

Conducting an Activity on Council Property Information Sheet & Application Form

What Outdoor Activities require a Permit?

Outdoor activities that are carried out on any property or land that is owned or managed by the Shire of East Pilbara will require a permit.

Examples of outdoor activities that can be considered are:

- Information Stalls
- Flower Stalls; and
- Itinerant Vendors.
- Fundraising

Areas where trading is permitted within the Shire

- The Square
- Boomerang Oval
- Capricorn Oval

Note: The above areas may be used for trading subject to further conditions that will be specified in the permit issued.

How to Apply

Complete the attached application form, which requires the following to be filled in:

- Applicant details;
- Type of Activity;
- Proposed Location of Activity;
- Days and Hours of Operation;
- Details of any Structures, Stall or vehicle/s to be used

Submit the completed form, along with the following:

- Application Fee –

Community or Not - For Profit Organisations -: \$20.00 per day Other: \$45.00 per day;

- Copy of public liability insurance to the value of \$10 million dollars which indemnifies the Shire; and
- Any additional information which you feel may be useful in the assessment process.

Should you require further information please contact Environmental Health Services on 9175 8000 or email eho@eastpilbara.wa.gov.au



Application to Conduct an Outdoor Activity on Council Property

APPLICATION MUST BE LODGED A MINIMUM OF 7 DAYS PRIOR TO TRADING

Part 3 Clause 3.1 Shire of East Pilbara Property Local Law 2011

Name of Person/Organization

Contact Name

Address

Email Phone

Date/s of Proposed Event

Proposed hours of operation Raffle Permit Number (if applicable)

- | | | |
|---|---------------------------------------|--|
| <input type="checkbox"/> Private Function | <input type="checkbox"/> Raffle | <input type="checkbox"/> Exercise |
| <input type="checkbox"/> Excavation/Fence | <input type="checkbox"/> Light a Fire | <input type="checkbox"/> Fundraising |
| <input type="checkbox"/> Trading | <input type="checkbox"/> gambling | <input type="checkbox"/> Other Specify below:
..... |

Products/Services.....

Location (Please note where this will take place)

Details of any Structures, Stall or vehicle/s to be used

Is a copy of a current Public Liability Insurance Policy attached YES /NO

(COUNCIL ACCEPTS NO RESPONSIBILITY FOR INJURY OR LIABILITY)

Signature of Applicant Date of Application

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