



**SHIRE OF EAST PILBARA**

**COUNCIL AGENDA**

**ORDINARY COUNCIL MEETING**

**NOTICE IS HEREBY GIVEN**

that an ORDINARY Meeting of the Council will be held in the Newman Council Chambers 10.30am, Friday 22 March 2024

A handwritten signature in black ink, appearing to read "S. Harding", is written over a horizontal line.

**Steven Harding**  
**CHIEF EXECUTIVE OFFICER**

## OUR VISION

A cohesive community providing an economic hub for the region linked by vibrant local centres and shared spaces – a place to live and call home

Our towns have survived fluctuations of fortune for more than a century. Resourcefulness and resilience, along with planning, will hold them in good stead throughout the 21st century. The energy of our people will ensure that the heart of the Pilbara will beat on, and will beat strong.

The Shire of East Pilbara is not just about resources - it's also about resourcefulness.

From our Indigenous people to early pastoralists and miners, and through to the present day, people have shown their capacity to not only survive but thrive in the heart of the Pilbara.

## DISCLAIMER

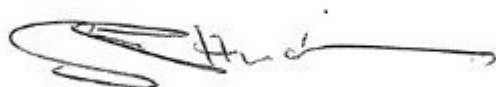
No responsibility whatsoever is implied or accepted by the Shire of East Pilbara for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of East Pilbara disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that person's or legal entity's own risk.

In particular and without derogating any planning application or application of a licence, any statement or intimation of approval made by any member or Officer of the Shire of East Pilbara during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of East Pilbara.

The Shire of East Pilbara advises that anyone who has any application lodged with the Shire must obtain and should only rely upon: **WRITTEN CONFIRMATION** of the outcome of the application and any conditions pertaining to the decision made by the Shire of East Pilbara in respect of the application.

Please be advised this Agenda may include the names of people who are deceased.



**Steven Harding**  
**CHIEF EXECUTIVE OFFICER**

**Disclosure of Financial, Proximity and Impartiality Interests**

*Sections 5.65, 5.70 and 5.71 of the Local Government Act 1995*

<i>This form must be used by councillors, committee members and officers to disclose an interest in a matter in accordance with ss3.63, 3.71 and 3.71 of the Local Government Act 1995</i>	
Name	
Position	
Date of Meeting	
Type of Meeting	Council / Committee / Corporation Information / Workshop
Interest Disclosed	
Item Number and Title	
Nature of Interest	
Type of Interest	Financial / Proximity / Impartiality
How I will manage the conflict of interest	<input type="checkbox"/> Leave the room and take no part in the discussion <input type="checkbox"/> Make Impartiality Interest statement that I will consider the item on its merits and vote accordingly
Interest Disclosed	
Item Number and Title	
Nature of Interest	
Type of Interest	Financial / Proximity / Impartiality
How I will manage the conflict of interest	<input type="checkbox"/> Leave the room and take no part in the discussion <input type="checkbox"/> Make Impartiality Interest statement that I will consider the item on its merits and vote accordingly

Signed: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

When disclosing an **Impartiality Interest**, you must make the following declaration prior to consideration and discussion of the item:

**"In relation to Agenda Item \_\_\_ (read item number and title), I disclose that I have an impartiality interest because \_\_\_\_\_ (state the nature of the interest). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."**

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**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**2 ATTENDANCE BY ELECTRONIC MEANS**

**3 RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE**

**3.1 ATTENDANCES**

Council Members

Anthony Middleton	Shire President
Cr Wendy McWhirter-Brooks	Deputy Shire President / Councillor
Cr Lee Anderson	Councillor
Cr Peta Baer	Councillor
Cr David Evrett	Councillor
Cr David Kular	Councillor
Cr Karen Lockyer	Councillor
Cr Annabell Landy	Councillor

Officers

Steven Harding	Chief Executive Officer
Nicole O'Neill	Director Community Experience
Malcolm Somers	Acting Director Regulatory Services
Joshua Brown	Manager Governance, Risk and Procurement
Sally Fry	Governance Administration Officer ( <i>MS Teams</i> )
Tehsin Ali	Governance Administration Officer ( <i>MS Teams</i> )

Public Gallery

**3.2 APOLOGIES**

Councillor Apologies

Officer Apologies

Etienne Vorster	Acting Director Infrastructure Services
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**3.3 LEAVE OF ABSENCE**

- 4 DISCLOSURE OF INTEREST**
- 5 DECLARATIONS BY COUNCIL MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER BEFORE THE MEETING**
- 6 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**
- 7 PUBLIC QUESTION TIME**

An opportunity is available at Council Meetings for members of the public to ask a question about any issue relating to the Shire. This time is available only for asking questions and not for making statements. Complex questions requiring research should be submitted as early as possible to allow the Shire time to prepare a response.

The Presiding Member may nominate a member of staff to answer the question and may also determine that any complex question requiring research be answered in writing. No debate or discussion can take place on any question or answer. To ask a question, please complete the Public Question Time Form available on the Shire's website:

[www.eastpilbara.wa.gov.au/Profiles/shire/Assets/ClientData/Documents/Council/Public\\_Participation\\_Forms\\_002\\_.pdf](http://www.eastpilbara.wa.gov.au/Profiles/shire/Assets/ClientData/Documents/Council/Public_Participation_Forms_002_.pdf)

- 8 PETITIONS/DEPUTATIONS/PRESENTATIONS**
- 9 APPLICATIONS FOR LEAVE OF ABSENCE**
- 10 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

**10.1 CONFIRMATION OF MINUTES**

[ORDINARY MINUTES FEBRUARY 23 COUNCIL - FINAL.PDF](#)

**OFFICER'S RECOMMENDATION**

**That the Ordinary and Confidential Minutes of the Council Meeting held on 23 February 2024 as published on the Shire Website and Councillor Portal be confirmed as true and correct records of proceedings.**

- 11 MEMBER REPORTS**

## 12 OFFICER REPORTS

### 12.1 CHIEF EXECUTIVE OFFICER

#### 12.1.1 ANNUAL REPORT 2022/23

<b>Attachments:</b>	<a href="#">Appendix 1 Annual Report 2022/23</a>
<b>Responsible Officer:</b>	<b>Steven Harding</b> <b>Chief Executive Officer</b>
<b>Author:</b>	<b>Joshua Brown</b> <b>Manager Governance, Risk and Procurement</b>
<b>Proposed Meeting Date:</b>	<b>22 March 2024</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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### REPORT PURPOSE

To consider the draft Shire of East Pilbara Annual Report for the 2022/23 financial year.

### BACKGROUND

Section 5.53 of the *Local Government Act 1995* ("the Act"), requires all local governments to prepare an Annual Report, which must contain the following elements:

- a report from the President;
- a report from the Chief Executive Officer;
- an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year;
- the financial report for the financial year;
- such information as may be prescribed in relation to the payments made to employees;
- the auditor's report prepared under section 7.9(1) or 7.12AD(1) for the financial year;
- a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*; and
- details of entries made under section 5.121 during the financial year in the register of complaints, including:
  - the number of complaints recorded in the register of complaints,
  - how the recorded complaints were dealt with, and
  - any other details that the regulations may require; and
- such other information as may be prescribed.

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## COMMENTS/OPTIONS/DISCUSSIONS

Section 5.54 of the Act provides that Council is required to accept the Annual Report by 31 December in each year, unless the deadline cannot be met due to unavailability of the auditor's report. In this case, the annual report must be accepted by the local government no later than two months after the auditor's report becomes available.

The final 2022/23 Auditor's Report and financial statements were received on 8 March 2024. The financial statements were reported to a meeting of the Audit, Risk and Governance Committee on 14 March 2024, where they were recommended by the Committee for acceptance and inclusion in the Annual Report:

### AUDIT, RISK AND GOVERNANCE COMMITTEE RECOMMENDATION

*That the Committee accepts the Audited Financial Statements for the year ended 30 June 2023 and recommends their inclusion in the Shire's 2022/23 Annual Report.*

It is recommended that Council accepts the 2022/23 Annual Report attached as **Appendix 1** to this report.

Following the acceptance of the Annual Report by Council, s.5.27 of the Act requires its presentation to an Annual General Meeting of Electors within 56 days. Should Council accept the Annual Report, the latest date on which an Annual General Meeting of Electors could take place is 16 May 2024.

It is recommended that the Annual General Meeting of Electors be convened in Newman on Friday, 26 April at 10.30am, prior to the scheduled April 2024 Ordinary Council Meeting.

## STATUTORY IMPLICATIONS/REQUIREMENTS

Consistent with Part 5 of the *Local Government Act 1995*.

## POLICY IMPLICATIONS

No known policy implications.

## STRATEGIC COMMUNITY PLAN

### 5: Governance

5 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.

5.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.

## RISK MANAGEMENT CONSIDERATIONS

Compliance – Moderate

## FINANCIAL IMPLICATIONS

No financial resource impact.

**VOTING REQUIREMENTS**

Absolute Majority.

**OFFICER'S RECOMMENDATION**

That Council:

1. In accordance with s.5.54(2) of the *Local Government Act 1995* accepts the 2022/23 Annual Report as presented in Appendix 1;
2. In accordance with sections 5.55 and 5.55A of the *Local Government Act 1995*, authorises the Chief Executive Officer to give local public notice of the availability of the annual report as soon as practicable and to publish the annual report on the Shire's website within 14 days;
3. In accordance with s.5.27(2) of the *Local Government Act 1995* selects 26 April 2024 as the day on which the 2022/23 General Meeting of Electors is to take place; and
4. In accordance with s.5.29(1)(a) of the *Local Government Act 1995* authorises the Chief Executive Officer to give at least 14 days' local public notice of the date, time, place and purpose of the 2022/23 General Meeting of Electors.

**ABSOLUTE MAJORITY REQUIRED**



# Annual Report

2022–2023

Shire of **EAST  
Pilbara**  
THE HEART OF THE PILBARA





# Acknowledgement

*The Shire of East Pilbara acknowledges the Traditional Owners throughout this vast region and their continuing connection to the land, waters and community.*

*We pay our respects to the members of these Aboriginal communities, their cultures, and to their Elders past, present and emerging.*





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*Cover photo: Joshua Williams*







# Introduction

**The 2022/2023 Annual Report gives a snapshot of the Shire of East Pilbara and an update for the community and other key stakeholders on how the Shire and its Council is progressing plans and projects for the future of our vast District.**

The following chapters include:

- an overview of the highlights, opportunities and challenges for the past year;
- a summary of the Shire and its Council's performance;
- a detailed breakdown of the Shire's financial performance for 2022/23;
- information required by section 5.53 of the *Local Government Act 1995* and prescribed by the *Local Government (Administration) Regulations 1996*, including an overview of the Plan for the Future and major initiatives proposed to commence or to continue in the next financial year.

The Shire's 2022/23 Annual Report outlines the organisation's efforts in implementing the priorities of the Shire of East Pilbara Strategic Community Plan 2022-32, which was adopted by Council in May 2022. The Plan articulates our community's priorities and aspirations for the Shire, and form the strategic basis for the organisation's direction.

Council has outlined specific strategies to meet the key issues and challenges identified by our communities, covering the following themes:

1. Economic
2. Social
3. Built Environment
4. Natural Environment
5. Governance

The Council has selected key infrastructure and service delivery projects to support the achievement of the community strategic vision for the future. Collaborating with our community, industry and government partners, delivery of these projects will work towards achieving the outcomes identified in the community's vision to help meet the challenges of the future.

Further information about the Integrated Planning and Reporting Framework for local government is available at <https://www.dlgsc.wa.gov.au/local-government/strengthening-local-government/integrated-planning-and-reporting>



**Scan the QR code**  
to download the Shire's  
Strategic Community Plan  
2022-32

# About us

**The District of East Pilbara is Australia's largest Local Government Area, covering a vast land area of 372,571 square kilometres in the north-west of Australia. The District is located within the traditional lands of the Lappi Lappi, Ngulupi, Ngururrpa, Ngurra Kayata, Ngurrara, Martu, Kulyakartu, Ngangumarta, Ngarla, Nyamal, Palyku, Pintupi and Nyiyaparli peoples.**

The Shire of East Pilbara acknowledges that the local Aboriginal People are the Traditional Owners and Custodians of the land. The 2021 census indicated that the District has a relatively high proportion of Aboriginal and Torres Strait Islander peoples residing in the community at 17.9%. This compares with the WA state average of 3.3%. 21.6% of the Shire's population was born overseas (2021 Census Data).

By road, the largest town, Newman, is approximately ten hours from Perth, four hours from Port Hedland, six hours from Karratha, ten hours from Broome and 24 hours from Kiwirrkurra, the most easterly community within the District.

The District consists of the townships of Newman, Marble Bar and Nullagine and First Nations communities of Goodabinya, Irrungadji, Jigalong, Kiwirrkurra, Kunawarritji, Parnngurr, Punmu and Warralong. The boundaries of the District extend from Cape Keraurdren and Pardoo on the western coastline of the Indian Ocean, across the breadth of Western Australia to the Northern Territory border and Wilkinkarra (Lake Mackay), including Karlamilyi National Park.





# Shire of EAST Pilbara



Est. **1972**



**372,571** km<sup>2</sup>



**3,047** km  
of unsealed roads



**263** km  
of sealed roads



**21.6%**  
of our Shire's population  
was born overseas



**17.9%**  
Aboriginal and/or Torres Strait  
Islander population



# President's Report

**I am pleased to present the Shire of East Pilbara 2022/23 Annual Report, the final annual report for the current Council term prior to the October 2023 ordinary local government election.**

Our long-term strategic planning has identified infrastructure and service needs which will help encourage community growth, and our sustainable management of these assets going forward. The 2022/23 Shire of East Pilbara Annual Report details progress against those identified infrastructure and service needs, and the performance of the Shire and its Council against other key measures.

The last financial year has been one of considerable opportunity, consolidated efforts to secure funding and policy change from the State and Federal Governments, together with a range of significant challenges.

The appearance over the horizon of Cyclone Ilsa in April 2023 served as a reminder as to why the Shire and its communities must be prepared for the emerging consequences of climate change. Mercifully no lives were lost but significant damage was inflicted on communities and the people and businesses they support. The Shire's infrastructure repair costs arising from the Cyclone were in the order of \$12 million.

The Shire has continued its efforts to seek support from the Federal and State Governments, together with industry partners to help fund and deliver these vital infrastructure and service priorities to facilitate the liveability of our towns and communities and the economic future of our region.

I thank the Chief Executive Officer and his team for their work and commend the 2022/23 Annual Report to the community.

**Anthony Middleton**  
Shire President



# CEO's Report

**The Shire of East Pilbara's dominance as a critical centre of industrial economic activity continues, with strong performance in the mining and resources sector bankrolling the state and national economies.**

Whilst the benefits to the District of this significant industrial activity are many, there are further opportunities for enhance investment in community infrastructure and service delivery over the 372,571 square kilometres of the District. This is the key message the Shire has been delivering to senior levels of government and industry in its ongoing campaign to better distribute grants and other revenues won by industrial activity in the East Pilbara, for enhanced community amenity and greater productive capacity of local infrastructure.

The partnership between the Shire, Atlas Iron and Calidus Resources which in the 2022/23 financial year saw the completion of the upgrade of Marble Bar airport serves as an excellent example. With a shared investment by the three parties, the runway facilities were upgraded to support the arrival and departure of 180 seat A320 and Boeing 737 aircraft – a game-changing step up from the 12 seater propeller aircraft restricted to land at Marble Bar. This upscaling of the airport's capacity supports the productive capacity of the mining industry and the safety of its workforce.

The Shire's resources and finances continue to perform strongly, with growth in revenues and expenditure reflecting the expansion of the Shire's service delivery and program of infrastructure upgrades and improvements, and expanded road maintenance programs throughout the District.

Council's financial performance remains an encouraging highpoint, with the operating results showing better outcomes, and building these resources to enable a financially sustainable budget for the long term, strengthening the foundations Council has laid over the past few years to ensure the financial future of the community is secure.

Progress of major projects has continued and is on track for the 2023/24 financial year, with the commencement of the upgrade of Lee Lane in Newman, Nullagine's Swimming Pool and Rage Cage and Other Projects. The redevelopment of Newman's Airport Terminal, development of the Newman Community and Youth Hub, and construction of the replacement Newman Waste Water Treatment Plant is expected to see further progress in 2023/24.

Council continues to deliver on its priorities with the Reconciliation Action Plan, with improving cultural awareness within the organisation. The Shire is also working to build its relationships with First Nations communities and organisations, with increased visits to remote communities and the conduct of in-person elections for the first time in a generation.

The Shire is also proud of the quality and number of community events it has hosted over 2022/23, which have served as a taste of what is yet to come next year.

I hope you enjoy reading about the ways Council has worked together with the community and our partners in government and business during the year to achieve our strategic plan goals and move towards our shared vision for the District. Council will continue to show leadership on the issues that the Community and Youth has nominated as the major challenges and opportunities for the future.

**Steven Harding**  
Chief Executive Officer





# Council Members

## 2022/2023



**Anthony Middleton**  
Shire President  
South Ward

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**Wendy McWhirter-Brooks**  
Deputy President  
Central Ward

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**Matthew Anick**  
Councillor  
South Ward

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**Peta Baer**  
Councillor  
South Ward

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**Langtree Coppin OAM**  
Councillor  
North Ward

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**Anita Grace**  
Councillor  
South Ward\*

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**David Kular**  
Councillor  
South Ward

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**Annabell Landy**  
Councillor  
East Ward

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**Karen (Lou) Lockyer**  
Councillor  
South Ward

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**Adrienne Mortimer**  
Councillor  
North West Ward

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**Stacey Smith**  
Councillor  
Lower Central Ward

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*\*Councillor Grace passed away on 15 August 2022*

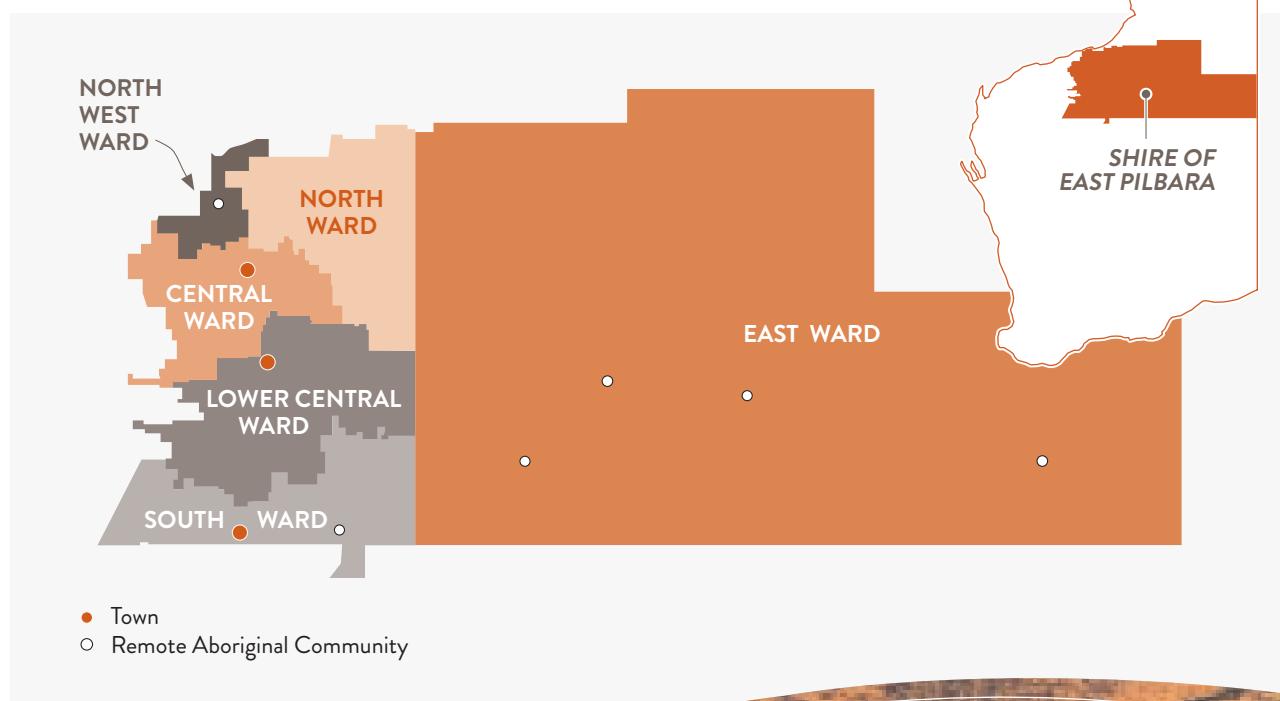
Council resolved at its meeting on 26 August 2022 in accordance with section 4.17(4A) of the *Local Government Act 1995* not to hold an extraordinary election for a vacancy in South Ward.

## Council Member Attendance

Councillor	Ward	Ordinary Council Meetings Attended	Special Council Meetings Attended	Committee Meetings Attended
Cr Anthony Middleton	South	10/11	3/3	11 (*2)
Cr Wendy McWhirter-Brooks	Central	11/11 (*1)	3/3 (*3)	11 (*2)
Cr Anita Grace (ceased to hold office on 15/8/2022)	South	0/2	N/A	N/A
Cr Matthew Anick	South	11/11 (*1)	3/3 (*2)	2 (*1)
Cr Peta Baer	South	11/11 (*1)	3/3 (*2)	1
Cr Langtree Coppin OAM	North	10/11 (*5)	1/3	3 (*1)
Cr David Kular	South	11/11	3/3	2
Cr Annabell Landy	East	10/11	2/3	N/A
Cr Karen (Lou) Lockyer	South	9/11 (*1)	3/3 (*2)	8 (*2)
Cr Adrienne Mortimer	North West	7/11 (*5)	2/3 (*2)	N/A
Cr Stacey Smith	Lower Central	6/11 (*3)	2/3 (*2)	N/A

\*indicates the meeting was attended by electronic means

## Shire of East Pilbara – Wards



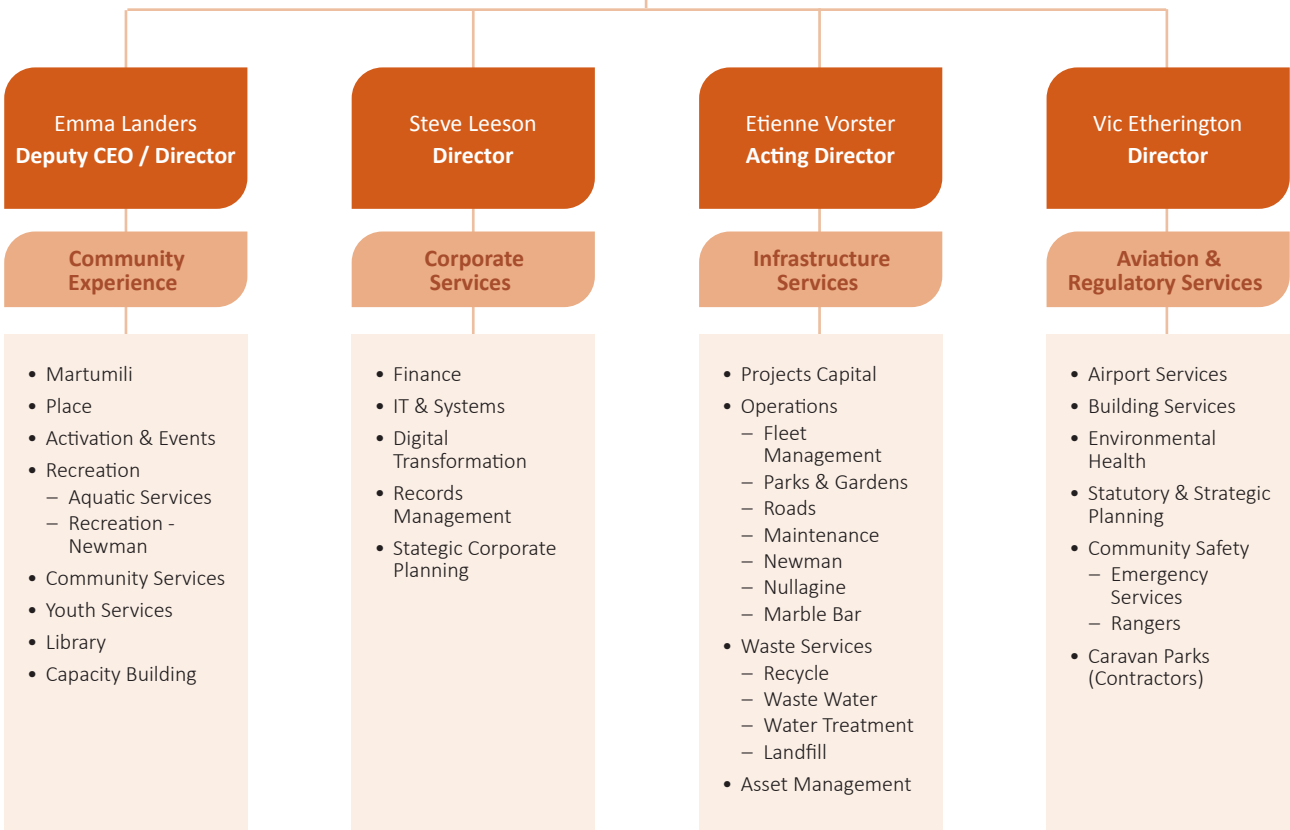
# Executive Leadership



Steven Harding  
**Chief Executive Officer**

- Economic Development & Tourism
- Strategy & Partnerships
  - Reconciliation
  - Grants
- Corporate Communications
- Customer Experience
- People & Culture
- Governance, Risk, & Procurement (including Audit, Legal, & Leasing)

**Executive Services**





# Our Workforce

**Council adopted the framework for the Shire’s Strategic Workforce Plan “Building Capability & Capacity” 2022-2026, as a key plank in the suite of integrated planning and reporting documents which guide Council’s Plan for the Future.**

This Plan ensures the Shire is working towards meeting its obligations under the *Local Government Act 1995* to plan and be accountable to the community. Local Government is a service-led industry, which depends on a workforce that is effectively and efficiently resourced, engaged and empowered to deliver the Council’s and the community’s strategic priorities. Developing the capability of the Shire’s workforce, providing effective leadership, and embedding fit-for-purpose systems and processes will enable an agile, collaborative, and responsive workforce that will have influence on the quality of life enjoyed by our diverse community, business partners and visitors.

The Shire’s highly valued workforce working out of a variety of sites across Marble Bar, Newman, Nullagine, Parnngurr, Punmu and Kunawarritji is sourced from a diverse variety of backgrounds and experiences, and together form a team of people with a shared commitment to delivering high standards of customer services, community programs, projects and infrastructure.

The Shire enjoys a low staff turnover rate of 10.5% and positions vacant remain low compared to other employers and local governments in the Pilbara region.

Following is key data relating to our people. Information relating to salaries is provided in accordance with regulation 19B(2)(a) of the *Local Government (Administration) Regulations 1996*:



Staff

Shire of East Pilbara	2021/22	2022/23	Trend
Total Staff Numbers (including Casuals)	160	247	▲
Full Time Equivalent Staff	149.09	168.92	▲
Aboriginal and Torres Strait Islander Employees	28.50%	22.89%	▼
Women Employees	59%	51.4%	▼
Employees with Disabilities	0%	2%	▲



Salary

Salary Range (\$ per annum)	Total
10,000 - 130,000	113
130,000 - 140,000	11
140,000 - 150,000	11
150,000 - 160,000	1
160,000 - 170,000	0
170,000 - 180,000	0
180,000 - 190,000	2
190,000 - 200,000	1
200,000 - 210,000	0
210,000 - 220,000	0
220,000 - 230,000	0
230,000 - 240,000	0
240,000 - 250,000	0

The Chief Executive Officer’s Total Remuneration Package is \$291,102.00.



**Scan the QR code to download the Shire’s Strategic Workforce Plan 2022-26**

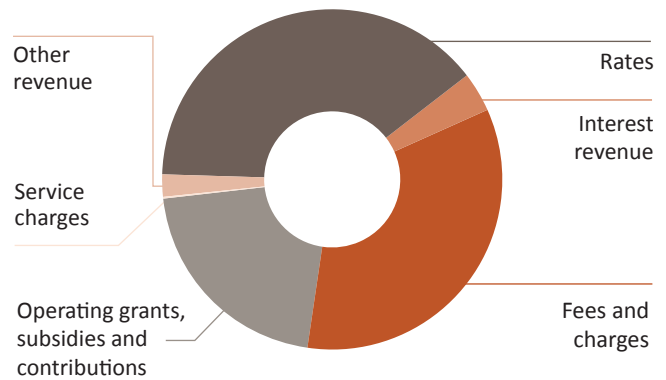
# Financial Summary

## Finance 2022/2023



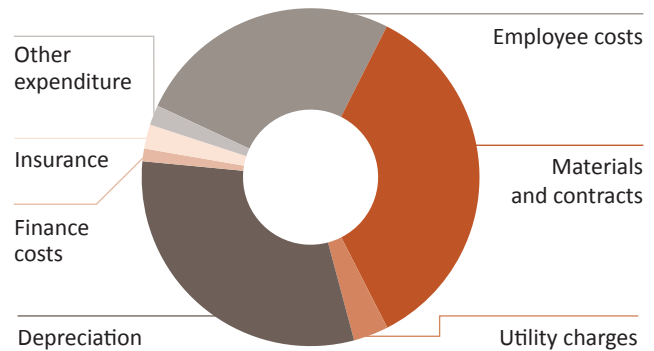
### REVENUE

OPERATING REVENUE	\$
Rates	28,389,246
Operating grants, subsidies and contributions	15,166,304
Fees and charges	24,741,641
Service charges	120,328
Interest revenue	2,736,422
Other revenue	1,537,003
<b>Total operating revenue</b>	<b>72,690,944</b>



### EXPENSES

OPERATING EXPENSES	\$
Employee costs	16,378,792
Materials and contracts	22,502,662
Utility charges	2,154,829
Depreciation	19,684,873
Finance costs	779,769
Insurance	1,489,975
Other expenditure	1,223,688
<b>Total operating expenses</b>	<b>64,214,588</b>



SHIRE OF EAST PILBARA	2021/2022	2022/2023	TREND
Total Number of Rateable Properties	4,874	4,840	▼
Minimum General Residential Rate	715	\$1,000	▲
Rates Levied (excluding services)	\$21,181,469	\$28,389,246	▲
Operating Revenue	\$55,020,225	\$72,690,944	▲
Total Assets	\$379,105,900	\$804,154,800	▲
Capital Grants Revenue	\$6,509,379	\$13,592,165	▲
Operating Grants Revenue	\$7,889,391	\$12,234,702	▲
Contracts Awarded	\$34,090,000	\$20,312,750	▼

# Financial Summary

**TBC**





# Building trust with communities

**Local news is relevant, connects and binds communities and provides social context. The Shire and Council is building a productive relationship with local media outlets enabling broad community consultation on important issues. There is still work to be done, and local traditional and social media plays a crucial role in sharing the Shire's news and achievements, and to ensure residents are aware of emerging issues and support in times of emergency.**

During any prolonged interruption to services or in an emergency situation the Shire is dependent on local media, in conjunction with the Shire's social media outlets and web site, to keep the community informed and updated of the status of a situation. For example, during this year's Tropical Cyclone Ilsa, Shire services in Cape Keraudren, Marble Bar and Nullagine had to be suspended for the safety of our workers and the community. These closures were helpfully communicated to the community with the assistance of local traditional and social media.

Whilst media outlets provide a means for the Shire to share information and keep the community informed, it is vital that the community and our other key stakeholders also be provided with opportunities to provide feedback on the services and infrastructure provided by the Shire.

In 2023, the Shire appointed CATALYSE as consultants to conduct an independent community satisfaction survey to gauge sentiment on the performance of the Shire and to establish benchmark data for a program of ongoing future community engagement surveys.

All community members were invited to take part from 15 May to 9 June 2023. CATALYSE sent email invitations to the Shire of East Pilbara's customer contacts, and the Shire provided supporting promotions through various communication channels. This included delivering printed scorecards to all occupied houses in Newman

and all residential PO Boxes in Marble Bar and Nullagine. Hard copies were also distributed in Parngurr, Punmu and Jigalong remote communities, and made available through various Shire facilities, local businesses and community organisations.

Participants were asked to assess Shire run managed facilities and services, customer experience and to explore residents' attitudes towards a wide-range of local issues, including perceptions of the major challenges and opportunities affecting the region's future.

Key findings of the survey included:

- The District has a large transient population with relatively high levels of uncertainty about where they will be in three years' time.
- There is a pressing need for Federal, State and Local Government, local mining companies, businesses, community organisations, First Nations elders, and other community leaders to work together to solve complex social issues in the Shire of East Pilbara.
- There is a need for a compelling and believable vision, with a clear pathway and well-defined projects to work towards achievement of this vision.
- The community would like more effective leadership and advocacy to ensure local voices are being heard, and complex problems are being solved.
- The community recognises the Shire's efforts to acknowledge and respect First Nations peoples, culture and heritage.
- The community recognises the region's relative strengths in economic development with 87% of respondents rating the area positively as a place to work.

The Shire and its Council will increase its efforts in 2023/24 to enhance community engagement across the vast area of the District to keep the public informed of the work of the Shire, its activities, interruption to service, and decision making processes.

# Statutory Information

## Official Conduct Report

Section 5.121 of the *Local Government Act 1995* ("the Act") requires the Shire to report on the number of, if any, complaints that result in a finding under section 5.110(2) of the Act, that a minor breach has occurred. The Shire received no such complaints during the 2022/23 financial year.

## Freedom of Information

Freedom of Information gives the public a right to access government documents, subject to some limitations. In Western Australia, under the *Freedom of Information Act 1992* ("the FOI Act"), the right applies to documents held by most State government agencies, including local governments.

Documents accessible under the FOI Act include paper records, plans and drawings, photographs, tape recordings, films, videotapes or information stored in a computerised form.

Agencies are required to assist applicants to obtain access to documents at the lowest reasonable cost. Each agency is required to provide annual statistics on its activities under the FOI Act.

1. Number of valid access applications your agency received and were subsequently transferred in full to another agency **0**
2. Total new valid access applications received (not including those transferred in full to another agency) **3**
3. Of the total new valid access applications received, how many were for:
  - a. Personal Information **0**
  - b. Non-Personal Information **3**
4. Total access applications finalised in this period **2**
5. See table at top of page
6. Applications are on hand and not yet finalised **1**
7. Number of applications dealt with by the Shire not completed within the permitted period as defined in section 13(3) of the FOI Act **0**

5. For the total number of applications finalised indicate the outcome

	Personal	Non-personal	Total for Outcome
a) Access in full to all requested documents	0 +	2 =	2
b) Edited access	0 +	0 =	0
c) Access deferred	0 +	0 =	0
d) Access deferred in a manner referred to in section 28	0 +	0 =	0
e) Access refused under section 26	0 +	0 =	0
f) Refused to deal with application under section 20	0 +	0 =	0
g) Access refused to all requested documents (Do not include matters included in (e) and (f))	0 +	0 =	0
h) withdrawn by the applicant	0 +	0 =	0
<b>TOTALS</b>	<b>0 +</b>	<b>2 =</b>	<b>2</b>

## Recordkeeping Statement

The Shire of East Pilbara is committed to the reliable and systematic management of government records, in accordance with legislative requirements and best practice standards. The Shire's current recordkeeping plan, RKP 2018028, was submitted to the State Records Office and subsequently approved on 12 December 2019. In accordance with the *State Records Act 2000*, the plan is to be reviewed within the next five years and submitted to the State Records Office by 12 December 2024.

Records captured in 2022/23  
**20,248**

## Access and Inclusion Plan

The *Disability Services Act 1993* ("the Act") requires all WA local governments to develop a Disability Access and Inclusion Plan (DAIP).

The Shire continue to make progress in the implementation of its DAIP in 2022/23. The DAIP assists the Shire plan and implement improvements to access to, and inclusion in services and events, buildings and facilities, information, quality of service, complaints, consultation processes and employment. These plans benefit people with disability, the elderly, young parents and people from culturally and linguistically diverse backgrounds.

The Shire's DAIP Progress Report for 2022/23 was submitted by the due date of 31 July 2023. Following is a summary of the Progress Report.

## Information and Communication

The Shire has implemented a number of initiatives to provide Shire information in plain language and alternative formats. Shire information and marketing of a range of community services and events is available in plain English together with pictures and colours. The Shire's website has Readspeak capability which converts text to voice for people who are vision impaired or have little or no reading capacity. The website meets best practice accessibility standards.

## Accessible and inclusive complaints management

Council adopted a new person-centred Customer Service Charter, which includes disability access and inclusion in the commitment statement. The Charter commits to ensure information, resources and services are consistent and accessible to all.

## Employment and retention of people with disability in Public Authorities

The Shire has implemented a new approach to promote workforce diversity focused on enhancing and promoting an inclusive and diverse workforce and employer of choice as part of its recruitment process.





# 2022/23 Achievements



# 1

## Economic

A diverse and sustainable economy, with a balanced population, providing equal opportunities and prosperity for all, and a fair share of the returns from our resources.

- |     |                                                                                                                                                                                                  |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.1 | Develop strong networks for collaboration within and across the corporate and public sectors for growing exports, with a focus on agriculture, mining services, Aboriginal business and tourism. |
| 1.2 | Work with local entrepreneurs, existing businesses and artists to increase their internal capacity and explore business opportunities that will reduce leakage from the local economy.           |
| 1.3 | Undertake economic development planning for Marble Bar, Nullagine and remote communities.                                                                                                        |
| 1.4 | Collaborate with key stakeholders on brand promotion, tourist accommodation, investment in attractions and product development, and supporting infrastructure such as wayfinding and signage.    |
| 1.5 | Support the development, attraction and retention of a skilled workforce that supports local commerce and industry (including childcare, school-based training and TAFE).                        |

## Achievements

- ✓ **Final approval and gazettal** of Scheme Amendment No. 27 – Newman Airport Industrial Precinct.
- ✓ Growth in **passenger numbers at Newman Airport to 370,688** for 2022/23.
- ✓ Council determined development applications to the value of **\$13.6 million**.
- ✓ \$150,000 grant from Pilbara Development Commission for the development of a **Martumili app, VR Artwork and Mural Trail**.

*Below: Detail of artwork 'Canning Stock Route – Our Country', 2013, 300 x 500 cm acrylic on linen. Created by Martumili artists; Kumpaya Girgirba, Kathleen Sorensen, Judith Samson, Sonia Williams, Natasha Williams, Noreena Kadibil, Thelma Judson, Kanu Nancy Taylor (dec.), Marjorie Yates (dec.), and Noelene Girgirba.*

# 2

## Social

Safe, connected and family-friendly communities where all people thrive, and have their needs met at all ages and stages of life.

2.1	Advocacy, partnerships and delivery of children's, family and young people's services.
2.2	Advocate for the improved provision of health and education services
2.3	Advocacy and partnerships for addressing issues impacting safety of communities, and improving information sharing and coordination.
2.4	Promote healthy and safe lifestyle choices, and uphold public health and safety.
2.5	Provide facilities, services, and programs that provide opportunities for participation in sport, recreation and fitness
2.6	Support local sporting clubs and community organisations to grow their capacity to increase healthy activity and cohesion.
2.7	Support art and culture, and events and activities that bring people together in shared experience and celebration.
2.8	Improve inclusion and harmony across the diverse groups in the population.
2.9	Implement Reconciliation Action Plan and build cultural awareness, understanding and respect across Aboriginal and non-Aboriginal community members
2.10	Advocate for resources to support the Aboriginal community's efforts to preserve their language and culture.



## Achievements



Annual State Government funding secured for **three year Club Development Plan 2023–2025** – \$43,150 per year



Funding secured for the new **Nullagine Swimming Pool** – \$750k from the Local Roads and Community Infrastructure (LRCI) and \$1.5M from Atlas Iron



**Emu Oval Sports Lighting** – \$370k project to upgrade lighting to LED for small ball sports



**Youth and Community Hub** Planning Project Social 2.1



**Moving Forward Project** Social 2.1



**Youth Mental Health programs** with artists 'Flewnt and Optamus' and Stitch in Time basketball in Marble Bar and Newman



Partnered with **Food Bank Project** to support the Newman Youth Centre in delivering an education program Learn, Cook and Share



**Weekly Story Time** – focused on children ages 1-5, designed to educate and entertain young children and foster a love of books



Cricket coaching clinic in Newman with Australian cricket legend **David Boon**



**38 events** hosted across the Shire in 2022-23, including the first inaugural NAIDOC Ball held at the East Pilbara Arts Centre



**International Women's Day** Event – Shire of East Pilbara supported the NNC International Women's Day Dinner through the Shire's Grants and Sponsorship Program



**Harmony Week** Event



The **Pauline Mataka Netball Courts and Newman Tennis Courts** – sports surface upgrade \$1,084,928 from the Local Roads and Community Infrastructure (LRCI)



Establishment of **permanent Ranger Services** in Marble Bar



Launch of the Shire's first **Reconciliation Action Plan** – Reflect



Council resolved to support the **Uluru Statement from the Heart**



Council launched its **Grants and Sponsorship Policy**, Guidelines and Funding Program



\$420,000 secured from State Government for installation of **Nullagine's Rage Cage**



Completion of Newman **CCTV Phase 3**, bringing online 150 cameras



Introduction of **Automatic Number Plate Recognition Cameras** in Marble Bar and Nullagine.

## Snapshot Youth and Community Hub Planning Project

This project is set to deliver a Youth and Community Hub that facilitates multipurpose use and will enable a centralised approach to service delivery and co-location; increasing access and participation, to promote social cohesion and enhanced community health and wellbeing outcomes.

The Youth and Community (YAC) Hub planning project has achieved significant milestones over the last 12 months. The YAC Hub location is planned to be situated on the vacant Lot on the Corner of Newman Drive and Iron Ore Parade approximately 7,612m<sup>2</sup> in area. The YAC Hub

will be a 'one stop shop' for young people and the community to access and enjoy a range of indoor and outdoor recreation, including a Youth Centre, a Library, the co-location of other services and life-long learning opportunities.

# 3

## Built Environment

Distinctive places, with safe, easy and affordable travel, reliable communications, housing choice, and capacity for residential, industrial and commercial expansion.

3.1	Develop and implement a Housing Strategy, across the towns and remote communities, in collaboration with relevant stakeholders.
3.2	Infrastructure and facilities for liveability and economic growth, with an initial focus on: <ul style="list-style-type: none"><li>• Upgrade Marble Bar and Newman Airport</li><li>• Progress a General Industrial Area (GIA) and Mining Services Hub</li><li>• Expand Light Industrial Area (LIA)</li></ul>
3.3	Advocacy for improved telecommunications
3.4	Advocacy for improvements to the road network and maximising grant funding
3.5	Continue to invest in public spaces, amenities and heritage protection across the Shire.
3.6	Continue to invest in the CCTV network across the Shire and incorporate Crime Prevention through Environmental Design (CPTED) principles.
3.7	Complete Newman Wastewater Treatment Plant.
3.8	Support improved services to remote Aboriginal communities.
3.9	Continue strategic land use planning and administration to meet the current and future development needs and aspirations across the Shire

### Snapshot Marble Bar Airport Upgrade

Construction of the airport has been completed and following a successful CASA inspection, opening of the airport is expected to be mid-August 2023. Interim terminal facilities are currently being delivered.





## Achievements



Completion of **\$15.6M upgrade to Marble Bar Airport**, to cater for twin engine passenger jets, increasing passenger capacity from 55 per year to up to 50,000 passengers.



Installation of **new baggage carousel and conveyor** at Newman Airport.



Completion of **Marble Bar streets road reseal programme** and streetscape aesthetic enhancements.



Marble Bar Operations delivered upgrade works to the **RSL Park and dump point**.



Installation of **Cape Keraudren Reverse Osmosis Water Treatment Unit**.



**New playground equipment at RSL Park** in Marble Bar.  
Installed a shade shelter, BBQ, furniture and landscaping at Garden Pool.



**Newman Airport Expansion Project** planning under way.



The **Waste Water Treatment Plant** got a newly-lined emergency overflow pond, received new screening devices and rotational screw augers, and a full rebuild of the primary clarifier.



The **Newman Liquid Waste Facility construction** has been completed and is accepting both septage and grease trap waste.



# 4

## Natural Environment

Clean, green towns, using resources sustainably, and preserving landscapes and cultural places for current and future generations.

4.1	Develop a Waste Management Strategy.
4.2	Increase recycling and waste education.
4.3	Improve sustainability of energy and water use and management in Shire operations, industry and the community.
4.4	Support improved air quality.
4.5	Improve the standard of presentation and progressively green the towns.
4.6	Conserve natural vegetation, green spaces and bushland.
4.7	Advocacy for the protection of environmental assets and sites of significance to Traditional Owners.

## Achievements



**Upgrade works for Newman Waste Water Treatment Plant**, including newly lined emergency overflow pond including new pipework and baffle curtain to increase storage capacity in case of emergency and site works.



**Significant improvements in treated water quality** from Newman Waste Water Treatment Plant with installation of new screening devices and rotational screw augers to screen and clean raw sewage prior, and full rebuild of the primary clarifier.



Over **5,300 kg of e-waste has been processed** by the Shire this financial year, reducing load on landfill.



Containers for Change has reached **1.84 million containers processed** this financial year.



Rolled out **100% recycled rubber lid weights for 240L bins**, minimising airborne litter.



**Installation of fencing** around Nullagine waste facility to aid in litter control.

# 5

## Governance

Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources

5.1

Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.

5.2

Facilitate collaboration and partnerships with industry and government in key issues for the Shire (such as transport, housing, economic development and tourism, social wellbeing, public spaces etc.).

5.3

Engage young people in civic leadership.

5.4

Ensure a high standard of organisational management and effectiveness.

## Achievements



The Shire secured **\$14,944,258.40 in grants from external funding bodies** for existing or new Shire projects.



Shire recruitment efforts have **reduced staff vacancies from 29% to 10.5%**.



**Introduction of State Government electoral reforms**, including completion of Ward and Representation Review, change method of election of president to popular vote, and introduction of in-person voting for Council elections.



Introduction of **Statement of Business Ethics**.



Under **26 public tender processes** for goods and services worth \$20.3 million.



Council adopted a **new Customer Service Charter**.

## Major Initiatives

### Highlights

- Marble Bar Airport
- Liquid Waste Ponds
- Youth Hub Planning
- Water Reuse Project
- Rural Road and Drainage Upgrades
- Newman Swimming Pool Upgrades

## Next year's projects

### Highlights

- Newman Airport Terminal Upgrade Planning
- Waste Water Treatment Plant
- Youth and Community Hub





Shire of East Pilbara

# Financial Report

For the year ended 30 June 2023

**Each year, local governments must present a set of audited financial statements to their council and community. At the end of this Annual Report, the Shire's Audited Financial Statements for 2022/23 are published.**

*What you will find in the statements*

The financial statements set out the financial performance, financial position and cash flows of the Shire for the financial year ended 30 June 2023. The format of the financial statements is standard across all Western Australian local governments and complies with both the accounting and reporting requirements of Australian Accounting Standards and requirements as set down by the WA Department of Local Government, Sport and Cultural Industries.

*Chief Executive Officer's Statement*

The financial statements are certified by the Chief Executive Officer as 'presenting fairly' the Shire's financial results for the year and are required to be adopted by Council – ensuring both responsibility for and ownership of the financial statements.

*Primary financial statements*

The financial statements incorporate six primary financial statements:

1. Income Statement – provides a summary of the Shire's financial performance for 2022/23, listing all income and expenses. This statement also includes Council's adopted (unamended) 2022/23 Annual Budget to provide a comparison between the projected and the actual amounts.

2. Statement of Comprehensive Income by Nature or Type – chiefly records changes in the fair value of the Shire's Infrastructure, Property, Plant and Equipment.
3. Statement of Financial Position – this provides a snapshot of the Shire's financial position on 30 June 2023, confirming its assets, liabilities and "net wealth".
4. Statement of Changes in Equity – records the overall change for the year (in dollars) of Shire's "net wealth".
5. Statement of Cash Flows – details from where the Shire's cash was sourced and where it was spent. This statement also includes Council's adopted (unamended) 2022/23 Annual Budget to provide a comparison between the projected and the actual amounts.
6. Rate Setting Statement – indicates the total amount raised from general rates and the impact on the bottom line of the revenues raised from general rates for 2022/23.

The Audited 2022/23 Financial Statements, which include these six primary statements, accompanying notes and a complete financial analysis, are reproduced in full in the following pages of the Annual Report.

**SHIRE OF EAST PILBARA**  
**FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

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The Shire of East Pilbara conducts the operations of a local government with the following community vision:

*A diverse community thriving in a vast landscape that offers a world of opportunity and rich heritage and culture.*

Principal place of business:  
Cnr Kalgan & Newman Drive  
Newman WA 6753

**SHIRE OF EAST PILBARA  
FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

*Local Government Act 1995  
Local Government (Financial Management) Regulations 1996*

**STATEMENT BY CEO**

The accompanying financial report of the Shire of East Pilbara has been prepared in compliance with the provisions of the *Local Government Act 1995* from proper accounts and records to present fairly the financial transactions for the reporting period ended 30 June 2023 and the financial position as at 30 June 2023.

At the date of signing this statement the particulars included in the financial report are not misleading or inaccurate.

Signed on the 04<sup>th</sup> day of March 2024



Chief Executive Officer

Steven Harding

Name of Chief Executive Officer



**SHIRE OF EAST PILBARA  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2023**

	NOTE	2023 Actual	2023 Budget	2022 Actual
		\$	\$	\$
<b>Revenue</b>				
Rates	2(a),26	28,389,246	28,202,472	21,181,469
Grants, subsidies and contributions	2(a)	15,166,304	5,207,450	7,889,391
Fees and charges	2(a)	24,741,641	23,881,336	23,132,292
Service charges	2(a)	120,328	124,800	0
Interest revenue	2(a)	2,736,422	1,065,450	578,778
Other revenue	2(a)	1,537,003	1,483,101	2,238,295
		72,690,944	59,964,609	55,020,225
<b>Expenses</b>				
Employee costs	2(b)	(16,378,792)	(16,910,139)	(13,635,742)
Materials and contracts		(22,502,662)	(22,982,229)	(16,673,452)
Utility charges		(2,154,829)	(2,416,200)	(1,969,104)
Depreciation		(19,546,709)	(15,511,700)	(16,061,765)
Finance costs	2(b)	(779,769)	(170,348)	(515,827)
Insurance		(1,489,975)	(1,201,700)	(1,301,887)
Other expenditure	2(b)	(1,223,688)	(1,387,747)	(942,416)
		(64,076,424)	(60,580,063)	(51,100,193)
		8,614,520	(615,454)	3,920,032
Capital grants, subsidies and contributions	2(a)	13,592,165	42,098,283	6,509,379
Profit on asset disposals		539,329	223,839	76,352
Loss on asset disposals		(6,517)	0	(145,702)
Fair value adjustments to financial assets at fair value through profit or loss	4(b)	4,607	0	4,996
		14,129,584	42,322,122	6,445,025
<b>Net result for the period</b>	25(b)	<b>22,744,104</b>	<b>41,706,668</b>	<b>10,365,057</b>
<b>Other comprehensive income for the period</b>				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	17	400,003,854	0	1,224,731
<b>Total other comprehensive income for the period</b>	17	<b>400,003,854</b>	<b>0</b>	<b>1,224,731</b>
<b>Total comprehensive income for the period</b>		<b>422,747,958</b>	<b>41,706,668</b>	<b>11,589,788</b>

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF EAST PILBARA  
STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2023**

	NOTE	2023 \$	2022 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	16,056,785	34,028,491
Trade and other receivables	5	7,248,896	3,392,276
Other financial assets	4(a)	69,500,000	42,637,421
Inventories	6	97,409	255,878
Other assets	7	1,613,992	4,261,841
<b>TOTAL CURRENT ASSETS</b>		<b>94,517,082</b>	<b>84,575,907</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables	5	15,317	10,026
Other financial assets	4(b)	101,862	97,255
Property, plant and equipment	8	87,159,964	69,243,644
Infrastructure	9	627,236,174	225,179,068
<b>TOTAL NON-CURRENT ASSETS</b>		<b>714,513,317</b>	<b>294,529,993</b>
<b>TOTAL ASSETS</b>		<b>809,030,399</b>	<b>379,105,900</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	12	6,215,525	6,477,223
Other liabilities	13	849,410	3,744,310
Borrowings	14	3,417,822	384,436
Employee related provisions	15	1,140,566	1,245,399
<b>TOTAL CURRENT LIABILITIES</b>		<b>11,623,323</b>	<b>11,851,368</b>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	14	10,091,124	2,008,676
Employee related provisions	15	341,293	143,553
Other provisions	16	14,920,035	15,795,637
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>25,352,452</b>	<b>17,947,866</b>
<b>TOTAL LIABILITIES</b>		<b>36,975,775</b>	<b>29,799,234</b>
<b>NET ASSETS</b>		<b>772,054,624</b>	<b>349,306,666</b>
<b>EQUITY</b>			
Retained surplus		172,716,249	158,939,675
Reserve accounts	29	77,548,461	68,580,931
Revaluation surplus	17	521,789,914	121,786,060
<b>TOTAL EQUITY</b>		<b>772,054,624</b>	<b>349,306,666</b>

This statement is to be read in conjunction with the accompanying notes.





**SHIRE OF EAST PILBARA  
STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2023**

	NOTE	RETAINED SURPLUS	RESERVE ACCOUNTS	REVALUATION SURPLUS	TOTAL EQUITY
		\$	\$	\$	\$
<b>Balance as at 1 July 2021</b>		<b>159,103,801</b>	<b>58,051,748</b>	<b>120,561,329</b>	<b>337,716,878</b>
Comprehensive income for the period					
Net result for the period		10,365,057	0	0	10,365,057
Other comprehensive income for the period	17	0	0	1,224,731	1,224,731
Total comprehensive income for the period		10,365,057	0	1,224,731	11,589,788
Transfers from reserve accounts	29	389,144	(389,144)	0	0
Transfers to reserve accounts	29	(10,918,327)	10,918,327	0	0
<b>Balance as at 30 June 2022</b>		<b>158,939,675</b>	<b>68,580,931</b>	<b>121,786,060</b>	<b>349,306,666</b>
Comprehensive income for the period					
Net result for the period		22,744,104	0	0	22,744,104
Other comprehensive income for the period	17	0	0	400,003,854	400,003,854
Total comprehensive income for the period		22,744,104	0	400,003,854	422,747,958
Transfers from reserve accounts	29	1,309,965	(1,309,965)	0	0
Transfers to reserve accounts	29	(10,277,495)	10,277,495	0	0
<b>Balance as at 30 June 2023</b>		<b>172,716,249</b>	<b>77,548,461</b>	<b>521,789,914</b>	<b>772,054,624</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF EAST PILBARA  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2023**

	NOTE	2023 Actual \$	2022 Actual \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Receipts</b>			
Rates		27,271,763	20,701,283
Grants, subsidies and contributions		12,234,702	9,265,381
Fees and charges		23,036,018	23,364,386
Service charges		120,328	0
Interest revenue		2,736,422	578,778
Other revenue		1,537,003	2,238,295
		<u>66,936,236</u>	<u>56,148,123</u>
<b>Payments</b>			
Employee costs		(16,285,885)	(13,600,155)
Materials and contracts		(19,936,133)	(20,014,939)
Utility charges		(2,154,829)	(1,969,104)
Finance costs		(175,302)	(143,905)
Insurance paid		(1,489,975)	(1,301,887)
Goods and services tax net		(69,252)	(127,409)
Other expenditure		(725,220)	(1,064,841)
		<u>(40,836,596)</u>	<u>(38,222,240)</u>
<b>Net cash provided by (used in) operating activities</b>	18(b)	26,099,640	17,925,883
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payments for purchase of property, plant & equipment	8(a)	(5,336,056)	(3,741,067)
Payments for construction of infrastructure	9(a)	(36,107,410)	(11,078,748)
Capital grants, subsidies and contributions		12,138,936	6,126,880
Payments for financial assets at amortised cost		(26,862,577)	(22,685,739)
Proceeds from sale of property, plant & equipment		979,927	43,702
Proceeds from sale of infrastructure		0	55,592
		<u>(55,187,180)</u>	<u>(31,279,380)</u>
<b>Net cash provided by (used in) investing activities</b>		(55,187,180)	(31,279,380)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Repayment of borrowings	28(a)	(384,166)	(466,131)
Proceeds from new borrowings	28(a)	11,500,000	0
		<u>11,115,834</u>	<u>(466,131)</u>
<b>Net cash provided by (used in) financing activities</b>		11,115,834	(466,131)
<b>Net increase (decrease) in cash held</b>		(17,971,706)	(13,819,628)
Cash at beginning of year		34,028,491	47,848,119
<b>Cash and cash equivalents at the end of the year</b>	18(a)	<u>16,056,785</u>	<u>34,028,491</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF EAST PILBARA  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE YEAR ENDED 30 JUNE 2023

	NOTE	2023 Actual \$	2023 Budget \$	2022 Actual \$
<b>OPERATING ACTIVITIES</b>				
<b>Revenue from operating activities</b>				
Rates	26	28,389,246	28,202,472	21,181,469
Grants, subsidies and contributions		15,166,304	5,207,450	7,889,391
Fees and charges		24,741,641	23,881,336	23,132,292
Service charges		120,328	124,800	0
Interest revenue		2,736,422	1,065,450	578,778
Other revenue		1,537,003	1,483,101	2,238,295
Profit on asset disposals		539,329	223,839	76,352
Fair value adjustments to financial assets at fair value through profit or loss	4(b)	4,607	0	4,996
		<u>73,234,880</u>	<u>60,188,448</u>	<u>55,101,573</u>
<b>Expenditure from operating activities</b>				
Employee costs		(16,378,792)	(16,910,139)	(13,635,742)
Materials and contracts		(22,502,662)	(22,982,229)	(16,673,452)
Utility charges		(2,154,829)	(2,416,200)	(1,969,104)
Depreciation		(19,546,709)	(15,511,700)	(16,061,765)
Finance costs		(779,769)	(170,348)	(515,827)
Insurance		(1,489,975)	(1,201,700)	(1,301,887)
Other expenditure		(1,223,688)	(1,387,747)	(942,416)
Loss on asset disposals		(6,517)	0	(145,702)
		<u>(64,082,941)</u>	<u>(60,580,063)</u>	<u>(51,245,895)</u>
Non-cash amounts excluded from operating activities	27(a)	19,806,207	15,287,861	16,433,146
<b>Amount attributable to operating activities</b>		<u>28,958,145</u>	<u>14,896,246</u>	<u>20,288,824</u>
<b>INVESTING ACTIVITIES</b>				
<b>Inflows from investing activities</b>				
Capital grants, subsidies and contributions		13,592,165	42,098,283	6,509,379
Proceeds from disposal of assets		979,927	618,750	99,294
		<u>14,572,092</u>	<u>42,717,033</u>	<u>6,608,673</u>
<b>Outflows from investing activities</b>				
Purchase of property, plant and equipment	8(a)	(5,336,056)	(8,886,188)	(3,741,067)
Purchase and construction of infrastructure	9(a)	(36,107,410)	(64,579,065)	(11,078,745)
		<u>(41,443,466)</u>	<u>(73,465,253)</u>	<u>(14,819,812)</u>
<b>Amount attributable to investing activities</b>		<u>(26,871,374)</u>	<u>(30,748,220)</u>	<u>(8,211,139)</u>
<b>FINANCING ACTIVITIES</b>				
<b>Inflows from financing activities</b>				
Proceeds from borrowings	28(a)	11,500,000	15,000,000	0
Transfers from reserve accounts	29	1,309,964	2,969,611	389,144
		<u>12,809,964</u>	<u>17,969,611</u>	<u>389,144</u>
<b>Outflows from financing activities</b>				
Repayment of borrowings	28(a)	(384,166)	(384,436)	(466,131)
Transfers to reserve accounts	29	(10,277,495)	(1,733,201)	(10,918,328)
		<u>(10,661,661)</u>	<u>(2,117,637)</u>	<u>(11,384,459)</u>
<b>Amount attributable to financing activities</b>		<u>2,148,303</u>	<u>15,851,974</u>	<u>(10,995,315)</u>
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>				
<b>Surplus or deficit at the start of the financial year</b>	27(b)	4,528,045	0	3,445,675
Amount attributable to operating activities		28,958,146	14,896,246	20,288,824
Amount attributable to investing activities		(26,871,374)	(30,748,220)	(8,211,139)
Amount attributable to financing activities		2,148,303	15,851,974	(10,995,315)
<b>Surplus or deficit after imposition of general rates</b>	27(b)	<u>8,763,120</u>	<u>(0)</u>	<u>4,528,045</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF EAST PILBARA  
FOR THE YEAR ENDED 30 JUNE 2023  
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# SHIRE OF EAST PILBARA NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2023

## 1. BASIS OF PREPARATION

The financial report comprises general purpose financial statements which have been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

### Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board except for disclosures requirements of:

AASB 7 Financial Instruments Disclosures  
AASB 16 Lease paragraph 58  
AASB 101 Presentation of Financial Statements paragraph 61  
AASB 107 Statement of Cashflow paragraphs 43 and 45  
AASB 116 Property Plant and Equipment paragraph 79  
AASB 137 Provisions, Contingent Liabilities and Contingent Assets paragraph 85  
AASB 140 Investment Properties paragraph 75(f)  
AASB 1052 paragraph 11  
AASB 1054 Australian Additional Disclosures paragraph 16

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 30 of the financial report.

### Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, and infrastructure.
- estimation uncertainties made in relation to lease accounting

### Initial application of accounting standards

During the current year, the following new or revised Australian Accounting Standards and Interpretations were applied for the first time.

- *AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments*
- *AASB 2020-6 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current - Deferral of Effective Date*
- *AASB 2021-7a Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [general editorials]*
- *AASB 2022-3 Amendments to Australian Accounting Standards - Illustrative Examples for Not-for-Profit Entities accompanying AASB 15*

These amendments have no material impact on the current annual financial report

### New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- *AASB 2014-10 Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture*
- *AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current*
- *AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies or Definition of Accounting Estimates*  
This standard will result in a terminology change for significant accounting policies
- *AASB 2021-7c Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]*
- *AASB 2022-5 Amendments to Australian Accounting Standards - Lease Liability in a Sale and Leaseback*
- *AASB 2022-6 Amendments to Australian Accounting Standards - Non-current Liabilities with Covenants*
- *AASB 2022-7 Editorial Corrections to Australian Accounting Standards and Repeal of Superseded and Redundant Standards*
- *AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities*

The amendment may result in changes to the fair value of non-financial assets. The impact is yet to be quantified.

Except as described above these amendments are not expected to have any material impact on the financial report on initial application.



**SHIRE OF EAST PILBARA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**2. REVENUE AND EXPENSES**

**(a) Revenue**

**Contracts with customers**

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Timing of revenue recognition
Grants, subsidies and contributions	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations
Fees and charges - licences, registrations, approvals	Building, planning, development and animal management.	Single point in time	Full payment prior to issue	None	On payment of the licence, registration or approval
Fees and charges - waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Fees and charges - airport landing charges	Permission to use facilities and runway	Single point in time	Monthly in arrears	None	On landing/departure event
Fees and Charges - Use of Facilities general	Permission to enter and use facilities and equipment, attend functions and events.	Single point in time	Full payment in advance or on entry, where applicable credit provided on normal trading terms,	None	On entry to facility or at time of of confirming booking
Fees and charges - sale of stock	kiosk and art centre stock on hand sales, aviation fuel	Single point in time	Full payment in advance or credit provided on normal trading terms,	None	Output method based on goods sold
Other revenue - private works	Contracted private works	Single point in time	Monthly in arrears	None	Output method based on works done

Consideration from contracts with customers is included in the transaction price.

**Revenue Recognition**

Revenue recognised during the year under each basis of recognition by nature of goods or services is provided in the table below:

**For the year ended 30 June 2023**

Nature	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	28,389,246	(0)	28,389,246
Grants, subsidies and contributions	15,166,304	0	0	0	15,166,304
Fees and charges	22,972,250	0	1,769,391	0	24,741,641
Service charges	0	0	120,328	0	120,328
Interest revenue	2,404,368	0	332,054	0	2,736,422
Other revenue	0	0	0	1,537,003	1,537,003
Capital grants, subsidies and contributions	0	13,592,165	0	0	13,592,165
<b>Total</b>	<b>40,542,922</b>	<b>13,592,165</b>	<b>30,611,019</b>	<b>1,537,003</b>	<b>86,283,109</b>

**For the year ended 30 June 2022**

Nature	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	21,181,469	0	21,181,469
Grants, subsidies and contributions	7,477,146	0	0	412,245	7,889,391
Fees and charges	21,467,671	0	1,664,621	0	23,132,292
Interest revenue	364,507	0	214,271	0	578,778
Other revenue	0	0	0	2,238,295	2,238,295
Capital grants, subsidies and contributions	0	6,509,379	0	0	6,509,379
<b>Total</b>	<b>29,309,324</b>	<b>6,509,379</b>	<b>23,060,361</b>	<b>2,650,540</b>	<b>61,529,604</b>

**SHIRE OF EAST PILBARA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**2. REVENUE AND EXPENSES (Continued)**

**(a) Revenue (Continued)**

<b>Note</b>	<b>2023 Actual</b>	<b>2022 Actual</b>
	<b>\$</b>	<b>\$</b>
<b>Interest revenue</b>		
Interest on reserve account funds	2,313,872	265,430
Trade and other receivables overdue interest	332,054	214,271
Other interest revenue	90,496	99,077
	<u>2,736,422</u>	<u>578,778</u>

The 2023 original budget estimate in relation to:  
Trade and other receivables overdue interest was \$97,000

The 2023 original budget estimate in relation to:  
Charges on instalment plan was \$Nil.

**(b) Expenses**

**Auditors remuneration**

- Audit of the Annual Financial Report	70,523	68,262
- Other services	500	0
	<u>71,023</u>	<u>68,262</u>

**Employee Costs**

Employee benefit costs	14,832,923	12,489,737
Other employee costs	1,545,869	1,146,005
	<u>16,378,792</u>	<u>13,635,742</u>

**Finance costs**

Interest and financial charges paid/payable for lease liabilities and financial liabilities not at fair value through profit or loss	175,302	143,905
Other provisions: unwinding of discount	604,467	371,922
	<u>779,769</u>	<u>515,827</u>

**Other expenditure**

Impairment losses on trade receivables	460,975	354,519
Impairment losses on other receivables	37,493	(122,425)
Sundry expenses	725,220	710,322
	<u>1,223,688</u>	<u>942,416</u>

**SHIRE OF EAST PILBARA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**3. CASH AND CASH EQUIVALENTS**

Note	2023	2022
	\$	\$
Cash at bank and on hand	13,056,785	16,449,341
Term deposits	3,000,000	17,579,150
<b>Total cash and cash equivalents</b>	<b>16,056,785</b>	<b>34,028,491</b>
18(a)		
Held as		
- Unrestricted cash and cash equivalents	5,659,860	3,085,863
- Restricted cash and cash equivalents	10,396,925	30,942,628
18(a)	<u>16,056,785</u>	<u>34,028,491</u>

**SIGNIFICANT ACCOUNTING POLICIES**

**Cash and cash equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Term deposits are presented as cash equivalents if they have a maturity of three months or less from the date of acquisition and are repayable with 24 hours notice with no loss of interest.

**Restricted financial assets**

Restricted financial asset balances are not available for general use by the local government due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation. This applies to reserve accounts, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement and for which no liability has been recognised.

**4. OTHER FINANCIAL ASSETS**

	2023	2022
	\$	48
<b>(a) Current assets</b>		
Financial assets at amortised cost	69,500,000	42,637,421
	<u>69,500,000</u>	<u>42,637,421</u>
<b>Other financial assets at amortised cost</b>		
Term deposits	69,500,000	42,637,421
	<u>69,500,000</u>	<u>42,637,421</u>
Held as		
- Restricted other financial assets at amortised cost	18(a) 69,500,000	42,637,421
	<u>69,500,000</u>	<u>42,637,421</u>
<b>(b) Non-current assets</b>		
Financial assets at fair value through profit or loss	101,862	97,255
	<u>101,862</u>	<u>97,255</u>
<b>Financial assets at fair value through profit or loss</b>		
Units in Local Government House Trust - opening balance	97,255	92,259
Movement attributable to fair value increment	4,607	4,996
Units in Local Government House Trust - closing balance	<u>101,862</u>	<u>97,255</u>

Loans receivable from clubs/institutions have the same terms and conditions as the related borrowing disclosed in Note 28(a) as self supporting loans. Fair value of financial assets at fair value through profit or loss is determined from the net asset value of the units held in the Trust at balance date as compiled by WALGA.

**SIGNIFICANT ACCOUNTING POLICIES**

**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Fair values of financial assets at amortised cost are not materially different to their carrying amounts, since the interest receivable on those assets is either close to current market rates or the assets are of a short term nature. Non-current financial assets at amortised cost fair values are based on discounted cash flows using a current market rates. They are classified as level 2 fair values in the fair value hierarchy (see Note 24 (i)) due to the observable market rates).

Interest received is presented under cashflows from operating activities in the Statement of Cash Flows where it is earned from financial assets that are held for cash management purposes.

**Financial assets at fair value through profit or loss**

The Shire has elected to classify the following financial assets at fair value through profit or loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Shire has elected to recognise as fair value gains and losses through profit or loss.

**Impairment and risk**

Information regarding impairment and exposure to risk can be found at Note 22.

**Restricted assets**

Restricted asset balances are not available for general use by the local government due to externally imposed restrictions. Externally imposed restrictions are specified in an agreement, contract or legislation. This applies to reserves, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement.

**SHIRE OF EAST PILBARA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**5. TRADE AND OTHER RECEIVABLES**

	Note	2023 \$	2022 \$
<b>Current</b>			
Rates and statutory receivables		3,483,069	2,387,494
Trade receivables		5,499,190	2,345,311
GST receivable		600,720	531,469
Allowance for credit losses of rates and statutory receivables	22(b)	(2,167,708)	(1,730,271)
Allowance for credit losses of trade receivables	22(b)	(166,375)	(141,727)
		7,248,896	3,392,276
<b>Non-current</b>			
Pensioner's rates and ESL deferred		15,317	10,026
		15,317	10,026

**Disclosure of opening and closing balances related to contracts with customers**

Information about receivables from contracts with customers along with financial assets and associated liabilities arising from transfers to enable the acquisition or construction of recognisable non financial assets is:

	Note	30 June 2023 Actual \$	30 June 2022 Actual \$
Contract assets	7	542,464	2,769,294
Total trade and other receivables from contracts with customers		542,464	2,769,294

**SIGNIFICANT ACCOUNTING POLICIES**

**Rates and statutory receivables**

Rates and statutory receivables are non-contractual receivables arising from statutory requirements and include amounts due from ratepayers for unpaid rates and service charges and other statutory charges or fines.

Rates and statutory receivables are recognised when the taxable event has occurred and can be measured reliably.

**Trade receivables**

Trade receivables are amounts receivable from contractual arrangements with customers for goods sold, services performed or grants or contributions with sufficiently specific performance obligations as part of the ordinary course of business.

**Other receivables**

Other receivables are amounts receivable from contractual arrangements with third parties other than contracts with customers including grants for the construction of recognisable non financial assets.

**Measurement**

Trade and other receivables are recognised initially at the amount of the transaction price, unless they contain a significant financing component, and are to be recognised at fair value.

**Classification and subsequent measurement**

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

**Impairment and risk exposure**

Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 7.



**SHIRE OF EAST PILBARA  
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**6. INVENTORIES**

<b>Current</b>	<b>Note</b>	<b>2023</b>	<b>2022</b>
		<b>\$</b>	<b>\$</b>
Fuel and materials		80,204	238,242
History Books		0	3,247
Baskets		17,205	14,389
		<u>97,409</u>	<u>255,878</u>

The following movements in inventories occurred during the year:

<b>Balance at beginning of year</b>	255,878	95,483
Inventories expensed during the year	(824,445)	(428,565)
Additions to inventory	665,973	588,960
<b>Balance at end of year</b>	<u>97,409</u>	<u>255,878</u>

**SIGNIFICANT ACCOUNTING POLICIES**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF EAST PILBARA  
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**7. OTHER ASSETS**

	<u>2023</u>	<u>2022</u>
	\$	\$
<b>Other assets - current</b>		
Prepayments	48,494	26,866
Accrued income	1,023,034	1,465,681
Contract assets	<u>542,464</u>	<u>2,769,294</u>
	1,613,992	4,261,841

**SIGNIFICANT ACCOUNTING POLICIES**

**Other current assets**

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

**Contract assets**

Contract assets primarily relate to the Shire's right to consideration for work completed but not billed at the end of the year.

**Accrued Income**

Accrued income primarily relates to the Shire's right to consideration for services provided but not billed at the end of the year.

Impairment of assets associated with contracts with customers are detailed at Note 2(b).

**SHIRE OF EAST PILBARA  
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**8. PROPERTY, PLANT AND EQUIPMENT**

**(a) Movements in Balances**

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Buildings - non- specialised	Buildings - specialised	Total land and buildings not subject to operating lease	Total land and buildings	Furniture and equipment	Plant and equipment	Total property, plant and equipment
	\$	\$	\$	\$	\$	\$	\$
<b>Balance at 1 July 2021</b>	1,580,000	18,512,000	40,937,200	61,029,200	738,250	7,632,182	69,399,632
Additions	2,512	1,795,955	364,916	2,163,383	108,803	1,468,881	3,741,067
Disposals		(122,844)	(122,844)	(122,844)		(42,679)	(165,523)
Depreciation	0	(694,738)	(1,317,448)	(2,012,186)	(210,672)	(1,508,674)	(3,731,532)
<b>Balance at 30 June 2022</b>	1,582,512	19,613,217	39,861,824	61,057,553	636,381	7,549,710	69,243,644
<b>Comprises:</b>							
Gross balance amount at 30 June 2022	1,582,512	20,307,955	41,173,416	63,063,883	2,041,583	15,592,562	80,698,028
Accumulated depreciation at 30 June 2022	0	(694,738)	(1,311,592)	(2,006,330)	(1,405,202)	(8,042,852)	(11,454,384)
<b>Balance at 30 June 2022</b>	1,582,512	19,613,217	39,861,824	61,057,553	636,381	7,549,710	69,243,644
Additions	0	2,108,757	214,623	2,323,380	133,100	2,879,576	5,336,056
Disposals	0	0	0	0	0	(447,116)	(447,116)
Revaluation increments / (decrements) transferred to revaluation surplus	1,998,588	6,362,395	11,156,833	19,517,816	0	0	19,517,816
Depreciation	0	(1,271,622)	(3,410,272)	(4,681,894)	(179,529)	(1,629,013)	(6,490,436)
<b>Balance at 30 June 2023</b>	3,581,100	26,812,747	47,823,008	78,216,855	589,952	8,353,157	87,159,964
<b>Comprises:</b>							
Gross balance amount at 30 June 2023	3,581,100	28,084,369	51,233,280	82,898,749	2,174,683	17,239,725	102,313,157
Accumulated depreciation at 30 June 2023	0	(1,271,622)	(3,410,272)	(4,681,894)	(1,584,731)	(8,886,568)	(15,153,193)
<b>Balance at 30 June 2023</b>	3,581,100	26,812,747	47,823,008	78,216,855	589,952	8,353,157	87,159,964

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**8. PROPERTY, PLANT AND EQUIPMENT (Continued)**

(b) Carrying Value Measurements

(i) Fair Value	Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
<b>Land and buildings</b>						
Land		3	Market Approach using recent observable market data for similar properties	Independent registered valuer	July 2022	While the unit rates based on square metre could be supported by market evidence (Level 2) other inputs such as zoning, restrictions, accessibility (Level 3) required extensive professional judgement and impacted significantly on the final determination.
Buildings - non-specialised		2	Market approach using recent observable market data or similar properties	Independent registered valuer	July 2022	Price per square metre
Buildings - specialised		3	Cost approach using depreciated replacement cost	Independent registered valuer and management valuation	July 2022	This required estimating the replacement cost for each building by componentising the buildings into significant parts with different useful lives and taking into account a range of factors. Other inputs such as residual value, useful life, pattern of consumption and asset condition required extensive professional judgement and impacted significantly on the final determination.

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

(ii) Cost	Furniture and equipment	Plant and equipment
	NA	NA
	Cost	Purchase Cost
	Cost	Purchase Cost



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**9. INFRASTRUCTURE**

**(a) Movements in Balances**

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

	Infrastructure - roads	Other infrastructure - Footpaths	Other infrastructure - Drainage	Other infrastructure - Parks and Gardens and Other	Other infrastructure - Airport	Other infrastructure - Rehabilitation	Total Infrastructure
	\$	\$	\$	\$	\$	\$	\$
<b>Balance at 1 July 2021</b>	137,854,847	8,155,095	11,398,750	17,455,242	36,351,870	15,490,657	226,706,461
Additions	6,053,504	274,382	194,282	4,297,719	258,858	0	11,078,745
(Disposals)	0	0	0	(3,121)	0	0	(3,121)
Revaluation increments / (decrements) transferred to revaluation surplus	0	0	0	0	0	(272,784)	(272,784)
Depreciation	(7,997,674)	(435,488)	(319,735)	(1,763,860)	(1,168,097)	(645,379)	(12,330,233)
<b>Balance at 30 June 2022</b>	135,910,677	7,993,989	11,273,297	19,985,980	35,442,631	14,572,494	225,179,068
<b>Comprises:</b>							
Gross balance at 30 June 2022	165,810,581	9,719,574	12,578,039	26,819,201	40,605,323	15,795,637	271,328,355
Accumulated depreciation at 30 June 2022	(29,899,904)	(1,725,585)	(1,304,742)	(6,833,221)	(5,162,692)	(1,223,143)	(46,149,287)
<b>Balance at 30 June 2022</b>	135,910,677	7,993,989	11,273,297	19,985,980	35,442,631	14,572,494	225,179,068
Additions	7,192,516	83,358	0	11,805,907	17,025,629	0	36,107,410
Revaluation increments / (decrements) transferred to revaluation surplus	373,973,890	(1,536,224)	9,930,959	1,237,405	(3,799,659)	679,668	380,486,039
Reduction in provision for remediation costs	0	0	0	0	0	(1,480,069)	(1,480,069)
Depreciation	(8,456,312)	(444,808)	(319,736)	(2,048,985)	(1,174,862)	(611,571)	(13,056,274)
<b>Balance at 30 June 2023</b>	508,620,771	6,096,315	20,884,520	30,980,307	47,493,739	13,160,522	627,236,174
<b>Comprises:</b>							
Gross balance at 30 June 2023	508,620,771	6,096,315	20,884,520	30,980,307	47,493,739	14,920,036	628,995,688
Accumulated depreciation at 30 June 2023	0	0	0	0	0	(1,759,514)	(1,759,514)
<b>Balance at 30 June 2023</b>	508,620,771	6,096,315	20,884,520	30,980,307	47,493,739	13,160,522	627,236,174

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**9. INFRASTRUCTURE (Continued)**

(b) Carrying Value Measurements

(i) Fair Value	Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
	Infrastructure - roads	3	Cost approach using depreciated replacement cost	Independent Valuation	June 2023	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
	Other infrastructure - Footpaths	3	Cost approach using depreciated replacement cost	Independent Valuation	June 2023	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
	Other infrastructure Drainage	3	Cost approach using depreciated replacement cost	Independent Valuation	June 2023	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
	Other infrastructure Parks and Gardens	3	Cost approach using depreciated replacement cost	Independent Valuation	June 2023	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
	Other infrastructure Airport Infrastructure	3	Cost approach using depreciated replacement cost	Independent Valuation	June 2023	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
	Other infrastructure Landfill Rehabilitat	2	Cost approach using depreciated replacement cost	Independent & Management Valuation	June 2023	Price per metre/square metre units, future inflation discount rate (Level 2)

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

The Shire of East Pilbara undertook an independent revaluation as at 30th June 2023 of its roads, footpaths and other assets, in line with AASB 13 Fair Value Measurement and Local Government (Financial Management) Regulations 1996. The revaluation resulted in a material increase in the fair value of the Shire's road assets. The independent valuation involved a visual road condition survey of the Shire's entire road and footpath.

The 2023 valuation increment to infrastructure assets is largely due to applying unit rates (based on new and current information), that are more relevant to the Shire than previously applied in the prior valuation performed for the year ended 30 June 2018.

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**10. FIXED ASSETS**

**(a) Depreciation**

**Depreciation rates**

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below

<b>Asset Class</b>	<b>Useful life</b>
Land - freehold land	
Buildings - non-specialised	10 - 60 years
Buildings - specialised	10 - 60 years
Furniture and equipment	3 - 5 years
Plant and equipment	3 - 10 years
Infrastructure - roads	15 - 60 years
Other infrastructure - Footpaths	20 - 60 years
Other infrastructure Drainage	20 - 60 years
Other infrastructure Parks and Gardens and Other	20 - 60 years
Other infrastructure Airport Infrastructure	20 - 60 years
Other infrastructure Landfill Rehabilitation	10 - 31 years

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**10. FIXED ASSETS (Continued)**

**SIGNIFICANT ACCOUNTING POLICIES**

**Fixed assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value (as indicated), less any accumulated depreciation and impairment losses.

**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost, the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for indicators of impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings, infrastructure and investment properties acquired between scheduled revaluation dates of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next revaluation date in accordance with the mandatory measurement framework.

**Revaluation**

The fair value of land, buildings, infrastructure and investment properties is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Shire.

At the end of each period, the carrying amount for each asset class is reviewed and, where appropriate, the fair value is updated to reflect current market conditions consistent with *Financial Management Regulation 17A(2)* which requires land, buildings infrastructure, investment properties and vested improvements to be shown at fair value.

**Revaluation (continued)**

For property, plant and equipment and infrastructure, increases in the carrying amount arising on revaluation of asset classes are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss. Subsequent increases are then recognised in profit or loss to the extent they reverse a net revaluation decrease previously recognised in profit or loss for the same class of asset.

**Depreciation**

The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

**Depreciation on revaluation**

When an item of property, plant and equipment and infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset. For example, the gross carrying amount may be restated by reference to observable market data or it may be restated proportionately to the change in the carrying amount. The accumulated depreciation at the date of the revaluation is adjusted to equal the difference between the gross carrying amount and the carrying amount of the asset after taking into account accumulated impairment losses; or
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

**Amortisation**

All intangible assets with a finite useful life, are amortised on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use.

The residual value of intangible assets is considered to be zero and the useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within depreciation in the Statement of Comprehensive Income and in Note 10(a).



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**11. LEASES**

**(a) Lessor - Property, Plant and Equipment Subject to Lease**

The table below represents a maturity analysis of the undiscounted lease payments to be received after the reporting date.

Less than 1 year  
1 to 2 years

	<b>2023</b>	<b>2022</b>
	<b>Actual</b>	<b>Actual</b>
	<b>\$</b>	<b>\$</b>
	504,625	740,729
	519,764	300,493
	<u>1,024,389</u>	<u>1,041,222</u>

**Amounts recognised in profit or loss for Property, Plant and Equipment Subject to Lease**

Rental income

903,108

901,238

The Shire leases houses to staff and aged persons with rentals payable monthly. These leases are classified as operating leases as they do not transfer substantially all of the risks and rewards incidental to the ownership of the assets.

The staff houses are not considered investment property as they are leased for use in the supply of services to the community. The aged persons housing are considered a joint operation and are not considered investment property as the primary purpose is provision of community housing.

Lease payments for some contracts include CPI increases, but there are no other variable lease payments that depend on an index or rate. Although the Shire is exposed to changes in the residual value at the end of the current leases, the Shire typically enters into new operating leases and therefore will not immediately realise any reduction in residual value at the end of these leases. Expectations about the future residual values are reflected in the fair value of the properties.

