

EAST PILBARA SHIRE COUNCIL

AGENDA

ORDINARY COUNCIL MEETING

NOTICE IS HEREBY GIVEN that an ORDINARY Meeting of the Council will be held, in Council Chambers, Newman, 10:30AM, FRIDAY, 17 DECEMBER 2021.

Steven Harding CHIEF EXECUTIVE OFFICER



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In particular and without derogating any planning application or application of a licence, any statement or intimation of approval made by any member or Officer of the Shire of East Pilbara during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of East Pilbara.

The Shire of East Pilbara warns that anyone who has any application lodged with the Shire of East Pilbara must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application and any conditions attaching to the decision made by the Shire of East Pilbara in respect of the application.

Signed:

Steven Harding

Chief Executive Officer

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1 ATTENDANCE BY INSTANTANEOUS COMMUNICATIONS

2 RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

2.1 ATTENDANCES

Councillors

Cr Anthony Middleton Shire President

Cr Wendy McWhirter-Brooks Deputy Shire President

Cr Anita Grace Councillor Cr Holly Pleming Councillor Cr Karen Lockyer Councillor Cr Langtree Coppin OAM Councillor Cr Adrienne Mortimer Councillor Cr Annabel Landy Councillor Cr Matthew Anick Councillor Cr Peta Baer Councillor Cr Stacey Smith Councillor

Mr Steven Harding Chief Executive Officer

Ms Emma Landers
Mr Bart Servaas
Mr Bill Burke
Mr Steve Leeson
Mr Joshua Brown

Acting Director Community Services
Director Infrastructure Services
Director Commercial Services
Director Corporate Services
Manager Governance and Risk

Ms Sally Fry Governance Support

Ms Tehsin Ali Governance Administration Officer

Public Gallery

2.2 APOLOGIES

Councillor Apologies

Officer Apologies

2.3 LEAVE OF ABSENCE

Approved leave of absence:

- Cr Stacy Smith
- Cr Peta Baer

- 3 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS
- 4 DISCLOSURES OF INTEREST
- 5 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE
- 6 PUBLIC QUESTION TIME
- 7 PETITIONS/DEPUTATIONS/PRESENTATIONS
- 8 APPLICATIONS FOR LEAVE OF ABSENCE
- 9 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING
- 9.1 CONFIRMATION OF MINUTES

Minutes November 19 2021 Council.DOCX

10 MEMBERS REPORTS

Cr Stacy Smith

- Nullagine CRC
- Lighting of Christmas tree in Nullagine
- 10.1 ITEMS FOR RECOMMENDATION
- 10.2 ITEMS FOR INFORMATION

11 OFFICER'S REPORTS

11.1 CHIEF EXECUTIVE OFFICER

11.1.1 DELEGATIONS AND AUTHORISATIONS REGISTER REVIEW

Attachments: Delegation and Authorisations Register

Responsible Officer: Mr Steven Harding

Chief Executive Officer

Author: Mr Joshua Brown

Manager Governance

Proposed Meeting Date: 17 December 2021

Location/Address: N/A
Name of Applicant: N/A

Author Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider a review of the Shire's Delegations and Authorisations.

BACKGROUND

Sections 5.18 and 5.46 of the *Local Government Act 1995* ("the Act") requires that the Chief Executive Officer keeps a register of the delegations made under Division 5 of the Act.

Following the election of the new Council and an internal review of the Shire's Authorisations and Delegations Manual 2021-22 ("Manual"), Council Officers have prepared a revised Delegations and Authorisations Register ("Register") with a recommendation that it be adopted by Council.

COMMENTS/OPTIONS/DISCUSSIONS

Officers conducted a whole of organisation review of the delegations and authorisations arrangements and their suitability for, and relevance to the organisation's day-to-day operations. The review has resulted in a revised document (<u>Attachment 1</u>), which is necessary to ensure officers are properly authorised to exercise powers on behalf of the local government. It is intended that a further review be undertaken prior to the usual annual review scheduled for June 2022.

The review considered the full range of powers available to Council to delegate under the *Local Government Act 1995* and other Acts, together with the Shire's Local Laws and policies of the Council.

It is not proposed to delegate any powers to Committees as permitted by s.5.18 of the Act, however the revised Register recommends the delegation of a range of additional powers to the Chief Executive Officer, which are omitted in the current Manual. The proposed Register also incorporates delegations and sub-delegations to other officers as authorised by the Chief Executive Officer, so as to provide a single volume of delegations and authorisations. This reflects best practice across the Western Australian local government sector.

The proposed Register has been benchmarked against WALGA's template delegation register and the registers of neighbouring local governments.

STATUTORY IMPLICATIONS/REQUIREMENTS

Sections 5.18 and 5.46 of the Act requires that the Chief Executive Officer keeps a register of the delegations made under Division 5 of the Act. The recommended review is consistent with these provisions.

POLICY IMPLICATIONS

Delegations authorised by Council policy are incorporated into the revised Register.

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

- G1 Provide efficient, accountable and ethical governance.
- G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Adoption of the revised Register will eliminate the financial, legal, compliance and reputational risks associated with a non-optimised delegations and authorisations regime.

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Absolute.

OFFICER'S RECOMMENDATION

That Council adopts the Shire of East Pilbara Delegations and Authorisations Register as per Attachment 1.

SHIRE OF EAST PILBARA REGISTER OF DELEGATIONS & AUTHORISATIONS

Adopted by Council on xx/xx/xxxx

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DOCUMENT CONTROL

Version	Delegation No.	Amendment/s	Date	Reference
V1	As Adopted	-	17/12/2021	

1.1 Council to Committees of Council

Delegator:	Local Government
Express Power to	Local Government Act 1995:
Delegate:	s.5.16 Delegation of some powers or duties to certain committees
	s5.17 Limits on delegation of powers and duties to certain committees
	s.7.1B Delegation of some powers and duties to audit committees
Delegate:	Nil.

1.2 Council to CEO

Delegator:	Local Government
Express Power to	Local Government Act 1995:
Delegate:	s.5.42 Delegation of some powers or duties to the CEO
	s.5.43 Limitations on delegations to the CEO
	Local Government (Administration) Regulations 1996
	r.18G Delegations to CEOs, limits on (Act s.5.43)
	Local Government (Financial Management) Regulations 1996
	r.6 Audits and performance review of accounting staff etc, who may
	conduct
Express Power to	Local Government Act 1995:
Sub-Delegate:	s.5.44 CEO may delegate some powers and duties to other employees

1.2.1 Appoint Authorised Persons

Express Power or Duty	Local Government Act 1995:	
Delegated:	s.3.24 Authorising persons under this subdivision [Part 3, Division	
	3, Subdivision 2 – Certain provisions about land]	
	s.9.10 Appointment of authorised persons	
Delegate:	Chief Executive Officer	

Function:	 Authority to appoint persons or classes of persons as authorised persons for the purpose of fulfilling prescribed functions within the Local Government Act 1995 and its subsidiary legislation, including Local Government Act Regulations, the Local Government (Miscellaneous Provisions) Act 1960 and Local Laws made under the Local Government Act 1995. [s.3.24 and s.9.10]. Authority to appoint authorised person for the purposes of the Graffiti Vandalism Act 2016, which prescribes Part 9 of the Local Government Act 1995 as the enabling power [s.15 of the Graffiti Vandalism Act 2016]. 	
Council Conditions on this Delegation:	a. A register of Authorised Persons is to be maintained as a Local Government Record.b. Only persons who are appropriately qualified and trained may be appointed as Authorised persons.	
Sub-Delegate/s: Appointed by CEO	Nil.	
CEO Conditions on this Sub-Delegation:	Nil.	

1.2.2 Performing Functions outside the District

Express Power or Duty Delegated:	Local Government Act 1995: s.3.20(1) Performing functions outside district
Delegate:	Chief Executive Officer
Function:	Determine the circumstances where it is appropriate for the Local Government's functions to be performed outside the District and prior to implementing such a decision, obtain the consent of the landowner/s and occupier/s and any other person that has control or management of the land impacted by the performance of the function [s.3.20(1)].
Council Conditions on this Delegation:	A decision to undertake a function outside the District, can only be made under this delegation where there is a relevant allocation within the Annual Budget and the performance of the functions does not adversely impact service levels within the

	District. Where these conditions are not met the matter must be referred to Council for determination.
Sub-Delegate/s:	Director Corporate Services
Appointed by CEO	Director Community Services
	Director Commercial Services
	Director Infrastructure Services
CEO Conditions on this	Nil.
Sub-Delegation:	

1.2.3 Compensation for Damage Incurred when Performing Executive Functions

Express Power or Duty Delegated:	Local Government Act 1995: s.3.22(1) Compensation s.3.23 Arbitration		
Delegate:	Chief Executive Officer		
Function:	 In accordance with the s.3.22 procedures, assess and determine the extent of damage to private property arising directly from performance of executive functions and make payment of compensation [s.3.22(1)]. Where compensation is unable to be determined and agreed between parties, give effect to arbitration in accordance with s.3.23. 		
Council Conditions on this Delegation:	Delegation is limited to settlements which do not exceed a material value of \$20,000.		
Sub-Delegate/s: Appointed by CEO	Director Infrastructure Services		
CEO Conditions on this Sub-Delegation:	Sub-delegation is limited to settlements which do not exceed a material value of \$5,000.		

1.2.4 Powers of Entry

Express Power or Duty	Local Government Act 1995:		
Delegated:	s.3.28 When this Subdivision applies		
	s.3.32 Notice of entry		
	s.3.33 Entry under warrant		
	s.3.34 Entry in emergency		
	s.3.36 Opening fences		
Delegate:	Chief Executive Officer		
Function:	1. Authority to exercise powers of entry to enter onto land to		
	perform any of the local Government functions under this		
	Act, other than entry under a Local Law [s.3.28].		

	2. Authority to give notice of entry [s.3.32].
	3. Authority to seek and execute an entry under warrant
	[s.3.33].
	4. Authority to execute entry in an emergency, using such force as is reasonable [s.3.34(1) and (3)].
	5. Authority to give notice and effect entry by opening a fence
	[s.3.36].
Council Conditions on	Nil.
this Delegation:	
Sub-Delegate/s:	Director Commercial Services (Function 1,2, 3, 4, 5)
Appointed by CEO	Director Community Services (Function 1,2, 3, 4, 5)
	Director Infrastructure Services (Function 1, 2, 3, 4, 5)
	Manager Development Services (Function 2)
	Manager Community Safety (Function 1,2,3,4,5)
	Coordinator Ranger and Emergency Services (Function 1,2, 3, 4,
	5)
	Senior Environmental Health Officer (Function 2)
	Environmental Health Officer (Function 2)
	Park Ranger – Cape Keraudren (Function 1, 4)
	Ranger(s) (Function 1, 4)
CEO Conditions on this	Nil.
Sub-Delegation:	

1.2.5 Declare Vehicle is Abandoned Vehicle Wreck

Express Power or Duty Delegated:	Local Government Act 1995: s.3.40A(4) Abandoned vehicle wreck may be taken		
Delegate:	Chief Executive Officer		
Function:	Declare that an impounded vehicle is an abandoned vehicle wreck [s.3.40A(4)].		
Council Conditions on this Delegation:	Disposal of a declared abandoned vehicle wreck to be undertaken in accordance with Delegated Authority 1.2.6 Disposing of Confiscated or Uncollected Goods or alternatively,		

	referred for Council decision.		
Sub-Delegate/s:	Director Community Services		
Appointed by CEO	Manager Community Safety		
	Coordinator Ranger & Emergency Services		
	Park Ranger – Cape Keraudren		
	Ranger(s)		
CEO Conditions on this	Nil.		
Sub-Delegation:			

1.2.6 Remove and Impound any goods and abandoned Vehicle

Express Power or Duty Delegated:	Local Government Act 1995: s.3.39 Power to remove and impound s.3.40(1) Vehicle may be removed if goods to be impounded are in or on vehicle s.3.40A Abandoned vehicle wreck may be taken		
Delegates:	Chief Executive Officer		
Function:	 Remove and impound any goods that are involved in a contravention that can lead to impounding [s.3.39(1)]. Remove and impound any goods that are in or on a vehicle and authority to enter the vehicle for the purpose of removing it to a place where the goods may be conveniently unloaded and impounded [s.3.40(1)]. Remove and impound a vehicle that, in the opinion of the local government, is an abandoned vehicle wreck [s.3.40A(1)]. 		
Council Conditions on this Delegation:	Nil.		
Sub-Delegate/s:	Director Community Services		
Appointed by CEO	Manager Community Safety		
	Coordinator Ranger & Emergency Services		
	Park Ranger – Cape Keraudren		
	Ranger(s)		

CEO Conditions	on	this
Sub-Delegation:		

Nil.

1.2.7 Confiscated or Uncollected Goods

Express Power or Duty	Local Government Act 1995:
Delegated:	s.3.39 Power to remove and impound
	s.3.46 Goods May be withheld until costs paid
	s.3.47 Confiscated or uncollected goods, disposal of
	s.3.48 Impounding expenses, recovery of
Delegate:	Chief Executive Officer
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to refuse to allow goods impounded under s.3.39 or 3.40A to be collected until the costs of removing, impounding and keeping them have been paid to the local government. [s.3.46]. Authority to sell or otherwise dispose of confiscated or uncollected goods or vehicles that have been ordered to be confiscated under s.3.43 [s.3.47]. Authority to recover expenses incurred for removing, impounding, and disposing of confiscated or uncollected goods [s.3.48].
Council Conditions on this Delegation:	Disposal of confiscated or uncollected goods, including abandoned vehicles, with a market value less than \$20,000 may, in accordance with Functions and General Regulation 30, be disposed of by any means considered to provide best value, provided the process is transparent and accountable.
Sub-Delegate/s: Appointed by CEO	Director Community Services Manager Community Safety (Function 1, 2, 3) Coordinator Ranger & Emergency Services (Function 1, 2, 3) Park Ranger – Cape Keraudren (Function 1) Ranger(s) (Function 1) Senior Environmental Health Officer (Function 1) Environmental Health Officer (Function 1)

CEO Conditions on this	Nil.
Sub-Delegation:	

1.2.8 Disposal of Sick or Injured Animals

Express Power or Duty	Local Government Act 1995:
Delegated:	s.3.47A Sick or injured animals, disposal of
	s.3.48 Impounding expenses, recovery of
Delegate:	Chief Executive Officer
Function:	 Authority to determine when an impounded animal is ill or injured, that treating it is not practicable, and to humanely destroy the animal and dispose of the carcass [s.3.47A(1)]. Authority to recover expenses incurred for removing, impounding, and disposing of confiscated or uncollected goods [s.3.48].
Council Conditions on this Delegation:	Delegation only to be used where the Delegate's reasonable efforts to identify and contact an owner have failed.
Sub-Delegate/s:	Director Community Services
Appointed by CEO	Manager Community Safety (Function 1, 2)
	Coordinator Ranger & Emergency Services (Function 1, 2)
	Park Ranger – Cape Keraudren (Function 1)
	Ranger(s) (Function 1)
CEO Conditions on this	Nil.
Sub-Delegation:	

1.2.9 Close Thoroughfares to Vehicles

Express Power or Duty	Local Government Act 1995:
Delegated:	s.3.50 Closing certain thoroughfares to vehicles
	s.3.50A Partial closure of thoroughfare for repairs or maintenance
	s.3.51 Affected owners to be notified of certain proposals
Delegate:	Chief Executive Officer

Function:	 Authority to close a thoroughfare (wholly or partially) to vehicles or particular classes of vehicles for a period not exceeding 4-weeks [s.3.50(1)]. Authority to determine to close a thoroughfare for a period exceeding 4-weeks and before doing so, to: give; public notice, written notice to the Commissioner of Main Roads and written notice to prescribed persons and persons that own prescribed land; and consider submissions relevant to the road closure/s proposed [s.3.50(1a), (2) and (4)]. Authority to revoke an order to close a thoroughfare [s.3.50(6)]. Authority to partially and temporarily close a thoroughfare without public notice for repairs or maintenance, where it is unlikely to have significant adverse effect on users of the thoroughfare [s.3.50A]. Before doing anything to which section 3.51 applies, take action to notify affected owners and give public notice that
	allows reasonable time for submissions to be made and consider any submissions made before determining to fix or alter the level or alignment of a thoroughfare or draining water from a thoroughfare to private land [s3.51].
Council Countries	<u> </u>
Council Conditions on	
this Delegation:	public notice, local public notice is to be given as soon as practicable after the thoroughfare is closed [s.3.50(8)].
Sub-Delegate/s:	Director Infrastructure Services (Function 1, 2, 3, 4, 5)
Appointed by CEO	Manager Operations (Function 1, 2, 3)
CEO Conditions on this	Determination shall be in accordance with the Road Traffic
Sub-Delegation:	(Events on Roads) Regulations 1991.

1.2.10 Control Reserves and Certain Unvested Facilities

Express Power or Duty	Local Government Act 1995:
Delegated:	s.3.53(3) Control of certain unvested facilities

	s.3.54(1) Reserves under control of local government
Delegate:	Chief Executive Officer
Function:	 Authority to agree the method for control and management of an unvested facility which is partially within 2 or more local government districts. [s.3.53(3)]. Authority to do anything for the purpose of controlling and managing land under the control and management of the Shire that the Shire could do under s.5 of the <i>Parks and Reserves Act 1895</i>. [s.3.54(1)].
Council Conditions on this Delegation:	Limited to matters where the financial implications do not exceed a relevant and current budget allocation and which do not create a financial liability in future budgets.
Sub-Delegate/s: Appointed by CEO	Director Corporate Services (Function 1) Director Commercial Services (Function 1) Director Infrastructure Services (Function 1, 2) Director Community Services (Function 1) Manager Development Services (Function 1)
CEO Conditions on this Sub-Delegation:	Nil.

1.2.11 Obstruction of Footpaths and Thoroughfares

Express Power or Duty	Local Government Act 1995:
Delegated:	s.3.25(1) Notices requiring certain things to be done by owner or
	occupier of land
	Local Government (Uniform Local Provisions) Regulations 1996:
	r.5(2) Interfering with, or taking from, local government land
	r.6 Obstruction of public thoroughfare by things placed and left -
	Sch. 9.1 cl. 3(1)(a)
	r.7A Obstruction of public thoroughfare by fallen things – Sch.9.1
	cl.3(1)(b)
	r.7 Encroaching on public thoroughfare – Sch.9.1. cl.3(2)
Delegate:	Chief Executive Officer

Function:

- 1. Authority to give a person who is the owner or, unless Schedule 3.1 indicates otherwise, the occupier of land a notice in writing relating to the land requiring the person to do anything specified in the notice [s.3.25(1)].
- 2. Authority to determine, by written notice served on a person who is carrying out plastering, painting or decorating operations (the work) over or near a footpath on land that is local government property, to require the person to cover the footpath during the period specified in the notice so as to:
 - i. prevent damage to the footpath; or
 - ii. prevent inconvenience to the public or danger from falling materials [ULP r.5(2)].
- 3. Authority to provide permission including imposing appropriate conditions or to refuse to provide permission, for a person to place on a specified part of a public thoroughfare one or more specified things that may obstruct the public thoroughfare. [ULP r.6(2) and (4)].
- 4. Authority to renew permission to obstruct a thoroughfare and to vary any condition imposed on the permission effective at the time written notice is given to the person to whom permission is granted [ULP r.6(6)].
- 5. Authority to require an owner or occupier of land to remove any thing that has fallen from the land or from anything on the land, which is obstructing a public thoroughfare [ULP r.7A].
- 6. Authority to require an owner occupier of land to remove any part of a structure, tree or plant that is encroaching, without lawful authority on a public thoroughfare [ULP r.7].

Council Conditions on this Delegation:

- a. Actions under this Delegation must comply with procedural requirements detailed in *the Local Government (Uniform Local Provisions) Regulations* 1996.
- b. Permission may only be granted where, the proponent has:
 - i. Where appropriate, obtained written permission from each owner of adjoining or adjacent property which may be impacted by the proposed obstruction.
 - ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not

	satisfactorily make good public assets damaged by the obstruction at the completion of works. iii. Provided evidence of sufficient Public Liability Insurance. iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.
Sub-Delegate/s:	Director Corporate Services (Function 1-6)
Appointed by CEO	Director Commercial Services (Function 1, 2, 3, 4, 5, 6)
	Director Community Services (Function 1, 2, 3, 4, 5, 6)
	Director Infrastructure Services (Function 1, 2, 3, 4, 5, 6)
	Manager Community Safety (Function 5, 6)
	Manager Operations (Function 1, 2, 3, 4, 5, 6)
	Coordinator Ranger and Emergency Services (Function 5,6)
	Ranger(s) (Function 5,6)
CEO Conditions on this	Nil.
Sub-Delegation:	

1.2.12 Gates across Public Thoroughfares

Express Power or Duty Delegated:	Local Government (Uniform Local Provisions) Regulations 1996: r.9 Permission to have gate across public thoroughfare – Sch.9.1 cl.5(1)
Delegate:	Chief Executive Officer
Function:	 Authority to provide, or refuse to provide, permission to have a gate or other device across a local government thoroughfare that permits the passage of vehicle traffic and prevents livestock straying [ULP r.9(1)]. Authority to require an applicant to publish a notice of the application in a manner thought fit for the purpose of informing persons who may be affected by the proposed gate or device [r.9(2)].
	 3. Authority to impose conditions on granting permission [ULP r.9(4)]. 4. Authority to renew permission, or at any other time vary any

	 condition, effective upon written notice to the person to whom permission was granted [ULP r.9(5)]. 5. Authority to cancel permission by written notice, and request the person to whom permission was granted to remove the gate or device within a specified time [ULP r.9(6)].
Council Conditions on this Delegation:	 a. Actions under this Delegation must comply with procedural requirements detailed in the Local Government (Uniform Local Provisions) Regulations 1996. b. Each approval provided must be recorded in the Shire's statutory Register of Gates in accordance with Uniform Local Provisions Regulation 8.
Sub-Delegate/s:	Director Commercial Services
Appointed by CEO	Director Infrastructure Services
	Manager Development Services
	Manager Operations
CEO Conditions on this	Nil.
Sub-Delegation:	

1.2.13 Public Thoroughfare – Dangerous Excavations

Express Power or Duty Delegated:	Local Government (Uniform Local Provisions) Regulations 1996: r.11(1), (4), (6) & (8) Dangerous excavation in or near public thoroughfare – Sch.9.1 cl.6
Delegate:	Chief Executive Officer
Function:	 Authority to determine if an excavation in or on land adjoining a public thoroughfare is dangerous and take action to fill it in or fence it or request the owner / occupier in writing to fill in or securely fence the excavation [ULP r.11(1)].
	2. Authority to determine to give permission or refuse to give permission to make or make and leave an excavation in a public thoroughfare or land adjoining a public thoroughfare [ULP r.11(4)].
	3. Authority to impose conditions on granting permission [ULP

	 r.11(6)]. 4. Authority to renew a permission granted or vary at any time, any condition imposed on a permission granted [ULP r.11(8)].
Council Conditions on this Delegation:	 a. Actions under this Delegation must comply with procedural requirements detailed in the Local Government (Uniform Local Provisions) Regulations 1996. b. Permission may only be granted where, the proponent has: i. Where appropriate, obtained written permission from or entered into a legal agreement with, each owner of adjoining or adjacent property which may be impacted by the proposed works. ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good the public assets at the completion of works. iii. Provided evidence of sufficient Public Liability Insurance. iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.
Sub-Delegate/s:	Director Commercial Services
Appointed by CEO	Director Infrastructure Services
	Manager Development Services
	Manager Operations
CEO Conditions on this Sub-Delegation:	Nil.

1.2.14 Crossing – Construction, Repair and Removal

Express Power or Duty	Local Government (Uniform Local Provisions) Regulations 1996:
Delegated:	r.12(1) Crossing from public thoroughfare to private land or
	private thoroughfare – Sch.9.1 cl.7(2)
	r.13(1) Requirement to construct or repair crossing – Sch.9.1
	cl.7(3)
Delegate:	Chief Executive Officer

Function:	 Authority to approve or refuse to approve, applications for the construction of a crossing giving access from a public thoroughfare to land or private thoroughfare serving land [ULP r,12(1)].
	 Authority to determine the specifications for construction of crossings to the satisfaction of the Local Government [ULP r.12(1)(a)].
	3. Authority to give notice to an owner or occupier of land requiring the person to construct or repair a crossing [ULP r.13(1)].
	4. Authority to initiate works to construct a crossing where the person fails to comply with a notice requiring them to construct or repair the crossing and recover 50% of the cost of doing so as a debt due from the person [ULP r.13(2)].
Council Conditions on this Delegation:	Actions under this Delegation must comply with procedural requirements detailed in the <i>Local Government (Uniform Local Provisions) Regulations</i> 1996.
Sub-Delegate/s:	Director Commercial Services
Appointed by CEO	Director Infrastructure Services
	Manager Development Services
	Manager Operations
	Manager Projects Delivery
CEO Conditions on this	Nil.
Sub-Delegation:	

1.2.15 Private Works on, over or under Public Places

Express Power or Duty	Local Government Act 1995:
Delegated:	r.17 Private works on, over, or under public places – Sch.9.1 cl.8
Delegate:	Chief Executive Officer
Function:	1. Authority to grant permission or refuse permission to construct a specified thing on, over, or under a specified public thoroughfare or public place that is local government property [ULP r.17(3)].

	2. Authority to impose conditions on permission including those prescribed in r.17(5) and (6) [ULP r.17(5)].
Council Conditions on this Delegation:	a. Actions under this Delegation must comply with procedural requirements detailed in the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> .
	 b. Permission may only be granted where, the proponent has: i. Where appropriate, obtained written permission from or entered into a legal agreement with, each owner of adjoining or adjacent property which may be impacted by the proposed private works. ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good the public place at the completion of works. iii. Provided evidence of sufficient Public Liability Insurance. iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.
Sub-Delegate/s:	Director Commercial Services
Appointed by CEO	Director Infrastructure Services
	Manager Development Services
	Manager Operations
CEO Conditions on this Sub-Delegation:	Nil.

1.2.16 Give Notice to Prevent Damage to Local Government Property from Wind Erosion and Sand Drift

Express Power or Duty	Local Government (Uniform Local Provisions) Regulations 1996:
Delegated:	r.21(1) Wind erosion and sand drifts – Sch.9.1 cl.12
Delegate:	Chief Executive Officer
Function:	Authority to give notice to an owner / occupier of land if it is
	considered that clearing the owner / occupier's land might cause
	local government land having a common boundary, will be
	adversely affected by wind erosion or sand drift [ULP r.21(1)].

Council Conditions on this Delegation:	Nil.
Sub-Delegate/s:	Director Commercial Services
Appointed by CEO	Director Community Services
	Manager Development Services
	Manager Community Safety
	Coordinator Ranger & Emergency Services
	Senior Environmental Health Officer
	Environmental Health Officer
CEO Conditions on this	Nil.
Sub-Delegation:	

1.2.17 Expressions of Interest for Goods and Services

Express Power or Duty Delegated:	Local Government Act 1995: s.3.57 Tenders for providing goods or services Local Government (Functions and General) Regulations 1996: r.21 Limiting who can tender, procedure for r.23 Rejecting and accepting expressions of interest to be acceptable tenderer
Delegate:	Chief Executive Officer
Function:	 Authority to determine when to seek Expressions of Interest and to invite Expressions of Interest for the supply of goods or services [F&G r.21]. Authority to consider Expressions of Interest which have not been rejected and determine those which are capable of satisfactorily providing the goods or services, for listing as acceptable tenderers [F&G r.23].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s:	Director Corporate Services
Appointed by CEO	Director Community Services

	Director Commercial Services
	Director Infrastructure Services
CEO Conditions on this	All exercise of power must be consistent with Procurement and
Sub-Delegation:	Tender Procedures Policy

1.2.18 Tenders for Goods and Services

Express Power or	Local Government Act 1995:
Duty Delegated:	s.3.57 Tenders for providing goods or services
	Local Government (Functions and General) Regulations 1996:
	r.11 When tenders have to be publicly invited
	r.13 Requirements when local government invites tenders though
	not required to do so
	r.14 Publicly inviting tenders, requirements for
	r.18 Rejecting and accepting tenders
	r.20 Variation of requirements before entry into contract
	r.21A Varying a contract for the supply of goods or services
Delegate:	Chief Executive Officer
Function:	1. Authority to call tenders [F&G r.11(1)] up to and including \$249,999 ex GST value.
	 Authority to, because of the unique nature of the goods or services or for any other reason it is unlikely that there is more than one supplier, determine a sole supplier arrangement [F&G r.11(2)(f)].
	3. Authority to undertake tender exempt procurement, in accordance with the Procurement and Tender Procedures Policy requirements, where the total consideration is included in the adopted Annual Budget [F&G.r.11(2).
	4. Authority to invite tenders although not required to do so [F&G r.13].
	5. Authority to determine in writing, before tenders are called, the criteria for acceptance of tenders [F&G r.14(2a)].
	6. Authority to determine the information that is to be disclosed to

- those interested in submitting a tender [F&G r.14(4)(a)].
- 7. Authority to vary tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&G r.14(5)].
- 8. Authority to evaluate tenders, by written evaluation, and decide which is the most advantageous [F&G r.18(4)].
- 9. Authority to accept, or reject an RFx, up to and including \$249,999 ex GST value detailed as a condition on this Delegation, and in accordance with the requirements of the Functions and General Regulations [F&G r.18(2) and (4)].
- 10. Authority to approve a variation up to an amount of 10% of the original purchasing value of the total goods or services sought through the RFx, and to then negotiate minor variations (up to an amount of 10% of the original purchasing value) with the successful tenderer before entering into a contract [F&G r.20(1) and (3)].
- 11. Authority to seek clarification from tenderers in relation to information contained in their tender submission [F&G r.18(4a)].
- 12. Authority to decline any tender [F&G r.18(5)].
- 13. If the chosen tenderer is unable or unwilling to form a contract or the minor variation cannot be agreed with the successful tenderer, so that the tenderer ceases to be the chosen tenderer, authority to choose the next most advantageous tender to accept [F&G r.20(2)].

14. Authority to:

Vary a contract that has been entered into with a successful tenderer, provided the variation/s do not change the scope of the original contract and is limited to a 10% tolerance of the original purchasing value; and

Exercise an extension option that was included in the original tender specification and contract in accordance with r.11(2)(j). [F&G r.21A].

15. Authority to accept another tender where within 6-months of either accepting a tender, a contract has not been entered into or

	the successful tenderer agrees to terminate the contract [F&G		
	r.18(6) & (7)], unless the tender was awarded by Council.		
Council Conditions on this Delegation:	 a. Sole supplier arrangements may only be approved where a record is retained that evidences: i. A detailed specification; ii. The outcomes of market testing of the specification; 		
	iii. The reasons why market testing has not met the requirements of the specification; and		
	iv. Rationale for why the supply is unique and cannot be sourced through other suppliers.		
	b. Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget and where the:		
	 proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government; 		
	ii. current supply contract expiry is imminent;		
	iii. value of the proposed new contract has been included in the		
	draft Annual Budget proposed for adoption; and		
	iv. The tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council.		
	c. In accordance with s.5.43, tenders may only be accepted where the resulting expense is included in the adopted Annual Budget.		
	d. All above delegations must be in accordance with the		
	Procurement and Tender Procedures Policy		
Sub-Delegate/s: Appointed by CEO	Director Corporate Services (Function 1, 3, 4, 5, 6, 7, 8, 9*, 10, 11, 12, 15*) Director Community Services (Function 1, 3, 4, 5, 6, 7, 8, 9*, 10, 11, 12, 15*)		
	Director Commercial Services (Function 1, 3, 4, 5, 6, 7, 8, 9*, 10, 11, 12, 15*)		
	Director Infrastructure Services (Function 1, 3, 4, 5, 6, 7, 8, 9*, 10, 11, 12, 15*)		

CEO Conditions on	a. In accordance with s.5.43, tenders may only be accepted	
this Sub-	where the resulting expense is included in the adopted	
Delegation:	Annual Budget.	
	b. * Directors are authorised to accept tenders under function 9	
	and 15 up to \$150,000 excluding GST within their Directorate	
	only.	
	c. All above sub-delegations must be in accordance with the	
	Procurement and Tender Procedures Policy	
	d. Directors exercising this function must provide a	
	memorandum to the CEO (for calling of tenders)	

1.2.19 Disposing of Property

Express Power or	Local Government Act 1995:	
Duty Delegated:	s.3.58(2) & (3) Disposing of Property	
Delegate:	Chief Executive Officer	
Function:	 Authority to dispose of property to: to the highest bidder at public auction [s.3.58(2)(a)]; and to the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tenders [s.3.58(2)(b)]. 	
	2. Authority to dispose of property by private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)].	
	3. Authority to dispose of property to a person or body that is an exempt disposition pursuant to r. 30 of the <i>Local Government</i> (Functions and General) Regulations 1996.	
Council Conditions on this Delegation:	a. When determining the method of disposal:i. Where a public auction is determined as the method of disposal:	

	 Reserve price has been set by independent valuation; and Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -10% variation on the set reserve price; Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method; and Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to: Negotiate the sale of the property up to a -10% variance on the valuation; and Consider any public submissions received and determine if to proceed with the disposal, ensuring that the reasons
	for such a decision are recorded. b. Where the market value of the property is determined as being less than \$20,000 (F&G r.30(3) excluded disposal) may be undertaken: i. Without reference to Council for resolution; and ii. In any case, be undertaken to ensure that the best value return is achieved by gifting, donating, or destruction (including recycling or reusing) a property (not exceeding
	\$5,000).
Sub-Delegate/s: Appointed by CEO	Nil.
CEO Conditions on this Sub-Delegation:	Nil.

1.2.20 Payments from the Municipal or Trust Funds

Express Power or Duty Delegated:	Local Government (Financial Management) Regulations 1996: r.12(1)(a) Payments from municipal fund or trust fund, restrictions on making	
Delegate:	Chief Executive Officer	
Function:	Authority to make payments from the municipal or trust funds [r.12(1)(a)].	
Council Conditions on this Delegation:	Nil.	
Sub-Delegate/s:	Director Corporate Services	
Appointed by CEO	Director Community Services Director Commercial Services Director Infrastructure Services Manager Corporate Services	
CEO Conditions on this Sub-Delegation:	 a. Sub-Delegates must comply with finance procedures approved by the CEO (Financial Management Regulation 5). b. The Municipal Fund and Trust Fund is to be signed by two (2) of the abovementioned officers. * Note – payments for investments are specifically outlined under section 1.2.24 and are not included in this section. 	

1.2.21 Defer, Grant Discounts, Waive or Write Off Debts

Express Power or D	Local Government Act 1995:	
Delegated:	s.6.12 Power to defer, grant discounts, waive or write off debts	
Delegate:	Chief Executive Officer	
Function:	1. Waive a debt which is owed to the Shire [s.6.12(1)(b)].	
	2. Grant a concession in relation to money which is owed to the	
	Shire [s.6.12(1)(b)].	
	3. Write off an amount of money which is owed to the Shire	

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Council Conditions on this Delegation:

Waiver of Fee or Charge:

- 1. All Directors may waive fees and charges related to their operational responsibilities, where such waiver is to a value up to \$3,000 (ex GST) per customer within a financial year;
- 2. The Chief Executive Officer, Director Commercial Services and Director Community Services may waive fees and charges for amounts up to \$3,000.00 (ex GST) for any fees and charges whose imposition is inequitable during circumstances where the State Government has declared either an 'emergency situation' or 'state of emergency' pursuant to the *Emergency Management Act 2005*, or a 'public health emergency' declaration under the *Public Health Act 2016*, and in accordance with a prior Council resolution.

Grant a Concession:

- 3. All Directors may provide a concession, in relation to money which is owed to the Shire [s.6.12(1)(b)], related to their operational responsibilities, where such concession is either to:
 - i. a value up to \$3000 (ex GST) per customer within a financial year; or
 - ii. assist a not for profit community group or charitable entity, or where appropriate, up to \$3,000 (ex GST) at the discretion of the Director, in fulfilling a service, social or cultural outcome, within the Shire.

Write off Debts:

4. The Director Corporate Services may only write off debts, excluding rates, limited to a value up to \$3,000 (ex GST) per

	debtor within a financial year.	
	The Chief Executive Officer has discretion to determine any conditions applicable to use of sub-delegated powers or duties.	
Sub-Delegate/s:	Director Corporate Services (Function 1, 2, 3, 4)	
Appointed by CEO	Director Commercial Services (Function 1, 2, 3)	
	Director Infrastructure Services (Function 1, 2, 3)	
	Director Community Services (Function 1, 2, 3)	
CEO Conditions on this	A monthly report of the cumulative total to be reported to the	
Sub-Delegation:	Executive Team. A \$10,000 annual limit is imposed on Directors	
	of Commercial Services, Community Services and Infrastructure	
	Services and \$20,000 for Corporate Services Director	

1.2.22 Power to Invest and Manage Investments

Express Power or	Local Government Act 1995:	
Duty Delegated:	s.6.14 Power to invest	
	Local Government (Financial Management) Regulations 1996:	
	r.19 Investments, control procedures for	
Delegate:	Chief Executive Officer	
Function:	 Authority to invest money held in the municipal fund or trust fund that is not, for the time being, required for any other purpose [s.6.14(1)]. Authority to establish and document internal control procedures to be followed in the investment and management of investments [FM r.19]. 	
Council Conditions on this Delegation:	 a. All investment activity must comply with the Financial Management Regulation 19C and Council's Investment Policy. b. A report detailing the investment portfolio's performance, exposures and changes since last reporting, is to be provided as part of the Monthly Financial Reports. c. The placement or redemption of all investments requires dual authorisation by the Chief Executive Officer and a Director. 	

Sub-Delegate/s:	Director Corporate Services (Function 1 & 2)
Appointed by CEO	Manager Corporate Services (Function 1 & 2)
CEO Conditions	Two (2) authorised signatories are required
on this Sub-	
Delegation:	

1.2.23 Rate Record Amendment

Express Power or Duty	Local Government Act 1995:		
Delegated:	s.6.39(1) Rate record		
	s.6.39(2)(b) Rate record		
	s.6.40(1) and (2) Effect of amendment of rate record		
	s.6.41 Service of rate notice		
Delegate:	Chief Executive Officer		
Function:	1. Authority to compile rate record, at the time and in the form and manner prescribed, for that financial year after Council resolve to impose rates [6.39(1)].		
	2. Authority to determine any requirement to amend the rate record for the 5-years preceding the current financial year [s.6.39(2)(b)].		
	3. Authority to reassess the rates payable on the land and to give notice to the owner of the land of any change in the amount of rates payable on the land [6.40(1) and (2)].		
	4. Authority to provide the owner of rateable land a dated notice accompanied by the details and particulars described [6.41(1)].		
Council Conditions on this Delegation:	Nil.		
Sub-Delegate/s:	Director Corporate Services		
Appointed by CEO	Manager Corporate Services		
	Rates Revenue Finance Officer		
CEO Conditions on this Sub-Delegation:	Nil.		

1.2.24 Agreement as to Payment of Rates and Service Charges

Express Power or Duty	Local Government Act 1995:
Delegated:	s.6.49 Agreement as to payment of rates and service charges
Delegate:	Chief Executive Officer
Function:	Authority to make an agreement with a person for the payment of rates or service charges [s.6.49].
Council Conditions on this Delegation:	Agreements must be in writing and must ensure acquittal of the rates or service charge debt before the next annual rates or service charges are levied.
Sub-Delegate/s: Appointed by CEO	Director Corporate Services Manager Corporate Services Senior Finance Officer Rates Revenue Finance Officer
CEO Conditions on this Sub-Delegation:	Payments of rates and service charges to be made in accordance with policy and procedures.

1.2.25 Recovery of Rates or Service Charges

Express Power or Duty Delegated:	Local Government Act 1995: s.6.55 Rates or service charges recovery s.6.56 Rates or service charges recoverable in court
Delegate:	Chief Executive Officer
Function:	 Authority to recover rates or service charges on land [s.6.55] Authority to recover rates or service charges, as well as costs of proceedings for the recovery, in a court of competent jurisdiction [s.6.56(1)].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s:	Director Corporate Services
Appointed by CEO	Manager Corporate Services Senior Finance Officer Rates Revenue Finance Officer

CEO Conditions on this	Nil.
Sub-Delegation:	

1.2.26 Recover a Fee or Charge (Excluding Rates)

Express Power or Duty	Local Government Act 1995:
Delegated:	s.6.16 Imposition of fees and charges
Delegate:	Chief Executive Officer
Function:	The power to recover a fee or charge for any goods or service it
	provides or proposes to provide, other than a service for which
	a service charge is imposed under Part 6, Division 5 of the <i>Local</i>
	Government Act 1995.
Council Conditions on	Nil.
this Delegation:	
Sub-Delegate/s:	Director Corporate Services
Appointed by CEO	Manager Corporate Services
	Senior Finance Officer
CEO Conditions on this	Nil.
Sub-Delegation:	

1.2.27 Recovery of Rates Debts – Require Lessee to Pay Rent

Express Power or Duty Delegated:	Local Government Act 1995: s.6.60 Local Government may require lessee to pay rent
Delegate:	Chief Executive Officer
Function:	 Authority to give notice to a lessee of land in respect of which there is an unpaid rate or service charge, requiring the lessee to pay its rent to the Shire [s.6.60(2)]. Authority to recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with a notice [s.6.60(4)].
Council Conditions on	Nil.

this Delegation:	
Sub-Delegate/s:	Director Corporate Services
Appointed by CEO	Manager Corporate Services
	Rates Revenue Finance Officer
CEO Conditions on this	Payments of rates and service charges to be made in accordance
Sub-Delegation:	with policy and procedure .

1.2.28 Rate Record – Objections

Express Power or Duty Delegated:	Local Government Act 1995: s.6.76 Grounds of objection
Delegate:	Chief Executive Officer
Function:	 Authority to extend the time for a person to make an objection to a rate record [s.6.76(4)]. Authority to consider an objection to a rate record and either allow it or disallow it, wholly or in part, providing the decision and reasons for the decision in a notice promptly served upon the person whom made the objection [s.6.76(5)].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s: Appointed by CEO	Director Corporate Services
CEO Conditions on this Sub-Delegation:	Nil.

1.2.29 Authority to Commence Prosecutions under the Local Government Act and Local Laws

Express Power or Duty Delegated:	Local Government Act 1995: s.4.97 Prosecutions s.9.24 Prosecutions, commencing
Delegate:	Chief Executive Officer
Function:	 The power to commence a prosecution for an offence against the Local Government Act 1995 [s.9.24(1)(b)&(c)]. The power to commence a prosecution for an offence under a Shire of East Pilbara Local Law pursuant to Part 4, Division 11 [s.9.24(2)(a)&(b)].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s: Appointed by CEO	Nil.
CEO Conditions on this Sub-Delegation:	Nil.

1.2.30 Execute Documents and Contract Formalities

Express Power or Duty	Local Government Act 1995:
Delegated:	s.9.49A Execution of Documents s.9.49B Contract Formalities
Delegate:	Chief Executive Officer
Function:	1. To sign documents on behalf of the local government subject to the conditions below [s.9.49A(4)].
	2. To vary or discharge a contract in the name of or on behalf of the local government subject to conditions below [s.9.49B(1)].
Council Conditions on this Delegation:	a. The authorised officers may only sign documents in accordance with the Council's Execution of Documents Policy.

	 b. The authorised officers may only vary or discharge a contract that it has authorisation to sign pursuant to section 9.49A(4) and in accordance with the Council's Execution of Documents Policy. c. Records of executed documents must be maintained in accordance with State Records Act and Council's Record Keeping policy and procedures.
Sub-Delegate/s:	Director Corporate Services
Appointed by CEO	Director Community Services
	Director Commercial Services
	Director Infrastructure Services
	111 2000 1
CEO Conditions on this	Execution of documents must be reported in accordance with
Sub-Delegation:	the Execution of Documents Policy.

1.3 CEO to Employees

Delegator:	Chief Executive Officer
Express Power to	Local Government Act 1995:
Delegate:	s.5.44 CEO may delegate some powers and duties to other employees
Express Power to	Nil
Sub-Delegate:	

1.3.1 Determine if an Emergency for Emergency Powers of Entry

Express Power or Duty Delegated:	Local Government Act 1995: s.3.34(2) Entry in emergency
Function:	Authority to determine on behalf of the CEO that an emergency exists for the purposes of performing local government functions [s.3.34(2)].
Delegate/s:	Director Community Services Director Commercial Services Director Corporate Services
	Director Infrastructure Services Manager Community Safety Coordinator Ranger & Emergency Services
	Park Ranger – Cape Keraudren Ranger(s) Senior Environmental Health Officer Environmental Health Officer
CEO Conditions on this Delegation:	In each instance that this delegation is exercised, the delegate must provide a report to the Chief Executive Officer.

1.3.2 Determine and Manage Conditions on Approvals to Obstruct a Public Thoroughfare

Express Power or Duty	Local Government (Uniform Local Provisions) Regulations 1996:
Delegated:	r.6(4)(d) Obstruction of public thoroughfare by things placed and left - Sch. 9.1 cl. 3(1)(a)
Function:	 When determining to grant permission to obstruct a public footpath or thoroughfare under Delegated Authority 1.2.11 Obstruction of Footpaths and Thoroughfares: 1. Authority to determine the sum sufficient to cover the cost of repairing damage to the public thoroughfare resulting from the placement of a thing or a protective structure, on the basis that the local government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant [ULP r.6(4)(d)]. 2. Authority to determine the requirements for protective structures, during such time as it is considered necessary for public safety and convenience [ULP r.6(5)(b)]. 3. Authority to determine and require in writing, that the person granted permission to obstruct a public thoroughfare repair damage caused by things placed on the thoroughfare and authority to determine if such repairs are to the satisfaction of the local government [ULP r.6(5)(d)].
Delegate/s:	Director Commercial Services Director Community Services Director Infrastructure Services
CEO Conditions on this Delegation:	 a. Decisions under this Delegation must be exercised in alignment with Council's Delegated Authority 1.2.11 Obstruction of Footpaths and Thoroughfares. b. Actions under this Delegation must comply with the procedural requirements detailed in the Local Government (Uniform Local Provisions) Regulations 1996.

1.3.3 Determine and Manage Conditions on Permission for Dangerous Excavations on or on land adjoining Public Thoroughfares

Express Power or Duty	Local Government (Uniform Local Provisions) Regulations 1996:
Delegated:	r.11(6)(c) and (7)(c) Dangerous excavation in or near public thoroughfare – Sch. 9.1 cl.6
Function:	 When determining to grant permission to for a dangerous excavation under Delegated Authority 1.2.13 Public Thoroughfares – Dangerous Excavations: 1. Authority to determine, as a condition of granting permission, the sum sufficient to deposit to cover the cost of repairing damage to the public thoroughfare or adjoining land resulting from the excavation or a protective structure, on the basis that the local government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant [r.11(6)(c)]. 2. Authority to determine, as a condition of granting permission, requirements for protective structures and for the protective structures to be maintained and kept in satisfactory condition necessary for public safety and convenience [r.11(7)(c)]. 3. Authority to determine if repairs to damage resulting from excavation or protective structures have been repaired satisfactorily.
Delegate/s:	Director Commercial Services
	Director Infrastructure Services
CEO Conditions on this Delegation:	 Decisions under this Delegation must be exercised in alignment with Council's Delegated Authority 1.2.13 Public Thoroughfares – Dangerous Excavations.
	b. Actions under this Delegation must comply with the procedural requirements detailed in the Local Government (Uniform Local Provisions) Regulations 1996.

1.3.4 Determine and Manage Conditions on Permission for Private Works on, over, or under Public Places

Express Power or Duty	Local Government (Uniform Local Provisions) Regulations 1996:
Delegated:	r.17(5)(b) and r.17(6)(c) Private works on, over, or under public
	places — Sch. 9.1 cl. 8
Function:	 Authority to determine, as a condition of granting permission for Private Works in Public Places, the sum sufficient to deposit with the Local Government to cover the cost of repairing damage to the public thoroughfare or public place resulting from the crossing construction, on the basis that the Local Government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant [r.17(5)(b)]. Authority to determine if repairs to damage resulting from excavation or protective structures have been repaired satisfactorily. [r.17(6)(c)].
Delegate/s:	Director Commercial Services
	Director Infrastructure Services
	Manager Operations
	Manager Development Services
CEO Conditions on this	Nil.
Delegation:	

1.3.5 Electoral Enrolment Eligibility Claims and Electoral Roll

	Express Power or	Local Government Act 1995:
	Duty Delegated:	s.4.32(4), (5A) & (5) Eligibility to enrol under s.4.30, how to claim
		s.4.34 Accuracy of enrolment details to be maintained
		s.4.35 Decision that eligibility to enrol under s.4.30 has ended
		s.4.37 New roll for each election
		Local Government (Elections) Regulations 1997:
		r.11(1a) Nomination of co-owners or co-occupiers — s.4.31
		r.13(2) & (4)Register - s.4.32(6)
	Function:	 Authority to require the written notice for co-owners or co-occupiers to be incorporated into Form 2 [r.11(1a)].
		 Authority to decide whether or not the claimant is eligible under s.4.30(1)(a) and (b) and accept or reject the claim accordingly [s.4.32(4)].
		3. Authority to decide to accept or reject a claim made before the close of enrolments, but less than 14-days before the close of nominations [s.3.42(5A)].
		4. Authority to make any enquiries necessary in order to make a decision on an eligibility claim [s.4.32(5)].
		5. Authority to approve the omission of an elector's address from the Owners and Occupiers Register on the basis of a declaration from the elector that the publication of this information would place the elector's or their families safety at risk [Elections r.13(2)].
		6. Authority to amend the Owners and Occupiers Register from time to time to make sure that the information recorded in it is accurate [Elections r.13(4)].
		7. Authority to ensure that the information about electors that is recorded from enrolment eligibility claims is maintained in an up to date and accurate form [s.4.34].
		8. Authority to decide that a person is no longer eligible under s.4.30 to be enrolled on the Owners and Occupiers Electoral Roll [s.4.35(1)] and to give notice [s.4.35(2)] and consider submissions [s.4.35(6)], before making such determination.

9. Authority to determine to take any action necessary to give effect

	to advice received from the Electoral Commissioner [s.4.35(5)].
	10. Decide, with the approval of the Electoral Commissioner, that a
	new electoral roll is not required for an election day which is less
	than 100 days since the last election day [s.4.37(3)].
Delegate/s:	Director Corporate Services
	Manager Governance and Risk
CEO Conditions	Decisions on enrolment eligibility are to be recorded in the Enrolment
on this	Eligibility Register in accordance with s.4.32(6) and s.4.35(7).
Delegation:	

1.3.6 Destruction of Electoral Papers

Express Power or Duty Delegated:	Local Government (Elections) Regulations 1997: r.82(4) Keeping election papers – s4.84(a)
Function:	Authority to, after a period of 4-years, destroy the parcels of election papers in the presence of at least 2 other employees [Elect. r.82(4)].
Delegate/s:	Director Corporate Services Manager Governance and Risk
CEO Conditions on this Delegation:	Memo to be kept on the file certifying the destruction of the election papers.

1.3.7 Financial Management Systems and Procedures

Express Power or Duty	Local Government (Financial Management) Regulations 1996:
Delegated:	r.5 CEO's Duties as to financial management
Function:	Authority to establish systems and procedures which give effect
	to internal controls and risk mitigation for the:
	i. Collection of money owed to the Shire;
	ii. Safe custody and security of money collected or
	held by the Shire;
	iii. Maintenance and security of all financial records;
	iv. Proper accounting of the Municipal and Trust Funds,

	 including revenue, expenses and assets and liabilities; v. Proper authorisation of employees for incurring liabilities, including authority for initiating Requisition Orders, Purchase Orders and use of Credit and Transaction Cards; vi. Making of payments in accordance with Delegated Authority; and vii. Preparation of budgets, budget reviews, accounts and
	reports as required by legislation or operational requirements.
Delegate/s:	Director Corporate Services
	Manager Corporate Services
CEO Conditions on this Delegation:	Nil.

1.3.8 Infringement Notices

Express Power or Duty	Local Government Act 1995:
Delegated:	s.9.13(6)(b) Onus of proof in vehicle offences may be shifted
	s.9.16 Notice, giving of to alleged offender
	s.9.19 Extension of Time
	s.9.20 Withdrawal of Notice
	Building Regulations 2012:
	Regulation 70(1A), (1), (2) Approved officers and authorised officers
Function:	 Authority to consider an owner of a vehicle's submission that the vehicle that is subject of an infringement notice, had been stolen or unlawfully taken at the time of the alleged offence [s.9.13(6)(b)]. Authority to give an infringement notice to an alleged offender [0.16].
	offender [9.16]. 3. Authority to extend the 28-day period within which payment of a modified penalty may be paid, whether or not the period of 28-days has elapsed [s.9.19].

	4. Authority to withdraw an infringement notice within one year after the notice was given, whether or not the modified penalty has been paid by sending a withdrawal notice (in the prescribed form) to the alleged offender and if the modified penalty has been paid, providing a refund [s.9.20].
Delegate/s:	Director Community Services (Function 1, 3, 4) Director Commercial Services (Function 1, 3, 4) Manager Community Safety (Function 1, 2, 3) Manager Development Services (Function 2) Coordinator Ranger & Emergency Services (Function 1, 2) Park Ranger – Cape Keraudren (Function 1, 2) Ranger(s) (Function 1, 2) Senior Environmental Health Officer (Function 2) Environmental Health Officer (Function 2)
CEO Conditions on this Delegation:	A delegate who participated in a decision to issue an infringement notice, must NOT determine any matter related to that infringement notice under this Delegation.

1.3.9 Acting Chief Executive Officer

Express Power or Duty	Local Government Act 1995:
Delegated:	s.5.39(1a)(a) An employee may act in the position of a CEO
Function:	Senior Employee to act in the capacity of Chief Executive Officer during absences not exceeding three months [s.5.39(1a)(a)].
Delegate/s:	Director Corporate Services
	Director Community Services
	Director Commercial Services
	Director Infrastructure Services
CEO Conditions on this	Only a senior permanent employee may be appointed as acting
Delegation:	Chief Executive Officer and in accordance with Council's
	Appointment of Acting Chief Executive Officer Policy.

1.3.10 Complaints Officer (For Council Members, Committee Members and Candidates)

Express Power or Duty	Local Government Act 1995:
Delegated:	s.5.120 Complaints officer
Function:	An employee to be the designated Complaints Officer under the <i>Local Government Act 1995</i> [s.5.120(a)].
Delegate:	Director Corporate Services
CEO Conditions on this Delegation:	All decisions and processes are to align with the Shire of East Pilbara Code of Conduct for Council Members, Committee
	Members and Candidates

1.3.11 Making Payments to Employees in Addition to Contract or Award

Express Power or Duty	Local Government Act 1995:
Delegated:	s.5.50 Payments to Employees in addition to Contract or Award
Delegate/s:	Chief Executive Officer
Function:	Making Payments to Employees in addition to Contract or Award pursuant to Part 5, Division 4 of the <i>Local Government Act 1995</i> .
CEO Conditions on this	Nil
Delegation:	

2.1 Council to CEO / Employees

Delegator:	Local Government
Express Power to Delegate:	Emergency Management Act 2005: s.45 Exercise of powers under this division
Express Power to Sub-Delegate:	Nil

2.1.1 Power of Local Government to Destroy Dangerous Vegetation or Premises in Cyclone Area

Express Power or Duty Delegated:	Emergency Management Act 2005: s.46 Power of local government to destroy dangerous vegetation or premises in cyclone area s.47 Local government may require owner or occupier of land to take action s.48 Additional powers when direction given
Function:	Powers and functions of local government during a cyclone under Part 3 Division 3 of the <i>Emergency Management Act 2005</i> .
Delegate:	Chief Executive Officer Director Community Services Director Infrastructure Services Director Commercial Services Manager Operations Manager Development Services Manager Community Safety Coordinator Ranger & Emergency Services Park Ranger – Cape Keraudren Ranger(s)
Council Conditions on this Delegation:	Nil.

Freedom of Information Act1992

3.1 CEO to Employees

Delegator:	Chief Executive Officer
Express Power to	Freedom of Information Act 1992:
Delegate:	s.100 Who in agency makes its decisions
Express Power to	Nil.
Sub-Delegate:	

3.1.1 Decisions Made Under the Freedom of Information Act 1992

Express Power or Duty	Freedom of Information Act 1992:
Delegated:	s.100 Who in agency makes its decisions
Function:	1. All primary decisions made under the Freedom of Information Act 1992; and
	 Internal review of primary decision as to access under section 41.
Delegate:	Director Corporate Services (Function 2)
	Manager Governance and Risk (Function 1, 2)
	Coordinator Corporate Services (Function 1)
CEO Conditions on this	Delegates who perform Function 1 cannot undertake Function 2
Delegation:	in respect to the same application.

4.1 CEO to Employees

Delegator:	Chief Executive Officer
Express Power to Delegate:	Public Interest Disclosures Act 2003: s.23(1)(a) The principal executive officer of a public authority must designate the occupant of a specified position with the authority as the person responsible for receiving disclosures of public interest information
Express Power to Sub-Delegate:	Nil.

4.1.1 Public Interest Disclosure Officers

Express Power or Duty Delegated:	Public Interest Disclosures Act 2003: S.23 Principal executive officer of public authority, duties of
Function:	The person responsible for receiving disclosures of public interest information under the <i>Public Interest Disclosures Act 2003</i> .
Delegate:	Manager Governance and Risk Operations Coordinator Administration, Library & Activities Officer - Nullagine Customer Service/Library Officer – Marble Bar
CEO Conditions on this Delegation:	Delegates must be authorised by the CEO and complete a Public Interest Disclosure Officer Declaration certifying they understand their responsibilities and obligations under the <i>Public Interest Disclosures Act 2003</i> .

5.1 Council to CEO / Employees

Delegator:	Permit Authority (Local Government)
Express Power to	Building Act 2011:
Delegate:	s.127(1) & (3) Delegation: special permit authorities and local
	government
Express Power to	Building Act 2011:
Sub-Delegate:	s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)
Conditions:	Decisions under this delegated authority should be either undertaken or informed by a person qualified in accordance with r.5 of the <i>Building Regulations 2012</i> .

5.1.1 Grant a Building Permit

Express Power or Duty	Building Act 2011:
Delegated:	s.18 Further Information
	s.20 Grant of building permit
	s.22 Further grounds for not granting an application
	s.27(1) and (3) Impose Conditions on Permit
	Building Regulations 2012:
	r.23 Application to extend time during which permit has effect
	(s.32)
	r.24 Extension of time during which permit has effect (s.32(3))
	r.26 Approval of new responsible person (s.35(c))
Delegate:	Chief Executive Officer
Function:	1. Authority to require an applicant to provide any documentation or information required to determine a building permit application [s.18(1)].
	2. Authority to grant or refuse to grant a building permit [s.20(1) & (2) and s.22].
	3. Authority to impose, vary or revoke conditions on a building

	permit [s.27(1) and(3)].
	4. Authority to determine an application to extend time during which a building permit has effect [r.23].
	 i. Subject to being satisfied that work for which the building permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)]; and ii. Authority to impose any condition on the building permit extension that could have been imposed under s.27 [r.24(2)].
	5. Authority to approve, or refuse to approve, an application for a new responsible person for a building permit [r.26].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s:	Director Commercial Services (Function 1, 2, 3, 4, 5)
Appointed by CEO	Manager Development Services (Function 1, 2, 3, 4, 5)
	Commercial & Development Services Administration Officer (Function 1, 2, 3, 4, 5)
CEO Conditions on this	Nil.
Sub-Delegation:	

5.1.2 Demolition Permits

Express Power or Duty	Building Act 2011:
Delegated:	s.18 Further Information
	s.21 Grant of demolition permit
	s.22 Further grounds for not granting an application
	s.27(1) and (3) Impose Conditions on Permit
	Building Regulations 2012:
	r.23 Application to extend time during which permit has effect
	(s.32)
	r.24 Extension of time during which permit has effect (s.32(3))
	r.26 Approval of new responsible person (s.35(c))
Delegate:	Chief Executive Officer
Function:	 Authority to require an applicant to provide any documentation or information required to determine a demolition permit application [s.18(1)]. Authority to grant or refuse to grant a demolition permit on
	the basis that all s.21(1) requirements have been satisfied [s.20(1) & (2) and s.22].
	3. Authority to impose, vary or revoke conditions on a demolition permit [s.27(1) and(3)].
	4. Authority to determine an application to extend time during which a demolition permit has effect [r.23].
	 Subject to being satisfied that work for which the demolition permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)]
	 Authority to impose any condition on the demolition permit extension that could have been imposed under s.27 [r.24(2)].
	5. Authority to approve, or refuse to approve, an application for a new responsible person for a demolition permit [r.26].
Council Conditions on	Nil.

this Delegation:	
Sub-Delegate/s:	Director Commercial Services (Function 1, 2, 3, 4, 5)
Appointed by CEO	Manager Development Services (Function 1, 2, 3, 4, 5)
CEO Conditions on this	Nil.
Sub-Delegation:	

5.1.3 Occupancy Permits or Building Approval Certificates

Express Power or Duty	Building Act 2011:
Delegated:	s.55 Further information
	s.58 Grant of occupancy permit, building approval certificate
	s.62(1) and (3) Conditions imposed by permit authority
	s.65(4) Extension of period of duration
	Building Regulations 2012:
	r.40 Extension of period of duration of time limited occupancy
	permit or building approval certificate (s.65)
Delegate:	Chief Executive Officer
Function:	 Authority to require an applicant to provide any documentation or information required in order to determine an application [s.55]. Authority to grant, refuse to grant or to modify an occupancy permit or building approval certificate [s.58]. Authority to impose, add, vary or revoke conditions on an occupancy permit [s.62(1) and (3)]. Authority to extend, or refuse to extend, the period in which an occupancy permit or modification or building approval certificate has effect [s.65(4) and r.40].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s:	Director Commercial Services (Function 1, 2, 3, 4)
Appointed by CEO	Manager Development Services (Function 1, 2, 3, 4)

CEO Conditions on this	Nil.
Sub-Delegation:	

5.1.4 Authorised Persons (Building)

Express Power or Duty	Building Act 2011	
Delegated:	s.96(3) authorised persons	
	s.99(3) Limitation on powers of authorised person	
	3.55(3) Entitle control powers of authorised person	
Delegate:	Chief Executive Officer	
Function:	 Authority to designate an employee as an authorised perso [s.96(3)]. 	
	2. Authority to revoke or vary a condition of designation as an	
	authorised person or give written notice to an authorised	
	person limiting powers that may be exercised by that person	
	[s.99(3)].	
	3. Authority to undertake the following functions as authorised	
	persons:	
	a) Entry powers [s.100]	
	b) Powers after entry and compliance purposes [s.101]	
	c) Obtaining information and documents [s.102]	
	d) Use of force and assistance [s.103]	
	e) Entry warrant to enter a place [s.106]	
	f) Execution of warrant [s.109]	
	g) To carry out the functions to give effect to a building order [s.118]	
Council Conditions on	Decisions under this delegated authority must be made in	
this Delegation:	accordance with r.5 of the <i>Building Regulations 2012</i> .	
Sub-Delegate/s:	Director Commercial Services (Function 3a, 3b, 3c, 3d, 3e, 3f, 3g)	
Appointed by CEO	Manager Development Services (Function 3a, 3b, 3c, 3d, 3e, 3f, 3f, 3f, 3f, 3f, 3f, 3f, 3f, 3f, 3f	
Appointed by CLO	3g)	
	-6/	
CEO Conditions on this	Nil.	
Sub-Delegation:	IVII.	
Jub Delegation.		

5.1.5 Authorised Persons (Swimming Pool Inspectors)

Express Power or Duty Delegated: Delegate:	Building Regulations 2012: r.53 Inspection of barrier to private swimming pool Chief Executive Officer
Function:	 To authorise persons to inspect the barrier of private swimming pools every 4 years to ensure compliance with the <i>Building Regulations 2012</i> [r.53]. To inspect the barrier of private swimming pools every 4 years to ensure compliance with the <i>Building Regulations 2012</i> [r.53].
Council Conditions on this Delegation:	Authorisation from Local Government, pursuant to section 96(3) of the <i>Building Act 2011</i> and Regulation 5A of the <i>Building Regulation 2012</i> to designate authorised persons for the purpose of that Act.
Sub-Delegate/s: Appointed by CEO CEO Conditions on this Sub-Delegation:	Director Commercial Services (Function 2) Manager Development Services (Function 2)

5.1.6 Building Orders

Express Power or Duty	Building Act 2011:
Delegated:	s.110(1) A permit authority may make a building order
	s.111(1) Notice of proposed building order other than building
	order (emergency)
	s.117(1) and (2) A permit authority may revoke a building order
	or notify that it remains in effect
	s.118(2) and (3) Permit authority may give effect to building
	order if non-compliance
	s.133(1) A permit authority may commence a prosecution for an
	offence against this Act

Delegate:	Chief Executive Officer
Delegate: Function:	 Chief Executive Officer Authority to make Building Orders in relation to: a. Building work; b. Demolition work; and c. An existing building or incidental structure [s.110(1)]. Authority to give notice of a proposed building order and consider submissions received in response and determine actions [s.111(1)(c)]. Authority to revoke a building order [s.117]. If there is non-compliance with a building order, authority to cause an authorised person to: a. take any action specified in the order; or b. commence or complete any work specified in the order; or c. if any specified action was required by the order to cease, to take such steps as are reasonable to cause the action to cease [s.118(2)]. Authority to take court action to recover as a debt, reasonable costs and expense incurred in doing anything in regard to non-compliance with a building order [s.118(3)]. Authority to initiate a prosecution pursuant to section 133(1) for non-compliance with a building order made pursuant to
Council Conditions on this Delegation:	section 110 of the <i>Building Act 2011</i> . Nil.
Sub-Delegate/s: Appointed by CEO	Director Commercial Services (Function 1, 2, 3, 4, 5, 6) Manager Development Services (Function 1, 2, 3, 4)
CEO Conditions on this Sub-Delegation:	Nil.

5.1.7 Inspection and Copies of Building Records

Express Power or Duty Delegated:	Building Act 2011: s.131(2) Inspection, copies of building records
Delegate:	Chief Executive Officer
Function:	Authority to determine an application from an interested person to inspect and copy a building record [s.131(2)].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s: Appointed by CEO	Director Commercial Services Manager Development Services
CEO Conditions on this Sub-Delegation:	Nil.

5.1.8 Referrals and Issuing Certificates

Express Power or Duty Delegated:	Building Act 2011: s.145A Local Government functions
Delegate:	Chief Executive Officer
Function:	 Authority to refer uncertified applications under s.17(1) to a building surveyor who is not employed by the local government [s.145A(1)]. Authority to issue a certificate for Design Compliance, Construction Compliance or Building Compliance whether or not the land subject of the application is located in the Shire's District [s.145A(2)].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s: Appointed by CEO	Director Commercial Services (Function 1) Manager Development Services (Function 1, 2)

CEO Conditions	on	this
Sub-Delegation:		

Nil.

5.1.9 Private Pool Barrier – Alternative and Performance Solutions

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Express Power or Duty Delegated:	Building Regulations 2012: r.51 Application for occupancy permit or building approval
	certificate for unauthorised work
Delegate:	Chief Executive Officer
Function:	 Authority to approve requirements alternative to a fence, wall, gate or other component included in the barrier, if satisfied that the alternative requirements will restrict access by young children as effectively as if there were compliance with AS 1926.1 [r.51(2)] Authority to approve a door for the purposes of compliance with AS 1926.1, where a fence or barrier would cause significant structural or other problem which is beyond the control of the owner / occupier or the pool is totally enclosed by a building or a fence or barrier between the building and pool would create a significant access problem for a person with a disability [r.51(3)] Authority to approve a performance solution to a Building Code pool barrier requirement if satisfied that the performance solution complies with the relevant
Council Conditions on	performance requirement [r.51(5)]. Nil.
this Delegation:	TVII.
Sub-Delegate/s:	Manager Development Services
Appointed by CEO	
CEO Conditions on this	Nil.
Sub-Delegation:	

5.1.10 Smoke Alarms – Alternative Solutions

Express Power or Duty Delegated:	Building Regulations 2012: r.55 Terms Used (alternative building solution approval) r.61 Local Government approval of battery powered smoke alarms
Delegate:	Chief Executive Officer
Function:	 Authority to approve alternative building solutions which meet the performance requirement of the Building Code relating to fire detection and early warning [r.55]. Authority to approve or refuse to approve a battery powered smoke alarm and to determine the form of an application for such approval [r.61].
Council Conditions on	Nil.
this Delegation:	
Sub-Delegate/s:	Manager Development Services (Function 1, 2)
Appointed by CEO	
CEO Conditions on this	Nil.
Sub-Delegation:	

5.1.11 Appointment of approved officers and authorised officers

Express Power or Duty	Building Regulations 2012:	
Delegated:	r.70 Approved officers and authorised officers	
Delegate:	Chief Executive Officer	
Function:	1. Authority to appoint an approved officer for the purposes of s.6(a) of the <i>Criminal Procedure Act 2004</i> , in accordance with Building Regulation 70(1) and (1A).	
	NOTE: Only employees delegated under s 5.44(1) of the Local Government Act 1995 with power under s 9.19 or 9.20 may be appointed as "approved officers".	
	2. Authority to appoint an authorised officer for the purposes of s.6(b) of the <i>Criminal Procedure Act 2004</i> , in accordance with Building Regulation 70(2).	
	NOTE: Only employees appointed under s 9.10 of the Local Government Act 1995 <u>and</u> authorised for the purpose of performing functions under s 9.16 of that Act may be appointed as "authorised officers" for the purposes of Building Regulation 70(2).	
Council Conditions on this Delegation:	Nil.	
Sub-Delegate/s: Appointed by CEO	Nil.	
CEO Conditions on this Sub-Delegation:	Nil.	

6. Bush Fires Act 1954

6.1 Council to CEO

Delegator:	Local Government
Express Power to	Bush Fires Act 1954:
Delegate:	s.48 Delegation by local government
Express Power to	Nil – Sub-delegation is prohibited by s.48(3)
Sub-Delegate:	

6.1.1 Powers, Duties and Functions of a Local Government

Express Power	Bush Fires Act 1954	
or Duty	Bush Fires Regulations 1954	
Delegated:		
Delegate:	Chief Executive Officer	
Function:	Authority to perform all of the powers, duties and functions of the local	
	government under the Bush Fires Act 1954 and Bush Fires Regulations	
	1954.	
Council	Excludes powers and duties that are subject to separate authority within	
Conditions on	this Register as set out below:	
this	i. Delegation 6.2.1 - Make Request to FES Commissioner – Control	
Delegation:	of Fire;	
	ii. Delegation 6.2.2 - Prohibited Burning Times – Vary;	
	iii. Delegation 6.2.3 - Prohibited Burning Times – Control Activities;	
	iv. Delegation 6.2.4 - Restricted Burning Times – Vary and Control	
	Activities;	
	v.Delegation 6.2.5 - Control of Operations Likely to Create Bush Fire	
	Danger;	
	vi. Delegation 6.2.6 - Burning Garden Refuse / Open Air Fires;	
	vii. Delegation 6.2.7 - Firebreaks;	
	viii. Delegation 6.2.8 - Appoint Bush Fire Control Officer/s and Fire	
	Weather Officer;	
	ix. Delegation 6.2.9 - Control and Extinguishment of Bush Fires;	

	x.Delegation 6.2.10 - Apply for Declaration as an Approved Area;
	xi. Delegation 6.2.11 - Recovery of Expenses Incurred through
	Contraventions of this Act;
	xii. Delegation 6.2.12 - Prosecution of Offences; and
	xiii. Delegation 6.2.13 - Withdrawal of Infringement Notices;
	are prescribed in the Act with a requirement for a resolution of local
	government; and
	are prescribed by the Act for performance by appointed officers.
Sub-	Nil
Delegate/s:	

6.2 Council to CEO, Shire President and Bush Fire Control Officer

6.2.1 Make Request to FES Commissioner – Control of Fire

Express Power or Duty Delegated:	Bush Fires Act 1954: s.13(4) Duties and powers of bush fire liaison officers
Function:	Authority to request on behalf of the Shire that the FES Commissioner authorise the Bush Fire Liaison Officer or another person to take control of fire operations [s.13(4)].
Delegate:	Chief Executive Officer
Council Conditions on this Delegation:	Nil

6.2.2 Prohibited Burning Times - Vary

Express Power or Duty Delegated:	Bush Fires Act 1954: s.17(7) Prohibited burning times may be declared by Minister Bush Fire Regulations 1954: r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r.38C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning
Function:	Authority, where seasonal conditions warrant it, to determine a variation of the prohibited burning times, after consultation with an authorised CALM Act officer [s.17(7)].
Delegate:	
Council Conditions on this Delegation:	Decisions under s,17(7) must be undertake jointly by two of the Chief Executive Officer or Shire President, and Chief Bush Fire Control Officer and must comply with the procedural requirements of s.17(7B) and (8).

