superannuation	DD15193.1 – DD15310.25	\$178,651.21
	Total	\$218,179.76
	GRAND TOTAL	<u>\$3,629,184.95</u>

Please note the Shire's accounts payable system allows for only a limited field for the description of goods/services purchased, therefore the description shown on the attached Schedule of Accounts may not show the entire description in its entirety.

CANCELLED AND UNUSED CHEQUES:

CANCELLED CHEQUES & EFTS

Cheques – 25Nil

EFT's – EFT59110, 59131-32, 59292, 59349-50, 59486

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government (Financial Management) Regulations 1996

Part 2 – General financial management

Reg 11

- (1) *A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of –*

- (a) *cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and*
- (b) *petty cash systems.*

Local Government (Financial Management) Regulations 1996
Part 2 – General financial management
Reg 12(1)

- (1) *A payment may only be made from the municipal fund or the trust fund:*
 - (a) *If the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
 - (b) *Otherwise, if the payment is authorised in advance by a resolution of the Council.*

Local Government (Financial Management) Regulations 1996
Part 2 – General Financial Management
Reg. 13(1)

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared:*
 - (a) *The payee's name; and*
 - (b) *The amount of the payment; and*
 - (c) *The date of the payment; and*
 - (d) *Sufficient information to identify the transaction.*

POLICY IMPLICATIONS

3.12 Corporate Credit Card
3.14 Procurement and Tender Procedures Policy

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Legislative - Medium

FINANCIAL IMPLICATIONS

Total expenses of \$3,629,184.95.

VOTING REQUIREMENTS

Simple.

9.2.2 MONTHLY FINANCIAL STATEMENTS AND INVESTMENT REPORT FOR PERIOD ENDING 31 JULY 2021 WITH BUDGET AMENDMENT

Attachments: [July 21 - Monthly Financial Statements.pdf](#)
[East Pilbara Aug 21.pdf](#)
[East Pilbara July 21.pdf](#)

Responsible Officer: Mr Steve Leeson
Executive Manager Corporate Services

Author: Mrs Lisa Davis
Manager Corporate Services

Proposed Meeting Date: 24 September 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 202021/261)

Moved: Cr Mortimer

Seconded: Cr Lockyer

That Council:

1. Accept the monthly financial statements for the period 1 July 2020 to 30 July 2021 of the 2021/2022 financial year as included in Attachment 1 be received, and
2. Pursuant to Section 6.8 of the Local Government Act 1995 approves an amendment to the Shire's 2021-2022 Annual Budget as per the following table:

Account	Description	Current Budget	Amendment	Revised Budget
32031	Rates Raised	\$13,283,400	-\$200,000	\$13,483,400
109003	Newman WWTP Upgrade Project	\$ NIL	\$200,000	\$ 200,000
TOTAL			\$0	

3. Endorse an amendment to the 2021/2021 Fees and Charges as follows:

Shire Of East Pilbara Schedule of Fees & Charges 2022/2022	GST Applic	21/22 Adopted Fee Incl GST	21/22 Amend Fee Incl GST	Description
Function 9 - Housing				
Shire Staff				

Rent - Furnished SPQ Unit – 1/2 bedroom - 1 bath)	No	100.00	140.00	Reinstate previous charge
Rent - Marble Bar - SPQ – (1/2 bedroom - 1 bath)	No	50.00	70.00	Reinstate previous charge

4. **Set and effect date for the new Fees and Charges to be 1st October 2021.**
5. **Provide notice of the adopted fees as advertised, pursuant to Section 6.19 of the Local Government Act 1995.**

**CARRIED BY AN ABSOLUTE MAJORITY
RECORD OF VOTE 9/0**

For: Shire President, Deputy Shire President, Councillors Pleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

REPORT PURPOSE

The Monthly Financial Statements provides details of the Shire of East Pilbara's (the Shire's) current year to date financial position in relation to the 2021-2022 Annual Budget, as maybe amended, including the reporting of material variances.

BACKGROUND

The reporting of monthly financial information is a requirement under Section 6.4 of the Local Government Act 1995 (Act) and Regulation 34 of the Local Government (Financial Management) Regulations 1996 (Regulations).

The attached report details the financial activities of the Shire for the period 1 July 2021 to 31 July 2021 of the current financial year.

There are 4 sections of the Monthly Report:

1. Monthly Health Checks and Summary Graphs;
2. Statutory Reports – Rate Setting Statement, Operating Statement, Cash Flow;
3. Various other Notes to give Council an overview of the Shire's current financial situation, including Material Variances for Programs and Nature and Type as per Council's adopted variance threshold limits of 10% or \$10,000 whichever is greater; and
4. A Capital Projects schedule detailing all expenditure.

Also attached is a copy of the Monthly Investments and Reserves report.

Any immediate annual budget considerations are also presented within the monthly financial report.

COMMENTS/OPTIONS/DISCUSSIONS

Material variances in the Shire's 2021-2022 annual budget are disclosed within the attachments.

Council Approval is required for proposed budget amendments as follows:

Newman WWTP Upgrade Project

GHD Contract No. TC 2020731

Water Corporation Contract No. TC2020796

Shire administration is seeking additional funding of \$200,000 to cover additional design costs that are required for the Newman WWTP Upgrade project.

Increases in current and expected future sewer flows into the Newman WWTP has resulted in the need for a larger capacity treatment plant to be designed. The Design Consultant currently working on the Newman WWTP Upgrade Design Contract (TC 2020731) will be required to draft an implementation Plan that identifies all the amendments to the current design that will be needed to enlarge its capacity.

The cost of this added design work is estimated at \$170,000 plus GST. Additionally, the Shire is also required to design and construct an Emergency Process System that can provide basic treatment of the raw sewer flows if the current plant fails before the new plant is commissioned. Due to the urgency and critical requirement for this Emergency Process System, Water Corporation (WC) have agreed to complete the design under our current WC Consultancy Agreement Contract (TC 2020796). The expected WC design cost is estimated at \$40,000.00.

2021-2022 Rating

The net initial rates strike as part of the annual budget has been higher than previously modelled, due to the ongoing process of receiving updated property valuations.

An additional circa \$200,000 has been levied to date. Whilst this would have been brought into the next formal budget review, it is recommended to be recognised to offset the unforeseen expenditure in relation to the Newman WWTP upgrade project.

2021-2022 Fees and Charges

The adopted fees and charges include rental amounts for staff housing. A change to single housing charge rates to a lower amount was made, which upon further review by management, has been considered and recommended for reversal. The previous 2020-2021 amounts are considered fair and equitable, in relation to other current amounts.

It is recommended to reinstate the previous charges as per the table below:

Shire Of East Pilbara Schedule of Fees & Charges 2022/2022	GST Applic	21/22 Adopted Fee Incl GST	21/22 Amend Fee Incl GST	Description
Function 9 - Housing				
Shire Staff				
Rent - Marble Bar - SPQ – (1/2 bedroom - 1 bath)	No	50.00	70.00	Reinstate previous charge
Rent - Furnished SPQ Unit – 1/2 bedroom - 1bath)	No	100.00	140.00	Reinstate previous charge

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995
Part 6 Financial Management
Division 4 General financial provisions

Section 6.4(2)

“The financial report is to –

- (a) Be prepared and presented in the manner and form prescribed; and*
- (b) Contain the prescribed information.”*

Section 6.8 (1)(b)

*“Expenditure from municipal fund not included in annual budget is to be authorised in advance by resolution”. *Absolute majority required.*

POLICY IMPLICATIONS

3.1 Accounting Policies
3.5 Budget Management – Capital Acquisitions
3.9 Investments Policy

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

RISK MANAGEMENT CONSIDERATIONS

Legislative - Medium

FINANCIAL IMPLICATIONS

This report discloses financial activities for the period under review.

VOTING REQUIREMENTS

Absolute.

9.2.3 REVIEW OF CORPORATE SERVICES POLICIES

Attachments:	1.7 Councillor Allowances & Expenses v2.pdf
Responsible Officer:	Mr Steve Leeson Executive Manager Corporate Services
Author:	Mr Steve Leeson Executive Manager Corporate Services
Proposed Meeting Date:	24 September 2021
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION
(Resolution No: 202021/262)

Moved: Cr Lockyer
Seconded: Cr Parsons

That Council revises policy 1.7 Councillor Allowances & Expenses included as appendix 1.

CARRIED BY AN ABSOLUTE MAJORITY
RECORD OF VOTE 9/0

For: Shire President, Deputy Shire President, Councillors Pleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

REPORT PURPOSE

For Council to consider the further review of Corporate Services related policies.

BACKGROUND

A Local Government's Council adopts policies as prescribed under the Local Government Act 1995 (the Act) and other policies to establish Council's position, view and outcomes for a range of other matters as required in governing the district.

At the Ordinary Council Meeting of 28 May 2021, the first report of a progressive review of Corporate Services related polices was presented. The approach being undertaken is to:

- Rescind (Where the policy objectives are already within Local Government Act 1995, other legislation)
- Redirect (Where the policy objectives are a management procedure or process being the responsibility of the Chief Executive Officer (CEO))

- Review (Where the policy objectives are meeting current needs for Council to have an established position on a matter to which provide guidance to Shire process and procedures)
- Retain (Where no change is recommended to the current policy).

This is the fifth report of the progressive review of Corporate Services Policies.

The following table outlines the policies for consideration:

No.	Policy	Rescind	Redirect	Review	Retain
1.4	Citizenship Ceremonies Dress Code				X
1.6	Council Meetings – Dates & Times				X
1.7	Councillor Allowances & Expenses			X	

COMMENTS/OPTIONS/DISCUSSIONS

1.7 Councillor Allowances & Expenses Policy

Appendix 1

Date Adopted: 26 April 2019 (last reviewed 27 August 2021)

Recommendation: Review

Reason:

The previous revision was adopted on the proviso that the accommodation rate referenced at Part 2.1 (e) was further reviewed. The amount is used to determine the maximum reimbursable amount for the cost of a commercial airfare, when considered unfeasible to travel to meetings by private motor vehicle.

The current amount is:

x 2 nights (\$180/night) \$360.00

Based upon an online search of 3.5 – 4 star hotels in Perth, Saturday to Monday, a reasonable price per night is considered as \$250.

The calculation includes distance travelled “Perth to Newman return” although only one way kms were included. This has been increased from 956kms to 1194kms x2.

The amendment would increase the maximum permissible refundable amount for a commercial flight, from \$1,562.85 to \$3,077.56.

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995

POLICY IMPLICATIONS

Amendments and deletions to existing policies are recommended within this report.

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Legislative - Medium

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

VOTING REQUIREMENTS

Absolute.

9.3 EM CUSTOMER & COMMUNITY SERVICES

**9.3.1 COMMUNITY SPORT AND RECREATION FACILITIES FUND - CLUB
NIGHT LIGHTS 2022/23 ROUND**

Responsible Officer: Ms Emma Landers
Director Community Services

Author: Paul Miller
Manager Recreation & Events

Proposed Meeting Date: 24 September 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION (Resolution No: 202021/263)

Moved: Cr Parsons
Seconded: Cr Lockyer

That Council:

- 1. Endorse the Shire of East Pilbara Club Night Lights grant application**
- 2. Consider an allocation of a maximum of \$226,666 to the 2022/23 Capital Budget for full LED upgrade of sports lighting at Emu Oval, subject to the approval of the Club Night Lights grant application.**

**CARRIED UNANIMOUSLY
RECORD OF VOTE 9/0**

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

REPORT PURPOSE

For Council's consideration to endorse an application to the Department of Local Government Sport and Cultural Industries' (DLGSC) Club Night Lights 2022/23 Grant Funding Round, for the upgrade of Emu Oval floodlighting and allocate funds to deliver the project within the 2022/23 capital works budget.

BACKGROUND

The Club Night Lights Program administered by DLGSC provides financial assistance of up to one third, of the total estimated project cost to well-planned sports floodlighting infrastructure projects that will maintain or increase participation in sport and recreation with an emphasis on physical activity, through rational development of good quality, well-designed and well-utilised facilities.

Eligible projects that have a total project value between \$5,000.00 and \$500,000 are suitable for the 2022/23 annual round and projects with a total project value exceeding \$500,000 are suitable for the forward planning round. Projects may be eligible for a further development bonus, which is up to one-half of the project cost.

The development bonus is subject to evidence being provided that details regional/remote location, sustainability initiatives such as energy reduction or increased participation from new or existing participants.

Applications for the current funding round must be assessed and submitted to the Pilbara Office of DLGSC no later than 30 September 2021.

During October to December 2021, the applications will be evaluated and ranked by the Assessment Panel. Successful applications are announced following this assessment in January 2022, with funding expected to be available 1 July 2022 and the grant expended and acquitted by 15 June 2023.

There is one application for this round of funding being the Shire of East Pilbara application for the Emu Oval floodlighting upgrade.

COMMENTS/OPTIONS/DISCUSSIONS

Owned in freehold by the Shire of East Pilbara, Emu Oval (as shown at Attachment A) plays an important role in providing outdoor sporting, community and social facilities within the Capricorn Sporting Complex. The oval facilitates junior football, miniroos, tee ball, junior cricket, as well as practice nets for senior cricket.

The project will upgrade the existing lighting to enable sports such as cricket, tee ball and baseball to utilise this oval for evening match play or training. As these are traditional summer sports and the nature of our climate, having options for evening usage is essential for participation. The increase of night time sports on Emu Oval will see better distribution of sports across the ovals at the Capricorn Sporting Complex, relieving pressure off Goanna and Capricorn Ovals. Further, the upgrade of the lighting will assist Newman Cricket Association and Newman Junior Cricket Association to increase participation in junior and women competitions, as well as being able to utilise the cricket practice nets for evening training sessions. Currently the cricket practise nets can only be used during the day, which sees low utilisation due to the high temperatures in the afternoon.

In addition, Newman Tee ball Association is the highest engaged junior summer sport and are looking at extending their programming to include baseball. This would see an increase in membership needing more space to facilitate their sport. The upgrade in lighting would see one of their pitches being able to move to Emu oval further relieving the pressure off Capricorn oval during the summer period.

The project has been identified through the consultation for the East Pilbara Strategic Recreation Master Plan. The existing floodlighting on Emu Oval is currently only rated for large ball sports such as football and soccer. The utilisation rate on this oval is significantly lower than the other shire ovals due to not being able use it for the appropriate small ball sports for evening match play or training.

Throughout the East Pilbara Strategic Recreation Master Plan consultation, the local community identified the following priorities:

- Playing area / surface quality
- Provision of shade at sporting venues
- Lighting for training and competition
- Toilets and other amenities for event participants and spectators

The project scope includes two options:

Option 1:

Installation of two additional lighting poles and upgrading all current lighting fixtures to LED sports lighting system.

Option 2:

Installation of two additional lighting poles with LED light fixtures and retaining the current High Intensity Discharge (HID) sports lighting fixtures on existing poles.

The advantages of LED sports lighting over HID sports lighting include:

- LEDs have an extremely long lifespan relative to every other lighting technology, including HID. New LEDs can last 100,000 hours or more. The typical lifespan for an HID bulb, by comparison, is 10-25% as long at best (10,000 - 25,000 hours).
- LEDs are extremely energy efficient relative to every other commercially available lighting technology. There are several reasons for this to include the fact they waste very little energy in the form of infrared radiation (much different than most conventional lights to include HID), and they emit light directionally (over 180 degrees versus 360 degrees which means there are far fewer losses from the need to redirect or reflect light).
- System efficiency for HID lights is generally only 25% of the source efficiency, as compared to LED lights (whose system efficiency is closer to 50% of the source efficiency). The result is LEDs are a much more effective and high quality light. LED is very precise when comparing to HID, the intensity is much brighter.

As the cost of LED technology has lowered, it is now the favourable choice for sports lighting over HID, which until recently was the only choice for sports field lighting.

Assessment Summary:

As part of the Club Night Lights funding program application process, local governments are required to undertake an internal assessment of projects against key principles of facility provision.

The following is a summary of the criteria assessed for the Emu Oval floodlighting upgrade:

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY IMPLICATIONS/REQUIREMENTS

Nil

POLICY IMPLICATIONS

3.2 Asset Management

3.3 Budget Preparation

STRATEGIC COMMUNITY PLAN

3: Built Environment

Connected and accessible communities.

B1 Optimise places to live, work and enjoy.

B1.1 Improve local amenity.

B1.2 Provide and maintain open spaces for the community to recreate and connect.

B1.3 Maintain and facilitate community infrastructure and urban heritage, including roads and buildings.

2: Social

Harmonious communities sharing strong community connections.

S1 Promote and facilitate safe and healthy communities.

S1.1 Support healthy and safe lifestyle choices.

S1.2 Support local sporting clubs and community organisations

RISK MANAGEMENT CONSIDERATIONS

If the grant application is unsuccessful, the project will not be able to go ahead in the specified time frame. There would be an option to re-apply in future Club Night Light funding rounds.

FINANCIAL IMPLICATIONS

The Club Night Lights grant program provides financial assistance of up to one third, of the total estimated project cost. A development bonus can also be applied for with the grant then covering up to half of the total project costs.

The development bonus is subject to evidence being provided which details regional/remote location, sustainability initiatives such as energy reduction or increased participation from new or existing participants.

Total project cost for Option 1: full LED replacement: \$340,000 excl. GST

- Club Night Lights Grant (maximum one third) \$113,333
- Council 2022/23 contribution \$226,666

Total project cost for Option 1: full LED replacement: \$340,000 excl. GST

- Club Night Lights Grant (including development bonus) \$170,000
- Council 2022/23 contribution \$170,000

Total project cost for Option 2: retain HID \$225,000 excl. GST

- Club Night Lights Grant (maximum one third) \$75,000
- Council 2022/23 contribution \$150,000

Total project cost for Option 2: retain HID \$225,000 excl. GST

- Club Night Lights Grant (including development bonus) \$112,500
- Council 2022/23 contribution \$112,500

Budget allocation will be required as part of 2022/23 capital budget process.

VOTING REQUIREMENTS

Simple

9.4 EM COMMERCIAL SERVICES

**9.4.1 PROPOSED NEW LEASE OF OFFICE SPACE AT NEWMAN HOUSE –
TELETHON KIDS INSTITUTE**

Attachments: [Appendix 1 - Letter from Telethon Kids Institute](#)
Responsible Officer: Mr Ben Lewis
Executive Manager Commercial Services
Author: Ms Caitlin Lewis
Contracts & Leasing Admin Officer
Proposed Meeting Date: 24 September 2021
Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION
(Resolution No: 202021/264)

Moved: Cr Fleming
Seconded: Cr Grace

That Council:

- 1. Approves entering into an agreement with Telethon Kids Institute for office accommodation at Newman House, being offices 21, 22, 25 and reception 3 (West Wing), for a term of 6 months, commencing 1st October 2021 with an Option Term of 1 x 1 year.**
- 2. Approves affixing the Shire of East Pilbara common seal to the lease agreement between the Shire of East Pilbara and Telethon Kids Institute.**

CARRIED UNANIMOUSLY
RECORD OF VOTE 9/0

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

REPORT PURPOSE

To seek Council approval to enter into a new lease agreement with Telethon Kids Institute for office accommodation at Newman House for six (6) months with one (1) x one year option and to apply the common seal of the Shire of East Pilbara to the new lease agreement.

BACKGROUND

Founded in 1990, Telethon Kids Institute is a not-for-profit independent organisation based at the Perth Children's Hospital and is one of the largest and most successful medical research institutes in Australia.

With the goal to improve child health and wellbeing through research, Telethon Kids is looking to establish a base in Newman in order to work with both locals and rural communities to collect real data in real time. Securing office accommodation Newman House would allow them to do this.

Newman House primary use is for not for profit organisations, but the Access Eligibility and Space Allocation criteria are as follows:

Eligible Tenants

The Shire of East Pilbara commits itself to the principal goal of providing office accommodation to not for profit organisations, and such organisation shall be given preference over all other organisations.

Space allocation shall be made by the Shire of East Pilbara on the basis of first priority to be given to all NFP organisations. Should there be more NFP organisations seeking tenancy than the available spaces, then the SoEP shall have the discretion to select such tenants which it believes would be in the best interests of the people of Newman community, and taking into account the circumstances of the prospective tenant's accommodation issues.

Other organisations shall be offered tenancy agreements of not more than 12 month period. Such agreements can be extended if there are insufficient NFP organisations proposing to take up tenancy in the building.

COMMENTS/OPTIONS/DISCUSSIONS

Telethon Kids has expressed an interest in leasing the West Wing of Newman House, being offices 21, 22, 25 and Reception 3. This is highlighted in the map below.

With Telethon Kids leasing the West Wing, occupancy at Newman House will be at 84%.



The proposed terms of the lease will be as follows:

Term: Six (6) months commencing on 1st October 2021 and expiring on 31st March 2022

Further Terms: First Further Term

One (1) year commencing on 1st April 2022 and expiring on 31st March 2023

Rent:

At the full NGO rate of \$470 p/m², the annual rent of the West Wing (79m²) would begin at \$37,130.00 (GST exc) and increase by 3% yearly.

The total rent for the lease would be \$56,808.90 (GST exc) as shown in the table below.

West Wing	SQM	79		
3% annual rental increase	Rate	\$470.00		
	Total	\$37,130.00	12 months	
		\$18,565.00	6 months	
(Office Space) - Office 21, 22, 25 & Reception 3	3.0%			
Periods - invoice annually	Yrly Fee Gst Exc	Yrly Fee Gst Inc	Monthly Fee Gst Exc	Monthly Fee Gst Inc
1 October 2021 - 31 March 2022 (6 MONTHS)	\$ 18,565.00	\$ 20,421.50	\$ 1,547.08	\$ 1,701.79
1 April 2022 - 31 March 2023 FIRST OPTION TERM	\$ 38,243.90	\$ 42,068.29	\$ 3,186.99	\$ 3,505.69
	\$ 56,808.90			

STATUTORY IMPLICATIONS/REQUIREMENTS

Part 9 – Miscellaneous provisions (Division 3 – Documents) 9.49A. Execution of documents (pg. 320)

POLICY IMPLICATIONS

4.5 EXECUTION OF DOCUMENTS

STRATEGIC COMMUNITY PLAN

2: Social

Harmonious communities sharing strong community connections.

S3 Advocate and partner to improve access to services.

S3.2 Continue to develop or advocate for new services or programs to meet unmet needs

RISK MANAGEMENT CONSIDERATIONS

Compliance - Low

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

VOTING REQUIREMENTS

Simple.

10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None received at the Council Meeting of 24 September 2021.

11 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None received at the Council Meeting of 24 September 2021.

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL

None received at the Council Meeting of 24 September 2021.

The two Public Gallery members, Ms Annmarie Kiernan and Mr Phillip Nowland were requested to leave the Council Chambers for the confidential part of the meeting.

13 CONFIDENTIAL MATTERS BEHIND CLOSED DOORS

COUNCIL RESOLUTION

Moved: Cr McWhirter-Brooks

Seconded: Cr Parsons

That the meeting go behind closed doors in accordance with 5.23{2} of the Local Government Act 1995.

CARRIED UNANIMOUSLY

RECORD OF VOTE 9/0

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

The following items form the Shire of East Pilbara Confidential Agenda to be discussed behind closed doors:

13.1.1 CEO Performance Review;

13.1.2 Appointment of Shire Director Positions;

13.2.1 Award of Tender - rft 03-2021/22 - Airport Operations Management;

13.3.1 Approval to authorise Newman wwtp consultancy and design contract variation no.2 & design of emergency bypass;

13.4.1 Shire Staff Housing.

Shire Staff excited the Council Chamber for the discussion of Confidential Agenda items 13.1.1 and 13.1.2

13.1 CHIEF EXECUTIVE OFFICER

13.1.1 CEO PERFORMANCE REVIEW

Responsible Officer: Mr Steven Harding
Chief Executive Officer

Author: Ms Emma Landers
Acting Director Community Services

Proposed Meeting Date: 24 September 2021

REASONS FOR CONFIDENTIALITY

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (a) A matter affecting an employee or employees.

COUNCIL RESOLUTION

(Resolution No: 265)

Moved: Cr Fleming
Seconded: Cr McWhirter-Brooks

That Council *DEFER item 13.1.1 Chief Executive Officer Performance Review to a special Council meeting to be scheduled for 4:00pm Tuesday 28th September 2021.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 9/0**

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

***Reason:** Not all the Elected Members received the report prior to the OCM 24/9/2021.

13.1.2 APPOINTMENT OF SHIRE DIRECTORS POSITIONS

Responsible Officer: Mr Steven Harding
Chief Executive Officer

Author: Mr Steven Harding
Chief Executive Officer

Proposed Meeting Date: 24 September 2021

REASONS FOR CONFIDENTIALITY

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (a) A matter affecting an employee or employees.

COUNCIL RESOLUTION / OFFICERS RECOMMENDATION

(Resolution No: 266)

Moved: Cr Parsons
Seconded: Cr Grace

THAT Council approves the recommendation 13.1.2. as contained within the Confidential Agenda of 24 September 2021.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 9/0**

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

13.2 EM COMMERCIAL SERVICES

**13.2.1 AWARD OF TENDER - RFT 03-2021/22 - AIRPORT OPERATIONS
MANAGEMENT**

File No: LEG-13-11-03
Responsible Officer: Mr Ben Lewis
Executive Manager Commercial Services
Author: Mr Ben Lewis
Executive Manager Commercial Services
Proposed Meeting Date: 24 September 2021

REASONS FOR CONFIDENTIALITY

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.

COUNCIL RESOLUTION / OFFICERS RECOMMENDATION (Resolution No: 267)

Moved: Cr McWhirter-Brooks
Seconded: Cr Coppin

THAT Council approves the recommendation 13.2.1 as contained within the Confidential Agenda of 24 September 2021.

**CARRIED BY AN ABSOLUTE MAJORITY
RECORD OF VOTE 9/0**

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

13.3 EM INFRASTRUCTURE SERVICES

13.3.1 APPROVAL TO AUTHORISE NEWMAN WWTP CONSULTANCY AND DESIGN CONTRACT VARIATION NO.2 & DESIGN OF EMERGENCY BYPASS

Responsible Officer: Mr Ian Hamilton
A/Executive Manager Infrastructure Services

Author: Mr Phillip Charley
Senior Project Manager

Proposed Meeting Date: 24th September 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

REASONS FOR CONFIDENTIALITY

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.

COUNCIL RESOLUTION / OFFICERS RECOMMENDATION (Resolution No: 268)

Moved: Cr Coppin
Seconded: Cr McWhirter-Brooks

THAT Council approves the recommendation 13.3.1 as contained within the Confidential Agenda of 24 September 2021.

**CARRIED BY AN ABSOLUTE MAJORITY
RECORD OF VOTE 9/0**

For: Shire President, Deputy Shire President, Councillors Pleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

COUNCIL RESOLUTION
TO RESCIND COUNCIL RESOLUTION FOR DEFERAL OF ITEM 13.3.1

Moved: Cr Parsons
Seconded: Cr Fleming

That Council *RESCIND its decision to consider item 13.3.1 as contained within the Confidential Agenda 24 September 2021 for approval to authorise Newman wwtp consultancy and design contract variation No.2 & design of emergency bypass at a Special Council meeting to be scheduled for 4:00pm Tuesday 28th September 2021.

CARRIED UNANIMOUSLY
RECORD OF VOTE 9/0

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

***Reason:** It was agreed that as Mr Ian Hamilton, Acting Executive Manager Infrastructure Services would not be present for the Special Council Meeting scheduled for Tuesday 28th September 2021 he brief Council verbally at the meeting regarding the report. As result of this briefing Council concurred they received sufficient information to make a decision at the Ordinary Council Meeting of 24 September 2021.

COUNCIL RESOLUTION

Moved: Cr Parsons
Seconded: Cr McWhirter-Brooks

That Council *DEFER consideration of report 13.3.1 as contained within the Confidential Agenda 24 September 2021 for approval to authorise Newman wwtp consultancy and design contract variation No.2 & design of emergency bypass to a special Council meeting to be scheduled for 4:00pm Tuesday 28th September 2021.

CARRIED UNANIMOUSLY
RECORD OF VOTE 9/0

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

***Reason:** Not all the Elected Members received the report prior to the OCM 24/9/2021.

13.4 EXECUTIVE MANAGER CORPORATE AND CUSTOMER SERVICES

13.4.1 *SHIRE STAFF HOUSING

Responsible Officer: Mr Steve Leeson, Executive Manager
Infrastructure Services

Author: Mr Steve Leeson, Executive Manager
Infrastructure Services

Proposed Meeting Date: 24th September 2021

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

REASONS FOR CONFIDENTIALITY

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.
- (e) A matter that if disclosed would reveal, trade secrets, information of commercial value, information about the business, professional, commercial or financial affairs of a person.

COUNCIL RESOLUTION / OFFICERS RECOMMENDATION (Resolution No: 269)

Moved: Cr Parsons
Seconded: Cr Lockyer

THAT Council approves the recommendation 13.4.1 as contained within the Confidential Agenda of 24 September 2021.

**CARRIED BY AN ABSOLUTE MAJORITY
RECORD OF VOTE 9/0**

For: Shire President, Deputy Shire President, Councillors Pleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

** Report tabled at the meeting*

COUNCIL RESOLUTION

Moved: Cr Parsons

Seconded: Cr Lockyer

That the meeting come out from behind closed doors in accordance with 5.23{2} of the Local Government Act 1995.

