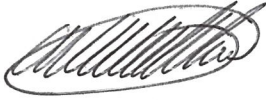


SHIRE OF EAST PILBARA

These minutes were confirmed by the council
as a true and accurate record at the ordinary
council meeting held on 23 / 2 / 2024



Unconfirmed copy of Minutes from
Ordinary Council Meeting held on 15
December 2023 subject to
confirmation at Ordinary Council
Meeting to be held on 23 February
2024



EAST PILBARA SHIRE COUNCIL

MINUTES

ORDINARY COUNCIL MEETING

NOTICE IS HEREBY GIVEN

that an

ORDINARY Meeting of the Council
will be held in

Newman Council Chambers
10.30am, Friday 15 December 2023

Emma Landers
ACTING CHIEF EXECUTIVE OFFICER

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of East Pilbara for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of East Pilbara disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that person's or legal entity's own risk.

In particular and without derogating any planning application or application of a licence, any statement or intimation of approval made by any member or Officer of the Shire of East Pilbara during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of East Pilbara.

The Shire of East Pilbara warns that anyone who has any application lodged with the Shire of East Pilbara must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application and any conditions attaching to the decision made by the Shire of East Pilbara in respect of the application.

Please be advised this Agenda may include the names of people who are deceased.

Emma Landers
ACTING CHIEF EXECUTIVE OFFICER

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President declared the Shire of East Pilbara Ordinary Council Meeting of 15 December 2023 open at 10.30am at the Newman Council Chambers.

The President acknowledged the Traditional Owners of the land on which the Council met, the Niyaparli People, and their continuing connection to the land, waters and community. Council also acknowledged the Martu People as the Custodians of Jigalong which sits in Niyaparli Country. The Council paid its respects to all their Elders, past, present and emerging.

All present were requested to turn off and refrain from using their mobile phones for the duration of the meeting. Tablets and Laptops were permitted for the purpose of accessing agenda items.

All present were also advised that the meeting was being live streamed and audio recorded which can be accessed by members of the public and the media, as such Council Members were reminded to refrain from making any defamatory statements.

2 ATTENDANCE BY ELECTRONIC MEANS

Nil for this meeting.

3 RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

3.1 ATTENDANCES

Council Members

Anthony Middleton	Shire President
Cr Wendy McWhirter-Brooks	Deputy Shire President / Councillor
Cr Lee Anderson	Councillor
Cr Peta Baer	Councillor
Cr David Evrett	Councillor
Cr David Kular	Councillor
Cr Karen Lockyer	Councillor
Cr Annabell Landy	Councillor

Officers

Emma Landers	Acting Chief Executive Officer
Paul Miller	Acting Director Community Experience
Etienne Vorster	Acting Director Infrastructure Services
Malcolm Somers	Acting Director Aviation and Regulatory Services
Joshua Brown	Manager Governance, Risk and Procurement
Sally Fry	Governance Administration Officer (<i>MS Teams</i>)
Tehsin Ali	Governance Administration Officer (<i>MS Teams</i>)
Carmen La Cava	Legal Advisor (<i>MS Teams</i>)

Public Gallery

There was 1 member of the public in the gallery.

3.2 APOLOGIES

Councillor Apologies

Nil

Officer Apologies

Steven Harding	Chief Executive Officer
Cherie Delmage	Acting Director Corporate Services

3.3 LEAVE OF ABSENCE

Cr David Kular has been granted a Leave of Absence for the period 16 December 2023 to 25 January 2024 at the Ordinary Council Meeting of 24 November 2023.

4 DISCLOSURE OF INTEREST

Name	Cr Wendy McWhirter - Brooks
Item No and Title of Report	16.1.4 Lease Over land - Newman Airport - Consideration of Submission.
Nature of Interest	Pursuant to section of 5.60A of the <i>Local Government Act 1995</i> , the nature of the interest is 'Financial' .
Interest Description	Closely associated persons to me have business associations with one of the applicants detailed in the report
Action Taken	Cr McWhirter-Brooks will leave the Council Chamber and take no part in the discussion or vote for this item

Name	Cr Peta Baer
Item No and Title of Report	16.1.4 Lease Over land - Newman Airport - Consideration of Submission
Nature of Interest	Pursuant to section of 5.60A of the <i>Local Government Act 1995</i> , the nature of the interest is 'Financial' .
Interest Description	One of the applicants detailed in the report donated to my workplace.
Action Taken	Cr Baer will leave the Council Chamber and take no part in the discussion or vote for this item

Name	Shire President Anthony Middleton
Item No and Title of Report	16.1.3 Budget Amendment – Grant Funding Application
Nature of Interest	Pursuant to section of 5.60A of the <i>Local Government Act 1995</i> , the nature of the interest is 'Financial' .
Interest Description	BHP is my Employer.
Action Taken	The Shire President will leave the Council Chamber and take no part in the discussion or vote for this item

Name	Cr Lou Lockyer
Item No and Title of Report	16.1.3 Budget Amendment – Grant Funding Application
Nature of Interest	Pursuant to section of 5.60A of the <i>Local Government Act 1995</i> , the nature of the interest is 'Financial' .
Interest Description	Employer named in report.
Action Taken	Cr Lockyer will leave the Council Chamber and take no part in the discussion or vote for this item

5 DECLARATIONS BY COUNCIL MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPER BEFORE THE MEETING

Declarations were made by the following Council Members:

Anthony Middleton	Shire President
Cr Wendy McWhirter-Brooks	Deputy Shire President / Councillor
Cr Lee Anderson	Councillor
Cr Peta Baer	Councillor
Cr David Evrett	Councillor
Cr David Kular	Councillor
Cr Karen Lockyer	Councillor
Cr Annabell Landy	Councillor

6 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

7 PUBLIC QUESTION TIME

Nil

Having declared interests in Item 16.1.4 Cr McWhirter-Brooks and Cr Peta Baer left the Council Chamber during the presentation of this Deputation.

8 PETITIONS/DEPUTATIONS/PRESENTATIONS

A request to bring a deputation to Council was received from Mr Weldon Percy on behalf of Fortescue Helicopters Pty Limited.

The deputation is in relation to Item 16.1.4 of the Agenda, which relates to the consideration of a submission on the proposed disposal of land at the Newman Airport.

The request is accepted in accordance with the Shire of East Pilbara Meeting Procedures Local Law.

The item concerned is a confidential late report that Council will need to resolve to consider.

As a result of the confidentiality of the report, Council was required to go into closed session to hear Mr Percy's Deputation in accordance with section 5.23 (2) of the *Local Government Act 1995*.

COUNCIL RESOLUTION

Moved: Cr Lockyer

Seconded: Cr Kular

To allow Council to hear Mr Weldon Percy's Deputation behind closed doors, in accordance with section 5.23 (2)(c) of the *Local Government Act 1995*.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 8/0**

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

Governance Staff confirmed that the live stream was disabled while Council received the deputation.

The meeting was closed to the public at 10.35am after which Mr Percy commenced delivering his deputation.

COUNCIL RESOLUTION

Moved: Cr Lockyer
Seconded: Cr Evrett

That the meeting return to Open Council in accordance with 5.23(2) of the *Local Government Act 1995*.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 6/0**

For: Shire President, Crs Lockyer, Anderson, Evrett, Kular, Landy
Against: Nil

The meeting was re-opened to the public at 10.46am.

9 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

10 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

10.1 CONFIRMATION OF MINUTES

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2023 / 191)

Moved: Cr McWhirter-Brooks
Seconded: Cr Evrett

That the Ordinary and Confidential Minutes of:

1. Ordinary Council Meeting held on 24 November 2023

be confirmed as true and correct records of proceedings.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 8/0**

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

11 MEMBER REPORTS

Cr McWhirter-Brooks

- Attended WALGA State Council and a meeting of the Pilbara Development Commission.
- Cr McWhirter-Brooks reminded Council of the opportunities for funding that will arise from forthcoming State and Federal elections.
- Cr McWhirter-Brooks also suggested that an invitation be extended to the Chairperson of the Pilbara Development Commission to meet with Council next year when the PDC Board visits Newman.

12 OFFICER REPORTS

12.1 CHIEF EXECUTIVE OFFICER

12.1.1 STATUS OF COUNCIL DECISIONS

Attachments: [Appendix 1 Status of Council Decision Register](#)

Responsible Officer: Steven Harding
Chief Executive Officer

Author: Tehsin Ali
Governance Administration Officer

Proposed Meeting Date: 15 December 2023

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2023 / 192)

Moved: Cr Baer

Seconded: Cr Anderson

That Council notes the report.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 8/0**

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

REPORT PURPOSE

To provide Council with advice of the status of outstanding Council decisions from previous meetings.

BACKGROUND

Council has previously requested it be informed of the progress of the implementation of its previous decisions.

COMMENTS/OPTIONS/DISCUSSIONS

A list of the status of Council's decisions from the previous meeting is attached as **Appendix 1** to this report.

STATUTORY IMPLICATIONS/REQUIREMENTS

Recommendation is consistent with section 2.7 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Consistent with past policy and practices of the Council.

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

The continued reporting of the status of Council decisions mitigates compliance and reputational risks associated with Council decisions not been implemented.

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Simple Majority.

STATUS OF COUNCIL DECISIONS

ORDINARY COUNCIL MEETING 24 November 2023

Item No	Responsible Officer	Report Title	Accepted Recommendation	Council Resolution No.	Actioning Officer	Comments / Action Taken	Completion Date
CHIEF EXECUTIVE OFFICER							
12.1.1	Steven Harding Chief Executive Officer	POLICY REVIEW - MODEL CODE OF CONDUCT FOR COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES	That Council adopts the Shire of East Pilbara Code of Conduct for Council Members, Committee Members and Candidates attached as Appendix 1. PASSED BY ABSOLUTE MAJORITY	2023 / 167	Joshua Brown Manager Governance, Risk and Procurement	Reviewed Code of Conduct uploaded to website	7/12/2023
12.1.2	Steven Harding Chief Executive Officer	POLICY REVIEW – COUNCILLORS’ PROFESSIONAL DEVELOPMENT AND TRAINING POLICY	That Council endorses the review of the Councillors’ Professional Development and Training Policy and adopts the renamed Council Members’ Continuing Professional Development Policy attached as Appendix 1 (without tracked changes). PASSED BY ABSOLUTE MAJORITY	2023 / 168	Joshua Brown Manager Governance, Risk and Procurement	Policy Manual updated	7/12/2023
12.1.3	Steven Harding Chief Executive Officer	ANNUAL REPORT OF COUNCIL MEMBER TRAINING	That Council accepts the report of Council Member training in accordance with section 5.127 of the Local Government Act 1995.	2023 / 169	Joshua Brown Manager Governance, Risk and Procurement	No further action	24/11/2023
12.1.4	Steven Harding Chief Executive Officer	COUNCIL COMMITTEE TERMS OF REFERENCE REVIEW	That Council adopts the reviewed Terms of Reference for the following Committees: (a) Audit, Risk and Governance Committee (Appendix 1); (b) Chief Executive Officer Performance Review Committee (Appendix 2); (c) Local Emergency Management Committee Marble Bar (Appendix 3); (d) Local Emergency Management Committee Newman (Appendix 4); and (e) Local Emergency Management Committee Nullagine (Appendix 5). PASSED BY ABSOLUTE MAJORITY	2023 / 170	Joshua Brown Manager Governance, Risk and Procurement	Reviewed Terms of Reference uploaded to website	7/12/2023
12.1.5	Steven Harding Chief Executive Officer	ALTERNATIVE KING’S BIRTHDAY PUBLIC HOLIDAY	That Council: 1. Confirms its ongoing support for the retention of the declared Celebration Day for the Anniversary of the Birthday of the Reigning Sovereign (“the King’s Birthday public holiday”) as Monday, 23 September 2024; and 2. Authorises the Chief Executive Officer to undertake a community consultation concerning alternative options for the date of the 2025 King’s Birthday public holiday.	2023 / 171	Joshua Brown Manager Governance, Risk and Procurement	Consultation process to be planned for 2024.	Ongoing
12.1.6	Steven Harding Chief Executive Officer	MARBLE BAR HERITAGE ITEM	That Council authorises the Chief Executive Officer to negotiate the transfer of 31 Station Street, Marble Bar to the Shire of East Pilbara and management order that reflects Council’s vision for the economic, tourism and community development of Marble Bar.	2023 / 172	Malcolm Somers Acting Director Aviation and Regulatory Services	Letter written to Department of Finance	8/12/2023
12.1.7	Steven Harding Chief Executive Officer	AFFIXING COMMON SEAL UNDER DELEGATED AUTHORITY	That Council notes the report.	2023 / 173	Tehsin Ali Governance Administration Officer	No further action	24/11/2023
12.1.8	Steven Harding Chief Executive Officer	STATUS OF COUNCIL DECISIONS	That Council notes the report.	2023 / 174	Tehsin Ali Governance Administration Officer	No further action	24/11/2023
12.1.9	Steven Harding Chief Executive Officer	REMOTE AIRSTRIP UPGRADE PROGRAM	That Council authorises the Chief Executive Officer to prepare and submit an application for funding under the Remote Airstrip Upgrade Program Round 10 for a grant up to \$3,000,000 towards the Newman Airport Apron Upgrade Project.	2023 / 175	Steven Gould Manager Strategy & Partnerships	Application is currently being finalised and due for submission 15/12/2023.	15/12/2023
ACTING DIRECTOR CORPORATE SERVICES							
12.2.1	Cherie Delmage Acting Director Corporate Services	MONTHLY FINANCIAL STATEMENTS, INSURANCE AND INVESTMENT REPORT OCTOBER 2023	That Council adopts the Monthly Financial Statements for the period ending 30 September 2023 and 31 October 2023 of the 2023/2024 financial year included as Appendices 1 and 2 to the report.	2023 / 176	Cherie Delmage Acting Director Corporate Services	No further action	24/11/2023

12.2.2	Cherie Delmage Acting Director Corporate Services	LIST OF PAYMENTS FOR THE MONTHS ENDING 30 SEPTEMBER 2023 & 31 OCTOBER 2023	That Council notes the Lists of Payments to creditors (Appendices 1 and 2 to this report) as follows: For the month ending: 30 September 2023 Type Details \$ Cheque Payments 25241-25242 503.90 EFT Payments EFT70828-EFT71316 4,350,745.99 MasterCard Payments 12,883.83 Direct Payments 167,865.44 TOTAL 4,531,999.66 For the month ending: 31 October 2023 Type Details \$ EFT Payments EFT71317-EFT71718 4,979,724.15 MasterCard Payments 42,742.70 Direct Payments 252,696.90 TOTAL 5,275,164.75	2023 / 177	Cherie Delmage Acting Director Corporate Services	No further action	24/11/2023
14.1.1	Steven Harding Chief Executive Officer	NOTICE OF MOTION – PUBLIC REGISTER OF COUNCIL MEMBER MEETING AND EVENTS ATTENDANCE	That Council authorises the establishment of a public register of Council Member attendance at Council and Committee Meetings, Information Forums, Council Workshops and Civic Events for publication for the purpose of accountability, transparency and good governance of the organisation.	2023 / 181	Joshua Brown Manager Governance, Risk and Procurement	Register in development	Ongoing
16 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL							
16.1.1	Steven Harding Chief Executive Officer	IN-KIND SUPPORT GRANTS PROGRAM	That Council approves the request from Newman Basketball Association, totalling \$3,700 of in-kind support.	2023 / 182	Nicole Archer Coordinator Grants and Partnerships	Applicant notified of outcome. Grant Agreement has been provided to applicant for signing.	28/11/2023
16.1.2	Steven Harding Chief Executive Officer	VARIATION TO CONTRACT – ASHLEY HALLIDAY ARCHITECTS – NEWMAN AIRPORT TERMINAL EXPANSION – STAGE 2B	That Council approves the Variation to Contract between Shire of East Pilbara and Ashley Halliday Architects for \$276,700.00 gst ex GST to complete Stage 2B of the Architectural Services for the Newman Airport Terminal Expansion	2023 / 183	Dawn Ronchi Coordinator Procurement	Purchase Order raised and contract variation to be finalised.	7/12/2023
ACTING DIRECTOR COMMUNITY EXPERIENCE							
17.1.1	Paul Miller Acting Director Community Experience	PROPOSED LICENCE AGREEMENT - RAWA COMMUNITY SCHOOL, PUNMU	That Council: 1. Authorises the Chief Executive Officer to enter a Licence Agreement with Rawa Community School in Punmu for use of space for Martumili Artists in Punmu for a period of five years commencing 1 July 2021 with an annual licence fee payable as detailed in the report; 2. Authorises the Chief Executive Officer to enter into any Minor Variations to the Licence over the life of the Licence, in accordance with Council's Minor Variations Policy; and 3. Authorises the Chief Executive Officer to affix the Common Seal of the Shire of East Pilbara to the Licence Agreement in accordance with section 9.49A of the Local Government Act 1995.	2023 / 184	Amy Mukherjee Manager Martumili Joshua Brown Manager Governance, Risk and Procurement	Licence agreement finalised for signature and affixing of the Common Seal	7/12/2023
CHIEF EXECUTIVE OFFICER							
17.2.1	Steven Harding Chief Executive Officer	AWARD OF TENDER - RFT 01-2023/24 TRAVEL MANAGEMENT SERVICES	That Council 1. Awards Tender RFT 01-2023/24 – Travel Management Services to TravEzy Pty Ltd (1000 Mile Travel Group) for an initial Contract period of three (3) years commencing on 1 January 2024 and expiring on 31 December 2026. 2. Authorises the Chief Executive Officer to extend the Contract with the same conditions for a further period of one (1) year on expiry of the initial contract period. 3. Authorises the Chief Executive Officer to extend the Contract with the same conditions for a further and final period of one (1) year on expiry of the first further period. 4. Authorises the Chief Executive officer to approve pricing variations (based on Perth All Groups CPI) for the second and subsequent years of the contract period, including the further option periods, and to approve any minor contract variations during the Contract duration. 5. Notes that the first year of the Contract shall be at the tendered pricing of \$8,371.11 (based on an Unbundled Transactions Mechanism for 327 bookings per year, of which 90% being for domestic online bookings and 10% being for international bookings online). This annual value does not include the additional monthly fees (management fees which are based on a percentage of the air and land segment values, cancellation fees, after hours service fees, domestic charge backs and smart data	2023 / 185	Dawn Ronchi Coordinator Procurement	Tenderer advised of outcome. Contract drafting and transition arrangements are underway.	4/12/2023

			<p>adhoc reports). The first year of the Contract shall also be subject to the once off cost for the supply and implementation of the Online Booking Tool (maximum cost \$1,200).</p> <p>Notes that the Contractor will also receive reimbursement payments from Council for the cost of the travel arrangements, these travel costs are approximately \$300,000 per financial year.</p>				
17.2.2	Steven Harding Chief Executive Officer	CONFIDENTIAL NOMINATION	That Council: Authorises the non-publication of this decision until a date determined by the President.	2023 / 186	Joshua Brown Manager Governance, Risk and Procurement	Arrangements are underway.	Ongoing
17.2.3	Steven Harding Chief Executive Officer	PROPOSED LEASE – NEWMAN AIRPORT	<p>That Council:</p> <ol style="list-style-type: none"> 1. Gives local public notice in accordance with s.3.58(3)(a) of the Local Government Act 1995 of the proposed disposition of land in the form of a Lease between the Shire and Corsaire Pty Ltd over Lease Area 12, within Reserve 44775, Newman Airport, for an initial term of five (5) years (2023 to 2028) with options for three (3) further terms of five (5) years exercisable at the discretion of the Lessor. The initial rent payable is \$42,500 per annum plus GST, subject to (following an equivalent independent annual rental market valuation of \$42,500 plus GST being reached) an annual fixed increase of 3% or CPI whichever of the two is the greater on each anniversary of the commencement of the Lease, and a market rent review at the commencement of each further term; 2. Delegates authority under s.3.58(3)(b) of the Local Government Act 1995 to the Chief Executive Officer to consider any submissions made in response to the local public notice given and to enter into a Lease on the terms of (1) of this resolution, subject to the necessary approval from the Minister for Lands; 3. Authorises the Chief Executive Officer to extend the Lease with the same conditions for a the First Further Term of five (5) years (2028 to 2033) on the expiry of the initial Lease Term, subject to the Lessee not being in default; 4. Authorises the Chief Executive Officer to extend the Lease with the same conditions for the Second Further Term of five (5) years (2033 to 2038) on the expiry of the First Further Term, subject to the Lessee not being in default; 5. Authorises the Chief Executive Officer to extend the Lease with the same conditions for the Third Further Term of five (5) years (2038 to 2043) on the expiry of the Second Further Term, subject to the Lessee not being in default; and 6. Authorises the Chief Executive Officer to enter into any Minor Variations to the Lease over the life of the Lease, in accordance with Council's Minor Variations Policy. 	2023 / 187	Joshua Brown Manager Governance, Risk and Procurement	Public notice of intention to dispose of land given.	27/11/2023
17.2.4	Steven Harding Chief Executive Officer	APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER	That Council appoints Emma Landers as Acting Chief Executive Officer from 9 December 2023 to 7 January 2024 (inclusive), with a salary payment in accordance with that detailed in the report. PASSED BY ABSOLUTE MAJORITY	2023 / 190	Joshua Brown Manager Governance, Risk and Procurement	No further action	24/11/2023
17.2.5	Anthony Middleton President	MINUTES OF THE MEETING OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE - 6 OCTOBER 2023	Report - Confidential Under Separate Cover	2023 / 191	Joshua Brown Manager Governance, Risk and Procurement	No further action	24/11/2023

12.1.2 EXTRAORDINARY ELECTION – EAST WARD

Attachments: [Appendix1 Extraordinary Election WAEC correspondence](#)
[Appendix 2 In Person Election 2023 Analysis](#)

Responsible Officer: Steven Harding
Chief Executive Officer

Author: Joshua Brown
Manager Governance, Risk and Procurement

Proposed Meeting Date: 15 December 2023

Location/Address: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No:2023 / 193)

Moved: Cr McWhirter-Brooks

Seconded: Cr Kular

That Council:

1. Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election;
2. Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the extraordinary election will be as an in person election; and
3. Accepts the estimate of the Electoral Commission of approximately \$65,000 (incl GST) for the conduct of the election, and will consider the additional budget allocation in the February 2024 Budget Review.
4. Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election;
5. Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the extraordinary election will be as an in person election; and
6. Accepts the estimate of the Electoral Commission of approximately \$65,000 (incl GST) for the conduct of the election, and will consider the additional budget allocation in the February 2024 Budget Review.

**CARRIED BY AN ABSOLUTE MAJORITY
RECORD OF VOTE 8/0**

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

REPORT PURPOSE

For Council to accept the date fixed by the WA Electoral Commissioner for an extraordinary election for East Ward; and to determine the method of election.

BACKGROUND

At the close of nominations for the ordinary local elections on 7 September 2023, no nominations had been received for East Ward. Under the provisions of section 4.57(1) of the *Local Government Act 1995* (“the Act”), an extraordinary election must be held to fill the office as if it had become vacant on the day after the close of nominations.

At its ordinary meeting on 29 September 2023, Council declared in accordance with section 4.20(4) of the Act, the Electoral Commissioner to be responsible for the conduct of the extraordinary election on a date to be confirmed by the Electoral Commissioner.

Under section 4.61 of the Act, Council may determine the method by which the election is conducted: that is by postal election; or as a voting in-person election. The Act provides the following definitions:

postal election an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or

voting in person election an election at which the principal method of casting votes is by voting in person on election day but at which votes can also be cast in person before election day, or posted or delivered, in accordance with regulations.

The 21 October 2023 ordinary local government election was conducted as an in person election.

Participation in WA Local Government Elections is not compulsory.

COMMENTS/OPTIONS/DISCUSSIONS

In accordance with s.4.57(1) of the Act, an extraordinary election must be held to fill the office of Councillor for East Ward as if it had become vacant on the day after the close of nominations, and in accordance with s.4.9 of the Act a date for an extraordinary election must be fixed within one month of the vacancy for a date not more than four months after the vacancy occurs, provided that it allows enough time for the electoral requirements to be complied with, unless the WA Electoral Commissioner (WAEC) approves a later date. The WAEC has affixed a date of Friday, 15 March 2024.

Notionally, the timeline for the election will be as follows:

Election Date	Last day for Election to be declared by EC	Roll Close	Nominations Open	Nominations Close
Friday 15 March 2024	Tues 26 Dec 2023	Thurs 18 Jan 2024	Wed 24 Jan 2024	Wed 31 Jan 2024

Elections are traditionally held on a Saturday and whilst it is conceivable a very small number of electors may miss the close of the polls if it were to be changed to a Friday, should Council determine to hold an in-person election, it is expected that almost all voting will be conducted at early polling places in communities in the East Ward.

The Shire will undertake considerable efforts to publicise the last date of voting, which is proposed to take place in Newman to allow for access to the necessary reliable technology and network coverage to allow for the count to occur immediately after the close of the poll at 6.00pm.

The Electoral Commissioner has provided correspondence providing written confirmation of the WAEC's preparedness to be responsible for the conduct of the extraordinary election, a copy of which is attached as **Appendix 1**.

Should only one person nominate as a candidate, section 4.55 of the Act provides that candidate will be declared elected unopposed at the close of nominations and no election will be necessary.

In the event that no person nominates as a candidate for the extraordinary election in the circumstances of filling a vacancy arising from no candidate having nominated in the ordinary election, section 4.57 of the Act provides that Council may appoint by absolute majority, a person to fill the office of Councillor:

Section 4.57

- (3) *If, at the close of nominations for an extraordinary election required under subsection (1) or (2) there are no candidates or the number of candidates is less than the number of offices to be filled at the election, the council may appoint* to any unfilled office a person who would be eligible to be a candidate for election to the office and who is willing to accept the appointment.*

** Absolute majority required.*

- (4) *A person appointed under subsection (3) is to be regarded as having been elected.*

Choice of Methods of Conducting Election

Section 4.61 of the Act states the local government may choose to conduct an election by postal ballot. If no decision is made, s4.61 (7) provides that the method defaults to an in-person election.

Following are summaries of the two options.

Postal Election

Election packages, containing ballot papers, candidate information, return envelopes and general voting information, are posted by mail to all electors and provide a convenient method for most electors with access to a reliable postal service to vote should they choose to participate in the election. Once an elector has cast their vote, the completed ballot papers are posted in an Australia Post box or agency for delivery to Perth for processing by the Electoral Commission, which must be appointed to run the election.

Postal elections are generally less costly than in-person elections, and are the preferred method of election for almost all local governments in Western Australia. The delivery and return of ballots relies upon a regular and an effective service from Australia Post. The WAEC website states "[election] packages will usually arrive approximately two weeks before polling day". It has been reported that Australia Post has recently announced a nationwide end to daily mail deliveries.

The significant disadvantage of postal elections is that many remote communities are disenfranchised by having either no, or very limited Australia Post delivery services. In the past, the Shire has received notification of ballots not being received by electors, and completed ballot papers not being received by the Electoral Commission until after the declaration of the poll. There are also questions about the cultural appropriateness of the postal ballot process. Instructions are written in English, which is not the first language of many electors in the East Ward, and where English literacy may present as a challenge to some electors negotiating the correct procedure to complete a valid postal vote.

Electors receive a Postal Voting Election Package, which contains:

- a ballot paper with profiles of each of the candidates attached;
- a poll ballot paper with an instruction sheet attached
- a ballot paper envelope with an elector's certificate attached; and
- a postage pre-paid envelope addressed to the Returning Officer.

The completed ballot paper must be placed in the envelope with the elector's certificate with the elector's personal details (which are detached from the ballot paper envelope before it is opened). For the vote to be counted, the ballot must be completed according to the instructions and placed in the completed certificate envelope, which must be signed. Failure to complete any of these steps will result in the vote being excluded from the count.

A further disadvantage of the postal election method, is that should an elector make an error and seek a replacement ballot, the elector must travel to a Shire administration office (or any other WA local government administration) for a replacement election package. The nearest Shire offices to communities in the East Ward are Marble Bar and Newman:

- Parnngurr (370km to Newman)
- Punmu (375km to Marble Bar)
- Kunawarritji (551km to Marble Bar)
- Kiwirrkurra (908km to Marble Bar)

The Electoral Commissioner has provided an estimate of approximately \$18,000 (incl GST) for the conduct of a postal election.

Voting in Person Election

A voting in person election provides electors with the opportunity to cast their votes at a polling place as they would for a State or Federal election.

In order to enfranchise the greatest number of electors' participation in East Ward, it would be recommended that an early voting mobile polling service be provided for remote communities, in Kiwirrkurra, Kunawarritji, Parnngurr and Punmu. It would also be recommended that an early voting mobile polling service be considered for Jigalong as Martu often travel to the community for cultural reasons. Early polling places would also be established in Marble Bar, Newman and Nullagine.

In person voting provides the elector with support in completing their ballot correctly should they request it, and the ability to replace spoiled ballots on the spot. There are no certificates or other paperwork to complete.

Postal voting is still available for in person elections, although election packages must be requested.

In person elections require additional resourcing, the costs of which will require an additional budget allocation.

Given the recent experience from the 2023 ordinary election, it is anticipated that an in person election will result in greater participation overall by electors for an election for East Ward.

The WAEC estimates a cost of approximately \$65,000 (incl GST) for the conduct of an in person election.

Evaluation

Council determined that the last ordinary election was to be conducted as an in person election in part to provide data to compare both methods of election for Council's consideration in determining the method of future elections. Following the October 2023 election, Shire officers have prepared a preliminary evaluation of the conduct of the election, which is attached as **Appendix 2** to this report. Key findings include:

There are advantages and disadvantages associated with both models.

- turn out for electors in East Ward would likely have been negligible in a postal ballot, given the irregularity and reliability of the postal service. The cultural appropriateness of the process involved in postal voting would also likely have exacerbated this even where postal election packages were received;
- votes cast in each polling location were as follows:

Polling Place	Votes Cast	Total Enrolled	Participation Rate
Jigalong	22	139	15.83%
Kiwirrkurra	6	146	4.11%
Kunawarritji	0	46	0%
Marble Bar	39	107	36.45%
Newman	224	2,418	9.26%
Nullagine	13	71	18.31%
Parnngurr	0	43	0%
Punmu	7	51	13.73%
Warralong	2	33	6.06%

- approximately twice as many people in the remote communities who voted turned out to vote, expecting to find their names on the electoral roll. It is noted that the electoral roll (excluding the owner occupier roll) is common to local, state and federal elections. Between the time that rolls closed for the local government election on 25 August 2023 and the close of the rolls for the Commonwealth Referendum on the Voice to Parliament on 18 September 2023, it is understood that the Australian Electoral Commission signed up many new electors and updated elector details. These electors were not eligible to vote in the local government election even where they had voted in the referendum in the days and weeks before. This will not be the case in the extraordinary election for East Ward;
- some East Ward enrolled Martu and Pintupi electors commented that there were respectively no Martu or Pintupi candidates to vote for;
- many electors commented that they did not know the candidates. An in-person ballot will likely encourage community members enrolled in East Ward to stand as candidates and campaign in the Ward;

- many electors were not aware of the Shire or the Council or its work, and how it connected with their communities; and
- the time and date of early voting places in remote communities were declared in late September 2023 and held for no more than two hours each. The time was determined by the schedule of the charter flight, without reference to peak times of activity in remote communities, such as when the community store was opened. No polling was conducted in Kunawarritji as the community appeared to be closed and out of telephone contact without notice, and no votes were cast in Parnngurr out of respect of sorry business that had drawn most community members out of Parnngurr to Jigalong and Newman.

Conclusions

Whilst the cost of conducting an in person election is significantly higher than a postal ballot, there is a cost that comes with conducting an election in Australia's largest local government area serving the most remote communities in the country. However, given the likely negligible turnout in a postal ballot, in person voting is considered essential to ensure that First Nations remote communities are provided with an opportunity for electors to participate in the local government election.

In person voting dampened participation in the towns of the Shire, particularly in Newman. Whilst not relevant as a consideration in the decision Council must take with respect to the East Ward, it is a consideration Council would have to weigh up for any future election in either South or North Ward, or for President.

Should Council support the conduct of an in person election, it would be incumbent on the Shire, Council, candidates and the community to drive awareness of the election to ensure enrolments are up to date and electors turn out to vote. This will be helped considerably with locally based candidates campaigning on key local issues.

The Shire has also identified a number of measures that would be expected to reduce costs and provide greater opportunity for electors to participate. Such options would be subject to the agreement of local communities and the WAEC, and the weather and road conditions. The options include not chartering an aircraft to travel to each community in the East Ward. The bulk of the additional costs of an in person election are connected with the charter of aircraft. Rather consideration would be given to travelling by road to Punmu, Kunawarritji and Parnngurr (and Jigalong should a mobile polling booth also be hosted there), with at least one entire day to be spent at each location. Travel to Kiwirrkurra could be by commercial flight to Alice Springs and then by road or air charter to Kiwirrkurra.

Next Steps

The Electoral Commissioner has provided the Shire with a written agreement to conduct the election, provided Council accepts the \$65,000 (incl GST) estimate for an in-person election and that Council adopts the two following motions (unchanged):

That Council:

1. Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election;

2. Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the extraordinary election will be as an in person election.

OPTIONS

1. Accepts the Electoral Commissioner's cost estimate of up to \$65,000 (including GST) for the conduct of an in-person election. This is the recommended option.
2. Requests the Electoral Commissioner to conduct a postal election.

STATUTORY IMPLICATIONS/REQUIREMENTS

The recommended action is consistent with Part 4, Division 4 of the *Local Government Act 1995* and the *Local Government (Elections) Regulations 1997*.

POLICY IMPLICATIONS

Conducting a postal ballot as the means of election is consistent with recent policy decisions of the Council.

STRATEGIC COMMUNITY PLAN

5: Governance

Demonstrated accountability and corporate governance.

G1 Provide efficient, accountable and ethical governance.

G1.1 Enhance governance capability to deliver sustainable outcomes, roads and buildings

RISK MANAGEMENT CONSIDERATIONS

Failure to fix a date and approve the method of election is a compliance and reputational risk that will be eliminated by endorsement of the recommended action.

FINANCIAL IMPLICATIONS

Resource requirements are not within the existing budgetary allocation. The conduct of the extraordinary election as an in person election is estimated by the WA Electoral Commission to be \$65,000 (incl GST), which will require an additional budget allocation as part of the next budget review.

VOTING REQUIREMENTS

Absolute Majority.



WESTERN AUSTRALIAN
Electoral Commission
LGE 028
191,686

Mr Steven Harding
Chief Executive Officer
Shire of East Pilbara
PMB 22
NEWMAN WA 6753

Dear Mr Harding,

Councillor vacancy – Local Government Extraordinary Election – Cost Estimate

I refer to your letter of 2nd November 2023 confirming that you would like the Commission to undertake the extraordinary election for the Shire of East Pilbara.

As a month has passed since the vacancy has occurred, under section 4.9(3) of the Act I hereby fix 15th March 2024 as the date for your extraordinary election.

As you are aware, if a declaration has been made under section 4.20(4) of the *Local Government Act 1995*, the local government is required to meet the expenses of the Commissioner in connection with the election to the extent required by regulations.

As such, to assist with the Council's decision under section 4.20(4) of the *Local Government Act 1995*, the Commission has estimated the cost to conduct your Council's election as an in person election at approximately \$65,000 (inc GST) which is based on the following assumptions:

- 295 electors;
- response rate of approximately 10%;
- appointment of a non-local Returning Officer; and
- count to be conducted at your office using CountWA.

Costs not included in this estimate:

- non-statutory advertising (i.e. additional advertisements in community newspapers and promotional advertising);
- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns;
- local government staff members to issue replacement votes; and
- the cost of any casual staff to assist the Returning Officer on election day or night

This cost estimate is **not** to be taken as my written agreement to be responsible for the conduct of the local government extraordinary election for the Shire of East Pilbara in accordance with section 4.20(4) of the *Local Government Act 1995*.

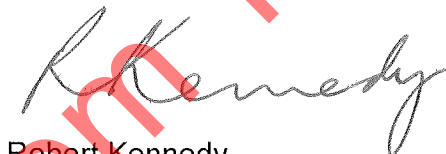
I will provide that written agreement upon receiving written confirmation from you that:

- A. Your Council agrees to the costs estimate of approximately \$65,000 as set out above; and
- B. You agree that, upon receiving my written agreement, the following two motions will be presented to your Council (**unchanged**):
 1. declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election;
 2. decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the extraordinary election will be as an in person election.

For the Commission to conduct the extraordinary election as an in person election, your Council will then need to pass the above two motions (**unchanged**) by an absolute majority *after* receiving my written agreement.

If you have any further queries, please contact lgelections@waec.wa.gov.au.

Yours sincerely



Robert Kennedy
ELECTORAL COMMISSIONER

17 November 2023



Mr Steven Harding
Chief Executive Officer
Shire of East Pilbara
PMB 22
NEWMAN WA 6753

Dear Mr Harding,

**Councillor vacancy – Local Government Extraordinary Election –
Written Agreement**

I refer to your letter dated 29 November 2023 in which you accept the Western Australian Electoral Commission's Cost Estimate for the 2024 Local Government Extraordinary Election and commit to take it to your next council meeting.

For the purposes of section 4.20(4) of the *Local Government Act 1995*, this letter constitutes my written agreement to be responsible for the conduct of the local government extraordinary election for the Shire of East Pilbara **subject to** your Council passing the following two motions (**unchanged**):

1. declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election; and
2. decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the extraordinary election will be as an In-Person election.

For the Commission to conduct the extraordinary election as an In-Person election, your Council will then need to pass the above two motions (**unchanged**) by an absolute majority upon receipt of this letter.

Once the Council passes the abovementioned motions, please forward confirmation to the Commission to the email address below.

If you have further queries, please contact lgelections@waec.wa.gov.au.

Yours sincerely,

ELECTORAL COMMISSIONER

29 November 2023

To: Council

From: Manager Governance, Risk and Procurement

Subject: 2023 Ordinary Local Government Elections – Preliminary Evaluation

Date: 30 November 2023/2023

File: File

Background:

This memorandum provides a preliminary report of the evaluation of the Shire of East Pilbara Council elections held on 21 October 2023 for the election of a Shire President and two councillors for each of North and South Ward, and one councillor for East Ward. The election was conducted as an in-person election by the WA Electoral Commission (WAEC) in accordance with the *Local Government Act 1995* (“the Act”).

Council determined the method of election to be as an in person election, in part to enable the evaluation of the exercise to assist in future decision making. Previous elections have been conducted as postal elections.

Electoral Rolls

The electoral rolls closed at 5.00 pm on Friday, 25 August 2023, almost two months prior to Election Day. This included electors on the residential roll (common to Federal, State and Local Government elections and referenda) and the owners and occupiers roll for the Shire of East Pilbara District, which was prepared by the Chief Executive Officer of the Shire. Candidates were able to obtain copies of the rolls for the areas they were contesting once they had nominated.

The electoral roll had a total of 3,054 electors for the District, with the following breakdown across the Wards:

Ward	Electors
East	294
North	251
South	2,509
Total	3,054

It is noted that many people across the District (and as many as twice the number of electors who cast votes in the remote communities) attended polling places to cast a vote, expecting to find their names on the electoral roll. Between the time that rolls closed for the local government election on 25 August 2023 and the close of the rolls for the Commonwealth Referendum on the Voice to Parliament on 18 September

2023, it is understood many electors enrolled first time or updated elector details. These electors were not eligible to vote in the local government election even where they had voted in the referendum in the days and weeks before.

Nominations

Nominations opened on Thursday, 31 August 2023 and closed at 4.00 pm Thursday, 7 September 2023. To nominate as a candidate for a local government election, candidates must make a valid nomination application which must be presented in person (by the nominee or their agent) to the Returning Officer before 4.00 pm on the day of close of nominations. A valid nomination consists of a complete nomination form, a candidate profile, a deposit of \$100 and a photograph (optional). Nominations were received from two candidates for the office of President; three candidates for the office of councillor in North Ward and three candidates for the office of councillor in South Ward. There being more candidates in each contest than offices, elections were to be held for each office.

No valid nominations were received for East Ward by the close of nominations. However, a person did present prior to the close of nominations with the intention of nominating. That person was enrolled at an address in a neighbouring local government district and was therefore unable to submit a valid nomination. Under the provisions of section 4.57(1) of the Act, an extraordinary election must be held to fill the office as if it had become vacant on the day after the close of nominations.

