

Unconfirmed copy of Minutes of  
Meeting held on 18 September 2020  
subject to confirmation at meeting to  
be held on 23 October 2020



**SHIRE OF EAST PILBARA**

These minutes were confirmed by the council  
as a true and accurate record at the ordinary  
council meeting held on \_\_\_\_/\_\_\_\_/\_\_\_\_

*Boaigie*

**EAST PILBARA SHIRE COUNCIL**

**MINUTES**

**ORDINARY COUNCIL MEETING**

**NOTICE IS HEREBY GIVEN** that an  
ORDINARY Meeting of the Council was held,  
in Council Chambers, Marble Bar,  
10:00AM, FRIDAY, 18 SEPTEMBER 2020.

**Jeremy Edwards**  
**CHIEF EXECUTIVE OFFICER**



# DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of East Pilbara for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of East Pilbara disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that person's or legal entity's own risk.

In particular and without derogating any planning application or application of a licence, any statement or intimation of approval made by any member or Officer of the Shire of East Pilbara during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of East Pilbara.

The Shire of East Pilbara warns that anyone who has any application lodged with the Shire of East Pilbara must obtain and should only rely on

## WRITTEN CONFIRMATION

of the outcome of the application and any conditions attaching to the decision made by the Shire of East Pilbara in respect of the application.

Signed: \_\_\_\_\_  
Jeremy Edwards  
Chief Executive Officer

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	1
2	RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE .....	1
2.1	ATTENDANCES .....	1
2.2	APOLOGIES .....	1
2.3	LEAVE OF ABSENCE .....	2
3	RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE .....	2
3.1	CR. DEAN HATWELL.....	2
4	PUBLIC QUESTION TIME .....	2
5	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	3
6	APPLICATIONS FOR LEAVE OF ABSENCE .....	3
7	CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING.....	3
7.1	CONFIRMATION OF MINUTES.....	3
8	MEMBERS REPORT .....	4
8.1	ITEMS FOR RECOMMENDATION .....	4
8.2	ITEMS FOR INFORMATION .....	4
9	OFFICER'S REPORTS .....	6
9.1	CHIEF EXECUTIVE OFFICER.....	6
9.1.1	COUNCIL RESOLUTIONS REGISTER AUGUST 2020.....	6
9.1.2	STATUS OF CAPITAL PROJECTS AS AT 31 AUGUST 2020 ..	16
9.1.3	AFFIXING COMMON SEAL UNDER DELEGATED AUTHORITY .....	53
9.1.4	APPOINTMENT OF DEPUTY CHIEF BUSH FIRE CONTROL OFFICER AND AMENDMENT TO DELEGATIONS MANUAL ...	55
9.1.5	PROPOSED COMMITTEE MEETING DATES FOR 2020/21 ....	58
9.2	EM CORPORATE SERVICES .....	62

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9.2.1	MONTHLY FINANCIAL STATEMENTS FOR PERIOD ENDING JULY .....	62
9.2.2	CREDITORS FOR PAYMENT .....	86
<b>9.3</b>	<b>EM CUSTOMER &amp; COMMUNITY SERVICES .....</b>	<b>106</b>
9.3.1	ART @ THE HEART II – YEAR 1 – FINAL MURAL DESIGN FOR NEWMAN RECREATION CENTRE INSTALLATION .....	106
<b>10</b>	<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....</b>	<b>115</b>
10.1.1	MOSQUITO CONTROL PROGRAM .....	115
<b>11</b>	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .....</b>	<b>119</b>
<b>12</b>	<b>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL .....</b>	<b>119</b>
12.1	NEW POLICY – CITIZENSHIP CEREMONIES DRESS CODE .....	119
<b>13</b>	<b>CONFIDENTIAL MATTERS BEHIND CLOSED DOORS .....</b>	<b>123</b>
13.1	CHIEF EXECUTIVE OFFICER .....	123
13.1.1	COVID-19 DELEGATIONS TO CHIEF EXECUTIVE OFFICER .....	123
13.2	EM INFRASTRUCTURE SERVICES .....	124
13.2.1	CAPE KERAUDREN REVERSE OSMOSIS PLANT .....	124
13.3	CEO PERFORMANCE REVIEW COMMITTEE MINUTES – 14 SEPTEMBER 2020 .....	126
<b>14</b>	<b>DATE OF NEXT MEETING .....</b>	<b>127</b>
<b>15</b>	<b>CLOSURE .....</b>	<b>127</b>

## 1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 10:36AM.

The Shire President acknowledges the traditional custodians throughout our region, on whose land we are meeting today, and pays her respects to Elders past, present and emerging.

## 2 RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

### 2.1 ATTENDANCES

#### Councillors

Cr Lynette Craigie OAM	Shire President
Cr Anthony Middleton	Councillor
Cr Anita Grace	Councillor
Cr Adrienne Mortimer	Councillor
Cr Langtree Coppin OAM	Councillor
Cr Dean Hatwell	Councillor
Cr Holly Pleming	Councillor
Cr Karen Lockyer	Councillor
Cr Stacey Smith	Councillor

#### Officers

Mr Jeremy Edwards	Chief Executive Officer
Mr Ben Lewis	Executive Manager Commercial Services
Ms Lisa Clack	Executive Manager Customer & Community Services
Mr Raees Rasool	Executive Manager Infrastructure Services
Mrs Kylie Bergmann	Coordinator Governance
Ms Kristen Milne	Governance Administration Officer

#### Public Gallery

Ann Coppin	Marble Bar Resident
Nicola O'Callaghan	

### 2.2 APOLOGIES

#### Councillor Apologies

Cr Geraldine Parsons	Deputy Shire President
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#### Absent

Cr Carol Williams	Councillor
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#### Officer Apologies

Mrs Lisa Davis	Acting Executive Manager Corporate Services
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**2.3 LEAVE OF ABSENCE**

**3 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

**3.1 CR. DEAN HATWELL**

At the Council Meeting on 28<sup>th</sup> August 2020, Councillor Hatwell asked the following question which was taken on notice. The response is provided below.

**I have been asked about dialysis in Marble Bar as there are a number of residents that would like to return to Marble Bar but are unable to because of lack of dialysis. I know it is beyond our control but there is talk of a home machine coming so can the Shire chase this up and advocate on behalf of the residents?**

A request has been sent to the Western Australian Country Health Service on Monday 7<sup>th</sup> September 2020, and we are awaiting a response.

**4 PUBLIC QUESTION TIME**

Mrs Ann Coppin, resident of Marble Bar, asked the following questions:

**1. Is there a date for when the Marble Bar swimming pool will be open?**

Ms Lisa Clack, Executive Manager Customer & Community Services responded.

Our Aquatic Coordinator is in Marble Bar today. She will be back on site on Monday. Tuesday samples will be taken. Hopefully next Friday (25/09) the pool will be open – pending samples.

**2. Vocational Swimming Lessons – Can the Shire write a letter to WA Swimming & Safety to request vocational swimming lessons for 2021/2022?**

Ms Lisa Clack, Executive Manager Customer & Community Services responded.

Our new Aquatic Coordinator is currently looking at swimming lessons needs in Marble Bar. We will have our new coordinator contact Mrs Coppin to get this organised.

**3. Concerned re. lack of signage around our district. E.g. Signage to Corunna downs airstrip is inadequate. Can we have a look at the historic/tourist sites?**

Mrs Lynne Craigie, Shire President, responded.

Question taken on notice.

**4. Mrs Coppin commented on the lack of housing available for rent/buy in Marble Bar Apparently there is a 4 year wait list for Department of Housing houses. However, there are probably 6**

houses vacant/condemned. Can the Shire write to the Department of Housing to either fix these houses up or sell them so that people can move into them?

Mr Jeremy Edwards, Chief Executive Officer, responded.

We have lobbied pretty hard with the Department of Housing regarding GROH housing. They have provided us with the number of houses available, but not the actual addresses. We can write to the Department of Housing now and ask for the actual addresses. Additional, the State has announced, through the Department of Communities, housing upgrades allocation across the Pilbara. If we have the addresses from the Department of Housing we can push for these houses to be upgraded.

*10:52am – Cr. Adrienne Mortimer, Ms Lisa Clack and Mrs Ann Coppin left the Chambers.*

## **5 PETITIONS/DEPUTATIONS/PRESENTATIONS**

## **6 APPLICATIONS FOR LEAVE OF ABSENCE**

## **7 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING**

### **7.1 CONFIRMATION OF MINUTES**

[Minutes August 28 2020 Council](#)

**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION:202021/038**

**MOVED: Cr Dean Hatwell**

**SECONDED: Cr Anthony Middleton**

**THAT the minutes of the Ordinary Meeting of Council held on 28 August 2020, be confirmed as a true and correct record of proceedings.**

**CARRIED UNANIMOUSLY**

***To be actioned by Ms Kristen Milne, Governance Administration Officer***

## **8 MEMBERS REPORT**

*10:53am Cr Adrienne Mortimer and Ms Lisa Clack returned to the Chambers*

### **8.1 ITEMS FOR RECOMMENDATION**

### **8.2 ITEMS FOR INFORMATION**

#### **Cr Lynne Craigie OAM**

- Meeting with Paul Lake BHP Housing
- Pilbara Country Zone Minutes
- Pilbara Regional Council Meeting
- Pilbara Regional Council Audit Meeting
- ABC Interview x2
- Department of Education Community Consultation Meeting
- Meeting with Karlawinda Gold
- Discussions with Side Effects re Pilbara Tour
- Meeting of Local Buying Foundation
- Meeting at Golf Club
- Meeting with Children Australia
- RU Ok morning tea at Newman Neighbourhood Centre
- Citizenship Ceremony 17/09/2020
- Newman Women's Shelter Rapid Relief Launch
- CEO Performance Review Meeting 14/09/2020
- NCCI Business Awards
- Woolworths meeting

#### **Cr Gerry Parsons**

- PDC Meeting
- NCCI Meeting
- BAH Meeting
- PROK Opening

**Cr Anita Grace**

- PRC Meeting

**Cr Anthony Middleton**

- CEO Performance Review Meeting 14/09/2020

**Cr Holly Fleming**

- NCCI Committee Meeting
- NCCI Meeting Business Awards
- Golf Club Meeting
- Meeting with Occupational Therapist and Care Provider Kelly
- BHP Bright Stars Family Day Care Information Evening
- CEO Performance Review Meeting 14/09/2020
- Children Australia Review Meeting

**Cr Lou Lockyer**

- NCCI Business Awards
- CEO Performance Review Meeting 14/09/2020

**Cr Dean Hatwell**

- Nil

**Cr Lang Coppin OAM**

- Marble Bar VFES Meeting

**Cr Stacey Smith**

- CRC Meeting in Nullagine
- NCCI Awards Dinner and Breakfast

**Cr Adrienne Mortimer**

- Warralong community meeting

**Cr Carol Williams**

- Nil

## 9 OFFICER'S REPORTS

### 9.1 CHIEF EXECUTIVE OFFICER

#### 9.1.1 COUNCIL RESOLUTIONS REGISTER AUGUST 2020

Attachments:	Appendix 1 - Council Resolutions Register August 2020
Responsible Officer:	Mr Jeremy Edwards Chief Executive Officer
Author:	Ms Kristen Milne Governance Administration Officer
Proposed Meeting Date:	18 September 2020
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

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### REPORT PURPOSE

To inform Council of the action taken in relation to Council decisions.

### BACKGROUND

Council requested to be informed of the progress and completion of previous Council resolutions and decisions.

### COMMENTS/OPTIONS/DISCUSSIONS

The status of Council decisions is included as an attachment (*Appendix 1 refers*).

### STATUTORY IMPLICATIONS/REQUIREMENTS

Nil.

### POLICY IMPLICATIONS

Nil.

### STRATEGIC COMMUNITY PLAN

#### 5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

### RISK MANAGEMENT CONSIDERATIONS

In order to remain transparent and to facilitate timely and appropriate decision making, it is requested that action items be reviewed at each Council meeting.

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**FINANCIAL IMPLICATIONS**

No financial resource impact.

**VOTING REQUIREMENTS**

Simple.

**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION: 202021/039**

**MOVED: Cr Holly Fleming**

**SECONDED: Cr Dean Hatwell**

That the "Status of Council Decisions" report for the month of August be received.

**CARRIED UNANIMOUSLY**

*To be actioned by Ms Kristen Milne, Governance Administration Officer*

**Appendix 1**  
**Council Resolutions Register August 2020**

**SHIRE OF EAST PILBARA - COUNCIL RESOLUTIONS REGISTER**  
**28/08/2020 - Ordinary Council Meeting**

Item No	Responsible Officer	Report Title	Accepted Recommendation	Risk Consideration	Council Resolution No.	Actioning Officer	Comments / Action Taken	Residual Risk	Completion Date
<b>CHIEF EXECUTIVE OFFICER</b>									
7.1	Kylie Bergmann	Confirmation of minutes	That the minutes of the Ordinary Meeting of Council held on 24 July 2020, be confirmed as a true and correct record of proceedings	Nil	202021/016	Kylie Bergmann	Noted.	Nil	31/08/2020
9.1.1	Jeremy Edwards	Status of Council Decisions June 2020	That the 'Status of Council Decisions' report for the month of June 2020 be received.	In order to remain transparent and to facilitate timely and appropriate decision making, it is requested that action items be reviewed at each Council meeting.	202021/017	Kristen Milne	Noted.	Nil	31/08/2020
9.1.2	Jeremy Edwards	Audit Committee Minutes	That Council consider and adopt the following recommendations as presented by the Audit Committee on 28th August 2020: 1. That the Audit Committee review and receive the Fraud and Corruption Control Plan updated as presented at Appendix 1.  2. That the Audit Committee review and receive the CAMMS Regulation 17 Improvement Plan status report as presented at Appendix 1.  3. That the Audit Committee review and receive the CAMMS Risk Status Report and Risk Control Overview Report as presented at Appendix 1.  4. That the Audit Committee review and receive the CAMMS Financial Management Review Improvement Plan status report as presented at Appendix 1.	Legislative – Medium.	202021/018	Kylie Bergmann	Noted. Copy of Minutes uploaded to the website and Councillor Portal.	Nil	31/08/2020
9.1.3	Jeremy Edwards	Corporate Business Plan Progress Report July 2020	That Council review and receive the Corporate Business Plan progress report to the 31 July 2020.	Reputational - Low	202021/019	Sian Appleton	Completed.	Nil	1/09/2020
9.1.4	Jeremy Edwards	Status of Capital Projects as at 31 July 2020	That Council receive the Capital Works Program Status update for the period 1 July 2019 to 31 July 2020.	Compliance - Medium	202021/020	Sian Appleton	Completed.	Nil	2/09/2020

9.1.5	Jeremy Edwards	Proposed Council Meeting Dates for 2020/21	<p>That Council adopt the dates, times and places for Ordinary Council Meetings for the next twelve months for 2020/21, as listed below, to be advertised in accordance with the Local Government (Administration) Regulations 1996 s12(1)(a).</p> <p>Date Time Location</p> <p>20 November 2020 12:30pm Newman</p> <p>11 December 2020 10:00am Newman</p> <p>29 January 2021 12:30pm Newman</p> <p>26 February 2021 12:30pm Newman</p> <p>26 March 2021 10:00am Marble Bar</p> <p>23 April 2021 12:30pm Newman</p> <p>28 May 2021 12:30pm Newman</p> <p>25 June 2021 10:00am Nullagine</p> <p>23 July 2021 12:30pm Newman</p> <p>27 August 2021 12:30pm Newman</p> <p>24 September 2021 10:00am Marble Bar</p> <p>22 October 2021 12:30pm Newman</p>	<p>It is a requirement of the Local Government (Administration) Regulations 1996 that Council adopts Council meeting dates and times for the next twelve months to be advertised. Failure to do so, will result in breach of the regulations.</p>	202021/021	Kylie Bergmann	Complete. Public notice given of the 2020/21 dates. All staff advised on due dates for reports etc.	Nil	31/08/2020
9.1.6	Jeremy Edwards	Affixing Common Seal Under Delegated Authority	<p>That Council have been advised that the Common Seal has been affixed under delegated authority to the Contract between the Shire of East Pilbara and Spartan Consulting for the project management for the Waste Water Treatment Plant Upgrade Project (RFQ25-19/20).</p>	<p>Should Council not be informed of the documents that have had the Common Seal affixed under delegated authority, the Shire will fail to abide by their Execution of Documents Policy which clearly states that Use of the common seal is to be recorded in the common seal register and must have the Council resolution number included and the date that the deal was applied".</p>	202021/022	Emma Allinson	Noted.	Nil	31/08/2020

9.1.7	Jeremy Edwards	Final Adoption of Cemeteries Amendment Local Law 2020	<p>That Council</p> <p>1. Adopt the Shire of East Pilbara Cemeteries Amendment Local Law 2020, as presented at Appendix 2; 2. In accordance with section 3.12(5) of the Local Government Act 1995, directs the CEO to cause the local law to be published in the Government Gazette and a copy sent to the Minister for Local Government; 3. After gazettal, in accordance with s3.12(6) of the Local Government Act 1995, directs the CEO to give local public notice:</p> <p>a) Stating the title of the local law; b) Summarising the purpose and effect of the local law (specifying the day on which it comes into operation); and</p> <p>c) Advising that copies of the local law may be inspected or obtained from the Shire office.</p> <p>4. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to the adopted Cemeteries Amendment Local Law 2020; and 5. Following gazettal, in accordance with the Local Laws Explanatory Memoranda Directions as issued by the Minister on 12 November 2010, directs that a copy of the local law and a duly completed explanatory memorandum signed by the Shire President and Chief Executive Officer, be sent to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.</p>	Ensuring that the Shire's local laws keep pace with changes to legislation will reduce the risk of any potential failure to provide good governance in the district.	202021/023	Kylie Bergmann	In progress	Nil	31/08/2020
9.1.8	Jeremy Edwards	Final Adoption of Dogs Local Law 2020	<p>That Council</p> <p>1. Adopt the Shire of East Pilbara Dogs Local Law 2020, as presented at Appendix 2, subject to the deletion of text boxes, index, page numbers and headers/footers from the official version of the local law to be published in the Government Gazette.</p> <p>2. In accordance with s3.12(5) of the Local Government Act 1995, directs the CEO to cause the local law to be published in the Government Gazette and a copy sent to the Minister for Local Government;</p> <p>3. After gazettal, in accordance with s3.12(6) of the Local Government Act 1995, directs the CEO to give local public notice:</p> <p>a) Stating the title of the local law;</p> <p>b) Summarising the purpose and effect of the local law (specifying the day on which it comes into operation); and</p> <p>c) Advising</p> <p>4. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to the adopted Dogs Local Law 2020.</p> <p>5. Following gazettal, in accordance with the Local Laws Explanatory Memoranda Directions as issued by the Minister on 12 November 2010, directs that a copy of the local law and a duly completed explanatory memorandum signed by the Shire President and Chief Executive Officer be sent to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.</p>	Ensuring that the Shire's local laws keep pace with changes to legislation will reduce the risk of any potential failure to provide good governance in the district.	202021/024	Kylie Bergmann	In progress	Nil	31/08/2020

9.1.9	Jeremy Edwards	Final Adoption of Fencing Amendment Local Law 2020	<p>That Council</p> <p>1. Adopt the Shire of East Pilbara Fencing Amendment Local Law 2020, as presented at Appendix 2; 2. In accordance with s3.12(5) of the Local Government Act 1995, directs the CEO to cause the local law to be published in the Government Gazette and a copy sent to the Ministers for Local Government and Commerce; 3. After gazettal, in accordance with s3.12(6) of the Local Government Act 1995, directs the CEO to give local public notice: a) Stating the title of the local law; b) Summarising the purpose and effect of the local law (specifying the day on which it comes into operation); and c) Advising that copies of the local law may be inspected or obtained from the Shire office. 4. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to the adopted Fencing Amendment Local Law 2020; and 5. Following gazettal, in accordance with the Local Laws Explanatory Memoranda Directions as issued by the Minister on 12 November 2010, directs that a copy of the local law and a duly completed explanatory memorandum signed by the Shire President and Chief Executive Officer, be sent to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.</p>	Ensuring that the Shire's local laws keep pace with changes to legislation will reduce the risk of any potential failure to provide good governance in the district.	202021/025	Kylie Bergmann	In progress	Nil	31/08/2020
9.1.10	Jeremy Edwards	Final Adoption of Parking Amendment Local Law 2020	<p>That Council</p> <p>1. Adopt the Shire of East Pilbara Parking and Parking Facilities Amendment Local Law 2020, as presented at Appendix 2; 2. In accordance with s 3.12(5) of the Local Government Act 1995, directs the CEO to cause the local law to be published in the Government Gazette and a copy sent to the Minister for Local Government; 3. After gazettal, in accordance with s3.12(6) of the Local Government Act 1995, directs the CEO to give local public notice:</p> <p>a) Stating the title of the local law; b) Summarising the purpose and effect of the local law (specifying the day on which it comes into operation); and</p> <p>c) Advising that copies of the local law may be inspected or obtained from the Shire office. 4. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to the adopted Parking and Parking Facilities Amendment Local Law 2020. 5. Following gazettal, in accordance with the Local Laws Explanatory Memoranda Directions as issued by the Minister on 12 November 2010, directs that a copy of the local law and a duly completed explanatory memorandum signed by the Shire President and Chief Executive Officer, be sent to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.</p>	Ensuring that the Shire's local laws keep pace with changes to legislation will reduce the risk of any potential failure to provide good governance in the district.	202021/026	Kylie Bergmann	In progress	Nil	31/08/2020
EM CORPORATE SERVICES									

9.2.1	Lisa Davis	Creditors for Payment	<p>That Council endorse the payment of:</p> <p>FUND VOUCHER AMOUNT</p> <p>EFT Payments</p> <p>Mastercard EFT54350 – EFT54751</p> <p>TBA \$3,811,649.75</p> <p>\$9,150.52</p> <p>Total \$ 3,820,800.27</p> <p>Cheque Payments</p> <p>Superannuation</p> <p>Bulk Fuel 24996 – 25007</p> <p>DD13874.1 – DD13904.24</p> <p>11151265 \$38,112.90</p> <p>\$100,343.00</p> <p>\$2,037.61</p> <p>Total \$ 140,493.51</p> <p>GRAND TOTAL \$ 3,961,293.78</p>	Medium - Legislative	202021/027	Teresa Southwell	Completed.	Nil	28/08/2020
9.2.2	Lisa Davis	Monthly Financial Statements for the Period June 2020	That the monthly financial statements for the period 1st July 2019 to 30th June 2020 of the 2019/2020 financial year as presented be received.	Legislative - Medium	202021/028	Lisa Davis	Completed.	Nil	31/08/2020
<b>EM CUSTOMER &amp; COMMUNITY SERVICES</b>									
9.3.1	Lisa Clack	Community Assistance Grants Policy Revision	<p>That Council</p> <ol style="list-style-type: none"> <li>1. Endorse the amended Community Assistance Grants and Sponsorship Policy as detailed in Attachment 1</li> <li>2. Endorse the amended Community Assistance Grants and Sponsorship's Guidelines as detailed in Attachment 2</li> <li>3. Notes within future Budgets the following organisations will be included as line items for grant or sponsorship, subject to the organisation contacting the Shire and formally requesting the support: <ul style="list-style-type: none"> <li>• Marble Bar Race Club – in-kind support</li> <li>• RSL Newman – for the Newman ANZAC Day Memorial Service combined in-kind / financial support;</li> <li>• Newman Vets – for the annual Celebrity Match - financial support;</li> <li>• East Pilbara Race Club – for the annual Newman Races - financial support;</li> <li>• Policy Legacy – for the Bloodyslow Cup - in-kind support</li> <li>• Newman Lions Club – for the Fortescue Festival - combined in-kind / financial support;</li> <li>• Newman Chamber Commerce and Industry – for the annual awards events - financial support.</li> </ul> </li> </ol>	Nil	202021/029	Chloe Townsend	Noted.	Nil	31/08/2020
<b>EM COMMERCIAL SERVICES</b>									

9.4.1	Ben Lewis	Development Application P014/20 - Installation of Demountable Building at 13 Newman Drive, Newman	<p>That Council, in accordance with the Shire of East Pilbara Town Planning Scheme No.4, grants development approval to install a demountable building at 13 Newman Drive, Newman (Application P014/20) in accordance with the details submitted with the application and subject to the following conditions:</p> <p>a. Development shall be in accordance with the approved plan(s) and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the Manager Development Services.</p> <p>b. The building is to be painted in a colour similar to that of the recently installed fence;</p> <p>c. The building shall be connected to the reticulated sewerage system;</p> <p>d. All building works are to comply with legislative requirements.</p>	Council will be making a lawful discretionary decision in accordance with its powers under the Planning and Development Act 2005. There is no additional organisational risk caused by Council carrying out its powers in this manner.	202021/030	David Evrett	Development Approval completed. Discussions conducted with proponent to address visual amenity.	Nil	2/09/2020
<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:</b>									
10.1	Lang Coppin	Marble Bar Road	That Council request the Minister for Transport, Rita Saffioti MLA, to drive the Newman to Nullagine/Nullagine to Marble Bar road to get actual knowledge of the road.	Nil	202021/031	Kylie Bergmann	Letter sent to Minister Saffioti's Office on 08/09/2020	Nil	8/09/2020
<b>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION AT COUNCIL:</b>									
12.1	Raees Rasool	Unbudgeted Expenditure and Income for Waste Services Grants	<p>That Council</p> <p>1. Approve acceptance of a grant from the Keep Australia Beautiful Council WA for the East Pilbara Bin Art Project for the amount of \$5,000.</p> <p>2. Approve unbudgeted expenditure of \$12,000 within the 2020/21 budget for the Waste Services Bin Art Project.</p> <p>3. Notes that the administration will be applying for a Community Education Grant of up to \$50,000 to develop a Waste and Recycling Guide for the Newman community.</p> <p>4. Notes the budget changes as listed in points 1 &amp; 2 above will be reflected in the 2020/21 budget review.</p>	Legislative – Low	202021/033	aphron Stapleton	Noted.	Nil	9/03/2020
<b>CONFIDENTIAL MATTERS</b>									

13.1.1	Jeremy Edwards	Covid 19 Delegations to CEO	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receive the report on delegated decisions made by the Chief Executive Officer, in relation to the COVID-19 Economic Relief Package, for the period 10th July 2020 – 13th August 2020; and</li> <li>2. Supports the extension of one-on-one small business support, approved under the Covid-19 relief package on 24 April 2020, to be offered to not-for-profit groups within the Shire of East Pilbara, based on a capped amount of \$20,000 allocated to not-for-profit groups and applications being called for in a specific round.</li> <li>3. That the Shire allocates an amount of \$8,500 from the COVID-19 Local Small Business funding allocation, towards providing assistance for the establishment of Allied Health essential services in Newman (Occupational Therapy &amp; Speech Pathology services).</li> </ol>		202021/034	Kylie Bergmann	In progress	Nil	31/08/2020
13.2.1	Jeremy Edwards	Airport Advisory Committee Minutes 17 July 2020	That Council receive the Airport Advisory Committee Minutes of 17th July 2020, as attached at Appendix 1.	Nil	202021/035	Kylie Bergmann	Noted.	Nil	31/08/2020
<b>EM INFRASTRUCTURE SERVICES:</b>									
13.3.1	Raees Rasool	RFT01-20/21 Consultancy, Preliminary Design and Superintendent Services for the newman Waste Water Treatment Plant Upgrade	<ol style="list-style-type: none"> <li>1. Award Tender RFT 01-2020/21 for the Provision of Consultancy, Preliminary Design and Superintendent Services for the Waste Water Treatment Plant Upgrade to GHD Pty Ltd at the tender price of \$362,389.00.</li> <li>2. Approve the Chief Executive Officer to apply the common seal of the Shire of East Pilbara to the Contract/s between the Shire and GHD Pty Ltd with respect to this Tender.</li> </ol>	Nil	202021/037	Phillip Charley	Issue Conditional Letter of award on 02/09/20. Draft Contract for signing on 05/09/20	Delays to the contract award, delay the project and increase the risk of catastrophic failure of the Waste Water Treatment	30/06/2022

### 9.1.2 STATUS OF CAPITAL PROJECTS AS AT 31 AUGUST 2020

Attachments:	Appendix 1 – Status of Capital Projects - August 2020
Responsible Officer:	Mr Jeremy Edwards Chief Executive Officer
Author:	Ms Sian Appleton Manager Governance
Proposed Meeting Date:	18 September 2020
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

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### REPORT PURPOSE

To provide Council with the year to date position of the capital works program as set out in the 2020/21 budget, for the period ending 31 August 2020.