6.2.3 Prohibited Burning Times – Control Activities

Express	Bush Fires Act 1954:
Power or	s.17(7) Prohibited burning times may be declared by Minister
Duty	s.27(2) and (3) Prohibition on use of tractors or engines except under
Delegated:	certain conditions
	s.28(4) and (5) Occupier of land to extinguish bush fire occurring on own
	land
	Bush Fire Regulations 1954:
	r.15 Permit to burn (Act s.18), form of and apply for after refusal etc.
	r.38C Harvesters, power to prohibit use of on certain days in restricted or
	prohibited burning times
	r.39B Crop dusters etc., use of in restricted or prohibited burning times
Function:	1. Authority to determine permits to burn during prohibited burning times

that have previously been refused by a Bush Fire Control Officer [r.15]. 2. Authority to declare that the use of any harvesting machinery on any land under crop during the whole or any part of any Sunday or public holiday in the whole or a specified part of the District during Restricted Burning Times is prohibited, unless written consent of a Bush Fire Control Officer is obtained [r.38C]. 3. Authority to determine, during a Prohibited Burning Time, if a firebreak around a landing ground for an aeroplane has been satisfactorily prepared [r.39B(2)]. 4. Authority to issue directions, during a Prohibited Burning Time, to a Bush Fire Control Officer, regarding matters necessary for the prevention of fire on land used as a landing ground for an aeroplane [r.39B(3)]. 5. Authority to prohibit the use of tractors, engines or self-propelled harvester, during a Prohibited Burning Times, and to give permission for use of same during the Restricted Burning Time subject to compliance with requirements specified in a notice [s.27(2) and (3)]. 6. Authority to recover the cost of measures taken by the Shire or Bush Fire Control Officer, to extinguish a fire burning during Prohibited Burning Times, where the occupier of the land has failed to comply with requirements under s.28(1) to take all possible measures to extinguish a fire the land they occupy [s.28(4)], including authority to recover expenses in any court of competent jurisdiction [s.28(5)]. Delegate: Chief Executive Officer (Function 1, 2, 3, 4, 5, 6) Chief Bush Fire Control Officer (Department of Fire & Emergency Services [DFES]) (Function 1, 3, 4, 5) Council Decisions under s,17(7) must be undertake jointly by both the CEO and the Conditions Chief Bush Fire Control Officer and must comply with the procedural on this requirements of s.17(7B) and (8). Delegation:

6.2.4 Restricted Burning Times – Vary and Control Activities

Express Power or	Bush Fires Act 1954:
Duty Delegated:	s.18(5), (11) Restricted burning times may be declared by FES Commissioner
	s.22(6) and (7) Burning on exempt land and land adjoining exempt land
	s.27(2) and (3) Prohibition on use of tractors or engines except under certain conditions
	s.28(4) and (5) Occupier of land to extinguish bush fire occurring on own land
	Bush Fire Regulations 1954:
	r.15 Permit to burn (Act s.18), form of and apply for after refusal etc.
	r.15C Local Government may prohibit burning on certain days
	r.38C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times
	r.39B Crop dusters etc., use of in restricted or prohibited burning times
Function:	1. Authority, where seasonal conditions warrant it and after consultation with an authorised CALM Act officer, to determine to vary the restricted burning times in respect of that year [s.18(5)].
	a. Authority to determine to prohibit burning on Sundays or specified days that are public holidays in the District [r.15C].
	2. Authority, where a permitted burn fire escapes or is out of control in the opinion of the Bush Fire Control Officer or an officer of the Bush Fire Brigade, to determine to recoup bush fire brigade expenses arising from preventing extension of or extinguishing an out of control permitted burn [s.18(11)].
	3. Authority to determine permits to burn during restricted times that have previously been refused by a Bush Fire Control Officer [r.15].
	4. Authority to arrange with the occupier of exempt land, the occupier of land adjoining it and the Bush Fire Brigade to

	cooperate in burning fire-breaks and require the occupier of adjoining land to provide by the date of the burning, ploughed or cleared fire-breaks parallel to the common boundary [s.22(6) and (7)]. 5. Authority to declare that the use of any harvesting machinery on any land under crop during the whole or any part of any Sunday or public holiday in the whole or a specified part of the District during Restricted Burning Times is prohibited, unless written consent of a Bush Fire Control Officer is obtained [r.38C].
	6. Authority to determine, during a Restricted Burning Time, if a firebreak around a landing ground for an aeroplane has been satisfactorily prepared [r.39B].
	7. Authority to issue directions, during a Restricted Burning Time, to a Bush Fire Control Officer, regarding matters necessary for the prevention of fire on land used as a landing ground for an aeroplane [r.39B(3)].
	8. Authority to prohibit the use of tractors, engines or self-propelled harvester, during a Restricted Burning Times, and to give permission for use of same during the Restricted Burning Time subject to compliance with requirements specified in a notice [s.27(2) and (3)].
	9. Authority to recover the cost of measures taken by the Shire or Bush Fire Control Officer, to extinguish a fire burning during Restricted Burning Times, where the occupier of the land has failed to comply with requirements under s.28(1) to take all possible measures to extinguish a fire the land they occupy [s.28(4)], including authority to recover expenses in any court of competent jurisdiction [s.28(5)].
Delegate:	Chief Executive Officer
Council Conditions on this Delegation:	Nil.

6.2.5 Control of Operations Likely to Create Bush Fire Danger

Express Power or Duty	Bush Fires Act 1954:
Delegated:	s.27D Requirements for carriage and deposit of incendiary
	material
	Bush Fires Regulations 1954:
	r.39C Welding and cutting apparatus, use of in open air
	r.39CA Bee smoker devices, use of in restricted or prohibited burning times etc.
	r.39D Explosives, use of
	r.39E Fireworks, use of
	·
Function:	 Authority to give directions to a Bush Fire Control Officer regarding matters necessary for the prevention of fire arising from:
	a. a person operating a bee smoker device during a prescribed period [r.39CA(5)].
	b. a person operating welding apparatus, a power operated abrasive cutting disc [r.39C(3)].
	c.a person using explosives [r.39D(2)].
	d. a person using fireworks [r.39E(3)].
	2. Authority to determine directions or requirements for the carriage and deposit of incendiary materials (hot or burning ash, cinders, hot furnace refuse, or any combustible matter that is burning) [s.27D]. Note: this authority is also prescribed to a Bush Fire Control Officer, a Bush Fire Liaison Officer or an authorised CALM Act officer.
Delegate:	Chief Executive Officer (Function 1, 2)
	Chief Bush Fire Control Officer (Department of Fire & Emergency
	Services [DFES]) (Function 1, 2)
	Deputy Chief Bush Fire Control Officer (Function 1, 2)
	Bush Fire Control Officers (1,2)
Council Conditions on	Nil.
this Delegation:	

6.2.6 Burning Garden Refuse / Open Air Fires

Express Power or	Bush Fires Act 1954:
Duty Delegated:	s.24F Burning garden refuse during limited burning times
	s.24G Minister or local government may further restrict burning of
	garden refuse
	s.25 No fire to be lit in open air unless certain precautions taken
	s.25A Power of Minister to exempt from provisions of section 25
	Bush Fires Regulations 1954:
	r.27(3) Permit, issue of
Function:	1. Authority to give written permission, during prohibited times and restricted times, for an incinerator located within 2m of a building or fence, only where satisfied it is not likely to create a fire hazard [s.24F(2)(b)(ii) and (4)].
	2. Authority to prohibit or impose restrictions on the burning of garden refuse that is otherwise permitted under s.24F [s.24G(2)].
	a. Authority to issue directions to an authorised officer as to the manner in which or the conditions under which permits to burn plants or plant refuse shall be issued in the District [r.27(3) and r.33(5)].
	 b. Authority to prohibit (object to) the issuing of a permit for the burning of a proclaimed plant growing upon any land within the District [r.34].
	3. Authority to provide written approval, during prohibited times and restricted times, for fires to be lit for the purposes of:
	a. camping or cooking [s.25(1)(a)].
	 b. conversion of bush into charcoal or for the production of lime, in consultation with an authorised CALM Act officer [s.25(1)(b)].
	4. Authority to prohibit the lighting of fires in the open air for the
	purposes of camping or cooking for such period during the prohibited burning times as specified in a note published in the Gazette and newspaper circulating in the District and authority
	to vary such notice [s.25(1a) and (1b)].
	5. Authority to serve written notice on a person to whom an

	exemption has been given under s.25 for lighting a fire in open air, prohibiting that person from lighting a fire and to determine conditions on the notice [s.25A(5)].
Delegate:	Chief Executive Officer
	Chief Bush Fire Control Officer (Department of Fire & Emergency
	Services [DFES])
	Deputy Chief Bush Fire Control Officer
Council Conditions	Nil.
on this Delegation:	

6.2.7 Firebreaks

Express Power or Duty	Bush Fires Act 1954:
Delegated:	s.33 Local government may require occupier of land to plough or
	clear fire-breaks
Function:	 Authority to give written notice to an owner or occupier of land or all owners or occupiers of land within the District, requiring, to the satisfaction of the Shire: clearing of firebreaks as determined necessary and specified in the notice;
	 b. act in respect to anything which is on the land and is or is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire; and c.as a separate or coordinated action with any other person carry out similar actions [s.33(1)].
	 Authority to direct a Bush Fire Control Officer or any other employee to enter onto the land of an owner or occupier to carry out the requisitions of the notice which have not been complied with [s.33(4)]: a. Authority to recover any costs and expenses incurred in doing the acts, matters or things required to carry out
	the requisitions of the notice [s.33(5)].
Delegate:	Chief Executive Officer (Function 1, 2)

	Director Community Services (Function 1, 2)
	Manager Community Safety (Function 1, 2)
	Chief Bush Fire Control Officer (Department of Fire & Emergency
	Services [DFES]) (Function 1)
	Deputy Chief Bush Fire Control (Function 1)
Council Conditions on	Nil.
this Delegation:	

6.2.8 Appoint Bush Fire Control Officer/s and Fire Weather Officer

Express Power or Duty	Bush Fires Act 1954:
Delegated:	s.38 Local Government may appoint bush fire control officer
Function:	 Authority to appoint persons to be Bush Fire Control Officers for the purposes of the Bush Fires Act 1954: Of those Officers, appoint 2 as the Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer; and Determine the respective seniority of the other Bush Fire Officers so appointed [s.38(1)]. Authority to issue directions to a Bush Fire Control Officer to burn on or at the margins of a road reserve under the care, control and management of the Shire [s.38(5A)]. Authority to appoint a Fire Weather Officer, selected from senior Bush Fire Control Officers previously appointed and where more than one Fire Weather Officer is appointed, define a part of the District in which each Fire Weather Officer shall have exclusive right to exercise the powers of s.38(17). [s.38(8) and (9)]: Authority to appoint deputy Fire Weather Officer/s as considered necessary and where two or more deputies are appointed, determine seniority [s.38(10)].
Delegate:	Chief Executive Officer (Function 1, 2, 3)
Council Conditions on this Delegation:	Nil.

6.2.9 Control and Extinguishment of Bush Fires

Express Power or Duty Delegated:	Bush Fires Act 1954: s.46 Bush fire control officer or forest officer may postpone lighting fire
Function:	 Authority to prohibit or postpone the lighting of a fire, despite a permit having been issued, where in the opinion of the Delegate the lighting of a fire would be or become a source of danger by escaping from the land on which it is proposed to be lit [s.46(1A)]. a. Where it is proposed that the fire will be lit on land within 3kms of the boundary of forest land, and an authorised CALM Act officer is not available or has not exercised the power to prohibit or proposed a fire considered to become a source of danger, then the Delegate may make the decision [s.46(1B)].
Delegate:	Chief Executive Officer
Council Conditions on this Delegation:	Nil.

6.2.10 Apply for Declaration as an Approved Area

Express Power or Duty Delegated:	Bush Fires Act 1954: s.52(1) Approved area may be declared
Function:	1. Authority to apply to the Minister to have the local government district, or part of the district, declared as an approved area. [s.52(1)] (Note - The declaration of a district, or part thereof, as an approved area, results in a reduction in insurance premium of crops within that area s.53.)
Delegate:	Chief Executive Officer
Council Conditions on this Delegation:	Nil.

6.2.11 Recovery of Expenses Incurred through Contraventions of this Act

Express Power or Duty Delegated: Delegate:	Bush Fires Act 1954: s.58 General penalty and recovery of expenses incurred Chief Executive Officer
Function:	Authority to recover expenses incurred as a result of an offence against the Bush Fires Act, being expenses incurred through the fulfilment of a duty or doing anything for which the Act empowered or required the Shire or those on behalf of the Shire to do [s.58].
Council Conditions on this Delegation:	Nil.

6.2.12 Prosecution of Offences

Express Power or Duty	Bush Fires Act 1954:
Delegated:	s.59 Prosecution of offences
	s.59A(2) Alternative procedure – infringement notices
Function:	1. Authority to institute and carry on proceedings against a person for an offence alleged to be committed against this Act [s.59].
	2. Authority to serve an infringement notice for an offence against this Act [s.59A(2)].
Delegate:	Chief Executive Officer (Function 1)
	Bushfire Control Officer
	Chief Bush Fire Control Officer
	Deputy Bush Fire Control Officer
Council Conditions on	Nil.
this Delegation:	

6.2.13 Withdrawal of Infringement Notices

Express Power or Duty Delegated:	Bush Fires Act 1954: s.59A(5) Alternative procedure – infringement notices
Function:	1. Authority to withdraw an infringement notice for an offence against this Act [s.59A(5)].
Delegate:	Chief Executive Officer
Council Conditions on this Delegation:	Nil.

7. Cat Act 2011

7.1 Council to CEO

Delegator:	Local Government
Express Power to	Cat Act 2011:
Delegate:	s.44 Delegation by local government
Express Power to	Cat Act 2011:
Sub-Delegate:	s.45 Delegation by CEO of local government

7.1.1 Cat Registrations

Express Power or Duty Delegated:	Cat Act 2011: s.9 Registration s.10 Cancellation of registration s.11 Registration numbers, certificates and tags s.13 Notice of decision regarding registrations Cat Regulations 2012 Schedule 3, cl.1(4) Fees Payable
Delegate:	Chief Executive Officer
Function:	 Authority to grant, or refuse to grant, a cat registration or renewal of a cat registration [s.9(1)]. Authority to refuse to consider an application for registration or renewal where an applicant does not comply with a requirement to give any document or information required to determine the application [s.9(6)]. Authority to cancel a cat registration [s.10]. Authority to give the cat owner a new registration certificate or tag, if satisfied that the original has been stolen, lost, damaged or destroyed [s.11(2)]. Authority to reduce or waive a registration or approval to breed fee, in respect of any individual cat or any class of cats within the Shire's District [Regs. Sch. 3 cl.1(4)]. Authority to give notice to owner of a cat of decisions regarding to registrations [s.13(1)].

Council Conditions on this Delegation:	Notices of decisions must include advice as to Objection and Review rights in accordance with Part 4, Division 5 of the <i>Cat Act 2011</i> .
Sub-Delegate/s:	Director Community Services (Function 3, 4, 5, 6)
Appointed by CEO	Manager Community Safety (Function 3, 4, 6)
	Coordinator Ranger & Emergency Services (Function 1, 3, 6)
	Park Ranger – Cape Keraudren (Function 1, 3, 6)
	Ranger(s) (Function 1, 3, 6)
	Coordinator Corporate Services (Function 1, 4)
	Customer Service Officer(s) (Function 1, 4)
	Facilities Booking Officer (Function 1, 4)
	Customer Service/Library Officer – Marble Bar (Function 1, 4)
	Administration, Library & Activities Officer – Nullagine (Function
	1, 4)
CEO Conditions on this	Nil.
Sub-Delegation:	

7.1.2 Cat Control Notices

Express Power or Duty Delegated:	Cat Act 2011: s.26 Cat control notice may be given to cat owner
Delegate:	Chief Executive Officer
Function:	Authority to give a cat control notice to a person who is the owner of a cat ordinarily kept within the Shire's District [s.26].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s:	Director Community Services
Appointed by CEO	Manager Community Safety
	Coordinator Ranger & Emergency Servic
	Park Ranger – Cape Keraudren
	Ranger(s)
CEO Conditions on this	Nil.
Sub-Delegation:	

7.1.3 Approval to Breed Cats

Express Power or Duty Delegated:	Cat Act 2011: s.37 Approval to Breed Cats s.38 Cancellation of approval to breed cats s.39 Certificate to be given to approved cat breeder s.40 Notice of decision
Delegate:	Chief Executive Officer
Function: Council Conditions on	 Authority to grant or refuse to grant approval or renew an approval to breed cats [s.37(1) and (2)]. Authority to refuse to consider an application for registration or renewal where an applicant does not comply with a requirement to give any document or information required to determine the application [s.37(4)]. Authority to cancel an approval to breed cats [s.38]. Authority to give an approved breeder a new certificate or tag [s.39]. Authority to give notice of a decision regarding an application to breed cats [s.40] Notices of decisions must include advice as to Objection and
this Delegation:	Review rights in accordance with Part 4, Division 5 of the <i>Cat Act</i> 2011.
Sub-Delegate/s: Appointed by CEO	Director Community Services (Function 1, 2, 3, 4, 5) Manager Community Safety (Function 1, 2, 3, 4, 5) Coordinator Ranger & Emergency Services (Function 4) Customer Service Officer(s) (Function 4) Facilities Booking Officer (Function 4) Customer Service/Library Officer – Marble Bar (Function 4) Administration, Library & Activities Officer – Nullagine (Function 4)
CEO Conditions on this Sub-Delegation:	Nil.

7.1.4 Appoint Authorised Persons

Express Power or Duty	Cat Act 2011:
Delegated:	s. 48 Authorised persons
	·
Delegate:	Chief Executive Officer
Function:	 Authority to appoint authorised persons by issuing a certificate of authorisation [s.48]. Authority to undertake the following functions as authorised persons: a) To seize a cat [s.27] b) To cause a cat to be destroyed [s. 49] c) To require a person's details [s. 50]
	d) To enter premises [s. 51]
	 e) To carry out general powers of authorised person [s. 52] f) To apply for a warrant [s .57] g) To give an infringement notice [s. 62] h) To commence a prosecution [s. 73]
Council Conditions on	Nil.
this Delegation:	IVII.
Sub-Delegate/s: Appointed by CEO	Director Community Services (Function 2a, 2b, 2c, 2d, 2e, 2f and 2h) Manager Community Safety (Function 2a, 2b, 2c, 2d, 2e, 2f and 2g) Coordinator Ranger & Emergency Services (Function 2a, 2b, 2c, 2d, 2e, 2f and 2g) Park Ranger – Cape Keraudren (Function 2a, 2b, 2c, 2d, 2e, 2f and 2g)
	Ranger(s)s (Function 2 a, 2b, 2c, 2d, 2e, 2f and 2g)
CEO Conditions on this Sub-Delegation:	Nil.

7.1.5 Recovery of Costs – Destruction of Cats

Express Power or Duty	Cat Act 2011:
Delegated:	s.49(3) Authorised person may cause cat to be destroyed
Delegate:	Chief Executive Officer
Function:	Authority to recover the amount of the costs associated with the
	destruction and the disposal of a cat [s.49(3)].
Council Conditions on	Nil.
this Delegation:	
Sub-Delegate/s:	Director Community Services
Appointed by CEO	
CEO Conditions on this	Nil.
Sub-Delegation:	

7.1.6 Applications to Keep Additional Cats

Express Power or Duty	Cat (Uniform Local Provisions) Regulations 2013:
Delegated:	r.8 Application to keep additional number of cats
	r.9 Grant of approval to keep additional number of cats
Delegate:	Chief Executive Officer
Function:	Authority to require any document or additional information required to determine an application [r.8(3)]
	2. Authority to refuse to consider an application if the applicant does not comply with a requirement to provide any document or information required to determine an application [r.8(4)].
	3. Authority to grant or refuse approval for additional number of (specified as two (2) in <i>Shire of East Pilbara Health Local Law 2011</i>) specified in an application to be kept at the prescribed premises and to determine any condition reasonably necessary to ensure premises are suitable for the additional number of cats [r.9].
Council Conditions on	a. Notices of decisions must include advice as to Review rights

this Delegation:	in accordance with r.11 of the <i>Cat (Uniform Local Provisions)</i> Regulations 2013.
Sub-Delegate/s:	Director Community Services (Function 1,2, 3)
Appointed by CEO	Manager Community Safety (Function 1, 2, 3)
	Coordinator Ranger & Emergency Services (Function 1, 2)
	Park Ranger – Cape Keraudren (Function 1, 2)
	Ranger(s) (Function 1, 2)
CEO Conditions on this	Nil.
Sub-Delegation:	

7.2 CEO to Employees

Delegator:	Chief Executive Officer
Express Power to	Cat Act 2011:
Delegate:	s.45 Delegation by CEO of local government
Express Power to	Nil.
Sub-Delegate:	

7.2.1 Infringement Notices – Extensions and Withdrawals

Express Power or Duty	Cat Act 2011:
Delegated:	s.64 Extension of time
	s.65 Withdrawal of notice
Function:	1. Authority to extend the period of 28 days within which the modified penalty may be paid and the extension may be allowed whether or not the period of 28 days has elapsed [s.64].
	2. Authority, within one year of the infringement notice being given and whether or not the modified penalty has been paid, to withdraw an infringement notice [s.65].
Delegate/s:	Director Community Services
CEO Conditions on this Delegation:	Nil.

8. Dog Act 1976

8.1 Council to CEO

Delegator:	Local Government
Express Power to	Dog Act 1976:
Delegate:	s.10AA Delegation of local government powers and duties
Express Power to	Dog Act 1976:
Sub-Delegate:	s.10AA(3) Delegation of local government powers and duties (NOTE –
	sub-delegation only permitted where delegation to the CEO expressly
	authorises sub-delegation)

8.1.1 Dog Registrations

Express Power or Duty	Dog Act 1976:
Delegated:	s.15(2) and (4A) Registration periods and fees
	s.16(3) Registration procedure
	s.17A(2) If no application for registration made
	s.17(4) and (6) Refusal or cancellation of registration
Delegate:	Chief Executive Officer
Function:	1. Authority to determine a dog registration [s.16(2)].
	 Authority to determine to refuse a dog registration and refund the fee, if any [s.16(2)]. Authority to direct the registration officer to refuse to effect or renew or to cancel the registration of a dog, and to give notice of such decisions, where: the applicant, owner or registered owner has been convicted of an offence or paid a modified penalty
	within the past 3-years in respect of 2 or more offences against this Act, the <i>Cat Act 2011</i> or the <i>Animal Welfare Act 2002</i> ; ii. the dog is determined to be destructive, unduly mischievous or to be suffering from a contagious or infectious disease;

	 iii. the delegate is not satisfied that the dog is or will be effectively confined in or at premises where the dog is ordinarily kept; iv. the dog is required to be microchipped but is not microchipped; and v.the dog is a dangerous dog [s.16(3) and s.17A(2)]. 4. Authority to discount or waive a registration fee, including a concessional fee, for any individual dog or any class of dogs within the Shire's District [s15(4A)]. 5. Authority to apply to a Justice of the Peace for an order to seize a dog where, following a decision to refuse or cancel a registration and the applicant / owner has not applied to the State Administration Tribunal for the decision to be reviewed. [s.17(4)]. i. Authority, following seizure, to determine to cause the dog to be detained or destroyed or otherwise disposed of as though it had be found in contravention of section 31, 32 or 33A and had not been claimed [s.17(6)].
Council Conditions on this Delegation:	The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
Sub-Delegate/s: Appointed by CEO	Director Community Services (Function 2, 3, 4, 5) Manager Community Safety (Function 2, 3) Coordinator Ranger & Emergency Services (Function 1, 2, 3) Park Ranger — Cape Keraudren (Function 1, 2, 3) Ranger(s) (Function 1, 2, 3) Coordinator Corporate Services (Function 1) Customer Service Officer(s) (Function 1) Facilities Booking Officer (Function 1) Customer Service/Library Officer — Marble Bar (Function 1) Administration, Library & Activities Officer — Nullagine (Function 1)
CEO Conditions on this Sub-Delegation:	Nil.

8.1.2 Appoint Authorised Persons

Express Power or Duty Delegated:	Dog Act 1976 and Dog Regulations 2013
Delegate:	Chief Executive Officer
Function:	 Authority to appoint authorised persons to exercise the powers conferred on an authorised person by this Act. Authority to undertake the following functions as authorised persons (a) To seize dogs [s.29(1)] (b) To declare a dog to be dangerous [s.33] (c) To seize and destroy dogs [s.33G] (d) Issue an order regarding a nuisance dog [s.38] (e) Apply for an order that a dog be destroyed [s.39] (f) Request personal details [s.43A] (g) Commence enforcement proceedings [s.44] (h) Veterinary services [s.47] (i) To issue an infringement notice [r.35] (j) To withdraw infringement notices [r.37]
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s/ Authorisations: Appointed by CEO	Director Community Services (Function 2(a), 2(c), 2(d), 2(f), 2(h), 2(j)) Manager Community Safety (Function 2(a), 2(c), 2(d), 2(f), 2(h), 2(i)) Coordinator Ranger & Emergency Services (Function 2(a), 2(c), 2(d), 2(f), 2(h), 2(i)) Park Ranger – Cape Keraudren (Function 2(a), 2(c), 2(d), 2(f), 2(h), 2(i)) Ranger(s) (Function 2(a), 2(c), 2(d), 2(f), 2(h), 2(i))
CEO Conditions on this Sub-Delegation:	Nil.

8.1.4 Recovery of Moneys due under this Act

Express Power or Duty Delegated:	Dog Act 1976: s.29(5) Power to seize dogs
Delegate:	Chief Executive Officer
Function:	Authority to recover moneys, in a court of competent jurisdiction, due in relation to a dog for which the owner is liable [s.29(5)].
Council Conditions on this Delegation:	The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
Sub-Delegate/s: Appointed by CEO	Nil.
CEO Conditions on this Sub-Delegation:	Nil.

8.1.5 Dispose of or Sell Dogs Liable to be Destroyed

Express Power or Duty Delegated:	Dog Act 1976: s.29(11) Power to seize dogs
Delegate:	Chief Executive Officer
Function:	Authority to dispose of or sell a dog which is liable to be destroyed [s.29(11)].
Council Conditions on this Delegation:	a. The Chief Executive Officer may further delegate (subdelegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.b. Proceeds from the sale of dogs are to be directed into the Municipal Fund.
Sub-Delegate/s: Appointed by CEO	Director Community Services Manager Community Safety

CEO Conditions on this	Nil.
Sub-Delegation:	

8.1.6 Declare Dangerous Dog

Express Power or Duty Delegated:	Dog Act 1976: s.33E(1) Individual dog may be declared to be dangerous dog (declared)
Delegate:	Chief Executive Officer
Function:	Authority to declare an individual dog to be a dangerous dog [s.33E(1)].
Council Conditions on this Delegation:	The Chief Executive Officer may further delegate (sub-delegate).
Sub-Delegate/s:	Director Community Services Manager Community Safety Coordinator Ranger & Emergency Services Park Ranger – Cape Kerauden Ranger
CEO Conditions on this Sub-Delegation:	Nil.

8.1.7 Dangerous Dog Declared or Seized – Deal with Objections and Determine when to Revoke

Express Power or Duty	Dog Act 1976:
Delegated:	s.33F(6) Owners to be notified of making of declaration
	s.33G(4) Seizure and destruction
	s.33H(1), (2) and (5) Local government may revoke declaration
	or proposal to destroy
Delegate:	Chief Executive Officer
Function:	1. Authority to consider and determine to either dismiss or
	uphold an objection to seizure of a dangerous dog [s.33G(4)].
	2. Authority to revoke a declaration of a dangerous dog or

	revoke notice proposing to cause a dog to be destroyed, only where satisfied that the dog can be kept without likelihood of any contravention of this Act [s.33H(1)]: i. Authority to, before dealing with an application to revoke a declaration or notice, require the owner of the dog to attend with the dog a course in behaviour and training or otherwise demonstrate a change in the behaviour of the dog [s.33H(2)].
Council Conditions on this Delegation:	The Chief Executive Officer may further delegate (sub-delegate). The original decision maker cannot be the review their own decision.
Sub-Delegate/s: Appointed by CEO	Director Community Services.
CEO Conditions on this Sub-Delegation:	The original decision maker cannot be the review their own decision.

8.1.8 Determine Recoverable Expenses for Dangerous Dog Declaration

Express Power or Duty Delegated:	Dog Act 1976: s.33M(1)(a) Local Government expenses to be recoverable
Delegate:	Chief Executive Officer
Function:	Authority to determine the reasonable charge to be paid by an owner at the time of payment of the registration fee under s.15, up to any maximum amount prescribed, having regard to the expenses incurred by the Local Government in making inquiries, investigations and inspections concerning the behaviour of a dog declared to be dangerous [s.33H(5)].
Council Conditions on this Delegation:	The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
Sub-Delegate/s: Appointed by CEO	Director Community Services

CEO Conditions on this	Nil.
Sub-Delegation:	

9. Animal Welfare Act 2002

9.1 CEO to Employees

Delegator:	Chief Executive Officer of the Department of Primary Industries and Regional Development
Express Power to Delegate:	Animal Welfare Act 2002: a.33(2)(a)(v) Appointment of general inspectors
Express Power to Sub-Delegate:	Nil

9.1.1 General Inspector

Express Power or Duty Delegated:	Animal Welfare Act 2002: s.33 Appointment of general inspectors
Function:	Power to carry out duties as a General Inspector [s.33].
Delegate:	Animal Welfare Officers
CEO Conditions on this Delegation:	Appointment from Chief Executive Officer – Department of Primary Industries and Regional Development, pursuant to section 33 of the <i>Animal Welfare Act 2002</i> (this is not a Council power to appoint).

10. Food Act 2008

10.1 Council to CEO

Delegator:	Local Government
Express Power to	Food Act 2008:
Delegate:	s.118 Functions of enforcement agencies and delegation
	(2)(b) Enforcement agency may delegate a function conferred on it
	(3) Delegation subject to conditions [s.119] and guidelines adopted
	[s.120]
	(4) Sub-delegation permissible only if expressly provided in regulations
Express Power to	Nil - Food Regulations 2009 do not provide for sub-delegation.
Sub-Delegate:	

10.1.1 Prohibition Orders

Express Power or Duty Delegated:	Food Act 2008: s.65(1) Prohibition orders s.66 Certificate of clearance to be given in certain circumstances s.67(4) Request for re-inspection
Function:	 Authority to serve a prohibition order on the proprietor of a food business in accordance with s.65 of the Food Act 2008 [s.65(1)]. Authority to give a certificate of clearance, where inspection demonstrates compliance with a prohibition order and any relevant improvement notices [s.66]. Authority to give written notice to proprietor of a food business on whom a prohibition order has been served of the decision not to give a certificate of clearance after an inspection [s.67(4)].
Delegate:	Chief Executive Officer Director Commercial Services Manager Development Services Senior Environmental Health Officer Environmental Health Officer

Council	Conditions	on
this Dele	egation:	

Nil.

10.1.2 Food Business Registrations

Express Power or Duty Delegated:	Food Act 2008: s.110(1) and (5) Registration of food business s.112 Variation of conditions or cancellation of registration of food businesses
Function:	 Authority to consider applications and determine registration of a food business and grant the application with or without conditions or refuse the registration [s.110(1) and (5)]. Authority to vary the conditions or cancel the registration of a food business [s.112].
Delegate:	Director Commercial Services Manager Development Services Senior Environmental Health Officer Environmental Health Officer
Council Conditions on this Delegation:	In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time, including but not limited to: i. Food Act 2008 Regulatory Guideline No.1 Introduction of Regulatory Food Safety Auditing in WA; ii. Food Unit Fact Sheet 8 – Guide to Regulatory Guideline No.1; iii. WA Priority Classification System; and iv. Verification of Food Safety Program Guideline.

10.1.3 Appoint Authorised Officers and Designated Officers

Express Power or Duty	Food Act 2008:
Delegated:	s.122(1) Appointment of authorised officers
	s.126(6), (7) and (13) Infringement Officers
Delegate:	Chief Executive Officer
Function:	 Authority to appoint a person to be an authorised officer for the purposes of the Food Act 2008 [s.122(2)]. Authority to appoint an Authorised Officer appointed under s.122(2) of this Act or the s.24(1) of the <i>Public Health Act 2016</i>, to be a Designated Officer for the purposes of issuing Infringement Notices under the <i>Food Act 2008</i> [s.126(13)]. Authority to appoint an Authorised Officer to be a Designated Officer (who is prohibited by s.126(13) from also being a Designated Officer for the purpose of issuing infringements), for the purpose of extending the time for payment of modified penalties [s.126(6)] and determining
Council Conditions on	withdrawal of an infringement notice [s.126(7).
this Delegation:	In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time, including but not limited to: i. Appointment of Authorised Officers as Meat Inspectors; ii. Appointment of Authorised Officers; iii. Appointment of Authorised Officers — Designated Officers only; and iv. Appointment of Authorised Officers — Appointment of persons to assist with the discharge of duties of an Authorised Officer.

10.1.4 Authorised Persons

Express Power or Duty Delegated:	Food Act 2008: s.38 Exercise the powers of authorised officers s.40 Power of seizure
	s.41 To make an application for a warrant
Function:	To exercise the powers and functions of authorised persons under the <i>Food Act 2008</i> as described below
	1. Exercise the powers of authorised officers.
	2. To make a seizure as prescribed in section 40 of the <i>Food Act</i> 2008.
	3. To make an application for a warrant.
Delegate:	Chief Executive Officer (Function 1, 2, 3)
	Director Commercial Services (Function 1, 2, 3)
	Manager Development Services (Function 1, 2, 3)
	Senior Environmental Health Officer (Function 1, 2, 3)
	Environmental Health Officer (Function 1, 2, 3)
Council Conditions on this Delegation:	Nil.

10.1.5 Designated Officers and Infringement Notices

Express Power or Duty Delegated:	Food Act 2008: s.126(2) To give an infringement notice s.126(3) To inform and receive payment for modified penalties s.126(6) To extend the payment period for a modified penalty s.126(7) To withdraw an infringement notice
Function:	To exercise the powers and functions relating to infringement notice under section 126 of the <i>Food Act 2008</i> as described below: 1. To give an infringement notice; 2. To inform and receive payment for modified penalties; 3. To extend the payment period for a modified penalty; and 4. To withdraw an infringement notice.
Delegate:	Chief Executive Officer (Function 3, 4) Director Commercial Services (Function 3, 4) Manager Development Services (Function 1, 2) Senior Environmental Health Officer (Function 1, 2) Environmental Health Officer (Function 1, 2)
Council Conditions on this Delegation:	Original Decision Maker cannot review their own decision.

10.1.6 Debt Recovery and Prosecutions

Express Power or Duty Delegated:	Food Act 2008: s.54 Cost of destruction or disposal of forfeited item s.125 Institution of proceedings
Function:	 Authority to recover costs incurred in connection with the lawful destruction or disposal of an item (seized) including any storage costs [s.54(1)] and the costs of any subsequent proceedings in a court of competent jurisdiction [s.54(3). Authority to institute proceedings for an offence under the Food Act 2008 [s.125].

Delegate:	Chief Executive Officer
	Director Commercial Services
Council Conditions on	In accordance with s.118(3)(b), this delegation is subject to
this Delegation:	relevant Department of Health CEO Guidelines, as amended
	from time to time.

10.1.7 Food Businesses List – Public Access

Express Power or Duty	Food Act 2008:
Delegated:	s.115(a) or (b) Register of food businesses to be maintained
	Food Regulations 2009
	r.51 Enforcement agency may make list of food businesses publicly available
Function:	Authority to decide to make a list of food businesses maintained under s.115(a) or (b) publicly available [r.51].
Delegate:	Chief Executive Officer
	Director Commercial Services
	Manager Development Services
	Senior Environmental Health Officer
Council Conditions on	In accordance with s.118(3)(b), this delegation is subject to
this Delegation:	relevant Department of Health CEO Guidelines, as amended
	from time to time.

11.1 Council to CEO

Delegator:	Local Government
Express Power to	Graffiti Vandalism Act 2016:
Delegate:	s.16 Delegation by local government
Express Power to	Graffiti Vandalism Act 2016:
Sub-Delegate:	s.17 Delegation by CEO of local government

11.1.1 Give Notice Requiring Obliteration of Graffiti

Express Power or Duty Delegated:	Graffiti Vandalism Act 2016: s.18(2) Notice requiring removal of graffiti s.19(3) & (4) Additional powers when notice is given
Delegate:	Chief Executive Officer
Function:	 Authority to give written notice to a person who is an owner or occupier of property on which graffiti is applied, requiring the person to ensure that the graffiti is obliterated in an acceptable manner, within the time set out in the notice [s.18(2)]. Authority, where a person fails to comply with a notice, to do anything considered necessary to obliterate the graffiti in an acceptable manner [s.19(3)] and to take action to recover costs incurred as a debt due from the person who failed to comply with the notice [s.19(4)].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s:	Director Commercial Services
Appointed by CEO	Director Community Services
	Manager Community Safety
	Coordinator Rangers & Emergency Services
	Manager Development Services
CEO Conditions on this	Nil.

11.1.2 Notices – Deal with Objections and Give Effect to Notices

Express Power or Duty Delegated:	Graffiti Vandalism Act 2016: s.22(3) Objection may be lodged s.24(1)(b) & (3) Suspension of effect of notice
Delegate:	Chief Executive Officer
Function:	 Authority to deal with an objection to a notice [s.22(3)]. Authority, where an objection has been lodged, to: Determine and take action to give effect to the notice, where it is determined that there are urgent reasons or an endangerment to public safety or likely damage to property or serious nuisance, if action is not taken [s.24(1)(b)] and To give notice to the affected person, before taking the necessary actions [s.24(3)].
Council Conditions on this Delegation:	Original Decision Maker cannot review their own decision.
Sub-Delegate/s:	Director Commercial Services
Appointed by CEO	Director Community Services
CEO Conditions on this Sub-Delegation:	Original Decision Maker cannot review their own decision.

11.1.3 Obliterate Graffiti on Private Property

Express Power or Duty Delegated:	Graffiti Vandalism Act 2016: s.25(1) Local government graffiti powers on land not local government property
Delegate:	Chief Executive Officer
Function:	Authority to determine to obliterate graffiti applied without consent of the owner or occupier, even though the land on which it is done is not local government property and the local government does not have consent [s.25(1)].
Council Conditions on this Delegation:	Subject to exercising Powers of Entry.
Sub-Delegate/s:	Director Commercial Services
Appointed by CEO	Director Community Services
CEO Conditions on this Sub-Delegation:	Nil.

11.1.4 Powers of Entry

Express Power or Duty Delegated:	Graffiti Vandalism Act 2016: s.28 Notice of entry s.29 Entry under warrant
Delegate:	Chief Executive Officer
Function:	 Authority to give notice of an intended entry to the owner or occupier of land, premises or thing, specifying the purpose for which entry is required [s.28]. Authority to obtain a warrant to enable entry onto any land, premises or thing for the purposes of this Act [s.29].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s: Appointed by CEO	Director Commercial Services Director Community Services

CEO Conditions on this	Nil.
Sub-Delegation:	

12. Fines, Penalties and Infringement Notices Enforcement Act 1994

12.1 Council to CEO / Employees

Delegator:	Local Government
Express Power to Delegate:	Fines, Penalties and Infringement Notices Act 1994: s.13(2) Approved prosecuting authorities and officers
Express Power to Sub-Delegate:	Nil

12.1.1 Register and Withdraw Infringement Notices

Express Power or Duty Delegated: Delegate:	Fines, Penalties and Infringement Notices Act 1994: s.16 Registration of infringement notice: enforcement certificate s.22 Prosecuting authority may withdraw proceedings Chief Executive Officer (Function 1, 2)
Function:	The powers and functions of designated officers under the <i>Fines,</i> Penalties and Infringement Enforcement Act 1994: 1. To register an infringement notice / enforcement certificate [s.16].
Council Conditions on this Delegation:	2. To withdraw proceedings [s.22]. Nil.
Sub-Delegation	Director Community Services (Function 1, 2) Director Commercial Services (Function 1,2) Manager Development Services (Function 1) Manager Community Safety (Function 1) Manager Corporate Services (Function 2) Commercial & Development Services Administration Officer (Function 1)

13. Litter Act 1979

13.1 Council to CEO / Employees

Delegator:	Local Government
Express Power to	Litter Act 1979:
Delegate:	s.26 (1)(c)(ii) Authorised officers, appointment and jurisdiction of etc.
Express Power to	Nil
Sub-Delegate:	

13.1.1 Authorised Officers

Express Power or Duty	Litter Act 1979:
Delegated:	s.27 Authorised officers, powers of
	s.27A Offences involving vehicles, presumptions as to offender
	etc.
	s.30 Infringement notices
Function:	1. To issue infringement notices [s.30(1)].
	2. To withdraw an infringement notice [s.30(4)&(4A)].
	3. The powers and functions of authorised officers [s.27].
	4. To institute a prosecution [s.27A].
Delegate:	Chief Executive Officer (Function 2, 3, 4)
	Director Community Services (Function 2, 3)
	Manager Community Safety (Function 1, 3)
	Coordinator Ranger & Emergency Services (Function 1, 3)
	Park Ranger – Cape Keraudren (Function 1, 3)
	Ranger(s) (Function 1, 3)
Council Conditions on	Nil.
this Delegation:	

14. Control of Vehicles (Off Road Areas) Act 1978

14.1 Council to CEO / Employees

Delegator:	Local Government
Express Power to	Control of Vehicles (Off-road Areas) Act 1978:
Delegate:	s.38(3)(a) Authorised officers, who are, functions of etc.
Express Power to	Nil
Sub-Delegate:	

14.1.1 Authorised Officers

Express Power or Duty Delegated: Delegate:	Control of Vehicles (Off-road Areas) Act 1978 s.37 Infringement notices s.38 Authorised Persons s.40 Prosecutions, who may commence Chief Executive Officer (Function 2, 3, 4)
Delegate.	Chief Exceditive Officer (Fulletion 2, 3, 4)
Function:	The functions and powers of authorised officers under the <i>Control of Vehicles (Off Road Areas) Act 1978:</i> 1. To issue infringement notices [s37.(1)]. 2. To withdraw and infringement notice [s.37(5)]. 3. The powers and functions [s.38]. 4. Institute a prosecution [s.40].
Council Conditions on this Delegation:	Nil.
Sub-Delegate:	Director Community Services (Function 2, 3) Manager Community Safety (Function 1, 3) Coordinator Ranger & Emergency Services (Function 1, 3) Park Ranger – Cape Keraudren (Function 1, 3) Ranger(s) (Function 1, 3)
Conditions	Exercised in accordance with Work Procedures

15. Liquor Control Act 1998

15.1 Council to CEO

Delegator:	Local Government
Express Power to	Liquor Control Act 1988:
Delegate:	s.39 Certificate of local government as to whether premises comply
	with laws
	s.40 Certificate of planning authority as to whether use of premises
	complies with planning laws
Express Power to	Liquor Control Act 1988:
Sub-Delegate:	s.39 Certificate of local government as to whether premises comply
	with laws
	s.40 Certificate of planning authority as to whether use of premises
	complies with planning laws

15.1.1 Compliance Certificates

Express Power or Duty Delegated:	Liquor Control Act 1988 s.39 Certificate of local government as to whether premises comply with laws s.40 Certificate of planning authority as to whether use of premises complies with planning laws
Delegate:	Chief Executive Officer
Function:	 The power to issue a certificate of local government as to whether premises comply with laws [s.39]. The power to issue a certificate of planning authority as to whether use of premises complies with planning laws [s.40].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s:	Director Commercial Services (Function 1, 2)
Appointed by CEO	Manager Development Services (Function 1)
	Senior Environmental Health Officer (Function 1)

	Environmental Health Officer (Function 1)
CEO Conditions on this	Nil.
Sub-Delegation:	

16. Public Health Act 2016

16.1 Council to CEO

Delegator:	Enforcement Agency (means Local Government vide s.4 definition)
Express Power to	Public Health Act 2016:
Delegate:	s.21 Enforcement agency may delegate
Express Power to	Nil – Unless a Regulation enacted under the Public Health Act 2016,
Sub-Delegate:	specifically authorises a delegated power or duty of an enforcement
	agency to be further delegated [s.21(4)].

16.1.1 Enforcement Agency Reports to the Chief Health Officer

Express Power or Duty Delegated:	Public Health Act 2016 s.22 Reports by and about enforcement agencies
Delegate:	Chief Executive Officer
Function:	 Authority to prepare and provide to the Chief Health Officer, the Local Government's report on the performance of its functions under this Act and the performance of functions by persons employed or engaged by the Shire [s.22(1)]. Authority to prepare and provide to the Chief Health Officer, a report detailing any proceedings for an offence under this Act [s.22(2)].
Council Conditions on this Delegation:	Nil.

16.1.2 Designate Authorised Officers

Express Power or Duty	Public Health Act 2016
Delegated:	s.24(1) and (3) Designation of authorised officers
Delegate:	Chief Executive Officer
Function:	Authority to designate a person or class of persons as authorised officers for the purposes of: i. The Public Health Act 2016 or other specified Act; ii. Specified provisions of the Public Health Act 2016 or other specified Act; and iii. Provisions of the Public Health Act 2016 or another specified Act, other than the specified provisions of that Act. Including: a. an environmental health officer or environmental health officers as a class; b. a person who is not an environmental health officer or a class of persons who are not environmental health officers; and c. a mixture of the two. [s.24(1) and (3)].
Council Conditions on this Delegation:	 a. Subject to each person so appointed being: Appropriately qualified and experienced [s.25(1)(a)]; and Issued with a certificate, badge or identity card identifying the authorised officer [s.30 and 31]. b. A Register (list) of authorised officers is to be maintained in accordance with s.27.

16.1.3 Determine Compensation for Seized Items

Express Power or Duty Delegated:	Public Health Act 2016 s.264 Compensation
Delegate:	Chief Executive Officer Director Commercial Services
Function:	Authority, in response to an application for compensation, to determine compensation that is just and reasonable in relation to any item seized under Part 16 if there has been no contravention of the Act and the item cannot be returned or has in consequence of the seizure depreciated in value [s.264].
Council Conditions on this Delegation:	Compensation is limited to a maximum value of \$10,000 with any proposal for compensation above this value to be referred for Council's determination.

16.1.4 Commence Proceedings

Express Power or Duty Delegated:	Public Health Act 2016 s.280 Commencing Proceedings
Delegate:	Chief Executive Officer
Function:	Authority to commence proceedings for an offence under the <i>Public Health Act 2016</i> [s.280].
Council Conditions on this Delegation:	Nil.

17. Health (Miscellaneous Provisions) Act 1911

17.1 Council to CEO / Employees

Delegator:	Local Government
Express Power to Delegate:	Health (Miscellaneous Provisions) Act 1911: s.26 Powers of local government
Express Power to Sub-Delegate:	Nil.

17.1.1 Functions of Authorised Persons

Express Power or	Health (Miscellaneous Provisions) Act 1911:
Duty Delegated:	s.354 Service of notice
	s.349 Entry
Function:	 To exercise the powers and functions of an authorised persons and deputies under the <i>Health (Miscellaneous Provisions) Act 1911:</i> Serve health orders in connection with requirements and repairs to businesses, shops and dwellings in accordance with the provisions of s.354. Sign and issue licences and registrations issued. Enter premises under s.349 and administer the provisions in the regulations.
Delegate:	Chief Executive Officer (Function 1, 2) Director Commercial Services (Function 1, 2) Manager Development Services (Function 1, 2, 3) Senior Environmental Health Officer (Function 1, 2, 3) Environmental Health Officer (Function 1, 2, 3)
Council Conditions on this Delegation:	a. Authority is limited to the forming of opinion and issuing notices, requisitions, directions and orders and does not include the carrying out or causing to be carried out, of works in default of duly served notices, the undertaking or contracting of works, the

- provision of sanitary conveniences.
- b. Authority is limited to the forming of opinions and issuing notices and directions and does not include carrying out, or the arranging for the carrying out, of works in default of duly served notices.
- c. Authority extends to the issue of requisitions and, in the case of default, the causing of requisite work to be done.
- d. Delegations with respect to the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974* includes the approval of applications for effluent disposal systems as described in regulation 4 and issue permits to use effluent disposal systems as described in regulation 10.

18. Caravan and Camping Grounds Act 1995

18.1 Council to CEO / Employees

Delegator:	Local Government
Express Power to	Caravan Parks and Camping Ground Act 1995
Delegate:	s.5 Terms used
	s.23 Infringement notices
Express Power to	Caravan Parks and Camping Ground Act 1995
Sub-Delegate:	s.17 Appointment of authorised person

18.1.1 Grant of Licence

Francis Davids as D. I	Construct Dealer and Construct Construct Act 1005
Express Power or Duty	Caravan Parks and Camping Ground Act 1995
Delegated:	s.7 Application for grant or renewal of licence
	s.9 Renewal after expiry
	s.10 Prohibition notice
	s.12 Cancellation of licence
Function:	The powers and functions relating to licensing of a facility under
	Part 2, Division 1 of the <i>Caravan Parks and Camping Ground Act</i> 1995:
	1. To determine a licence for a facility [s.7].
	2. To renew a licence for facility [s.9].
	3. To give a licence holder a prohibition notice [s.10].
	4. To cancel a licence [s.12].
Delegate:	Chief Executive Officer (Function 1, 2, 3, 4)
	Director Commercial Services (Function 1, 2, 3, 4)
	Manager Development Services (Function 1, 2, 3, 4)
	Senior Environmental Health Officer (Function 1, 2)
	Environmental Health Officer (Function 1, 2)
Council Conditions on	Nil.
this Delegation:	

18.1.2 Appointment of Authorised Persons

Express Power or Duty Delegated:	Caravan Parks and Camping Ground Act 1995 s.18 Powers of entry s.20 Entry of occupied caravan or camp s.21 Inspections and works specification notices
Delegate:	Chief Executive Officer
Function:	The following powers of entry and inspection under Part 3 of the Caravan Parks and Camping Ground Act 1995: 1. Powers of entry [s.18]. 2. Entry of an occupied caravan or camp [s.20]. 3. Inspections and work specification notices [s.21].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s: Appointed by CEO	Director Community Services Director Commercial Services Manager Community Safety Manager Development Services Senior Environmental Health Officer Environmental Health Officer Coordinator Ranger & Emergency Services Park Ranger – Cape Keraudren Ranger(s)
CEO Conditions on this Sub-Delegation:	Nil.

18.1.3 Infringement Notices

Express Power or Duty	Caravan Parks and Camping Ground Act 1995
Delegated:	s.23 Infringement notices
Function:	The following powers and functions regarding infringement
	notices under the Caravan Parks and Camping Ground Act 1995:
	1. To give an infringement [s.23(2)] notice.

	 To extend the period for payment of the modified penalty [s.23(5)]. To withdraw an infringement notice [s.23(7)].
Delegate:	Chief Executive Officer (Function 2, 3) Director Commercial Services (Function 2, 3) Manager Development Services (Function 1, 2) Senior Environmental Health Officer (Function 1) Environmental Health Officer (Function 1)
Council Conditions on this Delegation:	Nil.

18.1.4 Camping other than at Caravan Park or Camping Ground

Express Power or Duty Delegated:	Caravan Parks and Camping Grounds Regulations 1997 r.11 Camping other than at caravan park or camping ground
Function:	To provide written approval for a person to camp on land referred to in r.11(1)(a) of the <i>Caravan Parks and Camping Grounds Regulations</i> 1997 [r.11(2)(a)].
Delegate:	Chief Executive Officer Director Commercial Services Manager Development Services
Council Conditions on this Delegation:	Nil.

19. Planning and Development Act 2005

19.1 Council to CEO

Delegator:	Local Government
Express Power to	Local Government Act 1995:
Delegate:	s.5.42(b) Delegation of some powers or duties to the CEO
	s.5.43 Limitations on delegations to the CEO
	Planning and Development (Local Planning Schemes) Regulations
	2015:
	r.82 Delegations by local government
	r.79 Entry and Inspection powers
Express Power to	Local Government Act 1995:
Sub-Delegate:	s.5.44 CEO may delegate some powers and duties to other employees

19.1.1 Illegal Development

Express Power or Duty Delegated:	Planning and Development Act 2005: Section 214(2), (3) and (5) Illegal development, responsible authority's powers as to
Delegate:	Chief Executive Officer
Function:	 Give a written direction to the owner or any other person undertaking an unauthorised development to stop, and not recommence, the development or that part of the development that is undertaken in contravention of the planning scheme, interim development order or planning control area requirements; Give a written direction to the owner or any other person who undertook an unauthorised development: (a) to remove, pull down, take up, or alter the development; and (b) to restore the land as nearly as practicable to its

	condition immediately before the development started, to the satisfaction of the responsible authority.
	3. Give a written direction to the person whose duty it is to execute work to execute that work where it appears that
	delay in the execution of the work to be executed under a planning scheme or interim development order would prejudice the effective operation of the planning scheme or interim development order.
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s:	Director Commercial Services
Appointed by CEO	Manager Development Services
CEO Conditions on this Sub-Delegation:	Nil.

19.1.2 Subdivision

Express Power or Duty Delegated:	Planning and Development Act 2005: S.142 To make recommendations and objections with respect to a subdivision plan
Delegate:	Chief Executive Officer
Function:	Provide correspondence regarding the powers and functions described below in the <i>Planning and Development Act 2005</i> To make recommendations and objections with respect to a subdivision plan [s.142].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s:	Director Commercial Services
Appointed by CEO	Manager Development Services
	Manager Land Use & Strategy
CEO Conditions on this Sub-Delegation:	Nil.

19.1.3 Enforcement Powers

Express Power or Duty Delegated:	Planning and Development Act 2005 s.216 Breach of Act etc. or development approval, injunctions as to s.218 Planning scheme or condition on development, contravening etc.
Delegate:	Chief Executive Officer
Function:	The enforcement powers and functions described below in the <i>Planning and Development Act 2005:</i> 1. Apply for an injunction [s.216(1)]. 2. Commence a prosecution [s.218].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s: Appointed by CEO	Nil
CEO Conditions on this Sub-Delegation:	Nil.

19.1.4 Reports to the Development Assessment Panel

Express Power or Duty Delegated:	Planning and Development (Development Assessment) Panels Regulation 2011	
	r.12 Responsible authority must report to Development Assessment Panel (DAP)	
Delegate:	Chief Executive Officer	
Function:	Provide the presiding member of a DAP a report on the development application [r.12].	
Council Conditions on this Delegation:	Nil.	
Sub-Delegate/s:	Director Commercial Services	
Appointed by CEO	Manager Development Services	
	Manager Land Use & Strategy	

CEO Conditions	on	this
Sub-Delegation:		

Nil.

19.1.5 Authorised Person – Infringement Notices and Enforcement Powers

Express Power or Duty	Planning and Development Act 2005	
Delegated:	s.228 Giving of infringement notice	
	s.230 Extending time to pay modified penalty	
	s.231 Withdrawal of infringement notice	
Delegate:	Chief Executive Officer, pursuant to section 234 of the Act and	
	79 of the Regulations (both these are the CEO's powers to	
	appoint, not the Council's power).	
Function:	The powers and functions relating to enforcement, and	
	infringement notices for prescribed planning offences in Part 13,	
	Division 3 of the <i>Planning and Development Act 2005</i> and the	
	Planning and Development (Local Planning Schemes)	
	Regulations 2015 respectively:	
	1. To give an infringement notice for a prescribed planning	
	offence [s.228(1)].	
	2. To extend time to pay the modified penalty [s.230].	
	3. To withdraw an infringement notice [s.231].	
Council Conditions on	Nil.	
this Delegation:		
Sub-Delegate/s:	Director Commercial Services (Function 2, 3)	
Appointed by CEO	Manager Development Services (Function 1)	
	Manager Land Use & Strategy (Function 1)	
	Manager Corporate Service (Function 3)	
	Commercial & Development Services Administration Officer	
	(Function 1)	
CEO Conditions on this	Nil.	
Sub-Delegation:		

19.2.1 Development Applications

Express Power or Duty Delegated:	Under Part 9 of Schedule 2 of the <i>Planning and Development</i> (Local Planning Schemes) Regulations 2015: r.68 Determination of applications r.77 Amending or cancelling development approval
Delegate:	Chief Executive Officer
Function:	 To determine development applications and impose conditions [r.68]. To determine whether to amend or cancel development applications and impose conditions [r.77].
Council Conditions on this Delegation:	The delegated power under 1 and 2 (regulations 68 and 77) must be consistent with <i>Town Planning Scheme No.4</i>
Sub-Delegate/s: Appointed by CEO	Director Commercial Services Manager Development Services
CEO Conditions on this Sub-Delegation:	Nil.

19.2.2 Structure Plans and local development plans

Express Power or	
Duty Delegated:	Development (Local Planning Schemes) Regulations:
	r.17 Action by local government on receipt of application
	r.18 Advertising structure plan
	r.19 Consideration of submission
	r.20 Local government report to Commission
	r.29 Amendment of structure plan
	r.48 Preparation of local development plan
	r.50 Advertising of local development plan
	r.51 Consideration of submission
	r.52 Decision of local government
	r.53 Local development plan may provide for later approval of
	details of development
	r.59 Amendment of local development plan
Delegate:	Chief Executive Officer
Function:	1. To determine if a proposed structure plan complies with regulation 16(1) or if further information is required [r.17(1)].
	2. To determine whether to advertise a proposed structure plan and seek comment from any public authority or utility provider [r.18(1)].
	3. To consider any submissions made in respect of a proposed structure plan [r.19(1)].
	4. To prepare a report on the proposed structure plan and provide it to the Commission [r.20(1)].
	5. To determine if amendment to a Structure Plan requires advertising [r.29(3)].
	 To determine if a proposed local development plan complies or if further information is required, and give the applicant an estimate of the fee for dealing with the application under regulation [r.49(1)].
	7. To determine whether to advertise a proposed local development plan and seek comment from any public authority

	or utility service provider [r.50(1)]. 8. To consider any submission made in respect of a proposed local
	development plan [r.51].9. To determine a local development plan for approval, approval subject to modification or refusal [r.52(1)].
	10. To approve a local development plan that provides for further details [r.53].
	11. To amend a local development plan [r.59(1)].
	12. To determine whether to advertise an amendment of a local
	development plan [r.59(4)].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s:	Director Commercial Services
Appointed by CEO	Manager Development Services
	Manager Land Use and Strategy
CEO Conditions on	Nil.
this Sub-Delegation:	

19.2.3 Authorised Person – Infringement notices and enforcement powers

Express Power or Duty Delegated:	Under Part 10 of Schedule 2 of the <i>Planning and Development</i> (Local Planning Schemes) Regulations:
	r.79 Entry and Inspection powers
Delegate:	Chief Executive Officer
Function:	To carry out the entry and inspection powers [r.79].
Council Conditions on	Nil.
this Delegation:	
Sub-Delegate/s:	Director Commercial Services
Appointed by CEO	Manager Development Services
	Manager Land Use & Strategy
CEO Conditions on this	Nil.
Sub-Delegation:	

20. Statutory Authorisations and Delegations to Local Government from State Government Entities

20.1 Environmental Protection Act 1986

20.1.1 Noise Control – Environmental Protection Notices [Reg.65(1)]

Published by: Environment GOVERNMENT GAZETTE

No. 47. 19-Mar-2004

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EV401

ENVIRONMENTAL PROTECTION ACT 1986 Section 20

Delegation No. 52

Pursuant to section 20 of the Environmental Protection Act 1986, the Chief Executive Officer hereby delegates as follows—

Powers and duties delegated-

All the powers and duties of the Chief Executive Officer, where any noise is being or is likely to be emitted from any premises not being premises licensed under the Act, to serve an environmental protection notice under section 65(1) in respect of those premises, and where an environmental protection notice is so served in such a case, all the powers and duties of the Chief Executive Officer under Part V of the Act in respect of that environmental protection notice.

Persons to whom delegation made-

This delegation is made to any person for the time being holding or acting in the office of Chief Executive Officer under the *Local Government Act 1995*.

Pursuant to section 59(1)(e) of the *Interpretations Act 1984*, Delegation No. 32, dated 4 February 2000 is hereby revoked.

Dated this 9th day of January 2004.

Approved—

FERDINAND TROMP, A/Chief Executive Officer.

Dr JUDY EDWARDS MLA, Minister for the Environment.

20.1.2 Noise Management Plans – Keeping Log Books, Noise Control Notices, Calibration and Approval of Non-Complying Events

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EV402

ENVIRONMENTAL PROTECTION ACT 1986

Delegation No. 112

- I, Jason Banks, in my capacity as Acting Chief Executive Officer of the Department of Environment Regulation responsible for the administration of the Environmental Protection Act 1986 ("the Act"), and pursuant to section 20 of the Act, hereby delegate to any person for the time being holding or acting in the office of a Chief Executive Officer under the Local Government Act 1995, my powers and duties under the Environmental Protection (Noise) Regulations 1997, other than this power of delegation, in relation to--
 - (a) waste collection and other works--noise management plans relating to specified works under regulation 14A or 14B;
 - (b) bellringing or amplified calls to worship--the keeping of a log of bellringing or amplified calls to worship requested under regulation 15(3)(c)(vi);
 - (c) community activities--noise control notices in respect of community noise under regulation 16;
 - (d) motor sport venues--noise management plans in relation to motor sport venues under Part 2 Division 3;
 - (e) shooting venues--noise management plans in relation to shooting venues under Part 2 Division 4;
 - (f) calibration results--requesting, under regulation 23(b), details of calibration results undertaken and obtained under Schedule 4;
 - (g) sporting, cultural and entertainment events--approval of events or venues for sporting, cultural and entertainment purposes under Part 2 Division 7, subject to the following limitation--
 - (i) Subregulation 18(13)(b) is not delegated.

Under section 59(1)(e) of the Interpretation Act 1984, Delegation No. 68, gazetted 22 June 2007 is hereby revoked.

Dated the 12th day of December 2013.

JASON BANKS, Acting Chief Executive Officer.

No. 232. 20-Dec-2013

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Approved by--

JOHN DAY, Acting Minister for Environment; Heritage.

20.1.3 Noise Management Plans – Construction Sites

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EV405

ENVIRONMENTAL PROTECTION ACT 1986

Delegation No. 119

- I, Jason Banks, in my capacity as the Acting Chief Executive Officer of the Department responsible for the administration of the *Environmental Protection Act 1986* ("the Act"), and pursuant to section 20 of the Act, hereby delegate to the holder for the time being of the offices of--
 - (a) Chief Executive Officer under the Local Government Act 1995; and
 - (b) to any employee of the local government under the *Local Government Act* 1995 who is appointed as an Authorised Person under section 87 of the Act,

all my powers and duties in relation to noise management plans under regulation 13 of the *Environmental Protection (Noise) Regulations 1997*, other than this power of delegation.

Under section 59(1)(e) of the *Interpretation Act 1984*, Delegation No. 111, gazetted 20 December 2013, is hereby revoked.

Dated the 1st day of May 2014.

JASON BANKS, Acting Chief Executive Officer.

No. 71. 16-May-2014

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20.1.4 Appointment of Authorised Persons under the Environmental Protection Act 1986 and Environmental Protection (Noise) Regulations 1997

Delegator:	The CEO of the Department delegated the below power to any person
	of a local government who is appointed as an authorised person under
	section 87 of the <i>Environmental Protection Act 1986</i> (see Government
	Gazette, Delegation No.111 on 20 December 2013)

Express Power or Duty Delegated:	Environmental Protection (Noise) Regulations 1997 r.13. Construction sites
Function:	The functions and powers in relation to noise management plans [r.13].
Delegate:	Chief Executive Officer Director Commercial Services Manager Development Services Senior Environmental Health Officer Environmental Health Officer
Council Conditions on this Delegation:	Nil.

20.2.1 Instrument of Authorisation - Sign Development Applications for Crown Land as Owner

Delegator:	The Minister of Lands pursuant to section 267A of the Act delegated
	this power directly to the CEO of any local government (see
	Government Gazette dated 2 June 2016)

Express Power or Duty Delegated:	The power to sign as owner in respect of Crown land relating to development applications under the <i>Planning and Development Act 2005</i> , subject to the below conditions.
Delegate:	Chief Executive Officer
Function:	The power to sign as owner in respect of Crown land.
Council Conditions on	The powers in Column 1 subject to the conditions in Column 3 of
this Delegation:	the Schedule to Government Gazette dated 2 June 2016.

DoL FILE 1738/2002v8; 858/2001v9

PLANNING AND DEVELOPMENT ACT 2005

INSTRUMENT OF AUTHORISATION

I, Donald Terrence Redman MLA, Minister for Lands, a body corporate continued by section 7(1) of the Land Administration Act 1997, under section 267A of the Planning and Development Act 2005, HEREBY authorise, in respect of each local government established under the Local Government Act 1995 and listed in Column 2 of the Schedule, the person from time to time holding or acting in the position of Chief Executive Officer of the relevant local government, to perform the powers described in Column 1 of the Schedule subject to the conditions listed in Column 3 of the Schedule.

Dated the 2 day of Sunc 2016

HON DONALD TERRENCE REDMAN MLA MINISTER FOR LANDS

SCHEDULE

This is the Schedule referred to in an Instrument of Authorisation relating to Development Applications under the Planning and Development Act 2005

Column 1

The power to sign as owner in respect of Crown land that is:

- a reserve managed by the local government pursuant to section 46 of the Land Administration Act 1997 and the development is consistent with the reserve purpose and the development is not for a commercial purpose; or
- the land is a road of which the local government has the care, control and management under section 55(2) of the Land Administration Act 1997 and where there is no balcony or other structure proposed to be constructed over that road unless that structure comes within the definition of a "minor encroachment" in the Building Regulations 2012 (Regulation 45A), or is an "awning, verandah or thing" (Regulation 45B), or is a ground anchor, and where the development is consistent with the use of the land as a

in respect of development applications being made under or

- section 99(2) of the Planning and Development Act 2005 in respect of development for which approval is required under a regional interim development order (as that term is defined in that Act);
- section 103(2) of the Planning and Development Act 2005 in respect of development for which approval is (ii) required under a local interim development order (as that term is defined in that Act);
- section 115 of the *Planning and Development Act* 2005 in respect of development within a planning control area (as that term is defined in that Act); (iii)
- section 122A of the Planning and Development Act (iv) 2005 in respect of which approval is required under an improvement scheme (as that term is defined in that
- section 162 of the Planning and Development Act (v) 2005 in respect of developments for which approval is required under a planning scheme or interim development order (as those terms are defined in that Act):
- (vi) section 163 of the Planning and Development Act 2005 in respect of development on land which is comprised within a place entered in the Register maintained by the Heritage Council under the Heritage of Western Australia Act 1990, or of which such a place forms part;
- section 171A of the *Planning and Development Act* 2005 in respect of a prescribed development application (as that term is defined in that section of (vii) that Act).

Column 2

City of Albany City of Armadale Shire of Ashburton Shire of Augusta-Margaret River Town of Bassendean City of Bayswater City of Belmont Shire of Beverley Shire of Boddington Shire of Broddington Shire of Brodkin Shire of Brookin Shire of Broome Town of Bassendean Shire of Bruce Rock
City of Bunbury
Shire of Busselton
Town of Cambridge
City of Canning
Shire of Capel
Shire of Carpamah
Shire of Carnamah
Shire of Carnarvon
Shire of Chapman Valley
Shire of Chistman Island

Shire of Christmas Island Town of Claremont City of Cockburn

City of Cockburn
Shire of Cocos (Keeling) Islands
Shire of Coclardie
Shire of Coclardie
Shire of Cocrow
Shire of Corrigin
Town of Cottestoe
Shire of Corabrook
Shire of Cuballing
Shire of Cuballing
Shire of Cuballing

Shire of Cuballing
Shire of Cus
Shire of Cunderdin
Shire of Cunderdin
Shire of Dahwallinu
Shire of Dahwallinu
Shire of Dandaragan
Shire of Danmark
Shire of Denmark
Shire of Denmark
Shire of Onnybrook-Ballingup
Shire of Dowerin
Shire of Downshire upon Shire of Downshire of Downs

Shire of Dumbleyung Shire of Dundas Town of East Fremantie

Town of East Fremantle Shire of East Pilbara Shire of Esperance Shire of Exmouth City of Fremantle City of Greater Geraldton

Shire of Gingin Shire of Gnowangerup Shire of Goomalling City of Gosnells
Shire of Halls Creek
Shire of Harvey
Shire of Harvey
Shire of Jeramungup
City of Joondalup
Shire of Kalamunda
City of Kalgoorlie-Boulder
Shire of Kalerberrin
Shire of Kellerberrin
Shire of Kent City of Gosnells

Shire of Kolonup

Shire of Kojonup Shire of Kondinin Shire of Kourda Shire of Kulin City of Kwinana Shire of Lake Grace Shire of Laverton Shire of Leonora City of Mandiruph Shire of Menjimup Shire of Meekatharra City of Meiville

City of Melville Shire of Menzies Shire of Merredin Shire of Mingenew Shire of Moora

Shire of Moora Shire of Morawa Town of Mosman Park Shire of Mount Magnet Shire of Mukinbudin Shire of Mundaring Shire of Mundaring

Shire of Murchison Shire of Murray

Column 3

In accordance with and subject to approved Government Land policies

Any signature subject to the ving endorsement. Signed only as acknowledgement that a development application is being made in respect of a proposal that includes Crown land, Crown reserves under management for the purpose, or a road and to permit this application to be assessed under the appropriate provision of the Planning and Development Act 2005 (including any planning scheme). The signature does not represent approval or consent for planning purposes. Further, in the event that development approval is granted for the proposal, the above signature should not be taken as an acknowledgement of or consent to the commencement or carrying out of the proposed development or to any modification of the tenure or reservation classification of the Crown land component.

Shire of Nannup
Shire of Narembeen
Shire of Narrogin
Town of Narrogin
City of Nedlands
Shire of Nganyatjarraku
Shire of Northam
Shire of Northam
Shire of Northam
Shire of Northam
Shire of Perpermin Grove
Shire of Perpendin
City of Perth
Shire of Pingelly
Shire of Plantagenet
Town of Port Hedland
Shire of Ravensthorpe
City of Rockingham
Shire of Ravensthorpe
City of Rockingham
Shire of Sandstone
Shire of Suppentine Jarrahdale

Shire of Tammin
Shire of Three Springs
Shire of Toodyay
Shire of Toodyay
Shire of Trayning
Shire of Upper Gascoyne
Town of Victoria Plains
Town of Vincent
Shire of Wagin
Shire of Wandering
City of Wanneroo
Shire of Wardering
City of Wanneroo
Shire of Wast Arthur
Shire of West Arthur
Shire of Westonia
Shire of Wickepin
Shire of Wildiams
Shire of Wildiams
Shire of Wildiams
Shire of Wongan-Ballidu
Shire of Wongan-Ballidu
Shire of Wongan-Ballidu
Shire of Wyndham-East Kimberley
Shire of Yalgoo
Shire of Yalgoo

HON DONALD TERRENCE REDMAN MLA MINISTER FOR LANDS

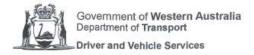
2 M Jan 2016

20.2.2 WA Planning Commission – Section 25 of the Strata Titles Act 1985

Delegator:	The WAPC delegated the above power and function to the local
	government, and to members and officers of those local governments
	(see Government Gazette, Delegation 2009/03 on 9 January 2009)

Express Power or Duty Delegated:	The functions and powers under section 25 of the <i>Strata Titles</i> Act 1985 subject to the below conditions:
Function:	Power to determine applications for the issuing of a certificate of approval under section 25 of the Act for a plan of subdivision, re-subdivision or consolidation subject to the below conditions and reporting requirements.
Delegate:	Chief Executive Officer Director Commercial Services Manager Development Services Manager Land Use & Strategy
Council Conditions on this Delegation:	 The delegation excludes applications that: i. propose a vacant lot; ii. propose vacant air stratas in multi-tiered strata scheme developments; iii. in the opinion of the WAPC as notified to the relevant local government in writing, or in the opinion of the relevant local government as notified to the WPAC in writing, relate to: a type of development; land within an area; and which is of state or regional significance, or in respect of which the WAPC has determined is otherwise in the public interest for the WAPC to determine the application. iv. To provide the WAPC with data on all applications determined under the Instrument of Delegation at the conclusion of each financial year in a format prescribed by the WAPC.

20.3.1 Approval for Certain Local Government Vehicles as Special Use Vehicles



ROAD TRAFFIC (VEHICLES) ACT 2012

Road Traffic (Vehicles) Regulations 2014

RTVR-2017-202046

APPROVAL UNDER REGULATION 327(4)(f) FOR CERTAIN LOCAL GOVERNMENT VEHICLES AS SPECIAL USE VEHICLES

Pursuant to the Road Traffic (Vehicles) Regulations 2014 (the Regulations), I, Christopher Davers, Assistant Director Strategy and Policy, Driver and Vehicle Services, Department of Transport, and delegate of the Chief Executive Officer of the Department of Transport by way of a delegation instrument dated 7 August 2017, hereby approve vehicles owned by a local government and ordinarily used by persons authorised or appointed by that local government to perform functions on its behalf under:

- (a) the Local Government Act 1995;
- (b) regulations made under the Local Government Act 1995;
- (c) a local law;
- (d) any other legislation empowering a local government to authorise or appoint persons to perform functions on the behalf of the local government (including but not limited to the *Dog Act 1976*); or
- (e) any combination of the above paragraphs (a) to (d);

as special use vehicles for the purposes of paragraph "f" of the definition of "special use vehicle" in regulation 327(4) of the Regulations, with the effect that those vehicles may be fitted with one or more yellow flashing lights under regulation 327(3)(b) of the Regulations, subject to the following conditions:

CONDITIONS

- Those lights must emit rotating, flashing yellow coloured light(s) and must not be a strobe light.
- At least one flashing light shall be mounted on top of the vehicle and when lit, shall be visible in normal daylight up to a distance of not less than 200 metres to vehicles approaching from any direction.
- No part of the lens of the flashing lights is visible either directly or indirectly to the driver when seated in the normal driving position.
- If more than one flashing light is fitted, they must be placed symmetrically about the centre line of the vehicle or combination of vehicles.
- An on/off switch for the flashing lights must be installed so as to be easily operated from the driver's seat.
- Any additional equipment fitted to the vehicle must not interfere with the overall safe operation of the vehicle.
- 7. Any vehicle fitted with flashing lights for the purposes of this approval must:

21. Shire of East Pilbara Local Laws

Delegator:	Local Government
Express Power to	Local Government Act 1995:
Delegate:	s.5.42 Delegation of some powers or duties to the CEO
	s.5.43 Limitations on delegations to the CEO
	s.9.10 (1) Appointment of authorised persons
Express Power to	Local Government Act 1995:
Sub-Delegate:	s.5.44 CEO may delegate some powers and duties to other employees

21.1 Parking Local Law 2011

21.1.1 Authorised Signs

Express Power or Duty Delegated:	Clause 2.2 Unauthorised signs and defacing of signs
Function:	 Authority to approve a person to display, mark, set up or exhibit a sign purporting to be or resembling a sign marked, set up or exhibited by the local government. Authority to approve a person to remove, deface or misuse a sign or property set up or exhibited by the local government. Authority to affix a board, sign, placard, notice or other thing to, or paint or write upon any part of a sign set up or exhibited by the local government.
Delegate:	Chief Executive Officer
Council Conditions on this Delegation:	Nil.