It is noted that in order for a valid nomination to be received, the original hard copy of the nomination form must be lodged in person with the Returning Officer by either their candidate or agent.

Voter participation

Voting in WA local government elections is not compulsory. Participation rates are routinely low. The average participation rate in country local government districts at the 2021 local government elections was 33.5%.

Participation in the 2023 election for the Shire of East Pilbara fell across the district to 10.41%, although participation by electors outside of Newman tended to improve on previous years.

2023 Ordinary Election (In Person Election)			
Ward	Electors	Number of votes	Participation rate
East	294	11	3.74%
North	251	49	19.52%
South	2,509	253	10.08%
Total	3,054	313	10.24%

Note for the purpose of this analysis, the participation rates displayed for the 2023 ordinary election in the table above do not distinguish between the elections for President and the elections for ward councillors. A participating elector is deemed to have voted in both elections where there was an election for councillor. For the tables below, only elections for councillors were conducted.

2022 Extraordinary Election (Postal Election)			
Ward	Electors	Number of votes	Participation rate
South	2,540	374	14.72%
Total	2,540	374	14.72%

2021 Ordinary Election (Postal Election)			
Ward	Electors	Number of votes	Participation rate
East	241	Unopposed election	N/A
North	8	Unopposed election	N/A
North West	No election – continuing term		N/A
Central	113	Unopposed election	N/A
Lower Central	No election – continuing term		N/A
South	2,614	482	18.44%
Total	2,976	482	16.20%

2019 Extraordinary Election (Postal Election)			
Ward	Electors	Number of votes	Participation rate
Central	108	37	34.26%
Total	108	37	34.26%

2019 Ordinary Election (In Person Election)			
Ward	Electors	Number of votes	Participation rate
East	No election – continuing term		N/A
North	No election – continuing term		N/A
North West	48	7	14.58%
Central	No election – continuing term		N/A
Lower Central	65	22	33.85%
South	2,385	511	21.43%
Total	2,498	540	21.62%

Comparative Results						
Ward	2019-21 Elections (Aggregated) (Postal Election)			2023 Elections (In Person Election)		
	Electors	Number of votes	Participation rate	Electors	Number of votes	Participation rate
East	241	Unopposed election	N/A	294	11	3.74%
North (Abolished)	8	Unopposed election	N/A			
North West (Abolished)	48	7	14.58%			
Central (Abolished)	108	37	34.26%			
Lower Central (Abolished)	65	22	33.85%			
North (New Ward)	229	66	28.82%	251	49	19.52%
South ¹	2,513	456	18.15%	2,509	253	10.08%
Total	2,983	522	17.49%	3,054	313	10.24%

These low figures may reflect a lack of awareness that the election was being held, confusion associated with the timing of the Commonwealth referendum on the Voice to Parliament, which was held several weeks beforehand, a lack of knowledge of the work of the Shire and its Council, or a lack of motivation to participate. WAEC and Shire officers received anecdotal reports and made observations during the conduct of the election, of issues that may have contributed to the low participation rates:

- approximately twice as many people in the remote communities who voted turned out to vote, expecting to find their names on the electoral roll. This was a similar experience in Newman, Marble Bar and Nullagine, although not to the same level. Between the time that rolls closed for the local government election on 25 August 2023 and the close of the rolls for the Commonwealth Referendum on the Voice to Parliament on 18 September 2023, it is understood that the Australian Electoral Commission signed up many new electors and updated elector details. These electors were not eligible to vote in the local government election even where they had voted in the referendum in the days and weeks before. This will not be the case in the extraordinary election for East Ward;
- a decline in trust in institutions and democratic processes;
- election fatigue;
- unfamiliar candidates (particularly in remote communities); and
- low intensity campaigning activities.

¹ South Ward results for the purposes of this table are averaged out over three elections.

The Shire engaged a number of promotional activities at key points during the election using a variety of methods and campaigning techniques were used, including traditional media, social media, posters, LED and flashing signage, and word of mouth.

However, it is clear that overall participation rates were significantly lower across the District, with a decline of participation of over 40%. The changed variable in the case of the 2023 ordinary election was that the election was conducted as an in-person election. The decline in participation in Newman is particularly pronounced. It may be concluded that electors who have previously voted by postal vote are used to voting in postal elections and may prefer doing so.

The decline in the number of votes cast in each ward (except for East Ward, for which no comparative data is available) is as follows:

Change in number of votes cast 2019-21 v 2023			
Ward	Votes Cast 2019-21	Votes Cast 2023	Change
East	N/A	11	N/A
North	66	49	-25.76%
South	456	253	-44.52%
Total	522	313	-40.04%

As part of the in person voting arrangements, polling places were established at the following locations. It is noted that polling places were open at the Marble Bar and Newman Shire offices for three weeks prior to the election Monday to Friday from 9.00am to 4.00pm and in Nullagine for each of the three Wednesdays prior to the election between 10.00am and 2.00pm. Polling places were also operational on Election Day: Marble Bar from 8.00am to 1.00pm; Nullagine from 8.00am to 2.00pm; and Newman from 8.00am to 6.00pm.

Polling Place	Votes Cast	Total Enrolled	Participation Rate
Jigalong	22	139	15.83%
Kiwirrkurra	6	146	4.11%
Kunawarritji	0	46	0%
Marble Bar	39	107	36.45%
Newman	224	2,418	9.26%
Nullagine	13	71	18.31%
Parnngurr	0	43	0%
Punmu	7	51	13.73%

Warralong	2	33	6.06%
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It is noted that the final numbers of votes cast at each location cannot be verified as the election was conducted as a secret ballot. The number of votes cast at each location may include votes for different ward races.

Remote communities voting

WAEC and Shire officials conducted remote mobile polling in the week prior to election between 16 and 19 October 2023.

WAEC and Shire officers received anecdotal reports and made observations during the conduct of the election, of issues that may have contributed to the low participation rates, including:

- some East Ward enrolled Martu and Pintupi electors commented that there were respectively no Martu or Pintupi candidates to vote for;
- many electors commented that they did not know the candidates. An in-person ballot will likely encourage community members enrolled in East Ward to stand as candidates and campaign in the Ward;
- many electors in remote communities were not aware of the Shire or the Council or its work, and how it connected with their communities;
- local candidates would provide motivation in turning out the vote through campaigning efforts;
- the time and date of early voting places in remote communities were declared in late September 2023 and held for no more than two hours each. The time was determined by the schedule of the charter flight, without reference to peak times of activity in remote communities, such as when the community store was opened. No polling was conducted in Kunawarritji as the community appeared to be closed and out of telephone contact without notice, and no votes were cast in Parngurr out of respect of sorry business that had drawn most community members out of Parngurr to Jigalong and Newman.

It is difficult to provide any comparative data on the conduct of the in person election in 2023 and previous elections, as the only data available at the time of writing was for elections from 2019 to the present.

12.1.3 NEWMAN AIRPORT LIGHTING UPGRADE PROJECT - APPROVAL TO REALLOCATE PREVIOUSLY APPROVED PROVISIONAL SUM AMOUNTS

Attachment: [Newman Airport Lighting Upgrade Plan](#)

Responsible Officer: Steven Harding
Chief Executive Officer

Author: Shiwani Nair
Aviation Operations Manager

Proposed Meeting Date: 15 December 2023

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2023 /194)

Moved: Cr Lockyer

Seconded: Cr Evrett

That Council approves the reallocation of previously approved individual Provisional Sums items to include a Provisional Sum line item for Installation of New Poles, Cables and Trenches including Directional Drilling and Power Upgrades (if required) to the amount of \$395,000 excl. GST with nil nett financial impact on the Contract price of \$3,351,984.42 excl. GST and variation price of \$150,000 excl. GST.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 8/0**

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

REPORT PURPOSE

The purpose of this report is for Council to consider approving a reallocation of approved Provisional Sum (PS) previously approved for the Airfield Lighting Upgrade at Newman Airport that was awarded to Airport Alliance Contracting by Council Resolution 2023/24 and the variation to the RFT authorised on 28 July 2023.

BACKGROUND

The current runway lighting infrastructure at the Newman Airport is an assortment of old original and repaired lighting, installed circa 1970's.

The cabling, sleeves and access pits have been failing due to excessive exposure to UV rays and water ingress.

During rains, water enters the access pits and seeps into the cabling, which has caused the complete electrical system to short circuit and fail on several occasions. If the lighting system at the airport fails, aircraft is unable to land and/or take off at night.

Council awarded Tender (RFT 04-2022/23) – Airfield Lighting Upgrade (Newman Airport) to Airport Alliance Contracting at its Ordinary Meeting on 24 February 2023.

The procurement process undertaken for this service provision was via an open public Tender.

At the February 2023 Ordinary Council Meeting it was resolved that Council:

1. *Awards Tender RFT 04-2022/23 for Airfield Lighting Upgrade to Airport Alliance Contracting (Alternative Offer) for the tendered price of \$2,766,984.42 (excl. GST);*
2. *Approves the additional maximum provisional sum amount of \$585,000 (excl. GST). The maximum total contract price will be \$3,351,984.42 excl. GST;*
3. *Approves the Chief Executive Officer to enter into any minor variations to the Contract over the Contract term: and*
4. *Authorises the Chief Executive Officer to affix the Common Seal of the Shire of East Pilbara to the Contract between Airport Alliance Contracting and the Shire of East Pilbara with respect to this Tender.*

At the July 2023 Ordinary Council Meeting it was resolved that Council:

1. *Pursuant to section 6.8 of the Local Government Act 1995, authorises an amendment to the Shire’s 2023/24 Annual Budget to transfer funds from the Shire’s Airport Reserve Account to cover the unspent 2022/2023 funds for the completion of the Airfield Lighting Upgrade (Newman Airport):*

Account	Description	Budget	Amendment	Revised Budget
129419	Safety & Security - Lighting	\$0	\$4,000,000	\$4,000,000
129828	Transfers From Reserve - Airport	\$0	(\$4,000,000)	(\$4,000,000)
	Net Budget Impact		\$0	

2. *Accepts the variation to the original contract price of \$3,351,984.42 excl. GST with an additional \$150,000 excl. GST to amend the design to incorporate the replacement of existing Pole No. 5 and provision of a new pole (Pole No. 6) in accordance with the CASA MOS compliant floodlighting requirements to the General Aviation (GA) Apron; and*
3. *Authorises the Chief Executive Officer to execute the Contract Variation between Airport Alliance Contracting and the Shire of East Pilbara.*

COMMENTS/OPTIONS/DISCUSSIONS

The new system is to be consistent with current practices and technology and to have an expected lifespan of 25 + years, which is required to meet Civil Aviation Safety Regulations (CASR) 139: Chapter 9 – Visual Aids Provided by Aerodrome Lighting, to meet operational requirements for a low intensity lighting system.

The approved scope of work includes, but not be limited to, replacement of existing lighting components to meet relevant standards for the following:

- Low Intensity runway edge lights;
- Runway threshold lighting;
- Runway end lighting;
- Holding point lights;
- Taxiway edge lighting;
- Apron flood lighting;
- Primary and secondary illuminated wind direction indicators; and
- Airport Lighting Equipment Room (ALER) Building and controls.

The above approved scope of work will ensure the Runway, Taxiways and Regular Passenger Terminal (RPT – Jet Operations) Areas are compliant to the updated regulations set out by the Civil Aviation Safety Authority (CASA) who is the governing body for safety at airports. This will bring the Newman Airport airside lighting up to standard as per the Manual of Standards (MOS) regulations. The MOS sets out the standards and technical requirements to be followed by airport operators. Failure to comply or meet the set standards will result in an airport deemed uncertified and potential closure of the airport.

In addition, to be compliant with the CASA MOS 139 regulations for the RPT Apron, additional lighting must be installed on, and existing poles replaced with taller poles at each of the existing poles (Poles No. 1 to 4). A quotation of \$45,130 excl. GST was received from Airport Alliance for the additional lighting which includes:

- Additional LED floodlight fittings to be installed on 20-meter replacement poles on the RPT main Apron;
- The Tender scope required a total of 8 x fittings to be installed, i.e. 2 x per pole, based on a design that was only compliant for the parking bays and not the adjoining apron; and
- The design review identified an additional 4 x 1200W Schreder Raptor floodlights required to light the parking bays and apron area to comply with current MOS 139 requirements.

The total amount required to include the revised and additional works is \$96,201 + \$45,130 = \$141,331 excl. GST. The amount of \$141,331 excl. GST can be funded by reallocating money from the previously approved Provisional Sums by reallocating existing Provisional Sum amounts to proposed Provisional Sums as shown below:

Provisional Sum	Description of Service	Original Amount (\$)	Reallocated Amount (\$)	Variance (\$)
Existing:	Installation of New Pole Circuits in New Trenches (if required)	65,000	0	65,000
<i>Proposed:</i>	Installation of New Poles, Cables and Trenches including Directional Drilling and Power Upgrades (if required)		395,000	*(395,000)
Existing:	Cost of Power Supply Upgrade (if required)	50,000	0	
<i>Proposed:</i>	-		0	50,000
Existing:	Cost of Optional PAPI System (refer Part 2 item 2)	145,000		
<i>Proposed:</i>	Cost of Optional PAPI System (refer Part 2 item 2)		145,000	0
Existing:	Cost of Optional SCADA System (refer Part 2 item 2)	45,000		

Provisional Sum	Description of Service	Original Amount (\$)	Reallocated Amount (\$)	Variance (\$)
<i>Proposed:</i>	Cost of Optional SCADA System (refer Part 2 item 2)		45,000	0
Existing:	Directional Drilling under taxiways and pavements for AGL Circuits	90,000		

Provisional Sum	Description of Service	Original Amount (\$)	Reallocated Amount (\$)	Variance (\$)
<i>Proposed:</i>	-		0	90,000
Existing:	Cost of 4 x Floodlights (if required)	190,000		
<i>Proposed:</i>	-		0	190,000
TOTAL		585,000	585,000	0
			Nett	0

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995 and Local Government (Functions and General Regulations) 1996 tender regulations.

POLICY IMPLICATIONS

3.14 Procurement & Tender Procedures Policy
4.5 Execution of Documents

STRATEGIC COMMUNITY PLAN

5: Governance

- 5 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.
- 5.2 Facilitate collaboration and partnerships with industry and government in key issues for the Shire (such as transport, housing, economic development and tourism, social wellbeing, public spaces etc.).

RISK MANAGEMENT CONSIDERATIONS

The risk to Council to not approve this request could affect reputation, public safety, and non-compliance to CASA Regulations, resulting in the airport to be closed.

FINANCIAL IMPLICATIONS

There is an existing amount of \$4,000,000 approved by Council for the 2023/24 budget for the works and allocated to GL 129419.

The nett financial result of this request and the additional work required, is nil.

This approval request includes the following previously approved Provisional Sums:







Description of Service	Aerodrome Management Services (Conforming Offer)	Airport Alliance Contracting (Conforming Offer)	Airport Alliance Contracting (Alternative Offer)
Installation of New Pole Circuits in New Trenches	\$ 295,000.00	\$ 65,000.00	\$ 65,000.00
Cost of a Power Supply Upgrade	\$ 200,000.00	\$ 50,000.00	\$ 50,000.00
Cost of Optional PAPI System	\$ 50,620.00	\$ 145,000.00	\$ 145,000.00
Cost of Optional SCADA System	\$ 381,311.84	\$ 41,000.00	\$ 45,000.00
Directional Drilling Under Taxiways & Pavements for AGL Circuits		\$ 90,000.00	\$ 90,000.00
Cost of 4 x Floodlight Footings		\$ 190,000.00	\$ 190,000.00
Maximum Provisional Sums Total (Gst ex)	\$ 926,931.84	\$ 581,000.00	\$ 585,000.00




VOTING REQUIREMENTS



Simple Majority.








LEGEND

-  Existing Lighting Pole 1
-  Existing Lighting Pole 2
-  Existing Lighting Pole 3
-  Existing Lighting Pole 4
-  Existing Lighting Pole 5
-  New Lighting Pole 6

-  ALER
-  Wind Indicator
-  Airport Main Switch Board

-  Trenching & Cabling Work included in the Tender Scope
-  New Trenching & Cabling Work required for Poles 5 & 6, not included in the Tender Scope (Variation)

-  GA Apron Area
-  Bay 4
-  Bay 3 / Regular Passenger Terminal (RPT)
-  Bay 2 / Regular Passenger Terminal (RPT)
-  Bay 1

**12.1.4 NEWMAN CHAMBER OF COMMERCE AND INDUSTRY SPONSORSHIP
REQUEST 2024**

Attachments: [Appendix 1 Grants and Sponsorship Policy](#)
[Appendix 2 Grants and Sponsorship Guidelines](#)

Responsible Officer: Steven Harding
Chief Executive Officer

Author: Nikki Archer
Coordinator Grants and Partnerships

Proposed Meeting Date: 15 December 2023

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2023 / 195)

Moved: Cr Lockyer

Seconded: Cr Baer

1. That Council approves in-principle the request from Newman Chamber of Commerce and Industry for Sponsorship funding of \$10,000.00 cash for the Newman Business Excellence Awards 2024, subject to the adoption of the 24/25 annual financial budget; and
2. That the sponsorship be conditional on the NCCI providing evidence of the necessary training and support that will be provided to applicants for the awards on the use of the application platform.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 8/0**

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

With the agreement of the Mover and Seconder the original Officers Recommendation as detailed below:

That Council approves in-principle the request from Newman Chamber of Commerce and Industry for Sponsorship funding of \$10,000.00 cash for the Newman Business Excellence Awards 2024, subject to the adoption of the 2024/25 Annual Financial Budget.

was amended as documented above in the Council Resolution.

REPORT PURPOSE

For Council to consider the Sponsorship funding request from Newman Chamber of Commerce and Industry for the Newman Business Excellence Awards 2024 in the 2024/25 financial budget.

BACKGROUND

At the Council meeting held on 30 June 2023, Council adopted a revised Grants and Sponsorship Policy (**Appendix 1**), which encompasses the details and eligibility for sponsorships. The Sponsorship Program is designed to provide applicants with financial assistance that have a direct economic impact on the Shire of East Pilbara and increase numbers of people into the Shire. The purpose of the Sponsorship Program is to increase the dwell time of visitors with the region and increase capacity and production of local businesses.

As per the Grants and Sponsorship Guidelines, organisations are required to submit a sponsorship application two months prior to their event, must be \$5,000 or more and requests for assistance must be approved by Council.

Providing sponsorship to local community groups and organisations aligns to the Shire's Community vision to build on our strengths to grow and create opportunities for all and to be proud, connected and resourced.

A Sponsorship recommendation based on the applicant's ability to demonstrate that their application meets the eligibility and selection criteria as per the Grants Policy and the determinations from the independent Assessment panel. The Assessment Panel can provide a recommendation to support or not support an application.

Sponsorship Applicant –Newman Chamber of Commerce and Industry

The Newman Business Excellence Awards 2024 is an annual event held in Newman to recognise and celebrate local businesses, apprentices and employees and what they have achieved this year.

The event will be held on 14 September 2024 at a yet to be determined location in Newman.

The Shire received a sponsorship application from Newman Chamber of Commerce and Industry on 6 September 2023 for the Newman Business Excellence Awards 2024.

This application will require further consideration by Council for inclusion in the 2024/25 financial grants sponsorship budget determinations.

COMMENTS/OPTIONS/DISCUSSIONS

The Shire has to date (excluding the current application) not received any other requests for Sponsorship for the 2024/25 Financial Year.

Historically, there have been examples in the past where the Shire has received requests for sponsorship that roll over to the next financial year. Council has reviewed these requests, and where applicable has endorsed those approved applications pending the adoption on the next financial year budget.

If this Sponsorship request is endorsed by Council, then Shire officers will notify the applicant that their request has been successful, with a grant agreement and monies not being made available to the applicant until the 2024/25 Annual Budget has been adopted.

The increased request for \$10,000 is predicated upon the sponsorship monies to meet costs associated with the introduction and use of the Award Force Platform method. This methodology provides nominees with the upskilling of how to critically review their businesses as part of completing their award application. Participation in the Award Force Platform indirectly increases business owner’s capability to identify and understand what is working to create success and why. Indirect benefits, provide local small business operators with the opportunity to engage in professional development upskilling while completing applications.

The funding will also provide sponsorship of the Newman Business Award enables the Shire of East Pilbara to participate in support of the celebrations, which have historically been supported by a Council contribution of \$5,000 annual. Sponsorship supports the Newman Chamber of Commerce and Industry to cover costs associated with hosting the award event.

The benefit to the community is the awards methodology creates opportunity for the community to learn together, gather and celebrate local commitment to Newman’s commercial service delivery and innovations.

Activity / Organisation	Requested Support	Recommended Support	Remaining Grant Budget	Comment/ Description
Proposed Budget Allocation for 2024/25			\$75,000.00	
Newman Chamber of Commerce and Industry/ Newman Business Excellence Awards 2024	\$10,000.00 (cash)	\$10,000.00 (cash)	\$65,000.00	The awards have been supported by the Shire in the past. The awards recognise the achievements and the successes of local businesses and individuals that provide economic development services to the community. The event meets the strategic objectives of the Shire and celebrates the economic development in our town.
Sub-total of recommended applications within the budget	\$10,000.00 (cash)	\$10,000.00 (cash)	\$65,000.00	

STATUTORY IMPLICATIONS/REQUIREMENTS

Consistent with s.6.2 of the *Local Government Act 1995*

POLICY IMPLICATIONS

6.5 Grant and Sponsorship Policy

STRATEGIC COMMUNITY PLAN

1: Economic

A diverse and sustainable economy, with a balanced population, providing equal opportunities and prosperity for all, and a fair share of the returns from our resources

- 1.1. Develop strong networks for collaboration within and across the corporate and public sectors for growing exports, with a focus on agriculture, mining services, Aboriginal business and tourism
- 1.2. Work with local entrepreneurs, existing businesses and artists to increase their internal capacity and explore business opportunities that will reduce leakage from the local economy
- 1.4. Collaborate with key stakeholders on brand promotion, tourism accommodation, investment in attractions and product development, and supporting infrastructure such as wayfinding and signage

2: Social

Safe, connected and family-friendly communities where all people thrive, and have their needs met at all ages and stages of life

- 2.4. Promote health and safe lifestyles choices, and uphold public health and safety
- 2.6. Support local sporting clubs and community organisations to grow their capacity to increase healthy activity and cohesion
- 2.7. Support art and culture, and events and activities that bring people together in shared experience and celebration
- 2.8. Improve inclusion and harmony across the diverse groups in the population

RISK MANAGEMENT CONSIDERATIONS

Reputational – Moderate

FINANCIAL IMPLICATIONS

The sponsorship monies will form part of the 2024/25 budget allocation. Council has the option to retain the previous allocated amounts, or support the request to collate and increase the Sponsorship allocated for 2024/25.

VOTING REQUIREMENTS

Simple Majority.

6.5 Grants and Sponsorship

1. Objective

Provide a sound governance framework for determining applications for grants and sponsorship; and establish a clear decision-making process providing certainty for applicants for grant and sponsorship opportunities from the Shire of East Pilbara ("the Shire"). Policy

2. Policy

This Policy is applicable to any grant or sponsorship arrangement where the Shire funds another organisation or individual to deliver a specific project or initiative.

3. Definitions

In this Policy-

'Applicant' is the individual or organisation making the application.

'Grant' is defined as a form of financial assistance that funds a community group or organisation to deliver a specific project. Grants are cash and/or in-kind contribution provided to a recipient for a specific, eligible purpose where there is no expected commercial return.

'Grants and sponsorship guidelines' the guidelines published by the Shire's Chief Executive Officer in accordance with this Policy.

'In-kind' means where the Shire provides the value of its resources, goods or services to eligible parties instead of cash as part of a grant or sponsorship. In-kind contribution can include the fees associated with Shire services such as equipment hire, venue and facility costs, transfer of equipment, waste services and permits with all in-kind support attached to a dollar amount.

'Personal benefit' is any gift or benefit for the purposes of the Local Government Act 1995 or applicable code of conduct.

'Sponsorship' a commercial arrangement in which a sponsor receives a contribution in money and/or in-kind support in return for the Shire receiving negotiated and specific benefits such as in-kind or promotional opportunities.

Any reference in this Policy to a dollar threshold for decision making on a funding limit is taken to be the combined amount of cash and in-kind support contribution.

4. Aims

Through the provision of grants and sponsorship, the Shire aims to:

- a. Strengthen the community by supporting a diverse range of activities, projects and initiatives that are responsive and representative of community needs;
- b. Build the capacity of individuals, community groups and local organisations to develop and implement sustainable solutions at a local level;
- c. Create community connections which drive activities that achieve strategic priorities as identified in the Shire's Strategic Community Plan;
- d. Recognise and celebrate the Shire's diversity, history, lifestyle, environment and uniqueness; and
- e. Support projects that deliver an economic benefit for the Shire's local businesses.

Detailed objectives associated with specific grant programs and sponsorships are outlined in the Shire's grants and sponsorship guidelines.

5. Programs and guidelines

The Shire's Chief Executive Officer (CEO) will establish the grants and sponsorship guidelines to provide operational details and administration of the Shire's grants and sponsorship program.

The grants and sponsorship guidelines must be:

- a. In line with this Policy and relevant legislation; and
- b. Published on the Shire's website.

The grants and sponsorship guidelines will outline:

- a. Funding categories;
- b. Application processes and timeframes;
- c. Amounts that can be applied for;
- d. Additional grant category specific information including assessment criteria;
- e. Assessment process;
- f. Items ineligible for funding;
- g. Funding Agreement; and
- h. Acquittal process.

6. General Program Eligibility

The following eligibility conditions apply to all grants and sponsorship. Applicants should:

- a. Reside, operate or provide a service that directly benefits people within the Shire of East Pilbara;
- b. Have no outstanding debts to, or grant acquittals with the Shire;
- c. Be registered as a not-for-profit body or registered charity within the Australian Charities and not-for-profit Commission (excluding Participation Grants applicants);
- d. Use funding solely for the purposes outlined by the Shire in the agreement;
- e. Submit their application within the timeframe outlined in the grants and sponsorship guidelines; and
- f. Must be able to provide a current Australian Business Number (ABN) and current Public Liability Insurance for duration of the funding term.

The following are ineligible to apply for a grant and sponsorship:

- a. Activities that have already commenced or have been completed (retrospective funding);
- b. Cash prizes, gifts or fundraising activities;
- c. Recurrent operating expenses eg. Administration costs, staff wages and utilities;
- d. Activities that promote racism, violence, discrimination or segregation;
- e. To service outstanding debts or loans;
- f. Activities or events that are the responsibility of State or Federal Government;
- g. Purchasing or provision of alcohol, or the costs associated with meeting Liquor Licensing requirements;
- h. An individual's personal expenses eg. Living and medical;
- i. Political activities;
- j. Religious activities;

- k. Activities or events that conflict with planned Shire events;
- l. Activities or events that duplicate what another organisation is already delivering;
- m. State or Federal Government Departments, Agencies and Organisations (excludes Schools);
- n. Activities that generate income which is not used for the purposes of the project; and
- o. An applicant who has already received funding or in-kind support within the same financial year, except successful applicants of an In-Kind Support Grant.

Other eligibility requirements and funding conditions may apply to specific funding categories, as set out in the grants and sponsorship guidelines and/or agreements.

The Shire reserves the right to withdraw funding from a successful applicant if the activity is not progressing satisfactorily, the organisation ceases to be eligible, the organisation breaches the Agreement or the activity poses a reputational risk for the Shire. Should this occur the recipient will be liable for costs involved and funds will be returned to (or recovered by) the Shire.

7. Assessment and Approval Process

Assessment

All eligible applications for grants and sponsorship will be assessed against the selection criteria identified in the grants and sponsorship guidelines.

Applications will be prioritised in accordance with the Shire's Strategic Community Plan and the allocated budget for grants and sponsorship.

Applications that do not require Council approval will be assessed by the Chief Executive Officer's sub-delegate, who will then provide a recommendation to the Chief Executive Officer or authorised sub-delegate. The decision maker may not be involved in the assessment of applications.

The Chief Executive Officer will establish an internal Assessment Panel. The Assessment Panel will meet to discuss and assess applications requiring Council approval. The Assessment Panel will make recommendations to the Chief Executive Officer to report to Council for approval.

Applications may only be approved subject to the availability of funds in the approved Annual Budget.

Canvassing of Councillors or Assessment Panel members will disqualify applicants.

Decision Making

Funding applications are assessed independently of the decision maker (Council, delegate or sub-delegate).

Applications up to a value not exceeding \$3,000 may be made by the Chief Executive Officer or sub-delegate. The Chief Executive Officer may determine certain categories of grant, and set Council approval thresholds below \$3,000.

8. Agreement and Acquittal

Agreement

All successful applicants are required to enter into a formal written funding agreement prior to funds being released by the Shire.

The funding agreement will include:

- a. Purpose;
- b. Term of funding;
- c. Shire contribution and approved activities;
- d. Confirmation of any co-contributions;
- e. Grant and sponsorship terms and conditions including requirement for successful applicant to complete an acquittal within 28 days of the project competition; termination of agreement and repayment of funds;
- f. Expected Shire benefits;
- g. Shire Branding requirements;
- h. Media, communications and other promotional opportunities; and
- i. Declaration on behalf of recipient.

Acquittal

An acquittal must be provided to the Shire within 28 days of the conclusion of approved grant or sponsorship project.

The acquittal must include:

- a. Financial statements including receipts;
- b. Details of the project including how many people attended, benefit to the community, outcomes;
- c. Evidence on how the Shire was acknowledged; and
- d. Photos, survey results or feedback provided from attendees.

Acquittals will be retained by the Shire to ensure compliance with agreement and used in consideration of any future funding requests from the applicant.

9. Conflicts of Interest

In the administration and awarding of grants and sponsorship any real, potential or perceived conflicts of interest must be managed in accordance with the Local Government Act 1995, its regulations and the codes of conducts.

Employees, Assessment Panel members and elected members with any involvement with a grant or sponsorship application must declare:

- a. any direct or indirect financial interests they have with the application; and
- b. any impartial interests they have with any application.

10. Reporting

A formal report will be provided to Council every 6 months with funding requests and decisions made.

Information Bulletin will be updated to monthly with all incoming and outgoing funding applications.

Inclusion of funding provided in the Shire's Annual Report.

Shire will promote its funding of applicants, projects, events and other initiatives through social media and Shire website, and using other media outputs as appropriate.

11. Review of Policy

This Policy will be reviewed every 12 months.

12. Authorisation Details

References:	The Chief Executive Officer, or delegate, may amend the Grants and Sponsorship Guidelines as required.		
Authorised by:	Council		
Date:	24 September 2010	Item No.	9.2.3
Review/Amendment Date	31 January 2014	Item No.	9.2.2
Review/Amendment Date	27 June 2015	Item No.	9.2.5
Review/Amendment Date	28 August 2020	Item No.	9.3.1
Review/Amendment Date	25 November 2022	Item No.	11.3.1
Review/Amendment Date	30 June 2023	Item No.	11.3.3
Next Review	Annual		
Responsible Directorate	Organisation Development		
Responsible Officer	Director Organisation Development		
File No.			

Item 12.1.4 Appendix 1



Grants and Sponsorship Guidelines

Shire of EAST
Pilbara
THE HEART OF THE PILBARA

ACKNOWLEDGEMENT OF COUNTRY

The Shire of East Pilbara acknowledges the Traditional Owners throughout this vast region and their continuing connection to land, waters and community. We pay our respects to the members of these Aboriginal communities, their cultures, and to their Elders past, present and emerging.

Item 12.1.4 Appendix 2



**THE SHIRE OF EAST PILBARA,
THROUGH THE PROVISION OF GRANTS
AND SPONSORSHIPS, AIMS TO:**

KEY RESULT AREAS AND OUTCOMES

- Strengthen the community by supporting a diverse range of activities, projects and initiatives that are responsive and representative of community needs;
- Build the capacity of individuals, community groups and local organisations to develop and implement sustainable solutions at a local level
- Create community connections which drive activities that achieve strategic priorities as identified in the Shire's Strategic Community Plan;
- Recognise and celebrate the Shire's diversity, history, lifestyle, environment and uniqueness; and
- Support projects that deliver an economic benefit for the Shire's local businesses.

It is important when considering to submit an application that you familiarise yourself with the Shire's Strategic Community Plan 2022-2032 and Access and Inclusion Plan 2020-2025.

Strategic Community Plan 2022-2023

ECONOMIC: A diverse and sustainable economy, with a balanced population, providing equal opportunities and prosperity for all, and a fair share of the returns from our resources.

SOCIAL: Safe, connected and family-friendly communities where all people thrive and have their needs met at all ages and stages of life.

BUILT ENVIRONMENT: Distinctive places, with safe, easy and affordable travel, reliable communications, housing choice, and capacity for residential, industrial and commercial expansion.

NATURAL ENVIRONMENT: Clean, green towns, using resources sustainably, and preserving landscapes and cultural places for current and future generations.

GOVERNANCE: Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.

The Shire's Access and Inclusion Plan

2020-2025 identified the following areas to ensure accessible and inclusive places, services and programs for all community members:

OUTCOME 1: People with disability have the same opportunities as other people to access the services of, and any events organised by the Shire of East Pilbara

OUTCOME 2: People with disability have the same opportunities as other people to access the buildings and facilities of a public authority

OUTCOME 3: People with disability receive information from the Shire of East Pilbara in a format that enables them to access the information as readily as other people are able to access

OUTCOME 4: People with disability have the same opportunities as other people to make complaints to the Shire of East Pilbara

OUTCOME 5: People with disability have the same opportunities as other people to participate in public consultations conducted by or for the Shire of East Pilbara

OUTCOME 6: People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of East Pilbara

OUTCOME 7: Shire advocates for a more inclusive community

More information of both these documents can be found on the Shire's website:
www.eastpilbara.wa.gov.au

Item 12.1.4 Appendix 2

FUNDING AVAILABLE

Program	Value	Applications Open	Who Can Apply
Small Grant	Up to \$1,000	All year	Organisations
Events & Activations Grant	Up to \$1,000	All year	Organisations
Participation Grant	Teams Travel: Up to \$1,500 State Travel: Up to \$300 Natioal Travel: Up to \$500 International Travel: Up to \$700	All year	Individuals, Clubs and Associations
In-kind Support Grant	Up to \$6,000	All year	Organisations (once per year)
Community Grant	Up to \$10,000	1st week of March (2023/24 Financial year)	Organisations
Sponsorship	More than \$5,000	1st week of March (2023/24 Financial year)	Organisations



ELIGIBILITY

Applicants must meet the following criteria:

- Reside, operate or provide a service that directly benefits people within the Shire of East Pilbara
- Have no outstanding debts or acquittals with the Shire
- Be registered as a not-for-profit body or registered charity within the Australian Charities and not-for-profit Commission (excluding Participation Grants applicants)
- Use funding solely for the purposes outlined by the Shire in the agreement
- Must be able to provide a current Australian Business Number (ABN) and current Public Liability Insurance for duration of the funding term (excluding Participation Grants)
- Submit their application within the timeframes

An eligible applicant may include:

- Community groups
- Sporting clubs, groups and associations
- Arts and Culture organisations
- Not-for-profit and charitable organisations
- Individuals residing within the Shire of East Pilbara seeking Professional Development opportunities
- Organisations providing a direct benefit to the Shire of East Pilbara community
- Youth groups
- Schools
- Organisations or groups that can demonstrate in-kind contribution or contribution from other services or organisations
- Businesses

The Shire will not consider applications where:

- Activities that have already commenced or have been completed (retrospective funding)
- Cash prizes, gifts or fundraising activities
- Recurrent operating expenses eg. Administration costs, staff wages and utilities
- Activities that promote racism, violence, discrimination or segregation
- To service outstanding debts or loans
- Activities or events that are the responsibility of State or Federal Government
- Purchasing or provision of alcohol, or the costs associated with meeting Liquor Licensing requirements
- An individual's personal expenses eg. Living and medical
- Political activities
- Religious activities
- Activities or events that conflict with planned Shire events
- Activities or events that duplicate what another organisation is already delivering
- State or Federal Government Departments, Agencies and Organisations (excludes Schools)
- Activities that generate income which is not used for the purposes of the project
- An applicant who has already received funding or in-kind support within the same financial year



SMALL GRANT

The Small Grant program is designed to assist in the delivery of small scale initiatives that provide a direct benefit to our community. The purpose of the Small Grants is to provide applicants with the opportunity to deliver initiatives that cater to specific cohorts or address an identified need within the community.

Grants of up to \$1,000 are available to eligible applicants and must be applied for at least 3 weeks prior to the commencement of the initiative start date.

Once applications have been submitted, applicants will be notified of the outcome within 14 days.

Selection Criteria

Applications will be assessed according to the following criteria:

- Meets all eligibility criteria
- Clearly defined and measurable aims, objectives and outcomes
- Well-planned and achievable with clear and detailed timelines
- Demonstrated alignment to the Shire's Strategic Community Plan
- Demonstrated alignment to the Shire's Access and Inclusion Plan
- Demonstrated in-kind support or other external funding
- Demonstrated collaboration with other community stakeholders
- Applicants capacity to meet and deliver the requirements of the initiative

What may be covered?

- Facilitator fees including travel and accommodation
- Equipment hire
- Purchase of materials for activity
- Upgrades to digital equipment
- Venue hire and associated costs
- Equipment or uniforms for teams or clubs use and ownership (not for personal use or for specific players)

Examples of projects supported:

- School holiday programs
- Weekend or evening activities for children and young people
- Sporting activities
- Art and culture exhibitions
- Weekend community program
- Establishment of new community groups and/or initiatives that meet a demonstrated need in the community



EVENT AND ACTIVATION

The Event and Activation Grant program is designed to assist applicants to deliver an event and/or activation initiatives to help promote vibrant, connected communities. The purpose of the Event and Activation Grants is to provide eligible applicants with the financial assistance to deliver initiatives that are family-friendly, promote connection, inclusion and celebrate the diversity of the Shire.

Grants of up to \$1,000 are available to eligible applicants and must be applied for at least 3 weeks prior to the commencement of the initiative start date.

Once applications have been submitted, applicants will be notified of the outcome within 14 days.

Selection Criteria

Applications will be assessed according to the following criteria:

- Meets all the required eligibility criteria
- Demonstrated alignment to the Shire's Strategic Community Plan
- Demonstrated alignment to the Shire's Access and Inclusion Plan
- Demonstrated in-kind support or other external funding
- Demonstrated collaboration with other community stakeholders
- Applicants capacity to meet and deliver the requirements of the initiative
- Demonstrated opportunities for local economy growth and engagement with local businesses
- Targets a specific public space, underutilised or vacant retail space and delivered during the evening or weekend day-time

What may be covered?

- Hire of venue
- Facilitator, artist and/or special guest costs including fees, accommodation and travel
- Equipment hire
- Purchase of materials
- Entertainment costs

Examples of projects supported:

- Multi-cultural events
- Mass participation events
- Carnivals
- Live music events
- Markets
- Arts and cultural activity- visual arts, exhibitions and/or dance performances
- Fashion event

Item 12.1.4 Appendix 2



PARTICIPATION GRANT

The Participation Grant is designed to provide opportunities for community members to develop professionally in the areas of art, culture, sport education, social development or inclusion at a Regional, State, National or International level. The purpose of the Participation Grant is to engage and develop our community members to strengthen sustainability and enhance skills development.

Grants of between \$100 to \$700 are available to eligible applicants and must be applied for at least 3 weeks prior to the commencement of the training/competition start date.

If more than 3 members of one club or association are applying for a Participation Grant then the maximum allocation is \$1,500 for the activity.

Eligible applicants can apply for a maximum of one Participation Grant per financial year.

Once applications have been submitted, applicants will be notified of the outcome within 14 days.

Selection Criteria

Applications will be assessed according to the following criteria:

- Meets all the required eligibility criteria
- Provides professional development and training or learning opportunities for volunteers, officials, participants and committee members
- Facilitates increased capacity of local community members
- Demonstrated excellence or a proven commitment to applicants area of endeavor/interest
- Presented compelling case towards the professional development/ training opportunity
- Demonstrated that the professional development, training or competition is being delivered by a registered and accredited organisation

What may be covered?