### BACKGROUND

The attached report details the status of all capital works projects as set out in the 2020/21 budget, accepted by Council at the 24 July 2020 Ordinary Council Meeting, for the period 1 July 2020 to the 31 August 2020. **(Appendix 1 refers).**

### COMMENTS/OPTIONS/DISCUSSIONS

The report includes a summary of the status of projects Shire wide and also includes comments from officers regarding progress. Seventy-three capital projects are reported on.

Reportable variations in accordance with accounting requirements are as follows:

- 60% of projects are on target.
- 3% of projects are currently behind target levels and are being monitored.
- 33% of projects are currently at risk of falling behind and are being monitored.
- 4% of projects have been deferred and have not been reported on.

In monetary terms the total budget for capital projects in the approved budget is \$23,927,600. Of this amount actual expenditure to the 31 August 2020 is \$860,709, with funds committed being approximately \$2,903,516. Total spent/committed funds to the 31 August 2020 is approximately \$3,764,225.

### STATUTORY IMPLICATIONS/REQUIREMENTS

Nil.

### POLICY IMPLICATIONS

Nil.

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## **STRATEGIC COMMUNITY PLAN**

### **5: Governance**

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings.

## **RISK MANAGEMENT CONSIDERATIONS**

Reputational – Low.

## **FINANCIAL IMPLICATIONS**

Resource requirements are in accordance with existing budgetary allocation.

## **VOTING REQUIREMENTS**

Simple.

## **OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION: 202021/040**

**MOVED:** Cr Holly Fleming

**SECONDED:** Cr Karen Lockyer

**That Council receive that Capital works Program Status update for the period 1 July 2020 to 31 August 2020.**

**CARRIED UNANIMOUSLY**

*To be actioned by Ms Sian Appleton, Manager Governance*

## **Appendix 1**

### **Status of Capital Projects - August 2020**



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## Action and Task Progress Report

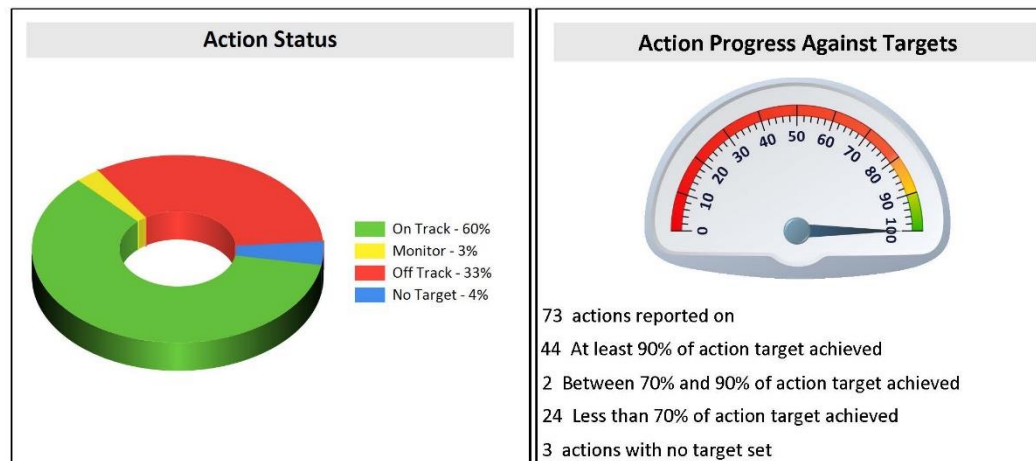
Shire of East Pilbara



*Print Date: 10-Sep-2020*



## OVERVIEW



## ACTION PLANS



GREEN

At least 90% of action target achieved



AMBER

Between 70% and 90% of action target achieved



RED

Less than 70% of action target achieved



No target set

\* Dates have been revised from the Original dates

## BUDGET PERFORMANCE



GREEN

On Track



AMBER

Monitor



RED

Off Track



Not Available

### Commercial Services



#### Airport Services



##### 6.1 Airport Asset Management


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.2.2.3 CP49033 - 20/21 Marble Bar Public Art	Ben Lewis - Executive Manager - Commercial Services	Deferred	01-Jul-2020	30-Jun-2021	1.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
6.1 Airport Asset Management	Capital	50,000.00		0.00	0.00	0.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 12/08/20 - The proposed location will be the entry statement into the Marble Bar airport and will be located on the new entry road which will be constructed in the 2021/22 year. Installation of the art will form part of the entry road and carpark works 1/9/20 - Works deferred until next financial year when the airport upgrade is in progress Last Updated: 01-Sep-2020							

Shire of East Pilbara

Action and Task Progress Report






ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.128 CP129401 - 20/21 Services - Access Roads, Car Parks	Ben Lewis - Executive Manager- Commercial Services	Not Started	26-Jul-2020	30-Jun-2021	0.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
6.1 Airport Asset Management	Capital	200,000.00		8,000.00	0.00	8,000.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 12/08/20 - Works will be undertaken in conjunction with road works in Newman 01/09/20 - Works will be identified once the airport master plan is endorsed by council Last Updated: 01-Sep-2020							

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.129 CP129402 - 20/21 Services - Water Including RO	Ben Lewis - Executive Manager- Commercial Services	In Progress	26-Jul-2020	30-Jun-2021	5.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
6.1 Airport Asset Management	Capital	250,000.00		10,000.00	0.00	10,000.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 12/08/20 - The draft scope of works for the design phase has commenced. 01/09/20 - Scope of works still in progress Last Updated: 01-Sep-2020							

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.130 CP129404 - 20/21 Services - Waste	Ben Lewis - Executive Manager- Commercial Services	In Progress	26-Jul-2020	30-Jun-2021	5.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE



Shire of East Pilbara



Action and Task Progress Report

6.1 Airport Asset Management	Capital	500,000.00	20,000.00	0.00	20,000.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 12/08/20- The draft scope of works for the design phase has commenced. 01/09/20- scope of works still in progress Last Updated: 01-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.131 CP129419 - 20/21 Safety & Security - Lighting	Ben Lewis - Executive Manager- Commercial Services	In Progress	26-Jul-2020	30-Jun-2021	5.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
6.1 Airport Asset Management	Capital	2,000,000.00		80,000.00	0.00	80,000.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 12/08/20 - Planning and scoping has commenced for draft RFT 01/09/20 - scope of works still in progress Last Updated: 01-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.132 CP129426 - 20/21 ASCE Plant and Equipment (Scanner)	Ben Lewis - Executive Manager- Commercial Services	In Progress	26-Jul-2020	30-Jun-2021	50.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
6.1 Airport Asset Management	Capital	250,000.00		250,000.00	168,337.00	81,663.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 12/08/20 - Body scanner is onsite and waiting for installation. Checked baggage screening is on back order delayed due to Covid 01/09/20 - Body scanner scheduled for installation in late October. Checked baggage scheduled for November 2020 Last Updated: 01-Sep-2020							

Shire of East Pilbara

Action and Task Progress Report

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.133 CP129427 - 20/21 Plant & Equipment - Machinery	Ben Lewis - Executive Manager - Commercial Services	In Progress	26-Jul-2020	30-Jun-2021	30.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
6.1 Airport Asset Management	Capital	150,000.00		6,000.00	44,071.00	-38,071.00	 AMBER
<b>ACTION PROGRESS COMMENTS:</b> 12/08/20 - Equipment is on order and has been delayed due to Covid anticipated delivery October / November 01/09/20 - Still anticipating delivery October / November Last Updated: 01-Sep-2020							

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.134 CP129431 - 20/21 Public Structures	Ben Lewis - Executive Manager - Commercial Services	Not Started	26-Jul-2020	30-Jun-2021	0.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
6.1 Airport Asset Management	Capital	400,000.00		16,000.00	0.00	16,000.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 01/09/20 - Capital upgrade of air-conditioning plant for the terminal will be undertaken in consultation with the terminal expansion as part of the master plan Last Updated: 01-Sep-2020							

Corporate Services



Information Systems

23.1 Information Communication and Technology

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Shire of East Pilbara

Action and Task Progress Report

5.1.1.165 CP49001 - 20/21 Computer Equipment	Lisa Davis - Manager Corporate Services	In Progress	24-Jul-2020	30-Jun-2021	10.00%	10.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
23.1 Information Communication and Technology	Capital	80,000.00		3,200.00	26,688.00	-23,488.00	 AMBER
ACTION PROGRESS COMMENTS: 31/07/2020 - Quotes for new server received and purchase order issued. Last Updated: 13-Aug-2020							

Customer and Community Services

Community Safety

12.3 Surveillance and Security

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.1.21 CP59022 - 20/21 CCTV and Lighting Upgrades	Brent Stein - Manager Community Safety	Not Started	26-Jul-2020	30-Jun-2021	0.00%	4.00%	<div><div></div><div></div><div></div></div> RED
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
12.3 Surveillance and Security	Capital	500,000.00		20,000.00	0.00	20,000.00	<div><div></div><div></div><div></div></div> GREEN
<b>ACTION PROGRESS COMMENTS:</b> Initial data collected and project planning underway - 21/08/2020 Last Updated: 21-Aug-2020							



Recreation and Events

15.4 Aquatic Centres

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Shire of East Pilbara




Action and Task Progress Report

3.1.1.8 CP119067 - 20/21 Newman Aquatic Centre - P&E	Melissa Warren - Coordinator Aquatic Centre	In Progress	26-Jul-2020	30-Jun-2021	25.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
15.4 Aquatic Centres	Capital	30,000.00		1,200.00	0.00	1,200.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> In progress Two new 50m re-circulation pumps being installed 07/09/2020 Last Updated: 02-Sep-2020							

Executive Services






Procurement and Contracts

9.1 Procurement

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.1.19 CP59010 - 20/21 Ranger Vehicle - 2WD (51112)	Oliver Schaer - Manager Technical Services - Rural	In Progress	26-Jul-2020	30-Jun-2021	50.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
9.1 Procurement	Capital	65,000.00		0.00	0.00	0.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Specification under development 02/09/2020 - Purchase Order Issued Last Updated: 02-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.1.22 CP119029 - 20/21 CRS Vehicle - 2WD (111675)	Oliver Schaer - Manager Technical Services - Rural	In Progress	26-Jul-2020	30-Jun-2021	50.00%	0.00%	 GREEN

Shire of East Pilbara

Action and Task Progress Report



SERVICE PROFILE	BUDGET TYPE	BUDGET	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE	
9.1 Procurement	Capital	55,000.00	0.00	0.00	0.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Specification under development 02/09/2020 - Purchase Order Issued Last Updated: 02-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.2.15 CP129079 - 20/21 P&G Vehicle - 4WD (2812)	Oliver Schaer - Manager Technical Services - Rural	In Progress	26-Jul-2020	30-Jun-2021	50.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE	
9.1 Procurement	Capital	55,000.00	0.00	0.00	0.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Specification under development 02/09/2020 - Purchase Order Issued Last Updated: 02-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.2.17 CP129096 - 20/21 P&G Vehicle Newman - 2WD (2807)	Oliver Schaer - Manager Technical Services - Rural	In Progress	26-Jul-2020	30-Jun-2021	50.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE	
9.1 Procurement	Capital	38,000.00	0.00	0.00	0.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Specification under development 02/09/2020 - Purchase Order Issued							


Shire of East Pilbara

Action and Task Progress Report

Last Updated: 02-Sep-2020






ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.2.18 CP129097 - 20/21 P&G Vehicle Newman - 2WD (2810)	Oliver Schaer - Manager Technical Services- Rural	In Progress	26-Jul-2020	30-Jun-2021	50.00%	0.00%	<div><div></div><div></div><div></div></div> GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
9.1 Procurement	Capital	38,000.00		0.00	0.00	0.00	<div><div></div><div></div><div></div></div> GREEN
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Specification under development 02/09/2020 - Purchase Order Issued Last Updated: 02-Sep-2020							

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.123 CP129098 - 20/21 Canter Tipper with Kevrek (2704)	Oliver Schaer - Manager Technical Services - Rural	In Progress	26-Jul-2020	30-Jun-2021	30.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
9.1 Procurement	Capital	98,000.00		0.00	0.00	0.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Specification development in progress 02/09/2020 - Procurement Process Commenced - RFQ issued and awaiting response from suppliers Last Updated: 02-Sep-2020							

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.125 CP129723 - 20/21 Canter Tipper with Kevrek (2727)	Oliver Schaer - Manager Technical Services - Rural	In Progress	26-Jul-2020	30-Jun-2021	30.00%	0.00%	 GREEN

Shire of East Pilbara



Action and Task Progress Report

SERVICE PROFILE	BUDGET TYPE	BUDGET	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE	
9.1 Procurement	Capital	98,000.00	0.00	0.00	0.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Specification development in progress 02/09/2020 - Procurement Process Commenced - RFQ issued and awaiting response from suppliers Last Updated: 02-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.126 CP129732 - 20/21 Side shift Backhoe (2751)	Oliver Schaer - Manager Technical Services - Rural	In Progress	26-Jul-2020	30-Jun-2021	30.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE	
9.1 Procurement	Capital	190,000.00	0.00	0.00	0.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Specification development in progress 02/09/2020 - Procurement Process Commenced - RFQ issued and awaiting response from suppliers Last Updated: 02-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.127 CP129745 - 20/21 Fuso Canter 815 Tipper (2825)	Oliver Schaer - Manager Technical Services - Rural	In Progress	26-Jul-2020	30-Jun-2021	30.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE	
9.1 Procurement	Capital	98,000.00	0.00	0.00	0.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Specification development in progress 02/09/2020 - Procurement Process Commenced - RFQ issued and awaiting response from suppliers							

Shire of East Pilbara

Action and Task Progress Report

Last Updated: 02-Sep-2020



ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.1.8 CP109040 - 20/21 GEWS Vehicle - 2WD (101401)	Oliver Schaer - Manager Technical Services - Rural	In Progress	26-Jul-2020	30-Jun-2021	30.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
9.1 Procurement	Capital	55,000.00		0.00	0.00	0.00	 GREEN

**ACTION PROGRESS COMMENTS:**

05/08/2020 - Specification development in progress

02/09/2020 - Purchase Order Issued

Last Updated: 02-Sep-2020

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.1.169 CP49030 - 20/21 CBS Vehicle - 4WD (41229)	Oliver Schaer - Manager Technical Services - Rural	In Progress	26-Jul-2020	30-Jun-2021	30.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
9.1 Procurement	Capital	55,000.00		2,200.00	0.00	2,200.00	 GREEN

**ACTION PROGRESS COMMENTS:**

05/08/2020 - Specification development in progress

02/09/2020 - Purchase Order Issued

Last Updated: 02-Sep-2020

**Infrastructure Services**

**Infrastructure Services**

**19.1 Open Space - Newman**

Shire of East Pilbara

Action and Task Progress Report

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.2.13 CP119704 - 20/21 Minor Equipment - Parks and Gardens Newman	Oliver Schaer - Manager Technical Services - Rural	Ongoing	26-Jul-2020	30-Jun-2021	-	4.00%	
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.1 Open Space - Newman	Capital	50,000.00		2,000.00	0.00	2,000.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Purchases as required - ongoing 02/09/2020 - No change Last Updated: 02-Sep-2020							


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.121 CP129619 - 20/21 Streetscape Projects / Landscaping	Conrad Short - Works Supervisor - Parks & Gardens	In Progress	26-Jul-2020	30-Jun-2021	12.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.1 Open Space - Newman	Capital	100,000.00		4,000.00	121.00	3,879.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 10/08/2020 - Scoping projects to commence during August. 01/09/2020 - Worked out water flow rate and designing Irrigation plan for Installation this month. Last Updated: 01-Sep-2020							

19.2 Transport - Newman

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.124 CP129722 - 20/21 Minor Equipment Newman	Oliver Schaer - Manager Technical Services - Rural	Ongoing	26-Jul-2020	30-Jun-2021	-	4.00%	



Shire of East Pilbara

Action and Task Progress Report

SERVICE PROFILE	BUDGET TYPE	BUDGET	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.2 Transport - Newman	Capital	30,000.00	1,200.00	0.00	1,200.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - As required and coordinated by Works Supervisors Newman 02/09/2020 - No change Last Updated: 02-Sep-2020						

19.3 Open Space - Rural

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.1.9 CP119063 - 20/21 Playground Equipment - Rural	Michael Zion - Coordinator Asset Management	In Progress	26-Jul-2020	26-Mar-2021	10.00%	3.00%	<div><div></div><div></div><div></div></div> GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.3 Open Space - Rural	Capital	250,000.00		10,000.00	0.00	10,000.00	<div><div></div><div></div><div></div></div> GREEN
<b>ACTION PROGRESS COMMENTS:</b> 01/08/20 - RFQ being prepared for supply of Playground and Shelter 01/09/20 - RAC funding applied for, RFQ documents being drafted Last Updated: 31-Aug-2020							



ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.2.16 CP129084 - 20/21 Minor Equipment - Rural	Oliver Schaer - Manager Technical Services - Rural	Ongoing	26-Jul-2020	30-Jun-2021	-	4.00%	
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.3 Open Space - Rural	Capital	73,000.00		2,920.00	0.00	2,920.00	 GREEN
ACTION PROGRESS COMMENTS:							



Shire of East Pilbara

Action and Task Progress Report

05/08/2020 - Purchases as required - ongoing  
02/09/2020 - No change  
Last Updated: 02-Sep-2020



19.4 Transport - Rural



ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.103 CP129545 - 20/21 Marble Bar / Woodstock	Oliver Schaer - Manager Technical Services - Rural	Not Started	26-Jul-2020	30-Jun-2021	0.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.4 Transport - Rural	Capital	281,600.00		11,264.00	21,985.00	-10,721.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Due to commence Aug/Sep - Council Crew 02/09/2020 - No change Last Updated: 02-Sep-2020							


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.104 CP129546 - 20/21 Jigalong Road	Oliver Schaer - Manager Technical Services - Rural	In Progress	26-Jul-2020	30-Jun-2021	15.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.4 Transport - Rural	Capital	530,000.00		0.00	22,455.00	-22,455.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Sign Maintenance component completed - East Pilbara Earthmoving. Minor road formation and gravel sheeting works commencement not yet determined as this would depend on progress with other projects and weather events over the wet season 02/09/2020 - No change Last Updated: 02-Sep-2020							

Shire of East Pilbara

Action and Task Progress Report

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.105 CP129547 - 20/21 Warragine Road	Oliver Schaer - Manager Technical Services - Rural	Not Started	26-Jul-2020	30-Jun-2021	0.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.4 Transport - Rural	Capital	600,000.00		24,000.00	0.00	24,000.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Due to commence towards the end of 2020 once ore carting has been completed and remaining stockpiles have been removed from the Spinifex Ridge Site. 02/09/2020 - No change Last Updated: 02-Sep-2020							

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.106 CP129548 - 20/21 Muccan Shay Gap Roads	Oliver Schaer - Manager Technical Services - Rural	Not Started	26-Jul-2020	30-Jun-2021	0.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.4 Transport - Rural	Capital	300,000.00		24,000.00	0.00	24,000.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Due to commence towards the end of 2020 in conjunction with the Warrawagine Rd project . 02/09/2020 - No change Last Updated: 02-Sep-2020							

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.107 CP129549 - 20/21 Goldsworthy Road	Oliver Schaer - Manager Technical Services - Rural	Not Started	26-Jul-2020	30-Jun-2021	0.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE



Shire of East Pilbara



Action and Task Progress Report


19.4 Transport - Rural	Capital	77,200.00	3,088.00	0.00	3,088.00		
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Due to commence early 2021 following completion of the Warrawagine Rd and Muccan Shay Gap Rd projects. 02/09/2020 - No change Last Updated: 02-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.108 CP159551 - 20/21 Woodie Woodie Road	Oliver Schaer - Manager Technical Services - Rural	Not Started	26-Jul-2020	30-Jun-2021	0.00%	4.00%	
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.4 Transport - Rural	Capital	300,000.00		12,000.00	2,914.00	9,086.00	
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Due to commence following Desert Road Works completion estimated October/November 2020 02/09/2020 - No change Last Updated: 02-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.109 CP129555 - 20/21 Hillside-Marble Bar Road	Oliver Schaer - Manager Technical Services - Rural	Not Started	26-Jul-2020	30-Jun-2021	0.00%	4.00%	
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.4 Transport - Rural	Capital	659,700.00		26,388.00	0.00	26,388.00	
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Currently waiting on confirmation from Atlas as to them sealing the section between Marble Bar and the new bypass road. Commencement and location of works will depend on Atlas's agreed works scope. Commencement most likely in March/April 2021. 02/09/2020 - No change Last Updated: 02-Sep-2020							

Shire of East Pilbara

Action and Task Progress Report






ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.110 CP129557 - 20/21 Skull Springs Road	Oliver Schaer - Manager Technical Services - Rural	Not Started	26-Jul-2020	30-Jun-2021	0.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.4 Transport - Rural	Capital	500,000.00		20,000.00	0.00	20,000.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - At this stage due to commence May/June 2021 but will be determined by the progress of other projects and the wet season 02/09/2020 - No change Last Updated: 02-Sep-2020							

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.111 CP129559 - 20/21 Goldsworthy Shay Gap Road	Oliver Schaer - Manager Technical Services - Rural	Not Started	26-Jul-2020	30-Jun-2021	0.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.4 Transport - Rural	Capital	439,600.00		17,584.00	0.00	17,584.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Not funded in 20/21  Last Updated: 02-Sep-2020							

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.112 CP129537 - 20/21 Kiwikurra Road	Oliver Schaer - Manager Technical Services - Rural	Completed	26-Jul-2020	30-Jun-2021	100.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE



Shire of East Pilbara



Action and Task Progress Report



19.4 Transport - Rural	Capital	690,600.00	0.00	469,742.00	-469,742.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Completed Last Updated: 05-Aug-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.113 CP129538 - 20/21 Punmu Road	Oliver Schaer - Manager Technical Services - Rural	Not Started	26-Jul-2020	30-Jun-2021	0.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.4 Transport - Rural	Capital	180,000.00		7,200.00	0.00	7,200.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Due to commence September/August 02/09/2020 - No change Last Updated: 02-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.114 CP129539 - 20/21 Talawana Track	Oliver Schaer - Manager Technical Services - Rural	Not Started	26-Jul-2020	30-Jun-2021	0.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.4 Transport - Rural	Capital	180,000.00		7,200.00	0.00	7,200.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Minor road formation and gravel sheeting works commencement not yet determined as this would depend on progress with other projects and weather events over the wet season as well as tying in with the Jigalong Rd project 02/09/2020 - No change Last Updated: 02-Sep-2020							

Shire of East Pilbara

Action and Task Progress Report

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.115 CP129540 - 20/21 Jupiter Well Access Road	Oliver Schaer - Manager Technical Services - Rural	Completed	26-Jul-2020	30-Jun-2021	100.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.4 Transport - Rural	Capital	75,000.00		0.00	0.00	0.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 05/08/2020 - Completed Last Updated: 05-Aug-2020							

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.116 CP129542 - 20/21 Kunawarritji Access Road	Oliver Schaer - Manager Technical Services - Rural	Not Started	26-Jul-2020	30-Jun-2021	0.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.4 Transport - Rural	Capital	720,000.00		3,000.00	0.00	3,000.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 02/09/2020 - Due to commence mid September 2020 following completion of the Desert Road project Last Updated: 02-Sep-2020							

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.117 CP129543 - 20/21 Desert Road	Oliver Schaer - Manager Technical Services - Rural	In Progress	26-Jul-2020	30-Jun-2021	90.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.4 Transport - Rural	Capital	548,000.00		21,920.00	240,740.00	-218,820.00	 RED



Shire of East Pilbara

Action and Task Progress Report

**ACTION PROGRESS COMMENTS:**

02/09/2020 - Project on target and close to completion within the next couple of weeks

Last Updated: 02-Sep-2020

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.118 CP129530 - 20/21 Newman Town Streets - Reseals	Michael Zion - Coordinator Asset Management	In Progress	26-Jul-2020	27-Nov-2020	20.00%	10.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.4 Transport - Rural	Capital	561,000.00		22,440.00	0.00	22,440.00	 GREEN

**ACTION PROGRESS COMMENTS:**



03/07/20 - Tender award letter sent to contractor, works program being confirmed from site inspections.

01/08/20 - Contract document being prepared, updated Gantt chart requested based on confirmed program.

27/08/20 - Project startup meeting, Contractor signed Contract Documents.

01/09/20 - Contractor scheduled to commence work on site 19 October.