21.1.2 Parking

Express Power or Duty Delegated:	Clause 4.1(6) Restrictions on parking in particular areas Clause 4.12 Parking on reserves Clause 4.13 Suspension of parking limitations for urgent, essential or official duties
Function:	 Authorise a person to park a vehicle in an area designated by a sign stating "Authorised Vehicles Only" [cl.4.1(6)]. Authorise a person to park or drive a vehicle upon or over any portion of a reserve other than upon an area specifically set aside for that purpose [cl.4.12]. Authorise a person to park a vehicle in a portion of a thoroughfare or parking facility for longer than the permitted time in order that the person may carry out urgent, essential or official duties [cl.4.13].
Delegate:	Chief Executive Officer (Function 1, 2, 3) Director Corporate Services (Function 1, 2, 3) Director Community Services (Function 1, 2, 3) Director Commercial Services (Function 1, 2, 3) Director Infrastructure Services (Function 1, 2, 3) Manager Community Safety (Function 1, 2, 3) Coordinator Ranger & Emergency Services (Function 2, 3)
Council Conditions on this Delegation:	Nil.

21.1.3 Parking Facilities

Express Power or Duty Delegated:	Clause 5.20(1) Permits in parking facilities
Function:	Authority to issue a written temporary parking permission [cl. 5.20(1)].
Delegate:	Chief Executive Officer
	Director Corporate Services
	Director Community Services
	Director Commercial Services
	Director Infrastructure Services
	Manager Community Safety
	Coordinator Ranger & Emergency Services
Council Conditions on	Nil.
this Delegation:	

21.1.4 Obstruction of Public Place or Thoroughfare

Express Power or Duty Delegated:	Clause 6.8 Vehicles not to obstruct a public place or thoroughfare
Function:	Authority to grant permission to a person to leave a vehicle, or any part of a vehicle, in a public place so that it obstructs the use of any part of that public place [cl.6.8(1)].
Delegate:	Chief Executive Officer Director Corporate Services Director Community Services Director Commercial Services Director Infrastructure Services Manager Community Safety Coordinator Ranger & Emergency Services
Council Conditions on this Delegation:	Nil.

21.1.5 Infringements for Prescribed Offences as Per Schedule 2

Express Power or Duty Delegated:	Schedule 2 – An authorised person may issue an infringement for any prescribed offences as per Schedule 2
Function:	An authorised person may issue an infringement for any prescribed offences as per Schedule 2 of the Shire's Parking Local Law 2011.
Delegate:	Director Community Services Manager Community Safety Coordinator Ranger & Emergency Services Park Ranger – Cape Keraudren Ranger(s)
Council Conditions on this Delegation:	Nil.

21.2 Bush Fire Brigades Local Law 2011

21.2.1 Disagreements

Express Power or Duty	Schedule 1 clause 2.11(2) – Objection rights
Delegated:	
Delegate:	Chief Executive Officer
Function:	Authority to deal with an objection made under Sch 1, cl.2.11(1)
	[cl. 2.11(2)].
Council Conditions on	Nil.
this Delegation:	

21.3.1 Determinations

Express Power or Duty Delegated:	Clause 2.1 – Local Government may make determinations in accordance with clause 2.2 Clause 2.3 – Erect a sign to give notice of the effect of a determination
	Clause 2.6 – Amend or revoke a determination
Delegate:	Chief Executive Officer
Function:	Determinations in respect of Local Government property under the Shire of East Pilbara Public Places and Local Government Property Local Law 2011.
Council Conditions on this Delegation:	Nil.

21.3.2 Activities Requiring a Licence

Express Power or Duty	cl.3.1Activities requiring a Licence
Delegated:	cl.3.2 Licence required to camp outside a facility
	cl.3.3 Licence required for possession and consumption of liquor
	cl.6.2 Activities allowed with a licence
	cl.6.4 Temporary crossings
	cl.6.16 No driving on closed thoroughfare
	cl.7.1 Leaving animal or vehicle in public place
	cl.12.9 Power of local government to grant licence
Delegate:	Chief Executive Officer
Function:	1. Authority to approve or revoke licences for activities
This is a precis only.	requiring a licence in accordance with the Shire of East
Delegates must act with	Pilbara Public Places and Local Government Property Local
full understanding of	Law 2011.
the Local Law and	2. Local government may exempt a person from compliance to
conditions relevant to	requiring a licence and may exempt specified local
	government property or a class of local government

this delegation.	property from the application of that person [cl.3.1(1)].
Council Conditions on this Delegation:	Nil.
Sub-Delegate/s:	Director Corporate Services
Appointed by CEO	Director Community Services
	Director Commercial Services
	Director Infrastructure Services
	Manager Development Services (cl.3.1, cl.3.2, cl.3.3, cl.6.2.
	cl.6.4)
	Senior Environmental Health Officer (cl.3.3)
	Manager Community Safety (cl.6.16, cl.7.1)
	Coordinator Rangers and Emergency Management (cl.6.16,
	cl.7.1)
	Ranger(s) (cl.6.16, cl.7.1)
CEO Conditions on this	Nil.
Sub-Delegation:	

21.3.3 Use of Local Government Property

Express Power or Duty Delegated:	Clause 4.6(1) – erect a sign specifying condition of use Clause 4.10 – give notice for liability of damage to government property
Delegate:	Chief Executive Officer
Function:	Use of Local Government property under the Shire of East Pilbara Public Places and Local Government Property Local Law 2011: 1. Erect a sign specifying condition of use [cl. 4.6(1)]. 2. Give notice for liability of damage to government property [cl. 4.10].
Council Conditions on	Nil.
this Delegation: Sub-delegate:	Manager Recreation and Events

	Manager Community Wellbeing Building Services Coordinator Coordinator Corporate Services
	Coordinator Aquatic Services Coordinator Recreation Services Coordinator Community Wellbeing – Rural
	Coordinator Youth Services Customer Service/Library Officer – Marble Bar
	Senior Library Officer Administration, Library and Activities Officer – Nullagine
	Park Ranger – Cape Keraudren
Conditions on this Sub- Delegation:	Nil.

21.3.4 Authorised Officers

Express Power or Duty Delegated:	Clause 4.8 – Direct a person to leave local government property where they have contravened written law Clause 4.11 – Refuse entry to local government property Clause 5.1 – Refuse admission to a pool area
	Clause 5.3 – No entry to fenced or closed local government property
	Clause 5.5 – No unauthorised entry to function
	Clause 5.6 – Access of animals at aerodrome
Function:	Use of local government property under the Shire of East Pilbara Public Places and Local Government Property Local Law 2011:
	 Direct a person to leave local government property where they have contravened written law [cl. 4.8].
	2. Refuse entry to local government property [cl. 4.11].
	3. Refuse entry to a pool area [cl. 5.1(1)].
	4. Authorise access to fenced or closed local government property [cl. 5.3].
	5. Authorise a person entry to a function [cl. 5.5(2)].

	6. Authorise a person to bring an animal onto an aerodrome [cl.
	5.6(2)(c)].
Delegate:	Chief Executive Officer (Function 1, 2, 3, 4, 5, 6)
	Director Commercial Services (Function 1, 2, 4, 5, 6)
	Director Community Services (Function 1, 2, 3, 4, 5)
	Director Infrastructure Services (Function 1, 2, 3, 4, 5)
	Director Corporate Services (Function 1, 2, 3, 4, 5)
	Manager Community Safety (Function 1, 2, 3, 4, 5)
	Manager Operations
	Manager Human Resources
	OSH Coordinator
	Coordinator Ranger & Emergency Services (Function 1, 2, 3, 4, 5)
	Park Ranger – Cape Keraudren (Function 1, 2, 3, 4, 5)
	Ranger(s) (Function 1, 2, 3, 4, 5)
	Manager Development Services (Function 1, 2, 3, 4, 5)
	Manager Recreation & Events (Function 1, 2, 3, 4, 5)
	Manager Community Wellbeing (Function 1, 2, 3, 4, 5)
	Manager Waste Services (Function 1, 2)
	Senior Environmental Health Officer (Function 1, 2, 4, 5)
	Environmental Health Officer (Function 1, 2, 4, 5)
	Administration Officer – Commercial Services (Function 1, 2, 4,
	5, 6)
	Manager Martumili (Function 1, 2, 4, 5)
	Coordinator Art Production – Martumili (Function 1, 2, 4, 5)
	Coordinator Exhibitions & Gallery – Martumili (Function 1, 2, 4, 5)
	Field Officer (Seasonal) (Function 2)
	Community Liaison Officer – Martumili (Casual) (Function 2)
	Field Officer – Martumili (Function 2)
	Gallery Officer – Martumili (Function 2)
	Coordinator Aquatic Services (Function 1, 2, 3, 4, 5)
	Coordinator Recreation Services (Function 1, 2, 3, 4, 5)
	Coordinator Events (Function 1, 2, 4, 5)
	Coordinator Community Wellbeing (Function 1, 2, 3, 4, 5)
	,

Coordinator Youth Services (Function 1, 2, 3, 4, 5) Events Officer (Function 2) Events Officer (Casual) (Function 2) Community Development Officer (Function 2) Senior Library Officer (Function 1, 2, 5) Library Officer (Casual) (Function 2) Library Officer (Part Time) (Function 2) Administration, Library & Activities Officer – Nullagine (Function 1, 2, 4, 5) Youth & Community Engagement Officer – Marble Bar (Function 2, 3) Youth Engagement Assistant (Casual) (Function 2, 3) Youth Engagement Assistant (Part Time) (Function 2, 3) Youth Engagement Officer (Function 2, 3) RPT Bus Driver (Function 2) Aquatic Officer – Marble Bar (Function 2, 3) Kiosk Attendant (Casual) (Function 2, 3) Aquatic Services – Trainee – School Based (Function 3) Aquatic Services – Trainee – Full Time (Function 3) Swimming Instructor (Casual) (Function 3) Aquatic Officer – Newman (Function 2, 3) Lifeguard – Newman (Casual) (Function 2, 3) Activity Officer – Newman Rec (Casual) (Function 2, 3) Customer Service Supervisor – Newman Rec (Function 1, 2, 5) Gym & Membersihp Officer (Casual) (Function 2) Gym & Membership Officer (Function 2) Gym & Membership Officer (Part Time) (Function 2) Creche Supervisor (Function 2) Creche Attendant (Casual) (Function 2) Fitness & Recreation Supervisor (Function 1, 2, 5) Group Fitness Instruction (Casual) (Function 2) Recreation Officer (Function 2) Refund Point Operator (Casual) (Function 2)

Coordinator Community Wellbeing – Rural (Function 1, 2, 4, 5)

	Graduate Engineer – Waste Services (Function 2)
Council Conditions on	Nil.
this Delegation:	

21.3.5 Thoroughfares – General

Express Power or Duty Delegated: Clause 6.5 – notice to remove redundant crossing Clause 6.17 – notice to redirect or repair sprinkler Clause 6.18 – notice to remove or cut hazardous plants Clause 6.19 – notice to repair damage to thoroughfare Clause 6.20 – notice to remove thing unlawfully placed of thoroughfare
Clause 6.18 – notice to remove or cut hazardous plants Clause 6.19 – notice to repair damage to thoroughfare Clause 6.20 – notice to remove thing unlawfully placed of
Clause 6.19 – notice to repair damage to thoroughfare Clause 6.20 – notice to remove thing unlawfully placed of
Clause 6.20 – notice to remove thing unlawfully placed of
thoroughfare
Delegate: Chief Executive Officer
Function: Authority to give notice with respect to activities
thoroughfares under the Shire of East Pilbara Public Places an
Local Government Property Local Law 2011
1. Notice to remove redundant crossing [cl. 6.5].
2. Notice to redirect or repair sprinkler [cl. 6.17].
3. Notice to remove or cut hazardous plants [cl. 6.18].
4. Notice to repair damage to thoroughfare [cl. 6.19].
5. Notice to remove thing unlawfully placed on thoroughfa
[cl. 6.20].
Council Conditions on Nil.
this Delegation:
Sub-Delegate/s: Director Commercial Services (Function 1, 2, 3, 5)
Appointed by CEO Director Infrastructure Services (Function 1, 2, 3, 4, 5)
Director Community Services (Function 1, 2, 3, 5)
Manager Operations(Function 1, 2, 3, 4, 5)
Manager Development Services(Function 2, 3)

Senior Environmental Health Officer (Function 2, 3)
Environmental Health Officer (Function 2, 3)
Manager Community Safety (Function 5)
Coordinator Ranger & Emergency Services (Function 1, 2, 3, 5)
Park Ranger – Cape Keraudren (Function 5)
Ranger(s) (Function 5)
Nil.

21.3.6 Grant Licence for Commercial Activity

Express Power or Duty	Clause 12.9 – Grant a licence to a person authorising the person
Delegated:	to provide a specified type of commercial activity at one or more specified public places
	Clause 12.12 - Grant a licence subject to any condition that the
	local government considers appropriate
	Clause 12.20 – renewals of licence
	Clause 12.21 - restrictions on renewal of licence
	Clause 12.22 - renewal of licence
	Clause 12.23 – Suspension of licence
	Clause 12.25 – Revocation of suspension
	Clause 12.26 – cancellation of licence
	Clause 12.29 – amendment of licence
Delegate:	Chief Executive Officer
Function:	Grant Licence for Commercial Activity under the <i>Shire of East Pilbara Public Places and Local Government Property Local Law</i> 2011:
	 Grant a licence to a person authorising the person to provide a specified type of commercial activity at one or more specified public places [cl. 12.9].
	2. Grant a licence subject to any condition that the local government considers appropriate [cl. 12.12].
	3. Renewals of licence [cl. 12.20].

	4. Restrictions on renewal of licence [cl. 12.21].
	5 Renewal of licence [cl.12.22].
	6. Suspension of licence [cl. 12.23].
	7. Revocation of suspension [cl. 12.25].
	8. Cancellation of licence [cl. 12.26].
	9. Amendment of licence [cl. 12.29].
Council Conditions on	Nil.
this Delegation:	
Sub-Delegate/s:	Director Commercial Services (Function 1, 2, 3, 4, 5, 6, 7, 8, 9)
Appointed by CEO	Manager Development Services (Function 1, 2, 3, 4, 5, 6, 7, 8, 9)
	Senior Environmental Health Officer (Function 1, 2, 3, 4, 5, 7, 9)
	Environmental Health Officer (Function 1, 2, 3, 4, 5, 7, 9)
CEO Conditions on this	Nil.
Sub-Delegation:	

21.3.7 Prescribed Offences – Schedule 5

Express Power or Duty Delegated:	Clause 13.1 Offences
Delegate:	Chief Executive Officer
Function:	Infringements for prescribed offences as per schedule 5 – Modified Penalties
Council Conditions on	Nil.
this Delegation:	
Sub-Delegate/s:	Director Commercial Services
Appointed by CEO	Director Infrastructure Services
	Director Community Services
	Manager Operations
	Manager Development Services
	Senior Environmental Health Officer
	Environmental Health Officer

	Manager Community Safety
	Coordinator Ranger & Emergency Services
	Park Ranger – Cape Keraudren
	Ranger(s)
CEO Conditions on this	Nil.
Sub-Delegation:	

21.4 Cemeteries Local Law 2010

21.4.1 General Powers

Express Power or Duty	Clause 2.4 – Grant of right of burial
Delegated:	Clause 2.5 – Rights of holder
	Clause 2.6 – Renewal of grant
	Clause 2.7 – Replacement of grant
	Clause 2.8 – Transfer of grant
	Clause 2.9 – Exercising the rights of holder
	Clause 3.4 – Minimum Notice required
	Clause 3.5 – Fixing times for funerals
	Clause 3.7 – Times for burials
	Clause 4.2 – Funeral director's licence
	Clause 4.5 – Cancellation of funeral director's licence
	Clause 4.6 – Single funeral permits
	Clause 5.2 – Funeral processions
	Clause 5.5 – conduct of funeral by local government
	Clause 5.6 – Disposal of ashes
	Clause 6.1 – Depth of grave
	Clause 6.2 – Vaults and mausoleums
	Clause 6.3 – Re-opening a grave
	Clause 6.5 - Exhumation

	Clause 6.6 – Opening of coffin
	Clause 7.1 – Application for monumental work
	Clause 7.2 – Placement of monumental work
	Clause 7.4 – Operation of work
	Clause 7.5 – Removal of sand, soil or loam
	Clause 7.6 – Hours of work
	Clause 7.7 – Unfinished work
	Clause 7.8 – Use of wood
	Clause 7.9 – Plants and trees
	Clause 7.10 - Supervision
	Clause 7.12 – Placing of glass domes and vases
	Clause 7.13 – Monumental mason's licence
	Clause 7.15 – Carrying out monumental work
	Clause 7.17 – Cancellation of a monumental mason's licence
	Clause 7.18 – Application for single monumental work permit
	Clause 8.1 – Animals
	Clause 8.6 – Advertising
	Clause 8.7 – Obeying signs and directions
	Clause 8.8 – Removal from cemetery
	Clause 9.1 - Offences
Delegate:	Chief Executive Officer
Function:	Authority to exercise various local government powers under the
	Shire of East Pilbara Cemeteries Local Law 2010:
	1. Clause 2.4 – Grant of right of burial
	2. Clause 2.5 – Rights of holder
	3. Clause 2.6 – Renewal of grant
	4. Clause 2.7 – Replacement of grant
	5. Clause 2.8 – Transfer of grant
	6. Clause 2.9 – Exercising the rights of holder
	7. Clause 3.4 – Minimum Notice required
	8. Clause 3.5 – Fixing times for funerals
	9. Clause 3.7 – Times for burials 10. Clause 4.2 – Funeral director's licence
	11. Clause 4.5 – Cancellation of funeral director's licence
	12. Clause 4.6 – Single funeral permits

	13. Clause 5.2 – Funeral processions
	14. Clause 5.5 – Conduct of funeral by local government
	15. Clause 5.6 – Disposal of ashes
	16. Clause 6.2 – Vaults and mausoleums
	17. Clause 6.3 – Re-opening a grave
	18. Clause 6.5 - Exhumation
	19. Clause 6.6 – Opening of coffin
	20. Clause 7.1 – Application for monumental work
	21. Clause 7.2 – Placement of monumental work
	22. Clause 7.5 – Removal of sand, soil or loam
	23. Clause 7.6 – Hours of work
	24. Clause 7.8 – Use of wood
	25. Clause 7.9 – Plants and trees
	26. Clause 7.12 – Placing of glass domes and vases
	27. Clause 7.13 – Monumental mason's licence
	28. Clause 7.15 – Carrying out monumental work
	29. Clause 7.17 – Cancellation of a monumental mason's licence
	30. Clause 7.18 – Application for single monumental work permit
	31. Clause 8.1 – Animals
	32. Clause 8.6 – Advertising
	33. Clause 9.1 - Offences
Council Conditions on	Nil.
this Delegation:	
Sub-Delegate/s:	Director Corporate Services (Function 4, 7, 8, 9, 12, 13, 16, 20, 21,
Appointed by CEO	22, 23, 24, 25, 26, 27, 28, 30)
Appointed by CLO	Director Commercial Services (Function 4, 7, 8, 9, 12, 13, 16, 20,
	21, 22, 23, 24, 25, 26, 27, 28, 30)
	Manager Development Services (Function 4, 7, 8, 9, 12, 13, 16, 20,
	21, 22, 23, 24, 25, 26, 27, 28, 30)
	Manager Operations (Function 4, 7, 8, 9, 12, 13, 16, 20, 21, 22, 23, 24, 25, 26, 27, 28, 30)
CEO Conditions on this	Nil.
Sub-Delegation:	
- 3.0 - C.C.G. (1011)	

21.4.2 Authorised Officers

Express Power or Duty	Clause 5.4 – Offenders may be ordered to leave
Delegated:	Clause 6.1 – Depth of grave
	Clause 7.4 – Operation of work
	Clause 7.7 – Unfinished work
	Clause 7.10 – Supervision
	Clause 8.7 – Removal from the cemetery
Function:	Powers of an authorised officer under the Shire of East Pilbara
	Cemeteries Local Law 2011.
	1. Offenders may be ordered to leave [cl. 5.4].
	2. Depth of grave [cl. 6.1].
	3. Operation of work [cl. 7.4].
	4. Unfinished work [cl. 7.7].
	5. Supervision [cl. 7.10].
	6. Removal from the cemetery [cl. 8.7].
Delegate:	Chief Executive Officer (Function 1, 2, 3, 4, 5, 6)
	Director Corporate Services
	Director Commercial Services (Function 1, 2, 3, 4, 5, 6)
	Director Infrastructure Services (Function 1, 2, 3, 4, 5, 6)
	Manager Operations (Function 1, 2, 3, 4, 5, 6)
	Manager Development Services (Function 1, 2, ,3, 4, 5, 6)
Council Conditions on	Nil.
this Delegation:	

21.4.3 Prescribed Offences

Express Power or Duty	Schedule 1 – Prescribed offences
Delegated:	Schedule 3 – Withdrawal of infringement notice
Function:	Infringements for prescribed offences as per schedule 1 and withdrawal of infringement notice as per Schedule 3 of the Shire of East Pilbara Cemeteries Local Law 2011:
	 Prescribed offences [schedule 1]. Withdrawal of infringement notice [schedule 3].

Delegate:	Chief Executive Officer (Function 1, 2)
	Director Commercial Services (Function 1, 2)
	Director Community Services (Function 1, 2)
	Director Infrastructure Services (Function 1, 2)
	Manager Operations (Function 1)
	Manager Development Services (Function 1)
	Manager Community Safety (Function 1)
	Coordinator Ranger & Emergency Services (Function 1)
	Park Ranger – Cape Keraudren (Function 1)
	Ranger(s)
Council Conditions on	Nil.
this Delegation:	

21.5 Dogs Local Law 2011

21.5.1 Various Powers

Everess Dower or Duty	Clause 2.2 Poleace of impounded dags
Express Power or Duty	Clause 2.3 – Release of impounded dogs
Delegated:	Clause 4.0 – 4.16 - Application for Kennel Establishment Licence
Delegate:	Chief Executive Officer
Function:	Authority to exercise various powers under the Shire of East
	Pilbara Dogs Local Law 201:
	1. Release of impounded dogs [cl. 2.3].
Council Conditions on	Nil.
this Delegation:	
Sub-Delegate/s:	Chief Executive Officer (Function 1)
Appointed by CEO	Director Community Services (Function 1)
	Manager Community Safety (Function 1)
	Coordinator Ranger & Emergency Services (Function 1)
	Park Ranger – Cape Keraudren (Function 1)
	Ranger(s) (Function 1)
CEO Conditions on this	Nil.
Sub-Delegation:	

21.5.2 Authorised Person

Express Power or Duty Delegated:	Schedule 3 – Modified penalties Clause 7.6 – Withdrawal of infringement notice
Function:	Infringements for prescribed offences as per schedule 3 and withdrawal of infringement notice as per cl.7.6 the <i>Shire of East Pilbara Dogs Local Law 2011</i> : 1. Prescribed offences [schedule 3]. 2. Withdrawal of infringement notice [cl.7.6].
Delegate:	Chief Executive Officer (Function 1, 2) Director Community Services (1, 2) Manager Community Safety (Function 1) Coordinator Ranger & Emergency Services (Function 1) Park Ranger – Cape Keraudren (Function 1) Ranger(s) (Function 1)
Council Conditions on this Delegation:	Original Decision Maker cannot review their own decisions.

21.6.1 Various Powers

Express Power or Duty Delegated:

Authority to exercise various powers under the *Shire of East Pilbara Health Local Law 2011*:

Clause 2.4 – Outdoor event

Clause 2.6 – Temporary works

Clause 2.7 – Maintenance of sanitary conveniences and fittings

Clause 2.15 – Kitchens

Clause 3.1 – Dwelling house maintenance

Clause 3.6 - Ventilation

Clause 3.7 – Water supply

Clause 3.8 – Rain water tanks

Clause 3.15 – Licensing of morgues

Clause 3.16 – Inspection of morgues

Clause 3.17 – Cancellation of a morgue licence

Clause 4.1 – Approved carrier

Clause 4.5 – Waste food and refuse approvals

Clauses 4.8-4.9 – Transport of butchers' waste approval

Clause 5.4 – Public vehicles to be kept clean

Clause 5.9 - Storage of fertilise in a dwelling house

Clause 6.2 – Cleanliness

Clause 6.5 – Animal enclosures

Clause 6.6 - Cats

Clause 6.10 – Conditions for keeping of an animal

Clause 6.11 – Stables

Clauses 6.14 and 6.16 – Keeping of poultry and pigeons and miscellaneous birds

Clauses 6.18-19 – Various (Poultry and pigeons and miscellaneous birds)

Clause 7.4 - Measures to be taken - flies

Clause 7.5 – Local Government may execute work and recover costs - flies

Clauses 7.10-7.12 – Measures to be taken – mosquitos

	Clause 7.15 – Measures to be taken to eradicate rodents
	Clause 7.19 – Restrictions on materials affording harbourage for rodents
	Clause 7.21 – Measures to be taken to eradicate cockroaches
	Clause 7.23 – Measures to taken to keep premises free from
	Argentine Ants
	Clause 7.25 – Measures to be taken to keep premises free from
	European wasp nests
	Clause 7.27 – Restrictions on keeping of bees in hives
	Clause 7.29 – Arthropod vectors of disease
	Clauses 8.2-8.5 and 8.7-8.9 – Infectious diseases
	Clause 8.11 - Local Government may carry out work and recover
	costs under Part 8 – infectious diseases
	Clause 9.4 – Approval of registration of a lodging house
	Clause 9.7 – Revocation of registration of a lodging house
	Clause 9.10 – Cooking facilities
	Clause 9.13 – Sanitary conveniences
	Clause 9.14 – Laundry
	Clause 9.18 – Restriction on use of rooms for sleeping
	Clause 9.21 – Ventilation
	Clauses 9.24-9.28 and 9.30-9.32— Lodging houses (various)
	Clause 10.7 – Registration (offensive trades)
	Clause 10.14 – Painting of walls etc (offensive trades)
	Clause 10.16 – Offensive material
	Clause 10.19 – Directions (offensive trades)
	Clause 10.36 – Reception room
	Clause 10.40 – Precautions against combustion
	Part 11 – Offences and penalties
Function:	Authority to exercise various powers under the Shire of East
	Pilbara Health Local Law 2011:
	1. Clause 2.4 – Outdoor event
	2. Clause 2.6 – Temporary works
	3. Clause 2.7 – Maintenance of sanitary conveniences and fittings
	4. Clause 2.15 – Kitchens
	5. Clause 3.1 – Dwelling house maintenance

- 6. Clause 3.6 Ventilation
- 7. Clause 3.7 Water supply
- 8. Clause 3.8 Rain water tanks
- 9. Clause 3.15 Licensing of morgues
- 10. Clause 3.16 Inspection of morgues
- 11. Clause 3.17 Cancellation of a morgue licence
- 12. Clause 4.1 Approved carrier
- 13. Clause 4.5 Waste food and refuse approvals
- 14. Clauses 4.8-4.9 Transport of butchers' waste approval
- 15. Clause 5.4 Public vehicles to be kept clean
- 16. Clause 5.9 Storage of fertilise in a dwelling house
- 17. Clause 6.2 Cleanliness
- 18. Clause 6.5 Animal enclosures
- 19. Clause 6.6 Cats
- 20. Clause 6.10 Conditions for keeping of an animal
- 21. Clause 6.11 Stables
- 22. Clauses 6.14 and 6.16 Keeping of poultry and pigeons and miscellaneous birds
- 23. Clauses 6.18-19 Various (Poultry and pigeons and miscellaneous birds)
- 24. Clause 7.4 Measures to be taken flies
- 25. Clause 7.5 Local Government may execute work and recover costs flies
- 26. Clauses 7.10-7.12 Measures to be taken mosquitos
- 27. Clause 7.15 Measures to be taken to eradicate rodents
- 28. Clause 7.19 Restrictions on materials affording harbourage for rodents
- 29. Clause 7.21 Measures to be taken to eradicate cockroaches
- 30. Clause 7.23 Measures to taken to keep premises free from Argentine Ants
- 31. Clause 7.25 Measures to be taken to keep premises free from European wasp nests
- 32. Clause 7.27 Restrictions on keeping of bees in hives
- 33. Clause 7.29 Arthropod vectors of disease
- 34. Clauses 8.2-8.5 and 8.7-8.9 Infectious diseases
- 35. Clause 8.11 Local Government may carry out work and recover costs under Part 8 infectious diseases

	36. Clause 9.4 – Approval of registration of a lodging house
	37. Clause 9.7 – Revocation of registration of a lodging house
	38. Clause 9.10 – Cooking facilities
	39. Clause 9.13 – Sanitary conveniences
	40. Clause 9.14 – Laundry
	41. Clause 9.18 – Restriction on use of rooms for sleeping
	42. Clause 9.21 – Ventilation
	43. Clauses 9.24-9.28 and 9.30-9.32 Lodging houses (various)
	44. Clause 10.7 – Registration (offensive trades)
	45. Clause 10.14 – Painting of walls etc (offensive trades)
	46. Clause 10.16 – Offensive material
	47. Clause 10.19 – Directions (offensive trades)
	48. Clause 10.36 – Reception room
	49. Clause 10.40 – Precautions against combustion
	50. Part 11 – Offences and penalties
Delegate:	Chief Executive Officer (Function 9, 11, 12, 19, 20, 22, 25, 35, 36,
	37, 44, 50)
	Director Commercial Services (Function 12, 25, 35, 50)
	Director Infrastructure Services (Function 13, 14)
	Manager Development Services (Function 50)
	Manager Waste Services (Function 13, 14)
	Senior Environmental Health Officer (Function 1, 2, 3, 4, 5, 6, 7, 8,
	10, 15, 16, 17, 18, 21, 23, 24, 26, 27, 28, 29, 30, 31, 32, 33, 34, 38,
	39, 40, 41, 42, 43, 45, 46, 47, 48, 49, 50)
	Environmental Health Officer (Function 1, 2, 3, 4, 5, 6, 7, 8, 10, 15,
	16, 17, 18, 21, 23, 24, 26, 27, 28, 29, 30, 31, 32, 33, 34, 38, 39, 40,
	41, 42, 43, 45, 46, 47, 48, 49, 50)
Council Conditions on	Clause 1.5 of the Shire of East Pilbara Health Local Law 2011
this Delegation:	provides that the exercise of powers by Senior Environmental
	Health Officer and Environmental Health Officer can only be
	undertaken by a person appointed to either role by the Shire of
	East Pilbara under the Health Act and includes an Acting or
	Assistant Environmental Health Officer.

21.7 Fencing Local Law 2011

21.7.1 Various Powers

Express	Clause 2.1 – Sufficient fences
Power or	Clause 2.2 – Fences within front setback areas
Duty	Clause 2.5 – Fences on a rural lot
Delegated:	Clause 2.7 – Fences across rights-of-way, public access or thoroughfares
	Clause 2.8 – General discretion of the local government
	Clauses 2.9-2.11 – Fencing materials
	Clauses 3.1-3.2 – Approvals
	Part 6 - Offences
Function:	Authority to exercise various Powers under the <i>Shire of East Pilbara Fencing Local Law 2011</i> :
	1. Clause 2.1 – Sufficient fences
	2. Clause 2.2 – Fences within front setback areas
	3. Clause 2.5 – Fences on a rural lot
	4. Clause 2.7 – Fences across rights-of-way, public access or
	thoroughfares
	5. Clause 2.8 – General discretion of the local government6. Clauses 2.9-2.11 – Fencing materials
	7. Clauses 3.1-3.2 – Approvals
	8. Part 6 - Offences
Delegate:	Chief Executive Officer (Function 4, 8)
	Director Commercial Services (Function 4, 8)
	Manager Development Services (Function 1, 2, 3, 4, 5, 6, 7, 8)
Conditions on	Decisions under this Functions 1, 2, 3, 5, 6 and 7 should be either
this	undertaken or informed by a person qualified in accordance with r.5 of the
Delegation:	Building Regulations 2012.

11.1.2 MINUTES OF THE AUDIT, RISK AND GOVERNANCE COMMITTEE MEETING - 16 DECEMBER 2021

Responsible Officer: Mr Steven Harding

Chief Executive Officer

Author: Mr Joshua Brown

Manager Governance

Proposed Meeting Date: 17 December 2021

Location/Address:

Name of Applicant: N/A
Author Disclosure of Interest: Nil

REPORT PURPOSE

The purpose of this report is for Council to receive the minutes of the most recent meeting of the Audit, Risk and Governance Committee and to note its decisions.

BACKGROUND

The Audit, Risk and Governance Committee is established in accordance with Part 7 of the *Local Government Act 1995* as an advisory committee appointed by the Council and responsible to the Council. The Committee does not have executive powers or authority to implement actions and has no delegated authority.

COMMENTS/OPTIONS/DISCUSSIONS

The unconfirmed minutes of the meeting of the Audit, Risk and Governance Committee of 16 December 2021 will be circulated to Councillors prior to the meeting, and published on the Shire's website.

Draft Committee Recommendations are extracted from Officer Recommendations to the Committee and are subject to change. Final Recommendations from the Committee will be provided to Councillors prior to the meeting.

STATUTORY IMPLICATIONS/REQUIREMENTS

Consistent with Part 7 of the Local Government Act 1995.

POLICY IMPLICATIONS

No policy implications.

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

- G1 Provide efficient, accountable and ethical governance.
- G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations associated with this item. The ARG Committee is however an important tool in the Shire's risk management and assurance function.

FINANCIAL IMPLICATIONS

Adjustments to the budget as detailed in the Minutes of the Committee

VOTING REQUIREMENTS

Absolute Majority.

COMMITTEE'S RECOMMENDATION

That Council:

- 1. Notes the unconfirmed minutes of the Audit, Risk and Governance Committee meeting held 16 December 2021;
- 2. Pursuant to Section 6.12(c) and 6.47 of the *Local Government Act 1995* waives the rates and writes off the associated charges for the properties detailed in the report; and
- 3. Authorises the Chief Executive Officer to enter into a deed of agreement with the reports subject landowners pursuant to Section 6.49 of the Local Government Act 1995.

*Absolute Majority Vote Required

11.1.3 POLICY REVIEW

Attachments: 1 Work Health and Safety Policy

2 Councillor Allowances and Expenses Policy

Review

3 Execution of Documents Policy Review

4 Designated Senior Employees and Contracted

Employees Policy Review

5 Policies recommended for revocation

Responsible Officer: Mr Steven Harding

Chief Executive Officer

Author: Mr Joshua Brown

Manager Governance

Proposed Meeting Date: 17 December 2021

Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

REPORT PURPOSE

The purpose of this report is for Council to consider adopting a new Work Health and Safety Policy and the review of several other existing policies.

BACKGROUND

Council may from time to time adopt policies to establish agreed positions and to provide a framework for consistent decision making. Section 2.7(2)(b) of the *Local Government Act 1995* ("the Act") provides that a key role for a Council to determine the local government's policies.

Policies should be subject to timely reviews to ensure they are relevant and fit for purpose.

COMMENTS/OPTIONS/DISCUSSIONS

Officers have conducted a review of the following policies:

- Work Health and Safety Policy (Attachment 1)
- Councillor Allowances and Expenses Policy (<u>Attachment 2</u>)
- Execution of Documents Policy (<u>Attachment 3</u>)
- Designated Senior Employees and Contracted Employees (Attachment 4)
- Citizenship Ceremonies Dress Code (Attachment 5)
- Distribution of Council Agendas and Minutes (<u>Attachment 5</u>)
- Use of Council Chambers(<u>Attachment 5</u>)
- Formal Communications Policy Elected Members (<u>Attachment 5</u>)
- Access to Local Government Provided Services (Attachment 5)

Changes to each policy are recommended to Council, each of which is detailed in the respective attachments.

Work Health and Safety Policy

The new Work Health and Safety Policy is recommended for adoption in preparation for the commencement of the new *Work Health and Safety Act 2020* (the WHS Act) and Work Health and Safety (General) Regulations. The new legislative regime overhauls the State's WHS system and the proposed policy will transition the Shire into the new arrangements. It is noted that Council revoked its previous Occupational Health and Safety Policy at its June 2021 Ordinary Council Meeting.

Councillor Allowances and Expenses Policy

Minor changes, including the deletion of tables of travel reimbursement amounts, are proposed to reflect the current Salaries and Allowances Tribunal Determination and to align some language within the policy to that of the Act.

The policy also amends the payment of fees and allowances from a quarterly to a monthly cycle; removes the prescription of corporate uniform types available to Councillors; and updates the provisions relating to electronic equipment.

Execution of Documents Policy

A major review of the Policy has been undertaken with recommendations to clarify the authority by which the Common Seal is used, and the circumstances in which it is used.

The current practice as supported by the current Policy frequently results in unnecessary delays in the execution of certain documents that should in the ordinary course be able to be authorised by the CEO under delegation.

The current policy is unclear in some sections and has probably lead to unnecessary reporting to Council of contracts and agreements not for the purpose of approval of funds or terms, but to effect the physical execution of the document. The recommended changes will reduce the volume of documents being affixed with the Common Seal unnecessarily (in accordance with s.9.49 of the Act), streamline the process, and provide the CEO and officers with clarity as to which documents are authorised for execution and the manner of the execution that is permitted.

The policy retains the requirement of monthly reporting to Council of the use of the Common Seal.

Designated Senior Employees and Contracted Employees

Amendments to the Policy are recommended updating the titles of 'Executive Manager' to 'Director', together with a number of minor corrections, including the removal of references to other Contracted Employees, for which Council has no power to give direction. A consequential change in policy title to 'Designated Senior Employees' is also recommended.

Citizenship Ceremonies Dress Code

The Australian Citizenship Act 2007 and associated regulations and instruments supersedes this policy. It is recommended that it be revoked.

<u>Distribution of Council Agendas and Minutes</u>

This policy is considered unnecessary as it replicates the provisions of the *Shire of East Pilbara Meeting Procedures Local Law 2019*. It is recommended that it be revoked.

Use of Council Chambers

This policy is recommended for revocation. A strict following of the policy places unreasonable limits on the operational capacity of the organisation. Respectful use of the Council Chambers for meetings and training by Council staff is considered necessary for operational purposes.

Formal Communications Policy - Elected Members

This policy has been superseded by the Shire of East Pilbara Code of Conduct for Councillors, Committee Members and Candidates. It is recommended that the policy be revoked.

Access to Local Government Provided Services

This policy is considered to be extraneous and has no work to do that is not already provided for by the Local Government Act 1995, its regulations and the Integrated Planning and Reporting Framework.

STATUTORY IMPLICATIONS/REQUIREMENTS

Council may from time to time adopt policies to establish agreed positions and to provide a framework for consistent decision making pursuant to s.2.7(2)(b) of the Act.

POLICY IMPLICATIONS

Adoption of the new and reviewed policies will provide a framework for future decision making in a number of areas.

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

- G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings.
- G1.2 Strengthen customer service.
- G1.3 Provide a great place to work.

RISK MANAGEMENT CONSIDERATIONS

There are a significant financial and compliance risks associated with a refusal to adopt the recommended Work Health and Safety Policy. Each of the other policies carry minor compliance and reputational risks, which will be eliminated by their adoption.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

VOTING REQUIREMENTS

Absolute.

OFFICER'S RECOMMENDATION

That Council:

- 1. Adopts the new Work Health and Safety Policy as per Attachment 1;
- 2. Adopts the revised Councillor Allowances and Expenses Policy as per Attachment 2;
- 3. Adopts the revised Execution of Documents Policy as per Attachment 3;
- 4. Adopts the revised Designated Senior Employees Policy (formerly Designated Senior Employees and Contracted Employees Policy) as per Attachment 4; and
- 5. Revokes the Citizenship Ceremonies Dress Code Policy, Distribution of Council Agendas and Minutes Policy, Use of Council Chambers Policy, Formal Communications Policy Elected Members, and Access to Local Government Provided Services Policy.

*Absolute Majority Vote Required

Health and Safety Policy



WHS.POL.001 – Work Health and Safety Policy

1. Aim

To outline the legislative requirements and commitment of the Shire of East Pilbara as the person conducting a business or undertaking (PCBU) with ABN: 47 854 334 350 to the provision of a healthy and safe workplace environment and system of work for all Employees, Contractors, Sub- Contractors, Volunteers, Work Experience Students, Graduates, Cadets, Trainees, Apprentices, Visitors, Members of the Public and Local Community while on any Shire of East Pilbara Site or Facility.

2. Background

The East Pilbara Shire has a legislated obligation under the Workplace Health and Safety Act 2020 WA (the Act) and associated Work Health and Safety (General) Regulations – WA to provide a healthy and safe place or workplace environment and system of work for its Workers and others. The Act, together with the WA Work Health and Safety (General) Regulations provide the legislative context for Health, Safety and well- being within all workplaces in the natural jurisdiction of the State of Western Australia.

The Shire of East Pilbara has published a Statement of Commitment (Appendix 1) to ensure that it meets these obligations and commits to providing a Healthy and Safe Workplace and System of Work to achieve required standards in work health and safety for its employees, volunteers, contractors, visitors and others.

3. Applicability

This policy is binding on each Worker or other individual to which it applies or relates.

4. Definitions

Employee	A person who is employed directly by the East Pilbara Shire through a contract of employment.
Contractor	A person who is engaged to provide a service to the East Pilbara Shire through a contract for services.
Line Manager / Supervisor	A person who has responsibility for management and supervision of employees.
Hazard	A situation or thing that has the potential to harm a person. Hazards at work may include manual task, chemical, contact with an object, a slip, trip or fall, an aggressive person or a confined space



	The possibility of an unwanted event occurring measured in
Risk	terms of possible consequences and likelihood of the event occurring
Risk Control	Taking action to eliminate work health and safety risks so far as is reasonably practicable, and if that is not possible, minimising them so far as is reasonably practicable. Eliminating a hazard will also eliminate any risks associated with that hazard
Workplace	A place where employees are, or are likely to be, during the course of their work. This includes attendance at off-site locations and travel in a Local Government Shire of East Pilbara vehicle during the course of work.
Work Health and Safety Representative	An employee who has been properly and correctly elected of the Act to represent other employees in the interests of health, safety and well- being at the workplace for which they were elected.
Reasonably Practicable	What could reasonably be done at a particular time to ensure Health and Safety Measures are in place. (see Section 18 of the Act)
Volunteer	A person who acts on a voluntary basis regardless of whether or not they receive out of pocket expenses
Worker	Any person who carries out work for a PCBU including work as an Employee, Contractor, Sub- Contractor, Self – employed person, Outworker, Apprentice, Trainee, Cadet, Work Experience Student, Graduate, Labour Hire Employee and Volunteer
Workplace	Any place where the Worker goes or is likely to be while work is carried out for a business or undertaking. This may include offices, factories, shops, construction sites, vehicles, ships, aircraft or other mobile structures on land or water such as offshore units and platforms.

5. Principles

- The Shire of East Pilbara takes a proactive approach to Work Health, Safety, Welfare and Wellbeing by establishing clear Objectives and Strategies to implement and monitor systems, outline responsibilities and identify and implement preventative programs.
- The Shire of East Pilbara provides Work Health and Safety guidance through a system of collaboration, risk management, consultation and legal obligations as shown in Appendix 2.
- The Shire of East Pilbara ensures that the Management Commitment is demonstrated through the: Statement of Commitment, Work Health and Safety Policy, Safety leadership by Executive, Prioritisation of Work Health and Safety tasks, Implementation of safety improvements and the Measurement of Safety



Performance. The Management commitment is further demonstrated by having a positive Health and Safety Culture and robust Safety Management System that encourages and supports Workers and others to apply relevant procedures and processes to protect everyone from harm, championing at senior leadership levels safe and healthy workplaces, providing and promoting resources, support and training so all Workers can carry out work in a healthy and safe manner to achieve health and safety outcomes, communicating the benefits of a mentally safe and healthy workplace, encouraging a culture of hazard awareness with appropriate education, training and development, by promoting National Safety Month in October each year, holding health and safety discussions at Team Meetings and encouraging open, honest and effective consultation, collaboration and communication between and Work Health and Safety Representatives to achieve a common understanding of and resolution to Work Health and Safety matters.

- The Shire of East Pilbara ensures effective Work Health and Safety Planning which includes: Strategic priorities which incorporate Health and Safety Objectives, Worksafe Assessments, Emergency Plans being in place, Health and Safety being included in Regional Planning, Health and Safety Assessment being included in capital and minor works, Contractor Health and Safety being managed and Legal compliance obligations being identified and actioned.
- The Shire of East Pilbara demonstrates effective Consultation, Collaboration and Reporting by ensuring: Work Health and Safety Committees are established, Health and Safety Representatives are elected, Consultation is undertaken on decisions affecting Health and Safety, Regular reporting to The Shire of East Pilbara Executive, Worksafe improvement notice resolution occurs, Due Diligence Reports are prepared and communicated.
- The Shire of East Pilbara ensures effective Hazard Management through: Hazard Identification, Workplace Inspections, Hazardous Substance Management, Risk Assessment, Controls and Management, the Hazard Management Process being regularly reviewed and ensuring incidents are reported, investigated, actioned and closed out.
- The Shire of East Pilbara ensures suitable and appropriate Training and Supervision through: The Work Health and Safety for Managers Program as well as role/position Work health and Safety Training for all Employees.
- The Shire of East Pilbara ensures building a culture of reporting so that:
 - (a) risks to health, safety and wellness are identified and assessed, hazards are eliminated or risks to health and safety are reduced to as low as reasonably practicable;
 - investigations identify root causes and appropriate actions are taken to prevent recurrences, a 'no blame' approach and culture is adopted during investigations;



- (c) those who provide services to the Shire of East Pilbara adhere to the Work Health and Safety Procedures; and
- (d) supporting the Work Health and Safety Committee and elected Work Health and Safety Representatives so that:
 - (i) they have the support and time to complete health and safety related tasks and reported work health and safety matters are resolved in a timely and practicable way.

6. Roles and Responsibilities

Chief Executive Officer

The CEO has the ultimate responsibility for ensuring Work Health and Safety in the workplace. This is achieved by providing leadership (including appropriate delegation and monitoring) in ensuring Work Health and Safety policy, guidelines and responsibilities are adhered to at all levels.

Officer

An Officer's primary duty is to, within their power and ability, exercise due diligence to ensure the implementation and maintenance of a fit for its intended purpose, robust Health and Safety Management System across the Shire of East Pilbara that is consistent with the *Work Health and Safety Act 2020*, Regulations and other requirements such as ISO 45001:2018 as well as ensure compliance. The duty relates to the strategic, structural, policy and key resourcing decisions, that is, how the organisation is run.

Performance criteria:

- (i) Demonstrate visible health and safety leadership by partnering to implement the Shire of East Pilbara's Health and Safety Policy, Work Health and Safety Plan and associated Objectives and Key Performance Indicators, Procedures, Guidelines and responsibilities associated with their work area.
- (ii) Integrate health and safety responsibilities into workplace Position Descriptions to allow for evaluation of performance with reference to health and safety responsibilities and performance standards.
- (iii) Allocate sufficient budget and resources for health and safety management of the department including allowing for the repairs, upgrade, purchases of safety equipment and modification for unsafe equipment.
- (iv) Incorporate health and safety activities into planning.
- (v) Ensure Safety and Health Representatives have adequate time and resources to undertake their duties.
- (vi) Ensure that the department implements the Shire of East Pilbara's Framework for Risk Management in all aspects of their work, risk assessments are



- documented using the relevant risk assessment tools, and periodically audit risk assessments conducted within their Department.
- (vii) Ensure that workplace hazards are reported for action through the online reporting system.
- (viii) Proactively assist and support the Shire of East Pilbara's procedures for managing injured workers.
- (ix) Ensure that all incidents are reported on the online Incident Reporting System, appropriately, thoroughly investigated to determine the root cause and all agreed corrective actions are completed within determined timeframes as well as closed out.
- (x) Identify and report injuries in a timely manner to the Shire of East Pilbara's Work Health and Safety Team in compliance with the Injury Management, Workers' Compensation Policies and Procedures and jurisdictional legislation. Cooperate and assist in all aspects of the claims and rehabilitation process in respect to providing information, responses and action as required by the Work Health and Safety Team.
- (xi) Partner with the Work Health and Safety Team when implementing new policies, procedure, processes and comply with all policies, procedures and processes.
- (xii) Ensure that robust, fit for purpose Emergency Procedures are in place, and where updating is required liaise with the Work Health and Safety Team to ensure Shire of East Pilbara wide consistency.

Worker

The Workers primary duty is to comply with requirements of the *Work Health and Safety Act 2000, Regulations* and all reasonable directives given in relation to health and safety at work, as well as ensuring compliance with the Shire of East Pilbara's Policies, Procedures, Guidelines and associated Australian and ISO Standards.

Performance criteria:

- (i) Protect their own health and safety and that of others at work by taking reasonable care and following instructions given for their health and safety.
- (ii) Cooperate with the East Pilbara Shire on health and safety issues.
- (iii) Follow Safe Systems of Work, including contractor management and risk management processes, and participate in the development of local area safe work procedures.
- (iv) Gain understanding, knowledge and Awareness of Codes of Practice, Australian and ISO Standards, relevant to the type of work, function and equipment used (refer to the Work Health and Safety Policy and Procedures Manuals for the list of registers).



- (v) Follow the health and safety directions to ensure use of appropriate personal protective equipment and Safe Systems of Work. Where personal protective equipment is required to control exposure to hazards in the workplace, wear and maintain the personal protective equipment as directed, as indicated in a risk assessment, or as required in Work Health and Safety Procedures.
- (vi) Use other safety and emergency equipment provided in the workplace as directed or as required in Work Health and Safety Procedures.
- (vii) Before commencing new work or research activities, conduct a risk assessment to identify, assess and control the hazards associated with the work or research. This must be conducted in conjunction with other relevant staff, and when appropriate, the Supervisor.
- (viii) Participate in health and safety consultation, communication and training.
- (ix) Report all workplace incidents, hazards and work related injury or illnesses using the Shire of East Pilbara's online Incident Reporting System as soon as possible after they occur or are identified.

Visitors and Volunteers

Visitors and volunteers primary duty is to comply with all requirements of the Work Health and Safety Act 2020, Regulations and all reasonable directive given in relation to health and safety at work

Required criteria:

- (i) Cooperate with Work Health and Safety requirements and instructions and not wilfully interfere with any aspects of health and safety in the workplace.
- (ii) Identification of hazards or Risk that may affect the individual and report them to the person overseeing them while on a Shire of East Pilbara site or facility.

Work Health and Safety Representatives

Work Health and Safety Representatives are elected to represent their work group members in the workplace and work with the Work Health and Safety Team in creating Safe Systems of Work, and allowing for open consultation and reporting of matters which pertain to the health and safety of workers, visitors, and contractors. The Health and Safety Representatives are Members of the Health and Safety Committee. They monitor risk control measures put in place at the workplace to protect their work group members, investigate complaints from their work group member relating to work health and safety, inquire into anything that appears to constitute a risk to the health or safety of work group members and can inspect the workplace or any area where work carried out by a Worker in the work group at any time after giving relevant notice or at any time without notice in the event of an Incident or any situation involving a serious risk to health and safety emanating from an immediate or imminent exposure to a hazard. They may accompany an Inspector during an inspection of an area where a group member works or be present at



interviews with a Worker that the Work Health and safety Representative represents providing it is with the individual Worker's consent.

Work Health and safety Representatives may issue Provisional Improvement Notices (PIN's) or direct a person to cease unsafe work in certain circumstances, but only if approved training has been completed.

Work Health and Safety Committee

Performance criteria:

- (i) Facilitate consultation and cooperation between Employer and Employee.
- (ii) Implement measures to ensure health and safety of Employees.
- (iii) Keep informed of Health and Safety in workplace.
- (iv) Recommend to the Employer rules, procedures and programs relating to Health and Safety.
- (v) Consider and make recommendations on changes affecting workplace Health and Safety.
- (vi) Address matters referred to the Work Health and Safety Committee by a Work Health and Safety Representative.
- (vii) Retains up-to-date information in a readily accessible place.
- (viii) Performs other functions which may be prescribed in Regulations or given to the committee, subject to its consent, by the Employer.
- (ix) Determine operating procedures and rules in consultation with Members and the Work Health and Safety Department (Terms of Reference and Action Plans).

Contractors

All contractors while on Shire of East Pilbara Sites or facilities have a responsibility as far as reasonably practicable to perform work in a manner that does not pose risk to themselves or others.

Required criteria:

- (i) Comply with the requirements of the relevant Work Health and Safety Legislation.
- (ii) Comply with this Policy, the Shire of East Pilbara's Work Health and Safety Plan and relevant Procedures.
- (iii) Carry out Job Safety Analysis.
- (iv) Comply with all Safe Work Method Statements prescribed for their particular work areas.



- (v) Ensure that all plant, equipment and appliances conform to statutory requirements.
- (vi) Promptly report on all incidents and injuries involving their work force to the relevant Manager.
- (vii) Ensure that personnel are trained and competent to operate equipment that they are required to operate.

7. Evaluation

The Shire of East Pilbara evaluates Work Health and Safety compliance against the Work Health and Safety Plan.

The Monitoring of compliance with this policy is to be performed by the Work Health and Safety Manager or Coordinator who will provide the Director Corporate with an Annual Report of Key Health and Safety Performance Indicators.



8. Document Review

Document Approval				
	Document Owner:			
3	Director, Corporate Services			
WHS.POL.001 – Work Health and Safety Policy				
Work Health and Safety Policy				
Approved				
Manager Human Resources, WHS Committee, Director Corporate Services				
Internal Document				
	Work Health and Safety Pol Approved Manager Human Resources			

Document Revision History

Version	Author	Version Description	Date Completed
1.0	HR Manager	Manager New policy encompassing obligation from Work Health and Safety Act 2020 (WA) as well as AS4801 as approved.	

Appendix 1: Shire Statement of Commitment



OUR COMMITMENT TO WORK HEALTH AND SAFETY

The Shire of East Pilbara is committed to ensuring the Work Health, Safety and Wellbeing of Workers. Contractors, Sub-Contractors, Labour Hire Personnel, Volunteers, Work Experience Students, Apprentices, Cadets, Trainees, Graduates, Visitors, Members of the Public, Local Community and others on all Shire of East Pilbara sites and facilities.

Our commitment to Work Health and Safety is consistent and implemented in a way that reflects the Shire of East Pilbara's Values of Leadership, Excellence, Teamwork, Honesty and Respect.

The Shire of East Pilbara's Executive is accountable for the Work Health and Safety of all Workers and in particular, for providing Leadership, Support, Direction and Resources to ensure that the organisation complies with relevant Work Health and Safety Legislation. Work Health and Safety is a Team approach between Management, Workers and others. Everyone has a role to build a Healthy and Safe work environment.

To achieve this:

The Shire of East Pilbara will:

- Promote a culture which integrates Health and Safety as a core activity into all aspects of work
- Ensure that Management accepts responsibility to provide and maintain Safe Systems of Work. including measurable Work Health and Safety Objectives and Key Performance Indicators
- Inform Workers of their Duty of Care and Due Diligence to empower them to take responsibility for the Health and Safety of themselves and others at work
- Provide instruction, supervision, training and ready access to inform all Workers in order to enable Safe Work Practices that minimise the risk to Health including Mental Health
- Comply with Work Health and Safety Legislation, Regulations and relevant Australian and ISO Standards
- Communicate, cooperate, collaborate and consult with Workers and Work Health and Safety Representatives to ensure that all reasonably practicable measures are undertaken to improve Health and Safety Performance.
- Establish measurable Work Health and Safety Objectives and Key Performance Indicators to ensure continuous improvement in Health and Safety Performance
- Undertake Risk Management Activities to identify, eliminate or manage risks in the workplace
- Ensure that plant, equipment and substances are safe and without risks to Health and Safety when correctly or properly used.
- Ensure that Health and Safety is the responsibility of all Workers so that adherence to all Legislation, Policy Procedures, Australian and ISO Standards forms part of their everyday duties as does the obligation to inform Line Managers of Incidents and Risks that impact their individual workplaces so that corrective actions, measures and controls can be implemented to reduce all associated risks to as low as reasonably practicable.

Steven Harding

Chief Executive Officer



Appendix 2: Building a Healthy and Safe Work Environment Diagram





Appendix 3: Work Health and Safety Operational Policies and Procedures.

- Aggressive, Offensive and Inappropriate Behaviour Management
- Contractor Safety
- Computer Workstation Safety
- Fatigue Management
- Incident Hazard Reporting
- Issue Resolution
- Manual Tasks
- Work Health and Safety
- Pre-Employment Health Assessment (PEHA)
- Pregnancy and Safe Work
- Personal Protective Clothing and Equipment (PPE)
- Workers Compensation and Injury Management
- Workplace Hazard Inspection
- Office Safety
- Slips, Trips and Falls
- Drug and Alcohol Policy

Health and Safety Policy



WHS.POL.001 – Work Health and Safety Policy

1. Aim

To outline the legislative requirements and commitment of the Shire of East Pilbara as the person conducting a business or undertaking (PCBU) with ABN: 47 854 334 350 to the provision of a healthy and safe workplace environment and system of work for all Employees, Contractors, Sub- Contractors, Volunteers, Work Experience Students, Graduates, Cadets, Trainees, Apprentices, Visitors, Members of the Public and Local Community while on any Shire of East Pilbara Site or Facility.

2. Background

The East Pilbara Shire has a legislated obligation under the Workplace Health and Safety Act 2020 WA (the Act) and associated Work Health and Safety (General) Regulations – WA to provide a healthy and safe place or workplace environment and system of work for its Workers and others. The Act, together with the WA Work Health and Safety (General) Regulations provide the legislative context for Health, Safety and well- being within all workplaces in the natural jurisdiction of the State of Western Australia.

The Shire of East Pilbara has published a Statement of Commitment (Appendix 1) to ensure that it meets these obligations and commits to providing a Healthy and Safe Workplace and System of Work to achieve required standards in work health and safety for its employees, volunteers, contractors, visitors and others.

3. Applicability

This policy is binding on each Worker or other individual to which it applies or relates.

4. Definitions

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	The possibility of an unwanted event occurring measured in
Risk	terms of possible consequences and likelihood of the event occurring
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5. Principles

- The Shire of East Pilbara takes a proactive approach to Work Health, Safety, Welfare and Wellbeing by establishing clear Objectives and Strategies to implement and monitor systems, outline responsibilities and identify and implement preventative programs.
- The Shire of East Pilbara provides Work Health and Safety guidance through a system of collaboration, risk management, consultation and legal obligations as shown in Appendix 2.
- The Shire of East Pilbara ensures that the Management Commitment is demonstrated through the: Statement of Commitment, Work Health and Safety Policy, Safety leadership by Executive, Prioritisation of Work Health and Safety tasks, Implementation of safety improvements and the Measurement of Safety



Performance. The Management commitment is further demonstrated by having a positive Health and Safety Culture and robust Safety Management System that encourages and supports Workers and others to apply relevant procedures and processes to protect everyone from harm, championing at senior leadership levels safe and healthy workplaces, providing and promoting resources, support and training so all Workers can carry out work in a healthy and safe manner to achieve health and safety outcomes, communicating the benefits of a mentally safe and healthy workplace, encouraging a culture of hazard awareness with appropriate education, training and development, by promoting National Safety Month in October each year, holding health and safety discussions at Team Meetings and encouraging open, honest and effective consultation, collaboration and communication between and Work Health and Safety Representatives to achieve a common understanding of and resolution to Work Health and Safety matters.

- The Shire of East Pilbara ensures effective Work Health and Safety Planning which includes: Strategic priorities which incorporate Health and Safety Objectives, Worksafe Assessments, Emergency Plans being in place, Health and Safety being included in Regional Planning, Health and Safety Assessment being included in capital and minor works, Contractor Health and Safety being managed and Legal compliance obligations being identified and actioned.
- The Shire of East Pilbara demonstrates effective Consultation, Collaboration and Reporting by ensuring: Work Health and Safety Committees are established, Health and Safety Representatives are elected, Consultation is undertaken on decisions affecting Health and Safety, Regular reporting to The Shire of East Pilbara Executive, Worksafe improvement notice resolution occurs, Due Diligence Reports are prepared and communicated.
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- The Shire of East Pilbara ensures building a culture of reporting so that:
 - risks to health, safety and wellness are identified and assessed, hazards are eliminated or risks to health and safety are reduced to as low as reasonably practicable;
 - investigations identify root causes and appropriate actions are taken to prevent recurrences, a 'no blame' approach and culture is adopted during investigations;



- (c) those who provide services to the Shire of East Pilbara adhere to the Work Health and Safety Procedures; and
- (d) supporting the Work Health and Safety Committee and elected Work Health and Safety Representatives so that:
 - (i) they have the support and time to complete health and safety related tasks and reported work health and safety matters are resolved in a timely and practicable way.

6. Roles and Responsibilities

Chief Executive Officer

The CEO has the ultimate responsibility for ensuring Work Health and Safety in the workplace. This is achieved by providing leadership (including appropriate delegation and monitoring) in ensuring Work Health and Safety policy, guidelines and responsibilities are adhered to at all levels.

Officer

An Officer's primary duty is to, within their power and ability, exercise due diligence to ensure the implementation and maintenance of a fit for its intended purpose, robust Health and Safety Management System across the Shire of East Pilbara that is consistent with the *Work Health and Safety Act 2020*, Regulations and other requirements such as ISO 45001:2018 as well as ensure compliance. The duty relates to the strategic, structural, policy and key resourcing decisions, that is, how the organisation is run.

Performance criteria:

- (i) Demonstrate visible health and safety leadership by partnering to implement the Shire of East Pilbara's Health and Safety Policy, Work Health and Safety Plan and associated Objectives and Key Performance Indicators, Procedures, Guidelines and responsibilities associated with their work area.
- (ii) Integrate health and safety responsibilities into workplace Position Descriptions to allow for evaluation of performance with reference to health and safety responsibilities and performance standards.
- (iii) Allocate sufficient budget and resources for health and safety management of the department including allowing for the repairs, upgrade, purchases of safety equipment and modification for unsafe equipment.
- (iv) Incorporate health and safety activities into planning.
- (v) Ensure Safety and Health Representatives have adequate time and resources to undertake their duties.
- (vi) Ensure that the department implements the Shire of East Pilbara's Framework for Risk Management in all aspects of their work, risk assessments are



- documented using the relevant risk assessment tools, and periodically audit risk assessments conducted within their Department.
- (vii) Ensure that workplace hazards are reported for action through the online reporting system.
- (viii) Proactively assist and support the Shire of East Pilbara's procedures for managing injured workers.
- (ix) Ensure that all incidents are reported on the online Incident Reporting System, appropriately, thoroughly investigated to determine the root cause and all agreed corrective actions are completed within determined timeframes as well as closed out.
- (x) Identify and report injuries in a timely manner to the Shire of East Pilbara's Work Health and Safety Team in compliance with the Injury Management, Workers' Compensation Policies and Procedures and jurisdictional legislation. Cooperate and assist in all aspects of the claims and rehabilitation process in respect to providing information, responses and action as required by the Work Health and Safety Team.
- (xi) Partner with the Work Health and Safety Team when implementing new policies, procedure, processes and comply with all policies, procedures and processes.
- (xii) Ensure that robust, fit for purpose Emergency Procedures are in place, and where updating is required liaise with the Work Health and Safety Team to ensure Shire of East Pilbara wide consistency.

Worker

The Workers primary duty is to comply with requirements of the *Work Health and Safety Act 2000, Regulations* and all reasonable directives given in relation to health and safety at work, as well as ensuring compliance with the Shire of East Pilbara's Policies, Procedures, Guidelines and associated Australian and ISO Standards.

Performance criteria:

- (i) Protect their own health and safety and that of others at work by taking reasonable care and following instructions given for their health and safety.
- (ii) Cooperate with the East Pilbara Shire on health and safety issues.
- (iii) Follow Safe Systems of Work, including contractor management and risk management processes, and participate in the development of local area safe work procedures.
- (iv) Gain understanding, knowledge and Awareness of Codes of Practice, Australian and ISO Standards, relevant to the type of work, function and equipment used (refer to the Work Health and Safety Policy and Procedures Manuals for the list of registers).



- (v) Follow the health and safety directions to ensure use of appropriate personal protective equipment and Safe Systems of Work. Where personal protective equipment is required to control exposure to hazards in the workplace, wear and maintain the personal protective equipment as directed, as indicated in a risk assessment, or as required in Work Health and Safety Procedures.
- (vi) Use other safety and emergency equipment provided in the workplace as directed or as required in Work Health and Safety Procedures.
- (vii) Before commencing new work or research activities, conduct a risk assessment to identify, assess and control the hazards associated with the work or research. This must be conducted in conjunction with other relevant staff, and when appropriate, the Supervisor.
- (viii) Participate in health and safety consultation, communication and training.
- (ix) Report all workplace incidents, hazards and work related injury or illnesses using the Shire of East Pilbara's online Incident Reporting System as soon as possible after they occur or are identified.

Visitors and Volunteers

Visitors and volunteers primary duty is to comply with all requirements of the Work Health and Safety Act 2020, Regulations and all reasonable directive given in relation to health and safety at work

Required criteria:

- (i) Cooperate with Work Health and Safety requirements and instructions and not wilfully interfere with any aspects of health and safety in the workplace.
- (ii) Identification of hazards or Risk that may affect the individual and report them to the person overseeing them while on a Shire of East Pilbara site or facility.

Work Health and Safety Representatives

Work Health and Safety Representatives are elected to represent their work group members in the workplace and work with the Work Health and Safety Team in creating Safe Systems of Work, and allowing for open consultation and reporting of matters which pertain to the health and safety of workers, visitors, and contractors. The Health and Safety Representatives are Members of the Health and Safety Committee. They monitor risk control measures put in place at the workplace to protect their work group members, investigate complaints from their work group member relating to work health and safety, inquire into anything that appears to constitute a risk to the health or safety of work group members and can inspect the workplace or any area where work carried out by a Worker in the work group at any time after giving relevant notice or at any time without notice in the event of an Incident or any situation involving a serious risk to health and safety emanating from an immediate or imminent exposure to a hazard. They may accompany an Inspector during an inspection of an area where a group member works or be present at



interviews with a Worker that the Work Health and safety Representative represents providing it is with the individual Worker's consent.

Work Health and safety Representatives may issue Provisional Improvement Notices (PIN's) or direct a person to cease unsafe work in certain circumstances, but only if approved training has been completed.

Work Health and Safety Committee

Performance criteria:

- (i) Facilitate consultation and cooperation between Employer and Employee.
- (ii) Implement measures to ensure health and safety of Employees.
- (iii) Keep informed of Health and Safety in workplace.
- (iv) Recommend to the Employer rules, procedures and programs relating to Health and Safety.
- (v) Consider and make recommendations on changes affecting workplace Health and Safety.
- (vi) Address matters referred to the Work Health and Safety Committee by a Work Health and Safety Representative.
- (vii) Retains up-to-date information in a readily accessible place.
- (viii) Performs other functions which may be prescribed in Regulations or given to the committee, subject to its consent, by the Employer.
- (ix) Determine operating procedures and rules in consultation with Members and the Work Health and Safety Department (Terms of Reference and Action Plans).

Contractors

All contractors while on Shire of East Pilbara Sites or facilities have a responsibility as far as reasonably practicable to perform work in a manner that does not pose risk to themselves or others.

Required criteria:

- (i) Comply with the requirements of the relevant Work Health and Safety Legislation.
- (ii) Comply with this Policy, the Shire of East Pilbara's Work Health and Safety Plan and relevant Procedures.
- (iii) Carry out Job Safety Analysis.
- (iv) Comply with all Safe Work Method Statements prescribed for their particular work areas.



- (v) Ensure that all plant, equipment and appliances conform to statutory requirements.
- (vi) Promptly report on all incidents and injuries involving their work force to the relevant Manager.
- (vii) Ensure that personnel are trained and competent to operate equipment that they are required to operate.

7. Evaluation

The Shire of East Pilbara evaluates Work Health and Safety compliance against the Work Health and Safety Plan.

The Monitoring of compliance with this policy is to be performed by the Work Health and Safety Manager or Coordinator who will provide the Director Corporate with an Annual Report of Key Health and Safety Performance Indicators.



8. Document Review

Document Approval				
	Document Owner:			
3	Director, Corporate Services			
WHS.POL.001 – Work Health and Safety Policy				
Work Health and Safety Policy				
Approved				
Manager Human Resources, WHS Committee, Director Corporate Services				
Internal Document				
	Work Health and Safety Pol Approved Manager Human Resources			

Document Revision History

Version	Author	Version Description	Date Completed
1.0	HR Manager	Manager New policy encompassing obligation from Work Health and Safety Act 2020 (WA) as well as AS4801 as approved.	

Appendix 1: Shire Statement of Commitment



OUR COMMITMENT TO WORK HEALTH AND SAFETY

The Shire of East Pilbara is committed to ensuring the Work Health, Safety and Wellbeing of Workers. Contractors, Sub-Contractors, Labour Hire Personnel, Volunteers, Work Experience Students, Apprentices, Cadets, Trainees, Graduates, Visitors, Members of the Public, Local Community and others on all Shire of East Pilbara sites and facilities.

Our commitment to Work Health and Safety is consistent and implemented in a way that reflects the Shire of East Pilbara's Values of Leadership, Excellence, Teamwork, Honesty and Respect.

The Shire of East Pilbara's Executive is accountable for the Work Health and Safety of all Workers and in particular, for providing Leadership, Support, Direction and Resources to ensure that the organisation complies with relevant Work Health and Safety Legislation. Work Health and Safety is a Team approach between Management, Workers and others. Everyone has a role to build a Healthy and Safe work environment.

To achieve this:

The Shire of East Pilbara will:

- Promote a culture which integrates Health and Safety as a core activity into all aspects of work
- Ensure that Management accepts responsibility to provide and maintain Safe Systems of Work. including measurable Work Health and Safety Objectives and Key Performance Indicators
- Inform Workers of their Duty of Care and Due Diligence to empower them to take responsibility for the Health and Safety of themselves and others at work
- Provide instruction, supervision, training and ready access to inform all Workers in order to enable Safe Work Practices that minimise the risk to Health including Mental Health
- Comply with Work Health and Safety Legislation, Regulations and relevant Australian and ISO Standards
- Communicate, cooperate, collaborate and consult with Workers and Work Health and Safety Representatives to ensure that all reasonably practicable measures are undertaken to improve Health and Safety Performance.
- Establish measurable Work Health and Safety Objectives and Key Performance Indicators to ensure continuous improvement in Health and Safety Performance
- Undertake Risk Management Activities to identify, eliminate or manage risks in the workplace
- Ensure that plant, equipment and substances are safe and without risks to Health and Safety when correctly or properly used.
- Ensure that Health and Safety is the responsibility of all Workers so that adherence to all Legislation, Policy Procedures, Australian and ISO Standards forms part of their everyday duties as does the obligation to inform Line Managers of Incidents and Risks that impact their individual workplaces so that corrective actions, measures and controls can be implemented to reduce all associated risks to as low as reasonably practicable.

Steven Harding

Chief Executive Officer



Appendix 2: Building a Healthy and Safe Work Environment Diagram





Appendix 3: Work Health and Safety Operational Policies and Procedures.

- Aggressive, Offensive and Inappropriate Behaviour Management
- Contractor Safety
- Computer Workstation Safety
- Fatigue Management
- Incident Hazard Reporting
- Issue Resolution
- Manual Tasks
- Work Health and Safety
- Pre-Employment Health Assessment (PEHA)
- Pregnancy and Safe Work
- Personal Protective Clothing and Equipment (PPE)
- Workers Compensation and Injury Management
- Workplace Hazard Inspection
- Office Safety
- Slips, Trips and Falls
- Drug and Alcohol Policy

Councillor Allowances & Expenses - Review / Revise

Responsible Directorate	Executive Services Corporate and Customer Services		
Responsible Officer	Chief Executive Officer		
File Number	CLR-4-2		

Objective

To clearly outline the support and entitlements that are available to Shire of East Pilbara Councillors, and to ensure that the allowances and entitlements are within the provisions of the *Local Government Act* 1995 ("the Act") and the most recent determination from the Salaries and Allowances Tribunal.

PART 1 - FEES AND ALLOWANCES

Meeting fees and allowances are determined by the Salaries and Allowances Tribunal. All local governments in Western Australia fall into one of four bands which then provides a range within which Council can set fees and allowances for its Councillors.

1.1 Annual Meeting Attendance Fees [s5.99]

Councillors will receive be paid an annual meeting attendance fee, within the range set by the Salaries and Allowances Tribunal. That fee will be, as determined annually by Council as part of the Annual Budget.

1.2 Presidential and Deputy Presidential Allowances [s5.98 and s5.98A]

The Shire President and Deputy Shire President will receive be paid an annual meeting attendance fee, within the range set by the Salaries and Allowances Tribunal. That fee will be as determined annually by Council as part of the Annual Budget.

1.3 Information and Communication Technology (ICT) Annual Allowance [s5.99A(b), Regulation 31(1)]

All Councillors will receive be paid an annual ICT allowance, within the range set by the Salaries and Allowances Tribunal, as determined annually by Council as part of the Annual Budget.

The ICT allowance is intended to cover costs relating to telephone usage, consumables associated with that use, as well as costs associated with IT requirements such as internet connections and consumables such as paper and printer cartridges.

1.4 Payment of Meeting Fees and Allowances

All meeting fees and allowances will be paid quarterly monthly and by the second week of the month in March, June, September and December.

PART 2 - REIMBURSEMENT OF EXPENSES

2.1 Travel Costs (Regulation 31(1)(b) and 32)

a. Council and committee meetings

In accordance with Regulation 31(1)(b) of the *Local Government (Administration)* Regulations 1996 (Regulations), Councillors will be reimbursed for travel expenses incurred with respect to the actual cost of travelling from their usual place of residence or work to attend:

- Council meetings; or
- Council appointed committee meetings of which he or she is a member (E.g. Audit Committee Meetings).

b. Other meetings

In accordance with Regulation 32(1) of the <u>LG-rRegulations</u>, <u>the Chief Executive Officer may</u> <u>authorise the reimbursement of Councillors may be reimbursed for travel</u> expenses incurred with respect to the actual cost of travelling from their usual place of residence or work to attend:

- · An Annual or Special meeting of Electors;
- Any meeting of a body to which the Councillor has been appointed by Council (usually biennial in October following the Local Government Elections);
- A Shire of East Pilbara civic function to which Councillors have been invited (E.g. Annual Australia Day Ceremony);
- Official meetings with Ministers of the Crown;
- Any other meeting, function or event which they have been asked to attend in their role as Councillor as determined by Council, the Shire President or the Chief Executive Officer.

c. Usual place of residence or work

If the Councillor does not live or work in the local government district, actual travel costs will be reimbursed from the person's usual place of residence or work and back (Clause 8.2(43) Salaries and Allowances <u>Tribunal Determination</u>).