- Registration fees, travel, accommodation and uniforms
- Purchase of required equipment

Examples of projects supported:

- Activities at Country Week
- Invitation to attend a State, National or International competition and/or training
- Invitation to trial for a State team and competition
- Training course to develop as an artist



IN-KIND SUPPORT GRANT

The In-kind Support Grant program is designed to provide opportunities for applicants to deliver initiatives that encourage identified target groups to thrive and have their needs met at all ages and stages of life. The purpose is to increase the capacity of local community groups to provide free or low cost initiatives to community members.

In-kind support is considered the use of Shire facilities, equipment or services where there is a cost associated.

Grants of up to \$6,000 are available to eligible applicants per financial year and must be applied for at least 2 months prior to the commencement of the initiative start date.

When submitting an In-kind Support Grant, applicants are required to submit with their application booking requests.

Please note that costs associated with facility or equipment bond requirements will not be covered under the In-kind Support Grant.

Once applications have been submitted, applicants will be notified of the outcome within 60 days.

Selection Criteria

Applications will be assessed according to the following criteria:

- Meets all the required eligibility criteria
- Clearly defined and measurable aims, objectives and outcomes
- Well-planned and achievable with clear and detailed timelines
- Demonstrated alignment to the Shire's Strategic Community Plan
- Demonstrated alignment to the Shire's Access and Inclusion Plan
- Demonstrated in-kind support or other external funding
- Applicants capacity to meet and deliver the requirements of the initiative

What may be covered?

- Permit and food permits fees
- Costs to hire Shire owned facilities including

Newman Recreation Centre, Sporting Ovals and Pavilions, East Pilbara Arts Centre, Gallop Hall, Civic Centre

- Equipment hire
- Waste rubbish bin collection
- Use of Shire Community fleet vehicles (ie. Youth Centre Funky Bus, Variety Bus)

Examples of projects supported:

- Sporting venue hire to host the North West Regional Championship
- Youth Development program to provide weekend activities
- Host a Professional Development course for volunteers and/or committee members
- Free all-inclusive community event
- Art Exhibition



COMMUNITY GRANT

The Community Grant program is designed to provide applicants with funding to deliver initiatives that foster collaboration, target specific cohorts within the community, address an identified gap and create opportunities for applicants to become sustainable. The purpose of the Community Grant is fund initiatives that directly link to the Shire’s Strategic Community Plan, providing a great benefit to the community.

Grants of up to \$10,000 are available to eligible applicants once per year opening on the 1st week of March for initiatives that will be delivered in the 2023/24 Financial Year.

Once applications have been submitted, applicants will be notified of the outcome within 2 months.

Key Dates:

Applications Open: 1st Week of March 2023

Applications Close: 30th April 2023

Selection Criteria

Applications will be assessed according to the following criteria:

- Meets all the required eligibility criteria
- Demonstrated alignment to the Shire’s Strategic Community Plan
- Demonstrated alignment to the Shire’s Access and Inclusion Plan
- Demonstrated in-kind support or other external funding
- Demonstrated support and collaboration with other community stakeholders
- Applicants capacity to meet and deliver the requirements of the initiative
- Demonstrated opportunities for local economy growth and engagement with local businesses
- Increase the capacity of local community groups to deliver free inclusive initiatives to target cohorts
- Demonstrated need within the community

- Demonstrated ability to improve livability of the Shire of East Pilbara

What may be covered?

- Upgrades in equipment
- Facilitator, artist or special guest fees including travel and accommodation
- Materials to deliver specific activities
- Marketing and brand promotion

Examples of projects supported:

- Youth Leadership programs
- Community public art projects
- Community Garden
- Markets or fetes open to the whole community
- Annual events
- Regional sporting events



SPONSORSHIP

The Sponsorship program is designed to provide applicants with financial assistance that have a direct economic impact on the Shire of East Pilbara and will attract increased numbers of people to the Shire. The purpose of the Sponsorship program is to increase the dwell time visitors spend within the region and increase capacity and production of local businesses.

Sponsorship for amount over \$5,000 are available all year round to eligible applicants once per year opening on the 1st week of March for initiatives that will be delivered in the 2023/24 Financial Year.

Once applications have been submitted, applicants will be notified of the outcome within 2 months from adoption of new financial year budget.

Key Dates:

Applications Open: 1st week of March 2023

Applications Close: 30th April 2023

Selection Criteria

Applications will be assessed according to the following criteria:

- Meets all the required eligibility criteria
- Demonstrated alignment to the Shire’s Strategic Community Plan
- Demonstrated alignment to the Shire’s Access and Inclusion Plan
- Demonstrated in-kind support or other external funding
- Demonstrated support and collaboration with other community stakeholders
- Applicants capacity to meet and deliver the requirements of the initiative
- Demonstrated opportunities and benefits for local economy growth and engagement with local businesses
- Explanation and plan to attract a large number of people to the Shire and average dwell time of visitors
- Increase the capacity of local community groups to deliver free inclusive initiatives to target cohorts

- Demonstrated opportunities for the Shire to receive an agreed reciprocal benefit beyond a modest acknowledgement

What may be covered?

- Bands, musicians, artist fees including travel and accommodation
- Hire of equipment
- Materials needed for project
- Special guest’s such as Event MC fees including travel and accommodation
- Sponsor of a particular race, award or competition

Examples of projects supported:

- Large scale Event
- Festival or Celebration weekend, Community project
- Award Nights
- Major sporting event
- Major economic or tourism project
- Public art and culture project

ADDITIONAL INFORMATION

Documents

The Shire may request the following documents:

- Quotes for items over \$200;
- Confirmation of attendance or invitation (Participation Grants only);
- Copy of current Certificate of Incorporation (excluding Participation Grants);
- Confirmation of other funding sourced (if any); and
- Confirmation of collaboration with other organisations/community groups

Assessment

All eligible applications for grants and sponsorships will be assessed against the selection criteria identified in these guidelines.

Applications will be prioritised in accordance with the Shire's Strategic Community Outcomes and Objectives and the allocated budget for grants and sponsorship.

Applications that do not require Council approval will be assessed and approved by the Chief Executive Officer or authorised sub-delegate. The decision maker will not be involved in the assessment of applications.

An internal Assessment Panel will be established and will meet to discuss and assess applications requiring Council approval. The panel will make recommendations to the Chief Executive Officer to report to Council for approval.

Applications may only be approved subject to the availability of funds in the approved Annual Budget.

Decision Making

Funding applications are assessed independently of the decision maker (Council, delegate or sub-delegate.)

Applications up to a value not exceeding \$3,000 may be made by the Chief Executive Officer or sub-delegate.

The Chief Executive Officer may determine certain categories of grant, and set Council approval thresholds below \$3,000.

Funding Agreement

All successful applicants will be required to enter into a formal written funding agreement which will set out:

- Purpose;
- Term of funding;
- Shire contribution and approved activities;
- Confirmation of any co-contributions;
- Grant and sponsorship terms and conditions including requirement for successful applicant to complete an acquittal within 28 days of the project completion; termination of agreement and repayment of funds;
- Expected Shire benefits;
- Shire branding requirements;
- Media, communications and other promotional opportunities; and
- Declaration of behalf of recipient

Acquittal

An acquittal must be provided to the Shire within 28 days of the conclusion of approved grant or sponsorship initiative.

The acquittal must include:

- Financial statements including receipts;
- Details of the project including how many people attended, benefit to the community, outcomes;
- Evidence of how the Shire was acknowledged; and
- Photos, survey results or feedback provided from attendees

Acquittals are to be submitted through the SmartyGrants portal.

Confidentiality

Grants and Sponsorship requests are required to be submitted for approval by Council at an Ordinary Council meeting. It is important to note that Agendas and Minutes for Council meetings are public record, thus submissions will be made available to the public.

How to Apply

Prior to submitting an application to the Shire, applicants are required to contact the Coordinator Grants and Advocacy on 9175 8000 to discuss their application.

To apply for a Community Grant or Sponsorship please visit the Shire's website: www.eastpilbara.wa.gov.au/our-community/grants-funding

All applications are submitted through the Shire's SmartyGrants online system.



FREQUENTLY ASKED QUESTIONS

If our office isn't located within the Shire of East Pilbara but we provide a service to the towns can we still apply?

Yes, provided the project, activity or event is carried out within the Shire of East Pilbara, and meets an identified need/gap.

Does our group need to be incorporated to be eligible to apply for grant?

No, your group does not need to be incorporated but you will need to apply through an incorporated group under an auspice arrangement.

Do applicants have to contact the Shire to discuss their application prior to submitting?

Yes, this will assist to ensure you apply for the appropriate category.

Can an auspicing organisation also apply for a grant at the same time?

Yes, as long as it meets the eligibility and criteria.

Can I use grant or sponsorship funding to purchase equipment?

Yes, equipment is only eligible under the Community Grants.

Can an organisation apply for funding from another funding body?

Yes, the Shire encourages applicants to seek funding from other sources as seeking other funding opportunities can improve your chances of receiving funding from the Shire.

Can organisations apply for multiple grants?

Organisations can only apply for several projects but only one initiative will be funded with the exception of the In-kind Support Grant.

Should the budget include GST?

No, the GST will be added to the funding amount by the Shire.

If my initiative was previously funded by the Shire, does this guarantee me further funding?

No, applicants being funded are not guaranteed and will be assessed on a case by case basis.

Once I've been approved for a grant, how long does it take to get the money?

For most grants it can take up to 14 days for the money to be deposited into the nominated bank account.

Grants and Sponsorship money, may take longer to be deposited into the nominated bank account as they are pending Budget approvals.

For more information on any of the Shire's Grants and Sponsorship program please contact the Coordinator Grants and Advocacy on 9175 8000 or grants@eastpilbara.wa.gov.au

Item 12.1.4 Appendix 2

Grants and Sponsorship Guidelines

Corner Kalgan & Newman Drives,
Newman WA 6753

8:30am - 4:30pm, Monday to Friday
(08) 9175 8000

12.1.5 ROADWISE COUNCILS

Attachments: [Appendix 1 Roadwise Invitation](#)
Responsible Officer: Steven Harding
Chief Executive Officer
Author: Joshua Brown
Manager Governance, Risk and Procurement
Proposed Meeting Date: 15 December 2023
Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION
(Resolution No: 2023 / 196)

Moved: Cr McWhirter-Brooks
Seconded: Cr Lockyer

That Council:

1. Declares its commitment to improving road safety in the District of East Pilbara;
2. Supports enrolling as a RoadWise Council; and
3. Authorises the Chief Executive Officer to appoint two (2) primary points of contact for road safety matters.

CARRIED UNANIMOUSLY
RECORD OF VOTE 8/0

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

REPORT PURPOSE

For Council to consider joining WALGA's RoadWise Council initiative to promote and improve road safety.

BACKGROUND

RoadWise works with Local Governments and communities in rural, remote and metropolitan WA to:

- engage them in strategic and sustainable initiatives to ingrain or mainstream the safe system approach,
- inform, facilitate and mobilise community support and local action for road safety, and
- foster and support collaborative partnerships to improve road safety in metropolitan, rural, remote communities across the state.

RoadWise also works to build support for the safe system approach to road safety, focusing protecting people to reduce fatalities and serious injury through the use of a capacity-building approach to provide advice, support, tools and training and other services which are designed to engage, inform and mobilise the Local Government and community road safety network to take action to reduce road deaths and serious injury.

WALGA's RoadWise has developed the *Road Safety Performance on Local Government Roads* reports to assist Local Governments who wish to improve road safety outcomes for their communities.

The reports are designed to help:

1. measure the road safety performance of the road network they manage,
2. monitor changes (positive or negative) in road safety performance over time,
3. establish road safety improvement targets, and
4. identify and prioritise the work that will lead to improvements in the road safety performance of the road network.

For every death on roads in the Pilbara region during the 2015-2019 period, there were many more people seriously injured. Many of these serious injuries result in permanent disability and change lives forever, placing a huge burden on public health resources and the community.

The definition of a road fatality in WA is: *a person who was killed immediately or died within 30 days of the date of a road crash, as a result of the crash*. The definition of a serious injury in WA is: *admitted to hospital as an inpatient for treatment of injuries sustained in a crash, but did not die within 30 days of the crash*.

The first image to the right provides a breakdown, for the Pilbara region, of the proportion and number of people killed or seriously injured (KSI) on State versus Local Government roads.

The second image to the right shows the average annual KSI rate per 100,000 population for both State and Local Government roads, the change from the last reporting period and data about road length and usage.

In the Pilbara region, the most common crash types include non-collision, run-off-road and hit-pedestrian crashes.

This data, taken from the Pilbara region *Road Safety Performance on Local Government Roads 2015-2019 Report*, can assist Local Governments to prioritise their time, resources, and effort towards implementing road safety interventions which target treatment of the crashes that are killing and injuring the most people in their area.

COMMENTS/OPTIONS/DISCUSSIONS

Joining RoadWise will provide Council with access to additional road safety resources, and the opportunity to demonstrate the Shire's commitment to improve road safety outcomes within the District and to promote road safety throughout the community. RoadWise membership, which requires no additional resourcing will provide the Shire with support in benchmarking and monitoring progress of road safety outcomes through the RoadWise initiative.

Council is required to adopt a resolution in support of becoming a RoadWise Council and nominate two personnel (Shire Officers and/or Council Members) as the primary point of contact for road safety matters. It is recommended that the Shire President and Director of Infrastructure Services be appointed as Council nominees.

STATUTORY IMPLICATIONS/REQUIREMENTS

No known statutory implications.

POLICY IMPLICATIONS

No known policy implications.

STRATEGIC COMMUNITY PLAN

3: Built Environment

B1 Distinctive places, with safe, easy and affordable travel, reliable communications, housing choice, and capacity for residential, industrial and commercial expansion.

B1.4 Advocacy for improvements to the road network and maximising grant funding,

RISK MANAGEMENT CONSIDERATIONS

Reputation – Insignificant

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Simple Majority.



23 November 2023

Our Ref: 684447\NS:BB

Via email: ceo@eastpilbara.wa.gov.au

Cc: paceo@eastpilbara.wa.gov.au; kcelenza@walga.asn.au

Mr Steven Harding
Chief Executive Officer
Shire of East Pilbara
PMB Box 22
NEWMAN WA 6753

Dear Mr Harding

I am pleased to invite the Shire of East Pilbara to become a RoadWise Council. This new initiative has been developed to encourage, motivate and support Local Governments to incorporate best practice road safety principles and policy across their business services to reduce the number of people killed and seriously injured on local roads.

By becoming a RoadWise Council you will:

- Demonstrate a commitment to improve road safety outcomes within your community using the resources available to you.
- Have access to the RoadWise Council logo for use on Shire of East Pilbara promotional communications or infrastructure.
- Gain priority access to WALGA's road safety services and products.
- Be eligible for formal recognition for road safety management and actions, including support in benchmarking and monitoring progress of road safety outcomes through the RoadWise Recognised initiative.

To register as a RoadWise Council please complete the following steps:

1. Obtain a Council resolution in support of becoming a RoadWise Council OR provide a declaration signed by the Chief Executive Officer and the Mayor/Shire President.
2. Nominate at least two personnel (Officers and/or Elected Members) to be the primary point of contact for road safety matters.

We welcome your registration by submitting the attached form, together with supporting documentation, to roadwise@walga.asn.au.

If you require further information or assistance, including sample resolution or declaration wording, please contact your assigned Road Safety Advisor, Katherine Celenza, email kcelenza@walga.asn.au or phone 0407 986 496.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Nick Sloan', is positioned above the printed name and title.

Nick Sloan
Chief Executive Officer

Enclosure

12.2 ACTING DIRECTOR CORPORATE SERVICES

12.2.1 MONTHLY FINANCIAL STATEMENTS, INSURANCE AND INVESTMENT REPORT NOVEMBER 2023

Attachments:	Appendix 1 Monthly Financial Report November 2023 Appendix 2 Investments November 2023
Responsible Officer:	Steven Harding Chief Executive Officer
Author:	Thomas Gorman Acting Director Corporate Services
Proposed Meeting Date:	15 December 2023
Location/Address:	N/A
Name of Applicant:	N/A
Author Disclosure of Interest:	Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2023 / 197)

Moved: Cr Evrett
Seconded: Cr Baer

That Council adopts the Monthly Financial Statements for the period ending 30 November 2023 of the 2023/2024 financial year included as Appendix 1 to the report.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 8/0**

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

REPORT PURPOSE

The Monthly Financial Statements provide details of the Shire of East Pilbara's (the Shire's) current year to date financial position in relation to the 2023/2024 Annual Budget, as amended from time to time, including the reporting of material variances.

BACKGROUND

The reporting of monthly financial information is a requirement under section 6.4 of the *Local Government Act 1995* ("the Act") and regulation 34 of the *Local Government (Financial Management) Regulations 1996* ("the Regulations").

Appendix 1 details the financial activities of the Shire for the period 1 November 2023 to 30 November 2023 of the current financial year.

There are four sections to the monthly report:

1. Monthly Health Checks and Summary Graphs;
2. Statutory Reports – Rate Setting Statement, Operating Statement, Cash Flow;
3. Various other Notes to give Council an overview of the Shire’s current financial situation, including Material Variances for Programs and Nature and Type as per Council’s adopted variance threshold limits of 10% or \$20,000 for operating, and 10% or \$50,000 for capital, whichever is higher; and
4. A Capital Projects schedule detailing all expenditure.

Appendix 2 is the Monthly Investments Report.

Any immediate annual budget considerations are also presented within the monthly financial report.

COMMENTS/OPTIONS/DISCUSSIONS

Variances

Material variances in the Shire 2023/2024 annual budget are disclosed within **Appendix 1**.

Investments – November 2023

The Shire’s portfolio accrued over \$411,000 in interest and returned 4.99%pa exceeding the bank bill benchmark’s 4.34%. Over the past 12 months the portfolio has returned 4.17% exceeding the bank bill index benchmark’s 3.76%. Investment portfolio details are disclosed within **Appendix 2**.

Insurance Report – November 2023

Throughout the month of November, 5 claims were closed and settled to the value of approximately \$21,000. There are 4 Pending Claims awaiting relevant documents before submitting and 17 open claims in various stages of progress.

MAU.190063 | PC0495 | TC Ilsa

The process for this claim is nearing the end. The Shire is aiming to reconcile all invoiced claims by the end of December. Some miscellaneous assets are still ongoing.

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government Act 1995

Part 6 Financial Management

Division 4 General financial provisions

Section 6.4(2)

“The financial report is to:

- (a) be prepared and presented in the manner and form prescribed; and*
- (b) contain the prescribed information.”*

Section 6.8 (1) (b)

*“Expenditure from municipal fund not included in annual budget is to be authorised in advance by resolution”. *Absolute majority required.*

POLICY IMPLICATIONS

- 3.1 Accounting Policies
- 3.5 Budget Management – Capital Acquisitions
- 3.9 Investments Policy

STRATEGIC COMMUNITY PLAN

Governance

- G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community’s assets and resources.
- G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.
- G1.4 Ensure a high standard of organisational management and effectiveness

RISK MANAGEMENT CONSIDERATIONS

Legislative - Medium

FINANCIAL IMPLICATIONS

There are no financial implications at the time of writing this report.

VOTING REQUIREMENTS

Simple Majority

Shire Of East Pilbara

Monthly Financial Statements

For The Period Ending 30th November 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Item 12.2.1 Appendix 1

SHIRE OF EAST PILBARA

**Statement of Comprehensive Income By Nature and Type
For The Period Ending 30th November 2023**

	2023-24	2023-24	2023-24	2023-24	Monthly Budget vs Actual \$ Variance
	Original Budget	Current Budget	YTD Budget	YTD Actual	
	\$			\$	
Revenue					
Rates	31,397,825	31,397,825	31,397,825	32,609,872	1,212,047
Grants, subsidies and contributions	10,753,760	14,941,994	3,242,634	3,648,346	405,712
Fees and charges	27,620,158	27,620,158	14,771,893	11,779,396	(2,992,497)
Service charges	148,800	148,800	148,800	143,406	(5,394)
Interest revenue	2,740,000	2,740,000	785,000	214,379	(570,621)
Other revenue	1,608,600	1,608,600	402,150	448,623	46,473
	74,269,143	78,457,377	50,748,302	48,844,021	(1,904,281)
Expenses					
Employee costs	20,510,091	20,725,033	8,520,441	8,092,987	(427,454)
Materials and contracts	27,004,321	26,679,324	9,100,336	8,708,100	(392,236)
Utility charges	2,245,898	2,267,902	566,954	726,676	159,722
Depreciation	16,755,434	16,670,943	6,946,145	6,737,589	(208,556)
Finance costs	489,119	489,119	223,757	217,781	(5,976)
Insurance	1,578,689	1,573,776	1,573,254	1,675,637	102,383
Other expenditure	1,956,414	1,872,190	467,539	211,614	(255,925)
	70,539,966	70,278,287	27,398,426	26,370,383	(1,028,043)
	3,729,177	8,179,090	23,349,876	22,473,638	(876,238)
Capital grants, subsidies and contributions	5,288,298	5,051,137	1,262,784	1,043,001	(219,783)
Profit/ Loss on asset disposals	121,893	1,097,893	240,250	66,520	(173,730)
Loss on asset disposals	0	0	0	0	
	5,410,191	6,149,030	1,503,034	1,109,521	(393,513)
Net result for the period	9,139,368	14,328,120	24,852,910	23,583,159	(1,269,751)
Total comprehensive income for the period	9,139,368	14,328,120	24,852,910	23,583,159	(1,269,751)

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF EAST PILBARA
Statement of Comprehensive Income By Function
For The Period Ending 30th November 2023

	2023-24	2023-24	2023-24	2023-24	Monthly Budget vs Actual \$ Variance
	Original Budget	Current Budget	YTD Budget	YTD Actual	
	\$			\$	
Revenue other than Capital Grants					
General Purpose Funding	35,749,825	35,749,825	32,085,825	32,867,373	781,548
Governance	2,040,200	2,761,911	648,053	81,307	(566,746)
Law, Order & Public Safety	360,479	504,453	210,115	161,288	(48,827)
Health	63,600	63,600	24,825	34,070	9,245
Education & Welfare	62,000	224,117	50,500	30,255	(20,245)
Housing	375,000	396,000	161,490	155,385	(6,105)
Community Amenities	7,655,308	7,637,440	6,358,788	3,458,850	(2,899,938)
Recreation & Culture	4,626,326	5,443,626	1,467,645	3,700,930	2,233,285
Transport	21,233,300	24,143,805	9,207,302	7,723,482	(1,483,820)
Economic Services	952,998	1,434,493	436,259	523,128	86,869
Other Property & Services	1,272,000	1,371,000	362,750	174,473	(188,277)
	74,391,036	79,730,270	51,013,552	48,910,542	(2,103,010)
Expenses					
General Purpose Funding	656,656	656,656	196,530	99,382	(97,148)
Governance	3,489,865	3,712,216	1,080,859	1,152,776	71,917
Law, Order & Public Safety	1,543,091	1,650,971	620,856	541,752	(79,104)
Health	827,904	827,904	316,919	234,080	(82,839)
Education & Welfare	3,175,049	3,211,559	1,275,479	1,083,023	(192,456)
Housing	2,250,710	2,250,710	781,363	1,000,371	219,008
Community Amenities	7,835,991	8,099,992	2,737,766	2,653,068	(84,698)
Recreation & Culture	15,996,005	16,121,005	6,117,070	6,143,185	26,115
Transport	28,853,507	27,893,099	12,296,245	11,279,153	(1,017,092)
Economic Services	3,712,648	3,830,635	1,158,441	1,223,622	65,181
Other Property & Services	2,198,539	2,198,539	841,898	959,972	118,074
	70,539,966	70,453,287	27,423,426	26,370,383	(1,053,043)
Capital Grants					
Capital grants, subsidies and contributions	5,288,298	5,051,137	1,262,784	1,043,001	
<i>General Purpose Funding</i>		0	0	0	
<i>Governance</i>		0	0	0	
<i>Law, Order & Public Safety</i>		22,626	5,656	15,387	
<i>Health</i>		0	0	0	
<i>Education & Welfare</i>		0	0	0	
<i>Housing</i>		0	0	0	
<i>Community Amenities</i>		167,368	41,842	167,614	
<i>Recreation & Culture</i>		0	0	0	
<i>Transport</i>		4,861,143	1,215,286	860,000	
<i>Economic Services</i>		0	0	0	
<i>Other Property & Services</i>		0	0	0	
	5,288,298	5,051,137	1,262,784	1,043,001	
Total comprehensive income for the period	9,139,368	14,328,120	24,852,910	23,583,159	

SHIRE OF EAST PILBARA
Statement of Financial Activity By Nature and Type
For The Period Ending 30th November 2023

	2023-24 Original Budget	2023-24 Current Budget	2023-24 YTD Budget	2023 YTD Actual
	\$	\$	\$	\$
OPERATING ACTIVITIES				
Revenue from operating activities				
Rates	31,397,825	31,397,825	31,397,825	32,609,872
Grants, subsidies and contributions	10,753,760	14,941,994	3,242,634	3,648,346
Fees and charges	27,620,158	27,620,158	14,771,893	11,779,396
Service charges	148,800	148,800	148,800	143,406
Interest revenue	2,740,000	2,740,000	785,000	214,379
Other revenue	1,608,600	1,608,600	402,150	448,623
Profit on asset disposals	121,893	481,000	120,250	0
	<u>74,391,036</u>	<u>78,938,377</u>	<u>50,868,552</u>	<u>48,844,021</u>
Expenditure from operating activities				
Employee costs	20,510,091	20,725,033	8,520,441	8,092,987
Materials and contracts	27,004,321	26,679,324	9,100,336	8,708,100
Utility charges	2,245,898	2,267,902	566,954	726,676
Depreciation	16,755,434	16,670,943	6,946,145	6,737,589
Finance costs	489,119	489,119	223,757	217,781
Insurance	1,578,689	1,573,776	1,573,254	1,675,637
Other expenditure	1,956,414	1,872,190	467,539	211,614
	<u>70,539,966</u>	<u>70,278,287</u>	<u>27,398,426</u>	<u>26,370,383</u>
Non-cash amounts excluded from operating activities	16,755,434	16,189,943	6,825,895	6,737,589
Amount attributable to operating activities	<u>20,606,504</u>	<u>24,850,033</u>	<u>30,296,021</u>	<u>29,211,227</u>
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions	5,288,298	5,051,137	1,262,784	1,043,001
Proceeds from disposal of assets	481,000	616,893	120,000	66,520
	<u>5,769,298</u>	<u>5,668,030</u>	<u>1,382,784</u>	<u>1,109,521</u>
Outflows from investing activities				
Purchase of property, plant and equipment	2,598,994	9,788,144	3,308,568	1,582,054
Purchase and construction of infrastructure	13,343,006	19,268,310	7,521,975	6,020,144
	<u>15,942,000</u>	<u>29,056,454</u>	<u>10,830,543</u>	<u>7,602,198</u>
Non-cash amounts excluded from investing activities	0	0	0	0
Amount attributable to investing activities	<u>(10,172,702)</u>	<u>(23,388,424)</u>	<u>(9,447,759)</u>	<u>(6,492,677)</u>
FINANCING ACTIVITIES				
Inflows from financing activities				
Proceeds from borrowings	630,000	630,000	0	0
Transfers from reserve accounts	325,000	4,325,000	0	0
	<u>955,000</u>	<u>4,955,000</u>	<u>0</u>	<u>0</u>
Outflows from financing activities				
Repayment of borrowings	3,417,822	3,417,823	1,637,377	1,509,843
Transfers to reserve accounts	7,970,981	7,970,981	0	0
	<u>11,388,803</u>	<u>11,388,804</u>	<u>1,637,377</u>	<u>1,509,843</u>
Amount attributable to financing activities	<u>(10,433,803)</u>	<u>(6,433,804)</u>	<u>(1,637,377)</u>	<u>(1,509,843)</u>
MOVEMENT IN SURPLUS OR DEFICIT				
Amount attributable to operating activities	20,606,504	24,850,033	30,296,021	29,211,227
Amount attributable to investing activities	(10,172,702)	(23,388,424)	(9,447,759)	(6,492,677)
Amount attributable to financing activities	(10,433,803)	(6,433,804)	(1,637,377)	(1,509,843)
Surplus or deficit after imposition of general rates	<u>(0)</u>	<u>(4,972,195)</u>	<u>19,210,885</u>	<u>21,208,707</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF EAST PILBARA
Statement of Financial Activity By Function
For The Period Ending 30th November 2023

	2023-24 Original Budget	2023-24 Current Budget	2023-24 YTD Budget	2023 YTD Actual
		\$	\$	\$
OPERATING ACTIVITIES				
Revenue from operating activities				
General Purpose Funding	35,749,825	35,749,825	32,085,825	32,867,373
Governance	2,040,200	2,761,911	648,053	81,307
Law, Order & Public Safety	360,479	527,079	215,771	176,675
Health	63,600	63,600	24,825	34,070
Education & Welfare	62,000	224,117	50,500	30,255
Housing	375,000	396,000	161,490	155,385
Community Amenities	7,655,308	7,804,808	6,400,630	3,626,464
Recreation & Culture	4,626,326	5,443,626	1,467,645	3,700,930
Transport	21,233,300	29,004,948	10,422,588	8,583,482
Economic Services	952,998	1,434,493	436,259	523,128
Other Property & Services	1,272,000	1,371,000	362,750	174,473
	74,391,036	84,781,407	52,276,336	49,953,543
Expenditure from operating activities				
General Purpose Funding	656,656	656,656	196,530	99,382
Governance	3,489,865	3,882,216	1,080,859	1,197,641
Law, Order & Public Safety	1,543,091	1,830,490	626,512	557,139
Health	827,904	827,904	316,919	234,080
Education & Welfare	3,175,049	3,316,559	1,310,479	1,083,023
Housing	2,250,710	2,250,710	781,363	1,000,371
Community Amenities	7,835,991	8,367,360	2,819,608	2,840,637
Recreation & Culture	15,996,005	16,121,005	6,117,070	6,143,185
Transport	28,853,507	32,754,242	13,511,531	12,140,853
Economic Services	3,712,648	3,830,635	1,158,441	1,223,622
Other Property & Services	2,198,539	2,283,539	886,898	959,972
	70,539,966	76,121,317	28,806,210	27,479,905
Non-cash amounts excluded from operating activities	16,755,434	16,189,943	6,825,895	6,737,589
Amount attributable to operating activities	20,606,504	24,850,033	30,296,021	29,211,227
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions	5,288,298	5,051,137	1,262,784	1,043,001
Proceeds from disposal of assets	481,000	616,893	120,000	66,520
Proceeds from financial assets at amortised cost - self supporting loans				
Distributions from investments in associates				
	5,769,298	5,668,030	1,382,784	1,109,521
Outflows from investing activities				
Less: CAPITAL WORKS PROGRAMME				
General Purpose Funding	0	0	0	0
Governance	90,000	562,404	339,904	363,848
Law, Order & Public Safety	35,994	229,233	117,237	112,111
Health	0	0	0	0
Education & Welfare	0	220,000	55,000	77,067
Housing	1,520,500	1,520,500	425,875	239,107
Community Amenities	1,147,000	1,863,656	644,979	441,246
Recreation & Culture	3,819,118	6,948,007	2,178,093	1,083,055
Transport	9,139,388	17,194,570	6,879,455	5,276,684
Economic Services	190,000	518,084	190,000	9,080
Other Property & Services	0	0	0	0
	15,942,000	29,056,454	10,830,543	7,602,198
Non-cash amounts excluded from investing activities	0	0	0	0
Amount attributable to investing activities	(10,172,702)	(23,388,424)	(9,447,759)	(6,492,677)
FINANCING ACTIVITIES				
Inflows from financing activities				
Proceeds from borrowings	630,000	630,000	0	0
Transfers from reserve accounts	325,000	4,325,000	0	0
	955,000	4,955,000	0	0
Outflows from financing activities				
Repayment of borrowings	3,417,822	3,417,823	1,637,377	1,509,843
Transfers to reserve accounts	7,970,981	7,970,981	0	0
	11,388,803	11,388,804	1,637,377	1,509,843
Amount attributable to financing activities	(10,433,803)	(6,433,804)	(1,637,377)	(1,509,843)
MOVEMENT IN SURPLUS OR DEFICIT				
Amount attributable to operating activities	20,606,504	24,850,033	30,296,021	29,211,227
Amount attributable to investing activities	(10,172,702)	(23,388,424)	(9,447,759)	(6,492,677)
Amount attributable to financing activities	(10,433,803)	(6,433,804)	(1,637,377)	(1,509,843)
Surplus or deficit after imposition of general rates	(0)	(4,972,195)	19,210,885	21,208,707

This statement is to be read in conjunction with the accompanying notes.

Adjusted Net Current Assets	<u>YTD Actuals</u> \$	ADJUSTED NET CURRENT
Current Assets		
Cash and cash equivalents		
Cash at bank and on hand	27,703,550	
Short-term term deposits	78,539,159	
Bank overdraft	0	
Total Cash and cash equivalents	106,242,709	
Trade and other receivables		
Rates and statutory receivables	6,789,844	
Trade receivables	1,879,320	
Other receivables	(14,243)	
Total Trade and other receivables	8,654,921	
Inventories		
Fuel and materials	(32,595)	
Baskets	19,663	
Total Inventories	(12,932)	
Other assets		
Prepayments	48,494	
Accrued income	1,563,663	
Total Other Assets	1,612,157	
Total Current Assets	<u>116,496,855</u>	
Current Liabilities		
Trade and other payables		
Sundry creditors	2,193,758	
Prepaid rates	138,525	
Bonds and deposits held	2,284,610	
Accrued salaries and wages	0	
Other accruals	799,192	
Accrued interest on long term borrowings	0	
Total Trade and other payables	<u>5,416,085</u>	
Other Liabilities		
Capital grant/contributions liabilities	849,409	
Other Liabilities	849,409	
Total Current Liabilities	<u>6,265,495</u>	

Item 12.2.1 Appendix 1

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

NOTE 2

For The Period Ending 30th November 2023

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/23 year is \$20,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
VARIANCE BY FUNCTION & ACTIVITY					
Revenue from operating activities					
General Purpose Funding - Other	781,548	2.4%	▲	Permanent	Impact of Increased land valuations as compared to the rates modelling estimates
Governance	(566,746)	-87.5%	▼	Timing	LRCIP Phase 1, 2 & 3 Claims Outstanding
Law, Order & Public Safety	(48,827)	-23.2%	▼	Timing	Plant disposal to occur
Health	9,245	37.2%	▲	Permanent	External Services to Shire of Meekatharra
Education and Welfare	(20,245)	-40.1%	▼	Timing	RYDE grant not yet received
Community Amenities	(2,899,938)	-45.6%	▼	Timing	CDS & Liquid Waste Revenue Down
Recreation and Culture	2,233,285	152.2%	▲	Timing	Grants received earlier than expected in the Budget estimates
Transport	(1,483,820)	-16.1%	▼	Timing	Grant funding for RRG still to be received, FAGs Road Contribution reduced due to prepayment in 2022/2023; MB Airport Revenue to commence - to be considered at budget review
Economic Services	86,869	19.9%	▲	Timing	Increase in Caravan Park & Building Fees - to be considered at Budget Review
Other Property and Services	(188,277)	-51.9%	▼	Timing	DRFAWA Claims not yet submitted - to be considered at budget review
Expenditure from operating activities					
General Purpose Funding	(97,148)	-49.4%	▼	Timing	Rates Bad Debts not yet used. There will be a report [resented to council on the status of all Rates Debtor Accounts
Governance	71,917	6.7%	▲	Timing	Lower cost recoveries
Law, Order and Public Safety	(79,104)	-12.7%	▼	Timing	Non-cash internal allocations to be applied, after hours surveillance & monitoring costs yet to be incurred
Health	(82,839)	-26.1%	▼	Timing	Salaries & wages under budget - to be considered at budget review
Education and Welfare	(192,456)	-15.1%	▼	Timing	Salaries & wages under budget - to be considered at budget review
Community Amenities	(84,698)	-3.1%	▼	Timing	Non-cash internal allocations to be applied
Recreation and Culture	26,115	0.4%	▲	Permanent	Greater Plant maintenance than budgeted. This will need to be revisited in Budget review
Transport	(1,017,092)	-8.3%	▼	Timing	Non-cash internal allocations to be applied, Marble Bar Airport operational costs to incur, Newman Airport safety & security costs down - to be considered at budget review
Economic Services	65,181	5.6%	▲	Timing	Cape K Coastal Mgmt Plan to occur
Other Property and Services	118,074	14.0%	▲	Timing	Salaries & wages under budget - to be considered at budget review
VARIANCE BY NATURE & TYPE					
Operating Revenue					
Rates	1,212,047	3.9%	▲	Timing	Increased land valuations prior to rates modelling estimates
Grants And Subsidies	405,712	12.5%	▲	Timing	LRCIP, RTR & RRG claims to be received
Gain On Asset Disposals	(173,730)	-72.3%	▼	Timing	Plant disposals budgeted not yet enacted
Fees and Charges	(2,992,497)	-20.3%	▼	Permanent	Lower Newman Tip & Liquid Waste Fees than budgeted - to be considered at budget review
Interest	(570,621)	-72.7%	▼	Timing	Interest not yet accrued

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

NOTE 2

For The Period Ending 30th November 2023

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/23 year is \$20,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
VARIANCE BY FUNCTION & ACTIVITY	\$	%			
Other Revenue/Income	46,473	11.6%	▲	Timing	March 2023 Flood & Cyclone Ilsa April 2023 Claims Pending

Item 12.2.1 Appendix 1

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

NOTE 2

For The Period Ending 30th November 2023

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/23 year is \$20,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
VARIANCE BY FUNCTION & ACTIVITY	\$	%			
Operating Expenditure					
Employee Costs	(427,454)	-5.0%	▼	Permanent	Lower FTE Contractor costs across Newman & Marble Bar Airports (Security & General) - to be considered at budget review
Materials And Contracts	(392,236)	-4.3%	▼	Timing	
Depreciation On Non Current Assets	(208,556)	-3.0%	▼	Timing	Depreciation estimated until sign off by OAG
Insurance Expenses	102,383	6.5%	▲	Permanent	Increase in insurance costs
Interest Expenses	(5,976)	0.0%		Timing	Budget timing requires review
Utilities (Gas, Electricity, Water Etc)	159,722	28.2%	▲	Timing	Budget timing requires review
Other Expenditure	(255,925)	-54.7%	▼	Timing	Budget timing requires review

Item 12.2.1 Appendix



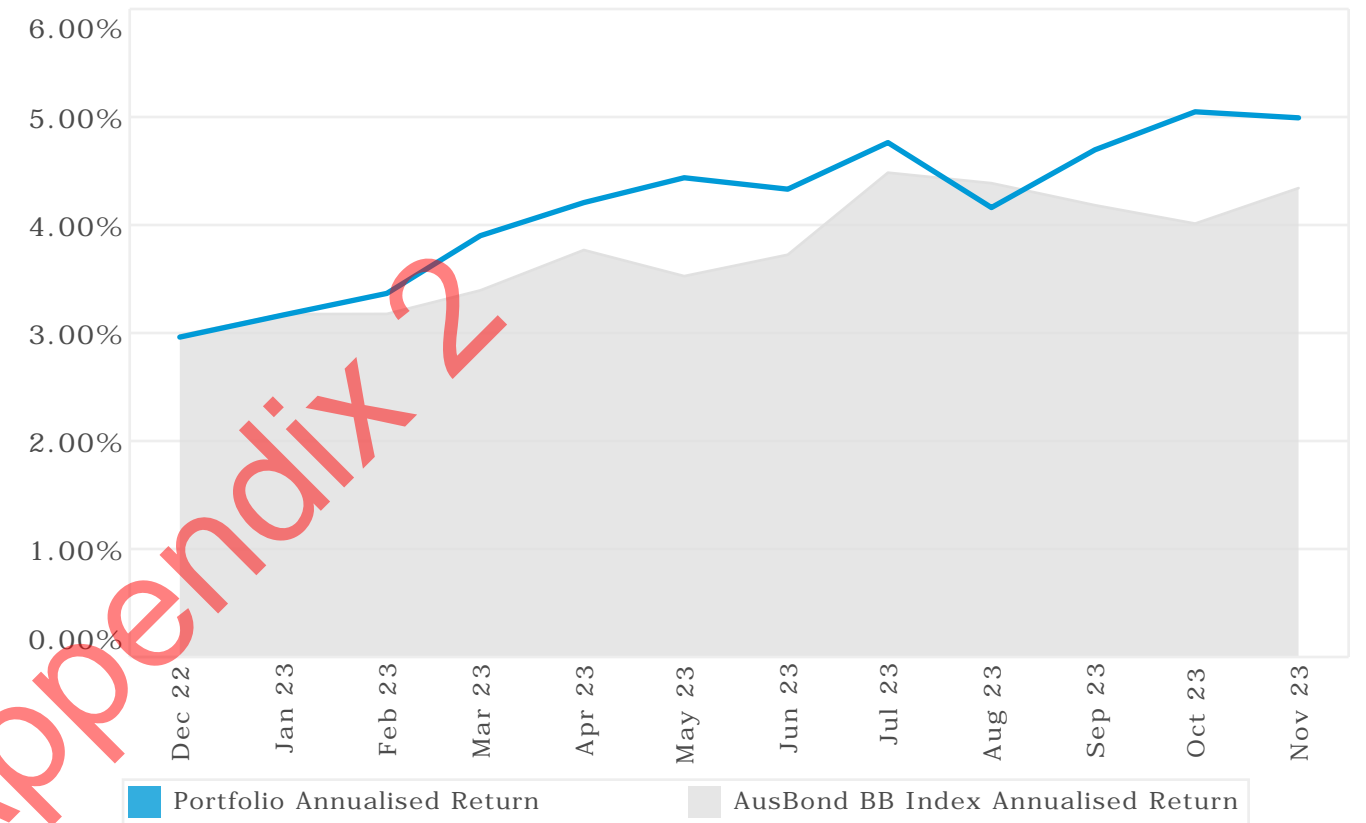
Shire of EAST
Pilbara
AUSTRALIA'S LARGEST SHIRE