Last Updated: 31-Aug-2020



ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.119 CP129562 - 20/21 Local Road & Infrastructure Projects	Jeremy Edwards - Chief Executive Officer	Not Started	26-Jul-2020	30-Jun-2021	0.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.4 Transport - Rural	Capital	1,196,500.00		47,860.00	0.00	47,860.00	 GREEN

Last Updated: 26-Jul-2020

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Shire of East Pilbara

Action and Task Progress Report

3.1.3.120 CP129601 - 20/21 Nullagine Entry Statements	Helen Likiliki - Coordinator Technical & Development Services	In Progress	26-Jul-2020	30-Jun-2021	50.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
19.4 Transport - Rural	Capital	30,000.00		1,200.00	0.00	1,200.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 07/08/2020 – Signs have been delivered and are stored in Newman. The RFQ for installation has been awarded. MRWA have approved and we are awaiting secondary approval from the DPLH. Installation to commence thereafter. 01/09/2020 – No further updates to report. Weekly contact is being made to the DPLH as approval has not been received. Continuing to follow up. Last Updated: 02-Sep-2020							






**Project and Asset Management**

**11.1 Project Management**

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.2.5 CP119729 - 20/21 Coaches Benches and Boxes	Michael Zion - Coordinator Asset Management	In Progress	26-Jul-2020	18-Dec-2020	7.00%	7.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
11.1 Project Management	Capital	50,000.00		2,000.00	0.00	2,000.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 01/08/20 - Quotes received for supply of shelters and options being reviewed 01/09/20 - no change to project status, awaiting feedback from stakeholders. Last Updated: 31-Aug-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.1.10 CP119740 - 20/21 Gallop Park Dump Point	Allan Giles - Coordinator Building Services	In Progress	26-Jul-2020	30-Jun-2021	1.00%	4.00%	 RED

Shire of East Pilbara

Action and Task Progress Report



SERVICE PROFILE	BUDGET TYPE	BUDGET	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE	
11.1 Project Management	Capital	15,000.00	600.00	0.00	600.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 06/08/20 - Waiting on new Coordinator of Building Services to start in role mid August. 02/09/20 - Scoping of works underway Last Updated: 02-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.1.11 CP119742 - 20/21 Nth Newman Reserve - Water Supply Connection	Daniel Hay-Henry - Graduate Engineer Projects & Assets	In Progress	26-Jul-2020	30-Jun-2021	1.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE	
11.1 Project Management	Capital	50,000.00	2,000.00	0.00	2,000.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 04/08/2020 - Contacted contractor to assist in scoping. Site visit to be conducted. 01/09/2020 - Site visit has been conducted and quotes have been received. Alternative routes/connections are being investigated before installation commences. Last Updated: 01-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.1.12 CP119746 - 20/21 Water Tank Scheme Connection	Daniel Hay-Henry - Graduate Engineer Projects & Assets	In Progress	26-Jul-2020	30-Jun-2021	7.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE	
11.1 Project Management	Capital	60,000.00	2,000.00	0.00	2,000.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 04/08/2020 - Received quote to upgrade water meter and flow rates. Contacted contractor to assist in scoping the additional connections to storage tanks. 01/09/2020 - Scoping of additional connections to East Newman and Capricorn Oval storage tanks has been completed. Water Corporation to upgrade water meter at East Newman.							

Shire of East Pilbara

Action and Task Progress Report

Contractor to install connection from water meters to storage tanks.

Last Updated: 01-Sep-2020



ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.1.13 CP139203 - 20/21 Cape K Potable Water	Daniel Hay-Henry - Graduate Engineer Projects & Assets	In Progress	26-Jul-2020	30-Jun-2021	10.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
11.1 Project Management	Capital	280,000.00		11,200.00	768.00	10,432.00	 GREEN

**ACTION PROGRESS COMMENTS:**

04/08/2020 - RFQ to be advertised this week. Sourcing quotes for required site preparation works.

01/09/2020 - RFQ closed and submissions are being evaluated.

Last Updated: 01-Sep-2020

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.1.14 CP139220 - 20/21 Newman Caravan Park	Philip Charley - Senior Projects Manager	In Progress	26-Jul-2020	30-Jun-2021	3.00%	4.00%	 AMBER
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
11.1 Project Management	Capital	500,000.00		20,000.00	8,389.00	11,611.00	 GREEN

**ACTION PROGRESS COMMENTS:**

15/08/20 - Feature Survey Completed. Stage 1 Design Drawing Completed. Stage 1 drawings submitted to council for review.



02/09/20 - Development Application Submission for Stage 1 underway. Scope of works for Stage 1 works underway.



Last Updated: 02-Sep-2020

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Shire of East Pilbara

Action and Task Progress Report

3.1.2.14 CP119722 - 20/21 Newman Chlorination, Recirculation & Tank	Daniel Hay-Henry - Graduate Engineer Projects & Assets	In Progress	26-Jul-2020	30-Jun-2021	15.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
11.1 Project Management	Capital	260,000.00		10,400.00	0.00	10,400.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 04/08/2020 - RFT has been awarded and contract signed. Working with contractor to finalise design ready for manufacture. 01/09/2020 - Draft design drawings have been reviewed and feedback provided to Contractor. Awaiting final design drawings. Last Updated: 01-Sep-2020							






ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.1.10 CP109002 - 20/21 Sewerage Plant Capital Improvements	Philip Charley - Senior Projects Manager	In Progress	26-Jul-2020	30-Jun-2021	4.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
11.1 Project Management	Capital	6,259,400.00		250,376.00	10,529.00	239,847.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 22/07/20 - A Request For Tender (RFT) for Consultancy and preliminary design has been completed and advertised on 22/07/20. 19/08/20 - Tender submissions received. Tender evaluation underway. 02/09/20 - Contract awarded and issued to contractor. Contract negotiations underway. Last Updated: 02-Sep-2020							

24.1 Built Infrastructure - Newman

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.2.2.4 CP119021 - 20/21 EPAC Building Works	Allan Giles - Coordinator Building Services	In Progress	01-Jul-2019	30-Sep-2022	1.00%	0.00%	 GREEN

Shire of East Pilbara



Action and Task Progress Report

SERVICE PROFILE	BUDGET TYPE	BUDGET	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE	
24.1 Built Infrastructure - Newman	Capital	15,000.00	0.00	0.00	0.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 06/08/20 - Waiting on new Coordinator of Building Services to start in role mid August. 02/09/20 - Scoping of works underway Last Updated: 02-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.1.23 CP119611 - 20/21 Rec Centre Bin Compound	Allan Giles - Coordinator Building Services	In Progress	26-Jul-2020	30-Jun-2021	1.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE	
24.1 Built Infrastructure - Newman	Capital	35,000.00	1,400.00	0.00	1,400.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 06/08/20 - Waiting on new Coordinator of Building Services to start in role mid August. 02/09/20 - Scoping of works underway Last Updated: 02-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.2.6 CP139130 - 20/21 Newman Visitors Centre	Allan Giles - Coordinator Building Services	In Progress	26-Jul-2020	30-Jun-2021	1.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE	
24.1 Built Infrastructure - Newman	Capital	70,000.00	2,800.00	0.00	2,800.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 06/08/20 - Waiting on new Coordinator of Building Services to start in role mid August. 02/09/20 - Scoping of works underway							

Shire of East Pilbara

Action and Task Progress Report

Last Updated: 02-Sep-2020



ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.2.1.9 CP119310 - 20/21 Newman Community Library - L&B	Allan Giles - Coordinator Building Services	In Progress	26-Jul-2020	30-Jun-2021	1.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
24.1 Built Infrastructure - Newman	Capital	15,000.00		600.00	0.00	600.00	 GREEN

**ACTION PROGRESS COMMENTS:**

06/08/20 - Waiting on new Coordinator of Building Services to start in role mid August.

02/09/20 - Scoping of works underway

Last Updated: 02-Sep-2020


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.3.1.6 CP89026 - 20/21 Newman Youth Centre	Allan Giles - Coordinator Building Services	In Progress	26-Jul-2020	30-Jun-2021	1.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
24.1 Built Infrastructure - Newman	Capital	50,000.00		2,000.00	0.00	2,000.00	 GREEN

**ACTION PROGRESS COMMENTS:**

06/08/20 - Waiting on new Coordinator of Building Services to start in role mid August.






02/09/20 - Scoping of works underway

Last Updated: 02-Sep-2020

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.1.7 CP119401 - 20/21 Newman Aquatic Centre Infrastructure	Allan Giles - Coordinator Building Services	In Progress	26-Jul-2020	30-Jun-2021	1.00%	4.00%	 RED

Shire of East Pilbara

Action and Task Progress Report



SERVICE PROFILE	BUDGET TYPE	BUDGET	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE	
24.1 Built Infrastructure - Newman	Capital	50,000.00	2,000.00	0.00	2,000.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 06/08/20 - Waiting on new Coordinator of Building Services to start in role mid August. 02/09/20 - Scoping of works underway Last Updated: 09-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.102 CP119732 - 20/21 Newman Junior Sports Doors & Security	Allan Giles - Coordinator Building Services	In Progress	26-Jul-2020	30-Jun-2021	1.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE	
24.1 Built Infrastructure - Newman	Capital	25,000.00	1,000.00	0.00	1,000.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 06/08/20 - Waiting on new Coordinator of Building Services to start in role mid August. 02/09/20 - Scoping of works underway Last Updated: 02-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.122 CP129595 - 20/21 Newman Depot Building Works	Allan Giles - Coordinator Building Services	In Progress	26-Jul-2020	30-Jun-2021	1.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE	
24.1 Built Infrastructure - Newman	Capital	50,000.00	2,000.00	0.00	2,000.00	 GREEN	
<b>ACTION PROGRESS COMMENTS:</b> 06/08/20 - Waiting on new Coordinator of Building Services to start in role mid August.							

Shire of East Pilbara

Action and Task Progress Report

02/09/20 - Scoping of works underway

Last Updated: 02-Sep-2020



ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.1.9 CP109042 - 20/21 CDS Admin Office and Toilets	Ian Hamilton - Project Manager	In Progress	26-Jul-2020	30-Jun-2021	25.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
24.1 Built Infrastructure - Newman	Capital	122,000.00		4,880.00	0.00	4,880.00	 GREEN

**ACTION PROGRESS COMMENTS:**

12/08/2020 - RFQ advertised, closing on the 2nd of September.

31/08/2020 - Award of work by Friday 4th September. With the works set to commence on the 7th of September.

Last Updated: 31-Aug-2020

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.1.11 CP109051 - 20/21 Header Tank Roof	Philip Charley - Senior Projects Manager	In Progress	26-Jul-2020	30-Jun-2021	3.00%	4.00%	 AMBER
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
24.1 Built Infrastructure - Newman	Capital	30,000.00		1,200.00	0.00	1,200.00	 GREEN

**ACTION PROGRESS COMMENTS:**

06/07/20 - Review of minor investigative reports completed.

03/08/20 - Review and options report prepared.







02/09/20 - Preparation of Consultant design brief underway, which will allow Contractor to be engaged to draft new tank roof drawings. Drawings will limit scope, simplify quote comparison and reduce cost and project duration by allowing off site fabrication of the roof and access components.

Last Updated: 02-Sep-2020

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Shire of East Pilbara



Action and Task Progress Report

5.1.1.166 CP49003 - 20/21 Furniture & Equipment	Marisa Wolfenden - Coordinator Property Services	In Progress	26-Jul-2020	30-Jun-2021	5.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
24.1 Built Infrastructure - Newman	Capital	25,000.00		1,000.00	0.00	1,000.00	 GREEN
ACTION PROGRESS COMMENTS: 07/08/20 - Orders as required 02/09/20 - Orders as required Last Updated: 02-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.1.167 CP49016 - 20/21 Newman Admin Building	Allan Giles - Coordinator Building Services	In Progress	24-Jul-2020	30-Jun-2021	1.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
24.1 Built Infrastructure - Newman	Capital	55,000.00		2,000.00	0.00	2,000.00	 GREEN
ACTION PROGRESS COMMENTS: 06/08/20 - Waiting on new Coordinator of Building Services to start in role mid August. 02/09/20 - Scoping of works underway Last Updated: 02-Sep-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.3.8 CP99020 - 20/21 Staff Housing	Marisa Wolfenden - Coordinator Property Services	In Progress	26-Jul-2020	30-Jun-2021	5.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
24.1 Built Infrastructure - Newman	Capital	1,190,700.00		47,628.00	37,869.00	9,759.00	 GREEN
ACTION PROGRESS COMMENTS:							

Shire of East Pilbara

Action and Task Progress Report



07/08/20 - Commencing the Scope of Works for tender  
02/09/20 - Tender writing underway  
Last Updated: 02-Sep-2020

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.3.9 CP99022 - 20/21 Staff Housing - Airport	Marisa Wolfenden - Coordinator Property Services	In Progress	26-Jul-2020	30-Jun-2021	5.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
24.1 Built Infrastructure - Newman	Capital	79,000.00		3,160.00	0.00	3,160.00	 GREEN

**ACTION PROGRESS COMMENTS:**

07/08/20 - Commencing the Scope of Works for tender  
02/09/20 - Tender currently being scoped  
Last Updated: 02-Sep-2020

**24.2 Built Infrastructure - Rural**



ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.1.20 CP59012 - 20/21 BFB Shed Upgrade	Michael Zion - Coordinator Asset Management	In Progress	26-Jul-2020	30-Oct-2020	30.00%	10.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
24.2 Built Infrastructure - Rural	Capital	54,300.00		2,172.00	0.00	2,172.00	 GREEN



**ACTION PROGRESS COMMENTS:**

01/08/20 - RFQ awarded. Gantt chart received from Contractor which shows completion by early October.  
01/09/20 - Contractor arrived on site today and has commenced work with scheduled completion on 30 September.  
Last Updated: 31-Aug-2020

Shire of East Pilbara

Action and Task Progress Report

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.2.4 CP89023 - 20/21 CRC Marble Bar	Allan Giles - Coordinator Building Services	In Progress	26-Jul-2020	30-Jun-2021	1.00%	0.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
24.2 Built Infrastructure - Rural	Capital	10,000.00		400.00	0.00	400.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 06/08/20 - Waiting on new Coordinator of Building Services to start in role mid August. 02/09/20 - Scoping of works underway Last Updated: 02-Sep-2020							

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.1.168 CP49026 - 20/21 M/Bar Admin Building	Allan Giles - Coordinator Building Services	In Progress	26-Jul-2020	30-Jun-2021	1.00%	4.00%	 RED
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
24.2 Built Infrastructure - Rural	Capital	80,000.00		3,200.00	3,370.00	-170.00	 GREEN
<b>ACTION PROGRESS COMMENTS:</b> 06/08/20 - Waiting on new Coordinator of Building Services to start in role mid August. 02/09/20 - Scoping of works underway Last Updated: 02-Sep-2020							







Waste Management

21.1 Landfill Management

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Shire of East Pilbara

Action and Task Progress Report

4.1.1.6 CP109037 - 20/21 Newman Landfill Fencing	Ian Hamilton - Project Manager	In Progress	26-Jul-2020	30-Jun-2021	20.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
21.1 Landfill Management	Capital	650,000.00		26,000.00	0.00	26,000.00	 GREEN
ACTION PROGRESS COMMENTS: 12/08/2020 - Investigated and tender scope commencing on the 19th of August. 31/08/2020 - Tender scoping and review. Advertising the week ending Friday 12th Sept 2020. Last Updated: 31-Aug-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.1.7 CP109038 - 20/21 Newman Landfill Signage	Ian Hamilton - Project Manager	In Progress	26-Jul-2020	30-Jun-2021	20.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
21.1 Landfill Management	Capital	20,000.00		800.00	0.00	800.00	 GREEN
ACTION PROGRESS COMMENTS: 12/08/2020 - Investigated and project hand over completed. 31/08/2020 - Quotation scoping, review. Obtained one quote, obtaining another two quotes (as per Council's purchasing policy) week ending Friday 12th Sept 2020. Last Updated: 31-Aug-2020							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.1.12 CP109039 - 20/21 Newman Landfill Bore	Ian Hamilton - Project Manager	In Progress	26-Jul-2020	30-Jun-2021	20.00%	4.00%	 GREEN
SERVICE PROFILE	BUDGET TYPE	BUDGET		YTD BUDGET	YTD ACTUAL	YTD VARIANCE	BUDGET PERFORMANCE
21.1 Landfill Management	Capital	200,000.00		8,000.00	0.00	8,000.00	 GREEN
ACTION PROGRESS COMMENTS:							

**Shire of East Pilbara**

**Action and Task Progress Report**

12/08/2020 - Project handover complete but scoping work yet to commence. all required licenses (Bore construction and groundwater extraction) have been approved and received as well as a location for the bore identified by DWER.

31/08/2020 - Quotation scoping and review in progress. Planned to advertise for the week ending Friday 12th Sept 2020.

Last Updated: 31-Aug-2020

### 9.1.3 AFFIXING COMMON SEAL UNDER DELEGATED AUTHORITY

**Responsible Officer:** Mr Jeremy Edwards  
Chief Executive Officer

**Author:** Ms Emma Allinson  
Coordinator Contracts and Leasing

**Proposed Meeting Date:** 18 September 2020

**Location/Address:** N/A

**Name of Applicant:** N/A

**Author Disclosure of Interest:** Nil

### REPORT PURPOSE

This report is to advise Council of the documents that have had the Shire of East Pilbara's Common Seal affixed under delegated authority since the last Council Meeting.

### BACKGROUND

There has been **one** document that has had the Shire's Common Seal affixed under delegated authority since the last Council Meeting.

### COMMENTS/OPTIONS/DISCUSSIONS

Document	Details	Parties	Synergy TC No.
Contract	Supply and Installation Solar Systems - RFQ 23-2019/20 -	Customer First Contracting (CFC)	TC2020715

### STATUTORY IMPLICATIONS/REQUIREMENTS

*Local Government Act 1995*, Part 9 – Miscellaneous provisions (Division 3 – Documents) 9.49A. Execution of documents (pg 320)

### POLICY IMPLICATIONS

4.5 Execution of Documents – Item 9.1.2 – 28<sup>th</sup> June, 2019.

And

Authorisations and Delegations Manual

The Chief Executive Officer or Executive Manager may only sign documents where:

- The Council has authorised entering into a formal contract; or
- A formal contract is required as a part of the day to day operation of the Council;  
or
- A formal contract is authorised under delegated authority of the Council.

The Chief Executive Officer or Executive Manager has no power to sub-delegate the authority to sign documents on behalf of the local government (s5.43 (ha) of the Act).

## **STRATEGIC COMMUNITY PLAN**

### **5: Governance**

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

## **FINANCIAL IMPLICATIONS**

No financial resource impact.

## **VOTING REQUIREMENTS**

Simple.

## **OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION: 202021/041**

**MOVED: Cr Dean Hatwell**

**SECONDED: Cr Anthony Middleton**

**That Council have been advised that the Common Seal has been affixed under delegated authority to the Contract between the Shire of East Pilbara and Customer First Contracting for the project, Supply and Installation Solar Systems (RFQ 23-2019/20).**

**CARRIED UNANIMOUSLY**

***To be actioned by Ms Emma Allinson, Coordinator Contracts & Leasing***

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**9.1.4 APPOINTMENT OF DEPUTY CHIEF BUSH FIRE CONTROL OFFICER AND  
AMENDMENT TO DELEGATIONS MANUAL**

**Responsible Officer:** Mr Jeremy Edwards  
Chief Executive Officer

**Author:** Mrs Kylie Bergmann  
Coordinator Governance

**Proposed Meeting Date:** 18 September 2020

**Location/Address:** N/A

**Name of Applicant:** N/A

**Author Disclosure of Interest:** Nil

---

**REPORT PURPOSE**

To amend the 2020-21 Authorisations and Delegations Manual to reflect the change of appointment to the Deputy Chief Bush Fire Control Officer.

**BACKGROUND**

Currently, Council has delegated to the Chief Executive Officer to appoint the Manager Community Safety as the Deputy Chief Bush Fire Control Officer, and the Coordinator Ranger & Emergency Services as a Fire Control Officer.

The administration is requesting to change the appointment of Deputy Chief Bush Fire Control Officer to the Coordinator Ranger & Emergency Services. The reason behind the change is due to an increased scope within the Manager Community Safety position description. Whilst Emergency Management will still be overseen by the Manager Community Safety, the operational functions will be delegated to the Coordinator Ranger & Emergency Services.

**COMMENTS/OPTIONS/DISCUSSIONS**

A local government may, from time to time, appoint such persons as it thinks necessary to be its Bush Fire Control Officers, in accordance with s38 of the *Bush Fires Act 1954*.

The Bush Fire Control Officer's main duties relate to fire prevention. They are the officer through whom Local Government works to control the use of fire and certain machinery operations, at such times of the year as could lead to bush fires.

A Bush Fire Control Officer can impose limitations, conditions and restrictions on activities that are in breach of the *Bush Fires Act 1954*, and local laws. Bush Fire Control Officers can take actions to control or extinguish fires burning within the district and impose penalties for non-compliance.

**STATUTORY IMPLICATIONS/REQUIREMENTS**

*Local Government Act 1995*

Part 5 Administration

s5.46 Register of, and records relevant to, delegations to CEO and employees

---

*Bush Fires Act 1954*

Part IV Control and extinguishment of bush fires

Division 1 Local governments

s.38 Local government may appointment bush fire control officer

s.38(2A) Requires the local government to cause notice of an appointment made under this provision to be published at least once in a newspaper circulating in its district.

s.38(2E) Requires a bush fire control officer, appointed by the local government, to be issued with a Certificate of Appointment.

**POLICY IMPLICATIONS**

Nil.

**STRATEGIC COMMUNITY PLAN**

**5: Governance**

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

**RISK MANAGEMENT CONSIDERATIONS**

Nil.

**FINANCIAL IMPLICATIONS**

No financial resource impact.

**VOTING REQUIREMENTS**

Absolute.

**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION: 202021/042**

**MOVED: Cr Anthony Middleton**

**SECONDED: Cr Dean Hatwell**

**That Council:**

- 1. Amend the 2020-21 Authorisations and Delegations Manual as follows:**
  - a. Appoint the Coordinator Ranger & Emergency Services as the Deputy Chief Bush Fire Control Officer**
  - b. Appoint the Manager Community Safety as a Fire Control Officer.**
- 2. Advertise the change of appointments, as noted in point 1 above, in a newspaper circulating in the district, in accordance with s.38(2A) of the *Bush Fires Act 1954*.**
- 3. Issue a certificate of appointment to the bush fire control officers, as noted in point 1 above, in accordance with s.38(2E) of the *Bush Fires Act 1954*.**

**CARRIED UNANIMOUSLY**

***To be actioned by Mrs Kylie Bergmann, Coordinator Governance***

#### 9.1.5 PROPOSED COMMITTEE MEETING DATES FOR 2020/21

**Responsible Officer:** Mr Jeremy Edwards  
Chief Executive Officer

**Author:** Mrs Kylie Bergmann  
Coordinator Governance

**Proposed Meeting Date:** 18 September 2020

**Location/Address:** N/A

**Name of Applicant:** N/A

**Author Disclosure of Interest:** Nil

#### REPORT PURPOSE

For Council to set the Committee meeting dates, times and venues for the next twelve months.

#### BACKGROUND

It is a requirement of the *Local Government Act 1995* [s5.25(g) and Regulation 12 *Local Government (Administration) Regulations 1996*] to set and advertise the meeting dates, times and venues for Committee meetings, that are to be open to the public, for the next twelve months.

Council currently has six appointed Committees:

- Airport Advisory Committee
- Audit Committee;
- Bush Fire Advisory Committee;
- CEO Performance Review Committee
- Local Emergency Management Committees each for Newman, Nullagine and Marble Bar; and
- Plant Committee.

#### COMMENTS/OPTIONS/DISCUSSIONS

Below are the proposed meeting dates for the **Audit Committee**:

Meeting Date	Time	Venue
20 November 2020	8:00am	Newman
26 February 2021	8:00am	Newman
28 May 2021	8:00am	Newman
27 August 2021	8:00am	Newman

Below are the proposed meeting dates for the **Plant Committee**:

Meeting Date	Time	Venue
29 January 2021	8:00am	Newman
28 May 2021	7:30am	Newman

Below are the proposed meeting dates for the **Airport Advisory Committee**:

Meeting Date	Time	Venue
29 January 2021	7:30am	Newman
23 July 2021	7:30am	Newman

Below are the proposed meeting dates for the **Bush Fire Advisory Committee**:

Meeting Date	Time	Venue
19 March 2021	11:00am	Newman
20 August 2021	11:00am	Newman

Below are the proposed meeting dates for the **CEO Performance Review Committee**:

Meeting Date	Time	Venue
14 September 2020	2:00pm	Newman
23 April 2021	7:30am	Newman

Below are the proposed meeting dates for the **Local Emergency Management Committee** for Newman, Nullagine & Marble Bar:

Meeting Date	Time	Venue
17 March 2021	1:00pm	Marble Bar
18 March 2021	10:30am	Nullagine
19 March 2021	11:00am	Newman
19 May 2021	1:00pm	Marble Bar
20 May 2021	10:30am	Nullagine
21 May 2020	11:00am	Newman
18 August 2021	1:00pm	Marble Bar
19 August 2021	10:30am	Nullagine
20 August 2021	11:00am	Newman
24 November 2021	1:00pm	Marble Bar
25 November 2021	10:30am	Nullagine
26 November 2021	11:00am	Newman

## STATUTORY IMPLICATIONS/REQUIREMENTS

*Local Government Act 1995*

Part 5 Administration  
Division 2 Meetings  
Subdivision 3 Matters affecting meetings  
Section 5.25 Regulations about council and committee meetings

*Local Government (Administration) Regulations 1996*

Part 2 Council and committee meetings  
Regulation 12 Meetings, Public notice of (Act s5.25(1)(g))

## POLICY IMPLICATIONS

Nil.

## STRATEGIC COMMUNITY PLAN

### 5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

## RISK MANAGEMENT CONSIDERATIONS

Nil.

## FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

## VOTING REQUIREMENTS

Simple.

## OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION: 202021/043

**MOVED:** Cr Dean Hatwell

**SECONDED:** Cr Holly Fleming

That Council adopt the dates, times and places for the following Committee meetings for the next twelve months, as listed below, to be advertised in accordance with the *Local Government (Administration) Regulations 1996 s12(1)(a)*.