**SIGNIFICANT ACCOUNTING POLICIES**

**The Shire as Lessor**

Upon entering into each contract as a lessor, the Shire assesses if the lease is a finance or operating lease.

The contract is classified as a finance lease when the terms of the lease transfer substantially all the risks and rewards of ownership to the lessee. All other leases not within this definition are classified as operating leases. Rental income received from operating leases is recognised on a straight-line basis over the term of the specific lease.

Initial direct costs incurred in entering into an operating lease (eg legal cost, cost to setup) are included in the carrying amount of the leased asset and recognised as an expense on a straight-line basis over the lease term.

When a contract is determined to include lease and non-lease components, the Shire applies AASB 15 to allocate the consideration under the contract to each component.

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**12. TRADE AND OTHER PAYABLES**

	<b>2023</b>	<b>2022</b>
	<b>\$</b>	<b>\$</b>
<b>Current</b>		
Sundry creditors	3,622,315	4,086,719
Prepaid rates	106,338	128,246
Bonds and deposits held	1,499,053	1,254,808
Accrued salaries and wages	377,170	167,801
Other accruals	515,839	824,496
Accrued interest on long term borrowings	94,810	15,153
	<b>6,215,525</b>	<b>6,477,223</b>

**SIGNIFICANT ACCOUNTING POLICIES**

**Financial liabilities**

Financial liabilities are initially recognised at fair value when the Shire becomes a party to the contractual Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Financial liabilities are derecognised where the related profit or loss.

**Bonds and Deposits Held**

Bonds and deposits held represent a payment made to the Shire as a security bond. These are normally payable after by construction

**Trade and other payables**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are usually paid within 30 days of recognition. The carrying amounts of trade and other payables are occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire

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**13. OTHER LIABILITIES**

	<b>2023</b>	<b>2022</b>
	<b>\$</b>	<b>\$</b>
<b>Current</b>		
Contract liabilities	293,510	1,735,181
Capital grant/contributions liabilities	555,900	2,009,129
	<u>849,410</u>	<u>3,744,310</u>
<b>Reconciliation of changes in contract liabilities</b>		
Opening balance	1,735,181	1,132,588
Additions	293,510	1,735,181
Revenue from contracts with customers included as a contract liability at the start of the period	<u>(1,735,181)</u>	<u>(1,132,588)</u>
	293,510	1,735,181

The Shire expects to satisfy the performance obligations, from contracts with customers unsatisfied at the end of the reporting period, within the next 12 months.

**Reconciliation of changes in capital grant/contribution liabilities**

Opening balance	2,009,129	2,391,628
Additions	555,900	2,009,129
Revenue from capital grant/contributions held as a liability at the start of the period	<u>(2,009,129)</u>	<u>(2,391,628)</u>
	555,900	2,009,129

Performance obligations in relation to capital grant/contribution liabilities are satisfied as project milestones are met or completion of construction or acquisition of the asset.

**SIGNIFICANT ACCOUNTING POLICIES**

**Contract liabilities**

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

**Capital grant/contribution liabilities**

Capital grant/contribution liabilities represent the Shire's obligations to construct recognisable non-financial assets to identified specifications to be controlled by the Shire which are yet to be satisfied. Capital grant/contribution liabilities are recognised as income when the obligations in the contract are satisfied.

Non-current capital grant/contribution liabilities fair values are based on discounted cash flows of expected cashflows to satisfy the obligations using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 0(i)) due to the unobservable inputs, including own credit risk.

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**14. BORROWINGS**

	Note	2023			2022		
		Current	Non-current	Total	Current	Non-current	Total
<b>Secured</b>		\$	\$	\$	\$	\$	\$
WA treasury Corporation		3,417,822	10,091,124	13,508,946	384,436	2,008,676	2,393,112
<b>Total secured borrowings</b>	28(a)	3,417,822	10,091,124	13,508,946	384,436	2,008,676	2,393,112

The Shire of East Pilbara has complied with the financial covenants of its borrowing facilities during the 2023 and 2022 years.

**SIGNIFICANT ACCOUNTING POLICIES**

**Borrowing costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 24(i)) due to the unobservable inputs, including own credit risk.

**Risk**

Information regarding exposure to risk can be found at Note 22.

Details of individual borrowings required by regulations are provided at Note 28(a).



**SHIRE OF EAST PILBARA  
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**15. EMPLOYEE RELATED PROVISIONS**

**Employee Related Provisions**

	<u>2023</u>	<u>2022</u>
	\$	\$
<b>Current provisions</b>		
<b>Employee benefit provisions</b>		
Annual leave	739,255	713,018
Long service leave	401,311	532,381
	<u>1,140,566</u>	<u>1,245,399</u>
<b>Total current employee related provisions</b>	<u>1,140,566</u>	<u>1,245,399</u>
<b>Non-current provisions</b>		
<b>Employee benefit provisions</b>		
Long service leave	183,627	143,553
Other employee leave provisions	157,666	0
	<u>341,293</u>	<u>143,553</u>
<b>Total non-current employee related provisions</b>	<u>341,293</u>	<u>143,553</u>
<b>Total employee related provisions</b>	<u>1,481,859</u>	<u>1,388,952</u>

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

	<u>2023</u>	<u>2022</u>
	\$	\$
<b>Amounts are expected to be settled on the following basis:</b>		
Less than 12 months after the reporting date	1,140,566	713,018
More than 12 months from reporting date	341,293	675,934
	<u>1,481,859</u>	<u>1,388,952</u>

Expected reimbursements of employee related provisions from other WA local governments included within other receivables

95,395

**SIGNIFICANT ACCOUNTING POLICIES**

**Employee benefits**

The Shire's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

**Other long-term employee benefits**

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

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**16. OTHER PROVISIONS**

	<b>Provision for remediation costs</b>
	<b>\$</b>
<b>Opening balance at 1 July 2022</b>	
Non-current provisions	15,795,637
	<u>15,795,637</u>
Additional provision / (reduction in provision)	(1,480,069)
Charged to profit or loss	
- unwinding of discount	604,467
<b>Balance at 30 June 2023</b>	<u>14,920,035</u>
<b>Comprises</b>	
Non-current	14,920,035
	<u>14,920,035</u>

During the year, the remediation costs were reviewed as part of the revaluation of Infrastructure - Landfill Rehabilitation with decreases in the provision being recognised in Other Comprehensive Income as part of the revaluation.

**Other provisions**

Amounts which are expected to be paid out within 12 months of the reporting date are classified as current. Exact timing of payment of non-current obligations is unable to be reliably estimated as it is dependent on factors beyond the control of the local government.

**Make good provisions**

Under the licence for the operation of the Newman, Marble Bar and Nullagine landfill sites, the Shire has a legal obligation to restore the sites.

A provision for remediation is recognised when:

- there is a present obligation as a result of waste activities undertaken;
- it is probable that an outflow of economic benefits will be required to settle the obligation; and
- the amount of the provision can be measured reliably.

The estimated future obligations include the costs of restoring the affected areas and continued monitoring of the site.

The provision for future remediation costs is the best estimate of the present value of the expenditure required to settle the remediation obligation at the reporting date. Future remediation costs are reviewed annually and any changes in the estimate are reflected in the present value of the remediation provision at each reporting date.

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**SHIRE OF EAST PILBARA  
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**17. REVALUATION SURPLUS**

	2023 Opening Balance	Total Movement on Revaluation	2023 Closing Balance	2022 Opening Balance	Total Movement on Revaluation	2022 Closing Balance
	\$	\$	\$	\$	\$	\$
Revaluation surplus - Land - freehold land	1,575,000	1,998,588	3,573,588	1,575,000	0	1,575,000
Revaluation surplus - Buildings - non-specialised	14,173,539	6,362,395	20,535,934	14,173,539	0	14,173,539
Revaluation surplus - Buildings - specialised	0	11,156,833	11,156,833	0	0	0
Revaluation surplus - Furniture and equipment	215,604	0	215,604	215,604	0	215,604
Revaluation surplus - Plant and equipment	3,367,076	0	3,367,076	3,367,076	0	3,367,076
Revaluation surplus - Infrastructure - roads	66,828,070	373,973,890	440,801,960	66,828,070	0	66,828,070
Revaluation surplus - Other infrastructure - Footpaths	3,361,744	(1,536,224)	1,825,520	3,361,744	0	3,361,744
Revaluation surplus - Other infrastructure Drainage	8,937,971	9,930,959	18,868,930	8,937,971	0	8,937,971
Revaluation surplus - Other infrastructure Parks and Gardens and Other	1,282,573	1,237,405	2,519,978	1,282,573	0	1,282,573
Revaluation surplus - Other infrastructure Airport Infrastructure	20,819,752	(3,799,659)	17,020,093	20,819,752	0	20,819,752
Revaluation surplus - Other infrastructure Landfill Rehabilitation	1,224,731	679,667	1,904,398	0	1,224,731	1,224,731
	121,786,060	400,003,854	521,789,914	120,561,329	1,224,731	121,786,060

**SHIRE OF EAST PILBARA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**18. NOTES TO THE STATEMENT OF CASH FLOWS**

**(a) Reconciliation of Cash**

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	Note	2023 Actual \$	2022 Actual \$
Cash and cash equivalents	3	16,056,785	34,028,491

**Restrictions**

The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:

- Cash and cash equivalents	3	10,396,925	30,942,628
- Financial assets at amortised cost	4	69,500,000	42,637,421
		<u>79,896,925</u>	<u>73,580,049</u>

The restricted financial assets are a result of the following specific purposes to which the assets may be used:

Restricted reserve accounts	29	77,548,461	68,580,931
Contract liabilities	13	293,510	1,735,181
Capital grant liabilities	13	555,900	2,009,129
Bonds & Deposits Held	28(b)	1,499,053	1,254,808
<b>Total restricted financial assets</b>		<u>79,896,925</u>	<u>73,580,049</u>

**(b) Reconciliation of Net Result to Net Cash Provided  
By Operating Activities**

Net result		22,744,104	10,365,057
Non-cash items:			
Adjustments to fair value of financial assets at fair value through profit or loss		(4,607)	(4,996)
Depreciation/amortisation		19,546,709	16,061,765
(Profit)/loss on sale of asset		(532,813)	69,350
Changes in assets and liabilities:			
(Increase)/decrease in trade and other receivables		(3,861,912)	187,489
(Increase)/decrease in other assets		2,647,849	(3,861,549)
(Increase)/decrease in inventories		158,472	(160,395)
Increase/(decrease) in trade and other payables		(261,698)	794,303
Increase/(decrease) in employee related provisions		92,907	9,722
Increase/(decrease) in other provisions		604,467	371,922
Increase/(decrease) in other liabilities		(2,894,901)	220,095
Capital grants, subsidies and contributions		(12,138,936)	(6,126,880)
Net cash provided by/(used in) operating activities		<u>26,099,640</u>	<u>17,925,883</u>

**(c) Undrawn Borrowing Facilities**

**Credit Standby Arrangements**

Bank overdraft limit	0	
Bank overdraft at balance date	0	
Credit card limit	90,000	50,000
Credit card balance at balance date	(38,415)	(14,678)
<b>Total amount of credit unused</b>	<u>51,585</u>	<u>35,322</u>

**Loan facilities**

Loan facilities - current	3,417,822	384,436
Loan facilities - non-current	10,091,124	2,008,676
<b>Total facilities in use at balance date</b>	<u>13,508,946</u>	<u>2,393,112</u>

**Unused loan facilities at balance date** 0



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**19. CONTINGENT LIABILITIES**

The Shire does not have any contingent assets or contingent liabilities that should be included in this financial report.

**20. CAPITAL COMMITMENTS**

	<u>2023</u>	<u>2022</u>
	\$	\$
Contracted for:		
- capital expenditure projects	733,598	943,000
- plant & equipment purchases	1,343,641	0
	<u>2,077,239</u>	<u>943,000</u>
Payable:		
- not later than one year	2,077,239	943,000

The capital expenditure projects outstanding at the end of the current reporting period includes Outstanding Purchase Orders for multiple light & heavy plant, CCTV systems, renewal & replacement of several recreational facilities & works at the Waste Water Treatment Plant & the Marble Bar Airport Carpark.

**SHIRE OF EAST PILBARA  
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**21. RELATED PARTY TRANSACTIONS**

**(a) Elected Member Remuneration**

Fees, expenses and allowances to be paid or reimbursed to elected council members.

	<b>2023 Actual</b>	<b>2023 Budget</b>	<b>2022 Actual</b>
	\$	\$	\$
President's annual allowance	60,570	56,903	50,451
Deputy President's annual allowance	15,142	14,225	12,612
Meeting attendance fees	230,367	237,109	196,823
Child care expenses	0	0	0
Annual allowance for ICT expenses	28,224	29,670	19,455
Travel and accommodation expenses	32,730	0	26,238
	<b>367,033</b>	<b>337,907</b>	<b>305,579</b>

**(b) Key Management Personnel (KMP) Compensation**

The total of compensation paid to KMP of the Shire during the year are as follows:

	<b>Note</b>	<b>2023 Actual</b>	<b>2022 Actual</b>
		\$	\$
Short-term employee benefits		1,232,116	1,200,786
Post-employment benefits		166,182	158,632
Employee - other long-term benefits		130,462	43,176
Employee - termination benefits		0	121,070
Council member costs	21(a)	367,033	305,579
		<b>1,895,793</b>	<b>1,829,243</b>

*Short-term employee benefits*

These amounts include all salary and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to council members which may be separately found in the table above.

*Post-employment benefits*

These amounts are the current-year's cost of the Shire's superannuation contributions made during the year.

*Other long-term benefits*

These amounts represent annual leave and long service leave entitlements accruing during the year.

*Termination benefits*

These amounts represent termination benefits paid to KMP (Note: may or may not be applicable in any given year).

*Council member costs*

These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

**SHIRE OF EAST PILBARA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**21. RELATED PARTY TRANSACTIONS**

**Transactions with related parties**

Transactions between related parties and the Shire are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

No outstanding balances or provisions for doubtful debts or guarantees exist in relation to related parties at year end.

**Related Parties**

**The Shire's main related parties are as follows:**

*i. Key management personnel*

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any council member, are considered key management personnel and are detailed in Notes 21(a) and 21(b)

*ii. Other Related Parties*

Outside of normal citizen type transactions with the Shire, there were no other related party transactions involving key management personnel and/or their close family members and/or their controlled (or jointly controlled) entities.

Any entity that is controlled by or over which KMP, or close family members of KMP, have authority and responsibility for planning, directing and controlling the activity of the entity, directly or indirectly, are considered related parties in relation to the Shire.

*iii. Entities subject to significant influence by the Shire*

There were no such entities requiring disclosure during the current or previous year.

An entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.

**SHIRE OF EAST PILBARA  
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**22. FINANCIAL RISK MANAGEMENT**

This note explains the Shire's exposure to financial risks and how these risks could affect the Shire's future financial performance.

<b>Risk</b>	<b>Exposure arising from</b>	<b>Measurement</b>	<b>Management</b>
<b>Market risk - interest rates</b>	Long term borrowings at variable rates	Sensitivity analysis	Utilise fixed interest rate borrowings
<b>Credit risk</b>	Cash and cash equivalents, trade receivables, financial assets and debt investments	Aging analysis Credit analysis	Diversification of bank deposits, credit limits. Investment policy
<b>Liquidity risk</b>	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities

The Shire does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance department under policies approved by the council. The finance department identifies, evaluates and manages financial risks in close co-operation with the operating divisions. Council have approved the overall risk management policy and provide policies on specific areas such as investment policy.

**(a) Interest rate risk**

**Cash and cash equivalents**

The Shire's main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the Shire to cash flow interest rate risk. Short term overdraft facilities also have variable interest rates however these are repaid within 12 months, reducing the risk level to minimal.

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the Shire to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents, term deposits, and Treasury bonds held disclosed as financial assets at amortised cost are reflected in the table below.

	<b>Weighted Average Interest Rate</b>	<b>Carrying Amounts</b>	<b>Fixed Interest Rate</b>	<b>Variable Interest Rate</b>	<b>Non Interest Bearing</b>
	<b>%</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>2023</b>					
Cash and cash equivalents	0.10%	16,056,785	3,000,000	13,056,785	
Financial assets at amortised cost - term deposits	4.60%	69,500,000	69,500,000		
Financial assets at amortised cost - Treasury bonds					
<b>2022</b>					
Cash and cash equivalents	1.69%	34,028,491	17,579,150	16,449,341	
Financial assets at amortised cost - term deposits	2.10%	42,637,421	42,637,421		
Financial assets at amortised cost - Treasury bonds					

**Sensitivity**

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

	<b>2023</b>	<b>2022</b>
	<b>\$</b>	<b>\$</b>
Impact of a 1% movement in interest rates on profit or loss and equity*	130,568	164,493

\* Holding all other variables constant

**Borrowings**

Borrowings are subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. The Shire manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation. The Shire does not consider there to be any interest rate risk in relation to borrowings. Details of interest rates applicable to each borrowing may be found at Note 28(a).

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**22. FINANCIAL RISK MANAGEMENT (Continued)**

**(b) Credit risk**

***Trade and Other Receivables***

The Shire's major trade and other receivables comprise contractual non-statutory user fees and charges, grants, contributions and reimbursements. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The Shire manages this risk by monitoring outstanding debt and employing debt recovery policies.

The level of outstanding receivables is reported to council monthly and benchmarks are set and monitored for acceptable collection performance.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade and other receivables. To measure the expected credit losses, receivables from grants, contributions and reimbursements are separated from other trade receivables due to the difference in payment terms and security.

The expected loss rates are based on the payment profiles of trade and other receivables over a period of 36 months before 1 July 2022 or 1 July 2023 respectively and the corresponding historical losses experienced within this period. Historical credit loss rates are adjusted to reflect current and forward-looking information on macroeconomic factors such as the ability of users to settle the receivables.

The loss allowance as at 30 June 2023 and 30 June 2022 was determined as follows for trade and other receivables.

	Current	More than 30 days past due	More than 60 days past due	More than 90 days past due	Total
<b>30 June 2023</b>					
Trade receivables					
Expected credit loss	0.00%	0.01%	0.19%	0.27%	
Gross carrying amount	3,238,689	1,765,929	78,109	416,463	5,499,190
Loss allowance	11,970	25,931	14,578	113,895	166,375
Other receivables					
Expected credit loss	0.59%	0.28%	0.89%	0.94%	
Gross carrying amount	28,850	1,629,640	392,413	1,432,166	3,483,069
Loss allowance	17,142	453,776	347,730	1,349,060	2,167,708
<b>30 June 2022</b>					
Trade receivables					
Expected credit loss	0.00%	0.01%	0.02%	0.25%	
Gross carrying amount	1,506,794	194,169	135,083	509,265	2,345,311
Loss allowance	6,479	2,854	2,918	129,476	141,727
Other receivables					
Expected credit loss	0.02%	0.79%	0.46%	38.74%	
Gross carrying amount	1,211,555	448,458	700,760	26,721	2,387,494
Loss allowance	19,317	355,054	320,652	1,035,248	1,730,271



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**22. FINANCIAL RISK MANAGEMENT (Continued)**

**(b) Credit risk**

The loss allowances for trade, other receivables and contract assets as at 30 June reconcile to the opening loss allowances as follows:

	Rates Receivable		Trade and Other receivables	
	2023	2022	2023	2022
	Actual	Actual	Actual	Actual
	\$	\$	\$	\$
<b>Opening loss allowance as at 1 July</b>	1,730,271	1,375,752	141,727	264,152
Increase in loss allowance recognised in profit or loss during the year	460,975	354,519	37,493	(122,425)
Receivables written off during the year as uncollectible	36,383	15,169	166,375	5,179
Unused amount reversed	(59,921)	(15,169)	(179,220)	(5,179)
<b>Closing loss allowance at 30 June</b>	<b>2,167,708</b>	<b>1,730,271</b>	<b>166,375</b>	<b>141,727</b>

Trade, other receivables and contract assets are written off where there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include, amongst others, the failure of a debtor to engage in a repayment plan with the Shire, and a failure to make contractual payments for a period of greater than 120 days past due.

Impairment losses on rates and statutory receivables, trade, other receivables and contract assets are presented as net impairment losses within other expenditure. Subsequent recoveries of amounts previously written off are credited against the same line item.

**Contract Assets**

The Shire's contract assets represent work completed, which have not been invoiced at year end. This is due to the Shire not having met all the performance obligations in the contract which give an unconditional right to receive consideration. The Shire applies the simplified approach to measure expected credit losses which uses a lifetime expected loss allowance for all contract assets. To measure the expected credit losses, contract assets have been grouped based on shared credit risk characteristics and the days past due. Contract assets have substantially the same risk characteristics as the trade receivables for the same types of contracts. The Shire has therefore concluded that the expected loss rates for trade receivables are a reasonable approximation of the loss rates for the contract assets.

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**22. FINANCIAL RISK MANAGEMENT (Continued)**

**(c) Liquidity risk**

**Payables and borrowings**

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Shire manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required and disclosed in Note 18(c).

The contractual undiscounted cash flows of the Shire's payables and borrowings are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	<b>Due within 1 year</b>	<b>Due between 1 &amp; 5 years</b>	<b>Due after 5 years</b>	<b>Total contractual cash flows</b>	<b>Carrying values</b>
	\$	\$	\$	\$	\$
<b><u>2023</u></b>					
Trade and other payables	6,215,525	0	0	6,215,525	6,215,525
Borrowings	3,906,943	10,625,150	184,672	14,716,765	13,508,946
Other liabilities	849,410	0	0	849,410	849,410
	<u>10,971,878</u>	<u>10,625,150</u>	<u>184,672</u>	<u>21,781,700</u>	<u>20,573,881</u>
<b><u>2022</u></b>					
Trade and other payables	6,479,985	0	0	6,479,985	6,477,223
Borrowings	490,985	1,774,405	486,123	2,751,513	2,393,112
Other liabilities	3,744,310	0	0	3,744,310	3,744,310
	<u>10,715,280</u>	<u>1,774,405</u>	<u>486,123</u>	<u>12,975,808</u>	<u>12,614,645</u>



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**23. EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD**

There are no events that have occurred after the end of the reporting period that have a material impact on information reported.

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**24. OTHER SIGNIFICANT ACCOUNTING POLICIES**

**a) Goods and services tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**b) Current and non-current classification**

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

**c) Rounding off figures**

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

**d) Comparative figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) Statement of Financial Position as at the beginning of the preceding period in addition to the minimum comparative financial report is presented.

**e) Budget comparative figures**

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

**f) Superannuation**

The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

**g) Fair value of assets and liabilities**

Fair value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

**h) Interest revenue**

Interest revenue is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

**i) Fair value hierarchy**

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

**Valuation techniques**

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

**j) Impairment of assets**

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating specialised assets that are measured under the revaluation model, such as roads, drains, public buildings and the like, no annual assessment of impairment is required. Rather AASB 116.31 applies and revaluations need only be made with sufficient regularity to ensure the carrying value does not differ materially from that which would be determined using fair value at the end of the reporting period.

**k) Initial application of accounting standards**

During the current year, no new or revised Australian Accounting Standards and Interpretations were compiled, became mandatory and were applicable to its operations.

**SHIRE OF EAST PILBARA  
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**25. FUNCTION AND ACTIVITY**

**(a) Service objectives and descriptions**

Shire operations as disclosed in this financial report encompass the following service orientated functions and activities.

<b>Objective</b>	<b>Description</b>
<p><b>Governance</b> To provide a decision making process for the efficient allocation of scarce resources.</p>	Members of council, general governance including administration, finance and other corporate services, computer administration and community liaison.
<p><b>General purpose funding</b> To collect revenue to allow for the provision of services.</p>	Rates, general purpose government grants, normalisation grants and interest revenue.
<p><b>Law, order, public safety</b> To provide services to help ensure a safer and environmentally conscious community.</p>	Supervision of Local Laws, fire prevention, emergency services and animal control.
<p><b>Health</b> To provide an operational framework for environmental and community health.</p>	Maintenance of infant health clinic, health inspection services, food and water quality control and immunisation.
<p><b>Education and welfare</b> To provide services to children and youth.</p>	Community services and sponsored support of community and youth.
<p><b>Housing</b> To provide and maintain housing.</p>	Aged persons housing, and maintenance of leased properties.
<p><b>Community amenities</b> To provide services required to the community.</p>	Rubbish collection services, maintenance of cemeteries and public toilets, the maintenance of the Newman Waste Water Treatment Plant and planning services.
<p><b>Recreation and culture</b> To establish and effectively manage infrastructure and resources which will help the social and physical wellbeing of the community.</p>	Maintenance of public halls, Newman and Marble Bar aquatic centres, Newman Recreation Centre, public parks and gardens, libraries and recreation services.
<p><b>Transport</b> To provide safe, effective and efficient transport services to the community.</p>	Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic signs, street lighting, depot operations, street cleaning and operation of the Newman airport and Marble Bar and Nullagine airstrips.
<p><b>Economic services</b> To help promote the Shire and its economic wellbeing.</p>	Tourism support, building services and controls, caravan parks and bus services.
<p><b>Other property and services</b> To monitor and control the Shire's overheads and operating accounts.</p>	Private works carried out by the Shire and allocations to works and service of all salaries and wages, overheads and plant costs incurred. Miscellaneous unclassified areas.



**SHIRE OF EAST PILBARA  
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**25. FUNCTION AND ACTIVITY (Continued)**

**(b) Income and expenses**

	<b>2023</b>	<b>2022</b>
	<b>Actual</b>	<b>Actual</b>
	<b>\$</b>	<b>\$</b>
<b>Income excluding grants, subsidies and contributions and capital grants, subsidies and contributions</b>		
Governance	285,753	96,357
General purpose funding	28,838,262	21,640,386
Law, order, public safety	155,934	35,434
Health	74,991	51,877
Education and welfare	23,801	1,045
Housing	445,880	399,892
Community amenities	6,137,529	5,222,739
Recreation and culture	1,751,654	1,452,691
Transport	19,082,420	16,347,002
Economic services	1,281,570	881,250
Other property and services	631,723	1,078,512
	<u>58,709,517</u>	<u>47,207,185</u>
<b>Income from grants, subsidies and contributions and capital grants, subsidies and contributions</b>		
Governance	149,961	46,605
General purpose funding	4,852,564	4,555,857
Law, order, public safety	426,878	454,217
Health	6,010	10,102
Education and welfare	123,859	8,051
Housing	27,163	37,042
Community amenities	2,052,810	379,245
Recreation and culture	1,889,320	2,265,707
Transport	17,185,232	5,960,589
Economic services	737,211	327,260
Other property and services	1,307,460	354,095
	<u>28,758,468</u>	<u>14,398,770</u>
<b>Total Income</b>	<u>87,467,985</u>	<u>61,605,955</u>
<b>Expenses</b>		
Governance	(1,961,295)	627,149
General purpose funding	(775,432)	(711,262)
Law, order, public safety	(1,509,911)	(1,243,770)
Health	(552,367)	(536,429)
Education and welfare	(2,387,566)	(2,121,571)
Housing	(1,913,425)	(1,025,797)
Community amenities	(8,868,299)	(6,749,608)
Recreation and culture	(13,787,307)	(11,127,002)
Transport	(26,780,518)	(22,711,147)
Economic services	(3,586,053)	(2,468,419)
Other property and services	(2,601,708)	(3,178,042)
<b>Total expenses</b>	<u>(64,723,881)</u>	<u>(51,245,898)</u>
<b>Net result for the period</b>	<u>22,744,104</u>	<u>10,360,057</u>
<b>(c) Total Assets</b>		
Governance	15,210,818	10,743,256
Law, order, public safety	3,198,667	2,670,661
Health	48,637	64,118
Education and welfare	7,466,029	5,619,276
Housing	26,361,751	15,840,342
Community amenities	30,836,340	24,443,016
Recreation and culture	32,420,487	37,832,695
Transport	664,524,587	260,832,981
Economic services	8,562,175	4,765,285
Other property and services	2,679,867	545,912
Unallocated	17,721,040	15,748,358
	<u>809,030,399</u>	<u>379,105,900</u>

SHIRE OF EAST PILBARA  
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26. RATING INFORMATION

(a) General Rates

RATE TYPE	Basis of valuation	Rate in \$	Number of Properties	2022/23 Actual Rateable Value*		2022/23 Actual Reassessed Rates	2022/23 Actual Total Revenue		2022/23 Budget Reassessed Rate	2022/23 Budget Total Revenue		2021/22 Actual Total Revenue
				Value*	Rate		Revenue	Rate		Revenue	Rate	
GRV - Residential		0.060000	1,813	52,612,935	3,164,516		3,164,516	3,153,021		3,153,021		2,403,002
GRV - Transient		0.120000	19	39,066,500	3,502,680		3,502,680	3,476,280	1,093,000	4,569,280		3,267,173
GRV Non Residential - Town Centre		0.060000	27	5,519,260	323,416		323,416	336,782		336,782		241,580
GRV Non Residential - Industrial		0.060000	118	16,347,200	980,832		980,832	972,521		972,521		677,826
GRV Non Residential - Mixed Business		0.060000	9	1,872,130	112,328		112,328	112,328		112,328		71,534
UV - Pastoral/ Special Leases		0.150000	41	10,455,582	1,568,337		1,568,337	1,568,337		1,568,337		1,026,122
UV - Other		0.300000	0	0	0		0	0		0		13,162,632
UV - Mining Prospecting		0.282900	151	528,328	149,464		149,464	149,464	180,110	329,574		0
UV - Mining Other		0.300000	1,001	51,095,662	15,325,336		15,325,336	15,355,844		15,355,844		0
Interim and Back Rate Prior Year						1,464,067						0
<b>Total general rates</b>			3,179	177,497,597	25,126,909	1,464,067	26,590,976	25,124,577	1,273,110	26,397,687		20,849,869
<b>Minimum payment</b>		\$										
GRV - Residential		0	1,000	3,406,166	681,000		681,000	682,000		682,000		494,780
GRV - Transient		0	1,200	0	0		0	1,200		1,200		0
GRV Non Residential - Town Centre		0	1,200	326,339	21,600		21,600	24,000		24,000		13,008
GRV Non Residential - Industrial		0	1,200	166,775	4,800		4,800	4,800		4,800		4,065
GRV Non Residential - Mixed Busin		0	1,200	0	0		0	0		0		0
UV - Pastoral/ Special Leases		0	1,000	30,705	26,000		26,000	26,000		26,000		7,508
UV - Other		0	0	0	0		0	0		0		584,870
UV - Mining Prospecting		0	715	149,143	0		0	70,785		70,785		0
UV - Mining Other		0	1,200	2,865,942	1,064,870		1,064,870	996,000		996,000		0
<b>Total minimum payments</b>			1,661	6,945,070	1,798,270	0	1,798,270	1,804,785	0	1,804,785		1,104,231
<b>Total general rates and minimum payments</b>			4,840	184,442,667	26,925,179	1,464,067	28,389,246	26,929,362	1,273,110	28,202,472		21,954,100
Concessions							0			0		(772,631)
<b>Total Rates</b>							28,389,246			28,202,472		21,181,469
Rate instalment interest							26,121					
Rate overdue interest							296,369					

The rate revenue was recognised from the rate record as soon as practicable after the Shire resolved to impose rates in the financial year as well as when the rate record was amended to ensure the information in the record was current and correct.

\*Rateable Value at time of raising of rate.

**SHIRE OF EAST PILBARA  
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**27. DETERMINATION OF SURPLUS OR DEFICIT**

	2022/23 (30 June 2023 Carried Forward)	2022/23 Budget (30 June 2023 Carried Forward)	2022/23 (1 July 2022 Brought Forward)
Note	\$	\$	\$
<b>(a) Non-cash amounts excluded from operating activities</b>			
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> .			
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	(539,329)	(223,839)	(76,352)
Less: Fair value adjustments to financial assets at fair value through profit or loss	(4,607)	0	(4,996)
Add: Loss on disposal of assets	6,517	0	145,702
Add: Depreciation	19,546,709	15,511,700	16,061,765
Non-cash movements in non-current assets and liabilities:			
Pensioner deferred rates	(5,290)	0	(1,606)
Employee benefit provisions	197,740	0	(63,289)
Other provisions	604,467	0	371,922
<b>Non-cash amounts excluded from operating activities</b>	<b>19,806,207</b>	<b>15,287,861</b>	<b>16,433,146</b>
<b>(b) Surplus or deficit after imposition of general rates</b>			
The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates.			
<b>Adjustments to net current assets</b>			
Less: Reserve accounts	29 (77,548,461)	(60,259,620)	(68,580,932)
Add: Current liabilities not expected to be cleared at end of year			
- Current portion of borrowings	14 3,417,822	3,417,822	384,436
<b>Total adjustments to net current assets</b>	<b>(74,130,639)</b>	<b>(56,841,798)</b>	<b>(68,196,496)</b>
<b>Net current assets used in the Statement of Financial Activity</b>			
Total current assets	94,517,082	0	84,575,907
Less: Total current liabilities	(11,623,323)	0	(11,851,368)
Less: Total adjustments to net current assets	(74,130,639)	(56,841,798)	(68,196,496)
<b>Surplus or deficit after imposition of general rates</b>	<b>8,763,120</b>	<b>(56,841,798)</b>	<b>4,528,043</b>

**SHIRE OF EAST PILBARA  
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**28. BORROWING AND LEASE LIABILITIES**

**(a) Borrowings**

Purpose	Note	Actual				Budget						
		Principal Repayments		New Loans		Principal Repayments		New Loans				
		During 2021-22	During 2022-23	During 2021-22	During 2022-23	During 2022-23	During 2022-23	During 2022-23	During 2022-23			
Loan 67 - Staff Housing		100,066	0	0	0	0	0	0	0	0	0	
Loan 71 - Staff Housing		798,364	0	658,410	0	(149,184)	509,226	658,411	(149,184)	509,227	509,227	
Loan 72 - Sewerage Upgrade		1,229,720	0	1,098,810	0	(136,855)	961,955	1,098,810	(136,855)	961,955	961,955	
Loan 73 - Sewerage Upgrade		731,093	0	635,892	0	(98,127)	537,765	635,892	(98,397)	537,495	537,495	
Loan 76 -Liquid Waste		0	0	0	0	0	6,500,000	0	6,500,000	6,500,000	6,500,000	
Loan TBD -Water Treatment Plant		0	0	0	0	0	0	0	3,500,000	3,500,000	3,500,000	
Loan 75 -Marble Bar Airport		0	0	0	0	0	5,000,000	0	5,000,000	5,000,000	5,000,000	
<b>Total</b>		2,859,243	0	2,393,112	11,500,000	(384,166)	13,508,946	2,393,113	(384,436)	17,008,677	17,008,677	
<b>Borrowing Finance Cost Payments</b>												
Purpose	Note	Loan Number	Institution	Interest Rate	Date final payment is due	Actual for year ending 30 June 2023	Budget for year ending 30 June 2023	Actual for year ending 30 June 2022	Function and activity	Actual for year ending 30 June 2022	Principal at 1 July 2022	Principal at 30 June 2023
Loan 67 - Staff Housing		67	WATC*	6.47%		0	0	(3,975)	Housing	(3,975)	0	0
Loan 71 - Staff Housing		71	WATC*	6.49%	1/03/2026	(39,639)	0	(51,686)	Housing	(51,686)	658,411	509,227
Loan 72 - Sewerage Upgrade		72	WATC*	4.49%	23/06/2029	(51,707)	(51,707)	(61,804)	Community amenities	(61,804)	1,098,810	961,955
Loan 73 - Sewerage Upgrade		73	WATC*	3.05%	26/06/2028	(20,957)	(20,957)	(26,440)	Community amenities	(26,440)	635,892	537,495
Loan 76 -Liquid Waste		76	WATC*	3.77%	8/05/2026	(35,944)	(35,944)	0	Community amenities	0	0	6,500,000
Loan 75 -Marble Bar Airport		75	WATC*	3.69%	8/05/2028	(27,054)	(27,054)	0	Transport	0	0	3,500,000
<b>Total</b>						(175,301)	0	(143,905)		(143,905)	2,393,113	17,008,677
<b>Total Finance Cost Payments</b>												
						(175,301)	0	(143,905)		(143,905)		

\* WA Treasury Corporation

**SHIRE OF EAST PILBARA  
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**28. BORROWING AND LEASE LIABILITIES (Continued)**

(b) New Borrowings - 2022/23

Particulars/Purpose	Institution	Loan Type	Term Years	Interest Rate %	Amount Borrowed 2023		Amount (Used) 2023		Total Interest & Charges \$	Actual Balance Unspent \$
					Actual \$	Budget \$	Actual \$	Budget \$		
Loan 76 -Liquid Waste	WATC	Fixed Interest	3	3.77%	6,500,000	6,500,000	6,500,000	6,500,000	(35,944)	0
Loan TBD -Water Treatment Plan	WATC	Fixed Interest			0	3,500,000			0	0
Loan 75 -Marble Bar Airport	WATC	Fixed Interest	5	3.69%	5,000,000	5,000,000	5,000,000	5,000,000	(27,054)	0
					11,500,000	15,000,000	11,500,000	11,500,000	(62,998)	0

\* WA Treasury Corporation



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**29. RESERVE ACCOUNTS**

	2023		2023		2023		2023		2023		2022		2022	
	Opening Balance	Actual Transfer to	Actual Transfer (from)	Actual Closing Balance	Budget Opening Balance	Budget Transfer to	Budget Transfer (from)	Budget Closing Balance	Actual Opening Balance	Actual Transfer to	Actual Transfer (from)	Actual Opening Balance	Actual Transfer to	Actual Closing Balance
<b>Restricted by council</b>														
(a) Alice Springs Road Reserve	217,314	7,332	0	224,646	217,024	7,700	0	224,724	216,847	467	0	216,847	0	217,314
(b) Cape Keraudren Reserve	594,581	20,060	0	614,641	594,623	9,600	0	604,223	293,390	301,191	0	293,390	0	594,581
(c) Heavy Plant Reserve	1,514,350	51,095	(742,000)	823,445	1,511,495	23,200	(1,165,000)	369,695	1,511,097	3,253	0	1,511,097	0	1,514,350
(d) Computer Technology Reserve	672,375	522,665	0	1,195,060	671,477	13,400	0	684,877	670,931	1,444	0	670,931	0	672,375
(e) Newman Airport Reserve	50,109,329	8,321,192	0	58,430,521	43,675,938	270,000	(1,531,697)	42,414,241	42,392,849	7,716,480	0	42,392,849	0	50,109,329
(f) Rec'n Facilities Maint Reserve	2,367,500	79,878	0	2,447,378	2,364,342	36,440	0	2,400,782	2,062,501	304,999	0	2,062,501	0	2,367,500
(g) Staff Housing Reserve	864,829	29,180	0	894,009	863,676	7,100	(150,000)	720,776	563,058	301,771	0	563,058	0	864,829
(h) Public Art Reserve	225,821	7,620	0	233,441	225,520	6,600	0	232,120	125,365	100,456	0	125,365	0	225,821
(i) Waste Management Reserve	1,967,189	66,370	(567,964)	1,465,595	1,964,565	24,500	0	1,989,065	1,962,963	4,226	0	1,962,963	0	1,967,189
(j) Employee Entitlements Reserve	974,978	32,894	0	1,007,872	973,678	15,000	0	988,678	972,884	2,094	0	972,884	0	974,978
(k) Newman House Reserve	735,590	24,818	0	760,408	734,609	19,200	0	753,809	734,010	1,580	0	734,010	0	735,590
(l) Public Building Maintenance Reserve	2,333,445	78,729	0	2,412,174	2,580,658	36,000	0	2,616,658	2,028,519	304,926	0	2,028,519	0	2,333,445
(m) Martumul Operations Reserve	598,193	135,963	0	734,156	815,596	7,100	0	822,696	814,612	126,867	(343,286)	814,612	(343,286)	598,193
(n) Martumul Infrastructure Project Reserve	909,052	30,670	0	939,722	908,636	5,000	(122,914)	790,722	311,104	643,806	(45,658)	311,104	(45,658)	909,052
(o) Future Infrastructure Reserve	4,008,290	738,654	0	4,746,944	3,157,073	1,158,561	0	4,315,634	3,154,499	853,791	0	3,154,499	0	4,008,290
(p) Insurance Reserve	488,095	16,466	0	504,561	237,120	4,000	0	241,120	237,119	250,976	0	237,119	0	488,095
(q) Security & Surveillance Service Charge Reserve	0	113,889	0	113,889	0	89,800	0	89,800	0	0	0	0	0	0
	68,580,931	10,277,495	(1,309,964)	77,548,461	61,496,030	1,733,201	(2,969,611)	60,259,620	58,051,748	10,918,327	(389,144)	58,051,748	(389,144)	68,580,931
	68,580,931	10,277,495	(1,309,964)	77,548,461	61,496,030	1,733,201	(2,969,611)	60,259,620	58,051,748	10,918,327	(389,144)	58,051,748	(389,144)	68,580,931

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserve accounts.

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**29. RESERVE ACCOUNTS**

<b>Name of reserve account Restricted by council</b>	<b>Purpose of the reserve account</b>
(a) Alice Springs Road Reserve	To establish a road link to Alice Springs from Marble Bar to the Northern Territory border.
(b) Cape Keraudren Reserve	For the maintenance, development & enhancement of the Cape Keraudren Reserve.
(c) Heavy Plant Reserve	To fund the purchase of heavy plant that is needed for the operation of the Shire.
(d) Computer Technology Reserve	For the replacement, enhancement and upgrading of computer hardware and software.
(e) Newman Airport Reserve	For the upgrading, maintenance and enhancement of the Newman Airport .
(f) Rec'n Facilities Maint Reserve	For the upgrading and enhancement of recreation facilities.
(g) Staff Housing Reserve	For the upgrading and maintenance of staff and community housing assets.
(h) Public Art Reserve	For the development, maintenance & enhancement of Public Art within the three towns of the East Pilbara Shire.
(i) Waste Management Reserve	For the development, maintenance & enhancement of waste facilities including the sewerage plant.
(j) Employee Entitlements Reserve	Provision for the employee entitlements for staff of the Shire
(k) Newman House Reserve	For the upgrade, maintenance and enhancement of Newman House.
(l) Public Building Maintenance Reserve	For the upgrading, maintenance and enhancement of Public Buildings.
(m) Martumili Operations Reserve	To hold and utilise the allocation of Martumili's funds.
(n) Martumili Infrastructure Project Reserve	For the upgrading, maintenance and enhancement of Martumili Buildings.
(o) Future Infrastructure Reserve	For the development of new or replacement infrastructure with total project cost of greater than one (1) million dollars.
(p) Insurance Reserve	To provide for the liabilities that may arise from the Shire's insurance requirements
(q) Security & Surveillance Service Charge Reserve	To Provide for the maintenance and future replacement of the Shire CCTV Network

**SHIRE OF EAST PILBARA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**30. TRUST FUNDS**

Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:

	<b>1 July 2022</b>	<b>Amounts Received</b>	<b>Amounts Paid</b>	<b>30 June 2023</b>
	\$	\$	\$	\$
Cash in Lieu of Public Open Space	758,224	0	0	758,224
Impounded Vehicle Income	4,545	0	0	4,545
Pilbara Regional Council	27,335	0	(27,335)	0
	<u>790,104</u>	<u>0</u>	<u>(27,335)</u>	<u>762,769</u>

Independent Auditor's report  
**still to come**

Independent Auditor's



s report **still to come**







# Shire of EAST Pilbara

THE HEART OF THE PILBARA

[eastpilbara.wa.gov.au](http://eastpilbara.wa.gov.au)  
[admin@eastpilbara.wa.gov.au](mailto:admin@eastpilbara.wa.gov.au)

## NEWMAN

Corner Kalgan & Newman Drives,  
Newman WA 6753

PMB 22, Newman WA 6753

(08) 9175 8000

## MARBLE BAR

20 Francis Street,  
Marble Bar WA 6760

PO Box 4, Marble Bar WA 6760

(08) 9176 1008



### 12.1.2 POLICY REVIEW – ATTENDANCE AT EVENTS

<b>Attachments:</b>	<a href="#">Appendix 1 Attendance at Events Policy Review</a>
<b>Responsible Officer:</b>	<b>Steven Harding</b> <b>Chief Executive Officer</b>
<b>Author:</b>	<b>Joshua Brown</b> <b>Manager Governance, Risk and Procurement</b>
<b>Proposed Meeting Date:</b>	<b>22 March 2024</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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### REPORT PURPOSE

The purpose of this report is for Council to consider a review of the Attendance at Events Policy.

### BACKGROUND

Council may from time to time adopt policies to establish agreed positions and to provide a framework for consistent decision making. Section 2.7(2)(b) of the *Local Government Act 1995* (“the Act”) provides that a key role for a Council is to determine the local government’s policies.

Policies should be subject to timely reviews to ensure they are relevant and fit for purpose.

### COMMENTS/OPTIONS/DISCUSSIONS

A review has been undertaken of the Attendance at Events Policy (1.14) in accordance with annual policy review setting.

The Act requires that Council adopt a policy by an absolute majority relating to the attendance of events as a Councillor or representative of Council. The policy does not relate to attending an event in a personal capacity (where any entry fees and associated costs are paid for by the attendee). The policy is required to be reviewed annually.

A review has been conducted and no changes to the existing policy are recommended. The policy was last reviewed in March 2023. A copy of the policy is attached as **Appendix 1**.



## OPTIONS

1. Accept the recommended policy review and adopt the recommended action;
2. Make amendments to the reviewed policy; or
3. Defer consideration pending consideration by Shire officers of matters raised by Council.

## STATUTORY IMPLICATIONS/REQUIREMENTS

Consistent with Part 2 and section 5.90A of the *Local Government Act 1995*

## POLICY IMPLICATIONS

There are no known policy implications.

## STRATEGIC COMMUNITY PLAN

### 5: Governance

- G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.
  - G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.
  - G1.4 Ensure a high standard of organisational management and effectiveness

## RISK MANAGEMENT CONSIDERATIONS

Compliance – Minor  
Reputation – Minor

## FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budget.

## VOTING REQUIREMENTS

Absolute Majority.

## OFFICER'S RECOMMENDATION

That Council accepts the review of and adopts the revised Attendance at Events Policy (attached as Appendix 1 to the report).

**ABSOLUTE MAJORITY REQUIRED**

## 1.10 Attendance at Events

### Objective

The objective is to provide a policy framework for the approval of attendance at certain events by Council Members and/or the Chief Executive Officer, in accordance with s5.90A of the *Local Government Act 1995* (“the Act”).

### Definitions

Code of Conduct means the Shire of East Pilbara Code of Conduct for Council Members, Committee Members and Candidates.

Event includes the following:

- a. a concert;
- b. a conference;
- c. a function;
- d. a sporting event;
- e. an occasion of a kind prescribed by the Local Government Regulations.

Ticket includes an admission to an event, or an invitation to attend an event, or a complimentary registration for an event.

### Scope

This policy applies to Council Members and the Chief Executive Officer of the Shire of East Pilbara (“the Shire”).

### Policy

Council Members and/or the Chief Executive Officer will from time to time receive or be offered tickets or invitations to attend events as representatives of the Shire.

Gifts of tickets must be disclosed in accordance with the Act and the Code of Conduct.

When a ticket or invitation to an event is offered and accepted in accordance with this policy, the Council Member and/or Chief Executive Officer is not required to disclose an interest in the circumstances where the donor of the ticket has a matter before Council or a committee of the Council.

The Chief Executive Officer will maintain a register of all invitations and tickets accepted and events attended in accordance with this policy.

#### 1. Invitations

All invitations or offers of tickets for a Council Member or the Chief Executive Officer to attend an event should be in writing and addressed to the Shire of East Pilbara.

Any invitation or offer of tickets not addressed to the Shire of East Pilbara is not captured by this policy and must be disclosed in accordance with the gift and interest provisions in the Act.

## 2. Pre-Approved Events

The Shire approves attendance at the following events by Council Members and the Chief Executive Officer:

- a. Shire hosted ceremonies and functions;
- b. Shire hosted events with employees;
- c. Shire run tournaments or events;
- d. Shire sponsored functions or events;
- e. Community art exhibitions;
- f. Cultural events/festivals;
- g. Events run by schools within the Shire of East Pilbara;
- h. Opening or launch of an event or facility within the Shire of East Pilbara;
- i. Meetings of clubs or organisations within the Shire of East Pilbara;
- j. Events hosted by clubs or not-for-profit organisations within the Shire of East Pilbara to which the Shire President, Council Members or Chief Executive Officer have been officially invited;
- k. Western Australian Local Government Association, including WALGA Zone;
- l. State or Commonwealth Parliaments;
- m. Government agencies and organisations; and
- n. Neighbouring local governments.

If there are more Elected Members than tickets provided, then the Shire President shall allocate the tickets.

## 3. Approval Process

Where an invitation is received to an event that is not pre-approved, it may be submitted for approval no later than three business days prior to the event for approval as follows:

- Events for the President will be approved by the Deputy President;
- Events for Elected Members will be approved by the President;
- Events for the Chief Executive Officer will be approved by the President. Considerations for approval of attendance at the event include:
  - a. Any justification provided by the applicant when the event is submitted for approval.
  - b. The benefit to the Shire of the person attending.
  - c. Alignment to the Shire's Strategic Objectives.
  - d. The number of Shire representatives already approved to attend.

Where a Council Member has an event approved through this process and there is a fee associated with the event, then the cost of the event, including for attendance of a partner, is to be met by the Shire subject to budget allocations.

#### 4. Non-Approved Events

Any event that is not pre-approved, i.e. it is not submitted through the approval process, or is received personally, is not covered by this policy.

If the event is a free event open to the public, the Council Member or the Chief Executive Officer may attend with no further action required.

If the event is ticketed and the Council Member or Chief Executive Officer pays the full ticketed price and does not seek reimbursement then no action is required.

If the event is ticketed and the Council Member or Chief Executive Officer pays a discounted rate or is provided with a free ticket, then the recipient must disclose receipt of the tickets within 10 days, in accordance with sections 5.87A and 5.87B of the Act and the Code of Conduct.

#### Authorisation Details

<b>Reference:</b>	s.5.90A <i>Local Government Act 1995</i>		
<b>Authorised by:</b>	Council		
<b>Date:</b>	24 July 2020	<b>Item No.</b>	9.1.5
<b>Review/Amendment Date</b>	25 March 2022	<b>Item No.</b>	11.1.3
<b>Review/Amendment Date</b>	24 March 2023	<b>Item No.</b>	11.1.2
<b>Review/Amendment Date</b>	22 March 2024		
<b>Next Review</b>	Annually		
<b>Responsible Directorate</b>	Office of Chief Executive Officer		
<b>Responsible Officer</b>	Manager Governance, Risk and Procurement		
<b>File No.</b>			

**12.1.3 NEW POLICY – COUNCIL MEMBER COMMUNICATIONS WITH SHIRE OFFICERS**

<b>Attachments:</b>	<a href="#">Appendix 1 Draft Council Member Communications with Shire Officers Policy</a>
<b>Responsible Officer:</b>	<b>Steven Harding</b> <b>Chief Executive Officer</b>
<b>Author:</b>	<b>Joshua Brown</b> <b>Manager Governance, Risk and Procurement</b>
<b>Proposed Meeting Date:</b>	<b>22 March 2024</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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**REPORT PURPOSE**

The purpose of this report is for Council to consider a proposed new policy to govern communications between Council Members and Shire Officers.

**BACKGROUND**

Council may from time to time adopt policies to establish agreed positions and to provide a framework for consistent decision making. Section 2.7(2)(b) of the *Local Government Act 1995* (“the Act”) provides that a key role for a Council is to determine the local government’s policies.

Policies should be subject to timely reviews to ensure they are relevant and fit for purpose.

The proposed Communications with Shire Officers Policy governing communications between Council Members and the Shire Administration has been drafted in accordance with the Key Performance Indicator set by the Council for the Chief Executive Officer: “Develop or review a Communications Policy (MOU) for communications between Administration and Council.”

**COMMENTS/OPTIONS/DISCUSSIONS**

Shire officers have prepared a draft Council Member Communications with Shire Officers Policy (attached as **Appendix 1** to this report) for the consideration of Council.

The proposed policy has been prepared following a review of similar policies of other local governments.

The draft policy establishes protocols to:

- Provide clearly defined communications and contact channels between Council Members and Shire officers;
- Improve efficiency in communication by reducing duplication and reducing loss of productive time;



- Provide support to Council Members in the effective performance and discharge of their duties as elected member; and
- Provide a commitment by Shire Officers to timely responses to Council Member requests.
- The draft policy also creates obligations on the part of Council Members to channel requests through a dedicated email address, and commits to regular review of the capability and functionality of the Councillor Portal, with a view to introducing enhancements to the manner in which information is provided to Council Members.

The policy is recommended for approval.

### **OPTIONS**

1. Accept the recommended policy and adopt the recommended action;
2. Make amendments to the proposed policy; or
3. Defer consideration pending consideration by Shire officers of matters raised by Council; or
4. Decline to accept the proposed policy.

### **STATUTORY IMPLICATIONS/REQUIREMENTS**

The *Shire of East Pilbara Code of Conduct for Council Members, Committee Members and Candidates* (“the Code”) provides a framework in relation to interactions between Council Members and Shire Officers.

It is also understood that the WA Government intends to introduce a standard form of policy or agreement to govern such interactions. It is not known when such a measure will be introduced. The Shire will review and submit a future report to Council on those proposals at that time.

### **POLICY IMPLICATIONS**

There are no existing Council policies in place in relation to processes of communication between Council Members and Shire Officers.

### **STRATEGIC COMMUNITY PLAN**

#### **5: Governance**

G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community’s assets and resources.

G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.

G1.4 Ensure a high standard of organisational management and effectiveness

### **RISK MANAGEMENT CONSIDERATIONS**

Reputation – Moderate

**FINANCIAL IMPLICATIONS**

Resource requirements are in accordance with existing budget.

**VOTING REQUIREMENTS**

Simple Majority.

**OFFICER'S RECOMMENDATION**

**That Council adopts the Council Member Communications with Shire Officers Policy (attached as Appendix 1 to the report).**

## x.x Council Member Communication with Shire Officers

### Objective

The purpose of this policy is to ensure that effective protocols and guidance are in place to:

- Provide clearly defined communications and contact channels between Council Members and Shire officers;
- Improve efficiency in communication, reducing duplication and loss of productive time;
- Provide support to Council Members in the effective performance and discharge of their duties as elected member; and
- Provide a commitment by Shire Officers to timely responses to Council Member requests.

### Policy

Council and the Shire are committed to establishing a respectful, harmonious, and effective working relationship between all Council Members and appropriate officers of the Shire through open communications between each party.

The *Local Government Act 1995* ("the Act") provides that the Chief Executive Officer is the primary point of contact between Council Members and the Shire Administration, it is recognised that from time to time, this may be impractical and inefficient.

The Chief Executive Officer may appoint specific Shire officers to receive communications from Council Members. The Chief Executive Officer has the sole discretion to withdraw the delegation from any appointed Shire officer at any time, in accordance with the Act.

The Shire will provide a response within an agreed timeframe. If the matter is unable to be finalised within the agreed timeframe, an update will be provided by the due date.

Information provided to one Council Member will be provided to all Council Members, unless the matter relates to a personal issue, or the Chief Executive Officer considers that it is in the public interest that a matter be confidential, and is not likely to be subject to consideration by Council at a future time.

### Email Contact

Email correspondence from Council Members to any Shire Officer other than the Chief Executive Officer must be cc'd to the Chief Executive Officer and the relevant Director, unless the matter relates to a personal issue, including but not limited to the payment of meeting fees, reimbursements, etc, which may be emailed directly to a member of the Governance team.

Council Members should email service requests or requests for information to [crrequests@eastpilbara.wa.gov.au](mailto:crrequests@eastpilbara.wa.gov.au) and cc the Chief Executive Officer and **AllCouncillors** (which may be found in the Address function).

### Telephone Contact

Where the Chief Executive Officer has approved contact with a designated officer, a file note of telephone calls will be made and a copy confirming the discussion sent to the CEO and relevant Director.

## Councillor Portal

The Chief Executive Officer will investigate enhanced use of the Councillor Portal as a means of communication with Council Members, including the option of recording requests directly through the Councillor Portal.

Information provided to Council Members in Council Workshops and other meetings of the Council will be uploaded to the Councillor Portal, together with other relevant documents that assist Council Members in the discharge of their duties.

It is noted that the full capabilities of the Councillor Portal are yet to be realised. This policy will be reviewed following a review of communications options available through the Councillor Portal.

## Confidential Matters

Where a Council Member seeks to have a matter dealt with confidentially, they should contact the Chief Executive Officer or Manager Governance, Risk and Procurement directly.

## Commitment to Timely Responses

The Shire commits to using best endeavours to respond to requests as quickly as possible. In any case, a response will be provided within five (5) working days of a request being received through the [crrquests@eastpilbara.wa.gov.au](mailto:crrquests@eastpilbara.wa.gov.au) inbox, in accordance with this Policy. If the matter is unable to be resolved within that timeframe, an update will be provided instead.

In all instances, if the Chief Executive Officer is unable to resolve the request, the matter will be referred to Council for its consideration.

## Conduct

Council Members must abide by the *Shire of East Pilbara Code of Conduct for Council Members, Committee Members and Candidates* at all times. Council Members may not direct operations.

## Authorisation Details

<b>References:</b>	<i>Shire of East Pilbara Code of Conduct for Council Members, Committee Members and Candidates</i>		
<b>Authorised by:</b>	Council		
<b>Date:</b>	22 March 2024	<b>Item No.</b>	
<b>Review/Amendment Date</b>		<b>Item No.</b>	
<b>Next Review</b>	Annually		
<b>Responsible Directorate</b>	Chief Executive Officer		
<b>Responsible Officer</b>	Manager Governance, Risk and Procurement		
<b>File No.</b>			

**12.1.4 LOCAL GOVERNMENT REFORM - STANDARDISED MEETING PROCEDURES CONSULTATION**

<b>Attachments:</b>	<a href="#">Appendix 1 DLGSC Standardised Meeting Procedures Consultation Paper</a>
<b>Responsible Officer:</b>	<b>Steven Harding</b> Chief Executive Officer
<b>Author:</b>	<b>Joshua Brown</b> Manager Governance, Risk and Procurement
<b>Proposed Meeting Date:</b>	<b>22 March 2024</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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**REPORT PURPOSE**

For Council to consider making a submission to the Department of Local Government, Sport and Cultural Industries (DLGSC) in relation to a proposed standardised form of meeting procedures to be adhered to by all WA local governments.

**BACKGROUND**

As part of its program of reform to the *Local Government Act 1995* (“the Act”), the WA Government has inserted a new section into the Act to provide for the making by regulation of standardised meeting procedures for all local governments. This will consequentially result in the repeal by the Governor of the *Shire of East Pilbara Meeting Procedures Local Law 2019*, which currently governs the procedures of the Shire’s Council and Council Committee meetings.

The DLGSC website states that: “a consistent approach to all local government council and committee meetings will make it easier and simpler for people to participate in and observe council meetings, wherever they are held”.

The Department lists a range of identified benefits in setting a standard for all WA council and committee meeting procedures, including:

- to simplify and improve training for council members and local government staff;
- to strengthen the enforcement of breaches of meeting procedures; and
- to remove variation between councils in how members of the public may engage with council meetings.

The DLGSC has commenced a broad process of consultation to inform the drafting of standardised meeting procedures, which will in time be prescribed by the *Local Government (Administration) Regulations 1996* (“the Regulations”). As part of that consultation process, the DLGSC has released a Consultation Paper, which is attached to this report as **Appendix 1**.



## COMMENTS/OPTIONS/DISCUSSIONS

The Consultation Paper poses a number of specific questions in relation to the following areas under consideration by DLGSC in the formulation of standardised meeting procedures. Under each underlined heading below, are a summary of the proposed regulations and questions the DLGSC seeks responses to:

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### **Part 1: General Meeting Process**

#### 1. Calling Meetings

- a minimum of 24 hours' notice to convene a special council meeting
  - that notice to convene a special council meeting may be done with less than 24 hours' notice if an absolute majority of council members call the meeting
  - that a meeting cannot commence any earlier than 8am or later than 8pm.
- (i) **Is it suitable to allow for a special council meeting to be convened with less than 24 hours' notice if an absolute majority of council members call the meeting? Yes/No**
- a. If no, please provide a suggested alternative.
- (ii) **Are there any circumstances where meetings must start earlier than 8am or later than 8pm? Yes/No**
- b. If yes, please provide examples and the suggested alternative.

#### 2. Agendas and Order of Business

- opening (local governments will still be able to continue their own practices for opening meetings, such as making acknowledgements, prayers, opening statements, etc.)
  - recording attendance
  - public question time (see [section 6](#))
  - public presentations and petitions (see [section 7](#) and [section 8](#))
  - members' question time (see [section 12](#))
  - confirmation of previous minutes (see [section 15](#))
  - reports from committees and the CEO
  - motions from members
  - urgent business
  - matters for which the meeting may be closed
  - closure.
- (iii) **Is the proposed order of business suitable? Yes/No**
- a. If no, please provide a suggested alternative.

3. Urgent Business

- an absolute majority of the council resolve to hear the matter at the meeting; and
- the item is clearly marked as urgent business.

It is proposed that DLGSC must be notified each time this occurs, within 7 calendar days, to ensure this process is only used in exceptional circumstances.

Urgent business may only be heard after public question time (see [section 6](#)).

**(iv) Are the proposed requirements for urgent business suitable? Yes/No**

- a. If no, please provide a suggested alternative.

4. Quorum

- if no quorum is present within 30 minutes of the time set for the meeting, the meeting lapses
- where quorum is lost during a meeting:
  - the meeting proceeds to the next item of business if it is due to members leaving because of a financial or proximity interest
  - the meeting is adjourned for 15 minutes for any other reason and if quorum cannot be reformed, the meeting is closed.
- where quorum is lost, the names of the members then present are to be recorded in the minutes.

**(v) Are the proposed requirements for when a quorum is not present or lost suitable? Yes/No**

- a. If no, please explain why and the suggested alternative, if any.

5. Adjourning a Meeting

- the council or committee may decide to either extend the meeting for a further 15 minutes to allow for any remaining business to be concluded or determine to adjourn the meeting
- if any business remains at 11pm, the meeting must adjourn to a day and time which is at least 10 hours later to deal with any outstanding agenda items and a notice must be published on the local government's website listing when the meeting will resume.

**(vi) Is 11pm an appropriate time for when a meeting must be adjourned? Yes/No**

- a. If no, what is the suggested alternative?

## **Part 2: Public Participation**

### 6. Public Question Time

- a member of the public only needs to provide their name and suburb/locality (and not any other information) before asking a question
  - a person is not required to lodge a question in writing in advance of a meeting (although a person may choose to do so, for instance if they have a very specific or technical question)
  - a local government may still require a person, or their personal representative, to attend a meeting to ask a question lodged in writing in advance of the meeting for it to be addressed at that meeting
  - questions must not take more than 2 minutes to ask, including a relevant preamble, unless the presiding member grants an extension of time
  - if other people are waiting to ask questions, the presiding member will seek to provide equal opportunity for people to ask questions (for instance, by moving to the next person waiting after someone has asked 3 questions, and returning to the first person if time allows)
  - any questions are to be answered by the presiding member, or a relevant member (nominated by the presiding member), the CEO, or an employee nominated by the CEO
  - if a question, or a question of a similar nature, was asked and answered in the previous 6 months, the presiding member may direct the member of the public to the minutes of the meeting that contains the question and answer
  - no debate of a question or answer is to take place
  - questions may be taken on notice by the person who is answering the question
  - when a question is taken on notice, a response is to be given to the member of the public in writing and a copy of the answer is to be included in the agenda of the next ordinary meeting
  - the presiding member may reject questions that contain offensive language or reflect adversely on others but must provide opportunities for the question to be rephrased.
- (vii) Is the existing minimum allocation of 15 minutes for public question time sufficient? Yes/No**
- a. If no, what minimum time limit do you suggest?
- (viii) Is 2 minutes enough time for a member of the public to ask a question? Yes/No**
- a. If no, what time limit or other method of allocating questions do you suggest?
- (ix) Should any other standard requirements for public question time be established? Yes/No**
- a. If yes, please provide details.

**(x) Should a personal representative be able to ask a question on behalf of another person? Yes/No**

a. If no, please provide your reasons.

7. Presentations at Council

It is proposed that a council may establish a policy that determines:

- the types of meetings at which presentations may be heard
- whether the responsibility for making decisions on presentation requests sits with either the presiding member or CEO
- any other matters to guide the presiding member or CEO's decision making towards requests.

New Regulations are also proposed to:

- allow a person, or group of people, to lodge a request in accordance with the council's policy to provide a presentation at least 48 hours before the meeting
- require the presiding member or CEO to decide and provide a response to the person requesting the presentation by 12 noon the day of the meeting
- provide that if the presiding member or CEO refuses an application, they are to provide their reasons to the applicant and advise of the refusal at the meeting
- limit presentations to 5 minutes (not including questions) unless there is a resolution to extend the time limit
- allow council and committee members to ask questions of presenters.

**(xi) Should the Regulations specify that a request to make a presentation must relate to an item on the agenda for the relevant meeting? Yes/No**

a. If no, please provide reasons.

**(xii) Is 48 hours of notice sufficient to administer an application from a member of the public to present to a meeting? Yes/No**

a. If no, please provide reasons and suggest an alternative.

**(xiii) Should a standard time limit be set for public presentations? Yes/No**

a. If no, please provide reasons.

**(xiv) Would 5 minutes be a suitable time limit for public presentations? Yes/No**

a. If no, please provide reasons and suggest an alternative.

8. Petitions

- enable any person to petition a local government by lodging a petition to the council on any matter, including petitions which may be critical of actions or decisions of the local government
- require the lead petitioner to provide their contact details
- require any person signing a petition to state their suburb/town, and declare whether they are residents and/or electors of the district

- require the petitioner to tally the number of signatories
- limit rejection of a petition to only when it is not in the prescribed form
- require that the council is to consider each petition and must determine how it is to respond, such as by seeking a report from the CEO
- allow local governments to establish an electronic petitioning system if they wish
- require all petitions received and outcomes from petitions to be summarised in a report to the annual meeting of electors.

**(xv) Do the proposed regulations provide an effective system for managing petitions? Yes/No**

- a. If no, please provide reasons and suggested alternatives.

### **Part 3: Conduct of Debate**

#### **9. Orderly Conduct of Meetings**

New Regulations are proposed to create a duty for all people present at a meeting to:

- ensure that the business of the meeting is attended to efficiently and without delay
- conduct themselves courteously at all times
- allow opinions to be heard within the requirements of the meetings procedures.

It is also proposed that the Regulations:

- allow members to raise points of order to bring the presiding member's attention to a departure from procedure
- provide that it is a minor breach for a presiding member to preside in a manner which is unreasonable or contravenes the requirements of the Act or Regulations
- empower the presiding member to call a person to order and:
  - should a member not comply with a third call to order, the presiding member may direct them to speak no further (but they may continue to cast their vote) for the remainder of the meeting, with failure to adhere to the direction being a minor breach
  - if any other person does not comply with one call to order, the presiding member may direct them to leave the meeting, with failure to do so being an offence.
- provide that a council may vote to rescind a direction made by a presiding member for a member to not speak further during a meeting.

- provide that a member who has had a direction made against them to not speak further cannot move or second a motion that attempts to rescind the decision.

**(xvi) Do these measures provide a suitable framework to maintain order in meetings? Yes/No**

- a. If no, what are the suggested changes?

10. Motions and Amendments

- Regulations are proposed to require council members to provide written notice of motions at least 1 calendar week before the council meeting commences. This would generally allow those motions to be included in the meeting agenda, which must be published 72 hours before the commencement of the meeting.
- It is proposed that council members will still be able to move amendments and alternative motions during debate on agenda items without providing written notice in advance of the meeting. This provides for members to be able to consider all options and suggestions for an item included in the agenda of a meeting.
- It is proposed that reasons for notices of motion, amendments and other decisions that are changed at a meeting would still be required.

**(xvii) Is a period of 1 calendar week an appropriate notice period for motions? Yes/No**

- a. If no, what is your suggested alternative?

**(xviii) Are these proposals for motions suitable? Yes/No**

- a. If no, please provide reasons.

11. Debate on a Motion

Regulations are proposed to provide for the following rules for formal debate on a motion or amendment:

- any motion must be seconded before it may be debated (or carried without debate)
- a motion is carried without debate if no member is opposed to the motion
- if a member is opposed, the mover and seconder may speak and are followed by alternating speakers against and for the motion, with a final right of reply for the mover
- speeches must be relevant to the motion under debate and no member must speak twice — except for the mover's right of reply, or if the council decides to allow further debate
- no member can speak for longer than 5 minutes without the approval of the meeting.

**(xix) Do you support these rules for formal debate on a motion or amendment? Yes/No**

- a. If no, what is your suggested alternative?



(xx) **Is 5 minutes a suitable maximum speaking time during debate?  
Yes/No**

a. If no, what should be the default maximum speaking time?

(xxi) **Is a general principle against speaking twice on the same motion  
suitable? Yes/No**

a. If no, please provide reasons.

12. Questions by Members

- council members can ask the CEO questions related to any item on an agenda by providing the question in writing by 12 noon the day before the meeting
- council member questions are to be answered during the 'questions from council members' agenda item
- council members must seek permission from the presiding member to ask the CEO clarifying questions during debate.

(xxii) **Should the new standardised provisions include a maximum  
time limit for the 'questions from council members' agenda  
item? Yes/No**

a. If no, please provide details.

(xxiii) **Is 1 day of notice for a question from a council member  
sufficient? Yes/No**

a. If no, what is your suggested alternative and why?

(xxiv) **Is it appropriate for the presiding member to consider whether  
to allow a member to ask clarifying questions during debate?  
Yes/No**

a. If no, what is your suggested alternative and why?

13. Procedural Motions

- a motion to vary the order of business (e.g. to move a report in the order of business so it is considered earlier)
- a motion to adjourn debate to another time
- a motion to adjourn the meeting
- a motion to put the question (close debate)
- a motion to extend a member's speaking time
- a motion to extend public question time
- a motion to extend the time for a public presentation
- a motion to refer a motion to a committee or for the CEO to provide a new or updated report to a future meeting
- a motion of dissent in the presiding member's ruling (for example, to overturn the presiding member's direction that a member does not speak further)

- a motion to close a meeting to the public in accordance with the Act.
- (xxv) Should any of these procedural motions not be included? Yes/No**

a. If yes, please identify which motions and why they should not be included.

**(xxvi) Are any additional procedural motions needed? Yes/No**

a. If yes, please provide suggestions and explain why.

14. Adverse Reflection

- a person, including a member, cannot reflect adversely on the character of members, employees or other persons — if they do so they must withdraw their remark
- members cannot adversely reflect on the decisions of the council, except in making a motion to revoke or change a decision
- failure to withdraw adverse reflection is to be dealt with as disorderly conduct (including as a potential minor breach)
- a member who is concerned about a remark that may be an adverse reflection may raise a point of order with the presiding member.

**(xxvii) Are there any circumstances where a person should be able to adversely reflect on another council member, an employee or a decision of the local government? Yes/No**

a. If yes, please provide more information to explain the circumstances.

### **Part 4: Other Matters**

15. Meeting Minutes and Confirmation

- allowing a member who identifies errors with unconfirmed minutes to provide a CEO with any proposed corrections by 12 noon the day before a meeting at which the minutes are to be confirmed
- requiring any proposed corrections to the minutes to be presented to council for a decision with a recommendation from the CEO
- requiring DLGSC to be notified if a local government fails to adopt or defers confirmation of the minutes of a meeting.

**(xxviii) Is 1 day sufficient notice for a proposed correction to the minutes? Yes/No**

a. If no, how much notice should be required and why?

16. Electronic Meetings and Attendance

- The State Government committed to a public consultation process to gain feedback on the effect of these changes following 12 months of operation.

**(xxix) Has the change to enable electronic meetings to occur outside of emergency situations been helpful? Yes/No/Unsure or unable to comment**

a. If no, please explain why.

**(xxx) Has the ability for individual members to attend meetings electronically been beneficial? Yes/No/Unsure or unable to comment**

a. If no, please explain why.

**(xxxii) Do you think any changes to electronic meetings or electronic attendance are required? Yes/No/Unsure or unable to comment**

a. If yes, please provide details of the changes and explain why they are needed.

17. Council Committees

- a committee meeting is to be called when requested by the presiding member of the committee, the mayor or president, or a third of the committee's members
- certain meeting procedures such as the order of debate, speaking twice and time limits do not apply to a committee
- a committee is answerable to the council and must provide at least 1 report to council on its activities each year.

**(xxxiii) Are any other modifications needed for committee meetings? Yes/No**

a. If yes, please provide details of the modifications and explain why.

18. Meetings of Electors

- As electors' meetings are quite different to council meetings, comment is sought about whether parts of the proposed standard should apply for electors' meetings.

**(xxxiv) Should parts of the proposed standard apply at electors' meetings? Yes/No**

a. If yes, please explain what may be required.

19. Any Other Matters

- Feedback is welcome on any other element of local government meetings for consideration in the further development of the new Regulations.

**(xxxv) Do you have any other comments or suggestions for the proposed new Regulations?**

a. If yes, please explain what may be required.

Should Council wish to make a submission on the proposal to introduce standardised meeting procedures and the content of those procedures, it is recommended that Council authorise the Chief Executive Officer to prepare a submission in consultation with the Council

**OPTIONS**

1. That Council accepts the Officer's Recommendation and prepare a submission; or
2. That Council declines the invitation of the DLGSC and not make a submission.

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Nil

**POLICY IMPLICATIONS**

No known policy implications.

**STRATEGIC COMMUNITY PLAN**

**5: Governance**

G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.

G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.

G1.4 Ensure a high standard of organisational management and effectiveness

**RISK MANAGEMENT CONSIDERATIONS**

Reputation – Minor. Preparing a submission demonstrates the Shire's interest to participate within local government reform.

**FINANCIAL IMPLICATIONS**

There are no current resources allocated, will need to be considered as part of next budgetary process.

**VOTING REQUIREMENTS**

Simple Majority.

**OFFICER'S RECOMMENDATION**

**That Council authorises the Chief Executive Officer to prepare a submission in consultation with Council Members, in response to the Department of Local Government, Sport and Cultural Industries' Standardised Meeting Procedures Consultation Paper.**



Department of  
**Local Government, Sport  
and Cultural Industries**

# Local Government Reform

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## Consultation Paper

### Standardised Meeting Procedures

February 2024

Item 12.1.4 Appendix 1



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### Privacy statement

Submissions will be treated as public documents unless explicitly requested otherwise.

If you do not consent to your submission being treated as a public document, you should mark it as confidential or specifically identify the confidential information, and include an explanation.

Even if your submission is treated as confidential, it may still be required to be disclosed in accordance with the requirements of the [Freedom of Information Act 1992](#) (WA) or any other applicable written law.

The Department of Local Government, Sport and Cultural Industries reserves the right to redact any content that could be regarded as racially vilifying, derogatory or defamatory to an individual or an organisation.



## Introduction

The State Government is implementing a number of reforms to the [Local Government Act 1995](#) (the Act) to improve transparency and accountability in local government in Western Australia and deliver benefits to ratepayers and residents.

Standardising council and committee procedures is part of these reforms. Establishing a consistent approach to all local government council and committee meetings will make it easier and simpler for people to participate in and observe council meetings, wherever they are held.

Establishing one standard is expected to simplify and improve training for council members and local government staff. It can also strengthen the enforcement of breaches of meeting procedures (for instance, if a person repeatedly and unreasonably disrupts a meeting).

Currently, it is usual practice for local governments to have local laws and policies in place to govern the conduct of council meetings. However, this approach means that there can be variation in how members of the public can engage with council meetings.

The [Local Government Amendment Act 2023](#) inserts section 5.33A, to allow standardised meeting procedures for all local governments to be made in the form of Regulations or model provisions.

The State Government intends under section 5.33A to make Regulations that apply to all local governments and an order of the Governor under section 3.17 of the Act to repeal all existing local government meetings procedures, standing orders or council meeting local laws.

It is intended that the new standard meeting procedures (also known as “standing orders”) apply to all council and committee meetings held by local governments. It is also intended that Regulations will contain consistent rules for how meetings are held.

It is envisaged that relevant elements of Parts 2 and 3 of the [Local Government \(Administration\) Regulations 1996](#) (the Regulations) would be incorporated into the new standardised meeting procedures.

The Department of Local Government, Sport and Cultural Industries (DLGSC) will also develop reference materials for council members, local government staff and communities to assist in ensuring consistency throughout the sector.

Note: Unless otherwise specified in this paper, the word **meeting** refers to both a council or a committee meeting and the word **member** refers to both a council and a committee member.

## Consultation process

You may choose to answer all or some of the questions in the consultation paper, and/or provide a submission that raises related matters not included in this consultation paper.

The DLGSC invites local governments, council members, Chief Executive Officers (CEOs), local government employees, groups and associations, and members of the community to consider the proposals and provide feedback.

Our preferred method for providing a submission is our [online feedback form](#).

Specific questions have been targeted to certain meeting procedure topics to better understand the variety of existing approaches currently used by the sector. The DLGSC is interested in learning more about how existing approaches work well in practice; and how reforms can be structured to improve transparency and public involvement, simplify the way meetings are conducted, and promote uniformity throughout the sector.

Although it is preferred that the feedback form is used to guide responses, general submissions and suggestions on any relevant topic can be provided via email to [actreview@dlgsc.wa.gov.au](mailto:actreview@dlgsc.wa.gov.au)

# Part 1: General meeting process

## 1. Calling meetings

The calling of council meetings is outlined in sections 5.5 to 5.7 of the Act, and in existing regulations 12 to 14. Amendments are proposed to add new requirements for the oversight of special council meetings that are held at short notice and prevent any meeting from being held at an unreasonable time of day. It is important that special meetings are only convened in appropriate circumstances. Regulations are proposed to require:

- a minimum of 24 hours' notice to convene a special council meeting
- that notice to convene a special council meeting may be done with less than 24 hours' notice if an absolute majority of council members call the meeting
- that a meeting cannot commence any earlier than 8 am or later than 8 pm.

**1. Is it suitable to allow for a special council meeting to be convened with less than 24 hours' notice if an absolute majority of council members call the meeting?**

Yes / No

(a) If no, please provide a suggested alternative.

**2. Are there any circumstances where meetings must start earlier than 8 am or later than 8 pm? Yes / No**

(a) If yes, please provide examples and the suggested alternative.

## 2. Agendas and order of business

It is proposed to broadly retain existing requirements for local governments to publish meeting agendas.

It is proposed that the general order of meetings be outlined in the Regulations for consistency across the local government sector. However, a council or committee may decide to consider business in a different order, provided that the other requirements of the Regulations (such as public question time being held before any decisions are made) are still met.

Regulations are proposed to outline the following order of business:

- opening (local governments will still be able to continue their own practices for opening meetings, such as making acknowledgements, prayers, opening statements, etc.)
- recording attendance
- public question time (see section 6)
- public presentations and petitions (see sections 7 and 8)
- members' question time (see section 12)
- confirmation of previous minutes (see section 15)
- reports from committees and the CEO
- motions from members
- urgent business
- matters for which the meeting may be closed
- closure.

**3. Is the proposed order of business suitable? Yes / No**

(a) If no, please provide a suggested alternative.

### 3. Urgent business

Currently, individual local governments' meeting local laws and policies may vary in how urgent business is raised at a meeting. Existing local laws and policies provide various procedures for urgent business to be considered at a council meeting. Broadly, these procedures seek to limit the use of urgent business to only the most exceptional circumstances.

Regulations are proposed to allow the CEO to introduce an item without notice in cases of urgency if:

- an absolute majority of the council resolve to hear the matter at the meeting, and
- the item is clearly marked as urgent business.

It is proposed that DLGSC must be notified each time this occurs, within 7 calendar days, to ensure this process is only used in exceptional circumstances.

Urgent business may only be heard after public question time (see section 6).

#### 4. Are the proposed requirements for urgent business suitable? Yes / No

(a) If no, please provide a suggested alternative.

### 4. Quorum

Existing regulation 8 addresses the process for when there isn't a quorum at a meeting.

Amendments are proposed to provide for the following where a quorum is lost or not present:

- if no quorum is present within 30 minutes of the time set for the meeting, the meeting lapses
- where quorum is lost during a meeting:
  - the meeting proceeds to the next item of business if it is due to members leaving because of a financial or proximity interest
  - the meeting is adjourned for 15 minutes for any other reason and if quorum cannot be reformed, the meeting is closed
- where quorum is lost, the names of the members then present are to be recorded in the minutes.

#### 5. Are the proposed requirements for when a quorum is not present or lost suitable? Yes / No

(a) If no, please explain why and the suggested alternative, if any.

### 5. Adjourning a meeting

Currently, individual local governments' meeting local laws or policies may contain processes for adjourning a meeting. It is intended to adopt similar rules, while also addressing concerns regarding meetings of council that run late. Regulations are proposed to provide that:

- council may decide to adjourn a meeting to another day, time and place to resume from the point it adjourned
- a presiding member may adjourn a meeting for 15 minutes to regain order of a meeting that has been disrupted
- if a meeting is adjourned for a second time due to disruption, a presiding member must adjourn the meeting to another day, time or place (not on the same day), with notice being published on the local government's website.

It is also proposed that if a meeting is continuing and it reaches 10:45 pm:

- the council or committee may decide to either extend the meeting for a further 15 minutes to allow for any remaining business to be concluded or determine to adjourn the meeting

- if any business remains at 11 pm, the meeting must adjourn to a day and time which is at least 10 hours later to deal with any outstanding agenda items and a notice must be published on the local government's website listing when the meeting will resume.

**6. Is 11 pm an appropriate time for when a meeting must be adjourned? Yes / No**

(a) If no, what is the suggested alternative?

## Part 2: Public participation

### 6. Public question time

Currently, the Act and Regulations require that public question time is to be made available at every council meeting and certain committee meetings.

Regulation 6 requires that at least 15 minutes is to be made available for public questions at those meetings. However, question time may be extended if there are further questions; the time may also be used for other business if there are no further questions.

Regulation 7 also provides that question time must be held before substantive decisions are made at that meeting.

Currently, the practice at many local governments is that a person who wishes to ask a question attends the meeting (either physically in-person or by electronic means) to ask their question. However, it is proposed that regulations allow for a personal representative of a person to ask a question. This provides an alternative avenue for someone who may be unable to attend a meeting to have their question raised.

Currently, individual local governments meeting local laws and policies may contain processes for members of the public to raise questions. Some requirements, such as rules requiring a person to lodge a question in writing before a meeting, may prevent a person who is not familiar with those requirements from being able to ask a question.

New standardised requirements are proposed to expand the existing Regulations to require that:

- a member of the public only needs to provide their name and suburb/locality (and not any other information) before asking a question
- a person is not required to lodge a question in writing in advance of a meeting (although a person may choose to do so, for instance if they have a very specific or technical question)
- a local government may still require a person, or their personal representative, to attend a meeting to ask a question lodged in writing in advance of the meeting for it to be addressed at that meeting
- questions must not take more than 2 minutes to ask, including a relevant preamble, unless the presiding member grants an extension of time
- if other people are waiting to ask questions, the presiding member will seek to provide equal opportunity for people to ask questions (for instance, by moving to the next person waiting after someone has asked 3 questions, and returning to the first person if time allows)
- any questions are to be answered by the presiding member, or a relevant member (nominated by the presiding member), the CEO, or an employee nominated by the CEO
- if a question, or a question of a similar nature, was asked and answered in the previous 6 months, the presiding member may direct the member of the public to the minutes of the meeting that contains the question and answer
- no debate of a question or answer is to take place
- questions may be taken on notice by the person who is answering the question
- when a question is taken on notice, a response is to be given to the member of the public in writing and a copy of the answer is to be included in the agenda of the next ordinary meeting
- the presiding member may reject questions that contain offensive language or reflect adversely on others but must provide opportunities for the question to be rephrased.