Investment Summary Report
November 2023

Investment Holdings

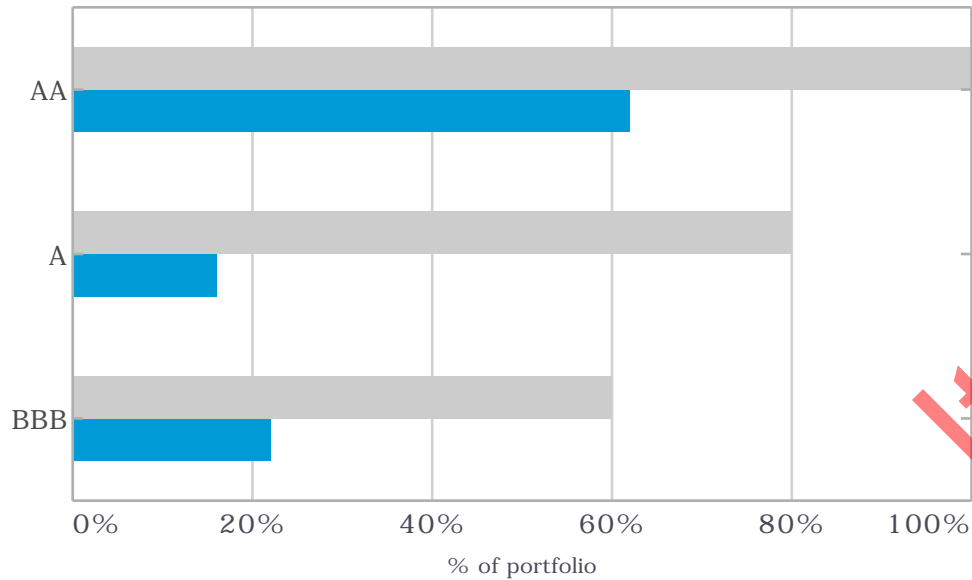
	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	3,904,561	3,904,561	0.0064
Term Deposit	96,068,304	97,747,318	5.2068
	99,972,865	101,651,878	5.0037

Investment Performance

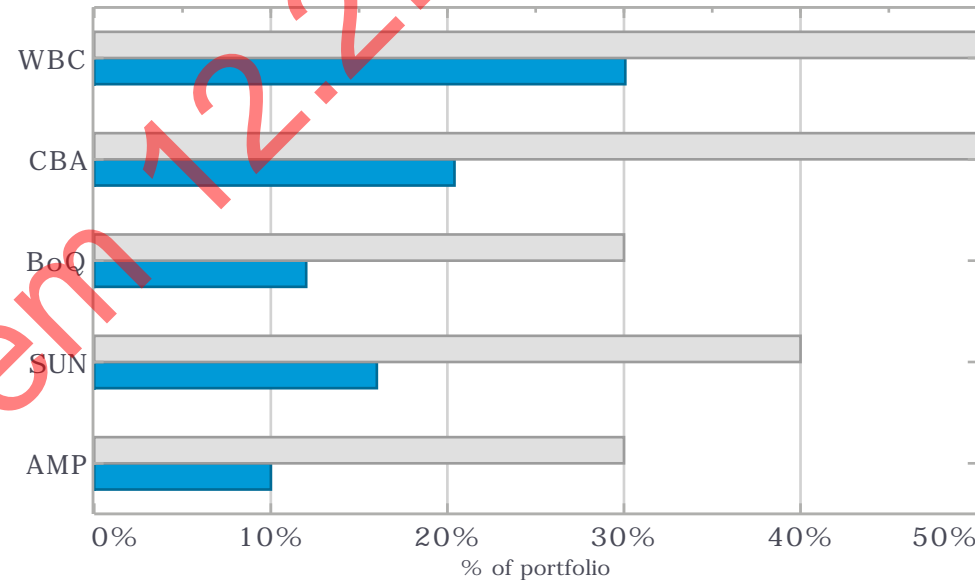


Investment Policy Compliance

Total Credit Exposure



Individual Institutional Exposures



Term to Maturities

	Face Value (\$)	Policy Max
Between 0 and 1 years	99,972,865	100%
	99,972,865	

Portfolio Exposure Investment Policy Limit

Shire of East Pilbara

Investment Holdings Report - November 2023



Cash Accounts

Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
8,600.08	2.9024%	Macquarie Bank	A+	8,600.08	541691	Accelerator
3,895,960.68	0.0000%	Bankwest	AA-	3,895,960.68	541653	
3,904,560.76	0.0064%			3,904,560.76		

Term Deposits

Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
12-Dec-23	2,500,000.00	4.4000%	Commonwealth Bank of Australia	AA-	2,500,000.00	12-Dec-22	2,606,684.93	543646	106,684.93	At Maturity	
12-Dec-23	3,000,000.00	4.5500%	Suncorp Bank	A+	3,000,000.00	12-Apr-23	3,087,135.62	544018	87,135.62	At Maturity	
16-Jan-24	2,500,000.00	4.7500%	National Australia Bank	AA-	2,500,000.00	12-May-23	2,566,044.52	544096	66,044.52	At Maturity	
13-Feb-24	1,500,000.00	5.0100%	Commonwealth Bank of Australia	AA-	1,500,000.00	13-Feb-23	1,559,914.11	543823	59,914.11	At Maturity	
13-Feb-24	3,000,000.00	5.3900%	Commonwealth Bank of Australia	AA-	3,000,000.00	10-Aug-23	3,050,060.55	544378	50,060.55	At Maturity	
22-Feb-24	5,000,000.00	5.2200%	Westpac Group	AA-	5,000,000.00	22-Sep-23	5,050,054.79	544552	50,054.79	At Maturity	
26-Feb-24	2,568,304.11	5.1600%	Westpac Group	AA-	2,568,304.11	27-Nov-23	2,569,756.43	544684	1,452.32	At Maturity	
12-Mar-24	10,000,000.00	4.9000%	Bank of Queensland	BBB+	10,000,000.00	9-Mar-23	10,358,438.36	543919	358,438.36	At Maturity	
3-Apr-24	5,000,000.00	5.0600%	Commonwealth Bank of Australia	AA-	5,000,000.00	1-Jun-23	5,126,846.58	544144	126,846.58	At Maturity	
16-Apr-24	5,000,000.00	5.4700%	Suncorp Bank	A+	5,000,000.00	19-Jul-23	5,101,157.53	544326	101,157.53	At Maturity	
24-Apr-24	5,000,000.00	5.2700%	Westpac Group	AA-	5,000,000.00	22-Sep-23	5,050,534.25	544551	50,534.25	At Maturity	
30-Apr-24	2,500,000.00	5.1800%	Suncorp Bank	A+	2,500,000.00	20-Oct-23	2,514,901.37	544586	14,901.37	At Maturity	
13-May-24	4,000,000.00	4.7200%	National Australia Bank	AA-	4,000,000.00	12-May-23	4,105,003.84	544097	105,003.84	At Maturity	
28-May-24	2,500,000.00	5.4200%	Suncorp Bank	A+	2,500,000.00	31-Oct-23	2,511,508.22	544605	11,508.22	At Maturity	
4-Jun-24	1,500,000.00	5.3000%	Commonwealth Bank of Australia	AA-	1,500,000.00	7-Jun-23	1,538,552.05	544169	38,552.05	At Maturity	
12-Jun-24	2,000,000.00	5.4800%	Bank of Queensland	BBB+	2,000,000.00	15-Jun-23	2,050,746.30	544205	50,746.30	At Maturity	
3-Jul-24	5,000,000.00	5.7000%	AMP Bank	BBB	5,000,000.00	4-Jul-23	5,117,123.29	544289	117,123.29	At Maturity	
17-Jul-24	5,000,000.00	5.3300%	Westpac Group	AA-	5,000,000.00	22-Sep-23	5,051,109.59	544553	51,109.59	At Maturity	
30-Jul-24	5,000,000.00	5.3300%	Westpac Group	AA-	5,000,000.00	22-Sep-23	5,051,109.59	544554	51,109.59	At Maturity	
20-Aug-24	3,000,000.00	5.4700%	Commonwealth Bank of Australia	AA-	3,000,000.00	23-Aug-23	3,044,958.90	544411	44,958.90	At Maturity	
10-Sep-24	3,000,000.00	5.4500%	Suncorp Bank	A+	3,000,000.00	14-Nov-23	3,007,615.07	544641	7,615.07	At Maturity	

Shire of East Pilbara

Investment Holdings Report - November 2023



Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
22-Sep-24	5,000,000.00	5.3600%	Westpac Group	AA-	5,000,000.00	22-Sep-23	5,051,397.26	544555	51,397.26	At Maturity	
1-Oct-24	5,000,000.00	5.3500%	National Australia Bank	AA-	5,000,000.00	22-Sep-23	5,051,301.37	544530	51,301.37	Annually	
7-Nov-24	2,500,000.00	5.4000%	Westpac Group	AA-	2,500,000.00	8-Nov-23	2,508,506.85	544627	8,506.85	At Maturity	
7-Nov-24	5,000,000.00	5.3500%	AMP Bank	BBB	5,000,000.00	8-Nov-23	5,016,856.16	544628	16,856.16	At Maturity	
	96,068,304.11	5.2068%			96,068,304.11		97,747,317.53		1,679,013.42		

Item 12.2.1 Appendix 2

Shire of East Pilbara

Accrued Interest Report - November 2023



Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
Cash									
Bankwest	541653					0.00	0	0.00	0.00%
Macquarie Bank	541691					20.20	0	20.20	2.90%
						20.20		20.20	0.01%
Term Deposits									
Westpac Group	543568		5,000,000.00	4-Nov-22	4-Nov-23	237,293.15	3	3,232.88	7.87%
AMP Bank	544620		5,000,000.00	8-Nov-22	8-Nov-23	240,000.00	7	4,602.74	4.80%
Westpac Group	543569		2,500,000.00	8-Nov-22	8-Nov-23	117,500.00	7	2,253.42	4.70%
Suncorp Bank	544087		3,000,000.00	10-May-23	14-Nov-23	73,860.82	13	5,107.40	4.78%
Westpac Group	544064		2,500,000.00	26-Apr-23	26-Nov-23	68,623.29	25	8,298.63	4.85%
Commonwealth Bank of Australia	543646		2,500,000.00	12-Dec-22	12-Dec-23	0.00	30	9,041.09	4.40%
Suncorp Bank	544018		3,000,000.00	12-Apr-23	12-Dec-23	0.00	30	11,219.18	4.55%
National Australia Bank	544096		2,500,000.00	12-May-23	16-Jan-24	0.00	30	9,760.27	4.75%
Commonwealth Bank of Australia	543823		1,500,000.00	13-Feb-23	13-Feb-24	0.00	30	6,176.71	5.01%
Commonwealth Bank of Australia	544378		3,000,000.00	10-Aug-23	13-Feb-24	0.00	30	13,290.41	5.39%
Westpac Group	544552		5,000,000.00	22-Sep-23	22-Feb-24	0.00	30	21,452.05	5.22%
Westpac Group	544684		2,568,304.11	27-Nov-23	26-Feb-24	0.00	4	1,452.32	5.16%
Bank of Queensland	543919		10,000,000.00	9-Mar-23	12-Mar-24	0.00	30	40,273.98	4.90%
Commonwealth Bank of Australia	544144		5,000,000.00	1-Jun-23	3-Apr-24	0.00	30	20,794.53	5.06%
Suncorp Bank	544326		5,000,000.00	19-Jul-23	16-Apr-24	0.00	30	22,479.45	5.47%
Westpac Group	544551		5,000,000.00	22-Sep-23	24-Apr-24	0.00	30	21,657.54	5.27%
Suncorp Bank	544586		2,500,000.00	20-Oct-23	30-Apr-24	0.00	30	10,643.84	5.18%
National Australia Bank	544097		4,000,000.00	12-May-23	13-May-24	0.00	30	15,517.81	4.72%
Suncorp Bank	544605		2,500,000.00	31-Oct-23	28-May-24	0.00	30	11,136.99	5.42%
Commonwealth Bank of Australia	544169		1,500,000.00	7-Jun-23	4-Jun-24	0.00	30	6,534.24	5.30%
Bank of Queensland	544205		2,000,000.00	15-Jun-23	12-Jun-24	0.00	30	9,008.22	5.48%
AMP Bank	544289		5,000,000.00	4-Jul-23	3-Jul-24	0.00	30	23,424.66	5.70%

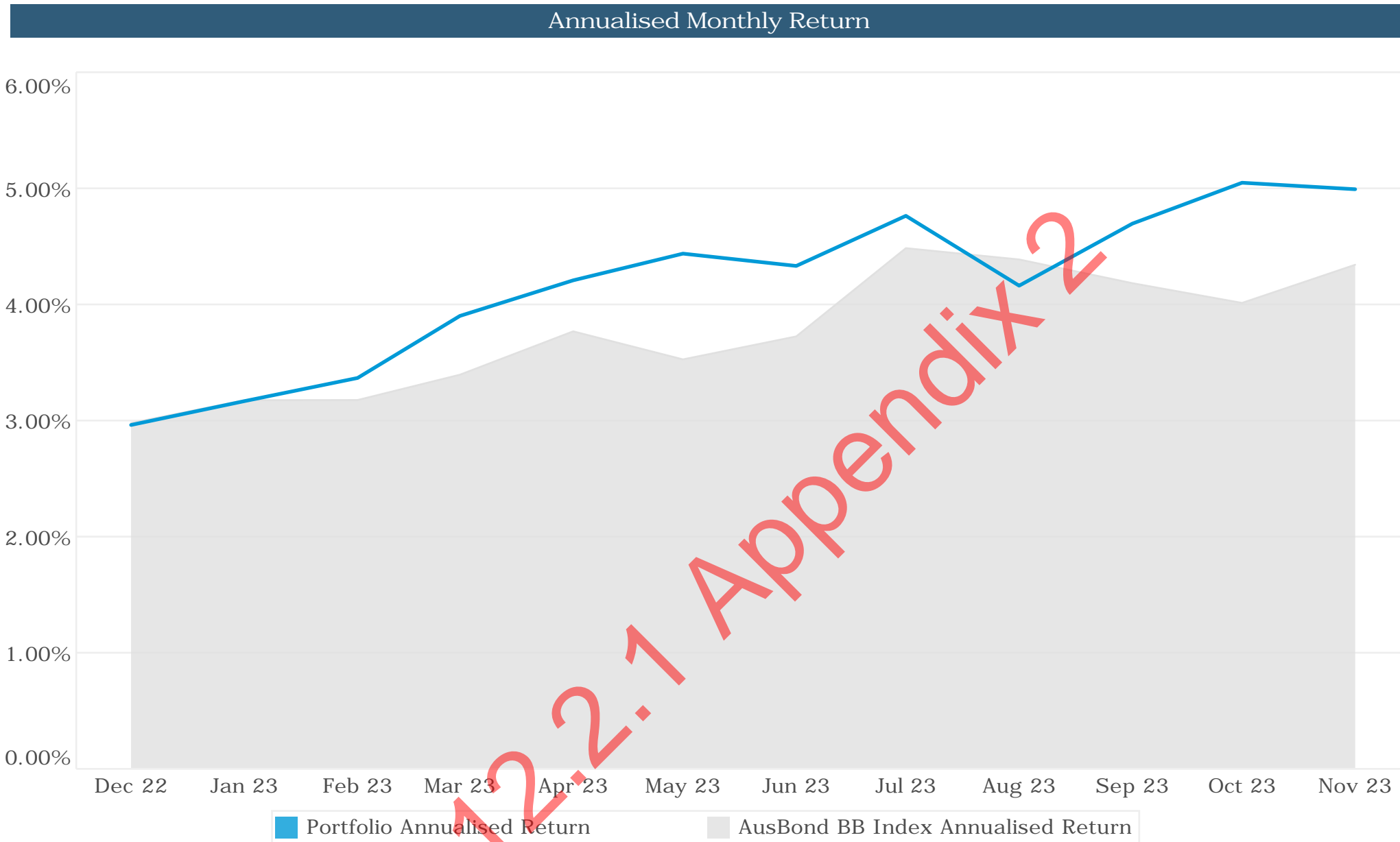
Shire of East Pilbara

Accrued Interest Report - November 2023



Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
Westpac Group	544553		5,000,000.00	22-Sep-23	17-Jul-24	0.00	30	21,904.11	5.33%
Westpac Group	544554		5,000,000.00	22-Sep-23	30-Jul-24	0.00	30	21,904.11	5.33%
Commonwealth Bank of Australia	544411		3,000,000.00	23-Aug-23	20-Aug-24	0.00	30	13,487.67	5.47%
Suncorp Bank	544641		3,000,000.00	14-Nov-23	10-Sep-24	0.00	17	7,615.07	5.45%
Westpac Group	544555		5,000,000.00	22-Sep-23	22-Sep-24	0.00	30	22,027.40	5.36%
National Australia Bank	544530		5,000,000.00	22-Sep-23	1-Oct-24	0.00	30	21,986.30	5.35%
AMP Bank	544628		5,000,000.00	8-Nov-23	7-Nov-24	0.00	23	16,856.16	5.35%
Westpac Group	544627		2,500,000.00	8-Nov-23	7-Nov-24	0.00	23	8,506.85	5.40%
						737,277.26		411,646.03	5.19%
<u>Grand Totals</u>						<u>737,297.46</u>		<u>411,666.23</u>	<u>4.99%</u>

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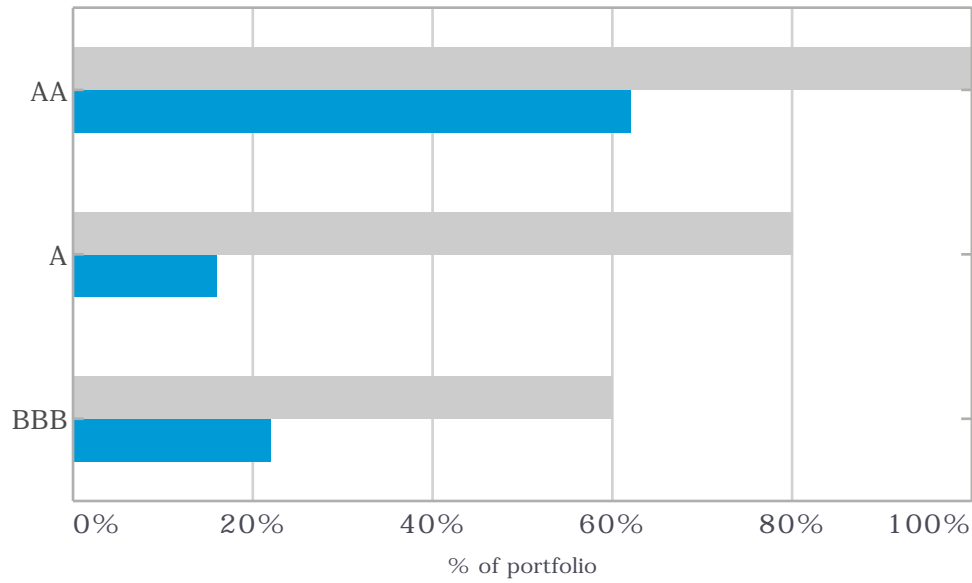
Historical Performance Summary (% pa)			
	Portfolio	Annualised BB Index	Outperformance
Nov 2023	4.99%	4.34%	0.65%
Last 3 months	4.91%	4.18%	0.73%
Last 6 months	4.66%	4.19%	0.47%
Financial Year to Date	4.73%	4.28%	0.45%
Last 12 months	4.17%	3.76%	0.41%

Shire of East Pilbara

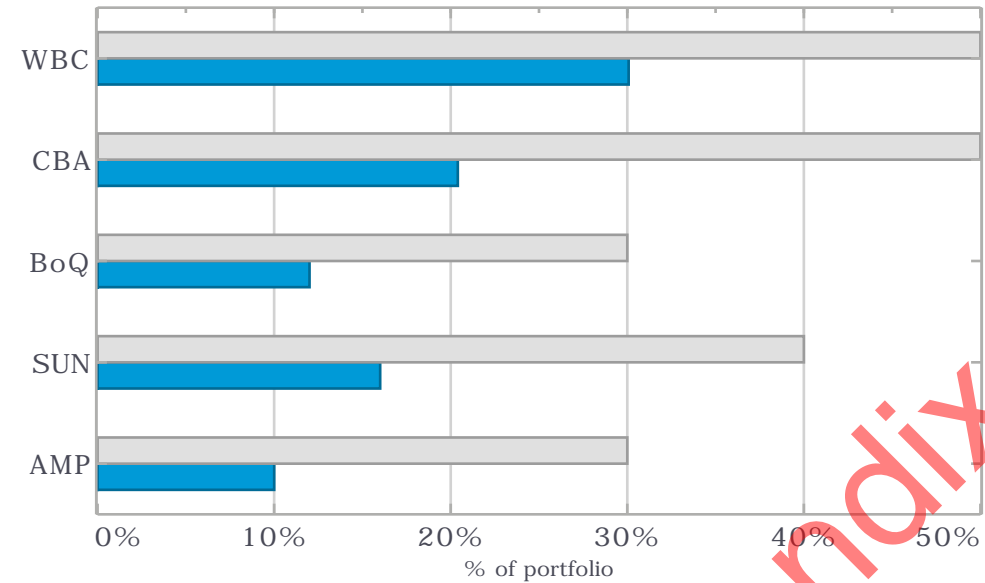
Investment Policy Compliance Report - November 2023



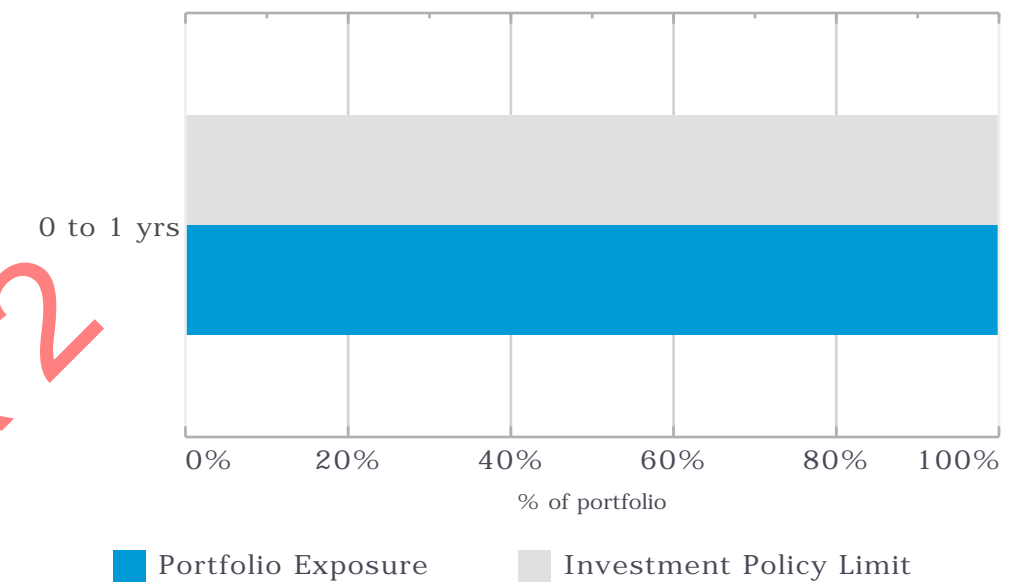
Total Credit Exposure



Individual Institutional Exposures



Term to Maturities



Credit Rating Group	Face Value (\$)	Policy Max
AA	61,964,265	100%
A	16,008,600	80%
BBB	22,000,000	60%
	99,972,865	

Institution	% of portfolio	Investment Policy Limit
Westpac Group (AA-)	30%	50%
Commonwealth Bank of Australia (AA-)	20%	50%
Bank of Queensland (BBB+)	12%	30%
Suncorp Bank (A+)	16%	40%
AMP Bank (BBB)	10%	30%
National Australia Bank (AA-)	12%	50%

Term	Face Value (\$)	Policy Max
Between 0 and 1 years	99,972,865	100%
	99,972,865	

a = compliant
r = non-compliant

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Shire of East Pilbara

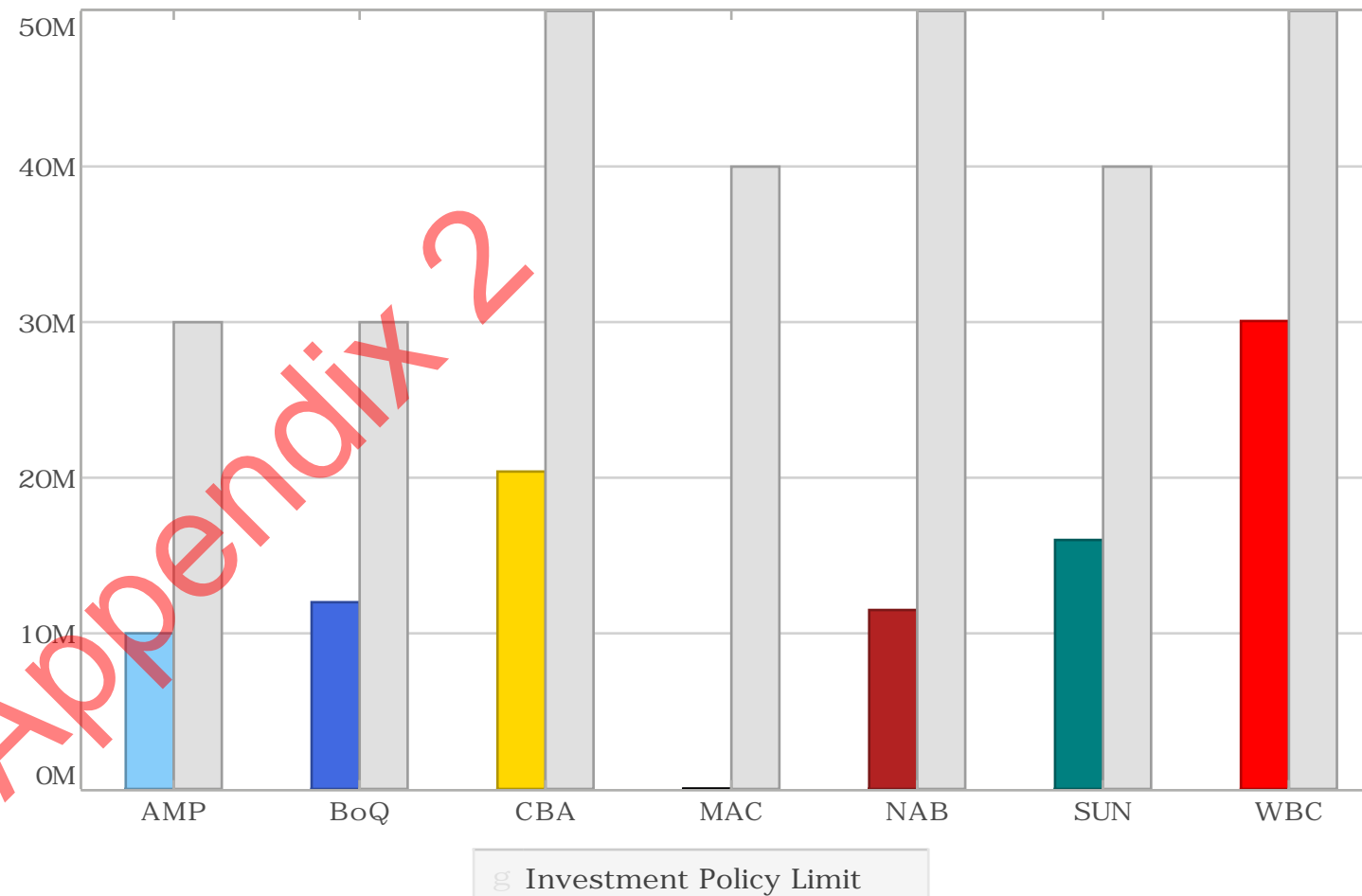
Individual Institutional Exposures Report - November 2023



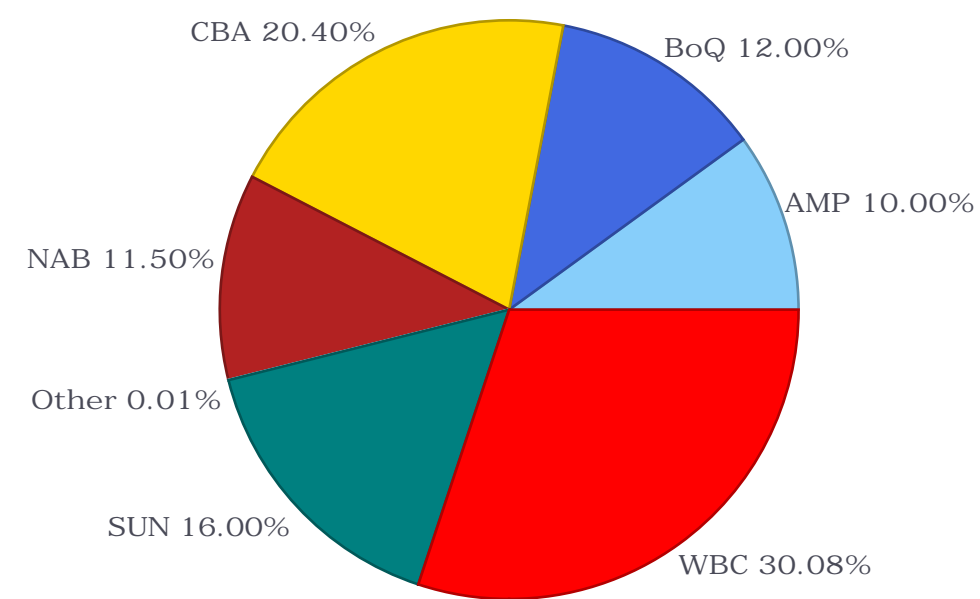
Individual Institutional Exposures

	Current Exposures		Policy Limit		Capacity
AMP Bank (BBB)	10,000,000	10%	29,991,859	30%	19,991,859
Bank of Queensland (BBB+)	12,000,000	12%	29,991,859	30%	17,991,859
Commonwealth Bank of Australia (AA-)	20,395,961	20%	49,986,432	50%	29,590,471
Macquarie Bank (A+)	8,600	0%	39,989,146	40%	39,980,546
National Australia Bank (AA-)	11,500,000	12%	49,986,432	50%	38,486,432
Suncorp Bank (A+)	16,000,000	16%	39,989,146	40%	23,989,146
Westpac Group (AA-)	30,068,304	30%	49,986,432	50%	19,918,128
	99,972,865				

Individual Institutional Exposure Charts



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Shire of East Pilbara

Cashflows Report - November 2023



Actual Cashflows for November 2023

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount	
6-Nov-23	543568	Westpac Group	Term Deposit	Maturity: Face Value	5,000,000.00	
		Westpac Group	Term Deposit	Maturity: Interest Received/Paid	237,293.16	
				<u>Deal Total</u>	<u>5,237,293.16</u>	
					Day Total	5,237,293.16
8-Nov-23	543569	Westpac Group	Term Deposit	Maturity: Face Value	2,500,000.00	
		Westpac Group	Term Deposit	Maturity: Interest Received/Paid	117,500.00	
				<u>Deal Total</u>	<u>2,617,500.00</u>	
					Day Total	2,617,500.00
8-Nov-23	544620	AMP Bank	Term Deposit	Maturity: Face Value	5,000,000.00	
		AMP Bank	Term Deposit	Maturity: Interest Received/Paid	240,000.00	
				<u>Deal Total</u>	<u>5,240,000.00</u>	
					Day Total	5,240,000.00
8-Nov-23	544627	Westpac Group	Term Deposit	Settlement: Face Value	-2,500,000.00	
					<u>Deal Total</u>	<u>-2,500,000.00</u>
8-Nov-23	544628	AMP Bank	Term Deposit	Settlement: Face Value	-5,000,000.00	
					<u>Deal Total</u>	<u>-5,000,000.00</u>
					Day Total	357,500.00
14-Nov-23	544087	Suncorp Bank	Term Deposit	Maturity: Face Value	3,000,000.00	
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	73,860.82	
				<u>Deal Total</u>	<u>3,073,860.82</u>	
					Day Total	3,073,860.82
14-Nov-23	544641	Suncorp Bank	Term Deposit	Settlement: Face Value	-3,000,000.00	
					<u>Deal Total</u>	<u>-3,000,000.00</u>
					Day Total	73,860.82
27-Nov-23	544064	Westpac Group	Term Deposit	Maturity: Face Value	2,500,000.00	
		Westpac Group	Term Deposit	Maturity: Interest Received/Paid	68,623.29	
				<u>Deal Total</u>	<u>2,568,623.29</u>	
					Day Total	2,568,623.29
27-Nov-23	544684	Westpac Group	Term Deposit	Settlement: Face Value	-2,568,304.00	
					<u>Deal Total</u>	<u>-2,568,304.00</u>

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Shire of East Pilbara

Cashflows Report - November 2023



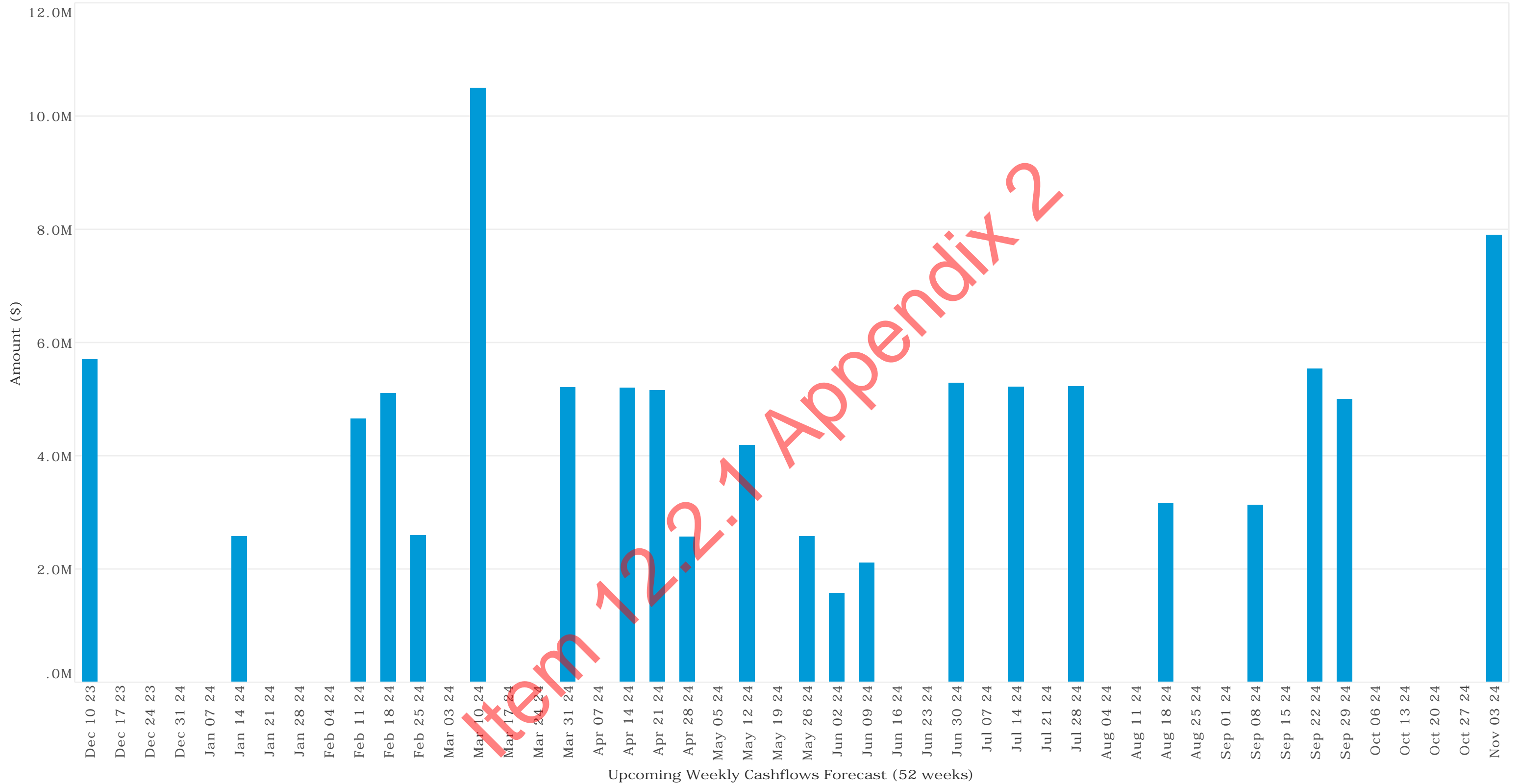
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
				Day Total	319.29
				<u>Total for Month</u>	<u>5,668,973.27</u>

Forecast Cashflows for December 2023

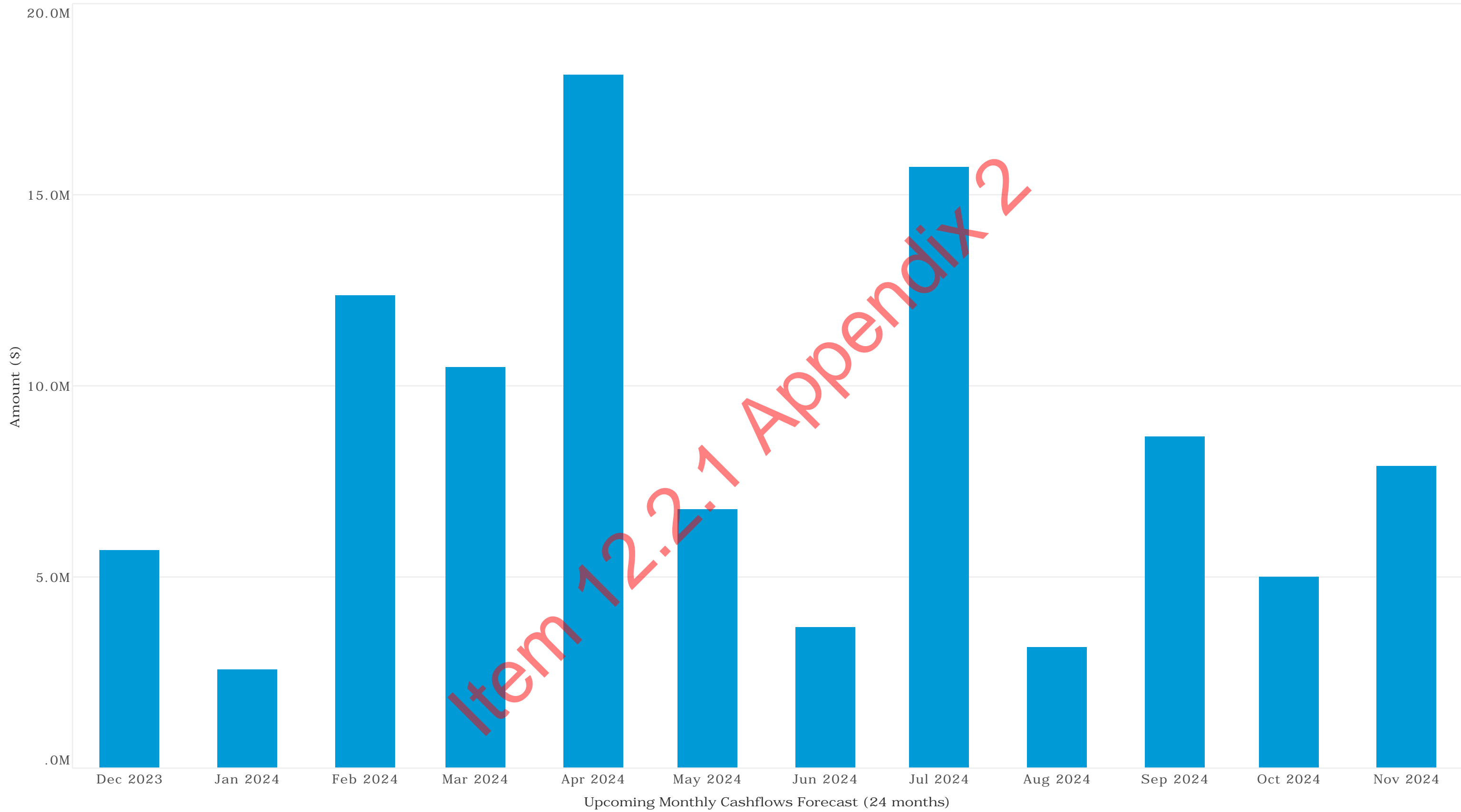
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
12-Dec-23	543646	Commonwealth Bank of Australia	Term Deposit	Maturity: Face Value	2,500,000.00
		Commonwealth Bank of Australia	Term Deposit	Maturity: Interest Received/Paid	110,000.00
				<u>Deal Total</u>	<u>2,610,000.00</u>
12-Dec-23	544018	Suncorp Bank	Term Deposit	Maturity: Face Value	3,000,000.00
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	91,249.31
				<u>Deal Total</u>	<u>3,091,249.31</u>
				Day Total	5,701,249.31
				<u>Total for Month</u>	<u>5,701,249.31</u>

Item 12.2.1 Appendix 2

Shire of East Pilbara Cashflows Report - November 2023



Shire of East Pilbara Cashflows Report - November 2023



12.2.2 LIST OF PAYMENTS FOR THE MONTHS ENDING 30 NOVEMBER 2023

Attachment: [Appendix 1 List of Payment – November 2023](#)
Responsible Officer: Steven Harding
Chief Executive Officer
Author: Thomas Gorman
Acting Director Corporate Services
Proposed Meeting Date: 15 December 2023
Location/Address: N/A
Name of Applicant: N/A
Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2023/ 198)

Moved: Cr Baer

Seconded: Cr Lockyer

That Council authorises the Lists of Payments to creditors (Appendix 1 to this report) as follows:

For the month ending 30 November 2023

<u>Type</u>	<u>Amount</u>
EFT Payments	\$7,674,352.36
MasterCard	\$27,669.54
Cheque Payments	\$523.95
Direct Payments	\$176,892.78
TOTAL	<u>\$7,879,438.63</u>

**CARRIED UNANIMOUSLY
RECORD OF VOTE 8/0**

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

REPORT PURPOSE

To seek Council endorsement of payments made for the months ending 30 November 2023.