Below are the proposed meeting dates for the **Audit Committee**:

Meeting Date	Time	Venue
20 November 2020	8:00am	Newman
26 February 2021	8:00am	Newman
28 May 2021	8:00am	Newman
27 August 2021	8:00am	Newman

Below are the proposed meeting dates for the **Plant Committee**:

Meeting Date	Time	Venue
29 January 2021	8:00am	Newman
28 May 2021	7:30am	Newman

Below are the proposed meeting dates for the **Airport Advisory Committee**:

Meeting Date	Time	Venue
29 January 2021	7:30am	Newman
23 July 2021	7:30am	Newman

Below are the proposed meeting dates for the **Bush Fire Advisory Committee**:

<b>Meeting Date</b>	<b>Time</b>	<b>Venue</b>
19 March 2021	11:00am	Newman
20 August 2021	11:00am	Newman

Below are the proposed meeting dates for the **CEO Performance Review Committee**:

<b>Meeting Date</b>	<b>Time</b>	<b>Venue</b>
14 September 2020	2:00pm	Newman
23 April 2021	7:30am	Newman

Below are the proposed meeting dates for the **Local Emergency Management Committee** for Newman, Nullagine & Marble Bar:

<b>Meeting Date</b>	<b>Time</b>	<b>Venue</b>
17 March 2021	1:00pm	Marble Bar
18 March 2021	10:30am	Nullagine
19 March 2021	11:00am	Newman
19 May 2021	1:00pm	Marble Bar
20 May 2021	10:30am	Nullagine
21 May 2020	11:00am	Newman
18 August 2021	1:00pm	Marble Bar
19 August 2021	10:30am	Nullagine
20 August 2021	11:00am	Newman
24 November 2021	1:00pm	Marble Bar
25 November 2021	10:30am	Nullagine
26 November 2021	11:00am	Newman

**CARRIED UNANIMOUSLY**

***To be actioned by Mrs Kylie Bergmann, Coordinator Governance.***

## **9.2 EM CORPORATE SERVICES**

### **9.2.1 MONTHLY FINANCIAL STATEMENTS FOR PERIOD ENDING JULY**

<b>Attachments:</b>	<b>Appendix 1 – Monthly Financials – July 2020</b>
<b>Responsible Officer:</b>	<b>Mrs Lisa Davis Acting Executive Manager Corporate Services</b>
<b>Author:</b>	<b>Mrs Lisa Davis Acting Executive Manager Corporate Services</b>
<b>Proposed Meeting Date:</b>	<b>18 September 2020</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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### **REPORT PURPOSE**

To provide Councillors with a monthly financial statement on the operations of Council.

### **BACKGROUND**

The attached 24-page report details the financial activities of the Council for the period 1 July 2020 to 31 July 2020 of the 2020/2021 financial year –

There are 4 sections of the monthly report:

1. Monthly Health Checks and Summary Graphs
2. Statutory Reports – Rate Setting Statement, Operating Statement, Cash Flow
3. Various other Notes to give council an overview of the Shire's current financial situation, including Material Variances for Programs and Nature and Type as per the budget the council adopted variance threshold limits of 10% or \$10,000 whichever is greater.
4. A detailed Capital Projects schedule detailing all expenditure

### **COMMENTS/OPTIONS/DISCUSSIONS**

The Executive Manager Corporate Services will provide an overview and explanation as required of how to interpret the financial statement at the meeting.

Reportable variations in accordance with the materiality threshold as per Council resolution.

### **STATUTORY IMPLICATIONS/REQUIREMENTS**

Local Government Act 1995  
Part 6 Financial Management  
Division 4 General financial provisions  
Section 6.4(2)

---

*“The financial report is to –*

- (a) be prepared and presented in the manner and form prescribed; and*
- (b) contain the prescribed information.”*

Local Government (Financial Management) Regulations 1996  
Part 4 Financial reports  
Reg 34(1) -

## **POLICY IMPLICATIONS**

### **3.1 ACCOUNTING POLICIES**

## **STRATEGIC COMMUNITY PLAN**

Nil.

### **5: Governance**

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

## **RISK MANAGEMENT CONSIDERATIONS**

### **5: Governance**

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

## **FINANCIAL IMPLICATIONS**

This report discloses financial activities for the period under review.

## **VOTING REQUIREMENTS**

Simple.

## **OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION: 202021/044**

**MOVED: Cr Stacey Smith**

**SECONDED: Cr Adrienne Mortimer**

**That the monthly financial statements for the period 1st July 2020 to 31st July 2020 of the 2020/2021 financial year as presented be received.**

**CARRIED UNANIMOUSLY**

***To be actioned by Mrs Lisa Davis, Acting Executive Manager Corporate Services.***

## **Appendix 1**

### **Monthly Financials – July 2020**

# Shire Of East Pilbara

## Monthly Financial Statements

(Containing the Statement of Financial Activity)

For The Period Ending 31st July 2020

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

### TABLE OF CONTENTS

Monthly Health Checks & Summary Graphs		...	1
Statement of Financial Activity by Program		...	3
Statement of Financial Activity by Nature or Type		...	5
Rate Setting Statement		...	6
Cash Flow		...	7
Acquisitions and Construction of Assets		...	8
Note 1	Net Assets	...	13
Note 2	Explanation of Material Varianc	...	14
Note 3	Rating Revenue	...	15
Note 4	Receivables	...	17
Note 5	Disposal of Assets	...	18
Note 6	Borrowings	...	19
Note 7	Reserves	...	21
Note 8	Grants and Contributions	...	22
Note 9	Trusts	...	23
Note 10	Budget Amendments	...	24

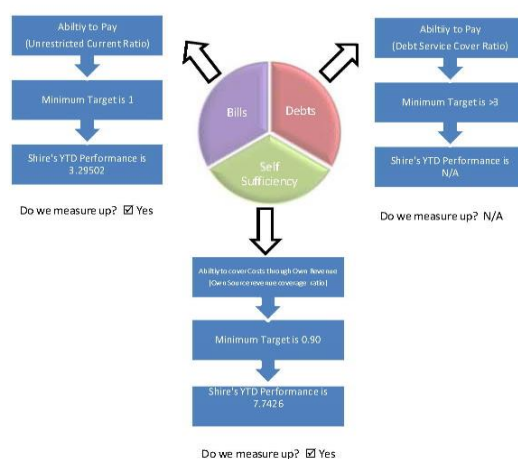
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## MONTHLY FINANCIAL HEALTH CHECKS

For The Period Ending 31st July 2020

Highlighting how the Shire of East Pilbara is tracking against financial ratios



How are we tracking against our budget targets?

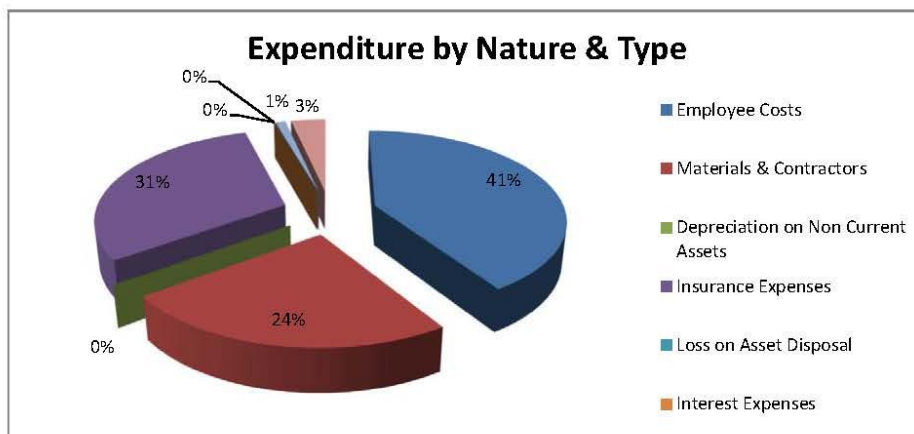
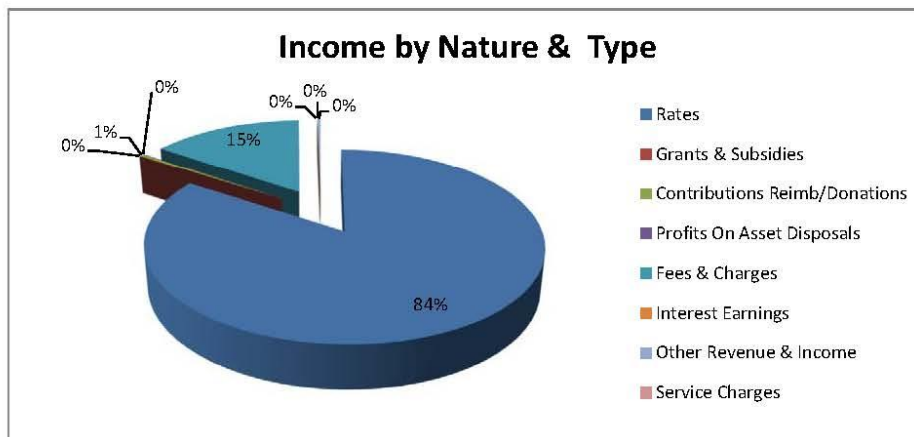
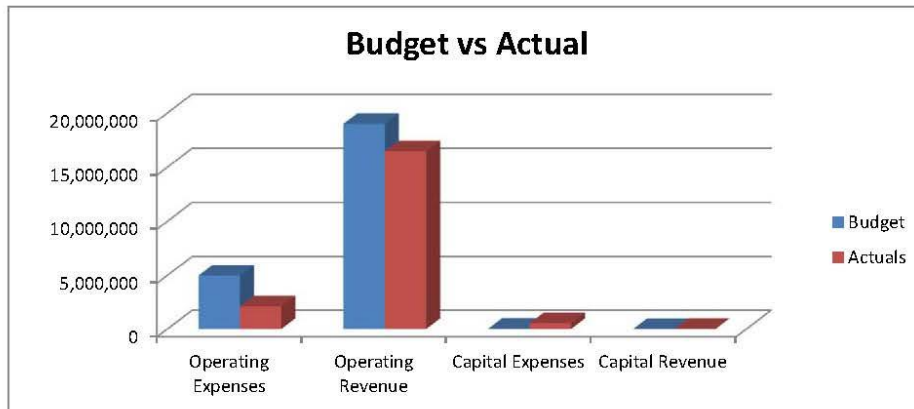


Adjusted operating surplus and self sufficient ratios are high due to rates being fully funded at the beginning of the financial year. However as the year progresses, operating expenditure will continue to draw on this revenue source reducing to target by 30 June 2020

It should be noted that the increase in depreciation (following the revaluation of assets at fair value over the last four years) has significantly increased the annual depreciation and puts pressure on the operating surplus result.



**Shire Of East Pilbara  
Financial Graphs  
For The Period Ending 31st July 2020**



# SHIRE OF EAST PILBARA ORDINARY COUNCIL MEETING MINUTES

18 SEPTEMBER 2020

Shire Of East Pilbara Operating Revenue and Expenses For The Period Ending 31st July 2020											
Function, Sub-Function and Department Name	Budget Annual Revenue	Budget YTD Revenue	Actual YTD Revenue	Monthly Budget vs Actual % Variance	Monthly Bud vs Actual % Variance	Ratio	Budget Annual Expenditure	Budget YTD Expenditure	Actual YTD Expenditure	Monthly Budget vs Actual % Variance	Monthly Bud vs Actual % Variance
<b>General Purpose Funding</b>											
Rates	14,062,600	13,797,267	13,877,837.62	(80,570.62)	(0.58)		385,430	33,451	7,294.91		
Other General Purpose Funding	2,050,200	4,167	49.39	6,117.41	98.81		-	-	-		
<b>Total General Purpose Funding</b>	<b>16,112,800</b>	<b>13,801,434</b>	<b>13,877,887.21</b>				<b>385,430</b>	<b>33,451</b>	<b>7,294.91</b>	<b>26,156.09</b>	<b>78.19</b>
<b>Governance</b>											
Members of Council	100	-	-	-	-		856,430	38,141	28,829.94		
Other Governance	108,700	6,759	295.23	-	-		1,009,500	371,073	692,033.73		
Corporate Governance	-	-	-	-	-		328,430	27,367	26,008.59		
Customer Service	-	-	-	-	-		439,700	36,642	20,932.92		
Marketing, Media and Publication	-	-	-	-	-		146,300	12,191	5,059.09		
Stakeholder Management	-	-	-	-	-		157,800	13,150	3,487.23		
Financial Services	-	-	-	-	-		906,300	70,842	42,375.72		
Records Management	-	-	-	-	-		169,400	14,116	17,771.55		
Human Resources	-	-	-	-	-		1,017,600	41,884	43,745.87		
Occupational Health and Safety	-	-	-	-	-		148,700	12,392	10,629.66		
Information and Technology	-	-	-	-	-		807,300	67,275	135,614.99		
IPR, Strategic and Business Planning	-	-	-	-	-		1,214,800	70,376	30,393.73		
Procurement and Contract Management	-	-	-	-	-		307,000	25,659	16,301.28		
Asset Management	-	-	-	-	-		333,300	41,874	18,137.13		
Fined Assets	8,000	-	-	-	-		502,500	41,874	-		
Allocations To Other Functions	-	-	-	-	-		(7,647,700)	(637,309)	-		
<b>Total Governance</b>	<b>116,800</b>	<b>6,759</b>	<b>295.23</b>	<b>6,465.77</b>	<b>95.66</b>		<b>700,200</b>	<b>267,546</b>	<b>1,091,340.45</b>	<b>(823,794.45)</b>	<b>(307.91)</b>
<b>Law, Order &amp; Public Safety</b>											
Fined Assets	2,700	-	-	-	-		178,200	14,850	-		
Ranger Services	26,000	2,084	2,758.85	-	-		573,700	47,292	22,818.42		
Emergency Management	147,100	-	-	-	-		295,000	25,883	79,823.00		
Security and Surveillance	500,000	-	-	-	-		216,500	18,042	10,274.36		
<b>Total Law, Order &amp; Public Safety</b>	<b>675,800</b>	<b>2,084</b>	<b>2,758.85</b>	<b>(674.85)</b>	<b>(32.38)</b>		<b>1,262,300</b>	<b>106,167</b>	<b>112,915.78</b>	<b>(6,748.78)</b>	<b>(6.36)</b>
<b>Health</b>											
Fined Assets	-	-	-	-	-		13,400	1,117	-		
Health Inspection and Administration	68,800	32,935	1,134.55	-	-		443,800	40,651	10,464.82		
Preventative Services	18,000	-	-	-	-		83,000	5,250	358.46		
<b>Total Health</b>	<b>86,800</b>	<b>32,935</b>	<b>1,134.55</b>	<b>31,800.45</b>	<b>96.36</b>		<b>540,200</b>	<b>47,018</b>	<b>10,823.29</b>	<b>36,194.71</b>	<b>76.98</b>
<b>Education &amp; Welfare</b>											
Fined Assets	-	-	-	-	-		438,200	34,000	-		
Place Based Services (Newman)	5,000	417	-	-	-		592,700	30,641	16,392.59		
Youth & Family Services	5,000	458	-	-	-		941,300	85,767	42,613.18		
Place Based Services (Rural)	-	-	-	-	-		576,000	55,090	20,578.66		
<b>Total Education &amp; Welfare</b>	<b>10,500</b>	<b>875</b>	<b>-</b>	<b>875.00</b>	<b>na</b>		<b>2,518,900</b>	<b>205,498</b>	<b>79,586.43</b>	<b>125,911.57</b>	<b>61.27</b>
<b>Housing</b>											
Fined Assets	-	-	-	-	-		452,200	37,683	-		
Soa/H Housing - Newman	179,600	14,967	12,045.71	-	-		179,600	(60,508)	21,967.28		
Soa/H Housing - Marble Bar	35,000	2,917	3,105.30	-	-		35,000	(3,133)	1,848.33		
Marion Hill Housing	16,500	1,209	1,120.00	-	-		14,500	(2,125)	1,397.17		
Built Infrastructure	72,500	6,042	9,667.67	-	-		100,000	-	1,685.69		
<b>Total Housing</b>	<b>301,600</b>	<b>25,135</b>	<b>25,938.38</b>	<b>(803.38)</b>	<b>(3.20)</b>		<b>781,300</b>	<b>(28,283)</b>	<b>26,812.47</b>	<b>(55,095.47)</b>	<b>(194.80)</b>

Shire Of East Pilbara Operating Revenue and Expenses For The Period Ending 31st July 2020											
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Function, Sub-Function and Department Name	Budget Annual Revenue	Budget YTD Revenue	Actual YTD Revenue	Monthly Budget vs Actual % Variance	Monthly Bud vs Actual % Variance	Ratio	Budget Annual Expenditure	Budget YTD Expenditure	Actual YTD Expenditure	Monthly Budget vs Actual % Variance	Monthly Bud vs Actual % Variance
<b>Community Amenities</b>											
Fined Assets	2,000	-	-	-	-		633,400	52,783	-		
Waste Collection & Recycling	671,900	610,675	607,285.44	-	-		878,200	72,084	15,566.72		
Landfill Management	4,128,500	344,041	240,219.70	-	-		2,600,700	232,401	43,559.93		
Waste Water Management	2,483,200	878,700	739,927.90	-	-		1,181,000	116,497	36,492.99		
Energy & Biodiversity	-	-	-	-	-		-	1,075	1,134.74		
Town Planning & Regional Develop't	101,000	8,416	294.00	-	-		203,100	220,598	10,739.35		
Land Strategy	-	-	-	-	-		184,200	15,349	12,766.46		
Built Infrastructure - Newman	-	-	-	-	-		108,000	11,292	719.81		
Built Infrastructure (other communities)	6,500	562	-	-	-		136,200	11,549	2,827.30		
<b>Total Community Amenities</b>	<b>7,193,100</b>	<b>1,842,174</b>	<b>1,587,727.04</b>	<b>254,646.96</b>	<b>13.82</b>		<b>5,922,800</b>	<b>751,628</b>	<b>123,438.39</b>	<b>610,189.61</b>	<b>83.17</b>
<b>Recreation &amp; Culture</b>											
Fined Assets	2,700	-	-	-	-		2,091,200	176,267	-		
Built Infrastructure - Newman	-	-	-	-	-		518,000	53,133	11,961.48		
Built Infrastructure - Rural	101,400	8,449	589.39	-	-		244,400	32,649	5,123.20		
Aquatic Centres	172,400	4,334	1,596.20	-	-		1,951,600	184,997	6,081.53		
TV & Radio Re Broadcasting	-	-	-	-	-		30,400	4,276	96.31		
Recreation Centre - Newman	254,700	21,234	19,727.83	-	-		1,708,600	165,316	43,718.16		
Libraries	7,000	583	563.44	-	-		517,600	42,058	18,675.35		
Club Development	5,000	417	-	-	-		131,100	10,673	3,461.91		
Open Space Assets - Newman	83,100	6,925	3,380.00	-	-		3,291,700	286,039	141,740.51		
Other Culture	300	25	22.73	-	-		300	25	-		
Marion Hill	1,286,700	33,059	47,108.39	-	-		1,511,700	106,442	73,156.26		
Culture & the Arts	-	-	-	-	-		208,300	9,491	16,452.38		
Events	270,300	12,792	-	-	-		697,800	64,916	18,771.18		
Other Operating expenses for R&E Reallocation	-	-	-	-	-		-	2,642	1,496.99		
<b>Total Recreation &amp; Culture</b>	<b>2,183,600</b>	<b>87,808</b>	<b>72,989.98</b>	<b>14,828.02</b>	<b>16.88</b>		<b>12,903,300</b>	<b>1,116,966</b>	<b>338,335.38</b>	<b>777,730.62</b>	<b>69.68</b>
<b>Transport</b>											
Fined Assets	18,200	-	-	-	-		7,862,200	652,226	-		
Sco/Rds/Bridges/Depots - Construction	6,814,800	225	19,066.96	-	-		-	-	-		
Sco/Rds/Bridges/Depots - Maintenance	960,000	-	-	-	-		3,692,200	349,106	179,648.37		
Road Plant Purchases	23,700	1,933	-	-	-		-	-	-		
Aerodromes	14,455,700	1,579,109	760,303.43	-	-		10,833,300	1,156,924	106,094.77		
<b>Total Transport</b>	<b>22,071,900</b>	<b>1,581,267</b>	<b>779,370.39</b>	<b>801,896.28</b>	<b>50.71</b>		<b>22,987,700</b>	<b>2,158,256</b>	<b>285,743.14</b>	<b>1,872,512.86</b>	<b>86.76</b>
<b>Economic Services</b>											
Fined Assets	-	-	-	-	-		632,300	32,692	-		
Tourism and Area Promotion	155,400	12,950	31,834.72	-	-		546,100	42,841	23,999.45		
Building Control	163,200	13,600	25,354.43	-	-		238,500	23,023	9,660.90		
Rural Services	133,500	11,125	9,977.50	-	-		173,100	14,425	7,176.06		
Economic Development	1,335,000	1,335,000	-	-	-		798,900	18,242	10,582.28		
Newman House	164,200	13,684	14,143.34	-	-		157,700	13,143	1,237.83		
<b>Total Economic Services</b>	<b>2,151,300</b>	<b>1,586,359</b>	<b>81,309.99</b>	<b>1,505,049.01</b>	<b>94.87</b>		<b>2,546,600</b>	<b>164,366</b>	<b>52,658.54</b>	<b>111,706.46</b>	<b>67.96</b>
<b>Other Property &amp; Services</b>											
Fined Assets	-	-	-	-	-		45,800	3,817	-		
Private Works	5,000	417	363.64	-	-		5,000	47,441	240.00		
Public Works Overheads	5,200	433	430.00	-	-		5,200	-	(79,494.28)		
Plant Operation Costs	-	-	-	-	-		-	59,709	(10,767.93)		
Salaries and Wages	10,000	833	-	-	-		10,000	833	42,236.49		
Project Management	-	-	-	-	-		1,142,700	32,725	13,964.16		
Unclassified	190,000	15,833	31,281.01	-	-		190,000	24,999	13,799.53		
<b>Total Other Property &amp; Services</b>	<b>210,200</b>	<b>17,516</b>	<b>32,044.65</b>	<b>(14,528.65)</b>	<b>(82.96)</b>		<b>1,398,700</b>	<b>169,524</b>	<b>(28,022.05)</b>	<b>189,546.05</b>	<b>111.81</b>
<b>Total Revenue &amp; Expenditure</b>											
<b>As Per Operating Statement</b>	<b>51,314,200</b>	<b>18,984,546</b>	<b>16,461,454.27</b>				<b>51,347,400</b>	<b>4,974,137</b>	<b>2,109,827.73</b>		

SHIRE OF EAST PILBARA  
Statement of Financial Activity By Nature and Type  
For The Period Ending 31st July 2020

Description	2020/2021 Budget	2020/2021 YTD Budget	2020/2021 YTD Actual	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance
<b>OPERATING REVENUE</b>					
Rates	13,619,600	13,619,600	13,867,595.68	247,995.68	(1.82)
Grants And Subsidies	8,772,400	731,033	9,977.50	(721,055.83)	98.64
Contributions, Reimbursements and Donations	2,566,000	213,833	66,229.88	(147,603.45)	69.03
Gain On Asset Disposals	128,600	10,717	0.00	(10,716.67)	na
Fees and Charges	17,530,200	1,460,850	2,468,588.26	1,007,738.26	(68.98)
Interest	1,113,500	92,792	49.59	(92,742.08)	99.95
Other Revenue/Income	934,000	77,833	49,013.36	(28,819.97)	37.03
Service Charges	0	0	0.00	-	na
<i>Total Operating Revenue</i>	<b>\$44,664,300</b>	<b>\$16,206,658</b>	<b>16,461,454.27</b>	<b>254,795.94</b>	<b>(1.57)</b>
<b>Less: OPERATING EXPENDITURE</b>					
Employee Costs	13,963,850	1,163,654	862,818.05	(300,836.12)	25.85
Materials And Contracts	14,756,800	1,229,733	508,138.75	(721,594.58)	58.68
Depreciation On Non Current Assets	16,848,900	1,404,075	29.33	(1,404,045.67)	100.00
Insurance Expenses	986,400	986,400	644,135.93	(342,264.07)	34.70
Loss On Asset Disposal	31,100	2,592	0.00	(2,591.67)	na
Interest Expenses	386,000	32,167	0.00	(32,166.67)	100.00
Utilities (Gas, Electricity, Water Etc)	2,299,800	191,650	21,807.36	(169,842.64)	88.62
Other Expenditure	682,250	56,854	72,898.31	16,044.14	(28.22)
<i>Sub Total</i>	<b>\$49,955,100</b>	<b>\$5,067,125</b>	<b>2,109,827.73</b>	<b>(2,957,297.27)</b>	<b>58.36</b>
<b>Less: Applicable To Capital Expenditure</b>	0	0	0.00	-	na
<i>Total Operating Expenditure</i>	<b>\$49,955,100</b>	<b>\$5,067,125</b>	<b>2,109,827.73</b>	<b>(2,957,297.27)</b>	<b>58.36</b>
<b>NET PROFIT/(LOSS) RESULT</b>	<b>(\$5,290,800)</b>	<b>\$11,139,533</b>	<b>14,351,626.54</b>	<b>3,212,093.21</b>	<b>na</b>
<b>Other Comprehensive Income</b>	<b>\$0</b>		<b>0.00</b>		
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(\$5,290,800)</b>	<b>\$11,139,533</b>	<b>14,351,626.54</b>	<b>3,212,093.21</b>	<b>na</b>

Rate Setting Statement  
Operating Revenue and Expenses  
For The Period Ending 31st July 2020