If a Councillor changes their usual place of residence or work during their term, they must immediately notify the Administration.

d. Calculating the mileage allowance

Where a private motor vehicle is used, reimbursement of travelling expenses is calculated on the rate set by the Salaries and Allowances Tribunal. The current rates* are set out in Section 30.6 of the Local Government Officers (Western Australia) Award 2011, as follows:

	Engine displacement (in cubic centimetres)			
Area and Details	Over 2600cc	Over 1600cc to 2600cc	1600cc and under	
Metro area	93.97	67.72	55.85	
South west Land Division	95.54	68.66	56.69	
North of 23.5 Latitude	103.52	74.12	61.21	
Rest of State	99.01	70.87	58.37	

^{*} As at 11th March 2019.

The following calculations are to be applied for meetings in Newman, Nullagine and Marble Bar.

NEWMAN:

Location	Kms (Return trip)	Rate	Amount to be reimbursed
Nullagine to Newman	392kms	\$1.0352	\$405.79
		\$0.7412	\$290.55
		\$0.6121	\$239.94
Marble Bar to Newman	615kms	\$1.0352	\$636.64
		\$0.7412	\$455.83
		\$0.6121	\$376.44
Marble Bar to Newman (via	1282kms	\$1.0352	\$1,327.12
Port Hedland on the bitumen)		\$0.7412	\$950.21
		\$0.6121	\$784.71
Marble Bar to Newman (via	860kms	\$1.0352	\$890.27
Hillside Road)		\$0.7412	637.43

^{**} Rate to be applied is cents per kilometre.

		\$0.6121	\$526.40
Perth to Newman	956kms	\$1.0352	\$989.65
(From the outer border of Shire of Meekathara)		\$0.7412	\$708.58
,		\$0.6121	\$585.16
Parnngurr (Cotton Creek) to	369kms	\$1.0352	\$381.98
Newman		\$0.7412	\$273.50
		\$0.6121	\$225.86

NULLAGINE:

Location	Kms (Return trip)	Rate	Amount to be reimbursed
Newman to Nullagine	392kms	\$1.0352	\$405.79
		\$0.7412	\$290.55
		\$0.6121	\$239.94
Marble Bar to Nullagine	224kms	\$1.0352	\$231.88
		\$0.7412	166.02
		\$0.6121	\$137.11
Perth to Nullagine	1328kms	\$1.0352	\$1,374.74
(From the outer border of Shire of Meekathara)		\$0.7412	\$984.31
		\$0.6121	\$812.86
Parnngurr (Cotton Creek) to	452kms	\$1.0352	\$467.91
Nullagine		\$0.7412	\$335.02
		\$0.6121	\$276.66

MARBLE BAR:

Location	Kms (Return trip)	Rate	Amount to be reimbursed
Newman to Marble Bar	615kms	\$1.0352	\$636.64
		\$0.7412	\$455.83
		\$0.6121	\$376.44
Nullagine to Marble Bar	224kms	\$1.0352	\$231.88

		\$0.7412	166.02
		\$0.6121	\$137.11
Perth to Marble Bar	1,552kms	\$1.0352	\$1,606.63
(From the outer border of Shire of Meekathara)		\$0.7412	\$1,150.34
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		\$0.6121	\$949.97
Parnngurr (Cotton Creek) to	494kms	\$1.0352	\$511.38
Marble Bar		\$0.7412	\$366.15
		\$0.6121	\$302.37

NOTE: If the shortest possible route is via gravel roads, and the roads conditions are unfavourable (e.g. due to bad weather), the Councillor may take a longer route via the bitumen roads, and will be reimbursed for the actual kilometres travelled.

e. Travel by Commercial flight

In some instances, where the Councillor's usual place of residence or work is outside of the Shire of East Pilbara (e.g. Perth), it may not be practical or feasible to travel to meetings by private motor vehicle.

In that case, Councillors may choose to travel by commercial flight. A Councillor will be reimbursed for the actual cost of the <u>economy class</u> airfare, <u>in accordance with the Salaries</u> and Allowances Tribunal. Bookings may be made through the Shire, up to a maximum of \$1,562.85. This is based on the following calculation:

Travel from Perth to Newman return (956kms) \$989.65 Accommodation x 2 nights (\$180/night) \$360.00

Meal Allowance x 2 days (\$106.60/day) \$213.20

TOTAL \$1,562.85

Frequent flyer points are not to be accrued when travelling on the official business of Council.

f. Travel by small charter plane

In accordance with Council Policy 1.13 – Location of Council Meetings — Council meetings are will usually be held in Newman, with two meetings each year being held annually in Marble Bar and one in Nullagine.

Where a Councillor's usual place of residence or work is outside of the Ward where in which the Council meeting is being held, the Councillor travel by may choose to charter a small plane for the purposes of attending that Council meeting. There is no restriction on maximum number of times a charter plane can be called used by a Councillor nor, is there a minimum number of passengers required. Bookings are to be made by the Shire.

g. Accommodation

Accommodation costs will be arranged and paid for by Council if the Councillor is required to travel to attend the meeting.

Incidental expenses such as in-house movies, dry-cleaning and mini-bar will not be covered by Council.

h. Meals

All meals will be included and paid for by Council.

Alcohol will be included and paid for by Council when purchased with a meal only at the discretion of the Chief Executive Officer or Shire President.

2.2 Child Minding Care Fees (Regulation 31(1)(b))

In accordance with the Salaries and Allowances Tribunal Determination, Councillors will be reimbursed for child care costs incurred because of their attendance at a meeting.

The extent to which the Councillor will be reimbursed is the <u>actual</u> cost per hour <u>or</u> \$30 per hour, whichever is the lesser amount.

Receipts for expenses must be provided for reimbursement. Where a receipt cannot be provided, a Statutory Declaration will suffice.

2.3 Other Specified Expenses (Regulation 32(b))

In accordance with regulation 32(b) of the Regulations, a Councillor *may* be reimbursed for the cost of having their partner attend a Council event or function, if the CEO considers that it is appropriate for the Council member to be accompanied by that person.

PART 3 - PROVISION OF EQUIPMENT

3.1 Electronic Equipment

All Councillors are entitled to the issue of a Shire of East Pilbara owned tablet, iPad or laptop.

All tablets will be configured to allow access to the internet. In addition, all tablets will have the option of cellular data access. Councillors will need to purchase a cellular data plan at their own expense.

In relation to software (apps) accessibility, Councillors will have an Apple ID registered to their Shire email account the option to either:

a. Use their own personal iTunes account on the device; or

b. The Shire can set up an iTunes account for the Councillor, which is linked to the company credit card. This account will be restricted to Council business only and the tablet will only be set up with Councillors email and software (apps) as appropriate.

Use of the tablet device shall be in accordance with the Shire of East Pilbara "Councillor Tablet Usage Guidelines."

All tablet devices must be returned to the Shire of East Pilbara prior to the Councillor leaving their position of Elected Member.

3.2 Corporate Uniform

All Councillors will receive a subsidy to purchase a Corporate Uniform items. Councillors will be entitled to purchase:

- 1 x Blazer
- 2 x Shirts
- 2 x Pants or Skirts

The subsidy will be determined each year as part of the Annual Budget process. Councillors may will be able to access the subsidy every 12 months.

All Councillors provided with a Corporate Uniform must wear the uniform at all Council functions and events (internal and external business and meetings).

Councillors may purchase additional uniform items, other than that supplied by Council. However, they will be responsible for the full costs of these additional items.

Each Councillor is responsible for the repairs, alterations and cleaning of supplied uniforms.

Councillors will also receive a Shire of East Pilbara name badge.

3.3 Consumables

The following items will be provided to Councillors upon request:

- a. Council letterhead, either electronically or in hard copy;
- b. 2 x reams of paper, per annum;
- c. 250 personalised business cards.

Council letterheads/stationeary, business cards, equipment, Shire supplied e-mail accounts and consumables are not issued for personal or electioneering use; they must only be used for Council

business. Councillors must comply with the State Records Act 2000 and also take into consideration the Shire's Record Keeping Council's Local Government Elected Members' Recordkeeping Policy when utilising Council letterheads and emails.

PART 5 - RECOGNITION OF COUNCILLORS (s5.100a, Regulation 34AC)

The following recognition is provided to retiring Councillors to acknowledge their contribution to Council and the community:

- c. Service less than 4 years in office Letter of Appreciation;
- d. Service of at least one full four (4) year term Letter of Appreciation and a gift equating to \$100 for each year served, to a maximum of \$1,000.

References	Local Government Act 1995 Local Government (Administration) Regulations 1996 Local Government Officers (Western Australia) Award 2011 Salaries and Allowances Tribunal Determination		
Related Procedures	Councillor Tablet Usage Guidelines		
Date Adopted by Council	26 April 2019	Item No	10.1.5
Review/Amendment Date	24 January 2020	Item No	
Review/Amendment Date	26 June 2020	Item No.	
Review/Amendment Date	<u>17 December 2021</u>	Item No.	
Next Review			

Execution of Documents

Responsible Directorate	Executive Services
Responsible Officer	Chief Executive Officer
File Number	CLR 1-1

OBJECTIVE

To authorise the execution of certain documents by the Shire President, Chief Executive Officer ("the CEO"), and/or other officers; and

To authorise the use of, and establish protocols for the affixing of the Common Seal of the Shire of East Pilbara ("the Common Seal"),

POLICY STATEMENT

Documents executed by the Shire of East Pilbara ("the Shire") are properly executed when authorised by the local government by Council resolution or delegated authority and signed in accordance with s.9.49A(1) of the Local Government Act 1995 ("the Act"), and the provisions set out in this Policy.

This policy applies to all documents requiring execution, including but not limited to those which require the affixing of the Common Seal,

Nothing in this policy authorises the entering of an agreement or signing of a document, which would otherwise require an express decision of Council, or which falls outside the delegated authority of the signatory or signatories. This policy only authorises the execution of such

2.1 Documents requiring the affixing of the Common Seal

The following documents may, as required be executed by way of the Shire's Common Seal:

- Local Laws;
- Planning Schemes;
- Mortgages, loans and debentures;
- Documents requiring the Common Seal pursuant to a statutory procurement;
- Documents where the other party has reasonably requested for the document to be executed by way of the Shire's Common Seal; and
- Documents for which Council has resolved to execute by way of the Common Seal.

The execution requirements with respect to the documents listed above, apply to the making, varying or discharge of documents pursuant to s.9.49B of the Act.

Deleted: Shire's

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Deleted: will be executed

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Deleted: ction 9.49A(1) of the Act provides that a document will be considered duly executed by a local government if:¶

The common seal is validly affixed to it; or¶ It is signed by an officer authorised by the Council

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Deleted: S

Deleted: Sale of Shire owned land for which a Council resolution is required expressly stating that the final document be signed and sealed and the transaction finalised;¶ Legal agreements;¶

A Town Planning Scheme and any Town Planning Scheme Amendments;¶ Documents relating to land matter including lodgement of caveats, memorials, leases, transfers, deeds, licences, covenants, easements and withdrawal of instruments;¶ Local laws;¶

Employment contracts for designated senior employees only; and¶
Any other documents stating that the common seal of the Shire is to be affixed.

2.2 Authorised signatories for the purposes of affixing the Common Seal

The Shire President and the CEO are authorised to affix the Common Seal in the presence of one another in accordance with ss.9.49A(2) and (3) of the Act_The Deputy President (by virtue of s5.35 of the Act) and a Director, either acting as the CEO or authorised to sign on behalf of the CEO (in accordance with the Shire's Delegation and Authorisations Register and Appointment of Acting Chief Executive Officer Policy) are authorised to sign documents and affix the Common Seal, in the respective absence of the Shire President and/or the CEO. Section 5.35 of the Act applies in the absence of both the President and the Deputy President.

2.3 Common Seal Register

Use of the Common Seal is to be recorded in the Common Seal Register ("the Register"), kept by the CEO and available for inspection. The Register shall record the date for each occasion on which the Common Seal was affixed, the nature of the document, the authority by which the Common Seal was used, and the parties to the document to which the Common Seal was so affixed.

2.4 Retrospective Approval to affix the Common Seal

The Common Seal is not to be affixed to any document except as authorised by the Council. (s.9.49A(2) of the Act).

2.5 Reporting to Council

The CEO shall report to the Council each month, the details of all transactions where the Common Seal has been affixed for the previous month.

2.6 Authority to sign and execute documents that do not require the affixing of the Common Seal

Documents that do not require the affixing of the Common Seal to effect their execution, may be authorised and signed on the local government's behalf in accordance with the Shire's Delegations and Authorisations Register.

Where the other party to a document reasonably requests two signatories for the Shire, and there is no requirement or request to affix the Common Seal, the President and the CEO are authorised to be such signatories. The Deputy President (by virtue of \$5.35 of the Act) and a Director, either acting as the CEO or authorised to sign on behalf of the CEO (in accordance with the Shire's Delegation and Authorisations Register and Appointment of Acting Chief Executive Officer Policy) are authorised to sign documents, in the respective absence of the Shire President and/or the CEO. Section 5.35 of the Act applies in the absence of both the President and the Deputy President.

The following table lists the type of document and the person authorised to sign on behalf of the Shire:

Document type	Person authorised to sign
Grants and funding agreements with government agencies and non-government organisations	Chief Executive Officer
Land transaction document including, but	Chief Executive Officer

Deleted: <#>Documents that do not require

<#>The following documents, unless otherwise specified or unless expressly stated by Council resolution that the final document be signed and sealed and the transaction finalised, generally do not required affixation of the common seal.

- Purchase of land by the Shire;
- <#>Sale of Shire owned land;¶
- <#>Subdivision of Shire owned land.¶

Deleted: <#>under delegation

Deleted: sign documents on behalf of the local government (delegation 4.6 – Execution of Documents)

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¶

Deleted: However, in the absence of the Shire President and/or CEO, as the case may be, the

Deleted: Executive Managers (delegation 4.5 – Execution of Documents)

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Deleted: The Manager Martumilli is only authorised to sign the following Martumilli agreements that are with and on behalf of the artists:¶

Consignment agreements;¶
Copyright agreements;¶
Artist agreements; and¶
Collaborative agreements.¶

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Deleted: Council resolution number

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not limited to sale, purchase, vesting, leases*, licences, transfers, contributed assets, easements, restrictive covenants, caveats, memorials, notifications, deeds and withdrawal of instruments	* Directors are authorised to sign leases only up to the maximum value of the authorised financial delegation
Memoranda of Understanding	Chief Executive Officer
Australian Citizenship Certificates (notices pursuant to s.37(3)(a) of the Australian Citizenship Act 2007)	President, Councillors or Chief Executive Officer (in accordance with regulation 12(3) of the Australian Citizenship Regulation 2016 and subclauses 6(h)(vi), (vii) and (xi) of the Citizenship (LIN 20/084: Class of Persons Who May Receive a Pledge of Commitment) Instrument 2020)
All other documents authorised by way of Council decision	Chief Executive Officer
All other documents that are not by way of Council decision and/or part of the ordinary operations of the local government including, but not limited to, casual hire agreements, procurement contracts (not requiring a Council decision), short term leases, sponsorship agreements, enterprise bargaining agreements and employment contracts	Chief Executive Officer and Directors (within the limits of the Shire's Delegations and Authorisations Register)
The following Martumili agreements that are with and/or on behalf of artists: Consignment agreements; Copyright agreements; Artist agreements; and Collaborative agreements.	Manager Martumili

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References	Sections 2.5(2), 9.49, 9.49A and 9.49B Local Government Act 1995		
Related Procedures	Nil		
Date Adopted by Council	27 June 2003	Item No	9.1.3
Review/Amendment Date	09 Dec 2016	Item No	9.2.4
Review/Amendment Date	27 July 2018	Item No	9.1.2
Review/Amendment Date	28 June 2019	Item No	10.1.3
Review/Amendment Date	17 December 2921	Item No	

Where there is an urgent need to apply the common seal, this is to be reported to Council at the next ordinary meeting. Retrospective action is to be exercised sparingly, as this commits the Shire to an activity that has not necessarily received appropriate consideration by the Council.

Designated Senior Employees and Contracted Employees

Responsible Directorate	Corporate Services
Responsible Officer	Manager Human Resources Governance and Risk
File Number	ADM 1-7

Objective

To nominate those positions designated as Senior Employees in accordance with section 5.37 of the *Local Government Act 1995* ("the Act").

Policy

Designation of Senior Employees

The Council designates <u>Directors as Sthe following employees to be "senior</u> <u>Eemployees for the purposes of " in accordance with sections 5.37, 5.38</u> and 5.39 of the Act.:-

Executive Manager Corporate Services

Executive Manager Commercial Services

Executive Manager Customer & Community Services

Executive Manager Infrastructure Services

Designation of Contracted Positions (other than Senior Employees)

All managers shall be offered term contracts and shall be appointed subject to a contract appointment by the Chief Executive Officer and such other officers as delegated by the Chief Executive Officer.

References	Local Government Act 1995 section 5.37		
Related Procedures	Nil		
Date Adopted by Council	27 June 2003	Item No	9.1.3
Review/Amendment Date	5 May 2006	Item No	
Review/Amendment Date	17 December 2021	Item No	
Next Review	<u>2024</u>		



1.4 Citizenship Ceremonies Dress Code - Retain

Responsible Directorate	Executive
Responsible Officer	Chief Executive Officer
File Number	CLR-6-1

Objective

To establish a dress code for the Presiding Officer, Council Members, and attendees at Australian Citizenship Ceremonies conducted by the Shire of East Pilbara.

Scope

This policy applies to:

- The Presiding Officer;
- Any Council Members and/or official guests attending the ceremony; and
- Attendees.

Policy

Citizenship Ceremonies are an important event where attendees make a commitment to Australia. Therefore, the attire of attendees at Citizenship Ceremonies should reflect the significance of the occasion.

The Shire of East Pilbara encourages attendees to wear smart casual clothing. Attendees are also welcome to wear their own national/traditional/cultural dress.

Ceremonies can be held at a range of venues throughout the year and attendees should dress appropriately for the venue and season in which the ceremony is being held.

Related Legislation	Australian Citizenship	Act 2007	
Related Procedures	Australian Citizenship Ceremonies Code 2019		
Date Adopted by Council	18/09/2020	Item No	
Review/Amendment Date		Item No	
Next Review			



1.9 Distribution of Council Agendas and Minutes – Review / Revise

Responsible Directorate	Executive Services
Responsible Officer	Chief Executive Officer
File Number	CLR 1-1

Objective

To develop a procedure so that Agendas and Minutes are distributed in a consistent manner.

Policy

A copy of the agendas and minutes of all Council meetings, (with the wording "Unconfirmed copy of Minutes of Meeting held on (insert date), subject to confirmation at meeting to be held on the (insert date)" is to be forwarded by the Governance Administration Officer to the following:

- All Council Members
- All staff (via email & Document Centre)
- Marble Bar, Nullagine and Newman Libraries
- Shire of East Pilbara website
- Newman Boulevard Shopping Centre
- Or for purchase at a price determined annually by Council

References			
Related Procedures	Nil		
Date Adopted by Council	27 June 2003	Item No	9.1.3
Review/Amendment Date	28 June 2019	Item No	10.1.3
Next Review			



1.18 Use of Council Chambers

Responsible Directorate	Executive Services
Responsible Officer	Chief Executive Officer
File Number	BLD 8-1

Objective

To provide details on who can use the Council Chambers.

Policy

The Council Chambers shall be used only for Council functions and meetings. The Chief Executive Officer is empowered to approve the use of the Council Chambers for other functions and meetings when special circumstances exist, however, it is Council's Policy that community groups and organisations should not use the Council Chambers but should be directed to other Council owned public buildings.

References			
Related Procedures	Nil		
Date Adopted by Council	27 June 2003	Item No	9.1.3
Review/Amendment Date	29 June 2018	Item No	9.2.4
Next Review			



1.19 Formal Communication Policy – Elected Members – Review / Revise

Responsible Directorate	Executive Services
Responsible Officer	Chief Executive Officer
File Number	ADM 4-2

Objective

To establish a process of communication between Elected Members and Employees of the Shire of East Pilbara and for the access to information by Elected Members to ensure:

- Consistency of information to Council.
- Accuracy of information to Council.
- No undue pressure is placed on management and staff when Councillors request information at short notice, especially during busy periods.
- So that information already provided is not provided again, or by different staff members at the same time.

Definitions

CEO means the Chief Executive Officer of the Shire of East Pilbara, or the person appointed to act in that capacity.

Correspondence means all forms of written correspondence:

- Facsimile
- Letter
- Email
- Memorandum
- Works request
- Forms
- SMS text messages

It should be noted that in some instances, particularly in relation to complaints, matters should be formally brought to the attention of the CEO in letter form and be signed and dated by the Councillor.



- **Requests for Work** means specific instances of a request for works of a minor general maintenance nature, which may be relayed from members of the public. It does not relate to any administrative functions of Council (Policies, Reports etc.).
- **Senior Employee** means the Chief Executive Officer, Executive Managers, or the person appointed to act in that capacity.
- **Service Delivery** means a specific occurrence or instance of work, of a minor and general nature, that has already been carried out.
- **Staff** means all employees of the Shire of East Pilbara who are not the CEO or Senior Employees.

Policy

Communication

- 1. Elected members may contact the CEO, or Executive Managers via telephone to informally discuss Shire or Council business. If considered appropriate, Senior Employees may transfer the call to another staff member to deal with the enquiry.
- 2. Elected members should not telephone staff on their direct lines rather; they should dial (08) 9175 8000 in Newman to speak to a Senior Employee. Under no circumstances, should Elected Members contact staff via their personal mobile phone to make a complaint or enquiry.
- 3. Enquiries and complaints from Elected Members regarding Service Delivery and Requests for Work shall be delivered using the attached Councillor Information/Works Form. This form shall then be delivered to the Governance Team via email at Councillorenquiries@eastpilbara.wa.gov.au or facsimile on (08) 9175 2668, who will then distribute the request / enquiry to the appropriate staff member.
- 4. Complaints or comments in relation to staff members are to be directed to the CEO, who will require any complaints to be in writing.
- 5. Information forwarded via email of a confidential nature, shall be directed to the CEO at ceo@eastpilbara.wa.gov.au. Under no circumstances should any emails relating to formal or confidential Council business be forwarded to staff without the expressed permission of the CEO.
- 6. All written correspondence from Elected Members, other than confidential items, shall be forwarded to the Governance Team in the first instance.
- 7. Any Elected Member who wishes to raise a grievance in relation to the Code of Conduct, the *Local Government Act 1995*, Regulations, or any matter of Council business, shall first raise the matter with the CEO and/or the Shire President and/or the Deputy Shire President.
 - It should be noted that this does not override the requirements of the Corruption and Crime Commission of Western Australia (CCC).
 - Issues which are referred to the CCC will remain confidential.



- 8. When an Elected Member forwards correspondence from a member of the public, staff will arrange a response, if required.
 - A copy of the response will be forwarded to the Elected Member for their information. In meeting objectives of this policy, it is appropriated that Shire staff response to all correspondence on related Council or Shire matters.
- 9. Elected Members in acknowledging their role is one of leadership, also acknowledge that they have no capacity to speak with staff individually, with the exception of the CEO and Senior Employees, on matters of Shire or Council business.
- 10. However, under some circumstances, the CEO may give permission for an Elected Member to discuss a matter with a staff member. This conversation should be recorded as a file note by the staff member.
- 11. Elected Members in acknowledging the everyday pressures placed on the CEO and Senior Employees, will where ever possible, make appointments in advance to meet with the CEO or Senior Employees and stating the nature of the request for a meeting.
- 12. All communications between Councillors that raise particular issues or items for debate shall be forwarded to all Councillors, without exception. This ensures all Councillors are aware of current issues and have the opportunity to express views where considered appropriate.

Ordinary Council Meetings

1. Matters requiring considerations at an Ordinary Council Meeting should be submitted to the Governance Team via email. Once received, the Governance Team will arrange for the matter to be researched and included on the agenda of the next appropriate Council meeting. Should it be considered more appropriate that the matter be dealt with administratively, the Councillor will be contacted and advised of this and the matter will not be placed on the agenda.

Access to Information

- 1. Elected Members have information access rights that are additional to those given to the general public. Elected Members can access the following information held by a local government:
 - All written contracts of the local government
 - All documents relating to written contracts proposed to be entered into by the local government
 - any information that is relevant to their functions
- 2. Elected Members can have access to any information held by the local government that is relevant to the performance of his or her function under the Local Government Act 1995 (s5.92 (1) Local Government Act 1995). Access arrangements should be made through the Chief Executive Officer.
- 3. Access to information will be in accordance with requirements under the *Local Government Act 1995*, and *Freedom of Information Act 1992*.



4. Elected Members must not use confidential information to gain advantage for themselves or for any other person or body, in ways which are inconsistent with their obligation to act impartially, or to improperly cause harm or detriment to any person or organisation (Regulation 7 Local government (Rules of Conduct) Regulations 2007).

References	 Local Government Act (s5.92 (1) Local Government Act 1995) (Regulation 7 Local government (Rules of Conduct) Regulations 2007) 				
Related Procedures	Nil				
Date Adopted by Council	24 May 2013 Item No 9.1.9				
Review/Amendment Date	26 June 2020 Item No				
Next Review					



1.21 Access to Local Government Provided Services

Responsible Directorate	Executive Services
Responsible Officer	Chief Executive Officer
File Number	PLN 1-12

Objective

The Shire of East Pilbara recognises the need to provide access to local government services to all residents of the Shire of East Pilbara.

The purpose of this policy is to ensure that Council will do its best endeavours to ensure that all residents are aware of and have access to services that are provided by the Local Government, according to need and relevance. Also, to ensure the allocation of necessary resources to meet the needs of the communities it serves.

Policy

The Shire of East Pilbara firmly believes an accessible and inclusive community is one in which all Council functions, facilities and services are open, available and accessible to all residents, ensuring that all residents are provided with the same opportunities, rights and responsibilities according to need and relevance.

The Shire of East Pilbara is committed to ensuring that each one of our communities and its residents within the municipality has accessibility to municipal services according to need and relevance thus ensuring they feel included within the community they are residing in.

The Shire of East Pilbara:

- recognises that all residents are valued members of the community who make a variety of contribution to social, economic and cultural life;
- believes that a community that recognises its diversity and supports the participation and inclusion of all of its residents, makes for a richer community life;
- believes that all residents should be supported to continue to live within the community of their choice;
- is committed to consulting with residents, in addressing perceived or real barriers to relevant local government services; and
- is committed to the allocation resources of (financial and human) to meet the needs of the communities it serves.



Outcomes:

- 1. To ensure all residents have opportunities to access the services of, and any events organised by, the Shire of East Pilbara.
- 2. To ensure that information is available to all residents on the services provided by the Shire of East Pilbara.
- 3. That all residents receive a level and quality of service, subject to needs and relevance.

References				
Related Procedures	Nil			
Date Adopted by Council	28 June 2013	Item No	9.1.5	
Review/Amendment Date		Item No		
Next Review				

11.1.4 STATUS OF COUNCIL DECISIONS

Attachments: 1 Status of Council Decisions November 2021

Responsible Officer: Mr Steven Harding

Chief Executive Officer

Author: Mr Joshua Brown

Manager Governance

Proposed Meeting Date: 17 December 2021

Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

REPORT PURPOSE

To inform Council of the action taken in relation to Council decisions.

BACKGROUND

Council has previously requested to be informed of the progress and completion of its previous decisions.

COMMENTS/OPTIONS/DISCUSSIONS

The status list of Council decisions is included as an attachment to this report.

STATUTORY IMPLICATIONS/REQUIREMENTS

Section 2.7 of the Local Government Act 1995

- (1) The Council:
 - (a) Governs the local government's affairs; and
 - (b) Is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the council is to -
 - (a) Oversee the allocation of the local government's finances and resources; and
 - (b) Determine the local government's policies.

POLICY IMPLICATIONS

As applicable

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

In order to remain transparent and to facilitate timely and appropriate decision-making it is necessary that actions items be reviewed at each Council meeting.

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Simple.

OFFICER'S RECOMMENDATION

That Council notes the report.

SHIRE OF EAST PILBARA - COUNCIL RESOLUTIONS REGISTER

19/11/2021 - Ordinary Council Meeting

	Responsible		19/11/2021 - Ordinary Council Meeting	Council Resolution	Comments / Action	
Item No	Officer	Report Title	Accepted Recommendation	No.	Taken	Completion Date
ORDINARY C	OUNCIL MEETING	G 19 NOVEMBER 2021				
8	N/A	Cr Smith and Cr Baer - Leave of Absence requests	Recommended Motion: That Council approves a leave of absence for Cr Stacey Smith and Cr Peta Baer for the Ordinary Council Meeting to be held on 17 December 2021.	202021 / 301	Noted	19/11/2021
9.1	N/A	Confirmation of Minutes	That the Minutes of the Special and Ordinary Meetings of Council held on 22 October 2021 be confirmed as a true and correct record of proceedings.	202021 / 302	Noted	19/11/2021
CHIEF EXECUT	IVE OFFICER					
11.1.1	Steve Leeson	AFFIXING OF COMMON SEAL	That Council note the application of the common seal of the Shire of East Pilbara to the following documents: Document: Transfer of Land Details: 8 Nicholls Street, Marble Bar McLeod's Lawyers Document: Contract: Award of Tender – Liquid Waste Services Parties: Cleanaway	202021 / 303	Approved at Ordinary Council Meeting 19/11/2021 - No further action required	19/11/2021
11.1.2	Joshau Brown	ALTERNATIVE QUEEN'S BIRTHDAY PUBLIC HOLIDAY	That Council confirm its ongoing support to retain the declared Celebration Day for the Anniversary of the Birthday of the Reigning Sovereign ("the Queen's Birthday public holiday") as Monday, 26 September 2022.	202021 / 304	Approved at Ordinary Council Meeting 19/11/2021 - No further action required	19/11/2021
11.1.3	Emma Van der Wiele	FREEDOM OF INFORMATION STATEMENT	That Council endorse the Freedom of Information Statement 2021 in accordance with Part 5 of the Freedom of Information Act 1992.	202021 / 305	Approved at Ordinary Council Meeting 19/11/2021. No further action required	19/11/2021
11.1.4	Steve Leeson	STATUS OF CAPITAL PROJECTS AS AT 31 SEPTEMBER 2021	That Council receive the Capital Works Program Status update for the period 1 July 2021 to 31 October 2021.	202021 / 306	Approved at Ordinary Council Meeting 19/11/2021 - No further action required	19/11/2021
11.1.5	Steve Leeson	STATUS OF COUNCIL DECISIONS OF COUNCIL DECISIONS	That Council receive the "Status of Council Decisions" Report for the month of October 2021.	202021 / 307	Approved at Ordinary Council Meeting 19/11/2021 - No further action required	19/11/2021
EM CORPORATE	SERVICES					
11.2.1	Steve Leeson	RATES EXEMPTIONS AND WAIVERS POLICY	That Council adopts the proposed Rates Exemptions and Waivers Policy included as Attachment 1.	202021 / 308	Approved at Ordinary Council Meeting 19/11/2021 - Policy will be uploaded to new Shire website following its launch in December	Ongoing

			That Council endorse the payments:			
11.2.2	Sian Appleton	CREDITORS FOR PAYMENT	FUND VOUCHER AMOUNT EFT Payments MasterCard EFT60431 – EFT60693 See Attached \$1,971,937.23 \$14,572.37 Total \$1,986,509.60 Cheque Payments 25183 314.40 Total \$ 314.40 GRAND TOTAL \$ 1,986,824.00	202021 / 309	Approved at Ordinary Council Meeting 19/11/2021 - No further action required	19/11/2021
11.2.3	Lisa Davies	MONTHLY FINANCIAL STATEMENTS AND INVESTMENT REPORT FOR PERIOD ENDING SEPTEMBER 2021	That Council accept the monthly financial statements for the period 1 July 2020 to 30 September 2021 of the 2021/2022 financial year as included in Attachment 1 be received.	202021 / 310	Responses to Questions from Councillors included in December 2021 OCM Agenda	17/12/2021
EM COMMUNITY S	SERVICES					
11.3.1	Mr Paul Miller	RECREATION MASTER PLAN	That Council: 1. endorses the Shire of East Pilbara Strategic Recreation Master Plan as the basis for the consideration of future recreation priorities for the District; 2. directs the Chief Executive Officer to develop an implementation plan to be brought back to Council for consideration with a financial planning process included; and 3. notes that all projects outlined within an Implementation Plan will still be subject to Council's annual budget deliberation process including ongoing operating costs for the relevant facility.	202021 / 311	Implementation Plan has been prepared and drafted for December 2021 OCM	17/12/2021
MOTIONS OF WHI	CH PREVIOUS NOTICE	HAS BEEN GIVEN				
12	Cr Anita Grace	A motion from Councillor Anita Grace to seek funding from industry and government for the establishment of full time veterinary services in Newman.	That Council directs the Chief Executive Officer to investigate the extent of the shortage of veterinary services in Newman and; a) work with the existing and, if required, new veterinary services to determine how they may assist to fill identified service gaps; and for the CEO to investigate the possibility of providing a Tele Health Vet Service for Newman. b) advocate to the Veterinary Surgeons Board, Australian Veterinary Association and Murdoch University on a possible graduate program which meets the needs of Newman.	202021 / 312	The matter is currently being researched	Ongoing
CONFIDENTIA L						
15.1.1	Steve Leeson	CONSIDERATION OF RATES EXEMPTION - WESTERN DESERT LANDS ABORIGINAL CORPORATION	That Council grants a rates exemption for the Western Desert Lands Aboriginal Corporation, for 2021-2022 as detailed in the report.	202021 / 313	Applicant advised of outcome	8/12/2021

15.1.2	Steve Leeson TRANSFER OF LAND: DEED O	That Council: 1. Authorises the CEO to enter into all necessary agreements with the report's subject landowner pursuant to the Local Government Act 1995 s6.49; 2. Authorises the application of the Common Seal of the Shire of East Pilbara to those land transfers identified in the report; and 3. Waive the rates, fees and charges on these properties pursuant to the Local Government Act 1995 s6.47.	202021 / 314	Documentation prepared for execution	Ongoing	
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11.1.5 TEMPORARY AUTHORITY TO APPROVE TENDERS

Responsible Officer: Mr Steven Harding

Chief Executive Officer

Author: Mr Joshua Brown

Manager Governance

Proposed Meeting Date: 17 December 2021

Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

REPORT PURPOSE

To consider granting temporary authority to the Chief Executive Officer to approve tenders between the December 2021 and February 2022 Ordinary Council Meetings.

BACKGROUND

There is no Ordinary Council Meeting scheduled for January 2022 on account of the Christmas and New Year holidays and the generally low volumes of items requiring Council's attention.

COMMENTS/OPTIONS/DISCUSSIONS

In order to avoid the need to call an unscheduled Special Council Meeting during the Christmas/New Year period for the purposes of awarding time sensitive tenders, it is recommended that pursuant to s.5.43(b) of the *Local Government Act 1995*, Council determine an amount of \$8 million as the maximum value for which the Chief Executive Officer may accept a tender on the local government's behalf, with the determination limited to \$249,999 from 25 February 2022.

It is noted that any tender that were to be awarded by the Chief Executive Officer must have funds authorised by Council in the 2021/22 budget.

STATUTORY IMPLICATIONS/REQUIREMENTS

The recommended action is permitted by s.5.43(b) of the *Local Government Act 1995*.

POLICY IMPLICATIONS

No known policy implications.

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Approval of the recommendation with mitigate reputational and operational risks associated with delays in approving tenders, which may arise in project delivery.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

VOTING REQUIREMENTS

Absolute.

OFFICER'S RECOMMENDATION

- 1. That for the purposes of s.5.43(b) of the *Local Government Act 1995*, Council determines a limit of \$8,000,000 as the maximum value for tenders that may be accepted by the Chief Executive Officer by delegated authority, subject to the following conditions:
 - (a) Any tender accepted must be within budget and represent best value for money;
 - (b) Except in the case of the following tenders:
 - Construct new liquid waste facility/waste management facility Solar Power System (incorporating Emergency Pond requirements);
 - Newman Netball Courts Upgrade (Construction);
 - Newman Housing Capital works.
 - a limit of \$249,999 continue to apply for all other tenders;
 - (c) The Chief Executive Officer must consult with the Shire President prior to accepting a tender with a price in excess of \$249,999; and
 - (d) The Chief Executive Office must provide a report to the February Ordinary Council Meeting with details of all tenders awarded; and
- 2. That the delegation approved in (1) expire on 25 February 2022 and a limit of \$249,999 be reinstated for the purposes of s.5.43(b) of the *Local Government Act 1995*:
- 3. That Council authorises the Chief Executive Officer and Shire President to affix the Common Seal and sign all necessary documents to execute contracts relating to those tenders referred to in 1(b).

11.2 CORPORATE SERVICES

11.2.1 BUDGET REVIEW AS AT 31 OCTOBER 2021

Attachments: Budget Review October 2021

Responsible Officer: Mr Steve Leeson

Director Corporate and Customer Services

Author: Mrs Lisa Davis

Manager Corporate Services

Proposed Meeting Date: 17 December 2021

Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider and adopt the Shire of East Pilbara (the Shire) budget review as at 31 October 2021.

BACKGROUND

The Shire's 2021-2022 Annual Budget was adopted at the Ordinary Council Meeting (OCM) on 23 July 2021 being a net balanced budget forecast position for 30 June 2022.

Several modifications were introduced into the budgeting approach, as reported previously:

- 1 Each annual budget to stand alone:
 - a. Unlike previous budgets, all prior year carry forward projects are excluded from the proposed 2021/22 annual budget, pending further review and confirmation of any amounts necessary for project completion. These items are intended for consideration as part of a later budget review report.
 - b. Reliance upon prior year surplus funds has been limited to \$400,000 for specific project purposes only. It is with the intention that all surplus funds be transferred to Shire reserves at year end.

At the 27 August 2021 OCM, adopted report 9.2.4 Budget Review as at 14 August 2021 introduced prior year 2020-2021 carry forward project expenditure and any relevant income not yet received, as an amendment into the current 2021-2022 financial year annual budget.

Subsequent monthly financial reports to Council have also adopted further consequential amendments as they arise. This approach maintains a timely and responsive practice towards managing the Shire's annual budget and its forecast year end net surplus / deficit.

COMMENTS/OPTIONS/DISCUSSIONS

These are 4 sections to the 2021/2022 annual budget review included as Attachment 1, being:

- 1. Financial Statements prepared as per the Local Government Act (LGA) 1995 and regulations and in accordance with Accounting Standards.
- 2. Amendments to the Capital works program and associated external sources of funding.
- 3. Amendments to the Shire's Reserves
- 4. Operating Expenditure / Revenue summary by LGA Function

Year-end forecast surplus / deficit

The adopted and current budget as amended, is in a balanced position where all sources of revenues and expenditures (both operating and capital in nature) result in a nil surplus or deficit.

The proposed budget review will result in a deficit of \$(161,500) which represents a 0.184% variance over combined total operating and capital expenditure of \$87.6M. This amount will continue to be considered towards maintaining a nil surplus or deficit in further upcoming budget reviews, the next planned for March 2022 to meet LGA requirements.

Summary of Amendments

Operating Expenditure / Revenue

Function 4 Governance

Members of Council

Decrease from \$929,200 to \$913,300 due to reduction in Salaries & Wages Increase in Training, Plane Hire and Council Function

Governance — general

Risk & Gov Project - \$65,000 matched by a reduction in S&W

Reduction in Special Projects from \$1,039,700 to \$921,000

Function 8 Education and Welfare

Community Services

Increase in Expansion Project for Youth - \$34,000

The Youth Services Team would like to expand its service offerings for young people by attracting a broader cohort of youth to its programs. The range of programs being considered are Health and Wellbeing (Young Men's and Young Women's Groups, to discuss issues and provide education on areas such as mental health and practicing self-care); Career Development Programs would include visits to industry workplaces and service providers, assistance with interview skills and applying for jobs; Keys for Life Program which would assist young people to obtain a Learners Permit, and (if funding was provided through the Driving Access and Equity grant); linking up volunteers with young people needing to complete their 50 hours of driving would be explored.

Other initiatives include a music recording program and investigating the development of a scholarship programs if external funding can be attracted for these two programs.

Increase in Community Assistance Grants – from \$40,000 to \$60,000

Reduction in Planning & Strategies - \$50K – Disability Action and Inclusion Plan - Double Budgeted

Function 9 Housing

Increase of \$35,000 for additional housing expenditure

Function 10 Community Amenities

Reduction in \$1,000,000 for Liquid Waste Disposal – Offset by Reserve Transfer.

Function 11 Recreation and Culture

Increase in Nardoo Loop Playground - \$25,000, due to insufficient insurance

Function 13 Economic services

Increase in Newman Caravan Park Maintenance - \$50,000

Increase in Newman Caravan Park Income - \$160,000

Function 14 Other property and services

Reduction in Project Delivery – WWTP - \$1,350,000 moved to Capital

Capital Expenditure / Revenue

Function 9 Housing

New Housing - \$150,000 as previously endorsed by council for additional unit Staff Housing - \$71,000 for new housing works

Function 10 Community Amenities

Reduction in Newman Landfill Bore – \$146,000 - Offset by Reserve Transfer Increase in Project Delivery – WWTP - \$1,350,000 – From Operating

Function 12 Transport

Reduction in Airport Capital Works from \$21,695,000 to \$8,395,000 – Offset by Reserve Transfer

Function 13 Economic services

Increase in Newman Caravan Park expenditure by \$45,000

Reserves

Reserve	2021-22 Current Forecast Balance as at 30 June 2022	2021-22 Amended Forecast Balance as at 30 June 2022
Newman Airport	\$29,659,500	\$42,494,800
Staff Housing	\$869,500	\$720,200
Waste Management	\$1,887,000	\$986,500

Martumili Operations	\$787,400	\$803,900
Insurance Reserve	\$500,000	\$405,300

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995 - Part 6 - Financial management s6.2 - Local government to prepare annual budget.

Local Government (Financial Management) Regulations 1996 – s33A Review of Budget:

- "i) Between 1 January and 31 March in each year a Local Government is to carry out a review of its annual budget for that year.
- ii) Within 30 days after a review of the annual budget of a Local Government is carried out, it is to be submitted to the Council.
- iii) A Council is to consider a review submitted to it, and is to determine* whether or not to adopt the review, any parts of the review, or any recommendations made in the review. *Absolute majority required.
- iv) Within 30 days after a Council has made a determination, a copy of the review and determination is to be provided to the Department.

Local Government Act 1995 - Part 6 - Financial management s6.11 - Reserve Accounts:

(1) To set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.

POLICY IMPLICATIONS

- 3.4 Budget Amendments
- 3.5 Budget Management Capital Acquisitions

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

- G1 Provide efficient, accountable and ethical governance.
- G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Compliance - Medium

FINANCIAL IMPLICATIONS

This budget review amends the 30 June 2022 forecast current position from \$0 to \$(161,500).

VOTING REQUIREMENTS

Absolute.

OFFICER'S RECOMMENDATION

That Council:

- 1. Accept the Budget Review report as at the 31st October 2021;
- 2. Adopt the Shire of East Pilbara revised Annual Budget 2021-2022 financial activity statements included as Attachment 1.

*Absolute Majority Required

Shire Of East Pilbara

Budget Review

For The Month Ending

31 October 2021

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The Principal Office Of The Shire Is Located At:

Corner Newman Drive & Kalgan Drive

Newman WA 6753

Postal Address:

PMB 22 Newman WA 6753

SHIRE OF EAST PILBARA Rate Setting Statement For Budget Review, 31st October 2021

-		2021/	2021/2022	
Description	Note	Current Budget	YTD Actual	2021/2022 Forecast
ODERATING DEVENUE				
OPERATING REVENUE		2,434,000	359,122.55	2 457 000
General Purpose Funding Governance		262,400	16,053.11	2,457,000 293,800
Law, Order and Public Safety		54,800	18,473.31	54,800
Health		86,800	11,713.72	86,800
Education and Welfare		39,500	954.55	39,500
Housing		344,600	123,977.89	344,600
Community Amenities		6,196,500	2,883,550.66	5,192,200
Recreation and Culture		2,253,600	1,260,810.43	2,462,100
Transport		15,437,700	3,184,975.84	15,437,700
Economic Services		1,762,500	441,683.98	1,952,500
Other Property and Services		810,200	805,602.10	1,067,800
other Property and Services		\$29,682,600	\$9,106,918.14	\$29,388,800
OPERATING EXPENSES		\$25,002,000	75,100,516.14	725,300,000
General Purpose Funding		459,600	47,986.45	531,200
Governance		1,004,500	1,362,175.86	983,800
Law, Order and Public Safety		1,247,400	281,653.14	1,271,600
Health		556,700	135,025.12	560,300
Education and Welfare		2,669,200	544,403.48	2,668,400
Housing	+ +	916,500	161,571.24	916,500
Community Amenities		6,335,800	1,257,174.54	6,368,500
Recreation and Culture		13,354,800	2,539,180.24	13,632,300
Transport		24,886,800	3,444,192.47	24,933,800
Economic Services		3,081,700	486,971.06	3,258,700
Other Property and Services		4,850,600	1,029,767.31	3,769,300
other reperty and services		\$59,363,600		\$58,894,400
Net Operating Result Excluding Rates		(\$29,681,000)	\$11,290,100.91 (\$2,183,182.77)	(\$29,505,600)
Add:	10	(\$29,681,000)	(\$2,183,182.77)	(\$29,505,600)
Add: Capital Grants and Contributions	10	(\$29,681,000) 9,659,300	(\$2,183,182.77) 498,307.00	(\$29,505,600) 9,659,300
Add: Capital Grants and Contributions Sale of Assets	8	(\$29,681,000) 9,659,300 383,000	(\$2,183,182.77) 498,307.00 0.00	(\$29,505,600) 9,659,300 383,000
Add: Capital Grants and Contributions	\rightarrow	(\$29,681,000) 9,659,300 383,000 16,900,100	(\$2,183,182.77) 498,307.00 0.00 0.00	(\$29,505,600) 9,659,300 383,000 16,900,100
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation	8	(\$29,681,000) 9,659,300 383,000	(\$2,183,182.77) 498,307.00 0.00	(\$29,505,600) 9,659,300 383,000
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME	8	9,659,300 383,000 16,900,100 \$26,942,400	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00	9,659,300 383,000 16,900,100 \$26,942,400
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance	8	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety	8	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health	8	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00	9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare	8	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 0 92,000
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare Housing	8	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000 1,630,000	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06 513,505.00	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 0 92,000 1,851,000
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare Housing Community Amenities	8	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000 1,630,000 7,487,000	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06 513,505.00 55,462.24	9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 0 92,000 1,851,000 9,038,000
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare Housing Community Amenities Recreation and Culture	8	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000 1,630,000 7,487,000 2,147,900	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06 513,505.00 55,462.24 49,973.93	9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 0 92,000 1,851,000 9,038,000 2,162,100
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare Housing Community Amenities Recreation and Culture Transport	8	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000 1,630,000 7,487,000 2,147,900 30,004,500	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06 513,505.00 55,462.24 49,973.93 162,561.26	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 92,000 1,851,000 9,038,000 2,162,100 16,734,500
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare Housing Community Amenities Recreation and Culture	8	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000 1,630,000 7,487,000 2,147,900	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06 513,505.00 55,462.24 49,973.93	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 0 92,000 1,851,000 9,038,000 2,162,100
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare Housing Community Amenities Recreation and Culture Transport Economic Services	8	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000 1,630,000 7,487,000 2,147,900 30,004,500 495,000	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06 513,505.00 55,462.24 49,973.93 162,561.26 66,507.71	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 0 92,000 1,851,000 9,038,000 2,162,100 16,734,500 540,000
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare Housing Community Amenities Recreation and Culture Transport Economic Services Other Property and Services	8 9	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000 1,630,000 7,487,000 2,147,900 30,004,500 495,000 150,000	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06 513,505.00 55,462.24 49,973.93 162,561.26 66,507.71 0.00	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 92,000 1,851,000 9,038,000 2,162,100 16,734,500 540,000
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare Housing Community Amenities Recreation and Culture Transport Economic Services Other Property and Services Less: OTHER	7	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000 1,630,000 7,487,000 2,147,900 30,004,500 495,000 150,000 \$43,296,500	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06 513,505.00 55,462.24 49,973.93 162,561.26 66,507.71 0.00 \$890,619.38	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 0 92,000 1,851,000 9,038,000 2,162,100 16,734,500 540,000 150,000 \$31,891,700
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare Housing Community Amenities Recreation and Culture Transport Economic Services Other Property and Services Less: OTHER Repayments of Debentures	7	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000 1,630,000 7,487,000 2,147,900 30,004,500 495,000 150,000 \$43,296,500 1,004,100 0	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06 513,505.00 55,462.24 49,973.93 162,561.26 66,507.71 0.00 \$890,619.38	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 92,000 1,851,000 9,038,000 2,162,100 16,734,500 540,000 150,000 \$31,891,700
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare Housing Community Amenities Recreation and Culture Transport Economic Services Other Property and Services Less: OTHER Repayments of Debentures Less Contributions to Loan Principal	7	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000 1,630,000 7,487,000 2,147,900 30,004,500 495,000 150,000 \$43,296,500	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06 513,505.00 55,462.24 49,973.93 162,561.26 66,507.71 0.00 \$890,619.38 118,096.40 0.00	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 92,000 1,851,000 9,038,000 2,162,100 16,734,500 540,000 150,000 \$31,891,700 1,004,100
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare Housing Community Amenities Recreation and Culture Transport Economic Services Other Property and Services Less: OTHER Repayments of Debentures Less Contributions to Loan Principal Transfers to Reserves	7	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000 1,630,000 7,487,000 2,147,900 30,004,500 495,000 150,000 \$43,296,500 1,004,100 0 3,003,600	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06 513,505.00 55,462.24 49,973.93 162,561.26 66,507.71 0.00 \$890,619.38 118,096.40 0.00 0.00	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 0 92,000 1,851,000 9,038,000 2,162,100 16,734,500 540,000 150,000 \$31,891,700 1,004,100 0 2,403,600
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare Housing Community Amenities Recreation and Culture Transport Economic Services Other Property and Services Less: OTHER Repayments of Debentures Less Contributions to Loan Principal Transfers to Reserves Add: FUNDING SOURCES	7	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000 1,630,000 7,487,000 2,147,900 30,004,500 495,000 150,000 \$43,296,500 1,004,100 0 3,003,600 \$44,007,700	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06 513,505.00 55,462.24 49,973.93 162,561.26 66,507.71 0.00 \$890,619.38 118,096.40 0.00 0.00 \$118,096.40	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 92,000 1,851,000 9,038,000 2,162,100 16,734,500 540,000 150,000 \$31,891,700 1,004,100 0 2,403,600 \$3,407,700
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare Housing Community Amenities Recreation and Culture Transport Economic Services Other Property and Services Less: OTHER Repayments of Debentures Less Contributions to Loan Principal Transfers to Reserves Add: FUNDING SOURCES Reserves Utilised Proceeds From New Debentures	7 11 12	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000 1,630,000 7,487,000 2,147,900 30,004,500 495,000 150,000 \$43,296,500 1,004,100 0 3,003,600 \$4,007,700	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06 513,505.00 55,462.24 49,973.93 162,561.26 66,507.71 0.00 \$890,619.38 118,096.40 0.00 \$118,096.40 0.00 \$118,096.40	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 92,000 1,851,000 9,038,000 2,162,100 16,734,500 540,000 150,000 \$31,891,700 1,004,100 0 2,403,600 \$3,407,700
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare Housing Community Amenities Recreation and Culture Transport Economic Services Other Property and Services Less: OTHER Repayments of Debentures Less Contributions to Loan Principal Transfers to Reserves Add: FUNDING SOURCES Reserves	7 11 12	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000 1,630,000 7,487,000 2,147,900 30,004,500 495,000 150,000 \$43,296,500 1,004,100 0 3,003,600 \$4,007,700	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06 513,505.00 55,462.24 49,973.93 162,561.26 66,507.71 0.00 \$890,619.38 118,096.40 0.00 \$118,096.40 0.00 \$0.00 \$0.00 0.00	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 92,000 1,851,000 9,038,000 2,162,100 16,734,500 540,000 150,000 \$31,891,700 1,004,100 0 2,403,600 \$3,407,700 1,708,900 11,500,000
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare Housing Community Amenities Recreation and Culture Transport Economic Services Other Property and Services Less: OTHER Repayments of Debentures Less Contributions to Loan Principal Transfers to Reserves Add: FUNDING SOURCES Reserves Utilised Proceeds From New Debentures	7 11 12 12 11	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000 1,630,000 7,487,000 2,147,900 30,004,500 495,000 150,000 \$43,296,500 1,004,100 0 3,003,600 \$4,007,700 14,427,200 11,500,000 3,100,000	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06 513,505.00 55,462.24 49,973.93 162,561.26 66,507.71 0.00 \$890,619.38 118,096.40 0.00 0.00 \$118,096.40 0.00 3,300,000.00	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 0 92,000 1,851,000 9,038,000 2,162,100 16,734,500 540,000 150,000 \$31,891,700 1,004,100 0 2,403,600 \$3,407,700 1,708,900 11,500,000 3,300,000
Add: Capital Grants and Contributions Sale of Assets Write Back Depreciation Less: CAPITAL WORKS PROGRAMME Governance Law, Order and Public Safety Health Education & Welfare Housing Community Amenities Recreation and Culture Transport Economic Services Other Property and Services Less: OTHER Repayments of Debentures Less Contributions to Loan Principal Transfers to Reserves Add: FUNDING SOURCES Reserves Utilised Proceeds From New Debentures Estimated Surplus/(Deficit) July 1 b/fwd	7 11 12 12 11	(\$29,681,000) 9,659,300 383,000 16,900,100 \$26,942,400 391,600 898,500 0 92,000 1,630,000 7,487,000 2,147,900 30,004,500 495,000 150,000 \$43,296,500 1,004,100 0 3,003,600 \$4,007,700 14,427,200 11,500,000 3,100,000 \$29,027,200	(\$2,183,182.77) 498,307.00 0.00 0.00 \$498,307.00 40,326.18 0.00 0.00 2,283.06 513,505.00 55,462.24 49,973.93 162,561.26 66,507.71 0.00 \$890,619.38 118,096.40 0.00 0.00 \$118,096.40 0.00 3,300,000.00 \$3,300,000.00	(\$29,505,600) 9,659,300 383,000 16,900,100 \$26,942,400 425,600 898,500 0 92,000 1,851,000 9,038,000 2,162,100 16,734,500 540,000 150,000 \$31,891,700 1,004,100 0 2,403,600 \$3,407,700 1,708,900 11,500,000 \$16,508,900

SHIRE OF EAST PILBARA Income Statement By Function For The Year Ending 31 October 2021

		2021/	2022	2021/2022
Description	Note	Current Budget	YTD Actuals	Forecast
OPERATING REVENUE		·		
General Purpose Funding		23,449,600	21,368,340.80	23,649,200
Governance		262,400	16,053.11	293,800
Law, Order & Public Safety		54,800	18,473.31	54,800
Health		86,800	11,713.72	86,800
Education & Welfare		39,500	954.55	39,500
Housing		344,600	123,977.89	344,600
Community Amenities Recreation & Culture		6,196,500 2,253,600	2,883,550.66 1,260,810.43	5,192,200 2,462,100
Transport		15,437,700	3,184,975.84	15,437,700
Economic Services		1,762,500	441,683.98	1,952,500
Other Property & Services		810,200	805,602.10	1,067,800
Total Operating Revenue		\$50,698,200	\$30,116,136.39	\$50,581,000
Less: OPERATING EXPENDITURE (Excluding Borrowing Costs	s Expens	es)		
General Purpose Funding		459,600	47,986.45	531,200
Governance		1,004,500	1,362,175.86	983,800
Law, Order & Public Safety		1,247,400	281,653.14	1,271,600
Health		556,700	135,025.12	560,300
Education & Welfare		2,669,200	544,403.48	2,668,400
Housing		853,900	132,427.14	853,900
Community Amenities		6,191,700	1,257,174.54	6,224,400
Recreation & Culture		13,354,800	2,539,180.24	13,632,300
Transport		24,844,900	3,444,192.47	24,891,900
Economic Services Other Property & Services		3,081,700 4,850,600	486,971.06 1,029,767.31	3,258,700 3,769,300
Total Operating Expenditure		\$59,115,000	\$11,260,956.81	\$58,645,800
		453,113,000	ψ11,200,330.01	430,013,000
Less: BORROWING COSTS EXPENSES	1		0.00	
Governance Education & Welfare		0	0.00	0
Housing		62,600	29,144.10	62,600
Community Amenities		144,100	0.00	144,100
Recreation & Culture		0	0.00	0
Transport	İ	41,900	0.00	41,900
Total Borrowing Costs Expense	11	\$248,600	\$29,144.10	\$248,600
Plus: GRANTS/CONTRIBUTIONS FOR THE DEVELOPME	NT OF		0.00	
General Purpose Funding Law, Order & Public Safety		0 444,500	0.00	444,500
Education & Welfare		0	0.00	444,300
Housing		0	0.00	0
Community Amenities		1,850,000	0.00	1,850,000
Recreation & Culture		800,000	0.00	800,000
Transport		6,564,800	498,307.00	6,564,800
Economic Services		0	0.00	0
Total Grants/Contributions	10	\$9,659,300	\$498,307.00	\$9,659,300
Plus: PROFIT/(LOSS) ON DISPOSAL OF ASSETS				
Governance		\$0	\$0	\$0
Law, Order & Public Safety		\$0	\$0	\$0
Health		(\$38,700)	\$0	(\$38,700)
Education & Welfare		\$35,000	\$0	\$35,000
Housing		\$0	\$0	\$0
Community Amenities		(\$3,000)	\$0	(\$3,000)
Recreation & Culture		(\$72,500)	\$0 \$0	\$0 (\$72.500)
Transport Economic Services	-	(\$72,500) \$29,400	\$0 \$0	(\$72,500) \$29,400
Other Property & Services		\$16,800	\$0 \$0	\$29,400 \$16,800
Total Profit/(Loss) on Disposal	8	(\$33,000)	\$0	(\$33,000)
, , , , ,				
NET PROFIT/(LOSS) RESULT Other Comprehensive Income	3	\$960,900 \$0	\$19,324,342.48 0.00	\$1,312,900 \$0
				-
TOTAL COMPREHENSIVE INCOME		\$960,900	\$19,324,342.48	\$1,312,900

SHIRE OF EAST PILBARA Income Statement By Nature and Type For The Year Ending 31 October 2021

Description	2021/	2022	2021/2022
Description	Current Budget	YTD Actuals	Forecast
OPERATING REVENUE			
Rates	21,015,600	21,009,218.25	21,192,200
Grants And Subsidies	6,252,700	1,899,454.73	6,489,000
Gain On Asset Disposals	152,800	0.00	152,800
Fees and Charges	21,840,000	6,811,805.85	21,000,900
Interest	406,800	187.15	406,800
Other Revenue/Income	1,183,100	893,929.98	1,418,400
Service Charges	0	0.00	(
Total Operating Revenue	\$50,851,000	\$30,614,595.96	\$50,660,100
Less: OPERATING EXPENDITURE			
Employee Costs	14,162,200	4,335,918.98	13,819,800
Materials And Contracts	24,107,700	6,146,452.07	23,738,200
Depreciation On Non Current Assets	16,900,100	0.00	16,900,100
Insurance Expenses	1,174,600	1,288,401.65	1,290,600
Loss On Asset Disposal	185,800	0.00	185,800
Interest Expenses	248,600	29,144.10	248,600
Utilities (Gas, Electricity, Water Etc)	2,036,200	339,418.20	2,069,200
Other Expenditure	734,200	171,076.53	754,200
	\$59,549,400	\$12,310,411.53	\$59,006,500
Less: Applicable To Capital Expenditure	9,659,300	1,020,508.96	9,659,300
Total Operating Expenditure	\$49,890,100	\$11,289,902.57	\$49,347,200
NET PROFIT/(LOSS) RESULT	\$960,900	\$19,324,693.39	\$1,312,900
Other Comprehensive Income	\$0	\$0.00	\$0
TOTAL COMPREHENSIVE INCOME	\$960,900	\$19,324,693.39	\$1,312,900

Description Companies February 133,00		sactions 2021/2022	2021/2022	2021/2022	2021/2022	2021/2022	2021/2022
			Current Budget	Actual	Committed Funds	Total Funds Spent	Forecast
			123 600				123 600
SMOS Marches And The During (ASR) 35,000 43,000 43,000 43,000 10,000							
New							
Monta Johann Burdering	49016	Newman Admin Building (L&B)	135,000	40,326.18	-	40,326.18	135,000
	NEW	Newman Admin Building (Infa)	-	-	-	-	-
Mary	49026	M/Bar Admin Building	-	-	-	-	-
	49030	CBS Vehicle - 4WD (41229)	58,000	-	-	-	58,000
16 16 16 16 15 16 17 16 17 16 17 16 17 16 17 16 17 16 17 16 17 16 17 16 17 16 17 16 17 16 17 16 17 16 17 16 17 16 17 16 17 16 17 17	49033	Marble Bar Public Art	-	-	-	-	-
1985 17			-	-	-	-	-
### 19816 The To Res - Comprehen			-	-	-	-	
1985 Tr. To Res - Complete-Her 19,000			-	-	-	-	-
1891 Tr To Res - Annual scave							
1888 18		•	6,400	-	-	-	6,400
1987 17-10 Res - Infrastructure Properts Int 1,000			0.000		-	-	0.000
Test December 12,000 - - 12,000 - 12,000							
Total Governance							
Incline 3 - Expanditure	49037						
Procession Pro		Total Governance	812,000	40,320.18	-	40,320.18	840,000
Section Process	nction 5 - E	expenditure					
						T	
Other Law, Order and Public Safety							
Total Law, Order and Public Safety 898,500	59012	inniiagine RFR - ADIUTION BIOCK					
	٥	har Law Order and Bublic Safety	-	-	-	-	-
Total Law, Order & Public Safety		· · · · · · · · · · · · · · · · · · ·	898 500		_		898 500
Total Law, Order & Public Safety 898,500 . . 898,500 . . 898,500 . . 898,500 . . 898,500 . . 898,500 . . 898,500 . . 898,500 	33322	Dill Colv (DDD Attaclica)				-	
Incline 7 - Expenditure Health and Regulatory Services 7001 Etro Vehicle - Toyota Hillus SK (NEW)			030,300				230,300
### Hand Regulatory Services Total Health & Regulatory Services		Total Law, Order & Public Safety	898,500	-	-	-	898,500
### Hand Regulatory Services Total Health & Regulatory Services							
Total Health & Regulatory Services - - - - - - - -							
Total Health & Regulatory Services							
Inches 8 - Expenditure Community Services 10,000	79001		-				
18812 Tr To Res - Newman House	89023	CRC Marble Bar	10,000				10,000
Separation Sep					-	2,283.00	-
New Housing - Gandawarra 800,000 434,311.23 - 20,841.39 256,502.66 821,000	89832		9,200	-	-	-	9,200
Staff Housing		Total Community Services	101,200	2,283.06	-	2,283.06	101.200
Staff Housing							
		:xpenditure					
99020 Staff Housing Capital - ALL 750,000 55,661.27 200,841.39 256,502.66 821,000 99019 Staff Housing Capital - M/Bar & Null - 23,532.50 - 23,532.50 99027 Community Housing Capital		off Housing					
Marious Jobs	99001		800.000	434.311.23	_	434.311.23	
99025 Staff Housing Contingency 50,000 - - - 50,000 99027 Community Housing Capital - - - - - Various Jobs - - - 99028 Staff Housing Capital - Airport 30,000 - - - 99029 Staff Housing Capital - Martumili - - - - 99029 Staff Housing Capital - Martumili - - - - 94967 Loan 67 - Principal Repayments 100,100 49,236.60 49,236.60 100,100 94971 Loan 71 - Principal Repayments 140,000 68,859.80 68,859.80 140,000 94971 Loan 71 - Principal Repayments 140,000 68,859.80 68,859.80 100,100 9814 Tifr To Res - Staff Housing 300,000 - - 300,000 99834 Tifr To Res - Staff Housing 300,000 - - 7,100 99835 Tifr To Res - Community Housing - - - 99816 Tifr To Res - Community Housing - - - 17		New Housing - Gandawarra			- 200.841.39		950,000
99027 Community Housing Capital - - - - - -		New Housing - Gandawarra Staff Housing Capital - ALL			200,841.39		950,000
99027 Community Housing Capital	99020	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs	750,000	55,661.27		256,502.66	950,000
99028 Staff Housing Capital - Airport 30,000 - - - 30,000 Various Jobs	99020	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null	750,000	55,661.27 23,532.50	-	256,502.66	950,000 821,000
Various Jobs	99020 99019 99025	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency	750,000	55,661.27 23,532.50 -	-	256,502.66 23,532.50	950,000 821,000 50,000
99029 Staff Housing Capital - Martumili 100,100 49,236.60 49,236.60 100,100 94971 Loan 71 - Principal Repayments 140,000 68,859.80 68,859.80 140,000 1,870,100 631,601.40 200,841.39 832,442.79 2,091,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,100 1,870,10	99020 99019 99025 99027	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs	750,000 - 50,000 -	55,661.27 23,532.50 -	-	256,502.66 23,532.50	950,000 821,000 50,000
94967 Loan 67 - Principal Repayments 100,100 49,236.60 49,236.60 100,100 94971 Loan 71 - Principal Repayments 140,000 68,859.80 68,859.80 140,000 1,870,100 631,601.40 200,841.39 832,442.79 2,091,100	99020 99019 99025 99027	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport	750,000 - 50,000 -	55,661.27 23,532.50 - -	-	256,502.66 23,532.50 - -	950,000 821,000 50,000
140,000 68,859.80 68,859.80 140,000 1,870,100 631,601.40 200,841.39 832,442.79 2,091,100 1,870	99020 99019 99025 99027 99028	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs	750,000 - 50,000 -	55,661.27 23,532.50 - -	-	256,502.66 23,532.50 - -	950,000 821,000 50,000
1,870,100 631,601.40 200,841.39 832,442.79 2,091,100	99020 99019 99025 99027 99028 99029	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport	750,000 - 50,000 - 30,000	55,661.27 23,532.50 - - -	-	256,502.66 23,532.50 - - -	950,000 821,000 50,000 - 30,000
Other Housing 300,000 - - - 300,000 99834 Tfr To Res - Staff Housing - Int 7,100 - - - 7,100 99835 Tfr To Res - Staff Housing - Int 7,100 - - - - 7,100 99835 Tfr To Res - Community Housing - - - - - - - - -	99020 99019 99025 99027 99028 99029 94967	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments	750,000 - 50,000 - 30,000	55,661.27 23,532.50 - - - - 49,236.60	-	256,502.66 23,532.50 - - - - 49,236.60	950,000 821,000 50,000 - 30,000
99814 Tfr To Res - Staff Housing 300,000 - - - 300,000 99834 Tfr To Res - Staff Housing - Int 7,100 - - - 7,100 99825 Tfr To Res - Community Housing - - - - - 99815 Tfr To Res - Community Housing - Int - - - - 307,100 - - - - 307,100	99020 99019 99025 99027 99028 99029 94967	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments	750,000 - 50,000 - 30,000 100,100 140,000	55,661.27 23,532.50 - - - - - 49,236.60 68,859.80	-	256,502.66 23,532.50 - - - - - 49,236.60 68,859.80	950,000 821,000 50,000 - 30,000 100,100 140,000
99834 Tfr To Res - Staff Housing - Int 7,100 - - - 7,100 99825 Tfr To Res - Community Housing - - - - - 99815 Tfr To Res - Community Housing - Int - - - - 307,100 - - - 307,100 Total Housing 2,177,200 631,601.40 200,841.39 832,442.79 2,398,200 109010 Nullagine & Marble Bar PRZ's 10,000 - - - 10,000 109011 Plant Component 100,000 - 63,221.12 63,221.12 100,000 109034 Newman Landfill Improvements 300,000 - - - 300,000 109036 Container Deposit Scheme 20,000 - - - 20,000 109038 Newman Landfill Signage 19,000 16,634.38 - 16,634.38 16,000 109039 Newman Landfill Bore 330,000 - - - 184,000 109040 GEWS Vehicle - 2WD (101401) 58,000 - - - - 58,000 109054 Tfr To Res - Waste Management 600,000 - - - - - - - - -	99020 99019 99025 99027 99028 99029 94967 94971	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments	750,000 - 50,000 - 30,000 100,100 140,000	55,661.27 23,532.50 - - - - - 49,236.60 68,859.80	-	256,502.66 23,532.50 - - - - - 49,236.60 68,859.80	950,000 821,000 50,000 - 30,000 100,100 140,000
99825 Tfr To Res - Community Housing - - - - - - -	99020 99019 99025 99027 99028 99029 94967 94971	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments	750,000 - 50,000 - 30,000 100,100 140,000 1,870,100	55,661.27 23,532.50 - - - - 49,236.60 68,859.80 631,601.40	200,841.39	256,502.66 23,532.50 - - - - 49,236.60 68,859.80 832,442.79	950,000 821,000 50,000 - 30,000 100,100 140,000 2,091,100
99815 Tfr To Res - Community Housing - Int 307,100 - - - 307,100	99020 99019 99025 99027 99028 99029 94967 94971 Ottl	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments her Housing Tfr To Res - Staff Housing	750,000 - 50,000 - 30,000 100,100 140,000 1,870,100	55,661.27 23,532.50 - - - - 49,236.60 68,859.80 631,601.40	200,841.39	256,502.66 23,532.50 - - - - 49,236.60 68,859.80 832,442.79	950,000 821,000 50,000 - 30,000 100,100 140,000 2,091,100
Total Housing 2,177,200 631,601.40 200,841.39 832,442.79 2,398,200	99020 99019 99025 99027 99028 99029 94967 94971 Ottl 99814 99834	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments her Housing Tfr To Res - Staff Housing Tfr To Res - Staff Housing - Int	750,000 50,000 30,000 100,100 140,000 1,870,100 300,000 7,100	55,661.27 23,532.50 49,236.60 68,859.80 631,601.40	200,841.39	256,502.66 23,532.50 - - - - 49,236.60 68,859.80 832,442.79	950,000 821,000 50,000 - 30,000 100,100 140,000 2,091,100 300,000 7,100
Total Housing 2,177,200 631,601.40 200,841.39 832,442.79 2,398,200	99020 99019 99027 99027 99028 99029 94967 94971 Ott 99814 99834 99825	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments her Housing Tfr To Res - Staff Housing Tfr To Res - Staff Housing - Int Tfr To Res - Community Housing	750,000 50,000 30,000 100,100 140,000 1,870,100 300,000 7,100	55,661.27 23,532.50 49,236.60 68,859.80 631,601.40	200,841.39	256,502.66 23,532.50 	950,000 821,000 50,000 30,000 140,000 2,091,100 300,000 7,100
nction 10 - Expenditure Sanitation Other 109006 Nullagine & Marble Bar PRZ's 10,000 10,000 109013 Plant Component 100,000 - 63,221.12 63,221.12 100,000 109034 Newman Landfill Improvements 300,000 300,000 109036 Container Deposit Scheme 20,000 20,000 109038 Newman Landfill Signage 19,000 16,634.38 - 16,634.38 16,000 109039 Newman Landfill Bore 30,000 184,000 109040 GEWS Vehicle - 2WD (101401) 58,000 58,000 109042 Newman Tip Building 140,000 140,000 109854 Tfr To Res - Waste Management 600,000	99020 99019 99027 99027 99028 99029 94967 94971 Ott 99814 99825	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments her Housing Tfr To Res - Staff Housing Tfr To Res - Staff Housing - Int Tfr To Res - Community Housing	750,000 50,000 30,000 100,100 140,000 1,870,100 300,000 7,100	55,661.27 23,532.50 49,236.60 68,859.80 631,601.40	200,841.39	256,502.66 23,532.50 	950,000 821,000 50,000 - 30,000 140,000 2,091,100 300,000 7,100
Sanitation Other Sanitation	99020 99019 99025 99027 99028 99029 94967 94971 Ott 99814 99825	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments her Housing Tfr To Res - Staff Housing Tfr To Res - Staff Housing - Int Tfr To Res - Community Housing	750,000 50,000 30,000 100,100 140,000 1,870,100 300,000 7,100	55,661.27 23,532.50 49,236.60 68,859.80 631,601.40	200,841.39	256,502.66 23,532.50 	950,000 821,000 50,000 - 30,000 140,000 2,091,100 300,000 7,100
Sanitation Other Sanitation	99020 99019 99025 99027 99028 99029 94967 94971 Ott 99814 99825	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments her Housing Tfr To Res - Staff Housing Tfr To Res - Staff Housing Tfr To Res - Community Housing Tfr To Res - Community Housing - Int	750,000 50,000 30,000 100,100 140,000 1,870,100 300,000 7,100 307,100	55,661.27 23,532.50 49,236.60 68,859.80 631,601.40	200,841.39	256,502.66 23,532.50 - - 49,236.60 68,859.80 832,442.79	950,000 821,000 50,000 - 30,000 140,000 2,091,100 300,000 7,100 - -
109006 Nullagine & Marble Bar PRZ's 10,000 - - - - 10,000 109013 Plant Component 100,000 - 63,221.12 63,221.12 100,000 109034 Newman Landfill Improvements 300,000 - - - - 300,000 109036 Container Deposit Scheme 20,000 - - - - 20,000 109038 Newman Landfill Signage 19,000 16,634.38 - 16,634.38 16,000 109039 Newman Landfill Bore 330,000 - - - 184,000 109040 GEWS Vehicle - 2WD (101401) 58,000 - - - 58,000 109042 Newman Tip Building 140,000 - - - - 140,000 109854 Tfr To Res - Waste Management 600,000 - - - - - - -	99020 99019 99025 99027 99028 99029 94967 94971 Ott 99814 99834 99825 99815	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments her Housing Tfr To Res - Staff Housing Tfr To Res - Staff Housing - Int Tfr To Res - Community Housing Tfr To Res - Community Housing - Int	750,000 50,000 30,000 100,100 140,000 1,870,100 300,000 7,100 307,100	55,661.27 23,532.50 49,236.60 68,859.80 631,601.40	200,841.39	256,502.66 23,532.50 - - 49,236.60 68,859.80 832,442.79	950,000 821,000 50,000 - 30,000 140,000 2,091,100 300,000 7,100 - -
109013 Plant Component 100,000 - 63,221.12 63,221.12 100,000 109034 Newman Landfill Improvements 300,000 - - - 300,000 109036 Container Deposit Scheme 20,000 - - - - 20,000 109038 Newman Landfill Signage 19,000 16,634.38 - 16,634.38 16,000 109039 Newman Landfill Bore 330,000 - - - 184,000 109040 GEWS Vehicle - 2WD (101401) 58,000 - - - 58,000 109042 Newman Tip Building 140,000 - - - - 140,000 109854 Tfr To Res - Waste Management 600,000 - - - - - -	99020 99019 99025 99027 99028 99029 94967 94971 Ott 99814 99825 99815	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments her Housing Tfr To Res - Staff Housing Tfr To Res - Staff Housing - Int Tfr To Res - Community Housing Tfr To Res - Community Housing - Int Total Housing Total Housing	750,000 50,000 30,000 100,100 140,000 1,870,100 300,000 7,100 307,100	55,661.27 23,532.50 49,236.60 68,859.80 631,601.40	200,841.39	256,502.66 23,532.50 - - 49,236.60 68,859.80 832,442.79	950,000 821,000 50,000 - 30,000 140,000 2,091,100 300,000 7,100 - -
109034 Newman Landfill Improvements 300,000 - - - - 300,000 109036 Container Deposit Scheme 20,000 - - - - 20,000 109038 Newman Landfill Signage 19,000 16,634.38 - 16,634.38 16,000 109039 Newman Landfill Bore 330,000 - - - - 184,000 109040 GEWS Vehicle - 2WD (101401) 58,000 - - - - 58,000 109042 Newman Tip Building 140,000 - - - - 140,000 109854 Tfr To Res - Waste Management 600,000 -	99020 99019 99025 99027 99028 99029 94967 94971 Ottl 99814 99825 99825 99815	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments her Housing Tfr To Res - Staff Housing Tfr To Res - Staff Housing Tfr To Res - Community Housing Tfr To Res - Community Housing Tfr To Res - Community Housing - Int Total Housing - Expenditure nitation Other	750,000 50,000 - 30,000 100,100 140,000 1,870,100 300,000 7,100 307,100 2,177,200	55,661.27 23,532.50 49,236.60 68,859.80 631,601.40	200,841.39	256,502.66 23,532.50 - - 49,236.60 68,859.80 832,442.79	950,000 821,000 50,000 - 30,000 140,000 2,091,100 300,000 7,100 - - 307,100
109036 Container Deposit Scheme 20,000 - - - - 20,000 109038 Newman Landfill Signage 19,000 16,634.38 - 16,634.38 16,000 109039 Newman Landfill Bore 330,000 - - - - 184,000 109040 GEWS Vehicle - 2WD (101401) 58,000 - - - 58,000 109042 Newman Tip Building 140,000 - - - 140,000 109854 Tfr To Res - Waste Management 600,000 - - - - - -	99020 99019 99025 99027 99028 99029 94967 94971 Ottl 99814 99834 99825 99815	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments her Housing Tfr To Res - Staff Housing Tfr To Res - Staff Housing - Int Tfr To Res - Community Housing Tfr To Res - Community Housing Tfr To Res - Community Housing Total Housing - Expenditure Intation Other Nullagine & Marble Bar PRZ's	750,000 50,000 30,000 100,100 140,000 1,870,100 300,000 7,100 307,100 2,177,200	55,661.27 23,532.50 49,236.60 68,859.80 631,601.40 631,601.40	200,841.39	256,502.66 23,532.50 49,236.60 68,859.80 832,442.79	950,000 821,000 50,000 - 30,000 140,000 2,091,100 - - 307,100 2,398,200
109038 Newman Landfill Signage 19,000 16,634.38 - 16,634.38 16,000 109039 Newman Landfill Bore 330,000 - - - - 184,000 109040 GEWS Vehicle - 2WD (101401) 58,000 - - - - 58,000 109042 Newman Tip Building 140,000 - - - - 140,000 109854 Tfr To Res - Waste Management 600,000 - - - - - -	99020 99019 99027 99027 99028 99029 99029 99029 994967 94971 Ottl 99814 99825 99825 nuction 10 Sai 109006 109003	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments her Housing Tfr To Res - Staff Housing Tfr To Res - Staff Housing - Int Tfr To Res - Community Housing Tfr To Res - Community Housing - Int Total Housing - Expenditure nullagine & Marble Bar PRZ's Plant Component	750,000 50,000 30,000 100,100 140,000 1,870,100 300,000 7,100 307,100 2,177,200 10,000 100,000	55,661.27 23,532.50 49,236.60 68,859.80 631,601.40	200,841.39	256,502.66 23,532.50 49,236.60 68,859.80 832,442.79	950,000 821,000 50,000 - 30,000 140,000 2,091,100 300,000 7,100 - - - 307,100 2,398,200
109039 Newman Landfill Bore 330,000 - - - - 184,000 109040 GEWS Vehicle - 2WD (101401) 58,000 - - - - 58,000 109042 Newman Tip Building 140,000 - - - - 140,000 109854 Tfr To Res - Waste Management 600,000 - - - - - -	99020 99019 99027 99028 99029 94967 94971 Ottl 99834 99825 99815 nuction 10 - Sar 109006 109013 109034	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments her Housing Tfr To Res - Staff Housing Tfr To Res - Staff Housing - Int Tfr To Res - Community Housing Tfr To Res - Community Housing - Int Total Housing - Expenditure nitation Other Nullagine & Marble Bar PRZ's Plant Component Newman Landfill Improvements	750,000 50,000 30,000 100,100 140,000 1,870,100 307,100 2,177,200 100,000 100,000 300,000	55,661.27 23,532.50 49,236.60 68,859.80 631,601.40	200,841.39	256,502.66 23,532.50 49,236.60 68,859.80 832,442.79	950,000 821,000 50,000 30,000 140,000 2,091,100 307,100 2,398,200 10,000 100,000 300,000
109040 GEWS Vehicle - 2WD (101401) 58,000 - - - - 58,000 109042 Newman Tip Building 140,000 - - - - 140,000 109854 Tfr To Res - Waste Management 600,000 - - - - -	99020 99019 99027 99028 99029 94967 94971 Ottl 99814 99825 99815 nction 10 Sai 109006 109003 109034 109036	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments her Housing Tfr To Res - Staff Housing - Int Tfr To Res - Community Housing Tfr To Res - Community Housing Tfr To Res - Community Housing - Int Total Housing - Expenditure nitation Other Nullagine & Marble Bar PRZ's Plant Component Newman Landfiil Improvements Container Deposit Scheme	750,000 50,000 30,000 100,100 140,000 1,870,100 307,100 2,177,200 10,000 100,000 300,000 20,000	55,661.27 23,532.50 49,236.60 68,859.80 631,601.40	200,841.39	256,502.66 23,532.50 49,236.60 68,859.80 832,442.79	950,000 821,000 821,000 50,000 30,000 140,000 2,091,100 2,398,200 10,000 100,000 300,000 20,000
109042 Newman Tip Building 140,000 - - - 140,000 109854 Tfr To Res - Waste Management 600,000 - - - - -	99020 99019 99027 99028 99029 94967 94971 Ottl 99814 99825 99815 nction 10 Sai 109006 109013 109034 109038	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Capital - M/Bar & Null Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments Housing Tfr To Res - Staff Housing Tfr To Res - Staff Housing Tfr To Res - Community Housing Tfr To Res - Community Housing Tfr To Res - Community Housing - Int Total Housing - Expenditure nitation Other Nullagine & Marble Bar PRZ's Plant Component Newman Landfill Improvements Container Deposit Scheme Newman Landfill Signage	750,000 50,000 - 30,000 100,100 140,000 1,870,100 307,100 2,177,200 100,000 100,000 300,000 20,000 19,000	55,661.27 23,532.50 49,236.60 68,859.80 631,601.40	200,841.39	256,502.66 23,532.50 49,236.60 68,859.80 832,442.79	950,000 821,000 50,000 30,000 140,000 2,091,100 307,100 2,398,200 10,000 100,000 300,000 20,000 16,000
109854 Tfr To Res - Waste Management 600,000	99020 99019 99027 99027 99028 99029 94967 94971 Ottl 99814 99825 99815 nction 10 Sar 109006 109013 109034 109038 109039	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments ther Housing Tfr To Res - Staff Housing Tfr To Res - Staff Housing - Int Tfr To Res - Community Housing Tfr To Res - Community Housing - Int Total Housing Total Housing - Expenditure nitation Other Nullagine & Marble Bar PRZ's Plant Component Newman Landfill Improvements Container Deposit Scheme Newman Landfill Signage Newman Landfill Bore	750,000 50,000 - 30,000 100,100 140,000 1,870,100 307,100 2,177,200 100,000 100,000 300,000 20,000 19,000 330,000 330,000 330,000	55,661.27 23,532.50	200,841.39	256,502.66 23,532.50 49,236.60 68,859.80 832,442.79	950,000 821,000 50,000 30,000 100,100 140,000 2,091,100 307,100 2,398,200 10,000 300,000 100,000 300,000 16,000 184,000
	99020 99019 99019 99027 99028 99029 94967 94971 Ottl 99814 99834 99825 99815 nction 10 Sar 109006 109013 109034 109036 109038 109039 109040	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments Housing Tr To Res - Staff Housing Tfr To Res - Staff Housing Tfr To Res - Community Housing Tfr To Res - Community Housing Tfr To Res - Community Housing - Int Total Housing - Expenditure Initiation Other Nullagine & Marble Bar PRZ's Plant Component Newman Landfill Improvements Container Deposit Scheme Newman Landfill Signage Newman Landfill Bore GEWS Vehicle - 2WD (101401)	750,000 50,000 30,000 100,100 140,000 1,870,100 307,100 2,177,200 100,000 100,000 300,000 20,000 19,000 330,000 58,000	55,661.27 23,532.50 49,236.60 68,859.80 631,601.40	200,841.39 200,841.39	256,502.66 23,532.50 49,236.60 68,859.80 832,442.79	950,000 821,000 50,000 30,000 140,000 2,091,100 307,100 307,100 10,000 100,000 300,000 20,000 16,000 184,000 58,000
	99020 99019 99029 99027 99028 99029 94967 94971 Ottl 99814 99834 99825 99815 nction 10 Sar 109006 109013 109034 109036 109038 109038 109038 109030 109040	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments her Housing Tfr To Res - Staff Housing Tfr To Res - Staff Housing Tfr To Res - Community Housing Tfr To Res - Community Housing Tfr To Res - Community Housing Total Housing - Expenditure nitation Other Nullagine & Marble Bar PRZ's Plant Component Newman Landfill Improvements Container Deposit Scheme Newman Landfill Signage Newman Landfill Bore GEWS Vehicle - 2WD (101401) Newman Tip Building	750,000 50,000 30,000 30,000 100,100 140,000 1,870,100 307,100 2,177,200 100,000 100,000 300,000 20,000 19,000 330,000 58,000 58,000 140,000	55,661.27 23,532.50 49,236.60 68,859.80 631,601.40	200,841.39	256,502.66 23,532.50 49,236.60 68,859.80 832,442.79	950,000 821,000 821,000 30,000 30,000 140,000 2,091,100 2,398,200 10,000 100,000 300,000 16,000 184,000 58,000 140,000
	99020 99019 99025 99027 99028 99029 94967 94971 Ott 99834 99825 99815 Inction 10 Sar 109006 109033 109034 109038 109038 109034 109040 109042	New Housing - Gandawarra Staff Housing Capital - ALL Various Jobs Staff Housing Contingency Community Housing Capital Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Airport Various Jobs Staff Housing Capital - Martumili Loan 67 - Principal Repayments Loan 71 - Principal Repayments her Housing Tfr To Res - Staff Housing Tfr To Res - Staff Housing Tfr To Res - Community Housing Tfr To Res - Community Housing Tfr To Res - Community Housing Total Housing - Expenditure nitation Other Nullagine & Marble Bar PRZ's Plant Component Newman Landfill Improvements Container Deposit Scheme Newman Landfill Signage Newman Landfill Bore GEWS Vehicle - 2WD (101401) Newman Tip Building	750,000 50,000 30,000 30,000 100,100 140,000 1,870,100 307,100 2,177,200 100,000 100,000 300,000 20,000 19,000 330,000 58,000 58,000 140,000	55,661.27 23,532.50 49,236.60 68,859.80 631,601.40	200,841.39	256,502.66 23,532.50 49,236.60 68,859.80 832,442.79	950,000 821,000 821,000 30,000 30,000 140,000 2,091,100 2,398,200 10,000 100,000 300,000 16,000 184,000 58,000 140,000