BACKGROUND

A list of payments is prepared for Council to endorse each month to ensure legislative compliance.

COMMENTS/OPTIONS/DISCUSSIONS

The breakdown of these payments are included in the Officer's Recommendation.

CANCELLED AND UNUSED CHEQUES

Unused Cheques

Nil

Cancelled Cheques & EFTs

Nil

STATUTORY IMPLICATIONS/REQUIREMENTS

Local Government (Financial Management) Regulations 1996

Part 2 – General Financial Management Reg. 11

- (1) *A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of:*
 - (a) *cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and*
 - (b) *petty cash systems.*

Local Government (Financial Management) Regulations 1996

Part 2 – General financial management Reg. 12

- (1) *A payment may only be made from the municipal fund or the trust fund:*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The Council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the Council.*

POLICY IMPLICATIONS

3.12 Corporate Credit Card

3.14 Procurement and Tender Procedures Policy

STRATEGIC COMMUNITY PLAN

5: Governance

- G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.
- G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.

G1.4 Ensure a high standard of organisational management and effectiveness

RISK MANAGEMENT CONSIDERATIONS

Compliance – Medium – Breach of *Local Government (Financial Management) Regulations 1996*.

FINANCIAL IMPLICATIONS

Payments made to creditors for the month of November 2023 total \$7,879,438.63.

VOTING REQUIREMENTS

Simple Majority

**SHIRE OF EAST PILBARA PAYMENT LISTING
FOR THE MONTH OF NOVEMBER 2023**

Type

INV

Creditor Name	Date Paid	Description of Expenditure	Amount
ADVAM PTY LTD	2/11/2023	Provide Credit Card Payment Processing Services For Car Park Stations At Newman Airport For Fy 23/24	\$674.12
	16/11/2023	Provide Credit Card Payment Processing Services For Car Park Stations At Newman Airport For Fy 23/24	\$620.86
ADVAM PTY LTD Total			\$1,294.98
AHRENS GROUP PTY LTD	9/11/2023	Newman Housing - Capital, Staff Housing - Skirting To Fit The Transporable House As Per Quote, Alluminum Lattice	\$10,862.35
	30/11/2023	Newman Aquatic Centre Plant Room Building And Solar	\$373,775.06
AHRENS GROUP PTY LTD Total			\$384,637.41
Aiden Akerman	23/11/2023	Staff Reimbursement	\$824.47
Aiden Akerman Total			\$824.47
AIRPORT ALLIANCE	2/11/2023	Provisional - Cost Of 4X Floodlight Footings (If Required)	\$708,653.00
AIRPORT ALLIANCE Total			\$708,653.00
ALANA PATCH	1/11/2023	Artist Payment	\$184.80
ALANA PATCH Total			\$184.80
ALL-RID PEST MANAGEMENT	2/11/2023	SOEP Staff Housing Maintenance, All Rid- Pest Control Service	\$800.00
		SOEP Staff Housing Maintenance, All Rid- Pest Control Service	\$300.00
		SOEP Staff Housing Maintenance, All Rid- Pest Control Service	\$300.00
		SOEP Staff Housing Maintenance, All Rid- Pest Control Service	\$300.00
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		SOEP Staff Housing Maintenance, All Rid- Pest Control Service	\$300.00
		SOEP Staff Housing Maintenance, All Rid- Pest Control Service	\$300.00
		SOEP Staff Housing Maintenance, All Rid- Pest Control Service	\$300.00
		SOEP Staff Housing Maintenance, All Rid- Pest Control Service	\$300.00
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		SOEP Staff Housing Maintenance, All Rid- Pest Control Service	\$300.00
		SOEP Staff Housing Maintenance, All Rid- Pest Control Service	\$300.00
	23/11/2023	SOEP Staff Housing Maintenance, All Rid- Pest Control Service	\$2,500.00
	30/11/2023	SOEP Staff Housing Maintenance, All Rid- Pest Control Service	\$2,500.00
ALL-RID PEST MANAGEMENT Total			\$20,700.00
AMP Signature Super	12/11/2023	Superannuation Payment	\$43.18
	26/11/2023	Superannuation Payment	\$103.96
AMP Signature Super Total			\$147.14
AMP Super Fund	12/11/2023	Superannuation Payment	\$558.96
	26/11/2023	Superannuation Payment	\$620.76
AMP Super Fund Total			\$1,179.72
AMPAC Debt Recovery (WA) Pty Ltd	9/11/2023	Debt Recovery	\$1,990.50
	30/11/2023	Debt Recovery	\$110.00
AMPAC Debt Recovery (WA) Pty Ltd Total			\$2,100.50
AMW Audit Pty Ltd	9/11/2023	Grant Acquittal Audit	\$770.00
AMW Audit Pty Ltd Total			\$770.00
AMY MUKHERJEE	2/11/2023	Staff Reimbursement	\$733.32
AMY MUKHERJEE Total			\$733.32
Andrea Ahipene	2/11/2023	Staff Reimbursement	\$267.71
Andrea Ahipene Total			\$267.71
Annabell Landy	29/11/2023	Councillor Sitting Fees - November 2023, It Allowance - November 2023	\$2,305.84
	30/11/2023	21/11/23 Jiglong To Newman 164Kms And 25/11/23 Newman To Jigalong 164Kms	\$339.55
Annabell Landy Total			\$2,645.39
Anthony Middleton	29/11/2023	President Sitting Fee - November 2023, Presidential Allowance - November 2023, It Allowance - November 2023	\$8,485.42
Anthony Middleton Total			\$8,485.42
ANZ SMART CHOICE SUPER	12/11/2023	Staff Payroll Deduction	\$112.89
		Superannuation Payment	\$678.04
	26/11/2023	Staff Payroll Deduction	\$112.89
		Superannuation Payment	\$533.76
ANZ SMART CHOICE SUPER Total			\$1,437.58
APEX CRISIS MANAGEMENT	16/11/2023	Q-Sep016 - Provision Of Compliance Services - Aep Tabletop Exerise At Newman Airport (Incl. Report)	\$6,950.00
APEX CRISIS MANAGEMENT Total			\$6,950.00
ARM Security - CTI Security Services Pty Ltd	2/11/2023	9X Solosafe Devices And Monitoring July 23 To June 24	\$395.92
	9/11/2023	9X Solosafe Devices And Monitoring July 23 To June 24	\$49.49
ARM Security - CTI Security Services Pty Ltd Total			\$445.41
Ashburton Aboriginal Corporation	30/11/2023	Replacement Payment Of \$138.24 Received For Inv 97749 On 20.11.2023	\$138.24
Ashburton Aboriginal Corporation Total			\$138.24
Ashley Halliday Architects Pty Ltd	9/11/2023	Architectural Services As Per Rft 13-2022/23 Newman Airport Terminal Expansion Project.	\$63,877.00
	23/11/2023	Architectural Services As Per Rft 13-2022/23 Newman Airport Terminal Expansion Project.	\$34,991.00
Ashley Halliday Architects Pty Ltd Total			\$98,868.00
Austindo Engineering Pty Ltd	2/11/2023	SOEP Staff Housing Maintenance, Repairs	\$440.11
		SOEP Staff Housing Maintenance, Repairs	\$2,508.00
		SOEP Staff Housing Maintenance, Repairs	\$2,079.00
		SOEP Staff Housing Maintenance, Repairs	\$349.25

	SOEP Staff Housing Maintenance, Repairs	\$555.19
	Airport Unit 3 - Vacant - Patio extension and concrete works	\$14,443.00
	Fix Water Leak Near Hangers On Helicopter Avenue	\$297.00
	Fix Window Seal At Enterprise Rent A Car Rental Donga Office.	\$148.50
	Newman Aquatic Centre- Inspect Bbq 1 Heating Element	\$74.25
	Newman Aquatic Centre, Soep Public Building Maintenance, Austindo- Please Install Soap And Toewl Dispensers Near Sink In The Kiosk., Contact Mel At The Aquatic Centre	\$812.42
	Newman Aquatic Centre. Kids Pool Heater Power Socket Keeps Tripping. Cfc Went And Re Set It But Did Not Fix The Issue As Aquatic Staff Re Set It Daily.	\$222.75
	Shire Public Building- Newman Shire Admin Office- Front Double Auto Entrance Doors Are Making A Scraping Sound When They Open And Close. New Guide Required As Well As Supply And Install Brush Seal On The Bottom Of The Doors To Stop Leaves And Bark Chips Getting Blown In When The Gardeners Blower Vac At The Front.	\$445.50
	Shire Public Building- Nullagine Caravan Park- Caretaker Bedroom Air Con Replacement	\$5,819.00
	Shire Public Building- The Edge Town Square- New Tenant- Multiple Maintenance Repairs.	\$1,962.40
	Shire Public Bulding- Newman Aquatic Centre- New Lock And Keys Required For Power Sub Station.	\$371.80
	Shire Rangers Building- Cattery, Soep Building Maintenance	\$297.00
	SOEP Staff Housing Maintenance, Replacement of the tiles to the main bedroom, Installation of tiling to 2 bedrooms, Electrical compliance - Electrical Safety Certificate required	\$10,380.70
	SOEP Staff Housing Maintenance, Repairs	\$148.50
	The Edge Town Square, Relocation of equipment	\$445.50
	SOEP Staff Housing Maintenance, Repairs	\$371.25
9/11/2023	SOEP Staff Housing Maintenance, Repairs	\$2,517.41
	SOEP Staff Housing Maintenance, Repairs	\$1,882.10
	SOEP Staff Housing Maintenance, Repairs	\$424.08
	Furniture Transfer	\$742.50
	Newman Aquatic Centre, Soep Public Building Maintenance, Austindo- Magnetic Gate Latch Key At Exit Is Not Engaging- Please Make Necessary Repairs	\$600.00
	Newman Recreation Centre, Soep Public Building Maintenance, Austindo - Kitchen Lighting	\$192.50
	Plumber To Fix The Reticulation At Newman Airport.	\$6,166.71
	Shire Public Building- Furniture Transfer	\$330.00
	Shire Public Building- Library- Light In Mens Toilet Not Working.	\$192.50
	Shire Public Building- Youth Centre- Quote #980- Repairs to damage and graffiti removal	\$1,603.80
	Soep Administration Building, Soep Building Maintenance, Austindo., Relocate- Office Furnitue/Fittings	\$1,221.00
	Soep Community Services Building, Shire Building Maintenance, Austindo- Shelving Rack On Deck Of Building and installation of whiteboard	\$600.00
	SOEP Staff Housing Maintenance, Repairs	\$2,135.10
	SOEP Staff Housing Maintenance, Repairs	\$4,420.81
	SOEP Staff Housing Maintenance, Repairs	\$148.50
16/11/2023	SOEP Staff Housing Maintenance, Repairs	\$297.00
	SOEP Staff Housing Maintenance, Repairs	\$222.75
	SOEP Staff Housing Maintenance, Repairs	\$148.50
	SOEP Staff Housing Maintenance, Repairs	\$460.19
	EPAC- Building , Soep Building Maintenance, Austindo- Table Repairs EPAC Meeting Room.	\$594.00
	SOEP Staff Housing Maintenance, Repairs	\$148.50
	Shire Admin Offices, Soep Building Maintenance, Austindo: Relocation Of Sit-Stand Desk Between Offices.	\$297.00
	SOEP Staff Housing Maintenance, Repairs	\$3,147.40
	SOEP Staff Housing Maintenance, Repairs	\$148.50
23/11/2023	SOEP Staff Housing Maintenance, Repairs	\$222.75

	Newman Airport, Soep Building Maintenance, Austindo: Push Tap Is Leaking In Male Toilets- (Behind Bar 68)	\$222.75
	Newman Recreation Centre, Soep Building Maintenance, Austindo,, Kitchen Door Is Causing A Risk- Hinge At Top Has Srews Missing,, Under Sink Cupboard Door Handles- Need Replacing.	\$171.71
	Newman Recreation Centre, Soep Public Building Maintenance, Repairs	\$150.00
	Rsl Park- Public Toilets- Marble Bar, Soep Building Maintenance, Repairs	\$533.50
	Shire Public Building- Marble Bar Aquatic Centre Kiosk- Sai New Trap To Kitchen Sink	\$407.11
	Shire Public Building- Marble Bar Exeloo- Repair Leak	\$440.00
	Shire Public Building- Newman Aquatic Centre- Change Out Lock On Poer Switch Board At Front Of Aquatic Centre.	\$149.60
	Shire Public Building- Shire Admin Office- Furniture Relocation	\$600.00
	Shire Public Buildng- Shire Admin Building- Rear Door Handle Has Come Off And Requires New Screws	\$150.00
	Soep Community / Events Building, Building Maintenance, Austindo: Install A Double Gpo In Team Leaders Office For A Freezer.,	\$481.25
30/11/2023	SOEP Staff Housing Maintenance, Repairs	\$148.50
	SOEP Staff Housing Maintenance, Repairs	\$1,369.61
	SOEP Staff Housing Maintenance, Repairs	\$318.56
	SOEP Staff Housing Maintenance, Repairs	\$1,221.00
	Electrician To Fix Check In Belt At Qantas Counter Two	\$222.75
	Fix Broken Bollard At Outbound Baggage Carousel.	\$891.00
	Install 4 Concrete Footing And Install 4 Bollards Supplied By Shire - Newman Airport And Add Tyres To Each Bollard As Per Quote# 931	\$4,930.53
	SOEP Staff Housing Maintenance, Upgrade of Kitchen and bathroom	\$52,410.00
	Supply And Install 1 Solar Light With Mounting Bracket At Newman Airport Long Term Exit Carpark	\$1,498.20
Austindo Engineering Pty Ltd Total		\$137,350.79
Australian Airports Association Limited	9/11/2023 Attendance At Women In Airports Forum (13 Nov) and AAA National Conference And Industry Expo 14-16 Nov 2023	\$265.00
Australian Airports Association Limited Total		\$265.00
AUSTRALIAN ETHICAL SUPER	12/11/2023 Superannuation Payment	\$866.26
	26/11/2023 Superannuation Payment	\$557.64
AUSTRALIAN ETHICAL SUPER Total		\$1,423.90
Australian Retirement Trust	12/11/2023 Superannuation Payment	\$1,374.12
	26/11/2023 Superannuation Payment	\$939.45
Australian Retirement Trust Total		\$2,313.57
AUSTRALIAN SUPER	12/11/2023 Staff Payroll Deduction	\$82.69
	Staff Payroll Deduction	\$593.20
	Staff Payroll Deduction	\$835.69
	Staff Payroll Deduction	\$272.93
	Superannuation Payment	\$11,986.57
	26/11/2023 Staff Payroll Deduction	\$82.69
	Staff Payroll Deduction	\$590.54
	Staff Payroll Deduction	\$835.69
	Staff Payroll Deduction	\$272.93
	Superannuation Payment	\$12,277.88
	Superannuation Payment	\$19.54
AUSTRALIAN SUPER Total		\$27,850.35
Australian Taxation Office (PAYG)	9/11/2023 PAYG	\$146,520.10
Australian Taxation Office (PAYG) Total		\$146,520.10
AUSTRALIANSUPER	12/11/2023 Superannuation Payment	\$476.90
	26/11/2023 Superannuation Payment	\$637.13
AUSTRALIANSUPER Total		\$1,114.03
Australia's North West Tourism	2/11/2023 Membership With Australia's North West Tourism: Ultimate + Marketing Bundle	\$1,397.00
Australia's North West Tourism Total		\$1,397.00
Autopro Newman	16/11/2023 Car Equipment For Field Vehicles, Wheel Chocks For Iecz040, Supportive Back Rests For Field Cars	\$39.98
Autopro Newman Total		\$39.98
AVIAIR	2/11/2023 Plane Ticket	\$290.00
	9/11/2023 130 X 20 X 20cm (2.5Kg) Cylinder	\$38.20

		X2 Cylinders	\$64.60
	16/11/2023	110 X 13 X 13 (4Kg) Postal Tube	\$47.00
	23/11/2023	(1 Parcel) 02/11/23	\$47.00
AVIAIR Total			\$486.80
Aware Super	12/11/2023	Staff Payroll Deduction	\$224.78
		Staff Payroll Deduction	\$3,046.85
		Staff Payroll Deduction	\$450.00
		Staff Payroll Deduction	\$535.39
		Staff Payroll Deduction	\$287.07
		Staff Payroll Deduction	\$333.66
		Staff Payroll Deduction	\$842.07
		Superannuation Payment	\$35,955.46
	26/11/2023	Staff Payroll Deduction	\$3,121.01
		Staff Payroll Deduction	\$450.00
		Staff Payroll Deduction	\$535.39
		Staff Payroll Deduction	\$333.66
		Staff Payroll Deduction	\$842.07
		Superannuation Payment	\$40,913.07
Aware Super Total			\$87,870.48
BEATONS CREEK GOLD PTY LTD	16/11/2023	Rates Refund	\$703.25
		Rates Refund	\$129.48
		Rates Refund	\$741.94
		Rates Refund	\$725.81
		Rates Refund	\$72.74
		Rates Refund	\$157.86
		Rates Refund	\$157.86
		Rates Refund	\$157.86
		Rates Refund	\$162.79
		Rates Refund	\$157.86
		Rates Refund	\$157.86
		Rates Refund	\$168.27
		Rates Refund	\$157.86
		Rates Refund	\$157.86
		Rates Refund	\$479.88
BEATONS CREEK GOLD PTY LTD Total			\$4,289.18
BEAUREPAIRES PORT HEDLAND	23/11/2023	Supply Two Tyres And Balance For 1Hmz275 Including Levy	\$942.99
BEAUREPAIRES PORT HEDLAND Total			\$942.99
Bethany Wumi	8/11/2023	Artist Payment	\$204.00
Bethany Wumi Total			\$204.00
Bevan Klein	2/11/2023	Staff Reimbursement	\$100.00
	23/11/2023	Staff Reimbursement	\$100.00
Bevan Klein Total			\$200.00
BEVERLEY ROGERS	29/11/2023	Artist Payment	\$2,529.05
BEVERLEY ROGERS Total			\$2,529.05
Bhagya Jayasanka	2/11/2023	Staff Reimbursement	\$213.85
Bhagya Jayasanka Total			\$213.85
BHP BILLITON IRON ORE PTY LTD	9/11/2023	Power Consumption Charges	\$198.01
		Power Consumption Charges	\$379.80
		Power Consumption Charges	\$17,790.07
		Power Consumption Charges	\$318.12
		Power Consumption Charges	\$174.45
		Power Consumption Charges	-\$22,080.05
		Power Consumption Charges	\$1,098.91
		Power Consumption Charges	\$127.48
		Power Consumption Charges	\$82,316.59

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	Power Consumption Charges	\$452.10
	Power Consumption Charges	\$122.32
	Power Consumption Charges	\$3,146.78
	Power Consumption Charges	\$8,497.78
	Power Consumption Charges	\$983.25
	Power Consumption Charges	\$9,152.90
	Power Consumption Charges	\$46,253.55
	Power Consumption Charges	\$481.57
BHP BILLITON IRON ORE PTY LTD Total		\$149,413.63
BIANCA SIMPSON	1/11/2023 Artist Payment	\$201.60
	15/11/2023 Artist Payment	\$108.00
	29/11/2023 Artist Payment	\$400.00
BIANCA SIMPSON Total		\$709.60
Binbirri Contracting Pty Ltd	2/11/2023 Carryout Gravel Resheeting (Rft05-2022/23)	\$99,000.00
	23/11/2023 Carryout Gravel Resheeting (Rft05-2022/23)	\$99,000.00
Binbirri Contracting Pty Ltd Total		\$198,000.00
Blackwoods	2/11/2023 Blackwoods Ppe Order	\$72.36
	NWMF Supplies.	\$250.12
	PPE - Trouser Cargo Cool 2X	\$57.29
	Purchase Of Sling For Crane	\$17.73
	Items For Marble Bar Depot	\$1,987.73
	Various Items As Required	\$883.36
	Various Items As Required	\$314.56
	9/11/2023 Quote For Ppe Nullagine Team	\$541.27
	Various Items As Required	\$1,229.24
	16/11/2023 Monthly Soep Parks And Gardens Purchase Order For The Month Of October 2023	\$310.67
	Newman Airport - 2 X 08080753 Drum Bunding Polyethelene 4Drum, , Newman Airport - Drum Bunding Polyethelene 2Drum, Newman Airport -Pallet Poly-Spill 2 Drum Nestable	\$4,085.80
	NWMF Supplies.	\$30.45
	PPE Nullagine Team	-\$717.62
	Sqwincher Sqweeze Frozen Zero (10Pk)	\$261.10
	23/11/2023 Asbestos Removal Kit - Environmental Department	\$615.94
	Blackwoods PPE	-\$126.14
	CDS Supplies	\$249.38
	November 2023 Purchases For Parks And Gardens Newman Soep	\$80.51
	NWMF Supplies.	\$904.55
	Safety Boots	\$173.40
	Community Safety Supplies	\$462.02
	Multiple credits raised during month	-\$978.69
	30/11/2023 Various Items As Required	\$205.58
Blackwoods Total		\$10,910.61
Bob Waddell & Associates Pty Ltd	9/11/2023 Accessing The Reports In Synergy For Rates	\$495.00
Bob Waddell & Associates Pty Ltd Total		\$495.00
Brent Downes	23/11/2023 Staff Reimbursement	\$707.13
Brent Downes Total		\$707.13
Brianna Margaret Elton	2/11/2023 Marketing Q4 costs	\$2,640.00
	23/11/2023 Marketing Q4 costs	\$3,300.00
Brianna Margaret Elton Total		\$5,940.00
BRIDGETOWN DESIGN AND PRINT	16/11/2023 Creation Of 2023 Concert On The Green And Christmas Festivities Flyers For Newman, Marble Bar And Nulligine.	\$550.00
	23/11/2023 Newman Recreation Centre, 4X Junior Program Posters & Tv Slides, 1X Adult Program Posters & Tv Slides	\$550.00
	Printing Of 5000 Pilbara East DI Cards (99Mm X 210Mm Full Colour 2 Sides Printed On 360Gsm)	\$621.50
	30/11/2023 Design Of Nullagine Pool Poster And Signage	\$687.50
BRIDGETOWN DESIGN AND PRINT Total		\$2,409.00
Brighter Super	12/11/2023 Superannuation Payment	\$289.28
	26/11/2023 Superannuation Payment	\$289.28

Brighter Super Total		\$578.56
BROOKS HIRE SERVICES PTY LTD	2/11/2023 Emergency Hire Genertor Genmac Ge031 - October 2023, Reference Em0233 Cyclone Ilsa - April 2023	\$1,589.74
	Emergency Hire Of Fire Fighting Trailer Firr1001 Liquimech - October 2023, Reference Emo233 Cyclone Ilsa - April 2023	\$4,258.24
	16/11/2023 Dry Hire Of Wa320 - 8 Front End Loader For A Six (6) Month Term. Commencing 23/06/2023 - 23/12/2023	\$10,665.60
	Emergency Hire Of Komatsu Loader Serial Number 71346 - August 2023, Reference: Em0233 Cyclone Ilsa - April 2023	\$12,598.74
	Excavator Hire For Continued Works At The Newman Waste Management Facility.	\$2,294.02
	Hire Of Fxz 240-350+11M3 Tipper For Nwmf, Month Of July To September 2023	\$8,532.48
	30/11/2023 Excavator Hire For Continued Works At The Newman Waste Management Facility.	\$3,622.29
	Hire Of A Grapple Attachment For Use At The Newman Waste Management Facility.	\$1,118.65
	Tipper Truck Hire 7 Days As Per Quote 25610.	\$1,777.60
BROOKS HIRE SERVICES PTY LTD Total		\$46,457.36
Broome Circle	16/11/2023 Broome Circle Estimate For Arts Materials - Reference: 26	\$1,378.00
Broome Circle Total		\$1,378.00
Buckman Enterprises t/a Code Hire	2/11/2023 Various Pot Hole Repairs - Newman	\$4,950.00
	16/11/2023 Repair Of Collapsed Culvert - On The Verge Near Marloo Street Street	\$6,600.00
	Repair Pavement At Newman Arts Centre	\$990.00
	23/11/2023 Various Pot Hole Repairs - Newman	\$1,925.00
Buckman Enterprises t/a Code Hire Total		\$14,465.00
BUDGET CAR & TRUCK RENTAL PERTH	23/11/2023 Car Hire - Waste Services	\$209.59
BUDGET CAR & TRUCK RENTAL PERTH Total		\$209.59
BUGAI WHYOULTER	1/11/2023 Artist Payment	\$2,000.00
	8/11/2023 Artist Payment	\$2,000.00
	15/11/2023 Artist Payment	\$2,000.00
	22/11/2023 Artist Payment	\$2,000.00
	29/11/2023 Artist Payment	\$2,000.00
BUGAI WHYOULTER Total		\$10,000.00
Building Certification Services WA Pty Ltd	23/11/2023 CDC And Structural Certification For Sea Container At Cape Keraudren	\$1,210.00
Building Certification Services WA Pty Ltd Total		\$1,210.00
Bumba Barli	22/11/2023 Artist Payment	\$294.00
Bumba Barli Total		\$294.00
BUNNINGS GROUP LTD	16/11/2023 Materials For Upgrade Of Dongas In Nullagine - Freight To Port Hedland Included	\$435.10
BUNNINGS GROUP LTD Total		\$435.10
CADD Building Construction and Maintenance Pty Ltd	2/11/2023 Cape Keraudren - Insurance, Fencing Replacement After Cyclone Isla	\$37,499.78
	Sai Two New Led Lights To House	\$636.90
	SOEP Staff Housing Maintenance, Repairs	\$363.55
	Soep Public Bulding Maintenance, Newman Youth Centre, Lock sets * 2	\$404.80
	SOEP Staff Housing Maintenance Internal painiting to living area and bedrooms	\$8,726.55
	SOEP Staff Housing Maintenance External painting	\$5,122.70
	SOEP Staff Housing Maintenance External painting	\$5,146.90
	23/11/2023 SOEP Staff Housing Maintenance, Repairs	\$1,774.30
	Shire Public Building- Newman Airport- External Toilet Painting	\$2,622.40
CADD Building Construction and Maintenance Pty Ltd Total		\$62,297.88
Carleston Miller	22/11/2023 Artist Payment	\$237.00
Carleston Miller Total		\$237.00
Carmen La Cava	30/11/2023 Staff Reimbursement	\$96.64
Carmen La Cava Total		\$96.64
Centurion Transport Co Pty Ltd	16/11/2023 Con # Ols4053244, Con # Ols4101770	\$136.09
	Freight For The Month Of Sept 2023	\$1,408.06
	Ols4132809 - Slater Gartrell, Ols4172196 - Beacon Equipment, Ols4174028 - Corsign, Spl-1-Ols4160086 - Sigma Chemicals	\$702.11
	Ols4150095 - Sigma Chemicals	\$483.07
	Ols4211030 - Farmarama	\$527.56
	Ols4264577 - Afgri Equipment, Ols4273926 - Sigma Chemicals, Ols4276779 - Enviropacific	\$412.85
	Ols4327222 - Nutrien Water	\$256.03

CLEANAWAY PTY LTD (acct 53963365)	16/11/2023	Service Fee (Delivery, Bin Cleaning, And Labour Hire), Fy 23-23 September To November 2023., Service Fee (Delivery, Bin Cleaning, And Labour Hire), Fy 23-23 September To November 2023.	\$4,669.93
	23/11/2023	Service Fee (Delivery, Bin Cleaning, And Labour Hire), Fy 23-23 September To November 2023.	\$3,768.49
CLEANAWAY PTY LTD (acct 53963365) Total			\$8,438.42
CLEANAWAY WASTE MANAGEMENT LTD (Acc 170:73037222)	16/11/2023	Annual Purchase Order For Front Loader Bin Pick Up - Cape Keraurdren - Part Of Rft 11-2020/21	\$7,442.33
CLEANAWAY WASTE MANAGEMENT LTD (Acc 170:73037222) Total			\$7,442.33
CLEVER PATCH	9/11/2023	Consumeables for Marble Bar And Newman Libraries	\$559.97
CLEVER PATCH Total			\$559.97
CM Technology Group t/a Trading as CMTG Hosting	30/11/2023	Veeam Backup Including Offline Tape Storage - Licensing - July, 23 To June 24, Veeam Backup Including Offline Tape Storage - Management -, July 23 To June 24,	\$1,496.56 -\$60.78
CM Technology Group t/a Trading as CMTG Hosting Total			\$1,435.78
COATES HIRE	2/11/2023	Newman Airport - Portable Toilet Hire For The Month Of September	\$649.69
	9/11/2023	Portable Toilets - Marble Bar Airport 11/10 - 11/12/23	\$2,529.06
	16/11/2023	Newman Airport - Portable Toilet Hire For The Month Of October 2023	\$541.41
COATES HIRE Total			\$3,720.16
Coca-Cola Amatil (acct 6745685)	3/11/2023	Drinks For Kiosk Resale - Newman Aquatic Centre	\$1,080.69
Coca-Cola Amatil (acct 6745685) Total			\$1,080.69
COLONIAL FIRST STATE	12/11/2023	Staff Payroll Deduction Superannuation Payment	\$116.86 \$1,020.21
	26/11/2023	Staff Payroll Deduction Superannuation Payment	\$116.86 \$1,020.21
COLONIAL FIRST STATE Total			\$2,274.14
Complete Office Supplies	2/11/2023	Stationery Order Stationery Order Stationery Order	\$466.77 \$1,088.61 \$544.50
		Stationery Order	\$310.17
	16/11/2023	Stationery Order Stationery Order	\$2,884.77 \$523.47
		Stationery Order Stationery Order	\$1,301.18 \$569.80
	23/11/2023	Stationery Order	\$81.25
	30/11/2023	Stationery Order	\$48.99
		Stationery Order	\$125.38
Complete Office Supplies Total			\$7,944.89
Complete Power Solutions Pty Ltd	2/11/2023	Cyclone Ilsa Damage Repair Work To The Ro Plant At Cape K	\$72,868.40
Complete Power Solutions Pty Ltd Total			\$72,868.40
COMPNET	2/11/2023	Annual Wordpress Support	\$35.75
	9/11/2023	Annual Wordpress Support	\$143.00
COMPNET Total			\$178.75
Construction and Building Unions Superannuation Fund (CBUS)	12/11/2023	Staff Payroll Deduction Superannuation Payment	\$256.61 \$821.16
	26/11/2023	Staff Payroll Deduction Superannuation Payment	\$256.61 \$821.16
Construction and Building Unions Superannuation Fund (CBUS) Total			\$2,155.54
CORBAN CLAUSE WILLIAMS	1/11/2023	Artist Payment	\$1,200.00
	8/11/2023	Artist Payment	\$1,091.40

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	22/11/2023	Artist Payment	\$2,400.00
		Artist Payment To Go Into Pilbara Electrical Account As Per Permission Am,	\$3,592.00
	29/11/2023	Artist Payment	\$3,000.00
CORBAN CLAUSE WILLIAMS Total			\$11,283.40
Cornerstone HR Pty Ltd	9/11/2023	Ad-Hoc Hr Services, Workplace Investigations	\$741.13
Cornerstone HR Pty Ltd Total			\$741.13
Corporate Travel Management Group Pty Ltd	30/11/2023	Approved staff travel costs	\$70,833.10
Corporate Travel Management Group Pty Ltd Total			\$70,833.10
Corsign WA Pty Ltd	2/11/2023	1 X Custom Sign	\$1,526.80
		1 X Custom Sign	\$381.70
		Airport Signs	\$1,410.20
	23/11/2023	Supply Road Signs - Graders Ahead	\$3,649.80
Corsign WA Pty Ltd Total			\$6,968.50
		Rfq 06-2021/22 - Architectural And Specialist Consultancy Services- Design Of Newman Youth And Community Hub - Site Location 1, Stages	
Cox Architecture	2/11/2023	1 And 2., \$238,858.00 Gst Ex.	\$11,000.00
Cox Architecture Total			\$11,000.00
Creations by Amber Rose Floristry	2/11/2023	Shire'S 2023 Remembrance Day Wreath	\$100.00
Creations by Amber Rose Floristry Total			\$100.00
CTI Records Management Pty Ltd	9/11/2023	Offsite Tape Storage July 23 To June 24	\$864.60
CTI Records Management Pty Ltd Total			\$864.60
Culture Amp Pty Limited	2/11/2023	Culture Amp Subscription - 15/10/23, 12 Month Subscription Term	\$12,463.00
Culture Amp Pty Limited Total			\$12,463.00
CUSTOMER FIRST CONTRACTING PTY LTD	2/11/2023	SOEP Staff Housing Maintenance, Repairs	\$1,169.63
		SOEP Staff Housing Maintenance, Repairs	\$1,129.21
		Nullagine Caravan Park, Soep Public Building Maintenance, Cfc - Air Conditioning Service, Nullagine Works Depot, Gallop Hall - Nullagine, Nullagine Library, Nullagine Gymnasium, Shire Admin Office- Daikin Split A/C Unit	\$4,659.56
		Shire Marble Bar Public Buildings Annual Air Conditioner Servicing Marble Bar (multiple sites)	\$148.50
		Shire Marble Bar Public Buildings Annual Air Conditioner Servicing Newman (multiple sites)	\$7,960.39
		Shire Public Building- Council Chambers Foyer Are- Wall Unit Air Con	\$21,321.11
		Shire Public Buildings- Newman Shire Admin Office- Annual Air Conditioner Servicing.	\$148.50
		SOEP Staff Housing Maintenance, Repairs	\$6,605.36
		SOEP Staff Housing Maintenance, Repairs	\$449.90
	9/11/2023	SOEP Staff Housing Maintenance, Repairs	\$3,089.13
		Container Depoasit Centre Building, Soep Building Maintenance, Repair Electrical Fault At Ethel Creek Bbq	\$4,169.48
		Shire Public Building- Rec Centre- Evap Cooler Repairs.	\$222.75
		Shire Public Building- Senior Sports Pavilion- New Evapotator And Condenser Fans And Reinsulate Pipes.	\$594.00
	16/11/2023	SOEP Staff Housing Maintenance, Repairs	\$1,150.25
		SOEP Staff Housing Maintenance, Repairs	\$2,234.58
		Connect New Bbq At Forrest Park Inclding Trnching And Commissioning	\$688.46
		Emergency Callouts For Wwtp.	\$5,360.83
		SOEP Staff Housing Maintenance Housing Capital Works 2023-24 - RFT 03-2023/24	\$148.50
		Newman Senior Sports Pavilion - Supply 1 X Replacemrnt Remote Control For Daikin A/Con In Ssp,	\$81,478.24
		Plumber And Electrician To Check Airside Septic Tank And Leach Drains At Newman Airport	\$207.85
		Shire Admin Building- It Server Room - Aircons service	\$907.50
		Soep Administration Building - 2 X A/C Units In Exec Office	\$193.88
		SOEP Staff Housing Maintenance, Repairs	\$297.00
		SOEP Staff Housing Maintenance, Repairs	\$387.75
		SOEP Staff Housing Maintenance, Repairs	\$420.68
	23/11/2023	SOEP Staff Housing Maintenance, Repairs	\$1,859.39
		SOEP Staff Housing Maintenance, Repairs	\$594.00
		Diagnose And Repair Tank Overflowing At East Newman.	\$3,877.50
		Newman Aquatic Centre - Air Con In Kiosk	\$457.81
		SOEP Staff Housing Maintenance, Repairs	\$2,927.56
		SOEP Staff Housing Maintenance, Repairs	\$297.00
	30/11/2023	SOEP Staff Housing Maintenance, Repairs	\$946.69