<b>OPERATING REVENUE</b>	<b>Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>
General Purpose Funding	16,112,600	13,801,434	13,877,887.21
Governance	116,800	6,759	293.23
Law, Order & Public Safety	98,500	2,084	2,758.85
Health	86,800	32,935	1,134.55
Education & Welfare	10,500	875	-
Housing	301,600	25,135	25,938.38
Community Amenities	5,893,100	1,842,374	1,587,727.04
Recreation and Culture	2,183,600	87,808	72,989.98
Transport	15,459,800	1,581,267	760,303.43
Economic Services	1,651,300	1,586,359	81,309.99
Other Property & Services	210,200	17,516	32,044.65
<b>Total Operating Revenue</b>	<b>42,124,800</b>	<b>18,984,546</b>	<b>16,442,387.31</b>
<b>Less: OPERATING EXPENSES</b>			
General Purpose Funding	385,400	33,451	7,294.91
Governance	700,200	267,546	1,091,340.45
Law, Order & Public Safety	1,262,300	106,167	112,915.78
Health	540,200	47,018	10,823.29
Education & Welfare	2,518,900	205,498	79,586.43
Housing	781,300	(28,283)	26,812.47
Community Amenities	5,922,800	733,628	123,438.39
Recreation and Culture	12,903,300	1,116,966	339,235.38
Transport	22,387,700	2,158,256	285,743.14
Economic Services	2,546,600	164,366	52,659.54
Other Property & Services	1,398,700	169,524	(20,022.05)
<b>Total Operating Expenditure</b>	<b>51,347,400</b>	<b>4,974,137</b>	<b>2,109,827.73</b>
<b>Add:</b>			
Capital Grants and Contributions	9,189,400	-	19,066.96
Sale of Assets	233,000	-	-
<i>Non - cash amounts excluded from operating activities</i>	14,793,235	1,232,769.58	-
	<b>24,215,635</b>	<b>1,232,770</b>	<b>19,066.96</b>
<b>Less: CAPITAL WORKS PROGRAMME</b>			
Governance	345,000	6,667	-
Law, Order & Public Safety	619,300	-	-
Health	-	-	-
Education & Welfare	60,000	-	-
Housing	1,269,700	-	-
Community Amenities	7,336,400	10,167	7,485.00
Recreation and Culture	960,000	5,417	-
Transport	12,487,200	8,333	514,302.94
Economic Services	850,000	-	7,907.61
	<b>23,927,600</b>	<b>30,584</b>	<b>529,695.55</b>
<b>Less: OTHER</b>			
Repayments of Debentures	1,209,500	-	-
<i>Less Contributions to Loan Principal</i>	-	-	-
Transfers to Reserves	2,890,800	28,801	-
	<b>4,100,300</b>	<b>28,801</b>	<b>-</b>
<b>Add: FUNDING SOURCES</b>			
Reserves Utilised	3,183,600	265,300	-
Proceeds from New Debentures	4,700,000	-	-
Estimated Surplus/(Deficit) July 1 b/fwd	5,227,957	4,245,000	2,806,709.65
	<b>13,111,557</b>	<b>4,510,300</b>	<b>2,806,709.65</b>
<b>Estimated Surplus/(Deficit) June 30 c/fwd</b>	<b>76,692</b>	<b>19,694,093</b>	<b>16,628,640.64</b>

**CASHFLOW**  
**For The Period Ending 31st July 2020**

**Municipal Fund**

Cashflows From Operating Activities

Receipts from Operations	-1,462,031.42
Less: Payments for Operations	-636,653.96
Net Cash Provided by Operating Activities	-2,098,685.38

Cashflow from Investing Activities

Interest received	49.59
Payment for Property, Plant & Equipment	-529,724.88
Less: Proceeds - Sale of Assets	0.00
Net Cash Used by Investing Activities	-529,675.29

Cashflows from Financing Activities

Interest Paid	0.00
Repayment of Borrowings	0.00
Proceeds from Borrowings	0.00
Net Cash Used by Financing Activities	0.00

**Net Increase in Cash Held** **(\$2,628,360.67)**

Municipal Fund Cash at Beginning of Year - 01/07/19 59,663,982.69

Municipal Fund Cash at End of Period - 30/06/2019 57,035,622.02

**Net Increase in Cash Held** **(\$2,628,360.67)**

**Total Cash Balances**

Municipal Fund		
- Cash At Bank	4,331,561.61	
- Cash Floats	12,933.23	
- Cash Invested	131,571.70	4,476,066.54
Reserve Fund - Cash Invested		52,559,555.48
<b>Total Cash Held</b>		<b>\$57,035,622.02</b>

Shire Of East Pilbara

Acquisition & Construction of Assets

For The Period Ending 31st July 2020

A/c No	Function/Sub Function	Budget	Monthly Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD	Note
<b>Governance</b>								
<b>Other Governance</b>								
49001	Computer Equipment	80,000	0	-		28,688.45	28,688.45	
49003	Furniture and Equipment - Newman	25,000	0	-		-	-	
49016	Nwm Admin Building	55,000	0	-		-	-	
49026	M/Bar Admin Building	80,000	6,667	-		59,129.55	59,129.55	
49030	CBS Vehicle - 4WD (41229)	55,000	0	-		54,050.09	54,050.09	
49033	Marble Bar Public Art	50,000	0	-		-	-	
49039	Nmw Admin Bldg Security Upgrade	0	0	-		-	-	
<b>Total Governance</b>		<b>\$345,000</b>	<b>\$6,667</b>	<b>-</b>	na	<b>\$141,868.09</b>	<b>\$141,868.09</b>	
<b>Law, Order &amp; Public Safety</b>								
<b>Fire Prevention/Emergency Services</b>								
59010	Ranger Vehicle - 4WD (51112)	65,000	0	-		68,009.25	68,009.25	
59012	Nullagine BFB - Ablution Block	54,300	0	-		52,500.00	52,500.00	
		<b>\$119,300</b>	<b>\$0</b>	<b>-</b>		<b>\$120,509.25</b>	<b>\$120,509.25</b>	
<b>Other Law, Order and Public Safety</b>								
59022	** BHP - CCTV	500,000	0	-		-	-	
		<b>\$500,000</b>	<b>\$0</b>	<b>-</b>		<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Law, Order, P/Safety</b>		<b>\$619,300</b>	<b>\$0</b>	<b>-</b>	na	<b>\$120,509.25</b>	<b>\$120,509.25</b>	
<b>Health</b>								
79001	MHRS Vehicle - 4WD (71090)	0	0	-		-	-	
<b>Total Health</b>		<b>\$0</b>	<b>\$0</b>	<b>-</b>	na	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Education and Welfare</b>								
<b>Community Services</b>								
89023	CRC Marble Bar	10,000	0	-		-	-	
89026	Newman Youth Centre	50,000	0	-		-	-	
<b>Total Education and Welfare</b>		<b>\$60,000</b>	<b>\$0</b>	<b>-</b>	na	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Housing</b>								
<b>Staff Housing</b>								
99020	Staff Housing Capital - ALL	1,190,700	0	-		7,162.43	7,162.43	
99028	Staff Housing Capital - Airport	79,000	0	-		-	-	
<b>Total Housing</b>		<b>\$1,269,700</b>	<b>\$0</b>	<b>-</b>	na	<b>\$7,162.43</b>	<b>\$7,162.43</b>	
<b>Community Amenities</b>								
<b>Sewerage</b>								
109002	Sewerage Plant Capital Improv'ts	6,259,400	0	7,140.00		366,656.37	373,796.37	
109009	Chlorination System	0	0	-		-	-	
109051	Header Tank Roof	30,000	0	-		-	-	
		<b>\$6,289,400</b>	<b>\$0</b>	<b>7,140.00</b>		<b>\$366,656.37</b>	<b>\$373,796.37</b>	
<b>Sanitation Other</b>								
109037	Newman Landfill Fencing	650,000	0	-		-	-	
109038	Newman Landfill Signage	20,000	0	-		-	-	
109039	Newman Landfill Bore	200,000	0	-		-	-	
109040	GEWS Vehicle - 2WD (101401)	55,000	0	-		54,050.09	54,050.09	
109042	CDS Admin Office & Toilets	122,000	10,167	-		-	-	
		<b>\$1,047,000</b>	<b>\$10,167</b>	<b>-</b>		<b>\$54,050.09</b>	<b>\$54,050.09</b>	

Shire Of East Pilbara

Acquisition & Construction of Assets

For The Period Ending 31st July 2020

A/c No	Function/Sub Function	Budget	Monthly Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD	Note
<b>Other Community Amenities</b>								
109022	Public Toilets	0	0	345.00		-	345.00	
109033	Nullagine Public Toilets	0	0	-		14,230.00	14,230.00	
		0	0	345.00		\$14,230.00	\$14,575.00	
<b>Total Community Amenities</b>		<b>\$7,336,400</b>	<b>\$10,167</b>	<b>7,485.00</b>	26.38	<b>\$434,936.46</b>	<b>\$442,421.46</b>	
<b>Recreation And Culture</b>								
119012	Marble Bar Civic Centre	0	0	-		73,671.82	73,671.82	
119021	EPAC Building Works	15,000	1,250	-		-	-	
	<b>Public Halls &amp; Civic Centre</b>	<b>\$15,000</b>	<b>\$1,250</b>	<b>-</b>		<b>\$73,671.82</b>	<b>\$73,671.82</b>	
119067	Newman Aquatic Centre - P&E	30,000	0	-		15,740.00	15,740.00	
119041	Newman Aquatic Centre - INFR	50,000	0	-		-	-	
	<b>Swimming Areas / Beaches</b>	<b>\$80,000</b>	<b>\$0</b>	<b>-</b>		<b>\$15,740.00</b>	<b>\$15,740.00</b>	
119310	Newman Community Library - L&B	15,000	0	-		-	-	
	<b>Libraries</b>	<b>\$15,000</b>	<b>\$0</b>	<b>-</b>		<b>\$0</b>	<b>\$0</b>	
119029	CRS Vehciel - Wagon (111675)	55,000	0	-		56,069.97	56,069.97	
119611	Rec Centre Bin Compound	35,000	2,917	-		-	-	
	<b>Recreation Centre</b>	<b>\$90,000</b>	<b>\$2,917</b>	<b>-</b>		<b>\$56,069.97</b>	<b>\$56,069.97</b>	
119063	Playground Equipment - Rural	250,000	0	-		-	-	
119704	Minor Equipment - Parks & Gardens	50,000	0	-		-	-	
119722	Oval Reticulation Automation	260,000	0	-		224,928.79	224,928.79	
119729	Capricorn Oval Benches	50,000	0	-		-	-	
119732	Newman - Junior Sports Doors & Security	25,000	0	-		-	-	
119740	Gallop Park Dump Point	15,000	1,250	-		12,936.36	12,936.36	
119742	North Newman Reserve - Water Supply Con.	50,000	0	-		-	-	
119746	Water Tank Scheme Connection	60,000	0	-		4,970.00	4,970.00	
	<b>Ovals, Parks and Other Reserves</b>	<b>\$760,000</b>	<b>\$1,250</b>	<b>-</b>		<b>\$242,835.15</b>	<b>\$242,835.15</b>	
<b>Total Recreation And Culture</b>		<b>\$960,000</b>	<b>\$5,417</b>	<b>-</b>	na	<b>\$388,317</b>	<b>\$388,317</b>	
<b>Transport</b>								
129545	Marble Bar / Woodie Woodie Road	281,600	0	21,984.89		-	21,984.89	
129546	Jigalong Road	530,000	0	22,454.95		-	22,454.95	
129547	Warrawagine Road	600,000	0	-		-	-	
129548	Muccan Shay Gap Road	300,000	0	-		-	-	
129549	Goldworthy Road	77,200	0	-		-	-	
129551	Woodie Woodie Road	300,000	0	-		-	-	
129555	Hillside Marble Bar Road	659,700	0	-		-	-	
129557	Skull Springs Road	500,000	0	-		-	-	
129559	Goldsworth Shay Gap Road	439,600	0	-		-	-	
	<b>Road Construction</b>	<b>\$3,688,100</b>	<b>\$0</b>	<b>44,439.84</b>		<b>\$0.00</b>	<b>\$44,439.84</b>	

Shire Of East Pilbara

Acquisition & Construction of Assets

For The Period Ending 31st July 2020

A/c No	Function/Sub Function	Budget	Monthly Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD	Note
129537	Kiwirrkurra Access Road	690,600	0	469,741.90		-	469,741.90	
129538	Punmu Access Road	180,000	0	-		165,000.00	165,000.00	
129539	Talawana Track	180,000	0	-		-	-	
129540	Jupiter Well Access Road	75,000	0	-		-	-	
129542	Kunnawarritji Access	720,000	0	-		720,000.00	720,000.00	
129543	Desert Road	548,000	0	-		100,240.00	100,240.00	
<b>Aboriginal Access Roads</b>		<b>\$2,393,600</b>	<b>\$0</b>	<b>469,741.90</b>		<b>\$985,240.00</b>	<b>\$1,454,981.90</b>	
129530	Newman Town Streets - Reseals	561,000	0	-		584,897.61	584,897.61	
129562	Local Road & Infrastructure Projects	1,196,500	0	-		-	-	
129601	Nullagine Entry Statement	30,000	0	-		23,438.00	23,438.00	
129595	Newman Depot - Land & Building	50,000	0	-		22,010.96	22,010.96	
129619	Streetscape Projects/ Landscaping - Various	100,000	8,333	121.20		-	121.20	
<b>Other Construction</b>		<b>\$1,937,500</b>	<b>\$8,333</b>	<b>121.20</b>		<b>\$630,346.57</b>	<b>\$630,467.77</b>	
129079	WS P&G Vehicle - 4WD (2812)	55,000	0	-		57,269.97	57,269.97	
129084	Minor Equipment - Rural	73,000	0	-		-	-	
129096	Parks & Gardens Vehicle - 2WD (2807)	38,000	0	-		29,188.09	29,188.09	
129097	Parks & Gardens Vehicle - 2WD (2810)	38,000	0	-		29,188.09	29,188.09	
129098	Canter Tipper with Kevrek (2704)	98,000	0	-		-	-	
129722	Minor Equipment - Newman	30,000	0	-		-	-	
129723	Canter Tipper with Kevrek (2727)	98,000	0	-		-	-	
129732	Sideshift Backhoe (2751)	190,000	0	-		-	-	
129745	Fuso Canter 815 Tipper (2825)	98,000	0	-		-	-	
<b>Road Plant Purchases</b>		<b>\$718,000</b>	<b>\$0</b>	<b>-</b>		<b>\$115,646.15</b>	<b>\$115,646.15</b>	
129401	Services - Access Roads, Car Parks	200,000	0	-		-	-	
129402	Services - Water Inc Ro	250,000	0	-		-	-	
129404	Services - Waste	500,000	0	-		-	-	
129419	Safety & Security - Lighting	2,000,000	0	-		-	-	
129426	ASCE Plant & Equipment	250,000	0	-		168,337.00	168,337.00	
129427	Plant & Equipment - Machinery	150,000	0	-		44,070.91	44,070.91	
129431	Public Structures	400,000	0	-		-	-	
<b>Landside Expenses</b>		<b>\$3,750,000</b>	<b>\$0</b>	<b>-</b>		<b>\$212,407.91</b>	<b>\$212,407.91</b>	
<b>Total Airport</b>		<b>\$3,750,000</b>	<b>\$0</b>	<b>-</b>		<b>\$212,407.91</b>	<b>\$212,407.91</b>	
<b>Total Transport</b>		<b>\$12,487,200</b>	<b>\$8,333</b>	<b>514,302.94</b>	<b>-6,071.88</b>	<b>\$1,943,640.63</b>	<b>\$2,457,943.57</b>	

Shire Of East Pilbara

Acquisition & Construction of Assets

For The Period Ending 31st July 2020

A/c No	Function/Sub Function	Budget	Monthly Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD	Note
<b>Economic Services</b>								
139818	RPT Troop Carrier (131166)	0	0	-		-	-	
	Rural Services	\$0	\$0	-		\$0.00	\$0.00	
139130	Newman Visitors Centre	70,000	0	-		-	-	
139203	Cape K - Caretakers Residence Potable Water	280,000	0	767.61		32,018.91	32,786.52	
139220	Newman Caravan Park	500,000	0	7,140.00		1,575.00	8,715.00	
	Tourism & Area Promotion	\$850,000	\$0	7,907.61		\$33,593.91	\$41,501.52	
Total Economic Services		\$850,000	\$0	7,907.61	na	\$33,593.91	\$41,501.52	
<b>Other Works &amp; Services</b>								
149014	Toyota Prado	0	0	-		-	-	
	Total Other Works & Services	\$0	\$0	-	na	\$0.00	\$0.00	
Totals of All Assets		\$23,927,600	\$30,584	529,695.55	-1,631.94	\$3,070,027.71	\$3,599,723.26	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For The Period Ending 31st July 2020

OPERATING ACTIVITIES

NOTE 1

ADJUSTED NET CURRENT ASSETS

Adjusted Net Current Assets	Budget	YTD Actuals
	2020/2021	2020/2021
Current Assets	\$	\$
<b>Cash</b>		
Municipal Fund Cash At Bank	153,600	4,331,561.61
Municipal Fund Cash On Hand	18,000	12,933.23
Municipal Fund Cash Invested	969,600	131,571.70
Reserve Funds	37,482,900	52,559,555.48
<b>Total Cash</b>	<b>\$38,624,100</b>	<b>\$57,035,622.02</b>
<b>Stock on Hand</b>		
Fuels	50,000	29,680.84
History Books	15,000	12,479.36
Martumili Baskets	15,000	14,742.00
<b>Total Stock</b>	<b>\$80,000</b>	<b>\$56,902.20</b>
<b>Debtors</b>		
Rates	210,000	16,967,937.79
Sundry Debtors	40,000	5,489,925.60
ATO	0	15,754.11
Aust Securities Commission	200	0.00
<b>Total Debtors</b>	<b>\$250,200</b>	<b>\$22,473,617.50</b>
<b>Total Current Assets</b>	<b>\$38,954,300</b>	<b>\$79,566,141.72</b>
<b>Current Liabilities</b>		
<b>Creditors &amp; Provisions</b>		
Sundry Creditors	(\$500,000)	(\$1,939,832.81)
Accruals - Employee Entitlements	(\$773,100)	(\$1,280,293.37)
Accruals - Other	\$0	(\$5,861,086.43)
Trust Accounts	\$0	(\$1,202,893.82)
Tax Liability	\$0	(\$210,628.20)
ESL Levy	\$15,000	\$116,789.03
Other Liabilities	\$0	\$0.00
<b>Total Current Liabilities</b>	<b>(\$1,258,100)</b>	<b>(\$10,377,945.60)</b>
<b>Total Net Current Assets</b>	<b>\$37,696,200</b>	<b>\$69,188,196.12</b>
<b>Less Restricted Cash - Reserves</b>	<b>\$37,482,900</b>	<b>\$52,559,555.48</b>
<b>Net Current Assets less Restricted Cash</b>	<b>\$213,300</b>	<b>\$16,628,640.64</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For The Period Ending 31st July 2020**

**NOTE 2**  
**EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020/21 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>VARIANCE BY FUNCTION &amp; ACTIVITY</b>	\$	%			
<b><u>Revenue from operating activities</u></b>					
Governance	6,465.77	95.66	▼	Timing	Timing Only - Budget Adoption in July
General Purpose Funding - Rates	NA	NA			
General Purpose Funding - Other	4,117.41	98.81	▼	Timing	Timing Only - Budget Adoption in July
Law, Order & Public Safety	(674.85)	(32.38)	▲	Timing	Timing Only - Budget Adoption in July
Health	31,800.45	96.56	▼	Timing	Timing Only - Budget Adoption in July
Education and Welfare	NA	NA			
Housing	NA	NA			
Community Amenities	254,646.96	13.82	▼	Timing	Timing Only - Budget Adoption in July
Recreation and Culture	14,818.02	16.88	▼	Timing	Timing Only - Budget Adoption in July
Transport	801,896.28	50.71	▼	Timing	Timing Only - Budget Adoption in July
Economic Services	1,505,049.01	94.87	▼	Timing	Timing Only - Budget Adoption in July
Other Property and Services	(14,528.65)	(82.95)	▲	Timing	Timing Only - Budget Adoption in July
<b><u>Expenditure from operating activities</u></b>					
Governance	(823,794.45)	(307.91)	▼	Timing	Administration Allocation not completed
General Purpose Funding	26,156.09	78.19	▲	Timing	Timing Only - Budget Adoption in July
Law, Order and Public Safety	NA	NA			
Health	36,194.71	76.98	▲	Timing	Timing Only - Budget Adoption in July
Education and Welfare	125,911.57	61.27	▲	Timing	Timing Only - Budget Adoption in July
Housing	(55,095.47)	194.80	▲	Timing	Timing Only - Budget Adoption in July
Community Amenities	610,189.61	83.17	▲	Timing	Timing Only - Budget Adoption in July
Recreation and Culture	777,730.62	69.63	▲	Timing	Timing Only - Budget Adoption in July
Transport	1,872,512.86	86.76	▲	Timing	Timing Only - Budget Adoption in July
Economic Services	111,706.46	67.96	▲	Timing	Timing Only - Budget Adoption in July
Other Property and Services	189,546.05	111.81	▲	Timing	Timing Only - Budget Adoption in July
<b>VARIANCE BY NATURE &amp; TYPE</b>					
<b><u>Operating Revenue</u></b>					
Rates	NA	NA			
Grants And Subsidies	(721,055.83)	98.64	▼	Timing	Timing Only - Budget Adoption in July
Contributions, Reimb. & Donations	(147,603.45)	69.03	▼	Timing	Timing Only - Budget Adoption in July
Gain On Asset Disposals	NA	NA			
Fees and Charges	1,007,738.26	(68.98)	▲	Timing	Timing Only - Budget Adoption in July
Interest	(92,742.08)	99.95	▼	Timing	Timing Only - Budget Adoption in July
Other Revenue/Income	(28,819.97)	37.03	▼	Timing	Timing Only - Budget Adoption in July
Service Charges					
<b><u>Operating Expenditure</u></b>					
Employee Costs	(300,836.12)	25.85	▲	Timing	Timing Only - Budget Adoption in July
Materials And Contracts	(721,594.58)	58.68	▲	Timing	Timing Only - Budget Adoption in July
Depreciation On Non Current Assets	(1,404,045.67)	100.00	▲	Timing	Timing Only - Budget Adoption in July
Insurance Expenses	(342,264.07)	34.70	▲	Timing	Timing Only - Budget Adoption in July
Loss On Asset Disposal	NA	NA			
Interest Expenses	(32,166.67)	100.00	▲	Timing	Timing Only - Budget Adoption in July
Utilities (Gas, Electricity, Water Etc)	(169,842.64)	88.62	▲	Timing	Timing Only - Budget Adoption in July
Other Expenditure	16,044.14	(28.22)	▼	Timing	Timing Only - Budget Adoption in July

10320130 - Interim/Prorata Rates - UV Mun (18/19)

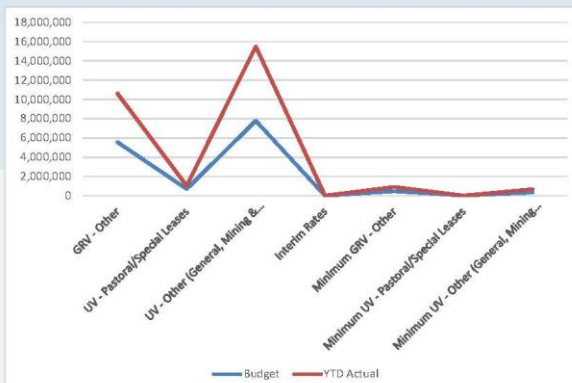
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For The Period Ending 31st July 2020

OPERATING ACTIVITIES  
NOTE 3  
RATE REVENUE

General Rate Revenue	RATE TYPE	Rate in	Number of Properties	Rateable Value	Rate Revenue	Budget			YTD Actual			
						Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
		\$			\$	\$	\$	\$	\$	\$	\$	\$
	<b>Differential General Rate</b>											
	GRV - Other	7.3662	2038	75,644,134	5,572,139			5,572,139	5,052,663	-9,775	1,040	5,043,927
	UV - Pastoral/Special Leases	8.5900	46	8,282,212	711,442			711,442	320,356			320,356
	UV - Other (General, Mining & Petroleum)	17.1800	1141	44,215,816	7,596,277	190,000		7,786,277	7,673,071	0	29,881	7,702,952
								0				0
	<b>Minimums</b>	Minimum \$										
	GRV - Other	\$ 650	690	2,223,748	457,470			457,470	457,470			457,470
	UV - Pastoral/Special Leases	\$ 230	21	8,107	4,830			4,830	4,830			4,830
	UV - Other (General, Mining & Petroleum)	\$ 430	795	872,276	341,850	0		341,850	337,120			337,120
												0
	<b>Sub-Totals</b>		<b>4,731</b>	<b>131,246,293</b>	<b>14,684,008</b>	<b>190,000</b>	<b>0</b>	<b>14,874,008</b>	<b>13,845,510</b>	<b>-9,775</b>	<b>30,921</b>	<b>13,866,655</b>
	Discount							0				0
	Concession					910,408		(910,408)				0
	<b>Amount from General Rates</b>							<b>13,963,600</b>				<b>13,866,655</b>
	Ex-Gratia Rates							0				-
	<b>Total General Rates</b>							<b>13,963,600</b>				<b>13,866,655</b>

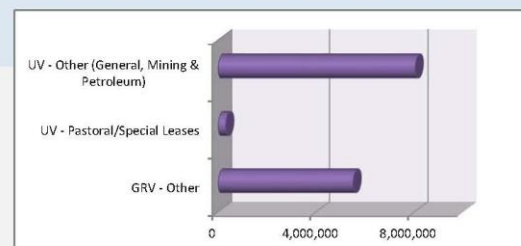
SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over



KEY INFORMATION

General Rates		
Budget	YTD Actual	%
\$13.96 M	\$13.87 M	99%



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For The Period Ending 31st July 2020

OPERATING ACTIVITIES  
NOTE 4  
RECEIVABLES

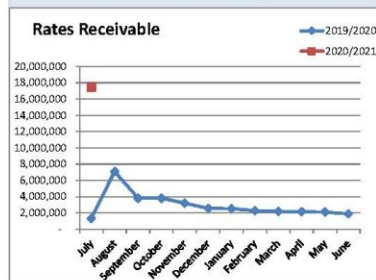
Rates Receivable	1 July 2019	31 Jul 20
	\$	\$
Opening Arrears Previous Years	1,349,994	1,893,659
Levied this year	16,670,389	17,546,238
Less Collections to date	(16,126,724)	(1,968,551)
Equals Current Outstanding	1,893,659	17,471,346
Net Rates Collectable	1,893,659	17,471,346
% Collected	96.74%	11.22%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

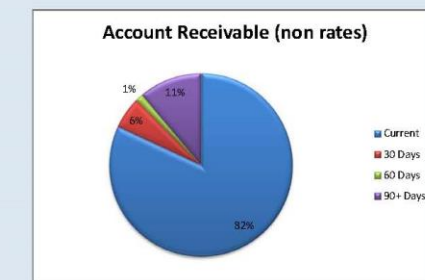
SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
11%	\$17,471,346

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	4,522,477	310,098	75,771	613,621	5,521,967
Percentage	82%	6%	1%	11%	
Balance per Trial Balance					5,521,967
Sundry debtors					
Total Receivables General Outstanding					5,521,967
Amounts shown above include GST (where applicable)					



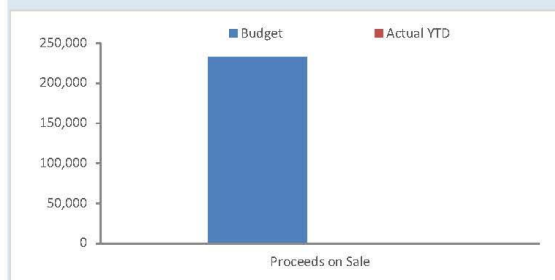
Debtors Due
\$5,521,967
Over 30 Days
18%
Over 90 Days
11%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For The Period Ending 31st July 2020

OPERATING ACTIVITIES  
NOTE 5  
DISPOSAL OF ASSETS

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Program 4 Governance</b>									
41229B	Toyota Hilux 4x4	9,000	17,000	8,000					
<b>Program 5 Law, Order &amp; Public Safety</b>									
P51112E	Toyota Hilux	22,300	25,000	2,700					
<b>Program 10 Community Amenities</b>									
121212A	GEWS Vehicle	13,000	15,000	2,000					
<b>Program 11 Culture and Recreation</b>									
111576D	CRS Vehicle	22,300	25,000	2,700					
<b>Program 12 Transport</b>									
2704C	Fuso Canter	32,300	27,000		(5,300)				
2727C	Fuso Canter	38,000	27,000		(11,000)				
2751A	Backhoe	9,200	25,000	15,800					
2807E	Holden Colorado	14,200	9,000		(5,200)				
2810E	Holden Colorado	14,200	9,000		(5,200)				
2812C	Toyota Hilux	24,600	27,000	2,400					
2825A	Toyota 79 Series	35,800	27,000		(8,800)				
<b>Program 13 Economic Services</b>									
<b>Program 14 Other Works and Services</b>									
		234,900	233,000	25,600	(35,500)	0	0	0	0

KEY INFORMATION



Proceeds on Sale

Budget	YTD Actual	%
\$233,000	\$0	0%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For The Period Ending 31st July 2020

FINANCING ACTIVITIES  
NOTE 6  
BORROWINGS

Information on Borrowings Particulars	Opening Bal 2020/2021 \$	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
<b>Housing</b>									
Staff Housing	193,958			0	93,900	193,958	100,058	-	11,100
								-	1,200
Staff Housing	929,661			0	131,300	929,661	798,361	-	58,200
								-	7,200
<b>Community Amenities</b>									
Sewerage Plant	1,354,944			0	125,200	1,354,944	1,229,744	-	59,500
								-	10,000
Sewerage Plant	823,455			0	92,400	823,455	731,055	-	24,400
								-	6,400
Sewerage Plant	0	0	4,700,000	0	271,600	0	4,428,400	-	92,700
								-	17,900
<b>Transport</b>									
Newman Airport Precinct	495,142			0	495,100	495,142	42	-	13,300
							0	-	8,700
	3,797,160	0	4,700,000	0	1,209,500	3,797,160	7,287,660	0	310,600
<b>Self supporting loans</b>							0		
	0	0	0	0	0	0	0	0	0
<b>Total</b>	3,797,160	0	4,700,000	0	1,209,500	3,797,160	7,287,660	0	310,600

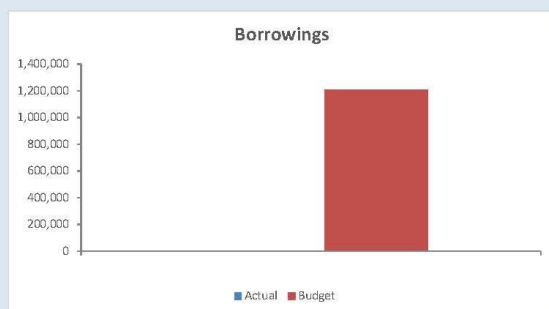
All debenture repayments were financed by general purpose revenue.

SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



note:  
Interest  
Accrual -  
As per  
Auditors  
Request

**Interest Earned**  
\$50

**Interest Expense**  
\$0

**Reserves Bal**  
\$52.56 M

**Loans Due**  
\$3.8 M

**Principal Repayments**  
\$0

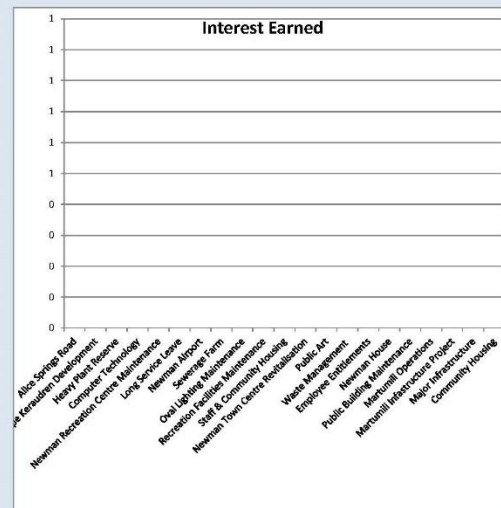
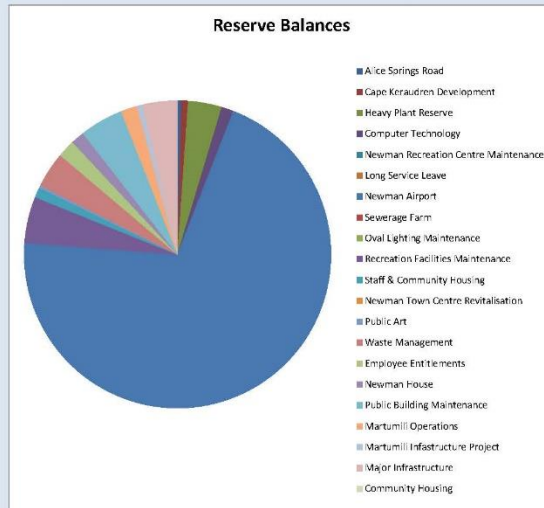
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For The Period Ending 31st July 2020

CASH AND INVESTMENTS  
NOTE 7

Cash Backed Reserve

Reserve Name	Opening Balance - 01.07.2020	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Alice Springs Road	218,083	5,300	0	0	0	0	0	223,383	218,083
Cape Keraudren Development	367,508	8,900	0	0	0	(180,000)	0	196,408	367,508
Heavy Plant Reserve	1,863,130	60,800	0	0	0	(850,000)	0	1,073,930	1,863,130
Computer Technology	673,304	13,400	0	0	0	(100,000)	0	586,704	673,304
Newman Recreation Centre Maintenance	0	0	0	0	0	(127,535)	0	(127,535)	0
Long Service Leave	0	0	0	0	0	(464,411)	0	(464,411)	0
Newman Airport	36,932,592	674,900	0	2,080,100	0	(435,700)	0	39,251,892	36,932,592
Sewerage Farm	0	0	0	0	0	(115,770)	0	(115,770)	0
Oval Lighting Maintenance	0	0	0	0	0	(13,201)	0	(13,201)	0
Recreation Facilities Maintenance	2,564,326	58,000	0	342,178	0	(2,011,442)	0	953,062	2,564,326
Staff & Community Housing	567,190	29,300	0	1,180,964	0	(1,156,681)	0	620,773	567,190
Newman Town Centre Revitalisation	0	0	0	0	0	(337,000)	0	(337,000)	0
Public Art	126,076	2,400	0	0	0	0	0	128,476	126,076
Waste Management	1,972,777	31,700	0	2,791,176	0	(663,964)	0	4,131,690	1,972,777
Employee Entitlements	978,861	23,800	0	959,185	0	(494,774)	0	1,467,072	978,861
Newman House	737,637	16,700	0	0	0	0	0	754,337	737,637
Public Building Maintenance	2,416,873	63,300	0	0	0	(200,000)	0	2,280,173	2,416,873
Martumili Operations	905,069	13,500	0	0	0	(267,000)	0	651,569	905,069
Martumili Infrastructure Project	311,513	3,900	0	50,000	0	0	0	365,413	311,513
Major Infrastructure	1,924,616	0	0	0	0	0	0	1,924,616	1,924,616
Community Housing	0	0	0	0	0	(24,283)	0	(24,283)	0
	52,559,555	1,005,900	0	7,403,603	0	(7,441,760)	0	53,527,298	52,559,555

KEY INFORMATION



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

GRANTS & CONTRIBUTIONS

For The Period Ending 31st July 2020

NOTE 8

Non Operating Grants & Contributions For The Development Of Assets

Grant Source	Purpose	2020/2021	2020/2021	2020/2021	Variance (Under)/Over
		Estimated Actual	Budget	Actual	
		\$	\$	\$	
<b>State Grants</b>					
FESA	NBFB Shed Grant	0.00	77,300.00	0.00	na
WA Grants Commission	Aboriginal Access Roads	0.00	666,700.00	0.00	na
Main Roads WA	Aboriginal Access Roads	0.00	333,300.00	0.00	na
Main Roads WA	Regional Road Group	0.00	1,043,400.00	0.00	na
WA Grants Commission	Untied Road Grants	0.00	621,200.00	0.00	na
Main Roads WA	Direct Grants	0.00	441,300.00	0.00	na
State Government	Discovery Drive Sign Project	0.00	0.00	0.00	na
		\$ -	\$ 3,183,200.00	\$ -	na
<b>Federal Grants</b>					
Federal Dep't Of Transport	Roads To Recovery	0.00	1,159,700.00	0.00	na
Federal Dep't Of Transport	Roads to Recovery - Additional	0.00	850,000.00	0.00	na
Federal Dep't Of Transport	Local Roads & Community Infrast.	0.00	1,196,500.00	0.00	na
		\$ -	\$ 3,206,200.00	\$ -	na
<b>Contributions</b>					
BHP	Collective Impact - Community Safety	0.00	500,000.00	0.00	na
BHP	Sewerage Plant Upgrade Funding	0.00	1,500,000.00	0.00	na
Private Mine Contributions	Woodie Woodie Road	0.00	200,000.00	19,066.96	na
BHP	Landscaping Project	0.00	100,000.00	0.00	na
BHP	Newman Caravan Park Grant	0.00	500,000.00	0.00	na
		\$ -	\$ 2,800,000.00	\$ 19,066.96	na
<b>Non-Operating grants, subsidies and contributions Total</b>					
		\$ -	\$ 9,189,400.00	\$ 19,066.96	na
	Capital Grants Per Budget	\$ -	\$ 9,189,400.00	\$ 19,066.96	
	Difference	\$ -	\$ -	\$ -	

Grants & Contributions Toward Operating Expenditure

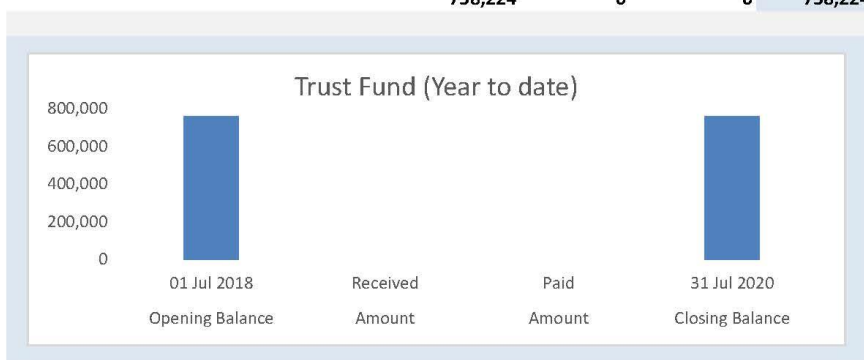
Grant Source	Purpose	2020/2021	2020/2021	2020/2021	Variance (Under)/Over
		Estimated Actual	Budget	Actual	
		\$	\$	\$	
<b>State Grants</b>					
WA Grants Commission	General Purpose Grants	0.00	2,000,000.00	0.00	na
CRSFF	Recreation Plan	0.00	25,000.00	0.00	na
FESA	FESA Grant - SES	0.00	4,000.00	0.00	na
FESA	FESA Grant - Nullagine VBFB	0.00	20,000.00	0.00	na
Dept of Health	Mosquito Control	0.00	18,000.00	0.00	na
State Grants	Youth	250.00	3,000.00	0.00	100.00
DSR	Club Development	417.00	5,000.00	0.00	100.00
Art Enterprise Activities (NACIS)	Martumilli Arts Project	0.00	290,000.00	0.00	na
Dept Environmen. & Heritage	Martumilli Arts Project	0.00	70,000.00	0.00	na
Tourism WA	Fusion Festival	10,500.00	15,000.00	0.00	na
State Grants	Events	0.00	34,800.00	0.00	na
Lotterywest	Fusion Festival	1,667.00	20,000.00	0.00	100.00
WA Grants Commission	Untied Road Grants	0.00	900,000.00	0.00	na
PDC	Regional Economic Dev (RED) Grant	0.00	35,000.00	0.00	na
State Dep't of Transport	RPT Bus Service Subsidy	9,958.00	119,500.00	9,977.50	-0.20
		\$ 22,792.00	\$ 3,559,300.00	\$ 9,977.50	-0.20
<b>Contributions</b>					
Water Corporation	Newman Sewerage Farm	0.00	143,500.00	0.00	na
BHP	Newman Retreated Water Plan	0.00	100,000.00	0.00	na
BHP	Events Partnership - Newman	0.00	193,000.00	0.00	na
BHP	Martumilli - Community Support	0.00	530,000.00	0.00	na
BHP	Regional Service Hub Planning	0.00	500,000.00	0.00	na
BHP	Newman Caravan Park Planning	0.00	500,000.00	0.00	na
		\$ -	\$ 1,966,500.00	\$ -	na
<b>Operating grants, subsidies and contributions Total</b>					
		\$ 22,792.00	\$ 5,525,800.00	\$ 9,977.50	-0.20

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For The Period Ending 31st July 2020**

**NOTE 9**  
**TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 31 Jul 2020
	\$	\$	\$	\$
Public Open Space	231,500	0	0	231,500
Cash in Lieu of Parking	526,724	0	0	526,724
	<b>758,224</b>	<b>0</b>	<b>0</b>	<b>758,224</b>



## NOTE 10

### BUDGET AMENDMENTS

[illegible]

## KEY INFORMATION

## 9.2.2 CREDITORS FOR PAYMENT

**File No:** FIN-10-2

**Attachments:** Appendix 1 - Cheque Payments  
Appendix 2 - Directs Payments  
Appendix 3 - EFT Payments  
Appendix 4 - Mastercard

**Responsible Officer:** Mrs Lisa Davis  
Acting Executive Manager Corporate Services

**Author:** Ms Teresa Southwell  
Expenditure Finance Officer

**Proposed Meeting Date:** 18 September 2020

**Location/Address:** N/A

**Name of Applicant:** N/A

**Author Disclosure of Interest:** Nil

## REPORT PURPOSE

Council endorsement of payment to creditors.

## BACKGROUND

As per the attachment list, outlines payments made to creditors since the Council meeting on the 28th August 2020.

## COMMENTS/OPTIONS/DISCUSSIONS

<b>FUND</b>	<b>VOUCHER</b>	<b>AMOUNT</b>
EFT Payments	EFT54752 – EFT54987	\$2,116,715.85
Credit Cards	TBA	\$11,274.47
	<b>Total</b>	<b>\$2,127,990.32</b>
Cheque Payments	25008 – 25029	\$9,730.55
Superannuation	DD13962.1 – DD14010.22	\$103,863.78
Bulk Fuel	11186629	\$2,000.68
	<b>Total</b>	<b>\$115,595.01</b>
	<b>GRAND TOTAL</b>	<b><u>\$2,243,585.33</u></b>

*Please note the computer system allows for only a limited field for the description of goods/services purchased, therefore the description shown on the attached Schedule of Accounts may not show the entire description entered for the goods/services purchased.*

**CANCELLED AND UNUSED CHEQUES:**

UNUSED CHEQUES

25016

CANCELLED CHEQUES & EFTS

EFT54766 & EFT54986

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Local Government (Financial Management) Regulations 1996

Part 2 – General financial management

Reg 11

- (1) *A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of –*
- (a) *cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and*
  - (b) *petty cash systems.*

Local Government (Financial Management) Regulations 1996

Part 2 – General financial management

Reg 12

- (1) *A payment may only be made from the municipal fund or the trust fund –*
- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
  - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

**POLICY IMPLICATIONS**

Nil

**STRATEGIC COMMUNITY PLAN**

Nil

**RISK MANAGEMENT CONSIDERATIONS**

Medium - Legislative

**FINANCIAL IMPLICATIONS**

Total expenses of \$2,243,585.33

**VOTING REQUIREMENTS**

Simple.

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**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION: 202021/045**

**MOVED:** Cr Holly Fleming

**SECONDED:** Cr Karen Lockyer

**THAT Council endorse the payments:**

<b>FUND</b>	<b>VOUCHER</b>	<b>AMOUNT</b>
EFT Payments	EFT54752 – EFT54987	\$2,116,715.85
Credit Cards	TBA	\$11,274.47
	<b>Total</b>	<b>\$2,127,990.32</b>
 Cheque Payments	 25008 – 25029	 \$9,730.55
Superannuation	DD13962.1 – DD14010.22	\$103,863.78
Bulk Fuel	11186629	\$2,000.68
	<b>Total</b>	<b>\$115,595.01</b>
	 <b>GRAND TOTAL</b>	 <b><u>\$2,243,585.33</u></b>

**CARRIED UNANIMOUSLY**

*To be actioned by Ms Teresa Southwell, Expenditure Finance Officer*

## **Appendix 1 Cheque Payments**

SHIRE OF EAST PILBARA  
Cheque Payments

Chq/EFT	Date	Name	Description	Amount
25008	13/08/2020	BALX PTY LTD	Rates Refund	-223.43
25009	13/08/2020	BEATONS CREEK GOLD PTY LTD	Rates Refund	-523.83
25010	13/08/2020	BHP IRON ORE (JIMBLEBAR) PTY LTD	Rates Refund	-54.04
25011	13/08/2020	Carawine Resources Limited	Rates Refund	-588.27
25012	13/08/2020	GRANT'S HILL GOLD PTY LTD	Rates Refund	-50.42
25013	13/08/2020	Keras (Pilbara) Gold Pty Ltd	Rates Refund	-260.78
25014	13/08/2020	LMTD Pilbara Pty Ltd	Rates Refund	-113.96
25015	13/08/2020	LMTD Pty Ltd	Rates Refund	-764.15
25017	13/08/2020	MT STEWART RESOURCES PTY LTD	Rates Refund	-3282.50
25018	13/08/2020	Maria Resources Pty Ltd	Rates Refund	-107.25
25019	13/08/2020	Mining Equities Pty Ltd	Rates Refund	-338.39
25020	13/08/2020	NICKELEX PTY LTD	Rates Refund	-15.32
25021	13/08/2020	RED DOG PROSPECTING PTY LTD	Rates Refund	-99.59
25022	13/08/2020	SOEP - NEWMAN HOUSE PETTY CASH	Petty Cash Re-coup	-50.00
25023	13/08/2020	SOEP - REC CENTRE PETTY CASH	Umpire Fees Re-coup	-280.00
25024	13/08/2020	Sayona Lithium Pty Ltd	Rates Refund	-518.37
25025	13/08/2020	SoEP - Youth Centre Petty Cash	Petty Cash Re-coup	-134.10
25026	25/08/2020	Blue Cirrus Pty Ltd	Rates Refund	-1398.45
25027	25/08/2020	SOEP - LOTTO SYNDICATE 1	Lotto Syndicate 1	-300.30
25028	25/08/2020	SOEP - LOTTO SYNDICATE 2	Lotto Syndicate 2	-387.20
25029	25/08/2020	SOEP - LOTTO SYNDICATE 3	Lotto Syndicate 3	-240.20
<b>TOTAL</b>				<b>-\$9,730.55</b>

## **Appendix 2**

### **Direct Payments**

**SHIRE OF EAST PILBARA  
ORDINARY COUNCIL MEETING MINUTES**

**18 SEPTEMBER 2020**

**SHIRE OF EAST PILBARA**

**Direct Debit Payments**

Chq/EFT	Date	Name	Description	Amount
11186629	21/08/2020	BP AUSTRALIA PTY LTD	Bp Fleet Report - July 2020	-2000.68
<b>Fuel Payments Total</b>				<b>-2000.68</b>
DD13962.1	09/08/2020	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll deductions	-36456.50
DD13962.2	09/08/2020	AMP	Superannuation contributions	-689.44
DD13962.3	09/08/2020	BT SUPER FOR LIFE	Superannuation contributions	-654.44
DD13962.4	09/08/2020	SUNSUPER	Payroll deductions	-563.16
DD13962.5	09/08/2020	EDWARDS J E AND A J SUPERANNUATION FUND	Payroll deductions	-2105.88
DD13962.6	09/08/2020	LUCRF SUPER	Superannuation contributions	-256.16
DD13962.7	09/08/2020	UNISUPER	Payroll deductions	-570.06
DD13962.8	09/08/2020	Care Super	Superannuation contributions	-316.56
DD13962.9	09/08/2020	The Trustee for PRIME SUPER	Superannuation contributions	-57.90
DD14000.1	09/08/2020	Sequoia Superannuation Pty Ltd C/ Fairhall SMSF	Superannuation contributions	-43.74
DD14010.1	23/08/2020	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll deductions	-36772.66
DD14010.2	23/08/2020	BT SUPER FOR LIFE	Superannuation contributions	-639.67
DD14010.3	23/08/2020	SUNSUPER	Payroll deductions	-563.16
DD14010.4	23/08/2020	EDWARDS J E AND A J SUPERANNUATION FUND	Payroll deductions	-2105.88
DD14010.5	23/08/2020	LUCRF SUPER	Superannuation contributions	-256.16
DD14010.6	23/08/2020	UNISUPER	Payroll deductions	-570.06
DD14010.7	23/08/2020	Care Super	Superannuation contributions	-316.56
DD14010.8	23/08/2020	The Trustee for PRIME SUPER	Superannuation contributions	-64.33
DD14010.9	23/08/2020	ESSENTIAL SUPER	Superannuation contributions	-274.36
DD13962.10	09/08/2020	ESSENTIAL SUPER	Superannuation contributions	-274.36
DD13962.11	09/08/2020	HESTA SUPER FUND	Payroll deductions	-639.28
DD13962.12	09/08/2020	NORTH PERSONAL SUPER FUND	Superannuation contributions	-83.60
DD13962.13	09/08/2020	IOOF Investments Services Ltd	Superannuation contributions	-250.68
DD13962.14	09/08/2020	ING Superannuation Fund	Superannuation contributions	-457.68
DD13962.15	09/08/2020	ING DIRECT	Payroll deductions	-432.18
DD13962.16	09/08/2020	ANZ SMART CHOICE SUPER	Superannuation contributions	-293.73

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DD13962.17	09/08/2020	CHRISTEX SUPERANNUATION FUND	Superannuation contributions	-933.19
DD13962.18	09/08/2020	REST SUPERANNUATION	Superannuation contributions	-1717.20
DD13962.19	09/08/2020	Hostplus	Superannuation contributions	-3616.96
DD13962.20	09/08/2020	COLONIAL FIRST STATE	Superannuation contributions	-282.37
DD13962.21	09/08/2020	Sequoia Superannuation Pty Ltd C/ Fairhall SMSF	Superannuation contributions	-167.47
DD13962.22	09/08/2020	AUSTRALIAN SUPER	Superannuation contributions	-939.66
DD14010.10	23/08/2020	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	-59.01
DD14010.11	23/08/2020	HESTA SUPER FUND	Payroll deductions	-742.76
DD14010.12	23/08/2020	NORTH PERSONAL SUPER FUND	Superannuation contributions	-61.47
DD14010.13	23/08/2020	IOOF Investments Services Ltd	Superannuation contributions	-250.68
DD14010.14	23/08/2020	ING Superannuation Fund	Superannuation contributions	-457.68
DD14010.15	23/08/2020	ING DIRECT	Payroll deductions	-432.18
DD14010.16	23/08/2020	ANZ SMART CHOICE SUPER	Superannuation contributions	-293.73
DD14010.17	23/08/2020	CHRISTEX SUPERANNUATION FUND	Superannuation contributions	-933.19
DD14010.18	23/08/2020	REST SUPERANNUATION	Superannuation contributions	-1710.51
DD14010.19	23/08/2020	Hostplus	Superannuation contributions	-3510.17
DD14010.20	23/08/2020	COLONIAL FIRST STATE	Superannuation contributions	-282.37
DD14010.21	23/08/2020	AUSTRALIAN SUPER	Superannuation contributions	-1075.54
DD14010.22	23/08/2020	AMP	Superannuation contributions	-689.45

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## **Appendix 3 EFT Payments**

SHIRE OF EAST PILBARA

EFT Payments

Chq/EFT	Date	Name	Description	Amount
EFT54752	13/08/2020	AMY FRENCH	Artist Payment - Ref # 6883	-733.70
EFT54753	13/08/2020	Andrew Dunn	Artist Payment - Ref # 6881	-171.60
EFT54754	13/08/2020	Annabel Petersen	Artist Payment - Ref # 6873	-181.50
EFT54755	13/08/2020	BIDDY BUNAWARRIE	Artist Payment - Ref # 6880	-300.00
EFT54756	13/08/2020	BILLY ATKINS	Artist Payment - Ref # 6886	-200.00
EFT54757	13/08/2020	BUGAI WHYOULTER	Artist Payment - Ref # 6882	-1000.00
EFT54758	13/08/2020	DEBRA THOMAS	Artist Payment - Ref # 6878	-700.00
EFT54759	13/08/2020	Derrick Butt	Artist Payment - Ref # 6875	-600.00
EFT54760	13/08/2020	GLADYS BIDU	Artist Payment - Ref # 6876	-200.00
EFT54761	13/08/2020	HELEN DALE SAMSON	Artist Payment - Ref # 6871	-542.58
EFT54762	13/08/2020	JAKAYU BILJABU	Artist Payment - Ref # 6877	-500.00
EFT54763	13/08/2020	JUDITH ANYA SAMSON	Artist Payment - Ref # 6874	-1800.00
EFT54764	13/08/2020	KUMPAYA GIRGIRBA	Artist Payment - Ref # 6887	-250.00
EFT54765	13/08/2020	Robina Clause	Artist Payment - Ref # 6884	-181.50
EFT54767	13/08/2020	YIKARTU BUMBA	Artist Payment - Ref # 6872	-329.20
EFT54768	13/08/2020	DEPARTMENT OF HEALTH WESTERN AUSTRALIA	Medical Expenses	-323.00
EFT54769	13/08/2020	HORIZON POWER	Power charges	-462.88
EFT54770	13/08/2020	THELMA JUDSON	Artist Payment - Ref # 6879	-770.00
EFT54771	13/08/2020	APPARATUS: Public Art and Cultural Services Pty Ltd	Arts consultant - Art @ the Heart!	-580.87
EFT54772	13/08/2020	Ablaze Industries Pty Ltd t/a Ablaze Print	2020 Newman Family Fun Run - 500 Bibs and Split Pins	-591.25
EFT54773	13/08/2020	BCITF	BCITF Applications - July 2020	-1600.12
EFT54774	13/08/2020	BEACON EQUIPMENT	Supply Parts	-1953.40
EFT54775	13/08/2020	BEAUREPAIRES PORT HEDLAND	Mechanical charges	-380.00
EFT54776	13/08/2020	BHP BILLITON IRON ORE PTY LTD	Payment of Multiple invoices	-61050.00
EFT54777	13/08/2020	BRIDGETOWN DESIGN AND PRINT	Printing CHarges - July 2020	-121.00
EFT54778	13/08/2020	BROOKS HIRE SERVICES PTY LTD	Plant Hire	-11341.09
EFT54779	13/08/2020	BRUNSWICK ELECTRICAL SERVICES	Tag & Testing	-32518.11
EFT54780	13/08/2020	Blackwoods	Payment of Multiple invoices	-1148.79
EFT54781	13/08/2020	CLEANAWAY WASTE MANAGEMENT LTD (Acc 170:73037222)	Waste Removal	-7439.56
EFT54782	13/08/2020	CUSTOMER FIRST CONTRACTING PTY LTD	Payment of Multiple invoices	-8965.81