109002 109019	Sewerage					
109019	** WWTP Upgrade	-	38,827.86	185,945.78	224,773.64	1,700,000
	Liquid Waste Facility - Septage Ponds	6,500,000	-	-	-	6,500,000
09009	Chlorination System	-	-	-	-	-
09051	Header Tank Roof	-	-	-	-	-
04972	Loan 72 - Principal Repayments	130,900	-		-	130,900
04973		95,200	-		-	95,200
	Loan 73 - Principal Repayments					
.04974	Loan 73 - Principal Repayments	304,000	-		-	304,000
.09814	Tfr To Res - Sewerage Plant	-	-	-	-	-
.09834	Tfr To Res - Sewerage Plant - Int	-	-	-	-	-
		7,030,100	38,827.86	185,945.78	224,773.64	8,730,100
	Other Community Amenities		•	·	•	
		10,000	_		-	10.000
109022	Public Toilets - Newman	10,000				10,000
109033	Public Toilets - Nullagine	-	-	-	-	-
109815	Tfr To Res - TC Public Toilet	-	-	-	-	-
109835	Tfr To Res - TC Public Toilet - Int	-	-	-	-	-
		10,000				10,000
		10,000				20,000
	Total Community Amenities	8,641,600	55,462.24	249,166.90	304,629.14	9,592,600
	Total Community / microsco	5,0 :2,000	33, 102.2.1	2 15)200150	56 1,625121	3,332,000
oction 1	11 - Expenditure					
	·					
	Public Halls & Civic Centres	T			<u> </u>	
19012	Marbl Bar Civic Centre	50,000	-			50,000
19017	M/Bar CRC Building Works	10,000	-	-	-	10,000
19052	The Square/ The Edge	100,000				100,000
19816	Tfr To Res - Public Building Maint	300,000				300,000
			-		-	
19836	Tfr To Res - Public Building Maint - Int	16,400	-	-	-	16,400
		476,400	-	-	-	476,400
	Swimming Areas/Beaches					
		2= 222	27.000.55	ı	27.000.00	
19067	Newman Aquatic Centre - P&E	27,900	27,900.00	-	27,900.00	27,900
19069	M/Bar Aquatic Centre - INFA	-	-	-	-	
19082	Newman Aquatic Centre - INFA	155,000	-	-	-	155,000
19083	Newman Aquatic Centre - L&B	95,000	_		_	95,000
13003	Newman Aquatic Centre - L&B		27.000.00	-	37,000,00	
		277,900	27,900.00	- 1	27,900.00	277,900
	Recreation Centre					
19029	CRS Vehicle - Dual Cab (111675)	-	-			-
19028	Newman Rec Centre - L&B	125,000	-	45,454.55	45,454.55	125,000
		123,000		15, 15 1155	13, 13 1.33	
19604	Nullagine Community Gym Equipment					5,700
19611	Rec Centre Bin Compound	-	8,316.78	-	8,316.78	8,500
19812	Tfr To Res - Rec'n Centre Maint	-	-	-	-	-
19832	Tfr To Res - Rec'n Centre Maint - Int	-	-	-	-	-
13002	THE THE THE THE THE THE THE					
		125,000	8,316.78	45,454.55	53,771.33	139,20
	Uborder	===,===	5,5255	,		
	Libraries	T				
119310	Newman Library - Building	32,000	-	-	-	32,000
119311	Nullagine Library - Building	10,000	-	-	-	10,000
		42,000	- 1	- 1		42,000
		,			I	,
	Martumili Artists					
19421	Plant - Bus and Car	-	-	-	-	
19817	Tfr To Res - Martumili Operations	39,600		-	-	39,600
19837	Tfr To Res - Martumili Operations - Int	7,100	-	-	-	7,100
19819	Tfr To Res - Martumili Infrastructure	50,000	-	-	-	50,000
19839	Tfr To Res - MartumiliInfrastructure - Int	5,000			-	
			- 1	-		5.000
		 	-	-		
		 	-	-	-	
	Pacreation Ovals/Parks & Other	101,700	-	-	-	
	Recreation Ovals/Parks & Other	101,700	-	-	-	101,700
19060	M/Bar Sports Complex Upgrade	5,000				5,000
19060 19071	M/Bar Sports Complex Upgrade Hard Courts	101,700	-	-	-	5,000 800,000
19060 19071	M/Bar Sports Complex Upgrade	5,000				5,000 800,000
19060 19071 19709	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman	5,000 800,000 100,000				5,000 800,000 100,000
19060 19071 19709 19711	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806)	5,000 800,000 100,000 38,000	- 13,757.15 - -	- 4,400.00 - -	- 18,157.15 - -	5,000 800,000 100,000 38,000
19060 19071 19709 19711 19718	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing	5,000 800,000 100,000 38,000 40,000	- 13,757.15 - - -	- 4,400.00 - - -	- 18,157.15 - - -	5,000 800,000 100,000 38,000 40,000
19060 19071 19709 19711 19718 19730	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof	5,000 800,000 100,000 38,000 40,000 10,000	- 13,757.15 - - -	- 4,400.00 - - -	- 18,157.15 - - -	5,000 800,000 100,000 38,000 40,000
19060 19071 19709 19711 19718 19730	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing	5,000 800,000 100,000 38,000 40,000	- 13,757.15 - - -	- 4,400.00 - - -	- 18,157.15 - - -	5,000 800,000 100,000 38,000 40,000
19060 19071 19709 19711 19718 19730 19739	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets	5,000 800,000 100,000 38,000 40,000 10,000 30,000	- 13,757.15 - - -	- 4,400.00 - - -	- 18,157.15 - - -	5,000 800,000 100,000 38,000 40,000 10,000 30,000
19060 19071 19709 19711 19718 19730 19739	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan	5,000 800,000 100,000 38,000 40,000 10,000 30,000 400,000	- 13,757.15 - - - - -	- 4,400.00 - - - - -	- 18,157.15 - - - - - -	101,70(5,00(800,00(100,00(38,00(40,00(30,00(400,00(
19060 19071 19709 19711 19718 19730 19739 19741 19742	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection	5,000 800,000 100,000 38,000 40,000 10,000 30,000 400,000 120,000	- 13,757.15 - - - - -	- 4,400.00 - - - - -	- 18,157.15 - - - - -	5,000 800,000 100,000 38,000 40,000 30,000 400,000 120,000
19060 19071 19709 19711 19718 19730 19739 19741 19742 19814	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint	5,000 800,000 100,000 38,000 40,000 10,000 30,000 400,000	- 13,757.15 - - - - -	- 4,400.00 - - - - -	- 18,157.15 - - - - - -	5,000 800,000 100,000 38,000 40,000 30,000 400,000 120,000
19060 19071 19709 19711 19718 19730 19739 19741 19742 19814	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection	5,000 800,000 100,000 38,000 40,000 10,000 30,000 400,000 120,000	- 13,757.15 - - - - -	- 4,400.00 - - - - -	- 18,157.15 - - - - - -	5,000 800,000 100,000 38,000 40,000 30,000 400,000 120,000
19060 19071 19709 19711 19718 19730 19739 19741 19742 19814 19834	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Rec'n Facil Maint	5,000 800,000 100,000 38,000 40,000 10,000 30,000 400,000 120,000 300,000	- 13,757.15 	- 4,400.00 - - - - - - - -	- 18,157.15 - - - - - - - - -	5,000 800,000 100,000 38,000 40,000 30,000 400,000 120,000
19060 19071 19709 19711 19718 19730 19739 19741 19742 19814 19834 19818	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Nec'n Facil Maint - Int Tfr To Res - Oval Lights Maint	5,000 800,000 100,000 38,000 40,000 10,000 10,000 10,000 10,000 120,000 300,000 16,000	- 13,757.15 	- 4,400.00 - - - - - - - - - - -	- 18,157.15 - - - - - - - - - - - -	101,700 5,000 800,000 100,000 38,000 40,000 400,000 120,000 300,000 16,000
19060 19071 19709 19711 19718 19730 19739 19741 19742 19814 19834 19818 19838	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint	5,000 800,000 100,000 38,000 40,000 10,000 30,000 400,000 120,000 300,000 16,000	- 13,757.15 	- 4,400.00 - - - - - - - - - -	- 18,157.15 - - - - - - - - - - - - - -	101,700 5,001 800,000 100,001 38,001 40,000 400,000 120,000 16,000
19060 19071 19709 19711 19718 19730 19739 19741 19742 19814 19834 19818 19838 19815	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Rec'n Facil Maint - Int Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art	5,000 800,000 100,000 38,000 40,000 10,000 30,000 400,000 120,000 300,000 16,000	- 13,757.15	- 4,400.00 - - - - - - - - - - -	- 18,157.15 - - - - - - - - - - - - - - - - - - -	101,700 5,000 800,000 100,000 38,000 40,000 10,000 30,000 120,000 16,000
19060 19071 19709 19711 19718 19730 19739 19741 19742 19814 19834 19818 19838 19815	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint	5,000 800,000 100,000 38,000 40,000 10,000 30,000 400,000 120,000 300,000 16,000	- 13,757.15 	- 4,400.00 - - - - - - - - - -	- 18,157.15 - - - - - - - - - - - - - -	101,700 5,000 800,000 100,000 38,000 40,000 10,000 30,000 120,000 16,000
19060 19071 19709 19711 19718 19730 19739 19741 19742 19814 19834 19818 19838 19815 19835	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Rec'n Facil Maint - Int Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art	5,000 800,000 100,000 38,000 40,000 10,000 30,000 400,000 120,000 300,000 16,000	- 13,757.15	- 4,400.00 - - - - - - - - - - -	- 18,157.15 - - - - - - - - - - - - - - - - - - -	101,700 5,000 800,000 100,000 38,000 40,000 400,000 120,000 16,000
19060 19071 19709 19711 19718 19730 19739 19741 19742 19814 19834 19818 19838 19815 19835 19813	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art Tfr To Res - Public Art - Int Tfr To Res - Newman Tomorrow Project Maint	5,000 800,000 100,000 38,000 40,000 10,000 30,000 400,000 120,000 300,000 16,000 - 100,000 1,000	- 13,757.15 	- 4,400.00 - - - - - - - - - - - - - - - - -	- 18,157.15	101,700 5,000 800,000 100,000 38,000 40,000 120,000 120,000 16,000
19060 19071 19709 19711 19718 19730 19739 19741 19742 19814 19834 19818 19838 19815 19835 19813	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Roval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art - Int Tfr To Res - Public Art - Int	5,000 800,000 100,000 38,000 40,000 10,000 30,000 400,000 120,000 300,000 16,000 - - 100,000 1,000	- 13,757.15	- 4,400.00 - - - - - - - - - - - - -	- 18,157.15 - - - - - - - - - - - - - - - - - - -	101,700 5,000 800,000 100,000 38,000 40,000 400,000 120,000 30,000 16,000
19060 19071 19709 19711 19718 19730 19739 19741 19742 19814 19834 19818 19838 19815 19835 19813	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art Tfr To Res - Public Art - Int Tfr To Res - Newman Tomorrow Project Maint	\$,000 \$00,000 \$00,000 \$100,000 \$38,000 \$40,000 \$10,000 \$30,000 \$400,000 \$120,000 \$300,000 \$16,000 \$- \$100,000 \$1,000 \$1,000	- 13,757.15	- 4,400.00 - - - - - - - - - - - - - - - - -	- 18,157.15	101,700 5,000 800,000 100,000 40,000 40,000 400,000 120,000 300,000
19060 19071 19709 19711 19718 19730 19739 19741 19742 19814 19834 19818 19838 19815 19835 19813	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art Tfr To Res - Public Art - Int Tfr To Res - Newman Tomorrow Project Maint	5,000 800,000 100,000 38,000 40,000 10,000 30,000 400,000 120,000 300,000 16,000 - 100,000 1,000	- 13,757.15 	- 4,400.00 - - - - - - - - - - - - - - - - -	- 18,157.15	101,700 5,000 800,000 100,000 40,000 40,000 400,000 120,000 300,000
19060 19071 19709 19711 19718 19730 19739 19741 19742 19814 19834 19818 19838 19815 19835 19813	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art Tfr To Res - Public Art - Int Tfr To Res - Newman Tomorrow Project Maint	\$,000 \$00,000 \$00,000 \$100,000 \$38,000 \$40,000 \$10,000 \$30,000 \$400,000 \$120,000 \$300,000 \$16,000 \$- \$100,000 \$1,000 \$1,000	- 13,757.15	- 4,400.00 - - - - - - - - - - - - - - - - -	- 18,157.15 	101,700 5,000 800,000 100,000 40,000 40,000 400,000 120,000 300,000
19060 19071 19709 19711 19718 19730 19739 19741 19742 19814 19834 19818 19838 19815 19835 19813	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art - Int Tfr To Res - Newman Tomorrow Project Maint Tfr To Res - Newman Tomorrow Project - Int	\$,000 \$00,000 \$00,000 \$100,000 \$38,000 \$40,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000	- 13,757.15	- 4,400.00 - - - - - - - - - - - - - - - - -	- 18,157.15	101,700 5,000 800,000 100,000 100,000 38,000 40,000 120,000 120,000 16,000 1,000 1,000 1,960,000
19060 19071 19709 19711 19718 19730 19739 19741 19742 19814 19834 19818 19838 19815 19835 19813	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art Tfr To Res - Public Art - Int Tfr To Res - Newman Tomorrow Project Maint	\$,000 \$00,000 \$00,000 \$100,000 \$38,000 \$40,000 \$10,000 \$30,000 \$400,000 \$120,000 \$300,000 \$16,000 \$- \$100,000 \$1,000 \$1,000	- 13,757.15	- 4,400.00 - - - - - - - - - - - - - - - - -	- 18,157.15 	101,700 5,000 800,000 100,000 100,000 38,000 40,000 120,000 120,000 16,000 1,000 1,000 1,960,000
19060 19071 19709 19711 19718 19730 19739 19741 19742 19814 19834 19818 19838 19815 19835 19813	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art - Int Tfr To Res - Newman Tomorrow Project Maint Tfr To Res - Newman Tomorrow Project - Int	\$,000 \$00,000 \$00,000 \$100,000 \$38,000 \$40,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000	- 13,757.15	- 4,400.00 - - - - - - - - - - - - - - - - -	- 18,157.15	101,700 5,000 800,000 100,000 100,000 38,000 40,000 120,000 120,000 16,000 1,000 1,000 1,960,000
19060 19071 19709 19711 19718 19718 19730 19739 19741 19742 19814 19834 19818 19838 19815 19833 19835	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art Tfr To Res - Newman Tomorrow Project Maint Tfr To Res - Newman Tomorrow Project - Int	\$,000 \$00,000 \$00,000 \$100,000 \$38,000 \$40,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000	- 13,757.15	- 4,400.00 - - - - - - - - - - - - - - - - -	- 18,157.15	101,700 5,000 800,000 100,000 100,000 40,000 120,000 120,000 16,000 1,000 1,000 1,000 1,960,000
19060 19071 19709 19711 19718 19718 19730 19739 19741 19742 19814 19834 19818 19838 19815 19833 19835	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art - Int Tfr To Res - Newman Tomorrow Project Maint Tfr To Res - Newman Tomorrow Project - Int	\$,000 \$00,000 \$00,000 \$100,000 \$38,000 \$40,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000	- 13,757.15	- 4,400.00 - - - - - - - - - - - - - - - - -	- 18,157.15	101,70 5,00 800,00 100,00 38,000 40,000 110,000 300,000 16,000 1,000 1,000 1,000 1,000 1,000
19060 19071 19709 19701 19709 19711 19718 19730 19730 19741 19814 19818 19838 19835 19831 19833	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art Tfr To Res - Newman Tomorrow Project Maint Tfr To Res - Newman Tomorrow Project - Int	\$,000 \$00,000 \$00,000 \$100,000 \$38,000 \$40,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000	- 13,757.15	- 4,400.00 - - - - - - - - - - - - - - - - -	- 18,157.15	101,70 5,00 800,00 100,00 38,000 40,000 110,000 300,000 16,000 1,000 1,000 1,000 1,000 1,000
19060 19071 19709 19701 19709 19711 19718 19730 19730 19741 19814 19818 19838 19835 19831 19833	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art Tfr To Res - Newman Tomorrow Project Maint Tfr To Res - Newman Tomorrow Project - Int Total Recreation & Culture 2 - Expenditure Sts/Rds/Bdgs/Dep - Construction	\$,000 \$00,000 \$00,000 \$100,000 \$38,000 \$40,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000	- 13,757.15	- 4,400.00 - - - - - - - - - - - - - - - - -	- 18,157.15	101,70 5,00 800,00 100,00 38,000 40,000 110,000 300,000 16,000 1,000 1,000 1,000 1,000 1,000
19060 19071 19709 19711 19709 19711 19730 19730 19742 19814 19818 19838 19815 19833 19835 19835	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Newman Tomorrow Project Maint Tfr To Res - Newman Tomorrow Project - Int Total Recreation & Culture Z - Expenditure Sts/Rds/Bdgs/Dep - Construction Road Construction	101,700 5,000 800,000 100,000 38,000 40,000 10,000 120,000 120,000 120,000 16,000 1,000 1,000 1,000 1,000 1,000 2,983,000	- 13,757.15	- 4,400.00	- 18,157.15	101,70 5,00 800,00 100,00 38,000 40,000 120,000 300,000 16,000 1,000 1,000 1,000 1,960,000 2,997,20
19060 19071 19709 19711 19709 19711 19730 19730 19741 19844 19818 19838 19815 19833 19835 19835 19835	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art Tfr To Res - Newman Tomorrow Project Maint Tfr To Res - Newman Tomorrow Project - Int Total Recreation & Culture 2 - Expenditure Sts/Rds/Bdgs/Dep - Construction Road Construction Marble Bar / Woodstock	\$,000 \$00,000 \$00,000 \$100,000 \$38,000 \$40,000 \$10,000 \$30,000 \$400,000 \$120,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000	- 13,757.15	- 4,400.00 - - - - - - - - - - - - - - - - -	- 18,157.15	101,700 5,000 800,000 100,000 38,000 40,000 10,000 120,000 16,000 1,000
.19060 .19071 .19709 .19711 .19709 .19711 .19730 .19739 .19741 .19814 .19818 .19818 .19818 .19838 .19813 .19833 .19835 .19835 .19835 .19835 .19835 .19835 .19835	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Newman Tomorrow Project Maint Tfr To Res - Newman Tomorrow Project - Int Total Recreation & Culture Z - Expenditure Sts/Rds/Bdgs/Dep - Construction Road Construction	101,700 5,000 800,000 100,000 38,000 40,000 10,000 120,000 120,000 120,000 16,000 1,000 1,000 1,000 1,000 1,000 2,983,000	- 13,757.15	- 4,400.00	- 18,157.15	101,700 5,000 800,000 100,000 100,000 40,000 10,000 100,000 100,000 100,000 1,000 1,000 1,960,000 1,960,000 1,960,000
19060 19971 19709 19711 19718 19730 19730 19732 19742 19814 19838 19815 19835 19833 19833 19835 19835 19835 19835 19835 19835	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art Tfr To Res - Newman Tomorrow Project Maint Tfr To Res - Newman Tomorrow Project - Int Total Recreation & Culture Total Recreation & Culture 2 - Expenditure Sts/Rds/Bdgs/Dep - Construction Road Construction Marble Bar / Woodstock Jigalong Rd	101,700 5,000 800,000 100,000 38,000 40,000 10,000 30,000 400,000 120,000 120,000 10,000 1,000	- 13,757.15	- 4,400.00	- 18,157.15	101,700 5,000 800,000 100,000 100,000 400,000 10,000 10,000 10,000 1,000 1,000 1,000 1,000 1,000 1,960,000 1,960,000 1,960,000 1,960,000 1,960,000 1,960,000
.19060 .19071 .19709 .19701 .19709 .19730 .19739 .19741 .19814 .19834 .19815 .19833 .19833 .19833 .19835 .1	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art Tfr To Res - Newman Tomorrow Project Maint Tfr To Res - Newman Tomorrow Project - Int Total Recreation & Culture 2 - Expenditure Sts/Rds/Bdgs/Dep - Construction Road Construction Marble Bar / Woodstock Jigalong Rd Warrawagine Road	101,700 5,000 800,000 100,000 38,000 40,000 10,000 30,000 120,000 300,000 1,0	- 13,757.15	- 4,400.00	- 18,157.15	101,700 5,000 800,000 100,000 38,000 40,000 10,000 30,000 120,000 1,000 1,000 1,000 2,997,200 437,500 390,000
119060 119071 119709 1197019 1197019 119711 119718 119730 119731 119742 119814 119814 119818 119833 119813 119833 1	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art Tfr To Res - Newman Tomorrow Project Maint Tfr To Res - Newman Tomorrow Project Int Total Recreation & Culture 2 - Expenditure Sts/Rds/Bdgs/Dep - Construction Road Construction Marble Bar / Woodstock Jigalong Rd Warrawagine Road Muccan Shay Gap Road	101,700 5,000 800,000 100,000 38,000 40,000 10,000 30,000 120,000 300,000 1,0	- 13,757.15	- 4,400.00	- 18,157.15	1,960,000 2,997,200 437,500 390,000
119060 119071 119709 119701 119711 119711 119711 119718 119730 119741 119844 119844 119848 119838 119833 119833 119833 119833 119833	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art Tfr To Res - Newman Tomorrow Project Maint Tfr To Res - Newman Tomorrow Project - Int Total Recreation & Culture 2 - Expenditure Sts/Rds/Bdgs/Dep - Construction Road Construction Marble Bar / Woodstock Jigalong Rd Warrawagine Road	101,700 5,000 800,000 100,000 38,000 40,000 10,000 30,000 120,000 300,000 1,0	- 13,757.15	- 4,400.00	- 18,157.15	101,700 5,000 800,000 100,000 100,000 100,000 110,000 1,000 1,000 1,000 1,960,000 1,960,000 1,960,000 1,960,000 1,960,000 1,960,000 1,960,000 1,960,000
119060 119071 119709 119701 119701 119711 119711 119718 119730 119739 119741 119814 119818 119831 119833 119833	M/Bar Sports Complex Upgrade Hard Courts Playground Equipment - Newman Holden Colorado LS C/C T/D A/T (2806) Wilara Park Fencing Capricorn Oval Capital Improvements - Grandstand Roof Cricket Pitch and Nets Purchase of Land - Rec Master Plan North Newman Reserve - Water Supply Connection Tfr To Res - Rec'n Facil Maint Tfr To Res - Rec'n Facil Maint Tfr To Res - Oval Lights Maint Tfr To Res - Oval Lights Maint Tfr To Res - Public Art Tfr To Res - Public Art Tfr To Res - Newman Tomorrow Project Maint Tfr To Res - Newman Tomorrow Project Int Total Recreation & Culture 2 - Expenditure Sts/Rds/Bdgs/Dep - Construction Road Construction Marble Bar / Woodstock Jigalong Rd Warrawagine Road Muccan Shay Gap Road	101,700 5,000 800,000 100,000 38,000 40,000 10,000 30,000 120,000 300,000 1,0	- 13,757.15	- 4,400.00	- 18,157.15	101,700 5,000 800,000 100,000 38,000 40,000 10,000 120,000 16,000 1,000 1,000 1,000 2,997,200 437,500 390,000

	xpenditure al Services					
	Total Transport	30,491,100	162,561.26	2,951,888.70	3,114,449.96	17,221,100
	Total Newman Airport	22,159,600	77,094.05	2,453,372.71	2,530,466.76	8,859,600
29432	Marble Bar Airstrip	5,000,000 21,695,000	77,094.05 77,094.05	2,312,583.76 2,453,372.71	2,389,677.81 2,530,466.76	5,000,000 8,395,000
9427	Public Structures	- 65,000	-	-	-	- 65,000
9036 9427	Toyota Prado GX Plant & Equipment - Machinery	65,000 65,000	-	-	-	65,000 65,000
9034	Toyota Hilux SR E/C C/C M/T 4WD yellow	65,000	-	-	-	65,000
9419 9423	Safety & Security - Lighting Airport Opertaion Expansion	2,000,000 1,000,000	-	-	-	-
29418	Airside - Manoeuvering Areas	3,000,000	-	123,061.02	123,061.02	1,000,000
9404	Safety & Security - Fences & Gates	1,300,000	-	-	-	500,000
29403 29404	Services - Power Services - Waste	2,400,000 500,000	-		-	200,000 500,000
29402	Services - Water Inc RO	1,500,000	-	6,459.14	6,459.14	500,000
9008 19401	Master and Land Use Plan Services - Access Roads, Car Parks	4,800,000	-	11,268.79	11,268.79	500,000
	Expenses					
9838	Tfr To Res - Newman Airport - Int	230,700 464,600	-	-		230,700 464,600
29818	Tfr To Res - Newman Airport	-	-		-	-
4966	Other Expenses Loan 75 - Principal Repayments	233,900	- 1			233,900
	odromes Newman Airport					
9835	Tfr To Res - Heavy Road Plant - Int	19,300 945,300	-	-	-	19,300 945,300
9815	Tfr To Res - Heavy Road Plant	-	-			-
	Sub Total (For KSS)	926,000	- 1	- 1	-	920,000
29722	Minor Equipment - Newman Sub Total (For RSS)	30,000 926,000	-	-	-	30,000 926,000
29718	Fuso Canter 815 Tray Top (2824)	65,000	-	-	-	65,000
9109	Plant Trailer for new Mini Excavator & Skid Steer (NEW)	25,000	-	-	-	25,000
29107 29108	Caterpillar 249D Track Skid Steer (NEW) Caterpillar 301.8 Mini Excavator (NEW)	120,000 60,000	-	-	-	120,000 60,000
29091	Holden Colorado LS C/C T/D A/T	38,000	-	-	-	38,000
9084	Minor Equipment - Rural	73,000	-	-	-	73,000
9051 9062	Toyta Hilux 4WD SR S/C/C A/T Komatsu GD 655-5 Motor Grader (2828)	65,000 450,000	-	-	-	65,000 450,000
	d Plant Purchases		1	Т	1	
	Total Sts/Rds/Bdgs/Dep - Construction	7,386,200	85,467.21	498,515.99	583,983.20	7,416,200
		2,738,700	84,500.00	498,515.99	583,015.99	2,768,700
19819	Tfr To Res - Town Ctre Revit n Tfr To Res - Town Ctre Revit'n -Int	-	-	408 E1E 00	-	-
9836	Tfr To Res - Alice Springs Rd - Int Tfr To Res - Town Ctre Revit'n	2,700	-		-	2,700
9816	Tfr To Res - Alice Springs Rd	-	-		-	-
	Sub Total (For RSS)	2,736,000	84,500.00	498,515.99	583,015.99	2,766,000
9628	Traffic Management / Signs	50,000	-	-	-	50,000
1	Fuel Bowser and Upgrades - MB & Null		-		-	30,000
29610 29619	Newman Town Streets - Reseals Streetscape Project/ Landscaping - Various Location	-	-	-	-	-
29606	LIA Bypass Road	-	-	-	-	-
29601	Nullagine Entry Statement	-	-	-	-	- 20,000
.29577 .29595	Pavement Works - Newman Newman Depot - Land & Building	50,000 20,000	-	50,000.00	50,000.00	50,000 20,000
29573	Concrete Works - Newman	300,000	-	33,016.00	33,016.00	300,000
29535 29562	Irrungadji Bridge Repairs Local Road & Infrastructure Projects	50,000 1,196,000	-		-	50,000 1,196,000
29534	Wombat Crossing - Newman	100,000	-	-	-	100,000
29530 29533	Newman Town Streets - Reseals The Lane Way	500,000 400,000	- 84,500.00	415,499.99	499,999.99	500,000 400,000
29305	Marble Bar Depot Building	70,000	- 84,500.00	415,499.99	-	70,000
	Other Construction	2,233,000		L		1,200,000
29543	Desert Road	280,000 1,235,000		-	-	280,000 1,235,000
29542	Kunnawarritji Access	-	-	-	-	-
29540	Jupiter Well Access	75,000	-	-	-	75,000
29538 29539	Punmu Access Talawana Track	165,000 550,000		-	-	165,000 550,000
29537	Kiwirrkurra Road	165,000	-	-	-	165,000
	Aboriginal Access Roads	3,412,500	967.21	- 1	967.21	3,412,500
	Boreline Road	675,000	-	-	-	675,000
29588						
29558 29559 29588	Cape Keraudren Access Road Goldsworthy Shay Gap Road	400,000	-	-	-	400,000

Tourism	£.	Area	Prom	notion

Tou	ırism & Area Promotion					
139203	Cape K - Potable Water	300,000	-	272,385.62	272,385.62	300,000
139105	Toyota Hilux SR Xtra Cab 4WD C/C	75,000	-	-	-	75,000
139130	Newman Visitors Centre	-	-	-	-	-
139220	Newman Caravan Park	120,000	66,507.71	97,302.60	163,810.31	165,000
139309	Desert Discovery Drive Tourist Structures	-	-	-	-	-
139814	Tfr To Res - Cowra Tourist & Rec Precinct	-	-		-	-
139834	Tfr To Res - Cowra Tourist & Rec Precinct - Int	-	-		-	-
139812	Tfr To Res - Cape K Dev	300,000	-		-	300,000
139832	Tfr To Res - Cape K Dev - Int	4,600	-		-	4,600
133032	THE TO RES CUPE R DEV III	799,600	66,507.71	369,688.22	436,195.93	844,600
		755,000	00,307.71	303,000.22	430,133.33	044,000
	Iding Control					
139007	MDS-B Vehicle - 4WD (131113)	-	-	-	-	-
		-	-	-	-	-
Eco	nomic Development					
139304	** BHPBSP - Newman Tomorrow Projects	-	-			-
						•
	Total Economic Services	799,600	66,507.71	369,688.22	436,195.93	844,600
	- Pa					
unction 14 - E						
	olic Works Overheads					
149010	Toyota 70 Series Dual Cab	85,000	-	-	-	85,000
149011	Toyota Prado GXL	-	-	-	-	-
149018	Toyota Prado GX T/A A/T	65,000	-	-	-	65,000
EW	Tfr To Res - Insurance Reserve	250,000	-		-	250,000
EW	Tfr To Res - Insurance Reserve - Int	-	-		-	-
	Total Other Property & Services	400,000	-	-	-	400,000
	,			<u> </u>		
	Total Capital Expenditure	47,304,200	1,008,715.78	3,821,439.76	4,830,155.54	35,299,400
pital Income						
nction 4						
49824	Tfr Ex Res - LSL	-	-			-
49826	Tfr Ex Res - Computer Technology	_	_			_
49827	Tfr Ex Res - Annual Leave	_	_			_
EW	Tfr Ex Res - Infrastructure Projects		-			
		-	-			-
unction 8						
89822	Tfr Ex Res - Newman House	10,000	-			10,000
		10,000	-			10,000
unction 9						
99824	Tfr Ex Res - Staff Housing	-	_			150,000
EW	Tfr Ex Res - Community Housing					-
	THEX NEST COMMUNICY HOUSING					150,000
unation 10		=	-			130,000
unction 10						
109864	Tfr Ex Res - Waste Management	700,000	-			1,001,000
109824	Tfr Ex Res - Sewerage Plant	-	-			-
109824	Tfr Ex Res - Town Centre Public Toilet	-	-			-
106974	Loan 74 - Sewerage Plant	6,500,000	-			6,500,000
		7,200,000	-			7,501,000
unction 11		,,				,,
119826	Tfr Ex Res - Public Building Maint	100,000	_			100,000
119822	Tfr Ex Res - Rec'n Centre Maint	100,000	=			100,000
			-			
119824	Tfr Ex Res - Rec'n Fac Maint	100,000	-			100,000
119827	Tfr Ex Res - Martumili Operations	88,500	-			57,400
119829	Tfr Ex Res - Martumili Infrastructure	-	-			-
119825	Tfr Ex Res - Public Art	-	-			-
119828	Tfr Ex Res - Oval Lights Maint	-	-			-
119823	Tfr Ex Res - Newman Tomorrow Project Maintenance	-	-			-
119821	Tfr Ex Res - Public Open Space	_	_			_
	Province	288,500	_			257,400
ınction 12		200,300				_57,430
	The Ev Dos - Dovolties for Dosi					
129822	Tfr Ex Res - Royalties for Regions	-	-			-
129823	Tfr Ex Res - Roads to Recovery	-	-			-
129825	Tfr Ex Res - Heavy Road Plant	-	-			-
129826	Tfr Ex Res - Alice Springs Road	-	-			-
129828	Tfr Ex Res - Newman Airport	13,428,700	-			208,700
129829	Tfr Ex Res - Newman T C Rev'n	· · · · · · · · · · · · · · · · · · ·	-			-
126975	Loan 75 - Marble Bar Airport	5,000,000	_			5,000,000
1403/3	Louis 75 - Ividible bal Alliport		-			
		18,428,700	-			5,208,700
nction 13						-
139822	Tfr Ex Res - Cape Keraudren	-	-			
nction 13 139822 139824	Tfr Ex Res - Cape Keraudren Tfr Ex Res - Cowra Tourist Precinct	- -	<u>-</u>			
139822			- -			-
139822		- -	- - -			<u>-</u> -
139822 139824 nction 14	Tfr Ex Res - Cowra Tourist Precinct		-			81.800
139822 139824		· ·	- - -			
139822 139824 nction 14	Tfr Ex Res - Cowra Tourist Precinct	- - - - 25,927,200	- - -			81,800 13,127,100

		2021/22	2021/22	2021/22
	Reserve Funds	Current Budget	Actuals as at 31.10.21	Forecast
		\$	\$	\$
Alice Spring	gs Road			
	Opening Balance	216,722	216,847.06	216,847
	Interest Earned During Year	2,700	0.00	2,700
	Transfer From Municipal Fund	0	0.00	0
	Transfer To Municipal Fund	0	0.00	0
	Closing Balance	\$219,422	\$216,847.06	\$219,547
Cape Kerau	udren Development			
	Opening Balance	293,180	293,390.10	293,390
	Interest Earned During Year	4,600	0.00	4,600
	Transfer From Municipal Fund	300,000	0.00	300,000
	Transfer To Municipal Fund	0	0.00	0
	Closing Balance	\$597,780	\$293,390.10	\$597,990
Heavy Roa		4 500 664	4 544 006 70	4 544 007
	Opening Balance	1,509,664	1,511,096.70	1,511,097
	Interest Earned During Year	19,300	0.00	19,300
	Transfer From Municipal Fund	0	0.00	0
	Transfer To Municipal Fund	0	0.00	0
	Closing Balance	\$1,528,964	\$1,511,096.70	\$1,530,397
Computer '	Technology			
•	Opening Balance	670,614	670,930.36	670,930
	Interest Earned During Year	6,400	0.00	6,400
	Transfer From Municipal Fund	0	0.00	0
	Transfer To Municipal Fund	0	0.00	0
	Closing Balance	\$677,014	670,930.36	\$677,330
Newman A	irport			
	Opening Balance	42,857,468	42,392,848.93	42,392,849
	Interest Earned During Year	230,700	0.00	230,700
	Transfer From Municipal Fund	0	0.00	0
	Transfer To Municipal Fund	13,428,700	0.00	208,700
	Closing Balance	\$29,659,468	\$42,392,848.93	\$42,414,849
Recreation	Facilities Maintenance	2 22 2 2 2	2 000 -000	2 222 -21
	Opening Balance	2,061,244	2,062,500.86	2,062,501
	Interest Earned During Year	16,000	0.00	16,000
	Transfer From Municipal Fund	300,000	0.00	300,000
	Transfer To Municipal Fund	100,000	0.00	100,000
	Closing Balance	\$2,277,244	\$2,062,500.86	\$2,278,501
Staff & Cor	nmunity Housing			
	Opening Balance	562,368	563,058.00	563,058
	Interest Earned During Year	7,100	0.00	7,100
	Transfer From Municipal Fund	300,000	0.00	300,000
	Transfer To Municipal Fund	0	0.00	150,000
	Closing Balance	\$869,468	\$563,058.00	\$720,158
			1	
Public Art				
	Opening Balance	125,293	125,365.10	125,365
	Interest Earned During Year	1,000	0.00	1,000
	Transfer From Municipal Fund	100,000	0.00	100,000
	Transfer To Municipal Fund	0	0.00	0
	Closing Balance	\$226,293	\$125,365.10	\$226,365
			con	tinued next page
			1 Con	unueu next puye

	2021/22	2021/22	2021/22
Reserve Funds	Budget \$	Actuals as at 27.02.21 \$	Budget \$
Waste Management		continued fr	om previous page
Opening Balance	1,962,508	1,962,963.37	1,962,963
Interest Earned During Year	24,500	0.00	24,500
Transfer From Municipal Fund	600,000	0.00	0
Transfer To Municipal Fund	700,000	0.00	1,001,000
Closing Balance	\$1,887,008	\$1,962,963.37	\$986,463
Employment Entitlements			
Opening Balance	972,324	972,883.67	972,884
Interest Earned During Year	9,800	0.00	9,800
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	0	0.00	0
Closing Balance	\$982,124	\$972,883.67	\$982,684
Newman House			
Opening Balance	733,588	734,010.45	734,010
Interest Earned During Year	9,200	0.00	9,200
Transfer From Municipal Fund	0	0.00	0
Transfer To Municipal Fund	10,000	0.00	10,000
Closing Balance	\$732,788	\$734,010.45	\$733,210
Public Building Maintenance			
Opening Balance	2,027,136	2,028,518.68	2,028,519
Interest Earned During Year	16,400	0.00	16,400
Transfer From Municipal Fund	300,000	0.00	300,000
Transfer To Municipal Fund	100,000	0.00	100,000
Closing Balance	\$2,243,536	\$2,028,518.68	\$2,244,919
Martumili Operations			
Opening Balance	829,165	814,612.47	814,612
Interest Earned During Year	7,100	0.00	7,100
Transfer From Municipal Fund	39,600	0.00	39,600
Transfer To Municipal Fund Closing Balance	\$8,500 \$787,365	0.00 \$ 814,612.47	57,400 \$803,912
closing Bulance	<i>\$707,</i> 303	7014,012.47	Ţ003,51 2
Martumili Infrastructure			
Opening Balance	310,955	311,104.37	311,104
Interest Earned During Year	5,000	0.00	5,000
Transfer From Municipal Fund	50,000	0.00	50,000
Transfer To Municipal Fund Closing Balance	\$365,955	0.00 \$311,104.37	9 \$366,104
Major Infrastructure	7000,000	, , , , , , , , , , , , , , , , , , , ,	, 555,25
Opening Balance	2,349,967	3,154,499.37	3,154,499
Interest Earned During Year	12,000	0.00	12,000
Transfer From Municipal Fund	392,200	0.00	392,200
Transfer To Municipal Fund Closing Balance	\$2,754,167	0.00 \$3,154,499.37	\$3,558,699
closing Bulance	<i>42,734,107</i>	73,134,433.37	43,330, 033
Insurance Reserve			
Opening Balance	250,000	237,119.00	237,119
Interest Earned During Year	250,000	0.00	350,000
Transfer From Municipal Fund Transfer To Municipal Fund	250,000 0	0.00 0.00	250,000 81,800
Closing Balance	\$500,000	\$237,119.00	\$405,319
	•		·
Totals - All Reserves	F7 722 40C 00	F0.0F4.740.40	F0.0F4.740.40
Opening Balance	57,732,196.00 371,800,00	58,051,748.49	58,051,748.49
Interest Earned During Year Transfer From Municipal Fund	371,800.00 2,631,800.00	0.00	371,800.00
Transfer From Municipal Fund Transfer To Municipal Fund	14,427,200.00	0.00	2,031,800.00 1,708,900.00
Closing Balance	\$46,308,596	\$58,051,748.49	\$58,746,448
Closing Buildrice	7-0,300,330	750,031,740.43	770,740,440

	OPERATING EXPENDITURE / REVE	NUE SUMMARY			
	31 October 2021				
		2021/2022	2021/2022	2021/2022	2021/2022
Function/Sub Function		Budget	Actuals	EOY Forecast	Difference
2 Canaval Durmana Funding					
3 General Purpose Funding					
<u>Income</u>	Rates	21,114,600	21,098,044.15	21,314,200	(199,600)
	Other General Purpose Funding	2,335,000	270,296.65	2,335,000	(199,000)
	Other General Purpose Funding	23,449,600	21,368,340.80	23,649,200	(199,600)
Form and distance		23,443,000	21,308,340.80	23,043,200	(199,000)
<u>Expenditure</u>	Rates	459,600	47,986.45	F21 200	71,600
		459,600	0.00	531,200	71,600
	Other General Purpose Funding	459,600	47,986.45	531,200	71,600
A Cavarnana			47,360.43	331,200	71,000
4 Governance					
<u>Income</u>	Members of Council	100	0.00	100	
	Other Governance		16,053.11	100 293,700	- (21 400)
	Fixed Assets	262,300 0	0.00	293,700	(31,400)
	Fixed Assets	262,400	16,053.11	293,800	(31,400)
Form and distance		202,400	10,033.11	293,600	(31,400)
<u>Expenditure</u>	March and Control	020 200	200 252 07	042 200	(45,000)
	Members of Council	929,200	200,352.97	913,300	(15,900)
	Other Governance	1,138,700	614,906.75	1,234,900	96,200
	Corporate Governance	350,500	81,037.72	345,500	(5,000)
	Customer Service	436,100	91,069.21	416,100	(20,000)
	Marketing, Media and Publication	177,000	77,446.84	177,000	-
	Stakeholder Management	158,300	58,043.59	158,300	- 2F 400
	Financial Services	982,900	266,658.13	1,008,300	25,400
	Records Management	168,300	45,065.33	168,300	40.000
	Human Resources	969,200	395,287.63	1,009,200	40,000
	Occupational Health & Safety	312,900	103,785.42	342,900	30,000
	Information and Technology	1,091,600	446,476.77	1,141,600	
	IPR, Strategic and Business Planning	1,176,700	203,637.27	1,007,900	(168,800)

1	Procurement and Contract Management	311,500	76,487.19	311,500	_
	Asset Management	375,800	96,614.74	457,900	82,100
	Fixed Assets	559,500	0.00	559,500	-
	Allocation to other functions	-8,133,700	-1,394,693.70	-8,268,400	(134,700)
		1,004,500	1,362,175.86	983,800	(20,700)
5 Law, Order & Public Safety			<u> </u>		<u> </u>
Income					
l —	Ranger Services	27,800	12,507	27,800	-
	Emergency Management	27,000	5,966	27,000	-
	Security & Surveillance	444,500	0	444,500	-
	Fixed Assets	0	0	0	-
		499,300	18,473.31	499,300	-
Expenditure					
	Ranger Services	581,100	92,566.69	588,800	7,700
	Emergency Management	252,000	49,318.81	266,100	14,100
	Security & Surveillance	216,600	139,767.64	219,000	2,400
	Other Operating Expenses	0	0.00	0	-
	Fixed Assets	197,700	0	197,700	-
		1,247,400	281,653.14	1,271,600	24,200
7 Health and Regulatory Services					
<u>Income</u>					
	Health Inspection & Admin	68,800	11,713.72	68,800	-
	Preventive Services	18,000	0.00	18,000	-
	Fixed Assets	0	0.00	0	
		86,800	11,713.72	86,800	-
<u>Expenditure</u>					_
	Health Inpsection & Admin	448,200	126,184.69	451,800	3,600
	Preventive Services	93,000	8,840.43	93,000	-
	Fixed Assets	54,200	0.00	54,200	-
		595,400	135,025.12	599,000	3,600
8 Education and Welfare					
<u>Income</u>					
l	Place Based Services - Newman	5,000	0	5,000	-

	Youth and Family Services - Newman & Rural	34,500	955	34,500	-
	Collective Impact Project	0	0	0	-
	Fixed Assets	35,000	0.00	35,000	-
		74,500	954.55	74,500	-
<u>Expenditure</u>					
	Place Based Services - Newman	702,400	143,036.21	678,600	(23,800)
	Youth and Family Services - Newman	892,100	139,955.46	907,000	14,900
	Youth and Family Services - Rural	34,000	7,724.18	34,000	-
	Place Based Services - Rural	619,600	124,334.73	627,700	8,100
	Community Wellbeing Allocation	0	129,352.90	0	-
	Collective Impact Project	0	0.00	0	-
	Fixed Assets	421,100	0.00	421,100	
		2,669,200	544,403.48	2,668,400	(800)
9 Housing					
<u>Income</u>					
	Staff Housing	212,100	61,508.57	212,100	-
	Airport Housing	31,000	24,785.00	31,000	-
	Martumili Housing	14,500	2,755.00	14,500	-
	Other Housing	87,000	34,929.32	87,000	-
	Fixed Assets	0	0	0	_
		344,600	123,977.89	344,600	
<u>Expenditure</u>					
	Staff Housing	212,100	104,095.13	212,100	-
	Airport Housing	31,000	31,556.65	31,000	-
	Martumili Housing	14,500	4,560.00	14,500	-
	Other Housing	76,000	21,359.46	76,000	-
	Fixed Assets	582,900	0.00	582,900	-
		916,500	161,571.24	916,500	-
					_
10 Community Amenities					
<u>Income</u>					
1	Waste Collection and Recycling	798,500	702,533.55	798,500	-

	Landfill Management	4,447,000	1,290,347.11	3,437,000	1,010,000
	Waste Water Management	2,763,500	889,204.68	2,769,200	(5,700)
	Town Planning and Regional Development	31,000	1,283.50	31,000	-
	Built Infrastructure	6,500	181.82	6,500	-
	Fixed Assets	0	0.00	0	
	_	8,046,500	2,883,550.66	7,042,200	1,004,300
<u>Expenditure</u>	_				
	Waste Collection and Recycling	1,054,500	197,048.43	1,060,400	5,900
	Landfill Management	2,713,100	527,560.19	2,734,800	21,700
	Waste Water Management	1,262,200	285,976.62	1,266,300	4,100
	Natural Resources Allocation	0	80,823.15	0	-
	Town Planning and Regional Development	210,600	67,595.72	211,600	1,000
	Land Strategy	185,000	54,777.96	185,000	-
	Built Infrastructure - Newman (Community Amenities)	99,600	22,155.11	99,600	-
	Built Infrastructure - M/Bar and Nullagine (Community Aı	116,500	21,237.36	116,500	-
	Fixed Assets	697,300	0.00	697,300	
	_	6,338,800	1,257,174.54	6,371,500	32,700
11 Recreation And Culture	_				
<u>Income</u>					
	Built Infrastructure	81,400	27,641.47	88,900	(7,500)
	Swimming Areas / Beaches	192,500	62,347.30	192,500	-
	Recreation and Fitness Centres	401,200	136,206.29	411,200	(10,000)
	Libraries	8,000	1,512.49	8,000	-
	Club Development	40,000	0.00	40,000	-
	Ovals Parks & Other Reserves	874,000	20,105.20	874,000	-
	Other Culture	300	0.00	300	-

	Martumili	1,229,700	1,007,070.78	1,420,700	(191,000)
	Culture and the Arts	0	0.00	0	-
	Events	226,500	5,926.90	226,500	-
	Fixed Assets	0	0.00	0	<u>-</u> _
		3,053,600	1,260,810.43	3,262,100	(208,500)
<u>Expenditure</u>					
	Built Infrastructure	812,200	333,618.21	818,100	5,900
	Swimming Areas / Beaches	2,034,800	413,470.24	2,048,400	13,600
	TV & Radio Broadcasting	31,900	5,274.82	31,900	-
	Recreation Centre - Newman	1,652,400	325,002.58	1,693,300	40,900
	Libraries	548,600	124,917.36	555,200	6,600
	Club Development	179,700	26,113.30	180,900	1,200
	Ovals Parks & Other Reserves	3,385,500	662,573.75	3,428,000	42,500
	Other Culture	129,700	31,705.23	129,700	-
	Martumili	1,544,400	391,959.34	1,704,600	160,200
	Events	734,600	224,545.41	741,200	6,600
	Fixed Assets	2,301,000	0.00	2,301,000	
		13,354,800	2,539,180.24	13,632,300	277,500
12 Transport					
<u>Income</u>					
	Sts/Rds/Bridges/Depots	7,546,800	498,307.00	7,546,800	-
	Aerodromes	14,455,700	3,184,975.84	14,455,700	-
	Fixed Assets	66,000	0.00	66,000	
		22,068,500	3,683,282.84	22,068,500	_
<u>Expenditure</u>					<u> </u>
	Sts/Rds/Bridges/Depots Maintenance	3,695,400	1,273,074.67	3,733,700	38,300
	Aerodromes	12,215,200	2,171,117.80	12,223,900	8,700
	Fixed Assets	9,114,700	0.00	9,114,700	
		25,025,300	3,444,192.47	25,072,300	47,000
13 Economic Services					
<u>Income</u>					
	Tourism & Area Promotion	169,700	290,308.16	359,700	(190,000)
	Building Control	261,700	52,534.28	261,700	-

I	Rural Services	134,900	35,872.49	134,900	_
	Economic Development	1,032,000	0.00	1,032,000	_
	Newman House	164,200	62,969.05	164,200	_
	Fixed Assets	35,000	0.00	35,000	_
	Tived Assets	1,797,500	441,683.98	1,987,500	(190,000)
Franco diterra			441,083.38	1,387,300	(130,000)
<u>Expenditure</u>	Tauriam Q Ausa Duamatian	F20 700	160,030,60	CCF 100	1 4 4 4 0 0
	Tourism & Area Promotion	520,700	160,029.60	665,100	144,400
	Building Control	241,600	54,682.40	272,700	31,100
	Rural Services	181,500	34,067.88	181,500	-
	Economic Development	1,304,700	192,613.80	1,306,200	1,500
	Newman House	146,700	45,577.38	146,700	-
	Fixed Assets	692,100	0.00	692,100	
		3,087,300	486,971.06	3,264,300	177,000
14 Other Works & Services					
<u>Income</u>					
	Private Works	5,000	0.00	5,000	-
	Public Works Overheads	5,200	1,600.00	5,200	-
	Plant Operating Costs	0	0.00	0	-
	Salaries and Wages	10,000	0.00	10,000	-
	Unclassified	790,000	804,002.10	1,047,600	(257,600)
	Fixed Assets	16,800	0.00	16,800	-
		827,000	805,602.10	1,084,600	(257,600)
<u>Expenditure</u>					
	Private Works	5,000	470.91	5,000	-
	Public Works Overheads	7,100	87,472.52	12,700	5,600
	Plant Operating Costs	0	15,686.64	0	-
	Salaries and Wages	10,000	2,775.81	10,000	-
	Project Management	4,010,000	269,816.47	2,665,500	(1,344,500)
	Unclassified	790,000	653,544.96	1,047,600	257,600
	Fixed Assets	28,500	0.00	28,500	-
1		2,223		3,000	

\$3,100,000 \$60,510,300 \$59,549,400 \$4,060,900 \$43,296,500	\$3,300,000.00 \$30,614,443.39 \$11,290,100.91 \$22,624,342.48 \$890,619.38	\$3,300,000 \$60,393,100.00 \$59,080,200.00 \$4,612,900 31,891,700	\$200,000 (\$117,200) (\$469,200) \$552,000 \$11,404,800
\$60,510,300 \$59,549,400 \$4,060,900	\$30,614,443.39 \$11,290,100.91 \$22,624,342.48	\$60,393,100.00 \$59,080,200.00 \$4,612,900	(\$117,200) (\$469,200) \$552,000
\$60,510,300 \$59,549,400 \$4,060,900	\$30,614,443.39 \$11,290,100.91 \$22,624,342.48	\$60,393,100.00 \$59,080,200.00 \$4,612,900	(\$117,200) (\$469,200) \$552,000
\$60,510,300 \$59,549,400 \$4,060,900	\$30,614,443.39 \$11,290,100.91 \$22,624,342.48	\$60,393,100.00 \$59,080,200.00 \$4,612,900	(\$117,200) (\$469,200) \$552,000
\$59,549,400 \$4,060,900	\$11,290,100.91	\$59,080,200.00 \$4,612,900	(\$469,200) \$552,000
\$4,060,900	\$22,624,342.48	\$4,612,900	\$552,000
\$43,296,500	\$890,619.38	31,891,700	\$11,404,800
(\$39,235,600)	\$21,733,723	(\$27,278,800)	\$11,956,800
\$16,900,100	\$0.00	\$16,900,100	\$0
(\$152,800)	\$0.00	(\$152,800)	\$0
\$185,800	\$0.00	\$185,800	\$0
(\$3,003,600)	\$0.00	(\$2,403,600)	\$600,000
\$14,427,200	\$0.00	\$1,708,900	(\$12,718,300)
(\$1,004,100)	(\$118,096.40)	(\$1,004,100)	\$0
\$383,000	\$0.00	\$383,000	\$0
\$11,500,000	\$0.00	\$11,500,000	\$0
Śn	\$21,615,627	(\$161,500)	(\$161,500)
	(\$3,003,600) \$14,427,200 (\$1,004,100) \$383,000	(\$3,003,600) \$0.00 \$14,427,200 \$0.00 (\$1,004,100) (\$118,096.40) \$383,000 \$0.00 \$11,500,000 \$0.00	(\$3,003,600) \$0.00 (\$2,403,600) \$14,427,200 \$0.00 \$1,708,900 (\$1,004,100) (\$118,096.40) (\$1,004,100) \$383,000 \$0.00 \$383,000 \$11,500,000 \$11,500,000

11.2.2 LOCAL GOVERNMENT REFORMS SUBMISSION

Attachments: 1 LG Reform Summary

Responsible Officer: Mr Steven Harding

Chief Executive Officer

Author: Mr Steve Leeson

Director Corporate and Customer Services

Proposed Meeting Date: 17 December 2021

Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

REPORT PURPOSE

To recommend a submission for Council's consideration in response to the State Government's proposed reforms to local government.

BACKGROUND

The State Government has announced the most significant package of major reforms for WA local government since the Local Government Act 1995 was passed more than 25 years ago.

The proposed reforms have been developed on the basis of findings identified as part of the Local Government Act Review and recommendations of various reports, including the Local Government Review Panel Final Report.

The proposed reforms are based on six themes:

- 1) Earlier intervention, effective regulation and stronger penalties
- 2) Reducing red tape, increasing consistency and simplicity
- 3) Greater transparency and accountability
- 4) Stronger local democracy and community engagement
- 5) Clear roles and responsibilities
- 6) Improved financial management and reporting.

The Department of Local Government, Sport and Cultural Industries (DLGSC) is inviting comments from local governments and the wider community to inform implementation of the proposed reforms. The feedback received will inform the drafting of legislation. The consultation period runs between 10 November 2021 and 4 February 2022.

COMMENTS/OPTIONS/DISCUSSIONS

Included as Attachment 1 is the Local Government Reform Summary, along with draft submission comments for Council to consider.

Council may agree with, edit or remove the proposed submission comment.

STATUTORY IMPLICATIONS/REQUIREMENTS

Nil

POLICY IMPLICATIONS

The Shire has in place certain policies and strategies referred to within the reform proposals.

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

- G1 Provide efficient, accountable and ethical governance.
- G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Reputation: Low

Making a response submission demonstrates the Shire's interest to participate within local government reform.

FINANCIAL IMPLICATIONS

There are no current resources allocated, will need to be considered as part of next budgetary process.

VOTING REQUIREMENTS

Simple.

OFFICER'S RECOMMENDATION

That Council endorses Attachment 1 as the Shire's submission on Local Government Reform for lodgement by the Chief Executive Officer.



Local Government Reform – Summary of Proposed Reforms



Local Government Reform – Consultation on Proposed Reforms

Local government benefits all Western Australians. It is critical that local government works with:

- a culture of openness to innovation and change
- continuous focus on the effective delivery of services
- respectful and constructive policy debate and democratic decision-making
- an environment of transparency and accountability to ensure effective public engagement on important community decisions.

Since first coming to office in 2017, the McGowan Government has already progressed reforms to improve specific aspects of local government performance. This includes new laws that work to improve transparency, cut red tape, and support jobs growth and economic development - ensuring that local government works for the benefit of local communities.

Based on the significant volume of research and consultation undertaken over the past five years, the Minister for Local Government has now announced the most significant package of major reforms to local government in Western Australia since the Local Government Act 1995 was passed more than 25 years ago. The package is based on six major themes:

- 1. Earlier intervention, effective regulation and stronger penalties
- 2. Reducing red tape, increasing consistency and simplicity
- 3. Greater transparency and accountability
- 4. Stronger local democracy and community engagement
- 5. Clear roles and responsibilities
- 6. Improved financial management and reporting.

A large focus on the new reform is oversight and intervention where there are significant problems arising within a local government. The introduction of new intermediate powers for intervention will increase the number of tools available to more quickly address problems and dysfunction within local governments. The proposed system for early intervention has been developed based on similar legislation in place in other jurisdictions, including Victoria and Queensland.

This will deliver significant benefits for small business, residents and ratepayers, industry, elected members and professionals working in the sector.

Local Government Reforms

These reforms are based on extensive consultation undertaken over the last five years, and have been developed considering:

- The Local Government Review Panel Final Report (mid 2020)
- The City of Perth Inquiry Report (mid 2020)
- Department of Local Government, Sport and Cultural Industries (DLGSC) consultation on Act Reform (2017-2020)
- The Victorian Local Government Act 2020 and other State Acts
- The Parliament's Select Committee Report into Local Government (late 2020)
- Western Australian Local Government Association (WALGA) Submissions
- Direct engagement with local governments
- Correspondence and complaints
- Miscellaneous past reports.

Consultation

Comments on these proposed reforms are invited. Comments can be made against each proposed reform in this document. For details on how to make a submission, please visit www.dlgsc.wa.gov.au/lgactreform.

Theme 1: Early Intervention, Effective Regulation and Stronger Penalties

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
1.1 Early Intervention Powers		
The Act provides the means to regulate the conduct of local government staff and council members and sets out powers to scrutinise the affairs of local government. The Act provides certain limited powers to: Suspend or dismiss councils Appoint Commissioners Suspend or, order remedial action (such as training) for individual councillors. The Act also provides the Director General with the power to: Conduct Authorised Inquiries Refer allegations of serious or recurrent breaches to the State Administrative Tribunal Commence prosecution for an offence under the Act. Authorised Inquiries are a costly and a relatively slow response to significant issues. Authorised Inquiries are currently the only significant tool for addressing significant issues within a local government. The Panel Report, City of Perth Inquiry, and the Select Committee Report made various recommendations related to the establishment of a specific office for local government oversight.	It is proposed to establish a Chief Inspector of Local Government (the Inspector), supported by an Office of the Local Government Inspector (the Inspectorate). The Inspector would receive minor and serious complaints about elected members. The Inspector would oversee complaints relating to local government CEOs. Local Governments would still be responsible for dealing with minor behavioural complaints. The Inspector would have powers of a standing inquiry, able to investigate and intervene in any local government where potential issues are identified. The Inspector would have the authority to assess, triage, refer, investigate, or close complaints, having regard to various public interest criteria – considering laws such as the Corruption, Crime and Misconduct Act 2003, the Occupational Safety and Health Act 1984, the Building Act 2011, and other legislation. The Inspector would have powers to implement minor penalties for less serious breaches of the Act, with an appeal mechanism. The Inspector would also have the power to order a local government to address non-compliance with the Act or Regulations. The Inspector would be supported by a panel of Local Government Monitors (see item 1.2). The existing Local Government Standards Panel would be replaced with a new Conduct Panel (see item 1.3). Penalties for breaches to the Local Government Act and Regulations will be reviewed and are proposed to be generally strengthened (see item 1.4).	and 1.2. Comment: (a) Additional resourcing would be the preferred approach towards implementation by the Department, as opposed to a redirection of current resourcing. (b) Towards achieving greater governance and best practice across the Western Australian local government sector, adequate resourcing to ensure all zones can be supported simultaneously. (c) This should not be on a cost recovery basis. It would be unfair for lower tier local governments to have to cut services and asset renewal projects, to fund this reform. (d) Inspectors should be suitably qualified with a background in law, investigations or other suitable field.

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS	
	These reforms would be supported by new powers to more quickly resolve issues within local government (see items 1.5 and 1.6).		
1.2 Local Government Monitors			
There are currently no legislative powers for the provision of monitors/ temporary advisors. The DLGSC provides support and advice to local governments, however there is no existing mechanism for pre-qualified, specialised assistance to manage complex cases.	A panel of Local Government Monitors would be established. Monitors could be appointed by the Inspector to go into a local government and try to resolve problems. The purpose of Monitors would be to proactively fix problems, rather than to identify blame or collect evidence. Monitors would be qualified specialists, such as: Experienced and respected former Mayors, Presidents, and CEOs - to act as mentors and facilitators Dispute resolution experts - to address the breakdown of professional working relationships Certified Practicing Accountants and other financial specialists - to assist with financial management and reporting issues Governance specialists and lawyers - to assist councils resolve legal issues HR and procurement experts - to help with processes like recruiting a CEO or undertaking a major land transaction. Only the Inspector would have the power to appoint Monitors. Local governments would be able to make requests to the Inspector to appoint Monitors for a specific purpose. Monitor Case Study 1 – Financial Management The Inspector receives information that a local government is not collecting rates correctly under the Local Government Act 1995. Upon initial review, the Inspector identifies that there may be a problem. The Inspector appoints a Monitor who specialises	See above.	

