

PETITION INFORMATION SHEET

What is a Petition?

Petitions inform the Council, in a public way, of the views of the community, and they serve as a way of placing community concerns before Council.

Any elector of the Shire of East Pilbara, or group of electors, may petition the Council to take some form of action over a particular issue. For example, petitions may ask the Council to change an existing Policy, Local Law or recent decision, or for the Council to take action for a certain purpose or for the benefit of particular persons.

Petition Requirements

Clause 6.1 of the Shire of East Pilbara's Meeting Procedures Local Law 2019 sets out a number of requirements governing the format and presentation of petitions. These are designed to ensure the authenticity and integrity of petitions.

To be presented to Council, a Petition must: -

- Be addressed to the President;
- Be made by electors of the district;
- State the request on each page of the petition;
- Contain the name, address and signature of each elector making the request, and the date each elector signed;
- Contain a summary of the reasons for the request; and
- State the name of the person to whom, and an address at which, notice to the petitioners, can be given.

Who can start or sign a Petition?

Anyone can sign a petition although, only those who are Shire of East Pilbara electors will be recorded in the official signature count.

NB: An electors is a person who owns or occupies rateable property within the Shire of East Pilbara and is eligible to vote in Local Government and State Elections.

All the signatures on a petition must meet the following requirements: -

- Every signature must be written on a page bearing the terms of the petition, or the action requested by the petition (see attached Petition Form).
- Signatures must not be copied, pasted or transferred onto the petition.
- Each signature must be made by the person signing in his or her own name.

SHIRE OF EAST PILBARA PETITION

How can I get the Petition presented?

A petition can only be presented to Council at an Ordinary Council Meeting by the Shire President, Chief Executive Officer, or a Councillor. This can be any Shire of East Pilbara Councillor, and does not have to be a Councillor from a particular ward.

The person initiating the petition is to forward it to the Chief Executive Officer or a Councillor prior to the commencement of the Ordinary Council Meeting at which they would like the petition presented.

Details of dates, times and the location of Ordinary Council Meetings can be obtained by phoning the Shire of East Pilbara office on (08) 9175 8000 or the Shire's website www.eastpilbara.wa.gov.au

What happens in a Council Meeting?

One of the first items of business at a Council Meeting is to receive any petitions that have been presented. The Chief Executive Officer or Councillor presenting the petition will read out a summary of the reasons for the petition being submitted and the amount of signatures contained within the petition.

What happens after a Petition has been presented?

Every petition presented will be referred to the directorate responsible for the matter which is the subject of the petition. An assigned staff member from that directorate will inform the petition initiator of the action proposed in dealing with the petition. This may involve having to prepare a detailed report for consideration during a future Council Meeting.

Additional Information

For further information regarding petitions, please contact the Shire's Governance Team on (08) 9175 8000 or by sending an email to cq@eastpilbara.wa.gov.au

SHIRE OF EAST PILBARA PETITION

To the Shire President and Councillors of the Shire of East Pilbara.

We, the undersigned, do respectfully request that Council: –

Correspondence in respect of this petition should be addressed to: –

Name: _____

Address: _____

Email: _____

Phone: _____

The names and addresses of the petitioners are as follows: -

Date	Full Name	Address	Signature

(Each additional page of signatories must contain the terms of the petition)

SHIRE OF EAST PILBARA PETITION

We, the undersigned, do respectfully request that Council: –

Date	Full Name	Address	Signature

(Each additional page of signatories must contain the terms of the petition)