CARRIED UNANIMOUSLY

RECORD OF VOTE 9/0

For: Shire President, Deputy Shire President, Councillors Fleming, Lockyer, Coppin, Mortimer, McWhirter-Brooks, Grace and Smith

Against: Nil

The meeting was reopened to the public at 12.25pm.

14 DATE OF NEXT MEETING

The next Ordinary Council Meeting of the Shire of East Pilbara is scheduled for 22 October 2021 at Newman Council Chambers

15 CLOSURE

The Ordinary Meeting of the Shire of East Pilbara for 24 September 2021 was declared closed by the Shire President at 12.25pm.

Item 9.1.3

Capital Projects September 2021

Shire of East Pilbara - Capital Works Schedule

For the period ending Sep-21

Item	CAMS Service Profile	A/c No	Function/Sub Function	Current Budget	Actuals to Date	Funds Committed	Total Funds Applied
1	Airport Services	129401	Services - Access roads, Car parks, Kerbs, Verges, Fences - Airport	4,600,000	0	11,269	11,269
2	Airport Services	129402	Services - Water incl RO, Production and distribuion	1,305,000	0	6,459	6,459
3	Airport Services	129403	Services - Power - Airport	2,400,000	0	0	0
4	Airport Services	129404	Services - Waste - Airport	500,000	0	0	0
5	Airport Services	129415	Safety and security - Fences and Gates - Airport	1,300,000	0	0	0
6	Airport Services	129418	Airside - Manoeuvring Area	3,000,000	0	123,061	123,061
7	Airport Services	129423	Aiport Operation Expansion - Newman	1,000,000	0	0	272,359
8	Airport Services	129427	Plant & Equipment Machinery	65,000	0	0	0
9	Airport Services	129432	Marble Bar Aerodrome Upgrade	5,000,000	0	2,312,584	2,312,584
10	Community Safety	059022	**BHP Collective Impact - Community Safety	898,000	0	0	0
11	Information Systems	49001	Computer Equipment	123,600	0	0	0
12	Infrastrcture Services	129530	Newman Town Street Works	500,000	84,500	415,500	500,000
13	Infrastrcture Services	129533	The Lane Way - Newman	400,000	0	0	0
14	Infrastrcture Services	129534	Wombat Crossing - Newman	100,000	0	0	0
15	Infrastrcture Services	129535	Irrungadji Bridge Repairs	50,000	0	0	0
16	Infrastrcture Services	129537	**Kiwirrkurra Access Road	165,000	0	0	0
17	Infrastrcture Services	129538	**Punmu Access Road	165,000	0	0	0
18	Infrastrcture Services	129539	**Talawana Track	550,000	0	0	0
19	Infrastrcture Services	129540	**Jupiter Well Access Road	75,000	0	0	0
20	Infrastrcture Services	129543	**Desert Road	280,000	0	0	0
21	Infrastrcture Services	129545	**Marble Bar Woodstock Road	437,500	0	0	0
22	Infrastrcture Services	129546	**Jigalong Road	390,000	0	0	0
23	Infrastrcture Services	129548	**Muccan Shay Gap Road	450,000	0	0	0
24	Infrastrcture Services	129551	**Woodie Woodie Road	300,000	967	0	967
25	Infrastrcture Services	129557	**Skull Springs Road	760,000	0	0	0
26	Infrastrcture Services	129558	Cape Keraudren Access Road	400,000	0	0	0
27	Infrastrcture Services	129562	Local Roads and Infrastructure Projects	1,196,000	0	0	0
28	Infrastrcture Services	129573	Newman Concrete Works	300,000	0	33,016	33,016
29	Infrastrcture Services	129577	Pavement Works - Newman	50,000	0	50,000	50,000
30	Infrastrcture Services	129588	**Boreline Road	675,000	0	0	0
31	Infrastrcture Services	129595	Newman Depot	20,000	0	0	0
32	Infrastrcture Services	129628	Informational / Directional Signs - Newman	50,000	0	0	0
33	Procurement and Contracts	049030	CBS Vehicle - 4WD (41229)	58,000	0	0	0
34	Procurement and Contracts	089003	MWB Vehicle - 4WD (81119)	65,000	0	0	0
35	Procurement and Contracts	119711	Holden Colorado LS C/C (2806)	38,000	0	0	0
36	Procurement and Contracts	129034	ARO Vehicle - 4WD (121211)	65,000	0	0	0
37	Procurement and Contracts	129036	Airport Vehicle 4WD (121207)	65,000	0	0	0
38	Procurement and Contracts	129051	M/Bar Mechanic - 4WD (2706)	65,000	0	0	0
39	Procurement and Contracts	129062	JD772CH 6WD Road Grader (2828)	450,000	0	0	0
40	Procurement and Contracts	129084	Minor Equipment - Rural	73,000	0	0	0
41	Procurement and Contracts	129091	Toyota Hilux 2WD Ute (2703)	38,000	0	0	0
42	Procurement and Contracts	129107	Caterpillar 249D Track Skid Steer (New)	120,000	0	0	0
43	Procurement and Contracts	129108	Caterpillar 301.8 Mini Excavator (New)	60,000	0	0	0
44	Procurement and Contracts	129109	Plant Trailer for new Excavator & Skid Steer (New)	25,000	0	0	0
45	Procurement and Contracts	129718	Truck with Crane (P2824)	65,000	0	0	0
46	Procurement and Contracts	129722	Minor Equipment - Newman (FN12)	30,000	0	0	0

Item	CAMS Service Profile	A/c No	Function/Sub Function	Current Budget	Actuals to Date	Funds Committed	Total Funds Applied
47	Procurement and Contracts	139105	Cape K - Vehicle - 4WD (P131003)	75,000	0	0	0
48	Procurement and Contracts	149010	MTS Vehicle - 4WD (141118)	85,000	0	0	0
49	Procurement and Contracts	149018	MPA Newman Vehicle - 4WD (141117)	65,000	0	0	0
50	Project & Asset Management	49003	Furniture & Equipment Newman	15,000	0	0	0
51	Procurement and Contracts	49005	EMCS Vehicle	60,000	0	0	0
52	Project & Asset Management	49016	Newman Office Improvements (internal)	135,000	0	44,359	44,359
53	Project & Asset Management	089018	Newman House - L & B	10,000	0	0	0
54	Project & Asset Management	089026	Newman Youth Centre - L&B	17,000	2,283	2,283	4,566
55	Project & Asset Management	99001	New Housing - Staff House Acquisitions x3	800,000	0	0	0
56	Project & Asset Management	99020	Staff Housing Capital - All	750,000	18,271	295,792	314,063
57	Project & Asset Management	099025	Staff Housing Contingency	50,000	0	0	0
58	Project & Asset Management	099028	Staff Housing Capital - Airport	30,000	0	0	0
59	Project & Asset Management	109002	Capital Improvement - Sewerage	6,500,000	37,940	185,946	223,886
60	Project & Asset Management	109006	Marble Bar & Nullagine RPZ's	10,000	0	0	0
61	Project & Asset Management	109022	Newman Public Toilets	10,000	173	0	173
62	Waste Services	109034	Newman Landfill Improvements	300,000	0	0	0
63	Waste Services	109036	Container Deposit Scheme - Infra	20,000	0	0	0
64	Waste Services	109038	Newman Landfill signage	19,000	16,634	0	16,634
65	Waste Services	109039	Newman Landfill Bore	330,000	0	0	0
66	Procurement and Contracts	109040	GEWS Vehicle - 2WD (101401)	58,000	0	0	0
67	Project & Asset Management	109044	Newman Tip Buildings	100,000	0	0	0
68	Project & Asset Management	119012	Marble Bar Civic Centre	50,000	0	0	0
69	Project & Asset Management	119017	MB - CRC Building	10,000	0	0	0
70	Project & Asset Management	119028	Newman Recreation Centre - Land & Buildings	125,000	0	45,455	45,455
71	Project & Asset Management	119067	Newman Aquatic Centre - Infra	27,900	27,900	0	27,900
72	Project & Asset Management	119052	The Square / The Edge	100,000	0	0	0
73	Project & Asset Management	119060	MBar Sports Complex - Land & Buildings	5,000	0	0	0
74	Project & Asset Management	119071	**Hard Court Renewal - Newman	800,000	13,042	0	13,042
75	Project & Asset Management	119082	Newman Aquatic Centre - Infra (FN11)	155,000	0	0	0
76	Project & Asset Management	119083	Newman Aquatic Centre - L&B	95,000	0	0	0
77	Project & Asset Management	119310	Newman Community Library	32,000	0	0	0
78	Project & Asset Management	119311	Nullagine Library - Land & Buildings	10,000	0	0	0
79	Project & Asset Management	119709	Playground Equipment - Newman	100,000	0	0	0
80	Project & Asset Management	119718	Park Fencing - Wilara Street	40,000	0	0	0
81	Project & Asset Management	119730	Capricorn Oval Captial - Grandstand Roof	10,000	0	0	0
82	Project & Asset Management	119739	Cricket Pitch / Nets - Infa	30,000	0	0	0
83	Project & Asset Management	119741	Purchase of the Club Land	400,000	0	0	0
84	Project & Asset Management	119742	North Newman Reserve - Water Supply Upgrade	120,000	0	0	0
85	Project & Asset Management	129305	Marble Bar Depot Buildings	70,000	0	0	0
86	Project & Asset Management	139203	Cape Keraudren Reverse Osmosis Infrastructure	300,000	0	283,302	283,302
87	Project & Asset Management	139220	**Newman Caravan Park	120,000	66,508	97,303	163,810
				40,861,000	270,761	3,906,327	4,449,447

Item 9.1.4

Council Resolutions Register July 2021

**SHIRE OF EAST PILBARA - COUNCIL RESOLUTIONS REGISTER
23/07/2021 - Ordinary Council Meeting**

Item No	Responsible Officer	Report Title	Accepted Recommendation	Risk Consideration	Council Resolution No.	Actioning Officer	Comments / Action Taken	Residual Risk	Completion Date
CHIEF EXECUTIVE OFFICER									
7.1	Steven Harding	Confirmation of Minutes	THAT the Minutes of the Ordinary Meeting of Council held on 25 June 2021, be confirmed as a true and correct record of proceedings.	Nil	202021/225	Sally Fry	Noted.	Nil.	7/23/2021
9.1.3	Steven Harding	Status of Council Decisions June 2021	That the "Status of Council Decisions" report for the month of June 2021 be received.	In order to remain transparent and to facilitate timely and appropriate decision making, it is requested that action items be reviewed at each Council meeting.	202021/226	Sally Fry	No Further Action.	Nil.	7/23/2021
9.1.2	Steven Harding	Status of Capital Projects as at 30 June 2021	That Council receive the Capital Works Program Status update for the period 1 July 2020 to 30 June 2021.	Reputational - Low.	202021/227	Sally Fry	No Further Action.	Nil.	7/23/2021
9.1.4	Steven Harding	Affixing Common Seal Under Delegated Authority	That Council have been advised that the Common Seal has been affixed under delegated authority to the following document: Document: Memorandum of Understanding Details: Provision of Service of East Pilbara and Marble Bar Race Club Parties: Shire of East Pilbara and Marble Bar Race Club Price GST Included: Confidential	Should Council not be informed of the documents that have had the Common Seal affixed under delegated authority, the Shire will fail to abide by Council's Execution of Documents Policy which clearly states that Use of the common seal is to be recorded in the common seal register and must have the Council resolution number included and the date that the deal was applied	202021/228	Sally Fry	No Further Action.	Nil.	7/23/2021
EM CORPORATE SERVICES									
9.2.1	Steve Leeson	Creditors for Payment	That Council endorse the following payment. EFT Payments MasterCard - June 2021 EFT58633 - EFT58971 See attachment \$3,614,807.42 \$16,974.30 Total \$3,631,781.72 Cheque Payments Superannuation 25159 - 25160 DD14911.1- DD14926.25 \$448.70 \$119,137.77 Total \$119,586.47 GRAND TOTAL \$3,751,368.19	Legislative - Medium	202021/229	Sian Appleton	No further action.	Nil.	7/23/2021
9.2.2	Steve Leeson	Monthly Financial Statements and Investment Report for period ending May 2021	That Council: 1. Accept the monthly financial statements for the period 1 July 2020 to 31 May 2021 of the 2020/2021 financial year as included in Attachment 1 be received.	Legislative - Medium	202021/230	Lisa Davis	No further action.	Nil.	7/23/2021
9.2.3	Steve Leeson	Review of Council Policies: Corporate Services	That Council: 1. Rescind policies: 4.10 Vandalism - Reward for Conviction (Appendix 1) 4.11 Legislative Compliance (Appendix 2) 2. Retains policy: 3.7 Self Supporting Loans (Appendix 3)	Legislative - Medium	202021/231	Sally Fry	Policy Manual Updated. All staff emailed.	Nil.	7/23/2021
9.2.4	Steve Leeson	Review of Corporate Business Plan 2018 - 2022	That Council adopt the Corporate Business Plan 2018-2022 desktop review for 2021, included at Appendix 1.	Legislative - Medium	202021/232	Steve Leeson	Completed - No further action	Nil.	7/23/2021

**SHIRE OF EAST PILBARA - COUNCIL RESOLUTIONS REGISTER
23/07/2021 - Ordinary Council Meeting**

Item No	Responsible Officer	Report Title	Accepted Recommendation	Risk Consideration	Council Resolution No.	Actioning Officer	Comments / Action Taken	Residual Risk	Completion Date
9.2.5	Steve Leeson	Council Budget 2021 - 2022	<p>1. Pursuant to Sections 5.98, 5.98A and 5.99 of the Local Government Act 1995, the Shire of East Pilbara Elected Members' annual fees and allowances be set within the prescribed amounts, as determined by the Salaries and Allowances Tribunal under section 7B of the Salaries and Allowances Act 1975, paid quarterly in arrears as follows:</p> <p>a. Councillor's Meeting Fees \$18,583 per Councillor. b. President's Meeting Fees \$24,930. c. A Telecommunications Allowance per annum of \$1,833 to all councillors and \$2,500 to the Shire President. d. A Presidential Allowance of \$50,451 per annum. e. A Deputy Presidential Allowance of \$12,612 per annum.</p> <p>2. Pursuant to Section 6.16 of the Local Government Act 1995; adopts the Shire of East Pilbara 'Schedule of Fees and Charges 2021-2022' included as Attachment 1.</p> <p>3. Pursuant to Sections 6.32 and 6.33 of the Local Government Act 1995, adopts the following differential general rates in the dollar and minimums for the 2021-2022 financial year: GRV Residential \$0.076785 subject to a minimum rate charge of \$715 b. GRV Non-residential \$0.052570 subject to a minimum rate charge of \$813 c. GRV Transient Workforce Accommodation \$0.105140 d. UV Pastoral \$0.141450 subject to a minimum rate charge of \$357 e. UV Mining \$0.282900 subject to a minimum rate charge of \$715</p>	Compliance – High. Financial –High. The budget is legislatively required. A budget is necessary for solid financial management and good governance.	202021/233	Steve Leeson	Adopted - No further action	Nil.	7/23/2021
9.2.5	Steve Leeson	Council Budget 2021 - 2022	<p>4. Pursuant to Section 6.38 of the Local Government Act 1995, impose a Sewerage Charge of \$0.016789 on the Gross Rental Value of properties within the Newman town site.</p> <p>5. Pursuant to Section 6.47 of the Local Government Act 1995, due to the revaluation of property gross rental and unimproved values and application of their rate in the dollar amounts at 3(b) and (d) above, resolves to maintain rating concessions for these categories of affected properties:</p> <p>a. Mixed Business category receive a 30% concession b. Industrial category receive a 30% concession c. Pastoralists / Special Leases receive a 63% concession</p> <p>6. Pursuant to Section 6.47 of the Local Government Act 1995, resolves to grant rating exemptions for Community and Charitable Purposes as detailed in Attachment 2.</p> <p>7. Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, set the following due dates for payment in full by instalments: Full payment and first instalment due date: 7 September 2021 Second Quarterly instalment due date 9 November 2021 Third Quarterly instalment due date 11 January 2022 Fourth Quarterly instalment due date 15 March 2022</p>	Compliance – High. Financial –High. The budget is legislatively required. A budget is necessary for solid financial management and good governance.	202021/233	Steve Leeson	Adopted - No further action	Nil.	7/23/2021
9.2.5	Steve Leeson	Council Budget 2021 - 2022	<p>8. Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, impose an instalment administration charge of \$6.00 per instalment, after the initial instalment is paid, where ratepayers has elected to pay rates (and service charges) through an instalment option.</p> <p>9. Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 68 of the Local Government (Financial Management) Regulation 1996, impose an interest rate of 4% where the owner has elected to pay rates and service charges through an instalment option.</p> <p>10. Grants a waiver from the instalment interest rate for eligible pensioners and seniors.</p> <p>11. Pursuant to Section 6.51(1) and subject 6.54(4) of the Local Government Act 1995 and Regulation 70 of the Local Government (Financial Management) Regulation 1996, impose an interest rate of 7% for rates and charges that remain unpaid after becoming due and payable.</p> <p>12. Pursuant to Regulation 53 of the Building Regulations 2012, impose a Swimming Pool Inspection of \$35.00 (including GST) on each owner of land on which there is a swimming pool, for the 2020/21 financial year.</p> <p>13. Pursuant to Section 6.12 of the Local Government Act 1995, endorses the Ratepayer Benefit Scheme and notes the details of vouchers to be issued as part of the 2021-2022 Rates Notice.</p>	Compliance – High. Financial –High. The budget is legislatively required. A budget is necessary for solid financial management and good governance.	202021/233	Steve Leeson	Adopted - No further action	Nil.	7/23/2021

SHIRE OF EAST PILBARA - COUNCIL RESOLUTIONS REGISTER
23/07/2021 - Ordinary Council Meeting

Item No	Responsible Officer	Report Title	Accepted Recommendation	Risk Consideration	Council Resolution No.	Actioning Officer	Comments / Action Taken	Residual Risk	Completion Date
9.2.5	Steve Leeson	Council Budget 2021 - 2022	14. Pursuant to Section 6.2 of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996 Part 3, Regulations 22 to 33, adopts the following Annual Budget for the financial year ending 30 June 2022, as per Attachment 3: a) Budget Statement of Comprehensive Income (by Program). b) Budget Statement of Comprehensive Income (by Nature or Type). c) Statement of Surplus or Deficit. d) Budget Statement of Financial Activity. e) Budget Rate Setting Statement. f) Budget Cash flow Statement. g) Statement of Rating Information. h) Notes to the Annual Budget. i) Management Budgets for 2021-2022. j) Schedule of Fees and Charges for 2020-2021.	Compliance – High. Financial –High. The budget is legislatively required. A budget is necessary for solid financial management and good governance.	202021/233	Steve Leeson	Adopted - No further action	Nil.	7/23/2021
9.2.5	Steve Leeson	Council Budget 2021 - 2022	15. Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations and AASB 1031 Materiality, adopt the Materiality level to be used in the statements of financial activity in 2018/2019 for reporting material variance being 10% or \$10,000 for operating, and 10% or \$50,000 for capital, whichever is higher 16. Pursuant to section 9.49A(4) of the Local Government Act 1995. Authorises the Chief Executive Officer, Executive Manager Corporate Services and the Manager Corporate Services, to sign schedule documents under the Master Lending Agreement with the Western Australian Treasury Corporation and give instructions on behalf of the Shire of East Pilbara. Pursuant to Section 6.16 of the Local Government Act 1995; adopts amended Fees and Charges for the Newman Town Square Precinct (The Edge) included as Attachment 4.	Compliance – High. Financial –High. The budget is legislatively required. A budget is necessary for solid financial management and good governance.	202021/233	Steve Leeson	Adopted - No further action	Nil.	7/23/2021
EM COMMERCIAL SERVICES									
9.3.1.1	Ben Lewis	Further Option Term - Customer First Contracting	That Council approve entering into a twelve (12) month Further Option Term with Customer First Contracting, from 1st July 2021 to 30th June 2022, for the Air-conditioning Works contract.	Nil	202021/234	Caitlin Lewis	Contractor Advised of Contract extension	NIL	7/5/2021
9.3.2	Ben Lewis	Proposed Amenities for Cultural Camping Area	That Council approve the placement of the proposed sanitary facilities, shade structure, removal of debris and demolition of a dwelling at the abandoned Settlement – Mijjimara with conditions: 1) The development and / or use hereby approved must be substantially commenced within 24 months of the date of this decision unless extended prior to its expiry. 2. The Western Desert Lands Aboriginal Corporation (WDLAC) Camps on Country project be advised the camp site must only be used to spend time (7 – 10 days) on Country to engage in Cultural Practice and allow the Martu People to connect with their homelands.	Nil	202021/235	Vic Etherington		NIL	
9.3.3	Ben Lewis	Contractual Further Option Term - Allrid Pest Management	That Council approve entering into a twelve (12) month Further Option Term with Allrid Pest Management, from 1st July 2021 to 31st June 2022, for the Pest Management Services and Mosquito Control Programme contract.	Nil	202021/236	Caitlin Lewis	Contractor Advised of Contract extension	NIL	7/5/2021
9.3.4	Ben Lewis	Development Application - Warehouse, Office and Driver Accommodation - Lot 62 (125) Welsh Drive, Newman	That Council: A. Endorses and adopts the criteria within Appendix 1 as the Shire's interim position for assessing and determining development applications that propose "Driver Accommodation" or similar in the industrial zone. B. Grants development approval in accordance with Clause 68(2)(b) of the Deemed Provisions for Local Planning Schemes for the proposed warehouse, office and driver accommodation at lot 62 (125) Welsh Drive, Newman subject to the conditions within Appendix 2.	Nil	202021/237	Vic Etherington	Approval granted with conditions	Nil	8/3/2021

**SHIRE OF EAST PILBARA - COUNCIL RESOLUTIONS REGISTER
23/07/2021 - Ordinary Council Meeting**

Item No	Responsible Officer	Report Title	Accepted Recommendation	Risk Consideration	Council Resolution No.	Actioning Officer	Comments / Action Taken	Residual Risk	Completion Date
9.3.5	Ben Lewis	RFT 13-2020/21 Hire Road Construction Plant with Operators	That Council: 1. Award Tender RFT 13-2020/21 for the Supply of Hired Road Construction Plant with Operators for Separable Parts A, B and C to Young's Earthmoving Pty Ltd for an initial Contract period of three (3) years commencing on the 1st July, 2021 and expiring on the 30th June, 2024 for the tendered plant, equipment and operator rates (<i>Commercial in confidence</i>); and 2. Approve the Chief Executive Officer to extend the Contract with the same conditions for a further period of one (1) year on expiry of the initial Contract period, to commence 1st July, 2024 and to expire on the 30th June, 2025; and 3. Approve the Chief Executive Officer to extend the Contract with the same conditions for a further and final period of one (1) year on expiry of the first further period, to commence 1st July, 2025 and to expire on the 30th June, 2026; and 4. Approve the Chief Executive Officer to apply the common seal of the Shire of East Pilbara to the Contract between Young's Earthmoving Pty Ltd and the Shire of East Pilbara with respect to this Tender.	Nil	202021/238	Dawn Ronchi	Tenderers advised of outcome. Contracts prepared	NIL	8/4/2021
11	Cr Stacey Smith	Question by Members of which due notice has been given	"I've been approached by locals complaining about the constant dust in the town. Can you advise when, after two years of promise, when their access road will be ready? Bypassing the town will be greatly welcomed by the permanent residents and travellers that go through and meet the NOVO trucks constantly throughout the day. I think another town meeting is in order so that issues can be addressed to proper management. If the Shire can assist with speeding up any of the holdups so NOVO can utilise their access road it would be appreciated."	Nil	202021/239	Ian Hamilton		Nil	
Confidential									
13.1	Steve Leeson	Outstanding Rates	That Council: 1. Approves the purchase of land with the reports subject landowner pursuant to Local Government Act 1995 s6.49 2. Authorises the Chief Executive Officer to undertake all necessary actions, sign all documentation and apply the Shire's common seal to complete the land transaction. 3. Pursuant to Local Government Act 1995 s6.8 amends the Shire of East Pilbara Annual Budget for the acquisition of land.	Nil	202021/240	Steve Leeson	McLeods undertaking settlement, pending receipt of ratepayer's signed documentation.	Nil	
13.2	Ben Lewis	Development Application for Marble Bar Airport Upgrade	THAT Council: 1. Formally seek consent from the Minister for Lands to provide a Management Order on Ptns of Crown Reserve Lot 352, 351, and 520, with power to lease for 21 years, being land identified generally on Appendix 1 of this Report. 2. Delegate authority to the Shires Chief Executive Officer and Shire President to undertake all actions necessary to authorise the matter of the said Management Order and any other matter requiring authorisation in relation to Native Title negotiations on the land.	Nil	202021/241	Lisa Edwards	Completed Actions.	Nil	8/3/2021

Item 9.1.4

Council Resolutions Register August 2021

**SHIRE OF EAST PILBARA - COUNCIL RESOLUTIONS REGISTER
27/08/2021 - Ordinary Council Meeting**

Item No	Responsible Officer	Report Title	Accepted Recommendation	Risk Consideration	Council Resolution No.	Actioning Officer	Comments / Action Taken	Residual Risk	Completion Date
CHIEF EXECUTIVE OFFICER									
7.1	Steven Harding	Confirmation of Minutes	THAT the Minutes of the Ordinary Meeting of Council held on 23 July 2021, be confirmed as a true and correct record of proceedings.	Nil	202021/ 242	Sally Fry	Noted.	Nil.	27/8/2021
9.1.1	Steven Harding	Affixing Common Seal Under Delegated Authority	THAT Council note the application of the common seal of the Shire of East Pilbara to the following documents: Document Details Parties Grant Application Nullagine Community Gym Equipment Small Grants Program Contract of Sale Marble Bar Vacant Land Ratepayer MOU Service Agreement Marble Bar Race Club Service Contract Remote Managed IT Support ES2 PL Lease Lot 500 Iron Ore Parade Neman Women's Shelter Service Contract Investment Advisory Services Prudential Investments Services PL Easement Lot 500 Plan 420695 Newman Hospital Lease Deed of Extension NRT Campus	Should Council not be informed of the documents that have had the Common Seal affixed under delegated authority, the Shire will fail to abide by Council's Execution of Documents Policy which clearly states that Use of the common seal is to be recorded in the common seal register and must have the Council resolution number included and the date that the deal was applied	202021/ 243	Steve Leeson	No Further Action.	Nil.	27/8/2021
9.1.2	Steven Harding	CEO Performance Management Framework	That Council adopts the Performance Management Framework as included as Attachment 2 of this report.	Compliance - Low	202021/ 244	Steve Leeson	No Further Action.	Nil.	27/8/2021
9.1.3	Steven Harding	Status of Council Decisions - July 2021	THAT the "Status of Council Decisions" Report for the month of July 2021 be received.	In order to remain transparent and to facilitate timely and appropriate decision making it is requested that action item be reviewed at each Council Meeting.	202021/ 245	Sally Fry	No Further Action.	Nil.	27/8/2021
EM CORPORATE SERVICES									
9.2.1	Steve Leeson	Creditors for Payment	That Council endorse the following payments: EFT Payments MasterCard EFT58235 - EFT59619 See attachment \$3,398,057.15 \$12,948.04 Total \$3,411,005.19 Cheque Payments Superannuation 25161 - 25169 DD15193.1 - DD15310.25 \$39,528.55 \$178,651.21 Total \$218,179.76 GRAND TOTAL \$3,629,184.95	Legislative - Medium	202021/ 246	Sian Appleton	No further action.	Nil.	27.8.2021

**SHIRE OF EAST PILBARA - COUNCIL RESOLUTIONS REGISTER
27/08/2021 - Ordinary Council Meeting**

Item No	Responsible Officer	Report Title	Accepted Recommendation	Risk Consideration	Council Resolution No.	Actioning Officer	Comments / Action Taken	Residual Risk	Completion Date
9.2.2	Steve Leeson	Review of Council Policies: Corporate Services	That Council: 1. Rescind Policies: 1.10 Dress Code for Councillors Representing Council on External Business and Events (Appendix 6) 2. Retains policies: 1.4 Citizenship Ceremonies Dress Code (Appendix 1) 1.6 Council Meetings – Dates & Times (Appendix 2) 1.8 Councillors & Vehicle Insurance Cover (Appendix 4) 1.20 Fraud and Corruption Control (Appendix 11) 1.23 Related Party Disclosure (Appendix 12) 3. Revises policies: 1.7 Councillor Allowances & Expenses (Appendix 3) 1.9 Distribution of Council Agendas and Minutes (Appendix 5) 1.11 Dress Standard for Council Chambers (Appendix 7) 1.12 Elected Member Training (Appendix 8) 1.19 Communications (Appendix 10)	Legislative - Medium	202021/ 247	Sally Fry	Policy Manual Updated. All staff emailed.	Nil.	7.9.2021
9.2.3	Steve Leeson	Monthly Financial Statements and Investment Report for Period Ending June 2021	That Council: 1. Accept the monthly financial statements for the period 1 July 2020 to 30 June 2021 of the 2020/2021 financial year as included in Attachment 1 be received.	Legislative - Medium	202021/ 248	Lisa Davies	No further action.	Nil.	27.8.2021
9.2.4	Steve Leeson	Budget Review as at 14 August 2021	That Council: 1. Accept the Budget Review report as at the 14th August 2021; 2. Adopt the Shire of East Pilbara revised Annual Budget 2021-2022 financial activity statements included as Attachment 1.	Compliance – High. Financial –High. The budget is legislatively required. A budget is necessary for solid financial management and good governance.	202021/ 249	Lisa Davies	Adopted - No further action	Nil.	27.8.2021
EM COMMERCIAL SERVICES									
9.3.1.	Ben Lewis	Draft Newman Town Centre Strategy	THAT Council: 1. Adopt the draft Newman Town Centre Strategy, prepared by Taylor Burrell Barnett Planning Consultants, and acknowledge that; a) Any proposed public infrastructure investment will be subject to budgetary considerations of Council in the future. b) Review of the Shire's Local Planning Scheme No.4 will propose Actions as defined in the Table 1; Recommendations for actions to incentivise development, subject to approval of the Western Australian Planning Commission, where appropriate. c) Heritage Site 15715 is to be included on the Concept Plan. d) The Chief Executive Officer will be authorised to implement an appropriate Governance Structure to implement the Strategy. 2. Provide a copy of the Newman Town Centre Strategy 2021 to the Newman Chamber of Commerce for their information.	Nil	202021/ 250	Lisa Edwards	No Further Action.	Nil.	8.9.2021
9.3.2	Ben Lewis	Adoption of Amended Procurement & Tender Procedures Policy	That Council adopt the amended Procurement and Tender Procedures Policy as attached at Appendix 1.	Nil	202021/ 251	Dawn Ronchi	Policy Manual Updated. All staff emailed.	Nil.	8.9.2021
NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL									

