

Newman Recreation Centre Membership Suspension – Application Form

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|--------------------|--|----------------------|--|
| Name: | | Customer ID: | |
| Contact number: | | Date of application: | |
| Date of departure: | | Date of return: | |
| No of days: | | | |
| Current expiry: | | New expiry: | |

TERMS & CONDITIONS

- Membership suspension is available provided that all amounts payable for your membership are paid up to date.
- You can suspend your membership for travel or medical reasons upon provision of satisfactory supporting documentation. Supporting documentation approval is at the discretion of SoEP Recreation Management.
- All suspensions must be applied for in writing to us before 5pm on the day prior to the commencement of the suspension period. Suspensions will not be backdated.
- The membership will resume automatically after the suspension period has finished.

ONGOING DIRECT DEBIT MEMBERSHIPS:

- Can be suspended twice per year (from membership start date) for no less than 7 days and no more than 6 weeks or 42 days. Applicable fee is \$10 per term.
- Direct debit fortnightly payment amount will be altered to reflect suspension dates.

FIXED TERM/UPFRONT MEMBERSHIPS:

- 3 month memberships can be suspended once per term for no less than 7 days and no more than 42 days. Applicable fee is \$10 per term.
- 6 and 12 month memberships can be suspended twice per term for no less than 7 days and no more than 6 weeks or 42 days. Applicable fee is \$10 per term.
- For term memberships, the period of suspension will be added to the end of the membership term.

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| Office Use Only | |
| <input type="checkbox"/> | Details entered in Links |
| <input type="checkbox"/> | \$10 fee paid |
| <input type="checkbox"/> | Member advised of suspension terms & conditions |
| <input type="checkbox"/> | Below confirmation provided to member |

(Cut along line for member to retain for their record)

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|----------------------------------|-------------|
| Name: | |
| Customer ID: | |
| Suspension dates applied: | |
| Ongoing Direct Debit Membership: | Expiry: |
| Fixed Term/Upfront Membership | New Expiry: |
| Processed by: | Date: |