

**REGENERATE TOGETHER - COVID-19 GRANTS ACQUITTAL**

APPLICANT DETAILS			
<b>NAME OF ORGANISATION/ BUSINESS</b>			
<b>ADDRESS</b>			
<b>POSTAL ADDRESS</b>			
<b>PHONE</b>			
<b>GRANT MANAGER</b>			
<b>PROJECT NAME:</b>			
<b>PROJECT OUTCOMES</b>	Provide a brief summary of your project and outcomes from the COVID-19 funding		
<b>AMOUNT RECIEVED:</b>	\$	EXC GST	
BUDGET BREAKDOWN			
CREDITOR	DESCRIPTION	AMOUNT	INVOICE ATTACHED?
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
<b>TOTAL EXC GST</b>		\$	

**DECLARATION**

I \_\_\_\_\_, representative of \_\_\_\_\_  
(name of organisation), verify that all information contained in the acquittal is correct. I verify that all expenditure has been accounted for and that any surplus or deficit has been declared. I understand that any discrepancies may result in future grant applications being declined.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ACQUITTAL CHECKLIST**

- ✓ Financial acquittal form completed
- ✓ All receipts pertaining to the funding money is attached
- ✓ Photos of completed project attached (including any visual acknowledgment of the Shire)
- ✓ Photo consent forms attached
- ✓ Acquittal is signed by an authorized member of the organisation or business

**OFFICE USE ONLY**

Name of Shire Representative: \_\_\_\_\_

Position: \_\_\_\_\_ Signature: \_\_\_\_\_ Date Received \_\_\_\_\_

Acquittal documentation correct and accepted? (Please Tick)      Yes      No