- 7. Is the existing minimum allocation of 15 minutes for public question time sufficient? Yes / No**  
(a) If no, what minimum time limit do you suggest?
- 8. Is 2 minutes enough time for a member of the public to ask a question? Yes / No**  
(a) If no, what time limit or other method of allocating questions do you suggest?
- 9. Should any other standard requirements for public question time be established? Yes / No**  
(a) If yes, please provide details.
- 10. Should a personal representative be able to ask a question on behalf of another person? Yes / No**  
(a) If no, please provide your reasons.

## **7. Presentations at council**

Local governments commonly allow for presentations (also known as deputations) to be made to inform council decisions. Councils may set a policy for whether they hear presentations at council meetings and/or committee meetings, or at other meetings, and the circumstances in which a presentation may be heard.

It is proposed that local governments will continue to have discretion to choose whether and when to hear presentations.

To allow for a decision to be made in advance of the meeting, it is proposed that either the presiding member or CEO will make the decision on whether a presentation is heard at a meeting, based on any policy established by the council.

Accordingly, it is proposed that a council may establish a policy that determines:

- the types of meetings at which presentations may be heard
- whether the responsibility for making decisions on presentation requests sits with either the presiding member or CEO
- any other matters to guide the presiding member or CEO's decision making towards requests.

New Regulations are also proposed to:

- allow a person, or group of people, to lodge a request in accordance with the council's policy to provide a presentation at least 48 hours before the meeting
- require the presiding member or CEO to decide and provide a response to the person requesting the presentation by 12 noon the day of the meeting
- provide that if the presiding member or CEO refuses an application, they are to provide their reasons to the applicant and advise of the refusal at the meeting
- limit presentations to 5 minutes (not including questions) unless there is a resolution to extend the time limit
- allow council and committee members to ask questions of presenters.

- 11. Should the Regulations specify that a request to make a presentation must relate to an item on the agenda for the relevant meeting? Yes / No**  
(a) If no, please provide reasons.
- 12. Is 48 hours of notice sufficient to administer an application from a member of the public to present to a meeting? Yes / No**  
(a) If no, please provide reasons and suggest an alternative.

**13. Should a standard time limit be set for public presentations? Yes / No**

(a) If no, please provide reasons.

**14. Would 5 minutes be a suitable time limit for public presentations? Yes / No**

(a) If no, please provide reasons and suggest an alternative.

## **8. Petitions**

Many local governments have a tradition of accepting petitions, mirroring the practice of Parliament.

Regulations are proposed to:

- enable any person to petition a local government by lodging a petition to the council on any matter, including petitions which may be critical of actions or decisions of the local government
- require the lead petitioner to provide their contact details
- require any person signing a petition to state their suburb/town, and declare whether they are residents and/or electors of the district
- require the petitioner to tally the number of signatories
- limit rejection of a petition to only when it is not in the prescribed form
- require that the council is to consider each petition and must determine how it is to respond, such as by seeking a report from the CEO
- allow local governments to establish an electronic petitioning system if they wish
- require all petitions received and outcomes from petitions to be summarised in a report to the annual meeting of electors.

**15. Do the proposed regulations provide an effective system for managing petitions? Yes / No**

(a) If no, please provide reasons and suggested alternatives.

## **Part 3: Conduct of debate**

### **9. Orderly conduct of meetings**

New Regulations are proposed to create a duty for all people present at a meeting to:

- ensure that the business of the meeting is attended to efficiently and without delay
- conduct themselves courteously at all times
- allow opinions to be heard within the requirements of the meetings procedures.

It is also proposed that the Regulations:

- allow members to raise points of order to bring the presiding member's attention to a departure from procedure
- provide that it is a minor breach for a presiding member to preside in a manner which is unreasonable or contravenes the requirements of the Act or Regulations
- empower the presiding member to call a person to order and:
  - should a member not comply with a third call to order, the presiding member may direct them to speak no further (but they may continue to cast their vote) for the remainder of the meeting, with failure to adhere to the direction being a minor breach



- if any other person does not comply with one call to order, the presiding member may direct them to leave the meeting, with failure to do so being an offence
- provide that a council may vote to rescind a direction made by a presiding member for a member to not speak further during a meeting
- provide that a member who has had a direction made against them to not speak further cannot move or second a motion that attempts to rescind the decision.

**16. Do these measures provide a suitable framework to maintain order in meetings? Yes / No**

(a) If no, what are the suggested changes?

## 10. Motions and amendments

Existing meeting procedures address many matters relating to the processes of decision making. This includes motions and amendments (including foreshadowed and alternate motions), notices of motion by members, reasons for changes to the CEO's recommended motion, passing motions "en bloc", and how voting occurs. The existing system of motions (including foreshadowed, amendment, alternate and revocation motions) are proposed to be broadly maintained.

Council members may raise motions that are not part of the agenda of a meeting to recommend a proposal for consideration. For instance, a motion might propose a new policy or decision.

Local governments commonly require notice of a motion to be provided in advance of a council meeting. This is to allow council members time to review the motion and for the CEO and administration to provide advice needed to assist council members with making a decision on a motion.

Providing notice to other council members, the CEO and administration can support a more fulsome consideration of the motion.

Regulations are proposed to require council members to provide written notice of motions at least 1 calendar week before the council meeting commences. This would generally allow those motions to be included in the meeting agenda, which must be published 72 hours before the commencement of the meeting.

It is proposed that council members will still be able to move amendments and alternative motions during debate on agenda items without providing written notice in advance of the meeting. This provides for members to be able to consider all options and suggestions for an item included in the agenda of a meeting.

It is proposed that reasons for notices of motion, amendments and other decisions that are changed at a meeting would still be required.

**17. Is a period of 1 calendar week an appropriate notice period for motions? Yes / No**

(a) If no, what is your suggested alternative?

**18. Are these proposals for motions suitable? Yes / No**

(a) If no, please provide reasons.

## 11. Debate on a motion

The practice of motions being moved and seconded and debate alternating between speakers for and against the motion is used in meeting procedures statewide.

Some local governments have a further requirement where if a motion is not opposed, no debate occurs, and the motion is recorded as passing unanimously.

Regulations are proposed to provide for the following rules for formal debate on a motion or amendment:

- any motion must be seconded before it may be debated (or carried without debate)
- a motion is carried without debate if no member is opposed to the motion

- if a member is opposed, the mover and seconder may speak and are followed by alternating speakers against and for the motion, with a final right of reply for the mover
- speeches must be relevant to the motion under debate and no member must speak twice – except for the mover’s right of reply, or if the council decides to allow further debate
- no member can speak for longer than 5 minutes without the approval of the meeting.

**19. Do you support these rules for formal debate on a motion or amendment? Yes / No**

(a) If no, what is your suggested alternative?

**20. Is 5 minutes a suitable maximum speaking time during debate? Yes / No**

(a) If no, what should be the default maximum speaking time?

**21. Is a general principle against speaking twice on the same motion suitable? Yes / No**

(a) If no, please provide reasons.

## 12. Questions by members

The current practices for members asking formal questions at meetings varies throughout the sector. Some local governments have a “questions from council members” period; other local governments allow members to place questions on notice for future meetings.

Regulations are proposed to provide that:

- council members can ask the CEO questions related to any item on an agenda by providing the question in writing by 12 noon the day before the meeting
- council member questions are to be answered during the “questions from council members” agenda item
- council members must seek permission from the presiding member to ask the CEO clarifying questions during debate.

**22. Should the new standardised provisions include a maximum time limit for the “questions from council members” agenda item? Yes / No**

(a) If no, please provide details.

**23. Is 1 day of notice for a question from a council member sufficient? Yes / No**

(a) If no, what is your suggested alternative and why?

**24. Is it appropriate for the presiding member to consider whether to allow a member to ask clarifying questions during debate? Yes / No**

(a) If no, what is your suggested alternative and why?

## 13. Procedural motions

Various procedural motions are provided for in each local governments’ meeting procedures. They help with managing a meeting effectively and democratically.

Regulations are proposed to provide for the following procedural motions to be put without debate:

- a motion to vary the order of business (e.g. to move a report in the order of business so it is considered earlier)
- a motion to adjourn debate to another time
- a motion to adjourn the meeting
- a motion to put the question (close debate)

- a motion to extend a member’s speaking time
- a motion to extend public question time
- a motion to extend the time for a public presentation
- a motion to refer a motion to a committee or for the CEO to provide a new or updated report to a future meeting
- a motion of dissent in the presiding member’s ruling (for example, to overturn the presiding member’s direction that a member does not speak further)
- a motion to close a meeting to the public in accordance with the Act.

**25. Should any of these procedural motions not be included? Yes / No**  
 (a) If yes, please identify which motions and why they should not be included.

**26. Are any additional procedural motions needed? Yes / No**  
 (a) If yes, please provide suggestions and explain why.

**14. Adverse reflection**

In addition to aspects of the model code of conduct, existing meeting procedures seek to prevent inappropriate language and adverse reflections from occurring at meetings.

Regulations are proposed to provide that:

- a person, including a member, cannot reflect adversely on the character of members, employees or other persons – if they do so they must withdraw their remark
- members cannot adversely reflect on the decisions of the council, except in making a motion to revoke or change a decision
- failure to withdraw adverse reflection is to be dealt with as disorderly conduct (including as a potential minor breach)
- a member who is concerned about a remark that may be an adverse reflection may raise a point of order with the presiding member.

**27. Are there any circumstances where a person should be able to adversely reflect on another council member, an employee or a decision of the local government? Yes / No**  
 (a) If yes, please provide more information to explain the circumstances.

**Part 4: Other matters**

**15. Meeting minutes and confirmation**

Existing meeting procedures provide for the method of confirmation of the minutes. It is proposed to amend the Regulations to provide a clear process for correcting minutes by:

- allowing a member who identifies errors with unconfirmed minutes to provide a CEO with any proposed corrections by 12 noon the day before a meeting at which the minutes are to be confirmed
- requiring any proposed corrections to the minutes to be presented to council for a decision with a recommendation from the CEO
- Requiring DLGSC to be notified if a local government fails to adopt or defers confirmation of the minutes of a meeting.

**28. Is 1 day sufficient notice for a proposed correction to the minutes? Yes / No**

(a) If no, how much notice should be required and why?

## 16. Electronic meetings and attendance

In 2020, Regulations were introduced in response to the COVID-19 pandemic to enable councils to hold meetings electronically and for council members to attend using electronic means. This allowed councils to continue making critical decisions during the pandemic. The use of videoconferencing and the adoption of livestreaming has also encouraged public access and participation in local government.

On 9 November 2022, the [Local Government \(Administration\) Amendment Regulations 2022](#) took effect, meaning local governments could conduct council and committee meetings electronically outside of emergency situations and that council and committee members could attend in-person meetings using electronic means, such as videoconferencing.

The State Government committed to a public consultation process to gain feedback on the effect of these changes following 12 months of operation.

**29. Has the change to enable electronic meetings to occur outside of emergency situations been helpful? Yes / No / Unsure or unable to comment**

(a) If no, please explain why.

**30. Has the ability for individual members to attend meetings electronically been beneficial? Yes / No / Unsure or unable to comment**

(a) If no, please explain why.

**31. Do you think any changes to electronic meetings or electronic attendance are required? Yes / No / Unsure or unable to comment**

(a) If yes, please provide details of the changes and explain why they are needed.

## 17. Council committees

Sections 5.8 to 5.18 of the Act provide for the establishment of committees that may assist with decision-making. Section 7.1A provides for the establishment of an audit committee. The standardised meeting procedures will only apply to those committees established under sections 5.8 and 7.1A.

It is proposed that provisions for committees be similar to requirements for council meetings. Committees may need to provide a more flexible meeting environment, in terms of time limitations and procedure, to facilitate the consideration of issues in detail. This is reflected in meeting procedures across the State.

Regulations are proposed to provide that:

- a committee meeting is to be called when requested by the presiding member of the committee, the mayor or president, or a third of the committee's members
- certain meeting procedures such as the order of debate, speaking twice and time limits do not apply to a committee
- a committee is answerable to the council and must provide at least 1 report to council on its activities each year.

**32. Are any other modifications needed for committee meetings? Yes / No**

(a) If yes, please provide details of the modifications and explain why.

## 18. Meetings of electors

The Act establishes that the mayor or president is to preside at electors' meetings, and any resolutions passed by an electors' meeting are considered at a following council meeting.

As electors' meetings are quite different to council meetings, comment is sought about whether parts of the proposed standard should apply for electors' meetings.

### 33. Should parts of the proposed standard apply at electors' meetings? Yes / No

(a) If yes, please explain what may be required.

## 19. Any other matters

Feedback is welcome on any other element of local government meetings for consideration in the further development of the new Regulations.

### 34. Do you have any other comments or suggestions for the proposed new Regulations?

(a) If yes, please explain what may be required.

Item 12.1.4 Appendix 1

## Appendix: Example timeline for an ordinary council meeting

For this example, the local government holds its ordinary council meetings on the second Tuesday of every month. March 2024 has been used as an example.

Day/time	Task	Requirements
<b>Tue 5 March 6 pm</b>	Deadline for council members to provide written notice of motions.	<ul style="list-style-type: none"> <li>Council members must provide written notice of motions at least 1 calendar week before the day of an ordinary council meeting.</li> </ul>
<b>Sat 9 March 6 pm</b>	Deadline for publishing ordinary council meeting agenda. In practice, the local government publishes the agenda prior to close of business Friday.	<ul style="list-style-type: none"> <li>An ordinary council meeting agenda must be published at least 72 hours before the commencement of a meeting.</li> </ul>
<b>Sun 10 March 6 pm</b>	Deadline for member of the public to lodge a request to present on an agenda item.	<ul style="list-style-type: none"> <li>A person or group of people can lodge a request with the CEO to provide a presentation on an agenda item but must do so at least 48 hours before the meeting.</li> </ul>
<b>Mon 11 March 12 noon</b>	Deadline for council members to provide written notice of questions that will be asked about agenda items at the ordinary council meeting.	<ul style="list-style-type: none"> <li>Council members must submit questions about agenda items to the CEO in writing by 12 noon the day before the meeting.</li> </ul>
<b>Tue 12 March 12 noon</b>	Presiding member or CEO (in accordance with policy) to decide whether members of the public can present on agenda items and provide a response to people making requests.	<ul style="list-style-type: none"> <li>The presiding member or CEO must decide and provide a response to a person requesting to make a presentation on an agenda item by 12 noon the day of the meeting.</li> <li>If an application is refused, the presiding member or CEO must provide their reasons and advise of the refusal at the meeting.</li> </ul>
<b>Tue 12 March 6 pm</b>	Ordinary council meeting.	<ul style="list-style-type: none"> <li>Meeting must finish by 11 pm.</li> </ul>
<b>Wed 13 March 9 am</b>	Adjourned meeting can begin if scheduled meeting was adjourned due to reaching 11 pm.	<ul style="list-style-type: none"> <li>If a meeting needs to be adjourned because it reaches 11 pm, the meeting to deal with outstanding items must be at least 10 hours after the original meeting was adjourned.</li> </ul>
<b>Tue 19 March 6 pm</b>	Deadline for notifying DLGSC of any urgent business considered at the ordinary council meeting.	<ul style="list-style-type: none"> <li>The DLGSC must be notified within 7 calendar days each time urgent business is considered at an ordinary council meeting.</li> </ul>
<b>Sat 6 April 6 pm</b>	Responses to questions on notice included in agenda for next ordinary council meeting.	<ul style="list-style-type: none"> <li>When a question is taken on notice, a response is to be given to members of the public in writing and the answer is to be included in the agenda of the next ordinary council meeting.</li> <li>An ordinary council meeting agenda must be published at least 72 hours before the commencement of a meeting.</li> </ul>
<b>Mon 8 April 12 noon</b>	Deadline for council members dissatisfied with unconfirmed minutes to provide the CEO with corrected wording.	<ul style="list-style-type: none"> <li>A council member dissatisfied with unconfirmed minutes can provide a CEO with corrected wording by 12 noon the day before a meeting at which the minutes are to be confirmed.</li> </ul>
<b>Tue 9 April 6 pm</b>	Ordinary council meeting	<ul style="list-style-type: none"> <li>Meeting must finish by 11 pm.</li> </ul>



### 12.1.5 CORPORATE BUSINESS PLAN 2022-2032 REVIEW

<b>Attachments:</b>	<a href="#">Appendix 1 Strategic Community and Corporate Business Plan 2023/24 Review</a>
<b>Responsible Officer:</b>	<b>Steven Harding</b> Chief Executive Officer
<b>Author:</b>	<b>Joshua Brown</b> Manager Governance, Risk and Procurement
<b>Proposed Meeting Date:</b>	<b>22 March 2024</b>
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	N/A
<b>Author Disclosure of Interest:</b>	Nil

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### REPORT PURPOSE

For Council to note a review of the Shire of East Pilbara (“the Shire”) Corporate Business Plan 2022-2032.

### BACKGROUND

Council adopted revisions to the Shire’s Strategic Community and Corporate Business Plan 2022-2032 (SCP/CBP) on 30 June 2023. This report provides an update on the progress of the Corporate Business Plan for the 2023/24 financial year.

The Shire’s SCP/CBP meets the requirements of the *Local Government Act 1995* to plan for the future. The Western Australian Integrated Planning and Reporting (IPR) Framework seeks to ensure that Council’s decisions take the community’s views into account and deliver the best results possible within available resources. All local governments in Western Australia follow the IPR Framework.

The Shire’s SCP was developed in consultation with the community. The engagement was conducted in November 2021 and was one of the most extensive consultation processes undertaken by the Shire to date.

The purpose of the engagement was to gain a clear understanding of the community’s visions and priorities. More than 600 people were engaged over a 3 week period across the communities in Newman, Nullagine and Marble Bar.

The Shire’s CBP seeks to align and prioritise available resourcing (financial, physical, staffing) to achieve the SCP goals. Other strategies and plans, including Long Term Financial Planning, Workforce Planning and Asset Management Plans, seek to further inform / guide / deliver upon the community’s visions and priorities within the IPR Framework.

### COMMENTS/OPTIONS/DISCUSSIONS

A review of the Shire’s progress in meeting the targets of the CBP for 2023/24 has been undertaken as part of the introduction of a quarterly reporting regime. Details of the performance are included in **Appendix 1** to this report.

The progress report notes that 80 percent of projects are on target.

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**STATUTORY IMPLICATIONS/REQUIREMENTS**

Part 5 - Administration (Division 5 - Annual reports and planning) 5.56. Planning for the future

**POLICY IMPLICATIONS**

Related policies support and are revised in accordance with the Shire's current Strategic Community and Corporate Business plans.

**STRATEGIC COMMUNITY PLAN**

**5: Governance**

G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.

G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.

G1.4 Ensure a high standard of organisational management and effectiveness

**RISK MANAGEMENT CONSIDERATIONS**

Compliance - High  
Reputational - Medium

**FINANCIAL IMPLICATIONS**

Resource requirements are within the allocated budget.

**VOTING REQUIREMENTS**

Simple Majority.

**OFFICER'S RECOMMENDATION**

**That Council accepts the review of the Corporate Business Plan 2022-2032 (Appendix 1 to the report).**

Operational Projects/Service Level Enhancements	Grants	Existing resources /staff priorities	Municipal Funds	Other	Yr 1 2023	Yr 2 2024	Yr 3 2025	Yr 4	Indicator	Progress Comment
<b>Strategies and Plans</b>										
East Pilbara Local Planning Strategy		•	•						●	The Shire of East Pilbara Local Planning Strategy was endorsed by the WA Planning Commission in July 2021. This task is complete. The Strategy is always being implemented but will not be reviewed again for several years, following the Local Planning Scheme Review which is currently underway.
Housing Strategy		•	•						●	The scope of this project is being finalised and will be most likely be informed by the outcomes of the Local Planning Scheme Review.
Waste Strategy		•	•						●	Waste is an area of ongoing review. We aim to maximise the life of our assets and optimise our treatment processes.
Public Health Plan		•	•						●	In development - A new Public Health Plan is being developed.
Community Safety Plan		•	•						●	In development - A final draft is being finalised and is due to be released for internal comment during March 2024.
Cape Keraudren Master Plan	•								●	We are putting a focus of our efforts into Cape Keraudren and what it could become. Early stages of developing what will be a Masterplan/Business case.
Coastal Management Plan Cape Keraudren		•	•						●	The Shire has developed a tender for the Coastal hazard risk management and adaptation plan (CHRMAP)and released to market. The CHRMAP will set the framework for the assessment, by identifying coastal hazards, analysing vulnerability for specific assets, identifying and prioritising management and adaptation responses, and providing an implementation plan. It will also inform the community and stakeholders about potential coastal hazard risks; identify community and stakeholders' values as well as key coastal infrastructure and assets at risk; and provide a clear pathway for the Shire of East Pilbara to address coastal hazard risks over time. Ultimately, the CHRMAP will provide strategic guidance for coordinated, integrated and sustainable land use planning and management decision-making by the Shire.
Marble Bar Airport Masterplan		•	•						●	Currently we have constructed the new airstrip and car park. Terminal location has been determined and is complete in a basic sense - more work to be done to bring it up to an appropriate standard. The location of the fuel supply has been determined and is undergoing lease/specific area negotiations. Hangar location to be determined in light of accessibility to runway for aircraft/helicopters.
Economic development planning and implementation with Marble Bar, Nullagine and remote communities		•	•						●	The major issues in this area include land accessibility and government investment in light industrial and general industrial land. There has been progress with Development WA and with expectation of land being available over the next two years. There have been ongoing discussions with industry and potential businesses looking to set up in the Shire of East Pilbara. In relation to the labour shortages in our area, we have lobbied and achieved DAMA access.
Marketing and Communication Strategy		•							●	Marketing and Communication Strategy Drafted.
Develop 20 year Asset Management Plans and capital works programs		•	•						●	Asset Management Plans (AMP's) for Roads & Footpaths, Drainage, Parks & Reserves, Playgrounds and Buildings have been compiled. Work on AMP's for Signage, Lighting, CCTV, Art/Sculptures, Recycled Water Network, RO Plants and Pools to follow. The road network has been surveyed by a consultant and information provided for compilation of Long-Term Work and Financial Plans.
Land Asset Strategy	•								●	This has been completed
Social Strategy			•						●	Social Inclusion Plan drafted.
Arts and Culture Strategy	•		•						●	Arts and Cultural Strategy drafted.
Reconciliation Action Plan (Innovate and Stretch)			•						●	Reflect RAP adopted 2022.
Place Plans	•		•						●	Draft Developed under review
East Pilbara 2050	•								●	Concept Brief to be developed in later half of 2024 for foresight activities in 2025.
Youth Strategy		•	•						●	Stage one in progress. Consultant engaged, profile of demographic data and literature review. Review of previous youth engagement. Next phase we will consult with young people on what is most important to them to develop the actions for the Youth Strategy.

Organisational Improvement Plan		•	•						●	Workforce Plan
<b>Other Operational Projects</b>										
Provide technical support services to remote communities		•	•						●	Ongoing support provided.
Increased focus on engaging young people in civic leadership		•	•						●	Through the development of the Youth Strategy the Shire will be egaging with young people further. The next phase will be the development of a Youth Advisory Council.
'Shovel ready' project plans in readiness for State and Federal election promises		•	•						●	The Shire has been progressing project plans for the development of all projects we are currently seeking funding for.
Increase landscaping and tree canopy		•	•						●	Tree planting in all of the towns is a prominent activity scheduled for each year.
Increased swimming pool activities to meet the needs of the community		•	•						●	Swim school expanded to include adults, special needs, Jnr Lifeguard Club. New pool currently being in built in Nullagine to service the Nullagine community, expected completion in late 2024.
Firebreak planning and maintenance		•	•						●	BRMP 95% complete, waiting for DFES to finalise.
Destination major event	•								●	Council endorsed a sponsorship at the Ordinary Coucli Meeting on the 23 February to host the Red Country Music Festival in Newman on Friday, 14 June 2024.
More accessible events to Marble Bar and Nullagine, including linking those residents to Newman events		•	•						●	The Shire is developing an Activation and Events Strategy that will have a focus on events in Marble Bar and Nullagine, while also exploring methods to enhance connectivity across all areas.
Play a bigger role in leadership of strategic partnerships, including the facilitation of transport and mining partnership groups		•	•						●	We continue to grow and develop our strategic relationships in Economic Development. We have been working with general and mining industry.
Strengthen collaborative growth initiatives with a focus on agriculture, mining services, Aboriginal business and tourism		•	•						●	We have been working on projects such as a Fresh Food Production Hub for Newman, A branch of the WA School of Mines in Newman, some 14 differet tourism projects on the go and many of these involve Aboriginal corporations and individual businesses.
Work with businesses and entrepreneurs to reduce leakage from the local economy		•	•						●	The Economic Development team continues to work in this area to help upskill local businesses and entreneupers by facilitating training and development through the NCCI.

Item 12.1.5 Appendix

### 12.1.6 FREEDOM OF INFORMATION STATEMENT

<b>Attachments:</b>	<a href="#">Appendix 1 Freedom of Information Statement 2024</a> <a href="#">Appendix 2 Freedom of Information Statement 2024 (tracked changes)</a>
<b>Responsible Officer:</b>	<b>Steven Harding</b> <b>Chief Executive Officer</b>
<b>Author:</b>	<b>Joshua Brown</b> <b>Manager Governance, Risk and Procurement</b>
<b>Proposed Meeting Date:</b>	<b>22 March 2024</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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### REPORT PURPOSE

To seek Council's adoption of the Freedom of Information Statement 2024 in accordance with Part 5 of the *Freedom of Information Act 1922*.

### BACKGROUND

It is a compliance requirement of the *Freedom of Information Act 1992* that Council adopts an up to date Freedom of Information Statement every twelve months.

### COMMENTS/OPTIONS/DISCUSSIONS

The Freedom of Information Statement has recently been reviewed and is attached as Appendix 1 to this report for Council's consideration.

Updates to note are as follows:

- Changes reflected following the 2023 election;
- Council Committee membership
- External Group membership
- Minor grammatical corrections.

### STATUTORY IMPLICATIONS/REQUIREMENTS

Recommendation is consistent with Part 5 of the *Freedom of Information Act 1992*.

### POLICY IMPLICATIONS

No known policy implications

## STRATEGIC COMMUNITY PLAN

### 5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

### RISK MANAGEMENT CONSIDERATIONS

Compliance - Minor

### FINANCIAL IMPLICATIONS

No financial resource impact.

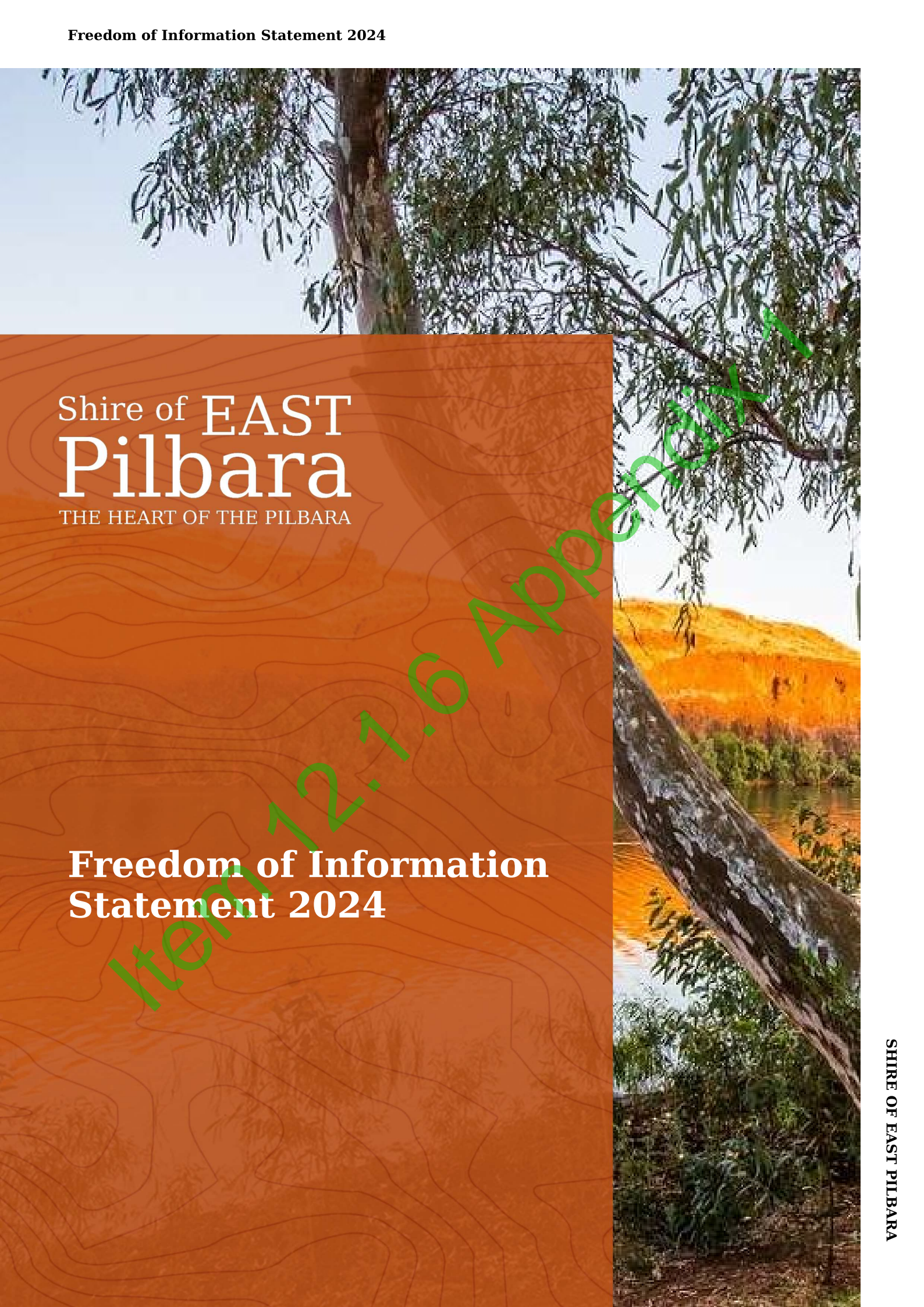
### VOTING REQUIREMENTS

Simple Majority.

### OFFICER'S RECOMMENDATION:

**That Council adopts the reviewed Freedom of Information Statement 2024 in accordance with Part 5 of the *Freedom of Information Act 1992*.**





Shire of EAST  
**Pilbara**  
THE HEART OF THE PILBARA

**Freedom of Information  
Statement 2024**

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Item 12.1.6 Appendix 1

# Structure and Function of the Council

## Overview

The Shire of East Pilbara (“the Shire”) operates in a changing external environment in which the expectations and requirements of the community and government, as well as environmental and economic factors, impact on its activities and overall performance. The Shire is committed to improving the quality of life for residents of the Shire through its services based on the principles of our values of quality, equity, value and responsiveness.

## Council

The Shire Council consists of nine (9) Council Members including the Shire President. Council Members are elected for a four year term and retire on a rotational basis. Elections are held in October every two years. The President of the Council is elected by popular vote of all electors every four (4) years. Extraordinary elections are held to fill any vacancies, which may occur from time to time.

Council is the decision making body for all policy related matters.

Ordinary meetings of the Council are generally held on the fourth Friday of every month and commence at 10:30 am. Members of the public are welcome to attend and participate. Meetings are audio recorded and live streamed. Access to live streams and recordings of proceedings are available on the Shire’s website at [www.eastpilbara.wa.gov.au](http://www.eastpilbara.wa.gov.au).

Meetings are held in Council Chambers of Marble Bar and Newman and Gallop Hall, Nullagine, and where practicable in at least one remote community each year. In 2024, the March and September meetings will be in Marble Bar, the May meeting in Jigalong, the July meeting in Nullagine, and meetings in February, April, May, June, August, October, November and December in Newman. The location of Council meetings can change. There is no ordinary meeting in January.

The main business of Council meetings is to consider and make resolutions on recommendations concerning matters which have first been considered and reported on by the appropriate Shire Officer.

## Agendas and Minutes

Agendas and Minutes of Council Meetings are placed on the Shire’s website [www.eastpilbara.wa.gov.au](http://www.eastpilbara.wa.gov.au). They are also displayed at the Nullagine, Marble Bar and Newman Libraries. Agendas and minutes of all Council meetings are available on the Shire’s website and to those attending meetings (including members of the public). Unconfirmed minutes are available within ten (10) working days following the Council meeting.

## Council Committees

Council currently has the following committees that report to Council, none of which has delegated authority. Recommendations of each committee must be considered by Council:

<b>Audit, Risk and Governance Committee</b>	
<b>Members</b>	<b>Deputy Members</b>
President Middleton	Cr Lockyer
Cr Baer	Cr McWhirter-Brooks
Cr Anderson	Cr Evrett

<b>Chief Executive Officer Performance Review Committee</b>	
<b>Members</b>	<b>Deputy Members</b>
President Middleton	Cr Anderson
Cr Lockyer	Cr Baer
Cr McWhirter-Brooks	Cr Landy
Cr Kular	Cr Evrett

### **Marble Bar Local Emergency Management Committee**

#### **Voting Members:**

- a. Cr Anderson (Chair)
- b. Marble Bar Police
- c. Department of Fire & Emergency Services
- d. Marble Bar Volunteer Fire & Emergency Services

#### **Non-Voting Members:**

- e. Main Roads WA
- f. WA Country Health Service
- g. Marble Bar Nursing Post
- h. Marble Bar Primary School

- i. Department of Communities
- j. Atlas Iron
- k. Warralong Community Representative
- l. Ashburton Aboriginal Corporation
- m. Roy Hill
- n. Telfer Newcrest Mining
- o. DPAW
- p. St Johns Ambulance
- q. Kanyirninpa Jukurrpa
- r. Marble Bar CRC
- s. Department National Parks

### **Newman Local Emergency Management Committee**

#### Voting Members:

- a. President Middleton (Chair)
- b. WA Police
- c. Department of Fire & Emergency Services
- d. Newman VFERS
- e. Newman SES
- f. St Johns Ambulance

#### Non-Voting Members:

- g. Department of Defence
- h. Spartan Medical
- i. Department of Parks & Wildlife
- j. East Pilbara Independence Support (EPIS)

- k. WA Country Health Service
- l. Department of Communities
- m. Newman Senior High School
- n. Main Roads WA
- o. Air Services Australia
- p. Puntukurnu Aboriginal Medical Services (PAMS)
- q. Fortescue Metals Group
- r. BHP
- s. Rio Tinto
- t. Water Corporation
- u. Roy Hill
- v. Fortescue Helicopters
- w. Kanyirninpa Jukurrpa

### **Nullagine Local Emergency Management Committee**

#### Voting Members:

- a. Cr McWhirter-Brooks (Chair)
- b. WA Police
- c. Nullagine Bush Fire Brigade
- d. Department of Fire & Emergency Services

#### Non-Voting Members:

- e. Marble Bar VFERS

- f. WA Country Health Service
- g. Nullagine Primary School
- h. Millenium Minerals Ltd
- i. FMG Christmas Creek
- j. Main Roads WA
- k. Roy Hill
- l. St John Ambulance
- m. Department of Communities

## External Groups and Committees

A number of external groups and committees include Council Members, which are established from time. Council has appointed representatives to the following external groups:

Group	Appointees/s	Deputy Appointee/s
<i>Pilbara Regional Road Group</i>	Cr McWhirter-Brooks	Cr Anderson
<i>Regional Area Joint Development Assessment Panel</i>	Cr Kular Cr Everett	Cr Lockyer Cr McWhirter-Brooks
<i>Pilbara WALGA Country Zone</i>	President Middleton Cr McWhirter-Brooks	Cr Anderson Cr Kular
<i>Newman Chambers of Commerce and Industry Inc. (Non-voting member)</i>	Shire President	Cr McWhirter-Brooks

## Public Participation

Members of the public have a number of opportunities to put forward their views on issues before the Council.

These are:

1. **Public Question Time** – In accordance with the *Local Government Act 1995*, any person may ask questions of the President at any Ordinary or Special Council Meeting.
2. **Deputations** – In accordance with the *Shire of East Pilbara Meeting Procedures Local Law 2019*, any person or group wishing to be received as a deputation by the Council is to either: a) apply, before the meeting, to the CEO for approval; or b) with the approval of the Presiding Member, at the meeting, address the Council.
3. **Petitions** - Written petitions can be addressed to the Council on any issue within the Council's jurisdiction.
4. **Written Requests** - A member of the public can write to the Council in relation to any Shire policy, activity or service.
5. **Council Members** - Members of the Public can contact their Council Members, to discuss any relevant issue.



## Community Consultation

The Shire consults with local residents and other stakeholders in accordance with the International Association for Public Participation (IAP2) Public Participation Spectrum on particular issues that affect their neighbourhood as per the following examples:

1. Residents are notified of some development applications requiring the approval of Council. A number of applications are exempt from public notifications by the *Planning and Development Act 2005*. When an application is publicly notified, residents have the opportunity both to write to Council expressing their view of the application, and to subsequently personally address the Council before a decision is made.
2. Building work being undertaken may adversely affect neighbouring properties and adjoining land. The *Building Act* requires those who are proposing to undertake building work that is reasonably likely to affect adjoining land to obtain consent of the affected adjoining land owner and provide notice before commencing the proposed work. This consent must be received by the Shire before a building Permit will be issued.
3. Electors are invited to attend the Annual Electors' Meeting to discuss any specific issues over a large range of topics. All residents may attend, but in accordance with the *Local Government Act 1995*, only electors on the Council electoral roll, are eligible to move motions and vote.

## Services for the Community

The Council makes decisions on policy issues relating to services that are provided for members of the public.

These services currently include:

Roads/Footpaths/Kerbing	Cemeteries
Traffic Control Devices	Stormwater Drainage
Cycle ways	Parking Bays/Street Closures
Street Lighting	Street Sweeping
Street Tree Planting	Litter Bins
Garbage Collection	Public Toilets
Public Libraries	Public Seating
Playground Equipment	Parks and Reserves
Parking Controls	Clean Air Controls
Dog Control	Citizenship Ceremonies
Environmental Health Matters	Building Control
Recreational/Sporting Facilities	Community Hall and Centres
Community Information Service	Car Parking
Pest Control	Access Roads to Pastoralists
Town Planning	Access Roads to Mining Tenants
Work Health & Safety	Maintenance of Aerodromes
Tourism Promotion	Welfare Services
Municipal Inventory of Heritage Places	Recreational and Cultural Services

Local History Publications  
Pilbara Regional Development  
Fortescue Festival  
Tidy Towns Promotion

Community Development  
Public Swimming Pools  
Local Emergency Services  
Caravan Park

## Delegation of Authority

The Chief Executive Officer has certain powers delegated by Council to make decisions on a number of specified administrative and policy matters. Many of these powers are sub-delegated to local government employees. These delegations are listed in Council's Register of Delegations and Authorisations (published on the Shire's website) and are reviewed by Council annually.

In exercising delegated powers and in keeping with legislative requirements, the Shire will:

- consider policies to be applied by the Shire in exercising discretionary powers;
- consider the type, range and scope of projects to be undertaken by the Shire; and
- develop comprehensive management plans, budgets, financial controls and performance objectives and indicators for the operations of the Shire.

Item 12.1.6 Appendix 1

## Documents available for Inspection

The following documents are available for download and inspection on the Shire's website, or at Shire Offices, free of charge.

Document	Fee (incl GST)
Council Agenda	FREE
Council Minutes	FREE
Policy Manual	FREE
Council Budget	FREE
Council Annual Financial Statements	FREE
Council Local Laws	FREE
Planning / Building Applications	Available for View only in Shire Offices
Rate Book ( <i>on CD</i> )	FREE
Electoral Roll	FREE
Consolidated Roll	FREE

## Freedom of Information (FOI)

### FOI Operations

It is the aim of the Shire to make information available promptly and at the least possible cost, and whenever possible documents will be provided outside the FOI process.

If information is not routinely available, the *Freedom of Information Act 1992* (“the FOI Act”) provides the right to apply for documents held by the Shire and to enable the public to ensure that personal information in documents is accurate, complete, up to date and not misleading.

### FOI Access Applications

In accordance with the FOI Act, Access applications must:

- Be in writing;
- Give enough information so that the documents requested can be identified;
- Give an Australian address to which notices can be sent; and
- Be lodged with any applicable fee payable

Applications and enquiries should be addressed to the FOI Coordinator or telephone (08) 9175 8000:

FOI Coordinator  
Shire of East Pilbara  
PMB 22  
NEWMAN WA 6753  
Email: [admin@eastpilbara.wa.gov.au](mailto:admin@eastpilbara.wa.gov.au)  
By hand: Newman or Marble Bar Shire Offices

Applications will be acknowledged in writing and the applicant will be notified of the decision within 45 (calendar) days.

It should be noted that documents subject to copyright, are for viewing only and documents cannot be copied which would breach the *Copyright Act 1968*.

Forms are available on the Shire’s website or at Shire offices.

Further information regarding FOI can be obtained from the Office of the Information Commissioner:

Albert Facey House  
469 Wellington Street  
Perth WA 6000  
Tel: (08) 6551 7888  
Fax: (618) 6551 7889

Email: [info@foi.wa.gov.au](mailto:info@foi.wa.gov.au)

## **Amendment of Council Records**

Section 45 of the FOI Act gives an individual the right to apply to amend their personal information about the person contained in a document of a government agency, if the information is inaccurate, incomplete, out-of-date, or misleading.

All applications of this nature must be in writing and contain:

- a. details of the information to be identified;
- b. details of the matter that is believed to be inaccurate, incomplete, out of date or misleading; and
- c. reasons for the claim.

## **Access Arrangements**

Access to documents can be granted by way of inspection, a copy of a document, a copy of an audio or video, a thumb drive, or a transcript of a recording, shorthand or encoded document from which words can be reproduced.

## **Notice of Decision**

As soon as possible, but in any case within 45 days the applicant will be provided with a notice of decision which will include details such as:

- the date which the decision was made;
- the name and the designation of the officer who made the decision;
- if the document is an exempt document, the reasons for classifying the matter exempt; or the fact that access is given to an edited document; and
- Information on the right to review and the procedures to be followed to exercise those rights.

## **Refusal of Access**

Applicants who are dissatisfied with a decision of the agency are entitled to ask for an internal review by the agency. Application should be made in writing within 30 days of receiving the notice of decision.

Applicants will be notified of the outcome of the review within 15 days.

If the applicant disagrees with the result the applicant can apply to the Information Commissioner for an external review, and details would be advised to applicants when the internal review decision is issued.

## Freedom of Information Charges

A scale of fees and charges are set under the FOI Act Regulations. Apart from the application fee for non-personal information all charges are discretionary. The charges are as follows:

### Type of Fee

- *Personal information about the applicant* no fee
- *Application fee (for non-personal information)* \$30.00

### Type of Charge

- *Charge for time dealing with the application (per hour, or pro rata)* \$30.00
- *Access time supervised by staff (per hour, or pro rata)* \$30.00
- *Photocopying staff time (per hour, or pro rata)* \$30.00
- *Per photocopy* 0.20 cents
- *Transcribing from tape, film or computer (per hour, or pro rata)* \$30.00
- *Duplicating a tape, film or computer information* Actual Cost
- *Delivery, packaging and postage* Actual Cost

The Shire may require an advanced deposit on charges payable.

Item 12.1.6 Appendix 1



## Appendix 1- Application for Access to Documents

### SHIRE OF EAST PILBARA

(under *Freedom of Information Act 1992*, Section 12)

#### DETAILS OF APPLICANT:

Surname:..... Given Names:.....

Australian Postal Address:.....

Post Code:..... Telephone Number(s):.....

*If application is on behalf of an organisation*

Name of Organisation/Business:.....

**DETAILS OF REQUEST:** Personal Documents Non-Personal Documents *(Please tick)*

I am applying for access to document(s) concerning.....

(If space provided is not sufficient, please attach details on a separate sheet.)

#### FORM OF ACCESS:

I wish to inspect the document(s) YES NO *(Please circle)*

I require a copy of the document(s) YES NO

I require access in another form YES NO  
*(appropriate answer)*

(specify).....

#### FEES AND CHARGES:

Attached is a cheque/cash to the amount of \$....., to cover the application fee. I understand that before I obtain access to documents, I may be required to pay processing charges in respect of this application, and that I will be supplied with a statement for charges if appropriate. *In certain cases, a reduction in fees and charges may apply - see SECTION ON FEES AND CHARGES on the back of this form. If you consider you are entitled to a reduction, submit a request with copies of documents which address the criteria on the back of this form and support your application for a fee reduction.*

I am requesting a reduction in fees and charges YES  NO  *(Please tick)*

**APPLICANT'S SIGNATURE:**.....Date:.....

(Office Use Only)

FOI Reference Number:.....

Received on:...../...../.....Deadline for response:...../...../.....

Acknowledgment sent on ...../...../.....

**Proof of Identity** (If applicable) Type:..... Sighted:.....

Shire of EAST  
**Pilbara**  
THE HEART OF THE PILBARA

**Freedom of Information  
Statement 2024**

Item 12.1.6 Appendix 2

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Item 12.1.6 Appendix 2

## Structure and Function of the Council

### Overview

The Shire of East Pilbara ("the Shire") operates in a changing external environment in which the expectations and requirements of the community and government, as well as environmental and economic factors, impact on its activities and overall performance. The Shire is committed to improving the quality of life for residents of the Shire through its services based on the principles of our values of quality, equity, value and responsiveness.

### Council

The Shire Council consists of nine (9) Council Members including the Shire President. Council Members are elected for a four year term and retire on a rotational basis. Elections are held in October every two years. The President of the Council is elected by popular vote of all electors every four (4) years. Extraordinary elections are held to fill any vacancies, which may occur from time to time.

Council is the decision making body for all policy related matters.

Ordinary meetings of the Council are generally held on the fourth Friday of every month and commence at 10:30 am. Members of the public are welcome to attend and participate. Meetings are audio recorded and live streamed. Access to live streams and recordings of proceedings are available on the Shire's website at [www.eastpilbara.wa.gov.au](http://www.eastpilbara.wa.gov.au).

Meetings are held in Council Chambers of Marble Bar and Newman and Gallop Hall, Nullagine, and where practicable in at least one remote community each year. In 2024, the March and September meetings will be in Marble Bar, the May meeting in Jigalong, the July meeting in Nullagine, and meetings in February, April, May, June, August, October, November and December in Newman. The location of Council meetings can change. There is no ordinary meeting in January.

The main business of Council meetings is to consider and make resolutions on recommendations concerning matters which have first been considered and reported on by the appropriate Shire Officer.

### Agendas and Minutes

Agendas and Minutes of Council Meetings are placed on the Shire's website [www.eastpilbara.wa.gov.au](http://www.eastpilbara.wa.gov.au). They are also displayed at the Nullagine, Marble Bar and Newman Libraries. Agendas and minutes of all Council meetings are available on the Shire's website and to those attending meetings (including members of the public). Unconfirmed minutes are available within ten (10) working days following the Council meeting.

### Council Committees

Council currently has the following committees that report to Council, none of which has delegated authority. Recommendations of each committee must be considered by Council:

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<b><u>Audit, Risk and Governance Committee</u></b>	
<b><u>Members</u></b>	<b><u>Deputy Members</u></b>
<u>President Middleton</u>	<u>Cr Lockyer</u>
<u>Cr Baer</u>	<u>Cr McWhirter-Brooks</u>
<u>Cr Anderson</u>	<u>Cr Evrett</u>

<b><u>Chief Executive Officer Performance Review Committee</u></b>	
<b><u>Members</u></b>	<b><u>Deputy Members</u></b>
<u>President Middleton</u>	<u>Cr Anderson</u>
<u>Cr Lockyer</u>	<u>Cr Baer</u>
<u>Cr McWhirter-Brooks</u>	<u>Cr Landy</u>
<u>Cr Kular</u>	<u>Cr Evrett</u>

**Marble Bar Local Emergency Management Committee**

**Voting Members:**

a. Cr Anderson (Chair)

b. Marble Bar Police

c. Department of Fire & Emergency Services

d. Marble Bar Volunteer Fire & Emergency Services

i. Department of Communities

j. Atlas Iron

k. Warralong Community Representative

l. Ashburton Aboriginal Corporation

m. Roy Hill

n. Telfer Newcrest Mining

**Non-Voting Members:**

e. Main Roads WA

f. WA Country Health Service

g. Marble Bar Nursing Post

h. Marble Bar Primary School

o. DPAW

p. St Johns Ambulance

q. Kanyirninpa Jukurrpa

r. Marble Bar CRC

s. Department National Parks

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**Newman Local Emergency Management Committee**

**Voting Members:**

- a. President Middleton (Chair)
- b. WA Police
- c. Department of Fire & Emergency Services
- d. Newman VFERS
- e. Newman SES
- f. St Johns Ambulance

- k. WA Country Health Service
- l. Department of Communities
- m. Newman Senior High School
- n. Main Roads WA
- o. Air Services Australia
- p. Puntukurnu Aboriginal Medical Services (PAMS)
- q. Fortescue Metals Group

**Non-Voting Members:**

- g. Department of Defence
- h. Spartan Medical
- i. Department of Parks & Wildlife
- j. East Pilbara Independence Support (EPIS)

- r. BHP
- s. Rio Tinto
- t. Water Corporation
- u. Roy Hill
- v. Fortescue Helicopters
- w. Kanyirninpa Jukurrpa

**Nullagine Local Emergency Management Committee**

**Voting Members:**

- a. Cr McWhirter-Brooks (Chair)
- b. WA Police
- c. Nullagine Bush Fire Brigade
- d. Department of Fire & Emergency Services

- f. WA Country Health Service
- g. Nullagine Primary School
- h. Millenium Minerals Ltd
- i. FMG Christmas Creek
- j. Main Roads WA
- k. Roy Hill

**Non-Voting Members:**

- e. Marble Bar VFERS

- l. St John Ambulance
- m. Department of Communities

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**External Groups and Committees**

A number of external groups and committees include Council Members, which are established from time, Council has appointed representatives to the following external groups:

Group	Appointees/s	Deputy Appointee/s
Pilbara Regional Road Group	Cr McWhirter-Brooks	Cr Anderson
Regional Area Joint Development Assessment Panel	Cr Kular Cr Evrett	Cr Lockyer Cr McWhirter-Brooks
Pilbara WALGA Country Zone	President Middleton Cr McWhirter-Brooks	Cr Anderson Cr Kular
Newman Chambers of Commerce and Industry Inc. (Non-voting member)	Shire President	Cr McWhirter-Brooks

**Public Participation**

Members of the public have a number of opportunities to put forward their views on issues before the Council.

These are:

- Public Question Time** – In accordance with the *Local Government Act 1995*, any person may ask questions of the President at any Ordinary or Special Council Meeting.
- Deputations** – In accordance with the *Shire of East Pilbara Meeting Procedures Local Law 2019*, any person or group wishing to be received as a deputation by the Council is to either: a) apply, before the meeting, to the CEO for approval; or b) with the approval of the Presiding Member, at the meeting, address the Council.
- Petitions** - Written petitions can be addressed to the Council on any issue within the Council's jurisdiction.
- Written Requests** - A member of the public can write to the Council in relation to any *Shire* policy, activity or service.
- Council Members** - Members of the Public can contact their *Council Members*, to discuss any relevant issue.

**Community Consultation**

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Deleted: Cr Coppin¶  
Cr McWhirter-Brooks¶

Deleted: Cr Lockyer¶  
Cr Anick¶

Deleted: Kimberley/Pilbara

Deleted: (Commencing 26/1/2022)

Deleted: Cr Lockyer¶  
Cr McWhirter-Brooks

Deleted: Cr Landy¶  
Cr Baer

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Deleted: Cr Baer¶  
Cr Lockyer

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Deleted: <#>Presentation - With prior notification, approval and arrangements having been made with Council, a member of the public can address Council on any relevant issue.¶

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The Shire consults with local residents and other stakeholders in accordance with the International Association for Public Participation (IAP2) Public Participation Spectrum on particular issues that affect their neighbourhood as per the following examples:

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1. Residents are notified of some development applications requiring the approval of Council. A number of applications are exempt from public notifications by the *Planning and Development Act 2005*. When an application is publicly notified, residents have the opportunity both to write to Council expressing their view of the application, and to subsequently personally address the Council before a decision is made.
2. Building work being undertaken may adversely affect neighbouring properties and adjoining land. The *Building Act* requires those who are proposing to undertake building work that is reasonably likely to affect adjoining land to obtain consent of the affected adjoining land owner and provide notice before commencing the proposed work. This consent must be received by the Shire before a building Permit will be issued.
3. Electors are invited to attend the Annual Electors' Meeting to discuss any specific issues over a large range of topics. All residents may attend, but in accordance with the *Local Government Act 1995*, only electors on the Council electoral roll, are eligible to move motions and vote.

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### Services for the Community

The Council makes decisions on policy issues relating to services that are provided for members of the public.

These services currently include:

- |                                        |                                    |
|----------------------------------------|------------------------------------|
| Roads/Footpaths/Kerbing                | Cemeteries                         |
| Traffic Control Devices                | Stormwater Drainage                |
| Cycle ways                             | Parking Bays/Street Closures       |
| Street Lighting                        | Street Sweeping                    |
| Street Tree Planting                   | Litter Bins                        |
| Garbage Collection                     | Public Toilets                     |
| Public Libraries                       | Public Seating                     |
| Playground Equipment                   | Parks and Reserves                 |
| Parking Controls                       | Clean Air Controls                 |
| Dog Control                            | Citizenship Ceremonies             |
| Environmental Health Matters           | Building Control                   |
| Recreational/Sporting Facilities       | Community Hall and Centres         |
| Community Information Service          | Car Parking                        |
| Pest Control                           | Access Roads to Pastoralists       |
| Town Planning                          | Access Roads to Mining Tenants     |
| <u>Work</u> Health & Safety            | Maintenance of Aerodromes          |
| Tourism Promotion                      | Welfare Services                   |
| Municipal Inventory of Heritage Places | Recreational and Cultural Services |
| Local History Publications             | Community Development              |
| Pilbara Regional Development           | Public Swimming Pools              |

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Fortescue Festival  
Tidy Towns Promotion

Local Emergency Services  
Caravan Park

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**Delegation of Authority**

The Chief Executive Officer has certain powers delegated by Council to make decisions on a number of specified administrative and policy matters. Many of these powers are sub-delegated to local government employees. These delegations are listed in Council’s Register of Delegations and Authorisations (published on the Shire’s website) and are reviewed by Council annually.

In exercising delegated powers and in keeping with legislative requirements, the Shire will:

- consider policies to be applied by the Shire in exercising discretionary powers;
- consider the type, range and scope of projects to be undertaken by the Shire; and
- develop comprehensive management plans, budgets, financial controls and performance objectives and indicators for the operations of the Shire.

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**Documents available for Inspection**

The following documents are available for download and inspection on the Shire’s website, or at Shire Offices, free of charge.

Document	Fee (incl GST)
Council Agenda	FREE
Council Minutes	FREE
Policy Manual	FREE
Council Budget	FREE
Council Annual Financial Statements	FREE
Council Local Laws	FREE
Planning / Building Applications	Available for View only in Shire Offices
Rate Book (on CD)	FREE
Electoral Roll	FREE
Consolidated Roll	FREE

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## Freedom of Information (FOI)

### FOI Operations

It is the aim of the Shire to make information available promptly and at the least possible cost, and whenever possible documents will be provided outside the FOI process.

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If information is not routinely available, the *Freedom of Information Act 1992* ("the FOI Act") provides the right to apply for documents held by the Shire and to enable the public to ensure that personal information in documents is accurate, complete, up to date and not misleading.

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### FOI Access Applications

In accordance with the FOI Act, Access applications must:

- Be in writing;
- Give enough information so that the documents requested can be identified;
- Give an Australian address to which notices can be sent; and
- Be lodged with any applicable fee payable

Applications and enquiries should be addressed to the FOI Coordinator or telephone (08) 9175 8000:

FOI Coordinator  
Shire of East Pilbara  
PMB 22  
NEWMAN WA 6753  
Email: [admin@eastpilbara.wa.gov.au](mailto:admin@eastpilbara.wa.gov.au)  
By hand: Newman or Marble Bar Shire Offices

Applications will be acknowledged in writing and the applicant will be notified of the decision within 45 (calendar) days.

It should be noted that documents subject to copyright, are for viewing only and documents cannot be copied which would breach the *Copyright Act 1968*.

Forms are available on the Shire's website or at Shire offices.

Further information regarding FOI can be obtained from the Office of the Information Commissioner:

Albert Facey House  
469 Wellington Street  
Perth WA 6000  
Tel: (08) 6551 7888  
Fax: (618) 6551 7889  
Email: [info@foi.wa.gov.au](mailto:info@foi.wa.gov.au)

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Website: <http://www.oic.wa.gov.au>

### Amendment of Council Records

Section 45 of the FOI Act gives an individual the right to apply to amend their personal information about the person contained in a document of a government agency, if the information is inaccurate, incomplete, out-of-date, or misleading.

All applications of this nature must be in writing and contain:

- a. details of the information to be identified;
- b. details of the matter that is believed to be inaccurate, incomplete, out of date or misleading; and
- c. reasons for the claim.

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Access to documents can be granted by way of inspection, a copy of a document, a copy of an audio or video, a thumb drive, or a transcript of a recording, shorthand or encoded document from which words can be reproduced.

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As soon as possible, but in any case within 45 days the applicant will be provided with a notice of decision which will include details such as:

- the date which the decision was made;
- the name and the designation of the officer who made the decision;
- if the document is an exempt document, the reasons for classifying the matter exempt; or the fact that access is given to an edited document; and
- Information on the right to review and the procedures to be followed to exercise those rights.

### Refusal of Access

Applicants who are dissatisfied with a decision of the agency are entitled to ask for an internal review by the agency. Application should be made in writing within 30 days of receiving the notice of decision.

Applicants will be notified of the outcome of the review within 15 days.

If the applicant disagrees with the result the applicant can apply to the Information Commissioner for an external review, and details would be advised to applicants when the internal review decision is issued.

### Freedom of Information Charges

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A scale of fees and charges are set under the FOI Act Regulations. Apart from the application fee for non-personal information all charges are discretionary. The charges are as follows:

- | Type of Fee                                      |         |
|--------------------------------------------------|---------|
| • Personal information about the applicant       | no fee  |
| • Application fee (for non-personal information) | \$30.00 |

- | Type of Charge                                                         |             |
|------------------------------------------------------------------------|-------------|
| • Charge for time dealing with the application (per hour, or pro rata) | \$30.00     |
| • Access time supervised by staff (per hour, or pro rata)              | \$30.00     |
| • Photocopying staff time (per hour, or pro rata)                      | \$30.00     |
| • Per photocopy                                                        | 0.20 cents  |
| • Transcribing from tape, film or computer (per hour, or pro rata)     | \$30.00     |
| • Duplicating a tape, film or computer information                     | Actual Cost |
| • Delivery, packaging and postage                                      | Actual Cost |

The Shire may require an advanced deposit on charges payable.

Item 12.1.6 Appendix 2

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Appendix 1- Application for Access to Documents

SHIRE OF EAST PILBARA

(under Freedom of Information Act 1992, Section 12)

DETAILS OF APPLICANT:

Surname:.....Given Names:.....

Australian Postal Address:.....

Post Code:.....Telephone Number(s):.....

If application is on behalf of an organisation

Name of Organisation/Business:.....

DETAILS OF REQUEST: Personal Documents Non-Personal Documents (Please tick)

I am applying for access to document(s) concerning.....

(If space provided is not sufficient, please attach details on a separate sheet.)

FORM OF ACCESS:

I wish to inspect the document(s) YES NO (Please circle)

I require a copy of the document(s) YES NO

I require access in another form YES NO (appropriate answer)

(specify).....

FEES AND CHARGES:

Attached is a cheque/cash to the amount of \$....., to cover the application fee. I understand that before I obtain access to documents, I may be required to pay processing charges in respect of this application, and that I will be supplied with a statement for charges if appropriate. In certain cases, a reduction in fees and charges may apply - see SECTION ON FEES AND CHARGES on the back of this form. If you consider you are entitled to a reduction, submit a request with copies of documents which address the criteria on the back of this form and support your application for a fee reduction.

I am requesting a reduction in fees and charges YES [ ] NO [ ] (Please tick)

APPLICANT'S SIGNATURE:.....Date:.....

(Office Use Only)

FOI Reference Number.....

Received on:...../...../.....Deadline for response:...../...../.....

Acknowledgment sent on ...../...../.....

Proof of Identity (If applicable) Type:.....Sighted:.....

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<i>Pilbara Development Commission</i>	Cr McWhirter-Brooks	N/A
<i>RDA Pilbara Committee</i>	Shire President	N/A

Item 12.1.6 Appendix 2

### 12.1.7 STATUS OF COUNCIL DECISIONS

<b>Attachments:</b>	<a href="#">Appendix 1 Status of Council Decision Register</a>
<b>Responsible Officer:</b>	<b>Steven Harding</b> <b>Chief Executive Officer</b>
<b>Author:</b>	<b>Tehsin Ali</b> <b>Governance Administration Officer</b>
<b>Proposed Meeting Date:</b>	<b>22 March 2024</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

---

### REPORT PURPOSE

To provide Council with advice of the status of outstanding Council decisions from previous meetings.

### BACKGROUND

Council has previously requested it be informed of the progress of the implementation of its previous decisions.

### COMMENTS/OPTIONS/DISCUSSIONS

A list of the status of Council's decisions from the previous meeting is attached as **Appendix 1** to this report.

### STATUTORY IMPLICATIONS/REQUIREMENTS

Recommendation is consistent with section 2.7 of the *Local Government Act 1995*.

### POLICY IMPLICATIONS

Consistent with past policy and practices of the Council.

### STRATEGIC COMMUNITY PLAN

#### 5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

### RISK MANAGEMENT CONSIDERATIONS

The continued reporting of the status of Council decisions mitigates compliance and reputational risks associated with Council decisions not been implemented.

---

**FINANCIAL IMPLICATIONS**

No financial resource impact.

**VOTING REQUIREMENTS**

Simple Majority.

**OFFICER'S RECOMMENDATION**

**That Council notes the report.**

**Status of Council Decisions - Ordinary Council Meeting - 23 February 2024**

Item No	Responsible Officer	Report Title	Accepted Recommendation	Council Resolution No.	Comments / Action Taken	Completion Date
<b>ORDINARY COUNCIL MEETING 23 FEBRUARY 2024</b>						
12.1.1	Steven Harding Chief Executive Officer	NEW POLICY – COUNCIL MEMBERS TRAVEL POLICY	That Council: 1. Accepts the review of the Councillor Allowances and Expenses Policy; and 2. Adopts the Council Member Allowances and Expenses Policy (attached as Appendix 1), and the Council Members Travel Policy (attached as Appendix 2).	2024 / 08	Policy Manual Updated and published on website and Councillor Portal	10/03/2024
12.1.2	Steven Harding Chief Executive Officer	STATUS OF COUNCIL DECISIONS	That Council notes the report.	2024 / 09	No further action	23/02/2024
12.1.3	Steven Harding Chief Executive Officer	AFFIXING COMMON SEAL UNDER DELEGATED AUTHORITY	That Council notes the report.	2024 / 10	No further action	23/02/2024
12.2.1	Cherie Delmage Acting Director Corporate Services	MONTHLY FINANCIAL STATEMENTS, INSURANCE AND INVESTMENT REPORT	That Council receives the Monthly Financial Statements for the period ending 31 December 2023 and 31 January 2024 as Appendices 1 and 2 to this report.	2024 / 11	No further action	23/02/2024
12.2.2	Cherie Delmage A/Director Corporate Services	LIST OF PAYMENTS – DECEMBER 2023 AND JANUARY 2024	That Council receives the List of Payments for the months ending 31 December 2023 and 31 January 2024 as follows: 1. December 2023 EFT Payments \$ 4,679,305.86 MasterCard \$ 14,565.46 Cheque Payments \$ 0.00 Direct Payments \$ 59.99 Total \$ 4,693,931.31 2. January 2024 EFT Payments \$ 4,441,695.53 MasterCard \$ 18,160.36 Cheque Payments \$ 179.15 Direct Payments \$ 6,210.01 Total \$ 4,466,245.05	2024 / 12	No further action	23/02/2024
12.3.1	Nicole O'Neill Director Community Experience	PROPOSED DISPOSAL OF PROPERTY– RYDE SUZUKI SWIFT	That Council: 1. Authorises the Chief Executive to dispose of the RYDE vehicle, Suzuki Swift (registration 1HQD687) to the Ngarliyarndu Bindirri Aboriginal Corporation in accordance with the request from the Department of Transport after giving public notice of the intended disposal for a period of 14 days in accordance with section 3.58(3) of the Local Government Act 1995; and 2. Authorises the Chief Executive Officer to consider any submissions received.	2024 / 13	Public notice of intention to dispose of property given.	26/02/2024
12.3.2	Nicole O'Neill Director Community Experience	RED COUNTRY MUSIC FESTIVAL	That Council: 1. Endorses the proposal for the Red Country Music Festival on Friday, 14 June 2024; 2. Pursuant to section 6.8 of the Local Government Act 1995 authorises an amendment to the Shire's 2023-2024 Annual Budget to reallocate \$120,000 within the community events budget, as per the following table: GL Account / Job No. Description 2023/2024 Current Budget (\$) 2023/2024 Proposed Amendment (\$) 2023/2024 Amended (\$) 111540 Outback Fusion Festival 200,000 (30,000) 170,000 EV0022 Activation 50,000 (30,000) 20,000 EV0015 Reconciliation Week 20,000 (10,000) 10,000 EV0009 Harmony Day 35,000 (30,000) 5,000 EV0008 Newman Concert Series 20,000 (7,000) 13,000 EV0006 Sundry Expenses – Events 25,000 (13,000) 12,000 EV1001 Red Country Music Festival 0 120,000 120,000 3. Accepts the sponsorship proposal from Red Country Management for 2024 to 2026, subject to annual budget deliberations. ABSOLUTE MAJORITY DECISION	2024 / 14	Red Country Music Organisers advised of the successful sponsorship. Media release issued. Working with event organisers.	2/27/2024
13.1.1	Steven Harding Chief Executive Officer	MINUTES OF AUDIT, RISK AND GOVERNANCE COMMITTEE MEETING - 23 FEBRUARY 2024	That the Committee: 1. Reviews the draft responses to the Compliance Audit Return 2023 and reports its findings to Council; and 2. Recommends to Council that pursuant to regulation 14(3)(b) of the Local Government (Audit) Regulations 1996, it adopts the Compliance Audit Return for the period 1 January to 31 December 2023 and authorises the Chief Executive Officer to submit the completed Return to the Department of Local Government, Sports and Cultural Industries. ABSOLUTE MAJORITY DECISION	2024 / 15	Compliance Audit Return certified and lodged with Department of Local Government, Sport and Cultural Industries	8/03/2024
16.1.1	Steven Harding Chief Executive Officer	NORTH WEST DEFENCE ALLIANCE	That Council: 1. Discontinues its membership of the North West Defence Alliance; and 2. Authorises the Chief Executive Officer to provide advice of Council's decision to the North West Defence Alliance.	2024 / 16	Advice provided to Chair of North West Defence Alliance	5/03/2024
16.1.2	Steven Harding Chief Executive Officer	NEWMAN VISITOR SERVICES	That Council authorises the Chief Executive Officer to: 1. Negotiate with the Newman Visitor Centre Inc a transition the provision of visitor services in Newman by the Newman Visitor Centre Inc to the Shire of East Pilbara; and 2. Prepare a report for Council's consideration in relation to any additional resource requirements for the provision of visitor services.	2024 / 17	Advice provided to Newman Visitor Centre, together with a further request to meet.	5/03/2024



16.1.3	Steven Harding Chief Executive Officer	PROPOSED ROAD MAINTENANCE AGREEMENT	That Council: 1. Provides its in-principle agreement to entering a Road Maintenance Agreement with Atlas Iron Pty Ltd with respect to the road connecting Corunna Downs Road and Hillside-Marble Bar Road indicated in the report; and 2. Authorises the Chief Executive Officer to negotiate and sign a Road Maintenance Agreement, subject to confirmation of the necessary legal basis for making such an agreement and the inclusion of a condition, requiring Atlas Iron to upgrade the Jasper Deposit Turnoff to the Shire's satisfaction, and a further condition that all design, construction, maintenance and other works on the Road be carried out to the satisfaction of the Shire; and 3. Reaffirms its commitment to the dedication to the Shire of East Pilbara of the road connecting Corunna Downs Road and Hillside-Marble Bar Road as a public road.	2024 / 18	Letter drafted to Atlas Iron Pty Ltd to further discussion concerning the proposed road maintenance agreement.	14/03/2024
16.1.4	Steven Harding Chief Executive Officer	OUTSTANDING RATES	That Council: 1. Authorises the Chief Executive Officer to pursue action to recover the identified outstanding rates and charges by the lawful means available, including taking possession of the subject land; and 2. Provide reports to Council of significant updates as required.	2024 / 19	Further discussion held with land holder	29/02/2024
17.1.1	Steven Harding Chief Executive Officer	PROPOSED DEED OF EXTENSION OF SUBLEASE - NEWMAN AIRPORT	That Council: 1. Authorises the Chief Executive Officer to enter into a Deed of Extension of Sublease between the Shire, Raw Hire Pty Ltd and Simmcac Pty Ltd over a portion of the Airport Reserve 44775 known as Lease Area 3 and Lease Area 4, for a Further Term of five (5) years (1 January 2023 to 31 December 2028), subject to the necessary approval from the Minister for Lands and the continuation of the Lease beyond 31 December 2027; and 2. Authorises the Chief Executive Officer to enter into any Minor Variations to the Lease over Lease term, in accordance with Council's Minor Variations Policy.	2024 / 20	Sublease signed and Common Seal Affixed	26/02/2024
17.2.1	Cherie Delmage Acting Director Corporate Services	RATES EXEMPTION REQUEST	That Council: 1. Approves the rate exemption application for the two properties as owned by Australian Executor Trustees (AET) Limited listed in the report for three years commencing 1 July 2023 with a review of the exemption to occur prior to 1 July 2026; and 2. Authorises the refund of the following rates payments relating to the 2023/2024 to Australian Executor Trustees (AET) Limited as follows: (a) A406950 - \$1,695.20, and (b) A700317 - \$1,593.49.	2024 / 21	the exemption is pending processing in SynergySoft	
17.2.2	Cherie Delmage Acting Director Corporate Services	REQUEST TO WRITE OFF OUTSTANDING SUNDRY DEBTOR	That Council declines the request detailed in the report to write off the outstanding amount of \$3,577.77 relating to water consumption.	2024 / 22	Advice provided to applicant	5/03/2024
17.3.1	Steven Harding Chief Executive Officer	CAPITAL PROJECT: NULLAGINE AQUATIC CENTRE - APPROVAL TO RAISE PURCHASE ORDER	That Council authorises the Chief Executive Officer to approve a purchase order for the value of \$842,269.97 (excl. GST) for Supply, Install or Construct Buildings - Nullagine Aquatic Centre and Provision of Adapted Sea Container or Steel Shed Constructed Plant Room Facility at Nullagine Aquatic Centre.	2024 / 23	PO raised, awaiting Contract to be signed between Shire and Contractor before PO will be issued	

Item 12.1.7 Appendix 1

### 12.1.8 AFFIXING COMMON SEAL UNDER DELEGATED AUTHORITY

**Responsible Officer:** Steven Harding  
Chief Executive Officer

**Author:** Tehsin Muzammal Ali  
Governance Administration Officer

**Proposed Meeting Date:** 22 March 2024

**Location/Address:** N/A

**Name of Applicant:** N/A

**Author Disclosure of Interest:** Nil

### REPORT PURPOSE

This report is to advise Council of the documents that have had the Shire of East Pilbara Common Seal affixed under delegated authority since the May 2023 Council meeting.

### BACKGROUND

There have been three (3) documents having had the Shire's Common Seal affixed under delegated authority since the last Council meeting.  
Comments/Options/Discussions

Document	Details	Other Party/ies
Deed of Variation and Extension of Lease Agreement	Office 9-12, Newman House, Lot 500 (No.15) Iron Ore Parade	Mission Australia
Licence Agreement	Portion of Reserve 44775, Newman Airport	Virgin Australia Cargo Pty Ltd
Lease	Portion of Reserve 44775 (Lease Area 5), Newman Airport	Airservices Australia

Statutory Implications/Requirements

Consistent with section 5.42 of the *Local Government Act 1995*.  
Delegation of some powers and duties to Chief Executive Officer

- (1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.

\* *Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

## **POLICY IMPLICATIONS**

### 4.5 Execution of Documents

The Policy states the following:

All documents validly executed will have the common seal affixed, the President, and the Chief Executive Officer's attestations affixing the seal. Use of the common seal is to be recorded in the common seal register and must have the Council resolution number included and the date that the seal was applied.

## **STRATEGIC COMMUNITY PLAN**

### **5: Governance**

- G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.
- G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.
- G1.4 Ensure a high standard of organisational management and effectiveness

## **RISK MANAGEMENT CONSIDERATIONS**

Should Council not be informed of the documents that have had the Common Seal affixed under delegated authority, the Shire will be in breach of Council's Execution of Documents Policy.

## **FINANCIAL IMPLICATIONS**

No financial resource impact.

## **VOTING REQUIREMENTS**

Simple Majority.

## **OFFICER'S RECOMMENDATION**

**That Council notes the report.**

## 12.2 ACTING DIRECTOR CORPORATE SERVICES

### 12.2.1 BUDGET REVIEW AS AT 29 FEBRUARY 2024

<b>Attachments:</b>	<a href="#">Appendix 1 Budget Review 29 March 2024 including Budget Review Material Variances Analysis</a>
<b>Responsible Officer:</b>	<b>Steven Harding Chief Executive Officer</b>
<b>Author:</b>	<b>Thomas Gorman Manager Corporate Services</b>
<b>Proposed Meeting Date:</b>	<b>22 March 2024</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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### REPORT PURPOSE

For Council to consider the Shire of East Pilbara (“the Shire”) budget review as at 29 February 2024.

### BACKGROUND

The Shire’s 2023/24 Annual Budget was adopted at the Ordinary Council Meeting held on 20 June 2023.

At the 25 August 2023 Ordinary Council Meeting, report 11.2.1 Budget Review as at 30 July 2023 introduced prior year 2022-2023 carry forward project expenditure and associated grant income not yet spent or received, as an amendment to the current 2023-2024 financial year annual budget.

Additionally at the 25 January 2024 Special Council Meeting, report 8.2 Award of Tender – WEQ 03-2022/23 – ERP Software Replacement introduced additional budget amendment to cover the expected costs for the new Open Systems Technology (Council First) ERP.

Subsequent monthly financial reports to Council have also adopted further minor consequential amendments as they arise. This approach maintains a timely and responsive practice towards managing the Shire’s annual budget and its forecast year end net surplus / deficit.

### COMMENTS/OPTIONS/DISCUSSIONS

These are two sections to the 29 February 2024 annual budget review attachment:

1. Revised Budget 2023/2024 Financial Statements prepared as per the *Local Government Act 1995* (LGA) and regulations and in accordance with Accounting Standards (**Appendix 1**).
  2. Operating Expenditure / Revenue by LGA Function reporting requirements (**Appendix 1**).
-

**Year-End Forecast Surplus / Deficit**

The adopted June 2024 Budget showed a balanced position where all sources of revenues and expenditures (both operating and capital in nature) result in a nil surplus or deficit. The subsequent early payment of the 2023-2024 Financial Assistance Grants impacts directly the assumptions of the adopted 2024 Budget.

The proposed budget review:

- Introduces a prior year 2022-2023 opening surplus of \$8,763,120  
*This was mainly driven by the early receipt in June 2023 of the Financial Assistance Grants (2023-2024)*
- Increases in General Rates of \$1,149,768  
*This was due to increased property valuations than at the time of the original budgeting estimates were finalised*
- Decrease in Operating Grants, subsidies and contributions of \$1,107,130 against current budget  
*This was due to the early payment of the Financial Assistance Grants mentioned above offset in part by an unbudgeted DRFAWA claim arising from TC Ilsa*
- Decreases in Fees & Charges of \$2,383,442 against current budget  
*Primarily due to a reduction of fees from the Marble Bar Airport operation.*
- Increase in Interest Revenue of \$125,000 against current budget  
*Greater focus on imposing penalty interest by the new rates officer*
- Decrease in Other revenue of \$105,767 against current budget  
*From lower revenue from the Container Deposit Scheme*
- Decrease in Materials and Contracts of \$723,055 against current budget  
*Cost savings on some projects (ie Sewerage Farm Maintenance \$565k)*
- Lower Utility charges of \$70,825  
*Decrease repair costs and operation costs of streetlights across the shire*
- Increase in Insurance costs of \$12,317 against current budget  
*Recognising higher insurance costs in some policies*
- Decrease in Other expenditure of \$418,511 against budget  
*The shire has completed creating the provision to fully cover exposure to the Newman and Kurra Estates outstanding debt. There has been a better recovery of Sundry Debtors than expected. There is additional compliance costs with the Marble Bar Airport*
- Reduction in Capital Grants, subsidies and contributions of \$846,857 against current budget  
*This was mainly driven by the early receipt in June 2023 of the Financial Assistance Grants (2023-2024)*

- Decreased costs on Land & Buildings of \$305,934 against current budget.  
*Primarily savings on fencing projects at the Newman Depot and New Cemetery*
- Decreased costs on Plant Equipment of \$248,000 against current budget.  
*This reflects the savings on previous budget estimates on the supply of motor vehicles.*
- Decreased costs on Furniture & Equipment Amends of \$7,093 against current budget  
*Recognising savings on the purchase of new office equipment*
- Decreased costs on Infrastructure (Roads) of \$1,156,256 against current budget  
*Cost savings from a range of projects most notably the Drainage Improvements (\$500k)*
- Decreased costs for construction of infrastructure other of \$1,201,707 against current budget  
*Realignment of expenditure to other categories as project priorities change*
- Additional Transfers of \$180,000 from the Newman Airport Reserve against current budget  
*This is current airside costs for compliance an apron maintenance*
- The budgeted 30 June 2024 forecast position of \$3,310,390 is budgeted to carry forward to the 2024/2025 financial year.

Pursuant to regulation 34(5) of the *Local Government (Financial Management) Regulations* and AASB 1031 Materiality, the Shire's adopted materiality level to be used in the statements of financial activity in 2023-24 for reporting material variance is 10% or \$20,000 whichever is higher.

## **STATUTORY IMPLICATIONS/REQUIREMENTS**

*Local Government Act 1995* - Part 6 - Financial management s6.2 - Local government to prepare annual budget.

*Local Government (Financial Management) Regulations 1996* – s33A Review of Budget:

- "i) Between 1 January and 31 March in each year a Local Government is to carry out a review of its annual budget for that year.*
- ii) Within 30 days after a review of the annual budget of a Local Government is carried out, it is to be submitted to the Council.*
- iii) A Council is to consider a review submitted to it, and is to determine\* whether or not to adopt the review, any parts of the review, or any recommendations made in the review. \*Absolute majority required.*
- iv) Within 30 days after a Council has made a determination, a copy of the review and determination is to be provided to the Department.*



*Local Government Act 1995 - Part 6 - Financial management s6.11 – Reserve Accounts:*

- (1) *To set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.*

## **POLICY IMPLICATIONS**

3.4 Budget Amendments

3.5 Budget Management – Capital Acquisitions

## **STRATEGIC COMMUNITY PLAN**

Governance

G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.

G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.

G1.4 Ensure a high standard of organisational management and effectiveness

## **RISK MANAGEMENT CONSIDERATIONS**

Compliance - Medium

## **FINANCIAL IMPLICATIONS**

This budget review recognises a surplus of \$3,310,390 for the current 30 June 2024 Budget year after accounting for the impact of carried forward income and expenditure from the prior year.

## **VOTING REQUIREMENTS**

Absolute Majority.