**SHIRE OF EAST PILBARA  
ORDINARY COUNCIL MEETING MINUTES**

**18 SEPTEMBER 2020**

EFT54783	13/08/2020 Chloe Egan	Reimbursement	-140.40
EFT54784	13/08/2020 Chloe Townsend	Reimbursement	-60.91
EFT54785	13/08/2020 Corporate Travel Management Group Pty Ltd	Payment of Multiple invoices	-332.89
EFT54786	13/08/2020 DAVID EVRETT	Data Allowance	-20.04
EFT54787	13/08/2020 DEANS AUTOGLASS	Wind Screen Replacement	-656.70
EFT54788	13/08/2020 DESIGNA AUSTRALIA PTY LTD	Provision of Comprehensive Car Park Maintenance Services at Newman Airport for June 2020	-6457.10
EFT54789	13/08/2020 Daniel Hay-Hendry	reimbursement	-33.00
EFT54790	13/08/2020 Department of Mines, Industry Regulation and Safety (Building and Energy)	BSL Remittance - July 2020	-24743.41
EFT54791	13/08/2020 Dunnings	Bulk Fuel	-9161.69
EFT54792	13/08/2020 ENVIRONMENTAL INDUSTRIES	Payment of Multiple invoices	-7882.07
EFT54793	13/08/2020 ETHICALJOBS.COM.AU	Ethical Jobs advert	-143.00
EFT54794	13/08/2020 East Pilbara Recycling	Newman Landfill Operations	-99037.86
EFT54795	13/08/2020 FINE LINE PAINTING & DECORATING	Payment of Multiple invoices	-627.00
EFT54796	13/08/2020 FLAT EARTH MAPPING PTY LTD	Update existing Shire map with bio security zones, Martu Land boundaries, indigenous reserves and communities and highlighted main highways and access roads	-1287.00
EFT54797	13/08/2020 FLEX FITNESS	Resistance bands	-329.35
EFT54798	13/08/2020 GALVINS PLUMBING SUPPLIES	Payment of Multiple invoices	-147.55
EFT54799	13/08/2020 GARY EDWARDS PLUMBING & GAS	Payment of Multiple invoices	-1595.00
EFT54800	13/08/2020 HART SPORT	Basketball backboard, ring and metal net	-214.70
EFT54801	13/08/2020 HAYS SPECIALIST RECRUITMENT	Consultant Fees	-2538.24
EFT54802	13/08/2020 Hancock Creative Pty Ltd	Delivery of 2 webinars	-3949.00
EFT54803	13/08/2020 Hedland Hardware (Hedland Home Timber and Hardware)	Payment of Multiple invoices	-493.00
EFT54804	13/08/2020 Hopgood Ganim Lawyers	Legal fees	-2365.00
EFT54805	13/08/2020 KYLIE BERGMANN	reimbursement	-330.00
EFT54806	13/08/2020 LESMILLS AUSTRALIA	Les Mills 20/21 Licenses	-661.25
EFT54807	13/08/2020 LGIS Liability Scheme	Insurances	-559904.36
EFT54808	13/08/2020 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Ignite Leadership Training	-2320.00
EFT54809	13/08/2020 Lindon Mellor	Data Allowance	-65.89
EFT54810	13/08/2020 Lisa Hall (Bliss Yoga Mumma)	July Classes	-750.00
EFT54811	13/08/2020 MCLEODS BARRISTERS & SOLICITORS	Legal fees	-2145.65
EFT54812	13/08/2020 Marble Bar General Trust	Payment of Multiple invoices	-198.45

**SHIRE OF EAST PILBARA  
ORDINARY COUNCIL MEETING MINUTES**

**18 SEPTEMBER 2020**

EFT54813	13/08/2020 Michael Zion	Employee Rewards Scheme - July 2020	-200.00
EFT54814	13/08/2020 NEWMAN CLEANING RESOURCES P/L	Payment of Multiple invoices	-6198.50
EFT54815	13/08/2020 NEWMAN HOME HARDWARE & ICE PLUS	Payment of Multiple invoices	-238.15
EFT54816	13/08/2020 NEWMAN RETRAVISION	Payment of Multiple invoices	-132.30
EFT54817	13/08/2020 NORTHWEST AVIATION SERVICES PTY LTD	Rent relief application approved	-2719.22
EFT54818	13/08/2020 Newman Hotel Motel	Accommodation	-297.00
EFT54819	13/08/2020 Newman Visitors Centre	COVID 19 Community Grant	-3600.00
EFT54820	13/08/2020 OFFICE LINE	Newman Admin Office Replacement barrels	-93.50
EFT54821	13/08/2020 Oz Airports Pty Ltd	Contractor Fees	-7854.00
EFT54822	13/08/2020 PAYWISE PTY LTD	Salary Sacrifice	-859.47
EFT54823	13/08/2020 PILBARA MOTOR GROUP	Mechanical charges	-651.87
EFT54824	13/08/2020 Parnawarri IGA	Catering	-400.00
EFT54825	13/08/2020 Phillip Charley t/a Spartan Consulting	Consultant Fees	-5497.80
EFT54826	13/08/2020 Phoebe Jones	July Classes	-825.00
EFT54827	13/08/2020 Porter Consulting	Consultant Fees	-4950.00
EFT54828	13/08/2020 Punmu Aboriginal Corporation	Payment of Multiple invoices	-494.00
EFT54829	13/08/2020 RESEARCH SOLUTIONS	Annual satisfaction survey 2020 - as per contract awarded through tender - RFT 02-2017/18	-13731.30
EFT54830	13/08/2020 Raees Rasool	Power subsidy	-604.21
EFT54831	13/08/2020 Retech Rubber	Repairs to softfall in various playgrounds around Newman	-9900.00
EFT54832	13/08/2020 Robin Austen	Data Allowance	-100.00
EFT54833	13/08/2020 Roo's Plumbing	Payment of Multiple invoices	-2125.20
EFT54834	13/08/2020 SONIC HEALTHPLUS PTY LTD	Medical Expenses	-637.25
EFT54835	13/08/2020 STOCKMAN ENGINEERING	Supply one stainless steel	-282.70
EFT54836	13/08/2020 Sian Appleton	Data Allowance	-100.00
EFT54837	13/08/2020 TECHBRAIN	Tech Equipment	-935.30
EFT54838	13/08/2020 TNT Australia Pty Limited	Freight charges	-4523.94
EFT54839	13/08/2020 TOLL EXPRESS	Freight charges	-89.62
EFT54840	13/08/2020 Terina Butler	Reimbursement for fitness classes cancelled due to COVID 19	-20.00
EFT54841	13/08/2020 Tom Wheeler	Data Allowance	-100.00
EFT54842	13/08/2020 Total Oil Australia Pty Ltd	Mechanical charges	-2699.71
EFT54843	13/08/2020 ULTI MECH	Mechanical charges	-1679.14
EFT54844	13/08/2020 WATER CORPORATION	Water service fees	-47.77
EFT54845	13/08/2020 WIDEGLIDE CONSTRUCTIONS	Payment of Multiple invoices	-2292.40

**SHIRE OF EAST PILBARA  
ORDINARY COUNCIL MEETING MINUTES**

**18 SEPTEMBER 2020**

EFT54846	13/08/2020 Wilson Parking Australia 1992 Pty Ltd	Please Provide Car Park Monitoring Services as per RFT 09 2016/17 - June 2020	-1650.00
EFT54847	13/08/2020 Woolworths (WA) Ltd	Payment of Multiple invoices	-657.79
EFT54848	13/08/2020 Youngs Earthmoving	Supply of Hired Road Construction Plant with Operators for Road Construction/Road Upgrade Project to Desert Road 8120265. Rates as per tender submission RFT 8-2017/18 - Supply of Hired Road Construction Plant with Operators.	-264814.00
EFT54849	13/08/2020 ZURICH INSURANCE	Insurance Excess	-1000.00
EFT54850	13/08/2020 Zaid Abu Rahma	Data Allowance	-150.24
EFT54851	20/08/2020 Annabel Petersen	Basket Payment - Ref # 20-716	-57.60
EFT54852	20/08/2020 BILLY ATKINS	Artist Payment - Reference # 6922	-200.00
EFT54853	20/08/2020 BUGAI WHYOUTER	Artist Payment - Ref # 6921	-1950.40
EFT54854	20/08/2020 GLADYS BIDU	Artist Payment - Reference # 6919	-500.00
EFT54855	20/08/2020 JAKAYU BILJABU	Artist Payment - Reference # 6924	-300.00
EFT54856	20/08/2020 JUDITH ANYA SAMSON	Artist Payment - Reference # 6918	-900.00
EFT54857	20/08/2020 KUMPAYA GIRGIRBA	Artist Payment - Reference # 6923	-300.00
EFT54858	20/08/2020 LORNA LINMURRA	Artist Payment - Reference # 6890	-111.60
EFT54859	20/08/2020 NGAMARU BIDU	Artist Payment - Reference # 6920	-5827.01
EFT54860	20/08/2020 REENA ROGERS	Artist Payment - Reference # 6916	-80.00
EFT54861	20/08/2020 Department of Housing	Rent relief application approved	-200.00
EFT54862	20/08/2020 TELSTRA	Payment of Multiple invoices	-4746.23
EFT54863	20/08/2020 BUGAI WHYOUTER	Basket Payment - Ref # 20-696	-241.20
EFT54864	20/08/2020 ADVAM PTY LTD	Provide Credit Card Payment Processing Services for Car Park Stations at Newman Airport for FY 20/21	-632.78
EFT54865	20/08/2020 ALL-RID PEST MANAGEMENT	Payment of Multiple invoices	-2007.50
EFT54866	20/08/2020 AVIAIR	Freight charges	-33.80
EFT54867	20/08/2020 Aboriginal Art Centre Hub of Western Australia Aboriginal Corporation	Registration fee- 2019 AACHWA Manager's conference	-250.00
EFT54868	20/08/2020 Aimee Bell	Refund for membership charges with facility closure due to COVID 19	-72.00
EFT54869	20/08/2020 Australian Taxation Office (PAYG)	PAYG	-103489.97
EFT54870	20/08/2020 CBC AUSTRALIA PTY LTD	Mechanical Parts For WWTP	-10621.34
EFT54871	20/08/2020 CHILD SUPPORT AGENCY	Payroll deductions	-886.33
EFT54872	20/08/2020 CLEANAWAY PTY LTD (acct 53651165)	Waste Removal	-32786.32
EFT54873	20/08/2020 CLEVER PATCH	Marble Bar Youth Program - School Holidays	-201.01

**SHIRE OF EAST PILBARA  
ORDINARY COUNCIL MEETING MINUTES**

**18 SEPTEMBER 2020**

EFT54874	20/08/2020 CUSTOMER FIRST CONTRACTING PTY LTD	Payment of Multiple invoices	-3129.97
EFT54875	20/08/2020 Centurion Transport Co Pty Ltd	Freight	-730.56
EFT54876	20/08/2020 Crawford Realty Newman	Refund for duplicate payment of invoice	-80.00
EFT54877	20/08/2020 DESIGNA AUSTRALIA PTY LTD	August 2020 Provision of Comprehensive Car Park Maintenance Services at Newman Airport for FY 20/21	-6457.10
EFT54878	20/08/2020 EAST PILBARA EARTHMOVING PTY LTD	Supply of Grader with Operator, camp and vehicle to complete full heavy formation grade to the Skull Springs Road 8120021. Rates as per tender submission RFT 8-2017/18 - Supply of Hired Road Construction Plant with Operators.	-67914.00
EFT54879	20/08/2020 EM ELECTRICAL MOVEMENT	Electrical works required for installation of FIDS Monitors at Newman Airport.	-412.50
EFT54880	20/08/2020 ENVIRONMENTAL INDUSTRIES	Payment of Multiple invoices	-822.88
EFT54881	20/08/2020 Expo Signage and Digital Pty Ltd	Budget bulletin 2020-21 graphic design and printing	-2467.58
EFT54882	20/08/2020 FINE LINE PAINTING & DECORATING	Payment of Multiple invoices	-3949.00
EFT54883	20/08/2020 Fuji Xerox Australia Pty Ltd	Payment of Multiple invoices	-2720.45
EFT54884	20/08/2020 GALVINS PLUMBING SUPPLIES	Payment of Multiple invoices	-142.46
EFT54885	20/08/2020 HOSPITALITY INN PORT HEDLAND	Payment of Multiple invoices	-905.50
EFT54886	20/08/2020 MSS SECURITY PTY LTD	July 2020 - Provide security screeners to operate the passenger and checked baggage screening points and provide Front of House security officers to operate kerbside and crowd control services at Newman Airport for the period 1 July 2020 to 30 June 2021.	-116401.38
EFT54887	20/08/2020 Marble Bar General Trust	Marble Bar Youth Program for July - School Holidays 2020	-181.45
EFT54888	20/08/2020 Minuteman Press Perth	printing of 300 food vouchers	-148.50
EFT54889	20/08/2020 NEWMAN CLEANING RESOURCES P/L	Payment of Multiple invoices	-4521.00
EFT54890	20/08/2020 NEWMAN HOME HARDWARE & ICE PLUS	Payment of Multiple invoices	-1666.55
EFT54891	20/08/2020 NEWMAN RETRAVISION	Payment of Multiple invoices	-799.90
EFT54892	20/08/2020 NEWMAN WOMENS SHELTER	6 x short crowbars	-150.00
EFT54893	20/08/2020 NULLAGINE HOTEL GENERAL STORE	Payment of Multiple invoices	-263.50
EFT54894	20/08/2020 Nor-West Freight Services Pty Ltd	Freight charges	-2543.20
EFT54895	20/08/2020 OFFICEWORKS BUSINESS DIRECT	Interim Order - Administration	-116.07
EFT54896	20/08/2020 Oasis Newman Operations Pty Ltd	Payment of Multiple invoices	-765.00
EFT54897	20/08/2020 Oz Airports Pty Ltd	Contractor Fees	-8228.00
EFT54898	20/08/2020 PARNNGURR ABORIGINAL	Fuel	-454.50

**SHIRE OF EAST PILBARA  
ORDINARY COUNCIL MEETING MINUTES**

**18 SEPTEMBER 2020**

EFT54899	20/08/2020 PILBARA MOTOR GROUP	Mechanical charges	-663.07
EFT54900	20/08/2020 Parnawarri IGA	Payment of	-500.15
EFT54901	20/08/2020 Punmu Aboriginal Corporation	Payment of Multiple invoices	-814.00
EFT54902	20/08/2020 Quick Chill Pty Ltd	Repair/replacement for Engel fridge	-748.00
EFT54903	20/08/2020 ROSHER E & M J PTY LTD	Mechanical Supplies	-789.64
EFT54904	20/08/2020 Riklan Emergency Management Services	Monitor and operating liquified chlorine gas disinfection processes onsite	-4182.00
EFT54905	20/08/2020 SWAN TOWING	Removal of abandoned vehicle	-187.00
EFT54906	20/08/2020 Sian Appleton	Data Reimbursement	-100.00
EFT54907	20/08/2020 TECHNOLOGY ONE LIMITED	Second day needed to update Intramaps.	-2156.00
EFT54908	20/08/2020 THE ORS GROUP	Payment of Multiple invoices	-1443.75
EFT54909	20/08/2020 WIDEGLIDE CONSTRUCTIONS	Payment of Multiple invoices	-3300.00
EFT54910	20/08/2020 Woolworths (WA) Ltd	Payment of Multiple invoices	-1549.77
EFT54911	20/08/2020 Wormald Australia Pty Ltd	Payment of Multiple invoices	-4938.45
EFT54912	25/08/2020 HORIZON POWER	Payment of Multiple invoices	-1192.57
EFT54913	25/08/2020 ALL-RID PEST MANAGEMENT	Payment of Multiple invoices	-4158.00
EFT54914	25/08/2020 ALLIED PICKFORDS (SIRVA PTY LTD)	Payment of Multiple invoices	-14194.97
EFT54915	25/08/2020 ANALYTICAL REFERENCE LABORATORY (WA)	Contractor Fees	-982.30
EFT54916	25/08/2020 AUSTRALIAN SAFETY ENGINEERS WA	Service BA & Air Bottle	-254.72
EFT54917	25/08/2020 BHP BILLITON IRON ORE PTY LTD	Power consumption charges	-827.41
EFT54918	25/08/2020 Blackwoods	Payment of Multiple invoices	-404.05
EFT54919	25/08/2020 CHEMCENTRE	CHEMCENTRE SAMPLING	-1265.00
EFT54920	25/08/2020 CITY OF KARRATHA	5 x Entries for the Cossack Art Awards	-225.00
EFT54921	25/08/2020 CLEANAWAY PTY LTD (acct 53651165)	Waste Removal	-14456.93
EFT54922	25/08/2020 CLEANAWAY PTY LTD (acct 53651265)	Waste Removal	-56683.00
EFT54923	25/08/2020 CUSTOMER FIRST CONTRACTING PTY LTD	Payment of Multiple invoices	-8032.25
EFT54924	25/08/2020 Cleanaway (Acct 53652829)	Payment of Multiple invoices	-12494.64
EFT54925	25/08/2020 Cleanaway (acct 85008) - DNU	Payment of Multiple invoices	-1848.00
EFT54926	25/08/2020 EAST PILBARA BMX CLUB	Sustainable Litter Collection Program	-2000.00
EFT54927	25/08/2020 EAST PILBARA VETERINARY SERVICE	sentinel chicken program	-1139.05
EFT54928	25/08/2020 ENVIRONMENTAL INDUSTRIES	Landscape Maint Contract June 20	-34017.98
EFT54929	25/08/2020 East Pilbara Recycling	Newman Landfill Operations - July	-99037.86
EFT54930	25/08/2020 GALVINS PLUMBING SUPPLIES	Payment of Multiple invoices	-323.75
EFT54931	25/08/2020 GOESCAPE Pty Ltd	Plumbing charges	-464.45
EFT54932	25/08/2020 Gianna Mazzeo	production of short film	-1650.00
EFT54933	25/08/2020 HART SPORT	Sport equipment for Newman Youth Centre	-344.00

**SHIRE OF EAST PILBARA  
ORDINARY COUNCIL MEETING MINUTES**

**18 SEPTEMBER 2020**

EFT54934	25/08/2020 Hopgood Ganim Lawyers	Legal fees	-6028.00
EFT54935	25/08/2020 IT VISION	Please upload 2 patched to Synergy Database	-550.00
EFT54936	25/08/2020 Ixom Operations Pty Ltd	Monthly Service Fee - July 2020	-644.49
EFT54937	25/08/2020 Jessie Wilson	Refund of membership fees charges durement COVID 19 Closure	-105.00
EFT54938	25/08/2020 LGIS Liability Scheme	Insurances	-82026.41
EFT54939	25/08/2020 MARKETFORCE	Payment of Multiple invoices	-2794.00
EFT54940	25/08/2020 Maia Financial	Gym Equipment	-17253.35
EFT54941	25/08/2020 Marble Bar General Trust	East Pilbara Dollars Project - Marble Bar General Store - 2 x \$200.00 vouchers	-400.00
EFT54942	25/08/2020 Marble Bar Tourist Association	MOU Funding	-7500.00
EFT54943	25/08/2020 NEWMAN HOME HARDWARE & ICE PLUS	Payment of Multiple invoices	-4099.79
EFT54944	25/08/2020 NORTH WEST WASTE ALLIANCE	Feasibility Study - Proposed Septage Treatment Plant	-5390.00
EFT54945	25/08/2020 NULLAGINE HOTEL GENERAL STORE	Payment of Multiple invoices	-223.00
EFT54946	25/08/2020 Newman Visitors Centre	Staff Leaving Gift	-150.00
EFT54947	25/08/2020 Nutrien Ag Solutions Limited	10 x 20L Round up ultra max 6 x 20L Kamba M Ezi action drum pumps x 5	-4007.33
EFT54948	25/08/2020 OFFICEWORKS BUSINESS DIRECT	Payment of Multiple invoices	-2241.12
EFT54949	25/08/2020 Punmu Aboriginal Corporation	Payment of Multiple invoices	-4987.00
EFT54950	25/08/2020 ROYAL LIFE SAVING SOCIETY AUSTRALIA	Aquatic Officer Relief	-13368.39
EFT54951	25/08/2020 Roo's Plumbing	Payment of Multiple invoices	-6245.80
EFT54952	25/08/2020 SAINTS FOOTBALL & SPORTING CLUB	Reimbursement for payment of invoice - Netball season cancelled due to COVID 19	-364.00
EFT54953	25/08/2020 SMITHS DETECTION (AUSTRALIA) PTY LTD	Supply and deliver Ionscan 500DT consumables in accordance with the attached order form.	-2118.60
EFT54954	25/08/2020 STOCKMAN ENGINEERING	Payment of Multiple invoices	-10541.96
EFT54955	25/08/2020 Seasons Hotel - Jerry (Business) CT Pty Ltd aft Newman Hotel (Business) Trust	Accommodation	-430.00
EFT54956	25/08/2020 Standards Australia	Royalty Fees 02/09/19 to 30/06/20	-991.65
EFT54957	25/08/2020 TECHBRAIN	Payment of Multiple invoices	-35183.04
EFT54958	25/08/2020 TENDERLINK	Upload of RFQ 04-20/21 Strategic Recreation Master Plan to Tenderlink Portal	-345.40
EFT54959	25/08/2020 TYREPOWER NEWMAN	Mechanical charges	-275.38
EFT54960	25/08/2020 WA LOCAL GOVERNMENT ASSOC.	One year e-Learning Subscription - Procurement & Contract Management Fundamentals	-3850.00
EFT54961	25/08/2020 WIDEGLIDE CONSTRUCTIONS	Payment of Multiple invoices	-10539.10

**SHIRE OF EAST PILBARA  
ORDINARY COUNCIL MEETING MINUTES**

**18 SEPTEMBER 2020**

EFT54962	25/08/2020 Wilson Parking Australia 1992 Pty Ltd	Provide Car Park Monitoring Services at Newman Airport for July 2020	-1650.00
EFT54963	25/08/2020 Woolworths (WA) Ltd	Payment of Multiple invoices	-1169.03
EFT54964	27/08/2020 Alysha Taylor	Artist Payment #6955	-154.00
EFT54965	27/08/2020 BIDDY BUNAWARRIE	Artist Payment #6962	-290.00
EFT54966	27/08/2020 BILLY ATKINS	Artist Payment #6958	-200.00
EFT54967	27/08/2020 BUGAI WHYOUTLER	Artist Payment #6946	-2000.00
EFT54968	27/08/2020 CHRISTINE THOMAS	Artist Payment #6954	-467.48
EFT54969	27/08/2020 CORBAN CLAUSE WILLIAMS	Artist Payment #6944	-481.25
EFT54970	27/08/2020 DEBRA THOMAS	Artist Payment #6938	-894.25
EFT54971	27/08/2020 GLADYS BIDU	Artist Payment #6947	-300.00
EFT54972	27/08/2020 HELEN DALE SAMSON	Artist Payment #6963	-1595.55
EFT54973	27/08/2020 IGNATIUS PAUL TAYLOR	Artist Payment #6943	-121.00
EFT54974	27/08/2020 JAKAYU BILJABU	Artist Payment #6960	-300.00
EFT54975	27/08/2020 JASON TINKER	Artist Payment #6953	-391.50
EFT54976	27/08/2020 JUDITH ANYA SAMSON	Artist Payment #6940	-1700.00
EFT54977	27/08/2020 KUMPAYA GIRGIRBA	Artist Payment #6959	-300.00
EFT54978	27/08/2020 LYNELLE GIBBS	Artist Payment #6949	-100.00
EFT54979	27/08/2020 MARY ROWLANDS	Artist Payment #6951	-308.50
EFT54980	27/08/2020 NANCY CHAPMAN	Artist Payment #6941	-678.73
EFT54981	27/08/2020 Theresa Colleen Jadai	Artist Payment #6957	-600.00
EFT54982	27/08/2020 VIOLET JANET ATKINS	Artist Payment #6948	-400.00
EFT54983	27/08/2020 WOKKA TAYLOR	Artist Payment #6945	-1000.00
EFT54984	31/08/2020 Desmond Taylor	Artist Payment - Ref # 6931	-300.00
EFT54985	31/08/2020 Theresa Colleen Jadai	Artist Payment - Ref # 6956 - Payment to Alysha Taylor	-250.00
EFT54987	11/08/2020 BANKWEST CARD SERVICES	Monthly Credit Card repayment	-8826.23
<b>Sub Total</b>			<b>-\$2,125,542.08</b>
Less EFT54987 - Bankwest Credit Cards already reported			-\$8,826.23