	SOEP Staff Housing Maintenance, Repairs	\$1,398.10
	SOEP Staff Housing Maintenance, Repairs	\$148.50
	SOEP Staff Housing Maintenance, Repairs	\$561.08
	SOEP Staff Housing Maintenance, Repairs	\$212.59
	SOEP Staff Housing Maintenance, Repairs	\$509.93
	SOEP Staff Housing Maintenance, Repairs	\$4,450.33
	SOEP Staff Housing Maintenance, Repairs	\$592.65
	SOEP Staff Housing Maintenance, Repairs	\$271.26
	SOEP Staff Housing Maintenance, Repairs	\$789.25
	SOEP Staff Housing Maintenance, Multiiple new Split systems	\$23,760.00
	Mount Jenoptik Cameras Onto Kalgans & Newman Drive Cctv Poles Quote No: 18832, (Inc Gst)	\$1,853.19
	Newman Airport Terminal, Soep Public Building Maintenance - Female Wc Facilities	\$166.65
	Repair Clarifier Mains Cable Running Along The Catenary Cable	\$8,604.29
	Shire Admin Building- It Room, Soep Building Miantenance	\$581.67
	SOEP Staff Housing Maintenance, Repairs	\$2,047.46
	Shire Sepot Marble Bar Replace Insulation On Unisex Toilet A/C Unit	\$333.89
	Soep Administration Office Newman - Indoor Fan Motor To Admin A/C	\$680.08
	Youth Centre- Marble Bar New Indoor Fan Motor To Main A/C Unit	\$529.82
CUSTOMER FIRST CONTRACTING PTY LTD Total		\$203,593.73
CYRIL WHYOULTER	1/11/2023 Artist Payment	\$400.40
	8/11/2023 Artist Payment	\$249.00
	15/11/2023 Artist Payment	\$5,000.00
	29/11/2023 Artist Payment	\$3,519.00
CYRIL WHYOULTER Total		\$9,168.40
Damien Miller	22/11/2023 Artist Payment	\$780.00
Damien Miller Total		\$780.00
Darma Photography	9/11/2023 Community And Sports Star Awards Night 2023 Photography	\$550.00
Darma Photography Total		\$550.00
DATA#3 LTD	Autodesk Renewal - Infrastructure Staff Expiry - 23/11/24, 02Hi1-005995-L403 - Architecture Engineering & Construction Collection - 2/11/2023 23/11/24, C1Rk1-002900-L983 - Autocad Including Specialized Toolsets - 23/11/24	\$13,564.74
DATA#3 LTD Total		\$13,564.74
David Evrett	29/11/2023 Councillor Sitting Fee - November 2023, It Allowance - November 2023	\$2,305.84
David Evrett Total		\$2,305.84
David Kular	29/11/2023 Councillor Sitting Fee - November 2023, It Allowance - November 2023	\$2,305.84
David Kular Total		\$2,305.84
David Olney	2/11/2023 Staff Reimbursement	\$139.00
David Olney Total		\$139.00
DEANS AUTOGLASS	2/11/2023 Windscreen Replacement For 1Hwv247	\$1,589.50
	Suppy And Fix Windscreen To 1Hsa397	\$1,545.50
	16/11/2023 Repair And Fit Rear Window To Hiace Bus Rego 1Dxf 123 P81406	\$462.00
	Supply And Fit Windscreen To Hilux Rego Ep6412 - P 71092 Estimate Only	\$605.00
	23/11/2023 Suppy And Fit Rh Rear Door Glass To Hilux Rego 1Hdh 959 P101401	\$429.00
DEANS AUTOGLASS Total		\$4,631.00
DEBRA THOMAS	29/11/2023 Artist Payment	\$519.75
DEBRA THOMAS Total		\$519.75
DENISE ATKINS	29/11/2023 Artist Payment	\$599.25
DENISE ATKINS Total		\$599.25
Department of Finance	Marble Bar Pool Maintenance October 2023 -Concreting, Fence Repairs, Changerooms, Tree Trimming, Plant Room Ventilation, 2/11/2023 Replacement Shower Heads, Table And Seat Repairs	\$2,300.48
Department of Finance Total		\$2,300.48
DEPARTMENT OF FIRE AND EMERGENCY SERVICES	23/11/2023 2023/24 ESL Section 36L & 36M payment	\$17,032.11
DEPARTMENT OF FIRE AND EMERGENCY SERVICES Total		\$17,032.11
Department of Mines, Industry Regulation and Safety (Building and Energy)	9/11/2023 BSL Payment For The Month Of October 2023	\$3,614.46
Department of Mines, Industry Regulation and Safety (Building and Energy) Total		\$3,614.46
DEPARTMENT OF TRANSPORT	1/11/2023 Payment Of EPS Plates	\$200.00

DEPARTMENT OF TRANSPORT Total			\$200.00
Derrick Butt	1/11/2023	Artist Payment	\$2,393.35
	22/11/2023	Artist Payment	\$100.00
	29/11/2023	Artist Payment	\$13,028.40
Derrick Butt Total			\$15,521.75
Desert to Coast Training & Assessing	9/11/2023	Operate 4Wd Course For Mikka Van Opijnen	\$575.00
	23/11/2023	Confined Space And Gas Testing Training	\$3,280.00
		Snake Handling Training - Marble Bar	\$4,400.00
Desert to Coast Training & Assessing Total			\$8,255.00
DESIGNA AUSTRALIA PTY LTD	2/11/2023	Provision Of Comprehensive Carpark Maintenance Services At Newman Airport For Fy 23/24	\$12,914.20
		Straight Arm 2.8M To 5.5M	\$2,773.98
	30/11/2023	Provision Of Comprehensive Carpark Maintenance Services At Newman Airport For Fy 23/24	\$6,457.10
DESIGNA AUSTRALIA PTY LTD Total			\$22,145.28
Desmond Raggett	29/11/2023	Artist Payment	\$330.00
Desmond Raggett Total			\$330.00
Desmond Taylor	8/11/2023	Artist Payment	\$200.00
	15/11/2023	Artist Payment	\$300.00
Desmond Taylor Total			\$500.00
DESGRAE ANDERSON	29/11/2023	Artist Payment	\$89.50
DESGRAE ANDERSON Total			\$89.50
Dick Tracey Contracting Pty Ltd	2/11/2023	Erect Shade Shelter And Bin Surround At Nullagine	\$9,900.00
		Extra Adhoc Vegetation And Pressure Cleaning Work In Newman As Required In Accordance With Rft 02-2022/23	\$594.00
		Partial Refurbishment Of Donga 1 At Nullagine	\$5,500.00
		Partial Refurbishment Of Donga 2 At Nullagine	\$5,500.00
		Supply And Construct A New Depot Fence As Per Scope Of Works	\$60,500.00
		Supply Service For Parks And Gardens At Council Administraton Office	\$10,972.50
		Supply Service For Parks And Gardens Verge Control - Newman	\$3,432.00
		Supply Service For Town Centre Various Adhoc Duties - Newman	\$6,886.00
		Supply Services For Brushcutting And Pruning Trees - Kalgans Drive Ref 6775	\$6,160.00
	9/11/2023	Supply Services For Brushcutting And Pruning Trees - Kalgans Drive Ref 6775	\$8,228.00
	16/11/2023	Adhoc Vegetation And Pressure Cleaning Work At Newman Caravan Park As Required In Accordance With Rft 02-2022/23	\$2,123.00
		Supply Service For Clean Up Of Adhoc Vandalism Jobs In Newman	\$29,909.00
		Supply Service For Parks And Gadens Street Maintenance	\$6,292.00
		Supply Service For Parks And Gardens At Council Administraton Office	\$7,524.00
		Supply Service For Parks And Gardens Street Maintenance - Newman	\$9,322.50
		Supply Service For Parks And Gardens Verge Control - Newman	\$2,970.00
		Supply Service For Town Centre Various Adhoc Duties - Newman	\$13,200.00
	23/11/2023	Adhoc Vegetation And Pressure Cleaning Work At Newman Caravan Park As Required In Accordance With Rft 02-2022/23	\$242.00
		Constuct Shelter Footings At Newman Sports Ground	\$3,300.00
		Extra Adhoc Vegetation Andpressure Cleaning Work At Newman House In Accordance With Rft 02-2022/23	\$6,006.00
		Fit Out Of Ceo' Vehicle	\$2,750.00
		Supply Service For Clean Up Of Adhoc Vandalism Jobs In Newman	\$3,025.00
		Supply Service For Parks And Gadens Street Maintenance	\$10,010.00
		Supply Service For Parks And Gardens At Airport And Village	\$1,017.50
		Supply Service For Parks And Gardens At Council Administraton Office	\$5,720.00
		Supply Service For Parks And Gardens Street Maintenance - Newman	\$15,092.00
		Supply Service For Town Centre Various Adhoc Duties - Newman	\$2,343.00
	30/11/2023	Carry Out Vegetation Contract In Newman As Per Rft-02 22/23	\$15,778.40
		Carry Out Vegetation Contract In Newman As Per Rft-02 22/23	\$15,778.40
		Extra Adhoc Parks And Gardens Maintenance Work At Council Offices From November 2023 In Accordnce With Rft 02-2022/23	\$4,620.00
		Extra Adhoc Town Centre Work At Newman From November 2023 In Accordnce With Rft 02-2022/23	\$4,246.00
		Extra Adhoc Vegetation Andpressure Cleaning Work At Newman House In Accordance With Rft 02-2022/23	\$7,898.00
		Extra Adhoc Verge Control Work At Newman From November 2023 In Accordnce With Rft 02-2022/23	\$6,292.00
		Extra Adhoc Work At Newman Airport And Village From November 2023 In Accordnce With Rft 02-2022/23	\$9,900.00

	Extra Adhoc Work At Yurlu Caravan Park From November 2023 In Accordance With Rft 02-2022/23	\$6,567.00
	Extra Adhoc Work For Vandalism Around Newman From November 2023 In Accordnce With Rft 02-2022/23	\$3,696.00
	Repair Pavement Failure At Newman Arts Centre	\$9,735.00
	Supply Service For Clean Up Of Adhoc Vandalism Jobs In Newman	\$66.00
	Supply Service For Parks And Gadens Street Maintenance	\$14,840.10
	Supply Service For Parks And Gardens At Airport And Village	\$388.30
	Supply Service For Parks And Gardens At Council Administraton Office	\$110.00
	Supply Service For Parks And Gardens Street Maintenance - Newman	\$3,085.50
	Supply Service For Parks And Gardens Verge Control - Newman	\$165.00
Dick Tracey Contracting Pty Ltd Total		\$341,684.20
Dina Hosking	30/11/2023 Staff Reimbursement	\$16.74
Dina Hosking Total		\$16.74
DOREEN CHAPMAN	1/11/2023 Artist Payment	\$2,000.00
	8/11/2023 Artist Payment	\$662.00
	29/11/2023 Artist Payment	\$1,000.00
DOREEN CHAPMAN Total		\$3,662.00
Dulcie Butt	1/11/2023 Artist Payment	\$75.00
Dulcie Butt Total		\$75.00
Dunnings	16/11/2023 Fuel purchases for Shire vehicles and equipment	\$856.11
	Fuel purchases for Shire vehicles and equipment	\$2,903.24
	Fuel purchases for Shire vehicles and equipment	\$4,338.82
	Fuel purchases for Shire vehicles and equipment	\$4,452.84
	Fuel purchases for Shire vehicles and equipment	\$1,078.76
	Fuel purchases for Shire vehicles and equipment	\$4,703.80
	Fuel purchases for Shire vehicles and equipment	\$3,039.95
	Fuel purchases for Shire vehicles and equipment	\$5,464.55
	Fuel purchases for Shire vehicles and equipment	\$4,205.50
	Fuel purchases for Shire vehicles and equipment	\$107,952.09
	Fuel purchases for Shire vehicles and equipment	\$11,661.98
	Fuel purchases for Shire vehicles and equipment	\$16,695.54
	Fuel purchases for Shire vehicles and equipment	\$5,881.76
	Fuel purchases for Shire vehicles and equipment	\$3,003.19
	30/11/2023 Fuel purchases for Shire vehicles and equipment	\$5,915.24
	Fuel purchases for Shire vehicles and equipment	\$6,753.14
	Fuel purchases for Shire vehicles and equipment	\$1,930.58
	Fuel purchases for Shire vehicles and equipment	\$7,286.92
	Fuel purchases for Shire vehicles and equipment	\$16,887.76
	Fuel purchases for Shire vehicles and equipment	\$8,311.82
	Fuel purchases for Shire vehicles and equipment	\$1,134.67
	Fuel purchases for Shire vehicles and equipment	\$1,193.45
	Fuel purchases for Shire vehicles and equipment	\$18,049.62
Dunnings Total		\$243,701.33
Easifleet Group	9/11/2023 Staff Novated Leases	\$1,845.96
Easifleet Group Total		\$1,845.96
EAST PILBARA EARTHMOVING PTY LTD	2/11/2023 Hire Of Plant And Operators To Carryout Gravel Resheeting In Accordance With Rft05 2022/23	\$220,216.70
	Miatenance Grading, Drain Grading And Back Slopes On Kunawarritji Access Road	\$9,038.70
	Hire Of Machinery And Operators To Carry Out Gravel Resheeting On Desert Road In Accordandance With Rft 05 2022/23, Its Contract	
	9/11/2023 Conditions And Pricing	\$223,843.40
	23/11/2023 Maintenance Grading, Drain Grading And Back Slopes On Kunawarritji Access Road	\$203,276.98
EAST PILBARA EARTHMOVING PTY LTD Total		\$656,375.78
East Pilbara Race Club	2/11/2023 Community Letterbox Drop - Reconciliation Week Program	\$770.00
	30/11/2023 Newman Races 2023 Cup Name Rights Sponserhip	\$16,500.00
East Pilbara Race Club Total		\$17,270.00
Elite Compliance	2/11/2023 Soep- Office Fit Out	\$3,960.00
Elite Compliance Total		\$3,960.00

ELIZABETH TOBY	8/11/2023 Artist Payment	\$120.00
	29/11/2023 Artist Payment	\$579.60
ELIZABETH TOBY Total		\$699.60
Ella Irene Steiner	16/11/2023 Volunteer Food Allowance, Volunteer Food Allowance	\$218.97
Ella Irene Steiner Total		\$218.97
Ellsea Holdings Snap Perth CBD	23/11/2023 Business Card Order	\$836.00
Ellsea Holdings Snap Perth CBD Total		\$836.00
EM ELECTRICAL MOVEMENT	16/11/2023 Newman House - Several Downlights In The Large Conference Room Are Not Working No Hot Water @ Junior Sports	\$371.25 \$185.63
	Newman House - Large Meeting Room - Two Gpo In The Room Did Not Work, Please Inspect All Light And Power Points Are Operational	\$185.63
	Shire Public Building- Marble Bar- Exeloo- Multiple Electrical Error Codes And Issues	\$1,485.00
	Shire Public Building- Newman House, Replace Blown Down Lights In Large Conference Room.	\$1,999.80
EM ELECTRICAL MOVEMENT Total		\$4,227.31
Emily Bumba	8/11/2023 Artist Payment	\$933.00
Emily Bumba Total		\$933.00
EMPLOYMENT TRAINING SOLUTIONS	23/11/2023 HR License Training For Marble Bar Depot Team Oct 2023 Staff HR License Re-Assessment	\$14,100.00 \$500.00
EMPLOYMENT TRAINING SOLUTIONS Total		\$14,600.00
ENVIRONMENTAL INDUSTRIES	23/11/2023 SOEP Staff Housing Maintenance, Repairs	\$418.00
	SOEP Staff Housing Maintenance, Repairs	\$313.50
	SOEP Staff Housing Maintenance, Repairs	\$627.00
	SOEP Staff Housing Maintenance, Repairs	\$418.00
	SOEP Staff Housing Maintenance, Repairs	\$418.00
	SOEP Staff Housing Maintenance, Repairs	\$768.90
	SOEP Staff Housing Maintenance, Repairs	\$627.00
	SOEP Staff Housing Maintenance, Repairs	\$313.50
	SOEP Staff Housing Maintenance, Repairs	\$418.00
	SOEP Staff Housing Maintenance, Repairs	\$522.50
	SOEP Staff Housing Maintenance, Repairs	\$353.10
	SOEP Staff Housing Maintenance, Repairs	\$313.50
	30/11/2023 SOEP Staff Housing Maintenance, Repairs	\$418.00
ENVIRONMENTAL INDUSTRIES Total		\$5,929.00
Enviropacific Services Limited	9/11/2023 Newman Airport Water Treatment Plant Equipment - Service	\$7,548.75
	16/11/2023 Supply And Deliver Nylon Tube, Compression Nut And Ferrule Set For Ro Plant At Newman Aiport	\$88.82
Enviropacific Services Limited Total		\$7,637.57
ES2 Enterprise Solutions	2/11/2023 IT Annual License Fees Mun	\$357.50
	IT Managed Services Rft 14 2021/2022 For 2023-2024,	\$10,450.00
	Siem(Alienvault) With Epm 24/7 Monitoring, 1Tb & 2 Sensors As Per Quote Ref - 22-Wa-Mnd-Ep-72 July 23 To June 24,	\$9,900.00
	16/11/2023 3Cx Phone System License Renewal 1Yr To 28/11/24.	\$2,652.94
	Meraki Mr44 Wifi 6 Indoor Ap, , Meraki Mr44 Wifi 6 Indoor Ap, , Meraki Mr Enterprise License,3Yr, , Meraki Mr Enterprise License,3Yr,	\$3,351.96
	30/11/2023 Additional Freshservice License	\$1,093.79
	IT Managed Services Rft 14 2021/2022 For 2023-2024,	\$10,450.00
	Veeam Backup & Replication July 23 To June 24, (Inc Gst)	\$357.50
ES2 Enterprise Solutions Total		\$38,613.69
ESSENTIAL SUPER	12/11/2023 Staff Payroll Deduction	\$129.81
	Superannuation Payment	\$415.39
	26/11/2023 Staff Payroll Deduction	\$162.50
	Superannuation Payment	\$520.00
ESSENTIAL SUPER Total		\$1,227.70
Etienne Vorster	23/11/2023 Staff Reimbursement	\$150.67
Etienne Vorster Total		\$150.67
EUROFINS ARL PTY LTD	2/11/2023 Wwtp Sampling	\$1,549.35
	9/11/2023 Wwtp Sampling	\$466.40

EUROFINS ARL PTY LTD Total			\$2,015.75
EUROPCAR	30/11/2023	Hire Of Vehicle To Replace E113Ep Until New Vehicle Arrives	\$2,553.54
		Supply Hire Of Vehicle For Ranger At Cape K (Dave) For 114Eps Until New Vehicle Arrives	\$2,553.54
		Supply Hire Of Vehicle For Ranger At Cape K (Dave) For 114Eps Until New Vehicle Arrives	\$1,988.61
EUROPCAR Total			\$7,095.69
ExpandaBrand	30/11/2023	Gazebo For Marble Bar	\$1,603.80
ExpandaBrand Total			\$1,603.80
EXTERIA	2/11/2023	Aluminium Slat Table And Two Benches - Nullagine	\$5,558.30
	23/11/2023	Heritage Park Shelter For Nullagine Delivered To Newman By Nort West Transport	\$11,672.10
EXTERIA Total			\$17,230.40
Finmec Pty Ltd	9/11/2023	Cape Keraudren , Generator Is Due To Be Serviced And Have The Oil Sub Tank Emptied, And Have The Emergency Stop Button Looked as it needs repairs	\$2,259.53
Finmec Pty Ltd Total			\$2,259.53
Flowtek Plumbing and Gas Pty Ltd	2/11/2023	Carry Out Repair For Multiple Leaks At Newman Aquatec Center	\$2,599.50
		Repair Plumbing Issues At Marble Bar Depot	\$3,317.85
		Shire Admin Events Offices Toilet- Remove Frogs From Toilet And Basin Sink Hole.	\$301.20
		The Edge Town Square- New Lease/ Tenat Chill- Supply And Install Sub Meter To Building	\$4,177.75
		Leak In The Courtyard Of Community Services/Events Office Area.	\$1,412.30
	9/11/2023	Tenant At Chill Cafe Has Reported That The Dishwasher Is Not Draining And Unable To Use- Also Check For A Possible Gas Leak Shire Public Building- Marble Bar- Repair Leaks In Exeloo	\$297.00 \$3,020.00
	16/11/2023	Newman Aquatic Centre, Soep Public Building Maintenance, Flowtek: Investigate/ Repair Leak -Kitchen Sink In Aquatic Kiosk.	\$459.70
		Shire Public Building- Newman Exeloo - New Pressure Limiting Valve Required To Be Supplied And Installed	\$1,610.35
		Shire Public Building- Newman Exeloo- New Toilet Seat Required. Please Supply And Install.	\$900.00
	30/11/2023	Newman Airport- Administration, Soep Building Maintenance, Flowtek:- Urinal In Male Wc Is Blocked	\$148.50
		Newman Aquatic Centre, Soep Public Building Maintenance	\$353.65
		Shire Public Building- Newman Depot- Rangers Office- Toilet Blocked	\$148.50
Flowtek Plumbing and Gas Pty Ltd Total			\$18,746.30
FOXTEL CABLE TELEVISION	16/11/2023	Monthly Foxtel Decryption - July 2023 - June 2024	\$265.00
FOXTEL CABLE TELEVISION Total			\$265.00
Frank Ashworth	2/11/2023	Staff Reimbursement	\$219.30
		Staff Reimbursement	\$100.00
	30/11/2023	Staff Reimbursement	\$125.02
Frank Ashworth Total			\$444.32
Froggy Property Solutions Pty Ltd	23/11/2023	Apply Anti Grafitti Paint To Murals At Junior Sports Pavilion.	\$1,188.00
Froggy Property Solutions Pty Ltd Total			\$1,188.00
Fuji Xerox Australia Pty Ltd	16/11/2023	Fujifilm Copier Monthly Charges - Rental & Usage - July 2023 To June 2024	\$9,095.31
	30/11/2023	Fujifilm Copier Monthly Charges - Rental & Usage - July 2023 To June 2024	\$34.65
Fuji Xerox Australia Pty Ltd Total			\$9,129.96
Future Super Fund	12/11/2023	Superannuation Payment	\$224.40
	26/11/2023	Superannuation Payment	\$202.20
Future Super Fund Total			\$426.60
GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE	2/11/2023	Tyre costs	\$1,760.00
		Tyre costs	\$275.00
		Battery costs	\$470.00
		Tyre costs	\$100.00
		Tyre costs	\$726.00
		Battery costs	\$176.00
	9/11/2023	Battery costs	\$250.00
	16/11/2023	Tyre costs	\$3,198.00
		Tyre costs	\$44.00
	23/11/2023	Tyre costs	\$44.00
		Tyre costs	\$1,342.00
		Battery costs	\$220.00

Tyre costs		\$693.00
GALJO PTY LTD T/A EAST PILBARA TYRE SERVICE Total		\$9,298.00
Gemma Lacey	9/11/2023 Staff Reimbursement	\$9.86
Gemma Lacey Total		\$9.86
Gerard Dhu	2/11/2023 Staff Reimbursement	\$459.78
	Staff Reimbursement	\$89.28
Gerard Dhu Total		\$549.06
GLADYS BIDU	1/11/2023 Artist Payment	\$600.00
	8/11/2023 Artist Payment	\$1,508.80
	29/11/2023 Artist Payment	\$600.00
GLADYS BIDU Total		\$2,708.80
Grace Removals Group	9/11/2023 Staff relocation - furniture removal	\$2,260.60
Grace Removals Group Total		\$2,260.60
Graffiti Removal System P/L	23/11/2023 Moving Forward Mural - Ezycoat Repel 5Lt Kit Matt	\$2,304.50
Graffiti Removal System P/L Total		\$2,304.50
GTEA Resi Rental Trust	9/11/2023 Salary Sacrifice Rental	\$560.00
	21/11/2023 Salary Sacrifice Rental	\$560.00
GTEA Resi Rental Trust Total		\$1,120.00
HAN-MARI ROETS	30/11/2023 Good Grocer - Christmas Party Mocktail Ingredients	\$396.33
HAN-MARI ROETS Total		\$396.33
HART SPORT	16/11/2023 6 A Side Netball Bibs (2Xred, 2Xblack, 2Xblue) Senior Size 6 A Set. Including Freight,	\$259.00
HART SPORT Total		\$259.00
HELEN DALE SAMSON	15/11/2023 Artist Payment	\$168.75
	22/11/2023 Artist Payment	\$100.00
	29/11/2023 Artist Payment	\$3,497.35
HELEN DALE SAMSON Total		\$3,766.10
Hersey's Safety	2/11/2023 Purchase Of Safety And Consumable Items For Depot 6 Monthly Order - 68584 And 48582	\$6,120.36
	Purchase Of Safety Equipment And Various Items 6 Monthly Order - Order Numbers 48589, 48588 And 48590	\$5,537.03
	Purchase Of Various Items - 6 Monthly Order Refer To Order 48586 And 48587	\$5,124.59
	16/11/2023 Pump Liftrite R1Fr1205He X 4 + White Mud Flaps	\$7,434.68
Hersey's Safety Total		\$24,216.66
HESTA SUPER FUND	12/11/2023 Superannuation Payment	\$169.23
	26/11/2023 Superannuation Payment	\$42.31
HESTA SUPER FUND Total		\$211.54
HOLCIM (AUSTRALIA) PTY LTD	9/11/2023 As Per Quote 21531035 - Supply 8 Tonne Of 10Mm And 7Mm Aggregate Ex Bin Including Environmental Levy Approx.	\$1,484.99
	16/11/2023 As Per Quote 21529765 - Supply 25T Course River Sand And Environmental Levey To Nullagine May Be Extra Chrges	\$4,790.47
	23/11/2023 50 Tonne Coarse Creek Sand Delivered To Newman Waste Water Treatment Plant As Per Quotation Number 21531819.	\$3,434.44
HOLCIM (AUSTRALIA) PTY LTD Total		\$9,709.90
Honey Inia	2/11/2023 Staff Reimbursement	\$274.52
Honey Inia Total		\$274.52
HOSPITALITY INN PORT HEDLAND	2/11/2023 RPT Bus Driver Accomodation	\$503.00
	16/11/2023 RPT Bus Driver Accomodation	\$522.50
	RPT Bus Driver Accomodation	\$243.50
	23/11/2023 RPT Bus Driver Accomodation	\$768.00
HOSPITALITY INN PORT HEDLAND Total		\$2,037.00
Hostplus	12/11/2023 Staff Payroll Deduction	\$123.08
	Superannuation Payment adjustment	-\$17.10
	Superannuation Payment	\$2,237.56
	20/11/2023 Superannuation Payment adjustment	-\$108.51
	26/11/2023 Staff Payroll Deduction	\$296.16
	Superannuation Payment	\$4,172.39
Hostplus Total		\$6,703.58
Hostplus Superannuation Fund	12/11/2023 Superannuation Payment	\$351.75
	26/11/2023 Superannuation Payment	\$533.67
Hostplus Superannuation Fund Total		\$885.42

Design, Construction Of A 25M X 7.2M Swimming Pool, A 6M X 6M Toddler Pool Together With Hydraulics, Plant, And Equipment, For The			
Hydrilla Pty Ltd	30/11/2023	Nullagine Aquatic Centre	\$77,000.00
Hydrilla Pty Ltd Total			\$77,000.00
Incite Security Pty Ltd	9/11/2023	Dual Sim 4G + Ip Communicator, - Freight Charge, - Labour	\$548.90
Incite Security Pty Ltd Total			\$548.90
INDIGENOUS ART CODE LIMITED	23/11/2023	Membership	\$203.50
INDIGENOUS ART CODE LIMITED Total			\$203.50
IOOF Investments Services Ltd	12/11/2023	Superannuation Payment	\$156.57
	26/11/2023	Superannuation Payment	\$161.65
IOOF Investments Services Ltd Total			\$318.22
IOOF PORTFOLIO SERVICE SUPER FUND	12/11/2023	Superannuation Payment	\$24.22
	26/11/2023	Superannuation Payment	\$161.44
IOOF PORTFOLIO SERVICE SUPER FUND Total			\$185.66
IRONCLAD HOTEL	23/11/2023	Thank A Volunteer Lunch , Friday, 10 Nov 12.00Pm - 2.00Pm, , 26 Cooked Meals + 2 X Soft Drinks Each	\$1,080.00
IRONCLAD HOTEL Total			\$1,080.00
IVY BIDU	29/11/2023	Artist Payment	\$165.37
IVY BIDU Total			\$165.37
Ixom Operations Pty Ltd	9/11/2023	Annual Servicing Fees For Chlorine Gas For Wwtp Fy 23/24.	\$348.50
Ixom Operations Pty Ltd Total			\$348.50
Jamie Gibson	2/11/2023	Staff Reimbursement	\$284.68
Jamie Gibson Total			\$284.68
Jason Anthony	29/11/2023	Artist Payment	\$388.44
Jason Anthony Total			\$388.44
Jeanette M Simpson	9/11/2023	Items Brought In Perth For Christmas Programming	\$35.99
Jeanette M Simpson Total			\$35.99
JH Computer Services WA Pty Ltd	2/11/2023	Hp - Elitebook 650 G9 - I7, 16Gb, 512Gb Ssd, 3Yr Wty	\$5,123.80
	9/11/2023	Acer B248Y 24 Screen	\$2,420.00
	16/11/2023	16 Laptop Bags Screens + Headsets Logitech H340 Usb X20 Acer B248Y * 24 + Screen Acer B247Y 24+ Screen 16" Laptop Bags Acer B247Y 24 Screen	\$5,269.00 \$748.00
JH Computer Services WA Pty Ltd Total			\$13,560.80
Johnny Yallabah	29/11/2023	Artist Payment	\$238.50
Johnny Yallabah Total			\$238.50
Joshua Brown	2/11/2023	Staff Reimbursement	\$250.77
		Staff Reimbursement	\$240.00
		Staff Reimbursement	\$423.67
	23/11/2023	Staff Reimbursement	\$100.00
Joshua Brown Total			\$1,014.44
JUDITH ANYA SAMSON	1/11/2023	Artist Payment	\$448.40
	29/11/2023	Artist Payment	\$700.00
JUDITH ANYA SAMSON Total			\$1,148.40
Judith Rendell	2/11/2023	Staff Reimbursement	\$101.85
	30/11/2023	Staff Reimbursement	\$40.00
Judith Rendell Total			\$141.85
Kalgan Cleaning Services	9/11/2023	Sports & Community Start Awards 4 November 2023 - Cleaning , Pre - Event Clean, Mid Clean & Post Event Clean Of East Pilbara Art Centre , Unit T4 Marilanna Street, Soep Housing Maintenance, Kalgan'S Cleaning Services: , Please Carry Out A Pre-Tenancy Clean At This Property - Between Wed 25Th- And Thursday 26Th October., Keys Will Be At Reception.	\$1,195.70 \$233.20
Kalgan Cleaning Services Total			\$1,428.90
KAREN LOCKYER	29/11/2023	Councillor Sitting Fee - November 2023, It Allowance - November 2023	\$2,305.84
KAREN LOCKYER Total			\$2,305.84
KATHLEEN MAREE SORENSEN	15/11/2023	Artist Payment	\$660.00
		Artist Payment	\$1,859.20
KATHLEEN MAREE SORENSEN Total			\$2,519.20
Keras (Pilbara) Gold Pty Ltd	30/11/2023	Rates Refund	\$2.34
		Rates Refund	\$489.86

	Rates Refund	
Keras (Pilbara) Gold Pty Ltd Total		\$489.86
King Kira Maintenance Pty Ltd	2/11/2023 Check Engine Light	\$982.06
King Kira Maintenance Pty Ltd Total		\$488.95
KLEENHEAT GAS	9/11/2023 Equipment Service Charge X 4	\$488.95
	Equipment Service Charge X 4	\$200.20
	Equipment Service Charge X 4	\$100.10
	Equipment Service Charge X 4	\$50.05
	Equipment Service Charge X 4	\$300.30
KLEENHEAT GAS Total		\$650.65
KMART AUSTRALIA LTD	30/11/2023 Nullagine - Household Supplies And Equipment	\$669.50
KMART AUSTRALIA LTD Total		\$669.50
KOMATSU AUSTRALIA PTY LTD	23/11/2023 Supply A Set Of Grader Blades, End Plates, Blade Support Slides For Rego 1Htw910 Quote#003294950	\$3,047.81
KOMATSU AUSTRALIA PTY LTD Total		\$3,047.81
KUMPAYA GIRGIRBA	1/11/2023 Artist Payment	\$300.00
	8/11/2023 Artist Payment	\$400.00
	15/11/2023 Artist Payment	\$300.00
	22/11/2023 Artist Payment	\$300.00
	29/11/2023 Artist Payment	\$300.00
KUMPAYA GIRGIRBA Total		\$1,600.00
Kunawarrtji Aboriginal Corporation (Outback Stores)	9/11/2023 Furniture For Bugai Whyoulter, To Be Recouped From Artist Money	\$6,158.83
	16/11/2023 Remote Food Allowance Elsie 33 Po 79908, Remote Food Allowance Elsie 33 Po 79908	\$95.44
Kunawarrtji Aboriginal Corporation (Outback Stores) Total		\$6,254.27
LANDGATE (DOLA)	9/11/2023 Soep Planning Department, Landgate- Annual Ordering -Tiltes And Information.	\$91.50
LANDGATE (DOLA) Total		\$91.50
Lee Anderson	2/11/2023 Travel Allowance Marble Bar To Newman And Newman To Marble Bar	\$755.70
	23/11/2023 5/11/23 Marble Bar To Newman 447Km Traning, 7/11/23 Newman To Marble Bar 284Km Traning	\$756.73
	29/11/2023 Councillor Sitting Fees - November 2023, It Allowance - November 2023	\$2,305.84
	30/11/2023 24/11/23 Marble Bar To Newman With 568Kms	\$587.99
	Travel To Lemc Meeting @ Volly Lunch - 09/11/2023	\$185.92
Lee Anderson Total		\$4,592.18
LEON CUTTER	29/11/2023 Artist Payment	\$300.37
LEON CUTTER Total		\$300.37
LG Solutions PL t/a Pulse Software	2/11/2023 Pulse Training	\$3,575.00
LG Solutions PL t/a Pulse Software Total		\$3,575.00
LILY JATARR LONG	29/11/2023 Artist Payment	\$2,000.00
LILY JATARR LONG Total		\$2,000.00
Lynne Charles	22/11/2023 Artist Payment	\$120.00
Lynne Charles Total		\$120.00
Macquarie Super Accumulator Account	12/11/2023 Staff Payroll Deduction	\$1,289.66
	Superannuation Payment	\$926.92
	26/11/2023 Staff Payroll Deduction	\$1,289.66
	Superannuation Payment	\$926.92
Macquarie Super Accumulator Account Total		\$4,433.16
MAD DOG PROMOTIONS	9/11/2023 Pilbara East Promotional Merchandise	\$5,137.00
MAD DOG PROMOTIONS Total		\$5,137.00
Magellan Powertronics Pty Ltd	23/11/2023 Cape Keraudren repairs	\$8,250.00
Magellan Powertronics Pty Ltd Total		\$8,250.00
Malcolm Somers	16/11/2023 Staff Reimbursement	\$90.27
Malcolm Somers Total		\$90.27
Marble Bar Community Resource Centre	16/11/2023 Halloween Party 31/10/23 event at Marble Bar	\$280.50
Marble Bar Community Resource Centre Total		\$280.50
Marble Bar General Store	2/11/2023 Bush Crew groceries	\$221.85
	23/11/2023 Bush Crew groceries	\$291.16
Marble Bar General Store Total		\$513.01
MARBLE BAR HOLIDAY PARK (Caravan Park)	16/11/2023 Marble Bar Airport - Accommodation For Airport Staff	\$290.00

	23/11/2023	Marble Bar Airport - Accommodation For Airport Staff	\$640.00
MARBLE BAR HOLIDAY PARK (Caravan Park) Total			\$930.00
Marble Bar Roadhouse and Travellers Rest	2/11/2023	Staff & contractor accomodation costs at Marble Bar	\$960.00
		Staff & contractor accomodation costs at Marble Bar	\$1,390.00
	9/11/2023	Staff & contractor accomodation costs at Marble Bar	\$340.00
		Staff & contractor accomodation costs at Marble Bar	\$170.00
	16/11/2023	Staff & contractor accomodation costs at Marble Bar	\$240.00
		Staff & contractor accomodation costs at Marble Bar	\$330.00
		Staff & contractor accomodation costs at Marble Bar	\$240.00
		Staff & contractor accomodation costs at Marble Bar	\$149.86
	30/11/2023	Staff & contractor accomodation costs at Marble Bar	\$245.00
Marble Bar Roadhouse and Travellers Rest Total			\$4,064.86
Marble Bar Tourist Association	2/11/2023	Quarterly Subscription Fee	\$7,500.00
	30/11/2023	Quarterly Subscription Fee	\$7,500.00
Marble Bar Tourist Association Total			\$15,000.00
Marcin Makowski	2/11/2023	Staff Reimbursement	\$256.20
Marcin Makowski Total			\$256.20
MARIANNE BURTON	1/11/2023	Artist Payment	\$268.00
	8/11/2023	Artist Payment	\$800.00
	15/11/2023	Artist Payment	\$500.00
	22/11/2023	Artist Payment	\$200.00
	29/11/2023	Artist Payment	\$400.00
MARIANNE BURTON Total			\$2,168.00
Marisa Leanne Wolfenden	2/11/2023	Staff Reimbursement	\$236.80
		Staff Reimbursement	\$120.08
	30/11/2023	Staff Reimbursement	\$74.50
		Staff Reimbursement	\$102.58
Marisa Leanne Wolfenden Total			\$533.96
Mark Keogh Pty Ltd tas Mark Keogh Training	23/11/2023	CPR Refresher Training and First Aid Training 20 Nov 2023	\$304.00
		Lifeguard Training 18- 19 November 2023	\$449.00
	30/11/2023	First Aid Course With Mark Keogh 20 Nov 2023	\$175.00
		Operate 4Wd Training Course 21 Nov 2023	\$595.00
		Provide First Aid Training	\$2,852.00
		Provide First Aid Training	\$1,400.00
Mark Keogh Pty Ltd tas Mark Keogh Training Total			\$5,775.00
Marlene Anderson	15/11/2023	Artist Payment	\$66.00
	22/11/2023	Artist Payment	\$100.00
	29/11/2023	Artist Payment	\$5,452.20
Marlene Anderson Total			\$5,618.20
MARY ROWLANDS	1/11/2023	Artist Payment	\$624.00
MARY ROWLANDS Total			\$624.00
Mase Industries ta Newman Low Loaders Transport & Logistics	2/11/2023	Machine Transport For Newman Waste Management Facility.	\$605.00
	23/11/2023	Machine Transport For Newman Waste Management Facility.	\$822.25
Mase Industries ta Newman Low Loaders Transport & Logistics Total			\$1,427.25
Mathew Scott Pennington	9/11/2023	Reimbursement Of Uber Costs Travel From Home To Airport As Per Employment Contract	\$168.60
Mathew Scott Pennington Total			\$168.60
Max Trowbridge	23/11/2023	Staff Reimbursement	\$372.78
Max Trowbridge Total			\$372.78
May Burton	29/11/2023	Artist Payment	\$318.25
May Burton Total			\$318.25
MAY CHAPMAN	1/11/2023	Artist Payment	\$5,000.00
	8/11/2023	Artist Payment	\$449.40
	29/11/2023	Artist Payment	\$5,000.00
MAY CHAPMAN Total			\$10,449.40
MCLEODS BARRISTERS & SOLICITORS	9/11/2023	Legal Services As Instructed, Mission Australia - Newman House	\$214.50