## **OFFICER'S RECOMMENDATION**

**That Council:**

- 1. Accepts the Budget Review report as at 29 February 2024;**
- 2. Adopts the Shire of East Pilbara revised Annual Budget 2023/24 financial activity statements included as Appendix 1.**
- 3. Authorises the Chief Executive Officer to submit the Budget Review to the Department of Local Government, Sport and Cultural Industries.**

**ABSOLUTE MAJORITY REQUIRED**

**SHIRE OF EAST PILBARA**

**BUDGET REVIEW REPORT**

**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

*LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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Item 12.2.1 Appendix 1

SHIRE OF EAST PILBARA  
STATEMENT OF BUDGET REVIEW  
FOR THE PERIOD ENDED 29 FEBRUARY 2024

		Budget v Actual			Estimated	Predicted	
	Note	Adopted Budget	Updated Budget Estimates (a)	Year to Date Actual	Year at End Amount (b)	Variance (a) - (b)	
		\$	\$	\$	\$	\$	
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General rates	4.1	31,397,825	31,397,825	32,521,761	32,547,593	1,149,768	▲
Grants, subsidies and contributions	4.2	10,753,760	7,113,335	1,082,179	6,006,205	(1,107,130)	▼
Fees and charges	4.3	27,620,158	27,620,158	19,601,606	25,236,716	(2,383,442)	▼
Service charges		148,800	148,800	143,406	148,800	0	
Interest revenue	4.4	2,740,000	2,740,000	268,014	2,865,000	125,000	▲
Other revenue	4.5	1,608,600	1,608,600	621,098	1,502,833	(105,767)	▼
Profit on asset disposals		121,893	0	0	0	0	
		74,391,036	70,628,718	54,238,064	68,307,147	(2,321,571)	
<b>Expenditure from operating activities</b>							
Employee costs		(20,510,091)	(20,771,760)	(12,549,533)	(20,771,760)	0	
Materials and contracts	4.6	(27,004,321)	(27,651,391)	(14,743,236)	(26,928,336)	723,055	▲
Utility charges	4.7	(2,245,898)	(2,267,902)	(1,039,284)	(2,197,077)	70,825	▲
Depreciation		(16,755,464)	(16,670,943)	(10,778,848)	(16,670,943)	0	
Finance costs		(489,119)	(489,119)	(199,845)	(489,119)	0	
Insurance	4.8	(1,578,689)	(1,573,776)	(1,686,283)	(1,586,093)	(12,317)	▼
Other expenditure	4.9	(1,956,414)	(1,992,190)	(313,144)	(1,573,679)	418,511	▲
		(70,539,996)	(71,417,081)	(41,310,173)	(70,217,007)	1,200,074	
Non-cash amounts excluded from operating activities		16,755,465	16,670,943	10,778,848	16,670,943	0	
<b>Amount attributable to operating activities</b>		20,606,505	15,882,580	23,706,739	14,761,083	(1,121,497)	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Capital grants, subsidies and contributions	4.10	5,288,298	13,067,655	4,294,073	12,220,798	(846,857)	▼
Proceeds from disposal of assets		481,000	1,097,893	146,801	1,097,893	0	
		5,769,298	14,165,548	4,440,874	13,318,691	(846,857)	
<b>Outflows from investing activities</b>							
Purchase of land and buildings	4.1	(5,071,235)	(7,339,767)	(1,023,370)	(7,033,833)	305,934	▲
Purchase of plant and equipment	4.2	(2,598,993)	(2,248,977)	(996,867)	(2,000,977)	248,000	▲
Purchase of furniture and equipment	4.3	(210,000)	(210,000)	(178,552)	(202,907)	7,093	▲
Purchase and construction of infrastructure-roads	4.4	(6,783,571)	(10,596,571)	(4,298,030)	(9,440,315)	1,156,256	▲
Purchase and construction of infrastructure-other	4.5	(1,278,201)	(8,671,739)	(4,056,454)	(7,470,032)	1,201,707	▲
		(15,942,000)	(29,067,054)	(10,553,273)	(26,148,064)	2,918,990	
<b>FINANCING ACTIVITIES</b>							
<b>Cash inflows from financing activities</b>							
Proceeds from new borrowings		630,000	630,000	0	630,000	0	
Transfers from reserve accounts	4.6	325,000	4,325,000	0	4,505,000	180,000	▲
		955,000	4,955,000	0	5,135,000	180,000	
<b>Cash outflows from financing activities</b>							
Repayment of borrowings		(3,417,822)	(3,417,823)	(1,773,271)	(3,417,823)	0	
Transfers to reserve accounts		(7,970,981)	(7,970,981)	0	(7,970,981)	0	
		(11,388,803)	(11,388,804)	(1,773,271)	(11,388,804)	0	
<b>Amount attributable to financing activities</b>		(10,433,803)	(6,433,804)	(1,773,271)	(6,253,804)	180,000	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
Surplus or deficit at the start of the financial year		0	8,763,120	8,763,120	8,763,120	0	
Amount attributable to operating activities		20,606,505	15,882,580	23,706,739	14,761,083	(1,121,497)	
Amount attributable to investing activities		(10,172,702)	(14,901,506)	(6,112,399)	(12,829,373)	2,072,133	
Amount attributable to financing activities		(10,433,803)	(6,433,804)	(1,773,271)	(6,253,804)	180,000	
<b>Surplus or deficit after imposition of general rates</b>	3(a),4.7	0	3,310,390	24,584,190	4,441,026	1,130,636	▲

## 1. BASIS OF PREPARATION

This budget review has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

### **Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the budget review be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 Leases which would have required the Shire of East Pilbara to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996, regulation 33A* prescribes contents of the budget review.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for cash flow and statement of financial activity, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire of East Pilbara controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

### **Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimation of fair values of provisions

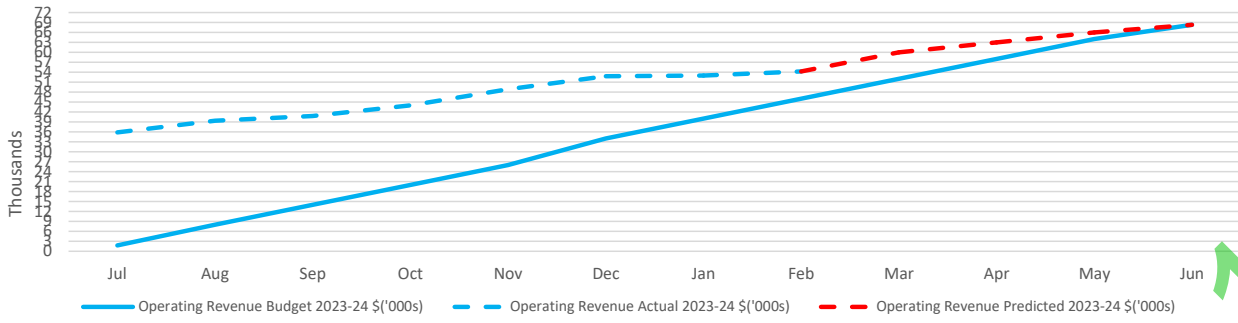
### **SIGNIFICANT ACCOUNTING POLICES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

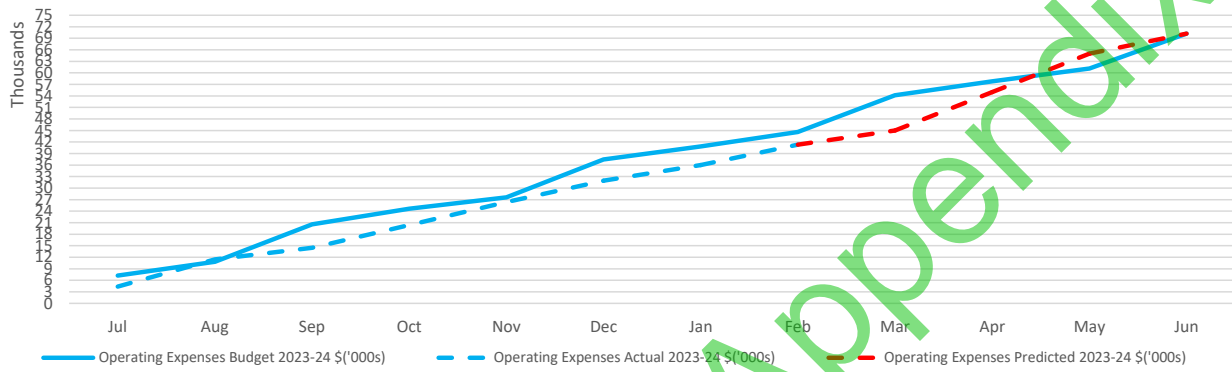
Item 12.2.1

2. SUMMARY GRAPHS - BUDGET REVIEW

Operating Revenue



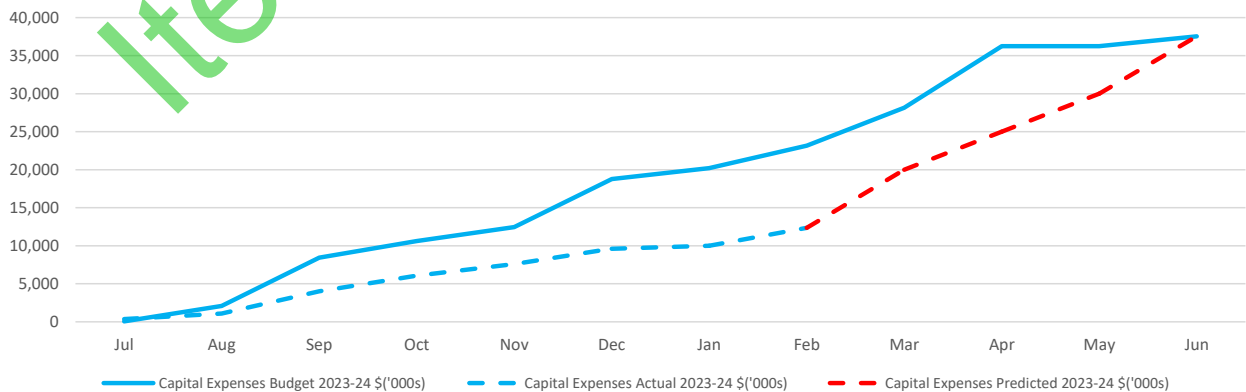
Operating Expenses



Capital Revenue



Capital Expenditure



This information is to be read in conjunction with the accompanying financial statements and notes.

**3 NET CURRENT FUNDING POSITION**  
**EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)**

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Updated Budget Estimates 30 June 2024	Year to Date Actual 29 February 2024	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$	\$
<b>(a) Composition of estimated net current assets</b>					
<b>Current assets</b>					
Cash and cash equivalents	16,056,785	43,770,875	47,081,265	100,134,184	48,211,901
Financial assets	69,500,000	43,044,534	43,044,534	0	43,044,534
Trade and other receivables	7,248,896	4,615,044	4,615,044	5,755,468	4,615,044
Inventories	97,409	844,219	844,219	1,605,350	844,219
	94,517,082	92,274,672	95,585,062	107,495,002	96,715,698
<b>Less: current liabilities</b>					
Trade and other payables	(6,215,525)	(8,747,866)	(8,747,866)	(3,372,375)	(8,747,866)
Contract liabilities	(849,410)	(1,985,476)	(3,994,605)	(849,409)	(3,994,605)
Capital grant/contribution liability	0	(2,009,129)	0	0	0
Borrowings	(3,417,822)	(2,403,386)	(2,403,386)	(5,191,093)	(2,403,386)
Employee related provisions	(1,140,566)	(1,245,399)	(1,245,399)	(1,140,566)	(1,245,399)
	(11,623,323)	(16,391,256)	(16,391,256)	(10,553,443)	(16,391,256)
<b>Net current assets</b>	82,893,759	75,883,416	79,193,806	96,941,559	80,324,442
Less: Total adjustments to net current assets	(74,130,639)	(75,883,416)	(75,883,416)	(72,357,370)	(75,883,416)
<b>Closing funding surplus / (deficit)</b>	8,763,120	0	3,310,390	24,584,189	4,441,026

**(b) Non-cash amounts excluded from operating activities**

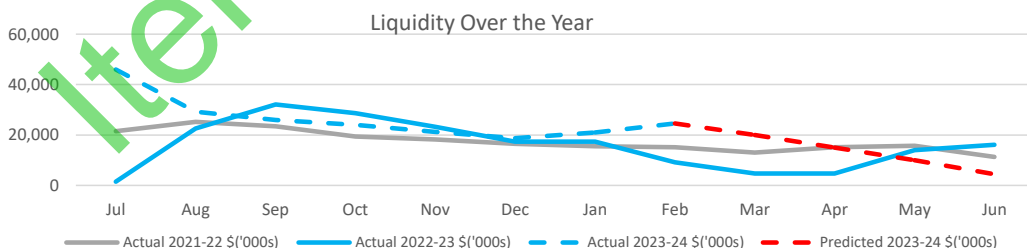
The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Updated Budget Estimates 30 June 2024	Year to Date Actual 29 February 2024	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$	\$
<b>Adjustments to operating activities</b>					
Less: Profit on asset disposals	(539,329)	(121,893)	0	0	0
Add: Profit on asset disposals NOT adjusted as a non-cash item	0	121,893	0	0	0
Less: Rounding error in adopted budget	0	1	0	0	0
Less: Fair value adjustments to financial assets at fair value through profit or loss	(4,607)	0	0	0	0
Add: Depreciation on assets	19,546,709	16,755,464	16,670,943	10,778,848	16,670,943
Non-cash movements in non-current assets and liabilities:					
Pensioner deferred rates	(5,290)	0	0	0	0
Employee benefit provisions	197,740	0	0	0	0
Other provisions	604,467	0	0	0	0
<b>Non-cash amounts excluded from operating activities</b>	19,806,207	16,755,465	16,670,943	10,778,848	16,670,943

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Updated Budget Estimates 30 June 2024	Year to Date Actual 29 February 2024	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$	\$
<b>Adjustments to net current assets</b>					
Less: Reserve accounts	(77,548,461)	(76,005,072)	(76,005,072)	(77,548,463)	(76,005,072)
Less : Current assets not expected to be received at end of year	0	(2,281,730)	(2,281,730)	0	(2,281,730)
Add: Current liabilities not expected to be cleared at end of year					
- Current portion of borrowings	3,417,822	2,403,386	2,403,386	5,191,093	2,403,386
<b>Total adjustments to net current assets</b>	(74,130,639)	(75,883,416)	(75,883,416)	(72,357,370)	(75,883,416)



3 COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

**SIGNIFICANT ACCOUNTING POLICIES**

**CASH AND CASH EQUIVALENTS**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

**FINANCIAL ASSETS AT AMORTISED COST**

The Shire of East Pilbara classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**TRADE AND OTHER RECEIVABLES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire of East Pilbara applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

**INVENTORIES**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**CONTRACT ASSETS**

Contract assets primarily relate to the Shire of East Pilbara's right to consideration for work completed but not billed at the end of the period.

**CONTRACT LIABILITIES**

Contract liabilities represent the Shire of East Pilbara's obligation to transfer goods or services to a customer for which the Shire of East Pilbara has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

**PROVISIONS**

Provisions are recognised when the Shire of East Pilbara has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**CURRENT AND NON-CURRENT CLASSIFICATION**

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of East Pilbara's operational cycle. In the case of liabilities where the Shire of East Pilbara does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire of East Pilbara's intentions to release for sale.

**TRADE AND OTHER PAYABLES**

Trade and other payables represent liabilities for goods and services provided to the Shire of East Pilbara prior to the end of the financial year that are unpaid and arise when the Shire of East Pilbara becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

**PREPAID RATES**

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire of East Pilbara recognises revenue for the prepaid rates that have not been refunded.

**EMPLOYEE BENEFITS**

**Short-Term Employee Benefits**

Provision is made for the Shire of East Pilbara's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of East Pilbara's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the net current funding position. Shire of East Pilbara's current obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the net current funding position.

**Other long-term employee benefits**

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire of East Pilbara's obligations for long-term employee benefits where the Shire of East Pilbara does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, are presented as current provisions in the net current funding position.



**SHIRE OF EAST PILBARA**  
**NOTES TO THE REVIEW OF THE ANNUAL BUDGET**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**4 PREDICTED VARIANCES**

		<u>Variance</u>
		\$
<b>Revenue from operating activities</b>		
4.1	General rates Greater rates from higher than expected property and tenancy valuations	1,149,768 ▲
4.2	Grants, subsidies and contributions There is budgeted income arising from (i) DRFAWA claim we have lodged for TC Ilsa and (ii) Contribution from Atlas Iron to the Nullagine Swimming Pool. These were offset by a reduction in the General Purpose Grants in FY24 as they were received in the previous financial year.	(1,107,130) ▼
4.3	Fees and charges Lower revenue from Marble Bar Airport & New Waste Facilities than budgeted.	(2,383,442) ▼
4.4	Interest revenue Greater focus on imposing penalty interest by the new rates officer	125,000 ▲
4.5	Other revenue Reduction in revenue from the Container Deposit Scheme	(105,767) ▼
<b>Expenditure from operating activities</b>		
4.6	Materials and contracts Cost savings on some operating areas (ie Sewerage Farm Maintenance \$565k)	723,055 ▲
4.7	Utility charges Reduced repair/operations of streetlights across the shire	70,825 ▲
4.8	Insurance Recognising higher insurance costs in some policies	(12,317) ▼
4.9	Other expenditure The shire has completed creating the provision to fully cover exposure to the Newman and Kurra Estates outstanding debt. There has been a better recovery of Sundry Debtors than expected. There is additional compliance costs with the Marble Bar Airport	418,511 ▲
<b>Inflows from investing activities</b>		
4.10	Capital grants, subsidies and contributions This was mainly driven by the early receipt in June 2023 of the Financial Assistance Grants (2023-2024)	(846,857) ▼
<b>Outflows from investing activities</b>		
4.1	Purchase of land and buildings Primarily savings on Fence Renewal at the Newman Depot and Cemetary	305,934 ▲
4.2	Purchase of plant and equipment This reflects the savings on previous budget estimates on the supply of motor vehicles.	248,000 ▲
4.3	Purchase of furniture and equipment Savings on office equipment	7,093 ▲
4.4	Purchase and construction of infrastructure-roads This is a cost saving from a range of projects most notably Drainage Improvements (\$500k).	1,156,256 ▲
4.5	Purchase and construction of infrastructure-other Realignment of expenditure to other categories as project priorities change	1,201,707 ▲
<b>Cash inflows from financing activities</b>		
4.6	Transfers from reserve accounts This is current airside costs for compliance an apron maintenance	180,000 ▲
4.7	<b>Amended Surplus or deficit after imposition of general rates</b> Surplus after inclusion of audited actual surplus brought forward and all ytd budget amendments resolved by Council	3,310,390 ▲

**12.2.2 AMENDMENT TO DELEGATIONS AND AUTHORISATIONS REGISTER -  
AUTHORISATION OF PAYMENTS TO AUSTRALIAN TAX OFFICE,  
SUPERANNUATION FUNDS AND AUTHORISED DEPOSIT TAKING  
INSTITUTIONS**

**Responsible Officer:** Steven Harding  
Chief Executive Officer

**Author:** Joshua Brown  
Manager Governance, Risk and Procurement

**Proposed Meeting Date:** 22 March 2024

**Author Disclosure of Interest:** Nil

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**REPORT PURPOSE**

For Council to consider an additional delegation to the Chief Executive Officer of the Shire of East Pilbara Register of Delegations and Authorisations with respect to the payment of funds for specified purposes to the Australian Taxation Office (ATO), superannuation funds and Authorised Deposit Taking Institutions.

**BACKGROUND**

A local government may delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the *Local Government Act 1995* ("the Act") other than the following:

- any power or duty that requires a decision of an absolute majority of the council;
- accepting a tender which exceeds an amount determined by the local government (currently at \$449,999 as set by Council);
- appointing an auditor;
- acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government (currently \$449,999 for acquisitions and \$20,000 for disposal).
- any of the local government's powers under ss.5.98, 5.98A, 5.99, 5.99A or 5.100 of the Act relating to payments and gifts to council members;
- borrowing money on behalf of the local government;
- hearing or determining an objection of a kind referred to in section 9.5 of the Act;
- the power under s.9.49A(4) of the Act to authorise a person to sign documents on behalf of the local government;
- any power or duty that requires the approval of the Minister or the Governor;
- such other powers or duties as may be prescribed by regulation.

Delegations granted under s.5.42 of the Act are to be in writing and may be general or as otherwise provided in the instrument of delegation.

The power to authorise the Chief Executive Officer to approve payments of any amount are permitted pursuant to s.5.42 of the Act. Council may impose conditions on the exercise of any power it delegates.

**COMMENTS/OPTIONS/DISCUSSIONS**

From time to time, the Shire is required to make payments to the Australian Taxation Office, superannuation funds and Authorised Deposit Taking Institutions (with respect to the payment of loans), that may exceed the authorised financial delegation granted to the Chief Executive Officer of \$499,999 excl GST.

Whilst payments exceeding \$499,999 excl GST to the ATO, superannuation funds and registered financial institutions are rare, when they are required to be made, they are either required by law or in accordance with a loan agreement.

Practice across the local government sector has not seen many instances where formal delegation is given to make such payments that exceed the Chief Executive Officer's financial delegation – in part because it is assumed they are rare – however, for the avoidance of doubt, it is recommended that Council consider providing the authority to the Chief Executive Officer to make such payments, which in the ordinary course are reported to Council through the monthly List of Payments report.

It is further recommended that Council accept a recommendation that in the circumstances that Council is required to make a payment to either the Australian Taxation Office, a superannuation fund approved by the Australian Taxation Office or an Authorised Deposit Taking Institutions for the specific purposes listed in the following table, that the Chief Executive Officer be authorised to approve such payments in the event they exceed the authorised \$499,999 excl. GST financial delegation currently in place.

<b>Payee</b>	<b>Purpose</b>
Australian Taxation Office	Payment of taxation instalments on behalf of Employees or Goods and Services Tax payments.
Superannuation Funds approved by the Australian Taxation Office	Payment of Employer and Employee superannuation contributions to Employees.
Authorised Deposit Taking Institutions	Loan repayments

It is noted that Authorised Deposit Taking Institutions are registered with, and regulated by the Australian Prudential Regulatory Authority, and agency of the Federal Government, in accordance with the *Banking Act 1959*, and include banks, credit unions and other such financial institutions.

It is further recommended that should Council agree to authorise the Chief Executive Officer to sub-delegate the approval of such payments for the purposes listed to the Australian Taxation Office. Any risks associated with such a sub-delegation are eliminated by the statutory requirement for the ATO to repay monies paid to in error.

It is recommended that Council adopt an amended Delegations and Authorisation Register to include following draft delegation:

**x.x.x Payments to Australian Taxation Office, Superannuation Funds and Authorised Deposit Taking Institutions**

Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods and services
Delegate:	Chief Executive Officer
Function:	Authority to approve payments to the Australian Taxation Office, Superannuation Funds and Authorised Deposit Taking Institutions.
Council Conditions on this Delegation:	<ol style="list-style-type: none"> <li>1. Payments of taxation instalments on behalf of Shire Employees to the Australian Taxation Office.</li> <li>2. Payments of employer and employee contributions on behalf of Shire Employees to Superannuation Funds approved by the Australian Taxation Office.</li> <li>3. Payments to Authorised Deposit Taking Institutions for the purposes of the repayment of a loan facility authorised by Council.</li> </ol>
Sub-Delegate/s Appointed by CEO	As determined by the CEO (Condition 1 applies – conditions 2 and 3 may not be delegated).

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Consistent with sections 5.42 and 5.46 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

There are no known policy implications

**STRATEGIC COMMUNITY PLAN**

**5: Governance**

5 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community’s assets and resources.

5.4 Ensure a high standard of organisational management and effectiveness.

**RISK MANAGEMENT CONSIDERATIONS**

Compliance Risk – Moderate

**FINANCIAL IMPLICATIONS**

No financial resource impact.

**VOTING REQUIREMENTS**

Absolute Majority.

**OFFICER'S RECOMMENDATION**

That Council:

1. Pursuant to s.5.42 and s.5.46 of the *Local Government Act 1995*, delegates the authority to the Chief Executive Officer to make payments to the Australian Taxation Office, superannuation funds approved by the Australian Taxation Office and Authorised Deposit Taking Institutions over and above the financial delegation granted by Council to the Chief Executive Officer, in accordance with the delegation below:

<b>Express Power or Duty Delegated:</b>	<b><i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods and services</b>
<b>Delegate:</b>	<b>Chief Executive Officer</b>
<b>Function:</b>	<b>Authority to approve payments to the Australian Taxation Office, Superannuation Funds and Authorised Deposit Taking Institutions.</b>
<b>Council Conditions on this Delegation:</b>	<ol style="list-style-type: none"> <li>1. Payments of taxation instalments on behalf of Shire Employees to the Australian Taxation Office.</li> <li>2. Payments of employer and employee contributions on behalf of Shire Employees to Superannuation Funds approved by the Australian Taxation Office.</li> <li>3. Payments to Authorised Deposit Taking Institutions for the purposes of the repayment of a loan facility authorised by Council.</li> </ol>
<b>Sub-Delegate/s Appointed by CEO</b>	<b>As determined by the CEO (Condition 1 applies – conditions 2 and 3 may not be delegated).</b>

2. Authorises the Chief Executive Officer to amend the Register of Delegations and Authorisations accordingly.

**ABSOLUTE MAJORITY REQUIRED**

### 12.2.3 MONTHLY FINANCIAL STATEMENTS, INSURANCE AND INVESTMENT REPORT

<b>Attachments:</b>	<a href="#">Appendix 1 Monthly Financial Report – Feb 2024</a> <a href="#">Appendix 2 Investments Report – Feb 2024</a>
<b>Responsible Officer:</b>	<b>Cherie Delmage</b> <b>Acting Director Corporate Services</b>
<b>Author:</b>	<b>Thomas Gorman</b> <b>Manager Corporate Services</b>
<b>Proposed Meeting Date:</b>	<b>22 March 2024</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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#### REPORT PURPOSE

The Monthly Financial Statements provide details of the Shire of East Pilbara's (the Shire's) current year to date financial position in relation to the 2023/2024 Annual Budget, as amended from time to time, including the reporting of material variances.

#### BACKGROUND

The reporting of monthly financial information is a requirement under section 6.4 of the *Local Government Act 1995* ("the Act") and regulation 34 of the *Local Government (Financial Management) Regulations 1996* ("the Regulations").

**Appendix 1** details the financial activities of the Shire for the period 1 February 2024 to 29 February 2024.

There are four sections to the monthly report:

1. Statutory Reports – Rate Setting Statement, Operating Statement, Cash Flow;
2. Various other Notes to give Council an overview of the Shire's current financial situation, including Material Variances for Programs and Nature and Type as per Council's adopted variance threshold limits of 10% or \$20,000 for operating, and 10% or \$50,000 for capital, whichever is higher; and
3. A schedule detailing all expenditure.

**Appendix 2** is the Monthly Investments Report.

Any immediate annual budget considerations are also presented within the monthly financial report.

#### COMMENTS/OPTIONS/DISCUSSIONS

##### Variances

Material variances in the Shire 2023/2024 annual budget are disclosed within **Appendix 1**.

---

Investments – February 2024

The Shire's portfolio accrued over \$383,000 in interest and returned 5.2%pa compared to the current bank bill benchmark of 4.43%. New deposits invested in over the month are yielding around 5.1%. Over the past 12 months the portfolio has returned 3.67% exceeding the bank bill index benchmark of 4.68%.

Investment portfolio details are disclosed within **Appendix 2**

Insurance Report – February 2024

*Claim Activity*

Throughout the month of February, 5 claims were closed and settled to the value of \$6,971.12. There are 7 Pending claims awaiting relevant documents before submitting and 13 open claims in various stages of progress.

*MAU.190063 | PC0495 | TC Ilsa:*

We are nearing the end of the process for this claim. Some miscellaneous assets are still ongoing. LGIS are reviewing the current progress report for the last of the progress settlements.

The communications and CCTV's are one of the last of the repairs and this may take some time to repair. LGIS will keep the claim open until they receive the invoices for these repairs.

*Insurance Renewal for 2024-25:*

Completing the questionnaire for all Policies is underway and should be settled by the end of March.

**STATUTORY IMPLICATIONS/REQUIREMENTS**

*Local Government Act 1995*

Part 6 Financial Management

Division 4 General financial provisions

Section 6.4(2)

*"The financial report is to:*

- (a) be prepared and presented in the manner and form prescribed; and*
- (b) contain the prescribed information."*

Section 6.8 (1) (b)

*"Expenditure from municipal fund not included in annual budget is to be authorised in advance by resolution". \*Absolute majority required.*

**POLICY IMPLICATIONS**

3.1 Accounting Policies

3.5 Budget Management – Capital Acquisitions

3.9 Investments Policy



**STRATEGIC COMMUNITY PLAN**

Governance

G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.

G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.

G1.4 Ensure a high standard of organisational management and effectiveness

**RISK MANAGEMENT CONSIDERATIONS**

Legislative - Medium

**FINANCIAL IMPLICATIONS**

There are no financial implications at the time of writing this report.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

**That Council adopts the Monthly Financial Statements for the period ending 29 February 2024 of the 2023/2024 financial year included as Appendix 1 to the report.**

## Shire of East Pilbara

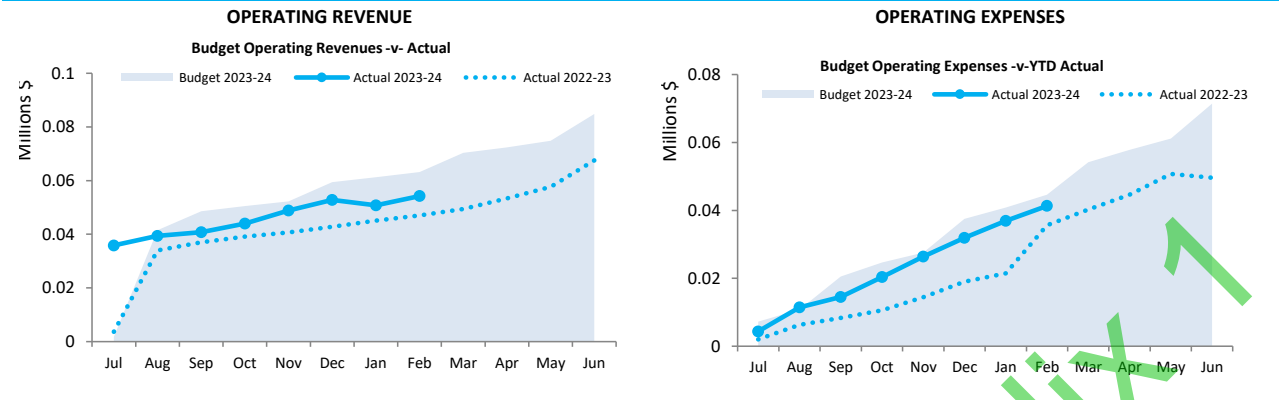
### MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 29 February 2024

*LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

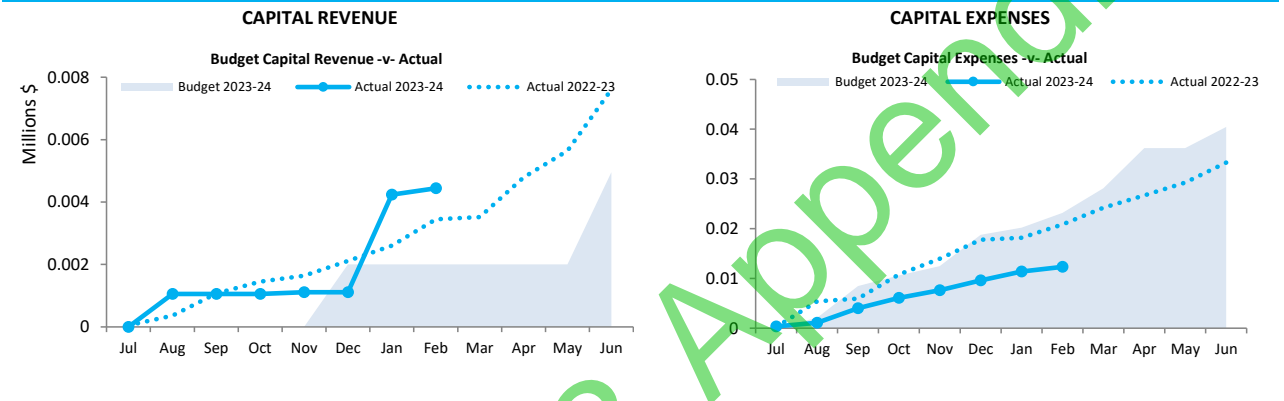
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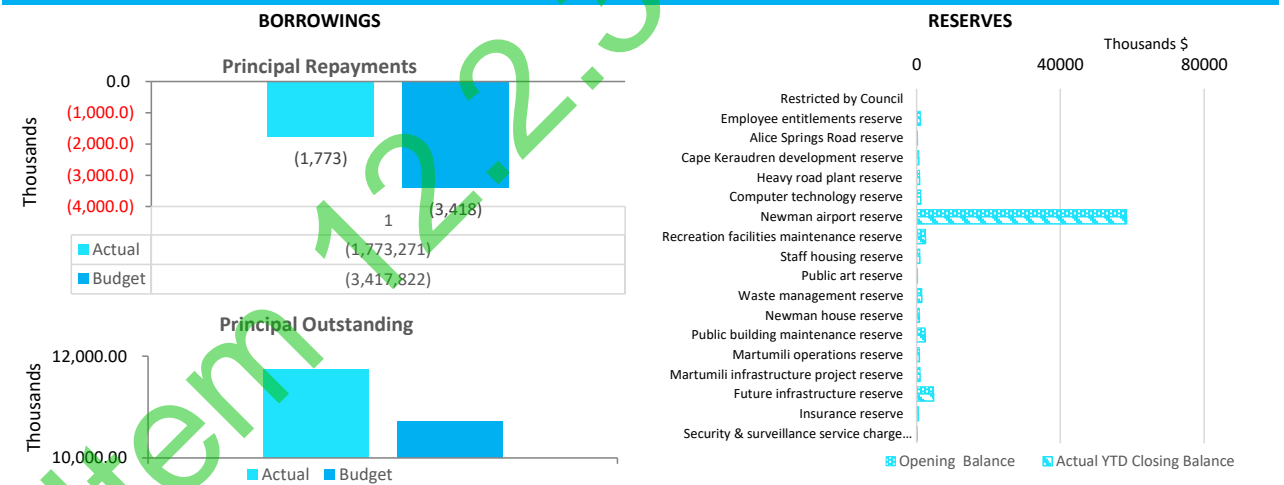
OPERATING ACTIVITIES



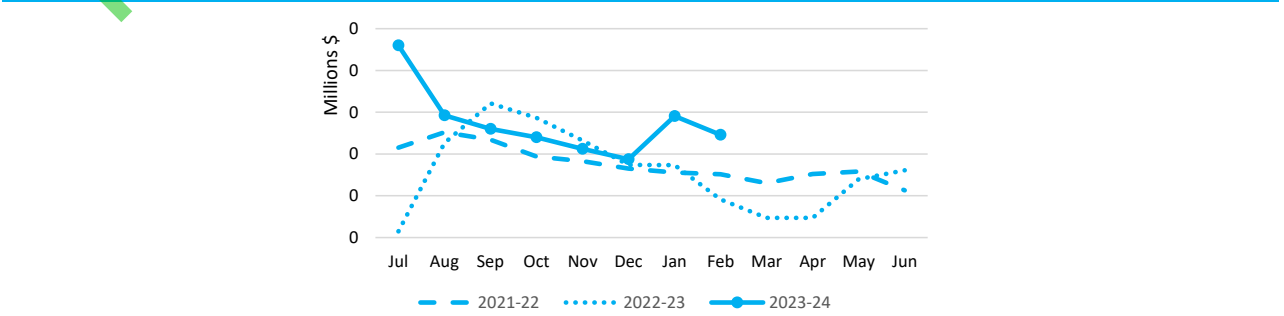
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$8.76 M	\$8.76 M	\$8.76 M	\$0.00 M
Closing	\$3.31 M	\$14.01 M	\$24.58 M	\$10.57 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$100.13 M	% of total
Unrestricted Cash	\$22.59 M	22.6%
Restricted Cash	\$77.55 M	77.4%

Refer to Note 2 - Cash and Financial Assets

Payables	
	\$3.37 M % Outstanding
Trade Payables	\$1.93 M
0 to 30 Days	6.2%
Over 30 Days	93.8%
Over 90 Days	59.5%

Refer to Note 5 - Payables

Receivables		
	\$0.57 M	% Collected
Rates Receivable	\$5.19 M	85.6%
Trade Receivable	\$0.57 M	% Outstanding
Over 30 Days		21.8%
Over 90 Days		16.6%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$15.88 M	\$22.90 M	\$23.71 M	\$0.81 M

Refer to Statement of Financial Activity

Rates Revenue		
	YTD Actual	% Variance
	\$32.52 M	
	YTD Budget	3.6%
	\$31.40 M	

Refer to Statement of Financial Activity

Operating Grants and Contributions		
	YTD Actual	% Variance
	\$1.08 M	
	YTD Budget	(58.8%)
	\$2.63 M	

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	YTD Actual	% Variance
	\$19.60 M	
	YTD Budget	(3.2%)
	\$20.25 M	

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$14.90 M)	(\$13.36 M)	(\$6.11 M)	\$7.25 M

Refer to Statement of Financial Activity

Proceeds on sale		
	YTD Actual	%
	\$0.15 M	
	Amended Budget	(86.6%)
	\$1.10 M	

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	YTD Actual	% Spent
	\$10.55 M	
	Amended Budget	(63.7%)
	\$29.07 M	

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	YTD Actual	% Received
	\$4.29 M	
	Amended Budget	(67.1%)
	\$13.07 M	

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$6.43 M)	(\$4.29 M)	(\$1.77 M)	\$2.52 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$1.77 M
Interest expense	\$0.20 M
Principal due	\$11.74 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$77.55 M
Interest earned	\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 29 FEBRUARY 2024

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

## NATURE OR TYPE DESCRIPTIONS

### EXPENSES

#### EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2024

BY NATURE OR TYPE

	Ref	Amended Budget	YTD Budget	YTD Actual	Forecast 29 June 2024 Closing	Variance \$	Variance % ((c) - (b))/(b)	Var.
	Note	(a)	(b)	(c)	(a)-(b)+(c)	(c) - (b)	(b)/(b)	
		\$	\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	8,763,118	8,763,118	8,763,118	8,763,118	0	0.00%	
<b>Revenue from operating activities</b>								
Rates		31,397,825	31,397,825	32,521,761	32,521,761	1,123,936	3.58%	
Operating grants, subsidies and contributions	11	7,113,335	2,628,054	1,082,179	5,567,460	(1,545,875)	(58.82%)	▼
Fees and charges		27,620,158	20,249,748	19,601,606	26,972,016	(648,142)	(3.20%)	
Service charges		148,800	148,800	143,406	143,406	(5,394)	(3.63%)	
Interest earnings		2,740,000	1,470,000	268,014	1,538,014	(1,201,986)	(81.77%)	▼
Other revenue		1,608,600	887,984	621,098	1,341,714	(266,886)	(30.06%)	▼
Profit on disposal of assets	6	0	0	0	0	0	0.00%	
		<b>70,628,718</b>	<b>56,782,411</b>	<b>54,238,064</b>	<b>68,084,371</b>	<b>(2,544,347)</b>	<b>(4.48%)</b>	
<b>Expenditure from operating activities</b>								
Employee costs		(20,771,760)	(13,670,488)	(12,549,533)	(19,650,805)	1,120,955	8.20%	
Materials and contracts		(27,651,391)	(15,631,512)	(14,742,864)	(26,762,743)	888,648	5.68%	
Utility charges		(2,267,902)	(1,133,910)	(1,039,284)	(2,173,276)	94,626	8.35%	
Depreciation on non-current assets		(16,670,943)	(11,113,832)	(10,778,848)	(16,335,959)	334,984	3.01%	
Interest expenses		(489,119)	(445,243)	(199,845)	(243,721)	245,398	55.12%	▲
Insurance expenses		(1,573,776)	(1,573,422)	(1,686,283)	(1,686,637)	(112,861)	(7.17%)	
Other expenditure		(1,992,190)	(937,082)	(313,144)	(1,368,252)	623,938	66.58%	▲
Loss on disposal of assets	6	0	0	0	0	0	0.00%	
		<b>(71,417,081)</b>	<b>(44,505,489)</b>	<b>(41,309,801)</b>	<b>(68,221,393)</b>	<b>3,195,688</b>	<b>(7.18%)</b>	
Non-cash amounts excluded from operating activities	1(a)	16,670,943	10,623,332	10,778,848	16,826,459	155,516	1.46%	
<b>Amount attributable to operating activities</b>		<b>15,882,580</b>	<b>22,900,254</b>	<b>23,707,111</b>	<b>16,689,437</b>	<b>806,857</b>	<b>3.52%</b>	
<b>Investing activities</b>								
Proceeds from non-operating grants, subsidies and contributions	12	13,067,655	5,867,156	4,294,073	11,494,572	(1,573,083)	(26.81%)	▼
Proceeds from disposal of assets	6	1,097,893	731,929	146,801	512,766	(585,127)	(79.94%)	▼
Payments for property, plant and equipment and infrastructure	7	(29,067,054)	(19,959,591)	(10,553,272)	(19,660,735)	9,406,319	47.13%	
<b>Amount attributable to investing activities</b>		<b>(14,901,506)</b>	<b>(13,360,506)</b>	<b>(6,112,398)</b>	<b>(7,653,397)</b>	<b>7,248,109</b>	<b>(54.25%)</b>	
<b>Financing Activities</b>								
Proceeds from new debentures	8	630,000	420,000	0	210,000	(420,000)	(100.00%)	▼
Transfer from reserves	9	4,325,000	2,883,333	0	1,441,667	(2,883,333)	(100.00%)	▼
Repayment of debentures	8	(3,417,822)	(2,278,548)	(1,773,271)	(2,912,545)	505,277	22.18%	▲
Transfer to reserves	9	(7,970,981)	(5,313,987)	0	(2,656,994)	5,313,987	100.00%	▲
<b>Amount attributable to financing activities</b>		<b>(6,433,803)</b>	<b>(4,289,202)</b>	<b>(1,773,271)</b>	<b>(3,917,872)</b>	<b>2,515,931</b>	<b>(58.66%)</b>	
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>3,310,389</b>	<b>14,013,664</b>	<b>24,584,561</b>	<b>13,881,286</b>	<b>10,570,897</b>	<b>(75.43%)</b>	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

	Supplementary Information	30 June 2023 \$	29 February 2024 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	2	85,556,785	100,134,556
Trade and other receivables	3	7,248,897	5,755,468
Inventories	4	97,409	-6,247
Other assets		1,613,992	1,611,597
<b>TOTAL CURRENT ASSETS</b>		<b>94,517,083</b>	<b>107,495,374</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		15,317	15,317
Other financial assets		101,862	101,862
Property Plant & Equipment Infrastructure		87,159,964	86,048,236
		627,236,174	628,122,326
<b>TOTAL NON-CURRENT ASSETS</b>		<b>714,513,317</b>	<b>714,287,741</b>
<b>TOTAL ASSETS</b>		<b>809,030,400</b>	<b>821,783,115</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	6	6,215,527	3,372,375
Other liabilities	7	849,409	849,409
Borrowings	8	3,417,822	5,191,093
Employee related provisions		1,140,566	1,140,566
<b>TOTAL CURRENT LIABILITIES</b>		<b>11,623,324</b>	<b>10,553,443</b>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	8	10,091,124	6,544,582
Employee related provisions		341,293	341,293
Other provisions		14,920,035	14,920,035
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>25,352,452</b>	<b>21,805,910</b>
<b>TOTAL LIABILITIES</b>		<b>36,975,776</b>	<b>32,359,353</b>
<b>NET ASSETS</b>		<b>772,054,624</b>	<b>789,423,762</b>
<b>EQUITY</b>			
Retained surplus		172,716,246	190,085,384
Reserve accounts	9	77,548,463	77,548,463
Revaluation surplus		521,789,915	521,789,915
<b>TOTAL EQUITY</b>		<b>772,054,624</b>	<b>789,423,762</b>

This statement is to be read in conjunction with the accompanying notes.



**BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 06 March 2024

Item 12.2.3 Appendix 1

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)	Forecast 29 June 2024 Closing
<b>Non-cash items excluded from operating activities</b>		\$	\$	\$	
<b>Adjustments to operating activities</b>					
Less: Profit on asset disposals	6	0	(490,500)	0	490,500
Add: Depreciation on assets		16,670,943	11,113,832	10,778,848	16,335,959
<b>Total non-cash items excluded from operating activities</b>		<b>16,670,943</b>	<b>10,623,332</b>	<b>10,778,848</b>	<b>16,826,459</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Amended Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 29 February 2024
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(77,548,463)	(77,548,463)	(77,548,463)
Add: Borrowings	8	3,417,822	3,417,822	5,191,093
<b>Total adjustments to net current assets</b>		<b>(74,130,641)</b>	<b>(74,130,641)</b>	<b>(72,357,370)</b>
<b>(c) Net current assets used in the Statement of Financial Activity</b>				
<b>Current assets</b>				
Cash and cash equivalents	2	16,056,785	16,056,785	100,134,556
Financial assets	2	69,500,000	69,500,000	0
Rates receivables	3	3,483,069	3,483,069	5,189,632
Receivables	3	3,765,828	3,765,828	565,836
Other current assets	4	1,711,401	1,711,401	1,605,350
<b>Less: Current liabilities</b>				
Payables	5	(6,215,527)	(6,215,527)	(3,372,375)
Borrowings	8	(3,417,822)	(3,417,822)	(5,191,093)
Contract liabilities and grants	10	(849,409)	(849,409)	(849,409)
Provisions	10	(1,140,566)	(1,140,566)	(1,140,566)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(74,130,641)</b>	<b>(74,130,641)</b>	<b>(72,357,370)</b>
<b>Closing funding surplus / (deficit)</b>		<b>8,763,118</b>	<b>8,763,118</b>	<b>24,584,561</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust
		\$	\$	\$	\$
<b>Municipal Bank</b>	Cash and cash equivalents	2,627,210		2,627,210	
<b>Investments Municipal</b>	Cash and cash equivalents	19,944,884		19,944,884	
<b>Investments Reserves/Municipal</b>	Cash and cash equivalents		77,548,463	77,548,463	
Newman - Office Till Float	Cash and cash equivalents	150		150	
Newman Rec Ctre - Till Float	Cash and cash equivalents	150		150	
Marble Bar - Office Petty Cash	Cash and cash equivalents	150		150	
Newman - Office Petty Cash	Cash and cash equivalents	400		400	
Newman Rec Ctre - Petty Cash	Cash and cash equivalents	388		388	
Newman - S/Pool Till Float	Cash and cash equivalents	150		150	
Marble Bar - S/Pool Till Float	Cash and cash equivalents	50		50	
Newman Rec Ctre - Creche Float	Cash and cash equivalents	11,880		11,880	
Nullagine Caravan Park - Float	Cash and cash equivalents	150		150	
Martumili Float	Cash and cash equivalents	200		200	
CDS Float	Cash and cash equivalents	331		331	
<b>Trust Account</b>	Cash and cash equivalents	0	762,769		762,769
<b>Total</b>		<b>22,586,093</b>	<b>78,311,232</b>	<b>100,134,556</b>	<b>762,769</b>
<b>Comprising</b>					
Cash and cash equivalents		22,586,093	78,311,232	100,134,556	762,769
Financial assets at amortised cost		0	0	0	0
		<b>22,586,093</b>	<b>78,311,232</b>	<b>100,134,556</b>	<b>762,769</b>

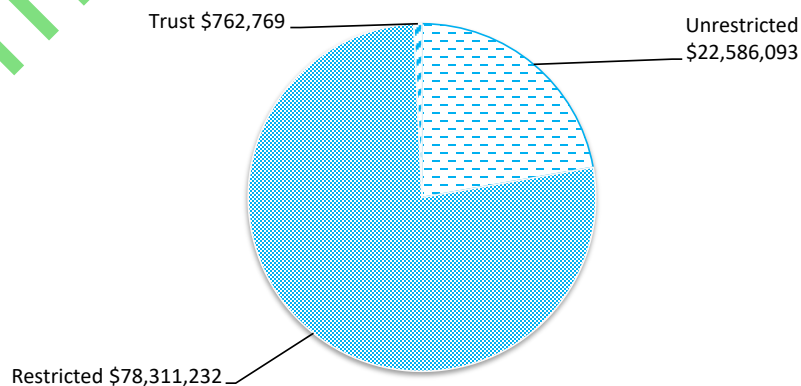
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

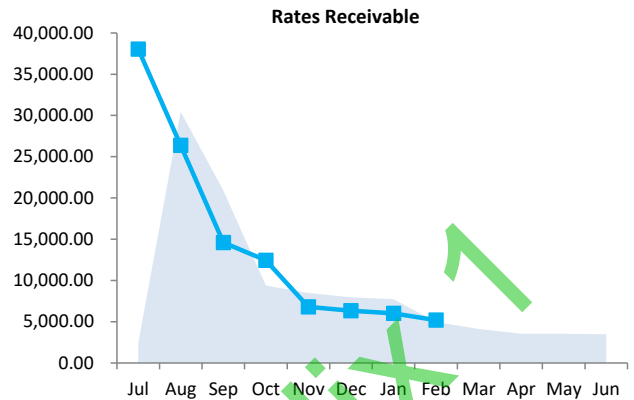
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2024

OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

Rates receivable	30 June 2023	29 Feb 2024
	\$	\$
Opening arrears previous years	3,483,069	3,483,069
Levied this year	28,389,246	32,521,761
Less - collections to date	(28,389,246)	(30,815,198)
Gross rates collectable	<b>3,483,069</b>	<b>5,189,632</b>
Allowance for impairment of rates receivable	0	0
<b>Net rates collectable</b>	<b>3,483,069</b>	<b>5,189,632</b>
% Collected	89.1%	85.6%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(4,610)	2,176,910	131,375	13,806	461,621	2,779,102
Percentage	(0.2%)	78.3%	4.7%	0.5%	16.6%	
<b>Balance per trial balance</b>						
Sundry receivable						2,779,102
GST receivable						120,817
Allowance for impairment of receivables from contracts with customers						(2,334,083)
<b>Total receivables general outstanding</b>						<b>565,836</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

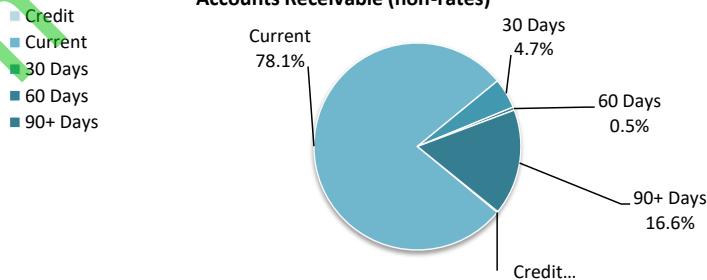
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 29 February 2024
	\$	\$	\$	\$
<b>Inventory</b>				
Fuel & Oils	80,204		(106,114)	(25,910)
Martumili Baskets	17,205	2,458		19,663
<b>Other Assets</b>				
Prepayments	48,494			48,494
Accrued income	1,563,498			1,563,498
Contract assets	2,000		(2,395)	(395)
<b>Total other current assets</b>	<b>1,711,401</b>	<b>2,458</b>	<b>(108,509)</b>	<b>1,605,350</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

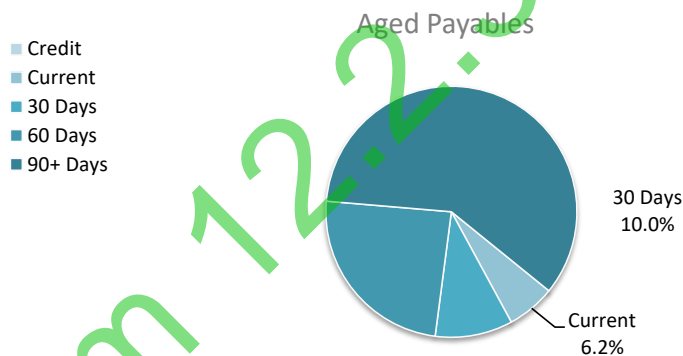
Item 12.2.3 Appendix

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	120,489	192,661	468,209	1,147,156	1,928,515
Percentage	0%	6.2%	10%	24.3%	59.5%	
<b>Balance per trial balance</b>						
Sundry creditors						1,928,515
Other liabilities - Martumilli Gift Card Liability						4,905
Trust liabilities						1,524,630
Emergency Services Levy						34,031
Prepaid rates						162,820
Emergency Services Levy Contra						(250,211)
Accrued creditors						(135,987)
Insurance prepayments						94,785
Debtors refund account						(254)
Rates refund account						3,034
Payroll suspense						(2,682)
Payroll clearing accounts						8,789
<b>Total payables general outstanding</b>						<b>3,372,375</b>

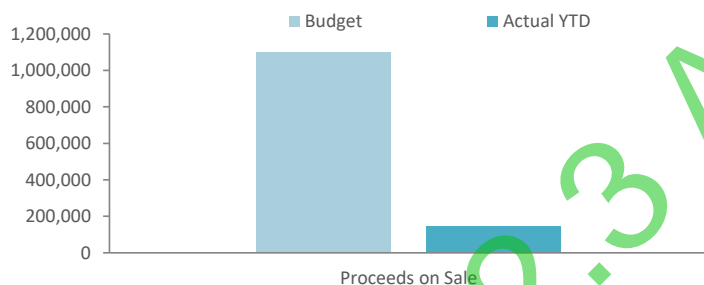
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Governance</b>								
	Governance	170,000	170,000	0	0	121,406	121,406	0	0
	<b>Law, order, public safety</b>								
	Law, order, public safety	156,893	156,893	0	0	0	0	0	0
	<b>Education and welfare</b>								
	Education and welfare	105,000	105,000	0	0	0	0	0	0
	<b>Community amenities</b>								
	Community amenities	100,000	100,000	0	0	19,955	19,955	0	0
	<b>Transport</b>								
	Transport	481,000	481,000	0	0	5,439	5,439	0	0
	<b>Other property and services</b>								
	Other property and services	85,000	85,000	0	0	0	0	0	0
		<b>1,097,893</b>	<b>1,097,893</b>	<b>0</b>	<b>0</b>	<b>146,801</b>	<b>146,801</b>	<b>0</b>	<b>0</b>



Item 12.2.3 Appendix



Capital acquisitions	Amended		YTD Actual	Forecast 30 June Closing	YTD Actual Variance
	Budget	YTD Budget			
	\$	\$	\$		\$
Land & Buildings	7,339,767	3,900,372	1,023,370	4,462,765	(2,877,002)
Furniture and equipment	210,000	165,000	178,552	223,552	13,552
Plant and equipment	2,248,977	1,805,979	996,867	1,439,865	(809,112)
Newman Aerodrome	0	0	28,299	28,299	0
Infrastructure	19,268,310	14,088,240	8,326,185	13,506,255	(5,762,055)
<b>Payments for Capital Acquisitions</b>	<b>29,067,054</b>	<b>19,959,591</b>	<b>10,553,272</b>	<b>19,660,735</b>	<b>(9,434,618)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$	\$	\$		\$
Capital grants and contributions	13,067,655	5,867,156	4,294,073	11,494,572	(1,573,083)
Borrowings	630,000	420,000	0	210,000	(420,000)
Other (disposals & C/Fwd)	1,097,893	731,929	146,801	512,766	(585,127)
Cash backed reserves					
Computer technology reserve	(325,000)	0	0	(325,000)	0
Contribution - operations	18,596,506	12,940,506	6,112,398	11,768,397	(6,828,109)
<b>Capital funding total</b>	<b>29,067,054</b>	<b>19,959,591</b>	<b>10,553,272</b>	<b>19,660,735</b>	<b>(9,406,319)</b>

#### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

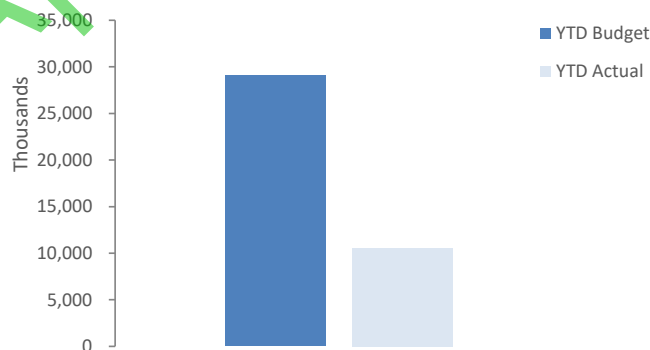
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

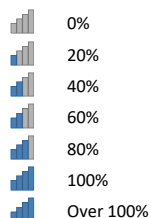
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Amended		YTD Actual	Variance (Under)/Over
	Budget	YTD Budget		
	\$	\$	\$	\$
<b>Land &amp; Building</b>				
099019 Staff Housing Capital - M/Bar & Nullagine	13,000	13,000	5,619	-7380.54
099020 Staff Housing - Renewals - Capital	787,500	417,750	270,130	-147619.62
099028 Staff Housing Capital - Airport	0	0	17,158	17157.8
099040 Staff Housing - Acquisition - Capital	500,000	250,000	0	-250000
099050 Staff Housing - Upgrade - Capital	220,000	110,000	47,645	-62354.55
099704 SPQ Laundry, Marble Bar (Capital)	0	0	29	29.1
109022 Newman Public Toilets	91,105	45,552	15,492	-30060.25
109600 Community Amenities - Buildings Specialised - Capital	517,000	258,500	90,055	-168445.45
119028 Newman Recreation Centre - Land & Buildings	19,343	19,343	3,835	-15508
119100 Recreation & Culture - Specialised Buildings - Capital	4,373,735	2,186,866	255,559	-1931307.18
119521 Netball Clubrooms - Capricorn Oval, Newman (Capital)	250,000	250,000	202,153	-47846.88
129800 Transport - Buildings - Specialised - Capital	240,000	240,000	144,008	-95992.1
139220 **Newman Caravan Park	328,084	109,361	(28,314)	-137674.76
	<b>7,339,767</b>	<b>3,900,372</b>	<b>1,023,370</b>	<b>(2,877,002)</b>
<b>Furniture &amp; Equipment</b>				
049001 Governance - IT Equipment (FN04)	90,000	45,000	21,430	-23570
119094 Facilities CCTV	0	0	44,215	44215.15
119103 Recreation & Culture - Furniture & Equipment - Capital	120,000	120,000	112,907	-7093
	<b>210,000</b>	<b>165,000</b>	<b>178,552</b>	<b>13,552</b>
<b>Plant &amp; Equipment</b>				
049004 CEO Vehicle - 4WD (41218)	130,000	130,000	125,933	-4067.38
049005 EMCS Vehicle - 4WD (41221)	85,075	85,075	0	-85075
049030 CBS Vehicle - 4WD (41229)	56,472	56,472	63,328	6856.04
049043 Isuzu MUX - Mngr Strat	45,857	45,857	48,923	3066.11
059007 Ranger Vehicle - Toyota Hilux Xtra Cab- (51114)	85,000	85,000	0	-85000
059009 Coord Ranger Veh - 4WD (51113)	85,000	85,000	0	-85000
059025 CCTV Cameras	23,239	23,239	15,413	-7825.96
059060 CCTV - Nullagine	0	0	48,349	48349
059061 CCTV - Marble Bar	0	0	48,349	48349
059600 Law, Order & Public Safety - Plant & Equipment - Capital	35,994	17,996	0	-17996
089000 Trailer 6x4 Enclosed - BHP Funded - East Newman Activation, Minors Pro	10,600	10,600	0	-10600
089003 MWB Vehicle - 4WD (81119)	220,000	110,000	76,160	-33840.47
089030 ** RYDE Vehicle	0	0	1,712	1711.87
109102 Refuse Site - Vehicles	248,000	248,000	0	-248000
109601 Community Amenities - Plant & Equipment - Capital	738,740	423,740	45,899	-377841
119101 Recreation & Culture - Plant & Equipment - Capital	140,000	140,000	14,470	-125529.78
119704 Minor Equipment - P&G Newman	0	0	428	428.07
119747 Suzuki Swift - Mngr Events	0	0	83	83.21
119748 Toro Groundmaster 360	0	0	36,433	36432.72
119749 Toro Groundmaster 7210	0	0	39,560	39560
129034 ARO Vehicle - 4WD (121211)	0	0	63,297	63296.89
129036 Airport Vehicle 4WD (121207)	0	0	76,172	76171.53
129051 M/Bar Mechanic - 4WD (2706)	0	0	63,297	63296.89
139600 Economic Services - Plant & Equipment - Capital	190,000	190,000	37,394	-152606.12
149011 EMIS Vehicle - 4WD (141115)	90,000	90,000	49,491	-40509.09
149,014.00 MES - Nissan Patrol (141119)	0	0	66,004	66004.35

149018	MPA Newman Vehicle - 4WD (141117)	65,000	65,000	76,173	11172.98
		<b>2,248,977</b>	<b>1,805,979</b>	<b>996,867</b>	<b>(809,112)</b>
<b>Newman Aerodrome</b>					
129026	Newman Aerodrome	0	0	28,299	28299
		<b>0</b>	<b>0</b>	<b>28,299</b>	<b>28,299</b>
<b>Infrastructure</b>					
109002	**WWTP Upgrade - Emergency Ponds (Project 2)	268,811	134,406	150,100	15694.46
109016	Landfill & Civil Works	0	0	99,020	99020
109029	Marble Bar Tip Improvements	0	0	42,215	42215.46
119041	Newman Aquatic Centre - Infra	0	0	85,646	85645.91
119063	Walters Street Park Nullagine	0	0	3,631	3630.51
119082	Newman Aquatic Centre - Infra (FN11)	1,182,878	591,440	618,317	26877.28
119088	Whaleback Arena - Basketball adjustable backboards	36,668	36,668	0	-36668
119089	Lions Animal Park Playground (with sand softfall)	0	0	589	588.75
119091	Nullagine Swimming Pool Project	0	0	3,487	3486.92
119092	Marble Bar Swimming Pool - Capital Works	35,000	35,000	0	-35000
119102	Recreation & Culture - Infrastructure Parks & Ovals - Capital	760,383	435,190	214,455	-220734.82
119709	Playground Equipment - Newman	0	0	25,395	25395
119712	Events - Infrastructure Other - Capital	30,000	30,000	0	-30000
119751	Tennis Club Playground (includes sand softfall)	0	0	324	323.72
119752	Ethel Creek Park	0	0	7,763	7762.96
119753	RSL Park (2021/2022) (Includes steel shelter)	0	0	30,999	30999.19
119760	Nullagine BBQ Table Bins - Garden Pool	0	0	105,403	105403.36
129401	Services - Access roads, Car parks, Kerbs, Verges, Fences - Airport	0	0	92	91.66
129419	Newman Airport - Airside - Lighting - Capital Expenditure	4,000,000	3,466,667	1,517,425	-1949242
129423	Aiport Operation Expansion - Newman	902,727	802,727	251,700	-551027
129562	Marble Bar Airport Works - Infrastructure Other	143,217	143,216	6,597	-136618.73
129573	Newman Concrete Works	0	0	3,598	3598.05
129588	**Boreline Road	0	0	10,031	10030.7
129618	Pavement Failure & Drainage Works - Various Streets	0	0	278	277.86
129619	Streetscape Projects/Landscaping - Various Locations	0	0	4,505	4505.24
129635	Newman Other Roadworks - Shire Administration Entrance	0	0	76,352	76351.79
129641	Footpath Extension - Stojic/Calcott	29,070	29,070	54,490	25420
129801	Transport - Drainage - Capital	914,167	802,167	211,756	-590411.16
129802	Transport - Footpaths - Capital	326,818	163,408	0	-163408
129803	Transport - Parks & Ovals - Capital	42,000	42,000	51,058	9057.72
129804	Transport - Roads - Shire Funded - Capital	3,077,000	1,538,500	176,757	-1361742.57
129805	Transport - Plant & Equipment - Capital	1,603,000	1,603,000	266,335	-1336665.05
129806	Transport - Roads - Remote Access - Capital	1,600,000	900,000	1,482,986	582986.1
129807	Transport - Roads - RRG - Capital	1,563,575	781,786	1,320,284	538497.92
129808	Transport - Roads - Contribution - Capital	300,000	150,000	330,000	180000
129809	Transport - Roads - Grant - Capital	1,292,996	1,292,995	0	-1292995
129810	Transport - Roads - Roads to Recovery - Capital	1,160,000	1,110,000	1,164,760	54760
		<b>19,268,310</b>	<b>14,088,240</b>	<b>8,326,185</b>	<b>(5,762,055)</b>
		<b>29,067,054</b>	<b>19,959,591</b>	<b>10,553,272</b>	<b>(9,406,319)</b>

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Housing</b>										
Staff housing	71	509,227			(159,024)	(159,024)	350,203	350,203	(19,553)	(30,509)
<b>Community amenities</b>										
Sewerage upgrade	72	961,955			(70,740)	(143,069)	891,215	818,886	(20,652)	(41,604)
Sewerage upgrade	73	537,765			(50,188)	(101,142)	487,577	436,623	(7,977)	(15,636)
Liquid waste	76	6,500,000			(1,033,414)	(2,086,297)	5,466,586	4,413,703	(86,532)	(225,480)
Landfill waste heavy plant	TBA	0	630,000	0	0	0	0	630,000	0	0
<b>Transport</b>										
Marble Bar airport	75	5,000,000			(459,905)	(928,290)	4,540,095	4,071,710	(65,131)	(175,890)
<b>Total</b>		13,508,947	0	630,000	(1,773,271)	(3,417,822)	11,735,676	10,721,125	(199,845)	(489,119)
Current borrowings		3,417,822					5,191,093			
Non-current borrowings		10,091,125					6,544,583			
		13,508,947					11,735,676			

All debenture repayments were financed by general purpose revenue.

New borrowings 2023-24

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Landfill waste heavy plant	0	630,000	WATC	Fixed	5	TBA	TBA	0	630,000	630,000
	0	630,000				0		0	630,000	630,000

The Shire has no unspent debenture funds as at 30th June 2023, nor is it expected to have unspent funds as at 30th June 2024.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2024

OPERATING ACTIVITIES  
NOTE 9  
RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>								
Employee entitlements reserve	1,007,872		29,000				1,036,872	1,007,872
Alice Springs Road reserve	224,646		6,500				231,146	224,646
Cape Keraudren development reserve	614,641		17,500				632,141	614,641
Heavy road plant reserve	823,445		1,003,100				1,826,545	823,445
Computer technology reserve	1,195,060		934,500		(325,000)		1,804,560	1,195,060
Newman airport reserve	58,430,521		4,263,981		(4,000,000)		58,694,502	58,430,521
Recreation facilities maintenance reserv	2,447,378		70,500				2,517,878	2,447,378
Staff housing reserve	894,009		21,000				915,009	894,009
Public art reserve	233,441		6,800				240,241	233,441
Waste management reserve	1,465,595		249,500				1,715,095	1,465,595
Newman house reserve	760,409		22,000				782,409	760,409
Public building maintenance reserve	2,412,174		69,500				2,481,674	2,412,174
Martumili operations reserve	734,156		19,000				753,156	734,156
Martumili infrastructure project reserve	939,722		26,500				966,222	939,722
Future infrastructure reserve	4,746,944		1,101,000				5,847,944	4,746,944
Insurance reserve	504,561		14,000				518,561	504,561
Security & surveillance service charge re	113,889		116,600				230,489	113,889
	<b>77,548,463</b>	<b>0</b>	<b>7,970,981</b>	<b>0</b>	<b>(4,325,000)</b>	<b>0</b>	<b>81,194,444</b>	<b>77,548,463</b>

Item 12.2.3 Appendix

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 29 February 2024
		\$		\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
- Capital grant/contribution liabilities		849,409.00	0.00	0.00	0.00	849,409.00
<b>Total other liabilities</b>		849,409.00	0.00	0.00	0.00	849,409.00
<b>Employee Related Provisions</b>						
Annual leave		739,255.00	0.00	0.00	0.00	739,255.00
Long service leave		401,311.00	0.00	0.00	0.00	401,311.00
<b>Total Employee Related Provisions</b>		1,140,566.00	0.00	0.00	0.00	1,140,566.00
<b>Total other current assets</b>		<b>1,989,975.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,989,975.00</b>
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee Related Provisions

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

##### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue						
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	Annual	Budget	YTD	Forecast 30	
	1 July 2023	Liability	(As revenue)	29 Feb 2024	Liability	Budget	Budget	Budget	Variations	Revenue	June	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	Closing
<b>Operating grants and subsidies</b>												
<b>General purpose funding</b>												
WA LG Grants Commission General Purpose Grants	0	0	0	0	0	3,600,000	800,000	3,600,000		3,600,000	105,660	2,905,660
<b>Law, order, public safety</b>												
FESA Administration Grant	0	0	0	0	0	4,000	2,000	4,000		4,000	4,000	6,000
FESA - SES Operating Grant	0	0	0	0	0	46,860	23,430	46,860		46,860	0	23,430
AWARE Program Grant	0	0	0	0	0	14,727	0	14,727		14,727	14,727	29,454
<b>Health</b>												
Department of Health - Mosquito Control Grants	0	0	0	0	0	10,000	5,000	10,000		10,000	5,872	10,872
<b>Community amenities</b>												
WALGA Newman Bin Tagging Project - Grant Funds	0	0	0	0	0	5,000	0	5,000		5,000	(1,297)	3,703
Town Planning Scheme Grant - DLPH	0	0	0	0	0	130,000	65,000	130,000		130,000	0	65,000
Grant Funding - Municipal Heritage Inventory Review	0	0	0	0	0	10,000	0	10,000		10,000	0	10,000
<b>Recreation and culture</b>												
Grant Funding - Library - Better Beginnings	0	0	0	0	0	8,132	0	8,132		8,132	0	8,132
WA Tourism - Fusion Festival	0	0	0	0	0	15,000	7,500	15,000		15,000	10,500	18,000
Events - Grants	0	0	0	0	0	50,000	25,000	50,000		50,000	31,500	56,500
Lotterywest - Outback Fusion Festival	0	0	0	0	0	30,000	15,000	30,000		30,000	(85)	14,915
Strong clubs for the East Pilbara	43,150	0	0	43,150	43,150	0	0	0		0	0	0
Art on the Move (DLGCI)	35,536	0	0	35,536	35,536	0	0	0		0	0	0
Form (Origin Unknown)	7,750	0	0	7,750	7,750	0	0	0		0	0	0
RACIP Aboriginal Arts Commissioning Fund 20-23	150,000	0	0	150,000	150,000	0	0	0		0	0	0
<b>Transport</b>												
Direct Grant - MRWA	0	0	0	0	0	508,000	508,000	508,000		508,000	0	0
<b>Economic services</b>												
Vital Resources Fund Recovery Donation	180,000	0	0	180,000	180,000	0	0	0		0	0	0
Cape Keraudren - Beach Emergency Number Signs - Func	0	0	0	0	0	0	0	0		0	(986)	(986)
Outback Fusion Festival	30,000	0	0	30,000	30,000	0	0	0		0	0	0
Outback Fusion Festival 23-24	15,000	0	0	15,000	15,000	0	0	0		0	0	0
DPLH Regional North LG Assist Grant	130,000	0	0	130,000	130,000	0	0	0		0	0	0
	<b>591,436</b>	<b>0</b>	<b>0</b>	<b>236,436</b>	<b>591,436</b>	<b>4,431,719</b>	<b>1,450,930</b>	<b>4,431,719</b>	<b>0</b>	<b>4,431,719</b>	<b>169,891</b>	<b>3,150,680</b>
<b>Operating contributions</b>												
<b>General purpose funding</b>												
Rates Legal Fees Recoverable	0	0	0	0	0	12,000	6,000	12,000		12,000	0	6,000
<b>Education and welfare</b>												
Sundry Income - Youth Centre Nwn	0	0	0	0	0	2,000	1,000	2,000		2,000	0	1,000
<b>Housing</b>												
Aged Persons Units - Rents / Water	0	0	0	0	0	15,000	10,000	15,000		15,000	13,974	18,974
<b>Recreation and culture</b>												
Marble Bar Swimming Pool Business Case (DoE Funding)	0	0	0	0	0	0	0	0		0	25,000	25,000
Library - Other Contributions	0	0	0	0	0	0	0	0		0	(3)	(3)
Newman Library - Building Maintenance Reimbursement	0	0	0	0	0	5,000	2,500	5,000		5,000	0	2,500
E-Sub - Art Enterprise Activities (NACIS)	0	0	0	0	0	205,000	102,500	205,000		205,000	205,000	307,500
Dept Envir. & Heritage - National Jobs Package (M/Milli)	0	0	0	0	0	70,000	35,000	70,000		70,000	70,000	105,000
Other Contributions/reimbursements	0	0	0	0	0	164,664	82,332	164,664		164,664	122,997	205,329
Power / Water Consumption - Clubrooms	0	0	0	0	0	25,000	12,500	25,000		25,000	17,404	29,904
Nth Newman Res - Water Reimb	0	0	0	0	0	35,000	17,500	35,000		35,000	4,627	22,127
<b>Transport</b>												
Newman Shopping Centre - Carpark - Contribution	0	0	0	0	0	56,000	28,000	56,000		56,000	0	28,000
Newman Drive - Shared Pathway - WABN Grant Funded	0	0	0	0	0	69,909	34,954	69,909		69,909	0	34,955
Consolidated Minerals - Woodie Woodie Road	0	0	0	0	0	200,000	100,000	200,000		200,000	0	100,000
Consolidated Minerals - Woodie Woodie Road	0	0	0	0	0	0	0	0		0	100,000	100,000
Warralong/ Goldworth Grant - MRD	0	0	0	0	0	200,000	100,000	200,000		200,000	0	100,000
Services - Electricity	0	0	0	0	0	85,600	42,800	85,600		85,600	0	42,800
<b>Economic services</b>												
BHP - Vital Resource Funding	0	0	0	0	0	130,000	65,000	130,000		130,000	0	65,000
**PDC - Regional Economic Dev (RED) Grant	0	0	0	0	0	0	0	0		0	35,000	35,000
** BHP - Econ Dev & Tourism Strategy	0	0	0	0	0	291,995	145,998	291,995		291,995	0	145,997
RED Grant MMA Tourism App	0	0	0	0	0	150,000	0	150,000		150,000	100,000	250,000
DOT Subsidy - RPT Bus	0	0	0	0	0	130,080	65,040	130,080		130,080	86,720	151,760
<b>Other property and services</b>												
Reimb Workers Compensation	0	0	0	0	0	15,000	0	15,000		15,000	0	15,000
Misc Exp Recouped - incl GST	0	0	0	0	0	35,000	17,500	35,000		35,000	4,666	22,166
Misc Exp Recouped - excl GST	0	0	0	0	0	2,000	1,000	2,000		2,000	4,596	5,596
Novated Leases - Recoupable Accounts	0	0	0	0	0	15,000	7,500	15,000		15,000	10,088	17,588
Insurance Recoup Income	0	0	0	0	0	600,000	300,000	600,000		600,000	112,220	412,220
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,514,248</b>	<b>1,177,124</b>	<b>2,514,248</b>	<b>0</b>	<b>2,514,248</b>	<b>912,288</b>	<b>2,249,412</b>
<b>TOTALS</b>	<b>591,436</b>	<b>0</b>	<b>0</b>	<b>236,436</b>	<b>591,436</b>	<b>6,945,967</b>	<b>2,628,054</b>	<b>6,945,967</b>	<b>0</b>	<b>6,945,967</b>	<b>1,082,179</b>	<b>5,400,092</b>



Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue						
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 29 Feb 2024	Current Liability 29 Feb 2024	Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual	Forecast 30 June Closing
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>												
<b>Governance</b>												
LRCIP Phase 1 - Final 50% Grant Funding	0	0	0	0	0	598,249	299,124	598,249	0	598,249	0	299,125
LRCIP Phase 2 - Final 50% Grant Funding	0	0	0	0	0	542,464	271,232	542,464	0	542,464	0	271,232
LRCIP Phase 3 - Final 50% Grant Funding	0	0	0	0	0	1,196,498	598,250	1,196,498	0	1,196,498	0	598,248
<b>Law, order, public safety</b>												
FESA Grant - Nullagine VFBF	0	0	0	0	0	22,626	11,312	22,626	0	22,626	15,387	26,701
<b>Education and welfare</b>												
BHP Funded - East Newman Activation Program - Miners Promise Park (Train Park)	0	0	0	0	0	0	0	0	0	0	98,890	98,890
Dept of Transport - Ryde Grant	0	0	0	0	0	60,000	30,000	60,000	0	60,000	30,000	60,000
State Grants - F&Y Newman	0	0	0	0	0	57,117	28,558	57,117	0	57,117	0	28,559
<b>Community amenities</b>												
BHP Waste Water Treatment Plant Contributio	257,973	0	0	257,973	257,973	0	0	0	0	0	167,614	167,614
<b>Recreation and culture</b>												
State Grant - DLGSC - Pool/Lighting	0	0	0	0	0	142,000	71,000	142,000	0	142,000	0	71,000
BHPB - Community Sponsorship Contract	0	0	0	0	0	700,000	350,000	700,000	0	700,000	700,000	1,050,000
BHP Grant - Tourism App & Ninti	0	0	0	0	0	410,000	205,000	410,000	0	410,000	0	205,000
CSRFF Grant Funding - Marble Bar Recreation &	0	0	0	0	0	25,000	25,000	25,000	0	25,000	0	0
Department of Sport & Recreation - Grant Fun	0	0	0	0	0	43,150	21,574	43,150	0	43,150	0	21,576
State Grant - DLGSC - Inc - Nullagine Rage Cage	0	0	0	0	0	421,245	210,622	421,245	0	421,245	0	210,623
LRCIP Phase 4 Grant - Nullagine Rage Cage	0	0	0	0	0	690,167	345,082	690,167	0	690,167	0	345,085
CSRFF Marble Bar Precinct Plan Grant Funding	0	0	0	0	0	(25,000)	(25,000)	(25,000)	0	(25,000)	0	0
BHP - Events Partnership	0	0	0	0	0	130,000	65,000	130,000	0	130,000	150,000	215,000
Federal Grant Funds - LRCIP (Nullagine Swimm	0	0	0	0	0	750,000	375,000	750,000	0	750,000	343,030	718,030
Federal Grant Funds - LRCIP (Lee Lane)	0	0	0	0	0	442,996	221,498	442,996	0	442,996	343,030	564,528
Atlas Iron Contribution - Nullagine Swimming F	0	0	0	0	0	0	0	0	0	0	1,500,000	1,500,000
<b>Transport</b>												
Aboriginal Access Roads - WALGGC	0	0	0	0	0	700,000	350,000	700,000	0	700,000	860,000	1,210,000
Aboriginal Access Roads - MRD	0	0	0	0	0	350,000	175,000	350,000	0	350,000	0	175,000
Regional Road Group - MRD	0	0	0	0	0	1,042,393	521,196	1,042,393	0	1,042,393	0	521,197
Roads to Recovery - General	0	0	0	0	0	2,329,000	1,164,500	2,329,000	0	2,329,000	0	1,164,500
Road Grants: WALGGC Op Portion	0	0	0	0	0	2,400,000	533,332	2,400,000	0	2,400,000	86,123	1,952,791
Dept of Transport - Stojic Rd	0	0	0	0	0	39,750	19,876	39,750	0	39,750	0	19,874
	<b>257,973</b>	<b>0</b>	<b>0</b>	<b>257,973</b>	<b>257,973</b>	<b>13,067,655</b>	<b>5,867,156</b>	<b>13,067,655</b>	<b>0</b>	<b>13,067,655</b>	<b>4,294,073</b>	<b>11,494,572</b>
<b>TOTALS</b>	<b>257,973</b>	<b>0</b>	<b>0</b>	<b>257,973</b>	<b>257,973</b>	<b>13,067,655</b>	<b>5,867,156</b>	<b>13,067,655</b>	<b>0</b>	<b>13,067,655</b>	<b>4,294,073</b>	<b>11,494,572</b>

Item 12.2.3 Appendix 1

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**NOTE 13  
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2023	Received	Paid	29 Feb 2024
	\$	\$	\$	\$
Cash in lieu of public open space	758,224	0	0	758,224
Impounded vehicle income	4,545	0	0	4,545
	<b>762,769</b>	<b>0</b>	<b>0</b>	<b>762,769</b>

Item 12.2.3 Appendix



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**NOTE 15  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater for operating activities, and \$20,000 or 20.00% for capital expenditure.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
<b>Revenue from operating activities</b>	\$	%				
Operating grants, subsidies and contributions	(1,545,875)	(58.82%) ▼			FAGS grants, insurance claims and generally other grants under received compared to the YTD budget forecast.	
Interest earnings	(1,201,986)	(81.77%) ▼			Interest received on Reserve investments has not been accrued to date.	Penalty interest on rates has been coded to Fees and charges.
Other revenue	(266,886)	(30.06%) ▼			Anticipated storm damage claim not received.	
<b>Expenditure from operating activities</b>						
Other expenditure	623,938	66.58% ▲		YTD underspend in this expense category.		
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	(1,573,083)	(26.81%) ▼			LRCIP and major road grants under recouped to date.	
Proceeds from disposal of assets	(585,127)	(79.94%) ▼				This IE code has not been utilised for proceeds.
<b>Financing activities</b>						
Repayment of debentures	505,277	22.18% ▲		Repayment of loans not matching the budget expectation entered.		
<b>Closing funding surplus / (deficit)</b>	10,570,897	(75.43%) ▲		The comparison of the ending actual surplus to the ytd budget expected surplus indicates an underspend at this time of the year, particularly in the area of capital expenditure.		