## **Appendix 4 Mastercard**

**SHIRE OF EAST PILBARA  
ORDINARY COUNCIL MEETING MINUTES**

**18 SEPTEMBER 2020**

**SHIRE OF EAST PILBARA  
MasterCard Transactions 23/07/20 to 20/08/20**

Card Holder	Card Number	Transaction Date	Narration	Debit	Credit
Oliver Shaer	5586 **** * 3908	13/08/2020	EZI*BLUE HEELER BOOTS WESTEND QL		-365
Ben Lewis	5586 **** * 3732	5/08/2020	EZI*BRN BENCHMARK PTY MALVERN AU		-39
	5586 **** * 3732	4/08/2020	WESTERN AIRMOTIVE PL JANDAKOT WA		-81.99
	5586 **** * 3732	27/07/2020	SEASONS HOTEL NEWMAN NEWMAN		-511
Jeremy Edwards	5586 **** * 6659	17/08/2020	NEWMAN OTC PTY LTD NEWMAN		-65
	5586 **** * 6659	10/08/2020	VIRGIN AUSTRALIA BRISBANE AU		-731.65
	5586 **** * 6659	10/08/2020	WOOLWORTHS W4381 NEWMAN		-25
	5586 **** * 6659	10/08/2020	VIRGIN AUSTRALIA BRISBANE AU		-234.6
	5586 **** * 6659	7/08/2020	CELLARBRATIONS AT NE NEWMAN		-245.98
	5586 **** * 6659	3/08/2020	WANEWSDTI Osborne Park WA		-22.15
Sian Appleton	5586 **** * 4940	13/08/2020	LinkedIn 5811056924 In Inkd.in/bill AU		-779.42
	5586 **** * 4940	3/08/2020	BREAKDOWN PTY LTD NEWMAN		-200
	5586 **** * 4940	29/07/2020	ZOOM.US 888-799-9666 8887999666 CA		-158.99
	5586 **** * 4940	28/07/2020	JAYCAR PTY LTD RYDALMERE NS		-57.95
	5586 **** * 4940	27/07/2020	KUMARINA HOTEL PTY LTD KUMARINA		-160
	5586 **** * 4940	27/07/2020	FRUUGO.COM LIMITED ULVERSTON GB		-114.55
	5586 **** * 4940	24/07/2020	AVIAIR PTY LTD KUNUNURRA		-300
Raees Rasool	5586 **** * 6081	10/08/2020	BUNNINGS 318000 MIDLAND		-3445.89
	5586 **** * 6081	27/07/2020	DMIRS EAST PERTH EAST PERTH		-743
	5586 **** * 6081	27/07/2020	DEPARTMENT OF TRANSPOR PERTH		-16.15
Lisa Clack	5586 **** * 1176	20/08/2020	FACEBK *3L9J5W64L2 fb.me/ads IR		-178.27
	5587 **** * 1176	12/08/2020	FITNESS AUSTRALIA LTD ALEXANDRIA		-750
	5588 **** * 1176	5/08/2020	CURTIN UNIVERSITY BENTLEY		-1675
	5588 **** * 1176	31/07/2020	THE GRANTS HUB PTY LTD BERWICK VI		-313.2

SHIRE OF EAST PILBARA  
ORDINARY COUNCIL MEETING MINUTES

18 SEPTEMBER 2020

	5588 **** ** 1176	29/07/2020 ADOBE ID CREATIVE CLD ADOBE.LY/ENAUIR	-45.99	
<b>Lisa Edwards</b>	5586 **** ** 6352	<u><b>NO CHARGES</b></u>		
<b>Billing Account</b>	5586 **** ** 8665	20/08/2020 FOREIGN TRANSACTION FEE	-5.26	
	5586 **** ** 8665	11/08/2020 PERIODICAL PAYMENTS 06		8826.23
	5586 **** ** 8665	29/07/2020 FOREIGN TRANSACTION FEE	-1.36	
	5586 **** ** 8665	29/07/2020 FOREIGN TRANSACTION FEE	-4.69	
	5586 **** ** 8665	27/07/2020 FOREIGN TRANSACTION FEE	-3.38	
<b>TOTAL</b>			<b>-\$11,274.47</b>	<b>\$8,826.23</b>

### 9.3 EM CUSTOMER & COMMUNITY SERVICES

#### 9.3.1 ART @ THE HEART II – YEAR 1 – FINAL MURAL DESIGN FOR NEWMAN RECREATION CENTRE INSTALLATION

Attachments:	Appendix 1 – Final design concept for mural
Responsible Officer:	Ms Lisa Clack Executive Manager Customer & Community Services
Author:	Miss Chloe Townsend Coordinator Community Wellbeing
Proposed Meeting Date:	18 September 2020
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

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### REPORT PURPOSE

The purpose of this report is to update Council on the final design for the Art @ the Heart II, year 1, Newman Recreation Centre Mural.

### BACKGROUND

Art @ the Heart II: Ancient Stories – Modern Dreams is the first year of a four year artist residency program, focusing on creative interaction between artists and the local communities within the East Pilbara.

The aims for the first year of the project are to:

- deliver a mural on the north facing wall of the Newman Recreation Centre;
- showcase the local region and its people;
- build capacity with the local high school students and broader community through guided workshops; and
- improve the appearance of local amenities.

A panel of Executives and Councillors selected artist George Domahidy from the Art @ the Heart tender process. As part of the design development, he recently completed his residency in Newman with Newman Senior High School and also conducted workshops with the community.

### COMMENTS/OPTIONS/DISCUSSIONS

The final design concept of the mural, by artist George Domahidy for the year 1 Art @ the Heart II project is now complete, and is attached as **Attachment 1**. The mural is scheduled to be painted between the 5 – 23 October 2020.

The location of the mural is the end wall of the Recreation Centre, facing Fortescue Avenue. As a joint facility with the Education Department, the school has been consulted throughout the design process.

**STATUTORY IMPLICATIONS/REQUIREMENTS**

Nil.

**POLICY IMPLICATIONS**

6.10 PUBLIC ART

**STRATEGIC COMMUNITY PLAN**

**2: Social**

Harmonious communities sharing strong community connections.

S1 Promote and facilitate safe and healthy communities.

**1: Economic**

A diverse and sustainable regional economy.

E2 The Shire is a great place for tourists.

E2.2 Facilitate, support and promote the Shire's unique Arts, Culture and History.

**5: Governance**

Demonstrated accountability and corporate governance.

G2 Strong Shire identity and regional capacity.

G2.2 Preserve, enhance and celebrate the Shire's history and culture

**RISK MANAGEMENT CONSIDERATIONS**

Nil.

**FINANCIAL IMPLICATIONS**

Resource requirements are in accordance with existing budgetary allocation.

**VOTING REQUIREMENTS**

Simple.

**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION: 202021/046**

**MOVED: Cr Anita Grace**

**SECONDED: Cr Holly Fleming**

**That Council:**

- 1. Note the final artwork design for the Art @ the Heart II Year 1 mural; and**
- 2. Notes the installation of the mural will commence in October 2020.**

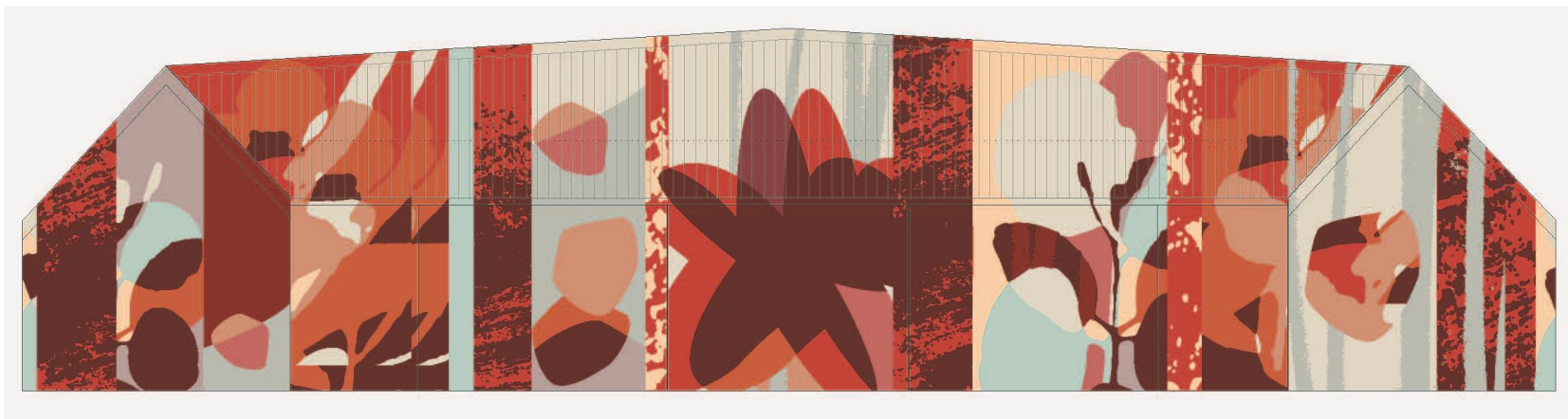
**CARRIED UNANIMOUSLY**

***To be actioned by Ms Chloe Townsend, Coordinator Community Wellbeing***

## **Appendix 1**

### **Final design concept for mural**

## ART @ THE HEART II: ANCIENT STORIES MODERN DREAMS



The artwork designed for Art @ the Heart II: Ancient Stories Modern Dreams is inspired by the unique East Pilbara region, with its ancient geological wonders and rich varied hues. The artwork aims to develop and foster "a sense of place", engaging with visitors and residents of Newman.

The engaging and contemporary artwork will uplift the viewer, whilst its abstract nature provides an opportunity for the viewer to explore and develop their own meaning. In this way the artwork aims to start a dialogue with the community and encouraging a sense of civic pride.





## DESIGN PROCESS AND INSPIRATION

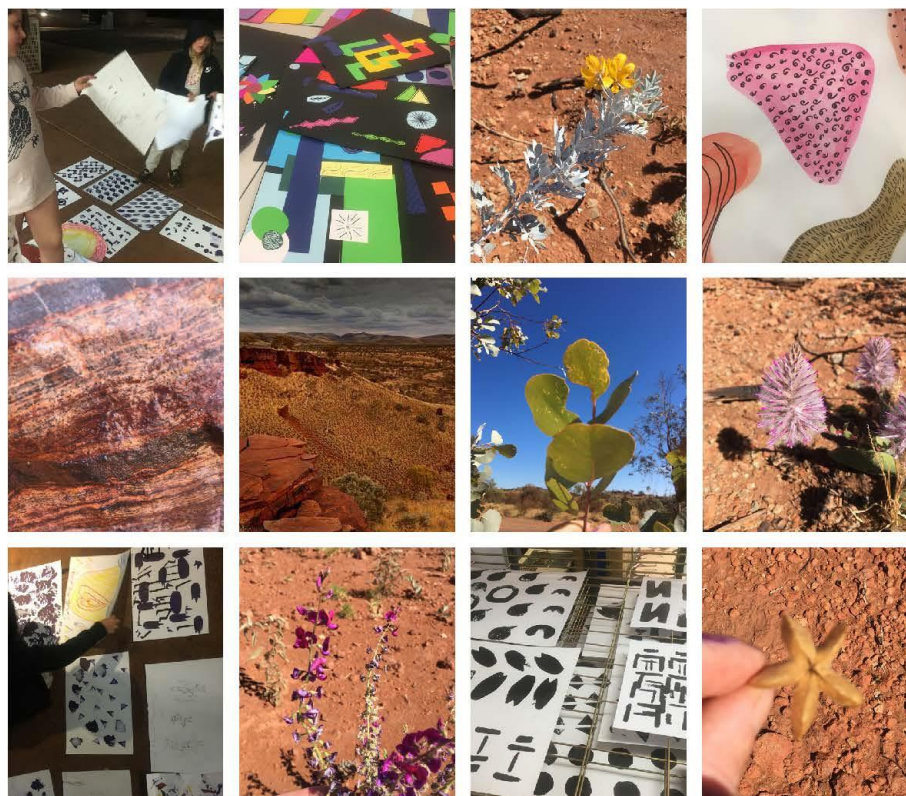
The Residency Workshops conducted in August with the Newman Community and Newman Senior High School helped to inform parts of the mural design. The key points identified during the workshops include:

- The content participants wanted like to see portrayed in the mural including environment and flora
- Small hand drawn elements
- Textures and patterns relating to Newman
- Shapes and forms relating to Newman
- The ancient Pilbara colour palette

In this way I have aimed to encapsulate the energy, gestural movement and wishes of participants in the final artwork. The resulting design utilises bold graphic forms and hand drawn elements form a contemporary collage of patterns and aesthetic gestures inspired by the unique landscape and flora of the region.



A consistent colour palette inspired by the region unites and enlivens the space. The chosen colour palette considers the pindan dust and ensures that potential discolouration will not adversely effect the design.



## TIMELINE

Friday 25 September 2020	Concept design review and approval
Monday 28 September 2020	Purchase of materials
Saturday 3 October 2020	Depart for Newman with materials
Sunday 4 October 2020	Arrive in Newman
Monday 5 October 2020	Access equipment arrives on site
Monday 5 October 2020	Mural painting begins
Friday 23 October 2020	Mural painting complete
Friday 23 October 2020	Documentation and site visit
Friday 30 October 2020	Submit maintenance manual
Friday 30 October 2020	Close-Out



## 10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

### 10.1.1 MOSQUITO CONTROL PROGRAM

Elected Member:	Cr. Lang Coppin OAM Councillor
Author:	Mrs Kylie Bergmann Coordinator Governance
Proposed Meeting Date:	18 September 2020
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

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### REPORT PURPOSE

For Council to consider undertaking a mosquito control program of all properties in Marble Bar and Nullagine.

### BACKGROUND

At the Council Meeting on 28 August 2020, Cr Lang Coppin raised a question on notice regarding mosquito control in Marble & Nullagine. The question and answer is outlined below:

***What is the contract involvement with the pest management company?  
Is there any arrangement for mosquito control for Marble Bar & Nullagine?***

*All Rid Pest Management are contracted to the SoEP to monitor and treat mosquito larvae as required.*

*The monitoring is a preventative measure and is undertaken on a monthly basis and covers Newman, Marble Bar and Nullagine. The inspection and monitoring is undertaken on areas where there is still or flowing water. This would include areas such as open drain in Newman and the main creek bed in Marble Bar.*

*For period of excessive rain (i.e. monsoonal weather event) the contract with All Rid allows for the increase treatment program which may include the placement of a variety of products or fogging of large water bodies. This is determined by Council's health team in conjunction with the State's health team.*

*The other preventative program is the sentinel chicken bleeding program. This involves the regular bleeding of chickens to determine if there are any blood borne diseases in the chickens. This allows the State to track the movement of diseases that are carried by mosquitoes.*

*This program is managed and run by the State Health Department with no involvement from Shire staff. The results are recorded and monitored by the State's Health team who provide the Shire a report on an annual basis as part of the CLAG MOU.*

## COMMENTS/OPTIONS/DISCUSSIONS

At the Council Meeting, Cr. Coppin was advised that treatment chemicals are available for residents to collect from the Shire Office in Marble Bar to treat septic tanks in their own properties.

Council Officer's and/or contractors do not have the power to enter residents properties to undertake the treatments *unless* directed to do so by the State's Health department due to an outbreak of mosquito borne diseases.

In order for Council to undertake treatment of properties in Marble Bar and Nullagine, the contractor would need to seek permission to enter onto the property first, before administering the treatment.

Council Officers have obtained 2 quotes for the provision of mosquito control services at Marble bar and Nullagine. Details of each quote are given below:

### Quote 1:

This quotation is for the provision of external residual pest treatment for the control of mosquitoes.

Marble Bar	Nullagine	TOTAL
92	42	134
\$18,216.00	\$8,316.00	<b>\$26,532.00</b>

### Quote 2:

Quoting of these works will depend on the ability to access all the locations in a given scheduled time. The cost can potentially be reduced should we be able to coordinate with the tenants a schedule that suits the technician's availability.

This quotation is for the provision of external residual pest treatment for the control of mosquitoes.

Additionally costs will be charged for a travelling fee fixed at \$110 per hour. Accommodation will also be required for up to 15 nights (for both Marble Bar and Nullagine) at \$350.00 per night.

Marble Bar	Nullagine	TOTAL
92	42	134
\$17,940.00	\$8,190.00	<b>\$26,130.00</b>

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## STATUTORY IMPLICATIONS/REQUIREMENTS

### *Local Government Act 1995*

Part 3 Functions of local governments

Division 3 Executive functions of local governments

s3.27 Particular things local governments can do on land that is not local government property

- (1) A local government, may do any of the things prescribed in Schedule 3.2 even though the land on which it is done is not local government property and the local government does not have consent to do it.

### **Schedule 3.2 – Particular things local governments can do on land even though it is not local government property.**

1. Carry out works for the drainage of land.
2. Do earthworks or other works on land for preventing or reducing flooding.
3. Take from land any native growing or dead timber, earth, stone, sand or gravel that, in its opinion, the local government requires for making or repairing a thoroughfare, bridge, culvert, fence, or gate.
4. Deposit and leave on land adjoining a thoroughfare and timber, earth, stone, sand, gravel and other material that persons engaged in making or repairing a thoroughfare, bridge, culvert, fence, or gate do not, in the local government's opinion, require.
5. Make a temporary thoroughfare through land for use by the public as a detour while work is being done on a public thoroughfare.
6. Plan on land signs to indicate the names of public thoroughfares.
7. Make safe a tree that presents serious and immediate danger, without having given the owner the notice otherwise required by regulations.

## POLICY IMPLICATIONS

Nil.

## STRATEGIC COMMUNITY PLAN

### **2: Social**

Harmonious communities sharing strong community connections.

S1 Promote and facilitate safe and healthy communities.

S1.1 Support healthy and safe lifestyle choices

## RISK MANAGEMENT CONSIDERATIONS

## FINANCIAL IMPLICATIONS

There are no current resources allocated. If this motion is carried by Council, Council Officer's would allocate the cost to GL 71140, and deal with over spend at budget review in February 2021.

**VOTING REQUIREMENTS**

Absolute.

**ELECTED MEMBER'S RECOMMENDATION**

**MOVED:** Cr Lang Coppin

**SECONDED:** Cr Anita Grace

That Council:

1. Engage a contractor to undertake a mosquito treatment program of all properties in Marble Bar and Nullagine
2. Approve unbudgeted expenditure of \$\_\_\_\_\_ within the 2020/21 budget for a mosquito control program, as outlined in point 1 above.
3. Notes the budget changes as listed in point 2 above will be reflected in the 2020/21 budget review.

**COUNCIL RESOLUTION: 202021/047**

**MOVED:** Cr Lang Coppin

**SECONDED:** Cr Anita Grace

**That debate on the substantive motion be adjourned and brought back to the Ordinary Council Meeting on 23 October 2020.**

**CARRIED UNANIMOUSLY**

**REASON:** Council requested Officers to obtain a quote for treatment of septic tanks (as opposed to fogging) and to also obtain a quote for treatment to be applied on a monthly basis for 12 months (instead of a quote for once off treatment).

**11 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL**

**MOVED:** Anthong Middleton

**SECONDED:** Dean Hatwell

That Council accept items 12.1 and 12.2 as new business of an urgent nature.

**CARRIED UNANIMOUSLY**

**12.1 NEW POLICY – CITIZENSHIP CEREMONIES DRESS CODE**

<b>Attachments:</b>	<b>Appendix 1 – Draft Policy – Citizenship Ceremonies Dress Code</b>
<b>Responsible Officer:</b>	<b>Mr Jeremy Edwards Chief Executive Officer</b>
<b>Author:</b>	<b>Mrs Kylie Bergmann Coordinator Governance</b>
<b>Proposed Meeting Date:</b>	<b>18 September 2020</b>
<b>Location/Address:</b>	<b>N/A</b>
<b>Name of Applicant:</b>	<b>N/A</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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**REPORT PURPOSE**

For Council to consider adopting a new policy on Citizenship Ceremonies Dress Code.

**BACKGROUND**

On 11<sup>th</sup> September 2020, the administration received an email from the Department of Home Affairs requesting Council to provide a copy of its Dress Code for Citizenship Ceremonies.

In accordance with the Australian Citizenship Ceremonies Code,<sup>1</sup> a dress code is to be set by individual councils and councils must provide a copy of their dress code to the Department of Home Affairs.

As Council has not yet set a dress code for Citizenship Ceremonies, the administration has prepared a draft policy for Council's consideration.

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<sup>1</sup> *Australian Citizenship Ceremonies Code*, Department of Home Affairs, pg 25.

### COMMENTS/OPTIONS/DISCUSSIONS

The new Policy making guidelines ordinarily require draft policies to be presented to Council through Corporate Discussion before being adopted by Council. However, in their email dated 11<sup>th</sup> September 2020, the Department of Home Affairs have requested a copy of Council's dress code by 18<sup>th</sup> September 2020.

Given the short notice, the administration have prepared a draft policy for Council's consideration and adoption today.

A copy of the draft policy is attached at **Appendix 1**.

### STATUTORY IMPLICATIONS/REQUIREMENTS

The *Australian Citizenship Ceremonies Code*, Department of Home Affairs.

### POLICY IMPLICATIONS

Nil.

### STRATEGIC COMMUNITY PLAN

#### 5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

### RISK MANAGEMENT CONSIDERATIONS

Legislative – Low

### FINANCIAL IMPLICATIONS

No financial resource impact.

### VOTING REQUIREMENTS

Simple.

### OFFICER RECOMMENDATION & COUNCIL RESOLUTION: 202021/048

**MOVED:** Karen Lockyer

**SECONDED:** Anita Grace

**That Council adopt the new policy – Citizenship Ceremonies Dress Code – as presented below, for inclusion in the Policy Manual.**

**CARRIED UNANIMOUSLY**

***To be actioned by Mrs Kylie Bergmann, Coordinator Governance***

**Appendix 1**  
**Draft Policy – Citizenship Ceremonies Dress**  
**Code**

### 1.1 Citizenship Ceremonies Dress Code

Responsible Directorate	Executive
Responsible Officer	Chief Executive Officer
File Number	CLR-6-1

#### Objective

To establish a dress code for the Presiding Officer, Council Members, and attendees at Australian Citizenship Ceremonies conducted by the Shire of East Pilbara.

#### Scope

This policy applies to:

- The Presiding Officer;
- Any Council Members and/or official guests attending the ceremony; and
- Attendees.

#### Policy

Citizenship Ceremonies are an important event where attendees make a commitment to Australia. Therefore, the attire of attendees at Citizenship Ceremonies should reflect the significance of the occasion.

The Shire of East Pilbara encourages attendees to wear smart casual clothing. Attendees are also welcome to wear their own national/traditional/cultural dress.

Ceremonies can be held at a range of venues throughout the year and attendees should dress appropriately for the venue and season in which the ceremony is being held.

Related Legislation	<i>Australian Citizenship Act 2007</i>		
Related Procedures	Australian Citizenship Ceremonies Code 2019		
Date Adopted by Council	18/09/2020	Item No	
Review/Amendment Date		Item No	
Next Review			

**MOVED:** Holly Pleming

**SECONDED:** Dean Hatwell

That the meeting go behind closed doors.

**CARRIED UNANIMOUSLY**

*11:44am Ms Nicola O'Callaghan left the Chambers*

### **13 CONFIDENTIAL MATTERS BEHIND CLOSED DOORS**

#### **13.1 CHIEF EXECUTIVE OFFICER**

##### **13.1.1 COVID-19 DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

<b>Responsible Officer:</b>	<b>Mr Jeremy Edwards</b> <b>Chief Executive Officer</b>
<b>Author:</b>	<b>Mrs Kylie Bergmann</b> <b>Coordinator Governance</b>
<b>Proposed Meeting Date:</b>	<b>18 September 2020</b>

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#### **REASONS FOR CONFIDENTIALITY**

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

**(b) The personal affairs of any person.**

#### **OFFICER RECOMMENDATION & COUNCIL RESOLUTION: 202021/049**

**MOVED:** Cr Stacey Smith

**SECONDED:** Cr Dean Hatwell

That Council receive the report on delegated decisions made by the Chief Executive Officer, in relation to the COVID-19 Economic Relief Package, for the period 14<sup>th</sup> August 2020 – 4<sup>th</sup> September 2020.

**CARRIED UNANIMOUSLY**

*To be actioned by Mrs Kylie Bergmann, Coordinator Governance*

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**13.2 EM INFRASTRUCTURE SERVICES**

**13.2.1 CAPE KERAUDREN REVERSE OSMOSIS PLANT**

**Responsible Officer:** Mr Raees Rasool  
Executive Manager Infrastructure Services

**Author:** Mr Daniel Hay-Hendry  
Graduate Engineer

**Proposed Meeting Date:** 18 September 2020

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**REASONS FOR CONFIDENTIALITY**

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.
- (e) A matter that if disclosed would reveal, trade secrets, information of commercial value, information about the business, professional, commercial or financial affairs of a person.

**OFFICER RECOMMENDATION & COUNCIL RESOLUTION: 202021/050**

**MOVED:** Cr Langtree Coppin OAM                      **SECONDED:** Cr Anthony Middleton  
**That Council**

1. Approve unbudgeted expenditure of \$150,000 (ex GST) within the 2020/21 budget to Design, Construct, Install and Commission a Reverse Osmosis Water Treatment Unit at Cape Keraudren
2. Approve the following transfer:

Account	Description	Amount
18883020	Cape Keraudren Development Reserve	-\$150,000
139203	Cape K – Potable Water	+\$150,000

3. Delegate authority to the CEO to award or reject tenders for RFT 03-2020/21 for the Detailed Design, Construction, Installation and commission of Cape Keraudren Reverse Osmosis Water Treatment Unit up to an amount of \$430,000 (ex GST).

**CARRIED UNANIMOUSLY**

*To be actioned by Mr Daniel Hay-Hendry, Graduate Engineer*



11:48am      *Mr Jeremy Edwards, Ms Lisa Clack, Mr Ben Lewis., Mr Raees Rasool, Mrs Kylie Bergmann and Ms Kristen Milne left the Council Chambers.*

**13.3 CEO PERFORMANCE REVIEW COMMITTEE MINUTES – 14 SEPTEMBER 2020**

**Responsible Officer:**                      **Mr Jeremy Edwards**  
   **Chief Executive Officer**

**Author:**                                        **Mrs Kylie Bergmann**  
   **Coordinator Governance**

**Proposed Meeting Date:**                **18 September 2020**

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**REASONS FOR CONFIDENTIALITY**

That in accordance with Section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (a)     A matter affecting an employee or employees.
- (b)     The personal affairs of any person.

**OFFICER RECOMMENDATION & COUNCIL RESOLUTION: 202021/051**

**MOVED:** dean Hatwell

**SECONDED:** Anita Grace

**That Council approves the Officer's recommendation as contained in the Confidential Attachment to this report.**

**CARRIED UNANIMOUSLY**

11:57am      *Mr Jeremy Edwards, Ms Lisa Clack, Mr Ben Lewis., Mr Raees Rasool, Mrs Kylie Bergmann and Ms Kristen Milne returned to the Council Chambers.*

**14 DATE OF NEXT MEETING**

23 October 2020.

**15 CLOSURE**

11:58am