CURRENT PROVISIONS	PROPOSED REFORMS COMMENTS			
	in financial management in local government. The Monitor visits the local government and identifies that the system used to manage rates is not correctly issuing rates notices. The Monitor works with the local government to rectify the error, and issue corrections to impacted ratepayers.			
	Monitor Case Study 2 – Dispute Resolution			
	The Inspector receives a complaint from one councillor that another councillor is repeatedly publishing derogatory personal attacks against another councillor on social media, and that the issue has not been able to be resolved at the local government level. The Inspector identifies that there has been a relationship breakdown between the two councillors due to a disagreement on council.			
	The Inspector appoints a Monitor to host mediation sessions between the councillors. The Monitor works with the councillors to address the dispute. Through regular meetings, the councillors agree to a working relationship based on the council's code of conduct. After the mediation, the Monitor occasionally makes contact with both councillors to ensure there is a cordial working relationship between the councillors.			
1.3 Conduct Panel				
The Local Government Standards Panel was established in 2007 to resolve minor breach complaints relatively quickly and provide the sector with guidance and benchmarks about acceptable standards of behaviour. Currently, the Panel makes findings about alleged breaches based on written submissions. The City of Perth Inquiry report made various recommendations that functions of	 The Inspector would provide evidence to the Conduct Panel for adjudication. The Conduct Panel would have powers to impose stronger penalties – potentially including being able to suspend 	Comment: (a) A full time panel that operates continuously with powers is considered more effective support		

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS	
the Local Government Standards Panel be reformed.	councillors for up to three months, with an appeal mechanism. For very serious or repeated breaches of the Local Government Act, the Conduct Panel would have the power to recommend prosecution through the courts. Any person who is subject to a complaint before the Conduct Panel would have the right to address the Conduct Panel before the Panel makes a decision.	investigations or an equivalent field and should not be former councillors.	
1.4 Review of Penalties			
There are currently limited penalties in the Act for certain types of non-compliance with the Local Government Act.	Councillors who are disqualified would not be eligible for sitting fees or allowances. They will also not be able to attend meetings, or use their official office (such as their title or council email address). It is proposed that a councillor who is suspended multiple times may become disqualified from office. Councillors who do not complete mandatory training within a certain timeframe will also not be able to receive sitting fees or allowances.	Comment: (a) Provisions within the LG Act to address individual inappropriate behaviour as opposed to the whole Council collectively, would be more appropriate and timely, with a better short and long term effect for the district. (b) It is suggested that the base number to determine an Absolute Majority be reduced by one in the instance that a councillor is	
1.5 Rapid Red Card Resolutions			
Currently, local governments have different local laws and standing orders that govern the way meetings run. Presiding members (Mayors and Presidents) are reliant on the powers provided in the local government standing orders local laws.		1.5 Comment: (a) Additional resourcing would be	

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
Differences between local governments is a source of confusion about the powers that presiding members have to deal with disruptive behaviours at council meetings. Disruptive behaviour at council meetings is a very common cause of complaints. Having the Presiding Member be able to deal with these problems should more quickly resolve problems that occur at council meetings.	unreasonably and repeatedly interrupt council meetings. This power would: Require the Presiding Member to issue a clear first warning If the disruptions continue, the Presiding Member will have the power to "red card" that person, who must be silent for the rest of the meeting. A councillor issued with a red card will still vote, but must not speak or move motions If the person continues to be disruptive, the Presiding Member can instruct that they leave the meeting. Any Presiding Member who uses the "red card" or ejection power will be required to notify the Inspector. Where an elected member refuses to comply with an instruction to be silent or leave, or where it can be demonstrated that the presiding member has not followed the law in using these powers, penalties can be imposed through a review by the Inspector.	effective work and should continue to be addressed through the Standing Orders.
1.6 Vexatious Complaint Referrals		
No current provisions. The Act already provides a requirement for Public Question Time at council meetings.	Local governments already have a general responsibility to provide ratepayers and members of the public with assistance in responding to queries about the local government's operations. Local governments should resolve queries and complaints in a respectful, transparent and equitable manner. Unfortunately, local government resources can become unreasonably diverted when a person makes repeated vexatious queries, especially after a local government has already provided a substantial response to the person's query. It is proposed that if a person makes repeated complaints to a local government CEO that are vexatious, the CEO will have the power to refer that person's complaints to the	Comment: (a) Independently determining vexatious complaints separates out the local government from the decision making process. Procedural fairness and appeal rights must be in place for alleged.

Inspectorate, which after assessment of the facts may then rule the complaint vexatious.

1.7 Minor Other Reforms

- Other minor reforms are being considered to enhance the oversight of local government.
- Ministerial Circulars have traditionally been used to provide guidance to the local government sector.
- Potential other reforms to strengthen guidance for local governments are being considered.
- For example, one option being considered is the potential use of sector-wide guidance notices. Guidance notices could be published by the Minister or Inspector, to give specific direction for how local governments should meet the requirements of the Local Government Act and Regulations. For instance, the Minister could publish guidance notices to clarify the process for how potential conflicts of interests should be managed.
- It is also proposed (see item 1.1) that the Inspector has the power to issue notices to individual local governments to require them to rectify non-compliance with the Act or Regulations.

Comment for 1.7 Minor Other Reforms

Supportive of reform 1.7

Consistent and clear advice in the form of Ministerial or Department Circulars to all Local Governments will improve awareness across the sector of initiatives, programs and compliance obligations.

Theme 2: Reducing Red Tape, Increasing Consistency and Simplicity

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	
2.1 Resource Sharing			
The Act does not currently include specific provisions to allow for certain types of resource sharing — especially for sharing CEOs. Regional local governments would benefit from having clearer mechanisms for voluntary resource-sharing.	governments, especially smaller regional local governments, to share resources, including Chief Executive Officers and senior employees.	Not supportive of proposed reform 2.1 Comment: (a) Equitable time and effort by a shared CEO across districts may not be consistent (b) Likely that additional or more suitably qualified senior staff required to support a shared CEO. (c) Likely this will add to local government employment costs increasing the burden of rates. (d) Restricts development opportunities for senior local government workers. (e) The duties required for two band 2 local council would be unviable. (f) However, very supportive of sharing staff resources otherwise.	
2.2 Standardisation of Crossovers			
Approvals and standards for crossovers (the section of driveways that run between the kerb and private property) are inconsistent between local government areas, often with very minor differences. This can create confusion and complexity for homeowners and small businesses in the construction sector.	It is proposed to amend the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> to standardise the process for approving crossovers for residential properties and residential developments on local roads. A Crossover Working Group has provided preliminary advice to the Minister and DLGSC to inform this. The DLGSC will work with the sector to develop standardised design and construction standards.	Supportive of proposed reform 2.2 Comment: (a) Would establish common knowledge and consistent practice across local governments by region.	

2.3 Introduce Innovation Provisions

- The Local Government Act 1995 currently has very limited provisions to allow for innovations and responses to emergencies to (such as the Shire of Bruce Rock Supermarket).
- New provisions are proposed to allow exemptions from Supportive of proposed reform 2.3 certain requirements of the *Local Government Act 1995*, for: | *Comment:*
- o Short-term trials and pilot projects
- Urgent responses to emergencies.

(a) Consistent with the WA State Red-tape reduction program (\$120M).

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
2.4 Streamline Local Laws		
Local laws are required to be reviewed every eight years. The review of local laws (especially when they are standard) has been identified as a burden for the sector. Inconsistency between local laws is frustrating for residents and business stakeholders.	by the local government every 15 years. Local laws not reviewed in the timeframe would lapse, meaning that old laws will be automatically removed and no longer applicable. Local governments adopting Model Local Laws will have	Comment: (a) Supportive of 15 years review
2.5 Simplifying Approvals for Small Busines	s and Community Events	
Inconsistency between local laws and approvals processes for events, street activation, and initiatives by local businesses is frustrating for business and local communities.	approvals for: o alfresco and outdoor dining	Supportive of proposed reform 2.5 provided the application process is not onerous and take into account regional considerations. Comment: (a) Would establish common knowledge and consistent practice across local governments. (b) Would seek to comment on proposed process prior to any implementation.
2.6 Standardised Meeting Procedures, Include	ding Public Question Time	
Local governments currently prepare individual standing order local laws. The Local Government Act 1995 and regulations require local governments to	decisions made by council, it is proposed that the meeting procedures and standing orders for all local government	Comment:

the public. Inconsistency among the meeting procedures between local governments is a common source of complaints. R p p procedures between local governments is a p common source of complaints.		across local governments.
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CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	
2.7 Regional Subsidiaries			
Initiatives by multiple local governments may be managed through formal Regional Councils, or through less formal "organisations of councils", such as NEWROC and WESROC. These initiatives typically have to be managed by a lead local government. In 2016-17, provisions were introduced to allow for the formation of Regional Subsidiaries. Regional Subsidiaries can be formed in line with the Local Government (Regional Subsidiaries) Regulations 2017. So far, no Regional Subsidiary has been formed.	can be best established to: Enable Regional Subsidiaries to provide a clear and defined public benefit for people within member local governments Provide for flexibility and innovation while ensuring appropriate transparency and accountability of ratepayer funds Where appropriate, facilitate financing of initiatives by 	Comment: (a) Support local governments working together collectively. (b) Common employment conditions not always practical due to geographical location. (c) Would seek to comment on proposed process prior to any implementation.	

Theme 3: Greater Transparency & Accountability

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
3.1 Recordings and Live-Streaming of All Cou	uncil Meetings	
required to make written minutes of meetings. While there is no legal requirement for livestreaming or video or audio recording of council meetings, many local governments now stream and record their meetings. Complaints relating to behaviours and decisions at meetings constitute a large proportion of complaints about local governments. Local governments are divided into bands with the largest falling in bands 1 and 2, and smaller local governments falling bands 3 and 4. The allocation of local governments into bands is determined by The Salaries and Allowances Tribunal based on factors¹ such as: Growth and development Strategic planning issues Demands and diversity of services provided to the community Total expenditure Population Staffing levels.	It is proposed that all local governments will be required to record meetings. Band 1 and 2 local governments would be required to livestream meetings, and make video recordings available as public archives. Band 1 and 2 are larger local governments are generally located in larger urban areas, with generally very good telecommunications infrastructure, and many already have audio-visual equipment. Band 1 and 2 local governments would be required to livestream meetings, and make video recordings available as public archives. Several local governments already use platforms such as YouTube, Microsoft Teams, and Vimeo to stream and publish meeting recordings. Limited exceptions would be made for meetings held outside the ordinary council chambers, where audio recordings may be used. Recognising their generally smaller scale, typically smaller operating budget, and potential to be in more remote locations, band 3 and 4 local governments would be required to record and publish audio recordings, at a minimum. These local governments would still be encouraged to livestream or video record meetings. All council meeting recordings would need to be published at the same time as the meeting minutes. Recordings of all confidential items would also need to be submitted to the DLGSC for archiving.	reform 3.1 Comment: (a) Live streaming of meetings enables broader engagement with the community and promotes transparency and accountability in decision making (b) The Shire of East Pilbara is Australia's largest local government. Suggest considering online participation for members of the public. (c) Additional resourcing will be required. This will increase the burden on ratepayers.

¹ See page 3 of the <u>2018 Salaries and Allowance Tribunal Determination</u>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS			
3.2 Recording All Votes in Council Minutes					
A local government is only required to record which councillor voted for or against a motion in the minutes of that meeting if a request is made by an elected member at the time of the resolution during the meeting. The existing provision does not mandate transparency.		Supportive of proposed reform 3.2 Comment: (a) Additional resourcing would be required.			
3.3 Clearer Guidance for Meeting Items that m	nay be Confidential				
The Act currently provides broad definitions of what type of matters may be discussed as a confidential item. There is limited potential for review of issues managed as confidential items under the current legislation.	decision-making, it is considered that confidential meetings and confidential meeting items should only be used in limited, specific circumstances. It is proposed to make the Act more specific in prescribing items that may be confidential, and items that should remain open to the public. Items not prescribed as being confidential could still be held as confidential items only with the prior written consent of the Inspector. All confidential items would be required to be audio recorded, with those recordings submitted to the DLGSC.	3.3 Comment: (a) Currently prescribed confidential items have adequately met needs. (b) The use of departmental circulars can provide guidance in a more timely fashion than prescribing by regulation.			
3.4 Additional Online Registers					
Local governments are required to provide information to the community through	It is proposed to require local governments to report specific information in online registers on the local government's				

Local G	overi	nment Re	eform – C	Consultati	on on	Pro	
an	annual reports, council minutes and tl						
publication of information online.							
, Co	nsist	ent online	e publica	ation of in	forma	ation	

Consistent online publication of information can substitute for certain material in annual reports.

oposed Reforms

website. Regulations would prescribe the information to be included.

| collected in registers must serve a specific purpose that enhances

The following new registers, each updated quarterly, are proposed:

collected in registers must serve a specific purpose that enhances transparency, and not be collected for the sake of its collection.

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
Consistency in online reporting across the sector will provide ratepayers with better information. These registers supplement the simplification of financial statements in Theme 6.	 Community Grants Register to outline all grants and funding provided by the local government Interests Disclosure Register which collates all disclosures made by elected members about their interests related to matters considered by council Applicant Contribution Register accounting for funds collected from applicant contributions, such as cash-in-lieu for public open space and car parking Contracts Register that discloses all contracts above \$100,000. 	about lease register (which would include staff and other residential tenants) Otherwise, generally supportive of proposed reform 3.4. Comment: (a) Creates greater transparency
It is a requirement of the Local Government Act 1995 that CEO performance reviews are conducted annually. The Model Standards for CEO recruitment and selection, performance review and termination require that a local government must review the performance of the CEO against contractual performance criteria. Additional performance criteria can be used for performance review by agreement between both parties.	To provide for minimum transparency, it is proposed to mandate that the KPIs agreed as performance metrics for	11 01

Theme 4: Stronger Local Democracy and Community Engagement

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS		
4.1 Community and Stakeholder Engagement Charters				
 There is currently no requirement for governments to have a spengagement charter or policy. Many local governments have introcharters or policies for how they will enwith their community. Other States have introduced a sprequirement for engagement charters. 	governments to prepare a community and stakeholder engagement charter which sets out how local government will communicate processes and decisions with their community. A model Charter would be published to assist local	Comment: (a) Would establish objectives and		
4.2 Ratepayer Satisfaction Surveys (Band 1 and 2 local governments only)				
Many local governments alr commission independent surve consultants to hold a satisfaction surversidents/ratepayers. These surveys provide valuable data of performance of local governments.	years, all local governments in bands 1 and 2 hold an independently-managed ratepayer satisfaction survey. Results would be required to be reported publicly at a	Comment: (a) Council policy 6.8 Annual Community Survey already establishes commitment towards seeking community feedback		
4.3 Introduction of Preferential Voting				
The current voting method for government elections is first past the p. The existing first-past-the-post does allow for electors to express more that preference. The candidate with the most votes even if that candidate does not hat majority. Preferential voting better captures precise intentions of voters and as a result of the control of the captures and as a result of the captures of voters and as a result of the captures are captures.	government elections. In preferential voting, voters number candidates in order or their preferences. Preferential voting is used in State and Federal elections in Western Australia (and in other states). This provides voters with more choice and control over who they elect. All other states use a form of preferential voting for local	(b) Reduces the likelihood of candidates with small primary votes of election.		

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
may be regarded as a fairer and more representative system. Voters have more specific choice.		
4.4 Public Vote to Elect the Mayor and Preside	ent	
The Act currently allows local governments to have the Presiding Member (the Mayor or President) elected either: by the electors of the district through a public vote; or by the council as a resolution at a council meeting.	Accordingly, it is proposed that the Mayor or President for all band 1 and 2 councils is to be elected through a vote of the electors of the district. Councils in bands 3 and 4 would retain the current system. A number of Band 1 and Band 2 councils have already moved towards Public Vote to Elect the Mayor and President in recent years, including City of Stirling and City of Rockingham.	4.4 Comment: (a) Mayors and Presidents perform the highest leadership role in the district. To perform well in this role, necessitates good working relationships especially with fellow Councillors. This is best established through a vote by Councillor as to who would best represent the broader

4.5 Tiered Limits on the Number of Councillors

- The number of councillors (between 5-15 councillors) is decided by each local government, reviewed by the Local Government Advisory Board, and if approved by the Minister.
- The Panel Report recommended electoral

reforms to improve representativeness.

- It is proposed to limit the number of councillors based on *Not supportive of proposed reform* the population of the entire local government.
- Some smaller local governments have already been Comment: moving to having smaller councils to reduce costs for (a) Local government districts vary ratepayers.
- The Local Government Panel Report proposed:

For a population of up to 5,000 - five councillors (including the President)

- population of between 5.000 and 75.000 five to nine councillors (including the Mayor/President)
- population of above 75,000 nine to fifteen councillors (including Mayor).

- significantly across the State.
- (b) Limiting the number of elected members may impede representation across a diverse number of land use and community demographics, particularly in a District such as East Pilhara.
- (c) Limiting the number of elected members favours better resourced candidates from larger population centres at the expense of remote communities.
- (d) Greater consistency within the understanding of governance and its application is preferred to one-size fits all government.
- (e) A model that can be adapted to the specific needs of a local government should be retained.

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
4.6 No Wards for Small Councils (Band 3 and	4 Councils only)	
 A local government can make an application to be divided into wards, with councillors elected to those wards. Only about 10% of band 3 and 4 local governments currently have wards. 	and 4 is abolished. Wards increase the complexity of elections, as this requires	We have no comment to make.
4.7 Electoral Reform – Clear Lease Requireme	ents for Candidate and Voter Eligibility	
 A person with a lease in a local government district is eligible to nominate as a candidate in that district. A person with a lease in a local government district is eligible to apply to vote in that district. The City of Perth Inquiry Report identified a number of instances where dubious lease arrangements put to question the validity of candidates in local government elections, and subsequently their legitimacy as councillors. 	in council elections. Sham leases are where a person creates a lease only to be able to vote or run as a candidate for council.	Supportive of proposed reform 4.7

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	The reforms would include minimum lease periods to qualify as a registered business (minimum of 12 months), and the exclusion of home based businesses (where the resident is already eligible) and very small sub-leases. The basis of eligibility for each candidate (e.g. type of property and suburb of property) is proposed to be published, including in the candidate pack for electors.	
4.8 Reform of Candidate Profiles		
Candidate profiles can only be 800 characters, including spaces. This is equivalent to approximately 150 words.	Further work will be undertaken to evaluate how longer candidate profiles could be accommodated. Longer candidate profiles would provide more information to electors, potentially through publishing profiles online. It is important to have sufficient information available to assist electors make informed decisions when casting their vote.	Supportive of proposed reform 4.8
4.9 Minor Other Electoral Reforms		
Other minor reforms are proposed to improve local government elections.	 Minor other electoral reforms are proposed to include: The introduction of standard processes for vote recounts if there is a very small margin between candidates (e.g. where there is a margin of less than 10 votes a recount will always be required) The introduction of more specific rules concerning local government council candidates' use of electoral rolls. 	Supportive of proposed reform 4.9

Theme 5: Clear Roles and Responsibilities

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
5.1 Introduce Principles in the Act		
The Act does not currently outline specific principles. The Act contains a short "Content and Intent" section only. The Panel Report recommended greater articulation of principles	 The recognition of Aboriginal Western Australians Tiering of local governments (with bands being as assigned by the Salaries and Allowances Tribunal) Community Engagement Financial Management. 	Supportive of proposed reform 5.1 Comment: (a) The use of principles would benefit the understanding of and application of the law. (b) Would seek to comment on proposed principles prior to introduction
5.2 Greater Role Clarity		
 The Act provides for the role of council, councillor, mayor or president and CEO. The role of the council is to: govern the local government's affairs be responsible for the performance of the local government's functions. 	The Local Government Act Review Panel recommended that roles and responsibilities of elected members and senior staff be better defined in law. It is proposed that these roles and responsibilities are further defined in the legislation. These proposed roles will be open to further consultation and input. These roles would be further strengthened through Council Communications Agreements (see item 5.3).	

Thoma 5: Clear Roles and Responsibilities		Cumparting of managed referre 5.2.1
Theme 5: Clear Roles and Responsibilities	It is proposed to amend the Act to specify the roles and responsibilities of the Mayor or President. While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Mayor or President is responsible for: Representing and speaking on behalf of the whole council and the local government, at all times being consistent with the resolutions of council Facilitating the democratic decision-making of council by presiding at council meetings in accordance with the Act	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	 Developing and maintaining professional working relationships between councillors and the CEO Performing civic and ceremonial duties on behalf of the local government Working effectively with the CEO and councillors in overseeing the delivery of the services, operations, initiatives and functions of the local government. 	
	It is proposed to amend the Act to specify the roles and responsibilities of the Council, which is the entity consisting of all of the councillors and led by the Mayor or President. While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Council is responsible for: Making significant decisions and determining policies through democratic deliberation at council meetings Ensuring the local government is adequately resourced to deliver the local governments operations, services and functions - including all functions that support	the expectations of roles and requirements to be met. (b) Further opportunities towards drafting of the wording to be used would be welcomed. (c) Monitoring and reviewing the performance of the local government

Comment:	Local Government Reform - Consultation on Prop	osed Reforms	
 It is proposed to amend the Act to specify the roles and responsibilities of all elected councillors. While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that every elected councillor is responsible for: 		It is proposed to amend the Act to specify the roles and responsibilities of all elected councillors. While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that	(a) Additional wording would clarify the expectations of roles and requirements to be met. (b) Further opportunities towards drafting of the wording to be used would be welcomed.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	 Considering and representing, fairly and without bias, the current and future interests of all people who live, work and visit the district (including for councillors elected for a particular ward) Positively and fairly contribute and apply their knowledge, skill, and judgement to the democratic decision-making process of council Applying relevant law and policy in contributing to the decision-making of the council Engaging in the effective forward planning and review of the local governments' resources, and the performance of its operations, services, and functions Communicating the decisions and resolutions of council to stakeholders and the public Developing and maintaining professional working relationships with all other councillors and the CEO Maintaining and developing their knowledge and skills relevant to local government Facilitating public engagement with local government. It is proposed that elected members should not be able to use their title (e.g. "Councillor", "Mayor", or "President") and associated resources of their office (such as email address) unless they are performing their role in their official capacity. 	

Local Government Reform – Consultation on Prop	posed Reforms	
Local Government Reform – Consultation on Prop	The Local Government Act 1995 requires local governments to employ a CEO to run the local government administration and implement the decisions of council. To provide greater clarity, it is proposed to amend the Act to specify the roles and responsibilities of all local government CEOs.	
	government CEOs.	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	 While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the CEO of a local government is responsible for: Coordinating the professional advice and assistance necessary for all elected members to enable the council to perform its decision-making functions Facilitating the implementation of council decisions Ensuring functions and decisions lawfully delegated by council are managed prudently on behalf of the council Managing the effective delivery of the services, operations, initiatives and functions of the local government determined by the council Providing timely and accurate information and advice to all councillors in line with the Council Communications Agreement (see item 5.3) Overseeing the compliance of the operations of the local government with State and Federal legislation on behalf of the council Implementing and maintaining systems to enable effective planning, management, and reporting on behalf of the council. 	
5.3 Council Communication Agreements		
The Act provides that council and committee members can have access to any information held by the local government that is relevant to the performance of the member in their functions. The availability of information is sometimes a source of conflict within local governments.	It is proposed that local governments will need to have Council Communications Agreements between the council	Comment: (a) Adds clarity to the relationship of Council with the CEO

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	A template would be published by DLGSC. This default template will come into force if a council and CEO do not make a specific other agreement within a certain timeframe following any election.	
5.4 Local Governments May Pay Superannua	tion Contributions for Elected Members	
 Elected members are eligible to receive sitting fees or an annual allowance. Superannuation is not paid to elected members. However, councillors can currently divert part of their allowances to a superannuation fund. Councils should be reflective and representative of the people living within the district. Local governments should be empowered to remove any barriers to the participation of gender and age diverse people on councils. 	Superannuation is widely recognised as an important entitlement to provide long term financial security. Other states have already moved to allow councils to make superannuation contributions for councillors. Allowing council to provide superannuation is important part of encouraging equality for people represented on	Comment: (a) The payment of superannuation (in some form) is supported, as this would bring elected member remuneration in line with that provided in New South Wales and Queensland, with a cash payment of equivalent being paid in Victoria. (b) This would increase the burden on ratepayers.
5.5 Local Governments May Establish Educat	5.5 Local Governments May Establish Education Allowances	
 Local government elected members must complete mandatory training. There is no specific allowance for 	Local governments will have the option of contributing to the education expenses for councillors, up to a defined maximum value, for tuition costs for further education that	5.5, with additional considerations.

Local Government Reform – Consultation on Prop		
undertaking further education.	is directly related to their role on council.	(a) Council policy 1.12 Elected
	Councils will be able to decide on a policy for education	Member Training provides an annual
	expenses, up to a maximum yearly value for each	allowance of up to \$10,000
	councillor. Councils may also decide not to make this	(b) Setting a prescribed limit does not
	entitlement available to elected members.	allow adequate consideration for
		individual local government needs
		and situation.
		(c) Remote local governments, like
		the Shire of East Pilbara, incur
		greater travel costs to attend training

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	Any allowance would only be able to be used for tuition fees for courses, such as training programs, diplomas, and university studies, which relate to local government. Where it is made available, this allowance will help councillors further develop skills to assist with making informed decisions on important questions before council, and also provide professional development opportunities for councillors.	
5.6 Standardised Election Caretaker period		
There is currently no requirement for a formal caretaker period, with individual councils operating under their own policies and procedures. This is commonly a point of public confusion.	proposed.	re-election.
5.7 Remove WALGA from the Act		

Local Government Reform - Consultation on Prop	osed Reforms
The Western Australian Local Government	. The Loca

- The Western Australian Local Government Association (WALGA) is constituted under the *Local Government Act 1995.*
- The Local Government Panel Report and the Select Committee Report included this recommendation.
- The <u>Local Government Panel Report</u> recommended that We make no comment on this WALGA not be constituted under the *Local Government Act* 1995.
- Separating WALGA out of the Act will provide clarity that WALGA is not a State Government entity.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
5.8 CEO Recruitment		
Recent amendments introduced provisions to standardise CEO recruitment. The recruitment of a CEO is a very important decision by a local government.	It is proposed that DLGSC establishes a panel of approved panel members to perform the role of the independent person on CEO recruitment panels. Councils will be able to select an independent person from the approved list. Councils will still be able to appoint people outside of the panel with the approval of the Inspector.	
Clause 5.8 Council is supportive of the recommendation.		

Theme 6: Improved Financial Management and Reporting

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
6.1 Model Financial Statements and Tiered Fi	nancial Reporting	
The financial statements published in the Annual Report is the main financial reporting currently published by local governments. Reporting obligations are the same for large (Stirling, Perth, Fremantle) and small (Sandstone, Wiluna, Dalwallinu) local governments, even though they vary significantly in complexity. The Office of the Auditor General has said that some existing reporting requirements are unnecessary or onerous - for instance, information that is not relevant to certain local governments, or that is a duplicate of other published information.	The Minister strongly believes in transparency and accountability in local government. The public rightly expects the highest standards of integrity, good governance, and prudent financial management in local government. It is critically important that clear information about the financial position of local governments is openly available to ratepayers. Financial information also supports community decision-making about local government services and projects. Local governments differ significantly in the complexity of their operations. Smaller local governments generally have much less operating complexity than larger local governments. The Office of the Auditor General has identified opportunities to improve financial reporting, to make statements clearer, and reduce unnecessary complexity. Recognising the difference in the complexity of smaller and larger local governments, it is proposed that financial reporting requirements should be tiered — meaning that larger local governments will have greater financial reporting requirements than smaller local governments. It is proposed to establish standard templates for Annual Financial Statements for band 1 and 2 councils, and simpler, clearer financial statements for band 3 and 4. Online Registers, updated quarterly (see item 3.4), would provide faster and greater transparency than current annual reports. Standard templates will be published for use by local governments.	Comment: (a) The Shire uses the Moore model financial templates for both budgets and annual financial statements. (b) This creates common knowledge and understanding across local governments. (c) Creates consistency in approach which provides greater transparency, comparison and collaboration.

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	Simpler Strategic and Financial Planning (item 6.2) would also improve the budgeting process.	
6.2 Simplify Strategic and Financial Planning		
Requirements for plans are outlined in the Local Government Financial Management and Administration Regulations. There is also the Integrated Planning and Reporting (IPR) framework. While many councils successfully apply IPR to their budgeting and reporting, IPR may seem complicated or difficult, especially for smaller local governments.	Having clear information about the finances of local government is an important part of enabling informed public and ratepayer engagement and input to decision- making. The framework for financial planning should be based around information being clear, transparent, and easy to understand for all ratepayers and members of the public. In order to provide more consistency and clarity across the State, it is proposed that greater use of templates is introduced to make planning and reporting clearer and simpler, providing greater transparency for ratepayers. Local governments would be required to adopt a standard set of plans, and there will be templates published by the DLGSC for use or adaption by local governments. It is proposed that the plans that are required are: Simplified Council Plans that replace existing Strategic Community Plans and set high-level objectives, with a new plan required at least every eight years. These will be short-form plans, with a template available from the DLGSC Simplified Asset Management Plans to consistently forecast costs of maintaining the local government's assets. A new plan will be required at least every ten years, though local government should update the plan regularly if the local government gains or disposes of major assets (e.g. land, buildings, or roads). A template will be provided, and methods of valuations will be simplified to reduce red tape Simplified Long Term Financial Plans will outline any long term financial management and sustainability	Comment: (a) A standard approach and use of templates towards an IPR framework, avoids duplicated efforts and resourcing. (b) Creates consistency in approach provides greater transparency, comparison and collaboration. (c) Council has already supported the introduction Service Planning for the Shire. Phase 2 is currently in scope for the Shire's IPR renewal project, furthering the use of service planning.

	issues, and any investments and debts. A template will be provided, and these plans will be required to be reviewed in detail at least every four years A new Rates and Revenue Policy (see item 6.3) that identifies the approximate value of rates that will need to be collected in future years (referencing the Asset Management Plan and Long Term Financial Plan) – providing a forecast to ratepayers (updated at least every four years) The use of simple, one-page Service Proposals and Project Proposals that outline what proposed services or initiatives will cost, to be made available through council meetings. These will become Service Plans and Project Plans added to the yearly budget if approved by council. This provides clear transparency for what the functions and initiatives of the local government cost to deliver. Templates will be available for use by local governments.	
6.3 Rates and Revenue Policy Local governments are not required to have a rates and revenue policy. Some councils defer rate rises, resulting in the eventual need to drastically raise rates to cover unavoidable costs – especially for the repair of infrastructure.	The Rates and Revenue Policy is proposed to increase transparency for ratepayers by linking rates to basic operating costs and the minimum costs for maintaining essential infrastructure. A Rates and Revenue Policy would be required to provide ratepayers with a forecast of future costs of providing local government services. The Policy would need to reflect the Asset Management Plan and the Long Term Financial Plan (see item 6.2), providing a forecast of what rates would need to be, to cover unavoidable costs. A template would be published for use or adaption by all local governments.	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	The Local Government Panel Report included this recommendation.	Supportive of proposed reform 6.3 Comment: (a) Council has already adopted Rati Strategy 2021-2026 which outlines th Shire's approach to rating and rates related charges, over the short term.
3.4 Monthly Reporting of Credit Card Stateme	ents	
No legislative requirement. Disclosure requirements brought in by individual councils have shown significant reduction of expenditure of funds.		Audit Committee.
5.5 Amended Financial Ratios		

Local Government Reform – Consultation on Proposed Reforms statements.

- These are reported on the MyCouncil website.
- These ratios are intended to provide an indication of the financial health of every local government.
- The methods of calculating ratios and indicators will be reviewed to ensure that the results are accurate and useful. *(a) Currently, there are seven financial performance indicators which are*
 - (a) Currently, there are seven financial performance indicators which are required to be included in the Annual Financial Report of a Local Government (b) Finance professionals have expressed concern as to the appropriateness of these indicators in providing a reasonable benchmark and measure of the financial performance. (c) The WALGA Financial Ratios Working Group proposals are noted for consideration towards revised ratio requirements.

6.6 Audit Committees

Local Government Reform - Consultation on Proposed Reforms

- Local governments must establish an Audit Committee that has three or more persons, with the majority to be council members.
- The Audit Committee is to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under the Act.
- The Panel Report identified that Audit Committees should be expanded, including to provide improved risk management.
- To ensure independent oversight, it is proposed the Chair Supportive of proposed reform 6.6 along of any Audit Committee be required to be an independent with reforms to LGA s5.100 Payments person who is not on council or an employee of the local for certain committee members government.
- Audit Committees would also need to consider proactive (a) Council's terms of reference for its risk management.
- To reduce costs, it is proposed that local governments management along with governance should be able to establish shared Regional Audit oversight. Committees.
- The Committees would be able to include council members | these areas may benefit Council through but would be required to include a majority of independent *collaborative oversight*. members and an independent chairperson.

Comment:

- Audit Committee already include risk
- (b) External expertise and experience in
- (c) The LGA 1995 expressly provides that a person who is a committee member but is not a council member or an employee is not to be paid a fee for attending any meeting.
- (d) Professional advice is foremost provided as a fee for service.
- (e) this recommendation would likely increase the burden on ratepayers.
- (f) Council would support the NSW Model that does not permit the Mayor or President to sit as a voting member of the Audit Committee. (This was introduced a few years ago on the basis that the mayor usually works quite closely with the administration, which may create a perception of bias their view of matters examined by the Audit Committee).
- (g) Require further details of the proposal for Regional Committees

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
6.7 Building Upgrade Finance		
The local government sector has sought reforms that would enable local governments to provide loans to property owners to finance for building improvements. This is not currently provided for under the Act. The Local Government Panel Report included this recommendation.	Reforms would allow local governments to provide loans to third parties for specific building improvements - such as cladding, heritage and green energy fixtures. This would allow local governments to lend funds to improve buildings within their district. Limits and checks and balances would be established to ensure that financial risks are proactively managed.	Not supportive of proposed reform 6.7 without further detail. Comment: (a) Council policy currently supports self-supporting loans for community groups and sporting clubs. (b) Applying this reform towards residential, commercial and industrial property owners would be; - onerous - potentially limit the available borrowing capacity of the local government - potentially increase outstanding debtors and provisions for doubtful debts - potentially expose local government to claims by third parties undertaking such works where payment has not been mad (c) Additional Shire resourcing would b required to implement and manage this recommendation, increasing the burden of rates.
6.8 Cost of Waste Service to be Specified on F		
No requirement for separation of waste charges on rates notice. Disclosure will increase ratepayer awareness of waste costs. The Review Panel Report included this recommendation.	 It is proposed that waste charges are required to be separately shown on rate notices (for all properties which receive a waste service). This would provide transparency and awareness of costs for ratepayers. 	Supportive of proposed reform 6.8 Comment: (a) Incorporating the cost of waste within the rate in the dollar creates differing costs per households, dependent upon their GRV, for the same service.

11.2.3 MONTHLY FINANCIAL STATEMENTS AND INVESTMENT REPORT FOR PERIOD ENDING OCTOBER 2021

Attachments: Monthly Financial Statements - October 2021.pdf

East Pilbara Nov21.pdf

Responsible Officer: Mr Steve Leeson

Director Corporate and Customer Services

Author: Mrs Lisa Davis

Manager Corporate Services

Proposed Meeting Date: 17 December 2021

Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

REPORT PURPOSE

The Monthly Financial Statements provides details of the Shire of East Pilbara's (the Shire's) current year to date financial position in relation to the 2021-2022 Annual Budget, as maybe amended, including the reporting of material variances.

BACKGROUND

The reporting of monthly financial information is a requirement under Section 6.4 of the Local Government Act 1995 (Act) and Regulation 34 of the Local Government (Financial Management) Regulations 1996 (Regulations).

<u>Attachment 1</u> details the financial activities of the Shire for the period 1 July 2021 to 31 October 2021 of the current financial year.

There are 4 sections of the monthly report:

- 1. Monthly Health Checks and Summary Graphs;
- 2. Statutory Reports Rate Setting Statement, Operating Statement, Cash Flow;
- Various other Notes to give Council an overview of the Shire's current financial situation, including Material Variances for Programs and Nature and Type as per Council's adopted variance threshold limits of 10% or \$10,000 whichever is greater; and
- 4. A Capital Projects schedule detailing all expenditure.

Attachment 2 is the Monthly Investments Report.

Any immediate annual budget considerations are also presented within the monthly financial report.

COMMENTS/OPTIONS/DISCUSSIONS

Variances

Material variances in the Shire 2021-2022 annual budget are disclosed within the attachments.

Investments

The portfolio accrued \$25,757 in interest and returned 0.40%pa versus the bank bill benchmark of 0.07%pa for the month.

For the past 12 months, the portfolio returned 0.32%pa, exceeding the bank bill index benchmark's 0.02%pa by 0.30%pa.

Council's investment portfolio is within policy limits across total credit exposures, individual institutional exposures and term to maturity limits.

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995

Part 6 Financial Management

Division 4 General financial provisions

Section 6.4(2)

"The financial report is to -

- (a) be prepared and presented in the manner and form prescribed; and
- (b) contain the prescribed information."

Section 6.8 (1) (b)

"Expenditure from municipal fund not included in annual budget is to be authorised in advance by resolution". *Absolute majority required.

POLICY IMPLICATIONS

- 3.1 Accounting Policies
- 3.5 Budget Management Capital Acquisitions
- 3.9 Investments Policy

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

RISK MANAGEMENT CONSIDERATIONS

Legislative - Medium

FINANCIAL IMPLICATIONS

Legislative - Medium

VOTING REQUIREMENTS

Absolute.

OFFICER'S RECOMMENDATION:

That Council accepts the Monthly Financial Statements for the period 1 July 2021 to 31 October 2021 of the 2021/22 financial year as included in Attachments.

Monthly Financial Statements

(Containing the Statement of Financial Activity)

For The Period Ending 31st October 2021

LOCAL GOVERNMENT ACT 1995 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

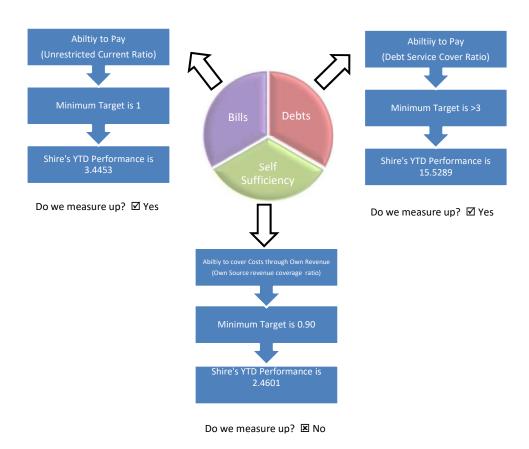
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MONTHLY FINANCIAL HEALTH CHECKS

For The Period Ending 31st October 2021

Highlighting how the Shire of East Pilbara is tracking against financial ratios



How are we tracking against our budget targets?

Ajusted Operating Surplus

 A measure of the Shire's ability to cover its operational costs including depreciation and have funds left over to cover capital expenditure (including principal loan repayments) without relying on debt or reserves



Do we meet the target? 🗷 No

Adjusted operating surplus and self sufficient ratios are high due to rates being fully funded at the beginning of the financial year. However as the year progresses, operating expenditure will continue to draw on this revenue source reducing to target by 30 June 2021

It should be noted that the increase in depreciation (following the revaluation of assets at fair value over the last four years) has significantly increased the annual depreciation and puts pressure on the operating surplus result.

Asset Sustainability Ratio

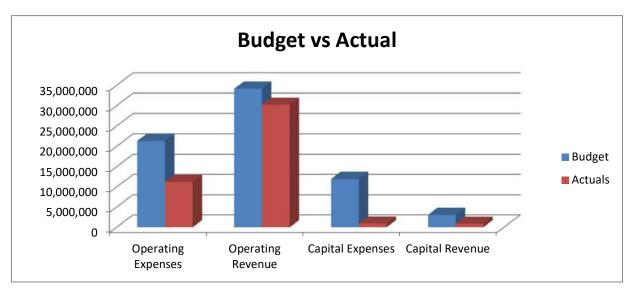
 Measures if the Shire is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out

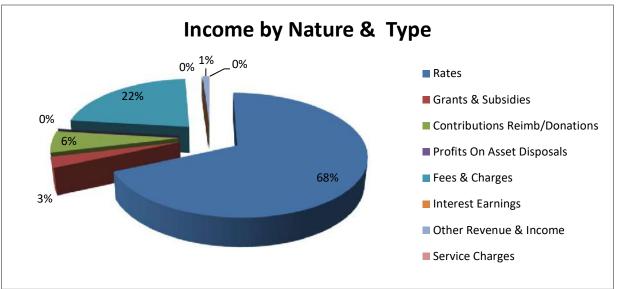


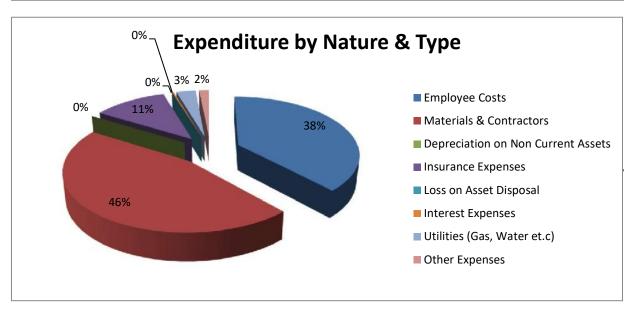
Do we meet the target? Unable to calculate without Asset

Management Plans

Shire Of East Pilbara Financial Graphs







Shire Of East Pilbara Operating Revenue and Expenses

Function, Sub-Function and Department Name	Budget Annual Revenue	Amended Budget YTD Revenue	Actual YTD Revenue	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance	Budget Annual Expenditure	Amended Budget YTD Expenditure	Actual YTD Expenditure	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance
General Purpose Funding						•		•		
Rates	21,114,600	20,925,020	21,098,044	(173,024)	(1)	459,100	89,803	47,986		
Other General Purpose Funding	2,335,000	281,668	270,297	11,371	4	-	-	-		
Total General Purpose Funding	23,449,600	21,206,688	21,368,341			459,100	89,803	47,986	41,817	47
<u>Governance</u>										
Members of Council	100	-	-			928,500	287,446	200,353		
Other Governance	66,300	74,690	16,053			1,083,600	547,246	614,907		
Corporate Governance	-	-	-			352,900	115,808	81,038		
Customer Service	-	-	-			442,500	142,724	91,069		
Marketing, Media and Publication	-	-	-			178,500	58,378	77,447		
Stakeholder Management	-	-	-			159,800	52,150	58,044		
Financial Services	-	-	-			989,900	344,354	266,658		
Records Management	-	-	-			170,500	55,186	45,065		
Human Resources	-	-	-			887,900	299,354	395,288		
Occupational Health and Safety	-	-	-			314,500	103,660	103,785		
Information and Technology	-	-	-			1,001,000	347,152	446,477		
IPR, Strategic and Business Planning	-	-	-			781,500	347,626	203,637		
Procurement and Contract Management	-	-	-			314,600	102,544	76,487		
Assset Management	-	-	-			366,800	117,108	96,615		
Fixed Assets	-	-	-			559,500	186,500	-		
Allocations To Other Functions	-	-	-			(8,098,900)	(2,347,604)	(1,394,694)		
Total Governance	66,400	74,690	16,053	58,637	79	433,100	759,632	1,362,176	(602,544)	(79)
Law, Order & Public Safety										
Fixed Assets	-	-	-			197,700	65,904	-		
Ranger Services	27,800	8,769	12,507			581,100	193,528	92,567		
Emergency Management	24,000	9,600	5,966			249,000	89,150	49,319		
Security and Surveillance	444,500	_	_			216,600	72,200	139,768		
Total Law, Order & Public Safety	496,300	18,369	18,473	(104)	(1)	1,244,400	420,782	281,653	139,129	33
Health										
Fixed Assets	_	_	_			54,200	5,168	_		
Health Inspection and Administration	68,800	47,849	11,714			446,500	142,792	126,185		
Preventative Services	18,000	(18,000)	,			93,000	47,370	8,840		
Total Health	86,800	29,849	11,714	18,135	61	593,700	195,330	135,025	60,305	31

Function, Sub-Function and Department Name	Budget Annual Revenue	Budget YTD Revenue	Actual YTD Revenue	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance		Budget Annual Expenditure	Budget YTD Expenditure	Actual YTD Expenditure	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance
Education & Welfare											
Fixed Assets	35,000	-	-				421,100	140,368	-		
Place Based Services (Newman)	5,000	1,668	-				702,400	214,140	143,881.57		
Youth & Family Services	4,000	9,150	955				894,600	310,696	147,679.64		
Place Based Services (Rural)	-	-	-				619,603	206,003	253,687.63		
Total Education & Welfare	44,000	10,818	955	9,863	91		2,637,703	871,207	545,249	325,958	37
Housing											
Fixed Assets	_	_	_				582,900	194,300	_		
Staff Housing - Newman	212,100	70,700	61,509				212,100	3,708	104,095		
Staff Housing - Marble Bar	31,000	10,332	24,785				31,000	10,336	31,557		
Martumili Housing	14,500	4,836	2,755				14,500	4,828	4,560		
Built Infrastructure	87,000	29,000	34,929				76,000	25,340	21,359		
Total Housing	344,600	114,868	123,978	(9,110)	(8)		916,500	23,340 238,512	161,571	76,941	32
Total Housing	344,000	114,000	123,978	(9,110)	(6)		910,500	250,512	101,571	70,941	32
Community Amenities											
Fixed Assets	-	-	-				697,300	231,432	-		
Waste Collection & Recycling	798,500	702,168	702,534				1,054,500	390,068	197,048		
Landfill Management	4,447,000	1,482,332	1,290,347				2,713,100	932,576	527,560		
Waste Water Management	883,500	1,259,500	889,205				1,232,200	403,160	285,977		
Energy & Biodiversity	-	-	-				-	632	80,823		
Town Planning & Regional Develop't	31,000	10,332	1,284				209,800	79,978	67,596		
Land Strategy	-	-	-				185,000	61,664	54,778		
Built Infrastructure - Newman							99,600	35,268	22,155		
Built Infrastructure (other communities)	6,500	2,168	182				112,100	38,444	21,237		
Total Community Amenities	6,166,500	3,456,500	2,883,551	572,949	17	İ	6,303,600	2,173,222	1,257,175	916,047	42
Recreation & Culture											
Fixed Assets	_	_	_				2,301,000	767,000	_		
Built Infrastructure - Newman	_	_	_				570,600	254,139	251,183		
Built Infrastructure - Rural	81,400	27,132	27,641				240,500	89,286	82,436		
Aquatic Centres	192,500	48,149	62,347				1,826,000	662,038	413,470		
TV & Radio Re Broadcasting	-	-	-				31,900	12,904	5,275		
Recreation Centre - Newman	401,200	133,724	136,206				1,652,400	559,580	325,003		
Libraries	8,000	2,668	1,512				548,600	179,996	124,917		
Club Development	40,000	13,332	1,512				179,700	61,900	26,113		
Open Space Assets - Newman	874,000	33,762	120,105				3,375,800	1,084,516	662,574		
Other Culture	300	100	120,103				3,373,800	1,084,310	002,374		
Martumili	1,229,700	820,856	1,007,071				1,548,300	499,825	391,959		
Culture & the Arts	1,229,700	020,030	1,007,071				129,400	43,132	31,705		
Events	226,500	53,500	5,927				734,600	202,868	83,499		
		55,500	5,927				/34,000		•		
Other Operating expenses for R&E Reallocatio	-	-	-				-	1,182	141,046		
Total Recreation & Culture	3,053,600	1,133,223	1,360,810	(227,587)	(20)	1	13,139,100	4,418,466	2,539,180	1,879,286	43

Function, Sub-Function and Department Name	Budget Annual Revenue	Budget YTD Revenue	Actual YTD Revenue	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance		Budget Annual Expenditure	Budget YTD Expenditure	Actual YTD Expenditure	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance
Transport											
Fixed Assets	66,000	(26,918)	-				9,114,700	2,992,068	-		
Sts/Rds/Bridges/Depots - Construction	5,371,500	2,749,100	498,307.00				-	-	-		
Sts/Rds/Bridges/Depots - Maintenance	960,000	240,000	-				3,693,500	1,234,196	1,273,074.67		
Road Plant Purchases	19,300	6,432	-				-	-	-		
Aerodromes	14,455,700	4,818,568	3,184,976				12,213,000	4,772,972	2,171,117.80		
Total Transport	20,872,500	7,787,182	3,683,283	4,103,899	53		25,021,200	8,999,236	3,444,192	5,555,044	62
Economic Services											
Fixed Assets	35,000	-	-				692,100	228,832	-		
Tourism and Area Promotion	169,700	57,332	290,308				519,700	165,954	160,030		
Building Control	261,700	117,236	52,534				240,400	78,175	54,682		
Rural Services	134,900	44,968	35,872				181,500	60,500	34,068		
Economic Development	32,000	237,000	-				304,300	350,982	192,614		
Newman House	164,200	54,736	62,969				146,700	48,904	45,577		
Total Economic Services	797,500	511,272	441,684	69,588	14	1	2,084,700	933,347	486,971	446,376	48
Other Property & Services											
Fixed Assets	16,800	-	-				28,500	9,500	-		
Private Works	5,000	1,668	-				5,000	1,723	471		
Public Works Overheads	5,200	1,732	1,600				59,800	118,491	87,473		
Plant Operation Costs	-	-	-				-	28,686	15,687		
Salaries and Wages	10,000	3,332	-				10,000	3,332	2,776		
Project Management	-	-	-				2,123,300	1,908,018	269,816		
Unclassified	790,000	263,332	804,002				790,000	269,996	653,545		
Total Other Property & Services	827,000	270,064	805,602	(535,538)	(198)		3,016,600	2,339,746	1,029,767	1,309,979	56
Total Revenue & Expenditure						İ					
As Per Operating Statement	56,204,800	34,613,523	30,714,443				55,849,703	21,439,283	11,290,946		

SHIRE OF EAST PILBARA Statement of Financial Activity By Nature and Type For The Period Ending 31st October 2021

Description	2021/2022 Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	Monthly Budget vs Actual \$ Variance	Monthly Bud vs Actual % Variance
OPERATING REVENUE					
Rates	21,015,600	21,015,600	21,009,218	-6,382	0
Grants And Subsidies	8,662,000	2,887,333	858,815	-2,028,518	70
Contributions, Reimbursements and Donations	2,500,000	833,333	1,766,572	933,238	(112)
Gain On Asset Disposals	152,800	50,933	0	-50,933	na
Fees and Charges	21,840,000	7,280,000	6,767,053	-512,947	7
Interest	406,800	135,600	187	-135,413	100
Other Revenue/Income	1,183,100	394,367	312,598	-81,769	21
Service Charges	0	0	0	0	na
Total Operating Revenue _	\$55,760,300	\$32,597,167	30,714,443	-1,882,723	6
Less: OPERATING EXPENDITURE					_
Employee Costs	14,067,500	4,689,167	4,309,113	-380,054	5
Materials And Contracts	20,502,700	6,834,233	5,152,769	-1,681,465	17
Depreciation On Non Current Assets	16,900,100	5,633,367	0	-5,633,367	100
Insurance Expenses	1,174,600	1,174,600	1,288,402	113,802	(46)
Loss On Asset Disposal	185,800	61,933	0	-61,933	100
Interest Expenses	248,600	82,867	29,144	-53,723	66
Utilities (Gas, Electricity, Water Etc)	2,036,200	678,733	339,418	-339,315	35
Other Expenditure	734,200	244,733	171,057	-73,677	27
Sub Total =	\$55,849,700	\$19,399,633	11,289,903	-8,109,731	42
Less: Applicable To Capital Expenditure	0	0	0		na
Total Operating Expenditure =	\$55,849,700	\$19,399,633	11,289,903	-8,109,731	42
_					
NET PROFIT/(LOSS) RESULT	(\$89,400)	\$13,197,533	19,424,541	6,227,007	na
Other Comprehensive Income	\$0		0	_	
TOTAL COMPREHENSIVE INCOME	(\$89,400)	\$13,197,533	19,424,541	6,227,007	na

Rate Setting Statement Operating Revenue and Expenses

OPERATING REVENUE	Budget	YTD Budget	YTD Actual
General Purpose Funding	23,449,600	21,206,688	21,368,341
Governance	66,400	74,690	16,053
Law, Order & Public Safety	51,800	18,369	18,473
Health	86,800	29,849	11,714
Education & Welfare	9,000	10,818	955
Housing	344,600	114,868	123,978
Community Amenities	6,166,500	5,780,000	2,883,551
Recreation and Culture	2,253,600	1,133,223	1,360,810
Transport	15,437,700	5,038,982	3,184,976
Economic Services	762,500	511,272	441,684
Other Property & Services	810,200	270,064	805,602
Total Operating Revenue _	49,438,700	34,188,823	30,216,136
-			
Less: OPERATING EXPENSES	450 100	90 903	47.006
General Purpose Funding	459,100	89,803	47,986
Governance Law, Order & Public Safety	433,100 1,244,400	759,632 420,782	1,362,176
Health	555,000	195,330	281,653 135,025
Education & Welfare	2,637,700	871,207	545,249
Housing	916,500	238,512	161,571
Community Amenities	6,300,600	2,173,222	1,257,175
Recreation and Culture	13,139,100	4,407,466	2,539,180
Transport	24,882,700	8,935,336	3,444,192
Economic Services	2,079,100	933,347	486,971
Other Property & Services	3,016,600	2,339,746	1,029,767
Total Operating Expenditure	55,663,900	21,364,383	11,290,946
=			
Add:			
Capital Grants and Contributions	6,168,800	10,189,400	498,307
Sale of Assets	383,000	233,000	-
Non - cash amounts excluded from	555,555		
operating activities	16,900,100	5,633,367	_
_	23,451,900	16,055,767	498,307
=			
Less: CAPITAL WORKS PROGRAMME			
Governance	218,000	142,500	40,326
Law, Order & Public Safety	454,000	-	-
Health	-	-	-
Education & Welfare	92,000	32,000	2,283
Housing	1,630,000	16,668	513,505
Community Amenities	7,278,000	3,332	55,462
Recreation and Culture	2,105,000	322,468	61,767
Transport	26,413,500	11,369,200	162,561
Economic Services	75,000	144,828	66,508
Private Works Overhead	150,000	-	-
=	38,415,500	12,030,996	902,413
Loce: OTHER			
Less: OTHER	1 004 100	4 300 500	110.000
Repayments of Debentures	1,004,100	1,209,500	118,096
Less Contributions to Loan Principal	-	-	-
Doumants for principle resition of least Politics			27.400
Payments for principle portion of lease liability	1 700 000	-	27,489
Transfers to Reserves	1,706,800	3,639,500	145 505
=	2,710,900	4,849,000	145,585
Add: FUNDING SOURCES			
Reserves Utilised	11,999,700	2,999,800	
Proceeds from New Debentures	11,500,000	4,700,000	
Estimated Surplus/(Deficit) July 1 b/fwd	400,000	3,100,000	3,100,000
	23,899,700	10,799,800	3,100,000
=		20,733,000	3,100,000
Estimated Surplus/(Deficit) June 30 c/fwd	-	22,800,011	21,475,499
=		,500,011	, ,, ,, ,,

CASHFLOW For The Period Ending 31st October 2021

Municipal Fund

Cashflows From Operating Activities

Receipts from Operations	29,645,059
Less: Payments for Operations	-12,550,708
Net Cash Provided by Operating Activities	17,094,351
Cashflow from Investing Activities	
Interest received	187
Proceeds - Sale of Assets	-902,413
Payment for Property, Plant & Equipment	
Payment for Property, Plant & Equipment	0
Net Cook Head by Investige Activities	002 225
Net Cash Used by Investing Activities	-902,225
Cashflows from Financing Activities	
Interest Paid	-29,144
Repayment of Borrowings	-118,096
Proceeds from Borrowings	0
Net Cash Used by Financing Activities	-147,241
Net Increase in Cash Held	16,044,885
Municipal Fund Cash at Beginning of Year - 01/07/21	66,538,937
Municipal Fund Cash at End of Period - 31/10/2021	81,541,426
Net Increase in Cash Held	15,002,489
Error in balancing, currently being reviewed	1,042,396
	=,= :=,000

Total Cash Balances

Municipal Fund		
- Cash At Bank	33,811,305	
- Cash Floats	12,950	
- Cash Invested	-10,334,578	23,489,677
Reserve Fund - Cash Invested		58,051,748
	Total Cash Held	81,541,426

Acquisition & Construction of Assets

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD
	Governance	_						-
	Other Governance							
49001	Computer Equipment	80,000	0	123,600	-] [-	-
49003	Furniture and Equipment - Newman	0	7,500	15,000	-		-	-
49005	EMCE Vehicle	0	0	60,000	-		-	-
49016	Nwm Admin Building (L&B)	80,000	135,000	135,000	40,326		-	40,326
49019	Newman Admin Building (Infa)	0	0	0	-		-	-
49026	M/Bar Admin Building	0	0	0	-		-	-
49030	CBS Vehicle - 4WD (41229)	58,000	0	58,000	-		-	-
49033	Marble Bar Public Art	0	0	0	-		-	-
49039	Nmw Admin Blg Security Upgrade	0	0	0	-		-	-
	Total Governance	\$218,000	\$142,500	\$391,600	40,326	72	-	40,326
	Law, Order & Public Safety		_	-		-		-
	Fire Prevention/Emergency Services							
59010	Ranger Vehicle - 4WD (51112)	0	0	0	-] [-	-
59012	Nullagine BFB - Ablution Block	0	0	0	-] [-	-
		\$0	\$0	\$0	-		-	-
	Other Law, Order and Public Safety			-				
59022	** BHP - CCTV	454,000	0	898,500	-] [-	-
		\$454,000	\$0	\$898,500	-	j į	-	-
	Total Law Order D/Cafato	A474 000	40	Acce res				1
	Total Law, Order, P/Safety	\$454,000	\$0	\$898,500	•	na	-	-

Acquisition & Construction of Assets

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD
	<u>Health</u>	-						
79001	MHRS Vehicle - 4WD (71090)	0	0	0	-] [-	-
	Total Health	\$0	\$0	\$0	-	na	-	-
	Education and Welfare		_					-
	Community Services							
89003	Toyota Prado GC (81119)	65,000	16,000	65,000	-] [-	-
89018	Newman House	10,000	16,000	10,000	-		-	-
89026	Newman Youth Centre	17,000	0	17,000	2,283		-	-
	Total Education and Welfare	\$92,000	\$32,000	\$92,000	2,283	92.87	-	-
	Housing Staff Housing					- r		
99001	Purchase of New Housing	800,000	0	800,000	434,311] [-	434,311
99020	Staff Housing Capital - ALL	750,000	0	750,000	55,661	1	200,841	256,503
99019	Staff Housing Capital - M/Bar and Null	0	0	0	23,533] [-	23,533
99025	Staff Housing Contingency	50,000	16,668	50,000	-		-	-
99028	Staff Housing Capital - Airport	30,000	0	30,000	-		-	-
99029	Staff Housing Capital - Martumili	0	0	0	-		-	-
	Total Housing	\$1,630,000	\$16,668	\$1,630,000	513,505	-2,981	200,841	714,346
	Community Amenities							
	Sewerage							
109002	Septage Pond Capital Improce'ts	6,500,000	0	6,500,000	38,828] [185,946	224,774
109009	Chlorination System	0	0	0	-]	-	-
109051	Header Tank Roof	0	0	0	-		-	-

Acquisition & Construction of Assets

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD
		\$6,500,000	\$0	\$6,500,000	38,828		185,946	224,774
	Sanitation Other							
109006	Nullagine & Marble Bar PRZ's	10,000	0	10,000	-		-	-
109013	Plant Components	100,000	0	100,000	-		63,221	63,221
109034	Newman Landfill Improvements	300,000	0	300,000	-		-	-
109036	Container Deposit Scheme	20,000	0	20,000	-		-	-
109038	Newman Landfill Signage	0	0	19,000	16,634		-	16,634
109039	Newman Landfill Bore	180,000	0	330,000	-		-	-
109040	GEWS Vehicle - 2WD (101401)	58,000	0	58,000	-		-	-
109042	CDS Admin Office & Toilets	0	0	0	-		-	-
109044	Newman Tip Buildings	100,000	0	140,000	-		-	-
		\$768,000	\$0	\$977,000	16,634		63,221	79,856
	Other Community Amenities							
109022	Public Toilets	10,000	3,332	10,000	-	<u> </u>	-	-
109033	Nullagine Public Toilets	0	0	0	-		-	-
		10,000	3,332	\$10,000	-		-	-
	Total Community Amenities	\$7,278,000	\$3,332	\$7,487,000	55,462	-1,565	249,167	304,629
	Recreation And Culture							
119012	Marble Bar Civic Centre	50,000	16,668	50,000	-]	-	-
119017	M/Bar CRC Building Works	10,000	0	10,000	-		-	-
119021	EPAC Genertator	0	0	0	10,317	[-	10,317
119052	The Square/ The Edge	100,000	0	100,000	-	[-	-
	Public Halls & Civic Centre	\$160,000	\$16,668	\$160,000	10,317	i i		10,317

Acquisition & Construction of Assets

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD
119067	Newman Aquatic Centre - P&E	0	27,900	27,900	27,900		-	27,900
119082	Newman Aquatic Centre - INF	155,000	0	155,000	1,477		-	1,477
119083	Newman Aquatic Centre - L&B	95,000	0	95,000	-		-	-
	Swimming Areas / Beaches	\$250,000	\$305,800	\$277,900	29,377		-	29,377
119310	Newman Community Library - L&B	17,000	0	32,000	-]	-	-
119311	Nullagine Community Library - L&B	10,000	0	10,000	-]	-	-
	Libraries	\$27,000	\$0	\$42,000	-		-	-
119028	Newman Rec Centre (L&B)	125,000	0	125,000	_]	45,455	45,455
119033	Newman Rec Centre - Equipment	0	0		-		-	-
119611	Rec Centre Bin Compound	0	0	0	8,317	1	-	8,317
	Recreation Centre	\$125,000	\$0	\$125,000	8,317]	45,455	53,771
119060	M/Bar Sports Complex Upgrade	5,000	0	5,000	-]	_	_
119071	Hard Court	800,000	0		13,757		4,400	18,157
119709	Playground Equipment	100,000	0	100,000	-	1	-	-
119711	Holden Colorado LS C/C T/D A/T (2806)	38,000	0	38,000	-]	-	-
119718	Wilara Park Fencing	40,000	0	40,000	-]	-	-
119730	Capricorn Oval Capital - Grandstand Roof	10,000	0	10,000	-]	-	-
119739	Cricket Pitch and Nets	30,000	0	30,000	-]	-	-
119741	Purchase of Lanf - Rec Master Plan	400,000	0	400,000	-		_	-
119742	North Newman Reserve - Water Supply Conn	120,000	0	120,000	-		-	-
	Ovals, Parks and Other Reserves	\$1,543,000	\$0	\$1,543,000	13,757		4,400	18,157

Acquisition & Construction of Assets

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD
	Total Recreation And Culture	\$2,105,000	\$322,468	\$2,147,900	61,767	81	49,855	111,622
	Transport							
129545	Marble Bar / Woodie Woodie Road	437,500	0	437,500	-		-	-
129546	Jigalong Road	390,000	0	390,000	-		-	-
129548	Muccan Shay Gap Road	450,000	0	450,000	-		-	-
129549	Goldworthy Road	0	0	0	-		-	-
129551	Woodie Woodie Road	300,000	0	300,000	967		-	967
129555	Hillside Marbe Bar Road	0	0	0	-		-	-
129557	Skull Springs Road	760,000	0	760,000	-		-	-
129558	Goldsworthy Shay Gap Road	400,000	0	400,000	-		-	-
129588	Boreline Roads	675,000	0	675,000	-		-	-
	Road Construction	\$3,412,500	\$0	\$3,412,500	967] [-	967
129537	Kiwirrkurra Access Road	165,000	0	165,000	-		-	-
129538	Punmu Access Road	165,000	0	165,000	-		-	-
129539	Talawana Track	550,000	0	550,000	-] [-	-
129540	Jupiter Well Access Road	75,000	0	75,000	-] [-	-
129542	Kunnawarritji Access	0	0	0	-] [-	-
129543	Desert Road	280,000	0	280,000	-] [-	-
	Aboriginal Access Roads	\$1,235,000	\$0	\$1,235,000	-] [-	-

Acquisition & Construction of Assets

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD
				-				
129305	Marble Bar Depot Building	70,000	0	70,000	-		-	-
129530	Newman Town Streets - Reseals	500,000	0	500,000	84,500		415,500	500,000
129533	The Lane Way	400,000	0	400,000	-		-	-
129534	Wombat Crossing - Newman	100,000	0	100,000	-		-	-
129535	Irringadji Bridge Repairs	50,000	0	50,000	-		-	-
129562	Local Road & Infrastructure Project	0	0	1,196,000	-		-	-
129573	Concrete Works - Newman	300,000	150,000	300,000	-		33,016	33,016
129577	Pavement Works - Newman	50,000	25,000	50,000	-		50,000	50,000
129595	Newman Depot - Land & Building	20,000	0	20,000	-		-	-
129619	Streetscape Projects/ Landscaping	0	0	0	-		-	-
129628	Traffic Management/ Signs	50,000	0	50,000	-		-	-
	Other Construction	\$1,540,000	\$175,000	\$2,736,000	84,500		498,516	583,016
129051	Toyota Hikux 4WD SR S/C/C A/T	65,000	0	65,000	-		1	-
129062	Komatsu GD 655-5 Motor Grader (2828)	450,000	0	450,000	-		-	-
129084	Minor Equipment - Rural	73,000	0	73,000	-		-	-
129091	Holden Colorado LS C/C T/D A/T	38,000	0	38,000	-		1	-
129107	Caterpillar 249D Track Skid Steer (NEW)	120,000	0	120,000	-		-	-
129108	Caterpillar 301.8 Mini Excavator (NEW)	60,000	0	60,000	-		-	-
129109	Plant Trailer for new Mini Excavator & Skid St	25,000	0	25,000	-		-	-
129718	Fuso Canter 815 Tray Top (2824)	65,000	0	65,000	-		-	-
129722	Minor Equipment - Newman	30,000	0	30,000	-		-	-
	Road Plant Purchases	\$926,000	\$0	\$926,000	-		-	-

Acquisition & Construction of Assets

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD
	•	-				•		
129401	Services - Access Roads, Car Parks	4,600,000	0	4,800,000	-] [11,269	11,269
129402	Services - Water Inc Ro	1,305,000	0	1,500,000	-		6,459	6,459
129403	Services - Power	2,400,000	0	2,400,000	-		-	-
129404	Services - Waste	500,000	0	500,000	-		-	-
129415	Safety & Security - Fences & Gates	1,300,000	0	1,300,000	-		-	-
129418	Airside - Manoeruving Areas	3,000,000	0	3,000,000	-		123,061	123,061
129419	Safety & Security - Lighting	0	0	2,000,000	-		-	-
129423	Airport Operation Expansion	1,000,000	0	1,000,000	-		-	-
129034	Toyota Hilux SR E/C C/C 4 WD	65,000	0	65,000	-		-	-
129036	Toyota Prado GX	65,000	0	65,000	-		-	-
129427	Plant & Equipment - Machinery	65,000	0	65,000	-		-	-
129431	Public Structures	0	0	0	-		-	-
129432	Marble Bar Airstrip	5,000,000	0	5,000,000	77,094] [2,312,584	2,389,678
	Landside Expenses	\$19,300,000	\$0	\$21,695,000	77,094		2,453,373	2,530,467
			1	4				
	Total Airport	\$19,300,000	\$0	\$21,695,000	77,094		2,453,373	2,530,467
	Total Transport	\$26,413,500	\$175,000	\$30,004,500	162,561	7	2,951,889	3,114,450
	Economic Services			-		-		
139818	RPT Troop Carrier (131166)		<u> </u>	0] [
133010	Rural Services	\$0	\$0	\$0	_			
	Marai Sci Vices	70	γo	YO				

Acquisition & Construction of Assets

For The Period Ending 31st October 2021

Totals of All Assets

A/c No	Function/Sub Function	Budget	Monthly Budget	Amended Budget	Actuals to Date	Monthly Bud vs Actual % Variance	2020/2021 Funds Committed	2020/2021 Total Funds Spent YTD
139105	Toyota Hilux SR Xtra Cab 4 WD	75,000	0	75,000	-		-	-
139203	Cape K - Caretakers Residence Potable Water	0	103,449		-		272,386	272,386
139220	Newman Caravan Park	0	41,379		66,508		97,303	163,810
	Tourism & Area Promotion	\$75,000	\$144,828	\$495,000	66,508		369,688	436,196
	_							
	Total Economic Services	\$75,000	\$144,828	\$495,000	66,508	54	369,688	436,196
	Total Economic Services Other Works & Services	\$75,000	\$144,828	\$495,000	66,508	54	369,688	436,196
149010		\$75,000 85,000		\$495,000 85,000	-	54	369,688	436,196
149010 149018	Other Works & Services		0		- -	54		- -

\$836,796

\$38,415,500

\$43,296,500

902,413

-8

3,821,440

4,721,570

OPERATING ACTIVITIES NOTE 1

For The Period Ending 31st October 2021

ADJUSTED NET CURRENT ASSETS

Adjusted Net Current Assets	Budget	YTD Actuals
	2021/2022	2021/2022
Current Assets	\$	\$
Cash		
Municipal Fund Cash At Bank	153,600	33,811,305
Municipal Fund Cash On Hand	18,000	12,950
Municipal Fund Cash Invested	969,600	-10,334,578
Reserve Funds	37,482,900	58,051,748
Total Cash	\$38,624,100	81,541,426
Stock on Hand		
Fuels	96,891	140,007
History Books	12,479	11,432
Martumili Baskets	15,229	15,826
Total Stock	\$124,599	167,264
Debtors		
Rates	210,000	5,327,544
Sundry Debtors	40,000	1,774,251
ATO	0	14,494
Aust Securities Commission	200	0
Total Debtors	\$250,200	7,116,289
Total Current Assets	\$38,998,899	88,824,979
Current Liabilities		
Creditors & Provisions		
Sundry Creditors	(\$550,000)	(\$1,675,163)
Accruals - Employee Entitlements	(\$773,100)	(\$1,172,391)
Accruals - Other	(\$130,599)	(\$5,884,072)
Trust Accounts	\$0	(\$1,334,809)
Tax Liability	\$0	\$216,767
ESL Levy	\$15,000	(\$61,106)
Other Liabilities	\$0	\$0
	·	·
Total Current Liabilities	(\$1,438,699)	(\$9,910,774)
Total Net Current Assets	\$37,560,200	\$78,914,205
Less Restricted Cash - Reserves	\$37,482,900	\$58,051,748
Net Current Assets less Restricted Cash	\$77,300	\$20,862,457

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

NOTE 2

For The Period Ending 31st October 2021

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
VARIANCE BY FUNCTION & ACTIVITY	\$	%			
Revenue from operating activities					
Governance	58,637	79	▼	Timing	Income down over function
General Purpose Funding - Rates	NA	NA			
General Purpose Funding - Other	NA	NA			
Law, Order & Public Safety	NA	NA			
Health	NA	NA			
Education and Welfare	9,863	91	▼	Timing	Income down over function
Housing	NA	NA			
Community Amenities	572,949	17	▼	Timing	Liquid Waste Down on Budget - in BR
Recreation and Culture	(227,587)	(20)	_	Timing	Martumili Grant received in Full
Transport	4,103,899	53	▼	Timing	Income down over function
Economic Services	69,588	14	▼	Timing	Income down over function
Other Property and Services	(535,538)	(198)	A	Timing	Storm Damage Income Received
Expenditure from operating activities					
Governance	(602,544)	(79)	_	Timing	Administration Allocation journal
General Purpose Funding	41,817	47	▼	Timing	Expenditure down over Function
Law, Order and Public Safety	139,129	33	▼	Timing	Expenditure down over Function
Health	60,305	31	▼	Timing	Expenditure down over Function
Education and Welfare	325,958	37	▼	Timing	Expenditure down over Function
					Hosuing Expenditure up due to Housing Allowation
Housing	76,941	32	A	Timing	journal not yet complete
Community Amenities	916,047	42	▼	Timing	Expenditure down over Function
Recreation and Culture	1,879,286	43	▼	Timing	Expenditure down over Function
Transport	5,555,044	62	▼	Timing	Expenditure down over Function
Economic Services	446,376	48	▼	Timing	Expenditure down over Function
Other Property and Services	1,309,979	56	▼	Timing	Expenditure down over Function

VARIANCE BY NATURE & TYPE					
Operating Revenue					
Rates	NA	NA			
Grants And Subsidies	(2,028,518)	70	•	Timing	Grants not yet received/ Journalled
Contributions, Reimb. & Donations	933,238	(112)		Timing	Martumili Grant received in Fulle
Gain On Asset Disposals	NA	NA			
Fees and Charges	NA	NA			
Interest	(135,413)	100	•	Timing	Reserve Interest not yet processed
Other Revenue/Income	(81,769)	21	•	Timing	Other Revenuw not yet received
Service Charges					
Operating Expenditure					
Employee Costs	NA	NA			
Materials And Contracts	(1,681,465)	17	\blacksquare	Timing	Projects not yet commenced
Depreciation On Non Current Assets	(5,633,367)	100	\blacksquare	Timing	No Depreciation processed yet
Insurance Expenses	113,802	(46)		Permanent	Insurance Exp Higher then Budgeted
Loss On Asset Disposal	(61,933)	100	\blacksquare	Timing	No Disposals processed yet
Interest Expenses	(53,723)	66	•	Timing	No Loan Payment Processed yet
Utilities (Gas, Electricity, Water Etc)	(339,315)	35	\blacksquare	Timing	Utility bills not yet received
Other Expenditure	(73,677)	27	\blacksquare	Timing	Projects not yet commenced

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

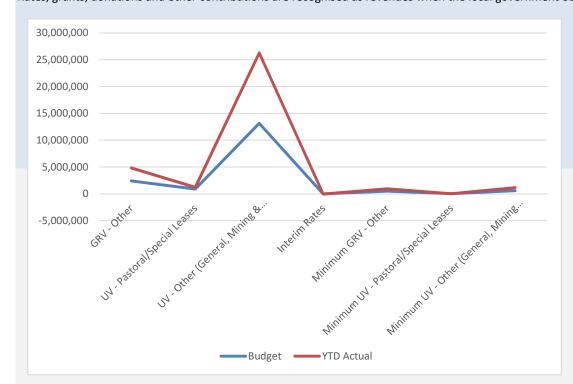
For The Period Ending 31st October 2021

OPERATING ACTIVITIES NOTE 3 RATE REVENUE

General Rate Revenue						Budge	t			YTD A	ctual	
,			Number of	Rateable	Rate	Interim	Back	Total	Rate	Interim	Back	Total
	Ra	ate in	Properties	Value	Revenue	Rate	Rate	Revenue	Revenue	Rates	Rates	Revenue
RATE TYPE		\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate												
GRV - Other	0.0	07679	2522	31,393,062	2,410,516			2,410,516	2,408,121	-3,973		2,404,149
GRV - Transient	0.1	10514	20	31,074,500	3,267,173			3,267,173	3,267,173			3,267,173
GRV Non Residential - Town Centre	0.0)5257	42	4,595,402	241,580			241,580	243,976			243,976
GRV Non Residential - Industrial	0.0)5257	121	12,893,796	677,827			677,827	476,039			476,039
GRV Non Residential - Mixed Business	0.0)5257	14	1,575,950	82,848			82,848	50,239			50,239
UV - Pastoral/Special Leases	0.1	L4145	46	6,221,180	879,986			879,986	330,436			330,436
UV - Other (General, Mining & Petroleum)	0.2	28290	1162	45,786,321	12,952,950	190,000		13,142,950	13,162,631	55,199	-87,311	13,130,520
												0
Minimums	Mini	imum \$	i									0
GRV - Other	\$	650	694	2,215,384	496,210			496,210	468,325			468,325
GRV - Transient	\$	715	0	-	0			0	0			0
GRV Non Residential - Town Centre	\$	813	16	152,774	13,008			13,008	40,893			40,893
GRV Non Residential - Industrial	\$	813	5	23,432	4,065			4,065	4,065			4,065
GRV Non Residential - Mixed Business	\$	813	0	-	0			0	0			0
UV - Pastoral/ Special Leases	\$	358	21	8,107	7,508			7,508	7,508			7,508
UV - Other	\$	715	794	863,828	567,710	0		567,710	584,870			584,870
												0
Sub-Totals			5,457	136,803,736	21,601,381	190,000	0	21,791,381	21,044,276	51,226	-87,311	21,008,193
Discount								0				
Concession						775,781		(775,781)				
Amount from General Rates								21,015,600				21,008,193
Ex-Gratia Rates								0				-
Total General Rates								21,015,600				21,008,193
												,,

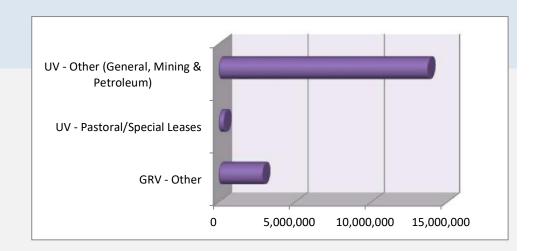
SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the



KEY INFORMATION

General Rates								
Budget YTD Actual %								
\$21.02 M	\$21.01 M	100%						



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For The Period Ending 31st October 2021

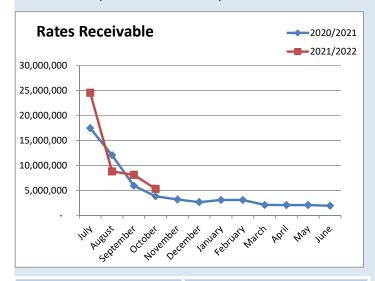
OPERATING ACTIVITIES NOTE 4 **RECEIVABLES**

Rates Receivable	1 July 2020	31 Oct 21		
	\$	\$		
Opening Arrears Previous Years	1,893,659	1,931,179		
Levied this year	17,554,747	22,868,184		
Less Collections to date	(17,517,227)	(15,991,267)		
Equals Current Outstanding	1,931,179	8,808,097		
Net Rates Collectable	1,931,179	8,808,097		
% Collected		69.93%		

Receivables - General	Current	30 Days	60 Days	90+ Days	Total			
	\$	\$	\$	\$	\$			
Receivables - General	1,799,031	145,793	3,647	868,029	2,816,499			
Percentage	64%	5%	0%	31%				
Balance per Trial Balance								
Sundry debtors					2,816,499			
Total Receivables General Outstanding								
Amounts shown above include GST	(where applicable)							

KEY INFORMATION

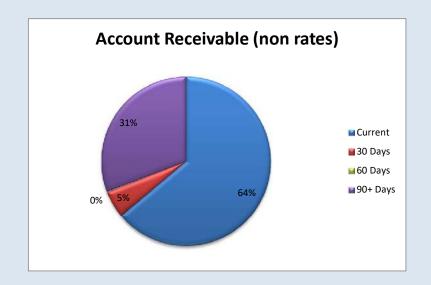
sold and services performed in the ordinary course of business.