Item 12.2 Appendix 1



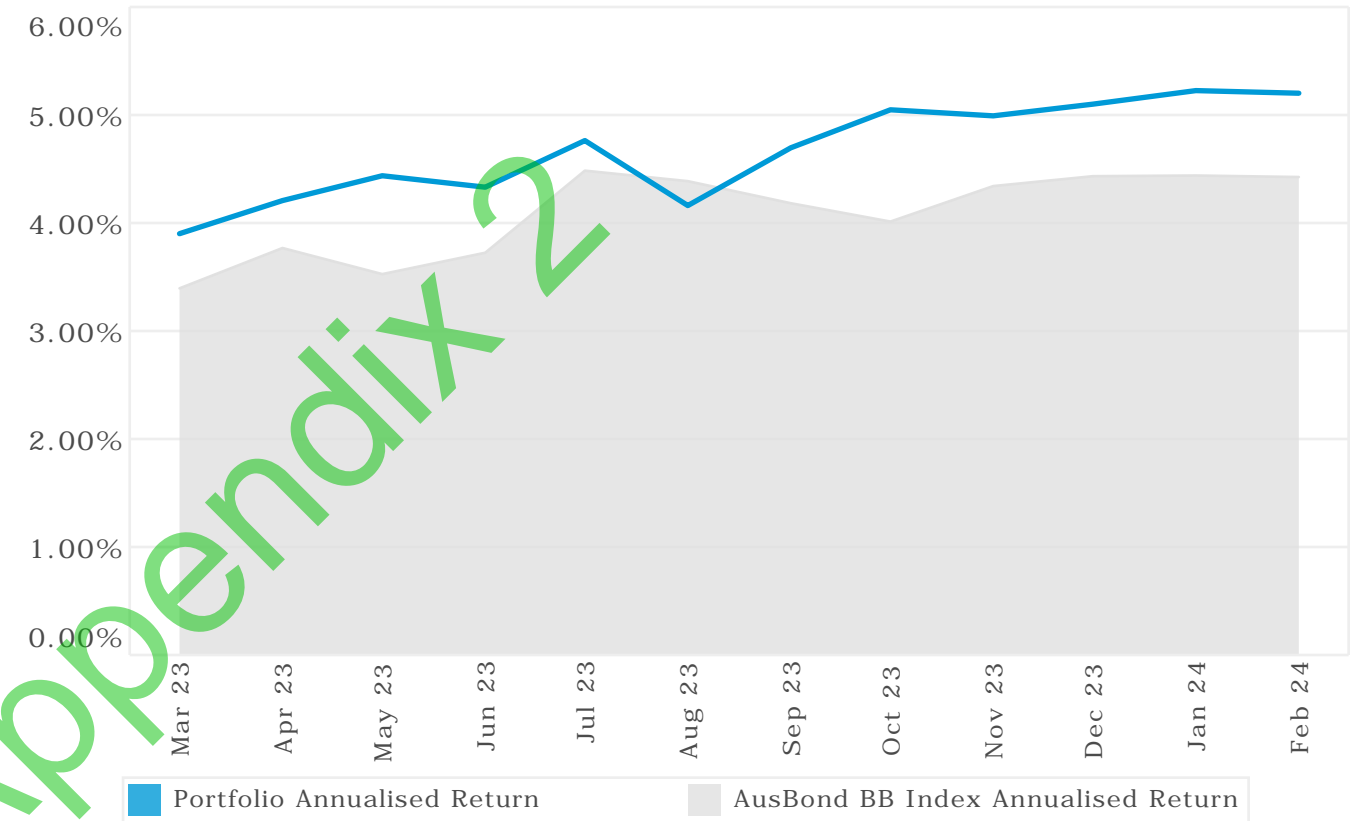
Shire of EAST  
**Pilbara**  
AUSTRALIA'S LARGEST SHIRE

Investment Summary Report  
February 2024

Investment Holdings

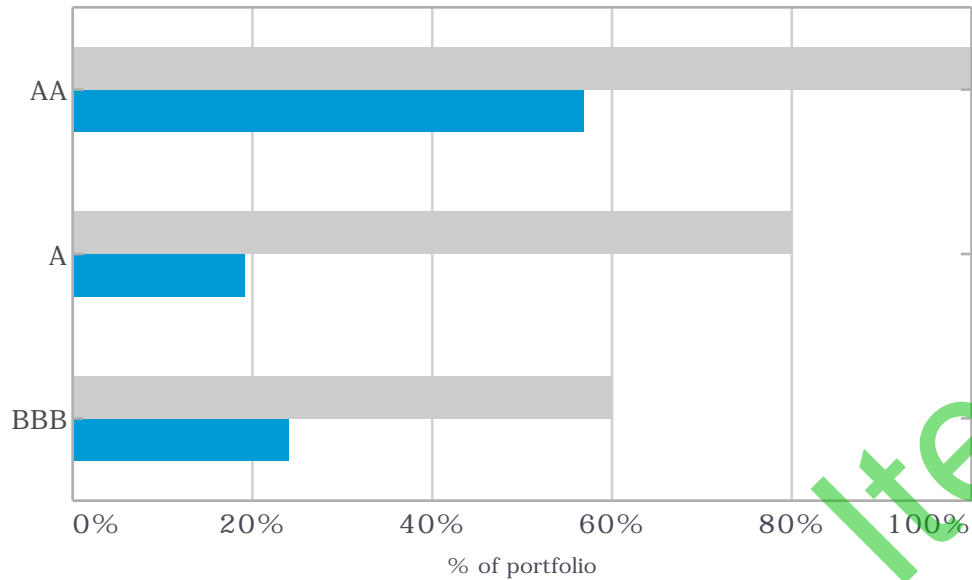
	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	1,049,515	1,049,515	0.0251
Term Deposit	90,601,708	92,919,164	5.2532
	91,651,223	93,968,679	5.1934

Investment Performance

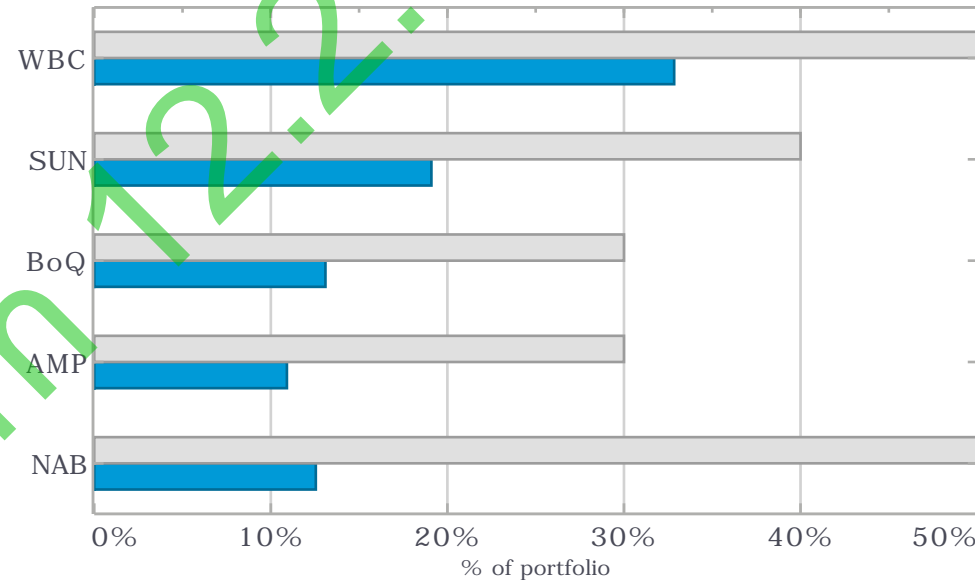


Investment Policy Compliance

Total Credit Exposure



Individual Institutional Exposures



Term to Maturities

	Face Value (\$)	Policy Max
Between 0 and 1 years	91,651,223	100% a
	91,651,223	

g Portfolio Exposure      g Investment Policy Limit

# Shire of East Pilbara

## Investment Holdings Report - February 2024



### Cash Accounts

Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
8,664.69	3.0397%	Macquarie Bank	A+	8,664.69	541691	Accelerator
1,040,850.36	0.0000%	Bankwest	AA-	1,040,850.36	541653	
1,049,515.05	0.0251%			1,049,515.05		

### Term Deposits

Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
12-Mar-24	10,000,000.00	4.9000%	Bank of Queensland	BBB+	10,000,000.00	9-Mar-23	10,480,602.74	543919	480,602.74	At Maturity	
3-Apr-24	5,000,000.00	5.0600%	Commonwealth Bank of Australia	AA-	5,000,000.00	1-Jun-23	5,189,923.29	544144	189,923.29	At Maturity	
16-Apr-24	5,000,000.00	5.4700%	Suncorp Bank	A+	5,000,000.00	19-Jul-23	5,169,345.21	544326	169,345.21	At Maturity	
24-Apr-24	5,000,000.00	5.2700%	Westpac Group	AA-	5,000,000.00	22-Sep-23	5,116,228.77	544551	116,228.77	At Maturity	
30-Apr-24	2,500,000.00	5.1800%	Suncorp Bank	A+	2,500,000.00	20-Oct-23	2,547,187.67	544586	47,187.67	At Maturity	
13-May-24	4,000,000.00	4.7200%	National Australia Bank	AA-	4,000,000.00	12-May-23	4,152,074.52	544097	152,074.52	At Maturity	
28-May-24	2,500,000.00	5.4200%	Suncorp Bank	A+	2,500,000.00	31-Oct-23	2,545,290.41	544605	45,290.41	At Maturity	
4-Jun-24	1,500,000.00	5.3000%	Commonwealth Bank of Australia	AA-	1,500,000.00	7-Jun-23	1,558,372.60	544169	58,372.60	At Maturity	
12-Jun-24	2,000,000.00	5.4800%	Bank of Queensland	BBB+	2,000,000.00	15-Jun-23	2,078,071.23	544205	78,071.23	At Maturity	
3-Jul-24	5,000,000.00	5.7000%	AMP Bank	BBB	5,000,000.00	4-Jul-23	5,188,178.08	544289	188,178.08	At Maturity	
17-Jul-24	5,000,000.00	5.3300%	Westpac Group	AA-	5,000,000.00	22-Sep-23	5,117,552.05	544553	117,552.05	At Maturity	
30-Jul-24	5,000,000.00	5.3300%	Westpac Group	AA-	5,000,000.00	22-Sep-23	5,117,552.05	544554	117,552.05	At Maturity	
20-Aug-24	3,000,000.00	5.4700%	Commonwealth Bank of Australia	AA-	3,000,000.00	23-Aug-23	3,085,871.51	544411	85,871.51	At Maturity	
22-Aug-24	5,000,000.00	5.0900%	Westpac Group	AA-	5,000,000.00	22-Feb-24	5,005,578.08	544867	5,578.08	At Maturity	
26-Aug-24	2,601,707.54	5.0900%	Westpac Group	AA-	2,601,707.54	27-Feb-24	2,602,795.98	544866	1,088.44	At Maturity	
10-Sep-24	3,000,000.00	5.4500%	Suncorp Bank	A+	3,000,000.00	14-Nov-23	3,048,378.08	544641	48,378.08	At Maturity	
11-Sep-24	3,000,000.00	5.3200%	Suncorp Bank	A+	3,000,000.00	12-Dec-23	3,034,980.82	544713	34,980.82	At Maturity	
22-Sep-24	5,000,000.00	5.3600%	Westpac Group	AA-	5,000,000.00	22-Sep-23	5,118,213.70	544555	118,213.70	At Maturity	
1-Oct-24	2,500,000.00	5.1400%	National Australia Bank	AA-	2,500,000.00	16-Jan-24	2,515,842.47	544794	15,842.47	At Maturity	
1-Oct-24	5,000,000.00	5.3500%	National Australia Bank	AA-	5,000,000.00	22-Sep-23	5,117,993.15	544530	117,993.15	Annually	
15-Oct-24	1,500,000.00	5.2000%	Suncorp Bank	A+	1,500,000.00	14-Feb-24	1,503,419.18	544844	3,419.18	At Maturity	



# Shire of East Pilbara

## Investment Holdings Report - February 2024



Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
7-Nov-24	2,500,000.00	5.4000%	Westpac Group	AA-	2,500,000.00	8-Nov-23	2,542,164.38	544627	42,164.38	At Maturity	
7-Nov-24	5,000,000.00	5.3500%	AMP Bank	BBB	5,000,000.00	8-Nov-23	5,083,547.95	544628	83,547.95	At Maturity	
	90,601,707.54	5.2532%			90,601,707.54		92,919,163.92		2,317,456.38		

Item 12.2.3 Appendix 2

# Shire of East Pilbara

## Accrued Interest Report - February 2024



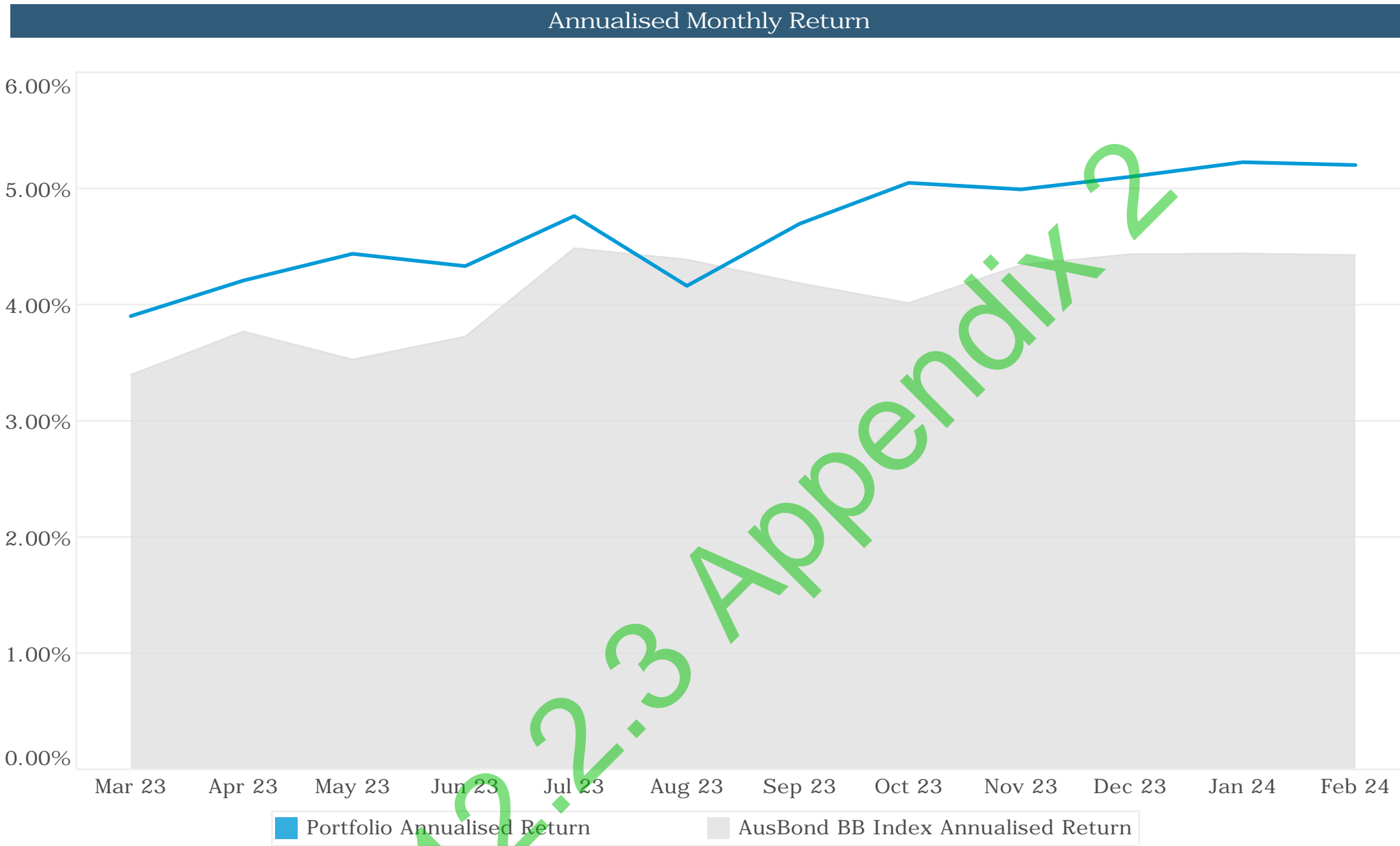
Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
<b>Cash</b>									
Bankwest	541653					0.00	0	0.00	0.00%
Macquarie Bank	541691					20.59	0	20.59	3.04%
						20.59		20.59	0.02%
<b>Term Deposits</b>									
Commonwealth Bank of Australia	543823		1,500,000.00	13-Feb-23	13-Feb-24	75,150.00	12	2,470.68	5.01%
Commonwealth Bank of Australia	544378		3,000,000.00	10-Aug-23	13-Feb-24	82,843.56	12	5,316.16	5.39%
Westpac Group	544552		5,000,000.00	22-Sep-23	22-Feb-24	109,405.48	21	15,016.44	5.22%
Westpac Group	544684		2,568,304.11	27-Nov-23	27-Feb-24	33,403.43	26	9,440.10	5.16%
Bank of Queensland	543919		10,000,000.00	9-Mar-23	12-Mar-24	0.00	29	38,931.51	4.90%
Commonwealth Bank of Australia	544144		5,000,000.00	1-Jun-23	3-Apr-24	0.00	29	20,101.37	5.06%
Suncorp Bank	544326		5,000,000.00	19-Jul-23	16-Apr-24	0.00	29	21,730.14	5.47%
Westpac Group	544551		5,000,000.00	22-Sep-23	24-Apr-24	0.00	29	20,935.62	5.27%
Suncorp Bank	544586		2,500,000.00	20-Oct-23	30-Apr-24	0.00	29	10,289.04	5.18%
National Australia Bank	544097		4,000,000.00	12-May-23	13-May-24	0.00	29	15,000.55	4.72%
Suncorp Bank	544605		2,500,000.00	31-Oct-23	28-May-24	0.00	29	10,765.75	5.42%
Commonwealth Bank of Australia	544169		1,500,000.00	7-Jun-23	4-Jun-24	0.00	29	6,316.44	5.30%
Bank of Queensland	544205		2,000,000.00	15-Jun-23	12-Jun-24	0.00	29	8,707.94	5.48%
AMP Bank	544289		5,000,000.00	4-Jul-23	3-Jul-24	0.00	29	22,643.83	5.70%
Westpac Group	544553		5,000,000.00	22-Sep-23	17-Jul-24	0.00	29	21,173.97	5.33%
Westpac Group	544554		5,000,000.00	22-Sep-23	30-Jul-24	0.00	29	21,173.97	5.33%
Commonwealth Bank of Australia	544411		3,000,000.00	23-Aug-23	20-Aug-24	0.00	29	13,038.09	5.47%
Westpac Group	544867		5,000,000.00	22-Feb-24	22-Aug-24	0.00	8	5,578.08	5.09%
Westpac Group	544866		2,601,707.54	27-Feb-24	26-Aug-24	0.00	3	1,088.44	5.09%
Suncorp Bank	544641		3,000,000.00	14-Nov-23	10-Sep-24	0.00	29	12,990.41	5.45%
Suncorp Bank	544713		3,000,000.00	12-Dec-23	11-Sep-24	0.00	29	12,680.55	5.32%
Westpac Group	544555		5,000,000.00	22-Sep-23	22-Sep-24	0.00	29	21,293.15	5.36%

Shire of East Pilbara  
Accrued Interest Report - February 2024



Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
National Australia Bank	544530		5,000,000.00	22-Sep-23	1-Oct-24	0.00	29	21,253.42	5.35%
National Australia Bank	544794		2,500,000.00	16-Jan-24	1-Oct-24	0.00	29	10,209.59	5.14%
Suncorp Bank	544844		1,500,000.00	14-Feb-24	15-Oct-24	0.00	16	3,419.18	5.20%
AMP Bank	544628		5,000,000.00	8-Nov-23	7-Nov-24	0.00	29	21,253.43	5.35%
Westpac Group	544627		2,500,000.00	8-Nov-23	7-Nov-24	0.00	29	10,726.02	5.40%
						300,802.47		383,543.87	5.26%
<u>Grand Totals</u>						<u>300,823.06</u>		<u>383,564.46</u>	<u>5.20%</u>

Item 12.2.3 Appendix 2



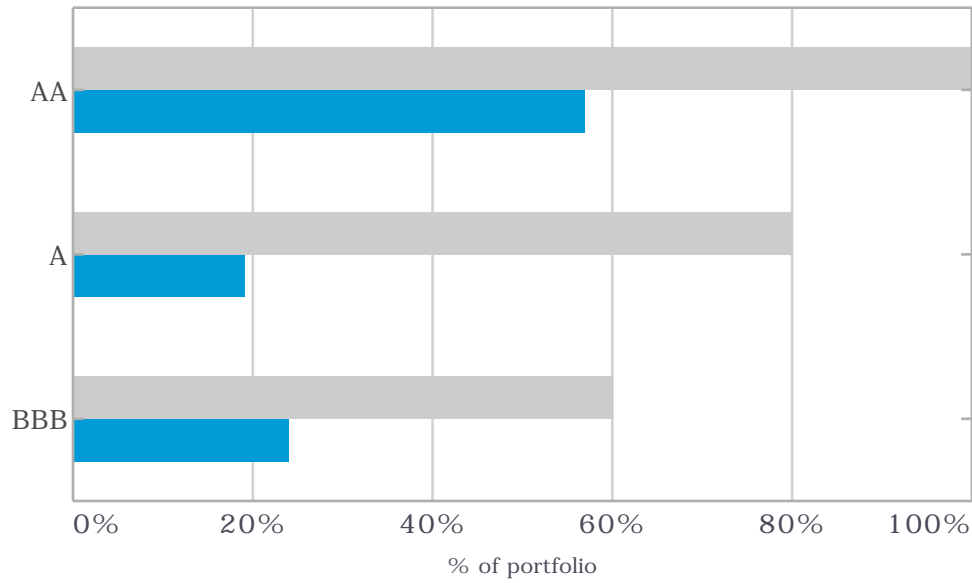
Historical Performance Summary (% pa)			
	Portfolio	Annualised BB Index	Outperformance
Feb 2024	5.20%	4.43%	0.77%
Last 3 months	5.18%	4.43%	0.75%
Last 6 months	5.04%	4.31%	0.73%
Financial Year to Date	4.90%	4.34%	0.56%
Last 12 months	4.68%	4.10%	0.58%

# Shire of East Pilbara

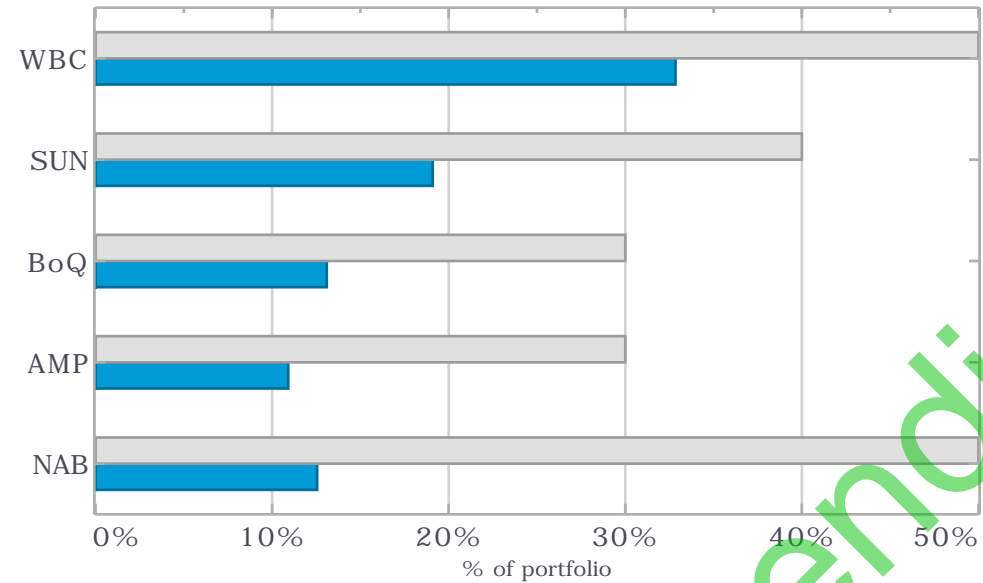
## Investment Policy Compliance Report - February 2024



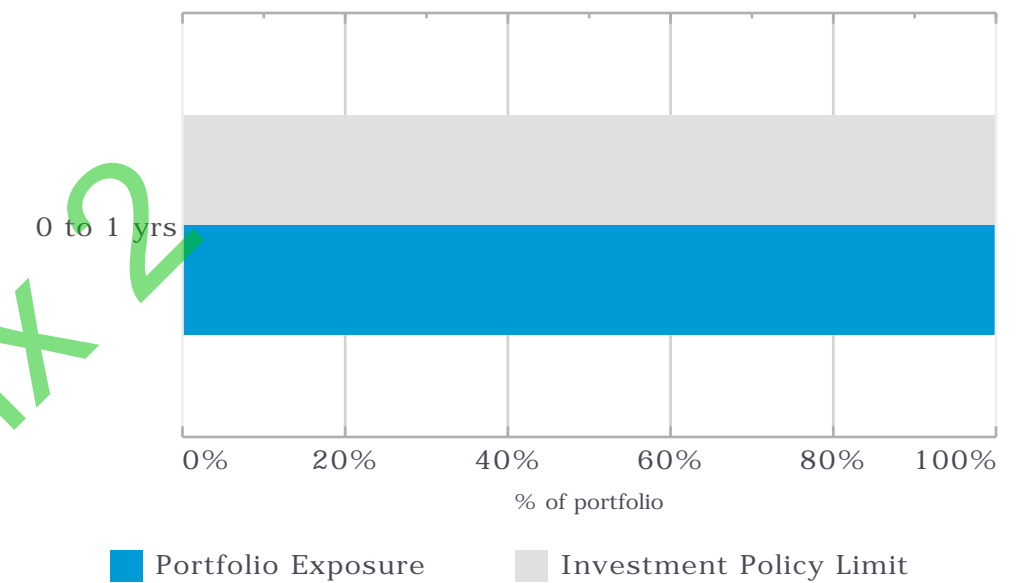
Total Credit Exposure



Individual Institutional Exposures



Term to Maturities



Credit Rating Group	Face Value (\$)	Policy Max
AA	52,142,558	100%
A	17,508,665	80%
BBB	22,000,000	60%
	91,651,223	

Institution	% of portfolio	Investment Policy Limit
Westpac Group (AA-)	33%	50%
Suncorp Bank (A+)	19%	40%
Bank of Queensland (BBB+)	13%	30%
AMP Bank (BBB)	11%	30%
National Australia Bank (AA-)	13%	50%
Commonwealth Bank of Australia (AA-)	12%	50%

Term to Maturity	Face Value (\$)	Policy Max
Between 0 and 1 years	91,651,223	100%
	91,651,223	

a = compliant  
r = non-compliant

Item 12.2.3 Appendix 2

# Shire of East Pilbara

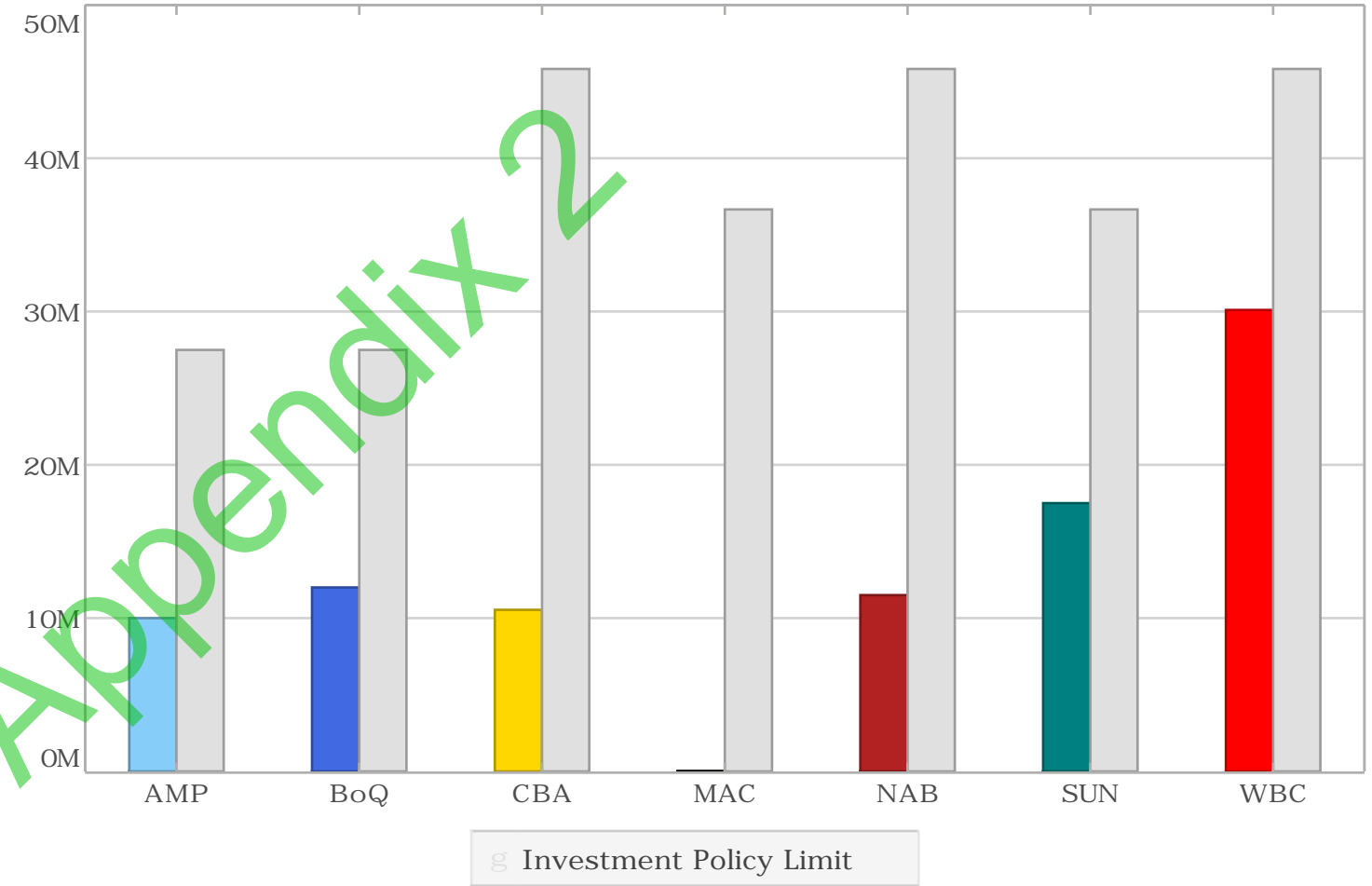
## Individual Institutional Exposures Report - February 2024



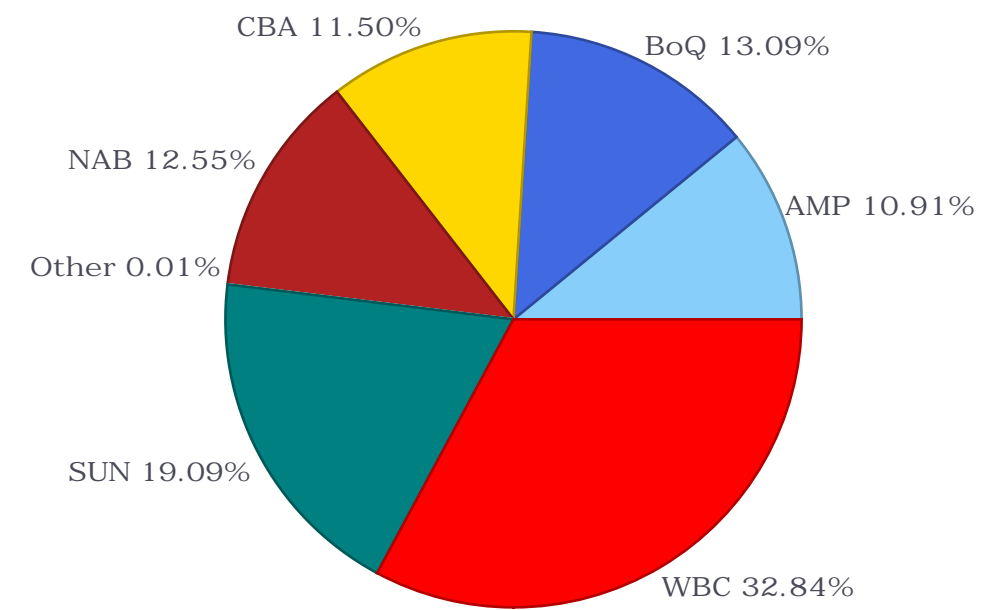
### Individual Institutional Exposures

### Individual Institutional Exposure Charts

	Current Exposures		Policy Limit		Capacity
AMP Bank (BBB)	10,000,000	11%	27,495,367	30%	17,495,367
Bank of Queensland (BBB+)	12,000,000	13%	27,495,367	30%	15,495,367
Commonwealth Bank of Australia (AA-)	10,540,850	12%	45,825,611	50%	35,284,761
Macquarie Bank (A+)	8,665	0%	36,660,489	40%	36,651,824
National Australia Bank (AA-)	11,500,000	13%	45,825,611	50%	34,325,611
Suncorp Bank (A+)	17,500,000	19%	36,660,489	40%	19,160,489
Westpac Group (AA-)	30,101,708	33%	45,825,611	50%	15,723,903
	91,651,223				



Item 12.2.3 Appendix 2



# Shire of East Pilbara

## Cashflows Report - February 2024



### Actual Cashflows for February 2024

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
13-Feb-24	543823	Commonwealth Bank of Australia	Term Deposit	Maturity: Face Value	1,500,000.00
		Commonwealth Bank of Australia	Term Deposit	Maturity: Interest Received/Paid	75,150.00
				<u>Deal Total</u>	<u>1,575,150.00</u>
13-Feb-24	544378	Commonwealth Bank of Australia	Term Deposit	Maturity: Face Value	3,000,000.00
		Commonwealth Bank of Australia	Term Deposit	Maturity: Interest Received/Paid	82,843.56
				<u>Deal Total</u>	<u>3,082,843.56</u>
<b>Day Total</b>					<b>4,657,993.56</b>
14-Feb-24	544844	Suncorp Bank	Term Deposit	Settlement: Face Value	-1,500,000.00
				<u>Deal Total</u>	<u>-1,500,000.00</u>
<b>Day Total</b>					<b>-1,500,000.00</b>
22-Feb-24	544552	Westpac Group	Term Deposit	Maturity: Face Value	5,000,000.00
		Westpac Group	Term Deposit	Maturity: Interest Received/Paid	109,405.48
				<u>Deal Total</u>	<u>5,109,405.48</u>
22-Feb-24	544867	Westpac Group	Term Deposit	Settlement: Face Value	-5,000,000.00
				<u>Deal Total</u>	<u>-5,000,000.00</u>
<b>Day Total</b>					<b>109,405.48</b>
27-Feb-24	544684	Westpac Group	Term Deposit	Maturity: Face Value	2,568,304.00
		Westpac Group	Term Deposit	Maturity: Interest Received/Paid	33,403.43
				<u>Deal Total</u>	<u>2,601,707.43</u>
27-Feb-24	544866	Westpac Group	Term Deposit	Settlement: Face Value	-2,601,707.50
				<u>Deal Total</u>	<u>-2,601,707.50</u>
<b>Day Total</b>					<b>-0.07</b>
<u>Total for Month</u>					<u>3,267,398.97</u>

### Forecast Cashflows for March 2024



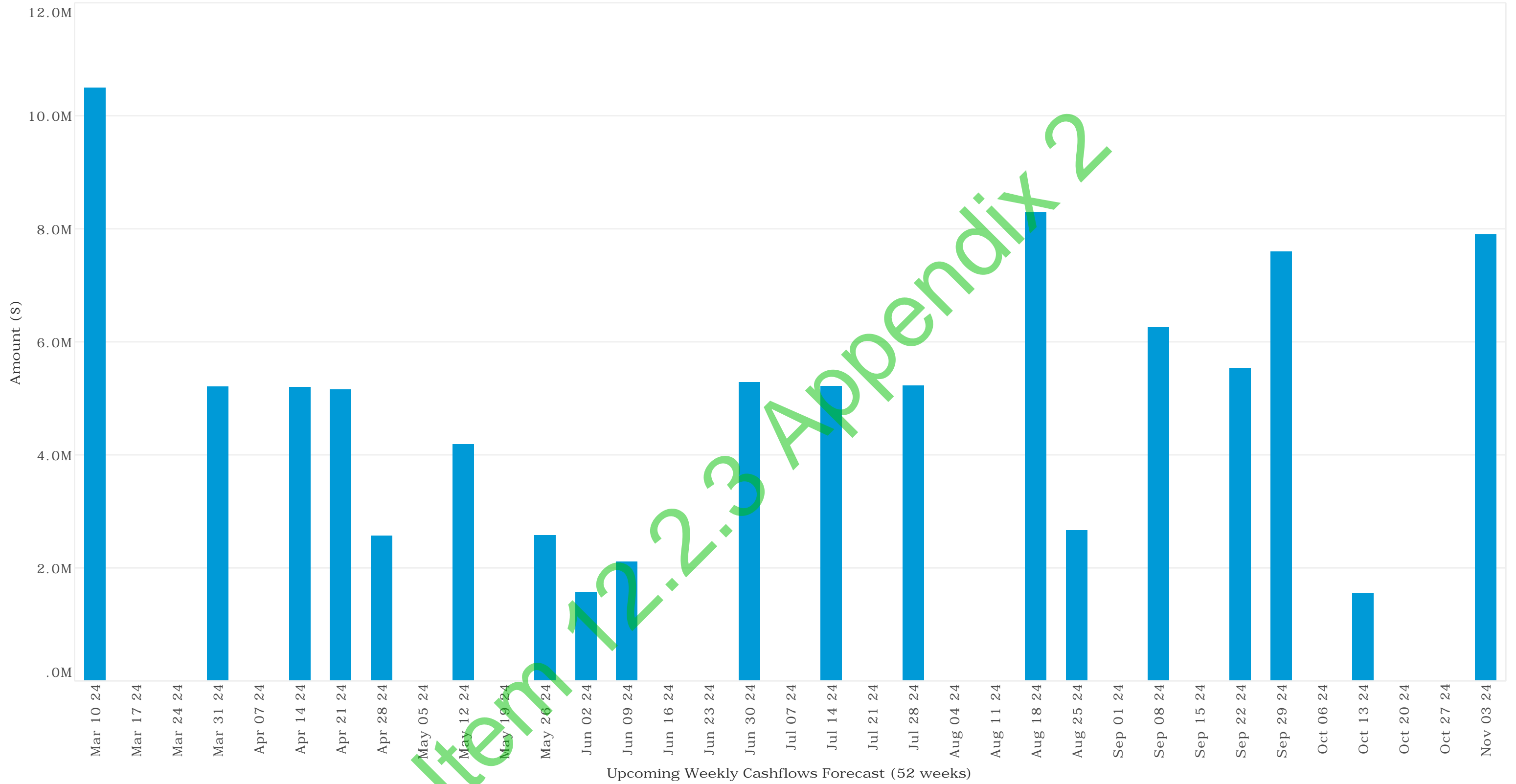
Shire of East Pilbara  
Cashflows Report - February 2024



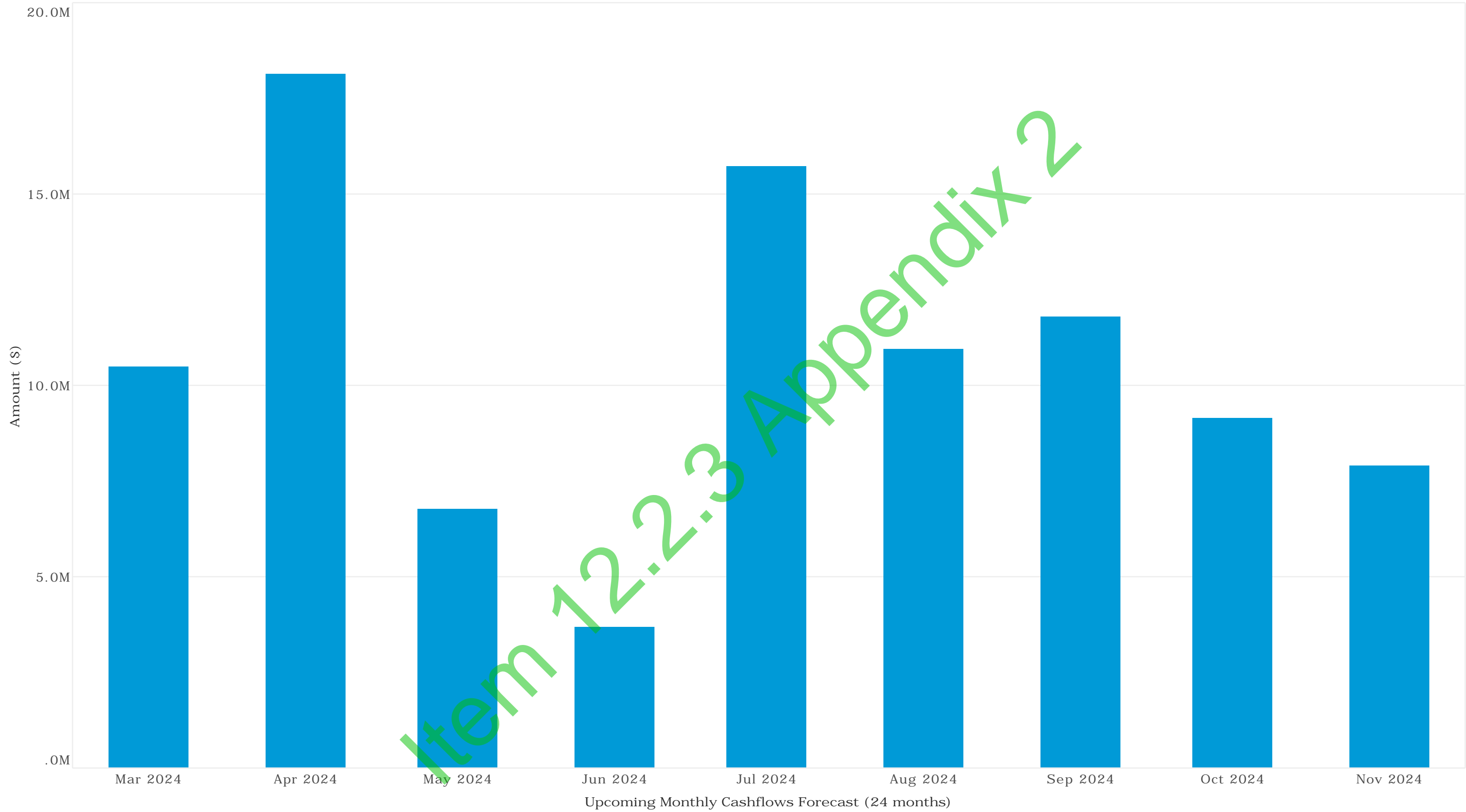
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
12-Mar-24	543919	Bank of Queensland	Term Deposit	Maturity: Face Value	10,000,000.00
		Bank of Queensland	Term Deposit	Maturity: Interest Received/Paid	495,369.88
				<u>Deal Total</u>	<u>10,495,369.88</u>
				Day Total	10,495,369.88
				<u>Total for Month</u>	<u>10,495,369.88</u>

Item 12.2.3 Appendix 2

# Shire of East Pilbara Cashflows Report - February 2024



# Shire of East Pilbara Cashflows Report - February 2024



## 12.2.4 LIST OF PAYMENTS – FEBRUARY 2024

<b>Attachments:</b>	<a href="#">Appendix 1 List of Payments – Feb 2024</a>
<b>Responsible Officer:</b>	<b>Cherie Delmage A/Director Corporate Services</b>
<b>Author:</b>	<b>Teresa Southwell Senior Finance Officer</b>
<b>Proposed Meeting Date:</b>	<b>22 March 2024</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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### REPORT PURPOSE

To seek Council endorsement of payment made for the month ending 29<sup>th</sup> February 2024

### BACKGROUND

A list of payments is prepared for Council endorse each month to ensure legislative compliance

### COMMENTS/OPTIONS/DISCUSSIONS

The breakdown of these payments are included in the Officer's Recommendation.

### CANCELLED AND UNUSED CHEQUES:

#### UNUSED CHEQUES

Nil

#### CANCELLED CHEQUES & EFTS

Nil

### STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government (Financial Management) Regulations 1996)  
Part 2 – General Financial Management  
Reg. 11

- (1) *A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of:*
- (a) *cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and*
  - (b) *petty cash systems.*
-

Local Government (Financial Management) Regulations 1996  
Part 2 – General financial management  
Reg. 12

- (1) *A payment may only be made from the municipal fund or the trust fund:*
- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
  - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the Council.*

## **POLICY IMPLICATIONS**

### 3.12 CORPORATE CREDIT CARD

### 3.14 PROCUREMENT AND TENDER PROCEDURES POLICY

## **STRATEGIC COMMUNITY PLAN**

Nil

### **5: Governance**

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

## **RISK MANAGEMENT CONSIDERATIONS**

Compliance – Medium – Breach of *Local Government Act 1995*.

## **FINANCIAL IMPLICATIONS**

Total expenses of \$5,306,876.49

## **VOTING REQUIREMENTS**

Simple Majority.

## **OFFICER'S RECOMMENDATION**

**That Council endorses the below payments for the period of 1<sup>st</sup> February 2024 to 29<sup>th</sup> February 2024:**

<b>EFT Payments</b>	<b>\$5,267,203.85</b>
<b>MasterCard</b>	<b>\$17,758.06</b>
<b>Cheque Payments</b>	<b>\$2,617.45</b>
<b>Direct Payments</b>	<b>\$19,297.13</b>

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## EFT Payments

Date	Name	Description	Amount
24/01/2024	3 Monkeys Audiovisual Total	Supply And Deliver Portable Pa System Dual System At Newman Airport As Per Quote# 33647	\$3,993.36
	<b><u>3 Monkeys Audiovisual Total</u></b>		<b><u>3993.36</u></b>
31/01/2024	Advam Pty Ltd Total	Provide Credit Card Payment Processing Services For Car Park Stations At Newman Airport For Fy 23/24	\$424.45
	<b><u>Advam Pty Ltd Total</u></b>		<b><u>424.45</u></b>
31/01/2024	Aerodrome Management Services Total	Newman Airport A319 Assessment As Per Quote# Sq-240511.	\$4,266.90
	<b><u>Aerodrome Management Services Total</u></b>		<b><u>4,266.90</u></b>
23/01/2024	AFGRI Equipment Australia Pty Ltd	As Per Quote - 817862 - Parts, service and freight	\$9,045.09
	<b><u>AFGRI Equipment Australia Pty Ltd Total</u></b>		<b><u>9,045.09</u></b>
31/01/2024	Ahrens Group Pty Ltd	Upgrade Main Switch And Cable To Newman Aquatic Centre Shed, Variation - Plant And Shed/Solar Installation For Nac, As Per Quote Ahr40052	\$58,905.28
31/01/2024	Ahrens Group Pty Ltd	As Per Quote Ahr47524, Supply And Install New Distribution Board - Newman Aquatic Centre	\$20,395.22
	<b><u>Ahrens Group Pty Ltd Total</u></b>		<b><u>79,300.50</u></b>
05/02/2024	Airport Lighting Specialists	Supply And Deliver 40 X Lamps (200 Watt, 6.6 Amp, Pk30D, Suit Re Papi) To Newman Airport	\$1,799.60
	<b><u>Airport Lighting Specialists Total</u></b>		<b><u>1,799.60</u></b>
05/02/2024	All Created Equal Pty Ltd	Videography & Editing Services For International Womens Day	\$2,464.00
	<b><u>All Created Equal Pty Ltd Total</u></b>		<b><u>2,464.00</u></b>
02/01/2024	All Fence U Rent	Provide Temporary Fencing for Nullagine Pool Construction Works, Inclusive Of Transportation Costs From Perth To Nullagine.	\$16,196.82
	<b><u>All Fence U Rent Total</u></b>		<b><u>16,196.82</u></b>
04/02/2024	AMP Signature Super	Superannuation Contributions	\$176.05
18/02/2024	AMP Signature Super	Superannuation Contributions	\$160.05
	<b><u>AMP Signature Super</u></b>		<b><u>336.10</u></b>
04/02/2024	AMP Super Fund	Superannuation Contributions	\$764.97
18/02/2024	AMP Super Fund	Superannuation Contributions	\$764.97
	<b><u>AMP Super Fund Total</u></b>		<b><u>1,529.94</u></b>
31/01/2024	AMPAC Debt Recovery (WA) Pty Ltd	Debt Recovery Until June Approximate Amount	\$332.75
08/02/2024	AMPAC Debt Recovery (WA) Pty Ltd	Debt Recovery Until June Approximate Amount	\$1,700.00
	<b><u>AMPAC Debt Recovery (WA) Pty Ltd Total</u></b>		<b><u>2,032.75</u></b>
29/11/2023	AMW Audit Pty Ltd	LRCI Phase 1 & 3 Annual Report	\$1,100.00
05/02/2024	AMW Audit Pty Ltd	Ryde Audit	\$385.00
	<b><u>AMW Audit Pty Ltd Total</u></b>		<b><u>1,485.00</u></b>
06/02/2024	AMY FRENCH	Artist Payment	\$502.64
	<b><u>Amy French Total</u></b>		<b><u>502.64</u></b>
14/02/2024	Andrea Ahipene	Reimbursement For Youth Activiites, Reimbursement For Youth Activiites, Reimbursement For Youth Activiites	\$51.84
23/02/2024	Andrea Ahipene	Electricity Reimbursement 201223 To 190224	\$601.00
	<b><u>Andrea Ahipene Total</u></b>		<b><u>652.84</u></b>
27/02/2024	Annabell Landy	Councillor Fees & Allowances Feb24, Councillor Fees & Allowances Feb24	\$2,305.84
21/02/2024	Annabell Landy	To Way Nullagine To Newman	\$409.94
	<b><u>Annabell Landy Total</u></b>		<b><u>2,715.78</u></b>
27/02/2024	Anthony Middleton	President's Fees & Allowances Feb24	\$8,485.42
	<b><u>Anthony Middleton Total</u></b>		<b><u>8,485.42</u></b>
15/02/2024	ANTIPA RESOURCES PTY LTD	Rates Refund For Assessment A703960 Lot E45/05147 Exploration Licence	\$6,800.92
	<b><u>Antipa Resources Pty Ltd Total</u></b>		<b><u>6,800.92</u></b>
04/02/2024	ANZ Smart Choice Super	Superannuation Contributions	\$114.04
18/02/2024	ANZ Smart Choice Super	Superannuation Contributions	\$114.04
04/02/2024	ANZ Smart Choice Super	Superannuation Contributions	\$394.87
18/02/2024	ANZ Smart Choice Super	Superannuation Contributions	\$390.88
	<b><u>ANZ Smart Choice Super Total</u></b>		<b><u>1,013.83</u></b>
03/01/2024	Australia Post - Credit Management	Standing Order For Postage - For December 2023	\$668.31
	<b><u>Australia Post - Credit Management Total</u></b>		<b><u>668.31</u></b>
04/02/2024	Australian Ethical Super	Superannuation Contributions	\$497.35
18/02/2024	Australian Ethical Super	Superannuation Contributions	\$651.18
	<b><u>Australian Ethical Super Total</u></b>		<b><u>1,148.53</u></b>
15/02/2024	Australian Local Government Job Directory	Australian Local Government Job Directory	\$3,850.00
30/01/2024	Australian Local Government Job Directory	Fleet, Plant & Stores Coordinator Job Ad	\$275.00
30/01/2024	Australian Local Government Job Directory	10X Advertisement Posts	\$2,750.00

<b><u>Australian Local Government Job</u></b>		<b>\$6,875.00</b>	
<b><u>Directory Total</u></b>			
04/02/2024	Australian Retirement Trust	Superannuation Contributions	\$1,495.96
18/02/2024	Australian Retirement Trust	Superannuation Contributions	\$1,107.72
<b><u>Australian Retirement Trust Total</u></b>		<b>\$2,603.68</b>	
04/02/2024	Australian Super	Superannuation Contributions	\$83.41
04/02/2024	Australian Super	Superannuation Contributions	\$1,054.04
04/02/2024	Australian Super	Superannuation Contributions	\$279.48
04/02/2024	Australian Super	Superannuation Contributions	\$610.25
18/02/2024	Australian Super	Superannuation Contributions	\$83.41
18/02/2024	Australian Super	Superannuation Contributions	\$1,012.37
18/02/2024	Australian Super	Superannuation Contributions	\$279.48
18/02/2024	Australian Super	Superannuation Contributions	\$595.84
04/02/2024	Australian Super	Superannuation Contributions	\$12,793.25
04/02/2024	Australian Super	Superannuation Contributions	\$538.24
18/02/2024	Australian Super	Superannuation Contributions	\$584.06
18/02/2024	Australian Super	Superannuation Contributions	\$12,712.15
<b><u>Australian Super Total</u></b>		<b>\$30,625.98</b>	
04/01/2024	Australian Taxation Office (PAYG)	PAYG For Month Of December 23	\$338,866.69
23/02/2024	Australian Taxation Office (PAYG)	PAYG For Month Of February 2024	\$324,008.79
25/01/2024	Australian Taxation Office (PAYG)	PAYG for Month Of January 2024	\$276,029.00
<b><u>Australian Taxation Office (PAYG) Total</u></b>		<b>\$938,904.48</b>	
04/02/2024	Aware Super	Superannuation Contributions	\$540.97
04/02/2024	Aware Super	Superannuation Contributions	\$601.42
04/02/2024	Aware Super	Superannuation Contributions	\$3,601.95
04/02/2024	Aware Super	Superannuation Contributions	\$450.00
04/02/2024	Aware Super	Superannuation Contributions	\$842.07
18/02/2024	Aware Super	Superannuation Contributions	\$540.97
18/02/2024	Aware Super	Superannuation Contributions	\$599.55
18/02/2024	Aware Super	Superannuation Contributions	\$3,091.13
18/02/2024	Aware Super	Superannuation Contributions	\$450.00
18/02/2024	Aware Super	Superannuation Contributions	\$842.07
01/02/2024	Aware Super	Superannuation Contributions	\$251.75
04/02/2024	Aware Super	Superannuation Contributions	\$32,243.12
12/02/2024	Aware Super	Superannuation Contributions	\$2,028.36
18/02/2024	Aware Super	Superannuation Contributions	\$31,788.80
<b><u>Aware Super Total</u></b>		<b>\$77,872.16</b>	
27/02/2024	Azaniah Burton	Artists Payment	\$700.00
<b><u>Azaniah Burton Total</u></b>		<b>\$700.00</b>	
29/01/2024	Battery Sales and Service	Supply 8 X Mf40B20 Supercharge Gold Batteries To Marble Bar Airport	\$1,320.00
<b><u>Battery Sales and Service Total</u></b>		<b>\$1,320.00</b>	
12/02/2024	BCITF	6158- Nullagine Swimming Project	\$148.72
<b><u>BCITF Total</u></b>		<b>\$148.72</b>	
28/12/2023	Beaurepaires Port Hedland	As Per Quote U526105653 Supply 52x Remington Tyres For Our Heavy Plant In Marble Bar	\$18,774.28
29/01/2024	Beaurepaires Port Hedland	As Per Quote U526105655 - Supply 16x Tyres Rm 295/80R22.5 152/148M Remington R377 li	\$5,012.96
<b><u>Beaurepaires Port Hedland Total</u></b>		<b>\$23,787.24</b>	
24/01/2024	Beecrofts Bulk Haulage	Collection And Disposal Of Tyre Volumes From NWMF	\$5,995.00
<b><u>Beecrofts Bulk Haulage Total</u></b>		<b>\$5,995.00</b>	
29/01/2024	Belgravia Sports Community Pty Ltd	Sports Community Subscription 2024	\$2,112.00
<b><u>Belgravia Sports Community Pty Ltd Total</u></b>		<b>\$2,112.00</b>	
05/02/2024	BHP	Electricity Charge - Street Lights Newman, Jan & Feb 2024	\$20,350.00
05/12/2023	BHP	Electricity Charge - Sept & Oct 23, Street Lights	\$20,350.00
23/08/2023	BHP	Electricity Charge - 19/06/2023 - 15/08/2023	\$345.18
22/12/2023	BHP	Electricity Charges 030823 To 191223	\$670.79
<b><u>BHP Billiton Iron Ore Pty Ltd Total</u></b>		<b>\$41,715.97</b>	
25/01/2024	BHP	Rates Refund For Assessment A704716 Lot E47/01429 Exploration Licence	\$298.97
<b><u>BHP Iron Ore Pty Ltd Total</u></b>		<b>\$298.97</b>	
09/01/2024	Binbirri Contracting Pty Ltd	Gravel Resheeting On Jigalong Road As Per Scope Of Works And In Accordance With RFT05 2022/23	\$77,000.00
<b><u>Binbirri Contracting Pty Ltd Total</u></b>		<b>\$77,000.00</b>	
16/01/2024	Blackwoods	As Per Quote Bwsq770386 - Supply Various Ppe Consumables For Mb Depot	-\$363.00
12/10/2023	Blackwoods	NWMF Supplies	\$148.01
13/10/2023	Blackwoods	NWMF Cleaning Supplies	\$15.18
23/10/2023	Blackwoods	CDS Supplies	\$77.04
24/10/2023	Blackwoods	NWMF Supplies	\$55.25
24/10/2023	Blackwoods	Environmental Supplies - Cable Ties, Duct Tape	\$11.43
25/10/2023	Blackwoods	Airport Supplies	\$558.04
25/10/2023	Blackwoods	Staff PPE	\$158.14
26/10/2023	Blackwoods	Staff PPE	\$184.17
01/11/2023	Blackwoods	Newman Depot Supplies - Blade DIA G/Purp 400x25.2/20.0MM	\$161.91



01/11/2023	Blackwoods	MB Plant Operator PPE - Safety Boots and Uniforms	\$509.66
20/11/2023	Blackwoods	Environmental Supplies - Cable Ties	\$15.32
22/11/2023	Blackwoods	Environmental Supplies - Sign "Danger Asbestos Flute"	\$115.98
06/12/2023	Blackwoods	Supply Various Items For Newman Works Depot For December 2023	\$51.41
06/12/2023	Blackwoods	As Per Quote Bwsq748076-3 - Supply 2 X Milwaukee Impact Wrenches	\$1,256.20
06/12/2023	Blackwoods	CDS Supplies	\$76.47
07/12/2023	Blackwoods	Newman Depot - Safety Boots	\$184.17
12/12/2023	Blackwoods	NWMF Supplies - Safety Glasses And Cleaner	\$36.83
15/12/2023	Blackwoods	CDS Supplies - Staff PPE - Work Shirt, Work Trousers & Work Boots	\$250.10
19/12/2023	Blackwoods	MB Depot Supplies - Assorted Little Trees (24pk), Gloves x2	\$69.26
19/12/2023	Blackwoods	As Per Quote Bwsq770386 - Supply Various Ppe Consumables For Mb Depot	\$540.44
21/12/2023	Blackwoods	NWMF Supplies - Milwaukee Grease Gun, Grease Gadus Shell x4	\$643.65
21/12/2023	Blackwoods	Newman Airport - 2 X 08080753 Drum Bunding Polyethelene 4Drum,	\$501.59
22/12/2023	Blackwoods	Newman Depot - Staff Uniform - Workshirt and Trousers	\$86.49
22/12/2023	Blackwoods	Newman Depot - 10x Sqwincher Sqweeze Frozen (10pk)	\$100.58
08/01/2024	Blackwoods	Newman Depot - Staff Safety Boots	\$180.42
08/01/2024	Blackwoods	Airport - 3x Battery Packs, Kit Angle Grinder, 8x 15l Water	\$902.56
10/01/2024	Blackwoods	Environmental Department - Coveralls	\$27.72
10/01/2024	Blackwoods	Airport supplies	\$1,179.26
10/01/2024	Blackwoods	Various Items As Required - Open Po Until 31Mar24	\$150.47
11/01/2024	Blackwoods	CDS Supplies - Fly Spray	\$49.46
12/01/2024	Blackwoods	Asbestos Removal Kit - Environmental Department	\$27.72
15/01/2024	Blackwoods	Asbestos Removal Kit - Environmental Department	\$115.98
19/01/2024	Blackwoods	CDS Supplies - Sqwincher Qwik-Stiks Mixed 50 pack, Gaffer Tape	\$176.59
23/01/2024	Blackwoods	Airport - Milkwaukee Wet/Dry Vacuum	\$288.95
24/01/2024	Blackwoods	Storage Cabinet For Events Gas Bottles	\$1,312.07
25/01/2024	Blackwoods	Newman Depot Supplies - Staff Ppe - Safety Boots	\$180.42
30/01/2024	Blackwoods	Community Safety - 10x 15l Water	\$128.32
31/01/2024	Blackwoods	Airport Supplies - 2x Bag of Rags, 5x 15L water	\$149.17
03/02/2024	Blackwoods	Depot Supplies - 12x 1l UHT Milk, 12x 15l Water, 30x 10pk Squincher Squeeze Electrolye	\$441.36
05/02/2024	Blackwoods	3 X Ansell Touchntuff® 69-210 Disposable Gloves - Latex - Non-Sterile - Powder Free - Smooth - Natural - L - Box Of 100	\$31.71
05/02/2024	Blackwoods	Staff PPE - Workboots	\$34.33
05/02/2024	Blackwoods	Brady Sharps Container - 1.4L Yellow Plastic	\$36.36
05/02/2024	Blackwoods	Newman Depot Supplies - Staff Uniform	\$90.79
08/02/2024	Blackwoods	Airport Supplies - 15x 10Pk Sqwincher Sqweeze Electrolyes	\$130.55
19/02/2024	Blackwoods	Community Safety - 5x Gloves, Dishwashing Liquid, Sponge, Broom, 5x 15l Water	\$194.29
22/02/2024	Blackwoods	Newman Depot supplies	\$309.30
	<b>Blackwoods Total</b>		<b>\$11,582.12</b>
12/01/2024	Bladon WA Pty Ltd	Citizenship Gifts Order, Bendigo Enamel Mug Decorated In 1, Colour Print In 1 Position., Total = 50	\$704.00
	<b>Bladon WA Pty Ltd Total</b>		<b>\$704.00</b>
29/01/2024	Boadicea Resources Ltd	Rates Refund For Assessment A704239 Lot E45/05392 Exploration Licence	\$4,839.36
29/01/2024	Boadicea Resources Ltd	Rates Refund For Assessment A704525 Lot E45/05818 Exploration Licence	\$1,989.90
29/01/2024	Boadicea Resources Ltd	Rates Refund For Assessment A704638 Lot E45/05866 Exploration Licence	\$1,982.29
29/01/2024	Boadicea Resources Ltd	Rates Refund For Assessment A704697 Lot E45/05959 Exploration Licence Newman Wa 6753	\$2,391.09
	<b>Boadicea Resources Ltd Total</b>		<b>\$11,202.64</b>
15/01/2024	Bob Waddell & Associates Pty Ltd	7th Interim and 8th Interim Schedules	\$3,135.00
22/01/2024	Bob Waddell & Associates Pty Ltd	7th Interim and 8th Interim Schedules	\$660.00
29/01/2024	Bob Waddell & Associates Pty Ltd	7th Interim and 8th Interim Schedules	\$1,196.25
19/02/2024	Bob Waddell & Associates Pty Ltd	7th Interim and 8th Interim Schedules	\$866.25
26/02/2024	Bob Waddell & Associates Pty Ltd	7th Interim and 8th Interim Schedules	\$82.50
	<b>Bob Waddell &amp; Associates Pty Ltd Total</b>		<b>\$5,940.00</b>
29/01/2024	Brianna Margaret Elton	Q1 2024 Marketing Work, 1/1/24-31/3/24, Hours: 130 Hours (10 Hours Per Week) Of Marketing Work	\$2,640.00
	<b>Brianna Margaret Elton Total</b>		<b>\$2,640.00</b>
04/02/2024	Brighter Super	Superannuation Contributions	\$292.88
18/02/2024	Brighter Super	Superannuation Contributions	\$304.83
	<b>Brighter Super Total</b>		<b>\$597.71</b>
31/01/2024	Brooks Hire Services Pty Ltd	Emergency Hire Of Genmac Generator Geo31 - January 2024	\$615.38
31/01/2024	Brooks Hire Services Pty Ltd	Hire Of Fxz 240-350+ 11M3 Tipper For NWMF	\$8,532.48

31/01/2024	Brooks Hire Services Pty Ltd	Hire Of Water Cart For Landfill Operations In Accordance With Tender RFT 05-22/23 - Prequalified Supplies Panel - Plant And Other Equipment Hire	\$9,433.84
31/01/2024	Brooks Hire Services Pty Ltd	Dry Hire Of Wa320 - 8 Front End Loader., Month To Month Hire	\$7,346.03
31/01/2024	Brooks Hire Services Pty Ltd	Dry Hire Of Wa320 - 8 Front End Loader., Month To Month Hire	\$10,665.60
31/01/2024	Brooks Hire Services Pty Ltd	Dry Hire Of Wa320 - 8 Front End Loader., Month To Month Hire	\$187.57
31/01/2024	Brooks Hire Services Pty Ltd	Hire Of Komatsu Loader Serial Number 71346 For February 2024 - Hire Due To Loader Being Damaged By Cyclone Ilsa In April 2023	\$12,598.74
31/01/2024	Brooks Hire Services Pty Ltd	Excavator Hire For NWMF Including Mobilisation And Demobilisation.As Per Dry Hire Panel Agreement	\$660.00
13/02/2024	Brooks Hire Services Pty Ltd	Hire Of Fuel Trailer For Refuiling 2 X Graders And 2 X Fuel Trailers For Jigalong Flood Road Work And Mt Divide Road	\$633.27
<b>Brooks Hire Services Pty Ltd Total</b>			<b>\$50,672.91</b>
07/02/2024	Bucci Holdings Pty Ltd T/A Visimax	Dog Infringement Books X 10 Plus Freight - Qu0565	\$270.93
<b>Bucci Holdings Pty Ltd T/A Visimax Total</b>			<b>\$270.93</b>
30/08/2023	Bucher Municipal Pty Ltd	1X SI5-E-0308 Rotary Sensor - Hall Effect, Sealed And Freight	\$505.90
<b>Bucher Municipal Pty Ltd Total</b>			<b>\$505.90</b>
08/01/2024	Buckman Enterprises t/a Code Hire	Stage 1 (Pub) Reticulation Installation - Marble Bar	\$13,144.99
22/01/2024	Buckman Enterprises t/a Code Hire	Temporary Fencing Installation (230M) At Nullagine Pool Site	\$2,926.22
13/02/2024	Buckman Enterprises t/a Code Hire	As Per Quote 34 Supply Labour And Plant And Materials For Newman Airport Reticulation Repairs	\$3,648.35
13/02/2024	Buckman Enterprises t/a Code Hire	Repairs To Pot Holes Around Newman From 12/2/2024 Onwards	\$1,925.00
<b>Buckman Enterprises t/a Code Hire Total</b>			<b>\$21,644.56</b>
29/01/2024	Budget Car & Truck Rentals	Car Hire	\$434.96
<b>Budget Car &amp; Truck Rental Perth Total</b>			<b>\$434.96</b>
06/02/2024	BUGAI WHYOULTER	Artist Payment	\$2,000.00
14/02/2024	BUGAI WHYOULTER	Artist Payment	\$2,000.00
21/02/2024	BUGAI WHYOULTER	Artists Payments	\$2,000.00
28/02/2024	BUGAI WHYOULTER	Artists Payment	\$2,000.00
<b>Bugai Whyoulter Total</b>			<b>\$8,000.00</b>
06/02/2024	Building Certification Services WA Pty Ltd	Issuing BA18 (Certificate Of Building Compliance) And BA3 (Certificate Of Design Compliance).,	\$1,925.00
<b>Building Certification Services WA Pty Ltd Total</b>			<b>\$1,925.00</b>
17/02/2024	ByProgress PL ta Active Games and Entertainment	Inflatables For Welcome To Newman Event In 2024	\$5,370.01
<b>ByProgress PL ta Active Games and Entertainment Total</b>			<b>\$5,370.01</b>
22/01/2024	CADD Building Construction and Maintenance Pty Ltd	Staff Housing Repairs	\$691.90
29/01/2024	CADD Building Construction and Maintenance Pty Ltd	Unit 1- Airport Replacement Garden Bed Cladding As Per Quotation # 3802- 21/01/2024	\$2,679.60
29/01/2024	CADD Building Construction and Maintenance Pty Ltd	Airport- Unit 1, Repairs and maintenance	\$2,903.45
31/01/2024	CADD Building Construction and Maintenance Pty Ltd	Newman Airport, 2 X Leaking Urinals - Terminal - Waiting Area WC	\$2,849.00
04/02/2024	CADD Building Construction and Maintenance Pty Ltd	Newman Youth Centre - Collect Work Station From Shire Depot- To Be Delivered To Youth Centre And Assembled	\$517.00
04/02/2024	CADD Building Construction and Maintenance Pty Ltd	PC0543, Newman Youth Centre, Make Repairs To Dividing Fencing - Youth Centre And Shire Units- Moondoorow Street- Damage Due To Last Week's Storm/Rain Event.	\$986.70
04/02/2024	CADD Building Construction and Maintenance Pty Ltd	Newman Youth Centre, Supply 4 X Master Keys	\$311.30
<b>CADD Building Construction and Maintenance Pty Ltd Total</b>			<b>\$10,938.95</b>
14/12/2023	Camera Electronic Pty Ltd	Photography Equipment, Cataloguing Equipment, Background Stand Kit And Backdrop Paper	\$305.80
<b>Camera Electronic Pty Ltd Total</b>			<b>\$305.80</b>
30/01/2024	Carawine Resources Limited	Rates Refund For Assessment A703639 Lot E46/01099 Exploration Licence Unknown	\$2,780.37
30/01/2024	Carawine Resources Limited	Rates Refund For Assessment A703905 Lot E45/04958 Exploration Licence	\$2,672.37
<b>Carawine Resources Limited Total</b>			<b>\$5,452.74</b>
26/02/2024	CATHERINE BILJABU	Artists Payment	\$429.98
<b>Catherine Biljabu Total</b>			<b>\$429.98</b>
03/12/2023	Centurion Transport Co Pty Ltd	Freight Services	\$2,154.19
31/12/2023	Centurion Transport Co Pty Ltd	Freight Services	\$778.03
08/01/2024	Centurion Transport Co Pty Ltd	Freight Services	\$1,039.93

14/01/2024	Centurion Transport Co Pty Ltd	Freight Services	\$47.75
21/01/2024	Centurion Transport Co Pty Ltd	Freight Services	\$219.45
28/01/2024	Centurion Transport Co Pty Ltd	Freight Services	\$47.75
04/02/2024	Centurion Transport Co Pty Ltd	Freight Services	\$526.31
<b>Centurion Transport Co Pty Ltd Total</b>			<b>\$4,813.41</b>
08/12/2023	CHAPMAN & BAILEY	RFT 10-202021- Supply Of Art Materials Martumili Artists FY 2023/2024	\$5,810.54
12/01/2024	CHAPMAN & BAILEY	RFT 10-202021- Supply Of Art Materials Martumili Artists FY 2023/2024	\$2,209.68
01/02/2024	CHAPMAN & BAILEY	RFT 10-202021- Supply Of Art Materials Martumili Artists FY 2023/2024	\$27,633.77
06/02/2024	CHAPMAN & BAILEY	RFT 10-202021- Supply Of Art Materials Martumili Artists FY 2023/2024	\$2,428.80
06/02/2024	CHAPMAN & BAILEY	RFT 10-202021- Supply Of Art Materials Martumili Artists FY 2023/2024	\$3,348.40
13/02/2024	CHAPMAN & BAILEY	Framing For Work As Finalist In Banyule Works On Paper Award	\$371.80
14/02/2024	CHAPMAN & BAILEY	RFT 10-202021- Supply Of Art Materials Martumili Artists FY 2023/2024	\$1,085.00
<b>Chapman &amp; Bailey Total</b>			<b>\$42,887.99</b>
05/02/2024	CHAPMAN, MAYIKA	Artist Payment	\$93.75
<b>Chapman, Mayika Total</b>			<b>\$93.75</b>
21/02/2024	Cherie M Delmage	Reimbursement	\$1,469.48
<b>Cherie M Delmage Total</b>			<b>\$1,469.48</b>
30/01/2024	Cheryl Wainwright	Reimbursement	\$69.52
<b>Cheryl Wainwright Total</b>			<b>\$69.52</b>
15/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A202510 Unit E45/ 02510 Exploration Licence	\$222.00
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A700648 Unit E46/706 Lot E46/706 Exploration Licence	\$95.34
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A702071 Lot E47/02665 Exploration Licence	\$95.34
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A702924 Lot P52/01485 Prospecting Lease Unknown	\$141.04
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A703278 Lot E45/4528 Exploration Licence Unknown Wa 6753	\$393.60
15/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A703281 Lot E45/4531 Exploration Licence Unknown Wa 6753	\$5,515.74
15/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A703285 Lot E45/4549 Exploration Licence Unknown Wa 6753	\$13,766.60
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A703525 Lot E45/4728 Exploration Licence Newman Wa 6753	\$249.60
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A703590 Lot E46/01155 Exploration Licence Unknown	\$95.34
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A703686 Lot E47/03432 Exploration Licence Unknown	\$95.34
15/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704133 Lot E45/05256 Exploration Licence	\$657.88
15/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704141 Lot E45/05290 Exploration Licence	\$24,651.31
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704142 Lot E45/05291 Exploration Licence	\$16,992.98
15/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704143 Lot E45/05293 Exploration Licence	\$21,205.42
15/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704146 Lot E45/05360 Exploration Licence	\$1,513.66
15/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704147 Lot E45/05361 Exploration Licence	\$5,123.66
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704448 Lot E45/05577 Exploration Licence	\$118.36
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704472 Lot E45/05442 Exploration Licence	\$2,160.00
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704473 Lot E45/05443 Exploration Licence	\$1,404.00
15/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704476 Lot E45/05618 Exploration Licence	\$8,381.45
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704478 Lot E45/05681 Exploration Licence	\$154.52
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704479 Lot E45/05682 Exploration Licence	\$154.52
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704480 Lot E45/05683 Exploration Licence	\$151.23
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704507 Lot P45/03142 Prospecting Lease	\$133.21
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704508 Lot P45/03143 Prospecting Lease	\$133.21
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704509 Lot P45/03147 Prospecting Lease	\$133.21



14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704510 Lot P45/03148 Prospecting Lease	\$133.21
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704536 Lot E45/05757 Exploration Licence	\$154.52
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704537 Lot E45/05758 Exploration Licence	\$154.52
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704609 Lot E45/05690 Exploration Licence	\$151.23
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704610 Lot E45/05692 Exploration Licence	\$151.23
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704635 Lot E45/05691 Exploration Licence	\$154.52
15/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704648 Lot E45/05578 Exploration Licence	\$1,285.79
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704717 Lot E45/05910 Exploration Licence	\$1,523.56
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704718 Lot E45/05911 Exploration Licence	\$223.56
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704720 Lot E45/05913 Exploration Licence	\$223.56
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704724 Lot E45/05922 Exploration Licence	\$223.56
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704725 Lot E45/05923 Exploration Licence	\$223.56
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704739 Lot E45/06141 Exploration Licence	\$468.60
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704857 Lot E45/06079 Exploration Licence	\$708.72
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704858 Lot E45/06081 Exploration Licence	\$118.36
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704890 Lot E45/06217 Exploration Licence Newman Wa	\$12,864.59
14/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704898 Lot E45/05737 Exploration Licence Newman Wa	\$1,418.36
15/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704911 Lot E45/06192 Exploration Licence Newman Wa	\$1,118.85
15/02/2024	CHICHESTER METALS PTY LTD	Rates Refund For Assessment A704912 Lot E45/06199 Exploration Licence Newman Wa	\$1,129.51
<b>Chichester Metals Pty Ltd Total</b>			<b>\$126,168.37</b>
31/01/2024	Chicken Treat Newman (MDM (WA) Pty Ltd)	Youth Centre Closure - Catering At Pool 30/1/24	\$145.40
02/02/2024	Chicken Treat Newman (MDM (WA) Pty Ltd)	Youth Centre @ Pools Catering 2/2/24, Youth Centre @ Pools Catering 3/2/24	\$259.92
06/02/2024	Chicken Treat Newman (MDM (WA) Pty Ltd)	Youth Centre Closed Catering	\$288.80
16/02/2024	Chicken Treat Newman (MDM (WA) Pty Ltd)	Catering Youth Centre While Damaged. Sat 17 Feb	\$115.52
<b>Chicken Treat Newman (MDM (WA) Pty Ltd) Total</b>			<b>\$809.64</b>
08/02/2024	Chris Fittler	Reimbursement	\$32.39
08/02/2024	Chris Fittler	Reimbursement	\$20.50
16/02/2024	Chris Fittler	Reimbursement	\$611.96
<b>Chris Fittler Total</b>			<b>\$664.85</b>
01/02/2024	Christine George	Reimbursement	\$49.55
<b>Christine George Total</b>			<b>\$49.55</b>
02/02/2024	Christopher Scanlan	Reimbursement	\$655.93
16/02/2024	Christopher Scanlan	Reimbursement	\$306.90
23/02/2024	Christopher Scanlan	Reimbursement	\$666.99
26/02/2024	Christopher Scanlan	Reimbursement	\$369.03
<b>Christopher Scanlan Total</b>			<b>\$1,998.85</b>
26/02/2024	Ciarn Dean-Bullen	Artists Payment	\$794.50
<b>Ciarn Dean-Bullen Total</b>			<b>\$794.50</b>
31/01/2024	CLEANAWAY PTY LTD (acct 53651165)	Facility Bin Collections: Various Locations	\$5,669.54
14/11/2023	CLEANAWAY PTY LTD (acct 53651265)	Newman Kerbside Collections 2023/2024 - Cost To Airport	\$72,604.11
14/11/2023	CLEANAWAY PTY LTD (acct 53651265)	Newman Kerbside Collections 2023/2024 - Cost To Airport	\$72,604.11
31/12/2023	CLEANAWAY PTY LTD (acct 53651265)	Newman Kerbside Collections 2023/2024 - Cost To Airport	\$72,604.11
31/01/2024	CLEANAWAY PTY LTD (acct 53651265)	Newman Refuse Collection , Month Of January 2024	\$29,296.09
31/01/2024	CLEANAWAY PTY LTD (acct 53651265)	Newman Street Litter Control - Contract, Month Of January 2024	\$31,261.71
31/01/2024	CLEANAWAY PTY LTD (acct 53651265)	Newman Recycling - Month Of January 2024	\$12,046.31

31/12/2023	CLEANAWAY PTY LTD (acct 53963365)	Tyre Transport Nullagine Refuse Site - NWMF	\$7,955.93
31/12/2023	CLEANAWAY PTY LTD (acct 53963365)	Delivery, Bin Cleaning And Labour Hire As Per Quote	\$70.64
31/12/2023	CLEANAWAY PTY LTD (acct 53963365)	60,000 Litres Of Water For RO Plant At Newman Airport.	\$1,300.00
<b><u>Cleanaway Pty Ltd (Acct 53963365)</u></b>			<b><u>\$305,412.55</u></b>
<b><u>Total</u></b>			
22/01/2024	CLEVER PATCH	Clever Patch Order Of East Pilbara Libraries - January 2024	\$3,047.93
<b><u>Clever Patch Total</u></b>			<b><u>\$3,047.93</u></b>
01/02/2024	CM Technology Group t/a CMTG Hosting	Veeam Backup Including Offline Tape Storage - Backup/Storage, - July 23 To June 24,	\$1,515.26
<b><u>CM Technology Group t/a CMTG Hosting Total</u></b>			<b><u>\$1,515.26</u></b>
09/10/2023	Coastmac Pty Ltd ta Coastmac Trailers	Supply Coastmac Bt85 Box Trailer With Cage as per plant replacement program	\$8,880.01
<b><u>Coastmac Pty Ltd ta Coastmac Trailers Total</u></b>			<b><u>\$8,880.01</u></b>
18/01/2024	COATES HIRE	A Per Hire Quotation 1491989 Hire Of Plate Compactor Reversible 525Kg 18/1-22/1	\$628.72
31/01/2024	COATES HIRE	Qu1467134 And Qu1475585 - Hire Of 2 Portable Toilets From 1/11/23 To 31/5/24 Per Month \$880.72 Approx.	\$897.68
17/02/2024	COATES HIRE	As Per Quote 1498339 Hire Of Plate Compactor For 7 Days From 8/2-15/2 Swimming Pool Nullagine	\$502.98
<b><u>Coates Hire Total</u></b>			<b><u>\$2,029.38</u></b>
11/01/2024	Coca-Cola Amatil (acct 6745685)	Newman Recreation Centre - Drinks for Re-sell	\$1,758.70
<b><u>Coca-Cola Amatil (acct 6745685) Total</u></b>			<b><u>\$1,758.70</u></b>
24/01/2024	Coerco Pty Ltd	Quote 62554 Supply 2 X 50KI (50,000) Litre Permium Flatwalled Tanks - Beige, Safety Slings And Freight For Ro Plant Airport	\$28,895.90
24/01/2024	Coerco Pty Ltd	As Per Proforma 115008 - 6 X Tank Flanges Full Thread Brass And Accessories	\$1,650.00
30/01/2024	Coerco Pty Ltd	As Per Proforma 115008 - 6 X Tank Flanges Full Thread Brass And Accessories	\$583.00
<b><u>Coerco Pty Ltd Total</u></b>			<b><u>\$31,128.90</u></b>
31/01/2024	Coffey Testing Pty Ltd	Soil Compaction Testing For The Proposed Nullagine Aquatic Centre Pool Bases: 8 Tests (Main Pool) And 2 Tests (Toddler Pool) With A Certificate Of Soil Testing	\$4,192.10
<b><u>Coffey Testing Pty Ltd Total</u></b>			<b><u>\$4,192.10</u></b>
04/02/2024	COLONIAL FIRST STATE	Superannuation Contributions	\$441.12
18/02/2024	COLONIAL FIRST STATE	Superannuation Contributions	\$424.55
04/02/2024	COLONIAL FIRST STATE	Superannuation Contributions	\$2,210.19
18/02/2024	COLONIAL FIRST STATE	Superannuation Contributions	\$2,024.32
<b><u>Colonial First State Total</u></b>			<b><u>\$5,100.18</u></b>
19/02/2024	Complete Office Supplies	Shire Public Building - Minor Equipment - Sit Stand Desk	-\$205.60
26/10/2023	Complete Office Supplies	Mb Pool, Cleaning Supplies	\$571.72
21/11/2023	Complete Office Supplies	Stationery For Marble Bar Depot	\$1,244.39
21/11/2023	Complete Office Supplies	Stationery - Marble Bar & Nullagine	\$154.28
10/01/2024	Complete Office Supplies	Shire Public Building - Minor Equipment - Sit Stand Desk	\$273.90
12/12/2023	Complete Office Supplies	Cleaning Products For Marble Bar Aquatic Centr	\$319.53
15/02/2024	Complete Office Supplies	Stationery Order - November 2023 - List 4 - Youth Centre/Community Experience	\$611.56
<b><u>Complete Office Supplies Total</u></b>			<b><u>\$2,969.78</u></b>
23/02/2024	Consolidated Minerals Ltd	Rates Refund For Assessment A700529 G45/284 General Purpose Lease Unknown 9999	\$2,664.21
23/02/2024	Consolidated Minerals Ltd	Rates Refund For Assessment A703290 Lot R46/1 Retention Licence Newman Wa 6753	\$26,232.55
<b><u>Consolidated Minerals Ltd Total</u></b>			<b><u>\$28,896.76</u></b>
04/02/2024	Construction and Building Unions Superannuation Fund (CBUS)	Superannuation Contributions	\$256.61
18/02/2024	Construction and Building Unions Superannuation Fund (CBUS)	Superannuation Contributions	\$256.61
04/02/2024	Construction and Building Unions Superannuation Fund (CBUS)	Superannuation Contributions	\$821.16
18/02/2024	Construction and Building Unions Superannuation Fund (CBUS)	Superannuation Contributions	\$1,085.58
<b><u>Construction and Building Unions Superannuation Fund (CBUS) Total</u></b>			<b><u>\$2,419.96</u></b>
14/02/2024	Corina Jadai	Artists Payments	\$647.28
<b><u>Corina Jadai Total</u></b>			<b><u>\$647.28</u></b>
15/12/2023	Corsign WA Pty Ltd	Road signage and supplies	\$2,647.70
19/01/2024	Corsign WA Pty Ltd	Supply And Deliver 10 X No Stopping Road Or Verge Signs To Newman Airport As Per Quote# 00082390.	\$209.00
<b><u>Corsign WA Pty Ltd Total</u></b>			<b><u>\$2,856.70</u></b>
31/01/2024	Cox Architecture	RFQ 06-2021/22 - Architectural And Specialist Consultancy Services- Design Of Newman Youth And Community Hub	\$89,392.05
<b><u>Cox Architecture Total</u></b>			<b><u>\$89,392.05</u></b>

06/02/2024	Crawford Realty Newman	Refund For Duplicate Payment For 94988, 94989, 95844 & 94880	\$320.00
<b>Crawford Realty Newman Total</b>			<b>\$320.00</b>
15/01/2024	Crisdale Group of Companies Pty Ltd ATF The Crisdale Unit Trust	Permanent Placement	\$14,529.90
<b>Crisdale Group of Companies Pty Ltd ATF The Crisdale Unit Trust Total</b>			<b>\$14,529.90</b>
27/09/2023	CUSTOMER FIRST CONTRACTING PTY LTD	Replace Temperature Gauge At Rsl Park , As Per Quote 17604.	\$4,883.56
27/09/2023	CUSTOMER FIRST CONTRACTING PTY LTD	Job Number 73789 - Maintenance On Grader Camp 1 Hillside Road, Job Number 73789 - Maintenance On Grader Camp 2 Nullagine Depot, Job Number 73789 - Maintenance On Grader Camp Marble Bar Depot	\$10,131.90
24/11/2023	CUSTOMER FIRST CONTRACTING PTY LTD	Rangers- Shire Depot As Per Quotation # 18973- Replace Condesor Fan In Office 1&2- Insulation Around Pipes On Outdoor Unit	\$1,917.83
24/11/2023	CUSTOMER FIRST CONTRACTING PTY LTD	Newman Recreation Centre As Per Quotation # 19253- Please Carry Out Replacement Of Evap Room Light.	\$435.79
15/12/2023	CUSTOMER FIRST CONTRACTING PTY LTD	Electrician Onsite To Inspect BHS System With Glidepath	\$1,292.50
28/12/2023	CUSTOMER FIRST CONTRACTING PTY LTD	As Per Quote 19254 Replace And Repair IPETRO Controller At Newman Depot	\$3,459.14
30/12/2023	CUSTOMER FIRST CONTRACTING PTY LTD	Works To Assess Lightning Damage	\$4,575.03
03/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	As Per Quote 19274 Dismantle Hoist From The Airport Depot Shed As Not Used	\$6,501.00
11/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Check And Fix Aircon Unit In Arrivals Area At Newman Airport.	\$852.83
11/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Fix Issues With Arrivals Belt At Newman Airport	\$631.97
11/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Fix Issues With Baggage Belt Check-In Counter 2 At Newman Airport	\$739.75
13/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Replacement Of Condensor For Aircon For Newman Airport	\$1,965.22
15/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	As Per Estimate 19500 - Shire Depot Air-Conditioner Is Blowing Warm Air - Operations Managers Office	\$333.30
19/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing Maintenance, Cfc: Installation Of Isolators To 2 X A/Con Units As Per Quotation #19581- 15/01/2024	\$1,927.20
19/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff housing Marble Bar repairs	\$306.35
19/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Shire Administration Building Bag Wash To Air Con In Server Room, As Quoted- #19309	\$606.10
19/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff housing repairs	\$371.25
19/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Public Buildings, EPAC Building repairs	\$148.50
19/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Shire Housing Maintenance	\$297.00
19/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Replace Seized Compressor And Condenser Fan From A/C Unit 3.2 As Per Quote# 19464.	\$5,106.19
20/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Shire housing Install New 3Kw Split A/C System - Main Bedroom.	\$3,089.13
20/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Shire Housing Maintenance, - Replace Bedroom 2 Insulation (1/4 And 3/8) Found In Last Maintenance Works.	\$372.06
20/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Marble Bar, SAI Replacement Split System A/Con In Bed 1 - As Per Quotation # 19457	\$3,089.13
20/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Fault Findings And Full Check Of Aircon Systems In Terminal At Newman Airport	\$6,168.56
22/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing Maintenance	\$148.50
22/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing Maintenance	\$296.60
22/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing Maintenance	\$148.50
22/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Newman Airport- SAI New AC Isolator As Quoted- #19575	\$369.27
22/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing - Smoke Alarm- Replacement ( 1 X Units)	\$296.60
25/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Investigate And Fix The Issues Of Main AC In Newman Airport Not Working As Per Quote# 76195.	\$522.50
29/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing Maintenance, SAI New Ac Split System As Per Quote 19380	\$2,290.20
29/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing Maintenance	\$222.75
29/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Check And Service Of The Maintenance Yard Workshop Shed Fan At Newman Airport.	\$222.75
29/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Shire Administration Building - Fluro Light In Engineering Dept	\$704.73