**SHIRE OF EAST PILBARA - COUNCIL RESOLUTIONS REGISTER
27/08/2021 - Ordinary Council Meeting**

Item No	Responsible Officer	Report Title	Accepted Recommendation	Risk Consideration	Council Resolution No.	Actioning Officer	Comments / Action Taken	Residual Risk	Completion Date
12.1	Cr Coppin	New Business of an Urgent Nature Introduced by a Decision of Council	That the Shire of East Pilbara writes to the Director General DMIRS requesting the office in Marble Bar to accept payments by EFTPOS / Cash and in person walk in enquiries for Mining Tenements, DOJ and DOT.	Nil	202021/ 252	Steve Harding	Done	Nil.	09.09.21
12.2	Cr McWhirter-Brooks	New Business of an Urgent Nature Introduced by a Decision of Council	That the Shire writes to the Director General DMIRS requesting to reinstate a Mining Registrar at the Marble Bar Office in addition to the current Customer Service officer as a matter of urgency.	Nil	202021/ 253	Steve Harding	Done	Nil.	09.09.21
CONFIDENTIAL									
13.1.1	Steve Leeson	Outstanding Rates	That Council: 1. Formally advises KPMG of the Shire's position towards progressing a resolution for the Newman and Kurra Estates as per Attachment 2; 2. Authorises the CEO to make enquiries with the State in response to the ASIC Form 525 notices of disclaimer of onerous properties, and 3. Endorse the drafting of a Land Asset Strategy for Council's further consideration.	Nil	202021/ 254	Steve Leeson	1. Letter drafted 2. WA State Crown Solicitor advice received. McLeods requested to prepare documents. 3. to be commenced.	Nil.	1. Emailed KPMG 02.09.2021 2. 3.
13.1.2	Steve Leeson	Shire Staff Housing	That Council: 1. In accordance with s6.8 of the Local Government Act 1995 amend the Shire of East Pilbara 2021-2022 annual budget as follows: Function Account Description Purpose Amount 9 - Expenditure 99001 Staff Housing New Housing - 28 Gandawarra \$(800,000) 9 - Expenditure New Staff Housing Acquisition \$800,000 9 - Expenditure New Staff Housing Negotiation, Stamp Duty and Settlement \$150,000 9 - Revenue 99824 Transfer from Reserve: Staff Housing Fund \$150,000 Net \$0 2. Approves the expenditure outlined for the purchase of properties as set out in the confidential report; 3. Authorises the Chief Executive Officer to negotiate the purchase of those properties up to an amount not exceeding the limits identified in the confidential report; and 4. Authorises the Chief Executive Officer to finalise the purchase of those properties and sign and execute the contracts for sale.	Nil	202021/ 255	Steve Leeson	1. Complete 2. Complete 3. 2 houses under contract. The apartment has exceeded authorised delegation and is no longer being pursued. 4. In progress	Nil.	14.10.2021
13.2.1	Ian Hamilton	Approval to Authorise Variations to Emergency Recovery Works in Nullagine	1. Accept Variations 4A, 4B, 4C & 4D to a total of \$309,424 ex GST. # Description Cost (ex GST) 4A Nullagine Caravan Park Caretakers Building - Raise height/Veranda \$81,812 4B Nullagine Depot House - Flooring \$19,667 4C Nullagine Boundary Fencing \$168,699 4D Marble Bar Cemetery Fencing \$39,246 2. Approve budget transfers shown below to allow for these variations: Account Description Current Budget Amendment Revised Budget 148080 Storm Damage \$600,000 +\$309,424 \$909,424 888333 Insurance Reserve Transfer -\$250,000 - \$81,812 -\$331,812 148090 Storm Damage - Insurance Claim - \$600,000 -\$227,612 -\$827,612	Nil	202021/ 256	Ian Hamilton	Budget Amendment made.	Nil.	30.08.2021

Item 9.1.4

Council Resolutions Register September 2021

SHIRE OF EAST PILBARA - COUNCIL RESOLUTIONS REGISTER

24/09/2021 - Ordinary Council Meeting

Item No	Responsible Officer	Report Title	Accepted Recommendation	Risk Consideration	Council Resolution No.	Actioning Officer	Comments / Action Taken	Residual Risk	Completion Date
CHIEF EXECUTIVE OFFICER									
7.1	Steven Harding	Confirmation of Minutes	THAT the Minutes of the Ordinary Meeting of Council held on 27 August 2021, be confirmed as a true and correct record of proceedings.	Nil	202021/ 257	Sally Fry	Noted. To be loaded to the Shire Website	Nil.	24.09.2021
9.1.1	Steven Harding	Affixing Common Seal Under Delegated Authority	THAT Council note the application of the common seal of the Shire of East Pilbara to the following document: Document Details Parties Land Purchase Lot 500 Stojic Road Gibson R Settlements	Should Council not be informed of the documents that have had the Common Seal affixed under delegated authority, the Shire will fail to abide by Council's Execution of Documents Policy which clearly states that Use of the common seal is to be recorded in the common seal register and must have the Council resolution number included and the date that the deal was applied	202021/ 258	Steve Leeson	No further action.	Nil.	24.09.2021
9.1.2	Steven Harding	Status of Council Decisions - August 2021	THAT the "Status of Council Decisions" Report for the month of August 2021 be received.	Compliance - Low	202021/ 259	Steve Leeson	No further action.	Nil.	24.09.2021
EM CORPORATE AND CUSTOMER SERVICES									
9.2.1	Steve Leeson	Creditors for Payment	That Council endorse the following payments: EFT Payments MasterCard EFT58235 - EFT59619 See attachment \$3,398,057.15 \$12,948.04 Total \$3,411,005.19 Cheque Payments Superannuation 25161 - 25169 DD15193.1 - DD15310.25 \$39,528.55 \$178,651.21 Total \$218,179.76 GRAND TOTAL \$3,629,184.95	In order to remain transparent and to facilitate timely and appropriate decision making it is requested that action item be reviewed at each Council Meeting.	202021/ 260	Steve Leeson	No further action.	Nil.	24.09.2021
9.2.2	Steve Leeson	Monthly Financial Statement and Investment Report for Period Ending 31 July 2021 with Budget Amendment	That Council: 1. Accept the monthly financial statements for the period 1 July 2020 to 30 July 2021 of the 2021/2022 financial year as included in Attachment 1 be received, and 2. Pursuant to Section 6.8 of the Local Government Act 1995 approves an amendment to the Shire's 2021-2022 Annual Budget as per the following table: Account Description Current Budget Amendment Revised Budget 32031 Rates Raised \$13,283,400 -\$200,000 \$13,483,400 109003 Newman WWTP Upgrade Project \$ NIL \$200,000 \$ 200,000 TOTAL \$0 3. Endorse an amendment to the 2021/2021 Fees and Charges as follows: Shire Of East Pilbara Schedule of Fees & Charges 2022/2022 GST Applic 21/22 Adopted Fee Incl GST 21/22 Amend Fee Incl GST Description Function 9 - Housing Shire Staff Rent - Marble Bar - SPQ - (1/2 bedroom - 1 bath) No 50.00 70.00 Reinstate previous charge Rent - Furnished SPQ Unit - 1/2 bedroom - 1bath) No 100.00 140.00 Reinstate previous charge 4. Set and effect date for the new Fees and Charges to be 1st October	Legislative - Medium	202021/ 261	Lisa Davies	No further action.	Nil.	24.09.2021
9.2.3	Steve Leeson	Review of Council Policies: Corporate Services	That Council revises policy 1.7	Legislative - Medium	202021/ 262	Steve Leeson/Sally Fry	No further action.	Nil.	24.09.2021
EM CUSTOMER AND COMMUNITY SERVICES									

SHIRE OF EAST PILBARA - COUNCIL RESOLUTIONS REGISTER

24/09/2021 - Ordinary Council Meeting

Item No	Responsible Officer	Report Title	Accepted Recommendation	Risk Consideration	Council Resolution No.	Actioning Officer	Comments / Action Taken	Residual Risk	Completion Date
9.3.1	Emma Landers	Community Sport and Recreation Facilities Fund - Club Night Lights 2022/23 Round	That Council: 1. Endorse the Shire of East Pilbara Club Night Lights grant application 2. Consider an allocation of a maximum of \$226,666 to the 2022/23 Capital Budget for full LED upgrade of sports lighting at Emu Oval, subject to the approval of the Club Night Lights grant application.	Nil	202021/263	Emma Landers/Paul Miller	Adopted by Council - Further action required from Customer and Community Services to implement	Nil.	Application submitted - 28.09.2021
EM COMMERCIAL SERVICES									
9.4.1	Ben Lewis	Proposed New Lease of Office Space at Newman House – Telethon Kids Institute	That Council: 1. Approves entering into an agreement with Telethon Kids Institute for office accommodation at Newman House, being offices 21, 22, 25 and reception 3 (West Wing), for a term of 6 months, commencing 1st October 2021 with an Option Term of 1 x 1 year. 2. Approves affixing the Shire of East Pilbara common seal to the lease agreement between the Shire of East Pilbara and Telethon Kids Institute.	Nil	202021/264	Caitlin Lewis	Adopted by Council - Further action required from Commercial Services to implement - Lease being prepared by Solicitors	Nil.	12.10.2021
CONFIDENTIAL									
13.1.1	Steve Harding	CEO Performance Review	That Council *DEFER item 13.1.1 Chief Executive Officer Performance Review to a special Council meeting to be scheduled for 4:00pm Tuesday 28th September 2021.	Nil	202021/265	Emma Landers	No further action.	Nil.	28.09.2021
13.1.2	Steve Harding	Appointment of Shire Directors Positions	THAT Council approves the recommendation 13.1.2. as contained within the Confidential Agenda of 24 September 2021.	Nil	202021/266	Steve Harding	No further action.	Nil.	24.09.2021
13.2.1	Ben Lewis	Award of Tender - RFT 03-2021/22 - Airport Operations Management	THAT Council approves the recommendation 13.2.1 as contained within the Confidential Agenda of 24 September 2021.	Nil	202021/267	Dawn Ronchi	Tenderers advised of outcome - Contract being prepared		08.10.2021
13.3.1	Ian Hamilton	Approval to Authorise Newman WWTP Consultancy and Design Contract Variation No.2 & Design of Emergency Bypass	THAT Council approves the recommendation 13.3.1 as contained within the Confidential Agenda of 24 September 2021.	Nil	202021/268	Caitlin Lewis	Variation to contract being prepared		12.10.2021
13.4.1	Steve Leeson	Shire Staff Housing	THAT Council approves the recommendation 13.4.1 as contained within the Confidential Agenda of 24 September 2021.	Nil	202021/269	Steve Leeson	Offer to purchase was unsuccessful.		
SPECIAL CONFIDENTIAL COUNCIL MEETING - 28 SEPTEMBER 2021									
5.1.1	Steve Harding	CEO Performance Review	The Chief Executive Officer Performance Committee recommends that Council: 1) Receives the Minutes from the Chief Executive Performance Management Committee Meeting held Wednesday 15 September 2021. 2) Acknowledge completion of the Chief Executive Officer's Performance Review.	Nil	202021/270	Emma Landers	No further action.	Nil	28.09.2021
5.1.1	Steve Harding	CEO Performance Review	3) Endorse the recommendation of Item 3 in the confidential report	Nil	202021/271	Emma Landers	No further action.	Nil	28.09.2021
5.1.1	Steve Harding	CEO Performance Review	4) Adopt the the recommendation of Item 4 in the confidential report	Nil	202021/272	Emma Landers	No further action.	Nil	28.09.2021
5.1.1	Steve Harding	CEO Performance Review	5) Adopt the the recommendation of Item 5 in the confidential report	Nil	202021/273	Emma Landers	No further action.	Nil	28.09.2021

Item 9.1.4

Council Resolutions Register October 2021

SHIRE OF EAST PILBARA - COUNCIL RESOLUTIONS REGISTER

22/10/2021 - Ordinary Council Meeting

Item No	Responsible Officer	Report Title	Accepted Recommendation	Risk Consideration	Council Resolution No.	Actioning Officer	Comments / Action Taken	Residual Risk	Completion Date
SPECIAL CONFIDENTIAL COUNCIL MEETING - 4 OCTOBER 2021									
2	Joshua Brown	Instantaneous communications arrangements for Councillors Coppin, McWhirter-Brooks, Mortimer, Fleming and Smith	That Council approves of the instantaneous communications arrangements for Councillors Coppin, McWhirter-Brooks, Mortimer, Fleming and Smith to be taken as present at the meeting in accordance with regulation 14A of the Local Government (Administration) Regulations 1996.	Nil	202021/ 274	Joshua Brown	Approved at Special Council Meeting 4/10/2021 - No further action required	Nil	10/4/2021
5	Joshua Brown	Consider Urgent Confidential Late Item - Yurlu Caravan Park at Special Confidential Council Meeting 4/10/2021	That Council consider at this Special Council Meeting an urgent confidential late item concerning Yurlu Caravan Park in accordance with Clause 5.4 of the <i>Shire of East Pilbara Meeting Procedures Local Law 2019</i> .	Nil	202021/ 275	Joshua Brown	Approved at Special Council Meeting 4/10/2021 - No further action required	Nil	10/4/2021
6	Joshua Brown	Special Confidential Council Meeting of 4/10/2021 to go behind closed doors	That Items 7.1.1 and 7.1.2 of the Agenda be dealt with behind closed doors in accordance with section 5.23(2) of the Local Government Act 1995.	Nil	202021/ 276	Joshua Brown	Approved at Special Council Meeting 4/10/2021 - No further action required	Nil	10/4/2021
7.1.1	Steve Leeson	Shire Staff Housing	Authorises the Chief Executive Officer to negotiate the purchase of the properties detailed in the confidential report, up to the amount not exceeding the limits identified; and 2. Authorises the Chief Executive Officer to finalise the purchase of either or both properties, to sign and execute the contract documents for sale, subject to (1) above.	Nil	202021/ 277	Steve Leeson	In progress	Nil	
7.1.2	Steve Leeson	Yurlu Caravan Park	That Council: 1. Pursuant to Section 6.8 of the Local Government Act 1995 approves an amendment to the Shire's 2021-2022 Annual Budget as per the following table: Account Description Current Budget Amendment Revised Budget 139220 Caravan Park - Capital Works \$1,400,000 \$180,000 \$1,580,000 2. Approve the CEO to make payment to creditors for variation works completed under contract RFT 09-2020/21 Kurra Caravan Park - Stage 1 construction works.	Nil	202021/ 278	Steve Leeson	Budget Amendment processed. Creditor payment made.	Nil	8/10/2021
8	Joshua Brown	Special Confidential Council Meeting of 4/10/2021 to come out from behind closed doors	That the meeting be re-opened to the public.	Nil	202021/ 279	Joshua Brown	Approved at Special Council Meeting 4/10/2021 - No further action required	Nil	10/4/2021

Item 9.2.1

Cheque Payments

SHIRE OF EAST PILBARA**Cheque Payments**

Chq/EFT	Date	Name	Description	Amount
25177	20/09/2021	SOEP - LOTTO SYNDICATE 1	PPE 05.09.2021	-346.50
25178	23/09/2021	MT STEWART RESOURCES PTY LTD	Rates refund for assessment A702371 UNIT P46/1734 LOT P46/1734 PROSPECTING LEASE	-1637.07
25179	23/09/2021	SOEP - NEWMAN PETTY CASH	Voucer 650 - Float For MBar Pool	-214.65
25180	08/10/2021	SOEP - LOTTO SYNDICATE 1	PP 190921 - Lotto Syndicate 1	-346.50
25181	08/10/2021	SOEP - NEWMAN PETTY CASH	SoEP - Newman Petty Cash August 2021	-164.75
25182	08/10/2021	SOEP - REC CENTRE PETTY CASH	Petty cash reimbursements for Newman Recreation Centre - September 2021	-189.95
TOTAL				-2899.42

Item 9.2.1

Direct Payments

SHIRE OF EAST PILBARA
Direct Debit Payments

Chq/EFT	Date	Name	Description	Amount
DD15396.2	03/09/2021	Aware Super	Payroll deductions	-2125.00
DD15402.1	05/09/2021	Aware Super	Payroll deductions	-40273.00
DD15402.10	05/09/2021	ING DIRECT	Payroll deductions	-510.77
DD15402.11	05/09/2021	ANZ SMART CHOICE SUPER	Superannuation contributions	-467.92
DD15402.12	05/09/2021	AUSTRALIAN SUPER	Payroll deductions	-3124.65
DD15402.13	05/09/2021	Shane Donation Super Fund	Superannuation contributions	-203.24
DD15402.14	05/09/2021	Statewide Superannuation Trust	Payroll deductions	-1777.98
DD15402.15	05/09/2021	PLUM SUPERANNUATION	Superannuation contributions	-331.99
DD15402.16	05/09/2021	QSuper	Payroll deductions	-1898.77
DD15402.17	05/09/2021	Wereta Family Superannuation	Superannuation contributions	-57.25
DD15402.18	05/09/2021	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	-281.25
DD15402.19	05/09/2021	COLONIAL FIRST STATE	Superannuation contributions	-297.24
DD15402.2	05/09/2021	Care Super	Superannuation contributions	-1812.62
DD15402.20	05/09/2021	SUNSUPER	Superannuation contributions	-596.52
DD15402.21	05/09/2021	Hostplus	Superannuation contributions	-5670.43
DD15402.22	05/09/2021	REST SUPERANNUATION	Superannuation contributions	-1446.63
DD15402.23	05/09/2021	UNISUPER	Superannuation contributions	-609.20
DD15402.24	05/09/2021	BT SUPER FOR LIFE	Superannuation contributions	-871.88
DD15402.25	05/09/2021	AMP	Superannuation contributions	-438.08
DD15402.3	05/09/2021	QJ GIZ SMSF	Superannuation contributions	-78.52
DD15402.4	05/09/2021	The Trustee for PRIME SUPER	Superannuation contributions	-127.65
DD15402.5	05/09/2021	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-296.80
DD15402.6	05/09/2021	ESSENTIAL SUPER	Superannuation contributions	-238.32
DD15402.7	05/09/2021	HESTA SUPER FUND	Superannuation contributions	-80.88
DD15402.8	05/09/2021	IOOF Investments Services Ltd	Superannuation contributions	-263.88
DD15402.9	05/09/2021	ING Superannuation Fund	Superannuation contributions	-665.92
DD15503.1	05/09/2021	Aware Super	Superannuation contributions	-5792.66
DD15503.2	15/09/2021	Aware Super	Payroll deductions	-1930.89
DD15504.1	05/09/2021	Aware Super	Superannuation contributions	-276.28
DD15505.1	05/09/2021	Aware Super	Superannuation contributions	-107.86
DD15518.1	19/09/2021	Aware Super	Payroll deductions	-36350.52

DD15518.10	19/09/2021	ING Superannuation Fund	Superannuation contributions	-595.34
DD15518.11	19/09/2021	ANZ SMART CHOICE SUPER	Superannuation contributions	-494.50
DD15518.12	19/09/2021	AUSTRALIAN SUPER	Payroll deductions	-4066.18
DD15518.13	19/09/2021	Shane Donation Super Fund	Superannuation contributions	-248.01
DD15518.14	19/09/2021	Statewide Superannuation Trust	Payroll deductions	-1777.98
DD15518.15	19/09/2021	PLUM SUPERANNUATION	Superannuation contributions	-331.99
DD15518.16	19/09/2021	QSuper	Payroll deductions	-1898.77
DD15518.17	19/09/2021	Wereta Family Superannuation	Superannuation contributions	-80.88
DD15518.18	19/09/2021	EQUIPSUPER	Superannuation contributions	-769.23
DD15518.19	19/09/2021	ESSENTIAL SUPER	Superannuation contributions	-446.64
DD15518.2	19/09/2021	QJ GIZ SMSF	Superannuation contributions	-105.42
DD15518.20	19/09/2021	Construction and Building Unions Superannuation Fund (CBUS)	Superannuation contributions	-128.67
DD15518.21	19/09/2021	COLONIAL FIRST STATE	Superannuation contributions	-297.24
DD15518.22	19/09/2021	SUNSUPER	Superannuation contributions	-648.75
DD15518.23	19/09/2021	Hostplus	Superannuation contributions	-5682.97
DD15518.24	19/09/2021	REST SUPERANNUATION	Superannuation contributions	-1396.98
DD15518.25	19/09/2021	UNISUPER	Superannuation contributions	-609.20
DD15518.26	19/09/2021	BT SUPER FOR LIFE	Superannuation contributions	-1058.82
DD15518.27	19/09/2021	AMP	Superannuation contributions	-438.08
DD15518.3	19/09/2021	The Trustee for PRIME SUPER	Superannuation contributions	-164.56
DD15518.4	19/09/2021	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-296.80
DD15518.5	19/09/2021	ESSENTIAL SUPER	Superannuation contributions	-238.32
DD15518.6	19/09/2021	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	-343.36
DD15518.7	19/09/2021	ING DIRECT	Payroll deductions	-536.86
DD15518.8	19/09/2021	HESTA SUPER FUND	Superannuation contributions	-149.30
DD15518.9	19/09/2021	IOOF Investments Services Ltd	Superannuation contributions	-263.88
			Superannuation Payments Total	-132073.33

Item 9.2.1
EFT Payments

SHIRE OF EAST PILBARA
EFT Payments

Chq/EFT	Date	Name	Description	Amount
EFT59898	06/09/2021	BHP BILLITON IRON ORE PTY LTD	Electricity consumption charges - February and March 2021 for street lights	-20350.00
EFT59899	06/09/2021	Phillip Charley t/a Spartan Consulting	Project management and consultancy costs 1 July ot 19 August 2021	-33121.92
EFT59900	06/09/2021	SONIC HEALTHPLUS PTY LTD	Pre employment medical	-2363.49
EFT59901	06/09/2021	Settle Wise Conveyancing	Deposit on purchase of property located at 5 O'Flaherty St, Newman	-100000.00
EFT59902	09/09/2021	ALANA PATCH	Artist Payment Ref # 12002	-1667.83
EFT59903	09/09/2021	AMY FRENCH	Artist Payment Ref # 191256	-2000.00
EFT59904	09/09/2021	Annabel Petersen	Artist Payment Ref # 12003	-250.00
EFT59905	09/09/2021	BUGAI WHYOULTER	Artist Payment Ref # 12006	-3000.00
EFT59906	09/09/2021	CORBAN CLAUSE WILLIAMS	Artist Payment Ref # 191260	-217.80
EFT59907	09/09/2021	CYRIL WHYOULTER	Artist Payment Ref # 12005	-694.35
EFT59908	09/09/2021	Derrick Butt	Artist Payment Ref # 191257	-100.00
EFT59909	09/09/2021	Desmond Taylor	Artist Payment Ref # 12001	-1000.00
EFT59910	09/09/2021	HELEN DALE SAMSON	Artist Payment Ref # 191263	-182.60
EFT59911	09/09/2021	JAKAYU BILJABU	Artist Payment Ref # 12008	-300.00
EFT59912	09/09/2021	Jenny Butt	Artist Payment Ref # 191262	-343.75
EFT59913	09/09/2021	KUMPAYA GIRGIRBA	Artist Payment Ref # 12004	-600.00
EFT59914	09/09/2021	LORNA LINMURRA	Artist Payment Ref # 191258	-400.00
EFT59915	09/09/2021	MARIANNE BURTON	Artist Payment Ref # 191267	-400.00
EFT59916	09/09/2021	NANCY CHAPMAN	Artist Payment Ref # 191264	-2000.00
EFT59917	09/09/2021	NGAMARU BIDU	Artist Payment Ref # 191265	-138.60
EFT59918	09/09/2021	TAMISHA WILLIAMS	Artist Payment Ref # 12010	-507.00
EFT59919	09/09/2021	WOKKA TAYLOR	Artist Payment Ref # 11999	-1000.00
EFT59920	09/09/2021	GLADYS BIDU	Artist Payment Ref # 191266	-300.00
EFT59921	09/09/2021	AUSTRALIAN INSTITUTE OF MANAGEMENT	MS Excel and Word Essential and Advanced Training	-5755.18
EFT59922	09/09/2021	AUSTRALIAN SAFETY ENGINEERS WA	Service of two breathing apparatus	-218.42
EFT59923	09/09/2021	Adrienne Mortimer	A Mortimer - Sitting Fees Sept 21	-5104.00
EFT59924	09/09/2021	Alex Dorrington	Reimburse three padlocks	-216.00
EFT59925	09/09/2021	Allied Pickfords (Rainmark Holdings)	Freight charges	-728.93
EFT59926	09/09/2021	Anita Marlene Grace	A Grace - Sitting Fees Sept 21	-5104.00
EFT59927	09/09/2021	Anthony Middleton	A Middleton - President Allowance Sept 21	-19470.25
EFT59928	09/09/2021	Austindo Engineering Pty Ltd	Securing site following break-in/vandalism - Newman Airport	-2244.00
EFT59929	09/09/2021	Australian Taxation Office (PAYG)	PAYG - PPE 220821	-104295.77

EFT59930	09/09/2021	Avanti Auto Glass	Replace bus windscreen	-520.00
EFT59931	09/09/2021	BRUNSWICK ELECTRICAL SERVICES	Electrical works carried out at Marble Bar	-704.00
EFT59932	09/09/2021	Blackwoods	Replacement and Ad-hoc PPE Requirements - harness riggers	-1539.88
EFT59933	09/09/2021	Brent Stein	Working with Children Check	-87.00
EFT59934	09/09/2021	Bridgestone Tyre Centre Port Hedland	Vehicle service and supply of replacement vehicle parts	-855.58
EFT59935	09/09/2021	CADD Building Construction and Maintenance Pty Ltd	Supply ad install various toilet seats	-6156.70
EFT59936	09/09/2021	CHILD SUPPORT AGENCY	Payroll deductions	-1960.01
EFT59937	09/09/2021	CLEANAWAY PTY LTD (acct 53651165)	Bin Collections for the Month of July 2021	-3887.83
EFT59938	09/09/2021	CUSTOMER FIRST CONTRACTING PTY LTD	Replace Damaged Light Pole & Street Light Pole No 6 Newman DRV	-12546.67
EFT59939	09/09/2021	Christopher John McNamara	Data Reimbursements - 010921 - 300921	-65.00
EFT59940	09/09/2021	Crawford Realty Newman	Rent - Manager Martumili 15A Barton Way, Newman WA \$600 per week Commencement date: 29/03/2021	-600.00
EFT59941	09/09/2021	Creations by Amber Rose	Wreath for Vietnam Veterans' Day	-100.00
EFT59942	09/09/2021	Cutting Edges Equipment Parts Pty Ltd	Purchase of Grader	-4667.30
EFT59943	09/09/2021	DEPARTMENT OF TRANSPORT	Disclosure information charges for July 2021	-12.30
EFT59944	09/09/2021	DESIGNA AUSTRALIA PTY LTD	Comprehensive car park maintenance services at Newman Airport August 2021	-6457.10
EFT59945	09/09/2021	EAST PILBARA RACE CLUB	East Pilbara sponsorshipfor Newman Races 2022. \$6,000 has been paid on the 30/8/21. \$600 is the GST amount that was not included .	-600.00
EFT59946	09/09/2021	EAST PILBARA SMASH REPAIRS	Windscreen repair claim PC0389 - cost after finalised amount	-798.27
EFT59947	09/09/2021	ENVIRONMENTAL INDUSTRIES	High pressure cleaning at the Square	-2872.29
EFT59948	09/09/2021	Elizabeth Chadwick	Graphic design on Wangka catalogue and NAIDOC postcards	-880.00
EFT59949	09/09/2021	FROGGY SERVICES	Clean volunteer house	-588.50
EFT59950	09/09/2021	Factory Direct Print	Printing of business cards	-184.80
EFT59951	09/09/2021	Finmec - t/a Earthmoving Maintenance Solutions (EMS)	Complete minor service and repairs to Kennworth Prime Mover	-11456.07
EFT59952	09/09/2021	Fortescue Golf Club Inc	Facility hire and wages for 2x staff to deliver the Concert on the Green event. Event date: 20/06/2021 - GST NOT INCLUDED AS PER EMAIL FROM CHARMAINE	-500.00
EFT59953	09/09/2021	Fuji Xerox Australia Pty Ltd	Fuji Xerox Monthly Services - July 2021 - June 2022 (inclusive)	-94.56
EFT59954	09/09/2021	Fulton Hogan Industries Pty Ltd	Friction test and reporting	-10399.40
EFT59955	09/09/2021	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Supply of battery	-148.50
EFT59956	09/09/2021	GALVINS PLUMBING SUPPLIES	Reticulation station controllers	-1119.16

