



SHIRE OF EAST PILBARA

APPLICATION FOR SMALL SCALE HOME BUSINESS

Type of Application:  New Application  Renewal

**Applicant Details**

Applicant .....

Postal Address .....

Contact Number/s.....

Email Address.....

**Property Details**

Owner  Occupier

House No. .... Street .....

Lot No. .... Town .....

**Description of Business** *(If Family Day Care state number of children attending)*

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.....

Trading Name .....

The area of floor space to be used (m<sup>2</sup>) (Attach scaled floor plan) .....

Hours of operation .....

No. of employees (if applicable) .....

No. of vehicles for which parking is to be provided (Attach site plan) .....

Frequency of delivery and collection of goods: .....

Type of equipment or machinery to be used .....

Comments:.....

Signed..... Date.....

- o This form is to be completed in addition to a Schedule 6 – Form of Application for Planning Approval
- o Public notice of your proposed business must be advertised in a local newspaper and a copy of the advertisement provided to the Council:  

The public is hereby notified that I (state name) of (state address) intend to apply to the Shire of East Pilbara for permission to operate a small scale home business (state nature of business) commencing on (date). Any persons having objections to this application are to notify the Shire Office in writing within 14 days.
- o The Council will notify adjoining owners and occupiers on behalf of the applicant.
- o Attach letter of approval from relevant service authorities if the proposed business is likely to place undue strain on existing water/sewer services (Water Corporation) or electrical service (BHP Power).
- o **Application Fees - New Applications and applications for Renewal are subject to fees as adopted by Council in the Fees and Charges forming part of the Annual Budget**