Collected	Rates Due
69.93%	\$8,808,097

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts rates and service charges and other amounts due from third parties for goods due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

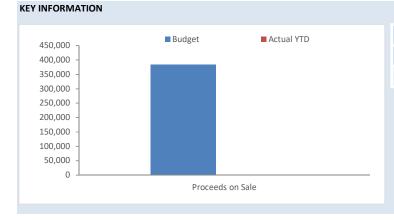


Debtors Due
\$2,816,499
Over 30 Days
36%
Over 90 Days
31%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For The Period Ending 31st October 2021

OPERATING ACTIVITIES NOTE 5 DISPOSAL OF ASSETS

				Budget				YTD Actual	
		Net Book				Net Book			
Asset Ref.	Asset Description	Value	Proceeds	Profit	(Loss)	Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Program 4	Governance								
Program 5	Law, Order & Public Safety								
Program 7	Health								
710901	Toyota Prado GX T/D A/T	38,684	0		(38,684)				
Program 8	Education and Welfare								
81119C	Toyota Prado GX	0	35,000		35,000				
Program 10	Community Amenities								
101040A	Toyota Hilux SR Dual Cab	28,001	25,000	(3,001)					
Program 11	L Culture and Recreation								
Program 12	2 Transport								
2703E	Holden Colorado C/C T/D A/T	12,497	9,000	(3,497)					
2706H	Toyota Hilux 4WD SR S/C/C A/T	0	25,000		25,000				
2806C	Holden Colorado C/C T/D A/T	12,753	9,000	(3,753)					
2801E	Holden Colorado Space Cab TD AT Ex	24,463	17,000	(7,463)					
121207B	Toyota Prado GX	0	35,000		35,000				
121211C	Toyota Hilux SR E/C C/C M/T 4WD	19,451	18,000	(1,451)					
2824C	Fuso Canter 815 Tray Top	19,042	25,000		5,958				
2828D	Lomatsu GD 655-5 Motor Grader	222,157	100,000	(122,157)					
Program 13	B Economic Services								
131003B	Toyota Hilux SR Xtra Cab 4WD C/C	15,552	10,000	(5,552)					
131114F	Toyota Prado GX T/D A/T	0	35,000	.,,,	35,000				
Program 14	1 Other Works and Services								
1211181	Toyota 79 Series GXL C/C	23,175	40,000		16,825				
		415,775	383,000	(146,874)	114,099	0	0	0	0



Proceeds on Sale								
Budget	YTD Actual	%						
\$383,000 \$0 0%								

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

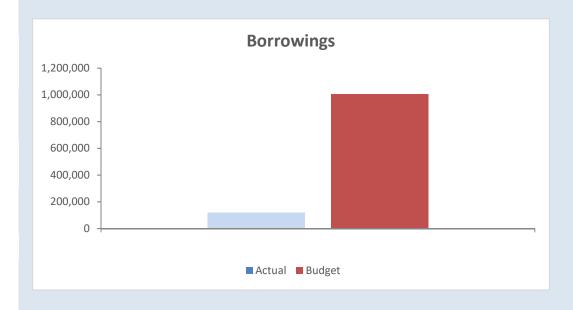
For The Period Ending 31st October 2021

FINANCING ACTIVITIES NOTE 6 BORROWINGS

Information on Borrowings	Opening Bal	ng Bal New Loans		Principal Repayments		Princi Outstar	-	Interest Repayments	
Particulars	2021/2022	Actual Budget		Actual Budget		Actual Budget		Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing									
Staff Housing	100,066			49,237	100,100	50,829	(34)	3,237	4,900
								-	1,100
Staff Housing	798,365			68,860	140,000	729,505	658,365	25,907	49,600
								-	7,000
Community Amenities	4 220 720			0	120.000	4 220 720	4 000 020		F2 000
Sewerage Plant	1,229,720			0	130,900	1,229,720	1,098,820	-	53,800
Sewerage Plant	731,093			0	95,200	731,093	635,893	-	9,200 21,600
Sewerage Flant	731,093			O .	93,200	731,093	033,833	-	5,400
Sewerage Plant	0	0	6,500,000	0	304,000	0	6,196,000	_	46,600
serie age rand			3,200,000		20 .,220		0,200,000	_	7,500
Transport									,
Newman Airport Precinct	0	0	5,000,000	0	233,900	0	4,766,100	-	35,900
							0	-	6,000
	2,859,244	0	11,500,000	118,096	1,004,100	2,741,148	13,355,144	29,144	248,600
Self supporting loans							_		
							0		
	0	0	0	0	0	0	0	0	0
Total	2 050 244	0	11 500 000	110,000	1 004 100	2 741 140	12 255 144	20 144	240 600
Total	2,859,244	0	11,500,000	118,096	1,004,100	2,741,148	13,355,144	29,144	248,600
All debenture repayments were financed by general purpose revenu	e.								

SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

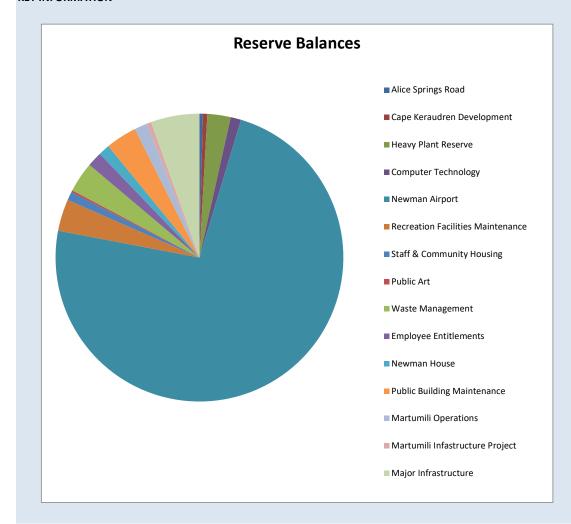
	Principal Repayments \$118,096
Interest Earned	Interest Expense
\$187	\$29,144
Reserves Bal	Loans Due
\$58.05 M	\$2.74 M

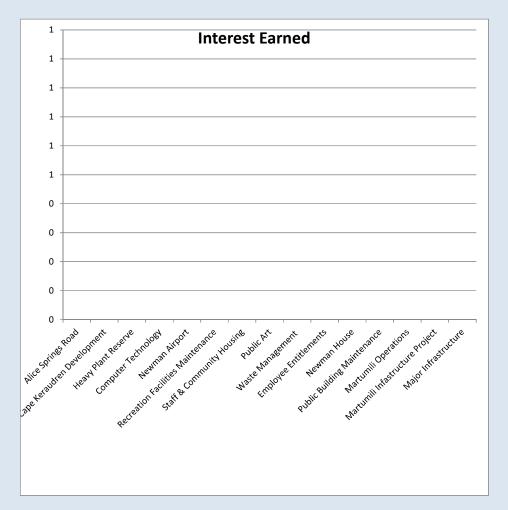
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For The Period Ending 31st October 2021

Cash Backed Reserve

	Opening			Budget Transfers	Actual Transfers	Budget Transfers	Actual Transfers		
	Balance -	Budget Interest	Actual Interest	In	In	Out	Out	Budget Closing	Actual YTD
Reserve Name	01.07.2021	Earned	Earned	(+)	(+)	(-)	(-)	Balance	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Alice Springs Road	216,722	2,700	0		0	0	0	219,422	216,847
Cape Keraudren Development	293,180	4,600	0		0	0	0	297,780	293,390
Heavy Plant Reserve	1,509,664	19,300	0		0	0	0	1,528,964	1,511,097
Computer Technology	670,614	6,400	0		0	0	0	677,014	670,930
Newman Airport	42,857,467	230,700	0		0	(11,005,500)	0	32,082,667	42,392,849
Recreation Facilities Maintenance	2,061,244	16,000	0		0	(100,000)	0	1,977,244	2,062,501
Staff & Community Housing	562,368	7,100	0		0	0	0	569,468	563,058
Public Art	125,293	1,000	0		0	0	0	126,293	125,365
Waste Management	1,962,508	24,500	0	600,000	0	(700,000)	0	1,887,008	1,962,963
Employee Entitlements	972,324	9,800	0		0	0	0	982,124	972,884
Newman House	733,588	9,200	0		0	(10,000)	0	732,788	734,010
Public Building Maintenance	2,027,136	16,400	0		0	(100,000)	0	1,943,536	2,028,519
Martumili Operations	829,165	7,100	0	19,800	0	(84,200)	0	771,865	814,612
Martumili Infastructure Project	310,955	5,000	0	50,000	0	0	0	365,955	311,104
Major Infrastructure	2,349,967	12,000	0	395,400	0	0	0	2,757,367	3,154,499
Insurance	250,000	0	0	250,000	0	0	0	500,000	237,119
	57,732,195	371,800	0	1,315,200	0	(11,999,700)	0	47,419,495	58,051,748

KEY INFORMATION





GRANTS & CONTRIBUTIONS NOTE 8

For The Period Ending 31st October 2021

Non Operating Grants & Contributions For The Development Of Assets

Estimated Actual	Budget		
¢		Actual	(Under)/Over
Ą	\$	\$	
0	0	0	na
169,175	676,700	200,667	-19
84,575	338,300	0	100
260,375	1,041,500	0	100
155,250	621,000	247,640	-60
110,325	441,300	0	100
0	0	0	na
779,700	3,118,800	448,307	43
290,000	1,160,000	0	100
152,500	610,000	0	100
280,000	280,000	0	100
0	800,000	0	na
722,500 0	2,850,000	0	100
0	444,500	0	na
0	0	0	na
50,000	200,000	50,000	0
0	0	0	na
50,000	644,500	50,000	0
1 552 200 0	6 612 200	409 207	68
	0 722,500 0 0 0 50,000 0	0 800,000 722,500 0 2,850,000 0 444,500 0 0 50,000 200,000 0 0 50,000 644,500	0 800,000 0 722,500 2,850,000 0 0 444,500 0 0 0 0 50,000 200,000 50,000 0 0 0 50,000 644,500 50,000

Grants & Contributions Toward Operating Expenditure

		2021/2022	2021/2022	2021/2022	Variance
Grant Source	Purpose	Estimated Actual	Budget	Actual	(Under)/Over
		\$	\$	\$	
State Grants					
WA Grants Commission	General Purpose Grants	575,000	2,300,000	270,110	53
CRSFF	Recreation Plan	0	0	0	na
FESA	FESA Grant - SES	4,000	4,000	4,000	0
FESA	FESA Grant - Nullagine VBFB	5,000	20,000	1,966	61
Dept of Health	Mosquito Control	18,000	18,000	0	100
State Grants	Youth	0	1,500	0	na
DSR	Club Development	13,332	40,000	0	100
Art Enterprise Activities (NACIS)	Martumilli Arts Project	114,288	205,000	0	100
Dept Environmen. & Heritage	Martumilli Arts Project	35,000	70,000	0	100
Tourism WA	Fusion Festival	0	15,000	4,500	na
State Grants	Events	1,000	34,000	0	na
Lotterywest	Fusion Festival	0	20,000	0	na
WA Grants Commission	Untied Road Grants	225,000	900,000	0	100
PDC	Regional Economic Dev (RED) Grant	32,000	32,000	0	100
State Dep't of Transport	RPT Bus Service Subsidy	40,300	120,900	29,933	26
		1,062,920	3,780,400	310,508	26
Contributions					
Water Corporation	Newman Sewerage Farm	143,500	143,500	148,775	-4
ВНР	Newman Retreated Water Plan	0	0	0	na
ВНР	Events Partnership - Newman	50,000	150,000	0	100
ВНР	Martumili - Community Support	530,000	530,000	700,000	-32
ВНР	Regional Service Hub Planning	0	0	0	na
ВНР	Newman Caravan Park Planning	0	0	0	na
	_	723,500 0	823,500	848,775	-17
Operating grants subsidies and	contributions Total	1,786,420 0	4,603,900	1 150 202	26
Operating grants, subsidies and	เบาเกมนเบทราชเลเ	1,780,420 0	4,005,900	1,159,283	26

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

	Opening			Closing
	Balance	Amount	Amount	Balance
Description	01 Jul 2021	Received	Paid	31 Oct 2021
	\$	\$	\$	\$
Public Open Space	231,500	0	0	231,500
Cash in Lieu of Parking	526,724	0	0	526,724
Abandonded Vehicles Trust	4,545	0	0	4,545
	762,769	0	0	762,769



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For The Period Ending 31st October 2021

NOTE 10 **BUDGET AMENDMENTS**

iL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	
		_		\$	\$	\$	\$
	t Adoption Inent Changes	Ope	ning Surplus				
Includ	ed in October 2021 - Budget Review						
Budge	t to be amended in November Monthlies						
				0	0	0	
INFORMATION							
IN ORWATION							

11.2.4 CREDITOR FOR PAYMENT

File No: FIN-23-9

Attachments: <u>Direct Payments - December 21.pdf</u>

EFT Payments - December 21.pdf

Mastercard - December 21.pdf

Cheque Payments December 21 pdf

Responsible Officer: Mr Steve Leeson

Director Corporate and Customer Services

Author: Ms Sian Appleton

Senior Finance Officer

Proposed Meeting Date: 17 December 2021

Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

REPORT PURPOSE

Council endorsement of payment to creditors.

BACKGROUND

As per the attachment list, outlines payments made to creditors since the Council meeting on the 19/11/2021.

COMMENTS/OPTIONS/DISCUSSIONS

FUND	VOUCHER	AMOUNT
EFT Payments	EFT60714 - EFT61129	3,701,502.01
MasterCard		12,496.54
	Total	\$3,713,998.55
Cheque Payments	25184 – 25185	359.85
Direct Payments	DD15702.1 - DD15799.1	126,870.46
	Total	\$ 127,230.31
	GRAND TOTAL	\$3,841,228.86

Please note the computer system allows for only a limited field for the description of goods/services purchased, therefore the description shown on the attached Schedule of Accounts may not show the entire description entered for the goods/services purchased.

CANCELLED AND UNUSED CHEQUES:

UNUSED CHEQUES

Ni

CANCELLED CHEQUES & EFTS

EFT60817, EFT61056, EFT61083

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government (Financial Management) Regulations 1996 Part 2 – General financial management Reg 11

- (1) A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of
 - (a) cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and
 - (b) petty cash systems.

Local Government (Financial Management) Regulations 1996 Part 2 – General financial management Reg 12

- (1) A payment may only be made from the municipal fund or the trust fund
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

POLICY IMPLICATIONS

3.12 CORPORATE CREDIT CARD

3.14 PROCUREMENT AND TENDER PROCEDURES POLICY

STRATEGIC COMMUNITY PLAN

Nil

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Legislative - Medium - Breach of Local Government Act 1995.

FINANCIAL IMPLICATIONS

Total expenses of \$3,841,228.86

VOTING REQUIREMENTS

Simple.

OFFICER'S RECOMMENDATION

That Council endorses the payments:

FUND	VOUCHER	AMOUNT
EFT Payments MasterCard	EFT60714 – EFT61129	3,701,502.01
Mastercard	Total	12,496.54 \$3,713,998.55
	05404 05405	050.05
Cheque Payments	25184 – 25185	359.85
Direct Payments	DD15702.1 – DD15799.1	126,870.46
	Total	\$ 127,230.31
	GRAND TOTAL	\$3,841,228.86

SHIRE OF EAST PILBARA

Direct Debit Payments

Chq/EFT	Date	Name	Description	Amount
11674474	31/10/2021	BP AUSTRALIA	Fleet Control Report - July 2021	-819.43
11718344	31/10/2021	BP AUSTRALIA	Fleet Control Report - August 2021	-2068.83
11754206	31/10/2021	BP AUSTRALIA	Fleet Control Report - September	-689.50
			Fuel Payments Total	-\$3,577.76
DD15702.1	31/10/2021	Aware Super	Payroll deductions	-37109.81
DD15702.10	31/10/2021	Shane Donation Super Fund	Superannuation contributions	-166.43
DD15702.11	31/10/2021	Statewide Superannuation Trust	Payroll deductions	-1767.07
DD15702.12	31/10/2021	AUSTRALIAN SUPER	Payroll deductions	-4086.50
DD15702.13	31/10/2021	PLUM SUPERANNUATION	Superannuation contributions	-331.99
DD15702.14	31/10/2021	QSuper	Payroll deductions	-1898.77
DD15702.15	31/10/2021	BT SUPER FOR LIFE	Payroll deductions	-772.88
DD15702.16	31/10/2021	Wereta Family Superannuation	Superannuation contributions	-43.62
DD15702.17	31/10/2021	ANZ SMART CHOICE SUPER	Payroll deductions	-825.48
DD15702.18	31/10/2021	EQUIPSUPER	Superannuation contributions	-769.23
DD15702.19	31/10/2021	ESSENTIAL SUPER	Payroll deductions	-540.87
DD15702.2	31/10/2021	The Trustee for PRIME SUPER	Superannuation contributions	-131.04
DD15702.20	31/10/2021	Construction and Building Unions Superannuation Fund (CBUS)	Superannuation contributions	-257.34
DD15702.21	31/10/2021	VISION SUPER	Superannuation contributions	-750.00
DD15702.22	31/10/2021	COLONIAL FIRST STATE	Superannuation contributions	-297.24
DD15702.23	31/10/2021	SUNSUPER	Superannuation contributions	-325.04
DD15702.24	31/10/2021	Hostplus	Superannuation contributions	-6472.17
DD15702.25	31/10/2021	REST SUPERANNUATION	Superannuation contributions	-1252.78
DD15702.26	31/10/2021	UNISUPER	Superannuation contributions	-609.20
DD15702.27	31/10/2021	AMP	Superannuation contributions	-438.08
DD15702.28	31/10/2021	QJ GIZ SMSF	Superannuation contributions	-115.23
DD15702.3	31/10/2021	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-304.60
DD15702.4	31/10/2021	ESSENTIAL SUPER	Superannuation contributions	-238.32

DD15702.5	31/10/2021 MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	-296.78
DD15702.5 DD15702.6	31/10/2021 ING DIRECT	Payroll deductions	-551.78
DD15702.0 DD15702.7	31/10/2021 HESTA SUPER FUND	Superannuation contributions	-111.60
DD15702.7 DD15702.8	31/10/2021 IOOF Investments Services Ltd	Superannuation contributions	-263.88
DD15702.8 DD15702.9	31/10/2021 ING Superannuation Fund	Superannuation contributions	-489.47
DD15702.9 DD15733.1	31/10/2021 Aware Super	Superannuation contributions	-71.49
DD15733.1 DD15733.2	04/11/2021 Aware Super	Payroll deductions	-95.32
DD15733.2 DD15798.1	14/11/2021 Aware Super	Payroll deductions	-34188.88
DD15798.10	14/11/2021 Aware Super 14/11/2021 Statewide Superannuation Trust	Payroll deductions	-2359.18
DD15798.11	14/11/2021 PLUM SUPERANNUATION	Superannuation contributions	-331.99
DD15798.12	14/11/2021 AUSTRALIAN SUPER	Payroll deductions	-4365.72
DD15798.13	14/11/2021 QSuper	Payroll deductions	-1898.77
DD15798.14	14/11/2021 BT SUPER FOR LIFE	Payroll deductions	-786.87
DD15798.15	14/11/2021 Wereta Family Superannuation	Superannuation contributions	-67.25
DD15798.16	14/11/2021 MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	-362.26
DD15798.17	14/11/2021 EQUIPSUPER	Superannuation contributions	-769.23
DD15798.18	14/11/2021 ESSENTIAL SUPER	Payroll deductions	-537.48
DD15798.19	14/11/2021 Construction and Building Unions Superannuation	Superannuation contributions	-203.16
DD13730.13	Fund (CBUS)	Superum dution contributions	203.10
DD15798.2	14/11/2021 The Trustee for PRIME SUPER	Superannuation contributions	-161.51
DD15798.20	14/11/2021 VISION SUPER	Payroll deductions	-1500.00
DD15798.21	14/11/2021 COLONIAL FIRST STATE	Superannuation contributions	-297.24
DD15798.22	14/11/2021 SUNSUPER	Superannuation contributions	-1537.23
DD15798.23	14/11/2021 Hostplus	Superannuation contributions	-6716.78
DD15798.24	14/11/2021 REST SUPERANNUATION	Superannuation contributions	-976.19
DD15798.25	14/11/2021 UNISUPER	Superannuation contributions	-1053.84
DD15798.26	14/11/2021 AMP	Superannuation contributions	-438.08
DD15798.27	14/11/2021 QJ GIZ SMSF	Superannuation contributions	-89.06
DD15798.3	14/11/2021 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-304.60
DD15798.4	14/11/2021 ESSENTIAL SUPER	Superannuation contributions	-356.37
DD15798.5	14/11/2021 IOOF Investments Services Ltd	Superannuation contributions	-263.88
DD15798.6	14/11/2021 ING Superannuation Fund	Superannuation contributions	-489.47
DD15798.7	14/11/2021 ING DIRECT	Payroll deductions	-451.96
DD15798.8	14/11/2021 ANZ SMART CHOICE SUPER	Payroll deductions	-881.67

DD15798.9 14/11/2021 Shane Donation Super Fund DD15799.1 14/11/2021 AUSTRALIAN SUPER

Superannuation contributions	-263.62
Superannuation contributions	-256.40
SuperannuationPayments Total	-\$123,292.70
Directs Total	-\$126,870.46

SHIRE OF EAST PILBARA

EFT Payments

Chq/EFT	Date	Name	Description	Amount
EFT60714	03/11/2021	Parnawarri IGA	Various Invoices	-3935.63
EFT60715	04/11/2021	BIDDY BUNAWARRIE	Artist Payment Ref # 12356	-559.00
EFT60716	04/11/2021	BUGAI WHYOULTER	Artist Payment Ref # 12374	-3000.00
EFT60717	04/11/2021	CHAPMAN, MAYIKA	Artist Payment Ref # 12355	-131.00
EFT60718	04/11/2021	CORBAN CLAUSE WILLIAMS	Artist Payment Ref # 12359	-1128.65
EFT60719	04/11/2021	CYRIL WHYOULTER	Artist Payment Ref # 12350	-182.00
EFT60720	04/11/2021	Charmaine Gibbs	Artist Payment Ref # 12352	-66.00
EFT60721	04/11/2021	Derrick Butt	Artist Payment Ref # 12354	-300.00
EFT60722	04/11/2021	ELIZABETH TOBY	Artist Payment Ref # 12347	-313.00
EFT60723	04/11/2021	GLADYS BIDU	Artist Payment Ref # 12358	-208.40
EFT60724	04/11/2021	JAKAYU BILJABU	Artist Payment Ref # 12367	-300.00
EFT60725	04/11/2021	JUDITH ANYA SAMSON	Artist Payment Ref # 12360	-1000.00
EFT60726	04/11/2021	KUMPAYA GIRGIRBA	Artist Payment Ref # 12368	-300.00
EFT60727	04/11/2021	LORNA LINMURRA	Artist Payment Ref # 12357	-634.60
EFT60728	04/11/2021	MULYATINGKI MARNEY	Artist Payment Ref # 12369	-300.00
EFT60729	04/11/2021	Mary Larry	Artist Payment Ref # 12351	-98.00
EFT60730	04/11/2021	Muuki Taylor	Artist Payment Ref # 12346	-1000.00
EFT60731	04/11/2021	NOLA TAYLOR	Artist Payment Ref # 12364	-300.00
EFT60732	04/11/2021	PAULINE WILLIAMS	Artist Payment Ref # 12365	-550.00
EFT60733	04/11/2021	REBECCA MCKAY	Artist Payment Ref # 12348	-214.36
EFT60734	04/11/2021	ROXANNE NEWBERRY	Artist Payment Ref # 12363	-819.50
EFT60735	04/11/2021	Sarafina Dickie	Artist Payment Ref # 12362	-153.75
EFT60736	04/11/2021	WOKKA TAYLOR	Artist Payment Ref # 12370	-500.00
EFT60737	04/11/2021	YIKARTU BUMBA	Artist Payment Ref # 12353	-2133.61
EFT60738	04/11/2021	Australia Post - Credit Management	Monthly Freight and Postage - September 2021	-1075.76
EFT60739		Australian Taxation Office (PAYG)	PPE 311021	-216471.44
EFT60740	04/11/2021	BATTERY SALES AND SERVICE	Purchase of minor equipment	-189.95
EFT60741	04/11/2021	BRUNSWICK ELECTRICAL SERVICES	Various servicing	-33441.24
EFT60742	04/11/2021	Blackwoods	Various parts and supplies for Cape Keraudren	-286.44
EFT60743	04/11/2021	CHILD SUPPORT AGENCY	Payroll deductions	-2027.04
EFT60744		CLEANAWAY PTY LTD (acct 53651265)	Various collections and services	-203818.17
EFT60745		CUSTOMER FIRST CONTRACTING PTY LTD	Various maintenance invoices	-4796.00
EFT60746		Camille Woodruff	Swim School Refund	-120.00
EFT60747		Centurion Transport Co Pty Ltd	Various freight charges in October	-1167.41
		•		

FFT60749	04/11/2021 Crowford Poolty Noveman	Pont Managar Martumili 15 A Partan May Noveman MA	620.00
EFT60748	04/11/2021 Crawford Realty Newman 04/11/2021 DON WHYTE FRAMING	Rent - Manager Martumili 15A Barton Way, Newman WA	-630.00 -410.00
EFT60749		Various stretching services	
EFT60750	04/11/2021 ES2 Enterprise Solutions	IT minor equipment	-3544.18
EFT60751	04/11/2021 Easifleet Group	Contract # 105888 PPE171021	-674.23
EFT60752	04/11/2021 East Pilbara Excavations Pty Ltd	Various services including WWTP	-3168.00
EFT60753	04/11/2021 Ethel Creek Pastoral Company	Rates refund for assessment A480003	-1430.78
EFT60754	04/11/2021 ExpandaBrand	Supply and delivery of goods	-1710.50
EFT60755	04/11/2021 Finmec Pty Ltd	Service of plant equipment	-2500.81
EFT60756	04/11/2021 FleetNetwork	PPE 171021	-340.59
EFT60757	04/11/2021 Fuji Xerox Australia Pty Ltd	Replacement Maintenance Tanks on photocopiers	-229.39
EFT60758	04/11/2021 GET A GRIP TYRES PTY LTD	Purchase of various parts for plant equipment	-7386.50
EFT60759	04/11/2021 HOSPITALITY INN PORT HEDLAND	Accommodation for SoEP RPT Bus Driver on 27 October 2021	-129.00
EFT60760	04/11/2021 Hedland Home Hardware	Various purchases of goods	-760.60
EFT60761	04/11/2021 Hersey's Safety	Replacement of Adjust Fire Nozzle for Firefighting Trailer.	-90.86
EFT60762	04/11/2021 JTAGZ PTY LTD	Supply of various coloured dogs and cat tags	-458.70
EFT60763	04/11/2021 Joshua Brown	Reimbursement of Cost of Morning Tea for Council Meeting 221021	-74.61
EFT60764	04/11/2021 JuiceBox Creative Pty Ltd	Brand Development - Holistic Shire Identity Design	-20350.00
EFT60765	04/11/2021 KJ & AJ Ward	Rates refund for assessment A700687	-417.13
EFT60766	04/11/2021 KOMATSU AUSTRALIA PTY LTD	Purchase of parts	-2767.45
EFT60767	04/11/2021 LO-GO APPOINTMENTS	Contracting services week ending 23 October 2021	-3325.19
EFT60768	04/11/2021 Lang Tree Eric Coppin	Councillor travel cost reimbursments	-2771.46
EFT60769	04/11/2021 MCLEODS BARRISTERS & SOLICITORS	Various advise and services	-534.76
EFT60770	04/11/2021 Marble Bar General Store	Items for Community BBQ	-133.59
EFT60771	04/11/2021 NEWMAN HOME HARDWARE & ICE PLUS	Various Signage for Newman Aquatic	-175.38
EFT60772	04/11/2021 NULLAGINE HOTEL GENERAL STORE	Accommodation fro Councillor 05/08/2021	-280.00
EFT60773	04/11/2021 Nullagine Primary School	Refund for duplicate payment of invoice 88683	-51.00
EFT60774	04/11/2021 PARDOO ROADHOUSE & TAVERN	Various fuel and other purchases	-250.02
EFT60775	04/11/2021 PAYWISE PTY LTD	PPE 1710.21	-1033.94
EFT60776	04/11/2021 PILBARA BOATS N BIKES	Purchase of chainsaw chains as per quoted.	-162.80
EFT60777	04/11/2021 PILBARA ELECTRICAL	IT Minor equipment supplies	-684.00
EFT60778	04/11/2021 PILBARA MOTOR GROUP	Various plant servicing and parts	-9579.34
EFT60779	04/11/2021 Pilbara Food Services	Aquatic Centre Kiosk supplies	-434.71
EFT60780	04/11/2021 Pilbara Trees Pty Limited	Refund for duplicate payment of invoice 89536	-138.40
EFT60781	04/11/2021 Prudential Investment Services Corp Pty Ltd	Investment Advisory Service - 2021/2022	-1870.00
EFT60782	04/11/2021 Punmu Aboriginal Corporation	Fuel and supplies for remote travel	-349.00
EFT60783	04/11/2021 Repco Auto Parts (Port Hedland)	Purchase of Items for ICYY214 & 1BSY661 as per quoted	-531.52
EFT60784	04/11/2021 SCOPE BUSINESS IMAGING	Marble Bar Scope Printing Costs July 2021 to December 2021	-582.71
2	,,		552.71

EFT60785	04/11/2021 SIGMA CHEMICALS	Various chemical supplies	-3323.98
EFT60786	04/11/2021 Seasons Hotel - Jerry (Business) CT Pty Ltd aft	Accommodation for Martumili Artists 21/10-25/10 including	-913.00
	Newman Hotel (Business) Trust	breakfast and dinner, 4 nights	
EFT60787	04/11/2021 T-QUIP	Supply Parts As Per Quote Number 16175# 5	-572.40
EFT60788	04/11/2021 TNT Australia Pty Limited	Various freight con notes	-7406.51
EFT60789	04/11/2021 TYREPOWER NEWMAN	Various invoices for plant and equipments	-2314.45
EFT60790	04/11/2021 WATER CORPORATION	Various invoices for water charges and services	-42621.77
EFT60791	04/11/2021 WESTRAC PTY LTD	Purchase of Elements for Cat Loader 950H	-300.27
EFT60792	04/11/2021 Woolworths (WA) Ltd	Various purchases of goods	-1626.01
EFT60793	04/11/2021 Youngs Earthmoving	As per tender submission RFT 13-2020/21 Hired Road Construction	-125683.25
		Plant with Operators.	
EFT60794	04/11/2021 ZENIEN	SOW for CCTV System	-1452.00
EFT60795	04/11/2021 Zoe Martyn	Reimbursement of Annual leave flight assistance	-534.52
EFT60796	04/11/2021 TELSTRA	Phone Charges Usage to 10 October 21	-15966.56
EFT60797	05/11/2021 Annabell Landy	Travel Reimbursement - Pungurr Newman Return - Governance	-547.00
		Training 291021	
EFT60798	05/11/2021 Stacey Smith	OCM - Nullagine-Newman-Nullagine	-207.04
EFT60799	09/11/2021 Settle Wise Conveyancing	Settlement of 4 Gunn Place	-327711.45
EFT60800	11/11/2021 BEVERLEY ROGERS	Artist Payment Ref # 12380	-500.00
EFT60801	11/11/2021 BIANCA SIMPSON	Artist Payment Ref # 12391	-432.90
EFT60802	11/11/2021 BUGAI WHYOULTER	Artist Payment Ref # 12396	-3000.00
EFT60803	11/11/2021 CORBAN CLAUSE WILLIAMS	Artist Payment Ref # 12383	-500.00
EFT60804	11/11/2021 CYRIL WHYOULTER	Artist Payment Ref # 12385	-1329.40
EFT60805	11/11/2021 DEBRA THOMAS	Artist Payment Ref # 12376	-550.80
EFT60806	11/11/2021 DOREEN CHAPMAN	Artist Payment Ref # 12378	-1000.00
EFT60807	11/11/2021 Derrick Butt	Artist Payment Ref # 12388	-550.00
EFT60808	11/11/2021 Desmond Taylor	Artist Payment Ref # 12404	-470.00
EFT60809	11/11/2021 HELEN DALE SAMSON	Artist Payment Ref # 12392	-92.80
EFT60810	11/11/2021 JAKAYU BILJABU	Artist Payment Ref # 12397	-300.00
EFT60811	11/11/2021 JUDITH ANYA SAMSON	Artist Payment Ref # 12381	-500.00
EFT60812	11/11/2021 KUMPAYA GIRGIRBA	Artist Payment Ref #	-300.00
EFT60813	11/11/2021 LILY JATARR LONG	Artist Payment Ref # 12389	-1000.00
EFT60814	11/11/2021 Lorelle Bundabar	Artist Payment Ref # 12394	-132.00
EFT60815	11/11/2021 MARIANNE BURTON	Artist Payment Ref # 12390	-600.00
EFT60816	11/11/2021 MAY CHAPMAN	Artist Payment Ref # 12377	-1000.00
EFT60817	11/11/2021 MULYATINGKI MARNEY	Artist Payment Ref #	-300.00
EFT60819	11/11/2021 PAULINE WILLIAMS	Artist Payment Ref # 12386	-550.00
EFT60820	11/11/2021 ROXANNE NEWBERRY	Artist Payment Ref # 12395	-442.00

EFT60821	11/11/2021 Robina Clause	Artist Payment Ref # 12384	-611.05
EFT60822	11/11/2021 Robina Clause 11/11/2021 Samantha Oates	Artist Payment Ref # 12391	-230.90
EFT60823	11/11/2021 Sarifina Oates 11/11/2021 Sarafina Dickie	Artist Payment Ref # 12387	-78.00
EFT60824	11/11/2021 Sarama Dickle 11/11/2021 Sharnah Jeffries	Artist Payment Ref # 12373	-448.00
EFT60825	11/11/2021 Sharnar Jennes 11/11/2021 THELMA JUDSON	Artist Payment Ref # 12379	-900.00
EFT60825	11/11/2021 TROY POLLY	Artist Payment Ref # 12372	-394.00
EFT60827	11/11/2021 TAOT FOLLY 11/11/2021 Tanya Charles	Artist Payment Ref # 12393	-19.20
	•	•	
EFT60828	11/11/2021 WOKKA TAYLOR	Artist Payment Ref # 12400	-500.00
EFT60829	11/11/2021 AMY MUKHERJEE	Electricity Reimbursement - 060821 - 011021	-115.43
EFT60830	11/11/2021 Aiden Akerman	Electricity Reimbursement 060821 - 131021	-632.09
EFT60831	11/11/2021 Allied Pickfords (Rainmark Holdings)	Various freight charges	-1216.22
EFT60832	11/11/2021 Austindo Engineering Pty Ltd	Various maintenance invoices	-7327.21
EFT60833	11/11/2021 Blackwoods	Various goods invoices	-1986.61
EFT60834	11/11/2021 Boral Resources (WA) Ltd	Rates refund for assessment A703644	-118.99
EFT60835	11/11/2021 Brent Stein	Electricity Reimbursement 070821-081021	-436.99
EFT60836	11/11/2021 CADD Building Construction and Maintenance	Various repairs and works at housing location	-5194.20
EFT60837	11/11/2021 CHILD SUPPORT AGENCY	Payroll deductions	-2027.04
EFT60838	11/11/2021 CHRISTOPHER SUMNERS	Electricity Reimbursment - 060821 - 131021	-227.33
EFT60839	11/11/2021 CITY OF ALBANY	Request for Certificate of Design Compliance	-180.00
EFT60840	11/11/2021 Clty of Belmont	Reimbursement of long service leave paid	-3591.54
EFT60841	11/11/2021 CLEANAWAY PTY LTD (acct 53962803)	Waste Collection of Yurlu Caravan Park 20 x 240 ltr bins per scheduled (twice weekly)	-940.03
EFT60842	11/11/2021 CONRAD SHORT	Electricity Reimbursement 060821 - 131021	-709.32
EFT60843	11/11/2021 CUSTOMER FIRST CONTRACTING PTY LTD	Various invoices for services	-10420.16
EFT60844	11/11/2021 CWC Repco	supply and install both batteries for dual battery setup in plant	-657.06
LI 1000++	11/11/2021 CWC Repeo	vehicle	037.00
EFT60845	11/11/2021 Central Regional Tafe	Course fees for Ranger - Firearms Handling and Safety Course	-591.25
EFT60846	11/11/2021 Chloe Townsend	Electricity reimbursement - 070821 - 141021	-352.59
EFT60847	11/11/2021 Christopher John McNamara	Data Reimbursement - 011121 - 301121	-65.00
EFT60848	11/11/2021 Cleanaway (Acct 53652829)	Provision of Liquid Waste Collection & Disposal Services (RFT11-	-11915.27
FFTC0040	44/44/2024 Common Common Domesta Harmitalita Comitanta ESC	2020/21)	12620.00
EFT60849	11/11/2021 Compass Group Remote Hospitality Services ta ESS Compass Group	Catering for Reconcilliation Ball May 2021	-12628.00
EFT60850	11/11/2021 Corporate Travel Management Group Pty Ltd	Various Airfares and accommodation charges	-1343.54
EFT60851	11/11/2021 Crawford Realty Newman	Rent - Manager Martumili 15A Barton Way, Newman WA	-630.00
EFT60852	11/11/2021 Creations by Amber Rose	One wreath for Bloody Slow Cup 2021	-100.00
EFT60853	11/11/2021 DIRTY DEEDS PROPERTY SERVICES	Various pool equipment and servicing	-770.00
EFT60854	11/11/2021 Daniel Hawkins	Electricity Reimbursement 140821 - 081021	-175.09

EFT60855	11/11/2021 Daniel Hay-Hendry	Electricity Reimbursement 070821 - 051021	-72.87
EFT60856	11/11/2021 Dianne Crisp	Electricity Reimbursement - 070821 - 181021	-288.86
EFT60857	11/11/2021 Dunnings	Purchase of Adblue for Nullagine Depot	-83.20
EFT60858	11/11/2021 EM ELECTRICAL MOVEMENT	Electrical installation of bellarti router	-206.25
EFT60859	11/11/2021 ENVIRONMENTAL INDUSTRIES	Various gardening services	-3782.25
EFT60860	11/11/2021 EUROFINS ARL PTY LTD	October Water Sampling at Waste Water Treatment Plant	-1728.65
EFT60861	11/11/2021 East Pilbara Excavations Pty Ltd	Scraping Dry Sewerage beds and removal of waste for August	-2376.00
11100001	11/11/2021 Last Filbara Excavations Fty Ltu	Scraping Dry Sewerage beds and removal of waste for August	-2370.00
EFT60862	11/11/2021 Emily Lewis	Reimburse purchase of white tshirts from store locations in Perth	-1055.00
		for Newman Family Fun Run	
EFT60863	11/11/2021 FROGGY SERVICES	Cleaning after event Bloody Slow Cup	-1149.50
EFT60864	11/11/2021 Finmec Pty Ltd	Repairs on plant equipment	-20800.98
EFT60865	11/11/2021 Frank Ashworth	Data reimbursement - 260921 - 251021	-100.00
EFT60866	11/11/2021 GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Repair Tyre	-44.00
EFT60867	11/11/2021 GALVINS PLUMBING SUPPLIES	Supply of rapid set concrete	-475.20
EFT60868	11/11/2021 GHD PTY LTD	Preparation of an Implementation Report and Additional	-25177.30
		Preliminary Design Works Necessary to Enlarge the Newman WWTP	
		Upgrade Project	
EFT60869	11/11/2021 Grace Worldwide (Australia) Pty Ltd	Relocation costs to Newman	-1384.22
EFT60870	11/11/2021 HARRIS TECHNOLOGY	IT minor equipment	-12002.00
EFT60871	11/11/2021 Hedland Home Hardware	Purchase of various goods	-979.50
EFT60872	11/11/2021 Hersey's Safety	Various hardware and consumables supplies	-3719.30
EFT60873	11/11/2021 Jarod Mellor	Electricity reimbursement - 050821 - 111021	-234.71
EFT60874	11/11/2021 KMART AUSTRALIA LTD	Purchase of Equipment and materials for various programs in	-630.25
		Marble Bar	
EFT60875	11/11/2021 KOMATSU AUSTRALIA PTY LTD	Purchase of various parts for plant equipment	-1229.60
EFT60876	11/11/2021 Kunawarritji Aboriginal Corporation (Outback Stores)	Consumables for Kunawarritji AGM	-38.58
EFT60877	11/11/2021 LGIS PROPERTY	2021 Insurance Policy Renewal - Various policies	-544009.40
EFT60878	11/11/2021 LGISWA	Workcare 2nd Installment	-81675.00
EFT60879	11/11/2021 LISA DAVIS	Electricity Reimbursment - 070821 - 081021	-474.31
EFT60880	11/11/2021 Lisa Clack	Electricity Reimbursement 060821 - 131021	-108.38
EFT60881	11/11/2021 MARKETFORCE	157 Finance Officer - SEEK advertisement	-341.00
EFT60882	11/11/2021 MCMULLEN NOLAN GROUP PTY LTD	Underground service detection and site survey - Newman Aquatic	-11220.00
		Centre	

EFT60883	11/11/2021 MSS SECURITY PTY LTD	Provide Security Screeners to operate the passenger and checked baggage at screening points and provide Front of House (FOH) Security Officers to operate kerbside and crowd control service at Newman Airport for the period 1 July 2021 to 30 June 2022	-161684.33
EFT60884	11/11/2021 Market Creations Agency Pty Ltd	Second Instalment - CouncilConnect Councillor Portal Design and Development CouncilConnect Website Design and Development CouncilConnect Intranet Design and Development	-8485.21
EFT60885	11/11/2021 Melissa Warren	Electricity Reimbursement - 080821-082121	-94.06
EFT60886	11/11/2021 Michael Zion	Electricity Reimbursement - 060821 -141021	-70.97
EFT60887	11/11/2021 NEWMAN CLEANING RESOURCES P/L	Group 4 - Airport Facilities - Airport Terminal Area - 12 Months - FY2021/22	-22413.60
EFT60888	11/11/2021 NEWMAN HOME HARDWARE & ICE PLUS	Various hardware and consumables supplies	-2063.43
EFT60889	11/11/2021 NULLAGINE COMMUNITY RESOURCE CENTRE INC	Advertising expense about the Strategic Community Plan for the Nullagine Nugget	-135.00
EFT60890	11/11/2021 Nicole Montgomery	Electricity reimbursement - 210821 - 081021	-245.69
EFT60891	11/11/2021 OFFICEWORKS BUSINESS DIRECT	Interim Order for stationery	-1044.19
EFT60892	11/11/2021 PARNNGURR ABORIGINAL	Parnngurr art shed supplies	-53.48
EFT60893	11/11/2021 PFD Food Service Pty Ltd	Kiosk supplies	-438.15
EFT60894	11/11/2021 PILBARA ELECTRICAL	Various goods	-1355.95
EFT60895	11/11/2021 PILBARA MOTOR GROUP	Servicing and parts on various parts	-731.62
EFT60896	11/11/2021 PIRTEK PORT HEDLAND	Purchase of various plant supplies	-2074.78
EFT60897	11/11/2021 Paul Howrie	Electricity Reimbursement - 070821 - 081021	-88.11
EFT60898	11/11/2021 Paul Hudson	Electricity Reimburesment - 080821 - 061021	-144.57
EFT60899	11/11/2021 Pet Magic Cannington	Feed and water supplies for chickens in Marble Bar	-413.95
EFT60900	11/11/2021 Pilbara Trees Pty Limited	48 Forrest Works as per quote JB00473	-1485.00
EFT60901	11/11/2021 Pitipan Sutiwan	Electricity Reimbursement 050821 - 111021	-307.50
EFT60902	11/11/2021 Pracsys	NEWMAN INDUSTRIAL AREA - VARIATION FOR ADVOCACY BRIEFING NOTE	-1980.00
EFT60903	11/11/2021 ROBERT WEIR	Electricity Reimbursement - 070821 - 141021	-205.20
EFT60904	11/11/2021 ReadSpeaker Pty Ltd	ReadSpeaker set up (one time fee) and subscription (annual fee) for October 22, 2021 - October 21, 2022 for the website	-1309.00
EFT60905	11/11/2021 Regional Airport Management Services PL TA RAMS	Supply airport operations staff at Newman Airport	-77000.00
EFT60906	11/11/2021 Roo's Plumbing	Replacement of kitchen mixer tap	-254.10
EFT60907	11/11/2021 SABAH DUBAKH	Electricity Reimbursement - 070821 - 071021	-214.00
EFT60908	11/11/2021 SONIC HEALTHPLUS PTY LTD	Pre employment medical MA1, AUD, Instant Client ID: 16898	-3342.10

EFT60909	11/11/2021 STEPHEN AGETT	Electricity Reimbursement - 080821 - 061021	-402.29
EFT60910	11/11/2021 STOCKMAN ENGINEERING	Newman WWTP	-1831.84
EFT60911	11/11/2021 Saphron Stapleton	Airport Parking Reimbursement	-179.19
EFT60912	11/11/2021 Squid Productions Pty Ltd	Photography and Video production for tourism project	-11968.00
EFT60913	11/11/2021 St John Ambulance Australia (Newman)	Airport first aid kit replenish October 2021	-207.20
EFT60914	11/11/2021 Steinwerk Solutions	Various Supply of goods including Graffiti Remover	-5385.60
EFT60915	11/11/2021 Stephen Leeson	Electricity Reimbursement - 060821 - 131021	-73.24
EFT60916	11/11/2021 Susanne Millar	Assist with the balancing of Martumili Trust	-1008.00
EFT60917	11/11/2021 T-QUIP	Supply of parts	-420.35
EFT60918	11/11/2021 TYREPOWER NEWMAN	Various servicing of plant and equipment	-492.30
EFT60919	11/11/2021 Tari Jeffers	Electricity reimbursement - 060821-141021	-98.39
EFT60920	11/11/2021 The Workwear Group Pty Ltd	Councillor Lou Lockyer Uniform	-554.15
EFT60921	11/11/2021 Trustee for Foster Family Trust T/A Heart & Home -	Christmas festivities equipment - Purchasing Elf on the Shelf to use	-119.99
	WA	for internal and external engagement, and as part of marketing campaign.	
EFT60922	11/11/2021 WA LOCAL GOVERNMENT ASSOC.	Registration at WALGA Convention in Perth - 19-22 September - Lou	-6170.00
	,,	Lockyer Includes delegate registration, plus optional choices	5_15155
		(welcome reception, breakfast, gala dinner)	
EFT60923	11/11/2021 WEST BOOKS	Missing Access & Inclusion Books	-134.93
EFT60924	11/11/2021 Woodhamm Pty LTd ta Hammond Woodhouse	Consulting services	-4895.00
	Advisory		
EFT60925	11/11/2021 Woolworths (WA) Ltd	Various purchases of goods	-1218.86
EFT60926	12/11/2021 KLEENHEAT GAS	Cylinder service hire	-85.80
EFT60927	12/11/2021 Pivotel Satellite Pty Ltd	Satellite Phone Charges - 15/3/21 - 14/4/21	-20.00
EFT60928	15/11/2021 Annabell Landy	Travel Allowance for Councillor	-547.01
EFT60929	18/11/2021 AMY FRENCH	Artist Payment Ref # 12408	-1000.00
EFT60930	18/11/2021 BUGAI WHYOULTER	Artist Payment Ref # 12420	-3000.00
EFT60931	18/11/2021 CHRISTINE THOMAS	Artist Payment Ref # 12419	-500.00
EFT60932	18/11/2021 CORBAN CLAUSE WILLIAMS	Artist Payment Ref #12413	-700.00
EFT60933	18/11/2021 Chloe Jadai	Artist Payment Ref # 12414	-555.87
EFT60934	18/11/2021 Danita Wise	Artist Payment Ref # 12408	-88.40
EFT60935	18/11/2021 Derrick Butt	Artist Payment Ref # 12406	-984.00
EFT60936	18/11/2021 Desmond Taylor	Artist Payment Ref # 12407	-300.00
EFT60937	18/11/2021 GLADYS BIDU	Artist Payment Ref # 12416	-100.00
EFT60938	18/11/2021 IVY BIDU	Artist Payment Ref # 12405	-339.35
EFT60939	18/11/2021 JAKAYU BILJABU	Artist Payment Ref # 12421	-300.00
EFT60940	18/11/2021 JASON TINKER	Artist Payment Ref # 12418	-1276.05

EFT60941	18/11/2021 JUDITH ANYA SAMSON	Artist Payment Ref # 12412	-1600.00
EFT60942	18/11/2021 JULIE TOBY	Artist Payment Ref # 12410	-66.87
EFT60943	18/11/2021 Jenny Butt	Artist Payment Ref # 12411	-190.00
EFT60944	18/11/2021 KUMPAYA GIRGIRBA	Artist Payment Ref # 12422	-300.00
EFT60945	18/11/2021 LUCELLE FRANCIS	Artist Payment Ref # 12406	-264.00
EFT60946	18/11/2021 MAY CHAPMAN	Artist Payment Ref # 12415	-2000.00
EFT60947	18/11/2021 MULYATINGKI MARNEY	Artist Payment Ref # 12423	-300.00
EFT60948	18/11/2021 Marilyn Bullen	Artist Payment Ref # 12409	-87.56
EFT60949	18/11/2021 Roxanne Anderson	Artist Payment Ref # 12407	-87.45
EFT60950	18/11/2021 WOKKA TAYLOR	Artist Payment Ref # 12424	-500.00
EFT60951	18/11/2021 AHRENS GROUP PTY LTD	Various works to residences including shed installation	-37390.27
EFT60952	18/11/2021 ALLIED PICKFORDS (SIRVA PTY LTD)	Relocation expenses to Newman	-3957.14
EFT60953	18/11/2021 APPLIED SATELITE TECHNOLOGY AUSTRALIA	Supply of satellite phone and accessories	-4045.80
EFT60954	18/11/2021 AVIAIR	Freight of Art materials for Punmu community	-42.60
EFT60955	18/11/2021 Angela Thomas-McAnna	October 2021 Employee Rewards Winner	-200.00
EFT60956	18/11/2021 Austindo Engineering Pty Ltd	New employee Furniture transfer from T2 Marilanna to Airport Unit	-1184.15
		2	
EFT60957	18/11/2021 Australia Post - Credit Management	Freight and Postage for October 2021	-1541.99
EFT60958	18/11/2021 Australian Local Government Job Directory	Payroll Officer - Australian LG Job Directory Advertisement	-495.00
EFT60959	18/11/2021 BA365 Australia Pty Ltd	Annual Subscription to ARINS Reporting System 1/10/2021 -	-5500.00
		30/09/2022	
EFT60960	18/11/2021 BEAUREPAIRES PORT HEDLAND	Purchase of Tire Levy Exemption as per quotation	-1458.48
EFT60961	18/11/2021 Benjamin James McNeil	Concert on the Green - 13/11/21 The Hedbangers - Event	-2954.43
		performance & travel fees	
EFT60962	18/11/2021 Bevan Klein	Data Reimbursement 051021 - 041121	-100.00
EFT60963	18/11/2021 Blackwoods	Reference - 110013698000	-1956.31
EFT60964	18/11/2021 Body Positive Fitness by Di	Personal Training for term 4	-560.00
EFT60965	18/11/2021 Bridgestone Tyre Centre Port Hedland	Purchase of 8x Cooper Tyres for Dual Cab Toyota Landcruiser	-2566.74
	,		
EFT60966	18/11/2021 CADD Building Construction and Maintenance Pty L	td Installation of pressure sustaining valve (valve to be provided) -	-6354.15
		Newman WWTP	
EFT60967	18/11/2021 CLEANAWAY PTY LTD (acct 53651165)	Facility Bin collections at various locations in October 2021	-2482.19
	, ,	,	
EFT60968	18/11/2021 CLEANAWAY PTY LTD (acct 53651265)	Newman Kerbside refuse, recycling collection, town litter control,	-69811.77
	-, , (and sweeping for October 2021	
EFT60969	18/11/2021 CLEANAWAY PTY LTD (acct 53963365)	Various invoices including septic removal	-1125.74
	23, 22, 2322 322, 117, 117, 117, 117, 117, 118, 118, 118	Tanada mitata malaanig saptia ramatai	1123.77

EFT60970	18/11/2021 CLEANAWAY WASTE MANAGEMENT LTD (Acc 170:73037222)	Waste Removal (skip bins) - Cape Keraudren - October 2021	-1271.41
EFT60971	18/11/2021 CUSTOMER FIRST CONTRACTING PTY LTD	Various invoices	-9734.23
EFT60972	18/11/2021 Centrals Football Club Incorporated	Shire's Annual Bulk Waste Verge Collection flyer letterdrop	-500.00
EFT60973	18/11/2021 Centurion Transport Co Pty Ltd	Monthly Freight PO - October 2021	-57.11
EFT60974	18/11/2021 Corporate Travel Management Group Pty Ltd	Accommodation and airfare charges	-2877.70
EFT60975	18/11/2021 Crawford Realty Newman	Rent - Manager Martumili 15A Barton Way, Newman WA\$	-1050.94
EFT60976	18/11/2021 Cutting Edges Equipment Parts Pty Ltd	Various invoices including Purchase of grader blades	-3228.28
EFT60977	18/11/2021 DEANS AUTOGLASS	MCW Car Repairs - Windscreen	-535.70
EFT60978	18/11/2021 DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2021/22 ESL in accordance with FESA Act 1998 Part 6A- Section 36L & 36M	-13403.22
EFT60979	18/11/2021 DESIGNA AUSTRALIA PTY LTD	Provision of comprehensive car park maintenance services at	-6457.10
		Newman Airport for 5 November to 4 December 2021	
EFT60980	18/11/2021 Dunnings	Supply of 6x bottles of Adblue for Marble Bar Depot	-979.25
EFT60981	18/11/2021 ENVIRONMENTAL INDUSTRIES	6 Coondiner - External dwelling not cleaned by vacating tenant.	-845.80
		Please arrange for the external dwelling to be high pressure hosed	
EFT60982	18/11/2021 Easifleet Group	PPE: 31.10.21 Contract # 105888	-674.23
EFT60983	18/11/2021 Emma Allinson	Electricity reimbursement 5.8.21-11.10.21	-422.54
EFT60984	18/11/2021 FINE LINE PAINTING & DECORATING	Various painting works	-14107.50
EFT60985	18/11/2021 Farmarama Pty Ltd	Various supplies for Capricorn Reserve	-3179.00
EFT60986	18/11/2021 FleetNetwork	PPE: 31.10.21	-232.29
EFT60987	18/11/2021 Folklore Photography	Mentoring/photography workshops in Parnngurr community.	-4000.00
EFT60988	18/11/2021 Fuji Xerox Australia Pty Ltd	Fuji Xerox Monthly Services - October 2021 at various locations	-4520.44
EFT60989	18/11/2021 GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	Supply Battery For Holden Colorado	-660.00
EFT60990	18/11/2021 GALVINS PLUMBING SUPPLIES	Purchase of hunter green and grey sprinklers as per reciept.	-525.54
EFT60991	18/11/2021 GLIDEPATH AUSTRALIA	Provide 6 Monthly site visit to carry out Maintenance on the Baggage Handling System in October 2021	-4839.89
EFT60992	18/11/2021 Georgie O'Halloran	Electricity Reimbursement 22/8/21 - 13/10/21	-59.40
EFT60993	18/11/2021 HARRIS TECHNOLOGY	Supply of delivery of IT supplies	-543.00
EFT60994	18/11/2021 HART SPORT	Various fitness supplies to Recreation centre	-161.50
EFT60995	18/11/2021 HOSPITALITY INN PORT HEDLAND	Accommodation charges from 3 August to 6 August 2021	-796.00
EFT60996	18/11/2021 Hersey's Safety	Purchase of Workplace Safety Equipments for Nullagine	-300.00
EFT60997	18/11/2021 IT VISION	Restore Purged Purchase Orders	-275.00

EFT60998	18/11/2021 JH Computer Services	Apple iPad Pro 12.9 5th Gen 256gb Wi-FI + Cellular 10 Councillors - 1	-29931.00
EFT60999	18/11/2021 KMART AUSTRALIA LTD	Consumables supplies for Marble Bar Rec Shed Halloween Disco & Theme	-305.00
EFT61000	18/11/2021 KOMATSU AUSTRALIA PTY LTD	Supply parts and labour for brake pump repairs	-13559.80
EFT61001	18/11/2021 LO-GO APPOINTMENTS	Contracting services - week ending 6 November 2021	-1121.65
EFT61002	18/11/2021 La Plancha	Catering for Riklan Training 26/08 (14 people \$15 pp)	-405.00
EFT61003	18/11/2021 Lindon Mellor	Electricity reimbursement 060821-260821	-88.98
EFT61004	18/11/2021 MARKETFORCE	West Australian Advertisement - Works Supervisor - Parks & Gardens	-3342.98
EFT61005	18/11/2021 MCLEODS BARRISTERS & SOLICITORS	Legal Advice from Mcleods	-10186.12
EFT61006	18/11/2021 METAL ARTWORK CREATIONS	Supply of Chamber Desk Name Plaques	-234.30
EFT61007	18/11/2021 MT NEWMAN FURNITURE & BEDDING	Supply of bedsheets for Waratah Cres-Volunteer Martumili	-165.00
EFT61008	18/11/2021 Manning Pavement Services Pty Ltd t/a Karratha Asphalt	Crack Sealing on Newman Airport landside roads	-16720.00
EFT61009	18/11/2021 Market Creations Agency Pty Ltd	Intranet Stakeholder Engagement	-2420.00
EFT61010	18/11/2021 Michael Zion	Tenants repairs to leaking taps at property, reimbursement	-18.10
EFT61011	18/11/2021 Moore Australia (WA)	Landfill Rehabilitation Calculations and Advice	-6380.00
EFT61012	18/11/2021 NEWMAN CLEANING RESOURCES P/L	Cleaning at housing unit	-264.00
EFT61013	18/11/2021 NEWMAN CRICKET ASSOCIATION	\$500 prize money for winner of Sporting Group of the Year	-500.00
EFT61014	18/11/2021 NEWMAN HOME HARDWARE & ICE PLUS	Various hardware and consumables supplies	-7574.25
EFT61015	18/11/2021 Newman Mainstreet Project T/A Red Desert Events	Curtain hire for 2021 Community and Sport Star Awards	-750.00
EFT61016	18/11/2021 Newman Phone Repairs	iPhone 7 screen repair	-130.00
EFT61017	18/11/2021 Newman State Emergency Services	\$500 prize money for winner of Community Group of the Year	-500.00
EFT61018	18/11/2021 OFFICEWORKS BUSINESS DIRECT	Various stationery items	-1061.28
EFT61019	18/11/2021 PARNNGURR ABORIGINAL	Fuel for EP6093	-746.82
EFT61020	18/11/2021 PAYWISE PTY LTD	PPE: 31.10.21 Novated Lease Payment	-1033.94
EFT61021	18/11/2021 PFD Food Service Pty Ltd	Ice creams for kiosk	-736.20
EFT61022	18/11/2021 PILBARA ELECTRICAL	microwave for kiosk	-171.00
EFT61023	18/11/2021 PILBARA MOTOR GROUP	Carry out Service with additional maintenance as per Quote - J132123521 - REGO 122EPS	-700.29
EFT61024	18/11/2021 Parnawarri IGA	Lunch for Socail Media Training	-120.00
EFT61025	18/11/2021 Paul Miller	Data reimbursement 051021-041121	-95.00

EFT61026	18/11/2021 Phoebe Jones	Thursday Classes 22,29 July / 5,12,19,26 August / 2,9,16,23 September Saturday Classes 31 July / 7,28 August / 4 September	-1500.00
EFT61027	18/11/2021 Polar Aviation Pty Ltd	Charter flight for October OCM Marble Bar/Newman/Marble Bar - 21 October to 22 October 2021	-7359.00
EFT61028	18/11/2021 Prudential Investment Services Corp Pty Ltd	Investment Advisory Service - 2021/2022	-1870.00
EFT61029	18/11/2021 Public Libraries WA Inc	Annual membership	-170.00
EFT61030	18/11/2021 ROYAL LIFE SAVING SOCIETY AUSTRALIA	Pool safety signs	-850.00
EFT61031	18/11/2021 Renier De Beers	Electricity Reimbursement 04.08.21 - 14.10.21	-79.12
EFT61032	18/11/2021 Roo's Plumbing	Various plumbing services and goods	-10950.31
EFT61033	18/11/2021 SHERIDANS FOR BADGES	Supply and delivery of badges	-611.49
EFT61034	18/11/2021 SIGMA CHEMICALS	Supply & Deliver various chemicals including chlorine	-1457.28
EFT61035	18/11/2021 SJ Films	Engaging Newman in Waste Management project - Videography Production 3 x videos on: - Recycling - Containers for Change - Newman Waste Management Facility	-16801.00
EFT61036	18/11/2021 SONIC HEALTHPLUS PTY LTD	Pre-employment medical - Human Resources Officer MA1, AUD, Instant Client ID: 16898	-1416.58
EFT61037	18/11/2021 Seasons Hotel - Jerry (Business) CT Pty Ltd aft Newman Hotel (Business) Trust	Accommodation booking for Martumili Artists 30/10-7/11, including breakfast and dinner	-2001.00
EFT61038	18/11/2021 Silkway Holdings t/a Novatron Australia	Supply and deliver Sediment Filters as per Quote # 00020170	-1629.65
EFT61039	18/11/2021 Susanne Millar	Assist with the balancing of Martumili Trust	-1392.00
EFT61040	18/11/2021 TENDERLINK	Upload of RFT 04 (Capital Housing Works) to Tenderlink Portal	-369.60
EFT61041	18/11/2021 TYREPOWER NEWMAN	60,000km service - 167 EPS Toyota Hilux	-6214.38
EFT61042	18/11/2021 Tim Pearn	50% of Consulting fee for Well-being and Empowerment Project	-4826.25
EFT61043	18/11/2021 Trustee for Martser Mover Trust ta Marster Movers	Furniture Removal	-4524.30
EFT61044	18/11/2021 UNIFORMS AT WORK PTY LTD	Staff Uniform Order	-377.30
EFT61045	18/11/2021 Vaisala Pty Ltd	Provide TSM-Alert-100K with future lightening TSM option for annual thunderstorm warning services with access for up to 10 user logins	-5038.00
EFT61046	18/11/2021 WA LOCAL GOVERNMENT ASSOC.	WALGA Training - Dealing with Difficult Customers	-1296.00
EFT61047	18/11/2021 WATER CORPORATION	Marble Bar property settlement at 8 Nichols St in exchange for rates, as per attached Water Corp acct 9012381868	-4351.25

EFT61048	18/11/2021 WEST AUSTRALIAN NEWSPAPERS LIMITED	North West Telegraph, Shire Update half page ad for 13 October 2021	-518.71
EFT61049	18/11/2021 WESTRAC PTY LTD	Various plant servicing and parts	-823.47
EFT61050	18/11/2021 Wilson Parking Australia 1992 Pty Ltd	Provide car park monitoring services at Newman Airport for FY 21/22	-1650.00
EFT61051	18/11/2021 Woolworths (WA) Ltd	Groceries for remote travel	-2689.65
EFT61052	18/11/2021 ZIPFORM STATIONERY	Rate Notices	-781.00
EFT61053	19/11/2021 Coca-Cola Amatil (acct 6745685)	DRINKS FOR KIOSK	-1430.59
EFT61054	19/11/2021 HORIZON POWER	Electricity consumption charges - 11 August to 11 October 2021 at General Street, Marble Bar	-802.89
EFT61055	19/11/2021 TELSTRA	TM Satellite Share Plan - Nov21	-2603.82
EFT61057	19/11/2021 NEWMAN HOME HARDWARE & ICE PLUS	Various hardware and consumables supplies	-240.35
EFT61058	31/10/2021 BANKWEST CARD SERVICES	Various charges on corporate credit cards	-16352.75
EFT61059	23/11/2021 CUSTOMER FIRST CONTRACTING PTY LTD	Various services	-129217.03
EFT61060	23/11/2021 PILBARA MOTOR GROUP	Various plant servicing and parts	-6343.01
EFT61061	24/11/2021 A & M MEDICAL SERVICES PTY LTD	Annual servicing of medical oxygen equipment at NAC. Also check of defib	-651.38
EFT61062	24/11/2021 AHRENS GROUP PTY LTD	Various services including install new shed 7 Yalberee	-36950.27
EFT61063	24/11/2021 ALYKA PTY LTD	SoEP website - monthly digital support by Alyka, November 2021	-385.00
EFT61064	24/11/2021 Alex Dorrington	Bolts - had to purchase as they are from a shop that was not on the preferred listing	-161.76
EFT61065	24/11/2021 Austindo Engineering Pty Ltd	Capricorn Oval - New Custom Gates	-11793.58
EFT61066	24/11/2021 Australian Local Government Job Directory	LG Jobs Advertising - Personal Assistant to CEO	-742.50
EFT61067	24/11/2021 Australian Taxation Office (PAYG)	PPE: 14.11.21	-113373.49
EFT61068	24/11/2021 Autopro Newman	Supply of vehicle GPS wifi nav to plant equipment	-519.00
EFT61069	24/11/2021 BCITF	BCITF Applications - August 2021	-16058.21
EFT61070	24/11/2021 BHP BILLITON IRON ORE PTY LTD	Various Electricity consumption charges	-2425.48
EFT61071	24/11/2021 Blackwoods	Monthly Purchase Order for October - Depot Chain Reg Link Proof Coil Gal 3mm (75M) Chain Reg Link Proof Coil Gal 4mm (50M) Shackle D Comm Gal 5mm x 5mm	-147.28
EFT61072	24/11/2021 CHAPMAN & BAILEY	Minor equipment	-1221.55
EFT61073	24/11/2021 CHILD SUPPORT AGENCY	Payroll deductions	-2064.02
EFT61074	24/11/2021 CUSTOMER FIRST CONTRACTING PTY LTD	Various services	-61775.04
EFT61075	24/11/2021 Centurion Transport Co Pty Ltd	Freight charges	-57.11
EFT61076	24/11/2021 Corporate Travel Management Group Pty Ltd	Various Airfares and accommodation charges	-1030.53
EFT61077	24/11/2021 Crawford Realty Newman	Rent - Manager Martumili 15A Barton Way, Newman WA	-630.00
EFT61078	24/11/2021 DAIKIN AUSTRALIA PTY LTD	1 x FTXV50W - 5kw Cora AC	-5028.10