EFT59957	09/09/2021 GARY EDWARDS PLUMBING & GAS	Unblock dumpoints	-1050.50
EFT59958	09/09/2021 GERALDINE PARSONS	G Parsons - Sitting Fee Sept 21	-8257.00
EFT59959	09/09/2021 HARRIS TECHNOLOGY	HP E24 G4 238 Monitors"	-4536.88
EFT59960	09/09/2021 HART SPORT	Gym equipment at Marble bar	-1600.40
EFT59961	09/09/2021 HOSPITALITY INN PORT HEDLAND	Accommodation for SoEP RPT Bus Driver 23 August 2021	-165.50
EFT59962	09/09/2021 Holly Fleming	H Fleming - Sitting Fees Sept 21	-5321.50
EFT59963	09/09/2021 IP CAMERAS AUSTRALIA	Insurance Claim	-56820.08
EFT59964	09/09/2021 ISC Teamwear Pty Limited	PPE Order AO additional PPE	-1683.00
EFT59965	09/09/2021 IT VISION	Bank rec implementation	-3575.00
EFT59966	09/09/2021 KAREN LOCKYER	L Lockyer - Sitting Fees Sept 21	-5104.00
EFT59967	09/09/2021 Kunawarritji Aboriginal Corporation (Outback Stores)	Kunawarritji art shed rent for the period 1 July - 31 Dec 2021	-2860.00
EFT59968	09/09/2021 LESMILLS AUSTRALIA	Les Mills Licence 21/22	-369.26
EFT59969	09/09/2021 LGIS - WORKCARE	Actual Wages Adjustment contribution for period 30/06/2020 - 30/06/2021	-22001.68
EFT59970	09/09/2021 LIGHTBASE PTY LTD	Electrical inspection at Emu Oval	-3080.00
EFT59971	09/09/2021 LO-GO APPOINTMENTS	Contracting services week ending 28 August 2021	-4622.10
EFT59972	09/09/2021 Lang Tree Eric Coppin	L Coppin - Sitting Fees Sept 21	-5104.00
EFT59973	09/09/2021 MARKETFORCE	Advert - Coordinator Ranger & Emergency Services West Australian - 16/06/2021	-1974.19
EFT59974	09/09/2021 MIA MIA: House in the Desert	Teeball Coaching Clinci Facilitator Accomodation Reservation #5493 for 2 rooms for 2 adult/s and 0 children/s from 27 Aug 2021 to 30 Aug 2021. ACCOMODATION ONLY	-891.00
EFT59975	09/09/2021 MSS SECURITY PTY LTD	Provide Security Screeners at Newman Airport - 01 July 2021 to 31 July 2021	-161512.87
EFT59976	09/09/2021 MT NEWMAN FURNITURE & BEDDING	Furniture and equipment	-819.00
EFT59977	09/09/2021 Marble Bar Community Resource Centre	Advertisement for the August edition of the Marble Bar Mirage, highlighting the new online catalogue of library resources.	-12.50
EFT59978	09/09/2021 Marble Bar Roadhouse and Travellers Rest	Supply of fuel	-735.41
EFT59979	09/09/2021 Marisa Leanne Wolfenden	Items for short term accommodation - 21a and 21b Bondini Drive	-227.00
EFT59980	09/09/2021 Mark Keogh (4x4 Training)	Staff 4 WD training July 2021	-1485.00
EFT59981	09/09/2021 Minuteman Press Perth	Printing of photo wall for Courthouse Gallery exhibition	-399.30
EFT59982	09/09/2021 NEWMAN CHAMBER OF COMMERCE & INDUSTRY	Successful Application for Sponsorship	-2200.00
EFT59983	09/09/2021 NEWMAN CLEANING RESOURCES P/L	Group 1 - Recreational Facilities - Cleaning at various toilets July 2021	-8802.09

EFT59984	09/09/2021	NEWMAN HOME HARDWARE & ICE PLUS	Various hardware supplies	-251.81
EFT59986	09/09/2021	Newman Hotel Motel	Accommodation charges 18 August to 29 August 2021	-1958.00
EFT59987	09/09/2021	Nor-West Freight Services Pty Ltd	Freight to Marble Bar for gym equipment	-266.20
EFT59988	09/09/2021	North Regional Tafe	Electricity, Water and aircon recoup charges - June 2021	-5944.48
EFT59989	09/09/2021	OFFICEWORKS BUSINESS DIRECT	Stationery order for July	-1943.78
EFT59990	09/09/2021	PARNNGURR ABORIGINAL	Supply of fuel	-278.30
EFT59991	09/09/2021	PAYWISE PTY LTD	PPE 31.05.21 - Novated Lease Payment	-956.46
EFT59992	09/09/2021	PERMEATE PARTNERS PTY LTD	Testing probe and supplies	-1417.05
EFT59993	09/09/2021	PHILIP SWAIN	Reimbursements for approved expenses incurred during provision of services to SOEP	-3634.85
EFT59994	09/09/2021	PILBARA ELECTRICAL	Various minor IT equipment	-5453.95
EFT59995	09/09/2021	PILBARA MOTOR GROUP	Bus service	-601.12
EFT59996	09/09/2021	Parnawarri IGA	Meal Platters - BFAC and LEMC Meeting Newman - 20th August 2021	-104.95
EFT59997	09/09/2021	Pilbara Trees Pty Limited	Removal of tree and stump grind at housing	-770.00
EFT59998	09/09/2021	Pitipan Sutiwan	Employee Rewards Scheme Winner - June 2021	-200.00
EFT59999	09/09/2021	Polar Aviation Pty Ltd	Hire of small plane Marble Bar to Newman (return trip) for Council meeting on 27 August 2021	-6809.00
EFT60000	09/09/2021	Professional Arts Management - (Jack C Pam)	Stretching of Cossack Artworks and other hardware supply	-556.33
EFT60001	09/09/2021	Punmu Aboriginal Corporation	shop credit for Martumili Artist Nancy Chapman to be used for FOOD AND ESSENTIALS ONLY	-1000.00
EFT60002	09/09/2021	RED SANDS NEWMAN PTY LTD	Social club bistro and drink orders	-665.50
EFT60003	09/09/2021	REECE AUSTRALIA LTD	Hot water system	-1699.23
EFT60004	09/09/2021	ROYAL LIFE SAVING SOCIETY AUSTRALIA	Supply of various signage at Newman Aquatic Centre	-2821.00
EFT60005	09/09/2021	Regional Airport Management Services PL TA RAMS	Supply airport operations staff for August 2021	-61600.00
EFT60006	09/09/2021	Rikki Allan	Employee Rewards Scheme Winner - August 21	-200.00
EFT60007	09/09/2021	Roo's Plumbing	Repair Water Leak At Cappy Reserve	-418.00
EFT60008	09/09/2021	Ruth Gibbs	Items for Council meeting 270821	-111.30
EFT60009	09/09/2021	SB Machinery Subway	Catering supplies for training	-356.00
EFT60010	09/09/2021	SCOPE BUSINESS IMAGING	Marble Bar Scope Printing Costs July 2021	-650.36
EFT60011	09/09/2021	SOUTH NEWMAN PRIMARY SCHOOL	Cleaning of linen post event Reconciliation ball	-400.00
EFT60012	09/09/2021	Scandinavian Investments Pty Lts T/S GC Sales (W.A.)	Supply and delivery of pin lid hinge	-133.10
EFT60013	09/09/2021	Stacey Smith	S Smith - Sitting Fees Sept 21	-5104.00
EFT60014	09/09/2021	Starlight Children's Foundation Australia	Donation to Starlight foundation from Cycle for Starlight Event	-687.31
EFT60015	09/09/2021	Steven Harding	Staff Membership - Engineers Australia	-626.50
EFT60016	09/09/2021	TAYLOR BURRELL BARNETT	Undertake works as per the scope of works - July 2021	-1386.00
EFT60017	09/09/2021	TECHBRAIN	Supply and delivery of IT equipment	-1653.93

EFT60018	09/09/2021 TYREPOWER NEWMAN	Replace vehicle tyre	-354.00
EFT60019	09/09/2021 VIVEK LOHAKARE - DJ	DJ for pool opening	-700.00
EFT60020	09/09/2021 Vision Australia	Supply and delivery of large print keyboard	-55.00
EFT60021	09/09/2021 WA COUNTRY HEALTH SERVICE	Medical expenses	-310.00
EFT60022	09/09/2021 WA LOCAL GOVERNMENT ASSOC.	Training course on Infrastructure Asset Management	-450.00
EFT60023	09/09/2021 WATER CORPORATION	Water consumption charges 13 May 2021 to 14 July 2021 at Francis Street, Marble Bar	-1543.96
EFT60024	09/09/2021 WEST AUSTRALIAN NEWSPAPERS LIMITED	North West Telegraph, Shire Update half page ad for the August 2021	-518.70
EFT60025	09/09/2021 WEST BOOKS	Books	-72.07
EFT60026	09/09/2021 Wendy McWhirter-Brooks	W McWhirter - Sitting Fees Sept 21	-5104.00
EFT60027	09/09/2021 Wilson Parking Australia 1992 Pty Ltd	Monthly car park monitoring services at Newman Airport	-1650.00
EFT60028	09/09/2021 Woolworths (WA) Ltd	Monthly supplies for Punmu	-1690.61
EFT60029	09/09/2021 HOLCIM (AUSTRALIA) PTY LTD	Supply and delivery of river sand	-4052.91
EFT60030	09/09/2021 TELSTRA	Data and service charges for the period ending 7 August 2021	-4965.50
EFT60032	16/09/2021 BEVERLEY ROGERS	Artist Payment Ref # 12011	-200.00
EFT60033	16/09/2021 BIDDY BUNAWARRIE	Artist Payment Ref # 12023	-700.00
EFT60034	16/09/2021 BUGAI WHYOULTER	Artist Payment Ref # 12028	-3000.00
EFT60035	16/09/2021 CORBAN CLAUSE WILLIAMS	Artist Payment Ref # 12027	-231.00
EFT60036	16/09/2021 CYRIL WHYOULTER	Artist Payment Ref # 12033	-1000.00
EFT60037	16/09/2021 DEBRA THOMAS	Artist Payment Ref # 12022	-66.00
EFT60038	16/09/2021 Derrick Butt	Artist Payment Ref # 12031	-1000.00
EFT60039	16/09/2021 GLADYS BIDU	Artist Payment Ref # 12019	-200.00
EFT60040	16/09/2021 JAKAYU BILJABU	Artist Payment Ref # 12029	-300.00
EFT60041	16/09/2021 JUDITH ANYA SAMSON	Artist Payment Ref # 12026	-221.25
EFT60042	16/09/2021 Jason Anthony	Artist Payment Ref # 12017	-500.00
EFT60043	16/09/2021 KUMPAYA GIRGIRBA	Artist Payment Ref # 12030	-300.00
EFT60044	16/09/2021 MARIANNE BURTON	Artist Payment Ref # 12013	-300.00
EFT60045	16/09/2021 MIRIAM ATKINS	Artist Payment Ref # 12016	-200.00
EFT60046	16/09/2021 Muuki Taylor	Artist Payment Ref # 12024	-1000.00
EFT60047	16/09/2021 NGAMARU BIDU	Artist Payment Ref # 12021	-588.00
EFT60048	16/09/2021 NOLA TAYLOR	Artist Payment Ref # 12025	-300.00
EFT60049	16/09/2021 Sarah Jones	Artist Payment Ref # 12018	-257.40
EFT60050	16/09/2021 THELMA JUDSON	Artist Payment Ref #12015	-300.00
EFT60053	16/09/2021 ALYKA PTY LTD	Website updates to comply with new Shire branding and improve accessibility	-2695.00
EFT60056	16/09/2021 Allied Pickfords (Rainmark Holdings)	Officeline - Removal and delivery to Newman Administration Office	-1118.56

EFT60058	16/09/2021	Australia Post - Credit Management	Monthly freight and postage for August 2021	-2129.93
EFT60059	16/09/2021	Australian Taxation Office (PAYG)	PPE 05.09.2021	-127895.66
EFT60060	16/09/2021	BAI Communications	Self Help RCP Radio 1 July 2021 to 30 June 2022	-287.95
EFT60068	16/09/2021	Brent Stein	Data Reimbursement 110721 - 110821	-100.00
EFT60077	17/09/2021	Austindo Engineering Pty Ltd	Installtion of Royal Life Saving signage at the Newman Aquatic Centre for August 2021	-1686.30
EFT60078	17/09/2021	BATTERY SALES AND SERVICE	Supply of batteries	-390.00
EFT60079	17/09/2021	Blackwoods	Cleaning products for newman gym	-182.24
EFT60080	17/09/2021	Crawford Realty Newman	Weekly rent for15A Barton Way 200921	-600.00
EFT60081	17/09/2021	Dunnings	Supply of fuel to various plant equipment	-1708.51
EFT60082	17/09/2021	EAST PILBARA SMASH REPAIRS	Excess - Repairs to vehicle	-1000.00
EFT60083	17/09/2021	ENVIRONMENTAL INDUSTRIES	Landscape Maintenance at various locations - July 2021	-38042.85
EFT60084	17/09/2021	ES2 Enterprise Solutions	365 Licenses - 12 Month Subscription	-48554.88
EFT60085	17/09/2021	Easifleet Group	Novated Lease - Contract 1010816 - PPE 050921	-1397.39
EFT60086	17/09/2021	East Pilbara Recycling	Newman Waste Management Faciltiy Operations 1 July to 31 July 2021	-212931.38
EFT60087	17/09/2021	Emerging Graphics Pty Ltd	Emergency Evacuation Plans - Newman Airport	-2112.00
EFT60088	17/09/2021	Event & Conference Co. Pty Ltd	Waste and recycling conference 2021 registration	-1472.00
EFT60089	17/09/2021	FINE LINE PAINTING & DECORATING	Painting works at housing including supply of materials	-19206.00
EFT60090	17/09/2021	FLEX FITNESS	Various gym equipment for group fitness	-7164.00
EFT60091	17/09/2021	FROGGY SERVICES	Post event clean of Whaleback Gym and toilets 3 September 2021	-192.50
EFT60092	17/09/2021	Finmec - t/a Earthmoving Maintenance Solutions (EMS)	Vehicle service	-1368.09
EFT60093	17/09/2021	FleetNetwork	Novated Lease - #110933 - PPE 050921	-340.59
EFT60094	17/09/2021	GOESCAPE Pty Ltd	18 Francis - Replacement AC unit to living area as per quote To be done when in Marble Bar on other works	-356.13
EFT60095	17/09/2021	Gold Touch Detailing	Vehicle Interior and Exterior Detailing	-691.14
EFT60096	17/09/2021	Grace Removals Group	Relocation costs to Newman	-490.88
EFT60097	17/09/2021	KMART AUSTRALIA LTD	Consumables for Marble Bar Rec Shed	-219.00
EFT60098	17/09/2021	M.P.O. Building Pty Ltd	Supply and install vandalised entrance gates at Cape	-21228.97
EFT60099	17/09/2021	MARKETFORCE	Advertising in West Australian Newspaper S. 21/8/21 for RFT 02-2021/22 & RFT 03-2021/22	-2248.08
EFT60100	17/09/2021	MCLEODS BARRISTERS & SOLICITORS	Provision of legal advice relating to Shire of East Pilbara's Tourism Project Mapping and filming of heritage and indigenous sites	-3999.50
EFT60101	17/09/2021	Marble Bar General Store	Stephen Michael Foundation Lunch Time Food Supplies and Consumables	-1079.69
EFT60102	17/09/2021	NEWMAN CLEANING RESOURCES P/L	Group 2 - Community Facilities - cleaning for the month of July 2021	-70156.90
EFT60103	17/09/2021	NEWMAN HOME HARDWARE & ICE PLUS	Chlorine for reuse tank chlorination 20L drums x 6	-376.44

EFT60104	17/09/2021 NULLAGINE HOTEL GENERAL STORE	Refund for duplicate payment of invoice 88682	-132.00
EFT60105	17/09/2021 PAYWISE PTY LTD	Novated Lease - Paywise PPE 050921	-1188.75
EFT60106	17/09/2021 PILBARA META MAYA	Martumili Art Shed Punmu - Power Consumption Charges 18/06/2021 to 25/08/2021	-82.97
EFT60107	17/09/2021 Paul Miller	Data Reimbursement 040821 - 040921	-95.00
EFT60108	17/09/2021 Pilbara Trees Pty Limited	Remedial and formative pruning of trees, and removal of dead tree	-8904.50
EFT60109	17/09/2021 REECE AUSTRALIA LTD	2x Base Mk2 Sink Mixer Chrome	-138.86
EFT60110	17/09/2021 RENTOKIL INITIAL GROUP	Sanitary services for June 21 as per contract	-2645.65
EFT60111	17/09/2021 ROYAL LIFE SAVING SOCIETY AUSTRALIA	Various signage for Marble Bar Pool	-2612.00
EFT60112	17/09/2021 Roo's Plumbing	Repair to leaking water fountain tap at the Whaleback Arena - Newman Recreation Centre for August 2021.	-1850.20
EFT60113	17/09/2021 SONIC HEALTHPLUS PTY LTD	Makowski, Marcin - Pre Employment Medical MA1, AUD, Instant Client ID: 16898	-671.00
EFT60114	17/09/2021 Sarah Schaer	Staff Leaving Gift	-200.00
EFT60115	17/09/2021 TENDERLINK	Upload of RFQ 02-2021/22 to Tenderlink Portal	-369.60
EFT60116	17/09/2021 THE BOX MAN	Cardboard Paperwork Packaging for Paper Wongka Exhibition	-207.00
EFT60117	17/09/2021 TOLL EXPRESS	Connote 5751322197 - Events	-285.62
EFT60118	17/09/2021 TRAFFIC FORCE	Traffic Management Plan for Newman Family Fun Run on 14th August 2021	-520.30
EFT60119	17/09/2021 TYREPOWER NEWMAN	Replace cutter bar on grader blade as per quote # 134797	-2181.60
EFT60120	17/09/2021 The Junction Co	The Junction Co Art Workshop - Marble Bar - 2 Day with Anna Spencer	-1750.00
EFT60121	17/09/2021 Tigers FOOTBALL AND SPORTING CLUB	Successful application for Annual Grant	-5710.00
EFT60122	17/09/2021 Tovey Shearwood Pty Ltd t/as Creative ADM	Advocacy project costs	-20647.00
EFT60123	17/09/2021 Training Services Australia	HSR Refresher 2 Day course 01. - 02.09.21	-550.00
EFT60124	17/09/2021 UNIFORMS AT WORK PTY LTD	Freight Cost Uniform Orders July 21 - June 22 (estimate based on Dec 20 - June 21 expenditure)	-105.75
EFT60125	17/09/2021 Woolworths (WA) Ltd	Weekly Shop - GST Free	-603.00
EFT60126	17/09/2021 XYLEM WATER SOLUTIONS AUST	Supply of two pumps	-20635.85
EFT60127	17/09/2021 ZIPFORM STATIONERY	Rates Notices x 1,000 pcs	-836.00
EFT60128	17/09/2021 Department of Housing	PPE 050921 - REnt 46 Francis #35349887	-200.00
EFT60129	17/09/2021 HORIZON POWER	Electricity consumption charges - 1 August to 31 August 2021 at Marble Bar street lights	-2384.08
EFT60130	17/09/2021 CADD Building Construction and Maintenance Pty Ltd	Nullagine Insurance works - August Claim	-94812.79
EFT60131	17/09/2021 CLEANAWAY PTY LTD (acct 53962803)	Yurlu Caravan Park - Collection of 12 x 240ltr bin - weekly service - July 2021	-1289.36
EFT60132	17/09/2021 CUSTOMER FIRST CONTRACTING PTY LTD	Replace and clean various lights and light battens at the Newman Aquatic Centre in August 2021	-2387.30

EFT60133	17/09/2021	Centurion Transport Co Pty Ltd	Freight - WWTP Irrigation Pumps	-393.40
EFT60134	17/09/2021	IP CAMERAS AUSTRALIA	Maintenance and Support - CCTV & Wireless Data FY 20/21	-9375.96
EFT60135	17/09/2021	Marble Bar Community Resource Centre	Advertising in July and August	-160.00
EFT60136	20/09/2021	Corporate Travel Management Group Pty Ltd	Accommodation charges from 30 July to 3 August 2021	-33353.28
EFT60138	23/09/2021	BIANCA SIMPSON	Artist Payment Ref # 12047	-500.00
EFT60139	23/09/2021	BIDDY BUNAWARRIE	Artist Payment Ref # 12049	-44.50
EFT60140	23/09/2021	BUGAI WHYOULTER	Artist Payment Ref # 12059	-3000.00
EFT60141	23/09/2021	CYRIL WHYOULTER	Artist Payment Ref # 12058	-449.00
EFT60142	23/09/2021	DENISE ATKINS	Artist Payment Ref # 12054	-145.75
EFT60143	23/09/2021	DOREEN CHAPMAN	Artist Payment Ref # 12038	-1000.00
EFT60144	23/09/2021	Derrick Butt	Artist Payment Ref # 12052	-658.34
EFT60145	23/09/2021	Desmond Taylor	Artist Payment Ref # 12057	-432.33
EFT60146	23/09/2021	ELIZABETH TOBY	Artist Payment Ref # 12037	-1500.00
EFT60147	23/09/2021	IVY BIDU	Artist Payment Ref # 12064	-140.78
EFT60148	23/09/2021	JAKAYU BILJABU	Artist Payment Ref # 12060	-300.00
EFT60149	23/09/2021	JUDITH ANYA SAMSON	Artist Payment Ref # 12034	-400.00
EFT60150	23/09/2021	James Dalbin	Artist Payment Ref # 12041	-165.00
EFT60151	23/09/2021	KATHERINE BILJABU	Artist Payment Ref # 12059	-99.99
EFT60152	23/09/2021	KUMPAYA GIRGIRBA	Artist Payment Ref # 12061	-300.00
EFT60153	23/09/2021	LEON CUTTER	Artist Payment Ref # 12063	-193.60
EFT60154	23/09/2021	LORNA LINMURRA	Artist Payment Ref # 12035	-1000.00
EFT60155	23/09/2021	MARIANNE BURTON	Artist Payment Ref # 12056	-400.00
EFT60156	23/09/2021	MARY ROWLANDS	Artist Payment Ref # 12050	-1305.75
EFT60157	23/09/2021	MAY CHAPMAN	Artist Payment Ref # 12036	-1000.00
EFT60158	23/09/2021	MIRIAM ATKINS	Artist Payment Ref # 12053	-807.20
EFT60159	23/09/2021	Moranda Burton	Artist Payment Ref # 12046	-556.32
EFT60160	23/09/2021	OWEN JOHN BILJABU	Artist Payment Ref # 12055	-534.90
EFT60161	23/09/2021	Roxanne Anderson	Artist Payment Ref # 12040	-169.12
EFT60162	23/09/2021	Shaylene Taylor	Artist Payment Ref # 12065	-58.00
EFT60163	23/09/2021	Shivonne Sailor	Artist Payment Ref # 12042	-100.00
EFT60164	23/09/2021	AAA ASPHALT Surfaces	Patch work along Francis Street and adjacent to the Iron Clad Hotel and near Contest Street	-21560.00
EFT60165	23/09/2021	ALYKA PTY LTD	Monthly website digital support - September 2021	-385.00
EFT60166	23/09/2021	ARTSHUB AUSTRALIA PTY LTD	Artshub Advertising - Field Officer - Martumili (Seasonal)	-550.00
EFT60167	23/09/2021	Angela Thomas-McAnna	Fuel Purchase for Funky Bus	-50.00
EFT60168	23/09/2021	Austindo Engineering Pty Ltd	Handrails	-3527.48
EFT60169	23/09/2021	BATTERY SALES AND SERVICE	Supply of replacement battery for plant equipment	-262.65
EFT60170	23/09/2021	BHP BILLITON IRON ORE PTY LTD	Electricity consumption charges - 11 June to 9 August 2021 at Woodstock St, Newman	-2299.47
EFT60171	23/09/2021	Blackwoods	PPE - Harnesses working at heights	-3071.44

EFT60172	23/09/2021 CADD Building Construction and Maintenance Pty Ltd	Nullagine Storm event 11/12/2020. Carry out work as per Quote-21-066 Carry over from 2020/21 financial year	-27549.69
EFT60173	23/09/2021 CLEANAWAY PTY LTD (acct 53651165)	Facility bin collection for August 2021 at various locations	-3343.30
EFT60174	23/09/2021 CLEANAWAY PTY LTD (acct 53962803)	Yurlu Caravan Park - Collection of 12 x 240ltr bin - weekly service for August 2021	-1885.72
EFT60175	23/09/2021 CUSTOMER FIRST CONTRACTING PTY LTD	Six monthly electrical inspection at aerodrome and complete ESC	-12015.67
EFT60176	23/09/2021 Centurion Transport Co Pty Ltd	Freight charges September 2021	-246.19
EFT60177	23/09/2021 Chemron Australia Pty Ltd	Supply of drum of algae	-1940.40
EFT60178	23/09/2021 Cleanaway (Acct 53652829)	Provision of Liquid Waste Collection & Disposal Services - August 2021	-25219.19
EFT60179	23/09/2021 Corporate Travel Management Group Pty Ltd	Airfare charge return trip on 19 July and 13 August 2021	-11025.39
EFT60180	23/09/2021 Country Women's Association	Fast-Track Grant	-1000.00
EFT60181	23/09/2021 Crawford Realty Newman	Weekly Rent for 15A Barton Way Newman 270921	-600.00
EFT60182	23/09/2021 DEANS AUTOGLASS	Supply and fit replacement windscreen	-1155.00
EFT60183	23/09/2021 Daniel Hay-Hendry	Fuel Expenses - A/Manager Waste	-396.40
EFT60184	23/09/2021 Department of Finance	50% cost share of concept designs and cost estimates for a new pool in Marble Bar	-15387.45
EFT60185	23/09/2021 ELGAS	Service Charge	-47.30
EFT60186	23/09/2021 ELITE POOL COVERS PTY LTD	3 x 5mm Reversible Thermal Pool Blankets for Newman Aquatic Centre	-30690.00
EFT60187	23/09/2021 ENVIRONMENTAL INDUSTRIES	Landscape maintenance at various locations - August 2021	-42827.36
EFT60188	23/09/2021 ES2 Enterprise Solutions	ES2 - IT Managed Services - July 2021	-20900.00
EFT60189	23/09/2021 East Pilbara Excavations Pty Ltd	Hire 5T excavator from 6 September to 10 September 2021	-2200.00
EFT60190	23/09/2021 FINE LINE PAINTING & DECORATING	Painting works at housing including supply of materials	-4103.00
EFT60191	23/09/2021 FOXTEL CABLE TELEVISION	Monthly Foxtel subscription for September 2021	-265.00
EFT60192	23/09/2021 Finmec - t/a Earthmoving Maintenance Solutions (EMS)	Major vehicle repairs	-9053.40
EFT60193	23/09/2021 Frank Ashworth	Data Reimbursement - 260721 - 250821	-100.00
EFT60194	23/09/2021 Fuji Xerox Australia Pty Ltd	Fuji Xerox Monthly Services - 1 August to 31 August 2021	-2263.64
EFT60195	23/09/2021 GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Supply and fit two tyres for backhoe	-1296.50
EFT60196	23/09/2021 GOESCAPE Pty Ltd	Electrical works - replace meter panel at housing	-2358.68
EFT60197	23/09/2021 HOSPITALITY INN PORT HEDLAND	Accommodation for bus driver - 24 May 2021	-927.50
EFT60198	23/09/2021 Hedland Home Hardware	Three replacement BBQ's for Marble Bar	-1127.00
EFT60199	23/09/2021 Ixom Operations Pty Ltd	Service Fee - Chlorine Business - 1 July 2021 to 31 July 2021	-1779.80
EFT60200	23/09/2021 JH Computer Services	Supply of various IT hardware equipment	-6435.00
EFT60201	23/09/2021 KOMATSU AUSTRALIA PTY LTD	Diagnose and rectify artic fault plant equipment	-4787.97
EFT60202	23/09/2021 LO-GO APPOINTMENTS	Contracting services week ending 11 September 2021	-7842.13