29/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Inspection And Repair Of Reticulation Unit At The Shire Office	\$297.00
30/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing Maintenance	\$222.75
30/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Senior Sports Pavilion - Replace Failing Compressor- As Per Quotation # 19568- 14/01/2024	\$2,356.86
30/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Fix Retic Issues At Newman Airport	\$2,856.70
30/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing - Smoke Alarm- Replacement ( 1 X Units)	\$296.60
30/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Fix Flush In Male Toilet Departure Area At Newman Airport	\$1,130.68
30/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Inspection And Repair Of Water Leak At Capricorn Oval	\$148.50
31/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Electrician To Check Power At Toilet And Bar Storage Block - Newman Airport	\$891.79
31/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing,Power Failure Throught House	\$815.10
31/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	As Per Quote 19015 Upgrade Goanna Oval Pump To Pope Skid Unit	\$7,887.00
31/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing Maintenance	\$1,033.69
31/01/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing Maintenance	\$547.35
02/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing - Smoke Alarm- Replacement ( 2 X Units)	\$433.71
02/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Call Out To Fix No Power At The Newman Landfill	\$742.50
05/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing - Smoke Alarm- Replacement ( 1 X Units)	\$296.60
05/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Electrician To Investigate Issues With RP Plant Train 2 Not Working At Newman Airport.	\$519.75
05/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Supply 2 Pins For Genset Plugs For Reg 1TEX-903 Constuction Trailer	\$482.69
06/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Fix Motor Fault Issues In CBS At Newman Airport.	\$371.25
06/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing Maintenance	\$222.75
07/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Install Complete Barrier For Long Term Combi Exit At Newman Airport Car Park.	\$1,220.45
12/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Newman Recreation Centre - Please Check Replace Ceiling Lighting Which Is Failing- One In Cardio Room Near Emergency Exit - One Near Entry Into Circuit Room.	\$704.73
12/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Electrician To Connect The Adapter To The Short Term Car Park Entry At Newman Airport.	\$297.00
12/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Electrician To Install Power Points In Airport Board Room, Screening Area And Departure Area At Newman Airport	\$1,495.98
12/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing - Smoke Alarm- Replacement ( 2 X Units)	\$439.21
13/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Shire Depot Crib Room Urn Is Leaking At Copper Pipe	\$200.00
13/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Leaking Copper Pipe At Crib Room Depot	\$526.66
13/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing Maintenance	\$335.20
13/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing Maintenance	\$228.80
13/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing Maintenance	\$158.57
13/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Shire Housing - Labour Costs Only - Air Con Repairs Bed 1 - Replace Parts.- Unit Under Warranty.	\$371.25
14/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Shire Housing - Install New CPO For Chest Freezer In Kitchen Location.	\$569.80
14/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing Maintenance	\$355.85
16/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Reinstate Scheme Water Supply To The Reticulation Inside The Shire Administration Compound.	\$665.50
19/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Shire Administration Offices, Air Con In CPS) Office	\$462.29
20/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing Maintenance	\$209.00
20/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Shire Public Building- Events Office- AC Unit Not Functioning On Cool. Please Investigate And Repair	\$234.85
20/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Shire Administration -Reception - Ducted A/C System Is Emitting More Warm Air Than Cooling.	\$148.50
20/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Shire Community Building - Rear Of Administration Building , Daikin Air Conditioner Not Cooling	\$74.25
20/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Soep Administration Office - Air Con Seems To Be Running On Fan Mode Only- Not Cooling.	\$148.50



20/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	GP Housing - Ac Replacement, SAI New 7.1Kw Split Sytem As Per Quote #19605	\$4,148.76
20/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Senior Sports Pavilion - Replace Failing Compressor- As Per Quotation # 19568- 14/01/2024	\$2,599.41
20/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Staff Housing Maintenance	\$258.50
21/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Shire Public Building- Shire Admin Building- AC Unit In Senior Finance Officer Office Is Not Turning On	\$222.75
21/02/2024	CUSTOMER FIRST CONTRACTING PTY LTD	Shire Public Building- Shire Admin Building- AC Unit In Rear Donga Office (Community Services) Is Leaking And Dripping. Please Investigate And Repair.	\$148.50
<b><u>Customer First Contracting Pty Ltd Total</u></b>			<b><u>\$102,201.27</u></b>
06/02/2024	CYRIL WHYOULTER	Artist Payment	\$1,000.00
<b><u>Cyril Whyoulter Total</u></b>			<b><u>\$1,000.00</u></b>
23/02/2024	CZR Resources Limited	Rates Refund For Assessment A702274 Unit E45/3725 Lot E45/3725 Exploration Licence	\$792.00
<b><u>CZR Resources Limited Total</u></b>			<b><u>\$792.00</u></b>
09/02/2024	Dahna Edwards	Meeting Supplies/Refreshments, Meeting Supplies/Refreshments	\$52.64
<b><u>Dahna Edwards Total</u></b>			<b><u>\$52.64</u></b>
19/02/2024	DANIELLE BOOTH	Artists Payments	\$111.11
<b><u>Danielle Booth Total</u></b>			<b><u>\$111.11</u></b>
29/01/2024	DATA#3 LTD	3700005393098.1-A - Readyrails Sliding Rail With Cable Management	\$137.50
<b><u>Data#3 Ltd Total</u></b>			<b><u>\$137.50</u></b>
27/02/2024	David Evrett	Councillor Fees & Allowances Feb24	\$2,305.84
<b><u>David Evrett Total</u></b>			<b><u>\$2,305.84</u></b>
27/02/2024	David Kular	Councillor Fees & Allowances Feb24	\$2,305.84
<b><u>David Kular Total</u></b>			<b><u>\$2,305.84</u></b>
24/01/2024	David Olney	Reimbursement	\$174.00
<b><u>David Olney Total</u></b>			<b><u>\$174.00</u></b>
22/01/2024	Daw Holdings (WA) Pty Ltd (Battery World)	Supply And Deliver 500 X Procell D 1.5V Industrial Alkaline - Bulk (Batteries) To Newman Airport As Per Quote# QT6060367.	\$1,765.00
<b><u>Daw Holdings (WA) Pty Ltd (Battery World) Total</u></b>			<b><u>\$1,765.00</u></b>
27/02/2024	Dawn Oates	Artists Payment	\$356.25
<b><u>Dawn Oates Total</u></b>			<b><u>\$356.25</u></b>
14/11/2023	DE & BM Store Pty Ltd as Trustee of the DE & BM No.2 Trust Harvey Norman AV/IT Port Hedland	Community Xmas Party - Marble Bar, 4 Dec 2023, 1 X Instax Mini 12 Instant Camera - Mint Green, 10 X Instax Mini 10Pcs Film - Rainbow, Community Xmas Party - Nullagine, 5 Dec 2023, 10 X Instax Mini 10Pcs Film - Shiny Star	\$518.00
<b><u>DE &amp; BM Store Pty Ltd as Trustee of the DE &amp; BM No.2 Trust Harvey Norman AV/IT Port Hedland Total</u></b>			<b><u>\$518.00</u></b>
20/02/2024	Dean Brooks (Beneficiary)	Beneficiary Payments	\$20.50
<b><u>Dean Brooks(Beneficiary) Total</u></b>			<b><u>\$20.50</u></b>
06/02/2024	DEBRA THOMAS	Artist Payment	\$960.00
<b><u>Debra Thomas Total</u></b>			<b><u>\$960.00</u></b>
18/01/2024	DEPARTMENT OF HEALTH	Staff Housing	\$3,056.92
<b><u>Department of Health Total</u></b>			<b><u>\$3,056.92</u></b>
15/02/2024	Department of LG, Sport and Cultural Industries	Refund Of Grant Monies - 2018-19 Gr-05-0000276	\$1,084.69
<b><u>Department of LG, Sport and Cultural Industries Total</u></b>			<b><u>\$1,084.69</u></b>
13/02/2024	Derrick Butt	Artist Payment	\$466.00
<b><u>Derrick Butt Total</u></b>			<b><u>\$466.00</u></b>
05/01/2024	DESIGNA AUSTRALIA PTY LTD	Provision Of Comprehensive Carpark Maintenance Services At Newman Airport For Dec 2023	\$6,457.10
09/02/2024	DESIGNA AUSTRALIA PTY LTD	Provision Of Comprehensive Carpark Maintenance Services At Newman Airport For Fy Jan 2024	\$6,457.10
<b><u>Designa Australia Pty Ltd Total</u></b>			<b><u>\$12,914.20</u></b>
05/02/2024	Desmond Taylor	Artist Payment	\$200.00
<b><u>Desmond Taylor Total</u></b>			<b><u>\$200.00</u></b>
12/12/2023	Dick Tracey Contracting Pty Ltd	Repair Vandalised Airport Fence	\$8,800.00
15/12/2023	Dick Tracey Contracting Pty Ltd	Verge Control Work At Newman From November 2023 In Accordnce With RFT 02-2022/23	\$307.40
19/12/2023	Dick Tracey Contracting Pty Ltd	Variation 001 For Quote DTC09 Supply And Install Gates Excluding Concrete For The Shire Depot Fence	\$32,252.00
05/01/2024	Dick Tracey Contracting Pty Ltd	Carry Out Vegetation Contract In Newman As Per RFT-02 22/23 And In Accordance With It'S Contract Conditions And Specifications	\$15,778.40
05/01/2024	Dick Tracey Contracting Pty Ltd	Vegetation Work At Newman Caravan Park December 2023 Onwards	\$933.57
08/01/2024	Dick Tracey Contracting Pty Ltd	Parks And Gardens Maintenance Work At Council Offices From November 2023 In Accordnce With Rft 02-2022/23	\$1,844.37

08/01/2024	Dick Tracey Contracting Pty Ltd	Work For Vandalism Around Newman From November 2023 In Accordnce With Rft 02-2022/23	\$296.01
10/01/2024	Dick Tracey Contracting Pty Ltd	Work For Vandalism Around Newman From November 2023 In Accordnce With Rft 02-2022/23	\$296.01
12/01/2024	Dick Tracey Contracting Pty Ltd	Carry Out Vegetation Contract In Newman As Per RFT-02 22/23 And In Accordance With It'S Contract Conditions And Specifications	\$15,778.40
16/01/2024	Dick Tracey Contracting Pty Ltd	Parks And Gardens Maintenance Work At Council Offices From November 2023 In Accordnce With Rft 02-2022/23	\$1,844.37
15/01/2024	Dick Tracey Contracting Pty Ltd	Work For Vandalism Around Newman From November 2023 In Accordnce With Rft 02-2022/23	\$296.01
22/12/2023	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc18 - Repair Of Shire Depot Gate Track Damaged	\$485.54
17/01/2024	Dick Tracey Contracting Pty Ltd	Work For Vandalism Around Newman From November 2023 In Accordnce With Rft 02-2022/23	\$296.01
17/01/2024	Dick Tracey Contracting Pty Ltd	Vegetation Work At Newman Caravan Park December 2023 Onwards	\$296.01
19/01/2024	Dick Tracey Contracting Pty Ltd	Carry Out Vegetation Contract In Newman As Per RFT-02 22/23 And In Accordance With It'S Contract Conditions And Specifications	\$15,778.40
18/01/2024	Dick Tracey Contracting Pty Ltd	Vegetation Work At Newman Caravan Park December 2023 Onwards	\$296.01
19/01/2024	Dick Tracey Contracting Pty Ltd	Vegetation Work At Newman Caravan Park December 2023 Onwards	\$296.01
19/01/2024	Dick Tracey Contracting Pty Ltd	Work For Vandalism Around Newman From November 2023 In Accordnce With Rft 02-2022/23	\$296.01
22/01/2024	Dick Tracey Contracting Pty Ltd	Vegetation Work At Newman Caravan Park December 2023 Onwards	\$296.01
22/01/2024	Dick Tracey Contracting Pty Ltd	Work For Vandalism Around Newman From November 2023 In Accordnce With Rft 02-2022/23	\$296.01
22/01/2024	Dick Tracey Contracting Pty Ltd	Parks And Gardens Work At Newman Council Officice From November 2023 In Accordnce With Rft 02-2022/23	\$1,844.37
23/01/2024	Dick Tracey Contracting Pty Ltd	Vegetation Work At Newman Caravan Park December 2023 Onwards	\$296.01
15/12/2023	Dick Tracey Contracting Pty Ltd	Newman Airport Terminal And Newman Airport Residential Garden Maintenance For 15/12/23 ,	\$1,844.37
29/12/2023	Dick Tracey Contracting Pty Ltd	Newman Airport Terminal And Newman Airport Residential Garden Maintenance For 29/12/23 ,	\$1,810.21
05/01/2024	Dick Tracey Contracting Pty Ltd	Newman Airport Terminal And Newman Airport Residential Garden Maintenance For 5/1/2024,	\$933.57
12/01/2024	Dick Tracey Contracting Pty Ltd	Newman Airport Terminal And Newman Airport Residential Garden Maintenance For 12/1/2024,	\$1,275.09
19/01/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc28 Gardening Services For Newman Airport And Residential Lawns Week Ending 19/1/24	\$1,844.37
25/01/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc28 Gardening Services For Newman Airport And Residential Lawns Week Ending 27/1/24	\$1,844.37
26/01/2024	Dick Tracey Contracting Pty Ltd	Carry Out Vegetation Contract In Newman As Per RFT-02 22/23 And In Accordance With It'S Contract Conditions And Specifications	\$15,778.40
30/01/2024	Dick Tracey Contracting Pty Ltd	Parks And Gardens Work At Newman Council Officice From November 2023 In Accordnce With Rft 02-2022/23	\$1,844.37
31/01/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc15 - Supply Table And Chair Parts For Damage At Miners Promise Park	\$10,983.50
29/01/2024	Dick Tracey Contracting Pty Ltd	Work For Vandalism Around Newman From November 2023 In Accordnce With Rft 02-2022/23	\$296.01
31/01/2024	Dick Tracey Contracting Pty Ltd	Work For Vandalism Around Newman From November 2023 In Accordnce With Rft 02-2022/23	\$296.01
12/01/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dec25 Yurlu Caravan Park Additional Works We 12/1	\$2,459.16
19/01/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dec25 Yurlu Caravan Park Additional Works We 19/1	\$2,459.16
25/01/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dec25 Yurlu Caravan Park Additional Works We 26/1	\$2,459.16
31/01/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dec25 Yurly Caravan Park Additional Works We 2/2/2024	\$2,459.16
02/02/2024	Dick Tracey Contracting Pty Ltd	Carry Out Vegetation Contract In Newman As Per RFT-02 22/23 And In Accordance With It'S Contract Conditions And Specifications	\$15,778.40
02/02/2024	Dick Tracey Contracting Pty Ltd	Work For Vandalism Around Newman From November 2023 In Accordnce With Rft 02-2022/23	\$296.01
05/02/2024	Dick Tracey Contracting Pty Ltd	Parks And Gardens Work At Newman Council Officice From November 2023 In Accordnce With Rft 02-2022/23	\$1,844.37
09/02/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc16 - Repair Gates And Paint Table And Chairs Following Vandalism At Miners Promise Park	\$10,890.00
09/02/2024	Dick Tracey Contracting Pty Ltd	Carry Out Vegetation Contract In Newman As Per RFT-02 22/23 And In Accordance With Its Contract Conditions And Specifications	\$15,778.40
07/02/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc25 - Yurlu Caravan Park - Additional Works Week Ending 10/2	\$2,459.16



12/02/2024	Dick Tracey Contracting Pty Ltd	Parks And Gardens Work At Newman Council Officice From November 2023 In Accordnce With Rft 02-2022/23	\$1,844.37
13/02/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc25 - Yurlu Caravan Park - Additional Works Week Ending 16/2	\$2,459.16
16/02/2024	Dick Tracey Contracting Pty Ltd	Carry Out Vegetation Contract In Newman As Per RFT-02 22/23 And In Accordance With It'S Contract Conditions And Specifications	\$15,778.40
02/02/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc28 Gardening Services For Newman Airport And Residential Lawns Week Ending 02/02/24	\$1,844.37
09/02/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc28 Gardening Services For Newman Airport And Residential Lawns Week Ending 09/02/24	\$1,844.37
19/02/2024	Dick Tracey Contracting Pty Ltd	Parks And Gardens Work At Newman Council Officice From November 2023 In Accordnce With Rft 02-2022/23	\$1,844.37
20/02/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc25 - Yurlu Caravan Park - Additional Works Week Ending 23/2	\$2,459.16
03/02/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc28 Outside Tender Works Newman Aquatic Centre Mowing On Saturday 3/2/2024	\$2,003.76
10/02/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc28 Outside Tender Works Newman Aquatic Centre Mowing On Saturday 10/2/2024	\$2,003.76
17/02/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc28 Outside Tender Works Newman Aquatic Centre Mowing On Saturday 17/2/2024	\$2,003.76
12/02/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc30 - Watering Caravan Park 5 Days A Week (Monday-Friday) Week Ending 16/2/2024	\$1,480.05
07/02/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc30 - Watering Caravan Park 3 Days 7/2-9/2	\$888.03
16/02/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc 26 Additional Works At Newman Airport Terminal And Residential Works W/Ending16/2/2024	\$1,844.37
09/02/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc31 Manual Screening Of Softfall Sandpit For Sharps And Debris X 3 Days A Week Mon, Wed, & Fri Week Ending 9/2/24	\$444.00
16/02/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc31 Manual Screening Of Softfall Sandpit For Sharps And Debris X 3 Days A Week Mon, Wed, & Fri Week Ending 16/2/24	\$444.00
09/02/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc32 Manual Screening Of Softfall Sandpit For Sharps And Debris X 3 Days A Week Mon, Wed, & Fri Week Ending 9/2/24	\$444.00
16/02/2024	Dick Tracey Contracting Pty Ltd	As Per Quote Dtc32 Manual Screening Of Softfall Sandpit For Sharps And Debris X 3 Days A Week Mon, Wed, & Fri Week Ending 16/2/24	\$444.00
23/02/2024	Dick Tracey Contracting Pty Ltd	Carry Out Vegetation Contract In Newman As Per RFT-02 22/23 And In Accordance With It'S Contract Conditions And Specifications	\$15,778.40

**Dick Tracey Contracting Pty Ltd Total \$250,388.51**

12/01/2024	Digga Civil Pty Ltd	Arrange Testing On Nullagine Soil Samples (Collected From Both Stockpile And Pool Site)	\$2,658.87
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**Digga Civil Pty Ltd Total \$2,658.87**

26/02/2024	DOREEN CHAPMAN	Artists Payment	\$637.50
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**Doreen Chapman Total \$637.50**

31/10/2023	Dunnings	Monthly Purchases Of Fuel For The Month Of October 2023	\$10,000.00
31/10/2023	Dunnings	Monthly Purchases Of Fuel For The Month Of October 2023	\$21,211.86
30/11/2023	Dunnings	Monthly Purchases Of Fuel For The Month Of November 2023	\$10,000.00
30/11/2023	Dunnings	Monthly Purchases Of Fuel For The Month Of November 2023	\$19,203.40
31/12/2023	Dunnings	Monthly Purchases Of Fuel For The Month Of December 2023	\$10,000.00
31/12/2023	Dunnings	Monthly Purchases Of Fuel For The Month Of December 2023	\$7,923.74
02/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$636.88
03/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$1,305.58
06/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$138.08
06/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$210.67
05/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$543.05
04/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$246.32
08/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$425.26
09/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$397.21
10/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$302.66
11/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$219.16
12/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$575.81
13/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$104.32
15/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$708.71
16/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$766.58
17/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$952.68
17/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$504.86
18/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$321.48
18/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$113.59
19/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$229.95
22/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$413.90
23/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$432.48
23/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$122.28

24/01/2024	Dunnings	Supply 9,000Lt Of Diesel Fuel Pod At Shire Of East Pilbara Depot Newman @ 1.9996 Cents Per Litre	\$18,002.41
25/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$265.97
27/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$437.02
29/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$116.92
29/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$1,155.60
30/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$560.59
30/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$300.56
31/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$932.32
31/01/2024	Dunnings	Monthly Purchases Of Fuel For The Month Of January 2024	\$271.17
<b><u>Dunnings Total</u></b>			<b><u>\$110,053.07</u></b>
25/01/2024	Easifleet Group	Lease Plan - Vehicle	\$922.98
25/01/2024	Easifleet Group	Lease Plan - Vehicle	\$922.98
<b><u>Easifleet Group Total</u></b>			<b><u>\$1,845.96</u></b>
20/12/2023	EAST PILBARA EARTHMOVING PTY LTD	Maintenance Grading Of Kunnawarritji East Road As Per Scope Of Works And In Accordance With RFT05 2022/23	\$210,782.99
<b><u>East Pilbara Earthmoving Pty Ltd Total</u></b>			<b><u>\$210,782.99</u></b>
12/09/2023	East Pilbara Maintenance Pty Ltd	3 X Gas Bottles	\$405.90
31/01/2024	East Pilbara Maintenance Pty Ltd	Newman Youth Centre - Repairs to kitchen door	\$319.00
<b><u>East Pilbara Maintenance Pty Ltd Total</u></b>			<b><u>\$724.90</u></b>
19/12/2023	Economic Development Australia Limited	Renewal Of Corporate Membership 2023/2024	\$2,420.00
<b><u>Economic Development Australia Limited Total</u></b>			<b><u>\$2,420.00</u></b>
17/10/2023	Elizabeth Chadwick	Annual Graphic Design Support	\$560.00
<b><u>Elizabeth Chadwick Total</u></b>			<b><u>\$560.00</u></b>
12/02/2024	Elstreia Hale	Artist Payment	\$312.75
<b><u>Elstreia Hale Total</u></b>			<b><u>\$312.75</u></b>
31/01/2024	EMP Industrial Australasia Pty Ltd	Newman Recreation Centre, 12 X Mats For The Fitness Centre, 5 X Packets Resistance Bands For Group Fitness Classes, 2 X Packets Of Resistance Bands To Sell	\$1,390.44
<b><u>EMP Industrial Australasia Pty Ltd Total</u></b>			<b><u>\$1,390.44</u></b>
31/01/2024	EMPLOYMENT TRAINING SOLUTIONS	Forklift Training Course - 30 January 2024	\$4,000.00
08/02/2024	EMPLOYMENT TRAINING SOLUTIONS	4WD Training 18 October 2023	\$2,000.00
<b><u>Employment Training Solutions Total</u></b>			<b><u>\$6,000.00</u></b>
31/01/2024	ENVIRONMENTAL INDUSTRIES	Staff Housing - Garden Services - January 2024	\$418.00
31/01/2024	ENVIRONMENTAL INDUSTRIES	GP Housing 3 Houses For Gardening Services Until Further Notice - January 2024	\$313.50
31/01/2024	ENVIRONMENTAL INDUSTRIES	Moondooroo Complex- Gardening And Cleaning Services To Communal Area And Verge - January 2024	\$418.00
31/01/2024	ENVIRONMENTAL INDUSTRIES	Staff Housing - Gardening Services - January 2024	\$627.00
31/01/2024	ENVIRONMENTAL INDUSTRIES	Staff Housing Gardening Servicing - January 2024	\$418.00
31/01/2024	ENVIRONMENTAL INDUSTRIES	Staff Housing - Garden Services - January 2024	\$627.00
31/01/2024	ENVIRONMENTAL INDUSTRIES	Airport Unit 12 - Garden Services - January 2024	\$627.00
31/01/2024	ENVIRONMENTAL INDUSTRIES	Staff Housing Garden Servicing - January 2024	\$348.70
31/01/2024	ENVIRONMENTAL INDUSTRIES	Staff Housing - Garden Services - January 2024	\$731.50
31/01/2024	ENVIRONMENTAL INDUSTRIES	Staff Housing - Gardening Services January 2024	\$731.50
31/01/2024	ENVIRONMENTAL INDUSTRIES	Staff Housing - Communal Area And Front Verge - Garden Services - January 2024	\$313.50
31/01/2024	ENVIRONMENTAL INDUSTRIES	Staff Housing- Gardening Services - January 2024	\$522.50
<b><u>Environmental Industries Total</u></b>			<b><u>\$6,096.20</u></b>
30/01/2024	Enviropacific Services Limited	Newman Airport Water Treatment Plant Equipment - Service Agreement Proposal For FY 2023/2024	\$7,548.75
30/01/2024	Enviropacific Services Limited	Supply And Deliver Parts (10 X Acc. Connector ETFE And 1 X PTFE Teflon Tube 50M) To Newman Airport For Antiscalant Leak In RO Plant As Per Quote# Wo000408.	\$1,626.36
<b><u>Enviropacific Services Limited Total</u></b>			<b><u>\$9,175.11</u></b>
31/10/2023	ES2 Enterprise Solutions	Siem(Alienvault) With EPM 24/7 Monitoring, 1TB & 2 Sensors As Per Quote	\$9,900.00
<b><u>ES2 Enterprise Solutions Total</u></b>			<b><u>\$9,900.00</u></b>
19/01/2024	Essential Coffee Pty Ltd	Kronos Automatic Coffee Machine For Newman Library. Optional Extra - Coin Mechanism And External Mounting Box.	\$8,041.00
<b><u>Essential Coffee Pty Ltd Total</u></b>			<b><u>\$8,041.00</u></b>
05/02/2024	EUROFINS ARL PTY LTD	Wastewater Sampling	\$1,301.30
<b><u>Eurofins ARL Pty Ltd Total</u></b>			<b><u>\$1,301.30</u></b>
30/12/2023	EUROPCAR	Supply Toyota Hilux	\$2,678.76
22/01/2024	EUROPCAR	Supply Toyota Hilux	\$2,237.31
<b><u>Europcar Total</u></b>			<b><u>\$4,916.07</u></b>
19/01/2024	EXECUTIVE MEDIA	1 Colour Full Page Advertisement Plus 1 Colour Full Page Editorial In Autumn 2024 Issue Of Caravanning Australia + 1 Colour Sidebar Advertisemnt And 1 Colour Caravanning Blog Post Advertisement In The Digital Version	\$3,150.00
<b><u>Executive Media Total</u></b>			<b><u>\$3,150.00</u></b>



29/01/2024	Flowtek Plumbing and Gas Pty Ltd	PC 0543, Newman Depot Building- Relocation And Re-Plumbing Of Depot Ice Machine Following Storm Damage To Ceiling in Lunch Room	\$780.95
29/01/2024	Flowtek Plumbing and Gas Pty Ltd	Staff Housing - Water Leak Coming From Main Water Line	\$674.17
03/02/2024	Flowtek Plumbing and Gas Pty Ltd	Staff Housing - toilet and plumbing repairs	\$148.50
06/02/2024	Flowtek Plumbing and Gas Pty Ltd	Shire Administration Building - Male WC -Opposite Small Staff Kitchen Is Blocked	\$148.50
12/02/2024	Flowtek Plumbing and Gas Pty Ltd	Shire Community Building-Rear Of Admin - Please Investigate And Resolve- Staff Reporting An Offensive Odour Coming From The Disabled WC In The Community Building	\$491.00
14/02/2024	Flowtek Plumbing and Gas Pty Ltd	Newman Aquatic Centre - Pipe From The Solar Panels On The Roof Is Leaking Again.	\$995.50
14/02/2024	Flowtek Plumbing and Gas Pty Ltd	Shire Administration Building - Male Toilet ( Opposite Sml Staff Kitchen) Has Become Blocked Yet Again...	\$148.50
14/02/2024	Flowtek Plumbing and Gas Pty Ltd	Newman Shire Depot - Investigate/ Treat Odour Coming From The Drains In Male Wc.	\$148.50
21/02/2024	Flowtek Plumbing and Gas Pty Ltd	CRC Building- Marble Bar - Costs For Excavation And Repairs To Leak Not Carried Out Correctly By Last Contractor.	\$3,668.49

<b>Flowtek Plumbing and Gas Pty Ltd</b>			<b>\$7,204.11</b>
<b>Total</b>			
19/11/2023	Fortescue Golf Club Inc	2023 Concert On The Green: Venue Booking	\$780.00
<b>Fortescue Golf Club Inc Total</b>			<b>\$780.00</b>
01/02/2024	FOXTEL CABLE TELEVISION	Monthly Foxtel Decription - February 2024	\$265.00
<b>Foxtel Cable Television Total</b>			<b>\$265.00</b>
23/02/2024	Frank Ashworth	Reimbursement	\$1,006.77
29/01/2024	Frank Ashworth	Reimbursement	\$100.00
<b>Frank Ashworth Total</b>			<b>\$1,106.77</b>
04/02/2024	Future Super Fund	Superannuation Contributions	\$233.84
18/02/2024	Future Super Fund	Superannuation Contributions	\$277.98
<b>Future Super Fund Total</b>			<b>\$511.82</b>
18/01/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Purchase Of Battery For 1HMZ-246 No Plant Number	\$265.00
14/12/2023	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	NWFM - Supply New Battery	\$275.00
10/01/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	As Per Order 55083 Supply And Fit Grader Tyre For John Deere Grader 1Hpo-069 Rob	\$1,903.00
24/01/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	NWFM - Repairs To Tyre	\$44.00
24/01/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	NWFM - Supply New Battery	\$220.00
12/02/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	As Per Quote 55488 - Supply 4 Westlake 245/70R 16	\$968.00
29/01/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	As Per Quote 55573 2 X Westlake 265/70R19 Tyres For Road Sweeper	\$836.00
01/02/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	NWFM - Supply New Battery	\$250.00
08/02/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	As Per Quote 55812 - Supply Battery For Ryde Vehicle	\$515.00
08/02/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Purchase 2 X Battery SN100L	\$630.00
08/02/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Inspect And Repair Spare Tyre - Slow Leak	\$275.00
15/02/2024	GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	NWFM - Repairs To Tyre	\$44.00
<b>Galjo Pty Ltd T/A East Pilbara Tyre Service Total</b>			<b>\$6,225.00</b>
13/12/2023	GALVINS PLUMBING SUPPLIES	Newman Depot - Christys Solvent, Brass DR Ball Valve, Poly Metric Male Adapter 20mmx15Mi 720, Poly Metric Male Adaptor 40mmx25Mi 720	\$132.78
13/12/2023	GALVINS PLUMBING SUPPLIES	Newman Depot - Poly Metric Male Adapter 25mmx15Mi 720	\$5.94
24/01/2024	GALVINS PLUMBING SUPPLIES	Credit Note	-\$105.00
24/01/2024	GALVINS PLUMBING SUPPLIES	Credit Note	-\$49.28
25/01/2024	GALVINS PLUMBING SUPPLIES	Newman Depot - Soleniod Valve	\$328.02
25/01/2024	GALVINS PLUMBING SUPPLIES	Newman Depot - PVC Pressure Unions, Threadseal Tape, PVC Pressure Pipe	\$266.75
01/02/2024	GALVINS PLUMBING SUPPLIES	Newman Depot - Poly Screwed Elbows, Brass T Head Male Hope Taps, Chrome Plated Key Control Top Assemblys, Brass Reducing Bush's	\$196.36
01/02/2024	GALVINS PLUMBING SUPPLIES	Newman Depot - Poly Metric Coupling	\$57.97
07/02/2024	GALVINS PLUMBING SUPPLIES	Newman Depot - RMC Water Meter Bare, Threadseal Tape	\$417.13
14/02/2024	GALVINS PLUMBING SUPPLIES	Newman Depot - PVC Pressure Reducing Bush, PVC Pressure Coupling, PVC Pressure Unions, PVC Pre4ssure Reducing Coupling, Solvent, Soleniod	\$603.25
22/02/2024	GALVINS PLUMBING SUPPLIES	As Per Quote S02-9550 - Various Sprinklers And Polly Pipe For Verges In Nullagine	\$1,790.36
<b>Galvins Plumbing Supplies Total</b>			<b>\$3,644.28</b>

14/02/2024	Germaine Dhu	Reimbursement	\$778.65
<b><u>Germaine Dhu Total</u></b>			<b><u>\$778.65</u></b>
05/02/2024	GLADYS BIDU	Artist Payment	\$200.00
14/02/2024	GLADYS BIDU	Artists Payments	\$400.00
<b><u>Gladys Bidu Total</u></b>			<b><u>\$600.00</u></b>
26/11/2023	Gold Play Civil Pty Ltd	Nullagine Pool Earthworks Stage 02 (Activities Include The Excavation Of The Main Pool And Toddler Pool, As Well As Compaction Of The Pool Bases).	\$74,360.00
31/12/2023	Gold Play Civil Pty Ltd	Provision, Transportation, And Secure Tie-Down Of A 20-Foot Sea Container At Cape K Ranger Station, Along With Four Concrete Blocks Measuring 3.3 X 0.4 X 1M And Appropriate Chains.	\$11,000.00
14/02/2024	Gold Play Civil Pty Ltd	As Per Compation Test Report The Pool Floor Is To Be Lifted 100Mm Including Product And Hire Of Equipment Mobilisation/Demobilisation	\$20,790.00
<b><u>Gold Play Civil Pty Ltd Total</u></b>			<b><u>\$106,150.00</u></b>
13/02/2024	Grace Removals Group	Staff Relocation	\$15,807.00
13/02/2024	Grace Removals Group	Staff Relocation	\$10,575.23
<b><u>Grace Removals Group Total</u></b>			<b><u>\$26,382.23</u></b>
14/02/2024	Grant's Hill Gold Pty Ltd	Rates Refund For Assessment A703826 Lot E45/04915 Exploration Licence	\$3,730.24
<b><u>Grant's Hill Gold Pty Ltd Total</u></b>			<b><u>\$3,730.24</u></b>
14/02/2024	Greatland Exploration Pty Ltd	Rates Refund For Assessment A703701 Lot E45/04701 Exploration Licence	\$597.40
26/02/2024	Greatland Exploration Pty Ltd	Rates Refund For Assessment A703769 Lot E45/04815 Exploration Licence Unknown	\$2,137.72
26/02/2024	Greatland Exploration Pty Ltd	Rates Refund For Assessment A704550 Lot E45/05756 Exploration Licence	\$422.40
<b><u>Greatland Exploration Pty Ltd Total</u></b>			<b><u>\$3,157.52</u></b>
08/02/2024	GTEA Resi Rental Trust	Staff Rental Assistance	\$580.00
21/02/2024	GTEA Resi Rental Trust	Staff Rental Assistance	\$580.00
<b><u>GTEA Resi Rental Trust Total</u></b>			<b><u>\$1,160.00</u></b>
29/01/2024	GTT Metals Group Pty Ltd	Rates Refund For Assessment A704616 Lot E45/05840 Exploration Licence	\$829.50
16/02/2024	GTT Metals Group Pty Ltd	Rates Refund For Assessment A704864 Lot E46/01453 Exploration Licence	\$1,157.92
<b><u>GTT Metals Group Pty Ltd Total</u></b>			<b><u>\$1,987.42</u></b>
18/10/2023	HEADSOX (FLXIWEAR P/L as Trustee for TD Unit Trust)	Head Sox For Gallery - Merchandise For Sales	\$2,117.50
<b><u>Headsox (FLXIWEAR P/L as Trustee for</u></b>			<b><u>\$2,117.50</u></b>
13/01/2024	Hedland Auto Electrics Pty Ltd	As Per Estimate 2292 Repair Airconditioning Fault On Smooth Roller	\$1,833.48
<b><u>Hedland Auto Electrics Pty Ltd Total</u></b>			<b><u>\$1,833.48</u></b>
23/11/2023	Hedland Down to Earth	As Per Quote 8309 Supply Fruit Trees For The Marble Bar Township	\$3,367.00
<b><u>Hedland Down to Earth Total</u></b>			<b><u>\$3,367.00</u></b>
15/11/2023	Hedland Home Hardware	Xmas Decorations tie downs	\$86.25
21/11/2023	Hedland Home Hardware	QU 1-8507 Reticulation Parts And Padlocks	\$311.25
<b><u>Hedland Home Hardware Total</u></b>			<b><u>\$397.50</u></b>
20/02/2024	HELEN DALE SAMSON	Artists Payments	\$201.44
<b><u>Helen Dale Samson Total</u></b>			<b><u>\$201.44</u></b>
04/02/2024	HESTA SUPER FUND	Superannuation Contributions	\$207.08
18/02/2024	HESTA SUPER FUND	Superannuation Contributions	\$224.90
<b><u>Hesta Super Fund Total</u></b>			<b><u>\$431.98</u></b>
20/01/2024	HOLCIM (AUSTRALIA) PTY LTD	2 X Loads Of River Sand To Be Delivered, Newman Wastewater Treatment Plant As Per Quotation # 21541865	\$3,851.68
<b><u>Holcim (Australia) Pty Ltd Total</u></b>			<b><u>\$3,851.68</u></b>
19/02/2024	Holocene Pty Ltd	Rates Refund For Assessment A202802 Unit E45/ 02802 Exploration Licence	\$661.76
19/02/2024	Holocene Pty Ltd	Rates Refund For Assessment A702460 Unit E45/4121 Lot E45/4121 Exploration Licence	\$334.89
19/02/2024	Holocene Pty Ltd	Rates Refund For Assessment A704203 Lot E45/05314 Exploration Licence	\$1,927.32
<b><u>Holocene Pty Ltd Total</u></b>			<b><u>\$2,923.97</u></b>
29/01/2024	Honey Inia	Electricity Reimbursement 250723 To 021023	\$279.06
<b><u>Honey Inia Total</u></b>			<b><u>\$279.06</u></b>
01/02/2024	HORIZON POWER	Marble Bar Street Lights 01/01/24 - 31/01/24, Marble Bar Street Lights 01/01/24 - 31/01/24, Overdue Notice Fee	\$2,607.75
12/02/2024	HORIZON POWER	Electricity Charges 121223 To090224	\$754.91
12/02/2024	HORIZON POWER	Electricity Charges 121223 To 190224	\$190.13
12/02/2024	HORIZON POWER	Electricity Charge - Lot 10 Francis St Marble Bar, 12/12/2023 - 09/02/2024	\$4,072.72
11/10/2023	HORIZON POWER	Electricity Charge - 10/08/23 - 10/10/23, Lot 9 Francis Street Marble Bar, Electricity Charge - 10/08/23 - 10/10/23, Lot 9 Francis Street Marble Bar, Overdue Notice Fee	\$1,258.28

16/01/2024 HORIZON POWER	Electricity Charge - 15/11/23 - 15/01/24, Lot 21 Clemensen Street Nullagine Wa, Electricity Charge - 15/11/23 - 15/01/24, Lot 21 Clemensen Street Nullagine Wa, Overdue Notice Fee	\$917.64
16/01/2024 HORIZON POWER	Electricity Charge - 15/11/23 - 15/01/24, Lot 3 Cooke Street Nullagine, Electricity Charge - 15/11/23 - 15/01/24, Lot 3 Cooke Street Nullagine, Overdue Notice Fee	\$2,269.01

<b><u>Horizon Power Total</u></b>		<b>\$12,070.44</b>
20/11/2023 HOSPITALITY INN PORT HEDLAND	Accommodation and Meals	\$257.50
22/01/2024 HOSPITALITY INN PORT HEDLAND	Accommodation and Meals	\$263.00
24/01/2024 HOSPITALITY INN PORT HEDLAND	Accommodation and Meals	\$257.00
29/01/2024 HOSPITALITY INN PORT HEDLAND	Accommodation and Meals	\$261.50
31/01/2024 HOSPITALITY INN PORT HEDLAND	Accommodation and Meals	\$253.50
05/02/2024 HOSPITALITY INN PORT HEDLAND	Accommodation and Meals	\$243.50
07/02/2024 HOSPITALITY INN PORT HEDLAND	Accommodation and Meals	\$263.00
12/02/2024 HOSPITALITY INN PORT HEDLAND	Accommodation and Meals	\$243.50
14/02/2024 HOSPITALITY INN PORT HEDLAND	Accommodation and Meals	\$259.50
19/02/2024 HOSPITALITY INN PORT HEDLAND	Accommodation and Meals	\$243.50
21/02/2024 HOSPITALITY INN PORT HEDLAND	Accommodation and Meals	\$261.50
<b><u>Hospitality Inn Port Hedland Total</u></b>		<b>\$2,807.00</b>
04/02/2024 Hostplus	Superannuation Contributions	\$254.07
18/02/2024 Hostplus	Superannuation Contributions	\$254.07
04/02/2024 Hostplus	Superannuation Contributions	\$1,685.06
18/02/2024 Hostplus	Superannuation Contributions	\$1,710.97
23/02/2024 Hostplus	Superannuation Contributions	\$2,398.20
04/02/2024 Hostplus Superannuation Fund	Superannuation Contributions	\$1,430.25
18/02/2024 Hostplus Superannuation Fund	Superannuation Contributions	\$1,817.20
<b><u>Hostplus Total</u></b>		<b>\$9,549.82</b>
05/02/2024 Hydrilla Pty Ltd	Probe Cap Kit, Ph Probe, Multifunction Valve, Hose Tail - Plant Room Maintainance - Newman Aqautic Centre	\$2,700.50
<b><u>Hydrilla Pty Ltd Total</u></b>		<b>\$2,700.50</b>
08/02/2024 IGO Limited	Rates Refund For Assessment A703681 Exploration Licence	\$6,810.29
<b><u>IGO Limited Total</u></b>		<b>\$6,810.29</b>
04/02/2024 IOOF Investments Services Ltd	Superannuation Contributions	\$97.75
18/02/2024 IOOF Investments Services Ltd	Superannuation Contributions	\$192.96
04/02/2024 IOOF PORTFOLIO SERVICE SUPER FUND	Superannuation Contributions	\$97.87
18/02/2024 IOOF PORTFOLIO SERVICE SUPER FUND	Superannuation Contributions	\$177.58
<b><u>IOOF Portfolio Service Super Fund Total</u></b>		<b>\$566.16</b>
20/02/2024 Jakewin Williams(Beneficiary)	Beneficiary Payments	\$20.50
<b><u>Jakewin Williams (Beneficiary) Total</u></b>		<b>\$20.50</b>
14/02/2024 Javelin Minerals Ltd	Rates Refund For Assessment A704368 Lot E45/05384 Exploration Licence	\$791.77
14/02/2024 Javelin Minerals Ltd	Rates Refund For Assessment A704482 Lot E45/05751 Exploration Licence	\$41.14
<b><u>Javelin Minerals Ltd Total</u></b>		<b>\$832.91</b>
23/11/2023 Jenna Beugelaar	Reimbursement	\$399.31
<b><u>Jenna Beugelaar Total</u></b>		<b>\$399.31</b>
14/02/2024 John O'Neill	Keys Cut For Shed At 7 Yalberree	\$7.94
<b><u>John O'Neill Total</u></b>		<b>\$7.94</b>
14/12/2023 Jones Lang LaSalle Valuations	Recoverable Costs In Assocoation To WEQ 06-2022/23	\$3,069.10
10/01/2024 Jones Lang LaSalle Valuations	Valuation Services As Per WEW 06/2022-23 - Variation As As 22/12/2023	\$9,900.00
<b><u>Jones Lang LaSalle Valuations Total</u></b>		<b>\$12,969.10</b>
23/02/2024 Joshua Brown	Reimbursement	\$1,247.83
<b><u>Joshua Brown Total</u></b>		<b>\$1,247.83</b>
06/02/2024 JUDITH ANYA SAMSON	Artist Payment	\$186.75
27/02/2024 JUDITH ANYA SAMSON	Artists Payment	\$500.00
<b><u>Judith Anya Samson Total</u></b>		<b>\$686.75</b>
19/02/2024 Kalgan Cleaning Services	Post Event Cleaning And Restock Of Junior Sports Pavillion Toilets.	\$650.00
19/02/2024 Kalgan Cleaning Services	Post-Cleaning For Welcome To Newman 2024-Function Room And Kitchen	\$304.70
<b><u>Kalgan Cleaning Services Total</u></b>		<b>\$954.70</b>
27/02/2024 KAREN LOCKYER	Councillor Fees & Allowances Feb24	\$2,305.84
<b><u>Karen Lockyer Total</u></b>		<b>\$2,305.84</b>
20/02/2024 Karrakurra Mechanical Services	As Per Quote 001 Travel To Cape Keraudren To Inspect And Report On Plant To Repair	\$462.00
20/02/2024 Karrakurra Mechanical Services	As Per Quote 003 - Inspect And Report Faults	\$330.00
20/02/2024 Karrakurra Mechanical Services	As Per Quote 004 - Inspect And Report Oil Leak And Loose Dash	\$264.00
20/02/2024 Karrakurra Mechanical Services	As Per Quote 005 - Inspect And Report Oil Leak	\$264.00
20/02/2024 Karrakurra Mechanical Services	As Per Quote 006 Travel Port Hedland And Marble Bar Return	\$770.00



20/02/2024	Karrakurra Mechanical Services	As Per Quote 007 - Repair PTO Hoses And Repair Dash	\$1,122.00
20/02/2024	Karrakurra Mechanical Services	As Per Quote 008 - Repair Service Truck Dash Fault	\$792.00
20/02/2024	Karrakurra Mechanical Services	As Per Quote 0010 Repair Fuel Tanker Trailer - Transfer Pump	\$396.00
20/02/2024	Karrakurra Mechanical Services	As Per Quote 0011- Service Trailer Fuel And Water Pumps	\$528.00
20/02/2024	Karrakurra Mechanical Services	As Per Quote 0012 Inspect And Check Alarm Issues On Dash - Replaced 2 Batteries And Broken Harness Wires	\$528.00
20/02/2024	Karrakurra Mechanical Services	As Per Quote 0013 - Komatus Grader Inspect And Report Damage And Obtain Parts Listing	\$198.00
<b><u>Karrakurra Mechanical Services Total</u></b>			<b><u>\$5,654.00</u></b>
25/01/2024	Kaya McCarthy	Membership Refund	\$60.15
<b><u>Kaya McCarthy Total</u></b>			<b><u>\$60.15</u></b>
18/02/2024	Keogh Family Super Fund	Superannuation Contributions	\$26.83
<b><u>Keogh Family Super Fund Total</u></b>			<b><u>\$26.83</u></b>
15/02/2024	Keras (Pilbara) Gold Pty Ltd	Rates Refund For Assessment A703621 Lot E45/04622 Exploration Licence Unknown	\$497.58
<b><u>Keras (Pilbara) Gold Pty Ltd Total</u></b>			<b><u>\$497.58</u></b>
22/01/2024	KG Thai & Chinese Kitchen	Newman Recreation Services - Mixed Netball Grand Final Term 4- Snacks For Presentation	\$175.00
<b><u>KG Thai &amp; Chinese Kitchen Total</u></b>			<b><u>\$175.00</u></b>
01/02/2024	Kim Buttfeld Consulting	East Pilbara Sport Club Black Box, Establish/Identify Suite Of Standard Club Templates, As Word Print Based Format, 6-7 Fortnightly 1 Hour Online Meetings Supporting Club Development Officer, Club Review Contend And Design Elements, Clubs Online Survey, 1 On 1 Feedback & Update And Amend Documents As Required	\$1,716.00
<b><u>Kim Buttfeld Consulting Total</u></b>			<b><u>\$1,716.00</u></b>
29/11/2023	KOMATSU AUSTRALIA PTY LTD	Q34444608 - Supply 2 Mirrors For Catapillar Grader Marble Bar 1Cup895, As Per Quote Q34444608 - Supply 2 Mirrors For Komatsu Grader Marble Bar	\$1,034.53
27/12/2023	KOMATSU AUSTRALIA PTY LTD	As Per Quote 3517849 - Supply Hose, Cylinder Assembly And Freight For Marble Bar Grader	\$7,012.20
<b><u>Komatsu Australia Pty Ltd Total</u></b>			<b><u>\$8,046.73</u></b>
12/02/2024	Kristy Brown	Reimbursement	\$1,135.76
<b><u>Kristy Brown Total</u></b>			<b><u>\$1,135.76</u></b>
05/02/2024	KUMPAYA GIRGIRBA	Artist Payment	\$1,000.00
14/02/2024	KUMPAYA GIRGIRBA	Artist Payment	\$500.00
19/02/2024	KUMPAYA GIRGIRBA	Artists Payments	\$100.00
21/02/2024	KUMPAYA GIRGIRBA	Artists Payments	\$500.00
26/02/2024	KUMPAYA GIRGIRBA	Artists Payment	\$200.00
28/02/2024	KUMPAYA GIRGIRBA	Artists Payment	\$500.00
<b><u>Kumpaya Girgirba Total</u></b>			<b><u>\$2,800.00</u></b>
21/12/2023	LANDGATE (DOLA)	Valuation Services	\$105.60
18/01/2024	LANDGATE (DOLA)	Valuation Services	\$9,685.06
25/01/2024	LANDGATE (DOLA)	Valuation Services	\$343.20
01/12/2023	LANDGATE (DOLA)	Valuation Services	\$122.00
01/12/2023	LANDGATE (DOLA)	Valuation Services	\$91.50
01/02/2024	LANDGATE (DOLA)	Valuation Services	\$134.00
01/02/2024	LANDGATE (DOLA)	Valuation Services	\$30.50
01/06/2023	LANDGATE (DOLA)	Valuation Services	-\$128.00
06/06/2023	LANDGATE (DOLA)	Valuation Services	-\$128.00
08/06/2023	LANDGATE (DOLA)	Valuation Services	-\$128.00
13/06/2023	LANDGATE (DOLA)	Valuation Services	-\$128.00
14/06/2023	LANDGATE (DOLA)	Valuation Services	-\$128.00
23/06/2023	LANDGATE (DOLA)	Valuation Services	-\$128.00
28/06/2023	LANDGATE (DOLA)	Valuation Services	-\$128.00
30/06/2023	LANDGATE (DOLA)	Valuation Services	-\$128.00
<b><u>Landgate (DOLA) Total</u></b>			<b><u>\$9,487.86</u></b>
27/02/2024	Lee Anderson	Councillor Fees & Allowances Feb24	\$2,305.84
22/02/2024	Lee Anderson	Travel Marble Bar To Newman 620Km	\$641.82
<b><u>Lee Anderson Total</u></b>			<b><u>\$2,947.66</u></b>
27/02/2024	Levina Biljabu	Artists Payment	\$138.00
<b><u>Levina Biljabu Total</u></b>			<b><u>\$138.00</u></b>
18/01/2024	LG Solutions PL t/a Pulse Software	Recruitment & Onboarding - Annual Support Licensing Fee Jan 2024 - Dec 2024	\$6,600.00
<b><u>LG Solutions PL t/a Pulse Software Total</u></b>			<b><u>\$6,600.00</u></b>
19/02/2024	LILY JATARR LONG	Artists Payments	\$685.17
<b><u>Lily Jatarr Long Total</u></b>			<b><u>\$685.17</u></b>
08/02/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Australasian Management Challenge 2024	\$6,325.00
13/02/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Registration For 1x Staff Into The Course Finance For Non-Financial People	\$395.00
<b><u>Locval Government Professionals Australia WA Total</u></b>			<b><u>\$6,720.00</u></b>
13/02/2024	LORNA LINMURRA	Artist Payment	\$655.47
<b><u>Lorna Linmurra Total</u></b>			<b><u>\$655.47</u></b>

26/02/2024	Lynette Rowlands	Artists Payment	\$138.60
<b><u>Lynette Rowlands Total</u></b>			<b><u>\$138.60</u></b>
08/02/2024	Lynn Sumners	Reimbursement	\$1,160.34
12/02/2024	Lynn Sumners	Reimbursement	\$131.58
<b><u>Lynn Sumners Total</u></b>			<b><u>\$1,291.92</u></b>
04/02/2024	Macquarie Super Accumulator Account	Payroll Deduction	\$1,289.66
18/02/2024	Macquarie Super Accumulator Account	Payroll Deduction	\$1,789.66
04/02/2024	Macquarie Super Accumulator Account	Payroll Deduction	\$926.92
18/02/2024	Macquarie Super Accumulator Account	Payroll Deduction	\$926.92
<b><u>Macquarie Super Accumulator Account Total</u></b>			<b><u>\$4,933.16</u></b>
23/02/2024	Malcolm Somers	Reimbursement	\$403.30
<b><u>Malcolm Somers Total</u></b>			<b><u>\$403.30</u></b>
31/01/2024	Mandy Wynne	Asset Revaluation Processing	\$2,860.00
31/01/2024	Mandy Wynne	Asset Revaluation Processing	\$7,150.00
<b><u>Mandy Wynne Total</u></b>			<b><u>\$10,010.00</u></b>
19/12/2023	Manning Pavement Services Pty Ltd t/a Karratha Asphalt	Asphalt Pavement Repairs And Bitumen Reseal As Per Quote 4497 And In Accordance With RFT05-2019/20	\$517,385.00
<b><u>Manning Pavement Services Pty Ltd t/a Karratha Asphalt Total</u></b>			<b><u>\$517,385.00</u></b>
31/12/2023	Marble Bar General Store	Friday Night Fruit, Marble Bar Aquatic Centre	\$11.75
31/01/2024	Marble Bar General Store	Supply Groceries For Grader Camp Driver	\$294.23
31/01/2024	Marble Bar General Store	Supply Groceries To Bush Road Crew X 4 - Cape Keraudren	\$997.73
31/01/2024	Marble Bar General Store	Supply Groceries For Constuction Crew	\$607.89
31/01/2024	Marble Bar General Store	Supply Groceries For Constuction Crew - Normany Road	\$290.63
<b><u>Marble Bar General Store Total</u></b>			<b><u>\$2,202.23</u></b>
31/01/2024	Marble Bar Roadhouse and Travellers Rest	Accommodation 2 Rooms + Meals For Stockman Engineering	\$470.00
<b><u>Marble Bar Roadhouse and Travellers Rest Total</u></b>			<b><u>\$470.00</u></b>
05/02/2024	MARIANNE BURTON	Artist Payment	\$1,000.00
12/02/2024	MARIANNE BURTON	Artist Payment	\$700.00
20/02/2024	MARIANNE BURTON	Artists Payments	\$450.00
27/02/2024	MARIANNE BURTON	Artists Payment	\$508.70
<b><u>Marianne Burton Total</u></b>			<b><u>\$2,658.70</u></b>
15/01/2024	Marisa Leanne Wolfenden	Reimbursement	\$181.00
<b><u>Marisa Leanne Wolfenden Total</u></b>			<b><u>\$181.00</u></b>
08/02/2024	Mark Bateup	Reimbursement	\$600.00
12/01/2024	Mark Bateup	Reimbursement	\$19.20
17/01/2024	Mark Bateup	Reimbursement	\$142.94
<b><u>Mark Bateup Total</u></b>			<b><u>\$762.14</u></b>
09/02/2024	Mark Keogh Pty Ltd tas Mark Keogh Training	Fire Warden Training For 39 Shire Of East Pilbara Employees	\$2,308.06
23/01/2024	Mark Keogh Pty Ltd tas Mark Keogh Training	Pool Lifeguard Course	\$2,791.00
29/01/2024	Mark Keogh Pty Ltd tas Mark Keogh Training	Fire Warden Training For 39 Shire Of East Pilbara Employees	\$2,739.00
29/01/2024	Mark Keogh Pty Ltd tas Mark Keogh Training	Working Safely At Heights And Elevated Work Platform Course	\$2,992.00
29/01/2024	Mark Keogh Pty Ltd tas Mark Keogh Training	Operate 4WD Course	\$1,190.00
30/01/2024	Mark Keogh Pty Ltd tas Mark Keogh Training	First Aid Equipment For LG Bum Bags, Defib Prep Kit And Oxygen Regulator	\$761.93
09/02/2024	Mark Keogh Pty Ltd tas Mark Keogh Training	Fire Warden Training For 39 Shire Of East Pilbara Employees	\$1,494.00
12/02/2024	Mark Keogh Pty Ltd tas Mark Keogh Training	Registration For WSAH And EWP Training Courses	\$894.00
12/02/2024	Mark Keogh Pty Ltd tas Mark Keogh Training	Working Safely At Heights And Elevated Work Platform Course, Working Safely At Heights And Confined Space Course	\$1,788.00
15/02/2024	Mark Keogh Pty Ltd tas Mark Keogh Training	Fire Warden Training For 39 Shire Of East Pilbara Employees	\$2,988.00
<b><u>Mark Keogh Pty Ltd tas Mark Keogh Training Total</u></b>			<b><u>\$19,945.99</u></b>
06/02/2024	Marlene Anderson	Artist Payment	\$117.00
12/02/2024	Marlene Anderson	Artist Payment	\$241.50
<b><u>Marlene Anderson Total</u></b>			<b><u>\$358.50</u></b>
13/02/2024	MARY ROWLANDS	Artist Payment	\$81.60
19/02/2024	MARY ROWLANDS	Artists Payments	\$136.00
27/02/2024	MARY ROWLANDS	Artists Payment	\$136.00
<b><u>Mary Rowlands Total</u></b>			<b><u>\$353.60</u></b>
30/01/2024	Mathew Scott Pennington	Reimbursement	\$167.99
<b><u>Mathew Scott Pennington Total</u></b>			<b><u>\$167.99</u></b>
05/02/2024	MAY CHAPMAN	Artist Payment	\$1,000.00
20/02/2024	MAY CHAPMAN	Artists Payments	\$1,000.00
26/02/2024	MAY CHAPMAN	Artists Payment	\$2,000.00
<b><u>May Chapman Total</u></b>			<b><u>\$4,000.00</u></b>

20/02/2024	McLean Williams(beneficiary)	Beneficiary Payments	\$20.50
<b>McLean Williams(beneficiary) Total</b>			<b>\$20.50</b>
30/11/2023	MCLEODS BARRISTERS & SOLICITORS	The Provision Of Legal Services As Instructed	\$359.70
20/12/2023	MCLEODS BARRISTERS & SOLICITORS	The Provision Of Legal Services As Instructed	\$861.30
20/12/2023	MCLEODS BARRISTERS & SOLICITORS	The Provision Of Legal Services As Instructed	\$584.65
20/12/2023	MCLEODS BARRISTERS & SOLICITORS	The Provision Of Legal Services As Instructed	\$1,748.65
20/12/2023	MCLEODS BARRISTERS & SOLICITORS	The Provision Of Legal Services As Instructed	\$227.15
20/12/2023	MCLEODS BARRISTERS & SOLICITORS	The Provision Of Legal Services As Instructed	\$321.75
20/12/2023	MCLEODS BARRISTERS & SOLICITORS	The Provision Of Legal Services As Instructed	\$334.40
21/12/2023	MCLEODS BARRISTERS & SOLICITORS	The Provision Of Legal Services As Instructed	\$1,330.45
22/12/2023	MCLEODS BARRISTERS & SOLICITORS	The Provision Of Legal Services As Instructed	\$899.25
<b>Mcleods Barristers &amp; Solicitors Total</b>			<b>\$6,667.30</b>
04/02/2024	Mercer Super Trust	Superannuation Contributions	\$425.00
18/02/2024	Mercer Super Trust	Superannuation Contributions	\$425.00
04/02/2024	Mercer Super Trust	Superannuation Contributions	\$4,240.16
18/02/2024	Mercer Super Trust	Superannuation Contributions	\$1,925.49
<b>Mercer Super Trust Total</b>			<b>\$7,015.65</b>
24/01/2024	Minuteman Press Perth	Design Of A 30 Page 2024/25 Federal Pre-Budget Submission Document For 5 Shire Projects	\$1,364.00
<b>Minuteman Press Perth Total</b>			<b>\$1,364.00</b>
01/02/2024	Mitchell Ferris	Travel Assistance	\$565.43
<b>Mitchell Ferris Total</b>			<b>\$565.43</b>
04/02/2024	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation Contributions	\$203.24
<b>MLC Masterkey Super Fundamentals Total</b>			<b>\$203.24</b>
02/02/2024	Modern Teaching Aids Pty Ltd	Better Beginnings Grant - Equipment For Music & Movement	\$1,640.60
<b>Modern Teaching Aids Pty Ltd Total</b>			<b>\$1,640.60</b>
19/02/2024	Moore Australia (WA)	Registration For Local Government Annual Budget Workshop 2024" On 1 March 2024 At Moore Australia (Wa)" 1x Staff	\$1,320.00
22/02/2024	Moore Australia (WA)	Registration For Moore Australia (Wa) Local Government Annual Budget Online Workshop" 1 March 2024 2x Staff	\$2,112.00
<b>Moore Australia (WA) Total</b>			<b>\$3,432.00</b>
26/01/2024	Move Tha Crowd Djs	DJ For 2024 Australia Day Pool Party Event.	\$550.00
<b>Move Tha Crowd Djs Total</b>			<b>\$550.00</b>
12/01/2024	MSS SECURITY PTY LTD	Provide Security Screeners To Operate The Passenger And Checked Baggage At Screening Points And Provide Front Of House Security Officers To Operate Kerbside And Crowd Control Service At Newman Airport For December 2023	\$157,093.96
<b>MSS Security Pty Ltd Total</b>			<b>\$157,093.96</b>
04/08/2023	MT NEWMAN FURNITURE & BEDDING	Purchase Of Mattress	\$289.00
31/08/2023	MT NEWMAN FURNITURE & BEDDING	Quote 3065 - Bookcase Half Door Cupboard - Cherry Iron - Depot Office	\$689.00
<b>MT Newman Furniture &amp; Bedding Total</b>			<b>\$978.00</b>
05/02/2024	Muuki Taylor	Artist Payment	\$500.00
13/02/2024	Muuki Taylor	Artist Payment	\$500.00
<b>Muuki Taylor Total</b>			<b>\$1,000.00</b>
05/02/2024	NANCY CHAPMAN	Artist Payment	\$600.00
12/02/2024	NANCY CHAPMAN	Artist Payment	\$188.98
19/02/2024	NANCY CHAPMAN	Artists Payments	\$203.61
<b>Nancy Chapman Total</b>			<b>\$992.59</b>
12/02/2024	NATASHA WILLIAMS	Artist Payment	\$123.25
<b>Natasha Williams Total</b>			<b>\$123.25</b>
22/01/2024	Netplanet Digital	Weekly Social Media Management - X28 Weekly Posts - Monthly Linkedin Employment Ads, Monthly Asana Board , Facebook Spend - Boasting	\$8,685.27
29/01/2024	Netplanet Digital	Weekly Social Medica Management - X 28 Weekly Posts, Monthly Asana Board, Facebook Spend - Boasting	\$9,030.56
<b>Netplanet Digital Total</b>			<b>\$17,715.83</b>
07/02/2024	Newcrest Mining Ltd	Rates Refund For Assessment A703633 Exploration Licence Unknown	\$214.78
07/02/2024	Newcrest Mining Ltd	Rates Refund For Assessment A703978 Lot E45/04928 Exploration Licence	\$987.00
07/02/2024	Newcrest Mining Ltd	Rates Refund For Assessment A704687 Lot E45/05901 Exploration Licence	\$564.30



07/02/2024	Newcrest Mining Ltd	Rates Refund For Assessment A704689 Lot E45/05902 Exploration Licence	\$273.60
<b><u>Newcrest Mining Ltd Total</u></b>			<b>\$2,039.68</b>
02/02/2024	Newman First National	Rates Refund For Assessment A701560 3 Pillara Street Newman 6753	\$1,556.72
<b><u>Newman First National Total</u></b>			<b>\$1,556.72</b>
05/12/2023	NEWMAN HOME HARDWARE & ICE PLUS	2X Brooms And Tarp	\$401.00
07/12/2023	NEWMAN HOME HARDWARE & ICE PLUS	Weedkill	\$429.25
21/12/2023	NEWMAN HOME HARDWARE & ICE PLUS	Supplies For School Holiday Program - Credited	-\$93.75
21/12/2023	NEWMAN HOME HARDWARE & ICE PLUS	Grass Blade	\$23.66
21/12/2023	NEWMAN HOME HARDWARE & ICE PLUS	Hydrochloric Acid	\$14.00
22/12/2023	NEWMAN HOME HARDWARE & ICE PLUS	Submersible Pump And Worm Drive Hose Clamps	\$230.20
28/12/2023	NEWMAN HOME HARDWARE & ICE PLUS	Sprinkler, Lawn Food And Batteries	\$162.60
29/12/2023	NEWMAN HOME HARDWARE & ICE PLUS	Batteries	\$47.50
31/12/2023	NEWMAN HOME HARDWARE & ICE PLUS	Sprinkler And Lawn Food	\$203.50
03/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	MP M/Cycle Battery	\$47.42
04/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Bid Wiper Multiedge Refill	\$56.00
10/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Hammer, Stakes And Tape	\$113.43
11/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Tape, Bolts And Washers	\$93.98
12/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Hose And Attachments	\$45.50
15/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Motomix Stihl Fuel	\$46.02
17/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	WWTP - 28pc Impact Bit Set, One Shot MIK Dbl Nozzle, Shovel	\$244.57
19/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Rangers - Padlock And Key	\$16.00
19/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Armorall, Wipes	\$48.53
19/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Minor Equipment For Art Production, Folding Studio Chairs For Newman Studio	\$532.50
19/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Gorilla Tape, Extension Lead	\$43.65
22/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - 4l Oil, Degreaser	\$111.04
22/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Airport - Mist Cooling Kit, Large TV Wallplate, TV Connector	\$160.90
22/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Lead Construction 15amp	\$74.25
22/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Credit Note	-\$74.25
22/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Extension Lead	\$47.25
23/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Youth - Trolley Platform 150kg	\$81.25
23/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Airport - H/Duty Tarp, Floor Scraper, Angled Cutter	\$276.45
24/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Service and Repairs, General Hardware x2	\$182.15
25/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Cable Ties 2x 100pk	\$57.00
25/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Supply Wildtrax Heavy Duty 4X4 Recovery Tracks	\$596.00
30/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Seasol Fertiliser	\$93.00
30/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Ear Peices For On Deck Lifeguard Communication X 30	\$159.80
30/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Cut 2 X Keys	\$16.00
31/01/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Lawnseed 1kg	\$35.50
01/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - C/Loop Mini 61pmmc3, 4l Oil	\$153.32
01/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Airport - Mist Extension Kit	\$52.00

02/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Rec Centre - Retractable Hose, Potting Mix And Storage Containers For Creche Room As Per Quote 0-21680 Supplied.	\$400.25
02/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Shire Housing S Hooks, Plugs	\$19.60
03/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Truck Wash, Threaded Adaptor, Tape Adaptor	\$109.87
05/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot -C/Loop 1/4 Picco Micro	\$55.20
05/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Tv Adaptor And Hacksaw Blade	\$21.95
05/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Tape Measure	\$39.50
06/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	NWMF - New Balance Sz 10	\$245.22
06/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Cable Ties 100pk, Batteries (AAA & D)	\$80.75
06/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Soep Housing Maintenance - Cut Keys	\$8.00
08/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Airport - Weedkill 20lt, Reflective Rope, Tie Downs, Pressure Sprayer	\$602.00
08/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Housing Maintenance - Supply And Cut 2 X Keys	\$16.00
08/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Ear Peices For On Deck Lifeguard Communication X 30 - Newman Aquatic Centre	\$1,038.70
09/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Shire Public Building- Cleaning Supplies- Rake, Dustpan And Broom.	\$43.25
09/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Signs	\$21.00
12/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Pocket Knife	\$52.25
12/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Supply And Cut X 5 Keys	\$13.00
12/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Screw HX 50pk x2	\$72.26
13/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Lawnseed, Blade & Bolt Pk	\$33.00
13/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Level	\$20.00
15/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Building Maintenance - Makita Brushless Vacuum Stick, Makita Cutting Discs, Drill Set, Steel Blade, Broom, Dustpan & Brush	\$541.40
15/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - 4x Keys Cut & 4x Key Tags	\$37.20
15/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Drill Bit, Gate Latch, Gate Hinge, Cutting Oil	\$118.94
16/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Key Cut	\$8.00
16/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Trio Hinge Butt	\$11.00
16/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Drill HSS 9.0mm, Nuts & Bolts	\$24.45
16/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Depot - Screwdriver Bits	\$9.98
26/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Rangers - Extension Cord, Outlet Tap, Cable Ties, Mist Extension Kit, Mist Cooling Kit	\$282.75
26/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Rangers - Mount Tape 48pk	\$10.50
27/02/2024	NEWMAN HOME HARDWARE & ICE PLUS	Rangers - Pressure Sprayer	\$69.50
	<b><u>Newman Home Hardware &amp; Ice Plus Total</u></b>		<b><u>\$8,732.74</u></b>
01/02/2024	Newman Hotel Motel	3X Trestle Tablecloths- Dry Cleaning	\$22.50
15/02/2024	Newman Hotel Motel	Double Room Plus Meals	\$345.00
	<b><u>Newman Hotel Motel Total</u></b>		<b><u>\$367.50</u></b>
16/12/2023	Newman MM Pty Ltd - Mia Mia Newman	Room Booking	\$1,720.00
15/01/2024	Newman MM Pty Ltd - Mia Mia Newman	1 X Night Accommodation And Meals	\$300.00
	<b><u>Newman MM Pty Ltd - Mia Mia Newman Total</u></b>		<b><u>\$2,020.00</u></b>
14/12/2023	NEWMAN PRIMARY SCHOOL	Equipment Hire Reimbursement For Booking # 5113 Newman Primary School As Per Client Request	\$132.00
	<b><u>Newman Primary School Total</u></b>		<b><u>\$132.00</u></b>
17/02/2024	Newman Visitors Centre	Bus Hire For Mt Whaleback Mine Tour - Welcome To Newman Event 2024	\$550.00
	<b><u>Newman Visitors Centre Total</u></b>		<b><u>\$550.00</u></b>
06/02/2024	Nora Whyoulter	Artist Payment	\$103.50
	<b><u>Nora Whyoulter Total</u></b>		<b><u>\$103.50</u></b>

14/02/2024	NORA WOMPI	Decreased Estate Payment To Be Paid Into Lavan Law Practice Trust Account	\$88,326.61
<b><u>Nora Wompi Total</u></b>			<b><u>\$88,326.61</u></b>
12/02/2024	NOREENA KADIBIL	Artist Payment	\$198.00
<b><u>Noreena Kadibil Total</u></b>			<b><u>\$198.00</u></b>
07/02/2024	North Regional Tafe	Excel Training 12/09/2023	\$320.00
15/11/2023	North Regional Tafe	Electricity Charges 031023 To 011123, Water Charges 031023 To 011123, Water Service Charge 200923 To 181023, Air Con Recoup Oct 23	\$1,888.34
<b><u>North Regional TAFE Total</u></b>			<b><u>\$2,208.34</u></b>
06/02/2024	NORTH WEST DISTRIBUTORS	Lollies And Chips For Kiosk Resale, SPF Lifeguard Bum Bags - Newman Aquatic Centre	\$1,508.68
<b><u>North West Distributors Total</u></b>			<b><u>\$1,508.68</u></b>
21/02/2024	NORTHSTAR ASSET	Copyrights For The Super Mario Movie - Twilight Movie Series	\$495.00
<b><u>Northstar Asset Total</u></b>			<b><u>\$495.00</u></b>
14/12/2023	Nor-West Freight Services Pty Ltd	Freight Charges	\$736.89
<b><u>Nor-West Freight Services Pty Ltd Total</u></b>			<b><u>\$736.89</u></b>
13/12/2023	Nully Capital Pty Ltd	Supply Battery For Town Truck	\$440.00
19/02/2024	Nully Capital Pty Ltd	Accommodation And Food	\$280.00
19/02/2024	Nully Capital Pty Ltd	Accommodation Overnight Plus Meals	\$280.00
<b><u>Nully Capital Pty Ltd Total</u></b>			<b><u>\$1,000.00</u></b>
08/01/2024	OFFICE LINE	Trestle Table Cart For Newman Studio	\$1,507.00
09/01/2024	OFFICE LINE	Office furniture	\$2,173.60
09/01/2024	OFFICE LINE	Shire Public Building- Furniture Delivery To Depot For Po 56938 Youth Centre Furniture Order. Delpack	\$814.00
<b><u>Office Line Total</u></b>			<b><u>\$4,494.60</u></b>
12/01/2024	OHSG Dean's Autoglass	As Per Quote 50411 - 4/1/23 - Supply And Fit Windscreent To Toyota Aurion	\$1,490.50
<b><u>OHSG Dean's Autoglass Total</u></b>			<b><u>\$1,490.50</u></b>
19/02/2024	Olivia Kate Marie Wilson	Artists Payments	\$103.50
<b><u>Olivia Kate Marie Wilson Total</u></b>			<b><u>\$103.50</u></b>
31/12/2023	Omnicom Media Group Australia	Election Results Public Notices X3, (Quote 05268, 05269 & 05270)	\$551.47
31/12/2023	Omnicom Media Group Australia	Election Results Public Notices X3, (Quote 05268, 05269 & 05270)	\$459.01
31/12/2023	Omnicom Media Group Australia	Election Results Public Notices X3, (Quote 05268, 05269 & 05270)	\$366.54
31/12/2023	Omnicom Media Group Australia	Advertising West Australian Local Govt. Tenders Section - RFT 04-2023/24 - Nullagine Aquatic Centre Buildings, Tentatively: W. 11/10/23	\$474.14
31/12/2023	Omnicom Media Group Australia	Public Notice - Disposal Of Property - Lease Area 12 Corsaire Pty Ltd, (Quote/Ref 3963530)	\$654.73
31/01/2024	Omnicom Media Group Australia	Advertising West Australian Sat 16/12/23 RFQ 03-2023/24	\$752.77
29/02/2024	Omnicom Media Group Australia	Careers At Council Subscription Renewal	\$3,520.00
<b><u>Omnicom Media Group Australia Total</u></b>			<b><u>\$6,778.66</u></b>
24/01/2024	Osborne Autos Pty Ltd	Supply One Isuzu Ute Mu-X Lst 4X4 3.0L T/D 6Spd Auto Wagon 23My Model: Ujor306 In Accordance With Quote Q2920 And The Start Discount Scheme, Supply One Isuzu Ute Mu-X Lst 4X4 3.0L T/D 6Spd Auto Wagon 23My Model: Ujor306 In Accordance With Quote Q2920 And The Start Discount Scheme	\$72,597.85
21/12/2023	Osborne Autos Pty Ltd	Supply And Deliver A Isuzu D-Max As Per Scope And Quotation Q3088 And In Accordance With The State Vehicle Discount Scheme, , Supply And Deliver A Isuzu D-Max As Per Scope And Quotation Q3088 And In Accordance With The State Vehicle Discount Scheme,	\$64,135.19
21/12/2023	Osborne Autos Pty Ltd	Supply And Deliver A Isuzu D-Max As Per Scope And Quotation Q3088 And In Accordance With The State Vehicle Discount Scheme, , Supply And Deliver A Isuzu D-Max As Per Scope And Quotation Q3088 And In Accordance With The State Vehicle Discount Scheme,	\$64,134.04
21/12/2023	Osborne Autos Pty Ltd	Supply And Deliver A Isuzu D-Max As Per Scope And Quotation Q3088 And In Accordance With The State Vehicle Discount Scheme, , Supply And Deliver A Isuzu D-Max As Per Scope And Quotation Q3088 And In Accordance With The State Vehicle Discount Scheme,	\$64,135.19
<b><u>Osborne Autos Pty Ltd Total</u></b>			<b><u>\$265,002.27</u></b>
19/01/2024	Otium Planning Group Pty Ltd	Consultancy For Marble Bar Pool Business Case 2023/24	\$13,090.00
<b><u>Otium Planning Group Pty Ltd Total</u></b>			<b><u>\$13,090.00</u></b>
19/02/2024	OWEN MARK QUIGLEY	Electricity Reimbursement 151223 To 150124	\$290.91
<b><u>Owen Mark Quigley Total</u></b>			<b><u>\$290.91</u></b>
06/02/2024	PARKER BLACK & FORREST PTY LTD	Please Supply 10 X F6 Padlocks Only	\$1,452.00
06/02/2024	PARKER BLACK & FORREST PTY LTD	4X Master Keys To Suite F6, F9, F10, F7 And F4 Padlocks	\$165.00



<b><u>Parker Black &amp; Forrest Pty Ltd Total</u></b>			<b>\$1,617.00</b>
23/02/2024	Paul Hudson	Reimbursement	\$1,128.43
<b><u>Paul Hudson Total</u></b>			<b>\$1,128.43</b>
23/02/2024	Paul Miller	Reimbursement	\$517.63
26/02/2024	Paul Miller	Reimbursement	\$86.63
29/01/2024	Paul Miller	Reimbursement	\$100.00
<b><u>Paul Miller Total</u></b>			<b>\$704.26</b>
13/02/2024	Paul Williamson	Refund Of Gym Membership Fees - During Closure	\$223.89
<b><u>Paul Williamson Total</u></b>			<b>\$223.89</b>
21/11/2023	PCC Productions	Production For 2023 Concert On The Green.	\$5,500.00
<b><u>PCC Productions Total</u></b>			<b>\$5,500.00</b>
31/01/2024	PERMEATE PARTNERS PTY LTD (CONEXA)	Operational Support Of The Water Treatment Plant (RO) At Newman Airport	\$7,547.10
29/01/2024	PERMEATE PARTNERS PTY LTD (CONEXA)	Site Visit To Fix Issues At Newman Airport Water Treatment Plant	\$11,269.50
31/01/2024	PERMEATE PARTNERS PTY LTD (CONEXA)	Supply And Deliver 1 X Myron Ultrameter li 6Pfce To Newman Airport As Per Quote# Q01413.	\$2,711.18
31/01/2024	PERMEATE PARTNERS PTY LTD (CONEXA)	Operational Support Of The Water Treatment Plant (RO) At Newman Airport	\$3,191.38
<b><u>Permeate Partners Pty Ltd (CONEXA) Total</u></b>			<b>\$24,719.16</b>
27/02/2024	Peta Baer	Councillor Fees & Allowances Feb24	\$2,305.84
10/08/2023	Peta Baer	Newman To Padbury For WALGA	\$830.60
<b><u>Peta Baer Total</u></b>			<b>\$3,136.44</b>
23/02/2024	Peter Edward	Reimbursement	\$1,220.17
<b><u>Peter Edward Total</u></b>			<b>\$1,220.17</b>
23/02/2024	Peter Smith	Reimbursement	\$159.24
<b><u>Peter Smith Total</u></b>			<b>\$159.24</b>
23/01/2024	Peter's Removals	Staff Relocation - Uplift Perth To Newman	\$6,300.00
<b><u>Peter's Removals Total</u></b>			<b>\$6,300.00</b>
20/01/2024	PGS Security Pty Ltd	Staff Housing - AAI Diamond Mesh Security Screens To Glass Window Panels - As Per Quotation # 2612	\$8,936.62
<b><u>PGS Security Pty Ltd Total</u></b>			<b>\$8,936.62</b>
28/01/2024	Phoebe Jones	Payment For Yoga Classes At Newman Recreation Centre	\$330.00
<b><u>Phoebe Jones Total</u></b>			<b>\$330.00</b>
11/01/2024	PILBARA ELECTRICAL	Supply A New DC Electrical Pack For Vehicle	\$34.95
13/02/2024	PILBARA ELECTRICAL	Additional Handset For Youth Centre Activities	\$534.75
<b><u>Pilbara Electrical Total</u></b>			<b>\$569.70</b>
05/02/2024	Pilbara Food Services	Newman Aquatic - Hot Food And Icecreams For Kiosk Re-Sale	\$2,685.34
<b><u>Pilbara Food Services Total</u></b>			<b>\$2,685.34</b>
31/01/2024	Pilbara Minerals Limited	Rates Refund For Assessment A703626 Exploration Licence Unknown	\$1,637.82
<b><u>Pilbara Minerals Limited Total</u></b>			<b>\$1,637.82</b>
20/01/2024	PILBARA MOTOR GROUP	Service & Repair - Quote#Ce13205659, Carry Out Service And Fitted Accesories	\$6,003.38
15/01/2024	PILBARA MOTOR GROUP	As Per Proforma J132135423 Repair Seat Belt Pull Off From Roof In Youth Services Bus	\$85.25
20/01/2024	PILBARA MOTOR GROUP	Service Check 1,000 Km	\$170.50
13/01/2024	PILBARA MOTOR GROUP	As Per Estimate CE13208049 Proceed With Repairs	\$2,740.49
02/12/2023	PILBARA MOTOR GROUP	As Per Order 0122156520 - Roof Rack And Assessories To New Vehicle Parts Only	\$1,243.75
18/12/2023	PILBARA MOTOR GROUP	ARB Digital Tyre Inflator, Compressor Kit Medium Portable	\$2,258.62
13/11/2023	PILBARA MOTOR GROUP	Supply And Delivery Of Prado DSL WGN AT GX And Accessories As Per Quotation 129552	\$83,609.85
<b><u>Pilbara Motor Group Total</u></b>			<b>\$96,111.84</b>
20/10/2023	Pilbara Panel & Paint Pty Ltd	Carry Out Repair For Vehicle Quote# Estimate 6, PC0500 - Accidental Damage	\$4,506.82
<b><u>Pilbara Panel &amp; Paint Pty Ltd Total</u></b>			<b>\$4,506.82</b>
11/12/2023	PIRTEK NEWMAN	Waste Services - Supply And Fit Hose Assembly	\$399.31
18/12/2023	PIRTEK NEWMAN	Waste Services - Supply 90 Elb Male, Adaptor, Threadtape	\$332.46
09/02/2024	PIRTEK NEWMAN	As Per Quote Nm-S061029 09 Multi Purpose Fuel Pump	\$170.63
<b><u>Pirtek Newman Total</u></b>			<b>\$902.40</b>
13/02/2024	Pitipan Sutiwan	Reimbursement	\$147.02
23/02/2024	Pitipan Sutiwan	Reimbursement	\$579.95
<b><u>Pitipan Sutiwan Total</u></b>			<b>\$726.97</b>
31/01/2024	Prudential Investment Services Corp Pty Ltd	Investment Advisory Services,	\$1,870.00
<b><u>Prudential Investment Services Corp Pty Ltd Total</u></b>			<b>\$1,870.00</b>
04/09/2023	Punmu Aboriginal Corporation	Diesel	\$249.66
<b><u>Punmu Aboriginal Corporation Total</u></b>			<b>\$249.66</b>
20/02/2024	Rachel Green	EI Coaching - 2x Staff	\$2,615.00
<b><u>Rachel Green Total</u></b>			<b>\$2,615.00</b>
05/02/2024	Ragin Cajuns (SREE THURASINGHAM)	Travel Incentive For 2024 Welcome To Newman Event	\$550.00
<b><u>Ragin Cajuns (SREE THURASINGHAM) Total</u></b>			<b>\$550.00</b>