Item 2.2 Appendix 1

		Legal Services As Instructed, Termination Of Commercial Lease - Aurora Petroleum	\$1,304.05
		Legal Services As Instructed, The Provision Of Legal Services As Instructed	\$977.60
MCLEODS BARRISTERS & SOLICITORS Total			\$2,496.15
MCMULLEN NOLAN GROUP PTY LTD	16/11/2023	Marble Bar Landfill Site Feature Survey	\$4,169.00
		Newman Landfill Site Feature Survey 2023	\$6,655.00
		Surveyor Field, Office Processing, Disbursements, Driving And Draft Plan - Nullagine Landfill	\$4,169.00
MCMULLEN NOLAN GROUP PTY LTD Total			\$14,993.00
Melissa Warren	2/11/2023	Staff Reimbursement	\$360.79
Melissa Warren Total			\$360.79
Mercer Super Trust	12/11/2023	Staff Payroll Deduction	\$425.00
		Superannuation Payment	\$1,594.58
	26/11/2023	Staff Payroll Deduction	\$425.00
		Superannuation Payment	\$1,604.77
Mercer Super Trust Total			\$4,049.35
METRO COUNT	30/11/2023	Supply Metrocount Road Pod Vt5900 Including Reinforced Casing, Seasonal Discount For Each Roadpod, Standard 12 Month Warranty On New Road Pod Units	\$34,226.50
		Traffic Count Survey Consumables - Item 1 Of 5 - Road Field Kit For Unsealed Roads, Figure-8 Road Cleats Pkt10 For Sealed Roads, Figure-8 Road Cleats Pkt10 For Un-Sealed Roads, Road Nails Pkt50 For Sealed Roads, Road Tube Vent Plugs Pkt10	\$2,634.50
METRO COUNT Total			\$36,861.00
Michael Nielson	30/11/2023	Rates Refund	\$674.00
Michael Nielson Total			\$674.00
Michael Zion	2/11/2023	Staff Reimbursement	\$96.65
		Reimbursement For Tools Purchased At Local Hardware Store	\$51.63
Michael Zion Total			\$148.28
MinterEllison	2/11/2023	Legal Advice	\$6,821.76
		Legal Advice	\$3,550.69
MinterEllison Total			\$10,372.45
Minuteman Press Perth	9/11/2023	Postcards For Art Centre Travel	\$172.17
	23/11/2023	CDs And Nwmf Signage.	\$2,784.65
		Nullagine Pool Sign - Inc Shipping (Job Id 152094), Printed 3Mm Acm With Uv Gloss Laminate 2400X1200Mm	\$841.50
	30/11/2023	Signage For Nwmf.	\$3,931.40
Minuteman Press Perth Total			\$7,729.72
MIRIAM ATKINS	29/11/2023	Artist Payment	\$1,750.50
MIRIAM ATKINS Total			\$1,750.50
Mitchell Ferris	30/11/2023	Staff Reimbursement	\$120.16
Mitchell Ferris Total			\$120.16
MLC MASTERKEY SUPER FUNDAMENTALS	12/11/2023	Staff Payroll Deduction	\$240.38
		Superannuation Payment	\$769.23
	26/11/2023	Staff Payroll Deduction	\$240.38
		Superannuation Payment	\$769.23
MLC MASTERKEY SUPER FUNDAMENTALS Total			\$2,019.22
Moray and Agnew Perth Moray and Agnew Lawyers	3/11/2023	Legal Advice	\$5,438.40
Moray and Agnew Perth Moray and Agnew Lawyers Total			\$5,438.40
MT NEWMAN FURNITURE & BEDDING	9/11/2023	SOEP Staff Housing Maintenance, Repairs	\$369.00
		SOEP Staff Housing Maintenance, Repairs	\$725.00
MT NEWMAN FURNITURE & BEDDING Total			\$1,094.00
MULYATINGKI MARNEY	29/11/2023	Artist Payment	\$300.00
MULYATINGKI MARNEY Total			\$300.00
Munganya Pty Ltd	30/11/2023	Successful Small Grant Application - Nullagine Wellness Community Program	\$1,100.00
Munganya Pty Ltd Total			\$1,100.00
Muuki Taylor	1/11/2023	Artist Payment	\$1,000.00
	15/11/2023	Artist Payment	\$500.00
	29/11/2023	Artist Payment	\$2,000.00
Muuki Taylor Total			\$3,500.00
NANCY CHAPMAN	1/11/2023	Artist Payment	\$588.00

	8/11/2023 Artist Payment	\$2,380.97
	29/11/2023 Artist Payment	\$8,315.48
NANCY CHAPMAN Total		\$11,284.45
NATASHA WILLIAMS	15/11/2023 Artist Payment	\$120.00
NATASHA WILLIAMS Total		\$120.00
Netplanet Digital	9/11/2023 Weekly Social Media Management - X 28 Weekly Posts, Monthly LinkedIn Employment Ads	\$8,001.40
Netplanet Digital Total		\$8,001.40
Newman Basketball Association	23/11/2023 Events Flyer Mailbox Drop In Newman	\$700.00
Newman Basketball Association Total		\$700.00
NEWMAN CHAMBER OF COMMERCE & INDUSTRY	2/11/2023 NCCI Membership Renewal July 2023 - June 2024	\$410.00
NEWMAN CHAMBER OF COMMERCE & INDUSTRY Total		\$410.00
NEWMAN DAYCARE CENTRE	2/11/2023 Successful Applicant Of A Community	\$11,000.00
NEWMAN DAYCARE CENTRE Total		\$11,000.00
NEWMAN HOME HARDWARE & ICE PLUS	2/11/2023 3 X Potting Mix , 6 X Grass Seed Boxes	\$159.75
	SOEP Staff Housing Maintenance, Repairs	\$16.00
	Supply 30Cm Chainsaw With Fuel And Oil	\$1,318.87
	20 Bulka Bags Of Red Mulch	\$8,844.00
	Minor Equipment For Facility Maintenance - Newman Aquatic Centre	\$380.85
	Misc Adhoc Items For IT	\$53.90
	Monthly Purchase Order Soep Depot For The Month Of October 2023	\$386.00
	Monthly Purchase Order Soep Depot For The Month Of October 2023	\$15.31
	Monthly Purchase Order Soep Parks And Gardens For The Month Of October 2023	\$87.50
	Monthly Purchase Order Soep Parks And Gardens For The Month Of October 2023, Monthly Purchase Order Soep Parks And Gardens For The Month Of October 2023	\$62.27
	Pallet Of Grey Cement Gp 20Kg Plus Pallet Deposit - Airport	\$772.00
	SOEP Staff Housing Maintenance, Repairs	\$58.56
	Wwtp Supplies	\$119.00
	9/11/2023 Hose For Yellow Car Ep6029	\$44.75
	Hydration Supplies For Event Delivery.,	\$98.45
	Monthly Purchase Order Soep Depot For The Month Of October 2023	\$86.67
	Monthly Purchase Order Soep Parks And Gardens For The Month Of October 2023	\$738.83
	Various Items As Required - Open Po Until 30Sept23	\$442.25
	Various Items As Required - Open Po Until 31Dec23	\$41.25
	16/11/2023 SOEP Staff Housing Maintenance, Repairs	\$46.62
	Supply 60Bags Fast Setting Concrete 20Kg Bags, As Per Quote O-21203 - Pallet Deposit	\$824.00
	Stihl Quick Cut And Wheel Ashphalt Cutter 400Mm X 4.5 X 20Mm	\$2,409.64
	Purchase Of Various Items As Required For Nullagine Depot - Supervisor Owen Quiggley	\$750.59
	23/11/2023 Supply Stihl Quick Cut Saw Ts 500 With Diamond Wheel And Steel 350Mm X 4X 20Mm Cutoff Wheel	\$2,243.87
	Suppy Commercial Square Concrete Sprinkler Surronds (300Mm X 85Mm) Inclusive Of Freight	\$1,448.00
	Monthly Purchase Order For Parks And Gardens - September 2023	\$31.41
	Newman Recreation Centre - Black Chalk Board Paint	\$24.00
	November 2023 Purchases For Newman Depot	\$259.60
	November 2023 Purchases For Parks And Gardens Newman	\$690.94
	Public Building Maintenance, Shire Admin Office, 2X Additional Keys To Be Cut	\$16.00
	30/11/2023 Supply Various Tools Drill, Battery, Drill Bits, Recip Cutting Blades Wood And Metal	\$1,884.91
	Supply Concret Mesh And Bar Chairs	\$5,488.53
	Supply 20 X Bags Premium Red Mulch, As Per Quote -21325 Supply 84 X Bags Of Poting Mix All Purpose 25Ltr	\$9,614.00
	Misc Adhoc Items For It	\$135.75
	November 2023 Purchases For Newman Depot	\$131.92
	November 2023 Purchases For Parks And Gardens Newman	\$142.25
	Nwmf Supplies	\$361.58
	Powerboards For 3D Christmas Light Structures, Marble Bar, + Hpm Plugboss 8 Outlet Surge Protected	\$433.60
	Supply Of Various Items For Nullagine Depot	\$498.94
	Various Items As Required	\$261.50
	Various Items As Required	\$1,821.37

	WWTP Supplies	\$367.38
NEWMAN HOME HARDWARE & ICE PLUS Total		
		\$43,612.61
Newman Lions Club	23/11/2023 2023 Fortescue Festival - Soep Stall Fees	\$300.00
Newman Lions Club Total		
		\$300.00
Newman MM Pty Ltd - Mia Mia Newman	2/11/2023 CEO Performance Review, 5-7 Oct 2023	\$574.00
	Special Council Meeting 27/10/23 Accomodation	\$1,200.00
	9/11/2023 Accomodation/Meals For ETS Trainers - Marble Bar Depot Employees	\$1,920.00
	16/11/2023 3 Rooms, Guest: Wendy Brooks, Lee Anderson, Arrival: 04 Nov 2023, Departure: 07 Nov 2023	\$1,380.00
	Cr Annabell Landy 5-7Th Nov 23, Refresher Training.	\$600.00
	Steven Tweedie Acc 5-6Th November 2023, Induction And Refresher Training For Council Members	\$240.00
	30/11/2023 2023 Concert On The Green: Accomodation For Band And Production.	\$1,300.00
	Social Club Meeting 27.10.2023 - Drinks & Food	\$187.00
Newman MM Pty Ltd - Mia Mia Newman Total		
		\$7,401.00
NEWMAN VETERINARY HOSPITAL	9/11/2023 Standing Order For Vet Costs For Treatment And Euthanising Of Animals.	\$262.20
NEWMAN VETERINARY HOSPITAL Total		
		\$262.20
NGAMARU BIDU	8/11/2023 Artist Payment	\$1,000.00
	15/11/2023 Artist Payment	\$500.00
	22/11/2023 Artist Payment	\$500.00
	29/11/2023 Artist Payment	\$1,000.00
NGAMARU BIDU Total		
		\$3,000.00
Nicole Montgomery	30/11/2023 Overnight Work Travel To Karratha For Stakeholder Meetings	\$41.93
Nicole Montgomery Total		
		\$41.93
NIGEL NEECH	8/11/2023 Artist Payment	\$93.75
	15/11/2023 Artist Payment	\$93.75
NIGEL NEECH Total		
		\$187.50
Nintex Pty Ltd	9/11/2023 Nintex Process Manager Starter Pack	\$9,680.00
Nintex Pty Ltd Total		
		\$9,680.00
NOLA TAYLOR	29/11/2023 Artist Payment	\$40.47
NOLA TAYLOR Total		
		\$40.47
Nordic Fitness Equipment ta Gym Supplies Australia Pty Ltd	2/11/2023 Newman Recreation Centre - Cable Attachment Storage Tree, Newman Recreation Centre - Freight	\$379.00
Nordic Fitness Equipment ta Gym Supplies Australia Pty Ltd Total		
		\$379.00
NOREENA KADIBIL	8/11/2023 Artist Payment	\$768.80
NOREENA KADIBIL Total		
		\$768.80
North Regional Tafe	2/11/2023 Intermediate Excel Training 15 Nov 2023	\$640.00
	Intermediate Excel Training 15 Nov 2023	\$320.00
	Intermediate Excel Training 15 Nov 2023	\$320.00
	Introduction To Excel Training 14 Nov 2023	\$1,600.00
	Introduction To Excel Training 14 Nov 2023	\$640.00
North Regional Tafe Total		
		\$3,520.00
NORTH WEST DISTRIBUTORS	30/11/2023 Snacks For Kiosk Re-Sale - Newman Aquatic Centre	\$1,324.74
NORTH WEST DISTRIBUTORS Total		
		\$1,324.74
NORTHSTAR ASSET	30/11/2023 Twilight Movie Series-Screening Copyright For Elliot:The Littlest Reindeer On 1St December 2023	\$440.00
NORTHSTAR ASSET Total		
		\$440.00
Nor-West Freight Services Pty Ltd	30/11/2023 Annual Freight Charges - July 23 To June 24	\$91.25
	Annual Freight Charges - July 23 To June 24, Ja Hersey	\$69.96
	Annual Freight Charges - July 23 To June 24, Sa Hersey	\$77.06
	Annual Freight Charges - July 23 To June 24, Sigma Chemicals	\$694.32
Nor-West Freight Services Pty Ltd Total		
		\$932.59
Nully Capital Pty Ltd	9/11/2023 2 X Accommodation 1 Night With Meals - Fri 20Th August 2023	\$560.00
	Accommodation And Meals - Dick Tracey Contracting - Dongas, Shelter Etc	\$1,960.00
	Extention Of Accommodation From 26/10 And Check Out 29/10 - 3 Nights @ \$280 Per Night Including Meals. Dick Tracey Contracting	
	Working On Dongas In Nullagine	\$840.00
	23/11/2023 Monthly Soep Purchase Order For The Month Of October 2023	\$51.00
	Supply 400L Of Ulp For Nullagine Depot	\$1,155.04

	Thank A Volunteer Long Table Lunch, Thu 9/11/23, 12.00Pm - 2.00Pm, Lunch - 12 People @ \$46.00 / Person, Drinks - 12 People X 2 Drinks Ea @ \$4.50	\$653.50
	Accommodation And Meals For The 6Th November X 2 Rooms - Vic Flow , Accommodation And Meals For The 7Th - 9Th November (3 30/11/2023 Nights) X 2 Rooms - Vic Flow	\$2,240.00
	Accommodation 26Th October 2023, Including Meals	\$200.00
Nully Capital Pty Ltd Total		\$7,659.54
Olivia Kate Marie Wilson	29/11/2023 Artist Payment	\$348.75
Olivia Kate Marie Wilson Total		\$348.75
Omnicom Media Group Australia	16/11/2023 Advertising West Australian Local Govt. Tenders Section - Rft 04-2023/24 - Nullagine Aquatic Centre Buildings	\$80.86
	Advertising West Australian Newspaper Local Govt. Tenders Section, Rft 02-2023/24 Software For Agendas And Minutes Automation,	\$496.83
Omnicom Media Group Australia Total		\$577.69
ONSITE RENTAL GROUP	16/11/2023 Emergency Hire Of Box Trailer 8 X 5 For October 2023 - Serial Number Trc8506, Ref Em0233 - Cyclone Ilsa - April 2023	\$2,844.39
	23/11/2023 Hire Of Lighting Tower For Night Works At Newman Airport	\$353.07
ONSITE RENTAL GROUP Total		\$3,197.46
Osborne Autos Pty Ltd	20/11/2023 Supply And Deliver One Only Isuzu Ute MUX-LST	\$73,813.90
	Supply And Deliver One Only Isuzu Ute MUX-LST	\$54,440.00
Osborne Autos Pty Ltd Total		\$128,253.90
Our Community Pty Ltd	16/11/2023 Smarty Grants Annual Access Fee	\$13,250.00
Our Community Pty Ltd Total		\$13,250.00
OWEN MARK QUIGLEY	2/11/2023 Staff Reimbursement	\$248.44
	30/11/2023 Staff Reimbursement	\$319.05
OWEN MARK QUIGLEY Total		\$567.49
PARKER BLACK & FORREST PTY LTD	2/11/2023 Shire Public Buildings- General- 3X F9 Key 2X F10- Key	\$205.98
	Shire Public Buildings- Master Padlock Keys- 5X A-F Cut Key	\$233.48
PARKER BLACK & FORREST PTY LTD Total		\$439.46
PARNGURR ABORIGINAL	23/11/2023 Fuel For Jigalong Bfb Truck	\$253.00
PARNGURR ABORIGINAL Total		\$253.00
Paul Hudson	2/11/2023 Staff Reimbursement	\$107.52
	Staff Reimbursement	\$1,072.11
Paul Hudson Total		\$1,179.63
Paul Miller	2/11/2023 Staff Reimbursement	\$159.06
	Staff Reimbursement	\$100.00
	16/11/2023 Staff Reimbursement	\$206.90
	30/11/2023 Staff Reimbursement	\$100.00
Paul Miller Total		\$565.96
PAULINE WILLIAMS	1/11/2023 Artist Payment	\$303.00
	8/11/2023 Artist Payment	\$781.79
	29/11/2023 Artist Payment	\$691.95
PAULINE WILLIAMS Total		\$1,776.74
PERMEATE PARTNERS PTY LTD (CONEXA)	16/11/2023 Operational Support Of The Water Treatment Plant (Ro) At Newman Airport For Fy 2023/2024	\$3,191.38
PERMEATE PARTNERS PTY LTD (CONEXA) Total		\$3,191.38
Peta Baer	29/11/2023 Councillor Sitting Fees - November 2023, It Allowance - November 2023	\$2,305.84
Peta Baer Total		\$2,305.84
Peter Edwards	2/11/2023 Staff Reimbursement	\$372.52
Peter Edwards Total		\$372.52
Phoebe Jones	2/11/2023 Staff Reimbursement	\$964.81
Phoebe Jones Total		\$964.81
Pilbara Building Maintenance Services	2/11/2023 SOEP Staff Housing Maintenance, Repairs	\$1,808.10
	16/11/2023 SOEP Staff Housing Maintenance, Repairs	\$958.10
	SOEP Staff Housing Maintenance, Repairs	\$1,196.80
	SOEP Staff Housing Maintenance, Repairs	\$2,099.99
	SOEP Staff Housing Maintenance, Repairs	\$287.32
	SOEP Staff Housing Maintenance, Repairs	\$279.39

		SOEP Staff Housing Maintenance, Repairs	\$171.60
		SOEP Staff Housing Maintenance, Repairs	\$355.95
		SOEP Staff Housing Maintenance, Repairs	\$314.48
		SOEP Staff Housing Maintenance, Repairs	\$380.53
		SOEP Staff Housing Maintenance, Repairs	\$190.59
		SOEP Staff Housing Maintenance, Repairs	\$250.25
		SOEP Staff Housing Maintenance, Repairs	\$243.10
		SOEP Staff Housing Maintenance, Repairs	\$560.07
	23/11/2023	SOEP Staff Housing Maintenance, Repairs	\$549.01
		SOEP Staff Housing Maintenance, Repairs	\$136.13
		SOEP Staff Housing Maintenance, Repairs	\$136.10
		SOEP Staff Housing Maintenance, Repairs	\$136.13
		SOEP Staff Housing Maintenance, Repairs	\$136.13
		SOEP Staff Housing Maintenance, Repairs	\$136.13
		SOEP Staff Housing Maintenance, Repairs	\$136.13
		SOEP Staff Housing Maintenance, Repairs	\$136.13
		SOEP Staff Housing Maintenance, Repairs	\$136.13
	30/11/2023	SOEP Staff Housing Maintenance, Repairs	\$238.22
		SOEP Staff Housing Maintenance, Repairs	\$643.50
		SOEP Staff Housing Maintenance, Repairs	\$238.22
		SOEP Staff Housing Maintenance, Repairs	\$238.22
		SOEP Staff Housing Maintenance, Repairs	\$238.22
Pilbara Building Maintenance Services Total			\$12,194.54
PILBARA ELECTRICAL			
	2/11/2023	Black Fre Case For Iphone 12	\$109.95
		SOEP Staff Housing Maintenance, Repairs	\$898.00
	9/11/2023	Black Fre Case For Iphone 12	\$439.80
	16/11/2023	Newman Recreation Centre - Audio Lead For Pa Sysytem, Newman Recreation Centre - Iphone Jack For Pa System	\$26.00
PILBARA ELECTRICAL Total			\$1,473.75
Pilbara Food Services			
	2/11/2023	Hot Food And Icecreams For Kiosk Resale - Newman Aquatic Centre	\$374.20
		Hot Food And Icecreams For Kiosk Re-Sale - Newman Aquatic Centre	\$96.69
		Youth Centre Shop supplies	\$44.28
	9/11/2023	Hot Food And Icecream For Kiosk Resale - Newman Aquatic Centre, Hot Food And Icecream For Kiosk Resale - Newman Aquatic Centre	\$2,096.48
Pilbara Food Services Total			\$2,611.65
PILBARA GLAZING SERVICES			
	2/11/2023	Newman Youth Centre - Entrance Door Window - Has Been Cracked	\$1,281.50
	9/11/2023	SOEP Staff Housing Maintenance, Repairs	\$148.50
		The Edge (Chill) Town Square- Repair Large Chip In Glass Door Panel	\$2,924.02
PILBARA GLAZING SERVICES Total			\$4,354.02
PILBARA META MAYA			
	16/11/2023	Electricity Charges	\$225.74
		Electricity Charges	\$275.19
PILBARA META MAYA Total			\$500.93
PILBARA MOTOR GROUP			
	2/11/2023	Supply And Fit 2X Fire Extinguishers And Brackets To Tray Head Board	\$743.00
		3 * Hilux 4X4 2.8L Dsl D/C/C 6At Sr 2U76980 001	\$139,218.76
	16/11/2023	Night Hawk Set Of Lights	\$1,229.80
	23/11/2023	100K Service + Repairs	\$2,133.48
		120,000Km Service	\$2,878.58
		350K Service + Repairs	\$619.72
		Vehicle Repairs	\$5,200.61
		Supply And Delivery Of 3 Prado Dsl Wgn	\$83,623.30
	30/11/2023	Repairs To Ep6412 - Vibration And Spotlights	\$2,963.36
PILBARA MOTOR GROUP Total			\$238,610.61
Pilbara Panel & Paint Pty Ltd			
	2/11/2023	Transport 20Ft Container, Tractor And Slasher From Newman Airport To Cape Keraudren	\$3,388.00
	16/11/2023	Transport Of 2 X Trailers From Newman To Cape Keraudren And Bakload Damaged Trailers To Newman Depot	\$3,388.00
	30/11/2023	Estimate # 4: Invoice 157 Insurace Excess Claim Mo0066314 Rego 1Hoz614	\$500.00
Pilbara Panel & Paint Pty Ltd Total			\$7,276.00
Pilbara Solutions Pty Ltd T/A Hedland Mobile Windscreens			
	2/11/2023	Quote 19780 For Replacement Windscreen (102Eps)	\$550.00

	30/11/2023	As Per Quote 20241 - Fit Door Glass To Cat Grader 1Hw 910 Marble Bar	\$2,750.00
Pilbara Solutions Pty Ltd T/A Hedland Mobile Windscreens Total			\$3,300.00
Pilbara Trees Pty Limited	23/11/2023	Removal Of River Gum Stump And Grind - The Beach Indor Play Centre - Newman	\$3,850.00
	30/11/2023	SOEP Staff Housing Maintenance, Repairs	\$962.50
Pilbara Trees Pty Limited Total			\$4,812.50
PIRTEK NEWMAN	2/11/2023	Hose Replacement And O-Ring For Backhoe - Newman	\$231.19
		Waste Services	\$349.87
	23/11/2023	Assorted Hose Attachments For Semi Trailer M/B 1Tko-783	\$910.73
	30/11/2023	Supply Hydraulic Hose And Sleeve For Newman Backhoe 1Duf 428 As Per Steve Dansie	\$297.98
		Waste Services	\$488.81
PIRTEK NEWMAN Total			\$2,278.58
PIRTEK PORT HEDLAND	2/11/2023	As Per Ph-S083971 Hose Assembly X 2 And 4 X Clamps	\$784.97
PIRTEK PORT HEDLAND Total			\$784.97
Pitipan Sutiwan	23/11/2023	Staff Reimbursement	\$612.81
Pitipan Sutiwan Total			\$612.81
PLAYMASTER PTY LTD	23/11/2023	As Per Quote 23-1802 Please Supply Swing Strap Seat, Hard Rubber And Toddler Seat	\$722.70
PLAYMASTER PTY LTD Total			\$722.70
Port Hedland Discovery Parks	9/11/2023	Port Hedland Discovery Parks - Standard Studio Room	\$400.00
Port Hedland Discovery Parks Total			\$400.00
Professional Arts Management - (Jack C Pam)	30/11/2023	PO 4 Exhibition (Nov), Install Exhibition 2 Staff 1 Day	\$1,848.00
Professional Arts Management - (Jack C Pam) Total			\$1,848.00
Prudential Investment Services Corp Pty Ltd	9/11/2023	Investment Advisory Services - October 2023,	\$1,870.00
Prudential Investment Services Corp Pty Ltd Total			\$1,870.00
Punmu Aboriginal Corporation	9/11/2023	Fuel costs	\$409.72
		Fuel costs	\$347.17
		Fuel costs	\$368.96
	23/11/2023	Fuel costs	\$240.67
		Punmu Accommodation 3 Singleroom With Ensuities - Local Government Elections,	\$720.00
Punmu Aboriginal Corporation Total			\$2,086.52
PUNTUKURNU ABORIGINAL MEDICAL SERVICES	9/11/2023	Provision Of Clinical Nurse	\$3,601.79
PUNTUKURNU ABORIGINAL MEDICAL SERVICES Total			\$3,601.79
Quick Chill Pty Ltd	2/11/2023	Aircondition Unit For Parngurr Accommodation, Replace And Install Airconditioner In Parngurr Accommodation Living Room, Supply And Install Split System, Travel Costs For Contractor Split With Parngurr Community	\$6,308.50
Quick Chill Pty Ltd Total			\$6,308.50
Rainbow Pilbara Pty Ltd	30/11/2023	R U Okay Day Tshirts - 14/09/23	\$564.30
Rainbow Pilbara Pty Ltd Total			\$564.30
Raylene Butt	15/11/2023	Artist Payment	\$237.00
Raylene Butt Total			\$237.00
Red Sands Accommodation	23/11/2023	Accommodation For Tuesday 14/1/23 Double Room And Ensuite For 2 Owen And Sharee Quigley + Meals	\$330.00
		Supply Accommodation (\$160) X 2 Nights 3Rd And 4Th November Inclusive Of Meals X 2 (\$75) - Vic Flow Damien Fogarty	\$470.00
Red Sands Accommodation Total			\$800.00
REDHOT DESIGN	2/11/2023	Merch Order With Freight, Beanies, Teatowels And Tote Bags	\$6,606.88
REDHOT DESIGN Total			\$6,606.88
REENA ROGERS	22/11/2023	Artist Payment	\$40.47
REENA ROGERS Total			\$40.47
Regional Airport Management Services PL TA RAMS	9/11/2023	Provide Management Services, Airside Operations Services, Airside Maintenance Services, Landside Maintenance Services And Other Services Specified As Per Rft 03-2021/22 At Shire Of East Pilbara Owned Airports - From 1Jul23 - 30Oct23	\$99,846.76
Regional Airport Management Services PL TA RAMS Total			\$99,846.76
REMPPLAN	9/11/2023	Yearly Subscription Renewal Of Remplan Community And Economic Data Set Profiles.	\$14,850.00
REMPPLAN Total			\$14,850.00
Renee Hutchins	2/11/2023	Staff Reimbursement	\$439.05
Renee Hutchins Total			\$439.05
Renee Sammons (Pilbara Jitters)	2/11/2023	100X Coffee Vouchers , Regular Coffee'S \$6.00 Per Voucher , Newman Family Fun Run Event	\$526.50
Renee Sammons (Pilbara Jitters) Total			\$526.50

REST SUPERANNUATION	12/11/2023	Staff Payroll Deduction	\$367.33
		Staff Payroll Deduction	\$561.38
		Superannuation Payment	\$2,779.18
	26/11/2023	Staff Payroll Deduction	\$381.81
		Staff Payroll Deduction	\$561.38
		Superannuation Payment	\$2,842.65
REST SUPERANNUATION Total			\$7,493.73
RGR ROAD HAULAGE (NEWMAN)	2/11/2023	Transportation Of New John Deere Z994R Mower From Beacon Equip. To Newman	\$1,298.11
	23/11/2023	Freight Charge For 2 Pallets Of Plants From Benara Nursery To Newman	\$873.14
		Freight For Delivery Of Replacement Trailers	\$4,374.59
RGR ROAD HAULAGE (NEWMAN) Total			\$6,545.84
Rianne Burton	8/11/2023	Artist Payment	\$120.00
Rianne Burton Total			\$120.00
RKT Maintenance Service RKT Maintenance Service	2/11/2023	SOEP Staff Housing Maintenance, Repairs	\$220.00
		Shire Maintenance, 28 Gandawarra - Vacant Block - Block Needs To Have All The Trees Sprouting Disposed And Poisoned, Block To Be Inspect And Cleaned Monthly, Report Any Dumping Of Materials Or Vegetation From Adjoining Properties	\$110.00
		SOEP Staff Housing Maintenance, Repairs	\$165.00
		SOEP Staff Housing Maintenance, Repairs	\$297.00
		SOEP Staff Housing Maintenance, Repairs	\$165.00
	16/11/2023	SOEP Staff Housing Maintenance, Repairs	\$165.00
		SOEP Staff Housing Maintenance, Repairs	\$165.00
		SOEP Staff Housing Maintenance, Repairs	\$88.00
	23/11/2023	SOEP Staff Housing Maintenance, Repairs	\$132.00
	30/11/2023	SOEP Staff Housing Maintenance, Repairs	\$132.00
		SOEP Staff Housing Maintenance, Repairs	\$440.00
RKT Maintenance Service RKT Maintenance Service Total			\$2,079.00
Ronice Preston	2/11/2023	Staff Reimbursement	\$461.74
	16/11/2023	Reimburse Tyre Puncture Delivering Ballot Box For Council Election to Nullagine	\$471.00
Ronice Preston Total			\$932.74
Rosina Davidson-Tuck	2/11/2023	Staff Reimbursement	\$274.15
	23/11/2023	Staff Reimbursement	\$138.30
	30/11/2023	Staff Reimbursement	\$105.50
		Electric Reimbursement 17/08/23 - 16/10/23	\$383.10
Rosina Davidson-Tuck Total			\$901.05
ROSMECH SALES & SERVICE PTY LTD	16/11/2023	As Per Estimate 13016 - Supply Hoses, Seal And Coil For Newman Sweeper	\$1,752.45
ROSMECH SALES & SERVICE PTY LTD Total			\$1,752.45
Roxanne Anderson	29/11/2023	Artist Payment	\$823.70
Roxanne Anderson Total			\$823.70
Royal Life Saving Society - Western Australia	2/11/2023	Pool Operations Group 1 Training Course In Perth For Jalen Booney From 30/10 - 1/11/23	\$552.50
Royal Life Saving Society - Western Australia Total			\$552.50
Safety World	2/11/2023	Ppe Community Safety - Hi Vis - Ranger	\$880.00
Safety World Total			\$880.00
Samava Tilt Tray & Services	16/11/2023	Standing Po For Removal Of Abandoned Vehicles In And Around Newman	\$800.00
	30/11/2023	Standing Po For Removal Of Abandoned Vehicles In And Around Newman	\$1,650.00
Samava Tilt Tray & Services Total			\$2,450.00
Sandfire Resources Limited	30/11/2023	Rates Refund For Assessment A704365 Lot E80/05466 Exploration Licence	\$5,190.60
Sandfire Resources Limited Total			\$5,190.60
Sarafina Dickie	15/11/2023	Artist Payment	\$120.00
	29/11/2023	Artist Payment	\$237.00
Sarafina Dickie Total			\$357.00
Sarah Jones	8/11/2023	Artist Payment	\$138.00
	29/11/2023	Artist Payment	\$177.75
Sarah Jones Total			\$315.75
Seasons Hotel - Jerry (Business) CT Pty Ltd aft Newman Hotel (Business) Trust	9/11/2023	Triple Room Check In Friday 20Th October - Check Out Monday 23Rd Meals Included	\$1,148.50
		Family Room- Tarnanthi Travel	\$926.00

	Family Tarnanthi Travel	\$350.00
	16/11/2023 Room And Meals For 1 Night 1/11/2023	\$263.00
Seasons Hotel - Jerry (Business) CT Pty Ltd aft Newman Hotel (Business) Trust Total		\$2,687.50
SEEK LIMITED	2/11/2023 Ongoing Advertisement Expenses	\$1,776.50
	Ongoing Advertisement Expenses	\$357.50
	23/11/2023 Ongoing Advertisement Expenses	\$748.00
	30/11/2023 Ongoing Advertisement Expenses	\$401.50
SEEK LIMITED Total		\$3,283.50
Shane Hayes	2/11/2023 Staff Reimbursement	\$172.75
	Staff Reimbursement	\$328.00
	16/11/2023 Staff Reimbursement	\$24.00
	30/11/2023 Staff Reimbursement	\$100.00
	Staff Reimbursement	\$310.00
	Staff Reimbursement	\$111.50
Shane Hayes Total		\$1,046.25
Sharon Porter	8/11/2023 Artist Payment	\$804.75
	22/11/2023 Artist Payment	\$474.00
	29/11/2023 Artist Payment	\$3,733.05
Sharon Porter Total		\$5,011.80
SHENNIELLE SAMBO	29/11/2023 Artist Payment	\$202.50
SHENNIELLE SAMBO Total		\$202.50
	Badge Order - October 2023 -, Nikki Archer - Coordinator Grants & Partnerships, Hanna Roets - Coordinator Stakeholder Engagement, Olivia	
SHERIDANS	2/11/2023 Biwot - Environmental Health Officer	\$104.34
SHERIDANS Total		\$104.34
SHIRE OF EAST PILBARA - INTO MUNI	9/11/2023 Paying SOEP ESL Rates on council houses	\$98.00
	Paying SOEP ESL Rates on council houses	\$5.00
	Paying SOEP ESL Rates on council houses	\$98.00
	23/11/2023 Paying SOEP ESL Rates on council houses	\$98.00
SHIRE OF EAST PILBARA - INTO MUNI Total		\$299.00
Shiwani Nair	16/11/2023 Staff Reimbursement	\$132.97
	23/11/2023 Staff Reimbursement	\$980.30
Shiwani Nair Total		\$1,113.27
Shorty'z Tukka Van	2/11/2023 Pre-OCM Community Dinner, 28 Sept 23 - Marble Bar Civic Centre	\$1,132.85
Shorty'z Tukka Van Total		\$1,132.85
Sigma Chemicals	16/11/2023 32 X Sodium Hypochlorite Drum 20Lt, Pallet Inclusive Of Palletised Packaging As Per Quote# 175174.	\$971.08
	64 X Granular Chlorine Cal Hypo Aqua Cure 10Kg Pallet Inclusive Of Palletised Packaging As Per Quote# 175155.	\$5,269.00
	23/11/2023 1000Lt lbc Hydrochloric Acid	\$745.09
	20 X Algaecide Control Pure 20L Pallet Inclusive Of Palletised Packaging As Per Quote # 176731	\$3,671.80
	24 X Granular Chlorine Cal Hypo Aquacure 10Kg & 12 X Trichlor Tabs 125 X 200Gm 25Kg Palletised Packaging As Per Quote# 176573.	\$4,815.80
	3 X 1000L lbc - Chlorine, 3 X Replacement lbc	\$2,537.70
	Marble Bar Aquatic Centre - Chlorine & Hcl, - 30 X 10Kg Granular Chlorine \$2070.00, - 1 X Pallet \$22.00, - 32 X 20L Poly Drums Hcl \$350.40, -	
	32 X 20L Poly Drums \$448.00, - 1 X Pallet \$22.00, - Delivery 2 X Pallets \$117.00	\$3,332.34
	Pool Chemicals - As Per Quote 175159 - Newman Aquatic Center	\$1,112.10
	30/11/2023 Wt0144 - Waterlink Spin Tgt Disc Chlorine 104 Pk 100	\$1,071.40
Sigma Chemicals Total		\$23,526.31
Signature Super	12/11/2023 Staff Payroll Deduction	\$256.61
	Superannuation Payment	\$821.16
	26/11/2023 Staff Payroll Deduction	\$256.61
	Superannuation Payment	\$821.16
Signature Super Total		\$2,155.54
SIRVA Pty Ltd t/as Allied - Perth Business	23/11/2023 Uplift Newman To Marble Bar	\$9,381.47
SIRVA Pty Ltd t/as Allied - Perth Business Total		\$9,381.47
SOEP - NEWMAN PETTY CASH	22/11/2023 Replenishment Of Petty Cash	\$323.95
SOEP - NEWMAN PETTY CASH Total		\$323.95

SONIC HEALTHPLUS PTY LTD	2/11/2023 Ongoing Medicals	\$315.70
	30/11/2023 Ongoing Medicals	\$315.70
SONIC HEALTHPLUS PTY LTD Total		\$631.40
Spaceship Super	12/11/2023 Superannuation Payment	\$61.70
	26/11/2023 Superannuation Payment	\$104.86
Spaceship Super Total		\$166.56
Spartan First Pty Ltd ta Spartan Medical Practice Newman	2/11/2023 Pre-Employment Medicals - October 2023	\$6,050.00
	9/11/2023 Pre-Employment Medicals - October 2023	\$2,403.50
	23/11/2023 Ongoing Recruitment Expenses _ 01/11/2023 - 30/06/2024	\$1,306.25
	Pre-Employment Medicals - October 2023	\$418.00
	30/11/2023 Ongoing Recruitment Expenses _ 01/11/2023 - 30/06/2024	\$836.00
Spartan First Pty Ltd ta Spartan Medical Practice Newman Total		\$11,013.75
Specialist Apps Pty Ltd	12 Months Aws Hosting For The Soep Visitor App Cms Dec 1 2023-Nov 30, 2024, 12 Months Support And Maintenance For Soep Visitor Apps 30/11/2023 For Android And Ios Dec 1, 2023-Nov 30, 2024	\$7,095.00
Specialist Apps Pty Ltd Total		\$7,095.00
Spick and Span Commercial Property Maintenance Pty Ltd	2/11/2023 SOEP Staff Housing Maintenance, Repairs	\$601.04
	SOEP Staff Housing Maintenance, Repairs	\$375.65
	9/11/2023 BBQ Cleaning charges various sites	\$7,306.06
	Airport Facilities- Cleaning Services	\$19,548.85
	Administration Facilities- Cleaning Services	\$13,674.55
	16/11/2023 Community Facilities- Cleaning Services	\$45,435.34
	30/11/2023 SOEP Staff Housing Maintenance, Repairs	\$338.09
	SOEP Staff Housing Maintenance, Repairs	\$338.09
	SOEP Staff Housing Maintenance, Repairs	\$150.26
	SOEP Staff Housing Maintenance, Repairs	\$300.52
Spick and Span Commercial Property Maintenance Pty Ltd Total		\$88,068.45
Spirit Super	12/11/2023 Superannuation Payment	\$39.09
	26/11/2023 Superannuation Payment	\$40.13
Spirit Super Total		\$79.22
Sportpower Newman	2/11/2023 After School Program Youth Prizes, 4 X \$50 Gift Cards, 4X \$25 Gift Cards	\$300.00
	Outdoor Play Soccer Goal (6Ft) X2, Freight	\$616.00
	Summit 2 Star Red Dot Table Tennis 6Pk, Alliance Clipmatic Net & Post Set, Kelly Pool, Outdoot Table Tennis Bat	\$67.00
	Zoom Bella 6 Shoe, Crew Sock 6Pk, Fresh Foam 650 V1 Ps Shoe, Pack 02 3Pk Socks	\$296.98
	Winner Of Kim Buttfield Workshops - Newman Basketball Association & Newman Riffle Split Prize , Club Workshop Attendance All (6)	
	30/11/2023 Workshops, 2X \$500 Vouchers	\$1,000.00
Sportpower Newman Total		\$2,279.98
St John Ambulance Western Australia Ltd	2/11/2023 Provide First Aid Training For Fiona Robinson 12 Oct 2023	\$136.00
	Provide First Aid Training For Paulene Whakaruru 12 Oct 2023	\$136.00
St John Ambulance Western Australia Ltd Total		\$272.00
Staykool Airconditioning & Electrical Services (MDL Elect & AC P/L)	9/11/2023 Rsl Park- Exeloo- Marble Bar, Soep Public Building Maintenance, Staykool	\$445.50
	16/11/2023 SOEP Staff Housing Maintenance, Repairs	\$404.64
	SOEP Staff Housing Maintenance, Repairs	\$461.86
	SOEP Staff Housing Maintenance, Repairs	\$799.56
	SOEP Staff Housing Maintenance, Repairs	\$687.97
	SOEP Staff Housing Maintenance, Repairs	\$856.28
	SOEP Staff Housing Maintenance, Repairs	\$814.00
	30/11/2023 SOEP Staff Housing Maintenance, Repairs	\$660.41
	SOEP Staff Housing Maintenance, Repairs	\$1,276.33
Staykool Airconditioning & Electrical Services (MDL Elect & AC P/L) Total		\$6,406.55
Stephen Goodlet	30/11/2023 Staff Reimbursement	\$630.55
Stephen Goodlet Total		\$630.55
Stephen Leeson	2/11/2023 Staff Reimbursement	\$500.00
Stephen Leeson Total		\$500.00
Stephen Thomson	16/11/2023 Staff Reimbursement	\$1,683.00
Stephen Thomson Total		\$1,683.00