EFT60203	23/09/2021	Lisa Hall (Bliss Yoga Mumma)	Charges for various yoga classes July and August 2021	-1075.00
EFT60204	23/09/2021	MCLEODS BARRISTERS & SOLICITORS	Legal advice	-3383.44
EFT60205	23/09/2021	MT NEWMAN FURNITURE & BEDDING	21B BOhemia - supplies for unit Pillows etc	-128.00
EFT60207	23/09/2021	Marble Bar General Store	Various consumables supplies - sport programs	-180.10
EFT60208	23/09/2021	Marble Bar Roadhouse and Travellers Rest	Accommodation and meals for staff Check-in 31 August Check-out 1 September. Double - \$165.00 Queen - \$185.00 Food - As per charges	-693.50
EFT60209	23/09/2021	Marisa Leanne Wolfenden	Travel Expenses - Rural Inspections	-175.22
EFT60210	23/09/2021	Mark Keogh (4x4 Training)	Staff 4 WD September 16 2021	-495.00
EFT60211	23/09/2021	Mia Davis	Vounteer Allowance for living	-358.10
EFT60212	23/09/2021	Minuteman Press Perth	NAIDOC 2021 Postacdrs BHP QTY 3000	-630.85
EFT60213	23/09/2021	Modern Teaching Aids Pty Ltd	Replacement of damaged tunnel and tricycle part for creche as per order number 3224976	-150.49
EFT60214	23/09/2021	NEWMAN CLEANING RESOURCES P/L	20D Marilanna- new tenant arriving Internal clean	-198.00
EFT60215	23/09/2021	NEWMAN HOME HARDWARE & ICE PLUS	Newman Home Hardware Depot Main Account for September	-380.17
EFT60216	23/09/2021	NORTH WEST DISTRIBUTORS	lollies and chips for kiosk	-1043.43
EFT60217	23/09/2021	Newman Hotel Motel	Cleaning of tablecloths after Newman Family Fun Run and Careers Expo	-180.00
EFT60218	23/09/2021	Nintex Pty Ltd	IT software	-34672.00
EFT60219	23/09/2021	Nor-West Freight Services Pty Ltd	Monthly Freight PO - July 2021	-1752.30
EFT60220	23/09/2021	PARDOO ROADHOUSE & TAVERN	Fuel for Work vehicle	-2862.56
EFT60221	23/09/2021	PILBARA ELECTRICAL	As Per QUOTATION_630200094142	-4985.65
EFT60222	23/09/2021	PILBARA GLAZING SERVICES	replace front windscreen	-456.50
EFT60223	23/09/2021	PUMPS AUSTRALIA PTY LTD	Supply RX80 T /L100ES Pump as per quote #12264	-7863.90
EFT60224	23/09/2021	Paul Howrie	Data Reimbursement 121021 - 111121	-59.99
EFT60225	23/09/2021	Pilbara Trees Pty Limited	PO 42549 - 31 Newman Drive, Newman - Remove and Stump Grind Tree	-1375.00
EFT60226	23/09/2021	Porthedavit Pty Ltd T/S Harvey Norman Port Hedland	Supply of various minor IT equipment	-558.00
EFT60227	23/09/2021	Prudential Investment Services Corp Pty Ltd	Investment Advisory Service - August 2021	-1870.00
EFT60228	23/09/2021	RED SANDS NEWMAN PTY LTD	10/09/2021 Fish & Chips Aproxiamately 7 people for Bistro and drinks order Please arrange a reserved table for 6:30 - 8pm	-557.00
EFT60229	23/09/2021	ROYAL LIFE SAVING SOCIETY AUSTRALIA	Staff - Pool Lifeguard 2 day course - PO 43336	-140.00
EFT60230	23/09/2021	SCOPE BUSINESS IMAGING	Marble Bar Scope Printing Costs July 2021	-540.68
EFT60231	23/09/2021	SHENTON ENTERPRISES PTY LTD	2x Volts FX 8 Battery Vacuums	-1226.50
EFT60232	23/09/2021	SONIC HEALTHPLUS PTY LTD	Pre Employment Medical MA1, AUD, Instant Client ID: 16898	-457.60
EFT60233	23/09/2021	SOUTH HEDLAND CARPET COURT	3a Warrambucca - vacating the 10th September New carpet to the main bedroom and the office	-1925.00

EFT60234	23/09/2021	Samantha Hawkins	Gratuties - Leaving Staff Members Gifts	-170.00
EFT60235	23/09/2021	Save the Children	Fast Track Grant	-1100.00
EFT60236	23/09/2021	Seasons Hotel - Jerry (Business) CT Pty Ltd aft Newman Hotel (Business) Trust	Accommodation charges for 27 July to 27 July 2021	-455.00
EFT60237	23/09/2021	Sportspower Newman	Sports equipment for School Holiday program	-148.00
EFT60238	23/09/2021	St John Ambulance Australia (Newman)	Newman Family Fun Run St John Ambulance Service: Event Standy on 14th August 2021	-576.50
EFT60239	23/09/2021	Standards Australia	Licence Renewal Fee	-5592.05
EFT60240	23/09/2021	Steven Harding	Relocation Expenses	-473.52
EFT60241	23/09/2021	TAYLOR BURRELL BARNETT	Preparation and Delivery of Town Centre Development Strategy	-51265.69
EFT60242	23/09/2021	The Jaffa Room/Artistralia	Hocus Pocus - copyrights for screening 30th October 2021 The Square, Lee Lane, Newman	-968.00
EFT60243	23/09/2021	ULTI MECH	EPS107 85,000km service, 4 tyres	-2423.26
EFT60244	23/09/2021	UNIFORMS AT WORK PTY LTD	Alex Dorrington PPE order Marble Bar Depot	-2239.49
EFT60245	23/09/2021	Victor Etherington	Staff Relocation - Pets and Car	-2027.97
EFT60246	23/09/2021	WATERCHOICE (AUST) PTY LTD	Lease 2x water filtration systems - East Pilabra Arts Centre (Martumili)	-650.00
EFT60247	23/09/2021	WIDEGLIDE CONSTRUCTIONS	Refund of Retained monies from Trust Account	-34084.30
EFT60248	23/09/2021	Woodhamm Pty LTd ta Hammond Woodhouse Advisory	Facilitation of CEO's performance review - September 2021	-4895.00
EFT60249	23/09/2021	Woolworths (WA) Ltd	Purchase Visa cards, prizes for winners of races at Newman Family Fun Run event - 14/08/2021 2x visa cards with value of \$100 4x visa cards with value of \$50	-1849.57
EFT60250	23/09/2021	Coca-Cola Amatil (acct 6745685)	Drinks supplies for the kiosk	-182.60
EFT60251	23/09/2021	Pivotel Satellite Pty Ltd	Satellite Phone Charges - 15/9/21 - 14/10/21	-20.00
EFT60252	23/09/2021	TELSTRA	Data Charges 080921 to 071021	-1512.62
EFT60253	24/09/2021	BEN LEWIS	Fitness Centre Refund - Leaving Town	-88.47
EFT60254	24/09/2021	CADD Building Construction and Maintenance Pty Ltd	Variation 3A, B & C - Flooring	-135001.02
EFT60255	24/09/2021	Keras (Pilbara) Gold Pty Ltd	50% contribution to the design and engineering for the MB airport upgrade	-77094.05
EFT60256	24/09/2021	WATER CORPORATION	Water Charges for the period 11/5/21 - 13/7/21 - Cafe at Iron Ore Parade Newman Lot 3002	-33316.38
EFT60257	29/09/2021	AMY FRENCH	Artist Payment Ref # 12071	-900.00
EFT60258	29/09/2021	BIANCA SIMPSON	Artist Payment Ref # 12084	-300.00
EFT60259	29/09/2021	BUGAI WHYOULTER	Artist Payment Ref # 12088	-3000.00
EFT60260	29/09/2021	CORBAN CLAUSE WILLIAMS	Artist Payment Ref # 12080	-1000.00
EFT60261	29/09/2021	Curtis Taylor	Artist Payment Ref # 12087	-181.78
EFT60262	29/09/2021	DANIELLE BOOTH	Artist Payment Ref # 12077	-936.65
EFT60263	29/09/2021	ELIZABETH TOBY	Artist Payment Ref # 12079	-140.00

EFT60264	29/09/2021	Gloria Francis	Artist Payment Ref # 12074	-110.40
EFT60265	29/09/2021	HELEN DALE SAMSON	Artist Payment Ref # 12075	-412.50
EFT60266	29/09/2021	Heather Samson	Artist Payment Ref # 12072	-328.20
EFT60267	29/09/2021	IGNATIUS PAUL TAYLOR	Artist Payment Ref # 12082	-200.00
EFT60268	29/09/2021	JAKAYU BILJABU	Artist Payment Ref # 12089	-300.00
EFT60269	29/09/2021	JUDITH ANYA SAMSON	Artist Payment Ref # 12078	-42.75
EFT60270	29/09/2021	Johnny Yallahah	Artist Payment Ref # 12073	-701.74
EFT60271	29/09/2021	KUMPAYA GIRGIRBA	Artist Payment Ref # 12090	-300.00
EFT60272	29/09/2021	LILY JATARR LONG	Artist Payment Ref # 12070	-1000.00
EFT60273	29/09/2021	MARIANNE BURTON	Artist Payment Ref # 12086	-500.00
EFT60274	29/09/2021	NANCY CHAPMAN	Artist Payment Ref # 12068	-6503.85
EFT60275	29/09/2021	NGAMARU BIDU	Artist Payment Ref # 12069	-313.50
EFT60276	29/09/2021	PAULINE WILLIAMS	Artist Payment Ref # 12076	-330.00
EFT60277	29/09/2021	ROXANNE NEWBERRY	Artist Payment Ref # 12085	-770.00
EFT60278	29/09/2021	THELMA JUDSON	Artist Payment Ref # 12083	-500.00
EFT60279	29/09/2021	YIKARTU BUMBA	Artist Payment Ref # 12081	-1000.00
EFT60280	29/09/2021	Department of Housing	Fortnighly Rent - 46 Francis St Ref 35349887	-200.00
EFT60281	29/09/2021	Smithwick Strata Services	Standard Levy Contribution Schedule - 1 October to 31 December 2021	-561.65
EFT60282	30/09/2021	AMPAC Debt Recovery (WA) Pty Ltd	Debt recovery services	-220.00
EFT60283	30/09/2021	ASSETVAL	Second instalment for P&E and F&E Fair Value and Replacement valuation for 2020/21 FY	-9546.00
EFT60284	30/09/2021	Arphaporn (Doy) Wongsak	Reimbursement of Training Expenses	-132.92
EFT60285	30/09/2021	Atlas Iron Pty Ltd	Rates refund for assessment A703808 LOT R45/00006 RETENTION LICENCE	-782.34
EFT60286	30/09/2021	Australian Taxation Office (PAYG)	PPE 190921 - PAYG Tax	-126372.68
EFT60287	30/09/2021	BEN LEWIS	Data Reimbursement 121021 - 111121	-125.00
EFT60288	30/09/2021	BHP BILLITON IRON ORE PTY LTD	Electrical works - disconnection, removal and re-connection of meter at housing	-770.00
EFT60289	30/09/2021	Blackwoods	Various equipment and supplies for Parks and Gardens - September 2021	-386.56
EFT60290	30/09/2021	Bridgestone Tyre Centre Port Hedland	Supply of seven tyres for plant equipment	-4047.78
EFT60291	30/09/2021	CADD Building Construction and Maintenance Pty Ltd	Various repairs and maintenance at housing	-2516.81
EFT60292	30/09/2021	CHAPMAN & BAILEY	Supply of art materials to Martumili Artists	-8016.58
EFT60293	30/09/2021	CHILD SUPPORT AGENCY	Payroll deductions	-1960.01
EFT60294	30/09/2021	CLEANAWAY PTY LTD (acct 53963365)	Hire of Street Sweeper Truck after Newman Trithalon 2021	-2706.25
EFT60295	30/09/2021	Corporate Travel Management Group Pty Ltd	Airfare charge return trip on 27 July and 4 August 2021	-9094.62
EFT60296	30/09/2021	Crawford Realty Newman	Weekly Rental - 15A Barton Way Newman	-600.00
EFT60297	30/09/2021	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2021/22 ESL Quarter 1 contribution	-113279.25
EFT60298	30/09/2021	EAST PILBARA SMASH REPAIRS	Excess on vehicle claim	-500.00

EFT60299	30/09/2021 Easifleet Group	PPE 190921 - Novate Lease Contract 1010816	-1397.39
EFT60300	30/09/2021 FROGGY SERVICES	Post event cleaning of Whaleback Arena and re-stocking of toilet supplies after booking 4015	-720.50
EFT60301	30/09/2021 FleetNetwork	PPE 190921 - Novated Lease 110933	-340.59
EFT60302	30/09/2021 Frank Ashworth	Reimburse purchase of filter for housing	-295.50
EFT60303	30/09/2021 Fulton Hogan Industries Pty Ltd	Supply of Pallet of EZ Street Pothole Repair	-7180.80
EFT60304	30/09/2021 GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Supply and fit tyres to plant equipment	-556.60
EFT60305	30/09/2021 GHD PTY LTD	RFT 01-2020/21 Contract to engage GHD Pty Ltd to undertake Consultancy, preliminary design and supertintendancy for the Newman Waste Water Treatment Plant Upgrade	-24009.65
EFT60306	30/09/2021 GOESCAPE Pty Ltd	Electrical works - earth pit	-2559.54
EFT60307	30/09/2021 Gregory King	Reimbursement for Training Expenses	-203.18
EFT60308	30/09/2021 HARRIS TECHNOLOGY	Supply and delivery of minor IT equipment for Newman House	-1239.00
EFT60309	30/09/2021 HOSPITALITY INN PORT HEDLAND	Accommodation for SoEP RPT Bus Driver on 20 September 2021	-1277.00
EFT60310	30/09/2021 Holly Fleming	Various Meetings - 39 hours @\$30	-1399.53
EFT60311	30/09/2021 KOMATSU AUSTRALIA PTY LTD	Supply parts and Labour for 6000hr service	-9164.40
EFT60312	30/09/2021 Kunawarritji Aboriginal Corporation (Outback Stores)	Consumables supplies for Kunawarritji art shed	-18.57
EFT60313	30/09/2021 LO-GO APPOINTMENTS	Contracting services week ending 21 August 2021	-3949.14
EFT60314	30/09/2021 Local Health Authorities Analytical	Local Health Authorities Analytical services 2021/2022	-2767.21
EFT60315	30/09/2021 Manning Pavement Services Pty Ltd t/a Karratha Asphalt	Road cracks patching at Newman and Traffic management and mobilisation costs	-92950.00
EFT60316	30/09/2021 Marble Bar General Store	Minor equipment supplies for the library	-15.10
EFT60317	30/09/2021 NEWMAN HOME HARDWARE & ICE PLUS	Various hardware equipment and supplies - September 2021	-79.69
EFT60318	30/09/2021 PAYWISE PTY LTD	PPE 190921 - Novated Lease 245472	-1033.94
EFT60319	30/09/2021 PILBARA ELECTRICAL	3 Pairs of Drum Sticks	-45.00
EFT60320	30/09/2021 PILBARA MOTOR GROUP	2 x tyres for EP6093 and wheel rotation	-3938.82
EFT60321	30/09/2021 Punmu Aboriginal Corporation	Stainless steel bench and materials - PUNMU ART SHED	-14188.51
EFT60322	30/09/2021 SARAH STAMPFLI/SERENE BEDLAM	Photography 2hours at Citizenship Ceremony 17th September 2021	-500.00
EFT60323	30/09/2021 Short St Gallery	Refund on Cancelled Art Purchase	-12720.00
EFT60324	30/09/2021 Steve Dhu	Refund for Oncharge Overpayment	-228.00
EFT60325	30/09/2021 Strelley Pastoral Co Pty Ltd	Rates refund for assessment A101550 Lot 108 DE GREY MARBLE BAR ROAD MARBLE BAR	-4394.35
EFT60326	30/09/2021 THE SCENE MACHINE DISPLAYS PTY LTD	Various festive supplies	-882.70
EFT60327	30/09/2021 TOLL EXPRESS	Freight Charges - 7 September 2021	-131.87

EFT60328	30/09/2021 TYREPOWER NEWMAN	EPS125 - Shire hilux ute Report of noises coming from the rear of the vehicles, springs or bushes Additionally, please replace rear drivers tyre	-582.50
EFT60329	30/09/2021 The Recovre Group Pty Limited	Charges for mediation June to July 2021	-1960.20
EFT60330	30/09/2021 WA TREASURY CORPORATION	Loan 67 - Capital	-52473.74
EFT60331	30/09/2021 WATER CORPORATION	Water charges 140721 to 150921	-184.38
EFT60332	30/09/2021 WOW Wipes	Wipes	-1181.40
EFT60333	30/09/2021 Western Geotechnics Pty Ltd t/a Clockwork Print	Printing of silk cloth for Billy Yunkurra Atkins funeral	-370.70
EFT60334	30/09/2021 White Knight Industries	Key cutting	-198.00
EFT60335	30/09/2021 Woolworths (WA) Ltd	Goods as per receipt	-1963.56
EFT60336	01/10/2021 Arphaporn (Doy) Wongsak	Lotto Divident payout to PPE 210821	-516.52
EFT60337	01/10/2021 BEN LEWIS	Lotto Divident payout to PPE210821	-590.42
EFT60338	01/10/2021 CHRISTOPHER SUMNERS	Lotto Divident Payout to PPR 210821	-550.14
EFT60339	01/10/2021 Dawn Ronchi	Lotto Divident payout to PPE 210821	-295.22
EFT60340	01/10/2021 JEANETTE BESSELL	Lotto Divident payout for PPE 210821	-590.42
EFT60341	01/10/2021 JOANNA EADES	Lotto Divident payout for PPE 210821	-590.42
EFT60342	01/10/2021 Jarod Mellor	Lotto Divident payout for PPE 210821	-516.52
EFT60343	01/10/2021 LISA DAVIS	Lotto Divident payout for PPE 210821	-590.42
EFT60344	01/10/2021 Lisa Clack	Lotto Divident payout for PPE 210821	-590.42
EFT60345	01/10/2021 Lynn Sumners	Lotto Divident payout for PPE 210821	-516.52
EFT60346	01/10/2021 Marisa Leanne Wolfenden	Lotto Divident payout for PPE 210821	-590.42
EFT60347	01/10/2021 Paul Howrie	Lotto Divident payout PPE 210821	-590.42
EFT60348	01/10/2021 Paul Hudson	Lotto Divident payout for PPE 210821	-572.14
EFT60349	01/10/2021 Robin Austen	Lotto Divident payout for PPE 210821	-590.42
EFT60350	01/10/2021 SCHAER, OLIVER	Lotto Divident payout Ppe 210821	-590.42
EFT60351	01/10/2021 SUE GROSSE	Lotto Divident payout for PPE 210821	-885.61
EFT60352	01/10/2021 Teresa Southwell	Lotto Divident payout for PPE 210821	-590.42
EFT60353	07/10/2021 BIDDY BUNAWARRIE	Artist Payment Ref # 12116	-759.00
EFT60354	07/10/2021 BUGAI WHYOULTER	Artist Payment Ref # 12123	-3000.00
EFT60355	07/10/2021 CYRIL WHYOULTER	Artist Payment Ref # 12095	-521.95
EFT60356	07/10/2021 DOREEN CHAPMAN	Artist Payment Ref # 12102	-1000.00
EFT60357	07/10/2021 Derrick Butt	Artist Payment Ref # 12106	-1000.00
EFT60358	07/10/2021 GLADYS BIDU	Artist Payment Ref # 12122	-800.00
EFT60359	07/10/2021 JAKAYU BILJABU	Artist Payment Ref # 12124	-300.00
EFT60360	07/10/2021 JUDITH ANYA SAMSON	Artist Payment Ref # 12113	-1500.00
EFT60361	07/10/2021 Jeremy Sammy	Artist Payment Ref # 12118	-432.00
EFT60362	07/10/2021 KUMPAYA GIRGIRBA	Artist Payment Ref # 12125	-300.00
EFT60363	07/10/2021 LORNA LINMURRA	Artist Payment Ref # 12111	-800.00
EFT60364	07/10/2021 Lynette Rowlands	Artist Payment Ref # 12105	-176.00
EFT60365	07/10/2021 MARIANNE BURTON	Artist Payment Ref # 12121	-800.00

EFT60366	07/10/2021	MARY ROWLANDS	Artist Payment Ref # 12119	-1000.00
EFT60367	07/10/2021	MAY CHAPMAN	Artist Payment Ref # 12101	-2000.00
EFT60368	07/10/2021	MORIKA BILJABU	Artist Payment Ref # 12117	-1000.00
EFT60369	07/10/2021	MULYATINGKI MARNEY	Artist Payment Ref # 12110	-500.00
EFT60370	07/10/2021	Marlene Anderson	Artist Payment Ref # 12112	-341.80
EFT60371	07/10/2021	Marnie French	Artist Payment Ref # 12120	-487.50
EFT60372	07/10/2021	May Burton	Artist Payment Ref # 12109	-290.00
EFT60373	07/10/2021	Moranda Burton	Artist Payment Ref # 12098	-169.40
EFT60374	07/10/2021	Muuki Taylor	Artist Payment Ref # 12099	-1000.00
EFT60375	07/10/2021	PAULINE WILLIAMS	Artist Payment Ref # 12097	-1440.45
EFT60376	07/10/2021	ROXANNE NEWBERRY	Artist Payment Ref # 12114	-1000.00
EFT60377	07/10/2021	THELMA JUDSON	Artist Payment Ref # 12107	-300.00
EFT60378	07/10/2021	Tanya Charles	Artist Payment Ref # 12103	-338.80
EFT60379	07/10/2021	YIKARTU BUMBA	Artist Payment Ref # 12115	-1000.00
EFT60380	07/10/2021	Aquatic Services WA Pty Ltd	Service pump at Newman Aquatic Centre	-4252.60
EFT60381	07/10/2021	Austindo Engineering Pty Ltd	Carpentry maintenance at various housing	-2032.75
EFT60382	07/10/2021	BHP BILLITON IRON ORE PTY LTD	Electricity consumption charges - 15 April to 12 June 2021 at Rogers Way, Newman	-19391.64
EFT60383	07/10/2021	BLC International Pty Ltd	Purchase of Bulk Colours for Newman Family Fun Run	-678.00
EFT60384	07/10/2021	BRUNSWICK ELECTRICAL SERVICES	Replacement of one Emergency Light at the Newman Boomerang Oval Clubrooms for September 2021	-264.00
EFT60385	07/10/2021	Blackwoods	Various equipment and supplies for street maintenance	-30.31
EFT60386	07/10/2021	CADD Building Construction and Maintenance Pty Ltd	11d - Disabled handrails	-54865.77
EFT60387	07/10/2021	CCS Strategic Management	East Pilbara Strategic Recreation Master Plan	-50930.00
EFT60388	07/10/2021	CUSTOMER FIRST CONTRACTING PTY LTD	Electrical works - replace boards	-10167.53
EFT60389	07/10/2021	Centurion Transport Co Pty Ltd	Freight Charges - 21 September to 23 September 2021	-104.14
EFT60390	07/10/2021	Christopher John McNamara	Data reimbursement - 1 October to 31 October 2021	-65.00
EFT60391	07/10/2021	Corporate Travel Management Group Pty Ltd	Airfare charge return trip on 19 July and 22 July 2021	-6660.34
EFT60392	07/10/2021	Crawford Realty Newman	Weekly rental	-732.25
EFT60393	07/10/2021	DDLS Australia Pty Limited	Training expenditure	-3646.50
EFT60394	07/10/2021	DEPARTMENT OF HEALTH	Medical costs	-339.00
EFT60395	07/10/2021	Dianne Crisp	Refund travel trip for conference attendance - airport to accommodation	-53.45
EFT60396	07/10/2021	Drummond East Pty Ltd	Rates refund for assessment A703858 LOT E45/04972 EXPLORATION LICENCE	-2392.77
EFT60397	07/10/2021	Dunnings	Fuel order for Newman Depot	-12342.52
EFT60398	07/10/2021	EMILIA GALATIS	Two week Marble Bar, Warralong and EPIS trip	-7357.25
EFT60399	07/10/2021	EUROFINS ARL PTY LTD	ARL Main Account for August 2021	-12880.45
EFT60400	07/10/2021	Frank Ashworth	Data reimbursement - 26 August to 25 September 2021	-100.00

EFT60401	07/10/2021 GOESCAPE Pty Ltd	Investigate and fix power failure of lights and circuits at the Marble Bar Rec Shed for August 2021.	-891.26
EFT60402	07/10/2021 Gold River Resources Pty Ltd	Rates refund for assessment A704308 LOT E46/01244 EXPLORATION LICENCE	-125.04
EFT60403	07/10/2021 Hersey's Safety	Supply 1x Alemlube L20040PAM 200l tank	-1449.80
EFT60404	07/10/2021 Ixom Operations Pty Ltd	Servicing Fees for Chlorine Gas for WWTP - 1 September to 30 September 2021	-828.30
EFT60405	07/10/2021 KMART AUSTRALIA LTD	Various supplies for school holiday programs	-520.25
EFT60406	07/10/2021 LO-GO APPOINTMENTS	Remaining fee for recruitment provisions - Director roles	-38367.58
EFT60407	07/10/2021 Lisa Clack	Purchase of a pool cleaner for 3 Kurra Street, NEWMAN	-1099.00
EFT60408	07/10/2021 MARKETFORCE	SEEK Advertisement - 021 Information Services Officer	-341.00
EFT60409	07/10/2021 Marble Bar Roadhouse and Travellers Rest	Supplies for various events including Community BBQ and Council Meetings - 23 September to 24 September 2021	-1023.50
EFT60410	07/10/2021 NEWMAN CLEANING RESOURCES P/L	Cleaning at various community facilities in August 2021	-75513.24
EFT60411	07/10/2021 NEWMAN HOME HARDWARE & ICE PLUS	Supply of various parts and equipment for parks and gardens	-897.22
EFT60412	07/10/2021 NULLAGINE HOTEL GENERAL STORE	Rates refund for assessment A704222 14 COOKE STREET NULLAGINE WA 6758	-4495.15
EFT60413	07/10/2021 Nor-West Freight Services Pty Ltd	Freight - 14 September 2021	-62.70
EFT60414	07/10/2021 OFFICEWORKS BUSINESS DIRECT	10 x J.Burrows Magnetic whiteboard partitions for Marble Bar Civic Centre	-3969.74
EFT60415	07/10/2021 PERMEATE PARTNERS PTY LTD	Consulting Services for D&C of RO WTU Cape Keraudren	-5421.90
EFT60416	07/10/2021 Paul Howrie	Data reimbursement - 12 July to 11 August 2021	-59.99
EFT60417	07/10/2021 Pickstar	East Pilbara Sport and Community Star Awards - Special Guest	-2749.45
EFT60418	07/10/2021 Polar Aviation Pty Ltd	Hire of plane (approx 12 passengers) - Newman to Nullagine to Marble Bar return trip on 24 September 2021 - to transport Councillors and Exec to Marble Bar for September 2021 Council meeting	-13365.00
EFT60419	07/10/2021 Professional Arts Management - (Jack C Pam)	Art install at Martumili - 23 September to 24 September 2021	-2090.00
EFT60420	07/10/2021 Riklan Emergency Management Services	Fire Warden and other safety training with Riklan Training Cost	-11167.00
EFT60421	07/10/2021 Roo's Plumbing	Unblocking of drains & repair of leaking toilets of Female Toilets at the Netball Courts in Newman for September 2021.	-464.20

EFT60422	07/10/2021 SONIC HEALTHPLUS PTY LTD	Pre-Employment Medical - Aimee Wooden MA1, AUD and an INSTANT	-667.70
EFT60423	07/10/2021 Settle Wise Conveyancing	Settlement balance for the purchase of 5 O'Flaherty St, Newman	-333970.29
EFT60424	07/10/2021 Shire of Toodyay	Long service leave provision	-838.87
EFT60425	07/10/2021 THE ORS GROUP	EAP consultancy services ending 27 Aug 2021	-962.50
EFT60426	07/10/2021 WATER CORPORATION	Water consumption charges - 12 May to 13 July 2021 at Iron Ore Pde, Newman	-19496.97
EFT60427	07/10/2021 Water Infrastructure Science And Engineering (WISE)	Detailed Design and Project Superintendent Services for Solar Photovoltaic (PV) System	-15224.00
EFT60428	07/10/2021 Woolworths (WA) Ltd	Weekly food shop for the School Holiday program	-157.96
EFT60429	07/10/2021 HORIZON POWER	Electricity consumption charges - 15 July to 14 September 2021 at Gallop Rd, Nullagine	-1184.28
EFT60430	08/10/2021 Selina Brown	Artist Payment Ref # 12100	-113.16
EFT Payments			- 3,644,325.10