23/01/2024	Reconciliation Western Australia Inc	Reconciliation WA Street Banners 2024	\$2,200.00
	<b>Reconciliation Western Australia Inc Total</b>		<b>\$2,200.00</b>
20/11/2023	REDHOT DESIGN	Merchandise Restock, Martumili Logo Tees Army, Burgundy, Clay,	\$2,611.92
	<b>Redhot Design Total</b>		<b>\$2,611.92</b>
08/01/2024	Regional Airport Management Services PL TA RAMS	Provide Airside Operational Services, Airside Maintenance Services And Other Services Specified As Per RFT 12-2022/23	\$27,650.30
08/01/2024	Regional Airport Management Services PL TA RAMS	Provide Airside Operational Services, Airside Maintenance Services And Other Services Specified As Per RFT 12-2022/23	\$27,650.30
10/01/2024	Regional Airport Management Services PL TA RAMS	Provide Airside Operational Services, Airside Maintenance Services And Other Services Specified As Per RFT 12-2022/23	\$2,200.00
	<b>Regional Airport Management Services PL TA RAMS Total</b>		<b>\$57,500.60</b>
04/12/2023	Renee McKie	Ruby Mckie (Daughter) - Participation Grant	\$500.00
04/12/2023	Renee McKie	Successful Participation Grant - Renee Mckie	\$500.00
	<b>Renee McKie Total</b>		<b>\$1,000.00</b>
09/08/2023	RENTOKIL INITIAL GROUP	Newman Yurlu Caravan Park: Sanitary Services (Sanitary Bins, Sharps Containers, Hand Sanitizers) As Per Quote	\$288.75
27/09/2023	RENTOKIL INITIAL GROUP	Annual Sanitary Services - Sanitary Bins, Sharps Containers, Hand Sanitizers. Includes All Shire Buildings Excluding Public Toilets	\$4,964.96
27/09/2023	RENTOKIL INITIAL GROUP	Annual Sanitary Services - Sanitary Bins, Sharps Containers, Hand Sanitizers. Includes All Shire Buildings Excluding Public Toilets	\$2,698.96
10/10/2023	RENTOKIL INITIAL GROUP	Sanitary Services (Sanitary Bins, Sharps Containers, Hand Sanitizers)	-\$10.21
10/10/2023	RENTOKIL INITIAL GROUP	Sanitary Services (Sanitary Bins, Sharps Containers, Hand Sanitizers)	-\$10.21
10/10/2023	RENTOKIL INITIAL GROUP	Annual Sanitary Services - Sanitary Bins, Sharps Containers, Hand Sanitizers. Includes All Shire Buildings Excluding Public Toilets	-\$1,459.81
10/10/2023	RENTOKIL INITIAL GROUP	Annual Sanitary Services - Sanitary Bins, Sharps Containers, Hand Sanitizers. Includes All Shire Buildings Excluding Public Toilets	-\$1,459.81
16/10/2023	RENTOKIL INITIAL GROUP	Annual Sanitary Services - Sanitary Bins, Sharps Containers, Hand Sanitizers. Includes All Shire Buildings Excluding Public Toilets	\$4,909.91
02/11/2023	RENTOKIL INITIAL GROUP	Annual Sanitary Services - Sanitary Bins, Sharps Containers, Hand Sanitizers. Includes All Shire Buildings Excluding Public Toilets	-\$523.11
15/11/2023	RENTOKIL INITIAL GROUP	Annual Sanitary Services - Sanitary Bins, Sharps Containers, Hand Sanitizers. Includes All Shire Buildings Excluding Public Toilets	\$4,909.91
	<b>Rentokil Initial Group Total</b>		<b>\$14,309.34</b>
04/02/2024	REST SUPERANNUATION	Superannuation Contributions	\$406.46
04/02/2024	REST SUPERANNUATION	Superannuation Contributions	\$561.38
18/02/2024	REST SUPERANNUATION	Superannuation Contributions	\$411.27
18/02/2024	REST SUPERANNUATION	Superannuation Contributions	\$561.38
04/02/2024	REST SUPERANNUATION	Superannuation Contributions	\$3,507.83
18/02/2024	REST SUPERANNUATION	Superannuation Contributions	\$4,512.91
	<b>Rest Superannuation Total</b>		<b>\$9,961.23</b>
24/11/2023	RGR ROAD HAULAGE (NEWMAN)	Freight Charges	\$1,357.31
	<b>RGR Road Haulage (Newman) Total</b>		<b>\$1,357.31</b>
13/02/2024	Rio Tinto Exploration Pty Limited	Rates Refund For Assessment A703629 Exploration Licence Unknown	\$4,010.12
13/02/2024	Rio Tinto Exploration Pty Limited	Rates Refund For Assessment A703630 Exploration Licence Unknown	\$4,568.12
13/02/2024	Rio Tinto Exploration Pty Limited	Rates Refund For Assessment A704126 Lot E46/01265 Exploration Licence	\$3,510.34
13/02/2024	Rio Tinto Exploration Pty Limited	Rates Refund For Assessment A704127 Lot E46/01279 Exploration Licence	\$10,661.52
13/02/2024	Rio Tinto Exploration Pty Limited	Rates Refund For Assessment A704358 Lot E46/01338 Exploration Licence	\$1,441.37
13/02/2024	Rio Tinto Exploration Pty Limited	Rates Refund For Assessment A704698 Lot E45/05968 Exploration Licence	\$1,493.97
	<b>Rio Tinto Exploracion Pty Limited Total</b>		<b>\$25,685.44</b>
22/01/2024	RKT Maintenance Service	Staff housing pre Tenancy Cleaning	\$327.25
22/01/2024	RKT Maintenance Service	Staff housing pre Tenancy Cleaning	\$116.88
22/01/2024	RKT Maintenance Service	Staff housing- Gardening Services January 2024	\$148.50
22/01/2024	RKT Maintenance Service	Staff housing- Gardening Services January 2024	\$148.50
22/01/2024	RKT Maintenance Service	Staff housing- Gardening Services January 2024	\$143.00
22/01/2024	RKT Maintenance Service	Staff housing- Gardening Services January 2024	\$143.00
22/01/2024	RKT Maintenance Service	Staff housing- Gardening Services January 2024	\$143.00

25/01/2024	RKT Maintenance Service	Staff housing- Gardening Services January 2024	\$154.00
25/01/2024	RKT Maintenance Service	Staff housing post Tenancy Cleaning	\$397.38
27/01/2024	RKT Maintenance Service	Staff housing - Water Extraction Service To Damaged Carpets	\$165.00
30/01/2024	RKT Maintenance Service	Staff housing cleaning	\$233.75
01/02/2024	RKT Maintenance Service	Staff housing- Gardening Services January 2024	\$264.00
02/02/2024	RKT Maintenance Service	Staff housing- Gardening Services January 2024	\$187.00
02/02/2024	RKT Maintenance Service	Staff housing- Gardening Services January 2024	\$242.00
02/02/2024	RKT Maintenance Service	Staff housing pre Tenancy Cleaning	\$233.75
05/02/2024	RKT Maintenance Service	Staff housing pre Tenancy Cleaning	\$187.00
12/02/2024	RKT Maintenance Service	Staff housing pre Tenancy Cleaning	\$327.25
14/02/2024	RKT Maintenance Service	Staff housing- Gardening Services January 2024	\$154.00
16/02/2024	RKT Maintenance Service	Staff housing pre Tenancy Cleaning	\$385.00
16/02/2024	RKT Maintenance Service	Staff housing pre Tenancy Cleaning	\$330.00
<b><u>RKT Maintenance Service Total</u></b>			<b><u>\$4,430.26</u></b>
05/02/2024	RM & Daughters Pty Ltd ta Top Migration Australia	Department Of Home Affairs Fees	\$5,650.80
<b><u>RM &amp; Daughters Pty Ltd ta Top Migration Australia Total</u></b>			<b><u>\$5,650.80</u></b>
30/01/2024	Roadshow Public Performance Licensing Roadshow Film Pty Ltd	Public Viewing Licence For Marble Bar Youth Space, Newman Library, Newman Youth Centre, Nullagine Library	\$1,540.00
<b><u>Roadshow Public Performance Licensing Roadshow Film Pty Ltd Total</u></b>			<b><u>\$1,540.00</u></b>
20/02/2024	Robina Clause	Artists Payments	\$138.00
<b><u>Robina Clause Total</u></b>			<b><u>\$138.00</u></b>
19/02/2024	ROMA GIBSON	Artists Payments	\$415.80
<b><u>Romas Gibson Total</u></b>			<b><u>\$415.80</u></b>
12/02/2024	Ronice Preston	Reimbursement	\$928.52
<b><u>Ronice Preston Total</u></b>			<b><u>\$928.52</u></b>
23/01/2024	Royal Life Saving Society - Western Australia	Watch Around Water Registration (1 Year) - Marble Bar Swimming Pool	\$165.00
<b><u>Royal Life Saving Society - Western Australia Total</u></b>			<b><u>\$165.00</u></b>
02/11/2023	RUTH LEIGH	Marketing Newsletter Stories Q1 & Q2	\$700.00
01/09/2023	RUTH LEIGH	Annual Sam Stories Stock Take, On Going Workshops	\$575.00
22/01/2024	RUTH LEIGH	Mirrka Exhibition Story Collection, Update To Artwork Stories/Titles, Addition Of Mirrka Stories To Archive, Exhibition Matrix, Mirrka Word List, Addition Of New Collaborative Story In Sam, General Communications	\$862.50
02/11/2023	RUTH LEIGH	Annual Article Writing For Newsletter	\$700.00
<b><u>Ruth Leigh Total</u></b>			<b><u>\$2,837.50</u></b>
18/01/2024	Samava Tilt Tray & Services	Removal Of Abandoned Vehicles In And Around Newman	\$400.00
04/02/2024	Samava Tilt Tray & Services	Removal Of Abandoned Vehicles In And Around Newman	\$650.00
<b><u>Samava Tilt Tray &amp; Services Total</u></b>			<b><u>\$1,050.00</u></b>
30/01/2024	SARAH STAMPFLI/SERENE BEDLAM	Event Photography For Australia Day Citizenship Ceremony And Pool Party.	\$825.00
<b><u>Sarah Stampfli/Serene Bedlam Total</u></b>			<b><u>\$825.00</u></b>
28/04/2022	Seasons Hotel - Jerry (Business) CT Pty Ltd aft Newman Hotel (Business) Trust	Cr Stacey Smith And Lang Coppin Accomodation OCM 29 April 2022	\$283.00
28/04/2022	Seasons Hotel - Jerry (Business) CT Pty Ltd aft Newman Hotel (Business) Trust	Cr Stacey Smith And Lang Coppin Accomodation OCM 29 April 2022	\$253.00
17/05/2022	Seasons Hotel - Jerry (Business) CT Pty Ltd aft Newman Hotel (Business) Trust	Reconcilliation Ball Accommodation	\$789.00
<b><u>Seasons Hotel - Jerry (Business) CT Pty Ltd aft Newman Hotel (Business) Trust Total</u></b>			<b><u>\$1,325.00</u></b>
25/01/2024	SEEK LIMITED	Recruitment Advertising Expenses	\$2,255.00
29/01/2024	SEEK LIMITED	Recruitment Advertising Expenses	\$313.50
30/01/2024	SEEK LIMITED	Recruitment Advertising Expenses	\$313.50
01/02/2024	SEEK LIMITED	Recruitment Advertising Expenses	\$748.00
06/02/2024	SEEK LIMITED	Recruitment Advertising Expenses	\$379.50
09/02/2024	SEEK LIMITED	Recruitment Advertising Expenses	\$390.50
12/02/2024	SEEK LIMITED	Recruitment Advertising Expenses	\$1,149.50
13/02/2024	SEEK LIMITED	Recruitment Advertising Expenses	\$379.50
14/02/2024	SEEK LIMITED	Recruitment Advertising Expenses	\$302.50
15/02/2024	SEEK LIMITED	Recruitment Advertising Expenses	\$357.50
19/02/2024	SEEK LIMITED	Recruitment Advertising Expenses	\$605.00
21/02/2024	SEEK LIMITED	Recruitment Advertising Expenses	\$803.00
<b><u>Seek Limited Total</u></b>			<b><u>\$7,997.00</u></b>
06/02/2024	Selina Brown	Artist Payment	\$777.00
<b><u>Selina Brown Total</u></b>			<b><u>\$777.00</u></b>
20/02/2024	Selwyn Williams (Beneficiary)	Beneficiary Payments	\$20.50
<b><u>Selwyn Williams(Beneficiary) Total</u></b>			<b><u>\$20.50</u></b>
08/02/2024	Shane Hayes	Reimbursement	\$100.00



08/02/2024	Shane Hayes	Reimbursement	\$2,113.50
23/02/2024	Shane Hayes	Reimbursement	\$236.04
<b>Shane Hayes Total</b>			<b>\$2,449.54</b>
27/02/2024	Sharon Porter	Artists Payment	\$467.40
<b>Sharon Porter Total</b>			<b>\$467.40</b>
15/12/2023	Sigma Chemicals	Sodium Hypochlorite Inc Drum 20Lt Pallet Inclusive Of Palletised Packaging As Per Quotation # 178841	\$974.60
08/01/2024	Sigma Chemicals	1 X 1000Ltr Ibc Hydrochloric Acid	\$745.09
02/02/2024	Sigma Chemicals	30 X 10Kg Granulated Chlorine, 32 X 20L Hcl Poly Drums, Delivery And Pallets	\$3,347.74
<b>Sigma Chemicals Total</b>			<b>\$5,067.43</b>
04/02/2024	Signature Super	Superannuation Contributions	\$261.69
18/02/2024	Signature Super	Superannuation Contributions	\$261.69
04/02/2024	Signature Super	Superannuation Contributions	\$837.42
18/02/2024	Signature Super	Superannuation Contributions	\$837.42
<b>Signature Super Total</b>			<b>\$2,198.22</b>
22/01/2024	SONIC HEALTHPLUS PTY LTD	Pre-Employment Medicals	\$315.70
06/02/2024	SONIC HEALTHPLUS PTY LTD	Pre-Employment Medicals	\$315.70
15/02/2024	SONIC HEALTHPLUS PTY LTD	Pre-Employment Medicals	\$315.70
19/02/2024	SONIC HEALTHPLUS PTY LTD	Pre-Employment Medicals	\$315.70
<b>Sonic Healthplus Pty Ltd</b>			<b>\$1,262.80</b>
04/02/2024	Spaceship Super	Superannuation Contributions	\$22.41
18/02/2024	Spaceship Super	Superannuation Contributions	\$42.01
<b>Spaceship Super Total</b>			<b>\$64.42</b>
16/01/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Pre-Employment Medicals	\$418.00
17/01/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Pre-Employment Medicals	\$418.00
25/01/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Pre-Employment Medicals	\$418.00
25/01/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Pre-Employment Medicals	\$418.00
31/01/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Pre-Employment Medicals	\$209.00
06/02/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Pre-Employment Medicals	\$418.00
07/02/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Pre-Employment Medicals	\$418.00
13/02/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Pre-Employment Medicals	\$401.50
13/02/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Pre-Employment Medicals	\$401.50
15/02/2024	Spartan First Pty Ltd ta Spartan Medical Practice Newman	Pre-Employment Medicals	\$401.50
<b>Spartan First Pty Ltd ta Spartan Medical Practice Newman Total</b>			<b>\$3,921.50</b>
31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Group 1- BBQs Cleaning Services & Community Toilets	\$7,306.06
31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Group Two- Community Facilities- Cleaning Services	\$45,435.34
31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Group Three- Administration Facilities	\$13,674.55
31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Group Four- Airport Facilities	\$19,548.85
31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Shire Public Building- Shire Admin Building- As Per Email Quote. Annual Office Carpet Cleaning To Be Done Over The Christmas Closure.	\$2,640.00
31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Shire Public Building- Newman Library- As Per Email Quote. Clean Carpets And Upholstery On 16X Chairs Over The Christmas Closure.	\$1,375.00
31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Staff housing - Cleaning Services At This Property - January 2024	\$300.52
31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Staff housing - Cleaning Of Unit And Laundry	\$300.52
31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Staff housing - Cleaning Of Unit And Laundry	\$300.52
31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Staff housing - Cleaning Of Unit And Laundry	\$300.52
31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Staff housing - Cleaning Of Unit And Laundry	\$150.26
31/01/2024	Spick and Span Commercial Property Maintenance Pty Ltd	Staff housing - Cleaning Services At This Property - January 2024	\$150.26
<b>Spick and Span Commercial Property Maintenance Pty Ltd Total</b>			<b>\$91,482.40</b>
04/02/2024	Spirit Super	Superannuation Contributions	\$25.34
<b>Spirit Super Total</b>			<b>\$25.34</b>
01/02/2024	Sportspower Newman	Sports equipment - Aquatic Centre	\$96.00
20/02/2024	Sportspower Newman	Gift Voucher	\$100.00

<b>Sportspower Newman Total</b>			<b>\$196.00</b>
13/12/2023	Staykool Airconditioning & Electrical Services (MDL Elect & AC P/L)	Marble Bar- Civic Centre- Flood Light On Roof Keep Setting Safety Switch On Main Switchboard Located In The Kitchen Storeroom. Please Investigate And Repair.	\$445.50
<b>Staykool Airconditioning &amp; Electrical Services (MDL Elect &amp; AC P/L) Total</b>			<b>\$445.50</b>
14/02/2024	Stephen Thomson	Reimbursement	\$43.13
<b>Stephen Thomson Total</b>			<b>\$43.13</b>
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214602 500Hr Service John Deer Skid Loader	\$608.74
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214603 - Tanna Compactor Sensor Faults At Waste	\$4,356.00
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214606 Service Skidsteer Newman Depot	\$1,546.24
31/01/2024	STOCKMAN ENGINEERING	As Per Quote WI-214607 - Road Sweeper Service	\$3,079.57
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214605 Genset At Waste That Was Transferred From Marble Bar	\$1,264.23
31/01/2024	STOCKMAN ENGINEERING	Investigate And Fix Battery Drain Issue In The Secondary Standby Genset At Newman Airport	\$2,068.00
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI--214690 - 18/12 - Call Out Tangled Tip Matter Around Drum Seal	\$363.00
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-216410 - Repair Kenworth Breaks	\$1,394.69
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214611 - 1200Hr Service On Komatsu Grader	\$1,636.69
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214612 - Repair Hydraulics On Komatsu Grader	\$909.70
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214613 - Repair Hydraulic Engine Repair On Float Trailer Fuel	\$668.69
27/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214614 - Replace Excavator Beacon	\$547.69
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214615 - Repair Battery Lugs And Fit New Battery Cat Roller	\$668.69
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214616 - Cut Out And Fit New Side And Front Window For Backhoe	\$6,711.65
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214617 - Replace Truck Bateriaes - Isuzu Duel Cab Tipper	\$668.69
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214618 - Fault With Batteries - Fuso Truck	\$910.69
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214619 - Repair Camp Trailer Fuel Leak	\$668.69
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214620 - Repair Hydraulic Hoses And Fittings	\$1,152.69
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214621 Inspect And Repair Brakes And Hydraulics	\$2,846.69
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214622 - Install Fire Extinguishers And Brackets	\$910.69
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214623 - Repair Roller Drum Rubbers	\$6,234.58
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214624 Remove Bulk Fuel Pump	\$910.69
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214625 Repair And Service Kenworthy Fan Contol	\$1,417.57
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214626 - Fit Spotlight And Wiring Harness	\$668.69
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214627 - Inspect And Repair Cat Grader Airconditioning	\$910.69
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214629 - Inspect And Repair All Cat Grader Headlights Assembly And All Lights	\$3,187.25
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214630 - Replace Komatsu Grader Window	\$2,297.13
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI- 214631 Repair Kenwothy Fuel Tank And Hoses	\$2,000.13
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214632 - Install Led Lights And Wiring To Kenworth Truck	\$2,493.03
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-2146633 - Install Led Lights And Wiring And Change Oil Filter	\$3,669.38
28/12/2023	STOCKMAN ENGINEERING	As Per Quote WI-214634 - Rebuild Trailer Hub Replacement, Bearings, Brake Drum, Hub And Wheel Axles	\$8,967.98
<b>Stockman Engineering Total</b>			<b>\$65,738.84</b>
04/02/2024	Student Super Professional Super	Superannuation Contributions	\$44.86
18/02/2024	Student Super Professional Super	Superannuation Contributions	\$45.93
04/02/2024	Student Super Professional Super	Superannuation Contributions	\$143.55
18/02/2024	Student Super Professional Super	Superannuation Contributions	\$146.98
<b>Student Super Professional Super Total</b>			<b>\$381.32</b>
02/02/2024	Sugar Media	Monthly CRM - Acceleration	\$326.70
<b>Sugar Media Total</b>			<b>\$326.70</b>
04/02/2024	Sun Super	Superannuation Contributions	\$220.23
18/02/2024	Sun Super	Superannuation Contributions	\$220.23
<b>Sun Super Total</b>			<b>\$440.46</b>
14/01/2024	Sungem Investments T/as Marina Bricklayers	As Per Quote Repalce Concret Path - First Pour Hilditch Ave	\$8,283.00
14/01/2024	Sungem Investments T/as Marina Bricklayers	Quote Replace Concrete Path Second Pour Hilditch Ave	\$10,131.00

14/01/2024	Sungem Investments T/as Marina Bricklayers	Quote Replace Concrete Path Third Pour Hilditch Ave Newman	\$9,559.00
21/01/2024	Sungem Investments T/as Marina Bricklayers	As Per Quote Pull Up And Replace Paving On Rogers Street	\$4,862.00
20/02/2024	Sungem Investments T/as Marina Bricklayers	As Per Quote 19/12 Supply Earthworks, Materials And Labour For Pathdown Stojic Road Newman	\$36,201.00
20/02/2024	Sungem Investments T/as Marina Bricklayers	As Per Quote 14/1/2024 Accepted Supply Labour, Material And Equipment To Dig Up Concrete Path And Dispose Waste.	\$7,436.00
21/02/2024	Sungem Investments T/as Marina Bricklayers	As Per Your Quote 1/2/2024 Pull Up Existing Kerbing Cnr Newman And Fortescue Prior To Ashphalt	\$5,929.00
21/02/2024	Sungem Investments T/as Marina Bricklayers	As Per Quote 1/2/2024 Repair 30M Concrete Kerbing And Pathway Cnr Newman Dr And Fortescue Ave Prior To Ashpalt Works	\$10,862.50
21/02/2024	Sungem Investments T/as Marina Bricklayers	As Per Quote 1/2 Repair 45M Concrete Kerbing Left Hand Side Newman And Fortescue	\$6,072.00
<b><u>Sungem Investments T/as Marina Bricklayers Total</u></b>			<b><u>\$99,335.50</u></b>
31/12/2023	Supervision Group	Bookkeeping Services - Monthly Reconciliation Of Sam, Synergy And Myob Data	\$99.00
31/01/2024	Supervision Group	Myob Reconciliation October 2023 to January 2024	\$940.50
<b><u>Supervision Group Total</u></b>			<b><u>\$1,039.50</u></b>
25/01/2024	SURVEY GROUP	Airside Feature Survey Works At Newman Airport As Per Quote# SGEPS23001-FP-01	\$8,274.75
<b><u>Survey Group Total</u></b>			<b><u>\$8,274.75</u></b>
23/02/2024	Susan Abouav	Reimbursement	\$340.93
<b><u>Susan Abouav Total</u></b>			<b><u>\$340.93</u></b>
19/02/2024	Susan Krouzecky	Reimbursement	\$280.94
<b><u>Susan Krouzecky Total</u></b>			<b><u>\$280.94</u></b>
23/02/2024	Sylvana Caranna	Reimbursement	\$1,784.20
<b><u>Sylvana Caranna Total</u></b>			<b><u>\$1,784.20</u></b>
27/02/2024	Sylvia Wilson	Artists Payment	\$138.00
<b><u>Sylvia Wilson Total</u></b>			<b><u>\$138.00</u></b>
06/02/2024	Tanya Southgate	Refund For Part Of Dog Registration Fees	\$50.00
<b><u>Tanya Southgate Total</u></b>			<b><u>\$50.00</u></b>
14/01/2024	Team Global Express (previously TOLL/IPEC)	Freight Charges	\$331.46
21/01/2024	Team Global Express (previously TOLL/IPEC)	Freight Charges	\$863.21
<b><u>Team Global Express (previously TOLL/IPEC) Total</u></b>			<b><u>\$1,194.67</u></b>
08/01/2024	TELSTRA	Telephone Charges To 070124	\$1,301.84
11/01/2024	TELSTRA	Telephone Charges To 100124	\$8,615.32
18/01/2024	TELSTRA	Telephone Charges To 100124	\$13,308.12
<b><u>Telstra Total</u></b>			<b><u>\$23,225.28</u></b>
09/02/2024	TENDERLINK	Upload Of RFT 10-2023/24 - Prequalified Supplier Panel - Trades Services To Tenderlink Portal	\$184.80
<b><u>Tenderlink Total</u></b>			<b><u>\$184.80</u></b>
21/12/2023	The Good Grocer Newman IGA	Catering For School Holiday Program	\$1,295.00
31/01/2024	The Good Grocer Newman IGA	Re-Stock Of Food For After School Activities At The Youth Centre	\$247.93
<b><u>The Good Grocer Newman IGA Total</u></b>			<b><u>\$1,542.93</u></b>
29/01/2024	The Local Government Racing and Cemeteries Employees Union (WA)	Union Fees 241223 070124 210124	\$66.00
<b><u>The local Government Racing and Cemeteries Employees Union (WA) Total</u></b>			<b><u>\$66.00</u></b>
31/01/2024	THE ORS GROUP	EAP ORS Group	\$192.50
<b><u>The ORS Group Total</u></b>			<b><u>\$192.50</u></b>
17/01/2024	THE PAY TV GUY	Spq 1, 2, 3, 4, 5 & 6/ 40 Bohemia Street- Marble Bar	\$1,837.00
<b><u>The Pay TV Guy Total</u></b>			<b><u>\$1,837.00</u></b>
08/02/2024	The Red Sands Accommodation	Accommodation + Meals For 3 Nights	\$810.00
<b><u>The Red Sands Accommodation Total</u></b>			<b><u>\$810.00</u></b>
04/02/2024	The Trustee for Australian Retirement Trust / QSuper	Superannuation Contributions	\$165.32
04/02/2024	The Trustee for Australian Retirement Trust / QSuper	Superannuation Contributions	\$352.37
04/02/2024	The Trustee for Australian Retirement Trust / QSuper	Superannuation Contributions	\$179.09
18/02/2024	The Trustee for Australian Retirement Trust / QSuper	Superannuation Contributions	\$165.32
18/02/2024	The Trustee for Australian Retirement Trust / QSuper	Superannuation Contributions	\$352.37
18/02/2024	The Trustee for Australian Retirement Trust / QSuper	Superannuation Contributions	\$179.09



04/02/2024	The Trustee for Australian Retirement Trust / QSuper	Superannuation Contributions	\$2,508.64
18/02/2024	The Trustee for Australian Retirement Trust / QSuper	Superannuation Contributions	\$2,509.93
<b><u>The Trustee for Australian Retirement</u></b>			<b>\$6,412.13</b>
04/02/2024	The Trustee for Hesta	Superannuation Contributions	\$218.75
18/02/2024	The Trustee for Hesta	Superannuation Contributions	\$495.01
<b><u>The Trustee For Hesta Total</u></b>			<b>\$713.76</b>
04/02/2024	The trustee for HUB24 SUPER FUND	Superannuation Contributions	\$42.09
18/02/2024	The trustee for HUB24 SUPER FUND	Superannuation Contributions	\$82.42
<b><u>The trustee for HUB24 SUPER FUND Total</u></b>			<b>\$124.51</b>
04/02/2024	The Trustee for Madarastor Super Fund	Superannuation Contributions	\$423.08
18/02/2024	The Trustee for Madarastor Super Fund	Superannuation Contributions	\$423.08
<b><u>The Trustee for Madarastor Super Fund Total</u></b>			<b>\$846.16</b>
04/02/2024	The Trustee for MLC Super Fund / PLUM SUPERANNUATION	Superannuation Contributions	\$40.36
18/02/2024	The Trustee for MLC Super Fund / PLUM SUPERANNUATION	Superannuation Contributions	\$133.99
<b><u>The Trustee for MLC Super Fund / PLUM SUPERANNUATION Total</u></b>			<b>\$174.35</b>
04/02/2024	The Trustee for PRIME SUPER	Superannuation Contributions	\$74.57
18/02/2024	The Trustee for PRIME SUPER	Superannuation Contributions	\$372.84
<b><u>The Trustee for Prime Super Total</u></b>			<b>\$447.41</b>
04/02/2024	The Trustee for Retail Employees Superannuation Trust	Superannuation Contributions	\$401.92
18/02/2024	The Trustee for Retail Employees Superannuation Trust	Superannuation Contributions	\$401.92
<b><u>The Trustee for Retail Employees Superannuation Trust Total</u></b>			<b>\$803.84</b>
06/02/2024	THELMA JUDSON	Artist Payment	\$1,500.00
26/02/2024	THELMA JUDSON	Artists Payment	\$500.00
<b><u>Thelma Judson Total</u></b>			<b>\$2,000.00</b>
19/02/2024	Thomas Gorman	Reimbursement	\$522.89
<b><u>Thomas Gorman Total</u></b>			<b>\$522.89</b>
21/02/2024	Tim Pearn	Reimbursement	\$252.90
<b><u>Tim Pearn Total</u></b>			<b>\$252.90</b>
09/09/2023	TNT Australia Pty Limited	Freight Charges	\$177.93
07/10/2023	TNT Australia Pty Limited	Freight Charges	\$1,297.85
09/12/2023	TNT Australia Pty Limited	Freight Charges	\$862.52
<b><u>TNT Australia Pty Limited Total</u></b>			<b>\$2,338.30</b>
22/02/2024	TOURISM COUNCIL WESTERN AUSTRALIA	Perth Airport Wa Tourism Awards (Top Tourism Town 2024 - Newman; Tiny Tourism Town 2024 - Marble Bar)	\$550.00
<b><u>Tourism Council Western Australia Total</u></b>			<b>\$550.00</b>
31/01/2024	Tovey Shearwood Pty Ltd t/as Creative ADM	Develop And Design A East Pilbara Traditional Owner Map	\$3,093.20
<b><u>Tovey Shearwood Pty Ltd t/as Creative ADM Total</u></b>			<b>\$3,093.20</b>
05/02/2024	Trans Tank International	Supply And Deliver Fire Attack 500L Skid Mounted Fire Fighting Unit With Honda Gx200 & 36M Hose Reel To Newman Airport As Per Quote# TTI 20183	\$8,104.80
<b><u>Trans Tank International Total</u></b>			<b>\$8,104.80</b>
04/02/2024	TWU Super	Superannuation Contributions	\$406.15
<b><u>TWU Super Total</u></b>			<b>\$406.15</b>
09/02/2024	ULTI MECH	Inspect And Service 31,000Km And Check Spare Tyre - 1 Huf150 - Going To Community For 1 Year.	\$66.00
<b><u>Ulti Mech Total</u></b>			<b>\$66.00</b>
19/01/2024	UNIFORMS AT WORK PTY LTD	Lifeguard Bumbags For On Deck First Aid - Newman Aquatic Centre	\$508.20
19/01/2024	UNIFORMS AT WORK PTY LTD	Uniforms Order	\$945.00
19/01/2024	UNIFORMS AT WORK PTY LTD	Uniforms Order	\$321.75
11/01/2024	UNIFORMS AT WORK PTY LTD	Uniforms Order	\$57.10
<b><u>Uniforms at Work Pty Ltd Total</u></b>			<b>\$1,832.05</b>
04/02/2024	UNISUPER	Superannuation Contributions	\$192.31
18/02/2024	UNISUPER	Superannuation Contributions	\$192.31
04/02/2024	UNISUPER	Superannuation Contributions	\$615.39
18/02/2024	UNISUPER	Superannuation Contributions	\$615.39
<b><u>Unisuper Total</u></b>			<b>\$1,615.40</b>
23/02/2024	Veronica Hains	Electricity Reimbursement 191223 To 210224	\$561.98
<b><u>Veronica Hains Total</u></b>			<b>\$561.98</b>
04/02/2024	VISION SUPER	Superannuation Contributions	\$586.91
18/02/2024	VISION SUPER	Superannuation Contributions	\$586.91
<b><u>Vision Super Total</u></b>			<b>\$1,173.82</b>
19/02/2024	VIVEK LOHAKARE - DJ	Entertainment And Production For Welcome To Newman 2024	\$700.00

<b><u>Vivek Lohakare - DJ Total</u></b>		<b><u>\$700.00</u></b>
31/01/2024	VORGEE	Goggles, Floaties, Swim Nappies - Swim Shop Re-Sale - Newman Aquatic Centre
		\$2,478.30
<b><u>Vogree Total</u></b>		<b><u>\$2,478.30</u></b>
07/12/2023	WA LOCAL GOVERNMENT ASSOC.	Purchase Of Walga Salary And Workforce Survey - Full Unlimited Online Access
		\$1,830.40
<b><u>WA Local Government Assoc. Total</u></b>		<b><u>\$1,830.40</u></b>
01/03/2024	WA TREASURY CORPORATION	Principal Repayments, Interest Repayments
		\$94,766.76
<b><u>WA Treasury Corporation Total</u></b>		<b><u>\$94,766.76</u></b>
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$1,903.03
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$1,063.66
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$3,163.32
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$1,745.29
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$705.28
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$926.04
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$675.07
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$93.20
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$337.33
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$540.26
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$1,043.59
11/01/2024	WATER CORPORATION	Water Charges - 081123 To 100124
		\$19,452.19
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$378.44
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$2,388.58
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$1,461.89
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$197.82
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$1,172.67
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$1,517.06
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$212.16
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$351.71
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$532.64
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$1,232.22
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$123.28
11/01/2024	WATER CORPORATION	Water Charges - 081124 To 100124
		\$1,461.96
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$342.02
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$931.57
12/01/2024	WATER CORPORATION	Water Charges - 091124 To 110124
		\$1,612.08
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$12,302.08
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$3,111.81
15/01/2024	WATER CORPORATION	Water Charges - 071123 To 120124
		\$795.98
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$4,738.52
15/01/2024	WATER CORPORATION	Water Charges - 071123 To 120124
		\$726.76
15/01/2024	WATER CORPORATION	Water Charges - 071123 To 120124
		\$228.74
15/01/2024	WATER CORPORATION	Water Charges - 071123 To 120124
		\$248.27
15/01/2024	WATER CORPORATION	Water Charges - 071123 To 120124
		\$148.67
15/01/2024	WATER CORPORATION	Water Charges - 071123 To 120124
		\$2,600.37
15/01/2024	WATER CORPORATION	Water Charges - 071123 To 120124
		\$544.89
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$1,848.34
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$355.69
15/01/2024	WATER CORPORATION	Water Charges - 071123 To 120124
		\$1,879.96
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$1,668.79
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$1,169.89
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$125.16
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$125.16
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$125.15
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$123.28
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$267.80
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$162.34
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$1,974.11
15/01/2024	WATER CORPORATION	Water Charges - 071123 To 120124
		\$322.49
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$256.08
10/11/2023	WATER CORPORATION	Water Charges - 140923 To 091123
		\$7,839.87
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$1,628.59
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$193.59
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$83.14
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$1,135.82
12/01/2024	WATER CORPORATION	Water Charges - 091123 To 110124
		\$275.13
<b><u>Water Corporation Total</u></b>		<b><u>\$92,570.83</u></b>
01/02/2024	WATERCHOICE (AUST) PTY LTD	Lease - Water Filtration Systems - Newman Various Locations
		\$650.00
<b><u>Waterchoice (Aust) Pty Ltd Total</u></b>		<b><u>\$650.00</u></b>
27/02/2024	Wendy McWhirter-Brooks	Deputy President's Fees & Allowances Feb24
		\$3,679.01
17/02/2024	Wendy McWhirter-Brooks	Geraldton To Newman And Newman To Marble Bar
		\$944.10
<b><u>Wendy McWhirter-Brooks Total</u></b>		<b><u>\$4,623.11</u></b>
20/01/2024	WESTRAC PTY LTD	As Per Quote 04Q044332 - Supply Various Air Filters For Excavator Marble Bar
		\$904.21
22/01/2024	WESTRAC PTY LTD	As Per Quote 04Q044332 - Supply Various Air Filters For Excavator Marble Bar
		\$2,613.81
<b><u>Westrac Pty Ltd Total</u></b>		<b><u>\$3,518.02</u></b>

28/01/2024	WGM Plumbing	Staff housing Marble Bar - Attend To Leaking Tap Issue	\$950.61
28/01/2024	WGM Plumbing	Staff housing Marble Bar - Attend To Leaking Tap Issue	\$318.09
28/01/2024	WGM Plumbing	Staff housing Marble Bar - Attend To Leaking Tap Issue	\$1,024.59
<b><u>WGM Plumbing Total</u></b>			<b><u>\$2,293.29</u></b>
13/02/2024	Wilson Junior Mandijalu	Artist Payment	\$111.31
<b><u>Wilson Junior Mandijalu Total</u></b>			<b><u>\$111.31</u></b>
20/02/2024	Winston Williams(beneficiary)	Beneficiary Payments	\$20.50
<b><u>Winston Williams(beneficiary) Total</u></b>			<b><u>\$20.50</u></b>
14/12/2023	Wormald Australia Pty Ltd	Shire Public Building- EPAC Void Rear Electric Roller Door Back Up Battery Alarm Needs Resetting	\$308.00
14/12/2023	Wormald Australia Pty Ltd	Inspect Fire Alarm Panel Post Terminal Evacuation At Newman Airport	\$616.00
15/01/2024	Wormald Australia Pty Ltd	Replace All Fire Hydrant Landing Valves At The Newman Airport As Per Quote	\$10,783.08
23/01/2024	Wormald Australia Pty Ltd	Shire Public Building- Boomerang Oval- Defect Rectification	\$250.80
24/01/2024	Wormald Australia Pty Ltd	Shire Public Building- Junior Sports Clubroom- Defect Rectification	\$172.70
24/01/2024	Wormald Australia Pty Ltd	Shire Public Building- Shire Admin Building- As Per Quote- Defect Rectification	\$168.30
24/01/2024	Wormald Australia Pty Ltd	Shire Public Building- East Pilbara Arts Centre- As Per Quote- Defect Rectification	\$336.60
<b><u>Wormald Australia Pty Ltd Total</u></b>			<b><u>\$12,635.48</u></b>
03/02/2024	Wrapped Creations Pty Ltd	Event Management For End-Of-Year Community Event On 26 November 2023.	\$2,997.86
03/02/2024	Wrapped Creations Pty Ltd	Party In The Park Event Elements (Managed By Wrapped Creations) - 26 November 2023	\$5,999.29
<b><u>Wrapped Creations Pty Ltd</u></b>			<b><u>\$8,997.15</u></b>
26/02/2024	YIKARTU BUMBA	Artists Payment	\$784.80
<b><u>Yikartu Bumba Total</u></b>			<b><u>\$784.80</u></b>
26/02/2024	Zia-Rhian Dean	Artists Payment	\$588.00
<b><u>Zia-Rhian Dean Total</u></b>			<b><u>\$588.00</u></b>
29/02/2024	ZIPFORM STATIONERY	Printing And Lodging The 4th Instalment Reminders	\$1,311.45
<b><u>Zipform Stationery Total</u></b>			<b><u>\$1,311.45</u></b>
<b><u>Total EFT Payments</u></b>			<b><u>\$5,267,203.85</u></b>

### Cheque Payments

16/01/2024	SOEP - NEWMAN PETTY CASH	Petty Cash Purchases November 2023 to January 2024 - Postage, Sundry Expenses (Milk, Coffee, Sugar, Tea), Kitchen Sundries, Cleaning Sundries	\$334.90
<b><u>SOEP - Newman Admin Petty Cash</u></b>			<b><u>Cheque 25246</u></b>
15/02/2024	SOEP - REC CENTRE PETTY CASH	Petty Cash Purchases January 2024 to February 2024 - Batteries, Cleaning Sundries, Creache Sundries, Farewell Card	\$111.65
<b><u>SOEP - Rec Centre Petty Cash</u></b>			<b><u>Cheque 25248</u></b>
09/02/2024	Department of Transport	Vehicle Registrations	\$1,970.90
<b><u>Department of Transport Total</u></b>			<b><u>Cheque 25247</u></b>
19/02/2024	Department of Transport	Payment Of EPS Plate	\$200.00
<b><u>Department of Transport Total</u></b>			<b><u>Cheque 25249</u></b>
<b><u>Total Cheque Payments</u></b>			<b><u>\$2,617.45</u></b>

### Direct Debit Payments

10/02/2024	WESTNET	Internet Cost For February 2024	\$59.99
<b><u>Westnet Total</u></b>			<b><u>\$59.99</u></b>
30/09/2023	BP AUSTRALIA PTY LTD	BP Fleet Card For The Month Of September 2023	\$3,462.60
31/10/2023	BP AUSTRALIA PTY LTD	BP Fleet Card For The Month Of October 2023	\$5,603.61
31/12/2023	BP AUSTRALIA PTY LTD	BP Fleet Card For The Month Of December 2023	\$4,225.96
30/11/2023	BP AUSTRALIA PTY LTD	BP Fleet Card Purchases - November 2023	\$2,488.86
31/01/2024	BP AUSTRALIA PTY LTD	BP Fleet Card Purchases - January 2024	\$3,456.11
<b><u>BP Australia Pty Ltd Total</u></b>			<b><u>\$19,237.14</u></b>
<b><u>Total Direct Debit Payment</u></b>			<b><u>\$19,297.13</u></b>



### 12.3 DIRECTOR COMMUNITY EXPERIENCE

#### 12.3.1 LOTTERYWEST – GRANT FUNDING APPLICATION – MARTUMILI ARTISTS WELLBEING AND EMPOWERMENT PROJECT – PILOT PROGRAM

**Responsible Officer:** Nicole O Neill  
Director, Community Experience

**Author:** Nikki Archer  
Coordinator Grants and Partnerships

**Proposed Meeting Date:** 22 March 2024

**Author Disclosure of Interest:** Nil

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#### REPORT PURPOSE

For Council to consider and endorse the submission of Martumili Artists Wellbeing and Empowerment Project - pilot program grant application and submission to Lotterywest Connected Cultural Experiences funding program.

For Council to consider and endorse the allocation of municipal funds to a maximum value of \$358,370.00 in the 2024/25 Annual Budget specifically for the delivery of the Martumili Artists Wellbeing and Empowerment Project - Pilot Program, subject to the successful approval of the Lotterywest application.

#### BACKGROUND

The Shire of East Pilbara ("the Shire") operates Martumili.

Martumili Artists is represented for all purposes connected herewith by its Wangka Lampa Kujungka (WLK- the Martu Voice) which is the Martumili Advisory Group.

The WLK is supported by Council as per 24 February 2023 Ordinary Council Meeting resolution 2023/ 12 stating:

1. *Supports the Wangka Lampa Kujungka Charter, as at Appendix 1 – WLK Statement of Purpose and Role*
2. *Acknowledges the Wangka Lampa Kujungka and its role in providing advice to Martumili Artists, including the cultural and strategic direction of the service;*
3. *Receives and acknowledges the message from the Wangka Lampa Kujungka to the Council and senior leaders at the Shire, as at Appendix 2;*
4. *Invites the Wangka Lampa Kujungka to wangka (talk) with the Council and the Shire's senior leaders on an annual basis for the purpose of building a positive collaborative relationship, and to further ensure 'the Martu voice' is involved in decision making for MMA*

Martumili was established by Martu elders in Parnngurr in 2006. Elders approached the then Shire CEO seeking partnership. As such, Martumili became an agency administered by the Shire (SOEP) to provide art centre services for Martu artists living in the Parnpajinya (Newman), Jigalong, Parnngurr, Punmu, Kunawarritji, Irrungadji (Nullagine) and Warralong communities ("the Communities"). The Artists are collectively referred to as 'Martumili Artists', and the Shire department as 'Martumili'.

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Lotterywest provides support to projects or activities that contribute to an outcome in their Community Investment Framework. The grant request must also have a clear community benefit. To achieve this, they aim to provide funds across five priority areas: Inclusive Thriving Community, Connected Cultural Experiences, Protected Sustainable Ecosystems, Smart Innovative Society and Active Healthy People.

Lotterywest is committed to maximising the positive impact of their grants for the WA community. This includes promoting practices that are respectful of First Nations needs for inclusive, healthy, sustainable and child safe futures.

The Connected Cultural Experiences stream priority seeks to bring people together through interacting with the arts, heritage and cultural activities. The key outcomes sought in Connected Cultural Experiences is to connect people and culture through arts and cultural activities. This includes ensuring First Nations heritage and culture is respected, acknowledged and embraced and creating pathways where Western Australia's cultural heritage including First Nations is able to be shared and preserved for the future.

### **COMMENTS/OPTIONS/DISCUSSIONS**

The Shire seeks to submit an application for funding support for the Martumili Artists Wellbeing and Empowerment Project (MAWEP) Pilot Program to Lotterywest. This Project seeks to deliver short and long-term professional development opportunities for Martu people who wish to explore opportunities beyond existing core self-employment.

The project focuses on youth engagement and the development of strategies that will enable Martumili Artists to offer new and meaningful career pathways for Martu employees and artists.

For Martu, what is of utmost importance is engaging 'At Risk' youth, and provision of employment to young people (in this case 'young' referring to community members from 15-50 years of age). In 2021, the Wangka Lampa Kujungka (Martumili Cultural Advisory Group), developed the following vision statement for the Martumili organisation:

*"A world where each generation of young Martu is empowered through Ninti (knowledge) and is engaged as leaders of Martu culture and creativity".*

Art centres are often the economic, social, and cultural nucleus of regional and remote Aboriginal communities; a complex mix of commerce, story, and place, no two are the same.

In recent years, art centres have evolved across Australia in response to a growing national and international interest in the UN Declaration of the Rights of Indigenous Peoples, empowerment, self-determination and Aboriginal and Torres Strait Islander arts and culture. The arts and culture industry remains an exemplar of best practice, one that is culturally driven, governed by Aboriginal people and is an activity that celebrates cultural traditions of Jukurrpa (dreaming), and valued by the broader community.

At its core, Martumili Artists is Martu driven, and Martu centred. The Martumili Art Centre's core business is that of respecting, acknowledging, and embracing Martu heritage and cultures.

The MAWEP pilot program reflects this tenet and will be Martu designed, managed and led. Through a cultural governance structure enacted by the Wangka Lampa Kujungka, the Shire is well placed to deliver the MAWEP Pilot Program.

This MAWEP Pilot Program utilises the learning from both the 2017 study, 'the Social, Cultural and Economic Impact of Martumili', conducted by Social Ventures Australia and Tim Pearn's 'Map and Gap' Report of 2022. These research activities support and provide sound arguments for how and why the MAWEP Pilot Program will strengthen the social impacts, benefits and outcomes desired by Martu, the Shire and Lotterywest.

The MAWEP Pilot Program aligns with Lotterywest's Community Investment Framework priority areas of 'inclusive thriving community' and 'connected cultural experiences', namely:

- More people have a stronger sense of belonging in their community;
- Vulnerability and disadvantage is reduced across our community;
- Raised community connection and participation;
- Our community is connected through arts and cultural activities;
- Indigenous heritage and culture is respected, acknowledged and embraced;
- Western Australia's cultural heritage is shared and preserved; and
- Our community is connected with, and cares for, our natural heritage.

The MAWEP Pilot Program will pioneer new social delivery programs, collaborate with existing community partners and provide action learning research opportunities. The MAWEP Pilot Program specifics are outlined below:

1. Provision of a Coordinator Workforce Development: a dedicated staff member to support the current pool of 25 casual Martu staff members, across four locations. The coordinator will work with staff on performance appraisals, rostering, upskilling and career development. The aim of the coordinator is to support Martu staff in roles and responsibilities. Long-term outcomes and effects are to deepen levels of leadership and management skills.
2. Provision of Martu-Designed Employee Professional Development Program: facilitate Martu staff in identifying areas of professional interest, integrate qualification, training, teambuilding, and performance monitoring roles and responsibilities. The aim is to empower Martu staff to progress professionally, both within the Shire at Martumili and the wider arts and culture industry and extend to a more skilled and empowered Martu community.
3. Martu-Designed and Culturally Informed Employee Assistance Program: Martu staff to lead the design of a culturally informed and safe employee assistance program, developed to support the emotional wellbeing of Martu staff within the workplace. Aboriginal Art Centres are often demanding workplace environments with competing workloads and unpredictable events in remote communities. Included within the program will be a series of workshops that support artists and staff and provide strategies to cope with stressful circumstances and equip individuals to negotiate conflict and avoid burnout.



4. Martu Employment Strategy: a legacy strategy embedding Martu staff within the organization, including planned structures to progress and sustain employees into roles. This will result in Martu employees being employed in a variety of roles, offering leadership positions both within the Shire at Martumili or informing career transitions to other employers/opportunities.
5. Program of Creative and Artist Employment Administration Workshops: a series of governance focused workshops working directly with self-employed artists, ensuring artists have a firm understanding of employment administration requirements such as: income tax; goods and services tax; income reporting requirements artists rights and advocacy within the Art Centre and in relation to copyright agreements; business and individual financial management; and deceased estate management. This will result in artists who are well informed of their rights and responsibilities as self-employed persons.
6. Follow Up Social and Emotional Wellbeing Impact Study and Sustainability Model: continuing in the view of building on past research, the MAWEP Pilot Program, will undertake a follow up study, evaluating the ongoing Social and Emotional Wellbeing impacts of the MAWEP Pilot Program. The MAWEP Pilot Program total cost is \$828,370.00 excl GST. This will require financial support from both Lotterywest and the Shire.

#### **STATUTORY IMPLICATIONS/REQUIREMENTS**

Consistent with s.6.8 of the *Local Government Act 1995*

#### **POLICY IMPLICATIONS**

Consistent with Council's Budget Amendments Policy

#### **STRATEGIC COMMUNITY PLAN**

##### **1: Economic**

- 1.1. Develop strong networks for collaboration within and across the corporate and public sectors for growing exports, with a focus on agriculture, mining services, Aboriginal business and tourism
- 1.2. Work with local entrepreneurs, existing businesses and artists to increase their internal capacity and explore business opportunities that will reduce leakage from the local economy

##### **2: Social**

- 2.1. Advocacy, partnerships and delivery of children's, family and young people services
- 2.4. Promote healthy and safe lifestyle choices, and uphold public health and safety
- 2.7. Support art and culture, and events and activities that bring people together in shared experience and celebration
- 2.8. Improve inclusion and harmony across the diverse groups in the population
- 2.10. Advocate for resources to support the Aboriginal community's efforts to preserve their language and culture

## 5: Governance

- 5.1. Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans
- 5.2. Facilitate collaboration and partnerships with industry and government in key issues for the Shire (such as transport, housing, economic development and tourism, social wellbeing, public spaces etc.).

## RISK MANAGEMENT CONSIDERATIONS

Reputational – Moderate

Financial – Major

## FINANCIAL IMPLICATIONS

It is proposed that Council endorse a funding contribution from the Shire up to a maximum amount of \$358,370.00 in support of the MAWEP Pilot Program, and that the Lotterywest application and the funding contribution be considered for inclusion in the 2024/25 Annual Budget for the Martumili.

### Key Funding points are:

- The total cost for the Martumili Artists Empowerment and Wellbeing Project is \$858,370.00
- The Shire is seeking a 58% project contribution from Lotterywest- \$500,000.

*Note: Lotterywest grant application results will not be known until after June 30, 2024,*

### **Summary of total project costs for the Martumili Artists Empowerment and Wellbeing Project**

<u>Total Cost:</u>	<u>\$858,370.00 excl GST</u>
• Lotterywest Funding	\$500,000.00
• Proposed Council 2024/25 budget allocation contribution	\$358,370.00

## VOTING REQUIREMENTS

Simple Majority.

## OFFICER RECOMMENDATION

### That Council:

1. Endorses the Shire of East Pilbara's Martumili Artists Wellbeing and Empowerment Project - Pilot Program application and submission to the Lotterywest Connected Cultural Experiences funding program.
2. Notes the Shire proposes an allocation of operational budget funds to a maximum value of \$358,370.00 in the 2024/25 Annual Budget specifically for the delivery of the Martumili Artists Wellbeing and Empowerment Project - Pilot Program, subject to the successful approval of the Lotterywest application.
3. Authorises the Chief Executive Officer to identify other external funding opportunities to contribute towards the project expenses.

**12.3.2 PROPOSED MEMORANDUM OF UNDERSTANDING – OUTBACK FORTESCUE FESTIVAL**

<b>Attachments:</b>	<a href="#">Appendix 1 MoU Outback Fortescue Festival</a>
<b>Responsible Offer:</b>	<b>Nicole O’Neill</b> <b>Director Community Experience</b>
<b>Author:</b>	<b>Shane Hayes</b> <b>Manager Activation and Events</b>
<b>Proposed Meeting Date:</b>	<b>22 March 2024</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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**REPORT PURPOSE**

The purpose of this report is to consider an MOU between the two parties between the Shire of East Pilbara (referred to as "Shire") and the Newman Lions Club (referred to as "Lions Club") for the organisation and execution of a combined event merging the Outback Fusion Festival and the Newman Fortescue Festival.

**BACKGROUND**

The inaugural Fortescue Festival commenced in 1971, initially hosted by the Newman Sports and Recreation Committee. Subsequently, management of the event transitioned to the Lions Club of Newman. It remains an annual event on Capricorn Oval each year in August, continuing to captivate attendees with its show rides and amusements. The most recent Fortescue Festival took place on Sunday, 15 August 2023.

The Shire launched the Outback Fusion Festival in 2011 to create memorable experiences for local community members and visitors from the broader region. The event aims to generate local economic benefits, enhance liveability, and foster inclusivity. The most recent Outback Fusion Festival occurred on Saturday, 2 September, and Sunday, 3 September 2023.

Both festivals have played pivotal roles in nurturing community cohesion, highlighting cultural diversity, and showcasing an array of entertainment. However, recognising the logistical complexities and shared objectives, an opportunity arises to consolidate these two events under a unified banner for long-term sustainability and a more memorable experience for the community.

**COMMENTS/OPTIONS/DISCUSSION**

The Lions Club have proposed a combined event. The combined event could provide the opportunity to optimise resources, streamline operations, and elevate the attendee experience. The MOU would establish a framework for collaboration.

The merged event would integrate the successful elements from both festivals to provide attendees with a diverse and enriching experience. This MoU outlines the key responsibilities of each party involved in the organisation and execution of the combined event.

Through collaborative efforts between the Shire and the Lions Club, the Outback Fortescue Festival aims to deliver a dynamic array of entertainment, showcase arts and culture, thrilling show rides, food vendors, engaging children's activities, and community workshops, ensuring an immersive and captivating experience for attendees of all ages.

The MoU delineates the respective responsibilities of both the Shire and Lions Club for hosting the proposed Outback Fortescue Festival in 2024. Following the event, there will be a comprehensive review to assess its success and determine whether to initiate another MoU between both parties for the subsequent year.

Shire of East Pilbara Responsibilities:

- 1. Ground Preparation and Venue Hire:** The Shire will lead the preparation of festival grounds, including grass mowing, barrier setup, and ensuring venue cleanliness and safety.
- 2. Concert with Line-up of Bands:** The Shire will organise the concert and production, including a diverse line-up of bands and entertainment.
- 3. Bouncy Castles:** The Shire will organise a selection of bouncy castles at the event.
- 4. Community Workshops:** The Shire will organise and facilitate community workshops before and during the event to promote capacity building and cultural exchange.
- 5. Event Infrastructure:** The Shire will coordinate the necessary infrastructure for the concert, including production equipment, fencing, generators, lighting, additional toilets and outdoor seating.
- 6. Event Security:** The Shire will arrange security measures for the event to ensure safety and smooth operation.
- 7. Event Governance:** The Shire will oversee event permits and fees, develop plans, and manage event promotion.

Newman Lions Club Responsibilities:

- 1. Booking of Venue:** The Lions Club will be responsible for hiring the Capricorn Oval, Junior Sports Pavilion and surrounding areas required for the event, including hire and light fees.
- 2. Show Rides and Amusements:** The Lions Club will organise and set up rides and attractions to enhance the festival experience for attendees.
- 3. Stallholders and Food Vendors:** The Lions Club will select and coordinate stallholders and food vendors to provide a wide variety of offerings. The Lions Club will retain funds through fundraising of the stallholder fees.
- 4. Fireworks Display:** The Lions Club will organise and execute the fireworks display, ensuring compliance with safety regulations and coordinating with relevant authorities for a spectacular and safe show.
- 5. Event Infrastructure:** The Lions Club will organise the required infrastructure for show rides, stallholders, and food vendors, including an adequate number of toilets and required cleaning, generators, and waste disposal.

The combined event is proposed to occur on Saturday, 17 August, and Sunday, 18 August 2024, at the Capricorn Oval in Newman.

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Officer recommendation is consistent with s.6.8 of the Local Government Act 1995.

**POLICY IMPLICATIONS**

6.5 Grants and Sponsorship

**STRATEGIC COMMUNITY PLAN**

**2: Social**

- 2.7. Support art and culture, and events and activities that bring people together in shared experience and celebration.
- 2.8. Improve inclusion and harmony across the diverse groups in the population.

**RISK MANAGEMENT CONSIDERATIONS**

<b>Risk:</b>		
<b>Community Members are upset there are no longer two events.</b>		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Low	Possible	Medium
<b>Risk Mitigation:</b>		
The Shire will ensure Community engagement takes place to inform community of the change and showcase the added benefit of the combined event.		

<b>Risk:</b> <b>One or both events do not continue due to ongoing sustainability issues arising from difficulty sourcing vendors.</b>		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Major	Possible	High
<b>Risk Mitigation:</b>		
The development of an MOU and combined event will ensure ongoing viability of a high caliber event for the district and increases the likelihood of sourcing vendors.		

### **FINANCIAL IMPLICATIONS**

The proposed MOU will not change the Shire's financial contribution to the event and will have no impact on the budget.

The combined event will have a larger overall investment, due to the collaboration between the two parties.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OFFICER'S RECOMMENDATION**

That Council:

- 1. Adopts the Memorandum of Understanding (MoU) between the Shire of East Pilbara and the Newman Lions Club; and**
- 2. Endorses the transition of the Outback Fusion Festival to the amalgamated event the Outback Fortescue Festival.**



## Memorandum of Understanding

**Between:**

**Shire of East Pilbara**

Corner Kalgan & Newman Drives  
Newman, Western Australia, 6753  
Australia

**And**

**Newman Lions Club**

Cowra Drive  
Newman, Western Australia, 6753  
Australia

For the delivery of the  
2024 Outback Fortescue Festival

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Item 12.3.2 Appendix 1

## Definitions

For the purpose of this Memorandum of Understanding (MoU), the following definitions shall apply:

- 1. Shire of East Pilbara:** Refers to the local government authority located at Corner Kalgan & Newman Drives, Newman, Western Australia, 6753, Australia.
- 2. Newman Lions Club:** Refers to the non-profit organisation located at Cowra Drive, Newman, Western Australia, 6753, Australia.
- 3. Outback Fusion Festival:** Refers to the cultural event initially launched in 2011 in Newman, celebrating cultural diversity and community engagement.
- 4. Newman Fortescue Festival:** Refers to the annual event initiated in 1971 and currently hosted by the Newman Lions Club, offering a range of attractions and activities.
- 5. Combined Event:** Refers to the unified event merging the Outback Fusion Festival and the Newman Fortescue Festival, organised and executed through the collaboration of the Shire of East Pilbara and the Newman Lions Club.
- 6. The Festival:** Refers to the Outback Fortescue Festival name jointly agreed upon by the Shire of East Pilbara and the Newman Lions Club for the combined event, reflecting the merging of successful elements from both the Outback Fusion Festival and the Newman Fortescue Festival.
- 7. Parties:** Refers collectively to the Shire of East Pilbara and the Newman Lions Club.
- 8. Duration:** Refers to the period during which the MoU remains in effect, commencing on the date of signature by both parties and ending upon the completion of the combined event in 2024, unless otherwise terminated by mutual agreement.
- 9. Signatures:** Refers to the signatures of authorised representatives from the Shire of East Pilbara and the Newman Lions Club, indicating their agreement and acceptance of the terms outlined in the MoU.

These definitions shall apply throughout the MoU unless otherwise specified or the context requires otherwise.

## Purpose

The purpose of this MoU is to establish the framework for collaboration between the Shire of East Pilbara (referred to as "Shire") and the Newman Lions Club (referred to as "Lions Club")

for the organisation and execution of a combined event merging the Outback Fusion Festival and the Newman Fortescue Festival.

## Background

The Newman Fortescue Festival, initiated in 1971, has been a significant annual event currently hosted by the Lions Club, offering a range of attractions and activities. Similarly, the Outback Fusion Festival, introduced in 2011, aims to celebrate cultural diversity and community involvement through engagement. Recognising the logistical challenges of managing two major events in Newman, this MoU combines the strengths of both festivals into a unified and enhanced experience for the community.

## Overview

The merged event will integrate successful elements from both festivals to provide attendees with a diverse and enriching experience. Scheduled for Saturday, 17, and Sunday, 18 August, 2024, this MoU outlines the key responsibilities of each party involved in the organisation and execution of the combined event.

## Responsibilities

### Shire of East Pilbara Responsibilities

- 1. Ground Preparation and Venue Hire:** The Shire will lead the preparation of festival grounds, including grass mowing, barrier setup, and ensuring venue cleanliness and safety.
- 2. Concert with Line-up of Bands:** The Shire will organise the concert and production, including a diverse line-up of bands and entertainment.
- 3. Bouncy Castles:** The Shire will organise a selection of bouncy castles at the event.
- 4. Community Workshops:** The Shire will organise and facilitate community workshops before and during the event to promote capacity building and cultural exchange.
- 5. Event Infrastructure:** The Shire will coordinate the necessary infrastructure for the concert, including production equipment, fencing, generators, lighting, additional toilets and outdoor seating.
- 6. Event Security:** The Shire will arrange security measures for the event to ensure safety and smooth operation.

- 7. Event Governance:** The Shire will oversee event permits and fees, develop plans, and manage event promotion.

### Newman Lions Club Responsibilities

- 1. Booking of Venue:** The Lions Club will be responsible for hiring the Capricorn Oval, Junior Sports Pavilion and surrounding areas required for the event, including hire and light fees.
- 2. Show Rides and Amusements:** The Lions Club will organise and set up rides and attractions to enhance the festival experience for attendees.
- 3. Stallholders and Food Vendors:** The Lions Club will select and coordinate stallholders and food vendors to provide a wide variety of offerings. The Lions Club will retain funds through fundraising of the stallholder fees.
- 4. Fireworks Display:** The Lions Club will organise and execute the fireworks display, ensuring compliance with safety regulations and coordinating with relevant authorities for a spectacular and safe show.
- 5. Event Infrastructure:** The Lions Club will organise the required infrastructure for show rides, stallholders, and food vendors, including an adequate number of toilets and required cleaning, generators, and waste disposal.

### Naming of the Combined Event

The Shire and the Lions Club agree to jointly name the combined event as the "Outback Fortescue Festival" (referred to as "the Festival") for the duration of the collaboration outlined in this MoU. The name "Outback Fortescue Festival" reflects the merging of the successful elements of both the Outback Fusion Festival and the Newman Fortescue Festival. It aims to signify the celebration of cultural diversity, community engagement, and the rich heritage of the Outback region. Both parties shall have the right to use the name "Outback Fortescue Festival" for promotional and marketing purposes related to the event, subject to the terms and conditions of this MoU. Any proposed changes to the name of the Festival shall be discussed and mutually agreed upon by both parties in writing.

### Duration

This MoU shall commence on the date of signature by both parties and shall remain in effect until the completion of the combined event in 2024 unless otherwise terminated by either party.

## Signatures

For the Shire of East Pilbara:

[Signature] [Date]

[Printed Name]

[Position]

Shire of East Pilbara

For the Newman Lions Club:

[Signature] [Date]

[Printed Name]

[Position]

Newman Lions Club

Item 12.3.2 Appendix 1



## 12.4 ACTING DIRECTOR REGULATORY SERVICES

### 12.4.1 PROPOSED PARKING LOCAL LAW

<b>Attachments:</b>	<a href="#">Appendix 1 Proposed Shire of East Pilbara Parking Local Law 2024</a>
<b>Responsible Officer:</b>	<b>Steven Harding</b> <b>Chief Executive Officer</b>
<b>Author:</b>	<b>Christopher Scanlan</b> <b>Manager Community Safety</b> <b>Joshua Brown</b> <b>Manager Governance, Risk and Procurement</b>
<b>Proposed Meeting Date:</b>	<b>22 March 2024</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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## REPORT PURPOSE

For Council to consider a proposal to review the *Shire of East Pilbara Parking Local Law 2011 (as amended)* (“the Current Parking Local Law”) and replaced with a new Parking Local Law in accordance with section 3.12 of the *Local Government Act 1995* (“the Act”).

## BACKGROUND

Section 3.16 of the Act requires that within a period of eight (8) years from the day when a local law commences, that a local government must carry out a review of that local law to determine whether or not it considers the local law should be repealed or amended. The Current was reviewed and amended in 2020.

An internal review of the Current Parking Local Law has identified a number of changes that warrant the repeal of the Current Parking Local Law and introduction of a new Parking Local Law.

A Local Government may make a new Local Law in accordance with section 3.12 of the Act. The procedure for making a Local Law is set out in the section and reproduced below:

### **3.12. Procedure for Making Local Laws**

- (1) *In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.*
- (2A) *Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.*
- (2) *At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.*
- (3) *The local government is to:*
  - (a) *give local public notice stating that:*
    - (i) *the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and*

- (ii) *a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and*
- (iii) *submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and*
- (b) *as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and*
- (c) *provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.*
- (4) *After the last day for submissions, the local government is to consider any submissions made and may make the local law\* as proposed or make a local law\* that is not significantly different from what was proposed.*  
*\* Absolute majority required.*
- (5) *After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.*
- (6) *After the local law has been published in the Gazette the local government is to give local public notice:*
  - (a) *stating the title of the local law; and*
  - (b) *summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and*
  - (c) *advising that the local law is published on the local government's official website and that copies of the local law may be inspected at or obtained from the local government's office.*
- (7) *The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.*
- (8) *In this section - making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.*

## **COMMENTS/OPTIONS/DISCUSSIONS**

An internal review of the provisions of the Current Parking Local Law have identified a number of deficiencies that limit the ability of Shire officers from enforcing provisions in relation to parking in the Shire, particularly with respect to the Newman Airport. As part of the review, Parking Local Laws in place in other local government areas have been considered, and it is proposed that a model closely based on the *City of Fremantle Parking Local Law 2021* be proposed in accordance with the procedure set out in section 3.12 of the Act.

The specific areas of improvement relate to signage in use and enforcement of parking restrictions within the district.

The proposed local law will also provide for the establishment of parking stations, which will provide the community with improved short term parking opportunities at Newman Airport, and reflects the increase in penalties for parking offences at Newman Airport as published in Council's Fees and Charges.

In addition, the proposed parking local law, is to incorporate the use of electronic parking technology to enable more convenient payment options and parking permits. In addition, provisions that enable the Shire to set zones where parking fees are paid by electronic means only, via a mobile device through an app such as 'PayStay'. This would enable the Shire to introduce pay by phone only parking zones at Newman Airport, without the need to install and then maintain expensive ticket machines.

Another consideration included in the proposed parking local law, is to provide residents (in residential areas) the ability to control parking on the verge at the front of their own property.

A summary of proposed improvements is listed in the following table:

<b>Proposed Improvement</b>	<b>Clause</b>
Expansion of the definition of fee paying machine in clause 1.5, to allow the use of any mobile device for the payment of parking.	1.5
Amendments to various definitions to ensure that a parking station may include all or part of a pay by phone zone or a ticket issuing machine zone.	1.5
Amendments to the definition of pay station to be flexible enough to encompass the Shire's adoption of automatic number plate recognition technology.	1.5
Amendment to include the definition of parking app, to enable the provisions relating to the use of the, yet to be decided, parking app, apply when using a similar process under the Shire's web browser.	1.5
Amendment to provide general powers to regulate parking.	2.1-2.4
Ability to establish Pay By Phone Zones where the only method of payment in that zone is "Pay By Phone". (Clauses)	3.1c 3.2.2.c 4.2.d
Limiting the operation of clause 3.2 to the payment of fees in a fee-paying zone that is not in a parking station. The payment of fees in a parking station is governed by clause 4.2.	3.2
Amendments to the pay by phone provisions (in clause 3.2(2)(c) and in other corresponding provisions) to be consistent with the pay by phone process.	3.2(2)(c)
Inclusion of a new section that deals with a 'Construction Site'.	5.8
Inclusion of a new provision to allow for the use of electronic parking permits.	6.3.1.d
Limiting clause 7.11 to prohibitions against leaving a vehicle in a public place – with the Shire's removal and impounding powers to be exercised under regulation 29 of the Local Government (Functions and General) Regulations 1996.	7.11
Amendments to the prescribed offences in Schedule 1, to increase infringement amounts.	Schedule 1
Amendments to Forms 2 and 3 in Schedule 2 to be consistent with the recent amendments to the Fines, Penalties and Infringement Notices Enforcement Act 1994.	Schedule 2

In accordance with the Act, the following purpose and effect are submitted for Council's consideration:

*Purpose:*

*To enable the Shire to regulate the parking of vehicles within the district and provide for the management and operation of parking facilities under the Shire's care, control and management.*

*Effect:*

*A person parking a vehicle within the parking region is to comply with the provisions of the local law.*

Should Council endorse the proposed Parking Local Law, the Shire will give public notice of the proposed local law and invite public comment for a minimum of six weeks. Following the conclusion of the public submission period, a report will be brought back to Council to consider any submissions received as required under section 3.12(4) of the Act.

## **STATUTORY IMPLICATIONS/REQUIREMENTS**

Section 3.58 of the *Local Government Act 1995* establish the methodologies by which local governments may dispose of property (assets) and are applicable to any asset disposal contemplated by the Shire

## **POLICY IMPLICATIONS**

The adoption of a new Parking Local Law will adjust the policy settings in relation to the governance of parking in the District.

## **STRATEGIC COMMUNITY PLAN**

### **5: Governance**

- 5 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.
- 5.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.
- 5.2 Facilitate collaboration and partnerships with industry and government in key issues for the Shire (such as transport, housing, economic development and tourism, social wellbeing, public spaces etc.).

## **RISK MANAGEMENT CONSIDERATIONS**

Reputational - Moderate

## **FINANCIAL IMPLICATIONS**

The proposal is within existing budget allowances.

## **VOTING REQUIREMENTS**

Absolute Majority.

**OFFICER'S RECOMMENDATION**

That Council:

1. Gives local public notice, in accordance with section 3.12 of the *Local Government Act 1995*, of the Shire's intention to make a Shire of East Pilbara Parking Local Law 2024 attached as Appendix 1 to this report; and
2. Authorises the President to give notice to the meeting in accordance with regulation 3 of the Local Government (Functions and General) Regulations 1996 of the purpose and effect as follows:

**Purpose:**

To enable the Shire to regulate the parking of vehicles within the district and provide for the management and operation of parking facilities under the Shire's care, control and management.

**Effect:**

A person parking a vehicle within the parking region is to comply with the provisions of the local law.

**ABSOLUTE MAJORITY REQUIRED**

**Local Government Act 1995**

**Shire of East Pilbara**

**Parking Local Law 2024**

Under the powers conferred on it by the *Local Government Act 1995* and under all other enabling powers, the Council of the Shire of East Pilbara resolved on xx xxxx xxxx to make this local law.

**Part 1 - Preliminary**

**1.1 Title**

This is the *Shire of East Pilbara Parking Local Law 2024*.

**1.2 Commencement**

This local law will come into operation 14 days after the day on which it is published in the *Government Gazette*.

**1.3 Repeal**

The *Shire of East Pilbara Local Law 2011* published in the *Government Gazette* on 16 September 2020 is repealed.

**1.4 Application**

(1) Except as set out in this clause, this local law applies to the whole of the district.

(2) This local law does not apply to -

- (a) the approach and departure prohibition areas of all traffic control signal installations as determined by the Commissioner of Main Roads;
- (b) the prohibition areas that apply to all bridges and subways as determined by the Commissioner of Main Roads; and
- (c) any road that comes under the control of the Commissioner of Main Roads unless the control of parking and parking facilities on that road is carried out subject to the control and direction of the Commissioner of Main Roads or has been delegated by the Commissioner to the local government.

(3) This local law does not apply to a parking facility or a parking station that is not occupied by the local government, unless the local government and the owner or occupier of that facility or station have agreed in writing that this local law is to apply to that facility or station.

(4) The agreement referred to in subclause (3) may be made on such terms and conditions as the parties may agree.

**1.5 Terms used**

In this local law -

**Act** means the *Local Government Act 1995*;

**approved alternative method of payment** means a method of payment approved under clause 2.5;



**authorised person** means a person appointed under section 9.10 of the Act, to perform any of the functions of an authorised person under this local law;

**authorised vehicle** means a vehicle authorised by the CEO or an authorised person, or by any written law, to park on a thoroughfare or parking facility;

**bank note** means an Australian note that is legal tender under section 36(1) of the *Reserve Bank Act 1959* (Cth);

**bicycle** has the meaning given in the Code;

**bicycle lane** has the meaning given in the Code;

**bicycle path** has the meaning given in the Code;

**built-up area** means the territory contiguous to and including any road –

- (a) on which there is provision for lighting by means of streetlamps at intervals of not over 100 metres for a distance of at least 500 metres or, if the road is shorter than 500 metres for the whole road;
- (b) which is built up with structures devoted to business, industry or dwelling houses at intervals of less than 100 metres for a distance of 500 metres or more; or
- (c) beyond a sign indicating 'Built-up Area' erected at the roadside to face drivers approaching a development consisting of dwelling houses, or business or industrial structures;

**bus** has the meaning given in the Code;

**bus embayment** has the meaning given in the Code;

**bus stop** has the meaning given in the Code;

**bus zone** has the meaning given in the Code;

**caravan** has the meaning given in the *Caravan Parks and Camping Grounds Act 1995*;

**carriageway** means –

- (a) a portion of thoroughfare that is improved, designed or ordinarily used for vehicular traffic and includes the shoulders, and areas, including embayments, at the side or centre of the carriageway, used for the stopping or parking of vehicles; and
- (b) where a thoroughfare has 2 or more of those portions divided by a median strip, - each of those portions, separately;

**CEO** means chief executive officer of the local government;

**centre**, in relation to a carriageway, means a line or a series of lines, marks or other indications -

- (a) for a two-way carriageway – placed so as to delineate vehicular traffic travelling in different directions; or
- (b) in the absence of any such lines, marks or other indications – the middle of the main, travelled portion of the carriageway;

**children's crossing** has the meaning given in the Code;

**Code** means the *Road Traffic Code 2000*;

**coin** means a coin that is legal tender under the *Currency Act 1965* (Cth);

**commercial vehicle –**

- (a) means a motor vehicle constructed for the conveyance of goods or merchandise, or for the conveyance of materials used in any trade, business, industry or work whatsoever, other than -
  - (i) a trailer or a vehicle to which a trailer is attached; or
  - (ii) a motor vehicle for the conveyance of passengers; and
- (b) includes any motor vehicle that is designed primarily for the carriage of persons, but which has been fitted or adapted for the conveyance of the goods, merchandise or materials referred to, and is in fact used for that purpose;

**Council** means the council of the local government;

**disability parking permit** has the meaning given in the *Local Government (Parking for People with Disabilities) Regulations 2014*;

**district** means the district of the local government;

**driver** means any person driving or in control of a vehicle;

**electric vehicle** means a vehicle that uses one or more electric motors or traction motors for propulsion and which is charged via 'plug in' connection to an external power source and includes a car, truck, scooter, moped and motorbike but does not include a bicycle;

**electronic parking ticket** means a parking ticket issued in an electronic form;

**emergency vehicle** has the meaning given in the Code;

**employee** means an employee of the local government;

**fee, or parking fee,** means the fee, payable under this local law, that is determined and imposed by the local government under the Act;

**fee paying machine** means –

- (a) a parking meter;
- (b) a ticket issuing machine;
- (a) a pay station; or
- (d) any other machine or device that can be used to pay for a parking fee;

**fee paying zone** means a zone referred to in clause 3.1;

**footpath** has the meaning given in the Code;

**GVM** (which stands for 'gross vehicle mass') has the meaning given in the Code;

**head of a cul-de-sac** means the part of a road that is closed at one end and is shaped in such a way that it can be used for vehicles to turn, and includes bulb or hammer-head shaped closed roads;

**kerb** means any structure, mark, marking or device to delineate or indicate the edge of a carriageway;

**loading zone** means a parking stall to which a loading zone sign applies;

**local government** means the Shire of East Pilbara;

**median strip** has the meaning given in the Code;

**metered stall** means a parking stall in a metered zone;

**mobile device** means a portable computing device such as a smart phone or a tablet computer;

**motorcycle** has the meaning given in the Code;

**motor vehicle –**

- (a) means a self-propelled vehicle that is not operated on rails; and
- (b) includes a trailer, semi-trailer or caravan while attached to a motor vehicle, but does not include a power assisted pedal cycle;

**nature strip** has the meaning given in the Code;

**no parking area** has the meaning given in the Code;

**no parking sign** means a sign with -

- (a) the words 'no parking' in red letters on a white background; or
- (b) the letter 'P' within a red annulus and a red diagonal line across it on a white background;

**no stopping area** has the meaning given in the Code;

**no stopping sign** means a sign with –

- (a) the words 'no stopping' or 'no standing' in red letters on a white background; or
- (b) the letter 'S' within a red annulus and a red diagonal line across it on a white background;

**owner -**

- (a) where used in relation to a vehicle licensed under the *Road Traffic (Vehicles) Act 2012*, means the person in whose name the vehicle has been registered under that Act;
- (b) where used in relation to any other vehicle, means the person who owns, or is entitled to possession of, that vehicle; and
- (c) where used in relation to land, has the meaning given to it by the Act;

**park** has the meaning given in the Code;

**parking app** means the local government's mobile application designed to operate on a mobile device for the purpose of purchasing or obtaining an electronic parking ticket or a parking permit, and includes a similar process using a web browser;

**parking area** has the meaning given in the Code;

**parking facilities** includes –

- (a) land, thoroughfare, reserves, buildings, shelters, parking stations, metered zones, metered stalls, ticket machine zones, pay by phone zones, parking stalls and other facilities open to the public generally for the parking of vehicles with or without charge; and
- (b) signs, notices and facilities used in connection with the parking of vehicles;

**parking meter** means a machine or device that, as a result of a payment by any permitted means, indicates (without the issue of a ticket) the period during which it is lawful for a vehicle to remain parked in a metered stall to which the machine or device relates;

**parking permit, or permit,** means –

- (a) a parking permit issued under this local law; and

- (b) a parking permit issued under a repealed parking local law of the local government where the permit is in force immediately prior to the commencement of this local law under clause 1.2;

**parking region** means the area to which this local law applies, as described in clause 1.4;

**parking stall** means a section or part of a road, reserve or parking station that is marked or defined by painted lines, metallic studs, coloured bricks or pavers or similar devices in a way that indicates where a vehicle may be parked;

**parking station** means any land, building or other structure provided for the purpose of accommodating vehicles with or without charge, but does not include a metered zone or metered stall;

**parking ticket** means a ticket, whether printed or electronic, that –

- (a) is issued from a ticket issuing machine or a ticket issuing device;
- (b) authorises the parking of a vehicle in a parking stall or a parking station or part of the parking station; and
- (c) includes the date and time that the authorisation expires, whether or not the payment of a fee is required;

**pay by phone** means payment for parking using the parking app;

**pay by phone transaction** means the transaction of paying for a parking fee, or purchasing or obtaining a parking permit, using the parking app;

**pay by phone zone** means a parking station, or any other road or reserve, in respect of which signage is installed indicating that, at specified times or generally, payment for parking is required by using the parking app;

**pay station** means a machine or device that, after receipt of the payment of the parking fee in respect of a vehicle, either –

- (a) issues a ticket to activate an exit barrier of the parking station; or
- (b) otherwise enables the exit barrier of the parking station to be activated, so as to enable egress of the vehicle from the parking station;

**path** has the meaning given in the Code;

**pedestrian crossing** has the meaning given in the Code;

**people with disabilities parking sign** has the meaning given in the Code;

**permitted** means permitted under this local law or by the local government, the CEO or an authorised person;

**place of refuge for pedestrians** means any area or place that is open to or used by the public and not ordinarily intended for the stopping, parking or movement of vehicles, and includes any physical provision or an area demarcated by the marking of lines or otherwise identified by a sign;

**public bus** has the meaning given to it in the Code;

**public place** means any place to which the public has access whether or not that place is on private property;

**reserve** means any land -

- (a) which belongs to the local government;

- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an 'otherwise unvested facility' within section 3.53 of the Act;

**residential street** means a thoroughfare where the majority of properties abutting the thoroughfare are used for residential purposes;

**right of way** means a portion of land that is -

- (a) shown and marked 'Right of Way' or 'R.O.W', or coloured or marked in any other way to signify that the portion of land is a right of way, on any plan or diagram deposited with the Registrar of Titles that is subject to section 167A of the *Transfer of Land Act 1893*;
- (b) shown on a diagram or plan of survey relating to a subdivision that is created as a right of way and vested in the Crown under section 152 of the *Planning and Development Act 2005*; or
- (c) shown and marked as a right of way on a map or plan deposited with the Registrar of Titles and transferred to the Crown under the *Transfer of Land Act 1893*,

but does not include -

- (a) a private driveway; or
- (b) a right of way created by easement between two parties;

**road** means a thoroughfare that is open to, or used by, the public;

**Schedule** means a Schedule to this local law;

**shared zone** has the meaning given in the Code;

**sign** includes a traffic sign, inscription, road marking, mark, structure or device on which may be shown words, numbers, expressions or symbols, that is -

- (a) approved by the local government or by the CEO; and
- (b) placed on or near a thoroughfare or within a parking station or reserve for the purpose of prohibiting, regulating, guiding, directing or restricting the parking of vehicles;

**special purpose vehicle** has the meaning given in the Code;

**stop** has the meaning given in the Code;

**taxi** has the meaning given in the Code;

**taxi zone** has the meaning given in the Code;

**thoroughfare** has the meaning given in the Act;

**ticket** includes a token;

**ticket issuing device** means a mobile device which issues a ticket showing the period during which it is lawful to remain parked in a parking stall or a parking station or part of the parking station in the area to which the device relates;

**ticket issuing machine** means a machine which issues a ticket showing the period during which it is lawful to remain parked in a parking stall or a parking station or part of the parking station in the area to which the machine relates;

**ticket issuing machine zone** means a parking station, or any other road or reserve, in respect of which a ticket issuing machine is installed to regulate parking in parking stalls;

**traffic island** has the meaning given in the Code;

**trailer** has the meaning given in the Code;

**truck** means a vehicle that has a load capacity exceeding 1,000 kilograms;

**unattended**, in relation to a vehicle, means that the driver has left the vehicle and is more than 3 metres from the closest point of the vehicle;

**unexpired parking ticket** means a ticket, whether paper or electronic, on which a date and expiry time is printed or displayed, and that time has not expired;

**valve stem reading** means a method of recording the position of the tyre valves in relation to the kerb or road surface;

**vehicle** has the meaning given in the *Road Traffic (Administration) Act 2008*; and

**verge** has the same meaning as **nature strip**.

## 1.6 Application of particular terms

- (1) In applying the definitions of **no parking area**, **no stopping area** and **parking area**, an arrow inscribed on a traffic sign erected at an angle to the boundary of the carriageway is taken to be pointing in the direction in which it would point if the sign was turned at an angle of less than 90 degrees until parallel with the boundary.
- (2) A reference to a word or expression on a sign includes a reference to a symbol depicting that word or expression.
- (3) Where a term is used but not defined in this local law, and that term is defined in the *Road Traffic (Administration) Act 2008* or in the Code, then, unless the context otherwise requires, the term is to have the meaning given to it in that Act or the Code.
- (4) A reference to a thoroughfare, road, reserve, parking station, parking facility or parking zone includes a reference to any part of the thoroughfare, road, reserve, parking station, parking facility or parking zone.

## 1.7 Pre-existing signs

- (1) A sign that -
  - (a) was erected by the local government or the Commissioner of Main Roads before the commencement of this local law; and
  - (b) relates to the parking of vehicles within the parking region,is taken to have been erected by the local government under this local law.
- (2) An inscription, word, number, expression or symbol on a sign referred to in subclause (1) operates and has effect according to its tenor.
- (3) Where an inscription, word, number, expression or symbol on a sign referred to in subclause (1) relates to the stopping of vehicles, it is taken for the purposes of this local law to operate and have effect as if it related also to the parking of vehicles.

## 1.8 Classes of vehicles

For the purposes of this local law classes of vehicles are -



- (a) buses;
- (b) commercial vehicles;
- (c) motorcycles;
- (d) bicycles;
- (e) taxis;
- (f) vehicles 2.1 metres or higher;
- (g) tour coaches;
- (h) electric vehicles; and
- (i) all other vehicles.