EFT61079	24/11/2021 Department of Mines, Industry Regulation and Safet (Building and Energy)	y BSL Remittance - August 2021	-7522.90
EFT61080	24/11/2021 Dunnings	Supply fuel to Newman Depot	-13425.63
EFT61081	24/11/2021 Duvenage Bernette	Reimbursement of goods	-100.00
EFT61082	24/11/2021 EAST PILBARA CLEANING SERVICES	Various cleaning services	-990.00
EFT61084	24/11/2021 ES2 Enterprise Solutions	ES2 - IT Managed Services for October 2021	-10450.00
EFT61085	24/11/2021 EUROFINS ARL PTY LTD	Annual Monitoring Bore Sampling - Newman WWTP & Newman Waste Management Facility	-7792.40
EFT61086	24/11/2021 Easifleet Group	PPE: 14.11.21 Contract # 105888	-674.23
EFT61087	24/11/2021 East Pilbara Excavations Pty Ltd	Dry Hire - Skid Steer for the WWTP	-2574.00
EFT61088	24/11/2021 East Pilbara Recycling	Newman Waste Management Faciltiy Operations October 2021	-106465.69
EFT61089	24/11/2021 Emma Van Der Wiele	Electricity Reimbursment 3/9/21 - 13/10/21	-34.21
EFT61090	24/11/2021 FINE LINE PAINTING & DECORATING	Various painting works	-3025.00
EFT61091	24/11/2021 Finmec Pty Ltd	Various plant servicing and parts	-2528.68
EFT61092	24/11/2021 FleetNetwork	PPE: 27.06.21	-681.18
EFT61093	24/11/2021 GHD PTY LTD	Preparation of an Implementation Report and Additional Preliminary Design Works Necessary to Enlarge the Newman WWTP	-109976.41
		Upgrade Project from 2.0ML/day to 3.0-3.6ML/day	
EFT61094	24/11/2021 HARRIS TECHNOLOGY	Various gods	-6996.00
EFT61094 EFT61095	24/11/2021 HARRIS TECHNOLOGY 24/11/2021 Heelan & Co Industrial Relations and Management	Various gods Investigation	-6996.00 -4447.18
	• •	_	
EFT61095	24/11/2021 Heelan & Co Industrial Relations and Management	Investigation 2022 Membership Fees - Dealer (valid 1 January - 31 December	-4447.18
EFT61095 EFT61096	24/11/2021 Heelan & Co Industrial Relations and Management 24/11/2021 INDIGENOUS ART CODE LIMITED	Investigation 2022 Membership Fees - Dealer (valid 1 January - 31 December 2022).	-4447.18 -187.00
EFT61095 EFT61096 EFT61097	24/11/2021 Heelan & Co Industrial Relations and Management 24/11/2021 INDIGENOUS ART CODE LIMITED 24/11/2021 Ian Hamilton	Investigation 2022 Membership Fees - Dealer (valid 1 January - 31 December 2022). Reimbursement of Remembrance Day wreath purchased for SoEP	-4447.18 -187.00 -100.00
EFT61095 EFT61096 EFT61097 EFT61098	24/11/2021 Heelan & Co Industrial Relations and Management 24/11/2021 INDIGENOUS ART CODE LIMITED 24/11/2021 Ian Hamilton 24/11/2021 Ixom Operations Pty Ltd	Investigation 2022 Membership Fees - Dealer (valid 1 January - 31 December 2022). Reimbursement of Remembrance Day wreath purchased for SoEP Annual Servicing Fees for Chlorine Gas for WWTP October 2021 Public & Products Liability, Shire of East Pilbara - Uninsured	-4447.18 -187.00 -100.00 -855.91
EFT61095 EFT61096 EFT61097 EFT61098 EFT61099	24/11/2021 Heelan & Co Industrial Relations and Management 24/11/2021 INDIGENOUS ART CODE LIMITED 24/11/2021 Ian Hamilton 24/11/2021 Ixom Operations Pty Ltd 24/11/2021 JARDINE LLOYD THOMPSON PTY TLD	Investigation 2022 Membership Fees - Dealer (valid 1 January - 31 December 2022). Reimbursement of Remembrance Day wreath purchased for SoEP Annual Servicing Fees for Chlorine Gas for WWTP October 2021 Public & Products Liability, Shire of East Pilbara - Uninsured Stallholders, Buskers, Performers, Artists & Entertainers	-4447.18 -187.00 -100.00 -855.91 -550.00
EFT61095 EFT61096 EFT61097 EFT61098 EFT61099	24/11/2021 Heelan & Co Industrial Relations and Management 24/11/2021 INDIGENOUS ART CODE LIMITED 24/11/2021 Ian Hamilton 24/11/2021 Ixom Operations Pty Ltd 24/11/2021 JARDINE LLOYD THOMPSON PTY TLD 24/11/2021 KOMATSU AUSTRALIA PTY LTD	Investigation 2022 Membership Fees - Dealer (valid 1 January - 31 December 2022). Reimbursement of Remembrance Day wreath purchased for SoEP Annual Servicing Fees for Chlorine Gas for WWTP October 2021 Public & Products Liability, Shire of East Pilbara - Uninsured Stallholders, Buskers, Performers, Artists & Entertainers Supply parts as per quote No: Q002011434 Labour Hire -Governance Administration Officer Extension October -	-4447.18 -187.00 -100.00 -855.91 -550.00 -566.94
EFT61095 EFT61096 EFT61097 EFT61098 EFT61099 EFT61100 EFT61101	24/11/2021 Heelan & Co Industrial Relations and Management 24/11/2021 INDIGENOUS ART CODE LIMITED 24/11/2021 Ian Hamilton 24/11/2021 Ixom Operations Pty Ltd 24/11/2021 JARDINE LLOYD THOMPSON PTY TLD 24/11/2021 KOMATSU AUSTRALIA PTY LTD 24/11/2021 LO-GO APPOINTMENTS	Investigation 2022 Membership Fees - Dealer (valid 1 January - 31 December 2022). Reimbursement of Remembrance Day wreath purchased for SoEP Annual Servicing Fees for Chlorine Gas for WWTP October 2021 Public & Products Liability, Shire of East Pilbara - Uninsured Stallholders, Buskers, Performers, Artists & Entertainers Supply parts as per quote No: Q002011434 Labour Hire -Governance Administration Officer Extension October - December Hourly rate 63.73 (\$70.10 inc GST) 11/8/21 - 07/09/21 28 days Solicitor advice/instruction for Contracts, Letter of Engagements or	-4447.18 -187.00 -100.00 -855.91 -550.00 -566.94 -1331.96
EFT61095 EFT61096 EFT61097 EFT61098 EFT61099 EFT61100 EFT61101 EFT61102 EFT61103	24/11/2021 Heelan & Co Industrial Relations and Management 24/11/2021 INDIGENOUS ART CODE LIMITED 24/11/2021 Ian Hamilton 24/11/2021 Ixom Operations Pty Ltd 24/11/2021 JARDINE LLOYD THOMPSON PTY TLD 24/11/2021 KOMATSU AUSTRALIA PTY LTD 24/11/2021 LO-GO APPOINTMENTS 24/11/2021 Lisa George 24/11/2021 MCLEODS BARRISTERS & SOLICITORS	Investigation 2022 Membership Fees - Dealer (valid 1 January - 31 December 2022). Reimbursement of Remembrance Day wreath purchased for SoEP Annual Servicing Fees for Chlorine Gas for WWTP October 2021 Public & Products Liability, Shire of East Pilbara - Uninsured Stallholders, Buskers, Performers, Artists & Entertainers Supply parts as per quote No: Q002011434 Labour Hire -Governance Administration Officer Extension October - December Hourly rate 63.73 (\$70.10 inc GST) 11/8/21 - 07/09/21 28 days Solicitor advice/instruction for Contracts, Letter of Engagements or just T&Cs of PO.	-4447.18 -187.00 -100.00 -855.91 -550.00 -566.94 -1331.96 -195.07 -4655.51
EFT61095 EFT61096 EFT61097 EFT61098 EFT61099 EFT61100 EFT61101 EFT61102 EFT61103 EFT61104	24/11/2021 Heelan & Co Industrial Relations and Management 24/11/2021 INDIGENOUS ART CODE LIMITED 24/11/2021 Ian Hamilton 24/11/2021 Ixom Operations Pty Ltd 24/11/2021 JARDINE LLOYD THOMPSON PTY TLD 24/11/2021 KOMATSU AUSTRALIA PTY LTD 24/11/2021 LO-GO APPOINTMENTS 24/11/2021 Lisa George 24/11/2021 MCLEODS BARRISTERS & SOLICITORS 24/11/2021 MT NEWMAN FURNITURE & BEDDING	Investigation 2022 Membership Fees - Dealer (valid 1 January - 31 December 2022). Reimbursement of Remembrance Day wreath purchased for SoEP Annual Servicing Fees for Chlorine Gas for WWTP October 2021 Public & Products Liability, Shire of East Pilbara - Uninsured Stallholders, Buskers, Performers, Artists & Entertainers Supply parts as per quote No: Q002011434 Labour Hire -Governance Administration Officer Extension October - December Hourly rate 63.73 (\$70.10 inc GST) 11/8/21 - 07/09/21 28 days Solicitor advice/instruction for Contracts, Letter of Engagements or just T&Cs of PO. Replacement furniture and equipment at airport unit	-4447.18 -187.00 -100.00 -855.91 -550.00 -566.94 -1331.96 -195.07 -4655.51
EFT61095 EFT61096 EFT61097 EFT61098 EFT61099 EFT61100 EFT61101 EFT61102 EFT61103	24/11/2021 Heelan & Co Industrial Relations and Management 24/11/2021 INDIGENOUS ART CODE LIMITED 24/11/2021 Ian Hamilton 24/11/2021 Ixom Operations Pty Ltd 24/11/2021 JARDINE LLOYD THOMPSON PTY TLD 24/11/2021 KOMATSU AUSTRALIA PTY LTD 24/11/2021 LO-GO APPOINTMENTS 24/11/2021 Lisa George 24/11/2021 MCLEODS BARRISTERS & SOLICITORS	Investigation 2022 Membership Fees - Dealer (valid 1 January - 31 December 2022). Reimbursement of Remembrance Day wreath purchased for SoEP Annual Servicing Fees for Chlorine Gas for WWTP October 2021 Public & Products Liability, Shire of East Pilbara - Uninsured Stallholders, Buskers, Performers, Artists & Entertainers Supply parts as per quote No: Q002011434 Labour Hire -Governance Administration Officer Extension October - December Hourly rate 63.73 (\$70.10 inc GST) 11/8/21 - 07/09/21 28 days Solicitor advice/instruction for Contracts, Letter of Engagements or just T&Cs of PO.	-4447.18 -187.00 -100.00 -855.91 -550.00 -566.94 -1331.96 -195.07 -4655.51

EFT61107	24/11/2021 PCC Productions	Concert on the Green - 13/11/21Event production	-5500.00
EFT61108	24/11/2021 PFD Food Service Pty Ltd	Various kiosk purchases	-638.25
EFT61109	24/11/2021 PILBARA ELECTRICAL	Various goods	-145.00
EFT61110	24/11/2021 PILBARA GLAZING SERVICES	Supply and install various security fixtures	-4955.50
EFT61111	24/11/2021 PILBARA META MAYA	Martumili Art Shed Punmu - Power Consumption Charges	-102.30
		25/08/2021 to 21/10/2021	
EFT61112	24/11/2021 Phillip Charley t/a Spartan Consulting	Project managemet / consultancy of WWTP and Liquid ponds and any other projects as required	-9424.80
EFT61113	24/11/2021 ROADLINE REMOVAL	As per Quote 22RR006a for Newman Airport - Aerodrome Works	-97134.40
		Rubber and Surface Binder Removal Friction Test and Reporting as	
		per MOS 139	
EFT61114	24/11/2021 SIGMA CHEMICALS	Various chemicals	-2812.70
EFT61115	24/11/2021 STOCKMAN ENGINEERING	Mechanical Inspection - Newman WWTP	-2282.50
EFT61116	24/11/2021 Seasons Hotel - Jerry (Business) CT Pty Ltd aft	Accommodation - 4 nights (19 to 22 October inc) for Council	-1075.00
	Newman Hotel (Business) Trust	inductions and Council meeting	
EFT61117	24/11/2021 Sportspower Newman	4 x volleyballs	-80.00
EFT61118	24/11/2021 THE HONDA SHOP	Purchase of Fire Fighter Pump	-899.00
EFT61119	24/11/2021 TYREPOWER NEWMAN	10,000km Vehicle Service - 106 EPS - Toyota Hilux	-500.30
EFT61120	24/11/2021 UNIFORMS AT WORK PTY LTD	Staff Uniform	-436.70
EFT61121	24/11/2021 WA LOCAL GOVERNMENT ASSOC.	2021 WA Local Government Convention - 19-23 September 2021	-2825.00
EFT61122	24/11/2021 WATER CORPORATION	Various Water Charges	-86941.56
EFT61123	24/11/2021 Water Infrastructure Science And Engineering (WISE)	Newman Liquid Wast Facility Detailed Design and Superintendency	-7128.00
EFT61124	24/11/2021 Woolworths (WA) Ltd	Sport Awards - 06/11/21 Thank you gift for volunteers	-970.08
EFT61125	24/11/2021 ZIPFORM STATIONERY	Stationery - Receipt Paper - A5 - Perforated	-1023.00
EFT61126	24/11/2021 KLEENHEAT GAS	Cylinder service hire for various poperties	-471.90
EFT61127	24/11/2021 Pivotel Satellite Pty Ltd	Satellite phone charges - 15/11/21 - 14/12/21	-20.00
EFT61128	24/11/2021 TELSTRA	Data & Service Charges 08.10 - 07.11.21	-3172.70
EFT61129	24/11/2021 Settle Wise Conveyancing	Settlement of the purchase of Unit 3, 1 Cowra Drive, Newman	-154039.61
		EFT Payments	-\$3,701,502.01

Card Holder	Account Number	Transaction Date	Narration	Debit
Amy Mukherjee	5586 **** *** 3119	24/11/2021	SPOT 8666517768 LA55500361327083934	-20.09
	5586 **** *** 3119	18/11/2021	DHL Express AU Brisbane AU	-214.33
	5586 **** **** 3119	11/11/2021	SPOTLIGHT PTY LTD STH MELBOURNEAU	-264.00
	5586 **** **** 3119	10/11/2021	MAILCHIMP *MONTHLY MAILCHIMP.COMGA	-86.25
	5586 **** *** 3119	8/11/2021	Capricorn Bar and Gri Newman WA	-83.00
	5586 **** *** 3119	5/11/2021	MYOB AUSTRALIA BURWOOD EAST	-150.00
	5586 **** *** 3119	2/11/2021	LIV*GOOD GROCER KARRA NICKOL	-114.32
	5586 **** **** 3119	1/11/2021	SPOT 8666517768 LA30.69 USD	-41.00
	5586 **** *** 3119	1/11/2021	RED EARTH RESTAURANTS KARRATHA	-32.05
	5586 **** *** 3119	1/11/2021	YIELD STAR PTY LTD NICKOL WA	-192.78
	5586 **** *** 3119	1/11/2021	AUSKI TRADING PTY LT KARIJINI WA	-24.00
	5586 **** **** 3119	1/11/2021	WOOLWORTHS 4381 NEWMAN WA	-93.81
Steven Harding	5586 **** **** 3217	22/11/2021	SEASONS HOTEL NEWMAN NEWMAN	-1236.50
	5586 **** **** 3217	22/11/2021	FACEBK *63C2C9XGR2 fb.me/ads IR	-40.00
	5586 **** **** 3217	19/11/2021	LIV*PARNAWARRI IGA NEWMAN	-610.00
	5586 **** **** 3217	17/11/2021	NULLAGINE HOTEL NULLAGINE WA	-10.00
	5586 **** **** 3217	15/11/2021	FACEBK *TCMMU97GR2 fb.me/ads IR	-40.00
Steve Leeson	5586 **** *** 3627	24/11/2021	SWIPEDON LTD TAURANGA	-588.00
	5586 **** **** 3627	24/11/2021	DATANET BURSWOOD WA	-33.50
	5586 **** **** 3627	24/11/2021	DATANET BURSWOOD WA	-335.00
	5586 **** *** 3627	23/11/2021	TARGET ONLINE 03 AU	-180.00
	5586 **** *** 3627	22/11/2021	VETERINARY SURGEONS MELVILLE	-600.00
	5586 **** **** 3627	22/11/2021	VETERINARY SURGEONS MELVILLE	-200.00
	5586 **** **** 3627	22/11/2021	INSTITUTE OF PUBLIC WO PERTH AU	-200.97
	5586 **** *** 3627	16/11/2021	RESONLINE SOUTHPORT QL	-220.00
	5586 **** *** 3627	15/11/2021	SP * COSTUMEBOX AUSTRA MANLY NS	-244.98
	5586 **** **** 3627	11/11/2021	KMART ONLINE 03 AU	-510.00
	5586 **** **** 3627	10/11/2021	DEPT OF JUSTICE-CTG PA PERTH	-74.50
	5586 **** **** 3627	10/11/2021	PARNAWARRI IGA NEWMAN	-2000.00
	5586 **** **** 3627	8/11/2021	SurveyMonkey 0035315920752IR	-828.00
	5586 **** **** 3627	8/11/2021	LANDGATE MIDLAND	-81.60
	5586 **** *** 3627	8/11/2021	WANEWSDTI Osborne Park WA	-28.00
	5586 **** **** 3627	5/11/2021	XERO AU INV-18942754 HAWTHORN VI	-80.00

	5586 **** *** 3627	5/11/2021	DATANET BURSWOOD WA	-737.00
	5586 **** **** 3627	4/11/2021	Factory Direct Print 4029357733 AU	-1010.70
	5586 **** **** 3627	4/11/2021	DWER - WATER PERTH	-974.40
	5586 **** *** 3627	2/11/2021	TELSTRA BSINSS APPS ADELAIDE SA	-170.28
Billing Account	5586 **** *** 8665	24/11/2021	FOREIGN TRANSACTION FEE	-17.35
	5586 **** *** 8665	24/11/2021	FOREIGN TRANSACTION FEE	-0.59
	5586 **** *** 8665	22/11/2021	FOREIGN TRANSACTION FEE	-1.18
	5586 **** *** 8665	19/11/2021	FACILITY FEE	-99.00
	5586 **** *** 8665	15/11/2021	FOREIGN TRANSACTION FEE	-1.18
	5586 **** **** 8665	10/11/2021	FOREIGN TRANSACTION FEE	-2.54
	5586 **** **** 8665	8/11/2021	FOREIGN TRANSACTION FEE	-24.43
	5586 **** **** 8665	1/11/2021	FOREIGN TRANSACTION FEE	-1.21
			TOTAL	-\$12,496.54

SHIRE OF EAST PILBARA

Cheque Payments

Chq/EFT	Date	Name	Description	-	Amount
25184	04/11/202	21 SOEP - NEWMAN PETTY CASH	Petty Cash Reimbursement		-302.65
25185	04/11/202	21 SOEP - POOL PETTY CASH	Petty Cash Reimbursement		-57.20
				TOTAL	-359.85

11.3 COMMUNITY SERVICES

11.3.1 DRAFT RECONCILIATION ACTION PLAN - REFLECT

Attachments: 1 Reconciliation Action Plan Reflect

Responsible Officer: Ms Emma Landers

Acting Director Community Services

Author: Ms Samantha Hawkins

Community Development Officer

Proposed Meeting Date: 17 December 2021

Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

REPORT PURPOSE

The purpose of this report is for Council to consider the draft Reconciliation Action Plan – Reflect, to be endorsed by Reconciliation Australia.

BACKGROUND

A Reconciliation Action Plan (RAP) is a strategic document that supports an organisation's Business Plan. It includes practical actions that will drive an organisation's contribution to reconciliation both internally and in the communities in which it operates.

The Shire of East Pilbara's RAP is a Reflect RAP, which clearly sets out the steps to be taken to prepare the organisation for reconciliation initiatives in successive RAP'S. The Shire of East Pilbara's Reflect RAP focuses internally within the organisation.

Committing to a Reflect RAP allows the Shire to spend time scoping and developing relationships with Aboriginal and Torres Strait Islander stakeholders, while deciding on the Shire's vision for reconciliation and exploring its sphere of influence, before committing to specific actions or initiatives.

COMMENTS/OPTIONS/DISCUSSIONS

In March 2021, the RAP Working Group (RAPWG) facilitated consultation sessions with Shire staff to scope the understanding around the relationships, respect and opportunities in terms of the East Pilbara's Aboriginal and Torres Strait Islander people and culture. From these consultation sessions, key deliverables and actions were identified that shaped the Reflect RAP document.

The RAP document is presented for Council endorsement prior to it being sent to Reconciliation Australia, noting they have the final determination on its approval.

Since 2006, RAPs have enabled organisations to sustainably and strategically take meaningful action to advance reconciliation.

Based around the core pillars of relationship, respect and opportunities, RAPs provide tangible and substantive benefits for Aboriginal and Torres Strait Islander peoples, increasing economic equity and supporting First Nations self-determination. RAPs are commitments made within an organisation's spheres of influence, with the aim to make an impact and improve the lives and experience of Australian's Aboriginal and Torres Strait Islander peoples.

If Council endorse the RAP, officers will commence discussions with Aboriginal corporations within the Shire to seek their guidance and support to implement the RAP.

STATUTORY IMPLICATIONS/REQUIREMENTS

Nil

POLICY IMPLICATIONS

The Shire has an Aboriginal Affairs Policy (No.8.4). The guiding principles of the Policy are:

- 1. create a better understanding in the general community of Aboriginal and Torres Strait Islander history and culture
- 2. Improve co-ordination and cooperation between the three spheres of government and recognises Aboriginal Community Organisations to assist in the development of Aboriginal and Torres Strait Islander people aspirations

STRATEGIC COMMUNITY PLAN

1: Economic

A diverse and sustainable regional economy.

- E2 The Shire is a great place for tourists.
- E2.2 Facilitate, support and promote the Shire's unique Arts, Culture and History.

2: Social

Harmonious communities sharing strong community connections.

- S2 Build a vibrant community.
- S2.1 Facilitate community connectedness and inclusion.

4: Natural Environment

Valued iconic Pilbara environmental assets and biodiversity.

- N2 Preserve the unique local ecological biodiversity and ecosystems.
- N2.2 Lobby for the protection of environmental assets and sites of indigenous significance.

5: Governance

Demonstrated accountability and corporate governance.

- G2 Strong Shire identity and regional capacity.
- G2.1 Increase the Shire's identity and profile through communication, partnerships and lobbying/advocacy.
- G2.2 Preserve, enhance and celebrate the Shire's history and culture

RISK MANAGEMENT CONSIDERATIONS

There is a minor to moderate reputational risk to the Shire if it is not seen as being proactive by having an established a Reconciliation Action Plan, with actions that positively contribute to 'Reconciliation' within the Shire.

FINANCIAL IMPLICATIONS

Current resource requirements are in accordance with existing budgetary allocation.

An additional FTE will need to be considered in the 2022/23 workforce planning to support the ongoing implementation of the RAP.

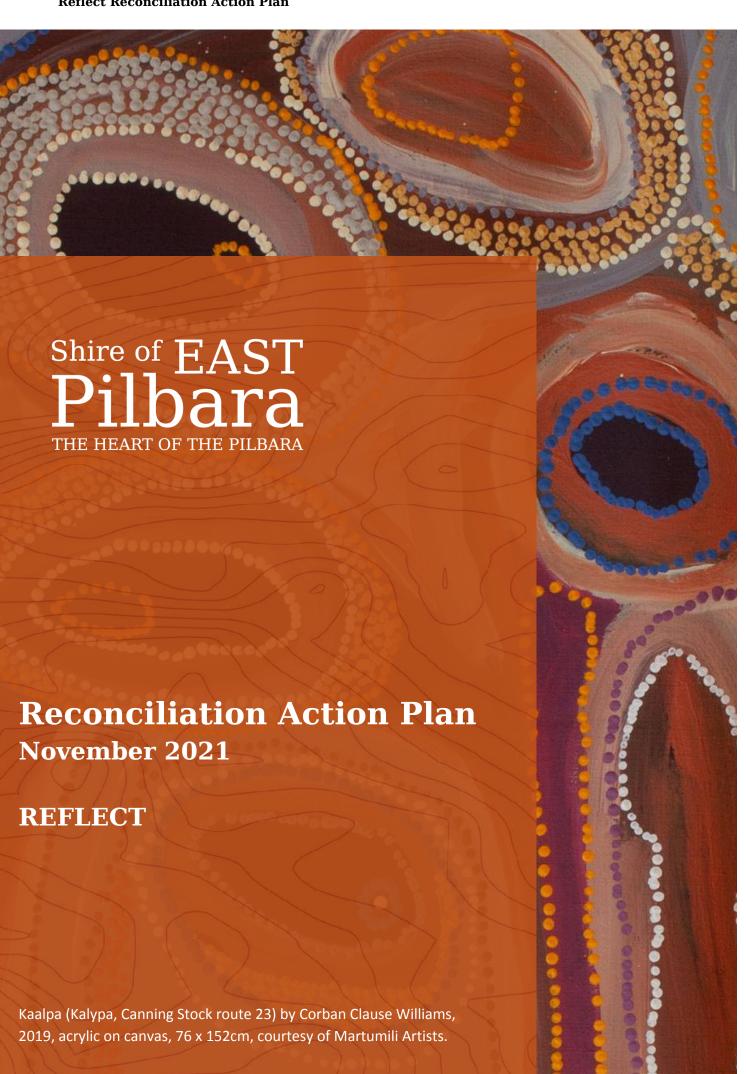
VOTING REQUIREMENTS

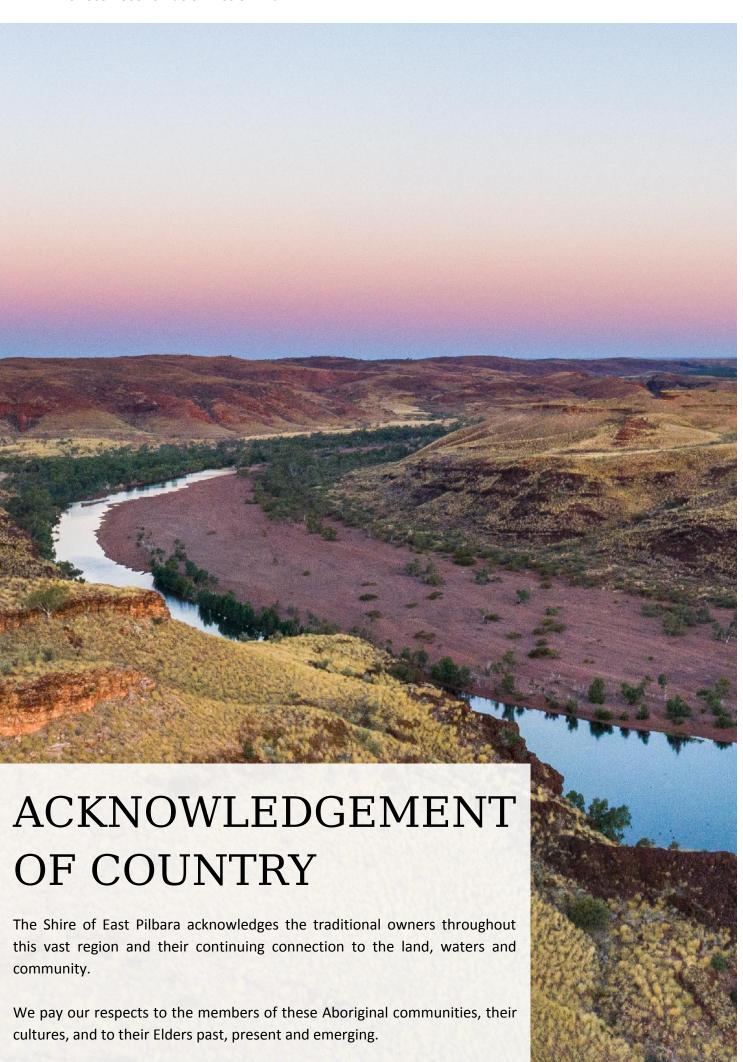
Simple.

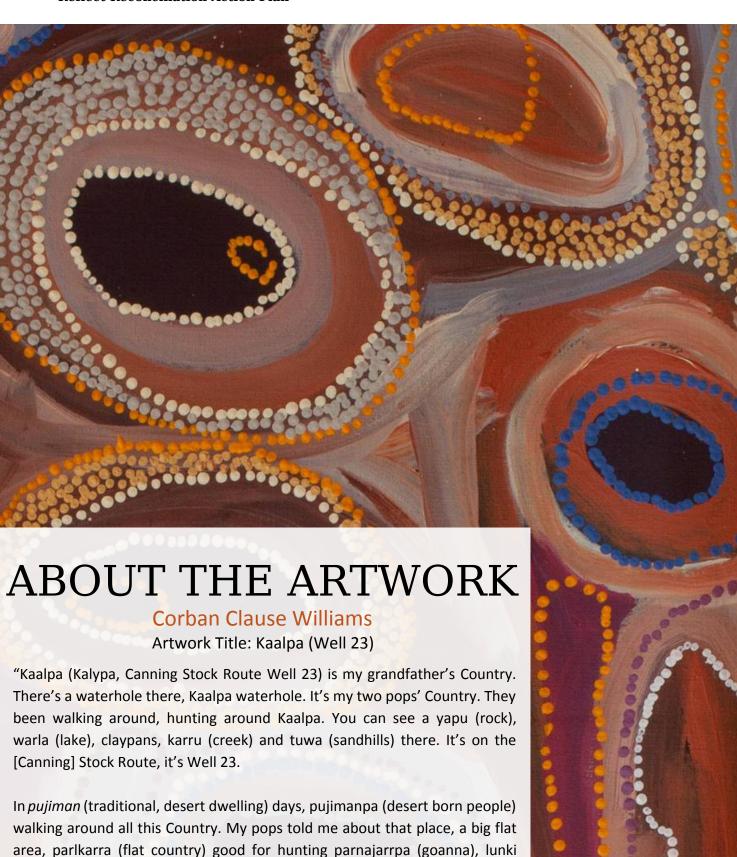
OFFICER'S RECOMMENDATION

That Council:

- 1. Adopts the Shire of East Pilbara Reconciliation Action Plan Reflect as detailed in Attachment 1;
- 2. Authorises the Chief Executive Officer to submit the Shire of East Pilbara Reconciliation Action Plan Reflect to Reconciliation Australia for endorsement prior to implementation.







I went [to Kaalpa] for the first time [in 2018] on a Martumili KJ (Kanyirninpa Jukurrpa) trip. I went hunting there, got a parnajarrpa. When I went there, I was pukurlpa (happy). It made you open up your spirit, it feels like home." (sic)

(witchetty grub), lungkurta (blue tongue lizard), wamurla (bush tomato), jinyjiwirrilyi (wild gooseberry). Kaalpa is a busy place for emus getting a

drink.







MESSAGE FROM THE SHIRE **PRESIDENT**

CR Anthony Middleton

Pending Council decision.





MESSAGE FROM THE CEO

Steven Harding

The Shire of East Pilbara is proud to present it's first Reconciliation Action Plan (RAP), Reflect, and hope that its implementation will provide the foundations for greater cultural understanding and inclusivity within the organisation and the Shire's community.

The Shire has an incredibly rich culture and history with Aboriginal and/or Torres Strait Islander peoples, having a number of different Traditional Owners and Caretakers within the region. The endorsement of the RAP will ensure the Shire's reconciliation journey and connections with its history continues.

Having a RAP affirms the Shire's commitment to Reconciliation and provides an opportunity to acknowledge the relationships the Shire has built with the Traditional Owners and Caretakers of the land, acknowledging and paying respects to Elders past and present. On a scale of 1-10, 75.4% of Shire employees rated the importance for staff to learn about Aboriginal and Torres Strait Islander Cultures within the workplace a

Our RAP focuses on relationship building, employment opportunities and cultural training for all Shire of East Pilbara employees. An average of 52.83% of Shire staff rate their knowledge and understanding of Aboriginal and Torres Strait Islander people and culture at 5 or below on a scale of 1 - 10. This is why we have placed additional focus on providing training and education to our staff on the East Pilbara's unique cultural heritage and peoples, as well as opportunities for staff to self-educate.





OUR BUSINESS

The Shire of East Pilbara was officially formed by an amalgamation of the Shires of Marble Bar and Nullagine in 1972. Upon the amalgamation, the Shire became the largest local government area in the Southern Hemisphere and services the towns Newman, Marble Bar Nullagine. The Shire comprises an 371,696 over square kilometres, and includes a number of Aboriginal communities including Punmu, Parnngurr and Jigalong, Kunawarritji.

As of 2016, the population within the Shire of East Pilbara has exceeded 10,000. The Shire has substantial cultural diversity, with 19.6% of the population identifying as Aboriginal and/or Torres Strait Islander, and 13.3% of the population being born overseas.

The Shire of East Pilbara recognises diverse and increasing populations in the East Pilbara district and is committed to ensuring that the livability of community life is positive and sustainable experience.

organisational values: Honesty, Leadership, Teamwork and Indigenous communities in the East Excellence, the Shire can ensure that Pilbara. The Aboriginal Land Trust we are not only the largest Shire in (ALT) hold over 150+ properties Australia, but also the community-oriented.

Our core business is the provision this legislation, the ALT has been and delivery of a wide range of services to Shire of East Pilbara residents including community development, youth, recreation, arts culture, libraries, and events, rangers, environmental health, waste collection and recycling, planning and building. Facilities and infrastructure different lands which ranges from the provision and maintenance such as Nyamal People, Martu People, and roads footpaths, parks, community ovals and sporting facilities are also provided for the community.

Pilbara's workforce comprises of 198 Lappi Lappi People, Ngulupi People, employees, 32 of which identify as and Kiwirrkurra People (noting that Aboriginal or Torres Strait Islander this may not be an exhaustive list). descent.

By honouring and abiding by our Please note: The Shire of East Pilbara Respect, does not hold governance over the most classed as Crown reserve Aboriginal Reserve) vested under the Land Administration Act 1997. Under granted Management Orders that give it authority to care, control and manage the land for 'the use and benefit of Indigenous people'.

Given the large size of the Shire's boundaries, it covers a number of Palyku People, Nyiyaparli People, Ngururrpa People, Ngurra Kayanta Karnapyrri People, People, Nyangumarta People, Ngarla People, Banjima People through to the As of April 2020, the Shire of East Kulyakartu People, Ngururrpa People,



OUR VISION FOR RECONCILIATION

A Reconciliation Action Plan (RAP) provides an opportunity for our organisation to turn good intentions into real actions and rises to the challenge of reconciling Australia. A RAP is a Business Plan that uses a holistic approach to create meaningful relationships, enhanced respect and promote sustainable opportunities for Aboriginal and Torres Strait Islander Australians.

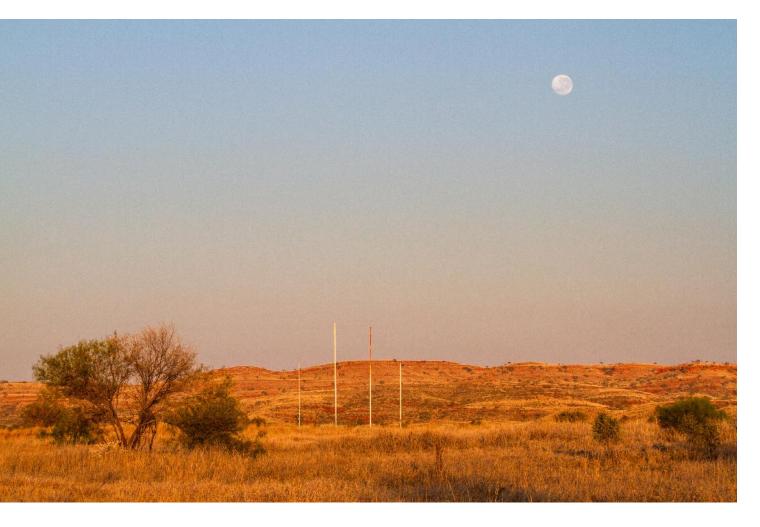
The RAP framework, developed by Reconciliation Australia, includes four types of RAPs with each type offering a different level of engagement and support. The 'Reflect RAP' is the first step of this journey for the Shire of East Pilbara. It will enable us to focus on building relationships and raise awareness to ensure there is shared understanding and ownership of the actions and deliverables.

The Shire of East Pilbara have committed to completing the actions and deliverables identified in this RAP. This approach will ensure we are in a strong position to implement effective and mutually beneficial initiatives as part of any future RAPs'. The Shire's Reconciliation Action Plan will be driven

Within the Shire's Strategic Community Plan 2018-2028, the Shire of East Pilbara is defined as a diverse community thriving in a vast landscape that offers a world of opportunity and rich heritage and culture, while also being characterized by a rich diversity of people, landscapes and heritage which offers a unique place to live and call home and a world of opportunities as a thriving economic region.

The East Pilbara is a place for all people to live harmoniously – feel included and connected with access to services that meet community needs. As a Shire, we are committed to diverse and sustainable economic growth balanced with the conservation and enhancement of its unique environmental assets, rich history and heritage.



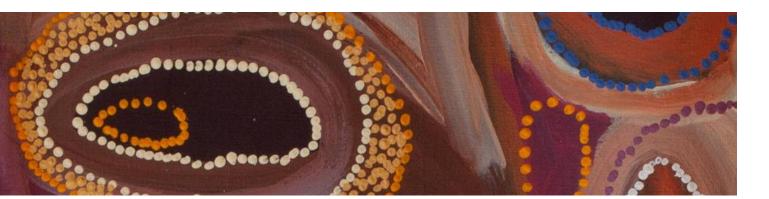


MESSAGE FROM RECONCILIATION AUSTRALIA

Karen Mundine

INSERT TEXT





OUR VALUES

EXCELLENCE

Striving to achieve our best outcome. Encouraging and committing to innovation, creativity, learning and development. Planning to deliver quality programs, projects and services. Recognising excellence, enouraging people to aspire to be their vest and taking pride in our work.

HONESTY

Being truthful and acting with personal integrity. Admitting mistakes, taking responsibility for them and being able to move on. Build trust through reliability and consistency.

LEADERSHIP

Being ethical and acting with integrity. Leading by example, being decisive, setting direction and providing good governance. Maintaining open and transparent communication across the whole organisation.

RESPECT

Being respectful of people, their cultures, ideas, circumstances and environment. Being respectful of ourselves and our well-being, safety, appearance and reputation.

TEAMWORK

Striving to achieve our best outcome. Encouraging and committing to innovation, creativity, learning and development. Planning to deliver quality programs, projects and services. Recognising excellence, enouraging people to aspire to be their vest and taking pride in our work.





OUR PARTNERSHIPS & CURRENT ACTIVITIES

The Shire of East Pilbara is committed to developing ongoing partnerships with a range of Aboriginal and Torres Strait Islander organisations and events to bring recognition, awareness and education to our community. These partnerships and activities include:

Aboriginal Liaison

The Shire of East Pilbara actively engages with Aboriginal stakeholders and community members to gain insight and feedback on cultural aspects for the Shire's Reconciliation Ball and NAIDOC Week events.

Cultural Awareness Training

The Shire of East Pilbara provides all Shire employees with mandatory Culture Awareness Training.

National Aboriginal and Torres Strait Islander Children's Day (NATSI Children's Day)

Save the Children host the NATSI Children's Day event in Newman each year, with the Shire of East Pilbara being an active partner since 2014.

Ngurra Kujungka Inc

Ngurra Kujungka Inc is the Western Desert's first community driven regional sport and recreation organisation, that facilitates tailored programs to improve health, sport, recreation and employment outcomes for the people of the Western Desert. The Shire of East Pilbara and Ngurra Kujungka have a Memorandum of Understanding which supports Ngurra Kujungka through in-kind support and to help provide holiday programs and activities for the community within the Shire of East Pilbara.

Martumili Artists

Martumili Artists are based in the East Pilbara Arts Centre in Newman, and was established by Martu people living in the communities of Jigalong, Parnngurr, Punmu, Kunawarritji, Irrungadji and Warralong, and it draws on strong influences of Aboriginal art history.

The artists and their families are the traditional custodians of vast stretches of the Great Sandy, Little Sandy and Gibson Deserts as well as the Karlamilyi (Rudall River) area.

Cultural Compact

In 2020, the Shire of East Pilbara became a signatory of the Cultural Compact. The Cultural Compact is in the form of a statement called "This Is Our Dream." The statement is an invitation by Nyiyaparli People and Martu People to "walk a new pathway" of mutual respect. This demonstrates the Shire's commitment to working together in new ways with Nyiyaparli People and Martu People to ensure the Nyiyaparli and Martu community members are effectively contributing to the social and economic growth, wellbeing and prosperity of Newman and surrounding remote communities.



METHODOLOGY

The Shire of East Pilbara's Reconciliation Action Plan (RAP) was created and formed by the contributions from our staff. The RAP Working Group (RAPWG) is made up of staff from across the organisation who are passionate about reconciliation and also includes members from Aboriginal and Torres Strait Islander communities.

The Shire of East Pilbara RAPWG is championed by the CEO.

Together, the RAP Working Group worked to capture and collect data by facilitating consultation sessions with the Shire of East Pilbara staff located in Newman, Marble Bar and Nullagine. These consultation were held over a 1 month period, with over 21 consultation sessions being facilitated and over 90 staff members participating to shape the development of the RAP deliverables.

The consultation sessions were structured around three core questions that fell under each pillar of the Reconciliation Framework. From here, the data was collated and divided into each pillar and common themes were identified to frame the Reflect RAP's deliverables. The key themes that developed in the data are shown in the following pages and listed as actions.

The actions have assorted deliverables unique to the Shire's core business, which will look to strengthen the relationships, respect and opportunities the organisation has for Aboriginal and Torres Strait Islander peoples, culture, and community.





The Shire of East Pilbara commits to the following strategies and actions that will work towards strengthening our relationships, respect and opportunities for Aboriginal and Torres Strait Islander staff, stakeholders and community members in the East Pilbara region.

RELATIONSHIPS

Relationships will improve through providing cultural, educational and informal training, improved communication, engagement of both internal and external stakeholders, enhanced relationships and understanding within the organisation. Relationships will also be strenghtened through cultural events, policy changes, and modified Human Resources and induction practices.

ACTION	DELIVERABLE	RESPONSIBILITY
Establish a RAP Working Group	 Form a RAP Working Group that is operational to support the implementation of our RAP, comprising of Aboriginal and Torres Strait Islander peoples and Shire of East Pilbara staff from across our organisation Post launch, the Working Group will meet at least twice annually to monitor and report on RAP implementation The Working Group will oversee the implementation of the RAP 	Executive Team RAPWG Champion RAPWG
Establish and strengthen mutually beneficial relationships with Aboriginal and Torres Strait Islander stakeholders and organisation	 Identify Aboriginal and Torres Strait Islander stakeholders and organisations within our local area and sphere of influence Research best practice and principles that support partnerships with Aboriginal and Torres Strait Islander stakeholders and organisations 	Community Wellbeing Community Wellbeing
Build relationships through celebrating National Reconciliation Week (NRW)	 Encourage our staff to attend a NRW event Circulate Reconciliation Australia's NRW resources and reconciliation materials to our staff RAP Working Group members to participate in an external NRW event Encourage and support staff and senior leaders to participate in at least one external event to recognise and celebrate NRW 	Community Wellbeing / CEO

ACTION	DELIVERABLE	RESPONSIBILITY
Raise internal awareness of the RAP	 Develop and execute a plan to raise awareness across the organisation about the RAP commitment Publish, disseminate and make easily accessible the Shire of East Pilbara RAP as a demonstrated commitment to our staff to the reconciliation process Include information about the RAP in each employee's induction program 	Media & Corporate Communications Media & Corporate Communications / Human Resources Human Resources
Promote positive race relations through anti-discrimination strategies	 Research best practices and policies in areas of race relations and anti-discrimination Conduct a review of HR policies and procedures to identify existing anti-discrimination provisions, and future needs 	Human Resources Human Resources
Promote internal communication	Increase the communication to all staff on Aboriginal and Torres Strait Islander culture and peoples within the Shire	Community Wellbeing, Media & Corporate Communication, Martumili, Human Resources
Provide Cultural Awareness Training to all staff	 Commit and implement culture awareness training as an ongoing process that covers the Aboriginal and Torres Strait Islander peoples within the East Pilbara region 	Human Resources
Promote reconciliation through our sphere of influence	 Communicate our commitment to reconciliation to all staff Identify external stakeholders that our organisation can engage with on our reconciliation journey Identify RAP and other like-minded organisations that we could approach to collaborate with on our reconciliation journey 	CEO, Community Wellbeing CEO, Community Wellbeing



Through improved awareness, engagement, understanding, training and the introduction of relevant workplace protocols, along with celebration and learning about Aboriginal and Torres Strait Islander culture and history, the Shire will look to enhance cultural awareness, sensitivity and communication to develop higher levels of respect from its team around Reconciliation.

The Shire will look at its leadership practices, resources, roles and opportunities to celebrate Aboriginal and Torres Strait Islander Culture within the workplace. This will lead to greater organisational awareness in the broader community. Personal respect will be developed and lead to opportunities for the Shire to look at what physical resources it provides to demonstrate a higher level of respect for local culture.

ACTION	DELIVERABLE	RESPONSIBILITY
Identify Cultural Learning Development	 Develop a business case for increasing understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights within our organisation. Capture data and improve staff's current level of knowledge and understanding of Aboriginal and Torres Strait Islander cultures, histories and achievements Conduct a review of cultural learning needs within our organisation 	Community Wellbeing, Human Resources, Martumili, Human Resources Human Resources
Demonstrate respect to Aboriginal and Torres Strait Islander peoples by observing cultural protocols	 Increase staff's understanding of the purpose and significance behind cultural protocols, including Welcome to Country and Acknowledgement of Country protocols Scope and develop a list of Traditional Owners and Custodians of the lands and waters within our organisations sphere of influence 	Community Wellbeing/Media & Corporate Communications Community Wellbeing
Ruild respect for	Raise awareness and share information amongst our staff	Media &

Build respect for Aboriginal and Torres Strait Islander cultures and histories by celebrating NAIDOC Week

- Raise awareness and share information amongst our staff about the meaning of NAIDOC Week
- Introduce our staff to NAIDOC Week by promoting external events in our local area
- RAP Working Group to participate in an external NAIDOC Week event
- Reassess the Shire's engagement of NAIDOC Week to best assist community delivered events

Media &
Corporate
Communications

RAP WG

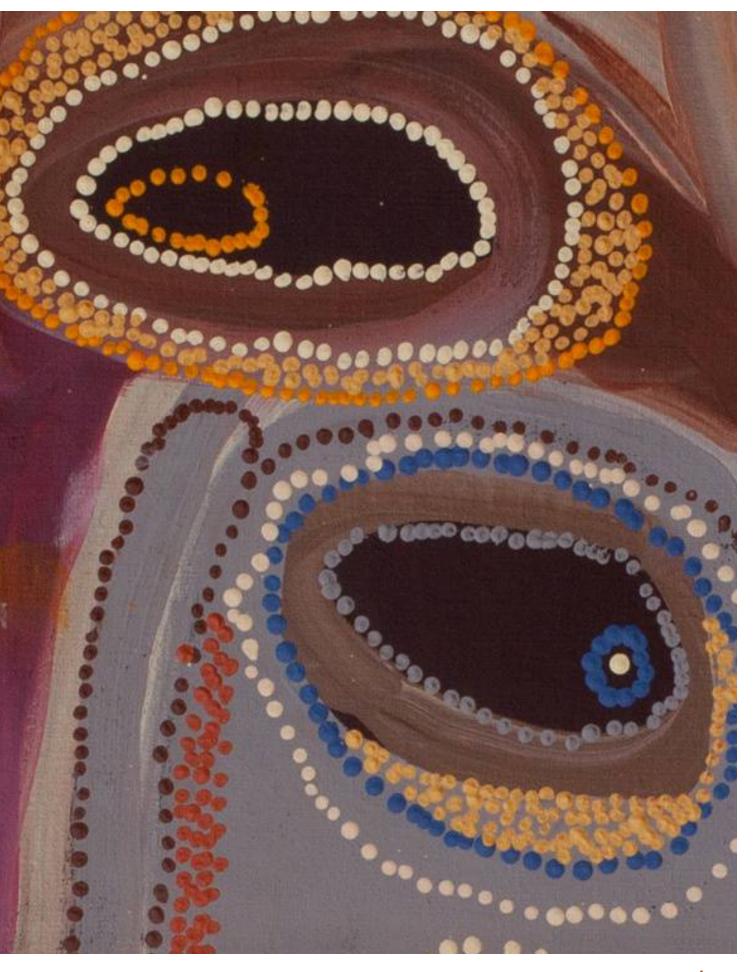
Recreation & Events

ACTION	DELIVERABLE	RESPONSIBILITY
Aboriginal and Torres Strait Islander communication and awareness	Commit to respectful communication and engagement with our Aboriginal and Torres Strait Islander staff, stakeholders and community members	All staff
Aboriginal and Torres Strait Islander recognition	 Implement appropriate Aboriginal and Torres Strait Islander culture through Shire initiatives, projects and internal operations 	All Staff
Cultural Practices	 Identify, accommodate and raise appropriate Aboriginal and Torres Strait Islander cultural practices in the Shire's daily business 	All staff



There are a number of opportunities for the Shire to grow in regards to its respect of Aboriginal and Torres Strait Islander relationships. This can be achieved through changed employment practices, introducing trainees, relevant training, leadership and mentoring, partnerships with key stakeholders, along with increased educational and community exposure and knowledge. It will require resources, improved communication, appropriate events, programs and activities, along with better understanding of which opportunities to provide. Fostering mutual and two way support both within and external of the organisation, will generate a number of opportunities for the organisation and staff.

ACTION	DELIVERABLE	RESPONSIBILITY	
Consider Aboriginal and Torres Strait Islander employment	 Build understanding of current Aboriginal and Torres Strait Islander staffing to inform future employment and professional development opportunities Develop a business case for Aboriginal and Torres Strait Islander employment within our organisation 	Human Resources Human Resources	
Increase Aboriginal and Torres Strait Islander supplier diversity to support improved economic and social outcomes	 Develop a business case for procurement from Aboriginal and Torres Strait Islander owned businesses Investigate Supply Nations membership 	Commercial Services Commercial Services	
Partnerships	 Create partnerships internally and externally with Aboriginal and Torres Strait Islander stakeholders to provide support to the organisation and staff As part of the Cultural Compact, the Shire will become a part of the "Nyiya Warnima - Wanyjalpa" welcome campaign 	CEO All staff	
Educational	 Provide all staff with education on Traditional Owners and Custodians throughout the East Pilbara region, including education on the peoples, culture and history 	Media & Corporate Communications / Human Resources	





11.4 COMMERCIAL SERVICES

11.4.1 PARDOO STATION CARAVAN PARK

Attachments: Appendix 1 Rowe Group FIG08B 20211004

Pardoo New Caravan Bays A3L latest version 2

pdf

Responsible Officer: Mr Bill Burke

Director Commercial Services

Author: Mr Vic Etherington

Manager Development Services

Proposed Meeting Date: 19 November 2021

Location/Address: Pardoo Station, GT Northern Highway Port Hedland

WA 6721

Name of Applicant: Pardoo Beef Corporation

Author Disclosure of Interest: Nil

REPORT PURPOSE

The purpose of this report is to seek Council approval to install 44 new caravan parking bays, children's playground and internal access road at the Pardoo Caravan Park.

BACKGROUND

Pardoo Station is a 200,000-hectare working cattle property covering a diverse range of landscapes from rich tidal flats to rolling spinifex plains.

In addition to being a working cattle Station, the Station includes the Pardoo Caravan Park operations, which is based at the property's historic homestead and caters for domestic and international experience seekers, caravaners, campers, families, backpackers and corporate clients.

The caravan park is located adjoining the Station workers accommodation and private recreation buildings. Public access to the Caravan Park is by means of travel along 13km of a well-maintained private access road off the Great Northern Highway.

The Caravan Park is a recognised tourist attraction for the area as well as a generator for Local Employment. Facilities include large campground and caravan park, swimming pool, shared amenities blocks, laundry, barbeque area, camp kitchen, fire pit, wash down bay and two dump stations.

Further discussion as to the merits of the proposal and applicable planning provisions are set out in the Officer's assessment section of this report.

COMMENTS/OPTIONS/DISCUSSIONS

The Pardoo Station Caravan Park is part of the Pardoo Beef Station situated on the Great Northern Highway Lot 1556 on deposited plan 70856. The site is located 13 kilometres off the Great Northern Highway. The existing Caravan Park is recognised as tourist attraction in the area attracting visitors both local and interstate.

As well as being a successful commercially run cattle business, the Caravan Park provides an important recreational activity in the area.

Due to recognition of the Caravan Park as a desirable tourist attraction and an increase in demand for caravan parking bays, the operators are proposing an increase (44 powered bays) in the number of caravan park bays available on the site.

The caravan park has approval for 125 short stay caravan sites and 10 camping sites.

The applicant is proposing to increase the quality of experience to families visiting by constructing a Children's Playground and lawn area. The proposal also incorporates a new internal road to provide access to the new bays.

Attached at appendix 1 is a copy of the proposed works / use.

The applicant, Pardoo Beef Corporation, has described the proposed development as follows:

Licence to use existing additional caravan park bays. Pardoo Caravan Park is a popular location for inter and intra state travellers, the amenities are considered very good and the proximity to the beach and fishing is an additional attractor, demand constantly exceeds supply, and we are unable to accommodate requests for bays. This has been exacerbated with increased regional travel during the Covid Pandemic. The bays are existing, so the application is for licence to cover the extra bays.

The site is designated under Local Planning Scheme (LPS) No 4 as Reserve Recreation. Part 2 Reserves of LPS 4 prescribes the requirements to be considered by Council in considering development of a reserve and states as follows:

- 2.3.1 A person must not:
- (a) use a local reserve: or
- (b) commence or carry out development on a local reserve without first having obtained development approval under Part 8 of the deemed provisions.
- 2.3.2 In determining an application for development approval the local government is to have due regard to:
- (a) the matters set out in Part 9 of the deemed provisions.
- (b) the ultimate purpose intended for the Reserve.
- 2.3.3 In the case of land reserved for the purposes of a public authority, the local government is to consult with that authority before determining an application for development approval.

The use of the portion of reserve as a caravan park has been previously determined to be consistent with the intent and ultimate purpose of the reserve for recreation.

It is noted that there is already a land use approval in place for use of the site as a caravan park, so the proposal under TPS 4 as an existing approved land use on the reserve is considered to be a minor variation.

The proposed 44 bays were on the original development approval, however were never implemented as such the works are contained within an existing area identified for the use as caravan park.

The additional bays are considered minor in nature and are not considered to have any detrimental impact on the reserve. The use is considered to be consistent with the intent and purpose of the reserve.

Notwithstanding the existing use and previous approval of Council, it is considered appropriate that the approval of the use on the reserve is approved by Council.

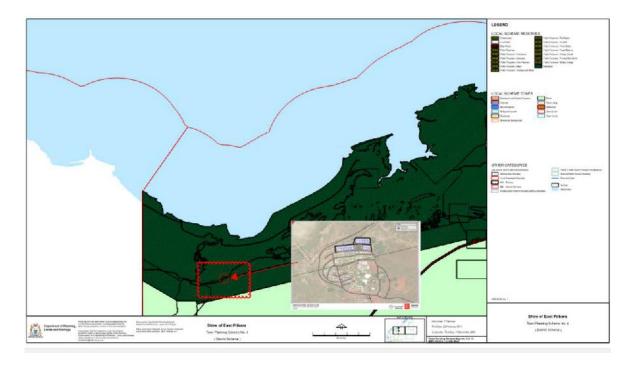


Figure 1: TPS 4 Extract

The site is subject to approval under the Caravan Parks and Camping Grounds Act 1995 and Caravan Parks and Camping Regulations 1997.

With the proposed changes there will be a need for an amendment to be made under the above referenced legislation to reflect the changes being proposed. It is considered that this is a formality and does not raise any concerns and can be dealt with under delegated authority and can be actioned as a condition / notation of the development approval to be dealt with under delegated authority.

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Planning Scheme (LPS) No 4 Caravan Parks and Camping Grounds Act 1995 Caravan Parks and Camping Regulations 1997

POLICY IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015 ("the Regulations")

Clause 67 of Schedule 2 of the Regulations sets out the matters to be considered by Council when determining an application for development approval.

In considering an application for development approval (other than an application on which approval cannot be granted under subclause (1)), the local government is to have due regard to the following matters to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application —

- (a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;
- (b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or any other proposed planning instrument that the local government is seriously considering adopting or approving;
- (c) any approved State planning policy;
- (d) any environmental protection policy approved under the Environmental Protection Act 1986 section 31(d);
- (e) any policy of the Commission;
- (f) any policy of the State;
- (fa) any local planning strategy for this Scheme endorsed by the Commission;
- (g) any local planning policy for the Scheme area;
- (h) any structure plan or local development plan that relates to the development;
- (i) any report of the review of the local planning scheme that has been published under the Planning and Development (Local Planning Schemes) Regulations 2015;
- (j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;
- (k) the built heritage conservation of any place that is of cultural significance;
- (I) the effect of the proposal on the cultural heritage significance of the area in which the development is located;
- (m) the compatibility of the development with its setting, including —
- (i) the compatibility of the development with the desired future character of its setting; and
 - (ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;
- (n) the amenity of the locality including the following —

- (i) environmental impacts of the development;
 - (ii) the character of the locality;
 - (iii) social impacts of the development;
- (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource:
- (p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;
- (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;
- (r) the suitability of the land for the development taking into account the possible risk to human health or safety;
- (s) the adequacy of
 - (i) the proposed means of access to and egress from the site; and
 - (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;
- (t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;
- (u) the availability and adequacy for the development of the following
 - (i) public transport services;
 - (ii) public utility services;
 - (iii) storage, management and collection of waste;
- (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);
- (v) access by older people and people with disability;
- (v) the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;
- (w) the history of the site where the development is to be located;
- (x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;
- (y) any submissions received on the application;
- (za) the comments or submissions received from any authority consulted under clause 66;

- (zb) any other planning consideration the local government considers appropriate;
- (zc) include any advice of a Design Review Panel."

STRATEGIC COMMUNITY PLAN

3: Built Environment

Connected and accessible communities.

- B1 Optimise places to live, work and enjoy.
- B1.1 Improve local amenity.
- B1.2 Provide and maintain open spaces for the community to recreate and connect

RISK MANAGEMENT CONSIDERATIONS

Council may determine an application for development approval by:

- granting development approval without conditions;
- granting development approval with conditions; or
- refusing to grant development approval.

The applicant has a right of review against Council's decision, or any conditions included therein, in accordance with the *State Administrative Tribunal Act 2004* and the *Planning and Development Act 2005*. A refusal of the application or conditioning the approval to the dissatisfaction of the applicant may expose the Shire to financial and reputational risks. These risks are rated as high.

FINANCIAL IMPLICATIONS

Current resource requirements are in accordance with existing budgetary allocation.

VOTING REQUIREMENTS

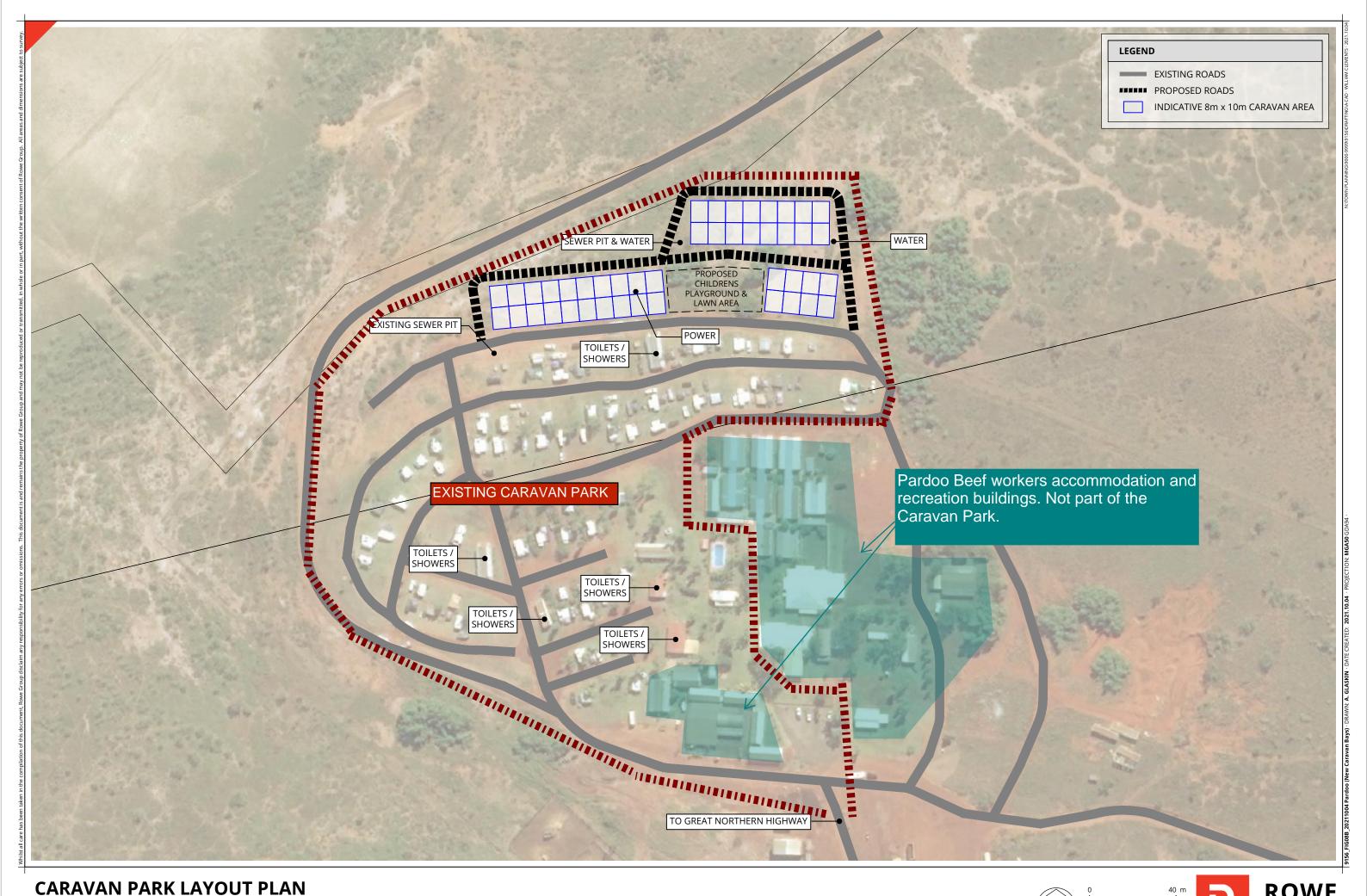
Simple.

OFFICER'S RECOMMENDATION

That Council approves the application from Pardoo Beef Corporation (PO42/21) for the installation of 44 additional Caravan Parking Bays, Internal access road, Children's Playground and Lawn Area subject to the following conditions:

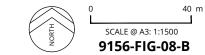
- 1) Prior to occupation / use of the additional caravan parking bays an amended approval to the Caravan Camping Grounds Licence be submitted and approved by the Senior Environmental Health Officer and Manager of Development Services.
- 2) The development and / or use hereby approved must be substantially commenced within 24 months of the date of this decision unless extended prior to its expiry.
- 3) Prior to commencement of development a landscaping plan of the new playground area is to be prepared for the approval of Council's Manager

- Development Services. The landscaping is to be installed prior to occupancy of the new bays and maintained thereafter.
- 4) Prior to occupation, all vehicle movement / circulation areas, caravan / camp sites and designated parking areas shall be line marked and sign posted appropriately to ensure the safe and efficient movement of vehicle traffic within the site to the new bays.
- 5) Prior to occupation of the development, a minimum of six (6) visitor parking bays shall be provided on site, and these bays maintained thereafter. These bays shall be available to visitors to the site without restriction.
- 6) Prior to occupation of the development, the approved liquid waste disposal facility shall be inspected by the Shire, and maintained thereafter.
- 7) All bin / waste storage areas shall be screened from view of public areas where practicable.
- 8) Pursuant to clause 74(1) of the Deemed Provisions for Local Planning Schemes, detailed designs for all stormwater drainage, internal roads, vehicle circulation areas and vehicle parking areas as depicted on the approved site plan are to be submitted to and approved by the Shire of East Pilbara prior to commencement of development. The approved plans are to be implemented prior to occupation and maintained thereafter.





PARDOO STATION, GREAT NORTHERN HIGHWAY **PARDOO**





11.4.2 AFFIXING OF THE COMMON SEAL

Attachments: WAPC Approval

Responsible Officer: Mr Bill Burke

Director Commercial Services

Author: Ms Lisa Edwards

Manager Land Use & Strategy

Proposed Meeting Date: 17 December 2021

Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

REPORT PURPOSE

To authorise the Chief Executive Officer and Shire President to sign documents being Form A5 - Application and Form A6- Application for New/Balance of Title, under the Shire of East Pilbara Common Seal.

BACKGROUND

The Shire has been in the process of subdividing one freehold Lot 500, at 52 Wilara Street, Newman into two freehold lots as there are two staff houses on the subject land. The subdivision was approved by the WA Planning Commission on 21 January 2020. A copy of the Approval is **attachment 1**.

In order to complete the land transaction the Shire must provide a title for the land for which has been lost whereby a Statutory Declaration has been made to confirm such details.

COMMENTS/OPTIONS/DISCUSSIONS

As there is no delegated authority to the Shire's Chief Executive Officer and Shire President to affix the Shire's Common Seal to such documents, Council authorisation is required.

STATUTORY IMPLICATIONS/REQUIREMENTS

The two said documents are prescribed under the *Transfer of Land Act 1983* and include Form A5 – Application for Title and Form A6 - Application for New/Balance of Title, as advised by the Shire's nominated Conveyancer.

POLICY IMPLICATIONS

The recommendation is in accordance with the Council's Execution of Documents Policy.

STRATEGIC COMMUNITY PLAN

1: Economic

A diverse and sustainable regional economy.

- E1 Develop and promote a diverse and sustainable economy.
- E1.2 Lobby, advocate and facilitate corporate partnerships to support economic growth opportunities

RISK MANAGEMENT CONSIDERATIONS

There are no known risks to the Shire as a consequent of granting such permission.

FINANCIAL IMPLICATIONS

The costs of the settlement and lodgement are approximately \$1500 and have been provided for in the Shire's annual budget of administration costs.

VOTING REQUIREMENTS

Simple.

OFFICER'S RECOMMENDATION

That Council authorises the Chief Executive Officer and Shire President to affix the Common Seal and sign Form A5 Application and Form A6 being an Application for Title and Application for New/Balance of Title as required under the *Transfer of Land Act 1893* for the land described as Lot 500, Wilara Street, Newman.



Approval Subject To Condition(s) Freehold (Green Title) Subdivision

Application No: 158903

Planning and Development Act 2005

Applicant : Scanlan Surveys Pty Ltd P O Box 429 MIDLAND WA 6936

Owner : Shire Of East Pilbarra P M B 22 NEWMAN WA 6753

Application Receipt : 21 January 2020

Lot Number

Diagram / Plan : 53673

Location :

C/T Volume/Folio : 2720/113

Street Address : Lot 500 Wilara Street, Newman

Local Government : Shire of East Pilbara

The Western Australian Planning Commission has considered the application referred to and is prepared to endorse a deposited plan in accordance with the plan date-stamped **21 January 2020** once the condition(s) set out have been fulfilled.

This decision is valid for **three years** from the date of this advice, which includes the lodgement of the deposited plan within this period.

The deposited plan for this approval and all required written advice confirming that the requirement(s) outlined in the condition(s) have been fulfilled must be submitted by **16 April 2023** or this approval no longer will remain valid.

Reconsideration - 28 days

Under section 151(1) of the *Planning and Development Act 2005*, the applicant/owner may, within 28 days from the date of this decision, make a written request to the WAPC to reconsider any condition(s) imposed in its decision. One of the matters to which the WAPC will have regard in reconsideration of its decision is whether there is compelling evidence by way of additional information or justification from the applicant/owner to warrant a reconsideration of the decision. A request for reconsideration is to be submitted to the WAPC on a Form 3A with appropriate fees. An application for reconsideration may be



submitted to the WAPC prior to submission of an application for review. Form 3A and a schedule of fees are available on the WAPC website: http://www.planning.wa.gov.au

Right to apply for a review - 28 days

Should the applicant/owner be aggrieved by this decision, there is a right to apply for a review under Part 14 section 251 of the *Planning and Development Act 2005*. The application for review must be submitted in accordance with part 2 of the *State Administrative Tribunal Rules 2004* and should be lodged within 28 days of the date of this decision to: the State Administrative Tribunal, Level 6, State Administrative Tribunal Building, 565 Hay Street, PERTH, WA 6000. It is recommended that you contact the tribunal for further details: telephone 9219 3111 or go to its website: http://www.sat.justice.wa.gov.au

Deposited plan

The deposited plan is to be submitted to the Western Australian Land Information Authority (Landgate) for certification. Once certified, Landgate will forward it to the WAPC. In addition, the applicant/owner is responsible for submission of a Form 1C with appropriate fees to the WAPC requesting endorsement of the deposited plan. A copy of the deposited plan with confirmation of submission to Landgate is to be submitted with all required written advice confirming compliance with any condition(s) from the nominated agency/authority or local government. Form 1C and a schedule of fees are available on the WAPC website: http://www.planning.wa.gov.au

Condition(s)

The WAPC is prepared to endorse a deposited plan in accordance with the plan submitted once the condition(s) set out have been fulfilled.

The condition(s) of this approval are to be fulfilled to the satisfaction of the WAPC.

The condition(s) must be fulfilled before submission of a copy of the deposited plan for endorsement.

The agency/authority or local government noted in brackets at the end of the condition(s) identify the body responsible for providing written advice confirming that the WAPC's requirement(s) outlined in the condition(s) have been fulfilled. The written advice of the agency/authority or local government is to be obtained by the applicant/owner. When the written advice of each identified agency/authority or local government has been obtained, it should be submitted to the WAPC with a Form 1C and appropriate fees and a copy of the deposited plan.

If there is no agency/authority or local government noted in brackets at the end of the condition(s), a written request for confirmation that the requirement(s) outlined in the condition(s) have been fulfilled should be submitted to the WAPC, prior to lodgement of the deposited plan for endorsement.

Prior to the commencement of any subdivision works or the implementation of any



condition(s) in any other way, the applicant/owner is to liaise with the nominated agency/authority or local government on the requirement(s) it considers necessary to fulfil the condition(s).

The applicant/owner is to make reasonable enquiry to the nominated agency/authority or local government to obtain confirmation that the requirement(s) of the condition(s) have been fulfilled. This may include the provision of supplementary information. In the event that the nominated agency/authority or local government will not provide its written confirmation following reasonable enquiry, the applicant/owner then may approach the WAPC for confirmation that the condition(s) have been fulfilled.

In approaching the WAPC, the applicant/owner is to provide all necessary information, including proof of reasonable enquiry to the nominated agency/authority or local government.

The condition(s) of this approval, with accompanying advice, are:

1. Arrangements being made with the Water Corporation for the provision of a sewerage service to each of the lot(s) shown on the approved plan of subdivision. (Water Corporation)

ADVICE:

1. In regard to Condition 1, the landowner/applicant shall make arrangements with the Water Corporation for the provision of the necessary services. On receipt of a request from the landowner/applicant, a Land Development Agreement under Section 83 of the *Water Services Act 2012* will be prepared by the Water Corporation to document the specific requirements for the proposed subdivision.

Ms Sam Fagan

16 April 2020

Secretary
Western Australian Planning Commission

Enquiries : Leighton Goldsworthy (Ph 6551 9261)

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12.1.1 NOTICE OF MOTION - RADIO HILL SHARED PATHWAY

Responsible Officer: Mr Steven Harding

Chief Executive Officer

Author: Mr Joshua Brown

Manager Governance & Risk

Proposed Meeting Date: 17 December 2021

Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

REPORT PURPOSE

To consider a motion from Councillor Peta Baer to undertake investigations into a shared pathway to the lookout on Newman's Radio Hill.

BACKGROUND

Notice of the following motion has been given by Councillor Baer for consideration at the December Ordinary Council Meeting:

"That Council directs the Chief Executive Officer to undertake investigations into the feasibility and cost of the design and construction of a shared bicycle foot path to the Radio Hill lookout."

COMMENTS/OPTIONS/DISCUSSIONS

Should Council agree to the motion, officers will prepare advice concerning the regulations and undertake investigations into the feasibility of the proposal for further consideration by Council.

12.1.2 NOTICE OF MOTION – NEWMAN AQUATIC CENTRE

Responsible Officer: Mr Steven Harding

Chief Executive Officer

Author: Mr Joshua Brown

Manager Governance and Risk

Proposed Meeting Date: 17 December 2021

Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

REPORT PURPOSE

To consider a motion from Councillor Peta Baer to undertake investigations into the establishment of a fenced area within the Newman Aquatic Centre that is accessible for parents of young children.

BACKGROUND

Notice of the following motion has been given by Councillor Baer for consideration at the December Ordinary Council Meeting:

"That Council directs the Chief Executive Officer to undertake investigations into the feasibility and cost of the installation of a fenced off play area within the Newman Aquatic Centre for consideration during the 2022/23 budget preparation."

COMMENTS/OPTIONS/DISCUSSIONS

Should Council agree to the motion, officers will prepare advice concerning the regulations and undertake investigations into the feasibility of the proposal for further consideration by Council.

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

13.1.1 RESPONSES TO QUESTIONS TAKEN ON NOTICE

Responsible Officer: Mr Steven Harding

Chief Executive Officer

Author: Mr Joshua Brown

Manager Governance

Proposed Meeting Date: 17 December 2021

Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

REPORT PURPOSE

BACKGROUND

COMMENTS/OPTIONS/DISCUSSIONS

Following are responses to questions taken on notice at the Ordinary Council Meeting held on 19 November 2021 or for which previous notice has been given. Responses have been provided in writing to Councillors.

Councillors Baer and Anick

Clarification was sought from Councillors Baer and Anick concerning a number of transactions detailed in Item 11.2.2 'Creditors for Payment' of the November 2021 Ordinary Council Meeting.

Response provided by Director Corporate Services:

- 60508 Water Corp 30 invoices for July to September 2021, various sites.
- 60607 Sonic Health 4 x staff skin screening invoices as part of Well Being program.
- 60612 Woolworths 14 x invoice Multiple areas including Martumilli, community, office milk etc.
- 60670 Which kiosk (WaterCorp) Newman Aquatic Centre, 2 months charges plus 2 other smaller sites
- 60515 Housing Rent for a Shire employee. There is a corresponding payroll deduction as offset.
- 60611 Water corp 4 x invoices various sites.
- 60691 Woolworths 8 x invoices. Multiple areas including Martumilli, rangers, community events, office milk etc.

Councillor Langtree Coppin OAM

The following questions were received with due notice from Cr Coppin:

- 1. Has FMG been granted the necessary approvals for to install a water pipeline from Shay Gap to Pardoo and Marble Bar to Hedland, including for the work camps?
- 2. Have the work camps been inspected to ensure compliance with Category 5 Cyclone rating?
- 3. Will the Shire be reclassifying the land use for that land the pipeline and associated infrastructure occupies, for the purpose of rating?

Response provided by Director Commercial Services:

- FMG was granted a licence to install the pipeline by the Department of Mines, Industry Regulation and Safety. The licence was transferred by FMG to a company called Pilbara Water and Power Pty Ltd. There are three associated work camps, each have received Shire approval.
- 2. All three camps have been inspected by the Shire to determine if they can be occupied, this included the cyclone anchorage systems. The cyclone anchorage systems have also been inspected independently by the builders design engineer. Two occupancy permits have been issued, each with a condition that requires that the holding down systems are inspected each month throughout the life of the camp. The third camp was inspected on 26 November 2021 by the Shire and has yet to be issued an occupancy permit. The occupancy permit for this camp will also include the same monthly inspection condition in relation to the cyclone holding down system.

Response provided by Director Corporate Services:

3. Advice received from recent discussions with LandGate concerning the rating of infrastructure associated with mining tenements (specifically the pipeline), is that to establish a 'UV spot rating' requires research into the tenement and or State agreement for the particular details of the approval issued. There is currently no capacity within Corporate Services to specifically pursue this. All available resources (one staff member) in addition to daily duties, are engaged in a Rating Reconciliation Project with the assistance of Tenement Administration Services. The intention of this project is to ensure the Shire's rate book matches the Department of Mines Industry and Regulatory Services (DMIRS) mining tenement data for the district of East Pilbara, to ensure a broader and equitable application of rating is in place. This pipeline infrastructure will be considered, following the next stage review upon mining camp infrastructure.

14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL

15 CONFIDENTIAL MATTERS BEHIND CLOSED DOORS

15.1 CORPORATE SERVICES

15.1.1 SHIRE STAFF HOUSING

Responsible Officer: Mr Steve Leeson

Director Corporate and Customer Services

Author: Mr Steve Leeson

Director Corporate and Customer Services

Proposed Meeting Date: 17 December 2021

REASONS FOR CONFIDENTIALITY

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

(c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.

15.2 COMMERCIAL SERVICES

15.2.1 STRATEGIC INDUSTRIAL LAND PROPOSAL

Responsible Officer: Mr Steven Harding

Chief Executive Officer

Author: Ms Lisa Edwards

Manager Land Use & Strategy

Proposed Meeting Date: 17 December 2021

REASONS FOR CONFIDENTIALITY

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

(e) A matter that if disclosed would reveal, trade secrets, information of commercial value, information about the business, professional, commercial or financial affairs of a person.

15.2.2 PROPOSED DEED OF ASSIGNMENT - AIRPORT LEASE

Responsible Officer: Mr Bill Burke

Director Commercial Services

Author: Ms Caitlin Lewis

Contracts & Leasing Admin Officer

Proposed Meeting Date: 17 December 2021

Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

REASONS FOR CONFIDENTIALITY

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

(e) A matter that if disclosed would reveal, trade secrets, information of commercial value, information about the business, professional, commercial or financial affairs of a person.

16 DATE OF NEXT MEETING

25 February 2022

17 CLOSURE