Steven Harding	9/11/2023	Staff Reimbursement	\$4,000.00
Steven Harding Total			\$4,000.00
Steven Michael Gould	2/11/2023	Staff Reimbursement	\$91.58
Steven Michael Gould Total			\$91.58
Steven Tweedie	16/11/2023	Council Member Induction And Refresher 2023	\$2,530.00
Steven Tweedie Total			\$2,530.00
STOCKMAN ENGINEERING	2/11/2023	Emergency Callouts At Wwtp	\$7,975.00
	9/11/2023	Emergency Callouts At Wwtp	\$484.00
		Fit Water To Wheel Washer - Newman Tip As Per Quote 0000Wi-214654.	\$2,525.60
		Install Of Commercial Wheel Wash System - Newman Tip As Per Quote 0000Wi-214628.	\$9,748.04
		Preventative Maintenance For Generators, As Per Quote 0000Wi-214611.	\$12,549.90
		Push Walls Newman Tip As Per Quote 0000Wi-214630.	\$8,939.70
		Service And Repair Cylinder To Sweeper P 3734 Rego Hao 964	\$2,385.90
		Supply And Fit Two Heavy Duty Genset Batteries At Newman Airport As Per Quote# 0000Wi-214638.	\$1,463.00
		Wheel Washer Installation - Electrical Component - Newman Tip As Per Quote 0000Wi-214627.	\$9,858.04
		Wheel Washer Removal And Re Install - Newman Tip As Per Quote 0000Wi-214655.	\$8,800.00
	16/11/2023	Frabricate New Leg For Float Support - Tri Axle Low Loader Marble Bar Rego 9Rw 968	\$700.70
	23/11/2023	Diagnose And Repair Two Way For Dozer At Marble Bar 1Acf052	\$1,074.70
		Diagnosed Bin Grab Fault On Izuzu Side Lifter In Marble Bar	\$1,255.10
		Inspection Of Vehicle And Machinery Fire Extinguishers And Compliance Plates At Marble Bar	\$1,937.10
		Repair Pak Break Lights And Loose Brackets Prime Mover - 1Cyy214	\$6,776.00
		Inspection Of Trailers, Mobile Camp Support Trailer, Flat Deck	\$3,872.00
		Repair Compactor	\$374.00
		Diagnose And Repair Damaged Wiring In Tipper 1Aib873 8 Tonne Hino	\$971.30
		Supply 4 X 8 3/4 Unc Bolts For Komatsu Grader Marble Bar 1Exv-610 Including Air Freight	\$438.90
		Diagnose And Repair Komatsu Grader 1Cup 895	\$3,173.50
		Diagnose And Repair John Deer Mower - P27961	\$561.00
		Diagnose And Repair Kenworth Prime Mover P2730 - Still Needs Further Work Tensioner Replaced	\$8,159.80
		Qu-000Wi-214608 - Fire Extinguisher Supply Anf Fit	\$325.60
		Qu-000Wi-214609 - Supply And Fit 9Kg Fire Extun	\$961.40
		Quoted Wi-214644 And Wi-214650 - Diagnose And Repair John Deer Grader - 1Exv610	\$4,005.10
	30/11/2023	As Per Quote Wi-214458 - Parts For Marble Bar Cat Drum Roller Material Only	\$6,765.00
STOCKMAN ENGINEERING Total			\$106,080.38
Student Super Professional Super	12/11/2023	Staff Payroll Deduction	\$27.92
		Superannuation Payment	\$89.35
	26/11/2023	Staff Payroll Deduction	\$22.80
		Superannuation Payment	\$72.97
Student Super Professional Super Total			\$213.04
Sugar Media	30/11/2023	CRM Set Up Costs	\$598.40
Sugar Media Total			\$598.40
Sun Super	12/11/2023	Superannuation Payment	\$179.09
	26/11/2023	Superannuation Payment	\$179.09
Sun Super Total			\$358.18
Sungem Investments T/as Marina Bricklayers	2/11/2023	Build Concrete Slab For Shed At Sewerage Farm Facility Newman.	\$10,054.00
		Build New Concrete Slab Tied To Existing Slab For A Truck Wheel Washer At Newman Tip.	\$10,659.00
		Earthworks; Dig Out Existing Ground 4M X 5.Sm 250Mm Deep At Newman Tip.	\$2,959.00
		Fill In Cracks In Concrete Wall At Sewer Farm Facility Newman.	\$3,718.00
	9/11/2023	Quote Of Brick Paving At Klagan Drive And Offices	\$6,094.00
		Quote On Brick Paving At Bhp Unitis On Newman And Kalgan Drives	\$7,656.00
Sungem Investments T/as Marina Bricklayers Total			\$41,140.00
Supervision Group	9/11/2023	Martumili Trust Reconciliation	\$2,772.00
Supervision Group Total			\$2,772.00
Susan Abouav	2/11/2023	Staff Reimbursement	\$75.19
		Staff Reimbursement	\$36.50
Susan Abouav Total			\$111.69

Sylvana Caranna	16/11/2023	Purchase Of Diesel	\$272.05
Sylvana Caranna Total			\$272.05
Sylvia Wilson	15/11/2023	Artist Payment	\$294.00
	29/11/2023	Artist Payment	\$9,437.80
Sylvia Wilson Total			\$9,731.80
Tangibility Pty Ltd	23/11/2023	2 Pilbara Bow Banners (2 X \$364.30 + Gst = \$728.60 + Gst), ,	\$801.46
Tangibility Pty Ltd Total			\$801.46
Tanya Charles	8/11/2023	Artist Payment	\$324.40
Tanya Charles Total			\$324.40
Taryn Melhuish	23/11/2023	Reimbursement For Community Development Consumables-Lack Of Access To Company Credit Card For Payment	\$123.48
Taryn Melhuish Total			\$123.48
Team Global Express (previously TOLL/IPEC)	2/11/2023	Freight Charges	\$200.74
		Freight Charges	\$91.85
	23/11/2023	Freight Charges	\$163.31
	30/11/2023	Freight Charges	\$406.89
Team Global Express (previously TOLL/IPEC) Total			\$862.79
TELSTRA	2/11/2023	Phone charges	\$2,004.71
		Phone charges	\$1,301.90
		Phone charges	\$3,691.34
	23/11/2023	Phone charges	\$36,794.48
		Phone charges	\$32,190.16
TELSTRA Total			\$75,982.59
Terry Biljabu	15/11/2023	Artist Payment	\$294.00
Terry Biljabu Total			\$294.00
The Good Grocer Newman IGA	2/11/2023	Consumables, , Consumables, Consumables, Consumables	\$265.01
		Cutlery For Bloody Slow Sleepover Booking	\$36.69
		Drinks And Ice For Event, Drinks And Ice For Event	\$150.00
		Grocery Shopping For The Eclipse Event, Grocery Shopping For The Eclipse Event	\$738.26
		Interagency Meeting Catering - 05 October 2023 - 9.30Am Pick Up.	\$210.00
		Newman Triathlon 02/04/2023 - Bbq Breakfast Shopping., Newman Triathlon 02/04/2023 - Bbq Breakfast Shopping.	\$350.79
		Rubbish Bags, Paper Towels And Cutlery For Sleepover Booking	\$23.34
		Waste Services Toolbox Meeting Supplies., Waste Services Toolbox Meeting Supplies.	\$110.05
		Weekly Food Shopping - Newman Youth Centre, Weekly Food Shopping - Newman Youth Centre	\$397.77
		Weekly Youth Centre Food Shopping	\$429.75
	9/11/2023	Community & Sports Star Awards - 4 November 2023, Catering - 3 Course Meal, 100 Pax	\$3,895.34
		Community & Sports Star Awards 2023, Winner'S Of Nomination Catagorys - The Good Grocer Voucher , X2 \$100 , X1 \$500	\$800.00
		Consumables, Consumables	\$169.72
		Kim Buttfield Workshop , 10Th & 11Th October 2023, 2X Catering Platter (Per Night Of Workshop), 1X Carton Water	\$471.48
		4 X Platters & 1 X Carton Water For Club Development Workshops 16 & 17 May 2023, 4 X Platters & 1 X Carton Water For Club Development	
	16/11/2023	Workshops 16 & 17 May 2023	\$350.00
		The Mural Catering - The Good Grocer. 02/10/23	\$1,174.00
	23/11/2023	Consumables, Consumables	\$214.95
	30/11/2023	Catering From The Good Grocer - Thursday 18Th May 2023., - Sandwich Platter , - Fruit Platter, -Sweets/Cakes Platter	\$225.00
		East Newman Activation - 15/29 Nov 2023., 4 X Water , Disposables - Bowls, Plates, Cups, Other, East Newman Activation - 15/29 Nov 2023., 4 X Water , Disposables - Bowls, Plates, Cups, Other	\$98.84
The Good Grocer Newman IGA Total			\$11,134.35
The Trustee for Australian Retirement Trust / QSuper	12/11/2023	Staff Payroll Deduction	\$179.09
		Staff Payroll Deduction	\$465.63
		Staff Payroll Deduction	\$211.54
		Staff Payroll Deduction	\$165.32
		Superannuation Payment	\$3,454.71
	26/11/2023	Staff Payroll Deduction	\$179.09
		Staff Payroll Deduction	\$465.63
		Staff Payroll Deduction	\$165.32

	Superannuation Payment	\$3,693.50
The Trustee for Australian Retirement Trust / QSuper Total		\$8,979.83
The Trustee for Hesta	12/11/2023 Superannuation Payment	\$658.21
	26/11/2023 Superannuation Payment	\$385.22
The Trustee for Hesta Total		\$1,043.43
The trustee for HUB24 SUPER FUND	12/11/2023 Superannuation Payment	\$50.85
	26/11/2023 Superannuation Payment	\$87.68
The trustee for HUB24 SUPER FUND Total		\$138.53
The Trustee for Madarastor Super Fund	12/11/2023 Superannuation Payment	\$423.08
	26/11/2023 Superannuation Payment	\$423.08
The Trustee for Madarastor Super Fund Total		\$846.16
The Trustee for PRIME SUPER	12/11/2023 Superannuation Payment	\$372.84
	26/11/2023 Superannuation Payment	\$372.84
The Trustee for PRIME SUPER Total		\$745.68
The Trustee for Retail Employees Superannuation Trust	12/11/2023 Superannuation Payment	\$401.92
	26/11/2023 Superannuation Payment	\$401.92
The Trustee for Retail Employees Superannuation Trust Total		\$803.84
THELMA JUDSON	1/11/2023 Artist Payment	\$626.00
THELMA JUDSON Total		\$626.00
Thinktank Media Pty Ltd	2/11/2023 Registration For Susan Abouav For The Corporate Personal Assistant Summit And Masterclass 20-22 November 2023	\$2,107.60
Thinktank Media Pty Ltd Total		\$2,107.60
Total Green Recycling Pty Ltd	2/11/2023 Recycling Of Soep E-Waste From The Nwmf	\$3,000.00
Total Green Recycling Pty Ltd Total		\$3,000.00
Trility Solutions Pty Ltd	2/11/2023 Capricorn Tanks Servicing	\$8,903.53
	East Newman Irrigation Servicing	\$9,097.13
	Servicing Travel	\$2,592.12
	Wwtp Servicing	\$9,357.83
	30/11/2023 Capricorn Tanks Servicing - Shortfall - Invoice75037621	\$5.00
Trility Solutions Pty Ltd Total		\$29,955.61
Tristan Glover	2/11/2023 Staff Reimbursement	\$313.03
Tristan Glover Total		\$313.03
TWU Super	12/11/2023 Staff Payroll Deduction	\$182.69
	Superannuation Payment	\$584.61
	26/11/2023 Staff Payroll Deduction	\$182.69
	Superannuation Payment	\$584.61
TWU Super Total		\$1,534.60
UDLA P/L	2/11/2023 Design Of The Laneway Upgrade And Beautification	\$7,150.00
	9/11/2023 Design Of The Laneway Upgrade And Beautification	\$6,600.00
UDLA P/L Total		\$13,750.00
ULTI MECH	9/11/2023 Inspect And Report - Front And Right Bash Plate That Was Fixed In May 2023	\$467.50
	Remove Sat Phone Components From Vehicle Dash, Disassembled To Remove 2X Cables And Reassemble And Install Components In	
	23/11/2023 Another Vehicle, Require Longer Cable And 2Way Connector. Installed Longer Cable And 2Way Connector On The Return Of Vehicle.	\$1,336.50
ULTI MECH Total		\$1,804.00
UNIFORMS AT WORK PTY LTD	2/11/2023 Uniform Order - August 2026 - Nikki Archer - Coordinator Grants & Advocacy	\$114.30
	30/11/2023 Uniform Order - August 2026 - Nikki Archer - Coordinator Grants & Advocacy	\$57.15
UNIFORMS AT WORK PTY LTD Total		\$171.45
UNISUPER	12/11/2023 Staff Payroll Deduction	\$183.23
	Superannuation Payment	\$586.33
	26/11/2023 Staff Payroll Deduction	\$183.23
	Superannuation Payment	\$586.33
UNISUPER Total		\$1,539.12
Vault IQ AU Pty Ltd	23/11/2023 Subscription To The Vault - Credit To Be Applied	\$10,389.06
Vault IQ AU Pty Ltd Total		\$10,389.06
Veronica Hains	2/11/2023 Staff Reimbursement	\$196.36

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Veronica Hains Total			\$196.36
Vic Flow Civil	16/11/2023	Pavement Repairs At Newman Airport - Night Shift	\$27,500.00
		Supply Concrete And Various Concrete Footings In Accordance With Rft 05-2022/23 Contract Conditions And Pricing	\$22,000.00
	23/11/2023	Float Backhoe From Marble Bar To Nullagine	\$6,600.00
		Supply Concrete And Constuct Various Pads As Pe Scope Of Works In Accordance With Rft 05-2022/23 Contract Conditions And Pricing	\$33,000.00
Vic Flow Civil Total			\$89,100.00
VicFlow Pty Ltd	2/11/2023	Hire Of Watercart For Landfill Operations In Accordance With Tender Rft 05-22/23- Prequalified Suppliers Panel - Plant And Other Equipment Hire	\$16,683.70
	23/11/2023	Extra Concreteing Work Carried Out At Nullagine - Bbq Area Green Pool	\$6,600.00
	30/11/2023	Damage Of Equipment On Hire After Demobilisation - Excavator	\$6,600.00
		Disestablishment Of Hire Of Machinery As Per Rf 05 2022/23 - Vicflow Pty Ltd,	\$22,000.00
		Hire Of Watercart For Landfill Operations In Accordance With Tender Rft 05-22/23- Prequalified Suppliers Panel - Plant And Other Equipment Hire - November	\$16,683.70
		Load Cement Bulka Bags And Reinforcement Mesh And Delivry To Newmn, Upload And Store.	\$13,200.00
VicFlow Pty Ltd Total			\$81,767.40
VISION SUPER	26/11/2023	Superannuation Payment	\$575.73
VISION SUPER Total			\$575.73
Voyage Superannuation	12/11/2023	Superannuation Payment	\$677.07
	26/11/2023	Superannuation Payment	\$677.07
Voyage Superannuation Total			\$1,354.14
WA Council of Social Service Inc	30/11/2023	Successful Applicant Of A Community Grant	\$9,900.00
WA Council of Social Service Inc Total			\$9,900.00
WA LOCAL GOVERNMENT ASSOC.	2/11/2023	WALGA Staff Training	-\$638.00
	23/11/2023	Walga Local Government Convention 2023, Councillors Wendy Mcwhirter-Brooks	\$1,659.30
WA LOCAL GOVERNMENT ASSOC. Total			\$2,297.30
WA TREASURY CORPORATION	6/11/2023	Loan 75 - Principal Repayment, Loan 75 - Interest Repayment	\$552,090.38
		Loan 76 Principal Repayment, Loan 76 Interest Repayment	\$1,155,888.96
WA TREASURY CORPORATION Total			\$1,707,979.34
WATER CORPORATION	2/11/2023	Water charges	\$125.33
		Water charges	\$248.37
		Water charges	\$271.81
	30/11/2023	25mm Water Connection To The Nullagine Pool Site	\$10,507.53
		Water charges	\$2,592.92
		Water charges	\$344.07
WATER CORPORATION Total			\$14,090.03
Water Infrastructure Science And Engineering (WISE)	30/11/2023	Consultancy - LWF / WWTP	\$5,062.34
		Supervision Of Notice Of Pump Defect At Lwf And Additional Lwf And Wwtp Site Inspections.	\$7,218.19
Water Infrastructure Science And Engineering (WISE) Total			\$12,280.53
WATERCHOICE (AUST) PTY LTD	9/11/2023	Lease - Water Filtration Systems - Newman Various Locations	\$650.00
WATERCHOICE (AUST) PTY LTD Total			\$650.00
Weave (Patricia Susan Everett)	9/11/2023	5 X 1 Hour Coaching Sessions With Summaries - 'Leadership Team'	\$1,960.00
	16/11/2023	Leadership And Productivity Coaching, Team Transition Session, Sylvia One On One Sessions	\$2,310.00
Weave (Patricia Susan Everett) Total			\$4,270.00
Wendy McWhirter-Brooks	2/11/2023	Travelling To Marble Bar To Newman	\$920.29
	23/11/2023	06/11/23 Marble To Newman 898Km Training	\$929.61
	29/11/2023	Deputy Presidential Allowance - November 2023, Councillors Sitting Fee - November 2023, It Allowance - November 2023	\$3,679.01
	30/11/2023	22/11/23 Marble To Port Hedland And Return 190Kms Multiplies To Two	\$196.69
Wendy McWhirter-Brooks Total			\$5,725.60
Wendy Nanji	1/11/2023	Artist Payment	\$1,448.83
Wendy Nanji Total			\$1,448.83
WESTNET	26/11/2023	Internet Connection - November 2023	\$59.99
WESTNET Total			\$59.99
WESTRAC PTY LTD	23/11/2023	Cutting Edges Komatsue Grader M/Bar	\$16,988.99

Glass Door Caterpillar Grader M/B		\$1,444.06
WESTRAC PTY LTD Total		\$18,433.05
Wilson Parking Australia 1992 Pty Ltd	9/11/2023 Provide Car Park Monitoring Services At Newman Airport For Fy 23/24, September 2023	\$1,650.00
	30/11/2023 Provide Car Park Monitoring Services At Newman Airport For Fy 23/24, October 2023	\$1,650.00
Wilson Parking Australia 1992 Pty Ltd Total		\$3,300.00
Wormald Australia Pty Ltd	2/11/2023 Call Out To Fire Pump Tripping Main Circuit Breaker And To Replace Motor As Per Quote Fspfelec300823Ld Newman Airport- Monthly Fire Equipment, Inspection, Servicing And Testing. East Pilbara Arts Centre - Monthly- Fire Equipment, Inspection, 30/11/2023 Servicing And Testing. Nullagine facilities - Half Yearly Fire Equipment, Inspection, Servicing And Testing. Radio Hut- Half Yearly- Fire Equipment, Inspection, Servicing And Testing.	\$8,386.40 \$1,293.64 \$445.99 \$10.93
Wormald Australia Pty Ltd Total		\$10,136.96
WOW Wipes	16/11/2023 Newman Recreation Centre - Antibacterial Wipes For The Fitness Centre, Newman Recreation Centre - Freight	\$1,578.50
WOW Wipes Total		\$1,578.50
Wrapped Creations Pty Ltd	2/11/2023 Party In The Park Event Elements (Managed By Wrapped Creations) - 26 November 2023, 75% Deposit	\$29,658.20
Wrapped Creations Pty Ltd Total		\$29,658.20
XYLEM WATER SOLUTIONS AUST	30/11/2023 Lowara Domo 15Vxt/B L17 Pump Body-Stainless Steel, Cable 10Mtrs And Air Freight , As Per Quote # Dar 286974	\$2,396.90
XYLEM WATER SOLUTIONS AUST Total		\$2,396.90
YMCA Community Services WA	30/11/2023 Ymca Services For 2023 Stars Of The East Pilbara Event	\$1,000.00
YMCA Community Services WA Total		\$1,000.00
ZIPFORM STATIONERY	9/11/2023 Rates Final Notice mail out Second Installment Notice 2023/24, With Components Of A4 Instalment Notice, Dlx Window Face Envelope	\$2,403.40 \$1,715.81
ZIPFORM STATIONERY Total		\$4,119.21
Zoe Martyn	2/11/2023 Staff Reimbursement	\$235.28
Zoe Martyn Total		\$235.28
Grand Total		\$7,851,769.09

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13 COMMITTEE REPORTS

Nil

14 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

A late Notice of Motion was received and will to be considered in Item 16 of this agenda.

15 QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Notice of the below question was given by Cr Wendy McWhirter-Brooks

What Business Continuity Insurance does the Shire carry, particularly with reference to the closure of the Recreation Centre please?

The response from the Acting Chief Executive Officer follows:

The Shire expects it should be able to make a claim for any losses arising from the forced closure of the Newman Recreation Centre under its LGIS Property Policy.

16 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF COUNCIL

The following items were introduced for consideration as New Business of an Urgent Nature:

16.1.1 Notice of Motion – Pilbara Country Zone – Requests to WALGA

16.1.2 Lease Over Land - Newman Airport - Consideration of Submission

16.1.3 Budget Amendment – Grant Funding Application

16.1.4 Lease Over land - Newman Airport - Consideration of Submission

COUNCIL RESOLUTION

Moved: President Middleton

Seconded: Cr Lockyer

That Council consider:

16.1.1 Notice of Motion – Pilbara Country Zone – Requests to WALGA

16.1.2 Lease Over Land - Newman Airport - Consideration of Submission

16.1.3 Budget Amendment – Grant Funding Application

16.1.4 Lease over land - Newman Airport - Consideration of Submission

as new business of an urgent nature in accordance with the *Shire of East Pilbara Meeting Procedures Local Law 2019*.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 8/0**

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

Notation:

When a matter is considered urgent in section 16 only the President can move that the matter be considered if agreed that the matter is of an urgent nature.

16.1.1 NOTICE OF MOTION – WA GOVERNMENT OWNED AND LOCAL GOVERNMENT OPERATED FACILITIES

Responsible Officer: Emma Landers
Acting Chief Executive Officer

Author: Joshua Brown
Manager Governance, Risk and Procurement

Proposed Meeting Date: 15 December 2023

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION

(Resolution No: 2023 / 199)

Moved: Cr McWhirter-Brooks

Seconded: Cr Anderson

That Council requests the Pilbara County Zone to request that WALGA:

- 1. Investigates built infrastructure owned by Western Australian State Government entities that is operated by Local Governments;**
- 2. Reports on the known intentions of State Government entities and Local Governments to transact the sale/purchase of those properties;**
- 3. Reports on the financial sustainability of these properties**
- 4. Considers an advocacy Policy Position on State owned/Local Government operated properties.**

**CARRIED UNANIMOUSLY
RECORD OF VOTE 8/0**

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

MOTION

Notice of the following motion was received by **Councillor Wendy McWhirter-Brooks** on 11 December 2023. It may be considered as urgent new business by way of decision of the Council in accordance with the *Shire of East Pilbara Meeting Procedures Local Law 2019*:

NOTICE OF MOTION:

That Council requests the Pilbara Country Zone to request that WALGA:

- 1. Investigates built infrastructure owned by Western Australian State Government entities that is operated by Local Governments;**
- 2. Reports on the known intentions of State Government entities and Local Governments to transact the sale/purchase of those properties;**
- 3. Reports on the financial sustainability of these properties**
- 4. Considers an advocacy Policy Position on State owned/Local Government operated properties.**

OFFICER'S RESPONSE

Council may put forward matters for consideration by the WA Local Government Association (WALGA) through the Pilbara Country Zone. Council's two delegates to the Country Zone are the Shire President and Deputy President. Cr McWhirter-Brooks is also the Chair of the Country Zone.

Given the recent advice from the WA Department of Education concerning the closure of the building accommodating the Newman Recreation Centre, it is recommended that Council give consideration to the notice of motion.

It is understood that facilities operated by other local governments are housed in buildings owned by the State Government and its agencies, through a variety of tenure and management arrangements. State funding for the maintenance and upgrade of this built infrastructure is understood in many cases not to have kept pace with the needs of that infrastructure, which may pose a risk to the safety of the community and interruption to the provision of services such buildings have been dedicated to support.

WALGA is the peak industry body for local government in WA. A key function of the organisation is its advocacy program to seek consistent improvements for local government and the communities they serve through action from State and Federal Government. The proposed motion seeks WALGA's consideration of the issue as part of its advocacy program going forward.

STATUTORY IMPLICATIONS/REQUIREMENTS

No known statutory implications.

POLICY IMPLICATIONS

No known policy implications.

STRATEGIC COMMUNITY PLAN

5: Governance

- G1 Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.
- G1.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.

G1.4 Ensure a high standard of organisational management and effectiveness

RISK MANAGEMENT CONSIDERATIONS

Reputation - Minor

FINANCIAL IMPLICATIONS

No financial resource impact.

VOTING REQUIREMENTS

Simple Majority.

16.1.2 NEWMAN RECREATION CENTRE CLOSURE

Responsible Offer: Emma Landers
Acting Chief Executive Officer

Author: Paul Miller
Acting Director Community Experience

Proposed Meeting Date: 15 December 2023

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2023 / 200)

Moved: Cr McWhirter-Brooks

Seconded: Cr Evrett

That Council:

- 1. Authorises the Shire President to make urgent representations on behalf of the Shire to the Hon Dr Tony Buti MLA, Minister for Education and to the Hon Sue Ellery MLC, Minister for Finance seeking the works on the Newman Recreation Centre to be expedited in order to allow for the rapid restoration of service and access to facilities for the Newman community; and**
- 2. Authorises the Chief Executive Officer to prepare the necessary correspondence.**

**CARRIED UNANIMOUSLY
RECORD OF VOTE 8/0**

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

REPORT PURPOSE

The purpose of this report is for Council to authorise the Chief Executive Officer to prepare the necessary correspondence for the Shire President to make urgent representations to the State Minister for Education and the Minister for Finance, request that the works on the Newman Recreation Centre be expedited in order to allow for the rapid restoration of service and access to facilities for the Newman community.

BACKGROUND

The Newman Recreation Centre facility is owned by the Department of Education, and the Shire operates the facility including, sports courts, fitness/gymnasium, crèche and administration under a license agreement.

The building has developed cracking within the external masonry in the exterior wall of the sports courts which has been identified by the Department of Education over a period of time extending back to 2014.

COMMENTS/OPTIONS/DISCUSSIONS

The Newman Recreation Centre has over 2,000 attendances per week for community participation in gymnasium and fitness, sports competitions, crèche usage, children's and adult leisure programs as well as facility hire. In addition the centre has seven fulltime/permanent part time staff plus twenty casual staff.

The building issues with the Newman Recreation Centre have been identified in multiple structural assessments from 2014 to 2023.

In May 2023 under instruction for the Department of Education the storage rooms, external entry, female change room and car park at the western end of the sports courts were boarded up and cordoned off to restrict public access, due to the concerns of the cracking and structural integrity of the wall.

A further assessment was undertaken by the Department of Education in November 2023 which lead to the closure of the entire facility on 8 December 2023. The closure continues to have a significant impact on the liveability of Newman and the community's ability to access recreation, rehabilitation and leisure programs and services.

A second opinion is currently being sourced by the Department of Finance to assess options to allow parts of the building to reopen for public use. It is expected the Department of Education will share the outcome of this report with the Shire in January 2024.

The Department will finalise a plan on how remediation works can be staged and implemented once options have been reviewed and considered.

It is recommended that Council authorises the President to make urgent representations to the State Minister for Education and Minister for Finance and that the Chief Executive Officer prepare the necessary correspondence.

STATUTORY IMPLICATIONS/REQUIREMENTS

No known statutory implications.

POLICY IMPLICATIONS

No known policy implications.

STRATEGIC COMMUNITY PLAN

2: Social

- 2.4 Promote healthy and safe lifestyle choices, and uphold public health and safety

- 2.5. Provide facilities, services, and programs that provide opportunities for participation in sport, recreation and fitness
- 2.6. Support local sporting clubs and community organisations to grow their capacity to increase healthy activity and cohesion

RISK MANAGEMENT CONSIDERATIONS

Reputation – Moderate

FINANCIAL IMPLICATIONS

The average total monthly income for the Newman Recreation Centre is \$50,000 however the full financial implications are still under investigation, particularly should the Centre be closed for an extended period of time.

VOTING REQUIREMENTS

Simple Majority.

Having declared interests in this item Shire President Anthony Middleton and Cr Lou Lockyer left the Chamber at 11.25am. Deputy Shire President Cr Wendy McWhirrer-Brooks assumed that Chair at 11.25am. Shire President, Anthony Middleton and Cr Lou Lockyer returned to Chamber at 11.27am and the Shire President resumed the Chair.

16.1.3 BUDGET AMENDMENT – GRANT FUNDING APPLICATION

Responsible Officer: Emma Landers
Acting Chief Executive Officer

Author: Nikki Archer
Coordinator Grants and Partnerships

Proposed Meeting Date: 15 December 2023

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2023 / 201)

Moved: Cr Baer
Seconded: Cr Kular

That Council:

1. **Accepts the offer of a grant of \$98,970 from BHP under its Social Investment Grants program and authorises the Chief Executive Officer to sign the Grant Agreement to accept the funding.**
2. **Pursuant to s6.8 of the *Local Government Act 1995*, amends the 2023/24 annual budget as follows:**

Account	Current Budget	Amendment	Revised Budget
NEW-Revenue for East Newman Activation	\$0	\$98,790.00	\$98,790.00
NEW-Expenditure for East Newman Activation	-\$0	\$98,790.00	\$98,790.00

**CARRIED BY ABSOLUTE MAJORITY
RECORD OF VOTE 6/0**

For: Deputy Shire President, Crs Baer, Anderson, Evrett, Kular, Landy
Against: Nil

REPORT PURPOSE

For Council to consider accepting funding awarded to the Shire under BHP's Social Investment Grants program for East Newman Activation, and making consequential budget amendments.

BACKGROUND

BHP under the Social Investment Grants program, provides funding to eligible applicants to work in partnership to achieve long-term social, environmental and economic outcomes. The funding seeks to create and contribute lasting social value to the societies where they operate, reside or have an interest through the positive social and economic benefits generated by their core business, constructive engagement and advocacy on important issues and through voluntary social investment.

At the June 2023 Ordinary Council Meeting, Council endorsed the transition of the East Newman Activation program from Creating Communities to the Shire of East Pilbara as a new program, subject to external funding being secured to support any resource implications on the Shire.

COMMENTS/OPTIONS/DISCUSSIONS

Since May 2023, the Shire has been working in partnership with Creating Communities and BHP to develop and implement a program to support the transition of the East Newman Activation program from Creating Communities to the Shire. The transition is now complete and the Shire is continuing to deliver this program with limited resources and has applied to BHP for funding to continue to deliver a quality program in East Newman.

The East Newman Activation program aims to engage and connect through a place based approach in East Newman as an effective and essential delivery model to building connection and trust through the community. The Shire embraces a community development approach to the activations in East Newman, which will be underpinned by the principles of citizenship, self-determination and empowerment, meaning it will be informed by the local community, specifically by children and young people with respect to their aspirations and needs.

The Shire will lead this program and will engage and develop the activities based on the suggestions provided and adopt a multi-stakeholder approach to facilitate and engage with young people. The stakeholder groups will be representative of a cross section of the community in a targeted approach including health providers, educators, government and non-government agencies and sport and recreation groups. This approach provides opportunities for stakeholders to be collaborative with each other and link their resources and objectives for a positive outcome for the community. In addition to maximising inter-agency connection and strengthening local capacity, knowledge and shared resources to benefit share purpose, in this case the East Newman community.

To support the transition of the Activation program to the Shire, an application was made to BHP's Social Investment Grants program for funding. That application has been successful, and a grant of \$98,790 has been approved for 0.72 FTE towards an Activation Lead and Event Officer, together with the purchase of equipment including a trailer, speakers, sporting gear and portable generator. It is recommended that Council accept the grant and amend the 2023/24 Annual Budget accordingly.

STATUTORY IMPLICATIONS/REQUIREMENTS

Consistent with s.6.8 of the *Local Government Act 1995*

POLICY IMPLICATIONS

Consistent with Council's Budget Amendments Policy

STRATEGIC COMMUNITY PLAN

2: Social

Safe, connected and family-friendly communities where all people thrive, and have their needs met at all ages and stages of life.

- 2.1 Advocacy, partnerships and delivery of children's, family and young people's services.
- 2.3 Advocacy and partnerships for addressing issues impacting safety of communities, and improving information sharing and coordination.
- 2.4 Promote healthy and safe lifestyle choices, and uphold public health and safety.
- 2.5 Provide facilities, services, and programs that provide opportunities for participation in sport, recreation and fitness.
- 2.6 Support local sporting clubs and community organisations to grow their capacity to increase healthy activity and cohesion.
- 2.7 Support art and culture, and events and activities that bring people together in shared experience and celebration.
- 2.8 Improve inclusion and harmony across the diverse groups in the population.

5: Governance

Vibrant local democracy, forward-thinking civic leadership, and transparent stewardship of the community's assets and resources.

- 5.1 Continued focus on good governance, transparency and community and stakeholder engagement in significant decisions, including place-based plans.
- 5.2 Facilitate collaboration and partnerships with industry and government in key issues for the Shire (such as transport, housing, economic development and tourism, social wellbeing, public spaces etc.).

RISK MANAGEMENT CONSIDERATIONS

Reputational – Moderate

Financial – Major

FINANCIAL IMPLICATIONS

The BHP Social Investment Grants program will provide the Shire with \$98,790.00 in funding.

It is recommended that an adjustment be made to the current Community Development budget as follows:

Account	Current Budget	Amendment	Revised Budget
NEW-Revenue for East Newman Activation	\$0	\$98,790.00	\$98,790.00
NEW-Expenditure for East Newman Activation	-\$0	\$98,790.00	\$98,790.00

VOTING REQUIREMENTS

Absolute Majority.

**16.1.4 LEASE OVER LAND - NEWMAN AIRPORT - CONSIDERATION OF
SUBMISSION**

Report to be considered in closed session of Council in Item 17 of the Agenda.

17 CONFIDENTIAL MATTERS BEHIND CLOSED DOORS

COUNCIL RESOLUTION

Moved: Cr Baer

Seconded: Cr Anderson

That the meeting be closed to the public in accordance with section 5.23(2) of the *Local Government Act 1995* to consider items:

16.1.4 LEASE OVER LAND - NEWMAN AIRPORT - CONSIDERATION OF SUBMISSION

17.1.1 EAST PILBARA INDEPENDENCE SERVICE – REQUEST FOR IN-PRINCIPLE AGREEMENT TO EXTEND LEASE

17.2.1 AWARD OF TENDER - RFT 04-2023/24 – SUPPLY, INSTALL OR CONSTRUCT BUILDINGS – NULLAGINE AQUATIC CENTRE

**CARRIED UNANIMOUSLY
RECORD OF VOTE 8/0**

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

The meeting was closed to the public and live streaming of the meeting was interrupted by Governance Staff at this point.

Closed session of Council commenced at 11.29am.

PROCEDURAL MOTION / COUNCIL RESOLUTION

Moved: Cr McWhirter-Books

Seconded: Cr Baer

That the Order of Business in the Confidential Agenda be changed for items to be considered as follows:

17.1.1 EAST PILBARA INDEPENDENCE SERVICE – REQUEST FOR IN-PRINCIPLE AGREEMENT TO EXTEND LEASE

17.2.1 AWARD OF TENDER - RFT 04-2023/24 – SUPPLY, INSTALL OR CONSTRUCT BUILDINGS – NULLAGINE AQUATIC CENTRE

16.1.4 LEASE OVER LAND - NEWMAN AIRPORT - CONSIDERATION OF SUBMISSION

**CARRIED UNANIMOUSLY
RECORD OF VOTE 8/0**

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

17.1 CHIEF EXECUTIVE OFFICER

17.1.1 EAST PILBARA INDEPENDENCE SERVICE – REQUEST FOR IN-PRINCIPLE AGREEMENT TO EXTEND LEASE

Responsible Officer: Steven Harding
Chief Executive Officer

Author: Joshua Brown
Manager Governance, Risk and Procurement

Proposed Meeting Date: 15 December 2023

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2023 / 202)

Moved: Cr Baer

Seconded: Cr McWhirter-Brooks

That Council:

- 1. Supports EPIS and its service to the community;**
- 2. Strongly supports the East Pilbara Independence Service Inc's application for funding under the Commonwealth Aged Care Capital Assistance Program; and**
- 3. Provides its in-principle agreement to enter a new lease with East Pilbara Independence Service Inc. at 702 Les Tutt Drive at the conclusion of the present lease in support of the continued and enhanced provision of service to the communities of the East Pilbara.**

**CARRIED UNANIMOUSLY
RECORD OF VOTE 8/0**

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

REASONS FOR CONFIDENTIALITY

That in accordance with section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (e) A matter that if disclosed would reveal, trade secrets, information of commercial value, information about the business, professional, commercial or financial affairs of a person.
-

17.2 ACTING DIRECTOR INFRASTRUCTURE SERVICES

17.2.1 AWARD OF TENDER - RFT 04-2023/24 – SUPPLY, INSTALL OR CONSTRUCT BUILDINGS – NULLAGINE AQUATIC CENTRE

Responsible Officer: Etienne Vorster
A/Director Infrastructure Services

Author: Dawn Ronchi
Coordinator Procurement

Proposed Meeting Date: 15 December 2023

Location/Address: N/A

Name of Applicant: N/A

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2023 / 203)

Moved: Cr McWhirter-Brooks

Seconded: Cr Anderson

That Council:

- 1. Does not accept any Tender received for RFT 04-2023/24 – Supply, Install or Construct Buildings – Nullagine Aquatic Centre in accordance with *Regulation 18(5) of the Local Government (Functions & General) Regulations 1996*;**
- 2. Authorises the Chief Executive Officer (or delegated officer) to enter into direct negotiations with any suitably qualified supplier for a Contract for the Supply, Install or Construct of the required buildings at the Nullagine Aquatic Centre with no change to the Scope of Work as tendered.**
- 3. Authorises, in the event of unsuccessful negotiations, the Chief Executive Officer to invite Tenders for the Supply, Install or Construct of the required buildings at Nullagine Aquatic Centre with a variation to the Scope of Work.**

**CARRIED UNANIMOUSLY
RECORD OF VOTE 8/0**

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

REASONS FOR CONFIDENTIALITY

That in accordance with section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.
-

As per the Resolution to change order of business, this item moved accordingly.

Crs McWhirter-Brooks and Baer having declared interests in this item left the Chamber at 11.35am and returned to Chamber at 11.40am.

17.1 CHIEF EXECUTIVE OFFICER

16.1.4 LEASE OVER LAND - NEWMAN AIRPORT - CONSIDERATION OF SUBMISSION

Responsible Officer: Emma Landers
Acting Chief Executive Officer

Author: Joshua Brown
Manager Governance, Risk and Procurement

Proposed Meeting Date: 15 December 2023

Author Disclosure of Interest: Nil

COUNCIL RESOLUTION / OFFICER'S RECOMMENDATION

(Resolution No: 2023 / 204)

Moved: Cr Anderson

Seconded: Cr Lockyer

That Council:

1. **Receives the submission attached as Appendix 2 to this report, and having considered that submission in accordance with section 3.58(3)(b) of the *Local Government Act 1995*, authorises the Chief Executive Officer to proceed to enter a lease with Corsaire Pty Ltd over Lease Area 12 at Newman Airport in accordance with Resolution 2023/187; and**
2. **Publishes the following reason for its decision:**
 - a. **That the offer from Corsaire Pty Ltd is the higher of the two offers.**

**CARRIED UNANIMOUSLY
RECORD OF VOTE 6/0**

For: Shire President, Crs Lockyer, Anderson, Evrett, Kular, Landy

Against: Nil

REASONS FOR CONFIDENTIALITY

That in accordance with section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) A contract entered into or which may be entered into by the Local Government and relates to matters to be discussed at the meeting.
-

COUNCIL RESOLUTION

Moved: Cr Baer

Seconded: Cr Lockyer

That the meeting return to Open Council in accordance with 5.23(2) of the *Local Government Act 1995*.

**CARRIED UNANIMOUSLY
RECORD OF VOTE 8/0**

For: Shire President, Deputy Shire President, Crs Lockyer, Baer, Anderson, Evrett, Kular, Landy

Against: Nil

The meeting was re-opened to the public at 11.40am.

18 DATE OF NEXT MEETING

The next Ordinary Council Meeting of the Shire of East Pilbara will be held on 23 February 2024

19 CLOSURE

The Ordinary Council Meeting of the Shire of East Pilbara held on 15 December 2023 was declared closed at 11.42am.

The Presiding Member thanked Council Members and Staff for their attendance and extended his best wishes to all for a safe and enjoyable festive season.