### **1.9 Part of thoroughfare to which sign applies**

Where under this local law the use, driving, stopping, parking or leaving of vehicles in a thoroughfare is controlled by a sign, the sign is to be read as applying to that part of the thoroughfare which -

- (a) is beyond the sign;
- (b) is between that sign and the next sign; and
- (c) is on that side of the thoroughfare nearest to the sign.

## **Part 2 - General powers to regulate parking**

### **2.1 Establishment of parking facilities**

The Council may establish and vary parking facilities for the purposes of this local law.

### **2.2 Power to prohibit and regulate**

The Council may prohibit or regulate, by signs or otherwise, the stopping and parking of any vehicle or any class of person or vehicle, or both, but is to do so consistently with this local law.

### **2.3 Determinations**

(1) The Council may determine –

- (a) permitted times and conditions of stopping and parking that may vary within the parking region;
- (b) permitted classes of persons who may stop or park their vehicles;
- (c) permitted classes of vehicles that may stop or park; and
- (d) the manner of stopping or parking.

(2) Where the Council makes a determination under subclause (1) –

- (a) it may vary the determination; and
- (b) the CEO is to ensure that one or more signs are erected to give effect to the determination.

## **2.4 Parking fees**

Parking fees payable under this local law are to be determined and imposed by the Council under the Act.

## **2.5 Approved alternative methods of payment**

- (1) The Council may approve an alternative method of payment for parking under this local law.
- (2) An approved alternative method of payment -
  - (a) is to be on the terms and conditions determined by the Council;
  - (b) may enable a payment to be made in advance or in arrears; and
  - (c) may be effected by issuing (electronically or otherwise) a permit, invoice, ticket or other record.
- (3) The CEO or an authorised person may authorise a person to make an approved alternative method of payment.
- (4) A person who has been authorised to make an approved alternative method of payment for parking is exempt from paying fees at the relevant parking facility provided that he or she complies with the terms and conditions of the approved alternative method of payment.
- (5) An alternative method of payment may not be used by any person other than the person authorised under this clause.

## **Part 3 - Fee paying zones**

### **3.1 Fee paying zones**

The fee paying zones are –

- (a) a metered zone;
- (b) a ticket issuing machine zone;
- (c) a pay by phone zone; and
- (d) any other fee paying zone established by the local government under clause 2.1.

### **3.2 Payment of fees**

- (1) This clause does not apply to a fee paying zone that is in a parking station.
- (2) A person who stops or parks a vehicle in a fee paying zone must –
  - (a) in the case of a metered stall - immediately pay, by any form of permitted payment at the fee paying machine, the appropriate fee as indicated by a sign on the parking meter referable to the metered stall;
  - (b) in the case for a ticket issuing machine zone – immediately pay, by any form of permitted payment at the fee paying machine, the appropriate fee as indicated by a sign on the ticket issuing machine referable to the zone; or

- (c) in the case of a pay by phone zone –
  - (i) immediately commence the pay by phone transaction and obtain notification that the transaction has commenced;
  - (ii) ensure that the transaction remains active at all times while the vehicle is stopped or parked; and
  - (iii) immediately before the vehicle is driven from where it had been stopped or parked, complete the pay by phone transaction and obtain notification that the required fee has been paid.
- (3) Subject to the provisions of this Part 3, the payment of the fee referred to in subclause (2) entitles a person to stop or park a vehicle in –
  - (a) a metered stall for the period shown on the sign referable to the stall; or
  - (b) the relevant ticket issuing machine zone or pay by phone zone for the period shown on the parking ticket,

but does not authorise the parking of the vehicle during any time when stopping or parking in that stall or zone is prohibited under this local law.

### **3.3 Suspension of requirement to pay fees**

The local government may from time to time determine that clause 3.1 is not to apply during the period specified in the determination.

### **3.4 Time restrictions**

- (1) A person must not stop or park a vehicle in a fee paying zone –
  - (a) except during the period stated on the sign referable to the fee paying zone during which stopping or parking is permitted; or
  - (b) for longer than the maximum period permitted for continuous parking of a vehicle in the fee parking zone, as stated on a sign referable to the fee paying zone unless the vehicle displays a disability parking permit, and the person with the disability is either the driver or the passenger, in which case the vehicle may be parked (except in a parking area for people with disabilities) in accordance with regulation 174(2) of the Code.
- (2) Where parking of vehicles in a thoroughfare or reserve within a fee paying zone is permitted for a limited time, a person must not move a vehicle along, or return to, the thoroughfare or reserve so that the total time of parking the vehicle exceeds the maximum time permitted, unless the vehicle has first been removed from the thoroughfare or reserve for at least 2 hours.

### **3.5 Vehicles to be within metered stall**

- (1) A person must not park a vehicle in a metered stall in a thoroughfare otherwise than -
  - (a) wholly within the metered stall; and
  - (b) where the metered stall is set out parallel to the kerb - parallel to and as close to the kerb as practicable.
- (2) A person must not park a vehicle partly within and partly outside a metered zone.

### **3.6 One vehicle per metered stall**

A person must not park or attempt to park a vehicle in a metered stall in which another vehicle is parking or has parked.

## **Part 4 - Parking stations**

### **4.1 Restrictions on entering**

A person must not enter a parking station without first obtaining an entrance ticket or parking ticket or being permitted to do so by an authorised person (if one is on duty) unless -

- (a) permitted by a sign applicable to that parking station; or
- (b) the person entering the parking station is –
  - (i) employed at the parking station and is in the course of his or her functions;
  - (ii) a police officer and is in the course of his or her functions; or
  - (iii) the driver of, or a passenger in, a vehicle stopped or parked in that station.

### **4.2 Payment of fees**

A person who stops or parks a vehicle in –

- (a) an attended parking station - must ensure that, when required by the attendant, the appropriate fee as indicated by a sign is paid;
- (b) a parking station with a ticket issuing machine - must ensure that the appropriate fee as indicated by a sign on the ticket issuing machine is inserted into the machine, or the fee is otherwise paid by any other form of permitted payment;
- (c) a parking station with a pay station - must ensure that the appropriate fee as indicated by a sign is inserted into the pay station, or is otherwise paid by any other form of permitted payment, and that the ticket is validated immediately prior to departure; or
- (d) a parking station (or that part of a parking station) that is a pay by phone zone –
  - (i) must immediately commence the pay by phone transaction and obtain notification that the transaction has commenced; and
  - (ii) immediately before commencing to drive the vehicle from the parking station, must complete the pay by phone transaction and obtain notification that the required fee has been paid.

#### **4.3 Suspension of requirement to pay fees**

The local government may from time to time determine that clause 4.2 is not to apply during the periods specified in the determination.

#### **4.4 Display of parking tickets**

A person who stops or parks a vehicle in a parking station with a ticket issuing machine must, after paying the appropriate fee for the purchase of a parking ticket under clause 4.2(b) –

- (a) in the case of a printed parking ticket, ensure that -
  - (i) an unexpired parking ticket issued by the ticket issuing machine in that parking station is displayed inside the vehicle; and
  - (ii) the ticket is clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times while the vehicle is stopped or parked in that parking station; and
- (b) in the case of an electronic parking ticket, ensure that, using the parking app, an electronic parking ticket has been issued for that vehicle in that parking station.

#### **4.5 Use of counterfeit or altered parking tickets**

A person must not –

- (a) park a vehicle in a parking station that requires a printed parking ticket if there is displayed on that vehicle, so as to be visible from outside the vehicle, a parking ticket that has been counterfeited, obliterated or interfered with; or
- (b) produce to an authorised person who accepts payment for parking, a parking ticket that has been counterfeited, altered, obliterated or interfered with.

#### **4.6 No entrance or parking ticket**

Where an entrance ticket or parking ticket is required to be produced, but is not produced, by the driver of a vehicle that is being removed from a parking station, the appropriate fee is to be calculated as if the vehicle had entered the parking station when it opened for operation on the day the vehicle was parked in the parking station.

#### **4.7 Removal of vehicles**

- (1) A person must not remove a vehicle which has been stopped or parked in a parking station until –
  - (a) the appropriate fee for the period for which the vehicle has been stopped or parked has been paid; or

#### **4.8 Time restrictions**

- (1) A person must not stop or park a vehicle in a parking station –
  - (a) except during the period stated on the sign referable to the parking station during which stopping or parking is permitted; or

- (b) for longer than the maximum period permitted for continuous parking of a vehicle in the parking station, as stated on a sign referable to the parking station unless the vehicle displays a disability parking permit, and the person with the disability is either the driver or the passenger, in which case the vehicle may be parked (except in a parking area for people with disabilities) in accordance with regulation 174(2) of the Code.
- (2) Where parking of vehicles in a parking station is permitted for a limited time, a person must not move a vehicle within, or return to, the parking station so that the total time of parking the vehicle exceeds the maximum time permitted, unless the vehicle has first been removed from the parking station for at least 2 hours.

#### **4.9 Entering and exiting**

A person must not, in a vehicle, enter or exit a parking station other than through an authorised entry or exit designated as such by a sign.

#### **4.10 Locking of a parking station**

At the expiration of the hours of operation of a parking station, whether or not any vehicle remains parked in the parking station, an authorised person may lock the parking station or otherwise prevent the movement of any vehicle into, within or from the parking station.

#### **4.11 Stopping and parking restrictions**

A person must not stop or park a vehicle in a parking station –

- (a) so as to obstruct an entrance or exit, or any area intended for the movement of vehicles or pedestrians through the parking station; or
- (b) so that any portion of the vehicle is on or over a footpath or place of refuge for pedestrians.

#### **4.12 Behaviour in a parking station**

A person must not –

- (a) remain in a parking station after having been required to leave by a police officer or an authorised person;
- (b) loiter in a parking station;
- (c) drive a vehicle in a parking station -
  - (i) in a direction other than the direction indicated by a sign; or
  - (ii) at a speed that is in excess of the speed limit as indicated by a sign;
- (d) ride on, drive or be carried on a bicycle, tricycle, skateboard, roller-skate, rollerblade or other wheeled thing, other than a licensed vehicle or wheelchair, within a parking station; or
- (e) unless permitted by the CEO or an authorised person, sell, offer to sell or provide (whether or not for any consideration) any goods or services in a parking station.



## Part 5 - Stopping and parking generally

### Division 1 – Parking facilities and other thoroughfares

#### 5.1 Contrary to signs

- (1) A person must not stop or park a vehicle in a parking facility –
  - (a) if, by a sign, it is set apart for the stopping or parking of vehicles of a different class;
  - (b) if, by a sign, it is set apart for the stopping or parking of vehicles by persons of a different class;
  - (c) during any period when the stopping or parking of vehicles is prohibited by a sign;
  - (d) for more than the maximum time specified by a sign unless the vehicle displays a disability parking permit, and the person with the disability is either the driver or the passenger, in which case the vehicle may be parked (except in a parking area for people with disabilities) in accordance with regulation 174(2) of the Code;
  - (e) otherwise than in accordance with a sign applying to the place where the vehicle is stopped or parked; or
  - (f) that is designated by a sign as a loading dock – unless, in respect of the vehicle, a person is actively engaged in loading or unloading goods or materials used in any trade, business, industry or other work.
- (2) Unless permitted by an authorised person, a person must not stop or park a vehicle, otherwise than in an authorised vehicle, in an area designated by a sign stating, 'Authorised Vehicles Only'.
- (3) A person must not stop or park a vehicle in an area designated by a sign as a reserved area unless –
  - (a) in accordance with a permit; and
  - (b) in the case of a permit that is issued as a printed permit – the permit is displayed inside the vehicle and is clearly visible to, and able to be read by, an authorised person from outside the vehicle at all times while the vehicle is stopped or parked in the area; and
  - (c) in the case of a permit that is issued as an electronic permit – the person (using the parking app) has obtained notification that the required fee has been paid or that the permit has been issued.

#### 5.2 Other prohibitions

- (1) A person must not stop or park a vehicle –
  - (a) in a no stopping area;
  - (b) at the side of a carriageway marked with a continuous yellow edged line;
  - (c) in an area of a carriageway signed or marked with a keep clear marking;

- (d) in a stall marked 'M/C' unless it is a motorcycle;
  - (e) in a bus lane or bus way;
  - (f) in a transit lane;
  - (g) in a truck lane; or
  - (h) in a bicycle lane or on a bicycle path.
- (2) A person must not park a vehicle in a no parking area, unless the driver –
- (a) is dropping off, or picking up, passengers or goods;
  - (b) does not leave the vehicle unattended; and
  - (c) within 2 minutes of stopping, completes the dropping off, or picking up, of the passengers or goods and drives on.
- (3) A person must not park a vehicle on any portion of a road or within a parking station –
- (a) for the purpose of exposing the vehicle for sale;
  - (b) if the vehicle is not licensed under the *Road Traffic (Vehicles) Act 2012* or a corresponding law of another State or Territory or of the Commonwealth;
  - (c) if the vehicle is a trailer unattached to a motor vehicle; or
  - (d) for the purpose of effecting repairs to it, other than the minimum repairs necessary to enable the vehicle to be moved to a place other than the road or parking station.

### **5.3 Parking stalls**

- (1) A person must not stop or park a vehicle other than wholly within a parking stall – unless the vehicle is too wide or too long to fit completely within a single stall, in which case it must be parked within the minimum number of stalls needed to park it.
- (2) A person must not stop or park, or attempt to stop or park, a vehicle in a parking stall in which another vehicle is stopped or parked.
- (3) A person must not stop or park a bicycle in a parking stall.

### **5.4 Double parking**

- (1) Subject to subclause (2), a person must not stop or park a vehicle on a road so that any portion of the vehicle is between any other stationary vehicle and the centre of the carriageway of that road.
- (2) Subclause (1) does not apply to –
- (a) a person who parks a motorcycle in a bay marked "M/C"; or
  - (b) a person who stops or parks a vehicle in a parking stall or metered stall abreast of or alongside another vehicle.

## 5.5 Stopping or parking on a carriageway

A person stopping or parking a vehicle on a carriageway must stop or park it –

- (a) in the case of a two-way carriageway - so that it is as near as practicable to, and parallel with, the left boundary of the carriageway and headed in the direction of the movement of traffic on the side of the road on which the vehicle is stopped or parked;
- (b) in the case of a one-way carriageway - so that it is as near as practicable to, and parallel with either boundary of the carriageway and headed in the direction of the movement of traffic on the side of the road on which the vehicle is stopped or parked;
- (c) so that at least 3 metres of the width of the carriageway lies between the vehicle and the opposite boundary of the carriageway, or between the vehicle and a vehicle stopped or parked on the opposite side of the carriageway; and
- (d) so that it does not obstruct any vehicle on the carriageway.

## 5.6 Movement of vehicles to avoid time limitation

Where parking of vehicles in a thoroughfare or reserve is permitted for a limited time, a person must not move a vehicle along, or return to, that thoroughfare so that the total time of parking the vehicle exceeds the maximum time permitted, unless the vehicle has first been removed from the thoroughfare for at least 2 hours.

## 5.7 Heavy and long vehicles

- (1) A person must not park a vehicle or any combination of vehicles that, together with any projection on, or load carried by, the vehicle or combination of vehicles, is more than 6.5 metres in length or exceeds a GVM of 3.5 tonnes –
  - (a) on a carriageway in a built-up area, for any period exceeding one hour, unless engaged in the picking up or setting down of goods;
  - (b) on a carriageway outside a built-up area, except –
    - (i) on the shoulder of the carriageway; or
    - (ii) in a truck bay or other area set aside for the parking of commercial vehicles; or
    - (iii) in a parking station or on a reserve, except in a truck bay or other area set aside for the parking of commercial vehicles.
- (2) Nothing in this clause detracts from any limitation or condition imposed by any other provision of this local law or sign relating to the parking or stopping of vehicles.

## 5.8 Construction site

- (1) In this clause, unless the context otherwise requires –

**builder** has the meaning given in the *Building Regulations 2012*;

**construction site** means any land subject to development;

**construction site vehicle** means a vehicle connected to an approved work zone;

**daily fee** means the daily fee determined by the local government;

**development** means the demolition, erection, construction, alteration of or addition to any building or structure on land or the carrying out on land of any excavation or other works;

**eligible person** means an owner or occupier of a construction site or a builder carrying out work on a construction site;

**establishment fee** means the fee determined by the local government; and

**work zone** means a road or part of a road, whether or not marked as a metered stall, parking stall or fee paying zone, that is set aside by the local government by the use of a sign, for a period specified on the sign, for the stopping or parking of construction site vehicles.

- (2) An eligible person seeking to establish a work zone adjacent to a construction site may apply in writing to the CEO who may approve or refuse the application.
- (3) Where the CEO approves an application, the CEO is to give the applicant a written notice specifying –
  - (a) the number and location of work zones the applicant may use;
  - (b) the times during which the stopping or parking of construction site vehicles is permitted in the work zone;
  - (c) the period for which the approval is valid;
  - (d) any conditions to which the approval of the local government is subject; and
  - (e) the amount of the establishment fee.
- (4) The CEO is to set aside a work zone in accordance with the notice referred to in subclause (3) within 14 days from the date of payment of the establishment fee.
- (5) Where the CEO has approved an application to establish a work zone adjacent to a construction site, the CEO may cancel its approval by written notice to the applicant if –
  - (a) the applicant, or any person authorised by the applicant to use the work zone, stops or parks a vehicle other than in accordance with –
    - (i) a condition specified in the notice issued to the applicant under subclause (3); or
    - (ii) a sign applicable to the work zone;
  - (b) the applicant fails to pay the daily fee as required under subclauses (5) and (6); or
  - (c) the local government or an authorised person requires access to or near the place where the work zone is situated, for the purpose of carrying out works in or near that place.
- (6) A person must not stop or park a vehicle in a work zone unless the vehicle is –
  - (a) a construction site vehicle; or

- (b) permitted to stop in the work zone in accordance with this local law.

## 5.9 Obstruction generally

- (1) This clause does not apply to a vehicle stopped or parked in a parking stall or metered stall.
- (2) Paragraphs (b) and (d) of subclause (3) do not apply to a vehicle stopped or parked in a bus embayment.
- (3) A person must not stop or park a vehicle so that any portion of the vehicle is –
  - (a) on a road and causes an obstruction on the road - unless it is a public bus stopping in a bus zone;
  - (b) obstructing an entrance, exit, carriageway, passage or thoroughfare in a parking facility;
  - (c) on an intersection, subject to paragraph (e);
  - (d) on a carriageway or verge within 20 metres from the nearest point of an intersecting carriageway at an intersection with traffic-control signals - unless the vehicle stops or parks at a place on a length of carriageway, or in an area, to which a parking control sign applies and the vehicle is otherwise permitted to stop or park at that place under this local law;
  - (e) on a carriageway or verge within 10 metres of the prolongation of the nearest edge of any intersecting carriageway (without traffic-control signals) intersecting that carriageway on the side on which the vehicle is stopped or parked, unless—
    - (i) the vehicle stops or parks at a place on a carriageway, or in an area, to which a parking control sign applies, or the vehicle is otherwise permitted to stop or park at that place under this local law; or
    - (ii) the intersection is a T-intersection along the continuous side of the continuing road at the intersection;
  - (f) on or over a footpath, pedestrian crossing, children's crossing or a place for pedestrians;
  - (g) alongside or opposite an excavation, work, hoarding, scaffolding or obstruction on the carriageway - if the vehicle would obstruct traffic;
  - (h) on a bridge or other elevated structure or within a tunnel or underpass - unless permitted to do so by a sign;
  - (i) between the boundaries of a carriageway and any double longitudinal line consisting of 2 continuous lines;
  - (j) between a single continuous longitudinal line or a double longitudinal line consisting of a continuous line and a broken or dotted line and the boundary of a carriageway nearer to the continuous line - unless there is a distance of at least 3 metres clear between the vehicle and the continuous line; or
  - (k) within the head of a cul-de-sac.

## ***Division 2 – Stopping or parking in particular areas***

### **5.10 Loading zone**

- (1) A person must not stop or park a vehicle in a loading zone unless –
  - (a) the vehicle is a commercial vehicle, or an authorised vehicle and a person is continuously engaged in loading or unloading goods to or from that vehicle; or
  - (b) in respect of any other vehicle – only while taking up or setting down passengers.
- (2) A person must not stop or park a commercial or authorised vehicle in a loading zone for longer than the time indicated on the loading zone sign or, if no time is indicated on the sign, for longer than 30 minutes, unless authorised by an authorised person.

### **5.11 Taxi zone**

- (1) A person must not stop a vehicle in a taxi zone unless the person is driving a taxi.
- (2) A person driving a taxi must not leave the taxi unattended while it is in a taxi zone.

### **5.12 Charter vehicle zone**

- (1) A person must not stop or park a vehicle, other than a charter vehicle, in a charter vehicle zone.
- (2) A charter vehicle must not stop or park in a charter vehicle zone except to pick up or set down passengers, for no more than –
  - (a) 15 minutes - if the charter vehicle has 12 or more seats including the driver; or
  - (b) 5 minutes - if the charter vehicle has less than 12 seats including the driver.
- (3) If subclause (2)(b) applies, a person driving the charter vehicle must not leave the charter vehicle unattended while it is in a charter vehicle zone.

### **5.13 Shared zone**

A person must not stop or park a vehicle in a shared zone unless the vehicle –

- (a) stops at a place on a length of carriageway, or in an area, to which a parking control sign applies, and the vehicle is permitted to stop at that place under this local law;
- (b) stops in a parking stall and the vehicle is permitted to stop in the parking stall under this local law;
- (c) is dropping off, or picking up, passengers or goods; or
- (d) is engaged in the door-to-door delivery or collection of goods, or in the collection of waste.

### **5.14 Pedestrian mall**

A person must not stop or park a vehicle in a pedestrian mall unless the vehicle –

- (a) is, and is being used as, an emergency vehicle;



- (b) is, and is being used as, a special purpose vehicle;
- (c) is stopped or parked in accordance with a written authorisation by the CEO or an authorised person; or
- (d) is a service vehicle which –
  - (i) is in a service zone;
  - (ii) is in the pedestrian mall during a period when service vehicles are permitted;
  - (iii) is continuously being loaded or unloaded; and
  - (iv) is stopped or parked for a continuous period of less than 30 minutes or otherwise in accordance with a sign that applies to the service zone.

#### **5.15 Bus stop and pedestrian, children and train crossings**

- (1) A person must not stop or park a vehicle on a thoroughfare so that any portion of the vehicle is within 10 metres of the departure side of –
  - (a) a bus embayment or a bus zone unless the vehicle is a public bus stopped to take up or set down passengers; or
  - (b) a pedestrian crossing or children's crossing.
- (2) A person must not stop or park a vehicle on a thoroughfare so that any portion of the vehicle is within 20 metres of –
  - (a) the approach side of a bus embayment or a bus zone, unless the vehicle is a public bus stop to take up or set down passengers;
  - (b) the approach side of a pedestrian crossing or children's crossing; or
  - (c) the approach side or departure side of a railway crossing.
- (3) A person must not stop or park a vehicle in a bus zone unless the person is driving a public bus, or a bus of a type that is permitted by a bus zone sign applying to the bus zone to stop at the bus zone.
- (4) This clause does not apply if –
  - (a) the vehicle is stopped or parked in a marked stall;
  - (b) the driver of the vehicle is prevented from proceeding by circumstances beyond his or her control; or
  - (c) it is necessary for the driver of the vehicle to stop to avoid an accident.

#### **5.16 Fire hydrant or public letter box**

- (1) A person must not stop or park a vehicle on a road, otherwise than in a metered stall or parking stall, so that any portion of the vehicle is within 1 metre of a fire hydrant or fire plug, or of any sign or mark indicating the existence of a fire hydrant or fire plug unless -

- (a) the person is driving a public bus that stops in a bus embayment or bus zone and is not left unattended; or
  - (b) the person is driving a taxi that stops in a taxi zone and the taxi is not left unattended.
- (2) A person must not stop or park a vehicle within 3 metres of a public letter box unless the person –
- (a) is dropping off, or picking up, passengers or mail; or
  - (b) stops at a place on a length of carriageway, or in an area, to which a parking control sign applies, and the driver is permitted to stop at that place under the Code.

#### **5.17 Median strips and traffic islands**

A person must not stop or park a vehicle, trailer or caravan (other than a bicycle or an animal) so that any portion of the vehicle, trailer or caravan is on a traffic island or median strip unless the person stops or parks in an area to which a parking control sign applies and the person is permitted to stop or park at that place under this local law.

#### **5.18 Verges**

- (1) In this clause, long or heavy vehicle means a vehicle that –
- (a) is more than 6.5m long;
  - (b) is more than 2.2m wide;
  - (c) is more than 2.4m high; or
  - (d) exceeds a GVM of 3.5 tonnes.
- (2) A person must not –
- (a) stop or park a bus on any part of any verge;
  - (b) stop or park a long or heavy vehicle on any part of any verge – unless subclause (3) or subclause (4) applies; or
- (3) A person may stop or park a long or heavy vehicle on any part of any verge while the vehicle is being loaded or unloaded, with reasonable expedition, with goods or materials collected from or delivered to the premises adjacent to the portion of the verge on which the vehicle is parked, provided that no obstruction is caused to the passage of any vehicle or person using a carriageway, driveway or footpath.
- (4) A person may stop or park a long or heavy vehicle on a verge provided that –
- (a) the vehicle does not exceed a GVM of 3.5 tonnes;
  - (b) the verge is not adjacent to a grouped or multiple dwelling;
  - (c) the person stopping or parking the vehicle –
    - (i) is the owner or occupier of the premises adjacent to the verge; or

- (ii) is authorised by the occupier of those premises to stop or park the vehicle on the verge;
- (d) no part of the vehicle is less than 1.5m from the nearest kerb; and
- (e) no obstruction is caused to the passage of any vehicle or person using a carriageway, driveway or footpath.

### 5.19 Driveways

A person must not stop or park a vehicle on or across a driveway or other way of access for a vehicle travelling to or from land adjacent to a thoroughfare - unless the person is immediately dropping off or picking up passengers.

### 5.20 Reserves

A person must not drive, stop or park a vehicle on or over any portion of a reserve, other than an area specifically set aside for that purpose, unless the person –

- (a) is an employee of the local government in the course of their functions;
- (b) is an authorised person; or
- (c) has obtained the permission of the CEO or an authorised person.

### 5.21 Parking on private land

- (1) In this clause a reference to **land** does not include land that –
  - (a) belongs to the local government;
  - (b) of which the local government is the management body under the *Land Administration Act 1997*; and
  - (c) is an 'otherwise unvested facility' within section 3.53 of the Act;
  - (d) is the subject of an agreement referred to in clause 1.4(3); or
  - (e) is determined by the local government to be a parking station under the care, control and management of the local government.
- (2) A person must not stop or park a vehicle on land without the consent of the owner or occupier of the land on which the vehicle is stopped or parked.
- (3) Where the owner or occupier of the land, by a sign referable to that land or otherwise, consents to the stopping or parking of vehicles on the land, a person must not stop or park on the land otherwise than in accordance with that consent.

## Part 6 - Miscellaneous

### 6.1 Powers of an authorised person

- (1) An authorised person may, for a purpose connected with their functions –
  - (a) mark the tyres of a vehicle parked in a parking facility with chalk or other non-indelible substance;
  - (b) take a valve stem reading of a vehicle;

- (c) record a vehicle registration number;
  - (d) photograph a vehicle or anything in or on it; or
  - (e) affix to a vehicle any notice.
- (2) A person must not remove a mark made by an authorised person so that the purpose of affixing the mark is defeated or likely to be defeated.
- (3) No offence under this local law is committed by an authorised person while carrying out their functions.

## **6.2 Impersonating an authorised person**

A person who is not an authorised person must not impersonate or purport to exercise the functions of an authorised person.

## **6.3 Obstructing an authorised person**

A person must not obstruct or hinder an authorised person in the execution of their functions.

## **6.4 Use of fee paying machines**

- (1) A person must not insert into a fee paying machine anything other than the designations of coin or bank note or other form of permitted payment indicated by a sign on the fee paying machine.
- (2) A person must not operate a fee paying machine except in accordance with the operating instructions on the fee paying machine.

## **6.5 Removal of notices on vehicle**

A person, other than the driver of the vehicle or a person acting under the direction of the driver of the vehicle, must not remove from the vehicle any notice put on the vehicle by an authorised person.

## **6.6 Unauthorised signs and defacing of signs**

A person must not, without the authority of the CEO or an authorised person -

- (a) mark, set up or exhibit a sign purporting to be or resembling a sign marked, erected, set up or displayed by the local government under this local law;
- (b) remove, deface or misuse a sign, or property that is marked, erected, set up or displayed by the local government under this local law; or
- (c) affix a board, sign, placard, notice or other thing to, or paint or write on, any part of a sign that is marked, erected, set up or displayed by the local government under this local law.

## **6.7 Signs must be complied with**

An inscription or symbol on a sign operates and has effect according to its tenor and a person contravening the direction on a sign commits an offence.

## **6.8 General provisions about signs**

- (1) A sign that is marked, erected, set up or displayed on or near a thoroughfare is, in the absence of evidence to the contrary, presumed to be a sign that is marked, erected, set up or displayed under this local law.
- (2) The first 3 letters of any day of the week when used on a sign indicate that day of the week.

## **6.9 Damage to local government property**

A person must not damage or interfere with, or obstruct the operation of, a fee paying machine or any local government property used in, or in connection with, a parking facility.

## **6.10 Special purpose, emergency and vehicles driven by authorised persons**

Despite anything to the contrary in this local law -

- (a) the driver of a special purpose vehicle may, only in the course of their functions and when it is expedient and safe to do so, stop or park the vehicle in any place and at any time;
- (b) the driver of an emergency vehicle may, in the course of their functions and when it is expedient and safe to do so or where he or she reasonably believes that it is expedient and safe to do so, stop or park the vehicle at any place and at any time; and
- (c) an authorised person engaged in the course of their functions and when it is expedient and safe to do so or where he or she reasonably believes that it is expedient and safe to do so, may stop or park a vehicle at any place and at any time.

## **6.11 Vehicles not to obstruct a public place**

Unless permitted under this local law, or unless authorised under any other written law, a person must not leave a vehicle, or any part of a vehicle, in a public place if it –

- (a) obstructs the use of any part of the public place; or
- (b) appears to an authorised person to have been abandoned, having regard to factors such as –
  - (i) whether there are any number plates on the vehicle;
  - (ii) the extent of any damage to the vehicle;
  - (iii) whether the vehicle has been in the same position for more than 24 hours; and
  - (iv) whether the vehicle appears to be inoperable.

## **6.12 Direction to move vehicle**

A person must not stop or park a vehicle, or allow a vehicle to remain stopped or parked, after being directed by an authorised person or a police officer to move the vehicle.

### **6.13 Urgent, essential or official functions**

- (1) Where –
  - (a) in a parking facility, a sign prohibits the stopping or parking of a vehicle, or permits the stopping or parking of a vehicle for a limited time; and
  - (b) a person needs to carry out a function that is considered by an authorised person to be urgent, essential or official in nature and that would be facilitated by stopping or parking a vehicle in the parking facility, the person may be permitted, by an authorised person, to stop or park the vehicle in the parking facility for a period that may exceed any applicable limited time.
- (2) Where permission is given under subclause (1), an authorised person may, by a sign, prohibit for the duration of the permission the use by any other vehicle of the portion of the parking facility to which the permission relates.
- (3) Permission given under subclause (1) may –
  - (a) allow the stopping or parking of the vehicle continuously for a specified period or periods, between specified times or from time to time during a specified period; and
  - (b) be revoked or suspended at any time by an authorised person.
- (4) A person must not stop or park a vehicle in respect of which permission has been given under subclause (1) other than in accordance with the terms of the permission.

## **Part 7 - Enforcement**

### **7.1 Legal proceedings**

Evidentiary provisions relating to offences involving vehicles are contained in Division 2 of Part 9 of the Act.

### **7.2 Offences and penalties**

- (1) A person who breaches a provision of this local law commits an offence.
- (2) An offence against any provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (3) A person who commits an offence under this local law is to be liable, on conviction, to a penalty not less than \$250 and not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.
- (4) The amount appearing in the final column of Schedule 1 directly opposite a clause specified in that Schedule is the modified penalty for an offence against that clause.

### **7.3 Form of notices**

For the purposes of this local law -

- (a) the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 2;



- (b) the form of the infringement notice referred to in section 9.17 of the Act is that of Form 2 in Schedule 2;
- (c) the form of the infringement notice referred to in section 9.17 of the Act which incorporates the notice referred to in section 9.13 of the Act, is that of Form 3 in Schedule 2; and
- (d) the form of the notice referred to in section 9.20 of the Act is that of Form 4 in Schedule 2.

Item 12.4.1 Appendix 1

## SCHEDULE 1 - PRESCRIBED OFFENCES

Item No.	Clause No.	Nature of offence	Modified penalty
1.	3.2(2)	Failure to pay fee in a fee paying zone	150
2.	3.4(1)	Parking in excess of maximum period in fee paying zone	150
3.	3.4(2), 4.8(2) or 5.6	Moving vehicle to avoid time limitation	100
4.	3.5(1)(a)	Failure to park wholly within metered bay	100
5.	3.5(2)	Failure to park wholly within metered zone	100
6.	3.6	Parking or attempting to park a vehicle in a metered stall occupied by another vehicle	100
7.	<b>Error! Referenc e source not found.</b>	Failure to comply with free parking period restriction	150
8.	4.1	Entering a parking station without permission	100
9.	4.2	Failure to pay parking station fee	150
10.	4.4	Failure to display ticket in parking station	150
11.	4.7	Leaving without paying parking station fee	150
12.	4.8(1)	Parking in excess of maximum period in a parking station	150
13.	4.11(a)	Causing obstruction in parking station	150
14.	4.12(a)	Remaining in a parking station after being required to leave	100
15.	4.12(b)	Loitering in a parking station	100
16.	4.12(c)	Driving in a parking station contrary to a sign	150
17.	4.12(d)	Using a wheeled thing, other than a licenced vehicle or wheelchair, in a parking station	100
18.	4.12(e)	Engaging in unauthorised activities in a parking station	100
19.	5.1(1)(a)	Parking wrong class of vehicle	150
20.	5.1(1)(b)	Parking by persons of a different class	150
21.	5.1(1)(c)	Parking during prohibited period	150
22.	5.1(1)(d)	Parking vehicle in excess of maximum time	150
23.	5.1(1)(e)	Parking or stopping contrary to sign	150
24.	5.1(2)	Parking without permission in an area designated for 'Authorised Vehicles Only'	200

Item No.	Clause No.	Nature of offence	Modified penalty
25.	5.1(3)	Stopping without permission in a reserved area	200
26.	5.2(1)(a)	Stopping or parking in a no stopping area	200
27.	5.2(1)(b)	Stopping alongside continuous yellow lines	100
28.	5.2(1)(c)	Stopping or parking contrary to keep clear marking	150
29.	5.2(1)(d)	Parking or stopping vehicle in motorcycle only area	100
30.	5.2(1)(f)	Parking in a bus lane	200
31.	5.2(1)(h)	Stopping in a bicycle lane	200
32.	5.2(2)	Stopping or parking in a no parking area	200
33.	5.2(3)(a)	Parking in thoroughfare for purpose of sale	200
34.	5.2(3)(b)	Parking unlicensed vehicle in thoroughfare	200
35.	5.2(3)(c)	Parking a trailer on a thoroughfare	100
36.	5.2(3)(d)	Parking in thoroughfare for purpose of repairs	200
37.	5.3(1)	Failure to park wholly within parking stall	200
38.	5.3(2)	Parking or attempting to park a vehicle in a parking stall occupied by another vehicle	200
39.	5.3(3)	Stopping or parking a bicycle in a parking stall	100
40.	5.4	Double parking	200
41.	5.5(a)	Failure to park on the left of two-way carriageway	100
42.	5.5(a) or 5.5(b)	Parking against the flow of traffic	200
43.	5.5(b)	Failure to park on boundary of one-way carriageway	150
44.	5.5(c)	Parking when distance from farther boundary less than 3 metres	150
45.	5.5(d)	Causing obstruction on carriageway	200
46.	5.7(1)	Parking heavy or long vehicle on carriageway	200
47.	5.9(3)(a)	Stopping or parking a vehicle causing an obstruction on a road	200
48.	5.9(3)(b)	Stopping or parking a vehicle causing an obstruction in a parking facility	200
49.	5.9(3)(c)	Stopping or parking a vehicle on an intersection	200
50.	5.9(3)(d)	Stopping or parking a vehicle within 20 metres of an intersection with traffic control signals	150
51.	5.9(3)(e)	Stopping or parking a vehicle within 10 metres of an intersection	150

Item No.	Clause No.	Nature of offence	Modified penalty
52.	5.9(3)(f)	Stopping or parking a vehicle on a prohibited place	200
53.	5.9(3)(g)	Stopping or parking a vehicle near works	100
54.	5.9(3)(h)	Stopping or parking a vehicle on a bridge, tunnel or underpass	200
55.	5.9(3)(i)	Stopping or parking a vehicle where double lines	150
56.	5.9(3)(j)	Stopping or parking a vehicle where single line	150
57.	5.9(3)(k)	Stopping or parking a vehicle within the head of a cul-de-sac	150
58.	5.10(1)	Stopping or parking an unauthorised vehicle in a loading zone	150
59.	5.10(2)	Stopping or parking a vehicle in a loading zone in excess of maximum period	150
60.	5.11(1)	Stopping a vehicle, other than a taxi, in a taxi zone	100
61.	5.11(2)	Leaving a taxi unattended in a taxi zone	100
62.	5.12(1)	Stopping or parking a vehicle, other than a charter vehicle, in a charter vehicle zone	100
63.	5.12(2)	Stopping or parking in a charter vehicle zone for longer than the maximum period	100
64.	5.12(3)	Leaving a charter vehicle unattended in a charter vehicle zone	100
65.	5.13	Stopping or parking a vehicle in a shared zone	200
66.	5.14	Stopping or parking a vehicle in a pedestrian mall	200
67.	5.15(1)	Stopping or parking a vehicle within 10 metres of the departure side of a bus bay or crossing	100
68.	5.15(2)	Stopping or parking a vehicle within 20 metres of the approach side of a bus bay, bus zone or crossing	100
69.	5.15(3)	Stopping or parking a vehicle, other than a permitted bus, in a bus zone	200
70.	5.16(1)	Parking within 1 meter of fire hydrant or plug	200
71.	5.16(2)	Parking within 3 metres of public letter box	100
72.	5.17	Parking on a median strip/traffic island	150
73.	5.18	Stopping on verge	100
74.	5.19	Parking on a driveway	150
75.	5.20	Driving or parking on reserve	200
76.	5.21(2)	Parking on land that is not a parking facility without consent	200
77.	5.21(3)	Parking on land not in accordance with consent	200
78.	66.1(2)	Removing mark of authorised person	300

Item No.	Clause No.	Nature of offence	Modified penalty
79.	6.3	Obstructing or hindering an authorised person	500
80.	6.4(1)	Non-permitted insertion in ticket issuing machine	100
81.	6.6(a)	Marking, setting up or exhibiting a sign	250
82.	6.6(b)	Removing, defacing or misusing a sign	250
83.	6.6(c)	Defacing a sign	250
84.	6.9	Damage to local government property	500
85.	6.11	Leaving vehicle so as to obstruct a public place	200
86.	66.12	Parking contrary to directions of authorised person	500
87.		All other offences not specified	100

Item 12.4.1 Appendix 1

**SCHEDULE 2 – INFRINGEMENTS NOTICE FORMS**

**[Clause 8.3]**

**FORM 1**

**PARKING LOCAL LAW 2024**

**NOTICE TO OWNER OF VEHICLE INVOLVED IN OFFENCE**

Date ..... / ..... / .....

To: (1) .....

of: (2) .....

It is alleged that on ..... / ..... / ..... at (3) .....

at (4) ..... your vehicle:

make: ..... ;

model: ..... ;

registration: ..... ;

was involved in the commission of the following offence - .....

.....

.....

.....

.....

.....

contrary to clause ..... of the Parking Local Law 2024.

You are required under section 9.13 of *the Local Government Act 1995* to identify the person who was the driver or person in charge of the vehicle at the time when the offence is alleged to have been committed.

If you do not prove otherwise, you will be deemed to have committed the offence unless:

- (a) within 28 days after being served with this notice;
  - (i) you inform the Chief Executive Officer or another authorised officer of the local government as to the identity and address of the person who was the driver or person in charge of the vehicle at the time the offence is alleged to have been committed; and
  - (ii) you satisfy the Chief Executive Officer that the vehicle had been stolen, or was being unlawfully used, at the time the offence is alleged to have been committed;

or

- (b) you were given an infringement notice for the alleged offence and the modified penalty specified in it is paid within 28 days after the notice was given or such further time as is allowed.

(5) .....

(6) .....

Insert:

- (1) Name of 'owner' (as defined in the *Parking Local Law 2024*)
- (2) Address of owner (not required if owner not named)
- (3) Time of alleged offence
- (4) Location of alleged offence
- (5) Signature of authorised person
- (6) Name and title of authorised person giving notice



**FORM 2**  
**PARKING LOCAL LAW 2024**  
**INFRINGEMENT NOTICE**

Serial No .....

Date ..... / ..... / .....

To: (1) .....

of: (2) .....

It is alleged that on ..... / ..... / ..... at (3) .....

at (4) .....

in respect of vehicle:

make: .....

model: .....

registration: .....

you committed the following offence:

.....

.....

contrary to clause ..... of the Parking Local Law 2024.

The modified penalty for the offence is \$ .....

If you do not wish to have a complaint of the alleged offence heard and determined by a court, the amount of the modified penalty may be paid to an authorised person at (5) ..... within a period of 28 days after the giving of this notice.

If you do not pay the modified penalty within 28 days after the date of this notice, you may be prosecuted, or enforcement action may be taken under the *Fines, Penalties and Infringement Notices Enforcement Act 1994*. Under that Act, some or all of the following actions may be taken –

your driver's licence may be suspended, your vehicle licence may be suspended or cancelled, you may be disqualified from holding or obtaining a driver's licence or vehicle licence, your vehicle may be immobilised or have its number plates removed, your details may be published on a website, your earnings or bank accounts may be garnished, and your property may be seized and sold.

If the above address is not your current address, or if you change your address, it is important that you advise us immediately.

(6) .....

(7) .....

Insert:

(1) Name of alleged offender or 'owner' (as defined in the *Parking Local Law 2021*)

(2) Address of alleged offender

(3) Time of alleged offence

(4) Location of alleged offence

(5) Place where modified penalty may be paid

(6) Signature of authorised person

(7) Name and title of authorised person giving notice

**FORM 3**

**PARKING LOCAL LAW 2024**

**INFRINGEMENT NOTICE**

Serial No .....  
Date ..... / ..... / .....

To: (1) .....

of: (2) .....

It is alleged that on ..... / ..... / ..... at (3) .....

at (4) .....

in respect of vehicle:

make: ..... ;

model: ..... ;

registration: ..... ;

you committed the following offence:

.....  
.....

contrary to clause ..... of the Parking Local Law 2024.

The modified penalty for the offence is \$ .....

If you do not wish to have a complaint of the alleged offence heard and determined by a court, the amount of the modified penalty may be paid to an authorised person at (5) ..... within a period of 28 days after the giving of this notice.

Unless within 28 days after being served with this notice:

(a) you pay the modified penalty; or

(b) you:

(i) inform the Chief Executive Officer or another authorised officer of the local government as to the identity and address of the person who was the driver or person in charge of the above vehicle at the time the offence is alleged to have been committed; or

(ii) satisfy the Chief Executive Officer that the above vehicle had been stolen or was being unlawfully used at the time the offence is alleged to have been committed,

you will, in the absence of proof to the contrary, be deemed to have committed the above offence and court proceedings may be instituted against you.

If you do not pay the modified penalty within 28 days after the date of this notice, you may be prosecuted, or enforcement action may be taken under the *Fines, Penalties and Infringement Notices Enforcement Act 1994*. Under that Act, some or all of the following actions may be taken –

your driver's licence may be suspended, your vehicle licence may be suspended or cancelled, you may be disqualified from holding or obtaining a driver's licence or vehicle licence, your vehicle may be immobilised or have its number plates removed, your details may be published on a website, your earnings or bank accounts may be garnished, and your property may be seized and sold.

If the above address is not your current address, or if you change your address, it is important that you advise us immediately.

(6) .....

(7) .....

Insert:

- (1) Name of 'owner' (as defined in the *Parking Local Law 2024*)
- (2) Address of owner (not required if owner not named)
- (3) Time of alleged offence
- (4) Location of alleged offence
- (5) Place where modified penalty may be paid
- (6) Signature of authorised person
- (7) Name and title of authorised person giving notice

Item 12.4.1 Appendix 1

**FORM 4**  
**PARKING LOCAL LAW 2024**  
**WITHDRAWAL OF INFRINGEMENT NOTICE**

Serial No .....  
Date ..... / ..... / .....

To: (1) .....  
of: (2) .....

Infringement Notice No. .... dated ..... / ..... / .....  
in respect of vehicle:  
make: ..... ;  
model: ..... ;  
registration: ..... ;

for the alleged offence of .....  
.....  
.....

has been withdrawn.

The modified penalty of \$ .....

has been paid and a refund is enclosed.

has not been paid and should not be paid.

delete as appropriate.

(3) .....  
(4) .....

Insert:

- (1) Name of alleged offender to whom infringement notice was given or the 'owner' (as defined in the *Parking Local Law 2024*).
- (2) Address of alleged offender.
- (3) Signature of authorised person
- (4) Name and title of authorised person giving notice

Item 12.4.1 Appendix 1

Dated the \_\_\_\_\_ day of \_\_\_\_\_ 2024

The Common Seal of the Shire of East Pilbara )  
was affixed by authority of a resolution of )  
the Council in the presence of - )

\_\_\_\_\_  
Anthony Middleton  
PRESIDENT

\_\_\_\_\_  
Steven Harding  
CHIEF EXECUTIVE OFFICER

Item 12.4.1 Appendix 1

**12.4.2 PROPOSED RELOCATION OF BHP DUST MONITORS TO CAPRICORN  
OVAL CAR PARK – LOT 995 THULLUNA CRESCENT, NEWMAN**

<b>Responsible Officer:</b>	<b>Steven Harding Chief Executive Officer</b>
<b>Author:</b>	<b>Malcolm Somers Acting Director Regulatory Services</b>
<b>Proposed Meeting Date:</b>	<b>22 March 2024</b>
<b>Location/Address:</b>	<b>Lot 995 Thulluna Crescent, Newman</b>
<b>Name of Applicant:</b>	<b>BHP</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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**REPORT PURPOSE**

To seek Council's consideration of a request from BHP for access to land to install new dust monitors within the Capricorn Oval car park.

**BACKGROUND**

As required through their operating licences from the Department of Water and Environmental Regulation (DWER), BHP operates an ambient Monitoring Network ("dust monitors") within the Newman townsite.

This consists of background monitoring as well as two dust monitors located within the Town Centre and East Newman.

The DWER licencing conditions required BHP to undertake a review of the monitoring network and submit an improvement plan following the results of that review. The review found the Town Centre monitoring site to be unsuitable, due to the unsealed car park in which it is located as well as the growth of the trees surrounding the site, which impacts its compliance with the Australian Standards siting requirements (AS3580.1.1-2016).

As a result, BHP have investigated a number of sites around central Newman to relocate the Town Centre dust monitors, with the preferred location being the northern extent of the Capricorn Oval car park.

**COMMENTS/OPTIONS/DISCUSSIONS**

The existing Town Centre dust monitors are located within the Newman Day Care car park, located at the rear of the Aquatic Centre, at Lot 3000 (7) Iron Ore Parade, Newman. The site has been deemed unsuitable due to the car park being unsealed as well as the presence of large overhanging trees nearby, which can potentially affect the monitoring readings.

BHP have liaised with the Shire of East Pilbara regarding a suitable alternative site. A limited number of potential sites were chosen based on a range of criteria including:

- Proximity to the Town Centre and distance from the existing East Newman dust monitoring site;
  - Existing sealed surface; and
  - Lack of overhanging trees.
-



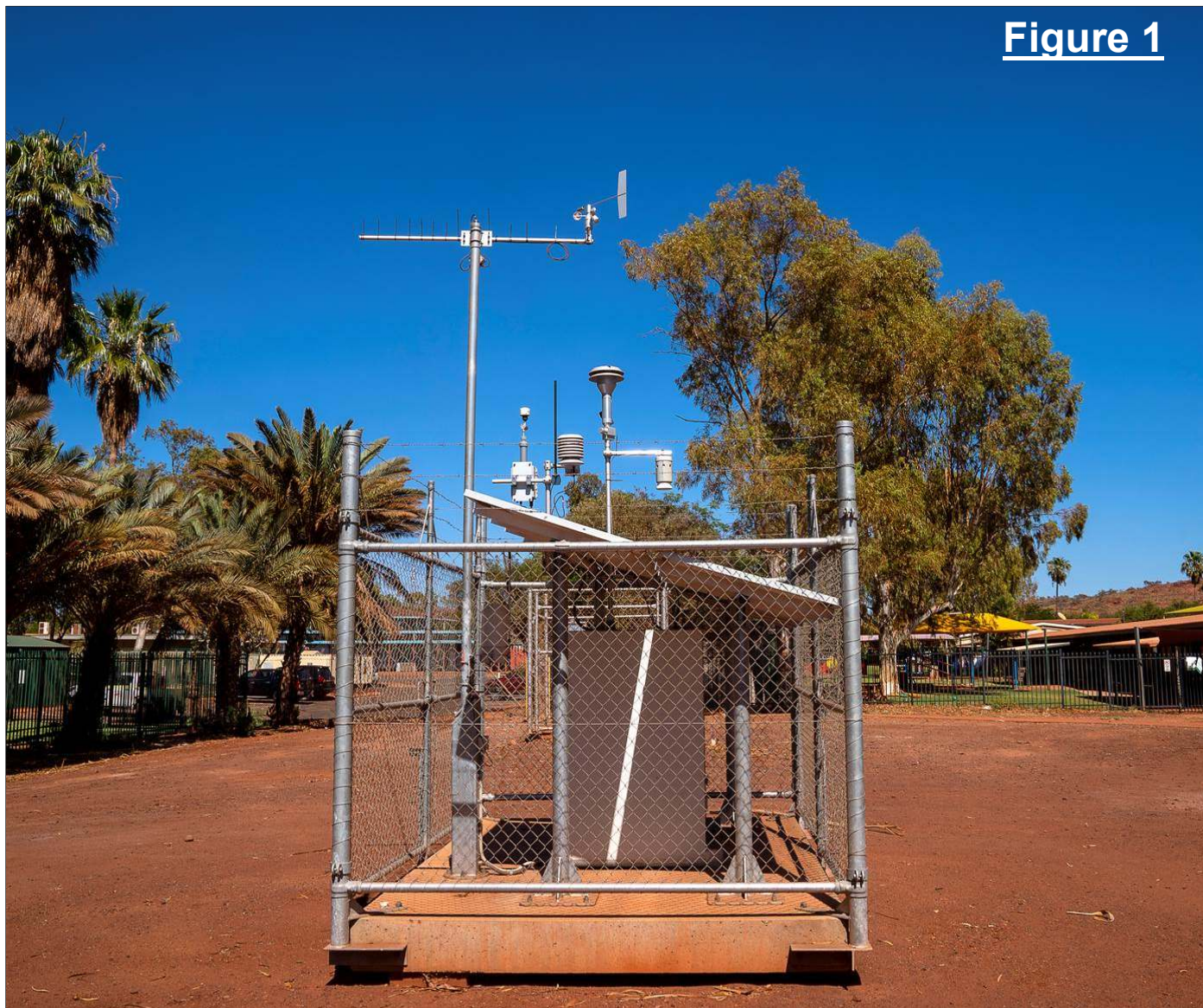
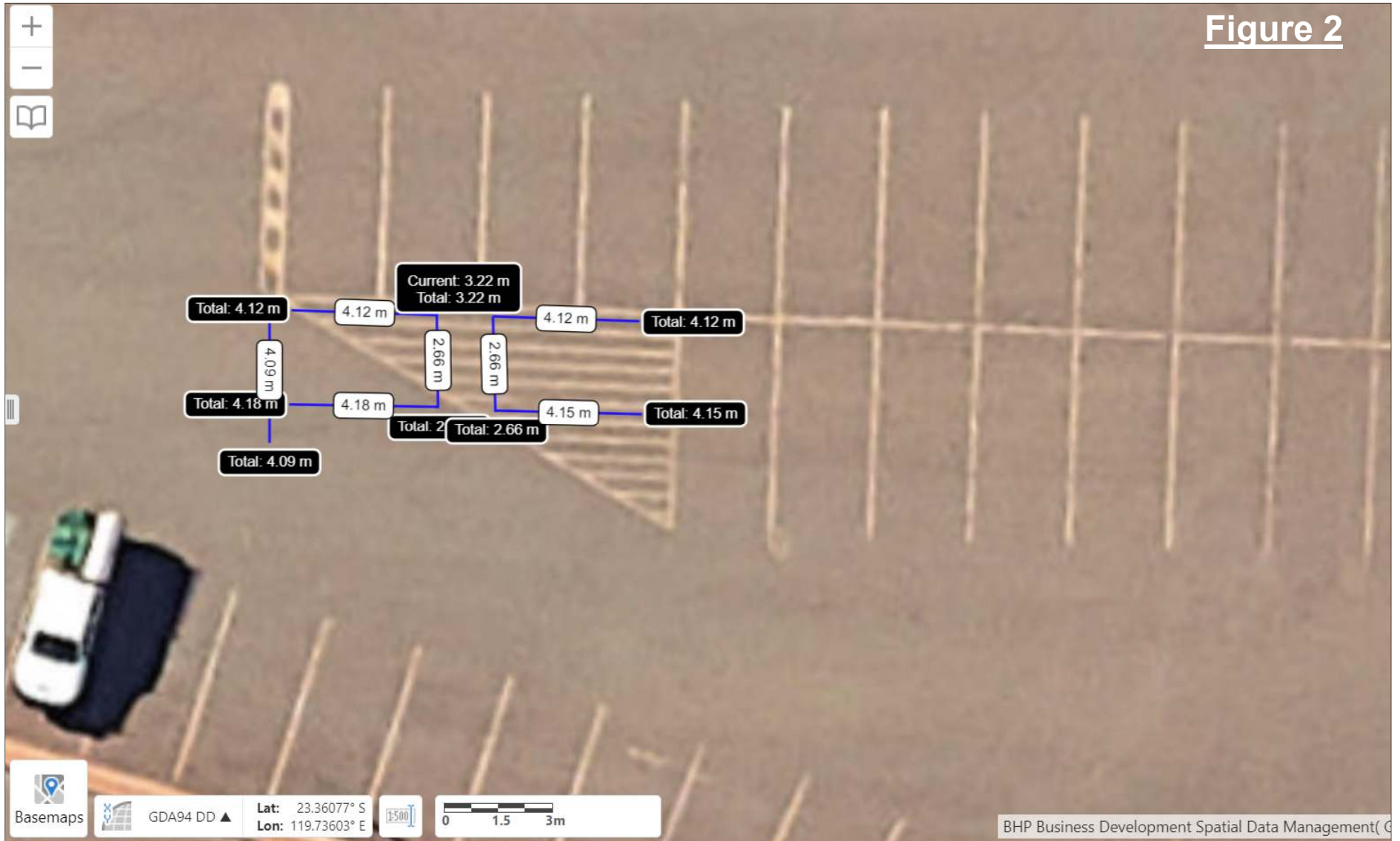


Figure 2



The northern extent of the Capricorn Oval car park (Lot 995 Thulluna Crescent) has been selected as being the most suitable to meet compliance. The site is fully sealed without trees nearby.

Lot 995 Thulluna Crescent is Crown Land, subject to a Management Order to the Shire of East Pilbara for the purposes of 'Recreation'.

Following discussion with the Department of Planning, Lands and Heritage (DPLH), a request to amend the reserve purpose to 'Recreation and Environmental Monitoring' has been agreed in principle. An application has recently been submitted to DPLH to amend the reserve purpose to allow for the establishment of the dust monitors with a 5 year (plus 5 year) lease as the Shire already has the power to lease or licence.

The selected area is located at the northern extent of the Capricorn Oval car park, near Fortescue Avenue. The site will accommodate two dust monitors, each with a footprint of approximately 2.5m x 3.7m (example of a dust monitoring station provided at [Figure 1\) above](#).

As shown at [Figure 2 above](#), the location of the dust monitors would not result in any loss of car bays. BHP will be responsible for paying the costs of the proposal, including line marking the site and surrounds. In addition, BHP will install mesh screening around the dust monitors for safety and security purposes. The screening will be treated with artwork (to be approved by the Shire) to reduce any visual impact and provide a positive contribution to the amenity of the area.

Monitoring will be required to be carried out at both the new and existing locations for 12 months for the data to be verified. Maintenance and inspections would only occur at off peak times when the car park is empty.

The relocation of the Town Centre dust monitors is necessary for BHP's dust monitoring obligations for air quality control and to contribute to the overall health and safety of the Newman townsite.

## **STATUTORY IMPLICATIONS/REQUIREMENTS**

Any licence or lease over land will need to comply with section 3.58 of the *Local Government Act 1995*.

## **POLICY IMPLICATIONS**

There are no known policy implications.

## **STRATEGIC COMMUNITY PLAN**

### **2: Social**

S4 Promote healthy and safe lifestyle choices, and uphold public health and safety.

### **4: Natural Environment**

N4 Support improved air quality.

## **RISK MANAGEMENT CONSIDERATIONS**

Reputational and Financial – Minor.

**FINANCIAL IMPLICATIONS**

BHP will be required to meet the costs of all legal fees associated with the preparation of any agreement over land negotiated by the Shire. Licence fees or rent payable to the Shire will provide a source of revenue.

**VOTING REQUIREMENTS**

Simple Majority.

**OFFICER RECOMMENDATION**

**That Council:**

- 1. Endorses the proposal by BHP to establish two dust monitors within the Capricorn Oval car park, subject to:**
  - a. the Department of Planning, Lands and Heritage granting an amendment to the existing Management Order from 'Recreation' to 'Recreation and Environmental Monitoring'; and**
  - b. All costs associated with the proposal, including but not limited to car park line marking, legal fees to be at the cost of BHP.**
- 2. Authorises the Chief Executive Officer to negotiate a 5 year (plus 5 year) lease arrangement with BHP for the purposes of dust monitoring for the further consideration of Council.**



## 13 COMMITTEE REPORTS

### 13.1.1 MINUTES OF THE AUDIT, RISK AND GOVERNANCE COMMITTEE SPECIAL MEETING – 14 MARCH 2024

Responsible Officer:	Steven Harding Chief Executive Officer
Author:	Joshua Brown Manager Governance, Risk and Procurement
Proposed Meeting Date:	22 March 2024
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

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#### REPORT PURPOSE

The purpose of this report is for Council to receive the minutes of a special meeting of the Audit, Risk and Governance Committee, to note its decisions and recommendations, and consider the receipt of the Auditor's report and financial statements for 2022/23.

#### BACKGROUND

The Audit, Risk and Governance Committee is established in accordance with Part 7 of the *Local Government Act 1995* as an advisory committee appointed by the Council and responsible to the Council. The Committee does not have executive powers or authority to implement actions and has no delegated authority.

#### COMMENTS/OPTIONS/DISCUSSIONS

A special meeting of the Audit, Risk and Governance Committee was convened on 14 March 2024 to consider the Auditor's Report and Financial Statements for 2022/23.

The unconfirmed minutes of that meeting will be circulated to Council Members prior to consideration of this item at this ordinary council meeting, and published on the Shire's website.

#### STATUTORY IMPLICATIONS/REQUIREMENTS

Consistent with Part 7 of the *Local Government Act 1995*.

#### POLICY IMPLICATIONS

The recommendations are consistent with the Committee's Terms of Reference, adopted by Council on 24 February 2023.

## **STRATEGIC COMMUNITY PLAN**

### **5: Governance**

- G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.
- G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.
- G1.4 Ensure a high standard of organisational management and effectiveness.

## **RISK MANAGEMENT CONSIDERATIONS**

Compliance – Minor

## **FINANCIAL IMPLICATIONS**

No financial resource impact.

## **VOTING REQUIREMENTS**

Simple Majority.

## **OFFICER'S RECOMMENDATION**

That Council:

- 1. Notes the unconfirmed minutes of the Special Meeting of the Audit, Risk and Governance Committee held on 14 March 2024.**
- 2. Notes the Committee's acceptance of the Audited Financial Statements for the year ended 30 June 2023 and recommendation that they be included in the Shire's 2022/23 Annual Report.**



**13.1.2 MINUTES OF LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETINGS – MARCH 2024**

<b>Attachments:</b>	<a href="#">Appendix 1 – Marble Bar LEMC Minutes</a> <a href="#">Appendix 2 – Nullagine LEMC Minutes</a> <a href="#">Appendix 3 – Newman LEMC Minutes</a>
<b>Responsible Officer:</b>	<b>Malcolm Somers</b> <b>A/Director Regulatory Services</b>
<b>Author:</b>	<b>Christopher Scanlan</b> <b>Manager Community Safety</b>
<b>Proposed Meeting Date:</b>	<b>22 March 2024</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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**REPORT PURPOSE**

The purpose of this report is for Council to receive the minutes of the most recent meetings of the Marble Bar, Nullagine and Newman Local Emergency Management Committees (LEMC), held in March 2024 and to note their decisions and recommendations.

**BACKGROUND**

*Section 38(1) Emergency Management Act 2005* (“the Act”) requires local governments to establish one or more Local Emergency Management Committees (LEMCs) for the district. If more than one LEMC is established, the local government is to specify the area for which the committee is to exercise its functions.

The functions of the LEMC as prescribed by the Act are to:

- Advise and assist the local government in ensuring that Local Emergency Management Arrangements (LEMA) are established for the district; and
- Liaise with public authorities and other persons and key organisations in the development, review and testing of LEMA.

The functions of the committees as prescribed by the SEMC handbook are:

- To advise and assist Council in establishing local emergency management arrangements for Marble Bar;
- To liaise with public authorities and other persons in the development, review and testing of the local emergency management arrangements for Marble Bar, Nullagine and Newman; and
- To carry out other emergency management activities as directed by the State Emergency Management Committee or prescribed regulations.

## COMMENTS/OPTIONS/DISCUSSIONS

Meetings of the LEMCs were held from the 6 – 8 March 2024. The unconfirmed ordinary minutes of each meeting are attached as **Appendices 1-3**.

## STATUTORY IMPLICATIONS/REQUIREMENTS

Consistent with section 38 of the *Emergency Management Act 2005* and section 5.8 of the *Local Government Act 1995*. Section 5.8 of the *Local Government Act 1995* requires an absolute majority decision to establish committees.

## POLICY IMPLICATIONS

No known policy implications.

## STRATEGIC COMMUNITY PLAN

### 2: Social

- 2 Safe, connected and family-friendly communities where all people thrive, and have their needs met at all ages and stages of life.
- 2.3 Advocacy and partnerships for addressing issues impacting safety of communities, and improving information sharing and coordination.
- 2.4 Promote healthy and safe lifestyle choices, and uphold public health and safety.

### 5: Governance

- G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.
- G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.
- G1.4 Ensure a high standard of organisational management and effectiveness

## RISK MANAGEMENT CONSIDERATIONS

Compliance – Minor

## FINANCIAL IMPLICATIONS

No financial resource impact.

## VOTING REQUIREMENTS

Simple Majority.

## OFFICER'S RECOMMENDATION

**That Council receives the Minutes of the meetings of the Local Emergency Management Committees for:**

- **Marble Bar LEMC – 6 March 2024**
- **Nullagine LEMC – 7 March 2024**
- **Newman LEMC – 8 March 2024**

## MARBLE BAR Local Emergency Management Committee (LEMC) Meeting

Wednesday 6 March 2024 at 13:00 hours

Marble Bar Council Chambers & TEAMS

### 1.0 ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land on which we gather today, the Nyamal (Nee-am-al) people, and their continuing connection to the land, water and community. I pay my respects to all their elders, past, present and emerging.

### 2.0 ATTENDANCE

Cr Anderson	Shire of East Pilbara
Wendy Lyman	Ashburton Aboriginal Corporation
Paul Hudson	Shire of East Pilbara
Olivia Biwot	Shire of East Pilbara
Craig Daniels	RAMS
Michael Tsang	Calidus
Mark Williams	Marble Bar Primary School
Mark Bateup	Shire of East Pilbara
Gemma Lacey	Shire of East Pilbara
Matt Reimer	DFES
Reuben Campbell	Atlas
Christopher Scanlan	Shire of East Pilbara
David Olney	Shire of East Pilbara
Jess Jenkins	WACHS
Chris Sumners	Shire of East Pilbara
Lynn Sumners	Shire of East Pilbara
Malcolm Somers	Shire of East Pilbara
Simon Bennett	WAPOL
Shiwani Nair	Shire of East Pilbara
Jeanette Gould	Department of Communities
John Piatta	Calidus
Nicole O'Neill	Shire of East Pilbara
Jo Eades	Shire of East Pilbara

### 3.0 APOLOGIES

Cr McWirter-Brooks	Shire of East Pilbara
Stephen Thomson	Shire of East Pilbara
Paul Maddern	DFES

### 4.0 CONFIRMATION OF MINUTES – Wednesday 8 November 2023

Moved: Jess Jenkins      Seconded: Christopher Scanlan

### 5.0 TABLED DOCUMENTS

Nil

### 6.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Chris Scanlan - Marble Bar Pound – placed on hold pending cost analysis. Budget considerations to fix up existing Pound at the Depot for use over the next few months.

## 7.0 STANDING ITEMS

### 7.1. Post-incident reports

Jess Jenkins reported a big fire recently between town and the airport. Fire was managed well despite the really low numbers of people who attended.

Cr Anderson added that one tanker was lost to the fire after plenty of notice was given to remove the tanker.

Chris Scanlan commended everyone for job well done mentioning that the Ranger from Cape Keraudren attended and someone from Limestone Station jumped on a grader. Chris reminded the Committee to watch for fatigue with low numbers of volunteers.

Discussions around a backup plan for support in these kinds of circumstances as volunteers cannot always attend due to work commitments, recruiting additional volunteers, support from mining companies and MOU's.

Action Item – Chris Scanlan to look at current MOU's and discuss with DFES for Warrawoona Mine site.

### 7.2. Post-exercise reports

NIL

### 7.3. Funding nominations and application progress

Chris Scanlan updated the Committee with news of a successful grant application for upgrades to the Civic Centre as our Evacuation Centre. Upgrades will include roof repairs and roller shutters. The Shire have applied for another grant for refurbishing the toilets to include showers. These grants will enable the Shire to have the Civic Centre up to standard for the next season.

### 7.4. Review LEMA arrangements

No review required

### 7.5. Marble Bar Airport Emergency Plan

Shiwani Nair – Review of the Emergency Plan and Safety Management Plan has been completed and gone to CASA. Internal discussions for an upcoming airport tour with Craig Daniels for stakeholders to attend the Marble Bar Airport for Emergency Services purposes.

## 8.0 AGENCY REPORTS

### 8.1 Simon Bennett – WAPOL

Will be taking over the permanent roll end of April 2024, happy to be back and looking forward to meeting everyone. Hopefully getting a new officer here. Funding has been allocated for a new Police Station. Currently have limited access to the Communities with the road closures due to the rain.

### 8.2 Michael Tsang & John Piatta – Calidus

John has 30+ years of Emergency Services experience including 15 years of Aviation. John is a resource and can be called upon.

### 8.3 Jess Jenkins – DFES

Nothing to report. Preparing for the incoming rain.

### 8.4 Jess Jenkins – WACHS

A busy few weeks but otherwise ok. With the rain, we may have an issue with the doctors coming in that we may not have RFDS doctors in the clinic, not because of the airstrip but issues coming from Broome.

### 8.5 Mark Williams – Marble Bar Primary School

Mark is covering for the Principal that is on leave at the moment. Student numbers are down. Some school processes and systems need rejigging and these are being worked on.

### 8.6 Craig Daniels – RAMS

Airport is well maned with two RAMS AROs and one Council ARO being Chris Fittler.

### 8.7 Reuben Campbell – Atlas

Currently recruiting internally as there has been a high turnover and are relatively undermanned with one ERT member available.

### 8.8 Matt Reimer – DFES

As mentioned, there a few Communities isolated currently due to road closures. DFES and volunteer units liaising with Communities in regards to the re-supply of stores should it be needed if isolation continues. Other than that, business as usual.

**8.9 Chris Scanlan – Shire of East Pilbara**

It's been a busy 4 months for the Community Safety team with quite a few fires, a close call with ex-Tropical Lows which at one stage looked like it would impact Pardoo so Cape Keraudren was secured and ensuring the Civic Centre was ready if it was required, which was good practice. Rain at the moment that is due to hang around for the next week and we are expecting a Tropical Low to impact the Cape Keraudren area by Tuesday or Wednesday next week with a slight chance it will become a Tropical Cyclone. Our focus at the moment is with that 7-8 day weather window. Roads to Communities will possibly be closed for some time until the water subsides and the works crew can assess the damage. Our department have two new team members so we are at full strength as a Ranger team. We are also volunteers at the Nullagine Bush Fire Brigade and VFRS. Bush Fire Risk Management Plan is approx. 90% complete and is sitting with DFES to finalise a few more things. Hoping that will be finalised within the next month or two.

**8.10 Paul Hudson – Shire of East Pilbara**

Business as usual, it's usually busy for our EH team. Our role in Health are generally be to respond after an incident with visits and inspections.

**8.11 Wendy Lyman**

Nothing to report

**8.12 Jeanette Gould – Department of Communities**

Report attached for inclusion in minutes.

**9.0 GENERAL BUSINESS**

Shiwani Nair provided an updated that the Shire are completing the final steps with the legal and leasing teams to begin the install of a re-fueling facility at Marble Bar Airport.

**10.0 CLOSURE AND NEXT MEETING**

Meeting Closed: 1333hrs  
Next Meeting: Wednesday 8 May 2024

Item 13.1.2 Appendix 1

## NULLAGINE Local Emergency Management Committee (LEMC) Meeting

Thursday 7 March 2024 at 10.30 hours

Marble Bar Council Chambers & TEAMS

### 1.0 ACKNOWLEDGEMENT OF COUNTRY

I acknowledge the Traditional Owners of the land on which we gather today, the Palyku (Pal – ku) people, and their continuing connection to the land, waters and community. I pay my respects to all their elders, past, present and emerging.

### 2.0 ATTENDANCE

Cr Anderson	Shire of East Pilbara
Chris Scanlan	Shire of East Pilbara
Gemma Lacey	Shire of East Pilbara
Matt Reimer	DFES
Malcolm Somers	Shire of East Pilbara
Vangie Pan	WACHS
Kath Robertson	WACHS
Roger Golling	WACHS
Nadia Somers	RFDS WA
Jeanette Gould	Department of Communities
Mike Fine	WAPOL
Jo Eades	Shire of East Pilbara

### 3.0 APOLOGIES

Cr McWhirter-Brooks	Shire of East Pilbara
Nicole O'Neill	Shire of East Pilbara
Mark Bateup	Shire of East Pilbara
Paul Maddern	DFES

### 4.0 CONFIRMATION OF MINUTES – 9 November 2023

Moved: Chris Scanlan                      Seconded: Jo Eades

### 5.0 TABLED DOCUMENTS

Nil

### 6.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

### 7.0 STANDING ITEMS

#### 7.1. Post-incident reports

Nil

#### 7.2. Post-exercise reports

Nil

#### 7.3. Funding nominations and application progress

Chris Scanlan updated the Committee with news of a successful grant application for upgrades to the Marble Bar Civic Centre as our Evacuation Centre. Upgrades will include



roof repairs and roller shutters. The Shire have applied for another grant for refurbishing the toilets to include showers. These grants will enable the Shire to have the Civic Centre up to standard for the next season.

Chris mentioned the Nullagine Evacuation Centre from a question on the previous minutes around the facilities at the School run Evacuation Centre where the understanding is that while there are bathrooms there are no showers. Further discussions with the School will need to be had in regards to funding to update the facilities. The Police Station and the School are the best locations due to higher ground.

#### **7.4. Review LEMA arrangements**

Chris Scanlan provided the Committee with an update for the next review to include Nicole O'Neill as Local Recovery Coordinator. Nicole is a new Director to the Shire and brings with her a vast knowledge of Recovery.

### **8.0 AGENCY REPORTS**

#### **8.1 Matt Reimer – DFES**

A reminder to the Committee that the new Warning System will begin next wet system with the aim for a July rollout and that stakeholders may need to update procedures and plans with the new system.

#### **8.2 Roger Golling – WACHS**

A current situation and update at the Nullagine Nursing Post with the road closures the Nullagine Ambulance is in Hedland and has no way of getting back to town. Nullagine is also down one nurse so is unable to offer 24/7 access at this stage.

Discussions around a patient requiring extraction from Nullagine and the difficulties with the situation. A Helicopter may be required to land in Nullagine and WAPOL requested to assist if that plan goes ahead. Discussions around road closures and Main Roads inspection times. Suggestions of an exemption from Main Roads to access

#### **8.3 Chris Scanlan – Shire of East Pilbara**

It has been a busy few months for the Community Safety Team. The Rangers are the volunteers for the Nullagine Bush Fire Brigade and have been called out to numerous fires that result in weekend work and long days for the team. Discussions continuing with DFES to source additional volunteers to man the truck. Business as usual, it's busy, lots of dog issues and requests to attend Communities to deal with issues.

#### **8.4 Jeanette Gould – Department of Communities**

Report attached for inclusion in minutes.

### **9.0 GENERAL BUSINESS**

NIL

### **11.0 CLOSURE AND NEXT MEETING**

Meeting Closed: 1052hrs

Next Meeting: 9 May 2024

## Shire of East Pilbara Local Emergency Management Committee (LEMC) Meeting

Friday 8 March 2024 at 1100 hours

Newman Shire Chambers & TEAMS

### 1.0 ACKNOWLEDGEMENT/INTRODUCTION

I acknowledge the Traditional Owners of the land on which we gather today, the Niyiyaparli (Nee-ya-bar-li) people, and their continuing connection to the land, waters and community. I would also like to acknowledge the Martu people as the Custodians of Jigalong which sits in Niyiyaparli County. I pay my respects to their leaders, past, present and emerging.

### 2.0 ATTENDANCE

Cr Middleton	Shire of East Pilbara
Bob McKenzie	Newman VFRS
Mick Smith	Army – Pilbara Regiment
Jake Loosley	Army – Pilbara Regiment
Brett Butler	BHP
Scott Crossingham	BHP
Terry Mellor	Rio Tinto
Chris Austin	St John
Tash Lee	St John
Jason Hopkins	St John
Colin Reed	SES
Connie Reed	SES
Megan Ewing	BHP
Chris Scanlan	Shire of East Pilbara
Mark Bateup	Shire of East Pilbara
Shiwani Nair	Shire of East Pilbara
John Wheelock	DPIRD
Dwan Raimee	FMG
Jeanette Gould	Department of Communities
Michael Ring	FMG
Matt Reimer	DFES
Rob Fage	BHP
Justin Wessels	Aviation Rescue Fire Fighting
Greg Dickerson	BHP
Nicole O'Neill	Shire of East Pilbara
Jo Eades	Shire of East Pilbara

### 3.0 APOLOGIES

Cr Lockyer	Shire of East Pilbara
Paul Hudson	Shire of East Pilbara
Ray Bonner AFSM	Newman VFRS
Peter Cameron	DFES
Paul Maddern	DFES
Stephen Thomson	Shire of East Pilbara
Amanda Williamson	Newman VFRS

#### **4.0 CONFIRMATION OF MINUTES – 10 November 2024**

**Moved:** Chris Scanlan     **Seconded:** Jo Eades

#### **5.0 TABLED DOCUMENTS**

Nil

#### **6.0 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

#### **7.0 STANDING ITEMS**

##### **7.1. Post-incident reports**

Chris Scanlan mentioned the recent weather systems and the communication gaps that have been identified and when to hold a meeting with Stakeholders and the information provided. There will be some changes to improve the communication.

##### **7.2. Post-exercise reports**

Nil

##### **7.3. Funding nominations and application progress**

Chris Scanlan advised the committee that the Evacuation Centre for the North of the Shire is the Civic Centre in Marble Bar. The Shire has been successful for a grant application for upgrades to the Civic Centre. Upgrades will include roof repairs and roller shutters. The Shire have applied for another grant for refurbishing the toilets to include showers. These grants will enable the Shire to have the Civic Centre up to standard for the next season.

##### **7.4. Review LEMA arrangements**

Chris Scanlan provided the Committee with an update for the next review to include Nicole O'Neill as Local Recovery Coordinator. Nicole is a new Director to the Shire and brings with her a vast knowledge of Recovery.

Nicole O'Neill introduced herself to the Committee and expressed some ideas on preparation.

#### **8.0 PRESENTATION**

NIL

#### **9.0 AGENCY REPORTS**

##### **9.1 John Wheelock – DPIRD**

John explained his position with DPIRD for Emergency Preparedness Coordination and is looking forward to working closely with the Local Governments in the Pilbara and Kimberley.

##### **9.2 Chris Scanlan – Shire of East Pilbara**

It has been a busy few months for the Community Safety Team. The Rangers are the volunteers for the Nullagine Bush Fire Brigade and have been called out to numerous fires that result in weekend work and long days for the team as well as supporting Marble Bar and Newman. Some close calls with weather systems and securing assets and preparing to stand up the Evacuation Centre in Marble Bar. Road closures causing interruptions to traffic and keeping people aware of updates of Shire roads and Main Roads. Working closely with Megan Ewing. The weather is expected to hang around into next week. We are expecting a Tropical Low to impact the Cape Keraudren area by Thursday or Friday next week. We are aware that school holidays begin at the end of this month.

##### **9.3 Nicole O'Neill – Shire of East Pilbara**

Nicole updated the Committee on the status of the Recreation Centre owned by the Education Department and the use of the building as our Evacuation Centre. The Recreation Centre was recently closed due to damage and has reopened, however discussions are ongoing and some announcements should be made soon.

Chris Scanlan added that the equipment for the Evacuation Centre is spread out at various locations and a back up Evacuation Centre is available at the Senior Sports Pavilion but only holds about 20 people.

##### **9.4 Chris Austin – St John**

Chris introduced himself to the Committee and is hoping to meet with everyone to build a rapport and be up to speed with things when needed. Cr Middleton to pass out contact details after the meeting.

#### **9.5 Connie Reed – SES**

This year with the weather, the SES and Chris Scanlan have been working together. Following on from his Agency Report, while Newman doesn't get cyclones, we do get severe storms like the one on Friday that lifted trampolines and blew down fences. Jigalong needed a helicopter for re-supply as they missed the freezer truck due to a broken freezer and then the roads flooded. The Communities are flooded in at the moment but are ok with food and fuel at this stage. Tomorrow SES is doing a recruitment drive for volunteers.

#### **9.6 Megan Ewing – BHP**

Thanks to Chris Scanlan and the Shire of East Pilbara for the help you have given us over the last few days with Jimblebar. Megan asked stakeholders how the volunteer numbers were going with a consensus of being low across everything. Megan updated that BHP are aware and are doing a residential push to bring families back to town to hopefully help with volunteer numbers. Megan asked the committee about alternate contacts to be included in the Shire's Emergency Management Contact List for easy of reaching people.

Chris Scanlan reminded Committee members to keep sending through updates to keep the directory as up-to-date as possible.

Discussions around new families coming in and house refurbishments and numbers of expected families to come to Newman.

Megan confirmed houses are being maintained and BHP have 200 roles and are unaware if the people filling these roles have families.

#### **9.7 Bob McKenzie – Newman VFRS**

Since the beginning of the financial year, the Newman VFRS have attended approximately 120 incidents so far and since the last meeting in November 2023 we have attended 25 incidents with 10 being bushfires, a few road transport fires with some being ammonia nitrate, passenger vehicle fires, a couple of road crash rescues, two lock ins with one involving a baby locked in a vehicle, one structure fire with damage, rubbish tip fires. We have received lots of support from the Shire, thank you. DFES will be advertising for volunteers soon as numbers are low.

Chris Scanlan mentioned that the Shire have an 18,000L truck with water cannon on the top located at the tip but may be useful with the ammonia nitrate fires and have access to the truck and are happy to help.

#### **9.8 Jeanette Gould – Department of Communities**

Report attached for inclusion in minutes.

### **10.0 GENERAL BUSINESS**

#### **10.1 Connie Reed – SES**

Connie spoke to the Committee about ISG meetings for incidents, and may be introducing meetings at a lower level for incidents for awareness as some stakeholders aren't activated until there is an incident. The SES send emails of awareness of possible upcoming weather events to Communities and Stations for preparedness for food and fuel. There is a need for support and communication at a local level.

Chris Scanlan acknowledged Connie and her work with the SES. Chris explained further the idea for a meeting at local level can be a brief teams meeting to check in with stakeholders and see if anyone needs anything etc. before an incident impacts. Some contacts are missed with ISG and OASG.

#### **10.2 Shiwani Nair – Shire of East Pilbara**

The Newman Airport are planning a full scale Airport Emergency Exercise for July/August 2024. If anyone would like to be involved, please contact Shiwani.

#### **10.3 Terry Mellor – Rio Tinto**

Terry asked the Committee if anyone is interested in a mass casualty exercise out of town.

Discussions around contact details and participation.

Discussions around volunteer numbers across the entities.

### **11.0 CLOSURE AND NEXT MEETING**

Meeting Closed: 1135hrs

Next Meeting: 10 May 2024

- 14 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 15 QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN**
- 16 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL**

## 17 CONFIDENTIAL MATTERS BEHIND CLOSED DOORS

### 17.1 CHIEF EXECUTIVE OFFICER

#### 17.1.1 PROPOSED DEED OF EXTENSION - MISSION AUSTRALIA

**Responsible Officer:** Steven Harding  
Chief Executive Officer

**Author:** Joshua Brown  
Manager Governance, Risk and Procurement

**Proposed Meeting Date:** 22 March 2024

**Author Disclosure of Interest:** Nil

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### REASONS FOR CONFIDENTIALITY

That in accordance with section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.
-



**17.1.2 PROPOSED LICENCE – NEWMAN AIRPORT (BUREAU OF METEOROLOGY)**

**Responsible Officer:** Steven Harding  
Chief Executive Officer

**Author:** Joshua Brown  
Manager Governance, Risk and Procurement

**Proposed Meeting Date:** 25 August 2023

**Author Disclosure of Interest:** Nil

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**REASONS FOR CONFIDENTIALITY**

That in accordance with section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.
-

**17.2 ACTING DIRECTOR CORPORATE SERVICES**

**17.2.1 REQUEST TO WRITE OFF OUTSTANDING SUNDRY DEBTOR**

**Responsible Officer:** Cherie Delmage  
A/Director Corporate Services

**Author:** Teresa Southwell  
Senior Finance Officer

**Proposed Meeting Date:** 22 March 2024

**Location/Address:** N/A

**Author Disclosure of Interest:** Nil

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**REASONS FOR CONFIDENTIALITY**

That in accordance with section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following subsection of the Act being applicable to this matter:

- (b) The personal affairs of any person.
-

**17.3 CHIEF EXECUTIVE OFFICER**

**17.3.1 UNDER SEPARATE COVER - SENIOR STAFF APPOINTMENT**

**Responsible Officer:** Steven Harding  
Chief Executive Officer

**Author:** Joshua Brown  
Manager Governance, Risk and Procurement

**Proposed Meeting Date:** 22 March 2024

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**REASONS FOR CONFIDENTIALITY**

That in accordance with section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (a) A matter affecting an employee or employees.
-

**18 DATE OF NEXT MEETING**

26 April 2024

**19 CLOSURE**