Item 9.2.1

Mastercard Payments

Card Holder	Account Number	Transaction Date	Narration	Debit
Amy Mukherjee	5586 **** * 3119	30/09/2021	SPOT 30.69US	-42.39
	5586 **** * 3119	27/09/2021	AMPOL NEWMAN 54455F NEWMAN	-109.99
	5586 **** * 3119	27/09/2021	AMPOL NEWMAN 54455F NEWMAN	-167.86
	5586 **** * 3119	21/09/2021	AMAZON MKTPLC AU SYDNEY SOUTH NS	-243.99
	5586 **** * 3119	21/09/2021	SEC*INTEGRITY COACH LI MIDVALE WA	-126.00
	5586 **** * 3119	17/09/2021	SPOTLIGHT PTY LTD STH MELBOURNEAU	-1932.99
	5586 **** * 3119	17/09/2021	MYOB AUSTRALIA BURWOOD EAST	-78.90
	5586 **** * 3119	16/09/2021	AARWUN GALLERY NICHOLLS NS	-189.00
	5586 **** * 3119	16/09/2021	MYOB AUSTRALIA BURWOOD EAST	-34.00
	5586 **** * 3119	15/09/2021	SMARTMART NEWMAN NEWMAN WA	-50.77
	5586 **** * 3119	15/09/2021	Optus PrePaid MELBOURNE AU	-20.00
	5586 **** * 3119	15/09/2021	MUSEUMS AUSTRALIA PARKES	-300.00
	5586 **** * 3119	10/09/2021	MAILCHIMP *MONTHLY MAILCHIMP.COMGA	-86.09
	5586 **** * 3119	7/09/2021	MCDONALDS KARRATHA KARRATHA	-53.50
	5586 **** * 3119	6/09/2021	COLES EXPRESS 6943 KARRATHA AU	-73.61
	5586 **** * 3119	6/09/2021	RED EARTH RESTAURANTS KARRATHA	-39.35
	5586 **** * 3119	6/09/2021	AUSKI TRADING PTY LT KARIJINI WA	-21.50
	5586 **** * 3119	3/09/2021	COLES EXPRESS 6943 KARRATHA AU	-81.63
	5586 **** * 3119	3/09/2021	KMART 1119 KARRATHA AU	-21.50
	5586 **** * 3119	2/09/2021	EG GROUP 4236 PORT HEDLAND WA	-148.64
5586 **** * 3119	1/09/2021	KMART 1103 SOUTH HEDLANDAU	-134.00	
Ben Lewis	5586 **** * 3732	28/09/2021	ZOOM.US 888-799-9666 SAN JOSE CA	-179.98
	5586 **** * 3732	10/09/2021	DEPARTMENT OF TRANSPOR PERTH	-397.40
	5586 **** * 3732	10/09/2021	DEPARTMENT OF TRANSPOR PERTH	-397.40
	5586 **** * 3732	3/09/2021	J BLACKWOOD & SON P/L NEWMAN	-234.05
Steven Harding	5586 **** * 3217	30/09/2021	GM CABS PTY LTD MASCOT	-54.60
	5586 **** * 3217	23/09/2021	BRAVOS CAFE CARLISLE WA	-420.50
	5586 **** * 3217	23/09/2021	SWAN TAXIS 13 13 30 VICTORIA PARKWA	-38.48
	5586 **** * 3217	23/09/2021	GM CABS PTY LTD MASCOT	-24.47
	5586 **** * 3217	23/09/2021	PILBARA MOTOR GROUP NEWMAN	-75.83
	5586 **** * 3217	22/09/2021	SPOTTO WA DARLINGHURST NS	-58.43
	5586 **** * 3217	21/09/2021	SWAN TAXIS 13 13 30 VICTORIA PARKWA	-41.27
	5586 **** * 3217	21/09/2021	CROWN PERTH MARKET & C BURSOOD	-227.50
	5586 **** * 3217	16/09/2021	VERITAS ENGINEERING PERTH WA	-261.26

5586	****	****	3217	16/09/2021	POST NEWMAN LPO	NE	NEWMAN	A	-1011.90
5586	****	****	3217	15/09/2021	JURIEN BAY COMMUNITY	JURIEN BAY	WA		-110.00
5586	****	****	3217	7/09/2021	POST NEWMAN LPO	NE	NEWMAN	A	-49.00
5586	****	****	3217	7/09/2021	POST NEWMAN LPO	NE	NEWMAN	A	-49.00
5586	****	****	3217	7/09/2021	POST NEWMAN LPO	NE	NEWMAN	A	-49.00
5586	****	****	3217	3/09/2021	SWAN TAXIS 13 13 30	VICTORIA PARKWA			-41.00
5586	****	****	3217	2/09/2021	SQ *LITTLE MIA	West Perth	AU		-14.00
5586	****	****	3217	2/09/2021	ALH VENUES 8403	PERTH	WA		-26.00
5586	****	****	3217	2/09/2021	HI BENCH ESPRESSO	WEST PERTH	WA		-9.70
5586	****	****	3217	2/09/2021	SWAN TAXIS 13 13 30	VICTORIA PARKWA			-8.77
5586	****	****	3217	2/09/2021	WA LOCAL GOVERNMENT AS	WEST LEEDERVI			-140.00
5586	****	****	3217	1/09/2021	Durty Nelly's	Perth	WA		-43.00
5586	****	****	3217	1/09/2021	SWAN TAXIS 13 13 30	VICTORIA PARKWA			-11.18
5586	****	****	3217	1/09/2021	SIMPLE ITALIAN C PIZ	PERTH	WA		-47.50
5586	****	****	3217	1/09/2021	SWAN TAXIS 13 13 30	VICTORIA PARKWA			-8.56

Steve Leeson

5586	****	****	3627	30/09/2021	WHENIWORK.COM	MINNEAPOLIS	MN8230509127200000		-1394.56
5586	****	****	3627	28/09/2021	BP ROEBOURNE 6315	ROEBOURNE	WA		-193.28
5586	****	****	3627	27/09/2021	ANACONDA PTY LTD	STH MELBOURNEAU			-200.00
5586	****	****	3627	27/09/2021	SEASONS HOTEL NEWMAN	NEWMAN			-24.80
5586	****	****	3627	24/09/2021	The Newman Hotel	Newman	WA		-31.00
5586	****	****	3627	22/09/2021	DMIRS EAST PERTH	EAST PERTH			-234.00
5586	****	****	3627	20/09/2021	WOOLWORTHS 4381	NEWMAN	WA		-48.45
5586	****	****	3627	20/09/2021	MKGA HOLDING PTY LTD	NEWMAN	WA		-40.00
5586	****	****	3627	16/09/2021	POST NEWMAN LPO	NE	NEWMAN	A	-100.00
5586	****	****	3627	16/09/2021	POST NEWMAN LPO	NE	NEWMAN	A	-100.00
5586	****	****	3627	16/09/2021	POST NEWMAN LPO	NE	NEWMAN	A	-100.00
5586	****	****	3627	14/09/2021	EB *WA Events Moving F	801-413-7200	VI		-57.96
5586	****	****	3627	13/09/2021	WANEWSDTI	Osborne Park	WA		-28.00
5586	****	****	3627	10/09/2021	The Newman Hotel	Newman	WA		-216.00
5586	****	****	3627	9/09/2021	REZDY	SURRY HILLS	NS		-13.18
5586	****	****	3627	7/09/2021	TELSTRA BSINSS APPS	ADELAIDE	SA		-170.28
5586	****	****	3627	7/09/2021	EZI*GG VA InflightFoo	MASCOT	AU		-3.50
5586	****	****	3627	7/09/2021	StoreDJ Fitzroy	RICHMOND	AU		-158.00
5586	****	****	3627	7/09/2021	CALTEX NEWMAN	NEWMAN			-177.08
5586	****	****	3627	6/09/2021	DELAWARE NORTH RETAQPS	REDCLIFFE			-25.90
5586	****	****	3627	6/09/2021	XERO AU INV-18073582	HAWTHORN	VI		-77.00

5586 **** * 3627	2/09/2021	CITY OF PERTH PARKING- PERTH WA	-12.42
5586 **** * 3627	1/09/2021	GM CABS PTY LTD MASCOT	-78.75
5586 **** * 3627	1/09/2021	LIVE TAXI AUSTRALIA WEST MELBOURN	-53.54

Billing Account

5586 **** * 8665	30/09/2021	FOREIGN TRANSACTION FEE	-41.14
5586 **** * 8665	30/09/2021	FOREIGN TRANSACTION FEE	-1.25
5586 **** * 8665	28/09/2021	FOREIGN TRANSACTION FEE	-5.31
5586 **** * 8665	10/09/2021	FOREIGN TRANSACTION FEE	-2.54

TOTAL -\$11,573.43

Item 9.2.2

Monthly Financial Payments

Shire Of East Pilbara

Monthly Financial Statements

(Containing the Statement of Financial Activity)

For The Period Ending 31st August 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

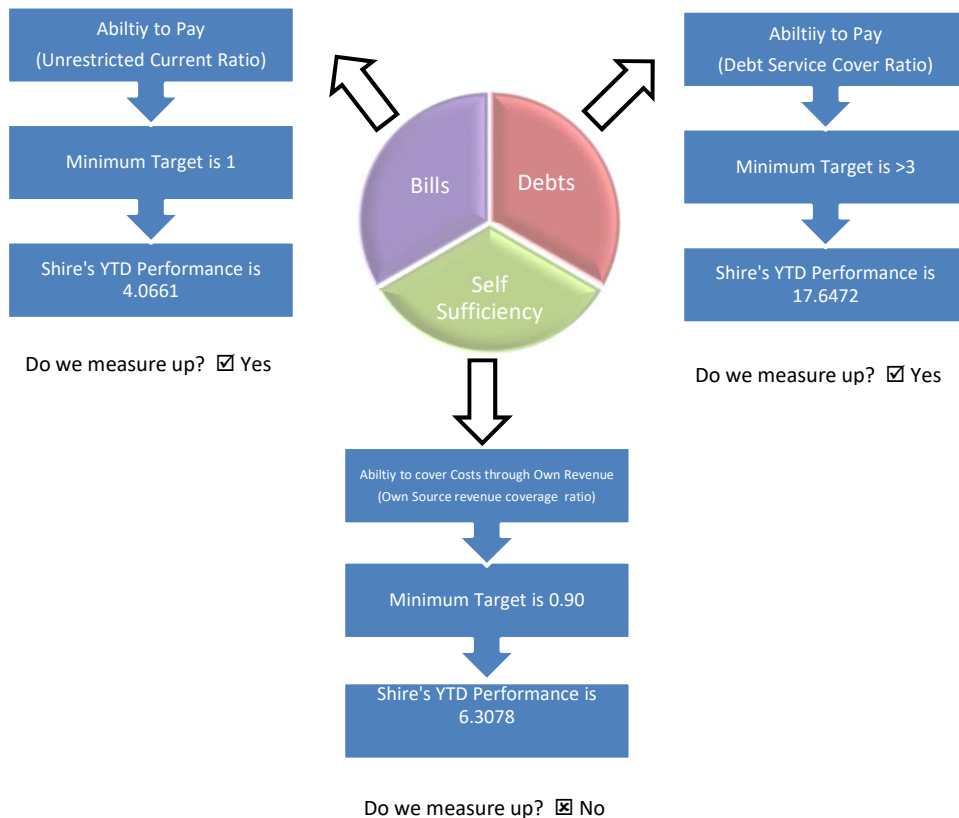
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MONTHLY FINANCIAL HEALTH CHECKS

For The Period Ending 31st August 2021

Highlighting how the Shire of East Pilbara is tracking against financial ratios



How are we tracking against our budget targets?

Adjusted Operating Surplus

- A measure of the Shire's ability to cover its operational costs including depreciation and have funds left over to cover capital expenditure (including principal loan repayments) without relying on debt or reserves

Minimum Target is 1%

Shire's YTD Performance is
0.88086

Do we meet the target? No

Adjusted operating surplus and self sufficient ratios are high due to rates being fully funded at the beginning of the financial year. However as the year progresses, operating expenditure will continue to draw on this revenue source reducing to target by 30 June 2021

It should be noted that the increase in depreciation (following the revaluation of assets at fair value over the last four years) has significantly increased the annual depreciation and puts pressure on the operating surplus result.

Asset Sustainability Ratio

- Measures if the Shire is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out

Minimum Target is 90%

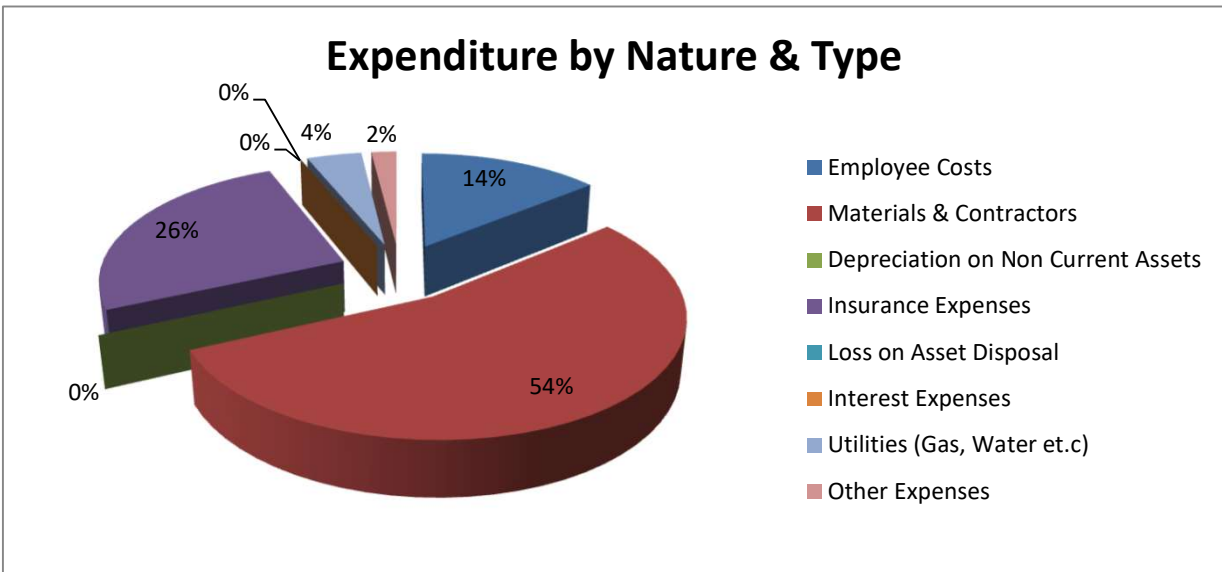
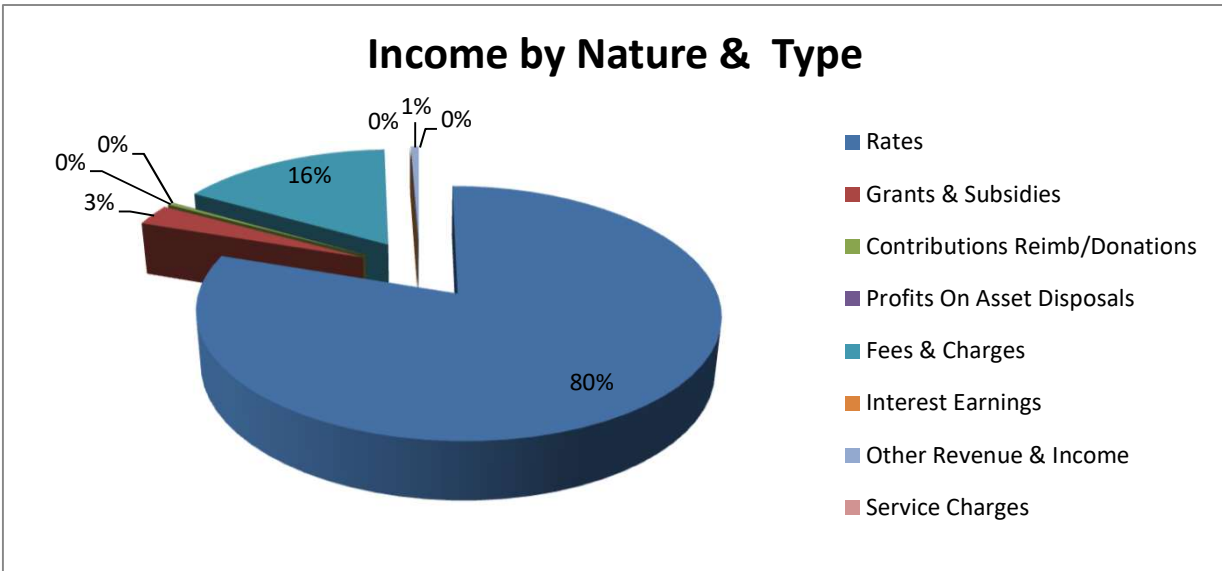
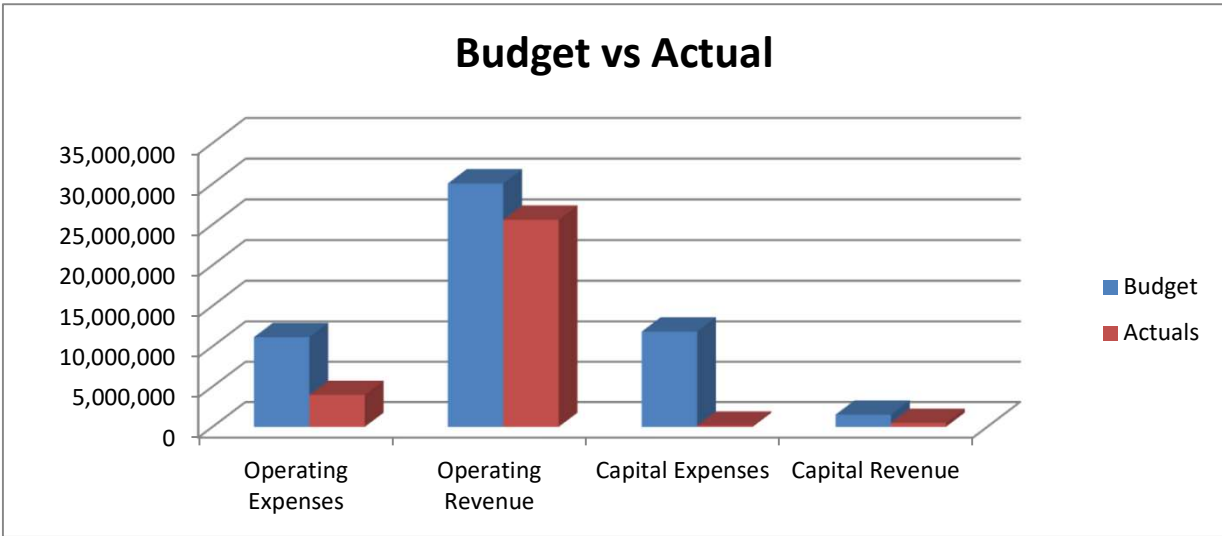
Shire's YTD Performance is

Do we meet the target? Unable to
calculate without Asset
Management Plans

Shire Of East Pilbara

Financial Graphs

For The Period Ending 31st August 2021



**Shire Of East Pilbara
Operating Revenue and Expenses**

For The Period Ending 31st August 2021

Function, Sub-Function and Department Name	Budget Annual Revenue	Amended Budget YTD Revenue	Actual YTD Revenue	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance	Budget Annual Expenditure	Amended Budget YTD Expenditure	Actual YTD Expenditure	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance
General Purpose Funding										
Rates	21,114,600	20,874,108	20,932,275	(58,167)	(0)	459,100	31,139	15,606		
Other General Purpose Funding	2,335,000	275,834	270,297	5,537	2	-	-	-		
Total General Purpose Funding	23,449,600	21,149,942	21,202,572			459,100	31,139	15,606	15,533	50
Governance										
Members of Council	100	-	-			928,500	92,048	38,164		
Other Governance	66,300	28,436	2,073			1,083,600	371,986	345,045		
Corporate Governance	-	-	-			352,900	57,136	31,409		
Customer Service	-	-	-			442,500	69,380	32,484		
Marketing, Media and Publication	-	-	-			178,500	28,726	38,770		
Stakeholder Management	-	-	-			159,800	25,612	29,449		
Financial Services	-	-	-			989,900	134,340	(909,656)		
Records Management	-	-	-			170,500	26,906	18,765		
Human Resources	-	-	-			887,900	133,146	141,963		
Occupational Health and Safety	-	-	-			314,500	51,348	38,152		
Information and Technology	-	-	-			1,001,000	161,040	315,440		
IPR, Strategic and Business Planning	-	-	-			781,500	122,295	88,099		
Procurement and Contract Management	-	-	-			314,600	50,304	29,573		
Asset Management	-	-	-			366,800	44,980	41,984		
Fixed Assets	-	-	-			559,500	93,250	-		
Allocations To Other Functions	-	-	-			(8,098,900)	(901,080)	(355,633)		
Total Governance	66,400	28,436	2,073	26,363	93	433,100	561,417	(75,991)	637,408	114
Law, Order & Public Safety										
Fixed Assets	-	-	-			197,700	32,952	-		
Ranger Services	27,800	4,885	7,054			581,100	96,514	45,861		
Emergency Management	24,000	-	-			249,000	49,688	21,759		
Security and Surveillance	-	-	-			216,600	36,100	17,370		
Total Law, Order & Public Safety	51,800	4,885	7,054	(2,169)	(44)	1,244,400	215,254	84,990	130,264	61
Health										
Fixed Assets	-	-	-			54,200	2,584	-		
Health Inspection and Administration	68,800	7,515	7,044			446,500	62,526	41,932		
Preventative Services	18,000	-	-			93,000	28,182	371		
Total Health	86,800	7,515	7,044	471	6	593,700	93,292	42,302	50,990	55

Function, Sub-Function and Department Name	Budget Annual Revenue	Budget YTD Revenue	Actual YTD Revenue	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance	Budget Annual Expenditure	Budget YTD Expenditure	Actual YTD Expenditure	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance
Education & Welfare										
Fixed Assets	35,000	-	-			421,100	70,184	-		
Place Based Services (Newman)	5,000	834	-			702,400	102,070	59,123.13		
Youth & Family Services	4,000	3,188	955			894,600	155,060	69,819.83		
Place Based Services (Rural)	-	-	-			619,600	100,164	50,556.68		
Total Education & Welfare	44,000	4,022	955	3,067	76	2,637,700	427,478	179,500	247,978	58
Housing										
Fixed Assets	-	-	-			582,900	97,150	-		
Staff Housing - Newman	212,100	35,350	31,640			212,100	11,285	206,784		
Staff Housing - Marble Bar	31,000	5,166	4,335			31,000	5,168	24,839		
Martumili Housing	14,500	2,418	1,535			14,500	2,414	8,715		
Built Infrastructure	87,000	14,500	11,882			76,000	12,670	13,881		
Total Housing	344,600	57,434	49,392	8,042	14	916,500	128,687	254,219	(125,532)	(98)
Community Amenities										
Fixed Assets	-	-	-			697,300	115,716	-		
Waste Collection & Recycling	798,500	677,893	677,688			1,054,500	228,534	48,648		
Landfill Management	4,447,000	741,166	622,804			2,713,100	487,438	59,338		
Waste Water Management	883,500	883,500	740,430			1,232,200	224,430	192,807		
Energy & Biodiversity	-	-	-			-	(834)	4,144		
Town Planning & Regional Develop't	31,000	5,166	731			209,800	25,776	25,872		
Land Strategy	-	-	-			185,000	30,832	25,979		
Built Infrastructure - Newman	-	-	-			99,600	19,184	13,445		
Built Infrastructure (other communities)	6,500	1,084	182			112,100	18,932	7,226		
Total Community Amenities	6,166,500	2,308,809	2,041,834	266,975	12	6,303,600	1,150,008	377,459	772,549	67
Recreation & Culture										
Fixed Assets	-	-	-			2,301,000	383,500	-		
Built Infrastructure - Newman	-	-	-			570,600	174,955	162,319		
Built Infrastructure - Rural	81,400	13,566	15,447			240,500	51,384	41,453		
Aquatic Centres	192,500	1,334	456			1,826,000	303,382	200,423		
TV & Radio Re Broadcasting	-	-	-			31,900	8,152	4,856		
Recreation Centre - Newman	401,200	66,862	68,173			1,652,400	277,640	155,777		
Libraries	8,000	1,334	957			548,600	90,598	72,441		
Club Development	40,000	6,666	-			179,700	30,950	3,452		
Open Space Assets - Newman	874,000	17,906	17,901			3,375,800	509,282	242,850		
Other Culture	300	50	-			300	50	-		
Martumili	1,229,700	135,714	137,091			1,548,300	229,738	145,661		
Culture & the Arts	-	-	-			129,400	21,566	15,847		
Events	226,500	26,250	4,545			734,600	105,921	38,711		
Other Operating expenses for R&E Reallocation	-	-	-			-	(784)	3,236		
Total Recreation & Culture	3,053,600	269,682	244,571	25,111	9	13,139,100	2,186,334	1,087,026	1,099,308	50

Function, Sub-Function and Department Name	Budget Annual Revenue	Budget YTD Revenue	Actual YTD Revenue	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance	Budget Annual Expenditure	Budget YTD Expenditure	Actual YTD Expenditure	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance
Transport										
Fixed Assets	66,000	-	-			9,114,700	1,496,034	-		
Sts/Rds/Bridges/Depots - Construction	5,371,500	1,526,450	498,307.00			-	-	-		
Sts/Rds/Bridges/Depots - Maintenance	960,000	-	-			3,693,500	618,136	436,156.81		
Road Plant Purchases	19,300	3,216	-			-	-	-		
Aerodromes	14,455,700	2,409,284	1,723,739			12,213,000	2,925,886	1,298,341.74		
Total Transport	20,872,500	3,938,950	2,222,046	1,716,904	44	25,021,200	5,040,056	1,734,499	3,305,557	66
Economic Services										
Fixed Assets	35,000	-	-			692,100	114,416	-		
Tourism and Area Promotion	169,700	29,066	199,716			519,700	60,514	50,199		
Building Control	261,700	81,118	20,616			240,400	29,982	18,396		
Rural Services	134,900	22,484	21,179			181,500	30,250	16,396		
Economic Development	32,000	37,000	-			304,300	32,550	77,123		
Newman House	164,200	27,368	32,924			146,700	24,452	31,971		
Total Economic Services	797,500	197,036	274,435	(77,399)	(39)	2,084,700	292,164	194,084	98,080	34
Other Property & Services										
Fixed Assets	16,800	-	-			28,500	4,750	-		
Private Works	5,000	834	-			5,000	172	-		
Public Works Overheads	5,200	866	800			59,800	93,182	(346,466)		
Plant Operation Costs	-	-	-			-	47,343	(3,287)		
Salaries and Wages	10,000	1,666	-			10,000	1,666	-		
Project Management	-	-	-			2,123,300	825,381	82,578		
Unclassified	790,000	131,666	32,546			790,000	139,998	352,125		
Total Other Property & Services	827,000	135,032	33,346	101,686	75	3,016,600	1,112,492	84,950	1,027,542	92
Total Revenue & Expenditure As Per Operating Statement	55,760,300	28,101,743	26,085,320			55,849,700	11,238,321	3,978,643		

SHIRE OF EAST PILBARA
Statement of Financial Activity By Nature and Type
For The Period Ending 31st August 2021

Description	2021/2022 Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance
OPERATING REVENUE					
Rates	21,015,600	21,015,600	20,901,652	-113,948	1
Grants And Subsidies	8,662,000	1,443,667	742,872	-700,795	49
Contributions, Reimbursements and Donations	2,500,000	416,667	91,032	-325,634	78
Gain On Asset Disposals	152,800	25,467	0	-25,467	na
Fees and Charges	21,840,000	3,640,000	4,194,918	554,918	(15)
Interest	406,800	67,800	187	-67,613	100
Other Revenue/Income	1,183,100	197,183	154,659	-42,524	22
Service Charges	0	0	0	0	na
<i>Total Operating Revenue</i>	\$55,760,300	\$26,806,383	26,085,320	-721,064	3
Less: OPERATING EXPENDITURE					
Employee Costs	14,067,500	2,344,583	565,956	-1,778,628	75
Materials And Contracts	20,502,700	3,417,117	2,165,565	-1,251,551	30
Depreciation On Non Current Assets	16,900,100	2,816,683	0	-2,816,683	100
Insurance Expenses	1,174,600	881,700	1,022,884	141,184	(16)
Loss On Asset Disposal	185,800	30,967	0	-30,967	100
Interest Expenses	248,600	41,433	0	-41,433	100
Utilities (Gas, Electricity, Water Etc)	2,036,200	339,367	170,952	-168,415	35
Other Expenditure	734,200	122,367	78,284	-44,082	33
<i>Sub Total</i>	\$55,849,700	\$9,994,217	4,003,641	-5,990,576	60
Less: Applicable To Capital Expenditure	0	0	0	0	na
<i>Total Operating Expenditure</i>	\$55,849,700	\$9,994,217	4,003,641	-5,990,576	60
NET PROFIT/(LOSS) RESULT	(\$89,400)	\$16,812,167	22,081,678	5,269,512	na
Other Comprehensive Income	\$0		0		
TOTAL COMPREHENSIVE INCOME	(\$89,400)	\$16,812,167	22,081,678	5,269,512	na

Rate Setting Statement
Operating Revenue and Expenses
For The Period Ending 31st August 2021

OPERATING REVENUE	Budget	YTD Budget	YTD Actual
General Purpose Funding	23,449,600	21,149,942	21,202,572
Governance	66,400	28,436	2,073
Law, Order & Public Safety	51,800	4,885	7,054
Health	86,800	7,515	7,044
Education & Welfare	9,000	4,022	955
Housing	344,600	57,434	49,392
Community Amenities	6,166,500	5,780,000	2,041,834
Recreation and Culture	2,253,600	269,682	244,571
Transport	15,437,700	2,412,950	1,723,739
Economic Services	762,500	197,036	274,435
Other Property & Services	810,200	135,032	33,346
Total Operating Revenue	49,438,700	30,046,934	25,587,013
Less: OPERATING EXPENSES			
General Purpose Funding	459,100	31,139	15,606
Governance	433,100	561,417	(75,991)
Law, Order & Public Safety	1,244,500	215,254	84,990
Health	555,000	93,292	42,302
Education & Welfare	2,642,100	427,478	179,500
Housing	916,500	128,687	254,219
Community Amenities	6,300,600	1,150,008	377,459
Recreation and Culture	13,134,600	2,175,334	1,087,026
Transport	24,882,700	4,976,156	1,734,499
Economic Services	2,079,100	292,164	194,084
Other Property & Services	3,016,600	1,112,492	84,950
Total Operating Expenditure	55,663,900	11,163,421	3,978,643
Add:			
Capital Grants and Contributions	6,168,800	10,189,400	498,307
Sale of Assets	383,000	233,000	-
<i>Non - cash amounts excluded from operating activities</i>	16,900,100	2,816,683	-
	23,451,900	13,239,083	498,307
Less: CAPITAL WORKS PROGRAMME			
Governance	218,000	135,000	-
Law, Order & Public Safety	454,000	-	-
Health	-	-	-
Education & Welfare	92,000	32,000	-
Housing	1,630,000	8,334	16,346
Community Amenities	7,278,000	1,666	31,937
Recreation and Culture	2,105,000	286,234	40,422
Transport	26,413,500	11,369,200	3,040
Economic Services	75,000	14,483	66,508
Private Works Overhead	150,000	-	-
	38,415,500	11,846,917	158,253
Less: OTHER			
Repayments of Debentures	1,004,100	1,209,500	-
<i>Less Contributions to Loan Principal</i>	-	-	-
Payments for principle portion of lease liability	-	-	27,489
Transfers to Reserves	1,706,800	3,639,500	-
	2,710,900	4,849,000	27,489
Add: FUNDING SOURCES			
Reserves Utilised	11,999,700	2,999,800	-
Proceeds from New Debentures	11,500,000	4,700,000	-
Estimated Surplus/(Deficit) July 1 b/fwd	400,000	3,100,000	3,100,000
	23,899,700	10,799,800	3,100,000
Estimated Surplus/(Deficit) June 30 c/fwd	-	26,226,479	25,020,934

CASHFLOW

For The Period Ending 31st August 2021

Municipal Fund

Cashflows From Operating Activities

Receipts from Operations		10,808,324
Less: Payments for Operations		-6,126,525
Net Cash Provided by Operating Activities		4,681,799

Cashflow from Investing Activities

Interest received		187
Proceeds - Sale of Assets		-158,253
Payment for Property, Plant & Equipment		0
Net Cash Used by Investing Activities		-158,066

Cashflows from Financing Activities

Interest Paid		0
Repayment of Borrowings		0
Proceeds from Borrowings		0
Net Cash Used by Financing Activities		0

Net Increase in Cash Held 4,523,733

Municipal Fund Cash at Beginning of Year - 01/07/21 66,538,937

Municipal Fund Cash at End of Period - 31/07/2021 71,061,168

Net Increase in Cash Held 4,522,231

Total Cash Balances

Municipal Fund		
- Cash At Bank	22,114,709	
- Cash Floats	13,200	
- Cash Invested	-9,118,489	13,009,419
Reserve Fund - Cash Invested		58,051,748
Total Cash Held		71,061,168

Shire Of East Pilbara

Acquisition & Construction of Assets

For The Period Ending 31st August 2021

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD
<u>Governance</u>								
Other Governance								
49001	Computer Equipment	80,000	0	123,600	-		-	-
49003	Furniture and Equipment - Newman	0	0	15,000	-		-	-
49005	EMCE Vehicle	0	0	60,000	-		-	-
49016	Nwm Admin Building (L&B)	80,000	135,000	135,000	-		44,359	44,359
49019	Newman Admin Building (Infa)	0	0	0	-		-	-
49026	M/Bar Admin Building	0	0	0	-		-	-
49030	CBS Vehicle - 4WD (41229)	58,000	0	58,000	-		-	-
49033	Marble Bar Public Art	0	0	0	-		-	-
49039	Nmw Admin Blg Security Upgrade	0	0	0	-		-	-
Total Governance		\$218,000	\$135,000	\$391,600	-	na	44,359	44,359
<u>Law, Order & Public Safety</u>								
Fire Prevention/Emergency Services								
59010	Ranger Vehicle - 4WD (51112)	0	0	0	-		-	-
59012	Nullagine BFB - Ablution Block	0	0	0	-		-	-
		\$0	\$0	\$0	-		-	-
Other Law, Order and Public Safety								
59022	** BHP - CCTV	454,000	0	898,500	-		-	-
		\$454,000	\$0	\$898,500	-		-	-
Total Law, Order, P/Safety		\$454,000	\$0	\$898,500	-	na	-	-

Shire Of East Pilbara

Acquisition & Construction of Assets

For The Period Ending 31st August 2021

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD
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Health

79001	MHRS Vehicle - 4WD (71090)	0	0	0	-		-	-
Total Health		\$0	\$0	\$0	-	na	-	-

Education and Welfare

Community Services

89003	Toyota Prado GC (81119)	65,000	16,000	65,000	-		-	-
89018	Newman House	10,000	16,000	10,000	-		-	-
89026	Newman Youth Centre	17,000	0	17,000	-		-	-
Total Education and Welfare		\$92,000	\$32,000	\$92,000	-	na	-	-

Housing

Staff Housing

99001	Purchase of New Housing	800,000	0	800,000	-		-	-
99020	Staff Housing Capital - ALL	750,000	0	750,000	16,346		295,792	312,138
99019	Staff Housing Capital - M/Bar and Null	0	0	0	-		-	-
99025	Staff Housing Contingency	50,000	8,334	50,000	-		-	-
99028	Staff Housing Capital - Airport	30,000	0	30,000	-		-	-
99029	Staff Housing Capital - Martumili	0	0	0	-		-	-
Total Housing		\$1,630,000	\$8,334	\$1,630,000	16,346	-96	295,792	312,138

Community Amenities

Sewerage

109002	Septage Pond Capital Improve'ts	6,500,000	0	6,500,000	14,986		185,946	200,932
109009	Chlorination System	0	0	0	-		-	-
109051	Header Tank Roof	0	0	0	-		-	-

Shire Of East Pilbara

Acquisition & Construction of Assets

For The Period Ending 31st August 2021

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD
		\$6,500,000	\$0	\$6,500,000	14,986		185,946	200,932
Sanitation Other								
109006	Nullagine & Marble Bar PRZ's	10,000	0	10,000	-		-	-
109013	Plant Components	100,000	0	100,000	-		-	-
109034	Newman Landfill Improvements	300,000	0	300,000	-		-	-
109036	Container Deposit Scheme	20,000	0	20,000	-		-	-
109038	Newman Landfill Signage	0	0	19,000	16,634		-	16,634
109039	Newman Landfill Bore	180,000	0	330,000	-		-	-
109040	GEWS Vehicle - 2WD (101401)	58,000	0	58,000	-		-	-
109042	CDS Admin Office & Toilets	0	0	0	143		-	143
109044	Newman Tip Buildings	100,000	0	140,000	-		-	-
		\$768,000	\$0	\$977,000	16,778		-	16,778
Other Community Amenities								
109022	Public Toilets	10,000	1,666	10,000	173		-	173
109033	Nullagine Public Toilets	0	0	0	-		-	-
		10,000	1,666	\$10,000	173		-	173
Total Community Amenities		\$7,278,000	\$1,666	\$7,487,000	31,937	-1,817	185,946	217,883
Recreation And Culture								
119012	Marble Bar Civic Centre	50,000	8,334	50,000	-		-	-
119017	M/Bar CRC Building Works	10,000	0	10,000	-		-	-
119052	The Square/ The Edge	100,000	0	100,000	-		-	-
Public Halls & Civic Centre		\$160,000	\$8,334	\$160,000	-		-	-

Shire Of East Pilbara

Acquisition & Construction of Assets

For The Period Ending 31st August 2021

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD
119067	Newman Aquatic Centre - P&E	0	0	27,900	27,900		-	27,900
119082	Newman Aquatic Centre - INF	155,000	0	155,000	-		-	-
119083	Newman Aquatic Centre - L&B	95,000	0	95,000	-		-	-
Swimming Areas / Beaches		\$250,000	\$277,900	\$277,900	27,900		-	27,900
119310	Newman Community Library - L&B	17,000	0	32,000	-		-	-
119311	Nullagine Community Library - L&B	10,000	0	10,000	-		-	-
Libraries		\$27,000	\$0	\$42,000	-		-	-
119028	Newman Rec Centre (L&B)	125,000	0	125,000	-		45,455	45,455
119033	Newman Rec Centre - Equipment	0	0	0	-		-	-
119611	Rec Centre Bin Compound	0	0	0	-		8,317	8,317
Recreation Centre		\$125,000	\$0	\$125,000	-		53,771	53,771
119060	M/Bar Sports Complex Upgrade	5,000	0	5,000	-		-	-
119071	Hard Court	800,000	0	800,000	12,522		-	12,522
119709	Playground Equipment	100,000	0	100,000	-		-	-
119711	Holden Colorado LS C/C T/D A/T (2806)	38,000	0	38,000	-		-	-
119718	Wilara Park Fencing	40,000	0	40,000	-		-	-
119730	Capricorn Ocal Capital - Grandstand Roof	10,000	0	10,000	-		-	-
119739	Cricket Pitch and Nets	30,000	0	30,000	-		-	-
119741	Purchase of Lanf - Rec Master Plan	400,000	0	400,000	-		-	-
119742	North Newman Reserve - Water Supply Conn	120,000	0	120,000	-		-	-
Ovals, Parks and Other Reserves		\$1,543,000	\$0	\$1,543,000	12,522		-	12,522

Shire Of East Pilbara

Acquisition & Construction of Assets

For The Period Ending 31st August 2021

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD
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129305	Marble Bar Depot Building	70,000	0	70,000	-			
129530	Newman Town Streets - Reseals	500,000	0	500,000	-			
129533	The Lane Way	400,000	0	400,000	-			
129534	Wombat Crossing - Newman	100,000	0	100,000	-			
129535	Irringadji Bridge Repairs	50,000	0	50,000	-			
129562	Local Road & Infrastructure Project	0	0	1,196,000	-			
129573	Concrete Works - Newman	300,000	0	300,000	-			
129577	Pavement Works - Newman	50,000	0	50,000	-			
129595	Newman Depot - Land & Building	20,000	0	20,000	-			
129619	Streetscape Projects/ Landscaping	0	0	0	2,072.37			
129628	Traffic Management/ Signs	50,000	0	50,000	-			
Other Construction		\$1,540,000	\$0	\$2,736,000	2,072			

-	-
415,500	415,500
-	-
-	-
-	-
-	-
33,016	33,016
50,000	50,000
-	-
-	2,072
-	-
498,516	500,588

129051	Toyota Hikux 4WD SR S/C/C A/T	65,000	0	65,000	-			
129062	Komatsu GD 655-5 Motor Grader (2828)	450,000	0	450,000	-			
129084	Minor Equipment - Rural	73,000	0	73,000	-			
129091	Holden Colorado LS C/C T/D A/T	38,000	0	38,000	-			
129107	Caterpillar 249D Track Skid Steer (NEW)	120,000	0	120,000	-			
129108	Caterpillar 301.8 Mini Excavator (NEW)	60,000	0	60,000	-			
129109	Plant Trailer for new Mini Excavator & Skid St	25,000	0	25,000	-			
129718	Fuso Canter 815 Tray Top (2824)	65,000	0	65,000	-			
129722	Minor Equipment - Newman	30,000	0	30,000	-			
Road Plant Purchases		\$926,000	\$0	\$926,000	-			

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Shire Of East Pilbara

Acquisition & Construction of Assets

For The Period Ending 31st August 2021

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD
129401	Services - Access Roads, Car Parks	4,600,000	0	4,800,000	-		11,269	11,269
129402	Services - Water Inc Ro	1,305,000	0	1,500,000	-		6,459	6,459
129403	Services - Power	2,400,000	0	2,400,000	-		-	-
129404	Services - Waste	500,000	0	500,000	-		-	-
129415	Safety & Security - Fences & Gates	1,300,000	0	1,300,000	-		-	-
129418	Airside - Manoeuvring Areas	3,000,000	0	3,000,000	-		123,061	123,061
129419	Safety & Security - Lighting	0	0	2,000,000	-		-	-
129423	Airport Operation Expansion	1,000,000	0	1,000,000	-		-	-
129034	Toyota Hilux SR E/C C/C 4 WD	65,000	0	65,000	-		-	-
129036	Toyota Prado GX	65,000	0	65,000	-		-	-
129427	Plant & Equipment - Machinery	65,000	0	65,000	-		-	-
129431	Public Structures	0	0	0	-		-	-
129432	Marble Bar Airstrip	5,000,000	0	5,000,000	-		2,312,584	2,312,584
Landside Expenses		\$19,300,000	\$0	\$21,695,000	-		2,453,373	2,453,373
Total Airport		\$19,300,000	\$0	\$21,695,000	-		2,453,373	2,453,373
Total Transport		\$26,413,500	\$0	\$30,004,500	3,040	na	2,951,889	2,954,928
Economic Services								
139818	RPT Troop Carrier (131166)	0	0	0	-		-	-
Rural Services		\$0	\$0	\$0	-		-	-

Shire Of East Pilbara

Acquisition & Construction of Assets

For The Period Ending 31st August 2021

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD
139105	Toyota Hilux SR Xtra Cab 4 WD	75,000	0	75,000	-		-	-
139203	Cape K - Caretakers Residence Potable Water	0	10,345	300,000	-		283,302	283,302
139220	Newman Caravan Park	0	4,138	120,000	66,508		97,303	163,810
Tourism & Area Promotion		\$75,000	\$14,483	\$495,000	66,508		380,604	447,112

Total Economic Services

\$75,000	\$14,483	\$495,000	66,508	-359	380,604	447,112
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Other Works & Services

149010	Toyota Hilux 79 Series GXL C/C	85,000	0	85,000	-		-	-
149018	Toyota Prado GX T/A A/T	65,000	0	65,000	-		-	-
Total Other Works & Services		\$150,000	\$0	\$150,000	-	na	-	-

Totals of All Assets

\$38,415,500	\$477,717	\$43,296,500	158,253	67	3,912,361	4,070,614
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For The Period Ending 31st August 2021

NOTE 1

ADJUSTED NET CURRENT ASSETS

Adjusted Net Current Assets	Budget 2021/2022	YTD Actuals 2021/2022
Current Assets	\$	\$
Cash		
Municipal Fund Cash At Bank	153,600	22,114,709
Municipal Fund Cash On Hand	18,000	13,200
Municipal Fund Cash Invested	969,600	-9,118,489
Reserve Funds	37,482,900	58,051,748
Total Cash	\$38,624,100	71,061,168
Stock on Hand		
Fuels	96,891	108,081
History Books	12,479	11,432
Martumili Baskets	15,229	16,362
Total Stock	\$124,599	135,875
Debtors		
Rates	210,000	18,154,573
Sundry Debtors	40,000	3,115,709
ATO	0	85,007
Aust Securities Commission	200	0
Total Debtors	\$250,200	21,355,289
Total Current Assets	\$38,998,899	92,552,332
Current Liabilities		
Creditors & Provisions		
Sundry Creditors	(\$550,000)	(\$1,363,616)
Accruals - Employee Entitlements	(\$773,100)	(\$46,506)
Accruals - Other	(\$130,599)	(\$6,428,223)
Trust Accounts	\$0	(\$1,584,418)
Tax Liability	\$0	(\$111,713)
ESL Levy	\$15,000	\$77,671
Other Liabilities	\$0	\$0
Total Current Liabilities	(\$1,438,699)	(\$9,456,805)
Total Net Current Assets	\$37,560,200	\$83,095,527
Less Restricted Cash - Reserves	\$37,482,900	\$58,051,748
Net Current Assets less Restricted Cash	\$77,300	\$25,043,778

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 31st August 2021

NOTE 2

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020/21 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
VARIANCE BY FUNCTION & ACTIVITY	\$	%			
<u>Revenue from operating activities</u>					
Governance	26,363	93	▼	Timing	Income down over function
General Purpose Funding - Rates	NA	NA			
General Purpose Funding - Other	NA	NA			
Law, Order & Public Safety	(2,169)	(44)	▲	Timing	Infringments and Other Fee up on Budget
Health	NA	NA			
Education and Welfare	3,067	76	▼	Timing	Income down over function
Housing	8,042	14	▲	Timing	Income down over function
Community Amenities	NA	NA			
Recreation and Culture	NA	NA			
Transport	1,716,904	44	▼	Timing	Income down over function
Economic Services	(77,399)	(39)	▲	Timing	Cape K Fees up on Budget
Other Property and Services	101,686	75	▼	Timing	Income down over function
<u>Expenditure from operating activities</u>					
Governance	637,408	114	▼	Timing	Expenditure down over Function
General Purpose Funding	15,533	50	▼	Timing	Expenditure down over Function
Law, Order and Public Safety	130,264	61	▼	Timing	Expenditure down over Function
Health	50,990	55	▼	Timing	Expenditure down over Function
Education and Welfare	247,978	58	▼	Timing	Expenditure down over Function
Housing	(125,532)	(98)	▲	Timing	Housing Expenditure up due to Housing Allowation journal not yet complete
Community Amenities	772,549	67	▼	Timing	Expenditure down over Function
Recreation and Culture	1,099,308	50	▼	Timing	Expenditure down over Function
Transport	3,305,557	66	▼	Timing	Expenditure down over Function
Economic Services	98,080	34	▼	Timing	Expenditure down over Function
Other Property and Services	1,027,542	92	▼	Timing	Expenditure down over Function

VARIANCE BY NATURE & TYPE

Operating Revenue

Rates	NA	NA			
Grants And Subsidies	(700,795)	49	▼	Timing	Grants not yet received
Contributions, Reimb. & Donations	(325,634)	78	▼	Timing	Not yet received
Gain On Asset Disposals	NA	NA			
Fees and Charges	554,918	(15)	▲	Timing	Fees & Charges up on Budget
Interest	(67,613)	100	▼	Timing	Reserve Interest not yet processed
Other Revenue/Income	(42,524)	22	▼	Timing	Not yet received
Service Charges					

Operating Expenditure

Employee Costs	(1,778,628)	75	▼	Timing	Staff Vacancies
Materials And Contracts	(1,251,551)	30	▼	Timing	Projects not yet commenced
Depreciation On Non Current Assets	(2,816,683)	100	▼	Timing	No Depreciation processed yet
Insurance Expenses	141,184	(16)	▼	Timing	Insurance Paid in August
Loss On Asset Disposal	(30,967)	100	▼	Timing	No Disposals processed yet
Interest Expenses	(41,433)	100	▼	Timing	No Loan Payment Processed yet
Utilities (Gas, Electricity, Water Etc)	(168,415)	35	▼	Timing	Utility bills not yet received
Other Expenditure	(44,082)	33	▼	Timing	Projects not yet commenced

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For The Period Ending 31st August 2021

OPERATING ACTIVITIES

NOTE 3

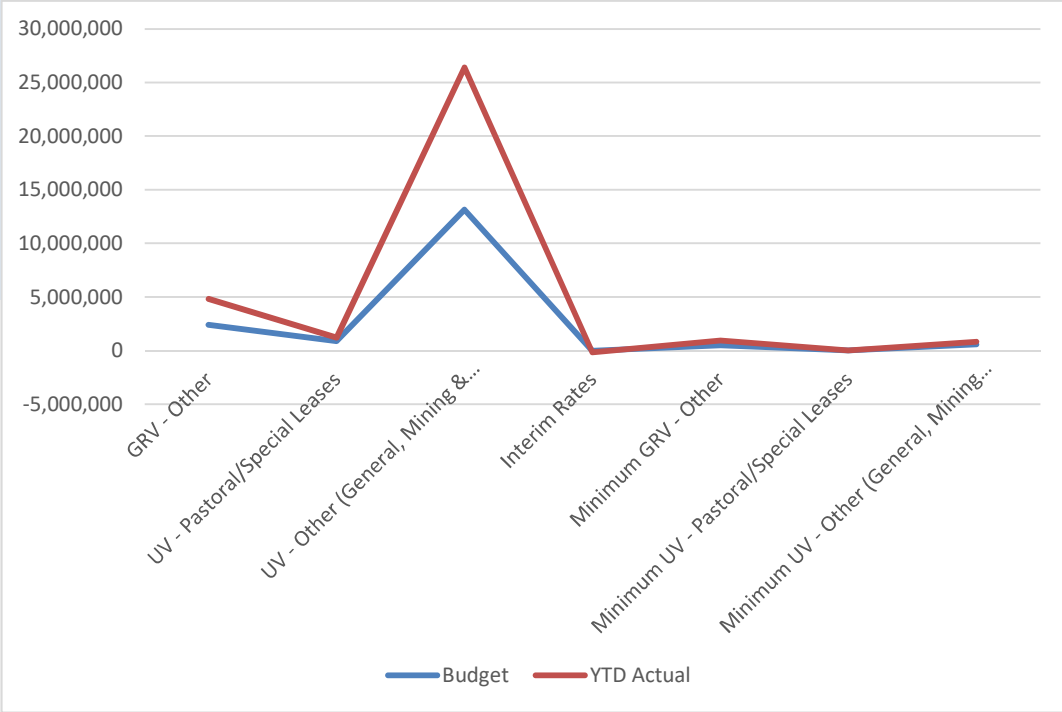
RATE REVENUE

General Rate Revenue

RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV - Other	0.07679	2522	31,393,062	2,410,516			2,410,516	2,408,481			2,408,481
GRV - Transient	0.10514	20	31,074,500	3,267,173			3,267,173	3,267,173			3,267,173
GRV Non Residential - Town Centre	0.05257	42	4,595,402	241,580			241,580	271,861			271,861
GRV Non Residential - Industrial	0.05257	121	12,893,796	677,827			677,827	476,039			476,039
GRV Non Residential - Mixed Business	0.05257	14	1,575,950	82,848			82,848	50,239			50,239
UV - Pastoral/Special Leases	0.14145	46	6,221,180	879,986			879,986	332,239			332,239
UV - Other (General, Mining & Petroleum)	0.28290	1162	45,786,321	12,952,950	190,000		13,142,950	13,412,034	-66,628	-86,901	13,258,505
											0
Minimums	Minimum \$										0
GRV - Other	\$ 650	694	2,215,384	496,210			496,210	467,965			467,965
GRV - Transient	\$ 715	0	-	0			0	0			0
GRV Non Residential - Town Centre	\$ 813	16	152,774	13,008			13,008	13,008			13,008
GRV Non Residential - Industrial	\$ 813	5	23,432	4,065			4,065	4,065			4,065
GRV Non Residential - Mixed Business	\$ 813	0	-	0			0	0			0
UV - Pastoral/ Special Leases	\$ 358	21	8,107	7,508			7,508	5,705			5,705
UV - Other	\$ 715	794	863,828	567,710	0		567,710	268,840			268,840
											0
Sub-Totals		5,457	136,803,736	21,601,381	190,000	0	21,791,381	20,977,648	-66,628	-86,901	20,824,120
Discount							0				0
Concession					775,781		(775,781)				0
Amount from General Rates							21,015,600				20,824,120
Ex-Gratia Rates							0				-
Total General Rates							21,015,600				20,824,120

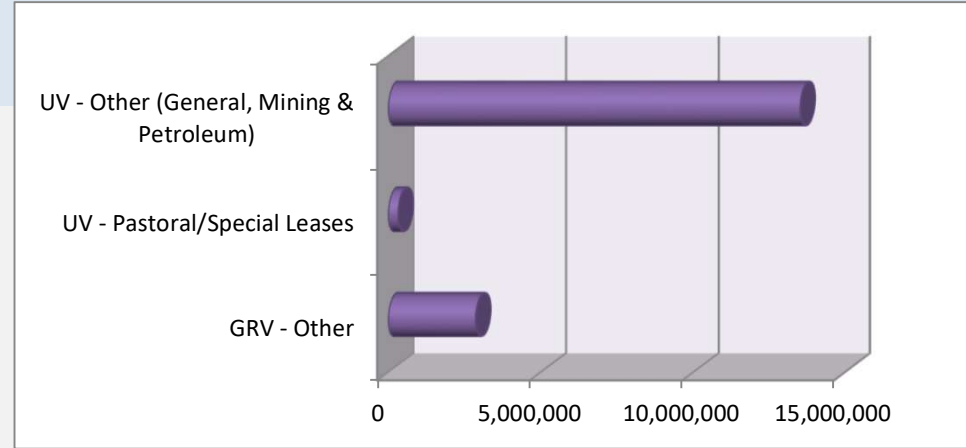
SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the



KEY INFORMATION

General Rates		
Budget	YTD Actual	%
\$21.02 M	\$20.82 M	99%



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 31st August 2021

OPERATING ACTIVITIES
NOTE 4
RECEIVABLES

Rates Receivable	1 July 2020	31 Aug 21
	\$	\$
Opening Arrears Previous Years	1,893,659	1,931,179
Levied this year	17,554,747	22,868,184
Less Collections to date	(17,517,227)	(15,991,267)
Equals Current Outstanding	1,931,179	8,808,097
Net Rates Collectable	1,931,179	8,808,097
% Collected		69.93%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	1,248,204	603,619	626,163	637,724	3,115,709
Percentage	40%	19%	20%	20%	
Balance per Trial Balance					
Sundry debtors					3,115,709
Total Receivables General Outstanding					3,115,709

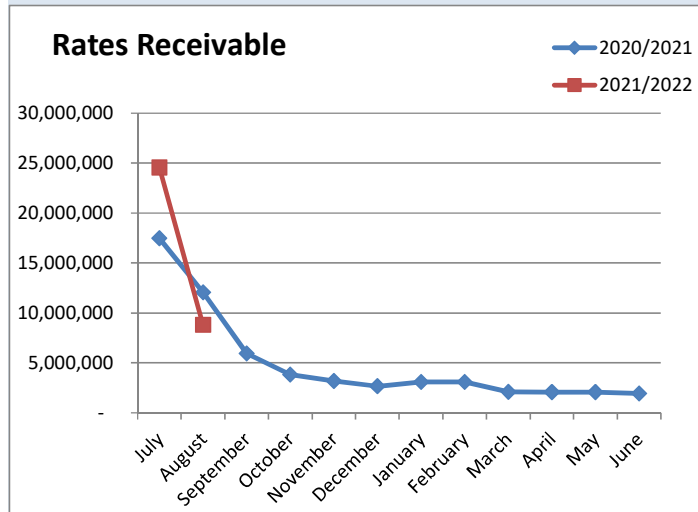
Amounts shown above include GST (where applicable)

KEY INFORMATION

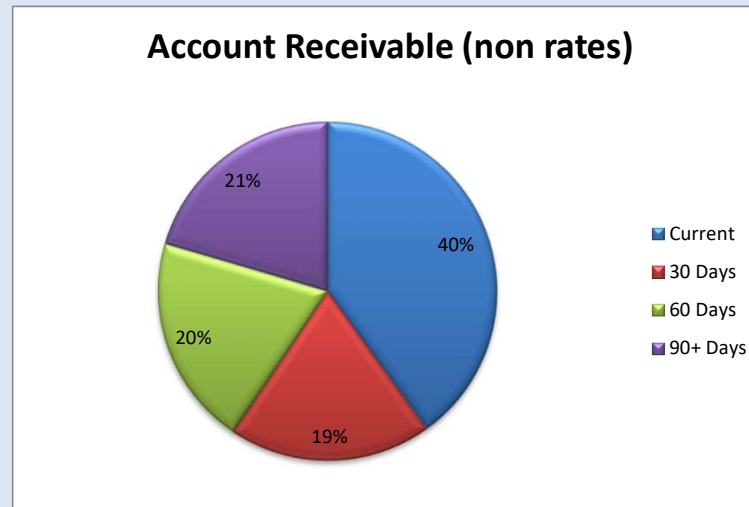
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
69.93%	\$8,808,097



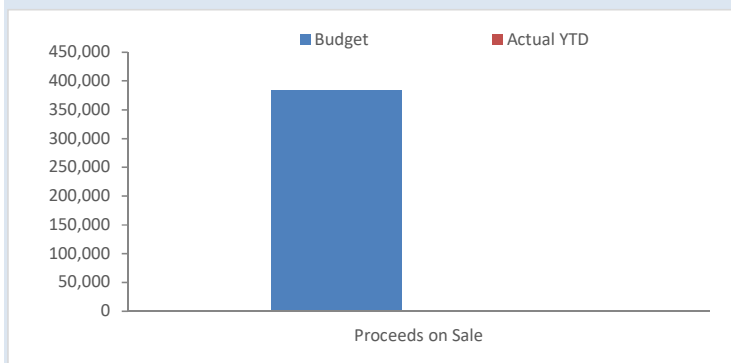
Debtors Due
\$3,115,709
Over 30 Days
60%
Over 90 Days
20%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 31st August 2021

OPERATING ACTIVITIES
NOTE 5
DISPOSAL OF ASSETS

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Program 4 Governance									
Program 5 Law, Order & Public Safety									
Program 7 Health									
71090I	Toyota Prado GX T/D A/T	38,684	0		(38,684)				
Program 8 Education and Welfare									
81119C	Toyota Prado GX	0	35,000		35,000				
Program 10 Community Amenities									
101040A	Toyota Hilux SR Dual Cab	28,001	25,000		(3,001)				
Program 11 Culture and Recreation									
Program 12 Transport									
2703E	Holden Colorado C/C T/D A/T	12,497	9,000		(3,497)				
2706H	Toyota Hilux 4WD SR S/C/C A/T	0	25,000		25,000				
2806C	Holden Colorado C/C T/D A/T	12,753	9,000		(3,753)				
2801E	Holden Colorado Space Cab TD AT Ex	24,463	17,000		(7,463)				
121207B	Toyota Prado GX	0	35,000		35,000				
121211C	Toyota Hilux SR E/C C/C M/T 4WD	19,451	18,000		(1,451)				
2824C	Fuso Canter 815 Tray Top	19,042	25,000		5,958				
2828D	Lomatsu GD 655-5 Motor Grader	222,157	100,000		(122,157)				
Program 13 Economic Services									
131003B	Toyota Hilux SR Xtra Cab 4WD C/C	15,552	10,000		(5,552)				
131114F	Toyota Prado GX T/D A/T	0	35,000		35,000				
Program 14 Other Works and Services									
121118I	Toyota 79 Series GXL C/C	23,175	40,000		16,825				
		415,775	383,000		(146,874)	114,099	0	0	0

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$383,000	\$0	0%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For The Period Ending 31st August 2021

FINANCING ACTIVITIES

NOTE 6

BORROWINGS

Information on Borrowings Particulars	Opening Bal 2021/2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing									
Staff Housing	100,066			0	100,100	100,066	(34)	-	4,900
								-	1,100
Staff Housing	798,365			0	140,000	798,365	658,365	-	49,600
								-	7,000
Community Amenities									
Sewerage Plant	1,229,720			0	130,900	1,229,720	1,098,820	-	53,800
								-	9,200
Sewerage Plant	731,093			0	95,200	731,093	635,893	-	21,600
								-	5,400
Sewerage Plant	0	0	6,500,000	0	304,000	0	6,196,000	-	46,600
								-	7,500
Transport									
Newman Airport Precinct	0	0	5,000,000	0	233,900	0	4,766,100	-	35,900
							0	-	6,000
	2,859,244	0	11,500,000	0	1,004,100	2,859,244	13,355,144	0	248,600
Self supporting loans									
	0	0	0	0	0	0	0	0	0
Total	2,859,244	0	11,500,000	0	1,004,100	2,859,244	13,355,144	0	248,600

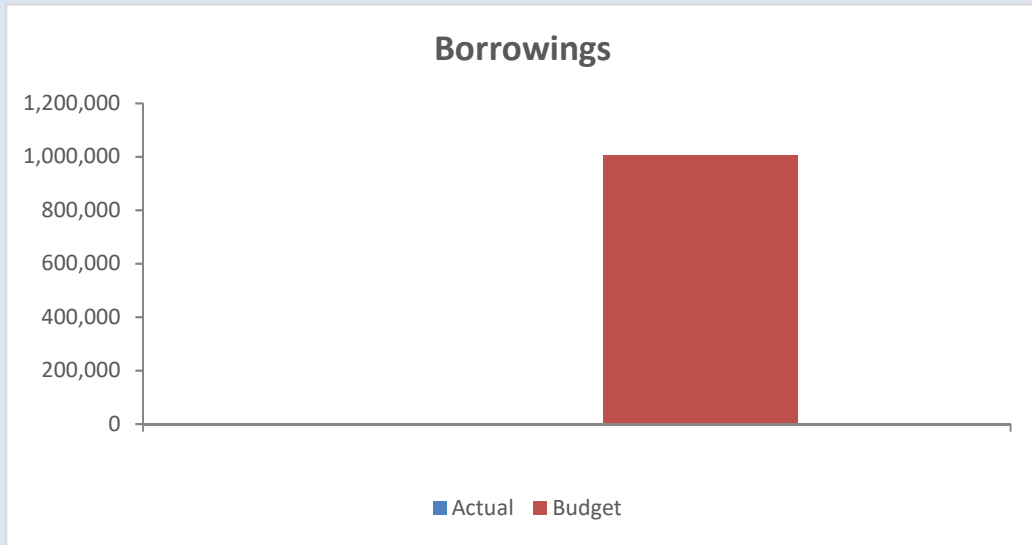
All debenture repayments were financed by general purpose revenue.

SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



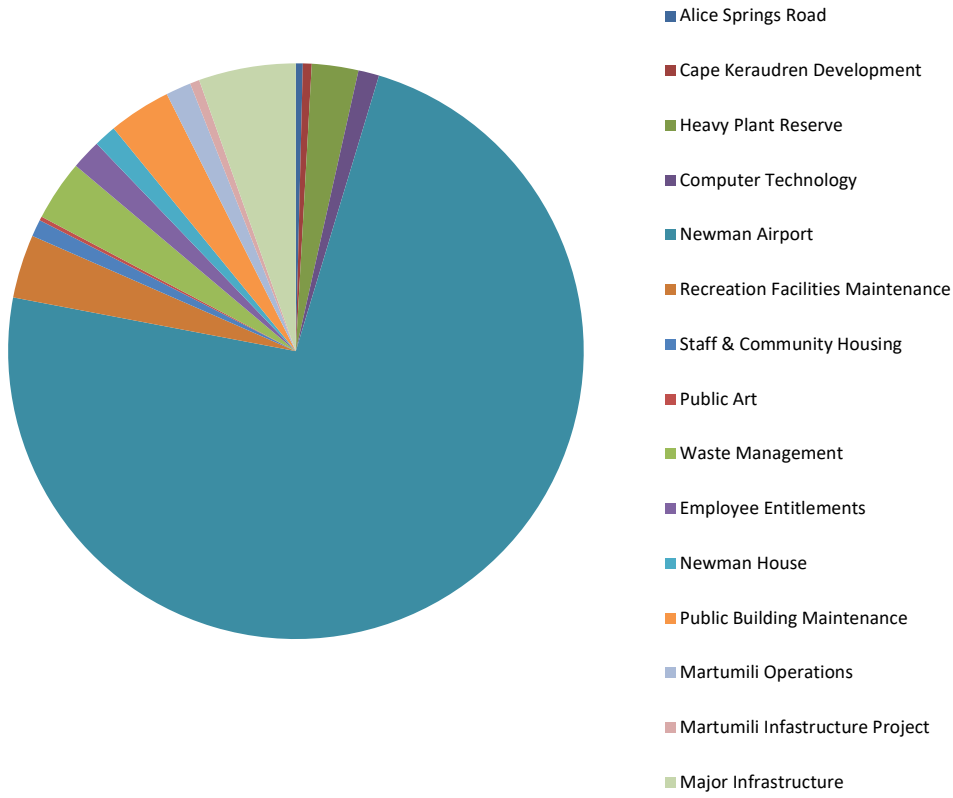
	Principal Repayments
	\$0
Interest Earned	Interest Expense
\$187	\$0
Reserves Bal	Loans Due
\$58.05 M	\$2.86 M

Cash Backed Reserve

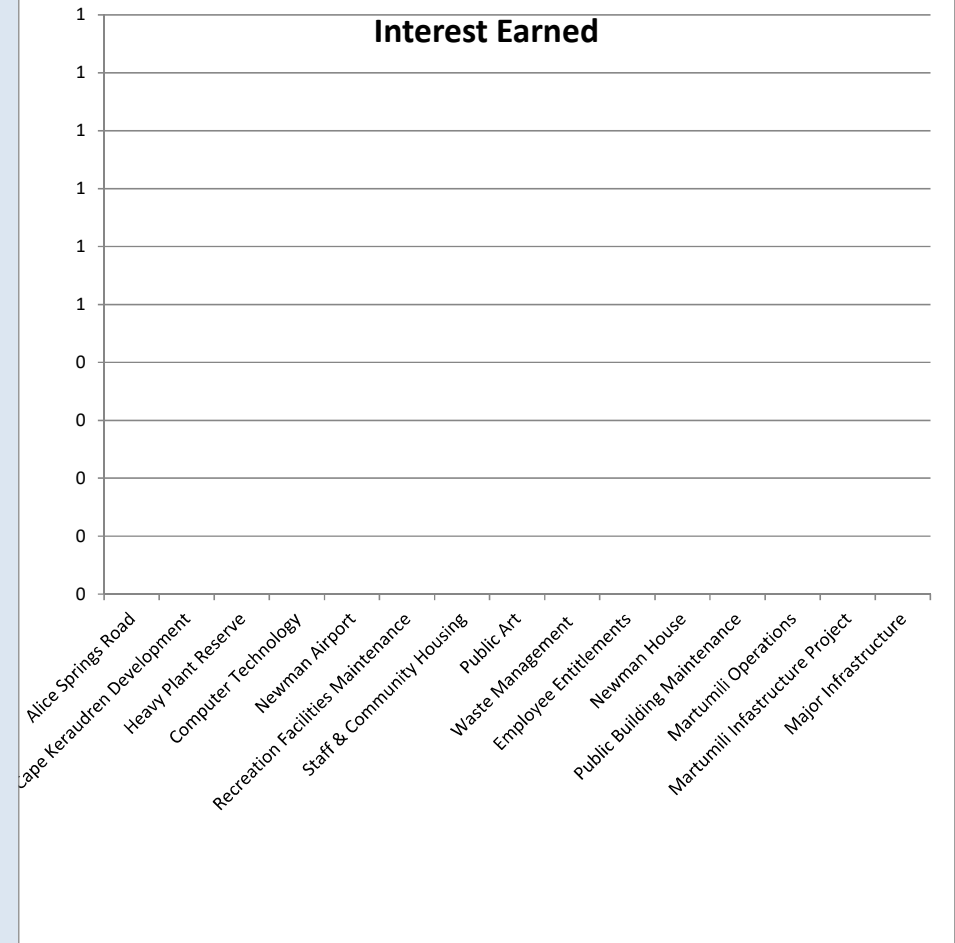
Reserve Name	Opening Balance - 01.07.2021	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Alice Springs Road	216,722	2,700	0		0	0	0	219,422	216,847
Cape Keraudren Development	293,180	4,600	0		0	0	0	297,780	293,390
Heavy Plant Reserve	1,509,664	19,300	0		0	0	0	1,528,964	1,511,097
Computer Technology	670,614	6,400	0		0	0	0	677,014	670,930
Newman Airport	42,857,467	230,700	0		0	(11,005,500)	0	32,082,667	42,392,849
Recreation Facilities Maintenance	2,061,244	16,000	0		0	(100,000)	0	1,977,244	2,062,501
Staff & Community Housing	562,368	7,100	0		0	0	0	569,468	563,058
Public Art	125,293	1,000	0		0	0	0	126,293	125,365
Waste Management	1,962,508	24,500	0	600,000	0	(700,000)	0	1,887,008	1,962,963
Employee Entitlements	972,324	9,800	0		0	0	0	982,124	972,884
Newman House	733,588	9,200	0		0	(10,000)	0	732,788	734,010
Public Building Maintenance	2,027,136	16,400	0		0	(100,000)	0	1,943,536	2,028,519
Martumili Operations	829,165	7,100	0	19,800	0	(84,200)	0	771,865	814,612
Martumili Infrastructure Project	310,955	5,000	0	50,000	0	0	0	365,955	311,104
Major Infrastructure	2,349,967	12,000	0	395,400	0	0	0	2,757,367	3,154,499
Insurance	250,000	0	0	250,000	0	0	0	500,000	237,119
	57,732,195	371,800	0	1,315,200	0	(11,999,700)	0	47,419,495	58,051,748

KEY INFORMATION

Reserve Balances



Interest Earned



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

GRANTS & CONTRIBUTIONS

For The Period Ending 31st August 2021

NOTE 8

Non Operating Grants & Contributions For The Development Of Assets

Grant Source	Purpose	2021/2022	2021/2022	2021/2022	Variance (Under)/Over
		Estimated	Budget	Actual	
		\$	\$	\$	
State Grants					
FESA	NBFB Shed Grant	0	0	0	na
WA Grants Commission	Aboriginal Access Roads	0	676,700	200,667	na
Main Roads WA	Aboriginal Access Roads	0	338,300	0	na
Main Roads WA	Regional Road Group	0	1,041,500	0	na
WA Grants Commission	Untied Road Grants	0	621,000	247,640	na
Main Roads WA	Direct Grants	0	441,300	0	na
State Government	Discovery Drive Sign Project	0	0	0	na
		0	3,118,800	448,307	na
Federal Grants					
Federal Dep't Of Transport	Roads To Recovery	0	1,160,000	0	na
Federal Dep't Of Transport	Roads to Recovery - Additional	0	610,000	0	na
Federal Dep't Of Transport	Local Roads & Community Infrast.	280,000	280,000	0	100
Federal Dep't Of Transport	Local Roads & Community Infrast.	0	800,000	0	na
		280,000 0	2,850,000	0	100
Contributions					
BHP	Collective Impact - Community Safety	0	0	0	na
BHP	Sewerage Pant Upgrade Funding	0	0	0	na
Private Mine Contributions	Woodie Woodie Road	50,000	200,000	50,000	0
BHP	Landscaping Project	0	0	0	na
		50,000	200,000	50,000	0
Non-Operating grants, subsidies and contributions Total		330,000 0	6,168,800	498,307	-51

Grants & Contributions Toward Operating Expenditure

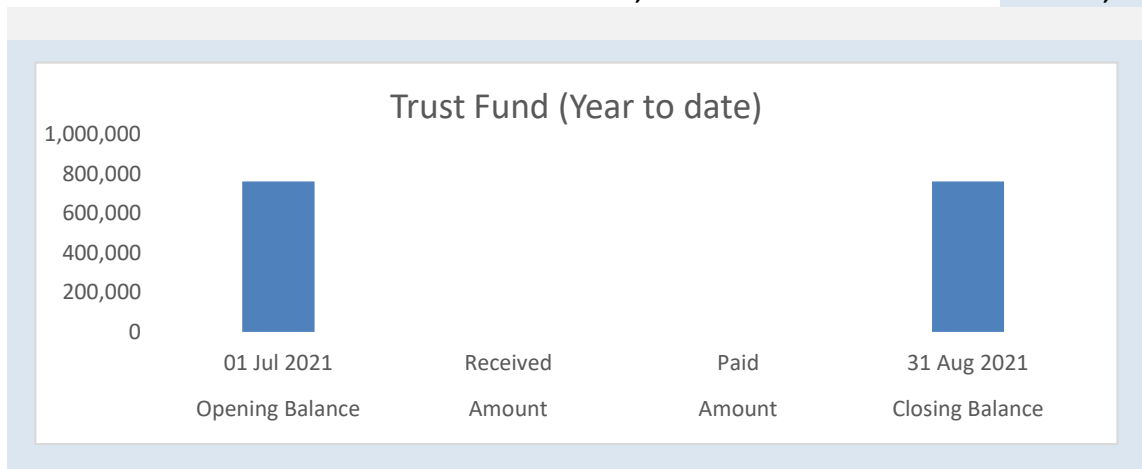
Grant Source	Purpose	2021/2022	2021/2022	2021/2022	Variance (Under)/Over
		Estimated Actual	Budget	Actual	
		\$	\$	\$	
State Grants					
WA Grants Commission	General Purpose Grants	0	2,300,000	270,110	na
CRSFF	Recreation Plan	0	0	0	na
FESA	FESA Grant - SES	0	4,000	0	na
FESA	FESA Grant - Nullagine VBFB	0	20,000	0	na
Dept of Health	Mosquito Control	0	18,000	0	na
State Grants	Youth	0	1,500	0	na
DSR	Club Development	6,666	40,000	0	100
Art Enterprise Activities (NACIS)	Martumilli Arts Project	29,930	205,000	0	100
Dept Environmen. & Heritage	Martumilli Arts Project	35,000	70,000	0	100
Tourism WA	Fusion Festival	0	15,000	4,500	na
State Grants	Events	0	34,000	0	na
Lotterywest	Fusion Festival	0	20,000	0	na
WA Grants Commission	Untied Road Grants	0	900,000	0	na
PDC	Regional Economic Dev (RED) Grant	32,000	32,000	0	100
State Dep't of Transport	RPT Bus Service Subsidy	20,150	120,900	19,955	1
		123,746	3,780,400	294,565	1
Contributions					
Water Corporation	Newman Sewerage Farm	143,500	143,500	0	100
BHP	Newman Retreated Water Plan	0	0	0	na
BHP	Events Partnership - Newman	25,000	150,000	0	100
BHP	Martumili - Community Support	0	530,000	0	na
BHP	Regional Service Hub Planning	0	0	0	na
BHP	Newman Caravan Park Planning	0	0	0	na
		168,500 0	823,500	0	100
Operating grants, subsidies and contributions Total		292,246 0	4,603,900	294,565	1

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For The Period Ending 31st August 2021

NOTE 9
TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2021	Amount Received	Amount Paid	Closing Balance 31 Aug 2021
	\$	\$	\$	\$
Public Open Space	231,500	0	0	231,500
Cash in Lieu of Parking	526,724	0	0	526,724
Abandoned Vehicles Trust	4,545	0	0	4,545
	762,769	0	0	762,769



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For The Period Ending 31st August 2021

**NOTE 10
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				0
	Permanent Changes						
	Checking Council Resolutions to be Updated						
				0	0	0	

KEY INFORMATION

Item 9.2.2

September Investment Summary Report



Shire of EAST
Pilbara
AUSTRALIA'S LARGEST SHIRE

Investment Summary Report September 2021

Investment Holdings

By Product	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	21,478,980.68	21,478,980.68	0.1917
Term Deposit	55,346,778.33	55,384,155.65	0.4072
	76,825,759.01	76,863,136.33	0.3469

Investment Performance

Cash Accounts

Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
11,472,075.91	0.0100%	Bankwest	AA-	11,472,075.91	541653	
10,006,904.77	0.4000%	Macquarie Bank	A+	10,006,904.77	541691	
21,478,980.68	0.1917%			21,478,980.68		

Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
29-Oct-21	3,000,000.00	0.3000%	AMP Bank	BBB	3,000,000.00	30-Jul-21	3,001,553.42	541689	1,553.42	At Maturity	
8-Dec-21	1,000,000.00	0.4500%	Macquarie Bank	A+	1,000,000.00	8-Sep-21	1,000,283.56	541866	283.56	At Maturity	
14-Dec-21	5,180,936.74	0.4200%	Bankwest	AA-	5,180,936.74	14-Jun-21	5,187,434.91	541654	6,498.17	At Maturity	1010148747
29-Dec-21	11,528,420.24	0.4200%	Bankwest	AA-	11,528,420.24	25-Jun-21	11,541,420.51	541627	13,000.27	At Maturity	148682
4-Jan-22	10,637,421.35	0.4200%	Bankwest	AA-	10,637,421.35	1-Jul-21	10,648,682.44	541652	11,261.09	At Maturity	1010148739
8-Mar-22	1,000,000.00	0.4500%	Macquarie Bank	A+	1,000,000.00	8-Sep-21	1,000,283.56	541867	283.56	At Maturity	
10-Mar-22	1,000,000.00	0.4500%	Macquarie Bank	A+	1,000,000.00	9-Sep-21	1,000,271.23	541874	271.23	At Maturity	
10-Mar-22	10,000,000.00	0.3800%	Bank of Queensland	BBB+	10,000,000.00	13-Sep-21	10,001,873.97	541889	1,873.97	At Maturity	
24-Mar-22	1,000,000.00	0.4500%	Macquarie Bank	A+	1,000,000.00	9-Sep-21	1,000,271.23	541875	271.23	At Maturity	
9-May-22	1,000,000.00	0.4500%	Macquarie Bank	A+	1,000,000.00	8-Sep-21	1,000,283.56	541868	283.56	At Maturity	
15-Jun-22	8,000,000.00	0.4000%	Bank of Queensland	BBB+	8,000,000.00	15-Sep-21	8,001,402.74	541900	1,402.74	At Maturity	
15-Aug-22	2,000,000.00	0.4500%	AMP Bank	BBB	2,000,000.00	15-Sep-21	2,000,394.52	541901	394.52	At Maturity	
	55,346,778.33	0.4072%			55,346,778.33		55,384,155.65		37,377.32		

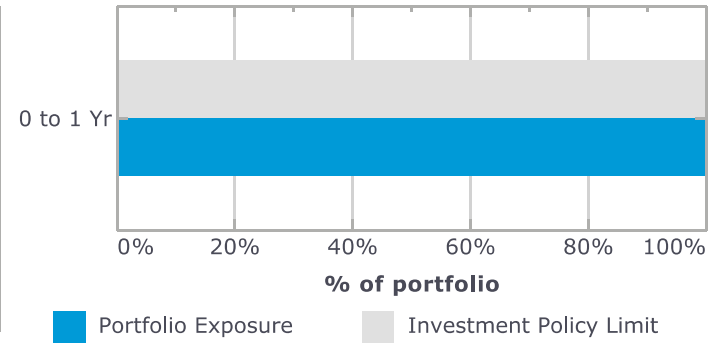
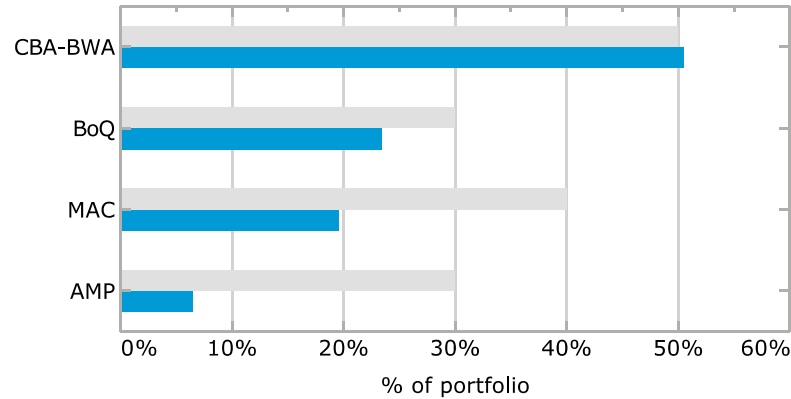
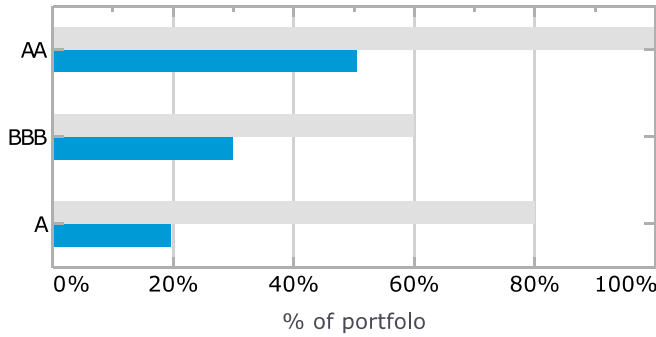


Accrued Interest Report

Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Cash									
Bankwest	541653		11,472,075.91			0.00	30	0.00	.00%
Macquarie Bank	541691		10,006,904.77			3,288.30	30	3,288.30	.40%
Cash Total						3,288.30		3,288.30	.19%
Term Deposit									
Bankwest	541655		3,242,325.08	14-Jun-21	14-Sep-21	2,451.73	13	346.44	.30%
AMP Bank	541689		3,000,000.00	30-Jul-21	29-Oct-21	0.00	30	739.72	.30%
Macquarie Bank	541866		1,000,000.00	08-Sep-21	08-Dec-21	0.00	23	283.56	.45%
Bankwest	541654		5,180,936.74	14-Jun-21	14-Dec-21	0.00	30	1,788.49	.42%
Bankwest	541627		11,528,420.24	25-Jun-21	29-Dec-21	0.00	30	3,979.68	.42%
Bankwest	541652		10,637,421.35	01-Jul-21	04-Jan-22	0.00	30	3,672.09	.42%
Macquarie Bank	541867		1,000,000.00	08-Sep-21	08-Mar-22	0.00	23	283.56	.45%
Macquarie Bank	541874		1,000,000.00	09-Sep-21	10-Mar-22	0.00	22	271.23	.45%
Bank of Queensland	541889		10,000,000.00	13-Sep-21	10-Mar-22	0.00	18	1,873.97	.38%
Macquarie Bank	541875		1,000,000.00	09-Sep-21	24-Mar-22	0.00	22	271.23	.45%
Macquarie Bank	541868		1,000,000.00	08-Sep-21	09-May-22	0.00	23	283.56	.45%
Bank of Queensland	541900		8,000,000.00	15-Sep-21	15-Jun-22	0.00	16	1,402.74	.40%
AMP Bank	541901		2,000,000.00	15-Sep-21	15-Aug-22	0.00	16	394.52	.45%
Term Deposit Total						2,451.73		15,590.79	.40%
						5,740.03		18,879.09	.34%

Annualised Monthly Return (Marked to Market %pa)

Total Credit Exposure Individual Institutional Exposures Term to Maturities



Credit Rating Group	Face Value (\$)	Policy Max
AA	38,818,854	51% 100% ✓
A	15,006,905	20% 80% ✓
BBB	23,000,000	30% 60% ✓
Total	76,825,759	

	Portfolio Exposure	Investment Policy Limit
Commonwealth Bank of Australia (AA-)	51%	50% ✗
Bank of Queensland (BBB+)	23%	30% ✓
Macquarie Bank (A+)	20%	40% ✓
AMP Bank (BBB)	7%	30% ✓

	Face Value (\$)	Policy Max
Between 0 and 1 Year	76,825,759	100% 100% ✓
Total	76,825,759	

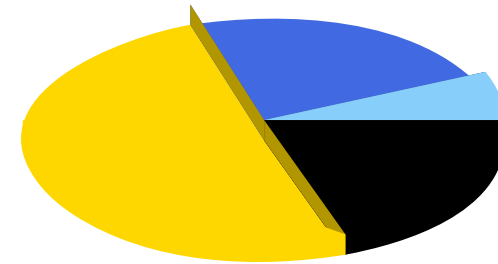
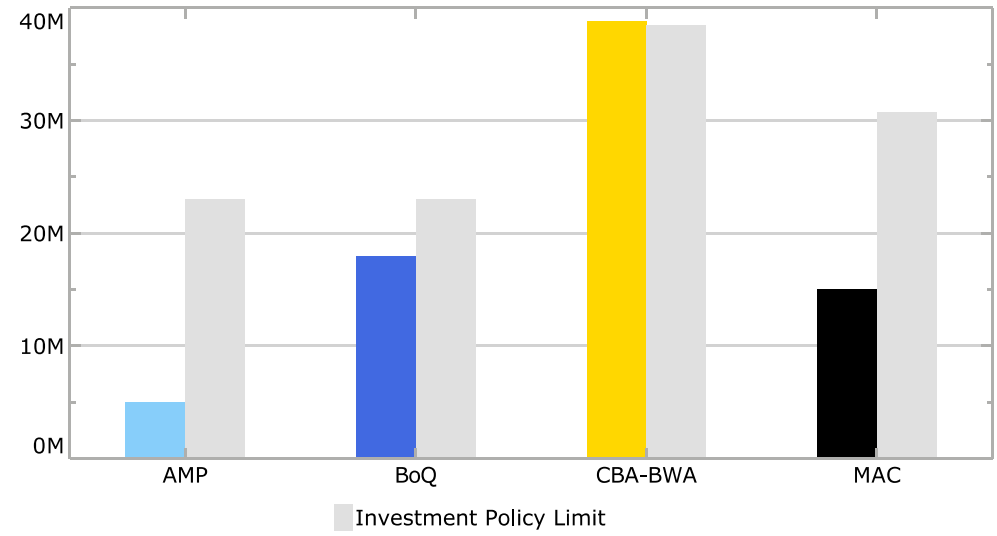
✓ = compliant
✗ = non-compliant

Detailed Maturity Profile	Face Value (\$)
00. Cash + Managed Funds	21,478,981 28%
01. Less Than 30 Days	3,000,000 4%
03. Between 60 Days and 90 Days	6,180,937 8%
04. Between 90 Days and 180 Days	35,165,842 46%
05. Between 180 Days and 365 Days	11,000,000 14%
Total	76,825,759

Individual Institutional Exposures

	Current Exposures		Policy Limit		Capacity
AMP Bank (BBB)	5,000,000	7%	23,047,728	30%	18,047,728
Bank of Queensland (BBB+)	18,000,000	23%	23,047,728	30%	5,047,728
Commonwealth Bank of Australia (AA-)	38,818,854	51%	38,412,880	50%	-405,974
Macquarie Bank (A+)	15,006,905	20%	30,730,304	40%	15,723,399
	76,825,759				

Individual Institutional Exposure Charts



Shire of East Pilbara
Cash Flows Report



Current Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
8-Sep-21	541866	Macquarie Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
	541867	Macquarie Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
	541868	Macquarie Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
				Day Total	-3,000,000.00
9-Sep-21	541874	Macquarie Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
	541875	Macquarie Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
				Day Total	-2,000,000.00
13-Sep-21	541889	Bank of Queensland	Term Deposits	Settlement Face Value - Paid	-10,000,000.00
				<u>Deal Total</u>	<u>-10,000,000.00</u>
				Day Total	-10,000,000.00
14-Sep-21	541655	Bankwest	Term Deposits	Maturity Face Value - Received	3,242,325.08
		Bankwest	Term Deposits	Interest - Received	2,451.73
				<u>Deal Total</u>	<u>3,244,776.81</u>
				Day Total	3,244,776.81
15-Sep-21	541900	Bank of Queensland	Term Deposits	Settlement Face Value - Paid	-8,000,000.00
				<u>Deal Total</u>	<u>-8,000,000.00</u>
	541901	AMP Bank	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				<u>Deal Total</u>	<u>-2,000,000.00</u>
				Day Total	-10,000,000.00
				Net Cash Movement for Period	-21,755,223.19

Next Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
29-Oct-21	541689	AMP Bank	Term Deposit	Maturity Face Value - Received	3,000,000.00
		AMP Bank	Term Deposit	Interest - Received	2,243.84

Next Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
				<u>Deal Total</u>	<u>3,002,243.84</u>
				Day Total	3,002,243.84
				Net Cash Movement for Period	3,002,243.84

Cashflow

Transaction Date